

Budget for City of White Rock

Community Scan and Needs Assessment

The specific aims of this community scan and needs assessment are as follows:

1. Identify key social health and well-being issues of adults aged 50 and older in White Rock as reflected in existing data/reports and primary collection methods outlined below;
2. Identify potential challenges to obtaining services, support, and/or resources based on the community scan of demographic and program availability, as well as existing data sources, such as BC CDC and Statistics Canada data; and,
3. Identify strategies through community level program delivery to enhance the social health and well-being of adults aged 50 and older, particularly in light of COVID-19.

The proposed budget and associated expenditures for the community scan and needs assessment are as follows: stakeholder interviews with ten key program delivery stakeholders; participant-observation (including field notes from attending virtual community events); and, five focus groups with adults aged 50 and older in White Rock. Each interview and focus group will be approximately one hour in length.

Budget Item	Description	Amount Requested	Amount from Other Sources	Total Project Expenses
Personnel	<p>Senior Researcher \$59/hour + 31% benefits = \$77/hour x 102.5 hours = \$7,893</p> <p>Research Assistant \$20/hour + 31% benefits = \$27/hour x 70 hours = \$1,890</p> <p>Visual Project Specialist \$59/hour + 31% benefits = \$77/hour x 35 hours = \$2,695</p>	\$12,478	N/A	\$12,478
Project Coordination/ Management	CHASI Project Management \$2,500	\$2,000	\$500 In-kind from CHASI/UFV	\$2,500 (\$2,000 requested, \$500 In-kind from CHASI/UFV)
Transportation to White Rock	100km x 0.52 per km x 5 trips Associated parking costs (\$10 x 5 trips)	N/A	\$310 In-kind from CHASI/UFV	\$310 In-kind from CHASI/UFV
Materials	Use of supplies for printing and disseminating information	N/A	\$2,500 In-kind from CHASI/UFV	\$2,500 In-kind from CHASI/UFV
Equipment	Use of audio recording devices, data analysis software, and visual specialist's equipment	N/A	\$5,000 In-kind from CHASI/UFV	\$5,000 In-kind from CHASI/UFV
Total		\$14,478 (requested)	\$8,310 In-kind	\$22,788 (\$14,478 requested)

Please see below for a detailed explanation of personnel:

Personnel	Responsibility	Allotted Hours
Senior Researcher	Conducting interviews	1 hours per interview x 10 interviews = 10 hours
	Conducting focus groups	1.5 hours per focus group x 5 focus groups = 7.5 hours
	Participant-observation	10 hours
	Facilitating stakeholder interviews/focus groups	25 hours
	Analyzing interviews, focus groups, field notes and existing data sources	30 hours
	Report writing	20 hours
Research Assistant	Scribing interviews and focus groups	25 hours
	Reviewing literature, community resources	20 hours
	Assisting with report writing	25 hours
Visual Project Specialist	Interactive Report Design	35 hours