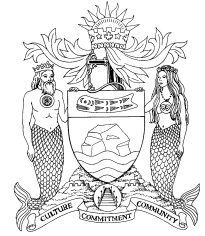


**\*Live Streaming/Telecast:** Please note that Public Meetings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

Corporate Administration  
E-mail

(604) 541-2212  
[clerksoffice@whiterockcity.ca](mailto:clerksoffice@whiterockcity.ca)

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



February 19, 2020

**ON TABLE see page 105**

A **REGULAR MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC**, on **MONDAY, FEBRUARY 24, 2020** to begin at **7:00 p.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

---

## A G E N D A

1. **CALL MEETING TO ORDER**
2. **ADOPTION OF AGENDA**

**RECOMMENDATION**

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for February 24, 2020 as circulated.

3. **ADOPTION OF MINUTES**
  - a) February 10, 2020 – Regular Council

**Page 9**

**RECOMMENDATION**

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

- a) February 10, 2020 – Regular Council

4. **QUESTION AND ANSWER PERIOD**

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

**Note:** there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

- 4.1 **CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD**

**5. DELEGATIONS AND PETITIONS**

**5.1 DELEGATIONS**

None

**5.2 PETITIONS**

None

**6. PRESENTATIONS AND CORPORATE REPORTS**

**6.1 PRESENTATIONS**

None

**6.2 CORPORATE REPORTS**

**6.2.1 BUSKING PROGRAM – ADDITIONAL LOCATIONS**

**Page 22**

Corporate report dated February 24, 2020 from the Director of Recreation and Culture titled “Busking Program – Additional Locations”.

**RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated February 24, 2020 entitled “Busking Program – Additional Locations”; and
2. Direct staff to implement the four busking program improvement actions proposed in this corporate report, specifically:
  - a) Increase promotion of the Busking Program and its participants through social media and other marketing methods.
  - b) Investigate private land locations (with high pedestrian traffic) for performers.
  - c) Add a busker location at the northwest corner of Marine Drive and Oxford Street.
  - d) Add a busker location at the northeast corner of the City parking lot located at the corner of Johnston Road and Russell Avenue.

**6.2.2 WHITE ROCK FINANCIAL PLAN (2020-2024) BYLAW, 2020, NO. 2330**

**Page 26.1**

Proposed Financial Plan Bylaw No. 2330 was the subject of discussion at the Finance and Audit Committee meeting held on Tuesday, February 18, 2020. At that meeting, the Committee directed staff to amend the Financial Plan. Due to timing constraints, the corporate report and proposed Bylaw will be available for view online end of day Friday, February 21, 2020 and will be presented as a supplemental agenda item at the Regular Council meeting.

Thursday, February 20, 2020 Update: The Corporate Report and Bylaw are now ready for view ([click here](#))

- 6.2.3 WHITE ROCK DRAINAGE UTILITY USER FEE BYLAW, 2004, NO. 1739, AMENDMENT NO. 13, 2020, NO. 2326** **Page 27**  
Corporate report dated February 24, 2020 from the Director of Financial Services titled “White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No. 13, 2020, No. 2326”.

**RECOMMENDATION**

THAT Council receive for information the February 24, 2020 corporate report from the Director of Financial Services, titled “White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No. 13, 2020, No. 2326.”

- 6.2.4 SEWER CONNECTION AND RENTAL CHARGES BYLAW, 1970, NO. 396, AMENDMENT NO. 30, 2020, NO. 2327** **Page 29**  
Corporate report dated February 24, 2020 from the Director of Financial Services titled “Sewer Connection and Rental Charges Bylaw, 1970, No. 396, Amendment No. 30, 2020, No. 2327”.

**RECOMMENDATION**

THAT Council receive for information the corporate report dated February 24, 2020 from the Director of Financial Services, titled “Sewer Connection and Rental Charges Bylaw, 1970, No. 396, Amendment No. 30, 2020, No. 2327”.

- 6.2.5 WHITE ROCK SECONDARY SUITE SERVICE FEE BYLAW, 2012, NO. 2009, AMENDMENT NO. 6, 2020, NO. 2328** **Page 31**  
Corporate report dated February 24, 2020 from the Director of Financial Services titled “White Rock Secondary Suite Service Fee Bylaw, 2012, No. 2009, Amendment No. 6, 2020, No. 2328”.

**RECOMMENDATION**

THAT Council receive for information the corporate report dated February 24, 2020 from the Director of Financial Services, titled “White Rock Secondary Suite Service Fee Bylaw, 2012, No. 2009, Amendment No. 6, 2020, No. 2328”.

- 6.2.6 COLLECTION, REMOVAL, DISPOSAL AND RECYCLING OF SOLID WASTE BYLAW 2015, NO. 2084, AMENDMENT NO. 5, 2020, NO. 2329** **Page 33**  
Corporate report dated February 24, 2020 from the Director of Financial Services titled “Collection, Removal, Disposal and Recycling of Solid Waste Bylaw 2015, No. 2084, Amendment No. 5, 2020, No. 2329”.

**RECOMMENDATION**

THAT Council receive for information the corporate report dated February 24, 2020 from the Director of Financial Services, titled “Collection, Removal, Disposal and Recycling of Solid Waste Bylaw 2015, No. 2084, Amendment No. 5, 2020, No. 2329”.

## **7. MINUTES AND RECOMMENDATIONS OF COMMITTEES**

### **7.1 STANDING AND SELECT COMMITTEE MINUTES**

- Finance and Audit Committee – February 10, 2020; **Page 35**
- Finance and Audit Committee – February 18, 2020; **Page 42**
- History and Heritage Committee – February 5, 2020; **Page 47**
- Environmental Advisory Committee – February 6, 2020; and **Page 53**
- Economic Advisory Committee – February 12, 2020. **Page 61**

### **RECOMMENDATION**

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- a) Finance and Audit Committee – February 10, 2020;
- b) Finance and Audit Committee – February 18, 2020;
- c) History and Heritage Committee – February 5, 2020;
- d) Environmental Advisory Committee – February 6, 2020; and
- e) Economic Advisory Committee – February 12, 2020;

### **7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

**7.2.1** The following recommendations have been brought forward from the **History and Heritage Committee** meeting held on February 5, 2020:

a) **RECOMMENDATION #1: SIGNAGE AT GRAND CHIEF BERNARD CHARLES MEMORIAL PLAZA**

THAT the History and Heritage Advisory Committee recommends that Council, in consultation with the Public Art advisory Committee and Semiahmoo First Nation, consider appropriate signage be put into place recognizing Grand Chief Bernard Charles Memorial Plaza, as well as any adjacent green space to the West and East of the Plaza.

b) **RECOMMENDATION #2: HOUSE POST LANGUAGE**

THAT the History and Heritage Advisory Committee recommends that Council consider no longer referring to house posts as ‘totems’ in any circumstance or location.

c) **RECOMMENDATION #3: CITY OF WHITE ROCK HERITAGE NAMING CRITERIA**

THAT the History and Heritage Advisory Committee recommend that Council direct staff to work with the History and Heritage Advisory Committee to ensure appropriate criteria is in place for naming streets, parks, right-of-ways, lanes, trails and other City assets in order to recognize White Rock’s unique culture.

7.2.2 The following recommendations have been brought forward from the **Economic Advisory Committee** meeting held on February 12, 2020:

a) **RECOMMENDATION #1: 2020 ECONOMIC DEVELOPMENT ADVISORY COMMITTEE WORK PLAN**

THAT the Economic Development Advisory Committee requests that Council include, as an EDAC workplan item, an examination of obstacles to business success in White Rock (including triple net leases, cost of business operation, under developed properties etc.).

b) **RECOMMENDATION #2: UBCM VACANCY TAX RESOLUTION**

**RECOMMENDATION**

THAT the Economic Development Advisory Committee recommends that Council follow-up with Union of British Columbia Municipalities (UBCM) executive to find out what the status of the vacancy tax is.

c) **RECOMMENDATION #3: RIDE-HAILING SERVICES IN WHITE ROCK**

**RECOMMENDATION**

THAT Council receive for information the following recommendation from the Economic Development Advisory Committee:

*THAT the Economic Development Advisory Committee support the motion put forward at the February 10, 2020 Regular Council meeting regarding White Rock being open for business for ride hailing services.*

8. **BYLAWS AND PERMITS**

8.1 **BYLAWS**

8.1.1 **BYLAW 2330 - WHITE ROCK FINANCIAL PLAN (2020-2024) BYLAW, 2020, NO. 2330**

Proposed Financial Plan Bylaw No. 2330 was the subject of discussion at the Finance and Audit Committee meeting held on Tuesday, February 18, 2020. At that meeting, the Committee directed staff to amend the Financial Plan Bylaw. Due to timing constraints, the corporate report and proposed Bylaw will be available for view online end of day Friday, February 21, 2020 and will be presented as a supplemental agenda item at the Regular Council meeting. Page 66.1

**RECOMMENDATION**

THAT Council give first, second, and third reading to “*White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330*”.

February 20, 2020 Update: Bylaw 2330 is now available for view ([click here](#))

**8.1.2 BYLAW 2326 - WHITE ROCK DRAINAGE UTILITY USER FEE BYLAW, 2004, NO. 1739, AMENDMENT NO. 13, 2020, NO. 2326 **Page 67****

Section 194 of the *Community Charter* authorizes Council, by bylaw, to establish fees for municipal services. Bylaw 2326 sets out the fees related to the Drainage Utility.

**RECOMMENDATION**

THAT Council give first, second, and third reading to “*White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No. 13, 2020, No. 2326*”.

**8.1.3 BYLAW 2327 - SEWER CONNECTION AND RENTAL CHARGES BYLAW, 1970, NO. 396, AMENDMENT NO. 30, 2020, NO. 2327 **Page 69****

Section 194 of the *Community Charter* authorizes Council, by bylaw to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements. Bylaw 2327 sets out fees related to sanitary sewer services.

**RECOMMENDATION**

THAT Council give first, second, and third reading to “*Sewer Connection and rental Charges Bylaw, 1970, No. 396, Amendment No. 30, 2020 No. 2327*”.

**8.1.4 BYLAW 2328 - WHITE ROCK SECONDARY SUITE SERVICE FEE BYLAW, 2012, NO. 2009, AMENDMENT NO. 6, 2019, NO. 2328 **Page 71****

Section 194 of the *Community Charter* authorizes Council, by bylaw to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements. Bylaw 2328 sets out the secondary suite service fee for 2020.

**RECOMMENDATION**

THAT Council give first, second, and third reading to “*White Rock Secondary Suite Service Fee Bylaw, 2012, No. 2009, Amendment No. 6, 2020, No. 2328*”.

**8.1.5 BYLAW 2329 - COLLECTION, REMOVAL, DISPOSAL AND RECYCLING OF SOLID WASTE BYLAW 2015, NO. 2084, AMENDMENT NO. 5, 2020, NO. 2329 **Page 72****

Section 194 of the *Community Charter* authorizes Council, by bylaw to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements. Bylaw 2329 sets out the fees related to solid waste services.

**RECOMMENDATION**

THAT Council gives first, second, and third reading to “*Collection, Removal, Disposal and Recycling of Solid Waste Bylaw 2015, No. 2084, Amendment No. 5, 2020, No. 2329*”.

**8.2 PERMITS**

None

## **9. CORRESPONDENCE**

### **9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION**

***Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

#### **RECOMMENDATION**

THAT Council receive correspondence Items 9.1.1 and 9.1.2 for information.

**9.1.1** Email dated February 14, 2020 from S. McConnach, BC Lymphedema Association, requesting the City of White Rock proclaim March 6, 2020 as World Lymphedema Day **Page 73**

**9.1.2** Email dated February 18, 2020 from R. Akune, Taoist Tai Chi Fraser Valley Branch, requesting the City proclaim November 7, 2020 as “Taoist Tai Chi arts 50<sup>th</sup> Anniversary Day” **Page 75**

***Note:** Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Items 9.1.1 to 9.1.2 have been included under correspondence for public information purposes only.*

**9.1.3** Letter dated January 6, 2020 from Mayor Jack Crompton, LMLGA President, regarding the 2020 Call for Resolutions and the Annual General Meeting. **Page 77**

**9.1.4** Letter dated February 4, 2020 from Mayor Rob Vagramov, City of Port Moody, requesting support from BC Municipalities regarding Universal Public National Pharmacare Program **Page 81**

## **10. MAYOR AND COUNCILLOR REPORTS**

### **10.1 MAYOR’S REPORT**

### **10.2 COUNCILLORS REPORTS**

#### **10.2.1 METRO VANCOUVER BOARD IN BRIEF**

**METRO VANCOUVER BOARD IN BRIEF – JANUARY 31, 2020**

**Page 88**

#### **RECOMMENDATION**

THAT Council receives for information the January 31, 2020 Metro Vancouver Board in Brief document.

**11. MOTIONS AND NOTICES OF MOTION**

**11.1 MOTIONS**

**11.1a CITY HALL**

Councillor Kristjanson requested the following recommendation be noted for Council's consideration at this time:

**RECOMMENDATION**

WHEREAS the recent survey of City Hall staff shows general employee dissatisfaction with the office conditions of City Hall;

WHEREAS Council values its staff and has a responsibility to provide staff with a safe, healthy, and satisfactory work place; and

WHEREAS surveys are great at taking the pulse of an organization, but to dive deeper it often is best to meet face to face to hear issues and ideas first hand;

THEREFOR BE IT RESOLVED THAT City Hall staff, Senior Staff, and Council meet for an All-Hands meeting so that Council can hear staff's concerns first hand and allow staff an opportunity to meet with Council, ask questions of Council, and share their concerns regarding staff working conditions at City Hall.

**11.2 NOTICES OF MOTION**

None

**12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

None

**13. OTHER BUSINESS**

**14. CONCLUSION OF THE FEBRUARY 24, 2020 REGULAR COUNCIL MEETING**



**PRESENT:** Mayor Walker  
Councillor Fathers  
Councillor Johanson  
Councillor Kristjanson  
Councillor Manning  
Councillor Trevelyan

**ABSENT:** Councillor Chesney

**STAFF:** D. Bottrill, Chief Administrative Officer  
T. Arthur, Director of Corporate Administration  
S. Kurylo, Director of Financial Services  
C. Isaak, Director of Planning and Development Services  
J. Gordon, Director of Engineering and Municipal Operations  
G. Newman, Manager of Planning  
D. Johnstone, Committee Clerk

Press: 1  
Public: 56 (approximately)

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1. **CALL MEETING TO ORDER**  
The meeting was called to order at 7:00 p.m.

2. **ADOPTION OF AGENDA**

2020-045

**It was MOVED and SECONDED**

THAT the Corporation of the City of White Rock Council adopts the agenda for its regular meeting scheduled for February 10, 2020 as amended to add “On-Table” information regarding Item 7.2 Committee Recommendations by the Marine Drive Task Force.

**CARRIED**

3. **ADOPTION OF MINUTES**

a) January 27, 2020 – Regular Council

2020-046

**It was MOVED and SECONDED**

THAT the Corporation of the City of White Rock Council adopts the following meeting minutes as circulated:

- a) January 27, 2020 – Special Regular (WildPlay);  
b) January 27, 2020 – Public Hearings/Meetings for the following:
- Temporary Use Permit 19-012/Development Variance Permit No. 426 for 1484 Johnston Road (1478 Johnston Road)
  - Bylaw No. 2320: White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-16 – Cannabis Store) Bylaw, 2019, No. 2320 for 15177 Thrift Avenue
  - Temporary Use Permit 19-014 for 1550 Johnston Road (1542 Johnston Road)

- Bylaw No. 2323: White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Cannabis Store Separations) Bylaw, 2020, No. 2323; and
- c) January 27, 2020 – Regular Council.

**CARRIED**

**3.1 SPECIAL PRESENTATIONS**

**3.1a BOB BEZUBIAK, FRIENDS OF THE PIER: FUNDRAISING FOR THE PIER**

B. Bezubiak, founder of the Friends of the Pier fundraising organization gave a presentation.

Members of Friends of the Pier, led by B. Bezubiak, presented the City with a cheque in the amount of \$400,000. The City gratefully received the donation toward upgrading Canada's Longest Pier for future generations.

**4. QUESTION AND ANSWER PERIOD**

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

**Note:** there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

**4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD**

- S. Crozier and B. McGill, White Rock, on behalf of Democracy Direct Society challenged the City Team for the Coldest Night of the Year event, competing in regard to fundraising

**5. DELEGATIONS AND PETITIONS**

**5.1 DELEGATIONS**

None

**5.2 PETITIONS**

None

**6. PRESENTATIONS AND CORPORATE REPORTS**

**6.1 PRESENTATIONS**

**6.1.1 CHRIS DANCHUK, BC ASSESSMENT**

R. Carpentier, Senior Appraiser and C. Danchuk, Deputy Assessor, provided a presentation through PowerPoint titled "Overview of Assessment & 2020 Assessment Roll – White Rock".

2020-047

**It was MOVED and SECONDED**

THAT Council receives the information provided by R. Carpentier, Senior Appraiser and C. Danchuk, Deputy Assessor, through PowerPoint titled “Overview of Assessment & 2020 Assessment Roll – White Rock”.

**CARRIED**

6.2

**CORPORATE REPORTS**

6.2.1

**2020 WHITE ROCK FESTIVAL OF LIGHTS**

Corporate report dated February 10, 2020 from the Director of Recreation and Culture titled “2020 White Rock Festival of Lights”.

The Director of Recreation and Culture outlined the corporate report and a short PowerPoint showing highlights from the festival.

The following discussion points were noted:

- New timeline for the festival will be from 29 to 58 days (November 13–January 9)
- Diwali Festival of Lights is held November 14 (the extra time permits the City’s festival to be in place at the same time)
- Power required for the additional light features will be addressed

2020-048

**It was MOVED and SECONDED**

THAT Council:

1. Receives for information the corporate report dated February 10, 2020 from the Director of Recreation and Culture titled 2020 “White Rock Festival of Lights”; and
2. Approves the 2020 White Rock Festival of Lights as a Category C event, subject to the White Rock Festival of Lights Society securing their grant and sponsorship funding.

**CARRIED**

6.2.2

**COMMERCIAL VEHICLE INSPECTION FACILITY**

Corporate report dated February 10, 2020 from the Director of Engineering and Municipal Operations titled “Commercial Vehicle Inspection Facility”.

2020-049

**It was MOVED and SECONDED**

THAT Council:

1. Receives for information the corporate report dated February 10, 2020 from the Director of Engineering and Municipal Operations titled “Commercial Vehicle Inspection Facility”; and
2. Directs staff to draft a letter to the Province of BC from the Mayor stating that the Mayor and Council govern the DIF facility at the Keil Street Operations Yard and that Council; and
3. Authorizes Garage Foreman, James Miki, to operate and have legal responsibility for the Designated Inspection Facility #P1422.

**CARRIED**

**6.2.3 BC ACTIVE TRANSPORTATION NETWORK AND INFRASTRUCTURE GRANTS APPLICATION**

Corporate report dated February 10, 2020 from the Director of Engineering and Municipal Operations titled “BC Active Transportation Network and Infrastructure Grants Application”.

The following discussion point was noted:

Would it be possible to add the flashing light system at Thrift Avenue that had been discussed previously to this grant?

Staff noted they were not sure if that would comply with this grant, currently there are three (3) other intersections noted, this will be reviewed.

2020-050

**It was MOVED and SECONDED**

THAT Council:

1. Receives for information the corporate report dated February 10, 2020 from the Director of Engineering and Municipal Operations Department titled “BC Active Transportation Network and Infrastructure Grants Application”; and
2. Approves grant applications to the BC Active Transportation Infrastructure Grants Program for the Integrated Transportation Master Plan, the Royal Avenue and Johnston Road Improvements project and the in-ground lighting improvements project for the pedestrian crosswalk on Johnston Road between North Bluff and Russell.

**CARRIED**

**6.2.4**                    **NEXT STEPS FOR CONSULTATION ON OFFICIAL COMMUNITY PLAN (OCP) AMENDMENT APPLICATION – RUSSELL AVENUE / MAPLE STREET (18-008 OCP&ZON&MJP)**

Corporate report dated February 10, 2020 from the Director of Planning and Development Services titled “Next Steps for Consultation on OCP Amendment Application – Russell Avenue/ Maple Street (18-008 OCP&MJP)”.

The Director of Planning and Development Services outlined the corporate report through a PowerPoint presentation:

2020-051                **It was MOVED and SECONDED**

THAT Council receives for information the corporate report dated February 10, 2020 from the Director of Planning and Development Services, titled “Next Steps for Consultation on OCP Amendment Application – Russell Avenue / Maple Street (18-008 OCP&ZON&MJP)”.

**CARRIED**

2020-052                **It was MOVED and SECONDED**

THAT Council directs staff to obtain additional public and design review input on this OCP Amendment application for Russell Avenue / Maple Street (18-008 OCP&ZON&MJP) through a Public Information Meeting and review by the Advisory Design Panel.

**CARRIED**

Councillor Johanson voted in the negative

2020-053                **It was MOVED and SECONDED**

THAT Council considers the consultation outlined in this corporate report dated February 10, 2020, as appropriate for consultation with persons, organizations and authorities that will be affected by the proposed amendment to the Official Community Plan, pursuant to section 475 of the *Local Government Act*.

**CARRIED**

Councillors Johanson and Kristjanson voted in the negative

**7.                        MINUTES AND RECOMMENDATIONS OF COMMITTEES**

**7.1                      STANDING AND SELECT COMMITTEE MINUTES**

- Governance and Legislation Committee – January 27, 2020
- Marine Drive Task Force – January 21, 2020
- Environmental Advisory Committee – January 23, 2020
- Arts and Cultural Advisory Committee – January 28, 2020
- Housing Advisory Committee – January 29, 2020

- 2020-054            **It was MOVED and SECONDED**  
                         THAT Council receives for information the following standing and select committee meeting minutes as circulated:
- a) Governance and Legislation Committee – January 27, 2020;
  - b) Marine Drive Task Force – January 21, 2020;
  - c) Environmental Advisory Committee – January 23, 2020;
  - d) Arts and Cultural Advisory Committee- January 28, 2020; and
  - e) Housing Advisory Committee – January 29, 2020.

**CARRIED**

**7.2                    STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

- a)                    The following recommendations have been brought forward from the **Marine Drive Task Force** meeting held on January 21, 2020:

- 2020-055            **It was MOVED and SECONDED**  
                         THAT Council directs staff investigate the feasibility of implementing extended / community tables along the Promenade on West and East Beach and appropriate sidewalk areas.

**CARRIED**

- 2020-056            **It was MOVED and SECONDED**  
                         THAT Council directs:
1. Staff investigate the feasibility of replacing the Expo benches with the bench design used in the refurbishing of East Beach; and
  2. Review ways to recycle/ reuse the Expo benches.

**CARRIED**

Councillors Johanson and Kristjanson voted in the negative

**WATERFRONT ENHANCEMENT STRATEGY – MAINTENANCE (WASTE/RECYCLING)**

- 2020-057            **It was MOVED and SECONDED**  
                         THAT Council directs staff to investigate the feasibility of installing a consistent style of garbage / recycling cans along the Promenade and Marine Drive sidewalks.

**CARRIED**

Councillors Johanson and Kristjanson voted in the negative

**WATERFRONT ENHANCEMENT STRATEGY – MAINTENANCE (COMFORT STATIONS)**

- 2020-058            **It was MOVED and SECONDED**  
                         THAT Council directs staff to investigate the feasibility of updating the Oxford and Balsam comfort stations with clearer signage, beautification efforts, and to upgrade current hand dryers.

**CARRIED**

**WATERFRONT ENHANCEMENT STRATEGY – MAINTENANCE  
(LIGHTING)**

2020-059

**It was MOVED and SECONDED**

THAT Council directs staff to continue with the implementation of expanding lit trees along Marine Drive and the Promenade, and investigate the feasibility of expanding to the median at East Beach; and further there will be consultation with the neighbours regarding the aspects of the lighting.

**CARRIED**

**Note:** It was clarified the lights on West Beach are currently under review to improve.

2020-060

**It was MOVED and SECONDED**

THAT Council directs staff to investigate the feasibility of installing catenary/suspended lighting across Marine Drive on East Beach.

**CARRIED**

Councillor Kristjanson voted in the negative

**WATERFRONT ENHANCEMENT STRATEGY – ENCLOSED PATIOS**

2020-061

**It was MOVED and SECONDED**

THAT Council directs staff to explore how to facilitate the installation of enclosed patios along Marine Drive.

**CARRIED**

**WATERFRONT ENHANCEMENT STRATEGY – ENHANCEMENT  
(WAYFINDING SIGNAGE)**

2020-062

**It was MOVED and SECONDED**

THAT Council:

1. Directs staff to develop a comprehensive wayfinding and information plan on the waterfront including the following parameters:
  - Location of restrooms;
  - The White Rock;
  - The Pier;
  - The White Rock Museum;
  - Parkade;
  - Information signage (animal and wildlife related signs);
  - Connecting trails and bike routes;
  - Pathway access;
  - Semiahmoo First Nations Lands;
  - Exits to Town Centre; and
  - Bus stops.; and
2. It be forwarded to the City's Arts and Culture Committee for their consideration.

**CARRIED**

**WATERFRONT ENHANCEMENT STRATEGY – ENHANCEMENT (SFN  
STORYTELLING SIGNAGE IN BOTH ENGLISH AND SENCOTEN)**

2020-063

**It was MOVED and SECONDED**

THAT Council endorses initiating discussions with the Semiahmoo First Nation regarding storytelling signage.

**CARRIED**

b)

At the September 30, 2019 Council meeting, Council referred the following motion back to the **Environmental Advisory Committee** for clarification:

*THAT the Environmental Advisory Committee (the Committee) recommends that Council consider bringing any changes to existing City Bylaws regarding the beach to the Committee for their consideration.*

At their October 24, 2019 meeting, the Environmental Advisory Committee provided the following clarification to the September 30<sup>th</sup> recommendation:

2020-064

**It was MOVED and SECONDED**

THAT Council receives the following statement/information with respect to motion 2019-EAC-12:

*The Committee notes that, given the environmental implications of activities on or near the water, it considers that any bylaws or amendments thereto that have the potential to affect water quality or environmental conditions on the shore should be reviewed from an environmental perspective. The Committee stands ready to review and provide advice on any such questions Council may wish to refer to it.*

**CARRIED**

8.

**BYLAWS AND PERMITS**

8.1

**BYLAWS**

**BYLAWS AND PERMITS (CANNABIS RETAIL) PRESENTED  
CONSIDERED AT THE PUBLIC HEARINGS/MEETINGS HELD ON  
JANUARY 27, 2020**

These bylaws were introduced at the Public Hearing/Public meeting held on January 27, 2020 regarding cannabis retail. Council deferred consideration of third and final reading to allow for additional time for consideration of the comments and submissions given in regard to the public hearings / meetings.

**BYLAW 2323 White Rock Zoning Bylaw, 2012, No. 2000, Amendment  
(Cannabis Store Separations) Bylaw, 2020, No. 2323**

2020-065

**It was MOVED and SECONDED**

THAT Council gives third and final reading to “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Cannabis Store Separations) Bylaw, 2020, No. 2323”.

**DEFEATED**

Councillors Johanson, Kristjanson and Trevelyan voted in the negative

**Note:** There were only six (6) members of Council in attendance



**BYLAW 2320 – WHITE ROCK ZONING BYLAW, 2012, NO. 2000,  
AMENDMENT (CD-16 – CANNABIS RETAIL) BYLAW, 2019, NO. 2320  
BC LIQUOR DISTRIBUTION BRANCH**

2020-066

**It was MOVED and SECONDED**

THAT Council gives third and final reading to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-16 – Cannabis Retail) Bylaw, 2019, No. 2320*”.

**DEFEATED**

Councillors Johanson, Kristjanson, Manning and Trevelyan voted in the negative

Councillor Manning noted that representation / the applicant were not in attendance at the meetings leading up the public hearing and would like to give free enterprise a chance.

Councillor Kristjanson noted that although the public hearing had 64% of those that spoke in favour the application, he is in favour of local business / not big business.

8.2

**PERMITS**

8.2.1

**TWO APPLICATIONS FOR TEMPORARY USE PERMITS REGARDING  
CANNABIS RETAIL**

**APPLICATION #1 (1484 JOHNSTON ROAD) – A LITTLE BUD CANNABIS**

a)

**DEVELOPMENT VARIANCE PERMIT NO. 426 AND TEMPORARY USE  
PERMIT 19-012, FOR 1484 JOHNSTON ROAD**

This Temporary Use Permit and Development Variance Permit were the subject of Public Meetings that took place on January 27, 2020.

2020-067

**It was MOVED and SECONDED**

THAT Council approves Development Variance Permit No. 426 for 1484 Johnston Road.

**CARRIED**

Councillors Johanson and Trevelyan voted in the negative

2020-068

**It was MOVED and SECONDED**

THAT Council approves Temporary Use Permit 19-012 for 1484 Johnston Road and direct staff to forward a copy of the resolution and supporting documents (corporate reports and relevant meeting minutes) to the Liquor and Cannabis Regulation Branch as documentation of gathering the views of residents on the cannabis licence application as well as the views of the City on the general impact on the community if the application is approved.

**CARRIED**

Councillors Johanson and Trevelyan voted in the negative

**Councillor Fathers requested Motion 2020-065 be reconsidered at this time.**

2020-069 **Motion to Permit Council to Reconsider**

**It was MOVED and SECONDED**

THAT Council reconsiders motion 2020-065 regarding “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Cannabis Store Separations) Bylaw, 2020, No. 2323*”.

**CARRIED**

Councillors Kristjanson and Johanson voted in the negative

2020-070 **Motion for Bylaw 2323 Reconsidered at this time**

**It was MOVED and SECONDED**

THAT Council gives third and final reading to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Cannabis Store Separations) Bylaw, 2020, No. 2323*”.

**CARRIED**

Councillors Kristjanson and Johanson voted in the negative

**APPLICATION #2 (1550 JOHNSTON ROAD) – CHOOM BC RETAIL HOLDINGS**

8.2.2

**TEMPORARY USE PERMIT 19-014 FOR 1550 JOHNSTON ROAD**

This Temporary Use Permit was the subject of a Public Meeting held January 27, 2020.

2020-071

**It was MOVED and SECONDED**

THAT Council approves Temporary Use Permit 19-014 for 1550 Johnston Road and direct staff to forward a copy of the resolution and supporting documents (corporate reports and relevant meeting minutes) to the Liquor and Cannabis Regulation Branch as documentation of gathering the views of residents on the cannabis licence application as well as the views of the City on the general impact on the community if the application is

**DEFEATED**

Councillors Johanson, Kristjanson and Trevelyan voted in the negative

**Note:** there were only six (6) members of Council in attendance

Councillor Trevelyan noted he felt he could only approve one (1) business of this type in the Town Centre and the business at 1484 Johnston Road has already been approved.

9.

**CORRESPONDENCE**

None

## **10. MAYOR AND COUNCILLOR REPORTS**

### **10.1 MAYOR'S REPORT**

Mayor Walker noted the following events and community information:

- Jan 29, White Rock Museum and Archives exhibit “Our Living Languages: First People’s Voices in BC”
- Jan 30, Council to Council Intergovernmental meeting with Semiahmoo First Nation
- Jan 31 Metro Vancouver Board meeting
- Feb 1, Let’s Talk Community Conversation
- Feb 3, Finance and Audit Committee meeting
- Feb 4, CKNW Interview, extreme rainfall and the impact it had and continues to have on the City
- Feb 5, Metro Vancouver Housing Committee meeting
- Feb 6 and 7, Local Government Leadership Forum
- Feb 6, Opening reception for “Solo” an exhibit at the Landmark Pop Uptown Gallery
- Feb 7, Metro Vancouver Liquid Waste Committee
- Feb 8, Burlington Northern Santa Fe (BNSF) Rail Safety and Relocation Working Group
- Feb 10, Metro Vancouver Networking event with local Members of Parliament
- Feb 10, Met with some of the local MLA’s, including MLA Tracy Redies, to discuss issues and matter of importance with White Rock
- Feb 10, South Surrey White Rock Overdose Community Action Team meeting

### **10.2 COUNCILLORS REPORTS**

Councillor Trevelyan noted the following events and community information:

- Jan 28, Business Improvement Association (BIA) meeting
- Feb 3, Finance and Audit Committee meeting
- Feb 6, Opening reception for “Solo” an exhibit at the Landmark Pop Uptown Gallery
- Feb 9, City Community Amenity Contribution Pop Up Forum

Councillor Manning noted the following events and community information:

- Jan 28, Arts and Cultural Advisory Committee
- Jan 29 Housing Task Force
- Jan 29, White Rock Museum and Archives exhibit “Our Living Languages: First People’s Voices in BC”
- Jan 30, Council to Council Intergovernmental meeting with Semiahmoo First Nation
- Feb 1, Let’s Talk Community Conversation
- Feb 3, Options United Church and the Peninsula Homeless to Housing
- Feb 3, Finance and Audit Committee meeting
- Feb 5, George Massey Tunnel Replacement Forum

- Feb 6, Opening reception for “Solo” an exhibit at the Landmark Pop Uptown Gallery
- Feb 10, Met with local MLA’s, including MLS Tracy Reddies, to discuss issues and matter of importance with White Rock
- Feb 10, South Surrey White Rock Overdose Community Action Team meeting

A “shout out” to the White Rock Whalers Hockey Team, they are officially in the playoffs!

Councillor Johanson noted the following events and community information:

- Jan 29, White Rock Museum and Archives exhibit “Our Living Languages: First People’s Voices in BC”
- Jan 30, Council to Council Intergovernmental meeting with Semiahmoo First Nation
- Feb 3, Extreme Weather Shelter meeting
- Feb 6, White Rock Elementary 7<sup>th</sup> Graders Fine Arts Program, spoke on behalf of City’s Environmental Advisory Committee
- Feb 7 PH2H meeting Note homeless count to be conducted March 3 & 4th
- Feb 10, South Surrey White Rock Overdose Community Action Team meeting

**10.2.1 METRO VANCOUVER BOARD IN BRIEF**

None

**11. MOTIONS AND NOTICES OF MOTION**

**11.1 MOTIONS**

**11.1.1 COUNCILLOR MANNING – RIDE SHARING SERVICES IN WHITE ROCK**  
Councillor Manning brought forward the following motion for consideration at this time:

2020-072 **It was MOVED and SECONDED**

THAT Council endorses the Mayor to contact Uber, Lyft, and other relative providers advising that the City of White Rock welcomes ride-hailing services in the community.  
Ride Hailing Services

**CARRIED**

**11.2 NOTICES OF MOTION**

None

**12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

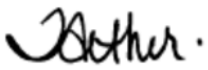
None

**13. OTHER BUSINESS**

None

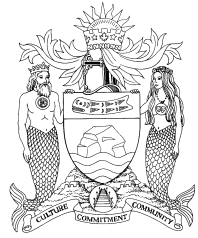
14. **CONCLUSION OF THE FEBRUARY 10, 2020 REGULAR COUNCIL MEETING**  
The Chairperson declared the meeting concluded at 8:54 p.m.

\_\_\_\_\_  
Mayor Walker

  
\_\_\_\_\_  
Tracey Arthur, Director of  
Corporate Administration

Unapproved

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** February 24, 2020  
**TO:** Mayor and Council  
**FROM:** Eric Stepura, Director Recreation and Culture  
**SUBJECT:** Busking Program – Additional Locations

---

**RECOMMENDATIONS**

THAT Council:

1. Receive for information the corporate report dated February 24, 2020 entitled “Busking Program – Additional Locations”; and
  2. Direct staff to implement the four busking program improvement actions proposed in this corporate report, specifically:
    - a) Increase promotion of the Busking Program and its participants through social media and other marketing methods.
    - b) Investigate private land locations (with high pedestrian traffic) for performers.
    - c) Add a busker location at the northwest corner of Marine Drive and Oxford Street.
    - d) Add a busker location at the northeast corner of the City parking lot located at the corner of Johnston Road and Russell Avenue.
- 

**INTRODUCTION**

At its regular meeting held September 30, 2019, Council directed the Arts and Cultural Advisory Committee (ACAC) “to conduct a review of the City’s Busking Program, and consider recommending additional new locations as part of the cultural strategic planning process.”

**PAST PRACTICE / POLICY / LEGISLATION**

The City of White Rock’s busking program is a very successful program run by the Recreation and Culture Department. Since its start in 2010, street performers have animated unique performance locations throughout White Rock. With the completion of Memorial Park, Council approved adding this site as an additional busking location, bringing the total up to nine spots in 2019. Currently there are 43 registered buskers.

In 2019, Council confirmed nine locations for busking within the City.

1. White Rock Museum and Archives Plaza, area west of main entrance.
2. The “Grizlee” Sculpture, East Beach, Marine Drive at Finlay Street.
3. The ATM on Marine Drive at the foot of Martin Street.
4. The White Rock on the beach, east of the Pier.
5. The Whale Wall, corner of Russell Avenue and Johnston Road.

6. Five Corners, Johnston Road and Pacific Avenue.
7. Terry Parr Plaza, East Beach, Marine Drive at Ash Street
8. Oxford Comfort Station adjacent to the Promenade at the foot of Oxford St
9. White Rock Pier at the south end near the breakwater

### **ANALYSIS**

At its meeting on January 28, 2020, the ACAC reviewed the list of busking locations in White Rock, and discussed the Busking Program in general. It concluded that:

- Buskers are interested in high pedestrian traffic locations as they are typically the most profitable; adding more locations does not automatically lead to higher participation.
- Increased promotion of the Busking Program and its participants is needed to increase the success of the program. Suggestions include use of social media to link both the artist and the City’s accounts.
- The City could explore access for buskers at high traffic private land locations.
- A location of the north side of Marine Drive near Oxford Street could be beneficial to West Beach businesses. See Appendix A.
- A location on the east side of Johnston Road next to the White Rock Playhouse could be viable (north west corner of the City owned parking lot). See Appendix B.

### **RISK MANAGEMENT**

New busker locations need to be assessed from a risk management and neighborhood impact perspective before being included in the program.

### **CLIMATE CHANGE IMPLICATIONS**

There are no direct environmental or climate action effects related to this report.

### **PROPOSED BUSKING PROGRAM IMPROVEMENT ACTIONS**

That Council direct staff to:

1. Increase promotion of the Busking Program and its participants through social media and other marketing methods.
2. Investigate private land locations (with high pedestrian traffic) for performers.
3. Add a busker location at the northwest corner of Marine Drive and Oxford Street.
4. Add a busker location at the northeast corner of the City parking lot located at the corner of Johnston Road and Russell Avenue.

### **CONCLUSION**

Since its start in 2010, street performers have animated unique performance locations throughout White Rock. At the Regular Council Meeting held September 30, 2019, Council directed the ACAC “to conduct a review of the City’s Busking Program, and consider recommending additional new locations as part of the cultural strategic planning process”.

At its meeting on January 28, 2020, the ACAC reviewed the list of busking locations in White Rock, and recommended that Council direct staff to proceed with the four proposed busking program improvement actions outlined in this corporate report. Once completed, these actions are expected to enhance the success and variety of busking opportunities for performers in White Rock.

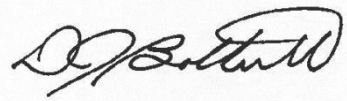
Respectfully submitted,



Eric Stepura  
Director, Recreation and Culture

**Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

Appendix A - Photograph of proposed busking location (N.W. corner of Marine Drive and Oxford Street)

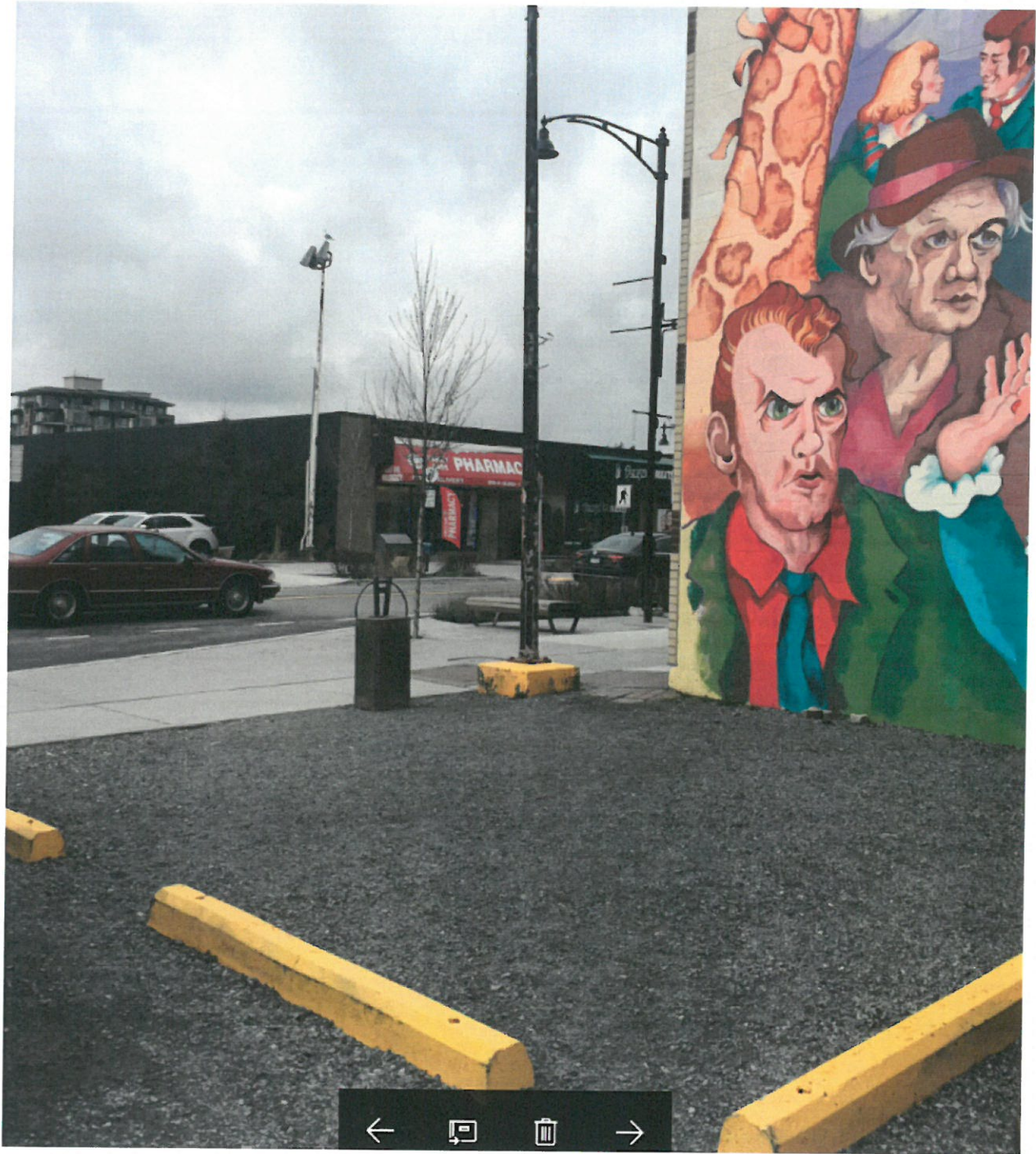
Appendix B - Photograph of proposed busking location (N.E. corner of Johnston Road and Russell Avenue)



North Side of Marine Drive at Oxford Street across from Millennial Cycle

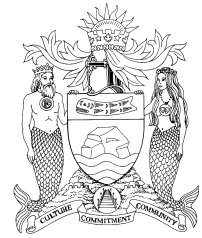


At White Rock Playhouse Parking Lot Russell Avenue and Johnston Road





THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** February 24, 2020  
**TO:** Mayor and Council  
**FROM:** Sandra Kurylo, Director of Financial Services  
**SUBJECT:** White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330

---

**RECOMMENDATION**

THAT Council receive for information the February 24, 2020 corporate report from the Director of Financial Services titled, “White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330.”

---

**INTRODUCTION**

The purpose of this corporate report is to introduce White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330, which is presented for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

**PAST PRACTICE/POLICY/LEGISLATION**

The Community Charter requires that the 2020 to 2024 Financial Plan Bylaw be adopted before the property tax rate bylaw is adopted. The property tax rate bylaw must be adopted prior to May 15, 2020.

**ANALYSIS**

At its meeting of February 18, 2020, the Finance and Audit Committee resolved that the following amendments be made to the 2020 to 2024 Draft Financial Plan:

- Add the amounts budgeted and unspent in 2019 for a Temporary Economic Development Officer (\$60,000) and for a consultant to update the Economic Strategy (\$50,000) to the 2020 budget, and combine them so the full one-time amount (\$110,000) is allocated to the Temporary Economic Development Officer position.
- Convert the Temporary Full-Time Communications Assistant position to a Regular Full-time position effective October 1, 2020.
- Reduce the contribution to the Capital Works Reserve by \$222,000 in 2020 and gradually reinstate this amount such that the balance of the Capital Works Reserve at the end of 2024 is the same as it would have been prior to this change being made.

At that meeting, staff advised that a provision has also been incorporated in the 2020 to 2024 Draft Financial Plan for expenditures of \$4.2M to repair the January 31 to February 2 storm damage in Duprez Ravine. The budgeted funding sources are \$3.36M from provincial Disaster

Financial Assistance, \$760,000 from the General Fund Infrastructure Reserve and \$80,000 from the Drainage Fund Infrastructure Reserve.

White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330 incorporates the above amendments, as well as those previously resolved by the Finance and Audit Committee. Prior to the above reduction in the contribution to the Capital Works Reserve being made, the projected balance of the Reserve, including interest, at the end of 2024 was \$5,027,200. In order to achieve that same balance with the reduced 2020 contribution and to smooth the impact on 2021 to 2024 property taxes, the annual contributions to the Capital Works Reserve were adjusted as follows:

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Contribution to the Capital Works Reserve PRIOR to the above adjustment	\$1,359,700	\$1,427,100	\$1,495,800	\$1,555,500	\$1,616,500
Revised Contribution to the Capital Works Reserve	\$1,137,700	\$1,265,100	\$1,478,800	\$1,708,500	\$1,889,500

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Projected Balance of the Capital Works Reserve PRIOR to the above adjustment	\$3,123,600	\$2,520,500	\$3,366,600	\$4,112,200	\$5,027,200
Revised Projected Balance of the Capital Works Reserve	\$2,899,300	\$2,128,200	\$2,949,300	\$3,841,000	\$5,026,300

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Revised Projected Property Tax Increases	3.59%	3.00%	3.03%	2.93%	2.89%

A 3.59% property tax increase in 2020 equates to \$120 on an average detached single family home and \$46 on an average strata property in the City.

When preparing the Bylaw, an error was discovered in a formula that impacts the sanitary sewer user fee revenue budget. Correcting it resulted in a \$47,000 reduction in that budget for 2020 as well as a corresponding reduction in the contribution to the Sanitary Sewer Infrastructure Reserve. This does not impact the 2020 sewer user fee rate.

In addition, a budget for amortization expense has been added into White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330. This is an accounting requirement for the format of the Bylaw. It does not impact property taxes or City reserves.

### **CLIMATE CHANGE IMPLICATIONS**

White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330 authorizes certain expenditures that will help reduce the community's carbon footprint. Examples include the purchase and installation of another electric vehicle charging station and an expenditure provision for a City top-up program to the Provincial Better Homes Plan.

### **CONCLUSION**

It is recommended that White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330 be given first, second and third readings.

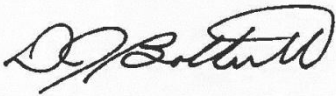
Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

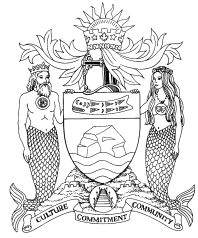
### **Comments from the Chief Administrative Officer:**

This corporate report provides information in support of White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No 2330.



Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** February 24, 2020

**TO:** Mayor and Council

**FROM:** Sandra Kurylo, Director of Financial Services

**SUBJECT:** White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No. 13, 2020, No. 2326

---

**RECOMMENDATION**

THAT Council receive for information the February 24, 2020 corporate report from the Director of Financial Services, titled “White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No. 13, 2020, No. 2326.”

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**INTRODUCTION**

This corporate report introduces White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No. 13, 2020, No. 2326 to Council for consideration of first, second and third readings.

**PAST PRACTICE/POLICY/LEGISLATION**

Section 194 of the *Community Charter* authorizes Council, by bylaw, to establish fees for municipal services.

**ANALYSIS**

White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No.13, 2020, No. 2326 sets out 2020 drainage utility fees based on the drainage fee revenues included in White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330, and the methodology noted in Schedule A of Bylaw No. 2326. Although 5% more in revenues will be generated by the proposed new fees, this Bylaw only incorporates a 4.8% increase in the drainage fee rate. The rate only increased by 4.8% due to the addition of a property (15385 Semiahmoo Avenue) now being charged the drainage utility fee that was previously exempt from paying the fee. This property was exempt from paying drainage fees in previous years because a church was being operated on it. Since it is now under development with no church in operation it is not exempt from paying the drainage fee in 2020. This is consistent with BC Assessment’s classification of this property for 2020 taxation purposes.

**CONCLUSION**

It is recommended that White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No.13, 2020, No. 2326 proceed for first, second and third readings.

Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

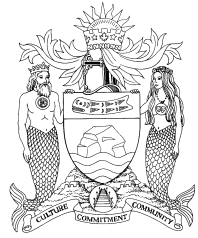
**Comments from the Chief Administrative Officer:**

This corporate report is provided for your information and serves as an introduction to the drainage utility amendment bylaw that is in accordance with the current financial plan.



Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** February 24, 2020  
**TO:** Mayor and Council  
**FROM:** Sandra Kurylo, Director of Financial Services  
**SUBJECT:** Sewer Connection and Rental Charges Bylaw, 1970, No. 396, Amendment No. 30, 2020, No. 2327

---

**RECOMMENDATION**

THAT Council receive for information the corporate report dated February 24, 2020 from the Director of Financial Services, titled "Sewer Connection and Rental Charges Bylaw, 1970, No. 396, Amendment No. 30, 2020, No. 2327."

---

**INTRODUCTION**

This corporate report introduces Sewer Connection and Rental Charges Bylaw, 1970, No. 396, Amendment No. 30, 2020, No. 2327 to Council for consideration of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

**PAST PRACTICE/POLICY/LEGISLATION**

Section 194 of the *Community Charter* authorizes Council, by bylaw to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements. This bylaw sets out fees related to sanitary sewer services.

**ANALYSIS**

This bylaw sets out the 2020 sanitary sewer user fees based on associated revenues in White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330. The bylaw incorporates a 2% increase in the sanitary sewer user fees, which equates to \$5 for both the residential and commercial rates.

**CLIMATE CHANGE IMPLICATIONS**

There are no climate change impacts related to the information in this corporate report.



**CONCLUSION**

It is recommended that Sewer Connection and Rental Charges Bylaw, 1970, No. 396, Amendment No. 30, 2020, No. 2327 proceed for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

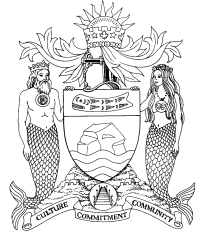
**Comments from the Chief Administrative Officer:**

This corporate report introduces proposed amendments to the sanitary sewer user fees and is in accordance with the current financial plan.



Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** February 24, 2020

**TO:** Mayor and Council

**FROM:** Sandra Kurylo, Director of Financial Services

**SUBJECT:** White Rock Secondary Suite Service Fee Bylaw, 2012, No. 2009, Amendment No. 6, 2020, No. 2328

---

**RECOMMENDATION**

THAT Council receive for information the corporate report dated February 24, 2020 from the Director of Financial Services, titled “White Rock Secondary Suite Service Fee Bylaw, 2012, No. 2009, Amendment No. 6, 2020, No. 2328.”

---

**INTRODUCTION**

This corporate report introduces White Rock Secondary Suite Service Fee Bylaw, 2012, No. 2009, Amendment No. 6, 2020, No. 2328 to Council for consideration of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

**PAST PRACTICE/POLICY/LEGISLATION**

Section 194 of the *Community Charter* authorizes Council, by bylaw to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements.

**ANALYSIS**

This Bylaw sets out the 2020 secondary suite service fee based on associated revenues in White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330. This fee is recommended to increase by \$10, from \$300 to \$310 as stated in Bylaw No. 2328.

**CLIMATE CHANGE IMPLICATIONS**

There are no climate change impacts related to the information presented in this corporate report.

**CONCLUSION**

It is recommended that White Rock Secondary Suite Service Fee Bylaw, 2012, No. 2009, Amendment No. 6, 2020, No. 2328 proceed for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

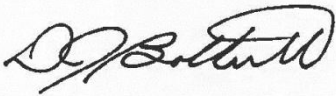
Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

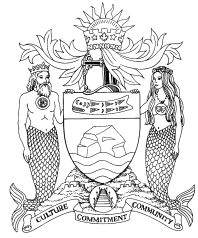
**Comments from the Chief Administrative Officer:**

This corporate report introduces a proposed amendment to the secondary suite service fee and is in accordance with the current financial plan.



Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** February 24, 2020

**TO:** Mayor and Council

**FROM:** Sandra Kurylo, Director of Financial Services

**SUBJECT:** Collection, Removal, Disposal and Recycling of Solid Waste Bylaw 2015, No. 2084, Amendment No. 5, 2020, No. 2329

---

**RECOMMENDATION**

THAT Council receive for information the corporate report dated February 24, 2020 from the Director of Financial Services, titled “Collection, Removal, Disposal and Recycling of Solid Waste Bylaw 2015, No. 2084, Amendment No. 5, 2020, No. 2329.”

---

**INTRODUCTION**

This corporate report introduces Collection, Removal, Disposal and Recycling of Solid Waste Bylaw 2015, No. 2084, Amendment No. 5, 2020, No. 2329 to Council for consideration of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

**PAST PRACTICE/POLICY/LEGISLATION**

Section 194 of the *Community Charter* authorizes Council, by bylaw to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements. This bylaw sets out the fees related to solid waste services.

**ANALYSIS**

This bylaw sets out the 2020 solid waste collection user fee based on associated revenues in White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330. This fee is recommended to be \$337, as stated in Bylaw No. 2329. This incorporates an increase of \$6 compared to 2019’s fee.

**CLIMATE CHANGE IMPLICATIONS**

The City’s costs to collect and dispose of garbage (based on volume) are higher than recycling and green waste. This is largely driven by the tipping fees charged by Metro Vancouver. Therefore the less garbage there is, the lower the City’s costs are, and the lower the City’s solid waste collection service fee, which is charged to residential single family homes, will be. This serves as an incentive for residents to divert as much garbage as possible to the recycling and green waste streams.

**CONCLUSION**

It is recommended that Collection, Removal, Disposal and Recycling of Solid Waste Bylaw 2015, No. 2084, Amendment No. 5, 2020, No. 2329 proceed for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

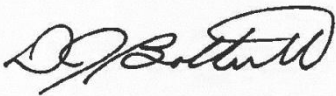
Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

**Comments from the Chief Administrative Officer:**

This corporate report introduces a proposed amendment to the solid waste user fee and is in accordance with the current financial plan.



Dan Bottrill  
Chief Administrative Officer

**PRESENT:** Councillor Kristjanson, Chairperson  
Mayor Walker  
Councillor Fathers  
Councillor Johanson  
Councillor Manning  
Councillor Trevelyan

**ABSENT:** Councillor Chesney

**STAFF:** D. Bottrill, Chief Administrative Officer  
T. Arthur, Director of Corporate Administration  
J. Gordon, Director of Engineering and Municipal Operations  
C. Isaak, Director of Planning and Development Services  
J. Johnstone, Director of Human Resources  
S. Kurylo, Director of Financial Services  
K. Pauls, Staff Sergeant, White Rock RCMP  
E. Stepura, Director of Recreation and Culture  
E. Wolfe, Deputy Fire Chief  
C. Zota, Manager of Information Technology  
S. Johnston, Manager of Budgets  
D. Kell, Manager of Communications  
D. Johnstone, Committee Clerk

Press: 0  
Public: 8

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1. The Chairperson called the meeting to order at 5:00 p.m.

2. **AGENDA APPROVAL**

2020-F/A-024 **It was MOVED and SECONDED**

THAT the Finance and Audit Committee adopts the agenda for the meeting scheduled for February 10, 2020 as amended to include the following “On-Table” items:

- 2020 to 2024 Draft Financial Plan Certain Components of General Fund Operating Budget Expenditures Greater than \$1,000 as of February 10, 2020; and
- 2020 to 2024 General Fund Asset Improvements Projects Updated Schedules A – B.

**CARRIED**

3. **ADOPTION OF MINUTES**

a) February 3, 2020

2020-F/A-025 **It was MOVED and SECONDED**

THAT the Finance and Audit Committee adopts the February 3, 2020 meeting minutes as circulated.

**CARRIED**

4. **REPORTS**

4.1 **2020 TO 2024 DRAFT FINANCIAL PLAN**

The Director of Financial Services gave an outline of the proposed 2020-2024 Draft Financial Plan through PowerPoint presentation.

4.2 **OPPORTUNITY FOR PUBLIC AND / OR WRITTEN COMMENTS / SUBMISSIONS / QUESTIONS IN REGARD TO THE 2020 – 2024 DRAFT FINANCIAL PLAN**

- 1) The Director of Corporate Administration read a statement regarding the Public Comment process.
- 2) There were no written submissions received for staff to inform of.
- 3) The Chairperson invited those in attendance to speak to the draft Financial Plan and present their comments.

Public Comments:

- D. Lawrence, White Rock, BC noted a need lighting in the area. The City recently fenced a walking route through the Oxford Water Facility. Is concerned for community safety as it is not a well lit area. Requested Council to consider funding lighting for the area.

Staff noted lighting similar to what is now currently at Memorial Park is planned to be installed rather than flood lighting, however it is not in the current budget.

There were inquires regarding the project, if funded through the budget, work can begin approximately two (2) weeks following budget approval.  
The cost estimate for the works is approximately \$32,000.

It was noted that a meeting with the nearby residents (strata representative(s)) would be beneficial to discuss the various elements of the lighting (lighting position and type of lights).

It was requested the RCMP follow up with available information in regard to the area / crime statistics.

2020-F/A-026

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee:

1. Authorizes the funding in the amount of \$32,000 for lighting to be installed in the area the City recently fenced as a walking route through the Oxford Water Facility be placed in the 2020-2024 Financial Plan as a one time expense; and
2. Directs the project include a consultation a component that the City conducts with strata representative(s) of building nearby.

- B. Fitzsimmons, White Rock, spoke in support of the City installing lighting in the area the City recently fenced as a walking route through the Oxford Water Facility.
  
- K. Jones, White Rock, had comments and questions in regard to the following:
  - Other areas in the City that require security lighting should include:  
Goggs Avenue to Centennial Arena, East of the Beverly development / walkway that continues to the west of the Beverly Park, the area around the Foster Martin development (currently lite via construction lighting)
  - Large expenditure for garbage trucks, would like Council to consider phasing that out over several years \$1,000,000 can be used for this year
  - Overlays \$377,000 (2019), \$400,000 (2020-2021) etc. how are those funds being spent? Appears to be expensive.
  - \$500,000 (2020) for work at Royal Avenue / Johnston Road to Fir Street (not high traffic/pedestrian area for funds of this size to be spent there), contractors / developers should have to pay for this
  - \$250,000 (2019) on Blackburn Crescent?
  - \$103,000 (2020) on Marine Drive and Nicol Road?
  - \$500,000 (2019) Other Strategic Transportation Costs what were the funds spent on? Also \$490,000 (2020), \$488,000 (2021) with the same description. This should be broken down. Anything over \$50,000 should be broken down.
  - Town Centre Parking Stalls (why are the residents paying for this – there is a lot of development in the area that this should be have been addressed by)
  - \$350,000 for a street sweeper to be purchased, this is a lot of money maybe contracting this service out would be more cost effective

Staff responses:

- Garbage Trucks: the City has a number of garbage trucks for replacement, we have tried to defer them but they are coming to the end of their life. There have been days we can't get them on the road and have had to hire a contractor to do the work. Maybe there will be a different option following completion of the study now underway in regard to solid waste pick up. There are funds set aside annually for replacement of city vehicles.
- Overlay work: these funds encompass a number of locations. This City takes a steady and consistent approach to addressing the needed work in best effort to not get too far behind.
- Royal Avenue Project: this is a combination project with using a grant application, developer contribution. Sidewalks for this area are important.
- The Blackburn Crescent Project was not done in 2019, is scheduled to be done this year
- Marine Drive and Nicol Road Project there are Geometric issues, to be done under the right timing in order to be eligible for ICBC grant funding to help with this as such will probably be deferred until 2021, but the funds will need to be available early in 2021 for the grant.
- Competition of the Integrated Transport Study, there will be projects that come from this (lit cross walks, traffic calming) and they will be brought to Council for their approval



- Street sweeper, an important piece of equipment especially from an environmental perspective, helps to keep clean what goes into the storm system. Highly used but mostly on the main roads.
- Town Centre parking stalls: are paid by developer contribution
- Additional street lights on Goggs Avenue to the Beverly project, can be considered in future years but not in the current budget

Discussion points noted by the Committee:

- Would like to learn more about the condition of the City's garbage truck
- There are funds set aside for replacement of City vehicles, funds should be spent accordingly or it ends up costing the City more in the end (this helps protect the budget)
- What if the City wants to expand the garbage service?  
Staff will bring forward information to Council prior to any purchase of the garbage trucks. To be further considered will be the results of the Solid Waste study.
- D. Stanoga, White Rock, had the following comments:
  - Last year it was noted that there was a 3% increase but in my case it was 7%
  - This Council promised to "hold the line" on taxes and make housing more affordable (there are lower income / residents who are on a fixed income)
  - Near future there should be benefit coming from the approved high rise building (468 additional suites by end of 2020 and 334 more with the completion of the Foster Martin project additional revenue without businesses) because of this some of the costs can they be deferred until these new revenue come in.
  - It is obvious the City needs funds to fix things, but this is hard to understand when the City is collecting Community Amenity Contributions (CAC's) and asking the public how they should spend \$13M. The City has bylaws on how to spend CAC's so they can be amended.

Staff noted that this is the reason that tax increases are lower in future, more money projected to come in from the new development, staff have already taken that into account. However taxes are already being paid for those development sites so only incrementally help with the budget. The following comments were noted:

- Defer of capital projects in order to save on property taxes, the City needs to be frugal with cutting or deferral as this does not save property taxes.
- Clarification was noted in regard to the use of CAC's, the bylaw in regard to these funds was vetted through the City's legal counsel to ensure they are spent in accordance with the legislation the City has to collect these funds. The bylaw is as broad as it can be legally noting the funds can be spent on the following:
  - Civic use building, space with a civic building, improvements to publically accessible open space or purchasing of land, adding pedestrian routes, on or above ground public accessible parking, underground public parking, public art, transit station bus loop or transit shelters, people movement infrastructure, special needs or non-market affordable housing, greenhouse gas reduction measures.

- The Committee questioned staff as to the projected property taxes over the next few years:
  - 2021 / 2.57%
  - 2022 / 2.43%
  - 2023 / 2.28%
  - 2024 / 2.46%

It was noted that if property tax rates are kept close to the rate of inflation it would be wise to reserve some of the spending in future years.

It was noted that deferring items is good if you want to keep funds in the bank, but at the end of the day you still need to pay your bills, buying this later could cost more later. If the City defers items it defers being able to provide services to the community, putting the problem off for a few year.

Understand that the City is reviewing plans regarding solid waste pick up, want to be cautious when buying garbage trucks.

Would like a breakdown in regard to the City's garbage trucks:

- Estimate of what the breakdowns / forecasts are if the City were not to replace the garbage trucks, what are the costs to the City (maintenance, rentals and impact).
- Staff noted this information will be brought to the Committee (maintenance costs and impacts of the well-used garbage truck(s) that are due to be replaced compared with having a new truck (less maintenance and reliability))
- L. Rockwell, White Rock, came to speak in regard to the City's need to install lighting in the area the City recently fenced as a walking route through the Oxford Water Facility. Pleased with the Committee's decision but would like input in regard to lighting, concerned how they will impact her home.
- K. Jones, White Rock, spoke a second time with the comments and questions in regard to the following:
  - when funds are taken from reserves, they must be replenished by tax money
  - Would like the Committee to consider the pension increase is very little and the tax rates is a large increase, the impact that has on those with limited income
  - Fleet purchases, dispersed over several years. Some can be longer
  - \$1,200,000 (2019) Marine Drive Hump not spend in 2019 and will be coming forward to 2020, will staff need all of that for the project?
  - \$100,000 for the Semiahmoo retaining wall replacement was that spent this year?
  - \$1,500,000 (2020) (2021) for City Hall, should be taken out of the budget

Staff noted in regard to City Hall that the funds were left in until there is further direction by the Committee in case a decision is made to do further studies or some upgrades later in the year. Not clear if the Committee / Council were finished with discussion on this matter.

Mr. Jones continued with the following:

- \$21,000 (2019) for emergency measures, was this spent?

Staff noted the funds had not been spent, it is possible to carry this forward to 2020

- \$97,000 miscellaneous facility upgrades (2019), was that spent?

Staff noted that yes a good portion of those funds have been used for office upgrades in City facilities and major repair work that has come up during the year.

The Chairperson asked Mr. Jones to send an e-mail with his questions/comments and details.

- Mr. Stonoga: White Rock, spoke a second time and noted in regard to CAC expenditures that “if there is a will there is a way”. For example, garbage trucks can be purchased through CAC’s as they correlate with climate change (electric garbage trucks). Also noted if you build a park you need to build sidewalks to get there you may have to fix the road to get to the park and when you build a road you need to ensure there is infrastructure like waterlines so the CAC funds can be extended through so of not permitted uses.  
Pedestrian walkways are a permitted use does that include sidewalks? There are many streets with no sidewalks, you need them – people are dodging cars.
- S. Seto, White Rock, spoke in regard to the City’s need to install lighting in the area the City recently fenced as a walking route through the Oxford Water Facility.  
Pleased with the Committee’s decision
- K. Jones, White Rock, BC spoke a third time noting comments and questions in regard to the following:
  - \$215,000 Landscaping retaining wall improvements can be put off until next year or spread out over the next few years
  - \$9M Pier restoration is dependent upon grants, not likely to receive in 2020 so the funds should be moved to 2021 or 2022 when it is more likely to be spent
  - \$600,000 West wharf replacement, this should not be done before the pier rebuild is completed.  
Staff noted that funding needs to be in the budget for projects that the City expects to complete. If they are noted in 2020 or 2021 etc. it does not impact a change in property taxes.
  - \$161,000 (2020) Bay Street access ramp seems to be a lot for that project
  - \$100,000 Promenade railing repaint seems high
  - \$250,000 (2020) for Maccaud Park upgrade, there is no need for that, take it out of the budget.
  - \$160,000 Emerson Park upgrade, for a kids play seems high

The Chairperson again asked Mr. Jones to send an e-mail with his questions/comments and details.

With no further speakers in regard to the 2020 – 2024 Financial Plan the Chairperson concluded the public input portion of the meeting at 6:21 p.m.

The Committee had further discussion and the following points were noted:

- Staff clarified that the Maccaud Park project is to be funded from CAC's and it is a legitimate use for those funds it does not impact taxes
- \$500,000 Road repair near the Royal Plaza it was noted 67% is to be paid by the taxpayer and 33% by Development Cost Charges (DCC). It was noted that DCC's are to only be used to pay portions of project costs that are in the City's DCC bylaw (must be used in the circumstance something needs to be done due to increased growth or capacity).

2020-F/A-027

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee directs staff to adjust the draft 2020-2024 Financial Plan by:

- Increasing the investment income budget by \$30,000 thereby reducing the need for \$30,000 worth of property taxes.

**CARRIED**

***Note:** Prior to the vote being taken it was clarified the impact of this adjustment would be a savings of 1.4% and the tax increase would be 4.51%.*

**4. CONCLUSION OF THE FEBRUARY 10, 2019 FINANCE AND AUDIT COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 6:29 p.m.

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Councillor Kristjanson, Chairperson

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Tracey Arthur, Director of  
Corporate Administration

**PRESENT:** Councillor Kristjanson, Chairperson  
Mayor Walker  
Councillor Fathers  
Councillor Manning  
Councillor Trevelyan

**ABSENT:** Councillor Chesney  
Council Johanson

**STAFF:** S. Kurylo, Director of Financial Services  
T. Arthur, Director of Corporate Administration  
J. Gordon, Director of Engineering and Municipal Operations  
S. Johnston, Manager of Budget  
D. Kell, Manager of Communications and Government Relations

Press: 0  
Public: 2

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1. The Chairperson called the meeting to order at 6:00 p.m.

2. **AGENDA APPROVAL**

2020-F/A-028

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee adopts the agenda for the meeting scheduled for February 18, 2020 as amended to include the following information "On-Table" item:

- Consolidation of Funds for Economic Development Recommendation.

**CARRIED**

3. **ADOPTION OF MINUTES**

a) February 10, 2020

2020-F/A-029

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee adopts the February 10, 2020 meeting minutes as circulated.

**CARRIED**

4. **ECONOMIC DEVELOPMENT OFFICER/UPDATE OF THE 2009  
ECONOMIC DEVELOPMENT MASTER PLAN**

Mayor Walker requested this item be placed on the agenda for discussion purposes.

On-Table was a copy of a recommendation that will be coming forward by the City's Economic Development Advisory Committee. The item was noted for the Committee's information:

*THAT the Economic Development Advisory Committee request that Council direct staff to consolidate the funds for economic development services in order to activate and address the key strategies and key performance indicators from the 2009*

*Economic Development Strategic Master Plan, within the allocated time frame of one (1) year.*

It was noted that currently one (1) time funding is in place in relation to Economic Development as follows:

- \$60,000 to hire a consultant in relation to Economic Advisory Consultant; and
- \$50,000 (2019) to hire a consultant – Temporary Full Time Economic Development officer.

It was further noted that the Economic Development Advisory Committee acknowledges that although sections of the 2009 Economic Strategic Plan are out of date by using the combination of the already allocated funds it would enable the City to hire an Economic Advisor at a part time level to review the plan and determine how it can be updated and implemented.

2020-F/A-030

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee authorizes the following funding:

- \$60,000 to hire a consultant in relation to Economic Advisory Consultant; and
- \$50,000 (2019) to hire a consultant – Temporary Full Time Economic Development Officer

be allocated in the 2020 budget (\$110,000) as salary on a one (1) time basis where a portion of the funding will be to hire a Temporary Part Time Economic Advisor.

**CARRIED**

5.

**COMMUNICATIONS PERMANENT FULL-TIME POSITION**

Mayor Walker requested this item be placed on the agenda for discussion.

The City's currently has an employee staffed to this position temporarily until September 30, 2020.

Concern and consideration were noted that the Communications department is staffed at a level in order to maintain current service levels.

2020-F/A-031

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee authorizes the current Temporary Full Time position in the Communications Department be amended to be a Permanent Full Time position.

**CARRIED**

Councillor Trevelyan voted in the negative

6.

**CITY HALL**

Staff inquired what the Committee wanted to do with funds that were currently in the budget in regard to City Hall. \$1.5M in both 2020 and 2021. Discussion on this topic was started at the February 10, 2020 Finance and Audit Committee meeting but final direction was not given.

It was clarified that removing these amounts from the 2020 and 2021 budget will not represent an automatic tax decrease. The money is currently funded by the capital works reserve.

It was clarified that the capital works reserve was set up to address city buildings only (not the pier). There are many City buildings, which repairs will have to be conducted.

The City has commissioned a Facility Master Plan to be done. It is anticipated that once this is done it will show that further repairs will need to be considered in the budget.

Currently the budget amounts for this funds is as follows:

- 2020, \$1,987,000 (\$1.5M City Hall)
- 2021, \$2,860,000 (\$1.5M for City Hall)
- 2022, \$780,000
- 2023, \$884,000
- 2024, \$792,000

It was inquired as to what has been the spending pattern from the capital works reserve previously. Staff noted the following:

- 2014, \$1.2M
- 2015, \$700,000
- 2016, \$356,000
- 2017, \$312,000
- 2018, \$931,000

2020-F/A-032

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee authorizes that the Financial Plan be amended as follows:

- 2020 there be a reduction, in the amount of \$220,000, to be moved to the City Hall Capital Works Reserve and following that there be an increase in the amount going back to the Capital Works Reserve each year following in order to bring it back to the current level.

**CARRIED**

Councillor Manning and Mayor Walker voted in the negative

It was noted that following the amendment within motion 2020-F/A-032 the final tax increase for 2020 will be 3.64%.

2020-F/A-033

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee authorizes that the Financial Plan remain showing the \$1.5M expenditures for 2020 and 2021 for City Hall Capital Reserve.

**CARRIED**

Councillors Kristjanson and Trevelyan voted in the negative

**SUBSEQUENT MOTION DUE TO STAFF NOTING AN ERROR IN THE  
AMOUNT NOTED IN MOTION 2020-F/A-032**

2020-F/A-034

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee authorizes an amendment / correction to the requested amendment of motion 2020-F/A-032 as follows:

- 2020 there be a reduction, in the amount of \$222,000, to be moved to the City Hall Capital Works Reserve.

**CARRIED**

Councillor Manning and Mayor Walker voted in the negative

7.

**RUTH JOHNSON PARK**

Discussion regarding the evaluation and monitoring of movement with the Geotechnical Engineers. Item noted for information purposes.

The Director of Engineering and Municipal Operation noted the following:

- Due to the past few weeks of rainfall it has caused issues throughout the city especially in Ruth Johnson Park and Coldicutt Ravine. Coldicutt Ravine has now been closed off (there will need to be discussion with Council in future about further plans with this). Ruth Johnson Park, especially in the lower reaches and Duprez ravine has also been closed and repairs are underway (west side). The main concern is with the central and east side as it is not stable (no public will be permitted). Staff have asked Geotechnical Consultants to give an approximate cost to address this in order to inform Council but also to apply to the Province for Disaster Financial Assistance (a rough number was give of \$4M – much due to difficultly there will be for access).

The following discussion points were noted:

- It is expected that the Disaster Financial Assistance will cover 80% of the costs / \$840,000 to be funded by the City through its infrastructure reserve. Staff will review is Community Amenity Contributions (CAC's) can be utilized for this (not sure if replacement qualifies)
- Financial Pan has been already adjusted for this (contingency budget will be used until those funds come in from the province)

8.

**OTHER BUSINESS, SECONDARY SUITES**

Prior to the meeting conclusion the Chairperson noted concern with information a resident noted in regard to illegal suites within the City. It was noted at this time due to possible budget implications. The Committee did not have a way to verify the information provided and the following motion was considered:



2020-F/A-035

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee directs staff to report back to the City's Governance and Legislation Committee in regard to a public inquiry sent to Mayor and Council February 18, 2020 in relation to illegal secondary suites.

**CARRIED**

It was clarified that next steps in regard to the City's Budget Process:

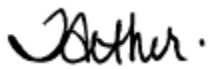
- Financial Plan Bylaws, February 24, 2020 Regular Council meeting (along with other City fee bylaws) where Council will consider for the first three (3) readings
- Financial Plan Bylaws and other fee bylaws, March 9, 2020, Council will consider for final reading

**9. CONCLUSION OF THE FEBRUARY 18, 2019 FINANCE AND AUDIT COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 7:30 p.m.

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Councillor Kristjanson, Chairperson



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Tracey Arthur, Director of  
Corporate Administration

**PRESENT:** K. Wuschke, Chairperson  
Chief H. Chappell, Semiahmoo First Nations, Vice-Chairperson (left at 5:11 p.m.)  
C. Garvey, White Rock Museum and Archives Board of Directors  
K. Peplow  
M. Pedersen  
S. Moir

**NON-VOTING  
ADVISORS:** H. Ellenwood, White Rock Museum and Archives

**ABSENT:** T. Saunders

**STAFF:** E. Stepura, Director of Recreation and Culture  
E. Keurvorst, Manager, Cultural Development  
E. Tuson, Committee Clerk

Public: 0  
Press: 0

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**1. CALL TO ORDER**  
The Chairperson called the meeting to order at 4:02 p.m.

**2. ADOPTION OF AGENDA**

2020-HHAC-001 **IT WAS MOVED AND SECONDED**

THAT the History and Heritage Advisory Committee amends the agenda for February 5, 2020 as follows:

- Item 4.1 – Grand Chief Bernard Charles Memorial Plaza Update;
- Under Item 5:
  - 5.1 – Lund Historic Timeline;
  - 5.2 – Cultural Strategic Plan Update;
- Item 11.1 – C. Garvey, White Rock Museum Board of Directors Update; and

THAT the agenda be adopted as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

a) November 6, 2019

2020-HHAC-002 **IT WAS MOVED AND SECONDED**

THAT the History and Heritage Advisory Committee adopts the November 6, 2019 meeting minutes as circulated.

**CARRIED**

2020-HHAC-003 **It was MOVED and SECONDED**  
THAT the History and Heritage Advisory Committee add an additional Item 4.2 –  
House Post Versus Totem Language to the agenda.

**CARRIED**

**4. SELECTION OF THE 2020 CHAIRPERSON & VICE-CHAIRPERSON**  
The Committee discussed the appointment of a new Chairperson and Vice-Chairperson  
for the 2020 Committee year.

2020-HHAC-004 **It was MOVED and SECONDED**  
THAT the History and Heritage Advisory Committee appoints the following members  
as Chairperson and Vice-Chairperson for the 2020 Committee year:

- Chairperson: K. Wuschke
- Vice-Chairperson: Chief H. Chappell

**CARRIED**

The Committee discussed an earlier start time for all future Committee meetings.

2020-HHAC-005 **It was MOVED and SECONDED**  
THAT the History and Heritage Advisory Committee adopts a 3:30 p.m. meeting start  
time.

**CARRIED**

**4.1 GRAND CHIEF BERNARD CHARLES PLAZA**  
Chief H. Chappell, Vice-Chairperson, provided a verbal update to the Committee  
regarding Semiahmoo First Nations (SFN) conversation with City Council regarding  
the naming of the park. SFN is working with the City to update existing storyboards as  
well as construct new ones.

It was noted that the green space both North and South of the train tracks is not  
parkland or City property. It is right-of-way for Burlington Northern Santa Fe (BNSF).

Staff noted that the City has possession of the artwork from the Friends of Semiahmoo  
Bay. Staff will coordinate with SFN to locate the Little Campbell signage and work  
with them to adjust the language used.

Chief H. Chappell provided a verbal update on the drainage issues at Semiahmoo Park.  
Necessary infrastructure updates were noted.

2020-HHAC-006 **It was MOVED and SECONDED**  
THAT the History and Heritage Advisory Committee recommends that Council, in  
consultation with the Public Art advisory Committee and Semiahmoo First Nation,  
consider appropriate signage be put into place recognizing Grand Chief Bernard  
Charles Memorial Plaza, as well as any adjacent green space to the West and East of the  
Plaza.

**CARRIED**

**4.2 HOUSE POST VERSUS TOTEM LANGUAGE**

Chief H. Chappell, Vice-Chairperson, provided the Committee with a verbal update regarding the use of language when referring to house posts.

In response to a question from the Committee, Chief H. Chappell noted that house posts historically were erected in front of homes to denote things like wealth, power and family symbolism. European economics influenced the monetary gain of the house post, which was a catalyst in the adaptation of the word into totem pole.

The Committee identified and discussed the current house posts standing in White Rock.

2020-HHAC-007 **It was MOVED and SECONDED**

THAT the History and Heritage Advisory Committee recommends that Council consider no longer referring to house posts as ‘totems’ in any circumstance or location.

**CARRIED**

**5. 2020 COMMITTEE WORK PLAN**

The Committee discussed topics/ issues noted at previous meetings. It was noted that the Committee work plan would focus primarily on the heritage strategic action plan and the heritage housing inventory.

**5.1 LUND HISTORIC TIMELINE**

K. Pellow, Committee member, noted her recent trip to Lund, Sweden. It was noted that the city combined public art with heritage features by displaying a large historic timeline.

The Committee noted that storyboards could be a potential way to display a historic timeline. Discussion continued and locations for potential storyboards along Marine Drive were noted. SFN heritage points of interest could be selected to connect Marine Drive to Semiahmoo Park. Opportunity to include origins/ stories from all perspectives. This may be an opportunity to liaise with the Arts and Cultural Advisory Committee, Public Art Advisory Committee and SFN.

**5.2 CULTURAL STRATEGIC PLAN UPDATE**

Staff noted the Arts and Cultural Advisory Committee is currently working on the City’s cultural strategic plan. This Committee could work through a similar process in order to prioritize their goals for the 2020 term.

K. Wunschke, Chairperson, noted signage from the University of British Columbia (UBC), which uses both English and Musqueam traditional language on street signs. This could be developed in White Rock in consultation with SFN.

**Action Item:** Staff to dedicate the March 4 Committee meeting to strategic planning process/ work plan. Following which staff to prepare 2020 work plan to be sent to Council for approval.

C. Garvey, White Rock Museum and Archives Board of Directors, updated the Committee on her new position with the White Rock Museum and Archives. As a result, a new Board of Directors member will be nominated to participate with the History and Heritage Committee as a Museum representative.

**Note:** Chief H. Chappell exited the meeting at 5:11 p.m.

**6. PROVINCIAL AND FEDERAL HERITAGE FUNDING**

Staff noted that the Director of Cultural Development would be attending a webinar hosted by Heritage Canada through Heritage B.C. This will provide education on how to achieve funding. Staff will report back to the Committee following the webinar.

The Director of Recreation and Culture noted that Heritage B.C. sends out newsletters/updates via [info@heritagebc.ca](mailto:info@heritagebc.ca), which provides information about funding opportunities.

**7. STREET NAMING BYLAW & PARKS NAMING POLICY**

The Director of Recreation and Culture summarized Bylaw 992 and Policy 203. If the Committee wishes to amend names of existing streets or houses, they would need to put forward a recommendation to Council.

Discussion ensued and the following points were noted:

- Criteria for future naming of streets, parks and other civic/ non-civic assets to be adopted by the City. (e.g. being inclusive of all culture, gender).
- Adding a secondary name to existing streets. (e.g., an official address name and an additional reference name).
- No current City policy/ guideline for naming.

The Committee discussed where potential historic names could be found. It was noted that H. Ellenwood, White Rock Museum and Archives, has the available information of early settlers.

The Committee referred to the Komagatu Maru email in the agenda package. This Committee can help define criteria that determines what/ how history is recognized in White Rock.

2020-HHAC-008 **It was MOVED and SECONDED**

THAT the History and Heritage Advisory Committee recommend that Council direct staff to work with the History and Heritage Advisory Committee to ensure appropriate criteria is in place for naming streets, parks, right-of-ways, lanes, trails and other City assets in order to recognize White Rock's unique culture.

**CARRIED**

**8. POP-UP GALLERY EXHIBIT**

Staff noted that the 2020 schedule for the Pop-Up Gallery is already programmed. If the Committee wishes to move forward with organizing a show at the gallery it would be for 2021. It was noted that the White Rock Community Centre also accommodates exhibits in the Gallery Room.

**9. UPDATE ON RECOMMENDATIONS TO COUNCIL**

**Leisure Guide**

The Manager of Cultural Development provided a verbal update on the history and heritage feature in the Spring Leisure Guide.

It was noted the White Rock Museum and Archives is running an exhibit on the history of the Pier during summer 2020. To promote this exhibit the Leisure Guide could feature an article about the Pier.

Discussion continued and the Committee noted the following:

- The Leisure Guide may be a good space to display images such as historic maps and timelines.
- Utilizing the guide as a way to communicate culture to the Community.

**City of White Rock Chairperson(s) Meeting**

Staff provided a verbal update on the scheduling of the Chairperson(s) meeting.

**Heritage Strategy and Heritage Home Inventory**

The Director of Recreation and Culture provided an update on the heritage strategy and heritage home inventory. An over-target budget of \$80,000 has been submitted to Council for the use of a consultant for the heritage strategy. The City has been coordinating with the White Rock Museum and Archives to estimate a cost for the home inventory project. One (1) street has been tested to see how much it would be to do a heritage home evaluation. Estimated an average of two (2) weeks to complete one (1) street.

2020-HHAC-009 **It was MOVED and SECONDED**

THAT the History and Heritage Advisory Committee extend the meeting by 10 minutes.

**CARRIED**

**10. HERITAGE CANADA & HERITAGE B.C. MEETINGS/ CONFERENCES**

This item has been deferred to the next meeting.

**11. UPDATE ON STREET RIGHT-OF-WAYS**

This item has been deferred to the next meeting.

**11.1 C. GARVEY, WHITE ROCK MUSEUM BOARD OF DIRECTORS UPDATE**

**Note:** This item was discussed under Item 5.

**12. COMMITTEE ACTION TRACKING**

Corporate Administration provided an action-tracking sheet to the Committee for information. This sheet will be updated after each meeting and provided to members for information.

**13. 2020 COMMITTEE MEETING SCHEDULE**

The 2020 meeting schedule was approved by the Committee at the November 6, 2019 meeting. The following dates are provided for reference purposes:


- March 4
- April 1
- May 6
- June 3
- July 8
- September 9
- October 7
- November 4

**14. CONCLUSION OF THE FEBRUARY 5, 2020 HISTORY AND HERITAGE ADVISORY COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 6:08 p.m.

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K. Wuschke, Chairperson



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E. Tuson  
Committee Clerk

Unapproved

**PRESENT:** R. Hynes, Chairperson  
J. Lawrence, Vice-Chairperson  
P. Byer  
S. Crozier  
I. Lessner  
D. Riley

**COUNCIL:** Councillor E. Johanson (non-voting)

**ABSENT:** W. Boyd

**GUEST:** K. Thompson (left at 4:31 p.m.)

**STAFF:** J. Gordon, Director of Engineering and Municipal Operations  
C. Isaak, Director of Planning and Development Services  
G. Newman, Manager, Planning  
A. Stewart, Committee Clerk

Public: 2  
Press: 0

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**1. CALL TO ORDER**  
The Chairperson called the meeting to order at 4:02 p.m.

**2. ADOPTION OF AGENDA**

2020-EAC-004 **It was MOVED and SECONDED**  
THAT the Environmental Advisory Committee adopts the February 6, 2020 agenda as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

2020-EAC-005 **It was MOVED and SECONDED**  
THAT the Environmental Advisory Committee amends the minutes of the January 23, 2020 meeting as follows:

- Page 5, Shared Water Alliance meeting – replace February 13 with February 18;
- Page 5, third bullet from the top – strike the last sentence ~~It was clarified that the consultant report only looked at replacing the exact pier structure;~~ and

THAT the minutes be adopted as amended.

**CARRIED**



4.

#### **BEE CITY WHITE ROCK PRESENTATION**

K. Thompson provided a presentation about making White Rock a pollinator-friendly city. The presentation outlined steps involved with becoming a Bee City as well as possible initiatives that could be taken.

The presenter shared ideas and information on Pollinator Week:

- Happens the 3<sup>rd</sup> week in June across Canada.
- It could create opportunities to educate the public.
- Local garden clubs and organizations would likely be interested in supporting.
- There are a few programs and resources available through Bee City Canada.

In response to questions from Committee members, staff provided the following information:

- Very few pesticides are used on City land. Herbicides are primarily used.
- Burlington Northern Santa Fe (BNSF) advises the City when they are spraying, typically once per year.
- Many newer developments are incorporating green roofs and/ or rooftop outdoor amenity space into their design.

In response to the presentation, the Committee noted the following comments:

- Greening of the City is under review, this project could easily fall within the work the Committee has underway.
- More education is needed about pesticide use and other related issues.
- This program will be kept in mind for review during future discussions.

**Note:** K. Thompson left the meeting at 4:31 p.m.

5.

#### **TREE MANAGEMENT BYLAW 1831 AND TREE MANAGEMENT ON CITY LANDS POLICY 611**

The Committee reviewed each section of the *EAC Proposed Recommendations* document and provided feedback for revision.

##### Preamble

- The introduction requires more background on the issues and why these recommendations are needed.
- Consider the audience of this document in future revisions (Council).

##### 1) Communication & Education

- There is a desire to separate issues related to a Tree Registry from Education and create a separate category.
- Overall, the intent is to update existing materials and consider new tools.

### 1a) Tree Registry

Staff provided the following information:

- A Heritage Tree Policy was adopted in 2001. It has been infrequently used and not well known, with only one confirmed tree that was approved to be identified as a heritage tree.
- Significant and Heritage Tree policies and bylaws apply to public and private land.
- The terms Significant and Heritage are often used interchangeably, with “heritage trees” referred to in the Tree Management Bylaw and “significant trees” referred to in Council Policy 611.

The Committee provided the following comments:

- There is an opportunity to provide clarity across all policies on the definition of Significant and Heritage, criteria for identification, and subsequent protections.
- There is a need to investigate what other municipalities do.
- Overall intent is to establish a Heritage registry consistent with other municipalities.

### 2) Decision-making Process

- The recommendation to update the qualifications for private arborists should include more specific text, including:
  - Add “must be members of the International Society of Arboriculture (ISA)”.
  - Remove references to Forester.
- The recommendation that City arborists should always be inspecting sites was discussed. Staff provided the following comments:
  - City arborist already visits sites to approve permits, could also require staff to verify the tree protection barriers rather than having the applicant’s consulting arborist inspect and provide a confirmation letter to the City.
  - This would result in an increased cost for staff that could be recovered through fees. Higher fees incurred by the landowner would be offset because a private arborist wouldn’t be required to inspect the barriers.
- Overall intent is to ensure that the City arborist has oversight throughout the process.
- The recommendation to require Council to retain the authority of approval was discussed. Staff provided the following comments:
  - This change would require all permits to come before Council, and this is not practical.
  - Council currently reviews applications that require re-zoning changes (such as multifamily units, large developments). The opportunity for public input and oversight of tree management is part of this process.

- If the desire is to minimize the number of trees lost during redevelopment, changes to the zoning bylaw would be more effective.
- The language in Bylaw 1831, Part 4, 1 (“the authority but not the duty”) is required for liability purposes and should not be removed.

### 3) Enforcement

- The recommendation to ensure enforcement of Bylaw 1831 and Policy 611 was discussed, and staff provided the following information:
  - Both policies are being enforced. Violations are identified through bylaw officers, arborists or other staff.
  - Recent changes to other bylaws have removed some business categories (for example, tree topping services) that are no longer approved practices.
- The Committee provided the following comments:
  - There is a perception that staff can’t always appropriately enforce the bylaw.
  - Professional services should be required to uphold the bylaw or face consequences such as fines or non-renewal of their business license.
  - Education on how the public can report violations may be helpful.
  - Enforcement may be better addressed in the preamble.
- Overall intent is to direct staff to review the bylaws and procedures to ensure enhanced effective enforcement of the policy.

### 4) Fines and Fees

- Recommendation to establish an Environment Fund with fines and fees collected was discussed. Staff provided the following information:
  - Current funds are earmarked to replace trees only; it may be beneficial to allow the fund to provide public education on proper tree maintenance to support a healthy tree canopy.
- Overall intent is to expand the use of fines and fees collected to provide for education and to enhance the tree canopy.
- Recommendation to lower the required size of a protected tree was discussed. Staff provided the following comments:
  - Lowering the size could have unintended consequences for homeowners. For example, the cost of securities due for a minor renovation could become very large, and possibly decrease compliance.
  - Many municipalities seem to use 30cm as a standard size.
- The Committee noted that references to protected trees, lower-value trees, etc. should be covered under the Tree Registry section of these recommendations.

5) Views (Zoning vs bylaws)

- Recommendation to review zoning prioritization was discussed. Staff provided the following information:
  - Currently no limit on what a property owner could pave on their property.
  - Increasing permeability as part of a zoning bylaw review may be effective.
  - Current zoning bylaws do not discuss views relative to trees.
  - A review of single-family zones is part of Council's strategic priorities under the Zoning Bylaw Review category and is scheduled for 2021.
  - Staff are routinely required to comment on the loss of trees for any development that comes before Council. However, single-family permits do not typically come before Council.

6) Green Coverage of Lots

- Sections 5 (Views) and 6 (Green Coverage of Lots) should be combined into one category labelled "Zoning."

2020-EAC-006

**It was MOVED and SECONDED**

THAT the Environmental Advisory Committee meeting of February 6, 2020, be extended to 6:30 p.m.

**CARRIED**

7) Increase Canopy Coverage

- Recommendation to continue the implementation of the tree canopy plan was discussed. Staff provided the following comments:
  - A more achievable goal may be to strive to increase the tree canopy.
  - A street tree planted today will not impact the canopy for ten years.
  - As building and development occur, the canopy continues to decrease.
- Recommendation could be part of the preamble, or the wording could be revised to remove the reference to a specific percentage.
- Recommendation to develop an Urban Forest Management Plan was discussed. Staff provided the following information:
  - A plan was in process but is no longer underway.
  - A sustainable plan would be valuable, but resources are needed.

8) Replanting: Replacement Trees Requirement

It was noted that this recommendation was previously discussed.

#### 9) Greening of the City

- General comments are within the current Official Community Plan (OCP) and will be enhanced during the OCP review.
- A plan was started in 2015, and went to public consultation, but wasn't completed. In this plan, both private and public aspects of enhancing the tree canopy were included.
- Should there be a re-start, the 2015 draft document could be provided for the committee to review to start the discussion.

**Action Item:** S. Cozier and P. Byer will revise the proposed recommendations to incorporate Committee feedback and will provide another draft at the next meeting (February 20, 2020). Future revisions and adoption will be reviewed at the following meeting (March 5, 2020).

#### 6.

#### **OFFICIAL COMMUNITY PLAN AND CLIMATE CHANGE**

Background on the OCP was discussed. Staff provided the following comments:

- Climate 2050 is Metro Vancouver's regional climate action strategy. There is currently a strategic framework in place that covers ten different topic areas, but it is not a completed document as each of the ten topic areas is being planned to have a 'roadmap' which has yet to be established.
- It is recommended that the City follow the lead of Metro Vancouver and work to fit within this larger plan with its recommended actions, once the Climate 2050 roadmaps are complete.

The Energy Step Code was discussed. Staff provided the following comments:

- The OCP already has a policy in place to implement the Energy Step Code and update the City's emission targets. The Energy Step Code is an opportunity to take action on one of the areas where municipalities have the greatest influence on greenhouse gas emissions, and it may be more effective to use staff and resources to implement the Energy Step Code as a foundation for then reviewing other possible City actions and policies which would not have as significant an impact
- Many other municipalities across British Columbia, including the City of Surrey, have already implemented various steps of the Energy Step Code. By 2032, the intent is that the steps will have been progressively added to the Building Code so that all new buildings will be required to be "net zero" in terms of building emissions.
- The process to implementing the Energy Step Code for each municipality includes the City indicating its intent to adopt the Energy Step Code, gathering input from the building industry and public feedback and recommendations to Council. Estimated that this could be concluded within a year of the City providing notification to the Province of interest in referencing the Energy Step Code and beginning to consult on it

There is an opportunity for the Committee to provide input on the overall Official Community Plan (OCP) Review, including the "Greening the City"

topic area. Committee feedback would need to be received within the next two (2) months if it were to be incorporated as part of the public feedback request.

**Action Item:** R. Hynes, Chairperson, will review the relevant sections in the OCP and summarize documents to provide recommendations for the Committee to review.

2020-EAC-007

**It was MOVED and SECONDED**

THAT the Environmental Advisory Committee meeting of February 6, 2020, be extended for 10 minutes.

**CARRIED**

7.

**INFORMATION**

**White Rock Pier/ West Wharf Replacement**

Councillor Johanson provided a verbal update regarding the White Rock Pier/ West Wharf Replacement. The following comments were noted:

- The current priority is to rebuild the pier.
- Wharf repairs need to be completed by December 2020 in order to receive insurance funds. The City is in the process of requesting an extension.
- Grants have been submitted to cover pier repairs, but a reply has not yet been received. If the grant is not approved, Council will need to determine the next steps, including possibly using Community Amenity Contribution (CAC) funds.
- Until it is known what is happening with the pier, it is difficult to plan for the wharf.

**Action Item:** Add White Rock Pier/ West Wharf Replacement to the next agenda for discussion.

**Committee Action Tracking Document**

A revised document was provided on table for the Committees information. It was noted that Metro Vancouver has confirmed their attendance on February 20 to present their Air Quality Management Plan and regional climate strategy.

8.

**OTHER BUSINESS**

None.

9.

**ENVIRONMENTAL ADVISORY COMMITTEE MEETINGS**

The following 2020 Environmental Advisory Committee meeting dates were approved by the Committee are noted on the agenda for information purposes:

- February 20
- March 5, 19
- April 2, 16
- May 7, 21
- June 4, 18
- July 2, 23
- September 3, 24
- October 8, 22
- November 5, 19

10.

**CONCLUSION OF THE FEBRUARY 6, 2020 ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 6:41 p.m.

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R. Hynes, Chairperson

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A. Stewart, Committee Clerk

**PRESENT:** B. Hagerman (Chairperson)  
S. Crozier  
G. Gumley  
C. Latzen  
J. Lawrence  
G. Schoberg  
L. Van Oene

**NON-VOTING  
ADVISORS:**

C. James, Executive Director, Tourism White Rock  
A. Nixon, Executive Director, White Rock Business Improvement Association  
(arrived at 4:09 p.m.)

**COUNCIL:** Councillor Manning (non-voting)

**ABSENT:** G. Wolgemuth (Vice-Chairperson)  
T. Blume  
G. Cameron  
E. Klassen  
W. McKinnon  
A. Gupta

**STAFF:** D. Bottrill, Chief Administrative Officer (left at 5:14 p.m.)  
C. Isaak, Director of Planning and Development Services  
E. Tuson, Committee Clerk

Public: 1  
Press: 0

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1. **CALL TO ORDER**  
The Chairperson called the meeting to order at 4:03 p.m.

2. **ADOPTION OF AGENDA**

2020-EDAC-001 **IT was MOVED and SECONDED**  
THAT the Economic Development Advisory Committee adopts the agenda for  
February 12, 2020 as circulated.

**CARRIED**

3. **ADOPTION OF MINUTES**

a) November 13, 2019

2020-EDAC-002 **IT was MOVED and SECONDED**  
THAT the Economic Development Advisory Committee adopts the November 13, 2019  
meeting minutes as circulated.

**CARRIED**



**4. SELECTION OF THE 2020 CHAIRPERSON & VICE-CHAIRPERSON**

2020-EDAC-003 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee appoints the following members as Chairperson and Vice-Chairperson for the 2020 Committee year:

- Chairperson: B. Hagerman

**CARRIED**

2020-EDAC-004 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee defers the selection of the Vice-Chairperson to the next scheduled meeting.

**CARRIED**

**5. PROPERTY TAX CLASS MULTIPLIER FOR CLASS 5 (LIGHT INDUSTRY)**

The Director of Planning and Development Services provided a brief overview of the corporate report dated January 15, 2020 from the Acting Director of Financial Services titled “Property Tax Class Multiplier for Class 5 (Light Industry)”.

2020-EDAC-005 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee receives for information the corporate report dated January 15, 2020 from the Acting Director of Financial Services titled “Property Tax Class Multiplier for Class 5 (Light Industry)”.

**CARRIED**

**Note:** A. Nixon, Executive Director, White Rock Business Improvement Area (BIA) arrived at 4:09 p.m.

**6. 2020 ECONOMIC DEVELOPMENT ADVISORY COMMITTEE WORK PLAN**

The Committee discussed suggested topics / issues for their 2020 work plan. The following was noted:

- Canadian Federation of Independent Businesses (CFIB) is asking the federal government to reevaluate how property values are assessed.
- Staff noted that when a property is assessed, a local tax rate multiplier is applied. B.C. Assessment reviews the assessment of comparable properties in the area. It is not taken into account that businesses operating on a given property pay taxes based on their triple net leases.
- Businesses driven to relocate due to the fact that their viability cannot carry the tax load of the property they operate on.
- Possibility for the City to have special economic zones that provide tax relief for businesses.
- Staff noted that the provincial government is bringing in legislation to allow relief along these lines (granting acceptations to businesses).
- Councillor Manning noted that MLA Tracey Redies recently met with Council and Staff. The B.C. opposition will be putting forward a bill to look at “best use” taxation. Both sides of the B.C. provincial government are addressing this topic.

2020-EDAC-006 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee includes, as a work plan item, an examination of obstacles to business success in White Rock (including triple net leases, cost of business operation, under developed properties etc.).

**CARRIED**

**Action Item:** G. Schoberg, Committee member, to liaise with MLA Tracy Redies office regarding future provincial legislation and possible topics of interest for the Committee.

2020-EDAC-007 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee requests Council to follow with Union of British Columbia Municipalities (UBCM) executive to find out what the status of the vacancy tax is.

**CARRIED**

Discussion continued and the following comments were provided as potential work plan items:

- Look at ways to attract diverse investment into White Rock.
- Updating the 2009 Economic Development Strategic Master Plan would be a key target in terms of knowing what the City is doing for attracting new business.
- Opportunity to identify the business White Rock currently does not have.

7. **STATUS OF ECONOMIC DEVELOPMENT STRATEGIC PLAN (2009) STRATEGIES**

The Director of Planning and Development Services discussed the report that was provided to Council at the December 2, 2019 Regular Council meeting.

Staff noted that Council endorsed the recommendation from this Committee regarding the update of the 2009 Economic Development Strategic Master Plan. The motion was later reconsidered with a request to have staff provide an update on the status of the plan. Council has received that update but has not provided any further direction. A future Finance and Audit Committee meeting will address the item of an economic development officer / update of the economic master plan.

The Committee discussed the business impact of hiring a consultant verses hiring a temporary-full time economic development office. The question of the scope of work of either position was noted.

2020-EDAC-008 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee requests that Council ask staff to provide the Economic Development Advisory Committee with a detailed job description for the economic development office position for information.

**WITHDRAWN**

2020-EDAC-009 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee requests that Council direct staff to consolidate the funds for economic development services in order to activate and address the key strategies and key performance indicators from the 2009 Economic Development Strategic Master Plan, within the allocated time frame (1 year).

**CARRIED**

Staff noted the Committee could indicate and review the strategies they would like to focus on.

**Action Item:** The Committee to review the December 2, 2019 corporate report titled Status of the Economic Development Strategic Master Plan (2009) Strategies at the next scheduled meeting.

**8. WHITE ROCK'S SISTER CITY OF LA CONNER, WASHINGTON**

Staff noted that at the December 16, 2019 Governance and Legislation Committee meeting, Council deferred the topic of a Council to Council visit with White Rock Sister City, La Conner, to the Economic Development Advisory Committee to discuss and refer any questions / comments to be addressed by Council at a future Council to Council meeting.

Staff noted that the Marine Drive Task Force requested a trip to La Conner for information purposes. Council decided to refer this item to the Economic Development Advisory Committee for their input on subjects that could be brought up at the meeting.

**Action Item:** Committee members to prepare draft questions to bring to the next scheduled meeting for the Committee to discussed and provide to Council through a recommendation.

Support was noted for Council to meet with the City Council of La Conner. The following feedback was provided:

- Including the South Surrey / White Rock Chamber of Commerce; and
- Including the White Rock BIA would be beneficial community partners to have present at the Council to Council meeting with La Conner.

**Note:** D. Bottrill, Chief Administrative Officer, exited the meeting at 5:14 p.m.

**9. COMMUNITY AMENITY CONTRIBUTION PUBLIC FORUM UPDATE**

The Director of Planning and Development Services provided an update regarding the feedback received at the public forum held on January 20, 2020. Both in person opportunities and online feedback received. There has been 460 responses so far.

In response to a question from the Committee, staff noted that the feedback received would first be made public in a report to Council. At which point Council may decide to allocate items within the 2020 – 2024 financial plan; however, they are not obligated to activate the use of those funds within the financial plan (they would remain unallocated).

**Action Item:** Staff to include this item on the next agenda for further update from staff.

**10. RIDE SHARING SERVICES IN WHITE ROCK**

The Director of Planning and Development Services provided a verbal update. The TransLink Mayor's Council has directed communities to work together regarding an inter-municipal approach.

Councillor Manning provided an update on the motion brought forward at the February 10, 2020 Regular Council meeting regarding ride sharing. Council requested that the Mayor write to Uber, Lyft and other approved ride hailing services to let them know that White Rock is open for business.

2020-EDAC-010 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee supports the motion put forward at the February 10, 2020 Regular Council meeting regarding White Rock being open for business for ride hailing services.

**CARRIED**

**Note:** The motion can be viewed on the City website at the following link:  
<https://www.whiterockcity.ca/AgendaCenter/ViewFile/Agenda/02102020-863>

**11. INFORMATION**

The following documents are provided for information purposes:

Property tax impact on small businesses

C, Latzen, Committee member, noted that the Committee should read this article before taking part in the discussion at the next meeting in regards to obstacles for business success in White Rock.

2011 Business Needs Assessment Report

The Committee acknowledged this item as information.

**Note:** the Business Needs Report can be accessed on the City website at the following link:  
<https://whiterockcity.ca/DocumentCenter/View/1753/2011-09-30-BusinessNeedsAssessment?bidId>

**12. FESTIVAL OF LIGHTS UPDATE**

It was noted that at the February 10, 2020 Regular Council meeting, Council received a report from the Director of Recreation and Culture regarding the Festival of Lights.

G. Gumley, Committee member, provided information to the Committee regarding the outcome of the 2019 festival. Approximately 43,000 people visited Memorial Park. Plans for the 2020 festival were also noted.

**Action Item:** Committee Clerk to email the Committee the PowerPoint presentation received at Council on February 10, 2020 regarding the Festival of Lights for information.

In response to a question from the Committee, G. Gumley, Committee member, noted that there may be long term plans to bring the lights uptown.

Staff noted that the Marine Drive Task Force put forward a recommendation to Council to expand on the lighting at East Beach. Staff is currently looking into this.

The Committee discussed the impact of the 2019 Festival of Lights on waterfront business. It was noted that there were other variables that may be factored into attendance (e.g. Dogs on the Promenade, anchovies, good weather, free parking etc.).

**13. OTHER BUSINESS**

Councillor Manning noted that Council approved one (1) cannabis store in the uptown area at the February 10, 2020 Council meeting.

In response to questions from the Committee, the following was noted:

- The bylaw to increase the number of cannabis retail stores (allow up to 3) was approved; however, only one (1) application was approved.
- One (1) application was a zoning amendment, and the other two (2) were temporary use permits.
- The City has the Public Health Smoking Bylaw No. 1858, which defines exclusion areas restricting smoking of both tobacco and cannabis.

**14. ACTION TRACKING**

Corporate Administration provided an action-tracking sheet to the Committee for information. This spreadsheet will be updated after each meeting and provided to members for information.

**15. 2020 COMMITTEE MEETING SCHEDULE**

The Committee approved the 2020 meeting schedule at the October 9, 2019 meeting. The following dates are provided for reference purposes:

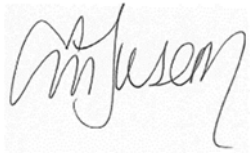
- March 11
- April 8
- May 13
- June 10
- July 15
- September 16
- October 14
- November 18

**16. CONCLUSION OF THE FEBRUARY 12, 2020 ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 5:53 p.m.

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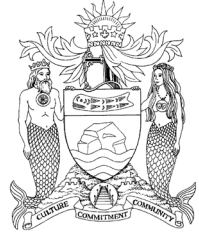
B. Hagerman, Chairperson



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E. Tuson  
Committee Clerk

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
BYLAW 2330



A Bylaw to adopt a Financial Plan for 2020 to 2024

WHEREAS the City Council of the Corporation of the City of White Rock is empowered by the provisions of Section 165 of the "Community Charter" to adopt a Financial Plan for the five-year period ending the thirty-first day of December 2024.

AND WHEREAS it is necessary for such Financial Plan to be adopted before the annual property tax rate bylaw is adopted.

The CITY COUNCIL of The Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:-

1. Schedule "A" and Schedule "B" attached hereto and forming part of this Bylaw are hereby adopted as the Financial Plan of the Corporation of the City of White Rock for the five-year period ending December 31, 2024.
2. All payments already made from City Revenue for the current year are hereby ratified and confirmed.
3. This Bylaw may be cited for all purposes as the "White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330".

RECEIVED FIRST READING on the                    \_\_\_ day of \_\_\_\_\_, 2020  
RECEIVED SECOND READING on the                \_\_\_ day of \_\_\_\_\_, 2020  
RECEIVED THIRD READING on the                \_\_\_ day of \_\_\_\_\_, 2020  
RECONSIDERED AND FINALLY ADOPTED on the    \_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

	2020	2021	2022	2023	2024
<b>Revenues:</b>					
Municipal Property Taxes	\$ 23,523,800	\$ 24,842,700	\$ 26,165,300	\$ 27,168,500	\$ 28,102,000
Regional Library Levy	977,800	997,400	1,017,300	1,037,600	1,058,400
BIA Levy	337,000	343,000	350,000	357,000	364,000
Local Improvement Parcel Tax	5,206	5,200	5,200	-	-
Grant in Lieu of Taxes & Utility Levy	280,200	285,800	291,500	297,300	303,200
Development Cost Charges	884,100	1,278,700	914,800	1,541,200	1,178,800
Fees & Charges	15,866,400	16,608,900	17,406,300	18,218,500	18,926,100
Own/Other Sources	16,860,334	14,812,300	8,944,100	8,989,500	8,867,000
Government Grants	10,497,400	6,823,800	523,800	862,800	862,800
<b>Total Revenues</b>	<b>\$ 69,232,240</b>	<b>\$ 65,997,800</b>	<b>\$ 55,618,300</b>	<b>\$ 58,472,400</b>	<b>\$ 59,662,300</b>
<b>Expenses:</b>					
Interest on Debt	694,663	694,700	694,700	687,000	681,300
Other Municipal Purposes	40,008,100	40,859,600	41,686,000	42,823,300	43,943,100
Amortization Expense	9,288,000	10,309,000	11,194,000	9,827,000	8,337,000
<b>Total Expenses</b>	<b>\$ 49,990,763</b>	<b>\$ 51,863,300</b>	<b>\$ 53,574,700</b>	<b>\$ 53,337,300</b>	<b>\$ 52,961,400</b>
<b>Surplus Before Adjustments</b>	<b>\$ 19,241,477</b>	<b>\$ 14,134,500</b>	<b>\$ 2,043,600</b>	<b>\$ 5,135,100</b>	<b>\$ 6,700,900</b>
<b>Adjustment for Non Cash Items:</b>					
Amortization Expense	9,288,000	10,309,000	11,194,000	9,827,000	8,337,000
<b>Adjustments for cash items not recognized as revenues or expenses in the Statement of Operations:</b>					
Tangible Capital Asset Expenditures	(28,685,000)	(32,097,000)	(12,797,000)	(13,998,000)	(13,652,000)
Principal Payments on Long Term Debt	(702,426)	(725,400)	(749,000)	(773,400)	(780,600)
Transfer from Capital Works Reserve	1,987,000	2,086,000	708,000	884,000	792,000
Transfer from Land Sale Reserve	200,000	-	-	-	-
Transfer from Equipment Replacement Reserve	1,372,000	498,000	383,000	80,000	210,000
Transfer from Statutory Community Amenity Contribution Reserve	3,110,000	50,000	50,000	50,000	50,000
Transfer from Water Fund Internal Loan Reserve	-	-	600,000	-	-
Transfer from Other Reserves	6,774,348	17,674,000	7,319,100	7,682,400	7,350,400
Transfer from Operating Funds	4,248,700	4,539,700	4,446,400	4,361,800	4,603,000
Transfer to Capital Works Reserve	(1,137,700)	(1,265,100)	(1,478,800)	(1,708,500)	(1,889,500)
Transfer to Equipment Replacement Reserve	(605,800)	(628,800)	(641,600)	(654,700)	(667,900)
Transfer to Statutory Community Amenity Contribution Reserve	(2,880,000)	(3,600,000)	(250,000)	(250,000)	-
Transfer to Water Fund Internal Loan Reserve	-	-	(600,000)	-	-
Transfer to Other Reserves	(7,926,899)	(6,400,200)	(5,746,300)	(6,238,900)	(6,415,300)
Transfer to Surplus	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
Transfer to Capital Funds	(4,248,700)	(4,539,700)	(4,446,400)	(4,361,800)	(4,603,000)
<b>Financial Plan Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330**

**Schedule B - Revenue and Tax Policy Statements**

**1. Proportions of 2020 Revenue:**

Property Value Taxes	36%
Fees & Charges	23%
Other Sources	41%

Property Value Taxes are typically the largest revenue source in the City’s Financial Plans. However, in this Financial Plan, the City has budgeted to receive or recognize a significant amount of community amenity contributions from developers, building permit fees as well as government grants, which have skewed the figures temporarily. These items are included in the above “Other Sources” revenue category. Property Value Taxes include municipal, Fraser Valley Regional Library, and Business Improvement Area levies as well as grants & levies received in lieu of taxes from certain utility companies.

Fees and Charges represent 23% of 2020 budgeted revenue. The most significant of these are water, sanitary sewer, drainage and solid waste user fees, as well as Recreation and Culture program revenue.

The Other Sources category represents 41% of 2020 budgeted revenue. The revenue proportions are skewed temporarily due to a significant amount of community amenity contribution and building permit revenue budgeted to be received or recognized. As well, the City is budgeting to receive significant government grants, which are also included in this revenue category. Other components of Other Sources revenues include pay parking, investment income and business licences.

Over the four years 2021 to 2024, these proportions are projected to remain similar, except for fluctuations in projected community amenity contribution revenue, building permit revenue and government grants.

**2. 2020 Municipal Property Tax Distribution:**

Class 1 Residential	91.04%
Class 2 Utility	0.21%
Class 5 Light Industry	0.01%
Class 6 Business & Other	8.71%
Class 8 Recreational & Nonprofit	0.03%



The calculation of municipal property tax distribution is based on historical class multiples, as adjusted by new development. These figures may be adjusted when the 2020 property tax rates are finalized.

### **3. Permissive Tax Exemptions:**

White Rock Council Policy No. 317 details the City's policy for permissive property tax exemptions, in accordance with the Community Charter. This policy provides the criteria for granting permissive tax exemptions to certain properties in the following categories:

- Land surrounding the buildings of places of worship;
- Burlington Northern Santa Fe Railway property leased by the City;
- City properties leased to not-for-profit organizations that are providing a community service not currently available through the City and have not previously paid property taxes on the City property in question;
- Property owned by organizations whose principal purpose is to directly support Peace Arch Hospital's provision of health and wellness services to citizens of White Rock;
- Property owned by a charitable, philanthropic or other not-for-profit organization whose principal purpose is delivery of social services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community; and
- Property owned by not-for-profit organizations whose principal purpose is delivery of cultural services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community.

At this time there is no change anticipated to the City's Permissive Tax Exemption Policy.

Permissive tax exemptions granted for 2020 will be listed in the City's 2020 Annual Report.



**Schedule “A”**

**Drainage Utility Fees**

A fee is based upon parcel size, a runoff factor calculated for each Land Zoning and a city-wide annual rate.

A fee is calculated as follows:

$$A \times R \times \text{rate} = \text{drainage utility fee (but subject to the minimum fee)}$$

Where:

A is - the gross area of a parcel\* (square metres) and,

R is - the runoff factor established for a parcel based on the following land use zoning:

R	Land Zoning
0.25	RE-1, RE-2, and RS-1 parcels with an area equal to or greater than 2,000 square metres
0.45	RS-4, RE-3, RT-1, RT-2, CD-7, CD-24, and RS-1 parcels with an area less than 2,000 square metres
0.60	RS-2, CD-10, CD-26, CD-51, CD-59
0.65	RS-3, RI-1, RI-2, RM-1, CD-9, CD-25, CD-27, CD-28, CD-30, CD-31, CD-32, CD-35, CD-39, CD-40, CD-41
0.70	RM-2, CD-11, CD-13, CD-15, CD-21, CD-34
0.75	RM-3, RM-4, CD-4, CD-5
0.80	P-3
0.90	P-1, P-2, CR-3, CR-4, CD-3, CD-6, CD-8, CD-14, CD-18, CD-19, CD-20, CD-36, CD-46, CD-48, CD-54, CD-56, CD-57
0.95	CR-1, CR-2, CR-5, CR-6, CD-2, CD-16, CD-17, CD-23, CD-29, CD-58, CD-61

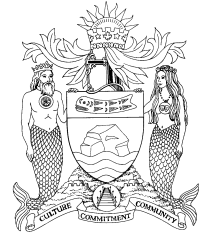
“Rate” is – the annual charge established by the Council of the City, being \$1.5641 per square meter of parcel area.

The minimum drainage utility fee for any property is \$50.00.

\* If a parcel has been subdivided into strata units to accommodate residential or commercial uses each unit created will be charged an equal share of the user fee calculated for that parcel.

e.g. A parcel has been developed to create 10 strata units. Each unit owner pays 1/10 of the Fee calculated for the parcel.

**THE CORPORATION OF THE  
CITY OF WHITE ROCK  
BYLAW 2327**



A Bylaw to amend the Sewer Connection and Rental  
Charges Bylaw, 1970, No. 396

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. SCHEDULE “B” of the said Bylaw and amendments thereto shall be deleted and the following shall be substituted:

**SCHEDULE “B”**

		<b>ANNUAL RENTAL</b>
(1)	Each Single-Family Home	\$ 265
(2)	Each Self-contained Suite	265
(3)	Motel (for each unit)	278
(4)	Hotels, Rest Homes and Lodging Houses (for each two sleeping rooms or fraction thereof)	278
(5)	Liquor outlets (for each flush)	278
(6)	Public Recreational Centres and Public Halls (for each flush)	278
(7)	Commercial and business establishments (for each flush)	278
(8)	Peace Arch District Hospital (per available bed)	265
(9)	Schools (for each flush)	278
(10)	Coin-Operated Laundries (for each machine)	170







## Stephanie Lam

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**Subject:** March 6th is World Lymphedema Day - please recognize this with a proclamation

**From:** sandi mcconnach <[sandi.mcconnach@gmail.com](mailto:sandi.mcconnach@gmail.com)>

**Sent:** February 14, 2020 1:04 PM

**To:** Darryl Walker <[DWalker@whiterockcity.ca](mailto:DWalker@whiterockcity.ca)>; David Chesney <[DChesney@whiterockcity.ca](mailto:DChesney@whiterockcity.ca)>; Helen Fathers <[HFathers@whiterockcity.ca](mailto:HFathers@whiterockcity.ca)>; Erika Johanson <[EJohanson@whiterockcity.ca](mailto:EJohanson@whiterockcity.ca)>; Scott Kristjanson <[SKristjanson@whiterockcity.ca](mailto:SKristjanson@whiterockcity.ca)>; Anthony Manning <[AManning@whiterockcity.ca](mailto:AManning@whiterockcity.ca)>; Christopher Trevelyan <[CTrevelyan@whiterockcity.ca](mailto:CTrevelyan@whiterockcity.ca)>

**Subject:** March 6th is World Lymphedema Day - please recognize this with a proclamation

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*CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.*

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Dear Mayor Darryl Walker and Councillors.

March is Lymphedema Awareness Month. World Lymphedema Day is on March 6th. This event is now celebrated worldwide.

**I now ask that the city of White Rock pass a resolution recognizing World Lymphedema Day for 2020.**

Lymphedema is one of the most under diagnosed conditions in the world.

In 2017, it was estimated that upwards of 1 million people have lymphedema or chronic edema in Canada (CLN). Lymphedema can be hereditary or acquired as a result of cancer treatment or physical trauma. Up to 30% of women who survive breast cancer will get this debilitating disease that results in the accumulation of lymph fluid in the limbs when the lymphatic system is damaged. Similarly, survivors of cervical, prostate, testicular, bladder, colon, and head and neck cancers and melanoma are all susceptible. Our veterans suffer from this as a result of battle injury or trauma from surgery and our children are born with this disease. Currently, there is no cure and little help with essential daily compression garments or medical interventions from health insurance. The effects are lifelong, drastically affect quality of life and can lead to loss of limb function and even a shorten lifespan.

We need to bring attention to lymphatic diseases and lymphedema in our cities and province in hopes that new treatments will be discovered and so that we will one day have a cure. This all starts with public awareness.

The following progress has been made in the last year:

- In January 2020, the first Lymphedema Clinic & Surgery opened at V.G.H. Diagnostic equipment is needed to make this clinic fully functional and a fundraising campaign is underway.
- The Surrey memorial hospital now regularly follows up with cancer patients for one year following surgery to ensure they have the information necessary to manage Lymphedema.
- Lymphedema support group meets monthly the first Wednesday of each month (more info at [bclymph.org](http://bclymph.org))



**I ask that you consider passing a city resolution and that the Mayor signs a proclamation recognizing March 6th as World Lymphedema Day.**

If you have any questions or would like to speak further about this matter, please feel free to contact me.

Sincerely,

Sandi McConnach

BC Lymphedema Association

15634 37A Avenue Surrey, BC V3Z 0H7

778-839-3577

## Stephanie Lam

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**From:** Ted\_Akune <tedakune@shaw.ca>  
**Sent:** Tuesday, February 18, 2020 10:58 AM  
**To:** Clerk's Office  
**Cc:** Tetsuro Ted Akune  
**Subject:** Mayor and Council  
**Attachments:** Proclamation .pdf

*CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.*

Greetings,

In honour of Fung Loy Kok Institute of Taoism's, 50th Anniversary, we are requesting a Proclamation from the City of White Rock where we teach Taoist Tai Chi arts classes.

I understand the policy of the City of White Rock is to not to issue proclamations but in speaking with Stephanie in the administration office, this request will appear at a council meeting.

We are asking this announcement to be placed by the end of February 2020 as we have National Retreat. Also, if possible for November 2020 for the International Celebration in Florida.

Included is a text of the proclamation. Would you let me know at your earliest convenience, if this is possible, as proclamations and greetings from cities, provincially, federally and internationally will be on display for our March 2020 National Retreat and at November 2020 International Centre in Florida.

Regards,

Rose Akune  
[roseakune@shaw.ca](mailto:roseakune@shaw.ca)  
Fraser Valley Branch, Taoist Tai Chi

Whereas, 2020 is the 50th anniversary of the Taoist Tai Chi® arts in Canada that promote the ancient practices of Taoism, which enrich mental, spiritual, and physical well-being. Many people who practice these arts share their experience of this practice which enhanced their social and spiritual connections, helped relieve pain, reduced stress, improved posture, circulation, and balance; and

Whereas, 50 years ago, in 1970, Master Moy Lin Shin, a Taoist monk, began teaching the Taoist Tai Chi® path in Toronto, Canada; and

Whereas, today, Fung Loy Kok Institute of Taoism, together with its affiliates around the world, have trained volunteer instructors offering Taoist Tai Chi® practice continuously for 50 years, and currently, to more than 40,000 participants in numerous locations throughout 26 countries including 11,016 participants in over 330 locations in Canada with 1200 instructors; and

Whereas, Fung Loy Kok Institute of Taoism and its affiliates practice the Taoist Tai Chi® arts as a path to ultimate transformation, using the guiding principles of compassion, virtue, and wisdom, in all we do. This practice works to alleviate pain and suffering to the individual, thereby reducing the financial burden on health services in the communities where Taoist Tai Chi® practice is offered; and

Whereas, it is altogether fitting and proper that Canada, with its diverse population and appreciation for all cultures moving together in harmony, and its commitment to improving the wellness of its workforce and all residents, should set aside a day to recognize the Fung Loy Kok Institute of Taoism in its endeavour to bring these arts which promote good health, the richness of Chinese culture, and a greater understanding and respect among all peoples.

Now, Therefore, I, \_\_\_\_\_( Mayor, City Official, etc) do hereby proclaim November 7, 2020, as Taoist Tai Chi® arts 50th Anniversary Day in \_\_\_\_\_(City, Town, Province) in recognition of Fung Loy Kok's remarkable journey of 50 years.



# LOWER MAINLAND

## LOCAL GOVERNMENT ASSOCIATION

**TO: Mayor/Chair; Council/Board**

**FROM: Mayor Jack Crompton, Lower Mainland LGA President**

**DATE: January 6, 2020** (4 pages total)

**RE: 2020 CALL FOR RESOLUTIONS - ANNUAL GENERAL MEETING**

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**Please include the following information on your next meeting agenda.**

This circular is a notice of the Lower Mainland LGA Call for Resolutions.

The Lower Mainland LGA Convention and AGM will be held from May 6-8, 2020 in Whistler and we are **now accepting resolutions from the membership**. The deadline for receipt of your resolutions is **Thursday, March 5, 2020**.

We encourage Lower Mainland LGA members to submit their resolutions to the Lower Mainland LGA for debate, rather than submitting them to UBCM. This is also the process preferred by UBCM. Lower Mainland LGA endorsed resolutions on province-wide issues are submitted *automatically* to UBCM for consideration at the UBCM Convention. Resolutions received from the Lower Mainland LGA, and supported by our membership as a whole, tend to hold more weight than those that are submitted by individual communities.

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### **DEADLINE FOR RESOLUTIONS**

All resolutions must be received in the LMLGA office by: **THURSDAY, MARCH 5, 2020**

### **SUBMISSION REQUIREMENTS**

Resolutions submitted to the Lower Mainland LGA for consideration shall be submitted as follows:

- one copy of the resolution via email to the Lower Mainland LGA Executive Director Shannon Story at [sstory@lmlga.ca](mailto:sstory@lmlga.ca) with subject header "Resolution-title of your resolution" or, in the case of multiple resolutions, subject header "Resolution-X number enclosed";
- include a cover letter as an attachment outlining how many resolutions you have sent and the title of each resolution;
- each resolution should not contain more than two "whereas" clauses; and
- background documentation must accompany each resolution submitted, and should be labeled "Background-Name of Resolution".

*You WILL receive an email notification that your resolution has been received within one week of receipt. If you do not receive an email confirmation, please call Shannon Story at 604-698-5753*

Sponsors should be prepared to introduce their resolutions on the Convention floor.

### **LATE RESOLUTIONS**

1. Resolutions submitted following the expiry of the regular deadline (March 5) shall be considered "Late Resolutions" and must comply with all other submission requirements. Please provide a copy of the late resolution as soon as possible to Shannon Story, Executive Director at [sstory@lmlga.ca](mailto:sstory@lmlga.ca)
2. Late resolutions shall be considered for discussion after all resolutions printed in the Resolutions Book have been debated.
3. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
4. Late resolutions cannot amend the constitution or bylaws of the Lower Mainland LGA.
5. Late resolutions must receive the approval of 2/3 of Voting Members in attendance at the annual general meeting to be considered.

#### **SUBMIT RESOLUTIONS TO:**

**Lower Mainland LGA  
Attention: Shannon Story  
PO Box 729  
Pemberton, BC, V0N 2L0  
Email: [sstory@lmlga.ca](mailto:sstory@lmlga.ca)  
Phone: (604) 698-5753**

### **THE RESOLUTIONS PROCESS**

1. Members submit their resolutions to Lower Mainland LGA for debate.
2. The Lower Mainland LGA submits the endorsed resolutions of provincial interest to UBCM.
3. The UBCM Resolution Committee reviews the resolutions submitted for consideration at the UBCM Convention.
4. Endorsed resolutions at the UBCM Convention are conveyed to the appropriate order of government, or relevant organization, for responses.
5. Once the responses have been conveyed to the UBCM they are forwarded to the sponsor for their review.

### **GUIDELINES FOR PREPARING RESOLUTIONS**

#### **The Construction of a Resolution:**

All resolutions contain a preamble and enactment clause. The preamble describes *the issue* and the enactment clause outlines *the action being requested*. A resolution should answer the following three questions:

- What is the problem?
- What is causing the problem?

- What is the best way to solve the problem?

### **Preamble:**

The preamble commences with a recital, or "WHEREAS", clause. This is a concise sentence about the nature of the problem or the reason for the request. It should clearly and briefly outline the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two "WHEREAS" clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

### **Enactment Clause:**

The enactment clause begins with the words "THEREFORE BE IT RESOLVED". It must convey the resolution's intent, and should propose a specific action by the Lower Mainland LGA.

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

### **How to Draft a Resolution:**

#### **1. Address one specific subject in the text of the resolution.**

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if the issues it addresses are too complex for them to understand quickly.

#### **2. Use simple, action-oriented language and avoid ambiguous terms.**

Explain the background briefly and state the desired action clearly. Delegates can then consider the resolution without having to struggle with complicated text or vague concepts.

#### **3. Provide factual background information.**

Even a carefully constructed resolution may not clearly indicate the problem or the action being requested. Where possible, provide factual background information to ensure that the "intent" of the resolution is understood.

Two types of background information help to clarify the "intent" of a resolution:

##### **i Supplementary Memo:**

A brief, one-page memo from the author, that outlines the background that led to the presentation and adoption of the resolution by the local government.

##### **ii Council/Board Report:**

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential background information and submit it with the resolution.

Resolutions submitted without adequate background information will not be considered until the sponsor has been consulted and has provided documentation outlining the intent of the resolution.

#### **4. Construct a brief, descriptive title.**

A title assists to identify the intent of the resolution and eliminates the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution.

For ease of printing in the Annual Report and Resolutions Book and for clarity of intent, a title should be no more than three or four words.

**5. Check legislative references for accuracy.**

Where necessary, identify:

- the correct jurisdictional responsibility (e.g., ministry or department within the provincial or federal government)
- the correct legislation, including the name of the Act

**6. Focus on issues that are relevant to all Lower Mainland members.**

The issue identified in the resolution should be relevant to other local governments in the Lower Mainland LGA. This will support proper debate on the issue and assist Lower Mainland LGA or UBCM to represent your concern effectively to the provincial or federal government on behalf of all local governments.

**7. Avoid repeat resolutions.**

In the past, resolutions have come back year after year on the same topic. Elected officials and staff are encouraged to search the UBCM Resolutions database available through the website at [www.ubcm.ca](http://www.ubcm.ca). Click on the “Resolutions and Policy” tab at the top of the page. It will be possible to locate any resolutions on the same topic that have been considered in the past and what the response has been. Endorsed resolutions are part of the advocacy agenda and duplicates are not required.

**8. Ensure that your own local government’s process for consideration, endorsement, and conveyance of resolutions to Lower Mainland LGA/UBCM is followed.**

**MODEL RESOLUTION**

**SHORT TITLE:** \_\_\_\_\_

**Local Government Name** \_\_\_\_\_

WHEREAS \_\_\_\_\_  
\_\_\_\_\_;

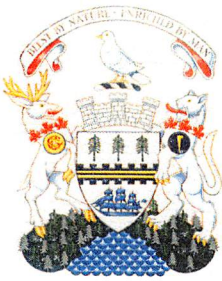
AND WHEREAS \_\_\_\_\_  
\_\_\_\_\_;

THEREFORE BE IT RESOLVED that \_\_\_\_\_  
\_\_\_\_\_.

(Note: A second resolve clause if it is absolutely required should start as follows:)

AND BE IT FURTHER RESOLVED that \_\_\_\_\_  
\_\_\_\_\_.

If you have any questions, please contact Shannon Story by email at [sstory@lmlga.ca](mailto:sstory@lmlga.ca) or by calling (604) 698-5753.



# CITY OF PORT MOODY

OFFICE OF THE MAYOR

February 4, 2020

To All BC Municipalities,

On January 14, 2020, at a Regular Meeting of Council, Port Moody City Council passed the following resolution:

Moved, seconded, and CARRIED

**WHEREAS** the City of Port Moody has recognized and has demonstrated over the past years its commitment to the importance of healthy citizens as the foundation of a healthy, engaged, and economically vibrant community;

**AND WHEREAS** the over 3 million Canadians, including many in our local communities, don't take medicines prescribed by their doctors because they can't afford them;

**AND WHEREAS** Canada is currently the ONLY country with a National Medicare Program that does not have a National Pharmacare Program;

**AND WHEREAS** the risk of having no insurance for medicines is high among lower income Canadians which includes the service industry, precarious working, and seasonal workers;

**AND WHEREAS** studies show that adding a National Pharmacare Program to our National Health Care System would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade;

**AND WHEREAS** recent research confirms that these gains can be achieved with little or no increase in public investment;

**AND WHEREAS** municipal government expenses for employee benefits would be significantly reduced by a National Pharmacare Program;

**AND WHEREAS** a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors;

**AND WHEREAS** a National Pharmacare plan is a sound policy, both economically and socially, the City of Port Moody express its support for the creation of a National Pharmacare program as an extension of Canadian Medicare, since health and economic studies now show that such as policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace, and lower costs for municipal government on taxpayers;

**THEREFORE BE IT RESOLVED THAT** the City of Port Moody call on the Federal Government to work with the provinces and territories to develop and implement a

100 Newport Drive, Port Moody, B.C. V3H 3E1 Telephone: 604.469.4515 Fax: 604.469.4664



**Universal Public National Pharmacare program as one of the first orders of business after the 2019 election;**

**AND THAT this letter be forwarded to all BC municipalities asking to write their support as well.**

Attached is the letter that the City of Port Moody sent to the Honourable Patty Hajdu, Minister of Health requesting the Federal Government to start working with the provinces and territories to develop and implement a Universal Public National Pharmacare Program.

We hope that you will join the City of Port Moody and write to the Minister of Health to support the creation of a National Pharmacare Program for all Canadians.

Thank you for your consideration.

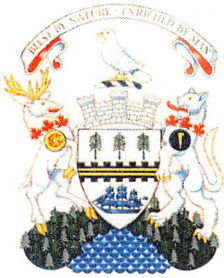
Sincerely,



Mayor Rob Vagramov  
City of Port Moody

**Attachments:**

1. Letter dated February 4, 2020 to the Minister of Health regarding National Pharmacare Program
2. Report dated December 17, 2019 from Councillor Amy Lubik regarding Supporting Universal National Pharmacare



# CITY OF PORT MOODY

OFFICE OF THE MAYOR

February 4, 2020

Email: [hcmminister.ministresc@canada.ca](mailto:hcmminister.ministresc@canada.ca)

Honourable Patty Hajdu, Minister of Health Canada  
Address Locator 0900C2  
Ottawa, Ontario K1A 0K9

To Honourable Patty Hajdu,

On January 14, 2020, at a Regular Meeting of Council, Port Moody City Council passed the following resolution:

Moved, seconded, and CARRIED

**WHEREAS the City of Port Moody has recognized and has demonstrated over the past years its commitment to the importance of healthy citizens as the foundation of a healthy, engaged, and economically vibrant community;**

**AND WHEREAS the over 3 million Canadians, including many in our local communities, don't take medicines prescribed by their doctors because they can't afford them;**

**AND WHEREAS Canada is currently the ONLY country with a National Medicare Program that does not have a National Pharmacare Program;**

**AND WHEREAS the risk of having no insurance for medicines is high among lower income Canadians which includes the service industry, precarious working, and seasonal workers;**

**AND WHEREAS studies show that adding a National Pharmacare Program to our National Health Care System would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade;**

**AND WHEREAS recent research confirms that these gains can be achieved with little or no increase in public investment;**

**AND WHEREAS municipal government expenses for employee benefits would be significantly reduced by a National Pharmacare Program;**

**AND WHEREAS a national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors;**

**AND WHEREAS a National Pharmacare plan is a sound policy, both economically and socially, the City of Port Moody express its support for the creation of a National Pharmacare program as an extension of Canadian Medicare, since health and economic studies now show that such a policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace, and lower costs for municipal government on taxpayers;**

**THEREFORE BE IT RESOLVED THAT the City of Port Moody call on the Federal Government to work with the provinces and territories to develop and implement a Universal Public National Pharmacare program as one of the first orders of business after the 2019 election;**

**AND THAT this letter be forwarded to all BC municipalities asking to write their support as well.**

With the costs of housing, food, and livability increasing daily, having the expense of medications adds another burden to peoples financial means. This can mean hard choices between medications and other needs and/or improper use of medications, especially for folks working in precarious employment sectors.

A recent study found that over 300,000 people had additional doctor visits, 93,000 had to go to the emergency department and 26,000 people were admitted to hospital – all because they couldn't pay for their medications. That creates a significant burden on the health care system, one that we can alleviate with a national drug plan.

The Pharmacare Program has been an initiative supported by the majority of Canadians, but it has yet to come to pass despite support from at least three federal parties. Health and wealth inequalities are growing across Canada and impact Port Moody residents, including a growing elder population; British Columbians may be hardest hit by lack of universal coverage, despite recent changes to provincial drug coverage, as demonstrated in a 2018 cross-institutional study.

Port Moody City Council is calling on the Canadian Minister of Health, for the second time, to create a Universal Public National Pharmacare program.

Regards,



Mayor Rob Vagramov  
City of Port Moody

CC: British Columbia Municipalities

Date: December 17, 2019  
 Subject: Supporting Universal National Pharmacare

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## Purpose

To ask that the City of Port Moody Write to the Federal Government in support of the implementation of a national pharmacare strategy as a priority following the 2019 election.

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## Recommendation

**WHEREAS, The City of Port Moody has recognized and has demonstrated over the past years its commitment to the importance of healthy citizens as the foundation of a healthy, engaged and economically vibrant community; and**

**WHEREAS, The over 3 million Canadians, including many in our local communities, don't take medicines prescribed by their doctors because they can't afford them; and**

**WHEREAS, Canada is currently the ONLY country with a National Medicare Program that does not have a National Pharmacare Program; and**

**WHEREAS, The risk of having no insurance for medicines is high among lower income Canadians which includes the service industry, precarious working and seasonal workers; and**

**WHEREAS, The studies show that adding a National Pharmacare Program to our National Health Care System would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade; and**

**WHEREAS, The recent research confirms that these gains can be achieved with little or no increase in public investment; and**

**WHEREAS, Municipal government expenses for employee benefits would be significantly reduced by a National Pharmacare Program; and**

**WHEREAS, A national prescription drug formulary would support better quality prescribing, including reducing dangerous and inappropriate prescribing to Canadian seniors; and**

**WHEREAS, A National Pharmacare plan is a sound policy, both economically and socially, the City of Port Moody express its support for the creation of a National Pharmacare program as an extension of Canadian Medicare, since health and economic**

**studies now show that such as policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace and lower costs for municipal government on taxpayers; therefore be it**

**BE IT RESOLVED, That the City of Port Moody call on the Federal Government to work with the provinces and territories to develop and implement a Universal Public National Pharmacare program as one of the first orders of business after the 2019 election.**

**AND THAT this letter be forwarded to all BC municipalities asking to write their support as well.**

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## Background

In 2017, the City of Port Moody wrote to the federal government to support the development of a Nation Pharmacare program (**attachment 1**); this has been initiative supported by the majority of Canadians, but it has yet to come to pass despite support from at least three major parties. Growing health and wealth inequalities impact Port Moody residents, including a growing elder population; BC residents may be hardest hit by lack of universal coverage, despite recent changes to provincial drug coverage, as demonstrated in a 2018 cross-institutional study <https://www.myprincegeorgenow.com/68282/bc-residents-struggling-afford-prescription-drugs/>. Studies have shown that 88% of Canadians support universal medicare as a component of our universal health care system, as was summarized in a brief to the house of commons <https://www.ourcommons.ca/Content/Committee/421/HESA/Brief/BR8352162/br-external/AngusReidInstitute-e.pdf>.

As Port Moody moves into budget season, it makes sense to push for policies from other sphere of government that will take pressure off of our residents, and indeed off of our corporate coffers, as [studies from the Columbia Institute and Canadian Doctors for Medicare](#) have calculated that local governments across Canada would save millions if such a system was in place, which is why it has been endorsed by the Surrey Board of Trade and the [BC Chamber of Commerce](#).

Now is an opportune time for local governments to remind the federal government that a national pharmacare strategy needs to be a priority.

## Discussion

Writings from the [Canadian Labour Congress demonstrate why national universal pharmacare would benefit our residents, our city as a corporation, and small businesses:](#)

Finally, some good news for [the millions of Canadians](#) who have to choose between paying for groceries or their prescription medications.

Canada's Advisory Council on the Implementation of National Pharmacare has laid out a clear path for public, single-payer, universal pharmacare in its [final report](#).

“The time for universal, single-payer, public pharmacare has come,” writes Dr. Eric Hoskins, the Council’s chair. “This is our generation’s national project: better access to the medicines we need, improved health outcomes and a fairer and more sustainable prescription medicine system.”

This is the unfinished business of medicare, as envisioned by the late Tommy Douglas. As Saskatchewan’s seventh premier, Mr. Douglas pioneered North America’s first universal, single-payer health care system. It would become a cornerstone of Canada’s social safety net and a key pillar of our nation.

We know that a fair society must be one in which every person has the opportunity to succeed and to thrive... we believe that universal, public pharmacare is a necessary step towards greater fairness.

As [numerous studies](#) have shown, millions of Canadians are struggling to afford to pay for their prescription medications. One study found that nearly a million Canadians sacrificed basic needs such as food, and close to a quarter of a million people gave up heating their homes. This lack of affordability is hurting not only people’s health and well-being, but the [economic strength of our communities](#).

The new report demonstrates that every family will save, on average, \$350 per year on medications. It also points out that the average business owner will save about \$750 per employee. That will open up capacity for businesses to increase wages, or expand other types of coverage, including for dental and vision care. It also supports small businesses that find it difficult to compete for workers when they can’t afford to offer drug coverage.

There will be an upfront cost, specifically at the outset, but as time goes on, the money our provincial health care systems will save will be significant. A [recent study](#) found that over 300,000 people had additional doctor visits, 93,000 had to go to the emergency department and 26,000 people were admitted to hospital – all because they couldn’t pay for their medications. That creates a significant burden on the health care system, one that we can alleviate with a national drug plan.

### Other Option(s)

THAT the report dated November 12, 2019 from Councillor Amy Lubik regarding Supporting Universal National Pharmacare be received for information.

### Financial Implications

There are no financial implications related to this report.

### Communications and Civic Engagement Initiatives

There are no communications or civic engagement initiatives required by the recommendations in this report.

### Attachment(s)

1. Delegation Application regarding Pharmacare from May 15, 2018 City of Port Moody Committee of the Whole Meeting

**For Metro Vancouver meetings on Friday, January 31, 2020**

*Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact [Greg.Valou@metrovancover.org](mailto:Greg.Valou@metrovancover.org) or [Kelly.Sinowski@metrovancover.org](mailto:Kelly.Sinowski@metrovancover.org)*

**Metro Vancouver Regional District**

**E 1.1 Contribution Agreement – Pacific Parklands Foundation**

**APPROVED**

The Pacific Parklands Foundation (PPF) is a charitable public foundation and society established by a Greater Vancouver Regional District Board resolution in 2000. PPF operates with the mandate to support Metro Vancouver Regional Parks. Since 2001, Metro Vancouver has provided an annual contribution to PPF to cover core operating expenses.

Metro Vancouver Regional District’s three-year Contribution Agreement with PPF for \$175,000 annually expired at the end of 2019.

The Board approved a Contribution Agreement between the MVRD and PPF for a three-year term starting January 1, 2020, which includes status quo contribution funding of \$175,000 in 2020 with inflation increases for 2021 and 2022 that result in total contribution funding of \$179,000 (2021) and \$183,000 (2022).

**E 2.1 Metro Vancouver Comments on the BC Zero Emission Vehicle Act Regulations Intentions Paper**

**APPROVED**

On December 3, 2019, Metro Vancouver submitted staff comments on the BC Zero Emission Vehicle Act (ZEV Act) Regulations Intentions Paper through the Ministry of Energy, Mines and Petroleum Resources (MEMPR) consultation process. The legislation is intended to ensure a greater availability of zero-emissions light-duty passenger vehicles at more affordable prices in B.C., and reduce greenhouse gas emissions. Staff identified issues with the proposed regulations that would limit the ability of the ZEV Act and regulations to increase ZEV sales in BC and lower greenhouse gas emissions.

Due to time constraints with the consultation period, the comments reflected the views of Metro Vancouver staff and were not reviewed or endorsed by the MVRD Board of Directors. A follow-up by the MVRD Board on Metro Vancouver’s staff submission may enhance the impact of local government staff comments.

The Board resolved to write a letter to the provincial Minister of Energy, Mines and Petroleum Resources endorsing Metro Vancouver’s staff submission on the BC ZEV Act Regulations Intentions Paper.

**G 1.1 Bowen Island Municipality – Metro Vancouver Regional District Security Issuing Bylaw No. 1298, 2020** **APPROVED**

As set out in the Community Charter, the MVRD must adopt a security issuing bylaw in order to enable Bowen Island Municipality to proceed with their long term infrastructure borrowing request of \$2,533,000. This borrowing relates to construction and improvement to water infrastructure, specifically the Cove Bay Water Treatment Plant. The municipality has met the regulatory requirements and has the legislative authority to undertake the planned infrastructure borrowing.

The Board, pursuant to Sections 182(1)(b) and 182(2)(a) of the Community Charter, gave consent to the request for financing from Bowen Island Municipality in the amount of \$2,533,000; gave first, second and third readings to the security issuing bylaw; passed and finally adopted said bylaw, then forwarded it to the Inspector of Municipalities for Certificate of Approval.

**G 1.2 Village of Lions Bay – Metro Vancouver Regional District Security Issuing Bylaw No. 1299, 2020** **APPROVED**

As set out in the Community Charter, the MVRD must adopt a security issuing bylaw in order to enable the Village of Lions Bay to proceed with their long term infrastructure borrowing request of \$600,000. This borrowing relates to construction and improvement to water infrastructure. The Village of Lions Bay has met the regulatory requirements and has the legislative authority to undertake the planned infrastructure borrowing.

The Board, pursuant to Sections 182(1)(b) and 182(2)(a) of the Community Charter, gave consent to the request for financing from the Village of Lions Bay in the amount of \$600,000; gave first, second and third readings to the bylaw; passed and finally adopted the bylaw and forwarded it to the Inspector of Municipalities for Certificate of Approval.

**G 2.1 Regional Parks Service Amendment Bylaw No. 1290 Final Adoption** **APPROVED**

On November 1, 2019, the Board gave first reading to Amending Bylaw No. 1290 which will amend the Regional Parks Service Bylaw to authorize MVRD Parks to operate an extraterritorial area for the portion of Aldergrove Regional Park located in the City of Abbotsford.

In addition to the Province enacting Regulation 228/2019 (authorizing this extraterritorial area), as directed, staff have satisfied two prerequisite conditions for the Amending bylaw: first, consent for the Amending Bylaw from the service participants has been obtained, and second, approval from the Inspector of Municipalities has been obtained.

The Board passed and finally adopted Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1290, 2019.



## **I 1 Information Items**

**RECEIVED**

The Board received information items from the Performance and Audit Committee.

### **5.1 MVRD Audit Plan from BDO Canada LLP**

Metro Vancouver Districts and the Metro Vancouver Housing Corporation are required under provincial legislation to prepare annual financial statements, audited by a public accounting firm and approved by the Board by May 15th each year. The 2019 financial statements will be presented to the Performance and Audit Committee at its April meeting, prior to Board approval.

The report contains an audit planning report prepared by BDO Canada LLP, Metro Vancouver's auditors, outlining the audit approach, key audit areas, auditor responsibilities and audit deliverables. In addition, the report highlights a number of upcoming accounting standards, the most significant being the Asset Retirement Obligation requirement, effective fiscal year 2022. Management has started an impact assessment for this standard and will report back to the Committee on a continuous basis throughout the project.

### **5.5 Tender/Contract Award Information – September 2019 to November 2019**

During the period September 1, 2019 to November 30, 2019, the Purchasing and Risk Management Division issued 17 new contracts, each with a value in excess of \$500,000 (exclusive of taxes). In addition, there were three existing contracts requiring contract amendments, which necessitate further reporting to the Performance and Audit Committee. All awards and amendments were issued in accordance with the Officers and Delegation Bylaws 1208, 284 and 247 – 2014 and the Procurement and Real Property Contracting Authority Policy.

## **Greater Vancouver Water District**

### **E 1.1 Award of Contract Resulting from Request for Proposal (RFP) No. 19-371: Supply and Delivery of Steel Pipe for 2020 Water Services Construction Projects**

**APPROVED**

Request for Proposal No. 19-371 was issued for the supply and delivery of steel pipe for the 2020 Water Services construction projects, and Northwest Pipe Company was the only pre-qualified supplier that submitted a proposal.

The Board approved the award of a contract in the amount of up to \$17,531,398.16 (exclusive of taxes) to Northwest Pipe Company resulting from this RFP.

## Greater Vancouver Sewage and Drainage District

### E 1.1 Investing in Canada Infrastructure Program

APPROVED

The governments of Canada and British Columbia have committed up to \$150 million for the second intake of the Investing in Canada Infrastructure Program - British Columbia - Green Infrastructure - Environmental Quality. The program offers up to 73.33% of funding for approved projects, which would leave Metro Vancouver responsible for approximately \$8 million in costs for either of the two projects recommended in the report.

The Board directed staff to submit applications for grant funding for two projects, as described in the report:

- North Shore Wastewater Treatment Plant Tertiary Upgrade with a total estimated cost of \$30 million – 73.33% from Canada and the Province of British Columbia and a 26.67% GVS&DD funding commitment in the amount of \$8,001,000 toward the project.
- Waste-To-Energy Facility District Energy Program with a total estimated cost of \$30 million – 73.33% from Canada and the Province of British Columbia and a 26.67% GVS&DD funding commitment in the amount of \$8,001,000 toward the project.

### E 2.1 Board Appointments and Rescindments of Bylaw Enforcement Officers

APPROVED

Recent changes in staff have resulted in a need to update staff appointments as Board-designated municipal sewage control managers and municipal sewage control officers.

The Board, pursuant to the Greater Vancouver Sewerage and Drainage District Sewer Use Bylaw and the Environmental Management Act:

- appointed Metro Vancouver employee Nicole Gatto as a municipal sewage control officer;
- rescinded the appointments of former Metro Vancouver employees Larry Avanthay, Kristen Beattie and Johanna Legge as municipal sewage control officers; and
- appointed City of Vancouver employee Nicole Montgomery as a deputy sewage control manager.

The Board, pursuant to Section 28 of the Offence Act:

- appointed Metro Vancouver employee Nicole Gatto for the purpose of serving summons for alleged violations under the Greater Vancouver Sewerage and Drainage District Sewer Use Bylaw; and
- rescinded the appointments of former Metro Vancouver employees Larry Avanthay, Kristen Beattie and Johanna Legge.

**E 2.2 Award of Phase C – Tendering Services, for Northwest Langley Wastewater Treatment Plant – Design and Construction Engineering Services**

**APPROVED**

In 2019, the GVS&DD issued Request for Proposal (RFP) No. 19-007: Northwest Langley Wastewater Treatment Plant – Design and Construction Services, which was comprised of five phases. The first two phases (A&B) for indicative design revalidation and detailed design were awarded by the Board on June 28, 2019 for \$35,327,087 (exclusive of taxes) to CH2M Hill Canada Limited. The detailed design has advanced to a stage where equipment selection must begin.

The Board approved the award of Phase C - Tendering Services, in the amount of up to \$5,303,514 (exclusive of taxes) to the Phase A and Phase B consultant, CH2M Hill Canada Limited.

**E 3.1 2019 Integrated Solid Waste & Resource Management Plan Biennial Report**

**APPROVED**

The 2019 Integrated Solid Waste & Resource Management Plan Biennial Report is a progress report on the implementation of the existing Integrated Solid Waste and Resource Management Plan (ISWRMP), as required by the Province. The report contains statistics on the region’s waste diversion and disposal performance, including a waste diversion rate of 64% and a per capita disposal rate of 0.48 tonnes per year in 2018.

The report provides the implementation status of initiatives in the ISWRMP. Although Metro Vancouver is among the most successful jurisdictions in North America in reducing municipal solid waste, the region will not be able to reach its goal of 80% diversion without new regulatory and policy tools. Key opportunities for diversion include increasing performance in the multi-family and commercial/institutional sectors, as well as enhancing recovery of materials such as plastics, organics and construction and demolition waste. The Board has approved initiating an update of the solid waste management plan with a new plan expected by 2022 or 2023.

The Board directed staff to invite feedback on the 2019 Integrated Solid Waste and Resource Management Plan Biennial Report from public stakeholders and First Nations in BC with interests in the region, and directed staff to submit the 2019 Integrated Solid Waste and Resource Management Plan Biennial Report and feedback to the Ministry of Environment and Climate Change Strategy.

**E 3.2 Board Appointments and Rescindments of Bylaw Enforcement Officers**

**APPROVED**

Recent changes in staff have resulted in a need to update staff appointments as Board-designated officers under the Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw No. 181, 1996, the Environmental Management Act and the Offence Act.

The Board, pursuant to the Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw No. 181, 1996 and the Environmental Management Act:

- rescinded the appointments of the following persons as officers: Kristen Beattie, Larry Avanthay, and Johanna Legge; and
- appointed Metro Vancouver employee Nicole Gatto as an officer.

The Board, pursuant to the Offence Act, appointed Nicole Gatto for the purpose of serving summons under Section 28 of the Offence Act for alleged violations under the Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw No. 181, 1996.

**G 1.1 Greater Vancouver Sewerage and Drainage District Fermentation Operations Amending Bylaw No. 333, 2020**

**APPROVED**

A bylaw regulates small fermentation operations with discharge volumes of less than 3,000 hectolitres (hL) of wastewater in a 30-day period. The treatment fees defined in the Bylaw are based upon proxies for wastewater quantity and organic strength. Staff developed an amending bylaw containing treatment fees that more closely reflect actual treatment costs and are based upon data from inspections and sampling results for organic strength. The amending bylaw also reduces barriers by exempting very small operations producing less than 250 hL of liquor per year from treatment fees, resulting in slightly lower revenues while freeing up staff resources and reducing administrative costs. Engagement was undertaken with registered fermentation operations in the region through September 2019. Metro Vancouver staff have responded to all comments received, including clarification that the user fees are intended to reflect cost-recovery.

The Board gave first, second and third readings to Greater Vancouver Sewerage and Drainage District Fermentation Operations Amending Bylaw No. 333, 2020; and passed and finally adopted said bylaw.

## **Metro Vancouver Housing Corporation**

**E 1.1 Expression of Interest to Identify Potential Member Lands for Metro Vancouver Housing Development**

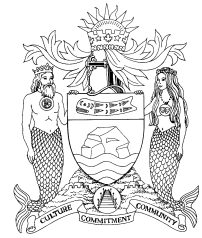
**RECEIVED**

The Metro Vancouver Housing 10-Year Plan sets a target for Metro Vancouver Housing to develop 1,350 new units over the next decade, at least 500 of which are targeted through partnerships on member lands. To support this target, the MVRD Board approved a new \$4 million annual tax requisition, starting in 2020.

To facilitate the use of these funds, staff have developed an Expression of Interest (EOI) to identify potential member lands that could be leased or sold to Metro Vancouver Housing at a nominal cost. This report introduces the EOI and outlines key considerations that Metro Vancouver Housing will use to prioritize opportunities.

The Board received the report for information.

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** February 24, 2020  
**TO:** Mayor and Council  
**FROM:** Sandra Kurylo, Director of Financial Services  
**SUBJECT:** White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330

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**RECOMMENDATION**

THAT Council receive for information the February 24, 2020 corporate report from the Director of Financial Services titled, "White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330."

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**INTRODUCTION**

The purpose of this corporate report is to introduce White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330, which is presented for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.

**PAST PRACTICE/POLICY/LEGISLATION**

The Community Charter requires that the 2020 to 2024 Financial Plan Bylaw be adopted before the property tax rate bylaw is adopted. The property tax rate bylaw must be adopted prior to May 15, 2020.

**ANALYSIS**

At its meeting of February 18, 2020, the Finance and Audit Committee resolved that the following amendments be made to the 2020 to 2024 Draft Financial Plan:

- Add the amounts budgeted and unspent in 2019 for a Temporary Economic Development Officer (\$60,000) and for a consultant to update the Economic Strategy (\$50,000) to the 2020 budget, and combine them so the full one-time amount (\$110,000) is allocated to the Temporary Economic Development Officer position.
- Convert the Temporary Full-Time Communications Assistant position to a Regular Full-time position effective October 1, 2020.
- Reduce the contribution to the Capital Works Reserve by \$222,000 in 2020 and gradually reinstate this amount such that the balance of the Capital Works Reserve at the end of 2024 is the same as it would have been prior to this change being made.

At that meeting, staff advised that a provision has also been incorporated in the 2020 to 2024 Draft Financial Plan for expenditures of \$4.2M to repair the January 31 to February 2 storm damage in Duprez Ravine. The budgeted funding sources are \$3.36M from provincial Disaster

Financial Assistance, \$760,000 from the General Fund Infrastructure Reserve and \$80,000 from the Drainage Fund Infrastructure Reserve.

White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330 incorporates the above amendments, as well as those previously resolved by the Finance and Audit Committee. Prior to the above reduction in the contribution to the Capital Works Reserve being made, the projected balance of the Reserve, including interest, at the end of 2024 was \$5,027,200. In order to achieve that same balance with the reduced 2020 contribution and to smooth the impact on 2021 to 2024 property taxes, the annual contributions to the Capital Works Reserve were adjusted as follows:

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Contribution to the Capital Works Reserve PRIOR to the above adjustment	\$1,359,700	\$1,427,100	\$1,495,800	\$1,555,500	\$1,616,500
Revised Contribution to the Capital Works Reserve	\$1,137,700	\$1,265,100	\$1,478,800	\$1,708,500	\$1,889,500

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Projected Balance of the Capital Works Reserve PRIOR to the above adjustment	\$3,123,600	\$2,520,500	\$3,366,600	\$4,112,200	\$5,027,200
Revised Projected Balance of the Capital Works Reserve	\$2,899,300	\$2,128,200	\$2,949,300	\$3,841,000	\$5,026,300

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Revised Projected Property Tax Increases	3.59%	3.00%	3.03%	2.93%	2.89%

A 3.59% property tax increase in 2020 equates to \$120 on an average detached single family home and \$46 on an average strata property in the City.

When preparing the Bylaw, an error was discovered in a formula that impacts the sanitary sewer user fee revenue budget. Correcting it resulted in a \$47,000 reduction in that budget for 2020 as well as a corresponding reduction in the contribution to the Sanitary Sewer Infrastructure Reserve. This does not impact the 2020 sewer user fee rate.

In addition, a budget for amortization expense has been added into White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330. This is an accounting requirement for the format of the Bylaw. It does not impact property taxes or City reserves.

### **CLIMATE CHANGE IMPLICATIONS**

White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330 authorizes certain expenditures that will help reduce the community's carbon footprint. Examples include the purchase and installation of another electric vehicle charging station and an expenditure provision for a City top-up program to the Provincial Better Homes Plan.

### **CONCLUSION**

It is recommended that White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330 be given first, second and third readings.

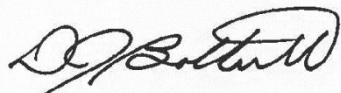
Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

### **Comments from the Chief Administrative Officer:**

This corporate report provides information in support of White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No 2330.



Dan Bottrill  
Chief Administrative Officer







	2020	2021	2022	2023	2024
<b>Revenues:</b>					
Municipal Property Taxes	\$ 23,523,800	\$ 24,842,700	\$ 26,165,300	\$ 27,168,500	\$ 28,102,000
Regional Library Levy	977,800	997,400	1,017,300	1,037,600	1,058,400
BIA Levy	337,000	343,000	350,000	357,000	364,000
Local Improvement Parcel Tax	5,206	5,200	5,200	-	-
Grant in Lieu of Taxes & Utility Levy	280,200	285,800	291,500	297,300	303,200
Development Cost Charges	884,100	1,278,700	914,800	1,541,200	1,178,800
Fees & Charges	15,866,400	16,608,900	17,406,300	18,218,500	18,926,100
Own/Other Sources	16,860,334	14,812,300	8,944,100	8,989,500	8,867,000
Government Grants	10,497,400	6,823,800	523,800	862,800	862,800
<b>Total Revenues</b>	<b>\$ 69,232,240</b>	<b>\$ 65,997,800</b>	<b>\$ 55,618,300</b>	<b>\$ 58,472,400</b>	<b>\$ 59,662,300</b>
<b>Expenses:</b>					
Interest on Debt	694,663	694,700	694,700	687,000	681,300
Other Municipal Purposes	40,008,100	40,859,600	41,686,000	42,823,300	43,943,100
Amortization Expense	9,288,000	10,309,000	11,194,000	9,827,000	8,337,000
<b>Total Expenses</b>	<b>\$ 49,990,763</b>	<b>\$ 51,863,300</b>	<b>\$ 53,574,700</b>	<b>\$ 53,337,300</b>	<b>\$ 52,961,400</b>
<b>Surplus Before Adjustments</b>	<b>\$ 19,241,477</b>	<b>\$ 14,134,500</b>	<b>\$ 2,043,600</b>	<b>\$ 5,135,100</b>	<b>\$ 6,700,900</b>
<b>Adjustment for Non Cash Items:</b>					
Amortization Expense	9,288,000	10,309,000	11,194,000	9,827,000	8,337,000
<b>Adjustments for cash items not recognized as revenues or expenses in the Statement of Operations:</b>					
Tangible Capital Asset Expenditures	(28,685,000)	(32,097,000)	(12,797,000)	(13,998,000)	(13,652,000)
Principal Payments on Long Term Debt	(702,426)	(725,400)	(749,000)	(773,400)	(780,600)
Transfer from Capital Works Reserve	1,987,000	2,086,000	708,000	884,000	792,000
Transfer from Land Sale Reserve	200,000	-	-	-	-
Transfer from Equipment Replacement Reserve	1,372,000	498,000	383,000	80,000	210,000
Transfer from Statutory Community Amenity Contribution Reserve	3,110,000	50,000	50,000	50,000	50,000
Transfer from Water Fund Internal Loan Reserve	-	-	600,000	-	-
Transfer from Other Reserves	6,774,348	17,674,000	7,319,100	7,682,400	7,350,400
Transfer from Operating Funds	4,248,700	4,539,700	4,446,400	4,361,800	4,603,000
Transfer to Capital Works Reserve	(1,137,700)	(1,265,100)	(1,478,800)	(1,708,500)	(1,889,500)
Transfer to Equipment Replacement Reserve	(605,800)	(628,800)	(641,600)	(654,700)	(667,900)
Transfer to Statutory Community Amenity Contribution Reserve	(2,880,000)	(3,600,000)	(250,000)	(250,000)	-
Transfer to Water Fund Internal Loan Reserve	-	-	(600,000)	-	-
Transfer to Other Reserves	(7,926,899)	(6,400,200)	(5,746,300)	(6,238,900)	(6,415,300)
Transfer to Surplus	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
Transfer to Capital Funds	(4,248,700)	(4,539,700)	(4,446,400)	(4,361,800)	(4,603,000)
<b>Financial Plan Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**White Rock Financial Plan (2020 to 2024) Bylaw, 2020, No. 2330**

**Schedule B - Revenue and Tax Policy Statements**

**1. Proportions of 2020 Revenue:**

Property Value Taxes	36%
Fees & Charges	23%
Other Sources	41%

Property Value Taxes are typically the largest revenue source in the City’s Financial Plans. However, in this Financial Plan, the City has budgeted to receive or recognize a significant amount of community amenity contributions from developers, building permit fees as well as government grants, which have skewed the figures temporarily. These items are included in the above “Other Sources” revenue category. Property Value Taxes include municipal, Fraser Valley Regional Library, and Business Improvement Area levies as well as grants & levies received in lieu of taxes from certain utility companies.

Fees and Charges represent 23% of 2020 budgeted revenue. The most significant of these are water, sanitary sewer, drainage and solid waste user fees, as well as Recreation and Culture program revenue.

The Other Sources category represents 41% of 2020 budgeted revenue. The revenue proportions are skewed temporarily due to a significant amount of community amenity contribution and building permit revenue budgeted to be received or recognized. As well, the City is budgeting to receive significant government grants, which are also included in this revenue category. Other components of Other Sources revenues include pay parking, investment income and business licences.

Over the four years 2021 to 2024, these proportions are projected to remain similar, except for fluctuations in projected community amenity contribution revenue, building permit revenue and government grants.

**2. 2020 Municipal Property Tax Distribution:**

Class 1 Residential	91.04%
Class 2 Utility	0.21%
Class 5 Light Industry	0.01%
Class 6 Business & Other	8.71%
Class 8 Recreational & Nonprofit	0.03%

The calculation of municipal property tax distribution is based on historical class multiples, as adjusted by new development. These figures may be adjusted when the 2020 property tax rates are finalized.

### **3. Permissive Tax Exemptions:**

White Rock Council Policy No. 317 details the City's policy for permissive property tax exemptions, in accordance with the Community Charter. This policy provides the criteria for granting permissive tax exemptions to certain properties in the following categories:

- Land surrounding the buildings of places of worship;
- Burlington Northern Santa Fe Railway property leased by the City;
- City properties leased to not-for-profit organizations that are providing a community service not currently available through the City and have not previously paid property taxes on the City property in question;
- Property owned by organizations whose principal purpose is to directly support Peace Arch Hospital's provision of health and wellness services to citizens of White Rock;
- Property owned by a charitable, philanthropic or other not-for-profit organization whose principal purpose is delivery of social services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community; and
- Property owned by not-for-profit organizations whose principal purpose is delivery of cultural services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community.

At this time there is no change anticipated to the City's Permissive Tax Exemption Policy.

Permissive tax exemptions granted for 2020 will be listed in the City's 2020 Annual Report.



	2020	2021	2022	2023	2024
<b>Revenues:</b>					
Municipal Property Taxes	\$ 23,523,800	\$ 24,842,700	\$ 26,165,300	\$ 27,168,500	\$ 28,102,000
Regional Library Levy	977,800	997,400	1,017,300	1,037,600	1,058,400
BIA Levy	337,000	343,000	350,000	357,000	364,000
Local Improvement Parcel Tax	5,206	5,200	5,200	-	-
Grant in Lieu of Taxes & Utility Levy	280,200	285,800	291,500	297,300	303,200
Development Cost Charges	884,100	1,278,700	914,800	1,541,200	1,178,800
Fees & Charges	15,866,400	16,608,900	17,406,300	18,218,500	18,926,100
Own/Other Sources	16,860,334	14,812,300	8,944,100	8,989,500	8,867,000
Government Grants	10,497,400	6,823,800	523,800	862,800	862,800
<b>Total Revenues</b>	<b>\$ 69,232,240</b>	<b>\$ 65,997,800</b>	<b>\$ 55,618,300</b>	<b>\$ 58,472,400</b>	<b>\$ 59,662,300</b>
<b>Expenses:</b>					
Interest on Debt	694,663	694,700	694,700	687,000	681,300
Other Municipal Purposes	40,008,100	40,859,600	41,686,000	42,823,300	43,943,100
Amortization Expense	9,288,000	10,309,000	11,194,000	9,827,000	8,337,000
<b>Total Expenses</b>	<b>\$ 49,990,763</b>	<b>\$ 51,863,300</b>	<b>\$ 53,574,700</b>	<b>\$ 53,337,300</b>	<b>\$ 52,961,400</b>
<b>Surplus Before Adjustments</b>	<b>\$ 19,241,477</b>	<b>\$ 14,134,500</b>	<b>\$ 2,043,600</b>	<b>\$ 5,135,100</b>	<b>\$ 6,700,900</b>
<b>Adjustment for Non Cash Items:</b>					
Amortization Expense	9,288,000	10,309,000	11,194,000	9,827,000	8,337,000
<b>Adjustments for cash items not recognized as revenues or expenses in the Statement of Operations:</b>					
Tangible Capital Asset Expenditures	(28,685,000)	(32,097,000)	(12,797,000)	(13,998,000)	(13,652,000)
Principal Payments on Long Term Debt	(702,426)	(725,400)	(749,000)	(773,400)	(780,600)
Transfer from Capital Works Reserve	1,987,000	2,086,000	708,000	884,000	792,000
Transfer from Land Sale Reserve	200,000	-	-	-	-
Transfer from Equipment Replacement Reserve	1,372,000	498,000	383,000	80,000	210,000
Transfer from Statutory Community Amenity Contribution Reserve	3,110,000	50,000	50,000	50,000	50,000
Transfer from Water Fund Internal Loan Reserve	-	-	600,000	-	-
Transfer from Other Reserves	6,774,348	17,674,000	7,319,100	7,682,400	7,350,400
Transfer from Operating Funds	4,248,700	4,539,700	4,446,400	4,361,800	4,603,000
Transfer to Capital Works Reserve	(1,137,700)	(1,265,100)	(1,478,800)	(1,708,500)	(1,889,500)
Transfer to Equipment Replacement Reserve	(605,800)	(628,800)	(641,600)	(654,700)	(667,900)
Transfer to Statutory Community Amenity Contribution Reserve	(2,880,000)	(3,600,000)	(250,000)	(250,000)	-
Transfer to Water Fund Internal Loan Reserve	-	-	(600,000)	-	-
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