

**Print****2021 White Rock Special Event Application - Submission #10418****Date Submitted: 11/15/2020****2021 Event Applications Due Nov 15, 2020**

If you have questions regarding filling out this form, please call 604-541-2252.

**Name of the Event\***

White Rock Festival of Lights

**Date Requested for the Event\***

10/30/2021

5:00 PM

2/26/2022

10:00 PM

**In-person, Virtual or Hybrid Event?\***

Please Choose One

- ☒ In-Person
- ☐ Virtual (fully online)
- ☐ Hybrid (in-person + online component)
- ☐ In-person but will convert to online if needed due to pandemic
- ☐ In-person but will postpone event if needed due to pandemic

**If you are hosting an in-person or hybrid event, do participants:**

Just show up, it's free!

select one that applies

**Total Amount of People Involved in Event (Event Organizers, Event Suppliers/Vendors, Volunteers, Participants, Specators)\***

unknown at this time

**Do you have a Covid-19 Safety Plan?\***

- ☐ Yes
- ☐ No
- ☒ In-Progress

**Type of Event\***

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Festival              | <input type="checkbox"/> Sporting Event (non run/walk) | <input checked="" type="checkbox"/> Children/Family Focused |
| <input type="checkbox"/> Fun Run/Walk                     | <input type="checkbox"/> Arts Event                    | <input checked="" type="checkbox"/> Seniors Focus           |
| <input checked="" type="checkbox"/> Community Celebration | <input checked="" type="checkbox"/> Cultural Event     | <input checked="" type="checkbox"/> Fundraiser              |
| <input type="checkbox"/> Private Vendor/Corporate Event   |  |   |

**How many times has this event occurred in WR?**

twice (counting 2020)

If you haven't had your event in White Rock before, please describe the purpose of your event and relevance to the city

## EVENT LOGISTICS AND CITY SUPPORT REQUESTS

### Special Event Category\*

☒ B - City as Co-Producer

☐ C - City as Supporter

See Special Event Policy #710

### City of White Rock support requested\*

Check all that apply.

☒ In Kind Support (tents, barricades, etc.)

☒ Financial Contribution

☐ Promotion Only

☐ Free Parking

### Please Provide More Details on Event Logistics\*

Please select all that apply

☐ City Stage

☒ City PA System

☒ City Power

☐ City 10x10 tent(s)

☐ City 20x20 tent(s)

☐ City Folding Chairs

☐ City 6ft Tables

☐ City Barricades

☐ City Delineators

☐ City Stanchions

☒ Using own/rental PA System

☐ Using own/rental stage

☐ Using own/rental dance floor

☐ I plan to have food vendors

☐ I plan to have sales (raffle, merch, artisans etc.)

☐ I plan to sell or serve liquor

☐ I plan to have pyrotechnics/fireworks

### Upload your proposed budget \*

WRFL 2021 Budget 11.12.2020.xlsx

Please include details on how you are going to fund your event including fundraising, grants, city financial support requests, ticket sales, anticipated sponsorship revenue as well as event expenses.

## APPLICANT INFORMATION

### Name of Applicant\*

Gary Gumley

### Email Address\*

gary.gumley@whiterockfestivaloflights.org

### Address

1424 Bishop Road

<b>City</b>	<b>Province</b>	<b>Postal Code</b>
White Rock	BC	V4B 3K5

<b>Mobile Number*</b>	<b>Business/Organization/Society you are applying on behalf of:</b>
604-833-7127	White Rock Festival of Lights Society

<b>Not for profit society?*</b> <input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> in progress	<b>Society Number</b> S0072047	<b>Please upload any relevant documents you have already (liability insurance, site map, parking requests, event promotional material etc.)</b> WRFL 2021 City of WR event application - Nov 15 2020.pdf
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**IMPORTANT Insurance requirement:**  
The Corporation of the City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6), must be named as an additional insured on your liability policy; The amount of the liability insurance shall not be less than \$5,000,000 (or more depending on your request); The insurance policy cannot be cancelled unless the City is notified in writing 30 days in advance; and a Cross Liability Endorsement noted