

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: October 3, 2022

TO: Mayor and Council

FROM: Corrine Haer, P.Eng., Acting Director, Engineering & Municipal Operations

SUBJECT: Contract Award – Emerson Park Phase 2

RECOMMENDATIONS

THAT Council:

1. Receive the corporate report dated October 3, 2022, from the Acting Director of Engineering and Municipal Operations, titled “Contract Award – Emerson Park Phase 2”; and
 2. Direct staff to award the project to install design Option 1B to Habitat Systems Inc. in the amount of \$131,771 (excluding GST) as endorsed at the September 20, 2022, Regular Council meeting.
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EXECUTIVE SUMMARY

The purpose of this corporate report is to obtain Council approval to sole source and award the project to install design Option 1B to Habitat System Inc. in the amount of \$131,771 (excluding GST) as identified in Appendix A.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-360 September 20, 2022	<p>THAT Council:</p> <ol style="list-style-type: none">1. Receive the corporate report dated September 20, 2022, from the Director of Engineering & Municipal Operations, titled “Emerson Park – Phase 2 Playground Equipment Review” for consideration; and2. Provide direction to staff regarding the potential addition of playground equipment for use by children 8 to 10 years of age. <p style="text-align: right;">CARRIED</p>

2022-231 May 30, 2022	<p>THAT Council:</p> <ol style="list-style-type: none">3. Receive the corporate report dated May 30, 2022, from the Director of Engineering & Municipal Operations, titled “Emerson Park – Options for Additional Playground Equipment”;4. Direct staff to proceed with the current design for Emerson Park as is; and5. Agrees to take some further time, within the next three (3) months, to review other options for play structures as presented in the corporate report. <p style="text-align: right;">CARRIED</p>
2022-203 May 9, 2022	<p>THAT Council direct staff to bring forward a corporate report with options to add structures for the age group of 8 - 10 year old children at Emerson Park Playground.</p> <p style="text-align: right;">CARRIED</p>

INTRODUCTION

Emerson Park is a small neighbourhood park on the corner of Columbia Avenue and Lee Street. It serves residents with children who want to enjoy greenspace and time with family. The park is approximately 1,144 square meters and the original playground structure was designed for children 2 to 5 years old with a coverage area of approximately 70 square meters. There is a family residence located on the north side and also on the east side bordering the park.

In summer of 2021, the city launched the “Playground Equipment in Emerson Park” survey on the Talk White Rock platform and received 617 visitors and 309 survey responses. Based on the response from nearby residents, staff issued a Request for Proposal with key elements for the new playground structure and subsequently awarded the contract to Habitat Systems Inc. The survey on the Talk White Rock platform was divided between those requesting playground structures for participants 2 to 5 years old and those requesting playground structures for participants 5 to 12 years old.

Staff decided to move forward to replace and upgrade the existing playground with a playground structure for use by those 2 to 5 years old. The swings and the adjacent grass area were included to provide play opportunities for older children. The new playground is fully installed and has a coverage area of approximately 140 square meters, twice the size of the original playground coverage area. The new playground was installed by Habitat System Inc.

At the May 9, 2022, Regular Council Meeting, staff were directed to bring forward a corporate report with options to add structures for 8 to 10 years of age participants at Emerson Park.

Habitat System Inc. provided three design options, and following the Regular Council meeting on September 20, 2022, Council endorsed proceeding with design Option 1B.

Since the September 20, 2022, Regular Council meeting, staff have reached out to Habitat Systems Inc to confirm pricing and delivery for design Option 1B. The revised pricing is shown in Appendix A and the lead time is estimated at 24 weeks from the date of order.

FINANCIAL IMPLICATIONS

A summary of the project budget is as follows:

Table 1 – Project Budget

	Playground	Park Improvements from CAC	Total
Project budget	\$160,000.00	\$200,000.00	\$360,000.00
Tire Stewardship BC Grant	\$27,481.50	nil	\$27,481.50
Total funding	\$187,481.50	\$200,000.00	\$387,481.50
Contract amount for Phase 1	\$151,780.00	\$97,945.00	\$249,725.00
Supplies	\$80.00	nil	\$80.00
Remaining budget available for Phase 2	\$35,621.50	\$102,055.00	\$137,676.25
Revised price for Option 1B	\$131,771.00		
Contingency (approx. 4.5%)	\$5,905.25		
Budget left over	\$0.00		

The current budget in the approved 2022 Financial Plan is \$360,000 and does not currently include the Tire Stewardship BC Grant.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Staff will deliver notices to the residents located within two (2) blocks of the project area advising of the additional playground structure to be added to Emerson Park.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The Communications Department and the Recreation & Culture Department will be notified to schedule the Emerson Park re-opening.

CLIMATE CHANGE IMPLICATIONS

There will be a small reduction in green space to accommodate the additional playground structure.

ALIGNMENT WITH STRATEGIC PRIORITIES

The park improvements are a Community Amenity Contribution “Shovel-in-the-Ground” project, and this project is consistent with Council’s Top Strategic Priorities.

OPTIONS / RISKS / ALTERNATIVES

The following alternate option is available for Council’s consideration:

1. Not approve sole sourcing and awarding the project to Habitat Systems Inc. in the amount \$131,771 for the additional playground structure as shown in Appendix A.

CONCLUSION

At the September 20, 2022, Regular Council meeting, Council directed staff to proceed with design Option 1B for Phase 2 of Emerson Park.

Staff have reached out to Habitat Systems Inc. to confirm pricing and delivery. Habitat Systems Inc. has provided a price in the amount of \$131,771 with approximately 24 weeks lead time from the date of order. Staff recommend Council approve this sole source in order to award the project in a timely manner.

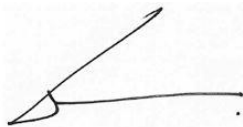
Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'C Haer', written in a cursive style.

Corrine Haer, P.Eng.
Acting Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

This report is provided for Council's consideration and direction to staff.

A handwritten signature in dark ink, appearing to read 'Guillermo Ferrero', written in a stylized, somewhat angular cursive.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: Design Option 1B Quote