



Governance and Legislation Committee

Minutes

July 12, 2021, 5:30 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Jim Gordon, Director of Engineering and Municipal Operations
Carl Isaak, Director of Planning and Development Services
Eric Stepura, Director of Recreation and Culture
Shannon Johnston, Manager of Budgets and Accounting
Donna Kell, Manager of Communications
Debbie Johnstone, Deputy Corporate Officer
Chloe Richards, Committee Clerk

1. CALL TO ORDER

Councillor Trevelyan, Chairperson

The meeting was called to order at 5:31 p.m.

2. MOTION TO CONDUCT GOVERNANCE AND LEGISLATION COMMITTEE MEETING WITHOUT THE PUBLIC IN ATTENDANCE

Motion Number: 2021-G/L-068

It was MOVED and SECONDED

WHEREAS COVID-19 has been declared a global pandemic;

WHEREAS the City of White Rock has been able to continue to provide the public access to the meetings through live streaming;

WHEREAS holding public meetings in the City Hall Council Chambers, where all the audio/video equipment has been set up for the live streaming program, would not be possible without breaching physical distancing restrictions due to its size, and holding public meetings at the White Rock Community Centre would cause further financial impact to City Operations due to staffing resources and not enable live streaming;

WHEREAS Ministerial Orders require an adopted motion in order to hold public meetings electronically, without members of the public present in person at the meeting;

THEREFORE BE IT RESOLVED THAT the Governance and Legislation Committee (including all members of Council) authorizes the City of White Rock to hold the July 12, 2021 meeting to be video streamed and available on the City's website, and without the public present in the Council Chambers.

Motion CARRIED

3. ADOPTION OF AGENDA

Motion Number: 2021-G/L-069

It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopt the agenda for July 12, 2021 as circulated.

Motion CARRIED

4. **ADOPTION OF MINUTES**

Motion Number: 2021-G/L-070

It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopt the meeting minutes from June 14, 2021 as circulated.

Motion CARRIED

5. **ENCROACHMENTS**

Councillor Manning requested this item be brought to the Committee for discussion.

The Director of Engineering and Municipal Operations notes that *"staff continue to administer the Street and Traffic Bylaw provisions as per Council direction in November 2019. Specifically, we **"administer the Street and Traffic Bylaw with respect to new encroachments as well as at the time of property redevelopment."***

Discussion ensued, and the following points were noted:

- Staff clarified that having clear direction from Council on this topic would be helpful in terms of enforcement.
- Types of encroachments were discussed. For example, differences were noted in adding a fence around an encroachment compared to the planting of a small shrub.
- Encroachments that impact Council priorities, such as Centre Street Walkway project, would need to be enforced. Communication surrounding why this is happening (beatification of the City) may help residents understand this process.
- Want to stop the proliferation of new encroachments, hard to take back old encroachments unless there is a project underway that could effect this.
- Road ends should be prioritized and re-utilized/ promoted by the City.
- Having consistency with enforcement for encroachments is important.
- Harder to restore previous encroachments, but can draw a line with new encroachments to ensure that these are not permitted moving forward. Staff clarified that currently no encroachment are "permitted".

- The definition of encroachments in the City needs to be reviewed and discussed. For those residents with an encroachment on their property, they need to be aware that this is City property and as such the City has the right to remove it if required.
- New wording within the Street and Traffic bylaw was encouraged, which provides guidance as to what is acceptable and what is not. Also suggested that an application process/ permitting process be considered for exceptions. If there is a permit there is wording to notify that the City still has the right to take back the land at any time at their expense.

Motion Number: 2021-G/L-071

It was MOVED and SECONDED

THAT the Governance and Legislation Committee direct staff to bring forward a corporate report that reviews the definition of encroachments, consideration of small bushes, irrigation being excluded as an encroachment, if the encroachment bring beauty for the City, as well as any safety/ legal concerns.

Motion CARRIED (7 to 0)

6. **CONCLUSION OF THE JULY 12, 2021 GOVERNANCE AND LEGISLATION COMMITTEE MEETING**

The meeting was concluded at 6:02 p.m.

Mayor Walker



Debbie Johnstone,
Deputy Corporate Officer