



## Internal Community Hub Steering Committee

### Minutes

February 6, 2025, 3:30 p.m.

City Hall Boardroom (and via electronic means)

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

COUNCIL (VOTING): Councillor Bill Lawrence, Chairperson  
Councillor Ernie Klassen, Vice-Chairperson  
(joined at 3:38 p.m.)

STAFF (VOTING): Guillermo Ferrero, Chief Administrative Officer  
Jim Gordon, Director of Engineering and Municipal Operations  
Anne Berry, Director of Planning and Development Services  
Candice Gartry, Director of Financial Services

STAFF (NON-VOTING): Janessa Auer, Committee Clerk

PUBLIC: 3

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#### 1. **CALL TO ORDER**

The meeting was called to order at 3:31 p.m.

#### 2. **ADOPTION OF AGENDA**

**Motion Number 2025-ICHSC-001:** It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee adopts the agenda for the February 6, 2025 meeting as circulated.

**Motion CARRIED**

**3. ADOPTION OF MINUTES**

**Motion Number 2025-ICHSC-002:** It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee adopts the minutes of the November 7, 2024 meeting as circulated.

**Motion CARRIED**

**4. NEXT STEPS DISCUSSION**

The Chief Administrative Officer (CAO) provided an overview of the next steps for moving the Community Hub project forward.

The Vice-Chairperson joined the meeting at 3:38 p.m.

During a roundtable discussion, the CAO noted that he plans to complete the following action items prior to the next scheduled meeting:

- Determine a successful candidate for the Community Hub Project Manager position;
- Contact Urban Systems to request additional analysis be completed regarding incorporation of affordable housing at the Community Hub site;
- Meet with Sources representative(s) to further explore Youth Foundry inclusion within the Community Hub project;
- Meet with White Rock Library representative(s) to discuss the library's inclusion and requirements at a high level; and,
- Meet with White Rock Museum & Archives representative(s) to explore potential inclusion within the Community Hub project.

**5. OTHER BUSINESS**

None

**6. INFORMATION**

**6.1 COMMITTEE ACTION TRACKING**

Corporate Administration provided the action and motion tracking document for information.

7. **2025 MEETING SCHEDULE**

The following meeting schedule was previously approved by the Committee and was provided for information purposes:

- March 6, 2025;
- April 3, 2025;
- May 8, 2025;
- June 5, 2025;
- July 3, 2025;
- September 4, 2025;
- October 2, 2025; and,
- November 6, 2025.

It was determined that the remaining 2025 meetings will start at 3:00 p.m.

8. **CONCLUSION OF THE FEBRUARY 6, 2025 INTERNAL COMMUNITY HUB STEERING COMMITTEE MEETING**

The meeting concluded at 3:53 p.m.

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Councillor Lawrence, Chairperson



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Janessa Auer, Committee Clerk