



Finance and Audit Committee

Minutes

February 23, 2023, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Councillor Trevelyan, Chairperson
Mayor Knight
Councillor Chesney
Councillor Cheung
Councillor Lawrence
Councillor Partridge

ABSENT: Councillor Klassen

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Anne Berry, Director of Planning and Development Services
Candice Gartry, Director of Financial Services
Kari Laing, Director of Human Resources
Kale Pauls, Staff Sergeant White Rock RCMP
Ed Wolfe, Fire Chief
John Woolgar, Director of Recreation and Culture
Chris Zota, Manager of Information Technology
Shannon Johnston, Manager of Budgets and Accounting
Janessa Auer, Committee Clerk

1. CALL TO ORDER

Councillor Trevelyan, Chairperson

The meeting was called to order at 5:02 p.m.

2. **ADOPTION OF AGENDA**

Motion Number: 2023-F&A-013 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the agenda for February 23, 2023 as circulated.

Absent (1): Councillor Klassen

Motion CARRIED (6 to 0)

3. **ADOPTION OF MINUTES**

Motion Number: 2023-F&A-014 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the minutes of February 13, 2023 as circulated.

Absent (1): Councillor Klassen

Motion CARRIED (6 to 0)

4. **CITY OF WHITE ROCK DRAFT 2023 - 2027 FINANCIAL PLAN**

Corporate report dated February 13, 2023 from the Director of Financial Services titled "City of White Rock Draft 2023-2027 Financial Plan".

Note: It was requested a further meeting be held prior to considering the recommendations within this corporate report.

The Director of Financial Services displayed on screen a General Operating Budget Options and Property Tax Impact working document, where when directed it automatically tabulated impact to property taxes with each decision.

The following discussion points were noted:

- Human Resources Advisor (\$135,200) / Junior Human Resources Advisor (\$93,000 approximately)
- Staff were requested to provide parking revenue information for the waterfront as follows: For both High and Low season (clearly indicated each season) showing increase in .25cent increments
Staff provided information showing that for the entire year (full year) with a \$1.00 per hour increase = \$557,000
- Staff were asked if the City is permitted to collect a Tourist Tax where the funds would come back to the City

- An Accommodation Tax also needs to be reviewed

Motion Number: 2023-F&A-015 It was MOVED and SECONDED

THAT The Finance and Audit Committee direct staff to place \$150,000 from the Non Market Fund towards the City's operating budget with the balance to then be placed in the City's capital funds.

Note: (resulting in 8.60%)

Voted in the Negative (3): Councillor Cheung, Councillor Lawrence, and Councillor Partridge

Absent (1): Councillor Klassen

Motion DEFEATED (3 to 3)

Motion Number: 2023-F&A-016 It was MOVED and SECONDED

That the Finance and Audit Committee direct staff to place \$125,000 from the Non Market Fund towards the City's operating budget with the balance to then be placed in the City's capital funds.

Note: (resulting in 8.70%)

Voted in the Negative (1): Mayor Knight

Absent (1): Councillor Klassen

Motion CARRIED (5 to 1)

Motion Number: 2023-F&A-017 It was MOVED and SECONDED

THAT the Finance and Audit Committee direct staff to fund the archive storage portion only of the White Rock Museum and Archive request at \$16,300.

Voted in the Negative (4): Councillor Chesney, Councillor Cheung, Councillor Lawrence, and Councillor Partridge

Absent (1): Councillor Klassen

Motion DEFEATED (2 to 4)

Motion Number: 2023-F&A-018 It was MOVED and SECONDED

THAT the Finance and Audit Committee direct staff to fund the White Rock Museum and Archive request at \$45,000.

Note (resulting in 8.87%)

Voted in the Negative (2): Mayor Knight, and Councillor Trevelyan

Absent (1): Councillor Klassen

Motion CARRIED (4 to 2)

Motion Number: 2023-F&A-019 It was MOVED and SECONDED

THAT The Finance and Audit Committee direct staff to keep the full-time Human Resources Advisor (senior level / not junior level) in the budget.

Note: (resulting in 8.87%)

Voted in the Negative (1): Councillor Trevelyan

Absent (1): Councillor Klassen

Motion CARRIED (5 to 1)

Motion Number: 2023-F&A-020 It was MOVED and SECONDED

THAT The Finance and Audit Committee direct staff to remove the Purchasing Specialist position from the budget.

Voted in the Negative (4): Mayor Knight, Councillor Cheung, Councillor Lawrence, and Councillor Partridge

Absent (1): Councillor Klassen

Motion DEFEATED (2 to 4)

Motion Number: 2023-F&A-021 It was MOVED and SECONDED

THAT The Finance and Audit Committee direct staff to remove the Records Management position from the budget.

Voted in the Negative (5): Mayor Knight, Councillor Chesney, Councillor Cheung, Councillor Lawrence, and Councillor Partridge

Absent (1): Councillor Klassen

Motion DEFEATED (1 to 5)

Motion Number: 2023-F&A-022 It was MOVED and SECONDED

THAT The Finance and Audit Committee endorse the keep maintenance of current software subscriptions (\$45,800) within the budget.

Absent (1): Councillor Klassen

Motion CARRIED (6 to 0)

Motion Number: 2023-F&A-023 It was MOVED and SECONDED

THAT The Finance and Audit Committee direct staff to fund in the budget for celebrations and ceremonies on National Day for Truth & Reconciliation and National Indigenous People's Day in the amount of \$5,000.

Absent (1): Councillor Klassen

Motion CARRIED (6 to 0)

Motion Number: 2023-F&A-024 It was MOVED and SECONDED

THAT The Finance and Audit Committee requests staff to temporarily (for this discussion) remove the additional Sea Festival request for funding from the budget working document so discussion can be done without that cost being shown at this time and will be discussed later in the meeting.

Voted in the Negative (2): Mayor Knight, and Councillor Trevelyan

Absent (1): Councillor Klassen

Motion CARRIED (4 to 2)

Motion Number: 2023-F&A-025 It was MOVED and SECONDED

THAT The Finance and Audit Committee direct staff to fund in the budget \$5,000 for additional Indigenous Relations Projects.

Absent (1): Councillor Klassen

Motion CARRIED (6 to 0)

Motion Number: 2023-F&A-026 It was MOVED and SECONDED

THAT the Finance and Audit Committee direct staff to include in the budget additional funding for contracted litter service pickup on the promenade in the amount of \$46,100.

Voted in the Negative (3): Mayor Knight, Councillor Chesney, and Councillor Trevelyan

Absent (1): Councillor Klassen

Motion DEFEATED (3 to 3)

Motion Number: 2023-F&A-027 It was MOVED and SECONDED

THAT The Finance and Audit Committee direct staff to include in the budget vegetation control on the hump in the amount of \$10,000.

Absent (1): Councillor Klassen

Motion CARRIED (6 to 0)

Motion Number: 2023-F&A-028 It was MOVED and SECONDED

THAT The Finance and Audit Committee directs staff to remove from the budget the parade portion from the Sea Festival event in the amount of \$35,900.

Note (resulting in 8.75%)

Absent (1): Councillor Klassen

Motion CARRIED (6 to 0)

Motion Number: 2023-F&A-029 It was MOVED and SECONDED

THAT the Finance and Audit Committee direct funds be added to the budget for litter service pick up on the promenade in the amount of \$25,000.

Voted in the Negative (2): Mayor Knight, and Councillor Trevelyan

Absent (1): Councillor Klassen

Motion CARRIED (4 to 2)

Motion Number: 2023-F&A-030 It was MOVED and SECONDED

THAT the Finance and Audit Committee:

1. **Approve the City of White Rock Draft 2023 – 2027 Operational Financial Plan; and**
2. **Direct staff to bring the Draft 2023 – 2027 Asset Management (Capital) Financial Plan to the March 13, 2023, Finance and Audit Committee meeting.**

Note: (resulting in 8.90%)

Voted in the Negative (1): Councillor Trevelyan

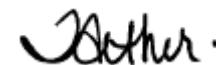
Absent (1): Councillor Klassen

Motion CARRIED (5 to 1)

5. **CONCLUSION OF THE FEBRUARY 23, 2023 FINANCE AND AUDIT COMMITTEE MEETING**

The meeting was concluded at 7:05 p.m.

Councillor Trevelyan, Chairperson



Tracey Arthur, Director of Corporate Administration