



## Water Community Advisory Panel

### Minutes

May 18, 2021, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: K. Jones, Chairperson  
S. Doerkson, Committee Member (departed the meeting at 5:15 p.m.)  
J. Holm, Committee Member  
M. Pedersen, Committee Member  
D. Stonoga, Committee Member

COUNCIL: Councillor C. Trevelyan (non-voting)

ABSENT: D. Bower, Vice-Chairperson  
I. Lessner, Committee Member

STAFF: J. Gordon, Director of Engineering and Municipal Operations  
C. Ponzini, Director of Financial Services  
J. Brierley-Green, Manager of Revenue Services  
C. Richards, Committee Clerk

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#### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 4:00 p.m.

#### 2. **ADOPTION OF AGENDA**

**Motion Number: WCAP-2021-017** It was MOVED and SECONDED

THAT the Water Community Advisory Panel adopt the agenda for May 18, 2021 as circulated.

**Motion CARRIED**

**3. ADOPTION OF MINUTES**

**Motion Number: WCAP-2021-018** It was MOVED and SECONDED

THAT the Water Community Advisory Panel adopts the minutes of the April 13, 2021 meeting as circulated.

**Motion CARRIED**

**4. UPDATE ON WATER TREATMENT PLANT**

The Director of Engineering and Municipal Operations summarized water data results from the City website. A private testing company runs the tests twice a month and the City receives the results.

**5. WATER UTILITY RATES RECOMMENDATIONS TO COUNCIL**

The Water Community Advisory Panel continued their discussion on the Water Utility Rates.

The Director of Financial Services started the discussion on the Water Fee Structure Based on Meter Sizing corporate report. The Manager of Revenue Services shared an updated version of the Water Fee Structure Based on Meter Sizing corporate report and continued summarizing the document.

The Committee conducted a roundtable discussion to provide any feedback regarding the corporate report. Based on the comments, Finance staff will adjust the corporate report and provide a final version at the next Water Community Advisory Panel meeting, taking place June 8, 2021.

S. Doerksen departed the meeting at 5:15 p.m.

**Motion Number: WCAP-2021-019** It was MOVED and SECONDED

THAT the Water Community Advisory Panel (WCAP) receive the Corporate report dated May 18, 2021 from the Director of Financial Services, titled "Water Fee Structure based on Meter Sizing" for information.

**Motion CARRIED**

**Motion Number: WCAP-2021-020** It was MOVED and SECONDED

THAT the Water Community Advisory Panel recommend staff to move forward on preparing the report for Council, that would have both options and would have the pros and cons listed. The report would then be brought back to the Panel at the next Water Community Advisory Panel meeting, taking place June 8, 2021, at which time the report would be refined to present it to Council at a June or July Council meeting.

**Motion CARRIED**

**6. OTHER BUSINESS**

None

**7. INFORMATION**

**7.1 COMMITTEE ACTION TRACKING**

Corporate Administration provided an action-tracking document to the Task Force for information. This spreadsheet will be updated after each meeting and provided to members for information.

**8. 2021 MEETING SCHEDULE**

The following meeting schedule was approved by the Committee and is provided for information purposes:

- June 8, 2021

**9. CONCLUSION OF THE MAY 18, 2021 WATER COMMUNITY ADVISORY PANEL MEETING**

The Chairperson declared the meeting concluded at 5:13 p.m.

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K. Jones, Chairperson



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C. Richards, Committee Clerk