

**Schedule 'A'**  
**PLANNING and DEVELOPMENT SERVICES**

ITEM	2022	
Building Code Initial Alternative Solution		\$675
Building Code subsequent Alternative Solution - each		\$224
Change of Address		\$597
<b>Letter of Enquiry</b>		
• Residential		\$168
• Multi-family or commercial		\$662
Noise Bylaw Extension of Hours – Admin Fee		\$275
<b>Property File Research and Copies</b>		
• Research and first printed copy		\$17
• Each additional copy		\$5.40
• Copies on disc or flash drive (excluding print cost)		\$23
<b>Building Permit Plans (Architectural Drawing Size)</b>		
• Each page of Print/Copy		\$5.40
Property Site Survey Certificate		\$22
Sidewalk Use License – per square foot *		\$4.20
Sidewalk Use Agreement Application		\$179
<b>Other Fees</b>		
• Accessory registered secondary suite in conjunction with a new house building permit registration		\$255
• All other secondary suite registrations		\$337
• Underground Oil Storage Tank Removal documentation		\$232
<b>Permit Application Fees:</b>		
Building permits involving addition or alterations to existing buildings		\$213
Building permits to construct new single or two family dwellings		\$765
Building permits to construct other than single or two family dwelling, a fee equal to 50% of the estimated permit fee	Minimum	\$213
	Maximum	\$7,650
All other permits application fee		\$75
<i>Permit Application Fees will be credited to the permit fee at Permit issuance, but is non-refundable if permit is not issued.</i>		
<b>Building Permit Fees:</b>		
<b>Range of “Construction Value”</b>	<b>Initial Fee</b>	<b>Additional fee per \$1,000 or part thereof</b>
\$0 to \$1,000	\$213.00	
\$1,001 to \$100,000	\$213.00	\$18.80
\$100,001 to \$250,000	\$2,074.20	\$14.60
\$250,000 and over	\$4,264.20	\$12.40
<b>NOTES:</b>		
The current edition of the Marshal Valuation Service or the Marshall and Swift Residential Cost Handbook may be used by the Building Official to determine the “Construction Value” of the work for the purpose of assessing permit fees.		
Any Building Permit fee payable shall be reduced by 2.5% to a maximum reduction of \$500.00 where any aspect of the construction of the proposed building or alteration is under the review and Letters of Assurance of a CRP – Coordinating Registered Professional.		

**Schedule 'A' Continued**  
**PLANNING and DEVELOPMENT SERVICES**

ITEM	2022
<b>Other Permit Related Fees</b>	
• Extension of Permit	\$220
• Creation of New Civic Address	\$599
• Permit Transfer	\$386
• Re-review of Plans Fee - per hour	\$275
• Building Move Fee	\$220
• Digital Archive Fee – per page	\$5.40
• Re-Inspection Fee	\$275
• Commercial Cooking Facility (NFPA 96) - Plan Review and Inspection Fee	\$413
<b>Demolition Permit</b>	
• Accessory Building	\$89
• SFD/Duplex	\$1,159
• Commercial/Multi-Family	\$1,379
<b>Permit Fees</b>	
• First Fixture	\$84
• Each Additional Fixture	\$45
• First Zone for Hydronic Heating System	\$84
• Each Additional Zone for Hydronic Heating System	\$45
• First Sprinkler Head	\$84
• Each Additional Sprinkler Head to 100	\$5.40
• Each Additional Sprinkler Head over 100	\$3.30
• Each Fire Hydrant	\$50
• Each Standpipe	\$50
• Each Hose Valve	\$50
• Fire Department Connection	\$50
• SFD/Duplex Sanitary Sewer	\$84
• SFD/Duplex Storm Sewer	\$84
• SFD/Duplex Water Service	\$84
• MFD/Commercial Sanitary Sewer first 30m	\$145
• MFD/Commercial Storm Sewer first 30m	\$145
• MFD/Commercial Water Service first 30m	\$145
• Each Additional 30m of Commercial Sanitary Sewer, Storm Sewer, or Water Service or part thereof	\$70
• Each Sump, Manhole, or Catch Basin	\$70
• Re-Inspection Fee	\$275
• Non-compliance Inspection Fee	\$275
• Special or Other Inspection Fee	\$275

\* Pro-rated based on license coverage dates for seasonal licenses.

**Schedule 'A' Continued**  
**PLANNING and DEVELOPMENT SERVICES**

ITEM	2022
<b>Development Category Application Fees</b>	
• OCP Amendment	\$5,406
• Zoning Amendment	\$4,346
• Combined OCP/Zoning Amendment	\$7,579
• Additional Public Meeting/Hearing on applications revised by Applicant	\$1,081
• Phased Development Agreement (including amendment)	\$5,406
• Amendment of a Land Use Contract	\$2,162
• Discharge of a Land Use Contract	
With associated rezoning	\$1,081
With no associated rezoning	\$2,162
• Development Variance Permit (or amendment of time extension)	\$2,120
• Major Development Permit, with zoning amendment application Fee plus \$100/new dwelling unit to be created, to a maximum of \$5,000	\$2,650
• Major Development Permit, without zoning amendment application. Fee plus \$100/new dwelling unit to be created, to a maximum of \$10,000	\$3,710
• Amendment or Time Extension for a Major Development Permit	\$2,692
• Temporary Use Permit (including renewal and amendment)	\$2,162
• Temporary Use Permit Cannabis Store (including renewal and amendment)	\$3,180
• Liquor Licence Referral (Requiring Public Hearing)	\$2,703
• Liquor Licence Referral (Requiring Public Notification Only)	\$530
• Request for Purchase of Municipal Right of Way	\$265
• Development Permit (Minor)	\$1,590
• Amendment or Time Extension for a Minor Development Permit	\$1,590
• Subdivision (Fee-Simple or Bare Land Strata) Fee plus \$100/new lot	\$1,590
• Air Space Parcel Subdivision	\$10,600
• Lot Line Adjustment Subdivision (no new lots created)	\$1,081
• Form "P" Approval for Phased Strata Development	\$217
• Final Approval and/or revisions for Phased Strata Development (per phase)	\$217
• Strata Title Conversion	\$1,060
• Amendment to Preliminary Layout Approval (PLA)	\$1,081
• Time Extension to Preliminary Layout Approval (PLA)	\$541
• Final Approval for Fee-Simple or Bare Land Strata Subdivision, or Strata Plan Amendment	\$270
• Bare Land Strata, Phased Strata and Form "E" Final Re-Approval	\$106
• Tree Management Permit – Type 3	\$1,060
• Tree Management Permit – Type 2	\$500
• Board of Variance	\$583
• Assignment of Application under Consideration (per Section 15)	\$530
• Formal Pre-Application Fee	\$450