

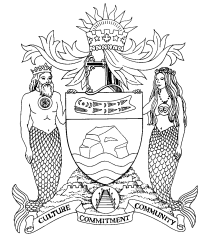
**\*Live Streaming/Telecast:** Please note that Standing Committees, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

Corporate Administration  
E-mail

(604) 541-2212  
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Please click on the item  
to take you to the  
document.

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



[ON TABLE ITEMS PAGE 135](#)

May 22, 2019

A **REGULAR MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC**, on **MONDAY, MAY 27, 2019** to begin at **7:00 p.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

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## A G E N D A

**1. CALL MEETING TO ORDER**

**2. ADOPTION OF AGENDA**

**RECOMMENDATION**

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for May 27, 2019 as circulated.

**3. ADOPTION OF MINUTES**

a) May 13, 2019 – Regular Council

**Page 8**

**RECOMMENDATION**

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

a) May 13, 2019 – Regular Council

**4. QUESTION AND ANSWER PERIOD**

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. A summary list of all questions, comment topics, and answers provided will be available on the [City's website under the Government tab](#)

**Note:** there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

**4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD**

**5. DELEGATIONS AND PETITIONS**

**5.1 DELEGATIONS**

**5.1.1 PUMMY KAUR, CADENCE WARNER & HADLEY WARNER: FANTASTICAL FAMILY EVENT**

P. Kaur, C. Warner & H. Warner, appearing as a delegation to request funding in support of the Fantastical Family event in White Rock to be held June 23, 2019.

**5.1.2 EDIE DOEPKER: HILLSIDE PARK MAINTENANCE IN WHITE ROCK**

E. Doepker, appearing as a delegation to speak to hillside park maintenance in White Rock.

**5.1.3 SUKI SAHOTA & KRISTA HUNT: PLAYGROUND EQUIPMENT FOR EMERSON PARK**

S. Sahota & K. Hunt, appearing as a delegation to request support to upgrade the playground equipment at Emerson Park.

**5.2 PETITIONS**

None

**6. PRESENTATIONS AND CORPORATE REPORTS**

**6.1 PRESENTATIONS**

**6.1a RYAN WILIAMS, TWI SURVEYS INC: EMPLOYEE SURVEY 2019 PROCESS**

R. Williams, President, TWI Surveys Inc, to introduce the City of White Rock's 2019 Employee Survey Process.

**6.1b STAFF SERGEANT ROB DIXON & BROOKE THOMAS, INTELLIGENCE ANALYST SUPERVISOR, CRIME STATISTICS AND GENERAL RCMP MATTERS**

B. Thomas, Intelligence Analyst Supervisor, will provide a presentation regarding crime statistics in the City of White Rock. Staff Sergeant R. Dixon will provide a presentation regarding general RCMP matters.

**6.1c ALEX NIXON, WHITE ROCK BUSINESS IMPROVEMENT ASSOCIATION (BIA): ANNUAL REPORT, 2018-2019 FISCAL YEAR**

A. Nixon, Executive Director, White Rock BIA, to introduce the BIA's Annual Report for the 2018-2019 Fiscal Year.

## **6.2 CORPORATE REPORTS**

### **6.2.1 STREET BANNERS PROMOTION OF 2019 TOUR DE WHITE ROCK AND THE WHITE ROCK SEA FESTIVAL**

**Page 21**

Corporate report dated May 27, 2019 from the Director of Recreation and Culture titled “Street Banners Promotion of 2019 Tour de White Rock and the White Rock Sea Festival”.

#### **RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated May 27, 2019 from the Director of Recreation and Culture titled Street Banner Promotion of 2019 Tour de White Rock and the White Rock Sea Festival; “ and
2. Approve funding in the amount of \$14,000 from the City’s tourism operating budget for the production and installation of one hundred and seventy six (176) two sided street banners to promote the 40<sup>th</sup> anniversary of the Tour de White Rock and the 70<sup>th</sup> Anniversary of the White Rock Sea Festival.

### **6.2.2 APPLICATION FOR A LIQUOR PRIMARY LICENSE AT 15475 MARINE DRIVE (LL 19-003)**

**Page 27**

Corporate report dated May 27, 2019 from the Director of Planning and Development Services titled “Application for a Liquor Primary License at 15475 Marine Drive (LL 19-003)”.

#### **RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated May 27, 2019 from the Director of Planning and Development Services titled, “Application for a Liquor Primary Licence at 15475 Marine Drive (LL 19-003)”;
2. Authorize staff to schedule the required public hearing for the proposed Liquor Primary License at 15475 Marine Drive; and
3. Authorize staff, pending the results of the public hearing, to forward a copy of the 15475 Marine Drive report and the results of the public hearing to the Liquor and Cannabis Regulation Branch, along with a resolution to advise that Council has considered the potential impact for noise and the impact on the community, and is in support of the approval of the requested liquor primary licence at 15475 Marine Drive with the following conditions:
  - that the hours of liquor service be limited to no later than 1:00 AM on Friday and Saturday and 12:00 AM on Sunday through Thursday;
  - that the outdoor patio area be limited to no later than 9:00 PM on Friday and Saturday and 8:00 PM on Sunday through Thursday; and
  - that live and DJ music cease not less than one (1) hour prior to the end of liquor service.

**6.2.3 CAPITAL PROJECTS UPDATE – MAY 2019 Page 61**

Corporate report dated May 27, 2019 from the Acting Director of Engineering and Municipal Operations titled “Capital Projects Update – May 2019”.

**RECOMMENDATION**

THAT Council receive for information the May 27, 2019 report from the Acting Director of Engineering and Municipal Operations titled “Capital Projects Update – May 2019”.

**7. MINUTES AND RECOMMENDATIONS OF COMMITTEES**

**7.1 STANDING AND SELECT COMMITTEE MINUTES**

- Finance and Audit Committee – May 13, 2019 ; and
- Sea Festival Committee – May 2, 2019.

**Page 65**  
**Page 68**

**RECOMMENDATION**

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- a) Finance and Audit Committee – May 13, 2019; and
- b) Sea Festival Committee – May 2, 2019.

**7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

None

**Note:** the one (1) recommendation noted in the May 2, 2019 Sea Festival Minutes (in regard to banners) was brought forward to the May 13, 2019 regular Council meeting due to time constraints.

**8. BYLAWS AND PERMITS**

**8.1 BYLAWS**

**8.1.1 BYLAW 2299 – FEES AND CHARGES BYLAW, 2019, NO. 2298, AMENDMENT NO. 1, 2019, NO. 2299 Page 74**

Bylaw 2299 proposes seasonal waterfront parking rates recommended by the Parking Task Force at its meetings to April 25, 2019. This bylaw was amended at the May 13, 2019 Regular Council meeting and received three readings. This bylaw is presented for consideration of final reading.

**RECOMMENDATION**

THAT Council give final reading to “*Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299*”.

**Note:** The Chief Administrative Officer did correspond with the Executive Director of the Business Improvement Association (BIA) in regard to the resolution adopted at the Governance and Legislation Committee for financial information in relation to parking. The Executive Director of the BIA recently expressed concerns that the members may not be willing to share specific revenue figures. They see that data as proprietary information, and that sharing it could provide their competitors with an advantage (even if it is anonymous):



*THAT the Governance and Legislation Committee directs staff to work with the White Rock Business Improvement Association (BIA) to come back to Council with an assessment / summary of the impact that the free parking offered in 2019 had for both businesses on the West and East of Marine Drive with the following elements:*

- *two (2) years of Financials 2018 and 2019 (giving fact as to the impact)*
- *cross section of businesses be included.*

## **8.2 PERMITS**

None

## **9. CORRESPONDENCE**

### **9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION**

**Note:** *Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

- 9.1.1** Correspondence dated April 25, 2019 from S. Zhang, Falun Dafa Association of Vancouver, requesting May 13, 2019 be proclaimed as “Falun Dafa Day” **Page 76**

**Note:** *Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Items 9.1.1 has been included under correspondence for public information purposes only.*

- 9.1.2** Letter dated May 2, 2019 from Mayor Hurley, City of Burnaby, requesting support of Burnaby City Council’s UBCM resolution to request that the Ministry of Finance amend the *Community Charter* to provide municipalities with the ability to obtain improved returns through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding, while also reducing investment risk. **Page 82**

- 9.1.3** Letter received May 10, 2019 from the Licence Inspectors’ and Bylaw Officers’ Association of BC requesting Financial Support (\$1,000) for Precedent-Setting Local Government Dangerous Dog Appeal. **Page 91**

**Note:** the request came in with a tight deadline, it has been placed on the agenda for information purposes

- 9.1.4** Letter dated May 3, 2019 from the BC Child and Youth in Care Week Committee regarding June 3-9 as BC’s Child and Youth in Care Week. The letter notes that further information regarding how one can become involved with the organization is listed on their website at [www.bcchildandyouthincareweek.com](http://www.bcchildandyouthincareweek.com) **Page 94**

## **RECOMMENDATION**

THAT Council receive correspondence **Items 9.1 – 9.4** for information as noted on the agenda.

- 9.1.5** Letter dated May 10, 2019 from E-COMM 9-1-1 requesting the City of White Rock appoint a Council representative to vote at the June 20, 2019 Annual General Meeting **Page 95**

**RECOMMENDATION**

THAT Council appoints Councillor Johanson as the voting representative for the City of White Rock at the 2019 E-Comm Annual General Meeting to be held June 20, 2019 at 10:00 a.m.

**10. MAYOR AND COUNCILLOR REPORTS**

**10.1 MAYOR'S REPORT**

**10.2 COUNCILLORS REPORTS**

**10.2.1 METRO VANCOUVER BOARD IN BRIEF**

The April 26, 2019 Metro Vancouver Board in Brief was placed on the May 13, 2019 agenda for consideration; however it was not discussed at that time.

**METRO VANCOUVER BOARD IN BRIEF – APRIL 26, 2019**

**Page 97**

**RECOMMENDATION**

THAT Council receives for information the April 26, 2019 Metro Vancouver Board in Brief document.

**11. MOTIONS AND NOTICES OF MOTION**

**11.1 MOTIONS**

**11.1.a APPOINTMENT OF COUNCIL LIAISONS**

**RECOMMENDATION**

THAT Council appointments of the following representatives:

- a) Dogs on the Promenade Task Force:
  - Councilor Representative: Councillor Kristjanson
  - Alternate: Councillor Fathers
  
- b) August Contract Committee:
  - Chairperson: Councillor Johanson
  - Members: Councillor Kristjanson & Councillor Trevelyan
  - Alternate: Councillor Manning
  
- c) Mayor's Marine Drive Task Force:
  - Council Representative: Mayor Walker
  - Alternate: Councillor Kristjanson
  - Chairperson: \_\_\_\_\_

**11.1b 2019 TREE PLANTING SCHEDULE**

Councillor Fathers has put forward the following motion for Council’s consideration.

**RECOMMENDATION**

THAT Council direct staff to bring forward a City Tree Planting schedule for 2019 which will include information on the impact it will have on the tree canopy percentage following the completed plantings done in the year.

**Note:** attached for reference purposes is the City’s consolidated *White Rock Tree Management Bylaw, 2008, No. 1831* and Engineering Policy No. 611: *City’s Tree Management on City Lands*

**11.2 NOTICES OF MOTION**

None

**12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

None

**13. OTHER BUSINESS**

**14. CONCLUSION OF THE MAY 27, 2019 REGULAR COUNCIL MEETING**

**PRESENT:** Mayor Walker  
Councillor Chesney  
Councillor Fathers  
Councillor Johanson  
Councillor Kristjanson  
Councillor Manning  
Councillor Trevelyan

**STAFF:** S. Kurylo, Acting Chief Administrative Officer  
T. Arthur, Director of Corporate Administration  
C. Johannsen, Director of Planning and Development Services  
E. Stepura, Director of Recreation and Culture  
S. Lam, Deputy Corporate Officer

Press: 1  
Public: 12

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1. **CALL MEETING TO ORDER**  
The meeting was called to order at 7:00 p.m.

2. **ADOPTION OF AGENDA**

2019-171 **It was MOVED and SECONDED**  
THAT the Corporation of the City of White Rock Council adopts the agenda for its regular meeting scheduled for May 13, 2019 as circulated.

**CARRIED**

3. **ADOPTION OF MINUTES**  
a) April 29, 2019 – Regular Minutes

2019-172 **It was MOVED and SECONDED**  
THAT the Corporation of the City of White Rock Council adopts the following meeting minutes as circulated:

a) April 29, 2019 – Regular Minutes

**CARRIED**

4. **QUESTION AND ANSWER PERIOD**  
Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

4.1 **CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD**

- C. LeFaive, White Rock, inquired in regard to the small parks around White Rock, stating that in some cases they don't appear to serve a purpose.

Staff noted that the largest parks are the Waterfront and Centennial Park and there are a number of neighbourhood parks.

This was followed up by the Mayor who noted the City will be reviewing the use of City lands and parks including road ends.

- K. Jones, White Rock, BC noted that McCaud Park is utilized by many people, as well it gives the City a green canopy stating this is essential to the community and would like to see that program expanded.

Inquired on the process in regard to previous questions being asked at this time. Staff noted that questions from the meeting are recorded along with answers given at the meeting and if there is not an answer at the meeting one will be requested and placed on the City website at the following link: [Question and Answer Period webpage](#).

## **5. DELEGATIONS AND PETITIONS**

### **5.1 DELEGATIONS**

#### **5.1.1 CHARLES LEFAIVE, PICKLEBALL AND THE “BLUE ZONE” INITIATIVE**

C. LeFaive, and BC Pickleball, appeared as a delegation in support of Pickleball as a growing sport with more need for area and to introduce the “Blue Zone” initiative for Council’s consideration.

B. Coates spoke on behalf of Mr. LeFaive, where he introduced “On Table” information titled “Proposal to the City of White Rock, Culture & Recreation Department and Council from BC Pickleball Association on behalf of the Players in White Rock and South Surrey Communities”.

Inquired in regard to the City offering dedicated pickleball courts and/or further areas to share.

Examples:

- 1454 Oxford Street (it was clarified the City does not own this land – only if development were to occur there would be approximately .92 acre treed area)
- Portion of park space adjacent to Kent Street Activity Centre
- Area currently being used by the City for storage in Centennial Park (by Centre for Active Living)
- Share with Lacrosse during the daytime or early afternoon
- Add dual lining to the other three (3) tennis courts at Centennial

Blue Zone means White Rock is designated to be health driven and health conscious including:

- Physical activity
- Life purpose
- Stress reduction
- Plant based diet
- Moderate alcohol
- Engagement in family life
- Engagement of the community

2019-173

**It was MOVED and SECONDED**

THAT Council endorses proposal two (2) as noted by Mr. Coates in relation to pickleball in White Rock:

Following staff working with the Lacrosse and Tennis groups for compromise:

- Share with Lacrosse during the daytime or early afternoon – double mark 5 – 6 courts which will not interfere with the playing of Lacrosse or Floor Hockey which is also shares with the Lacrosse box;
- Add dual lines to the other three (3) tennis courts at Centennial Park.

**CARRIED**

2019-174

**It was MOVED and SECONDED**

THAT Council refers to staff the proposal to designate the City of White Rock as a “Blue Zone” for a corporate report to include:

- What are the requirements/commitments;
- How this can be facilitated; and
- If there are any budget implications; and

Invite Dr. B. Byrne, Medical Director and Co-Founder of the Wellness Garage to give a presentation at a Council meeting in relation to Healthy Communities.

**CARRIED**

2019-175

**It was MOVED and SECONDED**

THAT Council authorizes items included in proposal two (2) by the delegation for two (2) additional benches for the existing pickleball courts, and two (2) lock boxes one (1) for the lower 12 courts and one (1) for the Lacrosse box and a small storage shed to put equipment chairs, hoppers etc..

**CARRIED**

**5.1.2 JENNA MCNEIL & TOM-PIERRE FRAPPÉ-SÉNÉCLAUZE, THREE FOR ALL:  
BC ENERGY STEP CODE**

Tom Pierrer, Three for All, provided a delegation giving an overview of the BC Energy Step Code, and to provide information about an associated resolution that is being submitted by the City of Port Moody for consideration at the LMLGA 2019 Annual General Meeting.

2019-176 **It was MOVED and SECONDED**

THAT Council refers to staff for a corporate report the information provided by Tom Pierrer of Three for All, giving an overview of the BC Energy Step Code.

**CARRIED**

**5.2 PETITIONS**

None

**6. PRESENTATIONS AND CORPORATE REPORTS**

**6.1 PRESENTATIONS**

None

**6.2 CORPORATE REPORTS**

**6.2.1 SOUTH SURREY ROTARY CLUB AND ROTARY CLUB OF WHITE ROCK-  
PEACE ARCH REQUEST TO OPERATE BEER AND WINE GARDENS AT THE  
JULY 18, 2019 AND THE AUGUST 15, 2019 TD CONCERTS FOR THE PIER  
PERFORMANCES**

Corporate report dated May 13, 2019 from the Director of Recreation and Culture titled “South Surrey Rotary Club and Rotary Club of White Rock-Peace Arch Request to Operate Beer and Wine Gardens at the July 18, 2019 and the August 15, 2019 TD Concerts for the Pier Performances”.

There was some concern noted in regard to possible impact on local business, it was clarified that it was the Business Improvement Association (BIA) who approached the Rotary in regard to hosting the beer and wine gardens.

2019-177 **It was MOVED and SECONDED**

THAT Council

1. Receives for information the corporate report dated May 13, 2019 from the Director of Recreation and Culture titled “South Surrey Rotary Club and Rotary Club of White Rock-Peace Arch Request to Operate Beer and Wine Gardens at the July 18, 2019 and August 15, 2019 TD Concerts for the Pier Performances”; and
2. Approves the request for beer and wine gardens hosted by the South Surrey Rotary Club and Rotary Club of White Rock-Peace Arch at the TD Concerts for the Pier performances being held on Thursday, July 18, 2019 and Thursday August 15, 2019 from 5:00 p.m. to 10:00 p.m. at East Beach.

**CARRIED**

**6.2.2 FEES AND CHARGES BYLAW, 2019, NO. 2298, AMENDMENT NO. 1, 2019, NO. 2299**

Corporate report dated May 13, 2019 from the Director of Financial Services titled “Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299”.

The Director of Financial Services introduced the item and Councillor Trevelyan, Chairperson for the Parking Task Force gave a PowerPoint presentation in regard to the proposed amendments as they were in relation to seasonal waterfront parking rates.

The following points was noted:

- Three distinct parking rate seasons:  
 Winter – November to February  
 Summer – April to September  
 Shoulder Season – October and March
- Two price zones in the summer:

High Demand Zones – all lot and on-street waterfront parking locations (including the parkades), except for locations west of Oxford St.

Value Priced Zone – all lot and on-street parking locations west of Oxford St.

Season/Zone	Proposed Rate (in effect from 8am to midnight)
Winter (Nov to Feb) Weekdays – all locations	Free
Winter (Nov to Feb) Weekends – all locations	\$2.00/hr
Shoulder Season (Oct and Mar) – all locations	\$2.00/hr
Summer (Apr to Sept) High Demand Zones	\$4.00/hr (with max daily rate of \$20 in West Beach & Montecito Parkades)
Summer (Apr to Sept) Value Priced Zone	\$3.50/hr

The following discussion points were noted:

- Approximate costs: Saturday and Sunday free parking – winter \$150,000 to \$200,000
- Free parking offered February and March 2019, it was noted that the Business Improvement Association had reported at the Parking Task Force meeting that seven (7) businesses on West Beach and two (2) on East Beach reported a positive impact on their business between 20 and 26%  
 It was stated that a copy of the information on this is what was requested at the February Governance and Legislation Committee meeting
- 8:00 a.m. does not work, would like it to be left at rates starting from 10:00 a.m.

2019-178

**It was MOVED and SECONDED**

THAT Council receives for information the corporate report dated May 13, 2019 from



the Director of Financial Services, titled “Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299”.

**CARRIED**

**6.2.3      2018 – 2022 COUNCIL STRATEGIC PRIORITIES**

Corporate report dated May 13, 2019 from the Acting Chief Administrative Officer and the Director of Corporate Administration titled “2018-2022 Council Strategic Priorities”.

The Acting Chief Administrative Officer did a full review of the proposed Strategic Priorities.

It was noted by the Mayor that a Town Hall will be held in the future, a review of Council actions and accomplishments during the first part of their Council term.

The following discussion points were noted:

- Under the Zoning Bylaw Review it was noted there was a typo in relation to Accessory Vacation Rental (i.e. AirBnB) regulation where it should be noted to be done October 2019 (not 2020)
- Would like to ensure reference to the facilitated session meeting minutes of February 8, 2019 be linked directly in the document
- City Hall and Civic Precinct, not in agreement this falls under the Immediate Priority category

2019-179

**It was MOVED and SECONDED**

THAT Council directs the 2018 - 2022 Council Strategic Priorities as presented be amended as follows:

- City Hall and Civic Precinct topic be moved under the NEXT category.

**CARRIED**

Councillor Kristjanson voted in the negative

2019-180

**It was MOVED and SECONDED**

THAT Council directs the 2018 - 2022 Council Strategic Priorities as presented be amended as follows:

- Passenger Train Stop topic noted under ADVOCACY also include rail safety and whistle cessation.

**CARRIED**

2019-181

**It was MOVED and SECONDED**

THAT Council:

1. Receives for information the corporate report dated May 13, 2019 from the Acting Chief Administrative Officer and Director of Corporate Administration titled “2018 – 2022 Council Strategic Priorities”; and
2. Endorses the 2018 – 2022 Council Strategic Priorities as amended.

**CARRIED**

**7. MINUTES AND RECOMMENDATIONS OF COMMITTEES**

**7.1 STANDING AND SELECT COMMITTEE MINUTES**

- Governance and Legislation Committee – April 29, 2019
- Tour de White Rock – April 18, 2019
- Parking Task Force – April 25, 2019

2019-182 **It was MOVED and SECONDED**

THAT Council receives for information the following standing and select committee meeting minutes as circulated:

- a) Governance and Legislation Committee – April 29, 2019;
- b) Tour de White Rock – April 18, 2019; and
- c) Parking Task Force – April 25, 2019.

**CARRIED**

**7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

- a) The following recommendations were brought forward from the **Parking Task Force** meeting held on April 25, 2019:

The South Fraser Active Living Group (SFALG) appeared as a delegation at the meeting, and the following supporting documents were presented to the Task Force. These documents were included in the agenda package for Council’s consideration with Recommendation #1:

- District of North Saanich Corporate report – February 13, 2019;
- Draft Report: Accessible Parking Communities; and
- City of Richmond: Bulletin dated September 5, 2018: Accessible Parking requirements.

2019-183 **It was MOVED and SECONDED**

THAT Council directs staff to bring a corporate report back within 4 – 6 weeks of this meeting regarding the following recommendation of the Parking Task Force in relation to a delegation they had from the South Fraser Active Living Group’s recommendation to implement a bylaw that:

- Addresses accessible parking requirements;
- Better accommodates the increased use of side-loading wheelchair vans for individuals using wheelchairs;
- Implements signage for handicap spots that are to be for wheelchair vans only; and
- Increases parking enforcement for accessible parking stalls.

**CARRIED**

2019-184 **It was MOVED and SECONDED**

THAT Council directs staff to immediately take the initiative and fix one (1) parking

spot at City Hall as identified by South Fraser Active Living Group in relation to side-loading wheelchair vans for individuals using wheelchairs

**DEFEATED**

Councillors Chesney, Fathers, Manning, Trevelyan, and  
Mayor Walker voted in the negative

2019-185

**It was MOVED and SECONDED**

THAT Council considers the following parking rates for the waterfront:

- Winter (November to February) weekend and shoulder season (October and March) rate set at \$2 per hour;
- Free winter (November to February) weekday parking;
- High Demand summer (April-September) rate set at \$4 per hour; and,
- Value Priced summer parking rate set at \$3.50 per hour.

With the following amendments:

- The Day Rate for the Parkade and at the Montecito be \$15 in the Summer Season
- The Day Rate for the Parkade and at the Montecito be \$7.50 in the Winter and Shoulder season
- Pay parking remain at 10 a.m.

**CARRIED**

Councillor Chesney voted in the negative

b) The following recommendation has been brought forward from the **Sea Festival Committee** meeting held on May 2, 2019:

2019-186

**It was MOVED and SECONDED**

THAT Council defers, until the next scheduled Council meeting, consideration of the following recommendation by the Sea Festival Committee:

*THAT Council considers funding double-sided banners displaying advertising for the 70<sup>th</sup> Anniversary of the White Rock Sea Festival and the 40<sup>th</sup> Anniversary of the Tour de White Rock.*

And Directs staff to bring forward a corporate report including information in regard to the request including:

- where the banners will be placed;
- pricing including an element where there is an inquiry made with Explore White Rock (Tourism) to see if they are able to contribute toward the project);
- timeline; and
- logistics to complete the request.

**CARRIED**

Councillor Chesney voted in the negative

**Note:** It was clarified that there is no artist call required for the banner design as each committee: Tour de White Rock and the White Rock Sea Festival both have designs that

will be utilized for this.

***Note:** The complete minutes from the Sea Festival Committee meeting will follow for information purposes on May 27, 2019.*

- c) The following recommendation has been brought forward from the **Governance and Legislation Committee** held January 14, 2019:

The Public Art Advisory Committee Terms of Reference were presented for consideration at the January 14, 2019 Governance and Legislation Committee meeting. At that time, the Committee further amended the Policy to note that when there is a call for artists, the selection committee must select only local artists from White Rock, South Surrey or Semiahmoo First Nation.

The Terms of Reference have now been vetted through the City's Legal Counsel in regard to the requested amendment and the Policy is now ready for Council consideration with legal confirmation. The amendments are outlined in tracked changes.

2019-187 **It was MOVED and SECONDED**  
THAT Council endorses Council Policy No. 147 – Terms of Reference: Public Art Advisory Committee as circulated with the agenda.

**CARRIED**

## **8. BYLAWS AND PERMITS**

### **8.1 BYLAWS**

#### **8.1.1 BYLAW 2292 - COLLECTION, REMOVAL, DISPOSAL AND RECYCLING OF SOLID WASTE BYLAW 2015, NO. 2084, AMENDMENT NO. 4, 2019, NO. 2292**

Bylaw 2292 sets out the 2019 solid waste collection user fee based on associated revenues in the Financial Plan. This bylaw received three readings at the April 29, 2019 Regular Council meeting and was presented for consideration of final reading.

2019-188 **It was MOVED and SECONDED**  
THAT Council gives final reading to “*Collection, Removal, Disposal and Recycling of Solid Waste Bylaw 2015, No. 2084, Amendment No. 4, 2019, No. 2292*”.

**CARRIED**

#### **8.1.2 BYLAW 2293 - WHITE ROCK SECONDARY SUITE SERVICE FEE BYLAW, 2012, NO. 2009, AMENDMENT NO. 5, 2019, NO. 2293**

Bylaw 2293 sets out the 2019 secondary suite service fee based on associated revenues in the Financial Plan. This bylaw received three readings at the April 29, 2019 Regular Council meeting and was presented for consideration of final reading.

2019-189 **It was MOVED and SECONDED**  
THAT Council gives final reading to “*White Rock Secondary Suite Service Fee Bylaw, 2012, No. 2009, Amendment No. 5, 2019, No. 2293*”.

**CARRIED**

**8.1.3 BYLAW 2294 - WHITE ROCK DRAINAGE UTILITY USER FEE BYLAW, 2004, NO. 1739, AMENDMENT NO. 12, 2019, NO. 2294**

Bylaw 2294 sets out the 2019 drainage utility fees based on drainage fee revenues in the Financial Plan. This bylaw received three readings at the April 29, 2019 Regular Council meeting and was presented for consideration of final reading.

2019-190 **It was MOVED and SECONDED**

THAT Council gives final reading to “*White Rock Drainage Utility User Fee Bylaw, 2004, No. 1739, Amendment No. 12, 2019, No. 2294*”.

**CARRIED**

**8.1.4 BYLAW 2295 - SEWER CONNECTION AND RENTAL CHARGES BYLAW, 1970, NO. 396, AMENDMENT NO. 29, 2019, NO. 2295**

Bylaw 2295 sets out the 2019 sanitary sewer user fees based on associated revenues in the Financial Plan. This bylaw received three readings at the April 29, 2019 Regular Council meeting and was presented for consideration of final reading.

2019-191 **It was MOVED and SECONDED**

THAT Council gives final reading to “*Sewer Connection And Rental Charges Bylaw, 1970, No. 396, Amendment No. 29, 2019, No. 2295*”.

**CARRIED**

**8.1.5 BYLAW 2296 - WHITE ROCK ANNUAL RATES BYLAW, 2019, NO. 2296**

Bylaw 2296 includes the City’s 2019 property tax rates based on the figures in the Financial Plan and final property values for the year. This bylaw received three readings at the April 29, 2019 Regular Council meeting and was presented for consideration of final reading.

2019-192 **It was MOVED and SECONDED**

THAT Council gives final reading to “*White Rock Annual Rates Bylaw, 2019, No. 2296*”.

**CARRIED**

**8.1.6 BYLAW 2298 - 2019 FEES AND CHARGES BYLAW, 2019, NO. 2298**

Bylaw 2298 sets out 2019 fees and charges for services and items that are not included in any other City Bylaw. This bylaw received three readings at the April 29, 2019 Regular Council meeting and was presented for consideration of final reading.

2019-193 **It was MOVED and SECONDED**

THAT Council gives final reading to “*2019 Fees and Charges Bylaw, 2019, No. 2298*”.

**CARRIED**

**8.1.7 BYLAW 2299 – FEES AND CHARGES BYLAW, 2019, NO. 2298, AMENDMENT NO. 1, 2019, NO. 2299**

Bylaw 2299 proposes seasonal waterfront parking rates recommended by the Parking Task Force at its meetings to April 25, 2019. This bylaw is presented for consideration of first, second, and third reading.

It was noted the following motion adopted by the Governance and Legislation Committee at their February 25, 2019 meeting is still outstanding and suggested that this bylaw not be considered until the information requested in the motion was obtained.

*THAT the Governance and Legislation Committee directs staff to work with the White Rock Business Improvement Association (BIA) to come back to Council with an assessment / summary of the impact that the free parking offered in 2019 had for both businesses on the West and East of Marine Drive with the following elements:*

- *two (2) years of Financials 2018 and 2019 (giving fact as to the impact)*
- *cross section of businesses be included.*

**Note:** Staff were asked to work with the BIA to obtain the requested information as requested by the Governance and Legislative Committee prior to the bylaw coming back for final consideration

2019-194

**It was MOVED and SECONDED**

THAT Council gives first, second, and third reading to “Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299” as amended in motion 2019-185.

**CARRIED**

Councillor Chesney voted in the negative

8.2

**PERMITS**

None

9.

**CORRESPONDENCE**

9.1

**CORRESPONDENCE - RECEIVED FOR INFORMATION**

**Note:** Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Items 9.1.1 to 9.1.2 have been included under correspondence for public information purposes only.

9.1.1

Email dated April 4, 2019 from S. Valentino requesting May 16, 2019 be proclaimed as “Do Something Good for your Neighbour Day”

9.1.2

Letter dated May 3, 2019 from BC Child and Youth in Care Week Committee, regarding June 3-9 as British Columbia’s “Child and Youth in Care Week”

2019-195

**It was MOVED and SECONDED**

THAT Council receives for information the correspondence Items 9.1 - 9.2, as circulated in the agenda.

**CARRIED**

10.

**MAYOR AND COUNCILLOR REPORTS**

## **10.1 MAYOR'S REPORT**

Mayor Walker noted the following community events / information:

- May 1, Metro Vancouver Housing Committee
- May 2, "Friends of the Pier" Fundraising Launch
- May 3, Ministry of Municipal Affairs and Housing's Funding Announcement towards Waterfront and Pier Restoration
- May 3, Semiahmoo Potters Spring Pottery Show and Sale
- May 4, "Let's Talk" Community Conversation
- May 4, Mann Park Bowling Club Opening Day Event
- May 4, Peace Arch Hospital "2019: A Space Odyssey" Gala
- May 5, 20<sup>th</sup> Anniversary Farmers' Market Opening
- May 8, CBC Interview to discuss the City's Generations Playground
- May 11, White Rock Tennis Club's Opening Day Event
- May 11, White Rock Pickleball Open House
- May 13, Semiahmoo Secondary School's Mock Interview session with Grade 10 students
- Coming up: TransLink Public Meetings forthcoming, residents are encouraged to participate and provide feedback with regard to local transit services.

## **10.2 COUNCILLORS REPORTS**

Councillor Chesney noted the following community events / information:

- Earlier in May, TransLink Open House
- May 9, Legion #8 "Friends of Pier" Fundraiser

Councillor Johanson noted the following community events / information:

- May 3, Ministry of Municipal Affairs and Housing's Funding Announcement towards Waterfront and Pier Restoration
- May 4, "Let's Talk" Community Conversation
- May 4, 2019 Peace Arch Hospital "2019: A Space Odyssey" Gala
- May 8-10, Lower Mainland Local Government Association (LMLGA) Conference
- May 11, White Rock Pickleball Open House

Councillor Manning noted the following community events / information:

- May 2, White Rock Water Treatment Tour
- May 5, 20<sup>th</sup> Anniversary Farmers' Market Opening
- May 9, White Rock Museum and Achieves Board meeting
- May 11, Pickleball Open House

Councillor Trevelyan noted the following community events / information:

- April 20, Railway Matters meeting
- May 2, White Rock Water Treatment Facility Tour
- May 2, White Rock Pop-Up-Town Gallery opening
- May 5, 20<sup>th</sup> Anniversary Farmers' Market Opening
- May 5, 70<sup>th</sup> Annual Hike for Hospice

- May 11, White Rock Pickleball Open House

Councillor Fathers noted the following community events / information:

- May 2, “Friends of the Pier” Fundraising Launch
- May 3, Ministry of Municipal Affairs and Housing’s Funding Announcement towards Waterfront and Pier Restoration
- May 5, 20<sup>th</sup> Anniversary Farmers’ Market Opening

Councillor Kristjanson noted the following community events / information:

- Earlier in May, Met with Marine Drive Business
- May 2, White Rock Pop-Up-Town Gallery “Eccentric Narratives” Poetry Readings
- May 11, Pickleball Open House
- May 8-10, LMLGA Conference

**10.2.1 METRO VANCOUVER BOARD IN BRIEF**

**METRO VANCOUVER BOARD IN BRIEF – APRIL 26, 2019**

This item was not discussed at this meeting; it will be brought forward May 27, 2019

**11. MOTIONS AND NOTICES OF MOTION**

**11.1 MOTIONS**

None

**11.2 NOTICES OF MOTION**

None

**12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

None

**13. OTHER BUSINESS**

None

**14. CONCLUSION OF THE MAY 13, 2019 REGULAR COUNCIL MEETING**

The Chairperson declared the meeting concluded at 10:30 p.m.

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Mayor Walker

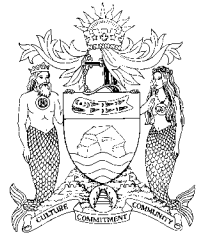


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T. Arthur, Director of  
Corporate Administration



THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** May 27, 2019  
**TO:** Mayor and Council  
**FROM:** Eric Stepura, Director of Recreation and Culture  
**SUBJECT:** Street Banner Promotion of 2019 Tour de White Rock and the White Rock Sea Festival

---

**RECOMMENDATIONS**

THAT Council

1. Receive for information the corporate report dated May 27, 2019 from the Director of Recreation and Culture titled Street Banner Promotion of 2019 Tour de White Rock and the White Rock Sea Festival; “ and
  2. Approve funding in the amount of \$14,000 from the City’s tourism operating budget for the production and installation of one hundred and seventy six (176) two sided street banners to promote the 40<sup>th</sup> anniversary of the Tour de White Rock and the 70<sup>th</sup> Anniversary of the White Rock Sea Festival.
- 

**INTRODUCTION**

At the May 13, 2019 Regular Council meeting, Council discussed the following recommendation from the **Sea Festival Committee** meeting held on May 2, 2019:

THAT Council considers funding double-sided banners displaying advertising for the 70<sup>th</sup> Anniversary of the White Rock Sea Festival and the 40<sup>th</sup> Anniversary of the Tour de White Rock.”

Following discussion, Council made the following motion in response to the Sea Festival Committee recommendation:

“THAT Council defers, until the next scheduled Council meeting, consideration of the following recommendation by the Sea Festival Committee:

*THAT Council considers funding double-sided banners displaying advertising for the 70<sup>th</sup> Anniversary of the White Rock Sea Festival and the 40<sup>th</sup> Anniversary of the Tour de White Rock.*

And directs staff to bring forward a corporate report including information in regard to the request including:

- where the banners will be placed,
- pricing including an element where there is an inquiry made with Explore White Rock (Tourism) to see if they are able to contribute toward the project);
- timeline; and
- logistics to complete the request.

**Note:** It was clarified that there is no artist call required for the banner design as each committee: Tour de White Rock and the White Rock Sea Festival both have designs that will be utilized for this.”

The purpose of this corporate report is to respond to Council’s request for information regarding the proposed locations, costs, timeline and logistics of installing double sided street banners displaying advertising for the 70<sup>th</sup> Anniversary of the White Rock Sea Festival and the 40<sup>th</sup> Anniversary of the Tour de White Rock.

### ANALYSIS

This corporate report provides the information requested by Council regarding the double sided street banners displaying advertising for the 70<sup>th</sup> Anniversary of the White Rock Sea Festival and the 40<sup>th</sup> Anniversary of the Tour de White Rock.

#### Banner Locations

The locations that have street light hardware for installing street banners are as follows:

• Johnston Road (north of Russell Avenue) 3’x 3’ banners	17
• Johnston Road (south of Russell Avenue) 4’ x 2’ banners	79
• East Beach 4’x 2’ banners	24
• West Beach 4’ x 2’ banners	42
• Victoria Avenue 4’ x 2’ banners	12
• Russell Avenue 4’ x 2’ banners	<u>2</u>
<b>TOTAL</b>	<b>176 banners</b>

#### Cost

The estimated cost to purchase 176 two sided street banners is \$14,000 (taxes included). Installation will be done by City crews.

#### Timeline

If Council approves funding for the banners at their Regular Council meeting on May 27, 2019, then the City has been advised that the supplier can have the banners delivered to the City by June 7, 2019.

Installation by City crews to install all 176 banners will take up to four (4) work days. Accordingly, the earliest the new banners could be installed would be June 14, 2019, which is a month before the 2019 Tour de White Rock and 6 weeks before the 2019 Sea Festival.

### Logistics

The following logistics are involved in this banner installation project:

- graphic design for Sea Festival's 70<sup>th</sup> anniversary is completed (Attachment A)
- graphic design for Tour de White Rock's 40<sup>th</sup> anniversary is completed (Attachment B)
- place rush order for banner production and delivery on May 28, 2019
- remove and store existing BIA street banners
- install 176 new street banners
- re-install BIA street banners following the August 2-4 2019 Sea Festival
- the Executive Director and President of the White Rock BIA are supportive of the 2019 Tour de White Rock and Sea Festival street banners being installed to promote these two important milestone anniversary events

### BUDGET IMPLICATIONS

It has been determined that the City's 2019 full budget for tourism services will not be needed for Tourism White Rock/Destination Surrey, due to the impacts of the December 2018 storm.. As a result, it is recommended that \$14,000 be re-allocated to fund the cost of the street banners described in this corporate report.

### CONCLUSION

Street banners can be an effective promotional tool to inform residents and visitors about upcoming festivals and events in our community. They also add color and vibrancy to streets, sidewalks and neighborhoods.

The White Rock Sea Festival Committee has asked Council to consider funding double-sided banners displaying advertising for the 70<sup>th</sup> Anniversary of the White Rock Sea Festival and the 40<sup>th</sup> Anniversary of the Tour de White Rock.

Staff have researched potential locations, costs, timelines and logistics, and recommend that Council endorse funding in the amount of \$14,000 to purchase and install 176 double sided banners to promote and celebrate these two long running signature community events.

Respectfully submitted,



Eric Stepura  
Director of Recreation and Culture

**Comments from the Chief Administrative Officer:**

This corporate report responds to Council's request for information regarding the cost, timeline, and location of banners commemorating the 70<sup>th</sup> Anniversary of the White Rock Sea Festival and the 40<sup>th</sup> Anniversary of the Tour de White Rock.

A handwritten signature in black ink, appearing to read "Dan Bottrill", is centered on the page.

Dan Bottrill  
Chief Administrative Officer

Appendix A – White Rock Sea Festival/Semiahmoo Days 70<sup>th</sup> anniversary banner design  
Appendix B – Tour de White Rock 40<sup>th</sup> anniversary banner design



SEMIAHMOO FIRST NATION  
**SEMIAHMOO**  
*Day*

WHITE ROCK  
**SEA**  
FESTIVAL

**AUGUST**  
**2 - 4**

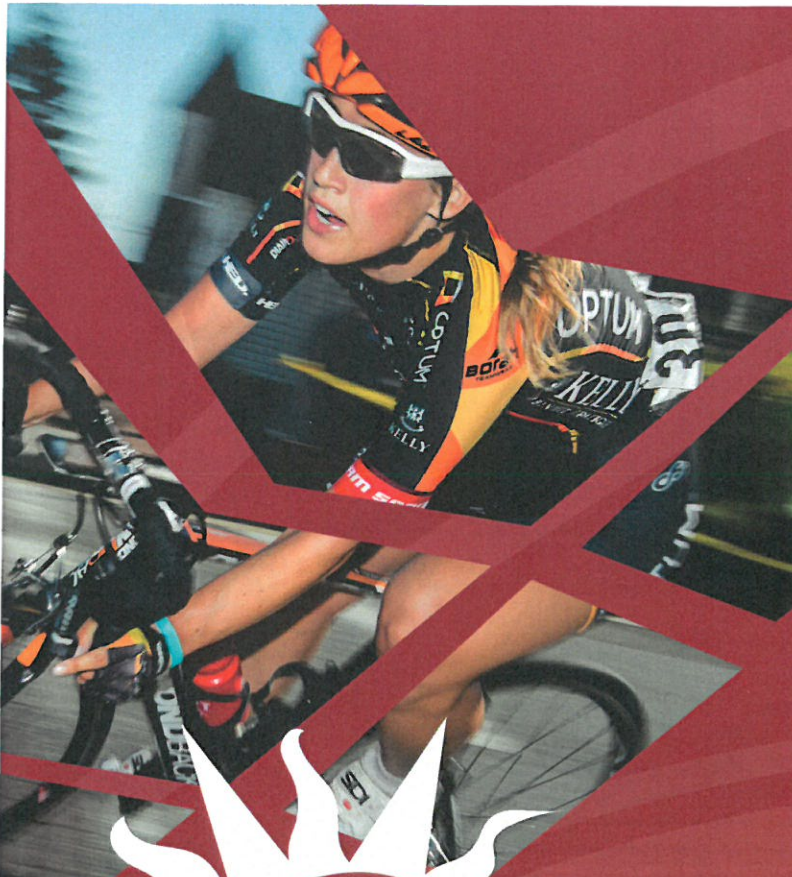


**WHITE ROCK**  
*City by the Sea!*

**WHITEROCKCITY.CA/SEAFESTIVAL**

**70TH ANNIVERSARY**





40<sup>th</sup>  
Anniversary

TOUR de  
WHITE  
ROCK

Festival  
de Tour  
WEEKEND

PRESENTED BY LANDMARK PREMIERE PROPERTIES

JULY 13 & 14



FOSTER · MARTIN  
ON WHITE ROCK COMMONS

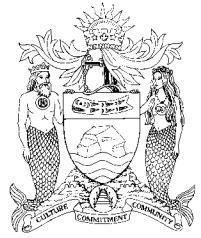


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THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** May 27, 2019  
**TO:** Mayor and Council  
**FROM:** Carl Johannsen, Director of Planning and Development Services  
**SUBJECT:** Application for a Liquor Primary License at 15475 Marine Drive (LL 19-003)

---

**RECOMMENDATIONS**

THAT Council:

1. Receive for information the corporate report dated May 27, 2019 from the Director of Planning and Development Services titled, “Application for a Liquor Primary Licence at 15475 Marine Drive (LL 19-003)”;
  2. Authorize staff to schedule the required public hearing for the proposed Liquor Primary License at 15475 Marine Drive; and
  3. Authorize staff, pending the results of the public hearing, to forward a copy of the 15475 Marine Drive report and the results of the public hearing to the Liquor and Cannabis Regulation Branch, along with a resolution to advise that Council has considered the potential impact for noise and the impact on the community, and is in support of the approval of the requested liquor primary licence at 15475 Marine Drive with the following conditions:
    - that the hours of liquor service be limited to no later than 1:00 AM on Friday and Saturday and 12:00 AM on Sunday through Thursday;
    - that the outdoor patio area be limited to no later than 9:00 PM on Friday and Saturday and 8:00 PM on Sunday through Thursday; and
    - that live and DJ music cease not less than one (1) hour prior to the end of liquor service.
- 

**EXECUTIVE SUMMARY**

The City of White Rock has received a liquor licence referral application for a proposed liquor primary license located at 15475 Marine Drive (formerly the site of the ‘Deluxe’ restaurant). A location and ortho-photo map is provided in Appendix A.

The applicant is proposing the following parameters for their liquor primary license:

- 1) Hours of Liquor Service: If approved by the Liquor and Cannabis Regulation Branch, the license will allow the establishment to sell and serve liquor for consumption during the following hours:

<b>Applicant's Proposed Hours of Liquor Service</b>							
<b>Day</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Open</b>	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM
<b>Closed</b>	1:00 AM	1:00 AM	1:00 AM	2:00 AM	2:00 AM	2:00 AM	1:00 AM

- 2) Entertainment, such as live music, DJ, and dancing, would be permitted in the establishment.
- 3) Outdoor Patio: If approved by the Liquor and Cannabis Regulation Branch, liquor service would be provided in the existing outdoor patio (approximately 32.6 square metres or 350 square feet in size) would be located adjacent (south) of the licensed establishment beside the Marine Drive sidewalk. This patio would be located on public property and would require a subsequent Sidewalk Use License approval in accordance with the White Rock Sidewalk Use Agreement Bylaw 2017, No. 2203.
- 4) Family Food Service: the establishment is proposing to include Family Food Service from the existing commercial kitchen. Minors would be permitted in the establishment until 10:00 PM accompanied by an adult.

The proposed total occupant load for the establishment (including outdoor patio) is 90 persons.

Staff conditionally support the requested liquor primary licence, contingent on the operation of the outdoor patio being limited to 9:00 PM on Friday and Saturday, and to 8:00 PM from Sunday through Thursday, the hours of liquor service being limited to no later than 1:00 AM on Friday and Saturday and 12:00 AM on Sunday through Thursday, and that all live and DJ music would cease one (1) hour prior to the end of liquor service. These conditions will reduce potential nuisances and incompatibility issues with surrounding residences, while allowing for the continued indoor operation of the establishment. The recommended hours of liquor service are listed below:

<b>City's Recommended Hours of Liquor Service</b>							
<b>Day</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Open</b>	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM
<b>Closed</b>	12:00 AM	12:00 AM	12:00 AM	12:00 AM	1:00 AM	1:00 AM	12:00 AM

The proposed application is also consistent with the relevant Land Use, Waterfront, and Economic Development goals, objectives, and policies of the White Rock Official Community Plan, 2017, No. 2220. The East Beach business area, which historically has had a liquor primary establishment (in the Sandpiper Pub operated by the applicant, on the opposite end of the same block) but does not currently have this type of business, will benefit from the attraction of additional customers to surrounding business area, and improve the vibrancy of the Waterfront. Staff recognize the East Beach area also includes residential uses in close proximity with commercial uses, and that modifications to the proposed hours are desirable to respond to the concerns of neighbours as well as the comments provided by the RCMP.

The applicant's internal policy plans to minimize and address nuisance on site (the 'Letter of Intent') is attached in Appendix B. The preliminary patio and floor layout plans are attached as Appendix C. A written response from the RCMP is included as Appendix D. Written



correspondence from the public, including twelve (12) letters in opposition, received in response to the public notice mailout is included as Appendix E. A petition submitted by the applicant supporting the proposal, including approximately 145 signatures, is included as Appendix F.

### **PAST PRACTICE / POLICY / LEGISLATION**

#### **Liquor Control and Licensing Act and Regulation (the Act and the Regulation)**

Liquor licences are regulated by the Province through the BC Liquor and Cannabis Regulation Branch (LCRB). The City's role is to respond to the LCRB in support of or in opposition to the proposed amendments.

Section 38 (1) of the *Liquor Control and Licensing Act* (the "Act") states that a licence of a prescribed class of licences (e.g. a liquor primary licence) must not be issued unless, in the prescribed circumstances, the applicant has given the local government for the area in which the establishment is located notice of the application in accordance with the regulations.

Section 38 (3) of the Act further clarifies that a local government that has opted to receive notice under Section 38 (1) of the Act must take into account the prescribed criteria before providing the comments and recommendations regarding a liquor licence referral, and to gather the views of residents in an area through a process determined by the local government in accordance with the Act.

Section 71 (3) (a) of the *Liquor Control and Licensing Regulation* (the "Regulation") further states that the City must consider the following items when providing comments and recommendations on the proposal:

- (i) The location of the establishment;
- (ii) The person capacity and hours of liquor service of the service area;
- (iii) The impact of noise on the community in the immediate vicinity of the establishment;
- (iv) The general impact on the community; and
- (v) The views of residents, along with a description of the method used to gather those views.

The written comments and recommendations, as prepared by the City of White Rock and distributed to the LCRB, must note whether the application should be approved or rejected, and include reasons behind the recommendation.

#### **White Rock Planning Procedures Bylaw, 2017, No. 2234 (Procedures Bylaw)**

The *City of White Rock Planning Procedures Bylaw, 2017, No. 2234* (the "Procedures Bylaw") is the principal Bylaw that defines planning application procedures in the City of White Rock, and provides information regarding the processing of liquor licence referral applications.

Section A of Schedule N of the Procedures Bylaw states the following:

"When a referral is received from the BC Liquor and Cannabis Regulation Branch, staff contacts the Applicant and advise of City application and fee requirements ... Applications for a new licence (other than those related to a manufacturer's license that has been previously supported by Council and issued), for a lounge endorsement, for patron participation entertainment [i.e. a dance floor or karaoke, in a food primary establishment], for extension of hours greater than one hour, and/or relocation of a liquor licence require a Public Hearing; all other applications require public input through written comment only and the authority to provide comments is delegated to the Director.

Staff may elect to opt-out of providing comment for increases in capacity under 10 persons and for permanent patio additions under 15 square metres in size.”

Section e of Schedule N of the Procedures Bylaw provides further detail regarding the public notification process for liquor licence referral applications that require a Public Hearing:

- (i) Staff prepare notification to the property owners/tenants within 100 metres of the subject property informing them of the application.
- (ii) Staff receive public input and prepare report and recommendation for Council for authorization to proceed to Public Hearing.
- (iii) When authorized to proceed to Public Hearing, Public Hearing notification in accordance with Section 466 of the Local Government Act, including notice in newspapers, plus distribution mailed to adjacent property owners within 100 metres.
- (iv) Staff prepare Notice of Public Hearing for City page in local newspaper.
- (v) The Public Hearing is held in Council Chambers, or an appropriate public venue, prior to Council Meeting...

A copy of the Council resolution, along with all reports, comments, documentation, and results from the Public Hearing, are submitted to the BC Liquor and Cannabis Regulation Branch.

**White Rock Official Community Plan, 2017, No. 2220 (the ‘OCP’)**

The subject property is designated under the “Waterfront Village” OCP Land Use Designation in the OCP. The objective of this land use policy area is to enable a mix of multi-unit residential and commercial uses that establishes a seaside character and supports local businesses and public transit.

Development in the Waterfront OCP Land Use Designation is further directed by policies in Section 10.0 – Waterfront. The goal of this policy section is to enhance and promote the City’s beautiful Waterfront and historic pier as a memory-making destination where people can shop, dine, gather, play, and connect with nature. The East Beach section of the Waterfront area does not currently have any businesses with a liquor primary license since the closure of the Sandpiper Pub at 15595 Marine Drive in September 2016, and a new liquor primary business would add some diversity to the commercial environment.

While the OCP does not give express consideration for liquor primary licenses (such as breweries), there are a number of policies in Section 14.0 – Economic Development that relate to the proposal. The most applicable policies from OCP Section 14.0 are summarized in Table 1 below:

Policy 14.1.1	Attractive Community – Promote White Rock as a community that provides: [...] b. Distinct mixed-use precincts and local boutique retail opportunities; c. Leisure-supportive spaces and tourism areas; [...]
Policy 14.2.2	Destinations – Work with the Business Improvement Association to improve and promote detail and amenity areas, including along Marine Drive and Johnston Road, by focusing on the city as a “full day destination” [...]

Policy 14.3.1	Business-Friendliness – Encourage the involvement of the business community in the improvement and promotion of White Rock as a place to do business
Policy 14.4.2	Retail Niche – Protect and further develop a specialized small-scale market niche that capitalizes on White Rock’s seaside location and village character.

**White Rock Zoning Bylaw, 2012, No. 2000 (Zoning Bylaw)**

The subject property located at 15475 Marine Drive is zoned “CR-4 East Beach Business Area Commercial / Residential Zone”. The intent of the CR-4 zone is to accommodate commercial and multi-unit residential uses. The proposed activity is consistent with the permitted uses within the CR-4 zone (“licenced establishment”).

**White Rock Sidewalk Use Agreement Bylaw, 2017, No. 2203 (Sidewalk Use Bylaw)**

The White Rock Sidewalk Use Agreement Bylaw, 2017, No. 2203 provides the conditions by which a business can obtain the use of a portion of City sidewalk or Right of Way adjacent to their place of business to extend their business operations. The existing patio on the property, formerly operated as part of the Deluxe restaurant, is located on City property and a new Sidewalk Use License would need to be obtained prior to use of the patio.

**ANALYSIS**

**Site Context**

The Property is located in the East Beach area, which boasts a mixture of residential and commercial uses, with a number of cafés, restaurants, shops and bistros within two blocks of the subject property. The area beyond the roughly two blocks east, and immediately north and west of this property, is primarily residential. This mixture of uses can lead to conflict, particularly issues related to noise and parking.

**The Proposal**

The proposed liquor primary licence would permit the following:

- 1) Lounge Endorsement
- 2) Permanent Addition of an Outdoor Patio

The proposed total occupant load for the establishment, including the lounge and outdoor patio area, is 90 persons.

**Entertainment**

The applicant notes in the Code of Conduct letter that they would intend to provide entertainment in the form of live music or DJ music typically on Thursday, Friday and Saturday nights, and potentially karaoke. A dance floor would be located on the upper (second) floor, on the south side of the building overlooking Marine Drive oriented towards the waterfront.

**Proposed Occupant Load**

The proposed occupant load for the interior area and the outdoor patio is 90 persons, including staff-only areas. The previous restaurant (including patio) had a maximum occupant capacity of 98 persons.

### **Internal Circulation**

In addition to the RCMP, the application was circulated to the Building, Engineering, Operations, Fire, Parking, and Bylaw Enforcement Departments for review and comment.

The Fire Department stated that all life safety systems are required to meet current BC Building and Fire Codes, the loft area is to be for staff access only (no public allowed), an on site review of exiting is required, and a final seating plan is to be submitted and on site review required.

The RCMP has provided written comments which outline their concerns, particularly regarding the proposed hours of liquor service. This response is attached as Appendix D.

No other issues were identified.

### **Planning Review**

Staff have reviewed the referral in relation to LCRB requirements, and note the following for Council's consideration:

(i) The location of the establishment:

Located on the northwest corner of Marine Drive and Balsam Street, the establishment is located in the Waterfront area with many food and retail establishment located nearby on Marine Drive, and residences located both above the Marine Drive shops and across the lane to the north. The Waterfront area is a mixed-use commercial area with some access to taxi cabs, and limited public transit as an alternative to drinking and driving. The establishment is also located within walking distance of multiple residential apartments and dwellings. The entrance to the establishment, and the outdoor patio are both oriented towards Marine Drive and the waterfront and away from residences, which orients the potential noise more to the beach area.

(ii) The person capacity and hours of liquor service of the establishment:

The Building Department noted that the proposed establishment and outdoor patio occupancy of the licenced establishment of 90 persons is appropriate to existing conditions on-site. The proposed hours of liquor service for the establishment would not be in contravention of the *White Rock Business Bylaw, 1997, No. 1510*; the hours of operation for licensed establishments in White Rock are not regulated by any City bylaw.

(iii) The impact of noise on nearby residents:

To address future noise issues generated from the outdoor patio feature, the applicant has provided staff with a formal code of conduct letter regarding how future nuisance (such as noise) will be minimized and addressed on-site (see Appendix B). Further comment regarding potential impacts on the surrounding community is provided in the section below.

Staff recommend that the hours of patio operation be limited to 9:00 PM on Friday and Saturday, and 8:00 PM on Sunday through Thursday, to contain the noise that may otherwise impact surrounding residents.

Staff also note that while the City does not have the authority to limit noise coming from an establishment beyond the provisions of the Noise Control Bylaw, and noting that the agent has indicated that live entertainment will likely occur on Thursday through Saturday, staff recommend that any live or DJ music be required to cease at least one hour prior to the end of liquor service (i.e. 12:00 AM on Friday and Saturday, and 11:00 PM from Sunday through Thursday).

If staff is authorized to schedule a Public Hearing, Council will have the opportunity to receive further feedback from the public on this topic.

(iv) The impact on the community if the application is approved:

The overall proposal is supported by the goals, objectives, and policies outlined in the Economic Development and the Waterfront sections of the White Rock Official Community Plan. The proposed amendments would further support the Waterfront as a ‘full-day destination’ area with a lively commercial/entertainment area.

As part of the initial application submission process, the City has requested that the applicant provide a document that clarifies how on-site staff will internally monitor, minimize, and address any perceived and real nuisances (including noise, smoke, and rowdiness) associated with their proposal. This document is attached as Appendix B: Applicant’s Letter of Intent / Code of Conduct.

In recognition of the residential character of the surrounding Waterfront area, along with previous receipt of written concerns regarding the potential late-night operation of the establishment received by the Planning & Development Services Department, staff recommend that the hours of operation for liquor service be limited according to Table 2: Preferred Hours of Liquor Service below:

Table 2: City’s Recommended Hours of Liquor Service							
Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Open</b>	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM
<b>Closed</b>	12:00 AM	12:00 AM	12:00 AM	12:00 AM	1:00 AM	1:00 AM	12:00 AM

As noted previously under Noise Impacts, staff recommend that the hours of live or DJ music be limited to ending no later than one (1) hour prior to the end of liquor service identified in the table above.

Finally, staff also recommend that a condition on liquor license be that the hours of operation for the outdoor patio are limited according to Table Three: City’s Recommended Hours of Patio Operation below:

Table 3: City’s Recommended Hours of Patio Operation							
Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Open</b>	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM
<b>Closed</b>	8:00 PM	8:00 PM	8:00 PM	8:00 PM	9:00 PM	9:00 PM	8:00 PM

This conditional measure will reduce potential incompatibility and nuisance issues with surrounding residents while allowing for the continued operation of the establishment indoors.

This conditional measure will reduce potential incompatibility and nuisance issues with surrounding residents while allowing for the continued operation of the establishment indoors.

(v) The views of residents and a description of the method used to gather views:

Based on the requirements of the Planning Procedures Bylaw, staff provided notification to all property owners within 100 metres of the subject property with a description of the proposal. The notification letter also clarifies that further input from the community on the proposal will be collected through a required Public Hearing prior to a Council decision on the application.

Should Council direct staff to schedule a Public Hearing, this meeting will be advertised in two consecutive issues of the Peace Arch News and a notice explaining the application will be mailed to all property owners within 100 metres of the subject property as least ten days before this meeting. All written correspondence received by staff will be compiled and submitted as part of the Council resolution letter.

If staff is authorized to schedule a Public Hearing, Council will have the opportunity to receive feedback from the public. Council could elect to schedule a Public Hearing on June 10, 2019 or on June 24, 2019. The soonest that a Public Hearing could be scheduled is June 10, 2019, due to advertising and notification requirements.

### Examples of other Marine Drive Licensed Establishment Hours

The majority of other licensed establishments in the Marine Drive area have food primary licenses issued by the LCRB, which typically allows for hours of liquor service until 12:00 AM (as long as food is being served), but most are not open for business past 10:00 PM. These restaurants include those in the following table, with closing hours (subject to change) noted.

<b>Food Primary Licensees</b>		
<b>Business Area</b>	<b>Establishment Name</b>	<b>End of Business Hours</b>
East Beach	Zapoteca	10:00 PM Fri-Sat 9:00 PM Sun-Thurs
East Beach	Baja Cantina	10:00 PM Tues-Sat 6:00 PM Sun
East Beach	Moby Dick	8:00 PM (all week)
East Beach (Semiahmoo First Nation)	Washington Avenue Grill	12:30 AM Fri-Sat 11:00 PM Sun 11:30 PM Mon-Thurs
West Beach	Charlie Don't Surf	1:00 AM Mon-Sat 12:00 AM Sun
West Beach	Uli's Restaurant	10:00 PM (all week)
West Beach	The Boathouse Restaurant	10:00 PM Fri-Sat 9:30 PM Sun 9:00 PM Mon-Thurs
West Beach	West Beach Bar and Grill	12:00 AM Wed-Sun 7:00 PM Mon-Tues

The only other liquor primary license establishment on Marine Drive is the Oceanside Public House.

<b>Liquor Primary Licensees</b>		
<b>Business Area</b>	<b>Establishment Name</b>	<b>End of Business Hours</b>
West Beach	Oceanside Public House	2:00 AM Fri-Sat 12:00 AM Sun 1:30 AM Mon-Thurs

The attached letter from the RCMP in Appendix D provides some comments regarding the number of liquor primary establishments in the area and their hours of liquor service.

### **OPTIONS**

The following options are available for Council's consideration:

- 1) Consider the application for a liquor primary licence at 15475 Marine Drive, and authorize staff to schedule a public hearing;
- 2) Consider the application for a liquor primary licence at 15475 Marine Drive, and authorize staff to opt-out of providing input into the liquor licensing process for this application, leaving the required public consultation process to the LCRB.
- 3) Defer consideration pending the receipt of further information to be identified by Council.

Staff recommend Option 1, which is incorporated in the recommendations of this corporate report.

### **CONCLUSION**

Staff conditionally support the requested liquor primary license, contingent on the operation of the outdoor patio being limited to 9:00 PM on Friday and Saturday, and to 8:00 PM on Sunday through Thursday, the hours of liquor service being limited to no later than 1:00 AM on Friday and Saturday and 12:00 AM on Sunday through Thursday, and any live or DJ music being limited to ending at least one (1) hour prior to the end of liquor service. If endorsed by Council and approved by LCRB, these conditional measure will reduce potential nuisances and incompatibility issues with surrounding residences, while allowing for the continued indoor operation of the establishment.

Otherwise, the proposed application is consistent with the relevant Land Use, Waterfront, and Economic Development goals, objectives, and policies of the OCP. The proposed license will further diversify the 'full-day destination' character of the Waterfront, particularly the East Beach business area.

Respectfully submitted,



Carl Johannsen, MCIP RPP  
Director of Planning and Development Services

**Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



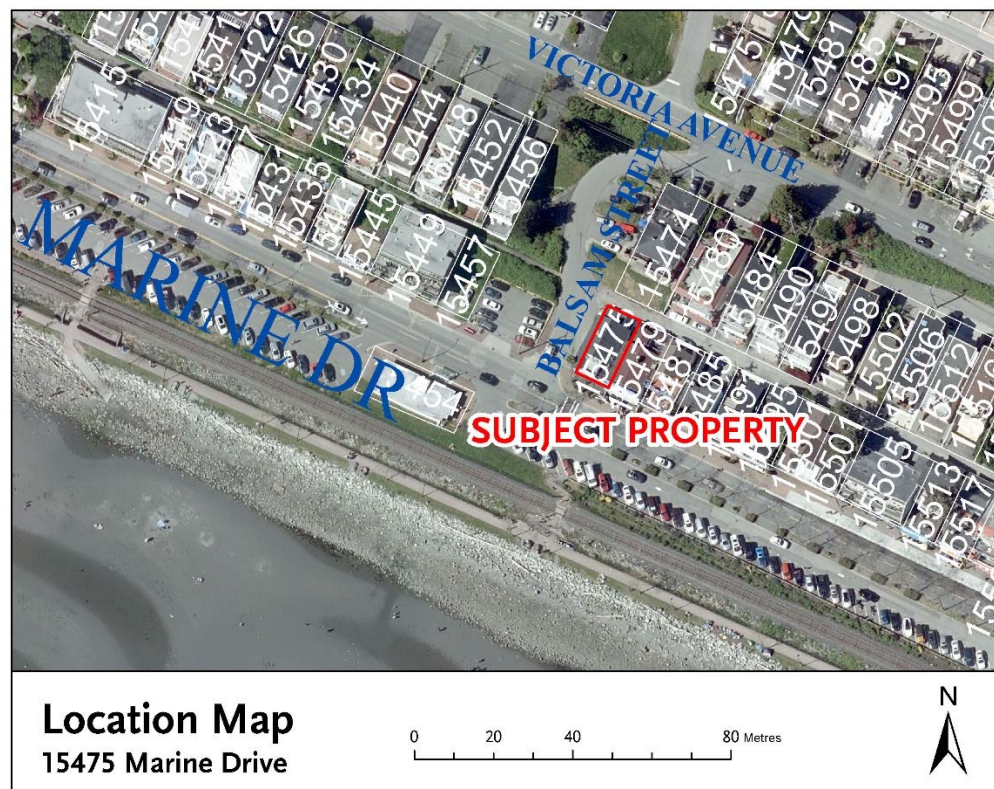
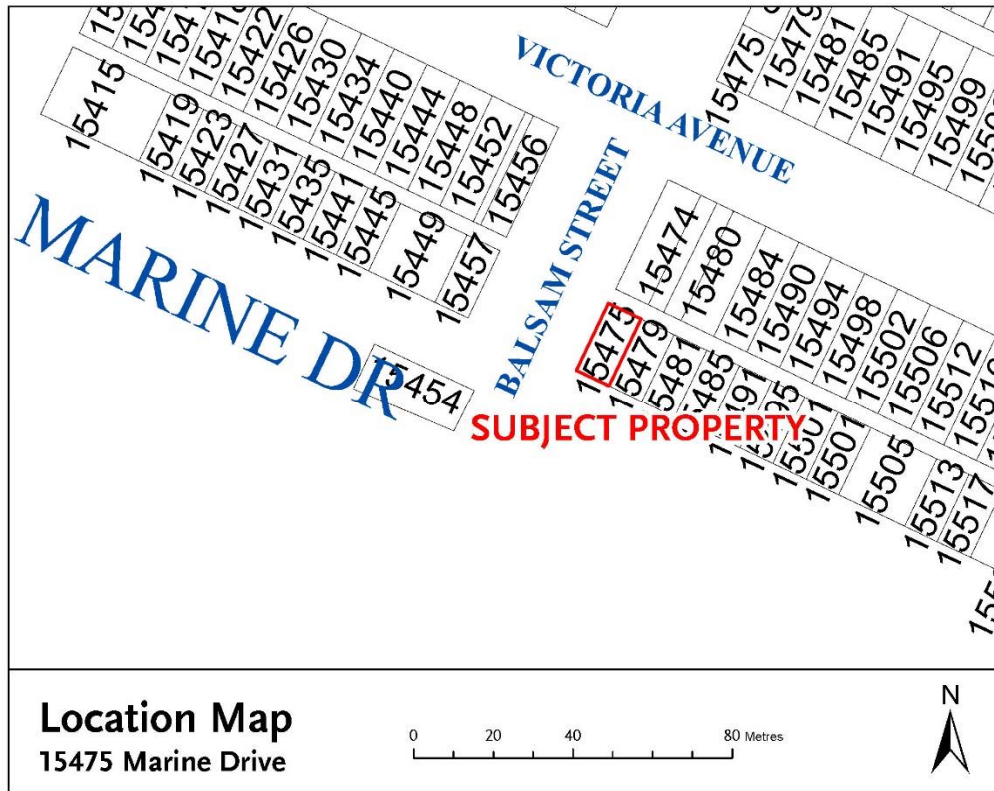
Dan Bottrill  
Chief Administrative Officer

- Appendix A: Location and Ortho Photo Maps
- Appendix B: Applicant's Letter of Intent / Code of Conduct Letter
- Appendix C: Proposed Layout Plan
- Appendix D: Written Response to Application from RCMP
- Appendix E: Written Comments Received from the Public
- Appendix F: Petition in Favour of Application Submitted by the Applicant



## Appendix A

### Location and Ortho-Photo Maps



**Appendix B**  
**Letter of Intent / Code of Conduct Letter**

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**BILL LAWRENCE**

*71558-1463 Johnston Road, White Rock V4B 5J5*

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**City of White Rock**  
**Permits and Licensing**

**October 23, 2018**

**RE: Letter of Intent**  
**1168256 B.C. Ltd. / Lux Waterfront Lounge / Biancos, 15475 Marine**  
**Drive, WR**  
**LCLB Job#39419662-01**

This Letter of Intent provides an indication of the nature of the business that 1168256 BC Ltd./Lux Waterfront Lounge will be engaged in. I am the agent for this application.

The primary focus of the Lux Waterfront Lounge will be to provide a social meeting place for middle-age, baby-boomers, and empty-nesters within the community of White Rock. Since the closure of the Sandpiper Pub just a block East of this address, there has been a void in the evening and late night social scene on the beach in White Rock.

The proposed entertainment that will be provided by the Lux Waterfront Lounge will include DJ music (with no distinct booth), a dance floor, live music with duos and trios, and potentially karaoke.

The food menu will include a tapas selection of shareable appies, in addition to burgers, sandwiches, seafood, and a rotating list of ethnic specials.

The East beach of Marine Drive in White Rock consists of mostly commercial space on the first floor with residential suites above on second, third (and forth, if applicable) floors. North of Marine Drive is a mostly residential neighbourhood consisting of single family residences and a few condominiums to the East.

Any noise that would come from the Lux Waterfront Lounge would most likely be from the music that would be playing during the evening and late night. To manage this noise, the establishment would minimize window and door opening, and constantly monitor the noise levels coming from the interior so as to mitigate any issues with the neighbours.

I will also be involved with the operation of the Lux Waterfront Lounge, and with that I carry 37 years of hospitality industry experience, of that, 20 years as owner/operator of the Sandpiper Pub.

If you have any other questions or concerns, please don't hesitate to contact me.

Sincerely,



Bill Lawrence  
Agent, 1168256 B.C. Ltd./Lux Waterfront Lounge

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**BILL LAWRENCE**

71558-1463 Johnston Road, White Rock V4B 5J5

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**City of White Rock**  
**Permits and Licensing**

**October 29, 2018**

**RE: Code of Conduct Letter**  
**1168256 B.C. Ltd. / Lux Waterfront Lounge / Biancos, 15475 Marine**  
**Drive, WR; LCLB Job# 39419662-01**

This Code of Conduct Letter provides an indication of the procedures and policies that 1168256 BC Ltd. / Lux Waterfront Lounge / Biancos will take to mitigate noise, rowdiness, and other potential nuisances to the neighbourhood on East Beach. I am the agent for this application.

All staff, management, and ownership of 1168256 BC Ltd / Lux Waterfront Lounge / Biancos, will take it upon themselves to be upstanding corporate citizens of the City of White Rock. The following policies will be put in place to deal with each respective conduct issue:

**Noise:**

1. Entertainment nights (usually Thursday to Saturday inclusive) will often have live music and/or DJ music for customer enjoyment. For the times at which this entertainment will be performing, applicable doors and windows will be closed after 10:00pm in order to reduce any noise escaping from the premises,
2. Music contractors will be asked to maintain their volume levels at an acceptable amount so as not to get into the situation of inconveniencing our residential neighbours.

**Rowdiness:**

1. Interior rowdiness will be dealt with by the staff at the lounge. Staff will be trained to deescalate rowdy behaviour so that it doesn't flare up into a more serious situation. Any situation that the staff will not be able to handle will be referred to the RCMP,
2. Exterior rowdiness, in particular on the patio, will also be dealt with by the staff on shift. In this case, security staff are more likely to be used here to deescalate the situation. If the perpetrator(s) continue their rowdy behaviour into the streets, then the RCMP will be contacted.

I will also be involved with the operation of the Lux Waterfront Lounge, and with that I carry 37 years of hospitality industry experience, of that, 20 years as owner/operator of the Sandpiper Pub. During that period of operation, the Sandpiper enjoyed a respectable reputation within the White Rock community.

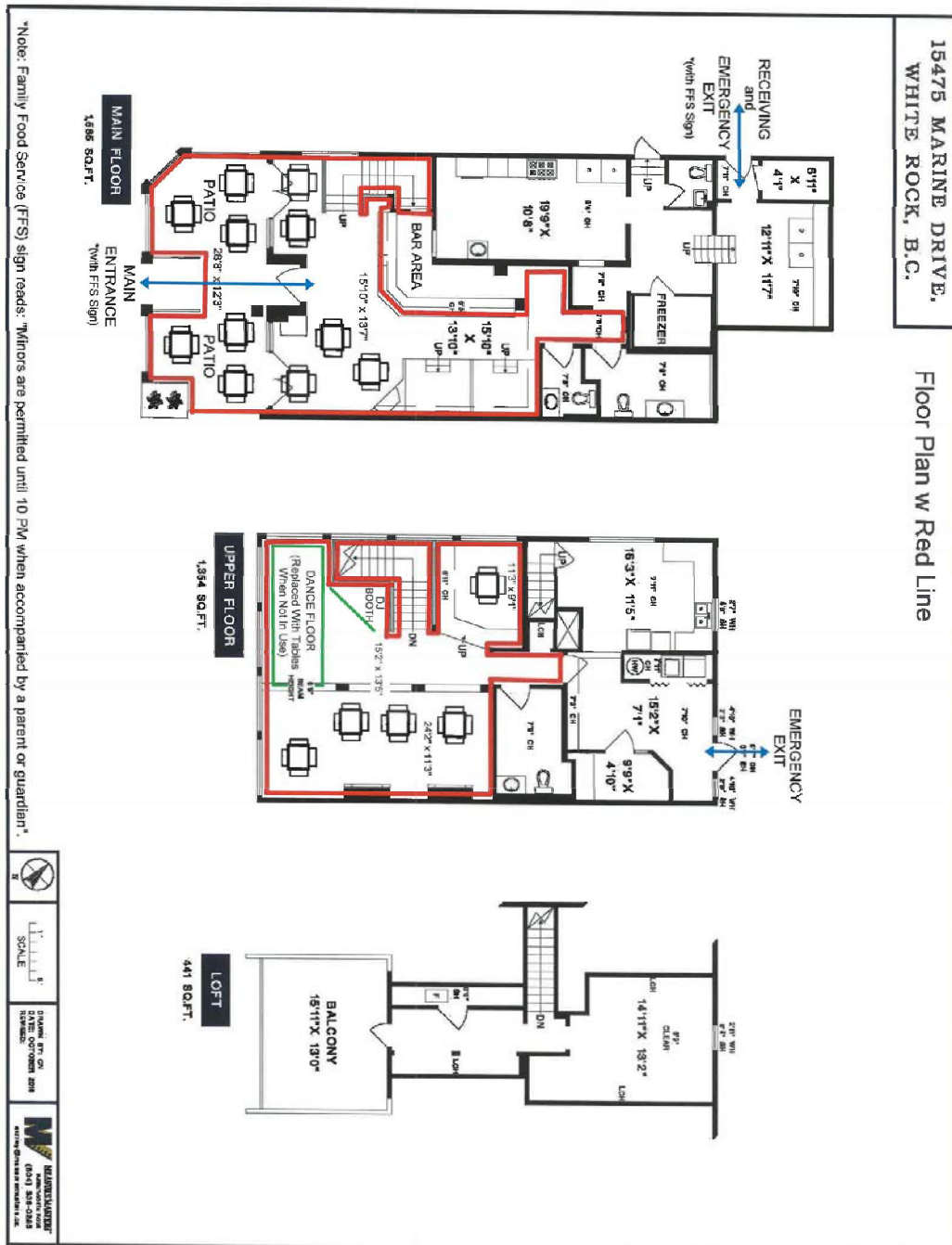
If you have any other questions or concerns, please don't hesitate to contact me.

Sincerely,



Bill Lawrence  
Agent, 1168256 B.C. Ltd./Lux Waterfront Lounge / Biancos

## Appendix C Proposed Layout Plan





**Appendix D**  
Written Response to Application from RCMP



April 18, 2019

Attn: Carl Isaak  
Manager of Planning  
Corporation of the City of White Rock  
15322 Buena Vista Avenue  
White Rock, BC V4B 1Y6  
Canada

Dear Mr. Isaak:

**Re: Development Application Referral No. 19-003 (15475 Marine Drive)**

On behalf of the White Rock RCMP Detachment, thank you for providing the opportunity to comment on Development Application Referral No. 19-003 and the Liquor Licence Resolution for the Lux Waterfront Lounge (15475 Marine Drive). We appreciate that the City of White Rock has reached out to our agency regarding the proposed extension of liquor service for this new establishment.

It is important to note that the comments provided herein are not specific to the Lux Waterfront Lounge or establishments on the Marine Drive waterfront. The White Rock RCMP would express the same concerns for *any* White Rock bar or restaurant looking to extend their hours of liquor service beyond 1:00 am.

**Background**

The White Rock RCMP has a total of 25 Members, 19 of whom serve on General Duty watches. The watches range in size from 4 to 5 Members, although on average, a watch will have 4 Members working per shift in the summer months and 3 Members per shift throughout the rest of the year. This is to accommodate annual leave, training and other operational requirements. During the summer months, the White Rock RCMP utilizes overtime resources to support General Duty operations. On a Friday or Saturday night, the Detachment may have a total of 6 to 7 Members on shift in order to accommodate General Duty calls for service, beach patrols, bar walks and "high rail" patrols, where Members work alongside CN Police to police areas of the beach that are not accessible by the White Rock Promenade. The use of overtime resources incurs an additional cost to the City of White Rock and its tax-payers.

Over the past several years, the White Rock RCMP has experienced new challenges with respect to crime and enforcement action under both Federal and Provincial Statutes. Two trends that continue to test the resources of the Detachment are increased calls for service relating to serious crime and increased calls for service requiring action by Police under British Columbia's *Mental Health Act*. A major incident in White Rock or an apprehension under the *Mental Health Act* could tie up 1 Member or an entire watch for several hours, making it difficult for Police to address other calls for service in an effective and timely manner. During the summer months, when tens of thousands of visitors attend the City to enjoy its beautiful waterfront and cultural and economic centres, Police resources are further tested.

#### Concerns Regarding Extended Liquor Service Hours

The White Rock RCMP has maintained effective working relationships with the majority of bar and restaurant establishments in White Rock. These relationships have been fostered by a shared desire to ensure the safety of all patrons and a number of pro-active programs aimed at preventing alcohol-related offences. The White Rock RCMP has also benefitted from some of the technologies offered by the establishments, namely high-resolution Closed-Circuit Television surveillance (CCTV) and ID-scanners. While these technologies may not prevent crime, they have proven to be of great value in criminal investigations where Police are attempting to identify a suspect or potential witnesses.

Our agency's concern with extended hours of liquor service does not reflect a lack of confidence in White Rock establishments to provide their patrons with a safe environment. We do believe that many of the bars and restaurants take measures to try and be respectful neighbours and responsible hosts. In our experience, however, it is the clientele who come to White Rock to continue to drink after everyone else has closed that provide us with a challenge.

In Surrey and White Rock, there are a total of 58 establishments with Liquor Primary Licences. 32 of these establishments close at 1:00 am on Friday and Saturday nights and 3 close at 1:30 am. The remaining 23 licensees close their doors at 2:00 am. The establishments in and closest to White Rock include:

- Peace Arch Curling Club (White Rock)
- Oceanside Yacht Club Waterfront Public House (White Rock)
- S + L Kitchen and Bar
- The Henry Public House
- Showshaa Taproom
- Crescent Beach Yacht Club

With the proximity of the waterfront, it is easy to see how White Rock becomes an attractive option for patrons looking to continue a night of drinking. These later serving hours do not attract the attendance of locals but rather patrons who come in to town having already consumed alcohol. They later filter out on to the streets, namely Marine Drive, and often cause a disturbance to the surrounding neighbourhood. Some of these patrons also choose to drive despite their alcohol consumption. In 2018, the White Rock

RCMP conducted 8 impaired driving investigations and issued 17 Violation Tickets on Marine Drive between midnight and 4:00am on Saturday and Sunday mornings after bar close.

While the White Rock RCMP responds to alcohol-related calls for service at all times of the day, there is a noted increase in these calls between midnight and 4:00am. In 2018, the White Rock RCMP responded to 86 alcohol-related events in the City of White Rock during these hours. For the purpose of this example, these are events occurring in open areas, parking lots, roadways/sidewalks or bars and restaurants. 28% of these calls occurred along Marine Drive.

Alcohol-related calls for service generally fall in to one of the following categories:

- Offences under the *Liquor Control and Licensing Act* (eg. public intoxication, consumption in public)
- Causing a Disturbance (eg. yelling, screaming, consensual fights)
- Assault
- Impaired Driving

More serious offences include Aggravated Assault, Assault with a Weapon or Causing Bodily Harm and Sexual Assault. In August 2018, the White Rock RCMP responded to a stabbing on Marine Drive that required an immediate response from 12 Members, including Police from other jurisdictions. In 2018, 8 Members responded to an Assault with a Weapon call that was related to a fight between 2 large groups of intoxicated persons. During this event, Members were charged at, challenged and obstructed from performing their duties. When any event requires a significant Police response, other calls for attendance face delays and decreased levels of service.

#### Police Resources

The White Rock RCMP experiences regular resource challenges in the busy summer months having 1 establishment operate with extended liquor licence hours. Should the City of White Rock choose to permit additional establishments to have these hours, the White Rock RCMP will have to increase overtime resources on Friday and Saturday nights in order to maintain a safe community for citizens, visitors and businesses. These resources do and will cost money and should be factored in to any future budget for policing services in White Rock.

Respectfully submitted,



Sgt Rob W. DIXON  
A/NCO i/c White Rock RCMP Detachment  
15299 Pacific Avenue  
White Rock, BC V4B 1R1

**Appendix E**  
Written Comments Received from the Public

Hi there,

I am writing regarding a letter I received in the mail last week. The letter was about a proposed new liquor primary licence at the address of 15475 Marine Drive.

I am a 77 year old man and live directly behind the above address. In the summer I sleep with my patio door open to keep the room cool. I am not comfortable with having a live band at nights until 2 am and music blaring etc. I cannot sleep well as it is and this definitely would not help. Employees and customers are already parking in front of my garage not allowing me to get out of my own property in the morning (in the alley) I cannot imagine how it would be then with parking as bad as it is already. I also have a small child that lives in my house and with drinking yelling, talking in the back alley where the bedroom is I do not see how this would be appropriate. I moved to white rock to enjoy the peace and quiet and live on the beach, I did not up root my life and family to move into such a neighbourhood.

If you have any questions feel free to contact me.

Regards,

Deryol Andrews  
15480 Victoria Drive  
White Rock, BC  
V4B 1H5

---

Our family understands the need for a vibrant east beach. We support that.

But this proposal is open too late in a residential area. A live DJ to 1am on a sunday.....no. Not when we get up a 7am for a monday work day.

If the hours were reduced to 11pm from 1 am and 1am from 2am on weekends only. Not 2am on thursday.

Considering that this area is Zoned Commercial Residential, and Bylaw 2114 7.2e and 7.6 states clearly against such late noise. How does the city plan to get around the bylaw issue?

I understand the argument that the Piper was open late, that place is more around hotels, been there for decades, and is better self contained for noise and the 2 am out spilling of customers. Who fight, piss in corners, break into cars, stand around smoking and yelling, you know drunks.

This place is around more homes than anything. The 2 am spilling out will cause homeowners to stand on guard to ensure their property is not damaged until the crowds disperse...so around 230 am until they finish smoking after the club closes.

Cory Dingle

Judith Dingle

Len Cairns



15475 Marine Drive – Development Application File LL 19-003

Dear Sir or Madam,

Thank you for the notice regarding this development. I am against this development application due to:

- The noise level of live or DJ music until 1 or 2 a.m. every night,
- the smokers congregating noisily outside, and
- the noise level of people leaving the establishment after closing hours.

The neighbourhood is fairly quiet after 10 pm. Music blaring until 2 a.m. will disturb all the neighbours of Lux. Inebriated people wandering about until 3 a.m. isn't desirable. This development will drastically degrade the neighbourhood.

This application would create a nuisance, substantially and unreasonably interfering with neighbours' use and enjoyment of the land they occupy. If approved the City can expect continual noise complaints. And calls to the police will increase to handle the fallout.

Please do not approve this application.

Regards,

Valerie Fay  
15431 Marine Drive  
White Rock, BC  
V4B 1C8

---

As a resident of 15426 Victoria Avenue, please accept this letter of concerns re application.

Private residents are in very close proximity to this venue. Noise, disruptions and late hours far exceed reasonable expectations for a residential area.

This is not acceptable and I look forward to a response reflecting consideration for tax payers residing in the vicinity.

Sincerely,

P. Ryan

---

I would like to voice my opposition against the proposal at the address 15475 Marine Dr. The music till 2 a.m. live or a D J . Would not be something I could agree to. I have a restaurant also and am up at 5 a.m. every morning. I am exactly 3 doors away from this proposed application . So I want it known that I am against it. Thank-you Holly Valentine 15491 Marine Dr. White Rock

---

Lima Hassan at 15419 Marine Drive

I strongly object to the development application file number 19-003 liquor license. I am very much against it and please note my objection to the noise and property damage related to drunk people, which we have experienced before on Marine Drive.

Thank you.

- Ms. Galima Hassan

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Hello, I am advising you I find the application for a Liquor License and Permit/License for Music for the establishment at - 15475 Marine Drive - "**is not acceptable.**" This is a residential area and with all the other noise pollutions we have to compromise with - example : train noise, new train crossing lights/arms.

Last year when a stage was set up by the Balsam Street Washrooms the Bands did not follow the noise bylaws a couple of times. So I am not for this.

Regards,

Colleen Silcox  
15422 Victoria Ave

---

Attention White Rock Council: In regards to the application for a new liquor licence proposal at 15475 Marine Drive.

We feel that the proposed hours of liquor service are excessive and permitting the service to extend beyond midnight will promote excessive liquor consumption and noise in the early morning hours(12:00am to 2:00am) of each day. Presently the neighbourhood is quiet in the hours of 11:00 pm to 2:00 am and we as residents want to keep it that way. We propose that the hours of service be limited to 12 hours per day : from 11:00am to 11:00pm Sunday through Thursday and to 12:00pm(noon) to 12:00am(midnight) on Friday and Saturdays for regular weeks and be extended to the day of the week preceding a public holiday. We feel this would be reasonable compromise to permitting an entertainment facility operation without causing excessive noise in the early hours of each day.

Regards  
Clyde @ Golriz Sharp  
15440 Victoria Ave  
White Rock, BC

---

**15475 Marine Drive**

---

**From :** WILF PRITCHARD Sun, Mar 31, 2019 07:17 PM  
**Subject :** 15475 Marine Drive  
**To :** planning@whiterokcity.ca

I am opposed to a liquor licence, dance hall with loud DJ music at the above address.

The property is next to residential zoned area and should be in an location that would not affect peoples ability to get a good night sleep. Some of us still have to get up at 7am to go to work.

Beside the normal fights that occur at pubs , parking will be a problem as pub drinkers do not like pay parking and will instead park in residential parking areas , a parking problem that is not enforced by the city.

As White Rock is made up of seniors, you can be sure that most of the party crowd will be young people from out of the area.

In closing, how would you like the above, with music till 2am. next door to your home ????. I don't know of any pubs located next to residential homes.

Wilf Pritchard--15484 Victoria Ave. White Rock.

---

April 15, 2019

City Of White Rock  
Planning and Development Services Department  
15322 Buena Vista Avenue  
White Rock, BC  
V4B 1Y6

By Email [planning@whiterockcity.ca](mailto:planning@whiterockcity.ca)

Dear Sir or Madame,

**Re: 15475 Marine Drive Proposed New Liquor Primary License –Development Application File No. LL 19-003**

We write to oppose a new liquor primary license for the property at 15475 Marine Drive, specifically the proposed hours of liquor service from 10:am to 1:am on Sunday , Monday, Tuesday and Wednesday and the proposed hours of liquor service from 10:am to 2 :am Thursday , Friday and Saturday.

**BACKGROUND**

We are residents that reside next door to the proposed development application site, in the seven (7) unit building at 15449 Marine Dr.

**Our Position**

We take the position that the extended hours of liquor service will have a negative impact on the neighboring residential residents.

We submit the extended hours, which would allow for DJ and live music to be played until 1:00 am or 2: am seven (7) days week, will negatively affect local neighboring residential residents subjecting us to the nightly assault of loud music while our families are trying to sleep at night. Essentially, this would be like having a Mega Phone outside our homes.

We submit the extended hours will encourage the over consumption of alcohol resulting in people getting drunk. We don't want crowds that gather from 10: pm until 1: am or 2: am every night of the week overflowing into the street yelling, swearing and fighting right outside and under our children's bedroom windows, right outside our kitchen windows.

We submit the extended hours will lead to the increase of vandalism, littering and graffiti.

We submit the extended hours fall well outside public transportation and will lead to an increase of drinking and driving.

**Conclusion and Remedy**

It is our position that we are opposed a new liquor primary license for the property at 15475 Marine Drive and therefore it is for the forging reasons we respectfully request the City support our position before the LCRB to deny the proposed liquor license.

In the alternative, if the City of White Rock grants further consideration of the proposal, we respectfully request the opportunity to present our concerns to the city of White Rock in a Public Hearing.

Thank you for your consideration in this matter,

A handwritten signature in black ink, appearing to read 'Bruce Snow', with a stylized, cursive script.

Bruce Snow

Lolly Upton  
15441 Marine Drive  
White Rock, BC  
V4B 1C8  
15 April 2019

Planning and Development Services Dept  
White Rock City Hall  
15322 Buena Vista Avenue  
White Rock, BC  
V4B 1Y6

Re: 15475 Marine Drive  
Development Application File LL 19-003

Dear Sir or Madam,

I am against this development application.

It should not be permitted as music playing until 1 or 2 a.m. seven nights a week is not a benefit to the neighbourhood. The noise is going to disturb all the surrounding area.

This new business would be a nuisance. The neighbourhood will be negatively impacted by music, loud patrons and smokers outside in the parking lots until the early hours of the morning. The peace of the neighbourhood will be completely ruined.

There will be constant noise complaints and extra policing costs. It will cost more to manage than the perceived economic benefit would be.

Please do not allow this to go forward.

Yours truly,



Lolly Upton



May 9, 2019

**RECEIVED**

MAY 14 2019

Planning and Development Services Dept.  
White Rock City Hall  
15322 Buena Vista Avenue  
White Rock, BC V4B 1Y6

CITY OF WHITE ROCK  
DEVELOPMENT SERVICES

Dear Sirs/Madams:

Re: Proposal for location 15475 Marine Dr, White Rock BC  
Legal: Lot 28, Except: Part on Reference Plan 3242, Block 9, Section 11  
Township 1 NWD Plan 488 PID: 004-637-682

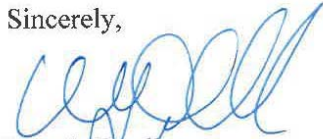
I am in receipt of your proposal for the above address. The intention is to include liquor and food service, as well as a DJ, live music and a dance floor.

I live and own my condo next door to the proposed property. Although I am always in support of anything to better the neighborhood and create a sense of community, I do not feel that creating an environment allowing loud functions until the proposed times of 1:00 am – 2:00 am is acceptable, or within the keeping of the quiet community environment of East Beach.

There are a number of restaurants with liquor licenses within that block already. These places are routinely only open until 10:00 pm on weekends. I would not oppose having a lounge style drinking establishment with quieter music and reasonable hours (perhaps 10 pm week days and midnight weekends at the latest). The Washington Avenue Grill down the road already offers live entertainment but has these more reasonable so as not to disrupt the sleep of neighboring residents. Our building is small (7 residents) and has disabled as well as elderly occupants who would not appreciate the disruption a loud party atmosphere would create in the neighborhood.

To summarize, I want to encourage the Planning and Development department to consider the residents of East Beach and give serious consideration to those of us who intentionally chose to live at this location for the quieter beach lifestyle.

Sincerely,



Wendy Doell  
301-15449 Marine Dr.  
White Rock BC V4B 1C8



**Appendix F**

**Petition in Favour of Application Submitted by the Applicant**

We the undersigned, are in favour of a Liquor Primary License being applied for at the location of 15475 Marine Drive (the previous Deluxe Restaurant site). The venue will also include DJ music and dancing.

The preferred closing times for Sunday-Wednesday and Thursday-Saturday are as follows:

PRINT NAME	ADDRESS	Email or Phone	SIGNATURE	Preferred Closing Time	
				Sun-Wed	Thur-Sat
Mike Williams	15437 <sup>Marine</sup> Dr. 15419 marine	778 886 <sup>5235</sup>	Mike Williams	1am	2am
ER Cannon	15415 Marine Dr.	531-9544	ER Cannon	1 AM	2 AM
L. Clarke	3-15415 marine Dr.	604-802-0184	L. Clarke	Prefer not to support	
Griffin Lockyer	5-15415 Marine Dr.	604-255-0897	Griffin Lockyer	1am	2am
Y. McFarlane	15395 MARINE DR	778 626 9255	Y. McFarlane	1am	2am
Michaela Wells	778-888-1189	15395 Marine Dr.	Michaela Wells	1am	2pm
Steele Tomkinson	857 CRESS	788-580-9334	Steele Tomkinson	1am	2pm
Wilma Gullick	15361 Marine	604-5384479	Wilma Gullick	12:00	1:00
CHRIS SINKER	15357 MARINE	604-506-0790	Chris Sinker	1AM	2AM
Erin Bunkowski	15349 Marine Dr.	778-791-1073	Erin Bunkowski	2:00 AM	2:00 AM
Rob Baldwin	15502 Victoria	778 389 3204	Rob Baldwin	1am	2am
Travis McFarlane	15522 VICTORIA	604-999-6579	Travis McFarlane	1am	2am
Janae Dehan	15528 Victoria	581-9900	Janae Dehan	1am	1:30am
Alesha Frolleau	873 Ash St	778-273-5511	Alesha Frolleau	12	1am
Robb Harding	15556 Victoria	778-541-3008	Robb Harding	1	2
Samuel King	15556 VICTORIA	778-559-0221	Samuel King	1	2
L. KING	15531 VICTORIA	5361005	L. KING	1	2



We the undersigned, are in favour of a Liquor Primary License being applied for at the location of 15475 Marine Drive (the previous Deluxe Restaurant site). The venue will also include DJ music and dancing.

PRINT NAME	ADDRESS	Email or Phone	SIGNATURE
Samuel Rice	15637 Aster rd.	Samuel.R.Rice@gmail.com	
Charles Lister	9-20856 76th Ave	57manys@gmail.com	
	151515 Prospect	charleslister@comcast.net	
	15487 Ganges	keheya@comcast.com	
Jasni Jabbar	15233 Pacific	gone2thebeats@gmail.com	
Jamie Hammond	15191 prospect avenue. WR	jamiehammond@hotmail.com	
Bryan M	15233 Buena Vista	bryanmar@hotmail.com	
CONVERSE AM	15210 PACIFIC AVE	X	
TREVOR DONLEY	1160 Oxford St.	778-938-5007	
Ally Bergen	15164 PROSPECT AVE.	6048032129	
YAN TREMBLAY	MARINE DR.		
GLENN DUFF	Buena Vista Ave	604-536-0256	
STEVE SAYERS	PARKER ST		
MICHAEL FLETCHER	1588 BEST ST	778 896 3869	
Stu Pub	15164 Prospect	604-844-7142	
Mike Cranford	15369 Thrift	778-928-5261	
Erica Wilder	11448 First - 211	7783886471	
Jessica Burke	110066 9th Ave	604 790855	
MIRIAM McLoughlin	114-15418 Reppe Ave.	604-724-1995	


















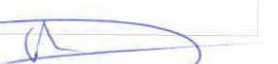

We the undersigned, are in favour of a Liquor Primary License being applied for at the location of 15475 Marine Drive (the previous Deluxe Restaurant site). The venue will also include DJ music and dancing.

PRINT NAME	ADDRESS	Email or Phone	SIGNATURE
Liz Taylor	#104 - 1424 Martha St.	604-615-0459	
Lolita Reseiso	14965 Marine Dr	604-786-3024	
W. Lenihan	968 Stevens	604-838-3544	
Morgan MacDonell	15553 Thrift	604-538-0333	
Matthew Bains	15016 Prospect Avenue	bainswolf@hotmail.com	
Shawn	1430 Blackwood St	shawn@isohotel.com	
ROZCROOKS	216/1847th St	604-345-3048	
Deborah M. Liu	15389 Roper Ave	778-235-8809	
CHRIS McLaughlin	15158 Royal Ave	778-713-0283	
Jake Ballance	839 Lee St.	604-312-4580	
Alan Bayliss	15583 Thrift Ave	604-379-2532	
Brianne Javel	14644 West Beach Ave	778-957-5307	
Daryl Markiewicz	15081 Royal Ave	604-908-7030	
Morgan D	15077 Marine	778-725-7954	
BENJ. TUFTS	15891	604-440-7844	
Marie Allaby	1153 Uidal	778-239-0871	
Sarah Crane	15158 Royal ave	778-233-7065	
Stephanie Brooke	939 Finlay St.	778-236-6749	
DR. JOD LeBlanc	15427 PACIFIC AVE	604-538-6850	

BRING WHITE ROCK ALIVE.



We the undersigned, are in favour of a Liquor Primary License being applied for at the location of 15475 Marine Drive (the previous Deluxe Restaurant site). The venue will also include DJ music and dancing.

PRINT NAME	ADDRESS	Email or Phone	SIGNATURE
The De Bisschop	808 Maple St.	778 836 9635	
Krista Fortin	933 Stevens St	kfortin@hotmail.ca	
Ryan Gibbons	1167 Best Street	604.279.0173	
Krize Lord-Rogers	15213 Pacific	604 355 9050	
DAVID MICHAEL	15231 RUSSELL	604 536 3788	
J.D. Thistlethwaite	15081 Bunea Vista	778 843 5596	
Kelly Jeanne	15115 Prospect Ave	778 855 0875	
T. BALDWIN	15502 VICTORIA AVE.	604-816-5409 B.	
Jayson Nolan	15566 Cliff Ave	604 828 2729	
K.P. Cameron	15461 17A. Ave	602 514 0514	
Ashley Hourly	15085 MARINE DR.	604-812-5987	
Matt Wegner	15213 PACIFIC AVE	705 975 2522	
Brad Chedette	15061 Marine Dr.	778-028-8608	
Rory Rock	15116 Beachview Ave	236-777-4568	
J Mc Ginn	1378 George St		
Amy Cameron	1154 Finlay St	604-836-7878	
Christine Haldane	15494 Victoria	705 446 5650	
David Lymee	15494 Victoria	705 607 0814	
J.M. Fry	407 15210 Pacific Wp	604 596 1000	

We the undersigned, are in favour of a Liquor Primary License being applied for at the location of 15475 Marine Drive (the previous Deluxe Restaurant site). The venue will also include DJ music and dancing.

PRINT NAME	ADDRESS	Email or Phone	SIGNATURE
Bob Logan	1250 Blackwood		
Zac Fraser	15151 prospect Ave.	6049889825	<i>Zac Fraser</i>
"	"	604-798-533	<i>Zac Fraser</i>
Jordan Greene	1341 George St.	604699471	<i>Jordan Greene</i>
Evan Fraser	15010 Prospect ave	6049702180	<i>Evan Fraser</i>
FINN JENSEN	1379 MERKLIN ST	6048970622	<i>Finn Jensen</i>
Jen. Printis	13705 Coldicott	7788362248	<i>Jen Printis</i>
mac	13705 coldicott	7788362218	<i>Mac</i>
David White	14959 Roper	604-616-6190	<i>David White</i>
James Usher	15544 Marine	604542155	<i>James Usher</i>
<del>David</del>	15544 Cliff Ave	604831-3839	<del>David</del>
Mary Archibald	16232 10th Ave.	778-855-4779	<i>MA</i>
Shane DiCastri	16187 9th Ave	778-808-9478	<i>Shane DiCastri</i>
Alison Hansen	27-8716 Walnut Grove DR.	778-995-0373	<i>A. Hansen</i>
Haley Melle	1362 Winter St. W.R	778-873-6293	<i>Haley Melle</i>
Jenna Sterny	126-172nd St Sikey	604363-8796	<i>Jenna Sterny</i>
Cody Sterny	" "	604.614-0488	<i>Cody Sterny</i>
Laura McInnes	207-1350 George St		<i>Laura McInnes</i>
Brad Josh Bradshaw		604802-4885	<i>Brad Josh Bradshaw</i>
Brian James	15196 Beachview	778-571-7276	<i>Brian James</i>



We the undersigned, are in favour of a Liquor Primary License being applied for at the location of 15475 Marine Drive (the previous Deluxe Restaurant site). The venue will also include DJ music and dancing.

PRINT NAME	ADDRESS	Email or Phone	SIGNATURE
Kris Nordin	15519 Columbia Ave.	globalexpresskris@gmail.com	<i>[Signature]</i>
Zeborak Makila	15389 Poplar	makila@... .com	<i>[Signature]</i>
Emma Napper	15407 Pacific	236-881-3200	<i>[Signature]</i>
Rob Mack	7829 Bowler Rd.		<i>[Signature]</i>
Braeden Linn	15450 Bowler Rd.	778-111-7198	<i>[Signature]</i>
Dianna Stocker	2115233 Pacific Ave.		<i>[Signature]</i>
Pamela Sullivan	14986 Beachview	604-753-2883	<i>[Signature]</i>
Andree Kaufman	1350 George Street	604-592-4612	<i>[Signature]</i>
Kanra Moore	1448 Fir St	604-919-9432	<i>[Signature]</i>
Daniel Gully	15539 Thrift Ave	778-795-332	<i>[Signature]</i>
Becelyn Flavell	14749 Marine Drive	778-835-7257	<i>[Signature]</i>
E. Blake Sabb	1470 Foster Dr	604-739-4787	<i>[Signature]</i>

We the undersigned, are in favour of a Liquor Primary License being applied for at the location of 15475 Marine Drive (the previous Deluxe Restaurant site). The venue will also include DJ music and dancing.

PRINT NAME	ADDRESS	Email or Phone	SIGNATURE
Kelsie Pook	206-16158 ROYAL AVE WHITEROCK, BC	Kelsie.pook@gmail.com	
Pete Johns	2067 117ast Delta	petejohns@shaw.ca	
A. Hall	#185 1840 160th SE	alexshumhall@gmail.com	
DAWN WILSON	15502 PACIFIC AVE	604-376-0105	
SCOTT STAMPEL	948 Maple St		
Ajay	1346 Lee St	604 542 1235	
Guy Guarno	14890 N. Bluff Rd	604 725 7049	
Krize Lord-Ross	15213 Pacific Ave	604 375 8050	
TONY TAPPE	15930 COLUMBIA AVE	604 371 8444	
Victoria Cordeiro	8603 Maple St.	604 704 0406	
Rachel Sadava	16133 9th Ave	719-245-3871	
James Mills	15389 Victoria Ave		
FLAVIA SCHERK	1420 JOHNSTON RD.	Flavia.Scherk@gmail.com	
Michelle Scherk	1420 JOHNSTON RD		
Cheryl M. White	1379 Merklin		
Roxanne Donders	15213 Pacific Ave	778 997 5817	
Susan Cosio	1220 Fire St.		
Matt Barto	1273- Merklin	778 938-2278	
Cesa Bray	15147 Royal Ave	604-808-7671	

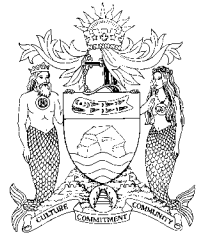
We the undersigned, are in favour of a Liquor Primary License being applied for at the location of 15475 Marine Drive (the previous Deluxe Restaurant site). The venue will also include DJ music and dancing.

PRINT NAME	ADDRESS	Email or Phone	SIGNATURE
Alyssa Rupp	14683 Marine Dr	604 600 1120	
Sabrina Stalace	1081 Martin St	778 899 7661	
LARCY TERNER	1389 JOHNSTONE	604 536 6703	
Shelbee Lalonde	11573 84 Ave	778-245-2051	
David Morphy	15233 Pacific Ave	" "	
Jill	15176 Royal Ave	604-719-7521	
Natika Piehl	15158 Royal Ave	604 315 5350	
Brighton MacDonald	2081 Martin St	778-245-2906	
Jessica Crane	14920 Vine Ave	jecrane@hotmail.ca	
Heather Shaw	1330 Martin St.	604 686 6279	
Joyce Spier	1341 Finlay St.	778-868-6879	
Danielle Allen	15139 Buena Vista	250 574 4517	
McCaule	Pacific Ave	medicamiller@yahoo.ca	
S. mekkiosson	Beachview Ave.	Sgriek@hotmail	
M. Mcghee	1509 Martin St	m-mcghee@hotmail.com	
Pinsulle Smota	15451 Pacific Ave	dmarotemp@outlook.com	
Timothy Cao	15210 Pacific Ave	Emmycao@gmail.com	
Heathley Jones	15435 Marine Dr.	hjoneslammy@gmail.com	
Manlym Lepf	15557 - Thrift Ave		





THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** May 27, 2019

**TO:** Mayor and Council

**FROM:** Dustin Abt, Acting Director of Engineering and Municipal Operations

**SUBJECT:** Capital Projects Update – May 2019

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**RECOMMENDATION**

THAT Council receive for information the May 27, 2019 report from the Acting Director of Engineering and Municipal Operations titled “Capital Projects Update – May 2019”.

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**INTRODUCTION**

This corporate report is provided as information with respect to the status of major capital projects currently underway.

**ANALYSIS**

The City is currently working towards completion of the following capital projects:

- West Beach Parkade;
- Memorial Park;
- Railway Pedestrian Crossings;
- East Beach Promenade Restoration;
- Pier Reconstruction; and
- Water Treatment Plant.

**West Beach Parkade**

- The parkade is open and operating. Building Occupancy has been granted by the City, and Substantial Completion has been issued to Jacob Bros Construction;
- Minor deficiencies are currently being resolved;
- The landscaping scope of work was amended at the City’s request. Some of the new items have long lead times and will be installed upon delivery. For example, new benches, waste receptacles and bike racks;
- Changes or additions that have been recently requested by the City are in various stages of action, from being priced to being installed. These include but are not limited to;
  - a new fence to the northeast property boundary;
  - a swing gate to the level 4 entrance;
  - glare shields for lighting fixtures;
  - enclosing in of areas under stair wells;
  - additional hydro carbon sensors

- Challenges with the lighting system schedule are nearing resolution including actions to continue to dim the maximum output of luminaires while ensuring alignment to building code requirements. Glare shields are being investigated as a means of further reducing impacts to neighbours.

### **Memorial Park**

- Washroom opening has been delayed until guardrail installation and fire alarm monitoring are completed;
  - Guardrail installation is expected to be completed and inspected during the week of May 21-24, 2019; and
  - Fire alarm monitoring is anticipated to be fully operational by May 22, 2019.
- Documents are being compiled and reviewed by architect and project manager for submission to City's Building Department for final review and occupancy issuance;
- City is examining other options to provide safer access to the seating area; and
- City staff are reviewing options for guardrails at the viewing platform and will provide options to Mayor and Council.

### **Railway Pedestrian Crossings**

- All railway pedestrian crossing are projected to be open to the public in mid-June.
  - Bay Street - completed and currently open;
  - Pier Head - completed and currently open;
  - Oxford Street - currently open, emergency gate and asphalt repair work will be scheduled when promenade asphalt paving and Cypress boat ramp work are completed;
  - Anderson Street - currently open, emergency gate and asphalt repair work will be scheduled when promenade asphalt paving and Cypress boat ramp work are completed;
  - Cypress Street – Beach access ramp design revision was finalized May 17, 2019. Construction to follow pending contractor schedule;
  - Balsam Street - Concrete crossing work completed, rip rap, and shoreline protection work completed May 21, 2019, additional work to be completed and crossing opened by mid-June;
  - Ash Street - Concrete crossing work completed, rip rap, and shoreline protection work completed May 21, 2019, additional work to be completed and crossing opened by mid-June; and
  - Finlay Street - Concrete crossing work completed, rip rap, and shoreline protection work completed May 21, 2019, additional work to be completed and crossing opened by mid-June.

### **East Beach Promenade Restoration**

- Foreshore (Rip Rap) Restoration
  - Approximately 98% complete as of May 1, 2019;
  - Once the Cypress beach access ramp is installed, an additional 8 meters of rip rap east of the ramp will need to be completed; and
  - Two storm outfalls that were damaged are approximately 98% repaired. Check valves have been ordered and will be installed by City staff when they arrive in approximately 5-6 weeks.

- Promenade Brick Pavers Restoration
  - West of Cypress - 100% complete; and
  - Grizz-Lee Bear area - 100% complete.
- Promenade Walkway Preparation for Paving
  - Grass and soil have been prepped for restoration;
  - Topsoil has been installed;
  - Hydro-seeding scheduled to be completed by May 21, 2019.
  - Concrete pad pours 100% complete:
    - 21 concrete pads for benches;
    - Replacement benches on order; and
    - 8 concrete pads for picnic tables.
  - Subbase gravel along promenade walkway is approximately 98% complete;
  - Promenade walkway edging installation 100% complete;
  - Fencing – projected to be completed by June 7, 2019;
  - Paving - currently scheduled for during May 22 - May 31, 2019 (weather dependent);
  - Clean up - ongoing until promenade is open to the public; and
  - Promenade is expected to be open to the public by mid - June 2019.
- Tree lighting replacement is scheduled for the week of June 10, 2019.

### **Pier Reconstruction**

- Contract with PPM Civil Constructors finalized and executed, all permits are in place;
- Environmental monitor on site during works as required;
- PPM Civil Constructors have mobilized to site (trailer, boat, and barge);
- Laydown area has been set up in the parking lot adjacent (West) to the Museum with as minimal footprint as possible;
- Buffer zone of 100m around the barge communicated to residents via Communications Division;
- Demolition of the remaining damaged section has been completed;
- Timber piles included in the repair works have been removed;
- The first section of false work piles are in place;
- 1<sup>st</sup> permanent steel pile was driven May 17, 2019;
- Fabrication of concrete sections is in progress;
- 30 full length planks have been salvaged for fundraising efforts, as well planks of various size and condition; and
- Work is currently on schedule for August 31, 2019 completion.

### **Water Treatment Plant**

- The Water Treatment Plant started 24 hour operation in the last week of March 2019;
- The water quality showed significant improvement in reducing Arsenic and Manganese levels such that results are below detection limit exceeding the design objectives;
- All of the water quality data continues to be available on the City's website; and
- Staff are working with the contractor to complete the deficiencies.

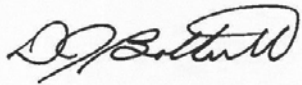
Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Abt." with a stylized flourish at the end.

Dustin Abt,  
Acting Director of Engineering & Municipal Operations

**Comments from the Chief Administrative Officer:**

This corporate report is provided for information.

A handwritten signature in black ink, appearing to read "D. Bottrill" with a stylized flourish at the end.

Dan Bottrill  
Chief Administrative Officer

**RESENT:** Councillor Johanson, Chairperson  
Mayor Walker  
Councillor Kristjanson  
Councillor Chesney  
Councillor Fathers  
Councillor Manning  
Councillor Trevelyan

**STAFF:** S. Kurylo, Acting Chief Administrative Officer  
T. Arthur, Director of Corporate Administration

Press: 0  
Public: 0

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The meeting was called to order at 5:30 p.m.

**1. AGENDA APPROVAL**

2019-F/A-027

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee adopts the agenda for the meeting scheduled for May 13, 2019 as circulated.

**CARRIED**

**2. PREVIOUS MINUTES**

a) April 8, 2019

2019-F/A-028

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee adopt the following meeting minutes as circulated:

a) April 8, 2019

**CARRIED**

**3. 2018 FINANCIAL STATEMENTS**

Corporate report dated May 13, 2019 from the Director of Financial Services titled "2018 Financial Statements".

The Director of Financial Services introduced the 2018 Financial Statements with a Power Point presentation: The following comments were noted:

- Vacant positions, including the RCMP, is that something that is typical? For the RCMP it is a process that takes a period of time to complete for hiring. For the City staffing, we are at a higher level than usual for the filling of positions. We have had to do some re-postings (meaning the position is vacant that much longer).

The City does have succession planning when it is feasible. There are some challenges with this when you are a small municipality.

- Refundable Performance Deposits, \$13.2M, there are some funds included in this that have been with the City more than ten (10) years. Previously these have not been tracked, it was up to the payee to request the funds be returned. Approximately \$1.5 – \$2M are funds the City has that fall under these circumstances.

2019-F/A-029

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee directs staff to bring forward information in regard to the Refundable Performance Deposits including:

- How much are from five (5), ten (10) years and more;
- What is the process - what are the circumstances in regard to the collection of these funds and when the City would be able to return them;
- What are the liabilities and legal obligations;
- Consider resources to bring help with the project that involves Engineering and Municipal Operations, Planning and Development Services and Financial Services; and
- Reporting of findings will be brought back to the committee.

**CARRIED**

2019-F/A-30

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee:

1. Receives for information the May 13, 2019 corporate report from the Director of Financial Services, titled “2018 Financial Statements”; and
2. Accepts, on behalf of City Council, the 2018 Financial Statements as presented in the May 13, 2019 corporate report from the Director of Financial Services, titled “2018 Financial Statements”.

**CARRIED**

5.

**AUDIT FINDINGS REPORT FOR THE YEAR ENDED  
DECEMBER 31, 2018**

Carol Chiang, Partner - KPMG, and Matt Pauls, Audit Manager - KPMG, were in attendance to introduce the report submitted by KPMG LLP titled “The Corporation of the City of White Rock: Audit Findings Report for the year ended December 31, 2018”.

2019-F/A-030

**It was MOVED and SECONDED**

THAT the Finance and Audit Committee receives the Audit Findings Report submitted by KPMG LLP titled “The Corporation of the City of White Rock: Audit Findings Report for the year ended December 31, 2018”.

**CARRIED**

Carol Chiang, Partner – KPMG presented the information provided in the agenda.

There was clarification in regard to the summary of audit focus and risks. Specifically, that debt was not specifically noted. Although debt is not listed it was reviewed and confirmed to be reported accurately.

4.

**CONCLUSION OF THE MAY 13, 2019 MEETING**

The Chairperson declared the meeting concluded at 6:40 p.m.

---

E. Johanson, Chairperson

---

T. Arthur, Director of  
Corporate Administration

Unapproved

**PRESENT:** D. Campbell, Chairperson  
H. Crawford  
I. Filonova  
K. Huang  
A. Nielsen  
C. Poppy  
S. Sullivan  
P. Zheng

**COUNCIL:** Councillor H. Fathers (non-voting)

**ABSENT:** F. Kubacki  
B. Sullivan, Vice-Chairperson  
A. Shah

**STAFF:** E. Stepura, Director of Recreation and Culture  
E. Keurvorst, Manager of Culture  
C. Westwood, Special Events Coordinator  
D. Johnstone, Committee Clerk

Public: 0  
Press: 0

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**1. CALL TO ORDER**  
The meeting was called to order at 4:02 p.m.

**2. ADOPTION OF AGENDA**

2019-SFC-08 **It was MOVED and SECONDED**  
THAT the White Rock Sea Festival Committee adopts the agenda for the  
May 2, 2019 meeting as circulated.

**CARRIED**

**3. APPROVAL OF MINUTES**

2019-SFC-09 **It was MOVED and SECONDED**  
THAT the White Rock Sea Festival Committee adopts the April 4, 2019 minutes as  
circulated.

**CARRIED**



#### 4. PROGRAM OF EVENTS

##### **Follow-Up On Ideas For The 70<sup>th</sup> Platinum Year:**

The Committee provided the following suggestions:

- Banners for the float should recognize the 70<sup>th</sup> Anniversary of the festival. As the parade float will be placed in the New Westminster Hyack Festival, it was suggested that these banners be created in time for their parade date (May 25, 2019), if possible.
- The White Rock Business Improvement Association (BIA) was involved with the creative work for banners in previous years, with the City of White Rock being responsible for the installation.
- Implementing and designing street banners advertising the 70<sup>th</sup> Anniversary of the Sea Festival on one side, and the 40<sup>th</sup> Anniversary of the Tour de White Rock on the other side was suggested.
- Costs associated with the banners would include the graphic design, production of the banner and installation.
- As this banner would be for both the Tour de White Rock and the White Rock Sea Festival event, it was suggested that additional funding be requested from City Council.

2019-SFC-10

##### **It was MOVED and SECONDED**

THAT the White Rock Sea Festival Committee request that Council consider funding a double-sided banners displaying advertising for the 70<sup>th</sup> Anniversary of the White Rock Sea Festival and the 40<sup>th</sup> Anniversary of the Tour de White Rock.

**CARRIED**

##### **Entertainment Group Update:**

The Committee discussed several surprise entertainment opportunities for the Festival. In honour of the 70<sup>th</sup> Anniversary, it was suggested that music from 70 years ago (1949) be featured. Staff reported that the tentative music schedule would be to have a tribute band on the Saturday night, a pop cover band on Sunday and a variety of music from local entertainers playing throughout the weekend.

The Committee suggested that an entertainer/band or street buskers could be considered prior to the parade to entertain the crowds.

In response to a question from the Committee, Staff noted that they are looking into a concert at Memorial Park Plaza following the Sea Festival Parade.

##### **70<sup>th</sup> Anniversary Brand/Logo:**

Staff provided a draft 70<sup>th</sup> Anniversary logo to the Committee for their consideration, noting that this design would be incorporated into the Sea Festival logo for all marketing and promotional items. Consultation with the Semiahmoo First Nation would take place before moving forward with the design.

**Follow-up: Previous Parade Princesses and/or Parade Marshals:**

The White Rock Museum and Archives has provided a list of previous Ms. White Rock participants. Committee members are working to contact these individuals to invite them to participate in the parade.

**5. MARKETING AND COMMUNICATIONS**

- Marketing last year through Pulse FM's Selfie Contest was successful. Additional conversations with local businesses will take place to increase the size and/or number of prize baskets.
- The Committee suggested that the 70<sup>th</sup> anniversary theme be included in the Selfie Contest in some way (ie: Seven (7) winners for the contest, 70<sup>th</sup> entry gets a bonus prize, or a customized selfie filter).
- Pulse FM will provide a radio promotion prize for the winner of the best corporate entry in the parade.
- An advertisement could be placed in the Peace Arch News, or an invitation letter could be sent to community centers in the area to invite White Rock residents who were living in the community 70 years ago to the parade and/or another festival event.
- The Friday Night Movie featured during Semiahmoo Days could feature a 70's movie, or attendees could come dressed in their 70s attire.
- It was suggested that past photographs from the Sea Festival be displayed at the White Rock Museum and Archives, or at the White Rock Community Centre Gallery.

**Marketing Through Business Advertising (P. Zheng):**

P. Zheng, Committee member, discussed the possibility of advertising for the Sea Festival through a one (1) page flyer. Consultation with the Chinese business community could take place, with a Sea Festival flyer being distributed along with other promotional materials.

The Committee noted that a quote from a printer would likely be required to provide this level of advertising. Staff reported that posters and event programs will be displayed for the Sea Festival throughout the City.

The Committee suggested that targeted Facebook, We Chat, and South Rock Buzz advertisements be considered to ensure that the information on the Sea Festival is distributed to a variety of cultures and languages.

**Invitation For Sea Festival To Sister-City La Connor Washington:**

**ACTION ITEM:** Director of Recreation and Culture to discuss an invitation to the City of White Rock's Sister-City La Connor, Washington with the Mayor's office, for the 70<sup>th</sup> Anniversary Sea Festival.

**6. PARADE**

The following discussion points were noted:

- A Grand Marshall for the Parade has been selected.
- It was requested that invitations be provided to Mayor and members of Council soon so that logistics (such as the number of cars required) can be determined.
- Restaurant gift certificates will be provided for in-kind gestures/ payment of the Master of Ceremonies etc. It was suggested that a gift basket could also be created reaching out to vendors at the White Rock Farmers Market.

**Parade Float uses:**

It was reported that the Sea Festival parade float would be showcased in the New Westminster Hyack Festival Parade on Saturday, May 25, 2019.

**7. SPONSORSHIP UPDATES**

Staff reported that the Sea Festival has raised approximately \$17,350. The Committee was encouraged to reach out to potential sponsorship opportunities within the next couple of weeks to secure any additional funding.

In response to a question from the Committee, staff noted that the Sea Festival does not have a title sponsor.

**8. VENDORS**

Staff reported the following information:

- Food carts would be utilized during the festival to bring in food/refreshments not currently offered by restaurants on Marine Drive.
- Offering food carts in the Pirates in the Park area would require a discussion with the Semiahmoo First Nation.
- Requests for vendor space for non-profit organizations should go through the Special Events Coordinator. It was noted that a specific area could be established for non-profit groups.

**9. TRANSPORTATION**

Staff reported that they are looking into provincial transportation regulations and a traffic management plan. Shuttle support to and from the West Beach parkade is also being considered, along with additional bus services provided by TransLink.

The Committee noted that in previous years a shuttle bus had been used to transfer people from the parking lot at Semiahmoo Secondary School to Marine Drive. Last year this service was discontinued; however, many members of the public were unaware of this change. The Committee requested that it be made clear to the public that this service would no longer be offered.

The Committee discussed parking options for parade participants, especially those attending in larger groups. It was suggested that a shuttle bus could be utilized to transport parade participants from the Semiahmoo First Nations parking lot to the start of the parade. Parking passes for parade participants were also discussed.

**10. LOGISTICS UPDATE**

Staff reported that the City is currently working on a variety of logistical elements for the Sea Festival, including a transportation plan, quotes on security for the event, and hiring a sound company.

**11. VOLUNTEER**

The following discussion points were noted:

- Approximately fifty (50) people volunteered through the Semiahmoo Secondary Job Fair.
- Volunteers for the Tour de White Rock and Canada Day events could be contacted to see if they would also be interested in volunteering for the Sea Festival.
- The Launching Pad will offer volunteer support.
- Community policing through the RCMP will assist at the Festival as they have in years prior.

**12. BUDGET**

**2019 Draft Budget:**

Staff reported that Council has allocated an additional \$25,000 for the 70<sup>th</sup> Anniversary Event. A detailed budget will be provided to the Committee at their next meeting.

The Committee suggested that additional funds be put towards first-aid services if possible.

**Pirates in the Park (H. Crawford)**

It was noted that \$5,500 was allocated to Pirates in the Park in 2018, with additional items such as port-a-potties, garbage receptacles, and hand wash stations being provided by the City. Staff reported that they will work to incorporate the same amount of funding into the budget for 2019.

**13. 2019 MEETING SCHEDULE**

The following 2019 Parking Task Force meeting schedule was approved by the Committee at its March 7, 2019 meeting and is noted for information purposes.

- June 6
- July 4
- July 25
- August 1 – (Volunteer Orientation 6p-8pm following the Committee Meeting)
- August 22 – Debrief Meeting

**14. CONCLUSION OF THE MAY 2, 2019 MEETING**

The Chairperson declared the meeting concluded at 5:36 p.m.

\_\_\_\_\_  
D. Campbell, Chairperson

  
\_\_\_\_\_  
D. Johnstone, Committee Clerk

UNAPPROVED

**THE CORPORATION OF THE  
CITY OF WHITE ROCK  
BYLAW 2299**



**A Bylaw to amend Schedule “K” of the Fees and Charges Bylaw, 2019, No. 2298  
in regards to Pay Parking fees.**

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. The “**Waterfront**” fees under “**Pay Parking**”, in **Schedule “K” FINANCIAL SERVICES** of Fees and Charges Bylaw, 2019, No. 2298, be amended to the following:

<b>Pay Parking</b>	
<ul style="list-style-type: none"> <li>• The following waterfront rates are per hour from 10:00 am – 12:00 midnight unless otherwise stated</li> <li>• A 4-hour maximum stay applies to the prime parking area (Oxford St. to Hump), with the exception of the Montecito and the West Beach Parkades.</li> </ul>	
<ul style="list-style-type: none"> <li>• WINTER SEASON – November to February                             <ul style="list-style-type: none"> <li>- Monday to Friday</li> <li>- Saturday and Sunday</li> <li>- Daily Weekend Rate for Montecito and West Beach Parkades</li> </ul> </li> </ul>	FREE \$2.00 \$7.50
<ul style="list-style-type: none"> <li>• SHOULDER SEASON – October and March                             <ul style="list-style-type: none"> <li>- Daily Rate for Montecito and West Beach Parkades</li> </ul> </li> </ul>	\$2.00 \$7.50
<ul style="list-style-type: none"> <li>• SUMMER SEASON – April to September                             <ul style="list-style-type: none"> <li>- High Demand Zones – all lot and on-street waterfront parking locations (including the parkades), except for locations west of Oxford Street</li> <li>- Value Priced Zone – all lot and on-street waterfront parking locations west of Oxford Street</li> <li>- Daily Rate for Montecito and West Beach Parkades</li> </ul> </li> </ul>	\$4.00 \$3.50 \$15.00

2. This Bylaw may be cited for all purposes as the “Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299”

RECEIVED FIRST READING on the 13<sup>th</sup> day of May, 2019

RECEIVED SECOND READING on the 13<sup>th</sup> day of May, 2019

RECEIVED THIRD READING on the 13<sup>th</sup> day of May, 2019

RECEIVED FINAL READING on the

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MAYOR

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DIRECTOR OF CORPORATE ADMINISTRATION

## Stephanie Lam

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**From:** Chris Magnus  
**Sent:** Thursday, April 25, 2019 12:40 PM  
**To:** Tracey Arthur; Stephanie Lam; Debbie Johnstone  
**Subject:** Greetings Letter/Proclamation Request for Falun Dafa Day  
**Attachments:** ProclamationSample-FaLunDaFaDay.pdf

**From:** Sue Zhang <zhang8612@shaw.ca>  
**Sent:** April 25, 2019 9:44 AM  
**To:** Darryl Walker <DWalker@whiterockcity.ca>  
**Subject:** Re: Greetings Letter/Proclamation Request for Falun Dafa Day

Apr 25th, 2019

### **RE: Greetings Letter/Proclamation Request for Falun Dafa Day**

Dear Mayor Darryl Walker,

I am writing to respectfully request a greeting/proclamation message from you for our celebration of May 13th as Falun Dafa Day, as we pay tribute to the 27th anniversary of the introduction of Falun Dafa (Falun Gong) to the public.

Falun Dafa is an advanced traditional meditation and self-improvement system of mind, body, and spirit based on the universal principles of Truthfulness, Compassion, and Forbearance.

Falun Dafa has benefited tens of millions of people, both physically and spiritually, from diverse cultural backgrounds in over 100 countries around the world since its public introduction in China on May 13, 1992.

Over the years, worldwide recognition of Falun Dafa has included thousands of awards and proclamations from governments and officials, including Canadian Mayors, Premiers, and Prime Ministers, for its cross-cultural promotion of universal principles and contribution to a more peaceful, tolerant, and compassionate society.

In Canada, we are privileged to embrace the values of openness, diversity, and the freedoms of conscience and belief. It is in this spirit we celebrate the anniversary of Falun Dafa Day this May across Canada.

We would appreciate receiving a greeting/proclamation message from you by **May 9th, 2019**.

Enclosed are a few examples of messages from government officials we received last year for your reference.



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Should you have any questions, please contact Sue Zhang.

Yours truly,  
Sue Zhang  
Director  
Falun Dafa Association of Vancouver  
604-401-2797  
C/O #1-8071 Garden City, Richmond, BC, V6Y 2P1

**Greetings, proclamations and speeches for Falun Dafa Month Celebration 2018 (excerpt):**

Through the promotion of the principles of truthfulness, compassion and forbearance, millions of people around the world have benefitted from the teachings of Falun Dafa. I know this practice has a strong following in Canada's peaceful, pluralistic society. **–Hon. Andrew Scheer, Leader of the Official Opposition, Greetings for Falun Dafa Celebration 2018**

The messages that you deliver of peacefulness, compassion, respect, are the messages that all of us in Canada need to think about every single day. **–Hon. Judy Sgro, MP, Co-Chair of Parl Friends for Falun Gong, speech on Parliament Hill on May 9, 2018**

Through the promotion of the principles of truthfulness, compassion, and forbearance, millions of people around the world have benefited from the teachings of Falun Dafa. **– Hon. Peter Kent, MP, Co-Chair of Parliamentary Friends of Falun Gong, speech on Parliament Hill on May 9, 2018**

I have great respect for the principles of Truth, Benevolence and Forbearance, which guide the Falun Dafa movement **–Hon. Elizabeth May, leader of the Green Party of Canada, speech/greetings for 2018**

At a time of unrest in many countries, Falun Dafa has much to teach us about peace and harmony. We are fortunate, indeed, to live in a country that embraces freedom, and welcomes us to practice our beliefs. **–Hon. W. Thomas Molloy, Lieutenant Governor, Saskatchewan, Greetings for 2018**

The commitment of Falun Dafa's followers to the tenets of Truthfulness, and kindness, as well as the pursuit of improving oneself through the quiet practice of meditation and gentle movement is admirable **– Hon. Sandy Silver, Premier of Yukon, Greetings for 2018**

I'm pleased to join you in celebration of the 26th anniversary of Falun Dafa. The principles of Falun Dafa: Truthfulness, Compassion, and Tolerance, are values that we

all aspire to achieve in Canada.

**–James Bezan, MP, greetings for Falun Dafa Month 2018**

I support the efforts that you're doing with regards to the peacefulness of the mind, and dealing with the individuals that need that help. **–Larry McGuire, MP, speech for Falun Dafa Day on Parliament Hill on May 9, 2018**

It is my honour to extend heartfelt congratulations to the Falun Dafa Association of Canada on this, the celebration of their 26th anniversary...and truly appreciate their work in sharing the principles of truthfulness, compassion, and tolerance. **–Nathaniel Erskine-Smith, MP, greetings for Falun Dafa Month 2018**

I would like to extend my warmest greeting to those celebrating the twenty-sixth anniversary of the introduction of Falun Dafa to the public...This milestone is a wonderful occasion to highlight the guiding principles of Falun Dafa; *Truthfulness, Benevolence, and Forbearance.*

**–Stephanie Kusie, MP, Greeting for 26th Falun Dafa Anniversary, 2018**

As a society, we appreciate values like truthfulness, benevolence and tolerance and recognize those qualities as core principles of Falun Dafa.

**–Hon. Gene Makowsky, MLA, SK. Greeting for 26th Falun Dafa Anniversary, 2018**

<b>2018 Municipal Proclamation of Falun Dafa Day</b>	<b>2018 Greetings from Mayors</b>
Mayor Jim Watson, City of Ottawa, ON Mayor Jim Diodati, Niagara Falls, ON Mayor Bryan Paterson, Kingston, ON Mayor Gordon Krantz, Milton, ON Mayor Rob Burton, Oakville, ON Mayor Al McDonald, North Bay, ON Mayor Aldo DiCarlo, Amberstburg, ON Mayor Charlie Clark, Saskatoon, SK Mayor Michael Fougere, Regina, SK Mayor Rick Lang, Melfort, SK Mayor Colin Basron, Kelowna, BC Mayor Chris Pieper, Armstrong, BC Mayor Phil Kent, Duncan, BC Mayor Rajean Masson, Martinville, QC	Mayor Daryl Bennett, Peterborough, ON Mayor Chris Friel, Brantford, ON Mayor Walter Sendzik, St. Catharin, ON Mayor Rick Goldring, Burlington, ON Mayor Maurizio Bevilacqua, Vaughan, ON Mayor John Henry, Oshawa, ON Mayor Jeff Lehman, Barrie, ON Mayor Taso A. Christopher, Belleville, ON Mayor Geoffrey Dawe, Aurora, ON Mayor Christian Provenazano, Sault Ste. Marie, ON Mayor Brian Bowman, Winnipeg, MB Mayor Denis Perrault, Swift Current, SK Mayor Lois E. Jackson, Delta, BC Mayor Linda Hepner, Surrey, BC Mayor Mike Clay, Port Moody, BC Mayor Stuart Houston, Spruce Grove, AB

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**We also received greetings from:** *Senator Marilou McPhedran, MP Ted Falk, MP Hon. Candice Bergen, MP Dane Lloyd, MP Karen McCrimmon, MP Larry Bagnell, MP Nathaniel Erskine-Smith, MP Karen McCrimmon, MP Peter Julian, MP Stephanie Kusie, MP Dane Lloyd, MP Tom Kmiec, MP Deepak Obhrai, MP Pat Kelly, MP Len Webber, MP Darshan Kang, MP Michael Cooper, MP Kelly McCauley, MP Kerry Diotte, MP Garnett Genuis, MP Mike Lake,*

*Hon. Jason Kenney, MLA, AB; Saskatchewan Education Minister, Tina Beaudry-Mellor, Saskatchewan MLA Dr. Ryan Meili, Ontario, MPP Sam Oosterhoff, Ontario MPP Hon. Mitzie Hunter, Ontario MP Tina Beaudry-Mellor, Mississauga Councillor Ron Starr, Toronto councillor Josh Matlow, Calgary Councillor Jeromy Farkas,*

**Celebration Rally speakers in Ottawa:** *MP David Anderson, Hon. Judy Sgro, Hon. Peter Kent, MP Larry McGuire, MP Garnett Genuis, MP Elizabeth May, MP Robert Falcon-Ouellette, MP James Bezan, Senator Thanh Hai Ngo, Former MP David Kilgour, Former MP John Weston, Father Deacon Andrew Bennett, Ms. Sheng Xue*

### **Introduction to Falun Dafa:**

A traditional Qigong exercise based on ancient Chinese values, *Falun Dafa* emphasizes the principles of Truthfulness, Compassion, and Forbearance in every practitioner's life. It comprises a set of 5 gentle, tranquil exercises, through which one is able to attain a healthy body and spiritual enlightenment. More than 100 million practitioners all over the world have benefited tremendously from the practice. Falun Dafa activities and classes are open to the public and free of charge.

Since its introduction on May 13th, 1992 by its founder, Mr. Li Hongzhi, Falun Dafa has received worldwide recognition for its concerted efforts to promote harmony, tolerance, and compassion in society. Those who practise learn to overcome selfishness, think of others first, look inside themselves for causes of conflicts, and elevate their moral character, thereby becoming better and healthier persons and more responsible members of society. Mr. Li, meanwhile, seeks no monetary gain and requires that the practice be available to everyone free of charge.

Despite a nation-wide state-led persecution of Falun Dafa, launched in China on July 20th, 1999 by the former Chinese communist leader Jiang Zemin, the popularity of Falun Dafa has not only remained undiminished, but also flourished all over the world. Falun Dafa practitioners—inside and outside China—have responded to persecution with peaceful and persistent efforts to inform the public about the persecution, correct false claims made by the communist regime's propaganda about Falun Gong, and in so doing have provided an outstanding example of virtue and humanity in the face of injustice.

Falun Dafa practitioners across the world have walked a truly moral, righteous and honourable path, winning wide recognition, support, and respect. Together, we will commemorate this historical era of millions of Falun Dafa practitioners' righteous deeds and once again, acknowledge Falun Dafa and the benefits it brings to individuals, communities, and the world at large.

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For more information, please browse: [www.falundafa.ca](http://www.falundafa.ca) or [www.faluninfo.net](http://www.faluninfo.net)

Falun Dafa Day  
Honoring Truthfulness-Compassion-Forbearance  
May 13, 2019

WHEREAS: Falun Dafa is an advanced ancient exercise and meditation practice of mind, body, and spirit based on the universal principles of Truthfulness, Compassion and Forbearance; and

WHEREAS: Falun Dafa practitioners follow the principles and incorporate them into their daily lives, striving to become better people in all environments and situations; and

WHEREAS: Falun Dafa has benefited both physically and spiritually tens of millions of people in over 100 countries around the world since its public introduction in China on May 13 1992; and

WHEREAS: Falun Dafa transcends cultural and racial boundaries and contributes to a more peaceful, tolerant, and compassionate society; and

THEREFORE: I, \_\_\_\_\_, Mayor of the City of \_\_\_\_\_, do hereby proclaim

MAY 13, 2019 FALUN DAFA Day



CITY OF BURNABY  
OFFICE OF THE MAYOR  
MIKE HURLEY  
MAYOR

RECEIVED

MAY 07 2019

2019 May 02

CITY OF WHITE ROCK  
ADMINISTRATION

Dear Mayor and Council:

**Subject: Expanding Investment Opportunities**  
(Item No. 6(J), Reports, Council 2019 April 29)

Burnaby City Council, at the Open Council meeting held on 2019 April 29, received the above noted report and adopted the following recommendations, **AS AMENDED**:

1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
2. THAT Council request support from other municipalities and regional districts for the requested changes to the Community Charter.
3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

In accordance with Recommendation No. 2, a copy of the report, containing text of the resolution, is *enclosed* for your information.

Burnaby City Council appreciates your support on this matter.

Yours truly,

Mike Hurley  
MAYOR

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: EXPANDING INVESTMENT OPPORTUNITIES**

**RECOMMENDATIONS:**

1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
2. THAT Council request support from other municipalities for the requested changes to the Community Charter.
3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

**REPORT**

The Financial Management Committee, at its meeting held on 2019 April 24, received and adopted the attached report requesting Council to support changes to the Community Charter to allow for prudent investor rules, thus expanding investment parameters and opportunities.

Respectfully submitted,

Mayor M. Hurley  
Chair

Councillor S. Dhaliwal  
Vice Chair

Copied to:	City Manager Director Finance
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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2019 April 17

**FROM:** DIRECTOR FINANCE

**FILE:** 7500-01

**SUBJECT:** EXPANDING INVESTMENT OPPORTUNITIES

**PURPOSE:** To request Council to support changes to the Community Charter to allow for prudent investor rules, thus expanding investment parameters and opportunities.

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**RECOMMENDATIONS:**

1. **THAT** the Committee recommend Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
2. **THAT** the Committee recommend Council request support from other municipalities for the requested changes to the Community Charter.
3. **THAT** the Committee recommend Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities as outlined in this report.

**REPORT****1.0 INTRODUCTION**

Financial investments form a critical part of the activities of a municipality, providing a source of revenues for capital expenditures and to offset cash flow fluctuations. The allowable investment parameters as laid out in the Community Charter is considered a “prescribed” or a “closed” set of legislated guidelines designed to protect municipalities from taking unnecessary or undue risks. The concept being that the current regulations provide for a list of instruments that can be placed in the portfolio, instruments that are considered the most creditworthy and least risky, such as provincial debt obligations and investments in financial institutions in Canada. What occurs in a market such as Canada, which represents less than 3% of the global economy, is an over concentration of holdings and limited investment diversification due to the regulation limitations.

The parameters set and limitations for investment powers and opportunities has not changed for decades in British Columbia. The purpose of the proposed changes to Section 183 of the Community Charter is to provide municipalities with the ability to obtain improved returns

through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding; while also reducing investment risks. Analysis and discussion for structured governance will be critical to determine the scope of change and authority granted through legislated changes. However, the purpose of this report is to start the conversation with the Province.

## 2.0 POLICY SECTION

### Goal

- A Connected Community
  - Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Dynamic Community
  - Economic opportunity –  
Foster an environment that attracts new and supports existing jobs, businesses and industries
  - Community development –  
Manage change by balancing economic development with environmental protection and maintaining a sense of belonging
- A Thriving Organization
  - Financial viability –  
Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

## 3.0 MUNICIPAL INVESTMENTS

### 3.1 Investment Funds

Part 6, Division 3, Section 183 of the Community Charter provides investment guidelines to British Columbia municipalities. These legislated guidelines state that municipalities may invest or reinvest money that is not immediately required for expenditures as follows:

**183** Money held by a municipality that is not immediately required may only be invested or reinvested in one or more of the following:

- (a) securities of the Municipal Finance Authority;
- (b) pooled investment funds under section 16 of the *Municipal Finance Authority Act*;
- (c) securities of Canada or of a province;



- (d) securities guaranteed for principal and interest by Canada or by a province;
- (e) securities of a municipality, regional district or greater board;
- (f) investments guaranteed by a chartered bank;
- (g) deposits in a savings institution, or non-equity or membership shares of a credit union;
- (h) other investments specifically authorized under this or another Act.

The British Columbia provincial government is responsible for the laws and framework that provide governance across the province. The *Municipal Act* has provided this guidance since the 1880's. In 1991, UBCM proposed the idea for the creation of a Bill of Rights for municipalities for the purpose of providing broader powers and greater freedoms for BC municipalities. The *Local Government Act* was then created and received Parliamentary approval in 1996. Finally, with Royal Assent in August 2001 of the *Community Charter Council Act*, a Community Charter Council was created for the purpose of developing the *Community Charter*.

BC municipalities have managed investment portfolios under these guidelines as a matter of fiduciary responsibility and with due diligence. Internal investment guidelines support each municipality's investment activities within the constraints of the *Community Charter*. While protectionist in nature, the regulations actually place inadvertent restrictions on the ability to generate higher rates of return and increased revenues, as well as limiting asset class diversification which is paramount to financial sustainability and risk diversification. Currently, BC municipalities can invest in two of the four main asset classes - money market (including cash equivalents) and fixed income (bonds). The other two asset classes include equities and real estate (or other tangible assets). This limitation in turn affects the portfolio real rate of return once inflation is considered and it affects annual taxation rates and other capital costs for a municipality.

### 3.2 Prudent Investor Rules

The prudent investor rule (aka prudent investor standard) requires the investment manager of an organization to conduct investment activities with care, skill and due-diligence for that which a prudent person would do when managing their own investments, such as property, cash or securities. Such a person would therefore deploy investments through a diversification strategy that can potentially reduce risks while enhancing returns.

A prudent investor would therefore have flexibility and seek opportunities based on market and economic cycles, as well as utilize diversification opportunities both in and outside of Canada. For a municipality, benefits from increased returns can reduce taxation requirements and fees. Without a change to provincial legislation, BC municipalities will continue to invest in

prescribed investment products which under varying market conditions, like the historical low interest rates experienced over the last 10 years that has in turn translated into the lowest yields and lower income.

### 3.3 Prudent Investor Rules – Other Jurisdictions

Various municipalities and pensions maintain prudent investor rules such as the cities of Ottawa, Edmonton, Calgary, Medicine Hat and more recently the City of Toronto. In 2000, the Canada Pension Plan began investing in equities and other investment products (real estate, commodities and futures) with the main goal of seeking higher returns and to stabilize the Canada Pension Plan (CPP) program for future generations. This change meant a more diversified and global deployment of funds for capital appreciation, taking advantage of a much larger global market than just Canadian content.

When the Province of Ontario decided to make changes to the municipal legislation, it was for the purpose of providing municipalities more flexibility. Thus, allowing local governments more freedom to invest available funds in a larger pool of diversified investment products. Providing the added flexibility and freedom could potentially deliver higher returns while lowering or removing systemic risks, reinvestment risks and interest rate risks. The Ontario government put in place specific requirements that a local government must meet to permanently opt into the prudent investor program. The logic was to ensure appropriate governance and structure was in place with separate guidance from an independent board for the expanded portfolio.

The City of Toronto is currently preparing to place their initial investments into equities now that the legislated requirements for prudent standards have been met. The City of Ottawa however has been investing endowment funds of over \$200 million since 2007. Ottawa conducted an RFP and hired two fund managers to manage the investments of the endowment. Applying prudent investment standards to the endowment funds has allowed the City of Ottawa to generate much higher yields over the last decade when compared to the funds invested based on the prescribed legislation. Also, the City of Ottawa is watching Toronto’s activities closely and will contemplate the opt-in decision for the remaining portfolio funds as they have first-hand knowledge of the large differential in returns between their funds.

The City of Edmonton began investing in equities in 1995 with the creation of an endowment fund. A May 2014 staff white paper identified that through the use of asset class diversification, the endowment fund has contributed well over \$700 million to the City of Edmonton’s operating budget and the fund has grown from \$445 million to \$710 million. Staff reports indicate that the change to investment structure has allowed the city to achieve cost efficiencies and to better align the portfolios with specific risk profile needs and objectivity. This in turn allows for the creation of new asset class investing, such as global infrastructure and emerging market equities, while achieving the goals of increasing overall returns and long term financial sustainability.

Another report highlighted that Edmonton home owners have saved over 7% for the period 2005 – 2014 on property taxes paid. Not only have the funds increased returns resulted in a reduction of the tax burden on citizens, but has and will continue to the support the city’s financial position



and sustainability. The investment diversification through prudent investor rules has meant an expanded revenue base for operating and capital budgets.

### **3.4 Prudent Investor Rules – Capacity and Knowledge**

While providing expanded investment options to municipalities through legislation can achieve many benefits, consideration must be made regarding municipal capacity and expertise. Any change in legislation will require municipal input in determining the governance structure that will work best for the province and each municipality. With examples from Ontario and Alberta now in place, this presents a tremendous opportunity to learn from the legislative process and experiences and to understand the need for improvements and the request to change.

Because of the vast range of assignments and work conducted in municipal treasury, the current staff compliments most likely will not have the expertise to branch out into a larger array of investment asset class products. Indeed, smaller municipalities have very few staff that manage varying professional disciplines such as budgets, banking, trades payable, accounting and investments. There are however significant differences amongst the municipalities in the lower mainland and across the province when it comes to portfolio management expertise and knowledge. So governance must consider inclusion for all without creating additional costs and risks.

Such risks can be mitigated through pooling investments or contracts with qualified funds managers through the set-up of simplified but effective reporting standards and clear guidelines. Under prudent investment standards the need for monitoring the decisions made, portfolio performance, policy and governance principles becomes even greater. Setting the criteria by thoughtful consideration will ensure a more comprehensive and general acceptance and adaptation by municipalities. The goal is not to make prudent investing an impossible challenge, but to ensure there is significant and meaningful impact when prudent investment standards are followed.

## **4.0 REQUIRED CHANGE IN LEGISLATION**

The City of Burnaby has maintained a concentrated and focused effort on the investment portfolio for over three decades. This attention has provided for consistently improved yields and income generation. While the City of Burnaby has outperformed market benchmarks and municipal peers, there are still missed opportunities due to investment restrictions based on the current legislation.

While protectionist in nature, a “prescribed” or “closed” set of guidelines can introduce unintended risks by being extremely limited, thus introducing systemic and interest rate risks to a municipal portfolio. This can increase in magnitude for a large portfolio that seeks additional product and yield within the limited reach and size of the Canadian fixed income market. The *Community Charter* provides clarity but does not empower a municipality to obtain greater investment variation and seek to reduce risk further through asset diversification and allocation.

It is therefore proposed that by providing prudent investor standards within the *Community Charter* or other provincial legislation, risk versus reward through asset class diversification can culminate into various funding and cash flow opportunities as returns increase. If the City of Burnaby moved 30% of current holdings to other asset classes for example (Edmonton has 60% of the endowment fund in equities), with only a 2.5% increase in yield on that portion of the portfolio, the annual additional revenue would be \$12.75 million per year.

The evidence is very clear from municipal examples to pension plans and historical analysis that asset mix is a critical determinant of long term investment fund stability, yield and income. Maintaining a set of guidelines that limits municipal investing to a restricted list of products within limited asset classes will result in what is occurring in many municipal portfolios today – yields that range from 1.50% - 3.00% with significantly reduced income. The current standards limit municipal investments to the Canadian market only and to the fixed income asset class which is based on Canadian interest rates only.

The size and utilization of the City's investment reserves, without debt payment obligations other than internally through annual depreciation, means we are well positioned for the longer term investment time horizon that is needed under other asset classes such as equities and real estate. Providing proficient and transparent oversight to the investment portfolio ensures the City of Burnaby is acting in the best interest of citizens. This also means identifying that as investment markets and economies have changed over the years, opportunities have been missed. The best starting point is to begin the conversation about making changes to the current investment legislation in British Columbia.

And while those opposed to change may suggest that introducing the prudent investor rules will bring with it needless risks, one must consider that risk is defined in many ways, including the long term financial sustainability of municipalities and the tax burden placed on residents. Risk diversification also means fund managers and fund management, not just guarantors and asset class diversification. Risk management means a governance structure that takes into consideration the varying investment strategies that can be deployed and empowering municipalities to diversify and grow for future generations of citizens. For these reasons, updating legislation to include prudent investment rules is practical and warranted.

#### ***4.1 Resolution: Expanded Asset Class Investments Under Prudent Investor Rules***

Given the discussion above, and recognizing that the ability to properly manage and grow assets is an important role of local government, the following resolution has been prepared for the Committee and Council's consideration.

**WHEREAS** financial investments form a critical part of the activities of a municipality, providing a source of revenues for capital expenditures and to offset cash flow fluctuations;



To: Financial Management Committee  
From: Director Finance  
Re: Expanding Investment Opportunities  
2019 April 24..... Page 7

**AND WHEREAS** allowable investment parameters as laid out in the *Community Charter* is considered a “prescribed” set of legislated guidelines.

**AND WHEREAS** the Provinces of Alberta and Ontario have implemented a wider scope for local government investment, which responds to the needs of local governments of all sizes:

**THEREFORE BE IT RESOLVED** that the Union of BC Municipalities request the Ministry of Finance to amend the *Community Charter* to provide municipalities with the ability to obtain improved returns through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding, while also reducing investment risk.

## 5.0 RECOMMENDATIONS

It is recommended that the Committee recommend Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules. It is also recommended that the Committee recommend Council request support from other municipalities for the requested changes to the Community Charter and that a resolution, as outlined in Section 4.1 of this report, be submitted to the Union of British Columbia Municipalities on this matter.



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

NK:DS /ml

Copied to: City Manager





**Licence Inspectors' and Bylaw Officers'  
Association of British Columbia**

**RECEIVED**

**MAY 10 2019**

**To: The City of White Rock**

**Darryl A Walker & Dan Bottrill**  
15322 Buena Vista Avenue  
White Rock BC V4B 1Y6

**CITY OF WHITE ROCK  
ADMINISTRATION**

**RE: Financial Support for Precedent-Setting Local Government Dangerous Dog Appeal**

We need your help! A critical local government case is before the BC Court of Appeal that directly impacts your bottom line on public safety and dangerous dogs.

The License Inspectors' and Bylaw Officers' Association of British Columbia ("**LIBOA**") was urgently compelled to make an Intervenor application in *Santics v. The Animal Control Officer for the City of Vancouver* ("**Santics**"). On Friday, April 12<sup>th</sup>, Mr. Justice Savage granted LIBOA Intervenor status on behalf of animal control officers in local governments throughout BC.

The issue involves jurisdiction and the expansion of judicial discretion that has resulted in increased costs to local governments on dangerous dog enforcement since the 2008 decision in *R. v. Kuo*. At 2016 UBCM, you unanimously passed a resolution condemning the case law interpretation in *Kuo* and supported an amendment to section 49 of the *Community Charter* (see attached resolution from the 2016 UBCM Conference).

**Financial Hardship to Local Governments**

An example of how costly these cases are to local governments since *Kuo*, is outlined below:

**SECTION 49 APPLICATIONS – LEGAL COSTS TO LOCAL GOVERNMENTS\***

<b>CASE</b>	<b>YEAR</b>	<b>COST</b>
CRD v. Orr	2003	\$5,981.15
CRD v. Wilkinson	2003 – 2004	\$4,045.20
CRD v. Ney	2004 – 2006	\$11,043.03
CRD v. Becker	2004 – 2005	\$10,576.56
CRD v. Koehler	2004 – 2005	\$5,430.16
<b>CRD v. Kuo (BCSC) 2008</b>		
RDCO v. Smith	2012 – 2014	\$45,482.04
RDCO v. Panton	2015	\$67,611.63
RDCO v. Panton- Appeal	2015 – 2018	\$48,439.89
CRD v. Mouner-Johnson & Clark	2016 – 2017	\$24,899.99
City of Revelstoke v. Staume and Daley	2017	\$35,605.82

\*These are total legal costs from participating local governments who have agreed to disclose their costs for this appeal.

As you can see, the cost to local governments in British Columbia for protecting the public from dangerous dogs has risen from approximately \$5,000 - \$10,000 dollars per case to between \$25,000 - \$67,000 dollars!

LIBOA has retained experienced appellate counsel in Dominion GovLaw LLP ("**GovLaw**") to represent local governments. GovLaw has litigated precedent-setting dangerous dog cases and its principal, Troy DeSouza, was successful in this recent, contested intervenor application which allowed local governments to make its case.

### **How Your Local Government Can Help**

The outcome of this appeal will have a substantial impact to your bottom line in animal control. What is at stake is tens of thousands of dollars for each costly dangerous dog action and the effectiveness of local governments to make and enforce their own bylaws on dangerous or aggressive dogs!

LIBOA moved quickly to protect your interests. However, our capacity to fund this appeal is extremely limited. We have paid for the intervenor application but need your financial support for the appeal. The estimated legal costs to LIBOA for this appeal are approximately \$35,000.

Please bring this matter to your Council to make a contribution of \$1,000 to our non-profit society to be used for this appeal.

### Time is of the essence!

The hearing of the appeal is set for May 22<sup>nd</sup>.

Please make your commitment at your next available meeting.

We cannot imagine a better investment on behalf of all our local governments.

Thank you very much for your consideration!

Sincerely,



Inder Litt  
LIBOA President

P.S. If you require further information regarding this appeal, please contact Troy DeSouza of GovLaw at office@govlaw.ca or (250) 590-1840.

**UBCM Resolution at 2016 Conference**

**B88 DANGEROUS DOGS:**

WHEREAS local governments protect the public from dangerous dogs and incur significant costs and uncertainty in court due to narrowly drafted provisions under s. 49 of the Community Charter;

AND WHEREAS case law interpretation from judges has expanded judicial discretion and oversight beyond the court's statutory jurisdiction and at the full expense, continuing cost and liability to local government;

AND WHEREAS such interpretation of s. 49 undermines public safety to persons, dog owners and their victim dogs or domestic animals and adds increased and unnecessary costs and liability to local government:

THEREFORE BE IT RESOLVED that UBCM support adoption of the Hugo's and Charley's Law amendments to s. 49 of the Community Charter, to protect the public and their dogs from dangerous dogs.

# CELEBRATE

BC Child and Youth in Care Week!

JUNE 3-9, 2019 • [WWW.BCCHILDANDYOUTHINCAREWEEK.COM](http://WWW.BCCHILDANDYOUTHINCAREWEEK.COM)

May 3, 2019

Dear Mayors of British Columbia,

This year, June 3-9 marks British Columbia's Child and Youth in Care Week!

We invite you and your community to join British Columbians in celebrating the strength, creativity, and tenacity of young people who are in or have been in care. BC Child and Youth in Care week is a chance to break the stigma about being in care. Sadly the stories told of young people in care are often ones of tragedy and broken commitments. But BC's children and youth in care are so much more than these stories. They are artists, athletes, storytellers, caregivers, and activists. And they are our province's future teachers, mechanics, doctors, researchers, and parents. And they are people who deserve to be celebrated and honoured for the love and diversity they bring to all our communities.

Please join us in finding time over BC Child and Youth in Care Week to spread a message of awareness and care in your communities. There may be local events hosted by your local Ministry of Children and Family Development office or a local community service provider that you can attend. You can also help promote this message of celebration using the attached social media tools.

Thank you for your support of BC's children and youth in care. For more information check out our website to learn how you can get involved: [www.bcchildandyouthincareweek.com](http://www.bcchildandyouthincareweek.com)

If you have any questions or require more information, please contact the Federation of BC Youth in Care Networks at [info@fbcyicn.ca](mailto:info@fbcyicn.ca) or 604-527-7762.

Sincerely,

BC Child and Youth in Care Week Committee



May 10, 2019

City of White Rock  
15322 Buena Vista Avenue  
White Rock, BC V4B 1Y6

Dear Mayor Darryl Walker and Council,

It is my pleasure to invite you to the Annual General Meeting (AGM) of the Shareholders of E-Comm, to be held in the E-Comm Centre on Thursday, June 20, 2019 at 10:00 a.m. As shareholder representatives are required to sign in, we respectfully request that your representative arrive 15–20 minutes early to sign in and collect voting cards.

The enclosed package contains your copy of the Notice of Meeting, your Proxy for the Annual General Meeting if a representative of your organization is unable to attend, the Audited Financial Statements for the year ended December 31, 2018, and the minutes of the 2018 Annual General Meeting.

E-Comm's 2019 Annual Report will be distributed to shareholders at the Annual General Meeting and additional copies will be mailed thereafter.

We would appreciate it if you would please provide E-Comm with the name of the individual who will attend the meeting as your voting representative, if you have not done so already, prior to the date of the meeting. Please advise your delegate to bring photo identification with them as the E-Comm Centre is a secure facility.

If you are unable to send a representative, we urge you to take all necessary steps to have your shares represented. To vote your shares, please appoint a Proxy: sign and date the enclosed Proxy form and return it as soon as possible. **Your signed proxy must arrive at E-Comm by 10:00 am on June 18, 2019 to be valid (contact details are contained in the notice of meeting attached).**

Should you have any questions about the AGM, please contact [jody.robertson@ecom911.ca](mailto:jody.robertson@ecom911.ca) or by telephone at 604-215-4956.

Sincerely,



Doug Campbell  
Chair, E-Comm Board of Directors

Enclosures

- *Notice of Meeting*
- *Minutes of June 21, 2018 Annual General Meeting*
- *Audited Financial Statements Year-ended December 31, 2018*
- *Form of Proxy*
- *Office Location and Parking Instructions*

**RECEIVED**

**MAY 13 2019**

**CITY OF WHITE ROCK  
ADMINISTRATION**

## E-Comm Emergency Communications for British Columbia Incorporated

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of the Members of E-Comm *Emergency Communications for British Columbia Incorporated* (the "Company") will be held at E-Comm, 3301 East Pender Street, Vancouver, British Columbia on Thursday, June 20, 2019 at the hour of 10:00 a.m. for the following purposes:

1. To receive, consider and approve the minutes from the Annual General Meeting held June 21, 2018.
2. To receive the Financial Statements for the Company for the period ended December 31, 2018 and the report of the auditors thereon.
3. To receive the Annual Report (Report of the Directors).
4. To appoint the auditors of the Company for the ensuing year, and to authorize the Directors to fix the remuneration to be paid to the auditors.
5. To set the number of Directors for the ensuing year.
6. To elect Directors to hold office until the close of the next Annual General Meeting.
7. To transact such other business as may properly come before the meeting or any adjournments or postponements thereof.

Pursuant to the Articles of the Company any entity that is a member of the Company may authorize such person as it thinks fit to act as its representative at any general meeting or class meeting. **Please provide the Company with the name of your representative at least 7 days prior to the date of the meeting.** If a member is unable to send a representative to attend the meeting in person, then that member may appoint a proxyholder to attend and vote for it at the meeting. If you wish to appoint a proxyholder, then you must complete and sign the enclosed form of proxy and deliver it to the Company at 3301 East Pender Street, Vancouver, BC V5K 5J3, Attention: Jody Robertson, **no less than 48 hours prior to the meeting.**

DATED at Vancouver, British Columbia this 10 day of May, 2019.

BY ORDER OF THE BOARD



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Jody Robertson  
Corporate Secretary

## **For Metro Vancouver meetings on Friday, April 26, 2019**

*Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact*

*[Greg.Valou@metrovancouver.org](mailto:Greg.Valou@metrovancouver.org) or [Kelly.Sinowski@metrovancouver.org](mailto:Kelly.Sinowski@metrovancouver.org)*

## **Metro Vancouver Regional District**

### **E 1.1 Metro Vancouver Regional Greenways Plan Update**

**APPROVED**

Metro Vancouver is undertaking an update of the Metro Vancouver Regional Greenways Plan. The updated plan will guide collaborative planning and development of regional greenways and clarify the role of Metro Vancouver in their implementation. A stakeholder and public engagement process will ensure that the final plan is reflective of municipal, stakeholder and public input.

The Board authorized staff to proceed with the public engagement process as presented. Staff anticipate the stakeholder engagement will occur between May and June and the public survey between October and November 2019.

### **E 1.2 Widgeon Marsh Regional Park – Draft Management Plan and Public Engagement Process**

**APPROVED**

Development of Widgeon Marsh Regional Park is a significant addition to the Metro Vancouver regional parks system. At 621 hectares (1,535 acres) once open, regional parks visitors will have the opportunity to explore these diverse and natural landscapes. Over the past two years, staff hosted a series of public and stakeholder engagement opportunities, met with governmental and non-governmental agencies and local First Nations. The information gathered during this process informed the development of the draft management plan. Key concepts and ideas from the engagement process were focused on ensuring the continued protection of sensitive areas, limiting the impacts on park development to previously developed areas, incorporating First Nations culture into park management, exploring interpretative opportunities, and providing locations for wildlife viewing.

The Board approved the scope of the proposed Widgeon Marsh Regional Park Draft Management Plan and authorized staff to proceed with the engagement process as presented.

### **E 2.1 Transit-Oriented Affordable Housing Study Phase 2 – Key Findings**

**APPROVED**

The Transit-Oriented Affordable Housing Study (TOAH) is a multi-year policy research initiative led by Metro Vancouver and undertaken in partnership with the BC Non-Profit Housing Association, BC Housing, Ministry of Municipal Affairs and Housing, Canada Mortgage and Housing Corporation, TransLink, Urban Development Institute, and Vancity. The Study aims to expand the knowledge base of practitioners and decision-makers about the challenges and opportunities to incrementally increase affordable rental housing along the Frequent Transit Network.



TOAH Phase 2 comprised two research components: a business framework for a regional TOAH fund; and review of policy tools to address the barrier of high land cost. The research components are set out in the Regional Affordable Housing Strategy.

A regional TOAH fund shows promise as a financial tool that could incrementally improve the delivery of affordable rental housing in transit-oriented locations. In the Metro Vancouver region, this would be an innovative undertaking and would entail a deeper integration of regional land use and housing objectives with the business side of housing development.

The MVRD Board resolved to send a letter communicating the key findings from the Transit-Oriented Affordable Housing Study Phase 2 to the following parties to encourage continued efforts to support transit-oriented affordable rental housing and equitable transit-oriented communities:

- the Federal Ministers of Infrastructure, and Families, Children and Social Development
- the Provincial Ministers of Municipal Affairs and Housing, Transportation and Infrastructure, and Finance, as well as the Parliamentary Secretary for TransLink
- Mayors' Council on Regional Transportation and TransLink Board of Directors
- Member jurisdiction Councils

Furthermore, the Board directed staff to continue to explore options to collaborate with interested partners on a regional transit-oriented affordable rental housing fund, including identifying potential champions, and report back to the Regional Planning Committee.

## **E 2.2 Land Value Capture and Opportunities for Regional Transportation and Transit-Oriented Affordable Rental Housing**

**RECEIVED  
APPROVED**

Land value capture can be seen as a potential way to collect tax revenues on a portion of the increased property values that have resulted from regional transportation investments and to invest those revenues back into the regional transportation system. The research and policy proposals to date have not addressed the potential impacts on or synergies with funding transit-oriented affordable rental housing development as well.

Given the housing affordability crisis in the region, the significant mismatch in available rental housing affordable to lower income renters currently and projected, and the transit ridership boost that renters, in particular lower income renters, generate, it is appropriate to consider evaluating tools such as land value capture as a means of funding, not only for regional transportation, but also for delivering affordable rental housing supply in transit-oriented locations. An important component of the evaluation will be on the equitable distribution of benefits and detriments to property owners and land uses in affected neighbourhoods.

The Board received the report for information and directed staff to work with TransLink to explore additional research regarding Land Value Capture.

## **E 2.3 Regional Long-Range Growth and Transportation Scenarios Summary Report**

**RECEIVED**

Following authorization from the MVRD Board, Metro Vancouver and TransLink partnered in the development of long-range scenarios to: better understand future global trends and disruptors and their impacts on our region; test the resiliency of current and future plans and policies; and to support future updates to population, jobs and housing projections. The scenarios will inform updates to the regional growth strategy and the new Regional Transportation Strategy.

The scenarios have been developed with a focus on what might happen in the absence of substantive changes to the existing policy framework. Exploring and testing policy responses will be included as part of anticipated updates to the regional growth strategy.

The Board received the report for information.

## **E 2.4 Towards Metro 2050: Updating Metro Vancouver 2040: Shaping our Future**

**APPROVED**

The proposed update to Metro 2040 will be largely framed around the results of the policy reviews, recognizing that the reviews themselves were undertaken to address already identified gaps and opportunities for improvements. The proposed update will extend the strategy to the year 2050 and leverage its strengths, supplemented with a greater focus on climate adaptation, the addition of an equity lens, and strengthening the resilience of policies to future uncertainties. In addition, the policy actions for Metro Vancouver and municipalities will be updated to reflect plans that have been completed since Metro 2040's adoption - with a greater focus on affordable housing in transit locations and enhanced integration of land use and transportation planning.

The Board initiated a comprehensive update to Metro Vancouver 2040, directed staff to prepare a Stakeholder Engagement Plan for the update to Metro Vancouver 2040 and authorized staff to partner with TransLink in its May to September 2019 'Vision and Values' public engagement process for the future of the region.

## **E 2.5 Metro 2040 Environment Policy Review – Scope and Process**

**RECEIVED**

The Board received an overview of the proposed scope and process for the Metro 2040 Environment Policy Review.

Metro 2040 Environment Policy Review, consists of three phases:

1. Evaluating the existing policies and researching good examples from other areas,
2. Hosting a policy forum with key stakeholders to better understand environmental policy gaps and implementation challenges, and
3. Exploring environmental policy options.

Metro Vancouver staff will involve the Regional Planning Advisory Committee, the RPAC-Environment Subcommittee, and the Regional Planning Committee throughout the process and will report on the outcomes at the end of each phase.

**E 3.1 Audited 2018 Financial Statements****APPROVED**

The Board approved the Audited 2018 Consolidated Financial Statements for the Metro Vancouver Regional District.

Legislation requires that annual Audited Financial Statements be prepared for the Metro Vancouver Districts and Metro Vancouver Housing Corporation and presented at a public meeting of the Board of Directors. The Audited Financial Statements for 2018 have been prepared by management in accordance with Canadian public sector accounting standards and have received an unqualified audit opinion by the external auditors, BDO Canada LLP.

**E 3.2 2018 Financial Results Year-End****RECEIVED**

The Board received the final report on financial performance for the year ending December 31, 2018 as compared to the 2018 annual budget.

Overall, the 2018 financial results for the Metro Vancouver entities and functions were favourable to budget with a surplus of \$31.8 million.

**E 4.1 George Massey Crossing – Project Principles and Goals****APPROVED**

The Province completed the first phase of the George Massey Crossing project engagement with input from TransLink, local municipalities, and First Nations and Metro Vancouver. Based on this engagement, the Province developed four high level principles and goals for the George Massey Crossing project for consideration by the Finance and Intergovernment Committee and MVRD Board.

The Board supported the principles and goals for the George Massey Crossing developed by the Ministry of Transportation and Infrastructure and directed staff to send a letter to the Ministry of Transportation and Infrastructure to express general support for the principles and goals.

**E 4.2 Regional Parks Asset Management Policy****APPROVED**

The Board approved the Asset Management for Regional Parks Policy as presented, which will establish asset management principles and a framework to balance asset performance, risk and cost that supports the long-term provision of Regional Parks Service.

The goal of the Asset Management for Regional Parks Policy is to balance asset performance, risk, and cost. This policy outlines MVRD's commitment and methodology to manage regional parks assets in a manner that minimizes asset failure risks and impacts to park users while optimizing the life cycle of assets. The policy will guide Regional Parks to meet asset performance targets within a specified budget and enable evidence based decision making with respect to infrastructure rehabilitation and replacement.

## **E 5.1 Abandoned Waste – 2019 Waste in its Place Regional Campaign Update**

**RECEIVED**

The Board received for information a summary of the 2019 Waste in its Place regional campaign.

Abandoned waste is a regional issue, with environmental, health and social impacts. The financial burden is also significant; local governments spend around \$5 million annually to clean up abandoned waste and operate associated large-item disposal programs. The 2019 Waste in its Place regional campaign builds upon the findings of research conducted with members and the public to clearly provide local alternatives to illegally dumping unwanted items. The campaign will enter market in mid-April via a range of digital, outdoor and ethnic advertising; all materials will promote the [www.wasteinitsplace.ca](http://www.wasteinitsplace.ca) webpage, which promotes regional disposal options and municipal programs.

## **E 5.2 National Zero Waste Council 2018 Update**

**RECEIVED**

The Board received an update on the activities and work of the National Zero Waste Council in 2018.

In May, the Council released a major report – a Food Loss and Waste Strategy for Canada – identifying important actions for reducing food waste which was followed by a launch in July of a cross Canada behaviour change campaign to reduce household food waste. In addition, the Council became a founding member of the Circle Economy Leadership Coalition – an important leadership collaboration on increasing awareness of the economic and environmental benefits of moving to a closed-loop production and consumption system and in identifying potential policy-levers and other tools that will facilitate a transition to the circular economy.

Currently the Council enjoys tremendous in-kind support and engagement through its working groups, management board and others, however, ongoing financial support is mainly through Metro Vancouver; both in terms of providing staff for the Secretariat and funding program delivery and administration activities. Initiatives in late 2018 and early 2019 have confirmed the opportunity for the Council to leverage Metro Vancouver's financial support to attract project funding as demonstrated with the launch of Love Food Hate Waste Canada and work on the circular economy plastics. Efforts in 2019 will focus on developing a business model for the Council that will ensure its financial sustainability into the future.

## **E 6.1 Development and Engagement Process for the Metro Vancouver Clean Air Plan**

**RECEIVED**

Development of the Clean Air Plan is proposed to set air quality and greenhouse gas management directions for Metro Vancouver for the next five to ten years. A refreshed plan will identify a vision for the future and describe Metro Vancouver's role in further improving air quality and reducing emissions in the region. The Clean Air Plan will also support development of the Climate 2050 Roadmaps. A Discussion Paper will be developed as the basis for stakeholder engagement on the Clean Air Plan and the Roadmaps. The engagement process will inform the development of the Clean Air Plan, which staff expect to bring to Committee and Board for consideration in 2020.

The Board received the report for information.

## **E 6.2 Staff Appointment as a Board-designated Officer**

**APPROVED**

A recent staff hire has resulted in a need to update staff appointments as MVRD Board-designated officers under Greater Vancouver Regional District Air Quality Management Bylaw and the Environmental Management Act.

The Board, pursuant to the Greater Vancouver Regional District Air Quality Management Bylaw and the Environmental Management Act, appointed Curtis Wan, Project Engineer, as an officer.

## **E 6.3 Wildfire Smoke Preparedness and Air Quality Advisory Planning for 2019**

**RECEIVED**

The Board received for information a report about Metro Vancouver's wildfire smoke preparedness and air quality advisory planning for the 2019 summer season.

The summers of 2015, 2017 and 2018 all had unprecedented wildfire smoke impacts on the Metro Vancouver region, with each successive year establishing new records in terms of geographic scope, duration and intensity of smoke impacts. Communications have increased with counterparts in other Canadian and US jurisdictions with similar recent experience and concerns relating to wildfire smoke.

In light of this, Metro Vancouver staff are preparing for the 2019 season in anticipation there may be significant wildfire smoke impacts occurring again. In cooperation with partner agencies, staff are refining advisory procedures, developing updated messaging and outreach materials, and conducting early engagement with local media. Additionally, staff in other functions are actively working to prevent wildfires within our region, such as in watersheds and regional parks, thus ensuring that local sources of smoke are not compounding the impacts of wildfires outside of the region.

## **E 6.4 Metro Vancouver Odour Management Communication and Engagement Strategy**

**APPROVED**

The Board endorsed the communication and engagement strategy described in the report, intended to increase awareness of Metro Vancouver's enhanced framework for managing emissions of odorous air contaminants.

In July 2018, the MVRD Board approved the Odour Management Policy Development Plan to enhance the management of emissions of odorous air contaminants in the Metro Vancouver region, which included initiatives related to increased communication and engagement based on feedback received during consultation. Metro Vancouver has outlined an Odour Management Communication and Engagement Strategy to raise awareness about odour management in the region and to pursue opportunities for municipal staff, local firms specialized in emission monitoring and measurement, industry, and the public to participate in enhancing odour management in the region.

## **E 6.5 Outreach on the Non-Road Diesel Engine Emission Program and Future Directions** **RECEIVED**

The Board received an update about upcoming outreach activities related to the Tier 1 engine registration deadline for the MVRD Non-Road Diesel Engine Emission Regulation Bylaw No. 1161, 2012 and the process for considering any future directions or expansions in scope of the bylaw requirements that could be pursued to further reduce emissions from non-road diesel engines.

The Bylaw has initially focused on Tier 0 and Tier 1 engines and has been successful in promoting emission reductions over time. To continue to improve emissions and reduce impacts from non-road diesel engines, potential expansions to the scope of the Bylaw could encompass: registration and labelling requirements for Tier 2, Tier 3 and Tier 4 engines; phased-in prohibitions for unregistered Tier 2 and Tier 3 engines; and expansion of the types of approved emission reduction measures to include engine electrification or switching of fuel to propane or natural gas. The Bylaw's economic incentives have been successful for encouraging emission reductions, and adjustments to the registration fee rebate program could be considered to create further incentives for the retirement of higher emitting engines. Future directions would be consulted on prior to the Board considering adoption of any Bylaw amendments.

## **E 7.1 Delegations Received at Committee April 2019** **RECEIVED**

The Board received summaries of delegations received at committee.

- Regional Planning Committee: Brian Clifford, Policy Manager, BC Non-Profit Housing Association
- Climate Action Committee: Rebecca Hamilton, Lilah Williamson and Amy Daiminger, Sustainabiliteens

## **E 7.2 City of Pitt Meadows' Regional Context Statement – Reacceptance** **APPROVED**

The Board accepted the City of Pitt Meadows' Regional Context Statement as submitted to Metro Vancouver on January 14, 2019.

The City of Pitt Meadows has requested continued acceptance of its 2013 Regional Context Statement. In accordance with the provisions of the Local Government Act, each member jurisdiction's RCS must be reviewed at least every five years, giving the local government an opportunity to consider whether any recent municipal planning studies, initiatives or changes to its OCP trigger changes to its RCS.

The City's 2013 Regional Context Statement remains generally consistent with the goals, strategies and actions in Metro 2040. Continued acceptance of the City of Pitt Meadows' Regional Context Statement is advisable, acknowledging the City's intent to update its RCS in concert with the OCP update that is underway and anticipated to be completed by 2020.

## **G 1.1 Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands** **WITHDRAWN**



## Greater Vancouver Water District

### **E 1.1 Audited 2018 Financial Statements**

**APPROVED**

The Board approved the Audited 2018 Financial Statements for the Greater Vancouver Water District.

Legislation requires that annual Audited Financial Statements be prepared for the Metro Vancouver Districts and Metro Vancouver Housing Corporation and presented at a public meeting of the Board of Directors. The Audited Financial Statements for 2018 have been prepared by management in accordance with Canadian public sector accounting standards and have received an unqualified audit opinion by the external auditors, BDO Canada LLP.

### **E 2.1 Water Supply Forecast and Water Consumption Update for Summer 2019**

**RECEIVED**

The Board received the annual update on the current water supply and water consumption situation in advance of the approaching summer peak demand period.

Although the existing snowpack is at slightly lower-than-average levels, it is expected that source lake storage will be sufficient to ensure adequate water supply for the 2019 summer season. Overall precipitation in the form of rainfall also contributes to the water levels in the three source lakes.

Although the region's population continues to grow; historically, overall water demand has remained relatively steady, generally offset by conservation measures. However, overall water use is increasing gradually as the effect of the rate of population growth on water demands begins to exceed the per capita water use reductions.

Summer 2019 will be the second summer implementing water restrictions under the new Drinking Water Conservation Plan. Stage 1 restrictions on outdoor watering, between May 1 and October 15, along with Metro Vancouver and member local government implementation of the Board endorsed Region-wide Guide for Enforcement of the DWCP, are expected to help manage water demands during the peak season. During periods of water shortages and emergencies, or when experiencing unusually high demand for water, Metro Vancouver has the ability to implement higher stages of the Drinking Water Conservation Plan, if necessary.

Recent system improvements such as the Barnston/Maple Ridge Pump Station, the Port Mann Water Supply Tunnel, Clayton Reservoir, and South Delta Main No. 1 Replacement (Phases 1 and 2) have increased the capacity of the transmission system to meet peak summer demands.

### **E 2.2 Regional Assessment of Residential Water Metering**

**RECEIVED**

The Board received an update on the work completed to date on the Regional Assessment of Residential Water Metering.

Based on a triple-bottom-line evaluation, the Regional Assessment of Residential Water Metering evaluated the overall regional costs and benefits of residential water metering for single-family homes.



The study findings conclude that the greatest regional benefits would be achieved by implementing universal metering on all single-family residential dwellings over an accelerated timeframe; however, more gradual approaches would also provide net benefits assuming that initial meter installation costs associated with specific metering programs are paid for by developers, home builders, and homeowners.

Overall benefits of water metering include several non-financial benefits, such as improved billing equity, water efficiency and conservation, leak detection and reduction, overall water systems management, and environmental stewardship. Reducing water use through metering practices also builds resiliency to climate change by encouraging sustainable water use habits.

### **E 2.3 GVWD Capital Program Expenditure Update as at December 31, 2018**

**RECEIVED**

The Board received the final report on the financial performance of the capital program for the year ending December 31, 2018.

In 2018, the GVWD underspent its Capital Budget by \$133.7 million or 64.94%. The delays experienced in projects in the early stages of completion resulted in the timing of expenditures differing from expectations. The underspending in the 2018 GVWD Capital Budget, resulted in a realization of a surplus in capital funding of \$2.9 million. This surplus, per policy, will be used in future years to fund capital and avoid debt.

Although the 2018 GVWD Capital Budget was underspent, the variance is a result of timing with the actual overall spending on a capital project expected to be close to or less than the overall budget for that project due to the savings of any budgeted contingencies.

### **E 2.4 2018 GVWD Water Quality Annual Report**

**RECEIVED**

The Board received a summary of the 2018 GVWD Water Quality Annual Report.

Metro Vancouver's water quality monitoring program continues to fulfill its role in confirming that the multiple protection barriers for drinking water that the GVWD has in place including watershed protection, water treatment and ongoing operation of the water system to maintain water quality, are working effectively. As such, the drinking water provided by the GVWD to its customers met or exceeded water quality standards and guidelines in 2018.

### **E 2.5 Award of Contract Resulting from Tender No. 18-414: Installation of Whalley Main**

**APPROVED**

The Board approved the award of a contract in the amount of \$17,205,000 (exclusive of taxes) to Graham Infrastructure LP resulting from Tender No. 18-414 for the Installation of Whalley Main.

## Greater Vancouver Sewage and Drainage District

### **E 1.1 Audited 2018 Financial Statements**

**APPROVED**

Legislation requires that annual Audited Financial Statements be prepared for the Metro Vancouver Districts and Metro Vancouver Housing Corporation and presented at a public meeting of the Board of Directors. The Audited Financial Statements for 2018 have been prepared by management in accordance with Canadian public sector accounting standards and have received an unqualified audit opinion by the external auditors, BDO Canada LLP.

The Board approved the Audited 2018 Financial Statements for the Greater Vancouver Sewerage and Drainage District.

### **E 2.1 Impact of Wipes on the Wastewater System**

**RECEIVED**

Wipes cause major issues for the wastewater industry both in Canada and the Metro Vancouver region. Many of these wipes are labelled 'flushable' which causes confusion for consumers. Metro Vancouver has sought to address this issue through public education, by endorsing the International Water Industry Position Statement on Non-flushable and Flushable Labelled Products and by contributing funds and staff time to efforts by the wastewater industry to develop a standard for "flushability." A specification developed and approved by the wastewater industry exists, but has not yet been made into an enforceable Canadian standard.

The Board received the report for information.

### **E 2.2 Recreational Water Quality Monitoring Program**

**RECEIVED**

The Board received for information a report with an overview of the Recreational Water Quality Monitoring Program in the region prior to the 2019 monitoring season and to offer additional information about the program arising from the March 14, 2019 Liquid Waste Committee meeting.

Metro Vancouver's Recreational Water Quality Monitoring Program currently includes sample collection at 113 sites and 41 beach locations across the region. The samples are analyzed at Metro Vancouver's Microbiology Laboratory, and results are reported to the health authorities and beach operators. The Vancouver Coastal Health and Fraser Health Authority use the information reported to assess the risk to public health and issue swimming advisories, as they deem appropriate.

### **E 2.3 Award of a Contract Resulting from Tender No. 18-328: Construction of the Annacis Island Wastewater Treatment Plant Stage 5 Phase 2 Influent Pump Station Expansion Project**

**APPROVED**

The Board approved the award of a contract in the amount of \$15,946,950 (exclusive of taxes) to Graham Infrastructure LP & AECON Water Infrastructure Inc. – a Joint Venture, resulting from Tender No. 18-328:

Construction of the Annacis Island Wastewater Treatment Plant Stage 5 Phase 2 Influent Pump Station Expansion Project.

**E 2.4 Award of a Contract Resulting from Tender No. 18-412: Construction of the Lulu Island Wastewater Treatment Plant Biogas Cleanup Project** **APPROVED**

The Board approved the award of a contract in the amount of \$9,731,000 (exclusive of taxes) to Maple Reinders Constructors Ltd., resulting from Tender No. 18-412: Construction of the Lulu Island Wastewater Treatment Plant Biogas Cleanup Project, and increased the budget for the project by \$1,931,000.

**E 2.5 Status of Liquid Waste Services Capital Expenditures to December 31, 2018** **RECEIVED**

The Board received for information a report with an update on the status of utility capital expenditures for the Liquid Waste Services for the year ending December 31, 2018.

In 2018, Liquid Waste Services underspent its Capital Budget by \$82.6 million or 21.7%. The delays experienced in projects in the early stages of completion resulted in the timing of expenditures differing from expectations. The underspending in the 2018 Liquid Waste Services Capital Budget, resulted in a realization of a surplus in capital funding of \$1.8 million. This surplus, per policy, will be used in future years to fund capital and avoid debt.

Although the 2018 Liquid Waste Services Capital Budget was underspent, the variance is a result of timing with the actual overall spending on a capital project expected to be close to or less than the overall budget for that project due to the savings of any budgeted contingencies.

**E 3.1 Recycling Update** **RECEIVED**

The Board received a report containing an update on recycling markets and Extended Producer Responsibility programs.

Recycling producers throughout North America and Europe have been impacted as a result of changes in contamination standards for recyclables entering China and other foreign markets. This report provides an overview of the recycling markets and Extended Producer Responsibility programs in the region. Investments by Recycle BC as well as high quality recyclables have helped ensure that recyclables from Metro Vancouver and the rest of British Columbia continue to be marketed for recycling either locally or other markets.

**E 3.2 Acceptance of Health Care Facility Waste at Metro Vancouver Transfer Stations** **RECEIVED**

The Board received a report about the acceptance of health care facility waste at Metro Vancouver transfer stations.

Metro Vancouver, the City of Vancouver, Metro Vancouver's contractor Emterra and the health authorities have worked together to safely accept health care facility waste at both the North Shore and

Coquitlam Transfer Stations. Access to these transfer stations will allow health authorities to reduce waste hauling costs, reduce truck travel distance by 13,500 km per year and reduce greenhouse gas emissions by approximately 50 tonnes CO2 equivalent per year.

### **E 3.3 Reallocation of Capital Funds for Transfer Station Compactor Replacements**

**APPROVED**

The Board authorized reallocation of 2019 capital funds originally approved for a Surrey Transfer Station compactor to the purchase of a compactor for the replacement Coquitlam Transfer Station.

Recent inspections have indicated that the Surrey and North Shore Transfer Station compactors' service lives can be extended. A review of the potential to move the compactor from the existing Coquitlam Transfer Station to the replacement facility concluded that moving the compactor would not be efficient.

### **E 3.4 Waste-to-Energy Facility 2018 Financial Update**

**RECEIVED**

The Board received for information a financial update for the Metro Vancouver Waste-to-Energy Facility located in Burnaby.

Expenditures in 2018 for the Waste-to-Energy Facility totaled \$20.5 million, including \$0.88 million in debt charges, resulting in an expenditure of \$80.98 per tonne. Metro Vancouver's portion of electrical and metals revenues totaled \$5,775,836 or \$22.82 per tonne. Based on the plant processing 253,123 tonnes of municipal solid waste, the net unit cost per tonne for operation and maintenance of the Waste-to-Energy Facility in 2018 was \$58.16 per tonne. Tipping fee revenues are accounted for separately and are not included in this analysis.

### **E 3.5 Status of Solid Waste Services Capital Expenditures to December 31, 2018**

**RECEIVED**

The Board received for information an update on the status of utilities capital expenditures for the Solid Waste Services Department for the year ending December 31, 2018.

In 2018, the Solid Waste Services underspent its Capital Budget by \$17.3 million or 41.6%. The delays experienced in projects in the early stages of completion resulted in the timing of expenditures differing from expectations. The underspending in the 2018 Solid Waste Capital Budget, resulted in a realization of a surplus in capital funding of \$1.1 million. This surplus, per policy, will be used in future years to fund capital and avoid debt.

Although the 2018 Solid Waste Capital Budget was underspent, the variance is a result of timing with the actual overall spending on a capital project expected to be close to or less than the overall budget for that project due to the savings of any budgeted contingencies.

### **E 3.6 Board Appointment and Rescindments of Bylaw Enforcement Officers**

**APPROVED**

Recent changes in staff have resulted in a need to update staff appointments as Board-designated officers under Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw and the Offence Act.

The Board, pursuant to Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw, rescinded the officer appointments of Lynne Bosquet, Donna Hargreaves, Alex Clifford, and Jeff Gogol, then appointed Brian Kerin as officer.

The Board, pursuant to the Offence Act appoint the following Metro Vancouver employee for the purpose of serving summons under section 28 of the Offence Act for alleged violations under the Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw, appointed Brian Kerin as Permitting and Enforcement Officer.

### **E 4.1 Delegations Received at Committee April 2019**

**RECEIVED**

The Board received for information a submission received from Helmut Blanken, HBHE Consulting, Duncan, delegate to the Zero Waste Committee.

### **G 1.1 Greater Vancouver Sewerage and Drainage District Development Cost Charge Reserve Fund Expenditure Bylaw No. 325, 2019**

**APPROVED**

The 2018 budget contemplated the transfer of DCC revenues collected to meet actual debt charge funding requirements related to the Liquid Waste growth capital program. This bylaw completes that process.

The Board gave first, second and third readings to Greater Vancouver Sewerage and Drainage District Development Cost Charge Reserve Fund Expenditure Bylaw No. 325, 2019; and passed and finally adopted the bylaw.

## **Metro Vancouver Housing Corporation**

### **E 1.1 Audited 2018 Financial Statements**

**APPROVED**

Legislation requires that annual Audited Financial Statements be prepared for the Metro Vancouver Districts and Metro Vancouver Housing Corporation and presented at a public meeting of the Board of Directors. The Audited Financial Statements for 2018 have been prepared by management in accordance with Canadian public sector accounting standards and have received an unqualified audit opinion by the external auditors, BDO Canada LLP.

The Board approved the Audited 2018 Financial Statements for the Metro Vancouver Housing Corporation.



**POLICY TITLE: TREE MANAGEMENT ON CITY LANDS**

**POLICY NUMBER: OPERATIONS / ENG. - 611**

<i>Date of Council Adoption:</i> June 28, 2010	<i>Date of Last Amendment:</i> July 25, 2016
<i>Council Resolution Number:</i> 2012-008, 2013 – 134, 2016-282	
<i>Originating Department:</i> Engineering and Municipal Operations	<i>Date last reviewed by the Governance and Legislation Committee:</i> July 11, 2016

**1. Policy**

It is the policy of the City of White Rock to manage, preserve and enhance trees on City lands while taking into consideration established views from White Rock properties and scenic views in the City. The long-term objective is ensure the sustainability of the City’s urban forest assets by increasing the number of healthy trees and amount of tree canopy in the City, without negatively impacting established views that are important to City of White Rock property owners and the City.

**2. Definitions**

*City Land* - includes City property, *City Parkland*, public rights-of-way and easements, and property under lease to the City of White Rock.

*City Parkland* – means Bryant Park, Columbia & Balsam Hillside Park, Coldicutt Park, Memorial Park, Bayview Park, Oxford Street Park, Gage Park, Stager Park, Emerson Park, Upper Finlay (Davey) Park, Lower Finlay Park, Dolphin/Cliff Park, Five Corners Park, Ash Street Steps Park, Barge Park, Bergstrom Entrance Park, Hughes Park, Marine Drive Linear Park, Maccaud Park, Marine & Cypress Hillside Park, Prospect & Blackwood Hillside Park, Sanford Park, Stayte Road Entrance Park, Hodgson Park, Gogg’s Park, Totem Park, Peace Arch Elementary Park, Rotary Park, Vidal & Beachview Park.

*City Tree* – a living, woody plant with roots and branches that has a trunk DBH greater than 6 centimeters.

*DBH (Diameter at Breast Height)* - means the diameter of the trunk of a tree at 1.4 metres above the base of a tree. For multi-trunk trees, each trunk shall be measured 1.4 metres above the highest point of the natural grade of the ground measured from grade and the DBH of the tree shall equal the cumulative total of the three largest trunks.

*Hazardous Tree* - means a tree identified in writing by a Certified Tree Risk Assessor as having significant structural defects and an extreme hazard risk which could lead to part or the entire tree falling and causing personal injury or significant property damage.

*Significant Tree* – means any tree on *City land* that is of particular significance to the City, due to landmark value, cultural, historical, ecological or social import and has been included in the Significant Tree Registry of the Significant Tree Policy.

*Tree Topping* – means an inappropriate pruning technique to remove the top portion of a tree's main leader(s), resulting in an overall reduction in the tree's height, size and potential health or life expectancy.

*View/View Corridor* - A three dimensional area extending out from a viewpoint. The width and depth of the view corridor depends on the focus of the view. The focus of the view may be a single object, such as a mountain, which would result in a relatively narrow corridor, or a group of objects, such as a downtown skyline, which would result in a wide corridor. Panoramic views, such as areas of ocean, have wider corridors.

### **3. Management of City Trees**

- a) The City manages trees on City lands:
  1. for the trimming and removal of trees for health reasons, such as thinning, spacing, pruning and treatment of diseased trees;
  2. for the trimming, pruning or removal of trees for safety reasons such as hazardous, dead or diseased trees that cannot be treated;
  3. for the trimming or removal of trees and vegetation that interfere with visibility at intersections and driveway entrances, the illumination of City lands by street lighting, or pose a risk for damage to infrastructure such as water, sanitary, storm, sidewalks, power lines, etc.;
  4. for the control of invasive species;
  5. for the maintenance of views from City viewpoints;
  6. for the maintenance of slope stability and other geotechnical purposes;
  7. for the planting of replacement and new trees; and
  8. for the removal and replanting of trees as part of a parks or right-of-way (ROW) redevelopment plan.
- b) The pruning or removal of a City tree is the sole responsibility of the City of White Rock and its authorized agents. The pruning or removal of a City tree without a City permit is subject to fines as detailed in Section 9 of this Policy.
- c) The planting of trees, shrubs or other vegetation on City lands by White Rock property owners, residents or visitors is prohibited, unless authorized by a City Boulevard Improvement Permit. The City reserves the right to remove vegetation that has been planted on City property without a permit.
- d) Trees are considered to be joint property of the City and a property owner when any part of the tree trunk crosses a shared property line.



#### **4. Exemptions**

This policy does not apply to trees on City lands that are cut, removed or damaged, pursuant to the *Railway Safety Act*, R.S. 1985, c. 32 (4<sup>th</sup> Supp.), the *Hydro and Power Authority Act*, R.S.B.C. 1996, c. 212 or the *Pipeline Act*, R.S.B.C. 1996, c. 364.

#### **5. Refusal of Requests to Prune or Remove Trees on City Lands**

The following types of requests to remove a tree on City land will not be considered:

- a) A tree will not be pruned or removed from City lands due to concerns related to size, shade or leaf, flower, pitch or seed litter. These are naturally occurring situations inherent to a tree and will not be considered as justification for tree pruning or removal.
- b) A tree will not be pruned or removed from City lands:
  - i) during bird nesting season from February 1 to August 31,
  - ii) which has evidence of active nesting, or
  - iii) has evidence of use by raptors, as defined in the *Section 34* of the *Wildlife Act*, R.S.B.C. 1996, c. 488.
- c) A *significant tree* on City lands will not be pruned or removed.
- d) A tree on *City parkland* will not be pruned or removed.
- e) A tree in a City ravine area will not be pruned or removed in contradiction to the federal *Fisheries Act* and the provincial *Riparian Areas Regulations*.
- f) A tree will not be pruned or removed from City lands to establish a new view.
- g) A tree on City land will not be topped. The topping of a tree can cause permanent damage by promoting decay as well as leading to hazardous conditions due to unnatural, dense and weak branching structure. Previously topped trees may be considered for re-topping, provided that the re-topping, in the opinion of the City Arborist, will not result in future hazardous conditions for the tree.

#### **6. Applications to Permit the Pruning or Removal of a Tree on City Lands**

- a) City policy is to retain trees on City lands where practical. However, residents may apply for the trimming, pruning or removal of trees on City lands as outlined below. (Application Form- Appendix A)
- b) Applications are made to the City's Department of Engineering and Municipal Operations.

- c) The pruning or removal of a healthy tree on City land is a private benefit to the property owner. All costs necessary for the approved pruning or removal of a tree on City land, as determined by the Director of Engineering and Municipal Operations, will be at the expense of the applicant.
- d) Applications to trim, prune or remove a tree on City land to re-establish a view will be considered only in those instances in which a White Rock property owner is able to clearly demonstrate that a City tree has grown over a period of time to obscure an established view from their White Rock property.

### ***6.1 Applicant Requirements***

- a) Applicants must be an owner of a property in White Rock within 30 metres of the tree under application.
- b) Applicants must have owned the property for which the application has been made for a continuous period of not less than 2 years.
- c) No more than 1 application to prune or remove a specific tree(s) will be considered from a the same property owner within a 2 year period.

### ***6.2 Application Submission Requirements***

- a) Completed tree trimming/pruning/removal application.
- b) Written rationale describing the manner in which a view has been obscured by tree growth, and the manner in which the applicant wishes to have the tree pruned or removed in order to re-establish a view.
- c) Non-refundable fee as outlined in the City of White Rock Planning and Procedures Bylaw, 2009, No. 1869.
- d) Property title demonstrating 2 years of continuous property ownership prior to the date of application.
- e) Photographic and/or graphic information that clearly demonstrates the manner in which a view has become obscured by tree growth. City staff may require a site visit to substantiate the information submitted. Refusal to allow City staff to access a property may result in the closing of the application.
- f) Funds for geotechnical/hydrological assessments, as deemed necessary by the Director of Engineering & Municipal Operations in order to review the application.

### ***6.3 Notification Prior to Decision***

The City will provide notification as follows:

- a) The City will mail letters, with an attached response form, to all White Rock property owners within 30 metres of the tree under application, notifying the property owners of the application, the rationale provided for tree pruning or removal, providing a recent photograph of the tree, and requesting that the White Rock property owners complete the response form and submit it to the Engineering and Municipal Operations Department, indicating either support or opposition to the application.
- b) Response forms indicating support or opposition to the proposed tree pruning or removal are to be received within 2 weeks of the letter delivery. Any response forms received after this time period will not be considered.

### ***6.4 Criteria for Decision***

- a) The tree under application must be clearly demonstrated to have increased in size to obscure an established view from the application property, as determined by the Director of Engineering and Municipal Operations.
- b) 65% of the response forms received by the Engineering and Municipal Operations Department from White Rock property owners within 30 metres of the tree must indicate support for the proposed tree pruning or removal. A maximum of one property owner response form will be considered from each White Rock address. Only response forms clearly indicating support or opposition to the proposed tree pruning or removal will be considered. Responses or surveys submitted on behalf of nearby property owners or residents will not be considered.

### ***6.5 Application Approval Requirements***

- a) Submission of funds for retaining systems and hydrological improvements, as determined by the Director of Engineering & Municipal Operations.
- b) Submission of tree pruning, tree removal and cleanup costs.
- c) Submission of funds for tree replacement, as follows:
  - (a) 6 – 50 cm DBH tree removed - \$2,000
  - (b) 51 cm to 65 cm DBH tree removed - \$9,000
  - (c) 66 cm to 75 cm DBH tree - \$12,000
  - (d) 76 cm to 85 cm DBH - \$15,000
  - (e) Greater than 85 cm DBH tree - \$18,000

### **6.6 Application Decision**

- a) The approval or denial of an application to prune or remove a tree on City lands will be made by the Director of Engineering & Municipal Operations, whose decision is final.
- b) A final decision on an application to prune or remove a tree on City lands will be provided in a timely manner, and in any case within 60 days of the date of application, unless extended by mutual agreement between the applicant and the Director of Engineering and Municipal Operations.
- c) Written confirmation of the decision will be provided to the applicant, all White Rock property owners within 30 metres of the tree, and Council.

### **7. Tree Pruning, Removal and Planting**

- a) All tree pruning, removal and replacement resulting from an approved application to prune or remove a tree on City lands will be conducted by City staff and/or their designated agents.
- b) A minimum of 2 trees will be planted on City property as replacements for each tree removed as a result of an approved tree removal application, except as detailed in the following sections c) and d).
- c) Securities submitted for tree replacement may be applied to the installation of any form of vegetation, including trees, on City lands, as determined by the Director of Engineering & Municipal Operations.
- d) Trees planted as new or replacement trees will be sited and of a species such that they will not grow to obscure established views from White Rock properties.

### **8. Trees on City Lands Impacted by Development**

Requests to prune or remove City trees that are the result of applications for rezoning, development permit, demolition permit, building permit, or subdivision of properties within 30 metres of the tree will be reviewed as Type 3 requests under Tree Management Bylaw No. 1831, in conjunction with the development proposal and forwarded to Council for decision simultaneous with the development proposal. Application fees, securities, proposals for cash-in-lieu, replacement trees, tree protection, and inspection and assessment shall be as outlined in Parts 7 to 10 of Bylaw No. 1831.

### **9. Fines**

Any person who willfully prunes, damages or removes a tree from City lands is guilty of an offense and is liable to the fines and penalties as set forth in the City of White Rock *Ticketing for Bylaw Offences Bylaw*, 2011, No. 1929, as amended, and any penalties imposed by the Offense Act R. S. B. C. 1996, C. 338.

**THE CORPORATION OF THE  
CITY OF WHITE ROCK  
BYLAW 1831**



Updated by Bylaw 2215

A Bylaw to regulate and prohibit the cutting, removal and damage of trees, the issuance of permits for the same, and the requirement for replacement trees and of securities for their provision and maintenance.”

~~A Bylaw to regulate and prohibit the cutting, removal and damage of trees, the setting of fees and issuance of permits for the same and the requirement for replacement trees and of security for their provision and maintenance~~

**CONSOLIDATED FOR CONVENIENCE ONLY**

**Disclaimer:** This Bylaw is a consolidation of the bylaws amending “White Rock Tree Management Bylaw, 2008, No. 1831.” Efforts are made to ensure that this consolidation is current however accuracy and completeness cannot be guaranteed. Original bylaws should be consulted for all interpretations and applications of the bylaw regarding this subject.

Consolidated as of October 2017

<b>TABLE OF CONSOLIDATION</b>			
<b>Bylaw No.</b>	<b>Date of Adoption</b>	<b>Amendment No.</b>	<b>Purpose of Amendment</b>
2073	December 18, 2014	1	Amends part 1 / sec. 2, part 2 / sec. 1, part 13 / sec. 2, and Schedule B.
2161	September 12, 2016	2	Amends Part 7 a) & b) Permit Fees
2215	October 23, 2017	3	General Updates

**WHEREAS** pursuant to Sections 8(3) (c) and 50 to 52 of the *Community Charter*, a city may, by bylaw, exercise certain powers to preserve and protect trees within the city, regulate the removal of trees and require their replacement;

**AND WHEREAS** trees provide an essential environmental function contributing to a clean air environment as well as providing habitat for birds and wildlife;

**AND WHEREAS** Council considers it is in the public interest to provide for the conservation and propagation of trees, and the regulation of their removal and replacement;

Under its statutory powers, including Sections 8(3) (c) and 50 to 52 of the *Community Charter*, the Council of the Corporation of the City of White Rock, in open meeting assembled, enacts the following provisions:

### **Part 1 –Introductory Provisions**

#### **Title**

1. This Bylaw may be cited as “White Rock Tree Management Bylaw, 2008 No. 1831.”

#### **Purpose**

2. This Bylaw is intended to:
  - (a) Protect trees on private property and City-owned properties within the City. *(added by 2215)*
  - (b) Prohibit the removal of protected trees in the City of White Rock without a permit; ~~on all lands in the designated areas as shown on Schedule “B”;~~<sup>1</sup> *(Amended by 2073)*
  - (c) Prohibit the damaging of protected trees;
  - (d) Regulate and establish requirements for the removal, preservation, protection and replacement of protected trees through a permit process; and,
  - (e) Set forth inspection and enforcement provisions for protected tree conservation, removal and replacement, and penalties for damaging or removing protected trees without a permit.

#### **Definitions**

3. In this Bylaw, *(replaced by Bylaw 2215)*  
**““arborist” or “Project Arborist”**  
means a person who is:
  - (a) a Certified Arborist by the International Society of Arboriculture, or a Certified Tree Risk Assessor (TRAQ); or,
  - (b) a Registered member of the Association of BC Forest Professionals with a specialization in urban forestry.”

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<sup>1</sup> Amended by Bylaw No. 2073



**"caliper"** *(replaced by Bylaw 2215)*

means the trunk size of a deciduous replacement tree, measured at 15 cm above the ground at the base of the tree."

**"City"**

means the Corporation of the City of White Rock.

**"City Arborist"**

means a person retained and / or designated by the City as the City's arborist.

**"City-Owned Properties"** *(replaced by Bylaw 2215)*

As generally shown on Schedule "B"

**"coordinated site development plan (CSDP)"** *(replaced by Bylaw 2215)*

means a site development plan for a proposed project that has been coordinated with all project consultants and reviewed, approved and signed by the owner (or authorized agent), project Architect, Landscape Architect, Project Arborist, and Builder (the "Project Team"), where appropriate.

The CSDP must clearly identify all site works proposed within or immediately adjacent to the critical root zones of all protected trees, and clearly state when the project arborist is required to be on-site to supervise work. Site works to address include but are not limited to building location, excavation, site grading, site servicing, driveway location, sidewalks, retaining walls, and tree removals. Specific construction techniques must be outlined that will minimize potential impacts to protected trees, where appropriate."

**"Council"**

means the municipal Council of the Corporation of the City of White Rock.

**"critical root zone"**

means the area of land surrounding the trunk of a tree contained within a circle of radius equal to the DBH of the tree multiplied by 6, or one meter beyond the drip line of the tree, whichever is the greater distance.

**"cut"**

means to cut down a tree and shall include to pull up, push or pull over or otherwise fall a tree.

**"damage"**

means any action which will cause a tree to die or to decline, including, but not limited to: girdling, ringing, removing bark from a tree, dent, gouge, puncture or damage a tree trunk, poisoning, burning, undermining structural roots within the critical root zone, excessive pruning, excessive crown lifting, topping, or pruning in a manner not in accordance with the most recent edition of the "American National Standards Institute Publication A300" and the most recent edition of the companion publication "Best Management Practices – Tree Pruning", published by the International Society of Arboriculture.

**"diameter at breast height" (DBH)**

means the diameter of the trunk of a tree at 1.4 metres above the base of a tree. For multi-trunk trees, each trunk shall be measured 1.4 metres above the highest point of the natural grade of the ground measured from grade and the DBH of the tree shall equal the cumulative total of the three largest trunks.

**“Director of Planning and Development Services”**

means the person appointed by Council as the Director of Planning and Development Services or the duly authorized designate.

**“drip line”**

means a circle on the ground around the trunk of a tree, the radius of which is the distance between the outermost twigs of the tree and the centre point of the trunk, or its vertical extension.

~~=====~~ **“Ecosystem Enhancement Areas”** *(Deleted by Bylaw 2215)*

~~means those properties identified on Schedule “B” where the City has targeted areas of natural drainage and or sloped areas with a need to preserve or enhance the tree canopy to protect soils, minimize erosion and reduce greenhouse gases in conjunction with the Integrated Storm Water Protection and the Climate Action Plans.~~

~~=====~~ **“engineer”** *(Deleted by Bylaw 2215)*

~~means a person registered as a Professional Engineer (P. Eng.) to practice as such pursuant to the provisions of the Engineers and Geoscientists Act, R.S.B.C. 1996, c. 116, as amended.~~

**“hazardous tree”**

means a tree identified in writing by a Certified Tree Risk Assessor as having significant structural defects and an extreme hazard risk which could lead to part or all of the tree falling and causing personal injury or significant property damage.

**“hedge”** *(added by Bylaw 2215)*

means four or more trees or shrubs 6 metres high or less, planted 1 metre or less apart, that forms a continuous, linear screen of vegetation that provides privacy, fencing, wind breaking, and/or boundary definition.”

~~**“heritage tree”**~~

~~means a tree that is of cultural or historical value to the City and that has been designated as a heritage tree.~~

**“live crown ratio”**

means the height of the part of a tree with live branches divided by the total height of the tree.

**“lot”**

means land designated as a separate and distinct parcel on a legally recorded subdivision plan or description filed in the records of the New Westminster Land Titles Office.

**“lower value tree”** (*added by Bylaw 2215*)

means a protected tree with significant structural issues from past pruning or due to natural events, or a severely diseased protected tree with limited life expectancy, as determined at the sole discretion of the City. Fruit trees, alders, and cottonwoods also qualify as lower value trees.”

**“natural causes”**

means death or decline of a tree as a result of natural diseases, pests, climactic, hydrological and geotechnical conditions, inherent structural defects or ageing.

**“Official Community Plan”** (*updated by Bylaw 2215*)

means the Official Community Plan of the City of White Rock, No. 2220, as may be amended or replaced from time to time.

**“off-site tree”**

means a tree of any size planted either on the property line or on neighbouring properties.

**“on-site tree”** (*updated by Bylaw 2215*)

means a protected tree located within the boundary of the ~~property~~ lot.

**“owner”**

means the registered owner in fee simple of a lot upon which a tree is located; or their authorized agent.

**“protected tree”** (*replaced by Bylaw 2215*)

means a woody plant with roots and branches that has a trunk DBH of 30cm or greater, as well as:

- (a) a replacement tree of any size planted as a requirement of a tree management permit;
- (b) a tree, hedge, or shrub of any size on City-owned properties;
- (c) a tree with evidence of nesting or use by raptors as defined in the *Wildlife Act*, R.S.B.C. 1996, c. 488 or the nest of an eagle, peregrine falcon, gyrfalcon, osprey, heron or burrowing owl; or
- (d) an Arbutus (*Arbutus menziesii*), Garry Oak (*Quercus garryana*), or Pacific Dogwood (*Cornus nutalii*) of any size.

Invasive species (including holly trees) and hedges on private property are not considered protected trees.”

~~“Ravine Lands”~~ (*deleted by Bylaw 2215*)

~~means the lands identified on Schedule “B”.~~

**“replacement tree”** (*replaced by Bylaw 2215*)

means a tree required in accordance with this Bylaw, to replace a tree cut, removed or damaged. Deciduous replacement trees must have a minimum caliper of 6cm, and coniferous replacement trees must be at least 3 metres in height. Hedges will not be considered as replacement trees.”

~~“replacement tree report” (deleted by Bylaw 2215)~~

~~means a document prepared by an arborist or a landscape architect indicating the subject lot address, location, size and species of replacement trees that have been planted on the lot.~~

~~The document must include a sealed drawing illustrating the location, size and species of each replacement tree in relation to the property lines and footprints of all structures and driveways on the lot.~~

~~The report must include a statement confirming that the replacement trees have been planted according to the provisions and requirements of this Bylaw. The document must be signed and dated by the arborist.~~

**“remove”**

means to cut a tree and/or to remove it from the lot where it exists, or the elimination of any tree from its present location.

~~“Significant Stand of Trees” (deleted by Bylaw 2215)~~

~~means the lands identified on Schedule “B”.~~

~~“specimen tree” (deleted by Bylaw 2215)~~

~~means a large and mature deciduous or coniferous tree with a trunk DBH greater than 50 cm or that has a combined DBH of its 3 largest trunks greater than 50 cm and a life expectancy of more than 10 years, or a native flowering or ornamental tree with a trunk DBH greater than 30 cm or that has a combined DBH of its 3 largest trunks greater than 30 cm and a life expectancy of more than 10 years.~~

**"structural root"**

means large, woody, tree roots that anchor and support the trunk and crown; roots characterized by secondary thickening and relatively large diameter (greater than 2 cm diameter) giving form to the root system and functioning in anchorage and support.

**“tree assessment report” or “arborist report” (replaced by Bylaw 2215)**

means a report prepared by an arborist, that documents the size (dbh), height, location, species, live crown ratio, health, and structure of all protected trees on a lot and on the property adjacent thereto. A photo of each protected tree must also be included.

The report must include a recommendation to retain or remove each protected tree, based on the details of the proposed works. If a protected tree proposed for removal is a member of a stand of trees, the report must comment on the impact of tree removal on the health of the remaining trees in the stand.

The report must include a plan that shows the location of all protected trees proposed for removal or preservation, the extent of canopy/critical root zone for each protected tree, the location of all proposed buildings, and the location of all required tree protection barriers. A separate plan must also be included that

identifies all protected trees that are to be retained as well as the species and location of all proposed replacement trees.

A report remains valid for six months from the date it is signed and dated by the project arborist.”

**“tree barrier confirmation letter”** *(added by Bylaw 2215)*

means a letter prepared by the project arborist confirming that all required tree protection barriers have been constructed and located correctly. The letter must include photos of the tree protection barriers and a plan showing the approved location of the tree protection barriers.”

**“tree management permit”** *(replaced by Bylaw 2215)*

means the written authority granted by the City pursuant to Parts 6 and 7 of this Bylaw to regulate the protection and retention of protected trees, the removal of protected trees, and/or the removal of structural roots within the critical root zone of protected trees.”

**“tree protection barrier”**

means a barrier constructed around a tree in accordance with the most current requirements of the City to protect the tree from damage during site work or construction. Tree protection barriers shall be constructed in accordance to Schedule A, with the locations as recommended by the project arborist and approved by the City based on the critical root zones of protected trees.

**“tree protection zone”**

means the area within a tree protection barrier.

~~**“tree protection plan”** *(deleted by Bylaw 2215)*~~

~~means a document prepared by an arborist with recommendations for the protection and maintenance for all on-site and off-site protected trees on a lot and adjacent thereto, during and after the land development and construction of a project on that lot.~~

~~**“tree replacement plan”** *(deleted by Bylaw 2215)*~~

~~means a plan prepared by the project arborist that illustrates the location, size and species of all trees that have been planted as replacement trees on a lot or property adjacent thereto.~~

**“tree protection and replacement report”** *(added by Bylaw 2215)*

means a report prepared by the project arborist upon completion of all works on a site that confirms that all requirements related to tree protection outlined in the tree management permit and CSDP have been followed. The report must clearly state when the arborist was on site and identify the works that were supervised, and include comments on the health and long-term survivability of all retained protected trees. Photos of the work that was supervised must be included in the report.

The report must also identify the size and species of all replacement trees, and include a plan showing the location of all replacement trees. The project arborist

must comment on the health of the replacement trees, and confirm that all replacement trees have been planted correctly and are expected to survive long-term. A photo of each replacement tree must also be included.”

**“tree survey”** (*replaced by Bylaw 2215*)

means a survey plan prepared by a BC Land Surveyor that illustrates the tree number and location, size, and species of all protected on-site trees and off-site trees within 4 meters of the property lines. The tree survey shall also show the dripline of each tree, the existing base elevation of each tree, and the footprint of the existing and proposed buildings.”

**"topping"**

means an inappropriate pruning technique to remove the top portion of a tree's main leader(s), resulting in an overall reduction in the tree's height, size and potential health or life expectancy.

**“Zoning Bylaw”**

means White Rock Zoning Bylaw No. 2000, as may be amended or replaced from time to time.

**Part 2 – Application and Exemptions**

- ~~1. This Bylaw applies to protected trees on all lands within the designated areas in the City of White Rock as shown on Schedule “B” attached herein. (Amended by 2073)~~
1. This Bylaw applies to protected trees within the municipal boundaries of the City of White Rock. <sup>2</sup>
2. This Bylaw does not apply to protected trees that are cut, removed or damaged, pursuant to the *Railway Safety Act*, R.S. 1985, c. 32 (4<sup>th</sup> Supp.), the *Hydro and Power Authority Act*, R.S.B.C. 1996, c. 212 or the *Pipeline Act*, R.S.B.C. 1996, c. 364.
3. This Bylaw does not apply to protected trees on City-owned properties that are cut or removed by the City or its authorized agents as part of the City’s operations. Requests by residents for the trimming, pruning or removal of protected trees on City-owned properties require separate approval through the City’s Department of Engineering and Municipal Operations. (*replaced by Bylaw 2215*)

**Part 3 – Prohibitions**

1. No person shall cut, remove or damage any protected tree or cause, suffer or permit any such tree to be cut, removed or damaged, except where permitted by and in accordance with the terms of this Bylaw.
2. No person shall fail to comply with the terms and conditions of a tree management permit issued pursuant to this Bylaw.



3. An arborist that submits any report to the City as a requirement of this Bylaw, cannot also cut, remove or damage any tree that the arborist included in the report.
4. In the event that a protected tree is in imminent danger of falling due to natural causes, and it is not possible to obtain a tree cutting permit prior to the tree falling, the owner may cut the tree or have it cut, but shall report the cutting of the tree to the City within the next business day. The owner shall not remove the tree from the property until the City has visited the property and confirmed that the tree was in imminent danger of falling due to natural causes and injuring people or property. If the City determines that the tree was not in eminent danger, or was in eminent danger due to reasons other than natural causes, the City may consider the filing of an offense in accordance with Part 11 of this bylaw.

**Part 4 – Delegation of Council Authority and Appeal to Council** *(replaced by Bylaw 2215)*

1. Council hereby delegates to the Director of Planning and Development Services the authority but not the duty to:
  - (a) administer the provision of this Bylaw; and
  - (b) approve or deny an application for a Type 1, Type 2, and Type 3 tree management permit, if the application complies with the requirements for the applicable permit under Part 6..”
2. Council hereby delegates to the Director, Planning and Development Services the authority to grant exemptions in respect of a provision of this Bylaw, in circumstances where:
  - (a) the presence of utility and/or City infrastructure, as well as sight-line areas for the safe operation of motor vehicles and safe passage of cyclists and pedestrians, impacts the ability to fully implement the provisions of this Bylaw;
  - (b) existing subject property configuration, slope and geotechnical characteristics, and constraints on the subject property by the configuration, slope and geotechnical characteristics of immediately adjacent properties, impacts the ability to fully implement the provisions of this Bylaw; or
  - (c) replacement trees having the size specified in this Bylaw are not reasonably available from area suppliers, subject to confirmation of this lack of availability, and smaller-sized trees are available for replacement purposes, to the satisfaction of the Director, Planning and Development Services.

**Part 5 – Tree Management Permits**

1. “A person applying for a Demolition Permit or a Building Permit or a person wishing to cut or remove a protected tree or cut and remove roots within the critical root zone of a protected tree, must apply to the Director of Planning and Development Services for a tree management permit. The tree management permit must be approved prior to the issuance of the Demolition or Building Permit. A tree management permit is not required if it is confirmed through a

tree survey and a site visit by City staff that no protected trees or critical root zones of protected trees are present within the boundaries of the lot.” (*replaced by Bylaw 2215*).

2. A notice shall be posted at the property line of the lot for which a tree management permit has been issued, in a location visible to the public and facing the street, prior to the commencement of any cutting or removal of a protected tree or roots and shall remain posted until the completion of all work related to the cutting or removal of protected trees or portion thereof on the lot. The notice shall include a copy of the tree management permit, identify by species and location the trees which are to be cut or removed and provide a contact number for the permit holder and the City.
3. A tree management permit is not required for the pruning of a protected tree provided that the pruning is conducted in accordance with the standards and recommendations of the International Society of Arboriculture. Pruning shall not include:
  - (a) the lift pruning of lower limbs to the extent that the live crown ratio is less than 50%,
  - (b) the removal of more than 25% of the crown in one season,
  - (c) topping
  - (d) the pruning or removal of a structural root within the critical root zone of a protected tree
4. The pruning and treatment of diseased trees shall be practiced where possible and practical as an alternative to the cutting or removal of a protected tree. A tree management permit will be required for the re-topping of protected trees when a safety hazard is identified and confirmed in a report by an arborist.
5. The fee for a tree management permit shall be determined as set out in Part 7 and shall be paid upon application for the permit.

**Part 6 – Types of Tree Management Permit Applications, Application Submission and Approval Requirements**

1. The owner of a lot where a protected tree is located shall apply for one of the following types of tree management permits to remove a protected tree or prune or remove structural roots within the critical root zone of a protected tree, and shall provide the documentation described as Application Submission Requirements at the time of application.
2. Type 1 - Tree Management Permit To Remove A Dead, Or Hazardous Protected Tree, Or Remove A Structural Root within the critical root zone of a protected tree
  - (a) Application Submission Requirements
    - (i) Complete application form
    - (ii) Application fee
    - (iii) Tree Assessment Report (not required if documentation/photos provided confirming that the tree is an imminent hazard to the public, as indicated in Part 3 of this Bylaw)
    - (iv) Letter from property owner with rationale for removal of protected tree
    - (v) If applicable, letter from adjacent property owner for removal of structural roots within the critical root zone of a protected tree on adjacent property
  - (b) Tree Management Permit Issuance Requirements
    - (i) No replacement tree requirements
3. Type 2 - Tree Management Permit to Remove an Unwanted Protected Tree
  - (a) Application Submission Requirements
    - (i) Complete application form Application fee
    - (ii) Tree Assessment Report
    - (iii) Letter from property owner with rationale for tree removal and commitment to plant and maintain replacement trees.
    - (iv) Photos/graphics for an application to remove tree obstructing view corridor.
  - (b) Tree Management Permit Issuance Requirements
    - (i) Replacement Tree Report and, where applicable, receipt by the City of proposed cash-in-lieu of planting of replacement trees

4. Type 3 - Tree Management Permit to Remove a Protected Tree on a Property Under Application for a Building Permit, Development Permit, Demolition Permit Or Subdivision
  - (a) Application Submission Requirements
    - (i) Complete application form
    - (ii) Application fee
    - (iii) Tree Assessment Report
    - (iv) Tree Survey
    - (v) Coordinated Site Development Plan (CSDP)
  - (b) Tree Management Permit Issuance Requirements
    - (i) Replacement Tree Report and, where applicable, receipt by the City of proposed cash-in-lieu of the planting of replacement trees
    - (ii) Securities for:
      - a. maintenance of retained protected trees;
      - b. replacement trees;
  - (c) Registration of a restrictive covenant on Title of the property or properties for the preservation and maintenance of protected trees
5. The City may revoke a tree management permit if the terms and conditions of the permit have been breached or the information supplied by the applicant in support of the permit is found by the City to have been inaccurate, incomplete or erroneous.

**Part 7 – Permit Fees, Securities and Proposals for Cash-in-Lieu of Replacement Tree Planting**

**Permit Fees**

1. The application fee for a tree management permit shall be made in accordance with the City of White Rock Planning and Procedures Bylaw. (*Amended by 2161*)  
~~The application fee for a tree management permit shall be:~~
  - ~~(a) Permit Type 1 – Removal of dead, diseased or hazardous tree – No fee~~
  - ~~(b) Permit Type 2 – Removal of unwanted tree – Fee = \$150~~

Permit Type 3 - Removal of a protected tree from a property under application for a Building Permit, Development Permit, Demolition Permit and/or Subdivision  
- Fee = \$150
2. Any amendment requested or required for a tree management permit that has been issued will require payment of a new application fee.

### **Securities and Proposals for Cash-in-lieu of Replacement Tree Planting**

3. A security deposit payable by the owner of the subject lot will be required for:
  - (a) The provision and maintenance of replacement trees that will be planted after site development and construction is completed;
  - (b) The maintenance of preserved protected trees;
  - (c) The provision and maintenance of replacement trees and the maintenance of protected trees as part of a penalty for cutting, removing or damaging protected trees without a tree management permit, or cutting, removing or damaging protected trees in excess of the number allowed by the tree management permit.
4. The owner shall provide to the City the security deposit in cash or irrevocable letter of credit in a form satisfactory to the City in an amount determined under this bylaw and for the period and terms specified in this Bylaw.
5. Notwithstanding the provisions of Part 7, Item 3 above, security for the maintenance of replacement trees will not be required for applications to remove unwanted trees, as set forth in Part 6 Item 3 of this Bylaw, unless required by Council as a condition of application approval.
6. Any irrevocable letter of credit required to be provided under this Bylaw shall be a clean, unconditional and irrevocable letter of credit drawn from a Canadian financial institution acceptable to the City. If, for any reason, the irrevocable letter of credit may cease to be effective security or become unenforceable so as to remove or reduce its purpose as full security for the due and proper performance of the requirements of this Bylaw, the owner shall replace it with a further letter of credit acceptable to the City within 21 days prior to the expiry of the letter of credit then held by the City. If the owner fails to do so, the City will draw down on the current letter of credit without notice or restriction and hold the monies in lieu thereof as security.
7. If at any time an owner fails to comply with the provisions of this Bylaw relating to requirements for retention of existing trees or replacement trees and their maintenance, the City may by its employees or others under its direction enter upon the lands that are the subject of the requirements, at all reasonable times and after notification to the owner, to plant replacement trees or maintain protected trees and for such purposes may draw upon the security provided and expend the funds to cover all costs and expenses of doing so.
8. Where conditions on a lot will make it impractical to plant replacement trees an applicant may make a proposal for cash-in-lieu of the planting of replacement trees. The City will use the cash-in-lieu funds to plant trees elsewhere in the City on City-owned property.
9. The amount of the security for the provision and maintenance of replacement trees or proposed cash-in-lieu of planting replacement trees shall be:
  - (a) \$1000 per replacement tree where the replacement tree required is a 6 cm caliper deciduous tree or a 3 meter tall conifer,

- (b) \$3,000 per replacement tree where the replacement tree required is a 10 cm caliper deciduous tree or a 4 meter tall conifer,
10. The amount of security for the protection and maintenance of protected trees proposed to be retained shall be:
- (a) \$2,500 per retained tree where the tree is a deciduous or coniferous tree with a trunk DBH less than or equal to 50 cm, or a native flowering or ornamental tree with a trunk DBH less than or equal to 30 cm;
  - (b) \$4,500 per retained specimen tree where the specimen tree is a deciduous or coniferous tree with a trunk DBH greater than 50 cm, or a native flowering or ornamental tree with a trunk DBH greater than 30 cm; or,
  - (c) \$10,000 per retained heritage tree, or specimen tree where the trunk DBH of the tree is greater than 65 cm.
11. The total amount of security deposited under Part 7, Items 9 and 10 above will be held by the City for a period of one year after submission of a tree replacement report or final building approval, to ensure that the protected trees are properly protected and maintained in accordance with this Bylaw and the tree management permit.
12. It will be a condition of release of any security provided by this Bylaw that the City will be satisfied that the owner has complied with the tree replacement and maintenance requirements of this Bylaw and the tree management permit.
13. The remaining security will be released to the owner upon receipt by the City of a letter from the owner's arborist confirming that the protected trees have been properly protected and maintained in accordance with this Bylaw and the tree management permit during the one year security period.

### **Part 8 – Replacement Trees**

1. The number and size of the replacement trees is dependent upon the size of the protected tree removed. Replacement trees shall be replaced according to the following:
- (a) 30 – 50 cm DBH tree removed – Two 6 cm caliper deciduous trees or two 3 meter high coniferous trees are required for the replacement of each protected tree removed.
  - (b) 51 cm to 65 cm DBH tree removed – Three 10 cm caliper deciduous trees or three 4 meter high conifer trees are required for the replacement of each protected tree.
  - (c) 66 cm to 75 cm DBH tree – Four 10 cm caliper deciduous trees or four 4 meter high conifer trees are required for the replacement of each protected tree.
  - (d) 76 cm to 85 cm DBH specimen tree – Five 10 cm caliper deciduous trees or five 4 meter high conifer trees are required for the replacement of each protected tree.
  - (e) Greater than 85 cm DBH specimen tree – Six 10 cm caliper deciduous trees or six 4 meter high conifer trees are required for the replacement of each protected tree.

2. The required number of replacement trees may be reduced by 50 percent, provided that the DBH or height of replacement trees to be planted is increased by 75 percent or more, if so recommended by the Project Arborist.
3. Replacement tree species are to be selected by the Project Arborist from a list of recommended replacement tree species available from the City, or as recommended by the arborist, provided that the recommended species comply with the Naturescape principles set forth in the Official Community Plan. The City encourages replacement trees that are of a species that will not grow to screen or block viewscapes of neighbouring properties.
4. Notwithstanding the provisions of Part 8, Items 1 and 2 above, replacement trees for fruit-bearing and ornamental trees may be of a similar species.
5. Subject to Part 8, Items 6 and 7 below, a minimum of one replacement tree must be planted on each lot that is the location of a protected tree subject to an application.
6. Replacement Trees must meet the plant condition and structure requirements set out in the latest edition of the British Columbia Society of Landscape Architects/British Columbia Landscape & Nursery Association “B.C. Landscape Standard” and the Canadian Nursery Trade Association “Canadian Standards for Nursery Stock” to be considered acceptable by the City.
7. Replacement Trees must be planted and maintained in accordance with the requirements set out in the latest edition of the British Columbia Society of Landscape Architects/British Columbia Landscape & Nursery Association “B.C. Landscape Standard”.
8. Where no construction or site disturbance on a lot is proposed that would affect the planting of replacement trees, the replacement trees must be planted within ninety (90) days of the date of issuance of the tree management permit.
9. Where the planting of replacement trees would hinder proposed site development and building construction/demolition or where proposed site development and building construction/demolition would jeopardize the survival of replacement trees, security for the planting of the replacement trees, based on the requirements of Part 7, Item 9 of this Bylaw, must be submitted to the City and held by the City until submission of a tree replacement report confirming the planting of those trees.

### **Part 9 – Tree Protection**

1. All protected trees to be retained shall have a designated tree protection zone identifying the area sufficiently large enough to protect the tree and roots from disturbance. The recommended tree protection zone area can be determined by the formula outlined (see Schedule A) Retention trees must be protected with tree protection barrier fence during site development and building construction/demolition, as recommended by the owner’s arborist and according to the requirements prescribed in Schedule A of this Bylaw.
2. The required location of the tree barrier is determined by the size of the trunk of the protected tree, as prescribed in Schedule A. These locations will only be reduced where



- the full distance cannot be provided, and the tree will not be harmed, as confirmed by a report from the Project Arborist, which report has been submitted and approved by the City. Further, the City may require measures to mitigate potential damage during the excavation and construction stages as recommended by the Project Arborist.
3. No demolition permit, building permit or tree management permit shall be issued for work on the lot where the protected tree is located until a tree protection barrier has been installed and confirmed by a report from the Project Arborist, which report has been received and approved by the City.
  4. A tree protection barrier must remain in place and in accordance with any recommendations of the owner's arborist and any requirements of the City until the removal of the tree protection barrier is recommended by a report from the Project Arborist, which report has been received and approved by the City.
  5. The Project Arborist is to submit a report to the City once a month during the period in which tree protection barriers are in place, confirming that they have visited the site and that the tree barriers are maintained as approved by the City.
  6. Site disturbance within a tree protection zone is prohibited including, but not limited to, site grading, deposition or storage of soil or any other material, disposal of any toxic material, access by any vehicle or heavy equipment, use of the area as an amenity space during construction, or use of tree trunks as a winch support, anchorage or temporary power.
  7. Any proposed work within a tree protection zone must first be recommended in a report by the Project Arborist, which report has been received and approved by the City.

#### **Part 10 - Inspection and Assessment**

1. The City is authorized to enter, at all reasonable times and after notification to the owner, any lot that is subject to the Bylaw to ascertain whether the regulations, prohibitions and requirements of this Bylaw or any tree management permit are being met or to assess or inspect any tree or tree remains on the lot.
2. Where a protected tree has been cut or damaged on a lot in violation of this Bylaw, without a tree management permit, or in excess of any permission or in violation of any terms and conditions of a tree management permit, the trunks, limbs, roots and remains of the cut or damaged tree shall not be removed from the lot until an investigation and assessment by the City is completed and the removal is expressly authorized by the City.
3. Once all replacement trees required under a tree management permit have been planted, the owner shall submit a report from his arborist to the City that the replacement tree(s) have been installed in accordance with this Bylaw and that a reduction or release of securities is in order.

#### **Part 11 – Offences**

1. Every person commits an offence against this Bylaw and is liable to a fine of not less than \$1,000 and not more than \$10,000 per offence, who:
  - (a) cuts, removes or damages a protected tree contrary to this Bylaw or contrary to the terms and conditions of a tree management permit;
  - (b) violates any of the provisions of this Bylaw or a tree management permit;
  - (c) suffers or permits any act or thing to be done in contravention or violation of any provision of this Bylaw or a tree management permit; or
  - (d) omits to do or refrains from doing anything required to be done by any of the provisions of this Bylaw or a tree management permit.
2. For the purposes of this Bylaw, each tree cut, removed or damaged in violation of this Bylaw and each day that a violation of this Bylaw is caused or permitted to continue shall constitute a separate offence.

**Part 12 – Penalties**

1. In the event that a person who commits an offense against this Bylaw fails to pay the fine before the 31<sup>st</sup> day of December in the year following the year that the fine was effected by the City, the costs shall be added to and form part of the taxes payable on the lot as taxes in arrears.
2. Prosecution of a person pursuant to Part 11 of this Bylaw does not exempt the person from the provisions of Part 12 of this Bylaw.

**Part 13 – Schedules**

1. Schedule “A” forms part of this Bylaw.
2. ~~Schedule “B” forms part of this Bylaw.~~<sup>3</sup>-(Amended by 2073)

**Part 14 – General Provisions**

1. “White Rock Tree Management Bylaw No. 1567”, consolidated with amendments is hereby repealed.
2. This Bylaw shall come into force on the date of final adoption hereof.

RECEIVED FIRST READING on the	26 <sup>th</sup> day of	April, 2010
RECEIVED SECOND READING on the	26 <sup>th</sup> day of	April, 2010
RECEIVED THIRD READING on the	26 <sup>th</sup> day of	April, 2010
RECONSIDERED AND FINALLY ADOPTED on the	3 <sup>rd</sup> day of	May, 2010

*Catherine V. Ferguson*

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<sup>3</sup> Amended by Bylaw No. 2073

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MAYOR

*Arthur.*

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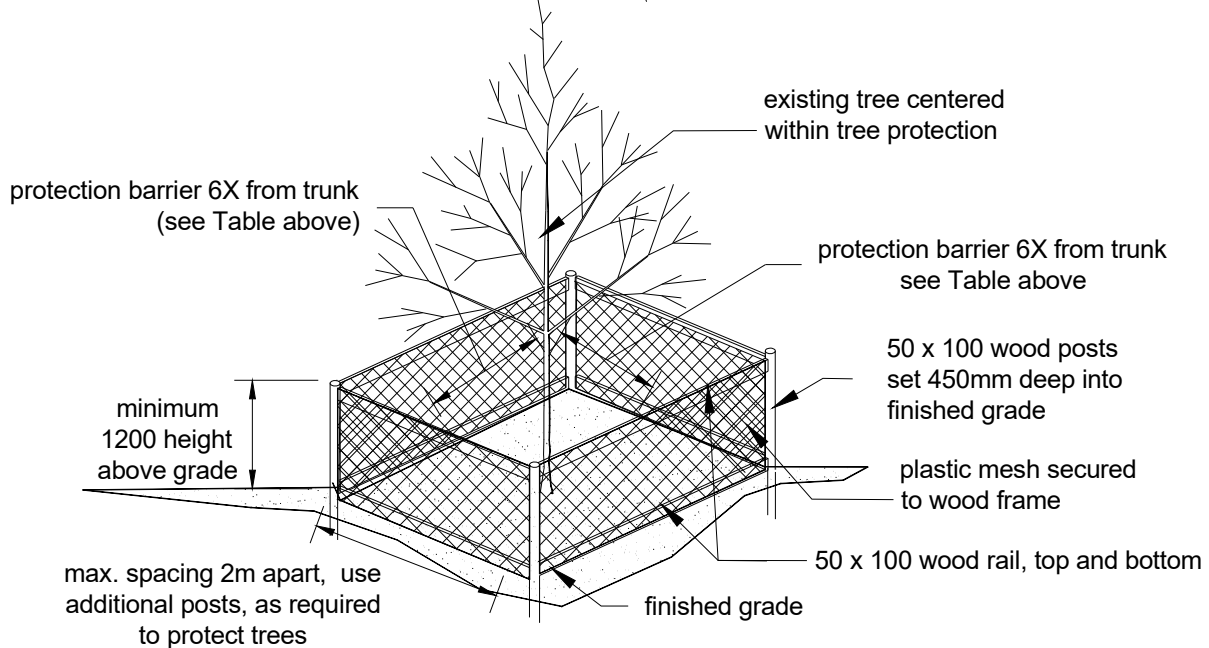
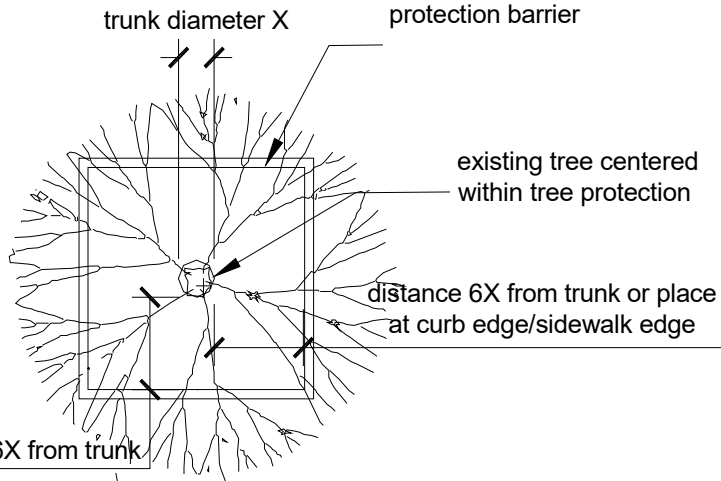
CITY CLERK

**SCHEDULE "A"**

**Specifications for Tree Protection Barriers**

TABLE: PROTECTION BARRIER DISTANCE

TRUNK DIAMETER (CM)	MINIMUM PROTECTION DISTANCE (M FROM TRUNK)
X	6X
20	1.2
25	1.5
30	1.8
35	2.1
40	2.4
45	2.7
50	3.0
55	3.3
60	3.6
75	4.5
90	5.0
100	6.0



**NOTES**

Install tree protection barrier before construction begins and keep in place until landscape installation is complete.

Storage of building materials & litter within or against protection barrier is prohibited. Developer/Owner responsible for maintenance within Tree Protection Barrier.

Damaged trees will be replaced at Developer/Owner's cost.

Maintain existing grades at protection barrier for all protected retained and existing trees.

Regrading outside of protection barrier should not adversely compromise protected retained and existing trees.

REGULAR COUNCIL  
MAY 27, 2019  
ITEM: 5.1.2



# Hillside Parks Maintenance



White Rock is fortunate to  
have the unique attribute of  
HILLSIDE PARKS



Hillside parks are heavily used  
by both residents and visitors







Hillside parks have the potential to be amongst White Rock's most valued assets

# The Problem



If your neighbours left their yards in this state, how would you feel?

What would you say to them?



# The Problem



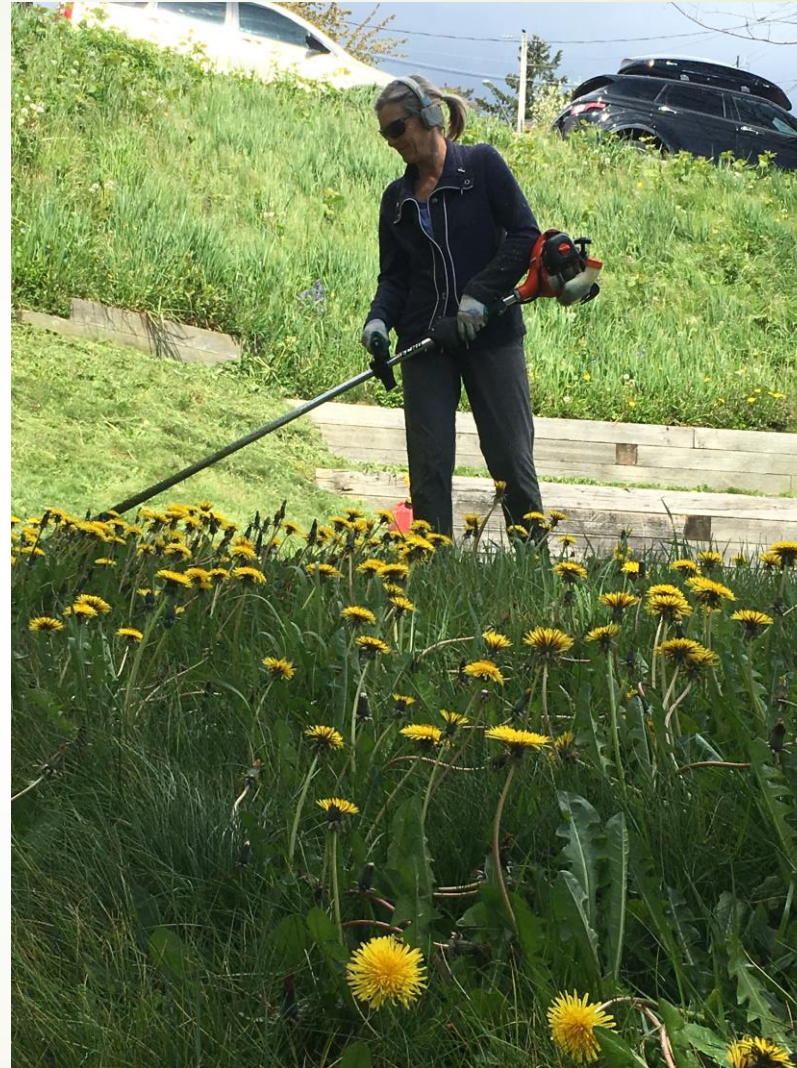
Ignore?

Ask your neighbour to address the problem?

Or call City Bylaws?



# The Problem



Or in desperation,  
take matters into  
your own hands?



# The Problem



Two abandoned playground sites left to deteriorate





# The Problem



Rocks & rotting wood become hazardous when weeds grow around them.







# The Problem



Unightly pathway  
used weekly by  
hundreds of people.



# The Problem



Infestation of weeds  
onto private  
property







This is what it  
could (should)  
look like!







# In Summary

- ▶ Unsightly and unsafe condition of highly visible and utilized spaces
- 



# Request for Action

- Raise classification of hillside parks from C
- Incorporate request into 2020 budget



# Alignment with:

- ▶ **Official Community Plan Principles:**

- ▶ Connect to the Water
- ▶ See the Sea
- ▶ Share the Streets
- ▶ Live and Play in Green Places

- ▶ **Council Strategic Priorities 2019:**

- ▶ City Look/Image
- ▶ Development and Growth
- ▶ Mobility



Thankyou for your time  
and consideration

From your White Rock residents



# EMERSON PARK UPGRADE

By: Kiana Sahota







## OVERVIEW OF EMERSON PARK

- ▶ 15707 / 15725 Columbia Ave (corner of Columbia & Lee Streets)
- ▶ very old wooden play structure with slide
- ▶ 2 separate springy seats, one which is broken and can injure child
- ▶ 1 picnic table, with chipped wood (easy to get slivers)
- ▶ 3 benches



© bnpdesignstudio \* [www.ClipartOf.com/1014](http://www.ClipartOf.com/1014)

## WHY DOES EMERSON PARK NEED TO BE UPGRADED?...

- ▶ Equipment is old / broken
- ▶ Equipment appeals only to toddlers up to 3 years old (I.e. my brother)
- ▶ Busy parks like Barge park have equipment that can be used by children of a wide range of ages
- ▶ In this area of White Rock there are no other parks
- ▶ Closest parks are accessible only by walking up steep hills (I.e. parents with strollers, elderly, etc.)
- ▶ Kids and steep hills
- ▶ Many young families moving to East Beach area
- ▶ Many grandparents in area taking care of grandchildren while parents are at work (easy way to keep grandchildren busy)



## SUGGESTIONS FOR UPGRADE

- ▶ Climbing structure (I.e. mini space net, dome, monkey bars, etc.)
- ▶ Rubber ground like in picture
- ▶ Taller slide
- ▶ Swings (I.e. saucer, regular swings)
- ▶ More modern play structure (for a wide range of ages)
- ▶ See saw
- ▶ Equipment allowing many children to play at same time
- ▶ Outdoor Exercise equipment that adults can use while their children are playing (I.e. push up / chin up bars, etc.)





## COMMENTS FROM PETITION SIGNERS

- ▶ Modernize playground to accommodate different age groups
- ▶ Swings
- ▶ Equipment like Generations Park
- ▶ Keep trees and some green space (the area that runs toward Parker Street)
- ▶ No dogs allowed, (signs should be posted to indicate this)



# BENEFITS OF UPGRADE

- ▶ Busy park brings community together
- ▶ Place to play rather than dangerous streets
- ▶ Keeps children active, outside, and away from technology
- ▶ Important children's physical health
- ▶ Builds children's confidence

- ▶ I am hoping I have convinced you to take money from your park's budget to put towards a major upgrade at Ennis Park



Thank you!

REGULAR COUNCIL -  
MAY 17, 2019  
ITEM: 6.1a

# WHITE ROCK

*City by the Sea!*

## Presentation of Employee Survey 2019 Process



## TODAY'S PURPOSE

### Share

1. What (Employee survey)
2. Why (Create a great place to work that supports staff in serving the residents of White Rock)
3. How (Anonymous staff survey hosted and reported by TWI Surveys)
4. When (We are receiving feedback now)

### Answer your questions



## Ryan Williams MA, ABC, MC

Partner, Tekara Organizational Effectiveness

President, TWI Surveys Inc.

Lead Consultant



**Specialties:** Leadership, communications, organizational measurement, and employee engagement

**Organizational design:** strategy facilitation, culture reviews, organizational restructuring, leadership development, change management and large scale transformations

### Sample of clients:

City of Surrey, City of Vancouver, City of Nanaimo, and City of Calgary

BC Housing, Translink, MEC, Doctors of BC, Vancity Credit Union

PepsiCo, ESPN, Conagra Foods, United Technologies, Amgen, Johns Hopkins Medicine

- Ryan earned his Masters of Arts in Leadership (MA) from Trinity Western University in 2007, and has a Bachelor of Arts in Recreation Administration with a major in Community Development from The University of Alberta in 1998.
- \*Accredited Business Communicator (ABC) – senior level designation awarded by the International Association of Business Communicators.
- \*Master Communicator (MC) – the highest honour bestowed by IABC Canada to recognize a member who has contributed to the profession through practice, teaching and service.



**What is employee  
engagement?**


# WHY DO A SURVEY?

Engagement is something we need to do every day.

A survey is one opportunity to reflect on how we can contribute to that engagement.

- ✓ Anonymous
- ✓ Everyone has a voice
- ✓ Comparable
- ✓ Accountability

# METHODOLOGY

- Administered May 27 – June 7<sup>th</sup>, 2019
- Same questionnaire used in 2017 (online & paper option)
- All employees will be invited to participate
- Hosted and reported by  twisurveys

# SURVEY DESIGN

Total of 48 questions

- 33 Likert-agreement scaled
- 7 comment
- 5 demographic
- 3 multiple selection

Key themes:

- ✓ The City's Direction
- ✓ Work Culture
- ✓ Communication
- ✓ Work Environment
- ✓ Working Relationship

## REPORTING

TWI Surveys stores and reports out the data to **maintain the confidentiality and anonymity** of individual responses.

- We will share overall and department level aggregates
- Organizational trends
- Normative comparisons
- Comment themes by department
- TWI surveys will present the findings to staff

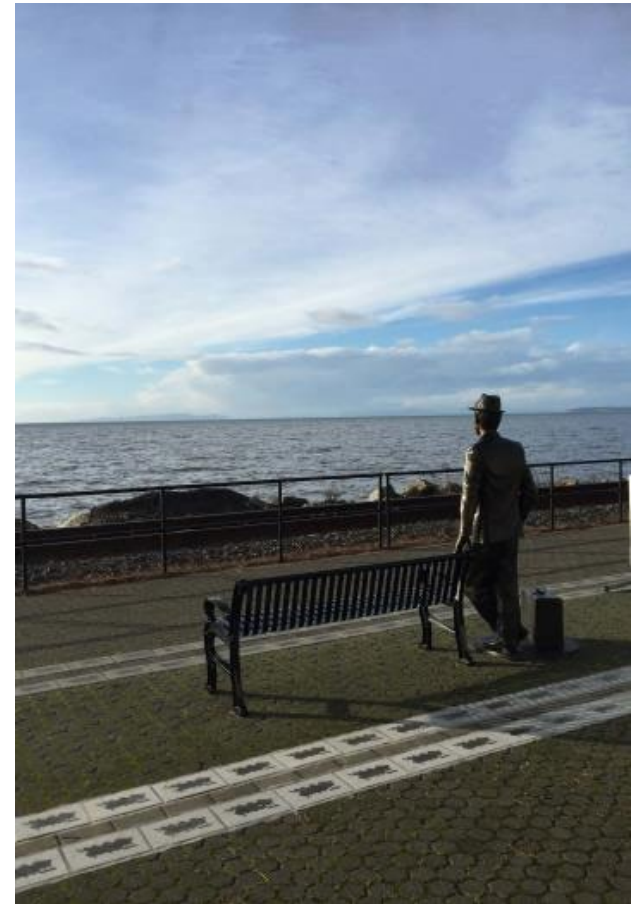


# MESSAGES

## Feedback is a gift

- Staff engagement is an important part of serving the community of White Rock.
  - We identify strengths to leverage, and
  - We set priorities for improvement.
- This is not a report card; this is a conversation we have with staff to get better.
- The conversation is ongoing. The survey is one part of that conversation where everyone has an equal voice.

# DISCUSSION



Ryan Williams, MA, ABC, MC

[ryan@twisurveys.ca](mailto:ryan@twisurveys.ca) or

[rwilliams@tekara.com](mailto:rwilliams@tekara.com)

(604) 838-3351



Amazing Conversations – Strategic Leadership – Extraordinary Results



REGULAR COUNCIL  
MAY 27, 2019  
ITEM 6.1b

# Changes in Reportable Crime Statistics

White Rock Council Meeting

2019/05/27

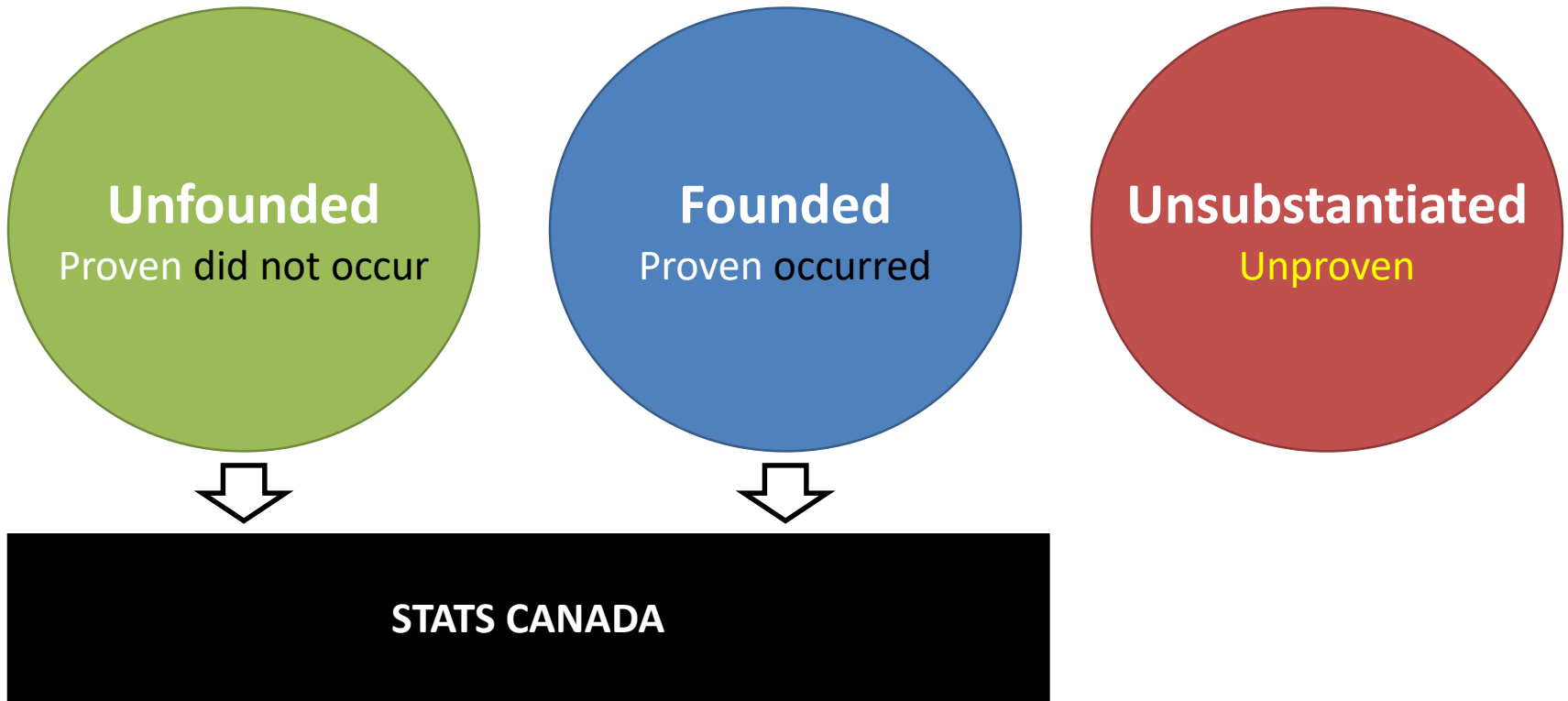


## Background

- **February 2017** – national media attention on sexual assault reporting
- POLIS, CCJS and CACP provided recommendations for future data collection
- **January 2019** – CCJS status changes introduced to all Canadian police agencies



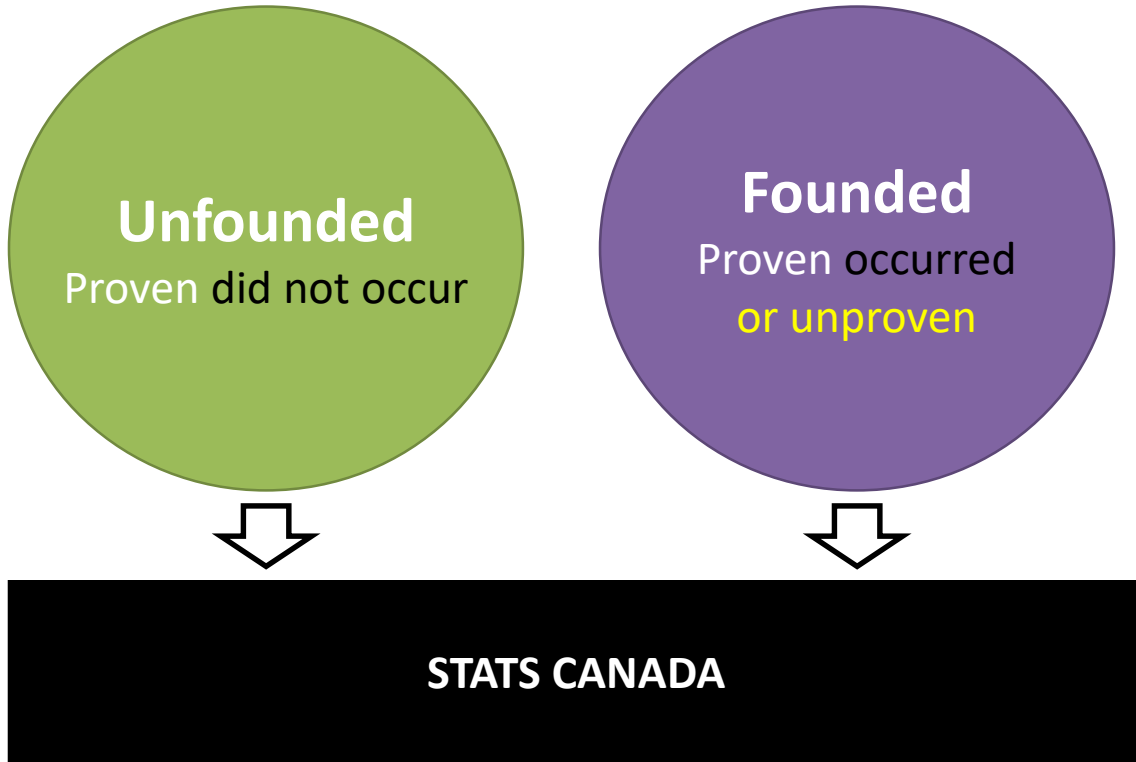
## Previous Categories







## Current Categories



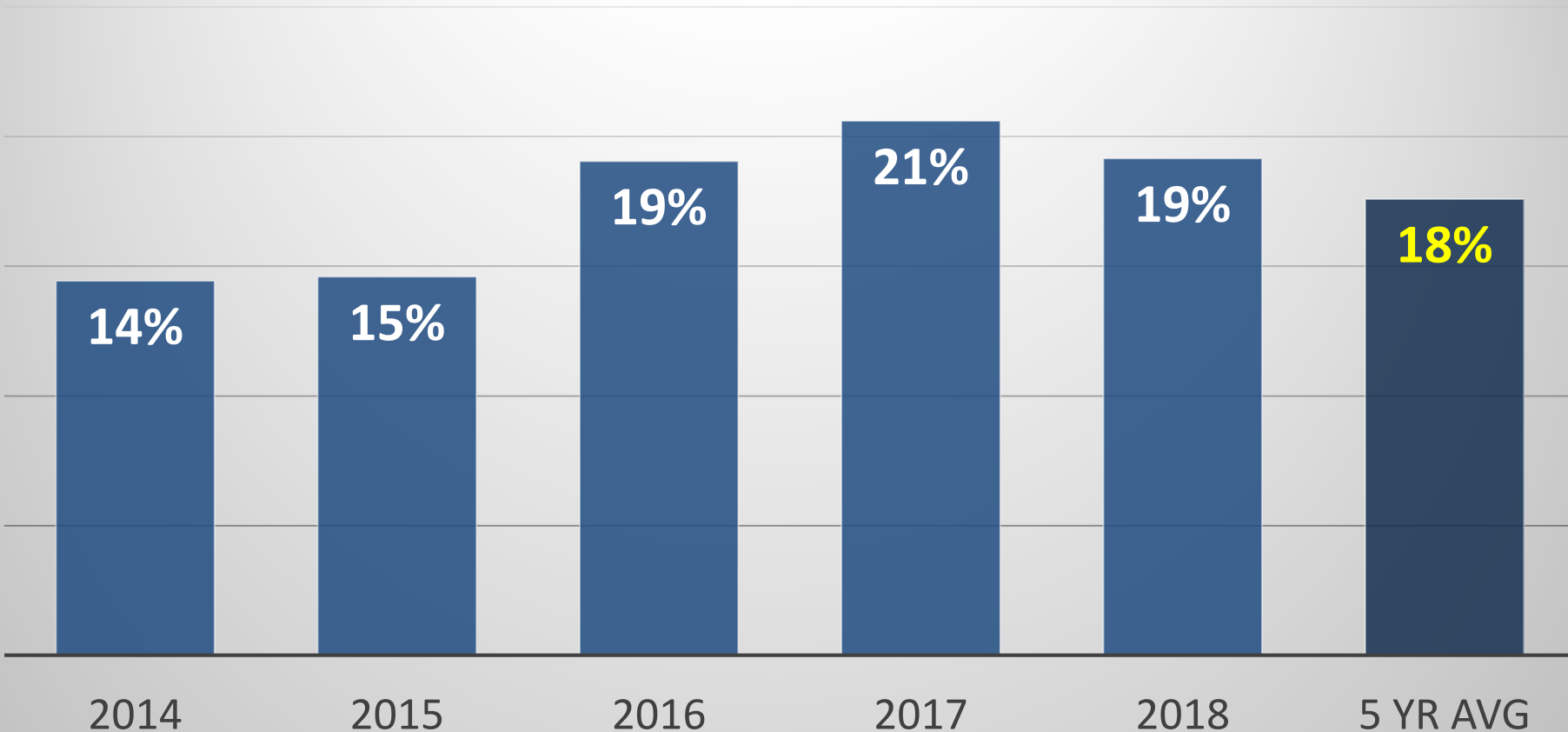
Including previously excluded occurrences will result in an increase in reporting of some crime categories to Stats Canada



## LMD RCMP Historical Unsubstantiated

### Total CC % Unsubstantiated

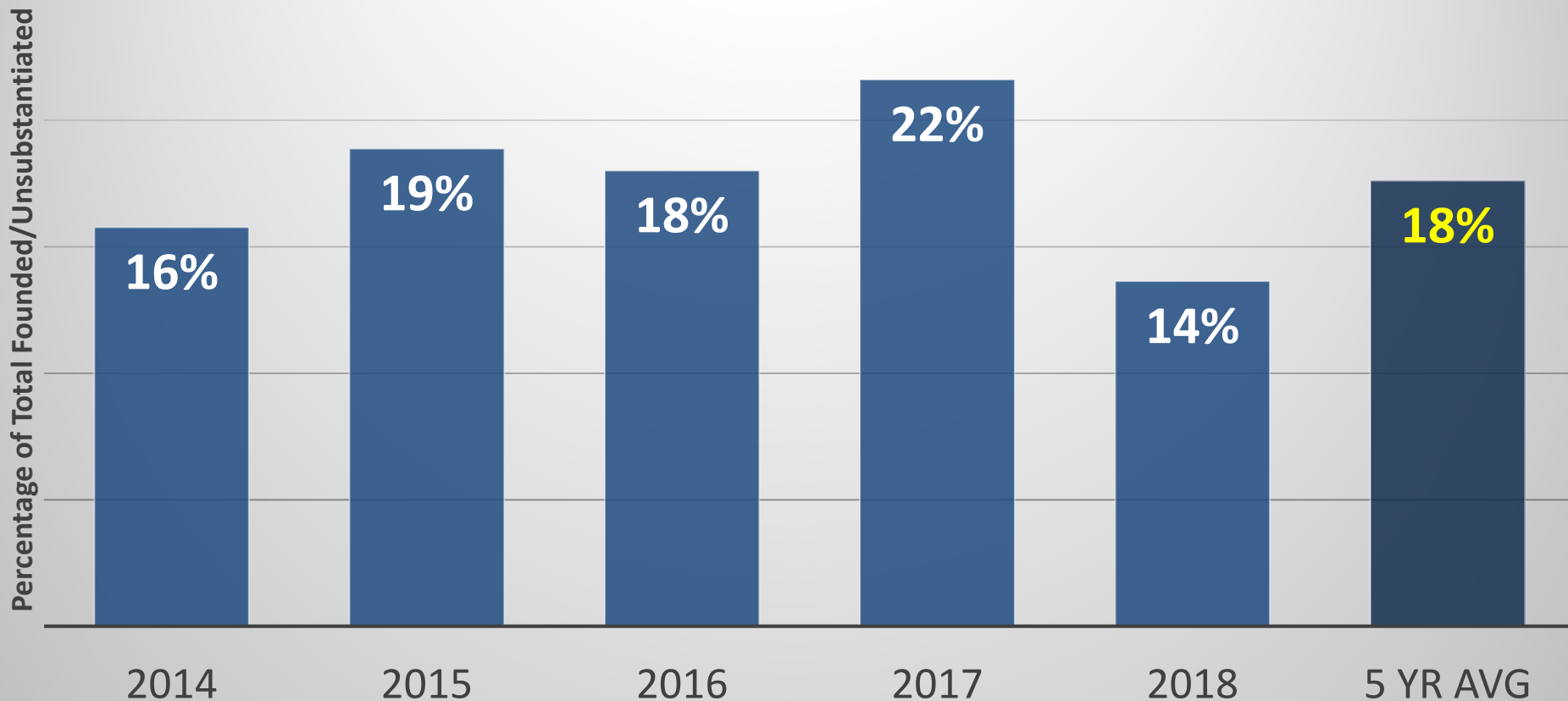
Percentage of Total Founded/Unsubstantiated





## White Rock RCMP Historical Unsubstantiated

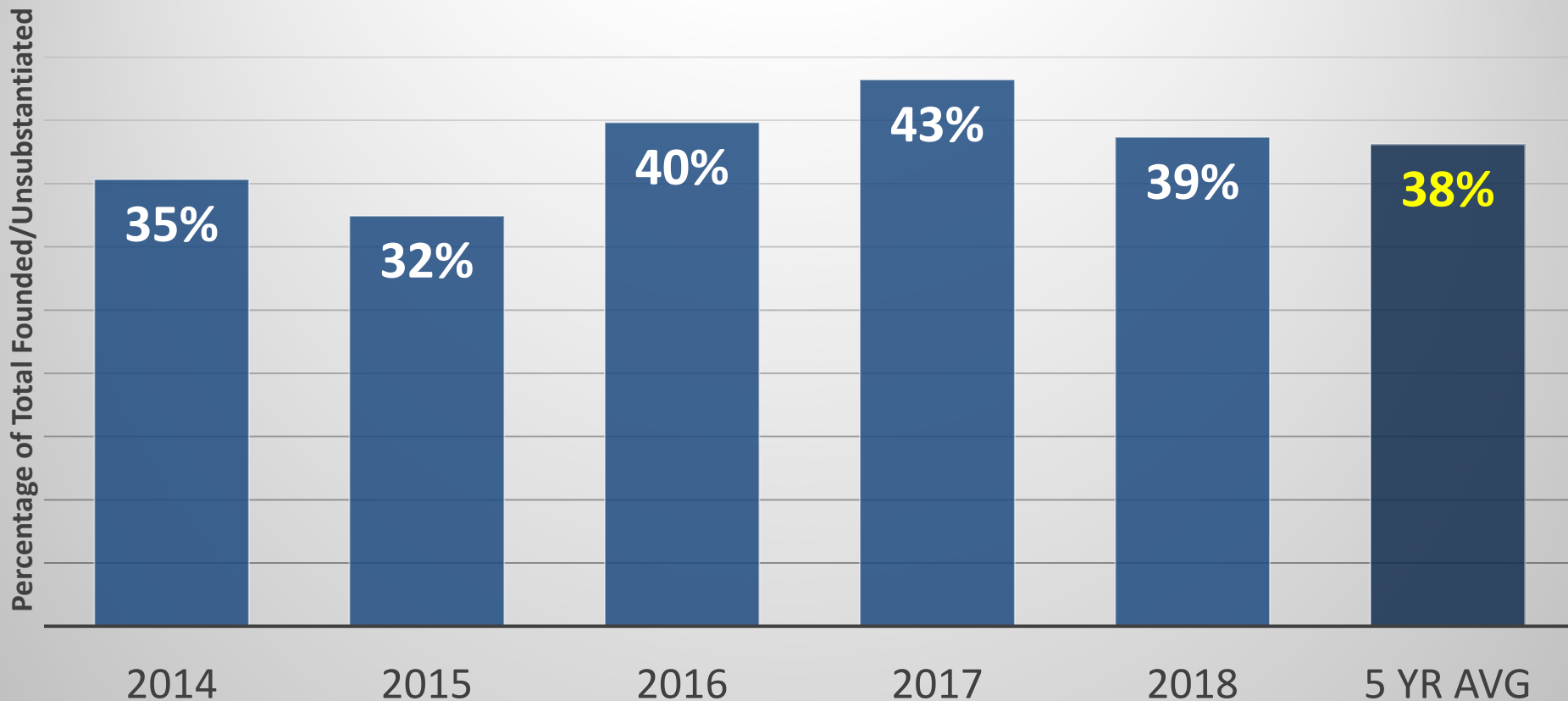
### Total CC % Unsubstantiated





## LMD RCMP Historical Unsubstantiated

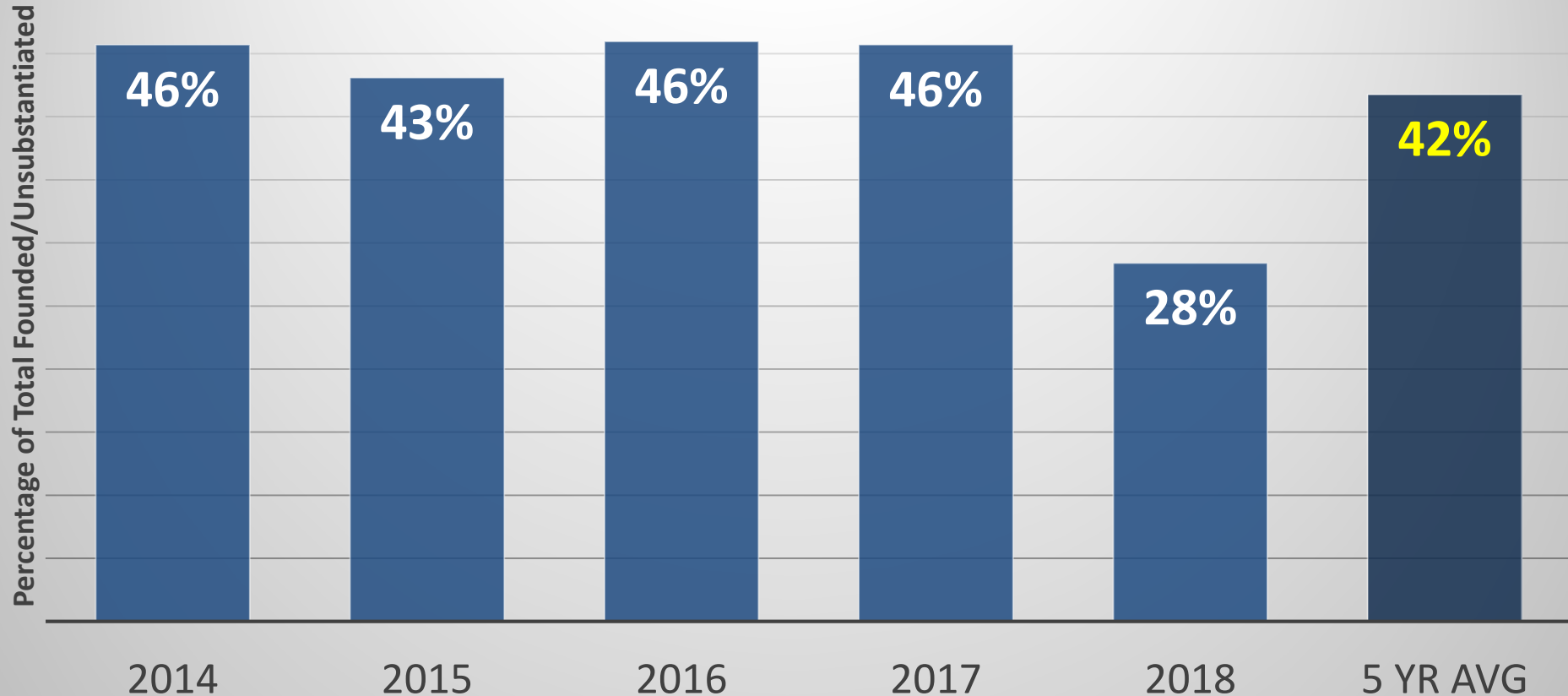
### Violent CC % Unsubstantiated





## White Rock RCMP Historical Unsubstantiated

### Violent CC % Unsubstantiated







## White Rock RCMP Criminal Code Occurrences January to March 2018/2019

Crime Group	2018	2019	% CHANGE
PERSONS VIOLENT CRIME	22	72	227.27%
PROPERTY CRIME	248	241	-2.82%
OTHER CC OFFENCES	63	93	47.62%
<b>TOTAL CC</b>	<b>333</b>	<b>406</b>	<b>21.92%</b>

■ Within 5-year Average Range  
 ■ Below 5-year Average Range  
 ■ Above 5-year Average Range



## White Rock RCMP Violent Crime Occurrences January to March 2018/2019

Crime Group	2018	2019	% CHANGE
ARSON	0	0	nc
ASSAULTS	5	42	740.00%
EXTORTION	2	1	-50.00%
HARASSMENT	6	18	200.00%
HOMICIDE	0	0	nc
INTIMIDATION	0	0	nc
KIDNAPPING	0	0	nc
ROBBERY	0	0	nc
SEX OFFENCES	3	4	33.33%
UTTER THREATS	7	8	14.29%
<b>PERSONS VIOLENT CRIME</b>	<b>22</b>	<b>72</b>	<b>227.27%</b>

■ Within 5-year Average Range  
 ■ Below 5-year Average Range  
 ■ Above 5-year Average Range



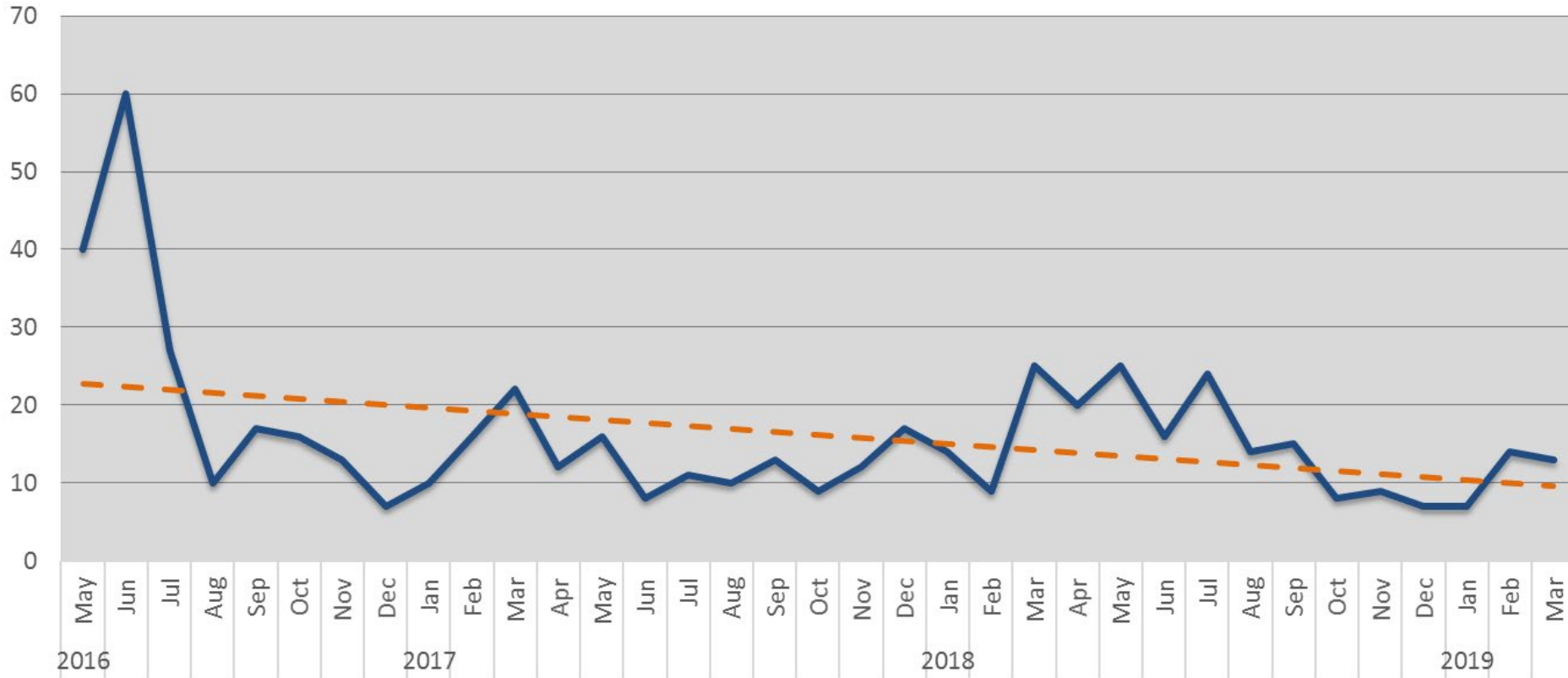
## White Rock RCMP Property Crime Occurrences January to March 2018/2019

Crime Group	2018	2019	% CHANGE
AUTO THEFT	13	11	-15.38%
BIKE THEFT	2	2	0.00%
BREAK & ENTER - BUS	9	13	44.44%
BREAK & ENTER - OTH	5	8	60.00%
BREAK & ENTER - RES	12	10	-16.67%
FRAUDS	48	34	-29.17%
MISCHIEF TO PROPERTY	60	58	-3.33%
OTHER THEFT O/5000	0	1	+
OTHER THEFT U/5000	19	12	-36.84%
SHOPLIFTING	2	3	50.00%
THEFT FROM VEHICLE	77	79	2.60%

■ Within 5-year Average Range   
 ■ Below 5-year Average Range   
 ■ Above 5-year Average Range



## White Rock RCMP Fraud Occurrences Previous 3 years



# WHITE ROCK BIA

Annual Report  
2018-2019 Fiscal Year



# White Rock BIA Activities

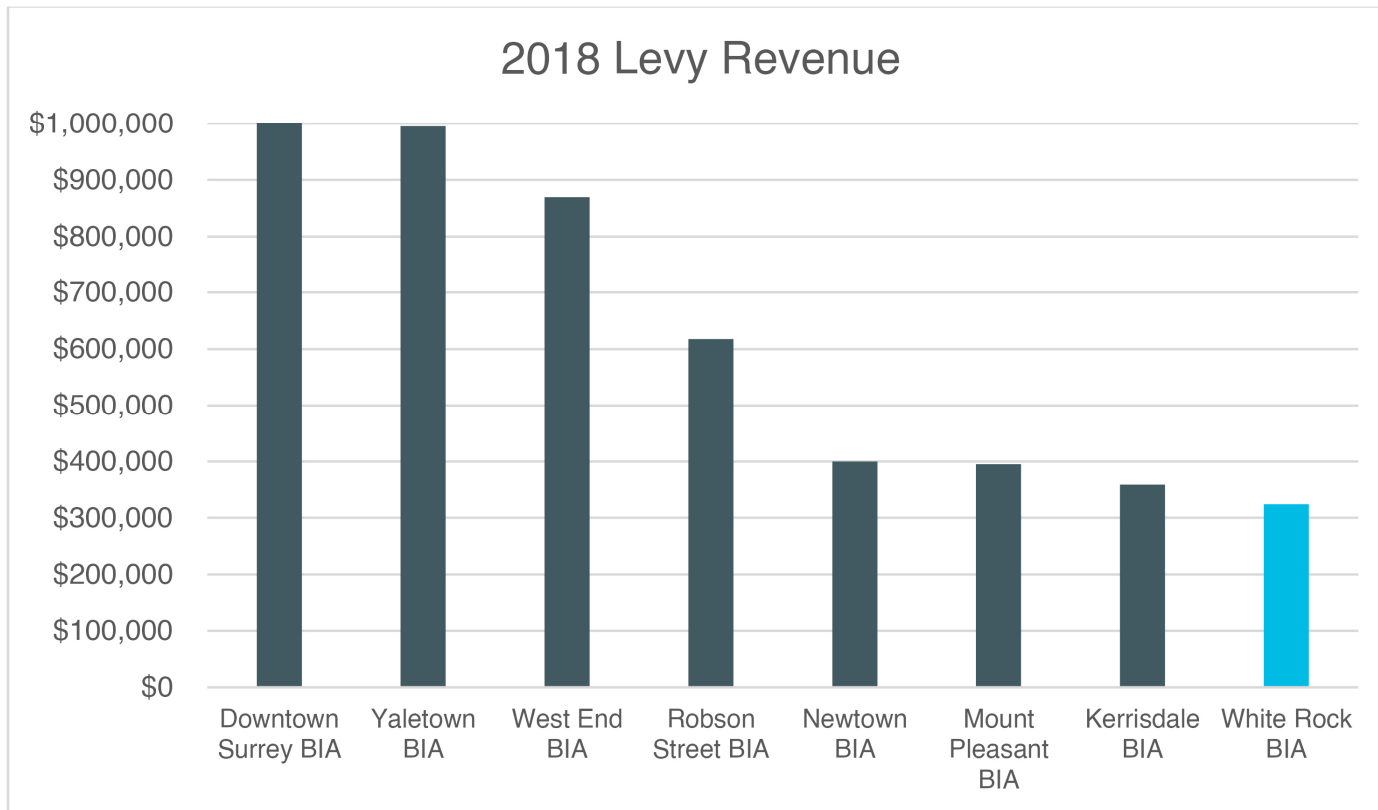
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The White Rock BIA supports businesses and encourages economic activity in four ways:

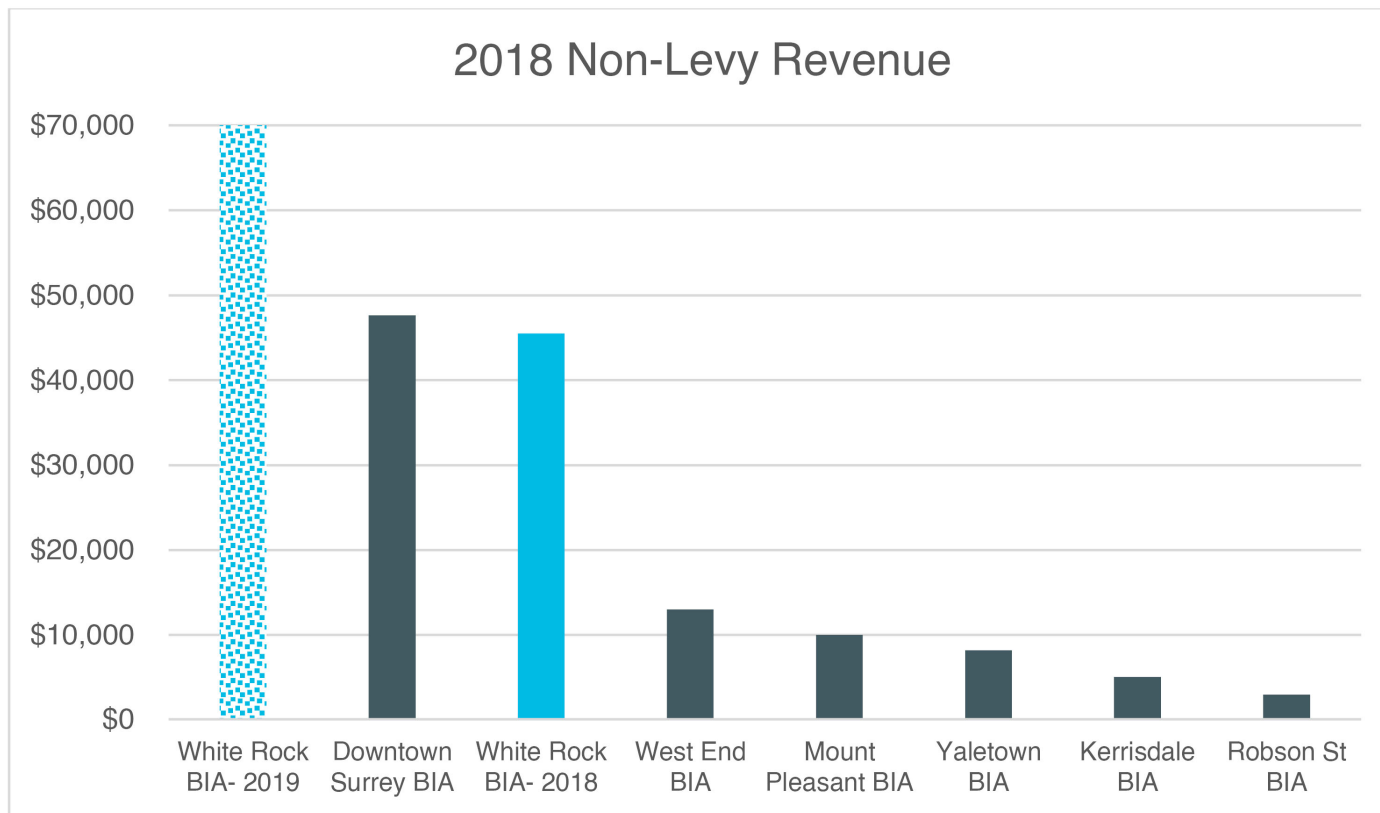
- Business Advocacy
- Community Beautification
- Events
- Marketing & Promotions

# White Rock BIA Budget

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# White Rock BIA Budget



# Highlights from the Past Year

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We enjoyed many successes over the past fiscal year. Here are a few:

- Signature Event: TD Concerts at the Pier
- Micro-event: Spooky Saltaire
- Marketing & Promotions

# TD Concerts at the Pier

---

The best year yet for our free outdoor concert series!

- Increased audience by 50%- from 13 000 attendees in 2017 to over 19 000 attendees in 2018
- 8.54/10 audience satisfaction survey results
- 53% of all attendees surveyed went to a White Rock restaurant before or after the concert





# Spooky Saltaire

---

The first free micro-event, it activated businesses in the Saltaire building and provides us with a template for future micro-events:

- 100 children and their parents attended this event
- Activities include trick or treating at Honeylush Hair Studio, Edward Jones, and Semiah; pumpkin decorating at the Handpicked Home; face-painting at Bean Around the World; and cookie decorating at Hillcrest Bakery & Deli



# Marketing & Promotions

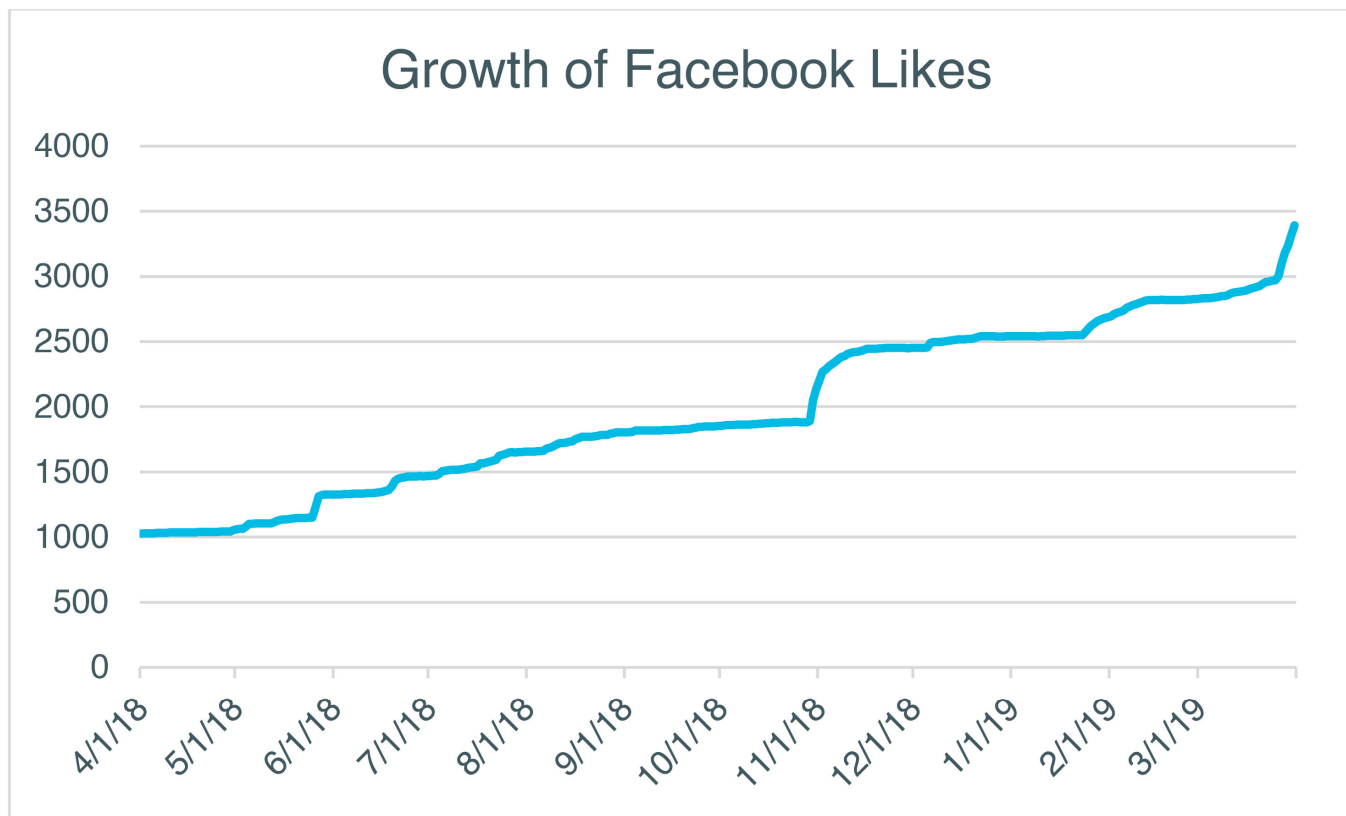
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We enjoyed many successes over the past fiscal year:

- Tripled Facebook likes
- Strong increase in social media post reach
- Excellent results on promotions

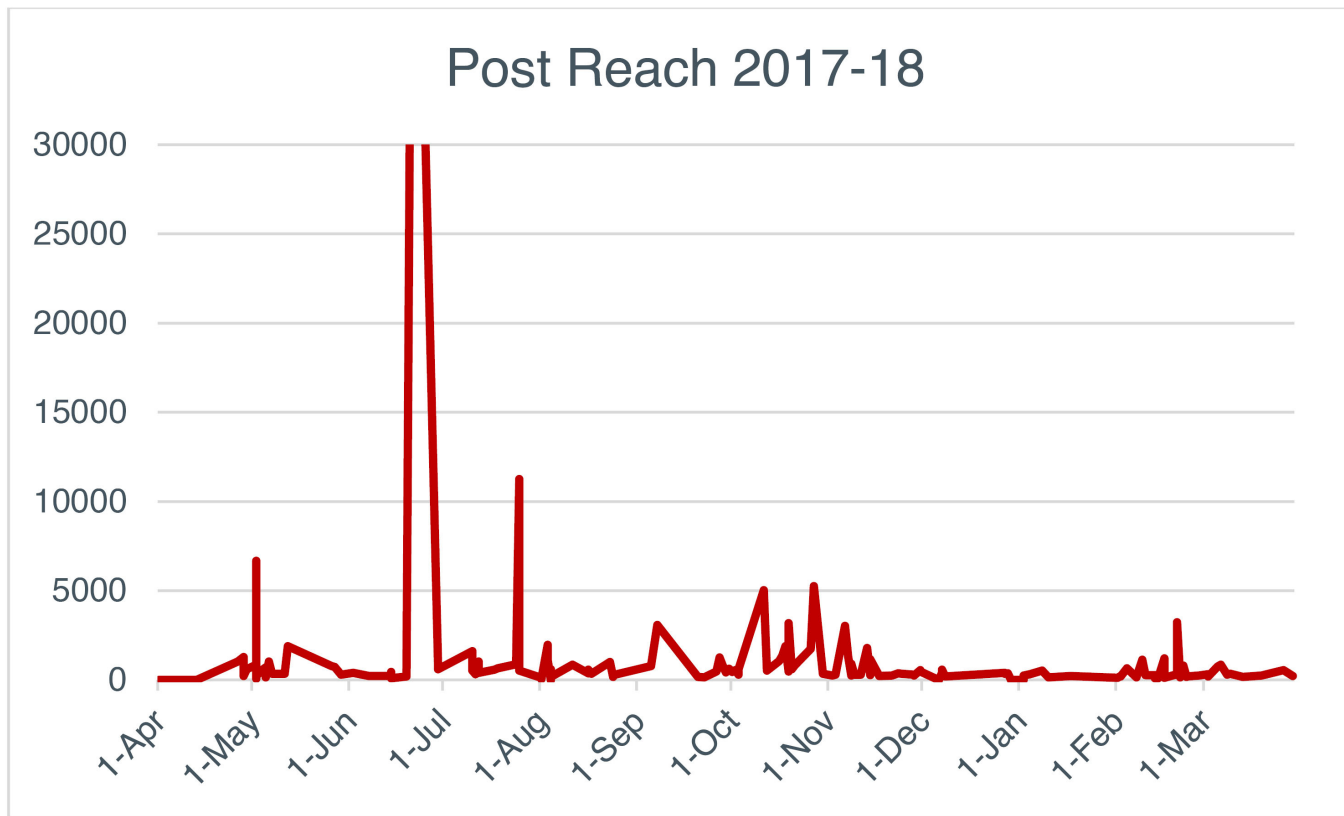
# Marketing- Facebook

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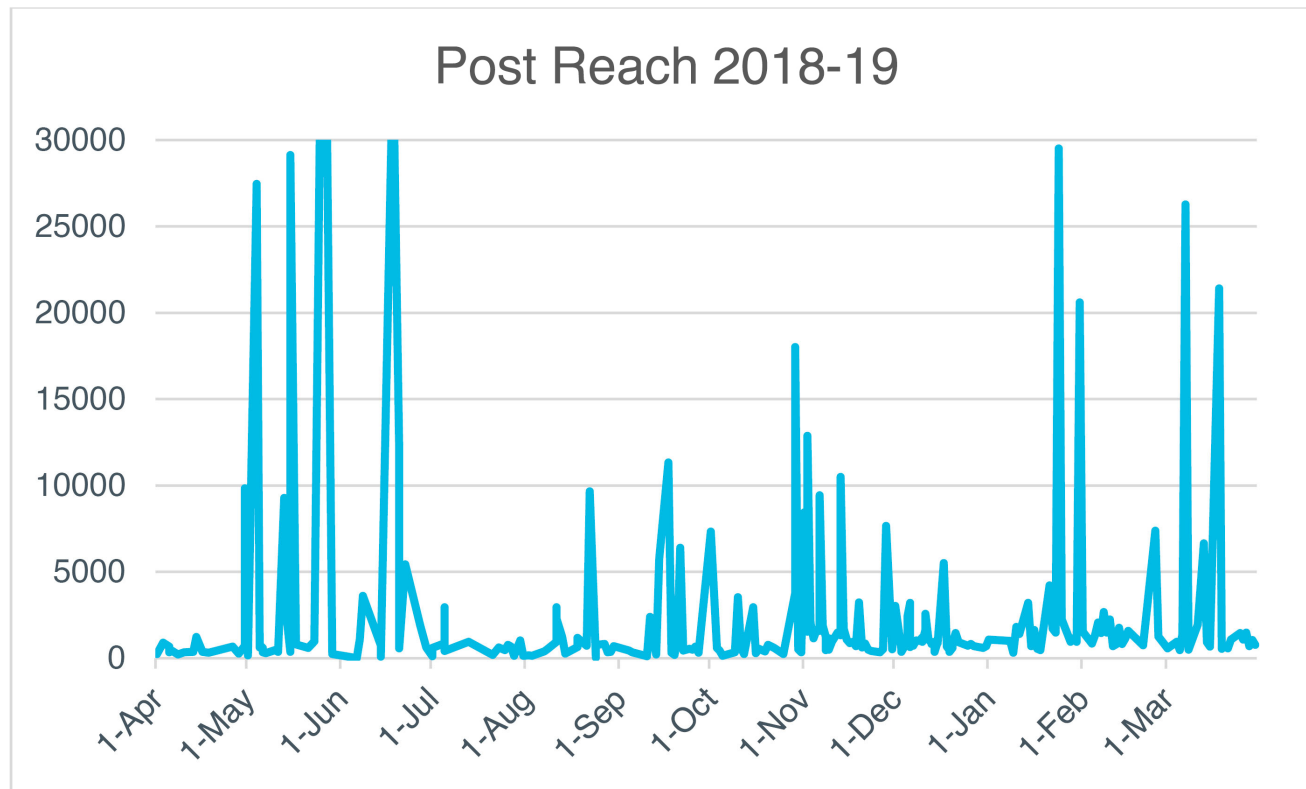
# Marketing- Facebook Post Reach

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# Marketing- Post Reach (continued)

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# Promotions

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Our promotions have seen excellent engagement and results:

- Taste White Rock: Increased restaurant participation by 42%
- +53 likes on average of eatery Facebook pages during daily contests for Taste White Rock
- Facebook Business Profiles: 6791 people reached and 453 post engagements on average per profile

# Challenges from the Past Year

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Some of the challenges that we faced over the past year:

- Seasonal Lighting
- Micro-event: Welcome Back to Johnston Road
- Time

# The Year Ahead

---

Next year promises to be even better:

- Continuing Signature & Micro-Events: TD Concerts FOR the Pier; Vitality: Health & Wellness Expo; Spooky Saltaire
- New Signature Events: Free Summer Movie Nights, White Rock Craft Beer Festival
- New Micro-events: Eggcellent Easter, Art Show, Christmas at Saltaire

# The Year Ahead (Continued)

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- Continuing Promotions: Taste White Rock, Bites on the Beach, 12 Days of White Rock, Business Profiles on Facebook
- Member Relations: Member Socials, Surveys, 2/month e-Newsletters, In-Person Visits, Advocacy
- New Beautification Projects: Storefront Washing, Wayfinder Updating, Mural at the Pop-up Park

# The Year Ahead (Continued)

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- Economic Development: Small Business Toolkit, Leasing Opportunities Brochure, Member Seminars, Peninsula Business Survey

# Any Questions?

---

1174 Fir Street

604-536-4958

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[www.whiterockbia.com](http://www.whiterockbia.com)

 /whiterockbia

 /whiterock\_bia



REGULAR COUNCIL  
MAY 27, 2019  
ITEM: 6.2.2

# 15475 Marine Drive

## *Liquor Licence Referral Application (Liquor Primary)*

**WHITE ROCK**  
*My City by the Sea!*

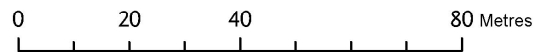
*May 27, 2019*



# Location



**Location Map**  
15475 Marine Drive





# Site Context - Aerial



Balsam Street

Victoria Avenue

Ash Street

Subject Property

Former Sandpiper Pub

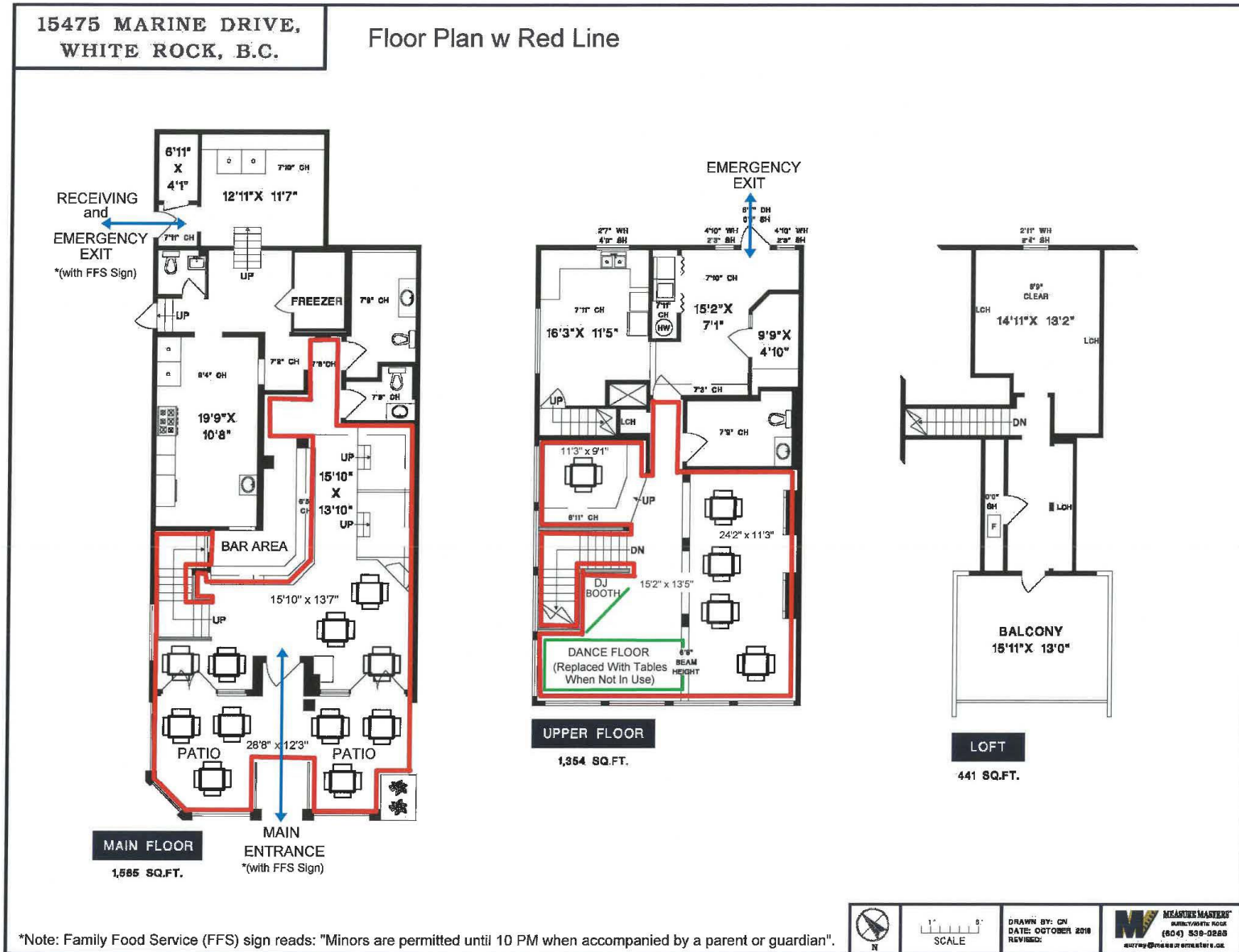
Marine Drive



# Streetscape – East Beach / Marine Drive



# Layout Plan



\*Note: Family Food Service (FFS) sign reads: "Minors are permitted until 10 PM when accompanied by a parent or guardian".

 N	 SCALE	DRAWN BY: CN DATE: OCTOBER 2018 REVISION:	 <small>MEASURE MASTERS          2450 VICTORIA ROAD          (604) 539-0285          measure@measurermasters.ca</small>
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# Proposal

- The applicant is proposing the following hours of service for a liquor primary license:

Applicant's Proposed Hours of Liquor Service							
Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM
Closed	1:00 AM	1:00 AM	1:00 AM	2:00 AM	2:00 AM	2:00 AM	1:00 AM

- Outdoor Patio: approximately 32.6 square metres (350~ square feet); re-use of previous 'Deluxe' restaurant patio.
- Entertainment: Live music, DJ and dancing (second floor)
- Family Food Service, minors permitted with adult until 10pm.
- Total occupant load is 90 persons.



# Recommended Hours of Service / Patio / Music

City's Recommended Hours of Liquor Service							
Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM
Closed	12:00 AM	12:00 AM	12:00 AM	12:00 AM	1:00 AM	1:00 AM	12:00 AM

Table 3: City's Recommended Hours of Patio Operation							
Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM	10:00 AM
Closed	8:00 PM	8:00 PM	8:00 PM	8:00 PM	9:00 PM	9:00 PM	8:00 PM

- Hours of live or DJ music to end one (1) hour prior to end of liquor service.

# Closing Hours of Nearby Licensed Businesses

Food Primary Licensees		
Business Area	Establishment Name	End of Business Hours
East Beach	Zapoteca	10:00 PM Fri-Sat
		9:00 PM Sun-Thurs
East Beach	Baja Cantina	10:00 PM Tues-Sat
		6:00 PM Sun
East Beach	Moby Dick	8:00 PM (all week)
East Beach (Semiahmoo First Nation)	Washington Avenue Grill	12:30 AM Fri-Sat
		11:00 PM Sun
		11:30 PM Mon-Thurs
West Beach	Charlie Don't Surf	1:00 AM Mon-Sat
		12:00 AM Sun
West Beach	Uli's Restaurant	10:00 PM (all week)
West Beach	The Boathouse Restaurant	10:00 PM Fri-Sat
		9:30 PM Sun
		9:00 PM Mon-Thurs
West Beach	West Beach Bar and Grill	12:00 AM Wed-Sun
		7:00 PM Mon-Tues

# Closing Hours of of Nearby Licensed Businesses

Liquor Primary Licensees		
Business Area	Establishment Name	End of Business Hours
West Beach	Oceanside Public House	2:00 AM Fri-Sat 12:00 AM Sun 1:30 AM Mon-Thurs

# Summary of Initial Public Input

- Applicant submitted petition with ~145 individuals in support of proposal
- Mailed notice of application to owners and occupants within 100 metres of property resulted in 12 letters of opposition

# Summary of Staff Analysis

- A new liquor primary business would add some diversity to the commercial environment in the East Beach section of the waterfront, supporting the City as a “full day destination” (OCP Policy 14.2.2)
- The East Beach area has a mixture of residential and commercial uses, with a number of cafés, restaurants, shops and bistros within two blocks but beyond the area is primarily residential. Area residents have indicated concerns, particularly regarding the proposed hours of business.
- The RCMP has provided written comments outlining their concerns with the hours proposed in the context of other licensed facilities in the area.



# Recommendation

## Recommend that Council:

- Direct staff to schedule the required Public Hearing;

**Pending the results of the Public Hearing**, to forward a copy of the 15475 Marine Drive report and the results of the Public Hearing to the Liquor and Cannabis Regulation Branch.

- This will include a resolution to advise that Council has considered the the potential impact for noise and the impact on the community, and would support approval of the requested liquor primary license on the conditions identified in the report (reduced hours of liquor service, hours of patio operation, and restricted live/DJ music entertainment).

# Application Process

- Mailout notification sent – March 25, 2019
- **Council Meeting – May 27, 2019**
- Public Hearing for Liquor Licence Referral Request – June 10/24, 2019
- Council Decision, resolution letter sent to LCRB
- LCRB decision on Liquor License issuance
- Sidewalk/Patio Agreement, Business License, Building Permit (*if license approved*)

# WHITE ROCK

*My City by the Sea!*

