Governance and Legislation Committee

Minutes

September 20, 2021, 5:00 p.m.
City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT:	Mayor Walker Councillor Chesney Councillor Fathers (via electronic means) Councillor Johanson Councillor Kristjanson Councillor Manning Councillor Trevelyan
STAFF:	Guillermo Ferrero, Chief Administrative Officer Tracey Arthur, Director of Corporate Administration Carl Isaak, Director of Planning and Development Services Jim Gordon, Director of Engineering and Municipal Operations Shannon Johnson, Acting Director of Financial Services Greg Newman, Manager of Planning and Development Services Debbie Johnstone, Deputy Corporate Officer
Public:	1

Unapproved

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1. CALL TO ORDER

Councillor Trevelyan, Chairperson

The meeting was called to order at 5:00 p.m.

2. ADOPTION OF AGENDA

Motion Number: 2021-G/L-078 It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopt the agenda for September 20, 2021, as circulated.

Motion CARRIED (7 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2021-G/L-079 It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopt the meeting minutes from July 26, 2021, as circulated.

Motion CARRIED (7 to 0)

4. BYLAW NOTICE ENFORCEMENT AND ADJUDICATION SYSTEM

Corporate report dated September 20, 2021, from the Director of Planning and Development Services titled "Bylaw Notice Enforcement and Adjudication System".

The Director of Planning and Development Services provided an overview of the corporate report.

The following discussion point was noted:

- A City Wide Parking Strategy is still in progress however survey results on this topic have been provided to Council

Motion Number: 2021-G/L-080 It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommend Council direct staff to formally request the Ministry of the Attorney General to make the *Local Government Bylaw Notice Enforcement Act* applicable to the City of White Rock.

Motion CARRIED (7 to 0)

Unapproved

Motion Number: 2021-G/L-081 It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommend Council direct staff to prepare a Bylaw Notice Enforcement Bylaw, a Screening Officer Policy, and amendments to existing bylaws as necessary to implement a bylaw notice and adjudication system.

Motion CARRIED (7 to 0)

5. COUNCIL AND COMMITTEE PROCEDURE BYLAW, 2021, NO. 2393

Corporate report dated September 20, 2021 from the Director of Corporate Administration titled "Council and Committee Procedure Bylaw, 2021 No. 2393".

Motion Number: 2021-G/L-082 It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs there be an amendment to the proposed Council and Committee Procedure Bylaw No. 2393 as follows:

- **addition of a component in regard to the Council Voting Data information on the City website whereby it be updated by staff the day following the Council meeting minute approval.**

Motion CARRIED (7 to 0)

Motion Number: 2021-G/L-083 It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommend Council endorse the new proposed Council and Committee Procedure Bylaw, 2021 No. 2393 as amended.

Motion CARRIED (7 to 0)

6. PROPERTY ENCROACHMENT ON CITY LAND UPDATE

Corporate report dated September 20, 2021 from the Director of Engineering and Municipal Operations titled "Property Encroachment on City Land Update".

The Director of Engineering and Municipal Operations gave an overview of the corporate report.

Unapproved

The follow discussion points were noted:

- Since November 2019 staff have been following Council direction where new encroachments were being enforced
- Covenants may be considered to be added for the properties with encroachments. Staff noted the Real Estate Agents should disclose when there are encroachments. The CAO noted information can be forwarded to local Real Estate Agents regarding City encroachments to help educate as to what systems are in place

Motion Number: 2021-G/L-084 It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorse, staff continuing to administer the Street and Traffic Bylaw with respect to new encroachments and at the time of redevelopment.

Voted in the Negative (1): Councillor Kristjanson

Motion CARRIED (6 to 1)

Motion Number: 2021-G/L-085 It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorse the Street and Traffic Bylaw for minor encroachments to be considered on a case by case basis through Encroachment Agreements that set out annual insurance requirements, maintenance, property rental and unilateral termination by the City with property rental rates of $10/ft be including in the Fees and Charges bylaw.

Motion CARRIED (7 to 0)

Motion Number: 2021-G/L-086 It was MOVED and SECONDED

THAT The Governance and Legislation Committee direct an amendment be made in regard to encroachments on City land enforcement whereby there be a component included "excluding plants under four (4) feet in height" which would be excluded from being charged a fee for encroachment.

Voted in the Negative (2): Councillor Johanson, and Councillor Manning

Motion CARRIED (5 to 2)

Unapproved

7. CONCLUSION OF THE SEPTEMBER 20, 2021 GOVERNANCE AND LEGISLATION COMMITTEE MEETING

The meeting was concluded at 5:57 p.m.

Councillor Trevelyan, Chairperson	Tracey Arthur, Director of Corporate Administration

Unapproved