



Governance and Legislation Committee

Minutes

May 31, 2021, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson
Councillor Kristjanson (arrived at 5:04 p.m.)
Councillor Manning
Councillor Trevelyan

ABSENT: Councillor Fathers

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Carl Isaak, Director of Planning and Development Services
Colleen Ponzini, Director of Financial Services
Eric Stepura, Director of Recreation and Culture
Chris Zota, Manager of Information Technology
Debbie Johnstone, Deputy Corporate Officer

1. **CALL TO ORDER**

Councillor Trevelyan, Chairperson

The meeting was called to order at 5:00 p.m.

2. **MOTION TO CONDUCT GOVERNANCE AND LEGISLATION COMMITTEE MEETING WITHOUT THE PUBLIC IN ATTENDANCE**

Motion Number: 2021-G/L-043 It was MOVED and SECONDED

WHEREAS COVID-19 has been declared a global pandemic;

WHEREAS the City of White Rock has been able to continue to provide the public access to the meetings through live streaming;

WHEREAS holding public meetings in the City Hall Council Chambers, where all the audio/video equipment has been set up for the live streaming program, would not be possible without breaching physical distancing restrictions due to its size, and holding public meetings at the White Rock Community Centre would cause further financial impact to City Operations due to staffing resources and not enable live streaming;

WHEREAS Ministerial Orders require an adopted motion in order to hold public meetings electronically, without members of the public present in person at the meeting;

THEREFORE BE IT RESOLVED THAT the Governance and Legislation Committee (including all members of Council) authorizes the City of White Rock to hold the May 31, 2021 meeting to be video streamed and available on the City's website, and without the public present in the Council Chambers.

Motion CARRIED (5 to 0)

3. ADOPTION OF AGENDA

Motion Number: 2021-G/L-044 It was MOVED and SECONDED

THAT the Governance and Legislation Committee amend the agenda for May 31, 2021 as follows:

- **Remove Item 10.2 in order to discuss general communications policies.**

Motion CARRIED (5 to 0)

Motion Number: 2021-G/L-045 It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopt the agenda for May 31, 2021 as amended to also include:

- **Under Item 10.1 - Housing Needs Pamphlet and Public Hearing Information for zoning amendment to the Town Centre Area Zone.**

Motion CARRIED (5 to 0)

4. ADOPTION OF MINUTES

Motion Number: 2021-G/L-046 It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopt the April 26, 2021 meeting minutes as circulated.

Motion CARRIED (5 to 0)

5. STATUS UPDATE OF COUNCIL'S TOP FIVE (5) PRIORITIES

Councillor Trevelyan requested this item be included on the agenda for discussion purposes: The following be added to the Regular Agenda as a permanent item: Status Update of Council's Top Five (5) Priorities.

Note: In order to accommodate this request the Order of Proceedings and Business for Council Agendas Council Policy 111 would need to be amended.

Councillor Kristjanson arrived at the meeting at 5:04 p.m.

It was noted that the Chief Administrative Officer / Cascade print out including "last week updates" will be placed on the agenda as this newly created standing item.

Motion Number: 2021-G/L-047 It was MOVED and SECONDED

THAT The Governance and Legislation Committee endorse amending Council Policy 111 - Order of Proceedings and Business for Council Agendas to add the following as a standing item to Council Policy 111: Status Update of Council's Top Five (5) Priorities.

Motion CARRIED (6 to 0)

6. TERMS OF REFERENCE - FINANCIAL PLANNING POLICIES TASK FORCE

At the April 26, 2021 Regular Council meeting Council endorsed a recommendation for staff to bring forward a Terms of Reference for a Financial Planning Policies Task Force.

The following discussion points were noted:

- Task Force would be in effect for approximately one (1) year

- Would like to see budget binders - explaining departmental budgets and what they are doing with their budget
- Deeper understanding of the budget and it's process

Motion Number: 2021-G/L-048 It was MOVED and SECONDED

That the Governance and Legislation Committee recommend the Terms of Reference for the Financial Planning Policies Task Force mandate be amended as presented by removing the word "direction" and insert the word "recommendations".

Motion CARRIED (6 to 0)

Motion Number: 2021-G/L-049 It was MOVED and SECONDED

THAT The Governance and Legislation Committee amends the proposed Terms of Reference for the Financial Planning Policies Task Force to have the Membership from up to seven (7) to up to three (3) members.

Voted in the Negative (5): Mayor Walker, Councillor Chesney, Councillor Kristjanson, Councillor Manning, and Councillor Trevelyan

Motion DEFEATED (1 to 5)

Motion Number: 2021-G/L-050 It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorse Council Policy 171: Financial Planning Policies Task Force as amended.

Motion CARRIED (6 to 0)

7. TERMS OF REFERENCE - AT RISK AND VULNERABLE POPULATION TASK FORCE

Corporate report dated May 31, 2021 from the Director of Recreation and Culture titled "Term of Reference - At Risk and Vulnerable Population Task Force".

Staff noted the following correction in regard to the membership on page 2 of Council Policy 172: removal of Peace Portal Alliance Church and insert Peninsula United Church

The Task Force will discuss a warming shelter for a Fall 2021 opening and following that, working together toward the opening of a permanent shelter in the South Surrey / White Rock area.

Motion Number: 2021-G/L-051 It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorse the draft Terms of Reference for the At Risk and Vulnerable Population Task Force to be forwarded to Council for their approval with the one (1) noted amendment in regard to membership (Peninsula United Church be substituted for Peace portal Alliance Church).

Motion CARRIED (6 to 0)

8. COMMITTEE WORKPLAN TEMPLATE

At the April 7, 2021 Governance and Legislation Committee meeting it was noted that a template for the Advisory Body / Committee work plan would be beneficial.

Committee work plan template, two (2) options were provided for consideration.

Note: Once the work plan template is endorsed each Committee Chairperson and Vice Chairperson will bring forward items for Council consideration prior to going to the Advisory Body / Committee for their review. This will ensure that Council's needs for the Advisory Body / Committee will be known to those appointed as soon as possible.

Motion Number: 2021-G/L-052 It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommend Option 2 Work Plan as circulated in the agenda - page 37 (simplified option with deliverables added).

Voted in the Negative (4): Mayor Walker, Councillor Chesney, Councillor Kristjanson, and Councillor Trevelyan

Motion DEFEATED (2 to 4)

Motion Number: 2021-G/L-053 It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommend Option 1 Work Plan as circulated in the agenda - page 36 (includes a spreadsheet with a possible trim down of column options - see what is utilized).

Voted in the Negative (2): Councillor Johanson, and Councillor Manning

Motion CARRIED (4 to 2)

At this time 5:58 p.m. the meeting was adjourned until after the conclusion of the Regular Council meeting.

The meeting was reconvened at 9:24 p.m. with all noted Members of Council, including now Councillor Fathers, and staff in attendance.

It was noted that due to the time of evening that Items 9 - 12 of the agenda will be deferred to the next Governance and Legislation Committee meeting.

Motion Number: 2021-G/L-054 It was MOVED and SECONDED

THAT the Governance and Legislation Committee reconvene; and due to time constraints the remaining agenda Items 9 - 12 not discussed at the meeting earlier are to be deferred to the next Governance and Legislation meeting.

Motion CARRIED (7 to 0)

9. TERMS OF REFERENCE - SELECT COMMITTEES (COMMUNITY BASED ORGANIZATIONS TO BE INCLUDED)

ITEMS 9 - 12 WERE DEFERRED TO THE NEXT MEETING

Councillor Johanson requested this item be placed on the agenda for consideration and discussion. Each Terms of Reference in accordance with Council direction have up to seven (7) appointed voting members. At this time each Committee membership may be considered to include representation from community based organizations who are would attend as non-voting participants.

- **Arts and Cultural Advisory Committee
(Chairperson Councillor Kristjanson - Vice Chairperson Councillor Manning)**
- **Economic Development Advisory Committee
(Chairperson Councillor Fathers - Vice Chairperson Councillor Manning)**
- **Environmental Advisory Committee
(Chairperson Councillor Johanson - Vice Chairperson Councillor Kristjanson)**
- **History and Heritage Advisory Committee
(Chairperson Councillor Chesney - Vice Chairperson Councillor**

Trevelyan)

- **Housing Advisory Committee**
(Chairperson Councillor Manning - Vice Chairperson Councillor Fathers)
- **Public Art Advisory Committee**
(Chairperson Councillor Trevelyan - Vice Chairperson Councillor Chesney)

10. **POLICY REVIEW**

ITEMS 9 - 12 WERE DEFERRED TO THE NEXT MEETING

10.1 Media Policy

Councillor Johanson requested Council Policy 134 be included on the agenda for discussion purposes.

10.2 Communication Between Mayor and Council and Staff

Councillor Johanson requested Council Policy 119 be included on the agenda for discussion purposes.

10.3 Lighting of the White Rock Pier and Memorial Park Architectural Features

Council Policy 168

Note: Introduction of a new policy and process in regard to lighting of the pier.

* Referred from April 26 Governance and Legislation Committee to be brought back with a Corporate report with further information

Motion Number: It was MOVED and SECONDED

THAT the Governance and Legislative Committee recommend:

1. **Endorsement of Council Policy 168—Lighting of the White Rock Pier and Memorial Park Architectural Features, as circulated; and**
2. **Approve funding of \$6,000, plus applicable taxes, from the City's contingency account to purchase technology to enable City staff to program the White Rock Pier and other Memorial Park lighting features from a central point.**

11. FUNDING FOR AFFORDABLE HOUSING

ITEMS 9 - 12 WERE DEFERRED TO THE NEXT MEETING

Councillor Manning requested this item be included on the agenda for discussion purposes: Funding the Affordable Housing Fund with Community Amenity Contributions.

12. ENCROACHMENTS

ITEMS 9 - 12 WERE DEFERRED TO THE NEXT MEETING

Councillor Manning requested this item be brought to the Committee for discussion.

The Director of Engineering and Municipal Operations: staff continue to administer the Street and Traffic Bylaw provisions as per Council direction in November 2019. Specifically, we "administer the Street and Traffic Bylaw with respect to new encroachments as well as at the time of property redevelopment."

13. CONCLUSION OF THE MAY 31, 2021 GOVERNANCE AND LEGISLATION COMMITTEE MEETING

The meeting was concluded at 9:26 p.m.

Mayor Walker



Tracey Arthur, Director of Corporate Administration