

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: October 25, 2021

TO: Mayor and Council

FROM: Shannon Johnston, Acting Director, Financial Services

SUBJECT: White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403

RECOMMENDATION

THAT Council receive for information the corporate report dated October 25, 2021 from the Acting Director of Financial Services, titled “White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403.”

EXECUTIVE SUMMARY

The purpose of this corporate report is to introduce White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403. The two amendments that are included in this Bylaw are to:

- add \$111K to the 2021 Financial Plan for a new regular full time Solid Waste Coordinator position starting in December 2021, \$8K to 2021 and \$103K to 2022, funded from Reserves; and
- add \$650K for the Centre Street Walkway Project funded from CAC’s.

PREVIOUS COUNCIL DIRECTION

Motion # and Date	Motion Details
2021-360 October 4, 2021	That Council approve the regular full time Solid Waste Coordinator position in advance of adopting the 2022 Financial Plan to enable recruitment for this position in fall 2021.

Motion # and Date	Motion Details
2021-362 October 4, 2021	That Council direct staff to prepare a financial plan amendment to address the project costs for Centre Street Walkway, Option B as circulated in the agenda at a total estimated cost of \$1.55M.

INTRODUCTION/BACKGROUND

Section 165 of the *Community Charter (Charter)* requires that a municipality adopt annually, by bylaw, a five-year financial plan. This section also allows a municipality to amend the financial

plan, by bylaw, at any time to provide for greater certainty. Section 173 of the *Charter* states that:

“A municipality must not make an expenditure other than an expenditure that is included for that year in its financial plan.”

To transition to solid waste collection for multifamily and institutional, commercial and industrial properties and manage the bulky waste collection program by January 30, 2023, as outlined in the Solid Waste Bylaw Update corporate report provided to Council on October 4, 2021, it is necessary to start the recruitment process for a new Solid Waste Coordinator position as soon as possible. Before the position can be staffed it is necessary to amend the 2021 Financial Plan to add the estimated cost for the new position to the Solid Waste Fund.

The current budget in the 2021 Financial Plan for the Centre Street Walkway Project is \$900K. The project requires an additional \$650K, necessitating an increase in the budget to \$1.55M. Funding of \$650K from CAC's has been added to permit staff to proceed with the detailed design and construction of Option B outlined in the Centre Street Walkway – Design Options corporate report provided to and approved by Council on October 4, 2021.

FINANCIAL IMPLICATIONS

The Financial Plan Amendment adds funding for a new Solid Waste Coordinator position, funded from Reserves, and increases funding for the Centre Street Walkway Project, also funded from Reserves.

LEGAL IMPLICATIONS

Not Applicable.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Public consultation for White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403 will be conducted through opportunity for written submission. Communications staff will assist with advertisements being placed in the Peace Arch News for two (2) consecutive weeks prior to Council consideration of adoption of the bylaw amending the Financial Plan (2021-2025).

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Human Resources will start the recruitment process for a Solid Waste Coordinator position and Engineering and Municipal Operations will proceed with the detailed design and construction of the Centre Street Walkway Project following the 2021-2025 Financial Plan Amendment No. 2 approval by Council.

CLIMATE CHANGE IMPLICATIONS

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES

The amendments to the 2021 Financial Plan support Council's objectives to build and maintain physical and organizational structures and facilities to enhance our community's quality of life, with upgrades to the Centre Street Walkway Project and to manage the delivery of City services efficiently and effectively, by offering multifamily and commercial waste pick up, also identified as two of five top priorities in Council's 2021-2022 Strategic Priorities plan.

OPTIONS / RISKS / ALTERNATIVES

Section 173 of the *Charter* states that:

“A municipality must not make an expenditure other than an expenditure that is included for that year in its financial plan.

To comply with the *Charter*, a bylaw amending the 2021 – 2025 Financial Plan must be adopted to include funding for a Solid Waste Coordinator position prior to starting the recruitment process and increasing funding for the Centre Street Walkway Project, prior to the awarding of a contract, to carry out and complete the upgrades.

CONCLUSION

It is recommended that Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403 be given first, second and third readings.

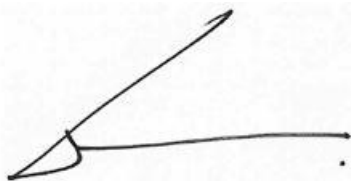
Respectfully submitted,



Shannon Johnston
Acting Director, Financial Services

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer