

THE CORPORATION OF THE
CITY OF WHITE ROCK
 CORPORATE REPORT



DATE: September 20, 2022
TO: Mayor and Council
FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations
SUBJECT: Helen Fathers Centre Street Walkway Update

RECOMMENDATIONS

THAT Council:

1. Receive for information the corporate report dated September 20, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway Update” for consideration;
2. Authorize the Mayor to sign the contribution agreement between the City and Infrastructure Canada in the amount of \$996K for the successful award of the Active Transportation Fund; and
3. Give first, second and third reading to *Authorization of the Construction of the Helen Fathers Walkway Project Bylaw 2022 No. 2445* subject to Council approval of the Financial Plan Amendment proposed on the September 20, 2022, Regular Council Agenda.

EXECUTIVE SUMMARY

This report is in response to the Council direction received on June 27, 2022, and subsequently on July 25, 2022.

The report provides an update on the grant application, advises of a financial amendment to the 2022 Financial Plan to adjust the project budget, and recommends a bylaw to close a portion of Centre Street, currently identified as road dedication, to vehicle traffic in order to dissolve the encroachments within the project site before the project commences in early 2023.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-IC-073 July 25, 2022	THAT Council: 1. Receive for information the corporate report dated July 25, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway – Right of Way;” 2. Direct staff to prepare a bylaw for the project in accordance with Section 40 of the <i>Community Charter</i> ;

	<p>3. Approve information related to this report being released on a date to be confirmed with the City Solicitor.</p> <p style="text-align: right;">CARRIED</p>
2022-IC-061 June 27, 2022	<p>THAT Mayor and Council:</p> <ol style="list-style-type: none"> 1. Receive for information the corporate report dated June 27, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway Contract Award Follow-Up with Grant Application Updates;” 2. Direct staff to defer the project for retendering in January 2023; and 3. Direct staff to release this item from Closed Council on July 11, 2022. <p style="text-align: right;">CARRIED</p>
2022-250 June 13, 2022	<p>That Council endorse, in regard to the Helen Fathers Centre Street Walkway project, Option 3 noted in the corporate report.</p> <ul style="list-style-type: none"> • The City hold approval of the award of the contract pending the grant availability of the Active Transportation Fund 2022 by Infrastructure Canada. <p>Note: Evaluation results to be anticipated in June/July 2022, or future grant application for Active Transportation Fund 2022/2023 by BC Ministry of Transportation and Infrastructure with evaluation results to be anticipated in September 2022.</p> <p style="text-align: right;">CARRIED</p>
2021-414 October 25, 2021	<p>That Council give first, second and third reading to “White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403” as presented and circulated ON -Table</p> <p>Note: White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403 Bylaw 2403 – A bylaw to amend the Financial Plan for 2021 to 2025 as follows:</p> <ul style="list-style-type: none"> • add \$111K to the 2021 Financial Plan for a new regular full time Solid Waste Coordinator position starting in December 2021, \$8K to 2021 and \$103K to 2022, funded from Reserves; • Add \$650K for the Centre Street Walkway Project funded from CAC’s; and (as presented On-Table); • Add \$50K to the 2021 Financial Plan for a consultant to assist with the Request for Proposal for a Solid Waster Contractor funded from Reserves. <p style="text-align: right;">CARRIED</p>
2021-361 October 4, 2021	<p>THAT Council support R.F. Binnie & Associates’ Centre Street Walkway Preliminary Design Option as circulated, as it is more walkable, sustainable, and cost-effective; and direct staff to proceed with the detailed design and construction of Option B.</p> <p style="text-align: right;">CARRIED</p>

<p>2021-116 March 8, 2021</p>	<p>THAT Council approve a budget of \$900K from Community Amenity Contributions (CAC) based on the conceptual design for the Centre Street Walkway provided to Council in 2014 and attached as Appendix A and direct staff to commence the initial project steps, including preliminary design, as described in this report.</p> <p style="text-align: right;">CARRIED</p>
<p>2021-F&A-030 February 22, 2021</p>	<p>THAT The Finance and Audit Committee reconfirms the project noted in February 22, 2021, the corporate report titled “Community Amenity Contribution (CAC) Project Options Update” as a. Centre Street Walkway Upgrades / but now noting 2021 as the year / with the budget amount \$500,000.</p> <p style="text-align: right;">CARRIED</p> <p>Note: It was noted the design from 2014 included tree trunks, these were not well received, and the Committee does not want them to come back again as part of the future plan.</p>
<p>2021-F&A-030 February 22, 2021</p>	<p>THAT The Finance and Audit Committee requests the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAD) Project Options Update” as a. Centre Street Walkway Upgrades be started” shovel in the ground “2021”/started ASAP.</p> <p style="text-align: right;">CARRIED</p>
<p>2014-319 October 20, 2014</p>	<p>THAT Council receives for information the corporate report dated October 20, 2014, from the Director of Engineering and Municipal Operations titled “Updated on Progress of Centre Street Road Allowance Improvements Task Force.”</p> <p style="text-align: right;">CARRIED</p>

BACKGROUND

In 2014, following public engagement, Council was presented with a concept plan for the Centre Street Walkway Upgrades project between Marine Drive and Columbia Avenue with a cost estimate of \$800K. The project was not endorsed by Council at that time.

At the February 22, 2021, Finance and Audit Committee meeting, Council directed that the Centre Street Walkway Upgrades project be endorsed as a Community Amenity Contributions (CAC) project and to begin as soon as possible. At the March 9, 2021, Regular Council meeting, a budget of \$900K was approved based on the conceptual plan presented in 2014 and directed staff to commence the initial project steps including the preliminary design.

R.F. Binnie and Associates was retained to provide engineering services in summer 2021. Two preliminary design options were presented at the October 4, 2021 Regular Council Meeting. Following Council’s approval, specifics surrounding better walkability, stability, and sustainability were incorporated into the detailed design. On October 25, 2021, Council approved additional funding of \$650K from the CAC account, accumulating a total budget of \$1550K for the Centre Street Walkway Upgrades project, now formally known as the Helen Fathers Center Street Walkway (HFCW) project.

Upon the completion of the detailed design, a Request for Proposals (RFP) for the construction was posted on April 11, 2022 and closed on May 10, 2022 with seven (7) proposals received. The evaluation concluded that Cedar Crest Lands BC Ltd. presented best value to the City.

On June 13, 2022 at the Regular Council meeting, the evaluation results were presented, seeking approval to award the HFCW project to Cedar Crest Lands BC Ltd., subject to a Financial Plan amendment to accommodate the cost increase. Council expressed concern about the proposed budget of \$3104K and directed that the award of the RFP be postponed pending a response from Infrastructure Canada about the City's project grant application to the Active Transportation Fund (ATF).

ANALYSIS

In March 2022, the City submitted a grant application to Infrastructure Canada for the HFCW project under the ATF as part of the Hillside Walkway bundled project identified in the corporate report titled "Helen Fathers Centre Street Walkway Contract Award Follow-up with Grant Application Updates", dated June 27, 2022 from the Director, Engineering and Municipal Operations. The project was eligible to receive up to 60% of the total eligible cost, to a maximum grant contribution of \$996K. The City has received approval in principle for this grant subject to timely execution of the contribution agreement. This corporate report requests Council's authorization to enter into the contribution agreement with Infrastructure Canada.

As discussed in the corporate report titled Contract Award - Helen Fathers Centre Street Walkway Upgrades and Improvements Project from the Director, Engineering and Municipal Operations, dated June 13, 2022, the proposed budget for the HFCW project is \$3104K and is based on the bidding price provided when staff went out to market in April 2022. Staff recommend that the project budget be adjusted to \$3400K to accommodate an 8% inflation rate for the tender and construction in early 2023. Staff present this recommendation below and separately in a subsequent Financial Plan amendment corporate report for Council's consideration.

FINANCIAL IMPLICATIONS

In order to support a revised cost estimate of \$3400K, a financial amendment of \$1981K is required to the 2022 Financial plan. The breakdown of the project budget is as follows:

Current approved budget	\$1,419,000
2022 Municipal Funding Program WITT-Allocated (TransLink)	\$ 48,000
ATF grant from Infrastructure Canada	\$ 996,000
Additional City funds required	\$ 937,000
Total Project Cost	\$3,400,000

LEGAL IMPLICATIONS

On June 27, 2022 at the Regular Council meeting, Council directed staff to defer the project for re-tendering in January 2023. Subsequently, at the July 25, 2022 Regular Council meeting, Council directed staff to prepare a bylaw for the project in accordance with Section 40 of the *Community Charter* to close the portion of Centre Street that is in the HFCW project to vehicle traffic as was recommended by the City's solicitor. A bylaw in accordance with Section 40 of the *Community Charter* would allow the City to dissolve the encroachments within the project site before the project commences in early 2023.

The litigation with three property owners that have encroachments in the HFCW project area has not been settled. The court hearing was scheduled on August 18 and 19, 2022 and the judge has chosen to reserve the decision, with the written results to be released sometime in the future.

In accordance with the direction received at the July 25, 2022 Regular Council meeting, a bylaw has been prepared and is presented to Council for approval. The bylaw is titled “Authorization of the Construction of the Helen Fathers Walkway Project Bylaw 2022 No. 2445” and directs City staff to proceed with the detailed design and construction of Option B for the Helen Fathers Centre Street Walkway Project as described in the October 4, 2021 corporate report titled “Centre Street Walkway – Design Options” from the Director, Engineering and Municipal Operations. This will allow the City to close a portion of Centre Street (currently identified as road dedication) in order to restrict vehicle traffic and accommodate construction. Additionally, in order to be eligible for the Active Transportation Fund (ATF) grant, the City must confirm that property and rights of way have been secured prior to receiving any funds. The proposed bylaw ensures the City obtains these rights.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Following Council’s decision, staff will update the project information on the City’s website.

INTERDEPARTMENTAL INVOLVEMENT

The Authorization of the Construction of the Helen Fathers Walkway Project Bylaw 2022 No. 2445, reviewed by the City’s Administration Office and City Solicitor is presented herein for Council’s approval. Additionally, Financial Services has prepared an amendment to the 2022 Financial Plan by adding \$1981K funded from grants and CACs for the Helen Fathers Centre Street Walkway Upgrades project for Council’s consideration.

As the outstanding issues are resolved, the HFCW project can be re-tendered in January and construction in spring 2023.

ALIGNMENT WITH STRATEGIC PRIORITIES

The HFCW project is a Community Amenity Contribution “Shovel-in-the-Ground” project and is one of Council’s Top Strategic Priorities.

OPTIONS / RISKS / ALTERNATIVES

The following alternate options are available for Council’s consideration:

1. Not resolve and defer outstanding project issues.

CONCLUSION

Staff recommended that City Council approve the financial amendment and adopt *Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022 No. 2445* in order to resolve outstanding project issues so that the project can re-tender in January and start construction in spring 2023.

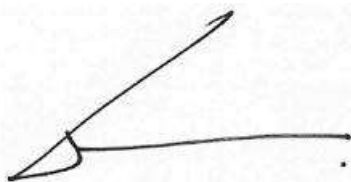
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Corporate report dated October 4, 2021 titled “Bylaw 2445 – Schedule A Corp Report Design Options for Centre Street Walkway”.

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: October 4, 2021
TO: Mayor and Council
FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations
SUBJECT: Bylaw 2445 - Schedule A Corp Report Design Options for Centre Street Walkway.docx

RECOMMENDATIONS

THAT Council:

1. Support R.F. Binnie & Associates’ Centre Street Walkway Preliminary Design Option B, as it is more walkable, sustainable, and cost-effective; and
2. Direct staff to proceed with the detailed design and construction of Option B.

EXECUTIVE SUMMARY

In March 2021, Council approved a budget of \$900K and directed staff to commence the initial steps for the Centre Street Walkway Project, including preliminary design. This report includes two preliminary design options and associated cost estimates: Option A reflects the 2014 Option and is estimated to cost \$2.44M, and Option B is a more sustainable version of the 2014 Option and is estimated to be \$1.55M.

The purpose of this report is to obtain Council direction on the Centre Street Walkway Project.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2021-116 March 8, 2021	THAT Council approve a budget of \$900K from Community Amenity Contributions (CAC) based on the conceptual design for the Centre Street Walkway provide to Council in 2014 and attached as Appendix A and direct staff to commence the initial project steps, including preliminary design, as described in this report. CARRIED
2021-F&A-030 February 22, 2021	THAT The Finance and Audit Committee reconfirms the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAC) Project Options Update” as a. Centre Street Walkway Upgrades/ but now noting 2021 as the year/with the budget amount \$500,000. CARRIED

	Note: It was noted the design from 2014 included tree trunks, these were not well received, and the Committee does not want them to come back again as part of the future plan.
2021-F&A-030 February 22, 2021	THAT The Finance and Audit Committee requests the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAD) Project Options Update” as a. Centre Street Walkway Upgrades be started” shovel in the ground “2021”/started ASAP. CARRIED
2014-319 October 20, 2014	THAT Council receives for information the corporate report dated October 20, 2014, from the Director of Engineering and Municipal Operations titled “Updated on Progress of Centre Street Road Allowance Improvements Task Force.” CARRIED

INTRODUCTION/BACKGROUND

In 2014, following public engagement, staff presented a concept plan (attached as Appendix A) for the Centre Street Walkway Project between Marine Drive and Columbia Avenue. Although \$300K was included in the 2015 Capital Plan for this Project, the conceptual cost estimate was \$800K. The project was not approved by Council in 2014.

At the February 22, 2021, Finance and Audit Committee meeting, Council supported this Project to move forward in 2021. Accordingly, at the March 8, 2021 Regular Council meeting, Council approved a budget of \$900K based on the 2014 Option and directed staff to commence the initial Project steps, including the preliminary design.

The City retained R.F. Binnie and Associates to develop a preliminary design for two options. Option A is based on the 2014 Option; Option B is a more sustainable version of the 2014 Option because it allows for more trees, uses durable materials, and supports natural rainwater infiltration. The preliminary design for Option A and Option B is attached to the report as Appendix B.

The two options are summarized in Table 1.

Table 1 – Comparison of two options

Description	Option A	Option B
Walkway Length (meter)	200	315
Number of Steps	240	180
Number of Ramps	24	12
New Trees (each)	46	52
Estimated Total Cost (including design, construction, archaeology, permitting, and contingency)	\$2.44M	\$1.55M

Both options have a similar layout. While Option A matches the 2014 Option with adjustments such as retaining walls to account for topography, Option B enhances walkability in its design.

Option B adapts to the existing topography to reduce erosion, includes longer ramps and fewer staircases, which makes it more walkable for pedestrians, particularly desirable for the senior residents, considering the high ratio of seniors in the neighborhood. As a result, Option B requires less excavation and less retaining walls, thereby reducing the construction cost. In addition, Options B accommodates more trees and was developed to maximize durability and lifespan of the walkway with minimal maintenance requirements.

Staff recommend Option B as it is more walkable, cost-effective, and easier to construct. With Council’s support, the project can proceed with the detailed design. Construction is anticipated to begin in early Spring 2022 and be completed by the end of summer 2022.

FINANCIAL IMPLICATIONS

There is \$900K available for this project in the 2021 Financial Plan. At a total estimated cost of \$2.44M for Option A, the project will require additional \$1.54M to proceed. At a total estimated cost of \$1.55M for Option B, the project will require additional \$650K to proceed. Option B offers a \$890K savings over Option A.

LEGAL IMPLICATIONS

Six out of eight properties within the project corridor have encroachments on the City’s Right of Way (ROW). Staff has been working with these property owners to remove the encroachments. Property impact letters were sent to the property owners on August 3, 2021, with a deadline to remove the encroachments by December 31, 2021.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The concept plans were presented during public consultation in 2014. The preliminary designs are based on the 2014 Options.

Staff will work on a communication plan, including project information on the City’s website, project signs, and notices to residents adjacent to the project area.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The project team has coordinated with the Parks Division on maintenance access requirements, street furniture selection, plantings and trees.

CLIMATE CHANGE IMPLICATIONS

The walkway is located on steep terrain. There is minor erosion occurring within the Project corridor resulting from inadequate vegetative cover. For both Options, in addition to the retention of the existing healthy trees, the proposed upgrades will add approximately 1700 m² of green space.

Option B adapts to the existing terrain, minimizes the amount of excavation, reduces disturbance to the existing soil, and therefore, minimizes impacts to slope stability. Although Option B meanders the pathway across the hill, its drainage design allows run-off from the walkway surface to broadly spread over the site, facilitating natural irrigation and infiltration for the trees and planting areas. The proposed plantings and trees will ameliorate the current erosion and strengthen the stability of the site.

ALIGNMENT WITH STRATEGIC PRIORITIES

The Project is a Community Amenity Contribution “Shovel-in-the-Ground” project, and it is consistent with Council’s top five priorities.

OPTIONS / RISKS / ALTERNATIVES

The following alternative option is available for Council’s consideration:

1. Support Option A. If this option is selected, the project is anticipated to cost \$2.44M including design, construction, archaeology, permitting and contingency. The project will require an increase of \$1.54M to the original budget of \$900K.

CONCLUSION

The Consultant developed two preliminary design options for Council’s consideration and approval. In addition to accommodating more trees, Option B is more walkable, constructable, and costs \$890K less.

It is recommended that Council support Option B and direct staff to proceed with detailed design of Option B.

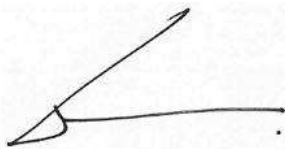
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

This corporate report seeks City Council approval and direction.



Guillermo Ferrero
Chief Administrative Officer

- Appendix A: Centre Street Walkway Plan in 2014
Appendix B: Centre Street Walkway Preliminary Design Options

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW NO. 2445**



A Bylaw to authorize the construction of
the Helen Fathers Centre Street Walkway Project

WHEREAS in 2014 following public engagement, staff presented a concept plan for the Centre Street Walkway Project between Marine Drive and Columbia Avenue.

AND WHEREAS at the February 22, 2021 Finance and Audit Committee meeting Council directed that the Helen Fathers Centre Street Walkway Project be moved forward.

AND WHEREAS at the February 28, 2022 Regular Council meeting Council approved the Centre Street project be dedicated in memory of Councillor Helen Fathers and directed the project be named with signage to be erected as follows: Helen Fathers Centre Steet Walkway.

AND WHEREAS on March 9, 2021 Council approved a budget for the Helen Fathers Centre Street Walkway Project and directed staff to commence the initial project steps including the preliminary design.

AND WHEREAS R.F. Binnie and Associates developed two preliminary options for the Helen Fathers Centre Street Walkway Project which were presented to Council at the Regular Council Meeting on October 4, 2021.

AND WHEREAS on October 4, 2021, Council resolved to:

- (a) Approve R.F. Binnie and Associates' Preliminary Design Option B, as set out in the October 4, 2021 staff report; and
- (b) Direct staff to proceed with the detailed design and construction of Option B;

AND WHEREAS the construction of the Helen Fathers Centre Street Walkway Project will require that property owners adjacent to the Helen Fathers Centre Street Walkway Project remove their encroachments on Centre Street;

AND WHEREAS several property owners with encroachments on Centre Street have commenced litigation alleging that Council's October 4, 2021 resolution amounted to a road closure and should have been enacted by bylaw;

AND WHEREAS Council does not agree or concede that the October 4, 2021 resolution amounted to a road closure and ought to have been enacted by bylaw, but considers that it is in the best interests of the taxpayers of the City to avoid the expense associated with the litigation, and therefore adopts this bylaw in accordance with section 40 of the *Community Charter* in the event a bylaw was required to proceed with the design and construction of the Helen Fathers Centre Street Walkway Project;

NOW, THEREFORE, the Council of the Corporation of the City of White Rock in open meeting assembled hereby enacts as follows:

1. The Bylaw may be cited as “*Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445*”.
2. Council directs City staff to proceed with the detailed design and construction of Option B for the Helen Fathers Centre Street Walkway Project, as described in the October 4, 2021 staff report, attached to and forming part of the Bylaw as Schedule A, and as approved by Council resolution on October 4, 2021.

RECEIVED FIRST READING on the _____ day of _____

RECEIVED SECOND READING on the _____ day of _____

PUBLIC HEARING held on the _____ day of _____

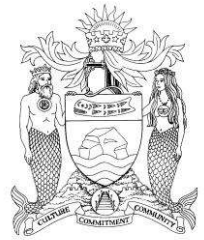
RECEIVED THIRD READING on the _____ day of _____

RECONSIDERED AND FINALLY ADOPTED on the _____ day of _____

DARRYL WALKER , MAYOR

TRACEY ARTHUR,
DIRECTOR OF CORPORATE ADMINISTRATION

**THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT**



DATE: September 20, 2022

TO: Mayor and Council

FROM: Candice Gartry, Director, Financial Services

SUBJECT: White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442

RECOMMENDATION

THAT Council receive the September 20, 2022, corporate report from the Director of Financial Services, titled “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022, No. 2442” for consideration and give first, second and third readings to the draft Bylaw attached as Appendix A (includes increased funding for the Helen Fathers Centre Street Walkway Project).

EXECUTIVE SUMMARY

The purpose of this corporate report is to introduce the White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442. The three amendments included in this bylaw are to:

1. Add \$75K to the 2022 Financial Plan for an environmental study for a property acquisition, funded from Community Amenity Contributions (CACs);
2. Add \$320K for a daytime warming shelter from November 1, 2022 to December 31, 2022 funded from the Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services grant; and
3. Increase funding for the Helen Fathers Centre Street Walkway Project from \$1.419M to \$3.4M funded from grants and CACs.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-281 June 27, 2022	THAT Council endorse the City’s Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services 2022 Grant application and indicate a willingness to provide overall grant management.
2022-IC-061 June 27, 2022	THAT Mayor and Council:

	<ol style="list-style-type: none">1. Receive for information the corporate report dated June 27, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway Contract Award Follow-Up with Grant Application Updates;”2. Direct staff to defer the project for retendering in January 2023; and3. Direct staff to release this item from Closed Council on July 11, 2022. <p style="text-align: right;">CARRIED</p>
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INTRODUCTION/BACKGROUND

The *Community Charter (Charter)* requires that a municipality adopt annually, by bylaw, a five-year financial plan. This section also allows a municipality to amend the financial plan, by bylaw, at any time to provide for greater certainty. Additionally, the *Charter* states that municipalities must not make an expenditure other than those that are included for that year in its financial plan.

For the first addition listed, an environmental study for a property acquisition is required. In order for staff to proceed with the environmental study, funding for the study, estimated to cost \$75K, needs to be added to the 2022 Financial Plan.

In relation to the second addition, staff applied for the UBCM Strengthening Communities’ Services 2022 grant and received confirmation from UBCM that funding of \$320K had been approved for the City. The funding from UBCM is intended to supplement the existing \$160K budget that the City has for the daytime warming shelter and enables the shelter to operate from November 1, 2022 to March 31, 2023, rather than starting two months later, in January 2023. It is necessary to add both the UBCM grant funding and the additional warming shelter expenses to the 2022 Financial Plan to cover the daytime warming shelter operations for the additional months (November and December, 2022).

With respect to the third addition, the current budget in the 2022 Financial Plan for the Helen Fathers Centre Street Walkway Project is \$1.419M. Based on updated estimated costs for the project, funding totaling \$3.4M is now required assuming that tendering and construction commences in 2023. The Financial Plan amendment adds \$1.981M to the project with \$1.044M funded through grants and \$937K from CAC reserves. This will permit staff to proceed with tendering the contract for this project in early 2023 as outlined in the corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled “Helen Fathers Centre Street Walkway Update”. If Council does not direct staff to resolve outstanding project issues requiring increased expenses related to the Helen Fathers Centre Street Walkway following consideration of the Corporate Report to Council dated September 20, 2022 from the Director of Engineering and Municipal Operations, a second draft financial plan bylaw amendment option is attached as Appendix B.

FINANCIAL IMPLICATIONS

The Financial Plan Amendment adds \$75K of funding for a property acquisition related environmental study funded from CAC reserves, adds funding (and matching expenses) of \$320K for the daytime warming shelter so that it can operate from November 1, 2022 to March 31, 2023 funded from a UBCM grant, and increases funding for the Helen Fathers Centre Street Walkway Project by adding funding of \$1.982M from grants and CAC reserves. After these amendments, \$4.4M of funding will be available in the CAC reserve for other CAC projects.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Public consultation for the White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442 will be conducted through opportunity for written submissions. Communications staff will assist with advertisements being placed in the Peace Arch News for one week prior to the date of Council consideration of adoption of the bylaw amending the Financial Plan (2022-2026).

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Engineering and Municipal Operations will proceed with the tender and construction of the Helen Fathers Centre Street Walkway Project in early 2023 following the 2022-2026 Financial Plan Amendment No. 2 being approved by Council.

ALIGNMENT WITH STRATEGIC PRIORITIES

CAC “Shovel-in-the-Ground” projects are one of the five top priorities for Council and aligns with the New Strategic Priorities that have been established. Additionally, maintaining infrastructure to provide safe, reliable, and sustainable infrastructure for the community while minimizing impacts on the environment, and managing delivery of services efficiently and effectively, are also Council priorities.

OPTIONS / RISKS / ALTERNATIVES

The *Charter* states that municipalities must not make an expenditure other than those that are included for that year in its financial plan. To comply with the *Charter* it is recommended to adopt a bylaw amending the 2022-2026 Financial Plan to include the required aforementioned expenses prior to the awarding of a contract or start of services for those items.

Should Council decide to not adopt a bylaw amending the 2022-2026 Financial Plan to include the aforementioned items, those items/projects may not proceed.

CONCLUSION

Staff recommend that White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442 attached as Appendix A be given first, second and third readings.

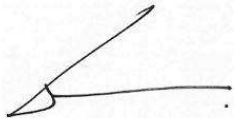
Respectfully submitted,



Candice Gartry
Director, Financial Services

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: White Rock Financial Plan (2022-2026) Bylaw, 2022, No.2428, Amendment No. 2, 2022 No. 2442

Appendix B: White Rock Financial Plan (2022-2026) Bylaw, 2022, No.2438, Amendment No. 2, 2022 No. 2442 (excludes increased funding for Helen Fathers Centre Street Walkway project)

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2442**



A Bylaw to adopt a Financial Plan for 2022 to 2026

WHEREAS the City Council of the Corporation of the City of White Rock is empowered by the provisions of Section 165 of the “Community Charter” to adopt a Financial Plan for the five-year period ending the thirty-first day of December 2026.

AND WHEREAS it is necessary for such Financial Plan to be amended

The CITY COUNCIL of The Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:-

1. Schedules “A” and “B” attached hereto and forming part of the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428”, are hereby repealed and replaced by the Schedules “A” and “B” attached hereto and forming part of this bylaw.
2. This Bylaw may be cited for all purposes as the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2328, Amendment No. 2, 2022, No. 2442”.

RECEIVED FIRST READING on the	day of	, 2022
RECEIVED SECOND READING on the	day of	, 2022
RECEIVED THIRD READING on the	day of	, 2022
ADOPTED on the	day of	, 2022

MAYOR

DIRECTOR OF
CORPORATE ADMINISTRATION

CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule 'A' to Byaw No. 2442, 2022

Consolidated Budget Summary

	2021	2022	2023	2024	2025	2026
Revenue						
Property Taxes and Parcel Taxes	\$ 24,893,400	\$ 26,511,200	\$ 28,205,900	\$ 29,234,100	\$ 30,288,800	\$ 31,443,400
Regional Library Levy	990,100	1,015,300	1,035,600	1,056,300	1,077,400	1,098,900
Business Improvement Levy	343,000	352,800	357,000	364,000	371,300	378,700
Local Improvement Parcel Tax	5,200	5,200	-	-	-	-
Grants In Lieu of Taxes	261,700	286,800	292,500	298,400	304,400	310,500
Sales of Service and Other Revenues	15,318,800	16,637,100	18,122,200	19,066,300	20,131,800	21,281,200
Development Cost Charges	937,100	849,500	954,200	815,800	908,900	1,011,400
Other/Own Sources	13,935,200	13,090,300	9,605,400	8,881,600	8,741,800	8,666,000
Government Grants	16,620,900	10,651,000	1,369,500	2,141,000	2,384,700	2,212,100
Total Revenue	\$ 73,305,400	\$ 69,399,200	\$ 59,942,300	\$ 61,857,500	\$ 64,209,100	\$ 66,402,200
Expenses						
Council and Office of the CAO	\$ 870,700	\$ 950,500	\$ 945,500	\$ 964,400	\$ 983,700	\$ 1,018,900
Corporate Administration	1,511,400	1,663,700	1,578,300	1,609,900	1,642,100	1,763,700
Human Resources	739,200	1,020,000	732,100	746,700	761,600	776,800
Finance	1,944,900	2,056,500	2,128,600	2,188,200	2,214,600	2,259,000
Fiscal Services	1,433,300	1,232,300	1,293,800	1,361,800	1,431,600	1,512,000
Information Technology	1,252,300	1,304,600	1,305,800	1,331,900	1,358,500	1,396,900
Police	6,322,400	7,016,000	7,267,100	7,539,000	7,864,000	8,208,500
Fire Rescue	4,474,900	4,541,900	4,652,700	4,797,600	4,942,500	5,088,600
Planning and Development	4,033,400	4,145,500	4,165,100	4,268,000	4,343,400	4,420,200
Engineering and Operations	7,359,600	7,613,600	7,809,000	7,964,800	8,123,500	8,285,400
Recreation and Culture	3,271,000	4,171,600	4,218,700	4,303,200	4,389,200	4,476,800
Solid Waste	1,183,300	1,071,500	1,037,600	1,007,500	1,027,700	1,048,300
Sanitary Sewer	2,211,100	2,207,000	2,517,000	2,922,500	3,458,400	4,141,600
Drainage	375,400	354,900	362,000	369,100	376,500	384,000
Water	3,367,300	3,622,700	3,191,500	3,242,600	3,958,500	3,347,300
Total Operating Expenses	\$ 40,350,200	\$ 42,972,300	\$ 43,204,800	\$ 44,617,200	\$ 46,875,800	\$ 48,128,000
Add:						
Transfer from Reserves	41,642,900	41,989,300	19,721,000	15,088,200	16,005,400	14,516,000
Deduct:						
Capital Expenditures	60,219,000	52,980,000	20,846,000	16,776,000	18,620,000	17,495,000
Debt Repayment	725,400	782,500	807,800	816,000	826,500	837,100
Transfer to Reserves	13,653,700	14,653,700	14,804,700	14,736,500	13,892,200	14,458,100
Total Budget For the Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule “B” To Bylaw No. 2442, 2022

Proportion of Revenues By Funding Source:

The following table shows the proportion of total revenue proposed to be raised from each funding source. Property taxes form the largest portion of revenues. They provide a stable and consistent source of revenues to pay for many services, such as police and fire protection, that are difficult or undesirable to fund on a user-pay basis.

Fees and charges represent 24% of planned revenues. The most significant of these are water, sanitary sewer, drainage and solid waste user fees and are charged on a user-pay basis. This basis attempts to fairly apportion utility service costs to those that make use of these services.

Other revenue sources represent 35% of the 2022 budgeted revenue. They include sale of services, interest and penalties, government grants, contributions, pay parking and building permit fees. These revenues fluctuate due to economic conditions and City initiatives and in the case of government grants, require approval by senior governments.

Property Value Taxes	41%
Fees & Charges	24%
Other Sources	35%

Distribution of Property Taxes Between Property Classes:

The following table provides the distribution of property tax revenue between property classes. The City’s primary goal is to set tax rates that are sufficient, after maximizing non-tax revenues, to provide for service delivery, city assets and maintain tax stability. This is accomplished by maintaining the historical relationship between the property classes and applying the same annual tax rate increase across all classes.

Class 1 Residential	92.33%
Class 2 Utility	0.19%
Class 5 Light Industry	0.03%
Class 6 Business & Other	7.43%
Class 8 Recreational & Nonprofit	0.02%

Use of Permissive Tax Exemptions:

The City’s Annual Municipal Report contains a list of permissive exemptions granted for the year and the amount of tax revenue foregone. Permissive tax exemptions are granted to not-for-profit institutions as per City policy and includes exemptions for religious institutions, service organizations and cultural institutions that form a valuable part of our community. Each year organizations can make an application for permissive exemptions which are reviewed on a case-by-case basis.

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2442**



A Bylaw to adopt a Financial Plan for 2022 to 2026

WHEREAS the City Council of the Corporation of the City of White Rock is empowered by the provisions of Section 165 of the “Community Charter” to adopt a Financial Plan for the five-year period ending the thirty-first day of December 2026.

AND WHEREAS it is necessary for such Financial Plan to be amended

The CITY COUNCIL of The Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:-

1. Schedules “A” and “B” attached hereto and forming part of the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428”, are hereby repealed and replaced by the Schedules “A” and “B” attached hereto and forming part of this bylaw.
2. This Bylaw may be cited for all purposes as the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2328, Amendment No. 2, 2022, No. 2442”.

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CONSOLIDATED FINANCIAL PLAN
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CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule “B” To Bylaw No. 2442, 2022

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