

***Live Streaming/Telecast:** Please note that Standing Committees, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

Corporate Administration
E-mail

(604) 541-2212
clerksoffice@whiterockcity.ca

[CLICK ON TITLE TO TAKE YOU TO THE DOCUMENT](#)

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



[ON TABLE see page 318](#)

June 19, 2019

A **REGULAR MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC**, on **MONDAY, JUNE 24, 2019** to begin at **7:00 p.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

A G E N D A

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for June 24, 2019 as circulated.

3. ADOPTION OF MINUTES

- a) June 10, 2019 – Public Hearing (LL 19-003 for 15475 Marine Drive)
- b) June 10, 2019 – Regular Meeting

Page 8
Page 13

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

- a) June 10, 2019 – Public Hearing (LL 19-003 for 15475 Marine Drive); and
- b) June 10, 2019 – Regular Meeting.

4. QUESTION AND ANSWER PERIOD

Question and Answer Period is an opportunity for the public to ask questions and make comments. In accordance with the City bylaw:

- Question and Answer Period will be timed to not exceed 15 minutes. If there are a number of speakers Council may wish to extend this time, by a vote, for a further 15 minutes to do this just prior to the conclusion of the regular Council meeting.
- Each speaker will be given two (2) minutes and one (1) opportunity to speak
- There is a sign in sheet for anyone who wants to speak during this time you are asked to print your name and City of residence. You will be called in the same order that the names appear on the speakers' list.
- Speakers are asked to begin by stating their name and city of residence
- This information will be included in the minutes along with a summary list of questions, comment topics and answers given and this information will further be placed on the City's website

- There are to be no questions or comments on a matter that will be the subject of a public hearing (during the time between the public hearing and final consideration of the bylaw).

Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.1 CHARLENE GARVEY, DEBBIE WARD, KARIN BJERKE-LISLE: WHITE ROCK MUSEUM AND ARCHIVES: GRANT FUNDING

C. Garvey, D. Ward, K. Bjerke-Lisle from the White Rock Museum and Archives to give an annual review of the Museum programing and events and request additional grant funding.

5.1.2 IONA WELDER, WHITE ROCK YOUTH AMBASSADORS: INTRODUCTION OF THE 2019-2020 TEAM, AND REQUESTING FEEDBACK ON WHAT AREA OF VOLUNTEER WORK THE CITY WOULD LIKE THEM TO PARTICIPATE

I. Welder, White Rock Youth Ambassadors, to appear as a delegation to introduce the 2019 - 2020 White Rock Youth Ambassadors team, and to ask Council where they would like to see the Team volunteer within the City.

5.2 PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1a DR. BRENDAN BYRNE, WELLNESS GARAGE: HEALTH IN A BLUE ZONE

Dr. Byrne, Wellness Garage, to provide a presentation regarding Health in a Blue Zone..

6.2 CORPORATE REPORTS

6.2.1 BLUE ZONES

Corporate report dated June 24, 2019 from the Director of Recreation and Culture titled “Blue Zones”.

Page 26

RECOMMENDATION

THAT Council receive for information the corporate report dated June 24, 2019 from the Director of Recreation and Culture titled “Blue Zones”.

- 6.2.2 2018 ANNUAL REPORT** **Page 30**
Corporate report dated June 24, 2019 from the Director of Corporate Administration titled “2018 Annual Report”.

There is a PowerPoint Presentation that staff will give to introduce the 2018 Annual Report.

Mayor Walker to ask for Public Submissions / Questions at this time

Note: Consideration of the 2018 Annual Report is presented to provide the public opportunity to review the report. In compliance with the Community Charter, at this meeting, the public will have the opportunity to submit written commentary and / or comment and ask questions regarding the 2018 Annual Report.

RECOMMENDATION

THAT Council:

1. Receive for information the June 24, 2019 corporate report from the Director of Corporate Administration, titled “2018 Annual Report”; and
2. Endorse the 2018 Annual Report as circulated.

- 6.2.3 2018 DEVELOPMENT COST CHARGES REPORT** **Page 136**
Corporate report dated June 24, 2019 from the Director of Financial Services titled “2018 Development Cost Charges Report”.

RECOMMENDATION

THAT Council receive for information the June 24, 2019 corporate report from the Director of Financial Services, titled “2018 Development Cost Charges Report.”

- 6.2.4 2018 STATEMENT OF FINANCIAL INFORMATION** **Page 139**
Corporate report dated June 24, 2019 from the Director of Financial Services titled “2018 Statement of Financial Information”.

RECOMMENDATION

THAT Council:

1. Receive for information the June 24, 2019 corporate report from the Director of Financial Services, titled “2018 Statement of Financial Information;”
2. Approve the 2018 Statement of Financial Information attached as Appendix A; and
3. Authorize the Mayor to sign the document as approved on behalf of City Council.

- 6.2.5 2018 REPORT OF CITY COUNCIL REMUNERATION, EXPENSES AND CONTRACTS**
Corporate report dated June 24, 2019 from the Director of Financial Services titled “2018 Report of City Council Remuneration, Expenses and Contracts”. **Page 184**

RECOMMENDATION

THAT Council receive for information the June 24, 2019 corporate report from the Director of Financial Services, titled “2018 Report of City Council Remuneration, Expenses and Contracts.”

- 6.2.6 CAPITAL PROJECTS UPDATE – JUNE 18, 2019 **Page 187****
Corporate report from the Director of Engineering and Municipal Operations titled “Capital Projects Update – June 18, 2019”.

RECOMMENDATION

THAT Council receive for information the corporate report dated June 24, 2019 from the Director of Engineering & Municipal Operations titled “Capital Projects Update – June 18, 2019”.

- 6.2.7 WILCO CIVIL INC. – CONTRACT ADJUSTMENT FOR EAST BEACH RESTORATION **Page 189****
Corporate report from the Director of Engineering and Municipal Operations titled “Wilco Civil Inc. – Contract Adjustment for East Beach Restoration”.

RECOMMENDATION

THAT Council

1. Receive for information the corporate report dated June 10, 2019 from the Director of Engineering & Municipal Operations titled Capital Projects Update
2. Approve the change orders to Wilco Civil Inc. for up to \$960,000 (excluding GST) for additional works for the East Beach Promenade Restoration and Pedestrian Rail Crossings projects.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

- | | |
|--|-----------------|
| - Governance and Legislation Committee – June 10, 2019 | Page 192 |
| - Land Use and Planning Committee – June 10, 2019 | Page 197 |
| - Seniors Advisory Committee – June 4, 2019 | Page 199 |
| - Sea Festival Committee – June 6, 2019 | Page 202 |
| - Water Community Advisory Panel – June 11, 2019 | Page 208 |
| - Economic Investment Committee – June 12, 2019 | Page 212 |
| - Parking Task Force – June 13, 2019 | Page 219 |

RECOMMENDATION

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- a) Governance and Legislation Committee – June 10, 2019;
- b) Land Use and Planning Committee – June 10, 2019;
- c) Seniors Advisory Committee – June 4, 2019;
- d) Sea Festival Committee – June 6, 2019;
- e) Water Community Advisory Panel – June 11, 2019;
- f) Economic Investment Committee – June 12, 2019; and
- g) Parking Task Force – June 13, 2019.

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

- a) The following recommendations have been brought forward from the **Governance and Legislation Committee** meeting held on June 10, 2019:

COUNCIL POLICY NO. 106 – COUNCIL REMUNERATION AND EXPENSES Page 224

RECOMMENDATION #1:

THAT the Governance and Legislation Committee recommends that Council increase the Mayor and Council remuneration by 15%, enough to bring up the Council remuneration from what was lost with the new income tax act amendment that eliminated the nontaxable status of the non-accountable allowance for elected officials.

RECOMMENDATION #2:

THAT the Governance and Legislation Committee recommends that Council include in addition for 2019, the Canadian Price Index (CPI) rate to be added to the Mayor and Council Remuneration.

RECOMMENDATION #3:

THAT the Governance and Legislation Committee recommends that Council endorse Council Policy No. 106 – Council Remuneration and Expenses.

RECOMMENDATION #4: POLICY ENDORSEMENT

THAT Council endorse the following policies as circulated:

- a) Council Policy No. 162: Terms of Reference – Dogs on the Promenade Task Force; **Page 229**
 - b) Council Policy No. 156: Terms of Reference – Parking Task Force; and **Page 234**
 - c) Finance Policy No. 317: Municipal Tax Exemptions. **Page 237**
- b) The following recommendations have been brought forward from the **Sea Festival Committee** meeting held on June 6, 2019:

RECOMMENDATION #1

THAT the White Rock Sea Festival Committee recommend that Council approach the Business Improvement Association (BIA) to conduct a survey on the value of the Sea Festival for their businesses members in order to assess the impact it has on sales.

RECOMMENDATION #2

THAT the White Rock Sea Festival Committee recommend that Council consider working with Explore White Rock to conduct a survey with the attendees of the Sea Festival to measure the economic and social impact of the event.

- c) The following recommendations have been brought forward from the **Economic Investment Committee** meeting held on June 12, 2019:

RECOMMENDATION #1

THAT the Economic Investment Committee recommend that Council consider amending the name of the Economic Investment Committee to the Economic Development Advisory Committee.

RECOMMENDATION #2

THAT the Economic Investment Committee recommend that Council consider combining a Business Forum with a Public Town Hall Meeting in the fall, 2019.

RECOMMENDATION #3

THAT the Economic Investment Committee recommend that Council invite a member/ representative from the Semiahmoo First Nation to a future Economic Investment Committee to share their perspectives on their community, from a business standpoint.

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.1 BYLAW 2299 – FEES AND CHARGES BYLAW, 2019, NO. 2298, AMENDMENT NO. 1, 2019, NO. 2299 Page 241

Bylaw 2299 proposes seasonal waterfront parking rates recommended by the Parking Task Force at its meetings to April 25, 2019. This bylaw was amended at the May 13, 2019 Regular Council meeting and received three readings. This bylaw was scheduled for final reading at the May 27, 2019 regular meeting, where Council proposed the fees be amended further. Council referred the matter back to the Parking Task Force for their consideration and comment. The Task Force reviewed Council’s proposed change, and supported the Bylaw moving forward as originally presented; therefore, the bylaw included in the agenda package is as was presented on May 27, 2019. Bylaw 2299 is presented for consideration of final reading.

RECOMMENDATION

THAT Council give final reading to “*Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299*”.

8.2 PERMITS

None

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

***Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

9.1.1 Letter dated May 24, 2019 from S. Dhaliwal, Chair of the Metro Vancouver Board, to inform regarding Transit-Oriented Affordable Housing Study Phase 2 – Key Findings **Page 243**

9.1.2 Letter dated June 11, 2019 from P. Kaur and C. Warner, Flights of Fantasy Festival, regarding the proposed Flights of Fantasy Festival **Page 263**

- 9.1.3** Letter dated June 10, 2019 from S. Dhaliwal, Chair of the Metro Vancouver Board, inviting the City of White Rock to provide written comments on the Metro 2040 Land Use Designation Amendment Request from the City of Delta (MK Delta Lands). The deadline to submit comments is September 6, 2019, and comments may be provided by Council resolution **Page 264**

RECOMMENDATION

THAT Council refer the correspondence dated June 10, 2019 from Metro Vancouver regarding Metro 2040 Land Use Designation Amendment Request from the City of Delta (MK Delta Lands) to staff for a corporate report.

RECOMMENDATION

THAT Council receive correspondence **Items 9.1 – 9.3** for information as noted on the agenda.

9. MAYOR AND COUNCILLOR REPORTS

9.1 MAYOR’S REPORT

9.2 COUNCILLORS REPORTS

9.2.1 METRO VANCOUVER BOARD IN BRIEF

METRO VANCOUVER BOARD IN BRIEF – MAY 24, 2019

Page 307

RECOMMENDATION

THAT Council receives for information the May 24, 2019 Metro Vancouver Board in Brief document.

10. MOTIONS AND NOTICES OF MOTION

10.1 MOTIONS

None

10.2 NOTICES OF MOTION

None

11. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

12. OTHER BUSINESS

13. CONCLUSION OF THE JUNE 24, 2019 REGULAR COUNCIL MEETING

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
C. Isaak, Manager of Planning
C. Johannsen, Director of Planning and Development Services
S. Lam, Deputy Corporate Officer

Press: 1
Public: 36

The Chairperson called to order the public hearing regarding *Liquor Primary Licence at 15475 Marine Drive (LL 19-003)*, at 7:15 p.m.

The Director of Corporate Administration read a statement regarding the purpose of the proposed application, and the public hearing / meeting procedure to be followed for the evening, and advised that the Public Hearing was publicized in the following manner:

- 134 notices mailed to properties within a 100 metre radius of the subject sites;
- Notice was published in the May 31 and June 5 editions of the Peace Arch News;
- A copy of the notice was placed on the public notice posting board on May 29, 2019.

The Chairperson invited the Director of Planning and Development Services to introduce the proposed Bylaw amendment.

The Director of Corporate Administration advised that there were ten (10) submissions received. All submissions were given to Council with respect to LL 19-003.

Two (2) were included in the Public Hearing Agenda:

Author	Date Received	Resident?	Item #
L. Collins	June 3, 2019	Yes	C-1
J. Stretch	May 21, 2019	Yes	C-2

Eight (8) were received between 8:30 a.m. on Wednesday, June 5 and 12:00 p.m. (Noon) on Monday, June 10, 2019.

Author	Date Received	Resident?	Item #
V. Fay	June 5, 2019	Yes	C-3
P. Petrala	June 5, 2019	Yes	C-4
D. Andrews	June 7, 2019	Yes	C-5
J. Pritchard	June 10, 2019	No	C-6
B. Snow	June 10, 2019	Yes	C-7
B. Cald	June 10, 2019	Yes	C-8
J. Witek	June 10, 2019	Yes	C-9
W. Pritchard	June 10, 2019	Yes	C-10

The Chairperson invited those in attendance to present their comments:

- B. Lawrence, Applicant, spoke in support of the application, noting that his previous business, The Sandpiper Pub (the Pub), was a successful establishment that was part of the East Beach Community. Noted that the Pub worked with the neighbourhood and regular clientele to create a positive atmosphere and business on Marine Drive. Provided a PowerPoint presentation and reported that the Pub closed at 2:00 a.m. on Friday's and Saturday's. Also noted that the Pub was well policed. Suggested that the other Marine Drive establishment with a liquor primary would be provided with an unfair advantage if the application, as it stands, was modified for reduced hours. Advised that the proposed new business venture fits within the community, noting that the neighbours were surveyed in order to get a feel for what would be comfortable in that area.
- S. Braybook, Surrey, BC, spoke in support of the application, and reported that his parents were the original owners of the Sandpiper Pub. It was noted that the Applicant ran the Pub in a sensible and smart manner, similar to his mom. Spoke to establishments being a foundation for comradery in the community, adding that the proposed establishment would be a properly operated and reputable establishment.
- S. Beddoe, White Rock, BC not in support of the application, advised that he resides in close proximity of the establishment. Noted that his condo is a place visited by his children and grandchildren, and expressed concerns that with liquor service concluding at 2:00a.m. patrons would be loitering outside of the restaurant as well as along the beach and the bathrooms. Noted that patrons could be waiting until 3:00 a.m. for a taxi home. Suggested that The Sandpiper Pub was a biker bar, and expressed concerned that the proposed establishment would turn into a similar place. Suggested

that the vitality of Marine Drive is not represented by a 2:00 a.m. liquor service, that the hours need to be modified, and that he does not wish for this establishment to be another “Sandpiper”.

- V. Fay, White Rock, BC, not in support of the application, suggested that the previous Sandpiper pub was similar to a biker bar. Suggested that the proposed application does not appear to have a community feel, adding that the subject site is in close proximity to residential homes. Expressed concerns that the liquor and associated noise would run late and could lend itself to patrons partying all evening. If Council were to approve the establishment, upgrades would be needed in order for the building to be better sound insulated.
- K. Jones, White Rock BC, not in support of the application, questioned if the owner and application agent are the same people.
- S. Chess, White Rock, BC, not in support of the application, advised that her bedroom faces the back of the establishment and expressed concerns regarding noise. Reported that they have worked hard for their home, and do not want to move if the noise and potential intoxicated patrons loiter in the area. Suggested that approval of the late hours at the establishment will negatively impact the property value. Clarified that while she is not opposed to a gathering place, she does not support a noisy establishment.

Mayor Walker requested the Applicant clarify his involvement with the proposed application. Mr. Lawrence reported that his is the Agent assisting with the operations of the business, adding that he is not an owner of the business or building/property.

- H. Hildred, White Rock, BC, in support of the application, spoke to the Sandpiper being a gathering place for residents and visitors. Noted that the loss of the Sandpiper created a void in the Community, adding that it provided a place for people to enjoy local company during holidays. Suggested that there is a lack of life, employment, and community spirit on the waterfront at the moment.
- A. Veltry, White Rock B.C., in support of the application, reported that he was a previous owner of the Sandpiper Pub and would like to see it open again.

Mayor Walker called for further first time speakers to the application. There was no response. Mayor Walker called for second time speakers.

- B. Lawrence, Applicant, speaking for the second time, reported that the Sandpiper pub was not a biker bar, adding that one of their signature events was Karaoke as well as weekend dancing. It was noted that the Pub received endorsement from the Province that permitted minors to be in the establishment until 10:00 p.m. It was clarified that at this time the proposed establishment does not permit minors, but that it is a possibility for the future. Referring to concerns expressed earlier in the event, advised that once the 2:00 a.m. deadline for liquor arrives, that patrons only have thirty (30) minutes to vacate the premises. It was added that the noise levels will be managed by the doors, windows, and the DJ being able to control the volume of music conducive to a friendly neighbor policy.
- V. Fay, White Rock, B.C., speaking for a second time, suggested that the proposed establishment will not be similar to the Sandpiper. Reiterated concerns for intoxicated patrons loitering outside into the night. Suggested that reducing the requested hours could assist in mitigating the noise.

In response to a question of Council, it was clarified that the patio outside occupant load 24 persons.

- K. Jones, White Rock, BC, noted on the application, referred to the staff corporate report and expressed concerns regarding the RCMP statement. Suggested that the previous Sandpiper pub has closed later than permitted on at least two (2) or more occasions.
- E. Upton, White Rock. BC, reported that as a 30 year resident of White Rock, and living in close proximity to the establishment, has seen patrons loitering along the waterfront past 2:00 a.m. Suggested that the RCMP are busy, and that it is not fair to the taxpayers to fund enforcement. If approved, would like to see the establishment controlled and enforced. Suggested the liquor hours conclude at 12:00 a.m.

In response to questions of Council, staff advised that if a modified version of the proposed hours was approved, and after time they would like to further amend (or extend) the hours, that the applicant would need to go through the City's public consultation process again (ie: another Public Hearing).

- S. Beddoe, White Rock, BC, spoke for a second time and asked of there was an opportunity for a probation period with a 12:00 a.m. end of liquor service. Suggested that permission could be granted for special events, and that this could be a way to control the potential issues of noise and intoxicated patrons.

In response to Council's questions, staff reported that the subject property is large, and with the right level of coverage, the patio could be an all weather place for patrons.

The Chairperson called for further speakers to the proposed application (LL 19-003) and there was no further response.

As there were no further speakers, the Chairperson **concluded** the Public Hearing for *Liquor Primary Licence at 15475 Marine Drive (LL 19-003)*, at 8:19 p.m.

Mayor Walker



Tracey Arthur, Director of
Corporate Administration

Unapproved

PRESENT: Mayor Walker
Councillor Johanson
Councillor Kristjanson
Councillor Chesney
Councillor Fathers
Councillor Manning
Councillor Trevelyan

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
J. Gordon, Director of Engineering and Municipal Operations
S. Kurylo, Director of Financial Services
C. Johannsen, Director of Planning and Development Services
E. Stepura, Director of Recreation and Culture
C. Isaak, Manager of Planning
S. Jasim, Manager of Utilities
C. Zota, Manager of Information Technology
S. Lam, Deputy Corporate Officer

Press: 1
Public: 36

1. CALL MEETING TO ORDER
The meeting was called to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2019-218

It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopts the agenda for its regular meeting scheduled for June 10, 2019 as amended by removing 5.1.1. Delegation White Rock Museum and Archives.

CARRIED

3. ADOPTION OF MINUTES

a) May 27, 2019 – Regular Council meeting

2019-219

It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopts the following meeting minutes as circulated:

a) May 27, 2019 – Regular Council meeting.

CARRIED

4. QUESTION AND ANSWER PERIOD

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. [Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the Question and Answer Period webpage.](#)

***Note:** There are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).*

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

E. Doepker, White Rock, B.C., noted concerns with the City's practice in regard to the maintenance of hillside parks. Stated that the City is in contravention of their Unsightly Premises and Graffiti Abatement Bylaw.

It was suggested that if the City move towards naturalization of hillside parks, that a plan with policies and procedures be developed to ensure the program is a success.

Ms. Doepker advised that her concerns are being expressed on behalf of a number of neighbours who would like to see an increase to the City's maintenance levels on all City parks.

Council noted that road ends are something the City will be reviewing to address the frustrations expressed by the community with respect to this matter.

Ms. Doepker further asked that the City remediate the area that the playground was once standing and has since been removed.

Anne Wallace, White Rock, B.C., advised that she resides close to the West Beach Bar and Grill and expressed concerns with regard to their patrons loitering in the neighbourhood when they leave the establishment. Asked that the City erect a "No Loitering" sign.

Council noted that the City is aware of the situation and are working with the establishment to address the neighbourhood concerns. Staff advised that there have been a number of complaints received and that the City's Bylaw Officers are working with the RCMP on this matter.

M. Pederson, White Rock, B.C., expressed concerns regarding the use of straws, and would like to see the City look into banning single use plastic products.

Staff advised that while there is no policy currently in place with regard to single-use plastics, the Federal Government has just announced that they are looking towards a ban by 2021. How this ban will be implemented is currently being worked on by the upper levels of government.

2019-220

It was MOVED and SECONDED

THAT Council refers the information to staff for a corporate report in regard the how the City would implement policy in regard to banning use of single use plastic products.

CARRIED

4.2

MEETING POSTPONED (ADJOURNED) AND THEN RECONVENED

The regular meeting was postponed at this time in order to consider the Public Hearing regarding proposed Liquor Primary Licence at 15475 Marine Drive (LL 19-003).

2019-221

It was MOVED and SECONDED

THAT Council:

- 1) Postpones the June 10, 2019 Regular Council meeting at this time until the adjournment or conclusion of the Public Hearing for LL 19-003 (15475 Marine Drive); and
- 2) Directly following the regular Council meeting will be reconvened in the City's Council Chambers.

CARRIED

4.3

MEETING RECONVENED

2019-222

It was MOVED and SECONDED

THAT Council reconvenes the regular meeting following the conclusion of the Public Hearing for LL 19-003 (15475 Marine Drive) with all noted members of Council and staff in attendance.

CARRIED

5.

DELEGATIONS AND PETITIONS

5.1

DELEGATIONS

Note: In accordance with motion: 2019-218 the delegation as noted at Item 5.1.1, due to being unable to attend at this time was removed from the agenda.

5.1.1

**CHARLENE GARVEY, DEBBIE WARD, KARIN BJERKE-LISLE:
WHITE ROCK MUSEUM AND ARCHIVES: GRANT FUNDING**

Charlene Garvey, Debbie Ward, Karin Bjerke-Lisle from the White Rock Museum and Archives to give an annual review of the Museum programming and events an request additional grant funding.

5.1.2 GARY GUMLEY: RENAMING OF MEMORIAL PARK

G. Gumley, resident, requested postponement of the Memorial Park Official Opening in order for the City to lead an opportunity for public input to comment on the idea of re-naming the renovated waterfront park.

It was noted that the City in the late 1960's built the City Hall cenotaph and that the park does not have an official name. It was suggested that there is a need to upgrade the park and that the cenotaph could be named Memorial Park. Would like to see a vibrant, new Marine Drive and there be consultation with the community regarding naming of this area.

Staff reported that there is a deep history with respect to the current Memorial Park located on Marine Drive.

2019-223

It was MOVED and SECONDED

THAT Council receives the information / request provided by G. Gumley, who requested postponement of the Memorial Park official opportunity in order for the City to lead an opportunity to gain public input to the idea of re-naming the renovated waterfront park.

CARRIED

5.2 PETITIONS

5.1.1 PETITION REGARDING EMERSON PARK PLAYGROUND AT COLUMBIA AVENUE AND LEE STREET

79 Signatures in support of an upgrade to Emerson Park under the following statement:

We would like the playground at Emerson Park to be upgraded to include equipment that children over 3 years of age would find interesting. We understand that the City's Park and Recreation Department comments that this park is "underutilized" – that is because there is little playground equipment and it is only of interest for children up to 3 years of age. There are many children in this neighbourhood including many renting basement suites or older houses.

2019-224

It was MOVED and SECONDED

THAT Council receives the petition submitted by S & K Sahota containing 79 signatures requesting an upgrade to the Emerson Park Playground located at Columbia Avenue and Lee Street.

CARRIED

***Note:** This petition was referenced in a delegation received by Council at the May 27, 2019 regular Council meeting. At the time, Council referred the matter to staff. This petition was received May 31, 2019 in the Corporate Administration Department.*

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1a DR. SAAD JASIM, MANAGER OF UTILITIES WITH THE CITY OF WHITE ROCK - WATER TREATMENT PLANT TO REMOVE ARSENIC & MANGANESE

Dr. Jasim, Manager of Utilities, provided a Power Point presentation titled “The City of White Rock Water Treatment Plant to Remove Arsenic & Manganese”.

6.1b CHRIS ZOTA: PARKING GUIDANCE TECHNOLOGY

C. Zota, Manager of Information Technology, provided a presentation titled “Parking Guidance Technology”.

6.2 CORPORATE REPORTS

Councillor Chesney departed the meeting at 9:09 p.m.

6.2.1 FLIGHTS OF FANTASY BAZAAR

Corporate report dated June 10, 2019 from the Director of Recreation and Culture titled “Flights of Fantasy Bazaar”.

2019-225

It was MOVED and SECONDED

THAT Council:

1. Receives for information the corporate report dated June 10, 2019 from the Director of Recreation and Culture titled “Flights of Fantasy Bazaar”; and
2. Approves funding in the amount of \$2,500 from the City’s contingency fund to support the new Flights of Fantasy Bazaar family event to be held at the White Rock Community Centre on June 22, 2019 from 11:00 a.m. to 4:30 p.m.

CARRIED

Councillors Fathers and Trevelyan voted in the negative

6.2.3

HILLSIDE WALKWAY MAINTENANCE

Corporate report dated June 10, 2019 from the Director of Engineering and Municipal Operations titled “Hillside Walkway Maintenance”.

The following discussion points were noted:

- To increase the maintenance of the hillside, it would be approximately \$30,000 per year, due to it already being into June it would be \$20,000 for 2019 that would be required for this year
- Walkway on Beachview will be more gardening than mowing
- Would like to see a list of Parks and Walkways and the level of service for that is being conducted for each of them
- Walkways are at a lower level maintenance and parks maintained more heavily (some parks more than others)
- Would like to see the walkways maintenance increased
- Capital improvements can be reviewed as part of the next financial planning process / would like to see that for this summer

2019-226

It was MOVED and SECONDED

THAT Council approves the noted \$20,000 for the remainder of 2019 for upgraded maintenance to be conducted on the hillside walkways as noted in the June 10, 2019 from the Director of Engineering and Municipal Operations Department titled “Hillside Walkway Maintenance”; and further that the Budget for next year include an additional \$30,000 so this can be considered as part of the next financial planning session.

CARRIED

2019-227

It was MOVED and SECONDED

THAT Council directs staff to bring forward a corporate report with an estimate for the hillside walkways to include flower gardens.

DEFEATED

Councillors Fathers, Manning, Trevelyan and Mayor Walker voted in the negative

6.2.4 **CAPITAL PROJECTS UPDATE**

Corporate report dated June 10, 2019 from the Director of Engineering and Municipal Operations titled “Capital Projects Update”.

2019-228

It was MOVED and SECONDED

THAT Council receives for the information the corporate report dated June 10, 2019 from the Director of Engineering and Municipal Operations titled “Capital Projects Update”.

CARRIED

6.2.5 **OPTIONS FOR CITY PROPERTY AT 15463 BUENA VISTA AVENUE**

Corporate report dated June 10, 2019 from the Director of Corporate Administration titled “Options for City Property at 15463 Buena Vista Avenue”.

Council expressed concerns that the property not remain empty for much longer. Staff summarized the report and the following comments were noted:

- While Council is in support of creating affordable housing, this may not be the right location
- The property could be rented to a family. If the City wishes to rent the home, maintenance upgrades would be required
- The property was originally purchased so that it could be converted into parkland, the land surrounding the house structure cannot be accessed/enjoyed by the public if it is rented as a living space
- \$150K required to convert the space into a parkland, and additional items such as benches would be an additional cost

2019-229

It was MOVED and SECONDED

THAT Council authorizes the staff to demolish the structures at 15463 Buena Vista Avenue and convert the land for use as park space (Option 1) as noted in the June 10, 2019 corporate report titled “Options for City Property at 15463 Buena Vista Avenue”.

CARRIED

2019-230

It was MOVED and SECONDED

THAT Council receives for information the corporate report dated June 10, 2019, from the Director of Corporate Administration, titled “Options for City Property at 15463 Buena Vista Avenue.”

CARRIED

7. **MINUTES AND RECOMMENDATIONS OF COMMITTEES**

7.1 **STANDING AND SELECT COMMITTEE MINUTES**

- a) Land Use and Planning Committee – May 27, 2019
- b) Governance and Legislation Committee – May 27, 2019
- c) Parking Task Force – May 23, 2019
- d) Tour de White Rock Committee – May 30, 2019

2019-231

It was MOVED and SECONDED

THAT Council receives for information the following standing and select committee meeting minutes as circulated:

- a) Land Use and Planning Committee – May 27, 2019;
- b) Governance and Legislation Committee – May 27, 2019;
- c) Parking Task Force – May 23, 2019; and,
- d) Tour de White Rock Committee – May 30, 2019.

CARRIED

7.2 **STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

- a) The following recommendations have been brought forward from the **Tour de White Rock Committee** meeting held on May 30, 2019:

2019-232

It was MOVED and SECONDED

THAT Council directs staff to produce a wayfinding map for distribution that shows people how to get to the Tour events.

CARRIED

- b) The following recommendations have been brought forward from the **Governance and Legislation Committee** meeting held on May 27, 2019:

POLICY ENDORSEMENT

2019-233

It was MOVED and SECONDED

THAT Council endorses the following policies as circulated within the agenda package:

- Council Policy No. 157: Terms of Reference – Water Community Advisory Panel; \Council Policy No. 160: Terms of Reference – Marine Drive Task Force ;
- Administration Policy No. 202: Naming of Civic Facilities;
- Administration Policy No. 205: Corporate Sponsorships; and
- Administration Policy No. 209: Employee Parking at City Facilities.

CARRIED

POLICY RESCINDMENT

2019-234

It was MOVED and SECONDED

THAT Council rescinds Administration Policy No. 204 – Records Retention Schedule.

CARRIED

- c) The following recommendations from the May 27, 2019 **Land Use and Planning Committee** meeting held earlier this evening are being presented for Council's consideration at this time:

INITIAL OCP AMENDMENT APPLICATION REPORT – RUSSELL AVENUE / MAPLE STREET (18-008 OCP&ZON&MJP)

2019-235

It was MOVED and SECONDED

THAT Council defers Official Community Plan (OCP) Amendment application (18-008 OCP & ZON & MJP) until the outcomes and recommendations regarding the initial public feedback from the OCP City-wide building height review are considered by the Land Use and Planning Committee.

CARRIED

8. BYLAWS AND PERMITS

8.1 BYLAWS

None

8.2 PERMITS

8.2.1 LIQUOR PRIMARY LICENCE AT 15475 MARINE DRIVE (LL 19-003)

1168256 B.C. Ltd/Lux Waterfront Lounge has applied for a new Liquor Primary Licence. The Liquor and Cannabis Regulation Branch (LCRB) requires a Council resolution on applications for new liquor primary licences. The application was introduced at the May 27, 2019 regular Council meeting, and was the subject of a Public Hearing held earlier in the evening. Council may consider the permit at this time or defer consideration until the next scheduled Council meeting.

This application is presented on the agenda for Council's consideration in carrying a resolution of support/endorsement.

Discussion ensued and members of Council suggested that the matter be deferred to a future meeting for consideration.

Referring to the PowerPoint presentation provided at the Public Hearing held earlier in the evening, staff noted that they recommended endorsement of the application with a modified end time to 1:00 a.m. as opposed to 2:00 a.m.

It was clarified that there are multiple levels of noise control bylaw regulations, and that the RCMP would be called upon to attend to any issues that may arise.

The wording of the recommendation was placed on the large screen(s) during discussion of Council while they were making their consideration.

2019-236

It was MOVED and SECONDED

THAT Council:

1. Directs staff to forward a copy of the 15475 Marine Drive report and the results of the Public Hearing to the Liquor and Cannabis Regulation Branch.
2. Supports the approval of the requested liquor primary licence at 15475 Marine Drive with the following conditions:
 - That the hours of liquor service be limited to no later than 1:00 AM on Friday and Saturday and 12:00 AM on Sunday through Thursday;
 - That the outdoor patio area be limited to no later than 9:00 PM on Friday and Saturday and 8:00 PM on Sunday through Thursday; and
 - That live and DJ music cease not less than one (1) hour prior to the end of liquor service.

Discussion continued and Council suggested the patio hours be extended, noting that often times the sun does not set until after 9:00 p.m. (which was the recommended patio closure time).

2019-237

It was MOVED and SECONDED

THAT Council amends the recommendation so that the proposed patio hours reflect 11:00 p.m. on Friday and Saturday, and 10:00 p.m. from Sunday to Thursday.

CARRIED

Councillors Johanson and Kristjanson voted in the negative

The question was called on the motion, as amended, which reads as follows:

THAT Council:

1. Directs staff to forward a copy of the 15475 Marine Drive report and the results of the Public Hearing to the Liquor and Cannabis Regulation Branch;
2. Considers the potential impact for noise and the impact on the community, and would support approval of the requested liquor primary license on the conditions that:

- the hours of liquor service be limited to 1:00 AM on Friday and Saturday and 12:00 AM from Sunday to Thursday;
- the hours of patio operation be restricted to 11:00 PM on Friday and Saturday and 10:00PM from Sunday to Thursday; and
- any live or DJ music be limited to ending one (1) hour prior to end of liquor service.

CARRIED

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

- 9.1.1** Letter dated May 29, 2019 from Mayor L. Helps, City of Victoria, requesting support of their UBCM resolution that the Provincial Government restore support for public libraries.
- 9.1.2** Letter received May 22, 2019 from A. Battalova, Manager of Accessibility Initiatives, SPARC BC, to inform of Access Awareness Day – June 1, 2019
- 9.1.3** Letter dated May 31, 2019 from C. Plagnol, Corporate Officer, Metro Vancouver, advising of Metro Vancouver’s Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss. This is a GIS inventory of ecologically significant lands across the region.

2019-238

It was MOVED and SECONDED

THAT Council receives correspondence **Items 9.1 – 9.3** for information as noted on the agenda.

CARRIED

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR’S REPORT

Mayor Walker noted the following community events/information:

- May 30 – June 2, Federation of Canadian Municipalities (FCM) Conference
- June 4, Kwantlen Polytechnic University’s Spring Convocation Ceremony
- June 4, RCMP Torch Run for Special Olympics
- June 6, Peace Arch Elementary School, Generational Mash Up
- June 7, HT Thrift Elementary, Mock Council session
- June 8, 2019 WR Youth Ambassadors
- June 10, WR Youth Ambassadors, TELUS \$22,000 donated toward the pier

10.2 **COUNCILLORS REPORTS**

Councillor Johanson noted the following community events/information:

- May 30 – June 2, FCM Conference
- June 4, Seniors Advisory Committee meeting
- June 5, David Riley, meeting regarding nature information

Councillor Manning noted the following community events/information:

- May 30, BC Non-Profit Housing Association
- June 1, Let's Talk Community Conversation

Councillor Trevelyan noted the following community events/information:

- June 1, Let's Talk Community Conversation

Councillor Fathers noted the following community events/information:

- June 1, Be Inclusive Event
- June 3, Second part of the Peace Arch Elementary and White Rock Seniors
- June 5, Zero Waste Committee
- June 6, WR Sea Festival Committee
- June 6, Council to Council meeting with Semiahmoo First Nation

Councillor Kristjanson noted the following community events/information:

- May 25, Transport 2050 lunch session with TransLink
- May 30 – June 2 FCM Convention
- June 4, RCMP Torch Run
- Meeting with Self-Advocates of Semiahmoo representatives
- Meeting with residents regarding accessibility on the beach
- Meeting with Marine Drive businesses

10.2.1 **METRO VANCOUVER BOARD IN BRIEF**

None

11. **MOTIONS AND NOTICES OF MOTION**

11.1 **MOTIONS**

None

11.2 **NOTICES OF MOTION**

None

12. **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

None

13. **OTHER BUSINESS**

14. **CONCLUSION OF THE JUNE 10, 2019 REGULAR COUNCIL MEETING**

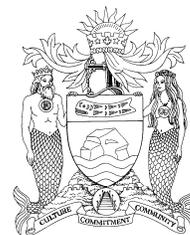
The Chairperson declared the meeting concluded at 10:24 p.m.



T. Arthur, Director of
Corporate Administration

Unapproved

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 24, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director of Recreation and Culture
SUBJECT: Blue Zones

RECOMMENDATION

THAT Council receive for information the corporate report dated June 24, 2019 from the Director of Recreation and Culture titled "Blue Zones".

INTRODUCTION

At the May 13, 2019 Regular Council meeting, a delegation comprised of Mr. Bert Coates and Mr. Chuck Lefaive made a presentation to Council. One of their requests was for Council to consider designating White Rock as a "Blue Zone".

Following the presentation, Council passed the following motion:

THAT Council refers to staff the proposal to designate the City of White Rock as a "Blue Zone" for a corporate report to include:

- What are the requirements/commitments;
- How this can be facilitated;
- If there are any budget implications; and
- Invite Dr. B. Byrne, Medical Director and Co-founder of the Wellness Garage to give a presentation at a Council meeting in relation to healthy communities.

This corporate report is in response to this Council referral.

BACKGROUND

The Blue Zone concept, according to Wikipedia and the company's website www.bluezone.com, grew out of demographic research identifying the highest concentration of male centenarians. Researchers drew concentric blue circles on a map of the world highlighting the areas of extreme longevity and began to refer to this area inside the circle as the blue zone.

The five (5) regions of the world identified as "Blue Zones" are:

- Sardinia, Italy: One team of demographers found a hot spot of longevity in mountain villages where a substantial proportion of men reach 100. In particular, a village called Seulo, located in the Barbagia of Seulo, holds the record of 20 centenarians from 1996 to 2016, that confirms it is "the place where people live the longest in the world".

- The islands of Okinawa, Japan: Another team examined a group that is among the longest-lived on Earth.
- Loma Linda, California: Researchers studied a group of Seventh-day Adventists who rank among North America's longest-lived people.
- Nicoya Peninsula, Costa Rica: The peninsula was the subject of research on a Quest Network expedition that began on January 29, 2007.
- Icaria, Greece: An April 2009 study on the island of Icaria uncovered the location with the highest percentage of 90-year-olds on the planet, where nearly 1 out of 3 people make it to their 90s. Furthermore, Icarians "have about 20 percent lower rates of cancer, 50 percent lower rates of heart disease and almost no dementia.

Residents of these places produce a high rate of centenarians, suffer a fraction of the diseases that commonly kill people in other parts of the developed world, and enjoy more years of good health.

Blue Zones® is now a registered trademark of Blue Zones, LLC, and being designated means your community reflects the lifestyle and the environment of the world's longest-lived people. The nine specific lifestyle habits called the "Power 9" described on the website are:

- 1. Move Naturally** - The world's longest-lived people live in environments that constantly nudge them into moving without thinking about it.
- 2. Purpose** - Knowing your sense of purpose is worth up to seven years of extra life expectancy.
- 3. Down Shift** - Even people in the Blue Zones experience stress. Stress leads to chronic inflammation, associated with every major age-related disease. What the world's longest-lived people have are routines to shed that stress.
- 4. 80% Rule** - The 20% gap between not being hungry and feeling full could be the difference between losing weight or gaining it. People in the Blue Zones eat their smallest meal in the late afternoon or early evening and then they don't eat any more the rest of the day.
- 5. Plant Slant** - Beans, including fava, black, soy and lentils, are the cornerstone of most centenarian diets.
- 6. Wine** - Moderate drinkers outlive non-drinkers. The trick is to drink 1-2 glasses per day with friends and/or with food.
- 7. Belong** - Research shows that attending faith-based services four times per month will add 4-14 years of life expectancy.
- 8. Loved Ones First** - Successful centenarians in the Blue Zones put their families first. This means keeping aging parents and grandparents nearby or in the home (It lowers disease and mortality rates of children in the home too.). They commit to a life partner (which can add up to 3 years of life expectancy) and invest in their children with time and love (They'll be more likely to care for you when the time comes).
- 9. Right Tribe** - The world's longest lived people chose – or were born into – social circles that supported healthy behaviors; the social networks of long-lived people have favorably shaped their health behaviors.

Blue Zones, LLC

The term “Blue Zones” is a registered trademark. As a USA Limited Corporation, Blue Zones, LLC is partnering with corporate sponsors such as Degree deodorant to provide grants to communities, however, no Canadian opportunities for funding are presented.

Most of the information available focuses on individual change. There is a free newsletter and TED talks on the subject but there are also many points for people to pay for additional information such as a fee to read the blog and a fee to sign up for the meal planner.

Requirements and Commitments

The Blue Zones Project focuses on USA cities and a USA private health care model, with the associated opportunities for private funding sources. The website invites community leaders to contact the Blue Zones Company to discuss accessing resources for a community project.

Research into “Blue Zones” was done by staff in 2015 in relation to the Healthy Community Strategy. Some of the requirements include:

- At least 20% of citizens must sign the Blue Zone Personal Pledge and take actions to improve their well-being
- At least 50% of the top twenty community employers must become a Blue Zone Worksite
- At least 25% of independently or locally owned restaurants must become Blue Zone Restaurant.

How can Blue Zone Designation be Facilitated

There is an application process, and costs associated with pursuing the Blue Zone designation that would need to be further researched and evaluated.

The City of White Rock already has several excellent, locally created, initiatives that address all the “Power 9” indicators, including:

- Healthy Community Strategy focusing on health promotion not just healthcare
- Parks and Recreation Master Plan
- Cultural Development Strategy
- Senior’s Planning Table and Senior’s Health Network strategies

In addition, current activities and spaces help create the desired outcomes, such as:

- Year round special events encouraging multi-generational and multi-cultural participation
- The design and upkeep of walking trails, parks and our waterfront promenade along with walking groups and planned outings.
- Walking Clubs, the Centre for Active Living, the Generations Playground and the White Rock Community Garden help people get active and move naturally.
- Encouragement and support of faith based organizations to facilitate the practice and celebration of belonging (e.g. facilities used for Christmas and Ramadan and other faith-based and special holidays events throughout the year).
- Art shows, and performance-based arts connect people uniquely and reduce stress and loneliness.
- Kent Street Activity Centre creates a sense of belonging, encourages healthy activities and contributes toward inclusiveness for a large part of our population.

ANALYSIS

Although we do not specifically adhere to the “Power 9” indicators as spelled out by the Blue Zones, LLC owners, our existing approach to developing community (recreation, culture, parks and facilities) considers each of the nine (9) indicators, but in a White Rock B.C. Canada context.

At the request of Council, Dr. B. Byrne, Medical Director and Co-founder of the Wellness Garage has been invited to give a presentation at the June 24, 2019 Council meeting on the topic of Blue Zones. Following this presentation, and if directed by Council, staff will do a more detailed assessment to determine if the City should apply to be designated as a Blue Zone. This analysis would include examining the application process, costs, and its impact in relation to other corporate priorities.

BUDGET IMPLICATIONS

There are costs associated with pursuing the Blue Zone designation that would need to be further researched and evaluated.

The level of commitment required to meet the Blue Zones designation could not be achieved and sustained unless additional staff resources are assigned to facilitate the Blue Zone designation requirements.

CONCLUSION

In response to a Council referral, staff have done some initial research regarding Blue Zones. Staff have also invited Dr. B. Byrne, Medical Director and Co-founder of the Wellness Garage to give a presentation at a Council meeting in relation to healthy communities and Blue Zones.

If following Dr. B. Byrne’s presentation, Council wants to further pursue having White Rock designated as a Blue Zone, staff will do a more detailed assessment to determine the pros and cons of Blue Zone designation, including examining the costs and benefits, and its impact in relation to other corporate priorities.

Respectfully submitted,



Eric Stepura
Director of recreation and Culture

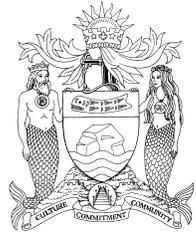
Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 24, 2019
TO: Mayor and Council
FROM: Tracey Arthur, Director of Corporate Administration
SUBJECT: 2018 Annual Report

RECOMMENDATIONS

THAT Council:

1. Receive for information the June 24, 2019 corporate report from the Director of Corporate Administration, titled “2018 Annual Report;” and
 2. Endorse the 2018 Annual Report as circulated.
-

INTRODUCTION

The 2018 Annual Report (attached as Appendix B), covering the period from January 1 to December 31, 2018 is complete. In accordance with legislation the report outlines the previous Council activities and sets out the new Council’s Strategic Priorities. The Annual Report also includes statistical information, departmental overviews, information on City facilities, civic grants and committees. The last portion of the report contains detailed financial statements for the City, year ended December 31, 2018.

PAST PRACTICE/POLICY/LEGISLATION

In accordance with Section 98 of the *Community Charter* the City must prepare an Annual Report before June 30 each year. The Annual Report is to be made available for public inspection and the public must have the opportunity to provide submissions and questions for Council’s consideration. Staff followed the legislated guidelines in preparation of the Annual Report and its contents as outlined in the *Community Charter*. Sections 98 and 99 of the *Community Charter* are as follows:

Annual municipal report

98 (1) *Before June 30 in each year, a council must*

- (a) *prepare an annual report,*
- (b) *make the report available for public inspection under section 97, and*
- (c) *have the report available for public inspection at the meeting required under section 99.*

(2) *The annual report must include the following:*

(a) the audited annual financial statements referred to in section 167 (4) for the previous year;

(b) for each tax exemption provided by a council under Division 7 [Permissive Tax Exemptions] of Part 7 [Municipal Revenue], the amount of property taxes that would have been imposed on the property in the previous year if it were not exempt for that year;

(c) a report respecting municipal services and operations for the previous year;

(d) a progress report respecting the previous year in relation to the objectives and measures established for that year under paragraph (f);

(e) any declarations of disqualification made under section 111 [application to court for declaration of disqualification] in the previous year, including identification of the council member or former council member involved and the nature of the disqualification;

(f) a statement of municipal objectives, and the measures that will be used to determine progress respecting those objectives, for the current and next year;

(g) any other information the council considers advisable.

Annual meeting on report

99 (1) *The council must annually consider, at a council meeting or other public meeting,*

(a) the annual report prepared under section 98, and

(b) submissions and questions from the public.

(2) The annual meeting must occur at least 14 days after the annual report is made available for public inspection under section 97.

(3) The council must give notice of the date, time and place of the annual meeting in accordance with section 94 [public notice].

ANALYSIS

The Annual Report was completed electronically Thursday, June 6, 2019 and was made available online on Friday, June 7, 2019. The report was available in hard copy at the front counter of City facilities on Friday, June 7, 2019.

The Annual Report was prepared by the Communications and Government Relations Department with the Financial Services Department of the City of White Rock in cooperation with input from the Senior Management Team.

The financial section was prepared by the Financial Services department with the information being audited by KPMG.

Corporate Priorities

The *Community Charter* requires that all BC municipalities include a statement in the Annual Report of their objectives for the current and next year, along with measures to track success towards these objectives.

Each term, the Council Strategic Priorities are set by City Council. They identify the priorities of the City which in turn, lays the foundation for the development of City work plans within the various departments. The Council Strategic Priorities of the previous Council (2014 – 2018) have been noted as Completed, In Progress, and To Be Addressed.

Council's vision for 2018 – 2022 was set earlier this year through the new Strategic Priorities Plan. There was a new approach taken to help Council determine their Strategic Priorities where two (2) public consultation sessions for residents and business owners were conducted in order to share their priorities, issues and ideas with Council. An online survey was also conducted so that those who could not attend the public sessions had the opportunity to be heard.

The new Strategic Priorities as noted below are to be re-evaluated regularly during this Council's term as a way to monitor and assess results and performance. The Council Strategic Priorities are divided into three (3) categories: Immediate Priorities, Next and Advocacy. As some of the priorities move to an operational level, Council will direct new priorities from the "Next" items.

It is important to note that the storm that occurred on December 20, 2018, which devastated the City, in particular the waterfront although not specifically noted below, that the required work toward restoration for the area was underway immediately and continues at this time. All of this work was addressed by Council as part of the City's Five-Year Financial Plan. Council have asked to be updated in regard to this work through corporate reports to be placed on the regular Council meeting agendas.

IMMEDIATE PRIORITY

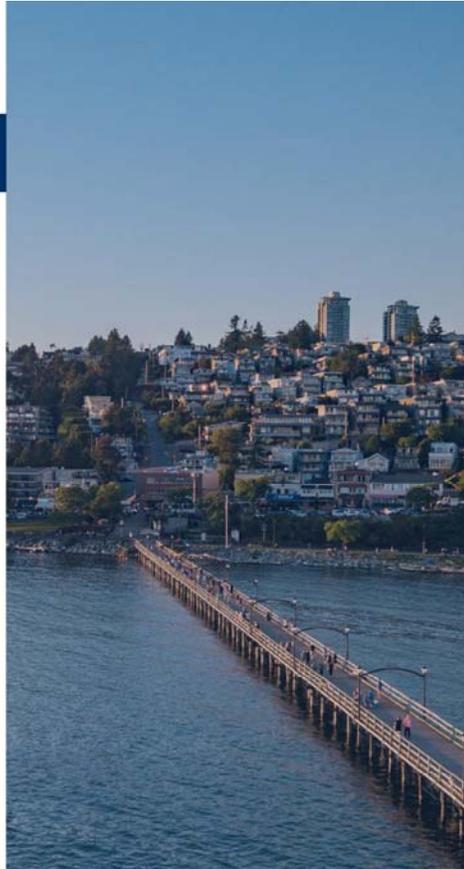
OFFICIAL COMMUNITY PLAN REVIEW

An Official Community Plan (OCP) is a community's statement of its long term vision. The City of White Rock will be working with the public to obtain feedback and make sure the community's aspirations and concerns are understood and shared with Council before making decisions on changing the OCP. The OCP provides a policy framework for Council by addressing issues such as housing, transportation, enhancing the waterfront, economic development, building heights and density, and the natural and social environment. The OCP also guides future land uses and development potential of properties within the City.

Council has expressed their desire for re-engagement with the public and consultation on certain aspects of the current OCP which was adopted in October 2017, to ensure that it reflects the community's values and to provide additional support to the City's efforts.

DIRECTION	TIMELINE
Develop and recommend a Waterfront Enhancement Strategy (WES) for Council's consideration	December 2019
Review the Official Community Plan (OCP) including Greening the City, Town Centre Review, City-Wide Height Review, Affordable Housing, Strengthening Transit, Peace Arch Hospital Update, and OCP Scorecard	December 2020

2018-2022 COUNCIL STRATEGIC PRIORITIES



IMMEDIATE PRIORITY

SEMAIHMUO FIRST NATION

City Council has made it an immediate priority to reach out and work with the Semiahmoo First Nation. It is essential to the well being of the community that this relationship be rebuilt positively and there be an established partnership with each other.

The City of White Rock and Semiahmoo First Nation / Indigenous People each are governed in different ways through culture and legislation. A Communications Protocol will be an important tool for understanding and will give a clear path to move forward and remain working together on many matters including various services.

DIRECTION	TIMELINE
Communication Protocol - Memorandum of Understanding	2019
Drainage Service <ul style="list-style-type: none"> Initiate discussions Resolution 	2019 Ongoing
Water Service Agreement	2019
Sanitary Sewer Service Agreement	2019

2018-2022 COUNCIL STRATEGIC PRIORITIES



IMMEDIATE PRIORITY

WATER COMMUNITY ADVISORY PANEL

The City remains committed to improving the water quality for White Rock residents and will continue to take proactive steps to accomplish its operational and water quality goals.

Water services in White Rock had been owned and operated by private owners until the City acquired the utility in October of 2015. Since taking over the operations, the City has taken many steps to improve the water quality. In 2019, the City's Water Treatment Plant became fully operational to address the naturally occurring arsenic and manganese in the City's water.

DIRECTION	TIMELINE
Examine water quality results from Water Treatment Plant	June 2019
Review water supply business case prepared by City staff and provide recommendations to Council	September 2019

2018-2022 COUNCIL STRATEGIC PRIORITIES



IMMEDIATE PRIORITY

MULTI-FAMILY AND COMMERCIAL WASTE PICK UP

In mid-2015 the City made significant changes to its delivery of solid waste services, in line with recommendations of a solid waste study on best practices. The changes included the privatization of multi-family and commercial solid waste pickup, as well as a transition from cost recovery through property taxes to a user fee model for single family homes.

Council has directed that the decision to privatize multi-family and commercial waste pickup be reviewed. Also, feedback through the community strategic priority consultation process indicated a desire to resume these services.

DIRECTION	TIMELINE
Hire consultant to conduct multi-family and commercial waste pick up review and analysis	September 2019
Consultant to prepare a report providing implications of waste pick up resulting from the analysis	March 2020

2018-2022 COUNCIL STRATEGIC PRIORITIES



IMMEDIATE PRIORITY

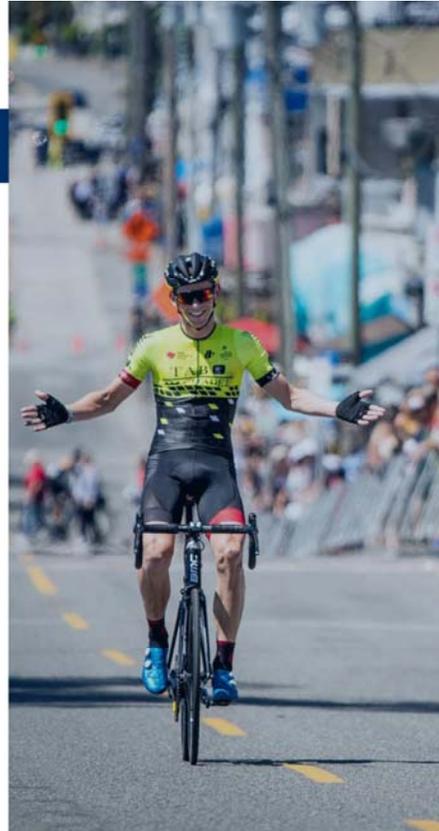
ECONOMIC DEVELOPMENT STRATEGIES

To grow a sustainable, livable and prosperous community, the City of White Rock is making purposeful efforts to foster an environment that supports business, draws employment, and encourages improved living standards. Through the development of an updated Economic Development Strategy, the City is taking a long term approach to economic development by establishing targets and possible new policies.

The particular needs of each commercial area of White Rock will be considered, including the Waterfront, Town Centre and Lower Town Centre.

DIRECTION	TIMELINE
Hire a temporary Economic Development Officer or Consultant to update Economic Development Plan	October 2019
Review and update Economic Development Work Plan (including consultation)	June 2020
Implement current and subsequent revised Economic Strategy	Ongoing

2018-2022 COUNCIL STRATEGIC PRIORITIES



IMMEDIATE PRIORITY

PARKING TASK FORCE

The Parking Task Force will review and potentially revise parking programs in White Rock, including rates, parking permits, pay parking decals and the integration of the new parkade. The Task Force mandate is to ensure rates are competitive with neighboring jurisdictions while not impacting property taxes, White Rock businesses are supported, and White Rock residents receive the best possible value in our City.

DIRECTION	TIMELINE
Establish Terms of Reference for Parking Task Force	Completed
Appointment of Task Force members	Completed
Task Force to review and recommend waterfront parking rates	May 2019
Task Force to review permit parking and pay parking decal programs	July 2019
Task Force to review other remaining items in the Terms of Reference	December 2019

2018-2022 COUNCIL STRATEGIC PRIORITIES



IMMEDIATE PRIORITY

MARINE DRIVE TASK FORCE

The Marine Drive Task Force will advise Council on Marine Drive issues such as: business viability, economic development, tourism, redevelopment, building/ public realm design and character, signage, sidewalk use and programming, beautification, events and Marine Drive business areas relationship to the Promenade/ Pier, Beach and parking.

The main channel for the Marine Drive Task Force's advice will be through providing input on the development and implementation of a 'Marine Drive / Waterfront Enhancement Strategy'. This would include a review of the Waterfront Enhancement Plan, Economic Strategic Plan, business bylaws, the White Rock Sign Bylaw and other related materials deemed relevant. The Task Force will provide feedback and recommendations to Council.

DIRECTION	TIMELINE
Establish Terms of Reference for Marine Drive Task Force	Completed
Appointment of Task Force members	Completed
Task Force to review Marine Drive noted issues and provide recommendations to Council:	
• Waterfront Enhancement Strategy (WES) and Official Community Plan (OCP)	December 2019
• Other items	March 2020

2018-2022 COUNCIL STRATEGIC PRIORITIES



IMMEDIATE PRIORITY

ZONING BYLAW REVIEW

The City's Zoning Bylaw shapes many aspects of everyday life and puts the Official Community Plan (OCP) in to effect. It also provides for day-to-day administration on:

- how land may be utilized;
- where buildings and other structures can be located;
- the types of buildings that are permitted and how they may be used; and
- the lots sizes and dimensions, parking requirements, building heights and setbacks from the street.

DIRECTION	TIMELINE
Accessory Vacation Rentals (i.e. AirBnB) regulation	October 2019
Waterfront Commercial Zones (CR-3, CR-4)	September 2020
Coach House/ Secondary Suites in duplexes/ triplexes	September 2020
Single Family Home zones	December 2021

2018-2022 COUNCIL STRATEGIC PRIORITIES



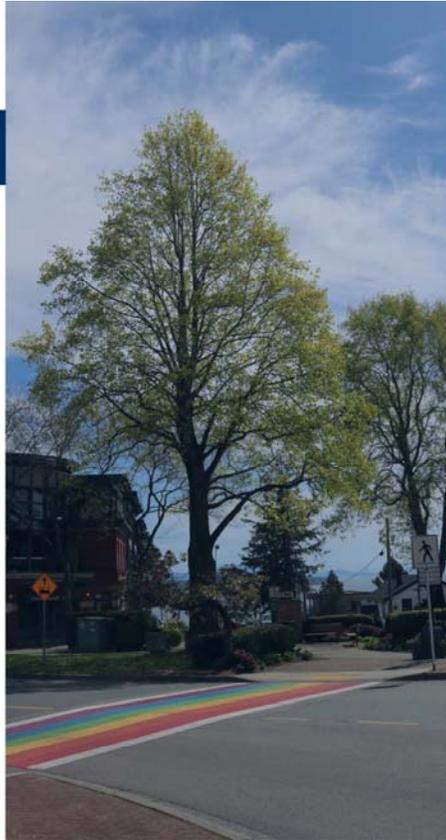
IMMEDIATE PRIORITY

COUNCIL POLICY & BYLAW REVIEW

Good governance is critical to provide for a high quality of life, responsible development and thriving businesses. Effective policies, key bylaws and transparency are essential elements to achieve this.

DIRECTION	TIMELINE
Governance and Legislative Committee to continue to review all Council policies	December 2019
Staff to provide proposed priority listing of City bylaws and topics requiring amendments including but not limited to: <ul style="list-style-type: none"> • Business Licensing Fees and Fines • Development Cost Charges • Encroachment on City Lands • Massage-based Business Regulation • Parks Bylaw • Renovation Policy • Reserve Fund Bylaws • Respectful Workplace • Sidewalk Use • Sign Bylaw • Step Code • Street and Traffic Bylaw • Tree Bylaw 	July 2019
Staff to provide recommendations to Council regarding amendments to be made	To be completed on a phased approach

2018-2022 COUNCIL STRATEGIC PRIORITIES

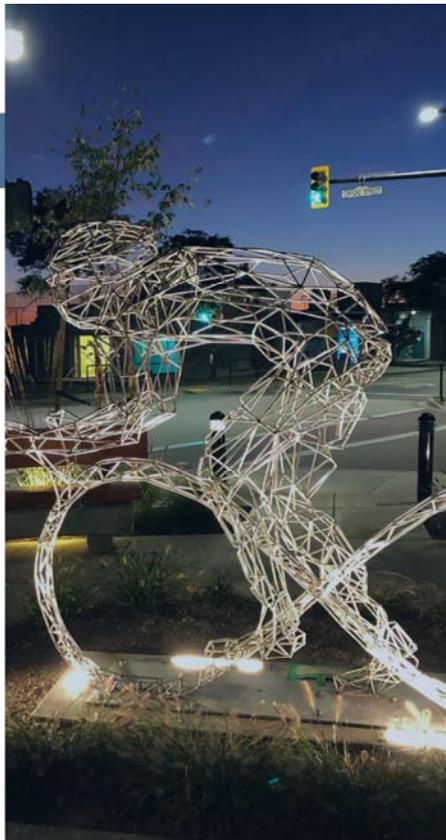


NEXT

The current focus of the Council Strategic Priorities are listed under the Immediate Priorities. Once an Immediate Priority is completed, it will be replaced with a Next item. Below are the five (5) Next priorities as determined by Council.

- Sign Bylaw Review
- Policing Service Review
- Funicular Feasibility
- Community Amenity Contributions Review
- City Hall and Civic Precinct

2018-2022 COUNCIL STRATEGIC PRIORITIES



ADVOCACY

Mayor and Council will champion a variety of priorities to regional, provincial and federal authorities along with community stakeholders. At this time, Council will focus their outreach on the following causes or policies:

Vacant Property Tax	Ministry of Finance
Totem Pole Restoration	School District 36
Peace Arch Hospital Expansion	Fraser Health Authority BC Ministry of Health
Rail Safety/ Whistle Cessation/ Passenger Train Stop	Transport Canada BC Ministry of Transportation Burlington Northern Sante Fe (BNSF) Railway Amtrak
Homeless Reduction Strategy	Ministry of Municipal Affairs and Housing
Protection of Semiahmoo Bay	Semiahmoo First Nation Department of Fisheries and Oceans BC Ministry of Environment

2018-2022 COUNCIL STRATEGIC PRIORITIES



CONCLUSION

The 2018 Annual Report is presented for endorsement by City Council. There is an opportunity for the public to comment or ask questions on the report at the June 24, 2019 regular Council meeting at 7:00 p.m. Notice regarding this opportunity was published accordingly:

- City’s website under the “Latest News” and “2019 White Rock News and Announcements” sections on June 7, 2019;
- June 7, 14, 19 and 21, 2019 the City published the opportunity in Peace Arch News for the public to provide comments and questions about the 2018 Annual Report at the June 24, 2019 regular Council Meeting;
- June 7, 2019 the opportunity was published on the City’s Facebook and Twitter social media channels; and
- June 10, 2019 the opportunity was published in the City’s E-newsletter.

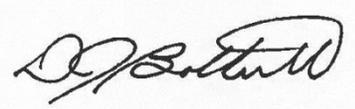
Respectfully submitted,



Tracey Arthur
Director of Corporate Administration

Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.



Dan Bottrill
Chief Administrative Officer

Appendix A: 2018 Annual Report
Appendix B: Advertising Information for reference

Annual Report: Addendum
Items/Points of Clarification
[*Click Here for additional pages](#)
June 24, 2019: Regular Council

WHITE ROCK

City by the Sea!

2018 ANNUAL REPORT

for the fiscal year ending December 31, 2018





The 2018 Annual Report was prepared by the Communications and Government Relations Department and the Financial Services Department of the City of White Rock in cooperation with all civic departments and agencies.

The City would like to thank the following photographers for the use of their images in the 2018 Annual Report: Joel Baziuk, Jeff Browne, Johnathan Evans, Oleksander Smirnov, Brian Strilesky, and The Glass Eye.



TABLE OF CONTENTS

INTRODUCTORY SECTION

- White Rock at a Glance - 2018 1
- Message from the Mayor 3
- Message from the CAO 4
- Values and Vision 5
- Mayor and Council 7
- Council Strategic Priorities 2014-2018 9
- Council Strategic Priorities 2018-2022 13
- WhiteRockPierandWaterfrontRestoration..... 21
- Groups and Individuals Recognized by Council 23
- 2018 Committees 24
- Organizational Chart 25
- Department Listing 26
- Department Overviews 28
- Connect With Us 49
- City Facilities 50

FINANCIAL SECTION

- Message from the Director of Financial Services 53
- Audited Financial Statements 55

STATISTICAL SECTION

- 2018 Permissive Tax Exemptions 80
- Comparative General Statistics (unaudited)..... 81
- 2018 Revenues 83
- 2018 Expenses 84
- 2018 Civic Grants-In-Aid 85

WHITE ROCK AT A GLANCE - 2018

As a beautiful seaside community, White Rock surrounds a sandy beach and the warm shallow waters of the Semiahmoo Bay on the unseeded territory of the Semiahmoo First Nations and Coast Salish people. With one of Canada's warmest climates, White Rock enjoys a moderate climate with an average summer temperature of 23° C, and an average winter temperature of 6° C.

The City's Waterfront includes the Promenade, approximately two and a half kilometres long, which is used all year long. Along with the Promenade, White Rock's heritage Pier, historic Train Station, and the iconic "White Rock" (referred to by the Semiahmoo First

Nation as P'Quals), and the unique character and vibrancy of the Waterfront Village along Marine Drive create a special ambience that defines our community.

Our base of local businesses that serve White Rock residents, along with a variety of parks and other community services, makes White Rock a popular regional destination. Attracting a diverse demographic, spanning from young families to retirees, the City of White Rock boasts the friendliness of a small coastal town with the amenities and economic opportunities of a modern urban centre.





19,952
residents



5.12 sq km
city area



2.19 km
promenade length



9,521
registrations into recreation
classes and programs



30
community and charitable
events facilitated & supported



706
participants in Fire Rescue
education programs and talks



2,092
Business Licences issued



2,163,749
total post reach on
Facebook



\$41,958
total Civic Grants-in-Aid
awarded by the City



MESSAGE FROM THE MAYOR



On behalf of White Rock City Council, it is my pleasure to present the 2018 Annual Report highlighting many key initiatives, accomplishments and events in our community.

It is gratifying to be serving alongside my new and renewed Council colleagues in visioning and shaping opportunities that lie ahead. Our commitment to our residents, and our City, is second to none. We are ready to move forward with citizens, the business community and staff to define and create a thriving and connected City. Following the election, our newly appointed Council was well supported by City staff, and on behalf of all of Council, I would like to thank staff for their hard work and responsiveness to our priorities and directives.

While a number of initiatives and projects were already underway to support growth across our community, we collectively felt a key priority for Council this term was to include rebuilding a positive relationship with the Semiahmoo First Nation. Our relationship is essential to the well being of our community and I believe we can achieve much more together. I am pleased to say that progress is taking place toward a more positive, stronger partnership with the Semiahmoo First Nation. The first Council-to-Council meeting took place in January and further Council-to-Council meetings are in the works where we will respectfully hear from each other as we rebuild the relationship.

Our seaside community experienced a devastating windstorm at the close of 2018. We witnessed a storm, which the City has never seen in its history, destroy our iconic Pier and waterfront shores. I am grateful to our fast-acting firefighters, the White Rock RCMP, and our City staff, who worked above and beyond to implement safety measures and assess the waterfront throughout the night and continued through the Christmas period to attend to the needs of our City and residents. Your willingness to help and aid the City is recognized and appreciated. I would also like to thank our residents and businesses for their understanding and patience while the City restores the waterfront. The Pier and waterfront restoration are currently underway and is part of the City's Five-Year Financial Plan. When the Pier is repaired and reopened, it will closely match the existing appearance and maintain its charming character, while conforming to today's building code. The newly constructed Pier will be a more resilient structure for any future storms or natural disasters.

On behalf of Council, we are honoured to work together and deliver a long-term vision and plan for our City. Our new Council comes from an array of backgrounds and differing experiences, but we do however have one thing in common - our commitment to White Rock and the citizens of our community and their well being. Together we can succeed.

A handwritten signature in cursive script that reads "D Walker".

Darryl Walker,
Mayor

MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER

In 2018, the City initiated several large-scale infrastructure projects including the Water Treatment Plant, West Beach Parkade, Memorial Park Revitalization, and Pedestrian Railway Crossings. These projects will be completed by the summer of 2019. The Johnston Road Streetscape Revitalization capital project was completed in November 2018. In addition, the City completed the installation of “Generations Playground,” an all abilities all ages interactive park located in Ruth Johnson Park in July 2018.

The above noted capital projects represent an unprecedented level of infrastructure improvements and replacement in recent years. These capital projects would not have been able to proceed without provincial and federal government grant funding as well as the use of community amenity contributions and development cost charges.

The City also witnessed the most devastating occurrence when, on December 20, 2018, a massive storm and loose vessels battered the White Rock Pier and shoreline and completely obliterated the centre section of the Pier. Recognizing the significant social and economic value of the Pier and waterfront to the community, the reconstruction of the East Beach and promenade area commenced immediately with an estimated cost of \$1.2 million. The engineering design for the reconstruction of the White Rock Pier was completed in early 2019 with an estimated date for first phase of reconstruction to be completed in August 2019.

In a continuing effort to enhance city services and engagement, the City redesigned our web site and improved its functionality allowing for additional eGovernment services. The City implemented MyWhiteRock, an on-line portal to access your property and utility account information. Additional modules to our Tempest property system included Property Tax and Utility eBilling which provides an on-line alternative to mailing documents. Calls for Service eApply was also launched giving the community an opportunity to provide electronic requests for non-emergency services. Calls for Service Mobile also allows our City staff to assess and manage service calls remotely.

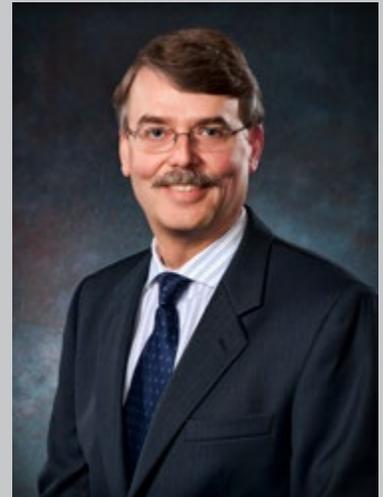
The City continues to celebrate arts and culture. An Inaugural Buskers Festival took place in the Uptown area with a variety of diverse buskers performing. The City’s commission of RAINWORKS’ 60 Years of Rain, a temporary public art installation revealing images on the sidewalk after it rained, was recognized nationally in November 2018, at the Creative City Network’s annual conference in Mississauga, Ontario. The Public Art Year in review recognizes and celebrates outstanding public art projects from across Canada.

In honour of the longstanding and valuable contributions made by the Peace Arch Hospital Auxiliary, and in celebration of the Auxiliary’s 70th Anniversary, the City, in partnership with Fraser Health and the Peace Arch Hospital, selected a public art piece “Strande” by Artist, Illarion Gallant. This public art piece was selected with the belief it represented the community as well as the strength and determination of the Peace Arch Hospital Auxiliary over the many years of dedication and service. Installation of the public art piece on the Peace Arch Hospital site is to take place in June 2019.

Following the October municipal election, City staff have been working with the new Council and supporting their vision and direction for the City of White Rock. I look forward to serving our City under the leadership of this Council and achieving the new corporate strategic priorities they have set out. I also wish to thank our residents and businesses for their continued engagement and participation in civic initiatives as well as our dedicated City staff for their tireless work and commitment to our community.



Dan Bottrill
Chief Administrative Officer



VALUES AND VISION

MISSION

BUILDING COMMUNITY EXCELLENCE THROUGH EFFECTIVE STEWARDSHIP OF ALL COMMUNITY RESOURCES.

CORPORATE VALUES

Excellence - always striving for improvement.

Respect - building trust and respect within our sphere of influence.

Integrity - honestly striving for equity and fairness in all that we do.

Responsibility - always mindful of our responsibility to current and future generations and our environment.

Accountability - taking seriously the stewardship role our electors have bestowed on us, and communicating why we are doing what we are doing so that transparency of decision making is maximized.

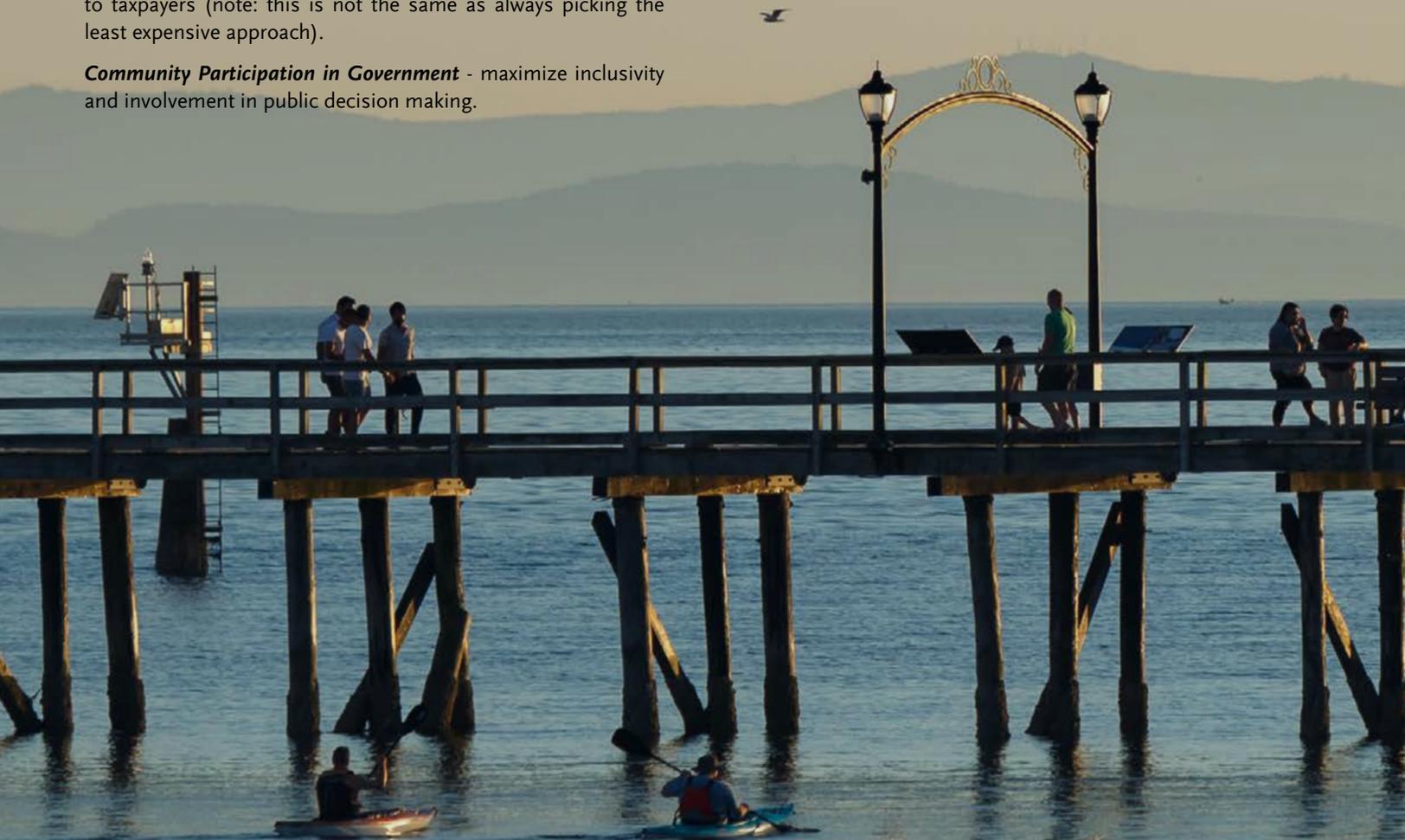
Value - adopting innovative approaches to service delivery that assure the most value (return) for the least (investment) net cost to taxpayers (note: this is not the same as always picking the least expensive approach).

Community Participation in Government - maximize inclusivity and involvement in public decision making.

CORPORATE VISION

White Rock will provide for all its citizens a high quality of life where:

- Our high-quality environment is protected and nurtured for current and future generations.
- The community feels safe, secure and friendly.
- Opportunities exist for our businesses to prosper.
- Arts and culture flourish and our heritage is celebrated.
- Municipal boundaries are less important than a strong sense of pride in and connectedness to our community.
- We all can live, work and play in an enjoyable atmosphere.



A YEAR OF TRANSITION

2018 was the year of the Local General Elections, which meant that it was a year of transition for the City of White Rock and its elected officials.

Wayne Baldwin retired from public life, in 2018, and said goodbye to White Rock City Hall after serving as Mayor for two-terms (2011 to 2014; 2014 to 2018). In October of 2018, White Rock residents elected a new Mayor and four new Councillors. They also re-elected two members of Council.

We wish to thank the 2014 to 2018 White Rock City Council for the contributions they made to our community during their term in office.



BACK ROW: Councillor Bill Lawrence, Councillor Grant Meyer, Councillor David Chesney, Councillor Helen Fathers

FRONT ROW: Councillor Lynne Sinclair, Mayor Wayne Baldwin, Councillor Megan Knight

Declarations of Disqualification in 2018, there were no applications for the declaration of disqualification of a Council member made pursuant to Section 111 of the Community Charter in 2018 pertaining to the City of White Rock.



LOCAL GOVERNMENT IN THE CITY OF WHITE ROCK IS PROVIDED BY A MAYOR AND SIX COUNCILORS FOR A FOUR-YEAR TERM. THE NEW COUNCIL WAS SWORN IN ON NOVEMBER 5, 2018.

The main functions of a municipal council are to look after the current and future economic, social and environmental well being of its community. Council's primary duties are to create administrative policy, adopt bylaws on matters delegated to local government through the *Local Government Act* and other Provincial statutes to protect the public, and to collect taxes for those purposes. Council also acquires, manages, and disposes of the City's assets. Council's vision sets a course of action and charts goals.

whiterockcity.ca/citycouncil

Back Row

Councillor David Chesney
Councillor Erika Johanson
Councillor Helen Fathers
Councillor Christopher Trevelyan

Front Row

Councillor Anthony Manning
Mayor Darryl Walker
Councillor Scott Kristjanson



**MAYOR
DARRYL WALKER**

Mayor Walker was elected to office as Mayor for the City of White Rock on October 20, 2018. Mayor Walker's public service career began over 40 years ago when he first joined the BC Public Service, in 1973, as a Health Care Worker at the Riverview Hospital/Forensic Institute, until his retirement in 2014. Throughout his career, Mayor Walker was also active with the BC Government and Service Employees Union, where he served as Provincial Vice President (1999 to 2008) and President (2008 to 2014), prior to his retirement.

Mayor Walker is involved in the following committees:

- Finance & Audit Committee
- Governance and Legislation Committee
- Marine Drive Task Force
- Land Use and Planning Committee



**COUNCILLOR
DAVID
CHESNEY**

Councillor Chesney was elected to White Rock City Council for a second term, in 2018. He has three decades of experience in the arts, media and entertainment. Councillor Chesney is involved in the following committees:

- Arts & Culture Advisory Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Grants-In-Aid Committee
- History & Heritage Advisory Committee
- Land Use and Planning Committee
- Public Art Advisory Committee
- Tour de White Rock Committee



**COUNCILLOR
HELEN
FATHERS**

Councillor Fathers is a fourth term White Rock City Councillor having first been elected in 2008. She is an award-winning marketer who has lived in White Rock for 28 years. Councillor Fathers is involved in the following committees:

- Economic Investment Committee
- Finance & Audit Committee
- Dogs on the Promenade Task Force
- Governance and Legislation Committee
- Grants-In-Aid Committee
- Land Use and Planning Committee
- Marine Drive Task Force
- Water Community Advisory Panel
- White Rock Sea Festival Committee



**COUNCILLOR
ERIKA
JOHANSON**

Councillor Johanson was elected to office in 2018, and has been living in White Rock since 2007 after leaving Silicon Valley. She is an active volunteer in our beautiful seaside community. Councillor Johanson is involved in the following committees:

- August Contract Committee
- Environmental Advisory Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Land Use and Planning Committee
- Parking Task Force
- Seniors Advisory Committee



**COUNCILLOR
SCOTT
KRISTJANSON**

Councillor Kristjanson has over 30 years of experience in the telecom and big data sectors. He is an active community member and volunteer and was elected as a White Rock City Councillor in 2018. Councillor Kristjanson is involved in the following committees:

- Arts & Culture Advisory Committee
- August Contract Committee
- Dogs on the Promenade Task Force
- Environmental Advisory Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Land Use and Planning Committee



**COUNCILLOR
ANTHONY
MANNING**

Councillor Manning has three decades of experience with commercial airlines spending most of that time ensuring safety and regulatory compliance. He was elected as a White Rock City Councillor in 2018. Councillor Manning is involved in the following committees:

- August Contract Committee
- Economic Investment Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Grants-In-Aid Committee
- History & Heritage Advisory Committee
- Land Use and Planning Committee
- Seniors Advisory Committee
- Public Art Advisory Committee



**COUNCILLOR
CHRISTOPHER
TREVELYAN**

Councillor Trevelyan has lived in White Rock for 25 years and is a teacher at Earl Marriott Secondary School. He was elected to White Rock City Council in 2018. Councillor Trevelyan is involved in the following committees:

- August Contract Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Land Use and Planning Committee
- Marine Drive Task Force
- Parking Task Force
- Tour de White Rock Committee
- Water Community Advisory Panel
- White Rock Sea Festival Committee

A YEAR OF TRANSITION

The *Community Charter* requires that all BC municipalities include a statement in the Annual Report of their objectives for the current and future years, along with measures to track success towards these objectives. The City of White Rock's objectives and success indicators are expressed through the Council Strategic Priorities.

Each term, the Council Strategic Priorities are set by White Rock City Council. They identify the priorities of the City of White Rock, which in turn, lays the foundation for the development of work plans. This section provides a summary of the Council Strategic Priorities that were completed, in progress, and to be addressed by the 2014-2018 term of Council.

Within this section, a green circle (●) in a table indicated the completion of a task or priority, an orange circle (●) indicates the task or priority is in progress during that year, and a black circle (●) indicates the year the task or priority will be addressed.

WATER TREATMENT PLANT

The City is committed to providing safe and clean water to its water users, adhering to mandates issued by Fraser Health, and meeting the requirements of Health Canada's Guidelines for Canadian Drinking Water Quality. In 2017, the City was awarded nearly \$12 million, in government grant funds, through the Clean Water and WasteWater Fund (CWWF). The CWWF covers 83% of the total project costs for the City's first water treatment plant.

To ensure the City implemented the right technologies to reach its water quality goals, in 2016, the City partnered with water quality research group, RES'EAU-WaterNET. RES'EAU-WaterNET created a custom fit mobile research lab that helped reflect the City's specific water-related needs, which in turn helped identify the best technologies and solutions to address the naturally occurring arsenic and manganese in the City's water. These technologies will be implemented in the water treatment plant, which is scheduled to be completed in Spring 2019.

KEY PRIORITIES	2018
Build treatment plant	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

ALL ABILITIES & ALL AGES PLAYGROUND

The City of White Rock has partnered with the Peace Arch Hospital Foundation and White Rock Firefighters Charity Association to bring the fun and health benefits of playing outside back into our community by building a \$900,000 welcoming outdoor green space designed for people of all ages and abilities.

The redevelopment of the park into an accessible playground will establish barrier free access to this beautiful green space. People of all abilities, from small children, youth, adults, seniors and those using personal assistive devices such as walkers and wheelchairs, will have the freedom to use this pristine outdoor area, scheduled to open in 2018.

The City of White Rock is proud to have provided the land for the playground, a \$225,000 donation towards the All Abilities & All Ages Playground, and the ongoing maintenance of the park and playground equipment.

KEY PRIORITIES	2018
Construction of the All Abilities & All Ages Playground	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

HABGOOD PUMP STATION

For decades, the City of White Rock has owned and operated the Habgood Pump Station, which is on Semiahmoo First Nation land and located at the intersection of Marine Drive and Habgood Street.

The Habgood Pump Station and its two 250mm diameter forcemains discharging south to the Little Campbell River are located on Semiahmoo First Nation's land. The pump station requires upgrading due to the size of the pumps and wet well capacity.

The City is taking steps to remove the pump station from Semiahmoo First Nation's land and relocate it within the City's municipal boundary.

KEY PRIORITIES	2018
Complete engineering and design services	●
Begin capital construction towards relocating Habgood Pump Station within City's municipal boundary	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

JOHNSTON ROAD REVITALIZATION

The City is committed to supporting businesses in White Rock by creating opportunities through investments in capital projects that will continue to attract visitors and residents to the heart of our Town Centre.

As part of the City of White Rock's Town Centre Urban Design Plan, completed in 2011, the Johnston Road Revitalization Project started in Spring of 2018.

This project will ultimately improve accessibility, safety and ease of use along Johnston Road and re-establish White Rock's commercial and cultural 'high street' as the gateway into our beautiful City by the Sea. It will also provide a beautiful canopy of trees along the corridor, create areas for seating, including outdoor Café seating along the new widened sidewalks, and revitalize the Town Centre.

KEY PRIORITIES	2018
Construct Phase I of the Johnston Road Revitalization	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

COUNCIL STRATEGIC PRIORITIES

MEMORIAL PARK AND PIER WASHROOMS

Memorial Park is a major attraction drawing thousands of people to our waterfront area. To help address the changing needs of our community, and enhance the visitor experience, the City is upgrading Memorial Park and replacing the pier washrooms. Once completed, residents and visitors alike will be able to take advantage of the wider promenade at the Pier entrance, improved accessibility, a splash zone water feature for little ones to enjoy during those hot days, a sloped green lawn to relax on, more lighting for added safety during the night, and amphitheater seating so the panoramic oceans view can be enjoyed during the day or night.

KEY PRIORITIES	2018
Engage and consult with the First Nations regarding archaeological concerns in relation to Memorial Park	●
Construction of Memorial Park	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

TOWN SQUARE

In 2011, residents, stakeholders, and the City came together to create a vision for a walkable, vibrant and amenity-rich Town Centre in White Rock. Based on community input, stakeholder engagement, and a three-day Design Charette (design workshop), a vision was created for the bustling heart of the City by the Sea through the Town Centre Urban Design Plan. The plan includes a network of public parks and plazas, open spaces and a Town Square for gathering and creating a pleasant, 'main street' environment.

To fulfill objectives set out by the Town Centre Urban Design Plan, White Rock City Council moved forward with the expropriation of land at 1510 Johnston Road in White Rock's Town Centre, in April of 2018. Once completed, the Town Square will include tables and chairs, shade trees, and other pedestrian-friendly features, and the square will become a place where friends gather for coffee, lunch, or to catch a special event celebrating White Rock's vibrant arts and culture scene.

KEY PRIORITIES	2018
Negotiate acquisition of property in order to develop a Town Square in the City's Town Centre	●
Expropriate land at 1510 Johnston Road (Johnston Road and Russell Avenue)	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

RAIL & PEDESTRIAN SAFETY IMPROVEMENTS

On November 27, 2014, Transport Canada introduced Grade Crossing Regulations. There are several requirements in the regulations, however, one of importance to the City of White Rock is that by November 27, 2021, railway companies and road authorities must meet all requirements to upgrade existing grade crossings, including signage, crossing surface specifications, sight lines, and warning systems.

Transport Canada identified pedestrian safety concerns with the City's existing six (6) grade crossings at Finlay Street, Ash Street, Balsam Street, Cypress Street, the Pier, and Bay Street. In addition, the two new crossings at Oxford Street and Anderson Street require flashing lights and bells to meet Grade Crossing Regulations.

In 2016, and 2017, staff submitted grant applications to the Rail Safety Improvement Program (RSIP) and successfully secured grant funding for a number of crossings, warning devices, the extension of the Promenade, and the overhead walkway at Coldcut Ravine. Once complete, these pedestrian safety improvements to the grade crossings will allow the City to be in compliance with the regulations and to apply for whistle cessation.

KEY PRIORITIES	2018
Coordinate construction plans with Transport Canada and BNSF Railway	●
Construction of pedestrian rail safety improvements	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

WATERFRONT PARKING

One of the ways the City of White Rock supports businesses is by investing in capital projects. These projects also make it easier for businesses to attract customers and for residents and visitors to get to their destination and enjoy our beautiful seaside community.

Many people are not aware that the City does not own the parking lots along the waterfront. The City leases them from Burlington Northern Santa Fe (BNSF) Railway to address the limited parking options in the City's waterfront, a concern raised by businesses and some members of the community, especially during festivals, events, and our peak seasons. The City is building a four-level parkade at Victoria Avenue and Vidal Street on City owned land to provide more parking options near the waterfront for White Rock residents and visitors to take advantage of.

KEY PRIORITIES	2018
Construction of the Waterfront Parkade	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

ZONING BYLAW UPDATE

The City's Zoning Bylaw shapes many aspects of everyday life and puts the Official Community Plan (OCP) into effect. It also provides for day-to-day administration on:

- how land may be used;
- where buildings and other structures can be located;
- the types of buildings that are permitted and how they may be used; and,
- the lots sizes and dimensions, parking requirements, building heights and setbacks from the street.

Many municipalities have a comprehensive zoning bylaw that divides the municipality into different land use zones, with detailed maps. The by-law specifies the permitted uses (e.g. commercial or residential) and the required standards (e.g. building size and location) in each zone. As a result, a comprehensive Zoning Bylaw Update will assist in the implementation of the new OCP, follow best practices, and address issues within the Zoning Bylaw.

KEY PRIORITIES	2018
Bring forward phase (1) Zoning Bylaw amendments for approval	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

WATERFRONT PROJECTS - Shoreline & Promenade Protection Plan, Pier Restaurant, Marina Expansion

The City's waterfront is truly cherished by residents and identified as the primary opportunity to drive the local economy and support community initiatives. There is a focus to develop a multi-faceted waterfront that offers recreational and cultural opportunities to an array of residents and tourists. The City, through direction from Council, has done research on the following waterfront priorities as identified by Council: Marina Expansion, Pier Restaurant, and Shoreline & Promenade Protection Plan.

KEY PRIORITIES	2018
Address the repair shoreline erosion at East Beach (Phase 1)	●
Prepare feasibility study for waterfront improvements	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

RAIL RELOCATION

White Rock's waterfront is a busy area with residents and tourists enjoying many things our seaside community offers. As this area gets busier, the safety and well-being of residents, visitors, and the natural environment becomes even more of a priority for the City. The City is concerned about dangerous goods being transported by rail at our waterfront. As railway infrastructure is federal jurisdiction, the City of White Rock will continue advocating for the relocation of the railway with stakeholders such as the Semiahmoo First Nation, Government of Canada, Province of British Columbia, City of Surrey, and the Burlington Northern Santa Fe (BNSF) Railway.

KEY PRIORITIES	2018
Continue to work with the City of Surrey to agree on a process of moving forward	●
Build consensus and support from all relevant parties, such as the Semiahmoo First Nation, the cities of White Rock and Surrey, the Province of British Columbia, the Federal Government and the Burlington Northern Santa Fe (BNSF) Railway	●
In collaboration with parties involved, pursue urban development and transportation plans as the <i>Railway Relocation and Crossing Act</i> requires	●
Explore funding options as described in section 3 (3) of the <i>Railway Relocation and Crossings Act</i>	●
Schedule a partners' meeting to develop a shared view of the project and to co-operate on research and best practices	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

COUNCIL STRATEGIC PRIORITIES

COUNCIL'S VISION FOR 2018 - 2022

At the beginning of each Term in Office, White Rock City Council establishes a long-term vision and strategic plan for the duration of their term, through the Council Strategic Priorities Plan. This term, however, a different approach was taken. The newly elected City Council hosted two public consultation sessions for residents and business owners to share their priorities, issues, and ideas with Council. An online survey was also conducted so that those who could not attend, would be able to share their input as well.

Thanks to public feedback, Council's Strategic Priorities Plan, for this term, has been created with aligned priorities from White Rock City Council, residents and businesses.

These priorities also lay the foundation for the development of work plans for City employees. They are re-evaluated regularly during Council's four year term to monitor and assess results and performance. The Council Strategic Priorities are divided into three categories: Immediate Priorities, Next and Advocacy. As some of the strategic priorities move to an operational level, Council will direct new priorities from the "Next" items.

For more information on the public consultation sessions, visit whiterockcity.ca/priorities

The storm that occurred on December 20, 2018 devastated the City of White Rock and in particular, the waterfront. The Pier and waterfront restoration is currently underway and is part of the City's Five-Year Financial Plan.

OFFICIAL COMMUNITY PLAN REVIEW

An Official Community Plan (OCP) is a community's statement of its long term vision. The City of White Rock will be working with the public to obtain feedback and make sure the community's aspirations and concerns are understood and shared with Council before making decisions on changing the OCP. The OCP provides a policy framework for Council by addressing issues such as housing, transportation, enhancing the waterfront, economic development, building heights and density, and the natural and social environment. The OCP also guides future land uses and development potential of properties within the City.

Council has expressed their desire for re-engagement with the public and consultation on certain aspects of the current OCP which was adopted in October 2017, to ensure that it reflects the community's values and to provide additional support to the City's efforts.

DIRECTION	TIMELINE
Develop and recommend a Waterfront Enhancement Strategy (WES) for Council's consideration	December 2019
Review the Official Community Plan (OCP) including Greening the City, Town Centre Review, City-Wide Height Review, Affordable Housing, Strengthening Transit, Peace Arch Hospital Update, and OCP Scorecard	December 2020

SEMAIHMUO FIRST NATION

City Council has made it an immediate priority to reach out and work with the Semiahmoo First Nation. It is essential to the well-being of the community that this relationship be rebuilt positively and there be an established partnership with each other.

The City of White Rock and Semiahmoo First Nation / Indigenous People each are governed in different ways through culture and legislation. A Communications Protocol will be an important tool for understanding and will give a clear path to move forward and remain working together on many matters including various services.

DIRECTION	TIMELINE
Communication Protocol - Memorandum of Understanding	2019
Drainage Service <ul style="list-style-type: none"> Initiate discussions Resolution 	2019 Ongoing
Water Service Agreement	2019
Sanitary Sewer Service Agreement	2019

COUNCIL STRATEGIC PRIORITIES

WATER COMMUNITY ADVISORY PANEL

The City remains committed to improving the water quality for White Rock residents and will continue to take proactive steps to accomplish its operational and water quality goals.

Water services in White Rock had been owned and operated by private owners until the City acquired the utility in October of 2015. Since taking over the operations, the City has taken many steps to improve the water quality. In 2019, the City's Water Treatment Plant became fully operational to address the naturally occurring arsenic and manganese in the City's water.

DIRECTION	TIMELINE
Examine water quality results from Water Treatment Plant	June 2019
Review water supply business case prepared by City staff and provide recommendations to Council	September 2019

MULTI-FAMILY AND COMMERCIAL WASTE PICK UP

In mid-2015 the City made significant changes to its delivery of solid waste services, in line with recommendations of a solid waste study on best practices. The changes included the privatization of multi-family and commercial solid waste pickup, as well as a transition from cost recovery through property taxes to a user fee model for single family homes.

Council has directed that the decision to privatize multi-family and commercial waste pickup be reviewed. Also, feedback through the community strategic priority consultation process indicated a desire to resume these services.

DIRECTION	TIMELINE
Hire consultant to conduct multi-family and commercial waste pick up review and analysis	September 2019
Consultant to prepare a report providing implications of waste pick up resulting from the analysis	March 2020



ECONOMIC DEVELOPMENT STRATEGIES

To grow a sustainable, livable and prosperous community, the City of White Rock is making purposeful efforts to foster an environment that supports business, draws employment, and encourages improved living standards. Through the development of an updated Economic Development Strategy, the City is taking a long term approach to economic development by establishing targets and possible new policies.

The particular needs of each commercial area of White Rock will be considered, including the Waterfront, Town Centre and Lower Town Centre.

DIRECTION	TIMELINE
Hire a temporary Economic Development Officer or Consultant to update Economic Development Plan	October 2019
Review and update Economic Development work plan (including consultation)	June 2020
Implement current and subsequent revised Economic Strategy	Ongoing

PARKING TASK FORCE

The Parking Task Force will review and potentially revise parking programs in White Rock, including rates, parking permits, pay parking decals and the integration of the new parkade. The Task Force mandate is to ensure rates are competitive with neighboring jurisdictions while not impacting property taxes, White Rock businesses are supported, and White Rock residents receive the best possible value in our City.

DIRECTION	TIMELINE
Establish Terms of Reference for Parking Task Force	Completed
Appointment of Task Force members	Completed
Task Force to review and recommend waterfront parking rates	May 2019
Task Force to review permit parking and pay parking decal programs	July 2019
Task Force to review other remaining items in the Terms of Reference	December 2019



COUNCIL STRATEGIC PRIORITIES

MARINE DRIVE TASK FORCE

The Marine Drive Task Force will advise Council on Marine Drive issues such as: business viability, economic development, tourism, redevelopment, building/ public realm design and character, signage, sidewalk use and programming, beautification, events and Marine Drive business areas relationship to the Promenade/Pier, Beach and parking.

The main channel for the Marine Drive Task Force's advice will be through providing input on the development and implementation of a 'Marine Drive / Waterfront Enhancement Strategy'. This would include a review of the Waterfront Enhancement Plan, Economic Strategic Plan, business bylaws, the White Rock Sign Bylaw and other related materials deemed relevant. The Task Force will provide feedback and recommendations to Council.

DIRECTION	TIMELINE
Establish Terms of Reference for Marine Drive Task Force	Completed
Appointment of Task Force members	Completed
Task Force to review Marine Drive noted issues and provide recommendations to Council:	
<ul style="list-style-type: none"> Waterfront Enhancement Strategy (WES) and Official Community Plan (OCP) Other items 	December 2019 March 2020

ZONING BYLAW REVIEW

The City's Zoning Bylaw shapes many aspects of everyday life and puts the Official Community Plan (OCP) in-to effect. It also provides for day-to-day administration on:

- how land may be utilized;
- where buildings and other structures can be located;
- the types of buildings that are permitted and how they may be used; and
- the lots sizes and dimensions, parking requirements, building heights and setbacks from the street.

DIRECTION	TIMELINE
Accessory Vacation Rentals (i.e. AirBnB) regulation	October 2019
Waterfront Commercial Zones (CR-3, CR-4)	September 2020
Coach House/ Secondary Suites in duplexes/ triplexes	September 2020
Single Family Home zones	December 2021



COUNCIL POLICY AND BYLAW REVIEW

Good governance is critical to provide for a high quality of life, responsible development and thriving businesses. Effective policies, key bylaws and transparency are essential elements to achieve this.

DIRECTION	TIMELINE
Governance and Legislative Committee to continue to review all Council policies	December 2019
<p>Staff to provide proposed priority listing of City bylaws and topics requiring amendments including but not limited to:</p> <ul style="list-style-type: none"> • Business Licensing Fees and Fines • Development Cost Charges • Encroachment on City Lands • Massage-based Business Regulation • Parks Bylaw • Renoviction Policy • Reserve Fund Bylaws • Respectful Workplace • Sidewalk Use • Sign Bylaw • Step Code • Street and Traffic Bylaw • Tree Bylaw 	July 2019
Staff to provide recommendations to Council regarding amendments to be made	To be completed on a phased approach

COUNCIL STRATEGIC PRIORITIES

NEXT

The current focus of the Council Strategic Priorities are listed under the Immediate Priorities. Once an Immediate Priority is completed, it will be replaced with a Next item. Below are the five (5) Next priorities as determined by Council.

Sign Bylaw Review
Policing Service Review
Funicular Feasibility
Community Amenity Contributions Review
City Hall and Civic Precinct

ADVOCACY

Mayor and Council will champion a variety of priorities to regional, provincial and federal authorities along with community stakeholders. At this time, Council will focus their outreach on the following causes or policies:

Vacant Property Tax	Ministry of Finance
Totem Pole Restoration	School District 36
Peace Arch Hospital Expansion	Fraser Health Authority BC Ministry of Health
Rail Safety/ Whistle Cessation/ Passenger Train Stop	Transport Canada BC Ministry of Transportation Burlington Northern Sante Fe (BNSF) Railway Amtrak
Homeless Reduction Strategy	Ministry of Municipal Affairs and Housing
Protection of Semiahmoo Bay	Semiahmoo First Nation Department of Fisheries and Oceans BC Ministry of Environment





WHITE ROCK PIER AND WATERFRONT RESTORATION

On Thursday, December 20, 2018, a devastating windstorm swept through the City of White Rock that resulted in extensive damage to the Pier and waterfront. We understand the significant value that the Promenade, waterfront and Pier bring to our community.

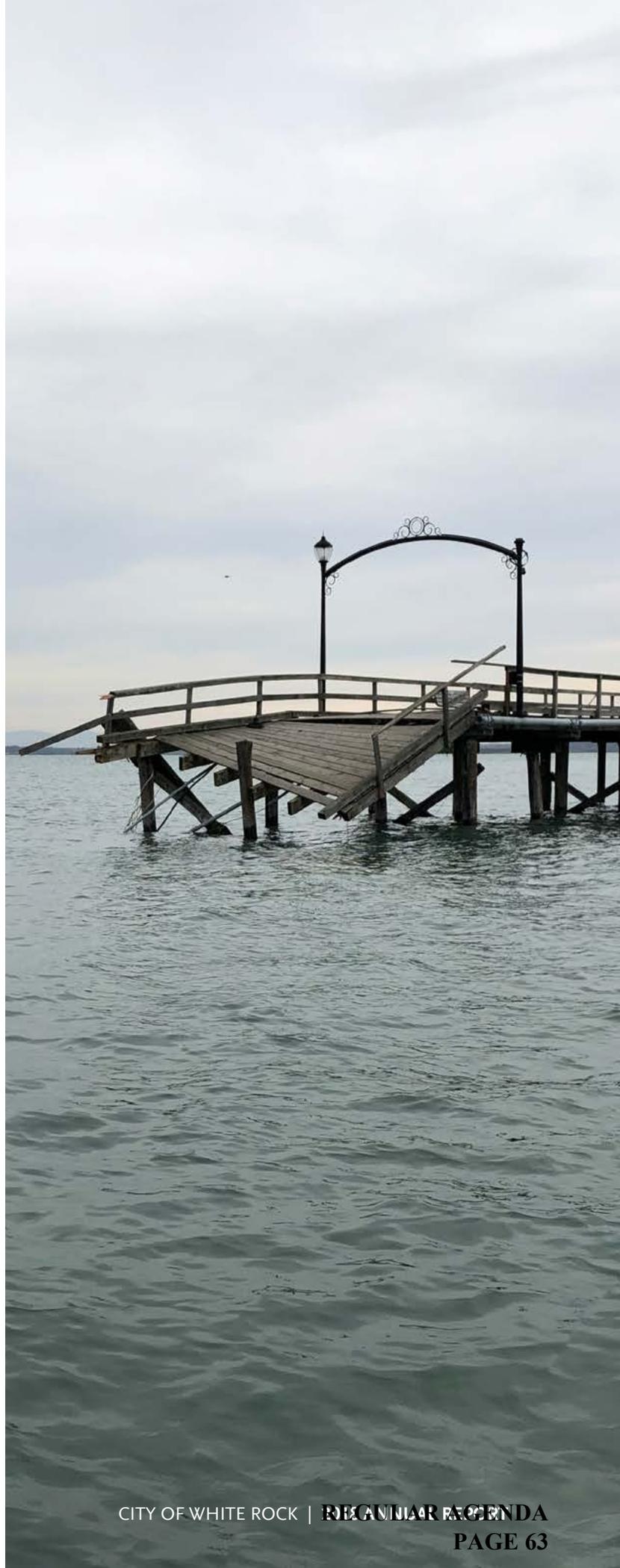
The Pier is insured, and we are working with our insurance broker to confirm coverage under the circumstances. The City is in continued talks with both the federal and provincial governments regarding funding options. An application has been submitted to the “Investing in Canada Infrastructure Program – British Columbia” grant program to help with the Pier reconstruction. The City is also seeking funding assistance through the “Disaster Financial Assistance Fund”.

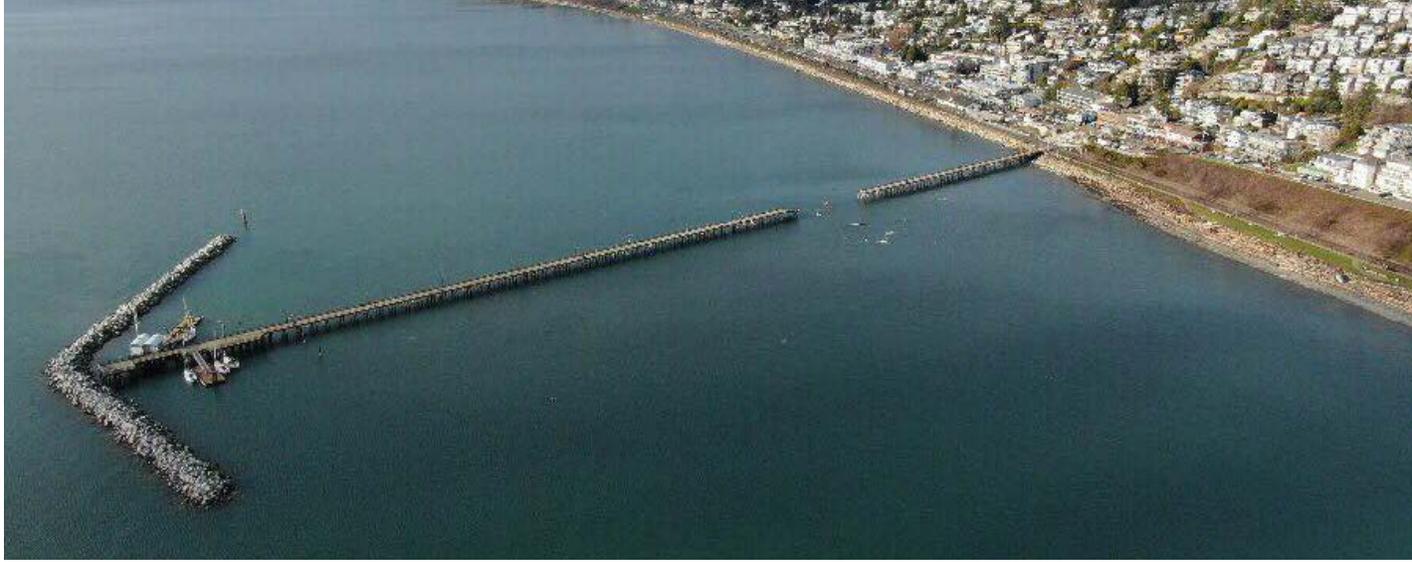
When the iconic White Rock Pier is repaired and reopened, it will closely match the existing appearance while conforming to today's building code. The new section will be a deck made of concrete, overlaid with wooden planks to closely match the existing pier in appearance.

The rebuilt section of the pier will have steel piles for strength that will make it a more resilient structure for any future storms or natural disasters. It will also meet earthquake standards and is adjustable for sea-level rise.

The target completion date of the Pier reconstruction is August 31, 2019.

For more information, please visit whiterockcity.ca/storm2018





●... **STORM RESTORATION TIMELINE**

●... **DECEMBER 20, 2018**

Windstorm Hits White Rock

●... **DECEMBER 21, 2018**

News Conference Held with Mayor Walker and Fire Chief Phil Lemire

●... **JANUARY 17, 2019**

Mayor Walker Meets with Federal and Provincial Government Representatives

●... **JANUARY 28, 2019**

Council Endorses Corporate report titled, "Pier and East Beach Storm Repair Schedule and Repair Strategies"

●... **FEBRUARY 07, 2019**

Promenade West of the White Rock (P'Quals) Re-Opened

●... **MARCH 01, 2019**

White Rock Issues RFP for Reconstruction of Pier

●... **APRIL 08, 2019**

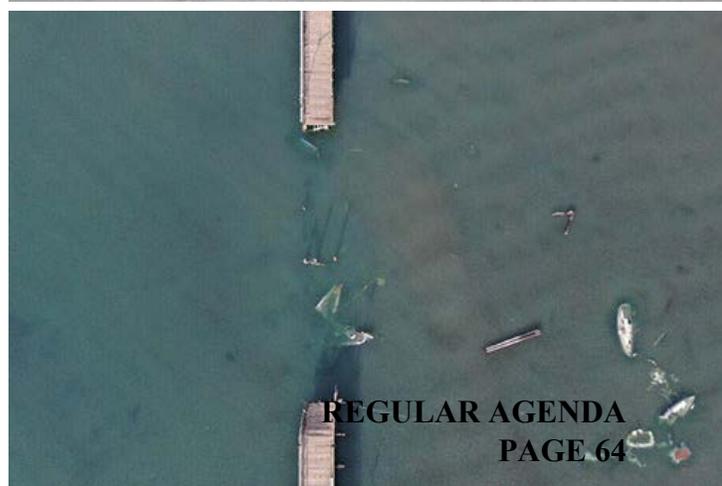
Council approves Corporate Report "Contract Award for White Rock Pier Repairs"

●... **MAY 06, 2019**

Reconstruction of the Pier begins

●... **AUGUST 31, 2019**

Pier scheduled to be re-opened



RECOGNIZED BY COUNCIL



Throughout the year, City Council invited and recognized local groups and individuals with a connection to White Rock that have contributed to society, shown leadership, and been an inspiration to others. In 2018, the following were recognized at Regular Council Meetings.

EMILY AN

Emily An, a grade 11 student at Earl Marriot Secondary, was recognized for her artistic talent.

FIONN - ALANNA AND BRIANNE FINN-MORRIS

Twin sisters, Alanna and Brianne, are musician duo, Fionn, and were recognized for their contributions and commitment to the performing arts through music.

MARK DONNELLY

Mark Donnelly, known as Mr. "O Canada", was recognized for his singing talent and contribution of patriotic pride to millions of Canadians.

CHRISTINE GIRARD

Christine Girard is a Gold Medal winner, 2012 Olympics, and Bronze in 2008 and was recognized for her athletic achievements.

SEMAIHMOO SECONDARY TOTEMS ATHLETICS - SENIOR GIRLS AND BOYS BASKETBALL

The senior boys and girls basketball teams from Semiahmoo Secondary were recognized for their successful year in athletic achievements.

ANDY ANDERSON

Award-winning Skateboarding Champion, Andy Anderson, was recognized for his athletic accomplishments and achievements through the sport of skateboarding.

CHARLES LEFAIVE

Charles "Chuck" Lefaive was recognized for his outstanding contribution to the community through the sport of Pickleball.

GREG TIMM

Greg Timm, President of the White Rock Renegades Sports Association and Chair of the Canada Cup Organizing Committee, was recognized for his Community contributions through the sport of Fastpitch Softball.

OUTSTANDING CANADIANS ON THE PENINSULA

White Rock Outstanding Canadians on the Peninsula Legacy Program recognizing the contributions of citizens in making White Rock a successful, vibrant and harmonious community.

- **CLIFF ANNABLE**

recognized as a "Community Builder" due to his long-standing and significant contributions in support of local business, youth, sport, health and culture.

- **MOTI BALI**

recognized for his contributions in support of cultural diversity, social acceptance, arts and culture, and sport.

- **MICHAEL MACKAY-DUNN**

recognized for his leadership as a First Nations advocate at Earl Marriot Secondary.

- **WILLIAM (BILL) WALLACE**

recognized for his significant contribution of volunteer hours in support of festivals, fundraisers, service clubs, sport and culture.

2018 COMMITTEES

SELECT COMMITTEES:

- All Abilities-All Ages Playground Committee
- Cultural Advisory Committee
- Economic Investment Committee
- Environmental Advisory Committee
- Outstanding Canadians on the Peninsula
- Public Art Advisory Committee
- Tour de White Rock Committee
- White Rock Sea Festival Committee

OTHER ADVISORY COMMITTEES

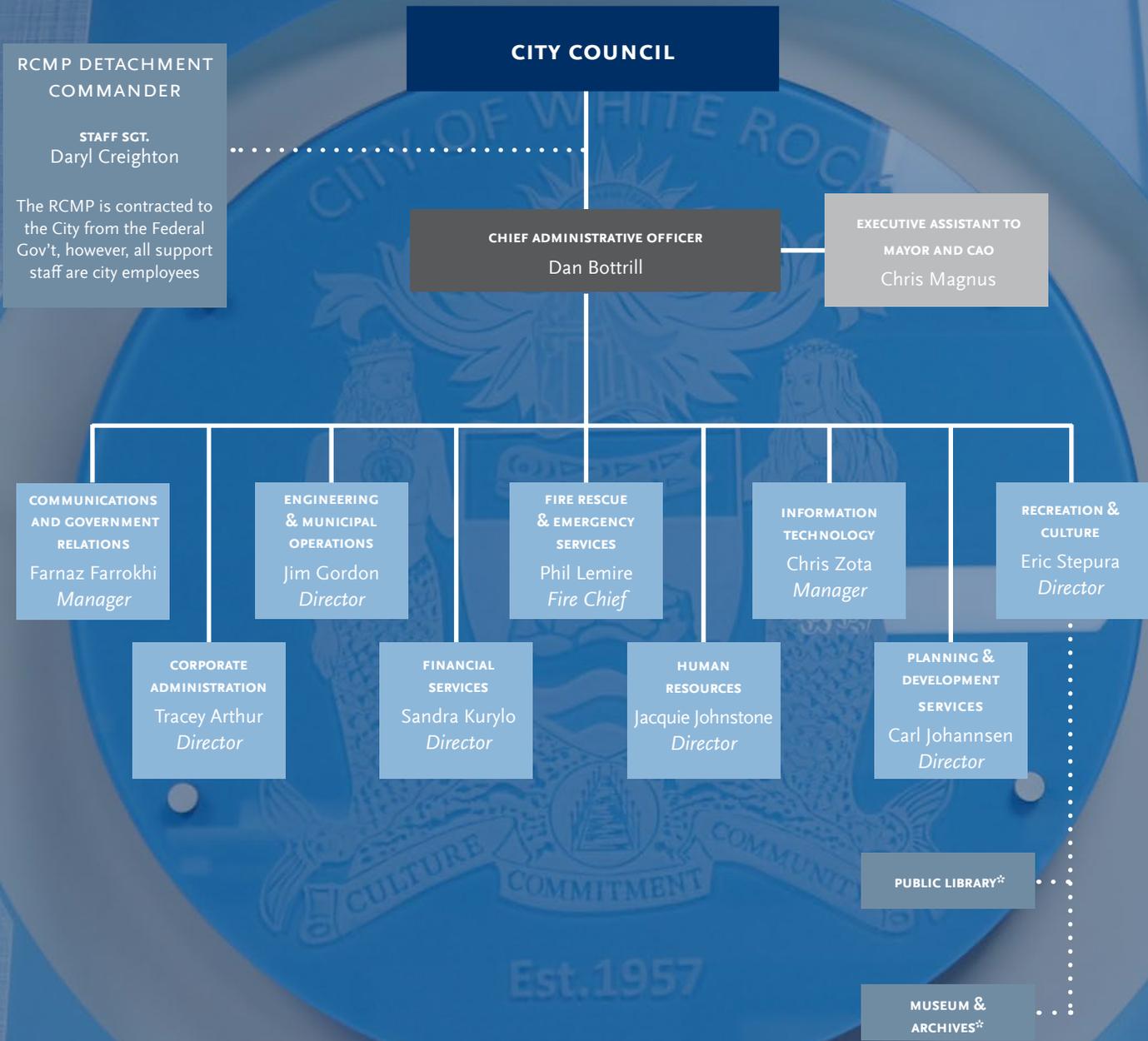
- Advisory Design Panel
- Board of Variance

STANDING COMMITTEES

- August Contract Committee
- Finance and Audit
- Gateway Selection Committee
- Governance and Legislation
- Grants-in-aid
- Intergovernmental and Indigenous Affairs
- Land Use and Planning

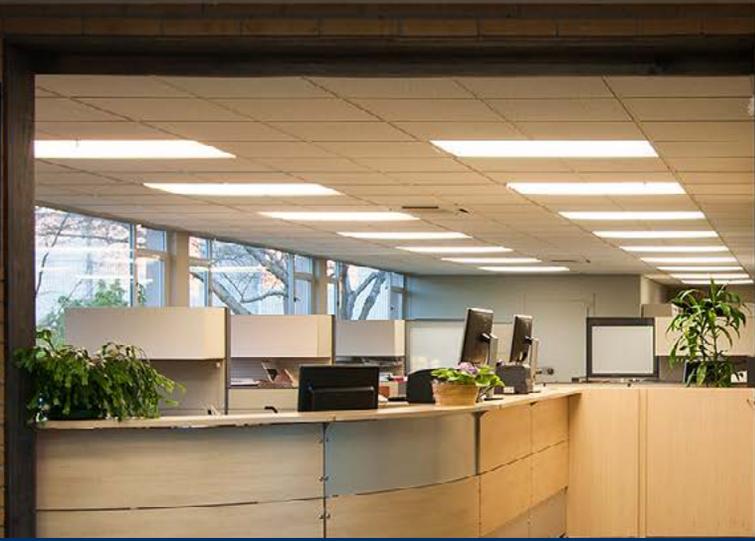


ORGANIZATIONAL CHART



The City departments are listed in alphabetical order on the organizational chart and in the following pages.

* The Library and Museum are owned and maintained by the City. The Library staff are Regional Library employees. The Director of Recreation and Culture is the City Liaison for the Library and the Museum.



DEPARTMENT LISTINGS

BYLAW & ANIMAL CONTROL

bylaw@whiterockcity.ca
604-541-2146

CITY ADMINISTRATION

clerksoffice@whiterockcity.ca
604-541-2212

ENGINEERING AND MUNICIPAL OPERATIONS

operations@whiterockcity.ca
604-541-2181

FINANCE

finance@whiterockcity.ca
604-541-2100

HUMAN RESOURCES

hr@whiterockcity.ca
604-541-2158

MAYOR'S OFFICE

whiterockcouncil@whiterockcity.ca

PARKING SERVICES

finance@whiterockcity.ca
604-541-2148

PLANNING & DEVELOPMENT

planning@whiterockcity.ca
604-541-2108

RECREATION & CULTURE

recreation@whiterockcity.ca
604-541-2199

WHITE ROCK FIRE SERVICES

604-541-2121 (non-emergency)

WHITE ROCK ROYAL CANADIAN MOUNTED POLICE

policing@whiterockcity.ca
778-593-3600 (non-emergency)

CITY WEBSITE

www.whiterockcity.ca





DEPARTMENT OVERVIEWS



ADMINISTRATION



OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer (CAO) of the City of White Rock, as described in the Community Charter, is appointed by Council to manage and direct all City employees. The CAO is responsible for the implementation of Council policies and directives, provides input and advice to Council on policy-related issues, and assists Council in setting corporate goals.

During an election year, the CAO is responsible for orienting the newly elected City Council on local government governance

as well as the authority and responsibilities municipalities have under the *Community Charter*, *Local Government Act*, *Freedom of Information and Protection of Privacy Act (FIPPA)*, and *Municipal Finance Authority Act*.

The CAO is also responsible for the overall administration of the City's departments and provides leadership as well as direction for the Senior Management Team.



CORPORATE ADMINISTRATION

The Director of Corporate Administration (Corporate Officer for the City) is responsible for legislative and municipal government administrative duties, such as:

- Providing legislative support and recommendations to Council and Committees, including Sub-Committees and Volunteer Committees that report to Council, on policies, procedures and various Acts
- Recording Council and Committee proceedings and maintaining the official records of the City of White Rock (i.e. by-laws, agendas, and minutes)
- Managing all requests received under the *Freedom of Information and Protection of Privacy Act*
- Coordinating the conduct of municipal elections for the positions of Mayor, Council, and School Trustee every four years
- Processing official correspondence to and from Council
- This office also oversees risk management claims, *Freedom of Information and Protection of Privacy Act* requests, City property negotiations, and land registration.



COMMUNICATIONS AND GOVERNMENT RELATIONS

The Communications and Government Relations Office works with all departments on the development of internal and external communications. This office advises on effective publicity, government relations, media relations, and marketing approaches, and coordinates the implementation of communication plans and strategies. Additionally, this office coordinates and facilitates relationships and partnerships with other orders of government, municipalities, and municipal organizations, and key external stakeholders and supports efforts to address intergovernmental, regional, inter-municipal and other external stakeholder priorities and issues.

2018 DEPARTMENT HIGHLIGHTS

CORPORATE ADMINISTRATION

- Council Meetings – Regular/Special Called: 23
- Council / Committee Meetings – Closed: 10
- Public Hearings: 15
- Committee Meetings Select/Task Forces: 46
- Committee Meetings Standing: 26
- Freedom of Information Requests: 78
- Risk Management Claims: 14 claims started in 2018, In addition, there are also ongoing claims being processed
- Coordination of the 2018 Local Government Election and Council Inaugural Meeting
- Coordination and execution of Council recognition events including the City of White Rock Volunteer Reception and nine Council acknowledgements which can be found on page 23.

COMMUNICATIONS AND GOVERNMENT RELATIONS

- Maintained the City's digital communication channels: City Website, Facebook, Twitter, Instagram, and e-newsletter

- Redesigned the format of the City Connects E-Newsletter and published 25 editions.
- Launched the City's website in collaboration with the I.T. department.
- Designed and published the 2017 Annual Report in cooperation with all civic departments and agencies
- Published, designed, and updated the Council Strategic Priorities document
- Consulted on and created content and awareness for major City projects and events, such as the Official Community Plan Review, City Water projects, Memorial Park Upgrade, Buskers Festival, Canada Day by the Bay, Sea Festival, Fall Festival of the Arts and Christmas on the Peninsula events
- Assisted with the design and promotion of the 2018 Local Government Election
- Organized a news conference to announce the devastation from the windstorm of 2018 that destroyed the historic and monumental Pier.



ENGINEERING AND MUNICIPAL OPERATIONS

The Engineering & Municipal Operations Department strategically plans and maintains municipal infrastructure assets with an emphasis on the environment, sustainability, and future vision. The department delivers essential municipal services to sustain and enhance the quality and livability of the community while being fiscally responsible.



ADMINISTRATION

The department administers the implementation and construction of ongoing and new projects including budget, prioritization, and long-range planning through the City's Financial Plan and Capital Works Program.



ENGINEERING

The department regulates and ensures compliance of engineering related approvals of development and building permits for City property, and guides tree management on City lands.



OPERATIONS

The department ensures proactive operations and maintenance of City infrastructure including water services, drainage and sanitary systems, roads, sidewalks, boulevards, walkways, equipment, fleet vehicles, parks, and facilities.

2018 DEPARTMENT HIGHLIGHTS

ADMINISTRATION

- Reported on the City's plan and progress towards meeting their climate action goals
- Staff participated in City open houses and Public Information Meetings, including:
 - Aquifer Protection Plan
 - Water Research Open House
 - Water System Master Plan Open House

ENGINEERING

- Permits Issued: 120
- Completed:
 - Johnston Road Revitalization Phase 1
 - East Beach Roadworks Upgrades
- Ongoing
 - Memorial Park
 - West Beach Parkade
 - Railway Pedestrian Crossings
 - Water Treatment Plant

FACILITIES PROJECTS - COMPLETED

- City Hall received upgrades including new carpet tiles & entrance flooring downstairs, new furniture in the Finance department, electrical upgrades, a heat pump enclosure, and stucco and paint on south exterior wall
- The Centre of Active Living upgrades include the Installation of Handicap Door Openers and a reception desk in the lobby
- The Kent Street Activity Centre's auditorium floor was refinished
- White Rock Community Centre had flooring replaced in Halls A, B and C
- Renovated new leased space for the Landmark Pop-Uptown Gallery
- The Centennial Park Ball Diamond received a washroom renovation and Centennial Arena had a new deck installed

PARKS

- Opening of the very popular Generations playground
- Installation of the tree lights along the promenade
- Added colourful planters at Marine Drive
- Hanging baskets were installed along the major routes
- Removal of hazardous trees in Ruth Johnson Park

PUBLIC WORKS

Projects:

- 2018 Paving Program – 5 roads repaved
- Rainbow Crosswalk installed at 5 Corners
- Pop Up Seating installed on Marine Drive

- Convert parking lot on Johnston Road to free Public Parking Lot
- TRIPP Program, Wheelchair Accessibility Bus Stops
- Sidewalk Extension at Foster walkway and Marine Dr.
- New traffic island installed at Buena Vista and Oxford
- North Bluff Line Painting and Reflective Markers Installation
- December 20 Storm clean-up – 720 Metric Tons of logs/trees removed, Pier debris clean-up, boat salvage operation of 12 sunken vessels

Vehicle & Equipment Purchases:

- Pavement Line Marking Machine
- Parks Supervisor Pickup
- Water Single Axle Dump Truck
- Parking Enforcement Utility Van

Residential Sewer Connection Installs:

- 37 out of 39

Street Inspections:

- Completed our 2-year cycle, reset for 2019
- Repainted all City owned railings
- Repainted stop bars throughout the City and painted parking lines in Uptown District
- Reviewed and streamlined pothole management program

Solid Waste Collection:

- Residential Garbage = 1182 Metric Tonnes
- Residential Organics = 1645 Metric Tonnes
- Residential Recycle = 799 Metric Tonnes
- Total Solid Waste = 3626 Metric Tonnes

WATER

- Constructed 200mm watermain on Saturna Drive and Archibald Road
- Started construction on the Water Treatment Plant and completion will be in 2019
- Completed fencing of the Roper Reservoir
- Installed pressure monitors throughout the water distribution system
- Tendered and awarded engineering services for design and construction management to modify the inlet for Roper Reservoir and construction will begin in 2019
- Upgrade well 4 to prevent sand intrusion being pumped up with the water and is now operational and supplying water to the treatment plant
- Well #5 was decommissioned



FINANCIAL SERVICES

The Financial Services Department provides financial expertise, advice, and administration to support City operations.

Main functions include:

- Coordinate the development of Five Year Financial Plans and the processes required to obtain adoption by mandated deadlines
- Prepare various legislated financial reports including the Annual Financial Statements, Statement of Financial Information and the Local Government Data and Statistics input
- Property tax and utility fee collection and administration
- City Hall customer service, accounts payable, city banking and investments, and employee payroll
- Operations and maintenance of pay parking systems and equipment, parking customer service, enforcement, and ticket collections

The Financial Services Department is comprised of two areas:



FINANCE

Many finance functions are necessary to meet statutory requirements as set out in the Community Charter. These statutory requirements focus on the accounting, reporting and safeguarding of taxpayers' money and other assets. Finance ensures that all requirements are met. In addition, ongoing support is provided to City Council and staff, and customer service is provided to the public.



PARKING

The Financial Services Department also deals with most aspects of parking. Emphasis is placed on technology, customer service, and cost-effective revenue generation.

2018 DEPARTMENT HIGHLIGHTS

ACCOUNTING AND REPORTING

- Completed 2017 year-end financial statements and related statutory processes
- Completed research and accounting for tangible capital assets, which involved tracking more than 10,000 assets and accounting for more than \$21.9M in new assets put into service
- Issued numerous statutory financial reports and tax remittances
- Processed 7,964 accounts payable invoices to 2,608 suppliers
- Issued 5,084 payroll advices to employees and 176 remittances to employee benefit providers, unions and savings plans

FINANCIAL PLANS

- Completed 2018 to 2022 Financial Plan, and substantially completed 2019 to 2023 Financial Plan

PROPERTY TAXES

- Completed 2018 property tax and utility fee bylaws
- Issued 2018 property tax notices
- Processed 5,560 Home Owner Grant applications (of which 38% were submitted online) and 792 Property Tax Deferments
- Administered property tax prepayment plan for 1,745 participants
- Completed "2019" Permissive Tax Exemption process and bylaws
- Registered 334 accounts for e-billing of Property Taxes

PARKING

- Expanded Permit Parking Only areas to assist nearby residents in finding street parking
- Added time-restricted parking in the new Town Centre parking lot

- Completed integration of Tempest Calls for Service to better respond and track customer complaints
- Coordinated provision of Waterfront Shuttle and Trolley Services
- Upgraded parking technology at Centennial Park to customer friendly pay-by-plate parking with the ability to pay by phone
- Installed "Tap" function and keypad lights on parking dispensers to improve customer service
- Made improvements to Resident Parking Permit program

WATER UTILITY

- Issued quarterly water bills and administered ongoing water account changes, and 174 special water meter readings/bills
- Registered 318 accounts for e-billing of water bills
- Calculated and analyzed options for 2019 water rates
- Finalized financing with respect to the new water treatment plant

OTHER

- In conjunction with Information Technology department, implemented "MyWhiteRock", an online service to view property tax, water, and certain licence account information.
- Provided ongoing financial accounting and support to departments regarding the City's significant capital program
- Participated in preparing Investing in Canada Infrastructure Program grant application for the Habgood Pump Station
- Administered 2018 Grant-In-Aid process
- Completed annual renewals of City insurance policies



EMERGENCY PROGRAM

The importance of personal preparedness continues to be a primary focus of the City's Emergency Program. As part of fire safety talks or preparedness discussions, an emphasis is placed on the importance of this topic.

In October, City Staff participated along with 910,000 other British Columbians in the Great British Columbia Shakeout Earthquake

Drill. The intent of the drill is to promote awareness of how to prepare and protect yourself when an earthquake occurs.

In response to a request for assistance for the extreme wildfire season in 2018 White Rock Fire crews and one apparatus were deployed for 22 days to the Takysie Lake area south of Burns Lake.

FIRE RESCUE

The primary mandate of White Rock Fire Rescue is to protect life, property and the environment, from fire and natural or man-made emergencies. The department strives to achieve this through a variety of services and programs.

The department quickly responds to a wide variety of emergency incidents with well-trained staff and is comprised of six key areas:



FIRE SUPPRESSION

The department responds to incidents involving or potentially involving fire. They assess the problem, protect lives and property, and minimize damage to the environment.



FIRE PREVENTION

In order to minimize the occurrence and the potential consequences of fires, the department has a proactive prevention program. Regular inspections are carried out in all assembly, commercial, institutional, and multi-residential buildings. The department works closely with Planning and Development Services reviewing building plans, development proposals, and completing license inspections or pre-occupancy inspections when required.



MEDICAL CALLS

Firefighters are trained as First Responders for medical emergencies. This “First Responder” service is a part of the pre-hospital medical care system in the Province of British Columbia.



MOTOR VEHICLE INCIDENTS

The department is equipped with rescue equipment that can be used for auto extrication. Fire crews also attend MVIs for a variety of reasons including fire suppression, medical assistance, fuel leak control, environmental protection, and to secure the scene for the safety of other emergency responders.



PUBLIC EDUCATION

The department provides fire safety and emergency preparedness training, information, and programs.



RESCUE AND SAFETY

The department responds to a wide range of miscellaneous incidents. Some examples are people trapped in elevators, oil/fuel spills, electrical problems, damage to gas lines and complaints of various types.

2018 DEPARTMENT HIGHLIGHTS

- The Fire Rescue Department responded to 1825 incidents in 2018. This is down 9.4% from 2017, and is an increase of 2.3% in relation to the 5 year average of 1785. Of the 1825 incidents, 296 were related to fire and alarm type calls and 63 involved a rescue or motor vehicle incident. There were 954 responses to medical incidents in 2018, which equates to 52% of the total call volume. The number of medical responses saw a 15% decrease from 2017, and this decrease is related primarily to changes made in dispatch protocols by BC Emergency Health Services.
- The department completed 651 inspections during 2018. Inspections occurred primarily in multi-family, business and institutional occupancies. Reviews of development applications and various plans submitted for permits continued to be very active.
- Public education continues to be a focus with programs delivered to 706 participants last year. This includes school/preschool programs, fire safety talks and emergency preparedness presentations.
- Crews completed 727 training sessions in 2018. Some of the highlights included programs related to response to structural collapse, hazmat operations and Low to Steep Angle Technical Rescue.
- During 2018 the Fire Rescue Department completed and initiated a number of projects which included:
 - In March, a new Engine arrived replacing a 1997 unit. Staff worked on completing an orientation, equipping and training on the new vehicle prior to it going into service. This unit provides increased room and safety features within the cab as well as increased pumping capacity and operational features.
 - Completed the purchase and acquisition of a new aerial apparatus to replace a 1995 unit. The new aerial arrived in November and training and orientation started at that time. The new unit is scheduled to be in service in early 2019.
 - The building of pre-incident response plans continued to be a focus as well in 2018. The plans will allow responding crews to have building information readily available to them including life safety systems, photos and floor plans.



HUMAN RESOURCES

The Human Resources Department supports and enhances the City's vision through the establishment of employee programs and policies that assist and guide employees in reaching and accomplishing their goals and objectives.

Human Resources partners with other City departments to attract, retain and motivate a qualified and inclusive workforce.

Core business areas include:



EMPLOYEE HEALTH AND SAFETY

Human Resources supports the creation and maintenance of a safe, respectful and healthy workplace for all employees. It is committed to the prevention of injuries and optimizing the health and well-being of staff.



LABOUR RELATIONS

Human Resources fosters effective partnerships with our unions and employees and provides expertise and guidance to staff on matters pertaining to collective agreement and staff policy interpretation and administration.



SALARY AND BENEFIT ADMINISTRATION

Human Resources identifies and promotes industry best practices and is a strategic partner in achieving workforce excellence and organizational capacity resulting in the delivery of valued services.



ORGANIZATIONAL PLANNING

The department creates and implements strategies in partnership with other City departments to align organizational objectives and available resources. Human Resources provides strategic expertise in the City's human capital business decisions and actively participates in regional municipal human resources and labour relations matters.



RECRUITMENT, EMPLOYEE DEVELOPMENT AND RETENTION

The recruitment, training, and retention of staff is a key role of Human Resources. Through training programs, the department supports the continued development of staff.

2018 DEPARTMENT HIGHLIGHTS

- Implemented an on-line employment application system easing application process for potential employees and providing greater efficiencies for managers to assess candidates
- Audited and updated the City's Confined Space safety program
- Audited and updated the City's Workplace Hazardous Materials Information System
- Executed RCMP administrative changes subsequent to the Province of BC's new bail reform which had significant impact on administrative processes
- Incorporated Provincial leave and benefit changes into the City's procedures and processes
- Completed 69 job recruitments
- Consolidated and enhanced the City's employee benefit program
- Enhanced and implemented City leadership development training program
- Streamlined employee administration processes
- Bio-hazardous Materials Program updated



INFORMATION TECHNOLOGY

The Information Technology (IT) department provides for the sustained, efficient, and effective delivery of IT services, infrastructure, and telecommunications to enhance service delivery to the City's residents, businesses, employees, and visitors.

As the City's technology leader, the IT department is responsible for maintaining the core IT infrastructure and systems that touch

every aspect of city life—from public safety to water delivery—crossing the full spectrum of municipal operations.

Information Technology's strategy is to embrace the very best of technology innovation with the vision of becoming a digital city.



INFORMATION TECHNOLOGY SERVICES

Digital Service and Products

- Network, CCTV and Telecommunication Infrastructure
- Server maintenance and System Integration
- Database and Website Administration
- Project Management
- Planning and Standards
- Application Support
- Audio Video



GEOGRAPHIC INFORMATION SYSTEMS (GIS)

GIS is an innovative computer-based mapping tool that takes information from a database about a location – such as streets, buildings, water features, vegetation, and terrain – and turns it into visual layers. The ability to view these features on a map gives users a better understanding of a particular location, enabling planners, analysts, and others to make informed decisions about their communities.

2018 DEPARTMENT HIGHLIGHTS

NEW CITY WEBSITE

- The city's website is the primary and predominant internet presence, and it has been redesigned to feature an improved, responsive design that is easily accessible from all kinds of mobile devices and simplified content for effective visitor access.
- In a digital era, people have an expectation to interact with the government via digital tools from anywhere and at any time.

PIER LIGHTS

- The main driver for this project was to create a unique city identity that promotes tourism and instill pride in residents by illuminating an important landmark. Cities naturally transmit their individual identities through their visual topography.
- Architecturally, LED lights can significantly change a building's nighttime character, transforming shadowy forms into immaculate performances of infinite color and vivacity.
- LED lighting is transforming skylines all over the world—and architects, city governments, and urban denizens are taking note.
- The pier is a heritage structure and the main tourism attraction on the West Beach. The coordinated LEDs add a new layer of aesthetic appeal to an existing iconic view.

TEMPEST IMPLEMENTATION:

- Part of our strategy to enhance our portfolio of eGovernment services, we have implemented the following modules: MyWhiteRock an online portal which will make accessing your account information easy, Utility and Property Tax eBilling, Calls for Service Mobile – used by city staff to manage service calls and Calls for Service eApply – a public portal for non-emergency requests.

FIBER OPTICS CABLE INFRASTRUCTURE:

- To support the new Water Treatment Plant facility a new fiber optics link has been added. This also allowed the City to lease some of its fiber optics capacity to a national wireless carrier as a means to cost recovery.

INTERACTIVE ROADWORK AND CONSTRUCTION MAP:

- To provide timely and accurate information about road work and construction activity a new geospatial powered interactive map is now available on the city's website.

INTERACTIVE INFO-KIOSKS:

- Part of a proof of concept initiative to enable quick and seamless access to online city services for visitors and patrons at the City Hall and White Rock Community Centre, two touchscreen interactive computers have been placed at these two sites.



PLANNING AND DEVELOPMENT SERVICES

Planning and Development Services is responsible for planning and managing the growth and development of the City. The department provides the following services:



BYLAW ENFORCEMENT AND ANIMAL CONTROL

This division provides education and enforcement on a wide variety of bylaws to uphold community standards, undertakes Secondary Suite Inspections, assists in finding lost bikes and lost dogs, and patrols the pier and promenade. This division is also tasked with ensuring that construction activity on private property is undertaken in an orderly and respectful manner which minimizes impacts to residents and businesses.



ECONOMIC DEVELOPMENT

Economic Development focuses on supporting investment strategies, supplies data and information to support new or expanding business development, issues business licences and commercial patio licences, and provides support for the City's Economic Investment Committee. The department also assists businesses who are relocating to or within White Rock, with finding suitable spaces. The Official Community Plan also helps in identifying new economic investment opportunities in the City. Economic Development has also assisted in the planning and design of key capital works projects that are aimed at making White Rock a more attractive and amenity-rich destination to visit and invest in.



BUILDING

The Building Division performs permit reviews and approvals, Alternative Solution reviews, and inspects new construction and renovations to ensure they are built in conformity with plans, zoning regulations, and the BC Building Code.



CUSTOMER SERVICE

This division provides a broad range of information to residents, businesses, the public, realtors, developers, agencies, and other levels of government, while also respecting the privacy of residents and businesses. The team supports the Advisory Design Panel and the Board of Variance, issues sign permits and dog licenses, and administers municipal addressing.



PLANNING

The Planning Division is responsible for providing advice to City Council on growth management, development review, and a variety of strategic planning projects, as well as processing development applications and representing the City on regional planning and development initiatives.

2018 DEPARTMENT HIGHLIGHTS

ECONOMIC DEVELOPMENT

- 2092 Business Licences issued

DEVELOPMENT APPLICATIONS INCLUDED:

- 2 OCP amendment and 3 zoning amendments
- 3 major and 2 minor development permits
- 3 subdivisions
- 3 development variance permits
- 127 tree management permit applications
- 2 liquor license applications
- 1 temporary use permit application

BUILDING

- 239 building permit applications received
- 514 new housing units; 56 demolitions
- Received building permit applications for construction value of \$381,516,412
- Received \$3,747,719 in building permit application fees
- To accommodate a continued high level of permit activity, to ensure timely and efficient permit processing, the Building Division added new staff resources, software upgrades and mobile inspection devices

CUSTOMER SERVICE

- 3 Advisory Design Panel Meetings
- 3 Board of Variance Meetings (3 applications)
- 29 sign permit applications; 13 issued
- 716 dog licenses issued
- Expanded the capability of Prospero permit management software to continue to enhance customer service levels.

PLANNING

- Completed Phase 1 of the Zoning Bylaw Update, including updates on policies supporting new child care centres in commercial areas, requiring electric vehicle charging stations in new multi-unit residential developments, and enabling more community gardens
- Following the federal legalization of non-medical cannabis, a framework for allowing a single cannabis retail store in the Town Centre area was incorporated into the Zoning Bylaw
- In partnership with the BIA, staff supported the design and implementation of a pop-up park in front of two vacant storefronts on Marine Drive, with landscaped seating areas and window graphics of the Pier and White Rock



RECREATION AND CULTURE

White Rock Recreation and Culture Department fosters a healthy community through programs, activities, and events aimed at improving fitness and wellness levels of its residents and creating a sense of community identity, belonging, pride, and spirit.

This active department plays an important role in building a healthy and vibrant community. We work with a variety of community partners to provide access to excellent recreation, sport, arts and cultural activities and events. We are staffed by 13 full-time employees and up to 18 seasonal workers, employ over 100 qualified instructors and manage the work of almost 500 volunteers.

OUR COMMITMENT

“White Rock Recreation and Culture is committed to providing citizens with a wide range of high-quality sport, recreation, and arts and cultural programs and services.”

Management and staff are dedicated to ensuring Recreation and Culture customers receive exceptional service, high quality qualified instruction, and clean facilities.

WHAT WE DO

- Provide quality community recreation programs for children, youth, adults, and seniors who live in the White Rock/ South Surrey community
- Operate Centennial Park Leisure Centre and Arena, Kent Street Activity Centre, White Rock Community Centre, the Horst & Emmy Werner Centre for Active Living, and the Landmark Pop-Uptown Gallery
- Produce seasonal Recreation Guides and other marketing and communication tools for all Recreation and Culture programs and events
- Manage the use of outdoor sports venues and parks, rental of meeting rooms, and special event facilities for the community of White Rock
- Serve as liaison to assist those wishing to do commercial filming in the City
- Liaise with the White Rock Museum and Archives for heritage programs, events, and services
- Liaise with Fraser Valley Regional Library for library services provided at the White Rock Library
- Oversee the management and approval process for all community special events held on City property, and ensure that public safety and quality programming is maintained in the delivery of community festivals and events

2018 DEPARTMENT HIGHLIGHTS

COMMUNITY RECREATION

- In 2018, Recreation and Culture processed 9521 program registrations into over 1000 classes offered in arts/culture, sport/fitness, health/ wellness, lifelong learning and social opportunities
- Offered 60 opportunities for discovery and exploration with seniors day excursions
- Secured \$3,424 in Canadian Tire Jumpstart funding to help remove financial barriers for child and youth participation in recreation and sports programs
- Provided \$8,536 in financial subsidies for all age groups through the City's Leisure Access Program
- Allocated meeting space for 328 community group rentals and processed 3215 bookings
- Represented the City at various multi-disciplinary community committees for sport, health, arts and culture, heritage, tourism, filming, children, youth, adults and seniors

CULTURAL DEVELOPMENT

- The City's commission of RAINWORKS' 60 Years of Rain, a temporary public art installation revealing images on the sidewalk after it rained, was recognized nationally in November at the Creative City Network's annual conference in Mississauga, Ontario. The Public Art Year in review recognizes and celebrates outstanding public art projects from across Canada.
- The City signed an agreement with Fraser Health and the Peace Arch Hospital to install public art honouring over 70 years of service by the Peace Arch Hospital Auxiliary. Stander, by artist Illarion Gallant, was chosen to represent community and the strength and determination of the members of the auxiliary in service to our hospital. Installation is planned for 2019 at Peace Arch Hospital
- The Inaugural Buskers Festival took place in the Uptown area
- The City signed a lease agreement with Landmark Properties to create the Landmark Pop-Uptown Gallery and studio space. By making it accessible to the artistic community, the space is supporting the growth of the creative sector in White Rock. Along with the Buskers Festival, it is helping to position uptown as a visitor destination and a cultural district.





RECREATION AND CULTURE

WHITE ROCK SPECIAL EVENTS



Community special events greatly enrich the quality of life and enjoyment for residents and visitors. In 2018, Recreation and Culture facilitated and supported 30 community and charitable events along with major City special events including Canada Day by the Bay, White Rock Sea Festival, and Tour de White Rock. New in 2018, the uptown streets came alive with the inaugural White Rock Busker's Festival. Over a dozen acts including both local and international performers entertained thousands of residents and visitors. The local businesses also enjoyed the added business activity and vibrancy the festival created.

In 2018, the City of White Rock and the White Rock Business Improvement Association (BIA) co-presented the TD Concerts at the Pier: an outdoor concert series featuring local and regional talent. The 2018 concert series took place at East Beach and Five Corners due to the construction at Memorial Park. These locations provided hundreds of local residents and visitors the opportunity to explore local restaurants and experience live music.



The City helped coordinate and provide resources and other support for annual community events including the Polar Bear Swim, Coldest Night of the Year, Relay for Life, White Rock Farmers Market, Culture Days with the Peninsula Arts and Culture Alliance (PACA), Pride Flag Raising Ceremony, TEDX White Rock, Canada Day 10K Run, Peace Arch Hospital Foundation Gala, National Kids Cancer Ride, National Seniors Day, Fall Festival of the Arts, Peace Arch Hospital Great Pumpkin Run/Walk, Remembrance Day Ceremony, and Christmas on the Peninsula.



WHITE ROCK RCMP

Staff Sergeant Daryl Creighton is the Detachment Commander and has occupied this role since October of 2016. The White Rock RCMP is committed to being transparent and accessible while identifying the needs and expectations of the community. The citizens of White Rock play an integral role in identifying issues of concern.

The White Rock Royal Canadian Mounted Police Detachment consists of 25 regular members as well as 10 full-time and 14 casual Support Services, employed by the City of White Rock. The General Duty complement is divided into four watches, each with a Corporal in charge. General Duty takes the majority of the calls for service and is supported by a two-member General Investigations Section (GIS).

Additionally, there is a two-member Community Response Team (CRT) which provides a broad mandate of policing services. This includes School Liaison, Traffic Enforcement, Community Events and a variety of youth-based initiatives such as anti-bullying and social media awareness. Additionally, CRT investigates matters that are the subject of repeated calls for service, ongoing offences or issues requiring a focused approach with a view to identifying contributing factors which can be addressed through education

and Crime Prevention techniques. CRT is also responsible for implementing and sustaining various successful Crime Reduction initiatives related to drug trafficking and property crime offences.

The Detachment is a fully equipped police station with front counter staff during business hours and with facilities to house prisoners (cells). Complaint taking and dispatching services are provided off-site by the City of Surrey RCMP Operational Communications Centre.

The Detachment's Community Policing section is responsible for providing the citizens of White Rock numerous crime prevention programs. The Crime Prevention Coordinator is responsible for the Community Policing programs such as Speed Watch, Block Watch, fraud awareness, and lock out auto crime. The Detachment has a very active group of approximately 30 community policing volunteers that help administer and promote these programs.

The Victims Assistance Coordinator is responsible for providing support to victims and witnesses of crime during their dealings with the criminal justice system. Staff provides valuable guidance and proper referrals to these people during a very stressful time in their lives.

2018 DEPARTMENT HIGHLIGHTS

STAFFING INCREASE

- In 2018 an increase to establishment of 2 additional police officers were approved by the City of White Rock. This now brings our detachment complement to 25 members. Our detachment has 4 General Duty watches consisting of 3 watches with 1 Corporal and 4 Constables, 1 watch with 1 Corporal and 3 Constables, a General Investigation Section comprised of a Corporal and a Constable, and a Community Response team consisting of 2 Constables.
- Members of the White Rock RCMP dealt with 6,789 calls for service in 2018. The majority of calls for service in the community are dealt with, at least initially, by General Duty as first responders.

COMMUNITY RESPONSE TEAM

- The community response team focusses on issues in the community such as property crime, traffic enforcement and drug investigations, as well as on community engagement and school liaison programs with both White Rock and Peace Arch Elementary.
- Much of the enforcement done by the Community Response Team is literally in response to issues that the community has brought forward. As a result, this past year the Community Response team focussed heavily on traffic enforcement initiatives in the City of White Rock, including Speed enforcement, excessive noise, distracted driver enforcement, impaired driving enforcement and several mini projects such as back to school blitzes in the school zones. Through these initiatives, as well as through the

Traffic enforcement done day to day by General duty, a total of 1,172 Violation tickets were written in 2018 and a total of 17 roadside prohibitions were served.

- Drug enforcement and property crime continue to remain a priority of the White Rock RCMP Detachment. The Community Response Team continues to work with our partners in other agencies such as Postal Inspection, Civil Forfeiture and Provincial Enforcement Sections of the RCMP to combat these issues in the City of White Rock. These partnerships have resulted in numerous arrests and charges being forwarded which are currently before the courts.

COMMUNITY EVENTS AND PROGRAMS

- Both members of the White Rock RCMP and volunteers with the White Rock RCMP continue to be engaged in the community in a series of Community events and programs. Some of the highlights of this past year included:
 - Constable Carly Godlien participated in the Cops for Cancer Bike tour, raising money and awareness for children with Cancer in BC.
 - Law enforcement Torch run raising money and awareness for the Special Olympics.
 - Christmas Clothing drive for families in need in the community.
 - Senior talks and programs aimed at providing information to White Rock citizens in relation to fraud prevention, senior driving, crime prevention, and elder abuse to name a few.



CONNECT WITH US

The City of White Rock's outreach includes a variety of online and offline tools. As new technology emerges, the City is committed to finding ways to connect and engage with citizens in conversations that matter and are meaningful. Communication tools the City uses on a regular basis include:

CITY WEBSITE

Your guide to City services, recreation programs, live streaming of Council meetings, corporate reports, strategic priorities, City events and more. whiterockcity.ca

CITY SOCIAL MEDIA

-  facebook.com/whiterockcity
-  twitter.com/whiterockcity
-  instagram.com/cityofwhiterock

CITY CONNECTS E-NEWSLETTER

The e-newsletter is published the week of each Council Meeting and features information about upcoming events, city news, City Council updates and important seasonal reminders. whiterockcity.com/newsletter

COMMITTEES

The City of White Rock Council has Committees, Task Forces, and other advisory bodies to ensure opportunities for input from specified groups or members of the general public.

COMMUNITY NEWSPAPERS

The City places a City News ad each Friday in the local paper to advise of upcoming Council and committee meetings and news from the City.

COMMUNITY EVENTS

See what's going on in the City on our events calendar. Find Council meetings, public hearings, City festivals, art openings & more! whiterockcity.ca/events

EMAIL AND PHONE

General Inquiries: 604.541.2100
Questions for Mayor and Council:
Email Council whiterockcouncil@whiterockcity.ca

PARTNERSHIPS

The City also partners with a variety of community partners, such as Explore White Rock, the White Rock Business Improvement Association, the South Surrey White Rock Chamber of Commerce, and the White Rock Museum and Archives.

REGULAR COUNCIL MEETINGS

The City of White Rock Council meetings are held twice a month on Monday nights at 7:00 p.m. in Council Chambers, except for August, when no meetings are scheduled. Council meetings is an excellent way to learn more about what's happening in your community. You can also watch the meeting live on our website streaming service. whiterockcity.ca/councilmeetings

TALK WHITE ROCK

The City's online engagement platform houses surveys, discussion boards, and project pages to review or participate in at your convenience. talkwhiterock.ca



CITY FACILITIES

CITY HALL

15322 Buena Vista Avenue
White Rock, BC V4B 1Y6
Contact: 604.541.2100
Customer Service Hours:
Monday to Friday 8:30 a.m.- 4:30 p.m.

ENGINEERING AND MUNICIPAL OPERATIONS

877 Keil Street
White Rock, BC V4B 4V6
Contact: 604.541.2181
Customer Service Hours:
Monday to Friday 8:00 a.m.- 4:30 p.m.

RCMP

15299 Pacific Avenue
White Rock, BC V4B 1R1
Contact: 778.593.3600
Customer Service Hours:
Monday to Friday 8:30 a.m. - 4:30 p.m.

WHITE ROCK FIRE HALL

15315 Pacific Avenue
White Rock, BC V4B 1R1
Contact: 604.541.2121
Customer Service Hours:
Monday to Friday 8:30 a.m.- 4:30 p.m.

CENTENNIAL PARK LEISURE CENTRE

14600 North Bluff Road
White Rock, BC V4B 3C9
Contact: 604.541.2161
Customer Service Hours:
Monday to Friday 8:30 a.m.- 4:30 p.m.

HORST & EMMY WERNER CENTRE FOR ACTIVE LIVING

1475 Anderson Street
White Rock, BC V4B 1Y6
Contact: 604.541.2199
Customer Service Hours:
Monday to Friday 8:30 a.m.- 4:30 p.m.

KENT STREET ACTIVITY CENTRE

1475 Kent Street
White Rock, BC V4B 5A2
Contact: 604.541.2231
Customer Service Hours:
Monday to Friday 8:30 a.m. - 4:30 p.m.
Saturday 9:00 a.m. – 1:00 p.m.

WHITE ROCK COMMUNITY CENTRE

15154 Russell Avenue
White Rock, BC V4B 0A6
Contact: 604.541.2199
Customer Service Hours:
Monday to Thursday 8:30 a.m. - 6:00 p.m.
Friday 8:30 a.m. - 4:30 p.m.
Saturday 9:00 a.m. - 1:00 p.m.

WHITE ROCK LIBRARY

15342 Buena Vista Avenue
White Rock, BC V4B 1Y6
Contact: 604.541.2201
Customer Service Hours:
Monday to Wednesday 10:00 a.m. - 9:00 p.m.
Thursday to Saturday 10:00 a.m. - 5:00 p.m.
Sunday 1:00 - 5:00 p.m.

WHITE ROCK MUSEUM AND ARCHIVES

14970 Marine Drive
White Rock, BC V4B 1C4
Contact: 604.541.2222
Customer Service Hours:
Monday to Friday 10:30 a.m. - 4:30 p.m.
(*Gallery / Gift Shop*)
Saturday and Sunday 11:00 a.m. – 4:30 p.m.
(*Gallery / Gift Shop*)
Monday to Friday 10:00 a.m. – 5:00 p.m.
(*Office*)



FINANCIAL
SECTION



MESSAGE FROM THE DIRECTOR OF FINANCIAL SERVICES



MAYOR AND COUNCIL

It is my pleasure to present The Corporation of the City of White Rock's financial statements for the fiscal year ended December 31, 2018 pursuant to Section 167 of the *Community Charter*. The statements have been prepared in accordance with the Canadian Public Sector Accounting Standards established by the Chartered Professional Accountants of Canada.

The preparation and presentation of the financial statements and related information are the responsibility of management of The Corporation of the City of White Rock. This involves the use of management's best estimates and careful judgement. The City maintains a system of internal accounting controls designed to provide reasonable assurances for the safeguarding of assets and the reliability of financial records.

The City's auditors, KPMG LLP, have given the City an unqualified audit opinion on the City's financial statements, stating in their opinion, that the statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, the results of its operations, changes in net financial assets and its cash flows for the year then ended.

FINANCIAL SUMMARY

Operating activities during the year contributed a surplus of \$33,674,502. This is mainly comprised of an increase in the City's investment in tangible capital assets and of planned contributions to reserves. The total accumulated surplus was \$183,052,246 as of December 31, 2018. Like most local governments, the largest component of accumulated surplus is the City's investment in tangible capital assets, which amounted to \$120,319,270 at the end of 2018. The remainder of accumulated surplus includes reserves and other surplus funds.

Net financial assets decreased by \$2,169,217 to \$38,756,911 as of December 31, 2018. This is due to a significant amount of expenditures incurred on major capital projects, such as a new water treatment plant and a new waterfront parkade, as well as the renovation of Memorial Park and the pier washroom. Most of these expenditures were funded from reserves and a federal/provincial grant.

Debt, net of sinking funds, outstanding as of December 31, 2018 was \$24,008,890, compared to \$22,346,427 on December 31, 2017. It is comprised of long-term debenture debt mainly attributed to the purchase of property and assets of the local water utility and subsequent water system infrastructure improvements.

The City ended the year 2018 in a sound financial position.

A handwritten signature in black ink, appearing to read 'S. Kurylo', with a large, sweeping flourish at the end.

Sandra Kurylo, B.Comm., CPA, CMA
DIRECTOR OF FINANCIAL SERVICES

Financial Statements of
***THE CORPORATION OF
THE CITY OF WHITE ROCK***
Year Ended December 31, 2018



KPMG LLP
PO Box 10426 777 Dunsmuir Street
Vancouver, BC V7Y 1K3
Canada
Telephone (604) 691-3000
Fax (604) 691-3031

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Corporation of the City of White Rock

OPINION

We have audited the financial statements of The Corporation of the City of White Rock (the "City"), which comprise:

- the statement of financial position as at December 31, 2018
- the statement of operations for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

BASIS FOR OPINION

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

OTHER INFORMATION

Management is responsible for the other information. Other information comprises the information, other than the financial statements and the auditors' report thereon, included in the 2018 Annual Financial Report.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit and remain alert for indications that the other information appears to be materially misstated.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent Member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.



We obtained the information, other than the financial statements and the auditors' report thereon, included in the 2018 Annual Financial Report as at the date of this auditors' report.

If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

RESPONSIBILITIES OF MANAGEMENT AND THOSE CHARGED WITH GOVERNANCE FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants

Vancouver, Canada

May 13, 2019

THE CORPORATION OF THE CITY OF WHITE ROCK
Statement of Financial Position
 December 31, 2018, with comparative information for 2017

	2018	2017
FINANCIAL ASSETS		
Cash and cash equivalents (note 2)	\$ 99,870,023	\$ 89,501,440
Temporary investments (note 2)	–	7,472,842
Accounts receivable (note 3)	13,455,091	6,001,646
Loans receivable (note 4)	14,000	17,500
	113,339,114	102,993,428
LIABILITIES		
Accounts payable and accrued liabilities (note 5)	13,080,920	8,533,568
Refundable performance deposits (note 2(b))	13,220,076	11,288,606
Capital lease obligation (note 7)	4,478	20,182
Debt (note 8)	24,008,890	22,346,427
Deferred revenue (note 9)	24,267,839	19,878,517
	74,582,203	62,067,300
NET FINANCIAL ASSETS	38,756,911	40,926,128
NON-FINANCIAL ASSETS		
Tangible capital assets (note 10)	143,474,439	107,674,895
Prepaid expenses	609,061	584,347
Inventories of supplies	211,835	192,374
	144,295,335	108,451,616
ACCUMULATED SURPLUS (NOTE 11)	\$ 183,052,246	\$ 149,377,744

Commitments and contingencies (note 14)

See accompanying notes to financial statements.



Sandra Kurylo, B.Comm., CPA, CMA
 DIRECTOR OF FINANCIAL SERVICES

Statement of Operations

Year ended December 31, 2018, with comparative information for 2017

	2018 BUDGET (Note 1(b))	2018	2017
REVENUE:			
Property taxes:			
General purposes	\$ 21,647,900	\$ 21,638,551	\$ 20,446,775
Regional library levy	934,584	934,205	897,392
Business improvement levy	347,700	346,379	270,575
	22,930,184	22,919,135	21,614,742
Receipts in lieu of taxes	27,600	27,551	18,886
Development cost charges (note 9(a))	4,030,700	3,014,745	87,274
Sanitary sewer fees and parcel tax	3,496,906	3,523,309	3,590,860
Drainage user fees	2,410,700	2,413,036	2,150,175
Water user fees	4,744,000	4,635,515	4,302,249
Sales of services and other revenue (note 17)	27,476,280	27,315,659	17,120,957
Government grants (note 18)	16,360,100	9,786,203	1,768,102
Developers' contributions of tangible capital assets (note 10(b))	-	933,635	764,587
	81,476,470	74,568,788	51,417,832
EXPENSES:			
General government	7,651,375	6,931,555	6,851,759
Protection services	11,817,590	10,959,542	11,180,436
Transportation, engineering and operations	6,718,913	6,676,647	6,155,764
Parks, recreation and cultural services	9,511,506	8,677,384	8,605,535
Solid waste services	1,088,900	874,855	822,498
Sanitary sewer system	2,797,304	2,507,967	2,438,697
Drainage system	964,900	991,529	1,025,233
Water system	4,063,200	3,274,807	3,818,550
	44,613,688	40,894,286	40,898,472
ANNUAL SURPLUS	36,862,782	33,674,502	10,519,360
Accumulated surplus, beginning of year	149,377,744	149,377,744	138,858,384
ACCUMULATED SURPLUS, end of year	\$ 186,240,526	\$ 183,052,246	\$ 149,377,744

See accompanying notes to financial statements.

Statement of Changes in Net Financial Assets

Year ended December 31, 2018, with comparative information for 2017

	2018 BUDGET	2018	2017
	(Note 1(b))		
Annual surplus	\$ 36,862,782	\$ 33,674,502	\$ 10,519,360
Acquisition of tangible capital assets	(75,063,500)	(40,110,852)	(10,040,502)
Contribution of tangible capital assets	–	(933,635)	(764,587)
Amortization of tangible capital assets	6,217,900	4,644,186	4,453,875
Loss on disposal of tangible capital assets	–	526,121	646,159
Proceeds on disposal of tangible capital assets	–	74,636	59,774
	(31,982,818)	(2,125,042)	4,874,079
Acquisition of prepaid expenses	–	(609,061)	(584,347)
Acquisition of inventories of supplies	–	(211,835)	(192,374)
Use of prepaid expenses	–	584,347	581,847
Consumption of inventories of supplies	–	192,374	228,209
Change in net financial assets	(31,982,818)	(2,169,217)	4,907,414
Net financial assets, beginning of year	40,926,128	40,926,128	36,018,714
Net financial assets, end of year	\$ 8,943,310	\$ 38,756,911	\$ 40,926,128

See accompanying notes to financial statements.

Statement of Cash Flows

Year ended December 31, 2018, with comparative information for 2017

	2018	2017
CASH PROVIDED BY (USED IN):		
OPERATING:		
Annual surplus	\$ 33,674,502	\$ 10,519,360
Items not involving cash:		
Amortization	4,644,186	4,453,875
Loss on disposal of tangible capital assets	526,121	646,159
Developers' contributions of tangible capital assets	(933,635)	(764,587)
Changes in non-cash operating working capital:		
Increase in accounts receivable	(7,453,445)	(2,861,157)
Increase in prepaid expenses	(24,714)	(2,500)
Decrease (increase) in inventories of supplies	(19,461)	35,835
Decrease in loans receivable	3,500	3,500
Increase in accounts payable and accrued liabilities	4,547,352	2,395,448
Increase in refundable performance deposits	1,931,470	2,719,433
Increase in deferred revenue	4,389,322	7,475,955
Net change in cash from operating activities	41,285,198	24,621,321
CAPITAL ACTIVITIES:		
Cash recovery for water utility acquisition	–	600,000
Cash used to acquire tangible capital assets	(40,110,852)	(10,640,502)
Proceeds on disposal of tangible capital assets	74,636	59,774
Net change in cash from capital activities	(40,036,216)	(9,980,728)
FINANCING ACTIVITIES:		
New debt issued (note 8)	2,274,850	8,281,000
Principal payments on debt	(612,387)	(6,507,849)
Principal payments on capital leases	(15,704)	(21,884)
Net change in cash from financing activities	1,646,759	1,751,267
INVESTING ACTIVITIES:		
Change in temporary investments	7,472,842	(2,564,144)
NET CHANGE IN CASH AND CASH EQUIVALENTS	10,368,583	13,827,716
Cash and cash equivalents, beginning of year	89,501,440	75,673,724
CASH AND CASH EQUIVALENTS, end of year	\$ 99,870,023	\$ 89,501,440

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended December 31, 2018

The Corporation of the City of White Rock (the “City”) is incorporated under the Local Government Act of British Columbia. The City’s principal activities include the provision of local government services to residents, businesses and visitors of the incorporated area.

1. SIGNIFICANT ACCOUNTING POLICIES:

The City follows Canadian Public Sector Accounting Standards as prescribed by the Public Sector Accounting Board (“PSAB”) of the Chartered Professional Accountants of Canada, including the following significant policies:

(a) Basis of presentation:

The financial statements present the resources and operations including all accounts and funds of the City. All inter-fund transactions, assets and liabilities have been eliminated.

(b) Budget reporting:

The budget figures reported in the statement of operations represent the 2018 component of White Rock Financial Plan Bylaw (2018-2022), 2018, No. 2239, Amendment No. 1, 2018, No. 2256 adopted by the City Council on May 7, 2018.

(c) Cash and cash equivalents:

Cash and cash equivalents include short-term highly liquid investments with maturity dates within three months of acquisition that are readily convertible to known amounts of cash and that are subject to an insignificant risk of changes in value.

(d) Temporary investments:

Temporary investments are recorded at cost which approximates market value and are comprised of term deposits and bankers’ acceptances.

(e) Revenue:

Revenue is recorded on the accrual basis and is recognized when it is earned and measurable. Revenue relating to future periods, including prepaid property taxes, government grants and certain facility upgrade contributions, are reported as deferred revenue and recognized as revenue when earned.

(f) Development cost charges (“DCCs”):

DCCs collected under the City’s Development Cost Charge Bylaw, plus interest earned thereon, are recorded as deferred revenue. DCCs are recognized as revenue when related tangible capital assets are acquired.

(g) Expenses:

Expenses are recorded on the accrual basis and are recognized as they are incurred. This is upon the receipt of goods or services and/or the creation of a legal obligation. Interest expense on debt and capital lease obligations is accrued to December 31, 2018.

(h) Government transfers:

Restricted transfers from governments are deferred and recognized as revenue as the related expenditures are incurred or the stipulations in the related agreements are met. Unrestricted transfers are recognized as revenue when received or if the amount to be received can be reasonably estimated and collection is reasonably assured.

(i) Debt:

Debt is recorded net of repayments and actuarial adjustments.

(j) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful Life
Land improvements	10 to 100 Years
Buildings and facilities	2 to 50 Years
Machinery and equipment	2 to 25 Years
Roads and sidewalks	10 to 50 Years
Sanitary sewer infrastructure	10 to 80 Years
Storm sewer infrastructure	30 to 80 Years
Water system infrastructure	5 to 80 Years

Leasehold improvements are amortized using the lesser of the remaining term of the lease, including all renewal terms, or the life of the asset.

Annual amortization is charged commencing when the asset is available for use. Assets under construction are not amortized until the asset is put into productive use.

1. SIGNIFICANT ACCOUNTING POLICIES (continued):

(j) Non-financial assets (continued):

(ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair market value at the date of receipt and also are recorded as revenue.

(iii) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(iv) Interest capitalization:

The City does not capitalize interest costs associated with the acquisition or construction of tangible capital assets.

(v) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(vi) Inventories of supplies:

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost.

(k) Employee future benefits:

(i) The City and its employees make contributions to the Municipal Pension Plan. The Municipal Pension Plan is a multi-employer defined benefit pension plan. The City's contributions are expensed as incurred.

(ii) Sick leave and post-employment benefits also accrue to the City's employees. The liability relating to these benefits is actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The liabilities under these benefit plans are accrued based on projected benefits prorated as employees render services necessary to earn the future benefits.

(l) Use of accounting estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and

expenses during the reporting period. Actual results could differ from those estimates. Significant areas requiring the use of management estimates relate to the determination of the value of developer contributed assets, useful lives of tangible capital assets for amortization, valuation of receivables, accrued sick and other post-employment benefits and provision for contingencies. Adjustments, if any, will be reflected in the financial statements in the period of settlement or change in the amount of the estimate.

(m) Segment disclosures:

A segment is defined as a distinguishable activity or group of activities of government for which it is appropriate to separately report financial information. The City has provided definitions of segments used by the City as well as presented financial information in segmented format (note 20).

(n) Contaminated sites:

Contaminated sites are a result of contamination being introduced into air, soil, water, or sediment of a chemical, organic or radioactive material, or live organism that exceeds an environmental standard. Liabilities are recorded net of any expected recoveries.

A liability for remediation of contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standards;
- (iii) The City is directly responsible or accepts responsibility;
- (iv) It is expected that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

2. CASH AND CASH EQUIVALENTS AND TEMPORARY INVESTMENTS:

	2018	2017
CASH BALANCES	\$ 81,814,315	\$ 71,490,793
CASH EQUIVALENTS:		
Money market securities and term deposits maturing within 90 days of inception	13,923,750	13,945,749
MFA Money Market Fund	4,131,958	4,064,898
	99,870,023	89,501,440
Temporary investments maturing within 365 days of inception	–	7,472,842
	\$ 99,870,023	\$ 96,974,282

Cash equivalents and temporary investments, including the MFA Money Market Fund, have annual yields that range from 1.64% to 2.40% (2017 – 0.97% to 1.90%).

(a) Included in cash and cash equivalents is an amount of \$4,859,325 (2017 - \$4,718,780) that can only be used for the acquisition of tangible capital assets as provided for by the DCC Bylaw (note 9(a)).

(b) Included in cash and cash equivalents is an amount of \$13,220,076 (2017 - \$11,288,606) which consists of refundable performance deposits.

3. ACCOUNTS RECEIVABLE:

	2018	2017
Property taxes	\$ 2,278,679	\$ 1,777,113
Water user fees	1,233,318	1,125,370
Government grants	2,965,408	770,021
Amounts secured by letters of credit (a)	4,674,175	1,054,093
Other	2,303,511	1,275,049
	\$ 13,455,091	\$ 6,001,646

(a) Included in accounts receivable are letters of credit of \$4,674,175 (2017 - \$854,093) that can only be used for the acquisition of tangible capital assets as provided for by the DCC Bylaw (note 9(a)).

4. LOANS RECEIVABLE:

The City has a loan receivable in the amount of \$14,000 (2017 - \$17,500) from The Peace Arch Curling Club to assist in financing the purchase and installation of kitchen equipment. The loan receivable bears a variable per annum interest rate which is the average annual rate of return the City has achieved on its investments in the twelve months preceding the anniversary date of the loan agreement. The remaining principal will be paid in four equal annual installments of \$3,500 each. The interest is paid semi-annually.

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES:

	2018	2017
Trade accounts payable and other	\$ 9,357,948	\$4,885,915
Due to governments and agencies	1,451,965	1,423,570
Post-employment benefits (note 6)	1,531,450	1,604,950
Other payroll liabilities	739,557	619,133
	\$13,080,920	\$8,533,568

6. POST-EMPLOYMENT BENEFITS:

The City provides certain post-employment and sick leave benefits to its employees. These benefits include accumulated non-vested sick leave, post-employment gratuity and lieu time benefits, and certain vacation benefits.

	2018	2017
Accrued benefit obligation:		
Balance, beginning of year	\$ 1,756,000	\$1,394,500
Immediate recognition (reduction) of Work Safe BC benefits liability	(244,900)	214,900
Current service cost	139,100	129,300
Interest cost	46,700	48,000
Benefits paid	(18,900)	(76,700)
Actuarial loss (gain)	(95,100)	46,000
Balance, end of year	\$ 1,582,900	\$1,756,000

6. POST-EMPLOYMENT BENEFITS (continued):

	2018	2017
Accrued benefit obligation, end of year	\$ 1,582,900	\$ 1,756,000
Unamortized net actuarial loss	(51,450)	(151,050)
Accrued benefit liability, end of year	\$ 1,531,450	\$ 1,604,950

Actuarial gains and losses for accumulating benefits are amortized over the expected average remaining service period of the related employee group, commencing the year after the gain or loss arises. In 2018 the expected average remaining service period of the related employee group is 11 years (2017 – 11 years). Post-employment liabilities are included in accounts payable and accrued liabilities.

The significant actuarial assumptions used to determine the City's accrued benefit obligation are as follows:

	2018	2017
Discount rates	3.20%	2.90%
Expected future inflation rates	2.50%	2.50%
Expected wage and salary increases	2.58% - 4.63%	2.58% - 4.63%

7. CAPITAL LEASE OBLIGATION:

The City has financed certain equipment by entering into capital leasing arrangements. There is one capital lease repayable in monthly installments of \$756 including principal and interest. Minimum lease payments due under the capital lease are:

Year ending December 31:	
2019	\$ 4,539
Minimum capital lease payments	\$ 4,539
Less amounts representing interest	61
	\$ 4,478

8. DEBT:

	2018	2017
Debentures, net of repayments and actuarial adjustments	\$ 24,008,890	\$ 22,346,427

The City issues debt instruments through the Municipal Finance Authority (“MFA”) to finance certain capital acquisitions. Repayments and actuarial adjustments are netted against related long term-debts. Details are as follows:

Bylaw Number	Purpose	Maturity date	Interest rate	Refinancing year*	Authorized amount	Sinking fund assets	2018	2017	
1667	Sanitary Sewers - Local Improvement	2023	5.95%	n/a	\$ 224,580	\$ 146,560	\$ 78,020	\$ 91,468	
2098	Water Utility Acquisition Advance Payment	2046	2.60%	2026	14,250,000	561,744	13,688,256	13,973,959	
2163	Water System Infrastructure Construction	2027	2.80%	n/a	440,000	38,381	401,619	440,000	
2163	Water System Infrastructure Construction	2047	2.80%	2027	5,779,000	121,470	5,657,530	5,779,000	
2178	Water System Infrastructure Construction	2027	3.15%	n/a	1,662,000	144,977	1,517,023	1,662,000	
2178	Water System Infrastructure Construction	2047	3.15%	2027	400,000	8,408	391,592	400,000	
2179	Water Treatment Facilities Construction	2048	3.15%	2028	2,274,850	–	2,274,850	–	
						\$25,030,430	\$1,021,540	\$24,008,890	\$ 22,346,427

* During the refinancing year the City will have the option to retire part or all of the debt early, or refinance the borrowing at a new interest rate.

Total interest on the debenture debt for the year was \$672,280 (2017 - \$527,183).

As a condition of these borrowings, a portion of the debenture debt proceeds is withheld by the MFA in a Debt Reserve Fund. Amounts withheld for this purpose are as follows:

Bylaw Number	Purpose	Debt reserve fund
1667	Sanitary Sewers - Local Improvement	\$ 2,246
2098	Water Utility Acquisition Advance Payment	142,500
2163	Water System Infrastructure Construction	62,190
2178	Water System Infrastructure Construction	20,620
2179	Water Treatment Facilities Construction	22,749
		\$ 250,305

These cash deposits are included as part of accounts receivable in the Statement of Financial Position.

8. DEBT (continued):

Principal payments and actuarial adjustments on the outstanding debenture debt over the following five years and thereafter are as follows:

2019	\$ 680,271
2020	702,441
2021	725,341
2022	748,996
2023	773,432
Thereafter	20,378,409
	<u>\$ 24,008,890</u>

9. DEFERRED REVENUE:

	2018	2017
Property taxes	\$ 3,300,393	\$ 3,426,722
Contributions for future capital works	2,352,127	1,180,686
Government grants for future capital works	–	3,380,037
Development cost charges (a)	9,533,500	5,572,873
Utility service connections	1,169,950	808,050
Deferred revenue - facility upgrades	514,071	557,046
Deferred revenue - building permits	6,400,210	4,023,070
Other	997,588	930,033
	<u>\$ 24,267,839</u>	<u>\$ 19,878,517</u>

(a) Development cost charges:

	Highways	Drainage	Parkland	Sanitary	Water	Total
Balance, beginning of year	\$ 799,865	\$ 971,451	\$3,741,174	\$ 3,070	\$ 57,313	\$5,572,873
Add:						
Amounts received	1,499,710	1,119,885	3,101,151	465,424	692,662	6,878,832
Investment income	19,107	20,959	51,143	2,284	3,047	96,540
Deduct:						
Acquisition of tangible capital assets	284,892	74,671	2,546,890	–	108,292	3,014,745
Balance, end of year	<u>\$ 2,033,790</u>	<u>\$2,037,624</u>	<u>\$4,346,578</u>	<u>\$470,778</u>	<u>\$644,730</u>	<u>\$9,533,500</u>

The balance as of December 31, 2018 includes \$4,674,175 secured by letters of credit.

10. TANGIBLE CAPITAL ASSETS:

	Land	Land improvements	Buildings and facilities	Machinery and equipment	Roads and sidewalks
COST					
Balance, beginning of year	\$ 10,812,185	\$ 8,541,287	\$ 31,113,744	\$ 11,857,573	\$ 41,500,829
Additions	4,868,100	2,442,977	196,902	2,540,976	3,180,477
Transfers	–	202,417	–	387,227	1,025,651
Disposals	–	(837,758)	(437,275)	(720,138)	(601,117)
Balance, end of year	\$ 15,680,285	\$ 10,348,923	\$ 30,873,371	\$ 14,065,638	\$ 45,105,840
ACCUMULATED AMORTIZATION					
Balance, beginning of year	\$ –	\$ 5,663,684	\$ 13,961,476	\$ 6,874,591	\$ 19,836,695
Amortization expense	–	330,974	1,111,475	946,905	1,022,876
Disposals	–	(752,995)	(432,964)	(694,923)	(435,796)
Balance, end of year	\$ –	\$ 5,241,663	\$ 14,639,987	\$ 7,126,573	\$ 20,423,775
NET BOOK VALUE,					
end of year	\$ 15,680,285	\$ 5,107,260	\$ 16,233,384	\$ 6,939,065	\$ 24,682,065
NET BOOK VALUE,					
beginning of year	\$ 10,812,185	\$ 2,877,603	\$ 17,152,268	\$ 4,982,982	\$ 21,664,134

(a) Assets under construction:

Assets under construction have not been amortized. Amortization of these assets will commence when the asset is put into productive use.

(b) Contributed tangible capital assets:

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed assets received during the year was comprised of:

	2018	2017
Roads and sidewalks	\$ 325,214	\$ 437,107
Sanitary sewers	250,844	186,362
Storm sewers	357,577	141,118
Developers' contributions of tangible capital assets	\$ 933,635	\$ 764,587

Sanitary sewer infrastructure	Storm sewer infrastructure	Water system infrastructure	Assets under construction	Total
\$ 19,385,981	\$ 20,713,918	\$ 19,238,436	\$ 7,567,032	\$ 170,730,985
1,196,704	1,967,670	1,244,274	23,406,407	41,044,487
597,192	958,271	1,135,618	(4,306,376)	–
(242,960)	(259,520)	(105,869)	–	(3,204,637)
\$ 20,936,917	\$ 23,380,339	\$ 21,512,459	\$ 26,667,063	\$ 208,570,835
\$ 6,674,509	\$ 9,042,265	\$ 1,002,870	\$ –	\$ 63,056,090
307,263	334,175	590,518	–	4,644,186
(103,936)	(161,560)	(21,706)	–	(2,603,880)
\$ 6,877,836	\$ 9,214,880	\$ 1,571,682	\$ –	\$ 65,096,396
\$ 14,059,081	\$ 14,165,459	\$ 19,940,777	\$ 26,667,063	\$ 143,474,439
\$ 12,711,472	\$ 11,671,653	\$ 18,235,566	\$ 7,567,032	\$ 107,674,895

(c) Tangible capital assets disclosed at nominal values:

Where an estimate of fair value could not be made, the tangible capital asset was recognized at a nominal value.

(d) Works of art and historical treasures:

The City manages and controls various works of art and non-operational historical cultural assets including totem poles, sculptures and paintings located at City sites and public display areas. These assets are not reflected in the financial statements.

(e) Write-down of tangible capital assets:

There were no write-downs of tangible capital assets during the year. The City disposed of assets as part of planned replacement capital projects in the year.

11. ACCUMULATED SURPLUS:

	Reserves established by bylaw (note 13 (a))	Other reserves (note 13 (b))	Other surplus funds	Investment in tangible capital assets (note 12)	Total
General Fund	\$ 17,460,992	\$ 15,581,329	\$ 5,129,985	\$ 80,751,740	\$ 118,924,046
Sanitary Sewer Fund	–	12,305,764	1,107,116	14,189,155	27,602,035
Drainage Fund	–	6,798,571	639,719	15,001,031	22,439,321
Water Fund	–	2,985,799	723,701	10,377,344	14,086,844
Total for 2018	\$ 17,460,992	\$ 37,671,463	\$ 7,600,521	\$ 120,319,270	\$ 183,052,246
Total for 2017	\$ 16,419,746	\$ 39,008,068	\$ 7,060,020	\$ 86,889,910	\$ 149,377,744

Included in the water fund investment in tangible capital assets is an adjustment in the amount of \$1,372,270 (2017 - \$2,138,670) for unspent debt proceeds which have been earmarked for use in future years.

12. INVESTMENT IN TANGIBLE CAPITAL ASSETS:

	2018	2017
Tangible capital assets (note 10)	\$ 143,474,439	\$ 107,674,895
Deduct:		
Capital lease obligation (note 7)	(4,478)	(20,182)
Debt (note 8)	(24,008,890)	(22,346,427)
Deferred revenue - facility upgrades (note 9)	(514,071)	(557,046)
Add:		
Unspent debt proceeds (note 11)	1,372,270	2,138,670
	\$ 120,319,270	\$ 86,889,910

13. RESERVES:

(a) The following reserves were established, by bylaw, in accordance with BC municipal legislation:

	2018	2017
General Fund:		
Land sale reserve	\$ 424,393	\$ 2,479,123
Equipment replacement reserve	4,131,576	4,786,946
Capital works, machinery and equipment reserve	5,174,746	4,933,155
Off-street parking facilities reserve	–	6,659
Local improvement reserve	32,353	32,353
Community amenity reserve	7,697,924	4,181,510
	\$ 17,460,992	\$ 16,419,746

(b) The following additional reserve amounts are set aside for specific purposes:

	2018	2017
General Fund:		
Infrastructure reserve	\$ 4,248,791	\$ 4,024,920
Roadworks reserve	3,019,242	3,394,702
Secondary suite service fee reserve	918,545	1,001,997
Density bonus/amenity contribution reserve	261,177	529,679
Incomplete asset improvement projects	2,329,200	3,281,000
Other reserves	4,804,374	4,857,313
	15,581,329	17,089,611
Sanitary Sewer Fund:		
Infrastructure reserve	11,704,346	11,454,407
Terry Road local improvement reserve	64,918	77,318
Incomplete asset improvement projects	536,500	647,900
	12,305,764	12,179,625
Drainage Fund:		
Infrastructure reserve	5,069,971	5,025,154
Operating reserve	25,000	25,000
Incomplete asset improvement projects	1,703,600	2,223,000
	6,798,571	7,273,154
Water Fund:		
Infrastructure reserve	2,704,197	1,997,506
Debt retirement reserve	12,502	7,072
Operating reserve	269,100	461,100
	2,985,799	2,465,678
	\$ 37,671,463	\$ 39,008,068

14. COMMITMENTS AND CONTINGENCIES:

(a) Borrowing liability:

The City has a contingent liability with respect to debentures of the Greater Vancouver Sewerage and Drainage District and the Greater Vancouver Regional District, to the extent provided for in their respective Enabling Acts, Acts of Incorporation and Amending Acts. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

(b) Third party claims:

There are various lawsuits and claims pending against the City. The outcome of these claims and any impact on the financial statements are undeterminable; hence no amounts have been accrued in these financial statements.

(c) Lease commitments:

The City entered into a five-year agreement, initially ending July 31, 2008, to lease certain parcels of real property from The Burlington Northern and Santa Fe Railway Company. Under the terms of this agreement, the City is committed to annual rent payments as well as the costs of all taxes, utilities, insurance, repairs and maintenance of the leased premises. This is accounted for as an operating lease. This agreement provides for renewal options consisting of three additional five-year terms. In April 2018, the City exercised its third option to renew this lease for the five-year term ending July 31, 2023. During this period the City is committed to annual base rent payments of \$450,000.

The City has also entered into various leases for office and other operating equipment. Total annual commitments for the next five years, net of applicable taxes are approximately as follows:

2019	\$ 28,318
2020	23,363
2021	12,241
2022	5,667
2023	5,667
	<u>\$ 75,256</u>

(d) Agreements and contractual commitments:

In addition to the leases described above, the City has entered into various agreements and contracts for services and construction with periods ranging from one to five years, including the following:

	Total contractual commitment	Total contractual commitment remaining at year end
Water treatment plant	\$ 13,005,285	\$ 1,736,980
Waterfront parking facility	8,202,413	2,584,461
Memorial Park & pier washroom	5,410,283	1,628,821
Pedestrian railway crossings	2,108,903	1,767,951
Water main replacements	1,997,140	196,502
Janitorial services	1,240,481	1,033,734

The City records the capital costs incurred to the end of the year on incomplete projects as tangible capital assets under construction. The City's five year financial plan is amended as necessary to reflect the carryover of the required expenditure budgets and the financing of these obligations to the following year.

(e) Debt agreement with the MFA:

The City issues debt instruments through the MFA. As a condition of these borrowings the City is required to execute demand notes in connection with each debenture whereby the City maybe required to loan certain amounts to the MFA. The debt agreement with the MFA provides that if at any time the scheduled payments provided for in the agreement are not sufficient to meet the MFA's obligations in respect to such borrowing, the resulting deficiency becomes the joint and several liability of the City and all other participants to the agreement through the MFA. The City is similarly liable on a contingent basis for the debt of other municipalities secured through the MFA. Details of the contingent demand notes are as follows:

Bylaw number	Purpose	2018	2017
1667	Sanitary Sewers - Local Improvement	\$ 7,364	\$ 7,364
2098	Water Utility Acquisition Advance Payment	180,771	180,771
2163	Water System Infrastructure Construction	104,802	104,802
2178	Water System Infrastructure Construction	88,549	88,549
2179	Water Treatment Facilities Construction	36,988	-
		<u>\$ 418,474</u>	<u>\$ 381,486</u>

These contingent demand loans are not recorded in the City's financial statements as they are not likely to be paid.

14. COMMITMENTS AND CONTINGENCIES (continued):

(f) E-Comm Emergency Communications for Southwest British Columbia Incorporated (“E-Comm”):

The City is a shareholder of the Emergency Communications for Southwest British Columbia Incorporated (“E-Comm”). The City receives services for the regional 9-1-1 call centre for Greater Vancouver Regional District and the Wide Area Radio network from E-Comm. The City has two Class A shares (of a total 32 Class A and 21 Class B shares issued and outstanding as at December 31, 2018). As a Class A shareholder, the City shares in both funding the future operations and capital obligations of E-Comm (in accordance with a cost sharing formula), including any lease obligations committed to by E-Comm up to the shareholder’s withdrawal date. Class B shareholders are only obligated to share in funding of the ongoing operating costs. The City has recorded its proportionate obligations.

(g) Municipal Insurance Association of British Columbia (the “Association”):

The City is a participant in the Association. Should the Association pay out claims in excess of premiums received, it is possible that the City, along with the other participants, would be required to contribute towards the deficit. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

15. PENSION PLAN:

The City and its employees contribute to the Municipal Pension Plan (the “Plan”), a jointly trustee pension plan. The board of trustees, representing Plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. The Plan has about 197,000 active members and approximately 95,000 retired members. Active members include approximately 39,000 contributors from local government and 160 contributors from the City.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary’s calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged. The next valuation will be at December 31, 2018 with results available in 2019. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The City paid \$1,196,300 (2017 - \$1,123,100) for employer contributions to the Plan in fiscal 2018.

16. COLLECTIONS FOR OTHER GOVERNMENTS:

The City collects certain taxation revenue on behalf of other government bodies. These funds are excluded from the City's financial statements as they are not revenue of the City. Such taxes collected and remitted to other government bodies during the year are as follows:

	2018	2017
Province of British Columbia - school tax	\$ 12,089,695	\$ 12,331,880
South Coast BC Transportation Authority - Translink tax	2,243,642	2,210,261
Other regional bodies	857,923	823,692
	<u>\$ 15,191,260</u>	<u>\$ 15,365,833</u>

17. SALES OF SERVICES AND OTHER REVENUE:

	2018	2017
Parking	\$ 3,001,058	\$ 2,973,884
Parks, recreation and cultural services	1,671,573	1,641,419
Licences and permits	2,033,426	1,796,746
Solid waste services	1,544,582	1,543,018
Utility service connection fees	773,129	669,642
Community amenity contributions	12,914,101	4,488,471
Interest and penalties	2,203,927	1,362,206
Contributions toward tangible capital asset improvements	1,202,672	305,532
Other	1,971,191	2,340,039
	<u>\$ 27,315,659</u>	<u>\$ 17,120,957</u>

18. GOVERNMENT TRANSFERS:

Government grant revenue is comprised of the following government transfers:

	2018	2017
Federal	\$ 5,815,527	\$ 973,634
Provincial	3,970,676	794,468
	<u>\$ 9,786,203</u>	<u>\$ 1,768,102</u>

19. CONTRACTUAL RIGHTS:

The City's contractual rights arise from rights to receive payments under lease, license, rental, grant and other agreements. The City has contractual rights to receive the following amounts in the next five years and thereafter:

2019	\$ 2,363,589
2020	210,554
2021	206,536
2022	192,233
2023	193,652
Thereafter	200,310
	<u>\$ 3,366,874</u>

The City is entitled to receive revenue from certain other grants and agreements which is difficult to quantify. The contractual rights from these agreements have not been included in the amounts noted above.

20. SEGMENTED INFORMATION:

The City is a diversified municipal government institution that provides a wide range of services to its citizens, visitors and many others. In compliance with *PS2700, Segment Disclosures*, certain financial information is required to be reported for major activities involving these services. Each of these major activities is comprised of various City departments and/or divisions as noted below.

General Government – Mayor and Council, Chief Administrative Officer, Corporate Administration, Communications, Financial Services, Human Resources, Planning and Development, and Information Services. These departments are responsible for many legislative, operational and administrative support services including but not limited to City Council bylaw and procedural matters, levying and collecting property taxes, hiring City staff, supporting the City's information technology infrastructure, preparing land use plans and approving new development in the City.

Protection Services – Police, Fire, Building and Bylaw Enforcement (non-parking related). These departments are responsible for ensuring public safety and security, preventing crimes as well as enforcing various laws.

Transportation, Engineering and Municipal Operations – Public Works, Engineering and Parking. These areas are responsible for providing and maintaining the systems that enable the community to use transportation facilities such as roads, sidewalks and parking lots. This category also includes management and administrative services of the City's Engineering and Municipal Operations Department.

Parks, Recreation and Cultural Services – These areas are responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities and cultural services such as the public library.

Solid Waste Services – These services include the City's garbage collection, green waste collection and recycling programs.

Sanitary Sewer System – These services include the provision and maintenance of all systems related to the distribution and disposal of sanitary sewage.

Drainage System – These services include the provision and maintenance of all systems involving the distribution of storm water run-off in the City.

Water System – These services include the provision and treatment of water supply, as well as the provision and maintenance of all other systems involving the distribution of water.

20. SEGMENTED INFORMATION (continued):

	General Government	Protection Services	Transportation, Engineering and Operations Services	Parks, Recreation and Cultural Services	Solid Waste Services
REVENUE					
Property taxes					
General purposes	\$ 21,638,551	\$ –	\$ –	\$ –	\$ –
Regional library levy	–	–	–	934,205	–
Business improvement levy	346,379	–	–	–	–
	21,984,930	–	–	934,205	–
Receipts in lieu of taxes	27,551	–	–	–	–
Development cost charges	–	–	284,892	2,546,890	–
Sanitary sewer fees and parcel tax	–	–	–	–	–
Drainage user fees	–	–	–	–	–
Water user fees	–	–	–	–	–
Sales of services and other revenue:					
Parking	–	–	3,001,058	–	–
Parks, recreation and cultural services	–	–	–	1,671,573	–
Licences and permits	27,100	2,006,326	–	–	–
Solid waste services	–	–	–	–	1,544,582
Utility service connection fees	–	–	–	–	–
Community amenity contributions	12,914,101	–	–	–	–
Interest and penalties	2,174,894	–	–	–	–
Contributions toward tangible capital asset improvements	–	–	289,000	832,672	–
Other	2,714,139	274,982	667,254	42,975	24,753
Government grants	272,770	277,435	14,200	379,473	–
Developers' contributions of tangible capital assets	–	–	325,214	–	–
	40,115,485	2,558,743	4,581,618	6,407,788	1,569,335
EXPENSES					
Salaries, wages and benefits	4,287,133	5,333,984	2,313,568	2,796,743	578,231
Contracted Services	1,339,417	5,128,858	2,199,374	3,693,501	565,331
Supplies and other	1,090,399	221,653	810,367	941,018	140,913
Amortization	248,402	283,735	1,367,550	1,401,598	94,015
Interest on debt	524	–	–	–	–
	6,965,875	10,968,230	6,690,859	8,832,860	1,378,490
ANNUAL SURPLUS (DEFICIT)	\$ 33,149,610	\$(8,409,487)	\$(2,109,241)	\$(2,425,072)	\$ 190,845

Sanitary Sewer System	Drainage System	Water System	Adjustments	2018	2017
\$ -	\$ -	\$ -	\$ -	\$ 21,638,551	\$ 20,446,775
-	-	-	-	934,205	897,392
-	-	-	-	346,379	270,575
-	-	-	-	22,919,135	21,614,742
-	-	-	-	27,551	18,886
-	74,671	108,292	-	3,014,745	87,274
3,551,488	-	-	(28,179)	3,523,309	3,590,860
-	2,413,036	-	-	2,413,036	2,150,175
-	-	4,795,278	(159,763)	4,635,515	4,302,249
-	-	-	-	3,001,058	2,973,884
-	-	-	-	1,671,573	1,641,419
-	-	-	-	2,033,426	1,796,746
-	-	-	-	1,544,582	1,543,018
158,850	152,250	462,029	-	773,129	669,642
-	-	-	-	12,914,101	4,488,471
2,548	-	26,485	-	2,203,927	1,362,206
25,000	31,000	25,000	-	1,202,672	305,532
6,656	21,150	73,338	(1,854,056)	1,971,191	2,340,039
-	-	8,842,325	-	9,786,203	1,768,102
250,844	357,577	-	-	933,635	764,587
3,995,386	3,049,684	14,332,747	(2,041,998)	74,568,788	51,417,832
280,136	341,613	1,151,011	(911,184)	16,171,235	16,094,753
2,075,894	584,009	904,772	(589,724)	15,901,432	16,018,306
238,519	210,942	391,908	(541,090)	3,504,629	3,779,601
307,263	334,175	607,448	-	4,644,186	4,453,875
13,363	-	658,917	-	672,804	551,937
2,915,175	1,470,739	3,714,056	(2,041,998)	40,894,286	40,898,472
\$ 1,080,211	\$ 1,578,945	\$ 10,618,691	\$ -	\$ 33,674,502	\$ 10,519,360

Statistical Information

(unaudited)

THE CORPORATION OF THE CITY OF WHITE ROCK

2018 Permissive Tax Exemptions (unaudited)

Estimated Property Taxes

ROLL #	NAME	ADDRESS	MUNICIPAL GENERAL PURPOSES	FRASER VALLEY REGIONAL LIBRARY
001290.004	Peace Arch Curling Club	1475 Anderson St	\$10,390	\$ 454
001290.005	White Rock/ South Surrey Division of Family Practice Society	1475 Anderson St	\$ 939	\$ 41
001290.006	White Rock South Surrey Stroke Recovery Association	1475 Anderson St	\$ 149	\$ 6
001290.007	Alzheimer Society of BC	1475 Anderson St	\$ 991	\$ 43
001290.009	Canadian Cancer Society, BC and Yukon Division	1475 Anderson St	\$ 565	\$ 25
001290.010	Peninsula Productions Society	14600 North Bluff Rd	\$ 676	\$ 30
001403.000	Church on Oxford Hill	1519 Oxford St	\$ 3,439	\$ 150
001779.000	White Rock Life Church	15138 Prospect Ave	\$ 1,743	\$ 76
001789.000	Peace Arch Hospital Auxiliary Society	15163 Prospect Ave	\$ 7,346	\$ 321
002136.000	Parish of the Holy Trinity	15115 Roper Ave	\$ 3,813	\$ 167
002146.000	Faith Hope Love Church	15110 Thrift Ave	\$ 1,397	\$ 61
002603.000	White Rock Players' Club	1532 Johnston Rd	\$36,245	\$1,583
002695.000	Peace Arch Hospital & Community Health Foundation	15476 North Bluff Rd	\$ 6,724	\$ 294
002696.000	Peace Arch Hospital & Community Health Foundation	15486 North Bluff Rd	\$ 7,046	\$ 308
002697.000	Peace Arch Hospital & Community Health Foundation	15496 North Bluff Rd	\$14,023	\$ 612
002699.000	Peace Arch Hospital & Community Health Foundation	15485 Vine Ave	\$ 6,873	\$ 300
002700.000	Peace Arch Hospital & Community Health Foundation	15475 Vine Ave	\$ 6,603	\$ 288
002876.000	St. John's Presbyterian Church	1480 George St	\$ 1,672	\$ 73
002995.000	Salvation Army	15417 Roper Ave	\$ 3,118	\$ 136
003743.000	United Church of Canada	15385 Semiahmoo Ave	\$ 2,725	\$ 119
003754.001	White Rock Business Improvement Association	1174 Fir St	\$ 1,000	\$ 44
003762.000	White Rock Community Church	15276 Pacific Ave	\$ 1,150	\$ 50
003763.000	White Rock Community Church	15282 Pacific Ave	\$ 1,769	\$ 77
003886.000	Roman Catholic Church	15262 Pacific Ave	\$ 9,491	\$ 414
004103.000	Sources Community Resources Society	882 Maple St	\$10,065	\$ 440
006331.000	Burlington Northern & Sante Fe (BNSF) Railway Company	Lands along the City's waterfront as defined in the lease between the BNSF Railway Co. and the City of White Rock.	\$12,056	\$ 527

THE CORPORATION OF THE CITY OF WHITE ROCK
Comparative General Statistics (unaudited)

Year ended December 31, 2018

	2018	2017	2016	2015	2014
Population (2016 census)	19,952	19,952	19,952	19,339	19,339
Area in hectares					
Land	543	543	543	543	543
Water	887	887	887	887	887
Kilometers of road					
Paved	81.1	81.1	81.1	80.1	80.1
Gravelled	1.0	1.0	1.0	2.0	2.0
Building permits					
Number	204	258	220	232	235
Value	\$ 248,248,306	\$ 146,056,192	\$ 70,683,950	\$ 101,102,741	\$ 131,771,470
Comparative debt statistics					
Debenture and other debt	\$ 24,008,890	\$ 22,346,427	\$ 20,573,276	\$ 14,138,473	\$ 128,089
Debt per capita	\$ 1,203	\$ 1,120	\$ 1,031	\$ 731	\$ 7

Tax rates for municipal purposes, including General and Fraser Valley Regional Library Levies (and Fire Protection Levy for years prior to 2016):

(stated in dollars per \$1,000 of assessed taxable value)

Residential	2.26270	2.27153	3.02056	3.44748	3.67869
Utility	15.75406	16.83207	19.61803	17.79443	22.79315
Business & other	6.01305	6.09161	6.90138	7.85907	8.72798
Recreational/nonprofit	1.67840	1.69511	2.26271	3.25144	3.46255

Tax rates for school purposes:

(stated in dollars per \$1,000 of assessed taxable value)

Residential	1.16320	1.25680	1.61380	1.73670	1.78290
Utility	13.40000	13.40000	13.50000	13.60000	13.60000
Business & other	4.20000	4.80000	5.40000	5.80000	6.00000
Recreational/nonprofit	2.50000	2.70000	3.10000	3.30000	3.40000

Comparative General Statistics (unaudited)

Year ended December 31, 2018

	2018	2017	2016	2015	2014
Comparative taxation statistics:					
Residential	\$ 33,139,134	\$ 32,408,242 *	\$ 30,330,050	\$ 30,390,451	\$ 30,334,166
Utility	317,035	313,678 *	295,058	494,016	537,430
Business & other	4,043,985	3,719,138 *	4,162,046	3,945,195	3,962,374
Recreational/nonprofit	17,089	19,397 *	15,202	32,612	33,058
Utility levy in lieu of taxes	246,772	249,545	251,695	267,618	268,926
Business improvement area levy	346,379	270,575	311,702	306,000	300,600
Sanitary sewer parcel tax	–	153,410	153,460	153,728	153,727
Total current taxes including school and other government levies	38,110,394	37,133,985	35,519,213	35,589,620	35,590,281
Sanitary sewer user fees	3,518,103	3,432,244	3,377,802	3,301,537	3,227,809
Drainage user fees	2,413,036	2,150,175	2,048,559	1,979,649	1,885,242
Solid waste user fees	1,368,297	1,365,300	1,390,600	711,200	–
Water user fees	4,635,515	4,302,249	3,733,479	524,746	–
Secondary suite service fees	335,878	317,534	302,790	281,934	262,451
Other local service area fees	11,757	11,757	11,757	11,757	11,757
Total taxes and fees	\$ 50,392,980	\$ 48,713,244	\$ 46,384,200	\$ 42,400,443	\$ 40,977,540
Taxes and fees per capita	\$ 2,526	\$ 2,442	\$ 2,325	\$ 2,192	\$ 2,119

*The distribution of taxes amongst these property classes has been adjusted to reflect property assessment appeal outcomes.

Assessment for general purposes (taxable value):

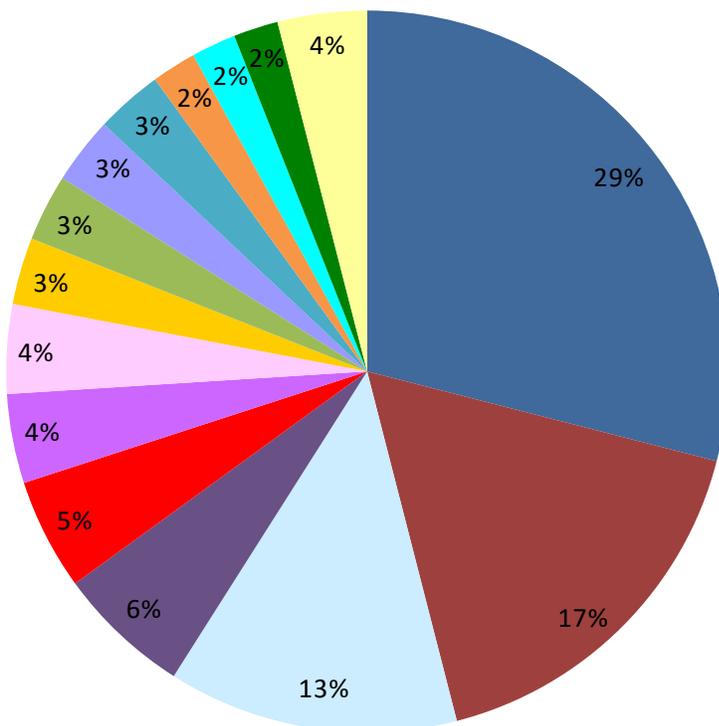
Land	7,517,133,853	7,042,512,663	4,752,816,518	4,229,844,953	3,909,989,978
Improvements	2,057,091,708	1,999,904,808	1,824,532,508	1,669,616,408	1,675,846,508
	\$ 9,574,225,561	\$9,042,417,471	\$6,577,349,026	\$5,899,461,361	\$5,585,836,486
Deduct					
Exempt land	225,306,900	208,511,100	146,291,000	131,148,300	121,340,900
Exempt improvements	84,683,102	88,486,702	86,815,902	80,639,902	87,370,702
	\$ 9,264,235,559	\$8,745,419,669	\$6,344,242,124	\$5,687,673,159	\$5,377,124,884
Assessment per capita	\$ 464,326	\$ 438,323	\$ 317,975	\$ 294,104	\$ 278,046
Assessment for school purposes	\$ 9,278,926,103	\$8,760,266,185	\$6,358,232,596	\$5,705,292,463	\$5,394,204,548

2018 Revenues (unaudited)

Year ended December 31, 2018

Long-term fiscal sustainability is an important goal for the City of White Rock. Working to achieve this goal requires solid, informed direction and decisions on financial issues, but also, on the provision of services and land use within the community.

On an annual basis, Council and staff work to prepare a five-year financial plan and engage the community for input on that plan. The City strives to set responsible budgets and meet the targets within those budgets. We continually aim to manage the delicate balance needed to provide the services demanded by the public with the ability and willingness to pay for those services, while also focusing on planning for the long-term impact on the community.

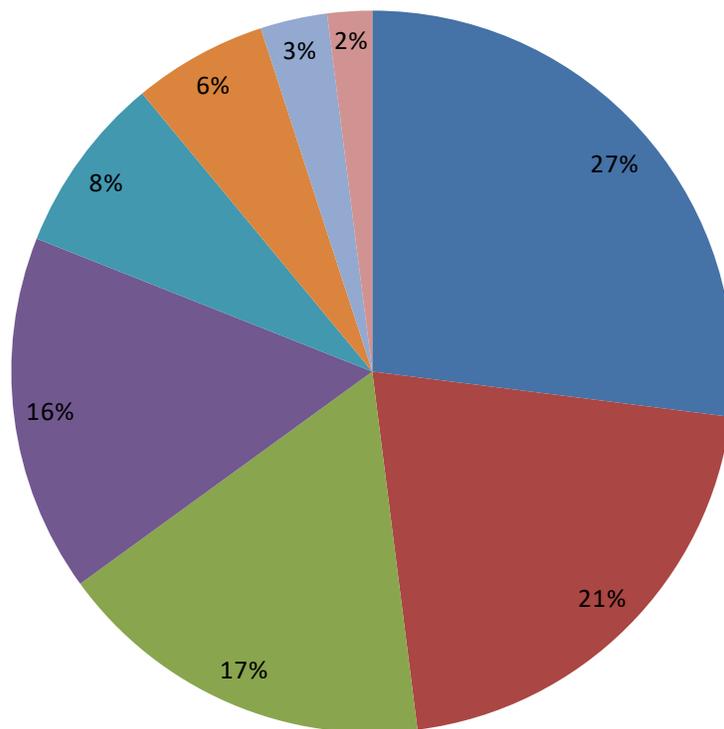


- Municipal property taxes
- Community amenity contributions
- Government grants
- Water user fees
- Sanitary sewer user fees
- Development Cost Charges
- Parking
- Drainage user fees
- Other contributions toward tangible capital assets
- Licenses & permits
- Interest on investments
- Parks, recreation & cultural services
- Solid waste services
- Library and BIA levies
- Other

2018 Expenses (unaudited)

Year ended December 31, 2018

Wondering where your money goes when you pay your property taxes? From fire rescue to reserves for future upgrades and replacement of infrastructure, your money goes toward providing a variety of services and amenities for a livable community.



- Protection services
- Parks, recreation & cultural services
- General government
- Transportation, engineering and operations
- Water system
- Sanitary sewer system
- Drainage system
- Solid waste services

THE CORPORATION OF THE CITY OF WHITE ROCK
2018 Civic Grants-In-Aid (unaudited)
 Year ended December 31, 2018

The City of White Rock provided funding and support to the following organizations and events.

ARTS & CULTURAL

Artists Among Us	\$750
Christmas on the Peninsula Society	\$2,000
Crescent Beach Pipe Band	\$1,000
Peninsula Arts Foundation	\$1,500
Peninsula Productions Society	\$1,000
Surrey Youth Theatre Company	\$1,000
White Rock Community Orchestral Society	\$1,000
White Rock Museum & Archives	\$1,500
White Rock Social Justice Film Society	\$500

ARTS AND CULTURAL DEVELOPMENT

Crescent Beach Pipe Band	\$1,800
Peninsula Arts and Culture Alliance - (Care of Michele Partridge)	\$2,500
Peninsula Productions Society	\$2,500
Semiahmoo Arts Society	\$3,508
Surrey Youth Theater Company	\$1,000
White Rock Museum & Archives	\$2,500
White Rock Players' Club	\$2,500
White Rock Pride Society	\$1,000



ATHLETICS/SPORTS

Air Cadet League of Canada, 907 Squadron Sponsoring Committee	\$1,000
Peace Arch Curling Club Society	\$1,500
White Rock Fire Fighters Charity Association	\$400
White Rock Lawn Bowling Club	\$1,500
White Rock Polar Bear Swim	\$1,000

SOCIAL

Atra Women's Resource Society	\$750
CARP White Rock Surrey Chapter 11	\$500
Rotary Club of White Rock	\$500
Seniors Come Share Society	\$1,500
The Semiahmoo Foundation	\$750
Vine Youth Clinic	\$1,500

OTHER

Canadian Red Cross	\$500
Critter Care Wildlife Society	\$500
Earl Marriott Secondary School	\$500
Semiahmoo Peninsula Marine Rescue Society	\$2,000

TOTAL CITY GRANTS AWARDED: \$41,958

WHITE ROCK

City by the Sea!

CITY HALL

15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

TEL

604.541.2100

WHITEROCKCITY.CA

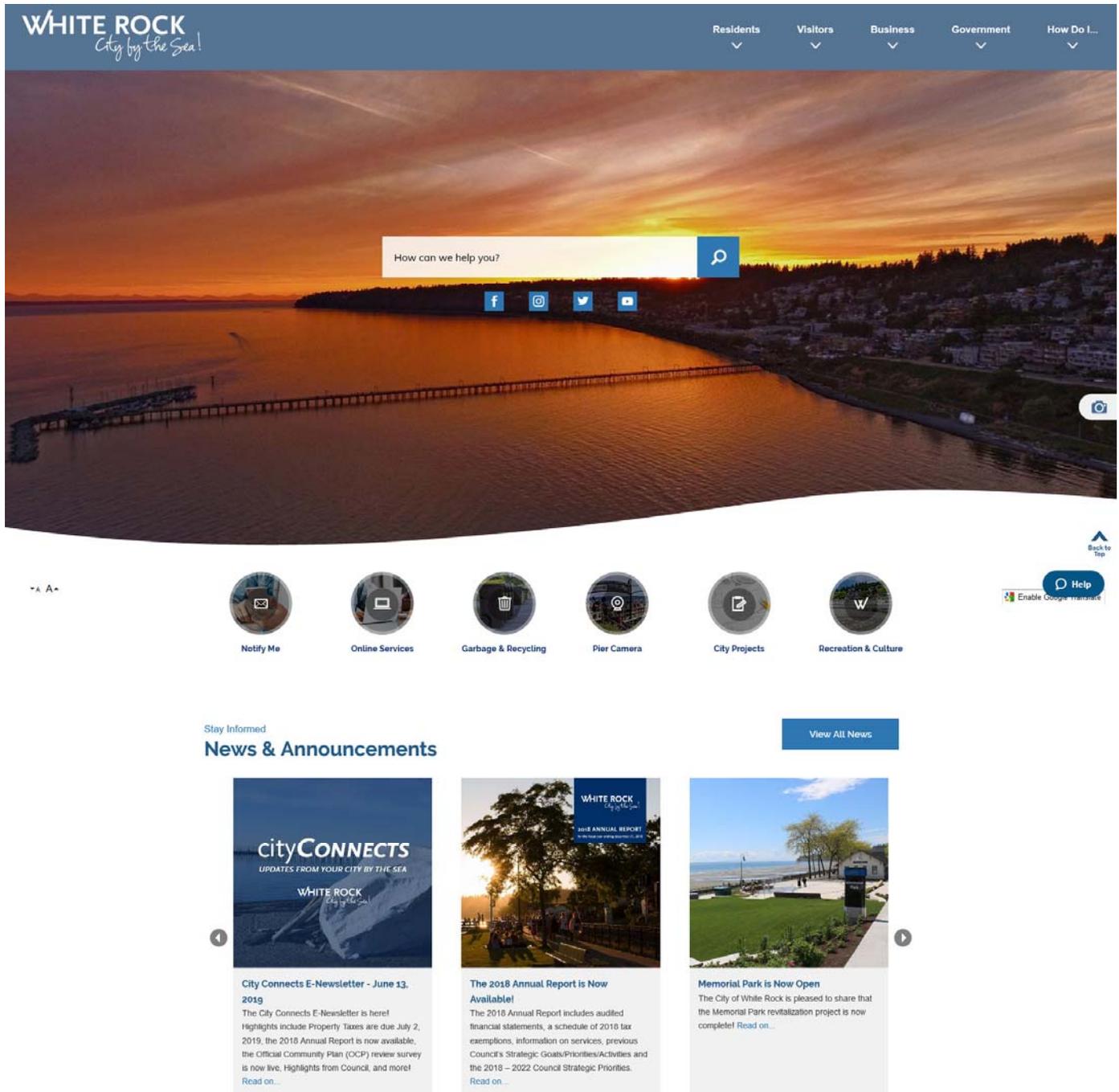


APPENDIX B

2018 Annual Report Advertising

City's Website

Annual Report made available to the public on the City's website under the "Latest News" and "2019 White Rock News and Announcements" sections on June 7, 2019



The screenshot shows the White Rock City website with a blue header and a sunset background. The main content area features a news article titled "The 2018 Annual Report is Now Available!". The article text includes: "The City of White Rock's 2018 Annual Report is available! How many program registrations do you think White Rock Recreation and Culture processed in 2018? Or, what was the total of Civic Grants-in-Aid awarded by the City? Find the answer, and so much more in our 2018 Annual Report. The 2018 Annual Report includes audited financial statements, a schedule of 2018 tax exemptions, information on services, previous Council's Strategic Goals/Priorities/Activities and the 2018 - 2022 Council Strategic Priorities. Copies of the 2018 Annual Report are available for public inspection on the City website or at any of the City's facilities including City Hall located at 15322 Buena Vista Avenue, during regular business hours (Mon-Fri, 8:30 a.m. - 4:30 p.m.). Click here to read the 2018 Annual Report. Come to the Monday, June 24, 2019, Regular Council meeting at 7:00 p.m. in Council Chamber (15322 Buena Vista Avenue) to ask questions, or provide comments about the 2018 Annual Report. Pursuant to Section 98 of the Community Charter, City of White Rock Council invites the public to provide comment(s) or ask questions in person or by written submission regarding the 2018 Annual Report for the Corporation of the City of White Rock at the Regular Council Meeting. Should you have any submission(s) or questions you wish to convey about the 2018 Annual Report and you are unable to attend the meeting, you may do so by written submission: • by e-mail to: clerksoffice@whiterockcity.ca with 2018 Annual Report typed in the subject line; or • by mail to: 15322 Buena Vista Avenue, White Rock BC V4B 1Y6 (Administration Department). Submissions must be received no later than noon, Monday, June 24, 2019." The article also includes social media sharing icons and navigation links for "Previous" and "Next".

Posted on: June 7, 2019

The 2018 Annual Report is Now Available!

The City of White Rock's 2018 Annual Report is available!

How many program registrations do you think White Rock Recreation and Culture processed in 2018? Or, what was the total of Civic Grants-in-Aid awarded by the City? Find the answer, and so much more ...

[Read on...](#)

[2019 White Rock News and Announcements](#)



Peace Arch News

As per legislation, the following advert about the 2018 Annual Report was advertised in Peace Arch News on June 7, 14, 19 and 21, 2019.



WHITE ROCK
City News

The City of White Rock 2018 Annual Report

Pursuant to Section 98 of the *Community Charter*, City of White Rock Council invites the public to provide comment(s) or ask questions in person or by written submission regarding the 2018 Annual Report for the Corporation of the City of White Rock at the Regular Council Meeting.

Meeting Date: Monday, June 24, 2019
Time: 7:00 p.m.
Location: City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC

The 2018 Annual Report includes audited financial statements, a schedule of 2018 tax exemptions, information on services, previous Council's Strategic Goals/Priorities/Activities and the 2018 – 2022 Council Strategic Priorities.

Copies of the 2018 Annual Report are available for public inspection on the City website at www.whiterockcity.ca or at any of the City's facilities including City Hall located at 15322 Buena Vista Avenue, during regular business hours (Mon-Fri, 8:30 a.m. - 4:30 p.m.).

Should you have any submission(s) or questions you wish to convey about the 2018 Annual Report and you are unable to attend the meeting, you may do so by written submission sent by e-mail to: clerksoffice@whiterockcity.ca with **2018 Annual Report** typed in the subject line, or by mail to 15322 Buena Vista Avenue, White Rock BC V4B 1Y6 (Administration Department). Submissions must be received no later than noon, Monday, June 24, 2019.

WHITE ROCK
City by the Sea!

CONNECT WITH US SO WE CAN CONNECT WITH YOU!

WATCH COUNCIL MEETINGS LIVE!
To livestream current or view previous council meetings and download agendas visit whiterockcity.ca/councilmeetings

RECEIVE NEWS ALERTS INSTANTLY!
Visit our website and sign up for Notify Me® to receive City News directly to your phone or inbox!

SIGN UP FOR OUR E-NEWSLETTER
Sign up highlights from Council meetings, City events and the latest news whiterockcity.ca/newsletter

LET'S GET SOCIAL! Follow @whiterockcity   WHITEROCKCITY.CA

Facebook Post: 2018 Annual Report Post

The City published the Annual Report on the City’s Facebook page which linked to the news item on the City’s website which notified the public of the opportunity to provide comments and questions about the 2018 Annual Report at the June 24, 2019 Regular Council Meeting. The post was published on June 7 and is still available on the City’s Facebook page.

WHITE ROCK City of White Rock
June 7 at 9:00 AM · 🌐 Like Page

The City of White Rock's 2018 Annual Report is available!

How many program registrations do you think White Rock Recreation and Culture processed in 2018? Or, what was the total of Civic Grants-in-Aid awarded by the City? Find the answer, and so much more in our 2018 Annual Report.

The 2018 Annual Report includes audited financial statements, a schedule of 2018 tax exemptions, information on services, previous Council's Strategic Goals/Priorities/Activities and the 2018 – 2022 Council Strategic Priorities.

Read the report here: <http://ow.ly/gars50uyyJZ>

664 People Reached **11** Engagements Boost Post

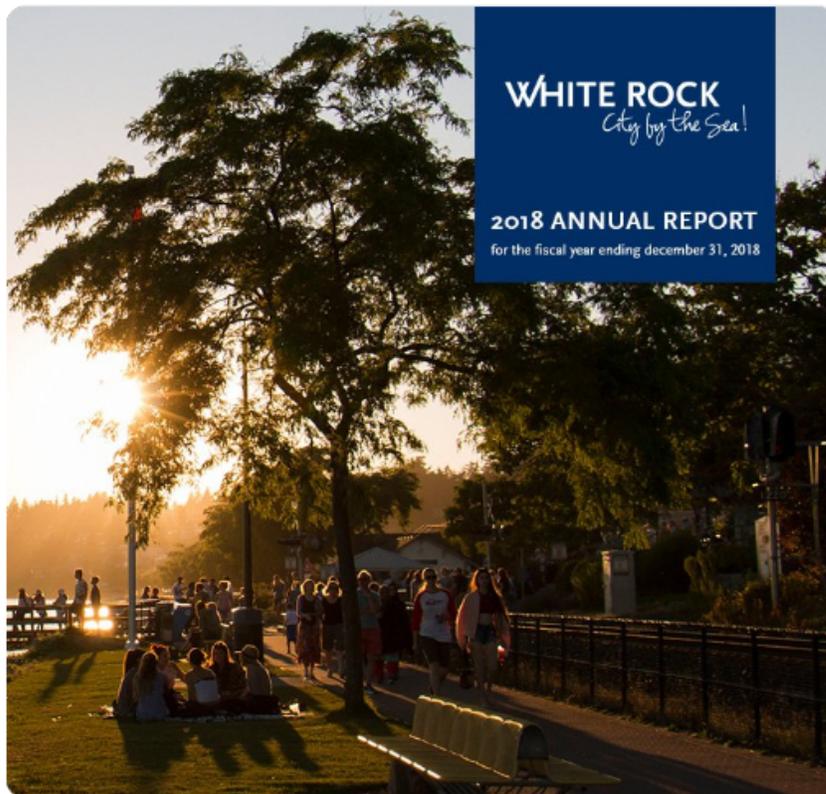
Twitter Post: 2018 Annual Report Post

The City published the Annual Report on the City's Twitter page which linked to the news item on the City's website which notified the public of the opportunity to provide comments and questions about the 2018 Annual Report at the June 24, 2019 Regular Council Meeting. The post was published on June 7 and is still available on the City's Twitter page.



City of White Rock @whiterockcity · Jun 7

The City of White Rock's 2018 Annual Report is available!
How many program registrations do you think White Rock Recreation and Culture processed in 2018? Or, what was the total of Civic Grants-in-Aid awarded by the City? Find the answer and more here: ow.ly/gars50uyyJZ



🗨️ ↻️ ❤️ 1

E-Newsletter: 2018 Annual Report

The City published the Annual Report in the City's E-Newsletter which linked to the news item on the City's website which notified the public of the opportunity to provide comments and questions about the 2018 Annual Report at the June 24, 2019 Regular Council Meeting.

[Having Trouble Viewing This Newsletter? Click here to view this email in your browser](#)



PROPERTY TAXES ARE DUE JULY 2, 2019

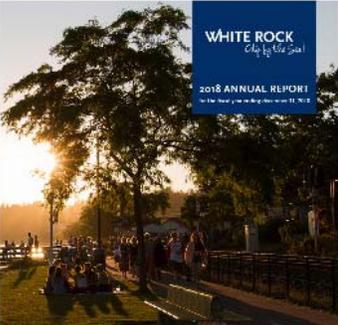
The 2019 property tax notices have now been mailed to all registered property owners. If you do not receive your notice by the second week of June, please contact the Financial Services Department at White Rock City Hall at 604.541.2280 or 604.541.2107.

All property owners, even new owners, are responsible for payment of property taxes by the due date to avoid penalty, regardless of whether a tax notice is received.

SAVE TIME AND GO ONLINE

- Skip the line and visit whiterockcity.ca/hog to claim your Home Owner Grant.
- Pay online through your Financial Institution. See the back of your Property Tax Notice for instructions.
- Register for e-Billing and view your property tax information online at my.whiterockcity.ca/

[Click here for more information.](#)

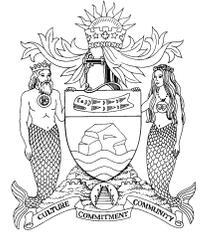


2018 Annual Report is Now Available!

How many program registrations do you think White Rock Recreation and Culture processed in 2018? Or, what was the total of Civic Grants-in-Aid awarded by the City? [Find the answer, and so much more in our 2018 Annual Report.](#)

The 2018 Annual Report includes audited financial statements, a schedule of 2018 tax exemptions, information on services, previous Council's Strategic Goals/Priorities/Activities and the 2018 – 2022 Council Strategic Priorities.

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 24, 2019
TO: Mayor and Council
FROM: Sandra Kurylo, Director of Financial Services
SUBJECT: 2018 Development Cost Charges Report

RECOMMENDATION

THAT Council receive for information the June 24, 2019 corporate report from the Director of Financial Services, titled “2018 Development Cost Charges Report.”

INTRODUCTION

The *Local Government Act* requires that an annual Development Cost Charges Report be prepared and considered before June 30 each year, and that it be available to the public until June 30 of the following year. This corporate report presents the required annual Development Cost Charges Report for the year ended December 31, 2018.

PAST PRACTICE/POLICY/LEGISLATION

This corporate report is in accordance with Section 569 of the *Local Government Act*.

ANALYSIS

The City's Annual Development Cost Charges Report for the year-ended December 31, 2018 is attached as Appendix A. This document meets the criteria of the *Local Government Act*.

As it must be made available to the public until June 30, 2020, staff will be posting this report on the City's website.

CONCLUSION

It is recommended that the 2018 Development Cost Charges Report be received.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S. Kurylo'.

Sandra Kurylo
Director of Financial Services

Comments from the Chief Administrative Officer:

This corporate report is provided as information in accordance with the *Local Government Act*.

A handwritten signature in black ink, appearing to read 'Dan Bottrill', is centered on the page. The signature is written in a cursive style with a large, stylized initial 'D'.

Dan Bottrill
Chief Administrative Officer

Appendix A: Annual Development Cost Charges Report for the Year-Ended
December 31, 2018

THE CITY OF WHITE ROCK
 Annual Development Cost Charges Report
 In accordance with Section 569 of the Local Government Act
 Year Ended December 31, 2018

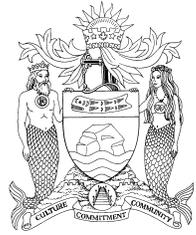
	Highways	Drainage	Parkland	Sanitary	Water	Total
Balance, beginning of year	\$ 799,865	\$ 971,451	\$ 3,741,174	\$ 3,070	\$ 57,313	\$ 5,572,873
Add:						
Amounts received	1,499,710	1,119,885	3,101,151	465,424	692,662	6,878,832
Investment income	19,107	20,959	51,143	2,284	3,047	96,540
Deduct:						
Acquisition of tangible capital assets	284,892	74,671	2,546,890	-	108,292	3,014,745
Balance, end of year	<u>\$ 2,033,790</u>	<u>\$ 2,037,624</u>	<u>\$ 4,346,578</u>	<u>\$ 470,778</u>	<u>\$ 644,730</u>	<u>\$ 9,533,500</u>

Note: The balance as of December 31, 2018 includes \$4,674,175 secured by letters of credit.



Sandra Kurylo, B. Comm., CPA, CMA
 Director of Financial Services

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 24, 2019
TO: Mayor and Council
FROM: Sandra Kurylo, Director of Financial Services
SUBJECT: 2018 Statement of Financial Information

RECOMMENDATIONS

THAT Council:

1. Receive for information the June 24, 2019 corporate report from the Director of Financial Services, titled “2018 Statement of Financial Information;”
 2. Approve the 2018 Statement of Financial Information attached as Appendix A; and
 3. Authorize the Mayor to sign the document as approved on behalf of City Council.
-

INTRODUCTION

This corporate report presents the 2018 Statement of Financial Information for Council approval as required by the *B.C. Financial Information Act*.

PAST PRACTICE/POLICY/LEGISLATION

This is consistent with past practice, in accordance with the *B.C. Financial Information Act*.

ANALYSIS

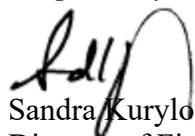
The Statement of Financial Information meets the requirements of the *B.C. Financial Information Act* and Financial Information Regulation. Once approved by Council, the document will be finalized and submitted.

The attached 2018 Statement of Financial Information is segregated into two (2) sections: Part I includes the City's audited 2018 Financial Statements and Part II includes other supplementary information such as schedules of employee remuneration and payments to suppliers.

CONCLUSION

It is recommended that the 2018 Statement of Financial Information be approved by Council and that the Mayor be authorized to sign the document as approved on behalf of Council.

Respectfully submitted,



Sandra Kurylo

Director of Financial Services

Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.

A handwritten signature in black ink, appearing to read "Dan Bottrill", is centered on the page. The signature is written in a cursive style with a large, stylized initial "D".

Dan Bottrill,
Chief Administrative Officer

Appendix A: 2018 Statement of Financial Information

PRICE: \$5.00

**CITY OF WHITE ROCK
2018
STATEMENT OF FINANCIAL INFORMATION**

In accordance with the Financial Information Act (RSBC 1996 Chapter 140)

PARTS I & II

PENDING CITY COUNCIL APPROVAL

THE CORPORATION OF THE CITY OF WHITE ROCK
STATEMENT OF FINANCIAL INFORMATION APPROVAL
FOR THE YEAR ENDED DECEMBER 31, 2018

The undersigned, represents the Council of the Corporation of the City of White Rock and approves all the statements and schedules included in this Statement of Financial Information, prepared in accordance with the Financial Information Act.

Darryl Walker
Mayor
June 24, 2019

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, prepared in accordance with the Financial Information Act.



Sandra Kurylo, B. Comm., CPA, CMA
Director of Financial Services
June 14, 2019

Prepared in accordance with the Financial Information Regulation, Schedule 1, section 9

THE CORPORATION OF THE CITY OF WHITE ROCK
STATEMENT OF FINANCIAL INFORMATION PARTS I & II
(in accordance with the Financial Information Act - (RSBC 1996 Chapter 140))
For the Year Ended December 31, 2018

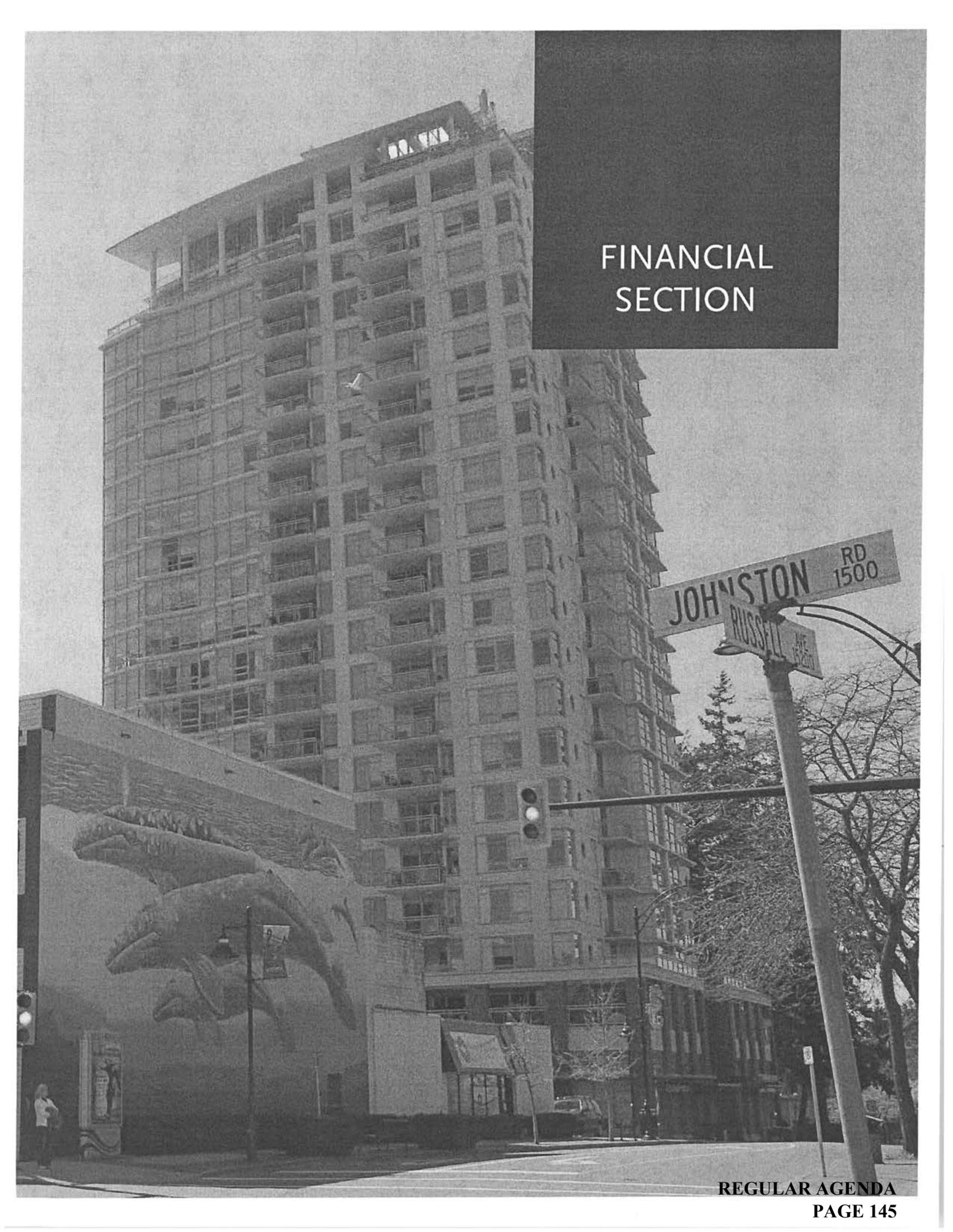
Table of Contents

<u>Required Statement</u>	<u>Page Reference</u>
<u>PART I - Audited Requirements</u>	
Auditor's Report	Financial Information Regulation Schedule 1, Section 1,2, and 3
(a) Statement of Assets and Liabilities	} This information can be found in the statements and schedules that make up the Audited Financial Statements
(b) Operational statement	

PART II - Other Requirements

<u>Required Statements</u>	<u>Page Reference</u>
(c) Schedule of Debts	Part II Page 1
(d) Schedule of Guarantee and Indemnity Agreements	Part II Page 2
(e) Schedule of Employee Remuneration and Expenses	Part II Page 3
(f) Schedule of Payments to Suppliers of Goods and Services	Part II Page 6
(g) Management Report	Part II Page 10

**PART I - CITY OF WHITE ROCK 2018
STATEMENT OF FINANCIAL INFORMATION
(2018 AUDITED FINANCIAL STATEMENTS)**



FINANCIAL
SECTION

MESSAGE FROM THE DIRECTOR OF FINANCIAL SERVICES



MAYOR AND COUNCIL

It is my pleasure to present The Corporation of the City of White Rock's financial statements for the fiscal year ended December 31, 2018 pursuant to Section 167 of the *Community Charter*. The statements have been prepared in accordance with the Canadian Public Sector Accounting Standards established by the Chartered Professional Accountants of Canada.

The preparation and presentation of the financial statements and related information are the responsibility of management of The Corporation of the City of White Rock. This involves the use of management's best estimates and careful judgement. The City maintains a system of internal accounting controls designed to provide reasonable assurances for the safeguarding of assets and the reliability of financial records.

The City's auditors, KPMG LLP, have given the City an unqualified audit opinion on the City's financial statements, stating in their opinion, that the statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, the results of its operations, changes in net financial assets and its cash flows for the year then ended.

FINANCIAL SUMMARY

Operating activities during the year contributed a surplus of \$33,674,502. This is mainly comprised of an increase in the City's investment in tangible capital assets and of planned contributions to reserves. The total accumulated surplus was \$183,052,246 as of December 31, 2018. Like most local governments, the largest component of accumulated surplus is the City's investment in tangible capital assets, which amounted to \$120,319,270 at the end of 2018. The remainder of accumulated surplus includes reserves and other surplus funds.

Net financial assets decreased by \$2,169,217 to \$38,756,911 as of December 31, 2018. This is due to a significant amount of expenditures incurred on major capital projects, such as a new water treatment plant and a new waterfront parkade, as well as the renovation of Memorial Park and the pier washroom. Most of these expenditures were funded from reserves and a federal/provincial grant.

Debt, net of sinking funds, outstanding as of December 31, 2018 was \$24,008,890, compared to \$22,346,427 on December 31, 2017. It is comprised of long-term debenture debt mainly attributed to the purchase of property and assets of the local water utility and subsequent water system infrastructure improvements.

The City ended the year 2018 in a sound financial position.

A handwritten signature in black ink, appearing to read 'S. Kurylo', written in a cursive style.

Sandra Kurylo, B.Comm., CPA, CMA
DIRECTOR OF FINANCIAL SERVICES

Financial Statements of
***THE CORPORATION OF
THE CITY OF WHITE ROCK***
Year Ended December 31, 2018



KPMG LLP
PO Box 10426 777 Dunsmuir Street
Vancouver, BC V7Y 1K3
Canada
Telephone (604) 691-3000
Fax (604) 691-3031

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Corporation of the City of White Rock

OPINION

We have audited the financial statements of The Corporation of the City of White Rock (the "City"), which comprise:

- the statement of financial position as at December 31, 2018
- the statement of operations for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

BASIS FOR OPINION

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *"Auditors' Responsibilities for the Audit of the Financial Statements"* section of our auditors' report.

We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

OTHER INFORMATION

Management is responsible for the other information. Other information comprises the information, other than the financial statements and the auditors' report thereon, included in the 2018 Annual Financial Report.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit and remain alert for indications that the other information appears to be materially misstated.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent Member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.



We obtained the information, other than the financial statements and the auditors' report thereon, included in the 2018 Annual Financial Report as at the date of this auditors' report.

If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

RESPONSIBILITIES OF MANAGEMENT AND THOSE CHARGED WITH GOVERNANCE FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants

Vancouver, Canada

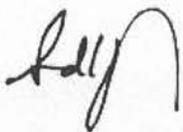
May 13, 2019

THE CORPORATION OF THE CITY OF WHITE ROCK
Statement of Financial Position
 December 31, 2018, with comparative information for 2017

	2018	2017
FINANCIAL ASSETS		
Cash and cash equivalents (note 2)	\$ 99,870,023	\$ 89,501,440
Temporary investments (note 2)	–	7,472,842
Accounts receivable (note 3)	13,455,091	6,001,646
Loans receivable (note 4)	14,000	17,500
	113,339,114	102,993,428
LIABILITIES		
Accounts payable and accrued liabilities (note 5)	13,080,920	8,533,568
Refundable performance deposits (note 2(b))	13,220,076	11,288,606
Capital lease obligation (note 7)	4,478	20,182
Debt (note 8)	24,008,890	22,346,427
Deferred revenue (note 9)	24,267,839	19,878,517
	74,582,203	62,067,300
NET FINANCIAL ASSETS	38,756,911	40,926,128
NON-FINANCIAL ASSETS		
Tangible capital assets (note 10)	143,474,439	107,674,895
Prepaid expenses	609,061	584,347
Inventories of supplies	211,835	192,374
	144,295,335	108,451,616
ACCUMULATED SURPLUS (NOTE 11)	\$ 183,052,246	\$ 149,377,744

Commitments and contingencies (note 14)

See accompanying notes to financial statements.



Sandra Kurylo, B.Comm., CPA, CMA
 DIRECTOR OF FINANCIAL SERVICES

THE CORPORATION OF THE CITY OF WHITE ROCK

Statement of Operations

Year ended December 31, 2018, with comparative information for 2017

	2018 BUDGET (Note 1(b))	2018	2017
REVENUE:			
Property taxes:			
General purposes	\$ 21,647,900	\$ 21,638,551	\$ 20,446,775
Regional library levy	934,584	934,205	897,392
Business improvement levy	347,700	346,379	270,575
	<hr/> 22,930,184	<hr/> 22,919,135	<hr/> 21,614,742
Receipts in lieu of taxes	27,600	27,551	18,886
Development cost charges (note 9(a))	4,030,700	3,014,745	87,274
Sanitary sewer fees and parcel tax	3,496,906	3,523,309	3,590,860
Drainage user fees	2,410,700	2,413,036	2,150,175
Water user fees	4,744,000	4,635,515	4,302,249
Sales of services and other revenue (note 17)	27,476,280	27,315,659	17,120,957
Government grants (note 18)	16,360,100	9,786,203	1,768,102
Developers' contributions of tangible capital assets (note 10(b))	-	933,635	764,587
	<hr/> 81,476,470	<hr/> 74,568,788	<hr/> 51,417,832
EXPENSES:			
General government	7,651,375	6,931,555	6,851,759
Protection services	11,817,590	10,959,542	11,180,436
Transportation, engineering and operations	6,718,913	6,676,647	6,155,764
Parks, recreation and cultural services	9,511,506	8,677,384	8,605,535
Solid waste services	1,088,900	874,855	822,498
Sanitary sewer system	2,797,304	2,507,967	2,438,697
Drainage system	964,900	991,529	1,025,233
Water system	4,063,200	3,274,807	3,818,550
	<hr/> 44,613,688	<hr/> 40,894,286	<hr/> 40,898,472
ANNUAL SURPLUS	36,862,782	33,674,502	10,519,360
Accumulated surplus, beginning of year	149,377,744	149,377,744	138,858,384
ACCUMULATED SURPLUS, end of year	<hr/> <hr/> \$ 186,240,526	<hr/> <hr/> \$ 183,052,246	<hr/> <hr/> \$ 149,377,744

See accompanying notes to financial statements.

THE CORPORATION OF THE CITY OF WHITE ROCK

Statement of Changes in Net Financial Assets

Year ended December 31, 2018, with comparative information for 2017

	2018 BUDGET	2018	2017
	(Note 1(b))		
Annual surplus	\$ 36,862,782	\$ 33,674,502	\$ 10,519,360
Acquisition of tangible capital assets	(75,063,500)	(40,110,852)	(10,040,502)
Contribution of tangible capital assets	–	(933,635)	(764,587)
Amortization of tangible capital assets	6,217,900	4,644,186	4,453,875
Loss on disposal of tangible capital assets	–	526,121	646,159
Proceeds on disposal of tangible capital assets	–	74,636	59,774
	(31,982,818)	(2,125,042)	4,874,079
Acquisition of prepaid expenses	–	(609,061)	(584,347)
Acquisition of inventories of supplies	–	(211,835)	(192,374)
Use of prepaid expenses	–	584,347	581,847
Consumption of inventories of supplies	–	192,374	228,209
Change in net financial assets	(31,982,818)	(2,169,217)	4,907,414
Net financial assets, beginning of year	40,926,128	40,926,128	36,018,714
Net financial assets, end of year	\$ 8,943,310	\$ 38,756,911	\$ 40,926,128

See accompanying notes to financial statements.

Statement of Cash Flows

Year ended December 31, 2018, with comparative information for 2017

	2018	2017
CASH PROVIDED BY (USED IN):		
OPERATING:		
Annual surplus	\$ 33,674,502	\$ 10,519,360
Items not involving cash:		
Amortization	4,644,186	4,453,875
Loss on disposal of tangible capital assets	526,121	646,159
Developers' contributions of tangible capital assets	(933,635)	(764,587)
Changes in non-cash operating working capital:		
Increase in accounts receivable	(7,453,445)	(2,861,157)
Increase in prepaid expenses	(24,714)	(2,500)
Decrease (increase) in inventories of supplies	(19,461)	35,835
Decrease in loans receivable	3,500	3,500
Increase in accounts payable and accrued liabilities	4,547,352	2,395,448
Increase in refundable performance deposits	1,931,470	2,719,433
Increase in deferred revenue	4,389,322	7,475,955
Net change in cash from operating activities	41,285,198	24,621,321
CAPITAL ACTIVITIES:		
Cash recovery for water utility acquisition	-	600,000
Cash used to acquire tangible capital assets	(40,110,852)	(10,640,502)
Proceeds on disposal of tangible capital assets	74,636	59,774
Net change in cash from capital activities	(40,036,216)	(9,980,728)
FINANCING ACTIVITIES:		
New debt issued (note 8)	2,274,850	8,281,000
Principal payments on debt	(612,387)	(6,507,849)
Principal payments on capital leases	(15,704)	(21,884)
Net change in cash from financing activities	1,646,759	1,751,267
INVESTING ACTIVITIES:		
Change in temporary investments	7,472,842	(2,564,144)
NET CHANGE IN CASH AND CASH EQUIVALENTS	10,368,583	13,827,716
Cash and cash equivalents, beginning of year	89,501,440	75,673,724
CASH AND CASH EQUIVALENTS, end of year	\$ 99,870,023	\$ 89,501,440

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended December 31, 2018

The Corporation of the City of White Rock (the "City") is incorporated under the Local Government Act of British Columbia. The City's principal activities include the provision of local government services to residents, businesses and visitors of the incorporated area.

1. SIGNIFICANT ACCOUNTING POLICIES:

The City follows Canadian Public Sector Accounting Standards as prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada, including the following significant policies:

(a) Basis of presentation:

The financial statements present the resources and operations including all accounts and funds of the City. All inter-fund transactions, assets and liabilities have been eliminated.

(b) Budget reporting:

The budget figures reported in the statement of operations represent the 2018 component of White Rock Financial Plan Bylaw (2018-2022), 2018, No. 2239, Amendment No. 1, 2018, No. 2256 adopted by the City Council on May 7, 2018.

(c) Cash and cash equivalents:

Cash and cash equivalents include short-term highly liquid investments with maturity dates within three months of acquisition that are readily convertible to known amounts of cash and that are subject to an insignificant risk of changes in value.

(d) Temporary investments:

Temporary investments are recorded at cost which approximates market value and are comprised of term deposits and bankers' acceptances.

(e) Revenue:

Revenue is recorded on the accrual basis and is recognized when it is earned and measurable. Revenue relating to future periods, including prepaid property taxes, government grants and certain facility upgrade contributions, are reported as deferred revenue and recognized as revenue when earned.

(f) Development cost charges ("DCCs"):

DCCs collected under the City's Development Cost Charge Bylaw, plus interest earned thereon, are recorded as deferred revenue. DCCs are recognized as revenue when related tangible capital assets are acquired.

(g) Expenses:

Expenses are recorded on the accrual basis and are recognized as they are incurred. This is upon the receipt of goods or services and/or the creation of a legal obligation. Interest expense on debt and capital lease obligations is accrued to December 31, 2018.

(h) Government transfers:

Restricted transfers from governments are deferred and recognized as revenue as the related expenditures are incurred or the stipulations in the related agreements are met. Unrestricted transfers are recognized as revenue when received or if the amount to be received can be reasonably estimated and collection is reasonably assured.

(i) Debt:

Debt is recorded net of repayments and actuarial adjustments.

(j) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful Life
Land improvements	10 to 100 Years
Buildings and facilities	2 to 50 Years
Machinery and equipment	2 to 25 Years
Roads and sidewalks	10 to 50 Years
Sanitary sewer infrastructure	10 to 80 Years
Storm sewer infrastructure	30 to 80 Years
Water system infrastructure	5 to 80 Years

Leasehold improvements are amortized using the lesser of the remaining term of the lease, including all renewal terms, or the life of the asset.

Annual amortization is charged commencing when the asset is available for use. Assets under construction are not amortized until the asset is put into productive use.

1. SIGNIFICANT ACCOUNTING POLICIES (continued):

(j) Non-financial assets (continued):

(ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair market value at the date of receipt and also are recorded as revenue.

(iii) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(iv) Interest capitalization:

The City does not capitalize interest costs associated with the acquisition or construction of tangible capital assets.

(v) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(vi) Inventories of supplies:

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost.

(k) Employee future benefits:

(i) The City and its employees make contributions to the Municipal Pension Plan. The Municipal Pension Plan is a multi-employer defined benefit pension plan. The City's contributions are expensed as incurred.

(ii) Sick leave and post-employment benefits also accrue to the City's employees. The liability relating to these benefits is actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The liabilities under these benefit plans are accrued based on projected benefits prorated as employees render services necessary to earn the future benefits.

(l) Use of accounting estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and

expenses during the reporting period. Actual results could differ from those estimates. Significant areas requiring the use of management estimates relate to the determination of the value of developer contributed assets, useful lives of tangible capital assets for amortization, valuation of receivables, accrued sick and other post-employment benefits and provision for contingencies. Adjustments, if any, will be reflected in the financial statements in the period of settlement or change in the amount of the estimate.

(m) Segment disclosures:

A segment is defined as a distinguishable activity or group of activities of government for which it is appropriate to separately report financial information. The City has provided definitions of segments used by the City as well as presented financial information in segmented format (note 20).

(n) Contaminated sites:

Contaminated sites are a result of contamination being introduced into air, soil, water, or sediment of a chemical, organic or radioactive material, or live organism that exceeds an environmental standard. Liabilities are recorded net of any expected recoveries.

A liability for remediation of contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standards;
- (iii) The City is directly responsible or accepts responsibility;
- (iv) It is expected that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

2. CASH AND CASH EQUIVALENTS AND TEMPORARY INVESTMENTS:

	<u>2018</u>	<u>2017</u>
CASH BALANCES	\$ 81,814,315	\$ 71,490,793
CASH EQUIVALENTS:		
Money market securities and term deposits maturing within 90 days of inception	13,923,750	13,945,749
MFA Money Market Fund	4,131,958	4,064,898
	<u>99,870,023</u>	<u>89,501,440</u>
Temporary investments maturing within 365 days of inception	–	7,472,842
	<u>\$ 99,870,023</u>	<u>\$ 96,974,282</u>

Cash equivalents and temporary investments, including the MFA Money Market Fund, have annual yields that range from 1.64% to 2.40% (2017 – 0.97% to 1.90%).

(a) Included in cash and cash equivalents is an amount of \$4,859,325 (2017 - \$4,718,780) that can only be used for the acquisition of tangible capital assets as provided for by the DCC Bylaw (note 9(a)).

(b) Included in cash and cash equivalents is an amount of \$13,220,076 (2017 - \$11,288,606) which consists of refundable performance deposits.

3. ACCOUNTS RECEIVABLE:

	<u>2018</u>	<u>2017</u>
Property taxes	\$ 2,278,679	\$ 1,777,113
Water user fees	1,233,318	1,125,370
Government grants	2,965,408	770,021
Amounts secured by letters of credit (a)	4,674,175	1,054,093
Other	2,303,511	1,275,049
	<u>\$ 13,455,091</u>	<u>\$ 6,001,646</u>

(a) Included in accounts receivable are letters of credit of \$4,674,175 (2017 - \$854,093) that can only be used for the acquisition of tangible capital assets as provided for by the DCC Bylaw (note 9(a)).

4. LOANS RECEIVABLE:

The City has a loan receivable in the amount of \$14,000 (2017 - \$17,500) from The Peace Arch Curling Club to assist in financing the purchase and installation of kitchen equipment. The loan receivable bears a variable per annum interest rate which is the average annual rate of return the City has achieved on its investments in the twelve months preceding the anniversary date of the loan agreement. The remaining principal will be paid in four equal annual installments of \$3,500 each. The interest is paid semi-annually.

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES:

	2018	2017
Trade accounts payable and other	\$ 9,357,948	\$4,885,915
Due to governments and agencies	1,451,965	1,423,570
Post-employment benefits (note 6)	1,531,450	1,604,950
Other payroll liabilities	739,557	619,133
	\$13,080,920	\$8,533,568

6. POST-EMPLOYMENT BENEFITS:

The City provides certain post-employment and sick leave benefits to its employees. These benefits include accumulated non-vested sick leave, post-employment gratuity and lieu time benefits, and certain vacation benefits.

	2018	2017
Accrued benefit obligation:		
Balance, beginning of year	\$ 1,756,000	\$1,394,500
Immediate recognition (reduction) of Work Safe BC benefits liability	(244,900)	214,900
Current service cost	139,100	129,300
Interest cost	46,700	48,000
Benefits paid	(18,900)	(76,700)
Actuarial loss (gain)	(95,100)	46,000
	\$ 1,582,900	\$1,756,000

6. POST-EMPLOYMENT BENEFITS (continued):

	<u>2018</u>	<u>2017</u>
Accrued benefit obligation, end of year	\$ 1,582,900	\$ 1,756,000
Unamortized net actuarial loss	(51,450)	(151,050)
	<u>\$ 1,531,450</u>	<u>\$ 1,604,950</u>

Actuarial gains and losses for accumulating benefits are amortized over the expected average remaining service period of the related employee group, commencing the year after the gain or loss arises. In 2018 the expected average remaining service period of the related employee group is 11 years (2017 – 11 years). Post-employment liabilities are included in accounts payable and accrued liabilities.

The significant actuarial assumptions used to determine the City's accrued benefit obligation are as follows:

	<u>2018</u>	<u>2017</u>
Discount rates	3.20%	2.90%
Expected future inflation rates	2.50%	2.50%
Expected wage and salary increases	2.58% - 4.63%	2.58% - 4.63%

7. CAPITAL LEASE OBLIGATION:

The City has financed certain equipment by entering into capital leasing arrangements. There is one capital lease repayable in monthly installments of \$756 including principal and interest. Minimum lease payments due under the capital lease are:

Year ending December 31:	
2019	<u>\$ 4,539</u>
Minimum capital lease payments	\$ 4,539
Less amounts representing interest	61
	<u>\$ 4,478</u>

8. DEBT:

	2018	2017
Debentures, net of repayments and actuarial adjustments	\$ 24,008,890	\$ 22,346,427

The City issues debt instruments through the Municipal Finance Authority ("MFA") to finance certain capital acquisitions. Repayments and actuarial adjustments are netted against related long term-debts. Details are as follows:

Bylaw Number	Purpose	Maturity date	Interest rate	Refinancing year*	Authorized amount	Sinking fund assets	2018	2017	
1667	Sanitary Sewers - Local Improvement	2023	5.95%	n/a	\$ 224,580	\$ 146,560	\$ 78,020	\$ 91,468	
2098	Water Utility Acquisition Advance Payment	2046	2.60%	2026	14,250,000	561,744	13,688,256	13,973,959	
2163	Water System Infrastructure Construction	2027	2.80%	n/a	440,000	38,381	401,619	440,000	
2163	Water System Infrastructure Construction	2047	2.80%	2027	5,779,000	121,470	5,657,530	5,779,000	
2178	Water System Infrastructure Construction	2027	3.15%	n/a	1,662,000	144,977	1,517,023	1,662,000	
2178	Water System Infrastructure Construction	2047	3.15%	2027	400,000	8,408	391,592	400,000	
2179	Water Treatment Facilities Construction	2048	3.15%	2028	2,274,850	-	2,274,850	-	
						\$25,030,430	\$1,021,540	\$24,008,890	\$ 22,346,427

* During the refinancing year the City will have the option to retire part or all of the debt early, or refinance the borrowing at a new interest rate.

Total interest on the debenture debt for the year was \$672,280 (2017 - \$527,183).

As a condition of these borrowings, a portion of the debenture debt proceeds is withheld by the MFA in a Debt Reserve Fund. Amounts withheld for this purpose are as follows:

Bylaw Number	Purpose	Debt reserve fund
1667	Sanitary Sewers - Local Improvement	\$ 2,246
2098	Water Utility Acquisition Advance Payment	142,500
2163	Water System Infrastructure Construction	62,190
2178	Water System Infrastructure Construction	20,620
2179	Water Treatment Facilities Construction	22,749
		\$ 250,305

These cash deposits are included as part of accounts receivable in the Statement of Financial Position.

8. DEBT (continued):

Principal payments and actuarial adjustments on the outstanding debenture debt over the following five years and thereafter are as follows:

2019	\$ 680,271
2020	702,441
2021	725,341
2022	748,996
2023	773,432
Thereafter	20,378,409
	<u>\$ 24,008,890</u>

9. DEFERRED REVENUE:

	2018	2017
Property taxes	\$ 3,300,393	\$ 3,426,722
Contributions for future capital works	2,352,127	1,180,686
Government grants for future capital works	–	3,380,037
Development cost charges (a)	9,533,500	5,572,873
Utility service connections	1,169,950	808,050
Deferred revenue - facility upgrades	514,071	557,046
Deferred revenue - building permits	6,400,210	4,023,070
Other	997,588	930,033
	<u>\$ 24,267,839</u>	<u>\$ 19,878,517</u>

(a) Development cost charges:

	Highways	Drainage	Parkland	Sanitary	Water	Total
Balance, beginning of year	\$ 799,865	\$ 971,451	\$3,741,174	\$ 3,070	\$ 57,313	\$5,572,873
Add:						
Amounts received	1,499,710	1,119,885	3,101,151	465,424	692,662	6,878,832
Investment income	19,107	20,959	51,143	2,284	3,047	96,540
Deduct:						
Acquisition of tangible capital assets	284,892	74,671	2,546,890	–	108,292	3,014,745
Balance, end of year	<u>\$ 2,033,790</u>	<u>\$2,037,624</u>	<u>\$4,346,578</u>	<u>\$470,778</u>	<u>\$644,730</u>	<u>\$9,533,500</u>

The balance as of December 31, 2018 includes \$4,674,175 secured by letters of credit.

10. TANGIBLE CAPITAL ASSETS:

	Land	Land improvements	Buildings and facilities	Machinery and equipment	Roads and sidewalks
COST					
Balance, beginning of year	\$ 10,812,185	\$ 8,541,287	\$ 31,113,744	\$ 11,857,573	\$ 41,500,829
Additions	4,868,100	2,442,977	196,902	2,540,976	3,180,477
Transfers	–	202,417	–	387,227	1,025,651
Disposals	–	(837,758)	(437,275)	(720,138)	(601,117)
Balance, end of year	\$ 15,680,285	\$ 10,348,923	\$ 30,873,371	\$ 14,065,638	\$ 45,105,840
ACCUMULATED AMORTIZATION					
Balance, beginning of year	\$ –	\$ 5,663,684	\$ 13,961,476	\$ 6,874,591	\$ 19,836,695
Amortization expense	–	330,974	1,111,475	946,905	1,022,876
Disposals	–	(752,995)	(432,964)	(694,923)	(435,796)
Balance, end of year	\$ –	\$ 5,241,663	\$ 14,639,987	\$ 7,126,573	\$ 20,423,775
NET BOOK VALUE, end of year	\$ 15,680,285	\$ 5,107,260	\$ 16,233,384	\$ 6,939,065	\$ 24,682,065
NET BOOK VALUE, beginning of year	\$ 10,812,185	\$ 2,877,603	\$ 17,152,268	\$ 4,982,982	\$ 21,664,134

(a) Assets under construction:

Assets under construction have not been amortized. Amortization of these assets will commence when the asset is put into productive use.

(b) Contributed tangible capital assets:

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed assets received during the year was comprised of:

	2018	2017
Roads and sidewalks	\$ 325,214	\$ 437,107
Sanitary sewers	250,844	186,362
Storm sewers	357,577	141,118
Developers' contributions of tangible capital assets	\$ 933,635	\$ 764,587

Sanitary sewer infrastructure	Storm sewer infrastructure	Water system infrastructure	Assets under construction	Total
\$ 19,385,981	\$ 20,713,918	\$ 19,238,436	\$ 7,567,032	\$ 170,730,985
1,196,704	1,967,670	1,244,274	23,406,407	41,044,487
597,192	958,271	1,135,618	(4,306,376)	–
(242,960)	(259,520)	(105,869)	–	(3,204,637)
\$ 20,936,917	\$ 23,380,339	\$ 21,512,459	\$ 26,667,063	\$ 208,570,835
\$ 6,674,509	\$ 9,042,265	\$ 1,002,870	\$ –	\$ 63,056,090
307,263	334,175	590,518	–	4,644,186
(103,936)	(161,560)	(21,706)	–	(2,603,880)
\$ 6,877,836	\$ 9,214,880	\$ 1,571,682	\$ –	\$ 65,096,396
\$ 14,059,081	\$ 14,165,459	\$ 19,940,777	\$ 26,667,063	\$ 143,474,439
\$ 12,711,472	\$ 11,671,653	\$ 18,235,566	\$ 7,567,032	\$ 107,674,895

(c) Tangible capital assets disclosed at nominal values:

Where an estimate of fair value could not be made, the tangible capital asset was recognized at a nominal value.

(d) Works of art and historical treasures:

The City manages and controls various works of art and non-operational historical cultural assets including totem poles, sculptures and paintings located at City sites and public display areas. These assets are not reflected in the financial statements.

(e) Write-down of tangible capital assets:

There were no write-downs of tangible capital assets during the year. The City disposed of assets as part of planned replacement capital projects in the year.

11. ACCUMULATED SURPLUS:

	Reserves established by bylaw	Other reserves	Other surplus funds	Investment in tangible capital assets	Total
	(note 13 (a))	(note 13 (b))		(note 12)	
General Fund	\$ 17,460,992	\$ 15,581,329	\$ 5,129,985	\$ 80,751,740	\$ 118,924,046
Sanitary Sewer Fund	–	12,305,764	1,107,116	14,189,155	27,602,035
Drainage Fund	–	6,798,571	639,719	15,001,031	22,439,321
Water Fund	–	2,985,799	723,701	10,377,344	14,086,844
Total for 2018	\$ 17,460,992	\$ 37,671,463	\$ 7,600,521	\$ 120,319,270	\$ 183,052,246
Total for 2017	\$ 16,419,746	\$ 39,008,068	\$ 7,060,020	\$ 86,889,910	\$ 149,377,744

Included in the water fund investment in tangible capital assets is an adjustment in the amount of \$1,372,270 (2017 - \$2,138,670) for unspent debt proceeds which have been earmarked for use in future years.

12. INVESTMENT IN TANGIBLE CAPITAL ASSETS:

	2018	2017
Tangible capital assets (note 10)	\$ 143,474,439	\$ 107,674,895
Deduct:		
Capital lease obligation (note 7)	(4,478)	(20,182)
Debt (note 8)	(24,008,890)	(22,346,427)
Deferred revenue - facility upgrades (note 9)	(514,071)	(557,046)
Add:		
Unspent debt proceeds (note 11)	1,372,270	2,138,670
	\$ 120,319,270	\$ 86,889,910

13. RESERVES:

(a) The following reserves were established, by bylaw, in accordance with BC municipal legislation:

	2018	2017
General Fund:		
Land sale reserve	\$ 424,393	\$ 2,479,123
Equipment replacement reserve	4,131,576	4,786,946
Capital works, machinery and equipment reserve	5,174,746	4,933,155
Off-street parking facilities reserve	-	6,659
Local improvement reserve	32,353	32,353
Community amenity reserve	7,697,924	4,181,510
	<u>\$ 17,460,992</u>	<u>\$ 16,419,746</u>

(b) The following additional reserve amounts are set aside for specific purposes:

	2018	2017
General Fund:		
Infrastructure reserve	\$ 4,248,791	\$ 4,024,920
Roadworks reserve	3,019,242	3,394,702
Secondary suite service fee reserve	918,545	1,001,997
Density bonus/amenity contribution reserve	261,177	529,679
Incomplete asset improvement projects	2,329,200	3,281,000
Other reserves	4,804,374	4,857,313
	<u>15,581,329</u>	<u>17,089,611</u>
Sanitary Sewer Fund:		
Infrastructure reserve	11,704,346	11,454,407
Terry Road local improvement reserve	64,918	77,318
Incomplete asset improvement projects	536,500	647,900
	<u>12,305,764</u>	<u>12,179,625</u>
Drainage Fund:		
Infrastructure reserve	5,069,971	5,025,154
Operating reserve	25,000	25,000
Incomplete asset improvement projects	1,703,600	2,223,000
	<u>6,798,571</u>	<u>7,273,154</u>
Water Fund:		
Infrastructure reserve	2,704,197	1,997,506
Debt retirement reserve	12,502	7,072
Operating reserve	269,100	461,100
	<u>2,985,799</u>	<u>2,465,678</u>
	<u>\$ 37,671,463</u>	<u>\$ 39,008,068</u>

14. COMMITMENTS AND CONTINGENCIES:

(a) Borrowing liability:

The City has a contingent liability with respect to debentures of the Greater Vancouver Sewerage and Drainage District and the Greater Vancouver Regional District, to the extent provided for in their respective Enabling Acts, Acts of Incorporation and Amending Acts. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

(b) Third party claims:

There are various lawsuits and claims pending against the City. The outcome of these claims and any impact on the financial statements are undeterminable; hence no amounts have been accrued in these financial statements.

(c) Lease commitments:

The City entered into a five-year agreement, initially ending July 31, 2008, to lease certain parcels of real property from The Burlington Northern and Santa Fe Railway Company. Under the terms of this agreement, the City is committed to annual rent payments as well as the costs of all taxes, utilities, insurance, repairs and maintenance of the leased premises. This is accounted for as an operating lease. This agreement provides for renewal options consisting of three additional five-year terms. In April 2018, the City exercised its third option to renew this lease for the five-year term ending July 31, 2023. During this period the City is committed to annual base rent payments of \$450,000.

The City has also entered into various leases for office and other operating equipment. Total annual commitments for the next five years, net of applicable taxes are approximately as follows:

2019	\$ 28,318
2020	23,363
2021	12,241
2022	5,667
2023	5,667
	<u>\$ 75,256</u>

(d) Agreements and contractual commitments:

In addition to the leases described above, the City has entered into various agreements and contracts for services and construction with periods ranging from one to five years, including the following:

	Total contractual commitment	Total contractual commitment remaining at year end
Water treatment plant	\$ 13,005,285	\$ 1,736,980
Waterfront parking facility	8,202,413	2,584,461
Memorial Park & pier washroom	5,410,283	1,628,821
Pedestrian railway crossings	2,108,903	1,767,951
Water main replacements	1,997,140	196,502
Janitorial services	1,240,481	1,033,734

The City records the capital costs incurred to the end of the year on incomplete projects as tangible capital assets under construction. The City's five year financial plan is amended as necessary to reflect the carryover of the required expenditure budgets and the financing of these obligations to the following year.

(e) Debt agreement with the MFA:

The City issues debt instruments through the MFA. As a condition of these borrowings the City is required to execute demand notes in connection with each debenture whereby the City maybe required to loan certain amounts to the MFA. The debt agreement with the MFA provides that if at any time the scheduled payments provided for in the agreement are not sufficient to meet the MFA's obligations in respect to such borrowing, the resulting deficiency becomes the joint and several liability of the City and all other participants to the agreement through the MFA. The City is similarly liable on a contingent basis for the debt of other municipalities secured through the MFA. Details of the contingent demand notes are as follows:

Bylaw number	Purpose	2018	2017
1667	Sanitary Sewers - Local Improvement	\$ 7,364	\$ 7,364
2098	Water Utility Acquisition Advance Payment	180,771	180,771
2163	Water System Infrastructure Construction	104,802	104,802
2178	Water System Infrastructure Construction	88,549	88,549
2179	Water Treatment Facilities Construction	36,988	-
		<u>\$ 418,474</u>	<u>\$ 381,486</u>

These contingent demand loans are not recorded in the City's financial statements as they are not likely to be paid.

14. COMMITMENTS AND CONTINGENCIES (continued):

(f) E-Comm Emergency Communications for Southwest British Columbia Incorporated ("E-Comm"):

The City is a shareholder of the Emergency Communications for Southwest British Columbia Incorporated ("E-Comm"). The City receives services for the regional 9-1-1 call centre for Greater Vancouver Regional District and the Wide Area Radio network from E-Comm. The City has two Class A shares (of a total 32 Class A and 21 Class B shares issued and outstanding as at December 31, 2018). As a Class A shareholder, the City shares in both funding the future operations and capital obligations of E-Comm (in accordance with a cost sharing formula), including any lease obligations committed to by E-Comm up to the shareholder's withdrawal date. Class B shareholders are only obligated to share in funding of the ongoing operating costs. The City has recorded its proportionate obligations.

(g) Municipal Insurance Association of British Columbia (the "Association"):

The City is a participant in the Association. Should the Association pay out claims in excess of premiums received, it is possible that the City, along with the other participants, would be required to contribute towards the deficit. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

15. PENSION PLAN:

The City and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing Plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. The Plan has about 197,000 active members and approximately 95,000 retired members. Active members include approximately 39,000 contributors from local government and 160 contributors from the City.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged. The next valuation will be at December 31, 2018 with results available in 2019. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The City paid \$1,196,300 (2017 - \$1,123,100) for employer contributions to the Plan in fiscal 2018.

16. COLLECTIONS FOR OTHER GOVERNMENTS:

The City collects certain taxation revenue on behalf of other government bodies. These funds are excluded from the City's financial statements as they are not revenue of the City. Such taxes collected and remitted to other government bodies during the year are as follows:

	2018	2017
Province of British Columbia - school tax	\$ 12,089,695	\$ 12,331,880
South Coast BC Transportation Authority - Translink tax	2,243,642	2,210,261
Other regional bodies	857,923	823,692
	<u>\$ 15,191,260</u>	<u>\$ 15,365,833</u>

17. SALES OF SERVICES AND OTHER REVENUE:

	2018	2017
Parking	\$ 3,001,058	\$ 2,973,884
Parks, recreation and cultural services	1,671,573	1,641,419
Licences and permits	2,033,426	1,796,746
Solid waste services	1,544,582	1,543,018
Utility service connection fees	773,129	669,642
Community amenity contributions	12,914,101	4,488,471
Interest and penalties	2,203,927	1,362,206
Contributions toward tangible capital asset improvements	1,202,672	305,532
Other	1,971,191	2,340,039
	<u>\$ 27,315,659</u>	<u>\$ 17,120,957</u>

18. GOVERNMENT TRANSFERS:

Government grant revenue is comprised of the following government transfers:

	2018	2017
Federal	\$ 5,815,527	\$ 973,634
Provincial	3,970,676	794,468
	<u>\$ 9,786,203</u>	<u>\$ 1,768,102</u>

19. CONTRACTUAL RIGHTS:

The City's contractual rights arise from rights to receive payments under lease, license, rental, grant and other agreements. The City has contractual rights to receive the following amounts in the next five years and thereafter:

2019	\$ 2,363,589
2020	210,554
2021	206,536
2022	192,233
2023	193,652
Thereafter	200,310
	<u>\$ 3,366,874</u>

The City is entitled to receive revenue from certain other grants and agreements which is difficult to quantify. The contractual rights from these agreements have not been included in the amounts noted above.

20. SEGMENTED INFORMATION:

The City is a diversified municipal government institution that provides a wide range of services to its citizens, visitors and many others. In compliance with *PS2700, Segment Disclosures*, certain financial information is required to be reported for major activities involving these services. Each of these major activities is comprised of various City departments and/or divisions as noted below.

General Government – Mayor and Council, Chief Administrative Officer, Corporate Administration, Communications, Financial Services, Human Resources, Planning and Development, and Information Services. These departments are responsible for many legislative, operational and administrative support services including but not limited to City Council bylaw and procedural matters, levying and collecting property taxes, hiring City staff, supporting the City's information technology infrastructure, preparing land use plans and approving new development in the City.

Protection Services – Police, Fire, Building and Bylaw Enforcement (non-parking related). These departments are responsible for ensuring public safety and security, preventing crimes as well as enforcing various laws.

Transportation, Engineering and Municipal Operations – Public Works, Engineering and Parking. These areas are responsible for providing and maintaining the systems that enable the community to use transportation facilities such as roads, sidewalks and parking lots. This category also includes management and administrative services of the City's Engineering and Municipal Operations Department.

Parks, Recreation and Cultural Services – These areas are responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities and cultural services such as the public library.

Solid Waste Services – These services include the City's garbage collection, green waste collection and recycling programs.

Sanitary Sewer System – These services include the provision and maintenance of all systems related to the distribution and disposal of sanitary sewage.

Drainage System – These services include the provision and maintenance of all systems involving the distribution of storm water run-off in the City.

Water System – These services include the provision and treatment of water supply, as well as the provision and maintenance of all other systems involving the distribution of water.

20. SEGMENTED INFORMATION (continued):

	General Government	Protection Services	Transportation, Engineering and Operations Services	Parks, Recreation and Cultural Services	Solid Waste Services
REVENUE					
Property taxes					
General purposes	\$ 21,638,551	\$ -	\$ -	\$ -	\$ -
Regional library levy	-	-	-	934,205	-
Business improvement levy	346,379	-	-	-	-
	21,984,930	-	-	934,205	-
Receipts in lieu of taxes	27,551	-	-	-	-
Development cost charges	-	-	284,892	2,546,890	-
Sanitary sewer fees and parcel tax	-	-	-	-	-
Drainage user fees	-	-	-	-	-
Water user fees	-	-	-	-	-
Sales of services and other revenue:					
Parking	-	-	3,001,058	-	-
Parks, recreation and cultural services	-	-	-	1,671,573	-
Licences and permits	27,100	2,006,326	-	-	-
Solid waste services	-	-	-	-	1,544,582
Utility service connection fees	-	-	-	-	-
Community amenity contributions	12,914,101	-	-	-	-
Interest and penalties	2,174,894	-	-	-	-
Contributions toward tangible capital asset improvements	-	-	289,000	832,672	-
Other	2,714,139	274,982	667,254	42,975	24,753
Government grants	272,770	277,435	14,200	379,473	-
Developers' contributions of tangible capital assets	-	-	325,214	-	-
	40,115,485	2,558,743	4,581,618	6,407,788	1,569,335
EXPENSES					
Salaries, wages and benefits	4,287,133	5,333,984	2,313,568	2,796,743	578,231
Contracted Services	1,339,417	5,128,858	2,199,374	3,693,501	565,331
Supplies and other	1,090,399	221,653	810,367	941,018	140,913
Amortization	248,402	283,735	1,367,550	1,401,598	94,015
Interest on debt	524	-	-	-	-
	6,965,875	10,968,230	6,690,859	8,832,860	1,378,490
ANNUAL SURPLUS (DEFICIT)	\$ 33,149,610	\$(8,409,487)	\$(2,109,241)	\$(2,425,072)	\$ 190,845

Sanitary Sewer System	Drainage System	Water System	Adjustments	2018	2017
\$ -	\$ -	\$ -	\$ -	\$ 21,638,551	\$ 20,446,775
-	-	-	-	934,205	897,392
-	-	-	-	346,379	270,575
-	-	-	-	22,919,135	21,614,742
-	-	-	-	27,551	18,886
-	74,671	108,292	-	3,014,745	87,274
3,551,488	-	-	(28,179)	3,523,309	3,590,860
-	2,413,036	-	-	2,413,036	2,150,175
-	-	4,795,278	(159,763)	4,635,515	4,302,249
-	-	-	-	3,001,058	2,973,884
-	-	-	-	1,671,573	1,641,419
-	-	-	-	2,033,426	1,796,746
-	-	-	-	1,544,582	1,543,018
158,850	152,250	462,029	-	773,129	669,642
-	-	-	-	12,914,101	4,488,471
2,548	-	26,485	-	2,203,927	1,362,206
25,000	31,000	25,000	-	1,202,672	305,532
6,656	21,150	73,338	(1,854,056)	1,971,191	2,340,039
-	-	8,842,325	-	9,786,203	1,768,102
250,844	357,577	-	-	933,635	764,587
3,995,386	3,049,684	14,332,747	(2,041,998)	74,568,788	51,417,832
280,136	341,613	1,151,011	(911,184)	16,171,235	16,094,753
2,075,894	584,009	904,772	(589,724)	15,901,432	16,018,306
238,519	210,942	391,908	(541,090)	3,504,629	3,779,601
307,263	334,175	607,448	-	4,644,186	4,453,875
13,363	-	658,917	-	672,804	551,937
2,915,175	1,470,739	3,714,056	(2,041,998)	40,894,286	40,898,472
\$ 1,080,211	\$ 1,578,945	\$ 10,618,691	\$ -	\$ 33,674,502	\$ 10,519,360

**PART II - CITY OF WHITE ROCK 2018
STATEMENT OF FINANCIAL INFORMATION**

**SUPPLEMENTARY INFORMATION
(SCHEDULE OF REMUNERATION AND EXPENSES,
SCHEDULE OF PAYMENTS TO SUPPLIERS OF
GOODS AND SERVICES, ETC.)**

THE CORPORATION OF THE CITY OF WHITE ROCK
FOR THE YEAR ENDED DECEMBER 31, 2018
SCHEDULE OF DEBTS

For information on the long-term debt and all other debt owed by the City of White Rock as of December 31, 2018, refer to the 2018 Audited Financial Statements Note 8, "Debt", included in Part 1 of the Statement of Financial Information.

Prepared in accordance with the Financial Information Regulation, Schedule 1, section 4

THE CORPORATION OF THE CITY OF WHITE ROCK
FOR THE YEAR ENDED DECEMBER 31, 2018
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

Prepared in accordance with the Financial Information Regulation, Schedule 1, section 5(1)

THE CORPORATION OF THE CITY OF WHITE ROCK

SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE

YEAR ENDED DECEMBER 31, 2018

1. Elected Officials

Name	Position	Remuneration	Expenses
Baldwin, Wayne	Mayor	\$ 71,158	\$ 9,629
Chesney, David	Councillor	33,455	2,052
Fathers, Helen	Councillor	38,901	2,714
Johanson, Erika	Councillor	4,990	2,137
Knight, Megan	Councillor	31,157	784
Kristjanson, Scott	Councillor	4,990	1,751
Lawrence, William	Councillor	31,278	8,913
Manning, Anthony	Councillor	4,990	1,753
Meyer, Grant	Councillor	31,278	237
Sinclair, Lynne	Councillor	31,278	1,359
Trevelyan, Christopher	Councillor	4,990	2,052
Walker, Darryl	Mayor	12,477	2,454
Totals		\$ 300,942	\$ 35,835

The above expense figures are based on the criteria defined in the Financial Information Act.

2. Employees

The schedule below shows:

- i) In respect to each employee earning more than \$75,000, the total remuneration paid to the employee and the total amount paid for his/her expenses and
- ii) A consolidated total of all remuneration paid to all other employees.

Remuneration includes gross salaries (including taxable benefits, vehicle allowances, retroactive pay, overtime, vacation and other banked time paid out, etc). The amounts noted with an "*" below include unused vacation and other banked time paid out.

Expenses include travel, memberships, training, registration fees and other similar perquisites and amounts.

Name	Position	Remuneration	Expenses
Abt, Dustin William	Manager, Public Works	\$ 111,179	\$ 1,342
Agustin, Arturo	Water Operator	82,304 *	1,731
Almeida, Paulo	Labourer III	76,035 *	1,261
Armstrong, Michael	Firefighter	103,470	304
Arthur, Tracey	Director, Corporate Administration	140,149 *	1,793
Bancroft, Michael	Firefighter	124,521 *	644
Baragar, Teresa	Manager, RCMP Support Services	88,877	1,029
Bird, Evan	Firefighter	113,092 *	220
Booth, Scott	Firefighter	115,833 *	1,900
Bottrill, Daniel	Chief Administrative Officer	226,624	3,680
Bowman, Vania	Arboricultural/Horticultural Foreman	96,957	5,496
Brierley-Green, Janene	Manager, Revenue Services	118,291	5,324
Brown, Dean	Water Operator	79,035 *	2,789
Choy, Rosaline	Manager Engineering	100,750	3,144
Cram, Andrew	Firefighter	107,376 *	594

continued on following page

Name	Position	Remuneration	Expenses
continued from previous page			
Dadivas, Joseph	Network Administrator	\$ 83,861 *	\$ 2,977
Dai, Weibo	Financial Analyst	78,490 *	2,894
Davison, James	Firefighter, Captain	138,596	730
Farrant, Paul	Firefighter	105,398 *	218
Farrokhi, Farnaz	Manager, Communications & Government Relations	99,453 *	5,805
Fulton, Cordell	Firefighter, Captain	126,182	668
Gareau, Guy	Building Official I	98,936 *	2,151
Gilchrist, Sherry	Plan Examiner II	76,814	1,324
Gordon, James	Director, Engineering & Municipal Operations	163,847 *	5,363
Goulet, Thomas	Firefighter	92,515	453
Guraliuk, Mike	Facilities Maintenance Worker	83,307 *	714
Hamilton, Scott	Firefighter, Captain	114,525 *	644
Hockemeyer, Heiko	Water Operator	78,864 *	2,415
Isaak, Carl	Manager, Planning	118,326 *	2,932
Jasim, Saad	Manager, Utilities	136,173 *	10,382
Jiang, Jessica	Planner	82,226 *	1,869
Johannsen, Carl	Director, Planning & Development Services	168,796 *	986
Johnston, Shannon	Manager, Budgets & Accounting	126,217 *	3,903
Johnstone, Jacqueline	Director, Human Resources	141,122 *	2,420
Kameka, Eric	Firefighter	106,880 *	220
Koleszar, Neil	Foreman Operations	90,195 *	981
Kurylo, Sandra	Director, Financial Services	174,677 *	2,347
Lam, Stephanie	Deputy Corporate Officer	82,639	662
Lemire, Philip	Fire Chief	163,029 *	1,425
Lin, Ying	GIS Applications Developer	97,351 *	1,567
Lo, Hiep	Engineering Technologist	104,777 *	1,051
Madsen, Birk	Engineering Technologist	92,536 *	1,394
Mann, Richard	Firefighter	115,846 *	851
McKinnon, Cory	Firefighter	107,015	423
McMahon, Connor	Firefighter	99,064	455
Meneghin, Matthew	Firefighter	95,255	391
Miki, James	Foreman, Trades Mechanic	75,348	1,781
Mollan, Kenneth	Firefighter	108,460 *	423
Mossop, David	Firefighter	106,101	425
Nono, Tiburcio	Water Operator	77,637 *	1,432
Nyhus, James	Manager, Building & Bylaw Enforcement	120,246 *	1,513
Overton, Kenneth	Manager, Property, Risk Management & FOI	76,932	339
Passas, Michael	Firefighter	105,102	1,963
Pither, Simon	Water Foreman	104,808 *	2,205
Pritchard, Jamies	Planning Technician	76,064 *	1,292
Reimer, T. Lee	Site Supervisor - Arena & Special Events	76,044 *	207
Roffe, Candice	Health & Safety Advisor	87,401	3,921
Ryan, Patrick	Firefighter	118,589 *	220
Schlase, Bob	Deputy Fire Chief	167,313 *	1,168
Smith, Douglas	Firefighter, Captain	134,361 *	220
Stepura, Eric	Director, Recreation & Culture	155,405 *	3,219
Volkens, Ralph	Manager, Parking Services	83,197 *	5,217
Waddington, Jenine	Capital Asset Analyst	81,523	537
Wolfe, Edward	Deputy Fire Chief	177,886 *	2,621
Yee, Sylvia	Manager, Community Recreation	104,265	2,870
Zanic, Boris	GIS Specialist	91,523	371
Zota, Chris	Manager, Information Services	128,411 *	3,307
Consolidated total of all remuneration paid to other employees		5,786,476	78,679
Total Employees		\$ 13,170,497	\$ 205,796

3. Reconciliation

Total remuneration - elected officials	\$ 300,942
Total remuneration - employees	13,170,497
Subtotal	13,471,439
Differences:	
There are differences due to inconsistent reporting formats and accounting treatments required by Canadian Public Sector Accounting Standards for the Financial Statements versus the Financial Information Act for the Statement of Financial Information. For example:	
a) This schedule is prepared on a cash basis of accounting versus the Salaries, Wages and Benefits from Note 20 in the Financial Statements which is prepared on an accrual accounting basis.	(73,631)
b) This schedule does not include the employer portion of contributions to Work Safe BC, registered pension plans, extended health, and dental plans and other employee benefits that are included in "Salaries, Wages and Benefits" in the Financial Statements Note 20.	2,150,938
c) This schedule does not include the employer portion of Employment Insurance and Canada Pension Plan remittances paid to the Canada Revenue Agency that are included in "Salaries, Wages and Benefits" in the Financial Statement Note 20.	622,489
Total per Financial Statements Note 20, Salaries, Wages & Benefits	\$ 16,171,235
Variance	\$ -

4. Statement of Severance Agreements

There were no severance agreements in accordance with the Financial Information Act made between the City of White Rock and its non-unionized employees during fiscal year 2018.

Prepared in accordance with the Financial Information Regulation, Schedule 1, section 6(2), (3), (4), (5), (6), (7) and (8)

THE CORPORATION OF THE CITY OF WHITE ROCK

SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2018

Schedule showing the aggregate of amounts paid to all suppliers of goods and services who received more than \$25,000 during the year ended December 31, 2018. This schedule also includes payments for the purposes of grants or contributions.

1. Suppliers > \$25,000

SUPPLIER NAME	AMOUNT PAID
A & A TESTING LTD.	\$ 39,836
AJM DISPOSAL SERVICES LTD.	25,400
AON REED STENHOUSE	204,222
ASTROGRAPHIC INDUSTRIES LTD.	39,616
BC HYDRO	997,959
BC PLANT HEALTH CARE INC.	46,500
BINGHAM HILL ARCHITECTS	27,288
BLACK PRESS GROUP LTD.	70,407
BLACKRETE PAVING LTD.	540,130
BLUE PINE ENTERPRISES LTD.	86,347
BNSF RAILWAY COMPANY	541,737
BOILERS & BEYOND HEATING AND COOLING LTD.	26,398
BUDGET BREAK & MUFFLER AUTO CENTRE	41,578
CANADA REVENUE AGENCY	622,489
CANADIAN CRAFT TOURS	116,459
CANADIAN LANDSCAPE AND CIVIL SERVICES LTD.	3,102,337
CDW CANADA CORP.	28,661
CENTAUR PRODUCTS INC.	41,249
CHUCK CAMERON HOMEYARDCARE	34,540
CITY OF SURREY	502,473
CIVICPLUS	31,738
COBRA ELECTRIC LTD.	74,771
COLLIERS PROJECT LEADERS INC.	295,908
COMMERCIAL TRUCK EQUIPMENT CORP - SURREY	1,449,017
CORE CONCEPT CONSULTING LTD.	193,621
COREPM SERVICES LTD.	159,843
CORIX WATER PRODUCTS LP	25,651
CRESCENT ELECTRICAL CONTRACTORS LTD.	305,799
DAVIES, ANDY	65,100
DEAD LEVEL CONSTRUCTION LTD.	27,866
DEKRA-LITE INDUSTRIES INCORPORATED	93,680
DELL CANADA INC.	84,932
DMD & ASSOCIATES LTD.	27,471
DOMINION VOTING SYSTEMS CORPORATION	28,766
DOUGNESS HOLDING LTD.	153,826
DRILLWELL ENTERPRISES LTD.	30,486
DYNAMIC FACILITY SERVICES LTD.	195,685
E-COMM EMERGENCY COMMUNICATIONS FOR BC INC.	84,905
EMCO CORPORATION	145,078
EQUIPARC	26,892
ERAMOSA	173,823
ESRI CANADA LTD.	34,720
EUROVIA BRITISH COLUMBIA INC.	2,203,337
EXOVA CANADA INC.	37,872
FARM-TEK TURF SERVICES INC.	34,047
FASTSIGNS - BURNABY	25,318
FORT GARRY FIRE TRUCKS LTD.	710,702
FORTIS BC	81,704
continued on following page	

SUPPLIER NAME	AMOUNT PAID
continued from previous page	
FRASER HEALTH AUTHORITY	159,848
FRASER VALLEY REFRIGERATION LTD.	28,217
FRASER VALLEY REGIONAL LIBRARY	934,585
FRED SURRIDGE LTD.	115,287
FRICIA CONSTRUCTION INC.	2,892,272
FULLER LANDSCAPING INC.	29,792
GE INTELLIGENT PLATFORMS CANADA COMPANY	47,824
GEOWEST ENGINEERING LTD.	136,008
GFL ENVIRONMENTAL INC.	137,763
GOODBYE GRAFFITI SURREY	62,406
GRAHAM INFRASTRUCTURE LP	215,989
GREATER VANCOUVER REGIONAL SEWERAGE & DRAINAGE DISTRICT	1,543,373
GREGG DISTRIBUTORS (B.C.) LTD.	48,361
GREYSTONE DESIGN MANAGEMENT LTD.	129,911
GUILLEVIN INTERNATIONAL CO.	232,836
HUGH & MCKINNON REALTY - IN TRUST	112,000
HYLAND EXCAVATING LTD.	1,140,737
HYTEK MECHANICAL INC.	38,300
IMPARK	78,849
INFINITE ROAD MARKING LTD.	33,156
INSURANCE CORP OF BC	113,466
INTERCONTINENTAL TRUCK BODY	62,804
INTERIOR TURF EQUIPMENT LTD.	49,577
ISL ENGINEERING AND LAND SERVICES LTD.	95,490
JACK CEWE LTD.	400,161
JACOB BROS CONSTRUCTION INC.	4,186,491
KERR WOOD LEIDAL CONSULTING ENGINEERS	80,662
KIKHOSROWKIAN, FEREDON	33,461
KIRKMAN BUS SALES	90,132
KPMG LLP	33,180
LEE'S TREES	62,210
LIDSTONE & COMPANY BARRISTERS & SOLICITORS	283,764
LIDSTONE & COMPANY LAW CORPORATION IN TRUST	4,868,100
MAINROAD CONTRACTING LTD.	37,795
MCELHANNEY CONSULTING SERVICES LTD.	343,478
METRO VANCOUVER	117,863
MICROSOFT LICENSING GP	49,721
MINISTER OF FINANCE	74,187
MUNICIPAL INSURANCE ASSOCIATION OF BC	170,815
MUNICIPAL PENSION PLAN	1,234,195
MUSSON CATELL MACKEY PARTNERSHIP	280,430
NORTH AMERICA CONSTRUCTION (1993) LTD.	9,135,788
NORTH WEST INTEGRITY CONTRACTING LTD.	317,303
NORTON ROSE FULBRIGHT CANADA LLP	142,297
NUTECH FACILITY SERVICES LTD.	103,324
OCEAN PARK FORD SALES LTD.	79,142
OPUS INTERNATIONAL CONSULTANT (CANADA)	175,198
PACIFIC BLUE CROSS	503,429
PARKLAND REFINING (BC) LTD.	205,329
PERFECTMIND INC.	33,965
PIT STOP PORTABLE TOILET SERVICES LTD.	35,742
POSTAGE BY PHONE - PITNEY BOWES	40,293
PRECISION SERVICE & PUMPS INC.	81,374
PW TRENCHLESS CONSTRUCTION INC.	514,715
R F BINNIE & ASSOCIATES LTD.	794,293
RECEIVER GENERAL FOR CANADA	4,305,108
ROCKY MOUNTAIN PHOENIX	81,684
ROLLINS MACHINERY LTD.	40,951
ROYAL CITY FIRE SUPPLIES LTD.	29,520
continued on following page	

SUPPLIER NAME	AMOUNT PAID
continued from previous page	
RUSNAK GALLANT LTD.	26,775
SANDPIPER CONTRACTING LTD.	331,857
SOFTCHOICE CORPORATION	25,193
STANTEC CONSULTING LTD.	34,490
STAPLES ADVANTAGE	38,437
STREAMLINE CIVIL CONTRACTORS LTD.	282,206
SUPERIOR CITY SERVICES LTD.	88,381
SUTTLE RECREATION INC.	746,871
T & S POWER DIGGING	116,023
TELUS	220,930
TELUS MOBILITY	40,953
TEMPEST DEVELOPMENT GROUP	118,281
THE OWNERS, STRATA PLAN BCS 3236	29,724
THE VANCOUVER TROLLEY COMPLYAN LTD.	66,402
TILT TECH CONSTRUCTION	44,829
TOURISM WHITE ROCK ASSOCIATION	112,000
VADIM COMPUTER MANAGEMENT GROUP	41,800
VALLEY TRAFFIC SYSTEMS INC.	126,605
WASTE CONNECTIONS OF CANADA INC.	111,095
WEB EXPRESS	35,492
WESTCOAST COMMUNICATIONS INC.	48,804
WESTMAR ADVISORS INC.	74,534
WHITESTAR PROPERTY SERVICES LTD.	334,081
WILCO CIVIL INC.	169,432
WISHBONE INDUSTRIES LIMITED	111,469
WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS	61,758
WORK SAFE BC	335,537
WSP CANADA GROUP LIMITED	106,098
XEROX CANADA LTD.	31,578
YMCA OF GREATER VANCOUVER	28,324
TOTAL AMOUNT	\$ 55,283,094

2. Other Suppliers

CONSOLIDATED TOTAL PAID TO SUPPLIERS WHO RECEIVED AGGREGATE PAYMENTS OF \$25,000 OR LESS	\$ 3,203,793
---	--------------

3. Payments of Grants and Contributions

SUPPLIER NAME	AMOUNT PAID
WHITE ROCK BUSINESS IMPROVEMENT ASSOCIATION	324,000
WHITE ROCK MUSEUM & ARCHIVES SOCIETY (EXCLUDES GRANTS IN AID)	117,900
AGGREGATE GRANT AND CONTRIBUTION PAYMENTS OF \$25,000 OR LESS: GRANTS IN AID	41,605
TOTAL GRANTS AND CONTRIBUTIONS	\$ 483,505

4. Reconciliation

Total of payments exceeding \$25,000 paid to suppliers	\$ 55,283,094
Total of payments of \$25,000 or less paid to suppliers	3,203,793
Total of grants and contributions	483,505
Subtotal	\$ 58,970,392
Differences:	
<p>There are differences due to inconsistent reporting formats and accounting treatments required by Canadian Public Sector Accounting Standards for the Financial Statements versus the Financial Information Act for the Statement of Financial Information. For example:</p>	
a) This schedule includes the employer portion of contributions to Work Safe BC, registered pension plans, extended health, and dental plans and other employee benefits that are not included in "Contracted Services, and Supplies and Other" in the Financial Statements Note 20.	(2,150,938)
b) This schedule includes the employer portion of Employment Insurance and Canada Pension Plan remittances paid to the Canada Revenue Agency that are not included in "Contracted Services, and Supplies and Other" in the Financial Statements Note 20.	(622,489)
c) This schedule does not include the items categorized as employee expenses and shown on the Statement of Remuneration. These items are included in "Contracted Services, and Supplies and Other" in the Financial Statements Note 20.	241,631
d) This schedule does not include the loss on disposal of tangible capital assets that is included in "Contracted Service, and Supplies and Other" in the Financial Statements Note 20.	526,121
e) This schedule is prepared on a cash basis versus the "Contracted Services, and Supplies and Other" amount from Note 20 in the Financial Statements which is prepared on an accrual accounting basis. This schedule also includes payments for the acquisition of tangible capital assets that are not included in "Contracted Services, and Supplies and Other" in the Financial Statements Note 20. There are also different accounting treatments for other items such as GST.	(37,558,656)
Total per Financial Statements Note 20, Contracted Services, and Supplies and Other	\$ 19,406,061
Variance	\$ -

Prepared in accordance with the Financial Information Regulation, Schedule 1, section 7 and the Financial Information Act, section 2.

THE CORPORATION OF THE CITY OF WHITE ROCK
STATEMENT OF FINANCIAL INFORMATION - FINANCIAL MANAGEMENT
REPORT

YEAR ENDED DECEMBER 31, 2018

Part I of the Statement of Financial Information contains the City's 2018 Financial Statements. As indicated in the Director of Financial Services report, these Statements were prepared by management of the City of White Rock and audited by the City's auditors.

This report provides a synopsis of the City's 2018 financial results and its financial position as of December 31, 2018.

2018 Financial Results

Details on 2018 financial results are provided in the Statement of Operations.

Revenues

Revenues for 2018 were \$74,568,788. They were \$6,907,682 lower than the budget of \$81,476,470. Major variances from budget are explained below.

The main revenue source that was under budget was government grants, which is a funding source for certain capital projects. It was \$6.6 million below budget for the year. Government grants for a new water treatment plant, the Habgood pump station replacement and various railway crossing upgrades were included in the budget as revenue, but were not fully recorded as actual revenue because the work was not completed in 2018. As well revenues from development cost charges were \$1 million lower than budget. That does not mean that the City received less development cost charges than expected. This figure represents develop cost charges that were used during the year to fund capital projects. It was lower than budget due to certain road and sewer projects that were not completed in 2018, as well as design work for the promenade extension to Coldicutt Ravine. Similarly, some contributions towards capital projects were also budgeted and not recorded as revenue because the work was not complete. This revenue will be reflected in future Financial Statements as the projects proceed. Building permit revenue was also lower than budget, by \$1.5 million, due to major development projects proceeding more slowly than anticipated. These items were partially offset by other revenues that exceeded budget, such as developers' contributions of tangible capital assets and investment income.

Expenses

Overall, expenses totalled \$40,894,286 and were \$3,719,402 lower than the budget of \$44,613,688.

This was mainly attributed to amortization expense being under budget due to major capital projects that were not completed at the end of the year, as planned. Certain

infrastructure maintenance projects were also not completed which contributed to expenditures being under budget. These project budgets and funding sources were carried over to 2019, and the work is expected to be completed this year. Other budget savings were the result of temporary staff position vacancies, offset by various other departmental budgets that were over or under budget for the year.

Accumulated Surplus

Accumulated surplus is a combination of the City's reserves, investment in tangible capital assets and other surplus funds. As of December 31, 2018 the total accumulated surplus was \$183,052,246, compared to \$149,377,744 at the end of 2017. Details on the City's reserves, which totalled \$55,132,455 on December 31, 2018, are provided in Notes 11 and 13 of the 2018 Financial Statements. Investment in tangible capital assets amounted to \$120,319,270, and other surplus funds amounted to \$7,600,521, on December 31, 2018.

Outstanding Debt

Debt outstanding as of December 31, 2018 was \$24,008,890, compared to \$22,346,427 on December 31, 2017. It is comprised of long-term debenture debt mainly attributed to the purchase of property and assets of the local water utility and subsequent water system infrastructure improvements.

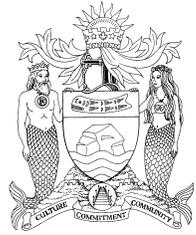
In summary, the City ended the year 2018 in a sound financial position.



Sandra Kurylo, B. Comm., CPA, CMA
Director of Financial Services

June 14, 2019

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 24, 2019
TO: Mayor and Council
FROM: Sandra Kurylo, Director of Financial Services
SUBJECT: 2018 Report of City Council Remuneration, Expenses and Contracts

RECOMMENDATION

THAT Council receive for information the June 24, 2019 corporate report from the Director of Financial Services, titled "2018 Report of City Council Remuneration, Expenses and Contracts."

INTRODUCTION

The *Community Charter* requires that a report of City Council remuneration, expenses and contracts be prepared every year. This corporate report provides the required information for 2018.

PAST PRACTICE/POLICY/LEGISLATION

Reporting this information to City Council annually is in accordance with Section 168 of the *Community Charter*.

ANALYSIS

A Schedule of City Council Remuneration, Expenses and Contracts for 2018 is attached as Appendix A. The information provided includes remuneration, expenses, benefits and contracts in accordance with Subsections 168 (1) (a), (b), (c) and (d) of the *Community Charter*.

The remuneration and expense figures in this corporate report are based on criteria defined in the *Financial Information Act*.

CONCLUSION

It is recommended that this information be received by City Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Kurylo", is written over a horizontal line.

Sandra Kurylo
Director of Financial Services

Comments from the Chief Administrative Officer:

This corporate report is provided as information in accordance with the *Community Charter*.

A handwritten signature in black ink, appearing to read 'Dan Bottrill', is centered on the page. The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Dan Bottrill
Chief Administrative Officer

Appendix A: Schedule of City Council Remuneration, Expenses and Contracts for the
Year Ended December 31, 2018

THE CORPORATION OF THE CITY OF WHITE ROCK
 Schedule of City Council Remuneration, Expenses and Contracts
 In Accordance with Subsections 168(1) (a), (b), (c) and (d) of the Community Charter

Year Ended December 31, 2018

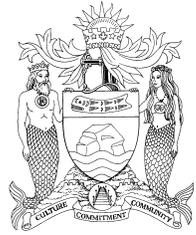
<u>Name</u>	168(1)(a) Indemnity received per Council Policy	168(1)(b) Expenses	168(1)(c) Group Accident Insurance
Wayne Baldwin, Mayor	\$ 71,158	\$ 9,629	\$ 37
David Chesney, Councillor	33,455	2,052	44
Helen Fathers, Councillor	38,901	2,714	44
Erika Johanson, Councillor	4,990	2,137	7
Megan Knight, Councillor	31,157	784	37
Scott Kristjanson, Councillor	4,990	1,751	7
William Lawrence, Councillor	31,278	8,913	37
Anthony Manning, Councillor	4,990	1,753	7
Grant Meyer, Councillor	31,278	237	37
Lynne Sinclair, Councillor	31,278	1,359	37
Christopher Trevelyan, Councillor	4,990	2,052	7
Darryl Walker, Mayor	12,477	2,454	7
	<u>\$ 300,942</u>	<u>\$ 35,835</u>	<u>\$ 308</u>

168(1)(d) Contracts - Nil



Sandra Kurylo, B.Comm., CPA, CMA
 Director of Financial Services

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 24, 2019

TO: Mayor and Council

FROM: Jim Gordon, P.Eng., Director Engineering & Municipal Operations

SUBJECT: Capital Projects Update – June 18, 2019

RECOMMENDATION

THAT Council receive for information the corporate report dated June 24, 2019 from the Director of Engineering & Municipal Operations titled “Capital Projects Update – June 18, 2019”.

INTRODUCTION

This report will provide Council and the public with information on the status of capital projects underway as of June 18, 2019.

DISCUSSION

Following are project status summaries for the various projects currently underway:

1. Water Treatment Plant

- The plant is fully operational;
- Staff are working to complete deficiencies;
- Project is under budget; and
- Water quality results continue to be excellent.

2. West Beach Parkade

- Project is complete;
- Lighting issues are for the most part resolved, although glare hoods are on order to improve the situation;
- Lighting inside the Parkade may be too bright. Options to reduce this lighting to 70% are being investigated; and
- Improved directional signage is ordered for placement on the entrance wall.

3. Memorial Park

- Project is completed;
- Staff to report to Council on options for replacing railing on the viewing platform in order to maximize views;
- Access to the top level of benches is being reviewed to determine possible improvements for those with mobility issues; and

- Black lamp standards are currently on order and will be installed in two to three months. The silver white lamp standards will be utilized in areas of need in City Parks and walkways.
4. Generations Playground
 - Council provided funding for the installation of a rubberized asphalt surface in the 2019 budget. This installation is complete.
 5. East Beach Reconstruction
 - Reconstruction of the storm damaged promenade will be substantially completed by June 21st;
 - Beach access is open at Finlay Street; and
 - Project includes replacement of storm damaged picnic tables, benches, lawns, irrigation, tree lights, walkway and rip rap. The new walkway surface will be stamped asphalt similar to the surfaces at Oxford and Anderson pedestrian railway crossings.
 6. Railway Pedestrian Crossings
 - Projected substantial completion by the end of June;
 - Cypress crossing to be closed for four days in July in order to install precast concrete panels for a beach access ramp;
 - Finlay crossing to be closed for three days in July for emergency gate installation; and
 - Temporary closures will be communicated in advance.
 7. Pier Reconstruction
 - The Pier Reconstruction is on schedule for end of August completion;
 - Installation of steel piles (filled with concrete) is slightly ahead of schedule;
 - Delivery of precast pile cap and deck expected on schedule; and
 - Contractor to finish basic construction by the end of July, enabling time for installation of arches, lighting and conduits in August.

CONCLUSION

This corporate report provides an update for capital projects as of June 18, 2019.

Respectfully submitted,



Jim Gordon, P.Eng.,
Director Engineering & Municipal Operations

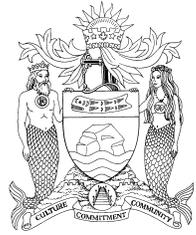
Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 24, 2019

TO: Mayor and Council

FROM: Jim Gordon, P.Eng, Director of Engineering & Municipal Operations

SUBJECT: Wilco Civil Inc. – Contract Adjustment for East Beach Restoration

RECOMMENDATION

THAT Council:

1. Receive for information the corporate report dated June 10, 2019 from the Director of Engineering & Municipal Operations titled “Wilco Civil Inc. – Contract Adjustment for East Beach Restoration”; and
 2. Approve the change orders to Wilco Civil Inc. for up to \$960,000 (excluding GST) for additional works for the East Beach Promenade Restoration and Pedestrian Rail Crossings projects.
-

INTRODUCTION

The purpose of this report is to obtain Council’s approval to delegate authority to the Director of Engineering and Operations to execute change orders exceeding 15% of the contract value of \$2,097,000 (excluding GST) awarded to Wilco Civil Inc. for construction of seven pedestrian railway crossings. As detailed in this report, approximately half of the change order value of \$960,000 (excluding GST) is for East Beach storm damage restoration and the other half is for archaeological and other works related to the railway crossings.

The railway crossing projects are projected to be under budget. Staff will report to Council in July on the budget for the East Beach Restoration Project

PAST PRACTICE / POLICY / LEGISLATION

As per Council Policy 301, a contract may include provisions for modification of the contract during performance, but no contract may be increased more than 15% of the original contract value without approval from the appropriate level of authority. For construction projects, any significant change order that will result in a change of scope to the project will require approval by the original contract approval authority.

ANALYSIS

In September 2018 Wilco Civil Inc. was awarded the contract for the construction of the Pedestrian Railway Crossings. As presented in the January 28, 2019 Corporate Report: *Pier and East Beach Storm Repair Schedule and Repair Strategies* (page 4) this same contractor, Wilco Civil Inc (Wilco) was drawn on to provide additional works for the East Beach Restoration project including:

- Paving, stamping, and colouring of the pedestrian walkway between Finlay Street and Cypress Street;
- Raising the grade of the promenade at the Ash Street and Balsam Street rail crossings that had eroded due to the December 20, 2018 storm event. This also provided extra protection to the midden layer that was discovered at the Ash Street rail crossing;
- Supply and install electrical conduit for street and tree lighting and future communication conduits; and
- Cypress Street beach ramp will need to be redesigned and rebuilt as per Department of Fisheries and Oceans environmental protection requirements.

Additional works for the Pedestrian Railway Crossings projects include:

- Archeological midden mitigation at all crossings;
- Tree preservation at Bay Street; and
- Additional site and rail crossing safety measures

Most of the additional works for the Pedestrian Railway Crossing projects are eligible for the Railway Safety Improvement Program grants which cover between 50% to 80% of the costs. The storm damage restoration costs are eligible for the Provincial Disaster Financial Assistance (DFA). Staff are processing claims to both of these funds.

Costs associated with these works, will bring the cumulative increase of Wilco’s original contract to over 15%, which requires Council approval.

BUDGET IMPLICATIONS

\$2,097,000	Original agreement value for Wilco Civil Inc.
\$ 510,000	Projected change orders for East Beach Restoration
\$ 450,000	Projected change orders for Pedestrian Railway Crossings

The above figures are exclusive of GST.

The 2018/2019 budget for the pedestrian railway crossings is \$3,455,000 (of which \$2,811,000 is budgeted in 2019). The original Wilco contract, plus certain change orders, include costs paid for BNSF Railway infrastructure on their behalf. The City has paid those costs and charged them to the projects. Up to 87.5% of these amounts is expected to be reimbursed by the BNSF Railway Co. and Transport Canada.

The cost sharing and coordination of work set by agreements with Transport Canada and BNSF are complicated. If the Engineers had communicated certain nuances earlier, the budgets would have been set up differently as BNSF infrastructure costs should not have been part of the City’s capital projects which are meant for City infrastructure only.

Fortunately, there is no effect on the City’s contribution to the overall crossing work; however, BNSF infrastructure costs must be identified and removed from the City’s project costs. Engineering staff are in the process of identifying the details and have estimated them to be in the range of \$300,000 for this contract, or \$684,000 including engineering, project management and other costs. Once this adjustment is made it is anticipated that the crossing projects could be approximately \$500,000 under budget. However, until the details are provided, this amount cannot be confirmed.

The updated cost estimate for the East Beach Restoration project is \$1,600,000, compared to a budget of \$1,090,000. The recommended funding source for the projected overage of \$510,000, is a combination of Disaster Financial Assistance program funds (maximum of 80%) and other provincial grant funds that have been received for the storm damage. The offsetting expenditure will be a temporary reduction in the City's capital contingency budget (to be partially reinstated once the projected budget surplus for the pedestrian railway crossings has been confirmed). The Director of Financial Services has reviewed this corporate report and agrees with the proposed funding source.

Staff will report to Council in detail on the East Beach Restoration project budget in July; however, it is worth noting that most of the projected overage is due to the cost of purchasing and delivering rip rap rock materials to the project site. BNSF railway delivered approximately half of the rip rap material by train until emergency work elsewhere curtailed further deliveries until late summer. Rip rap was then purchased, trucked to the site, loaded on a rail mounted cart and offloaded onto the promenade – this process is much more costly than the BNSF delivery.

CONCLUSION

This corporate report is to request approval for change orders related to the East Beach Restoration and Pedestrian Railway Crossing projects awarded to Wilco Civil Inc. Wilco is nearing completion of the East Beach Restoration project in conjunction with the Pedestrian Railway Crossing projects. By using Wilco, the East Beach repairs were expedited as the contractor already had the staffing, equipment, permits and resources on site and in place.

Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations Department

Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.



Dan Bottrill
Chief Administrative Officer

PRESENT: Councillor Fathers, Chairperson
Mayor Walker
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
S. Kurylo, Director of Financial Services
C. Johannsen, Director of Planning and Development Services
E. Stepura, Director of Recreation and Culture

Press: 0
Public: 2

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Governance and Legislation Committee adopts the agenda for June 10, 2019 as circulated.

CARRIED

3. ADOPTION OF MINUTES

a) May 27, 2019 – Governance and Legislation Committee

2019-G/L-075 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee adopts the following meeting minutes as circulated:

a) May 27, 2019

CARRIED

4. TERMS OF REFERENCE FOR REVIEW: TERMS FOR THE FOLLOWING TASK FORCES

4.1 Council Policy 162 Terms of Reference: Dogs on the Promenade Task Force

It was noted that there will be initial Recommendations in September and then this will be a work in progress, to learn from what is happening and refining the metrics.

2019-G/L-076 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee recommends the following wording be added to Council Policy 162 Terms of Reference: Dog on the Promenade Task Force:

The Task Force will establish criteria and benchmarks/evaluation process for the pilot project in relation to dogs on the promenade prior to it commencing with further reporting to occur following conclusion of the pilot project.

CARRIED

2019-G/L-077 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee recommends Council adopt Policy 162 Terms of Reference: Dogs on the Promenade Task Force as amended.

CARRIED

4.2 Council Policy 156 Terms of Reference: Parking Task Force

It was noted that the current Terms of Reference states the Task Force will present its recommendations to Council by May 30, 2019. The proposed amendment reflects that the deadline be extended to December 31, 2019.

2019-G/L-078 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee recommends Council adopt Policy 156 Term of Reference: Parking Task Force as circulated.

CARRIED

5. FINANCE POLICY NO. 317: MUNICIPAL TAX EXEMPTIONS

The Director of Financial Services introduced amendments to existing Finance Policy No. 317: Municipal Tax Exemptions which include housekeeping and updates/clarification with the exception of the removal of the condition that an organization cannot be given a Permissive Tax Exemption if it already received a grant from the City.

2019-G/L-080 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee recommends Council adopt Finance Policy 317 Municipal Tax Exemptions as circulated.

CARRIED

6. **POLICY 106 - COUNCIL REMUNERATION AND EXPENSES**

Corporate report dated June 10, 2019 from the Director of Financial Services titled “Policy 106 – Council Remuneration and Expenses”.

Staff noted the Committee’s previous direction at the January 14, 2019 Governance and Legislation Committee meeting where further information was requested. The requests and information is provided in the corporate report.

2019-G/L-081 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee recommends that Council endorse the amendments presented in this corporate report to *Policy 106 – Council Remuneration and Expenses*.

DEFEATED

Councillors Kristjanson, Manning, Trevelyan and Mayor Walker voted in the negative

Discussion ensued and the following points were noted:

- Difficult to support a 26% pay increase
- Do we know how much of the increase is due to the change to the *Income Tax Act*? Staff noted approximately 15% / It was noted that a Councillor had their pay reduced by \$375 per month as an impact of the amendment made to the *Income Tax Act*

RECESS / RECONVENED

The Chairperson called for a short recess at 5:22 p.m.

The Chairperson reconvened the meeting at 5:28 p.m. with all noted members of Council and staff in attendance

2019-G/L-082 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee recommends Council increase the Mayor and Council remuneration by 15%, enough to bring up the Council remuneration from what was lost with the new *Income Tax Act* amendment that eliminated the nontaxable status of the non-accountable allowance for elected officials.

CARRIED

2019-G/L-083 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee recommends Council include in addition for 2019, the Canadian Price Index (CPI) rate to be added to the Mayor and Council Remuneration.

CARRIED

Councillor Trevelyan voted in the negative

7. **OPENING CEREMONY EVENTS: MEMORIAL PARK AND WEST BEACH PARKADE**

This item was asked to be placed on the agenda following discussion at the May 27, 2019 Regular Council meeting where it was noted that Council would like to have Official Opening ceremonies for each Memorial Park and the Parkade to help bring attention to the facilities.

Discussion ensued and the Committee expressed support for the events. It was suggested that cake or cupcakes be offered to those in attendance.

2019-G/L-084 **It was MOVED and SECONDED**

THAT the Governance and Legislation Committee recommends Council endorse the proposed wording on the Memorial Park and West Beach Parkade plaques be approved as circulated with the agenda package.

CARRIED

Staff circulated an On Table a proposed itinerary for the Canada Day events.

8. **COMMUNITY FORUM JUNE 26, 2019, 6:30 P.M. AT THE WHITE ROCK COMMUNITY CENTER**

This item was asked to be placed on the agenda by the Committee at the previous meeting.

Discussion regarding topics and the Community Forum format is required.

Proposed Topics:

- Council Accomplishments
- Strategic Priorities
- Status of Capital Works Projects
- Committees
- Water Treatment / Quality

The Committee discussed the format and potential topics for the June 26, 2019 Community Forum, and the following discussion points were noted:

- The style of the Forum should allow for receiving feedback, noting that the current proposed topics are more of an information sharing nature
- The City could host Forums in July, and potentially one in the September

Further Community Forum Topics:

- Affordable Housing
- Smart Cities

9. AFFORDABLE HOUSING

This item was requested by Councillor Manning to be placed on the agenda at the previous meeting.

Councillor Manning introduced the item, noting that Affordable Housing and Tenant Protection are topics that need to be addressed in the City. It was suggested that land could be purchased to create affordable housing.

Discussion continued, and the following comments were noted:

- Would like to see 80-100 (minimum) affordable housing units in White Rock. This could help residents age in place, which is in line with the Official Community Plan
- The Committee asked how much the City has in liquid assets to direct towards land purchase for Affordable Housing. Staff noted that Community Amenity Contributions could be used for this purpose
- BC Housing and the Canada Mortgage and Housing Corporation (CMHC) could be a resource/assistance as the City moves through this issue
- Suggested the City purchase assets for Affordable Housing, retain ownership, and lease space to non-profits to continue to support the project moving forward
- The City could consider a land swap to gain lands
- The City should be looking towards establishing an Affordable Housing Task Force which could provide residents more of an opportunity to participate in discussions relative to the topic.

The Committee requested this matter be brought forward to the next Governance and Legislation Committee meeting for further discussion.

10. CONCLUSION OF THE JUNE 10, 2019 GOVERNANCE AND LEGISLATION COMMITTEE MEETING

The Chairperson declared the meeting concluded at 6:12 p.m.

Councillor Fathers
Chairperson



T. Arthur, Director of
Corporate Administration

PRESENT: Councillor Kristjanson (Chairperson)
Mayor Walker
Councillor Johanson
Councillor Chesney
Councillor Fathers
Councillor Manning
Councillor Trevelyan

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
C. Johannsen, Director of Planning and Development Services
C. Isaak, Manager of Planning

Press: 0
Public: 3

1. **CALL MEETING TO ORDER**
The chairperson called the meeting to order at 6:30 p.m.

2. **ADOPTION OF AGENDA**

2019-LU/P-016 **It was MOVED and SECONDED**
THAT the Land Use and Planning Committee adopts the agenda for
June 10, 2019 as circulated.

CARRIED

3. **ADOPTION OF MINUTES**

a) May 27, 2019

2019-LU/P-017 **It was MOVED and SECONDED**
THAT the Land Use and Planning Committee adopts the following meeting
minutes as circulated:

a) May 27, 2019

CARRIED

4. **WATERFRONT ENHANCEMENT STRATEGY – DRAFT RESOURCE BOOK**

Corporate report dated June 10, 2019 from the Director of Planning and
Development Services titled “Waterfront Enhancement Strategy – Draft
Resource Book”.

The Director of Planning and Development Services and the Manager of
Planning introduced the Draft Resource Book through a Power Point
presentation.

Discussion ensued and the following comments were noted:

- Suggested that under “Goals”, on page 18, that the wording be adjusted to reflect “*to enhance the West Coast feel / wood and marine look*” which could encourage a vision for the waterfront
- West coast theme aesthetic is noted in the City’s Development Permit guidelines
- The words “Registration Required” could be amended to “Registration Recommended”
- The Community could be asked if there are any redevelopment options along Marine Drive with a little more height
- It was suggested that the photo on page 23 be updated to reflect images in White Rock

2019-LU/P-018

It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommends that the Waterfront Enhancement Strategy – Draft Resource Book, be amended by adjusting the wording on page 18 to read “*principles for a West Coast Feel (with wood and marine look)*”.

CARRIED

Discussion continued and it was noted that the Development Permit guidelines for the waterfront, high level, theme, or aesthetic can be explored further through the process.

2019-LU/P-019

It was MOVED and SECONDED

THAT Land Use and Planning Committee receive for information the corporate report dated June 10, 2019 from the Director of Planning and Development Services titled “Waterfront Enhancement Strategy – Draft Resource Book”.

CARRIED

5.

CONCLUSION OF THE JUNE 10, 2019 LAND USE AND PLANNING COMMITTEE MEETING

The Chairperson declared the meeting concluded at 6:57 p.m.

Councillor Johanson
Chairperson



Tracey Arthur, Director of
Corporate Administration

PRESENT: B. Kish (Chairperson)
J. Ahmad (Vice-Chairperson)
E. Harrington
R. Haynes
R. Kaptyn
H. Martin
M. Pederson
P. Petrala
G. Scott

COUNCIL: Councillor Erika Johanson

ABSENT: M. Barbone
K. McIntyre

STAFF: E. Stepura, Director of Recreation and Culture
S. Yee, Manager, Community Recreation
S. Lam, Deputy Corporate Officer
E. Tuson, Committee Clerk

Public: 1
Press: 0

1. **CALL MEETING TO ORDER**
Deputy Corporate Officer called the meeting to order at 4:03 p.m.

2. **ADOPTION OF AGENDA**

2019-SAC-001 **IT was MOVED and SECONDED**
THAT the Seniors Advisory Committee amends the June 4, 2019 agenda by adding Item 8.1 - Community Announcements; and,

THAT the Seniors Advisory Committee adopts the agenda as amended.

CARRIED

3. **INTRODUCTIONS**
The Deputy Corporate Officer began with introductions of staff and Committee members.

4. **COMMITTEE ORIENTATION**
The Deputy Corporate Officer provided a PowerPoint presentation for orientation for the Committee. Committee meeting procedures were discussed.

5. SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

In response to questions from the Committee, staff reported:

- The role of the Chairperson will be to collaborate with staff on conducting meetings and agendas.
- Researching seniors programs in the community could be beneficial for the Chairperson.
- There will be an opportunity for Committee members to work with the Chairperson to add to the agenda.

2019-SAC-002 **IT was MOVED and SECONDED**

THAT the Seniors Advisory Committee appoints as Chairperson for the 2019 Committee year:

- Chairperson: B. Kish.

CARRIED

2019-SAC-003 **IT was MOVED and SECONDED**

THAT the Seniors Advisory Committee appoints as Vice-Chairperson for the 2019 Committee year:

- Vice-Chairperson: J. Ahmad.

CARRIED

B. Kish assumed the role of Chairperson

6. TERMS OF REFERENCE

The Director of Recreation and Culture reviewed and summarized the Terms of Reference for the Seniors Advisor Committee.

In response to questions from the Committee, Staff noted that Council recognized that other Committees work with various seniors needs. This Committee was struck in order to focus on all issues regarding seniors in the community.

P. Petrala, Committee member, brought forward a list that detailed the demographic of community membership in White Rock for the Committees information.

7. ABOUT SENIORS ADVISORY COMMITTEES

Staff summarized a past report on other Seniors Advisory Committees. A copy of the report was distributed to the Committee for their information.

Staff noted that this report was intended to inform Council of the existing Advisory committee's that served seniors in the area.

P. Petrala, Committee member, distributed a Senior's Resource Directory to the Committee for information. It was noted the directory is also available on the Senior's Resource website and in the public library.

8. SENIOR ADVISORY COMMITTEE MEETINGS

It was MOVED and SECONDED

THAT the Seniors Advisory Committee move their scheduled meeting time to 3 p.m. - 5 p.m.

WITHDRAWN

In response to questions from the Committee, Staff noted that the meeting time will remain at 4 p.m.

The following schedule has been established for 2019 and is noted for information purposes:

- June 4
- July 2
- September 3
- October 1
- November 5

8.1 COMMUNITY ANNOUCEMENTS

In response to questions from the Committee, staff noted:

- As per Freedom of Information (FOI) and the Privacy Protection Act (PPA) the City is not permitted to share Committee Member contact information.
- This is a public meeting so discussing Committee items outside of the scheduled meetings can make it difficult for the public to navigate how decisions are being made.

Discussion ensued regarding community events and the following topics were noted:

- Senior's Bus Tour
- Seniors Advocate for Seniors Expo
- June 18th from 6:30 – 9 p.m. Spectrum Cannabis will be speaking about medical cannabis use. Presented by the Canadian Association of Retired Persons (CARP) at the White Rock Community Center.

ACTIONS: Staff to distribute Senior's in Canada handout to the Committee for information.

B. Kish, Chairperson, reminded Committee Members to ensure their announcements are regarding seniors concerns and issues as outlined in the Terms of Reference of the Committee.

9. CONCLUSION OF THE JUNE 4, 2019 SENIOR ADVISORY COMMITTEE MEETING

The Chairperson declared the meeting concluded at 5:27 p.m.



B. Kish, Chairperson

E. Tuson, Committee Clerk

Minutes of a Sea Festival Committee Meeting
City of White Rock, held in the
City Hall Council Chambers
June 6, 2019

PRESENT: D. Campbell, Chairperson
B. Sullivan, Vice-Chairperson
H. Crawford (arrived at 4:38 p.m.)
F. Kubacki
A. Nielsen (arrived at 4:14 p.m.)
C. Poppy (arrived at 4:03 p.m.)
A. Shah
S. Sullivan
P. Zheng

COUNCIL: Councillor H. Fathers (non-voting) (left the meeting at 5:08 p.m.)

ABSENT: I. Filonova

STAFF: E. Keurvorst, Manager of Culture
C. Westwood, Special Events Coordinator
E. Tuson, Committee Clerk
D. Johnstone, Committee Clerk

Public: 0
Press: 0

1. **CALL TO ORDER**
The Chairperson called the meeting to order at 4:01 p.m.

2. **ADOPTION OF AGENDA**
The Sea Festival Committee accepted the agenda as circulated.

3. **APPROVAL OF MINUTES**

2019-SFC-11 **It was MOVED and SECONDED**
THAT the Sea Festival Committee adopts the May 2, 2019 minutes as circulated.

CARRIED

4. **PROGRAM OF EVENTS**

Follow-up on ideas for the 70th platinum year
Staff distributed an on table Sea Festival event schedule.

Discussion ensued regarding the event schedule for Saturday, August 3rd, and the following points were noted:

- Friday movie night at Spirit Park will still be taking place.
- The main stage for concerts will be at Memorial park and vendors will be set up along the promenade.

Minutes of a Sea Festival Committee Meeting
City of White Rock, held in the
City Hall Council Chambers
June 6, 2019

- There will be food carts at the promenade as part of the City's food cart program.
- The concert headliner will start at 9:00 p.m.
- Fireworks will begin at 10:15 p.m.
- Paddle board and skim board demos will be offered.

Discussion continued regarding the event schedule and the following items were noted for Sunday, August 4th:

- The Waiters Race will be taking place on Memorial Park Plaza.
- Staff are currently working on a traffic management plan.
- Security has been acquired for the parade.

Staff noted the follow locations for road closures for the 2019 Sea Festival:

- Full road closure on Marine Drive from High Street to Oxford Street from 10:00 a.m. – 8:45 p.m. with area residents being able to enter/exit if deemed safe by RCMP/Traffic Control. Hard closure at 4:00 p.m.
- Full road closure on Marine Drive from Oxford Street to Parker Street from 5:00 p.m. – 11:00 p.m. or earlier if safe to re-open as determined by White Rock RCMP.
- Full Road closure on Marine Drive from Parker Street to Stayte Street from 8:00 p.m. – 11:00 p.m. or earlier if safe to re-open as determined by White Rock RCMP.

Additional event updates were also noted:

- Staff are currently looking into directional signage for event attendees.
- Student actors will be utilized throughout the festival weekend.
- Staff noted that they are looking into compiling old Sea Festival photos to put a slide show together for the volunteer orientation night.

In response to questions from the Committee, staff noted that there will only be approved food carts along the promenade as part of the City's food cart program, in addition to the restaurants on Marine Drive, for the attendees to buy food.

Entertainment group update

Staff noted that bookings for event entertainment are almost complete.

70th Anniversary brand/logo

Staff noted that the sand dollar logo will be put on Sea Festival programs and posters and will be incorporated into other branding (e.g. concert stage backdrop etc.)

Follow-up - previous parade princesses and/or parade marshals

It was reported that Committee members are currently looking into the availability of previous Ms. White Rock princesses invited to participate on the parade float.

It was suggested that the White Rock Youth Ambassadors could also be incorporated into other aspects of the Sea Festival (e.g. handing out cookies, helping with volunteer duties, etc.).

Staff noted that name tags will be created for Sea Festival Committee Members.

5. MARKETING AND COMMUNICATIONS

Discussion ensued regarding marketing and communications and the following topics were noted by Staff:

- The double sided banner for the Sea Festival and the Tour de White Rock has been completed and will be going up around the city for event promotion.
- There will be online marketing taking place (e.g. South Rock Buzz, Pulse FM, and Peace Arch News) in addition to the City's social media and information on the City website.
- A volunteer call out was included in the Recreation and Culture newsletter. There will also be additional marketing information going out in the Recreation and Culture newsletters in the future.
- Posters and programs will be printed to display throughout the community.

ACTION: Staff to distribute the Sea Festival event programs and posters to the Committee when available for their information.

Invitation for Sea Festival to Sister-City La Connor Washington

ACTION: Staff to discuss an invitation to the City of White Rock's Sister-City La Connor, Washington with the Mayor's office, for the 70th Anniversary Sea Festival.

6. PARADE

C. Poppy, Committee member, noted the following:

- The Sea Festival float entered the New Westminster Hyack Parade on May 25, 2019 and won two awards.
- It was suggested that invitations be distributed through the Blaine Parade on July 4th, as the Sea Festival float would be in attendance at the event.
- To date there have been five (5) floats confirmed for the Sea Festival parade. Members would be reaching out to potential parade float leads in the coming weeks.

ACTION: C. Poppy, Committee member, to contact the Blaine Chamber of Commerce regarding the use of their pirate ship for the Sea Festival.

C. Poppy, Committee member, requested that Committee members assist as float traffic coordinators for the initial parade and float sendoff.

7. SPONSORSHIP UPDATES

Discussion ensued regarding event sponsorship and the following discussion points were noted:

- Sponsorship for the event is complete.
- It was suggested that current and potential sponsors be invited to the VIP reception at Memorial Park.
- Reaching out to potential sponsors for 2020 to illustrate current marketing and sponsorship for this year's event could be considered.
- The Committee discussed an interest in obtaining feedback from White Rock businesses on the event, as it relates to sales.

2019-SFC-12 **It was MOVED and SECONDED**

THAT the White Rock Sea Festival Committee recommends that Council consider approaching the BIA to conduct a survey on the value of the Sea Festival for their businesses members in order to assess the impact it has on sales.

CARRIED

Staff also suggested that an exit survey for the Sea Festival attendees and volunteers would be a good way to assess their experience with the event.

2019-SFC-13 **It was MOVED and SECONDED**

THAT the White Rock Sea Festival Committee recommend that Council consider working with Explore White Rock to conduct a survey with the attendees of the Sea Festival to measure the economic and social impact of the event.

CARRIED

The Committee noted that they will also look into conducting a post-event survey with the event sponsors.

8. VENDORS

There was no update at this time.

9. TRANSPORTATION

B. Sullivan, Committee member, reported that he is currently looking into coordinating the pick-up for convertibles for the parade.

General discussion ensued regarding a pancake breakfast and the Committee agreed to table this item until next year's Sea Festival (2020).

10. LOGISTICS UPDATE

Staff distributed an on table task list to the Committee for their information. The Committee was encouraged to email any additional items to the Chairperson so they can be added to the list.

The Committee suggested that the parade time-line/ task list and the logistics (set-up and tear down) for the Pirates in the Park be added to the task list.

ACTION: D. Campbell, Chairperson, to email a copy of the task list to the Committee for their information.

Discussion continued regarding the logistics of the event and the following topics were noted:

- Staff is working with Launching Pad to create site maps, which will help with volunteer placement.
- Before the volunteer dinner on August 1, there will be a Committee operations meeting at the White Rock Community Center at 4:00 p.m.

ACTION: Staff to provide the Committee with member's phone numbers to facilitate with communication during the event.

11. VOLUNTEER

F. Kubacki, Committee member, has emailed Semiahmoo, Elgin Park, South Ridge, White Rock Christian, and Earl Marriot High Schools to recruit for volunteers. There has been a positive response.

Discussion continued regarding volunteer recruitment and the following points were noted:

- The Committee suggested that they reach out to other high schools in South Surrey, Surrey, and Delta for volunteer recruitment.
- A volunteer recruitment tent could be set up at the White Rock Farmer's Market, Canada Day event, and other city events.
- The City has also contacted past volunteers to recruit them.

- Suggested contacting the White Rock/South Surrey Hospice society for recruitment.
- Additional information and application forms for volunteers can be found on the City website.

ACTION: Committee members S. Sullivan and F. Kubacki to work with staff on follow-up calls for volunteers.

Staff reported that a command centre location for the Committee, volunteers, VIPs, and event material, would be determined.

ACTION: Staff to look at the event budget for getting City of White Rock water bottles for volunteers, vendors, etc.

12. BUDGET

Staff reported that the budget for the event is on track.

The Committee noted an amendment to the event schedule. The Salmon B.B.Q. and Pirates in the Park both close at 4:00 p.m.

H. Crawford, Committee member, reported that she is attending a meeting for Semiahmoo Days, and that a further update will be provided to the Committee at their next meeting.

13. 2019 MEETING SCHEDULE

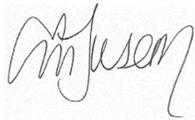
Review the following schedule of 2019 Committee meetings:

- July 25
- August 1 – (Volunteer Orientation 6:00 p.m.-8:00 p.m. following the Committee Meeting)
- August 22 – Debrief Meeting

14. CONCLUSION OF THE JUNE 6, 2019 MEETING

The Chairperson declared the meeting concluded at 5:24 p.m.

D. Campbell, Chairperson



E. Tuson
Committee Clerk

- PRESENT:** D. Stonoga (Chairperson)
I. Lessner (Vice-Chairperson)
D. Bower
S. Doerksen
S. Johnson
J. Yu
- COUNCIL:** Councillor Trevelyan
Councillor Fathers (left the meeting at 5:33 p.m.)
- ABSENT:** K. Jones
- STAFF:** D. Bottrill, Chief Administrative Officer
J. Gordon, Director of Engineering and Municipal Operations
S. Jassim, Manager, Water Utility
D. Johnstone, Committee Clerk
- Public: 3
Press: 0

Councillor Trevelyan assumed the role of Chair.

1. **CALL MEETING TO ORDER**
The meeting was called to order at 4:01 p.m.

2. **ADOPTION OF AGENDA**

2019-WCAP-001 **IT WAS MOVED AND SECONDED**
THAT the Water Community Advisory Panel (the Panel) adopts the agenda for the June 10, 2019 meeting as presented.

CARRIED

3. **COMMITTEE ORIENTATION**
The Committee Clerk provided an orientation for the Panel. Committee meeting procedures were discussed.

4. **SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**
Members of the Panel to appoint a Chairperson and Vice-Chairperson for the 2019 Committee year.

2019-WCAP-002 **IT WAS MOVED AND SECONDED**
THAT the Panel appoints as the Chairperson for the 2019 Water Community Advisory Panel Year:

- Chairperson: Dave Stonoga

CARRIED

2019-WCAP-003 **IT WAS MOVED AND SECONDED**

THAT the Panel appoints as the Vice-Chairperson for the 2019 Water Community Advisory Panel year:

- Vice-Chairperson: Ivan Lessner

CARRIED

Note: D. Stonoga assumed the role of Chairperson

5. TERMS OF REFERENCE

The Director of Engineering and Municipal Operations reviewed the Terms of Reference and mandate for the Panel. It was clarified that the Panel Terms of Reference were established and approved by Council at their February 25, 2019 meeting.

In response to questions from the Panel, staff noted that the Terms of Reference are intended to be broad, so that the Panel has a larger scope for discussions.

6. PRESENTATION ON THE WATER TREATMENT PLANT

Staff provided a PowerPoint presentation on the White Rock Water Treatment Plant. In response to questions from the Panel, the following information was provided:

- GreensandPlus (AdEdge Water Technologies) is currently being utilized by the Water Treatment Plant to remove soluble iron, manganese, hydrogen sulfide, and radium.
- GreensandPlus requires regeneration and backwash. The water required for this backwash would be pumped into the sanitary sewer line.
- Bayoxide E33 media (AdEdge Water Technologies) is iron based and is used for arsenic reduction. Bayoxide E33 does not require regeneration or additional chemicals and can be discarded when spent.
- City staff is working with the manufacturer to establish the most effective way to regenerate and backwash the system.
- With respect to the reserve capacity, the generator in the system can supply water to the City for up to 72 hours. The generator is tested frequently to ensure that it can be utilized in the event of a power outage.
- Arsenic oxidation with ozone is effective. The system can filter up to 15 million litres per day.
- Through the White Rock Water System Master Plan, a new well will be considered in 5 (five) years between Merklin and Oxford street.
- Manufacturers for GreensandPlus and Bayoxide E33 provide a media operating life estimate, which will be monitored to ensure that numbers are kept within their anticipated objectives, in accordance with the warranty.
- Additives in White Rock water include ozone, chlorine and ammonia.
- Pipe flushing helps to reduce the coating of manganese. Staff has been flushing dead ends throughout the City, and will continue to do this to help remove the any deposits.
- Residential water testing is done by the City on request. Additionally, sample stations are tested throughout the City.
- Emergency water guidelines are being met, and White Rock has also reached out to work with the City of Surrey on this initiative.

7. **WATER QUALITY TESTING RESULTS**

Staff discussed the water quality testing results provided to the Panel with their agenda packages. It was clarified that the residential testing document (on page 11 of the agenda package) contained a typo, and a new version was provided to the panel for their information.

In response to questions from the Panel, the following information was provided:

- Data indicates a dramatic change in arsenic levels from January, 2019 to May, 2019.
- Testing results from the City are available for the public to view on the City website. The City has also performed testing for pesticides and fertilizers in 2019 (the results of which are also available online.)
- Water testing results have taken place at private residences both before and after the Water Treatment Plant has been operating. Results in some residential locations can be slightly higher than the Water Plant; however, are still well within Health Canada Guidelines. These results will further improve as arsenic and manganese leach out of the pipes overtime.
- It was clarified that raw water refers to well water.
- Metal results from March to May show inconsistencies, as City staff is still working towards system optimization.
- Regular water testing will continue throughout the City as part of a regular maintenance plan.
- Water pH levels in White Rock prevent higher occurrences of iron in the water.
- Chloramine has been used in the water system in White Rock since 2010.
- Options such as filtering out naturally occurring ammonia or adding chlorine into the system would require a design change at the Water Treatment Plant and would require additional funds.
- Chloramine is a more stable compound than chlorine and does not disintegrate. If chlorine was used in place of chloramine a larger amount would be required.
- Replacement costs will be put into trust for future repairs needed for the Water Utility Plant and to accommodate any changes in electricity charges, HVAC system etc.
- The total cost to the City for the Water Utility Treatment Plant was 2.3 million dollars. In addition, the City received 11.79 million dollars in Federal and Provincial grants.

The Panel agreed that the water quality testing results were impressive; however, the large amount of data currently illustrated on the website may not be user friendly for the community to read and understand. In addition, it was noted many residents may not be looking on the website for these results. Working with the community to relay the message on the improvement in water quality is important. It was suggested that this communication piece be something that the Panel addresses at a future meeting.

With respect to next steps, the Panel expressed an interest in the following as future agenda items:

- Water rate structure, and what this could look like in the future.
- Discussions around the potential for a Surrey water hook up.
- Providing water quality information that is accessible and easy to understand for the community, as well as providing information about the Water Utilities Plant.

2019-WCAP-004

It was MOVED and SECONDED

THAT the Water Community Advisory Panel requests that the water rate structure be discussed at the September 10, 2019 Panel meeting, and that the Director of Financial Services attends the meeting to provide information to the Panel on this matter.

CARRIED

ACTION: Staff to prepare the following information for the next Panel meeting agenda:

- An introduction to water distribution;
- Potential for surrey water hook-up;
- Emergency scenarios through the distribution system; and,
- Provide the 5 (five) Year Water Master Plan for information on pipe replacement potential (previous system upgrades and areas to be replaced, city map with age of pipe etc.).

8. WATER COMMUNITY ADVISORY PANEL MEETINGS

2019-WCAP-005

It was MOVED AND SECONDED

THAT the Water Community Advisory Panel endorses their 2019 meeting schedule to be as follows:

- June 11;
- July 9;
- September 10;
- October 8; and,
- November 12.

CARRIED

9. CONCLUSION OF THE JUNE 11, 2019 WATER COMMUNITY ADVISORY PANEL MEETING

The Chairperson declared the meeting concluded at 5:54 p.m.

D. Stonoga, Chairperson

D. Johnstone
Committee Clerk

PRESENT: B. Hagerman (Chairperson)
G. Wolgemuth (Vice-Chairperson)
T. Blume
G. Cameron
G. Gumley
A. Gupta
E. Klassen
C. Latzen
W. McKinnon
G. Shoberg (arrived at 4:10 p.m.)
L. Van Oene

**NON-VOTING
ADVISORS:** A. Nixon, Executive Director, White Rock Business Improvement Association
C. James, Executive Director, Tourism White Rock

COUNCIL: Councillor Manning
Councillor Fathers (alternate)

ABSENT: S. Crozier
J. Lawrence

STAFF: D. Bottrill, Chief Administrative Officer
C. Johannsen, Director of Planning and Development Services
D. Johnstone, Committee Clerk

Public: 2
Press: 0

Councillor Manning assumed the role of Chair.

1. **CALL MEETING TO ORDER**
The meeting was called to order at 4:00 p.m.

2. **ADOPTION OF AGENDA**

2019-EIC-001 **IT WAS MOVED AND SECONDED**
THAT the Economic Investment Committee (EIC) adopts the agenda for the June 12, 2019 meeting as presented.

CARRIED

3. **COMMITTEE ORIENTATION**
The Committee Clerk provided an orientation for the Panel. Committee meeting procedures were discussed.

Following the Committee orientation, committee members noted two items to address during the course of the meeting:

- Name of the committee (to be discussed during Item 7 on the agenda); and,
- Revitalization Tax Exemptions (provided to the committee for their information and potential discussion at a future meeting).

4. SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Members of the Committee to appoint a Chairperson and Vice-Chairperson for the 2019 Committee year.

Two members of the Committee put their names forward to serve as Chairperson for the Committee.

2019-EIC-002 **IT WAS MOVED AND SECONDED**

THAT the Committee appoints as the Chairperson for the 2019 Economic Investment Committee Year:

- Chairperson: B. Hagerman

CARRIED

G. Gumley and G. Schoberg voted in opposition.

2019-EIC-003 **IT WAS MOVED AND SECONDED**

THAT the Committee appoints as the Vice-Chairperson for the 2019 Economic Investment Committee year:

- Vice-Chairperson: G. Wolgemuth

CARRIED

Note: B. Hagerman assumed the role of Chairperson.

5. ADOPTION OF MINUTES

a) September 12, 2018

2019-EIC-004 **IT WAS MOVED AND SECONDED**

THAT the Economic Investment Committee amend the September 12, 2018 minutes to reflect that Item 4 – TD Concerts at the Pier- read “*over 53% of attendees reported that they had gone to a restaurant either before or after the show*”; and,

THAT the minutes be adopted as amended.

CARRIED

In follow-up to the September 12, 2018 EIC meeting, Councillor Fathers reported that a presentation would be coming to Council within the next month regarding the healthy living community Blue Zones Project.

6. TERMS OF REFERENCE

The Director of Planning and Development Services reviewed the Terms of Reference and mandate for the Committee. With respect to the Committee workplan, it was noted that the purpose would be to identify strategies and actions to promote long-term stability and economic growth in White Rock.

7. ABOUT ECONOMIC INVESTMENT COMMITTEES

Councillor Manning reported that the purpose of the Economic Investment Committee (EIC) is to increase investment in the community in areas such as Johnston road, and to be mindful of attracting new businesses into White Rock, while also working with businesses already established in the area. Council has established the Marine Drive Task Force to target Marine Drive businesses. The intent would be for the Marine Drive Task Force to work together with the EIC on initiatives moving forward.

The Committee discussed their Committee name, noting that ‘Investment’ may not fully capture the scope of their mandate. In addition, it was noted that the term “Development” would be more in line with the direction of the Committee, and Council’ Strategic Priorities.

2019-EIC-004 **IT WAS MOVED AND SECONDED**

THAT Council consider amending the name of the Economic Investment Committee to the Economic Development Advisory Committee.

CARRIED

8. WORKPLAN

Councillor Manning reviewed the Work Plan for the Committee, as directed by Council. Members were encouraged to discuss and add any additional items to the Work Plan, as they see fit. The following feedback was provided:

- **Economic Development Director**
- **Determine need and scope of duties**
 - Councillor Manning noted that the city currently does not have an economic Development Director; however, it has been identified as an area of interest.
 - Planning and Development Services is currently responsible for economic development; however, they do not have a full-time staff member position allocated for economic development.
 - The city has an Economic Development Strategic Plan. Council has directed that a staff member or consultant be hired to update and help implement the Economic Development Strategic Plan.

ACTION: Economic Development Strategic Plan to be provided to the Committee for their information.

- The committee debated the use for this position, and how it would work with the current roles of the White Rock Business improvement association (BIA) and the South Surrey/ White Rock Chamber of Commerce.

- Obtaining information on current deficiencies for Economic Development in White Rock and an examination on the potential cost benefit for an Economic Development Director was suggested.
- Reviewing the Terms of Reference/ job description for Economic Development positions in other municipalities was encouraged.

ACTION: Information and/or a presentation to be provided from the White Rock BIA, South Surrey/White Rock Chamber of Commerce, Tourism White Rock and City staff on their roles in the City, with a focus on how they assist with Economic Development.

- **Review Marine Drive Task Force Terms of Reference**
 - **Identify overlap between two committees**
 - **Appoint liaison**

2019-EIC-005 **IT WAS MOVED AND SECONDED**

THAT the Economic Investment Committee appoint Carolyn Latzen as the Committee liaison for the Marine Drive Task Force.

CARRIED

- The Committee suggested that an update from the first meeting of the Marine Drive Task Force be provided to the Committee at their next scheduled meeting.

- **Public Forum**
- **Roundtable between business community and residents**
- **What works?**
- **What would each like to see?**
 - It was reported that Council will be holding a Community Forum on Wednesday, June 26th at the White Rock Community Centre regarding Council's Strategic Priorities and their successes to date as a Council. Committee members were encouraged to attend and to evaluate if such a forum could be utilized for businesses in the City.
 - The White Rock BIA in partnership with the City Staff and Council previously hosted a "Drive is Alive" business forum. This was established to be an annual event; however, it only occurred once. It was suggested that the Committee could establish a similar event moving forward.
 - A business forum could work to address increased business vacancies throughout the City. It was suggested that the Committee work with the White Rock BIA on this, and the South Surrey/ White Rock Chamber of Commerce.
 - It was noted that there is an interest for an annual Town Hall between business owners, City staff and Council.
 - Residents want to be involved and engaged with what is going on in their community; however, it was debated what the outcome of the forum would be, and if resident input is what the Committee would be looking for.
 - As Council is already working toward holding a Town Hall meeting in fall, 2019, it was suggested that a business forum could be combined with the meeting.

- A variety of factors could be discussed at the Town Hall, including congestion, parking, tax equity etc.

2019-EIC-006 **IT WAS MOVED AND SECONDED**

THAT the Economic Investment Committee requests that Council consider combining a Business Forum with a Public Town Hall Meeting in fall, 2019.

CARRIED

- **Promoting White Rock**
- **Radio, Television spots**
 - Development in White Rock will create additional opportunities to attract businesses into the area. In an effort to find good lease holders, promoting White Rock through advertising could be considered.
 - Explore White Rock is good online method to be used to promote White Rock.
 - While radio and tv ads are important, the Committee noted that digital marketing needs to be considered.
 - Along with marketing, events throughout the City also encourage people to come to White Rock and could be considered a method of advertising.
 - Promoting White Rock as an ideal place to live, work and play utilizing the branding that already exists was encouraged.

ACTION: Director of Planning and Development Services to provide information on newly created commercial (office/retail) space through developments in the City, and information on the amount of leased retail and office space to date to the Committee at their next meeting. In addition, the Committee requested information on vacancy rates on Marine Drive.

- **Small-Business Friendly Environment**
- **Discourage or eliminate triple-net leases**
 - The Committee noted that eliminating triple-net leases from a Committee-level would be challenging. Instead, it was encouraged that the Committee focusses on working towards a friendlier environment for small businesses.
 - The White Rock BIA, together with the South Surrey/White Rock Chamber of Commerce is working to gather data with respect to leases rates for businesses. It was clarified that studies indicate that property taxes in British Columbia are not out of line with what is being seen in other areas of Canada; however, because property values in B.C. are higher, property tax values are higher. The committee needs to separate these numbers, from other lease costs.
 - Additional information could be requested regarding commercial tax make-up in the City, and the trend in the five (5) Year Financial Plan.
 - Lease rates and property tax amount could be difficult to change; however, thriving businesses would make these rates more easily achievable. In this respect, it was encouraged that the Committee focus on creating an environment that would help local businesses thrive.

G. Wolgemuth, Vice-Chairperson, provided a copy of the Ministry of Community Services Revitalization Tax Exemptions (<https://www2.gov.bc.ca/assets/gov/british-columbians->

our-governments/local-governments/finance/community_charter_revital_tax_exemptions.pdf). It was noted that this document could be considered moving forward, to make White Rock a more small-business friendly community.

- **Partnership Opportunities**
 - **Semiahmoo First Nation (SFN)**
 - **Local art groups**

2019-EIC-007 **IT WAS MOVED AND SECONDED**

THAT the Economic Investment Committee requests that Council consider inviting a member/ representative from the Semiahmoo First Nation to a future Economic Investment Committee to share their perspectives on their community, from a business standpoint.

CARRIED

2019-EIC-008 **IT WAS MOVED AND SECONDED**

THAT the Economic Investment Committee requests that Council consider inviting MLA Tracey Reddies, or delegate, to a future Economic Investment Committee meeting.

DEFEATED

T. Blume, G. Cameron, G. Gumley, A. Gupta, E. Klassen, C. Latzen, W. Mckinnon, L. Van Oene and G. Wolgemuth voting in opposition.

- **Combining Resources**
 - **Identify ways local businesses can reduce overhead**
 - **Sharing spaces**
 - **Bulk ordering**
 - It was noted that bulk ordering to assist businesses can be challenging to execute.

General discussion ensued, and the following points were noted:

- The committee has a variety of topics to cover, and it was debated how best to work towards achieving these goals, and how to appropriately measure the success of the committee.
- Sub-committees could be formed in order to target specific tasks.

ACTION: Further discussions on the possibility of sub-committee working groups to be discussed at the next Committee meeting.

- It was stressed that the Committee needs to establish a work plan that is unique from what City staff, the White Rock BIA, Tourism White Rock and the Chamber of Commerce is already doing.
- A SWOT (strengths, weakness, opportunities and threats) analysis could be utilized as an approach to work through economic development in the City.

9. ECONOMIC INVESTMENT COMMITTEE MEETINGS

2019-EIC-009 **It was MOVED AND SECONDED**

THAT the Economic Investment Committee endorses their 2019 meeting schedule to be as follows:

- June 12;
- July 10;
- September 11;
- October 9; and,
- November 13.

CARRIED

10. CONCLUSION OF THE JUNE 12, 2019 ECONOMIC INVESTMENT COMMITTEE MEETING

The Chairperson declared the meeting concluded at 5:58 p.m.

B. Hagerman
Chairperson



D. Johnstone
Committee Clerk

PRESENT: M. Armstrong
B. Sullivan
S. McQuade
G. Parkin

COUNCIL: Councillor C. Trevelyan, Chairperson (non-voting)

NON-VOTING MEMBERS: A. Nixon, BIA (arrived at 3:45 pm)

ABSENT: C. Lane
K. Klop
A. Shah

STAFF: S. Kurylo, Director Financial Services
C. Johannsen, Director of Planning and Development Services
R. Volkens, Manager of Parking
D. Johnstone, Committee Clerk

Public: 0
Press: 0

1. CALL TO ORDER
The meeting was called to order at 3:37 p.m.

2. ADOPTION OF AGENDA

2019-PTF-30 **It was MOVED and SECONDED**
THAT the Parking Task Force (the Task Force) adopts the June 13, 2019 agenda as circulated. **CARRIED**

3. ADOPTION OF MINUTES

2019-PTF-31 **It was MOVED and SECONDED**
THAT the Parking Task Force (the Task Force) adopts the May 23, 2019 minutes as circulated. **CARRIED**

Note: Agenda items were addressed out of order.

5. CONSTRUCTION PARKING PLAN REVIEW

The Director of Planning and Development Services provided a PowerPoint presentation regarding Construction Parking Plans in the City. In response to questions from the Task Force, the following information was provided:

- White Rock is going through a large time of development, especially in terms of major projects (4 stories and above).

- Parking plans are established by developers and required in order to obtain a building permit.
- Parking plans identify off-site parking locations, avoiding City street parking, and lots. Shuttle services, encouraging transit and carpooling are all encouraged by the City when reviewing a developers' parking plan.
- Builders are responsible for policing their workers to ensure that they are following their respective plan. Issues that are brought to the City are discussed with the developers.
- There is no current Bylaw that enforces developers to adhere to their parking plans. Instead the City works to seek cooperation and compliance.
- Parking infractions would be monitored by Parking Services. Monitoring construction workers parking in public parking areas is difficult to police, as it is public parking and as such there is no basis to ticket.
- Staff reviews parking plans to ensure that there are enough parking stalls to address the number of workers on-site for the duration of the project.
- Planning and Development Services is currently working on a Good Neighbour Construction Policy, which would be provided to Council at the June 24 or July 8 Council meeting.
- The Planning and Development Services Department would be reaching out to developers in follow-up to the concerns noted to the Parking Task Force. Developers may require an amendment to their parking plan to ensure that residences and businesses are not impacted.

The Task Force noted the following discussion points:

- Construction within the City, and the impact it is having on both residents and businesses within the community, is important to address.
- With respect to resident concerns previously expressed to the Task Force (as well as the letter included as Item 7 in the agenda package), it was recommended that staff reach out to developers to see if their parking plan is being utilized, and if improvements could be made.
- It was suggested that a decal or hanger could be provided by the City to all construction workers to better identify construction vehicles and determine if they are adhering to their parking plan.
- While managing parking plans for developers and construction workers is important, it was also noted that future consideration for the effect that these developments will have on traffic patterns should also be considered. Staff noted that Traffic Management Plans are utilized to ensure that the City is able to handle development in the City.
- Temporary resident only parking areas could be considered to address ongoing issues.
- An enforcement blitz through parking services could be considered.
- Best practices in other Municipalities could be reviewed by the Task Force.

Staff noted that implementing additional permit parking areas for residents may not solve this issue, and that in many cases it merely moves the issue into another area. In addition, permit/resident parking areas would not address complaints from local businesses with regard to this matter.

The Task Force encouraged staff to meet with developers, in hopes that further consideration and amendments to their parking plans could address resident and business concerns. It was further suggested that an enforcement blitz through Parking Services be considered.

The Task Force expressed an interest to discuss this matter further at their next meeting.

4. **WEST BEACH PARKADE AND WATERFRONT PARKING RATES**

Councillor Trevelyan reported the following information:

- The resolution previously put forward to Council from the Task Force was put on hold after 21 businesses on the Waterfront were canvassed for their feedback. Concerns were expressed by the majority of the businesses at the \$4 (four) per hour rate.
- Through discussions with business owners, it was suggested that a rate of \$3.75 may be more acceptable.
- The \$2 (two) winter rate was supported by businesses, as was free weekday parking.
- It was stressed that a focus on a vibrant waterfront is crucial, and concerns were expressed that imposing a higher rate could have an impact on this.

The Director of Financial Services reported that Councillor Trevelyan had requested additional numbers to be provided for discussion at the Task Force. Assumptions made with the numbers include:

- Parking hours sold in 2019 would be the same as sold in 2016 (note: previous numbers had used 2016 parking hours sold as a reference, but also factored in room should these numbers not be met);
- Winter rate set at \$2 (two) per hour for the months of November to February;
- High Demand Summer rate set at \$3.75 per hour, and the Value Priced Summer rate set at \$3.25.
- Assumed revenue generated on weekdays vs. weekends (60% of winter revenues made during the week).

It was noted that based on these assumptions (a normal year with normal volumes) these numbers would come in at 116 thousand dollars ahead of the current 2019 budget. While these numbers look good, concerns were expressed at how realistic achieving these numbers would be. Additionally, it was noted that in 2020 the budget would be increased to reflect inflation etc., and that additional funds would needed to put into a capital works reserve for future Parkade maintenance.

Discussion ensued, and the Task Force provided the following comments:

- It was debated if the Value price parking zones are necessary, or if a change with these numbers could be considered.
- It was noted that selling the rate at \$2 (two) per half hour may be more appealing for residents/ businesses.
- It was debated if having free parking Monday to Thursdays, or removing one month from the winter parking rates (February) could help make up the difference for the lower summer parking rate. Staff noted that either change would amount to approximately \$60,000 per year.
- The White Rock Business Improvement Association (BIA) representative noted that the feedback he had received from Marine Drive businesses was to get as much free parking as possible.

2019-PTF-32

It was MOVED and SECONDED

THAT the Parking Task Force (the Task Force) recommends that Council consider removing the Value Priced Parking Rate, originally recommended by the Task Force, and that all parking rates be set at \$4.00 per hour in the peak summer months.

Withdrawn

The Task Force discussed the idea of amending their original recommendation to Council, but ultimately decided to keep their recommendations as determined at their April 25, 2019 meeting. While the Task Force appreciated concerns for a higher parking rate, they did not feel confident enough that the parking hours sold on the waterfront would bring in enough funds so as to not affect property taxes.

Staff reported that if the Waterfront Parking Rate recommendations remained the same, the Fees and Charges Bylaw would be presented to Council for final adoption on June 24, 2019.

6. PARKING PERMIT REVIEW

This item was deferred to the June 27 task force meeting.

7. CORRESPONDENCE

The Task Force received the letter dated May 29, 2019 from the Kingfisher Residence President for information.

8. OTHER BUSINESS

There were no items at this time.

9. 2019 MEETING SCHEDULE

The following 2019 Parking Task Force meeting schedule was approved by the Committee at its March 14, 2019 meeting and is noted for information purposes:

- June 27
- July 11
- July 25

10. CONCLUSION OF THE JUNE 13, 2019 MEETING

The Chairperson declared the meeting concluded at 5:39 p.m.



Councillor Trevelyan, Chairperson

D. Johnstone, Committee Clerk



POLICY TITLE: COUNCIL REMUNERATION AND EXPENSES

POLICY NUMBER: COUNCIL - 106

<i>Date of Council Adoption: 2015</i>	<i>Date of Last Amendment: January 29, 2018 June 10, 2019</i>
<i>Council Resolution Number: 2004-136, 2005-441, 2008-039, 208-040, 2008-041, 2008-042, 2008-175, 2009-378 and 2009-379, 2009-477, 2010-249 and 2010-250; 2010-395, 2012-092; 2013-343; 2013-405; 2015-216; 2015-285, 2018-034</i>	
<i>Originating Department: Corporate Administration / Finance</i>	<i>Date last reviewed by the Governance and Legislation Committee: December 10, 2018 June 10, 2019</i>

Formatted: Font: Italic

Policy:

1- Remuneration for Council Members

- 1.1 Remuneration amounts and notations contained in this section shall be effective January 1, 2015.
- 1.2 In addition to the remuneration for Councillor the appointed Deputy Mayor will receive an additional remuneration in the amount of 20% of the Mayor’s monthly rate for each month that they act in that capacity. Where an appointment to this role is made for less than a full month, the remuneration shall be prorated.
- 1.3 Directly following the swearing in of Council Members after a scheduled Municipal Election the Director of Financial Services shall revise the annual remuneration for the Mayor and Councillors using the following calculation:
 - The remuneration for the position of Mayor using the average of the remuneration for the previous year for the following three (3) noted municipalities:
 - City of Pitt Meadows
 - City of Port Moody
 - City of Langley

The remuneration for the position of Councillor is to be based on a rate ratio of 40% which is consistent with rate ratios of comparable sized municipalities to the City of White Rock.
- 1.4 Effective January 1, 2018, the remuneration paid to the Mayor and Councillors in all other years shall be adjusted by the previous year’s change in the consumer price index for the City of Vancouver. ~~For 2018 only, the remuneration paid to the Mayor and Councillors shall also be adjusted to reflect the 2015 and 2016 changes in the consumer price index for the City of Vancouver.~~

1.5 The calculation of the remuneration in subsections 1.2 to 1.4 shall be rounded to the nearest ten (10) dollars.

1.6 Authorizes the payment of remuneration and expenses be carried out in accordance with City Policy.

2.1.2 Group Insurance

2.1 Group Accident Insurance will be provided to all members of City Council while going to, returning from, or attending Council Meetings and other Council activities, or performing any duties of a Council Member.

~~2.2.3 Allowance for Incidental Expenses~~

~~One third of the annual remuneration paid to the Mayor and Councillors of the City of White Rock shall be considered an allowance for expenditures incidental to the discharge of the duties of office within the boundaries of the City. This amount is currently exempt from taxation in accordance with the Income Tax Act subsection 81(3).~~

~~Effective January 1, 2019, this exemption will no longer be allowed. Therefore, beginning on that date, one third will no longer be considered an allowance and the full remuneration paid to the Mayor and Councillors will become taxable.~~

2.3 Event Allowance

3.1 2.3.1 Event tickets for the Mayor to attend on behalf of the City will be purchased and/or reimbursed by the City. The events the Mayor attends will be at their discretion (considering budget limitations). In circumstances where the Mayor is unavailable the Deputy Mayor will be asked to attend in their place.

3.2 2.3.2 Councillors shall be reimbursed up to \$900 annually, to cover expenses of attending and representing the City of White Rock, as individual Councillors, at local community events.²

2.4.4 Business Meetings Outside of Metro Vancouver

2.4.14.1 Councillors shall be reimbursed for expenses of attending business meetings outside of Metro Vancouver when representing the City, if pre-approved by the Mayor.

2.5 Kilometre/Vehicle Allowance

5.1 Mayor and Councillors shall be reimbursed for using their personal automobiles while involved in Council business outside the boundary of White Rock. The rate claimed for mileage will be the same as that authorized for exempt City employees.

Formatted: Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 2 + Alignment: Left + Aligned at: 0" + Tab after: 0.25" + Indent at: 0.25", Tab stops: Not at 0.75"

Formatted: Indent: Left: 0", Hanging: 0.5", Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.75" + Indent at: 0.75", Tab stops: 0.5", List tab + Not at 0.75"

Formatted: Font: 12 pt

Formatted: No bullets or numbering, Keep lines together, Tab stops: 0.25", Left + Not at 0.75"

Formatted: Font: Not Bold

Formatted: Heading 4, Indent: Left: 0", First line: 0", Tab stops: 0.25", Left + Not at 0.5"

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: Not Bold

Formatted: Font: Bold

Formatted: Normal, No bullets or numbering, Tab stops: 0.25", Left + Not at 0"

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

6.2.6 Expenses Incurred

~~2.6.16.1~~ That the City reimburses members of Council for the reasonable expenses to attend the UBCM, FCM and LMLGA annual conferences. *(Amended May 3, 2010)*

Formatted: Font: Bold

~~6.2.2.6.2~~ That the City reimburses members of Council for the reasonable expenses to attend the local Newly Elected Seminar hosted by the UBCM.

Formatted: Font: Bold

~~2.6.36.3~~ That the City reimburses a member of Council for expenses relating to a conference where Council has designated a member of Council by motion to attend.

Formatted: Font: Bold

~~2.6.46.4~~ That the Mayor be allocated \$8,000 for the four-year term for discretionary education conferences or education materials.

Formatted: Font: Bold

“Discretionary” is defined as not requiring the prior approval of Council. Notwithstanding, the expenditure is still subject to scrutiny by Council. If, in the opinion of the Council, it is determined the expenditure does not comply with the intent of the policy, the expenditure may be disapproved, or if already paid, will be recovered.

“Education Conferences” is defined as a short course, seminar, or conference on subject matter directly relevant to the duties of a member of Council. It is not intended to include accredited courses leading to certification in a trade or profession, or courses leading to a degree or diploma.

~~6.5.2.6.5~~ That the Councillors be allocated \$5,400 for the four-year term for discretionary education conferences or education materials.

Formatted: Font: Bold

“Discretionary” is defined as not requiring the prior approval of Council. Notwithstanding, the expenditure is still subject to scrutiny by Council. If, in the opinion of the Council, it is determined the expenditure does not comply with the intent of the policy, the expenditure may be disapproved, or if already paid, will be recovered.

“Education Conferences” is defined as a short course, seminar, or conference on subject matter directly relevant to the duties of a member of Council. It is not intended to include accredited courses leading to certification in a trade or profession, or courses leading to a degree or diploma.

~~2.6.6.6~~ That a member of Council who is elected via by-election, Sections ~~2.6.4~~ and ~~2.6.5~~, as applicable, these amounts would be prorated.

Formatted: Font: Bold

~~2.6.76.7~~ That the City provides members of Council for electronic equipment, computer software, and computer hardware that is compatible with City systems for the four -year term .

Formatted: Font: Bold

~~6.8.2.6.8~~ Reimbursement for expenses set out in Sections ~~6~~ and ~~2.6.7~~ of this policy shall be by written claim in accordance with the City of White Rock Expense Policy.

Formatted: Font: Bold

~~6.2.6.9~~ Council members may, after reaching the term limit for their additional educational and conference expenses, apply to Council in advance of incurring the expenses, for further

Formatted: Font: Bold

educational or conference funding. The City will reimburse further funding by motion of Council.

Note: Until December 31, 2018, Section 81(3) of the Income Tax Act stipulates that 1/3 of Council remuneration shall be considered a non-accountable allowance for expenses incidental to the discharge of the duties of office. Further, until December 31, 2018, Council Policy 106 stipulates these expenses are to be incurred within the boundaries of White Rock.

Application Guidelines:

Incidental expenses which ~~are~~ were covered by this non-accountable allowance, until December 31, 2018, included but ~~are~~ were not limited to the following (incurred within the White Rock boundaries):

- Business use of personal vehicle within the White Rock boundaries
- Meals and entertainment (except while attending a conference or seminar authorized by Council Policy 106 where per diems would be applicable).
- Home office materials and supplies such as stationary, printer paper, toner and Christmas cards. This does not include City business cards as they are provided and paid for by the City directly. Computer templates for City Councillor letterhead are also available for use where appropriate.
- Home office internet access connections and land line telephone costs etc.

Effective January 1, 2019, due to the change in the Income Tax Act, this portion of Council remuneration is now taxable. Because it is expected that the above expenses will still be incurred by members of Council, annual remuneration has been adjusted to compensate for the additional income tax paid. Therefore the above items will continue to not be reimbursed by the City.

Items not previously covered by the non-taxable allowance, which may be provided at the City's additional expense include the following:

- Technical equipment such as software, hardware, and peripherals. These items are for Council members' use for the duration of their term(s) and remain City property throughout this period. Upon the end of the term(s) of office, these items must be returned to the City
- Conferences, seminars, educational materials and other expenses incurred/reimbursed subject to the provisions of Council Policy 106.
- Business use of personal vehicle when representing the City at meetings outside of the White Rock boundaries for which no other compensation/indemnity is provided.
- City business cards.
- Mayor's City business expenses such as mobile telecommunication costs, stationary, meals and attendance to official events etc.
- Electronic Communication as per Section 2.68.

2.6

Formatted: Space After: 0 pt, No bullets or numbering, Tab stops: 0", List tab + Not at 0.75"

Formatted: No bullets or numbering, Tab stops: Not at 0.75"

Formatted: Indent: Left: 0"

Formatted: No bullets or numbering

Formatted: Normal, Left, Indent: Left: 0", First line: 0", Tab stops: Not at 0.38"

2.7 7 Qualifying Expenses

Expenditures that qualify for payment are:

- a) Overnight accommodation required while outside the Metro Vancouver as authorized by this policy or Council resolution, as applicable
- b) If air travel is used, flights shall be booked at the lowest available economy fare. Air travel shall be booked as far in advance as practical to take advantage of discounted fares
- c) Provision of a “gift” to a maximum of \$50 per night if the traveler stays at private accommodation
- d) Transportation other than personal vehicle
- e) Long distance telephone, facsimile transmission or other electronic communications. [Photocopying](#)
- f) Meals not otherwise provided per diem
- g) Gratuities
- h) Reading material and other office supplies
- i) Excess medical insurance for travel outside of Canada
- j) Other appropriate incidentals (Council Members shall be reimbursed for the amount of reasonable expenses necessarily incurred that comply with the City of White Rock’s Expense Policy.)
- k) Parking (airport / hotel as applicable)
- l) ~~Other~~ Other overnight expenses as pre-approved by the Mayor

~~m) That the Councillors be allocated \$5,400 for the four year term for discretionary education conferences or education materials.~~

2.78 Electronic Communications

- a) For City business use, a smartphone is available as an additional communications device for all members of Council; and
- b) For those members of Council wishing to pursue this, the units be purchased through three-year plans under the City’s current wireless communications contract.

Rationale:

To provide an annual remuneration and the payment of benefits and expenses for the Mayor and Councillors.

Formatted: No bullets or numbering

Formatted: Normal, No bullets or numbering

Formatted: Left, Indent: Left: 0", First line: 0", Space After: 0 pt, Tab stops: 0.79", Left + Not at 0.5" + 3.38" + 4.51"



POLICY TITLE: TERMS OF REFERENCE:
DOGS ON THE PROMENADE TASK FORCE

POLICY NUMBER: COUNCIL – 162

<i>Date of Council Adoption:</i>	<i>Date of Last Amendment:</i>
<i>Council Resolution Number: 2019-158</i>	
<i>Originating Department:</i> Corporate Administration	<i>Date last reviewed by the Governance and Legislation Committee: <u>April 8, 2019</u></i> <i><u>June 10, 2019</u></i>

Purpose

City of White Rock Council has approved a trial period for dogs on leash to be allowed to be on the Waterfront Promenade. The term of the trial period is from October 1, 2019 to March 31, 2020.

The Dogs on the Promenade Task Force has been formed in advance of the trial period to determine the approach that will be used to assess the relative success or failure of allowing dogs on the promenade prior to the trial period. The outcomes of this assessment are expected to be used to determine if dogs should be allowed on the promenade beyond the trial period (on a seasonal basis or year round).

The Task Force will establish criteria and benchmarks/evaluation process for the pilot project in relation to dogs on the promenade prior to it commencing with further reporting to occur following conclusion of the pilot project.

Membership

- a) The Task Force will consist of no more than seven (7) voting members. The composition of the Task Force will be determined by City Council who will review applications from the public.
- b) In addition, one (1) member of Council and Alternate, and the Director of Planning and Development Services, and/or delegate (ie. the Manager of Building and Bylaw Enforcement), will serve as non-voting members in support of the objectives of the Task Force.
- c) The majority of members will be White Rock residents.
- d) Committee members shall serve without remuneration or gifts.

Chairperson

The Task Force will be chaired by the Council representative, who will serve as a non-voting member.

Term

The goal of the Task Force will be to present its recommended approach for assessing the trial period to Council by ~~June 30th 2019~~ December 31, 2019.

Meetings

- a) Meetings will be held as the need arises at the call of the Chairperson. The meeting schedule will then be published and updated as needed by the Committee Clerk.
- b) The Chairperson of the committee may call a meeting of the committee, with at a minimum of staff being able to give twenty-four (24) hours' notice to the committee members, in addition to the scheduled meetings or may cancel a meeting.
- c) Quorum for meetings shall be one half of the voting membership plus one (1) or a member majority if the membership is of an even number (if the membership is ten members, quorum = six members).
- d) If there is no quorum of the committee present within 15 minutes of the scheduled start time the Committee Clerk will:
 - i) record the names of the members present, and those absent; and
 - ii) conclude the meeting until the next scheduled meeting.
- e) All committee meetings are open to the public unless designated as closed to the public (in accordance with the *Community Charter*) by the Committee. The public would attend the meeting to observe only. When deemed relevant to the discussion of a particular item of business under consideration by the Committee, the Chairperson may, with majority consent of those Committee members in attendance, give permission to a member of the public in attendance to speak to the item in question.
- f) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the committee members present.
- g) If a member:
 - i fails to attend three (3) consecutively held meetings of the committee, or
 - ii fails to attend a committee meeting in any sixty (60) day period, providing a meeting of the committee is held in that sixty (60) day period (whichever is the longer period of time) and
 - iii unless the absence is because of illness; or
 - iv unless the absence is with the express leave of the Chairperson, the appointment of the member shall be revoked.

The Committee Clerk will keep an attendance log and notify the Chairperson and Corporate Officer where there have been two consecutive absences without consent. The Corporate Officer will make contact with the Committee member.

- h) Any person with particular expertise, including municipal staff may be invited by the Chairperson or staff member of the committee to attend a committee meeting in order to

- provide information or advice, but only members appointed by City Council may vote on matters coming before the committee.
- i) The Corporate Administration Department will be responsible for preparing committee agendas, minutes, updating Terms of Reference policy, meeting schedule, and administrative support to committees. Agendas and approved minutes will be posted on the City's website.
 - j) Committee minutes, with recommendations noted, will be forwarded to Council for information and action as required.
 - k) A committee meeting or a portion thereof may be closed to the public pursuant to Sections 90 and 93 of the *Community Charter*.
 - l) Committees may hear and consider representations by any individual, group or organization on matters referred to the Committee by Council.
 - m) Where a member of a committee, their family, employer or business associates have any interest in any matter being considered by the committee, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest.
 - n) Committee chairpersons and staff liaisons will prepare an annual report to be submitted to the Chief Administrative Officer for review and to be forwarded to City Council.
 - o) A committee cannot direct staff to take action without endorsement of City Council.
 - p) A committee cannot direct staff to take any action which is contrary to existing policies or directives or establish policies for the City.
 - i. any such action must be referred to Council for consideration and adoption;
 - ii. the staff member assigned to the committee or the Chief Administrative Officer may advise the committee of existing policies or directives and the needs to refer the matter to Council prior to taking any action.
 - q) Committees do not have the authority to commit funds, enter into contracts or commit the City to a particular course of action.
 - r) On routine matters such as organizing or setting up yearly or ongoing events or projects which do not have budget implications or have received prior budget approval, the committee may make decisions without the approval of Council, provided that the committee works with the staff member assigned to that committee on those matters.
 - s) On broader matters such as organizing or setting up major or unusual events or projects which do not have budget implications, the committee must receive prior approval from Council.
 - t) The committee Chairperson may appoint members to a subcommittee to consider, inquire into, report and make recommendations to the committee for a specific purpose.

- u) Members of the committee are not permitted to speak directly with the media on behalf of the committee.

Procedures

Unless otherwise provided for in these terms of reference, the procedures of the Committee will be governed by the City's Council and Committee Procedure Bylaw.

Code of Conduct

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to and forming part of this policy.

**CITY OF WHITE ROCK
COMMITTEE CODE OF CONDUCT
STATEMENT / AGREEMENT**

This will confirm that as of _____, I have read Council
(DATE)
Policy 120, “Code of Conduct for Committee Members” and Council Policy _____,
Committee Terms of Reference and I understood and will conform to the City’s Code of
Conduct as outlined in these policies.

(PRINT NAME)

(SIGNATURE)

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: **TERMS OF REFERENCE:**
 PARKING TASK FORCE

POLICY NUMBER: **COUNCIL - 156**

<i>Date of Council Adoption:</i> January 14, 2019	<i>Date of Last Amendment:</i> April 29, 2019
<i>Council Resolution Number:</i> 2019-091; 2019-158	
<i>Originating Department:</i> Corporate Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> April 8, 2019

Purpose

The Parking Task Force will review and potentially revise pay parking in White Rock, including rates, parking permits, and the integration of the new parkade. The Task Force mandate will be to ensure rates are competitive with neighbouring jurisdictions, White Rock businesses are supported, and White Rock residents receive the best possible value in our City.

The specific objectives will include:

- To review and recommend seasonal parking rates at the new parkade.
- To review and recommend seasonal parking rates at the Montecito underground parkade.
- To review and recommend seasonal parking rates along the waterfront.
- To review and recommend parking rates at Centennial Arena.
- To review and recommend parking rates at Peach Arch Hospital.
- To review both the White Rock Resident Parking Decal and the new White Rock Resident Parking Permit.
- To ensure that any changes in parking rates do not impact property taxes.
- To review opportunities for electric charging stations throughout White Rock.
- To review non-resident permit parking options.
- To review congestion as it relates to parking.
- To review requirements for parking spaces in new developments.
- To complete an annual review to evaluate the effectiveness of the decisions of the Parking Task Force.

Staff have been requested to work with the White Rock Business Improvement Association (BIA) to provide to Council an assessment/ summary of the impact that the free parking offered in 2019 had for both businesses on the West and East of Marine Drive with the following elements to be included:

- Two (2) years of Financials 2018 and 2019 (giving fact as to the impact)
- Cross section of businesses.

Membership

The Parking Task Force will consist of no more than seven (7) voting members, one (1) non-voting member of Council, one (1) non-voting representative for the Business Improvement Association and City staff as required. The composition of the Task Force will be determined by City Council who will review applications from the public. It is hoped that the Task Force will be composed of a cross section of interested parties, including waterfront businesses, interested residents, and White Rock staff and council.

Committee members shall serve without remuneration or gifts.

Chairperson

The Parking Task Force will be chaired by the Council representative, who will serve as a non-voting member.

Term

The goal of the Parking Task Force will ~~to be~~ to present its recommendations to Council by ~~May 30th 2019~~ December 31, 2019.

Meetings

Meetings will be held as the need arises at the call of the Chairperson. A majority of the members shall constitute a quorum.

Procedures

Unless otherwise provided for in these terms of reference, the procedures of the Committee will be governed by the City's Council and Committee Procedure Bylaw.

Code of Conduct

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to and forming part of this policy.

**CITY OF WHITE ROCK
COMMITTEE CODE OF CONDUCT
STATEMENT / AGREEMENT**

This will confirm that as of _____, I have read Council
(DATE)
Policy 120, “Code of Conduct for Committee Members” and Council Policy _____,
Committee Terms of Reference and I understood and will conform to the City’s Code of
Conduct as outlined in these policies.

(PRINT NAME)

(SIGNATURE)



POLICY TITLE: MUNICIPAL PROPERTY TAX EXEMPTIONS

POLICY NUMBER: FINANCE - 317

<i>Date of Council Adoption: September 28, 2015</i>	<i>Date of Last Amendment: November 4, 2013</i>
<i>Council Resolution Number: 2007-410; 2013-346, 2015-336</i>	
<i>Originating Department: Finance</i>	<i>Date last reviewed by: Governance & Legislation Committee: June 10, 2019</i>

Policy:

I: General

Section 224 of the *Community Charter* authorizes municipal Councils to provide a permissive tax exemption for properties and facilities owned by non-profit organizations providing services that Council considers to be a benefit to the community and directly related to the purposes of the organization. A municipal property tax exemption is a means for Council to support community organizations that further Council’s objectives of enhancing quality of life (social, economic, cultural) and delivering services economically. Section 224 also authorizes tax exemptions for other properties, such as lands and improvements owned or held by a municipality and certain lands or improvements surrounding places of worship.

In this Policy, Council recognizes the presence of non-profit organizations in White Rock that are providing a beneficial service to the community. To assist these organizations, it is reasonable that they be eligible to apply for a permissive ~~tax~~ exemption ~~from~~of municipal property taxes ~~payments~~ for a specified period of time. Permissive tax exemptions do ~~This exemption does~~ not apply to sanitary sewer, drainage, solid waste and other user utility fees, which will still be payable by the organization.

II: Types of Property Exempted

In order for an organization’s property to be eligible for consideration of a Permissive Tax Exemption, it must align with one of the following categories:

- (a) The land surrounding the buildings of places of worship which have been statutorily exempt from paying property taxes, in accordance with Section 220 of the *Community Charter*

Formatted: Font: Italic

~~(b)~~ Halls that Council considers necessary to buildings of places of worship which have been exempt from property taxes in accordance with Section 220 of the Community Charter

Formatted: Font: Italic

~~(a)~~ (c) Land or improvements used or occupied by a religious organization, as a tenant or licensee, for the purpose of public worship or for the purposes of a hall that Council considers is necessary to land or improvements so used or occupied

~~(b)~~ (d) _____ BNSF City Leased property

~~(e)~~ (e) City properties leased to not-for-profit organizations that

(i) are providing a community service not currently available through the City; and

(ii) have not previously paid property taxes on the City property in question.

~~(f)~~ (f) Property owned by organizations whose principal purpose is to directly support Peace Arch Hospital's provision of health and wellness services to citizens of White Rock

~~(e)~~ (g) _____ Property owned by a charitable, philanthropic or other not-for-profit organizations whose principal purpose is delivery of social services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community

~~(f)~~ (h) Property owned by not-for-profit organizations whose principal purpose is delivery of cultural services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community.

Criteria for Ineligibility

Organizations that fall into the following categories shall not be eligible for a permissive tax exemption:

- (a) Organizations providing, or associated with, housing
- (b) Service clubs

III: Process

Council will consider applications for permissive tax exemptions annually. The opportunity to apply will be advertised two times in the local newspaper and letters to this effect will be mailed to recipients designated in the preceding tax year.

Applications must be submitted to the Director of Financial Services, using ~~the~~ a prescribed application form, before June 30 of each year. The Director will review the applications for completeness and arrange contact with applicants for additional information as necessary.

Application submissions must include:

- Copy of audited financial statements for the last 3 years. If not available, consideration will be given to applicants that submit financial statements which have

been reviewed by a certified accountant along with Canada Revenue Agency information returns containing relevant financial information.

- Copy of state of title certificate or lease agreement, as applicable
- Description of programs/services/benefits delivered from the subject lands/improvements including participant numbers, volunteer hours, groups benefited, fees charged for participation
- Description of any third-party use of the subject land/improvements including user group names, fees charged, and conditions of use
- Demonstrated legal status as a registered charity or other not-for-profit organization
- Written confirmation that any and all revenue generated from any of the properties being exempted, even if only on a temporary basis, is being dedicated to the programs and/or service delivery of the not-for-profit organization.

The Director of Financial Services will present a summary report of the applications, relative to the eligibility criteria, to Council and arrange for delegations to Council by applicants as necessary.

IV: Duration of Exemption

Eligible organizations may be considered for tax exemptions exceeding one year where it is demonstrated that the services/benefits they offer to the community are of a duration exceeding one year. Council will establish the term of the exemption in the bylaw authorizing the tax exemption. No exemption shall exceed a period of 10 consecutive years.

V: Conditions

Under Section 224 of the *Community Charter*, Council may impose conditions on land/improvements that are exempted under this Policy. These conditions will be specified in each bylaw authorizing the exemption. The conditions may include but are not limited to:

- Registration of a restrictive covenant on the property
- An agreement committing the organization to continue a specific service or program
- An agreement committing the organization to immediately disclose any substantial increase in the organization's revenue or anticipated revenue
- ~~Confirmation that the organization has not received a grant in aid for the same year.~~

Section 224 of the *Community Charter* stipulates that a tax exemption bylaw under this section ceases to apply when the use or ownership of the property in question no longer conforms to the conditions necessary to qualify for exemption. After this, the property will be liable to taxation.

Penalties

Formatted: Space After: 6 pt

Council may impose penalties on an exempted organization for knowingly breaching conditions of exemption, including but not limited to:

- (a) Revoking exemption with notice
- (b) Disqualifying any future application for exemption for specific time period
- (c) Requiring repayment of monies equal to the foregone tax revenue

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2299**



**A Bylaw to amend Schedule “K” of the Fees and Charges Bylaw, 2019, No. 2298
in regards to Pay Parking fees.**

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. The “**Waterfront**” fees under “**Pay Parking**”, in **Schedule “K” FINANCIAL SERVICES** of Fees and Charges Bylaw, 2019, No. 2298, be amended to the following:

Pay Parking	
<ul style="list-style-type: none"> • The following waterfront rates are per hour from 10:00 am – 12:00 midnight unless otherwise stated • A 4-hour maximum stay applies to the prime parking area (Oxford St. to Hump), with the exception of the Montecito and the West Beach Parkades. 	
<ul style="list-style-type: none"> • WINTER SEASON – November to February <ul style="list-style-type: none"> - Monday to Friday - Saturday and Sunday - Daily Weekend Rate for Montecito and West Beach Parkades 	FREE \$2.00 \$7.50
<ul style="list-style-type: none"> • SHOULDER SEASON – October and March <ul style="list-style-type: none"> - Daily Rate for Montecito and West Beach Parkades 	\$2.00 \$7.50
<ul style="list-style-type: none"> • SUMMER SEASON – April to September <ul style="list-style-type: none"> - High Demand Zones – all lot and on-street waterfront parking locations (including the parkades), except for locations west of Oxford Street - Value Priced Zone – all lot and on-street waterfront parking locations west of Oxford Street - Daily Rate for Montecito and West Beach Parkades 	\$4.00 \$3.50 \$15.00

2. This Bylaw may be cited for all purposes as the “Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 1, 2019, No. 2299”

RECEIVED FIRST READING on the 13th day of May, 2019

RECEIVED SECOND READING on the 13th day of May, 2019

RECEIVED THIRD READING on the 13th day of May, 2019

RECEIVED FINAL READING on the

MAYOR

DIRECTOR OF CORPORATE ADMINISTRATION

RECEIVED

Office of the Chair
Tel. 604 432-6215 Fax 604 451-6614

MAY 28 2019

File: CR-12-01
Ref: RD 2019 Apr 26

MAY 24 2019

Mayor Darryl Walker and Council
City of White Rock
15322 Buena Vista Avenue
White Rock BC V4B 1Y6

CITY OF WHITE ROCK
ADMINISTRATION

Dear Mayor Walker and Council:

Re: Transit-Oriented Affordable Housing Study Phase 2 – Key Findings

I am pleased to inform you that at the April 26, 2019 regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) received a report with key findings from the *Transit-Oriented Affordable Housing Study Phase 2* and adopted the following resolutions:

That the MVRD Board:

- a) *send a letter communicating the key findings from the Transit-Oriented Affordable Housing Study Phase 2 to the following parties to encourage continued efforts to support transit-oriented affordable rental housing and equitable transit-oriented communities:*
 - *the Federal Ministers of Infrastructure, and Families, Children and Social Development;*
 - *the Provincial Ministers of Municipal Affairs and Housing, Transportation and Infrastructure, and Finance, as well as the Parliamentary Secretary for TransLink;*
 - *Mayors' Council on Regional Transportation and TransLink Board of Directors; and*
 - *member jurisdiction Councils; and,*
- b) *direct staff to continue to explore options to collaborate with interested partners on a regional transit-oriented affordable rental housing fund, including identifying potential champions, and report back to the Regional Planning Committee.*

The Metro Vancouver region has a long-standing practice of integrating regional land use and transportation planning, and it is now evident that the relationship between affordable rental housing and transit location is an essential component of that integration. The *Transit-Oriented Affordable Housing Study (TOAH)* is intended to expand practitioner and decision-maker knowledge about the challenges and opportunities to increasing affordable rental housing supply in transit-oriented locations, and about the roles the public, private and non-profit sectors can play to support this critical work.

29468750

The TOAH Study Phase 2 extends the research findings from Phase 1, which were communicated to you in 2017, to examine specific policy and financial tools. On the policy side, Phase 2 focused on ways to address the barrier of high land cost, such as: the strategic acquisition of lands for transit construction that, post construction, could provide affordable rental housing development opportunities; making better use of under-utilized or surplus lands owned by the public sector or non-profits to support affordable rental housing development; and, the roles of housing agreements, residential rental tenure zoning, and inclusionary housing requirements.

Phase 2 also explored the potential for a regional revolving loan fund to target affordable rental housing projects in transit-oriented locations. Metro Vancouver will continue to explore options to collaborate with interested partners, including identifying potential champions.

It is our sincere hope that the *TOAH Study* provides additional guidance and inspiration to the public, private, and non-profit sectors to work together to confront one of the most challenging issues affecting our region today. We look forward to continuing to work with you on this critical issue.

Yours sincerely,



Sav Dhaliwal
Chair, Metro Vancouver Board

SD/CM/NC/rk

Encl: Report dated March 14, 2019, titled "Transit-Oriented Affordable Housing Study Phase 2 – Key Findings" (Doc #28896875)

To: Regional Planning Committee

From: Raymond Kan, Senior Planner, Regional Planning

Date: March 14, 2019 Meeting Date: April 5, 2019

Subject: **Transit-Oriented Affordable Housing Study Phase 2 – Key Findings**

RECOMMENDATION

That the MVRD Board:

- a) send a letter communicating the key findings from the *Transit-Oriented Affordable Housing Study Phase 2* to the following parties to encourage continued efforts to support transit-oriented affordable rental housing and equitable transit-oriented communities:
 - the Federal Ministers of Infrastructure, and Families, Children and Social Development;
 - the Provincial Ministers of Municipal Affairs and Housing, Transportation and Infrastructure, and Finance, as well as the Parliamentary Secretary for TransLink;
 - Mayors' Council on Regional Transportation and TransLink Board of Directors; and
 - member jurisdiction Councils; and,
- b) direct staff to continue to explore options to collaborate with interested partners on a regional transit-oriented affordable rental housing fund, including identifying potential champions, and report back to the Regional Planning Committee.

PURPOSE

To communicate the key findings of Phase 2 of the Transit-Oriented Affordable Housing Study (TOAH Study), seek MVRD Board approval to distribute the key findings to appropriate federal, provincial, regional, member jurisdictions, and other identified parties, and to seek MVRD Board direction on follow-up actions.

BACKGROUND

The TOAH Study is intended to expand the knowledge of practitioners and decision-makers about the challenges and opportunities to increase the affordable rental housing supply near the region's Frequent Transit Network.¹ After completion of Phase 1 of the TOAH Study in November 2017, the MVRD Board directed staff to undertake research on specific tools to support the delivery of transit-oriented affordable rental housing. Phase 2 comprises two research components:

1. the preparation of a business framework for a transit-oriented affordable housing revolving loan fund; and,
2. the review of policy tools and approaches available to municipalities to encourage the development of affordable transit-oriented rental housing and address the constraint of the high cost of land in the region.

¹ In the TOAH Study, affordable rental housing is defined as purpose-built rental housing with rent affordable to households earning up to 80% of the regional median income. Phase 2 uses \$60,000 based on 2016 Census data.

Both research components are consistent with actions set out in the *Regional Affordable Housing Strategy*, Goal 4: Increase the Rental Housing Supply Along the Frequent Transit Network (Reference 1).

Metro Vancouver retained two consultants to undertake these research components. The TOAH fund research was undertaken by ECONorthwest in association with Enterprise Community Partners and CitySpaces. The policy tools review was undertaken by Coriolis/WMCI. All of the consultant research deliverables are available on the project webpage (References 2-7).

The TOAH Study Phase 2 was undertaken in partnership with the BC Non-Profit Housing Association, BC Housing, Ministry of Municipal Affairs and Housing, Canada Mortgage and Housing Corporation, TransLink, Urban Development Institute, and Vancity. Metro Vancouver Affordable Housing staff also participated at the partners table. The partner agencies allocated substantive time on the project, and provided invaluable input on the study scope and research findings.

REGIONAL TOAH FUND – KEY FINDINGS

In the region today, there are financial bottlenecks in the delivery of affordable rental housing. These constraints include:

- limited access to grants or financing to support pre-development, which comprises activities from project inception leading up to construction;
- little to no funding available for land acquisition costs;
- rigid requirements of available public sector funding / financing programs;
- high construction costs associated with concrete construction in transit-oriented locations designated for high-density development;
- private sector financing is limited in scale and typically less interested in smaller scale developments; and
- limited capacity by the non-profit housing sector to compete for financing support.

In several peer U.S. jurisdictions that are experiencing similar levels of affordable housing need and development challenges as in Metro Vancouver, regional revolving loan funds have been designed to work in coordination with other policy tools to improve the financial viability of constructing new affordable rental housing. Capital contributions from governments, philanthropists, and financial institutions are blended into a fund, which then generally provides lower-cost loans to support the different stages of housing development, such as site acquisition, pre-development, construction, and post-construction financing. In these U.S. jurisdictions, the regional revolving loan funds have been designed to support regional land use and transportation policy objectives: only affordable rental housing projects located within walking distance to transit and / or within defined regionally-designated growth areas are eligible for funding. It is important to emphasize that the funds are not intended to bend market forces, but rather focus a modest amount of resources, in combination with other policy tools, to support new, targeted affordable rental housing in transit locations only.

The following key findings are a summary of three research memos and the business framework report completed to evaluate the potential for a TOAH fund in the Metro Vancouver region (Attachment 1 and References 3-6). The key findings are intended for public, private, and

philanthropic entities that may wish to collaborate on the creation of a regional TOAH fund in this region, and the potential users, such as non-profit entities with an interest in affordable rental housing development. A roundtable event was convened in November 2018 to solicit the perspectives of these diverse stakeholders (Attachment 3).

1. A regional TOAH fund is a financing tool that supports regional policy goals on integrating transit and affordable rental housing.

- The funds provide financial resources towards the creation or preservation of affordable rental housing in priority locations served by transit.
- The funds provide low-cost financing to support different stages of housing development, such as site acquisition, pre-development, construction, and post-construction financing.
- The funds blend investments from governments, philanthropists, and financial institutions.

2. A regional TOAH fund could potentially aid the financing of affordable rental housing in Metro Vancouver. Given the differences in the U.S. and Canadian contexts, further evaluation is required.

- A TOAH fund in this region has the potential to aid the pre-development and post-construction stages of transit-oriented affordable rental housing projects (post-construction refers to the financing required to pay off the construction loan).
- The specific sizing of potential funds will depend on the fund objectives and fund partners.
- To have an impact and uptake in this region, a minimum fund size of \$10 million would likely be appropriate if the focus is on pre-development support; a minimum fund size of \$200 million would likely be appropriate for a fund with a post-construction/permanent financing focus.

3. Given high land costs, land acquisition would likely be a limited component of a regional TOAH fund in Metro Vancouver.

- Land acquisition could be a component within a pre-development TOAH fund, but it would be limited due to the high cost of land in this region, especially in transit-oriented locations.
- An acquisition component may be more suitable for smaller site assembly opportunities.

4. The non-profit housing sector would likely benefit from a regional TOAH fund.

- A TOAH fund could complement local projects competing for provincial and federal funding support.
- A TOAH fund could enable non-profits to consider affordable rental housing development on land it already owns, grow organizational capacity and financial wherewithal, and/or support participation in a market housing project with inclusionary affordable rental housing units.

5. Partnerships, simple governance structure, professional fund management, and adaptable scope are best practices for a regional TOAH fund.

- All TOAH funds require partnerships to work.
- A TOAH fund operates best in a simple governance structure under management by a professional fund manager.
- A TOAH fund should be able to adapt and take advantage of evolving affordable housing developer needs, available revenue sources, and fund performance.

6. A regional champion(s) is required to take the next step.

- A regional champion(s) would bring key stakeholders together. The champion should be an organization that has the motivation, professional capacity, and the capital to be a lead investor and / or fund administrator.
- Metro Vancouver could continue to convene the necessary parties and help identify potential interested champions.

POLICY TOOLS / APPROACHES TO REDUCE THE BARRIER OF HIGH LAND COST – KEY FINDINGS

For the foreseeable future, non-profit and for-profit housing developers will continue to provide a large share of total new affordable rental housing construction for which they will need to continue to access land or physical development capacity at little or no cost for financial viability. The key findings of this portion of work are intended for local member jurisdictions, TransLink, the Province, and public and non-profit landowners. Specific tools and approaches related to the acquisition and deployment of public and non-profit lands, using market development to achieve affordable rental housing, and residential rental tenure zoning are evaluated. More detailed descriptions of the key findings are included in Attachment 2.

1. Use lands under public or non-profit ownership strategically for transit-oriented affordable rental housing.

- Creative approaches are needed to make better use of existing lands that are controlled by public or non-profit entities to support more affordable rental housing in transit-oriented locations, including such things as: the strategic and creative utilization of underused / surplus lands that are controlled by entities not traditionally involved in providing housing, owned by municipalities, and associated with existing transit infrastructure.

2. Acquire lands strategically when planning for transit and / or redevelopment along the Frequent Transit Network.

- When considering lands associated with public infrastructure or in areas that will undergo planning and redevelopment for increased density in the future, public agencies should be strategic when acquiring lands (e.g. building in a buffer to purchase more than the minimum land required for infrastructure, so that after construction, development opportunities are created to integrate urban development and achieve a combination of objectives from land

lift (e.g. recover initial cost and apply net revenues to fund transit and affordable rental housing).

3. Continue to use increases in the allowable density for market housing to achieve new affordable rental housing supply.

- Municipalities should use density bonusing or density increases as part of rezoning approvals to achieve new affordable rental housing units in exchange.
- Consider designating lands for redevelopment in strategic locations, reducing (re)zoning uncertainty, and accelerate approvals to reduce developer cost.

4. Use housing agreements to ensure long term affordability of rental housing units.

- Use housing agreements between a local government and a landowner to set out a rent schedule and other matters related to the administration and management of the affected housing units. The scope of housing agreements is broader than rental tenure zoning, which can secure rental tenure, but cannot ensure affordable rent.

5. Residential rental tenure zoning can be applied for rental preservation and, in specific situations, protect the opportunity for new affordable rental housing supply.

- The use of residential rental tenure zoning can prevent or postpone the demolition of older rental housing stock, in particular those units / buildings that do not have housing agreements.
- However, if the current use on a property has an economic value that is greater than a new market or new affordable rental housing project, then the site may become a holding property not available for redevelopment in the near-term, and therefore, no new affordable rental units would be created.

6. Stand-alone tenure and single-ownership buildings are generally preferred for asset management reasons. Consideration should also be given to fostering inclusive and complete communities.

- Generally, stand-alone, self-contained rental buildings (i.e. with all affordable rental or a mix of market and affordable rental under single ownership) are preferable to buildings that have mixed tenure (strata and rental) or mixed ownership (via air parcels).
- Stand-alone buildings make it easier and more efficient for property management, maintenance, financing, and very long-term decisions about rehabilitation and redevelopment.
- Consideration should be made on public policy objectives such as building socially-diverse, cohesive, and complete communities.

7. Weigh ownership and location options of privately developed affordable rental housing units.

- The provision of affordable rental housing units is generally maximized (if density bonusing or rezoning is used) if a developer can retain ownership and collect rent revenue from the units or the affordable rental units are sold to a local government or non-profit at less than cost.
- Where the affordable rental housing obligation for a market development project is relatively small, consideration should be made to having the units be provided in an alternate location, but still along the Frequent Transit Network, or be provided in the form of cash-in-lieu funds that can support other affordable rental housing projects in transit-oriented locations.
- Again, consideration should be made on other public policy objectives such as building socially-diverse, cohesive, and complete communities.

8. New advances in land use, affordable rental housing, and transit planning are required. Affordable rental housing is an important transit-oriented land use and should be a key component of transit corridor, station area and neighbourhood plans.

- Sending signals early to the marketplace about the expectation that affordable rental housing should be a component of redevelopment near the Frequent Transit Network is crucial before higher market expectations set in to land value. Neither the combination of a housing agreement with density bonusing, nor a housing agreement with a rezoning for density increases, is designed to send signals early on to the marketplace about affordable rental expectations.
- In the absence of an incentives-based inclusionary zoning system like the one Seattle has adopted city-wide, integrated planning for transit and land use in transit-oriented areas should plan for affordable housing from the beginning, whether for frequent bus corridors, rapid transit corridors, station areas, or transit exchanges. If these goals are defined early, the land market and the private sector development industry are more likely and capable to respond appropriately and the capacity for affordable rental housing can be created. This integrated planning should include early identification of lands owned by the public sector or by non-profits that could be good sites for additional density for affordable rental housing.
- The planning for affordable rental housing should not be seen as separate from the preparation of supportive land uses for transit.

KEY LEARNINGS OF TOAH PHASE 2

The intention of the Transit-Oriented Affordable Housing Study is to bring forward applied policy research that highlights the challenges and opportunities to increase the delivery of affordable, rental housing along the Frequent Transit Network. TOAH Phase 1 revealed:

- an estimated affordable rental housing supply gap of 24,000-27,000 units over the next 10 years²;
- that renters drive transit ridership, especially lower income renters; and

² This analysis was undertaken for households earning under \$50,000 per year.

- that land and construction costs are the key cost barriers to the construction of new affordable transit-oriented housing in the region.

TOAH Phase 2 examined specific tools to improve the financing of affordable rental housing projects and to reduce the barrier of high land cost.

A regional TOAH fund shows promise as a financial tool that could incrementally improve the delivery of affordable rental housing in transit-oriented locations. The primary users of a TOAH fund would be non-profit housing developers and, potentially, other private developers. Peer regions like Seattle, Denver, and San Francisco have shown that it is possible to form unique multi-sectoral partnerships to create a specialized financial tool in support of regional goals. In Metro Vancouver, this form of partnership would be novel, and would entail a deeper integration of regional land use and housing objectives with the business side of housing development. Metro Vancouver could continue to convene the necessary parties in the interim and to identify potential champions (i.e. organizations with the motivation, capacity, and capital) to be a lead investor and / or fund administrator. The research provides a roadmap to implementation.

The policy review of tools and approaches to reduce the barrier of high land cost provides guidance to practitioners and member jurisdictions, and to other public and non-profit landowners. An improved understanding of how these tools work, including their limitations and the respective impacts of their use, can produce better outcomes for the creation of new transit-oriented affordable rental housing. New advances in how plans are typically created should be considered so that expectations are communicated early and the land market and the private sector development industry are more likely and capable to respond appropriately, and the capacity for affordable rental housing can be created.

The research and dialogues with the study partners and key informants show that partnerships and the alignment of objectives between partners are critical success factors for creating equitable transit-oriented communities. More often than not, integrating affordable rental in transit planning is an aspiration expressed in local and regional land use, housing, and transportation plans, but the organizational objectives are not necessarily aligned among all stakeholders, sometimes leading to incomplete and less than equitable outcomes or the ineffective use of the available tools. For these tools and approaches to be most effective in helping to deliver more affordable rental housing supply, the entities that have direct roles in the planning and development of affordable rental housing must first achieve an alignment of purpose and mission.

NEXT STEPS

The Phase 2 key findings will be made available on the project website (Reference 2), and communicated in writing to appropriate federal, provincial, regional, and local stakeholders. Staff intend to engage with TransLink on ways to achieve a better alignment between regional affordable housing and regional transportation objectives as informed by the learnings from the TOAH Study.

At its meeting on February 22, 2019, the MVRD Board approved \$100,000 from Metro Vancouver's Sustainability Innovation Fund to support Phase 3 of the Transit-Oriented Affordable Housing Study. The objective of Phase 3 is to make the learnings from Phases 1 and 2 more accessible by preparing

an online ‘scenarios’ calculator and the delivery of educational seminars/workshops. The intended audiences for Phase 3 are policy planners and policymakers. Staff will bring forward project scope information to the committee in May.

ALTERNATIVES

1. That the MVRD Board:
 - a) send a letter communicating the key findings from the Transit-Oriented Affordable Housing Study Phase 2 to the following parties to encourage continued efforts to support transit-oriented affordable rental housing and equitable transit-oriented communities:
 - the Federal Ministers of Infrastructure, and Families, Children and Social Development;
 - the Provincial Ministers of Municipal Affairs and Housing, Transportation and Infrastructure, and Finance, as well as the Parliamentary Secretary for TransLink;
 - Mayors’ Council on Regional Transportation and TransLink Board of Directors; and
 - member jurisdiction Councils; and
 - b) direct staff to continue to explore options to collaborate with interested partners on a regional transit-oriented affordable rental housing fund, including identifying potential champions, and report back to the Regional Planning Committee; and
2. That the MVRD Board receive the report dated March 14, 2019, titled, “Transit-Oriented Affordable Housing Study Phase 2 – Key Findings” and provide alternative direction to staff.

FINANCIAL IMPLICATIONS

There are no financial implications associated with Alternative 1. TOAH Phase 2 was funded through a \$100,000 grant from Metro Vancouver’s Sustainability Innovation Fund and generous funding contributions from BC Housing, Vancity, TransLink, and the Ministry of Municipal Affairs and Housing totaling \$55,000.

SUMMARY / CONCLUSION

The Transit-Oriented Affordable Housing Study is a multi-year policy research initiative led by Metro Vancouver and undertaken in partnership with the BC Non-Profit Housing Association, BC Housing, Ministry of Municipal Affairs and Housing, Canada Mortgage and Housing Corporation, TransLink, Urban Development Institute, and Vancity. The Study aims to expand the knowledge base of practitioners and decision-makers about the challenges and opportunities to incrementally increase affordable rental housing along the Frequent Transit Network. TOAH Phase 2 comprised two research components: a business framework for a regional TOAH fund; and review of policy tools to address the barrier of high land cost. The research components are set out in the Regional Affordable Housing Strategy.

A regional TOAH fund shows promise as a financial tool that could incrementally improve the delivery of affordable rental housing in transit-oriented locations. In the Metro Vancouver region, this would be an innovative undertaking and would entail a deeper integration of regional land use and housing objectives with the business side of housing development.

The policy review of tools and approaches to reduce the barrier of high land cost provides guidance to practitioners and policymakers in local member jurisdictions, and to other public and non-profit

landowners. An improved understanding of how these tools work, including their limitations, can produce better outcomes for transit-oriented affordable rental housing near the region's Frequent Transit Network. If the agencies that have direct roles in planning and development do not have objectives that are in alignment with the creation of new transit-oriented affordable rental housing, then these tools are less effective.

For the reasons of further exploring options and identifying potential champions for a regional TOAH fund, staff recommend Alternative one.

Attachments:

1. TOAH Fund – Key Findings
2. TOAH Policy Tools / Approaches to Reduce the Barrier of High Land Cost – Key Findings
3. TOAH Experts Roundtable Participating Agencies (November 2018)

References:

1. [Regional Affordable Housing Strategy](#)
2. [Transit-Oriented Affordable Housing Study Webpage](#)
3. [TOAH Fund Business Framework for Metro Vancouver \(ECONorthwest, 2019\)](#)
4. [TOAH Fund Structures \(Enterprise Community Partners, 2019\)](#)
5. [Local Fund and Context Assessment \(CitySpaces, 2019\)](#)
6. [Implementation Typologies \(ECONorthwest, 2019\)](#)
7. [Reducing the Barrier of High Land Cost \(Coriolis/WMCI, 2019\)](#)

28896875

TOAH FUND – KEY FINDINGS

1. A regional TOAH fund is a financing tool that supports regional policy goals on integrating transit and affordable rental housing.

A number of peer regions in the United States were researched (i.e. Seattle, San Francisco, Los Angeles, and Denver) that have developed regional revolving loan funds ranging from \$21 million to \$93 million USD to catalyze new or preserve affordable rental housing exclusively in transit-oriented locations designated for growth in local and regional plans. These regions are also expanding their transit networks.

These funds are not intended to bend regional market forces, but rather to target a modest amount of financial resources towards the creation or preservation of affordable rental housing in specific geographies consistent with regional plans. These funds blend capital investments from governments, philanthropists, financial institutions, etc. The funds provide low-cost financing to support different stages of housing development, such as site acquisition, pre-development, construction, and post-construction financing. Altogether, transit-oriented funds in these four jurisdictions have created or preserved about 3,000 units to date. All of these funds were created in the past 3-8 years.³

2. A regional TOAH fund could potentially aid the financing of affordable rental housing in Metro Vancouver. Given the differences in the U.S. and Canadian contexts, further evaluation is required.

In the Metro Vancouver region, financing and funding support in most stages of the affordable rental housing development cycle is limited, such as: limited pre-development support, little to no funding available for land acquisition, rigid requirements of available public sector funding / financing programs, and limited private sector funds for smaller developments. Stakeholders also expressed an interest in having access to consolidated sources of post-construction financing.

In combination with other policy tools and funding support, a TOAH fund in this region has the potential to aid the pre-development and post-construction stages of transit-oriented affordable rental housing projects. The specific sizing of potential funds will depend on the fund's objectives and partners. To send appropriate signals to potential recipients that a TOAH fund is a serious source of financial support, minimum sizes have been identified through the research. A TOAH fund with a focus on pre-development would likely require a minimum \$10 million fund size. A TOAH fund with a post-construction/permanent financing focus would likely require a minimum of \$200 million. Because the legislative, financial, and philanthropic contexts are different between the U.S. and

³ Even major regional employers in the tech sector are recognizing the affordable housing crisis and are pledging direct financial support. In January 2019, Microsoft pledged \$500 million USD in mainly revolving loans to preserve and build affordable and middle-income housing in the Seattle region. In the same month, several foundations in the San Francisco Bay Area, including the Chan Zuckerberg Initiative, announced a partnership to pledge \$500 million USD in revolving loans to support affordable housing preservation and development.

Canada, further evaluation is required to identify a possible champion(s), fund parameters, partners, and right-sizing the capital needed.

3. Given high land costs, land acquisition would likely be a limited component of a regional TOAH fund in Metro Vancouver.

Land acquisition could be a component within a pre-development TOAH Fund, but until new revenue sources are made available in the Metro Vancouver region for seed funding, it will be limited due to the high cost of land, especially in transit-oriented locations. An acquisition component may be more suitable for smaller site assembly opportunities. Depending on the scale of a project and rent levels, the ability for affordable rental housing developers to pay back acquisition loans will be challenging. Further evaluation is needed.

4. The non-profit housing sector would likely benefit from a regional TOAH fund.

A TOAH fund could help unlock opportunities for the non-profit housing sector in the region by serving as an additional source of quick-response and low-cost financing. A made-in-region tool can complement local projects competing for provincial and federal funding support. A TOAH fund could enable non-profits to consider affordable rental housing development on land it already owns, or to support participation in a market housing project with inclusionary affordable rental housing units. One indirect benefit of a made-in-region fund could be to generate the momentum for the non-profit sector to grow its professional capacity around housing development more quickly.

5. Partnerships, simple governance structure, professional fund management, and adaptable scope are best practices for a regional TOAH fund.

All TOAH funds require the public sector, private sector, and philanthropic sector to work together. For the established U.S. TOAH funds, the public sector typically contributed up to 25 percent of the total fund size to send a signal to potential private capital investors that there is political support. This spark funding then generates interest and momentum for philanthropic and private capital investors to also make financial contributions.

A TOAH fund operates best in a simple governance structure under management by a financial professional. A TOAH fund should be able to adapt and take advantage of evolving affordable housing developer needs, available revenue sources, and fund performance. Creating a new fund is one option, while another option is to look at financing programs that are currently offered by public and private agencies and adapt / expand them to also focus on supporting transit-oriented affordable rental housing.

6. A regional champion(s) is required to take the next step.

A regional champion(s) will bring key stakeholders together continue to explore the potential of a TOAH fund, viable TOAH fund designs, partnerships, governance structure, revenue sources, and synergies with other policy and financial tools. In the U.S. context, affordable housing advocates and non-profit developers are highly organized and collectively advocate to governments at all levels to

act and demonstrate how government actions and investments can unlock development that meets strategic goals for the region.

In the Metro Vancouver context, it is often the public sector that leads these organized efforts. Metro Vancouver could continue to convene the necessary parties to explore options for a TOAH fund and help identify potential interested champions. As per the *Board Strategic Plan*, one of Metro Vancouver's core missions is to act as a regional forum to build and facilitate collaborative processes.

Alternatively, the leadership and organizing efforts could fall to another organization that has the motivation, professional capacity, and the capital to be a lead investor and / or fund administrator. Identifying such an entity with a fiduciary stake in a TOAH fund could quickly narrow down viable options and enable fund creation and implementation. The research provides a high-level roadmap to go from fund concept to fund operation.

**TOAH POLICY TOOLS / APPROACHES TO REDUCE THE BARRIER OF HIGH LAND COST –
KEY FINDINGS**

1. Use lands under public or non-profit ownership strategically for transit-oriented affordable rental housing.

Creative approaches are possible (and necessary) to make better use of existing lands that are controlled by public or non-profit entities, in particular along the Frequent Transit Network. These approaches can include:

- better utilizing surplus lands that are controlled by entities not traditionally involved in providing housing, such as: school districts, service clubs, and faith-based groups. These entities would have to consider multiple objectives for their respective under-utilized lands and would need financial and technical assistance to take this step as it is generally outside of their areas of expertise;
- better utilizing surplus lands that are owned by municipalities. Library, community centre, and recreation centre sites are examples in which an affordable housing component can complement the primary use; and
- better utilizing surplus lands that are associated with existing transit infrastructure. There are locations at transit stations and along transit guideways that have the physical capacity to accommodate additional development. Due to the mixed control / ownership of many of these lands, cooperation between several parties would likely be required.

A potential synergy is to provide qualified non-profit housing developers with the right of first refusal on the development of these surplus public lands. One trade-off is that the landowner must be willing to accept a lower financial return than they would if these lands were otherwise made available for market strata residential development. The financial opportunity cost would be a potentially smaller increase in net proceeds for core investments (e.g. delivering transit service).

2. Acquire lands strategically when planning for transit and / or redevelopment along the Frequent Transit Network.

There are opportunities to strategically acquire land associated with public infrastructure or in areas that will undergo future planning and redevelopment for increased density early in the planning process by:

- being strategic when acquiring lands for transit infrastructure, such as buying more than the minimum land required. This way, land value gains could generate both revenue and affordable rental housing development opportunities. New advances in the way land use planning is typically undertaken will be required so that the land use planning component of a transit station area or corridor plan can consider the future transit-use of the lands and the affordable rental housing capacity (in addition to market development capacity) of any surplus lands; and
- being strategic when acquiring lands in areas along the Frequent Transit Network slated for planning and redevelopment for increased density. This approach would require a clear

mandate for strategic land acquisition and to define and make surplus lands available for affordable rental housing.

In considering both opportunities:

- land acquisition must be carried out in the early stages of project design or area planning. When public plans are announced long before implementation, the private sector tends to speculate and acquire lands much more aggressively than the public sector;
- similar to Sound Transit in Seattle, for example in the Metro Vancouver region, TransLink would require an expansion of its mandate to include support for transit-oriented affordable rental housing, as well as a clear articulation of a policy approach that enables making surplus lands available at less than maximum potential value to achieve this objective; and
- a potential opportunity would be to allow qualified non-profit housing developers with the right of first refusal on the development of these lands.

3. Continue to use increases in the allowable density for market housing to achieve new affordable rental housing supply.

The use of density bonusing or density increases as part of rezoning approvals can be provided by municipalities in exchange for affordable rental housing units. This approach creates the physical capacity and financial support for affordable rental housing without having to acquire land.

- Additional density for high value market development (primarily strata) can be created in exchange for affordable rental housing units.
- The efficiency and effectiveness can be improved if local area plans predesignate lands for redevelopment, reduce (re)zoning uncertainty, and accelerate approvals to reduce cost.

4. Use housing agreements to ensure long term affordability of rental housing units.

The use of housing agreements under Section 483 of the *Local Government Act* ensures the long-term security of affordable rental housing units. A housing agreement between a local government and a landowner can set out the rent schedule and other matters related to the administration and management of the affected housing units. Metro Vancouver staff are currently supporting member jurisdictions to identify best practices in this area.

5. Residential rental tenure zoning can be applied for rental preservation and, in specific situations, protect the opportunity for new affordable rental housing supply.

The use of residential rental tenure zoning under Section 481.1 of the *Local Government Act* can prevent or postpone the demolition of older rental housing stock, in particular those units / buildings that do not have housing agreements. One trade-off has become apparent that non-profit entities that are subject to rental tenure zoning, and that may wish to leverage their lands for some strata development to fund core mission functions and / or to accommodate affordable housing units, may see a relatively smaller economic return as the zoning is seen by the market as restrictions placed on the redevelopment opportunities associated with the lands.

On privately-held greenfield (i.e. previously underdeveloped or vacant) sites, parcels with low economic-value uses currently, or parcels transitioning from institutional to residential, the application of residential rental tenure zoning will remove strata development pressures, and may enhance the viability for market / affordable rental housing projects. Early notice of the intent of such zoning changes should be considered before higher market expectations set in and a perceived “downzoning” or loss of value is subsequently created.

If the current use on a privately-held parcel has an economic value that is greater than a new market or new affordable rental housing project, then the underlying parcel may simply become a holding property, no longer available for redevelopment in the near-term. Generally, unless coupled with market housing density increases, current rental tenure zoning authority is unlikely to facilitate the creation of new affordable rental housing supply.

The near-term and long-term effects of the rental tenure zoning tool on property values and development activity are still uncertain and should be monitored.

6. Stand-alone tenure and single-ownership buildings are generally preferred for asset management reasons. Consideration should also be given to fostering inclusive and complete communities.

There is consensus among non-profit and for-profit housing developers that stand-alone, self-contained rental buildings (i.e. with all affordable rental or a mix of market and affordable rental under single ownership) work better for asset management reasons than do buildings that have mixed tenure (strata and rental) or mixed ownership (via air parcels). Stand-alone buildings make it easier and more efficient for property management, maintenance, financing, and very long-term decisions about rehabilitation and redevelopment. Asset management aside, flexibility should be observed in consideration of how this could impact other public policy objectives such as building socially-diverse, cohesive, and complete communities.

7. Weigh ownership and location options of privately developed affordable rental housing units.

The number of affordable rental housing units, as part of the obligation in a market development project (via density bonusing or rezoning) and enshrined in a housing agreement, is generally maximized if:

- the developer can retain ownership and collect rent revenue from the units; or
- the affordable rental units are sold to a local government or non-profit at less than cost.

Where the affordable rental housing obligation for a market development project is relatively small, consideration should be made to having the units be provided in an alternate location, still along the Frequent Transit Network, or be provided in the form of cash-in-lieu funds that can support other affordable rental housing projects in transit-oriented locations.

Non-profit housing providers state: they are in the best position to own or at least operate affordable rental units for the reasons that they will maximize affordability beyond the letter of any housing agreement; that they are better positioned to control tenant selection and maintenance standards;

and that, should they own the units, be able to build their asset base, develop capacity, and become financially self-sufficient in the long-term.

8. New advances in land use, affordable rental housing, and transit planning are required. Affordable rental housing is an important transit-oriented land use and should be a key component of transit corridor, station area, and neighbourhood plans.

Sending signals early to the marketplace about the expectation that affordable rental housing should be a component of redevelopment near the Frequent Transit Network is crucial before higher market expectations set in to land value. Under current practices, neither the combination of a housing agreement with density bonusing nor a housing agreement with a rezoning for density increases is designed to send signals early on to the marketplace about the expectations for affordable rental housing.

To do so would require an incentives-based inclusionary zoning system like the one Seattle has adopted city-wide. Alternatively, integrated planning for transit and land use in transit-oriented areas should plan for affordable housing from the beginning, whether for frequent bus corridors, rapid transit corridors, station areas, or transit exchanges. Because affordable rental housing cannot support land value, it is essential that plans for residential densification define early goals for the mix of market and affordable housing and early strategies for how affordable housing can be achieved.

This approach requires signals not just about how much density is planned, but also the conditions under which additional density will be available, the anticipated mix of market rental, affordable rental, and strata housing, and the implementation plan for the affordable rental component. If these quantitative goals are defined early, the land market and the private sector development industry are more likely and capable to respond appropriately and the capacity for affordable rental housing can be created. This integrated planning should include early identification of lands owned by the public sector or by non-profits that could be good sites for additional density for affordable rental housing.

The preparation of these integrated plans will require, at a minimum, partnerships between TransLink and member jurisdictions and to be completed as soon as possible to communicate the appropriate near-term and long-term expectations to the marketplace. These partner-based plans should at a minimum include the following elements:

- the strategic assessment of lands under public or non-profit ownership that could be deployed for affordable rental housing development;
- the strategic assessment of lands to acquire for transit infrastructure and potential for the deployment of surplus lands after infrastructure completion for affordable rental housing;
- the strategic assessment of medium density areas along frequent bus corridors and the shoulder areas of rapid transit station areas appropriate for wood frame rental housing, which costs less to construct, while taking into account the objective of developing complete communities;
- establishing housing targets, inclusive of affordable rental housing targets; and,
- the application of other tools to reduce construction costs (e.g. reduced development fees, reduced parking requirements, design requirements).

In addition, other tools can complement the implementation of these integrated plans, such as availability of below-market financing support, technical assistance to non-profit developers and providers, and expedited approvals processes.

Experts Roundtable on a Regional Revolving Loan Fund – Participants (November 13, 2018)

Public Sector

CMHC

BC Housing

HousingHub

Ministry of Municipal Affairs and Housing – Community Policy and Legislation; Housing Policy

Metro Vancouver Housing Corporation

Metro Vancouver

TransLink – System Planning; Real Estate Programs & Partnerships

Non-Profit Housing Sector

BC Non-Profit Housing Association

Catalyst Community Development Society

Community Land Trust Foundation of BC

Semiahmoo House Society

Market Housing Sector

Concert Properties

Hollyburn Properties

Marcon Developments

Reliance Properties

Townline

Ventana Construction Corporation

Urban Development Institute

Financial

New Market Funds / New Commons Development

Realtech Capital Group

Vancity

Foundations

BC Real Estate Foundation

Central City Foundation

Renewal Funds

Vancity Community Foundation

Academia

UBC – Sauder School of Business; Centre for Social Innovation & Impact Investing

Consultants

CitySpaces

ECONorthwest

Enterprise Community Partners

Wollenberg Munro Consulting Inc.



RECEIVED
JUN 12 2019

15375 17 Avenue,
Surrey, BC, V4A 1T8
June 11, 2019

Dear Mayor Walker,

We wish to express our gratitude to you and your Council for the opportunity to make a delegation, to then work with your City Staff for several days, and then have the opportunity to recreate ~~and~~ our vision in a manner which Council had indicated would be acceptable. We also wish to thank your City Staff, in particular Eric Stepura and Elizabeth Kervorst for their patient guidance.

Your personal words of support are very important to us.

We also recognize that we do not have the support of three Councillors, directly or via brief absence at the time of the vote, in spite of our having done everything as Council had directed us to do. Having the support of only 50% of your Council indicates we will be facing road blocks and obstacles when we do the work for The Annual Flights of Fantasy Festival for next year.

We have a great deal of passion, enthusiasm, and energy in our commitment to bring this type of event to the larger community, which has given us unfettered support. We would prefer to use the lessons learned constructively, and not expend any of our efforts on surmounting ongoing roadblocks and obstacles.

We thank you from the bottom of our hearts for all your support, and the guidance from your City Staff. And, it is with mixed emotions, that we withdraw our request to co-host this type of event with The City of White Rock in the foreseeable future. And, we sincerely extend invitations to you and Council, and your City Staff to attend our events, to be held elsewhere.

With much gratitude and great respect,

Pummy Kaur and Cadence Warner

PS: we wish to have this letter read into the Minutes of the June 24th, 2019 Council meeting.

CC: Eric Stepura and Elizabeth Kervorst



RECEIVED

Office of the Chair
Tel. 604 432-6215 Fax 604 451-6614

JUN 10 2019

JUN 11 2019

File: CR-12-01
Ref: RD 2019 May 24

Mayor Darryl Walker and Council
City of White Rock
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

CITY OF WHITE ROCK
ADMINISTRATION

Dear Mayor Walker and Council:

Re: Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands Regional Growth Strategy Amendment Bylaw No. 1283, 2019

On February 12, 2019, the City of Delta submitted a request to Metro Vancouver to amend *Metro 2040: Shaping Our Future (Metro 2040)* for a 62.7 ha (155 ac) property located at 7969 Highway 91 Connector, by changing the regional land use designation from “Agricultural” to “Industrial” and to include the lands within the Urban Containment Boundary.

At its May 24, 2019 regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) adopted the following resolutions:

That the MVRD Board:

- a) *initiate the regional growth strategy amendment process for the City of Delta’s proposed regional growth strategy amendment for the property located at 7969 Highway 91 Connector;*
- b) *give first and second readings to “Metro Vancouver Regional District Regional Growth Strategy Amending Bylaw No. 1283, 2019”;*
- c) *direct staff to notify affected governments as per Metro Vancouver 2040: Shaping Our Future Section 6.4.2; and,*
- d) *direct staff to request additional information from City of Delta staff as laid out in the report dated March 15, 2019, entitled “Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands”.*

As required in both the *Local Government Act* and *Metro 2040*, amendment processes include a notification period to allow all affected local governments to provide comment on the proposed amendment. Following the comment period, Metro Vancouver will review all comments received, and consider third and final reading of the amendment bylaw.

The proposed amendment is a Type 3 minor amendment to *Metro 2040*, which requires an amendment bylaw be passed by Metro Vancouver by a 50%+1 weighted vote. No regional public hearing is required. For more information on regional growth strategy amendment procedures,

29776477

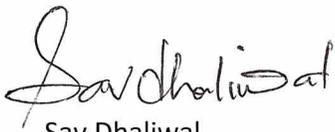
please refer to Sections 6.3 and 6.4 in *Metro 2040*. A Metro Vancouver staff report providing background information and an assessment of the proposed amendment regarding consistency with *Metro 2040* is enclosed.

You are invited to provide written comments on the proposed amendment. Please provide your comments by Friday, September 6, 2019. Comments can be provided via Council resolution.

As per MVRD Board resolution (d), Metro Vancouver staff will be in contact with City of Delta staff to request additional information, as laid out in the report dated March 15, 2019.

If you have any questions with respect to the proposed amendment, please contact Gord Tycho, Senior Planner, Regional Planning by email at Gordon.Tycho@metrovancover.org or by phone at 604-456-8805.

Yours sincerely,



Sav Dhaliwal
Chair, Metro Vancouver Board

SD/CM/NC/gt

Encl: Report dated May 15, 2019, titled "Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands" (Doc #29622457)

To: MVRD Board of Directors

From: Neal Carley, General Manager, Planning and Environment

Date: May 15, 2019 Meeting Date: May 24, 2019

Subject: **Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands**

At its April 5, 2019 meeting, the Regional Planning Committee considered the attached report, supported the staff recommendation, and advanced the report to the Board. At its April 26, 2019 meeting, the MVRD Board withdrew the attached report from its agenda at the request of the applicant. The City of Delta expressed interest in bringing the application to two additional Standing Committees for information, and as a result appeared as a delegation at the May 2, 2019 Industrial Lands Strategy Task Force meeting and the May 15, 2019 Regional Parks Committee meeting.

Regional Planning staff provided a presentation to describe the Metro 2040 amendment process, and considerations in evaluating the proposed amendment's impacts on the regional growth strategy's goals and policy actions. Staff noted to Committee members that if any comments were provided, they would be conveyed to the Board with the attached report.

At the Industrial Lands Strategy Task Force meeting, members articulated:

- that if approved, the type of industrial development should be consistent with the parcel's location on the goods movement network and support trade-enabling uses;
- concern about potential impact on bog hydrology;
- the uniqueness of the proposal in having multiple parcels with which to meet a broad range of regional and local objectives; and
- the inclusion of land into the Agricultural Land Reserve seems challenging as a regional benefit given there is no intent to farm the land.

At the Regional Parks Committee meeting, members articulated:

- concern about the potential impacts of the proposed development on the bog, particularly regarding fill, settlement on the site and water management;
- desire for ongoing monitoring post construction;
- continued involvement of the Burns Bog Scientific Advisory Panel at the design, construction and monitoring phases;
- that if approved, lots A, B and C be included in the Burns Bog Ecological Conservancy Area;
- recognition that with the current zoning, lots A, B and C are at risk;
- concern about speculation and an anticipated proposal for the lot to the east;
- the challenges with these types of complex applications and the inherent trade-offs; and
- that if approved, the type of industrial development be limited to activities that will minimize potential impacts on the bog.

Attachment:

“Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands”,
dated March 15, 2019

29622457

To: Regional Planning Committee

From: James Stiver, Division Manager, Growth Management and Transportation
Gord Tycho, Senior Planner, Regional Planning

Date: March 15, 2019 Meeting Date: April 5, 2019

Subject: **Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands**

RECOMMENDATION

That the MVRD Board:

- a) initiate the regional growth strategy amendment process for the City of Delta's proposed regional growth strategy amendment for the property located at 7969 Highway 91 Connector;
- b) give first and second readings to "Metro Vancouver Regional District Regional Growth Strategy Amending Bylaw No. 1283, 2019";
- c) direct staff to notify affected governments as per *Metro Vancouver 2040: Shaping Our Future* Section 6.4.2; and,
- d) direct staff to request additional information from City of Delta staff as laid out in the report dated March 15, 2019, entitled "Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands".

PURPOSE

To provide, for Regional Planning Committee and MVRD Board consideration, Metro Vancouver staff's analysis and recommendations regarding the City of Delta's proposed Type 3 Land Use Designation amendment to *Metro Vancouver 2040: Shaping our Future (Metro 2040)*, the regional growth strategy, for the MK Delta Lands (Attachment 1).

BACKGROUND

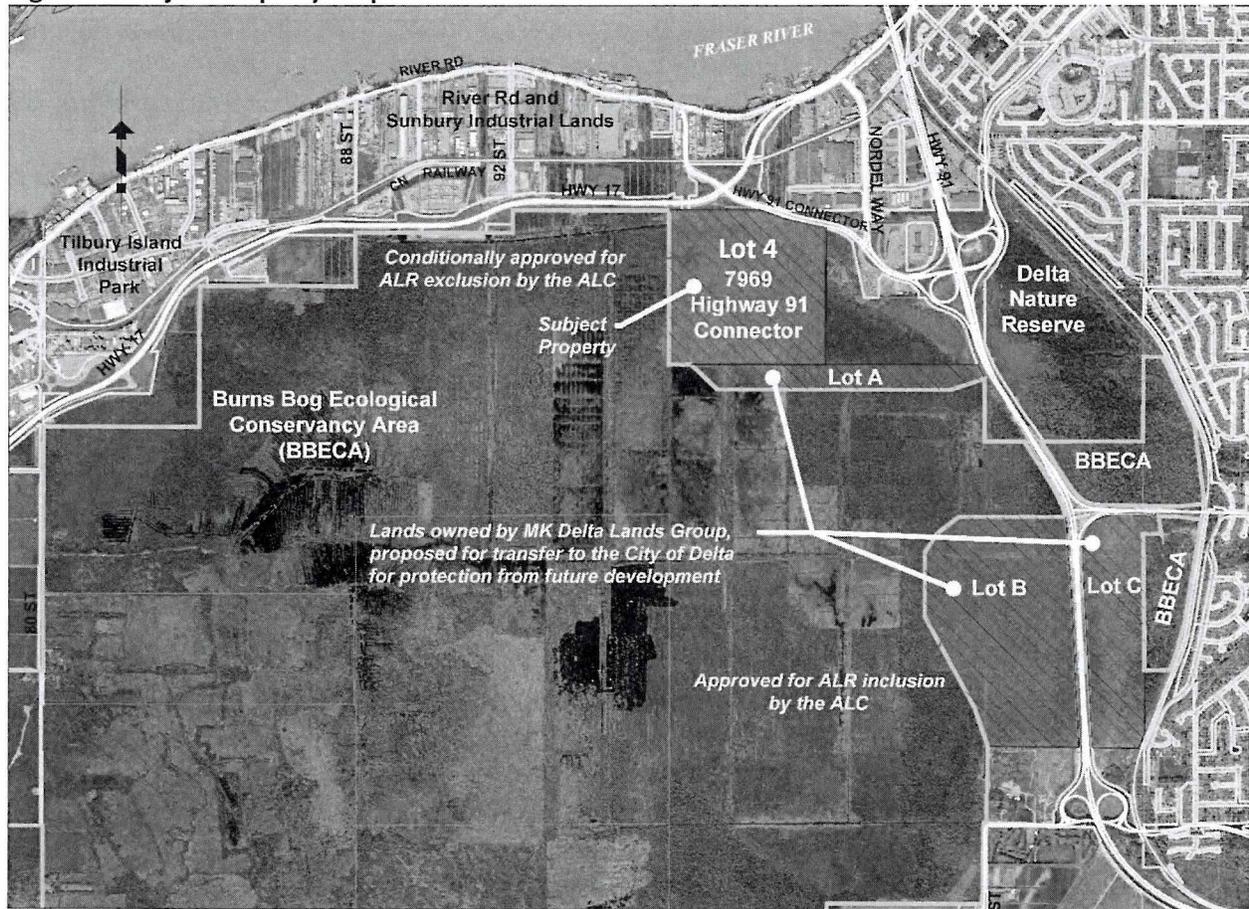
On February 12, 2019, the City of Delta submitted a proposed *Metro 2040* amendment to Metro Vancouver for the property located at 7969 Highway 91 Connector (Attachment 2). The proposed amendment is to change the regional land use designation of the subject property from "Agricultural" to "Industrial", and to include the lands within the Urban Containment Boundary.

On June 10, 2016, Delta Council gave 1st reading to Official Community Plan Amendment Bylaw No. 7505, and 2nd reading was given on July 5, 2016. A local public hearing was held on July 26, 2016 and the Bylaw was subsequently given 3rd reading. The application was then referred to the Agricultural Land Commission, seeking exclusion of the subject property from the Agricultural Land Reserve (ALR), complemented by a proposal to add a second parcel to the ALR. In September of 2018, the Agricultural Land Commission conditionally approved the exclusion of the subject property and inclusion of the second parcel.

SITE DESCRIPTION

The subject property is a 62.7 ha (155 ac) undeveloped site located at 7969 Highway 91 Connector, just south of Highway 17 (South Fraser Perimeter Road) and adjacent to the Burns Bog Ecological Conservancy Area (BBECA) (Figure 1). The subject property is owned by MK Delta Lands Group. It is located in the ALR, but the owner is currently satisfying exclusion conditions with the Agricultural Land Commission. To the east are privately-owned undeveloped lands located in the ALR, a provincial highway maintenance area and Highway 91. Industrial uses are located to the north and east in the Sunbury industrial business area across the Highway 91 Connector and Highway 17 along Nordel Way and River Road. To the south are Lots A, B, and C (also owned by MK Delta Lands Group), and the BBECA to the south and west.

Figure 1: Subject Property Map



G:\Current Development\LU FILES\LU07\LU07445\Drawings\LU07445_exclusion_inclusion.dwg, 1/24/2019 2:28:11 PM, sandhur

In addition to the proposed regional land use redesignation of Lot 4, the three additional parcels noted are part of the overall proposal. The property owner has committed to transfer Lots A, B, and C to the City of Delta for protection from future development, and include Lot B in the ALR. Lots A, B, and C are located adjacent to the BBECA and Lots B and C are wooded.

Burns Bog Ecological Conservancy Area

Burns Bog is a raised bog ecosystem covering approximately 3,000 ha (7,413 ac) of the Fraser River delta between the south arm of the Fraser River and Boundary Bay. The largest undeveloped urban landmass in North America, Burns Bog is globally unique because of its chemistry, form, flora and size. The BBECA consists of approximately 2,000 ha (5,000 ac) of land that was purchased in 2004 in an agreement between senior levels of government, Metro Vancouver and the City of Delta. As part of this agreement, a conservation covenant was registered on title of these lands that ensures the ecological integrity of the lands is protected. The BBECA is jointly operated by Metro Vancouver and the City of Delta.

Table 1: Subject Property (Lot 4) - Summary

Parcel Location	7969 Highway 91 Connector, City of Delta	
Parcel Size	62.7 ha (155 ac)	
Proposed Development	Development of a 9-lot industrial subdivision over a developable area of 43.79 ha (108.2 ac). Remainder of area to occupied by internal roads and utilities, future highway access, and protection (buffer) / enhancement areas.	
	Current	Proposed
Urban Containment Boundary (UCB)	Outside of the UCB	Include the parcel within the UCB
Metro 2040 Designation	Agricultural	Industrial
City of Delta OCP Designation	Agricultural (A)	Industrial (I)
Municipal Zoning	I3 Extraction Industrial*	CD Comprehensive Development (site-specific)**
ALR	Exclusion granted by ALC subject to conditions (agriculture / environment buffers). History of peat extraction.	
* Extraction activities are subject to non-farm use approval by ALC.		
** Proposed CD Zone allows light industrial uses on the majority of the site with environmental buffers along the perimeter. Allowable light industrial uses include warehousing, wholesaling and distribution, transportation, communication, equipment sales, repair and servicing, etc., but restrict container storage and uses with higher potential for emissions of air contaminants and spills of hazardous materials.		

APPLICATION HISTORY

The subject property owner (MK Delta Lands Group) owns approximately 202 hectares (500 acres) of land in or near Burns Bog. In 2015, the owner submitted applications to the City of Delta to amend the City’s Official Community Plan (OCP), the zoning bylaw, the sanitary sewer area, and for a development permit, to allow for the development of an industrial business park on the subject property.

The application also included requests to:

- exclude the subject property (Lot 4) from the ALR;
- amend the regional land use designation of Lot 4 in *Metro 2040* from Agricultural to Industrial, and include the lands within the Urban Containment Boundary;
- amend the Fraser Sewerage Area to include the subject property;
- include Lot B (one of three other lots owned by MK Delta Lands Group to the south) into the ALR (Figure 1); and
- transfer three other parcels of land owned by the property owner (i.e. Lots A, B and C) into public ownership.

In July 2016, City of Delta Council gave the OCP Amendment Bylaw 3rd reading, and referred the application to the Agricultural Land Commission for consideration to exclude the subject property from the ALR and to include Lot B into the ALR. In August 2017, the Agricultural Land Commission conditionally approved the application. In September 2018, the Agricultural Land Commission Executive Committee upheld the South Coast Panel’s August 2017 decision.

Metro 2040 sets out that an ALR exclusion must be granted before Metro Vancouver can consider an application for amendment from the *Metro 2040*’s Agricultural designation (Section 2.3.4). The City of Delta and the owner are working with Agricultural Land Commission staff to finalize the conditions of approval.

Proposed *Metro 2040* Amendment

As per Section 6.3.4(f) of *Metro 2040*, for sites that are contiguous with the Urban Containment Boundary and are not within the ALR, a land use amendment from Agricultural to Industrial, and the associated Urban Containment Boundary adjustment, requires a Type 3 minor amendment to *Metro 2040* (i.e. an amendment bylaw passed by a majority weighted vote and no regional public hearing).

The proposed *Metro 2040* amendment also triggers the need for a revised Regional Context Statement from the City of Delta so that the mapping in the City’s OCP, the RCS and *Metro 2040* will be consistent. The City’s amended RCS request will be forwarded to the MVRD Board for consideration should direction be given to initiate the regional growth strategy amendment, consistent with *Regional Growth Strategy Implementation Guideline #1: Regional Context Statements*.

ANALYSIS OF ALIGNMENT WITH *METRO 2040*

Metro 2040 provides a framework for assessing the proposed amendments. Consideration has been given to each of the five *Metro 2040* goals and applicable strategies, which are summarized below.

GOAL 1 – CREATE A COMPACT URBAN AREA

Strategy 1.1: Contain Urban Development within the Urban Containment Boundary

Given the location and site context of the subject property, an extension of the Urban Containment Boundary will likely not lead to a proliferation of applications. It is noted that there is one large property to the east that is currently in the ALR. If the redesignation application for the subject

property is successful, this large remaining parcel will be additionally isolated, and one can anticipate an increased likelihood of a future application for a *Metro 2040* amendment for that property.

GOAL 2 – SUPPORT A SUSTAINABLE ECONOMY

Strategy 2.2: Protect the supply of Industrial land

The addition of the subject property to the regional industrial lands inventory would provide an additional 43.8 ha (108.2 ac) of industrial land, which would be of local and regional benefit from an industrial-activity, goods movement, and employment generating perspective. Locally, the subject property is in an area contiguous with other industrial lands along the Fraser River, and is in close proximity to Sunbury, Tilbury, and other River Road industrial activities. Regionally, the subject property has direct access to the South Fraser Perimeter Road, a key transportation connector for moving people and goods in and through the region.

It is beyond the scope of the assessment of the proposed regional land use redesignation to consider the type and tenure of industrial activity planned for the subject property. That said, the specifics associated with type and tenure of activity do have regional implications. For example, if the site is developed as a strata development, having a large number of owners on site likely increases the impact risk to the adjacent Burns Bog. Conversely, with a shortage of large, flat, accessible distribution-oriented parcels available in the regional industrial land inventory, this site would serve well for a trade-enabling supportive use given its proximity to the Port and goods movement network.

Strategy 2.3: Protect the supply of agricultural land and promote agricultural viability with an emphasis on food production

The subject property has a regional Agricultural land use designation as it was within the ALR at the time *Metro 2040* was adopted. As part of the application process, the owner sought to have the subject property excluded from the ALR. It had never been farmed. The Agricultural Land Commission has granted conditional approval to the exclusion subject to the addition of a buffer to the adjacent property to the east to support agriculture. In addition, \$6 million will be put toward drainage and irrigation improvements for Westham Island and East Delta, and, Lot B (approximately 78 ha) has been included in the ALR. There is a resulting net gain of approximately 15 ha (37 ac) of agricultural land in the proposal, and the Agricultural Land Commission states that Lot B is more agriculturally viable than Lot 4.

GOAL 3 – PROTECT THE ENVIRONMENT AND RESPOND TO CLIMATE CHANGE IMPACTS

Strategy 3.1: Protect Conservation and Recreation lands

The owner is proposing to transfer its remaining holdings in the area to the City of Delta, which has committed to manage these lands consistent in the BBCEA. Lots A, B, and C, total 132.7 ha in size. All three parcels currently have a regional Conservation and Recreation land use designation, however these privately-owned lands are currently zoned Extraction-industrial (I3) in the City's zoning bylaw. This zoning permits a range of industrial extraction activities for sand, gravel, and peat, as well as related processing, such as crushing, screening, and stockpiling. The City of Delta application states that the transfer of these lands into public ownership protects additional bog lands from future development and resolves the remaining MK Delta Lands Group holdings adjacent to the bog.

An Environmental Effects Assessment for the subject property was prepared by Environmental Dynamics as part of the proposal. The study concludes that the proposed industrial development, in

conjunction with the transfer of approximately 132 ha (326 ac) of Lots A, B, and C to public ownership results in a net gain in ecologically-sensitive lands, vegetation, and wildlife habitat protection. The study also finds a net gain for all broad ecosystem types, save for herb dominated habitat. Metro Vancouver staff note that Lots 4, A, B, and C are entirely comprised of sensitive ecosystems in the Metro Vancouver Sensitive Ecosystem Inventory. Lots 4, A, and B are wetland bog, and exhibit evidence of past peat harvesting, but recovery is in progress for all three sites. Lot 4 is in moderately better condition than Lot B, and Lot C is a mix of wetland bog and wetland swamp.

Strategy 3.2: Protect and enhance natural features and their connectivity

Looking at the overall trade-offs for the environment given the four properties at play is one aspect to consider, but the potential impacts for the subject property of the amendment from Agricultural to Industrial and the potential impacts on the adjacent bog is of critical importance to consider. To mitigate and monitor the proposal, environmental buffers are proposed around the perimeter of the development area, with the objective of separating bog waters and any run-off from the proposed industrial development. The proposed protection and enhancement areas on the subject property total approximately 12 ha (30 ac). Water quality and water level monitoring will be undertaken as part of stormwater management activities before, during, and after construction to ensure effective protection of adjacent bog lands. The owner has committed to 50 m buffers along the southern and western property border at the request of the Burns Bog Ecological Conservancy Area Scientific Advisory Panel.

The proposed development of the subject property will require up to 6 m (20 ft) of fill to raise the elevation and offset an anticipated 3 m of ground settlement. Potential impacts to the bog from surcharge loading and other construction activities are being addressed through water quality and water level monitoring. The introduction of fill to the site and the resulting sub-surface effects could have wide-ranging impacts including peat damage / fissures, a lowered water table, the intrusion of nutrient water, and an increased risk of fire and invasive species on the bog.

Metro Vancouver staff recommend that further information be sought from the City of Delta about the potential impacts and planned mitigation efforts for the addition of fill. Staff also recommend that the City of Delta consult with the Burns Bog Scientific Advisory Panel on these potential impacts.

GOAL 5 – SUPPORT SUSTAINABLE TRANSPORTATION CHOICES

Strategy 5.2: Coordinating land use and transportation to support the safe and efficient movement of vehicles for passengers, goods, and services

The subject property is well positioned to support regional goods movement due to its proximity to the U.S. border, Roberts Bank Container terminal, and other industrial docks and facilities along the Fraser River (i.e. Sunbury, River Road, Tilbury). Immediate adjacency to Hwy 17 allows direct access to an important regional goods movement corridor, thereby minimizing impact on residential areas and improving safety.

REQUEST FOR ADDITIONAL INFORMATION

As part of the review of the proposed amendment submission, Metro Vancouver staff identified a number of areas that would benefit from further information from the City of Delta. Two of these areas deal with the width of the proposed environmental buffers for the subject property and clarity

on the potential impacts of site surcharge loading. In addition, Water and Liquid Waste staff are also seeking further information.

Delta's application noted that environmental buffers will be provided and that water quality and water level monitoring will be undertaken as part of stormwater management activities before, during, and after construction to ensure effective protection of adjacent bog lands. In June 2016, the Burns Bog Scientific Advisory Panel recommended increasing the environmental buffers from 30 to 50 metres along both the west and south sides of the subject property. City of Delta staff have confirmed that, in response to the Scientific Advisory Panel's June 2016 comments, the property owner committed to increase the west perimeter buffer on the subject property from 30 m to 50 m.

City staff also stated that the plans, reports and detailed engineering servicing drawings will be revised to reflect the adjusted buffers should this application receive approval from Metro Vancouver. It has also been confirmed with the City of Delta the intent to have the Burns Bog Scientific Advisory Panel comment on any mitigation, maintenance and monitoring plans to be prepared for the environmental buffer as this application progresses.

Should the MVRD Board initiate the proposed amendment, staff will follow up with City staff regarding the following:

- 1) the rationale for maintaining the southern perimeter buffer width at 30 m and not 50 m.
- 2) Clarity on the information regarding the potential impacts of site surcharge loading, both over the short and long term and a rationale as to why the proposed surcharge loading of fill on Lot 4 is not expected to have an impact on the Bog's integrity.
- 3) Additional information on the anticipated impacts of the proposed amendment on the City's estimated water purchases from Metro Vancouver as a result of the proposed industrial development.
- 4) A request that, for consideration of the requested extension of the Fraser Sewerage Area, general design features be provided for the proposed sanitary system including projected flows.

Staff will provide any new information related to responses obtained to the above questions at the time it receives the comments from affected local governments and the MVRD Board considers subsequent readings of the amendment bylaw.

REGIONAL PLANNING ADVISORY COMMITTEE REVIEW

As per *Regional Growth Strategy Procedures Bylaw No. 1148, 2011* (amended in 2014) and *Regional Growth Strategy Implementation Guideline #2 Amendments to the Regional Growth Strategy*, the City of Delta application for the MK Delta Lands and staff assessment presented in this report was presented to the Regional Planning Advisory Committee at its meeting on March 15, 2019. No comments were made.

NEXT STEPS

Should the process for considering the *Metro 2040* amendment be initiated by the MVRD Board and the draft bylaw be given 1st and 2nd readings, staff will notify affected governments as per *Metro 2040* Section 6.4.2., and provide a comment period of approximately 45 days. The proposed amendment also triggers the need for a revised Regional Context Statement from the City of Delta so that mapping in the City's OCP, RCS and *Metro 2040* will be consistent. The City of Delta will forward its Regional Context Statement to Metro Vancouver for consideration by the MVRD Board.

Should the initial readings of the amendment bylaw be given, staff anticipate reporting back to the MVRD Board at its July 2019 meeting with a summary of comments on the proposed amendment, the updated Regional Context Statement, and the draft amendment bylaw for consideration of 3rd and final reading. If approval is given, consideration of the City's requested extension of the Fraser Sewerage Area could then be considered by the Liquid Waste Committee and Greater Vancouver Sewerage & Drainage District Board.

ALTERNATIVES

1. That the MVRD Board:
 - a) initiate the regional growth strategy amendment process for the City of Delta's proposed regional growth strategy amendment for the property located at 7969 Highway 91 Connector;
 - b) give first and second readings to "Metro Vancouver Regional District Regional Growth Strategy Amending Bylaw No. 1283, 2019";
 - c) direct staff to notify affected governments as per *Metro Vancouver 2040: Shaping Our Future* Section 6.4.2; and,
 - d) direct staff to request additional information from City of Delta staff as laid out in the report dated March 15, 2019, entitled "Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands".
2. That the MVRD Board decline the proposed amendment for the MK Delta Lands and notify the City of Delta of the decision.

FINANCIAL IMPLICATIONS

If the MVRD Board chooses Alternative 1, notification will be given to all affected local governments as laid out in the *Local Government Act* and *Regional Growth Strategy Implementation Guideline #2: Amendments to the Regional Growth Strategy*.

If the MVRD Board chooses Alternative 2, the City of Delta will be notified of the Board's decision. A dispute resolution process may take place as described in the *Local Government Act*. The cost of this dispute resolution is prescribed based on the proportion of assessed land values. Metro Vancouver would be responsible for most of the associated costs.

SUMMARY / CONCLUSION

On February 12, 2019, the City of Delta submitted a request to Metro Vancouver to amend the regional land use designation for a property located at 7969 Highway 91 Connector in Delta. The City is requesting an amendment to the regional land use designation for the subject property from

Agricultural to Industrial, and to include the subject property within the Urban Containment Boundary.

Should the amendment be approved, the property owner has committed to transfer three other lots that it owns, totalling 132 ha (328 ac), that are located adjacent to the Burns Bog Ecological Conservancy Area, to the City of Delta for protection from future development. In addition, one of those properties will also be included in the ALR, and funds will be provided by the owner to improve drainage and irrigation on agricultural lands elsewhere in the municipality.

Staff conclude that the proposed amendment will result in a net benefit to the municipality and region by: increasing the supply of industrial lands in the region; increasing land in the ALR and providing funds to improve the productivity of other agricultural lands; and increasing the protection of ecologically important lands contiguous with Burns Bog by eliminating the potential for permitted industrial extraction activities on three additional parcels by transferring them to public ownership.

Staff note a concern with the mitigation measures proposed for the industrial development on lands to be redesignated (Lot 4). There is likely a significant environmental impact to converting these lands to industrial uses, and an increased risk to the BBCEA. Given that the parcel to the east of Lot 4 would be further isolated as a result of the proposal, the likelihood of a future application for its redesignation also increases.

As a result of the complete analysis, staff recommend Alternative 1, to initiate the proposed amendment and request further information from the City of Delta regarding proposed environmental mitigation measures for the subject property.

Attachments:

1. Metro Vancouver Regional District Regional Growth Strategy Amending Bylaw No. 1283, 2019.
2. City of Delta Referral to Metro Vancouver for the MK Delta Lands Group Industrial Development Application at 7969 Highway 91 Connector, Delta (569244 BC Ltd.) (*orbit doc #28905443*)

28905446

**METRO VANCOUVER REGIONAL DISTRICT
REGIONAL GROWTH STRATEGY AMENDMENT BYLAW NO. 1283, 2019**

A Bylaw to Amend "Greater Vancouver Regional District Regional Growth Strategy
Bylaw Number 1136, 2010"

WHEREAS the Metro Vancouver Regional District (the "MVRD") Board (the "Board") has adopted the "Greater Vancouver Regional District Regional Growth Strategy Bylaw Number 1136, 2010" on July 29, 2011;

WHEREAS the Metro Vancouver Regional District wishes to amend "Greater Vancouver Regional District Regional Growth Strategy Bylaw Number 1136, 2010";

NOW THEREFORE the Metro Vancouver Regional District Board of Directors enacts as follows:

1. "Greater Vancouver Regional District Regional Growth Strategy Bylaw Number 1136, 2010" is hereby amended as follows:
 - a) Re-designating the subject property at 7969 Highway 91 Connector (Lot 4 Plan NWP1180 District Lot 437 Land District 2 Land District 36 Except Plan EPP375) from Agricultural to Industrial, as shown in the maps contained in Schedule "A" attached to and forming part of this Bylaw;
 - b) Extending the Urban Containment Boundary to encompass the subject property at 7969 Highway 91 Connector (Lot 4 Plan NWP1180 District Lot 437 Land District 2 Land District 36 Except Plan EPP375), as shown in the maps contained in Schedule "A" attached to and forming part of this Bylaw; and
 - c) Maps 2, 3, 4, 6, 7, 11, and 12, contained in Greater Vancouver Regional District Regional Growth Strategy Bylaw Number 1136, 2010 are deleted and replaced with Maps 2, 3, 4, 6, 7, 11, and 12 as contained in Schedule "B" attached to and forming part of this Bylaw.
2. This bylaw shall be cited as "Metro Vancouver Regional District Regional Growth Strategy Amendment Bylaw No. 1283, 2019". This bylaw may be cited as "Regional Growth Strategy Amendment Bylaw No. 1283, 2019".

READ A FIRST TIME this _____ day of _____, 2019.

READ A SECOND TIME this _____ day of _____, 2019.

READ A THIRD TIME this _____ day of _____, 2019.

PASSED AND FINALLY ADOPTED this _____ day of _____, 2019.

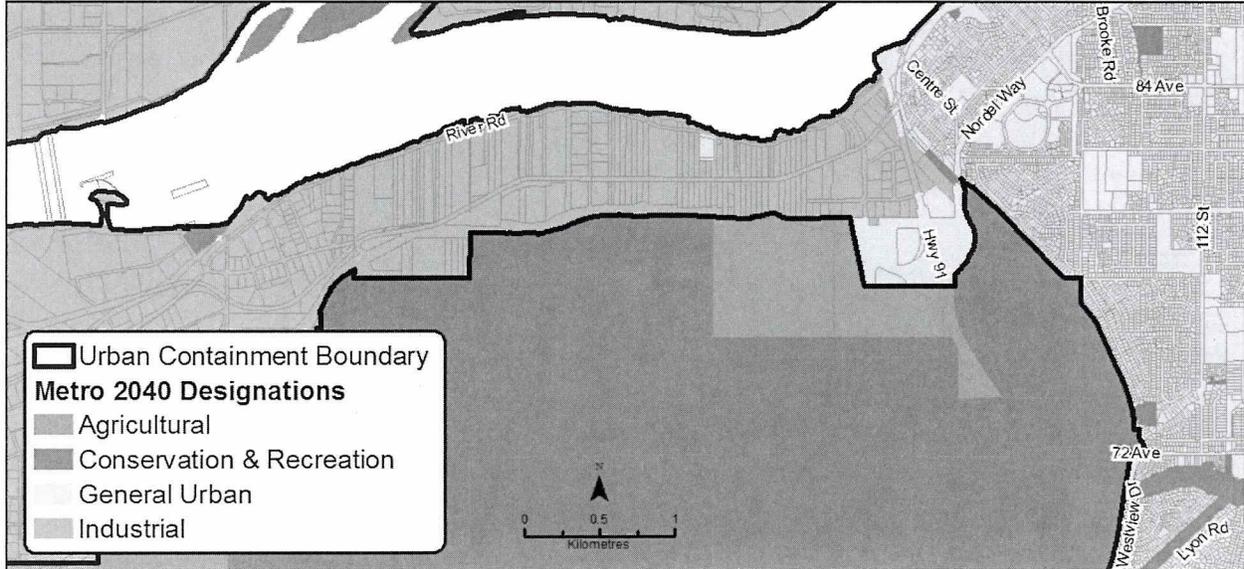
Sav Dhaliwal, Chair

Chris Plagnol, Corporate Officer

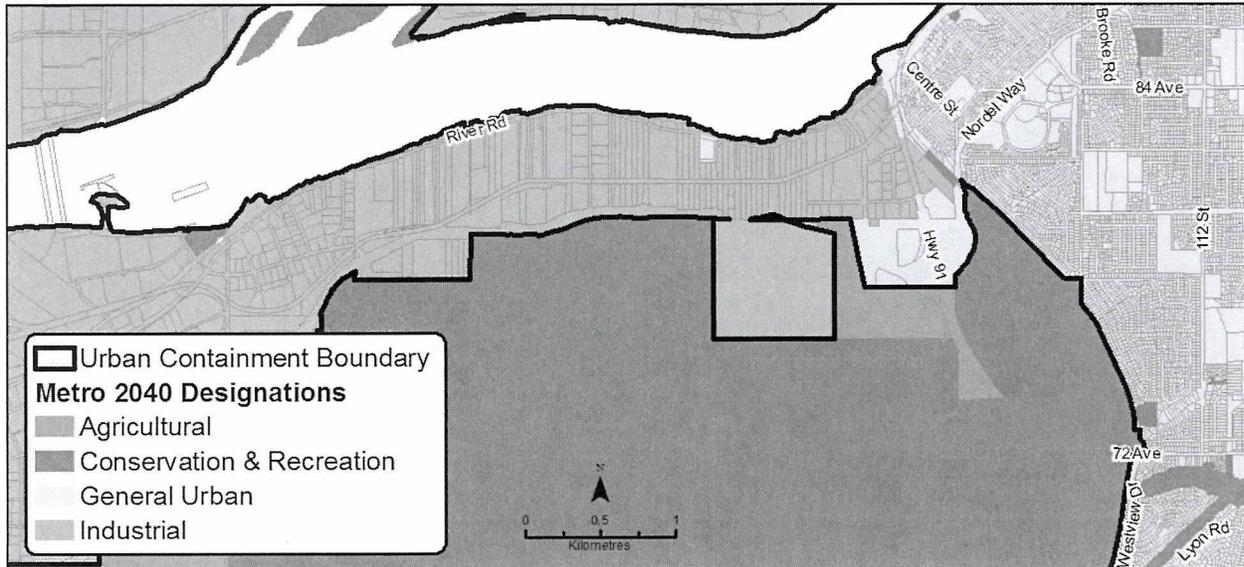
SCHEDULE A

The subject property at 7969 Highway 91 Connector includes lands redesignated from Agricultural to Industrial.

PRIOR TO AMENDMENT

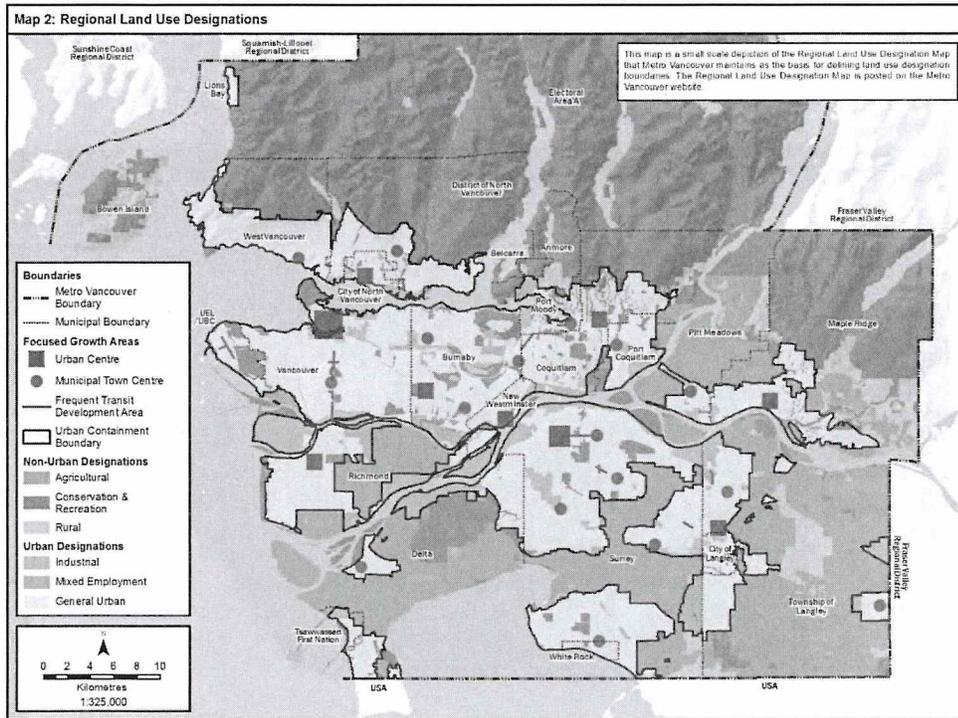


POST AMENDMENT

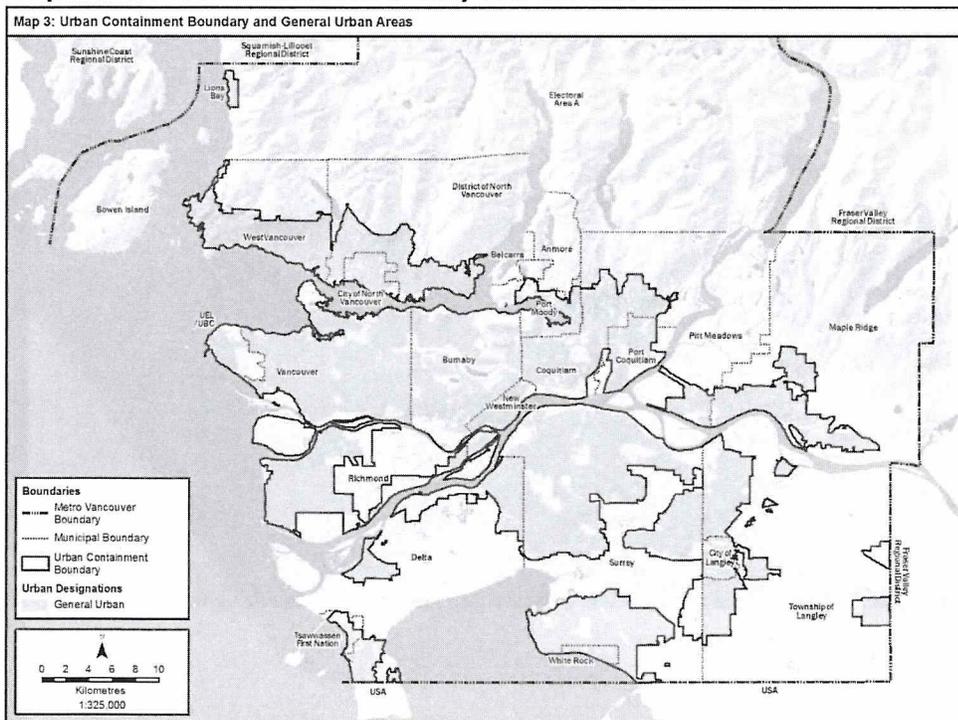


SCHEDULE B

Map 2 Regional Land Use Designations

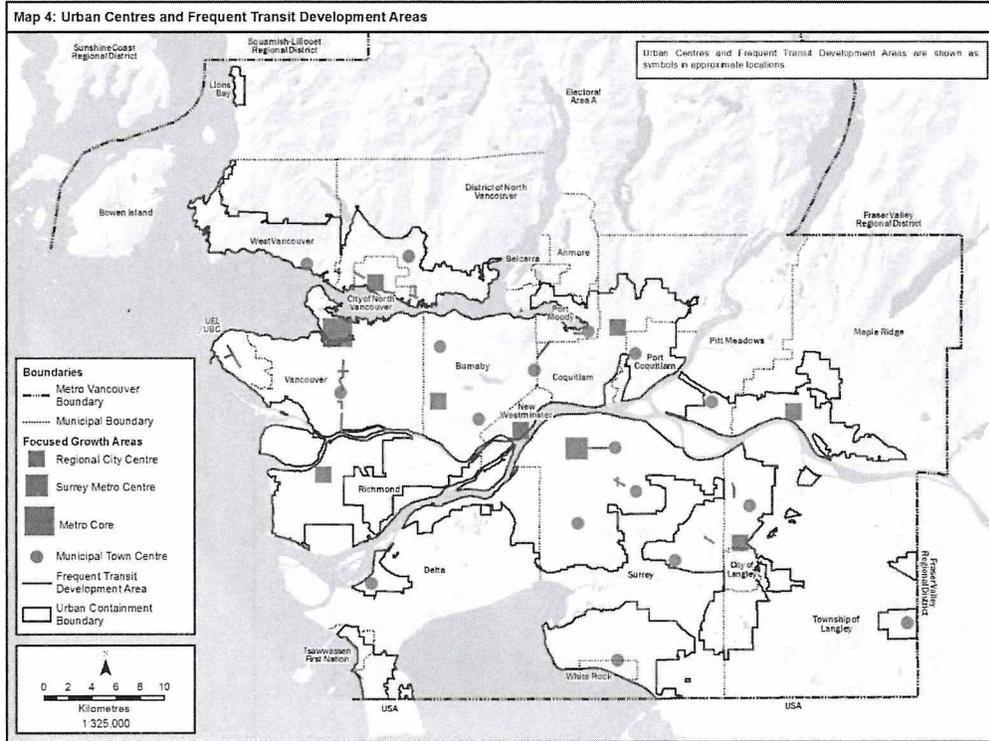


Map 3 Urban Containment Boundary and General Urban Areas

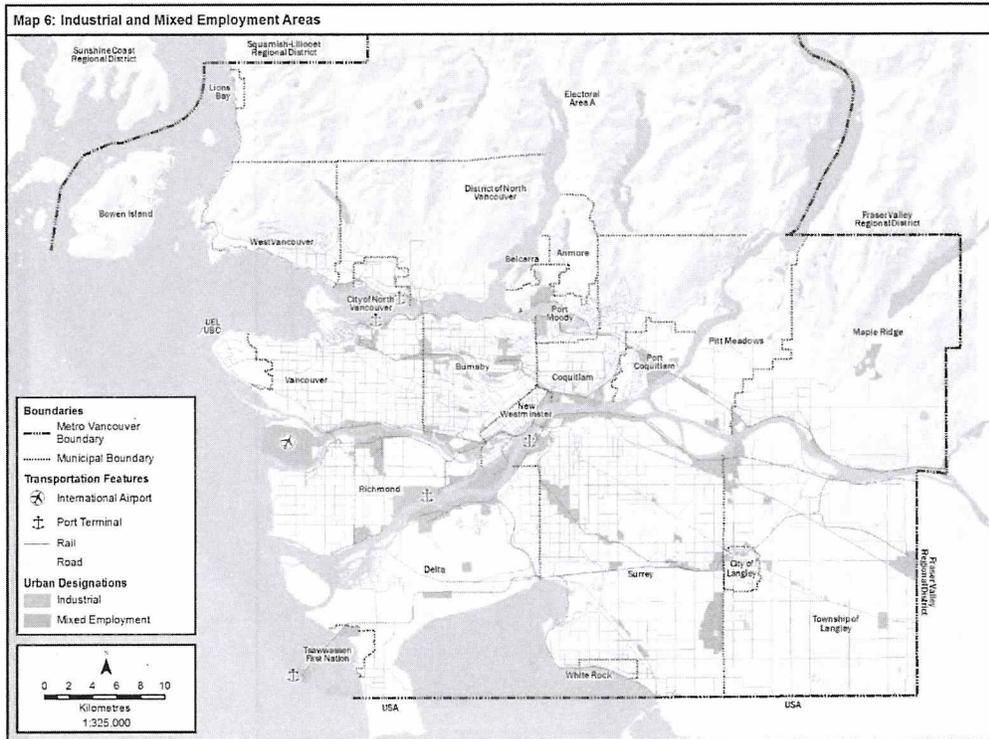


SCHEDULE B (continued)

Map 4 Urban Centres and Frequent Transit Development Areas

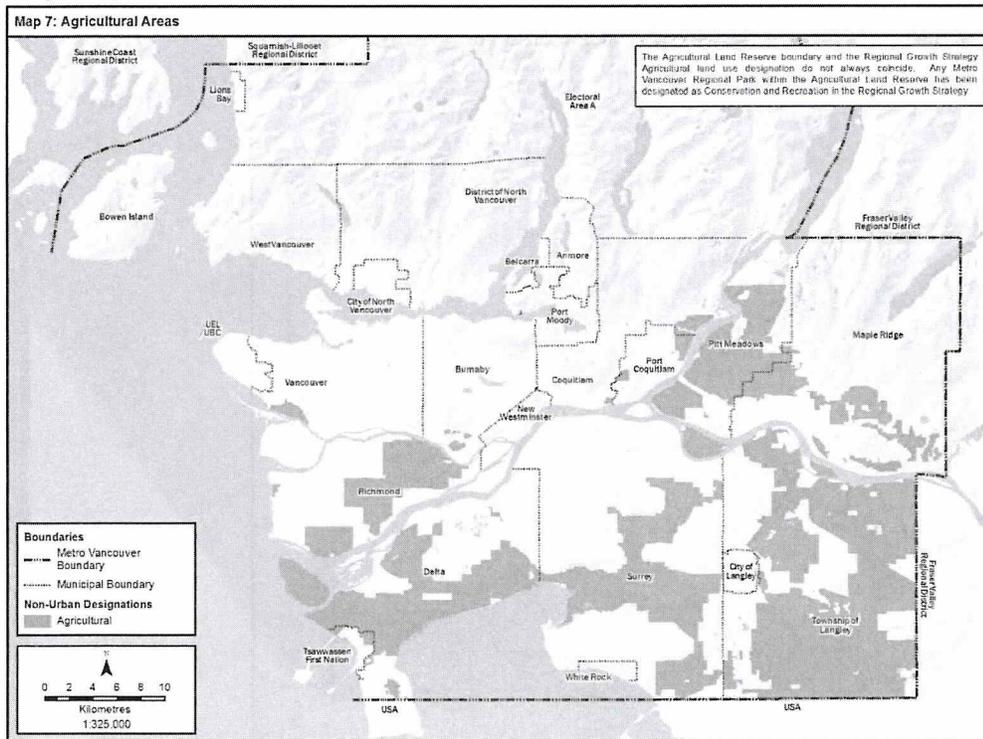


Map 6 Industrial and Mixed Employment Areas

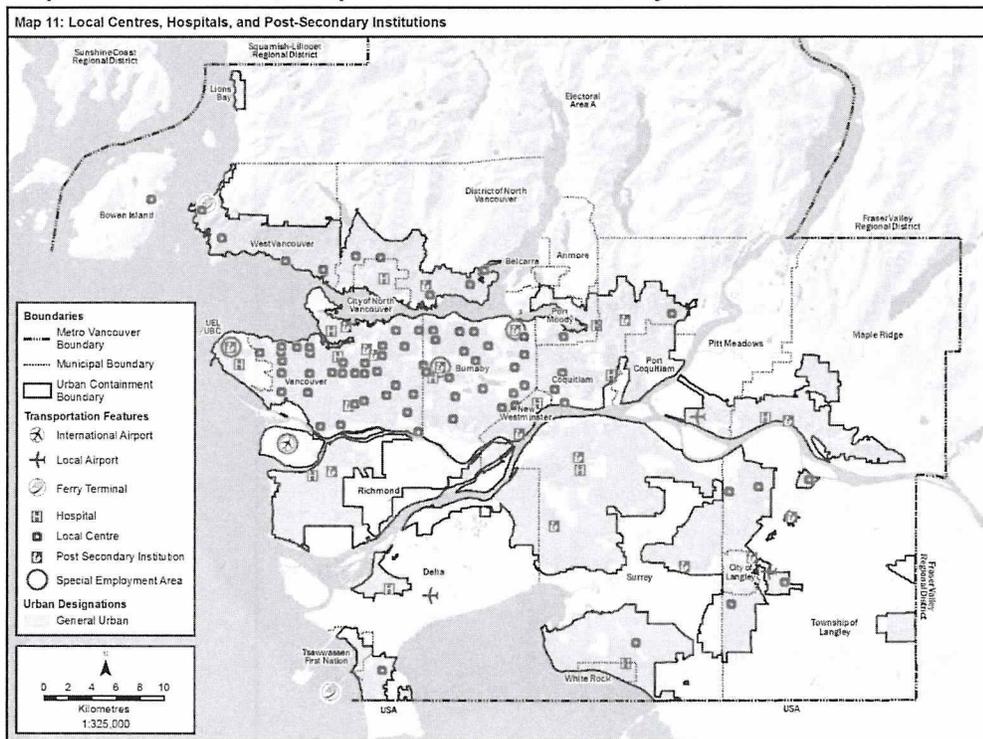


SCHEDULE B (continued)

Map 7 Agricultural Areas

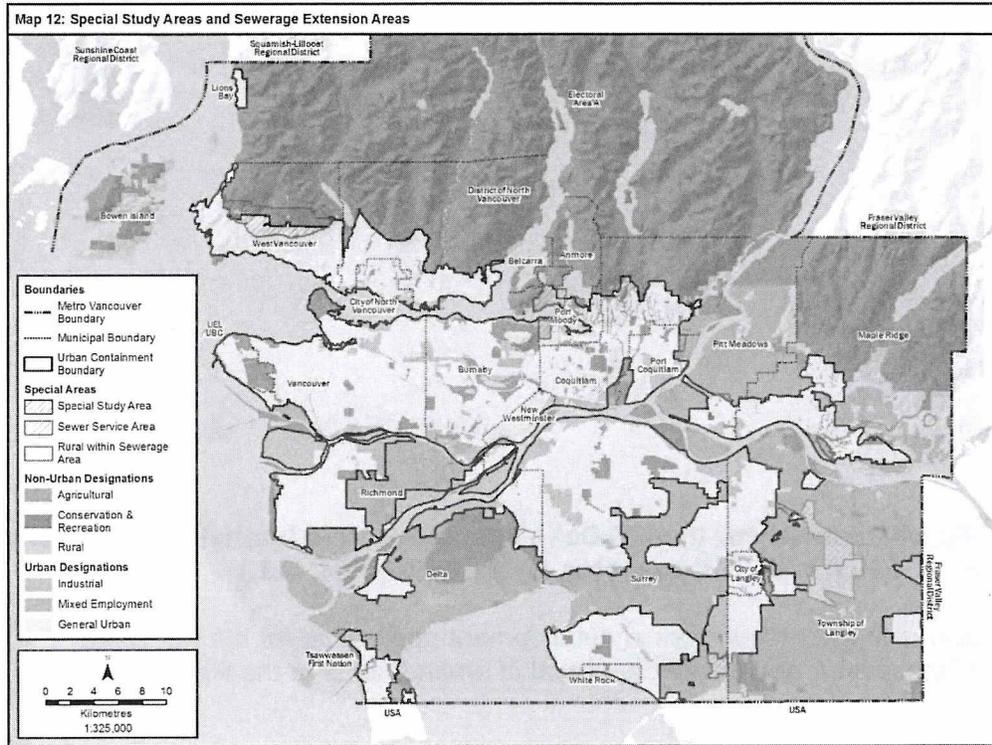


Map 11 Local Centres, Hospitals and Post-Secondary Institutions



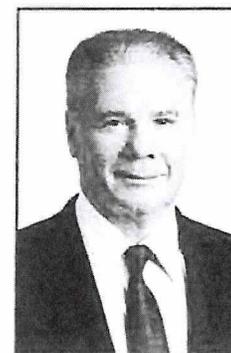
SCHEDULE B (continued)

Map 12 Special Study Areas and Sewerage Extension Areas





CITY OF DELTA
Office of The Mayor, George V. Harvie



February 19, 2019

Sav Dhaliwal, Chair
Metro Vancouver Board of Directors
4730 Kingsway, Metro Tower III
Burnaby, BC V5H 0C6

Dear Chair Dhaliwal,

Re: Referral to Metro Vancouver for the MK Delta Lands Group Industrial Development Application at 7969 Highway 91 Connector, Delta (569244 BC Ltd.)

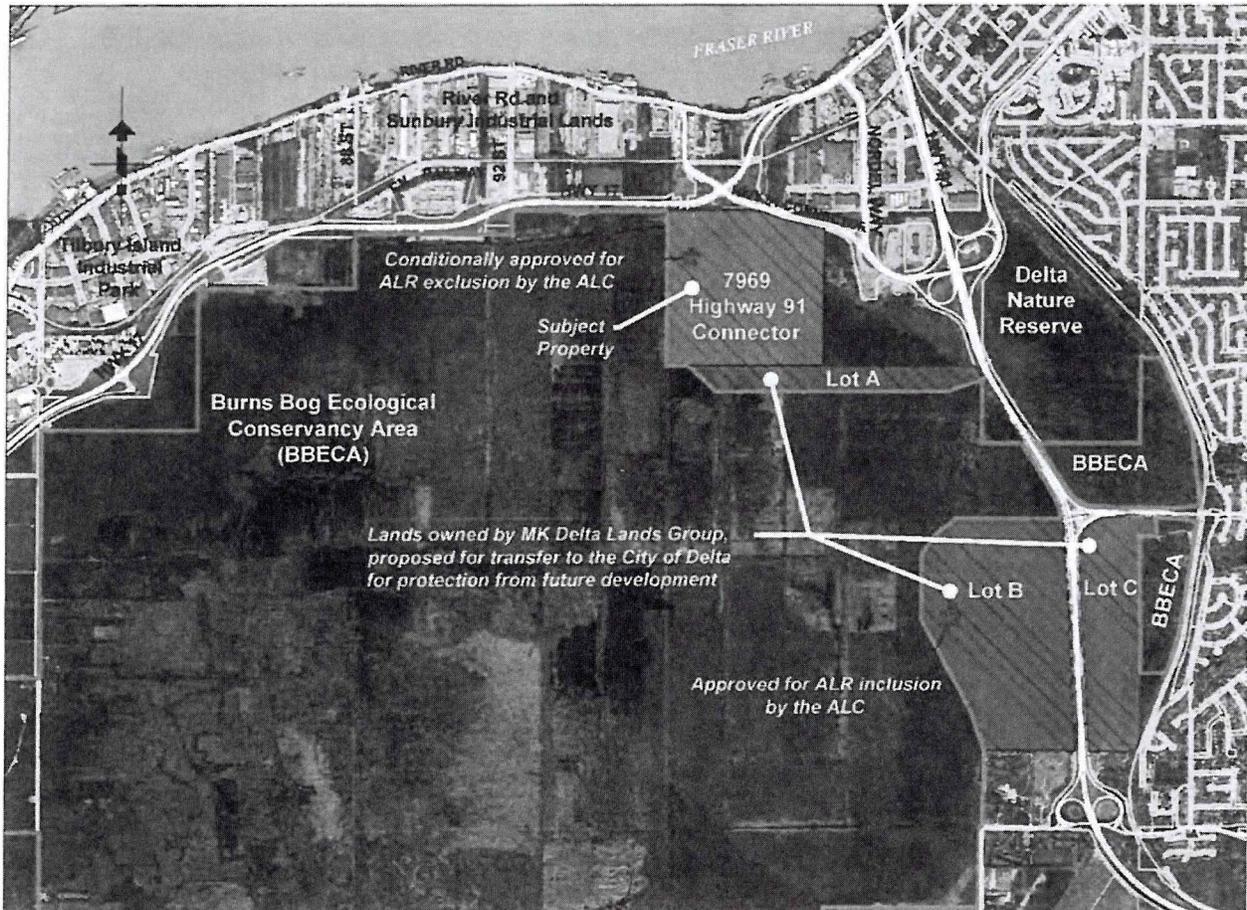
The purpose of this letter is to refer the industrial development application for the MK Delta Lands Group to Metro Vancouver, and to seek approval of amendments to the Regional Growth Strategy and Fraser Sewerage Area.

Proposal

The MK Delta Lands Group application involves a master-planned industrial subdivision with environmental and agricultural buffers on the 62.7 ha (155 ac) site at 7969 Highway 91 Connector as shown on the Location Map on the following page. The site is located just south of Highway 17 (South Fraser Perimeter Road) and the existing Sunbury industrial business area and it is adjacent to the Burns Bog Ecological Conservancy Area (BBECA). The subject property is located within the Agricultural Land Reserve (ALR), but has received conditional approval for exclusion. The subject property is currently designated Agricultural (A) in Delta's Official Community Plan and zoned Extraction Industrial (I3) in Delta's Zoning Bylaw. The following is a summary of the proposed land use components which are illustrated on the development concept plan in Attachment A:

Proposed Land Use	Area
Industrial (developable area)	43.79 ha (108.2 ac)
Internal Roads and Utilities	3.38 ha (8.4 ac)
Future Highway Access	3.08 ha (7.6 ac)
Protection/Enhancement Areas:	
West and South Perimeter Buffer, Fill Slope and Maintenance Access	5.92 ha (14.6 ac)
North Undisturbed Area and Fill Slope	6.23 ha (15.4 ac)
East Perimeter Ditch and Fill Slope	0.3 ha (0.74 ac)
Total:	62.7 ha (155 ac)

Location Map



C:\Current Development\LU FILES\LU007\LU007445\Drawings\LU007445_exclusion_inclusion.dwg, 1/24/2019 2:28:11 PM, sandhu

Environmental and Agricultural Benefits and Community Amenities

Given the location of the site, the applicant is proposing buffers around the perimeter of the development area to protect the adjacent BBECA by keeping development run-off and bog waters separate (refer to the BBECA mitigation buffer in Attachment A). The buffer areas to the west and south would be owned and managed by Delta; however, the applicant would be responsible for the installation of the berm and fill slope and interim maintenance and monitoring prior to Delta assuming responsibility for the buffer area. The north and east buffers would be on privately owned lands. Water quality and water level monitoring would be done before, during and after construction to ensure effective protection of the BBECA.

Access to the site is proposed from an improved connection to the Highway 91 Connector. The existing Highway 17 (SFPR) and Highway 91 Connector junction is a signalized at-grade intersection and is currently operating at capacity during the peak periods. To support the continual traffic growth on the SFPR and the Highway 91 Connector, the Province is undertaking improvements to the Sunbury Interchange involving grade separation of the intersection of Highway 91 Connector and SFPR, upgrade of the Highway 91 and Nordel Way interchange, and access improvements at River Road and SFPR. The proposed industrial development on the subject property would be contingent upon or phased to coincide with the completion of the Sunbury Interchange project.

Should the industrial development application be approved, the applicant has committed to providing land dedication and \$11 million towards the following:

- Transferring the following lands to Delta:
 - 132.7 ha (328 ac) of land (Lots A, B and C) as shown on the Location Map. This would place additional bog lands in public ownership. These privately owned lands are currently located outside of the ALR and the BBCEA. As part of this application, Lot B (7007 Highway 91) would be included in the ALR. Lots A, B and C are zoned Extraction Industrial (I3) which permits a range of industrial extraction activities including peat extraction. Dedication to Delta would protect these lands from future development or disturbance.
 - 5.92 ha (14.6 ac) as shown as the BBCEA mitigation buffer on Attachment A. This lot would contain an environmental buffer area along the west and south property lines and maintenance access.
- \$6 million towards agricultural drainage and irrigation improvements. The applicant commissioned a study to identify opportunities to improve agricultural capability and suitability on Westham Island that found that unless sufficient suitable irrigation water and improved drainage can be supplied to Westham Island, crop production is anticipated to decrease and the effects of salinity on soils may increase. Improving components of Delta's existing irrigation and drainage system would increase the availability of non-saline irrigation water to Westham Island. Part of the financial contribution would also be set aside for East Delta drainage and irrigation improvements.
- \$5 million towards transportation improvements and community amenities as determined by Council.

Process

The proposal requires amendments to Delta's Official Community Plan and Zoning Bylaw, a sanitary sewer area extension and a development permit in order to allow for an industrial subdivision. The application also included a request to exclude the subject property from the ALR, a request to amend the Metro Vancouver Regional Growth Strategy to permit industrial uses on the subject property, and a request to include Lot B (7007 Highway 91) into the ALR. The

Provincial Agricultural Land Commission (ALC) has conditionally approved the exclusion and inclusion applications (refer to the ALC Decision section below).

This application has been under consideration since April 2015. Delta has, throughout that period, undertaken extensive analysis of the project and has consulted with the community. The consultation process included:

- Public Information Meeting hosted by the MK Delta Lands Group on February 25, 2016
- Public Information Meeting hosted by Delta on May 25, 2016
- Public Hearing on July 26, 2016

Throughout the application process, a number of technical studies have been completed. The application analysis is provided in the staff report dated June 10, 2016 which was considered by Council at their June 20, 2016 Regular Meeting. The studies and other documents are available through Delta's website at www.delta.ca/mkindustrial.

On June 20, 2016, Council gave first and second readings to Bylaws No. 7505, 7506 and 7507, and first, second and third readings to Bylaw No. 7508. On July 11, 2016, Council rescinded second reading of Bylaw No. 7505, and gave second reading to an amended bylaw that corrected an error in the regional land use designation. These bylaws would:

- amend the regional land use designation in the Regional Context Statement in Schedule A of the Official Community Plan from Agriculture to Industrial and extend the Urban Containment Boundary to include the subject property (Bylaw No. 7505);
- amend the land use designation for the subject property in the Future Land Use Plan in Schedule A of the Official Community Plan from Agricultural (A) to Industrial (I) (Bylaw No. 7506);
- rezone from I3 Extraction Industrial to Comprehensive Development Zone No. 474 (C.D. 474) to permit industrial uses on a majority of the site with environmental buffers along the perimeter (Bylaw No. 7507); and
- extend the Sewer Area boundary to include the subject property in Delta's Sewer Area and Metro Vancouver's Fraser Sewerage Area (Bylaw No. 7508).

On June 20, 2016, Council also received Development Permit LU007445 which would address environmental setbacks within the Streamside Protection and Enhancement (SPEA) Development Permit Area.

Bylaws No. 7505, 7506 and 7507 and Development Permit LU007445 were referred to the July 26, 2016 Public Hearing. At the Public Hearing there were:

- 25 speakers: 11 in support, 10 in objection, 3 with concerns, and 1 comment;
- 89 letters: 36 in support, 45 in objection and 8 with concerns; and

- 5 petitions in objection with a total of 1,416 hard copy signatures and 944 online.

At the Meeting Following the Public Hearing on July 26, 2016, Council gave third reading to Bylaws No. 7505, 7506 and 7507. On July 24, 2017, Council extended third reading of Bylaws No. 7505, 7506, 7507 and 7508 to December 31, 2018.

On July 26, 2016, Council also endorsed the following motions:

- THAT the Metro Vancouver Board be requested to amend "Greater Vancouver Regional Growth Strategy Bylaw No. 1136, 2010" by changing the regional land use designation of the property at 7969 Highway 91 Connector from Agriculture to Industrial and to include the subject property in the Urban Containment Boundary; and
- THAT the Metro Vancouver Board be required to approve "Delta Sewer Area Extension and Enlargement (MK Delta Lands Group – LU007445) Bylaw No. 7508, 2016" to extend the sewer area to include the property at 7969 Highway 91 Connector.

Referrals for the amendments to the Regional Growth Strategy and the Fraser Sewerage Area are now being undertaken following the ALC's recent conditional approvals (see below).

Provincial Agricultural Land Commission Decision

The applications to exclude the 62.7 ha (155 ac) property at 7969 Highway 91 Connector from the ALR and to include the 78.1 ha (193 ac) property at 7007 Highway 91 (Lot B) into the ALR were conditionally approved by the ALC on September 11, 2018. The majority of the ALC Executive Committee upheld an August 2017 conditional approval decision of the South Coast Panel. The key points of the decision include:

1. The proposed industrial property at 7969 Highway 91 Connector (subject property) has a history of peat extraction and has been disturbed to a greater extent than the property proposed for inclusion at 7007 Highway 91 (Lot B). The Panel found that both properties exhibit a bog ecosystem and that a cranberry operation would be the most suitable agricultural use; however, establishing a cranberry operation on the subject property would be unreasonably difficult due to the degree of disturbance exhibited. As such, the property at 7969 Highway 91 Connector is suitable for exclusion from the ALR.
2. Due to the lesser degree of disturbance and the greater probability of future agricultural remediation, 7007 Highway 91 (Lot B) is suitable for inclusion into the ALR.
3. A covenant that restricts agricultural uses on 7007 Highway 91 (Lot B) is not appropriate for a parcel within the ALR as it would preclude any future remediation and use of the property for agriculture. The Panel is opposed to a restrictive covenant or any future Official Community Plan and rezoning amendment that would prohibit agricultural uses on Lot B.

The ALR exclusion and inclusion approval are subject to the following conditions:

- Submission of a vegetative buffering plan, prepared by a qualified professional, for all boundaries of 7969 Highway 91 Connector that abut ALR lands consistent with section 3.8b in the Ministry of Agriculture and Lands' Guide to Edge Planning. The plan must be reviewed and approved by the ALC;
- Installation of the required vegetative buffering plan;
- Agriculture cannot be restricted on 7007 Highway 91 (Lot B) by covenant or otherwise; and
- Any future Official Community Plan or rezoning amendments for 7007 Highway 91 (Lot B) Connector must include agricultural uses and be subject to ALC review and approval.

ALC staff have advised that the exclusion conditions would be satisfied by the submission and approval of the vegetative buffering plan, registration of a covenant on the property at 7969 Highway 91 Connector between the applicant, Delta and the ALC for the installation and maintenance of the agricultural buffer and provision of a letter of credit for the cost of agricultural buffer to be held by the ALC. The applicant prepared a vegetative buffering plan that was accepted by ALC staff on January 24, 2019. Delta staff are in the process of preparing the terms of the covenant for the three parties to sign. Prior to registration of the covenant, the applicant would deposit the letter of credit, based on an accepted cost estimate, with the ALC. Delta staff will update Metro Vancouver on the status of the exclusion process when final confirmation is received from the ALC.

With respect to the ALC's conditions for 7007 Highway 91 (Lot B), Delta agreed to not restrict agriculture on the property by covenant or otherwise, and to include agricultural uses in any future Official Community Plan or zoning amendments for the property subject to ALC's review and approval. Having satisfied the conditions for inclusion, ALC staff advised in December 2018 that the property at 7007 Highway 91 (Lot B) would be added to the ALR.

Local and Regional Context

The Regional Growth Strategy Amendments Map provided in Attachment B illustrates the proposed regional land use designation amendment from Agriculture to Industrial and amendment to the Urban Containment Boundary to include the subject property. Metro Vancouver staff provided comments on the MK Delta Lands Group application on May 27, 2016. The comments identified regional factors, which should be considered should Council submit a request for a Regional Growth Strategy amendment and sanitary sewer area extension. Further discussion on the regional factors and technical information identified by Metro Vancouver and Delta staff response are provided in Attachments C and D to this letter, and were also included in the staff report dated June 10, 2016 to Council. Also attached is a certified copy of Bylaw No. 7508 to extend the sanitary sewer area (Attachment E).

In Delta's view, some of the significant regional benefits that would be generated by this proposal include the following:

- Dedication to Delta of 132.7 ha (328 ac) of land adjacent to the BBECA would protect these lands from future development and would place additional bog lands in public ownership.
- Environmental and agricultural buffer areas are proposed on the subject property around the perimeter of the development. The buffers would protect the adjacent BBECA by keeping development run-off and bog waters separate, and would mitigate potential conflicts between industrial and agricultural uses should the adjacent lands to the east within the ALR be farmed.
- This proposal would create an additional 43.79 ha (108.2 ac) of industrial lands for development which would contribute to Delta's and the region's supply of industrial lands.
- The loss of ALR lands is proposed to be offset by:
 - The inclusion of a 78.1 ha (193 ac) parcel (7007 Highway 91) with similar agricultural capability into the ALR.
 - The applicant's proposal to contribute a minimum \$6 million for irrigation and drainage improvements for Westham Island and East Delta would assist in increasing the agricultural productivity of valuable cultivated lands in Delta.

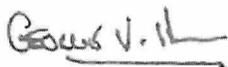
Conclusion

In forwarding this application to Metro Vancouver, we have prepared a comprehensive package that contains all of the information noted in Attachment F, including staff reports, minutes of Council meetings and the Public Hearing, applicable technical reports and the vegetative buffering plan for 7969 Highway 91 Connector.

Delta's request for an amendment to the Regional Context Statement will be forwarded to Metro Vancouver for consideration should the amendments to the Regional Growth Strategy and Fraser Sewerage Area be approved.

Should you require any further information, please contact Marcy Sangret, Director of Community Planning & Development, by phone at 604.946.3219 or email at msangret@delta.ca.

Yours truly,



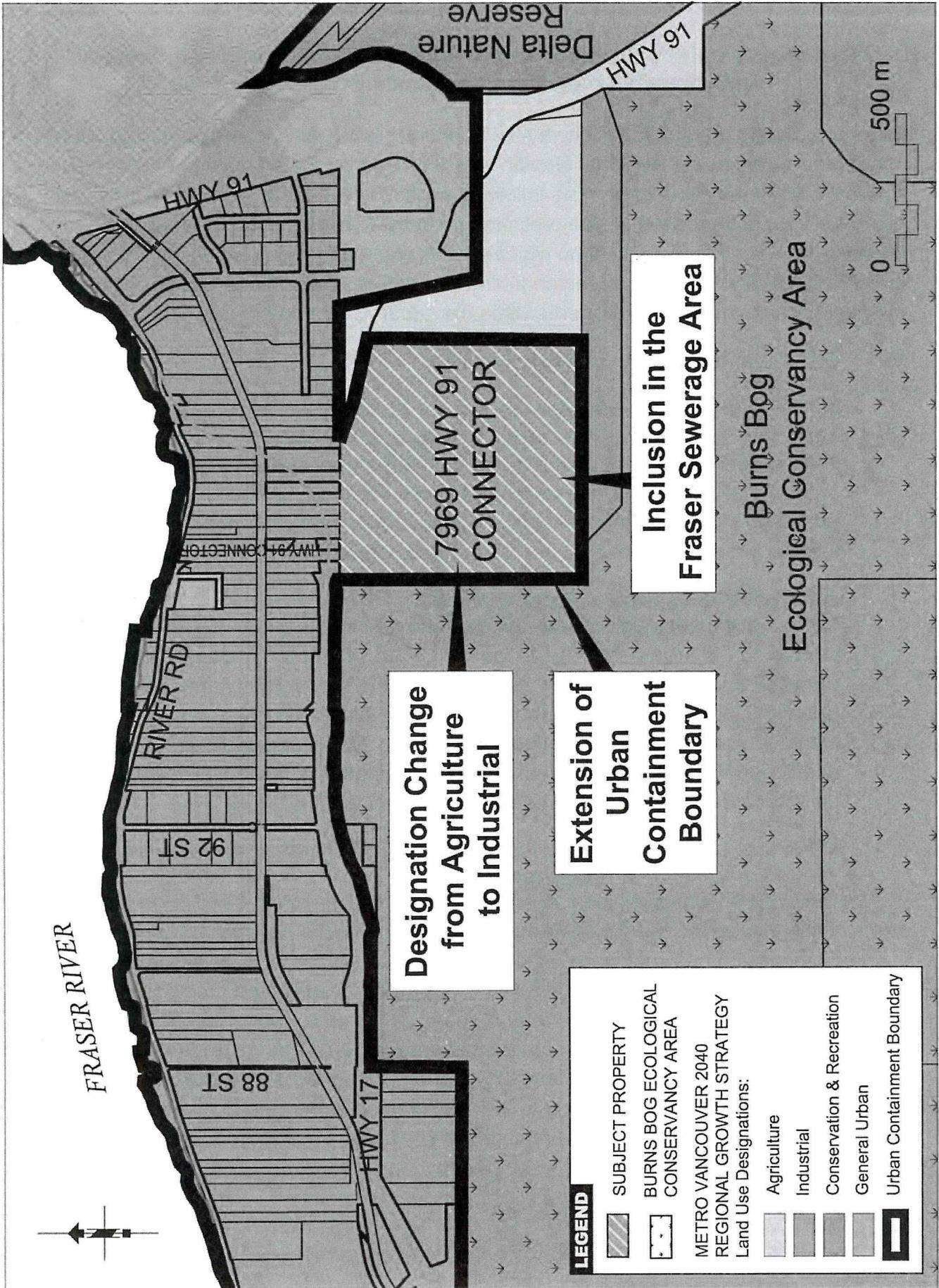
George V. Harvie
Mayor

Enclosures:

- A. Development Concept Plan
- B. Proposed Regional Growth Strategy Amendments Map
- C. Regional Factors to Consider for the Proposed Regional Growth Strategy Amendments
- D. Sewer Area Extension Evaluation Summary and Sanitary Sewer Area Map
- E. Sanitary Sewer Area Extension Bylaw No. 7508 Certified Correct
- F. List of Information Included in Referral Package to Metro Vancouver

cc: Delta Council
Metro Vancouver Board of Directors
Carol Mason, Commissioner/Chief Administrative Office, Metro Vancouver
Heather McNell, Director of Regional Planning & Electoral Area Services, Metro Vancouver
Mark Wellman, Senior Project Engineer, Liquid Waste Services, Metro Vancouver
Sean McGill, City Manager, City of Delta
Steven Lan, Director of Engineering, City of Delta
Marcy Sangret, Director of Community Planning & Development, City of Delta

Amendments Requiring Metro Vancouver Approval



Regional Factors to Consider for the Proposed Regional Growth Strategy Amendments for the MK Delta Lands Group Application

The subject property at 7969 Highway 91 Connector is currently designated Agriculture in the Metro Vancouver Regional Growth Strategy, and is located outside of the regional Urban Containment Boundary. The following section responds to comments received by Metro Vancouver based on the preliminary application circulation for the proposed industrial business park application which would require amendments to the Regional Growth Strategy to change the regional land use designation of the subject property to Industrial and to include the property within the Urban Containment Boundary.

1) Support a Sustainable Economy (Goal 2)

2.1 Promote land development patterns that support a diverse regional economy and employment close to where people live.

The property is situated directly south of the Sunbury industrial business park area and is located in close proximity to both Highway 17 and Highway 91. The proposed industrial development would create an employment area that is located in close proximity to the North Delta community.

2.2 Protect the supply of industrial land.

Metro Vancouver studies show the demand for industrial land is increasing and the region will face a shortage in the next 10 to 15 years. The applicant has provided an Industrial Development, Market and Impact Study prepared by Site Economics Ltd., dated November 2015, which also provides an analysis of the industrial land supply with similar conclusions. This proposal would create an additional 43.79 ha (108.2 ac) of developable industrial lands which would contribute to Delta's and the region's supply of industrial lands.

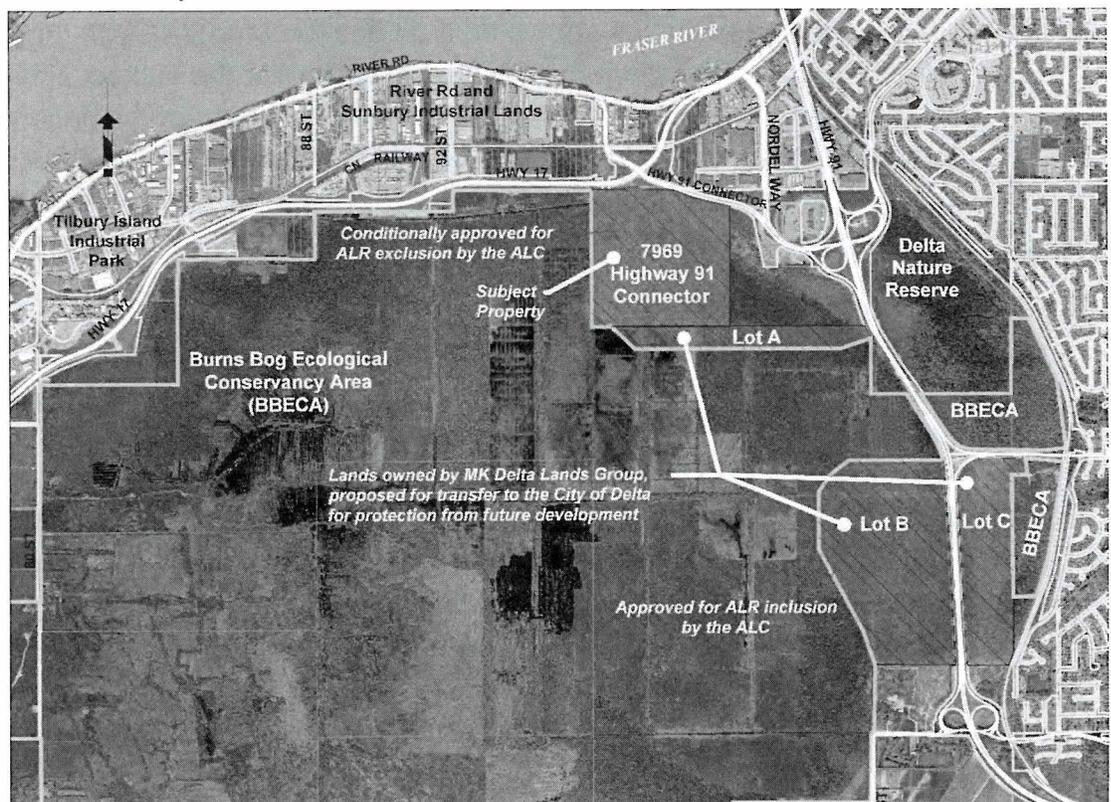
2.3 Protect the supply of agricultural land and promote agricultural viability with an emphasis on food production.

The property has a regional Agriculture land use designation and is located with the Agricultural Land Reserve; however, the Provincial Agricultural Land Commission has conditionally approved the subject property for exclusion. The applicant has provided an Agricultural Capability Assessment for the subject property prepared by PGL Environmental Consultants, dated March 2016. The assessment found that drainage improvements would be required to improve the agricultural capability of the lands to organic Class 4 soils with excess water. Given the property's proximity to the much larger Burns Bog Ecological Conservancy Area, surface drainage for any crops other than cranberries would be a significant undertaking.

The applicant proposes to offset the requested Agricultural Land Reserve exclusion for the subject property by:

- providing Delta with a \$6 million contribution towards drainage and irrigation improvements for Westham Island and East Delta. This proposal is based on the conclusions of the Agricultural Benefit for Westham Island Salinity Analysis by PGL Environmental Consultants, dated March 2016, that identified opportunities to improve agricultural capability and suitability on Westham Island. The study found that unless sufficient suitable irrigation water can be supplied to Westham Island, crop production is anticipated to decrease and the effects of salinity on soils may increase. Improving components of Delta's existing irrigation system would increase the availability of non-saline irrigation water to Westham Island. Part of the contribution would also be set aside for East Delta drainage. Improvement options in the vicinity of Lorne Ditch would be reviewed. The applicant's proposal to contribute \$6 million for irrigation and drainage improvements for Westham Island and East Delta would assist in increasing the agricultural productivity of valuable cultivated lands in Delta; and
- including the property at 7007 Highway 91 (Lot B) as shown on the Location Map below, totaling 78.1 ha (193 ac) into the Agricultural Land Reserve.

Location Map



G:\Current Development\LU FILES\LU0074450\drawing\LU007445_exclusion_inclusion.dwg, 1/24/2019 2:28:11 PM, snc\jnr

Inclusion of this property was not part of the original application as Lot B has considerable ecological values. However, it is recognized that there are existing environmentally sensitive lands located within the Burns Bog Ecological Conservancy Area that are also located within the Agricultural Land Reserve. The Provincial Agricultural Land Commission has approved inclusion of Lot B into the Agricultural Land Reserve. Should the industrial business park application be approved and the land transferred, Delta would manage Lot B consistent with the Burns Bog Ecological Conservancy Area and apply a conservation covenant.

2) Protect the Environment and Respond to Climate Change (Goal 3)

3.1 Protect Conservation and Recreation lands.

The applicant is proposing to transfer to Delta a total of 132.7 ha (328 ac) of land (Lots A, B and C). These lands have a regional land use designation of Conservation & Recreation. These privately-owned lands are currently located outside of the Burns Bog Ecological Conservancy Area. They are zoned Extraction Industrial (I3) which permits a range of industrial extraction activities including peat extraction. Dedication to Delta would protect these lands from future development and would place additional bog lands in public ownership.

3.2 Protect and enhance natural features and their connectivity.

The applicant submitted an Environmental Effects Assessment, dated April 2016, prepared by Environmental Dynamics Inc. that found that the proposed industrial development would realize a net gain in ecologically sensitive lands, vegetation and wildlife habitat protection with the proposed transfer of 132.7 ha (328 ac) of land (Lots A, B and C as shown on the Location Map) to Delta for protection from development. Other than the change in habitat for the subject site, development impacts can be minimized through the implementation of mitigation measures for fish and fish habitat, wildlife and vegetation. A covenant would be registered on the subject property that would require implementation and monitoring of the proposed mitigation measures.

Environmental buffer areas are proposed around the perimeter of the development area on the subject property to protect the adjacent Burns Bog Ecological Conservancy Area by keeping development run-off and bog waters separate. In addition to the peat berm and perimeter ditches, the site would be surrounded by a fill slope that would transition from the development site down to the perimeter ditches. A fence would be placed at the top of the slope to prevent public access to the perimeter buffer areas and the adjacent Burns Bog Ecological Conservancy Area and to maintain continuity of the South Fraser Perimeter Road wildlife fence. The buffer areas to the west and south would be owned and managed by Delta; however, the applicant would be responsible for

the installation of the berm and fill slope and interim maintenance and monitoring prior to Delta assuming responsibility for the buffer area. The north buffer and the east perimeter ditch and fill slope would be on privately-owned lands. Water quality monitoring would be done before, during and after construction to ensure effective protection of the Burns Bog Ecological Conservancy Area.

3.3 Encourage land use and transportation infrastructure that reduce energy consumption and greenhouse gas emissions, and improve air quality.

The industrial development on the subject property would be contingent upon or phased to coincide with the completion of the Sunbury Interchange Project which would reduce congestion and the associated idling thereby improving local air quality and reducing greenhouse gas emissions from transportation.

The development itself would have a 3 m (10 ft) wide multi-use pathway to encourage walking and connectivity to public transit. Links to the local and regional cycling network would provide options for employees to seek alternative modes of transportation and thereby reducing greenhouse gas emissions.

The proposed design guidelines encourage the implementation of sustainable, energy-efficient design standards in building and site design. It is noted that energy-efficient design standards utilizing natural lighting, promoting renewable energy use and adhering to LEED standards would be implemented wherever applicable. Opportunities to incorporate renewable energy systems into buildings would also be pursued.

3.4 Encourage land use and transportation infrastructure that improve the ability to withstand climate change impacts and natural hazard risks.

The development site would be elevated significantly above existing site grades to about 5.3 m geodetic with mineral fill. This is in excess of the design flood proofing grade and current height of the Fraser River dike.

Stormwater infrastructure proposed includes increased pumping capacity with a new pump station at the Silda outfall which would provide drainage for the project site as well as improving drainage for the existing Nordel Industrial area. This would accommodate the more intense storm events predicted due to climate change.

3) Support Sustainable Transportation Choices (Goal 5)

5.1 Coordinate land use and transportation to encourage transit, multiple-occupancy vehicles, cycling and walking.

The development would have 3 m (10 ft) wide multi-use pathways on both sides of the internal roads to encourage walking and cycling. Possible links to the local and regional cycling network such as Highway 17 would provide options for employees to seek alternative modes of transportation.

5.2 Coordinate land use and transportation to support the safe and efficient movement of vehicles for passengers, goods and services.

The proposed development is ideally positioned for supporting goods movement in the region due to its proximity to the US border, Roberts Bank Container Terminal, and other industrial docks and facilities along the Fraser River. As the site can be directly accessed from Highway 17, commercial truck traffic would be separated from residential areas thus improving community safety.

Sewer Area Extension Evaluation Summary and Sanitary Sewer Map

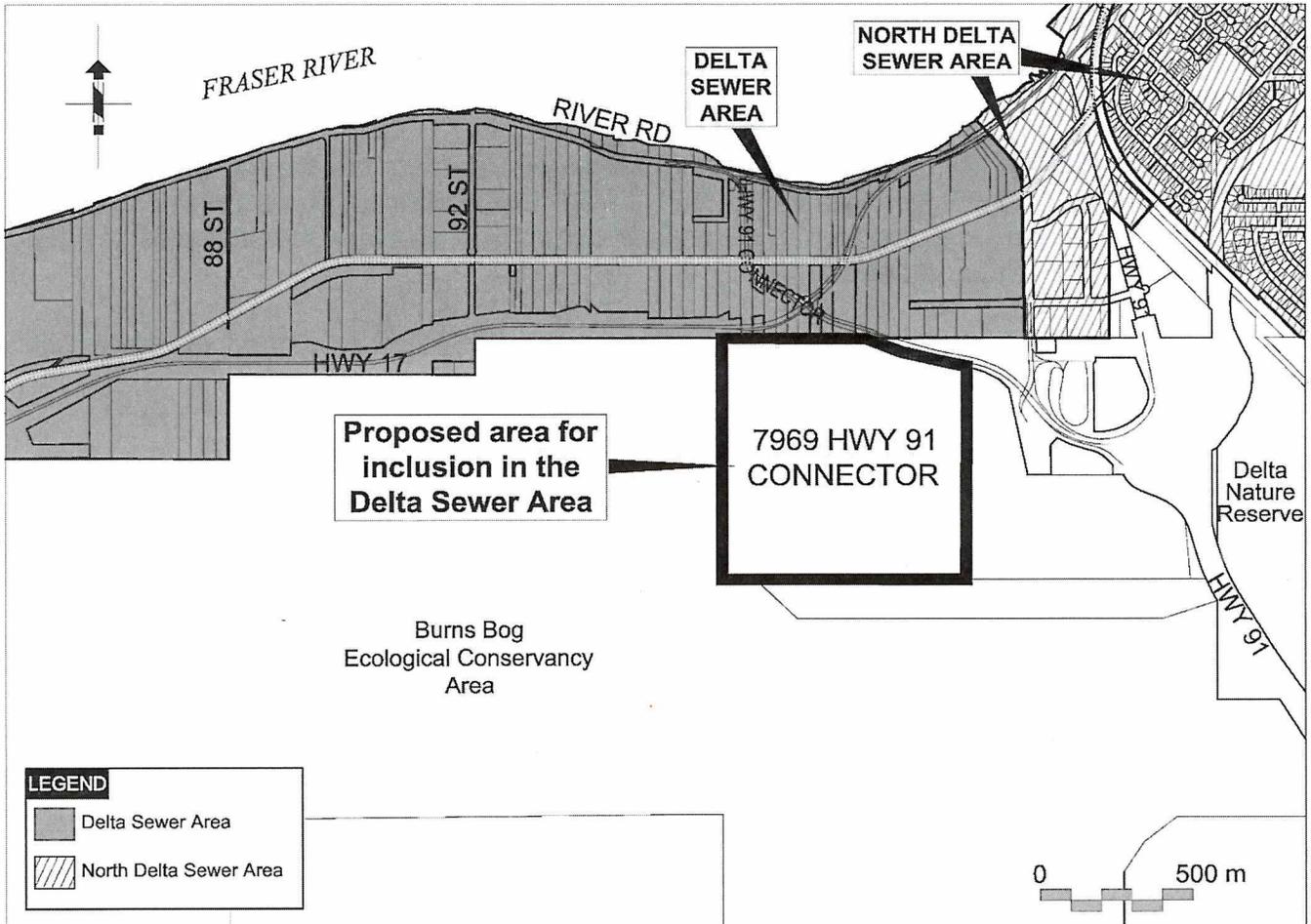
Applications to extend the Sewer Area are reviewed with consideration given to a number of factors including: consistency with local policy and land use designations; the technical, operation and financial impacts of the proposed extension; and the goals, objectives and land use designations of the Regional Growth Strategy.

An application is in process for the property at 7969 Highway 91 Connector to permit the property to be included in the Delta Sewer Area in order to allow for an industrial development with approximately 43.79 ha (108.2 ac) of net developable land into Delta's sanitary sewer system. The property is currently designated Agricultural in Delta's Official Community Plan and Agriculture in Metro Vancouver's Regional Growth Strategy and is outside of Metro Vancouver's Urban Containment Boundary. The property is also located within the Agricultural Land Reserve. The property is located adjacent to the Urban Containment Boundary and lands designated Industrial in Delta's Official Community Plan and Metro Vancouver's Regional Growth Strategy. The applicant has submitted applications to exclude the property from the Agricultural Land Reserve, which the Provincial Agricultural Land Commission has conditionally approved, and to amend the land use designations in Delta's Official Community Plan and Metro Vancouver's Regional Growth Strategy from Agricultural and Agriculture, respectively, to Industrial. The applicant is also requesting that the lands be included within Metro Vancouver's Urban Containment Boundary.

There is an existing 1,050 mm (41 in) diameter sanitary sewer forcemain located approximately 400 m (1,312 ft) north of the property. Sanitary flows from the property would be pumped to Delta's sanitary sewer forcemain from a proposed onsite sanitary sewer pump station. The average flow rate from the development is estimated at approximately 22 litres per second, and a peak discharge rate of 79 litres per second. This additional flow can be accommodated within Delta's collection system, and will enter into Metro Vancouver's South Surrey's Interceptor at the Tilbury Meter Chamber.

Metro Vancouver approval is required in order to extend the Sewer Area. The applicant is requesting consideration of their sewer area extension request in conjunction with the applications to amend the local and regional land use designations and to include the site in the Urban Containment Boundary. Sites within the Urban Containment Boundary which are designated Industrial would be eligible for sewerage services, subject to Greater Vancouver Sewerage and Drainage District technical considerations, provided that the proposed development complies with the applicable policies under the General Urban designation. In the absence of specific criteria, Delta staff have evaluated the proposal in the same manner as has been done for previous sewer area extensions. A summary of the areas evaluated is presented in the table below.

Financial	The proposed sewer extension would be paid for by the owner at the time of connection. There would be no capital cost to Delta or Metro Vancouver. If connected, the land owner would be charged regular sewer charges offsetting financial impacts of operating Delta's overall sewer system.
Land Use Compliance	The proposed industrial use requires an amendment to Delta's Official Community Plan and Metro Vancouver's Regional Growth Strategy.
Service Levels	The applicant has indicated that the anticipated average flow rate from the proposed industrial development is 22 litres per second, and a peak flow rate of 79 litres per second.
Technical/Operational	This incremental increase in flow can be accommodated within Delta's existing sanitary sewer collection system.
Local Community	The proposed industrial use would be compatible with the adjacent industrial uses along Nordel Way and River Way.
Regional Concepts	The applicant is requesting that the property be included in the Urban Containment Boundary in Metro Vancouver's Regional Growth Strategy



G:\Current Development\LU FILES\LU007\LU007445\Drawings\LU007445_Sanitary Sewer Area Map.dwg, 1/30/2019 4:08:48 PM, sandrur

G:\Current Development\LU FILES\LU007\LU007445\Council\First and Second Readings Report\Report Attachments\Sewer Area Extension Evaluation Summary.docx

THE CORPORATION OF DELTA

BYLAW NO. 7508

A Bylaw to extend the boundaries and area of the "Delta Sewer Area"

WHEREAS the Council of The Corporation of Delta has adopted a bylaw entitled "Delta Sewer Area Merger Bylaw No. 2551, 1976" which outlined areas specified as the "Delta Sewer Area" created for the purpose of providing a sanitary sewer system for the special benefit of the said areas;

AND WHEREAS it is deemed desirable and expedient to extend the specified area serviced by the sewer system;

NOW THEREFORE, the Municipal Council of The Corporation of Delta in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as "**Delta Sewer Area Extension and Enlargement (MK Delta Lands Group– LU007445) Bylaw No. 7508, 2016**".
2. Any liabilities incurred, on behalf of the "Delta Sewer Area" as created by the "Delta Sewer Area Merger Bylaw No. 2551, 1976" shall be borne by all the owners of parcels of lands in the "Delta Sewer Area" as extended and enlarged by this bylaw.

- 3. The "Delta Sewer Area" as created by the "Delta Sewer Area Merger Bylaw No. 2551, 1976" and as extended from time to time is hereby further extended and enlarged to include the property described as "Proposed Sewer Area Extension" as shown outlined in bold on the plan attached hereto and identified as Schedule "A".

READ A FIRST time the 20th day of June, 2016.

READ A SECOND time the 20th day of June, 2016.

READ A THIRD time the 20th day of June, 2016.

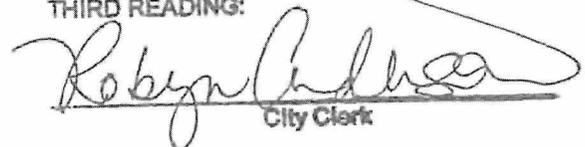
THIRD READING EXTENSION APPROVED the 24th day of July, 2017.

APPROVED BY the Greater Vancouver Sewer & Drainage District
the day of 201 .

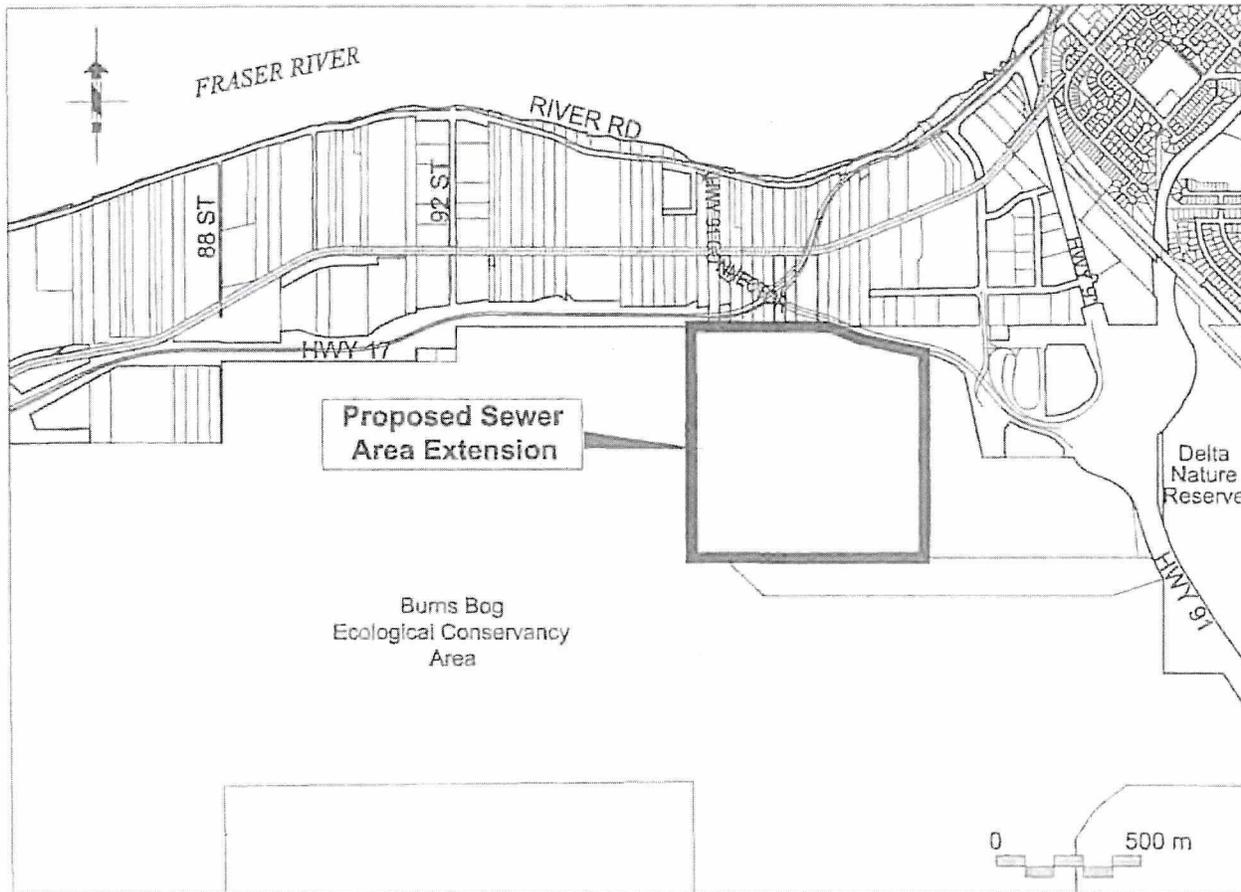
FINALLY CONSIDERED AND ADOPTED the day of , 20 .

Lois E. Jackson
Mayor

Robyn Anderson
Municipal Clerk

CERTIFIED CORRECT AS AT
THIRD READING:


City Clerk



This is Schedule "A" to
"Delta Sewer Area Extension and Enlargement
(MK Delta Lands Group – LU007445) Bylaw
No. 7508, 2016"

Legal:
P.I.D. 000-915-025
Lot 4 District Lot 437 Group 2
New Westminster District Plan 1180 Except Plan EPP375

List of Information Included in Referral Package to Metro Vancouver

1. Cover Letter to Metro Vancouver Board Chair with attachments:
 - a. Development Concept Plan
 - b. Proposed Regional Growth Strategy Amendments Map
 - c. Regional Factors to Consider for the Proposed Regional Growth Strategy Amendments
 - d. Sewer Area Extension Evaluation Summary and Sanitary Sewer Area Map
 - e. Sanitary Sewer Area Extension Bylaw No. 7508 Certified Correct

2. Staff Reports Dated:
 - a. June 10, 2016
 - b. July 5, 2016
 - c. January 29, 2019

3. Council Meeting Minutes:
 - a. Regular Council Meeting on June 20, 2016
 - b. Regular Council Meeting on July 11, 2016
 - c. Public Hearing on July 26, 2016
 - d. Meeting Following the Public Hearing on July 26, 2016
 - e. Regular Council Meeting on February 11, 2019

4. Provincial Agricultural Land Commission Decision dated September 11, 2018

5. Technical Reports:
 - a. Servicing Master Plan Design Brief dated May 6, 2016
 - b. Traffic Impact Study – Draft Report (Revision 3) dated April 14, 2016
 - c. Industrial Development, Market and Impact Study dated November 2015
 - d. Environmental Effects Assessment (Revision 3) dated April 2016
 - e. Agricultural Capability Assessment dated March 2016
 - f. Agricultural Benefit for Westham Island Salinity Analysis dated March 2016

6. Agricultural Buffer:
 - a. Vegetative Buffering Plan dated December 2018

Note: Additional information and documents relating to the MK Delta Lands industrial development application, including copies of presentations, can be found on Delta's website at www.delta.ca/mkindustrial.

COMMITTEE INFORMATION ITEMS AND DELEGATION SUMMARIES

Metro Vancouver Regional District

Board Meeting Date – Friday, May 24, 2019

This information item, listing recent information received by committee, is provided for the MVRD Board's information. Please access a complete PDF package [here](#).

Housing Committee – May 1, 2019*Delegation Summaries:*

No delegations presented

Information Items:

5.2 Regional Affordable Housing Strategy – Progress Report Work Plan

Industrial Lands Strategy Task Force – May 2, 2019*Delegation Summaries:*

3.1 Marcy Sangret, City of Delta

Information Items:

No items presented

Aboriginal Relations Committee – May 2, 2019*Delegation Summaries:*

No delegations presented

Information Items:

5.1 2019 Community to Community Forum Draft Proposal

5.2 Quarterly Report on Reconciliation Activities

Regional Planning Committee – May 3, 2019*Delegation Summaries:*

3.1 Sarah Ross, TransLink

Information Items:

5.3 Transit-Oriented Affordable Housing Study Phase 3 – Scoping

5.4 Equity in Regional Growth Management – Project Initiation

5.6 Expanded Consultation on a Potential Cannabis Production Emission Regulation for Metro Vancouver

Regional Parks Committee – May 15, 2019

Delegation Summaries:

- 3.1 Marcy Sangret, City of Delta

Information Items:

- 5.3 Regional Parks 2018 Annual Report

Zero Waste Committee – May 17, 2019

Delegation Summaries:

No delegation presented

Information Items:

- 5.3 Update on Metro Vancouver's Engagement with the Love Food Hate Waste Canada Campaign

Climate Action Committee – May 17, 2019

Delegation Summaries:

- 3.1 Pat Bell, Community Energy Association

Information Items:

- 5.1 2019 Update on Liquid Waste Sustainability Innovation Fund Projects
- 5.2 2019 Update on Regional District Sustainability Innovation Fund Projects
- 5.3 2019 Update on Water Sustainability Innovation Fund Projects
- 5.6 Air Quality and Climate Action Initiatives in the Caring for the Air 2019 Report

29504026

For Metro Vancouver meetings on Friday, May 24, 2019

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact Greg.Valou@metrovancouver.org or Kelly.Sinowski@metrovancouver.org

Metro Vancouver Regional District

E 1.1 Regional Long-Range Growth and Transportation Scenarios – Final Summary Report **RECEIVED APPROVED**

The Board received for information the final Summary Report for the Regional Long-Range Growth and Transportation Scenarios project. It also endorsed the use of the Long Range Growth and Transportation Scenarios to review and update Metro 2040 and directed staff to distribute the Final Summary Report to organizations with an interest in long-range regional planning, including member jurisdictions, health authorities, and the Vancouver Fraser Port Authority.

The Long-Range Growth and Transportation Scenarios have been developed to help consider multiple possible futures and to better incorporate uncertainty into the regional planning framework.

E 2.1 MVRD Park Land Acquisition Agreement with the City of Abbotsford **APPROVED**

The Board approved the Abbotsford Disposition of the Eastern Portion of Aldergrove Park Land Agreement between the Metro Vancouver Regional District and the City of Abbotsford for the sale and transfer of certain lands to the Metro Vancouver Regional District. It also authorized the Director of Properties, on behalf of the Metro Vancouver Regional District, to enter into, execute and deliver the MVRD Land Acquisition Agreement.

In May 2018, the MVRD sold and transferred all of its park land interests within the municipal boundary of Abbotsford to the City of Abbotsford, including the eastern portion of the Aldergrove Regional Park in order to facilitate the City of Abbotsford's withdrawal from the MVRD Regional Parks function. Metro Vancouver continues to own and operate the western portion of the Aldergrove Regional Park.

The Provincial Government has indicated that as a result of the unique circumstances that originally led to Aldergrove Regional Park stretching over two different regional districts, a targeted exception to section 334(4) of the Local Government Act may be feasible to enable the MVRD to own and operate that portion of Aldergrove Park located within the municipal boundary of Abbotsford and without the City of Abbotsford having to be a participant in MVRD's Regional Parks service.

Approval of the Lieutenant Governor in Council is required to enable MVRD to own and operate the east portion of Aldergrove Park located within the municipal boundary of Abbotsford without the City of Abbotsford having to be a participant in MVRD's Regional Parks service.

E 3.1 Board Remuneration Review Findings and Recommendations

APPROVED

The Board endorsed the findings of the Board Remuneration Independent Review Panel as presented and directed staff to bring forward proposed amendments to the Remuneration Bylaw for the Board's consideration.

The Board established an Independent Review Panel to study the Board's remuneration policies set out in the Remuneration Bylaw. The Independent Review Panel found the current model was fair and appropriate, and should not be changed, except in two areas: an adjustment to the Electoral Area Director stipend, and a one-time adjustment in 2020 to offset the 2019 change in CRA taxation policy.

E 3.2 2019 Budget - Status of Reserves

APPROVED

With the year-end process complete, operating, discretionary and statutory reserves projected for 2019 have been updated after including 2018 operating surpluses. Reserve applications have also been updated and are presented in Schedule 1. These applications are consistent with Board direction on the use of reserves through the adopted reserve policy. The Board approved the application and transfer of reserves related to the expenditures and provisions as presented.

E 3.3 2018 Statement of Financial Information

APPROVED

Board approved the Statement of Financial Information for the year ended December 31, 2018. The Financial Information Act is provincial legislation that requires local governments to prepare the following statements and schedules annually:

- Statement of assets and liabilities
- Statement of operations
- Schedule of debt
- Schedule of guarantee and indemnity agreements
- Schedule showing remuneration and expenses paid to or on behalf of each employee that exceeds \$75,000 and amounts paid to or on behalf of elected officials
- Schedule showing the payments for each supplier of goods or services that exceeds \$25,000

E 3.4 Lions Bay – Support for Rural Designation for Grant Eligibility

APPROVED

The Board resolved to write a letter in support of designating Lions Bay as an eligible rural community for the purposes of provincial and federal rural grant programs. The letter will be sent to:

- The Minister of Forests, Lands, Natural Resource Operations and Rural Development, with respect to the BC Rural Dividend Program
- The Minister of Jobs, Trade and Technology, with respect to the Island Coastal Economic Trust
- The federal Minister of Innovation, Science and Economic Development, with respect to Community Futures funding

E 4.1 Expanded Consultation on a Potential Cannabis Production Emission Regulation for Metro Vancouver **APPROVED**

The Board endorsed the engagement plan attached to a report titled *Expanded Consultation on a Potential Cannabis Production Emission Regulation for Metro Vancouver*, and directed staff to proceed with engagement and consultation on the proposed approach to regulating air emissions from cannabis production and processing.

The initial phase of engagement will be conducted between June and September 2019, followed by the second phase between January and March 2020. It will involve the public, the agricultural sector, cannabis producers and associations, businesses providing services to the cannabis industry, and municipal agricultural advisory committees, as well as staff from government agencies with responsibility for agriculture, the Agricultural Land Reserve, health and the environment at the federal, provincial and local levels.

The production of cannabis has increased substantially in the Metro Vancouver region since the legalization of recreational cannabis in October 2018. At the March 29 Board meeting, Board members expressed concerns about regulating odours from agricultural sources.

E 4.2 Consultation on Proposed Changes to Metro Vancouver’s Ambient Air Quality Objectives **APPROVED**

The Board directed staff to proceed with consultation on the proposed changes to Metro Vancouver’s ambient air quality objectives.

To align with federal standards and provincial objectives, Metro Vancouver is proposing changes to its ambient air quality objectives for nitrogen dioxide, ground-level ozone and carbon monoxide, to better protect human health and the environment. Engagement with the public, member jurisdictions, local First Nations, businesses, health authorities and other stakeholders is intended to provide interested parties who may be affected with sufficient opportunity to learn about the proposed changes and provide feedback.

E 4.3 Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss **RECEIVED APPROVED**

The Board received for information a report titled *Sensitive Ecosystem Inventory – Sub-Regional Profiles and Assessment of Ecosystem Loss*, and resolved to distribute the report to member jurisdiction councils for information.

The Metro Vancouver Sensitive Ecosystem Inventory update provides key insights into the state of the region’s most important ecological areas and changes over a five-year period. Causes of loss observed in the Sensitive Ecosystem Inventory update, including logging, clearing, mowing, agriculture, and residential development, were assessed and quantified.

E 5.1 Metro Vancouver External Agency Activities Status Report – May 2019

RECEIVED

The Board received for information the reports from Metro Vancouver representatives to external organizations:

- Board of Trustees of the Sasamat Volunteer Fire Department
- Delta Heritage Airpark Management Committee
- Fraser Basin Council – Lower Mainland Flood Management Strategy Leadership Committee
- Municipal Finance Authority
- Pacific Parklands Foundation
- Union of BC Municipalities
- Western Transportation Advisory Council

G 1.1 Amending Metro Vancouver 2040: Shaping our Future to Reflect Accepted Regional Context Statements

INITIATED

The Board initiated the Metro Vancouver 2040: Shaping our Future amendment process for a Type 3 Minor Amendment to the regional growth strategy to incorporate regional land use designation changes, the expansion of the Urban Containment Boundary, and the addition of Frequent Transit Development Areas stemming from accepted regional context statements.

The Board then gave first, second, and third readings of the Amendment Bylaw, and directed staff to notify affected local governments and appropriate agencies as per Section 6.4.2 of Metro Vancouver 2040: Shaping our Future.

Type 3 minor amendments have been used in the past as a means to amend the regional growth strategy to reflect mapping changes made through accepted regional context statements. Since the adoption in July 2011 of Metro 2040, 21 Regional Context Statements have been accepted by the MVRD Board. Since the last such amendment in July 2017, four updated RCSs have been accepted by the MVRD Board and three RCSs have been submitted for reacceptance without amendment and subsequently accepted by the MVRD Board.

G 1.2 Metro 2040 Land Use Designation Amendment Request from the City of Delta – MK Delta Lands

INITIATED

The Board initiated the regional growth strategy amendment process for the City of Delta to change the regional land use designation of a property located at 7969 Highway 91 Connector from agricultural to Industrial, and to include the lands within the Urban Containment Boundary.

The Board also gave first and second readings to the Amending Bylaw; directed staff to notify affected governments as per Metro Vancouver 2040: Shaping Our Future Section 6.4.2; and, directed staff to request additional information from City of Delta staff as laid out in the report.

Staff concluded that the proposed amendment will result in a net benefit by increasing the supply of industrial lands in the region; increasing land in the ALR and providing funds to improve the productivity of other agricultural lands; and increasing the protection of ecologically important lands contiguous with Burns Bog by eliminating the potential for permitted industrial extraction activities on three additional parcels by

transferring them to public ownership. The property owner also committed to transfer three lots totalling 132 ha (328 ac), that are located adjacent to the Burns Bog Ecological Conservancy Area, to the City of Delta for protection from future development.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received delegation summaries and information items from Standing Committee meetings.

Housing Committee – May 1, 2019

Information Items:

- **5.2 Regional Affordable Housing Strategy – Progress Report Work Plan**

The Regional Affordable Housing Strategy was adopted by the Metro Vancouver Regional District in 2016. Developed with input from member municipalities and housing stakeholders, it provides a shared vision, goals and strategies for tackling the housing affordability challenge of Metro Vancouver. This report provides the Housing Committee with the work plan for preparing a progress report on the Regional Affordable Housing Strategy (2016).

Industrial Lands Strategy Task Force – May 2, 2019

Delegation Summaries:

- **3.1 Marcy Sangret, City of Delta**

Aboriginal Relations Committee – May 2, 2019

Information Items:

- **5.1 2019 Community to Community Forum Draft Proposal**

This report presented the proposed 2019 Community to Community Forum with Musqueam Indian Band for information. A Community to Community Forum provides an opportunity for bringing together First Nations and local governments to foster positive relationships between communities.

Given that one of the priorities for the Aboriginal Relations Committee is engagement in initiatives and activities that strengthen relationships between Metro Vancouver and First Nations within the region, the proposed Community to Community Forum is intended to meet the Committee's objectives.

- **5.2 Quarterly Report on Reconciliation Activities**

The report provided a quarterly update on reconciliation activities involving Metro Vancouver and local governments as per the Committee's recommendation and for members' information.

Regional Planning Committee – May 3, 2019

Delegation Summaries:

- **3.1 Sarah Ross, TransLink**

Information Items:

- **5.3 Transit-Oriented Affordable Housing Study Phase 3 – Scoping**

With the completion of Phase 1 and Phase 2 of the Transit-Oriented Affordable Housing Study (TOAH), it is important to distribute the key findings and learnings to practitioners and policymakers in the Metro Vancouver region. In February 2019, the MVRD Board allocated funding from the Sustainability Innovation Fund for TOAH Phase 3, which is intended to assemble the research findings and communicate them in a new format that encourages learning by doing.

With an expanded knowledge base, practitioners and decision-makers can advance more effective policies and actions to encourage new affordable rental housing development in locations close to rapid transit and along frequent bus corridors. The general scope of Phase 3 comprises three elements: an Integrated TOAH Implementation Calculator; practitioners workshops; and an equitable transit-oriented communities summit. The exact scoping and timing of the practitioner workshops and regional summit will depend on the level of interest of the targeted participants, as well as related events that may be occurring in 2019 and 2020. Depending on the scoping outcomes, financial contributions from partner agencies may be sought.

- **5.4 Equity in Regional Growth Management – Project Initiation**

This report provided information on the scope for the Equity in Regional Growth Management project being initiated to inform the update to Metro 2040. The research project will advance Regional Planning’s understanding of equity considerations as they relate to land use and transportation planning and policy, with a focus on growth management. The research findings will help identify gaps and opportunities for Metro Vancouver to better incorporate equity (including Indigenous perspectives and interests) into its regional growth management practices, and form an important foundational piece to the update to Metro 2040.

- **5.6 Expanded Consultation on a Potential Cannabis Production Emission Regulation for Metro Vancouver**

The attachment to this report is a staff report to the Climate Action Committee that responds to the Board’s March 29, 2019 referral motion, including a proposed bylaw development discussion paper outlining a possible approach for regulating air emissions from cannabis production as well as an engagement plan to obtain input from potentially affected parties. The engagement plan has been expanded based on discussion at the March 29, 2019 Board meeting.

Regional Parks Committee – May 15, 2019

Delegation Summaries:

- **3.1 Marcy Sangret, City of Delta**

Information Items:

- **5.3 Regional Parks 2018 Annual Report**

This report presented the Regional Parks 2018 Annual Report for information. It provided an overview of Regional Parks’ visitor and facility use, programming, volunteering, and activities in 2018. The annual report will be used to support ongoing park planning by MVRD and local municipalities for capital planning, future facility development, program delivery, and resource management activities.

Zero Waste Committee – May 17, 2019

Information Items:

- **5.3 Update on Metro Vancouver’s Engagement with the Love Food Hate Waste Canada Campaign**

Metro Vancouver launched a regional Love Food Hate Waste campaign in May 2015. The objective was to prevent avoidable household food waste. Over three years, Metro Vancouver took the campaign to such a level that it became the basis for a national campaign – Love Food Hate Waste Canada – launched in 2018 by the National Zero Waste Council, an initiative of Metro Vancouver. Love Food Hate Waste Canada brings together nine partners: the cities of Toronto, Vancouver, and Victoria, Capital Regional District, Metro Vancouver, RECYC-QUÉBEC, Province of British Columbia,

Sobeys, and Walmart. Love Food Hate Waste Canada is a bilingual campaign that uses digital media (including social media), conventional media, and activations in grocery stores and public events in communities across Canada. As a partner to a national campaign, Metro Vancouver's efforts to reduce household food waste will be greatly enhanced by multiple partners. These partners communicate the same messages about the value of reducing food waste and the steps households can take in buying and storing food and in preparing meals that will make a positive difference. As the campaign grows, it will continue to engage more partners across Canada.

Climate Action Committee – May 17, 2019

Delegation Summaries:

- **3.1 Pat Bell, Community Energy Association**

Information Items:

- **5.1 2019 Update on Liquid Waste Sustainability Innovation Fund Projects**

This report presented an update on seven projects funded under the Liquid Waste Sustainability Innovation Fund. The Sustainability Innovation Funds were created by the Board in 2004 to provide financial support to utility or Regional District projects that contribute to the region's sustainability.

- **5.2 2019 Update on Regional District Sustainability Innovation Fund Projects**

This report presented an update on six projects funded under the Regional District Sustainability Innovation Fund. The Sustainability Innovation Funds were created by the Board in 2004 to provide financial support to utility or Regional District projects that contribute to the region's sustainability.

- **5.3 2019 Update on Water Sustainability Innovation Fund Projects**

This report presented an update on four projects funded under the Water Sustainability Innovation Fund. The Sustainability Innovation Funds were created by the Board in 2004 to provide financial support to utility or Regional District projects that contribute to the region's sustainability.

- **5.6 Air Quality and Climate Action Initiatives in the Caring for the Air 2019 Report**

This report presented the 2019 edition of the annual Caring for the Air report and provided information about outreach conducted for the previous edition of the report with the intention of raising awareness about climate change and air quality initiatives in the Lower Fraser Valley air shed.

Greater Vancouver Water District

E 1.1 Asset Management for Water Services Policy

APPROVED

The Board approved the Asset Management for Water Services Policy as presented.

This Policy outlines GVWD's commitment and methodology to manage water assets in a manner that minimizes asset failure risks and impacts to both residents and member jurisdictions while optimizing the life cycle of assets. It will guide Water Services to meet asset performance targets within a specified budget and enable evidence based decision making with respect to infrastructure rehabilitation and replacement.

E 1.2 2019 Budget - Status of Reserves

APPROVED

The Board approved the application and transfer of reserves related to the expenditures and provisions as set out in Schedule 1 of the report.

With the year-end process complete, operating, discretionary and statutory reserves projected for 2019 have been updated after including 2018 operating surpluses. Reserve applications have also been updated and are presented in Schedule 1. These applications are consistent with Board direction on the use of reserves through the adopted reserve policy.

E 2.1 Agency Requests to Transport Adult Fish Upstream of Seymour Falls Dam

APPROVED

The Board approved a request by the Fisheries and Oceans Canada to transport an annual maximum of 400 returning coho salmon adults upstream of Seymour Falls Dam; and a request by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to transport a maximum of 20 returning steelhead trout adults upstream of Seymour Falls Dam in 2019 and 2020.

These requests do not negatively impact Metro Vancouver operations and are an opportunity for collaboration with the agencies, First Nations and community groups.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received information items from the Water Committee.

Water Committee – May 16, 2019

Information Items:

- **5.1 BC Hydro Pole Replacement in Capilano Watershed – Project Update**
BC Hydro will be completing a multi-year project focused on replacing 75 wooden pole structures along two transmission lines that run within the Capilano water supply area. Metro Vancouver staff have worked collaboratively with the BC Hydro project team to review project plans, minimize environmental disturbance and achieve project efficiencies. The project is expected to commence in the summer of 2019 and be completed by the fall of 2021.
- **5.2 Watershed Education Program Update**
Watershed Education Programs reach over 5,400 residents of Metro Vancouver annually with the aim of providing all citizens with the opportunity to see where their water comes from, understanding the value of this resource, recognizing their connection to it, developing a sense of pride and confidence in the water supply and becoming champions for sustainability.
- **5.4 Fisheries and Oceans Canada Request for Metro Vancouver Water Supply to the Coquitlam Dam Fish Trap**
Metro Vancouver received a request from Fisheries and Oceans Canada (DFO) to provide water from an adjacent water main to the Coquitlam Dam fish trap. This request requires an adjustment to Metro Vancouver operations but does not negatively impact the water supply. The provision of

water to the Coquitlam Dam fish trap provides an opportunity for collaboration with the agencies, Kwikwetlem First Nation and ongoing support of the Kwikwetlem Sockeye Restoration Project.

- **5.5 2019 Watering Regulations Communications and Regional Water Conservation Campaign**
This report contained an update on regional communications to support the 2019 watering regulations and the regional water conservation campaign. Metro Vancouver undertakes communication and engagement initiatives to ensure water resources are conserved and efficiently used throughout the region.
- **5.6 2019 Water Wagon Schedule**
This report presented the preliminary 2019 event schedule for Metro Vancouver's Water Wagon.

Greater Vancouver Sewage and Drainage District

E 1.1 Asset Management for Solid Waste Services Policy

APPROVED

The Board approved the Asset Management for Solid Waste Services Policy as presented.

The new Asset Management for Solid Waste Services Policy will improve the ability to manage a broad range of asset data, prioritize maintenance activities and make informed decisions regarding long-term maintenance and capital replacements. The goal of the Asset Management for Solid Waste Services Policy is to balance asset performance, risk and cost.

E 1.2 2019 Budget - Status of Reserves

APPROVED

The Board approved the application and transfer of reserves related to the expenditures and provisions as set out in Schedule 1 of the report.

With the year-end process complete, operating, discretionary and statutory reserves projected for 2019 have been updated after including 2018 operating surpluses. Reserve applications have also been updated and presented. These applications are consistent with Board direction on the use of reserves through the adopted reserve policy.

E 2.1 Award of Contract Resulting from Request for Proposal No. 18-001: Construction Services for the Annacis Island Wastewater Treatment Plant Outfall Project

RECEIVED

The Board approved the award of a contract for an amount of up to \$184,124,380.27 (exclusive of taxes) to Pomerleau Bessac General Partnership, resulting from Request for Proposal No. 18-001: Construction Services for the Annacis Island Wastewater Treatment Plant Outfall Project. Pomerleau Bessac General Partnership was identified as the highest ranked compliant proposal.

E 2.2 Award of Phase C, Construction Engineering Services Resulting from RFP No. 14-097: Annacis Island Wastewater Treatment Plant Transient Mitigation and Outfall Expansion Project **APPROVED**

The Board approved the award of Phase C, Construction Engineering Services for an amount of up to \$16,989,113.00 (exclusive of taxes) to the Phase A and B consultant, CDM Smith Canada ULC for the Annacis Wastewater Treatment Plant Transient Mitigation and Outfall Project. CDM Smith Canada ULC has completed Phase A (Pre-Design Services) and Phase B (Detailed Design Services).

E 2.3 Award of Contract Resulting from Tender No. 18-296: Supply and Installation of North Road Trunk Sewer No. 2 – Phase 1A Brunette River to Lougheed Highway **APPROVED**

The Board approved the award of a contract in the amount of \$5,584,406.51 (exclusive of taxes) to Clearway Construction Inc., resulting from Tender No. 18-296: Supply and Installation of North Road Trunk Sewer No. 2 – Phase 1A Brunette River to Lougheed Highway. Clearway Construction Inc. submitted the lowest compliant bid.

E 3.1 Solid Waste Energy Policy **APPROVED**

The Board directed staff to prepare a business case, including a recommended ownership model, for a district energy system using heat from the Waste-to-Energy Facility.

At its May 17, 2019 meeting, the Zero Waste Committee considered a Solid Waste Energy Policy and asked for more clarification on the types of projects that would be subject to it. The Solid Waste Energy Policy would apply to Metro Vancouver Solid Waste Services projects that generate energy or recyclables, particularly projects that generate greenhouse gas emission reductions. District heating from the Waste-to-Energy Facility would increase energy recovery and reduce greenhouse gas emissions.

I 1 Committee Information Items and Delegation Summaries **RECEIVED**

The Board received a delegation summary and information items from Standing Committee meetings.

Liquid Waste Committee – May 16, 2019

Information Items:

- **5.1 Iona Island Wastewater Treatment Plant – Project Definition Update**

The Iona Island Wastewater Treatment Plant Project Definition technical workshop 3 was held on April 10th and 11th, 2019. This workshop focused on integrating wastewater treatment technology concepts with community integration and resource recovery themes to produce three overall wastewater treatment plant concepts. Stakeholder and First Nations engagement is underway and activities will continue throughout 2019 and 2020.

Zero Waste Committee – May 17, 2019

Delegation Summaries:

- **3.1 Sam Scoten, CheckSammy**

Information Items:

- **5.2 2018 Disposal Ban Program Update**

The Disposal Ban Program is a key waste reduction strategy identified in the Integrated Solid Waste and Resource Management Plan. In 2018, 188,135 loads were inspected, 16,707 loads were found to contain banned materials and 3,554 surcharge notices were issued. The Disposal Ban Program remains an effective tool to encourage waste reduction and diversion.

Metro Vancouver Housing Corporation

E 1.1 2019 Budget - Status of Reserves

APPROVED

With the year-end process complete, operating, discretionary and statutory reserves projected for 2019 have been updated after including 2018 operating surpluses. Reserve applications have also been updated and are presented in Schedule 1. These applications are consistent with Board direction on the use of reserves through the adopted reserve policy.

The Board approved the application and transfer of reserves related to the expenditures and provisions as set out in Schedule 1 of the report.

I 1 Committee Information Items and Delegation Summaries

APPROVED

The Board received an information item from the Housing Committee meeting.

Housing Committee – May 1, 2019

Information Items:

- **5.3 Spring Flower and Community Garden Programs**

Metro Vancouver Housing is committed to tenant engagement. The Spring Flower and Community Garden Programs are two of a number of initiatives designed to inspire a sense of pride and ownership among tenants living in Metro Vancouver Housing sites. Both the Spring Flower and Community Garden Programs are equally beneficial to both Metro Vancouver Housing and tenants.

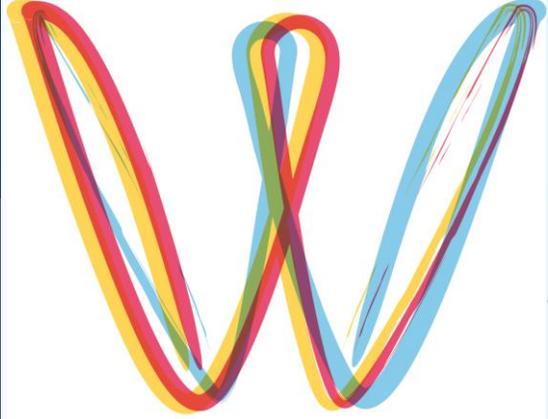
Metro Vancouver Housing provides 321 garden plots for housing tenants for their enjoyment and wellbeing. Spring flowers are provided to Tenants Associations to beautify housing sites and create healthy engaged communities.

RESOLUTION FOR UBCM FOR CONSIDERATION

WHEREAS The City of Vancouver has authority through the *Vancouver Charter* to implement an Annual Vacancy Tax

WHEREAS The City of White Rock is governed through the *Community Charter* where there is no current authority to implement a Vacancy Tax and it is believed that there are a number of vacant residential and commercial properties in the City of White Rock

THEREFORE BE IT RESOLVED THAT the City of White Rock request that UBCM work with the Province of British Columbia to amend the authority given to Local Governments through the *Community Charter* permitting municipalities the authority to impose, by bylaw, an annual vacancy tax on taxable residential and commercial properties, and that the criteria and administrative requirements be similar to those of the *Vancouver Charter* .



WHITE ROCK
MUSEUM & ARCHIVES

Delegation to Council White Rock Museum & Archives

Request for increase to Annual Grant



Who?

Who is here today? Delegates:

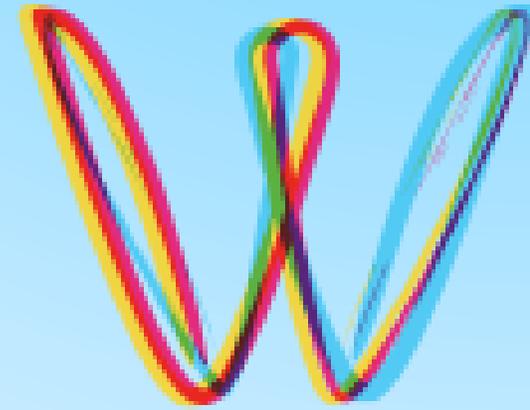
- ▶ Charlene Garvey – Member of the Board of Directors
- ▶ Debbie Ward – Secretary and Treasurer of Board of Directors
- ▶ Karin Bjerke-Lisle – Executive Director of the WRMA

Who works at the museum? Museum Staff:

- ▶ Karin Bjerke-Lisle – Executive Director [20 hours per week @ \$28]
- ▶ Hugh Ellenwood – Archives Manager [28 hours per week @ \$24]
- ▶ Kate Petrusa – Curator [24 hours per week @ \$23.5]
- ▶ Vanya Peacock – Events Coordinator [16 hours per week @ \$18]
- ▶ Janice Koppers – Visitor Services [6 hours per week @ \$15.75]

Who works at the museum? Gift Shop Staff:

- ▶ Three/four part time staff with 30 hours total per week [@ \$14.50]





Who?

Who supports the museum?

- More than **120** White Rock Museums & Archives Members and Volunteers contributed close to **850** hours of service in support of the museum in 2018
- The **8** person Board of Directors contributed an additional **500** hours of voluntary service to the museum and archives in 2018

Who visits the museum?

- School children participating in formal programs, parents appreciating their child's art display on our Art Wall, people attending our live-casts of local TEDx Talks, residents bringing their friends and family from out of town to see local history on display and so many more, to the tune of **29,700** visitors in 2018





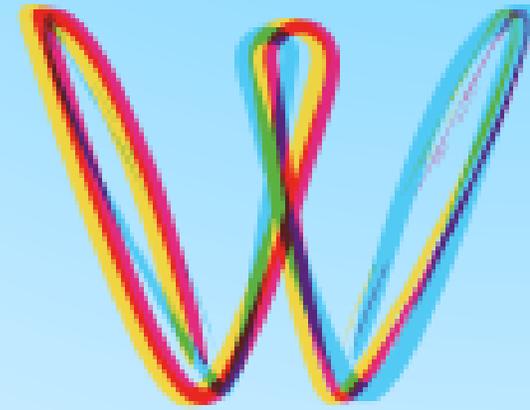
What?

What is a Museum? Definition:

- ▶ “A museum is a **non-profit**, permanent institution in **the service of society and its development**, open to the public, which *acquires, conserves, researches, communicates and exhibits* the tangible and intangible heritage of humanity and its environment for the purposes of **education, study and enjoyment.**” [International Council of Museums – 2007]

What is the relationship between the City of White Rock and the White Rock Museum & Archives?

- ▶ The City of White Rock owns the objects that form the museum’s collection and the building in which it is housed, and provides funding in the form of an annual grant [**\$111,340** in 2019] to assist in the operation of the museum (including staff wages and benefits). If the City operated a museum with City staff, it would certainly cost considerably more than **\$131,000** to employ the five part time staff who currently work at the museum (does not include the giftshop staff).





What?

What are we asking the City of White Rock Council for?

- ▶ Increase in Annual Grant of **\$50,000** to be used to increase Executive Director's position to full time (with benefits) at a more competitive rate and to increase the Curator's weekly hours to closer to full time equivalence.
- ▶ From current amount of: **\$111,340** to: **\$161,340** (with annual % increases as per current agreement)

What is the White Rock Museum & Archive's current budget?

- ▶ Approximately **\$250,000** in 2019 of which **\$111,340** is from the City of White Rock's Annual Grant – approximately **\$130,000** is generated by the WRMA through its giftshop and other fundraising activities.



When?

When was the White Rock Museum & Archives a competitive employer?

- ▶ **Never.** See attached my paystub as Curator for the City of Port Alberni's Museum from 1996. We are paying our current curator \$1 more than this today.

CITY OF PORT ALBERNI PAYROLL DEPOSIT ADVICE - NOT NEGOTIABLE

EMPLOYEE STATEMENT OF REMITTANCE FOR THE PAY PERIOD ENDING 96-Jun-01
03-02130 GARVEY, CHARLENE A. Department DP10

- E A R N I N G S		D E D U C T I O N S		Y. T. D. ---	
SICK DOLLARS					
7.50 HRS @	22.490	168.68	INCOME TAX	284.70	3336.30
REGULAR \$			CANADA PENSION	35.18	409.50
52.75 HRS @	22.490	1186.38	UNEMPLOYMENT IN	41.04	468.03
VACAT. HRS BANK			LONG TERM DISAB		170.25
BANKED (97.30-)		UNION DUES CUPE	20.35	238.70
UIC REBATE		1.49	COMPUTER PLAN	14.25	171.00
TAXABLE BENEFIT		36.00	SUPERANNUATION	81.30	922.97

GROSS PAY: 1356.55 DEDUCTIONS: 476.55
GROSS YTD: 15914.35 NET PAY: 879.80



Where?

Where will the benefits of this increased grant money be experienced?

- ▶ In **White Rock** and the wider Peninsular community.
- ▶ Museums, when they are living up to their potential, provide true quality of life benefits to the communities they serve. For the past two years the White Rock Museum & Archives has been widening its mandate and its activities beyond the hosting of community events. The WRMA is working to embrace its full potential as a museum to become a more active community participant and partner.
- ▶ With active, full time leadership and additional staff hours, the museum will be able to expand the roles it plays within the White Rock community.





Why?

Why expand the Executive Director role to full time?

- ▶ Currently the leadership role has some of the fewest hours, which is not ideal for leading organizational planning, conducting meetings, providing staff accountability, building community relationships, identifying and marshalling resources and the myriad of activities that professional museum leaders are expected to do in a day.
- ▶ The Executive Director works numerous non-compensated hours in order to accomplish the minimum required of her. This is neither fair nor can it be relied upon in a succession situation. In the past we have used the fact that people are passionate about museum work as a justification to undervalue that very work. No one who works at the museum is compensated at a rate that provides an independent living wage and the museum will never be sustainable without changing this reality.
- ▶ By expanding this staff position to full time equivalency, we will qualify for grants from the Canadian government's Department of Heritage Museum Assistance Program. These grants provide funding annually for projects in support of heritage institutions and workers in the preservation and presentation of heritage in Canada.





How?

- ▶ We respectfully submit a request for an additional **\$50,000** to the annual grant received by the White Rock Museum & Archives in order to increase the Executive Director's position to a full time equivalent position and to increase the Curator's weekly hours of work and to fairly compensate the Executive Director for work undertaken on behalf of the museum.
 - ▶ Thank you for your consideration.
- 



Health in a Blue Zone

Brendan Byrne, MD

Medical Director Wellness Garage Lifestyle Medicine



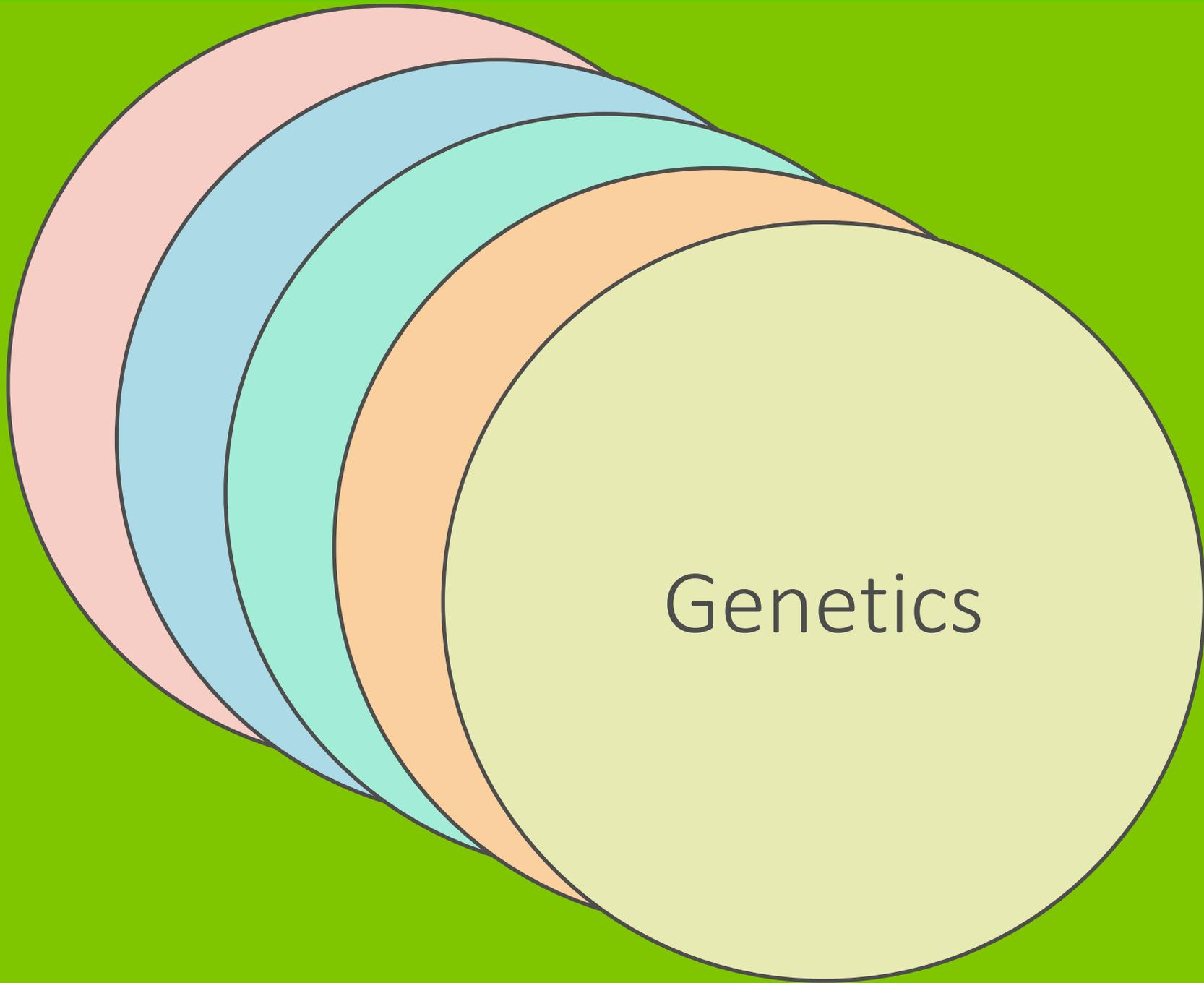
Introductions



What determines health?



?



Genetics

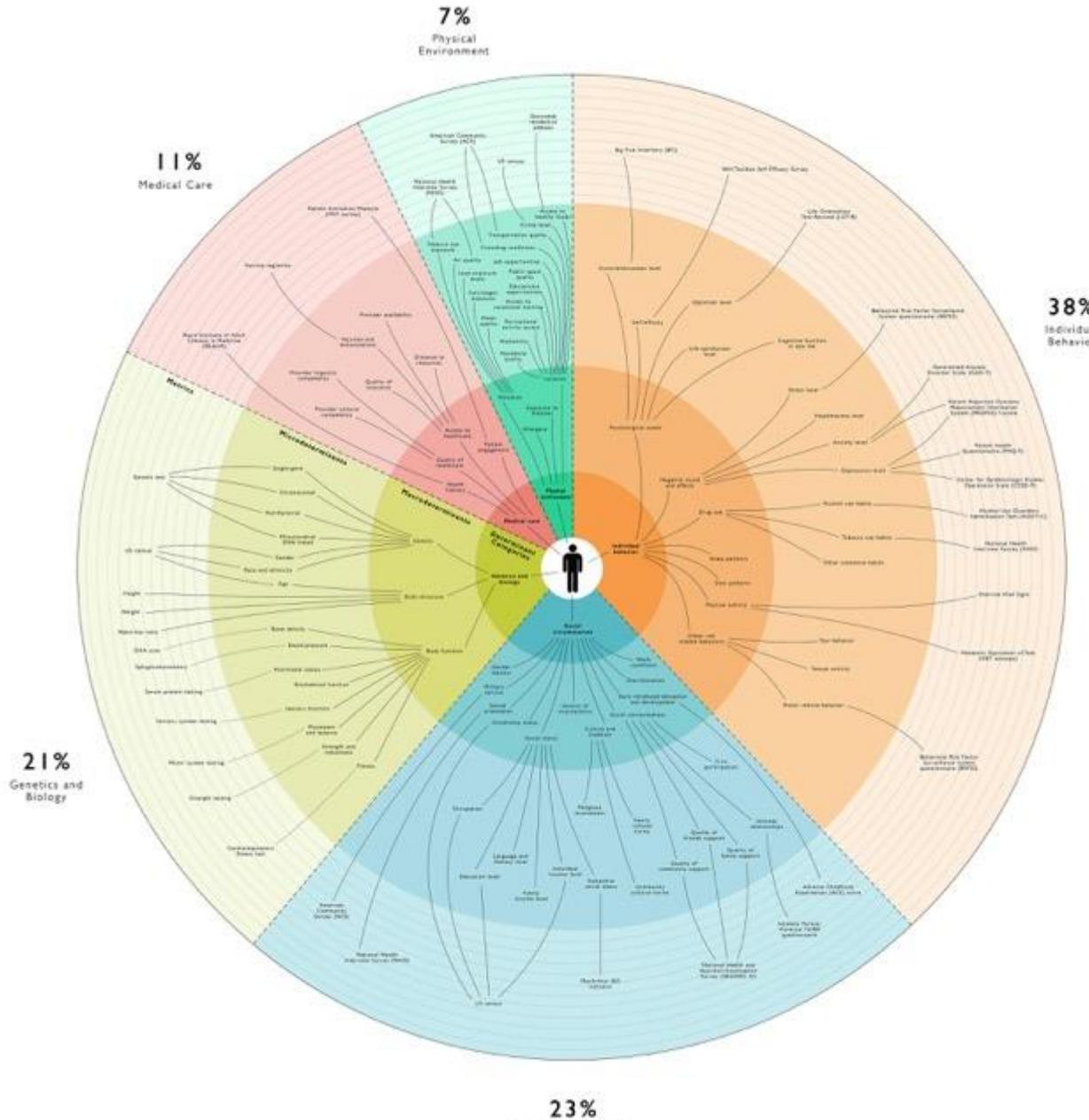


?

?

?

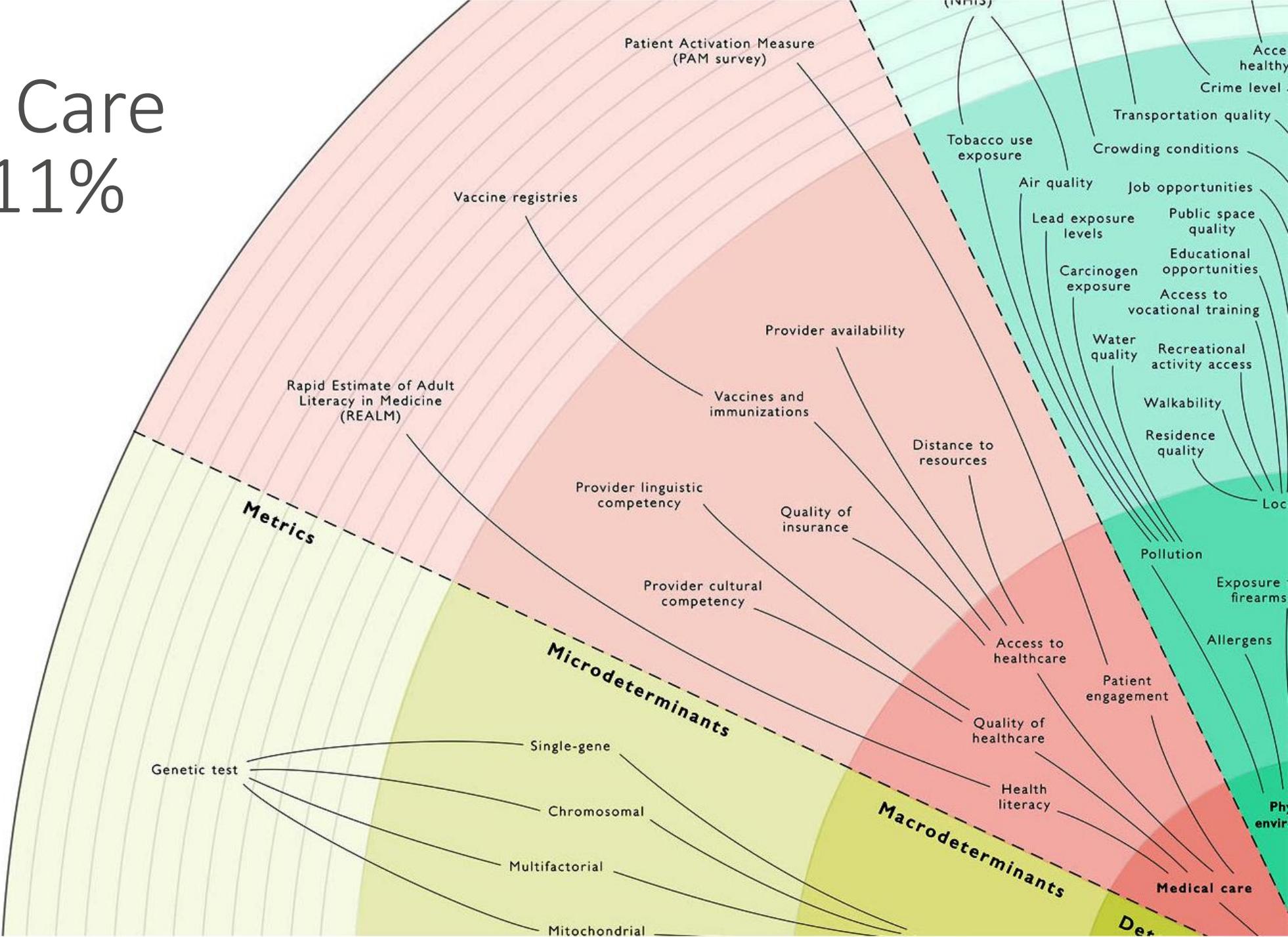
Determinants of Health

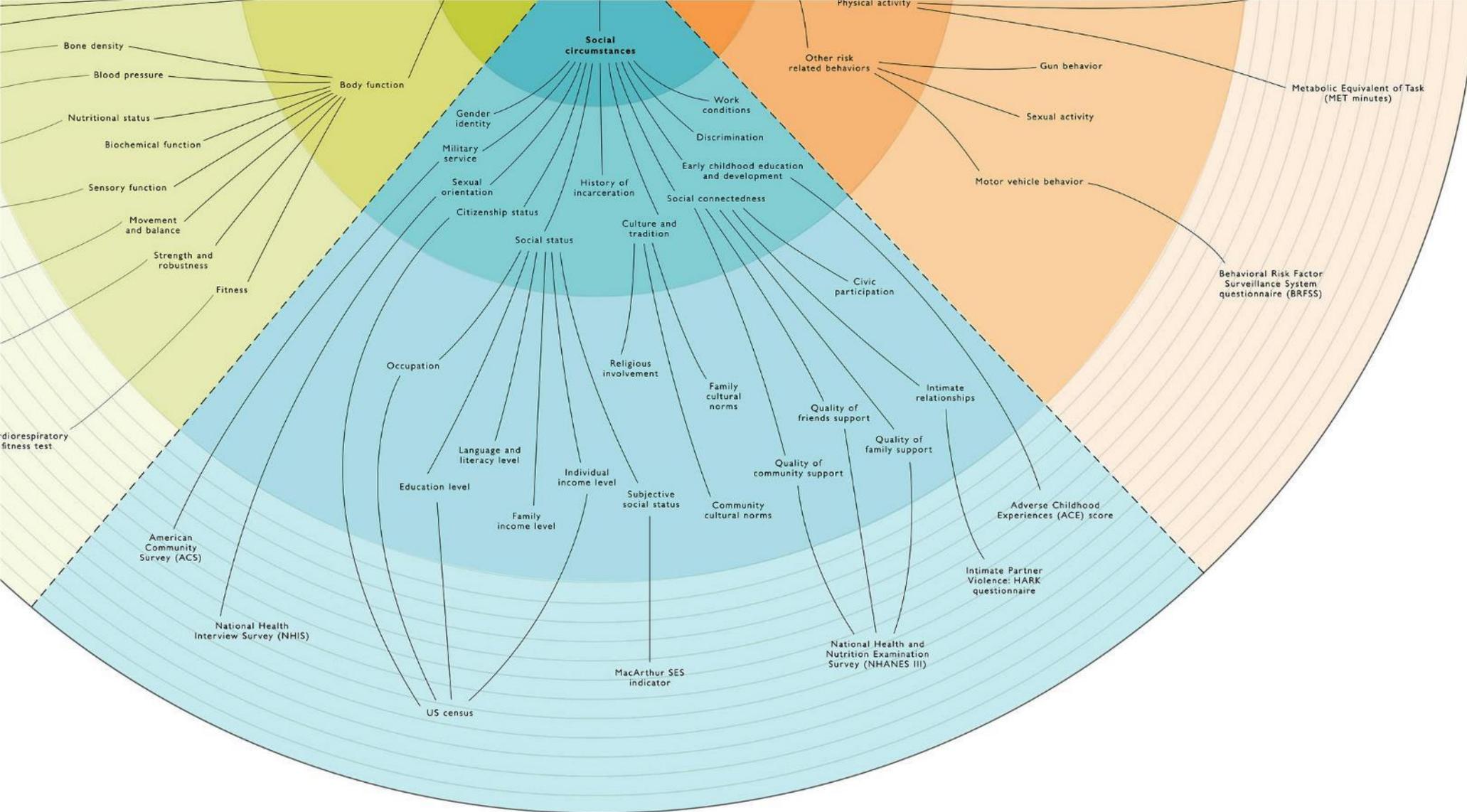


Something we
have known
for a while



Medical Care 11%





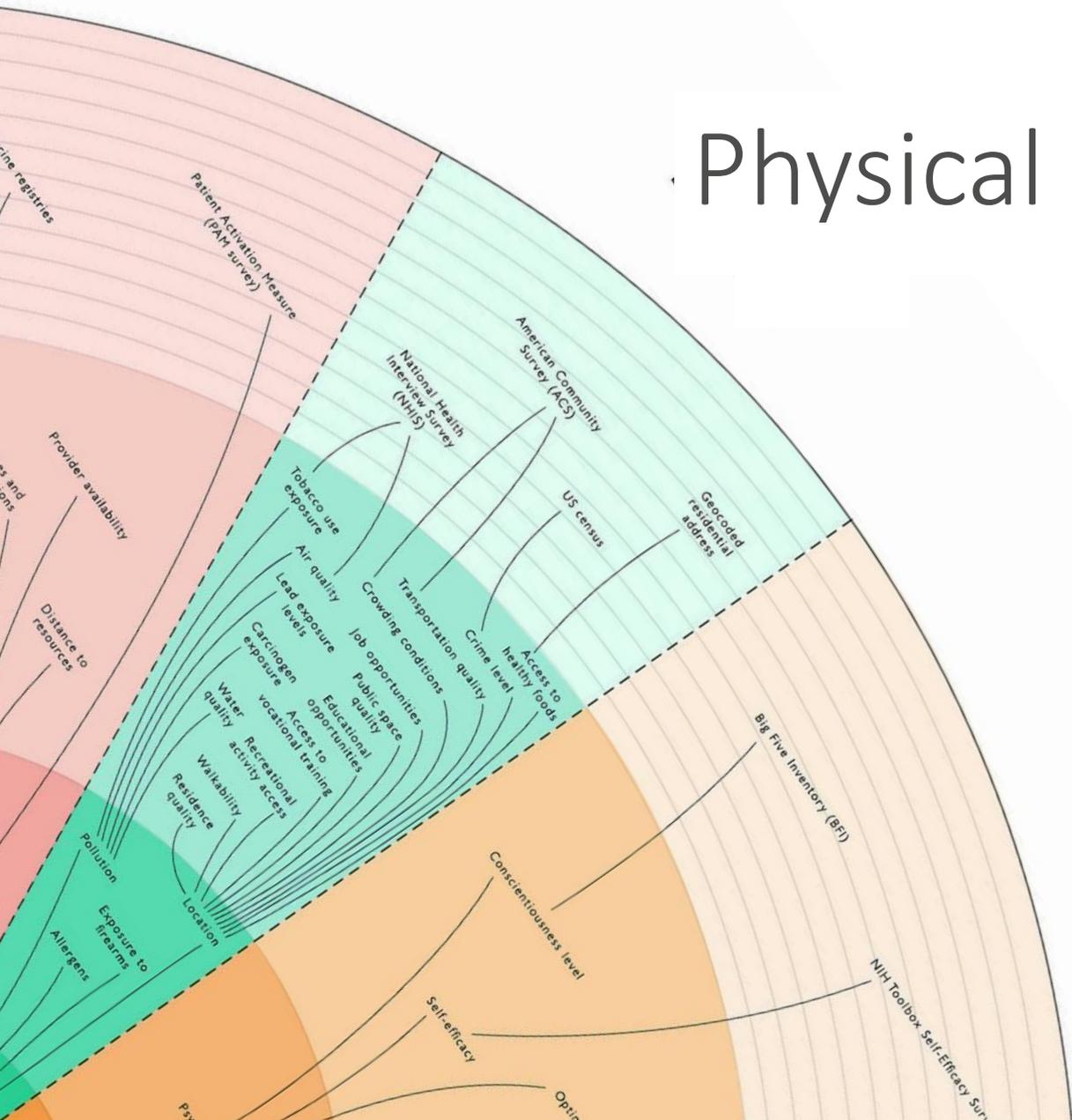
Social Circumstances

23%



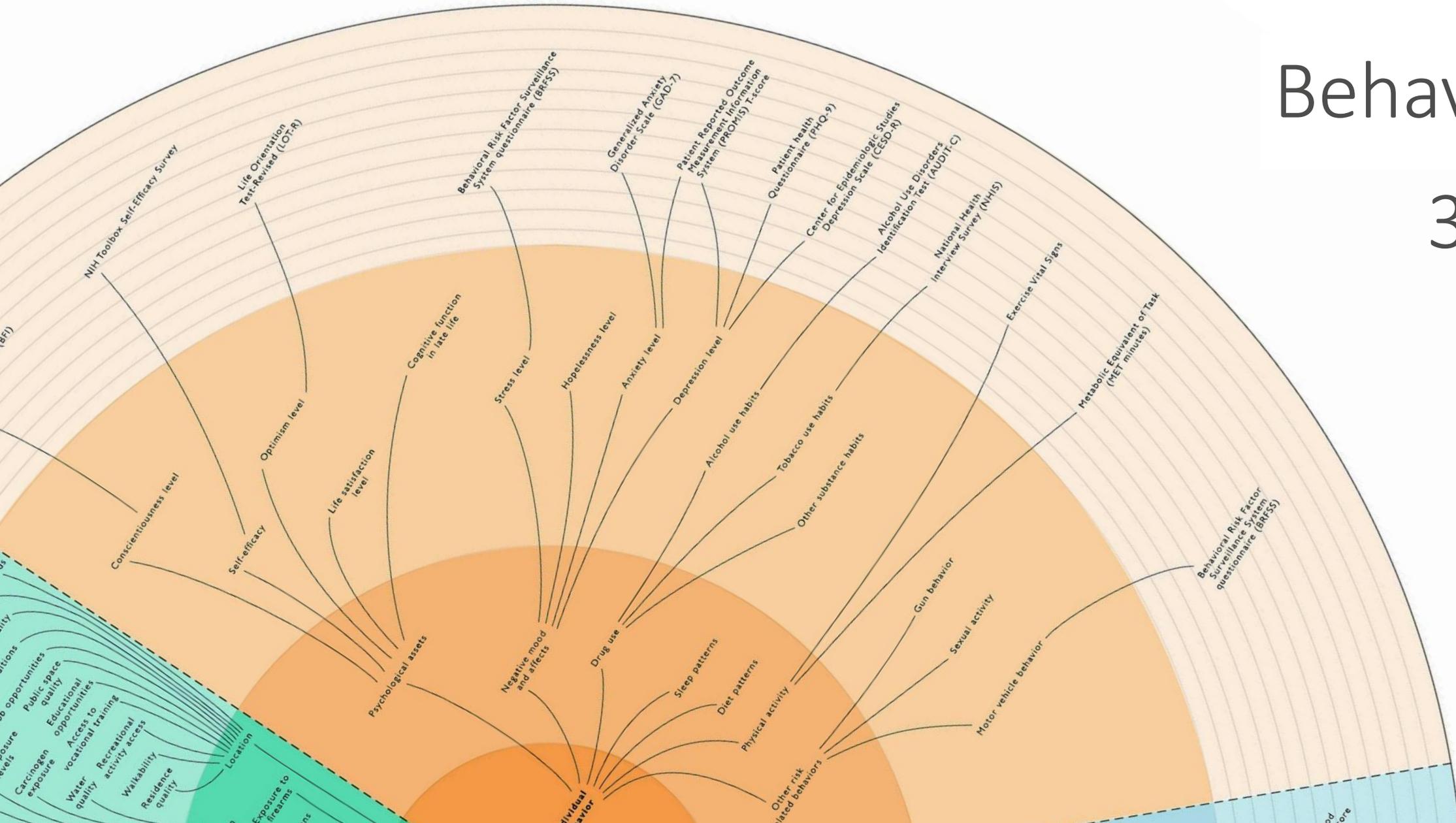
Physical Environment

7%



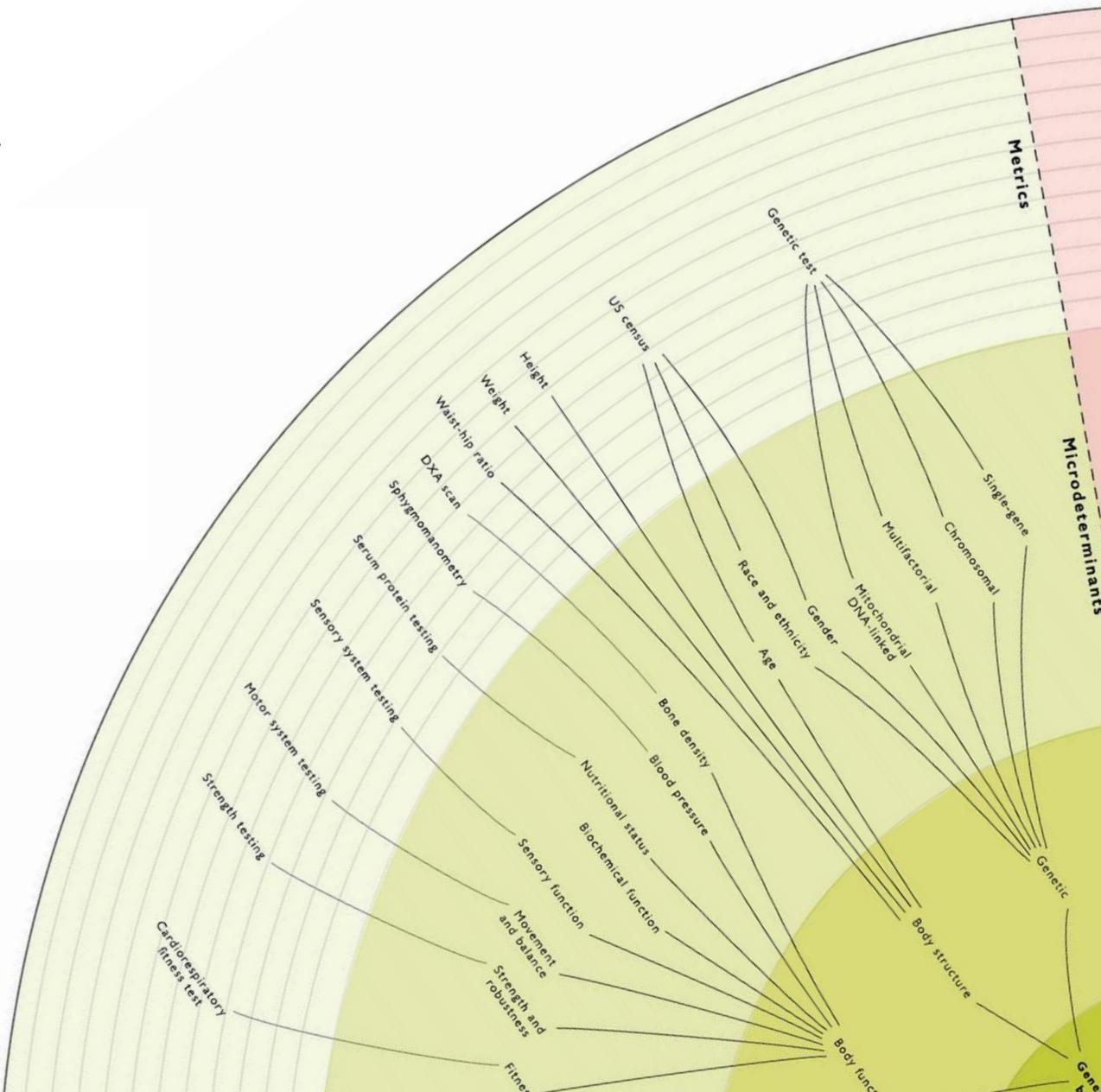
Behaviours

38%

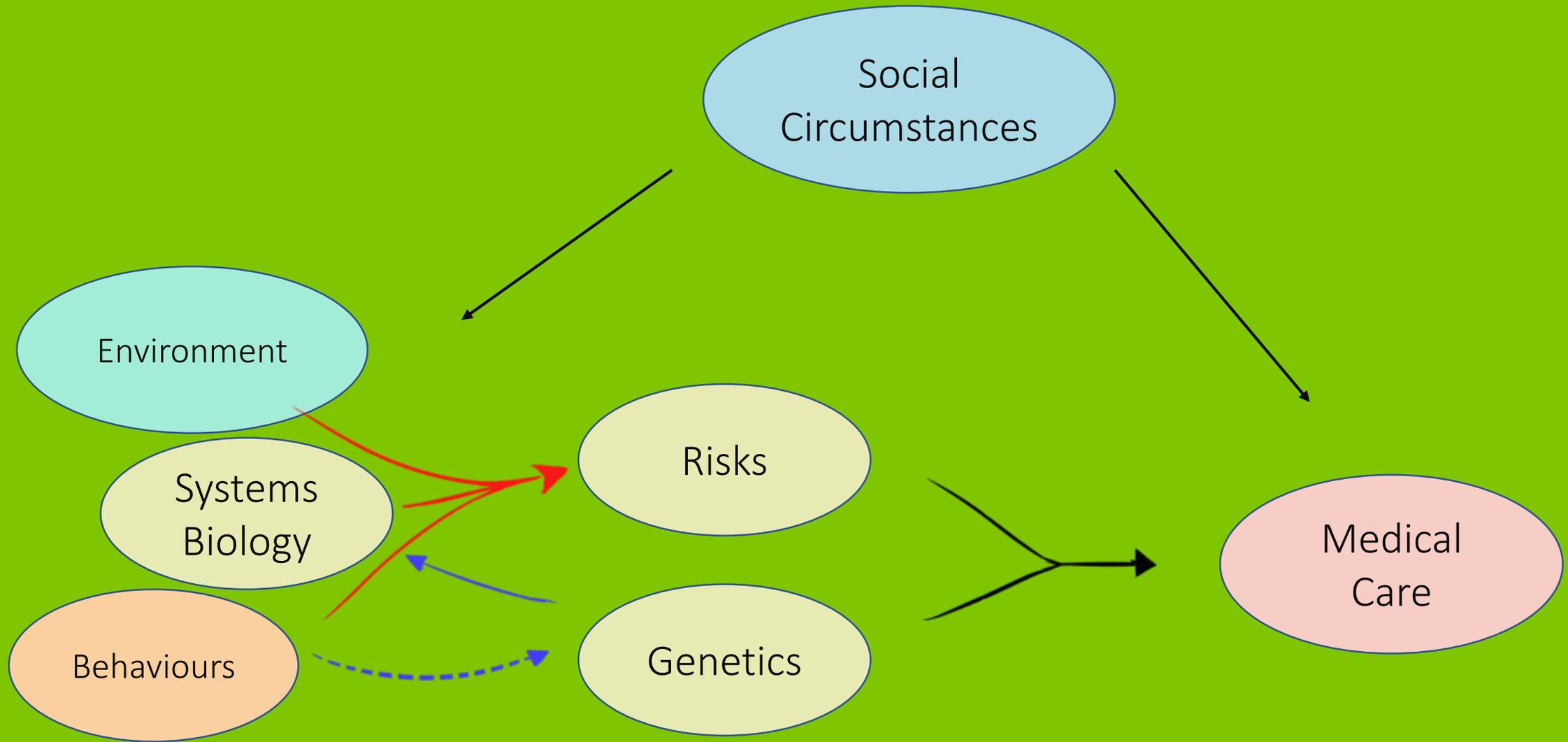


Genetics & Biology

23%

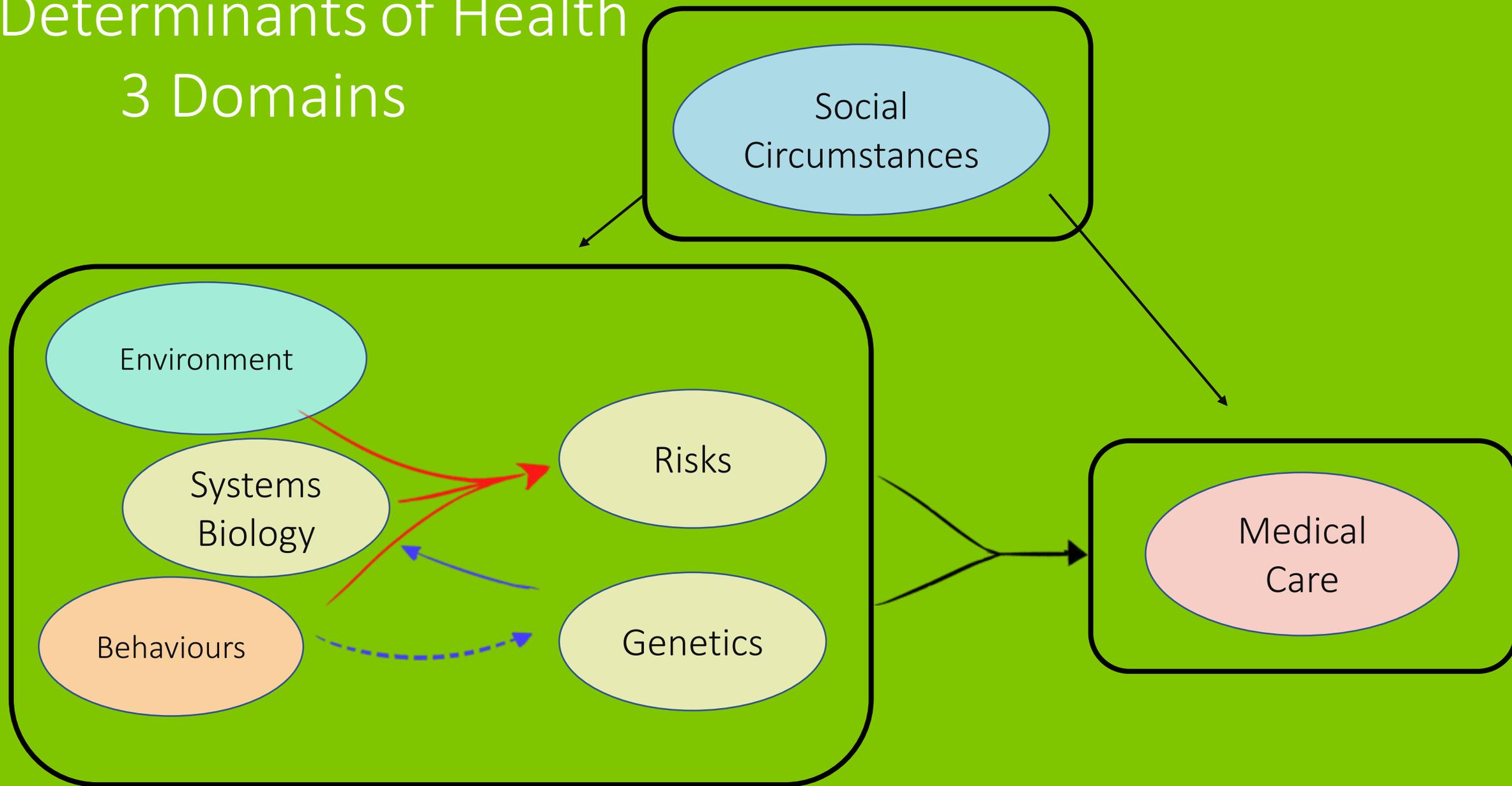


Determinants of Health



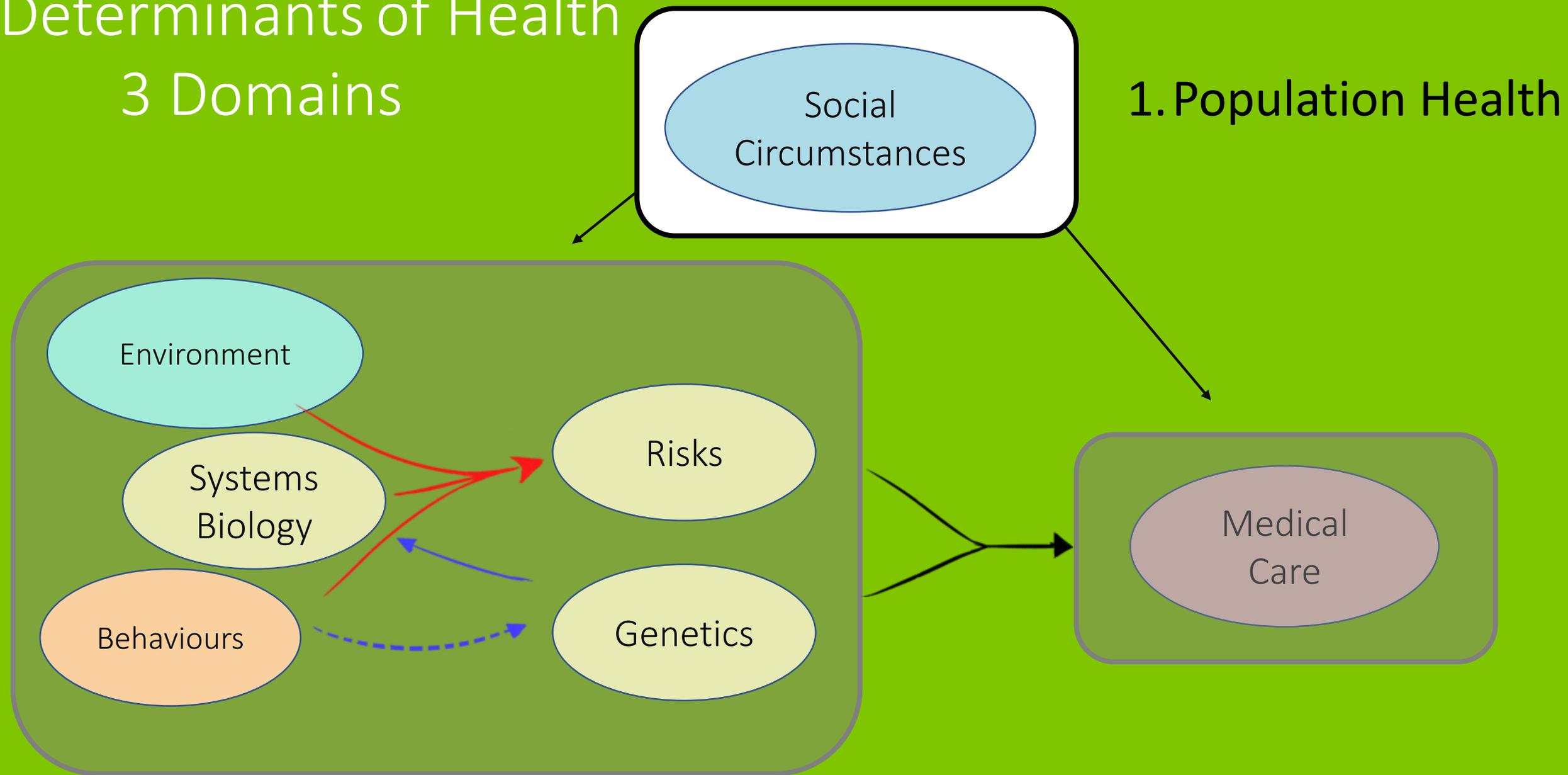
Determinants of Health

3 Domains



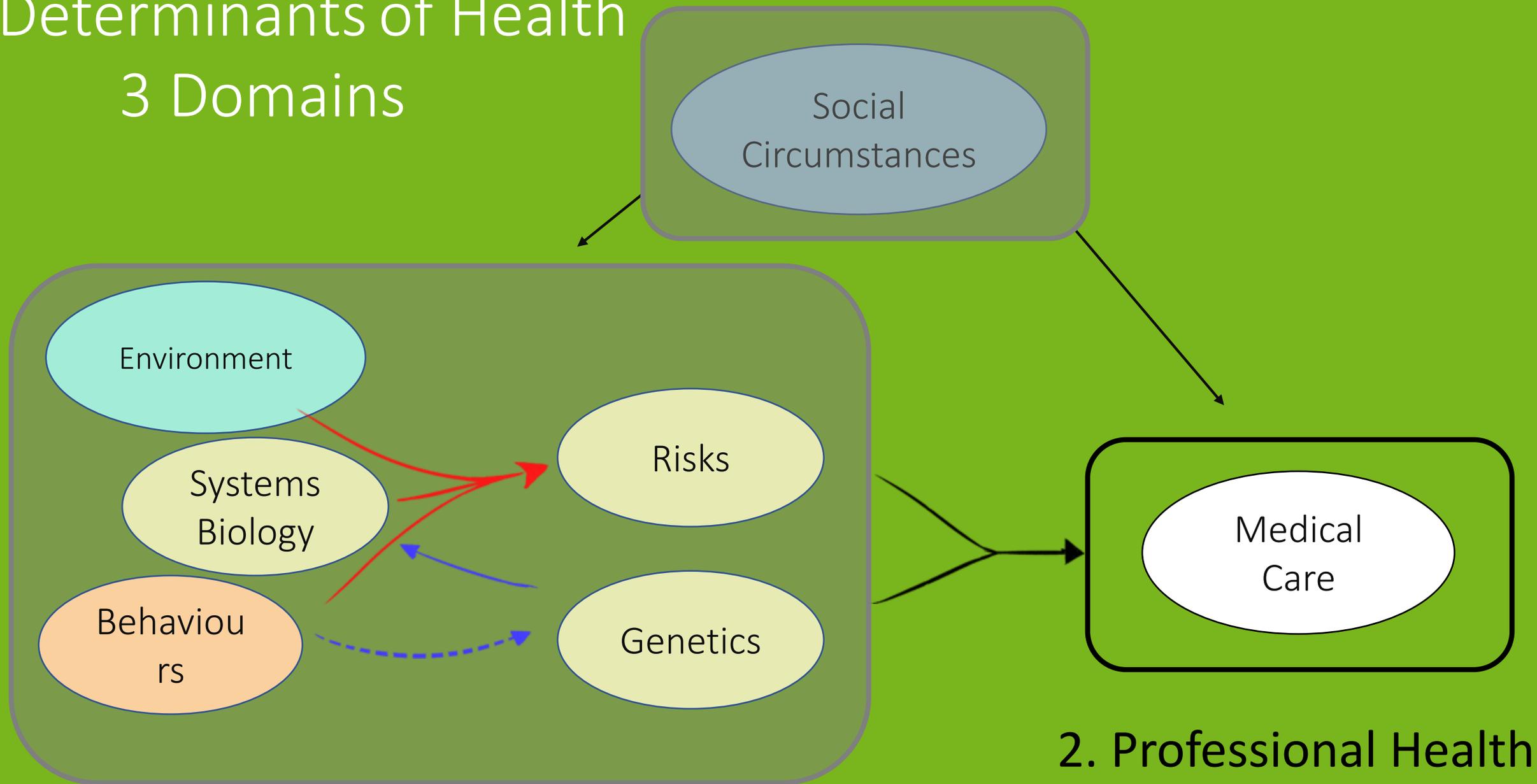
Determinants of Health

3 Domains



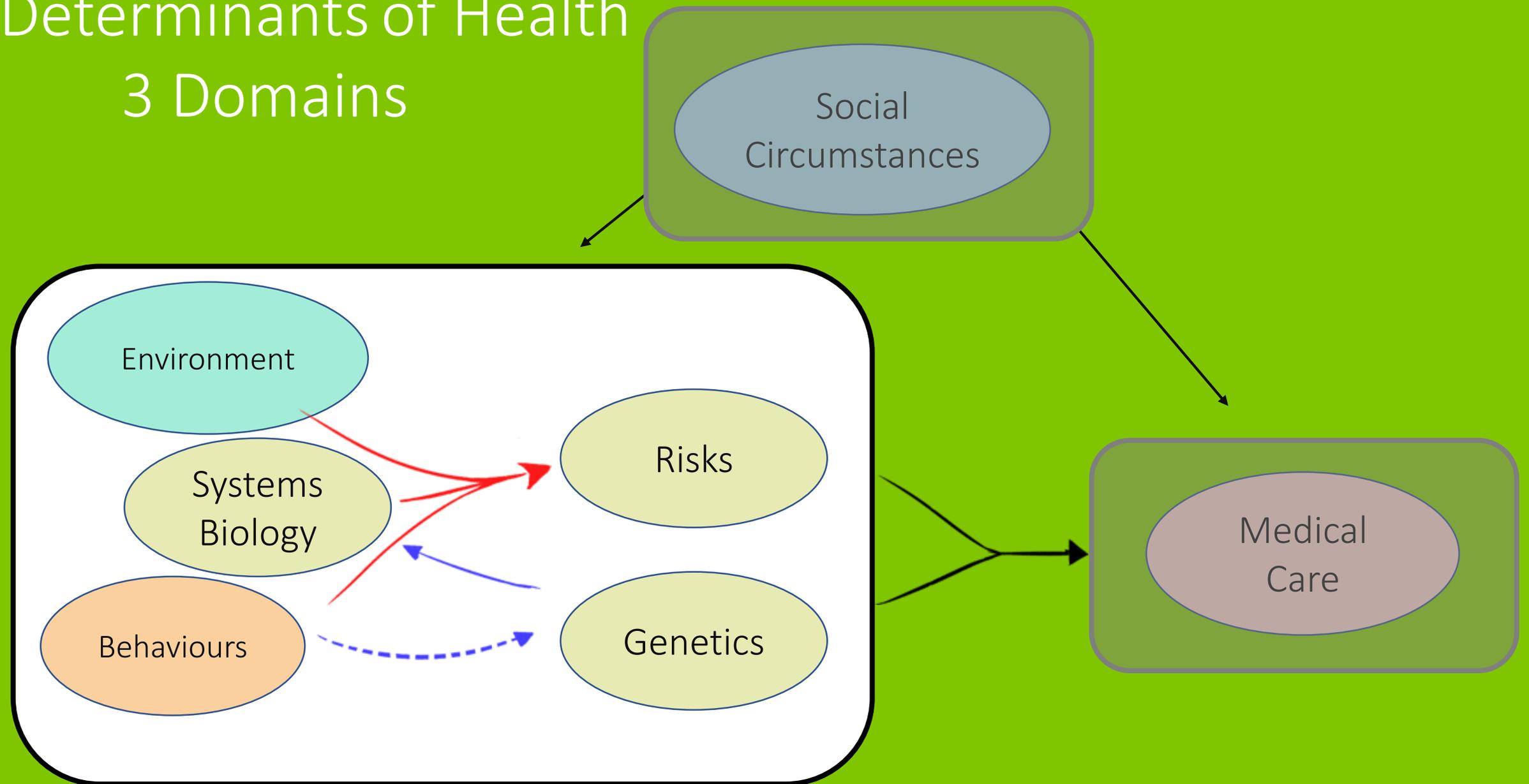
Determinants of Health

3 Domains



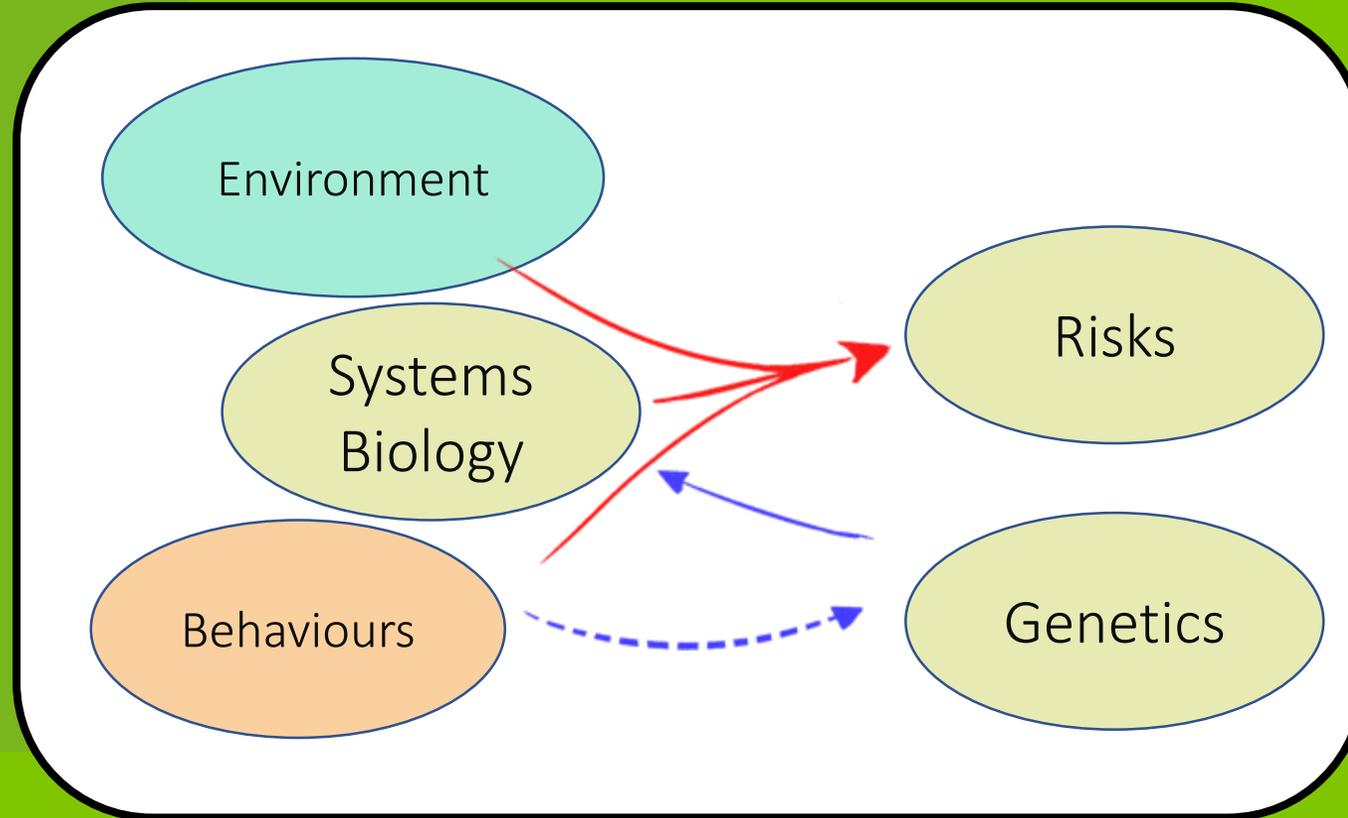
Determinants of Health

3 Domains



3. Personal Health

Personal Health



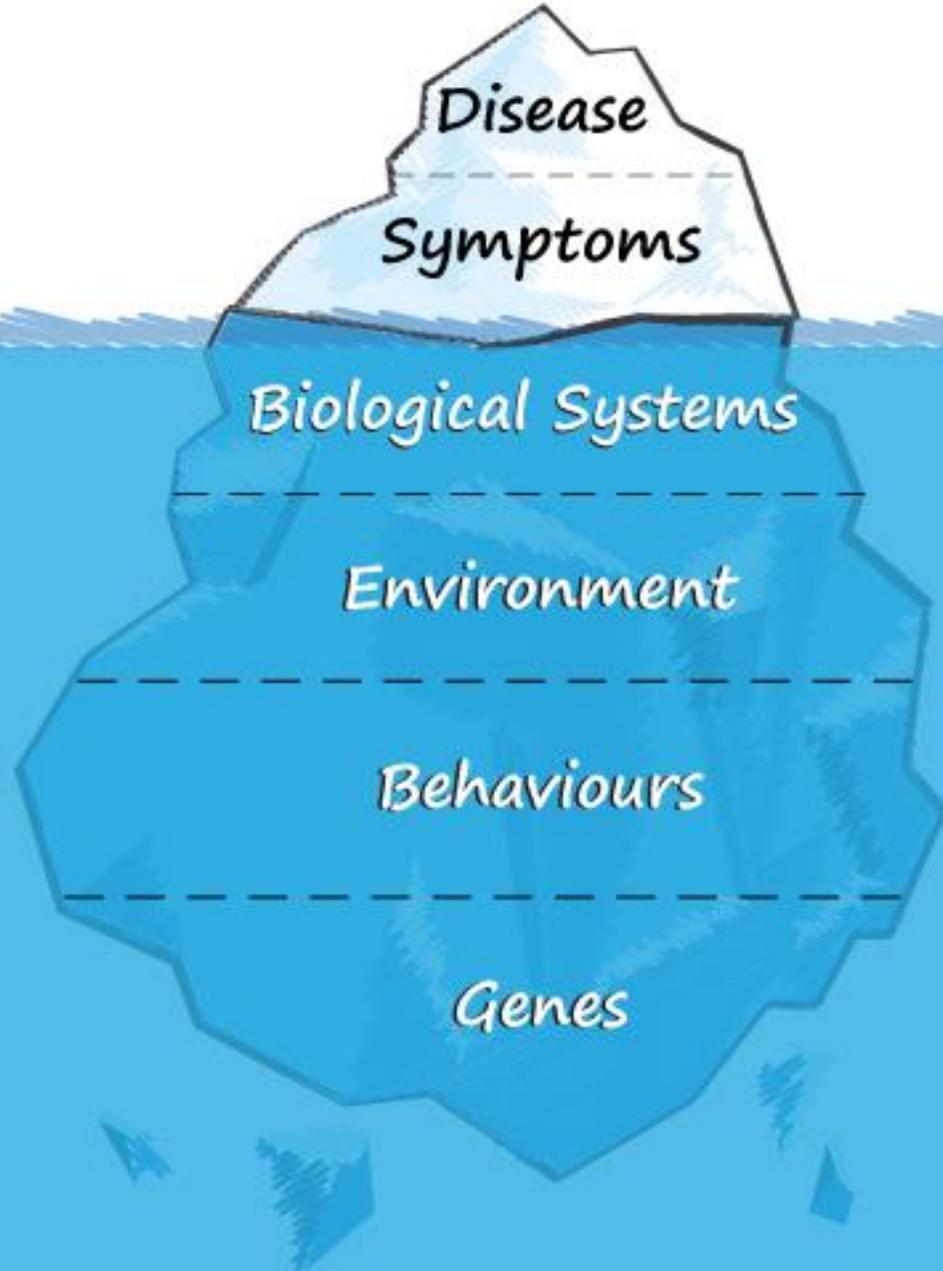
68%

of health outcomes
determined in this domain

Interplay between genetics, environment and Behaviours



Wellness
GARAGE



What is a Blue Zone?







Dan Buettner

Secrets

OF THE

Blue Zones

Loma Linda
CALIFORNIA
U.S.A.

Life expectancy
is more than

10

years longer
than for average Americans

Nicoya Peninsula
COSTA RICA

Men over 60 are

7x

more likely
to reach age 100*

Sardinia
ITALY

Home to nearly

10x

more centenarians
than the US Per capita

Ikaria
GREECE

1 in 3 Ikarians
live to be at least

90

years old

Okinawa
JAPAN

Life expectancy

85.3

years

9 Principles



The area close to home where we spend 90 percent of our lives.

Blue Zone Communities

Principles into Action



Life Radius

Blue Zone Principles in Action:

Areas in which city governments can make a difference:

The built environment

- Improving roads and transportation options, parks, and public spaces
- Helping people design homes that nudge them into moving more

Food policy

- Promoting activity and discouraging junk food marketing

Tobacco policy

Places where people spend their day:

Building healthier options into the places people spend most of their time

- employers, schools, restaurants, grocery stores, faith organizations, and home.

Programs for creating new social networks,

Getting people involved in volunteering

Helping people define a sense of purpose

- Encouraging people to reduce stress, find their purpose, and give back to the community



WHITE ROCK B.C. CANADA

100

Blue Zone Ideas for White Rock

- Farmer's Market
- Make White Rock the best place to walk
- Greenspaces
- More Trees
- Community Gardens
- Home Gardens
 - Property tax incentives
- Farm to Table Initiatives
- Others...

Formal Blue Zone project?



Questions?

Brendan Byrne, MD

brendan@wellnessgarage.ca

604-512-0853



REGULAR COUNCIL
JUNE 24, 2019
ITEM: 6.2.2

WHITE ROCK

City by the Sea!

2018 ANNUAL REPORT

for the fiscal year ending December 31, 2018

SECTION 98

- (1) Before June 30 in each year, a council must
- (a) prepare an annual report,
 - (b) make the report available for public inspection under section 97, and
 - (c) have the report available for public inspection at the meeting required under section 99.
- (2) The annual report must include the following:
- (a) the audited annual financial statements referred to in section 167 (4) for the previous year;
 - (b) for each tax exemption provided by a council under Division 7 [Permissive Tax Exemptions] of Part 7 [Municipal Revenue], the amount of property taxes that would have been imposed on the property in the previous year if it were not exempt for that year;
 - (c) a report respecting municipal services and operations for the previous year;
 - (d) a progress report respecting the previous year in relation to the objectives and measures established for that year under paragraph (f);
 - (e) any declarations of disqualification made under section 111 [application to court for declaration of disqualification] in the previous year, including identification of the council member or former council member involved and the nature of the disqualification;
 - (f) a statement of municipal objectives, and the measures that will be used to determine progress respecting those objectives, for the current and next year;
 - (g) any other information the council considers advisable.

SECTION 99

- (1) The council must annually consider, at a council meeting or other public meeting,
- (a) the annual report prepared under section 98, and
 - (b) submissions and questions from the public.
- (2) The annual meeting must occur at least 14 days after the annual report is made available for public inspection under section 97.
- (3) The council must give notice of the date, time and place of the annual meeting in accordance with section 94 [public notice].

COUNCIL STRATEGIC PRIORITIES

2018 - 2022



IMMEDIATE PRIORITY

OFFICIAL COMMUNITY PLAN REVIEW
SEMAIHMUO FIRST NATION
WATER COMMUNITY ADVISORY PANEL
MULTI-FAMILY AND COMMERCIAL WASTE PICK UP
ECONOMIC DEVELOPMENT STRATEGIES
PARKING TASK FORCE
MARINE DRIVE TASK FORCE
ZONING BYLAW REVIEW
COUNCIL POLICY AND BYLAW REVIEW

NEXT

SIGN BYLAW REVIEW
POLICING SERVICE REVIEW
FUNICULAR FEASIBILITY
COMMUNITY AMENITY CONTRIBUTIONS REVIEW
CITY HALL AND CIVIC PRECINCT

ADVOCACY

VACANT PROPERTY TAX
TOTEM POLE RESTORATION
PEACE ARCH HOSPITAL EXPANSION
RAIL SAFETY/WHISTLE CESSATION/PASSENGER TRAIN STOP
HOMELESS REDUCTION STRATEGY
PROTECTION OF SEMIAHMUO BAY

COUNCIL STRATEGIC PRIORITIES

2014 - 2018



A YEAR OF TRANSITION

Each term, the Council Strategic Priorities are set by White Rock City Council. They identify the priorities of the City of White Rock, which in turn, lays the foundation for the development of work plans. Below is a summary of the Council Strategic Priorities that were completed, in progress, and to be addressed by the 2014-2018 term of Council.

WATER TREATMENT PLANT

ALL ABILITIES AND ALL AGES PLAYGROUND

HABGOOD PUMP STATION

JOHNSTON ROAD REVITALIZATION

MEMORIAL PARK AND PIER WASHROOMS

RAIL AND PEDESTRIAN SAFETY IMPROVEMENTS

TOWN SQUARE

WATERFRONT PARKING

ZONING BYLAW UPDATE

RAIL RELOCATION

WATERFRONT PROJECTS – SHORELINE AND PROMENADE

PROTECTION PLAN, PIER RESTAURANT, MARINA

EXPANSION

WHITE ROCK AT A GLANCE - 2018

As a beautiful seaside community, White Rock surrounds a sandy beach and the warm shallow waters of the Semiahmoo Bay on the unseeded territory of the Semiahmoo First Nations and Coast Salish people. With one of Canada's warmest climates, White Rock enjoys a moderate climate with an average summer temperature of 23° C, and an average winter temperature of 6° C.

The City's Waterfront includes the Promenade, approximately two and a half kilometres long, which is used all year long. Along with the Promenade, White Rock's heritage Pier, historic Train Station, and the iconic "White Rock" (referred to by the Semiahmoo First

Nation as P'Quals), and the unique character and vibrancy of the Waterfront Village along Marine Drive create a special ambience that defines our community.

Our base of local businesses that serve White Rock residents, along with a variety of parks and other community services, makes White Rock a popular regional destination. Attracting a diverse demographic, spanning from young families to retirees, the City of White Rock boasts the friendliness of a small coastal town with the amenities and economic opportunities of a modern urban centre.



19,952

residents



5.12 sq km

city area



2.19 km

promenade length



9,521

registrations into recreation classes and programs



30

community and charitable events facilitated & supported



706

participants in Fire Rescue education programs and talks



2,092

Business Licences issued



2,163,749

total post reach on Facebook



\$41,958

total Civic Grants-in-Aid awarded by the City





RECOGNIZED BY COUNCIL

Throughout the year, City Council invited and recognized local groups and individuals with a connection to White Rock that have contributed to society, shown leadership, and been an inspiration to others. In 2018, the following were recognized at Regular Council Meetings.

EMILY AN

Emily An, a grade 11 student at Earl Marriot Secondary, was recognized for her artistic talent.

FIONN - ALANNA AND BRIANNE FINN-MORRIS

Twin sisters, Alanna and Brianne, are musician duo, Fionn, and were recognized for their contributions and commitment to the performing arts through music.

MARK DONNELLY

Mark Donnelly, known as Mr. "O Canada", was recognized for his singing talent and contribution of patriotic pride to millions of Canadians.

CHRISTINE GIRARD

Christine Girard is a Gold Medal winner, 2012 Olympics, and Bronze in 2008 and was recognized for her athletic achievements.

SEMAIHMUO SECONDARY TOTEMS ATHLETICS - SENIOR GIRLS AND BOYS BASKETBALL

The senior boys and girls basketball teams from Semiahmoo Secondary were recognized for their successful year in athletic achievements.

ANDY ANDERSON

Award-winning Skateboarding Champion, Andy Anderson, was recognized for his athletic accomplishments and achievements through the sport of skateboarding.

CHARLES LEFAIVE

Charles "Chuck" Lefaive was recognized for his outstanding contribution to the community through the sport of Pickleball.

GREG TIMM

Greg Timm, President of the White Rock Renegades Sports Association and Chair of the Canada Cup Organizing Committee, was recognized for his Community contributions through the sport of Fastpitch Softball.

OUTSTANDING CANADIANS ON THE PENINSULA

White Rock Outstanding Canadians on the Peninsula Legacy Program recognizing the contributions of citizens in making White Rock a successful, vibrant and harmonious community.

• CLIFF ANNABLE

recognized as a "Community Builder" due to his long-standing and significant contributions in support of local business, youth, sport, health and culture.

• MOTI BALI

recognized for his contributions in support of cultural diversity, social acceptance, arts and culture, and sport.

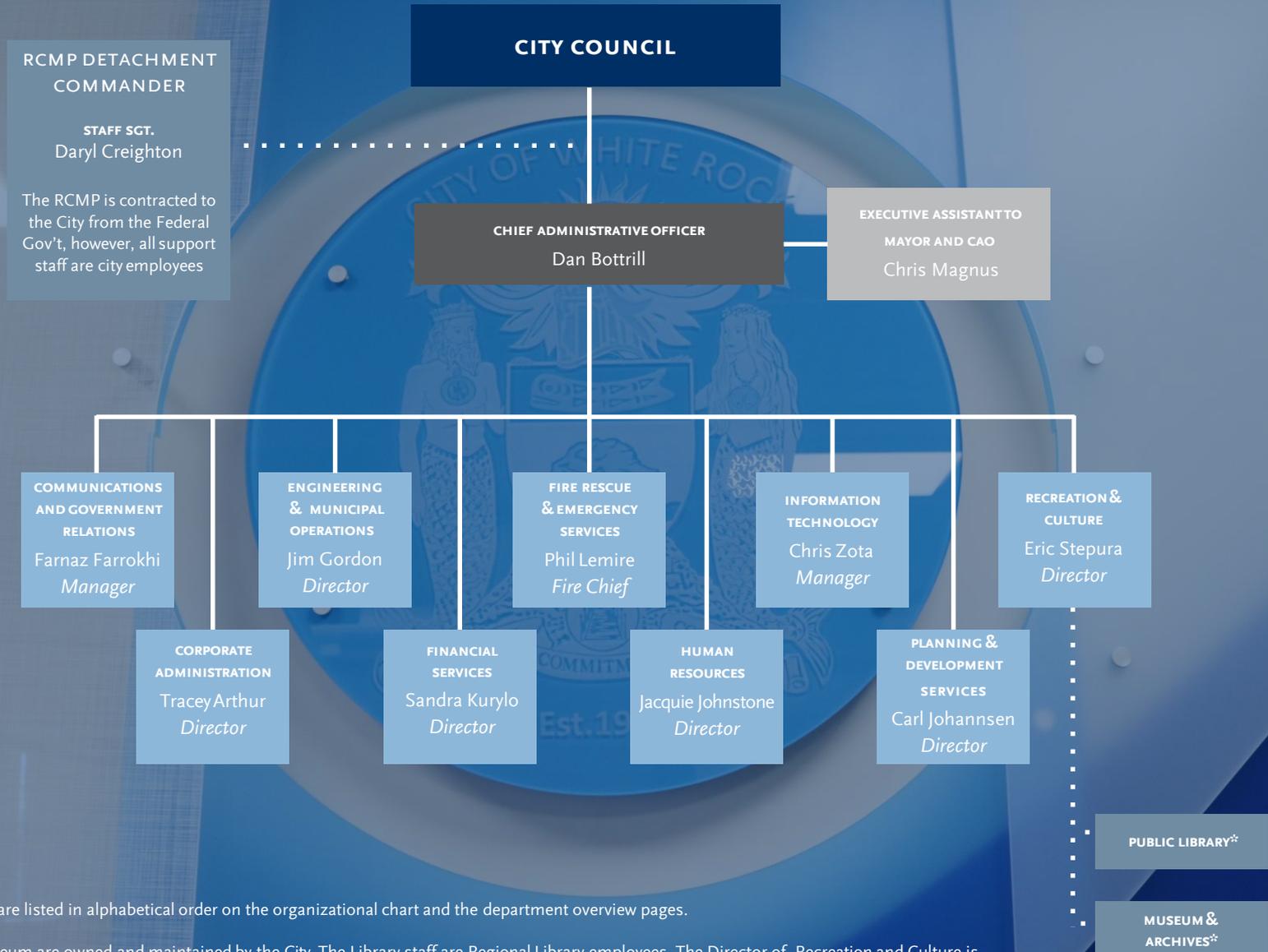
• MICHAEL MACKAY-DUNN

recognized for his leadership as a First Nations advocate at Earl Marriot Secondary.

• WILLIAM (BILL) WALLACE

recognized for his significant contribution of volunteer hours in support of festivals, fundraisers, service clubs, sport and culture.

ORGANIZATIONAL CHART



The City departments are listed in alphabetical order on the organizational chart and the department overview pages.

* The Library and Museum are owned and maintained by the City. The Library staff are Regional Library employees. The Director of Recreation and Culture is the City Liaison for the Library and the Museum.

WHITE ROCK SPECIAL EVENTS



Community special events greatly enrich the quality of life and enjoyment for residents and visitors. In 2018, Recreation and Culture facilitated and supported 30 community and charitable events along with major City special events including Canada Day by the Bay, White Rock Sea Festival, and Tour de White Rock. New in 2018, the uptown streets came alive with the inaugural White Rock Busker's Festival. Over a dozen acts including both local and international performers entertained thousands of residents and visitors. The local businesses also enjoyed the added business activity and vibrancy the festival created.

In 2018, the City of White Rock and the White Rock Business Improvement Association (BIA) co-presented the TD Concerts at the Pier: an outdoor concert series featuring local and regional talent. The 2018 concert series took place at East Beach and Five Corners due to the construction at Memorial Park. These locations provided hundreds of local residents and visitors the opportunity to explore local restaurants and experience live music.

The City helped coordinate and provide resources and other support for annual community events including the Polar Bear Swim, Coldest Night of the Year, Relay for Life, White Rock Farmers Market, Culture Days with the Peninsula Arts and Culture Alliance (PACA), Pride Flag Raising Ceremony, TEDx White Rock, Canada Day 10K Run, Peace Arch Hospital Foundation Gala, National Kids Cancer Ride, National Seniors Day, Fall Festival of the Arts, Peace Arch Hospital Great Pumpkin Run/Walk, Remembrance Day Ceremony, and Christmas on the Peninsula.

THE CORPORATION OF THE CITY OF WHITE ROCK
2018 Civic Grants-In-Aid (unaudited)

Year ended December 31, 2018

The City of White Rock provided funding and support to the following organizations and events.

ARTS & CULTURAL

Artists Among Us	\$750
Christmas on the Peninsula Society	\$2,000
Crescent Beach Pipe Band	\$1,000
Peninsula Arts Foundation	\$1,500
Peninsula Productions Society	\$1,000
Surrey Youth Theatre Company	\$1,000
White Rock Community Orchestral Society	\$1,000
White Rock Museum & Archives	\$1,500
White Rock Social Justice Film Society	\$500

ARTS AND CULTURAL DEVELOPMENT

Crescent Beach Pipe Band	\$1,800
Peninsula Arts and Culture Alliance – (Care of Michele Partridge)	\$2,500
Peninsula Productions Society	\$2,500
Semiahmoo Arts Society	\$3,508
Surrey Youth Theater Company	\$1,000
White Rock Museum & Archives	\$2,500
White Rock Players' Club	\$2,500
White Rock Pride Society	\$1,000

ATHLETICS/SPORTS

Air Cadet League of Canada, 907 Squadron Sponsoring Committee	\$1,000
Peace Arch Curling Club Society	\$1,500
White Rock Fire Fighters Charity Association	\$400
	\$1,500
White Rock Polar Bear Swim	\$1,000

SOCIAL

Atira Women's Resource Society	\$750
CARP White Rock Surrey Chapter 11	\$500
Rotary Club of White Rock	\$500
Seniors Come Share Society	\$1,500
The Semiahmoo Foundation	\$750
Vine Youth Clinic	\$1,500

OTHER

Canadian Red Cross	\$500
Critter Care Wildlife Society	\$500
Earl Marriott Secondary School	\$500
Semiahmoo Peninsula Marine Rescue Society	\$2,000

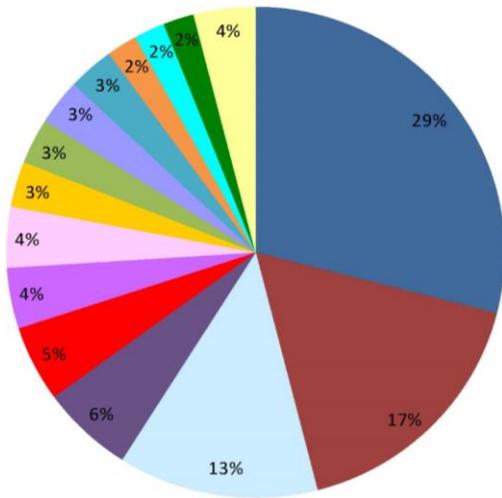
TOTAL CITY GRANTS AWARDED: \$41,958

THE CORPORATION OF THE CITY OF WHITE ROCK
 2018 Revenues (unaudited)

Year ended December 31, 2018

Long-term fiscal sustainability is an important goal for the City of White Rock. Working to achieve this goal requires solid, informed direction and decisions on financial issues, but also, on the provision of services and land use within the community.

On an annual basis, Council and staff work to prepare a five-year financial plan and engage the community for input on that plan. The City strives to set responsible budgets and meet the targets within those budgets. We continually aim to manage the delicate balance needed to provide the services demanded by the public with the ability and willingness to pay for those services, while also focusing on planning for the long-term impact on the community.

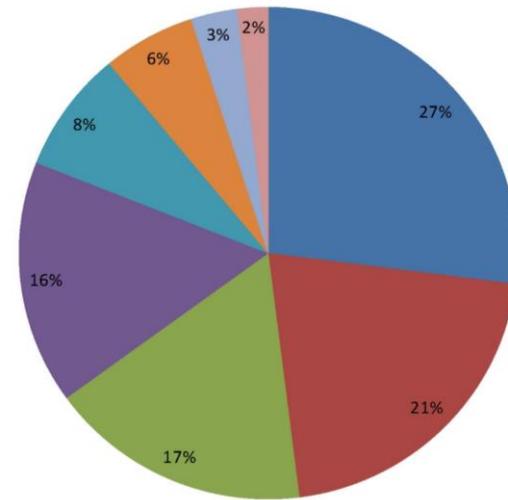


- Municipal property taxes
- Community amenity contributions
- Government grants
- Water user fees
- Sanitary sewer user fees
- Development Cost Charges
- Parking
- Drainage user fees
- Other contributions toward tangible capital assets
- Licenses & permits
- Interest on investments
- Parks, recreation & cultural services
- Solid waste services
- Library and BIA levies
- Other

THE CORPORATION OF THE CITY OF WHITE ROCK
 2018 Expenses (unaudited)

Year ended December 31, 2018t

Wondering where your money goes when you pay your property taxes? From fire rescue to reserves for future upgrades and replacement of infrastructure, your money goes toward providing a variety of services and amenities for a livable community.



- Protection services
- Parks, recreation & cultural services
- General government
- Transportation, engineering and operations
- Water system
- Sanitary sewer system
- Drainage system
- Solid waste services

2018 ANNUAL REPORT ADVERTISING

AD IN LOCAL PAPER – June 7, 14, 19 and 21, 2019



The City of White Rock 2018 Annual Report

Pursuant to Section 98 of the *Community Charter*, City of White Rock Council invites the public to provide comment(s) or ask questions in person or by written submission regarding the 2018 Annual Report for the Corporation of the City of White Rock at the Regular Council Meeting.

Meeting Date: Monday, June 24, 2019
Time: 7:00 p.m.
Location: City Hall Council Chambers
 15322 Buena Vista Avenue, White Rock, BC

The 2018 Annual Report includes audited financial statements, a schedule of 2018 tax exemptions, information on services, previous Council's Strategic Goals/Priorities/Activities and the 2018 – 2022 Council Strategic Priorities.

Copies of the 2018 Annual Report are available for public inspection on the City website at www.whiterockcity.ca or at any of the City's facilities including City Hall located at 15322 Buena Vista Avenue, during regular business hours (Mon-Fri, 8:30 a.m. - 4:30 p.m.).

Should you have any submission(s) or questions you wish to convey about the 2018 Annual Report and you are unable to attend the meeting, you may do so by written submission sent by e-mail to: clerksoffice@whiterockcity.ca with **2018 Annual Report** typed in the subject line, or by mail to 15322 Buena Vista Avenue, White Rock BC V4B 1Y6 (Administration Department). Submissions must be received no later than noon, Monday, June 24, 2019.

WHITE ROCK *City by the Sea!* **CONNECT WITH US SO WE CAN CONNECT WITH YOU!**

WATCH COUNCIL MEETINGS LIVE!
 To livestream current or view previous council meetings and download agendas visit whiterockcity.ca/councilmeetings

RECEIVE NEWS ALERTS INSTANTLY!
 Visit our website and sign up for Notify Me! to receive City News directly to your phone or inbox!

SIGN UP FOR OUR E-NEWSLETTER
 Sign up highlights from Council meetings, City events and the latest news whiterockcity.ca/newsletter

LET'S GET SOCIAL! Follow @whiterockcity WHITEROCKCITY.CA

FACEBOOK – June 7, 2019

City of White Rock
 June 7 at 9:00 AM · **Like Page** ***

The City of White Rock's 2018 Annual Report is available!
 How many program registrations do you think White Rock Recreation and Culture processed in 2018? Or, what was the total of Civic Grants-in-Aid awarded by the City? Find the answer, and so much more in our 2018 Annual Report.

The 2018 Annual Report includes audited financial statements, a schedule of 2018 tax exemptions, information on services, previous Council's Strategic Goals/Priorities/Activities and the 2018 – 2022 Council Strategic Priorities.

Read the report here: <http://ow.ly/gars50uyyJZ>

664 People Reached **11** Engagements [Boost Post](#)

TWITTER – June 7, 2019

City of White Rock @whiterockcity · Jun 7
 The City of White Rock's 2018 Annual Report is available!
 How many program registrations do you think White Rock Recreation and Culture processed in 2018? Or, what was the total of Civic Grants-in-Aid awarded by the City? Find the answer and more here: ow.ly/gars50uyyJZ

E-NEWSLETTER – June 10, 2019

cityCONNECTS
 UPDATES FROM YOUR CITY BY THE SEA
 WHITE ROCK *City by the Sea!*

PROPERTY TAXES ARE DUE JULY 2, 2019

The 2019 property tax notices have now been mailed to all registered property owners. If you do not receive your notice by the second week of June, please contact the Financial Services Department at White Rock City Hall at 604-541-2200 or 604-541-2107.

All property owners, with new owners, are responsible for payment of property taxes by the due date to avoid penalty, regardless of whether a tax notice is received.

SAVE TIME AND GO ONLINE

- Skip the line and visit whiterockcity.ca/tax to claim your Home Owner Grant.
- Pay online through your municipal institution. See the back of your Property Tax Notice for instructions.
- Register for e-Billing and view your property tax information online at whiterockcity.ca/

[Click here for more information.](#)

2018 Annual Report is Now Available!

How many program registrations do you think White Rock Recreation and Culture processed in 2018? Or, what was the total of Civic Grants-in-Aid awarded by the City? Find the answer and so much more in our 2018 Annual Report.

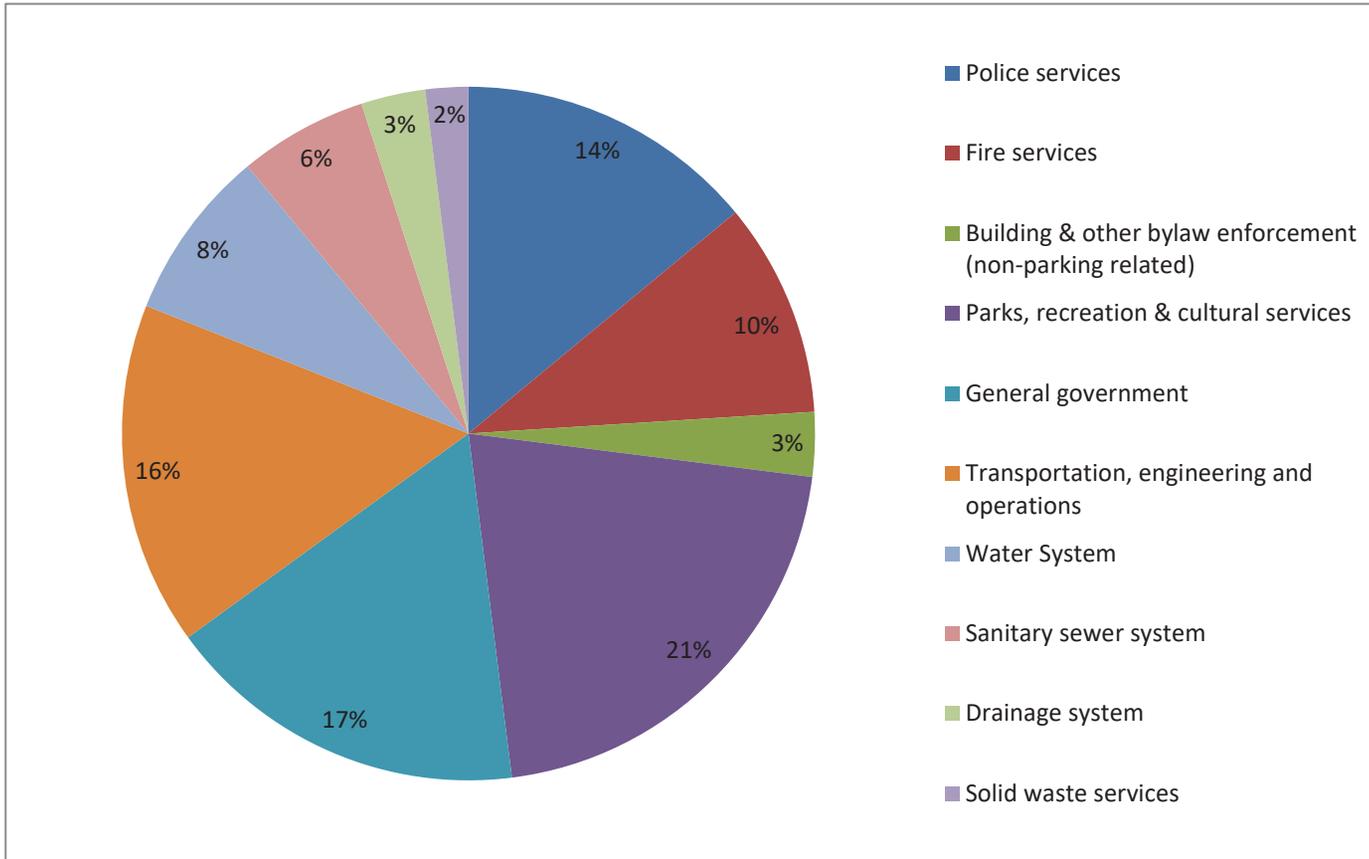
The 2018 Annual Report includes audited financial statements, a schedule of 2018 tax exemptions, information on services, previous Council's Strategic Goals/Priorities/Activities and the 2018 – 2022 Council Strategic Priorities.



WHITE ROCK
City by the Sea!

2018 ANNUAL REPORT
for the fiscal year ending December 31, 2018

2018 Expenses (unaudited)
Year ended December 31, 2018



**2018 PERMISSIVE TAX EXEMPTIONS
ESTIMATED PROPERTY TAXES**

Roll #	Name	Address	Municipal General Purposes	Fraser Valley Regional Library
001290.004	Peace Arch Curling Club	1475 Anderson St	\$10,390	\$454
001290.005	White Rock/South Surrey Division of Family Practice Society	1475 Anderson St	\$939	\$41
001290.006	White Rock South Surrey Stroke Recovery Association	1475 Anderson St	\$149	\$6
001290.007	Alzheimer Society of BC	1475 Anderson St	\$991	\$43
001290.009	Canadian Cancer Society, BC and Yukon Division	1475 Anderson St	\$565	\$25
001290.010	Peninsula Productions Society	14600 North Bluff Rd	\$676	\$30
001403.000	Church on Oxford Hill	1519 Oxford St	\$3,439	\$150
001779.000	White Rock Life Church	15138 Prospect Ave	\$1,743	\$76
001789.000	Peace Arch Hospital Auxiliary Society	15163 Prospect Ave	\$7,346	\$321
002136.000	Parish of the Holy Trinity	15115 Roper Ave	\$3,813	\$167
002146.000	Faith Hope Love Church	15110 Thrift Ave	\$1,397	\$61
002603.000	White Rock Players' Club	1532 Johnston Rd	\$36,245	\$1,583
002695.000	Peace Arch Hospital & Community Health Foundation	15476 North Bluff Rd	\$6,724	\$294
002696.000	Peace Arch Hospital & Community Health Foundation	15486 North Bluff Rd	\$7,046	\$308
002697.000	Peace Arch Hospital & Community Health Foundation	15496 North Bluff Rd	\$14,023	\$612
002699.000	Peace Arch Hospital & Community Health Foundation	15485 Vine Ave	\$6,873	\$300
002700.000	Peace Arch Hospital & Community Health Foundation	15475 Vine Ave	\$6,603	\$288
002876.000	St. John's Presbyterian Church	1480 George St	\$1,672	\$73
002995.000	Salvation Army	15417 Roper Ave	\$3,118	\$136
003743.000	United Church of Canada	15385 Semiahmoo Ave	\$2,725	\$119
003754.001	White Rock Business Improvement Association	1174 Fir St	\$1,000	\$44
003762.000	White Rock Community Church	15276 Pacific Ave	\$1,150	\$50
003763.000	White Rock Community Church	15282 Pacific Ave	\$1,769	\$77
003886.000	Roman Catholic Church	15262 Pacific Ave	\$9,491	\$414
004103.000	Sources Community Resources Society	882 Maple St	\$10,065	\$440
006331.000	Burlington Northern & Santa Fe (BNSF) Railway Company	Lands along the City's waterfront as defined in the lease between the BNSF Railway Co. and the City of White Rock.	\$12,056	\$527
			\$152,008	\$6,639

Stephanie Lam

Subject: On table re: Annual Report - 2018 Recruitment and Turnover

As requested by Council at the last Regular Council meeting:

In 2018, there was a total of 30 Fulltime positions posted, of which:

- 13 were newly created positions (5 of which were converted from existing Labourer positions)
- 5 were a result of internal promotions creating new vacancies

Turnover Rates

	Discharge	Retirement	Resignation	Other	Total RFT Separations	Turnover Rate (% of FT Employee Count)
Inside CUPE	0	0	3	0	3	5.3% (out of 57 FT EEs)
Outside CUPE	1	1	2	0	4	11% (out of 36 FT EEs)
Fire	0	0	0	0	0	0%

We have not yet received the Regional 2018 turnover rates for the Region. Based on the information we have to date, for Inside CUPE, White Rock was below the 2017 Inside CUPE average of 8%. For Outside, we are above the 2017 average of 6.2% but trending slightly under our 2017 turnover percentage (13%). Note that, because we have less employees compared to other municipalities, our results will vary more significantly with +/- a few separations. As such, I have included the 5-year average. Our 5-year average is as follows with respect to Outside employees:

	Discharge	Retirement	Resignation	Other	Total RFT Separations	Turnover Rate (% of FT Employee Count)
2014	-	-	1	-	1	3% (out of 29 FT EEs)
2015	-	1	2	-	3	10% (out of 29 FT EEs)
2016	-	-	1	-	1	3% (out of 31 FT EEs)
2017	-	1	4	-	5	13% (out of 40 FT EEs)
2018	1	1	2	0	4	11% (out of 36 FT EEs)
TOTAL					2.8	8%

JACQUIE JOHNSTONE

Director, Human Resources, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2157 | www.whiterockcity.ca

RESPECT is a shared responsibility – bullying, harassment, aggressive language or any threats will not be tolerated.

To: Clerks Office,
City of White Rock,
c/o 15322 Buena Vista Ave,
White Rock, BC, Canada,
V4B 1Y6,
(604) 541-2111
Fax: (604) 541-2124
clerksoffice@whiterockcity.ca

From: Mr Roderick V. Louis,
#206-1390 Martin Street,
White Rock, BC,
Canada, V4b 3w5
rlouis@telus.net
604-328-4968

June 24-2019

Re: 2018 WR Annual Report- comments, questions and requests;

2-pages

Multi-year Foundational Plans- not mentioned:

The *draft* 2018 Annual Report
<http://www.whiterockcity.ca/Archive.aspx?ADID=132> (8Mb, 90 pages)

... does not contain any information that indicates progress and lack of progress implementing the dozens of objectives and strategies contained in two of the city's multi-year planning documents: the 2009 ***Economic Development Strategic Plan*** and the 2014 ***Strategic Transportation Plan***...

Neither of these two plans are even mentioned in the draft annual report.

1) Will council direct staff to amend the draft 2018 annual report so that it contains information that indicates:

a) Which of the objectives and strategies contained in the 2009 Economic Development Strategic Plan and the 2014 Strategic Transportation Plan have been implemented, and the results (consequences) of implementation;

b) Which of the objectives and strategies contained in the 2009 Economic Development Strategic Plan and the 2014 Strategic Transportation Plan have not been implemented, and the reasons for non-implementation;

Public Transit Services:

The *draft* 2018 Annual Report does not contain any statistics or information that describes the public transit services and bus routes (that are provided by Translink) that go through White Rock, connect its commercial hubs and tourist/visitor destinations, and that connect the city to other parts of the region/ Metro Vancouver;

Nor is there any information that describes or summarizes usage (ridership numbers) and public-opinions regarding the quality and adequacy/ inadequacy of public transit services that go through White Rock and that connect the city to other parts of the region/ Metro Vancouver;

Without such information and statistics, it is not possible to determine the adequacy/ inadequacy of public transit services, thereby making it impossible for city officials to competently establish public transit objectives for the city, and to evaluate whether or not these objectives are being met...

2) Will council direct staff to amend the draft 2018 annual report so that it contains information that describes the public transit services and bus routes (that are provided by Translink) that go through White Rock, connect its commercial hubs and tourist/visitor destinations, and that connect the city to other parts of the region/ Metro Vancouver??

3) Will council direct staff to amend the draft 2018 annual report so that it contains information that identifies specific public transit objectives that are intended to be achieved over the coming 5-years??

Outdoor Wayfinding Signage and Maps- NONE in White Rock:

The draft annual report does not contain any information regarding outdoor wayfinding signage and maps. Nor does the draft report contain any information that indicates city objectives to have outdoor wayfinding signage and maps erected at major commercial hubs and tourist/ visitor destinations.

The "**White Rock Center Bus Exchange**"- is located at the intersection of 16th Avenue and 152nd Avenue- occupying city of White Rock lands and city of Surrey lands:

http://infomaps.translink.ca/System_Maps/exchange_maps/whiterockcentre.pdf

https://cptdb.ca/wiki/index.php?title=Translink_White_Rock_Centre

...the WRCBE should have outdoor wayfinding signage and maps in English (and multiple languages) that indicate and describe **bicycling, walking and public transit** routes to local (WR and South Surrey) commercial and tourist areas, civic facilities, and places of interest...

4) Will council direct staff to amend the draft 2018 annual report so that it contains specific objectives that identify the types, scope and extent of outdoor wayfinding signage and maps that are intended to be erected in WR (and at the WRCBE) over the coming 2-years??

Car Share programmes:

The annual report does not contain any information or statements regarding Car Share companies or city plans to invite Car-share companies to establish a presence in White Rock...

City-wide, and especially in areas of WR that are frequented by visitors and tourists- such as East Beach and West Beach parking lots areas, and the *White Rock Centre Bus Exchange* (WRCBE)- there is a need for **Car Share vehicles****** to be available for pick up...

**** **Car2Go:**

<https://www.car2go.com/CA/en/>

Zip Car:

<http://www.zipcar.ca/>

Evo Car Share:

<https://evo.ca/ >

Modo Car Share:

<https://www.modo.coop>

5) Will council direct staff to amend the draft 2018 annual report so that it contains specific objectives to have Car-share companies establish a presence in White Rock over the coming 2-years??

Electric Vehicle charging infrastructure:

The annual report does not contain any information or statements regarding plans to remedy the void of Electric Vehicle charging infrastructure in White Rock... IE: Zero charging infrastructure at the WRCBE, East Beach and West Beach outdoor parking lots...)

6) Will council direct staff to amend the draft 2018 annual report so that it contains specific objectives to have Electric Vehicle charging infrastructure built/ erected in White Rock’s main commercial and tourist/ visitor hubs over the coming 2-years??

Roderick V. Louis,
=====

Proposed Motion/ Notice of Motion re Economic Development Strategic Plan and Strategic Transportation Plan:

Whereas,

a) WR Council has fiduciary and ethical obligations to ensure that planning for the expenditure of public monies is conducted thoroughly, competently and with due diligence; And,

b) Recognizing that the city currently has two multi-year foundational planning documents:

- the 2009 Economic Development Strategic Plan:

<https://www.whiterockcity.ca/DocumentCenter/View/342/Economic-Development-Strategic-Plan-PDF>

and

- the 2014 Strategic Transportation Plan:

<https://www.whiterockcity.ca/DocumentCenter/View/330/Strategic-Transportation-Plan-PDF>

And recognizing that

c) Both of these plans contain dozens of detailed, specific objectives and strategies, and

*d) The currently “draft” 2018 Annual Report does **not** contain **any** information that indicates the city’s progress and lack of progress implementing these two plans’ objectives and strategies,*

WR Council directs that

a) The 2018 Annual Report will not be approved by or accepted by council, until

b) Staff make amendments and additions to the report that indicate the city’s progress and lack of progress implementing the 2009 Economic Development Strategic Plan and 2014 Strategic Transportation Plan:

WHITE ROCK

My City by the Sea!



City of White Rock Financial Statements for the Year Ended December 31, 2018

- **Prepared in accordance with Canadian Public Sector Accounting Standards, as prescribed by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada**
- **Must be submitted to the Province by May 15, 2019**
- **Integral component of the City's 2018 Annual Report**

City of White Rock Financial Statements for the Year Ended December 31, 2018

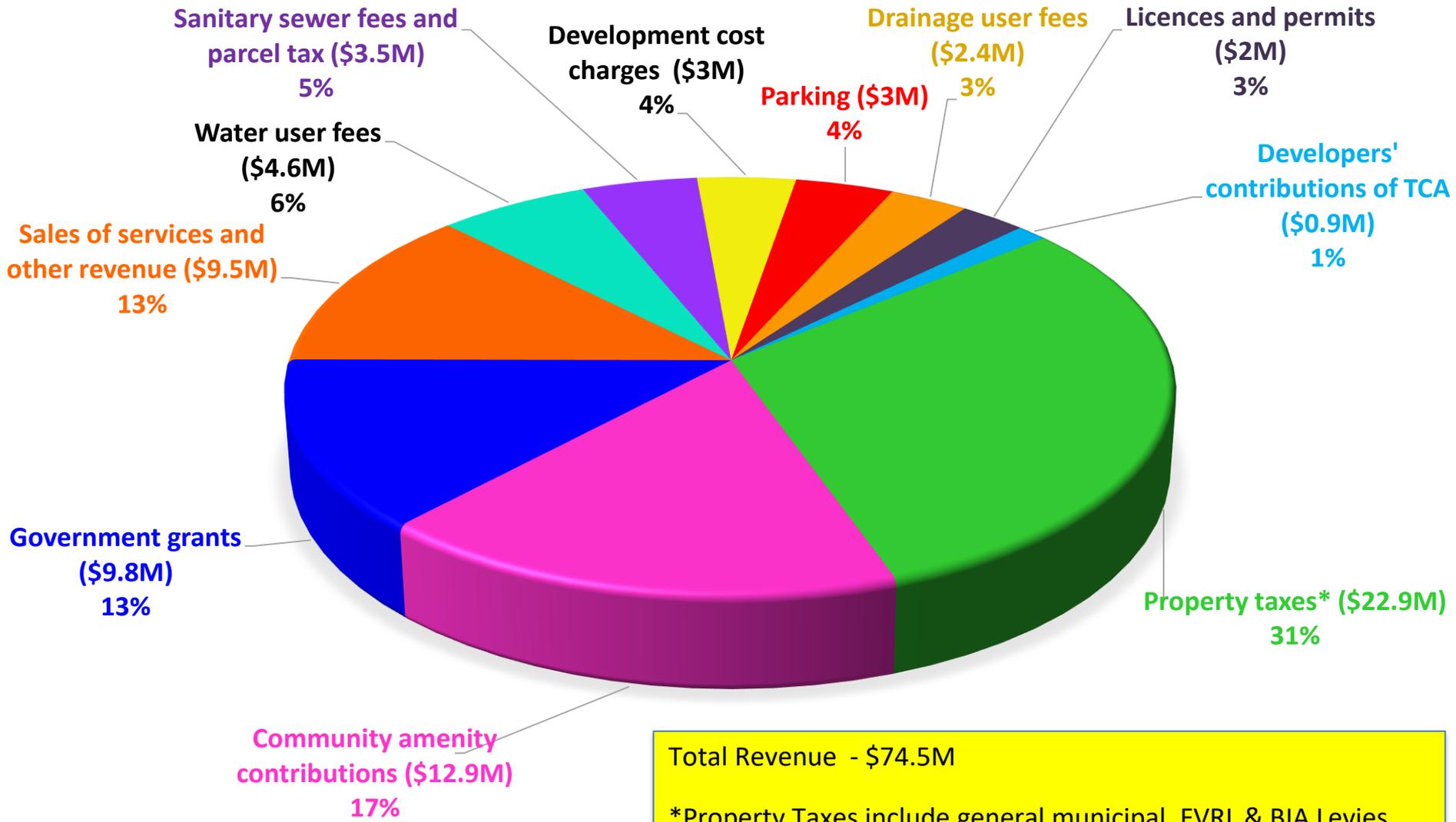
- **Consist of:**
 - **Statement of Financial Position**
 - **Statement of Operations**
 - **Statement of Changes in Net Financial Assets**
 - **Statement of Changes in Cash Flows**
 - **Notes to Financial Statements**
 - **Independent Auditor's Report**

Statement of Operations

Year-ended December 31, 2018

(000's)	2018 Actual	2018 Budget (April 2018)	Variance
Revenue	\$74,568	\$81,477	(\$6,909)
Less Expenses	40,894	44,614	3,720
Annual Surplus	\$33,674	\$36,863	(\$3,189)
Accumulated Surplus, beginning of year	\$149,378	\$149,378	—
Accumulated Surplus, end of year	\$183,052	\$186,241	(\$3,189)

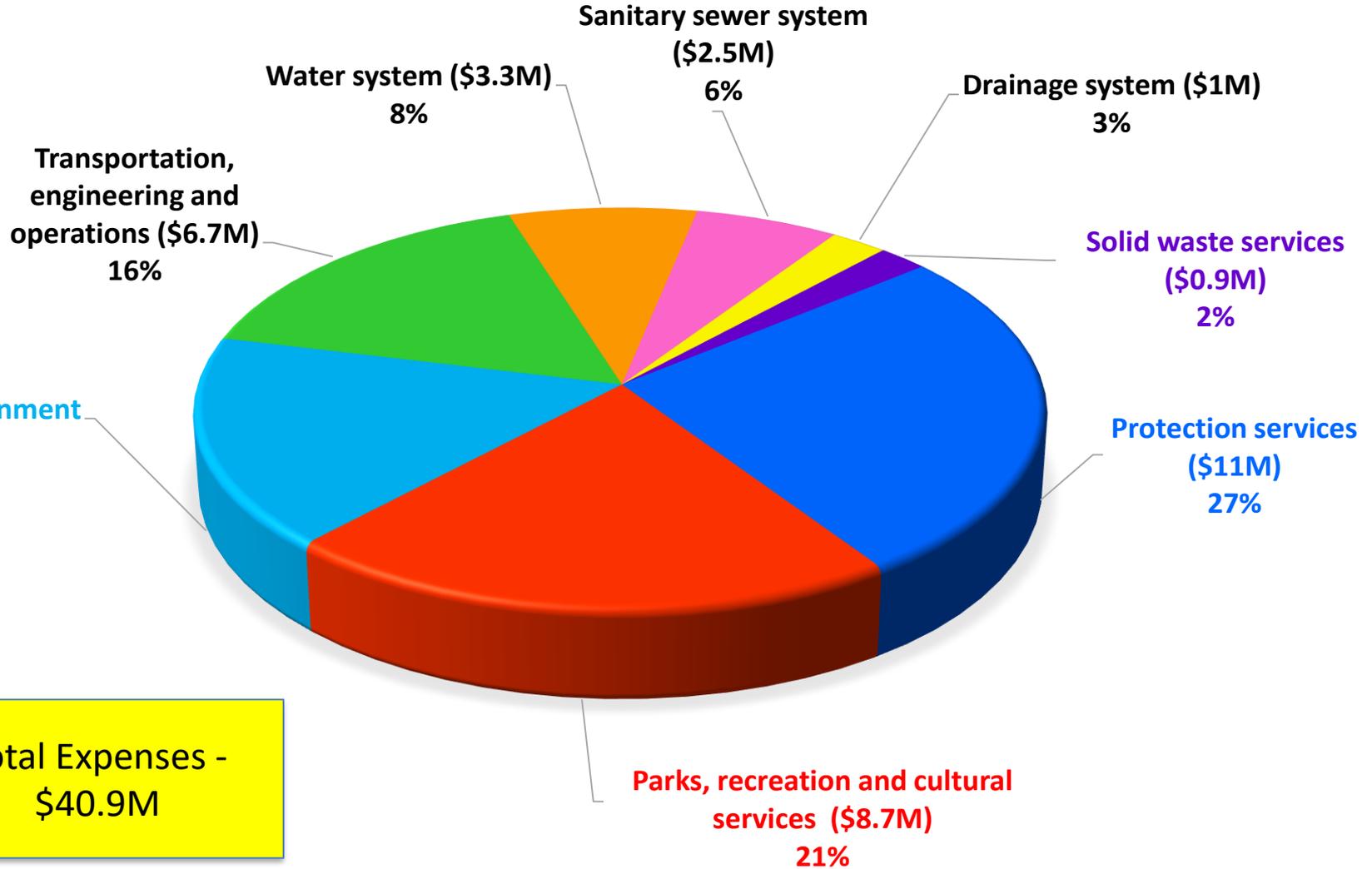
2018 REVENUE



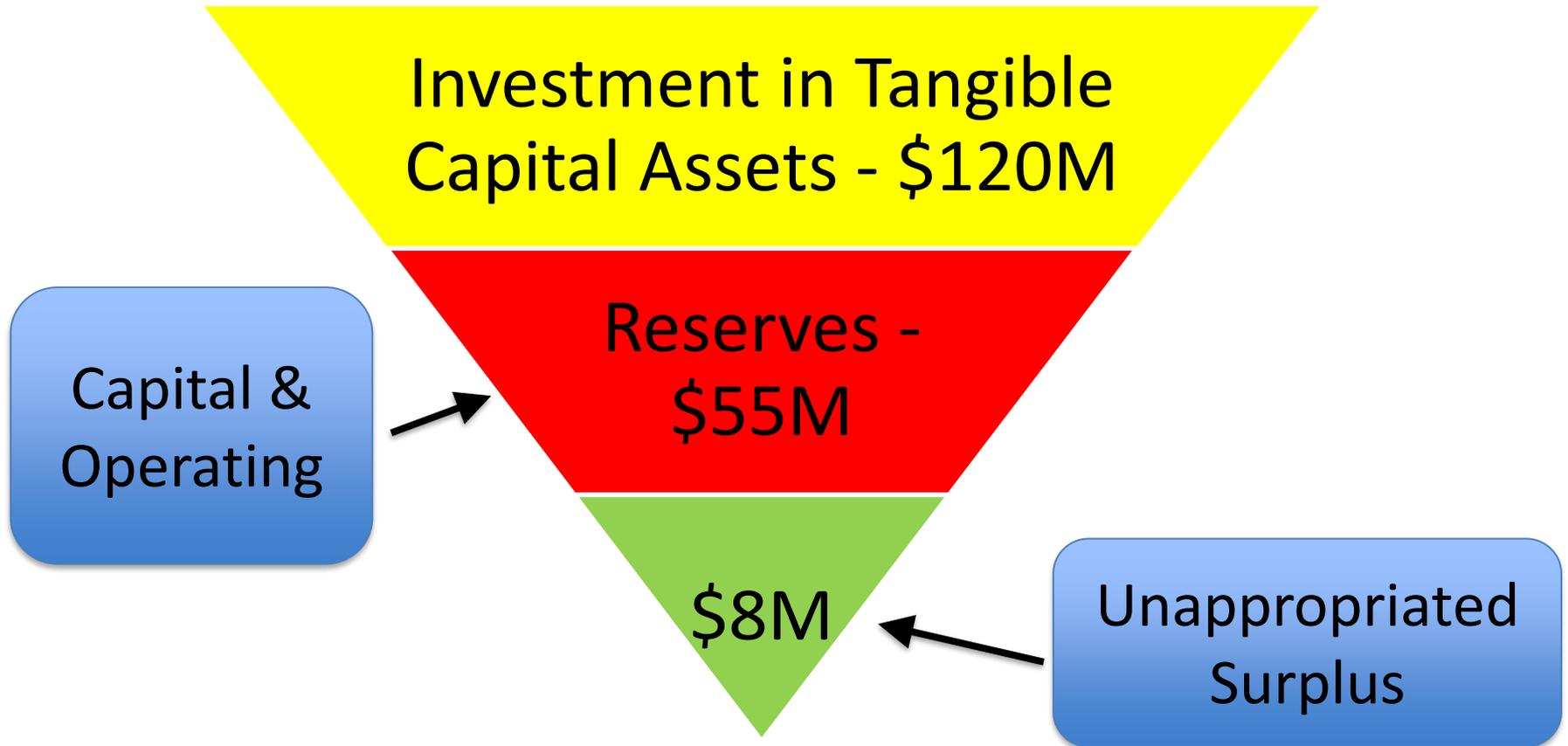
Total Revenue - \$74.5M

*Property Taxes include general municipal, FVRL & BIA Levies

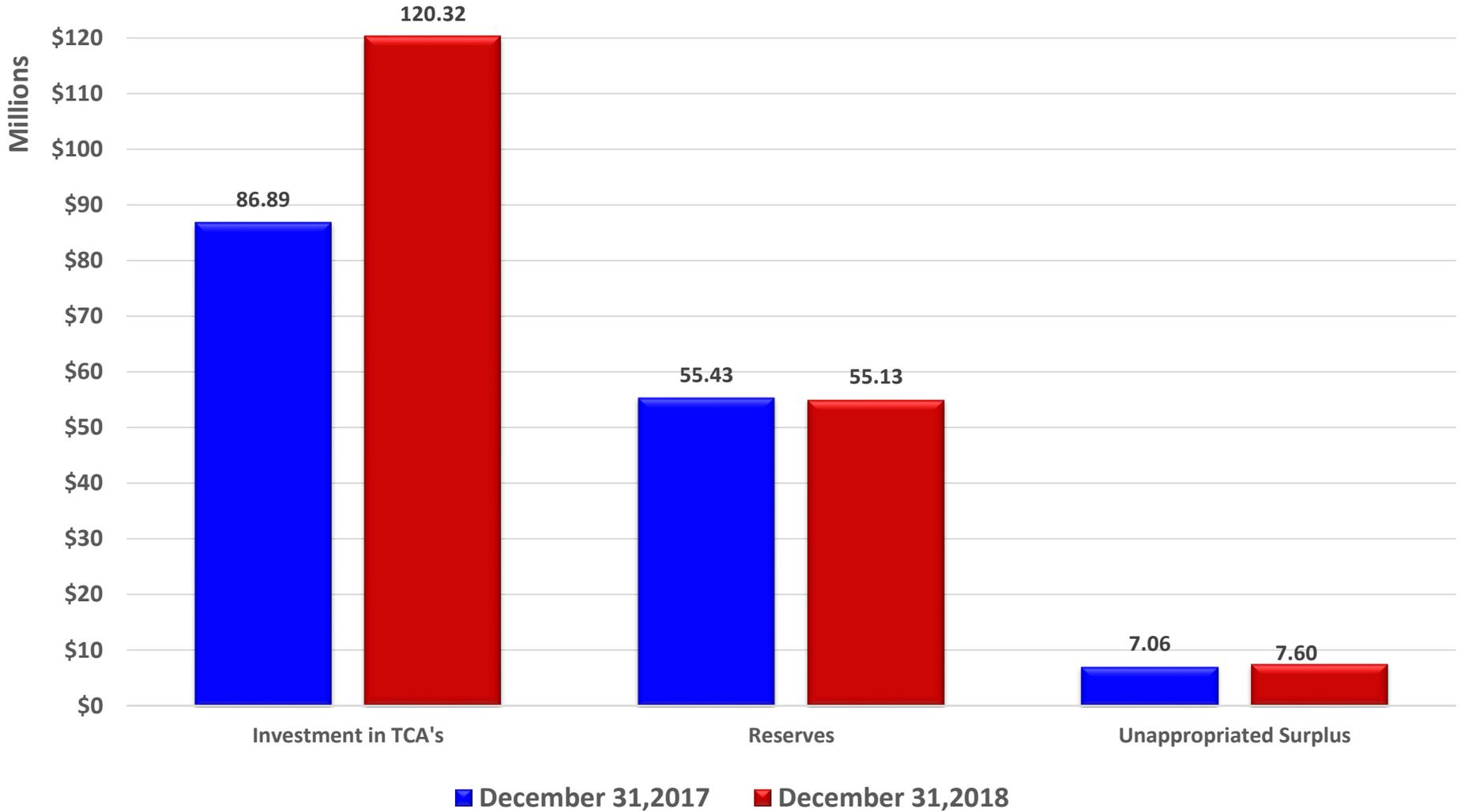
2018 EXPENSES



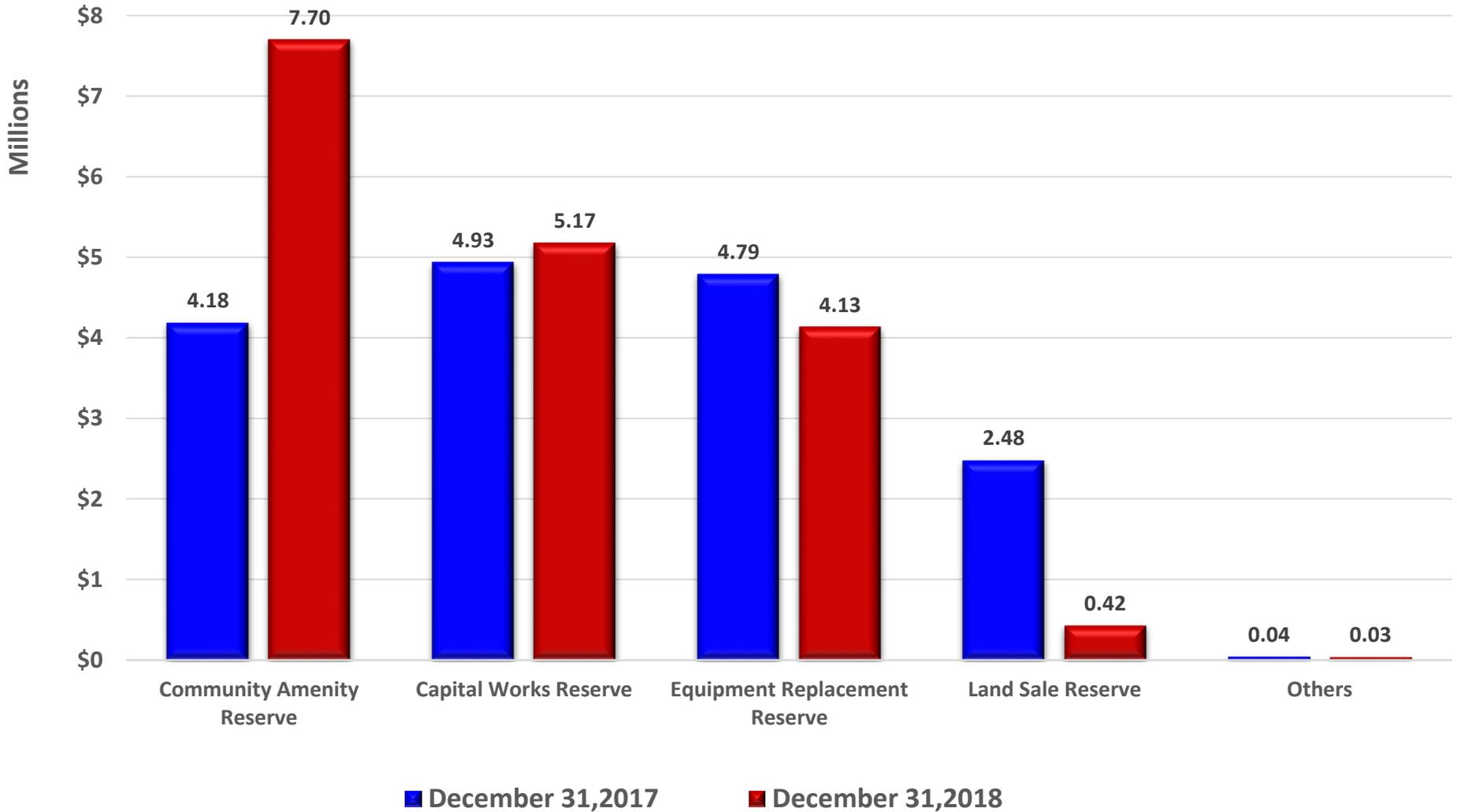
ACCUMULATED SURPLUS (ALL FUNDS) DECEMBER 31, 2018 - \$183M



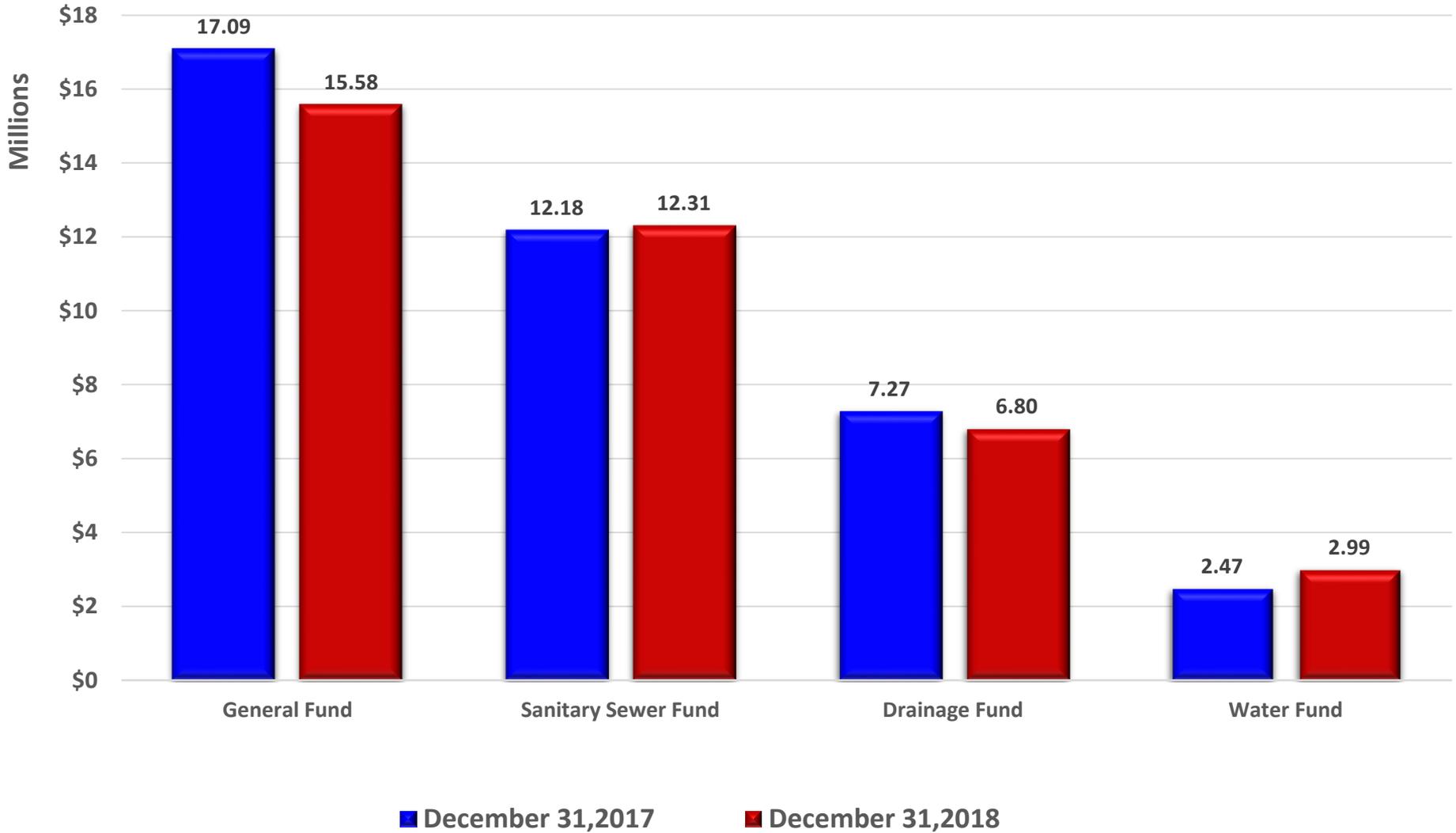
Accumulated Surplus



Reserves Established by Bylaw



Other Reserves



Debt as of December 31, 2018

(000's)

Year*	Purpose	Amount Borrowed	Amount Outstanding as of Dec 31, 2018
2003	Terry Road Local Improvement – Sanitary Sewer Service	\$225	\$78
2016	Water Utility Acquisition Advance Payment	\$14,250	\$13,688
2017	Water System Infrastructure	\$8,281	\$7,968
2018	Water System Infrastructure	<u>\$2,275</u>	<u>\$2,275</u>
		<u>\$25,031</u>	<u>\$24,009</u>

*Year financing was locked in

City of White Rock Financial Statements for the Year Ended December 31, 2018

It is recommended that Finance and Audit Committee:

- 1. Receive for information to May 13, 2019 corporate report from the Director of Financial Services, titled “2018 Financial Statements;” and**
- 2. Accept, on behalf of City Council, the 2018 Financial Statements as presented**