



## **Economic Development Advisory Committee**

### **Minutes**

July 14, 2021, 4:00 p.m.

Via Microsoft Teams

<b>PRESENT:</b>	Councillor Fathers, Chairperson (non-voting) Councillor Manning, Vice-Chairperson (non-voting) Michele Partridge, Community Member Gary Gumley, Community Member Grace Cleveland, Community Member Doug McLean, Community Member Aroon Shah, Community Member Adam Smith, Community Member Peter Zheng, Community Member
<b>GUEST:</b>	Mayor Walker
<b>NON-VOTING ADVISORS:</b>	Ange Chew, Representative from White Rock Tourism/Explore White Rock Ritu Khanna, Representative from South Surrey/White Rock Chamber of Commerce
<b>STAFF:</b>	C. Isaak, Director of Planning and Development Services Carolyn Latzen, Economic Development Officer C. Richards, Committee Clerk

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#### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 4:00 p.m.

2. **ADOPTION OF AGENDA**

**Motion Number 2021-EDAC-001:** It was MOVED and SECONDED

THAT the Economic Development Advisory Committee adopt the agenda for the July 14, 2021 meeting as circulated.

**Motion CARRIED**

3. **ADOPTION OF MINUTES**

**Motion Number 2021-EDAC-002:** It was MOVED and SECONDED

THAT the Economic Development Advisory Committee adopts the minutes of the March 10, 2021 as circulated.

**Motion CARRIED**

4. **INTRODUCTIONS**

Roundtable introductions took place.

5. **REVIEW OF COMMITTEE TERMS OF REFERENCE AND COMMITTEE MANDATE**

The Director of Planning & Development Services provided a presentation on the Committee Terms of Reference and mandate.

**Motion Number 2021-EDAC-003:** It was MOVED and SECONDED

THAT the Economic Development Advisory Committee members have received and acknowledged the presentation.

**Motion CARRIED**

6. **ECONOMIC DEVELOPMENT STRATEGIC PLAN UPDATE - STATUS AND TIMELINE**

The Economic Development Officer provided an update on the Economic Development Strategic Plan, followed by a group discussion on the topic.

**Motion Number 2021-EDAC-004:** It was MOVED and SECONDED

THAT the Economic Development Advisory Committee have received and acknowledged the presentation and discussion.

**Motion CARRIED**

**7. 2021-2022 WORK PLAN**

The Committee discussed potential items for the 2021-2022 Economic Development Advisory Committee Work Plan. This information will be provided to Council for their endorsement.

Ideas for potential work plan items included:

- Marine Drive
- West Warf
- A tech hub in White Rock
- A larger hotel/meeting/convention space

It was noted that the Committee should be cognisant of the businesses coming out of a post pandemic mode. Diversity in White Rock should also be taken into consideration when finalizing the Work Plan.

It was noted that the outstanding action tracking document items would be added to the new work plan.

**Motion Number 2021-EDAC-005:** It was MOVED and SECONDED

THAT the Economic Development Advisory Committee have received and discussed Item 7, *2021-2022 Work Plan*.

**Motion CARRIED**

**8. OTHER BUSINESS**

No other business.

**9. INFORMATION**

**9.1 COMMITTEE ACTION TRACKING**

Corporate Administration provided the action-tracking document to the Committee for information. The attached spreadsheet template is updated after each meeting and provided to members for information.

**10. 2021 MEETING SCHEDULE**

The Committee approved their meeting schedule for 2021.

All meeting times are scheduled to take place from 4:00 p.m. to 6:00 p.m.

**Motion Number 2021-EDAC-006:** It was MOVED and SECONDED

THAT the Economic Development Advisory Committee endorse the 2021 meeting schedule as presented:

- September 15, 2021;
- October 20, 2021; and
- November 17, 2021.

**Motion CARRIED**

**Motion Number 2021-EDAC-007:** It was MOVED and SECONDED

THAT the Economic Development Advisory Committee amend Motion to approve the 2021 meeting schedule to the following meeting dates:

- September 7, 2021;
- October 20, 2021; and
- November 17, 2021.

**Motion CARRIED**

**Motion Number 2021-EDAC-008:** It was MOVED and SECONDED

THAT the Economic Development Advisory Committee members email work plan ideas to staff by September 1, 2021.

**Motion CARRIED**

Additional work plan items can be brought forward to the September 7<sup>th</sup> meeting prior to the work plan being finalized.

11. **CONCLUSION OF THE JULY 14, 2021 ECONOMIC DEVELOPMENT  
ADVISORY COMMITTEE MEETING**

The Chairperson declared the meeting concluded the meeting at 5:34 p.m.

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Councillor Fathers

  
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Chloe Richards, Committee Clerk

UNAPPROVED