

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 20, 2022

**TO:** Mayor and Council

**FROM:** Candice Gartry, Director, Financial Services

**SUBJECT:** White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442

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**RECOMMENDATION**

THAT Council receive the September 20, 2022, corporate report from the Director of Financial Services, titled “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022, No. 2442” for consideration and give first, second and third readings to the draft Bylaw attached as Appendix A (includes increased funding for the Helen Fathers Centre Street Walkway Project).

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**EXECUTIVE SUMMARY**

The purpose of this corporate report is to introduce the White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442. The three amendments included in this bylaw are to:

1. Add \$75K to the 2022 Financial Plan for an environmental study for a property acquisition, funded from Community Amenity Contributions (CACs);
2. Add \$320K for a daytime warming shelter from November 1, 2022 to December 31, 2022 funded from the Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services grant; and
3. Increase funding for the Helen Fathers Centre Street Walkway Project from \$1.419M to \$3.4M funded from grants and CACs.

**PREVIOUS COUNCIL DIRECTION**

Motion # & Meeting Date	Motion Details
2022-281 June 27, 2022	THAT Council endorse the City’s Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services 2022 Grant application and indicate a willingness to provide overall grant management.
2022-IC-061 June 27, 2022	THAT Mayor and Council:

	<ol style="list-style-type: none"><li>1. Receive for information the corporate report dated June 27, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway Contract Award Follow-Up with Grant Application Updates;”</li><li>2. Direct staff to defer the project for retendering in January 2023; and</li><li>3. Direct staff to release this item from Closed Council on July 11, 2022.</li></ol> <p style="text-align: right;"><b>CARRIED</b></p>
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## **INTRODUCTION/BACKGROUND**

The *Community Charter (Charter)* requires that a municipality adopt annually, by bylaw, a five-year financial plan. This section also allows a municipality to amend the financial plan, by bylaw, at any time to provide for greater certainty. Additionally, the *Charter* states that municipalities must not make an expenditure other than those that are included for that year in its financial plan.

For the first addition listed, an environmental study for a property acquisition is required. In order for staff to proceed with the environmental study, funding for the study, estimated to cost \$75K, needs to be added to the 2022 Financial Plan.

In relation to the second addition, staff applied for the UBCM Strengthening Communities’ Services 2022 grant and received confirmation from UBCM that funding of \$320K had been approved for the City. The funding from UBCM is intended to supplement the existing \$160K budget that the City has for the daytime warming shelter and enables the shelter to operate from November 1, 2022 to March 31, 2023, rather than starting two months later, in January 2023. It is necessary to add both the UBCM grant funding and the additional warming shelter expenses to the 2022 Financial Plan to cover the daytime warming shelter operations for the additional months (November and December, 2022).

With respect to the third addition, the current budget in the 2022 Financial Plan for the Helen Fathers Centre Street Walkway Project is \$1.419M. Based on updated estimated costs for the project, funding totaling \$3.4M is now required assuming that tendering and construction commences in 2023. The Financial Plan amendment adds \$1.981M to the project with \$1.044M funded through grants and \$937K from CAC reserves. This will permit staff to proceed with tendering the contract for this project in early 2023 as outlined in the corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled “Helen Fathers Centre Street Walkway Update”. If Council does not direct staff to resolve outstanding project issues requiring increased expenses related to the Helen Fathers Centre Street Walkway following consideration of the Corporate Report to Council dated September 20, 2022 from the Director of Engineering and Municipal Operations, a second draft financial plan bylaw amendment option is attached as Appendix B.

## **FINANCIAL IMPLICATIONS**

The Financial Plan Amendment adds \$75K of funding for a property acquisition related environmental study funded from CAC reserves, adds funding (and matching expenses) of \$320K for the daytime warming shelter so that it can operate from November 1, 2022 to March 31, 2023 funded from a UBCM grant, and increases funding for the Helen Fathers Centre Street Walkway Project by adding funding of \$1.982M from grants and CAC reserves. After these amendments, \$4.4M of funding will be available in the CAC reserve for other CAC projects.

### **COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS**

Public consultation for the White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442 will be conducted through opportunity for written submissions. Communications staff will assist with advertisements being placed in the Peace Arch News for one week prior to the date of Council consideration of adoption of the bylaw amending the Financial Plan (2022-2026).

### **INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS**

Engineering and Municipal Operations will proceed with the tender and construction of the Helen Fathers Centre Street Walkway Project in early 2023 following the 2022-2026 Financial Plan Amendment No. 2 being approved by Council.

### **ALIGNMENT WITH STRATEGIC PRIORITIES**

CAC “Shovel-in-the-Ground” projects are one of the five top priorities for Council and aligns with the New Strategic Priorities that have been established. Additionally, maintaining infrastructure to provide safe, reliable, and sustainable infrastructure for the community while minimizing impacts on the environment, and managing delivery of services efficiently and effectively, are also Council priorities.

### **OPTIONS / RISKS / ALTERNATIVES**

The *Charter* states that municipalities must not make an expenditure other than those that are included for that year in its financial plan. To comply with the *Charter* it is recommended to adopt a bylaw amending the 2022-2026 Financial Plan to include the required aforementioned expenses prior to the awarding of a contract or start of services for those items.

Should Council decide to not adopt a bylaw amending the 2022-2026 Financial Plan to include the aforementioned items, those items/projects may not proceed.

## **CONCLUSION**

Staff recommend that White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442 attached as Appendix A be given first, second and third readings.

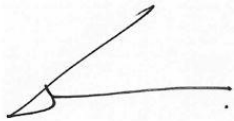
Respectfully submitted,



Candice Gartry  
Director, Financial Services

## **Comments from the Chief Administrative Officer**

I concur with the recommendation of this corporate report.



Guillermo Ferrero  
Chief Administrative Officer

Appendix A: White Rock Financial Plan (2022-2026) Bylaw, 2022, No.2428, Amendment No. 2, 2022 No. 2442

Appendix B: White Rock Financial Plan (2022-2026) Bylaw, 2022, No.2438, Amendment No. 2, 2022 No. 2442 (excludes increased funding for Helen Fathers Centre Street Walkway project)