



## Internal Community Hub Steering Committee

### Minutes

May 9, 2024, 2:00 p.m.  
City Hall Council Chambers  
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

COUNCIL (VOTING): Mayor Megan Knight, Chairperson  
Councillor Bill Lawrence, Vice-Chairperson

STAFF (VOTING): Guillermo Ferrero, Chief Administrative Officer  
Jim Gordon, Director of Engineering and Municipal Operations  
Anne Berry, Director of Planning and Development Services  
Candice Garty, Director of Financial Services

STAFF (NON-VOTING): John Woolgar, Director of Recreation and Culture  
Janessa Auer, Committee Clerk

PUBLIC: 4

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#### 1. **CALL TO ORDER**

The meeting was called to order at 2:00 p.m.

#### 2. **ADOPTION OF AGENDA**

**Motion Number 2024-ICHSC-006:** It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee adopts the agenda for the May 9, 2024 meeting as circulated.

**Motion CARRIED**

**3. ADOPTION OF MINUTES**

**Motion Number 2024-ICHSC-007:** It was MOVED and SECONDED

THAT the Internal Community Hub Steering Committee adopts the minutes of the April 2, 2024 meeting as circulated.

**Motion CARRIED**

**4. INITIAL REVIEW OF 1513 JOHNSTON ROAD  
(OCP00012/ZON00060/MJP00039)**

The Director of Planning and Development Services provided a brief overview of the April 29, 2024 corporate report titled "Initial Review of 1513 Johnston Road (OCP00012/ZON00060/MJP00039)", which was referred for the Committee's consideration during the April 29, 2024 Regular Council meeting.

The Committee engaged in a roundtable discussion regarding the 30,000 square feet of civic space offered as a density bonus by the applicant. It was noted that the City would likely require 35,000 square feet to successfully accommodate a Community Hub component within this project, along with dedicated parking space for staff and customers. It was suggested that this gifted space could be utilized for the business/administrative aspects of a City Hall, which could allow for a separate Community Hub location to be developed and focused solely on amenities and affordable housing.

**Motion Number 2024-ICHSC-008:** It was MOVED and SECONDED

**THAT the Internal Community Hub Steering Committee provides the following feedback to Council:**

- **The proposed location is suitable if the space provided can meet the needs of a 35,000 square foot finished City Hall facility, plus staff and customer parking.**

**Motion CARRIED**

**5. KENT STREET ACTIVITY CENTRE NEEDS ASSESSMENT STUDY**

The Director of Recreation and Culture provided an overview of the April 29, 2024 corporate report titled "Kent Street Activity Centre Needs Assessment Study", which was referred for the Committee's consideration during the April 29, 2024 Regular Council meeting.

The Committee discussed the information presented in the report, including the recommendation to incorporate dedicated seniors' activity space within the Community Hub design.

**Motion Number 2024-ICHSC-009:** It was MOVED and SECONDED

**THAT the Internal Community Hub Steering Committee considers the needs of a seniors' center as presented to Council within the Community Hub design.**

**Motion CARRIED**

**6. OTHER BUSINESS**

None

**7. INFORMATION**

**7.1 COMMITTEE ACTION TRACKING**

Corporate Administration provided the action and motion tracking document to the Committee for information purposes.

**8. 2024 MEETING SCHEDULE**

The following meeting schedule was previously approved by the Committee and was provided for information purposes:

- June 27, 2024;
- July 25, 2024;
- September 5, 2024;
- October 3, 2024; and,
- November 7, 2024.

All meetings are scheduled to take place from 2:00 p.m. to 3:30 p.m.

9. **CONCLUSION OF THE MAY 9, 2024 INTERNAL COMMUNITY HUB  
STEERING COMMITTEE MEETING**

The meeting was concluded at 2:29 p.m.



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Mayor Knight, Chairperson

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Janessa Auer, Committee Clerk

Unapproved