



Finance and Audit Committee

Minutes

January 25, 2021, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson (arrived at 5:06 p.m.)
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Carl Isaak, Director of Planning and Development Services
Jacquie Johnstone, Director of Human Resources
Colleen Ponzini, Director of Financial Services
Eric Stepura, Director of Recreation and Culture
Ed Wolfe, Fire Chief
Kale Pauls, Staff Sargent
Shannon Johnston, Manager Budgets and Accounting
Donna Kell, Manager of Communications
Debbie Johnstone, Deputy Corporate Officer

1. **CALL TO ORDER (Councillor Chesney Chairperson)**

The meeting was called to order at 5:02 p.m.

1.1 MOTION TO CONDUCT FINANCE AND AUDIT COMMITTEE MEETING WITHOUT THE PUBLIC IN ATTENDANCE

Motion Number: 2021-F&A-01 It was MOVED and SECONDED

WHEREAS COVID-19 has been declared a global pandemic;

WHEREAS the City of White Rock has been able to continue to provide the public access to the meetings through live streaming;

WHEREAS holding public meetings in the City Hall Council Chambers, where all the audio/video equipment has been set up for the live streaming program, would not be possible without breaching physical distancing restrictions due to its size, and holding public meetings at the White Rock Community Centre would cause further financial impact to City Operations due to staffing resources and not enable live streaming;

WHEREAS Ministerial Orders require an adopted motion in order to hold public meetings electronically, without members of the public present in person at the meeting;

THEREFORE BE IT RESOLVED THAT the Finance and Audit Committee (including all members of Council) authorizes the City of White Rock to hold the January 25, 2021 meeting to be video streamed and available on the City's website, and without the public present in the Council Chambers.

Motion CARRIED

2. ADOPTION OF AGENDA

Motion Number: 2021-F&A-02 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the agenda for January 25, 2021 as circulated.

Motion CARRIED

3. ADOPTION OF MINUTES

Motion Number: 2021-F&A-03 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the minutes of the December 7, 2020 meeting as circulated.

Motion CARRIED

4. 2021 - 2025 Draft Financial Plan

Corporate report dated January 25, 2021 from the Director of Financial Services titled "2021-2025 Draft Financial Plan".

The Director of Financial Services provided and an overview of the proposed 2021 - 2025 Financial Plan.

Councillor Kristjanson arrived at the meeting at 5:06 p.m.

The following discussion points were noted:

General Fund Operations:

- Loss due to COVID (Decreased Revenues/Decreased Expenses/Increased Expenses and Recoveries - Provincial Government)
- Largest revenue impacts - parking / recreation
- Concern was noted with possible deficit for 2021
- It was inquired as to what happens with unspent portion(s) of the grant received by the province. Staff noted that there are a number of items the funds can be utilized for and there is not a time limit to spend the funds
- It is important that the City "tighten its belt", discretionary spending needs to be less
- It was clarified that salary and benefits at \$494,900 include union collective agreement and cost of living
- Pop Up Gallery Lease \$39,400, original lease expires January 31, 2021, will be running month to month following that. It was noted that there are no City locations that can accommodate this use at this time
- Transfer to Reserves, can this be held back for one (1) year? Staff noted it can be a consideration, need to be aware the City should be putting in enough to replace all infrastructure
- HR Advisor, is this necessary - has the City explored WorkSafe BC Core Program. Staff noted they have but there is much to do before this is achievable, but remain committed to the City working towards it. Staff clarified that this item is to support the employee group including the safety of employees

- We need move forward with the budget, at least must align to continue to do the things we have been doing
- A number of projects in the general fund asset improvement (page 32 of the agenda), are there any that can be deferred or cancelled? Staff noted these items are not a direct link in regard to a tax increase

Staff were asked to schedule a further meeting, as soon as possible, in order to complete consideration of the Finance and Audit Committee meeting of January 25, 2021. It was noted that all remaining Items 4 - 6 will be placed again on the next agenda to be completed at the next meeting.

Motion Number: 2021-F&A-04 It was MOVED and SECONDED

THAT the Finance and Audit Committee directs staff to defer the proposed Transfer to Reserves in the amount of \$375,000 for 2021.

Motion CARRIED

Mayor Walker voted in the negative

Motion Number: 2021-F&A-05 It was MOVED and SECONDED

THAT The Finance and Audit Committee endorses Item 5 (Page 15 of the agenda) Fire Fighter \$76,300 be included in the 2021-2025 Financial Plan.

Motion CARRIED

Motion Number: 2021-F&A-06 It was MOVED and SECONDED

THAT The Finance and Audit Committee endorses Item 7 (Page 15 of the agenda) RCMP Member \$103,800 be included in the 2021-2025 Financial Plan.

Motion CARRIED

Motion Number: 2021-F&A-07 It was MOVED and SECONDED

THAT The Finance and Audit Committee endorses Item 8 (Page 15 of the agenda) Pop-Up Gallery Lease \$39,500 be included in the 2021-2025 Financial Plan.

Motion CARRIED

Councillor Trevelyan voted in the negative

Motion Number: 2021-F&A-08 It was MOVED and SECONDED

THAT The Finance and Audit Committee endorses Item 4 (Page 15 of the agenda) Parks Staff \$249,200 be included in the 2021-2025 Financial Plan.

Motion CARRIED

Councillors Manning and Trevelyan voted in the negative

Motion Number: 2021-F&A-09It was MOVED and SECONDED

THAT The Finance and Audit Committee endorses Item 1 (Page 15 of the agenda) Training and Public Reception \$6,500 be included in the 2021-2025 Financial Plan.

Motion CARRIED

Councillor Trevelyan voted in the negative

Motion Number: 2021-F&A-10It was MOVED and SECONDED

THAT The Finance and Audit Committee endorses Item 2 (Page 15 of the agenda) Miscellaneous Consulting \$10,000 be included in the 2021-2025 Financial Plan.

Motion DEFEATED

Councillors Johanson, Kristjanson, Manning and Trevelyan voted in the negative

Motion Number: 2021-F&A-11It was MOVED and SECONDED

THAT The Finance and Audit Committee endorses Item 3 (Page 15 of the agenda) HVAC and Roof Maintenance \$57,900 be included in the 2021-2025 Financial Plan.

Motion CARRIED

Councillor Trevelyan voted in the negative

Motion Number: 2021-F&A-12It was MOVED and SECONDED

THAT The Finance and Audit Committee endorses Item 6 (Page 15 of the agenda) Human Resources Advisor \$104,400 be included in the 2021-2025 Financial Plan.

Motion CARRIED

Councillors Kristjanson and Trevelyan voted in the negative

Motion Number: 2021-F&A-13 It was MOVED and SECONDED

THAT the Finance and Audit Committee directs items approved this evening Items 1, 3 through 8 (Page 15 of the agenda) be funded through a tax increase and not from City reserves.

Motion DEFEATED

Councillors Johanson, Kristjanson, Manning and Trevelyan voted in the negative

Motion Number: 2021-F&A-14 It was MOVED and SECONDED

THAT the Finance and Audit Committee defer consideration on the following motion until the next scheduled Finance and Audit Committee:

THAT the Finance and Audit Committee directs Item 6 Human Resources Advisory (Page 15 of the agenda) \$104,400 be funded through City Reserves.

Motion CARRIED

Councillor Kristjanson, Manning and Trevelyan voted in the negative

5. **Fees and Charges Bylaw, 2020, No. 2369, Amendment No. 1, 2021, No. 2370**

(Deferred to the next meeting)

Corporate report dated January 25, 2021 from the Director of Financial Services titled "Fees and Charges Bylaw, 2020, No. 2369, Amendment No. 1, 2021, No. 2370".

6. **Marine Drive Task Force - March, 2020 (Council Representative - Councillor Trevelyan)**

(Deferred to the next meeting)

At the April 20, 2020 Regular Council meeting Council deferred consideration of this recommendation until the City has a better idea of when there would be funds available.

Note: At the November 23, 2020 Regular Council meeting Councillor Trevelyan requested that following recommendation from the Marine Drive Task Force be brought forward for consideration during the budget process.

6.1 Recommendation #1 - WATERFRONT ENHANCEMENT STRATEGY REVIEW AND DISCUSSION

(Deferred to the next meeting)

Note: Council may want to ask staff in regard to this recommendation as to feasibility / time required and how it could impact progress for their approved strategic priorities.

Motion Number: It was MOVED and SECONDED

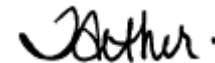
THAT Council direct staff to investigate the feasibility of the following capital projects for Marine Drive:

- Flexible use of the parking lot west of the museum to include retractable cover, beatification and a reconfiguration of parking spaces;
- An all-abilities playground;
 - A permanent multi-purpose cultural facility adjacent to the west of Grand Chief Bernard Charles Memorial Plaza and that the City consider approaching the Semiahmoo First Nation to be involved in the design thereof; and,
 - Consider seasonal installation of a synthetic ice rink during the winter season at a location in the Marine Drive area.

7. CONCLUSION OF THE JANUARY 25, 2021 FINANCE AND AUDIT COMMITTEE MEETING

The Chairperson concluded the meeting at 7:02 p.m. noting a further meeting to complete the agenda items will be scheduled as soon as possible.

Mayor Walker



Tracey Arthur, Director of Corporate Administration