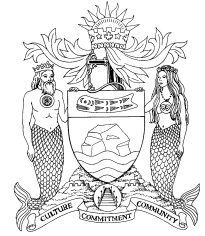


**\*Live Streaming/Telecast:** Please note that Public Meetings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

Corporate Administration  
E-mail

(604) 541-2212  
[clerksoffice@whiterockcity.ca](mailto:clerksoffice@whiterockcity.ca)

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



May 6, 2020

**ON TABLE see page 62**

A **SPECIAL MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC**, on **MONDAY, MAY 11, 2020** to begin at **5:00 p.m.** for the transaction of business as listed below.

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M139 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

Please note you can watch the meeting, as well as previous meetings, online [www.whiterockcity.ca/councilmeetings](http://www.whiterockcity.ca/councilmeetings) .

T. Arthur, Director of Corporate Administration

---

## A G E N D A

### 1. CALL MEETING TO ORDER

#### 1.1. FIRST NATIONS LAND ACKNOWLEDGEMENT

*We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.*

### 2. ADOPTION OF AGENDA

#### RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its special meeting scheduled for May 11, 2020 as circulated.

### 3. ADOPTION OF MINUTES

a) May 4, 2020 – Regular meeting

Page 5

#### RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

a) May 4, 2020 – Regular meeting

#### **4.1 CORPORATE REPORTS**

##### **4.1.1 COVID-19 GLOBAL PANDEMIC (VERBAL UPDATE)**

Verbal update from the Chief Administrative Officer and the Fire Chief with respect to the COVID-19 Global Pandemic.

##### **RECOMMENDATION**

THAT Council receives the verbal report regarding the COVID-19 Global Pandemic provided by the Chief Administrative Officer and the Fire Chief.

##### **4.1.2 DRAFT TERMS OF REFERENCE FOR COVID-19 RECOVERY TASK FORCE Page 15**

Corporate report dated May 11, 2020 from the Director of Planning and Development Services titled “Draft Terms of Reference for COVID-19 Recovery Task Force”.

##### **RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated May 11, 2020, from the Director of Planning and Development Services, titled “Draft Terms of Reference for COVID-19 Recovery Task Force;” and
2. Endorse the policy as presented or as amended by Council.

##### **4.1.3 WATERFRONT PARKING**

Verbal report from the Director of Financial Services regarding parking at the waterfront.

##### **RECOMMENDATION**

THAT Council receives the verbal report regarding waterfront parking provided by the Director of Financial Services.

##### **4.1.4 CONTRACT AWARD FOR MARINE DRIVE RETAINING WALL STABILIZATION**

The following corporate report was **deferred from the May 4, 2020 meeting** until Council were provided with further information in regard to the BNSF lease area.

- 1950 Indenture Agreement between the Great Northern Railway Company and the Corporation of the District of Surrey - included for reference purposes. **Page 24**
- **Note:** Staff have confirmed the roadway (Marine Drive) is outside of the BNSF lease area

Corporate report dated May 4, 2020 from the Director of Engineering and Municipal Operations titled “Contract Award for Marine Drive Retaining Wall Stabilization”. **Page 29**

##### **RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated May 4, 2020, from the Director of Engineering and Municipal Operations, titled “Contract Award for Marine Drive Retaining Wall Stabilization;”
2. Approve the award of the Marine Drive Retaining Wall Stabilization Contract to Greystone Design Management Ltd. in the amount of \$1,065,846 (excluding GST).

**4.1.5 PROPOSED RENT / LICENCE FEE RELIEF FOR CITY TENANTS AND LICENSEES**

**Page 43**

Corporate report dated May 11, 2020 from the Director of Corporate Administration titled “Proposed Rent / Licence Fee Relief for City Tenants and Licensees“.

**RECOMMENDATIONS**

THAT Council:

1. Receive for information this corporate report dated May, 11, 2020, from the Director of Corporate Administration, titled “Proposed Rent / Licence Fee Relief for City Tenants and Licensees;” and
2. Direct staff to grant the relief to tenants and licensees of City property as recommended and outlined in this corporate report.

**4.1.6 PROSPECT AVENUE CLOCK TOWER**

**Page 49**

Corporate report dated May 11, 2020 from the Director of Corporate Administration titled “Prospect Avenue Clock Tower”.

**RECOMMENDATION**

THAT Council:

1. Receive for information this corporate report dated May 11, 2020, from the Director of Corporate Administration, titled “Prospect Avenue Clock Tower;” and
2. Direct staff in relation to Council’s decision to accept or decline the Prospect Avenue Clock Tower as a donation.

**4.2.7 GRANTS-IN-AID SUB-COMMITTEE VERBAL UPDATE**

The Grants-in-Aid Sub-Committee is scheduled to meet earlier in the evening. This is an opportunity for the Committee Chairperson, Councillor Chesney to provide a verbal update on the status of the 2020 applications.

**RECOMMENDATION**

THAT Council receives the verbal update from the Grants-In-Aid Sub-Committee Chairperson regarding status of the 2020 Grants-In-Aid process.

## 4.2 COMMITTEE RECOMMENDATION

- 4.2.1 Councillor Manning requested the following recommendation considered at the April 20, 2020 Council meeting from the **Housing Advisory Committee's** March 12, 2020 meeting be brought back for clarification.

### **AFFORDABLE HOUSING PROJECT (March 12, 2020)**

THAT the Housing Advisory Committee request that Council direct staff to provide more information on the City working with Peninsula Homeless to Housing (PH2H) on an affordable housing project in White Rock.

Following Council's discussion at the April 20, 2020 meeting, the recommendation was amended and carried as reflected below:

*THAT the Housing Advisory Committee request that Council direct staff to provide more information on the City working with Peninsula Homeless to Housing (PH2H) on **a transitional** ~~an affordable~~ housing project in White Rock.*

## 5. **OTHER BUSINESS**

## 6. CONCLUSION OF THE MAY 11, 2020 SPECIAL COUNCIL MEETING

**PRESENT:** Mayor Walker  
Councillor Chesney  
Councillor Fathers  
Councillor Johanson  
Councillor Kristjanson  
Councillor Manning  
Councillor Trevelyan (via electronic means – Bylaw No. 2337)

**STAFF:** D. Bottrill, Chief Administrative Officer  
T. Arthur, Director of Corporate Administration  
J. Gordon, Director of Engineering and Municipal Operations (via electronic means)  
C. Isaak, Director of Planning and Development Services  
C. Ponzini, Director of Financial Services (via electronic means)  
E. Stepura, Director of Recreation and Cultural Services  
S. Lam, Deputy Corporate Officer (via electronic means)

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M139 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

Please note you can watch the meeting, as well as previous meetings, online [www.whiterockcity.ca/councilmeetings](http://www.whiterockcity.ca/councilmeetings).

- 
1. **CALL MEETING TO ORDER**  
The meeting was called to order at 7:00 p.m.
  - 1.1. **FIRST NATIONS LAND ACKNOWLEDGEMENT**  
Mayor Walker noted the following:  
*We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.*
  - 1.2 **SPECIAL RECOGNITION: HEALTH CARE WORKERS AND FIRST RESPONDERS**  
Council honoured Health Care Workers and First Responders who are the heroes of this global pandemic.
  2. **ADOPTION OF AGENDA**

2020-251

**It was MOVED and SECONDED**

THAT the Corporation of the City of White Rock Council amends the agenda for its regular meeting scheduled for May 4, 2020 as follows:

- Adding to Item 4: Responses to submissions received for “Question and Answer Period”
- Adding to Item 8.1.1 submissions regarding White Rock Financial Plan (2020-2024), Amendment No. 1, Bylaw, 2020, No. 2330, amendment Bylaw, 2020, No. 2340;

AND THAT the agenda be adopted as amended.

**CARRIED**

3.

**ADOPTION OF MINUTES**

- a) April 27, 2020 – Special meeting

2020-252

**It was MOVED and SECONDED**

THAT the Corporation of the City of White Rock Council adopts the following meeting minutes as circulated:

- a) April 27, 2020 – Special meeting

**CARRIED**

4.

**QUESTION AND ANSWER PERIOD**

Due to the COVID-19 global pandemic, Question and Answer Period has been temporarily suspended until further notice. You may forward questions and comments to Mayor and Council by emailing [ClerksOffice@whiterockcity.ca](mailto:ClerksOffice@whiterockcity.ca) with **Question and Answer Period** noted in the subject line. Your questions and comments will be noted along with answers and placed on the City’s website. You will be notified directly once this has been completed.

The following correspondence was received by 8:30 a.m., April 29, 2020, with respect to Question and Answer Period:

- a) A. Reyes regarding paddle-boarding on the beach
- b) Two (2) submissions regarding Pier lighting. Email from D. Friesen regarding the Pier lighting display in the evening, and a second piece of correspondence from S. & T. Gutsche in support of D. Friesen’s email
- c) K. Hahn suggesting only locals access the waterfront during the COVID-19 Pandemic
- d) S. Mistry regarding RVs parked
- e) G. Gumley requesting the City consider reopening the Promenade to “one-way” pedestrian traffic

**Note:** There are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

2020-253

**It was MOVED and SECONDED**

THAT Council receives the following correspondence submitted by 8:30 a.m., April 29, 2020, with respect to Question and Answer Period:

- a) A. Reyes regarding paddle-boarding on the beach;
- b) Two (2) submissions regarding Pier lighting. Email from D. Friesen regarding the Pier lighting display in the evening, and a second piece of correspondence from S. & T. Gutsche in support of D. Friesen's email;
- c) K. Hahn suggesting only locals access the waterfront during the COVID-19 Pandemic;
- d) S. Mistry regarding RVs parked;
- e) G. Gumley requesting the City consider reopening the Promenade to "one-way" pedestrian traffic; and
- f) On Table document titled "Staff information in response to "Question and Answer" period submissions".

**CARRIED**

**4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD**

**5. DELEGATIONS AND PETITIONS**

**5.1 DELEGATIONS**

Due to the COVID-19 Global Pandemic, Delegations will be temporarily postponed/suspended until further notice. If you wish to appear as a delegation in the future, please continue to submit your application to [ClerksOffice@whiterockcity.ca](mailto:ClerksOffice@whiterockcity.ca) or call 604 541 2212 and staff will keep you updated on when Delegations will resume.

**5.2 PETITIONS**

None

**6. PRESENTATIONS AND CORPORATE REPORTS**

**6.1 PRESENTATIONS**

**6.1.1 COVID-19 GLOBAL PANDEMIC (VERBAL UPDATE)**

Verbal update from the Chief Administrative Officer and the Fire Chief with respect to the COVID-19 Global Pandemic.

- Staff provided an update on the provincial statistics regarding the number of COVID cases in BC
- A new Provincial order has been carried that will permit an electronic process allowing for Public Hearings. The City is working on a process and the technologies to carry these through
- With the line "flattening" in the Province, the City is currently working on a model to re-open so that we are ready when the time comes

Council referred to slide #22 (scenarios with varying degrees of relaxed distancing) and #25 (Hierarchy of Controls for Covid-19) of the PowerPoint presented by the BC Ministry of Health titled “Covid-19: Going Forward”. It was noted that this presentation will be made available on the City’s Covid-19 resource page (website).

Staff reported that the signage reflecting Council’s recent changes to waterfront parking have been updated, and the City’s Enforcement Officers have issued 30 tickets over the weekend.

2020-254

**It was MOVED and SECONDED**

THAT Council directs staff to bring forward a corporate report and proposed bylaw that outlines options for increasing the ticketing fines with respect to repeat offenders.

**CARRIED**

2020-255

**It was MOVED and SECONDED**

THAT Council receives the verbal report regarding the COVID-19 Global Pandemic by the Chief Administrative Officer and the Fire Chief.

**CARRIED**

6.2

**CORPORATE REPORTS**

6.2.1

**MURAL TO RECOGNIZE FIRST RESPONDERS AND HEALTH CARE WORKERS**

The following items were carried forward from the April 20, 2020 Special Council agenda. Since that time a potential location for the mural has been noted in the corporate report along with mapping.

a)

**CORPORATE REPORT**

Corporate report dated May 4, 2020 from the Director of Recreation and Culture titled “Mural to Recognize First Responders and Health Care Workers”.

2020-256

**It was MOVED and SECONDED**

THAT Council:

1. Receives for information the corporate report dated May 4, 2020, from the Director of Recreation and Culture, titled “Mural to Recognize First Responders and Health Care Workers;” and
2. Approves a grant of \$2,000 funded from the City’s Community Public Art capital project budget to fund a mural by Artist, Jim Davidson to recognize first responders and health care workers, to be installed on the south facing exterior wall of the White Rock Parkade building.

**CARRIED**



**NOTE:** *The topic of the Notice of Motion from Councillor Chesney from April 6<sup>th</sup> was discussed at the April 14 and April 20, 2020 Council meetings. Staff have brought forward a corporate report on this matter which addresses the request under 6.2.1 (a) so no further action is required in regard to the following:*

b) **MURAL TO RECOGNIZE FIRST RESPONDERS AND HEALTH CARE WORKERS**

*At the April 6, 2020 Regular Council Meeting Councillor Chesney provided the following Notice of Motion for consideration at this time:*

*THAT the City of White Rock approves the proposal by mural artist Jim Davidson to create a stunning wall mural that pays tribute to our first responders and health care workers in this difficult time:*

- *Approximately \$2,000 to paint a mural in White Rock, noting there are three (3) potential high traffic areas in the Uptown District.*

6.2.2 **WHITE ROCK ANNUAL RATES BYLAW, 2020, NO. 2325**

Corporate report dated May 4, 2020 from the Director of Financial Services titled “White Rock Annual Rates Bylaw, 2020, No. 2325”.

The following discussion points were noted:

- With respect to the proposed tax rate, Council questioned if any of the City’s financial changes made in response to COVID-19, such as the postponing the recruitment of certain positions, should have impacted or lowered the tax rate.
- Staff reported that the changes made to address the City’s estimated Net Loss to August 2020 has been done by borrowing from the City’s reserves, an option that has only been made available by the Province due to COVID-19
- Keeping funds in reserves provides the City with a means to address emergent financial situations, referencing the current pandemic as an example
- Noting that the BIA programing has also shifted this year due to COVID-19, staff confirmed that an accumulated surplus could be carried over to 2021

2020-257

**It was MOVED and SECONDED**

THAT Council receives for information the corporate report dated May 4, 2020, from the Director of Financial Services, titled “White Rock Annual Rates Bylaw, 2020, No. 2325.”

**CARRIED**

6.2.3 **CONTRACT AWARD FOR MARINE DRIVE RETAINING WALL STABILIZATION**

Corporate report dated May 4, 2020 from the Director of Engineering and Municipal Operations titled “Contract Award for Marine Drive Retaining Wall Stabilization”.

Discussion ensued and concerns were expressed with respect to fixing infrastructure on non-city lands. Staff reported that there are relationships and contracts that pre-existed with the City of Surrey prior to the City of White Rock’s incorporation.

2020-258

**It was MOVED and SECONDED**

THAT Council defers to the next Council meeting consideration of the corporate report dated May 4, 2020, from the Director of Engineering and Municipal Operations, titled “Contract Award for Marine Drive Retaining Wall Stabilization”; and

THAT staff bring forward at this meeting additional information regarding the location of BNSF lands and documentation of the City’s lease with BNSF that was carried over when the City of White Rock separated from the City of Surrey.

**CARRIED**

Councillors Johanson, Manning  
and Mayor Walker voted in the negative

2020-259

**SUBSEQUENT MOTION**

**It was MOVED and SECONDED**

THAT Council directs the White Rock Business Improvement Association (BIA) be consulted with on how the restaurants and businesses feel about the proposed Marine Drive retaining wall stabilization project taking place between May and the end of August.

**CARRIED**

Councillor Fathers voted in the negative

7.

**MINUTES AND RECOMMENDATIONS OF COMMITTEES**

None

7.2

**STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

7.2.1

The following recommendations from the May 4, 2020 **Land Use and Planning Committee** meeting held earlier this evening are being presented for Council’s consideration at this time:

**‘BEACHWAY’ APPLICATION UPDATE – 15654/64/74 NORTH BLUFF ROAD  
1570/80 MAPLE STREET AND 1593 LEE STREET (ZON/MJP 19-002)**

Recommendations from the May 4, 2020 Land Use and Planning Committee were not considered at this time. The Land Use and Planning Committee directed staff to work further with the applicant on addressing their comments with respect to the application.

**8. BYLAWS AND PERMITS**

**8.1 BYLAWS**

**8.1.1 BYLAW 2340: WHITE ROCK FINANCIAL PLAN (2020-2024) BYLAW, 2020, NO. 2330 AMENDMENT NO. 1, 2020, NO. 2340**

Bylaw 2340 proposes changes to the White Rock Financial Plan (2020-2024) Bylaw, 2020, No. 2330 in response to the financial impacts of the COVID-19 Global Pandemic. This Bylaw received three (3) readings at the April 27, 2020 Special Council meeting and is presented for consideration of final reading. Public submissions/correspondence received by 12:00 p.m. (noon) on Monday, May 4, 2020 were provided “On Table”.

2020-260 **It was MOVED and SECONDED**

THAT Council receives the public submissions/correspondence in response to “*White Rock Financial Plan (2020 – 2024), Bylaw. 2020, No. 2330 Amendment No. 1, 2020, No. 2340*” as presented “On-Table”.

**CARRIED**

2020-261 **It was MOVED and SECONDED**

THAT Council gives final reading to “*White Rock Financial Plan (2020 – 2024), Bylaw. 2020, No. 2330 Amendment No. 1, 2020, No. 2340*”.

**CARRIED**

**8.1.2 BYLAW 2325 – WHITE ROCK ANNUAL RATES BYLAW, 2020, NO. 2325**

Section 197 of the *Community Charter* requires that each year, after adoption of the financial plan, but before May 15, the City’s property tax rates bylaw must be adopted. Bylaw 2325 is the subject of a corporate report noted earlier in the agenda as Item 6.2.2 and was presented for consideration of first, second, and third reading.

2020-262 **It was MOVED and SECONDED**

THAT Council gives first, second, and third reading to “*White Rock Annual Rates Bylaw, 2020, No. 2325*”.

**CARRIED**

**Note:** In accordance with Ministerial Order No. M083, local governments may consider third and final reading on the same evening.

2020-263 **It was MOVED and SECONDED**

THAT Council gives final reading to “*White Rock Annual Rates Bylaw, 2020, No. 2325*”.

**CARRIED**

**8.2 PERMITS**

None

**9. CORRESPONDENCE**

**9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION**

***Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

2020-264

**It was MOVED and SECONDED**

THAT Council receives the following correspondence for information:

**9.1.1**

Letter dated March 4, 2020 from Councillor J. Karygiannis, Ward 22 (Scarborough-Agincourt) City of Toronto, requesting the City of White Rock's support to ask the Federal Government to consider studying an amendment to the *Motor Vehicle Safety Act* that would "control the top speed on new vehicles to be less than 150 kilometres per hour through the installation of speed governors".

**CARRIED**

**10. MAYOR AND COUNCILLOR REPORTS**

**10.1 MAYOR'S REPORT**

Mayor Walker noted the following community events and information:

- Apr 21 & 28, South Surrey/White Rock Chamber of Commerce (SSWRCC) "Morning Chamber Chats"
- Apr 21, Weekly COVID-19 Update meeting with SSWRCC
- Apr 21, Facebook Live Session with Councillor Johanson
- Apr 22, Weekly Lunch Program at the corner of Johnston Road and Russell Avenue
- Apr 22, Metro Vancouver COVID-19 Response Task Force meeting
- Apr 23 & 30, TransLink Mayors' Council on Regional Transportation meeting
- Apr 23, Conference Session with Minister of Municipal Affairs and Housing, and BC Mayors Regional District Chair for the Southwest Region
- Apr 23, Conference call with White Rock BIA, SSWRCC regarding local business
- Apr 24, Metro Vancouver Board of Directors' meeting
- Apr 27, White Rock BIA facilitated zoom meeting with local businesses to discuss challenges during the pandemic and ways to move forward
- Apr 27, Special Council Meeting
- Apr 28, Facebook Live Session with Councillor Fathers
- Apr 29, Metro Vancouver Housing meeting
- May 1, SSWRCC Town Hall Meeting regarding COVID-19

Mayor Walker noted that the City will be seeing deeper cuts in the transit system, and that more information regarding TransLink's decisions will be brought forward as it becomes available.

Councillor Chesney noted the following community events / information:

- Announced that, as of mid-May, the following transit routes will be discontinued: 345, 352 and 354
- May 3, White Rock Farmers' Market Opening

Councillor Manning noted the following community events / information:

- Apr 23, BC Economic Development Association Webinar
- Apr 28, Watched the Facebook Live session
- Apr 29, Weekly Lunch Program at the corner of Johnston Road and Russell Avenue
- Apr 30, Municipal Case Law Review Webinar
- Apr 30, BC Economic Development Association follow-up webinar
- May 1, SSWRCC Town Hall Meeting
- May 3, White Rock Farmers' Market Opening

Councillor Fathers noted the following community events / information:

- Apr 28, Facebook Live session with Mayor Walker
- Apr 28, South Surrey/White Rock Chamber of Commerce "Morning Chamber Chats"
- May 3, White Rock Farmers' Market Opening

Councillor Kristjanson noted the following community events / information:

- Apr 27, "Love Balls" session
- Apr 30, Municipal Case Law Review Webinar
- May 1, SSWRCC Town Hall Meeting

Councillor Johanson noted the following community events / information:

- Apr 21, Facebook Live Session with Mayor Walker
- Apr 22, Weekly Lunch Program at the corner of Johnston Road and Russell Avenue
- Apr 30, Municipal Case Law Review Webinar
- May 1, SSWRCC Town Hall Meeting
- May 4, Climate Caucus - Virtual Meeting

## **10.2 COUNCILLORS REPORTS**

### **10.2.1 METRO VANCOUVER BOARD IN BRIEF**

None

## **11. MOTIONS AND NOTICES OF MOTION**

### **11.1 MOTION**

#### **NEW ADVISORY BODY OF COUNCIL**

Mayor Walker brought forward a motion to establish a new Advisory Body of Council, the "Social and Economic Recovery Task Force". This group will come forward in the future to address the social and economic impacts the pandemic has had on the City of White Rock.

2020-265            **It was MOVED and SECONDED**  
                         THAT Council authorizes a motion regarding a new advisory body be considered this evening by Council.

**CARRIED**

2020-266            **It was MOVED and SECONDED**  
                         THAT Council directs staff to bring forward a Terms of Reference for a Social and Economic Recovery Task Force.

**CARRIED**

11.2                **NOTICES OF MOTION**  
                         None

12.                 **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**  
                         None

13.                 **OTHER BUSINESS**

**TRANSLINK CUTS TO THE CITY OF WHITE ROCK**

In response to TransLink's proposed cuts to bus routes and services to White Rock, Council has asked the Mayor, on behalf of Council, to write Translink and the Province a letter opposing these decisions.

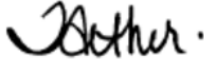
2020-267            **It was MOVED and SECONDED**  
                         THAT Council authorizes Mayor Walker, on behalf of Council, to write a letter to Translink and the Province opposing the decisions to cut transit services and routes in the City of White Rock.

**CARRIED**

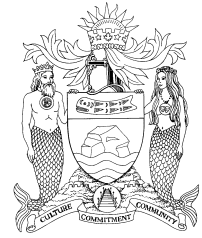
14.                 **CONCLUSION OF THE MAY 4, 2020 REGULAR COUNCIL MEETING**

The Chairperson declared the meeting concluded at 8:45 p.m.

\_\_\_\_\_  
Mayor Walker

  
\_\_\_\_\_  
Tracey Arthur, Director of  
Corporate Administration

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** May 11, 2020  
**TO:** Mayor and Council  
**FROM:** Carl Isaak, Director of Planning and Development Services  
**SUBJECT:** Draft Terms of Reference for COVID-19 Recovery Task Force

---

**RECOMMENDATIONS**

THAT Council:

1. Receive for information the corporate report dated May 11, 2020, from the Director of Planning and Development Services, titled “Draft Terms of Reference for COVID-19 Recovery Task Force;” and
  2. Endorse the policy as presented or as amended by Council.
- 

**INTRODUCTION**

At the May 4, 2020 regular meeting of Council, a motion was passed directing staff to prepare a Terms of Reference for a Social and Economic Recovery Task Force related to the COVID-19 pandemic. The attached draft Terms of Reference is intended for Council’s review.

It is expected that this task force would conduct its meetings electronically via Microsoft Teams or Zoom or another similar platform.

While other City advisory bodies and committees have been suspended until the end of May 2020 due to the pandemic, a task force specifically dedicated to the current health crisis and pandemic response is considered a high priority and an exception to the suspension of normal committee activities. A general restarting of the other City committees at this time is not recommended as it is considered to detract from the City’s efforts to respond to the pandemic.

**ANALYSIS**

The resolution from May 4, 2020, did not provide a detailed list of expected participants who would be invited to participate in the task force. Staff have identified eight (8) groups who would be specifically invited to send a representative, as well as noting that up to five (5) positions would be available from the community, with a combined total of up to eleven (13) members.

The eight (8) groups specifically identified are:

1. South Surrey/ White Rock Chamber of Commerce;
2. Fraser Health Authority;
3. White Rock Business Improvement Association;
4. White Rock Museum and Archives;

5. White Rock branch of the Fraser Valley Regional Library;
6. Explore White Rock (Tourism);
7. Sources Community Resources Society; and
8. Semiahmoo First Nation.

It is expected that the community members may represent groups such as business, schools, arts, service clubs, faith-based groups, financial, retail, tourism, residents at large etc.

Staff liaisons for this task force are proposed as the Chief Administrative Officer, the Director of Planning and Development Services, and a Committee Clerk.

The standard terms of reference for City committees is provided, with a proposed one (1) year term with the initial appointments expiring June 1, 2021.

### **BUDGET IMPLICATIONS**

It is anticipated that the Task Force would be supported within the existing budget using existing staff resources. Any recommendations made by the Task Force with financial implications would require Council approval.

### **CLIMATE CHANGE IMPLICATIONS**

There are no direct environmental or climate action effects related to this policy, however there may be recommendations from the task force related to changing policies or City practices to mitigate climate change impacts as part of changes that are occurring in the economy.

### **CONCLUSION**

Attached as Appendix A is the draft policy establishing the Terms of Reference for a COVID-19 Recovery Task Force, for Council's consideration. Staff recommend that Council either approve the policy as presented or amend the policy and endorse a revised version, in order to allow recruitment for the task force to begin as soon as possible.

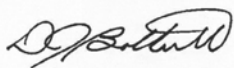
Respectfully submitted,



Carl Isaak, MCIP, RPP  
Director of Planning and Development Services

### **Comments from the Chief Administrative Officer**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer



THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE:** TERMS OF REFERENCE:  
COVID-19 RECOVERY TASK FORCE  
**POLICY NUMBER:** COUNCIL POLICY - 166

<i>Date of Council Adoption:</i>	<i>Date of Last Amendment:</i>
<i>Council Resolution Number:</i>	
<i>Originating Department: Administration:</i>	<i>Date last reviewed by the Governance and Legislation Committee:</i>

**Mandate**

The COVID-19 Recovery Task Force (CRTF) is established to assist local businesses and social services during the COVID-19 pandemic and to prepare for the City’s reopening.

The CRTF will:

- Advocate with senior levels of government for remedies to ease the economic burdens created by the COVID-19 pandemic;
- Provide information and education to the community on resources and programs available to support business and build community resiliency;
- Work with stakeholders in the community to identify new initiatives to achieve economic recovery for businesses, workers and the community; and,
- Consider the social and economic impacts of reopening White Rock, including restarting businesses that are currently closed.

Committees may consider, inquire into, report and make recommendations to Council about matters referred to Committee by Council, the Chief Administrative Officer, Staff Liaisons or items brought forward by Committee members that are aligned with the Committee’s mandate/Terms of Reference.

Definition:

Advisory Body means any committee, sub-committee, task force, board or panel that has been established by Council.

Member means those appointed by Council to an Advisory Board.

**Annual Work Plan**

An annual work plan will be prepared by the Advisory Body and approved by Council prior to work commencing. It is recognized that work items may arise during the course of the year and

that additions to the work plan may be recommended by Council, or staff or the Advisory Body itself.

Council must adopt any amendments to the Advisory Body's approved work plan.

## **General Terms**

### **Term**

Appointments will be made by City Council for a one (1) year term, with the initial appointments expiring June 1, 2021 or until the activities are complete, whichever is sooner.

### **Membership**

- a) The COVID-19 Recovery Task Force will consist of up to eleven (11) voting members from community groups, organizations, businesses or the community-at-large, two (2) non-voting members of Council (the Mayor and Deputy Mayor), and City staff as required.
- b) Voting representatives from the following groups, organizations or businesses will be invited to participate:
  - i. Up to six (6) members from the community, representing a variety of sectors (i.e. business, schools, arts, service clubs, faith-based groups, financial, retail, tourism, residents at large etc.)
  - ii. One (1) representative from the South Surrey/ White Rock Chamber of Commerce
  - iii. One (1) representative from the Fraser Health Authority
  - iv. One (1) representative from the White Rock Business Improvement Association
  - v. One (1) representative from the White Rock Museum and Archives
  - vi. One (1) representative from the White Rock branch of the Fraser Valley Regional Library
  - vii. One (1) representative from Explore White Rock (Tourism)
  - viii. One (1) representative from Sources Community Resources Society
  - ix. One (1) representative from Semiahmoo First Nation
- c) Non-voting staff liaisons are:
  - i. Chief Administrative Officer
  - ii. Director of Planning and Development Services
  - iii. Committee Clerk

Members shall serve as volunteers without remuneration or gifts

### **Chairperson / Vice-Chairperson**

The Mayor will appoint a Chairperson for the Task Force. The Deputy Mayor will serve as the Vice-Chairperson.

## Meetings

- a) At the initial Task Force meeting Corporate Administration will distribute a meeting schedule to be reviewed and adopted. The meeting schedule will be published and updated as needed by the Committee Clerk.
- b) Staff will attempt to inform the Chairperson in the circumstance a meeting must be cancelled prior to an official notice going to the Advisory Body. A meeting may be called, cancelled or rescheduled by either the Council representative or by the Chairperson in consultation with the Council representative. Notice of a meeting, cancellation or rescheduling must be received by the Committee Clerk by 8:30 a.m. the day prior to the proposed meeting.
- c) If there are no agenda items for meeting received by noon on the day that is one (1) week prior to the meeting, the Committee Clerk will inform the Chairperson, Council and staff Liaisons and will cancel the meeting.
- d) Advisory Body members shall advise the Committee Clerk of their intent to attend electronically or to be absent from a meeting. If a majority of members indicate that they will be absent from the meeting, the Committee Clerk will cancel the meeting by first attempting to notify the Chairperson and Council Liaison, and inform all members.
- e) On occasion, Corporate Administration may be required to cancel or reschedule meetings. On such occasions, notice will be given to all members following an attempt to notify the Chairperson and Council Liaison followed by all members.
- f) Quorum for meetings shall be a majority of all voting members.
- g) If there is no quorum present within 15 minutes of the scheduled start time, the Committee Clerk will:
  - i. record the names of the members present, and those absent; and
  - ii. conclude the meeting until the next scheduled meeting.
- h) Due to the subject matter of the Task Force, meetings will commence as soon as possible and be held through electronic means. Once the COVID-19 global pandemic/ related Provincial Health Orders permit then all meetings will be open to the public unless designated as closed to the public pursuant to Sections 90 and 93 of the *Community Charter*.
- i) The public may attend meetings to observe only. Members of the public must maintain decorum at all times. Interruptions of any kind are not permitted while the meeting is in progress.
- j) When deemed relevant to the discussion of a particular item of business under consideration, the Advisory Body will take into account the meeting business, the permitted time to conduct the remaining business and the Chairperson may, with majority consent of those committee members in attendance, give permission to a member of the public in attendance to speak to the item. The speaker will deliver their comments within a limited time as determined by the Advisory Body prior to speaking.

- k) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the committee members present.
- l) Members are expected to attend all regularly scheduled meetings. Corporate Administration will keep an attendance log and notify the Chairperson and Council representative where there have been three (3) consecutive absences without knowledge/reason. Council may determine that prolonged unexcused absences may result in the removal of the member.
- m) Any person with particular expertise, including staff, may be invited by the Chairperson or Staff Liaison to attend a meeting in order to provide information or advice, but only voting members appointed by City Council may vote on matters.
- n) An Advisory Body must hear and consider representations by any individual, group or organization on matters referred to the Committee by Council.
- o) An Advisory Body do not have the authority to commit funds, enter into contracts or commit the City to a particular course of action.
- p) An Advisory Body cannot direct staff to take action without the endorsement of City Council. They cannot direct staff to take any action which is contrary to existing policies or directives or establish policies for the City.
  - i. Any such action must be referred to Council for consideration and adoption;
  - ii. Staff liaisons may advise of existing policies or Council directives, and the need to refer the matter to Council prior to taking any action.
- q) On broader matters such as organizing or setting up major or unusual events or projects which do not have budget implications, the committee must receive prior approval from Council.
- r) Where a Member, their family, employer or business associates have any interest in any matter being considered by the committee, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest.
- s) Members are not permitted to speak directly with the media on behalf of the committee.
- t) Members will not represent themselves as having any authority beyond that delegated in the Terms of Reference approved by Council.

### **Sub Committees and Working Groups**

- a) Sub-committees: A committee may appoint members to a sub-committee to inquire into matters and to report and make recommendations to the committee for a specific purpose. A sub-committee may be formed in the circumstance there is a heavy workload and there are items that can be broken down and worked on with the sub-committee's advice and recommendations coming back to the originating committee. Meetings of the sub-committee are open to the public (subject to statutory closed meeting matters under s. 90 *Community*

*Charter*), must include agenda, meeting minutes and be posted just as a committee meeting held by the City of White Rock.

- b) Working Groups: A committee or sub-committee may form a working group for the limited purpose of:
  - i. Gathering, summarizing or preparing a presentation of information, including research and analysis, to deliver to the originating Advisory Body of Council, or
  - ii. Carrying out a specific prescribed activity (ex. parade float production, taking available information and placing it into a specified format for the originating Advisory Body of Council).
- c) Due to the limited nature of the working group, they would perform their work on their own. If a working group provides advice and recommendations or an opinion on matters of policy to Council, an Advisory Body of Council then it may be characterized as a sub-committee and not a mere working group – this type of work is to be done in the committee or sub-committee format so the public have the opportunity to see and hear how recommendations to Council are formed. A working group does not meet in a formal circumstance (no agenda, meeting minutes, meeting notice is required).

### **Staff Support**

- a) The relevant department(s) will provide the staff liaison(s) and technical support. Support functions include:
  - i. Forward all agenda items to Corporate Administration at least one (1) week prior to the meeting date for agenda preparation and on the Public Notice Posting Place;
  - ii. Prepare reports on behalf of the Committee;
  - iii. Review and return draft minutes to Corporate Administration prior to adoption;
  - iv. Report back with status updates agenda items as required;
  - v. Prepare an Annual Report to be submitted to Council for information. The report will be forwarded to the Advisory Body prior to going to Council so their feedback can be considered.
- b) Corporate Administration will provide meeting management and recording support. Support functions include:
  - i. Receive and prepare correspondence;
  - ii. Maintain a list of outstanding issues for action (Action Tracking);
  - iii. Provide members with orientation at the beginning of each term (and to new members as they are appointed);
  - iv. Organize and prepare meeting agendas, in conjunction with the Chairperson, staff liaison and Council representative;
  - v. Receive and organize all agenda-related presentation materials and/or hand-outs;
  - vi. Distribute agenda packages to members;
  - vii. Post all notices, agendas and minutes for the public record;
  - viii. Prepare and provide minutes to the Director of Corporate Administration and staff liaison;

- ix. Provide minutes, with recommendations, to Council;
- x. Update the Terms of Reference policy.

### **Procedures**

Unless otherwise provided for in these terms of reference, the procedures of the Committee will be governed by the City's Council and Committee Procedure Bylaw.

### **Code of Conduct**

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined in the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to, and forming, part of this policy.

**CITY OF WHITE ROCK  
COMMITTEE CODE OF CONDUCT  
STATEMENT / AGREEMENT**

This will confirm that as of \_\_\_\_\_, I have read Council  
(DATE)  
Policy 120, “Code of Conduct for Committee Members” and Council Policy \_\_\_\_\_,  
Committee Terms of Reference and I understood and will conform to the City’s Code of  
Conduct as outlined in these policies.

\_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
(SIGNATURE)

GN-41207  
L 40862

OCT 13 1950

G. N. RY. CO., SEATTLE, WASH.

THIS INDENTURE made the 14th. day of  
August, A.D. 1950.

**BETWEEN:**

GREAT NORTHERN RAILWAY COMPANY,  
a Company incorporated under the  
laws of the State of Minnesota,  
United States of America, and  
authorized to do business as a  
Railway Company in the Dominion of  
Canada under the provisions of the  
"Railway Act" with an office at  
Room 315 Number 602 West Hastings  
Street, in the City of Vancouver,  
in the Province of British Columbia,

(hereinafter called the "Railway")

OF THE ONE PART.

THE CORPORATION OF THE DISTRICT  
OF SURREY, a municipal corporation  
existing under the laws of the  
Province of British Columbia,

(hereinafter called the "District")

OF THE OTHER PART.

WHEREAS the District as the owner of and  
responsible for the maintenance of that Highway known  
as Washington Avenue, in the Townsite of White Rock, has  
applied to the Railway Company for an easement to construct  
on the lands of the Railway Company certain timber cribs,  
pile bulk heads and sloping of lands for the purpose of  
giving lateral support to Washington Avenue and for the  
further right and privilege of constructing four concrete  
culverts across the right of way of the Railway Company  
at those points hereinafter more particularly described  
within the Townsite of White Rock for the purpose of giving  
better drainage.

NOW THEREFORE THIS INDENTURE WITNESSETH  
that in consideration of the covenants, conditions and

Noted on Sta. Map 9705 ~ M.S. -10-19-50  
" " R/W " 11-B.C. ~ M.S. - "

*[Handwritten signature]*



agreements hereinafter contained it is agreed by and between the Parties hereto as follows:-

1. The Railway Company grants to the District the right together with its agents, servants and workmen, to enter upon those lands of the Railway Company at or within the vicinity of "C" Street in the Townsite of White Rock, which area is more particularly outlined in red on a blueprint attached hereto and marked as Exhibit "A" and made a part hereof for the purpose of constructing timber cribs, driving pile bulk heads and sloping of lands required for the giving of proper lateral support to Washington Avenue in the immediate vicinity thereof.

2. For the grant aforesaid the District covenants and agrees with the Railway Company to carry out the said work in a workmanlike manner and so as not to interfere in any manner with the operations of the Railway Company.

3. And the District further covenants and agrees to maintain the said works at all times and in such manner so as not to create any possible hazard, detriment or interference to the lands and operations of the Railway Company contiguous thereto.

4. The Railway Company covenants with the District to place at its own expense four culverts across the right of way of the Railway Company within the Townsite of White Rock aforesaid, at points indicated on the said blueprint marked Exhibit "A" and attached hereto, particulars of the said culverts and locations thereof may

be more particularly described as follows:

- (1) 30" concrete pipe culvert 42' long at Station 250 / 60.
- (1) 24" concrete pipe culvert 66' long at Station 301 / 20.
- (1) 24" concrete pipe culvert 60' long at Station 310 / 90.
- (1) 24" concrete pipe culvert 60' long at Station 322 / 00.

5. All pipe required for the said works shall be furnished by the Railway Company at the expense of the District and all labour required in the placing of same shall be furnished at the expense of the Railway Company.

6. On completion of the placing of the said culverts the Railway Company shall render to the District an account of the cost of the said pipe and the District covenants and agrees to pay the said account within thirty (30) days after receipt thereof.

THIS INDENTURE shall enure to the benefit of and be binding upon the parties hereto, their respective successors and assigns.

IN WITNESS WHEREOF the said parties hereto have caused their Corporate Seals to be hereunto affixed witnessed by the hands of their proper officers in that behalf, the day and year first above written.

SIGNED, SEALED AND DELIVERED )  
 in the presence of )  
 P. B. HAUBER )

GREAT NORTHERN RAILWAY  
 COMPANY,

BY J M BUDD (SEAL)  
 Vice President

BY F. L. PAETZOLD  
 Secretary

THE CORPORATION OF THE  
 DISTRICT OF SURREY,

BY CHAS. SCHULPE  
 Reeve

BY PERCY LIVINGSTON  
 Clerk

(SEAL)

FOR THE SECRETARY (OR OTHER OFFICER)  
OF A CORPORATION.

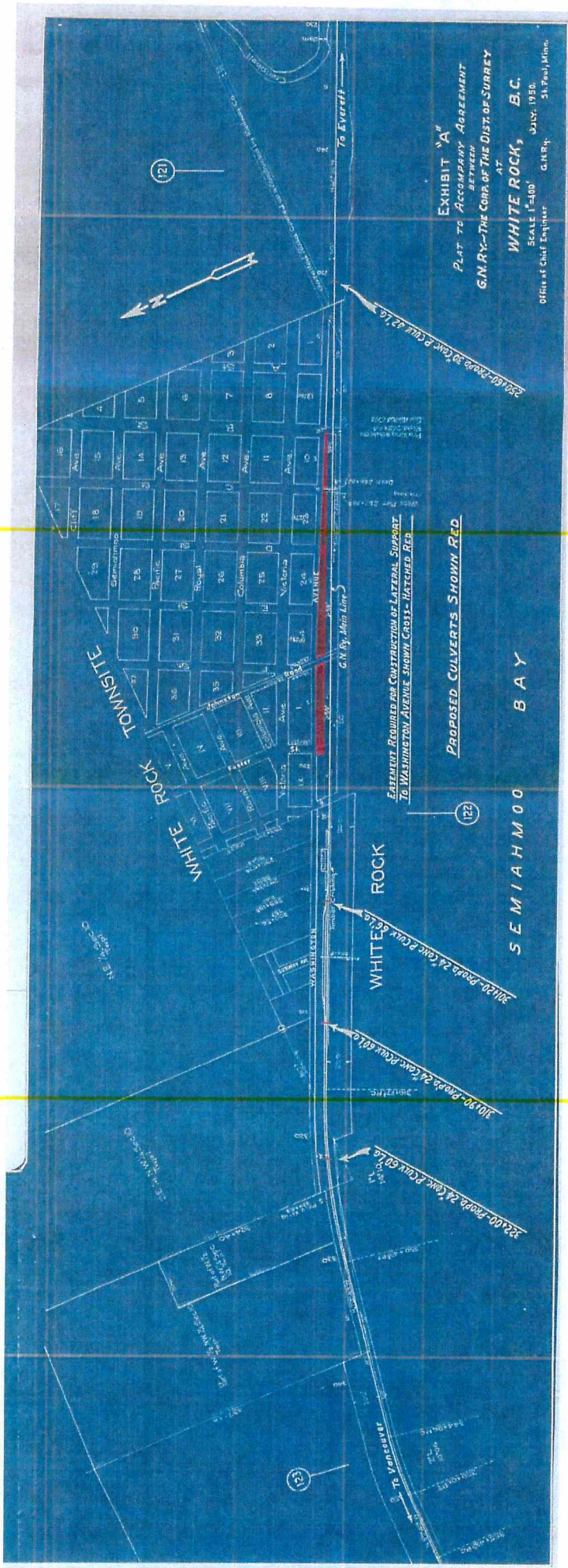
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I HEREBY CERTIFY that on the 15th day of September, 1950, at the City of St. Paul, in the State of Minnesota, one of the United States of America, F. L. PAETZOLD, who is personally known to me, appeared before me and acknowledged to me that he is the Secretary of GREAT NORTHERN RAILWAY COMPANY and that he is the person who subscribed his name to the annexed instrument as Secretary of the said GREAT NORTHERN RAILWAY COMPANY, and affixed the Seal of the GREAT NORTHERN RAILWAY COMPANY to the said Instrument, that he was first duly authorized to subscribe his name as aforesaid, and affix the said Seal to the said Instrument, and that such corporation is legally entitled to hold and dispose of land in the Province of British Columbia.

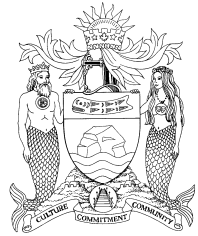
IN TESTIMONY WHEREOF I have hereunto set my Hand and Seal of Office at the City of St. Paul in the State of Minnesota, United States of America, this 15th day of September, in the year of Our Lord One Thousand Nine Hundred and Fifty.

A B MORAN  
A NOTARY PUBLIC IN AND FOR THE STATE  
OF MINNESOTA, U. S. A.

A. B. MORAN,  
Notary Public, Ramsey County, Minn.  
My Commission Expires July 19, 1955  
(SEAL)



THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
**CORPORATE REPORT**



**DATE:** May 4, 2020

**TO:** Mayor and Council

**FROM:** Jim Gordon, P.Eng.  
Director of Engineering and Municipal Operations

**SUBJECT:** Contract Award for Marine Drive Retaining Wall Stabilization

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**RECOMMENDATIONS**

THAT Council:

1. Receive for information the corporate report dated May 4, 2020, from the Director of Engineering and Municipal Operations, titled “Contract Award for Marine Drive Retaining Wall Stabilization;”
  2. Approve the award of the Marine Drive Retaining Wall Stabilization Contract to Greystone Design Management Ltd. in the amount of \$1,065,846 (excluding GST).
- 

**INTRODUCTION**

The purpose of this corporate report is obtain Council’s approval to award a contract for the Marine Drive Retaining Wall Stabilization. Subject to Council award, work is scheduled to start in mid-May and extend until the end of August, 2020.

**PAST PRACTICE / POLICY / LEGISLATION**

Council Policy #301 “Procurement Policy” requires Council approval for contracts with values exceeding \$250,000.

**BACKGROUND**

The existing Marine Drive retaining walls located on the south side of Marine Drive, above the BNSF railway tracks, and approximately between Johnston Road and Cypress Street (refer to Appendix A for the project location) are in need of stabilization. The retaining walls consist of galvanized steel bin walls and wood retaining walls reinforced with shotcrete soil anchors and small diameter grouted piles. Pavement cracking and sidewalk displacement are observed along this section of Marine Drive illustrating the necessity for repairs.

The City retained a geotechnical engineering consultant, GeoWest Engineering (GeoWest) to assess the retaining walls supporting Marine Drive. GeoWest observed indications of settlement and lateral movement and found that the extent of the cracking suggests geotechnical global instability. As the consulting team found that the retaining walls could potentially fail under seismic loading, stabilization work is required to protect Marine Drive and its underground utilities. The City retained GeoWest to provide detailed design and construction management services for the retaining wall stabilization work.

The recommended stabilization work involves two sections along Marine Drive between Johnston Road and Cypress Street as shown in Appendix A. The West Stabilization Area is approximately 50m long and the East Stabilization Area is approximately 70m long.

1. West Stabilization Area – Remove existing sidewalk and curb, construct reinforced concrete grade beam complete with 31 steel pipe piles, full-depth road reconstruction in distressed areas, asphalt mill and overlay in non-distressed areas, install new sidewalk and curb to reinstate site conditions as per City requirements.
2. East Stabilization Area – Remove existing sidewalk and curb, construct reinforced concrete grade beam complete with 42 steel pipe piles, full-depth road reconstruction in distressed areas, asphalt mill and overlay in non-distressed areas, install new sidewalk, curb, and handrail to reinstate site conditions

The construction will impact traffic along Marine Drive both during and after working hours (Appendix B). It is proposed that westbound traffic continues along the westbound lane. Eastbound traffic could detour to Buena Vista Avenue at Oxford Street or continue to Vidal Street and detour to Victoria or Columbia Avenues. Local eastbound traffic will be permitted to Johnston Road for residential parking. The westbound parking lane in the construction zone will be temporarily converted to a pedestrian walkway; the pedestrian detour will be at the Johnston Road crosswalk and at the Cypress Street crosswalk. Temporary accommodations for displaced residential street parking will be provided at the Cypress Street parking lot.

### ANALYSIS

The City posted a Request for Proposal (WR020-007) on February 3, 2020 for a geotechnical contractor to install piles, reconstruct the road, and provide traffic management services. The RFP sought two pricing options. Option 1 includes asphalt paving for the eastbound travel lane only and option 2 includes asphalt paving for both westbound and eastbound travel lanes.

The RFP closed on April 17, 2020. The City received proposals from four (4) proponents. A summary of the proponents and bid prices (excluding GST) is as follows:

<b>Proponent</b>	<b>Bid Price - Option 1</b>	<b>Bid Price - Option 2</b>
<b>Greystone Design Management Ltd.</b>	\$1,065,846*	\$1,165,620*
<b>Wilco Civil Inc.</b>	\$1,109,454	\$1,183,572
<b>Industra Construction Corp.</b>	\$1,153,796	\$1,233,644
<b>Peter Kiewit Sons ULC</b>	\$1,793,917	\$1,885,148

\*alternate design price shown

City Staff and the consulting team conducted a technical evaluation. The evaluation criteria included the proponent's experience, qualifications and references, proposed work plan and methodology, proposed schedule, and price. Greystone Design Management Ltd. (GDM)'s proposal received the highest overall score.

GDM submitted for the base bid and provided an alternate added value design and price. Their added value design includes reducing pile size and using Double Corrosion Protection (DCP) anchors. This alternate proposal provides a cost savings of \$102,651 and reduces the project schedule by eight (8) working days. Their alternate design was reviewed by GeoWest and found to meet the overall design criteria.

GDM operates out of Abbotsford, BC and has experience in the construction of retaining walls and steel pilings, and working adjacent to the BNSF Right of Way. Previous City of White Rock experience includes East Beach Promenade Repairs and slope stability at Ruth Johnson Park.

On the basis of providing overall best value to the City, staff recommends that Council approve the award of the Marine Drive Retaining Wall Stabilization Contract to GDM in the amount of \$1,065,846 (excluding GST). Depending on construction progress and funds available in the City paving program, extending the contract to include full width paving as per Option 2 will be considered as the project nears completion.

### **BUDGET IMPLICATIONS**

The total project cost including design, construction, traffic management, and contingency is \$1.2M. A summary of the project costs are as follows:

<b>Description</b>	<b>Budget</b>	<b>Contract Value</b>	<b>Available Contingency</b>
Design	\$180,000	\$70,000	\$110,000
Construction & Traffic Management	\$1,020,000	\$1,066,000	(\$46,000)
<b>Total</b>	<b>\$1,200,000</b>	<b>\$1,136,000</b>	<b>\$64,000</b>

### **SCHEDULE**

The construction duration is anticipated to be three (3) months. Construction activities, starting with traffic control and mobilization, is expected to begin in mid-May 2020. Completion for this contract is targeted for late-August 2020.

### **RISK MANAGEMENT**

This project was originally intended to be constructed during the winter months to minimize effects on local businesses during the busy tourist season. However, given that senior government social distancing guidelines restricting business activities and visitor opportunities are expected to continue for some time during the COVID-19 pandemic, it is prudent to undertake this project now. In addition, there is less weather related risk by working during the summer months.

A detailed risk matrix is outlined as follows.

<b>Risk</b>	<b>Mitigation</b>
<b>Impacts to pedestrians</b>	<ul style="list-style-type: none"> <li>• The existing westbound parking lane will be reallocated as a pedestrian walkway</li> <li>• Temporary wooden ramps will be installed for accessibility</li> <li>• Temporary traffic barriers will be installed to delineate the pathway per Appendix B</li> <li>• Detour and signage will be at existing crosswalks at Cypress Street and at Johnston Road</li> </ul>
<b>Impacts to traffic</b>	<ul style="list-style-type: none"> <li>• Refer to Appendix B</li> <li>• Eastbound traffic will be detoured to Buena Vista Avenue or Victoria/Columbia Avenues</li> <li>• Westbound traffic will continue on the existing westbound travel lane</li> </ul>

	<ul style="list-style-type: none"><li>• Detour signage and digital signage boards will be installed</li><li>• Traffic control persons will be at the project site to assist residents and pedestrians during construction hours</li></ul>
<b>Impacts to street parking</b>	<ul style="list-style-type: none"><li>• Temporary accommodations for residential street parking along Marine Drive will be at the Cypress Street Parking Lot</li><li>• Parking passes will be provided to the affected homes</li></ul>
<b>Cost</b>	<ul style="list-style-type: none"><li>• The contractor will work ten (10) hour days and any Saturday required at no extra charge to the City</li><li>• The scope of the civil works can be re-evaluated to reduce project costs</li></ul>
<b>Schedule</b>	<ul style="list-style-type: none"><li>• The contractor will work ten (10) hour days and any Saturday required at no extra charge to the City</li><li>• It is proposed that the contractor start work immediately with the schedule calling for completion by the end of August.</li></ul>

### **CONCLUSION**

The City received proposals from four (4) proponents. City Staff and the consulting team conducted a technical evaluation. Based on overall best value to the City, staff recommends that Greystone Design Management Ltd. be awarded the contract in the amount of \$1,065,846 (excluding GST) and that construction start immediately.

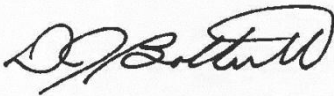
Respectfully submitted,



Jim Gordon, P.Eng.  
Director, Engineering & Municipal Operations

### **Comments from the Chief Administrative Officer**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

Appendix A: Image of Area of Requiring Stabilization Work on Two Sections along Marine Drive between Johnston Road and Cypress Street

Appendix B: Image of Area of Construction Traffic Impact along Marine Drive During and After Working Hours





**LEGEND**

ASPHALT CRACKING OBSERVED ON DEC. 17, 2019 (APPROXIMATE)

BH18-01  
BH18-02

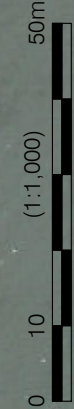
BOREHOLE (GEOWEST 2018)

BH11-01  
BH11-03

BOREHOLE WITH INCLINOMETER (LEVELTON 2011)

BH11-02

BOREHOLE (LEVELTON 2011)



**Table 1. Summary of Micropile Quantities**

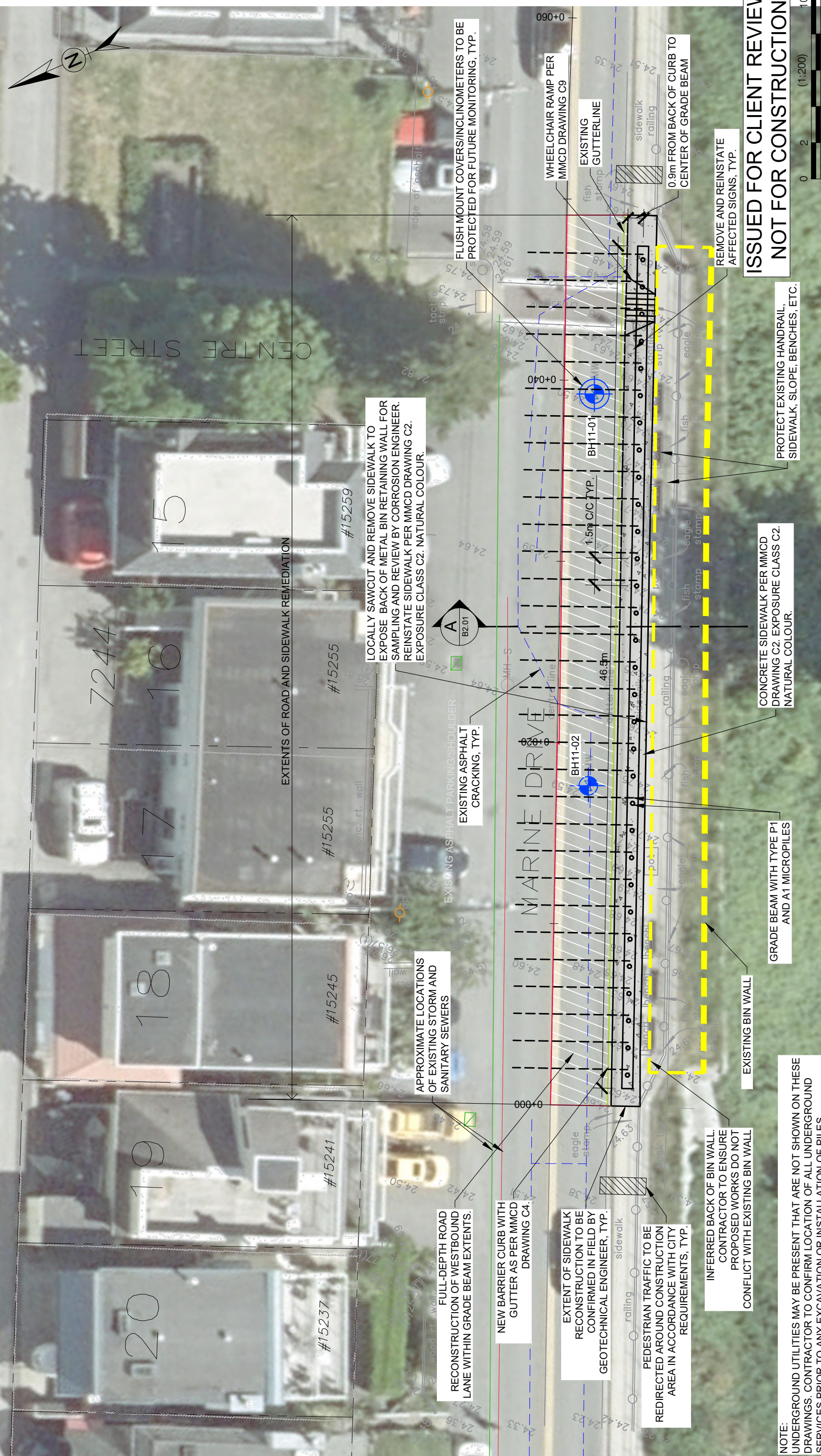
Stabilization Area	Grade Beam Length (m)	Pile #	Steel Pile Type	Outside Diameter	Inside Diameter	Pile Length (m)	Pile Spacing (m)	Number of Piles	Total Length (m)
West	46.5	P1	4" Schedule 80 Steel Pipe	114 mm (4.50")	97 mm (3.83")	15.0	1.5	31	465
		A1	#10 Threadbar DCP Anchor	32 mm (1.25")	-	15.0	1.5	31	465
East	63.0	P2	6" Schedule 80 Steel Pipe	168 mm (6.625")	146 mm (5.76")	9.0	1.5	42	378

**ISSUED FOR CLIENT REVIEW  
NOT FOR CONSTRUCTION**



REVISIONS 29 April 2020 Issued for Construction CS DJ 31 January 2020 Issued for Tender CS DI 24 January 2020 Issued for Client Review BO DI Revision Date Revision Description DWN CHK	ADAPTED FROM: WROMS	DRAWING TITLE: <b>OVERALL SITE PLAN</b>	CLIENT: <b>WHITE ROCK</b> <i>My City by the Sea!</i>	DESIGN BY: <b>GeoWest ENGINEERING</b>	DATE: JAN 2020	DWN: BO
	PROJECT / DWG.NO: N/A	PROJECT: HUMP RETAINING WALL STABILIZATION	ADDRESS: MARINE DRIVE, WHITE ROCK, BC	SCALE: 1:1000	DATE: JAN 2020	DSN: CB
DATE: JUNE 2018	CLIENT: CITY OF WHITE ROCK	ADDRESS: MARINE DRIVE, WHITE ROCK, BC	SCALE: 1:1000	DATE: JAN 2020	CHK: DJ	REV: 0
This drawing is the sole property of GeoWest Engineering Ltd. and cannot be used or duplicated in any way without the expressed written consent of GeoWest.		PROJECT: HUMP RETAINING WALL STABILIZATION	CLIENT: CITY OF WHITE ROCK	SCALE: 1:1000	CHK: DJ	REV: 0
		ADDRESS: MARINE DRIVE, WHITE ROCK, BC	CLIENT: CITY OF WHITE ROCK	SCALE: 1:1000	CHK: DJ	REV: 0
		CLIENT: CITY OF WHITE ROCK	CLIENT: CITY OF WHITE ROCK	SCALE: 1:1000	CHK: DJ	REV: 0





**ISSUED FOR CLIENT REVIEW  
NOT FOR CONSTRUCTION**



DATE	JAN 2020
SCALE	1:200
GEOWEST FILE:	GA17-1167-01
DRAWING NO:	<b>B1.02</b>
DWN:	BO
DSN:	CB
CHK:	DJ
REV:	<b>0</b>

DESIGN BY:

200 - 34425 MCCONNELL ROAD  
ABBOTSFORD, BC V2S 7P1  
TEL: 604-852-9088

CLIENT:

**WEST STABILIZATION AREA**

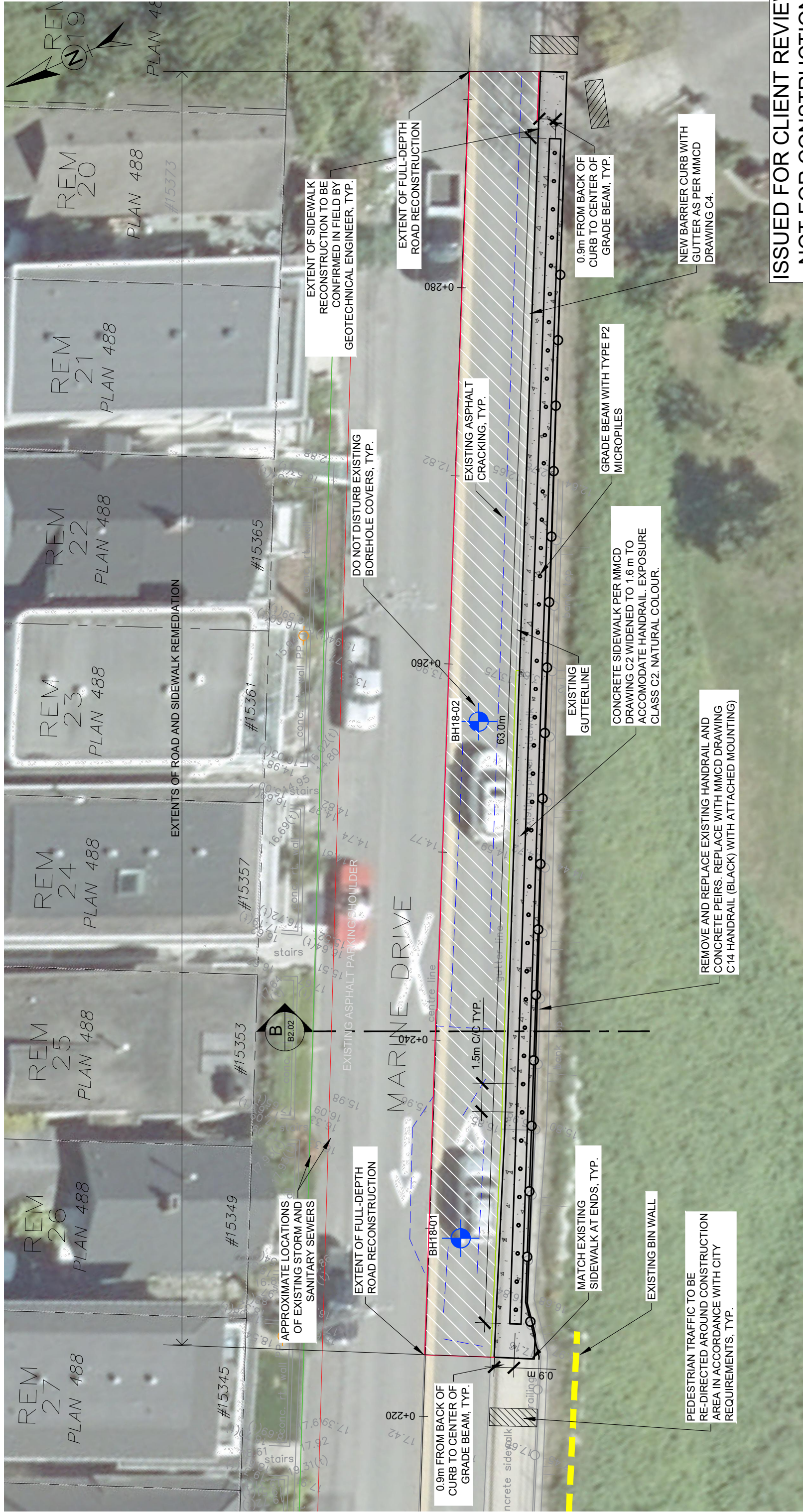
PROJECT: HUMP RETAINING WALL STABILIZATION

ADDRESS: MARINE DRIVE, WHITE ROCK, BC

CITY OF WHITE ROCK

ADAPTED FROM:	TARGET LAND SURVEYING / WROMS
PROJECT / DWG NO:	9212-C-SITE / N/A
DATE:	N/A / NOV. 2019
REVISIONS	
REV	Revision Date
CS	Issued for Construction
CS	Issued for Tender
BO	Issued for Client Review
DWN	Revision Description
DJ	
DI	
DI	
CHK	

NOTE:  
UNDERGROUND UTILITIES MAY BE PRESENT THAT ARE NOT SHOWN ON THESE DRAWINGS. CONTRACTOR TO CONFIRM LOCATION OF ALL UNDERGROUND SERVICES PRIOR TO ANY EXCAVATION OR INSTALLATION OF PILES.










**ISSUED FOR CLIENT REVIEW  
NOT FOR CONSTRUCTION**



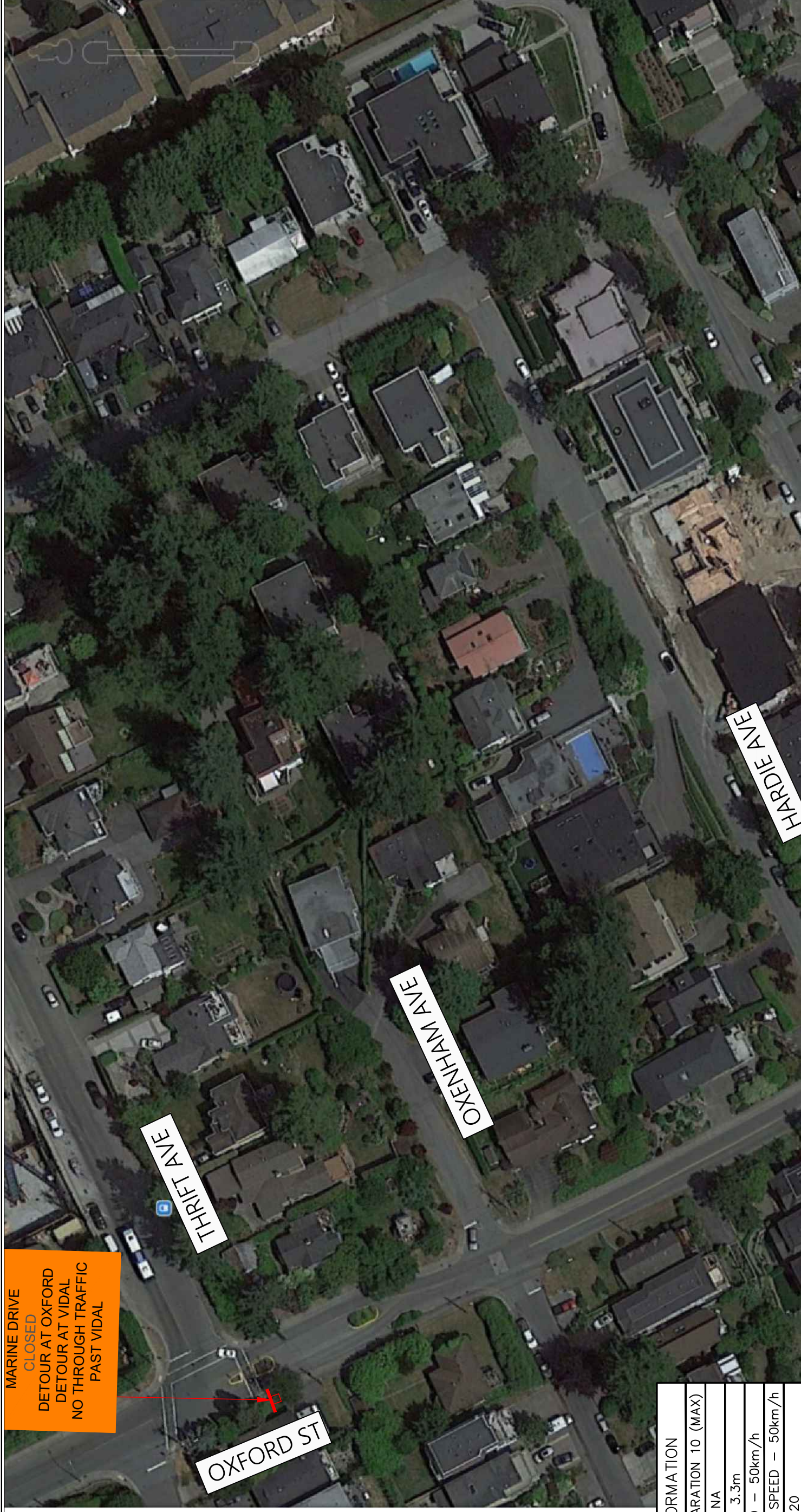
**NOTE:**  
UNDERGROUND UTILITIES MAY BE PRESENT THAT ARE NOT SHOWN ON THESE DRAWINGS. CONTRACTOR TO CONFIRM LOCATION OF ALL UNDERGROUND SERVICES PRIOR TO ANY EXCAVATION OR INSTALLATION OF PILES.

<b>DRAWING TITLE:</b> <b>EAST STABILIZATION AREA</b>		<b>CLIENT:</b> HUMP RETAINING WALL STABILIZATION MARINE DRIVE, WHITE ROCK, BC CITY OF WHITE ROCK	
<b>ADAPTED FROM:</b> TARGET LAND SURVEYING / WROMS PROJECT / DWG NO: 9212-C-SITE / N/A DATE: N/A / NOV. 2019		<b>DESIGN BY:</b> 200 - 34425 MCCONNELL ROAD ABBOTSFORD, BC V2S 7P1 TEL: 604-852-9088	
<b>REVISIONS</b>		<b>DATE:</b> JAN 2020 <b>SCALE:</b> 1:200 <b>GEOWEST FILE:</b> GA17-1167-01 <b>DRAWING NO:</b> B1.03	
29 April 2020 Issued for Construction	CS DJ	<b>DWN:</b> BO	<b>REV:</b> 0
31 January 2020 Issued for Tender	CS DJ	<b>DSN:</b> CB	
24 January 2020 Issued for Client Review	BO DJ	<b>CHK:</b> DJ	
Revision Date Revision Description	DWN CHK		

# TRAFFIC CONTROL SYMBOL LEGEND

- CLASS 1 BARRICADES 
- CLOSURE AREA 
- TRAFFIC CONTROL PERSONNEL 
- TYPE-D TUBULAR MARKER 
- TRAFFIC SIGNAGE 
- BUS STOP 
- VIDAL DETOUR ROUTE 

MARINE DRIVE  
CLOSED  
DETOUR AT OXFORD  
DETOUR AT VIDAL  
NO THROUGH TRAFFIC  
PAST VIDAL



APPENDIX B



GENERAL INFORMATION	
TUBULAR MARKING SEPARATION 10 (MAX)	
BARREL SEPARATION - NA	
MINIMUM LANE WIDTH - 3.3m	
EXISTING POSTED SPEED - 50km/h	
CONSTRUCTION POSTED SPEED - 50km/h	
DESIGN VEHICLE - WB-20	

### GENERAL NOTES

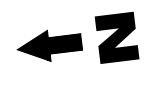
1. Closure to be implemented on a 24hr basis
2. Traffic Specifications based on the MOTI Traffic Management Manual for Work on Roadways 2020
3. Active Hours of work: 7:00am to 5:30pm
4. TCP's to assist with pedestrians as required
5. Site Contact: Brent Loates 604-807-6665
6. Completion of Road Side Stabilization
7. Duration of work: 2 month
8. CMBC to be contacted a minimum 5 days prior to implementation

REV	DESCRIPTION	DATE	INITIAL	CITY OF WHITE ROCK	DWG No.	1A - Thrift Ave & Oxford St
0	ISSUED FOR INFORMATION	04.16.20	SAK	PROJECT:	SCALE:	N.T.S
1	ISSUED FOR INFORMATION	04.27.20	AME	CLIENT:		
2	ISSUED FOR INFORMATION	04.28.20	AME			UNIT 8 - 20195 68 AVENUE
3	ISSUED FOR INFORMATION	04.28.20	AME			KOPER & COMPANY TRAFFIC SERVICES



# TRAFFIC CONTROL SYMBOL LEGEND

- CLASS 1 BARRICADES
- CLOSURE AREA
- TRAFFIC CONTROL PERSONNEL
- TYPE-D TUBULAR MARKER
- TRAFFIC SIGNAGE
- BUS STOP
- VIDAL DETOUR ROUTE



GENERAL INFORMATION	
TUBULAR MARKING SEPARATION 10 (MAX)	
BARREL SEPARATION - NA	
MINIMUM LANE WIDTH - 3.3m	
EXISTING POSTED SPEED - 50km/h	
CONSTRUCTION POSTED SPEED - 50km/h	
DESIGN VEHICLE - WB-20	

## GENERAL NOTES

1. Closure to be implemented on a 24hr basis
2. Traffic Specifications based on the MOTI Traffic Management Manual for Work on Roadways 2020
3. Active Hours of work: 7:00am to 5:30pm
4. TCP's to assist with pedestrians as required
5. Site Contact: Brent Loates 604-807-6665
6. Completion of Road Side Stabilization
7. Duration of work: 2 month
8. CMBC to be contacted a minimum 5 days prior to implementation

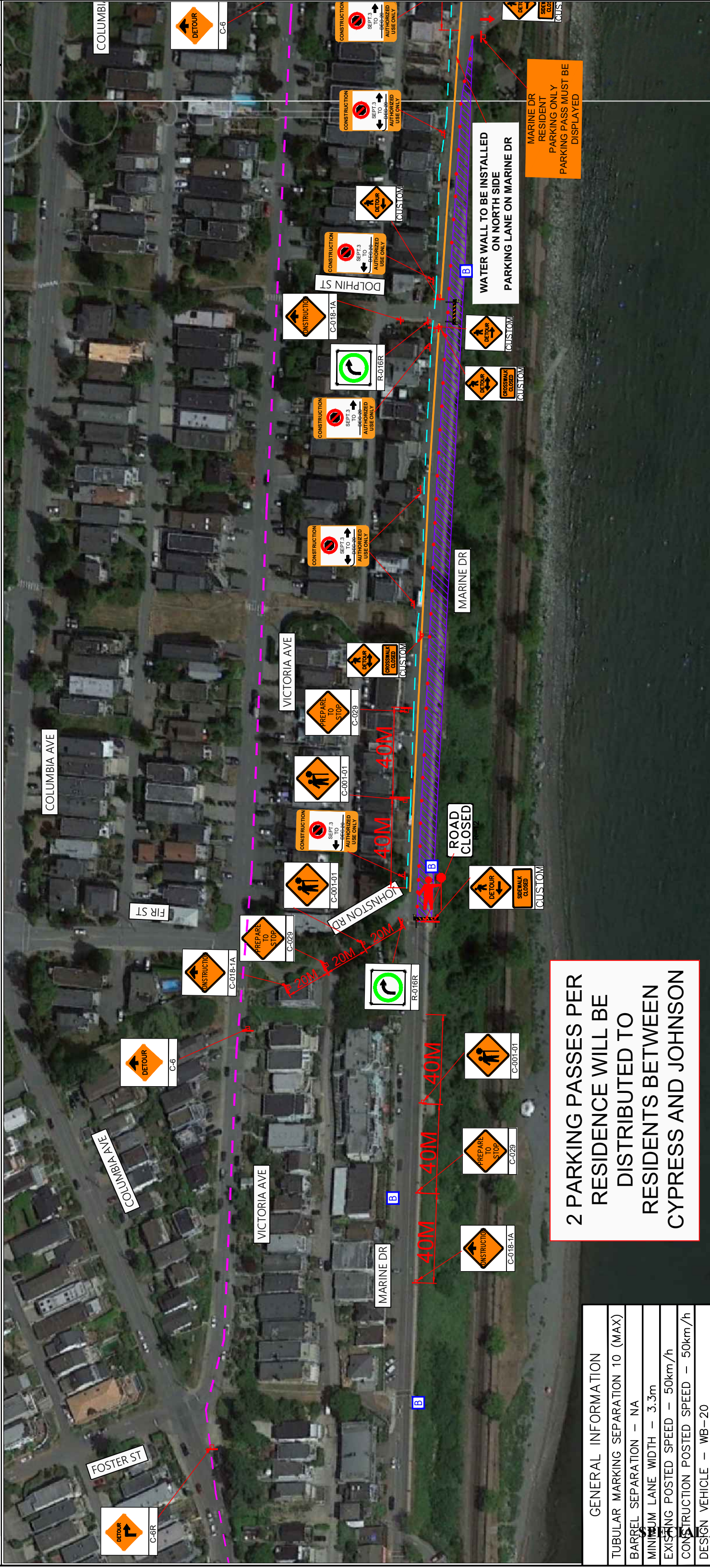
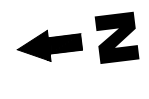
REV	DESCRIPTION	DATE	INITIAL	CITY OF WHITE ROCK	DWG No.
0	ISSUED FOR INFORMATION	04.16.20	SAK	HUMP RETAINING WALL STABILIZATION	1B - EB ROAD CLOSURE MARINE DR (Oxford to Martin St)
1	ISSUED FOR INFORMATION	04.27.20	AME		SCALE: N.T.S
2	ISSUED FOR INFORMATION	04.28.20	AME		
3	ISSUED FOR INFORMATION	04.28.20	AME		



UNIT 8 - 20195 68 AVENUE  
KOPER & COMPANY  
TRAFFIC SERVICES

# TRAFFIC CONTROL SYMBOL LEGEND

- CLASS 1 BARRICADES 
- CLOSURE AREA 
- TRAFFIC CONTROL PERSONNEL 
- PEDESTRIAN DETOUR ROUTE 
- WATER-FILLED BARRIER 
- TYPE-D TUBULAR MARKER 
- TRAFFIC SIGNAGE 
- BUS STOP 
- VIDAL DETOUR ROUTE 
- LAYDOWN AREA 



**2 PARKING PASSES PER RESIDENCE WILL BE DISTRIBUTED TO RESIDENTS BETWEEN CYPRESS AND JOHNSON**

<b>GENERAL INFORMATION</b>	
TUBULAR MARKING SEPARATION 10 (MAX)	
BARREL SEPARATION - NA	
MINIMUM LANE WIDTH - 3.3m	
EXISTING POSTED SPEED - 50km/h	
CONSTRUCTION POSTED SPEED - 50km/h	
DESIGN VEHICLE - WB-20	

### GENERAL NOTES

1. Closure to be implemented on a 24hr basis
2. Traffic Specifications based on the MOTI Traffic Management Manual for Work on Roadways 2020
3. Active Hours of work: 7:00am to 5:30pm
4. TCP's to assist with pedestrians as required
5. Site Contact: Brent Locates 604-807-6665
6. Completion of Road Side Stabilization
7. Duration of work: 2 month
8. CMBC to be contacted a minimum 5 days prior to implementation
9. Prepare to Stop (C-029) and TCP Ahead (C-001-01) signage to be covered or removed

REV	DESCRIPTION	DATE	INITIAL	CITY OF WHITE ROCK	DWG No.
0	ISSUED FOR INFORMATION	04.27.20	SAK	HUMP RETAINING WALL STABILIZATION	02A - EB ROAD CLOSURE MARINE DR (Johnston to Balsam St)
1	ISSUED FOR INFORMATION	04.28.20	AME	CLIENT:	SCALE: N.T.S
2	ISSUED FOR INFORMATION	04.28.20	AME		UNIT 8 - 20195 68 AVENUE



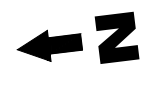
**KOPER & COMPANY**  
TRAFFIC SERVICES

# TRAFFIC CONTROL SYMBOL LEGEND

CLASS 1 BARRICADES CLOSURE AREA TRAFFIC CONTROL PERSONNEL PEDESTRIAN DETOUR ROUTE WATER-FILLED BARRIER

TYPE-D TUBULAR MARKER TRAFFIC SIGNAGE VIDAL DETOUR ROUTE LAYDOWN AREA

BUS STOP BUS STOP



**2 PARKING PASSES PER RESIDENTS WILL BE DISTRIBUTED TO RESIDENTS BETWEEN CYPRESS AND JOHNSON**

GENERAL INFORMATION	
TUBULAR MARKING SEPARATION 10 (MAX)	
BARREL SEPARATION - NA	
MINIMUM LANE WIDTH - 3.3m	
EXISTING POSTED SPEED - 50km/h	
CONSTRUCTION POSTED SPEED - 50km/h	
DESIGN VEHICLE - WB-20	

## GENERAL NOTES

- Closure to be implemented on a 24hr basis
- Traffic Specifications based on the MOTI Traffic Management Manual for Work on Roadways 2020
- Active Hours of work: 7:00am to 5:30pm
- TCP's to assist with pedestrians as required
- Site Contact: Brent Locates 604-807-6665
- Completion of Road Side Stabilization
- Duration of work: 2 month
- CMBC to be contacted a minimum 5 days prior to implementation
- Prepare to Stop (C-029) and TCP Ahead (C-001-01) signage to be covered or removed

REV	DESCRIPTION	DATE	INITIAL	CITY OF WHITE ROCK	DWG No.	02B - EB ROAD CLOSURE MARINE DR (Cypress to Maple St)
0	ISSUED FOR INFORMATION	04.27.20	SAK	PROJECT:	SCALE:	N.T.S
1	ISSUED FOR INFORMATION	04.28.20	AME	CLIENT:		
2	ISSUED FOR INFORMATION	04.28.20	AME			

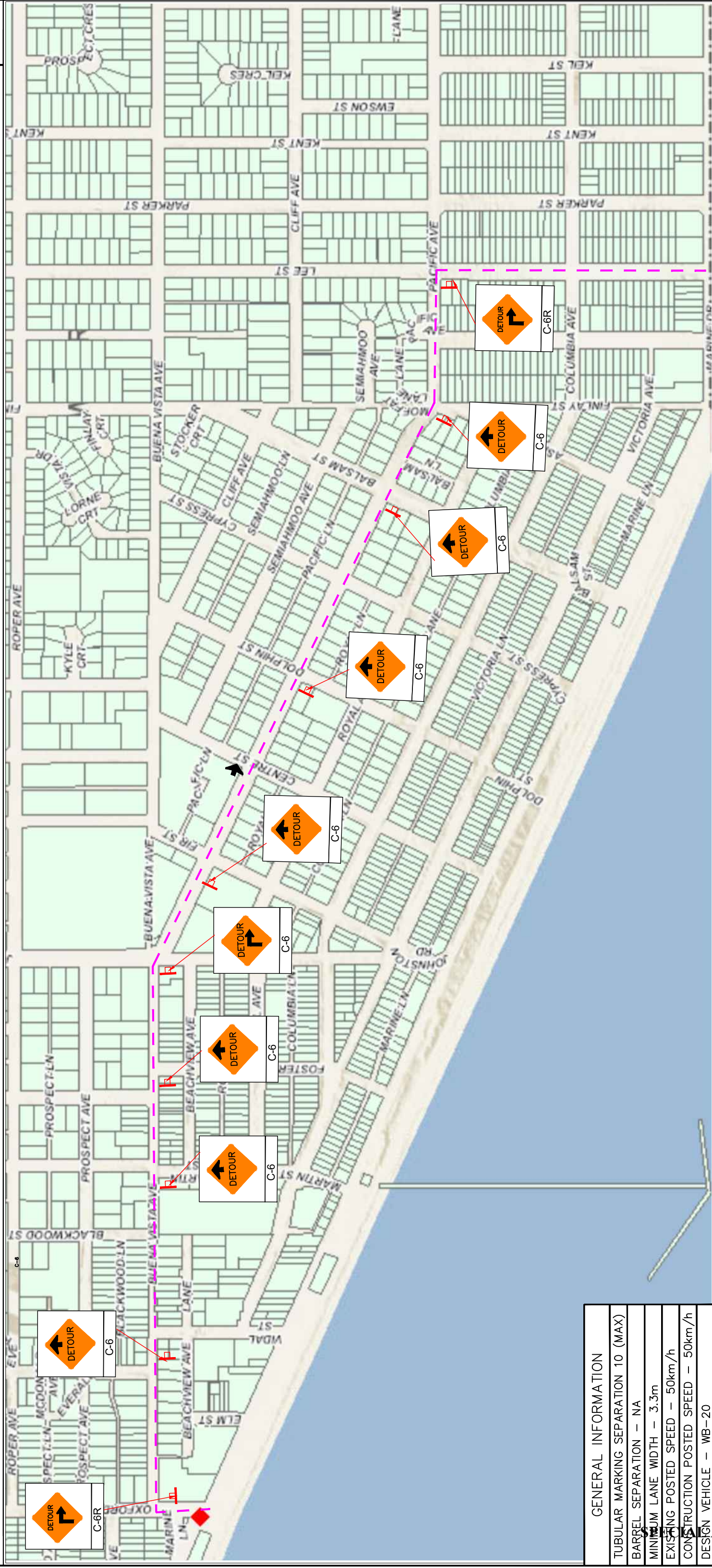


KOPER & COMPANY  
TRAFFIC SERVICES  
UNIT 8 - 20195 68 AVENUE

# TRAFFIC CONTROL SYMBOL LEGEND

DETOUR ROUTE - - - - -

TRAFFIC SIGNAGE



GENERAL INFORMATION	
TUBULAR MARKING SEPARATION 10 (MAX)	
BARREL SEPARATION - NA	
MINIMUM LANE WIDTH - 3.3m	
EXISTING POSTED SPEED - 50km/h	
CONSTRUCTION POSTED SPEED - 50km/h	
DESIGN VEHICLE - WB-20	

## GENERAL NOTES

1. Detour to be implemented on a 24hr basis
2. Traffic Specifications based on the MOTI Traffic Management Manual for Work on Roadways 2020
3. Active Hours of work: 7:00am to 5:30pm
4. TCP's to assist with pedestrians as required
5. Site Contact: Brent Locates 604-807-6665
6. Completion of Road Side Stabilization
7. Duration of work: 2 month
8. CMBC to be contacted a minimum 5 days prior to implementation

## REV

REV	DESCRIPTION	DATE	INITIAL
0	ISSUED FOR INFORMATION	04.16.20	SAK
1	ISSUED FOR INFORMATION	04.28.20	AME

## PROJECT:

HUMP RETAINING WALL STABILIZATION

## CITY OF WHITE ROCK



## DWG No.

03 - Detour Route

## SCALE:

N.T.S

## CLIENT:

UNIT 8 - 20195 68 AVENUE

## KOPER & COMPANY

TRAFFIC SERVICES



# TRAFFIC CONTROL SYMBOL LEGEND

CLASS 1 BARRICADES CLOSURE AREA TRAFFIC CONTROL PERSONNEL WATER-FILLED BARRIER

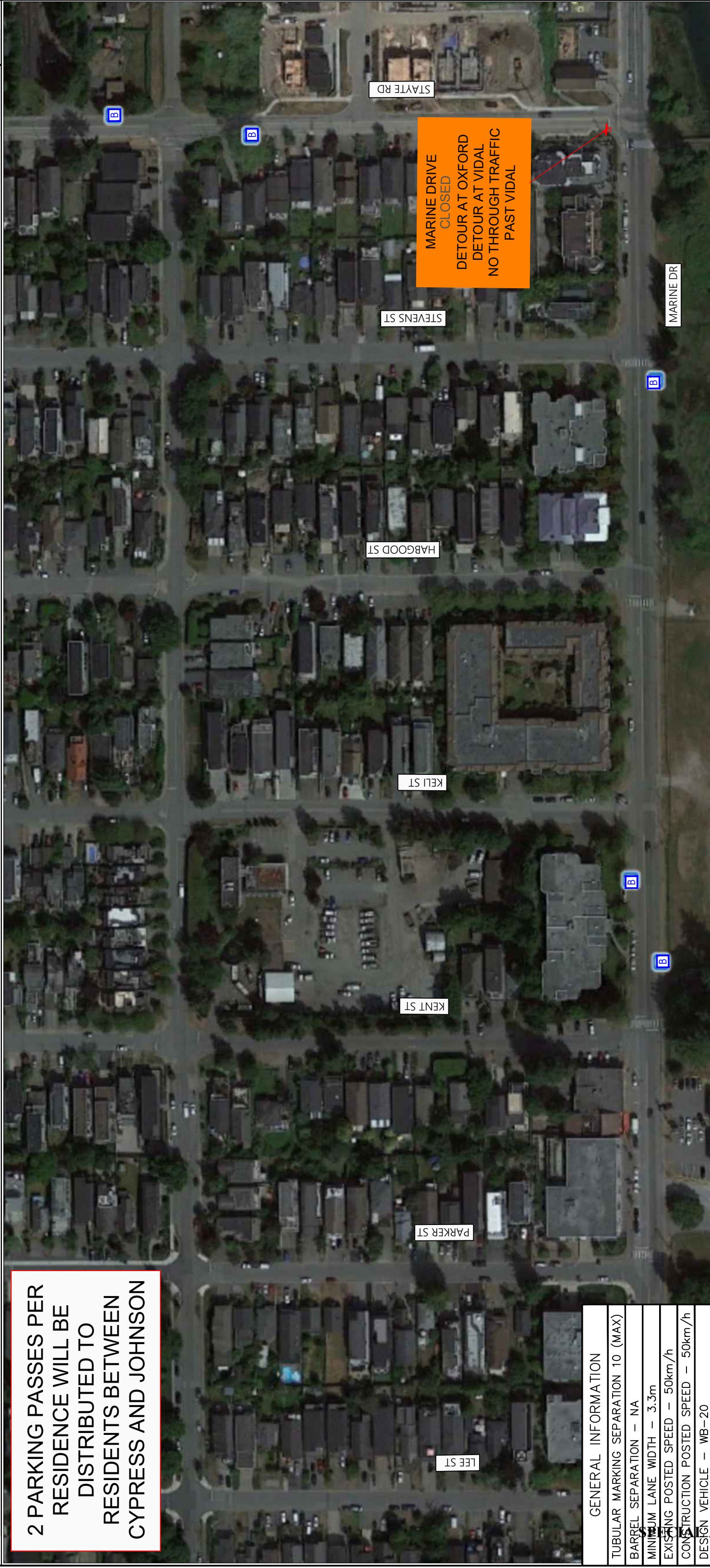
TYPE-D TUBULAR MARKER TRAFFIC SIGNAGE VIDAL DETOUR ROUTE

PEDESTRIAN DETOUR ROUTE

LAYDOWN AREA



**2 PARKING PASSES PER RESIDENCE WILL BE DISTRIBUTED TO RESIDENTS BETWEEN CYPRESS AND JOHNSON**



## GENERAL INFORMATION

TUBULAR MARKING SEPARATION 10 (MAX)  
 BARREL SEPARATION - NA  
 MINIMUM LANE WIDTH - 3.3m  
 EXISTING POSTED SPEED - 50km/h  
 CONSTRUCTION POSTED SPEED - 50km/h  
 DESIGN VEHICLE - WB-20

## GENERAL NOTES

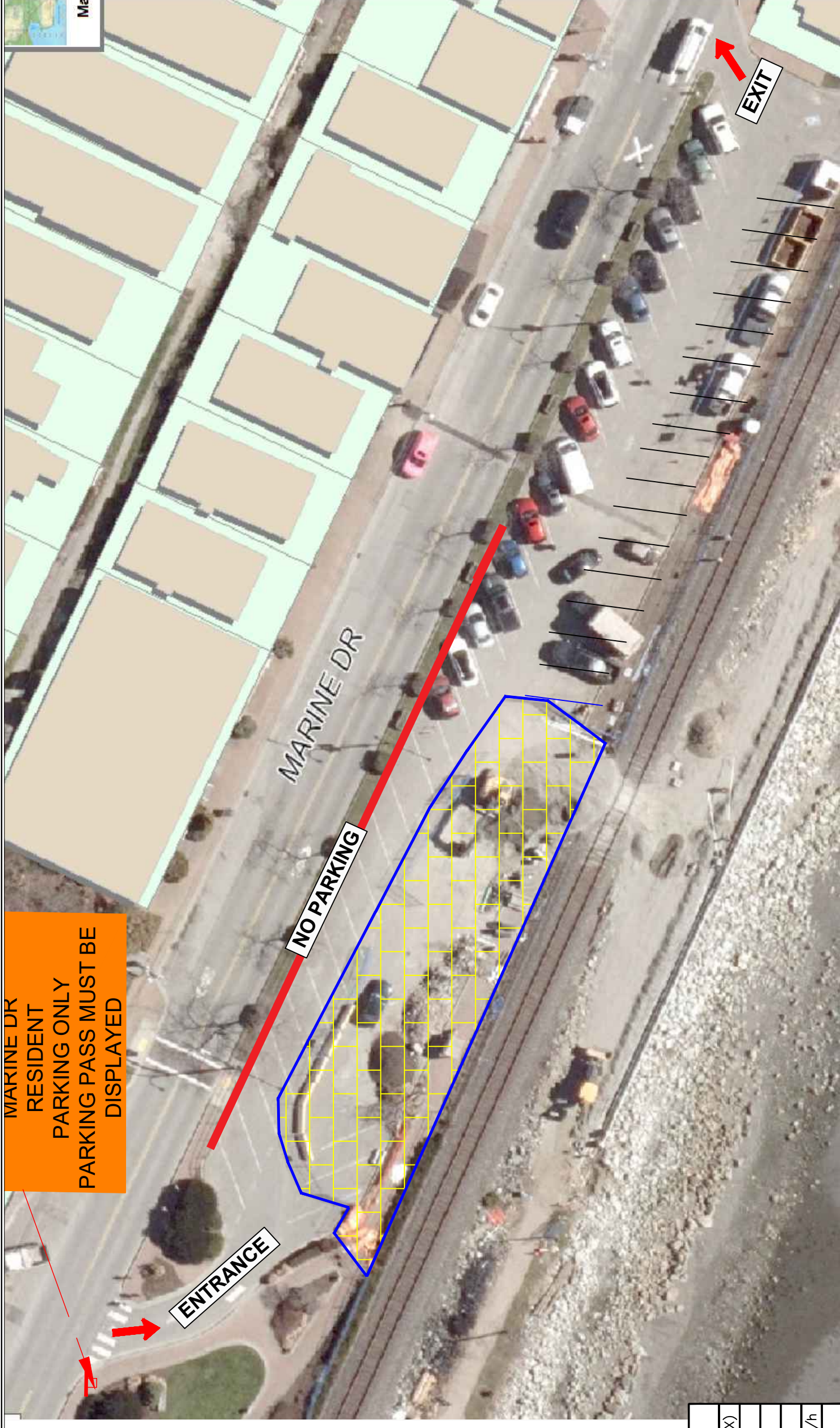
- Closure to be implemented on a 24hr basis
- Traffic Specifications based on the MOTI Traffic Management Manual for Work on Roadways 2020
- Active Hours of work: 7:00am to 5:30pm
- TCP's to assist with pedestrians as required
- Site Contact: Brent Locates 604-807-6665
- Completion of Road Side Stabilization
- Duration of work: 2 month
- CMBC to be contacted a minimum 5 days prior to implementation
- Prepare to Stop (C-029) and TCP Ahead (C-001-01) signage to be covered or removed

REV	DESCRIPTION	DATE	INITIAL	CITY OF WHITE ROCK	DWG No.
0	ISSUED FOR INFORMATION	04.27.20	SAK	HUMP RETAINING WALL STABILIZATION	04 - STAYTE RD & MARINE DR
1	ISSUED FOR INFORMATION	04.28.20	AME		SCALE: N.T.S
2	ISSUED FOR INFORMATION	04.28.20	AME		UNIT 8 - 20195 68 AVENUE

**KOPER & COMPANY**  
 TRAFFIC SERVICES

# TRAFFIC CONTROL SYMBOL LEGEND

- CLASS 1 BARRICADES 
- LAYDOWN AREA 
- TYPE-D TUBULAR MARKER 
- TRAFFIC SIGNAGE 
- BUS STOP 



GENERAL INFORMATION	
TUBULAR MARKING SEPARATION 10 (MAX)	
BARREL SEPARATION - NA	
MINIMUM LANE WIDTH - 3.3m	
EXISTING POSTED SPEED - 50km/h	
CONSTRUCTION POSTED SPEED - 50km/h	
DESIGN VEHICLE - WB-20	

## GENERAL NOTES

1. Closure to be implemented on a 24hr basis
2. Traffic Specifications based on the MOTI Traffic Management Manual for Work on Roadways 2020
3. Active Hours of work: 7:00am to 5:30pm
4. TCP's to assist with pedestrians as required
5. Site Contact: Brent Locates 604-807-6665
6. Completion of Road Side Stabilization
7. Duration of work: 2 month
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9. Prepare to Stop (C-029) and TCP Ahead (C-001-01) signage to be covered or removed

## REV

REV	DESCRIPTION	DATE	INITIAL
0	ISSUED FOR INFORMATION	04.27.20	SAK
1	ISSUED FOR INFORMATION	04.28.20	AME
2	ISSUED FOR INFORMATION	04.28.20	AME

## PROJECT:

HUMP RETAINING WALL STABILIZATION

## CITY OF WHITE ROCK



## CLIENT:

AME

## DWG No.

05 - Parking Lot Plan

## SCALE:

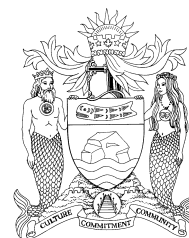
N.T.S

UNIT 8 - 20195 68 AVENUE

KOPER & COMPANY  
TRAFFIC SERVICES



THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** May 11, 2020

**TO:** Mayor and Council

**FROM:** Tracey Arthur, Director of Corporate Administration

**SUBJECT:** Proposed Rent / Licence Fee Relief for City Tenants and Licensees

---

**RECOMMENDATIONS**

THAT Council:

1. Receive for information this corporate report dated May, 11, 2020, from the Director of Corporate Administration, titled “Proposed Rent/Licence Fee Relief for City Tenants and Licensees;” and
  2. Direct staff to grant the relief to tenants and licensees of City property as recommended and outlined in this corporate report.
- 

**INTRODUCTION**

The purpose of this corporate report is to recommend that Council support a relaxation of rent or licence fee requirements for City tenants and licensees who are not currently able to use their rented or licensed City facilities due to the COVID-19 pandemic. There are currently sixteen (16) parties that lease or license operating or living space on City property. A summary of these parties and their monthly or annual fee obligations is attached to this corporate report as Appendix A.

As the current conditions during the COVID-19 pandemic do not allow some of these tenants and licensees to benefit from the use of the City property that they are paying for, it may be fair for Council to consider excusing those tenants and licensees from paying rent or licence fees on a temporary basis during this time to alleviate some of the concern and stress many would have due to financial hardship. Relief is being recommended particularly for smaller businesses that are suffering financial hardship.

**PAST PRACTICE / POLICY / LEGISLATION**

***Community Charter Considerations***

Section 8(1) of the *Community Charter* endows a municipality with the capacity, rights, powers and privileges of a natural person of full capacity (including the capacity to own, lease, and licence property).

Section 25 of the *Community Charter* prohibits Council from providing a grant, benefit, advantage or other form of assistance to a business, including an exemption from a fee, unless the benefit relates to certain heritage purposes. Staff conclude that temporarily suspending rental or licence fees for the use of City facilities that are not available due to circumstances beyond the control of the tenant or licensee, would not be providing an advantage to the business.

## ANALYSIS

There are currently sixteen (16) parties that lease or license operating or living space on City property.

The White Rock Lawn Bowling Club, the Prospect Avenue Clock Tower Licensee, and the White Rock Museum & Archives Society provide community services or benefits in lieu of any rental or licence fees. Therefore, no relief is recommended for these three (3) parties.

Two (2) additional parties, the Mann Park Lawn Bowling Club, and the White Rock Tennis Club, also generally provide community services or benefits in lieu of rental or licence fees. However, these parties pay a nominal annual licence fee associated with their exclusive parking areas. No relief is recommended for these parties at this time, although the issue may need to be revisited at year-end, especially if the whole summer season is lost and they were unable to utilize their space.

The White Rock Business Improvement Association (BIA) and the residential tenant of 14925 Prospect Avenue have continued to benefit from the use of City facilities despite the COVID-19 pandemic. Therefore, no relief is recommended for these parties.

The Peace Arch Curling Club (PACC) pays an annual fee based on a percentage of the maintenance and servicing costs for their leased facilities. These costs would be reduced in any event if the facilities remain unused. It is noted that in 2018 the Club raised approximately \$30,000 in facility rental revenue (includes all their room and dry floor rink rentals). Most of these rentals take place during dry floor season as once ice season starts, the only room they rent out is the upstairs lounge for occasional meetings, receptions etc. The curling season runs September – March. Upon review with the PACC Manager, they anticipate a projected loss of revenue this year to be \$12,000. Due to the information not yet available for the annual fee consideration, no relief is recommended at this time.

The following tenants or licensees have been unable to benefit from the use of City facilities since their closure in mid-March:

- Fraser Health Authority (Horst & Emmy Werner Centre for Active Living);
- Alzheimer Society of BC (Horst & Emmy Werner Centre for Active Living);
- WRSS Division of Family Practice (Horst & Emmy Werner Centre for Active Living);
- WRSS Stroke Recovery Association (Horst & Emmy Werner Centre for Active Living);  
and
- Peninsula Productions Society (Mel Edwards Building – North of Centennial Arena)

In light of this situation, staff recommend that these parties be excused from their monthly rental or licence fee requirements for four (4) months, running June to September inclusive. Additional relief can be considered in the event that City facilities remain closed for longer than four (4) months.

Evergreen Child Care Centre Inc. ceased its operation for a short time in March before re-opening at a reduced capacity, exclusively to provide childcare for essential service workers. There are currently ten (10) children being cared for at the facility, down from the approximately 75 that receive full-time weekday care under normal circumstances. Staff recommend that Evergreen Child Care Centre Inc. be excused from 75% of their monthly rental requirements for four (4) months, running June to September inclusive. Additional relief can be considered in the

event that the childcare centre has to continue to operate at a reduced capacity beyond four (4) months.

Pattison Outdoor Advertising Ltd. (“POA”) provides and maintains bus shelters throughout the City in exchange for the right to post advertisements on the bus shelters and collect associated revenue. In addition to the community benefit provided by the bus shelters, the City receives a monthly fee per bus shelter and a percentage of the annual advertising revenue from POA. POA has formally requested relief from the obligation to pay its minimum guarantee payments on account of the COVID-19 pandemic. POA has asked to be excused from these fees until year-end. However, staff are not recommending relief at this time as the focus is on smaller businesses that are suffering financial hardship as well as organizations supporting the medical community. A copy of a notice received from POA is attached to this corporate report as Appendix B.

Key-Bench Advertising Ltd. (“KBA”) provides and maintains benches throughout the City and pays the City an annual fee per bench in exchange for the right to post advertisements on the benches and collect associated revenue. It is not clear whether KBA is experiencing the same issues that POA has reported. At this time, and consistent with the approach with POA, staff are not recommending relief from their annual fee.

**BUDGET IMPLICATIONS**

The following table summarizes the relief being recommended in this corporate report and the total amounts entailed:

<b>Tenant/Licensee</b>	<b>Monthly Fee</b>	<b>%</b>	<b>x 4 Months</b>
Fraser Health Authority	\$3,049	100	\$12,196
Alzheimer Society of BC	\$1,238	100	\$ 4,952
WRSS Division of Family Practice	\$1,856	100	\$ 7,424
WRSS Stroke Recovery Association	\$ 474	100	\$ 1,896
Peninsula Productions Society	\$ 486	100	\$ 1,944
Evergreen Child Care Centre Inc.	\$5,683	75	\$17,049
Pattison Outdoor Advertising Ltd.	\$ 425	0	\$ 0
<b>Total</b>			<b>\$45,461</b>

Should Council approve the rent relief as noted in the above table, it is recommended that the loss of revenue would be funded from Accumulated Surplus. Funding from Accumulated Surplus is currently estimated at \$1.8 M. The loss of this revenue would serve to increase the amount of funding required from Accumulated Surplus.

### **OPTIONS**

The following options are available for Council's consideration:

1. Direct staff to grant the relief to tenants and licensees of City property as recommended in this corporate report.
2. Direct staff not to grant any relief to tenants and licensees of City property.
3. Direct staff to grant relief to tenants and licensees of City property on an alternative basis.

Staff recommend Option 1.

### **CLIMATE CHANGE IMPLICATIONS**

There are no climate change impacts associated with this corporate report.

### **CONCLUSION**

Due to the COVID-19 pandemic and closure of City facilities, certain tenants and licensees of City property have been required to close or operate at a significantly reduced capacity. Staff recommend that these tenants and licensees be temporarily excused from the obligation to pay their rental and licence fees given these circumstances in the City's best effort to recognize their difficulties during this time.

Respectfully submitted,



Tracey Arthur  
Director of Corporate Administration

### **Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

Appendix A: Summary of White Rock Tenants and Licensees

Appendix B: Correspondence from Pattison Outdoor Advertising dated April 14, 2020

Appendix A

White Rock Tenants and Licensees

Tenant/Licensee	City Facility	Address	Monthly Fee	Annual Fee	Term Expiry
White Rock Lawn Bowling Club	White Rock Bowling Lawn/Clubhouse	1079 Dolphin St	N/A	N/A	07/31/23
White Rock Business Improvement Association	City Hall Annex	1174 Fir St	\$ 2,021	N/A	12/31/24
Evergreen Child Care Centre Inc	Evergreen Child Care Centre	1185 Centre St	\$ 5,683	N/A	12/31/24
(Prospect Avenue Clock Tower Licensee)	Prospect Avenue Road Allowance	1233 Johnston Rd	N/A	N/A	05/31/20
Fraser Health Authority	Horst & Emmy Werner Centre for Active Living	1475 Anderson St	\$ 3,049	N/A	12/31/24
Alzheimer Society of BC	Horst & Emmy Werner Centre for Active Living	1475 Anderson St	\$ 1,238	N/A	09/30/22
WRSS Division of Family Practice	Horst & Emmy Werner Centre for Active Living	1475 Anderson St	\$ 1,856	N/A	07/31/22
WRSS Stroke Recovery Association	Horst & Emmy Werner Centre for Active Living	1475 Anderson St	\$ 474	N/A	09/30/21
Peace Arch Curling Club	Horst & Emmy Werner Centre for Active Living	1475 Anderson St	N/A	Variable	02/23/24
Mann Park Lawn Bowling Club	Mann Park Bowling Lawn/Clubhouse	14560 North Bluff Rd	N/A	\$ 1,000	06/30/24
White Rock Tennis Club	Mann Park Tennis Courts	14580 North Bluff Rd	N/A	\$ 1,050	03/21/21
Peninsula Productions Society	Mel Edwards Building	14600 North Bluff Rd	\$ 486	N/A	12/31/21
White Rock Museum & Archives Society	Historic 1913 Train Station	14970 Marine Dr	N/A	N/A	03/31/21
(Residential Tenant)	Rental Home	14925 Prospect Ave	\$ 1,332	N/A	N/A
Pattison Outdoor Advertising Ltd (Bus Shelters)	Various Road Allowances	Various	\$ 425	Variable	03/31/30
Key-Bench Advertising Ltd (Benches)	Various Road Allowances	Various	N/A	\$ 5,400	02/29/24



April 14, 2020

**Re: Transit Shelter Agreement – Temporary Adjustment - Minimum Guarantee Payments**

Over the last few weeks the world has seen some unprecedented events and measures unfold. Pattison and its Partners are no exception to that and we have had to endure some drastic measures at this unprecedented time in doing our societal part. The measures we are taking include, but are not limited to, alleviating some pressures on our Advertising clients and working with our partners to help levy some of the financial contractual commitments we have in place during this global epidemic.

With the sudden reduction in transit ridership and vehicle circulation within our communities due to the mandated isolation and social distancing measures in place, Pattison is facing an extraordinarily, high number of adjustments and cancellations in our advertising campaigns as businesses all around us close up due to the imposed restrictions that are in place for good reason.

Under these unfortunate conditions and with the magnitude of Covid-19 we are asking our municipal partners to consider temporarily waiving the payment of the Minimum Guarantee Payments provided within our agreements effective April 1, 2020 until the end of December 31<sup>st</sup> 2020. The Revenue Share component will remain unaffected as per the agreement. While we consider the canceling of the guaranteed payment portion of the contract the most logical way to proceed, we look forward to discussing this with you further. Please provide us with your comments and feedback.

Pattison remains fully committed to our Municipal partnerships and we are optimistic that business will rebound and together we will start to rebuild and develop existing and new business as we assist each other during this global crisis.

**PATTISON OUTDOOR ADVERTISING**

Jeff Richards, VP & General Manager  
Pacific Region

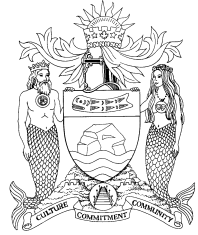
**PATTISON OUTDOOR ADVERTISING**

200, 4180 Lougheed Highway, Burnaby, BC V5C 6A7

Telephone : 604 – 235-2700 Fax : 604 – 235-2737



THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** May 11, 2020  
**TO:** Mayor and Council  
**FROM:** Tracey Arthur, Director of Corporate Administration  
**SUBJECT:** Prospect Avenue Clock Tower

---

**RECOMMENDATIONS**

THAT Council:

1. Receive for information this corporate report dated May 11, 2020, from the Director of Corporate Administration, titled “Prospect Avenue Clock Tower;” and
  2. Direct staff in relation to Council’s decision to accept or decline the Prospect Avenue Clock Tower as a donation.
- 

**INTRODUCTION**

The owner of the Prospect Avenue Clock Tower (the “Clock Tower”) has offered to donate it to the City. The Clock Tower is located at the corner of Prospect Avenue and Johnston Road. The Clock Tower is a recognizable landmark that adds unique character and charm to the Lower Town Centre. It has four (4) functioning clock faces oriented in different directions and it plays a customizable series of chimes at preset intervals. By accepting the donation of the Clock Tower, the City would be able to ensure its future preservation.

As a condition of the donation, the City would become responsible for the maintenance and operating costs of the Clock Tower. The City would also have to address a pending issue related to the location of the control cabinet for the Clock Tower. Currently, the control cabinet is located within the building at 1233 Johnston Road (between Islands Café and White Rock Brake and Wheel). The control cabinet will likely have to be relocated once 1233 Johnston Road is sold. The property is currently for sale.

**The Prospect Avenue Clock Tower**

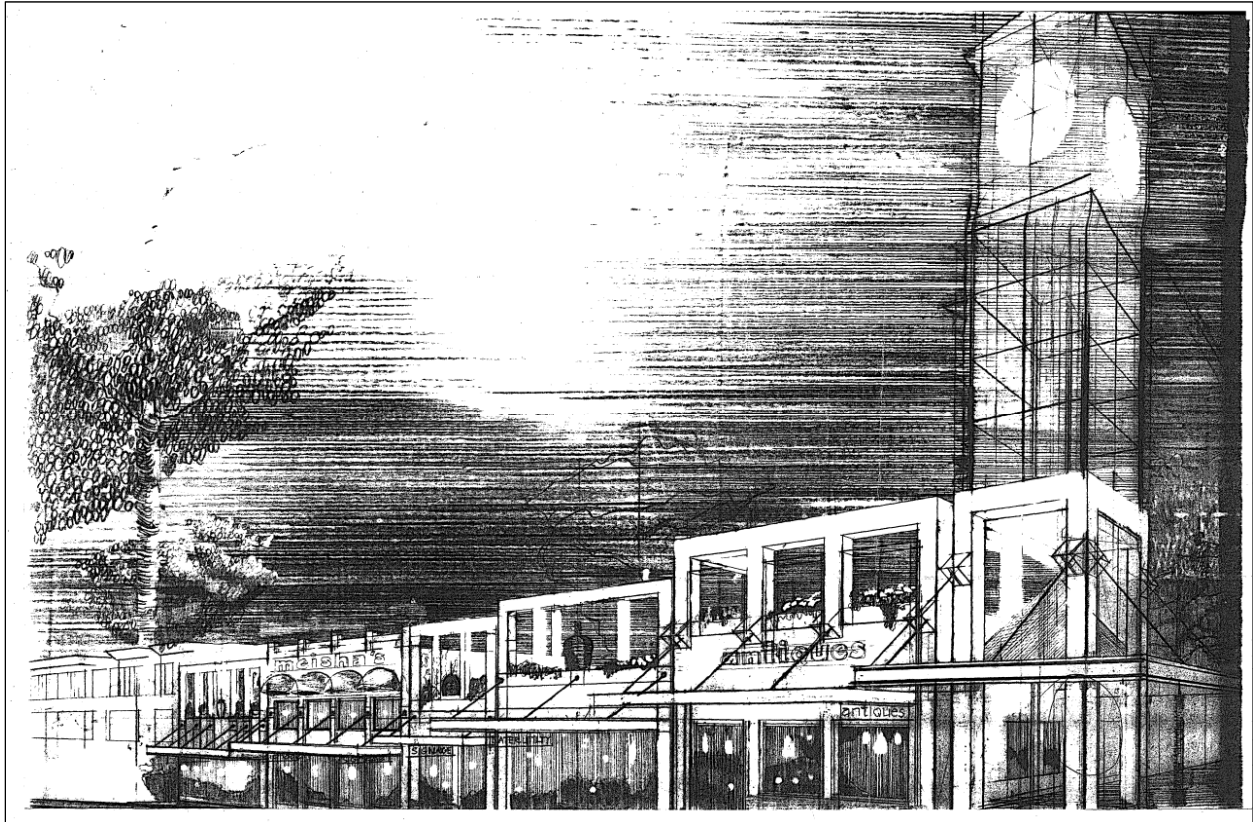


This corporate report examines the outcomes for the City in accepting or declining the donation of the Clock Tower.

## **ANALYSIS**

### **History**

The construction of the Clock Tower was approved by City Council in 1995. It was included as an amenity within a development permit for façade improvements to a portion of the 1200 Block of Johnston Road. The owner/developer secured some grant funding from the Provincial Government and was able to offer to construct the \$55,000 Clock Tower at no cost to the City.



**Early Concept Sketch of the Prospect Avenue Clock Tower**

At the time, the City entered into a licence agreement with the developer to place the Clock Tower on City-owned road allowance. The developer remained owner of the Clock Tower and therefore responsible for the maintenance and operation costs. The licence agreement has been renewed several times and remains active at present. It was however, assigned to the current owner (who inherited the Clock Tower from the developer) prior to the most recent renewal in 2015. The current term expires on May 31, 2020. The City does not collect any licence fees for the licence.

The Clock Tower is twenty-five years old, which is relatively young from a heritage perspective. The White Rock Museum and Archives has provided copies of some archived Peace Arch News articles on the Clock Tower, which are attached to this corporate report as Appendix A. Other than some initial criticism and infrequent noise complaints, the Clock Tower seems to have maintained a somewhat harmonious existence.

### **Maintenance**

It is difficult to accurately project maintenance requirements for the Clock Tower. It is a unique asset that City staff have no expertise or experience managing. The City would have to rely on a third-party contractor to perform necessary maintenance or repair to the clock components.

Ray Saunders of Landmark Clocks International has usually handled maintenance and repair for the Clock Tower. Mr. Saunders has designed and refurbished public clocks around the world, including the Gastown Steam Clock in Vancouver, the clock at Trenant Park Square in Ladner, and the Intrawest Resort clock at Whistler, Blackcomb.

There was some concern recently about whether Mr. Saunders would continue to provide his services. He is now eighty years old and suffered significant injuries after a fall last year. He is still recovering, but he now has an apprentice assisting him with the work while in recovery. Mr. Saunders' services remain in high demand and it does not appear that there are any alternative local contractors specializing in public clocks. It will be difficult to obtain maintenance or repair for the Clock Tower in the event that Mr. Saunders and / or his apprentice stops doing business.

The structure of the Clock Tower currently needs repainting. This work was quoted at approximately \$10,000 several years ago. One of the clock faces also needs a broken hand replaced. There may be other outstanding maintenance items that are not readily apparent. It is anticipated that at least \$15,000 will be necessary to address outstanding maintenance items.

There is no existing maintenance schedule for the Clock Tower. In the past, maintenance and repairs have been completed as and when needed. Should the City take on the maintenance obligations for the Clock Tower, a maintenance schedule, including anticipated parts replacement dates, would need to be developed. A maintenance/replacement budget should also be established. It is estimated that an annual budget of \$1,000 to \$3,000 would be required.

In 2015, all of the lights on the Clock Tower were outfitted with long-lasting, more efficient lightbulbs for an approximate cost of \$900. In 2016, a new music system was installed for an approximate amount of \$5,000. No additional maintenance has been completed in the last three (3) years. Much of the Clock Tower continues to operate with original parts from 1995.

### **Operating Costs**

The electricity cost for the Clock Tower is \$25 per month, or \$300 per year.

Adding the Clock Tower to the City's property insurance policy will likely result in a nominal increase to the annual premium. The value of the Clock Tower would not significantly increase the total value of the City's insured assets.

The Clock Tower needs to be reset after power outages and time changes for daylight savings. A maintenance staff member would need to attend to this task if the City accepts the donation of the Clock Tower.

### **Relocation Options**

The control cabinet for the Clock Tower is currently located within the building at 1233 Johnston Road. Whoever purchases the property at 1233 Johnston Road will not be obligated to continue to keep the control cabinet in the building without compensation, and may simply demand its removal. This means that if the City accepts the donation of the Clock Tower, it may need to relocate the control cabinet. One possibility would be to house the control cabinet in a utility box under or nearby the Clock Tower. In theory, an electrically rated utility box can be constructed at an estimated minimum cost of approximately \$20,000. However, the space under and around the Clock Tower cannot currently accommodate a large utility box. The sidewalk, curbing, and landscaping would need to be redesigned. The redesign would likely require the removal of the

nearby landscaping, including one (1) tree, and at least one (1) parking space. The curbing and drainage would have to be re-engineered and new paving and landscaping features installed. The redesign work would likely increase the overall cost of the project to more than \$50,000.



**Possible location for Utility Box for the Clock Tower Control Cabinet**

Another possibility would be to relocate the entire Clock Tower. Although this option would likely cost more than only relocating the control cabinet, Council might feel that an alternative location is more desirable.

The clock runs on standard electrical voltage, so it could be placed on any City street. Some amount of modification or redesign would likely be necessary for any proposed relocation. New footings for the tower would require excavation and engineering consultation to ensure structural integrity. Also, the new location would still need to accommodate a large electrically rated utility box for the control cabinet. Furthermore, the potential for noise complaints and view obstruction would have to be assessed.

Relocation also comes with a number of unknowns. Firstly, there is concern whether the clock components can maintain its integrity during transportation. In addition, dismantling and reassembling the various pieces may be delicate and could affect the working parts. This type of clock was not designed to be moved. With the risk that certain clock components could break, there would be additional costs associated with replacement or repair.

Secondly, there is additional cost involved in physically moving the Clock Tower. The original 1995 installation involved two (2) cranes and a truck with a long trailer. Presumably, relocation would require the same equipment, although staff would need advice to confirm the best methods for transport.

Another consideration is the age of the Clock Tower. The Clock Tower is twenty-five years old and needs painting. A new tower or housing structure for the clock components could be built at a new location. Once constructed, the clock and control cabinet could be moved and the current tower demolished. In such an event, staff would need to commission concepts/designs for the new structure.

One potential site for relocation of the Clock Tower is the small plaza, one (1) block south of the current location at Five Corners on the northeast corner of the intersection (next to Barrique Kitchen and Wine Bar). The Five Corners area already functions as a public space with park features. White Rock Elementary is immediately to the north, so view corridors should not be a concern. The chime volume may need some adjustment in consideration of occupants living in the nearby residences that would suddenly find themselves closer to the clock.



**A potential relocation site for the Clock Tower**

### **Other Considerations**

If the City declines the donation of the Clock Tower, it is anticipated that the current owner will include it in the sale of 1233 Johnston Road. While there is a possibility that a purchaser will choose to continue operating the Clock Tower, there is no obligation for them to do so. The Clock Tower could potentially be left unused, fall into disrepair, sold to another party, or it could be demolished at the purchaser's discretion. Accepting the donation of the Clock Tower may be the only means for the City to ensure its continued existence.

### **BUDGET IMPLICATIONS**

If Council decides to accept the donation of the Clock Tower, the following budget requirements are estimated:

Outstanding Maintenance:	\$15,000
Ongoing Maintenance:	\$1,000 - \$3,000/year
Operating Costs:	\$300/year
Relocation Costs:	Dependent on the relocation

There are no budget implications if declining the donation of the Clock Tower.

### **OPTIONS**

Council has the option to accept or decline the donation of the Clock Tower. Council could also defer its decision to a future date, although the current owner of the Clock Tower may not be willing to wait.

In accepting the Clock Tower as a donation, the City would incur costs of current and ongoing maintenance, and capital costs associated with some level of relocation. In addition, costs associated with unknown factors, such as the durability of the clock or the availability of an

experienced clock maintenance contractor need to be considered while determining the value of preserving a recognizable landmark has been operating in the City for 25 years.

Council could defer its decision if it believes it is necessary to seek additional community input on this matter before reaching a conclusion. Staff initiatives might include:

- Sharing the history of the Clock Tower and its current status on the City's website and inviting comment;
- Creating an online survey to get public input regarding acceptance of the Clock Tower and the associated obligations; and/or
- Identifying potential relocation areas for an online vote.

### **CLIMATE CHANGE IMPLICATIONS**

There are no direct environmental or climate action effects related to this corporate report.

### **CONCLUSION**

The City has an opportunity to acquire the Clock Tower at no cost. However, once acquired, the City would be responsible for all outstanding and future maintenance as well as the operating costs for the Clock Tower. The City may also have to take responsibility to relocate the control cabinet or the entire Clock Tower. In declining the option to acquire the Clock Tower, the City would not be able to prevent its removal or disposal by the owner. The importance of the Clock Tower as a community amenity will need to be weighed against the costs the City will be assuming.

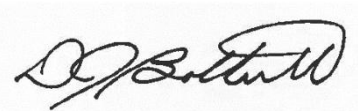
Respectfully submitted,



Tracey Arthur  
Director of Corporate Administration

### **Comments from the Chief Administrative Officer:**

I concur with the recommendations of this report.



Dan Bottrill  
Chief Administrative Officer

Appendix A: Peace Arch News articles regarding the Clock Tower

# Clock tower, roof gardens eyed

by Denise Coles

Staff Reporter

A 68-foot high computerized clock tower could become a landmark for the shopping district of Lower Johnston Road if council votes the go ahead for the project to exceed area height restrictions.

The structure would rise high above the 35 foot building limit and as part of a larger application to upgrade the store fronts from the Italian Village Restaurant to the Rock Antiques by building with R. Raverty.

The plan would see the tower outside the building on the southwest corner of Prospect Avenue and Johnston Road.

Money for the \$80,000 proposal was obtained by the owner from the provincial government's Downtown Revitalization Plan, at no cost to the city.

Designer Edward Fedyczkowski was on hand to show council his drawings for the area. The building upgrade will include refacing store fronts with a brick base, cable canopies and an ornamental rooftop frame. The second floor framework is designed to accommodate rooftop gardens and hanging planters.

Fedyczkowski said his concept is derived from Mediterranean culture.

"They've practiced creating these spaces for thousands of

years," he said in an interview following the meeting. "The idea of creating a roof top garden is to return green space to the city."

City planner Dan Janczewski supports the entire plan, describing it as an attempt by the designer to give the area some unity. The designer is constrained by the fact he cannot add another level to even out the building line, he pointed out.

"At least we give a streetscape that has some character to it. Rather than have a one story building, and then a two story building... it has attempted to apply that element of cohesiveness."

Councillors Judy Forster and Doug McLean voiced their ap-

proval of the project.

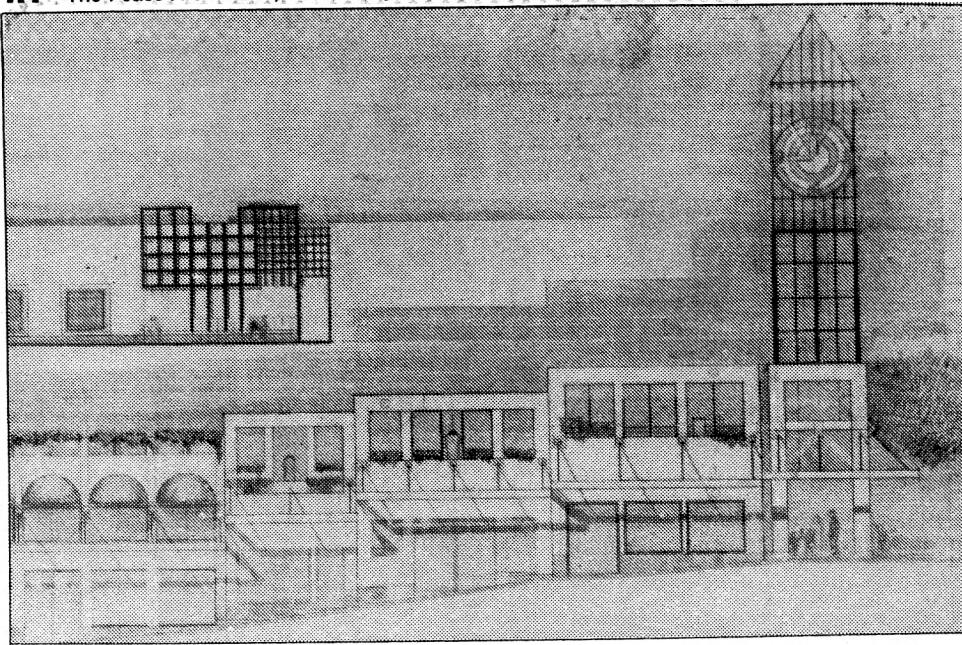
Forster compared the clock tower to the large Canadian flag at Guildford Shopping Centre. She predicted the clock tower will be equally as popular.

Councillors said council's approval of the clock tower does not indicate where the city is going with building heights.

"If somebody is going to thin we're going to have 70 to 80 foot buildings they are mistaken," McLean added.

The owner of the property could not be reached for comment on Tuesday.

Although a date was not specified, the design concept will be presented at a public meeting in the near future.



Architect's rendering of Lower Johnston Road clock tower.

# Clock tower wins approval

## *Lone dissenter late for tower public hearing*

By Denise Coles

Staff Reporter

A seven-storey clock tower will soon rise high above Lower Johnston Road now that White Rock council has given its stamp of approval for a new city landmark.

This was the outcome of a public meeting held in council Monday night to consider the structure which is part of a larger application to improve the storefronts from the Italian Village Restaurant to White Rock Antiques.

Council's move will allow a structure to be built twice as high as all other buildings in the area which are limited to 35 feet under the zoning. The \$55,000 cost for the metal frame tower with the four-sided traditional clock face will be paid for by the property owners.

The majority of councillors were impressed by the design concept created by Edward Fedyczkowski for property owners A. and R. Raverty.

Only one member of the public came out in opposition, but arrived too late for the meeting, missing council's decision.

Prior to the vote, Coun. Louise Hutchison said she questioned the location of such a landmark at the southwest corner of Prospect Avenue and Johnston Road wondering how it would impose on city property.

"I really like the facade improvement, but I'm lukewarm on the clock tower," Hutchison said. She

suggested Five Corners would be a better location.

But, Fedyczkowski argued that the tower would sit exactly in the centre of the shopping area and the sidewalk offered plenty of room. "We are very lucky... I don't think we have so many open spaces so large in this city."

Other councillors approved of the location. Coun. James Coleridge described the project as exciting and a worthwhile addition to the area. "If we have a focal point on this part of Johnston Road that's great... I think the area needs it."

The owner will look after clock maintenance, city administrator Wayne Baldwin assured.

In approving the tower, council also gave the nod to facade improvements to the property which will include refacing store fronts with a brick base, cable canopies and an ornamental rooftop frame. The second level is designed to accommodate a rooftop garden with hanging planters.

Greg Hughes, was the lone resident who came out in opposition to the tower.

Hughes is the co-owner and manager of Camelot Court Apartments at 15151 Prospect Avenue.

Hughes thought the meeting started at 7:30 p.m. With no member of the public showing up to speak, council approved the project within the first half hour of the meeting.

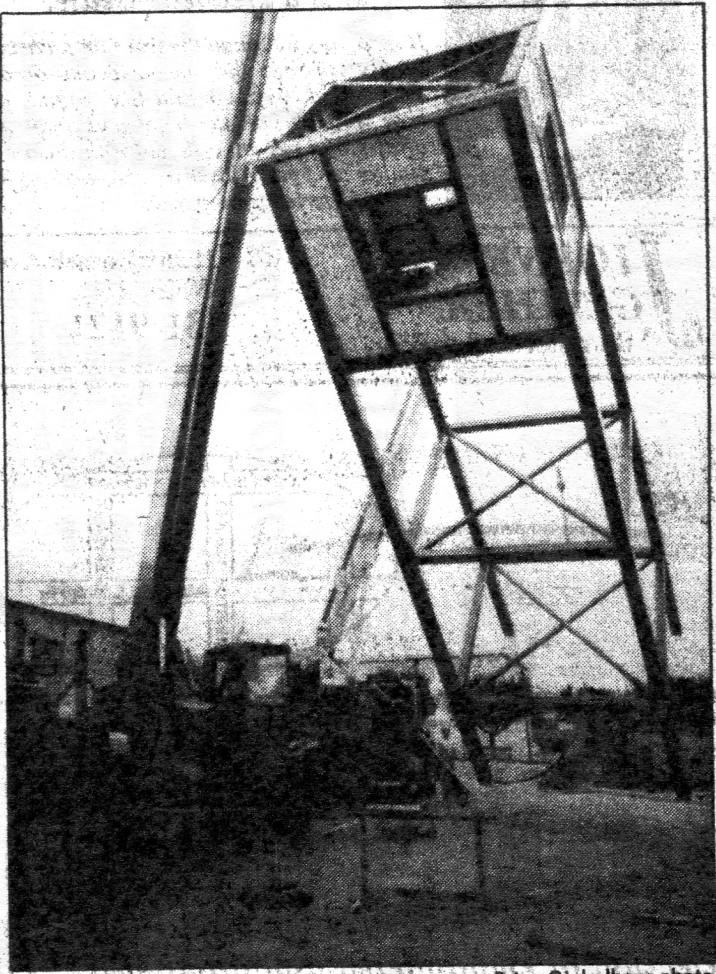
Hughes delivered a letter to council which asserted the tower would obstruct the spectacular views of Mount Baker seen by those who live in the apartment.



# Community

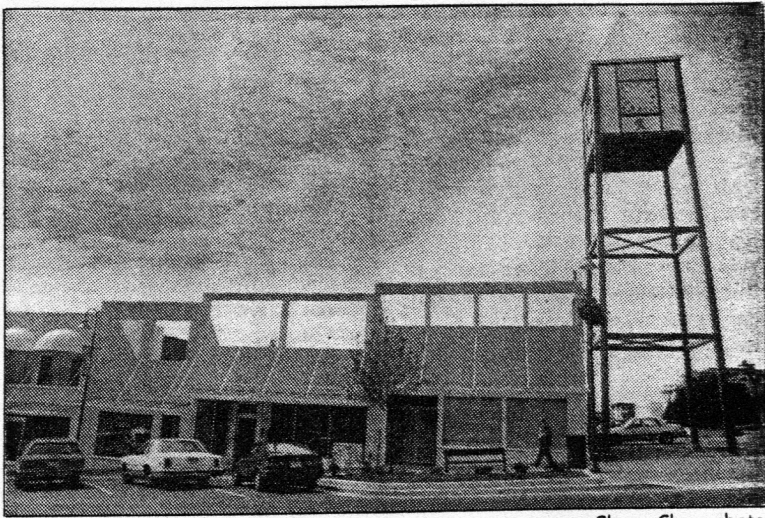
# STREETS

## TIME TRAVEL



Brian Giebelhaus photo

Dual cranes raised a seven-storey computerized clock tower at the southwest corner of Prospect Avenue and Johnston Road Wednesday morning. The \$55,000 tower is part of an overall facade improvement on Lower Johnston Road.



CLOCKS

PAN

30/8/95

Chung Chow photo

The newly installed clock tower on Johnston Road is bringing mixed reviews.

# Time will tell for new clock tower

By Lisa Blackburn

Staff Reporter

Love it or hate it, you can't miss it. There's no disputing that the new clock tower on Lower Johnston Road is a landmark, and like any high point on the skyline, it's attracted its share of comment.

The people at White Rock Utilities get a lot of reaction from customers visiting the counter, says general manager Chester Merchant.

"Most of them are astonished. They're saying, 'what the devil is that? what's it doing there?' The reaction is generally surprised, and most of the comments we get are that it doesn't really seem to fit in with all the other buildings."

But most people also say they like the clock face, Merchant added.

Maria Bornhauser at The Living Room Store said she thinks the tower looks pretty good, but wonders if it was necessary. Debbie Merschback at Zorba's Greek Restaurant had a similar reaction.

"It looks really nice, but I don't think it's pulling in the people it was supposed to," she said.

Not everyone was so positive: "It's big," was the nicest thing one respondent had to say. This person is a tenant of Joe Raverty, the developer who built the tower and owns the strip of shops at Johnston and Prospect, and asked not to be named. She added that the tower is not what people expected.

White Rock's director of city planning, Dan Janczewski, also said the tower is a bit of a surprise, but warned against judging it too quickly. There is still some work to be done, such as landscaping and adding banners and decoration, he added.

"It's harsher than even I thought it would be, but I wouldn't want to assess it without giving it some time to see how it grows on people."

He's heard plenty of comments on both sides; some people love it and wonder why it took so long to install, others hate it and call it ugly.

"I've even had people say, 'why did you paint it blue?' then you point out the color of the lamp posts and the benches and the bike stands and the White Rock crest, and they say 'oh yeah, that makes sense.'"

Janczewski noted that the Whale Wall drew a mixed reaction when it was first painted.

"There were a significant number of people who said it's ugly, paint it over, why do we need it. Now, if anybody was to propose painting over it in their right mind, they'd be hung."

Like the Whale Wall, the clock tower won't cost the city a dime. The \$55,000 cost is paid for by Raverty with some assistance from the provincial government, Janczewski added.

SPECIAL AGENDA

PAGE 58



File photo

The clock tower on lower Johnston is bringing mixed reviews.

# Tower an eyesore

To the Editor:

Lisa Blackburn's attempt at damage control in the Aug. 30 *Peace Arch News* was pretty lame.

Why not be honest — the tower is an eyesore, not a landmark. It is a fine example of 1990 mall architecture at its tackiest.

The giant "R" emblazoned on each side is an embarrassing tribute to Mr. Raverty's ego, and it occupies our airspace.

How can Mr. Janczewski attempt to compare something the size and shape of a water

tower to the whale wall? The whale wall does not dominate the horizon like a sore thumb as you drive down 152nd Street.

Sorry, Mr. Janczewski, our opinion of this thing will not be changing in future (unless, of course, you approve something even larger and more offensive that will camouflage it).

Oh, and by the way, isn't "with some assistance from the provincial government" just a euphemism for "thanks to the taxpayers of B.C.?"

**J. Connolly and Don Boyd**  
White Rock

# Is it a look-out tower?

To the Editor:

White Rock is such a beautiful little place and that clock-stand is a real eyesore. If I didn't know it was a clock, my first guess would be a look-out tower misplaced.

The clock itself should be the predominant feature, but instead, the unpleasant

structure is the first thing that is noticed.

It blocks and disrupts the spectacular view when heading south on 152nd near Roper Avenue and it is not a pretty sight at all.

It does not go with the contour of our delightful area.

**R. Farmer**  
SPECIAL AGENT



Technician Ray Saunders fine tunes the chimes on the Lower Johnston Road clock tower.

## Golden Oldies: clock chimes old standards

By Lisa Rutledge  
Staff Reporter

One might say that technician Ray Saunders works around the clock to help communities sing a cheerful tune.

Saunders, president of Landmark Clocks International which installed the chimes which ring from the White Rock clock tower, called the chiming unit a wonderful system.

"It can play a huge amount of different tunes on the hour," he said, noting that the system can play Christmas carols.

Saunders designed and built the Gastown steam clock in 1977, and is working on a clock for Yokohama, Japan, another steam clock for Port Coquitlam and a chiming clock for Whistler.

He revisited the local tower last week to fine tune the four face clocks and recently lowered chime sound levels down from four

to three-and-a-half out of 10.

The clock is set to play several tunes throughout the day. At 10 a.m., it plays *What a Beautiful Morning*; at noon it plays *Tie a Yellow Ribbon*; at 2 p.m. it plays *Beautiful Dreamer*; at 4 p.m. it chimes out *Free*; at 6 p.m. *Singing in the Rain* rings and finally at 8 p.m. the clock plays *So where My Love*.

Each tune plays one minute after the hour and is about two to three minutes long.



**White Rock resident Bonnie McKenzie says chimes from the clock tower on Johnston Road amount to "noise pollution."**

*Melissa Smalley photo*

*Owner of Johnston Road tower says bells are within bylaw limits*

# Clock chimes irk resident

A White Rock resident says she's frustrated with the "excessive noise" from a clock tower on lower Johnston Road that she said is chiming nearly 20 times a day.

Bonnie McKenzie said the chimes from the tower at Johnston Road and Prospect Avenue are loud enough to wake her up if she's napping, especially now that she's been opening the windows in her nearby apartment since the weather has been warmer.

She said a few months ago, the frequency of the chimes, which ring every half an hour from 9 a.m. to 6 p.m. – as well as the

duration – has increased, creating what she described as "noise pollution."

"We have a lot of people on our block who are hospital shift workers, and lots of retired people as well," McKenzie told *Peace Arch News*. "I tend to do my errands in the morning, but in the afternoon, I want to relax and read in silence."

According to Lorie Raverty, whose family owns the tower and much of the block's property, the clock was fixed earlier this year after it broke down in December.

Raverty said no adjustments to the frequency or duration have

been made, and that the chimes fall within the city's noise bylaw with regards to the allowed decibel levels.

"We've only had positive feedback from people since it's been fixed," Raverty said. "The City of White Rock actually had calls wondering why it wasn't working."

City manager Dan Bottrill told PAN last week he wasn't aware of any complaints regarding the clock tower.

"I don't believe it would be in contravention of a noise bylaw," Bottrill said.

**SPECIAL AGENDA**  
- Melissa Smalley  
**PAGE 61**

**ON TABLE REPORT**  
**MAY 11, 2020 – SPECIAL MEETING**  
**RE: ITEM 4.1.3 (Waterfront Parking)**  
**From: The Director of Financial Services**

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2020-05-11 Special Council  
ON TABLE  
Re: Item 4.1.3

On Monday, April 27<sup>th</sup>, Council directed staff to provide for some parking at the waterfront for White Rock residents. 43 stalls were to be made available to White Rock residents with a yellow parking decal to park up to 4 hours along the south side of Marine Drive and to the West of Oxford St. During that meeting, Council also requested options on creating a greater deterrent to parking violations through a graduated ticketing system that could be put in place for that area.

***With respect to establishing increasing parking fines for subsequent offenses of a parking bylaw:***

The City derives its authority and process for ticketing for parking violations from the Community Charter under Division 3 - Ticketing for Bylaw Offenses. Section 265 provides direction on setting the fine amounts which speaks to setting a two tiered rate that is dependent on whether the fine is paid within 30 days of the date of issue but it does not support increasing penalties for subsequent offences.

***With respect to the changes to resident only parking in the west beach area:***

By Sunday, May 1, Operations staff had all of the changes to the parking signage in that area completed and parking patrol stepped up their enforcement efforts.

Staff have reported back that prior to this past weekend, in general, people were abiding by the new parking regulations. Decal holders whose vehicles were chalked were typically gone within about an hour of being chalked. As expected there were some people without decals who tried to park there, sometimes remaining in their vehicles. Many verbal warnings were delivered to some quite upset people and about 116 tickets were issued between May 2 and 8.

However, this past weekend, we saw an increase in activity and staff ended up issuing another 64 tickets in this area. While we do expect to see a decrease in violations in this area as people become accustomed to the new regulations, the decrease will likely be offset by increases as more people try to come to the beach, especially as more restaurants and shops open and the weather is as nice as it was this past weekend.

What we learned this past weekend is that we need to bring in more staff, particularly on weekends to do the patrolling. The current coverage with one patroller working in an area at a time due to physical distancing requirements will have to be increased which will also help to deal with the hostility the public is expressing as their frustration with parking in this area mounts. As we increase the enforcement in this area we appreciate the support Council and the public provides as we all struggle to deal with these changing impacts from the COVID-19 pandemic.

***With respect to parking in the east beach area:***

In addition to the issues regarding west beach, we've also had some challenges this past weekend in the east beach area. There were 21 tickets issued between May 2 – 8 and 36 this past weekend. We are in the process of modifying and adding signage around the east beach and we will also be increasing patrols in that area.

To reiterate, we know there are issues at the waterfront with parking. In addition to hoping that the public does their part to follow the rules, we are going to

1. Replace current signage with signs with clearer language;
2. Focus parking enforcement on waterfront;
3. Increase our presence with additional staff resources;
4. Provide Police presence, particularly on weekends when extremely busy (if available).

# Prospect Avenue Clock Tower

Control Systems Relocation

# System Controls Relocation

The system controls can be relocated relatively easily into a utilities type of enclosure. The enclosure will be wrapped with vinyl to blend in with the surroundings.

\*A hydro source needs to be identified.





# Visual Enhancements



To enhance the structure and improve its visual appeal, up/down accent lighting fixtures could be added on all four legs. The lights can be programmed to change color in support of local and national events.

The City could place suitable street furniture under the structure as a place for people to relax, read a book and socialize.