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THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

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September 25, 2019

A **FINANCE AND AUDIT COMMITTEE MEETING** will be held in the **CITY HALL COUNCIL CHAMBERS** located at 15322 Buena Vista Avenue, White Rock, BC on **Monday, September 30, 2019** to begin at **4:45 p.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

## **A G E N D A**

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*Councillor Johanson, Chairperson*

1. **CALL MEETING TO ORDER**
2. **ADOPTION OF AGENDA**

**RECOMMENDATION**

THAT the Finance and Audit Committee adopt the agenda for September 30, 2019 as circulated.

3. **ADOPTION OF MINUTES**  
a) May 13, 2019

**Page 2**

**RECOMMENDATION**

THAT the Finance and Audit Committee adopt the following meeting minutes as circulated:

4. **JUNE 30, 2019 FINANCIAL REPORT**

Corporate report dated September 30, 2019 from the Director of Financial Services titled "June 30, 2019 Financial Report".

**Page 5**

**RECOMMENDATION**

THAT Finance and Audit Committee receive for information the September 30, 2019 corporate report from the Director of Financial Services, titled "June 30, 2019 Financial Report".

5. **CONCLUSION OF THE SEPTEMBER 30, 2019 FINANCE AND AUDIT COMMITTEE MEETING**

**RESENT:** Councillor Johanson, Chairperson  
Mayor Walker  
Councillor Kristjanson  
Councillor Chesney  
Councillor Fathers  
Councillor Manning  
Councillor Trevelyan

**STAFF:** S. Kurylo, Acting Chief Administrative Officer  
T. Arthur, Director of Corporate Administration

Press: 0  
Public: 0

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The meeting was called to order at 5:30 p.m.

**1. AGENDA APPROVAL**

2019-F/A-027

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee adopts the agenda for the meeting scheduled for May 13, 2019 as circulated.

**CARRIED**

**2. PREVIOUS MINUTES**

a) April 8, 2019

2019-F/A-028

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee adopts the following meeting minutes as circulated:

a) April 8, 2019

**CARRIED**

**3. 2018 FINANCIAL STATEMENTS**

Corporate report dated May 13, 2019 from the Director of Financial Services titled "2018 Financial Statements".

The Director of Financial Services introduced the 2018 Financial Statements with a Power Point presentation: The following comments were noted:

- Vacant positions, including the RCMP, is that something that is typical? For the RCMP it is a process that takes a period of time to complete for hiring. For the City staffing, we are at a higher level than usual for the filling of positions. We have had to do some re-postings (meaning the position is vacant that much longer).

The City does have succession planning when it is feasible. There are some challenges with this when you are a small municipality.

- Refundable Performance Deposits, \$13.2M, there are some funds included in this that have been with the City more than ten (10) years. Previously these have not been tracked; it was up to the payee to request the funds to be returned. Approximately \$1.5 – \$2M are funds the City has that fall under these circumstances.

2019-F/A-029

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee directs staff to bring forward information in regard to the Refundable Performance Deposits including:

- How much are from five (5), ten (10) years and more;
- What is the process - what are the circumstances in regard to the collection of these funds and when the City would be able to return them;
- What are the liabilities and legal obligations;
- Consider resources to bring help with the project that involves Engineering and Municipal Operations, Planning and Development Services and Financial Services; and
- Reporting of findings will be brought back to the committee.

**CARRIED**

2019-F/A-30

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee:

1. Receives for information the May 13, 2019 corporate report from the Director of Financial Services, titled “2018 Financial Statements”; and
2. Accepts, on behalf of City Council, the 2018 Financial Statements as presented in the May 13, 2019 corporate report from the Director of Financial Services, titled “2018 Financial Statements”.

**CARRIED**

4.

**AUDIT FINDINGS REPORT FOR THE YEAR ENDED  
DECEMBER 31, 2018**

Carol Chiang, Partner - KPMG, and Matt Pauls, Audit Manager - KPMG, were in attendance to introduce the report submitted by KPMG LLP titled “The Corporation of the City of White Rock: Audit Findings Report for the year ended December 31, 2018”.

2019-F/A-031

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee receives the Audit Findings Report submitted by KPMG LLP titled “The Corporation of the City of White Rock: Audit Findings Report for the year ended December 31, 2018”.

**CARRIED**

Carol Chiang, Partner – KPMG presented the information provided in the agenda.

There was clarification requested in regard to the summary of audit focus and risks. It was questioned why debt was not specifically noted. Ms. Chiang responded that although debt is not listed it was reviewed and confirmed to be reported accurately.

5. **CONCLUSION OF THE MAY 13, 2019 MEETING**  
The Chairperson declared the meeting concluded at 6:40 p.m.

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E. Johanson, Chairperson

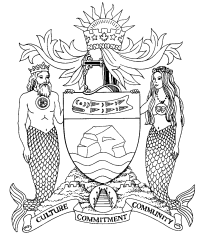
  

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T. Arthur, Director of  
Corporate Administration

Unapproved

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 30, 2019  
**TO:** Finance and Audit Committee  
**FROM:** Sandra Kurylo, Director of Financial Services  
**SUBJECT:** June 30, 2019 Financial Report

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**RECOMMENDATION**

THAT Finance and Audit Committee receive for information the September 30, 2019 corporate report from the Director of Financial Services, titled "June 30, 2019 Financial Report".

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**INTRODUCTION**

The purpose of this report is to provide an update on the City's finances as of June 30, 2019.

**PAST PRACTICE/POLICY**

Past practice has been to provide an overall City financial update to the Finance and Audit Committee once or twice during the year. This report was based on a budget review undertaken by all City departments and related financial analysis.

**ANALYSIS**

This report is a half-year review of the City's operating revenues and expenditures compared to budget and the status of asset improvement projects. As a result of staff reviewing year-to-date (YTD) figures as well as current information, updated projections of year-end budget variances are provided.

**Operating Budget Summary**

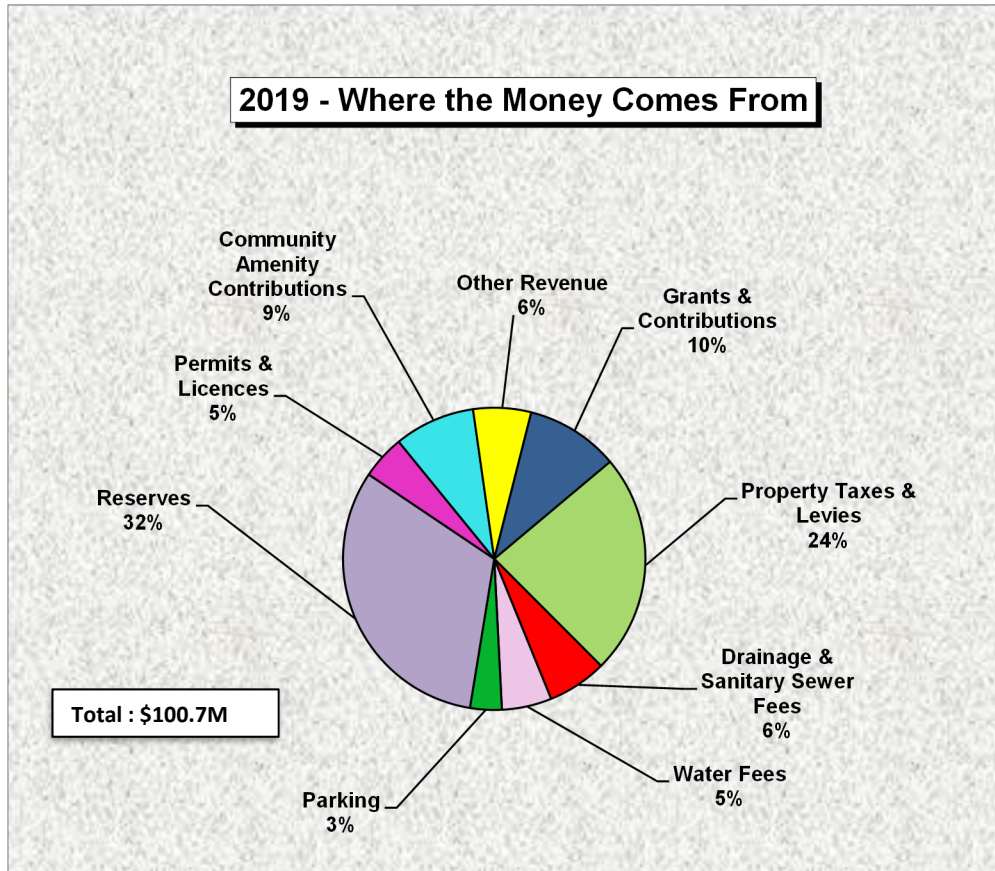
Details on the current status of the City's operating budget are included in the attached "2019 Operating Budget Summary as of June 30, 2019."

This report is a consolidation of the operating budgets for the general fund, the sanitary sewer utility, the drainage utility and the water utility. The line item categories are presented in a format that resembles the Financial Plan documents provided to the Finance and Audit Committee.

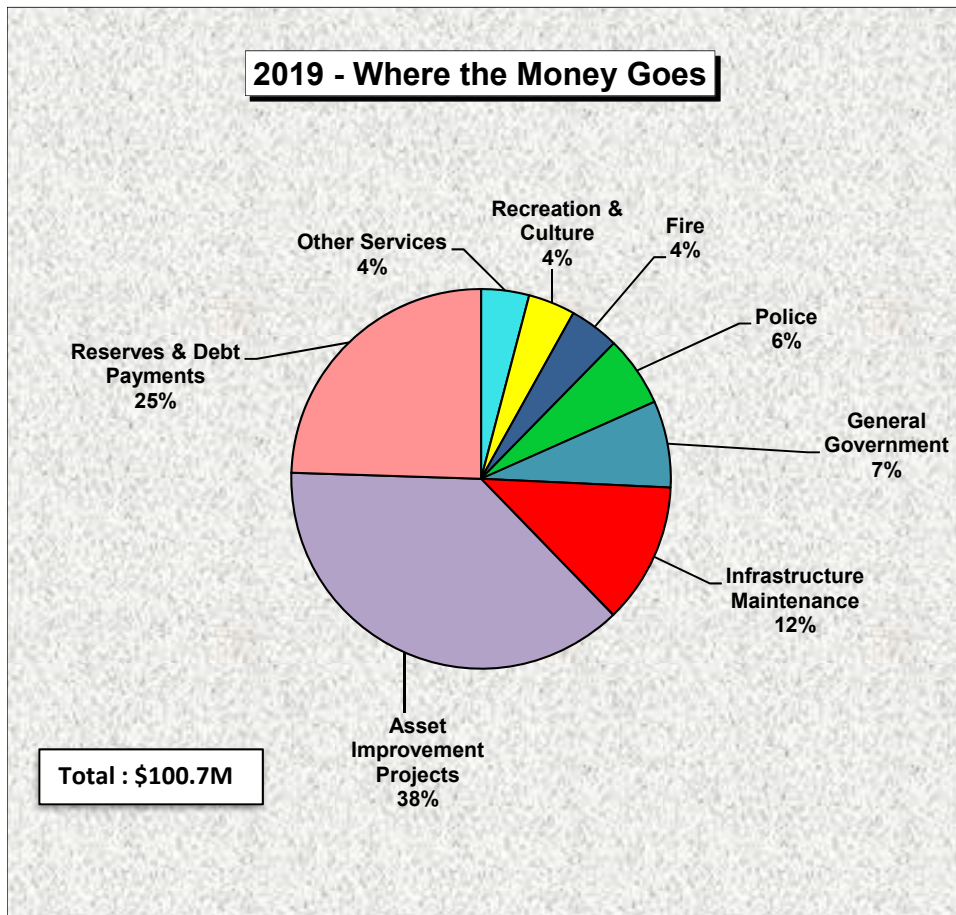
The report provides year-to-date figures as of June 30, 2019, the corresponding annual budgets and the percentage of the annual budgets that the year-to-date figures represent. Comparative 2018 year-to-date revenues and expenditures are also shown for information. Since this is a half-year report, one would expect that a reasonable budget target achieved would be 50%. However because not all revenues and expenditures are evenly spread throughout the year that is not the case, and there are expected differences due to timing and seasonality for some items. An example would be property taxes, which are billed for the year and recorded as revenue in May.

Where material, these timing differences are noted in the “*Comments*” section of the report. Also noted are projected budget variances that are expected by the end of the year.

### The City’s Budget



This graph of *Where the Money Comes From* is a combination of 2019 budgeted revenues from the City’s general fund as well as the sanitary sewer, drainage, and water utilities. The major component is money budgeted to come from City reserves, followed by property taxes and levies. This is not typical for the City. Usually property taxes are the largest component. More reserve monies are budgeted this year to support the large capital program that is underway. Budgeted grants and contributions are also significant due in particular to the expected insurance proceeds for the Pier immediate repairs and the federal/provincial water treatment plant grant. Community Amenity Contributions (CACs) budgeted are representative of the level of development in process. The City’s ongoing revenue sources that are most susceptible to fluctuations are those from Parking, Building Permits, and Investment Income. Therefore these areas also warrant close monitoring and review.

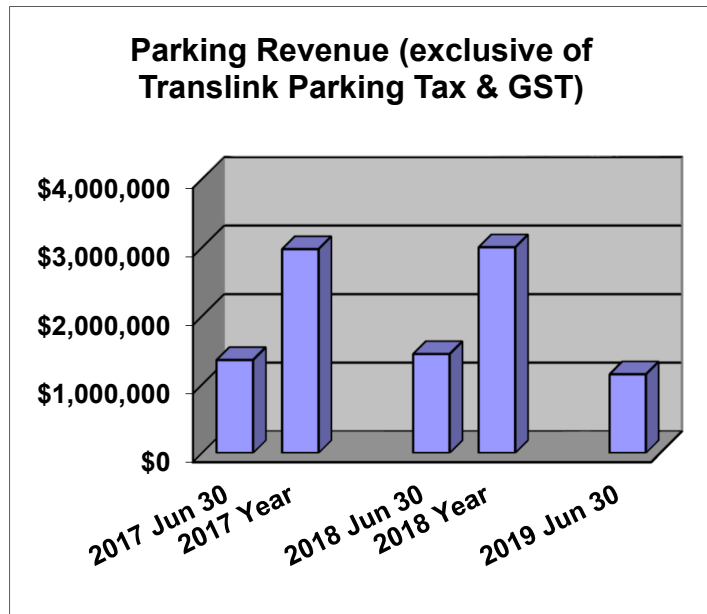


As indicated in this graph, a significant portion of the City’s budget is allocated to asset improvement projects, which is reflective of the large capital program underway. Budgeted transfers to reserves (24%) are also higher than usual due to the requirement to put all CACs received into a CAC reserve until this money is spent. Because the City’s 2019 CAC revenue budget is significantly higher than in a typical year, so is the corresponding transfer to the CAC reserve. The City’s financial policies also require that money be put into reserves for certain other future expenditures which is also reflected in the budget. This is standard practice for municipalities. Debt principal and interest payments represent 1% of the overall budget.

### 2019 Year-End Projections & Other Updates

Based on an analysis of actual revenues and expenditures as of June 30, the following comments are noted this time.

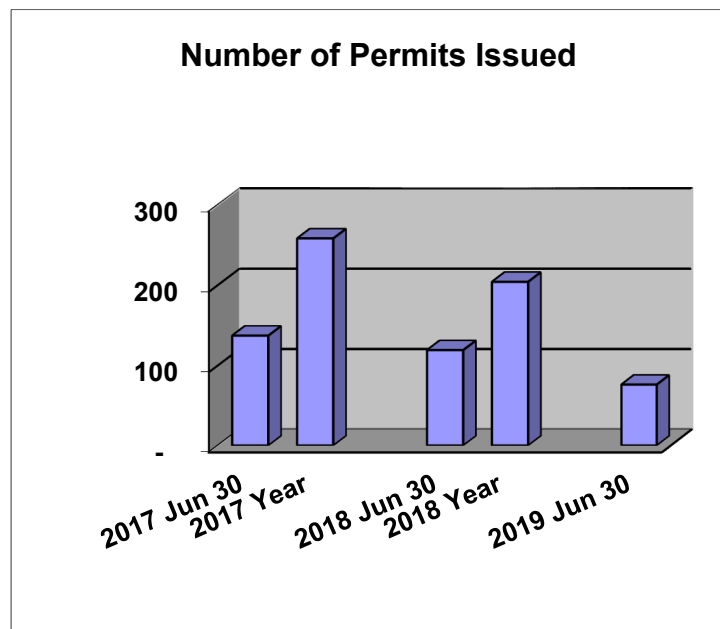
### Parking Revenue



As of June 30, parking revenues of \$1.1M are \$296,000 lower than the same time last year. This is reflective of the temporary reduction in waterfront activity due to City construction projects, the December 2018 storm damage, and the February and March free parking. Because waterfront revenues are largely driven by weather, and this year are also impacted by the items mentioned above, they are difficult to predict. At this time parking revenues from all sources are projected to be \$712,000 under budget for the year. The 2019 pay parking revenue budget is \$3.4M. Actual revenues were \$3.0M in 2018.

Of the \$712,000 projected shortfall, \$650,000 is attributed to waterfront parking receipts and \$70,000 to a reduction in fine revenue. Fine revenue is projected to be below budget due to the reduction in waterfront visitors, temporary free parking, and a greater enforcement emphasis on Town Centre construction parking and school zone patrols. Parking expenses are projected to \$130,000 below budget.

### Building Permit Revenue



A total of 76 building permits were issued as of June 30, 2019 compared to 119 during the same time last year. The construction value of the permits issued was \$161M as of June 2019 versus \$129M for the first six months in 2018.

The accounting of building permit revenue corresponds to progress of the project, which sometimes is phased over a number of years. It is projected that 2019 building permit revenue will be in the range of \$3.5M for the year, which is \$500,000 under budget due to slower than expected progress on certain development projects and an

unexpected reduction in single family dwelling applications. This is staff's best projection at this time.



### **Community Amenity Contributions (CACs)**

CACs in the amount of \$2.2M were received as of June 30 and a further \$6.2M has been received since then. It is expected that by the end of the year the budget of \$8.7M will be met. Approximately \$7.7M of the amount received to date is not committed.

### **Development Cost Charges (DCCs)**

The balance of DCCs as of June 30, 2019 is \$11.5M. Of this amount, \$3.4M is secured by letters of credit for periods of one to two years and cannot be spent without having sufficient cash temporarily available from another source. The amount received in 2019 as of June 30 is \$1.9M (combination of cash and letters of credit) versus \$6.6M at the same time last year. DCCs can only be spent on capital projects that are incorporated into the City's DCC Bylaw. Plans are underway to update this Bylaw.

### **Investment Income**

Net investment income (after allocating interest to statutory reserves) is \$189,000 higher than it was this time last year. This is a result of the City having more money on hand due to delays in completing some major capital projects, as well as higher investment returns than budgeted. Although it is difficult to predict, it is projected that City investment income may be above budget by approximately \$500,000 at the end of the year.

### **RCMP Contract**

RCMP contract costs are expected to be \$600,000 below budget for the year due to officer position vacancies.

### **Legal Costs**

Legal fees are projected to be in the range of \$485,000 by the end of the year, which is \$160,000 higher than budget. The final impact on the City's budget can be partially reduced if needed as there is money available in a reserve for this purpose.

### **Other Departmental Budgets**

There are other miscellaneous accounts which are anticipated to be slightly over budget for the year. At this time they are expected to be offset by accounts that are projected to be under budget.

### **Summary**

In summary, the projected shortfall in parking revenue is expected to be offset by budget surpluses in parking expenses, City investment income, and RCMP contract costs. The anticipated shortfall in building permit revenue will be offset by a reduction in contributions to reserves that were budgeted to fund future year one-time costs. The uncommitted balance of the City's general operating fund contingency budget after offsetting the projected legal fee overage is \$86,000.

### **Asset Improvement Projects**

Attached is an "*Asset Improvement Project Summary as of June 30, 2019*". This report provides the year-to-date value of invoices processed, as well as the current status of each asset improvement project in the 2019 budget.

Overall, \$11M of the year's \$38M asset improvement budget has been spent as of June 30. The 2019 asset improvement program is substantial. The amount spent reflects the value of invoices

paid as of June 30. In many cases, there has been more money spent since then, or more work done but the invoices have not yet been received/paid. In others, planning and procurement processes are underway but construction has not begun. Most budgets that are unspent at the end of the year will be carried over to 2020 to allow for completion of the work.

Much staff time has been and will continue to be spent on preparing grant and insurance claims for various projects. It was budgeted that \$3.1M in insurance proceeds will be one of the funding sources for the Pier repair work done to date. The City's insurers have recently advised that actual proceeds could be in the range of \$3.5M. Correspondence is ongoing with the Provincial Disaster Financial Assistance (DFA) program office on other December 2018 storm response, cleanup and repair costs. To date, claims have been submitted for all of these costs, except for the East Beach repair/restoration work. DFA program funds have not yet been received. All claims have been submitted for the water treatment plant grant, and final claims still need to be prepared for the pedestrian railway crossings.

### **Long Term Debt**

As of December 31, 2018 debt outstanding was \$24,008,890. Almost all of it is attributable to the acquisition of the water utility and subsequent water infrastructure upgrades. As of June 30, 2019, due to principal payments that have been made, the balance was reduced to \$23,518,389.

### **CONCLUSION**

It is recommended that this information be received.

Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

### **Comments from the Chief Administrative Officer:**

This corporate report is provided for information.



Dan Bottrill  
Chief Administrative Officer

Appendix A: Operating Budget Summary as of June 30, 2019

Appendix B: Asset Improvement Project Summary as of June 30, 2019

City of White Rock  
 2019 Operating Budget Summary as of June 30, 2019  
 Consolidated (all Funds)

	YTD Actual 30-Jun-18	YTD Actual 30-Jun-19	2019 FP Bylaw Adopted April 2019	YTD vs Budget %	Comments
Revenues:					
Municipal Property Taxes	\$ 21,401,164	\$ 22,198,279	\$ 22,195,600	100%	Year to date figure is the amount billed for the full year, as per the approved Financial Plan (FP).
Regional Library Levy	934,615	957,739	958,066	100%	Year to date figure is the amount billed for the full year, as per the approved FP.
BIA Levy	347,700	356,190	356,500	100%	Year to date figure is the amount billed for the full year, as per the approved FP.
Grant in Lieu of Taxes & Utility Levies	274,323	-	274,700	0%	The full amount \$274,656 is received in Jul 2019 for the year.
Sanitary Sewer Local Service Area Tax	5,206	5,206	5,206	100%	Terry Road local improvement levies billed with property taxes.
Fees and Charges					
Recreation and Culture Programs	782,761	763,533	1,603,400	48%	This is gross revenue. As of June 30 it was \$19,228 lower than last year. Projected to be \$65,000 under budget by year end.
Sanitary Sewer User Fees	3,544,452	3,453,236	3,450,000	100%	Year to date figure is the amount billed for the full year, as per the approved FP.
Drainage User Fees	2,413,036	2,531,498	2,531,200	100%	Year to date figure is the amount billed for the full year, as per the approved FP.
Water User Fees	1,095,714	1,124,406	5,012,900	22%	Year to date figure is the amount billed for the first quarter of 2019. Projected to be on budget by year end.
Solid Waste User Fees	1,368,297	1,359,748	1,355,400	100%	Year to date figure is the amount billed for the full year, as per the approved FP.
Utility Connection Fees	567,319	414,705	758,000	55%	Year to date figure is the amount received as of June 30. May be under budget by year end.
Engineering and Operations	226,569	89,186	175,000	51%	Road & Right of Way Permit application and Service Agreement fees are lower than in 2018 due to decreased development. Projected to be on budget by year end.
Own/Other Sources					
Tax Penalties and Interest	24,066	40,954	253,100	16%	Year to date figure is the interest billed as of June 30. Penalties are not charged until after the July property tax due date. Projected to be \$119,000 higher than budget by year end.
Property Rentals	84,931	77,752	170,800	46%	Projected to be \$16,000 under budget by year end, due to the Buena Vista rental house demolition
Business Licences	556,212	514,875	531,000	97%	Year to date figure is the amount received as of June 30. The majority of business licence revenue is received in the first six months of the year. Projected to be on budget by year end.
Building Permits	701,786	906,443	3,970,000	23%	As of June 30 the amount received is \$204,657 higher than last year.
Parking	1,443,663	1,148,138	3,404,700	34%	Projected to be \$500,000 under budget by year end due to lower than expected progress on certain development projects and unexpected reduction in single family dwelling applications.
Net Investment Income	629,831	818,769	1,020,000	80%	This is gross parking revenue from all sources. As of June 30 it was \$295,525 lower than last year. Projected to be \$712,000 under budget by year end, due to City project construction, storm damage and free February & March waterfront parking
Community Amenity Contributions	12,564,101	2,210,000	8,696,000	25%	This is net income after allocating interest to reserves and prepaid taxes. It is \$188,938 higher than this time last year and is projected to be \$500,000 higher than budget by year end.
Other	915,809	849,820	1,397,534	61%	Year to date figure is the amount received as of June 30. Budget expected to be met by year end.
Government Grants	369,245	369,346	543,900	68%	This is miscellaneous revenue. May be under budget by year end.
Proceeds on disposal of capital assets	54,690	24,271	-	-	This includes the Provincial Traffic Fine Revenue, Small Communities & Community Works (Gas Tax) grants. Projected to be \$115,000 higher than budget by year end due to a one time additional Community Works grant.
Total Revenues	\$ 50,305,490	\$ 40,214,094	\$ 58,663,006	69%	This is proceeds from vehicle disposals which are transferred to the equipment replacement reserve.
Transfers from Reserves:					
Community Amenity Contribution Reserve	\$ -	-	-	-	Funds are available but not yet journalized.
Other Reserves	14,948	14,948	2,320,048	1%	Funds are available but not yet journalized.
Appropriation from prior years surplus	-	-	1,196,000	0%	Funds are available but not yet journalized.
Total Transfers from Reserves	\$ 14,948	\$ 14,948	\$ 3,516,048	0%	
Total Revenues & Transfers from Reserves	\$ 50,320,438	\$ 40,229,042	\$ 62,179,054	65%	

City of White Rock  
2019 Operating Budget Summary as of June 30, 2019  
Consolidated (all Funds)

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Own/Other Sources					
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Other	915,809	849,820	1,397,534	61%	Year to date figure is the amount received as of June 30. Budget expected to be met by year end.
Government Grants	369,245	369,346	543,900	68%	This is miscellaneous revenue. May be under budget by year end.
Proceeds on disposal of capital assets	54,690	24,271	-	-	This includes the Provincial Traffic Fine Revenue, Small Communities & Community Works (Gas Tax) grants. Projected to be \$115,000 higher than budget by year end due to a one time additional Community Works grant.
Total Revenues	\$ 50,305,490	\$ 40,214,094	\$ 58,663,006	69%	This is proceeds from vehicle disposals which are transferred to the equipment replacement reserve.
Transfers from Reserves:					
Community Amenity Contribution Reserve	\$ -	-	-	-	Funds are available but not yet journalized.
Other Reserves	14,948	14,948	2,320,048	1%	Funds are available but not yet journalized.
Appropriation from prior years surplus	-	-	1,196,000	0%	Funds are available but not yet journalized.
Total Transfers from Reserves	\$ 14,948	\$ 14,948	\$ 3,516,048	0%	
Total Revenues & Transfers from Reserves	\$ 50,320,438	\$ 40,229,042	\$ 62,179,054	65%	

**City of White Rock**  
**2019 Operating Budget Summary as of June 30, 2019**  
**Consolidated (all Funds)**

	YTD Actual 30-Jun-18	YTD Actual 30-Jun-19	2019 FP Bylaw Adopted April 2019	YTD vs Budget %	Comments
Expenditures:					
Fire	\$ 1,833,421	1,946,125	4,280,100	45%	Projected to be under budget for the year, due to unexpected staff position vacancy.
Police	1,467,125	1,610,245	6,044,300	27%	Low expenditure due to timing, as of June 30 one quarterly RCMP contract invoice has been received. Projected RCMP contract savings are \$600,000 for the year.
Parking	631,590	621,176	1,500,800	41%	Projected to be under budget for the year.
Permits, Licencing & Bylaw Enforcement	594,131	623,195	1,460,400	43%	Projected to be under budget for the year, due to unexpected vacancy.
Parks	835,570	1,112,100	2,241,600	50%	Projected to be slightly over budget for the year.
Garbage, Recycling & Green Waste	432,872	423,921	1,107,700	38%	Expected to be under budget for the year, figures are under review.
Transportation and Other Operations	2,015,388	2,189,741	4,928,400	44%	Wages are projected to be lower than budget by \$150,000, in part due to the delayed hiring of the new Engineering Technologist
Sanitary Sewer Utility	90,878	109,912	2,004,000	5%	Low expenditure due to timing. GVS&DD assessment of \$1,644,693 was paid in Aug 2019
Drainage Utility	89,098	90,725	363,000	25%	Low expenditure due to timing. Projected to be on budget for the year.
Water Utility	924,904	938,881	2,554,900	37%	Budget includes unspent contingency funds. Projected to be on budget for the year.
Recreation and Culture	1,669,924	1,747,952	4,036,266	43%	This is gross expenses including FVRL Levy & Museum grant. Projected to be on budget for the year.
General Government (Note 1)	3,088,318	3,062,822	7,433,400	41%	Projected year end variances outlined in accompanying report.
City Rental Properties	19,940	25,656	44,400	58%	Projected to be on budget for the year.
Interest on External Debt	311,474	347,303	694,663	50%	Projected to be on budget for the year.
<b>Total Expenditures</b>	<b>\$ 14,004,633</b>	<b>14,849,754</b>	<b>38,693,929</b>	<b>38%</b>	
Transfers to Reserves					
Community Amenity Contribution Reserve	\$ 12,564,101	2,210,000	8,696,000	25%	Funds are transferred as Community Amenity Contributions are received.
Other Reserves	2,763,890	3,014,071	9,981,005	30%	Funds are available but not fully journalized yet.
Repayments of Accumulated Surplus	-	-	58,700	0%	Funds are available but not yet journalized.
Revenue Allocation to Asset Improvements	-	-	4,064,700	0%	Funds are available but not yet journalized.
Principal Payments on Capital Leases	-	-	4,500	0%	Payments to be recorded in December.
Principal Payments on Long term debt	442,685	490,501	680,220	72%	Payments are in line with budget.
<b>Total Transfers</b>	<b>\$ 15,770,676</b>	<b>5,714,572</b>	<b>23,485,125</b>	<b>24%</b>	
<b>Total Expenditures &amp; Transfers</b>	<b>\$ 29,775,309</b>	<b>20,564,326</b>	<b>62,179,054</b>	<b>33%</b>	
<b>Year to date Surplus</b>	<b>\$ 20,545,129</b>	<b>\$ 19,664,716</b>	<b>\$ -</b>		Temporary surplus due to billing of taxes in May, and timing of accounting entries. Will gradually decline to year end.

Notes: 1) General Government includes offices of Mayor & Council, Chief Administrative Officer, Corporate Administration, Communications, Finance, Planning & Development, Information Technology and Human Resources. It also includes most insurance premiums and the general fund contingency budget.

**City of White Rock**  
**2019 Operating Budget Summary as of June 30, 2019**  
**Consolidated (all Funds)**

	YTD Actual 30-Jun-18	YTD Actual 30-Jun-19	2019 FP Bylaw Adopted April 2019	YTD vs Budget %	Comments
Expenditures:					
Fire	\$ 1,833,421	1,946,125	4,280,100	45%	Projected to be under budget for the year, due to unexpected staff position vacancy.
Police	1,467,125	1,610,245	6,044,300	27%	Low expenditure due to timing, as of June 30 one quarterly RCMP contract invoice has been received. Projected RCMP contract savings are \$600,000 for the year.
Parking	631,590	621,176	1,500,800	41%	Projected to be under budget for the year.
Permits, Licencing & Bylaw Enforcement	594,131	623,195	1,460,400	43%	Projected to be under budget for the year, due to unexpected vacancy.
Parks	835,570	1,112,100	2,241,600	50%	Projected to be slightly over budget for the year.
Garbage, Recycling & Green Waste	432,872	423,921	1,107,700	38%	Expected to be under budget for the year, figures are under review.
Transportation and Other Operations	2,015,388	2,189,741	4,928,400	44%	Wages are projected to be lower than budget by \$150,000, in part due to the delayed hiring of the new Engineering Technologist
Sanitary Sewer Utility	90,878	109,912	2,004,000	5%	Low expenditure due to timing. GVS&DD assessment of \$1,644,693 was paid in Aug 2019
Drainage Utility	89,098	90,725	363,000	25%	Low expenditure due to timing. Projected to be on budget for the year.
Water Utility	924,904	938,881	2,554,900	37%	Budget includes unspent contingency funds. Projected to be on budget for the year.
Recreation and Culture	1,669,924	1,747,952	4,036,266	43%	This is gross expenses including FVRL Levy & Museum grant. Projected to be on budget for the year.
General Government (Note 1)	3,088,318	3,062,822	7,433,400	41%	Projected year end variances outlined in accompanying report.
City Rental Properties	19,940	25,656	44,400	58%	Projected to be on budget for the year.
Interest on External Debt	311,474	347,303	694,663	50%	Projected to be on budget for the year.
<b>Total Expenditures</b>	<b>\$ 14,004,633</b>	<b>14,849,754</b>	<b>38,693,929</b>	<b>38%</b>	
Transfers to Reserves					
Community Amenity Contribution Reserve	\$ 12,564,101	2,210,000	8,696,000	25%	Funds are transferred as Community Amenity Contributions are received.
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Notes: 1) General Government includes offices of Mayor & Council, Chief Administrative Officer, Corporate Administration, Communications, Finance, Planning & Development, Information Technology and Human Resources. It also includes most insurance premiums and the general fund contingency budget.

City of White Rock  
2019 Asset Improvement Project Summary as of June 30, 2019  
General Fund

Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
<b>Municipal Engineering &amp; Operations</b>			
Pavement Overlays	405,000	-	Marine Dr. Vidal to Foster in progress, balance to be carried over to 2020
Roadworks			
Marine - High to Bishop	39,000	-	Guardrail installation in progress
Parker - Pacific to Columbia	7,000	5,965	Complete
Maple - Pacific to Columbia	6,000	6,079	Complete
Lee - Pacific to Columbia	6,000	6,032	Complete
Johnston - North Bluff to Russell	10,000	8,863	Complete. Final Invoice paid in August
Johnston Road Tree Light Replacements	74,000	-	Not started. RFQ planned for fall 2019
Johnston - Russell to Thrift (Light Pole Replacements)	63,000	8,150	In progress. Engineering reviewing budget amounts
Johnston - Thrift to Roper (Light Pole Replacements)	240,000	-	In progress. Engineering reviewing budget amounts
Thrift - Johnston to Vidal	498,000	-	Not started. plan to complete in 2020
North Bluff & Oxford Intersection Improvements	90,000	-	Not started. plan to complete in 2020
Columbia - Parker to Stayle	186,000	-	Not started. plan to complete in 2020
Columbia - Habgood to Parker	101,000	-	Preliminary design complete, construction to be done in 2020
Habgood - Pacific to Columbia	618,000	-	Not started. plan to complete in 2020
Pacific - Maple to Parker	5,000	5,342	Complete
Pacific - Habgood to Ewson	100,000	-	Not started. plan to complete in 2020
Blackburn Crescent - Archibald to high	250,000	-	Not started. RFP planned for December
Saturna - Archibald to North Bluff	110,000	-	Not started. plan to complete in 2020
Other			
Development Coordinated Works	45,000	4,973	In progress
Marine Drive Hump Vegetation Replacement	250,000	-	Not started. waiting to complete the Marine Dr. Micro Pile Installation project
Marine Drive Hump Micro Pile Installation	1,200,000	-	In progress. geotechnical engineer selected, RFP for construction to be issued in October, construction to start in January 2020
Miscellaneous Retaining Wall Improvements	40,000	1,674	Ongoing
Semiahmoo Ave Retaining Wall Replacement	100,000	-	In progress. RFQ issued, expected completion December
DCC Bylaw Review	20,000	-	Not started. plan to complete in 2020
Traffic Safety Review	10,000	9,391	Complete
Street Lighting Program	45,000	-	Not started. plan to complete in 2020
Bus Stop Accessibility	110,000	-	Not started. plan to complete in 2020
Strategic Transportation Plan Update	200,000	-	Not started. RFP to be issued in the fall
Other Strategic Transportation Plan / DCC Bylaw Projects	500,000	1,060	Construction not started. plan to complete in 2020
Miscellaneous Road/Pedestrian Improvements not in STP	50,000	-	Not started. plan to complete in 2020
Vehicle Fleet & Equipment Replacements			
Public Works Polaris Ranger Electric Utility Vehicle Unit #103	18,000	-	Complete. Invoice paid in July
Public Works Ford 550 SD Mini Dump Unit #133	83,000	-	In progress. vehicle ordered
New Vehicle Fleet & Equipment Replacements			
Public Works Pickup for Engineering Inspector Unit #118	36,000	-	In progress. vehicle being outfitted
Public Works Equipment Snow Plow on Unit #365 (#213)	50,000	-	In progress. vehicle being outfitted
Garage 5 Tonne Overhead Crane	70,000	-	In progress. quotes received
Garage 25 Tonne Hydraulic Press	8,000	-	Complete. Invoice paid in September

Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
<b>Garbage, Recycling &amp; Green Waste</b>			
Garbage Compactor Rebuild	70,000	-	- Not started, plan to complete in 2020
Green Waste Disposal Bins Concrete Pad	25,000	-	- In progress, expected completion October
<b>Facilities</b>			
<b>Arena</b>			
Building Exterior Replacement	200,000	-	- In progress, RFP to be issued in the fall
Roof Replacement	100,000	-	- In progress, RFP to be issued in the fall
Dehumidifier Repairs/Replacement	100,000	-	- In progress, waiting for quotes, expected completion December
Autoscrubber Replacements	12,000	-	- Not started, plan to complete in 2020
Security Card Access Integration with CAL	15,000	-	- In progress, expected completion December
Interior Signage Replacement	13,000	-	- In progress, researching options
Concession Appliance Replacements	4,000	-	- In progress, waiting for quotes
Zamboni Bay Floor Replacement	30,000	-	- Complete. Final invoice paid in August
Chiller Replacement	225,000	-	- Not started, design to be done in 2019, installation to be done in 2020
Rubber Floor Replacement	22,000	-	- Not required
Skate Shop Counter Replacement	20,000	-	- Not started
Office Counter Replacement	20,000	-	- Not started
<b>Centre for Active Living</b>			
New Exterior Lighting	5,000	-	- In progress
Security Gate Replacement for NGO Offices	15,000	-	- Not started, planned to complete in 2020
Portable Card Reader	6,000	-	- In progress, researching options
Portable Registration Workstation	6,000	-	- In progress, researching options
Cardio Equipment Replacement	20,000	-	- Not started, planned to complete in 2020
<b>WR Community Centre</b>			
Portable Card Reader	6,000	-	- In progress, researching options
Security Gate Replacement	20,000	-	- Complete. Invoice paid in August
Chair Replacements	11,000	-	- In progress, waiting for quotes
Council Meeting Live Stream Technology	30,000	-	- In progress, reviewing proposals
<b>Kent Street Activity Centre</b>			
Exterior Siding Replacement	350,000	-	- Not started, planned to complete in 2020
Driveway and Patio Replacement	50,000	-	- Not started, planned to complete in 2020
Washroom Upgrades	100,000	-	- Not started, planned to complete in 2020
Auditorium Floor Refinishing/Replacement	30,000	-	- Auditorium floor was refinished in 2019, will carry over balance of funding for complete replacement in 2020
Lighting Upgrades	5,000	-	- Not started, expected completion September
Kitchen Floor Replacement	5,000	-	- Not required
Cedarshake Awning Replacement	5,000	-	- Not started, expected completion December
Outdoor Signage Replacement	10,000	-	- In progress, waiting for quotes
Cupboard Replacements	10,000	-	- Not started, plan to complete in 2020
Patio Landscape Improvements	5,000	-	- Not started, planned to complete in 2020
Outside Bench Replacements	5,000	-	- Not started, planned to complete in 2020
Retaining Wall Replacement	15,000	-	- Not started, planned to complete in 2020
Kitchen Ramp Replacement	10,000	-	- Not started, planned to complete in 2020



Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
<b>Museum</b>			
Exterior Painting	30,000	-	- Not started, expected completion December
Window Repairs	25,000	-	- Not started, planned to complete in 2020
Events Kiosk Sign	10,000	-	- In progress, waiting for quotes
Exterior LED Lighting	32,000	-	- Not started, expected completion December
<b>Library</b>			
Ceiling Tile Replacement	10,000	-	- Not started, plan to complete in 2020
New Intrusion, Fire and Elevator Alarms	18,000	4,237	50% complete
Lounge Chair Replacements	6,000	6,000	Complete
Children's Area Shelving & Desk Replacements	14,000	6,291	In progress, waiting for delivery of final components
Book Display Island Replacement	18,000	-	- In progress, waiting for delivery
New Book Display Islands	16,000	-	- In progress, waiting for delivery
Furniture Replacements	12,000	-	- In progress, waiting for quotes
Exterior LED Lighting	30,000	-	- Not started, expected completion December
Electrical Room	14,000	-	- Not started, plan to complete in 2020
<b>City Hall</b>			
City Hall / Annex Analysis	50,000	-	- Not started, plan to complete in late 2019/early 2020
Office Upgrades	100,000	-	- Not started, plan to complete in 2020
New Secure Mail Drop/Box and Reception Area Modification	10,000	-	- Not started, expected completion December
<b>Operations Building &amp; Yard</b>			
Yard Fencing	87,000	16,793	In progress, expected completion September
Rubble Pit Rebuild	15,000	-	- In progress, expected completion September
Yard Master Plan/Space Plan	50,000	-	- Not started, plan to complete in 2020
New Parks Yard Fencing	150,000	-	- In progress, RFP to be issued in November
<b>Other</b>			
Facilities Masterplan Update	115,000	-	- Not started, plan to complete in 2020
Evergreen Daycare Window Replacement	10,000	-	- Not started, plan to complete in 2020
Arts Building Window Upgrades & Exterior Door Replacement	17,000	-	- Not started, plan to complete in 2020
Emergency Measures Earthquake Mitigation Projects	21,000	-	- Under review
Facility Alarm Systems Integration	104,000	32,619	In progress, City Hall, Annex and WRCC are complete, balance to be completed in 2020
Facility Lighting Replacements	20,000	-	- Not started, plan to complete in 2020
Portable Ozone System	7,000	-	- In progress, plan to complete in 2020
Fall Protection Equipment	54,000	-	- Not started, plan to complete in 2020
Miscellaneous Facility Upgrades	99,000	14,539	Ongoing
<b>Parks</b>			
<b>Centennial Park</b>			
Generations Playground Pathway & Picnic Area Upgrade	175,000	-	- Complete. Final invoice paid in September
<b>Waterfront</b>			
Eastbeach Shoreline Restoration	1,600,000	824,363	Complete. Awaiting final invoices
Marina Expansion	6,000	6,221	Preliminary work complete, reviewing options
Memorial Park Upgrade	1,388,000	968,000	Complete except for Council related changes, awaiting invoices
Memorial Park Public Art	56,000	43,577	Complete
Pier Washroom & Viewing Platform	718,000	682,195	Complete. Awaiting final invoices
Pier Pre-servicing	8,000	8,076	Complete

Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
Waterfront (continued)			
Railway Pedestrian Crossings			
Finlay Crossing Upgrade	307,000	286,208	In progress, expected completion September
Bay Crossing Upgrade	415,000	267,214	Work done, subject to final inspections and confirmation that safety issues noted by Transport Canada have been addressed
Balsam Crossing Upgrade	572,000	407,103	Work done, subject to final inspections and confirmation that safety issues noted by Transport Canada have been addressed
Cypress Crossing Upgrade	780,000	456,208	Work done, subject to final inspections and confirmation that safety issues noted by Transport Canada have been addressed
Ash Crossing Upgrade	518,000	421,137	Work done, subject to final inspections and confirmation that safety issues noted by Transport Canada have been addressed
Pier Crossing Upgrade	78,000	59,808	Work done, subject to final inspections and confirmation that safety issues noted by Transport Canada have been addressed
New Oxford Crossing - signals & lights	93,000	101,389	Work done, subject to final inspections and confirmation that safety issues noted by Transport Canada have been addressed
New Anderson Crossing - signals & lights	48,000	82,204	Work done, subject to final inspections and confirmation that safety issues noted by Transport Canada have been addressed
Pier Repairs/Restoration			
Phase 1 Pier Immediate Repairs	4,300,000	1,341,685	Complete. Awaiting final invoices
Phase 2 Remaining Pier Restoration Completion	2,000,000		Not started, awaiting decision on grant application
Promenade Extension to Coldicutt Ravine & Overhead Walkway			
Overhead Walkway Design	4,000	1,896	Completion of project not approved
Promenade Extension Design	4,000	-	Completion of project not approved
Oxford Washroom Door Replacements	5,000	4,970	Complete
Balsam Washroom Door Replacements	10,000	9,560	Complete
Terry Parr Plaza Upgrade	20,000	-	Complete
Surface Protection of the "White Rock"	31,000	-	Under review with stakeholders
Hillside			
Centre & Everall St Walkway Improvements	20,000	-	Not started, plan to complete in 2020
Centennial Trail Stairway Improvements	100,000	-	Not started, plan to complete in 2020
Buena Vista & Martin Walkway Improvements	70,000	-	Not started, plan to complete in 2020
Other			
Garbage Can Replacements	28,000	-	In progress
Park Benches	29,000	-	In progress
Central Control Irrigation System	110,000	-	In progress, expected completion in the fall
Special Events Stage Extensions	10,000	-	In progress, waiting for quotes
Community Public Art Projects	72,000	-	In progress, Public Art Advisory Committee and staff identifying projects
Peace Arch Hospital Auxiliary Public Art	66,000	25,500	Complete. Final invoice paid in September
Johnston/Thrift Public Art	200,000	-	Not started, plan to complete in 2020
Bryant Park Path Upgrade	7,000	-	Not started, plan to complete in 2020
High Street Boulevard Improvements	10,000	10,083	Complete
Buena Vista Rental House Demolition and Park Construction	100,000	-	Not started, expected completion December
Tree Light Replacements	26,000	25,764	Complete
Tree Removal and Replacement	69,000	2,348	In progress, plan to complete in 2020
Tree Management Inventory and Program	50,000	-	Not started, plan to complete in 2020
Other New Vehicle Fleet & Equipment Purchases			
Parks Pickup for Manager (#119)	25,000	-	Not started, plan to complete in 2020
Bylaw Pickup for Bylaw Officers (#109)	40,000	-	In progress, vehicle being outfitted

Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
<b>Police Department</b>			
Front Entrance Upgrades	100,000	-	- Not started, plan to complete in 2020
Modular Community Policing Office Security Cameras	200,000	-	- Not started, plan to complete in 2020
HVAC Modification	5,000	-	- Not started
Interior Painting	15,000	13,275	Complete
	15,000	-	- Not started
<b>Fire Department</b>			
Overhead Door Replacement	90,000	-	- 90% complete
Men's Washroom Repairs	1,000	1,430	Complete
Cabinet Replacements	25,000	-	- Not started, plan to complete in 2020
Flat Roof Replacement	80,000	-	- Not started, plan to complete in 2020
Living Room Floor Replacement	10,000	-	- Not started, plan to complete in 2020
Furnace Replacement	15,000	-	- Not started
Traffic Signal Pre-emption Power Supply	5,000	-	- Not started, plan to complete in 2020
Urban Rescue Equipment	6,000	-	- In progress
Large Diameter Fire Hose Replacement	25,000	-	- In progress, equipment ordered
<b>Information Technology</b>			
Existing Infrastructure Support - City Wide			
PC Replacements	35,000	5,793	In progress, expected completion October
Infrastructure Replacement/Upgrades	27,000	-	- In progress, expected completion December
Microsoft SQL Update	30,000	-	- In progress, expected completion December
Nimble CS220 SAN Replacement	44,000	43,908	Complete
Corporate Initiatives			
Document Management System Implementation	20,000	-	- On hold, pending staffing resource availability
Council Agenda / Corporate Report Software	37,000	-	- Not started, plan to complete in 2020
E-Commerce/Data Management Projects	80,000	11,469	In progress, expected completion December
GIS Intranet Upgrade	10,000	217	In progress, expected completion December
City Facility CCTV System	76,000	417	In progress, plan to complete in 2020
Granicus Mobile Encoder	25,000	-	- Not started, expected completion December
Mass Notification Software	13,000	-	- Not started, plan to complete in 2020
Bylaw Enforcement Mobile System	25,000	-	- Not started, plan to complete in 2020
HR Training Registration Module	5,000	-	- In progress, expected completion December
Council Chambers Audio Visual Equipment	6,000	-	- Complete. Invoice paid in August
Tempest Additional Modules & Functionality	71,000	15,662	In progress, plan to complete in 2020
Tempest Ad-hoc Modifications	15,000	-	- In progress
Department Initiatives			
Fire Department			
Management System	4,000	-	- Under review
Inspection Handheld Devices	4,000	-	- Under review
Emergency Management Software	5,000	-	- Under review
Parks & Recreation			
CLASS Software Replacement	53,000	6,740	In progress, expected completion Spring 2020

Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
<b>Parking</b>			
Parking Lot Paving Overlays	7,000	-	- Not started, plan to complete in 2020
Parking Permit/License Plate Recognition System	120,000	-	- RFP being prepared, plan to issue later in the fall
Hospital Parking Meter Upgrades	107,000	-	- In progress, equipment ordered
Waterfront Parking Facility	3,446,000	2,984,809	Complete. Awaiting final invoices
<b>Capital Contingency (updated to September 20)</b>			
Capital Contingency funded from general revenue	-	n/a	Funds have been fully allocated in September
Capital Contingency funded from capital works reserve	100,000	n/a	
Capital Contingency funded from statutory CAC reserve	-	n/a	Funds have been fully allocated in September
Capital Contingency funded from roadworks reserve	62,000	n/a	
Capital Contingency funded from infrastructure reserve	-	n/a	Funds have been fully allocated in September
Capital Contingency funded from contributions	-	n/a	Funds have been fully allocated
Some contingency funds are to be reinstated once Engineering completes a review of the Railway Pedestrian Crossing and the Eastbeach Shoreline Restoration project costs			
<b>Total Asset Improvement Expenditures</b>	<b>27,549,000</b>	<b>9,257,063</b>	

**City of White Rock**  
**2019 Asset Improvement Project Summary as of June 30, 2019**  
**Sanitary Sewer Fund**

Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
Projects with Corresponding Roadworks			
Parker - Pacific to Columbia	3,000	2,815	Complete
Maple - Pacific to Columbia	3,000	3,225	Complete
Lee - Pacific to Columbia	2,000	2,108	Complete
Columbia - Parker to Stayte	435,000	-	Not started, plan to complete in 2020
Blackburn Crescent - Archibald to high	250,000	-	Not started, RFP planned for December
Other Sanitary Sewer			
Development Coordinated Works	15,000	-	In progress
Memorial Park Upgrade	24,000	4,174	Complete. Awaiting final invoices
Pier Pre-servicing	54,000	611	Complete. Awaiting final invoices
Sanitary Capacity Upgrades	270,000	-	In progress, expected completion December
Sanitary J & J Reduction Program	592,000	17,135	In progress, expected completion November
Sanitary CCTV Inspections	210,000	10,186	In progress, expected completion November
Sanitary Pump Station Capacity Review	75,000	-	Not started, plan to complete in 2020
Sewer Master Plan Update	20,000	-	In progress, plan to complete by December
DCC Bylaw Review	10,000	-	Not started, plan to complete in 2020
Capital Contingency	100,000	n/a	
	<b>2,063,000</b>	<b>40,253</b>	

**City of White Rock  
2019 Asset Improvement Project Summary as of June 30, 2019  
Drainage Fund**

Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
<b>Projects with Corresponding Roadworks</b>			
Parker - Pacific to Columbia	3,000	2,909	Complete
Maple - Pacific to Columbia	3,000	3,412	Complete
Lee - Pacific to Columbia	2,000	2,273	Complete
Columbia - Habgood to Parker	350,000	-	Preliminary design complete, construction to be done in 2020
Pacific - Maple to Parker	1,000	546	Complete
Habgood - Pacific to Columbia	400,000	-	Not started, plan to complete in 2020
Blackburn Crescent - Archibald to high	300,000	-	Not started, RFP planned for December
<b>Other Drainage</b>			
Development Coordinated Works	15,000	-	In progress
Memorial Park Upgrade	45,000	6,572	Complete. Awaiting final invoices
Condition Assessment	131,000	5,875	In progress, expected completion December
Renew & Replacement Program	355,000	17,127	In progress, expected completion December
Thriff Storm Sewer - Vidal to Martin	450,000	-	Not started, plan to complete in 2020
14239 Marine Drive Culvert/Storm Main	465,000	14,621	In progress, plan to complete in 2020
Royal Storm Sewer - Johnston to Fir	9,000	-	In progress, RFP to be issued in the fall
Weatherby Lane Storm Sewer - Russell to Vine	68,000	-	Complete. Awaiting final invoices
Habgood / Keil St Pump Station			
Marine Drive Storm Sewer - Habgood to Keil	20,000	-	Under review
Marine Drive Force main - Habgood to Finlay	20,000	-	Under review
Habgood / Keil St Pump Station	60,000	10,266	Under review
Coldcutt Outfall & Main to Marine	85,000	-	Under review
Sewer Master Plan Update	20,000	-	Not started, plan to complete in 2020
DCC Bylaw Review	10,000	-	In progress, expected completion December
Capital Contingency	55,000	n/a	Not started, plan to complete in 2020
	<b>2,867,000</b>	<b>63,601</b>	

**City of White Rock  
2019 Asset Improvement Project Summary as of June 30, 2019  
Water Fund**

Project	Budget & Approved Updates	Year to Date Actual at Jun 30	Status of Project and other comments
<b>Other Water</b>			
Oxford Arsenic/Manganese Treatment Plant	2,411,000	1,837,730	Plant in operation, deficiencies still to be resolved
Water Main Upgrade - Marine Dr Vidal to Martin	98,000	27,644	Complete, repaving in progress
Water Main Upgrade - Goggs Ave, Oxford to Everall	143,000	-	Tender received, budget will need to be increased in 2020
Water Main Upgrade - Surrey Emergency Connection	150,000	-	In progress, in discussions with stakeholders. Plan to complete in 2020
Water Main Upgrade - Coldicutt Chestnut to Lancaster	227,000	-	Not started, RFP to be issued in September
Water Main Upgrade - Royal Easement - Cypress to Balsam	414,000	-	Tender received, budget will need to be increased in 2020
Water Main Completion - Prospect Ave - Everall to Blackwood	357,000	-	Not started, RFP to be issued in September
Water Main Tie-In - Prospect & Oxford	50,000	-	Not started, expected completion December
Buena Vista Well #5 Decommissioning	4,000	912	In progress, expected completion December
Roper Reservoir Control Upgrades	75,000	-	Tender received, budget will need to be increased in 2020
Roper Reservoir Dedicated Inlet	130,000	-	Tender received, budget will need to be increased in 2020
Cross Connection Control	50,000	-	Evaluation in progress, completion expected in 2020
Well Upgrades	60,000	4,872	Evaluation in progress, plan to complete by December
Brearly St and North Bluff Looping	155,000	-	Not started. RFP to be issued in September
Water Meters	63,000	3,906	In progress
Fire Hydrants	33,000	-	In progress
Everall Street PRV Station	250,000	-	Tender received, more funding required. Timing of project is under review
New Water Pressure Monitoring Stations	2,000	-	In progress
Water Facility Security Installation	300,000	-	In progress, expected completion December
Water Fiber Optic Network Upgrade	100,000	-	Not needed, costs are part of the water treatment plant project
Replace GMC Dump Truck Unit #365	151,000	150,770	Complete
DCC Bylaw Review	10,000	-	Not started, plan to complete in 2020
Memorial Park Upgrade	37,000	8,912	Complete. Awaiting final invoices
Pier Pre-servicing	5,000	4,589	Complete. Awaiting final invoices
Information Technology Infrastructure Replacement/Upgrades	12,000	-	Not started, may not be required
Capital Contingency			
Capital Contingency funded from infrastructure reserve	157,000	n/a	
Capital Contingency funded from contributions	100,000	n/a	
	<b>5,544,000</b>	<b>2,039,335</b>	