

Special Meeting of White Rock City Council

Minutes



March 15, 2021, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

ABSENT: Councillor Fathers

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Carl Isaak, Director of Planning and Development Services
Jacquie Johnstone, Director of Human Resources
Colleen Ponzini, Director of Financial Services
Eric Stepura, Director of Recreation and Culture
Ed Wolfe, Fire Chief
Chris Zota, Manager of Information Technology
Donna Kell, Manager of Communications and Government Relations
Debbie Johnstone, Deputy Corporate Officer

1. CALL MEETING TO ORDER

The meeting was called to order at 5:04 p.m.

2. **MOTION TO CONDUCT A SPECIAL COUNCIL MEETING WITHOUT THE PUBLIC IN ATTENDANCE**

Motion Number: 2021-133 It was MOVED and SECONDED

WHEREAS COVID-19 has been declared a global pandemic;

WHEREAS the City of White Rock has been able to continue to provide the public access to the meetings through live streaming;

WHEREAS holding public meetings in the City Hall Council Chambers, where all the audio/video equipment has been set up for the live streaming program, would not be possible without breaching physical distancing restrictions due to its size, and holding public meetings at the White Rock Community Centre would cause further financial impact to City Operations due to staffing resources and not enable live streaming;

WHEREAS Ministerial Orders require an adopted motion in order to hold public meetings electronically, without members of the public present in person at the meeting;

THEREFORE BE IT RESOLVED THAT Council authorizes the City of White Rock to hold the March 15, 2021 Special Council meeting to be video streamed and available on the City's website, and without the public present in the Council Chambers.

Motion CARRIED

3. **ADOPTION OF AGENDA**

Motion Number: 2021-134 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its Special Council meeting scheduled for March 15, 2021 as circulated.

Motion CARRIED

4. **2021 CITY ADVISORY BODY COMMITTEE STRUCTURE REVIEW**

Corporate report dated March 15, 2021 from the Director of Corporate Administration titled "2021 City Advisory Body Committee Structure Review".

Murray Dinwoodie, MDD Consultant Services provided a PowerPoint presentation giving an overview of the process and recommendations following his review conducted for the City of White Rock.

Following a full review of all sixteen (16) recommendations included in the consultant's Advisory Committee (AC) Review of March 2021 it was confirmed the following AC structure is now endorsed by Council:

- Arts and Cultural Advisory Committee;
- COVID-19 Recovery Task Force (until the end of its current term June 1, 2021);
- Economic Development Advisory Committee;
- Environmental Advisory Committee;
- History and Heritage Advisory Committee;
- Housing Advisory Committee; and
- Public Art Advisory Committee.

Note: The Water Community Advisory Panel is to meet at least three (3) more times in order to complete discussion regarding water utility rates.

Motion Number: 2021-135 It was MOVED and SECONDED

THAT Council reject the following recommendation:

1) Replace the History and Heritage Advisory Committee with the following:

- *Adding a seat to the Advisory Design Panel that is reserved for a member with heritage-related expertise;*
- *Where matters related to history or heritage arise during the course of City business, consider making a referral to the White Rock Museum and Achieves Society and/or to the Semiahmoo First Nation *depending on the nature of the matter; and*
- *If there is a specific history or heritage matter that Council views as needing more attention, Council should form a time-limited Task Force to address such matter; and*

2) Bring forward the new Terms of Reference with consideration of meetings to be held less frequently (quarterly).

Motion CARRIED

Councillor Johanson voted in the negative

Motion Number: 2021-136 It was MOVED and SECONDED

THAT Council endorse the following recommendation:

Replace the Seniors Advisory Committee by relying on the Semiahmoo Seniors Planning Table and the Kent Street Activity Centre Executive Committee for advice and input on seniors' matters.

Motion CARRIED

Motion Number: 2021-137 It was MOVED and SECONDED

THAT Council endorse the current term of the Water Community Advisory Panel be extended in order to meet at least three (3) meetings in order to complete the water utility rates discussion.

Motion CARRIED

Motion Number: 2021-138 It was MOVED and SECONDED

THAT Council reject the following:

Add the "water quality monitoring" element of the mandate of the Water Community Advisory Panel into the mandate of Environment Advisory Committee and not renew the term of the Water Community Advisory Panel.

Motion DEFEATED

**Councillors Chesney, Johanson, Manning and
Mayor Walker voted in the negative**

Motion Number: 2021-139 It was MOVED and SECONDED

THAT Council endorse the following:

Add the "water quality monitoring" element of the mandate of the Water Community Advisory Panel into the mandate of Environment Advisory Committee and not renew the term of the Water Community Advisory Panel.

Motion CARRIED

Councillors Kristjanson and Trevelyan voted in the negative

Motion Number: 2021-140 It was MOVED and SECONDED

THAT Council rejects the following:

Reposition each of the Tour de White Rock Committee and the White Rock Sea Festival Committee, respectively, as Working Groups that assist City staff in the annual staging of these events; and the two (2) Committees remain as they are currently.

Motion DEFEATED

Councillors Chesney, Kristjanson and Manning voted in the negative

Motion Number: 2021-141 It was MOVED and SECONDED

THAT Council endorse the following:

Reposition each of the Tour de White Rock Committee and the White Rock Sea Festival Committee, respectively, as Working Groups that assist City staff in the annual staging of these events.

Motion CARRIED

Councillors Johanson and Trevelyan voted in the negative

Motion Number: 2021-142 It was MOVED and SECONDED

THAT Council endorse the following:

Do not renew the COVID-19 Recovery Task Force at the end of its current term (June 1, 2021) but instead consolidate into the mandate of the Economic Advisory Committee consideration of any on-going impacts and consequences on the City of the pandemic and its aftermath.

Motion CARRIED

Councillor Kristjanson voted in the negative

Motion Number: 2021-143 It was MOVED and SECONDED

THAT Council endorse the following:

Two (2) members of Council be assigned to each of the Advisory Committees (AC), one of whom be appointed as the Chairperson and the other assigned as the Alternate Chairperson. The position of Chairperson and Alternate on each AC would be rotated on annual basis between the Councillors on the AC. The Councillors would be non-voting members on each AC.

Motion CARRIED

Councillors Johanson and Trevelyan voted in the negative

Motion Number: 2021-144 It was MOVED and SECONDED

THAT Council endorse the following:

Each Advisory Committee (AC) have up to seven (7) appointed members; some of which bring expertise/experience in the area of the mandate of the AC and some which are representative of the community-at-large. These members would be in addition to the two (2) Councillors that are non-voting members of each AC.

ACs will continue to include members from community-based organizations where the mandate of the organization aligns with the mandate of the AC (e.g. the Economic Advisory Committee continues to include representatives from Tourism White Rock, Chamber of Commerce and the Business Improvement Association).

Motion CARRIED

Motion Number: 2021-145 It was MOVED and SECONDED

THAT Council endorse the following:

Prior to the appointment of Advisory Committee's (AC), Council will conduct a workshop/meeting with staff at which Council input would be developed to forward to each AC regarding mandate and work that the AC could potentially include in its annual work plan to support Council's priorities. This would not be intended to limit the AC from undertaking other initiatives but rather to assist the AC in more efficiently developing an effective work plan that would assist Council in accomplishing its priorities.

Motion CARRIED

Motion Number: 2021-146 It was MOVED and SECONDED

THAT Council endorse the following:

The Terms of Reference for each Advisory Committee (AC) will include an expectation that the AC would submit to Council a work plan for its term within two (2) months of its appointment by Council.

Motion CARRIED

Motion Number: 2021-147 It was MOVED and SECONDED

THAT Council endorse the following:

The agenda for each meeting of each Advisory Committee (AC) will include as a regular item a review of the ACs progress toward completion of its work plan as submitted to Council for its current term.

Motion CARRIED

Motion Number: 2021-148 It was MOVED and SECONDED

THAT Council endorse the following:

Develop for each Advisory Committee (AC) a brief "volunteer member position description" for the purpose of recruiting volunteer members. This description would include attributes (experience and expertise) that would be desirable for an applicant to possess to function effectively as part of the AC. This description should be posted online for reference by prospective applicants.

Motion CARRIED

Motion Number: 2021-149 It was MOVED and SECONDED

THAT Council endorse the following:

Amend the standard volunteer member application form that is posted on the City's website by:

1. limiting the number of Advisory Committee (AC)'s for which an individual may make application to a maximum of three (3);

2. include a reference that the City seeks to have diversity in the membership on ACs including age, gender, ethnicity, etc.; and
3. include information about the amount of time that an applicant should assume will be necessary (eg. per month or) to fulfill their responsibilities on an AC.
4. notation that anyone who has been removed from an AC, under the current Council term, will not be considered for an appointment to an AC.

Motion CARRIED

Motion Number: 2021-150 It was MOVED and SECONDED

THAT Council endorse the following:

Enhance the approach taken to marketing the opportunity to serve as a volunteer on the City's Advisory Committee (AC)'s by including in addition to the current approaches, the use of social media and directed invitations to professional associations in different areas of expertise to attract a broader range of qualified applicants.

Motion CARRIED

Motion Number: 2021-151 It was MOVED and SECONDED

THAT Council endorse the following:

Mid-year appointments by Council to Advisory Committee (AC)'s should be restricted to the replacement of members who resign mid-year. In this regard Council would seek advice from the Councillors assigned to the AC to determine if such a mid-year appointment is considered necessary.

Motion CARRIED

Motion Number: 2021-152 It was MOVED and SECONDED

THAT Council endorse the following:

A robust orientation process for new Advisory Committee (AC) members will be prepared for presentation at the first meeting of each AC after appointments are made by Council.

Motion CARRIED

Motion Number: 2021-153 It was MOVED and SECONDED

THAT Council endorse the following:

The process of taking minutes of each Advisory Committee (AC) meeting be amended to include clarification that there is a reduction in what will be included in the AC minutes, the record/minutes of each meeting would only include:

- *attendance, items discussed and resolutions/actions/recommendations that were directed or adopted by the AC.*

Motion CARRIED

Motion Number: 2021-154 It was MOVED and SECONDED

THAT Council endorse the Arts and Culture Advisory Committee and the Public Art Advisory Committee be merged into one (1) Advisory Committee.

Motion DEFEATED

**Councillors Kristjanson, Manning, Trevelyan and
Mayor Walker voted in the negative**

Motion Number: 2021-155 It was MOVED and SECONDED

THAT Council endorse a member of the Public Art Advisory Committee be appointed to the City's Advisory Design Panel (ADP) as a non-voting member to be invited to ADP meetings when there is a public art component proposed or expected based on Council Policy 511 Density Bonus / Amenity Contribution.

Motion CARRIED

Mayor Walker voted in the negative

5. TOP STRATEGIC PRIORITIES FOR COUNCIL

Council to discuss and determine their top priorities. The following print outs from the City's Cascade program are attached for reference purposes:

- 2021 - 2022 Council Strategic Priorities - Top Priority
- 2021 - 2022 Council Strategic Priorities - High Priority

- 2021 - 2022 Council Strategic Priorities - Low Priority
- 2021 - 2022 Council Strategic Priorities - Staff High Priority

Each member of Council made suggestions as to what they saw as the top five (5) priorities. Following that the list as voted upon by Council was established.

Motion Number: 2021-156 It was MOVED and SECONDED

THAT Council endorses the following as their top five (5) priorities:

- The Official Community Plan (OCP) Review
- Solid Waste Pickup for Multi Family
- Housing Needs / Affordable Housing
- Community Amenity Contribution (CAC) 'shovel-in-the-ground' projects
- The City's Relationship with the Semiahmoo First Nation

Motion CARRIED

Motion Number: 2021-157 It was MOVED and SECONDED

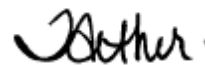
THAT Council directs staff to place the information regarding the top five (5) priorities, as voted upon by Council this evening, on the City Website

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6. CONCLUSION OF THE MARCH 15, 2021 SPECIAL COUNCIL MEETING

The Chairperson concluded the meeting at 7:35 p.m.

Mayor Walker



Tracey Arthur, Director of Corporate Administration