

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: July 15, 2024

TO: Mayor and Council

FROM: Anne Berry, Director, Planning & Development Services

SUBJECT: Emergency Daytime Warming Centre Request for Proposals – Winter 2024-2025

RECOMMENDATION

THAT Council direct staff to issue the Request for Proposals for the operation of an Emergency Daytime Warming Centre for the winter 2024-25 season, as outlined in the attached draft RFP No: WR24-PDS01.

EXECUTIVE SUMMARY

This report presents a draft Request for Proposals (RFP) for Council consideration, for the operation of an Emergency Daytime Warming Centre (the Centre) in White Rock, for the winter 2024/25 season.

INTRODUCTION/BACKGROUND

Since February 2022, the City has opened an Emergency Daytime Warming Centre during the winter months. In 2022, the Centre operated in February and March, and opened again in November 2022, closing in March 2023. In 2023 the Centre operated from November to March 2024.

Timing has not allowed for the issuance of an RFP previously. This year there is adequate time to issue an RFP prior to coordination of the 2024 – 2025 winter season. A draft has been prepared for Council consideration.

The attached draft RFP (Appendix A) requests proposals for two scenarios – the Centre open daily from October to March, and the Center open only on days that are or feel like zero degrees Celsius.

FINANCIAL IMPLICATIONS

The City has budgeted for the operation of a Centre in the 2024 Financial Plan, in the amount of \$360,000. The City has been successful in securing grant funding (when available) in the past and in seeking reimbursement from the Ministry of Emergency Management and Climate Readiness for periods of time when Environment Canada declared an extreme cold weather alert. Staff will continue to pursue these avenues where possible.

LEGAL IMPLICATIONS

Issuance of an RFP for the operation of the Centre ensures that the City is following best practices for the procurement of services, in accordance with Council Finance Policy No. 301 – Procurement.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The RFP will be posted on BC Bid.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Interdepartmental support will be required to activate and during activation of the Centre, but not at this stage in the process.

CLIMATE CHANGE IMPLICATIONS

Extreme cold weather due to climate change can significantly impact the health of individuals experiencing homelessness and those without adequate shelter.

ALIGNMENT WITH STRATEGIC PRIORITIES

The issuance of an RFP to deliver Centre services is in line with the following Strategic Priority of Council:

Plan for adverse weather impacts to protect community safety

- Assess future location, annually seek to secure grant funding, and continue to partner with the City of Surrey to operate the Warming Centre each winter from November – March.

OPTIONS / RISKS / ALTERNATIVES

The following alternative option is available for Council's consideration:

1. Direct staff to make changes to the RFP prior to issuance.

CONCLUSION

This report presents a draft RFP for Council consideration, for the operation of a Centre in White Rock, for the winter 2024/25 season.

Respectfully submitted,



Anne Berry
Director, Planning & Development Services
Acting Chief Administrative Officer