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THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

Notice of Special
Meeting on Page 41
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April 8, 2020

A **SPECIAL MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC**, on **TUESDAY, APRIL 14, 2020** to begin at **5:00 p.m.** for the transaction of business as listed below.

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M083 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

Please note you can watch the meeting, as well as previous meetings, online www.whiterockcity.ca/councilmeetings .

T. Arthur, Director of Corporate Administration

A G E N D A

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its Special Council meeting scheduled for April 14, 2020 as circulated.

3. ADOPTION OF MINUTES

- a) April 6, 2020 – Regular Council meeting

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RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

- a) April 6, 2020 – Regular Council meeting

4. REPORTS

4.1 COVID-19 GLOBAL PANDEMIC (VERBAL UPDATES)

a) GENERAL UPDATE

Dan Bottrill, Chief Administrative Officer and Phil Lemire, Fire Chief to give a verbal update regarding COVID-19.

- b) **HOMELESS: FOOD DISTRIBUTION AND TEMPORARY TRANSITIONAL SHELTER**
Eric Stepura, Director of Recreation and Culture, to give a verbal update regarding Homeless: Food Distribution and Temporary Transitional Shelter during the global pandemic. Item for Council discussion and guidance.

4.2 MURAL TO RECOGNIZE FIRST RESPONDERS AND HEALTH CARE WORKERS

a) **CORPORATE REPORT**

Corporate report dated April 14, 2020 from the Director of Recreation and Culture titled “Mural to Recognize First Responders and Health Care Workers”.

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RECOMMENDATION

THAT Council receive for information the corporate report dated April 14, 2020 from the Director of Recreation and Culture entitled “Mural to recognize First Responders and Health Care Workers”.

b) **MOTION FROM COUNCILLOR CHESNEY / MURAL TO RECOGNIZE FIRST RESPONDERS AND HEALTH CARE WORKERS**

At the April 6, 2020 Regular Council Meeting Councillor Chesney provided the following Notice of Motion for consideration at this time:

THAT the City of White Rock approves the proposal by mural artist Jim Davidson to create a stunning wall mural that pays tribute to our first responders and health care workers in this difficult time:

- *Approximately \$2,000 to paint a mural in White Rock, noting there are three (3) potential high traffic areas in the Uptown District.*

5. MOTIONS

5.1 RESIDENT PERMIT PARKING ON THE EAST SIDE OF THE 1500 BLOCK OF KENT STREET

Councillor Trevelyan provided following Motion for consideration at this time:

THAT Council directs staff to bring forward a corporate report with information in regard to creating resident permit parking on the east side of the 1500 Block of Kent Street (block on Kent Street opposite of Mccaud Park, and closest to Johnston Road and Earl Marriott Secondary School) permitting residents the option to purchase a parking permit that would enable them to park in front of their home.

5.2 SPEED LIMIT ON THRIFT AVENUE / ADJACENT TO MACCAUD PARK

Mayor Walker provided the following Motion for consideration at this time:

THAT Council directs staff to bring forward a corporate report outlining an assessment to determine whether the speed limit should be changed from 50 km to 30 km on Thrift Avenue adjacent to Maccaud Park.

6. CONCLUSION OF THE APRIL 14, 2020 SPECIAL COUNCIL MEETING

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan (via electronic means – Ministerial Order No. M083)

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
J. Gordon, Director of Engineering and Municipal Operations (via electronic means)
C. Isaak, Director of Planning and Development Services
C. Ponzini, Director of Financial Services

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M083 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

1. CALL MEETING TO ORDER

The meeting was called to order at 7:00 p.m.

1.1. FIRST NATIONS LAND ACKNOWLEDGEMENT

Mayor Walker noted the following:

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

2020-173

It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopts the agenda for its regular meeting scheduled for April 6, 2020 as circulated:

CARRIED

3. ADOPTION OF MINUTES

2020-174

a) Regular Council Meeting – March 30, 2020

It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopts the following meeting minutes as circulated:

a) Regular Council Meeting – March 30, 2020 as amended as follows:

Item 6. 2.1, that the signage refer to hospital staff “and visitors”

AND THAT the minutes be adopted as amended.

CARRIED

4. QUESTION AND ANSWER PERIOD

Due to the COVID-19 global pandemic, Question and Answer Period has been temporarily suspended until further notice. You may forward questions and comments to Mayor and Council by emailing ClerksOffice@whiterockcity.ca with **Question and Answer Period** noted in the subject line. Your questions and comments will be noted along with answers and placed on the City's website. You will be notified directly once this has been completed.

2020-175

It was MOVED and SECONDED

THAT Council receives for information the following correspondence was received by 8:30 a.m., April 1, 2020, with respect to Question and Answer Period:

- D. Cameron, resident, expressing concerns and comments regarding the City's closure of waterfront parking lots due to the COVID-19 Pandemic.

CARRIED

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

Due to the COVID-19 global pandemic, Delegations will be temporarily postponed/suspended until further notice. If you wish to appear as a delegation in the future, please continue to submit your application to ClerksOffice@whiterockcity.ca or call 604 541 2212 and staff will keep you updated on when Delegations will resume.

5.2 PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

Mayor Walker introduced Colleen Ponzini, the City's new Director of Financial Services. Ms. Ponzini who joins the City of White Rock bringing with her experience with Metro Vancouver, and most recently the Director of Finance with the City of New Westminster.

6.2.1. VERBAL UPDATE COVID-19

Staff provided a City update in response to the COVID-19 Global Pandemic:

- Many City staff are now telecommuting, the majority of these are to promote social distancing
- The City has laid-off 25 casual employees
- As the health crisis continues, there will be further changes. The City is exploring what those options are
- Staff will be bringing forward an update on the Pandemic's Financial impacts to the City
- The City is planning for the health crisis and related precautions to continue until September, hoping that it does not last that long; however, best to be prepared

- In follow-up to last week's direction, staff have posted free parking signage around the hospital, which is there for health-care workers and hospital visitors
- The general volume of social distancing complaints to the City has been reduced
- The way emergency calls are dispatched has been shifted in order to assist in reducing the level of point of contact. If the call is not fire related, and if appears an ambulance is unable to respond within 20 minutes, Fire Services will be notified to answer the call. With these changes, the City has seen a reduction in the number of calls to the fire department
- Auxiliary firefighter training is occurring online

GENERAL QUESTIONS REGARDING COVID-19

Council had an opportunity to ask questions with respect to COVID-19, and the following information was provided:

- The City will be reviewing the list of positions recently approved for 2020 in the Financial Plan to see what can be deferred. For example, the Special Events Coordinator position is not required for this year due to event cancellations
- The two (2) potential part time positions / Payroll and Human Resources it was clarified they cannot be combined as they are very specific skillsets required to complete the work
- There has been an overall decreased in the number of visitors to the Promenade, likely impacted by the Pier, Waterfront Parking Lot and City Parkade closures
- Many due dates, such as property tax deadlines, are imposed by the Province, and the City awaits their direction with respect to awarding extensions, etc.

FIRE ON FOSTER STREET

The Fire Chief provided the following comments with respect to a fire on Foster Street, April 6, 2020 a.m.

- Fire crews responded to a fire on the 1400 block of Foster Street
- The building was evacuated and residents were brought to the White Rock Community Centre where the City's Emergency Services team was on site and assisting while still practicing physical distancing
- Most residents have been able to return to their units, with three (3) units impacted to the point where residents were displaced.

2020-176

It was MOVED and SECONDED

THAT Council receives the information provided by D. Bottrill, Chief Administrative Officer and P. Lemire, City Fire Chief regarding an update on COVID-19 pandemic, how the City is being impacted and different strategies that have been undertaken.

CARRIED

6.2.2

WATER SERVICES BYLAW, 2015, NO. 2117, AMENDMENT NO. 7, BYLAW, 2020, NO. 2339

Corporate report dated April 6, 2020 from the Director of Financial Services titled "Water Services Bylaw, 2015, No. 2117, Amendment No. 7, Bylaw, 2020, No. 2339".

2020-177

It was MOVED and SECONDED

THAT Council receives for information the corporate report dated April 6, 2020, from the Director of Financial Services, titled “Water Services Bylaw, 2015, No. 2117, Amendment No. 7, Bylaw, 2020, No. 2339”.

CARRIED

6.2.3

**POTENTIAL FINANCIAL IMPACTS ON THE CITY OF WHITE ROCK’S
2020 – 2024 FINANCIAL PLAN**

Corporate report dated April 6, 2020 from the Director of Financial Services titled “Potential Financial Impacts on the City of White Rock’s 2020 – 2024 Financial Plan”.

Staff provided a report about the financial impacts that can, and will, come as a result of the COVID-19 Global Pandemic. Projections in the report were calculated to the end of May. The City will continue to plan for further issues, and the numbers may increase as a result.

Council posed the following questions regarding TransLink tax:

- Noted in the information was parking revenues will decrease by approximately by \$ 900,000
- The City pays funds to Burlington Northern Santa Fe (BNSF) for their Annual Agreement and TransLink
Staff noted the BNSF Agreement must continue to be paid, however the TransLink fee is in direct relation to what the City is collecting in parking revenue so that will be proportionate to the City not collecting parking funds

2020-178

It was MOVED and SECONDED

THAT Council receives for information the April 6, 2020 corporate report from the Director of Financial Services titled, “Potential Financial Impacts on the City of White Rock’s 2020 – 2024 Financial Plan”.

CARRIED

6.2.4

HOUSING NEEDS REPORT - FUNDING APPLICATION TO UBCM

Corporate report dated April 6, 2020 from the Director of Planning and Development Services titled “Housing Needs Report - Funding Application to UBCM”.

In response to Council’s questions, staff clarified that the numbers across the top of the chart included reference the approximate rates that a consultant would charge hourly. Staff also advised that the City’s Housing Advisory Committee will be referenced in the application.

2020-179

It was MOVED and SECONDED

THAT Council:

1. Receives for information the corporate report dated April 6, 2020, from the Director of Planning and Development Services, titled “Housing Needs Report – Funding Application to UBCM;”
2. Adopts a resolution indicating support for the current proposed activities (work plan) and willingness to provide overall grant management if awarded funding; and
3. Authorizes staff to finalize and submit the application package to UBCM as presented in Appendix A to this corporate report.

CARRIED

7.

MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1

STANDING AND SELECT COMMITTEE MINUTES

None

7.2

STANDING AND SELECT COMMITTEE RECOMMENDATIONS

The following Advisory Bodies / Committee recommendations were deferred from the March 30, 2020 Regular Council meeting.

Due to the number of recommendations a portion were placed on this agenda for consideration at this time and the next Council meeting agenda will include the remaining recommendations.

7.2.1

The following recommendations have been brought forward from the **Housing Advisory Committee** meeting held on February 26, 2020:

RECOMMENDATION #1: SHORT TERM RENTAL/ SECONDARY SUITE POLICY

2020-180

It was MOVED and SECONDED

THAT Council directs staff to incorporate the following as a mission statement for a future short term rental and secondary suite policy: Will support homeowners in developing short or long terms rentals that are safe and affordable for whomever is going to be occupying the unit(s).

CARRIED

Note: Councillor Manning, Council Liaison to the Committee, clarified that the support noted in the recommendation would not be financial, but to provide guidance to homeowners wishing to develop short or long-term affordable rentals and what makes the unit safe.

RECOMMENDATION #2: NON-MARKET HOUSING

2020-181

It was MOVED and SECONDED

THAT Council directs staff to explore opportunities for partnerships in non-market housing.

CARRIED

Note: In response to questions, it was noted that the City is always seeking new partnerships, in many forms (non-profit partnerships, or providing assistance to organizations, etc). This recommendation reinforces the City's role. It is the intent that Council will be informed of partnership opportunities as they arise.

7.2.2 The following recommendations have been brought forward from the **Economic Development Advisory Committee** meeting held on March 11, 2020:

RECOMMENDATION #1: ROLE RECOMMENDATIONS FOR THE ECONOMIC DEVELOPMENT OFFICER POSITION

Council noted that the role of the Economic Development Officer could take on different responsibilities as the health crisis continues. It was also noted that the City's new CAO will be commencing in the future, and this position should be held following their commencement.

2020-182

It was MOVED and SECONDED

THAT Council defers consideration of the following Economic Advisory Committee recommendation regarding the Economic Development Officer position until the Committee meets again:

THAT Council consider the Economic Development Officer role be responsible for the following areas:

- *Update the 2009 Economic Development Strategy;*
- *Undertaking a review of city regulations and bylaws related to business;*
- *Support the development of a work plan for the Economic Development Advisory Committee;*
- *Coordinate the implementation of recommendations from the Marine Drive Task Force;*
- *Establish and operate a business retention and expansion program; and,*
- *Investigate and pursue incentive programs, grants etc. for businesses in the City with a view to include making doing business in White Rock more affordable and enhance revenue opportunities.*

CARRIED

**RECOMMENDATION #2: COUNCIL-TO-COUNCIL MEETING WITH
WHITE ROCK'S SISTER CITY LA CONNER, WASHINGTON**

It was noted that with the Canadian/USA borders currently closed, this recommendation should be placed on hold.

2020-183

It was MOVED and SECONDED

THAT Council defers decision on the following recommendation until cross border travel is permitted again:

THAT Council consider the following questions for the upcoming Council-to-Council meeting with La Connor, Washington:

- *What are the two (2) biggest challenges your business community faces?*
- *What are the two (2) biggest challenges you general community faces?*
- *How does the municipality support the business community?*
- *How did the community build its attraction as a destination where visitors travel for an hour or two (2) to spend the day?*
- *What community development support groups exist and how do they work together? For example, White Rock has a Chamber of Commerce, BIA, White Rock Tourism, Marine Drive Task Force and Economic Development Advisory Committee.*
- *What are your mid to long term goals for continued strengthening of the community?*
- *How has the neighbouring relationship with the Swinomish Indian Tribal Community helped or detracted you from reaching your goals?*
- *Do you have an Economic Development Officer and, if so, what is that person's role?*
- *How can the City of White Rock support La Connor with its economic development, and vice versa?*

CARRIED

7.2.3

The following recommendations have been brought forward from the **Tour de White Rock Committee** meeting held on March 12, 2020:

2020-184

RECOMMENDATION: MEN'S ROAD RACE START TIME

It was MOVED and SECONDED

THAT Council defers decision on this recommendation due to the 2020 Tour de White Rock being cancelled.

THAT Council receive and endorse the following recommendation from the Tour de White Rock Committee for information:

- *THAT the Tour de White Rock Committee move the Sunday Men's Road Race start time to 9:00 am.*

CARRIED

8.

BYLAWS AND PERMITS

8.1 BYLAWS

8.1.1 BYLAW 2337 - COUNCIL AND COMMITTEE PROCEDURE BYLAW, NO. 2232, 2018, AMENDMENT NO. 3, 2020, NO. 2337

Proposed amendment to permit electronic participation at Council and Standing Committee meetings by Council members. The bylaw was discussed by the Governance and Legislation Committee at their March 17, 2020 meeting and received three readings at the March 23, 2020 Special meeting. Notice was published in the March 26 and April 2, 2020 editions of the Peace Arch News.

As of 8:30 a.m. on Wednesday, April 1, 2020, one (1) submission was received in regard to Bylaw 2337:

- Letter dated March 26, 2020 from “R”

Council noted that the written submission was unsigned and questioned the validity of receiving information in this form. Staff advised that they bring forward submissions as they are received. Council are to determine how to consider the information presented.

RECOMMENDATION #1: WRITTEN SUBMISSIONS

2020-185

It was MOVED and SECONDED

THAT Council receives the written submission(s) regarding “*Council and Committee Procedure Bylaw, No. 2232, 2018, Amendment No. 3, 2020, No. 2337*”.

CARRIED

2020-186

It was MOVED and SECONDED

THAT Council gives final reading to “*Council and Committee Procedure Bylaw, No. 2232, 2018, Amendment No. 3, 2020, No. 2337*”.

CARRIED

8.1.2 BYLAW 2339 - WATER SERVICES BYLAW, 2015, NO. 2117, AMENDMENT NO. 7, BYLAW, 2020, NO. 2339

Bylaw 2339 proposes adjustments to section 8.2 “Invoice and Payment” that would adjust the payment deadline in response to the COVID-19 Pandemic crisis. This bylaw was the subject of a corporate report noted earlier in the agenda as item 6.2.2 and is presented for consideration of first, second, third, **and** final reading (**in accordance with Ministerial Order #M-083, Council may give third and final bylaw reading on the same evening**).

2020-187

It was MOVED and SECONDED

THAT Council gives first, second and third reading to “*Water Services Bylaw, 2015, No. 2117, Amendment No. 7, Bylaw, 2020, No. 2339*”.

CARRIED

2020-186

It was MOVED and SECONDED

THAT Council gives final reading to “*Water Services Bylaw, 2015, No. 2117, Amendment No. 7, Bylaw, 2020, No. 2339*”.

CARRIED

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

2020-186

It was MOVED and SECONDED

THAT Council receives correspondence items 9.1.1 and 9.1.3 for information:

- 9.1.1** Email dated March 24, 2020 from S. Niven, Cystic Fibrosis Canada (BC and Yukon Region), requesting May be proclaimed as Cystic Fibrosis Awareness Month”;
- 9.1.2** Letter dated March 24, 2020 from Mayor Hall, City of Prince George, requesting the City of White Rock’s support of their resolution regarding “Sharing Payments from Opioid Class Action Lawsuit” at the 2020 Annual Convention of UBCM; and
- 9.1.3** Copy of letter dated March 30 , 2020 to the from Mayor Vagramov, City of Port Moody, requesting permission for local Police and Bylaw Officers to enforce the 2-metre Social Distancing directive instilled by Ministerial Order.

CARRIED

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR’S REPORT

Mayor Walker noted the following community events and information:

- Mar 31, White Rock/South Surrey Chamber of Commerce (WRSSCC) Town Hall Meetings
- Mar 31, Facebook Live Session (which will be held following each Council meeting day during the COVID-19 Global Pandemic)
- Mar 31, RCMP Mayors’ Sub-Committee
- Apr 1, Pastors and Prayer Partnership
- Apr 1, WRSSCC and Business Improvement Association (BIA) meeting to talk about partnerships with upper levels of government and elected officials
- Apr 2, Metro Vancouver Mayors’ Council
- Apr 2, Minister Robinson, Municipal Affairs and Housing
- Apr 2, Meeting with MLAs T. Reddies and S. Cadieux, and MP K. Findlay
- Apr 3, WRSSCC Town Hall meetings (Business and Residents)
- Apr 6, SSWR Opioid and Addiction Community Action Team

10.2 COUNCILLORS REPORTS

Councillor Chesney noted the following community events and information:

- Apr 2, Minister Robinson, Municipal Affairs and Housing
- Apr 3, WRSSCC Town Hall morning session
- Apr 7, Will be participating in the Mayor’s Facebook Live Session

Councillor Manning noted the following upcoming community event and information:

- Apr 3, WRSSCC Town Hall meetings (Business and Residents)

Councillor Trevelyan noted the following upcoming community event and information:

- Expressed thanks and well wishes to the Community and the Front Line Workers through the Covid-19 Global Pandemic

Councillor Fathers noted the following upcoming community event and information:

- Mar 31, Facebook Live Session
- Apr 3, WRSSCC Town Hall meetings (Business and Residents)

Councillor Kristjanson noted the following upcoming community event and information:

- Mar 31, Facebook Live Session

Councillor Johanson noted the following upcoming community event and information:

- Mar 31, Facebook Live Session
- Apr 3, WRSSCC Town Hall meetings (Business and Residents)

10.2.1 **METRO VANCOUVER BOARD IN BRIEF**
None

11. **MOTIONS AND NOTICES OF MOTION**

11.1 **MOTIONS**
None

11.2 **NOTICES OF MOTION**

Councillor Chesney served the following Notice of Motion which will be brought forward at the April 14, 2020 Special Council meeting:

THAT the City of White Rock approves the proposal by mural artist Jim Davidson to create a stunning wall mural that pays tribute to our first responders and health care workers in this difficult time:

- *Approximately \$2,000 to paint a mural in White Rock, noting there are three (3) potential high traffic areas in the Uptown District.*

It was noted that the mural would be a gesture to demonstrate to the world that White Rock cares.

12. **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**
None

13. OTHER BUSINESS

Councillor Kristjanson brought forward a proposed motion regarding “Options for Providing Food Security to Residents”.

Given the time sensitivity of the matter, it was proposed that Council waive notice to consider the motion this evening.

2020-187

It was MOVED and SECONDED

THAT Council waives notice on Councillor Kristjanson’s motion regarding “Options for Providing Food Security to Residents”.

CARRIED

Councillor Kristjanson referenced the City of Victoria’s recent move to create seedlings in nurseries that could give residents impacted by COVID-19 access to some food security.

It was noted that the motion will ask staff to bring forward a corporate report with the following information:

- Exploring current agencies in the Community that may provide food source services, and options for supporting those existing programs
- Possibility of utilizing Grants-in-Aid funds/budgets towards supporting these types of initiatives
- Staff bring forward potential City locations to have gardens for seedlings/nurseries (understanding that existing community gardens are full with waiting lists)
- Options for residents to grow food on balconies
- Using Parks and Recreation staff towards this type of initiative

2020-188

It was MOVED and SECONDED

THAT Council directs staff to provide a corporate report addressing the following aspects of supporting ways of providing residents impacted by COVID-19 with a food source:

- Exploring current agencies in the Community that may provide food source services, and options for supporting those existing programs
- Possibility of utilizing Grants-in-Aid funds/budgets towards supporting these types of initiatives
- Staff bring forward potential locations to have gardens for seedlings/nurseries (understanding that existing community gardens are full with waiting lists)
- Options for residents to grow food on balconies, providing them with plant materials
- Using Parks and Recreation staff towards this type of initiative

CARRIED

- 14. CONCLUSION OF THE APRIL 6, 2020 REGULAR COUNCIL MEETING**
The Chairperson declared the meeting concluded at 8:23 p.m.

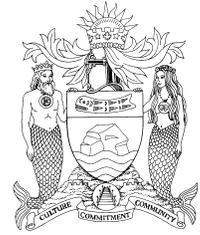


Mayor Walker

Tracey Arthur, Director of
Corporate Administration

UNAPPROVED

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: April 14, 2020

TO: Mayor and Council

FROM: Eric Stepura, Director Recreation and Culture

SUBJECT: Mural to Recognize First Responders and Health Care Workers

RECOMMENDATION

THAT Council receive for information the corporate report from the Director of Recreation and Culture dated April 14, 2020 entitled “Mural to recognize First Responders and Health Care Workers”.

INTRODUCTION

At its meeting of April 6, 2020, a Notice of Motion was presented to Council requesting that that the City of White Rock approve a proposal by mural artist Jim Davidson to create a wall mural that pays tribute to our first responders and health care workers in this difficult time.

An amount of \$2,000 was requested by the artist from the City to paint a mural in White Rock, and it was noted that there are three (3) potential walls located in high traffic areas in the Town Centre.

PAST PRACTICE / POLICY / LEGISLATION

The City of White Rock Public Art Policy 708 (Appendix A) provides the guidelines for acquisition, commissioning or accepting gifts of public art. The Public Art Policy includes three accepted methods of selecting a public artist on the basis of their qualifications as demonstrated by past work, ability to handle a budget, creativity appropriateness of the proposal to the project, as follows:

- a) **Open Competition:** Artists may submit requested materials from a public Request for Qualifications. Mailing lists should be advertised or by a database of artists names.
- b) **Limited Competition:** A limited number of artists may be requested to submit qualifications for a specific project. This competition is usually employed when the project specifies a particular art form, or there are unusual time constraints. Names of artists should be submitted by the Public Art Advisory Committee or the Public Art Selection Panel.
- c) **Invitation or Direct Selection:** One artist may be invited to submit qualifications. Upon acceptance of the artist’s qualifications, the artist is commissioned for the project. This method is rarely employed due to possible perception of favoritism rather than a fair and open selection process.

The Public Art Policy also includes a section directly addressing public art on City owned walls. The Policy notes that the addition of art in public spaces creates a more aesthetically pleasing environment for residents, workers and visitors. A community consultation process is recommended to be followed when the City of White Rock initiates a public art project on retaining walls that are adjacent to residential homes or businesses.

For a request for City funded artwork on private property, the City of White Rock would enter into an agreement with the property owner, similar to what was done with the White Rock Players Club mural project, to ensure there is clarity on issues such as initial costs, installation process, maintenance, decommissioning, etc.

City operational practice for purchases valued between \$1,000 and \$10,000, has the City consider quotes/prices from a minimum of three businesses prior to making a decision, and hard copies of the price/ quotations are kept for the record. Sole source purchases must be approved in writing by the Chief Administrative Officer (CAO).

ANALYSIS

After reviewing the proposal by mural artist Jim Davidson to create a wall mural that pays tribute to our first responders and health care workers (Appendix B Rough Sketch of Proposed Mural), staff recommend that rather than following the usual process for acquiring public art as outlined in the City's Public Art Policy, that the artist follow one of two processes to get City funding needed for the mural:

Option A) -work directly with a local property owner to get their permission to install a mural on their property, and work with a local not-for-profit group such as Semiahmoo Arts, to sponsor the project and apply to the City for a Cultural Grant-In-Aid to fund the work; or

Option B) -work with staff to identify a wall on an existing City building, then the City could do a direct selection of an artist, and a sole source purchase approved by the CAO or, alternatively, Council directly approve the sole source purchase so that approval by the CAO is unnecessary.

BUDGET IMPLICATIONS

Staff have confirmed with the artist that the amount requested for the mural is \$2,000. The recommended source of funding for the two options is as follows:

Option A - the City's Cultural Grants-In-Aid Budget.

Option B - the City's Public Art Reserve Budget.

CLIMATE CHANGE IMPLICATIONS

There are no direct environmental or climate action effects related to this corporate report.

CONCLUSION

At its meeting of April 6, 2020, a Notice of Motion was presented to Council requesting that the City of White Rock approves a proposal by mural artist Jim Davidson to create a wall mural that pays tribute to our first responders and health care workers in this difficult time. The estimated cost of this mural is \$2,000.

Staff recommend two options for Council to consider to get the mural done, which are:

- Option A - the artist work directly with a local property owner to get their permission to install a mural on their property, and work with a local not-for-profit group such as Semiahmoo Arts, to sponsor the project and apply to the City for a Cultural Grant-In-Aid to fund the work; or
- Option B – the artist works with staff to identify a wall on an existing City building, then the City could do a direct selection of an artist and a sole source purchase approved by the CAO or, alternatively, Council directly approve the sole source purchase so that approval by the CAO is unnecessary.

Respectfully submitted,



Eric Stepura
Director, Recreation and Culture

Comments from the Chief Administrative Officer:

I concur with the recommendation of this corporate report.



Dan Bottrill
Chief Administrative Officer

ATTACHMENTS

- Appendix A – City of White Rock Public Art Policy 708
- Appendix B – Rough Sketch of Proposed Mural

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: PUBLIC ART

POLICY NUMBER: RECREATION AND CULTURE - 708

<i>Date of Council Adoption:</i> July 12, 2010	<i>Date of Last Amendment:</i> November 4, 2019
<i>Council Resolution Number:</i> 2010-347, 2013-134, 2014-152, 2015-285, 2016-302, 2019-498; 2020-019	
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Policy:

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1. INTRODUCTION

1. Purpose

The purpose of the Public Art Policy is to:

- a) Ensure public art continues to make the environment visually beautiful and reflects both White Rock's character and a broader cultural diversity.
- b) Ensure artwork and the creative concepts of artists are supported through the City's Public Art Program.
- c) Serve as an act of public trust and stewardship for public art.
- d) Establish a sustainable funding mechanism to support the City's commitment to public art.
- e) Guide City staff in the implementation of the Public Art program.

2. Principles

The Public Art Policy ensures that public art is:

- a) Selected through an informed, open and fair public art competition process and consideration is being given to local, regional and national artists.
Increasing public understanding, awareness and enjoyment of the arts in everyday life.
- b) Reflective of the diversity, values and history of the community to foster a sense of belonging, identity and place.
- c) Reflective of a wide range of professional artistic expression and practice, demonstrating excellence, quality and innovation.
- d) Responding to and enhancing the natural, social and built environment of the City of White Rock.
- e) A catalyst for creativity in White Rock's diverse community by providing opportunities for community engagement, development and partnerships.
- f) Stimulating economic and tourism development and presenting a positive image to visitors and potential investors.
Integrated into the planning, design and execution of applicable community/civic development.

3. Goals

The Public Art Program will include three distinct programs:

1. City Public Art Program

A consistent and key principle underlying the successful development and implementation of a City Public Art Program is the demonstration of leadership and commitment by the City in initiating and facilitating the creation of public art as an integral component of its city capital projects.

A Public Art Policy for the City will:

- a) Provide an impetus and flexible framework for incorporating public art, at the planning stages, into new or existing capital improvement projects by the City.
- b) Establish guidelines for accepting gifts/bequests of public art and for the deaccession of public artworks.
- c) Develop a stable funding mechanism to ensure that resources are available to create, preserve and inventory public artworks.
- d) Incorporate the ideas and work of various artists and artistic disciplines in the public realm.
- e) Advance capital project goals or other City objectives, such as economic development and tourism.
- f) When calling for artists, the selection committee will endeavor to select, local artists from White Rock, South Surrey, or Semiahmoo First Nations.

2. Community Public Art Program

The goal of a Community Public Art Program is to create artwork that is accessible to the public, in a public space. By virtue of its placement, content and public engagement, public art shapes the environment. Successful community art can help communities change the local environment and develop a sense of pride and ownership over their public spaces.

A Community Public Art Policy will:

- a) Create a livable community by linking arts and everyday life.
- b) Encourage community participation in ways that respect the diversity and interests of our neighbourhoods.
- c) Strengthen community identity, spirit and collective cultural experiences.
- d) Increase public understanding of the role of art and artists in the community.

Community public art focuses on the vision and belief systems of the community. A community based design process helps people articulate their concerns and goals in terms of public art creating opportunities for community participation. In this way, people's knowledge and experience become part of the design.

3. Private Sector Public Art Program

The private sector public art program is designed to encourage developers to commission site-specific art works that are integrated into the public spaces adjacent to or part of the development project. Developers see the benefits inherent to public art as a means to enhance their project by adding interest and character to their developments. Public art can improve the public realm, whether publicly or privately owned, and create a destination for residents and visitors alike, thereby contributing to the local economy.

City staff, when reviewing new developments, will encourage developers to incorporate public art in their projects. Proposals received or referred to the Public Art Advisory Committee (PAAC) from private individuals or organizations will be reviewed and assessed by the PAAC. The review will consider artistic merit, ongoing maintenance demands and the process for implementing the project.

A Private Development Public Art Policy will:

- a) Encourage the private sector to seek out the PAAC to review and assess public art projects
- b) Reflect a range of artistic expression, demonstrate excellence, quality and innovation
- c) Create landmark features on new developments and revitalize the urban landscape

Developers may wish to hire an independent consultant to provide advice on public art opportunities, potential locations for public art and artists' resources. Creation, installation, maintenance and repair of artwork on private property is the responsibility of the property owner, unless otherwise established by agreement with the City.

2. **DEFINITION OF PUBLIC ART**

The definition of public art, for the purposes of this policy, is defined broadly to include all art forms, permanent or temporary, which are located in, part of, or associated with a public space, environment or facility that is highly accessible to members of the public. Without limiting the definition of public art, the following spheres of public art are included:

- Permanent artworks created for (often specific) public places.
- The collaboration of artists, architects, and landscape or urban designers to create unique physical environments or features, which integrate art into the urban fabric.
- Artworks produced by or through the involvement of the community (where they result in art in public spaces).
- Temporary art exhibits/performances/exhibitions/events/installations in public spaces.

Examples of public art could include sculptures, murals, functional art (e.g. designed public seating, paving, manhole covers, forms of landscaping, sound and light works, water or glass features).

This policy will apply to public art that is created, facilitated, owned or maintained by the City of White Rock.

3. **COUNCIL'S STRATEGIC DIRECTION AND MONITORING**

The Public Art Policy will be in keeping with the strategic documents and direction set by Council.

The City of White Rock Annual Report will reference public art. Council will then be able to monitor the performance of the Public Art Policy with consideration given to the following measurable outcomes:

- The number of artworks in the public domain.
- Level of compliance with the Public Art Policy.
- The amount of funding devoted to public art in White Rock.
- The number of new types of artworks installed in public places each year
- The diversity of cultures and types of artworks represented by the artists that either gift works or are commissioned to produce public art that will be owned by the City.

4. **FUNDING**

During the annual budgeting process consideration will be given to fund a *Public Art Reserve*. The Public Art Reserve will hold funds until such a time as their use is directed by Council based on recommendations from the Public Art Advisory Committee.

Public Art Reserve monies may be applied to:

- Selected capital projects such as new building construction, major additions to existing buildings, or major park development projects.
- Small-scale community public art projects proposed jointly by community non-profit organization(s) and artist(s).
- Installations for gifted works.
- Consultant fees for commissioning works for the Public Art Program.

1. **Community Public Art Funding**

\$50,000 will be considered annually for Community Public Art projects. The funds will be used for the following:

- a) Community Art. Applicable projects are ones initiated by the community such as “Youth at Risk” art programs.
- b) Public art around the City. Applicable projects can include banner programs, manhole and mural programs.
- c) Managing, maintenance and installation of Community Public Art.

In the City's annual operating budget an appropriate amount will be set aside for the insurance and maintenance of public art works.

2. City Public Art Funding

- a) In the annual capital planning process 1.25 percent of large capital cost projects will be considered for city public art projects. Applicable projects include new building construction, major additions to existing buildings, and major park development projects.
- b) City Public Art funding does not apply to costs normally associated with capital projects such as design and engineering, insurance, fees and permits, building demolition, relocation of tenants, contingency funds, land acquisition, environmental testing or other engineering project costs.
- c) Public Art projects cannot be funded retroactively, and cannot receive funds from other city cultural grant programs.

As matching funds are often available, Council will work with various organizations, the business community and other levels of government to fund and promote community public art.

5. Public Art Advisory Committee (PAAC)

Council will set up a Public Art Advisory Committee (PAAC) committee. The committee's duties will be included in the Term of Reference (Council Policy 147).

These duties will include:

- Overseeing the direction of the Public Art policies and making recommendations to Council for the allocation of funds.
- Representing the needs and interests of the community in the public art process.
- Ensuring that Artists are selected through an informed, open and fair public art competition process with consideration being given to local, regional and national artists.
- Advising Council on the implementation of the Public Art policies, including selection processes, acceptance of gifts, donations, bequests, loans, and de-accessions.

The committee will be composed of individuals who have expertise in fields related to public art. In order to facilitate the work of the PAAC, and to ensure the on-going development and administration of a public art program, a City staff member will be appointed as the staff liaison.

The public art program will be set up so that each project is reviewed by all appropriate staff.

PAAC will be kept apprised of any public art submissions through the Private Sector policy.

General awareness of all public art initiatives will be shared throughout the City and all City departments will be encouraged to consider opportunities for the appropriate integration of public art.

6. PUBLIC ART SELECTION PANEL (PASP)

The Public Art Advisory Committee will convene a selection panel for each significant Public Art Project (for the Selection Process see Appendix 2).

1. Selection Panel Terms of Reference

The Terms of Reference for the selection panel will be developed by the Manager, Cultural Development on a per project basis and in conjunction with the PAAC. On larger projects it may be desirable to give selection panels' broad terms of reference and responsibility for determining sites, budgets, the nature of the artist participation and recommended selection processes.

A selection panel usually consists of three to seven voting members as well as non-voting advisors as are needed to supply technical information or community advice. The panel process should also allow for neighbourhood input or representation and panellists should reflect community diversity.

A typical panel might consist of the following.

- a) Developer representative (if required).
- b) One member from the design community (Architect, Landscape Architect).
- c) Three representatives from the art and design community (preferably two artists).
- d) One member from the Public Art Advisory Committee.
- e) One member from the community at large.
- f) Non-voting advisors including city staff, project staff, technical staff.

Smaller projects may suffice with only three panelists; one from the Art Community, one architect or landscape architect and a member from the community at large.

7. ACQUISITIONING, COMMISSIONING OR ACCEPTING GIFTS OF PUBLIC ART

The City of White Rock will acquire pieces of art through the Public Art Program. It is important to ensure the quality and integrity of artwork commissioned and its relevance to the community and site. Before any work of art is accepted recognition must be given to the following:

1. Meeting the Objectives of the Public Art Policy

Primary consideration should be given to the objectives of public accessibility quality and diversity. Diversity should be taken to mean diversity of culture and of type of art (for example non-functional versus functional art; 'fine art' versus 'community art'; temporary versus permanent).

2. Cost of Maintenance and Installation

The costs of maintenance over a ten year period should be estimated and assessed, along with an indication of the expected life of the artwork. Maintenance and installations costs should be reasonable in relation to the value of the artwork, and affordable within operational maintenance and installation budgets.

3. Safety

Public art is, more often than not, physically accessible to the public. Art works therefore need to be both physically robust and safe to members of the public. Issues of safety are of primary concern.

4. Artistic Merit and Quality of the Work

Artworks will and should be the subject of debate as to their artistic merits. Bearing in mind the primary objective of gaining quality and diverse public art, regard should be given to:

- a) The anticipated public response and interaction.
- b) Accessibility to the public.
- c) The degree to which the artwork reflects White Rock's character and/or contemporary culture.
- d) Expert judgment as to the merits of the art work.
- e) The degree to which its artistic merits will be endured in relation to the costs associated with its adoption.

5. Gifts, Donations and Bequests

The PAAC will consider acceptance of gifts, donations and bequests of artwork (in the form of existing works or offers to commission new work) according to the following criteria:

- a) Ability to integrate work in the City's existing Public Art Collection.
- b) Quality and condition of the work, based upon professional assessment and a detailed written proposal that is accompanied with drawings, maquette (model) and/or photographs.
- c) Fairness of the process whereby the work and artist were selected.
- d) Suitability of the theme of the artwork to a public venue.

- e) Appropriateness to site, if applicable.
- f) Susceptibility of the work to degradation, wear or vandalism and any potential of endangering public safety.
- g) Suitability of the work to technical installation requirements of public spaces.
- h) Suitability of the work to variable environmental conditions.
- i) Financial implications of acceptance based on installation, maintenance, insurance, and restorative/repair cost estimates.
- j) Provision by the donor for ongoing maintenance and, where relevant, the cost of future relocation or removal.
- k) Authenticity: legal title, copyright, moral right.

For gifts, donations and bequests the donor must outline the offer in writing to staff. The donor then may appear as a delegation to present the work or staff will present it. The PAAC will make the recommendation to Council to accept or decline the gifted, donated or bequested artwork.

8. MANAGEMENT OF THE PUBLIC ART COLLECTION

1. Collection Management

- a) The management, maintenance and insurance of the Public Art Collection is the responsibility of the City. The costs of maintenance and insurance of the public art and privately owned art in publicly accessible locations will be incorporated into purchase/donation/gift agreements or any other agreements deemed appropriate to ensure the ongoing term maintenance of artwork in public places.
- b) The Public Art Collection will be managed according to appropriate professional inventory and documentation practices.

2. Risk Management and Liability

- a) As the creation of art is atypical and is not governed by construction standards, there is need to apply some means to ensure that public safety is not put at risk through the installation of public art projects.
- b) The City will review projects to identify and reasonably address potential hazards. Artists commissioned will similarly be required to give due care to public safety in the design, fabrication and installation of public art pieces.

3. Inventory

An inventory of public artworks owned by the City will be created and maintained. Documentation procedures will conform to standard museum practice citing:

- a) Title of artwork.
- b) Date work was completed.
- c) Provenance.
- d) Purchase/commission price and insurance value upon acquisition.
- e) Photographic and written description detailing materials, construction, dimensions, location, site conditions and context of the work.
- f) Artist's statement of the work and biographical information.
- g) Published material about the artwork.

4. Removal or Relocating Public Artworks

Occasionally decisions will need to be made about either removing or relocating public artworks from the City's collection for a range of reasons including artistic relevance, public safety, changes to the design and use of the public space occupied by the artwork, and the possibility that a new and better site has become available for an artwork.

Reassessment of a work's suitability as a continuing part of the community public art collection should take into account:

- a) The primary objective of the policy is to increase the amount, quality and diversity of public art in White Rock.
- b) Where possible, decisions should involve discussions with the artist(s) and other relevant people or organizations involved in its establishment.
- c) That the Community Public Art Policy emphasizes raising awareness of public art and promoting opportunities for the public to access public art and, as such, the storing of public artworks is generally to be discouraged.
- d) Whether an artwork continues to be relevant to its location.
- e) Whether the work forms part of a collection.
- f) The popularity of the artwork with the public.
- g) If an artwork needs to be moved, consideration should be given to whether another site can be located.

Decisions on deaccession of public artwork will be made by the Public Art Advisory Committee. The determination would be based on one or more of the following reasons:

- a) The ongoing good condition or security of the artwork cannot be reasonably guaranteed.
- b) The artwork requires excessive maintenance or has faults in design or workmanship and repair or remedy is either impractical or infeasible.
- c) The artwork has been damaged and repair is either impractical or infeasible.
- d) The artwork endangers public safety.
- e) The artwork is not, or is only rarely on display owing to the lack of a suitable venue.
- f) Significant alterations in the use, character or design of the site have occurred which affect the integrity of the work and its relation to its environment.
- g) Significant adverse public reaction has continued over an extended period of time.
- h) The quality or authenticity of the artwork is debatable and subsequently justified.
- i) PAAC deems that the same artist should replace the artwork with a more appropriate work.
- j) The artwork has been assessed to be of inferior quality compared to other works in the collection, or has been determined to be incompatible with the rest of the collection.
- k) Removal is requested by the artist.
- l) The site is no longer accessible to the public or the physical setting is to be re-developed.

Options for deaccession of public art works include:

- a) Re-location to another appropriate site.
- b) Selling or gifting the artwork back to the artist.
- c) Donating to a community group or facility or organization that operates for public benefit.
- d) Open sale or auction.
- e) Other removal as appropriate.

Decisions on the above options will need to be made on a case by case basis, based on criteria which include:

- a) Resale value.
- b) Sensibilities around how the City came to own the artwork.
- c) Condition of the work.

5. **Managing Controversy**

The Public Art Advisory Committee should:

- a) Ensure the provision of opportunities for direct and informed public involvement in the direction and selection of public artwork.
- b) The Community Public Art Policy must provide a responsible, public selection process which in turn ensures that secured artwork is supported by the community.
- c) If reasonable efforts by the Public Art Advisory Committee to resolve the concern have failed, PAAC will appoint an impartial third party of art and design professionals to resolve the conflict. The recommendation of the third party member will require the approval of Council.

9. **RATIONALE**

The following is the rationale for both the City and Community Public Art programs:

1. **City Public Art Program**

A consistent and key principle underlying the successful development and implementation of a City Public Art Program is the demonstration of leadership and commitment by the City in initiating and facilitating the creation of public art as an integral component of its city capital projects.

2. **Community Public Art Program**

The goal of a Community Public Art Program is to create artwork that is accessible to the public, in a public space. By virtue of its placement, content and public engagement, public art shapes the environment. Successful community art can help communities change the local environment and develop a sense of pride and ownership over their public spaces.

3. **Private Sector Public Art Program**

The objective of a Private Sector Public Art Program is to encourage developers to contact the Public Art Advisory Committee and submit a detailed public art plan. A strong Private Sector Public Art Program contributes to the character of the City and demonstrates the significance of arts in everyday life.

10. **COMMUNITY CONSULTATION PROCESS: PUBLIC ART ON CITY OWNED RETAINING WALLS**

The addition of art in public spaces creates a more aesthetically pleasing environment for residents, workers and visitors. The following is a community consultation process to be followed when the City of White Rock initiates a public art project on retaining walls that are adjacent to a residents' home.

1. Pick a potential site. Criteria to include:
 - City owned property
 - Public access to the site
 - Visible to the public
 - The capacity of the site to sustain art
2. The City of White Rock will hold an invitational focus group meeting with the purpose to determine the themes and characteristics for the site. Key stakeholders specific to the site include city staff and adjacent property owners.
3. The City of White Rock will choose a budget that includes artist fees, material costs, installation costs and maintenance.
4. The City of White Rock will initiate a call for artists from information collected at the focus group meeting.
5. The City of White Rock will select a panel of jurors in accordance with the Selection Panel Terms of Reference of the Public Art Policy. The selection panel will take into consideration if the artist has reflected the themes presented in the artist call and stayed within budget.

For City owned retaining walls, the panel of jurors should include:

- Adjacent property owners
 - Three representatives from the art and design community
 - Manager of Cultural Development
6. The City of White Rock will award the project to the artist who achieves the highest combined score.
 7. The City of White Rock will send a letter to residents within a minimum of a two block radius with a draft of the proposed art and allow at least two weeks for feedback.
 8. The City of White Rock will finalize design, timeline and sign a contract with the artist.

PUBLIC ART SELECTION PROCESS

1. Preparing for Artist Selection

- a) Identify potential project and location for public art.
- b) Determine budget for the project.
- c) Determine method of selection (open competition, limited competition, and direct selection).
- d) Determine if the call will be local, regional, national or international and whenever possible consideration should be for local, regional and national.
- e) Write the Call for Artists.
- f) Post the Call.
- g) Identify Public Art Selection Panel members. A Public Art Selection Panel (PASP) will be convened for each major public art project. The purpose of the PASP is to select the highest qualified artist(s) to complete the project.
- h) Selection panel reviews submissions and short-lists artists.
- i) Short-listed artists commissioned to either prepare a drawing, maquette and/or site plan.
- j) Selection panel meets to review short-listed proposals. One finalist is selected to initiate the artwork. Note: Some finalists are composed of more than one artist.

2. Selection and Commissioning of Artist

- a) Initiation of the contract preparations.
- b) Artist may be required to revise plan to address issues identified by PASP, developer and/or staff.
- c) Revised plans, construction drawings/model prepared by the artist.

3. Selection Process for Commissioning Artists

There are three accepted methods of selecting a public artist:

- a) **Open Competition:** Artists may submit requested materials from a public call for qualifications. Mailing lists should be advertised or by a database of names. Consideration should be given to local, regional and national artists.
- b) **Limited Competition:** A limited number of artists may be requested to submit qualifications for a specific project. This competition is usually employed when the project specifies a particular art form, or there are unusual time constraints. Names of artists should be submitted by the Public Art Advisory Committee or the Public Art Selection Panel.
- c) **Invitation or Direct Selection:** One artist may be invited to submit qualifications. Upon acceptance of the artist's qualifications, the artist is commissioned for the project. This method is rarely employed due to possible perceptions of favoritism and other political difficulties.

Artists are selected on the basis of their qualifications as demonstrated by past work, ability to handle a budget, creativity appropriateness of the proposal to the project.

Short-listed artists will be requested to prepare a proposal for the project.

Where possible, the City will encourage the developer (if involved) to engage in a collaborative process for City Public Art whereby artists become equal members of a design team under the direction of the PAAC. The benefits of collaboration are many: better ideas, wider range of approaches, higher levels of energy and a broader spectrum of skills. The artists' involvement will encourage the design process to integrate art and architecture. This is especially important in instances where concerns regarding safety, operations, maintenance, vandalism, and the interaction of people often eliminate the possibility of including applied or discrete art pieces.

Working with architects, landscape architects and engineers gives the artist the opportunity to create projects, which will attract people by adding an aesthetic overview. Integral to the success of a collaborative process, it is important that all members of a team understand the following points:

- Adding the artist to the design team early in the process creates the opportunity to leverage the cost of the artwork.
- Art is an important aspect of the project.
- Artists must be recognized as equal member of the design team.

4. Artist Application Materials

Materials to be submitted by the artists should include:

1. A letter of interest, no more than one page in length, that explains the artist's particular interest in the project, applicable experience that has prepared the artist for this project, and availability to work within the established timeline. Issues to be addressed should include design team participation and experience with collaborative design.
2. A current resume.
3. In hard copy: One (1) copy of a CD or USB Flash Drive containing a maximum of 20 digital images of the artist's work in a JPEG format with 300 DPI. All images must clearly identify the title of the artwork, location, media, size and other relevant information.
4. A numbered image list with the artist's name and a brief description of each image stating the title, date, medium, size, location and, if a commissioned project, the commission contract cost.
5. References required: Each artist applying should list at least one design professional (architect, landscape architect, engineer, graphic designer, etc.), and two artists who have an intimate knowledge of the artist's work and working methods. Include complete addresses and telephone numbers. For artists with no prior involvement with public art projects, please list at least two art professionals and one artist as references.
6. A self-addressed, stamped envelope for return of USB Flash Drive.

5. Selection Panel Guidelines

The Manager, Cultural Development will develop a Public Art Selection Panel in association with City staff and PAAC.

A new Public Art Selection Panel is convened for each project. The purpose of the selection panel is to select the highest qualified artist(s) to complete the project.

Depending on the size of the project, most panels consist of the following appointments:

- Developer representative (if required).
- One member from the design community (Architect, Landscape Architect).
- Three representatives from the art and design community (preferably two artists).
- One Member from the Public Art Advisory Committee.
- One member from the community at large.
- Non voting liaisons including city staff, project staff, technical staff.

Smaller projects may suffice with only three panelists; one from the art community, one architect or landscape architect and a member from the community at large.

1. Selection Panel Goals

The goals of the artist selection process are threefold:

- a) To implement the agreed upon goals of the project through an appropriate art selection.
- b) To seek quality and integrity in the artwork.
- c) To choose an artist(s) who will best respond to the distinctive characteristics of the site.

2. Selection Panel Process

Panelists must be well informed about the project for which they are selecting an artist. It is important that an orientation meeting be provided for the panel members. At this meeting they will be provided with written materials and drawings on the specific area in which the selected artist will be working. There should be an opportunity to visit the site and to have issues and questions answered by staff and representatives of the City.

Members of the Public Art Selection Panel should have one vote, and no member should have the right of veto. The selection of an artist should be based on a consensus vote by the panel. If a consensus cannot be reached, then the majority vote carries the decision. The committee should have the option to make no selection if there is not a submission that warrants consideration.

In some instances, groups that might have a special interest in the project will be invited to appoint non-voting advisors to the jury. The comments of these advisors would be solicited by the panel prior to making a final decision.

Costs incurred by the panelists such as parking and childcare will be paid. Meals will be provided for the panelists.

3. Selection Criteria

The Selection Panel should select finalists to be interviewed based on the quality of their application. The finalists should be interviewed by the jury using the following criteria:

- a) Artist's work habits and history:
 - Resume.
 - Ability to think conceptually.
 - Problem solving abilities.
 - Ability to meet deadlines.
 - Experience with budgeting and staying within a budget.
 - Familiarity working with and reading technical drawings.
- b) Artist's collaborative abilities:
 - Ability to work as a member of a team.
 - Communication skills.
 - Ability to carry out principled negotiations.
 - Flexibility.
- c) Artist's awareness of the project:
 - Perception of project.
 - Awareness of community attitudes and concerns.
 - Familiarity with project design.
 - Ability to understand and accept the timeline.

Project Eligibility

Projects will be selected by a Selection Panel according to the following criteria:

- a) Artistic merit and innovation.
- b) Significance of the project to the specific site and surrounding neighborhoods.
- c) High degree of public use or public realm impact.
- d) Demonstrated support and involvement of the community.
- e) Technical feasibility and quality of production.
- f) Art work must be safe, durable and vandal resistant.
- g) Probability of successful completion within stipulated timelines and budget.

Other criteria specific to the project might be included relating to issues of safety, operational requirements, maintenance.

Ineligible Projects

- a) Heritage buildings.
- b) Privately owned works (except where they are located in public places).
- c) Community arts programs (except where they result in art installations in public places).
- d) Contemporary advertising/billboards.
- e) Special Events / Festivals.

- f) Directional elements such as super graphics, signage or colour coding except where these elements are integral parts of the original work of art or public art project.
- g) Art objects which are mass-produced of standard design such as playground equipment, fountains, or statuary objects.
- h) Reproductions, by mechanical or other means, of original works or art, except in cases of film, video, photography, printmaking or other media arts.
- i) Decorative, ornamental, architectural or functional elements, except where they are an integral part of the original work of art, or are the result of collaboration among the design professionals including at least one artist.
- j) Landscape architecture and landscape gardening except where these elements are an integral part of the original work of art, or are the result of collaboration among design professionals including at least one artist.

PUBLIC ART DEFINITIONS

Artist

A person generally recognized by his/her peers, critics and other art professionals as committed to producing works of art on a regular basis.

Artwork

A tangible creation by an artist.

City Public Art Program

A consistent and key principle underlying the successful development and implementation of a City Public Art Program is the demonstration of leadership and commitment by the City in initiating and facilitating the creation of public art as an integral component of its city capital projects.

Commissioned Work

Usually consists of discrete pieces of artwork that has been commissioned by Open, Limited or invitational competition. It may be public art that is not integrated with the site either in a physical or conceptual manner. Usually, this type of public artwork only relates to the site from a location and scale pin of view and is created off site. However, some commissioned pieces do relate to the site both in terms of location, geography, and the site. These may also be termed as discrete pieces, but the artist has addressed the physical components of the site and the surrounding area.

Community Public Art

Community Public Art Programs provide funding for small-scale public art projects proposed jointly by community groups or organizations in collaboration with artists.

Public art that is created as a result of a collaborative process between a professional, practicing artist(s) and a self-defined community. It is a collective method of art making, engaging artists and communities through collaborative, creative expression.

Community Art projects may result in either temporary or permanent works of art. The funds for Community Public Art Program are accessible to community individuals, as well as profit and not for profit groups through the Community Public Art Program Grant Application Form.

Competitions

There are three basic types of competition: “open” competitions are open to a wide range of entrants who may submit entries and “limited” competitions, which are open to only a few invited entrants. As well, “invitational competition” occurs when sponsors invite one specific artist to submit proposals for jury.

Contract or Agreement

A binding, legal document by which parties agree to perform certain services.

De-accession

To sell (a work of art) from a museum's or gallery's collections, especially with a view to acquiring funds for the purchase of other works.

Design Collaboration

Projects created through the co-equal cooperative design efforts of design professionals, such as artists, architects and landscape architects.

Design Professionals

Individuals professionally trained in design, such as architecture, landscape architecture art, graphics, urban design, and planning; also graphic, industrial, interior, and clothing design.

Discrete

Public art that is not integrated with the site either in a physical or conceptual manner. Usually this type of public artwork only relates to the site from a location and scale point of view and is created off site and is often moved into the place.

Integrated Public Art

Public Art that becomes part of the urban infrastructure of a City or a community. It reflects the social, cultural, architectural and historic nuances of the place there by creating a sense of place.

Leverage

Integrated public art is often added to building or landscape parts such as pillars, walkways, seating, flooring, etc. The original cost for these items are added to the public art budget, thereby increasing or leveraging the cost of the artwork.

Maquette

Refers to the drawing or model of the proposed artwork.

Percent for Art Programs

A public art program funded by a percentage (usually 1 to 2%) of gross construction budgets, for the commission, design; purchase and installation of artwork in the public realm.

Permanent Installation

Artwork or an art place which has a permanent site, as opposed to a temporary site.

Program Costs

The amount that is taken off the top of the total art allocation, in order to administer the project. This amount is used for, but not limited to, the following: advertising, printing of competition briefs, jury fees, artist's maquette fees, plaque, lighting of work, invitations for official openings, photo documentation of the finished work, contingencies etc. Management costs vary according to type of competition and project.

Provenance

Place or source of origin.

Public Art

Publicly accessible original art that enriches the City as it evokes meaning in the public realm. It can be of a variety of forms and takes into consideration the site, its location and context, and the audience. Public art may possess functional as well as aesthetic qualities. Public art can be related to the site in three different ways: integrated, semi-integrated and discrete. (See definition of integrated).

Public Art Consultant (PAC)

An advisor to the project on art sitting, selection, and artist issues. Consultants should have a broad knowledge of current art-making practices and of artists able to work in public and development contexts.

Public Artwork Collection

All works of art owned by the City that are site specific, part of a portable collection or documentation of works of specific duration.

Public Art Reserve Fund

A City-maintained account of funds generated by the public art requirement which is dedicated to the cost of public art planning, administration, documentation, education, and the creation of public art. This fund is made up of a variety of sources including cash in lieu of the public art requirement, donations, etc.

Semi-Integrated

Public art that derives to some degree, its conceptual inspiration, from some aspect of the site and displays a heightened degree of physical and conceptual integration. These works may exist in a number of locations providing that all possess the same requisite physical and conceptual conditions, i.e. a piece which must be located in a windy open field condition could be located in any windy open field anywhere (see Integrated and Discrete).

Site Specific Work

An artwork that relates in content, form and/or image to its surroundings.

Statuary

A group or collection of statues.

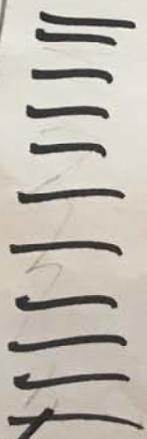
Rationale:

This policy has been established to set out the purpose, principles, goals, considerations and processes in regard to public art.

BASIC CONCEPT DRAWING & LAYOUT

HEROES 2020

Thank You



CITY OF WIL

PARAMEDIC DOCTOR

NURSE

POLICE

FIRE

LOAD & NAME OTHER WORKERS

THE CORPORATION OF THE
CITY OF WHITE ROCK

15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

MEETING NOTICE

Pursuant to the *Community Charter* a **SPECIAL COUNCIL MEETING** has been called to begin at **5:00 P.M.** on **TUESDAY, APRIL 14, 2020.**

DATE: APRIL 14, 2020
MEETING TIME: 5:00 P.M.
LOCATION: WHITE ROCK COUNCIL CHAMBERS
15322 BUENA VISTA AVE., WHITE ROCK BC V4B 1Y6

PURPOSE:

This Special Council Meeting has been called for the following subject topics:

- **COVID-19 GLOBAL PANDEMIC (VERBAL UPDATES
-GENERAL UPDATE
-HOMELESS: FOOD DISTRIBUTION AND TEMPORARY TRANSITIONAL
SHELTER**
- **MURAL TO RECOGNIZE FIRST RESPONDERS AND HEALTH CARE
WORKERS**
- **RESIDENT PERMIT PARKING ON THE EAST SIDE OF THE
1500 BLOCK OF KENT STREET**
- **SPEED LIMIT ON THRIFT AVENUE / ADJACENT TO MACCAUD PARK**

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M083 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

Please note you can watch the meeting, as well as previous meetings, online www.whiterockcity.ca/councilmeetings .

Date: April 8, 2020



Tracey Arthur, Director of Corporate Administration

WHITE ROCK
My City by the Sea!

www.whiterockcity.ca



Peninsula United Church

Office Address: 15639 24 Ave., Surrey, B.C. V4A 2J6

Phone: 604-531-2979

E-mail: office@peninsulaunited.com

Charitable Tax No. 11887 9287 RR 0001

Ministers: The Reverend Janice Young

The Reverend Bruce McAndless-Davis

www.peninsulaunited.com

Crescent Site Address: 2756 - 127th Street, Surrey, B.C. V4A 6L5

Sunnyside Site Address: 15639 24th Avenue, Surrey, BC V4A 2J6

April 13, 2020

Mayor and Council
City of White Rock
15322 Buena Vista
White Rock BC

Dear Mayor Walker and Councillors:

RE: Proposed Transitional Shelter

I am writing on behalf of Peninsula United Church to encourage and support efforts to find a location for a transitional shelter in White Rock.

As you may know, Peninsula United Church (and its predecessor congregations) has partnered with Options Community Services for many years to provide shelter to homeless members of our community during episodes of extreme weather. Options provides trained staff to manage the core shelter functions. As many as 55 volunteers from Peninsula United Church and from the community at large work early morning or late evening shifts to provide meals and emergency clothing to our guests.

There is broad community support, including among neighbouring businesses, for the for the shelter, as witnessed by the large number of volunteers, donors of food, clothing, supplies, and regular, favourable coverage by the Peace Arch News.

For ten years, the Extreme Weather Shelter operated on the site of the former First United Church on Semiahmoo Ave, until that building was demolished. For the past two winters, we have been grateful for the generosity of Star of the Sea Parish in enabling the shelter to operate at the Parish Hall. Due to the Covid-19 pandemic, that facility is now closed.

While the weather is improving, the Covid-19 pandemic presents unique problems for the homeless members of our community. Lacking a place to live, they are unable to stay home. This not only increases risk to them, it also the whole community. A meaningful response to this would be to provide a space where guests can be sheltered, their health monitored, while maintaining safe physical distancing.

During this extraordinary time when activities at White Rock Community Centre are shut down, we understand there is a possibility that space could be made available to shelter homeless people. This could be an excellent, temporary solution. It is centrally-located, with a variety of spaces that could facilitate safe physical distancing. We do not anticipate there being more than 10 to 15 guests, who would not arrive until later in the evening, and leave no later than 7:00 am.

At times like this, it is in all of our interests to look out for each other, and that includes our homeless neighbours. We hope that Council will give this proposal its favourable consideration.

Yours truly,



Jean Macdonald
Chair of Council
Peninsula United Church



Kathy Booth
Convener, Justice & Service
Peninsula United Church

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: April 14, 2020
TO: Mayor and Council
FROM: Colleen Ponzini, Director of Financial Services
SUBJECT: On-table Report on 2020 Property Tax and Utilities Penalty Dates

RECOMMENDATION

THAT Council receive for information the April 14, 2020 corporate report from the Director of Financial Services, titled “On-table Report on 2020 Property Tax and Utilities Penalty Dates.”

INTRODUCTION

The purpose of this corporate report is to propose extending the 2020 Property Tax and Utility penalty dates by one (1) month from previous practice in an effort to assist the community in dealing with the COVID-19 pandemic.

PAST PRACTICE/POLICY/LEGISLATION

The *Community Charter* authorizes Council, by bylaw, to establish property tax due dates and penalties. The City’s practice has been to adhere to a property tax due date of the first business day in July and to impose a 5% penalty on the balance outstanding after that date with an additional 5% penalty on balances that remain outstanding as of mid-August.

ANALYSIS

While the Provincial Medical Health Officer of British Columbia has declared an emergency in relation to COVID-19 pandemic, the City is looking for ways to aid our community while still being able to provide services. To date the City has extended the water utility bill due dates from 30 to 60 days from the issuance of the bill. This corporate report proposes that the property tax and utilities penalty dates also be extended by approximately one (1) month.

Government levies, due dates and penalties have been a focus of discussion for government financial officers since the onset of the COVID-19 pandemic. Municipalities have been looking to the Province and their Regional Districts to determine possible changes. To date, senior levels of government have not changed their due dates or penalties which means that levies collected on their behalf will be due and payable on the usual dates. Municipalities have not come to any consensus on what they will do for 2020.

In 2019, the City of White Rock levied approximately \$47M of which \$17M was collected on behalf of other levels of government.

BUDGET IMPLICATIONS

Changing the penalty dates to allow customers more time to pay will impact the City’s cash flow as levies collected on behalf of other levels of government will have to be paid prior to the collection and the City’s own cash requirements to operate will be negatively impacted.

CLIMATE CHANGE IMPLICATIONS

There are no direct environmental or climate action effects related to this study.

CONCLUSION

There are many differences between municipalities when considering finances which makes it difficult to find one solution that can work for all. As we are quickly approaching the May 15th due date to have our 2020 Property Tax and Utilities Bylaw in place, staff recommend extending the penalty dates by approximately one (1) month in that bylaw compared to past practice.

Moving forward with an extension of the penalty dates will provide some relief to the community in dealing with the financial difficulties as a result of the COVID-19 pandemic while allowing the City to continue to provide service.

Respectfully submitted,



Colleen Ponzini, CPA, CGA
Director of Financial Services

Comments from the Acting Chief Administrative Officer:

I concur with the recommendation of this corporate report to extend the property tax penalty dates by approximately a month.



Dan Bottrill
Chief Administrative Officer

City of White Rock

Summary of 2019 Levies Collected / Remitted to Other Levels of Government

	Total	Due by Aug 1	Due by Year End
BC Assessment	\$ 408,000	\$ 408,000	\$ -
White Rock Business Improvement Area (BIA)	356,000	178,000	178,000
Municipal Finance Authority	2,000	2,000	-
Metro Vancouver	455,000	455,000	-
Regional Library	964,000	964,000	-
Translink	2,419,000	2,419,000	-
Province - School Taxes	12,649,000	11,799,000	850,000
Totals	\$ 17,253,000	\$ 16,225,000	\$ 1,028,000

ON TABLE

Date/Meeting April 14/20
 Agenda Item Item 4.3

January 24,2020

Petition to the City of White Rock, Engineering and Municipal Operations
Mayor and City Councillors

Restricted Parking on Kent Street 1500 block

Attention: Jim Gordon, Director Engineering and Municipal Operations

This letter and signed petition was originally submitted to the City of White Rock, Engineering and copied to all city council in May 2017. It's been nearly 3 years since the restrictions and parking signs were installed and we would like the matter reviewed.

We the residents of the 1500 block Kent Street, White Rock live in a unique situation in that our homes are across from McCaud Park and also within close proximity to Earl Marriot High School.

The city sent notice in May 2017 to the residents of the 1500 block about restricting parking from 7:30 am to 4:00 pm. There is no stopping or parking allowed on the east side of Kent while 1 hour parking is allowed on the park side of the street. We understand these restrictions are to allow a free-flowing traffic lane during these hours. The parking signs were installed shortly after we received notice.

With the addition of the new sidewalk some families have now lost the space to park off the street in front of their homes. Most residents have more than 2 vehicles and are left with street parking only for any additional cars due to minimal parking in their driveways. Parking for visitors as well as out of town family and guests is also impacted during these hours. This is also an issue for any commercial vehicles providing service calls that last longer than 1 hour.

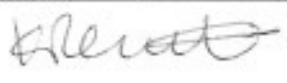
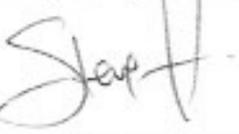
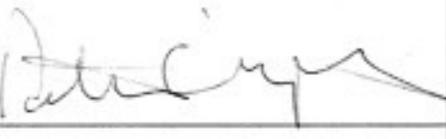
Rather than restricting and penalizing the residents we the undersigned ask the city to provide permit parking for us and our visitors with signage that clearly states RESIDENT PARKING ONLY on east side of the street?

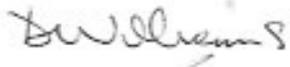
The residents of the 1500 block Kiel Street had the same issue and were granted Resident Permit Parking in 2018 prior to the city election.

We would like the same consideration as our Kiel Street neighbours.

Jonathan Rowthorn
Ardyth Cleveland
1520 Kent Street,
White Rock, BC V4B 4V2

604-614-0009
jrowthorn@me.com

Name	Address	Signature
JON ROUTHORN ARDITH CLEVELAND	1520 KENT ST. WHITE ROCK, B.C. V4B 4V2	
✓ Karin Rennert	1570 Kent St White Rock V4B4V2	
✓ DEREK Campbell	1570 Kent W.R. V4B 4V2	
Alma Long	1550 Kent St White Rock	
- STEVE & MAY HARVESTER	1540 KENT STREET	
- SUE & N MAX DONALD	1510 Kent Street	
✓ PETER SHIPLEY	1500 KENT plshipley@telus.net	
✓ Mandy Dhani	1530 Kent Street. White Rock, BC	
✓ STEVE DHANI	1530 KENT STREET WHITE ROCK, BC	

Name	Address	Signature
✓ DOUG WILLIAMS	1580 KENT STREET WHITE ROCK	
✓ HOANG NGUYEN	1560 Kent St.	
- Safwan Rihani	1550 Kent St.	
= Logan MacDonall	1510 Kent Street	