



## Water Community Advisory Panel

### Minutes

June 8, 2021, 4:00 p.m.

Via Microsoft Teams

PRESENT: K. Jones, Chairperson  
D. Bower, Vice-Chairperson  
S. Doerkson, Panel Member  
J. Holm, Panel Member  
I. Lessner, Panel Member  
M. Pedersen, Panel Member  
D. Stonoga, Panel Member (left the meeting at 4:55 p.m.)

COUNCIL: Councillor C. Trevelyan (non-voting)

STAFF: J. Gordon, Director of Engineering and Municipal Operations  
C. Ponzini, Director of Financial Services  
J. Brierley-Green, Manager of Revenue Services  
C. Richards, Committee Clerk

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1. **CALL TO ORDER**

The Chairperson called the meeting to order at 4:01 p.m.

2. **ADOPTION OF AGENDA**

**Motion Number: WCAP-2021-021** It was MOVED and SECONDED

THAT the Water Community Advisory Panel adopt the agenda for June 8, 2021 as circulated.

**Motion CARRIED**

3. **ADOPTION OF MINUTES**

**Motion Number: WCAP-2021-022** It was MOVED and SECONDED THAT the Water Community Advisory Panel adopts the minutes of the May 18, 2021 meeting as circulated.

**Motion CARRIED**

4. **UPDATE ON WATER TREATMENT PLANT**

The Director of Engineering and Municipal Operations summarized water data results from the City website. A private testing company runs the tests twice a month and the City received the results.

A member inquired when the filter was last changed. Staff responded that it has not been changed, but the City performed a filter regeneration last year. The regeneration process can only be performed three (3) times before replacing the actual filter. A filter change costs roughly \$400,000.

5. **WATER UTILITY RATES RECOMMENDATIONS TO COUNCIL**

The Director of Financial Services led a discussion on the updated Water Fee Structure Based on Meter Sizing corporate report dated June 8, 2021.

The Panel requested minor changes be made to the report. Staff will amend the report to reflect such changes prior to the report going to Council.

D. Stonoga left the meeting at 4:55 p.m.

**Motion Number: WCAP-2021-023** It was MOVED and SECONDED

THAT the Water Community Advisory Panel receive this draft report for Council for discussion, taking into account the changes discussed, recommended and agreed upon during the meeting.

**Motion CARRIED**

**Motion Number: WCAP-2021-024** It was MOVED and SECONDED

THAT the Water Community Advisory Panel recommend Council implement Option 2 from the Water Fee Structure Based on Meter Sizing Corporate Report dated June 8, 2021.

**Motion CARRIED**

**K. Jones and S. Doerksen voted in the negative**

**6. OTHER BUSINESS**

None

**7. INFORMATION**

**7.1 COMMITTEE ACTION TRACKING**

Corporate Administration provided an action-tracking document to the Task Force for information. This spreadsheet will be updated after each meeting and provided to members for information.

**8. 2021 MEETING SCHEDULE**

No further meetings scheduled.

**9. CONCLUSION OF THE JUNE 8, 2021 WATER COMMUNITY ADVISORY PANEL MEETING**

The Chairperson declared the meeting concluded at 5:14 p.m.

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K. Jones, Chairperson

  
C. Richards, Committee Clerk