



Internal Community Hub Steering Committee

Minutes

April 3, 2025, 3:00 p.m.

City Hall Boardroom (and via electronic means)

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

COUNCIL (VOTING): Councillor Bill Lawrence, Chairperson

STAFF (VOTING): Guillermo Ferrero, Chief Administrative Officer
Jim Gordon, Director of Engineering and Municipal Operations
Candice Gartry, Director of Financial Services
Darcy Dupont, Senior Project Manager

ABSENT: Councillor Ernie Klassen, Vice-Chairperson
Anne Berry, Director of Planning and Development Services

STAFF (NON-VOTING): Janessa Auer, Committee Clerk

PUBLIC: 1

1. **CALL TO ORDER**

The meeting was called to order at 3:01 p.m.

2. **ADOPTION OF AGENDA**

Motion Number 2025-ICHSC-007: It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee adopts the agenda for the April 3, 2025 meeting as circulated.

Motion CARRIED

3. **ADOPTION OF MINUTES**

Motion Number 2025-ICHSC-008: It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee adopts the minutes of the March 6, 2025 meeting as circulated.

Motion CARRIED

4. **UPDATE FROM SOURCES MEETING**

The Chief Administrative Officer (CAO) provided an update after meeting with representatives from Sources about the potential inclusion of their Youth Foundry in the Community Hub project. While Sources is enthusiastic about the possibility of integrating their services into the Community Hub, the timelines for the two projects do not currently align, as Sources anticipates opening the Youth Foundry within the next year. However, they remain interested in staying engaged with the Community Hub project, should future opportunities for collaboration arise.

5. **SENIOR PROJECT MANAGER PRESENTATION**

The Senior Project Manager provided a PowerPoint presentation sharing updates on communication strategies, early objectives, potential funding sources, partnerships, and stakeholder engagement plans for the Community Hub project.

6. **ANALYSIS OF AFFORDABLE HOUSING INCLUSION IN COMMUNITY HUB PROJECT**

The CAO indicated that this topic will be discussed in greater detail at the next meeting, providing ample time for the Senior Project Manager to review the quote and proposed plans for the analysis submitted by Urban Systems.

7. **PUBLIC CONSULTATION PLAN**

The Senior Project Manager provided an update regarding the public consultation plan, noting that he anticipates having a schedule of surveys and public engagement opportunities to share at the next meeting.

8. **OTHER BUSINESS**

None

9. **INFORMATION**

9.1 **COMMITTEE ACTION TRACKING**

Corporate Administration provided the action and motion tracking document for information purposes.

10. **2025 MEETING SCHEDULE**

The following meeting schedule was previously approved by the Committee and was provided for information purposes:

- ~~May 8, 2025~~; May 15, 2025;
- June 5, 2025;
- July 3, 2025;
- September 4, 2025;
- October 2, 2025; and,
- November 6, 2025.


All meetings are scheduled to take place from 3:00 p.m. to 4:30 p.m.

Note: The Committee discussed changing the May meeting date and decided on May 12, 2025 at 2:00 p.m. Following the meeting, a conflict was noted with the May 12 date. At the Chairperson's approval, the meeting was rescheduled to May 15, 2025 at 3:00 p.m.

11. **CONCLUSION OF THE APRIL 3, 2025 INTERNAL COMMUNITY HUB STEERING COMMITTEE MEETING**

The meeting was concluded at 3:31 p.m.

Councillor Lawrence, Chairperson



Janessa Auer, Committee Clerk