



Finance and Audit Committee

Minutes

November 22, 2021, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

ABSENT: Councillor Fathers

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Jacquie Johnstone, Director of Human Resources
Eric Stepura, Director of Recreation and Culture
Ed Wolfe, Fire Chief
Chris Zota, Manager of Information Technology
Greg Newman, Manager of Planning
Debbie Johnstone, Deputy Corporate Officer

1. CALL TO ORDER

Councillor Chesney, Chairperson

The meeting was called to order at 4:03 p.m.

2. ADOPTION OF AGENDA

Motion Number: 2021-F&A-069 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the agenda for November 22, 2021, as circulated.

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2021-F&A-070 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the September 22, 2021, meeting minutes as circulated.

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

4. 2022 BUDGET UPDATE - FORMAT, PROCESS AND TIMELINE

Corporate report dated November 22, 2021, from the Acting Director of Financial Services and Paul Murray, Consultant, titled "2022 Budget Update - Format, Process and Timeline".

Paul Murray, Consultant, introduced the corporate report noting this is an initial consultation and there will be opportunities to provide feedback throughout the budget process.

The following discussion points were noted:

- Costs will be grouped with a description of each grouping to be provided
- Refinements for 2023 this will be following the budget document being submitted to the Government Finance Officers Association (GFOA). Their practice is to follow up with feedback on the initial document which will then be incorporated moving forward
- New operating budget requests as an appendix may be beneficial

Motion Number: 2021-F&A-071 It was MOVED and SECONDED

THAT the Finance and Audit Committee endorses the 2022 budget format for use as the basis for preparation of the full 2022 budget document and presentations, as illustrated in the Fire Rescue draft budget pages presented November 22, 2021.

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

Motion Number: 2021-F&A-072 It was MOVED and SECONDED

THAT the Finance and Audit Committee approves a “Lets Talk” 2022 budget survey component for release in January 2022 as part of the 2022 budget process.

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

5. 2022 FEES AND CHARGES BYLAW, 2021, NO. 2401

Corporate report dated November 22, 2021, from the Acting Director of Financial Services titled "2022 Fees and Charges Bylaw, 2021, No. 2401".

Staff provided an overview of the corporate report.

The following discussion points were noted:

- The CAO noted direction is being followed where the budget for 2022 includes parking fees being collected for the hospital area (January 1 - hospital fees \$3 per hours). Staff will report back if this is enough to cover the City costs.
- The resident parking passes - What are they currently? Staff noted they have been raised by \$1 per permit - currently a review of the City's parking strategy is underway and will be coming to Council in the New Year

Motion Number: 2021-F&A-073 It was MOVED and SECONDED

THAT the Finance and Audit Committee endorse the proposed “2022 Fees and Charges Bylaw, 2021, No. 2401”.

Voted in the Negative (1): Councillor Manning

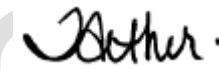
Absent (1): Councillor Fathers

Motion CARRIED (5 to 1)

6. **CONCLUSION OF THE NOVEMBER 22, 2021 FINANCE AND AUDIT COMMITTEE MEETING**

The meeting was concluded at 4:44 p.m.

Councillor Chesney, Chairperson



Tracey Arthur, Director of Corporate Administration