

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 20, 2021
TO: Mayor and Council
FROM: Jim Gordon P.Eng., Director, Engineering & Municipal Operations
SUBJECT: Tree Management on City Lands Policy 611

RECOMMENDATIONS

THAT Council approve:

1. The revised Tree Management on City Lands Policy 611 and shown as Appendix B; and
 2. Adding a section to the Corporate Report Template to include implications for tree preservation and tree canopy enhancement where applicable.
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EXECUTIVE SUMMARY

In July 2019, Council requested the Environmental Advisory Committee (EAC) to review White Rock's principal tree management instruments, Tree Management Bylaw 1831 (Bylaw) and Tree Management on City Lands Policy 611 (Policy). The record of this referral underscores Council's concerns regarding both decision-making processes and the effectiveness of the City's tree protection efforts – the latter against the background of City and Metro assessments documenting a serious decline in White Rock's tree canopy over the past two decades.

The EAC provided Council with 19 recommendations that will result in enhanced tree protection and expanded opportunities for tree planting. Some of these recommendations can be incorporated in an amended Bylaw and an amended Policy. However, other more fundamental changes likely to shift the balance between views and tree protection were not approved by Council at the Governance and Legislation Committee meeting on April 26, 2021. Other changes introduced additional requirements for residents modifying their properties or addressing on site tree concerns.

This report is a follow up to the April 26, 2021 Governance and Legislation meeting concerning tree policies on City lands (Policy 611). A separate report will discuss proposed changes to the City Tree Bylaw 1831. A revised Tree Management on City Lands Policy 611 is attached as Appendix B.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
Governance & Legislation Committee April 26, 2021 Motion # 2021-G/L-031	THAT the Governance and Legislation Committee directs the following be removed from staff bringing forward with potential bylaw amendment: <i>Limit the criteria under which applications for pruning, crown thinning, or width reductions are approved to those where the property owner has clearly demonstrated that the tree has increased in size to completely obscure a previously existing view from the applicant's property.</i>
Governance & Legislation Committee April 26, 2021 Motion # 2021-G/L-032	THAT the Governance and Legislation Committee directs the following be removed from staff bringing forward with potential bylaw amendment: <i>Prohibit the topping or removal of city trees for the re-establishment of views.</i>

INTRODUCTION/BACKGROUND

In July 2019, Council requested the EAC to review White Rock’s principal tree management instruments, Tree Management Bylaw 1831 (Bylaw) and Tree Management on City Lands Policy 611 (Policy). The record of this referral underscores Council’s concerns regarding both decision-making processes and the effectiveness of the City’s tree protection efforts – the latter against the background of City and Metro assessments documenting a serious decline in White Rock’s tree canopy over the past two decades. This report addresses tree preservation on City lands through proposed amendments to Policy 611 while a separate report will address the Tree Bylaw (Bylaw 1831) and trees on private properties.

Council considered the recommendations from the EAC concerning trees on City lands and Policy 611 on April 26, 2021. It was noted that the next step was for staff to bring back a new Policy 611 with the EAC recommendations along with direction given at the meeting. In addition to the EAC recommendations, specific direction is outlined in the two approved motions shown above.

Appendix A details the recommendations from the EAC concerning Policy 611. Appendix B is a proposed revised Tree Management on City Lands Policy 611. Appendix C discusses tree preservation and tree canopy enhancement initiatives proposed by the EAC; many of these will be subject to Council’s future direction that may also consider budget and staffing priorities.

DISCUSSION

The Governance & Legislation Committee approved proposed changes to Policy 611 which are incorporated into a new Tree Management on City Lands Policy 611 in Appendix B. Appendix C details tree preservation and tree canopy enhancement initiatives proposed by the EAC. Many of these are subject to future Council direction and budgets as noted in Appendix C; however, the following are highlighted:

1. Tree Canopy Target – It is suggested that an explicit target be identified (such as 27% vs current estimate of 19%) by 2045; however, setting a target without fundamentally changing the policy relationship between trees and views and increased Council support for tree planting will not increase the tree canopy. Continuing the current practices and balances between trees and views, albeit with the recommendations in this report, will likely result in a slight reduction in the tree canopy as private properties are redeveloped with larger homes.

2. Council Report Template – The committee suggested that a section be included in the Corporate Report Template to discuss implications for tree protection and canopy enhancement. If Council directs, this can be done.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The work of the EAC in preparing the extensive document related to tree preservation and canopy enhancement reflects community input into tree matters as does Council consideration of delegations related to trees and views.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The Planning and Development Department also worked with the EAC on tree preservation and canopy enhancement but within the context of Bylaw 1831 that regulates activities related to trees on private properties. A report regarding the EAC recommendations for Bylaw 1831 is forthcoming.

CLIMATE CHANGE IMPLICATIONS

Increasing the focus on tree preservation in White Rock is a small, but important step in the fight against climate change.

ALIGNMENT WITH STRATEGIC PRIORITIES

The EAC suggesting improvements to bylaws and policies to protect the tree canopy is a Council Strategic Priority, as is a review of Policy 611 Tree Management on City Lands.

OPTIONS / RISKS / ALTERNATIVES

The following alternate options are available for Council's consideration:

1. Remain with the status quo and not adopt the recommended changes to Policy 611 or the report template as proposed. There would be a diminished focus on tree protection and canopy enhancement.
2. Reverse the April 26, 2021 decision of the Governance and Legislation Committee and adopt the EAC recommendation shifting the balance between trees and views. This would result in more pushback from residents and delegations to Council related to views.

CONCLUSION

Council considered the recommendations from the EAC concerning trees on City lands and Policy 611 on April 26, 2021. Attached as Appendix B is a revised Tree Management on City Lands Policy 611 containing the EAC recommendations along with direction given at the Governance and Legislation Meeting.

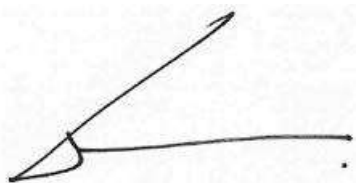
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

- Appendix A: Environmental Advisory Committee Recommendation Details Concerning Tree Management on City Lands Policy 611
- Appendix B: Revised Tree Management on City Lands Policy 611
- Appendix C: Tree Preservation and Tree Canopy Enhancement Initiatives proposed by the Environmental Advisory Committee

APPENDIX A

Environmental Advisory Committee Recommendation Details Concerning Tree Management on City Lands Policy 611

Following are EAC recommended changes to Policy 611 Tree Management on City Lands:

1. EAC recommendation 1 - *Change the title of the Policy to "Tree Protection, Canopy Enhancement and Management on City Lands.*
2. EAC recommendation 2 – Policy Primary heading 1: Replace with “*In managing trees on City land, it is the priority of the City of White Rock to protect existing trees and increase the number of healthy trees and amount of tree canopy and thus enhance and ensure the sustainability of the City’s urban forest and realization of the environmental and esthetic benefits it provides. In this context, the interest of property owners in preserving or restoring private views obstructed by City trees will be addressed through procedures outlined in **this Policy 611.**”* The intention of the EAC was to create a policy annex to describe the process in detail, but this was never accomplished. Instead of the reference to the Annex, reference is made to Policy 611 as shown above in red text.
3. EAC recommendation 3 - Primary heading 3, secondary heading a: Insert as tertiary heading 1 “*For the overriding purposes of protecting existing trees and increasing the number of healthy trees and amount of tree canopy*” Renumber the existing tertiary headings.
4. EAC recommendation 4 - Primary headings 5,6,7 and 8: The intention of the EAC was to develop an Annex to the Policy to incorporate the content of these primary headings; however, this was not done. It is recommended to leave these clauses in place and include further EAC recommendations within these existing clauses where feasible, subject to Council approval.
5. EAC recommendation 5: The EAC recommended “*Limit the criteria under which applications for pruning, crown thinning, or width reductions are approved to those where the property owner has clearly demonstrated that the tree has increased in size to completely obscure a previously existing view from the applicant’s property.* The Governance and Legislation Committee did not approve this recommendation.
6. EAC recommendation 6: *Prohibit the topping or removal of city trees for the re-establishment of views.* The Governance and Legislation Committee did not approve this recommendation.
7. EAC recommendation 7: *Remove references to "narrow corridor" and "single object" views in the definition of “view/view corridor.*
8. EAC recommendation 8: *Allow for the siting, species selection, and planting of new or replacement trees on City lands in all locations where future growth is not expected to completely obscure established views.* Even though approving this recommendation would be inconsistent with the two approved April 26, 2021 recommendations from the

Governance and Legislation Committee, the G&L Committee did not give direction on this recommendation.

9. EAC recommendation 9: *Provide that “significant trees” on City lands, to be defined pursuant to a “Significant Tree Policy” to be developed and presented to Council by Staff, will not be removed for other than safety reasons or as approved by Council. [R6]* Significant Tree Policy could be developed by staff subject to Council resource priorities.

10. EAC recommendation 10: *Require that, when the City is evaluating initiatives that might result in tree removal on City lands, all possible ways to protect the trees should be considered, and specify ambitious replacement requirements for trees that must be removed. [R8]* Staff will continue to investigate all ways to protect trees and will pursue ambitious tree replacement strategies. This could result in potential conflicts with residents who do not wish trees as per recent Council rejection of tree planting on Cypress Street.
11. EAC recommendation 11: *Require that notice of, and opportunity to comment on, any application or proposal to remove a “City tree” be provided to property owners within 100 metres of the affected tree at least 14 days in advance of a decision. [R15]* The EAC confirmed that this would not relate to the removal of hazardous or dead trees.
12. EAC recommendation 12: *Require that City Arborists visit and inspect all sites under consideration for a tree permit. [R16(b)]* This practice will continue.
13. EAC recommendation 13: *Incorporate criteria established in the revised Bylaw 1831 to govern decisions taken by officials regarding the management of trees on City lands. [R17(b)]* Staff to endeavor to ensure that Bylaw changes are consistently reflected in updates to Policy 611.
14. EAC recommendation 14: *Incorporate any amendments, consistent with the EAC’s recommendations, that may be needed to ensure currency and clarity and consistency with other policies and bylaws. [R19]*

APPENDIX B

Revised Tree Management on City Lands Policy 611

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Revised Tree Management on City Lands Policy 611

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: TREE PROTECTION, CANOPY ENHANCEMENT AND MANAGEMENT ON CITY LANDS

POLICY NUMBER: OPERATIONS / ENG. - 611

<i>Date of Council Adoption:</i> June 28, 2010	<i>Date of Last Amendment:</i> July 25, 2016
<i>Council Resolution Number:</i> 2012-008, 2013 – 134, 2016-282	
<i>Originating Department:</i> Engineering and Municipal Operations	<i>Date last reviewed by the Governance and Legislation Committee:</i> July 11, 2016

1. Policy

In managing trees on City land, it is the priority of the City of White Rock to protect existing trees and increase the number of healthy trees and amount of tree canopy and thus enhance and ensure the sustainability of the City’s urban forest and realization of the environmental and esthetic benefits it provides. In this context, the interest of property owners in preserving or restoring private views obstructed by City trees will be addressed through procedures outlined in this Policy 611.

~~It is the policy of the City of White Rock to manage, preserve and enhance trees on City lands while taking into consideration established views from White Rock properties and scenic views in the City. The long term objective is ensure the sustainability of the City’s urban forest assets by increasing the number of healthy trees and amount of tree canopy in the City, without negatively impacting established views that are important to City of White Rock property owners and the City.~~

2. Definitions

City Land - includes City property, *City Parkland*, public rights-of-way and easements, and property under lease to the City of White Rock.

City Parkland – means Bryant Park, Columbia & Balsam Hillside Park, Coldicutt Park, Memorial Park, Bayview Park, Oxford Street Park, Gage Park, Stager Park, Emerson Park, Upper Finlay (Davey) Park, Lower Finlay Park, Dolphin/Cliff Park, Five Corners Park, Ash Street Steps Park, Barge Park, Bergstrom Entrance Park, Hughes Park, Marine Drive Linear Park, Maccaud Park, Marine & Cypress Hillside Park, Prospect & Blackwood Hillside Park, Sanford Park, Stayte Road Entrance Park, Hodgson Park, Gogg’s Park, Totem Park, Peace Arch Elementary Park, Rotary Park, Vidal & Beachview Park.

City Tree – a living, woody plant with roots and branches that has a trunk DBH greater than 6 centimeters.

DBH (Diameter at Breast Height) - means the diameter of the trunk of a tree at 1.4 metres above the base of a tree. For multi-trunk trees, each trunk shall be measured 1.4 metres above the highest point of the natural grade of the ground measured from grade and the DBH of the tree shall equal the cumulative total of the three largest trunks.

Hazardous Tree - means a tree identified in writing by a Certified Tree Risk Assessor as having significant structural defects and an extreme hazard risk which could lead to part or the entire tree falling and causing personal injury or significant property damage.

Significant Tree – means any tree on *City land* that is of particular significance to the City, due to landmark value, cultural, historical, ecological or social import and has been included in the Significant Tree Registry of the Significant Tree Policy.

Tree Topping – means an inappropriate pruning technique to remove the top portion of a tree's main leader(s), resulting in an overall reduction in the tree's height, size and potential health or life expectancy.

View/View Corridor - A three dimensional area extending out from a viewpoint. The width and depth of the view corridor depends on the focus of the view. The focus of the view may be a ~~single object, such as a mountain or a group of objects, such as a downtown skyline, which would result in a relatively narrow corridor, or a group of objects, such as a downtown skyline, which would result in a wide corridor.~~ Panoramic views, such as areas of ocean, have wider corridors.

3. Management of City Trees

a) The City manages trees on City lands:

1. For the overriding purposes of protecting existing trees and increasing the number of healthy trees and amount of tree canopy.
2. for the trimming and removal of trees for health reasons, such as thinning, spacing, pruning and treatment of diseased trees;
2. for the trimming, pruning or removal of trees for safety reasons such as hazardous, dead or diseased trees that cannot be treated;
3. for the trimming or removal of trees and vegetation that interfere with visibility at intersections and driveway entrances, the illumination of City lands by street lighting, or pose a risk for damage to infrastructure such as water, sanitary, storm, sidewalks, power lines, etc.;
4. for the control of invasive species;
5. for the maintenance of views from City viewpoints;
6. for the maintenance of slope stability and other geotechnical purposes;
7. for the planting of replacement and new trees; and
8. for the removal and replanting of trees as part of a parks or right-of-way (ROW) redevelopment plan.

- b) The pruning or removal of a City tree is the sole responsibility of the City of White Rock and its authorized agents. The pruning or removal of a City tree without a City permit is subject to fines as detailed in Section 9 of this Policy.
- c) The planting of trees, shrubs or other vegetation on City lands by White Rock property owners, residents or visitors is prohibited, unless authorized by a City Boulevard Improvement Permit. The City reserves the right to remove vegetation that has been planted on City property without a permit.
- d) Trees are considered to be joint property of the City and a property owner when any part of the tree trunk crosses a shared property line.

4. Exemptions

This policy does not apply to trees on City lands that are cut, removed or damaged, pursuant to the *Railway Safety Act*, R.S. 1985, c. 32 (4th Supp.), the *Hydro and Power Authority Act*, R.S.B.C. 1996, c. 212 or the *Pipeline Act*, R.S.B.C. 1996, c. 364.

5. Refusal of Requests to Prune or Remove Trees on City Lands

The following types of requests to remove a tree on City land will not be considered:

- a) A tree will not be pruned or removed from City lands due to concerns related to size, shade or leaf, flower, pitch or seed litter. These are naturally occurring situations inherent to a tree and will not be considered as justification for tree pruning or removal.
- b) A tree will not be pruned or removed from City lands:
 - i) during bird nesting season from February 1 to August 31,
 - ii) which has evidence of active nesting, or
 - iii) has evidence of use by raptors, as defined in the *Section 34* of the *Wildlife Act*, R.S.B.C. 1996, c. 488.
- c) A *significant tree* on City lands will not be pruned or removed.
- d) A tree on *City parkland* will not be pruned or removed.
- e) A tree in a City ravine area will not be pruned or removed in contradiction to the federal *Fisheries Act* and the provincial *Riparian Areas Regulations*.
- f) A tree will not be pruned or removed from City lands to establish a new view.
- g) A tree on City land will not be topped. The topping of a tree can cause permanent damage by promoting decay as well as leading to hazardous conditions due to unnatural, dense and weak branching structure. Previously topped trees may be

considered for re-topping, provided that the re-topping, in the opinion of the City Arborist, will not result in future hazardous conditions for the tree.

6. Applications to Permit the Pruning or Removal of a Tree on City Lands

- a) City policy is to retain trees on City lands where practical. However, residents may apply for the trimming, pruning or removal of trees on City lands as outlined below. (Application Form- Appendix A)
- b) Applications are made to the City's Department of Engineering and Municipal Operations.
- c) The pruning or removal of a healthy tree on City land is a private benefit to the property owner. All costs necessary for the approved pruning or removal of a tree on City land, as determined by the Director of Engineering and Municipal Operations, will be at the expense of the applicant.
- d) Applications to trim, prune or remove a tree on City land to re-establish a view will be considered only in those instances in which a White Rock property owner is able to clearly demonstrate that a City tree has grown over a period of time to obscure an established view from their White Rock property.

6.1 Applicant Requirements

- a) Applicants must be an owner of a property in White Rock within 30 metres of the tree under application.
- b) Applicants must have owned the property for which the application has been made for a continuous period of not less than 2 years.
- c) No more than 1 application to prune or remove a specific tree(s) will be considered from a the same property owner within a 2 year period.

6.2 Application Submission Requirements

- a) Completed tree trimming/pruning/removal application.
- b) Written rationale describing the manner in which a view has been obscured by tree growth, and the manner in which the applicant wishes to have the tree pruned or removed in order to re-establish a view.
- c) Non-refundable fee as outlined in the City of White Rock Planning and Procedures Bylaw, 2009, No. 1869.
- d) Property title demonstrating 2 years of continuous property ownership prior to the date of application.

- e) Photographic and/or graphic information that clearly demonstrates the manner in which a view has become obscured by tree growth. City staff may require a site visit to substantiate the information submitted. Refusal to allow City staff to access a property may result in the closing of the application.
- f) Funds for geotechnical/hydrological assessments, as deemed necessary by the Director of Engineering & Municipal Operations in order to review the application.

6.3 Notification Prior to Decision

The City will provide notification as follows:

- a) The City will mail letters, with an attached response form, to all White Rock property owners within 30 metres of the tree under application, notifying the property owners of the application, the rationale provided for tree pruning or removal, providing a recent photograph of the tree, and requesting that the White Rock property owners complete the response form and submit it to the Engineering and Municipal Operations Department, indicating either support or opposition to the application.
- b) Response forms indicating support or opposition to the proposed tree pruning or removal are to be received within 2 weeks of the letter delivery. Any response forms received after this time period will not be considered.

6.4 Criteria for Decision

- a) The tree under application must be clearly demonstrated to have increased in size to obscure an established view from the application property, as determined by the Director of Engineering and Municipal Operations.
- b) 65% of the response forms received by the Engineering and Municipal Operations Department from White Rock property owners within 30 metres of the tree must indicate support for the proposed tree pruning or removal. A maximum of one property owner response form will be considered from each White Rock address. Only response forms clearly indicating support or opposition to the proposed tree pruning or removal will be considered. Responses or surveys submitted on behalf of nearby property owners or residents will not be considered.

6.5 Application Approval Requirements

- a) Submission of funds for retaining systems and hydrological improvements, as determined by the Director of Engineering & Municipal Operations.
- b) Submission of tree pruning, tree removal and cleanup costs.
- c) Submission of funds for tree replacement, as follows:

- (a) 6 – 50 cm DBH tree removed - \$2,000
- (b) 51 cm to 65 cm DBH tree removed - \$9,000
- (c) 66 cm to 75 cm DBH tree - \$12,000
- (d) 76 cm to 85 cm DBH - \$15,000
- (e) Greater than 85 cm DBH tree - \$18,000

6.6 Application Decision

- a) The approval or denial of an application to prune or remove a tree on City lands will be made by the Director of Engineering & Municipal Operations, whose decision is final.
- b) A final decision on an application to prune or remove a tree on City lands will be provided in a timely manner, and in any case within 60 days of the date of application, unless extended by mutual agreement between the applicant and the Director of Engineering and Municipal Operations.
- c) Written confirmation of the decision will be provided to the applicant, all White Rock property owners within 30 metres of the tree, and Council.

7. Tree Pruning, Removal and Planting

- a) All tree pruning, removal and replacement resulting from an approved application to prune or remove a tree on City lands will be conducted by City staff and/or their designated agents.
- b) A minimum of 2 trees will be planted on City property as replacements for each tree removed as a result of an approved tree removal application, except as detailed in the following sections c) and d).
- c) Securities submitted for tree replacement may be applied to the installation of any form of vegetation, including trees, on City lands, as determined by the Director of Engineering & Municipal Operations.
- d) Trees planted as new or replacement trees will be sited and of a species such that they will not grow to obscure established views from White Rock properties.

8. Trees on City Lands Impacted by Development

Requests to prune or remove City trees that are the result of applications for rezoning, development permit, demolition permit, building permit, or subdivision of properties within 30 metres of the tree will be reviewed as Type 3 requests under Tree Management Bylaw No. 1831, in conjunction with the development proposal and forwarded to Council for decision simultaneous with the development proposal. Application fees, securities, proposals for cash-in-lieu, replacement trees, tree protection, and inspection and assessment shall be as outlined in Parts 7 to 10 of Bylaw No. 1831.

9. Fines

Any person who willfully prunes, damages or removes a tree from City lands is guilty of an offense and is liable to the fines and penalties as set forth in the City of White Rock *Ticketing for Bylaw Offences Bylaw*, 2011, No. 1929, as amended, and any penalties imposed by the Offense Act R. S. B. C. 1996, C. 338.

APPENDIX C

Tree Preservation and Tree Canopy Enhancement Initiatives proposed by the Environmental Advisory Committee

This appendix lists recommendations from the EAC to Council and subsequent staff comments. Staff are able to move forward on some of the recommendations; however, others as noted below require Council direction. The Governance and Legislation Committee did not give direction on this list during consideration on April 26, 2021:

3. Develop proposals to give tree preservation and canopy enhancement greater and more explicit priority in zoning and planning regulations and procedures throughout the City. [R1] Comment to be addressed in report considering Bylaw 1831.
4. Develop proposals for the adoption of an explicit canopy recovery target (eg, 27% canopy coverage by 2045), for increasing the currently projected maximum number of trees (2500) that can be planted on City land, and for increasing lands on which the City can plant additional trees to help meet the target. [R2(a)] Staff will continue to administer the Bylaw 1831 and Policy 611 to minimize tree removals and to maximize tree plantings. However, without Council fundamentally changing the policy relationship between views and trees and increased Council support for tree planting, the tree canopy is not likely to increase. Setting a target without administrative policy tools to achieve the target could be considered naïve or even disingenuous.
5. Investigate and report to Council on means to prevent the removal of or interference with trees, and to facility the planting of trees, by the City and BNSF on BNSF lands. [R2(c)]If Council directs, staff could enter dialogue with BNSF.
6. Review regulations and policies concerning “significant trees” and “heritage trees” and establish a consolidated definition of “significant tree”, a “Significant Tree Policy” and a “Significant Tree Registry To be considered as part of Bylaw 1831 report.
7. Review fees, securities, cash-in lieu requirements, replacement values and quotas, and fines to ensure they are commensurate with best practices conducive to preserving and increasing the number of healthy trees and the amount of tree canopy in the City. [R9]Staff will review and make recommendations to Council as appropriate.
8. Review and present any appropriate advice to Council regarding methods and resources employed to ensure effective enforcement of Bylaw 1831 and Policy 611. [R10]Staff will continue to look to Council for support in tree planting and tree preservation efforts.
9. Maintain a record of contractors that contravene Bylaw 1831 or Policy 611 and take steps to ensure that such contractors are not hired by the City, that relevant fines are levied on them, and/or that their business licences are suspended or revoked. [R11] If Council directs, this can be done, subject to legal review.
10. Review and improve methods by which residents and property owners are informed of the importance of tree preservation and the requirements of Policy 611 and Bylaw 1831, and how to notify the City when they believe the Policy and Bylaw are being contravened. [R13] Staff will investigate increased communication to residents.
11. Establish International Society of Arboriculture (ISA) certification as the sole and exclusive credential required for a business licence as an arborist. [R16(a)] Staff will do this.
12. Develop amendments to Planning Procedures Bylaw 2234 to require that all corporate and Advisory Design Panel reports and recommendations to Council regarding planning and development on private lands include a description of implications for tree protection and canopy enhancement. [R18(b)] To be addressed as part of Bylaw 1831 report.

13. Develop revisions to City policies and procedures, including Policy 611, to prescribe that:

- (i) All corporate reports and recommendations presented to Council regarding works to be conducted on City lands include a section describing any implications for tree protection and canopy enhancement. If Council directs, this can be made part of the report template.
- (ii) All members of Council be informed at least 14 days before the proposed removal of any “City tree”. The EAC agreed that this would not apply to hazardous or dead tree removal.
- (iii) Any member of Council objecting to measures arising under subparagraphs (i) and (ii) may request a Council discussion and decision on the matter. [R18(c)]

Decides to:

- 1. Monitor progress in achieving canopy recovery targets and tree planting goals through annual Tree Canopy Reports to Council that include statistics regarding tree permit applications; actions taken by the City in the management of tree on City lands including the use of revenues from tree permits and tree protection securities; and an analysis of trends and implications for the effectiveness of the City’s tree protection and enhancement efforts. [R2(b), R14(b) R18(d)] If Council directs, a report can be made; however, reference is made to the comments in Section 2 above.
- 2. Conduct, on an annual basis, a public discussion of Tree Canopy Reports prepared by staff. [R18(d)]