

2019/ 2020 HISTORY & HERITAGE ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee Recommendation/ Action Item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
July 3, 2019	Action item	Item 5 – Terms of Reference	Staff to distribute the White Rock Museum and Archives Heritage Inventory List to the Committee for information.	H. Ellenwood/ Committee Clerk	July 24, 2019
July 3, 2019	2019-HHAC-003	Item 5 – Terms of Reference	<p>THAT the History and Heritage Advisory Committee (the Committee) recommends Council consider amending the Committees Terms of Reference to add the following as a new item b) under policy:</p> <ul style="list-style-type: none"> Recommend opportunities to support the preservation and sharing of the Semiahmoo First Nation language, culture, and history. 	Committee Clerk	July 22, 2019 Regular Council - ENDORSED
July 3, 2019	2019-HHAC-004	Item 5 – Terms of Reference	<p>THAT the History and Heritage Advisory Committee (the Committee) recommends Council consider amending the Committees Terms of Reference existing item b) under policy as follows:</p> <ul style="list-style-type: none"> Reviews and submits recommendations to Council on land use and planning matters, which have heritage implications, <u>and may impact culturally sensitive and archaeological areas.</u> 	Committee Clerk	July 22, 2019 Regular Council - ENDORSED
July 3, 2019	2019-HHAC-005	Item 5 – Terms of Reference	<p>THAT the History and Heritage Advisory Committee (the Committee) recommends Council consider amending the Committees Terms of Reference existing item d) under policy as follows:</p> <ul style="list-style-type: none"> Supports heritage education, <u>tourism</u>, and public awareness through programs such as Heritage week displays, newsletters, etc. 	Committee Clerk	July 22, 2019 Regular Council - ENDORSED
July 3, 2019	Action item	Item 6 – Heritage Grant Funding Opportunities	Staff to send out Heritage Canada Funding Opportunities list of funding sources to the Committee for information.	Manager of Cultural Development	July 6, 2019
July 3, 2019	Action item	Item 6 – Heritage Grant Funding Opportunities	Staff to send out the City of White Rock's calendar of events to the Committee for information.	Manager of Cultural Development	July 6, 2019
September 4, 2019	Action item	Item 4 – Inventory of Historic Buildings and Sites	Staff to discuss with the Communication Department the idea of having additional heritage information available on the City Website (such as points of interest in the community, and information on the history of local parks).	Manager of Cultural Development	ongoing

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September 4, 2019	2019-HHAC- 009	Item 5 – Heritage Strategy and Action Plan	THAT the History and Heritage Advisory Committee requests that Council consider directing staff to research the cost and scope of putting together a heritage strategy and action plan.	Director of Rec and Culture	September 30, 2019 Regular Council - ENDORSED
September 4, 2019	2019-HHAC- 011	Item 6 – Community Heritage Project Ideas	THAT the History and Heritage Advisory Committee requests that Council consider directing staff to look into the current status for the natural history signs, in consultation with the Semiahmoo First Nation and Friends of Semiahmoo Bay, as well as evaluate different potential locations and updated content along the waterfront for implementation of these signs; and THAT Council consider directing staff to provide the signage content on the City website for information, subject to copyright approval (and future digitization).	Director of Rec and Culture	September 30, 2019 Regular Council - ENDORSED
September 4, 2019	2019-HHAC- 012	Item 6 – Community Heritage Project Ideas	THAT the History and Heritage Advisory Committee requests that Council consider directing staff to consult with Semiahmoo First Nation regarding the Little Campbell River restoration signs, to look into relocating them to a more accessible location, and to work in partnership with Semiahmoo First Nation on this initiative.	Director of Rec and Culture	September 30, 2019 Regular Council – ENDORSED / Staff meeting with SFN
September 4, 2019	Action item	Item 7 – The renaming of Totem Plaza	The History and Heritage Advisory Committee’s role in the naming of civic facilities, as well as an update on the renaming of Totem Plaza, was requested to be placed on the next agenda, for further discussion.	Director of Rec and Culture	October 2, 2019
September 4, 2019	Action item	Item 7 – The renaming of Totem Plaza	Chief H. Chappell to provide a site map based on the SFN archeologist, and a Semiahmoo place name map.	Chief H. Chappell	
October 2, 2019	Action Item	Item 4 – Update on Council Referrals	Staff to distribute the natural history signage corporate report to the Committee once it goes to Council.	Director of Rec and Culture	
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to distribute policy 202 (Naming of Civic facilities) to the Committee for information.	Committee Clerk	October 4, 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to distribute the City of Vancouver’s policy on the naming of civic assets on behalf of K. Wuschke, Chairperson.	Committee Clerk / K. Wuschke	November 6 ,2019

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October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to distribute streets and roads document on behalf of H. Ellenwood, White Rock Museum and Archives, to the Committee for information.	Committee Clerk / H. Ellenwood	October 4, 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to add Policy 202 – Naming of Civic Facilities – to the November 5, 2019 agenda.	Committee Clerk	November 6, 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to distribute Bylaws 855 and 854 to the Committee for information.	Committee Clerk	October 4, 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to report back to the Committee on whether the white rock is on the City's right-of-way, or if it is on BNSF land.- confirmed it is on BNSF land	Director of Rec and Culture	completed
October 2, 2019	Action Item	Item 6 – Update on the Renaming of Totem Plaza	Staff to distribute copies of the On Table items to the Committee for information.	Committee Clerk	October 4, 2019
October 2, 2019	2019-HHAC-016	Item 4 – Update on Council Referrals	THAT the History and Heritage Advisory Committee request that Council consider directing staff to conduct/ produce a heritage strategy and action plan and home inventory project.	Director of Rec and Culture	October 21, 2019 Regular Council – ENDORSED / Staff working on
November 6, 2019	Action Item	Item 4 – committee roundtable	Committee Clerk to include provincial and federal funding sources on the agenda as an item for discussion at the January meeting.	Committee Clerk	January 8, 2020
November 6, 2019	Action Item	Item 4 – committee roundtable	Committee to conduct a workshop at the next scheduled meeting to establish their 2020 work plan.	Committee members	Referred to January 6, 2021 Meeting Agenda
November 6, 2019	Action Item	Item 5 – Policy 202	Committee Clerk to include the street naming policy and parks naming policy on the next agenda for discussion.	Committee Clerk	January 8, 2020
November 6, 2019	Action Item	Item 8 – Pop-Up Gallery Exhibit	Committee to develop ideas for the pop-up gallery exhibit to discuss at the January Committee meeting.	Committee members	On hold until post pandemic
November 6, 2019	2019-HHAC-020	Item 9 – Recreation Guide	THAT the History and Heritage Advisory Committee request that Council consider directing staff to include a regular history and heritage feature in each edition of the Recreation and Cultures Leisure Guide.	Director of Recreation and Culture	November 18, 2019 Regular Council – ENDORSED / Staff working on
November 6, 2019	Action Item	Item 9 – Recreation Guide	Staff to inform the Arts and Cultural Advisory Committee regarding the heritage feature in the Leisure Guide and ask if they want to be involved in it.	Director of Recreation and Culture	Posted to website

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November 6, 2019	Action Item	Item 7.1 – Cross Pollination of City Advisory Committees	THAT the History and Heritage Advisory Committee requests that Council consider directing staff to assist the Committee in facilitating a joint meeting of all Committee Chairs and Vice-Chairs (or a designated Committee member) and all corresponding staff liaisons in order to facilitate communication between committees.	Director of Recreation and Culture/ Committee Clerk	November 18, 2019 Regular Council – ENDORSED / Staff working on
November 6, 2019	Action Item	Item 14 – Committee Meeting Schedule	Committee Clerk to include Heritage Canada and Heritage B.C. meetings and conferences on the January agenda for discussion.	Committee Clerk	January 8, 2020
February 5, 2020	2020-HHAC-005	Item 4 – Selection of the 2020 Chairperson & Vice-Chairperson	THAT the History and Heritage Advisory Committee adopt a 3:30 p.m. meeting start time.	Staff	On going
February 5, 2020	2020-HHAC-006	Item 4.1 – Grand Chief Bernard Charles Plaza	THAT the History and Heritage Advisory Committee recommends that Council, in consultation with the Public Art advisory Committee and Semiahmoo First Nation, consider appropriate signage be put into place recognizing Grand Chief Bernard Charles Memorial Plaza, as well as any adjacent green space to the West and East of the Plaza.	Director of Recreation and Culture/ Manager, Cultural Development	February 24, 2020 Regular Council – ENDORSED as amended / Staff working on
February 5, 2020	2020-HHAC-007	Item 4.2 – House Post Versus Totem Language	THAT the History and Heritage Advisory Committee recommends that Council consider no longer referring to house posts as ‘totems’ in any circumstance or location.	Staff	February 24, 2020 Regular Council – ENDORSED
February 5, 2020	Action Item	Item 5.2 – Cultural Strategic Plan Update	Staff to dedicate the March 4 Committee meeting to strategic planning process/ work plan. Following which staff to prepare 2020 work plan to be sent to Council for approval.	Director of Recreation and Culture/ Manager, Cultural Development	On January 6, 2021 Meeting Agenda
February 5, 2020	2020-HHAC-008	Item 7 – Street Naming Bylaw & Parks Naming Policy	THAT the History and Heritage Advisory Committee recommend that Council direct staff to work with the History and Heritage Advisory Committee to ensure appropriate criteria is in place for naming streets, parks, right-of-ways, lanes, trails and other City assets in order to recognize White Rock’s unique culture.	Director of Recreation and Culture/ Manager, Cultural Development	February 24, 2020 – Regular Council – ENDORSED / Staff directed to investigate best practices from other municipalities

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March 4, 2020	Action item	Item 4 – 2020 Strategic Planning/ Workshop	Staff to produce a list of suggestions noted through the strategic planning session to include with the agenda package for the next scheduled meeting.	Manager, Cultural Development	On January 6, 2021 Meeting Agenda
March 4, 2020	Action Item	Item 4 – 2020 Strategic Planning/ Workshop	Staff to provide the link for the story map to the Committee when available.	Manager, Cultural Development/ Committee Clerk to distribute to members	Link shared at the November 4, 2020 meeting
March 4, 2020	2020-HHAC-012	Item 4 – 2020 Strategic Planning/ Workshop	<p>THAT the History and Heritage Advisory Committee recommends that a working group be established to develop a White Rock Heritage Presentation Series in conjunction with the White Rock Museum; and,</p> <p>THAT the working group report back to the Committee as a whole at their next scheduled meeting as to potential speakers, locations, and budget.</p>	Working group to report back to the Committee	Updated provided at the November 4, 2020 meeting
March 4, 2020	2020-HHAC-013	Item 4 – 2020 Strategic Planning/ Workshop	<p>THAT the History and Heritage Advisory Committee assigns the following members to the working group:</p> <ul style="list-style-type: none"> • H. Ellenwood (non-voting advisor); • T. Saunders; • M. Pedersen; and, • S. Moir. 	n/a	Updated provided at the November 4, 2020 meeting
March 4, 2020	Action Item	Item 4 – 2020 Strategic Planning/ Workshop	Staff to include an update from working group on the agenda for the next scheduled meeting.	Committee Clerk	On January 6, 2021 Meeting Agenda
March 4, 2020	Action Item	Item 7 – 2020 Committee Meeting Schedule	Discussion surrounding large influx of people moving into the community to be added to the next scheduled meeting.	Committee Clerk	BIA working on booklet to provide to new residents.

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March 4, 2020	Action Item	Item 7 – 2020 Committee Meeting Schedule	Staff to work on developing a heritage landing page on the City website with links to the White Rock Museum and other heritage-related documents.	Manager of Cultural Development	Ongoing
March 4, 2020	2020-HHAC-014	Item 7 – 2020 Committee Meeting Schedule	<p>THAT the History and Heritage Advisory Committee requests that Council consider providing funding for a member of the History and Heritage Advisory Committee to attend the Heritage B.C. conference in Chilliwack, May 7-9; and,</p> <p>THAT the selected committee member report back to Council and the Committee as a whole on best practices that would be relevant to the development of the Committee's work plan.</p>	To Council at their March 30 th meeting	Unable to proceed for 2020 due to COVID-19 pandemic.
September 28, 2020 Council	Motion #2020-453	5.1.a Anita Nielson, Resident: Petition Opposing Development Proposal 20-009 And Request For A Heritage Designation	<p>The Delegation advised that a petition of 428 signatures was submitted to the City under the following statement. An additional signature was received following this and will be submitted on table (total 429 signatures):</p> <p>"The following signatures were collected in response to a petition to oppose City of White Rock Development Proposal 20-009 to rezone for comprehensive development to build a 21-unit, 4 story condominium with 2 levels of underground parking to accommodate 32 vehicles at the corner of Elm Street and Beachview Avenue. A single story 1930s heritage building currently resides at this location on White Rock's oldest streetscape and adjacent to four century homes". (remainder of the statement can be viewed in the petition included as an On Table available online with this agenda package).</p> <p>Staff advised that there are considerations noted under City Bylaw 613 in terms of providing heritage designations. It was also noted that willingness of the property owner to designate is also a factor.</p> <p>Motion:</p>	HHAC Committee & Planning Staff	Discussed at the November 4, 2020 meeting, follow up discussion scheduled for the January 6, 2021 Meeting.

			THAT Council directs the topic of the delegation be referred to the City's History and Heritage Committee for their November 2020 meeting where they will work with Planning and Development staff.		
2020-11-04	Action Item	Item 5 – Heritage Designation	The Committee to self-research Heritage Registers and Designations and bring back their findings for discussion at the next meeting.	Committee	Added to January 6, 2021 Meeting Agenda
2020-11-04	Action Item	Item 5 – Heritage Designation	Chairperson Wushke to send links to Heritage Resource Guide and Community Guide to the Committee Clerk to forward to the Committee.	K. Wushke	Sent to Committee on November 5, 2020
2020-11-04	Action Item	Item 5 – Heritage Designation	Director of Planning and Development Services to send links for more information on Heritage Designations to the Committee Clerk to forward to the Committee.	C.Isaak	Sent to Committee on November 5, 2020
2020-11-04	Action Item	Item 5 – Heritage Designation	S. Moir, Committee Member, to research how other communities establish their Heritage Registers and to report back at the next meeting.	S. Moir	Added to January 6, 2021 Meeting Agenda
2020-11-04	2020-HHAC-017	Item 6 – Other Business	THAT the History and Heritage Advisory Committee refer the 2020 Ideas Session to the 2021 Committee Agenda.	Committee Clerk	Added to January 6, 2021 Meeting Agenda
2020-11-04	Action Item	Item 7 – Information	H. Ellenwood to work with the Manager of Cultural Development on a Story Map for History and Heritage.	H. Ellenwood and E. Keurvorst	
2021-01-06	2021-HHAC-03	Item 4 – Historic Recognitions	The History and Heritage Advisory Committee recommends to Council that the Komagata Maru be recognized as a priority project once the memorial policy is reviewed.	Staff	Added to the February 8 Council Meeting Agenda
2021-01-06	Action Item	Item 5 – Heritage Designation Request	S. Moir to provide a draft of her research to the committee	S. Moir	Sent to Committee on January 7, 2021
2021-01-06	Action Item	Item 5 - Heritage Designation Request	The Manager of Cultural Development to provide further information on Heritage BC memberships for their webinars for the Committee.	E. Keurvorst	Sent to Committee on January 20, 2021

2021-01-06	Action Item	Item 5 - Heritage Designation Request	K. Wuschke, Chairperson to forward link on a Resource Guide for Community Heritage Registers to the Committee.	K. Wuschke	Sent to Committee on January 6, 2021
2021-01-06	Action Item	Item 5 - Heritage Designation Request	The Manager of Cultural Development to invite a guest from Heritage BC to speak at an upcoming meeting.	E. Keurvorst	
2021-01-06	Action Item	Item 6 – 2021 Committee Work Plan	The Manager of Cultural Development to send Brainstorm Session List to the Committee for ranking.	E. Keurvorst	Sent to Committee on January 6, 2021
2021-01-06	Action Item	Item 7 – Other Business	Committee Clerk to include Designating Marine Drive as Heritage for discussion at the next meeting.	Committee Clerk	Added to the February 3, 2021 Meeting