



Internal Community Hub Steering Committee

Minutes

October 10, 2024, 2:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

COUNCIL (VOTING): Mayor Megan Knight, Chairperson
Councillor Bill Lawrence, Vice-Chairperson (arrived at 2:04 p.m.)

STAFF (VOTING): Guillermo Ferrero, Chief Administrative Officer
Jim Gordon, Director of Engineering and Municipal Operations
Candice Gartry, Director of Financial Services

ABSENT: Anne Berry, Director of Planning and Development Services

GUESTS: J.P. Raulot-Lapointe, Urban Systems (left meeting at 2:45 p.m.)
Jodee Ng, Urban Systems (left meeting at 2:45 p.m.)

STAFF (NON-VOTING): Janessa Auer, Committee Clerk

PUBLIC: 3

1. **CALL TO ORDER**

The meeting was called to order at 2:02 p.m.

2. **ADOPTION OF AGENDA**

Motion Number 2024-ICHSC-012: It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee adopts the agenda for the October 10, 2024 meeting as circulated.

Motion CARRIED

3. ADOPTION OF MINUTES

Motion Number 2024-ICHSC-013: It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee adopts the minutes of the June 27, 2024 meeting as circulated.

Motion CARRIED

Councillor Lawrence joined at 2:04 p.m.

4. URBAN SYSTEMS REPORT

J.P. Raulot-Lapointe and Jodee Ng, Urban Systems, attended to provide an overview of their Community Hub Development Options report, which explores the four (4) previously discussed scenarios in expanded detail, and identifies which scenarios have the potential to provide the highest Net Development Revenue.

***Note:** The Chairperson suspended the meeting at 2:13 p.m. to provide time for Mr. Raulot-Lapointe to disconnect and fix an audio issue.*

The Chairperson reconvened the meeting at 2:18 p.m.

Motion Number 2024-ICHSC-014: It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee receives the Urban Systems report and defers a recommendation to Council to the Committee's next meeting in November.

Motion CARRIED

Mr. Raulot-Lapointe and Ms. Ng left the meeting at 2:45 p.m.

5. SENIOR PROJECT MANAGER RECRUITMENT UPDATE

The Chief Administrative Officer (CAO) shared a brief update on the recruitment process for the Community Hub Senior Project Manager position, mentioning that, so far, the search has not yet identified a suitable candidate for this role. Going forward, the City has engaged an external recruitment agency, and if this approach is successful, the selected candidate is expected to begin their role within the next three (3) to four (4) months.

6. **OTHER BUSINESS**

None

7. **INFORMATION**

7.1 **COMMITTEE ACTION TRACKING**

Corporate Administration provided the action and motion tracking document for information purposes.

8. **2024 MEETING SCHEDULE**

The following meeting schedule was previously approved by the Committee and was provided for information purposes:

- November 7, 2024.

All meetings are scheduled to take place from 2:00 p.m. to 3:30 p.m.

9. **CONCLUSION OF THE OCTOBER 10, 2024 INTERNAL COMMUNITY HUB STEERING COMMITTEE MEETING**

The meeting was concluded at 2:49 p.m.

Mayor Knight, Chairperson



Janessa Auer, Committee Clerk