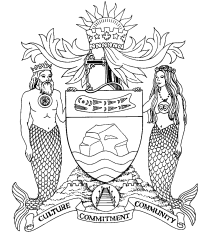


***Live Streaming/Telecast:** Please note that Standing Committees, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

Corporate Administration
E-mail

(604) 541-2212
clerksoffice@whiterockcity.ca



THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

[ON TABLE see page 176](#)

June 5, 2019

A **REGULAR MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC, on Monday, June 10, 2019** to begin at **7:00 p.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

A G E N D A

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for June 10, 2019 as circulated.

3. ADOPTION OF MINUTES

Page 8

a) May 27, 2019 – Regular Council

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

a) May 27, 2019 – Regular Council

4. QUESTION AND ANSWER PERIOD

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

Note: *There are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).*

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

4.2 MEETING POSTPONED (ADJOURNED)

The regular meeting will be postponed at this time in order to consider the Public Hearing regarding proposed Liquor Primary Licence at 15475 Marine Drive (LL 19-003).

The regular meeting will reconvene directly following the adjournment or conclusion of the scheduled public hearing at City Hall Council Chambers later the same evening.

RECOMMENDATION

THAT Council:

- 1) Postpone the June 10, 2019 Regular Council meeting at this time until the adjournment or conclusion of the public hearing for LL 19-003 (15475 Marine Drive); and
- 2) Directly following the regular Council meeting will be reconvened in the City’s Council Chambers.

4.3 MEETING RECONVENES

The regular meeting will now reconvene following the adjournment or conclusion of the Public Hearing for LL 19-003 (15475 Marine Drive).

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.1 CHARLENE GARVEY, DEBBIE WARD, KARIN BJERKE-LISLE: WHITE ROCK MUSEUM AND ARCHIVES: GRANT FUNDING

Charlene Garvey, Debbie Ward, Karin Bjerke-Lisle from the White Rock Museum and Archives to give an annual review of the Museum programming and events and request additional grant funding.

5.1.2 GARY GUMLEY: RENAMING OF MEMORIAL PARK

G. Gumley, resident, requesting the postponement of the Memorial Park official opportunity in order for the City to lead an opportunity to gain public input to the idea of re-naming the renovated waterfront park.

5.2 PETITIONS

5.1.1 PETITION REGARDING EMERSON PARK PLAYGROUND AT COLUMBIA AVENUE AND LEE STREET

Page 20

79 Signatures in support of an upgrade to Emerson Park under the following statement:

We would like the playground at Emerson Park to be upgraded to include equipment that children over 3 years of age would find interesting. We understand that the City’s Park and Recreation Department comments that this park is “underutilized” – that is because there is little playground equipment and it is only of interest for children up to 3 years of age. There are many children in this neighbourhood including many renting basement suites or older houses.

RECOMMENDATION

THAT Council receive the petition submitted by S & K Sahota containing 79 signatures requesting an upgrade to the Emerson Park Playground located at Columbia Avenue and Lee Street.

Note: This petition was referenced in a delegation received by Council at the May 27, 2019 Regular Council meeting. At the time, Council referred the matter to staff. This petition was received May 31, 2019 in the Corporate Administration Department.

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1a DR. SAAD JASIM, MANAGER OF UTILITIES WITH THE CITY OF WHITE ROCK - WATER TREATMENT PLANT TO REMOVE ARSENIC & MANGANESE

Dr. Jasim, Manager of Utilities, to provide a presentation titled “The City of White Rock Water Treatment Plant to Remove Arsenic & Manganese”.

6.1b CHRIS ZOTA: PARKING GUIDANCE TECHNOLOGY

C. Zota, Manager of Information Technology, to provide a presentation titled “Parking Guidance Technology”.

6.2 CORPORATE REPORTS

6.2.1 FLIGHTS OF FANTASY BAZAAR

Page 29

Corporate report dated June 10, 2019 from the Director of Recreation and Culture titled “Flights of Fantasy Bazaar”.

RECOMMENDATION

THAT Council:

1. Receive for information the corporate report dated June 10, 2019 from the Director of Recreation and Culture titled “Flights of Fantasy Bazaar”; and
2. Approve funding in the amount of \$2,500 from the City’s contingency fund to support the new Flights of Fantasy Bazaar family event to be held at the White Rock Community Centre on June 22, 2019 from 11:00 a.m. to 4:30 p.m.

6.2.3 HILLSIDE WALKWAY MAINTENANCE

Page 40

Corporate report dated June 10, 2019 from the Director of Engineering and Municipal Operations titled “Hillside Walkway Maintenance”.

RECOMMENDATION

THAT Council receive for information the corporate report dated June 10, 2019 from the Director of Engineering and Municipal Operations Department titled “Hillside Walkway Maintenance”.

6.2.4 CAPITAL PROJECTS UPDATE

Page 44

Corporate report dated June 10, 2019 from the Director of Engineering and Municipal Operations titled “Capital Projects Update”.

RECOMMENDATION

THAT Council receive for the information the corporate report dated June 10, 2019 from the Director of Engineering and Municipal Operations titled “Capital Projects Update”.

6.2.5 OPTIONS FOR CITY PROPERTY AT 15463 BUENA VISTA AVENUE

Page 47

Corporate report dated June 10, 2019 from the Director of Corporate Administration titled “Options for City Property at 15463 Buena Vista Avenue”.

RECOMMENDATION

THAT Council:

1. Receive for information the corporate report dated June 10, 2019, from the Director of Corporate Administration, titled “Options for City Property at 15463 Buena Vista Avenue;” and
2. Provide direction to staff regarding the future use of the property.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

- Land Use and Planning Committee – May 27, 2019

Page 76

- Governance and Legislation Committee – May 27, 2019

Page 78

- Parking Task Force – May 23, 2019

Page 82

- Tour de White Rock Committee – May 30, 2019

Page 88

RECOMMENDATION

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- a) Land Use and Planning Committee – May 27, 2019;
- b) Governance and Legislation Committee – May 27, 2019;
- c) Parking Task Force – May 23, 2019; and,
- d) Tour de White Rock Committee – May 30, 2019.

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

- a) The following recommendations have been brought forward from the **Tour de White Rock Committee** meeting held on May 30, 2019:

RECOMMENDATION: EVENT WAYFINDING SIGNAGE REQUEST

THAT Council direct staff to produce a wayfinding map for distribution that shows people how to get to the Tour events.

***Note:** The minutes for the May 30, 2019 Tour de White Rock Committee meeting are included in the agenda for information as Item 7.1c.*

- b) The following recommendations have been brought forward from the **Governance and Legislation Committee** meeting held on May 27, 2019:

RECOMMENDATION: POLICY ENDORSEMENT

THAT Council endorse the following policies as circulated:

- Council Policy No. 157: Terms of Reference – Water Community Advisory Panel; **Page 93**
- Council Policy No. 160: Terms of Reference – Marine Drive Task Force ; **Page 97**
- Administration Policy No. 202: Naming of Civic Facilities; **Page 104**
- Administration Policy No. 205: Corporate Sponsorships; and **Page 109**
- Administration Policy No. 209: Employee Parking at City Facilities. **Page 111**

RECOMMENDATION: POLICY RESCINDMENT

THAT Council rescind Administration Policy No. 204 – Records Retention Schedule. **Page 113**

***Note:** This policy is to be rescinded as it is no longer required, the City has adopted the Records Classification and Retention Schedule in accordance with the Local Government Management Association (LMGA).*

- c) The following recommendations from the May 27, 2019 **Land Use and Planning Committee** meeting held earlier this evening are being presented for Council’s consideration at this time:

RECOMMENDATION: INITIAL OCP AMENDMENT APPLICATION REPORT – RUSSELL AVENUE / MAPLE STREET (18-008 OCP&ZON&MJP) **Page 118**

THAT Council defers this Official Community Plan (OCP) Amendment application until the outcomes and recommendations regarding the initial public feedback from the OCP City-wide building height review are considered by LUPC.

***Note:** This application was introduced and discussed by the Land Use and Planning Committee on May 27, 2019 and it is included for reference purposes. Council at this time is asked to ratify the Land Use and Planning Committee decision to defer consideration of the application. It was noted at the Land Use and Planning Committee meeting that the application will likely be able to be brought back to the Committee either late September / early October 2019. The May 27, 2019 corporate report is attached for information purposes.*

8. BYLAWS AND PERMITS

8.1 BYLAWS
None

8.2 PERMITS

8.2.1 LIQUOR PRIMARY LICENCE AT 15475 MARINE DRIVE (LL 19-003)

1168256 B.C. Ltd/Lux Waterfront Lounge has applied for a new Liquor Primary Licence. The Liquor and Cannabis Regulation Branch (LCRB) requires a Council resolution on applications for new liquor primary licences. The application was introduced at the May 27, 2019 Regular Council meeting, and was the subject of a Public Hearing held earlier this evening. Council may consider the permit at this time or defer consideration until the next scheduled Council meeting.

This application is presented on the agenda for Council’s consideration in carrying a resolution of support/endorsement.

RECOMMENDATION

THAT Council endorse the application for a liquor primary licence (LL 19-003) at 15475 Marine Drive.

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

***Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

9.1.1 Letter dated May 29, 2019 from Mayor L. Helps, City of Victoria, requesting support of their UBCM resolution that the Provincial Government restore support for public libraries. **Page 155**

9.1.2 Letter received May 22, 2019 from A. Battalova, Manager of Accessibility Initiatives, SPARC BC, to inform of Access Awareness Day – June 1, 2019 **Page 156**

9.1.3 Letter dated May 31, 2019 from C. Plagnol, Corporate Officer, Metro Vancouver, advising of Metro Vancouver’s Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss. This is a GIS inventory of ecologically significant lands across the region. **Page 158**

***Note:** The correspondence was forwarded to the Director of Engineering and Municipal Operations for information purposes.*

RECOMMENDATION

THAT Council receive correspondence **Items 9.1 – 9.3** for information as noted on the agenda.

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR’S REPORT

10.2 COUNCILLORS REPORTS

10.2.1 METRO VANCOUVER BOARD IN BRIEF

None

11. MOTIONS AND NOTICES OF MOTION

11.1 MOTIONS

None

11.2 NOTICES OF MOTION

None

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

13. OTHER BUSINESS

14. CONCLUSION OF THE JUNE 10, 2019 REGULAR COUNCIL MEETING

PRESENT: Councillor Kristjanson, Deputy Mayor
Councillor Chesney
Councillor Fathers
Councillor Manning
Councillor Trevelyan

ABSENT: Mayor Walker
Councillor Johanson

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
J. Gordon, Director of Engineering and Municipal Operations
S. Kurylo, Director of Financial Services
J. Johnstone, Director of Human Resources
C. Johannsen, Director of Planning and Development Services
E. Keurvorst, Manager of Culture
C. Isaak, Manager of Planning
S. Lam, Deputy Corporate Officer

Press: 1
Public: 12

1. CALL MEETING TO ORDER
The meeting was called to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2019-199 **It was MOVED and SECONDED**
THAT the Corporation of the City of White Rock Council adopts the agenda for its regular meeting scheduled for May 27, 2019 as amended to include as Item 11.c 2019 Deputy Mayor Rotation.

CARRIED

3. ADOPTION OF MINUTES
a) May 13, 2019 – Regular Council

2019-200 **It was MOVED and SECONDED**
THAT the Corporation of the City of White Rock Council adopts the following meeting minutes as circulated:

a) May 13, 2019 – Regular Council

CARRIED

4. QUESTION AND ANSWER PERIOD
Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question

period shall be 15 minutes. A summary list of all questions, comment topics, and answers provided will be available on the [City's website under the Government tab](#)

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

4.1 **CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD**

- G. Howes, White Rock, BC, questioned the City's billing system for water, inquired if the next billing cycle could have an extra line to note how much the cost is in per cubic metre so a comparison can be done with other municipalities.

It was noted that staff will review the request and see how this can be addressed on the City's invoicing system.

- L. McGregor, White Rock, inquired if the rail safety crossings will be completed soon and when can whistle cessation begin, understanding that completion of the rail crossings are required prior to this being considered.

Staff stated that they anticipate the rail crossings to be completed mid/end of June 2019. It is the Ministry of Transportation who make the decision in regard to whistle cessation. Once the rail crossings are complete, the City will be in the position to submit their application into the Ministry. This will be done directly following completion of the crossing project.

- Marine Drive Business Owner, stated frustration with the railing/fencing that has been installed at the top of the washrooms at Memorial Park. He noted that the design blocks the ocean view. He further stated that he's waited through the construction process and is now disappointed and frustrated with the fencing that has been erected – there are other materials that could be used.

Staff stated that they have been looking for resolution for this and have the consulting team considering other options that would provide a more permeable opportunity but noted they still needed to work within the building code guidelines. Staff anticipate having some options during the month of June.

- K. Jones, White Rock, BC, inquired when the railway safety crossings will be completed?

Staff stated they anticipated the railway safety crossings will be completed by mid/end of June, 2019.

Mr. Jones suggested as an option for railing/fencing at the top of the washrooms at Memorial Park that there be done in wire cable instead of the current design, stating this will allow for protection and the view and that other municipalities has utilized this method.

- J. Van Wachem, White Rock, BC inquired when are the washrooms at Memorial Park going to be opened for use?

Staff stated they now anticipate they will be open by the end of the week (May 31st).

Further inquired if the local businesses could be kept apprised of the progress / schedule of this work being completed.

Staff stated they reach out through the Business Improvement Association in this regard.

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.1 PUMMY KAUR, CADENCE WARNER & HADLEY WARNER: FANTASTICAL FAMILY EVENT

P. Kaur and C. Warner appeared as a delegation to request funding in support of the Fantastical Family event “Flights of Fantasy Festival” in White Rock to be held June 23, 2019.

2019-201

It was MOVED and SECONDED

THAT Council directs staff:

1. To work with P. Kaur and C. Warner in regard to supporting a “Flights of Fantasy Festival” event to see if it is viable to occur this year, and/or how to hold it in future years;
2. To bring forward a corporate report to the next scheduled Council meeting on this proposed event including an element of a “City Match Funding” of up to \$2,500.

CARRIED

Councillors Fathers and Trevelyan voted in the negative

5.1.2 EDIE DOEPKER: HILLSIDE PARK MAINTENANCE IN WHITE ROCK

E. Doepker, appeared as a delegation and spoke in concern in regard to hillside park maintenance within the City of White Rock.

It was noted that the City’s “robot mower” requires metal collars that are installed to keep the machinery to a confined space but there was concern raised that they are a possible safety concern. Staff noted the collars are needed for the machine but they will inquire if there are other options.

2019-202

It was MOVED and SECONDED

THAT Council directs staff to bring forward for a corporate report to the next scheduled meeting outlining information in regard to service levels / works for hillside maintenance within the City of White Rock and further information be included in regard to an estimate for restoration of a playground that has been removed.

CARRIED

5.1.3 **SUKI SAHOTA & KENYA SAHOTA: PLAYGROUND EQUIPMENT FOR EMERSON PARK**

S. Sahota & Keyana Sahota appeared as a delegation requesting support to upgrade the playground equipment at Emerson Park (Columbia Avenue and Lee Street), would like to see something similar to what there currently is in Barge Park including swings.

It was noted that the current equipment at Emerson Park needs an assessment due to concerns raised (broken spring and picnic table slinters).

2019-203

It was MOVED and SECONDED

THAT Council directs staff to bring forward a corporate report in regard to an upgrade of playground equipment (including swings) and further expansion of equipment for older children for Emerson Park located at Columbia Avenue and Lee Street.

CARRIED

5.2 **PETITIONS**
None

6. **PRESENTATIONS AND CORPORATE REPORTS**

6.1 **PRESENTATIONS**

6.1a **RYAN WILIAMS, TWI SURVEYS INC: EMPLOYEE SURVEY 2019 PROCESS**

R. Williams, President, TWI Surveys Inc, introduced the City of White Rock's 2019 Employee Survey Process. Mr. Williams will be in attendance at a regular Council meeting in July 2019 to review the survey results.

6.1b **STAFF SERGEANT ROB DIXON & BROOKE THOMAS, INTELLIGENCE ANALYST SUPERVISOR, CRIME STATISTICS AND GENERAL RCMP MATTERS**

Staff Sergeant R. Dixon provided a presentation regarding general RCMP matters and B. Thomas, Intelligence Analyst Supervisor, provided information in regard to crime statistics in the City of White Rock.

It was noted that City staff will be working with the RCMP in regard to having the crime stat information along with meanings/explanations placed on the website.

It was noted that the City's Noise Bylaw does not include a decimal level section; this is something that may be reviewed to help in regard to concern of motorcycles during the warmer weather when the public are likely trying to enjoy the patio season.

6.1c **ALEX NIXON, WHITE ROCK BUSINESS IMPROVEMENT ASSOCIATION (BIA): ANNUAL REPORT, 2018-2019 FISCAL YEAR**

A.Nixon, Executive Director, White Rock BIA, introduced the BIA’s Annual Report for the 2018 - 2019 Fiscal Year.

The Deputy Mayor called a five (5) minute recess at 9:10 p.m.

The Deputy Mayor reconvened the meeting at 9:16 p.m. with all noted members of Council and staff in attendance.

6.2 **CORPORATE REPORTS**

6.2.1 **STREET BANNERS PROMOTION OF 2019 TOUR DE WHITE ROCK AND THE WHITE ROCK SEA FESTIVAL**

Corporate report dated May 27, 2019 from the Director of Recreation and Culture titled “Street Banners Promotion of 2019 Tour de White Rock and the White Rock Sea Festival”.

2019-204 **It was MOVED and SECONDED**

THAT Council

1. Receives for information the corporate report dated May 27, 2019 from the Director of Recreation and Culture titled Street Banner Promotion of 2019 Tour de White Rock and the White Rock Sea Festival”; and
2. Approves funding in the amount of \$14,000 from the City’s tourism operating budget for the production and installation of one hundred and seventy six (176) two sided street banners to promote the 40th anniversary of the Tour de White Rock and the 70th Anniversary of the White Rock Sea Festival.

CARRIED

6.2.2 **APPLICATION FOR A LIQUOR PRIMARY LICENSE AT 15475 MARINE DRIVE (LL 19-003)**

Corporate report dated May 27, 2019 from the Director of Planning and Development Services titled “Application for a Liquor Primary License at 15475 Marine Drive (LL 19-003)”.

2019-205 **It was MOVED and SECONDED**

THAT Council receives for information the corporate report dated May 27, 2019 from the Director of Planning and Development Services titled, “Application for a Liquor Primary Licence at 15475 Marine Drive (LL 19-003)”.

CARRIED

2019-206

It was MOVED and SECONDED

THAT Council authorizes staff:

1. To schedule the required public hearing for the proposed Liquor Primary License at 15475 Marine Drive; and
2. Pending the results of the public hearing, to forward a copy of the 15475 Marine Drive report and the results of the public hearing to the Liquor and Cannabis Regulation Branch, along with a resolution to advise that Council has considered the potential impact for noise and the impact on the community, and is in support of the approval of the requested liquor primary licence at 15475 Marine Drive with the following conditions:
 - that the hours of liquor service be limited to no later than 1:00 a.m. on Friday and Saturday and 12:00 a.m. on Sunday through Thursday;
 - that the outdoor patio area be limited to no later than 9:00 p.m. on Friday and Saturday and 8:00 p.m. on Sunday through Thursday; and
 - that live and DJ music cease not less than one (1) hour prior to the end of liquor service.

CARRIED

6.2.3

CAPITAL PROJECTS UPDATE – MAY 2019

Corporate report dated May 27, 2019 from the Acting Director of Engineering and Municipal Operations titled “Capital Projects Update – May 2019”.

The following discussion points were noted:

- Promenade at East Beach is targeted to be open mid-June, with some additional spot closures (localized) that will still be needed up until the end of June
- Parking at East Beach is opening slowly, some being done today and tomorrow as the contractors are moving out of the area, it is anticipated that mid to end of June the parking will be completelyre opened
- Railway pedestrian crossings, storage units for the mechanical boxes will be wrapped in vintage photos, staff are working with BNSF on this (funds will be utilized from the railway budget)
- Memorial Park washrooms due to be opened the end of May
- Would like to have Official Opening ceremonies for Memorial Park and the Parkade to help bring some attention to the facilities (once the deficiencies are addressed)
Would like to tie in the ceremonies with other events, so the public are aware

2019-207

It was MOVED and SECONDED

That Council directs staff to prepare an official opening for Memorial Park, at the same time of the first event at Memorial Park (following all deficiencies being addressed and subject to the Mayor's schedule); and further

A second ceremony be held for the Westbeach Parkade (June / July) in honour of the parkade being up and running / serving the public.

CARRIED

Councillor Fathers voted in the negative

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

- Finance and Audit Committee – May 13, 2019; and
- Sea Festival Committee – May 2, 2019.

2019-208

It was MOVED and SECONDED

THAT Council receives for information the following standing and select committee meeting minutes as circulated:

- a) Finance and Audit Committee – May 13, 2019; and
- b) Sea Festival Committee – May 2, 2019.

CARRIED

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

None

Note: the one (1) recommendation noted in the May 2, 2019 Sea Festival minutes (in regard to banners) was brought forward to the May 13, 2019 regular Council meeting due to time constraints.

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.1 BYLAW 2299 – FEES AND CHARGES BYLAW, 2019, NO. 2298, AMENDMENT NO. 1, 2019, NO. 2299

Bylaw 2299 proposes seasonal waterfront parking rates recommended by the Parking Task Force at its meetings to April 25, 2019. This bylaw was amended at the May 13, 2019 Regular Council meeting and received three readings. This bylaw is presented for consideration of final reading.

RECOMMENDATION

THAT Council gives final reading to "*Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299*".

Note: Prior to Council giving consideration of final reading Alex Nixon, Executive Director of the BIA was asked to verbally present numbers given to him in regard to financial details as to how the business owners believed the free parking in February and March 2019 impacted their businesses.

Mr. Nixon noted that he had spoken with a number of businesses along Marine Drive and stated the information given was done so in total amenity. What he could note is that the information is from a cross section of services, restaurants and retail on east and west beach and the following information was provided:

*Business 1: Feb 2018 = \$10,430 / Feb 2019 = \$11,417
March 2018 = \$28,514 / March 2019 = \$34,338 (20% increase)*

*Business 2: March 2018 = \$17,576 / March 2019 = \$19,909
April 2019 = \$15,929 (significant drop after free parking ended)*

*Business 3: Feb 2018 = \$4,600 / March 2018 = \$4,750
Feb 2019 = \$2,400 / March 2019 = \$2,500 (it was noted this business saw a significant increase in foot traffic in Feb and Mar 2019 – more people came to the store but they purchased less – they found the free parking did bring more people in)*

Business 4: Unwilling to provide exact numbers instead they provided to Mr. Nixon instead a graph from the past four (4) years (number of their revenue through the year). The biggest spike is in July and August however in 2019 it shows they had the strongest February and March they have had during this time (indicating free parking was a success)

It was then noted by Councillor Trevelyan that he himself did several hours of speaking with various businesses along Marine Drive and he found there to be approximately a 50/50 split of opinions in regard to the proposed parking rates.

2019-209

It was MOVED and SECONDED

THAT Council defers consideration of final reading, until the next regular Council meeting, of the “Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299”.

CARRIED

8.2

PERMITS

None

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

***Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

- 9.1.1** Correspondence dated April 25, 2019 from S. Zhang, Falun Dafa Association of Vancouver, requesting May 13, 2019 be proclaimed as “Falun Dafa Day”

***Note:** Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Items 9.1.1 has been included under correspondence for public information purposes only.*

- 9.1.2** Letter dated May 2, 2019 from Mayor Hurley, City of Burnaby, requesting support of Burnaby City Council’s UBCM resolution to request that the Ministry of Finance amend the *Community Charter* to provide municipalities with the ability to obtain improved returns through asset class diversification, which in return can reduce tax implications and funding costs associated with capital funding, while also reducing investment risk.

- 9.1.3** Letter received May 10, 2019 from the Licence Inspectors’ and Bylaw Officers’ Association of BC requesting Financial Support (\$1,000) for Precedent-Setting Local Government Dangerous Dog Appeal.

***Note:** the request came in with a tight deadline, it has been placed on the agenda for information purposes*

- 9.1.4** Letter dated May 3, 2019 from the BC Child and Youth in Care Week Committee regarding June 3-9 as BC’s Child and Youth in Care Week. The letter notes that further information regarding how one can become involved with the organization is listed on their website at www.bchildandyouthincarweek.com

2019-210 **It was MOVED and SECONDED**

THAT Council receives for information the correspondence **Items 9.1 – 9.4** as circulated in the agenda.

CARRIED

- 9.1.5** Letter dated May 10, 2019 from E-COMM 9-1-1 requesting the City of White Rock appoint a Council representative to vote at the June 20, 2019 Annual General Meeting

2019-211 **It was MOVED and SECONDED**

THAT Council appoints Councillor Johanson as the voting representative for the City of White Rock at the 2019 E-Comm Annual General Meeting to be held June 20, 2019 at 10:00 a.m.

CARRIED

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR'S REPORT

None

10.2 COUNCILLORS REPORTS

Councillor Trevelyan noted the following community events /information:

- May 14, Open House Hosted by Developer of 1452 Stayte Road site
- May 15, "International Diplomacy" meeting with the Mayor of Blaine
- May 24, Seniors Town Hall
- May 24, Kent Street Volunteer Appreciation Lunch
- May 25/26, Visiting business on East and West Beach regarding parking rates

Councillor Kristjanson noted the following community events /information:

- May 24, Kent Street Volunteer Appreciation Lunch
- May 25, Elected Officials Transport 2050 Information Session with Representative from the Province (spoke of the increased need for buses during commuting hours and long term vision of something similar to a West Coast Express for White Rock and South Surrey)

Councillor Manning noted the following Community events /information:

- May 24, Kent Street Volunteer Appreciation Lunch
- May 24, Peace Arch Hospital Foundation Tour
- May 25, MLA Tracy Redies Inaugural Seniors Fair
- May 25, RCMP and White Rock Fire Department Open House

Councillor Chesney noted the following Community events /information:

- May 24, Kent Street Volunteer Appreciation Lunch

10.2.1 METRO VANCOUVER BOARD IN BRIEF

The April 26, 2019 Metro Vancouver Board in Brief was placed on the May 13, 2019 agenda for consideration; however it was not discussed at that time.

METRO VANCOUVER BOARD IN BRIEF – APRIL 26, 2019

2019-212

It was MOVED and SECONDED

THAT Council receives for information the April 26, 2019 Metro Vancouver Board in Brief document as circulated.

CARRIED

11. MOTIONS AND NOTICES OF MOTION

11.1 MOTIONS

11.1.a APPOINTMENT OF COUNCIL LIAISONS

2019-213

It was MOVED and SECONDED

THAT Council appointments of the following representatives as noted:

- a) Dogs on the Promenade Task Force:
- Councillor Representative: Councillor Kristjanson
 - Alternate: Councillor Fathers

CARRIED

2019-214

It was MOVED and SECONDED

THAT Council appointments of the following representatives as noted:

- a) 2019 August Contract Committee:
- Chairperson: Councillor Johanson
 - Members: Councillor Kristjanson and Councillor Trevelyan
 - Alternate: Councillor Manning

CARRIED

- b) Mayor's Marine Drive Task Force:
The Director of Corporate Administration noted the Council Representatives for this Task Force were already appointed at the February 25, 2019 Council meeting:

Councillor Trevelyan appointed as the representative to the Marine Drive Task Force with Councillor Fathers as the Alternate.

And noted that Council released from their closed meeting of May 24, 2019 the following additional information/appointments in regard to the Marine Drive Task Force:

- Carolyn Latzen – Chairperson
- Gary Gumley – Member at Large

11.1b

2019 TREE PLANTING SCHEDULE

Councillor Fathers brought forward the following motion for Council's consideration.

2019-215

It was MOVED and SECONDED

THAT Council directs staff to bring forward a City Tree Planting schedule for 2019 which will include information on the impact it will have on the tree canopy percentage following the completed plantings done in the year.

CARRIED

Note: attached for reference purposes was the City's consolidated *White Rock Tree Management Bylaw, 2008, No. 1831* and Engineering Policy No. 611: *City's Tree Management on City Lands*

11.C 2019 DEPUTY MAYOR ROTATION

Councillor Trevelyan requested that an amendment be made to the 2019 Deputy Mayor Rotation.

2019-216

It was MOVED and SECONDED

THAT Council amends the 2019 Deputy Mayor Rotation for the June 4 – October 21 timelines for Councillors Johanson and Trevelyan as follows:

- June 4 – August 12 – Councillor Johanson
- August 13 – October 21 – Councillor Trevelyan

CARRIED

11.2 NOTICES OF MOTION

None

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

13. OTHER BUSINESS

Councillor Trevelyan brought forward the following topic asking Council to consider the information at this meeting due to nature of the request.

IMPROVED SIGNAGE FOR THE NEW PARKADE

Councillor Trevelyan noted that he has had feedback that the public so not appear to be aware that the new parkade is for public use, further signage is required. It was noted that when you are heading north on Vidal Street the current signage is to the far right of the building and not as noticeable.

2019-217

It was MOVED and SECONDED

THAT Council directs staff to improve signage for the new Parkade on Vidal Street.

CARRIED

Councillor Fathers voted in the negative

14. CONCLUSION OF THE MAY 27, 2019 REGULAR COUNCIL MEETING

The Chairperson declared the meeting concluded at 10:15 p.m.



Deputy Mayor Kristjanson

T. Arthur, Director of
Corporate Administration

RECEIVED

MAY 31 2019

TO: White Rock City Council
FROM: Suki & Kiana Sahota
RE: Petition for the Upgrade of Emerson Park
DATE: May 27 2019

CITY OF WHITE ROCK
ADMINISTRATION

Please find attached a collection of signatures that we have collected in a matter of only about a week, in support of an upgrade to Emerson Park. If we went to door to door in the neighbourhood of East Beach alone, we could have collected even more signatures. Everyone that was approached with the petition, signed.

Thank you.

Petition re Emerson Park Playground
(corner of Columbia and Lee)

We would like the playground at Emerson Park to be upgraded to include equipment that children over 3 years of age would find interesting. We understand that the City's Park and Rec. Department comments that this park is 'underutilized' - that is because there is little playground equipment and it is only of interest for children up to 3 years of age. There are many children in this neighborhood including many renting basement suites or older houses.

Name	Address	Children/Grandchildren
Jesse Grumboldby	101-2053 West 8th Ave (Victoria St. Cottage)	
XXXXXXXXXX	XXXXXXXXXX	1-5 yr 1-3 1/2 yrs
Astrod Korral	15583 Victoria Ave	1 year
Diane L RRIC	15575 VICTORIA AVE	Baby
Efran Redomo	15571 VICTORIA AVE	9 grandkids
Ana Redomo	15571 Victoria Ave	9 grandkids
DARLENE FRANK	15557 VICTORIA	
JANE JOHNSTON	15553 VICTORIA AVE.	6 + 8 yrs
James Corrigan	15572 Columbia ave	10 + 13
Manginder Sangha	15561 - Columbia Ave	21 + 13 + 6
Ryan and Candace Irvine	923 Habbard St	2 kids; 4 and 10 years

10

(9)

Petition re Emerson Park Playground
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Name	Address	Children/Grandchildren
Christie Graham	15549 Victoria Ave.	Children <input type="checkbox"/> Aurora 5.5 years Nova 3.5 years
KRIS BOLTZ	943 14th St	Grand Children 1-5 yr 1-3 1/2 yrs
JACOB SOUKOROFF	922 FINLAY ST.	CHILDREN 6yr/4yr/2yr/2MONTH
CRYSTAL SOUKOROFF	"	"
Tony Miller	918 Finlay St	children 9/5
Lourence Tremper	932 "	"
Dunnie Gibson	604-560-4634	15583 Columbia Ave. 1 year
Kouy Edwards	958 Finlay St.	Biske (11) Alexis (8)
Erica Edwards	958 Finlay St	Bleke (11) Alexis (8)
Jessica Thiviant	986 Finlay St	Joseph 16

10

10

Petition re Emerson Park Playground
 (corner of Columbia and Lee)

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Name	Address	Children/Grandchildren
Brent S. Bondarenko	15574 Victoria Ave.	
Yvesir Alvarado	870 Finlay St	3
Greg Dely	860 Finlay St	
Alden Boydard	15590 Columbia Ave	8 + 13
Christina Hawkins Burgart		8 + 13
Warren Hill	15580 Columbia Ave	16 x 2
Nancy Bishop	15580 Victoria Ave	
JEFF WINTWARD	15566 Victoria Ave	
MIKE LECLARK	15864 Victoria	
KAZA LECLARK	15564 Victoria	8 + 14
THOMAS PORTER	15582 Victoria Ave	2

IREM officer (also a dogowner) asked for signs prohibiting dogs from the playground. He cited the large number of piles of dog feces on the playground.

A mother of 3 - said she wouldn't let her children go to Emerson Park because of the amount of dog feces on the grounds.

Petition re Emerson Park Playground
(corner of Columbia and Lee)

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Name	Address	Children/Grandchildren
SEAN GRAHAM	15549 NECTORA AVENUE	5/3
Jenna Soble	883 Finlay St.	2
SUSAN POTZOLD	943 14th St	1 - 5 yr 1 - 3 1/2 yrs Granddaughter
Celine Hayden	993 Ash St.	8 year old
MARK KROEGER	953 Ash St.	5 - Grandchildren
BELAN EDWARDS	15573 Columbia Ave	1 - 11 yrs
North School	15573 Cedar Ave	1 - 11 yrs
Richard Stewart	1566 Columbia Ave	1 - 4 months
Wc	15582 Columbia	1 1/2 years grandson
Brenda Freni	888 - Finlay St	10, 9, 3
Rainer Armstrong	15592 - Columbia Ave	000
WADE SCHMIDT	876 Finlay St	0/7 yrs

Petitioner →

Total
48 signatures

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(corner of Columbia and Lee)

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Name	Address	Children/Grandchildren	Comments
Chris Adlamson	942 Maple St	George Adlamson (Age 4)	-needs improved swings
Rosant Baedek		Lona Adlamson (Age 9)	or climbing/monkey bar etc.
Sandeep Cherm	958 Maple St	Ethan (14) & Kaider (11)	
Frank Billie Messer	2009 4th Ave	Payton (16m.)	also 11 1/2 13 yr old.
Mina Throck	938 Maple St	Mark (5 yrs)	needs to be upgraded
Jim Everson	938 Maple St	Logan (7) & Philis (4)	upgrade & safety
Timber Leahy	932 Maple St	son Levi 11 years	
William	933 Maple St	Andrew	3 1/2 yrs
Peter Rayner	15671 Columbia Ave	2	More speed control in play ground.
DUKI SMITHA	891 LEE ST	BOY - 6 / GIRL 11	- A PLAYGROUND THAT CAN BE USED BY YOUNGER KIDS
MAT KONI HONES	923 LEE ST	2 BOYS AGE 5 GIRL AGE 3	- MONKEY BARS / SWINGS - SWINGS
Lyle Sylvia Dorosh	962 LEE ST	3 grandkids	

12

Petition re Emerson Park Playground
(corner of Columbia and Lee)

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Name	Address	Children/Grandchildren	Comments
BRUNO ERAMI	888 FINLAY ST	3	BIGGER PLAYGROUND / NO DEGS
Tanya Holmes	997 Alabgood st.	4	Bigger playground Face driven replacement?
JORDANA COULSON	966 Lee Street ft.	1, 10, 12	more modern - Don't take trees + leave some green space
Joanna Noakes	930 63 st	4	Swings!
CATHY NGUYEN	16163 84 AVE.	2	Swings Bigger playground
Kathleen Loppin	Powell St.	1	Swings & more equipment
TONY KEMMAY	886 LEE ST.	2	8 + 12
Karyn Jacob	16149 17AVE	2	Swings + new playground equipment

Petition re Emerson Park Playground
(corner of Columbia and Lee)

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Name	Address	Children/Grandchildren	Comments
PAT HITZEL	943 HARLE ST	4	MUCH NEEDED FOR OLDER KIDS NOTHING IN AREA.
SEANNE DINKEN	959 Maple St	KASX2	WATERSOCK needs parks
KEM DIXSON	959 Maple St	11	" "
Dore Daniels	929 Maple St.	1	" "
Gail Anne	929 Maple St	1	" "
JESSICA ELENKO	918 Maple St	1	" SWINGS/climbing Civic Generations Park



PETITION

Would you like to see more playground equipment at Emerson Park? (corner of Lee and Columbia Streets)

Name	Address	# of Children/Grandchildren	Ages
Nina + Dawidk Heins	907 Maple St	2	5, 1
Jason Crew	883 Maple St	1	4
Soleen Egg	15716 Columbia Ave	4	20, 16, 14, 11
Ken Poulson	9724 Paetere	4	
George Gaudet	15678 Columbia	8	
Robson Veltre	930 Lee St	2	
Mike Brennan	926 Lee St	1	
Marguerite Molsberry	952 Lee St.	2	
David Hunt	928 Maple	2	1, 4
Krista Hunt	928 Maple St	2	1, 4

C

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 10, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director Recreation and Culture
SUBJECT: Flights of Fantasy Bazaar

RECOMMENDATIONS

THAT Council:

1. Receive for information the corporate report dated June 10, 2019 from the Director of Recreation and Culture titled "Flights of Fantasy Bazaar"; and
 2. Approve funding in the amount of \$2,500 from the City's contingency fund to support the new Flights of Fantasy Bazaar family event to be held at the White Rock Community Centre on June 22, 2019 from 11:00 a.m. to 4:30 p.m..
-

INTRODUCTION

A group of community volunteers attended the Council meeting of May 27, 2019 as a delegation to request the City's support for a new special event entitled Flights of Fantasy Festival to be held on June 22, 2019.

Following the delegation, Council passed the following motion:

1. Staff to work with P. Kaur and C. Warner in regard to supporting a "Flights of Fantasy Festival" event to see if it is viable to occur this year, and/or how to hold it in future years; and
2. Bring forward a corporate report to the next scheduled Council meeting on this proposed event including an element of a "City Match Funding" of up to \$2,500.

PAST PRACTICE / POLICY / LEGISLATION

Policy 710 – Community Special Events

Council adopted Policy 710 - Community Special Events (the Policy) in January 2019 to guide staff in the selection and recommendation to Council, of community special events based on the adherence to the Policy, available budget resources and value to the community. The Policy serves as an act of public trust and stewardship for the provision of City resources to support sustainable, locally created events that uniquely showcase and promote White Rock and its local businesses. The Policy ensures community special events are being selected through a fair and informed process and are being planned and managed safely, effectively and sustainably to optimize civic and community resources. With many event proposals presented throughout the

year, the Policy provides staff and Council with the criteria to evaluate and do a fair review of special event applications that will optimize the City's investment in special events.

ANALYSIS

According to the Policy 710 (Appendix A), community special event applicants must provide a level of detailed planning in order to demonstrate that they are capable of delivering a safe, viable and successful event. A review of the original Flights of Fantasy Festival proposal conducted by City staff indicated that this level of pre-planning is not evident, and there is not adequate time between now and June 22, 2019 to plan and execute a festival on the scale the organizers originally envisioned.

After meeting with the organizers, the scope and complexity of the event has been greatly reduced. The proposed smaller scale event (renamed Flights of Fantasy Bazaar) would take place inside the White Rock Community Centre using Halls A, B, and C, and the outdoor Amphitheatre.

Moving the event indoors eliminates the complexities of setup/takedown and weather risks inherent with an outdoor event in Bryant Park, and greatly reduces City special event staff involvement and the need for City special event equipment resources (i.e. tent, power, waste management etc.). The group would in effect, rent the indoor space, and be responsible for adhering to the terms and conditions of the facility like any other renter (Appendix B), as well as be responsible for coordinating and implementing the attached program of events (Appendix C).

In anticipation of the Flights of Fantasy Bazaar going ahead, staff have booked Halls A, B and C at the White Rock Community Centre from 9:00am - 6:00pm on Saturday June 22, 2019.

The organizers are concerned that if the proposed June 22, 2019 event is cancelled, it would hurt the organizers' credibility for future years, since they had already reached out to the volunteer community, vendors, entertainers and corporate sponsors in anticipation of participating in a 2019 event. By hosting this event in 2019, the organizers are hoping to build momentum toward organizing a much larger fairy festival in 2020.

Council asked staff that the corporate report include an element regarding the City matching funds up to \$2,500. The rental cost for use of the White Rock Community Centre from move-in time to move out time (9:00am-6:00pm) is \$2,500.00. The organizers have provided a budget (Appendix D), which shows their estimated expenses of \$7,550 and anticipated revenue (cash and in-kind donations) of \$5,050, which leaves a shortfall of \$2,500.

The organizers have asked the City to provide a \$2,500 cash contribution towards the cost of hosting the event, or waive the facility rental fee. Staff recommend against waiving the facility rental fee, as it would set a precedent which may result in other facility renters coming to Council requesting free facility use for events.

In lieu of the \$2,500 contribution, the City would be recognized as a major sponsor of the event on all publicity material.

The organizers are actively looking for additional sponsors, but if they do not secure more funders, the City's \$2,500 contribution is critical to holding the 2019 Flights of Fantasy Bazaar.

BUDGET IMPLICATIONS

As this is a new event application, funding for this event is not allocated in the City's 2019 Financial Plan. If supported by Council, the recommended source of funds for the \$2,500 contribution would be the City's contingency fund.

RISK MANAGEMENT

Safety – The organizers will adhere to the terms and conditions for use of the White Rock Community Centre including public safety considerations.

OPTIONS

The following options are available for Council's consideration:

1. Approve funding in the amount of \$2,500.00 from the City's contingency fund to support the new Flights of Fantasy Bazaar family event being held at the White Rock Community Centre on Saturday June 22, 2019.
2. Do not support funding in the amount of \$2,500.00 from the City's contingency fund to support the new Flights of Fantasy Bazaar family event being held at the White Rock Community Centre on Saturday June 22, 2019.

Staff recommend Option 1, which is reflected in the recommendations of this corporate report.

CONCLUSION

The organizers of the original Fantasy Festival are now working with staff to develop a small-scale event called the Flight of Fantasy Bazaar at the White Rock Community Centre and Amphitheatre on June 22, 2019. If this event is successful, the organizers plan to grow its membership, form a not for profit society based in White Rock, and come forward to Council next year with a proposal for a much larger fairy festival in 2020.

Respectfully submitted,



Eric Stepura
Director of Recreation and Culture

Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.



Dan Bottrill
Chief Administrative Officer

Attachments:

- Appendix A: Policy 710 – Community Special Events
- Appendix B: White Rock Community Centre Rental Terms and Conditions
- Appendix C: Flights of Fantasy Bazaar Program of Events
- Appendix D: Budget from Flights of Fantasy Bazaar

THE CORPORATION OF THE
**CITY OF WHITE
 ROCK**

15322 BUENA VISTA AVENUE, WHITE
 ROCK, B.C. V4B 1Y6



POLICY TITLE: COMMUNITY SPECIAL EVENTS

POLICY NUMBER: RECREATION AND CULTURE - 710

<i>Date of Council Adoption:</i>	<i>Date of Last Amendment:</i>
<i>Council Resolution Number:</i>	
<i>Originating Department: Recreation and Culture</i>	<i>Date last reviewed by the Governance and Legislation Committee:</i>

Policy:

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6. RATIONALE..... 4

1. INTRODUCTION

Purpose

The purpose of the Community Special Event Policy (Policy) is to:

- a) Provide a framework for approval of community special events that support community engagement and civic celebration as well as public safety, fiscal responsibility and environmental stewardship.
- b) Guide staff in the selection and recommendation to Council of community special events based on adherence to the Policy, available budget resources and value to the community.
- c) Manage community special events in order to provide effective opportunities for citizen engagement, enhancing civic pride and community building;

- d) Serve as an act of public trust and stewardship for the provision of City resources to support sustainable, locally created events that uniquely showcase and promote White Rock and its local businesses.
- e) Ensure that Federal and Provincial laws, permits and requirements, and City policies, by-laws and guidelines are followed.

Principles

The Policy ensures that community special events are:

- a) Being selected through an informed and fair process
- b) Being planned and managed effectively and sustainably to optimize civic and community resources.
- c) Balancing the City's annual schedule of events.
- d) Ensure public safety.
- e) Providing positive community engagement unique to White Rock.
- f) Reflecting the diversity and values of the community to foster a sense of belonging, identity and community pride.
- g) Generating economic and tourism activity.
- h) Inclusive so White Rock residents and visitors feel welcome to participate.
- i) Demonstrating sensitivity to environmental stewardship and First Nation culture.
- j) Adhering to all Federal and Provincial laws, regulations, permits and requirements, and all City policies, by-laws and guidelines.

2. DEFINITIONS

The definition of Community Special Events for the purposes of this Policy are *"assemblies or activities ranging in time from hours to days, produced by the City of White Rock, non-profit organizations, private businesses or a combination of partnerships, for community and/or visitor participation, or to attract a significant potential audience."* This definition includes but is not limited to community celebrations, anniversaries, festivals, concerts, sport tournaments, foot and bicycle races and fundraising functions.

The City's role in the delivery of community special events falls into three categories:

Category A - City Produced Events

City produced events are events where all details are organized and/or coordinated by staff usually working with a community volunteer committee to ensure the highest level of community engagement. Examples include Canada Day by the Bay, White Rock Sea Festival and Tour de White Rock.

Category B – City as a Producing Partner

When the City is a producing partner, a high level of staff support is required to work with the organizers ensuring that the event content optimizes civic

engagement, planning and production details, as well as marketing needs are sufficient to achieve strategic objectives. Examples include the TD Concerts at the Pier for which the City is as a producing partner with the White Rock BIA.

Category C – City as a Supporter

When the City is a supporter, the role of staff is to provide advice and assistance with basic operations and logistical planning such as public safety considerations, coordinating the use of City staff, facilities, property and/or equipment such as tents, stage, barricades, parking lots, community centres, road use, etc. Examples include Remembrance Day supporting the Royal Canadian Legion, the Polar Bear Swim supporting the White Rock and South Surrey Rotary Clubs, Christmas on the Peninsula supporting the Christmas on the Peninsula Society, and Picnic on the Pier supporting the Peace Arch Hospital Foundation.

3. COMMUNITY SPECIAL EVENTS APPLICATION PROCESS

Community special events require approval from the City when any one of the following applies:

- a. Event requires the use of any civic facilities, parks or City owned or leased properties.
- b. Event attendance is anticipated to exceed 200 people.
- c. Event impacts traffic flows or would require road and/or sidewalk closures.
- d. Event involves the sale or distribution of alcoholic beverages and/or cannabis.
- e. Event involves food to be sold or distributed.
- f. Fireworks or pyrotechnics are being used.
- g. Event footprint or activities will have an environmental impact.

Community Special Event Applicants must:

- a. Show relevance of the event's purpose to the City's strategic priorities.
- b. Include a plan to engage White Rock residents and businesses as volunteers, participants and potential sponsors.
- c. Have the expertise and resources to plan and execute the event successfully.
- d. Provide an event budget including projected revenue, expenses and funding from other sources.
- e. Demonstrate financial and legal accountability (i.e. a not for profit society, charity or registered business association), and the ability to obtain adequate liability insurance as required.
- f. Provide a detailed timeline, business case and implementation plan.
- g. Provide a detailed a map of the event location(s) requested.
- h. Provide a detailed request of City support required including funding, in-kind services, use of civic facilities, etc.
- i. Provide a description of the target audience and expected volunteer, participant and spectator attendance.
- j. Provide a communications and promotional plan including how the City's support will be recognized.
- k. Provide a plan for volunteer engagement.
- l. Detail the expected impact on the natural and built environment.
- m. Provide a public safety plan (i.e. first aid, security, traffic control, etc.).

- n. Demonstrate sensitivity for environmental stewardship and First Nations culture in the planning and implementation of the event plan.
- o. Adhere to the protocol and communication guidelines as provided by the City.
- p. Provide event management experience references if requested.

Timelines for Special Event Approvals

The following timeline sets out the schedule to receive, review and recommend community special events to take place the following year:

September: Community Special Event applications are due from event organizers

October/November: Staff review event submissions based on the Policy and available budget resources

December/January: New events are brought to Council for review and/or approval

4. **COUNCIL'S STRATEGIC DIRECTION AND MONITORING**


The Policy will be updated as needed in keeping with the strategic priorities and direction set by Council.

5. **FUNDING**

Consideration will be given to fund Council supported community special events through the City's annual financial planning process.

6. **RATIONALE**

The Policy has been created to set application guidelines, selection criteria and administrative processes in regards to approving and providing support to community special events.

Contract #: 

User: 

Status: 

TERMS AND CONDITIONS

The following "Terms and Conditions: are incorporated into and form part of this Licence:

1. For the purpose of the following terms and conditions "Facility" shall be defined as a Recreation Facility in its totality, including but not limited to the building(s), parking lots, parks and all other infrastructure located on the premises.
2. In consideration of the Licence, the Licensee hereby covenants and agrees as follows:
 - a. To well and truly pay to the Corporation of the City of White Rock as represented by White Rock Recreation & Culture (henceforth known as WRRC) monies herein reserved at the times and in the manner hereinbefore set forth without any abatement or deduction whatsoever.
 - b. Not to use the Facility for any purpose other than that hereinbefore set forth.
 - c. To pay all composer's, author's and publisher's fees not hereinbefore provided for an all and any Licence fees, assessments and taxes imposed by the City of White Rock, the Province of British Columbia and Canada.
 - d. The Licensee releases, indemnifies and saves harmless the City of White Rock and WRRC, their elected and appointed officials, employees and agents from and against any and all liability, actions, causes of actions, claims, damages, expenses, costs, debts, demands or losses suffered or incurred by the Licensee arising from the granting or existence of this Licence, from the performance by the Licensee of this Licence or any default of the Licensee under or in respect of this Licence.
 - e. To indemnify the City of White Rock and WRRC for all or any loss of damage to the Facility or any part thereof or to any property of the City of White Rock in the custody, care and management of WRRC therein or thereon, reasonable wear and tear and damage by fire, explosion, lightning or tempest only excepted.
 - f. To keep and maintain the Facility in a clean and sanitary condition at all times.
 - g. To strictly observe and perform all requirements of all regulations and by-laws of WRRC and the City relating to the Facility.
 - h. To observe and comply with all Fire regulations pertaining to the use of the Facility.
 - i. Not to suffer or permit the consumption of liquor as defined in the Liquor Control and Licencing Act being Chapter 237 R.S.B.C. 1979, within the Facility contrary to the by-laws of the City of White Rock and unless a lawful and subsisting Licence therefore shall first have been obtained. No home-made alcohol (including beer and wine) is allowed in the Facility/Park.
3. It is understood and agreed that if the Licensee shall fail to pay any monies required to be paid pursuant to this Licence at the time when such monies are required to be paid, or if the Licensee shall fail to perform or observe any of the terms of this Licence and on the part of the Licensee to be observed or performed, then WRRC may declare this Licence terminated forthwith and thereupon all rights of the Licensee in respect thereof shall be so terminated and the Licensee shall not be entitled to claim any damages, reimbursement, compensation or remuneration in respect of such termination whatsoever.
4. It is expressly understood by the Licensee that the rights herein granted are personal in nature and may not be assigned or sublet in any way whatsoever.
5. The Licensee agrees that any agent or employee of WRRC shall at all reasonable times be entitled to enter upon and inspect the said part of the Facility and to make such alterations, repairs or additions that may be necessary in the opinion of WRRC for the safety or preservation of the Facility.
6. The Licensee agrees that the Facility and the portion thereof named in this Licence shall be and at all times during the term of this Licence shall remain under the supervision and control of WRRC and that such supervision and control may be exercised through the servants or agents of WRRC and the Corporation of the City of White Rock.
7. The Licensee agrees that any surrender of this Licence by him shall be by written notice, delivered to WRRC not less than two weeks prior to the date on which the Facility becomes subject to this Licence and that unless such notice is given within such period, no refund of any sum paid pursuant to his Licence shall be paid by WRRC.
8. The Licensee agrees that WRRC has made no representation, warranty or guarantee as to the suitability or condition of the Facility or portion thereof named in this Licence and the Licensee, its servants, agents and invitees accept the Facility and portion thereof at their own risk.
9. The Licensee agrees not to carry on or to do anything or to suffer or permit the carrying on or doing of anything in or upon the Facility which may render any increased or extra premium payable for insurance of the Facility against fire or which may make void or voidable any policy for such insurance.
10. The Licensee further agrees not to construct, erect or attach or cause or permit to be constructed, erected or attached any device, fixture or other thing of whatsoever nature to any part of the Facility without the prior written consent of WRRC.
11. It is hereby agreed by the parties hereto that if the Facility or any part thereof shall at any time during the term of this Licence be damaged or destroyed by fire, explosion, lightning or tempest so as to render the same unfit for the purpose of the Licensee, then the monies hereby reserved or a proportionate party thereof according to the nature and the extent of the damages sustained and all remedies for recovering the same shall be suspended and abated until the Facility shall have been repaired or made fit at the option of WRRC.
12. All equipment, displays and other goods and chattels of the Licensee brought unto and into the Facility shall be the sole responsibility of the Licensee and WRRC shall not be liable for any damage to or loss of such equipment, displays and other goods and chattels from any cause whatsoever. The Licensee undertakes and agrees to remove all equipment, displays, goods and chattels of the Licensee from the Facility on or before the termination of this Licence. In the event that this Licensee shall fail or neglect to remove such equipment, displays, goods and chattels as aforesaid, WRRC may remove and store the same at the expense of the Licensee and WRRC shall not be liable for any damage to or loss of the said

Contract #: [REDACTED]

User: [REDACTED]

Status: [REDACTED]

- equipment, displays, goods or chattels during such removal or storage or both. In the event that this Licensee shall fail or neglect to remove such equipment, displays, goods and chattels as aforesaid, WRRRC may remove and store the same at the expense of the Licensee and WRRRC shall not be liable for any damage to or loss of the said equipment, displays, goods or chattels during such removal or storage or both.
13. WRRRC shall have the right at any time to eject from the Facility or to refuse admittance thereto of any person or persons who, in the opinion of WRRRC, or the employee or servant of WRRRC having the responsibility for the supervision of the Facility, is or are creating a disturbance, behaving in an objectionable or improper manner, or is/are believed to be intoxicated and/or under the influence of drugs and/or alcohol.
 14. It is expressly understood and agreed by the parties hereto that WRRRC shall have the sole and exclusive right to operate all concessions in or on the Facility and shall have the sole and exclusive photography, radio, television and recording rights with respect to the use the Facility on or before the termination of this Licence. The Licensee undertakes and agrees that upon the expiration or sooner termination of this Licence to peacefully surrender and yield up to the WRRRC the Facility and appurtenances, furnishings, fixtures and equipment thereto belonging in good and substantial repair and condition in all respects and to pay to WRRRC on demand the cost of repairing any damage to the Facility and any furnishings, fixtures or equipment thereto belonging.
 15. This Licence shall ensure to the benefit of and be binding upon the parties hereto and their heirs, executors, administrators and successors.
 16. It is the responsibility of the Licensee to ensure that the Facility/Park is in safe condition for the Group's Use.
 17. Temporary Food Services Permit(s) must be obtained if required, and kept on site for the duration of the event.
 18. Society of Composers, Authors and Music Publishers of Canada (SOCAN)-For a licence to perform, at any time and as often as desired, any or all of the musical works in SOCAN's repertoire, where the performances have not been contracted for by a licensee of SOCAN, a fee will be payable to SOCAN for each event at receptions, conventions or assemblies or for each day on which a fashion show is held.
 19. **White Rock Community Centre** 15154 Russell Avenue-Rooms are available to book up to 11:00pm. The set-up, take-down and operation of equipment, including AV, sound, and lighting is the responsibility of the renter.
 20. **Centennial Park Leisure Centre 14600 North Bluff Road**-If required, a key/card and access code for the Facility must be picked up from the Centennial Park Leisure Centre office not more than two business days prior to the rental during regular office hours. A damage deposit may be required. Pay parking in effect 24 hours. Contact City Hall for current parking rates. No amplified music after 1:00am. No kitchen access. Users are not allowed to write on the arena boards or glass with permanent or dry erase markers. You must use your own dry erase board. Any damage to the facility or delays caused by any Arena user group/individual will be assessed by Management and charged to that group/individual. Sunflower seeds are not permitted in this facility. No spitting in facility. Coaches/Instructors are to be the last person(s) out of the dressing rooms and washrooms.
 21. **Centre for Active Living Unit 1 - 1475 Anderson Street**-If required, card access for the Facility must be picked up from the Centennial Park Leisure Centre office not more than two business days prior to the rental during regular office hours. A damage deposit may be required. Pay parking in effect 24 hours. Contact City Hall for current parking rates. No amplified music after 1:00am. The set-up, take-down and operation of equipment, including AV, sound, and lighting is the responsibility of the renter.
 22. **Kent Street Activity Centre 1475 Kent Street**-No amplified music after 11:00pm. The set-up, take-down and operation of equipment, including AV, sound, and lighting is the responsibility of the renter.
 23. In addition to the conditions listed above, the Licensee will abide by any additional requirements with respect to the set-up, take-down, and operation of equipment, decorations, and use of kitchen facilities as set-out by the individual Facilities of White Rock Recreation & Culture.

CANCELLATION POLICY:

Room Rentals-10 business days advance notice is required to cancel a one-time rental for a full refund. If less than 10 business days' notice is provided, the damage deposit will be refundable and the rental fee will be non-refundable. Three months advance notice is required to cancel an ongoing user contract. White Rock Recreation & Culture reserves the right to cancel bookings at any time.

Dryfloor/Ice Rentals-There will be no refunds once allocation has been completed and the contract has been signed. Cancellations made necessary by mechanical failure of the Arena equipment or by labour disputes are exempted from Arena Rental Agreement. \$5 Million Liability Insurance required with the Corporation of the City of White Rock listed as an additional insured on all dryfloor and ice rentals.



FOR: Elizabeth Keurvorst and Eric Stepura,

FROM: The Fantastical Family (Pummy Kaur, Cadence and Hadley Warner)

SUBMITTED: May 29TH, 2019

EVENT DATE: Saturday, June 22, 2019

1. NAME: Flights of Fantasy Bazaar

2. TENTATIVE PROGRAM:

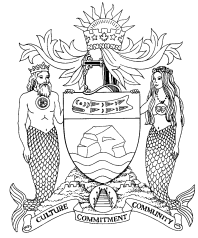
- 9-11 Set up Halls A, B, C, Plaza, Amphitheatre
 - Vendors, workshops, activities, stage, refreshment area, info/guest book, photo booth, wish tree, back drops, sound system, stage and seating area, art exhibit
 - Participant Meeting
- 11:00 Doors Open
- 11-12 Open to public
 - Roaming performer, Hall A, B, C, Plaza, Amphitheatre (Reception Area when the line up goes too long :-D)
 - Scheduled stage performers
 - Musicians at Amphitheater and Hall A stage
 - Titania's Table Refreshments (Hall A)
 - Door prize draws (Hall A, B, C)
- 12-12:30 Opening Ceremony, Halls A, B, C
 - Royal Procession
 - Opening comments
 - Offering of Nature's Bounty
 - Circle dance/walk
 - Tribal Fusion
- 12:30 - 4:30 Same as 11-12
 - Plus Costume contest
 - Kerlande and Kids
 - Circus Duo
 - Opera singer
 - Musician, James Devon
- 4:30 Closing ceremony
 - Musician
 - Tribal Fusion to eat circle dance/walk
- 5:00 Doors close
- 5-6 Clean up, take down etc

Appendix D
Flights of Fantasy Budget

Table 1

BUDGET	EXPENSES			REVENUE	
	WRCC	2500.00		WRCC	2500.00
	Performers 9x150	1350.00		IN KIND	3300.00
	Poster printing	150.00		SALES	400.00
	Costs covered in kind	3300.00		SPONSORS	1200.00
	Insurance	250.00		DAY OF DONATIONS	150.00
	TOTAL EXPENSES	7550.00		TOTAL REVENUE	7550.00
	REVENUE DETAILS	IN KIND	REVENUE ANTICIPATED		
		Potters 200.00	Sponsors 1200.00		
		Rewind 100.00	Sales 400.00		
		.Table Top 75.00	Day of donations 150.00		
		Bella/s 50.00	WRCC 2500.00		
		Whitby's 75.00			
		Poster design 200			
		WAG 100			
		Volunteer hours 2500.00			
		TOTAL in kind 3300.00	TOTAL anticipated 4250.00	TOTAL REVENUE 7550.00	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 10, 2019
TO: Mayor and Council
FROM: Jim Gordon, P.Eng., Director of Engineering & Municipal Operations
SUBJECT: Hillside Walkway Maintenance

RECOMMENDATION

THAT Council receive for information the corporate report dated June 10, 2019 from the Director of Engineering and Municipal Operations Department titled “Hillside Walkway Maintenance.”

INTRODUCTION

Residents from Victoria Avenue near Cypress Street appeared at the Regular Council Meeting on May 27, 2019 requesting a higher standard of maintenance for the Cypress hillside walkway and other similar areas throughout White Rock. There are over 20 walkways in the City totaling just under 9 acres in size. In addition to the walkways, there are various other non-park grassy areas and unimproved road ends in the City.

Grass cutting on hillside walkways is typically carried out on a four to five week cycle during the fast growing spring season and on a less frequent cycle during slower growing months. Each cycle takes approximately one week. This provides a “Level C” service that is typical for non-park type areas in neighbouring Metro Vancouver cities. Some Metro Vancouver cities have chosen to maintain similar areas more intensively.

PAST PRACTICE / POLICY / LEGISLATION

Council establishes maintenance standards as part of the annual budget process.

ANALYSIS

The current budget in the City’s Financial Plan provides funding for Level C maintenance standards for hillside walkways. A Level B standard, which is a typical standard for feature parks, would involve weekly maintenance during the growing season and the cost would be approximately four times the current budget. A standard between Level C and Level B would provide biweekly maintenance and approximately double the budget.

DISCUSSION

Photos taken on May 28, 2019 show the Cypress walkway during the start of week five of the cycle during the peak growing season. As per current Level C standards, this walkway is due for maintenance this week.



Cypress walkway May 28, 2019



The photo below shows the Balsam walkway on the same day.



Balsam walkway May 28, 2019

Walkways are not intended to be maintained to the same standard as a park. Priority is given to managing invasive species while providing a green environment for pedestrians. The flowers shown in the longer grasses are beneficial to bees and other flora and fauna.

Trends, particularly in Europe, are to encourage more natural sustainable environments. Even feature lawns are often allowed to grow to the point where dandelions and other flowers bloom. This is seen as a more natural way of maintaining green space.

The disadvantage of more frequent maintenance is:

- a less natural environment. Longer grass allows better habitat for birds and insects.
- increased green house gas emissions and noise for the neighbourhood as loud, fuel powered equipment is used more frequently
- increased costs for staff resources, equipment and/or contract maintenance
- if the grass is allowed to grow a little longer, it will withstand the heat from the summer months better and provide better storm water holding capabilities

BUDGET IMPLICATIONS

If Council wishes more frequent maintenance, doubling the hillside walkway mowing frequencies will cost \$30,000 per year in future budgets and \$20,000 for the remainder of this year. There is no provision in the current Parks budget for an extra \$20,000 this year. If Council wishes to allocate \$20,000 to the Parks budget for this purpose in 2019, the recommended funding source would be the City's general fund contingency budget. Consideration will be given to increasing the Parks budget on an annual basis for increased walkway maintenance in the 2020 to 2024 Financial Plan.

CONCLUSION

Beauty is always in the eye of the beholder, the residents that appeared at Council requested more frequently maintained hillside walkways; however, others may prefer a less environmentally intrusive approach.

If the appropriate budget is in place, it is possible to maintain walkways to a higher standard, thereby addressing the concerns of the residents who attended Council on May 27, 2019.

Respectfully submitted,



Jim Gordon
Director, Engineering and Municipal Operations Department

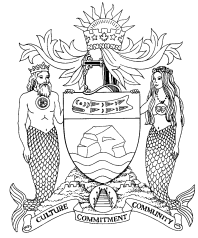
Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 10, 2019
TO: Mayor and Council
FROM: Jim Gordon, P.Eng., Director Engineering & Municipal Operations
SUBJECT: Capital Projects Update

RECOMMENDATION

THAT Council receive for information the corporate report dated June 10, 2019 from the Director of Engineering & Municipal Operations titled “Capital Projects Update.”

INTRODUCTION

This corporate report provides information on the status of capital projects underway as of June 3, 2019.

DISCUSSION

Following are project status summaries for the various projects currently underway:

1. Water Treatment Plant
 - The plant is fully operational;
 - Staff are working to complete deficiencies;
 - Project is under budget; and
 - Water quality results continue to be excellent. Arsenic and Manganese are below detectable limits
2. West Beach Parkade
 - Project is complete;
 - Lighting issues appear to be resolved, although glare hoods are on order to improve the situation; and
 - Fibre optic connection to City Hall via the Museum is complete enabling remote control of access and lighting
3. Memorial Park
 - Project is completed;
 - Staff to report to Council on options for replacing railing on the viewing platform in order to preserve views;
 - Access to the top level of benches to be improved for those with mobility issues; and
 - Black lamp standards were contemplated as part of the early project consultative process and shown in the website communication, the information panels on the

construction fences and the flyover video. A file review shows a direction for silver white lamp standards was given to staff from the former Committee in June 2017 and incorporated into the tender documents. Black lamp standards are currently on order and will be installed in two to three months. The silver white lamp standards will be utilized in areas of need in City Parks and walkways.

4. Generations Playground

- Council provided funding for the installation of a rubberized asphalt surface in the 2019 budget. This installation is underway and will be completed by June 24th.

5. East Beach Reconstruction

- Reconstruction of the storm damaged promenade will be completed by June 21st;
- Beach access is open at Finlay Street; and
- Project includes replacement of storm damaged picnic tables, benches, lawns, irrigation, tree lights, walkway and rip rap. The new walkway surface will be stamped asphalt similar to the surfaces at Oxford and Anderson pedestrian railway crossings

6. Railway Pedestrian Crossings

- Projected substantial completion by the end of June;
- Cypress crossing to be closed for four days in July in order to install precast concrete panels for a beach access ramp;
- Finlay crossing to be closed for three days in July for emergency gate installation; and
- Temporary closures will be communicated in advance.

7. Pier Reconstruction

- The Pier Reconstruction is on schedule for end of August completion;
- Installation of steel piles (filled with concrete) is slightly ahead of schedule;
- Delivery of precast pile cap and deck expected on schedule; and
- Contractor to finish basic construction by the end of July, enabling time for installation of arches, lighting and conduits in August.

CONCLUSION

This corporate report provides capital project summaries as of June 3, 2019.

Respectfully submitted,



Jim Gordon, P.Eng.,
Director Engineering & Municipal Operations

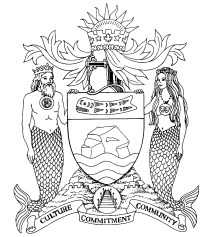
Comments from the Chief Administrative Officer:

This corporate report is provided for information.

A handwritten signature in black ink, appearing to read "Dan Bottrill", is centered on the page. The signature is fluid and cursive, with the first name being more prominent.

Dan Bottrill
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 10, 2019
TO: Mayor and Council
FROM: Tracey Arthur, Director of Corporate Administration
SUBJECT: Options for City Property at 15463 Buena Vista Avenue

RECOMMENDATIONS

THAT Council:

1. Receive for information the corporate report dated June 10, 2019, from the Director of Corporate Administration, titled "Options for City Property at 15463 Buena Vista Avenue;" and
 2. Provide direction to staff regarding the future use of the property.
-

INTRODUCTION

This corporate report outlines options for the use of the City-owned property at 15463 Buena Vista Avenue (the "Property").

BACKGROUND

On April 8, 2019, Council received a corporate report titled "City Property at 15463 Buena Vista Avenue" (attached as "Appendix A"). That corporate report reviewed the City's ownership of the Property and presented options for its future use. In discussion, Council was not in favour of selling the Property or substantially upgrading the existing home. However, Council wished to consider additional options. Council directed staff to bring back another report including details regarding the potential for affordable housing, senior supportive housing, park use, or renting the home in its existing condition as outlined in Council direction following receipt of the April 8, 2019 corporate report:

THAT Council directs staff to report back with options for 15463 Buena Vista Avenue, and that the report include details regarding senior supportive housing, affordable housing, park options, or renting in the existing condition.

ANALYSIS

Affordable Housing

The Property is a viable location for an affordable housing project. The lot is large enough to support a multi-unit residential building. City staff suggest that a structure of up to three storeys would be appropriate for the site. At three storeys, assuming the building follows the basic provisions of the RM-2 Medium Density Multi-Unit Residential Zone (the most common apartment zone outside of the Town Centre area) the building could provide up to approximately 24,000 square feet (2,230 square metres) of livable space or between 20 and 25 living units (with

average unit sizes between 950-1200 square feet). The Property is located on a transit route and within walking distance of an elementary school, civic amenities, and commercial areas.

The Property is identified as an open space and recreation area in the Official Community Plan (the "OCP") and it is zoned "P-1 – Civic Institutional" which aligns with the initial intentions for the land to be used as park. Should Council decide to pursue an affordable housing project on the Property, the OCP will need to be amended and the land rezoned. The existing home will have to be demolished and the original price for the land (plus interest) will need to be returned to the Parkland Development Cost Charge Reserve from an additional funding source.

An affordable housing project poses some risk to the trees on the Property. Construction contractors would have to abide by a tree management plan during development, but the project is likely to impact groundwater flow once completed. City staff have determined that the stand of Douglas fir trees at the lower grade of the Property, adjacent to Buena Vista Avenue, are reliant on the current level of groundwater flow. These trees will inevitably fall into heavy decline if the current level of groundwater flow is disrupted by, for example, a building envelope, underground utilities, or compaction. An irrigation system and supplemental watering of the trees between March and October every year could help mitigate the damage.

As for the development itself, there is a range of approaches and potential project costs depending on the development arrangements and the design of the build. A three-story apartment complex is likely to cost several million dollars to develop (estimated between \$5,000,000 and \$7,000,000 for the building excluding parking, based on current construction costs depending on the level of finish provided). While it is possible for the City to entirely self-fund, develop, and manage an affordable housing project through the life of the building, there is significant benefit in partnering with other organizations to assist with some or all of these tasks. Crown agencies such as BC Housing, Metro Vancouver Housing, and Canada Mortgage and Housing Corporation can offer a variety of funding programs and project consultation services, usually in exchange for land at a nominal cost. There are also non-profit development consultants, community land trusts, developers, and property managers who may be willing to contribute to a project or manage and/or acquire units to serve their clientele. Should Council wish to pursue an affordable housing project, City staff will need to canvas these organizations to determine which present the best partnership opportunities for the City's needs. A formal Request for Proposal (RFP) process by which the City could offer the land at nominal cost over the leasehold period and accept 'bids' from non-profit organizations to build and manage the units at proposed levels of affordability, is an option to seek out partnerships that could be pursued and has been undertaken recently by other local governments in the Metro Vancouver region, such as the City of Vancouver.

Senior Supportive Housing

A senior supportive housing project can be approached similarly to an affordable housing project. The number of potential partnering organizations for the project would become smaller, but there are certainly funding programs and non-profit development consultants, developers, and property managers that focus on senior supportive housing specifically. The project would likely require specialized design, construction, and property management to better accommodate senior occupants.

Park

The Property was initially intended to be amalgamated into Dr. RJ Allan Hogg Rotary Park. All of the City's net rent earned from the prior tenancy has been allocated to a fund for the property's eventual conversion. There is now approximately \$103,000 that has been collected and placed in this fund. City staff are of the opinion that \$103,000 is sufficient for the minimum

requirements for converting the Property to a park use (i.e. demolition, abatement, capping of services, paving a path to connect with existing park, grass seeding). Additional funds could be used to install other park assets (e.g. picnic tables, benches, art, etc.).

In using the land for park, the City would not have to return any funds to the Parkland Development Cost Charge Reserve.

Maintain Existing Use in Current Condition

In the event that Council would like to defer the conversion of the Property to park to a future time, the City has the option of maintaining its current use as a rental home. Following review by Building Department staff the only essential maintenance is the installation of a new life safety system (i.e. smoke alarms) and a safety strap for the hot water tank. However, the City, as a landlord, is responsible to ensure that the rental unit is in good condition and that all appliances are in good working order. City staff recommend proactively conducting upgrades/renovations to the home to avoid a negative tenancy experience.

No significant renovation or upgrades have been conducted at the property in ten years and all of the appliances are at least ten years old. Maintenance issues are to be expected in the near term and the City will be required to fix them as they arise. City staff do not recommend continued rental with only a minimum of maintenance.

Should Council wish to continue to rent the home on the Property, they should provide direction as to when the conversion to park might occur. If there is no intention to use the land for park, the City will have to return the original price for the land (plus interest) to the Parkland Development Cost Charge Reserve from an additional funding source.

BUDGET IMPLICATIONS

The use of the Property for an affordable housing project or supportive senior housing project will require an additional funding source to replenish the Parkland Development Cost Charge reserve for the original purchase price of \$900,000 plus interest. The development costs for the project would vary depending on what type of partnership arrangements and funding grants are available. The best possible opportunities will require the City to give up the land to a third party for a specified purpose.

Conversion of the Property to park will not affect the budget as a funding source of \$103,000 is readily available.

Continued rental of the home on the Property could be achieved with nominal immediate costs for essential maintenance. The cost of future essential maintenance and repair could be serviced from existing and future net rental income.

OPTIONS

The following options are available for Council's consideration:


1. Authorize staff to demolish the structures at 15463 Buena Vista Avenue and convert the land for use as park space;
2. Authorize staff to demolish the structures at 15463 Buena Vista Avenue and begin negotiations and planning for an affordable housing initiative;
3. Authorize staff to demolish the structures at 15463 Buena Vista Avenue and begin negotiations and planning for a senior supportive housing initiative; or

4. Direct staff to continue rental use of the home at 15463 Buena Vista Avenue with only essential maintenance to be completed.

CONCLUSION

The property has been vacant since March of this year. The options provided are for consideration by Council and direction of staff in regard to the next possible next steps as to how to address the site and its eventual use. Staff are concerned with the house on the property being left vacant too long and possible security and safety risks it may pose. If the house is not to be used as noted in Option 4 staff recommend that works begin right away in order to facilitate the original home being demolished.


Respectfully submitted,



Tracey Arthur
Director of Corporate Administration

Comments from the Chief Administrative Officer:

This corporate report is provided for information with the intent that Council may provide direction with respect to the use of the city-owned property.



Dan Bottrill
Chief Administrative Officer

Appendix A: Corporate Report titled "City Property at 15463 Buena Vista Avenue" dated April 8, 2019

Appendix B: 15463 Buena Vista Avenue Photos (interior, exterior, appliances)

THE CORPORATION OF THE
CITY OF WHITE ROCK
 CORPORATE REPORT



DATE: April 8, 2019

TO: Mayor and Council

FROM: Tracey Arthur, Director of Corporate Administration

SUBJECT: City Property at 15463 Buena Vista Avenue

RECOMMENDATIONS

THAT Council:

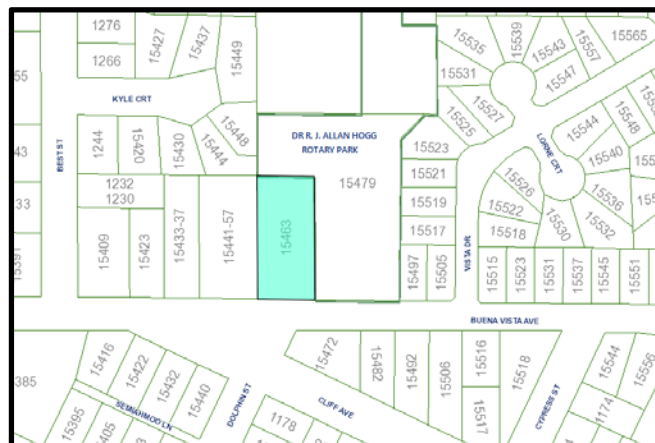
1. Receive for information the corporate report dated April 8, 2019, from the Director of Corporate Administration, titled “City Property at 15463 Buena Vista Avenue;” and
2. Provide direction to staff regarding the future use of this property.

INTRODUCTION

This corporate report reviews the City’s ownership and use of the property at 15463 Buena Vista Avenue.

BACKGROUND

In 2009, the City acquired the property at 15463 Buena Vista Avenue. This property is adjacent to Dr. R. J. Allan Hogg Rotary Park on both its eastern and northern property line. A two-bedroom, one-level, 1800 square-foot house is located on the property. The lot is approximately 21,700 square feet.



At the time of purchase, the City’s intention for the property was eventual amalgamation with Dr. R. J. Allan Hogg Rotary Park. The purchase price was \$900,000 and funding source was parkland development cost charges.

The *Local Government Act* stipulates that parkland development cost charges (including interest earned) can only be used to pay for the acquisition and improvement of parkland. Improvements

include components such as fencing, drainage, irrigation, trails, restrooms, and playground equipment. If this property is retained but is no longer planned to be used for a parkland purpose, the \$900,000 plus interest should be replenished back to the Parkland Development Cost Charge reserve.

The *Community Charter* stipulates that proceeds from the sale of parkland must be placed in the Land Sale Reserve for the purpose of acquiring other park lands. That would apply in this case should the City decide to sell this property.

At the time of acquisition, a decision was made not to convert the land to park until a later date. At the time of purchase, the City obtained a tenant for the house and it has remained in use as a single-family dwelling for ten (10) years. This tenancy ended as of February 28, 2019.

The monthly rent at the end of the tenancy was \$1,534.49. All of the City's net rent earned from the tenancy has been allocated to a fund for the property's eventual conversion. There is now approximately \$103,000 that has been collected and placed in this fund.

The house on the property was built in 1944 and underwent a substantial renovation in 1967. Staff at the White Rock Museum and Archives have indicated that they are not aware of any historic significance that would merit heritage considerations for the house.

ANALYSIS

Use as a Park

City staff are of the opinion that \$103,000 is sufficient for the minimum requirements for converting the land at 14563 Buena Vista Avenue to a park use (i.e. demolition, abatement, capping of services, paving a path to connect with existing park, grass seeding). Additional funds could be used to install other park assets (e.g. picnic tables, benches, art, etc.).

Maintain Existing Use

In the event that Council would like to defer the conversion of this property to park to a future time, the City has the option of maintaining its current use as a rental home. However, staff are of the opinion that the house will require significant upgrading/renovation before being offered for rent. At a minimum, the house needs interior and exterior paint, new carpeting, new curtains, and a new life safety system (i.e. smoke alarms). The roof, appliances, plumbing, and electrical should also be assessed and may require replacement or upgrade. The cost for this work is likely to be significant. Consequently, staff believe that the house has outlived its practical usefulness to the City and recommend demolition over continued use as a rental home.

Sale

BC Assessment puts the current value of the property at 15463 Buena Vista Avenue at \$1,520,000. Market value may vary somewhat from this figure, but it appears to be a reasonable approximation of an anticipated sale price. Further work with a realtor or valuator would be required for a more precise figure.

The sale proceeds would need to be deposited into the City's Land Sale Reserve for the use of acquiring future parklands. The \$103,000 fund for parkland conversion could then be reallocated to other parks initiatives or capital projects as recommended by the Director of Finance and Director of Engineering and Municipal Operations.

Another Use

Should Council decide to use the property at 15463 Buena Vista Avenue for an alternative use, it is able to do so as long as the \$900,000 original purchase price plus interest is replenished back to the Parkland Development Cost Charge reserve. The City would then be free to re-zone, redevelop, amalgamate, or subdivide as required. Staff would require direction from Council about intentions for an alternative use for the property in order to develop a plan for further Council consideration.

BUDGET IMPLICATIONS

A funding source of \$103,000 is readily available for conversion of 15463 Buena Vista Avenue to park or any other use of Council's choosing.

A sale of the property would add approximately \$1,520,000, less real estate commissions and legal fees, to the Land Sale Reserve for the eventual purchase of parklands.

Any other use of the property will require an additional funding source, to replenish the Parkland Development Cost Charge reserve for the original purchase price plus interest.

OPTIONS

The following options are available for Council's consideration:

1. Authorize staff to upgrade and repair the structure on the land at 15463 Buena Vista Avenue for continued rental use (with the intent to convert it to park space at a future date); or
2. Authorize staff to demolish the structures at 15463 Buena Vista Avenue and convert the land at 15463 Buena Vista Avenue for use as park space; or
3. Authorize staff to develop a plan for an alternative use for the structure or land at 15463 Buena Vista Avenue.

CONCLUSION

The tenancy for the City owned property at 15463 Buena Vista Avenue expired in February 2019 and the housing structure on the property requires extensive updating and repairs prior to its further use as rental property. As the property is adjacent to Dr. R. J. Allan Hogg Rotary Park and the intent for its purchase was for eventual amalgamation of this property with the Park to provide additional green park space, an opportunity to consider this use or alternate uses for this property is timely and is being brought forward to Council for consideration and direction

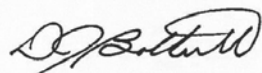
Respectfully submitted,



Tracey Arthur
Director of Corporate Administration

Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.



Dan Bottrill
Chief Administrative Officer

Appendix B

Photographs of the Existing House at 15463 Buena Vista Avenue



Exterior Approach



Front Exterior



Garage



Rear Exterior



Main Entrance



Interior Garage



Living Room



Kitchen



Main Bathroom



Laundry Room



Master Bedroom



En Suite Powder Room



Second Bedroom



Sunroom



Various Appliances



Exterior Paint Defects



Bowed Roofing



Grout Failure



Wood Rot in Sunroom Steps



Uneven Pavers

Appendix B

Photographs of the Existing House at 15463 Buena Vista Avenue



Exterior Approach



Front Exterior



Garage



Rear Exterior



Main Entrance



Interior Garage



Living Room



Kitchen



Main Bathroom



Laundry Room



Master Bedroom



En Suite Powder Room



Second Bedroom



Sunroom



Various Appliances



Exterior Paint Defects



Bowed Roofing



Grout Failure



Wood Rot in Sunroom Steps



Uneven Pavers

PRESENT: Deputy Mayor Kristjanson (Chairperson)
Councillor Chesney
Councillor Fathers
Councillor Manning
Councillor Trevelyan

ABSENT: Mayor Walker
Councillor Johanson

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
C. Johannsen, Director of Planning and Development Services
C. Isaak, Manager of Planning

Press: 0
Public: 7

1. **CALL MEETING TO ORDER**
The Chairperson called the meeting to order at 6:15 p.m.

2. **ADOPTION OF AGENDA**

2019-LU/P-012 **It was MOVED and SECONDED**
THAT the Land Use and Planning Committee adopts the agenda for
May 27, 2019 as circulated.

CARRIED

3. **ADOPTION OF MINUTES**

a) April 8, 2019 – Land Use and Planning Committee Meeting

2019-LU/P-013 **It was MOVED and SECONDED**
THAT the Land Use and Planning Committee adopts the minutes of the April 8, 2019
meeting as circulated.

CARRIED

4. **INITIAL OCP AMENDMENT APPLICATION REPORT – RUSSELL AVENUE
/ MAPLE STREET (18-008 OCP&ZON&MJP)**

Corporate report dated May 27, 2019 from the Director of Planning and Development
Services titled “Initial OCP Amendment Application Report – Russell Avenue / Maple
Street (18-008 OCP&ZON&MJP)”.

The Director of Planning and Development Services introduced the application and the
Manager of Planning gave a PowerPoint with further details in regard to the required
process.

The Applicant was in the audience and was given the opportunity to speak.

Tim Ankenman of Ankenman Marchand Architects, introduced the site and gave an overview of their vision, to create architecture that enhances life and environment. Mr. Ankenman noted that the application conforms to the current Official Community Plan (OCP) with the exception of two (2) requested items in regard to height and unit typology.

The following comments/topics were noted:

- Actual footprint of the application (54% includes all outdoor liveable space)
- Rental aspect was inquired on = 8 units as protected units at an approximate cost of \$250 per sq. ft.
- Positive height transition from the Altus Development nearby
- Entrance to the parkade facing Maple Street, to help alleviate congestion
- Proposed number of parking stalls are above zoning bylaw requirements
- Would like to hear more in regard to the OCP review / public comments for the area prior to considering the application

2019-LU/P-014

It was MOVED and SECONDED

THAT the Land Use and Planning Committee (LUPC) receives for information the corporate report dated May 27, 2019 from the Director of Planning and Development Services, titled "Initial OCP Amendment Application Report – Russell Avenue / Maple Street (18-008 OCP&ZON&MJP)".

CARRIED

2019-LU/P-015

It was MOVED and SECONDED

THAT the Land Use and Planning Committee (LUPC) recommends that Council defers this Official Community Plan (OCP) Amendment application until the outcomes and recommendations regarding the initial public feedback from the OCP City-wide building height review are considered by LUPC.

CARRIED

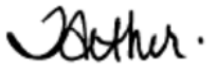
Councillor Manning voted in the negative

5.

CONCLUSION OF THE MAY 27, 2019 LAND USE AND PLANNING COMMITTEE MEETING

The Chairperson declared the meeting concluded at 6:55 p.m.

Scott Kristjanson, Deputy Mayor



Tracey Arthur, Director of
Corporate Administration

PRESENT: Councillor Fathers, Chairperson
Councillor Chesney
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan (arrived at the meeting at 4:34 p.m.)

ABSENT: Mayor Walker
Councillor Johanson

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
J. Gordon, Director of Engineering and Municipal Operations
S. Kurylo, Director of Financial Services

Press: 0
Public: 1

1. **CALL MEETING TO ORDER**
The meeting was called to order at 4:31 p.m.

2. **ADOPTION OF AGENDA**

2019-G/L-065 **It was MOVED and SECONDED**
THAT the Governance and Legislation Committee adopts the agenda for May 27, 2019 meeting as amended including as new Item 7.1a Memorial Park Plaque Wording. **CARRIED**

3. **ADOPTION OF MINUTES**
a) April 29, 2019 – Governance and Legislation Committee

2019-G/L-066 **It was MOVED and SECONDED**
THAT the Governance and Legislation Committee adopts the following meeting minutes as circulated: **CARRIED**
a) April 29, 2019

4. **COMMENCEMENT OF THE ADMINISTRATION POLICIES (200 SERIES)**

Councillor Trevelyan arrived at the meeting at 4:34 p.m.

4.1.1 **ADMIN POLICY - 202 – NAMING OF CIVIC FACILITIES**

The Admin Policy – 202 Naming of Civic Facilities was presented for consideration by the Committee with minor housekeeping amendments noted as tracked changes in the agenda.

2019-G/L-067 **It was MOVED and SECONDED**
THAT the Governance and Legislation Committee recommends Council endorse Admin Policy – 202 Naming of Civic Facilities as circulated.

CARRIED

4.1.2 ADMIN POLICY - 205 – CORPORATE SPONSORSHIPS

The Admin Policy – 205 Corporate Sponsorships was presented for consideration by the Committee with minor housekeeping amendments noted as tracked changes in the agenda.

2019-G/L-068

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Admin Policy – 205 Corporate Sponsorships as circulated.

CARRIED

4.1.3 ADMIN POLICY - 209 – EMPLOYEE PARKING AT CITY FACILITIES

The Admin Policy – 209 Employee Parking at City Facilities was presented for consideration by the Committee with some additional wording in relation to accessibility and housekeeping amendments noted as tracked changes in the agenda.

2019-G/L-069

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Admin Policy – 209 Employee Parking at City Facilities as circulated.

CARRIED

4.2 ADMIN POLICY - 204 – RECORDS RETENTION SCHEDULE

This policy is to be rescinded as it is no longer required, the City has adopted the Records Classification and Retention Schedule in accordance with the Local Government Management Association (LMGA).

2019-G/L-070

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends that Council rescind the following policy as presented:

- 204 – Records Retention Schedule

CARRIED

5. ACTION TRACKING POLICY

Councillor Fathers requested this item be placed on the agenda for introduction and discussion. Attached were copies of the Action Tracking done for Governance and Legislation Committee and Council that staff have kept so far for 2019.

2019-G/L-071

It was MOVED and SECONDED

THAT the Governance and Legislation Committee receives the information provided in relation to Action Tracking for the Governance and Legislation Committee and Regular Council meetings.

CARRIED

6. **COUNCIL POLICY 160 - MARINE DRIVE TASK FORCE**

Council Policy 160 Marine Drive Task Force has been placed on the agenda for review following notification that Catherine Ferguson has informed she will not be able to Chair the Committee. Following this further names have been removed from the policy and positions only have been noted. A copy of the current policy with the proposed changes tracked in color has been included on the agenda for reference purposes.

This policy was presented for consideration by the Committee with some housekeeping amendments noted as tracked changes in the agenda. "On Table" was a further amendment for consideration at this time in regard to the Chairperson to be appointed by Council.

2019-G/L-072

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Council Policy 160 – Marine Drive Task Force as circulated along with the addition that Council will appoint the Committee Chairperson.

CARRIED

7. **COUNCIL POLICY 157 - WATER COMMUNITY ADVISORY PANEL**

Councillor Fathers requested this item be placed on the agenda for discussion. A copy of the current Council Policy 157 – Water Community Advisory Panel with the proposed changes tracked (adding the Manager of Utilities to the Membership) was included on the agenda for reference purposes.

2019-G/L-073

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Council Policy 157 – Water Community Advisory Panel as circulated.

CARRIED

8. **MEMORIAL PARK DEDICATION PLAQUE WORDING**

This item was added to the agenda under motion 2019-G/L-065.

"On Table" was sample wording for a dedication place for Memorial Park. It was brought to the Governance and Legislation Committee for discussion in regard to the wording prior to the plaque being ordered.

2019-G/L-074

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse the following wording placed "On Table" in regard to the Memorial Park Dedication Plaque, with one (1) amendment that would note the Council from the 2018 – 2022 term being listed in alphabetical order:

*CITY OF WHITE ROCK
MEMORIAL PARK REVITALIZATION
2019*

*MEMORIAL PARK WAS ESTABLISHED IN 1931 AND LATER NAMED TO HONOUR
OUR VETERANS WHO SERVED IN THE FIRST AND SECOND WORLD WAR, MANY
OF WHOM MADE THE ULTIMATE SACRIFICE, TO PRESERVE OUR FREEDOM.*

REGULAR AGENDA

PAGE 80

THE MEMORIAL PARK REVITALIZATION PROJECT WAS COMPLETED IN 2019 THROUGH THE LEADERSHIP OF CITY COUNCIL AND THE SUPPORT OF PUBLIC SERVANTS DEDICATED TO INVESTING IN PUBLIC SPACES ON BEHALF OF THE COMMUNITY OF WHITE ROCK.

WE GIVE SPECIAL RECOGNITION TO MEMBERS OF COUNCIL FROM THE 2014-2018 TERM WHO ACTIVELY PARTICIPATED IN THE VISION THAT LED TO THE REVITALIZATION OF THIS PUBLIC PARK.

WHITE ROCK CITY COUNCIL
2014 – 2018

MAYOR WAYNE BALDWIN
COUNCILLOR DAVID CHESNEY COUNCILLOR HELEN FATHERS
COUNCILLOR MEGAN KNIGHT COUNCILLOR BILL LAWRENCE
COUNCILLOR GRANT MEYER COUNCILLOR LYNNE SINCLAIR

MAYOR DARRYL WALKER AND THE 2018 – 2022 COUNCIL REOPENED MEMORIAL PARK IN 2019 IN DEDICATION TO THE MEMORY OF OUR VETERANS WHO SERVED OUR COUNTRY.

WHITE ROCK CITY COUNCIL
2018 – 2022

MAYOR DARRYL WALKER
COUNCILLOR DAVID CHESNEY COUNCILLOR HELEN FATHERS
COUNCILLOR ERIKA JOHANSON COUNCILLOR SCOTT KRISTJANSON
COUNCILLOR ANTHONY MANNING COUNCILLOR CHRISTOPHER TREVELYAN

CARRIED

9. REQUEST FOR ITEMS AT THE NEXT GOVERNANCE AND LEGISLATION COMMITTEE

- Amend Financial Plan Bylaw to consider purchase of land(s) for affordable housing
- Community Forum, finalize topics and outline for the June 26, 2019 forum to be held at the White Rock Community Centre at 6:30 p.m.

8. CONCLUSION OF THE MAY 27, 2019 GOVERNANCE AND LEGISLATION COMMITTEE MEETING

The Chairperson declared the meeting concluded at 4:50 p.m.

Councillor Fathers
Chairperson



T. Arthur, Director of
Corporate Administration

PRESENT: B. Sullivan
K. Klop
C. Lane
S. McQuade
G. Parkin
A. Shah

COUNCIL: Councillor C. Trevelyan, Chairperson (non-voting)

NON-VOTING A. Nixon, White Rock Business Improvement Association representative (exited at 3:55 p.m. and re-entered at 4:50 p.m.)

ABSENT: M. Armstrong

STAFF: R. Volkens, Manager of Parking
D. Johnstone, Committee Clerk

Public: 4
Press: 0

1. CALL TO ORDER

The meeting was called to order at 3:32 p.m.

2. ADOPTION OF AGENDA

2019-PTF-26

It was MOVED and SECONDED

THAT the Parking Task Force (the Task Force) adopts the May 23, 2019 agenda with the addition of Item 9.1 – Other Business.

CARRIED

3. ADOPTION OF MINUTES

2019-PTF-27

It was MOVED and SECONDED

THAT the Parking Task Force (the Task Force) adopts the April 25, 2019 minutes as circulated.

CARRIED

Note: Agenda items were addressed out of order.

7. PARKING PASS REVIEW

Members of the public were present to express their concerns regarding construction related parking issues at 1368 Foster Street. It was noted that parking spaces on Foster Street between Thrift and Roper Avenue are being used by construction vehicles, which is challenging for residents living in the area.

Members of the Task Force noted the following:

- Similar concerns have been expressed for the Semiah Construction, in the areas of Thrift Avenue and Russell Avenue.
- Resident only parking areas on the 1300 block of Foster Street could be established; however, this would likely move the parking issues to other areas of the City.
- Developers and construction workers in White Rock are required to have a Parking Plan, which is reviewed by the Planning and Development Services Department.
- Enquiries were made regarding the consequences for developers if they are not following their established Parking Plan. It was noted that the Bylaw Department would work with developers and follow-up with them should any complaints arise.
- Consideration needs to be made not only on what is currently being built in the City, but also what will be built in the future, and how that could affect parking.
- Encouraging additional parking spaces in new developments is also important when looking at the future of street parking in White Rock.
- Reviewing and discussing construction Parking Plans, and making recommendations to Council to come up with a means for enforcing these plans fits into the Parking Task Force mandate.

2019-PTF-30

It was MOVED and SECONDED

THAT the Parking Task Force (the Task Force) requests that a staff member from the Planning and Development Department, and a staff member from the Building and Bylaw Department attend a future Task Force meeting to discuss Parking Management Plans for developments that are currently underway in White Rock.

CARRIED

Members of the Task Force thanked the residents from Foster Street for coming to the meeting to express their concerns.

4. PARKING TASK FORCE TERM REVIEW

The Task Force discussed their Terms of Reference, noting that the short term duration of a Task Force may not be adequate. Members expressed an interest in establishing a longer term for the Task Force, or possibly converting the Task Force to a Select Committee.

Staff noted that the Task Force Terms of Reference would be provided for Council to review at the June 10, 2019 Governance and Legislation Committee meeting. If Council wished to re-evaluate the Task Force's term or scope they would have the ability to do so at that meeting.

6. PAY PARKING DECAL PROGRAM REVIEW

a) White Rock Resident Pay Parking Decal

The Task Force noted the following discussion points:

- The White Rock Resident Pay Parking Decal works well at the current price (\$47 plus GST) and time limits.
- With the four (4) hours of free parking offered with the White Rock Resident Pay Parking Decal, residents will be permitted to park in any of the parking zones, and in the West Beach and Montecito parkades.
- There is no limit in the number of passes a resident can purchase; however, in order to buy a pay parking decal a car must be registered to the address in which you are purchasing it for.

ACTION: Staff to provide the number of White Rock Resident Pay Parking Decals issued to the Task Force, for their information.

The Task Force noted that many residents are still confused with the difference between the Pay Parking Decal and the Parking Permit, and suggested that colour coding the passes could be considered to further differentiate the two.

b) South Surrey Pay Parking Decal

Staff reported that in the past a South Surrey Pay Parking Decal had been created; however, only a small amount of these passes were sold and they were therefore discontinued.

In response to questions from the Task Force, staff reported that there is currently a non-resident parking pass for Centennial Arena, at the cost of \$16 plus GST per year.

Discussion ensued, and the Task Force decided not to explore this option further at the current time.

7. PARKING PASS REVIEW

The Task Force continued their discussion on White Rock resident parking permits. The following points were noted:

- Currently White Rock residents have the ability to obtain up to four (4) parking permits per household. If the residence has a secondary suite, the suite would also be eligible to request up to four (4) parking permits.
- The cost for a parking permit is \$12 plus GST.
- Up to four (4) replacement permits per address can be issued (at a cost of \$12 plus GST per permit) if a resident reports a lost or stolen parking pass.
- In many other municipalities the cost for resident parking passes varies depending on the number that is requested.
- A hardship clause could be considered for residents living in the City who do not have a driveway to utilize for parking.

- The City offers a Special Event Parking Permit at a cost of \$1 (one) per permit. These permits are issued for an established event, and are valid for one day.
- It was suggested that four (4) resident parking permits per household could lead to parking congestion, especially in areas where homes have secondary suites.

2019-PTF-31

It was MOVED and SECONDED

THAT the Parking Task Force (the Task Force) requests that staff provide data on the number of households in White Rock that currently have more than four (4) parking permits issued.

CARRIED

The Task Force noted that if possible, staff also look into multi-residence buildings where more than four (4) parking permits have been issued per unit.

ACTION: Staff to provide information on the number of Parking Permits issued in 2018 and 2019.

In response to questions from the Task Force, staff reported the following information:

- The Resident Parking Permit program was initiated due to resident parking concerns in areas that are typically used for parking by non-residents (i.e. areas surrounding the Peace Arch Hospital).
- Since establishing the Permit Parking program there have been less parking concerns reported in these areas.
- License plate recognition technology is utilized in many other municipalities to track parking, and is a system that the City will be considering in the future.

5.

WEST BEACH PARKADE AND WATERFRONT PARKING RATES

Chairperson Trevelyan reported the following information:

- Council received the Task Force's recommendations regarding the West Beach Parkade and Waterfront parking rates at the May 13, 2019 meeting.
- Council requested two changes to the Task Force's recommendations: pay parking start time to remain at 10:00 a.m., and that the all-day parking rate in the Montecito and the West Beach parkade be set at \$15.
- The proposed changes to the Fees and Charges Bylaw would be presented for Council's consideration at the May 27, 2019 meeting.
- Additional consultation with Marine Drive businesses will take place to discuss the proposed parking rates.

A. Nixon, White Rock Business Improvement Association (BIA) reported that a request had been made at the May 13 Council meeting to provide additional information on the impact of free parking in the months of February and March on

Marine Drive businesses. After consulting with Marine Drive businesses it was determined that this information, along with the comparative years for businesses, could be provided to Council; however, the type and location of the business would not be provided.

2019-PTF-28

It was MOVED and SECONDED

THAT the Parking Task Force (the Task Force) receives the information provided by the Director of the White Rock Business Improvement Association regarding total business anonymity in providing year to year financial data to Council in relation to the impact for businesses on the waterfront following free parking offered in February and March 2019 .

CARRIED

Discussion ensued, and the Task Force provided the following comments:

- When discussing rates with businesses on Marine Drive it was suggested that it be made clear that White Rock residents' with a White Rock Pay Parking Decal can park for free for a 4 (four) hour period in any of the parking zones year round.
- While the increased parking rate in the summer could be of concern for some businesses, free weekday parking in the months of October to February could offset these concerns.
- Providing all White Rock residents with information on the reasons behind pay parking was encouraged. It was noted that the majority of residents are unaware of the extra taxes the City pays to Translink etc., and of the relationship between pay parking and property taxes.
- A visual aid could be used to illustrate how parking fees are being allocated.
- The White Rock BIA will be working to communicate and promote the changes in parking rates.

2019-PTF-29

It was MOVED and SECONDED

THAT the Parking Task Force (the Task Force) requests that if Council approves the recommendations provided by the Task Force, the Communications Department considers the development of a communication strategy around the change in cost to include an explanation behind why those changes were made.

CARRIED

K. Klop voting in the negative

In response to a question from the Task Force, staff reported that if Council approves the Fees and Charges Bylaw, the proposed changes for parking rates would come into effect immediately.

8. PRIORITIES

Due to time constraints this item was not discussed.

9. CORRESPONDENCE

a) Email regarding parking concerns for business owner on the waterfront.

The Task Force reviewed the concerns expressed in the email. Staff reported that a number of business owners on Marine Drive had reserved spots on Martin Street; however, the City has recently requested that these reserved spots be moved into the Montecito parkade to allow for additional parking spots for those visiting Marine Drive businesses and the waterfront.

Staff noted that the business owner had met with the Deputy Mayor to discuss potential options to resolve this matter.

9.1 OTHER BUSINESS

The Task Force inquired regarding methods of correspondence outside of regularly scheduled Task Force meetings. Staff noted that discussions relating to parking should remain in a public meeting setting. Information that Task Force members wish to share with the group is to be forwarded to the Committee Clerk, who can then distribute the information to all members of the Committee through the meeting agenda.

Should a member of the Task Force have an item they wish to add to a future agenda, Staff requested that the item be forwarded to the Chairperson and/or the Committee Clerk for their consideration.

10. 2019 MEETING SCHEDULE

The following 2019 Parking Task Force meeting schedule was approved by the Committee at its March 14, 2019 meeting and is noted for information purposes:

- June 13
- June 27
- July 11
- July 25

11. CONCLUSION OF THE MAY 23, 2019 MEETING

The Chairperson declared the meeting concluded at 5:50 p.m.



Councillor Trevelyan, Chairperson

D. Johnstone, Committee Clerk

PRESENT: A. Vigoda, Chairperson
M. Isherwood, Vice-Chair
A. Anderson, Community Member
B. Coates, Community Member
F. MacDermid, Community Member
L. Taylor, Community Member
L. Xu, Community Member

ABSENT: B. Dalziel, Race Director, Community Member
G. Stonier, Community Member
R. Wright, Community Member

STAFF: E. Stepura, Director of Recreation and Culture
J. Stech, Recreation Programmer
S. Lam, Deputy Corporate Officer
E. Tuson, Committee Clerk

Public: 0
Press: 0

1. **CALL TO ORDER**
The Chairperson called meeting to order at 6:02 p.m.

2. **ADOPTION OF AGENDA**

2019-TOUR-014 **It was MOVED and SECONDED**
THAT the Tour de White Rock Committee amends the May 30, 2019 agenda by moving Item 9 (Budget) after Item 3; and,

THAT the agenda be adopted as amended.

CARRIED

3. **ADOPTION OF MINUTES**
a) **May 16, 2019**

2019-TOUR-015 **It was MOVED and SECONDED**
THAT the Tour de White Rock Committee adopt the May 16, 2019 minutes as circulated.

CARRIED

Procedural Note: As per 2019-TOUR-015, item 9 was discussed following item 3.

9. **BUDGET**

Staff reported that traffic management costs are over-budget due to weekend and over-time rates.

Committee members discussed alternate flagging options. It was noted that when seeking other flagging companies for the event, the city's Request for Proposal (RFP) process must be applied.

Discussion continued regarding alternate flagging options and the following comments were noted:

- It was suggested that volunteers take a course to become a professional flagger which may save money and eliminate the need to hire a professional service in the future.
- Volunteers must be provided all the necessary safety equipment (e.g. hard hats etc.).
- Approximately 50 flaggers would be needed for the event.

In response to a question from the committee, staff reported the following information:

- The advertising budget decreased this year as past marketing materials can be reused. It was noted there would be no pier banner this year.
- The city stage will be used at the Crit on Saturday.
- The City will be responsible for the concert stage on Sunday.
- The Sunday concert will be organized by the City.
- The Saturday concert part of the TD Concert Series.

4. **SPONSORSHIP STATUS REPORT**

Current sponsorship is now at approximately \$39,000. B. Coates, Committee member, advised that contributions from the Rotary Club are forthcoming.

Committee member Isherwood reported that marketing materials (posters) will be finalized shortly.

Action: Staff to distribute the draft poster to the committee.

5. **MARKETING AND PROMOTION STATUS REPORT**

- **Tour de White Rock Hashtags:**
Chairperson A. Vigoda reported he will have the finalized budget completed for the next meeting.

- **Wayfinding Maps for Spectators and Participants:**

Staff and the White Rock Business Improvement Association (BIA) to work together the wayfinding maps.

2019-TOUR-016

It was MOVED and SECONDED

THAT the Tour de White Rock committee recommends that Council direct staff to produce a wayfinding map for distribution that shows people how to get to the Tour events.

CARRIED

- **Double-sided banner**

Action: M. Isherwood, Committee member, to work with farmer's market vendors on Tour de White Rock logo distribution.

In response to a question from the committee, staff reported that:

- Council approved production of a double-sided banner to be posted on lamp posts throughout the city.
- The banner will include the Tour de White Rock logo on one side and the upcoming White Rock Sea Festival logo on the other.
- Banners are anticipated to be on display after the week of June 10th.
- The Corporate Report can be viewed on the City's website under the May 27, 2019 Regular Council Agenda.

- **T-Shirt Promotion**

Discussion ensued regarding the volunteer t-shirts and the following topics were considered:

- Colour of the t-shirts.
- Logo placement.

Action: Staff will forward the t-shirt logo to the Committee for information.

2019-TOUR-017

It was MOVED and SECONDED

THAT the Tour de White Rock Committee select the colour neon yellow for the 40th anniversary t-shirt.

CARRIED

6. VOLUNTEER RECRUITMENT STATUS REPORT

The following updates were provided regarding the status of volunteer recruitment:

- A volunteer captain meeting will be taking place next week.
- A recruitment advertisement was included the May Recreation and Culture newsletter.
- The volunteer dinner will take place July 11, 2019.

7. **VIP RECEPTION REPORT**

The following updates were provided regarding the VIP reception breakfast:

- White Rock Boathouse on Sunday, June 14, 2019 from 8:30 a.m. until noon.
- Guest are asked to park in the new parkade.
- Sponsors will be invited to attend the event.

8. **VARIOUS 40th ANNIVERSARY ACTIVITIES**

The following updates were provided regarding the 40th Anniversary activities:

- **Kids' Zone**
City staff will be planning this event.
- **Beer Garden**
Committee member Coates reported that the Beer Garden is ready to go.
- **Marketplace**
The Committee noted the following:
 - The Committee continues to promote and reach out to vendors.
 - Food trucks are being retained.
 - The Committee is working to display classic cars at the event.
 - Food sponsorship and entertainment has been organized for the market.
- **Concert: Post Road-Race**
Staff provided an update regarding the post-concert road-race on the Sunday and the following notes were made:
 - The concert stage will be set up after the race is finished.
 - There will be chairs.
 - Folks are encouraged to bring their own chairs to the event.
 - Beer garden chairs may also be an option for the concert site.

10. **OTHER BUSINESS**

Discussion ensued regarding additional marketing strategies and the following comments were noted:

- An Instagram post could be made regarding the Infinite Cycle public art piece.
- A portable two-sided Instagram picture frame could be printed with the Tour de White Rock logo on one side and the Sea Festival logo on the other.

Action: L. Xu, Committee member, to research the time and cost for the picture frame

Discussion continued regarding volunteer appreciation and it was suggested that the Mayor send thank-you cards to the volunteers.

Action: Staff to investigate time and cost of sending out volunteer thank you cards.

11. 2019 SCHEDULE OF COMMITTEE MEETINGS

The 2019 meeting schedule was adopted by the Committee at its meeting on March 21, 2019, and the upcoming meetings are noted for reference purposes:

- June 5
- June 20
- July 18 – Post-race debrief

12. CONCLUSION OF THE MAY 30, 2019 MEETING

The Chairperson declared the meeting concluded at 6:53 p.m.

Chairperson



E. Iuson
Committee Clerk

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: **TERMS OF REFERENCE:**
 WATER COMMUNITY ADVISORY PANEL

POLICY NUMBER: **COUNCIL - 157**

<i>Date of Council Adoption: February 25, 2019</i>	<i>Date of Last Amendment:</i>
<i>Council Resolution Number: 2019-</i>	
<i>Originating Department: Corporate Administration</i>	<i>Date last reviewed by the Governance and Legislation Committee: February 25, 2019</i>

Policy:

The purpose of the Water Community Advisory Panel (Panel) is to advise City Council on White Rock water issues such as:

- Water quality (source and treated)
- Distribution system
- Rate structure proposals
- Infrastructure improvement proposals
- Communication with the community

Panel General Terms

Term

City Council will make appointments to the Panel for a two (2) year term.

Membership

- a) The Panel will consist of up to seven (7) voting members appointed by City Council following a public recruitment process.
- b) City Council will invite the Fraser Health Authority to attend in an advisory capacity and as a non-voting member of the Panel. .
- c) In addition, City Council will appoint one (1) member of Council (as well as an Alternate), the Chief Administrative Officer, ~~and~~ the Director of Engineering and Municipal Operations (or Designate) and the Manager of Utilities as non-voting members of the Panel.
- d) Committee members shall serve in a voluntary capacity without remuneration or gifts.

Chairperson / Vice-Chairperson

The Panel will appoint a Chairperson and a Vice-Chairperson from among its voting members at the Panel's inaugural meeting.

Annual Work Plan

City Council will provide projects or issues for the Panel to examine. The Panel is able to bring forward recommendations from the Committee structure and make recommendations to Council.

Meetings

- a) The Panel shall mutually agree to a meeting schedule at their inaugural meeting and will meet at a minimum bi-monthly. The meeting schedule will be published on the City website and updated as needed by the Committee Clerk.
- b) The Chairperson of the Panel may call a meeting of the Panel, with a minimum of staff being able to give twenty-four (24) hours' notice to the Panel members, in addition to the scheduled meetings or may cancel a meeting.
- c) Quorum for meetings shall mean a majority of all of its Panel voting members.
- d) If there is no quorum of the Panel present within 15 minutes of the scheduled start time the Committee Clerk will:
 - i) record the names of the members present, and those absent; and
 - ii) conclude the meeting until the next scheduled meeting.
- e) All committee meetings are open to the public unless designated as closed to the public pursuant to Sections 90 and 93 of the *Community Charter* by the Committee.
- f) The public is welcome to observe the meeting. When deemed relevant to the discussion of a particular item of business under consideration by the Committee, the Chairperson may, with majority consent of those Committee members in attendance, give permission to members of the public in attendance to speak to the item in question.
- g) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the committee members present.
- h) The Corporate Administration Department will be responsible for preparing committee agendas, minutes, updating Terms of Reference policy, meeting schedule, and providing administrative support to the committee. Agendas and approved minutes will be posted on the City's website.
- i) If a member:
 - i. fails to attend three (3) consecutively held meetings of the committee, or
 - ii. fails to attend a committee meeting in any sixty (60) day period, providing a meeting of the committee is held in that sixty (60) day period (whichever is the longer period of time) and

- iii. unless the absence is because of illness; or
- iv. unless the absence is with the express leave of the Chairperson, the appointment of the member shall be revoked.

The Committee Clerk will keep an attendance log and notify the Chairperson and Director of Corporate Administration where there have been two (2) consecutive absences without consent. The Director of Corporate Administration, or Designate, will then make contact with the Committee member.

- j) Panel minutes, with recommendations noted, will be forwarded to Council for information and action as required.
- k) The Panel may hear and consider representations by any individual, group or organization on matters referred to the Panel by Council.
- l) Where a member of the Panel, their family, employer or business associates have any interest in any matter being considered by the committee, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest.
- m) The Panel cannot direct staff to take action without endorsement by City Council.
- d) The Panel does not have the authority to commit funds, enter into contracts or commit the City to a particular course of action.
- e) On broader matters such as organizing or setting up major or unusual events or projects which do not have budget implications, the Panel must receive prior approval from Council.
- f) The Panel may appoint members to a subcommittee to consider, inquire into, report and/or make recommendations to the Panel for a specific purpose.
- g) Members of the Panel are not permitted to speak directly with the media on behalf of the Panel.

Procedures

Unless otherwise provided for in these terms of reference, the procedures of the Panel will be governed by the City's Council and Committee Procedure Bylaw.

Code of Conduct

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to and forming part of this policy.

**CITY OF WHITE ROCK
COMMITTEE CODE OF CONDUCT
STATEMENT / AGREEMENT**

This will confirm that as of _____, I have read Council
(DATE)
Policy 120, “Code of Conduct for Committee Members” and Council Policy _____,
Committee Terms of Reference and I understood and will conform to the City’s Code of
Conduct as outlined in these policies.

(PRINT NAME)

(SIGNATURE)



POLICY TITLE: TERMS OF REFERENCE: MARINE DRIVE TASK FORCE

POLICY NUMBER: COUNCIL - 160

<i>Date of Council Adoption: March 13, 2019</i>	<i>Date of Last Amendment: April 29, 2019</i>
<i>Council Resolution Number: 2019-111; 2019-158</i>	
<i>Originating Department: Planning and Development Services</i>	<i>Date last reviewed by the Governance and Legislation Committee: <u>February 25</u> <u>May 27, 2019</u></i>

Policy:

The Marine Drive Task Force will advise Council on Marine Drive issues such as: business viability, economic development, tourism, redevelopment, building and public realm design and character, signage, sidewalk use and programming, beautification, events and Marine Drive business areas relationship to the Promenade/Pier, Beach and parking.

Mandate:

The main channel for Task Force’s advice will be through providing advice on the development and implementation of a ‘Marine Drive / Waterfront Enhancement Strategy’ (the ‘Strategy’). This would include a review of the Waterfront Enhancement plan, Economic Strategic plan, business bylaws, the White Rock Sign Bylaw and other related materials deemed relevant and provide feedback and recommendations to Council.

Strategy:

In conjunction with the Planning and Development Services department and concurrent with the review of waterfront related policies in the Official Community Plan (OCP) as well as public input, the Marine Drive Task Force will fulfill the directives set out in the Policy and recommend policy changes in several key areas including but not limited to:

- Establishing character areas along the Marine Drive with form and character design guidelines for new buildings and the public realm.
- Enhancements to the streetscape including recommendations regarding sidewalks/patios, street furniture and lighting, signage, and re-use of parking lots.
- Business strategies to reinforce the attractiveness of the “jewel” of White Rock as a year-round generator of economic activity.

The Task Force key activities will include:

- Seeking input from businesses, residents, agencies, the City’s Economic Investment Committee and governments to identify opportunities to strengthen the year-round business environment and attractiveness of the buildings and public spaces along and near Marine Drive;
- Reviewing background reports on the existing conditions in the Marine Drive business areas and examples of best practices for waterfront commercial vitalization from other waterfront communities;
- Attending public workshops, forums or open houses to observe and provide an additional link between Council and the public engagement process for the Strategy;
- Providing critical feedback on both the existing Official Community Plan waterfront related policies and the recommendations of a draft Strategy;
- Supporting the implementation of the Strategy, as endorsed by Council, by identifying potential partnership and funding opportunities that can bring the Strategy to life.
- Sharing the results of the Strategy with their personal/professional networks and the community at large.

In addition to the engagement and advisory work related to the Strategy, the Task Force may also produce its own recommendations regarding Marine Drive improvements for Council’s consideration (including initiatives, policies, actions and Bylaw amendments to address these issues), particularly in the area of tourism and economic development.

Committee General Terms

Term

The committee appointments will be made by City Council for a one (1) year term, with the initial appointments expiring March 31, 2020 or until the activities are complete, whichever is sooner.

Membership

- a) The Task Force will consist of up to five (5) voting members appointed by Council from the community at large, Mayor Walker and a Council representative and alternate as non-voting members, up to four (4) non-voting members front the list below, and City staff as required.

Five (5) representatives from the public will be invited to participate on the Task Force, with a preference for Marine Drive residents and/or business representatives.

The following individuals and groups will be invited to participate as non-voting members on the Task Force:

- Semiahmoo First Nation
- ~~Alex Nixon~~, Executive Director, White Rock Business Improvement Association
- ~~Ritu Khanna~~, Executive Director, South Surrey & White Rock Chamber of Commerce
- ~~Cathy James~~, ~~Executive Director of Explore White Tourism White Rock (Tourism)~~

In the event the specific individuals noted in this section are unable to attend the scheduled meetings another representative from the organization may attend on their behalf.

Staff liaisons are:

- Director of Planning and Development Services
- Director of Engineering and Municipal Operations
- Manager of Planning
- Committee ~~and FOI~~ Clerk

b) Members shall serve without remuneration or gifts.

Chairperson / Vice-Chairperson

~~The Task Force will be chaired by Catherine Ferguson and the Committee will appoint a Vice-Chairperson of the Task Force. The Task Force Council will appoint a Chairperson, and at the Task Force's inaugural meeting, members will appoint a Vice-Chairperson, from among its voting members at the Task Force's inaugural meeting.~~

Meetings

- a) The members shall mutually agree to a meeting schedule at their inaugural meeting. The meeting schedule will then be published and updated as needed by the Committee Clerk.
- b) The Chairperson may call a meeting of the Task Force, with at a minimum of staff being able to give twenty-four (24) hours notice to the members, in addition to the scheduled meetings or may cancel a meeting.
- c) Quorum for meetings shall mean a majority of all of the Task Force voting members.
- d) If there is no quorum present within 15 minutes of the scheduled start time the Committee Clerk will:
 - i) record the names of the members present, and those absent; and
 - ii) conclude the meeting until the next scheduled meeting.

- e) All Task Force meetings are open to the public unless designated as closed to the public (in accordance with the *Community Charter*) by the Task Force. The public would attend the meeting to observe only. When deemed relevant to the discussion of a particular item of business under consideration, the Chairperson may, with majority consent of those members in attendance, give permission to a member of the public in attendance to speak to the item in question or leave written submissions for the Task Force to review and consider.
- f) Notwithstanding section (e) above, an optional mobile site visit workshop for the Task Force may be organized to visit waterfront business areas in nearby communities, and due to travel logistics this meeting format is not open to the public.
- g) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the members present, and in the case of the optional mobile site visit workshop described in section (f).
- h) If a member:
 - i) fails to attend three (3) consecutively held meetings; or
 - ii) fails to attend a meeting in any sixty (60) day period, providing a meeting is held in that sixty (60) day period (whichever is the longer period of time) and
 - iii) unless the absence is because of illness; or
 - iv) unless the absence is with the express leave of the Chairperson, the appointment of the member shall be revoked.

The Committee Clerk will keep an attendance log and notify the Chairperson and the Director of Corporate Administration where there have been two consecutive absences without consent. The Director of Corporate Administration will make contact with the Task Force member.

- i) Any person with particular expertise may be invited by the Chairperson or staff member to attend a meeting in order to provide information or advice, but only members appointed by City Council may vote on matters coming before the Task Force.
- j) The office of Corporate Administration, with the support of staff from Planning and Development Services, will be responsible for preparing agendas, minutes, updating Terms of Reference policy, meeting schedule, and administrative support to the Task Force. Agendas and approved minutes will be posted on the City's website.
- k) Meeting minutes, with recommendations noted, will be forwarded to Council for information and action as required.
- l) The Task Force will hear and consider representations by any individual, group or organization on matters referred to the Task Force by Council.

- m) Where a member of the Task Force, their family, employer or business associates have any interest in any matter being considered by the Task Force, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest.
- n) Following review of the draft Strategy by the Task Force, the Chairperson and staff liaisons will prepare commentary and recommendations on the draft Strategy to be submitted to the Mayor and Chief Administrative Officer for review and to be forwarded to City Council.
- o) The Chairperson and staff liaisons will prepare a concluding report to be submitted to the Mayor and Chief Administrative Officer for review and to be forwarded to City Council. The concluding report will identify whether the Task Force recommends an extension of the term of the Task Force in order to implement or monitor the actions within the Strategy.
- p) The Task Force cannot direct staff to take any action.
 - i) any such action must be referred to Council for consideration and adoption;
 - ii) the staff member assigned to the Task Force or the Chief Administrative Officer may advise the Task Force of existing policies or directives and the needs to refer the matter to Council prior to taking any action.
- q) The Task Force does not have the authority to commit funds, enter into contracts or commit the City to a particular course of action. Such commitments and contracts will be done through recommendation from the Task Force through the Chief Administrative Officer, the Mayor and Council.
- r) On broader matters such as organizing or setting up major or unusual events or projects which do not have budget implications, the Task Force must receive prior approval from the Director of Planning and Development Services.
- s) The Chairperson may appoint members to a subcommittee to consider, inquire into, report and make recommendations to the Task Force for a specific purpose.
- t) Members of the Task Force are not permitted to speak directly with the media on behalf of the Task Force.

Procedures

Unless otherwise provided for in these terms of reference, the procedures of the Task Force will be governed by the City's Council and Committee Procedure Bylaw.

Code of Conduct

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined in the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to, and forming, part of this policy.

Rationale:

The purpose of the Marine Drive Task Force is to provide assistance to Planning and Development Services in completing the review of waterfront related policies in the Official Community Plan and in preparing a Marine Drive / Waterfront Enhancement Strategy.

**CITY OF WHITE ROCK
COMMITTEE CODE OF CONDUCT
STATEMENT / AGREEMENT**

This will confirm that as of _____, I have read Council
(DATE)
Policy 120, “Code of Conduct for Committee Members” and Council Policy _____,
Committee Terms of Reference and I understood and will conform to the City’s Code of
Conduct as outlined in these policies.

(PRINT NAME)

(SIGNATURE)

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: NAMING OF CIVICTY FACILITIES

POLICY NUMBER: ADMIN - 202

<i>Date of Council Adoption:</i> February 8, 2010	<i>Date of Last Amendment:</i> September 14, 2015
<i>Council Resolution Number:</i> 2010-070, 2013-082, 2015-309	
<i>Originating Department:</i> Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> March 11, 2013

Policy:

Civic ~~Community~~ ~~F~~facilities are to be named in compliance with the following policy.

1. General Policy Statements:

- a) Naming facilities shall be the responsibility of City Council by Council resolution.
- b) The principal categories for naming purposes for Civic ~~Community~~ facilities shall be:
 - i) Major ~~F~~facilities that provide city-wide service - Major ~~F~~facilities are described as: city-owned facilities that house employees, used to conduct city business, leased to organizations providing public services, or citywide community facilities based on size and significance to the community such as community centres.
 - ii) Minor ~~F~~facilities that provide a neighbourhood or local community service – Minor ~~F~~facilities are described as: facilities that provide a neighbourhood or local community service, rooms within facilities or support or adjacent facilities. Examples include support facilities within a community centre or support facilities for major facilities.
- c) The Recreation and Culture ~~d~~Department, ~~r~~ shall be responsible for the administration of this policy, and for presenting a report to Council recommending a facility name in compliance with this policy.
- d) The Recreation and Culture ~~d~~Department shall be responsible to incorporate the process for naming into the project schedule, so the naming is accomplished in a timely manner.
- e) The City ~~can~~may consider public input and public acceptance when considering a Civic ~~Community~~ facility name.

- f) Implementation of the approved name is the responsibility of the Recreation and Culture edDepartment, in conjunction with the City's Communication Officer, which shall include public and media communications, signage, and involvement of community or business partners when applicable, within approved budgets.
- g) The use of public contests or other forms of "chance" shall not be utilized in naming Civic Community facilities.
- h) Individuals or organizations who wish to raise funds for a major or minor facility project must receive City Council approval prior to attaching naming opportunities to the fundraising campaign.
- i) A Civic Community facility shall not be named after any currently seated elected or appointed official.
- j) The facility name shall:
 - respect civic identity;
 - identify the nature of the activities;
 - preserve any geographic, natural or physical features; and
 - preserve any historic or landmark connotation of particular significance to the area in which the facility is located, or for the City as a whole. Either connotation is equally valid.
- k) The following classifications should be considered when naming facilities:
 - places and features (geographic location, nearby streets, schools, natural features);
 - historic sites;
 - descriptive name;
 - deceased people who have made significant contribution to the quality of life for the community;
 - living people who have made significant contribution to the quality of life for the community; and
 - organizations.
- l) The following criteria should be considered when naming facilities:
 - marketing capacity and uniqueness;
 - reflection of programs, services and experiences in the facility;
 - ability to sub-name components;
 - memorability; and
 - allow a name that converts to an 'acronym' only when it meets other criteria.
- m) Prior to renaming an existing Civic Community facility, careful consideration shall be given as to whether changing a name would diminish the historical significance of the facility and/or confuse community members who are familiar with the existing name and location of a particular facility.
- n) Donation of land or resources shall not constitute an obligation by the City to name the land or facility or any portion thereof, after an individual, family or organization.
- o) Civic Community facilities will not be named after political, ethnic / religious causes or groups.

2. Commemorative Naming – established names of facilities contribute significantly to historic continuity, community spirit, identity and pride.

- a) Commemorative naming refers to the naming of a Civic ~~Community~~ facility in honour of outstanding achievement, distinctive service, or significant contribution to the quality of life for the community.
- b) Commemorative naming recognition will be compatible with the physical attributes of a location and identify the nature of the activity primarily performed.
- c) Any proposal from an individual or organization for commemorative naming for a Civic ~~Community~~ facility requires a major contribution to the facility either in deed or monetary contribution. The contribution of that person or organization must be strategically important to the creation of the facility such that the City could not or would not have proceeded without that contribution.
- d) Contributions for Major facilities: consideration may be given to naming the city-owned major facility after an individual or organization when approximately 25% of the land or facility construction or renovation costs are donated, or when otherwise warranted by some contribution or service which is deemed to be a major and lasting significance to the acquisition of that piece of land, or planning / development / construction or renovation of that particular facility.
- e) Contributions for Minor facilities: consideration may be given to naming minor facilities after an individual or organization when approximately 50% of the land or facility construction or renovation costs are donated, or when otherwise warranted by some contribution or service which is deemed to be a major and lasting significance to the acquisition of that piece of land, or planning / development / construction or renovation of that particular facility.
- f) The granting of commemorative naming shall not entitle a naming entity to preferential treatment.
- g) Commemorative naming must not conflict with the terms and conditions of any existing lease agreement between the City and the organization.
- h) A Commemorative name associated with a lease with an organization shall be directly related to the term and tenure of the lease, and shall be removed at the termination of the lease.
- i) The approval of a commemorative name shall not result in extraordinary costs for the City.
- j) The City will not pursue a commemorative name for a Civic ~~Community~~ facility fully occupied by a leaseholder, without the consent of that leaseholder.
- k) City Council shall have the final authority to grant a commemorative name.
- l) City Council shall have an unrestricted right to remove a commemorative name or cancel a naming agreement and return any sponsorship funds on a pro-rata basis.

- m) Commemorative names which reflect or imply a reference to any of the following will not be eligible:
- elected officials currently in office;
 - commemorative names which do not meet criteria outlined in this policy; and
 - commemorative names which are inconsistent with the mission, vision and values of the City of White Rock.

4. Commercial Naming - Major and Minor Facilities

- a) Commercial naming is defined as a type of sponsorship in which a sponsor purchases the exclusive opportunity for the privilege of associating a sponsor's name with a major or minor Civic ~~Community~~ facility or item (e.g. score clock etc.), whereby the sponsor's name is included in the title of the facility. The naming opportunity is sold or exchanged for significant cash or other revenue support. This arrangement shall be documented in an agreement signed by the interested parties.
- b) The City may consider commercial naming for major and minor facilities as a means to generate revenue from naming and sponsorship arrangements when these arrangements directly benefit the White Rock community. Applicable circumstance for this consideration may include Civic ~~Community~~ facilities operated by:
- commercial or not for profit organizations who are leaseholders;
 - contractors through a management/operations agreement; and
 - the City directly.
- c) Any commercial naming for a Civic ~~Community~~ facility requires a major financial contribution to the facility either in deed or monetary contribution. The contribution from a corporation or organization must be strategically important to the creation and/or the operations of the facility
- d) Council shall retain the right to accept or reject any commercial naming proposal by a commercial organization or a facility contracted operator. Commercial naming proposals which are of a questionable nature and are likely to reflect unfavourably upon the City, are not acceptable (e.g. addictive substances including tobacco, cannabis and liquor).
- e) Council shall have the final authority to grant a commercial name.
- f) Council shall have an unrestricted right to remove a commercial name or cancel a naming agreement and return any sponsorship funds on a pro-rata basis.
- g) In the interest of maintaining public trust and civic pride, transactions covered by this policy are to uphold community values and observe all applicable laws.
- h) Each lease or management/operating agreement shall specify terms and conditions as appropriate to the commercial naming of a Civic ~~Community~~ facility, including the distribution of revenues received from the commercial entity.
- i) A commercial name associated with a lease with a commercial or organization shall be directly related to the term and tenure of the lease, and shall be removed at the termination of the lease.

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- j) The City will not pursue a commercial name for a Civic ~~Community~~ facility fully occupied by a leaseholder, without the consent and participation of that leaseholder.
- k) The merits and appropriateness of each such commercial naming opportunity shall be evaluated on a case-by-case basis.
- l) Value assessment shall be completed to determine the estimated market exposure value that a sponsor may receive as a purchaser of a specified naming opportunity and may include tangible and intangible benefits.
- m) A financial contribution does not guarantee that a commercial tenant or proponent will receive approval for a commercial name.
- n) A commercial name will be compatible with the physical attributes of a location and identify the nature of the activity primarily performed in a major facility.
- o) A decision to approve a commercial name shall be considered and made within the context of prudent business practices.
- p) It is necessary for the City to be recognized at a Civic ~~Community~~ facility, where the City has or makes an on-going significant contribution to capital or operating costs. Clear and permanent identification of the City as the owner for the life of the facility will be displayed.
- q) Commercial naming for minor facilities must be consistent with the values and principles of the community and address identifiable community needs that are aligned with the strategic goals and priorities of the City and of the organization.
- r) The approval of a commercial name will not result in additional costs for the City, excluding the City's approval process.
- s) There will be no provision for automatic renewal or extension of a commercial naming agreement.

Rationale:

To establish ~~uniform~~ consistent policy for naming City owned facilities or re-naming existing facilities. This policy also provides for Commercial and Commemorative naming sponsorship opportunities in order to generate revenue related to building capital and operational funding.

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: CORPORATE SPONSORSHIPS

POLICY NUMBER: ADMIN - 205

<i>Date of Council Adoption:</i> September 11, 2000	<i>Date of Last Amendment:</i> September 14, 2015
<i>Council Resolution Number:</i> 2009-477, 2013-082, 2015-309	
<i>Originating Department:</i> Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> July 27, 2015

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Policy:

Under the direction of the Chief Administrative Officer (CAO) staff will undertake to secure corporate sponsorships of City events, facilities, equipment, programs and activities with the following exceptions:

1. Where a contract is required to be executed which has a value greater than \$150,000 in one year, or is a multi-year contract with a total value in excess of \$300,000 it shall require the approval of Council.

Note: The Chief Administrative Officer will inform Council of any award of contract for corporate sponsorship of City events, facilities, equipment, programs and activities with a value greater than \$25,000.

2. If the terms of a sponsorship require the renaming of a City produced or co-produced major ~~n~~-event or a facility or the permanent prominent display of the sponsor's name or logo on a facility, such an agreement shall first require the approval of Council. This does not include the Centennial Arena advertising boards, the ballpark advertising boards, the lacrosse box advertising boards, event signage, or other minor display items and paraphernalia.
3. Sponsorships from commercial product ers or service providers, which are of a questionable nature and are likely to reflect unfavourably upon the City, are not acceptable. If there is some question on interpretation of this, the matter shall be referred to Council.
4. Sponsorships concerning the use of banned or addictive substances including tobacco, cannabis -and liquor shall not be accepted.
5. Sponsorships for events will not be accepted from individuals / companies or corporations who have a pending development application, or expect to apply for a development application within six (6) months with the City of White Rock.

Rationale:

The policy provides staff with guidance ~~the leeway that is~~ required to solicit corporate sponsorship funding, ~~undertake its business, and meet Council goals and directions,~~ yet provide limits to those activities.

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: EMPLOYEE PARKING AT CITY FACILITIES

POLICY NUMBER: ADMIN - 209

<i>Date of Council Adoption:</i> December 6, 2010	<i>Date of Last Amendment:</i> September 14, 2015
<i>Council Resolution Number:</i> 2010-538, 2013-082, 2015-309	
<i>Originating Department:</i> Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> July 27, 2015

Policy:

Employee Parking Lot Available

- At City facilities where an employee parking lot is available, employees must park their vehicles in that designated lot and not in the parking area set aside for the public.

Public Parking Lot Available – Staff Permitted to Park

- At City facilities where a public parking lot is available and management of the facility has given approval to do so, employees may park in the spaces furthest from the entrance to the building.
- An exception will be made by management of the facility for an employee who has difficulty walking, or who will work alone and leaves the facility after dark.

Public Parking Lot Available – Staff Not Permitted to Park

- At City facilities where a public parking lot is available and employees are not given permission to park, employees must park outside the parking lot.
- An exception will be made by management of the facility for an employee who has difficulty walking, or who will work alone and leaves the facility after dark.

Street Parking

- Where street parking is available near City facilities, employees may park on the street, except on the south side of Buena Vista Avenue in spaces that have been dedicated “2 Hour Parking” to accommodate customers to City Hall.

Responsibility

- It is the responsibility of management to ensure parking around City facilities is easily accessed by customers at all times and that staff members are parking in accordance with this policy.
- Employees are to be made aware they are subject to normal parking bylaw enforcement.

Rationale:

To establish procedures, ~~that includes Council's~~ expectations and responsibility for enforcement regarding employee parking at City Facilities. ~~First and foremost, A primary~~ consideration must be given to ~~the~~ customers who require accessible parking to conduct business with the City.

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THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: RECORDS RETENTION SCHEDULE

POLICY NUMBER: ADMIN - 204

<i>Date of Council Adoption:</i> January 2004	<i>Date of Last Amendment:</i> March 25, 2013
<i>Council Resolution Number:</i> 2004-11, 2013-082	
<i>Originating Department:</i> Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> March 11, 2013

Policy:

Implementing a records retention policy schedule is deemed essential in assisting all departments to maintain a comprehensive records management system. The City Clerk shall be authorized to update the schedule as necessary.

RETENTION POLICY SCHEDULE

CITY OF WHITE ROCK

<u>DEPARTMENT</u>	<u>RECORD SERIES</u>	<u>FILE CONTENT</u>	<u>FILE YEAR(S)</u>	<u>RETENTION</u>
City Operations				
	Address Files	Correspondence		Current + 5 yrs
	City Vehicles	Mtnce. Records		Vehicle Life
	Construction	Working Drawings	1961 - Current	Permanent
	Contracts	Various		Current + 10 yrs
	Garbage	Collection & Disposal/Recycling		Current + 5 yrs
	Hydro/Gas/Telephone	Underground/Overhead	1979 - Current	Permanent
	Properties	General mtnce./correspondence		Current + 7 yrs
	Sanitary/Storm Sewer	Installation/mtnce.	1979 - Current	Permanent
	Spring Cleanup			Current + 5 yrs
	Streets & Roads	Design/construction/mtnce/incl. sidewalks & lighting	1961 - Current	Permanent
	TV Testing/Memos	City Eng./Supt.	1985 - Current	Permanent
	WR Utilities	Schematic Map	1972 - Current	Permanent
<u>Facilities</u>				
	City Facilities	Maintenance		Current + 3 yrs
	Pier	Maintenance		Current + 3 yrs
	Public Washrooms	Maintenance		Current + 2 yrs

RETENTION POLICY SCHEDULE

<u>DEPARTMENT</u>	<u>RECORD SERIES</u>	<u>FILE CONTENT</u>	<u>FILE YEAR(S)</u>	<u>RETENTION</u>
Parks Department				
	Contracts			5 yrs
	Dedications/Donations	Equipment etc.	1985 - Current	Permanent
	Equipment/Supplies	Inventory		3 yrs
	Landscape Inspections	Reports		5 yrs
	Maintenance	Budget/Capital Projects		5 yrs
	Parks/Other areas	General Information	1980 - Current	Permanent
	Parks Construction			10 yrs
	Parks Operation	Staffing/Reports		10 yrs
	Parks Suppliers	Equip/Material/Service		1 yr
	Parking	Lots/Equipment		5 yrs
	Special Events			5 yrs
Fire Department				
	Apparatus	Inspections		Current
	Dry Cleaning	Records		2 yrs
	Emergency Response Plan			Permanent
	Fire Inspections		1964 - Current	Life of bldg.
	General Correspondence			Current
	GVRD Mutual Aid	Lists		Current
	Health & Safety	WCB	1990 - Current	Permanent
	Hydrants	Correspondence	1970 - Current	Permanent
	Incident Reports	All emergency occurrences	1968 - Current	Permanent
	Manuals/Directives/Circulars			Current
	Pre-fire Planning			Life of bldg.
	Prov. Fire Loss Rpts	Emergency Data		Current + 4 yrs
	Training	Individual's fire related training		until termination

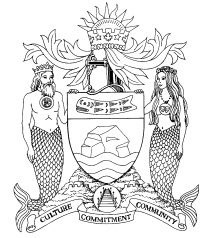
RETENTION POLICY SCHEDULE

DEPARTMENT	RECORD SERIES	FILE CONTENT	FILE YEAR(S)	RETENTION
Finance				
	Annual Working Papers			Current + 6 yrs
	Banks/Banking	Reconciliations/canc.chqs/journals/investments		Current + 6 yrs
	Budgets		1992 - Current	Permanent
	Cheque	Registers	1990 - Current	Permanent
	Dev. Cost Charges	Financial Model	1993	Permanent
	Financial Statements		1957 - Current	Permanent
	General Ledgers		1980 - Current	Permanent
	Grants			Current + 5 yrs
	Insurance	Policies/Appraisal	1986 - Current	Permanent
	Journal Entries			Current + 6 yrs
	Letters of Credit			Until expired
	Payroll	Registers & Files	1980 - Current	Permanent
	Taxation	Assessment roll	1986 - Current	Permanent
	Taxation	Taxes collected (deferrals/penalties PAPP/tax sales)		Current + 6 yrs
	Taxation Roll	Individual tax records by by name & address	1986 - Current	Permanent
	T-4's			Current + 6 yrs
	Vouchers Payable/Registers			Current + 6 yrs
Leisure Services				
	Advertising	General		Current + 3 yrs
	Agreements	Various		Current + 5 yrs
	Brochures			Current + 7 yrs
	Computer Library Inventory		1991 - Current	Permanent
	Equipment	Manuals/general info.		Current
	Instructional Classes			Current + 2 yrs
	Special Events			Current + 2 yrs
	Summer Programs			Current + 2 yrs
Planning				
	Subdivision Files		1992 - Current	Permanent

RETENTION POLICY SCHEDULE

DEPARTMENT	RECORD SERIES	FILE CONTENT	FILE YEAR(S)	RETENTION
Senior Citizens' Centre				
	Administration	General correspondence		Current + 2 yrs
	Attendance Records	Activities statistics		Current + 2 yrs
	Equipment	General information		Equipment life
	Grants	Various - applications etc.		Current + 6 yrs
	Committees	Minutes etc.		Current + 2 yrs
	Membership			Current + 5 yrs
	Newsletters		1972 - Current	
	Programs & Activities	Promotion/media		Current + 2 yrs
	Staff Policy/Directives			Current
Permits & Licences				
	Advisory Design Panel	Minutes	1975 - Current	Permanent
	Banking	Deposit books		Current + 2 yrs
	Board of Variance	Appeals	1959 - Current	Permanent
	Buildings/Plans	Strata plans/conversions/maps	1957 - Current	Permanent or Life of bldg.
	Licences	Dog		Current + 1 yr
	Licences	Business		Current + 6 yrs
	Permits	Building		Life of bldg.
	Permits	Sign		Current + 3 yrs
	Properties	General records	1957 - Current	Permanent
	RRAP	General		Current + 4 yrs
	Sewer Frontage	Working documentation		Current + 3 yrs
	Tickets	Parking		Current + 1 yr
Arena				
	Agreements	Concessions etc.		Current + 2 yrs
	Arena Building	Maintenance	1990 - Current	Permanent
	Arena Programs			Current + 2 yrs
	Arena Purchases			Current + 2 yrs
	Correspondence	General		Current + 5 yrs
	Facility Bookings			Current
	Ice Allocation	Schedules		Current + 2 yrs
	Ice Making Plant	General information	1990 - Current	Permanent
	Key Deposits			Current
	Patron Information	Arena general		Current + 2 yrs
	Proposals/Contracts	Arena alterations		Current + 5 yrs
	Skate Shop			Current
	Special Events			Current + 2 yrs
	User Groups	General files		Current + 5 yrs

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: May 27, 2019

TO: Land Use and Planning Committee

FROM: Carl Johannsen, Director of Planning and Development Services

SUBJECT: Initial OCP Amendment Application Report – Russell Avenue / Maple Street
(18-008 OCP&ZON&MJP)

RECOMMENDATIONS

THAT the Land Use and Planning Committee:

1. Receive for information the corporate report dated May 27, 2019 from the Director of Planning and Development Services, titled “Initial OCP Amendment Application Report – Russell Avenue / Maple Street (18-008 OCP&ZON&MJP);” and
 2. Recommend that Council defer this OCP Amendment application until the outcomes and recommendations regarding the initial public feedback from the OCP City-wide building height review are considered by LUPC.
-

EXECUTIVE SUMMARY

An Official Community Plan (OCP) Amendment, a Zoning Amendment, and a Major Development Permit application has been received regarding a development proposal on an assembly of six adjacent properties at 15631 Russell Avenue, and 1509, 1529, 1539, 1549, and 1559 Maple Street (the “subject properties”).

The proposal is comprised of two multi-unit residential buildings, each containing a mixture of ground-oriented (i.e. front entry accessible at street level) townhouse units and apartment units. The overall development proposes 59 dwelling units (34 townhouse units and 25 apartment units) over one level of underground parking. An overall Gross Floor Area Ratio (FAR) of approximately 1.46 (~71,637 square feet) is proposed for this site, which is within the 1.5 FAR maximum density permitted on these properties under the East Side Large Lot Infill OCP Land Use Designation.

While the proposal is within the maximum density permitted by the OCP, the proposal does not conform to the OCP policies in the inclusion of low-rise apartment units (i.e. entries not accessible at street level) on the fourth and fifth storeys of the buildings, whereas the OCP calls for ground-oriented townhouse in this location in buildings up to three (3) storeys. The applicant is proposing increasing the permissible height for this area to a maximum of five (5) storeys on the western portion of the site, stepping down to four (4) storeys along Maple Street.

Immediately west of the subject properties is the site of the ‘Altus’ development, which was issued a Development Permit in September 2017 and is now under construction. This mixed use (two levels of commercial with residential above), 13-storey building was approved prior to the

adoption of the current OCP in October 2017. The applicant is proposing that their proposed height transition with five (5) storey apartments interfacing with the 13 storey Altus building is a better fit with this built form context than a three-storey townhouse form.

This report sets out options for consideration by the Land Use and Planning Committee, in terms of giving direction to staff on how the OCP amendment application should be managed moving forward. These options include:

1. Deferring this OCP Amendment application until the outcomes and recommendations regarding the initial public feedback from the OCP City-wide building height review are considered by LUPC;
2. Directing staff to continue processing this OCP Amendment application in its present form; or
3. Referring this OCP Amendment application back to staff, with specific feedback and direction to staff regarding this application; or
4. Refusing this OCP Amendment application.

Staff support Option 1.

PAST PRACTICE / POLICY / LEGISLATION

White Rock Official Community Plan, 2017, No. 2220

The Official Community Plan (OCP) sets out future land use, density, height and other policy directions for development applications.

The subject properties are designated under the ‘East Side Large Lot Infill’ OCP Land Use Designation (the “East Side designation”). The objective of this land use policy area is to enable a mix of residential forms and choices in the area east of the Peace Arch Hospital – as well as select commercial uses to support the Hospital – that are compatible with adjacent Mature Neighbourhood areas and supportive of transit along North Bluff Road.

This designation contemplates a variety of multi-unit residential building typologies in the form of townhouses and low-rise buildings, mixed-use buildings (commercial/office/residential), and single family homes. In reference to permissible densities and heights for the subject properties in the East Side designation, Policy 8.7.2 states the following:

“Allow mixed-use buildings on Finlay Street between Russell Avenue and North Bluff Road with a maximum density of 2.5 FAR in buildings of up to six storeys in height.

Allow ground-oriented townhouses on Maple Street between Russell Avenue and North Bluff Road and townhouses and low-rise apartments on North Bluff Road, with a density of 1.5 FAR in buildings of up to three storeys.

Density and height maximums for single family homes shall be as required in the City’s Zoning Bylaw.”

[emphasis added in bold]

As the proposal exceeds three storeys in height (four to five storeys) and includes apartment dwelling units, the above bolded section of the OCP would require amendment to accommodate the proposal. According to Section 19.3 (page 76) of the OCP, each OCP Amendment application must clearly demonstrate how the proposal conforms with and will help realize the OCP’s vision, principles, goals, and objectives. The applicant’s OCP Amendment Rationale Letter is attached as Appendix B.

The subject properties are also located within the ‘East Side Large Lot Infill Development Permit Area’ and is subject to the associated Development Permit Area guidelines.

White Rock Planning Procedures Bylaw, 2017, No. 2234

The *City of White Rock Planning Procedures Bylaw, 2017, No. 2234* (the “Procedures Bylaw”) is the principal Bylaw that defines planning application procedures in the City of White Rock and provides information regarding the processing of OCP Amendment applications.

Sections D and E of Schedule G of the Procedures Bylaw state the following:

- (d) Staff may then prepare an Information Report on an Initial Application for Council. Council may forward the application to Public Information Meeting or refuse the application.
- (e) Council passes a public consultation strategy resolution that sets out the consultation process for the development of the plan amendments, and the strategy will identify one or more opportunities Council considers appropriate for consultation with specific persons, organizations, and authorities Council consider will be affected.

If the application is refused, then the applicant could be directed to amend their plans for a three-storey ground-oriented townhouse development. However, if Council directs that the application continue through the application process, then Council will need to pass a public consultation strategy resolution identifying the appropriate method of consultation, and who will be consulted as part of this process. The scope and scale of this consultation process is contemplated in Council Policy 512: Official Community Plan Consultation. Staff also note that since an OCP height review is being undertaken Council could also defer consideration of this OCP amendment until the OCP Review is complete or initial feedback on building heights in this neighbourhood has been received.

ANALYSIS

Site Context

All of the subject properties are currently zoned ‘RS-1 One Unit Residential Zone’ which permits one-unit residential units with a 7.7 metre (25.26 feet) maximum height, and each is currently occupied by a detached single family dwelling. Altogether, the six properties are approximately 1.128 acres (4,566 square metres, or 49,148 square feet) in overall size.

The surrounding neighbourhood is generally comprised of low density, detached residential homes to the east and south. The 13-storey mixed-use commercial and multi-unit residential building (the “Altus”) is located immediately west of the subject property, while the ‘Altus’ sales centre and contractor parking lot is located immediately north of the subject properties.

There is another development proposal located in the immediate vicinity of this proposal (the ‘Beachway’), which is a mixed townhouse and apartment complex development. This proposal is for an affordable rental development comprised of two distinct parts: a five-storey apartment building intended wholly for affordable rental purposes and a six-storey apartment for market sale on the properties fronting onto North Bluff Road, with a three-storey townhouse complex located on the properties fronting onto Maple Street. This application was reviewed at the Advisory Design Panel meeting on April 23, 2019 and the Panel recommended that the application move forward for consideration by the Land Use and Planning Committee.

Several institutional uses are also in close proximity to the site, with the BC Hydro substation and Peace Arch Hospital to the west, and Earl Marriott Secondary School (in Surrey) and Maccaud Park to the east. The subject properties are located within 100 metres of North Bluff Road, which is a major arterial that is part of TransLink’s Major Road Network (MRN) and has

bus service and direct access to Highway 99. A context map is provided for reference below, highlighting and outlining the subject properties in yellow.

Figure 1: Site Context Map



Development Proposal

The proposal is comprised of two interconnected (through above-grade walkways) multi-unit residential buildings, each containing a mixture of townhouse units and apartment units. One building consists of the units facing Maple Street, and the other, ‘L-shaped’, building consists of the units facing Russell Avenue as well as the units on the shared property line with the Altus site. The overall development would contain 59 dwelling units (34 townhouse units and 25 apartment units) over one level of underground parking. An overall Gross Floor Area Ratio (FAR) of approximately 1.46 (~71,637 square feet) is proposed for this site, which is consistent with the East Side Large Lot Infill OCP Land Use Designation (1.5 FAR). A rendering facing southwest is provided for reference below:

Figure 2: ‘The Russell and Maple’ - Rendering Facing Southwest



Each building would be comprised of a number of apartment units (ranging from one storey to two-storeys in size) stacked on top of a base of two-storey townhouse units. The top-most storeys of each proposed building would be comprised of a small living space (typically 135 to 180 square feet) shared with a private rooftop patio. Figure 3 below provides an example of the unit configuration for a street-fronting four-storey building (‘Russell Avenue Building’).

Figure 3: ‘The Russell and Maple’ – Maple Street Frontage



The space between the buildings forms a shared interior courtyard feature. The townhouse units are accessed from the shared interior courtyard and from the street frontages, while the apartment

units are accessible from covered outdoor walkways. Access to the underground parkade is provided through two elevators located near the centre of the development.

This OCP amendment would accommodate an increase in height for the proposed development. For these properties, the East Side Large Lot Infill designation contemplates a maximum of three storeys for multi-unit residential development, in a ground-oriented form (or ‘building typology’). The applicant is proposing increasing the permissible height for this particular area of the East Side Large Lot Infill designation to a maximum of five storeys on the western portion of the site, stepping down to four storeys along Maple Street and Russell Street, and including residential units that are not ground-oriented townhouses. The applicant’s drawing package, including landscaping plans, is attached to this report as Appendix C.

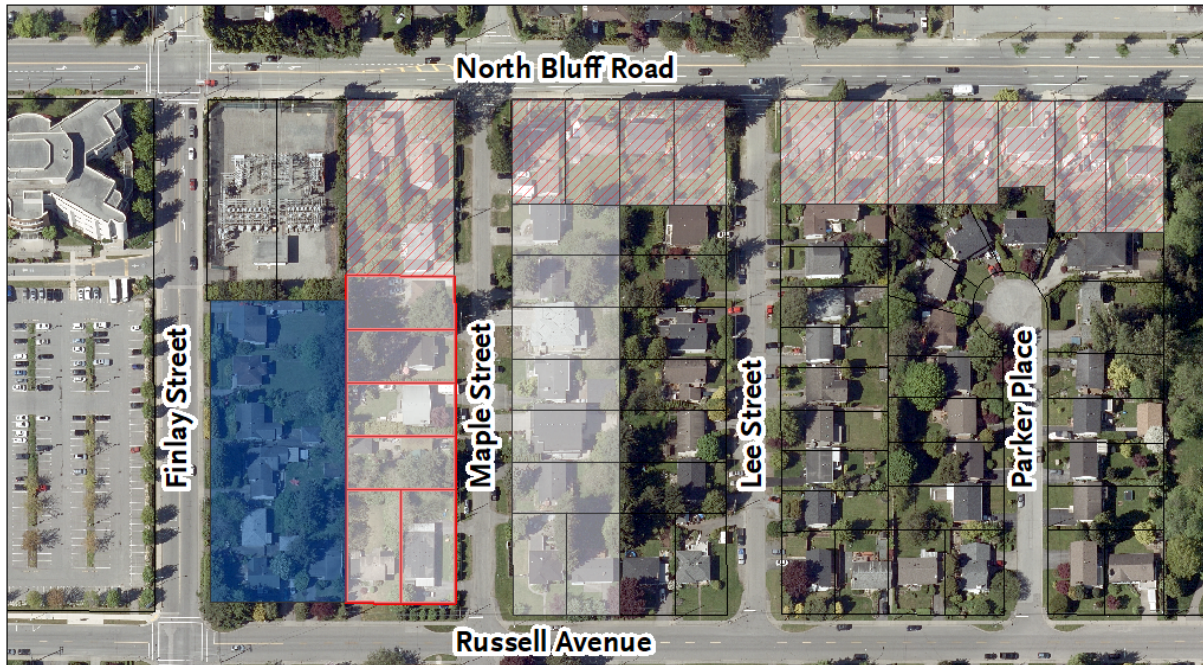
Planning Review

OCP amendment applications must be reviewed in relation to the OCP’s vision, goals, objectives and policies. Staff’s review and commentary regarding this proposed OCP Amendment is summarized below.

OCP Review: Height Review and Surrounding Site Context

The subject properties are located within the East Side Large Lot Infill Land Use Designation. Allowable uses, heights, densities and building types for certain properties located within this designation are expressly stated in OCP Policy 8.7.2. Other policies, such as the OCP Potential Affordable Rental Housing sites, are also applicable to certain properties within this neighbourhood. This is detailed in Figure 4: East Side Designation – Density and Heights below.

Figure 4: OCP Land Use East Side Designation – Density and Heights



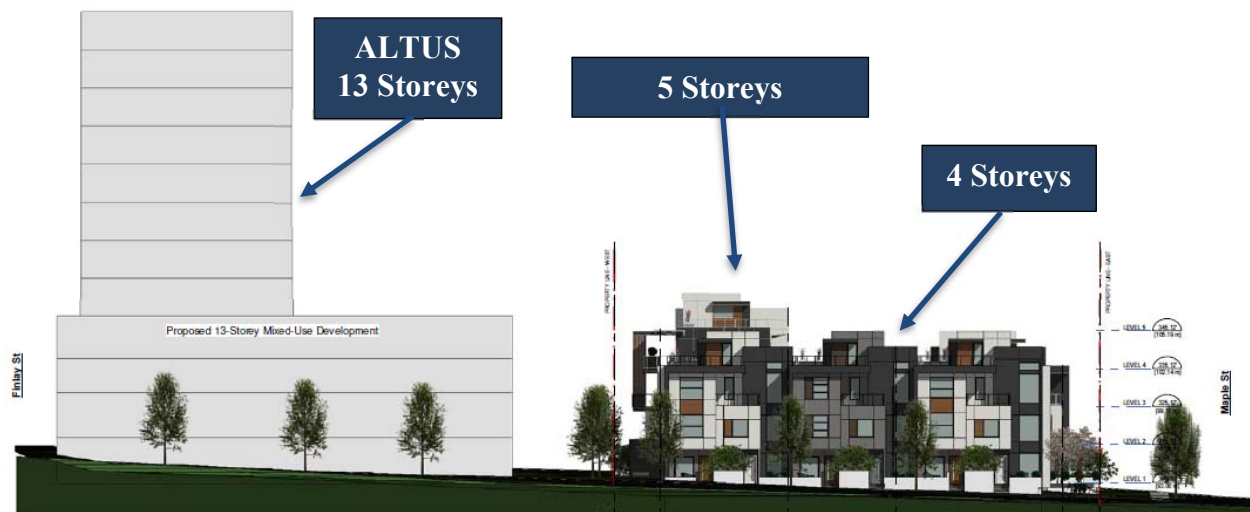
Under the current OCP, and as shown in red outline above, the subject properties are located within a part of the East Side designation that allows multi-unit residential development in buildings up to three storeys in height, and up to 1.5 FAR. The properties immediately to the north along North Bluff Road (shown with red diagonal hatching) are subject to the same conditions, but development on these properties can be intensified by up to six storeys and to 2.5 FAR assuming that 30% of the units are secured as affordable rental units for low to moderate income households.

The property immediately to the west of the subject properties (blue shading) is the Altus, a 13 storey mixed-use development which was approved by Council in September 2017, prior to the adoption of the OCP in October 2017. A building permit for the Altus development was issued in May 2019 and construction of this building is underway. The original intent for this area in the draft OCP was 2.5 FAR and 6 storeys, prior to the approval of the Altus.

Under current OCP policy conditions, the subject properties would only be permitted to accommodate multi-unit residential developments no greater than three storeys in height. This would constitute a significant transition in height and massing in the surrounding built environment from 13 storeys to the west down to three (3) storeys on the subject properties. This amendment application would also respond to a previous OCP amendment application that occurred prior to the adoption of the new OCP, allowing for a more sensitive height transition.

The proposed building heights of this development (four-five storeys for the Russell Avenue Building, and four storeys for the Maple Street Building) would allow for a more gradual transition from the Altus development to the west (13 storeys) and the affordable rental housing site to the north (potentially six storeys), to the rest of the surrounding neighbouring context (three storeys to the east side of Maple Street, and the two-storey single family dwellings to the south). This transition is illustrated in Figure 5: South Elevation Drawings below:

Figure 5: South Elevation Drawings



OCP Vision and Guiding Principles

The OCP is strategically guided by a Vision and six Guiding Principles (the “Principles”) that articulate strategic elements and opportunities inherent in the Vision. These Principles are based upon ‘Smart Growth’ planning principles that are appropriate to the White Rock context, particularly given their relevance to key issues and concerns raised by the community during Phase 1 of the Imagine White Rock 2045 OCP Planning process (such as growth, design, transportation, environmental management). They provide the foundation for more detailed goals, objectives, and policies contained within this document. The Vision and the six Principles are summarized in Appendix C: White Rock OCP – Vision, Guiding Principles, and Goals.

While there are some Principles that would not be applicable or relevant in this circumstance (e.g. Principle 1 – Connect to the Water, Principle 2: Enjoy the Town Centre, and Principle 5: Share the Streets), this application reinforces Principles 3 and 4 listed below:

Principle 3: Grow Up & Grow Old in the Same Neighbourhood

While there is an opportunity to create a more site-specific height transition through this OCP amendment, the applicant’s proposal also provides for a mixture of different housing typologies on the subject properties. Through the provision of different housing types on the same site (ground-oriented townhouses and upper-level apartment units), this proposal promotes White Rock as a community that provides a mix of high quality housing choices, including diverse forms that accommodates future residents of differing incomes, abilities, and lifestyles.

Principle 4: See the Sea

The proposed fourth and fifth storeys of the development available to the top-most apartment dwelling units also enables the addition of private outdoor space to a part of this development that may not otherwise be able to capture this use. Through the addition of rooftop decks and indoor living space, future residents would be able to enjoy an opportunity to ‘see the Sea’.

More importantly, view impact from the requested increase in height is minimized due to the uphill location of the proposed development. As the proposal is located on the northwestern block of the intersection between Maple Street and Russell Avenue, future development to the north would be able to potentially capitalize on views to the south through the six-storey affordable rental policy maximum, while the adjacent property to the west (the Altus) already provides views to residents and employees due to its height and terracing features (e.g. shared outdoor decks).

The layout and configuration of the proposed development relates to Principle 6 of the OCP.

Principle 6: Live and Play in Green Spaces

The proposed development would require a full lot excavation to accommodate the level of underground parking. This, in turn, would necessitate the removal of all trees and landscaping located on and around the subject property. However, the applicant has proposed the inclusion of a shared outdoor courtyard scheme and private outdoor patio spaces that promotes pedestrian and bicycle circulation within and around the site. These areas would also be landscaped with grasses, shrubs, and small trees.

The planting of street trees along the Maple Street and Russell Avenue frontages would also occur through this development, allowing for some mitigation to the loss of existing tree canopy on site. The applicant is also proposing the inclusion of a ‘parkette’ on the corner of Russell and Maple, which will feature benches, bicycle parking, and plantings for privacy and buffering. For reference, the applicant’s landscaping drawings are included in Appendix D.

OCP Goals, Objectives, and Policies

The recently adopted White Rock OCP is further broken down into a number of Goals, objectives, and policies. There are 13 Goals that serve as the foundation of each policy chapter located in OCP Part B: Policies. The summary list of these 13 Goals are included in Appendix C: White Rock OCP – Vision, Guiding Principles, and Goals.

Staff have identified three specific Goals, along with associated objectives and policies that relate directly to the applicant’s requested OCP amendment to height:

Goal 2 (Section 7.0) - Growth Management

The City of White Rock encourages citizen involvement while managing growth and development, characterized by high-quality design and the provision of community amenities and infrastructure.

There is some support provided to the applicant’s request to amend permissible height for the subject property under Policy 7.2.2 – Height Variation, which encourages some variation in

building heights within the general transition to lower heights moving away from the intersection at Johnston and North Bluff Road.

Goal 3 (Section 8.0) – Land Use

The City of White Rock maximizes its limited land resource by creating a complete community where residents have convenient access to jobs, services, open space, and amenities.

While allowable heights and densities for the East Side designation are established in OCP Policy 8.7.2, the overview section of the East Side designation states that “the area is characterized by a diverse mix of homes, ranging from single-detached houses to low-rise apartments, that respond to both surrounding Mature Neighbourhoods and the activities and scale of the Peace Arch Hospital area.”

The intensity of activity and scale of the Peace Arch Hospital area has changed with the approval of the 13-storey Altus development immediately west of the subject properties. Consequently, the requested transition in height (from five to four storeys) would allow the proposed development to more appropriately ‘bridge the gap’ between surrounding Mature Neighbourhoods and previously approved development.

Goal 6 (Section 11.0) – Housing

The City of White Rock has a mix of housing choices that are appropriate and affordable for residents at various stages of their lives.

OCP Objective 11.1 promotes the expansion of housing choices for existing and future residents, and contemplates increasing the diversity of housing types for a variety of households, sizes, incomes, tenures, needs, and preferences. This helps to achieve a population with a good demographic mix. White Rock, unlike nearby portions of Surrey such as Grandview Heights, does not have significant undeveloped areas of land where new ground-oriented housing such as duplexes and townhouses can be built. Ground-oriented housing forms typically appeal more to families with younger children rather than apartment dwellings, and incorporating apartments in the proposal, with a higher propensity for downsizers and other households without children, may reduce the appeal of this development to families with children. The proposal to incorporate apartment units within this development may broaden the relative mix of households within the project but lessen the overall number of families with children, in comparison with a project that includes only ground-oriented townhouses.

The proposal also conforms to various elements of the OCP Family-Friendly Housing policies. All 34 townhouse units with front door access on the ground level to the street or the shared outdoor courtyard. Additionally, all 59 dwelling units contain either two or three bedrooms (100%), and the overall proposal includes 41 three bedroom units (71.2%). For reference, this policy (OCP Policy 11.1.1 (b)) calls for a minimum of 10% three bedroom units and 35% either two or three bedrooms.

Community Amenity Contribution (CAC) Policy

This application is subject to Council Policy 511 (Density Bonus / Community Amenity Contributions), which requires an applicant to contribute to the City a share of the increase in land value or ‘land lift’ that occurs from rezoning a property to a higher density. This share, in the form of a cash contribution (or ‘CAC’) can then be utilized by the City, according to Policy 511, to fund a range of public amenities and/or affordable housing. Policy 511 also enables Council to consider up to a 50 percent reduction in this CAC amount, if the applicant is

proposing to include market rental housing (secured as rental for the life of the building, by way of a Housing Agreement Bylaw adopted by Council) in their application.

The required market report provided by the applicant, which is used to determine the CAC, estimates that the rezoning of the subject properties would result in a land lift of approximately \$490,000 over the current (2018) assessed value plus a 5% premium to reflect additional costs for assembly. The applicant is proposing a CAC of \$245,000, representing an equal share of the land lift should Council approve the proposed rezoning. If this application is moved forward by LUPC, staff may consider obtaining a second market report (from an alternate consultant) regarding the proposed CAC.

The applicant is also proposing to secure eight (8) of the apartment units in the project as market rental units, for the life of the building. These units, each slightly above 1,000 square feet (i.e. 2 bedroom / 2 bedroom plus den units) in size, are to be located on the third level of the buildings on the west side of the property. The eight (8) rental units constitute 13.6 percent of the total units (59) in this proposed development.

Proposed OCP Amendment, Consideration of Public Benefit and CAC Contribution

Staff note that applications to amend the OCP, particularly those that proposed an increase in density and/or height, should provide an additional ‘public benefit’ as a part of the proposed amendment, including but not limited to additional park space, public realm improvements and/or affordable housing units.

The applicant’s proposed contribution of eight (8) rental units, secured as rental for the life of the building, would expand the City’s rental housing supply and provide a more affordable housing option relative to strata condo units. Staff also note that while the eight (8) rental units represents a tangible public benefit, staff also recommend, on the basis that the applicant is seeking additional height beyond the OCP, that the entire CAC be provided to the City and no CAC reduction be provided by Council. The CAC can then be used to provide additional public benefit through funding amenities or affordable housing initiatives elsewhere in the City.

OCP Review

Council has directed staff to undertake a targeted review of the OCP, including a review of building heights on a sector (neighbourhood) basis. A corporate report outlining the scope and schedule of this process was provided in the agenda of the Regular Council Meeting on March 11, 2019. A public open house to build awareness of this review and obtain early public input has been scheduled for June 25, 2019, and an online survey for the OCP Review will be launched shortly on talkwhiterock.ca.

Recommendation

As outlined above, this OCP Amendment application does include a tangible public benefit in the proposed rental housing and CAC contribution. However, since this application proposes a 4 to 5 storey building height within an OCP land use that supports three-storey townhouses, and given that a City-wide building height review is being undertaken as a part of the OCP Review, staff recommend that this application be deferred until initial public feedback is obtained for this (‘Eastside’) area through upcoming OCP Review-related public consultation (June/July 2019). Once this feedback is obtained and analyzed, staff will report back to LUPC with an information report regarding public feedback and analysis on building heights in this area, for LUPC’s consideration and further direction to staff regarding this application.

OPTIONS

The Land Use and Planning Committee can:

1. Defer this OCP Amendment application until the outcomes and recommendations regarding the initial public feedback from the OCP City-wide building height review are considered by LUPC; or
2. Direct staff to continue processing this OCP Amendment application in its present form; or
3. Refer this OCP Amendment application back to staff, with specific feedback and direction to staff regarding this application; or
4. Refuse this OCP Amendment application.

Staff recommend Option 1.

CONCLUSION

An Official Community Plan (OCP) Amendment application has been received regarding a development proposal on an assembly of six adjacent properties at 15631 Russell Avenue, and 1509, 1529, 1539, 1549, and 1559 Maple Street.

The proposal is within the maximum density permitted by the OCP, however the proposal does not conform to the OCP policies in the inclusion of low-rise apartment units in buildings four (4) and five (5) storeys in height, where the OCP supports ground-oriented townhouse in this location in buildings up to three (3) storeys. The applicant is proposing increasing the permissible height for this area to a maximum of five (5) storeys on the western portion of the site, stepping down to four (4) storeys along Maple Street.

Staff seeks feedback from the Land Use and Planning Committee on whether this OCP Amendment application should be:

- deferred until the outcomes and recommendations regarding the initial public feedback from the OCP City-wide building height review are considered by LUPC;
- processed in its present form; or
- referred back to staff with specific feedback and direction to staff regarding this application; or
- refused.

Respectfully submitted,



Carl Johannsen, MCIP, RPP
Director of Planning and Development Services

Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.

A handwritten signature in black ink, appearing to read "Dan Bottrill", is written over a light gray rectangular background.

Dan Bottrill
Chief Administrative Officer

Appendix A: Location and Ortho Photo Maps

Appendix B: Applicant's Official Community Plan Amendment Rationale Letter

Appendix C: White Rock OCP – Vision, Goals, and Guiding Principles

Appendix D: Excerpts from Architectural and Landscape Drawings

APPENDIX B

Applicant’s Official Community Plan Amendment Rationale Letter

Context & Site Description:

This large (1.3 acre) site is located directly adjacent the proposed, very large terraced 13 story residential building located to the immediate west of the subject property. The SE corner of the site is located on the corner of Russell and Maple. Existing single-family dwellings are located on the opposite side of Maple Street and will likely be developed in the near future under the current OCP designation (townhomes). Located at the NW corner of the site is a large BC Hydro Substation. The site gently slopes to the north and will offer tremendous views to Mount Baker, Semiahmoo Bay and the Strait of Georgia.

Official Community Plan (OCP) Conformance:

It must be clearly noted that this project in every way conforms to the current OCP, with two exceptions – height and unit typology. The proposed use, density, parking setbacks, etc. all are in strict conformance to the OCP. The following OCP excerpts are applicable and included in this proposal:

Objective 11.1 – *“To expand housing choices for existing and future residents, and to increase diversity of housing types for a variety of household sizes, incomes, tenures, needs and preferences.”* (Please refer to Items 1-3).

Policy 11.1.1 *“Family-Friendly Housing – increase the attractiveness and affordability of housing in White Rock for families by:*

- a. *Encourage applicants to provide ground-floor units with front door access to the street in all rezoning applications for residential developments greater than three storeys in height;”*. (Please refer to Item 1).
- b. *Providing a minimum of 10% of units with three bedrooms and a minimum of 35% with either two or three bedrooms in all rezoning applications...”*. (Please note that NO studios nor one-bedrooms are being proposed in this proposal but rather the proposal is entirely comprised of 3-bedroom plus den (68% of units), or 2-bedroom plus den (32%).
- c. *Establishing outdoor amenity space requirements for multi-family developments.* (Please note that ample outdoor space, both communal and private are offered for each unit).

Policy 11.1.2 – *“Age-Friendly Housing for People with Disabilities.”* (Please refer to Item 4.).

Policy 11.1.13 – *“Housing Choices Everywhere ... ensure housing choices are distributed throughout the city in all neighbourhoods”.*

OCP Variance Rationale (Height):

22.8.1 Buildings:

- a. *Ensure buildings are complimentary to adjacent developments in terms of height, density, and design”.*

While the adjacent property (Altus) received approval for a major height relaxation (from 3 stories to 13 under the same OCP designation), this proposal seeks a relatively minor height relaxation – from 3 stories as designated in the OCP to 4 along the west property line (plus pop-up roof garden access). The proponent is also seeking the same pop-up roof garden access on top of the 3 stories for those units fronting Maple Street. The primary rationale for the height relaxation is massing: With an adjacent building towering 13 stories over a 3-story massing on the subject property, the transition between the two built forms would be inappropriate and far too extreme if a 3-story building was located along the west property line. Rather, a terraced massing that acknowledges the adjacent building, and terraces down towards Maple Street to a 3-story built form (plus subordinate roof garden access) is deemed far more appropriate and is in conformance with the OCP Objectives noted above. Further, from a precedent standpoint, having a 3-story built form located along the west side of Maple Street will ensure 3-story built form is provided along the east side of Maple.

OCP Variance Rationale (Unit Typology):

Referring to the Land Use Designation for East Side Large Lot Infill Guidelines clause (Policy 8.7.2) refers to “ground-oriented townhomes on Maple Street between Russell Avenue and North Bluff Road”.

While the majority (approximately 60%) of the proposed units are indeed townhomes, and the project on both streetscapes reads as townhomes, there are several reasons why this project instead proposes a variety of townhomes and one-level condominiums:

1. Conformance to the OCP:

One of the main “Objectives and Policies” (11.1) outlined in the OCP is “to expand housing choices for existing and future residents, and to increase the diversity of housing types for a variety of household sizes, tenures, needs and preferences.”

The site and resulting project are relatively large and in order to make the project *all-inclusive*, it is important to create a variety of housing typologies throughout the project vs. only providing one typology – three story townhomes. Our early consultation with the local real estate community as well as the general public determined that the project would be mostly limited to young families if it was designed as 100% townhomes.

The current design configuration allows for a wide variety of condominiums and townhomes ensuring product availability to a wide variety of socio-economic demographics including the move-down market (empty nesters), first time purchasers, seniors (100% of the units are accessible), the disabled and families. Conversely, a consistent 3-story massing throughout the site results in very large townhomes severely limiting the variety of future residents.

2. Affordability:

Providing only 3-story townhomes throughout the site results in very large townhomes, which become very expensive in today's market. By creating condominiums above 2-story townhomes averages down the sizes of the townhomes, making them more affordable for young families. The proposed design also results in smaller, single-level living for those residents such as seniors and the disabled who would otherwise not be able to live in the development. This is consistent with Policy 11.1.1.

3. Livability:

Referring again to Policy 11.1.1 "Family-Friendly Housing" – it notes that applicants are encouraged to "provide ground floor units with front door access to the street in all rezoning applications ... greater than 3 storeys in height".

The current proposal ensures that all townhomes are located at the ground level, all have front door access, have large patios on both ends of the units, as well as direct access to the large, spacious central courtyard that is programmed with large outdoor play areas for children and separate meaningful quieter areas for adult gatherings. The upper condominium units also have indirect access to the central courtyard as well as their own private roof gardens that take advantage of the southerly views described earlier. This is consistent with "Principle 4 – See the Sea".

4. Accessibility:

3-storey townhomes such as those described in the OCP result in 3-levels of living and raise significant accessibility challenges. The stacked unit design proposed for the development, will enable all units to be accessible from the street level, or via flat paths from the elevators accessing single-level dwellings for those demographics described earlier. This is entirely consistent with Policy 11.1.2 "Age-Friendly Housing for People with Disabilities".

Public Consultation:

Naturally, no OCP amendment should be considered without adequate opportunity for the surrounding neighbours to be consulted and provided the opportunity to provide meaningful feedback on the proposal. Accordingly, a Public Information meeting was

held on December 6th, 2017 where 29 residents attended. Of those, only one person who attended the meeting did not feel the proposed massing was appropriate, and the overall comments were extremely positive. Further, there were no objections to the mixed unit typology – a combination of townhomes and single-level living condominiums.

Summary:

The proposed design is very fitting and entirely appropriate with the surrounding context and does the best job possible of creating a future all-inclusive community, while adhering to the primary objectives of the Official Community Plan. We seek Council's support in moving the project forward to the next stages of consideration – additional community consultation, design panel etc. We also seek Council's feedback during this preliminary stage, so we have the opportunity to address any concerns as the project evolves.

APPENDIX C

White Rock OCP – Vision, Guiding Principles, and Goals

3.0 Vision, Guiding Principles, and Goals

This Official Community Plan (OCP) is the culmination of two years of broad and meaningful engagement with thousands of residents. The Vision paints a picture of what White Rock will be like in 2045 and, along with the Guiding Principles and Goals, provides direction for the development and implementation of policies.

3.1 Vision

The year is 2045...

Our City by the Sea is a **beautiful, distinctive, and engaged** community of people from all walks of life who choose to live, work, and play in White Rock.

Our residents and visitors experience **an extraordinary quality of life** due to White Rock's temperate climate, safe and healthy neighbourhoods, thriving urban Town Centre, accessible ocean waterfront and historic pier, rich cultural and natural heritage, and diverse open space and recreational amenities.

Our progress and **commitment to sustainability** builds community identity and pride, while ensuring White Rock meets the needs of current and future generations.



3.2 Guiding Principles

The OCP is strategically guided by six principles that articulate strategic elements and opportunities inherent in the vision. Together with the Goals, they provide the foundation for more detailed policies outlined in Parts B and development permit area guidelines outlined in Part D.



Principle 1

Connect to the Water

White Rock is first and foremost a seaside community. The waterfront and Marine Drive are cherished assets, however steep topography makes them difficult to access from other key destinations such as the Town Centre. This OCP will support making it easier and more inviting for residents and visitors to access the waterfront.





Principle 2

Enjoy the Town Centre

If the waterfront is the soul of White Rock, then the Town Centre is the heart. This area is the economic and cultural centre of the community, with the greatest concentration of homes, jobs, shops, and amenities. This OCP will support reinforcement of the Town Centre as a mixed-use anchor, and will encourage the creation of delightful public places for socializing, dining, resting, people-watching, shopping, and taking in the view.





Principle 3

Grow Up & Grow Old in the Same Neighbourhood

White Rock has diverse housing types across the City, however neighbourhoods themselves are fairly homogeneous. This OCP will support the existing character of established neighbourhoods, while also providing more housing choices for diverse households, incomes, and needs. This includes young adults, families with children, and seniors who wish to downsize without leaving their neighbourhood behind. The OCP will also promote greater transportation choices for everyone, making walking, cycling, and transit use convenient and accessible.





Principle 4

See the Sea

Few things distinguish White Rock from other places more than its stunning views of the ocean. Through the celebration of views, this OCP will help to shape an urban form that continually reminds residents and visitors that they are in a seaside community.





Principle 5

Share the Streets

White Rock is blessed with an abundance of local small-scale shops designed around people rather than cars. Not only do these shops and restaurants provide services and jobs, they help animate public spaces and create interesting, intimate, and walkable streets. This OCP will help to strengthen the relationship between businesses and residents, making access on foot both convenient and enjoyable.





Principle 6

Live and Play in Green Places

White Rock is rich with natural beauty, including ecologically sensitive bluffs, ravines, and marine environments. At the same time, White Rock has limited park space, the tree canopy is inconsistent along streets and in neighbourhoods, and trees are largely situated on private property. This OCP will support increasing the quality and amount of green spaces within White Rock, enhancing tree canopy, and protecting natural resources and ecological areas.



3.3 Goals

Along with the Vision and Guiding principles, 13 Goals provide the foundation for this Plan. Policy sections in Part B are organized under these 13 headings.

1. **Community Character**

The City of White Rock has great places that foster positive social interaction, community pride, and appreciation of natural features.



2. **Growth Management**

The City of White Rock encourages citizen involvement while managing growth and development, characterized by high-quality design and the provision of community amenities and infrastructure.



3. **Land Use**

The City of White Rock maximizes its limited land resource by creating a complete community where residents have convenient access to jobs, services, open space, and amenities.



4. **Town Centre**

The City of White Rock promotes and develops the Town Centre as a distinctive, lively, and pedestrian-focused growth area.



5. **Waterfront**

The City of White Rock enhances and promotes its beautiful Waterfront and historic pier as a memory-making destination where people can shop, dine, gather, play, and connect with nature.



6. **Housing**

The City of White Rock has a mix of housing choices that are appropriate and affordable for residents at various stages of their lives.



7. **Environmental Management**

The City of White Rock preserves and protects natural areas, features, and habitat, and encourages the responsible use of resources through sustainable development.



Guiding Principles Key

- | | |
|---|--|
|  Principle 1: Connect to the Water |  Principle 4: See the Sea |
|  Principle 2: Enjoy the Town Centre |  Principle 5: Share the Streets |
|  Principle 3: Grow Up & Grow Old in the Same Neighbourhood |  Principle 6: Live & Play in Green Places |

- 8. Transportation + Mobility**
 The City of White Rock facilitates the movement of people by providing an inclusive, interconnected transportation network.


- 9. Economic Development**
 The City of White Rock attracts a diversified economy by supporting local businesses, creating a desirable place to visit, work, shop, and invest.


- 10. Parks + Recreation**
 The City of White Rock provides a diverse range of recreational facilities and open space, offering a wide variety of programs for residents of all ages and abilities.


- 11. Infrastructure**
 The City of White Rock is a safe and resilient community with responsive, high-quality, and well-maintained infrastructure that meets the needs of the community.


- 12. Arts, Culture + Heritage**
 The City of White Rock promotes and celebrates its thriving local arts, culture, and heritage to its fullest potential.


- 13. Quality of Life**
 The City of White Rock provides an environment where all residents can realize their potential in living healthy, happy, and well-balanced lives.



Guiding Principles Key

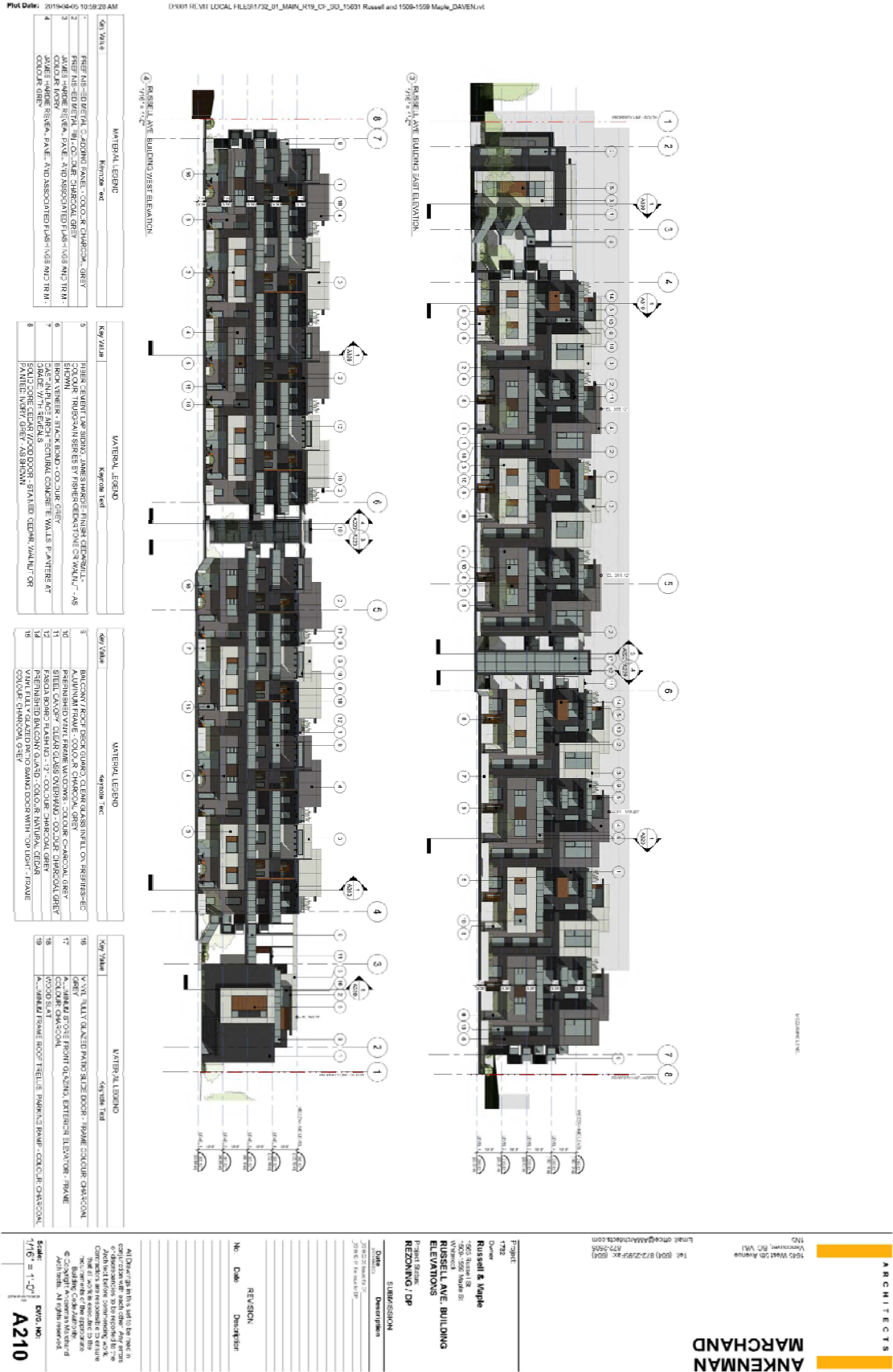
<p> Principle 1: Connect to the Water</p> <p> Principle 2: Enjoy the Town Centre</p> <p> Principle 3: Grow Up & Grow Old in the Same Neighbourhood</p>	<p> Principle 4: See the Sea</p> <p> Principle 5: Share the Streets</p> <p> Principle 6: Live & Play in Green Places</p>
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APPENDIX D
Excerpts from Architectural and Landscape Drawings

Landscape Site Plan



SITE PLAN OVERVIEW
Scale 1:300



Plot Date: 2019/04/05 10:59:29 AM

Key/Value	Material Legend
1	FINISH: CONCRETE
2	FINISH: BRICK
3	FINISH: STONE
4	FINISH: GLASS
5	FINISH: METAL
6	FINISH: WOOD
7	FINISH: TERRAZZO
8	FINISH: CERAMIC
9	FINISH: GRANITE
10	FINISH: MARBLE
11	FINISH: SLATE
12	FINISH: LAMINATE

Key/Value	Material Legend
1	FINISH: CONCRETE
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Scale: 1/8" = 1'-0"

A210

ARCHITECTS

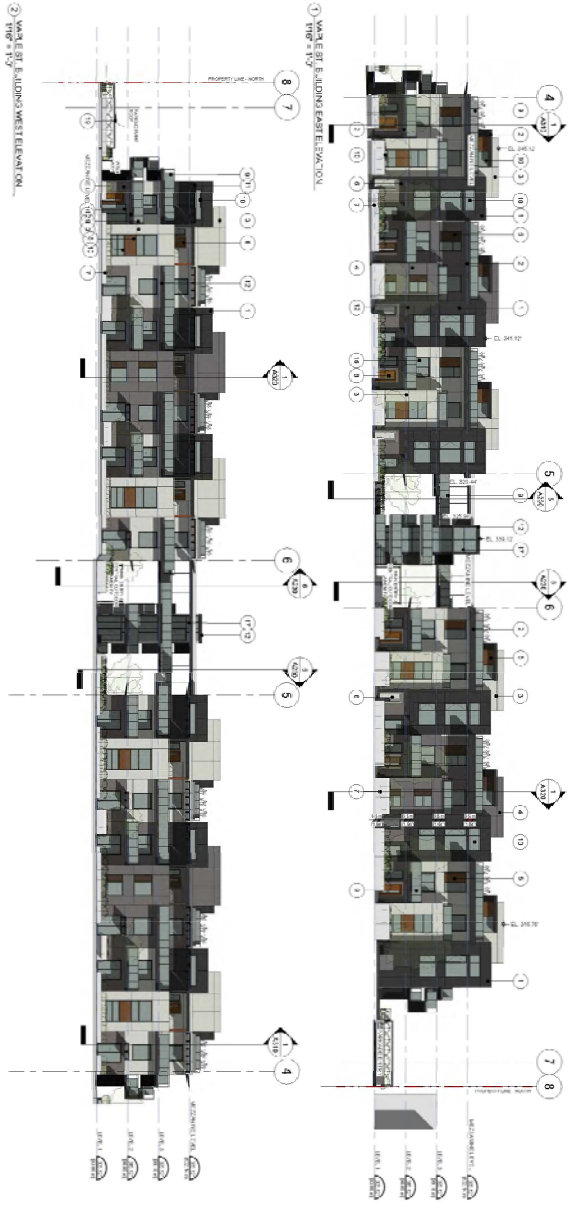
ANKENMAN MARCHAND

145 West 29th Avenue
New York, NY 10001
Tel: (212) 872-2552
Fax: (212) 872-2555
ankmanmarchand.com

Project: Russell & Maple
Russell Ave. Building
Elevations
Mechanical DP

Plot Date: 2019/04/05 11:00:37 AM

D:\001 HLMV LOCAL FILES\1732_01_MAP_LR19_05_30_15621 Russell and 1509-1509 Maple_DAVEN.rvt



Key Value	Material Legend	Key Value	Material Legend
1	BRUSHED METAL COATING PANEL - COLOUR CHANGING GREY	5	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
2	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	6	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
3	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	7	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
4	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	8	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM

Key Value	Material Legend	Key Value	Material Legend
9	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	13	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
10	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	14	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
11	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	15	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
12	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM		

Key Value	Material Legend	Key Value	Material Legend
16	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	20	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
17	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	21	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
18	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	22	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
19	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	23	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM

Key Value	Material Legend	Key Value	Material Legend
24	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	28	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
25	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	29	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
26	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	30	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM
27	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM	31	HAIR CEMENT LAM SKINS, JAMES HARDIE FISH BONE LAM

Scale: 1/16" = 1'-0"
A230

REVISION	Date	Description

DATE: 2019/04/05
DESCRIPTION: 18-008 OCP&ZON&MJP
PROJECT: MAPLE ST BUILDING ELEVATIONS
DRAWING: MAPLE ST BUILDING ELEVATIONS
DESIGNED BY: ANKENMAN ARCHITECTS
CHECKED BY: ANKENMAN ARCHITECTS
DATE: 2019/04/05

Project: MAPLE ST BUILDING ELEVATIONS
Client: Russell & Maple
Address: 1509-1509 MAPLE STREET
Vancouver, BC V6J 1S5
Phone: (604) 672-2999
Email: office@ankenman.com

ARCHITECTS
ANKENMAN ARCHITECTS
1648 West 6th Avenue
Vancouver, BC V6J 1S5
Tel: (604) 672-2999 ext. 604
Email: office@ankenman.com

Plot Date: 2018-06-06 11:02:02 AM D:\001 REVIT LOGAL FILES\1732_01_MAPN_R10_OF_5D_15631 Russell and 1500-1550 Maple DAVEN not



1) EAST SIDE OF MAPLE ST BUILDING



2) VIEW FROM CORNER OF RUSSELL & MAPLE

ARCHITECTS
ANKENMAN
MARCHAND

1510 West 10th Avenue
 Vancouver, BC V6L 2S6
 Tel: (604) 672-2894 (ext. 504)
 Email: office@ankenmanmarchand.com

PROJECT
 Title: 18-008
 Owner: Russell & Maple
 1506 Russell St
 Vancouver
3D VIEWS

PREPARED BY:
REVISIONS / DP

Date	Description
2018-06-06	3D RENDERING

No.	Date	Description

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A960



May 29, 2019,

To The Union of British Columbia Municipalities,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support to restore Provincial support for libraries.

At the May 23, 2019 Council Meeting, Council approved the following resolution:

WHEREAS WHEREAS libraries are a social justice equalizer that provide universal access to information and learning materials irrespective of income levels;

WHEREAS libraries are now so much more than books, building community and a sense of inclusion;

WHEREAS restoring funding to libraries supports the BC Government's agenda to eliminate poverty, improve access to education, and address social justice in BC;

WHEREAS funding rates have been frozen since 2009 and inflationary costs have increasingly been put on municipal property tax payers which is a regressive approach to funding public libraries;

WHEREAS municipalities face downloading from upper levels of government and have few tools to raise funds,

THEREFORE BE IT RESOLVED that Council request the Mayor write to the Minister of Education, the Premier, and all local MLAs strongly advocating for the restoration of library funding to a level that reflects both inflationary cost increases since 2009 and the value of this system to the Province.

BE IT FURTHER RESOLVED that this resolution be forwarded to other municipalities in the Capital Regional District and across BC requesting their favourable consideration.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

Dear Mayor and Council:

RE: Access Awareness Day – June 1, 2019

June 1, 2019 is Access Awareness Day! Access Awareness Day provides an opportunity to look at our communities and reflect on ways to make them more accessible and inclusive for everyone! Access Awareness Day is part of National AccessAbility Week which takes place from May 26 to June 1, 2019.

As part of National AccessAbility Week, the goal is to recognize the efforts of individuals and communities that are actively removing barriers such that Canadians of all abilities have the best chance to succeed! The theme for this year's Access Awareness Day is "*Accessibility Makes Communities Complete*". As part of this year's planning, our goal is to draw attention to accessibility as being integral to where people live, work, learn and play.

Each year, as part of our annual Access Awareness Day campaign we reach out to local governments and community partners to learn more about the work that they are doing to ensure that all citizens are able to share their talents, experiences and abilities in all aspects of community life – social, physical, cultural, economic, and recreational. Please find enclosed thirty (30) copies of posters that have been developed to help build increased public awareness and support around accessibility and to recognize the importance of working together to ensure that everyone is included. Please share these posters with your local library, your accessibility committee, your department of parks and recreation and other local partners. Also, please do not hesitate to request additional posters.

I am also pleased to announce that this year, the Government of Canada's Social Development Partnerships Program – Disability component as well as the Ministry of Social Development and Poverty Reduction have made \$500 in funding available to municipalities and community-based disability groups who are holding local accessibility events. If you are planning an event, please do not hesitate to reach out to share your ideas and to request this funding. We know that by building accessibility we are creating stronger and healthier communities.

Email us at abattalova@sparc.bc.ca or tweet us at @SPARCBC to request funding for your event or to request additional materials or posters.

Thank you for the part that you play in helping to make our communities more accessible and inclusive for everyone!

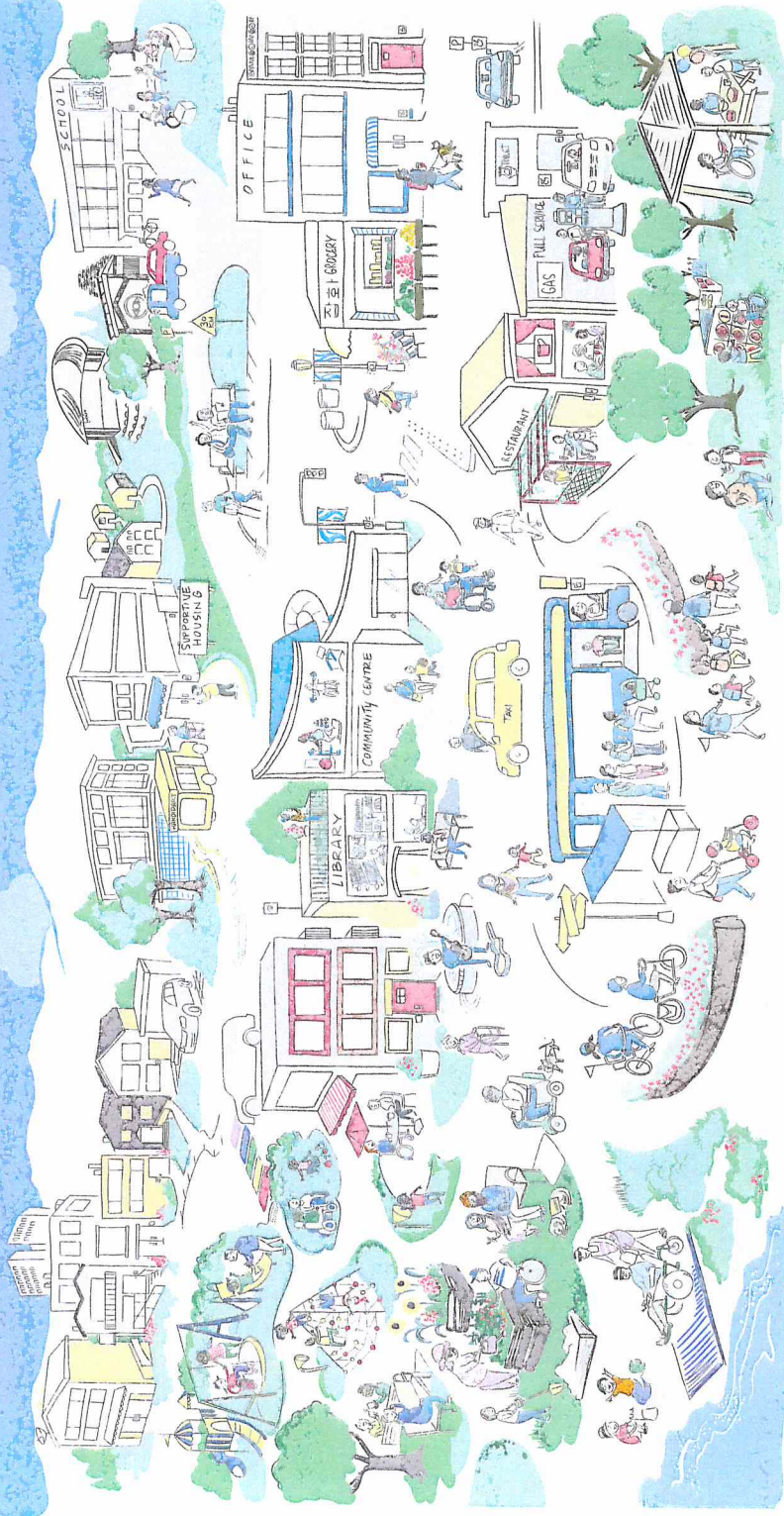
Sincerely



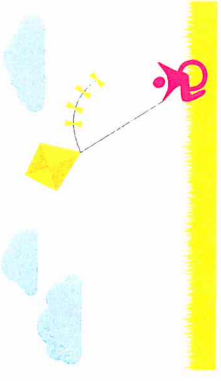
Alfiya Battalova
Manager of Accessibility Initiatives, SPARC BC



Accessibility Makes Communities Complete



sparc bc
people. planning. positive change.



Access Awareness Day 2019

Celebrated annually on the first Saturday in June, **Access Awareness Day** draws attention to accessibility as being an integral part of a complete community.

File: CR-12-01
Ref: RD 2019 May 24

MAY 31 2019

Tracey Arthur, City Clerk
City of White Rock
15322 Buena Vista Avenue
White Rock BC V4B 1Y6
VIA EMAIL: tarthur@whiterockcity.ca

RECEIVED

JUN 04 2019

CITY OF WHITE ROCK
ADMINISTRATION

Dear Ms. Arthur:

Re: Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss

At its May 24, 2019 regular meeting, the Board of Directors of the Metro Vancouver Regional District Metro Vancouver (Metro Vancouver) adopted the following resolutions:

That the MVRD Board:

- a) *receive for information the report titled “Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss”, dated April 10, 2019; and,*
- b) *distribute the report to member jurisdiction Councils for information.*

Enclosed is a copy of the staff report for your information.


Metro Vancouver’s Sensitive Ecosystem Inventory is a GIS inventory of ecologically significant lands across the region. The Sensitive Ecosystem Inventory was originally completed in 2013 in response to the need for up-to-date, standardized information for the region to facilitate conservation of important ecological areas through informed land use and conservation planning. The recent update to 2018 provides key insights into the state of the region’s most important ecological areas and changes over a 5-year period, which are summarized in the attached report.

29758757

Through Metro Vancouver's Regional Planning Advisory Committee – Environment SubCommittee, your staff have been provided access to the updated Sensitive Ecosystem Inventory data. If you have any questions or for more information, please contact Josephine Clark, Planner, Regional Planning, by phone at 604-451-6166 or by email at Josephine.Clark@metrovancover.org.

Sincerely,



 Chris Plagnol
Corporate Officer

CP/sn

cc: Neal Carley, General Manager, Planning and Environment
Josephine Clark, Planner, Regional Planning, Planning and Environment

Encl: Report dated April 10, 2019, titled "Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss" (Doc # 29328558)

To: Climate Action Committee

From: Josephine Clark, Planner, Regional Planning
Planning and Environment Department

Date: April 10, 2019 Meeting Date: May 17, 2019

Subject: **Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of
Ecosystem Loss**

RECOMMENDATION

That the MVRD Board:

- a) receive for information the report titled “Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss”, dated April 10, 2019; and,
 - b) distribute the report to member jurisdiction Councils for information.
-

PURPOSE

To provide the Climate Action Committee and MVRD Board with sub-regional analysis from the updated Metro Vancouver Sensitive Ecosystem Inventory, and an in-depth assessment of ecosystem loss.

BACKGROUND

The Climate Action Committee’s 2019 Work Plan includes “Ecological Health - Sensitive Ecosystem Inventory - update and implications” in the second quarter.

The results of the first 5-year update of the Metro Vancouver Sensitive Ecosystem Inventory were presented to the Climate Action Committee at the June 2018 meeting. This report provides additional results from the 5-year Sensitive Ecosystem Inventory update including sub-regional analysis and an assessment of ecosystem loss at the regional, regional core (primarily developed areas), and sub-regional levels.

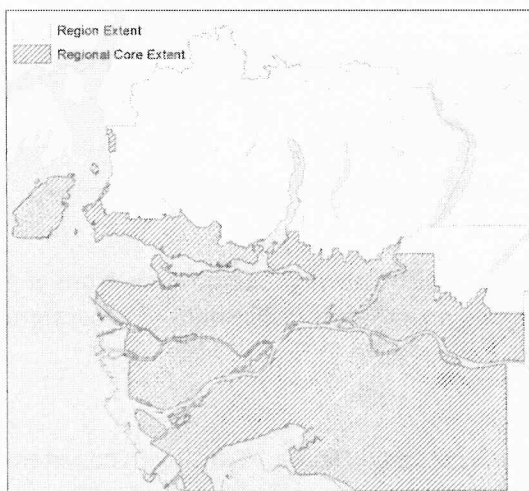
METRO VANCOUVER’S SENSITIVE ECOSYSTEM INVENTORY

Metro Vancouver’s Sensitive Ecosystem Inventory is a GIS inventory of ecologically significant lands across the region. The Sensitive Ecosystem Inventory was originally completed in 2013 in response to the need for up-to-date, standardized information for the region to facilitate conservation of important ecological areas through informed land use and conservation planning. The Sensitive Ecosystem Inventory maps ‘Sensitive Ecosystems’, including wetlands, older forests and woodlands, as well as ‘Modified Ecosystems’ such as old fields and young forests that are younger and more human modified but still have ecological value and importance to biodiversity. Sensitive and modified ecosystems provide key ecosystem services to the region including carbon storage, and flood absorption, and contribute to our resilience to climate change. They also provide vital habitat and connectivity for biodiversity.

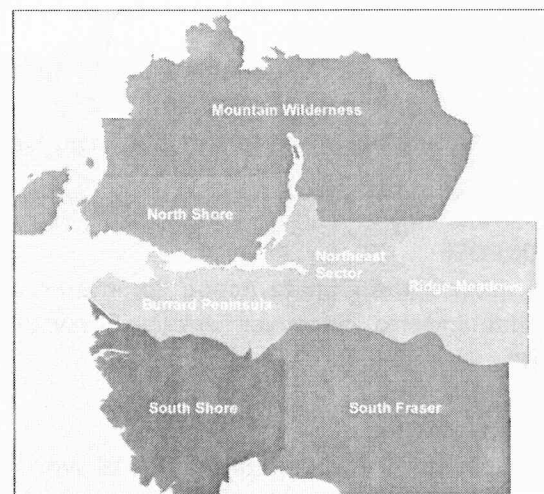
In 2018, the first 5-year update was completed to ensure the Sensitive Ecosystem Inventory continues to be an effective and relevant land use and conservation planning tool. The purpose of the update was to document changes to mapped ecosystems and quantify the amount, rate and type of ecosystem loss. Initial results from the update were provided to the Climate Action Committee in June 2018 (Reference 1).

RESULTS

Sensitive Ecosystem Inventory results are reported for the region, regional core and sub-regions, and these areas are shown in Maps 1 and 2. The regional core is the more urbanized southern part of the region and is most relevant to policy and planning.



Map 1 – Region and Regional Core Extents



Map 2 – Sub-Region Extents

Assessment of Ecosystem Loss

The 5-year Sensitive Ecosystem Inventory update found a total loss of 1,640 ha (0.9%) of sensitive and modified ecosystem for the region, 1,190 ha (3.4%) of which were within the regional core. The ecosystem classes with the highest recorded losses were:

- Mature Forests (aged 80-250 years) – 518 ha (-2%)
- Young Forests (aged 30-80 years) – 459 ha (-2%)
- Old Field – 426 ha (-20%)
- Riparian – 96 ha (-0.3%)
- Wetland – 120 ha (-1.2%)

Charts 1 and 2 summarize the main causes of ecosystem loss in the region and in the regional core respectively. Logging activities resulted in the highest losses at the regional level. These occurred within the academic research forests and as part of commercial logging operations. Other causes of loss were clearing and mowing (no further development or other activity on the site was observed), agriculture, residential development, transportation and communication (which includes road building), and utilities. Smaller categories of loss include resource extraction, industrial activities, and

recreation. Loss at the regional core level showed similar patterns, except very little logging took place.

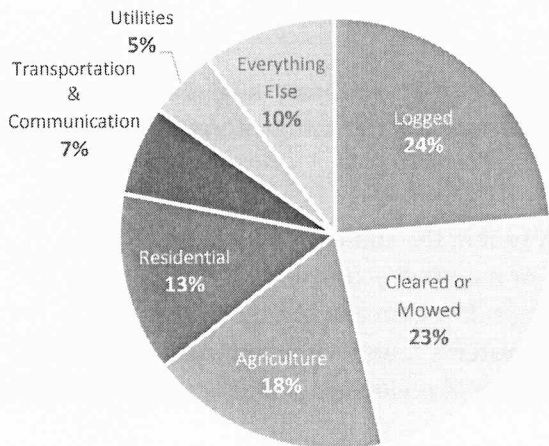


Chart 1 – Causes of ecosystem loss for the region

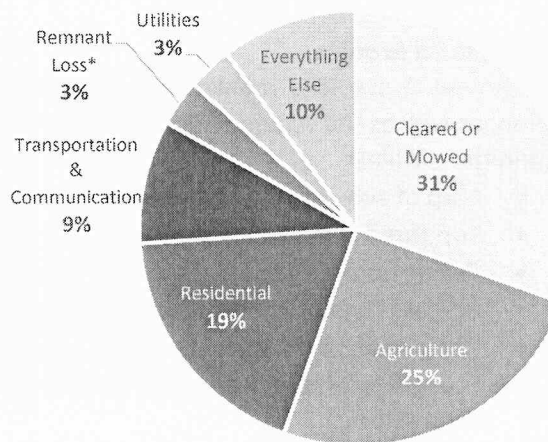


Chart 2 – Causes of ecosystem loss for the regional core

*Remnant Loss – ecosystems that due to adjacent loss are now very small and fall below the minimum size for inclusion in the Sensitive Ecosystem Inventory

Attachment 1 provides a breakdown of causes of loss for the ecosystems classes listed above which experienced the highest levels of loss. Logging was the cause of most loss for mature and young forests. For old fields, over 80% of loss was a result of agriculture or clearing and mowing. It is possible that some of these sites may be allowed to return to an old field state over time. However, if this was a system in balance we would expect a similar amount of additions of old fields to the inventory as losses, but only 35 ha was added, compared to 426 ha lost.

Old field additions were due to areas naturally aging to the point they met the criteria for inclusion within this class. Additions to other classes totaled 3 ha and appeared to be due largely to restoration activities.

Changes in Ecosystem Quality

Ecosystems in the Sensitive Ecosystem Inventory are assessed for ‘ecosystem quality’, which is determined through an evaluation of their condition, visible disturbances, context within the landscape, and size. As shown in Table 1 below, at the regional level, a high percentage of ecosystems in the Sensitive Ecosystem Inventory are rated higher quality (84.7%), but this number drops considerably when looking at the regional core (39.1%). This difference is due to the dominating effect of the watersheds and large provincial parks in the north which contain very large areas of undisturbed ecosystems.

	% Ecosystems rated Higher Quality	Change over 5-years
Region	84.7%	-0.3%
Regional Core	39.1%	-0.7%

Table 1 – Ecosystem quality for the region and regional core

Changes in ecosystem quality were assessed during the recent Sensitive Ecosystem Inventory update. A decrease of less than 1% was detected at both the region and regional core level.

Sub-Regional Profiles

Attachment 2 provides breakdowns of the Sensitive Ecosystem Inventory analysis for each sub-region, as well as the region and regional core for comparison. The following information is included within the profiles:

- Map of sub-region extent;
- Top three sensitive or modified ecosystems present in the sub-region by area;
- Proportion of the sub-region that is a sensitive or modified ecosystem;
- Percent of ecosystems rated higher quality in the sub-region and change over 5-years;
- Proportion of regional sensitive or modified ecosystems found within the sub-region; and
- Ecosystem loss information including the proportion of regional loss that occurred within the sub-region.

In 2013 with the first release of the Sensitive Ecosystem Inventory, a ‘Sub-Regional Profiles’ document (Reference 2) was created with a public audience in mind and is available on the Metro Vancouver website. An updated version of the sub-regional profiles will be created using the information in Attachment 2.

Next Steps

This report is provided to the Climate Action Committee in keeping with its Terms of Reference, which identify that the Environment portfolio of Regional Planning provides data, monitoring and research to support the Committee’s role in guiding and monitoring the organization’s actions under the *Ecological Health Framework*. Staff welcome any feedback or direction that arises from consideration of the Sensitive Ecosystem Inventory.

This report will be provided to the Regional Planning Committee through its role in updating *Metro Vancouver 2040: Shaping Our Future (Metro 2040)*, the regional growth strategy. A key environmental objective of this update is to better integrate sensitive ecosystems into the regional growth strategy. Staff will report back to the Climate Action Committee as work on the update to *Metro 2040* advances.

ALTERNATIVES

1. That the MVRD Board:
 - a) receive for information the report titled “Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss”, dated April 10, 2019; and,
 - b) distribute the report to member jurisdiction Councils for information.
2. That the Climate Action Committee receive for information the report titled “Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss”, dated April 10, 2019.

FINANCIAL IMPLICATIONS

If the MVRD Board chooses Alternative 1, the report will be distributed to member jurisdiction Councils for information. The report highlights the loss of sensitive ecosystems in the region between 2009 and 2014, and identifies the causes for ecosystem loss both for the region and within the regional core (excluding the North Shore watersheds, estuaries and intertidal areas). Residential development was the cause of 19% of the loss of ecosystems in the regional core between 2009 and 2014. Agriculture was the cause of the 25% of that same loss. Metro Vancouver will be looking at how better to monitor and address this loss through the update to the Regional Growth Strategy, and member jurisdictions play a critical role in the protection of ecosystems in the region. If the Committee chooses Alternative 2, no further action will be taken.

Costs associated with the Metro Vancouver Sensitive Ecosystem Inventory update were included in MVRD Board-approved Regional Planning program budgets and work plans.

SUMMARY / CONCLUSION

The Metro Vancouver Sensitive Ecosystem Inventory update provides key insights into the state of the region's most important ecological areas and changes over a 5-year period. Causes of loss observed in the Sensitive Ecosystem Inventory update were assessed and quantified. Logging, clearing and mowing, agriculture, and residential development were among the primary causes of ecosystem loss recorded for the region. Very little logging was documented within the regional core but other causes of loss were similar. Ecosystem quality was assessed and was found to have decreased slightly for the region and regional core, a change of -0.3% and -0.7% respectively. Sub-regional breakdowns of information from the Sensitive Ecosystem Inventory are provided in Attachment 2 and will be made available on the Metro Vancouver website in a format suitable for a public audience. Staff recommend Alternative 1, that the MVRD Board receive the Sensitive Ecosystem Inventory update for information and distribute the report to member jurisdiction councils.

Attachments (29630740)

1. Summary of ecosystem loss by Sensitive Ecosystem Inventory class
2. Sensitive Ecosystem Inventory Sub-Regional Profiles

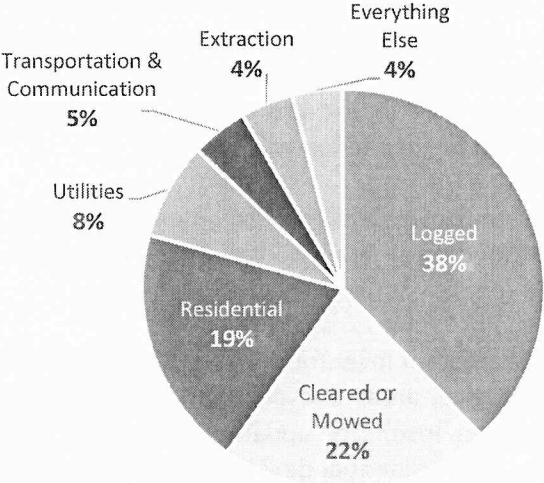
References

1. [Update of the Metro Vancouver Sensitive Ecosystem Inventory, dated, June 6, 2018](#)
2. [Metro Vancouver Sensitive Ecosystem Inventory Sub-Regional Profiles \(2013\)](#)

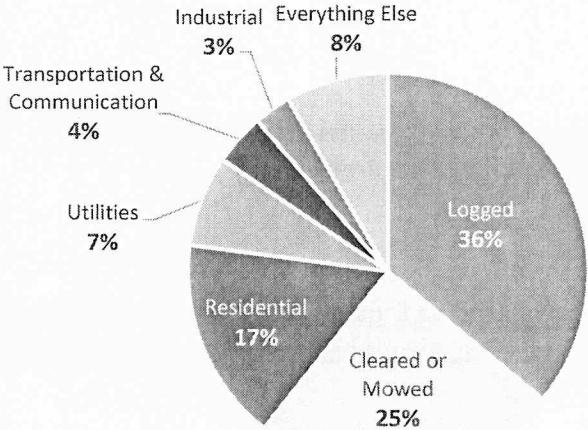
29328558

Sensitive Ecosystem Inventory – Causes of Loss by Sensitive or Modified Ecosystem Class

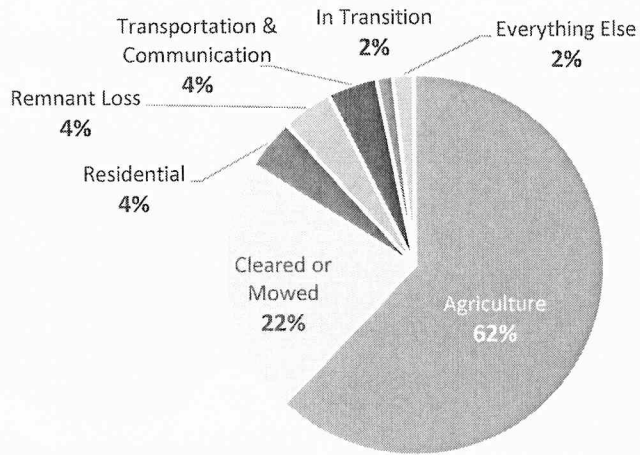
The following charts present the causes of loss for the sensitive and modified ecosystem classes that experienced the highest levels of loss in the 5-year SEI update completed in 2018.



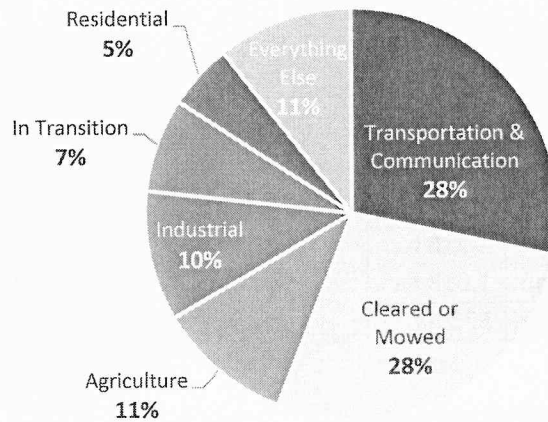
Causes of loss for Mature Forest (80-250 yrs) ecosystems
Loss = 518 ha



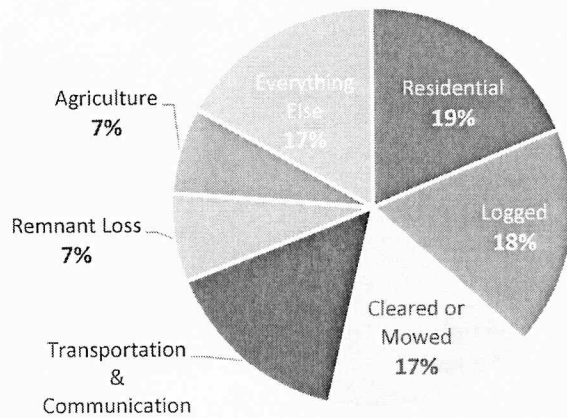
Causes of loss for Young Forest (30-80 yrs) ecosystems
Total = 459 ha



Causes of loss for Old Field ecosystems
Total = 426 ha

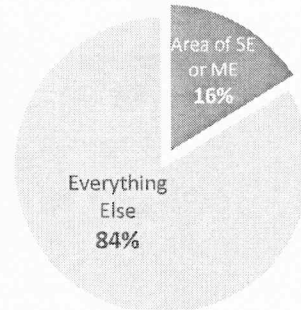
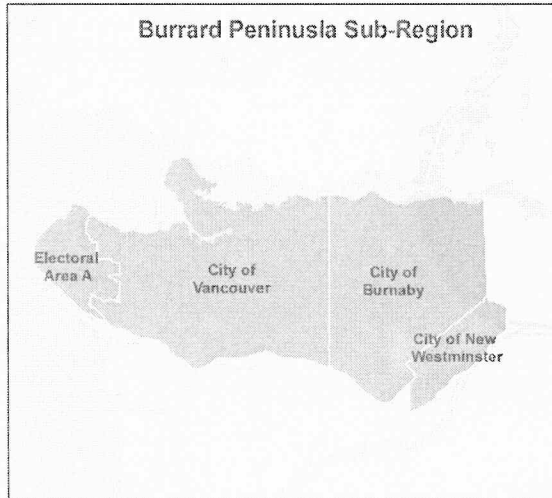


Causes of loss for Wetland ecosystems
Total = 120 ha



Causes of loss for Riparian ecosystems
Total = 96 ha

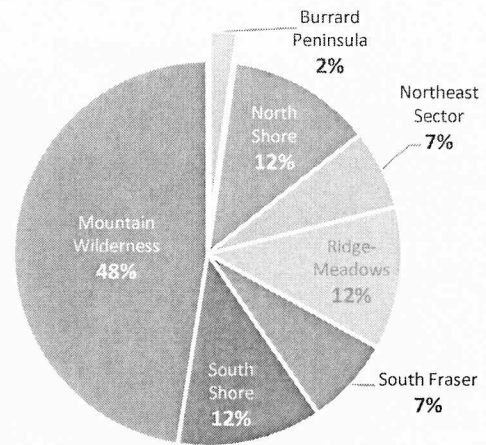
Sensitive Ecosystem Inventory – Burrard Peninsula Sub-Regional Profile



Proportion of Burrard Peninsula that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

Ecosystem Profile:

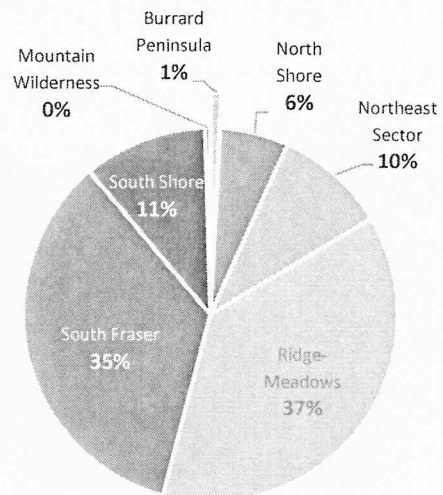
Top 3 Sensitive or Modified Ecosystems in Burrard Peninsula by area	
Mature Forest	1,216 ha
Riparian	1,013 ha
Young Forest	522 ha



Proportion of regional Sensitive or Modified Ecosystems found within the Burrard Peninsula Sub-Region

Ecosystem Quality:

% Ecosystems rated 'Higher Quality' in Burrard Peninsula	44.5%
Change in % of Ecosystems rated 'Higher Quality' in Burrard Peninsula	0%

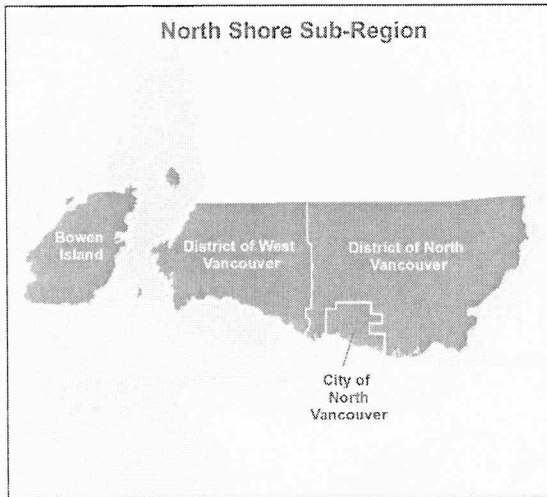


Proportion of regional loss that occurred within the Burrard Peninsula Sub-Region

Ecosystem Loss:

- 14 ha of Sensitive or Modified Ecosystems were lost in Burrard Peninsula
- Sensitive or Modified Ecosystems that experienced the most loss in Burrard Peninsula:
 - -1.2% of Wetland (-6 ha)
 - -0.8% of Young Forest (-4 ha)
 - -0.2% of Mature Forest (-3 ha)
- Top 3 causes of loss in Burrard Peninsula were in transition (construction was in process but the purpose was unclear), transportation and communication, and recreation

Sensitive Ecosystem Inventory – North Shore Sub-Regional Profile



Ecosystem Profile:

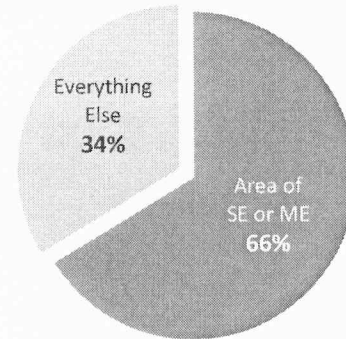
Top 3 Sensitive or Modified Ecosystems in North Shore by area	
Mature Forest	6,856 ha
Young Forest	4,101 ha
Old Forest	3,733 ha

Ecosystem Quality:

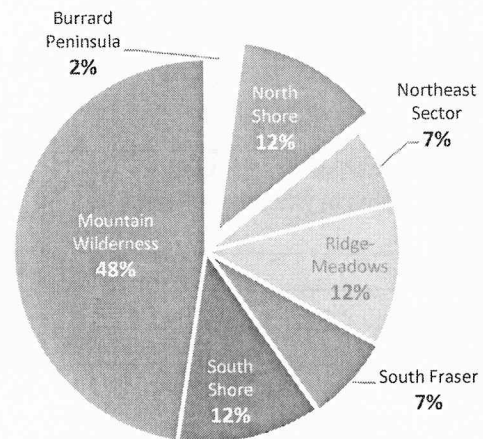
% Ecosystems rated 'Higher Quality' in North Shore	86.2%
Change in % of Ecosystems rated 'Higher Quality' in North Shore	-0.5%

Ecosystem Loss:

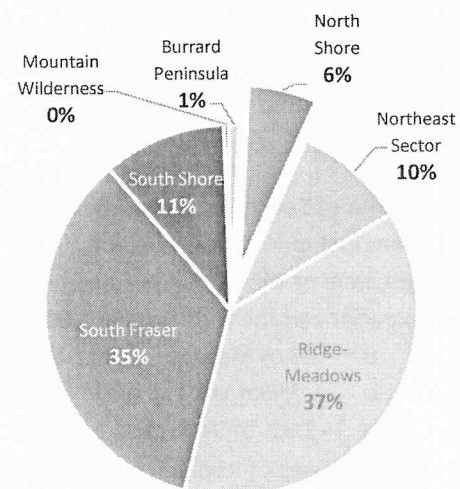
- 97 ha of Sensitive or Modified Ecosystems were lost in North Shore
- Sensitive or Modified Ecosystems that experienced the most loss in North Shore:
 - -1% of Mature Forest (-69 ha)
 - -0.3% of Young Forest (-13 ha)
 - -0.3% of Riparian (-10 ha)
- Top 3 causes of loss in North Shore were clearing and mowing, in transition (construction was in process but the purpose was unclear), and transportation and communication



Proportion of North Shore that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

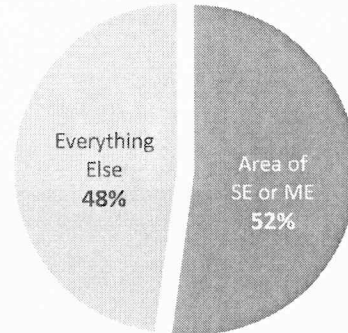
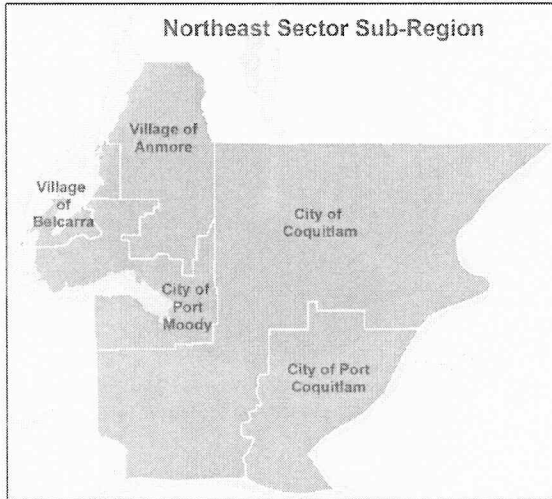


Proportion of regional Sensitive or Modified Ecosystems found within the North Shore Sub-Region



Proportion of regional loss that occurred within the North Shore Sub-Region

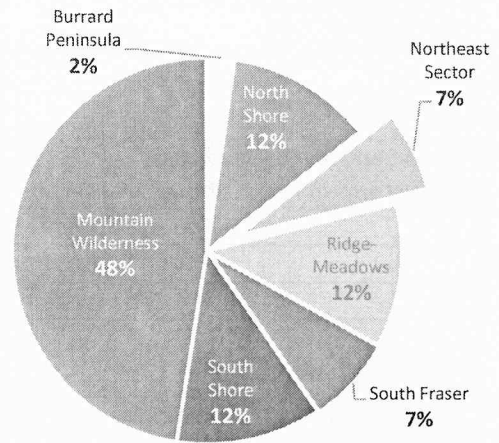
Sensitive Ecosystem Inventory – Northeast Sector Sub-Regional Profile



Proportion of Northeast Sector that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

Ecosystem Profile:

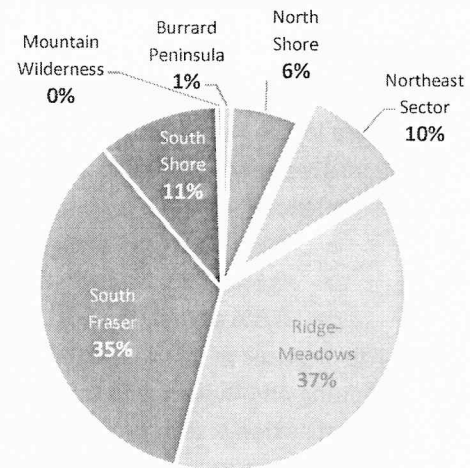
Top 3 Sensitive or Modified Ecosystems in Northeast Sector by area	
Mature Forest	4,057 ha
Riparian	2,684 ha
Young Forest	2,443 ha



Proportion of regional Sensitive or Modified Ecosystems found within the Northeast Sector Sub-Region

Ecosystem Quality:

% Ecosystems rated 'Higher Quality' in Northeast Sector	-73.7%
Change in % of Ecosystems rated 'Higher Quality' in Northeast Sector	-0.3%

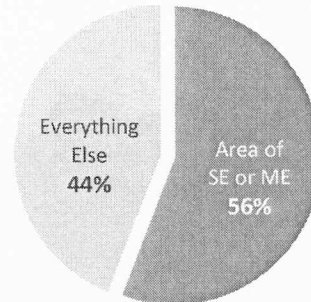
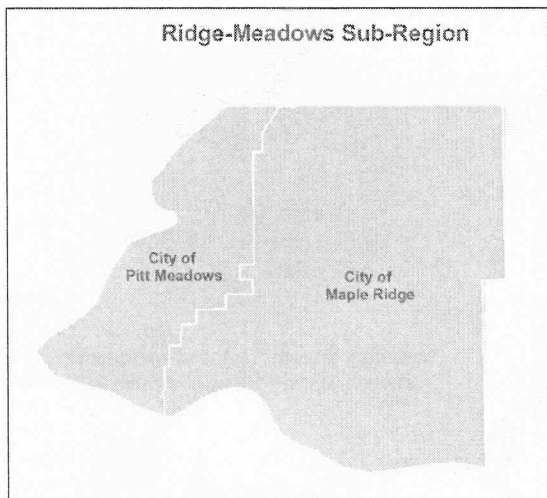


Proportion of regional loss that occurred within the Northeast Sector Sub-Region

Ecosystem Loss:

- 158 ha of Sensitive or Modified Ecosystems were lost in Northeast Sector
- Sensitive or Modified Ecosystems that experienced the most loss in Northeast Sector:
 - -2% of Mature Forest (-83 ha)
 - -1.5% of Young Forest (-38 ha)
 - -2.3% of Wetland (-22 ha)
- Top 3 causes of loss in Northeast Sector were residential development, utilities, and extraction

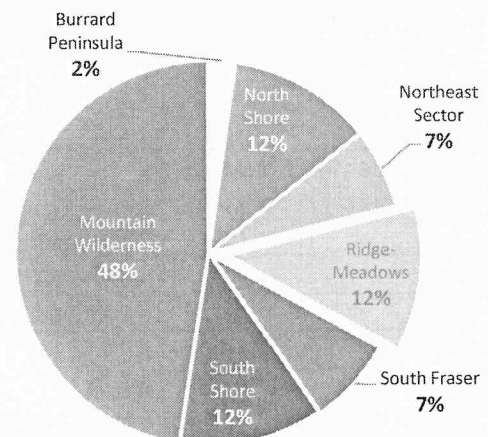
Sensitive Ecosystem Inventory – Ridge-Meadows Sub-Regional Profile



Proportion of Ridge-Meadows that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

Ecosystem Profile:

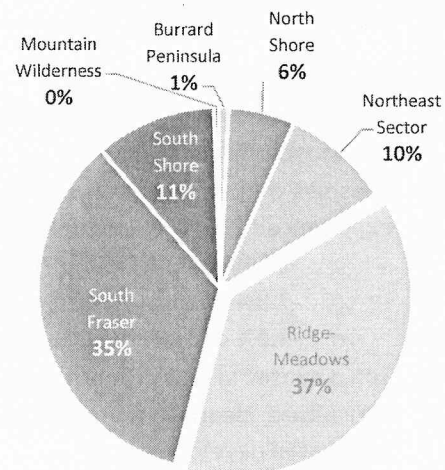
Top 3 Sensitive or Modified Ecosystems in Ridge-Meadows by area	
Mature Forest	6,774 ha
Young Forest	5,056 ha
Riparian	4,435 ha



Proportion of regional Sensitive or Modified Ecosystems found within the Ridge-Meadows Sub-Region

Ecosystem Quality:

% Ecosystems rated 'Higher Quality' in Ridge-Meadows	78.4%
Change in % of Ecosystems rated 'Higher Quality' in Ridge-Meadows	-1.3%

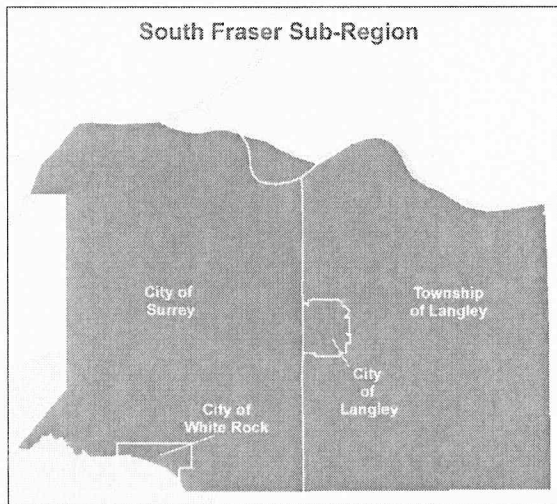


Proportion of regional loss that occurred within the Ridge-Meadows Sub-Region

Ecosystem Loss:

- 616 ha of Sensitive or Modified Ecosystems were lost in Ridge-Meadows
- Sensitive or Modified Ecosystems that experienced the most loss in Ridge-Meadows:
 - -4.3% of Mature Forest (-306 ha)
 - -4.0% of Young Forest (-213 ha)
 - -25.3% of Old Field (-47 ha)
- Top 3 causes of loss in Ridge-Meadows were logging, residential development, and clearing and mowing.

Sensitive Ecosystem Inventory – South Fraser Sub-Regional Profile



Ecosystem Profile:

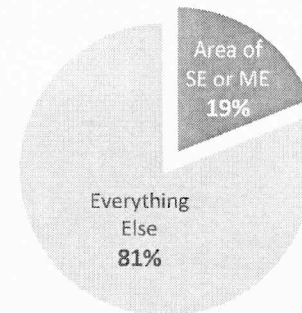
Top 3 Sensitive or Modified Ecosystems in South Fraser by area	
Riparian	4,735 ha
Young Forest	2,164 ha
Wetland	1,952 ha

Ecosystem Quality:

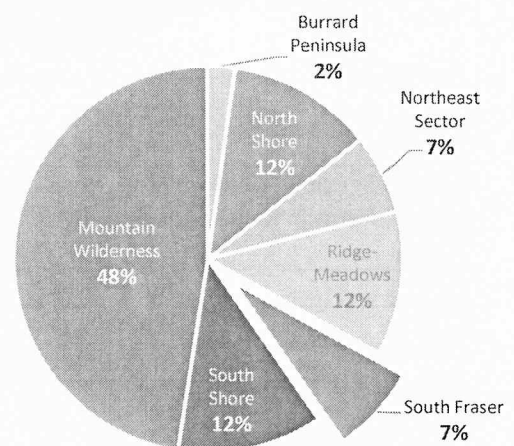
% Ecosystems rated 'Higher Quality' in South Fraser	23.3%
Change in % of Ecosystems rated 'Higher Quality' in South Fraser	-0.4%

Ecosystem Loss:

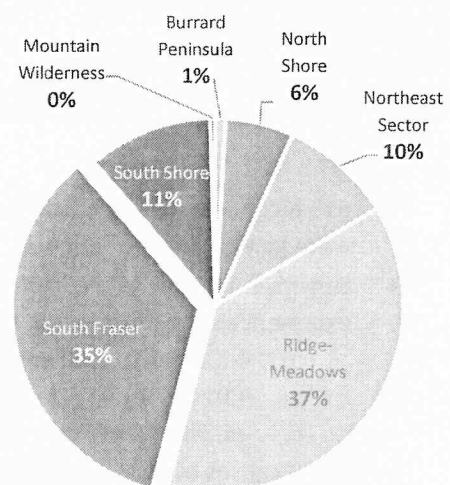
- 568 ha of Sensitive or Modified Ecosystems were lost in South Fraser
- Sensitive or Modified Ecosystems that experienced the most loss in South Fraser:
 - -24.1% of Old Field (270 ha)
 - -7.8% of Young Forest (184 ha)
 - -4.6% of Mature Forest (54 ha)
- Top 3 causes of loss in South Fraser were agriculture, clearing and mowing, and residential development



Proportion of South Fraser that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

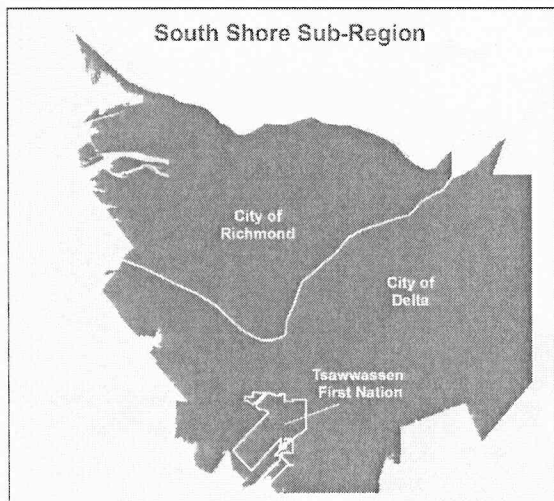


Proportion of regional Sensitive or Modified Ecosystems found within the South Fraser Sub-Region



Proportion of regional loss that occurred within the South Fraser Sub-Region

Sensitive Ecosystem Inventory – South Shore Sub-Regional Profile



Ecosystem Profile:

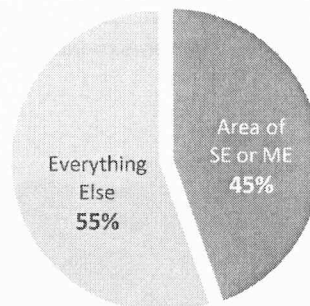
Top 3 Sensitive or Modified Ecosystems in South Shore by area	
Estuarine	7,139 ha
Intertidal	6,559 ha
Riparian	3,661 ha

Ecosystem Quality:

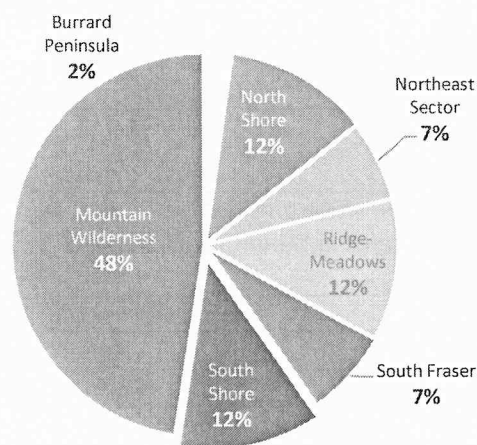
% Ecosystems rated 'Higher Quality' in South Shore	86.2%
Change in % of Ecosystems rated 'Higher Quality' in South Shore	-0.1%

Ecosystem Loss:

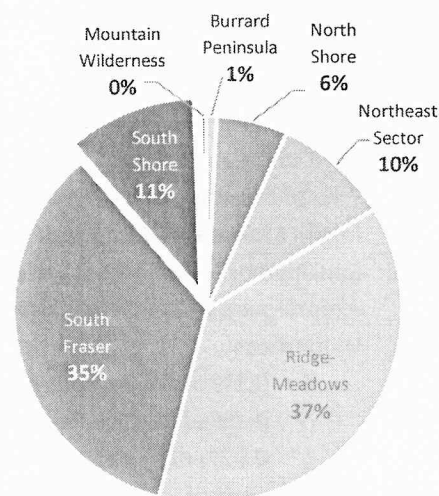
- 176 ha of Sensitive or Modified Ecosystems were lost in South Shore
- Sensitive or Modified Ecosystems that experienced the most loss in South Shore:
 - 18.9% of Old Field (106 ha)
 - 1.8% of Wetland (57 ha)
 - 0.2% of Riparian (8 ha)
- Top 3 causes of loss in South Shore were agriculture, clearing or mowing, and transportation and communication.



Proportion of South Shore that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

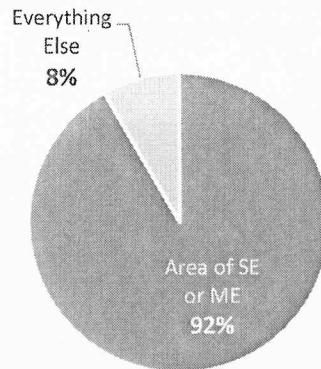
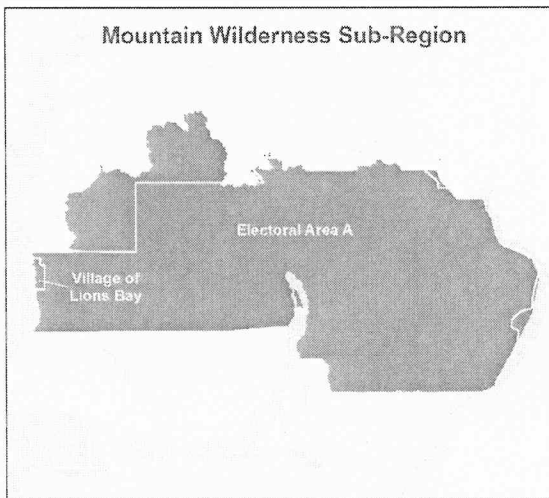


Proportion of regional Sensitive or Modified Ecosystems found within the South Shore Sub-Region



Proportion of regional loss that occurred within the South Shore Sub-Region

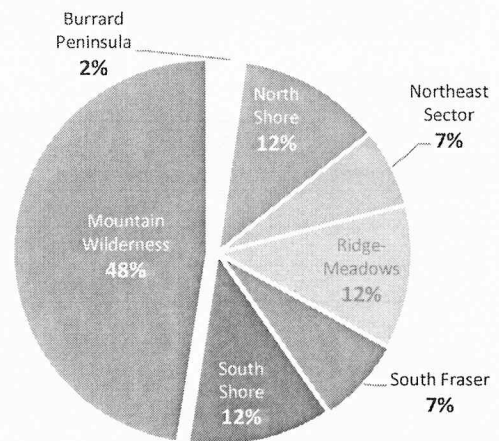
Sensitive Ecosystem Inventory – Mountain Wilderness Sub-Regional Profile



Proportion of Mountain Wilderness that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

Ecosystem Profile:

Top 3 Sensitive or Modified Ecosystems in Mountain Wilderness by area	
Old Forest	28,737 ha
Alpine	13,635 ha
Riparian	10,548 ha



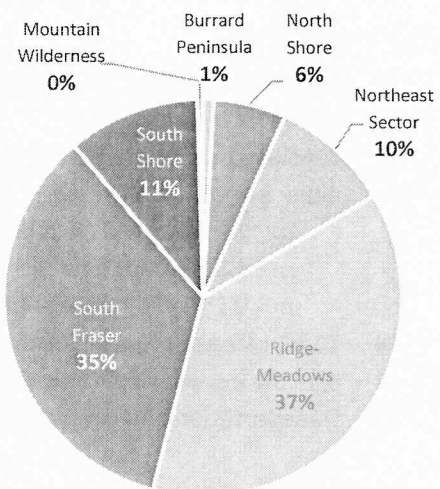
Proportion of regional Sensitive or Modified Ecosystems found within the Mountain Wilderness Sub-Region

Ecosystem Quality:

% Ecosystems rated 'Higher Quality' in Mountain Wilderness	98.4%
Change in % of Ecosystems rated 'Higher Quality' in Mountain Wilderness	-0.02%

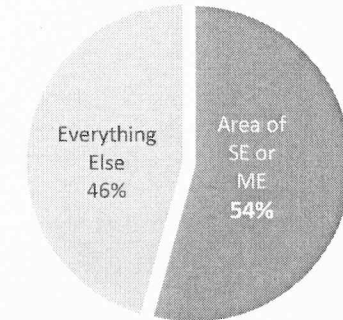
Ecosystem Loss:

- 7 ha of Sensitive or Modified Ecosystems were lost in Mountain Wilderness
- Sensitive or Modified Ecosystems that experienced the most loss in Mountain Wilderness:
 - 0.1% of Young Forest (3.6 ha)
 - 0.1% of Mature Forest (3 ha)
 - 0.02% of Woodland (0.7 ha)
- The 2 causes of loss in Mountain Wilderness were clearing and mowing, and transportation and communication



Proportion of regional loss that occurred within the Mountain Wilderness Sub-Region

Sensitive Ecosystem Inventory - Regional Profile



Proportion of the region that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

Ecosystem Profile:

Top 3 Sensitive or Modified Ecosystems in the region by area	
Old Forest	34,332 ha
Riparian	30,611 ha
Mature Forest	26,089 ha

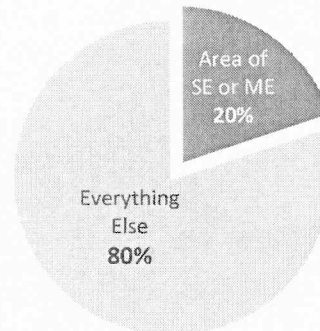
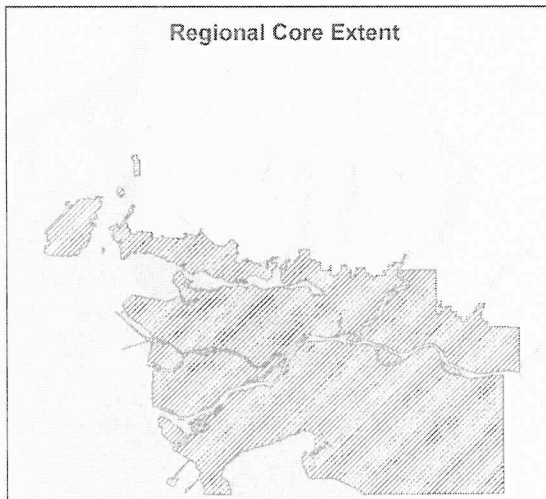
Ecosystem Quality:

% Ecosystems rated 'Higher Quality' in the region	84.7%
Change in % of Ecosystems rated 'Higher Quality' in the region	-0.28%

Ecosystem Loss:

- 1,640 ha of Sensitive or Modified Ecosystems were lost in the region
- Sensitive or Modified Ecosystems that experienced the most loss in the region:
 - -1.9% of Mature Forest (-518 ha)
 - -2.1% of Young Forest (-459 ha)
 - -20% of Old Field (-426 ha)
- Top 3 causes of loss in the region were logging, clearing and mowing, and agriculture

Sensitive Ecosystem Inventory – Regional Core Profile



Proportion of the regional core that is a Sensitive Ecosystem (SE) or Modified Ecosystem (ME)

Ecosystem Profile:

Top 3 Sensitive or Modified Ecosystems in the regional core by area	
Mature Forest	9,614 ha
Riparian	7,902 ha
Wetland	6,780 ha

Ecosystem Quality:

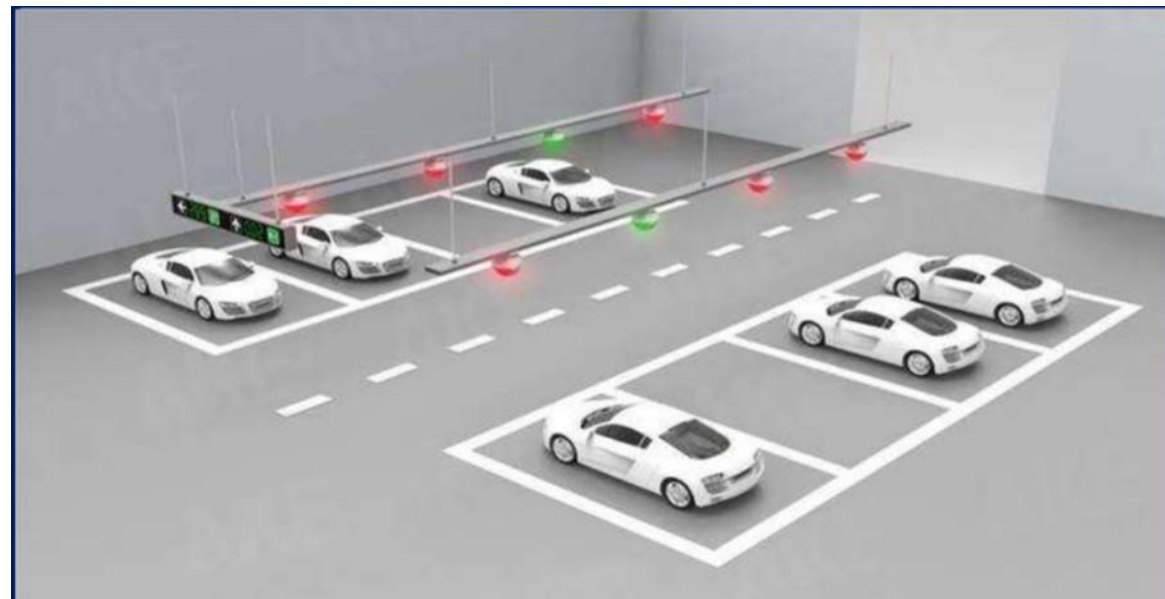
% Ecosystems rated 'Higher Quality' in the regional core	39.1%
Change in % of Ecosystems rated 'Higher Quality' in the regional core	-0.7%

Ecosystem Loss:

- 1,189 ha of Sensitive or Modified Ecosystems were lost in the regional core
- Sensitive or Modified Ecosystems that experienced the most loss in the regional core:
 - -20% of Old Field (-426 ha)
 - -3.1% of Mature Forest (-303 ha)
 - -4.7% of Young Forest (-261 ha)
- Top 3 causes of loss in the regional core were clearing and mowing, agriculture, and residential development

West Beach Parkade

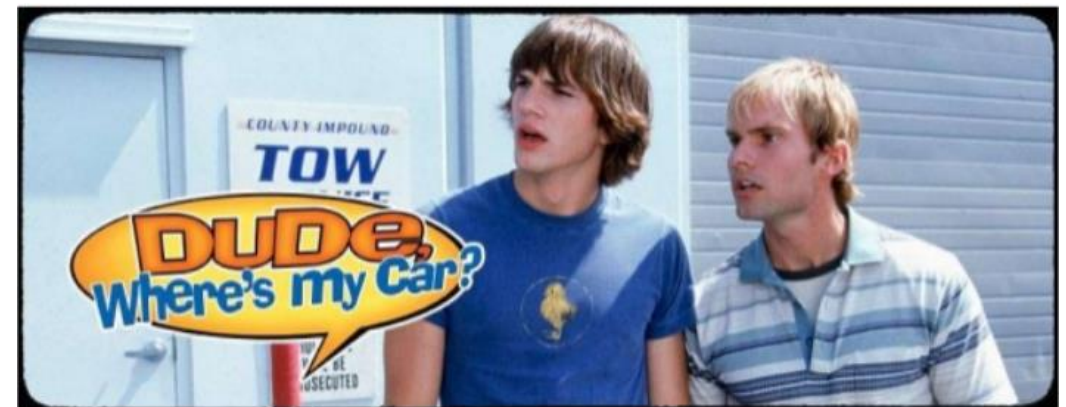
Parking Guidance System Technology Overview



What do people like about car parking?

- Affordable
- Convenient to destination
- Big parking spaces
- Easy to find available spaces
- Good security
- Easy to find your vehicle on return

**Based on research*



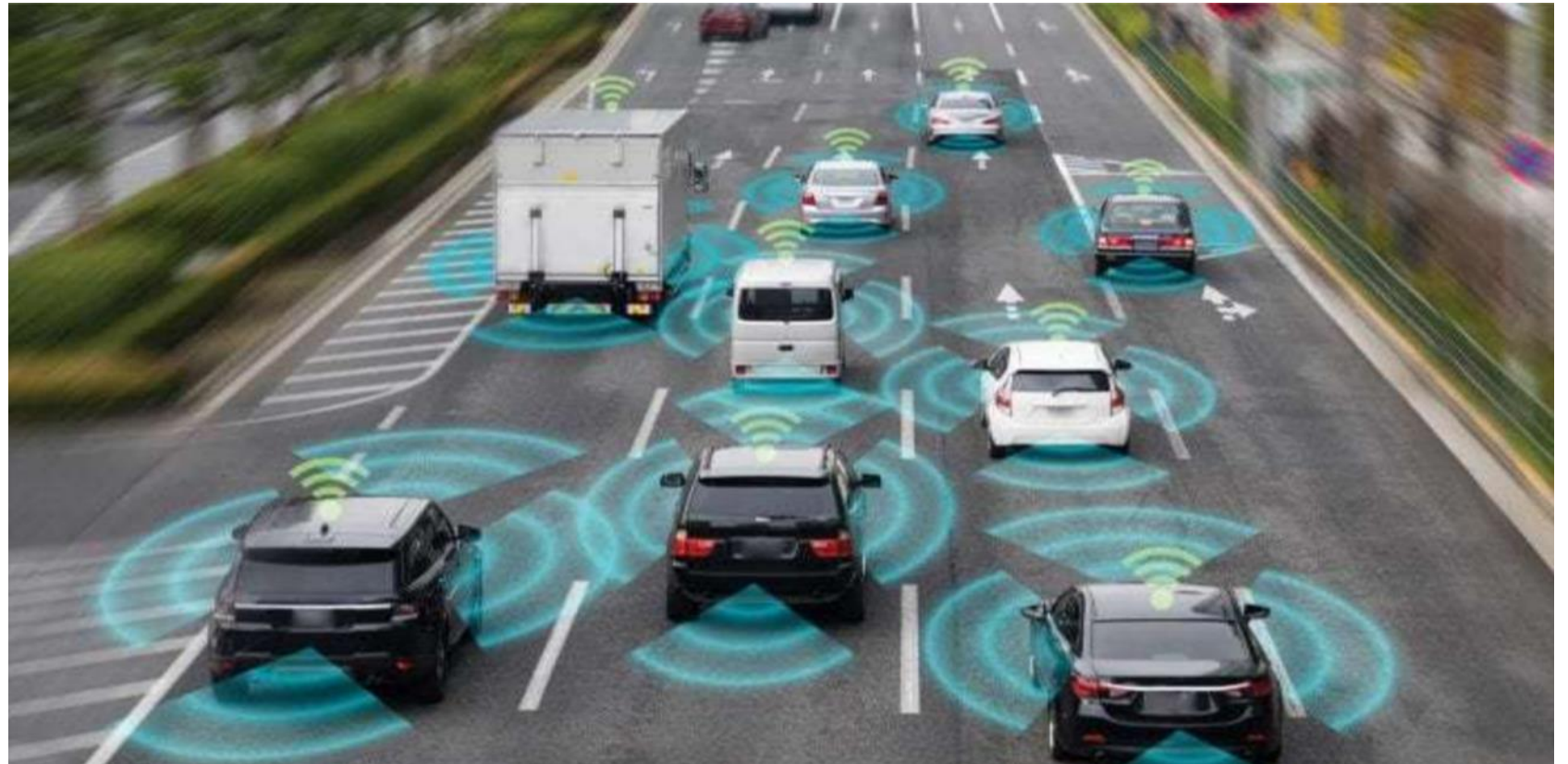
Why use a parking guidance system?

- A recent report found that traffic congestion generated by vehicles searching for parking spaces takes up to 45% of the total traffic
- Traditional parking guidance systems are fairly ineffective in guiding drivers to their parking destination
- Vehicle idling = pollution



Laser sensors – Level 1-3

Same technology used in autonomous vehicles



Sensors – Level 4

Solar or battery powered



**Recessed sensors can be used on surface lots and for road side parking.*

**Signal is transmitted to a solar powered cell wireless gateway*

Visual Indicators

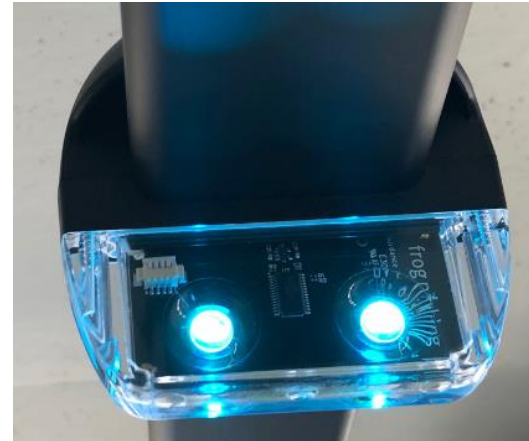
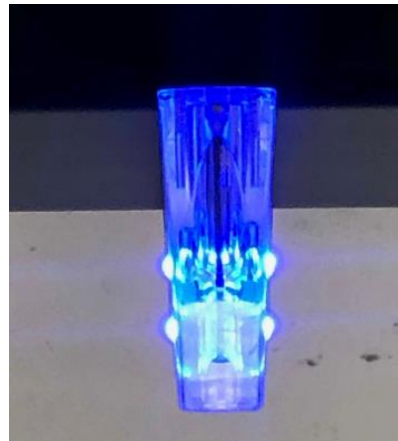
Bright LED visual indicators are placed throughout the parkade to help drivers identify available parking stalls.
*(*With the exception of level 4)*

RED Light = occupied stall

GREEN Light = available stall

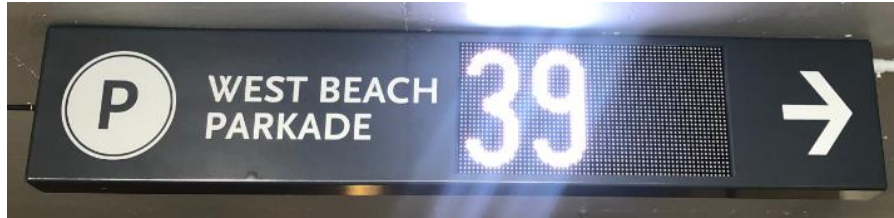
VIOLET Light = electric charging station

BLUE Light = mobility stall



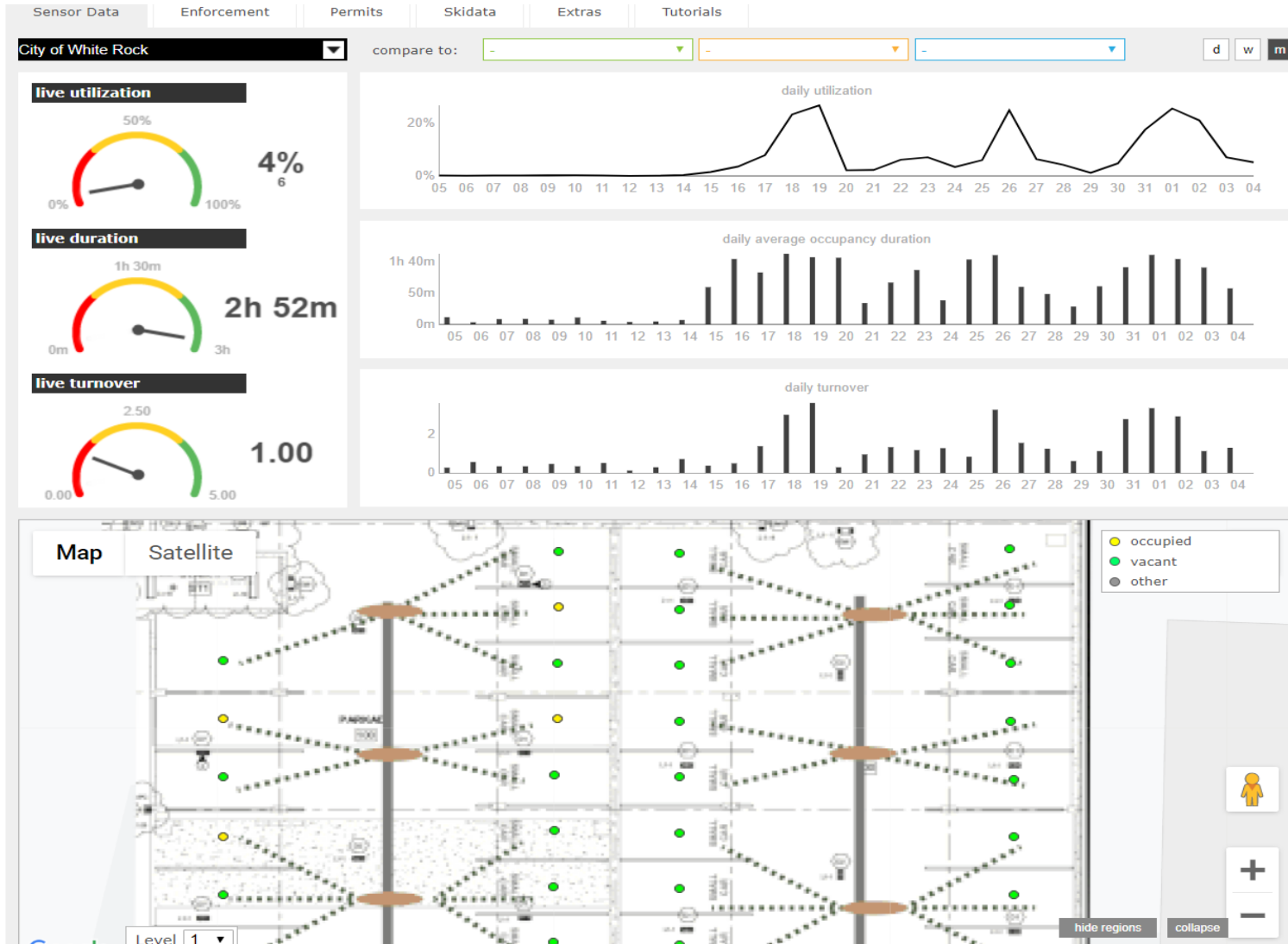
Variable Message Digital Signage

- Broadcast real-time space availability (**15 seconds delay*)



Data Driven Insights

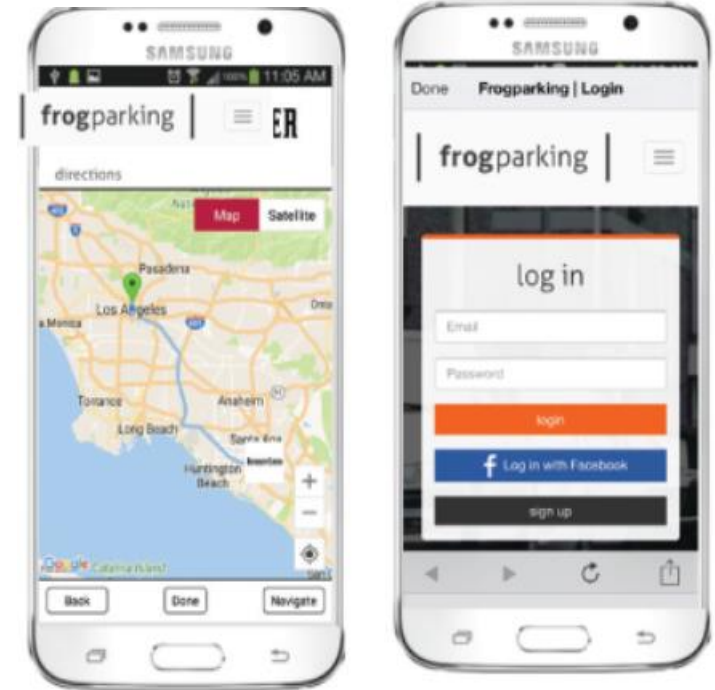
Cloud based system with reporting and customization capability.



Additional Capabilities

- Mobile App with live parking, navigate to, “find my car”, and pay for parking.
- Send targeted push notifications and advertisements about promotions or events nearby.
- Dynamic pricing in real-time and depending on the current level of occupancy

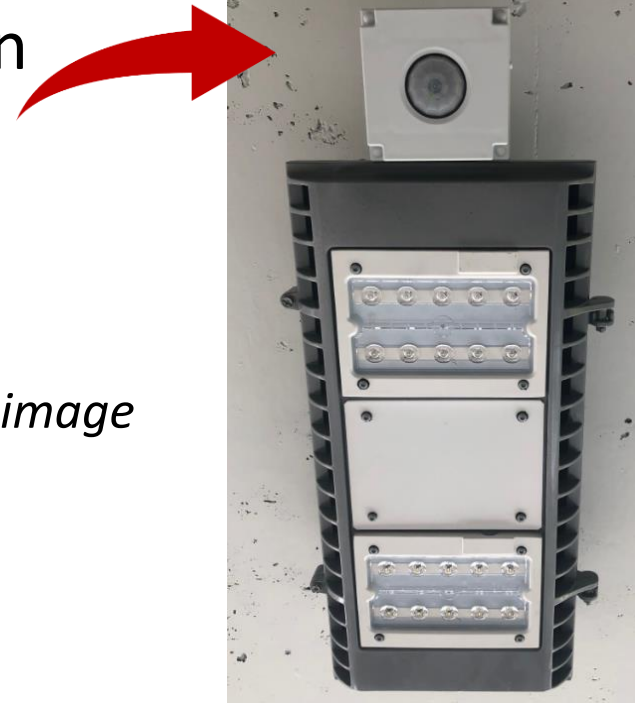
**The above features are not included in the current contract*



Lighting and Video Surveillance

Computer controlled, ambiance and motion sensing lighting system

24 hrs. Motion activated video surveillance
Multisensor cameras deliver broad scene coverage and high image detail.



Questions?

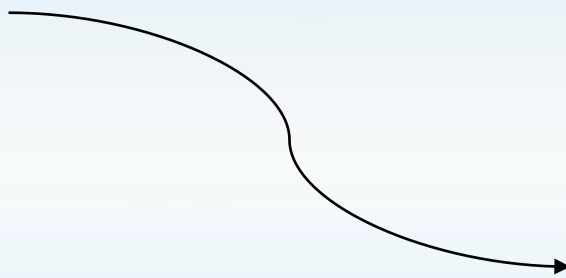
*Thank
you!*

Why is this called Memorial Park?

REGULAR COUNCIL
JUNE 10, 2019
ITEM: 5.1.2



When...
This Park
Doesn't
Have a
Name



Honour our Veterans

- The City of White Rock Council in the late 1960's decided to build a cenotaph on the present site near City Hall
- Remembrance Day ceremonies have been held there every November 11 since that time.
- We need to upgrade “the park with no name” and take this opportunity to call it what it is – our “Memorial Park”
- At the same time we should research the names of all the White Rock and South Surrey residents who gave their lives in all the wars of the 20th and 21st Century – we need a plaque at Memorial Park to honour and remember them.



How do we best Celebrate the Launch of a New Spirit for our Community?



Don't we need a Vibrant new Marine Drive?



Consult with the Community

- Create a sense of community spirit by engaging residents in a positive, progressive and friendly dialogue
- Provide a talking point at the new park to build consensus about renewal in our community
- Work with the Canada Summer Jobs Youth team to survey residents and visitors
- Create a simple questionnaire to seek input and reaction to the idea online



Building Community through Consensus

If this new park did not have a name, would you like it to be called
Memorial Park?

What Name would you give to this New Park?



How about: Spirit of White Rock Park



Support from the Community so far.....

- I have interviewed and chatted with almost 100 people in the area over the past couple of months.
- Nobody has been able to tell me why the area is named Memorial Park
- Everyone I have spoken to has encouraged me to continue to talk about re-naming the park.
- I have spoken with Gordon Hogg – MP, Harley Chappell – Semiahmoo Nation, Vin Coyne – White Rock Historian, Hugh Ellenwood – White Rock Archivist, Dave Williams - Royal Canadian Legion #8 President and many others.
- Not one person seemed concerned that renaming the park will cause dissension, as long as there is consultation and dialogue. There is a strong sense that this could be very well received by the community as a positive step forward

It's all about the process

Would City Council consider the following?

- Have a ribbon cutting ceremony for the **White Rock Beach Parkade** on July 1
- Take some time to review and consider how to deal with the final construction issues related to the New Park such as the “cheese grater” panels and “screening off” much of the \$100,000 sculpture.
- Might it be helpful to wait until we have opened lines of communication with First Nations in case they have thoughts about the name Memorial Park
- Could we wait until the pier re-opens to have a significant celebration that would promote the new name of the park as well as the opening of the reconstructed pier



Moving Forward

Please introduce a motion to defer the official opening of the New Park on Marine Drive until appropriate consultation with White Rock residents, businesses and visitors has taken place.



White Rock where we solemnly remember our history and celebrate the vibrancy of our relationship with nature

The City of White Rock Water Treatment Plant to Remove Arsenic & Manganese

Dr. Saad Y. Jasim, P.Eng.

Manager, Utilities, Engineering and Municipal Operation
White Rock, BC, Canada

CITY OF WHITE ROCK WATER SYSTEM

- **Water services and infrastructure in White Rock was owned and operated by private operators for decades.**
- **EPCOR was the last private operator served the entire City of White Rock as well as certain adjacent properties in the City of Surrey as well as Semiahmoo First Nation.**
- **The water supply comes from the Sunnyside Uplands Aquifer.**
- **Elevated concentrations of “Naturally Occurring Arsenic & Manganese are present in the water supply**

CITY OF WHITE ROCK WATER SYSTEM

- **City's water supplied from 7 groundwater wells within Sunnyside Aquifer**
- **Long Term Maximum Day Demand is 15 ML/d (174 L/s)**
- **Average Day Demand is 7 ML/d (81 L/s)**
- **Parameters of concern:**
- **Manganese above AO of 0.05 mg/L**
- **Arsenic above MAC of 0.010 mg/L**

NEW HEALTH CANADA GUIDELINES

- **Manganese has long been considered to be an aesthetic concern in drinking water, because it discolours water and can stain laundry or fixtures.**
- **The new guideline value is protective of the health of Canadians, including the most vulnerable members of society, such as infants and children.**

- Health Canada worked with provinces, territories and other federal departments to set a new guideline value for manganese in drinking water of 0.12 mg/L
- As such, Health Canada has established an aesthetic objective of 0.02 mg/L
- The Guidelines for Canadian Drinking Water Quality for Manganese are based on recent scientific studies and set out the basic parameters that every water authority should strive to achieve in order to provide the cleanest, safest and most reliable drinking water possible.

HEALTH-BASED GUIDELINE VALUE

- Health Canada's health-based guideline value for manganese in drinking water (0.12 mg/L) takes into account new science suggesting potential adverse health effects on the central nervous system, particularly during brain development. Other organizations have also established limits for manganese in drinking water:
- United States: health advisory value of 0.3 mg/L
- Australia: guideline value of 0.5 mg/L
- World Health Organization: health-based value of 0.4 mg/L, but no formal guideline was established

CITY OF WHITE ROCK PARTNERS WITH SCIENTISTS, RESEARCHERS AND WATER QUALITY SUBJECT MATTER EXPERTS TO REDUCE NATURALLY OCCURRING ARSENIC AND MANGANESE



- **To identify the best technologies that will provide a significant reduction of arsenic and manganese, and deliver water that is of high quality and clarity, the City partnered with RES'EAU-WaterNET, which is funded by the Natural Sciences and Engineering Research Council of Canada (NSERC).**
- **The Research & Development team includes 22 world-class scientists from nine universities across Canada.**
- **A Mobile Pilot Plant was brought to the Merklin Pumping Station to start the research study**
- **Researchers have been evaluating arsenic and manganese treatment options to determine the best technologies for White Rock.**
- **A mobile pilot plant was deployed at the water pumping station in November 2016**

GreensandPlus™

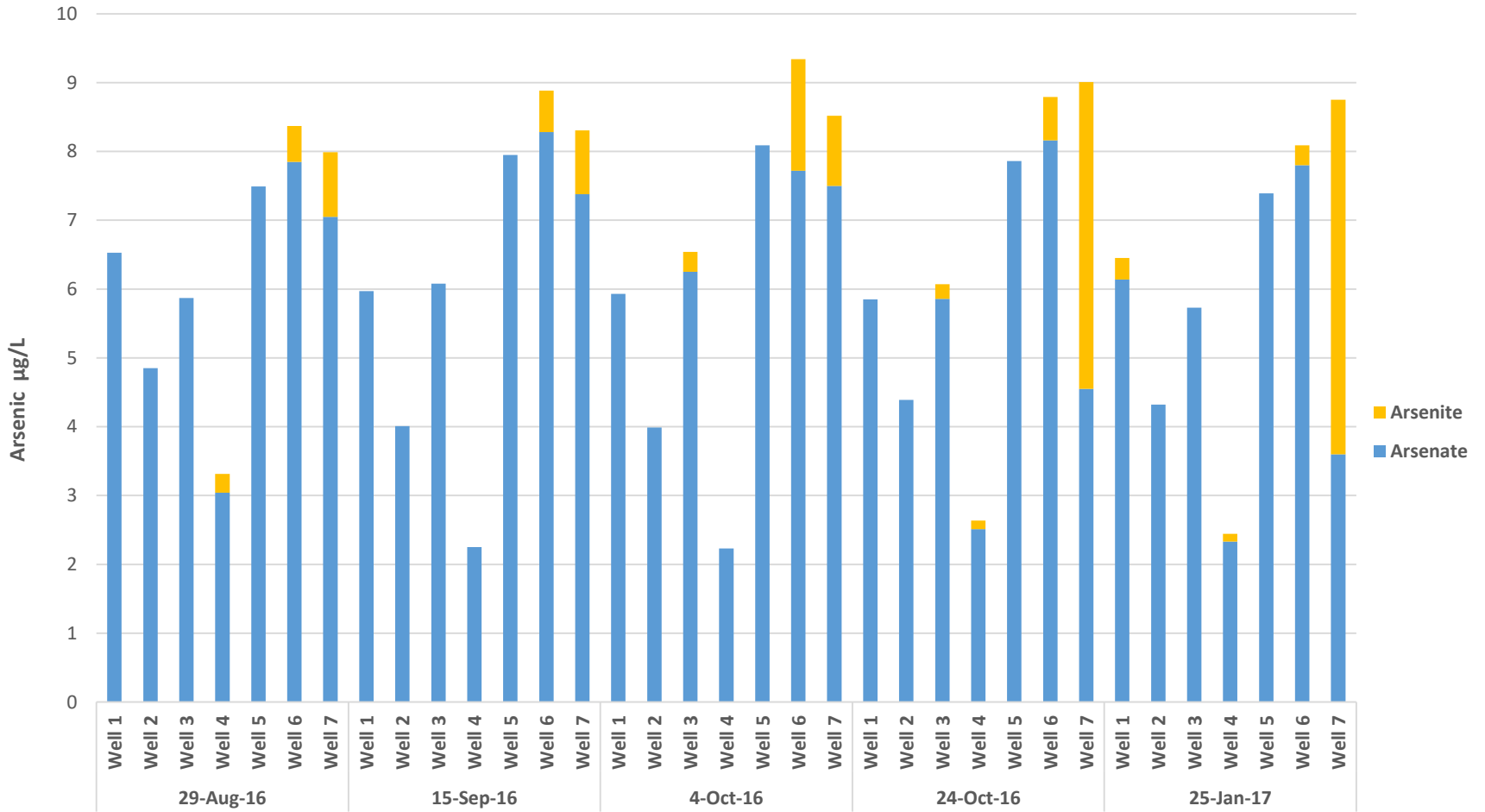
- **GreensandPlus™ (AdEdge Water Technologies) is a black filter media used for removing soluble iron, manganese, hydrogen sulfide, and radium from groundwater supplies.**
- **The manganese dioxide coated surface of GreensandPlus acts as a catalyst in the oxidation reduction reaction of iron and manganese.**
- **Media operating life is estimated to be 120 months**

Bayoxide E33

- **Bayoxide® E33 media (AdEdge Water Technologies), is the adsorptive media for arsenic reduction that reduces total arsenic, including both arsenic (III) and arsenic (V).**
- **It is an iron-based granular adsorption media.**
- **The E33 media can be discarded when spent and requires no chemicals or regeneration.**
- **Media operating life is estimated to be 34 months**

CITY OF WHITE ROCK & RES'EAU STUDY

Arsenic Speciation

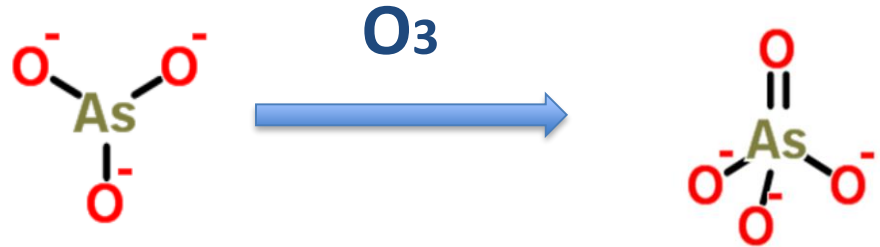


OXIDATION PROCESSES

- **Most arsenic removal technologies are most effective at removing the pentavalent form of arsenic “Arsenate”.**
- **Therefore, many treatment systems include an oxidation step to convert Arsenite As(III) to arsenate As(V).**
- **Oxidation alone does not remove arsenic from solution, and must be coupled with a removal process such as coagulation, adsorption or ion exchange**

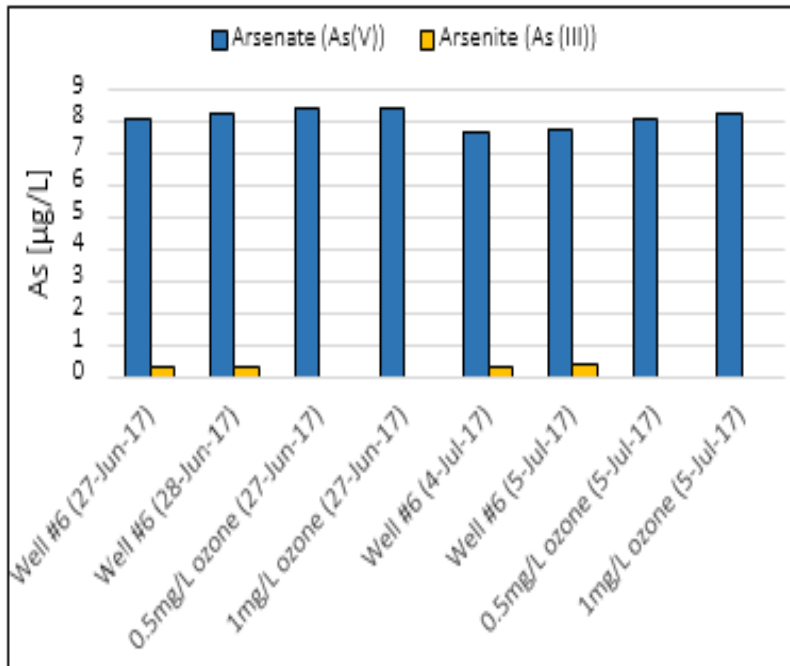
OXIDATION OF ARSENIC

- Ozone is considered as one of the strongest oxidants and it is able to oxidize As(III) to As (V)
- The reaction is very fast and that would remove the need for a large contact chamber

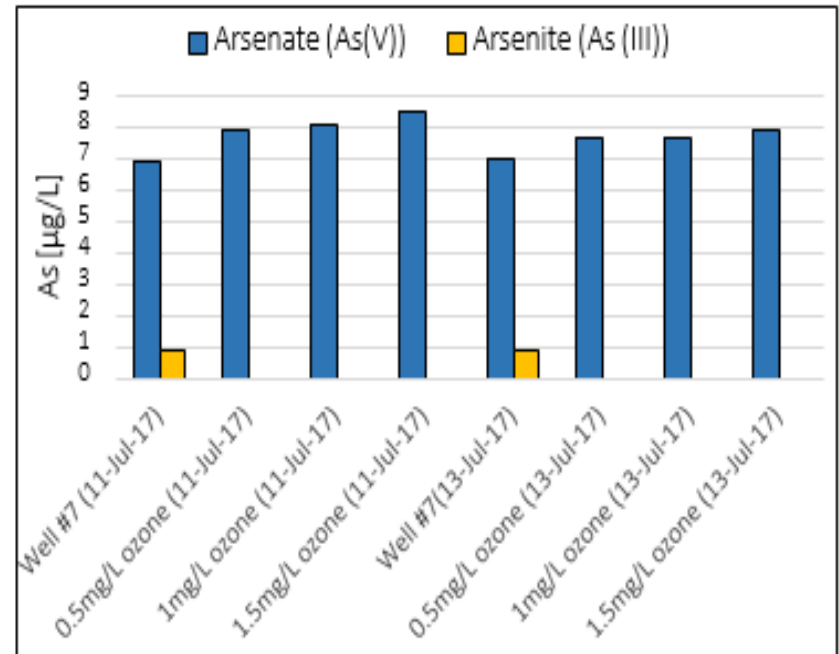


ARSENIC OXIDATION WITH OZONE

WELL #6



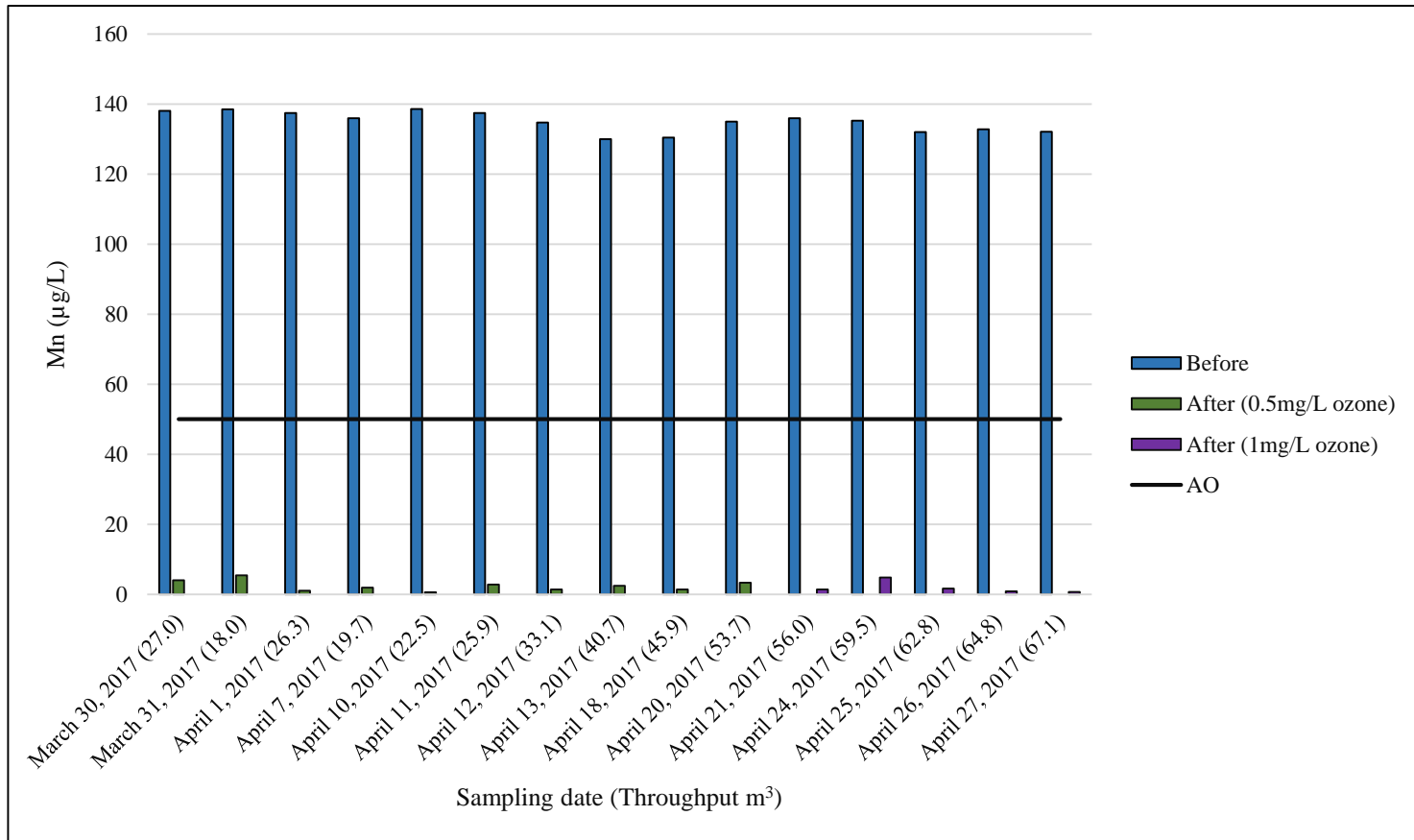
WELL #7



City of White Rock & Res'eau Study

Manganese concentrations before and after GreensandPlus with Ozone

Injecting ozone at a conc. of 0.5-1 mg/L, resulted in Mn concentration to decrease to below 5 µg/L in the outlet of the GreensandPlus filter



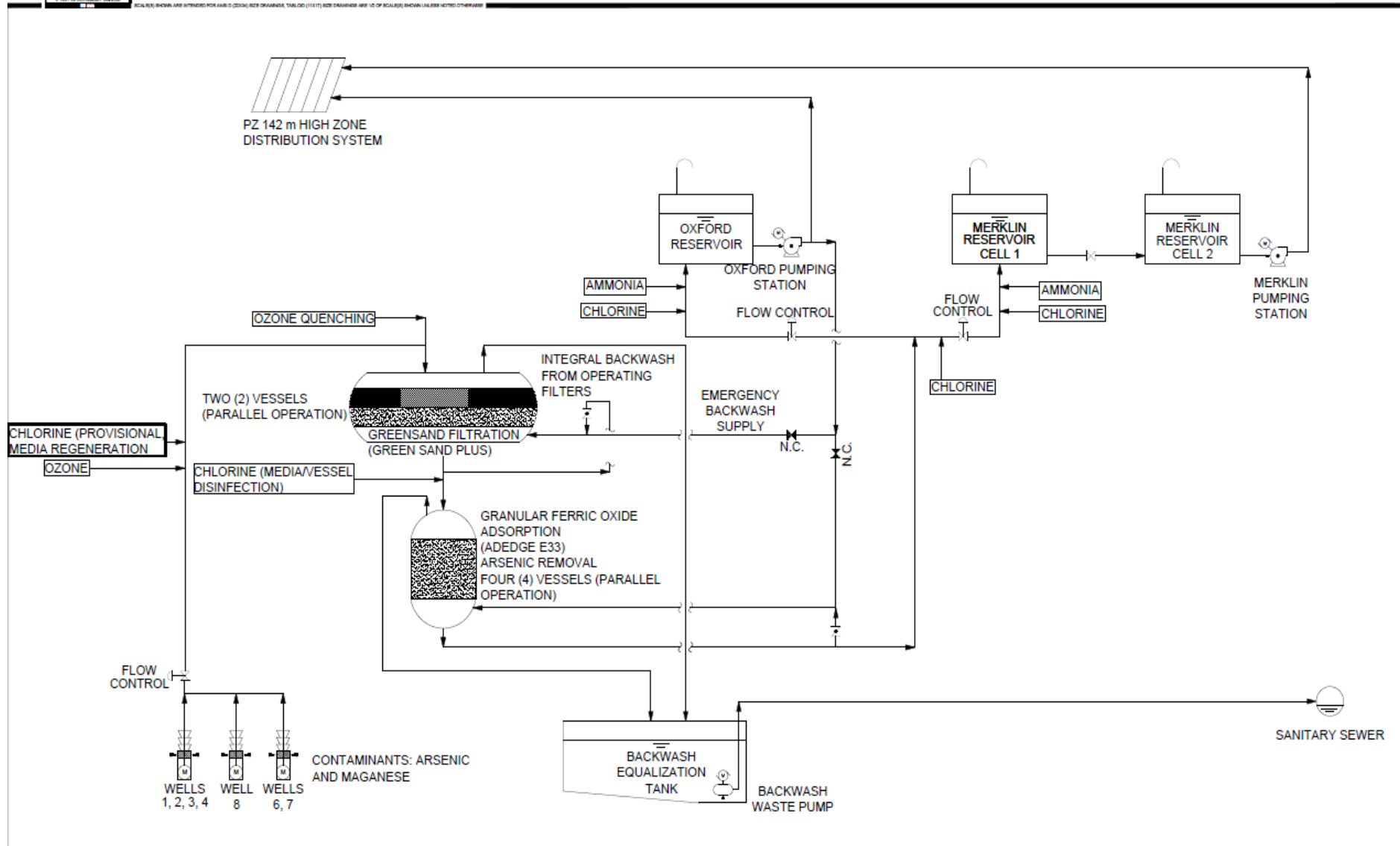
- **To ensure water supplied is of the highest quality, the City of White Rock submitted a grant application to the “Clean Water and Wastewater Fund” (CWWF) to construct a water treatment plant for Arsenic and Manganese treatment.**
- **On March 17, 2017, the announcement was made by the Government of Canada and the Government of British Columbia that the City of White Rock would receive a historic \$11.79 million in grant funding to construct a water treatment plant to remove Arsenic and Manganese.**

WATER TREATMENT PLANT DESIGN OBJECTIVES

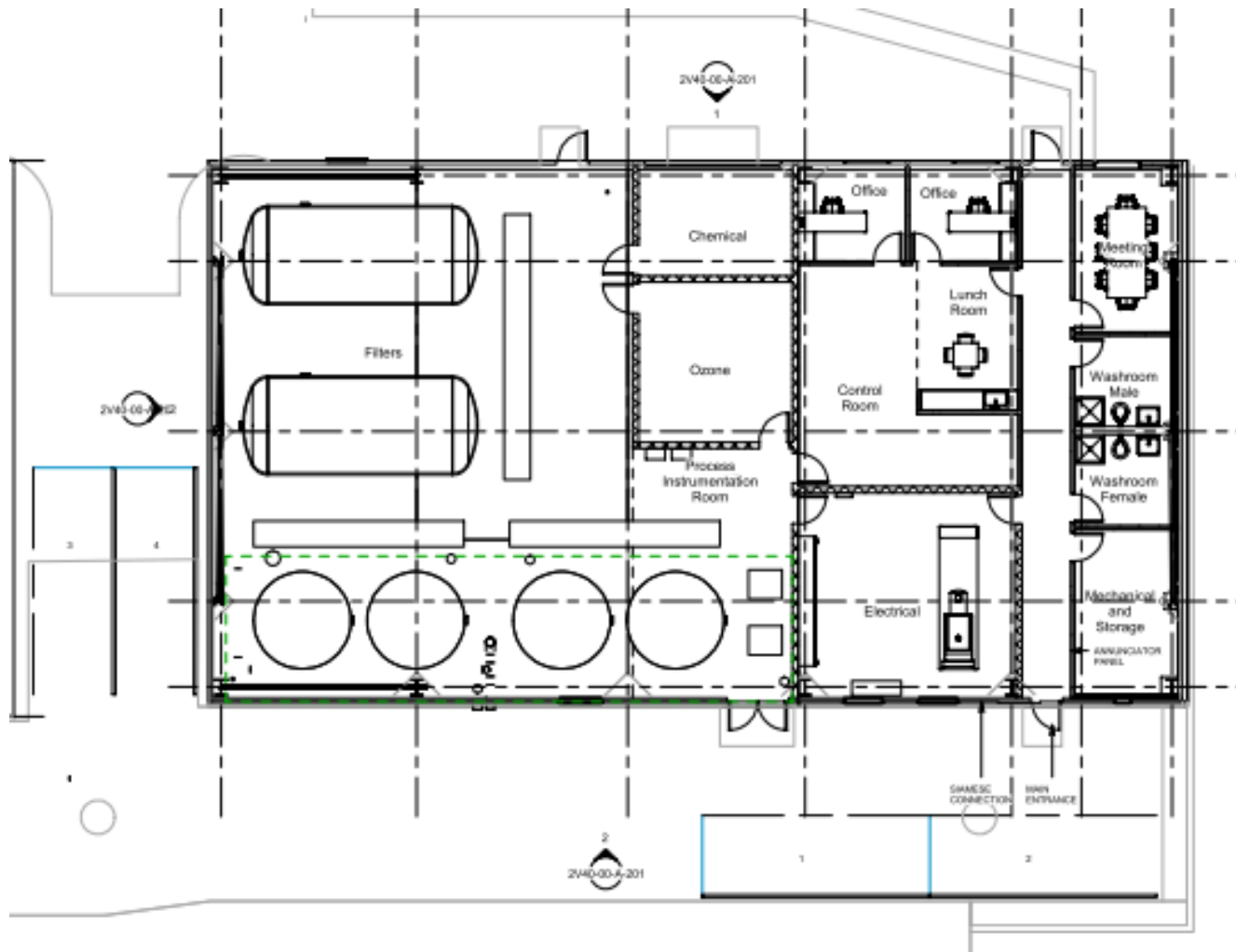
Water Treatment Processes objectives are to deliver drinking water meeting following operational targets:

- Mn < 0.02 mg/L**
- As < 0.002 mg/L (95% of time, 0.005 mg/L for 5% of operation)**
- Treated water from Oxford Water Treatment Plant delivered to existing Oxford Reservoir and Merklin Reservoir**
- Treatment process designed to work at well pump operating pressure to deliver water to two existing reservoirs without re-pumping at plant**

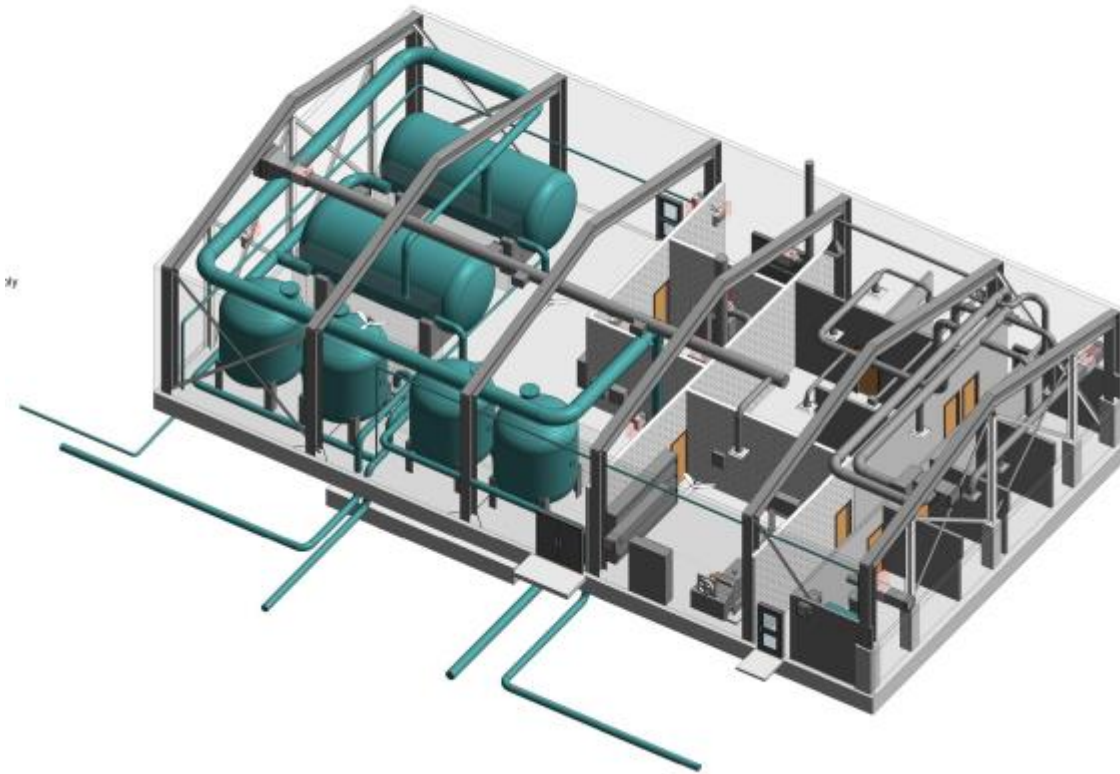
White Rock Water Treatment Plant



Oxford WTP Project



White Rock WTP













Water Treatment Plant Metals Analysis

Sample Location	Date Sampled	Arsenic mg/L	Copper mg/L	Lead mg/L	Iron mg/L	Manganese mg/L	Colour Units	Colour	pH
WTP - E700	06-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.00
WTP - E710	06-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.07
WTP - E720	06-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.13
WTP - E730	06-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.14
WTP - Raw Water	06-Apr-19	0.0065	<0.0005	0.00001	<0.004	0.099	<5		8.01
WTP - E700	07-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		7.85
WTP - E710	07-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.06
WTP - E720	07-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.12
WTP - E730	07-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.13
WTP - Raw Water	07-Apr-19	0.0071	<0.0005	<0.00001	<0.004	0.089	<5		8.17
WTP - Raw Water	08-Apr-19	0.0070	<0.0005	<0.00001	<0.004	0.089	<5		8.09
Treated Water	08-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.08
WTP - Raw Water	09-Apr-19	0.0069	<0.0005	<0.00001	<0.004	0.11	<5		8.05
Treated Water	09-Apr-19	<0.0001	<0.0003	<0.00001	0.003	<0.001	<5		7.97
WTP - Raw Water	10-Apr-19	0.0069	<0.0005	<0.00001	<0.004	0.110	<5		8.06
Treated Water	10-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.05
WTP - Raw Water	11-Apr-19	0.0076	<0.0005	<0.00001	<0.004	0.15	<5		7.91
Treated Water	11-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.04
WTP - Raw Water	12-Apr-19	0.0068	<0.0005	<0.00001	<0.004	0.10	<5		8.10
Treated Water	12-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.09
WTP - Raw Water	13-Apr-19	0.0076	<0.0005	<0.00001	<0.004	0.15	<5		8.14
Treated Water	13-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.11
WTP - Raw Water	14-Apr-19	0.0076	<0.0005	<0.00001	0.007	0.15	<5		8.14
Treated Water	14-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.12
WTP - Raw Water	15-Apr-19	0.0075	<0.0005	<0.00001	<0.004	0.15	<5		8.03
Treated Water	15-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		7.84
WTP - Raw Water	16-Apr-19	0.0055	<0.0005	<0.00001	0.006	0.11	<5		7.91
Treated Water	16-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.09
WTP - Raw Water	17-Apr-19	0.0056	<0.0005	<0.00001	0.005	0.11	<5		8.09
Treated Water	17-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.08
WTP - Raw Water	18-Apr-19	0.0061	<0.0005	<0.00001	<0.004	0.14	<5		8.05
Treated Water	18-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		7.81
WTP - Raw Water	20-Apr-19	0.0055	<0.0005	<0.00001	0.008	0.090	<5		8.12
Treated Water	20-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.13
WTP - Raw Water	21-Apr-19	0.0053	<0.0005	<0.00001	<0.004	0.09	<5		8.12
Treated Water	21-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.13
WTP - Raw Water	22-Apr-19	0.0058	<0.0005	<0.00001	<0.004	0.15	<5		8.12
Treated Water	22-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.13
WTP - Raw Water	23-Apr-19	0.0058	<0.0005	<0.00001	0.004	0.15	<5		8.16
Treated Water	23-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.14
WTP - Raw Water	24-Apr-19	0.0058	<0.0005	<0.00001	<0.004	0.15	<5		7.95
Treated Water	24-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.24
WTP - Raw Water	25-Apr-19	0.0063	<0.0005	<0.00001	<0.004	0.16	<5		7.83
Treated Water	25-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.03
WTP - Raw Water	26-Apr-19	0.0062	<0.0005	0.00002	0.039	0.16	<5		8.02
Treated Water	26-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		7.82
WTP - Raw Water	27-Apr-19	0.0052	<0.0005	<0.00001	<0.004	0.18	<5		8.10
Treated Water	27-Apr-19	<0.0001	<0.0003	0.00006	<0.004	<0.001	<5		8.08
WTP - Raw Water	28-Apr-19	0.0075	<0.0005	0.00002	<0.004	0.12	<5		8.08
Treated Water	28-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.07
WTP - Raw Water	29-Apr-19	0.0069	<0.0005	<0.00001	<0.004	0.15	<5		8.11
Treated Water	29-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.08
WTP - Raw Water	30-Apr-19	0.0067	<0.0005	<0.00001	<0.004	0.14	<5		8.00
Treated Water	30-Apr-19	<0.0001	<0.0003	<0.00001	<0.004	<0.001	<5		8.07

Sample Location	Date Sampled	Arsenic mg/L	Copper mg/L	Lead mg/L	Iron mg/L	Manganese mg/L	Colour Units	Colour	pH
WTP - Raw Water	23-May-19	0.0065	<0.0005	<0.00001	<0.004	0.11	<5		7.97
Treated Water	23-May-19	0.0005	<0.0005	<0.00001	<0.004	0.005	<5		8.02
Greensand BWW	23-May-19					0.95			
WTP - Raw Water	24-May-19	0.0072	<0.0005	<0.00001	<0.004	0.11	<5		7.57
Treated Water	24-May-19	0.0005	<0.0005	<0.00001	<0.004	0.002	<5		7.90
Greensand BWW	24-May-19					0.79			
WTP - Raw Water	25-May-19	0.0073	<0.0005	<0.00001	<0.004	0.12	<5		7.97
Treated Water	25-May-19	0.0006	<0.0005	<0.00001	<0.004	<0.001	<5		8.23
Greensand BWW	25-May-19					0.89			
WTP - Raw Water	26-May-19	0.0062	<0.0005	<0.00001	<0.004	0.086	<5		8.25
Treated Water	26-May-19	0.0006	<0.0005	<0.00001	<0.004	0.002	<5		8.26
Greensand BWW	26-May-19					0.57			
WTP - Raw Water	27-May-19	0.0066	<0.0005	<0.00001	<0.004	0.087	<5		8.24
Treated Water	27-May-19	0.0007	<0.0005	<0.00001	<0.004	0.008	<5		8.27
Greensand BWW	27-May-19					0.52			
WTP - Raw Water	28-May-19	0.0071	<0.0005	<0.00001	<0.004	0.12	<5		7.83
Treated Water	28-May-19	0.0007	<0.0005	<0.00001	<0.004	0.001	<5		8.08
Greensand BWW	28-May-19					0.56			
WTP - Raw Water	29-May-19	0.0064	<0.0005	<0.00001	<0.004	0.088	<5		7.84
Treated Water	29-May-19	0.0008	<0.0005	<0.00001	<0.004	0.001	<5		7.98
Greensand BWW	29-May-19					0.67			
WTP - Raw Water	30-May-19	0.0071	<0.0005	0.00002	<0.004	0.12			
Treated Water	30-May-19	0.0010	<0.0005	<0.00001	<0.004	0.00			
Greensand BWW	30-May-19					1.5			
E33 BWW	30-May-19					0.87			
WTP - Raw Water	31-May-19	0.0063	<0.0005	<0.00001	<0.004	0.088	<5		7.81
Treated Water	31-May-19	0.0010	<0.0005	0.00004	<0.004	0.007	<5		7.98
Greensand BWW	31-May-19					0.96			
WTP - Raw Water	01-Jun-19	0.0066	<0.0005	0.00001	<0.004	0.091	<5		8.03
Treated Water	01-Jun-19	0.0010	<0.0005	0.00001	<0.004	0.002	<5		8.05
Greensand BWW	01-Jun-19					0.77			
WTP - Raw Water	02-Jun-19	0.0066	<0.0005	0.00001	<0.004	0.088	<5		7.81
Treated Water	02-Jun-19	0.0011	<0.0005	0.00001	<0.004	0.001	<5		7.99
Greensand BWW	02-Jun-19					0.86			
Nominal Detection Limit		0.0001	0.0005	0.00001	0.004	0.001	5		0.01
Guideline Limit		0.010	1.0	0.005	0.3	0.05 ****			7.0-10.5

* E700-E730 samples are taken from each filter unit during testing. The flow from the 4 units is combined before being forwarded to the reservoirs at Oxford and Merkin

** Raw Water is the untreated water that has been combined from the wells throughout the city. It has been identified in bold.

*** BWW is the backwash water that is discharged to the sewer. Per Metro Vancouver, the guideline limit for manganese is 5.0 mg/L

**** Health Canada announced on May 10, 2019 changes to Guidelines for manganese to:
0.12 mg/L for the MAC (health based Maximum Acceptable Concentration), and
0.02 mg/L for the AO (Aesthetic Objectives)

THANK YOU!!!

Questions???