

**\*Live Streaming/Telecast:** Please note that Public Meetings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

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THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



\*Supplemental Agenda items have been included within this agenda and commence on page 162.1

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September 4, 2019

A **REGULAR MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC**, on **September 9, 2019** to begin at **7:00 p.m.** for the transaction of business as listed below.

Note: Due to time constraints, the meeting was adjourned to Friday, September 13, 2019 at 4:30pm to consider items 6.1.12 onwards (with the exception of item 6.1.14 which was moved to the top of the meeting). T. Arthur, Director of Corporate Administration

## A G E N D A

### 1. CALL MEETING TO ORDER

### 2. ADOPTION OF AGENDA

#### RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for September 9, 2019 as circulated.

### 3. ADOPTION OF MINUTES

a) July 22, 2019 – Regular Council

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#### RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

a) July 22, 2019 – Regular Council

### 3.1 SPECIAL PRESENTATION

#### a) EARL MARRIOTT SENIOR BOYS RUGBY TEAM: PROVINCIAL CHAMPIONS

A special presentation to recognize Provincial Champions Coach Bryn Johnson, Coach Adam Roberts, and the Earl Marriott Senior Boys Rugby Team.

### 4. QUESTION AND ANSWER PERIOD

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question and Answer period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

**Note:** there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

**4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD**

**5. DELEGATIONS AND PETITIONS**

**5.1 DELEGATIONS**

**5.1.1 DEANNA PEDERSON, WHITE ROCK EVENTS SOCIETY: SANDCASTLE COMPETITION**

D. Pederson, White Rock Events Society, to provide a delegation regarding a proposed sandcastle building competition in the City of White Rock.

**5.1.2 LINDA PALM, MANN PARK LAWN BOWLING CLUB: FINANCIAL GRANT REQUEST**

L. Palm, Mann Park Lawn Bowling Club, to provide a delegation regarding a financial grant request.

**5.1.3 JAS BAIN: REQUEST FOR BASKETBALL COURTS IN WHITE ROCK**

J. Bain, resident, to provide a delegation regarding the lack of basketball courts in the City of White Rock.

**5.1.4 KIM SANDERSON: DOGS IN WHITE ROCK FACEBOOK PAGE**

K. Sanderson, resident, to provide a delegation regarding the Dogs in White Rock Facebook Page and to request the City: Sell dog licences; have bylaw officers present; and, to distribute information.

**5.1.5 ALEX NIXON AND CARLOS LAPENA, WHITE ROCK BUSINESS IMPROVEMENT ASSOCIATION (BIA): RENEWAL OF THE WHITE ROCK BIA**

A. Nixon, Executive Director, and C. Lapena, President of the BIA, to provide a delegation regarding the renewal of the White Rock BIA.

**5.2 PETITIONS**

None

**6. PRESENTATIONS AND CORPORATE REPORTS**

**6.1 PRESENTATIONS**

None

**6.2 CORPORATE REPORTS**

**6.2.1 WHITE ROCK BUSINESS IMPROVEMENT AREA BYLAW**

Corporate report dated September 9, 2019 from the Directors of Financial Services and Corporate Administration titled “White Rock Business Improvement Area Bylaw”. **Page 36**

**RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated September 9, 2019 from the Directors of Financial Services and Corporate Administration titled “White Rock Business Improvement Area Bylaw”;

2. Direct staff to bring forward a new White Rock Business Improvement Area Bylaw for consideration, with a five-year mandate, adding the Foster-Martin property into the White Rock Business Improvement Area; and
3. Provide direction with regard to the annual amount to be collected in accordance with the bylaw from BIA levies for each year of the five-year term.

**6.2.2 BEACH FRONT FOOD CART PROGRAM AND FOOD TRUCKS Page 53**

Corporate report dated September 9, 2019 from the Director of Recreation and Culture titled “Beach Front Food Cart Program and Food Trucks”.

**RECOMMENDATION**

THAT Council receive for information the corporate report dated September 9, 2019 from the Director of Recreation and Culture titled “Beach Front Food Cart Program and Food Trucks”.

**6.2.3 PIER RE-OPENING EVENT SEPTEMBER 21, 2019 Page 85**

Corporate report dated September 9, 2019 from the Director of Recreation and Culture titled “Pier Re-Opening Event September 21, 2019”.

**RECOMMENDATION**

THAT Council receive for information the corporate report dated September 9, 2019 from the Director of Recreation and Culture titled “Pier Re-Opening Event September 21, 2019”.

**6.2.4 FEASIBILITY OF PROPOSED WHITE ROCK FESTIVAL OF LIGHTS Page 88**

Corporate report dated September 9, 2019 from the Director of Recreation and Culture titled “Feasibility of Proposed White Rock Festival of Lights”.

**RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Recreation and Culture titled “Feasibility of Proposed White Rock Festival of Lights.”; and
2. Approve the feasibility study proposal provided by Community Clicks Media Group Inc. (Attachment A) to hold an event on the White Rock waterfront titled the White Rock Festival of Lights from December 6, 2019 to January 5, 2020, subject to a final report with lighting installation design, budget details and other core components being provided for final approval to City Council at the October 7, 2019 Regular Council Meeting.

**6.2.5 WATER INFRASTRUCTURE FINANCIAL PLAN AND MASTER PLAN PROJECTS**

Corporate report dated September 9, 2019 from the Director of Financial Services titled “Water Infrastructure Financial Plan and Masterplan Projects”.

**Page 100**

**RECOMMENDATION**

THAT Council receive for information the September 9, 2019 report from the Director of Financial Services, titled “Water Infrastructure Financial Plan and Masterplan Projects.”

**6.2.6 2020 - 2021 PERMISSIVE TAX EXEMPTIONS CENTRE FOR ACTIVE LIVING BYLAW 2019, NO. 2306 Page 107**

Corporate report dated September 9, 2019 from the Director of Financial Services titled “2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306”.

**RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated September 9, 2019, from the Director of Financial Services, titled “2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306”; and
2. Consider the information presented in this corporate report, prior to adopting 2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306.

**6.2.7 2020 ANNUAL PERMISSIVE TAX EXEMPTIONS BYLAW, 2019, NO. 2305 Page 109**  
Corporate report dated September 9, 2019 from the Director of Financial Services titled “2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305”.

**RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated September 9, 2019 from the Director of Financial Services, titled “2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305;” and
2. Consider the information presented in this corporate report, prior to adopting 2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305.

**6.2.8 2019/20 OPERATIONAL PLAN FOR THE PARKS DEPARTMENT Page 121**  
Corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “2019/20 Operational Plan for the Parks Department”.

**RECOMMENDATION**

THAT Council receive for information the September 9, 2019 corporate report from the Director of Engineering and Municipal Operations, titled “2019/20 Operational Plan for the Parks Department”.

**6.2.9 COLLIERS PROJECT LEADERS INC. – CONTRACT ADJUSTMENT FOR WATER TREATMENT PLANT PROJECT MANAGEMENT Page 126**

Corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “Colliers Project Leaders Inc. – Contract Adjustment for Water Treatment Plant Project Management”.

**RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations Department titled “Colliers Project Leaders Inc. – Contract Adjustment for Water Treatment Plant”; and
2. Approve the change orders to Colliers Project Leaders Inc. for up to \$60,000 (excluding GST) for additional works for the Water Treatment Plant Project.

- 6.2.10 TREE CANOPY PLAN** **Page 129**  
Corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “Tree Canopy Plan”.

**RECOMMENDATION**

THAT Council receive for information the September 9, 2019 corporate report from the Director of Engineering and Municipal Operations, titled “Tree Canopy Plan”.

- 6.2.11 WHISTLE CESSATION** **Page 133**  
Corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “Whistle Cessation”.

**RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “Whistle Cessation”;
2. Approve the resolution that “subject to the completion of any outstanding reconstruction deficiencies with the eight (8) pedestrian railway crossings in White Rock and subject to agreement that these crossings meet the Transport Canada Grade Crossing Regulations, be it resolved that the City agrees that train whistling shall not be used at these crossings”; and
3. Direct that a notice be placed in the local newspaper and on the City website advising of the Council resolution to permit whistle cessation.

- 6.2.12 HISTORY OF LIONS LOOKOUT PARK AND TOTEM PLAZA** **Page 138**  
Corporate report dated September 9, 2019 from the Director of Corporate Administration titled “History of Lions Lookout Park and Totem Plaza”.

**RECOMMENDATION**

THAT Council receive for information the corporate report dated September 9, 2019, from the Director of Corporate Administration, titled “History of Lions Lookout Park and Totem Plaza”.

Supplemental Agenda Items 6.2.13 and 6.2.14 can be seen on Page 162.1

**7. MINUTES AND RECOMMENDATIONS OF COMMITTEES**

**7.1 STANDING AND SELECT COMMITTEE MINUTES**

- Governance and Legislation Committee – July 22, 2019 **Page 163**
- Marine Drive Task Force – July 16, 2019 **Page 168**
- Tour de White Rock Committee – July 16, 2019 **Page 172**
- Dogs on the Promenade Task Force – July 17, 2019 **Page 176**
- Parking Task Force – July 18, 2019 **Page 180**
- Public Art Advisory Committee – July 23, 2019 **Page 192**
- Arts & Cultural Advisory Committee – July 24, 2019 **Page 196**
- Environmental Advisory Committee – July 24, 2019 **Page 200**
- Dogs on the Promenade Task Force – July 31, 2019 **Page 206**
- White Rock Sea Festival – August 1, 2019 **Page 214**
- Dogs on the Promenade Task Force – August 12, 2019 **Page 218**
- White Rock Sea Festival – August 22, 2019 **Page 224**

- Dogs on the Promenade Task Force – August 27, 2019

Page 228

**RECOMMENDATION**

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- a) Governance and Legislation Committee – July 22, 2019;
- b) Marine Drive Task Force – July 16, 2019;
- c) Tour de White Rock Committee – July 16, 2019;
- d) Dogs on the Promenade Task Force – July 17, 2019;
- e) Parking Task Force – July 18, 2019;
- f) Public Art Advisory Committee – July 23, 2019;
- g) Arts & Cultural Advisory Committee – Jul 24, 2019;
- h) Environmental Advisory Committee – July 24, 2019;
- i) Dogs on the Promenade Task Force – July 31, 2019;
- j) White Rock Sea Festival – August 1, 2019;
- k) Dogs on the Promenade Task Force – August 12, 2019;
- l) White Rock Sea Festival – August 22, 2019; and
- m) Dogs on the Promenade Task Force – August 27, 2019.

**7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

- a) The following recommendation has been brought forward from the **Governance and Legislation Committee** meeting held on July 22, 2019:

**RECOMMENDATION: COUNCIL POLICY NO. 160 – TERMS OF REFERENCE:**

**MARINE DRIVE TASK FORCE**

Page 249

THAT the Governance and Legislation Committee increase the membership of Council Policy No. 160: Terms of Reference – Marine Drive Task Force from up to five (5) to up to seven (7) members.

- b) The following recommendation has been brought forward from the **Governance and Legislation Committee** meeting held on June 10, 2019 for Council to ratify.

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**RECOMMENDATION**

THAT the Governance and Legislation Committee recommends Council endorse the proposed wording on the Memorial Park and West Beach Parkade plaques be approved as circulated with the agenda package.

***Note:** Wording to be ratified as the Parkade Plaque is to be ordered. A sample of the plaque has been included in the agenda for reference purposes.*

- c) The following recommendation has been brought forward from the **Governance and Legislation Committee** meeting held on April 8, 2019 **Page 258**

**RECOMMENDATION**

THAT the Governance and Legislation Committee recommends that Council endorse Council Policy No. 138 – Terms of Reference: Environmental Advisory Committee.

***Note:** These Terms of Reference were ratified; however, a previous version Terms of Reference: Environmental Advisory Committee Council Policy - 138 were included with the agenda package. The attached policy is presented to Council for endorsement at this time with the change noted as a tracked change.*

- d) The following recommendation has been brought forward from the **Marine Drive Task Force** meeting held on July 16, 2019

**RECOMMENDATION**

THAT the Marine Drive Task Force recommends that Council invites Burlington Northern Santa Fe (BNSF) representative(s) to future Task Force meeting.

- e) The following recommendation has been brought forward from the **Dogs on the Promenade Task Force** meeting held on July 16, 2019

**RECOMMENDATION**

THAT the Dogs on the Promenade Task Force recommends that Council invites one (1) member or representative from the Semiahmoo First Nation (SFN) to serve on the Task Force as a non-voting member.

- f) The following recommendations have been brought forward from the **Parking Task Force** meeting held on July 18, 2019:

**RECOMMENDATION #1**

THAT Council directs staff to create and implement decals for parking meters in the leased parking lots along Marine Drive with the parking pie chart and the allocation of funds for each \$10 (ten) spent.

**RECOMMENDATION #2**

THAT Council:

1. Receives for information the corporate report dated July 18, 2019, from the Director of Financial Services, titled “Construction Contractor Parking – 1300 Block Foster Street”;
2. Endorses:
  - a. The east side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” on weekdays from 8:00 a.m. to 6:00 p.m.;
  - b. The west side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” during weekdays from 8:00 a.m. to 6:00 p.m., with residents of the block being eligible to purchase a Temporary Construction Period Permit exempting them from the two (2) hour parking limit; and

- c. Council direct staff to update the Fees and Charges Bylaw to add a \$6 annual fee (to be prorated for the number of months in effect in 2019) for a Temporary Construction Period Permit, with a maximum of two (2) allowed to be purchased for each residence/apartment unit.

**RECOMMENDATION#3**

THAT Council considers the concern that there is a differential price between this proposal (at the \$6 annual rate) and the existing permit parking price (at \$12).

- g) The following recommendation has been brought forward from the **Arts and Culture Advisory Committee** meeting held on July 24, 2019:

**RECOMMENDATION**

THAT Council considers inviting a representative from Semiahmoo First Nations (SFN) to join the Committee as a voting member.

- h) The following recommendations have been brought forward from the **Dogs on the Promenade Task Force** meeting held on July 31, 2019:

**RECOMMENDATION #1**

THAT Council look at the colour of dog license tags, and assign a different colour (possibly red) to aggressive dogs, as defined in the City of White Rock Animal Control Bylaw.

**RECOMMENDATION #2**

THAT Council considers amending the Animal Control Bylaw to permit a leash length of a maximum of two (2) metres.

***Note:** The Animal Control and Licensing Bylaw, 2012, No. 1959, Section 23 (4) currently states the following: Be in a public place unless the dog is kept on a leash not exceeding three metres in length and is under the immediate control of a competent person;*

**RECOMMENDATION #3**

**Page 262**

THAT Council consider revisiting the Terms of Reference to eliminate any reference to the “year round” application of trial data.

***Note:** The Dogs on the Promenade Terms of Reference have been attached for reference purposes.*

The following recommendations have been brought forward from the **Dogs on the Promenade Task Force** meeting held on August 27, 2019.

***Note:** Due to the number of recommendations brought forward from this Task Force, Council may wish to refer recommendations to staff for a report back at the September 30, 2019 Regular Council meeting.*

**RECOMMENDATION #1**

THAT Council receive for information the “Dogs on the Promenade Pilot Project Communication Plan DRAFT Discussion Document for the Task Force”.

*Note: The referenced document is attached to the August 27, 2019 minutes*

**RECOMMENDATION #2**

THAT Council consider directing staff to produce a map (available in print and on-line) to indicate: pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.

**RECOMMENDATION #3**

THAT Council consider directing staff to produce a visual map (to be used on signage, brochures and mass media) including: pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.

**RECOMMENDATION #4**

THAT Council consider directing staff to implement signage for the pilot program at all access points to the promenade (communicating time period of pilot project, dogs must be leashed and licensed, pick-up after your dog etc.).

**RECOMMENDATION #5**

THAT Council consider directing staff to create a flyer using the visual map as well as information regarding pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.

**RECOMMENDATION #6**

THAT Council consider directing staff to create a Good Dog Etiquette Brochure.

**RECOMMENDATION #7**

THAT Council consider directing staff to re-visit the City’s current brochure regarding proper pet etiquette and licensing to reflect the changes with dogs on the promenade.

**RECOMMENDATION #8**

THAT Council consider directing staff to develop and produce a small information card to be provided to both Dogs on the Promenade Ambassadors and Bylaw Officers on the promenade.

**RECOMMENDATION #9**

THAT Council consider directing staff to develop a mass media program at the beginning and end of the trial period (with ads in the Peace Arch News and Surrey newspapers, if possible).

**RECOMMENDATION #10**

THAT Council consider directing staff to develop a Dogs on the Promenade Ambassador program (trained recognizable volunteers with printable materials for distribution) prior to and throughout the launch of the pilot project.

**RECOMMENDATION#11**

THAT Council consider directing staff to do a direct mail campaign, providing information and promotional materials to stake-holders in the community (local White Rock businesses, Semiahmoo First Nations, dog-related businesses, tourism organizations, dog organizations, local breweries etc.)

**RECOMMENDATION #12**

THAT Council consider directing staff to update the City website to provide information on the pilot project, and create a page for dogs in White Rock.

**RECOMMENDATION #13**

THAT council consider directing staff to develop a social media campaign and launch with public relation activities for the dogs on the promenade pilot program.

**RECOMMENDATION #14**

THAT Council consider directing staff to provide a report to Council regarding the potential cost and logistics of using Sybertech Waste Reduction Ltd. for dog waste bags, the repurposing/ relabeling of garbage cans for dog waste receptacles, and for the pick-up of compostable dog waste from the promenade.

**RECOMMENDATION #15**

THAT Council consider directing staff to implement a bylaw blitz/ presence for the start of the Dogs on the Promenade pilot project to offer education and capture any potential issues as they occur.

**RECOMMENDATION #16**

THAT Council consider comparing E. Coli levels (as measured by Fraser Health) before and after the pilot project as a metric for the trial period.

**RECOMMENDATION #17**

THAT Council consider that Dogs on the Promenade Ambassadors be used to collect data on White Rock and non-White Rock residents, and whether or not their dog is licensed.

**RECOMMENDATION #18**

THAT Council consider directing staff to use comparative data for dog licenses sold between September 1, 2019 – March 31, 2020 and September 1, 2018 – March 31, 2019 to monitor compliance rates, and that this data be provided to the Task Force on a monthly basis.

**RECOMMENDATION #19**

THAT Council consider directing bylaw staff to continue to track the numbers of dogs on the promenade during the trial period, as well as negative dog interactions, and to provide that data to the Task Force on a monthly basis.

**RECOMMENDATION #20**

THAT Council consider directing staff to work with the Task Force to develop a brief survey for people using the promenade to take during the trial period in order to measure White Rock's image as a pet and family friendly municipality.

**RECOMMENDATION #21**

THAT Council consider directing Bylaw staff to continue to track dog-related violations on the promenade, and to provide that information to the Task Force on a monthly basis.

**RECOMMENDATION #22**

THAT Council consider directing staff to work with the Task Force to develop a survey for White Rock businesses to determine their feelings with respect to the impact on their business during the trial period.

**RECOMMENDATION #23**

THAT Council consider directing staff to work with the Task Force to establish a team of volunteers (poop patrol) willing to pick up dog feces along the promenade, and provide reported infractions back to the Task Force, for information.

**RECOMMENDATION #24**

THAT Council consider having Dogs on the Promenade Ambassadors collect the following information in the first and last two (2) weeks of the trial period:

- Number in party (by observation);
- Resident of white rock or not resident;
- With dog(s) or without (by observation);
- If with dog(s), is/are dog(s) license;
- First visit to promenade or if not, how frequently do they visit;
- On scale of 1-10, how family friendly is white rock; and,
- On scale of 1-10, how dog friendly is white rock.

**RECOMMENDATION #25**

THAT Council consider amending the Animal Control Bylaw to limit the number of dogs per person on the promenade to three (3).

**8. BYLAWS AND PERMITS**

**8.1 BYLAWS**

**8.1.1 BYLAW 2305 - 2020 ANNUAL PERMISSIVE TAX EXEMPTIONS BYLAW 2019, NO. 2305**

**Page 267**

Bylaw 2305 proposes Permissive Tax Exemptions for the 2020 Taxation year, and is presented for first, second, and third readings.

**RECOMMENDATION**

THAT Council give first, second, and third readings to “*2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305*”.

**8.1.2 BYLAW 2306 - 2020 - 2021 PERMISSIVE TAX EXEMPTIONS CENTRE FOR ACTIVE LIVING BYLAW 2019, NO. 2306**

**Page 269**

Bylaw 2306 proposes 2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306 which is presented for first, second, and third readings.

**RECOMMENDATION**

THAT Council give first, second, and third readings to the “2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306”.

**8.2 PERMITS**

None

**9. CORRESPONDENCE**

**9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION**

***Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

- 9.1.1** Letter dated July 5, 2019 from S. DiNardo, Volunteer for Innocence Canada, requesting the City of White Rock proclaim October 2, 2019 as “Wrongful Conviction Day” in the City of White Rock **Page 272**

***Note:** Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Items 9.1.1 has been included under correspondence for public information purposes only.*

- 9.1.2** Letter dated July 8, 2019 from A. Singh, UBCM President, recognizing receipt of the City of White Rock’s resolution regarding Vacancy Tax, and confirming that it will be presented to the UBCM membership for their consideration at the 2019 UBCM Convention in September. **Page 273**

**9.1.3** Letters regarding Lobbyist Registration

- Letter dated June 28, 2019 from City of Richmond, requesting the City of White Rock’s endorsement for their UBCM resolution Requesting a lobbying regulation system for municipal government, similar to the provincial mechanism under the *BC Lobbyists Registration Act*, be established. **Page 275**
- Letter of support dated July 19, 2019 from the City of Victoria **Page 276**

- 9.1.4** Letter dated July 27, 2019 from G. Martin, Fraser Valley Regional Library, requesting the City of White Rock join the FVRL Board in supporting the City of Victoria’s resolution regarding a request that there be an increase to provincial library funding. **Page 277**

- 9.1.5** E-mail dated September 3, 2019 from Roderick Louis, resident, regarding Ride-Hailing Issues and proposed resolutions for consideration at the 2019 UBCM Conference. **Page 283**

***Note:** The deadline to submit late resolutions, which will be provided to members on-table, is noon on September 20, 2019. If Council wishes to bring forward the proposed resolutions, a motion of Council indicating support must be adopted and included with the submission.*

**10. MAYOR AND COUNCILLOR REPORTS**

**10.1 MAYOR’S REPORT**

**10.2 COUNCILLORS REPORTS**

**10.2.1 METRO VANCOUVER BOARD IN BRIEF**

**METRO VANCOUVER BOARD IN BRIEF – JULY 26, 2019**

**Page 299**

**RECOMMENDATION**

THAT Council receives for information the July 26, 2019 Metro Vancouver Board in Brief document.

**11. MOTIONS AND NOTICES OF MOTION**

**11.1 MOTIONS**

**11.2 NOTICES OF MOTION**

None

**12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

Released topics of Council Closed Meetings from July 1, 2018 – June 30, 2019

<b>DATE</b>	<b>CONTENT</b>
July 23, 2018 Previous Council Closed Meeting	<ul style="list-style-type: none"> <li>• Release of Closed Items April 1 – June 30, 2018</li> <li>• Individual Property Tax Matter, Minister of Municipal Affairs and Housing approval required</li> <li>• Lease and Land Negotiation / Municipal Service (Peace Arch Curling Club)</li> <li>• Naming of Generations Playground – City was asked by Peace Arch Hospital Foundation that the name be kept confidential until the opening ceremony</li> <li>• Litigation /Potential and Legal Advice – Property Use Matter still ongoing</li> </ul>
Nov 19, 2018 New Council Closed Meeting from this date forward	<ul style="list-style-type: none"> <li>• Negotiations Semiahmoo First Nation, Update of New Council – City’s Solicitors were in attendance</li> <li>• Litigation /Potential and Legal Advice – Property Use Matter still ongoing, City’s Solicitors were in attendance</li> </ul>
Feb 11, 2019	<ul style="list-style-type: none"> <li>• Property Litigation, Property Owners in attendance, City’s Solicitors in attendance</li> <li>• Litigation Property Tax Matter, City’s Solicitors in attendance</li> <li>• Potential Litigation by Property Owner on a Land Matter, City’s Solicitors in attendance</li> <li>• Release of Information for Freedom of Information and Protection of Privacy File: 2019-03, City’s Solicitors in attendance</li> <li>• Release of Information for Freedom of Information and Protection of Privacy Files: 2017-96, 2019-10, 2017-10, City’s Solicitors in attendance</li> </ul>

	<ul style="list-style-type: none"> <li>• Committee Appointments Advisory Design Panel/Parking Task Force/Tour de White Rock/White Rock Sea Festival</li> </ul>
April 29, 2019	<ul style="list-style-type: none"> <li>• Release of Information for Freedom of Information and Protection of Privacy file: OIPC Order F19-18, F17-17, F17-18 and F17-55, City’s Solicitors in attendance</li> <li>• Litigation /Potential and Legal Advice – Property Use Matter still ongoing, City’s Solicitors in attendance</li> <li>• Contract Dispute, City’s Solicitors in attendance</li> <li>• Negotiations Semiahmoo First Nation, , City’s Solicitors in attendance</li> <li>• Litigation / Legal Advice 1510 Johnston Road, City’s Solicitors in attendance</li> <li>• Litigation / Legal Advice 1310 Johnston Road, City’s Solicitors in attendance</li> <li>• Committee Appointments Arts and Cultural Advisory/Economic Advisory/Environmental Advisory/History and Heritage Advisory/Marine Drive Task Force/Seniors Advisory/Tour de White Rock/Water Community Advisory Panel/White Rock Sea Festival</li> </ul>
May 24, 2019	<ul style="list-style-type: none"> <li>• Litigation / Legal Advice 1510 Johnston Road, City’s Solicitors in attendance</li> <li>• Release of Information for Freedom of Information and Protection of Privacy file: OIPC File 19-18 (time extended as further consideration was required)</li> <li>• Negotiations Semiahmoo First Nation</li> </ul>
June 6, 2019	<ul style="list-style-type: none"> <li>• Council-to-Council meeting with the Semiahmoo First Nation re: Negotiations for Municipal Service</li> </ul>
June 13, 2019	<ul style="list-style-type: none"> <li>• Follow Up to Negotiations Semiahmoo First Nation Discussion and Agenda Review for next Council-to-Council meeting scheduled for June 17, 2019</li> <li>• Personnel Matter / Labour-Employee Relations</li> </ul>
June 17, 2019	<ul style="list-style-type: none"> <li>• Council-to-Council meeting with the Semiahmoo First Nation re: Negotiations for Municipal Service</li> </ul>
June 24, 2019	<ul style="list-style-type: none"> <li>• Legal update for 1510 Johnston Road</li> <li>• Negotiations Semiahmoo First Nation</li> <li>• Committee Appointments to Dogs on the Promenade Task Force, Public Art Advisory Committee, and History and Heritage Advisory Committee</li> </ul>

**13. OTHER BUSINESS**

**14. CONCLUSION OF THE SEPTEMBER 9, 2019 REGULAR COUNCIL MEETING**

**PRESENT:** Mayor Walker  
Councillor Chesney  
Councillor Fathers  
Councillor Johanson  
Councillor Kristjanson  
Councillor Manning  
Councillor Trevelyan

**STAFF:** D. Bottrill, Chief Administrative Officer  
T. Arthur, Director of Corporate Administration  
J. Gordon, Director of Engineering and Municipal Operations  
C. Johannsen, Director of Planning and Development Services  
J. Johnstone, Director of Human Resources  
S. Kurylo, Director of Financial Services  
E. Stepura, Director of Recreation and Culture  
C. Zota, Manager of Information Technology  
S. Lam, Deputy Corporate Officer

Press: 1  
Public: 46

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1. **CALL MEETING TO ORDER**  
The meeting was called to order at 7:00 p.m.

2. **ADOPTION OF AGENDA**

2019-297

**It was MOVED and SECONDED**

THAT the Corporation of the City of White Rock Council adopts the agenda for its regular meeting scheduled for July 22, 2019 as amended to include the following noted additional items for receipt:

- Item 5.1.1: Dogs on the Promenade
- Item 5.1.4: The Importance of Community Murals
- Item 6.2.2: Comments from Councillor Johanson regarding “Response to Metro Vancouver 2040: Shaping our Future Land Use Designation Amendment Request – MK Delta Lands”
- Item 7.2.1a: Further comments from the Province regarding the City’s Draft Event Protocol

**CARRIED**

**3. ADOPTION OF MINUTES**

a) July 8, 2019 – Meeting

2019-298

**It was MOVED and SECONDED**

THAT the Corporation of the City of White Rock Council adopts the following meeting minutes as circulated:

a) July 8, 2019

**CARRIED**

**4. QUESTION AND ANSWER PERIOD**

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

**Note:** there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

**4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD**

- G. Wolgemuth, resident, asked the following questions:
  - When the City last used section 131 of the *Community Charter*?
  - What is the current state of the City Hall Annex? Noted that expenditures are high and would like to see City staff prolong the ability for staff to work there as long as possible.

Staff advised that a corporate report regarding the status of the City Hall renovations would be brought forward in September, noting that the intent is to do renovations to the downstairs so that some of the staff located in the Annex can return to City Hall.

It was also noted that the City is looking for space for the RCMP / community police volunteers.

- H. Staub, resident, spoke to the history of the development and naming of Totem Plaza and expressed concerns regarding Council's recent decision to rename it.
- K. Jones, resident, spoke to the condition of the Maple Street neighbourhood between North Bluff Road and Russell Avenue. Also advised that the shipping containers are unsightly, and stated that they are on City property.

Staff advised that Bylaw Enforcement Officers will be dispatched to ensure that the fencing for this issue is located on the property lines. It was noted that the

owners have been requested to secure the homes to ensure they are not unsightly. Staff will follow-up with the owners again.

- R. Louis, resident, expressed concerns regarding TransLink's plans to replace the full-size bus services (outside of rush hour) to shuttle sized vehicles. Requested Council send a letter to those involved with the responsibilities / decisions regarding this change and to request that they hold a public input session in the peninsula.

Council advised that the City is working on hosting a public forum regarding transit, adding that the City of Surrey and Translink representatives will be included. It was also reported that the type of bus may be changing to a double decker (Fall 2020).

## 5. DELEGATIONS AND PETITIONS

### 5.1 DELEGATIONS

#### 5.1.1 SUSAN POTZOLD: ADDITION OF "NO DOG" SIGNS AT THE GREEN SPACE AT THE FOOT OF FINLAY STREET

S. Potzold, resident, appeared as a delegation to request "No Dog" signs be posted at the green space at the foot of Finlay Street:

- One (1) East of the walkway to the beach – entering the grassy park/play space
- One (1) at the East Beach side steps coming off of the beach
- One (1) west off the walkway to the beach – facing the picnic tables

Referred to her handout (given "On Table"), and spoke to the locations which elaborated on the locations of her concerns.

Staff will look at the five (5) spots and see where signage can be posted that dogs, at certain points in the year, are not permitted on the promenade. It was noted that the City would not put signage in other jurisdictions as they cannot enforce outside of White Rock.

#### 5.1.2 ALEX GALO: DOG WALKING ON THE PROMENADE

A. Galo, resident, appeared as a delegation and spoke to the need for stricter enforcement regarding dog walking violations on the promenade.

Requested Council reconsider their decision to permit dogs along the promenade for the trial period. Stated that there is no compliance, and would like to see Bylaw Enforcement Officers ticketing violators.

Expressed concerns regarding dog waste, and proposed that August and September be declared zero tolerance month to walking dogs on the promenade.

**5.1.3**                    **RODERICK LOUIS: ABSENCE OF CAR SHARE COMPANIES IN WHITE ROCK/SOUTH SURREY**

R. Louis, resident, appeared as a delegation to request the City contact all Car Share companies with a presence in Metro Vancouver, requesting the services be offered in White Rock / South Surrey.

Provided a PowerPoint presentation regarding Car Share services, and the potential of having them available to White Rock. Requested that a letter be issued to the companies, co-signed with the City of Surrey.

In response Councillor Manning read a letter which spoke to the demographics of those who use Car Share. Advised he reached out to one of the larger companies, and could try again.

**5.1.4**                    **PAT HIGINBOTHAM, SEMIAHMOO ARTS, MURAL CITY**

P. Higinbotham & U. Maschaykh, Semiahmoo Arts, appeared as a delegation regarding Public Art in the Semiahmoo Region: Mural City. The delegation provided hand-outs and information regarding murals, and provided the following comments:

- Murals attract visitors to the City which can be an economic benefit for businesses
- The Mural City project hopes to foster community spirit and highlight the beauty of White Rock
- Murals can potentially encourage people to slow down and take time to look at the art.

The Delegation advised that they are speaking to Council to present the idea, gauge interest, and to see how to proceed with next steps. Suggested there are pavement areas that can be brought to life with murals.

**5.1.5**                    **GARY GUMLEY, COMMUNITY CLICKS MEDIA GROUP INC., FESTIVAL OF LIGHTS**

G. Gumley, Community Clicks Media Group Inc., appeared as a delegation and provided a PowerPoint presentation to request a corporate report be presented at the next Council meeting with details on hosting a “Festival of Lights” event in White Rock. Mr. Gumley requested that the information presented be collaborative with the delegation.

Council expressed interest in the proposed event, and noted that if the event cannot take place in December, that the New Year should still be considered.

2019-299                **It was MOVED and SECONDED**

THAT Council directs staff to work collaboratively with Mr. Gumley to provide a corporate report to the next Council meeting with details on hosting a “Festival of Lights” event in the City of White Rock.

**CARRIED**

**5.2**                    **PETITIONS**

None

**6.**                    **PRESENTATIONS AND CORPORATE REPORTS**

**6.1 PRESENTATIONS**

**6.1a JILLIAN GLENNIE AND JACQUELYN PERRY, SELF-ADVOCATES OF SEMIAHMOO, AND CATHERINE FERGUSON, UNITI: BEACH WHEELCHAIR USER PROGRAM ON WHITE ROCK BEACH AND ADDITIONAL ACCESSIBLE BEACH ACCESS POINTS**

J. Glennie, J. Perry, and C. Ferguson, provided a PowerPoint presentation and an overview of the Beach Wheelchair User Program on White Rock Beach and to request for increased accessible beach access points on the waterfront.

The Delegation proposed a motion with respect to next steps, noting that the Self-Advocates of Semiahmoo can work together with the City in order to move forward.

It was noted that there are three (3) beach wheelchairs available, and that the need will be monitored to see if more should be purchased.

2019-300 **It was MOVED and SECONDED**

WHEREAS the City of White Rock is a city that values inclusion and recognizes the importance of inclusive safe access to the White Rock tidal flats;

THEREFORE BE IT RESOLVED THAT Council directs staff to engage and consult with Semiahmoo First Nation to identify areas for the creation of safe inclusive access points at east, west, and the White Rock areas of the beach and tidal flats with a timeline for completion in 2020;

AND AS SUCH Council directs staff to work with the Self-Advocates of Semiahmoo in the application of grants which may provide financial assistance to realize safe inclusive beach and tidal flats access in White Rock City.

**CARRIED**

**6.1b CHRIS ZOTA, DIRECTOR OF INFORMATION TECHNOLOGY (SMART CITIES)**

Chris Zota, Director of Information Technology, provided a PowerPoint presentation regarding Smart Cities.

It was noted that other municipalities have seen success in smart city initiatives, adding that community engagement is an important component to the success.

Discussion ensued and the following comments were noted:

- A Community Forum could be held to gauge interest from the public, and to see if this is something the community would like to be a part of
- Issues such as lights and access could be discussed
- Following the Forum, the City can develop a strategy and work methodically towards implementation

2019-301

**It was MOVED and SECONDED**

THAT Council directs staff to coordinate a Community Forum regarding Smart City Technology in the Fall.

**CARRIED**

Council noted that this year's Federation of Canadian Municipalities' conference theme was Smart Cities, noting there are ways technology can support efficiencies when operating a City.

White Rock currently has the "ASK IT" service where the community may report issues to the City.

**6.2**

**CORPORATE REPORTS**

**6.2.1**

**PROPOSAL FOR DEDICATED MULTICOURT PICKLEBALL FACILITY**

Corporate report dated July 22, 2019 from the Director of Recreation and Culture titled "Proposal for New Dedicated Multicourt Pickleball Facility".

2019-302

**It was MOVED and SECONDED**

THAT Council

1. Receives for information the corporate report dated July 22, 2019 from the Director of Recreation and Culture titled "Proposal for New Dedicated Multicourt Pickleball Facility";
2. Directs staff to conduct research and host a public consultation meeting to determine a suitable location to build four (4) to eight (8) outdoor dedicated pickleball courts in White Rock;
3. Directs staff to prepare a corporate report following the public consultation meeting, including a recommended detailed design, taking into consideration community concerns and detailed budget estimates; and
4. Considers funding in the City's 2020-2024 Financial Plan to build four (4) to eight (8) dedicated outdoor pickleball courts on City property.

**CARRIED**

2019-303

**It was MOVED and SECONDED**

THAT Council directs staff to obtain information that can determine if pickleball court users are from White Rock or South Surrey.

**CARRIED**

**6.2.2**                    **RESPONSE TO METRO VANCOUVER 2040: SHAPING OUR FUTURE LAND USE DESIGNATION AMENDMENT REQUEST – MK DELTA LANDS**

Corporate report dated July 22, 2019 from the Director of Planning and Development Services titled “Response to *Metro Vancouver 2040: Shaping our Future* Land Use Designation Amendment Request – MK Delta Lands”.

2019-304                **It was MOVED and SECONDED**  
THAT Council:

1. Receives for information the corporate report dated July 22, 2019 from the Director of Planning and Development Services titled “Response to *Metro Vancouver 2040: Shaping our Future* Land Use Designation Amendment Request – MK Delta Lands;” and
2. Authorizes the Director of Corporate Administration to respond to the Metro Vancouver Board stating that the City does not object to the proposed amendment to the Regional Growth Strategy, and by sending Council commentary and any applicable resolution along with this corporate report as a response to the Metro Vancouver Board request for comment.

**DEFEATED**

Councillors Chesney, Fathers, Johanson, Kristjanson, Manning and Trevelyan voted in the negative

2019-305                **It was MOVED and SECONDED**

THAT Council authorizes the Director of Corporate Administration to respond to the Metro Vancouver Board stating that the City **objects** to the proposed amendment to the Regional Growth Strategy, and by sending Council commentary and any applicable resolution along with this corporate report as a response to the Metro Vancouver Board request for comment.

**CARRIED**

Mayor Walker voted in the negative

**6.2.3**                    **WHITE ROCK REPEALING BYLAW NO.’S 2303 AND 2304 FOR WATERFRONT PARKING FACILITY DESIGN AND CONSTRUCTION LOAN AUTHORIZATION BYLAW, 2017, NO. 2206**

Corporate report date July 22, 2019 from the Director of Financial Services titled “White Rock Repealing Bylaw No.’s 2303 and 2304 for Waterfront Parking Facility Design and Construction Loan Authorization Bylaw, 2017, No. 2206”.

2019-306                **It was MOVED and SECONDED**

THAT Council receives for information the corporate report dated July 22, 2019 from the Director of Financial Services, titled “White Rock Repealing Bylaw No.’s 2303 and 2304 for Waterfront Parking Facility Design and Construction Loan Authorization Bylaw, 2017, No. 2206”.

**CARRIED**

**6.2.4**                    **WHITE ROCK PIER UPDATE**

Corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations titled “White Rock Pier Update”.

2019-307

**It was MOVED and SECONDED**

Council receives for information the corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations titled “White Rock Pier Update”.

**CARRIED**

**6.2.5**                    **2019 SANITARY AND STORM SEWER REHABILITATION CONTRACT AWARD**

Corporate report date July 22, 2019 from the Acting Director of Engineering and Municipal Operations titled “2019 Sanitary and Storm Sewer Rehabilitation Contract Award”.

In response to Council’s question, staff advised that the City has had a good history with the vender on this project.

2019-308

**It was MOVED and SECONDED**

THAT Council

1. Receives for information the corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations Department titled “2019 Sanitary and Storm Sewer Rehabilitation Contract Award;” and
2. Approves the award of a contract for the trenchless storm and sanitary sewer rehabilitation to PW Trenchless Construction Inc. for \$594,150.18 (including GST).

**CARRIED**

**6.2.6**                    **FENCING FOR THE WATER SYSTEM AT 1444 OXFORD STREET**

Corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations “Fencing for the Water System at 1444 Oxford Street”.

Discussion ensued and in response to Council’s questions, the following information was noted:

- Fencing location has been pushed back for the bench and landscape
- The fencing line / layout is as small as it can be taking into account safety and security of the building
- There will be no trees removed for the installation of the fence
- Security cameras could be considered / installed as an additional security measure
- Obstacles are in place to prevent people from accessing the water treatment plant

2019-309

**It was MOVED and SECONDED**

THAT Council receives for information the corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations titled “Fencing of the Water System at 1444 Oxford Street”.

**CARRIED**

**6.2.7**                    **UPDATE ON CITY OWNED PROPERTY (15463 BUENA VISTA)**

Corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations “Update on City Owned Property (15463 Buena Vista)”.

Discussion ensued and the following information was provided in response to Council’s questions:

- The \$100K is allocated towards the demolition of the house, as well as basic grass seeding for the park
- The shrubs and trees will remain, and staff are looking into keeping the stone wall/seating area

2019-310                **It was MOVED and SECONDED**

THAT Council receives for information the corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations titled “Update on City Own Property (15463 Buena Vista).”

**CARRIED**

**6.2.8**                    **MARINE DRIVE “HUMP” VEGETATION MANAGEMENT PLAN**

Corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations “Marine Drive “Hump” Vegetation Management Plan”.

It was noted that Burlington Northern Santa Fe (BNSF) are content for staff to maintain the city side of the vegetation, adding that permission needs to be obtained for any work on the BNSF side.

2019-311                **It was MOVED and SECONDED**

THAT Council

1. Receives for information the corporate report dated July 22, 2019 from the Acting Director of Engineering and Municipal Operations titled “Marine Drive “Hump” Vegetation Management Plan”;
2. Directs staff to maintain the vegetation of the blackberry bushes; however, exclude the trimming of the trees;
3. Endorses the amended Marine Drive “Hump” Vegetation Management Plan as outlined in this corporate report;

**CARRIED**

**6.2.9**                    **FREEDOM OF INFORMATION UPDATE**

Corporate report dated July 22, 2019 from the Director of Corporate Administration titled “Freedom of Information Update”.

2019-312                **It was MOVED and SECONDED**

THAT Council receives for information the corporate report dated July 22, 2019 from the Director of Corporate Administration titled “Freedom of Information Task Update”.

**CARRIED**

**7.**                        **MINUTES AND RECOMMENDATIONS OF COMMITTEES**

**7.1**                        **STANDING AND SELECT COMMITTEE MINUTES**

- Governance and Legislation Committee – July 8, 2019
- Land Use and Planning Committee – July 8, 2019
- Seniors Advisory Committee – July 2, 2019
- History and Heritage Committee - July 3, 2019
- Sea Festival Committee – July 4, 2019
- Water Community Advisory Panel – July 9, 2019
- Economic Development Advisory Panel – July 10, 2019

2019-313                **It was MOVED and SECONDED**

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- a) Governance and Legislation Committee – July 8, 2019;
- b) Land Use and Planning Committee – July 8, 2019;
- c) Seniors Advisory Committee – July 2, 2019;
- d) History and Heritage Committee - July 3, 2019;
- e) Sea Festival Committee – July 4, 2019;
- f) Water Community Advisory Panel – July 9, 2019; and
- g) Economic Development Advisory Panel – July 10, 2019.

**CARRIED**

**7.2**                        **STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

***Note:*** The Seniors Advisory Committee put forth a recommendation regarding raising the CARP flag at their October 1, 2019 meeting in honour of Seniors’ Day. It is noted that City Policy No. 146 (Use of City Flag Pole) allows for this flag to be raised without further Council consideration. As such, this recommendation has not been noted for Council’s endorsement, and further details can be found in the meeting minutes (Item 7.1c).

**7.2.1** The following recommendations from the July 8, 2019 **Governance and Legislation Committee** meeting held earlier this evening are being presented for Council's consideration at this time:

The Director of Corporate Administration advised that the following suggestion was forwarded from the Province with respect to land acknowledgements. It was also suggested that the word "unceded" be included.

*We would like to recognize that we are standing/working/meeting on the traditional **unceded** territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.*

**a. SPECIAL EVENT PROTOCOL GUIDELINES**

2019-314

**It was MOVED and SECONDED**

THAT Council amends the land acknowledgement within the Special Event Protocol Guidelines to read as follows:

*We would like to recognize that we are standing/working/meeting on the traditional **unceded** territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.*

AND THAT Council endorse the Special Event Protocol Guidelines as amended.

**CARRIED**

**b. CITY OF WHITE ROCK TREE MATTERS**

2019-315

**It was MOVED and SECONDED**

THAT Council refers the following documents to the City's Environmental Advisory Committee for input:

- White Rock Tree Management Bylaw, 2008, No. 1831; and
- Engineering and Municipal Operations Policy No. 611, with the following topics for consideration:
  - Tree Management on City Lands for review from an environmental perspective / protecting our environment for recommendations to come back to this committee in the Fall 2019.
  - Tree Management on City Lands for review and make recommendation(s) as to how they should change in regard to Council oversight of trees before they are taken down.

**CARRIED**

c. **RECOMMENDATION: COUNCIL POLICY NO. 164: TERMS OF REFERENCE  
- HOUSING TASK FORCE TERMS OF REFERENCE**

2019-316

**It was MOVED and SECONDED**

THAT Council amends proposed Council Policy No. 164 – Terms of Reference: Housing Task Force to include MP G. Hogg and MLA T. Redies, be invited to participate on the Task Force as a resource (non-voting members).

**CARRIED**

7.2.2

The following recommendation from the July 8, 2019 **Land Use and Planning Committee** meeting held earlier this evening were presented for Council’s consideration at this time:

**INITIAL OCP AMENDMENT APPLICATION REPORT –  
1485 FIR STREET (19-009 OCP/ZON/MJP)**

2019-317

**It was MOVED and SECONDED**

THAT Council refuses the OCP amendment application, and directs staff to work with the applicant on a revised rezoning and Major Development Permit application, for a secured rental housing development that includes a reduced FAR (2.8 gross floor area ratio consistent with the OCP), and amended building and site design.

**CARRIED**

7.2.3

The following recommendations from the July 3, 2019 **History and Heritage Advisory Committee** meeting was presented for Council’s consideration at this time:

2019-318

**It was MOVED and SECONDED**

THAT Council amends the History and Heritage Terms of Reference as follows:

1. New item under policy: “**Recommend opportunities to support the preservation and sharing of the Semiahmoo First Nations language, culture, and history**”;
2. Existing item “b” to read as follows (additions underlined): “Reviews and submits recommendations to Council on land use and planning matters which have heritage implications **and may impact culturally sensitive and archaeological areas**”.
3. Existing item “d” under policy as follows (addition underlined): “Supports heritage education, **tourism**, and public awareness through programs such as Heritage week displays, newsletters, etc”.

**CARRIED**

**7.2.4** The following recommendation from the July 9, 2019 **Water Community Advisory Committee** meeting was presented for Council's consideration at this time:

2019-319 **It was MOVED and SECONDED**  
THAT Council considers and endorses in addition to water rates, Financial Services also provide information to the Panel regarding current projects and their associated costs in the Capital Plan and to determine the total costs for upgrades not already included in the budget.

**CARRIED**

**7.2.5** The following recommendation from the July 10, 2019 **Economic Development Advisory Committee** meeting was presented for Council's consideration at this time:

2019-320 **It was MOVED and SECONDED**  
THAT Council endorses having staff provide a corporate report to review what busking locations are working well, and whether the number of busking locations can be expanded.

**CARRIED**

Council advised that a sub-committee has been recommended so that the Economic Development Advisory Committee can continue to focus on the Uptown and Marine Drive areas.

While committee's may establish a sub-committee without Council's approval, because this is a joint sub-committee members wanted to bring this forward for Council's endorsement.

2019-321 **It was MOVED and SECONDED**  
THAT Council endorses in principal a joint Economic Development Advisory and Marine Drive Task Force sub-committee to focus on a business retention and expansion strategy.

**CARRIED**

**7.2.6** **FINANCE POLICY NO. 301: PROCUREMENT POLICY**  
Finance Policy No. 301: Procurement Policy was presented with revisions following Council's resolution from the July 8, 2019 regular Council meeting that the contract values be exclusive of GST.

2019-322 **It was MOVED and SECONDED**  
THAT Council endorses Finance Policy No. 301: Procurement Policy with an amendment in relation contract values being exclusive of GST as circulated in the agenda.

**CARRIED**

Councillors Kristjanson, Trevelyan, and Johanson voted in the negative

**8. BYLAWS AND PERMITS**

**8.1 BYLAWS**

**8.1.1 BYLAW 2302 – WATER SERVICES BYLAW, 2015, NO. 2117, AMENDMENT NO.6, BYLAW, 2019, NO. 2302**

Section 194 of the *Community Charter* authorizes Council, by bylaw, to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements. Bylaw 2302 proposes an amendment to the Water Services, received three readings at the July 8, 2019 regular Council meeting, and was presented for consideration of final reading.

2019-323 **It was MOVED and SECONDED**

THAT Council gives final reading to “*Water Services Bylaw, 2015, No. 2117, Amendment No. 6, Bylaw, 2019, No. 2302*”.

**CARRIED**

**8.1.2 WHITE ROCK REPEALING BYLAWS FOR WATERFRONT PARKING FACILITY DESIGN AND CONSTRUCTION LOAN AUTHORIZATION BYLAW, 2017, NO. 2206**

Bylaws 2303 and 2304 are necessary in order to repeal Waterfront Parking Facility Design and Construction Loan Authorization Bylaw, 2017, No. 2206. Further details regarding these proposed bylaws are noted in the corporate report considered earlier on the agenda (Item 6.2.3). Bylaws 2303 and 2304 were presented for consideration of first, second, and third reading.

In response to Council’s question, it was noted that approving these bylaws confirms that the City does not need to borrow funds. Once the City is approved for a loan, it stays “on the books” until it is repealed.

**a. BYLAW 2303 - WHITE ROCK REPEALING BYLAW FOR WATERFRONT PARKING FACILITY DESIGN AND CONSTRUCTION LOAN AUTHORIZATION BYLAW (BYLAW 2206), 2019, NO. 2303**

2019-324 **It was MOVED and SECONDED**

THAT Council gives first, second, and third reading to “*White Rock repealing bylaw for Waterfront Parking Facility Design and Construction Loan Authorization Bylaw (Bylaw 2206), 2019, No. 2303*”.

**CARRIED**

**b. BYLAW 2304 - WHITE ROCK REPEALING BYLAW FOR WATERFRONT PARKING FACILITY DESIGN AND CONSTRUCTION LOAN AUTHORIZATION BYLAW (BYLAW 2206), 2019, NO. 2304**

2019-325

**It was MOVED and SECONDED**

THAT Council gives first, second, and third reading to White Rock Repealing Bylaw for “*Waterfront Parking Facility Design and Construction Loan Authorization Bylaw (Bylaw 2206), 2019, No. 2304*”; and

THAT Bylaw No. 2304 be forwarded to the Inspector of BC Municipalities for approval, and that the Inspector be requested to waive electoral approval, prior to the Bylaw being adopted.

**CARRIED**

**Note:** *Bylaws 2206 and 2275 are both impacted by repealing Bylaw No. 2304*

**8.2**

**PERMITS**

None

**9.**

**CORRESPONDENCE**

**9.1**

**CORRESPONDENCE - RECEIVED FOR INFORMATION**

2019-326

**It was MOVED and SECONDED**

THAT Council receives correspondence items **9.1.1 to 9.1.5** for information:

**9.1.1**

Invitation dated July 11, 2019 from Hon. C. James, Minister/Deputy Premier, to participate in the first annual consultation regarding the Speculation and Vacation Tax (SVT) on September 12, 2019.

**9.1.2**

Letter dated June 27, 2019 from Acting Mayor Lahti, City of Port Moody, to inform of their request to the Province to develop enabling legislation for a strong and vibrant Property Assessed Clean Energy (PACE) Program.

**9.1.3**

Letter of support dated July 4, 2019 from Mayor Germuth, District of Kitimat, received in response to the City of White Rock’s UBCM resolution regarding a Proposed Vacancy Tax

**9.1.4**

Letter dated July 3, 2019 from C. Plagnol, Corporate Officer, advising of Metro Vancouver Board’s resolution regarding Best Management Practices for Invasive Species: English Holly, English and Irish Ivies, Yellow Archangell, Himalayan Balsam, and Parrot’s Feather. Due to the attachment size, the full report can be viewed online (within the agenda package section on the City’s website), or may be viewed in the Corporate Administration department.

**9.1.5**

Letter dated July 15, 2019 from Hon. K. Conroy, Minister of Children and Family Development, and Hon. K. Chen, Minister of State for Child Care, advising that the

Provincial Government has tripled the funding maximums through the Childcare BC New Spaces Fund to create new spaces.

**CARRIED**

- 9.1.6** Letter dated July 2, 2019 from Mayor Hall, City of Prince George, requesting support of their UBCM resolution regarding Proceeds of Crime; and Clean-Up of Needles and Other Harm Reduction Paraphernalia.

2019-327

**It was MOVED and SECONDED**

THAT Council issues a letter of support to the City of Prince George with respect to their request of support for their UBCM resolution regarding Proceeds of Crime; and Clean-Up of Needles and Other Harm Reduction Paraphernalia.

**CARRIED**

- 9.1.7** Letter dated July 15, 2019 from W. Bauer, Township of Langley Clerk, requesting support for their resolution regarding Local Government Casino Revenue Sharing. The deadline to submit a letter of support is September 30, 2019.

2019-328

**It was MOVED and SECONDED**

THAT Council supports the Township of Langley Council's resolution to petition the Province of British Columbia for fairness with regional casino and gaming proceeds revenue.

**CARRIED**

**10. MAYOR AND COUNCILLOR REPORTS**

**10.1 MAYOR'S REPORT**

Mayor Walker noted the following community events / information:

- Jul 9, City of White Rock Town Centre Design Workshop
- Jul 10, Celebration of Softball VIP Event
- Jul 11, Metro Vancouver Liquid Waste Committee
- Jul 11, Tour de White Rock Volunteer Banquet
- Jul 13/14, Tour de White Rock Events, TD Concerts for the Pier, and the VIP reception
- Jul 14, 2019 Canada Cup International Softball final championship game
- Jul 15, "The Pier Fix Summer Cream Ale" launch party
- Jul 16, 11<sup>th</sup> Annual Bernard Charles Salmon BBQ
- Jul 16, TD Canada Trust Retirement Celebration for Bob Bezubiak
- Jul 18, TransLink Mayor's Council on Regional Transportation's Finance and Governance Committee
- Jul 18, Affordable Housing Opportunities meeting with CMHC and MLA Tracy Redies
- Jul 18, TD Concerts for the Pier
- Jul 19, RCMP ride-along with Sergeant Rob Dixon

- July 23 there will be a Waterfront Design Workshop during the afternoon for business and in the evening for the public, both taking place at the White Rock Community Centre. We encourage you to come out and give us your feedback.

## 10.2

### **COUNCILLORS REPORTS**

Councillor Chesney wished everyone a great summer

Councillor Johanson noted the following community events / information:

- Jul 14, VIP Reception for the Tour de White Rock
- Jul 16, 11<sup>th</sup> Annual Bernard Charles Salmon BBQ
- Jul 16, TD Canada Trust Retirement Celebration for Bob Bezubiak

Councillor Manning noted the following community events / information:

- Jul 9, City of White Rock Town Centre Design Workshop
- Jul 10, Economic Development Advisory Committee
- Jul 18, Affordable Housing Opportunities meeting with CMHC and MLA Tracy Redies

Councillor Trevelyan noted the following community events / information:

- Jul 9, BNSF Rail Relocation on the Semiahmoo Peninsula group
- Jul 9, Water Community Advisory Panel
- Jul 9, City of White Rock Town Centre Design Workshop
- Jul 18, Parking Task Force
- Jul 18, International Mobility and Trade Corridor meeting

Councillor Fathers noted the following community events/information:

- Jul 9, City of White Rock Town Centre Design Workshop
- Jul 10, Celebration of Softball VIP Event
- Jul 11, Tour de White Rock Volunteer Banquet
- Jul 12, Metro Vancouver Zero Waste Committee
- Jul 13/14: Tour de White Rock Events
- Jul 16, Tour de White Rock Committee
- Jul 16, Marine Drive Task Force
- Jul 17, Dogs on the Promenade Task Force

Councillor Kristjanson noted the following community events/information:

- Jul 13/14: Tour de White Rock Events
- Jul 17, Dogs on the Promenade Task Force
- Jul 20, "Let's Go Biking" Agassiz Slow Cycle Farm Tour

## 10.2.1

### **METRO VANCOUVER BOARD IN BRIEF**

**METRO VANCOUVER BOARD IN BRIEF – JUNE 28, 2019**

2019-329

**It was MOVED and SECONDED**

THAT Council receives for information the June 28, 2019 Metro Vancouver Board in Brief document.

**CARRIED**

**11. MOTIONS AND NOTICES OF MOTION**

**11.1 MOTIONS**

**11.1a MOTION TO RECONSIDER: RENAMING OF TOTEM PLAZA**

Mayor Walker Required Reconsideration of a Matter in accordance with section 131 of the *Community Charter*:

Adopted resolution from July 8, 2019 regular Council meeting:

*THAT Council:*

*WHEREAS the relationship with Semiahmoo First Nation is of the upmost of importance and it is with the deepest respect;*

- 1. Endorses in honour of Grand Chief Bernard Robert Charles that Totem Plaza be officially renamed as Grand Chief Bernard Robert Charles Plaza; and*
- 2. Directs that all corresponding signage be amended to reflect this.*

WHEREAS a Notice of Motion regarding the renaming of Totem Plaza to Grand Chief Bernard Robert Charles Plaza was considered by Council on Monday, July 8, 2019;

WHEREAS this motion did not take into account the full historical account of Lions Lookout Park and the process of the original naming of Totem Plaza; and

WHEREAS this motion did not allow for a full corporate report, which would have allowed Council the benefit of all the background information around the original naming including the symbolic reconciliation recognition from the RCMP to Indigenous Peoples;

THEREFORE BE IT RESOLVED that I, Mayor Walker, will enact through the *Community Charter* section 131 as follows:

Discussion ensued and the following comments were noted:

- There are a number of organizations that should be recognized as part of the decision to rename Totem Plaza
- The City has initiated discussions with the RCMP with respect to this matter
- Renaming the Plaza could be an opportunity to further reconciliation
- Suggested the City discuss with First Nation on their input to renaming the Plaza, as well as other parts of the waterfront

- Further consultation and a corporate report on this matter should be brought forward to Council for their consideration
- The Plaza was built in 1999, and rededicated in 2009
- The City should reach out to all First Nations represented in this area. Receiving further details will help understand this matter
- It was noted that at the National Indigenous Day ceremony on June 21, Semiahmoo First Nation noted that they look forward to the day when the area would be granted its' proper name

**Motion to Reconsider**

2019-331

**It was MOVED and SECONDED**

THAT Council reconsiders resolution number 2019-297 as adopted by Council at the July 8, 2019 regular Council meeting as follows:

*THAT Council:*

*WHEREAS the relationship with Semiahmoo First Nation is of the utmost of importance and it is with the deepest respect;*

1. *Endorses in honour of Grand Chief Bernard Robert Charles that Totem Plaza be officially renamed as Grand Chief Bernard Robert Charles Plaza; and*
2. *Directs that all corresponding signage be amended to reflect this.*

**CARRIED**

Councillors Chesney and Fathers voted in the negative

2019-332

**It was MOVED and SECONDED**

THAT Council tables the current recommendation (resolution 2019-331) in order to consider a motion for the July 22, 2019 Council meeting to continue past 10:30 p.m.

**CARRIED**

2019-333

**It was MOVED and SECONDED**

THAT Council directs staff to bring forward a corporate report that includes clarification based on the discussion as well as:

- The history in regard to the formation and naming of Lions Lookout Park and Totem Plaza; and
- Possible options/consideration of future naming of the park and plaza.

**CARRIED**

11.1b

**PROPOSED CUT-THROUGH WALKWAY FROM OXFORD TO MARTIN STREET**

Councillor Chesney put forward the following motion for consideration at this time. It was noted that the proposed motion will not only afford residents in the Oxford/Overall district a replaced green path which was lost by the fencing of said water property, but it will also become an integral walking route replacing the busy North Bluff corridor and the equally busy Thrift avenue.

Council suggested that a funding source be included in the corporate report.

2019-332

**It was MOVED and SECONDED**

THAT Council directs staff to prepare a corporate report for the first Council meeting in September regarding the construction of the proposed cut-through walkway from Oxford Street to Martin Street.

**CARRIED**

11.1c

**ZONING BYLAW DEFINITIONS**

The Director of Planning and Development Services presented a new recommendation from what was noted in the agenda that would assist to achieve the intent of the original motion put forward by Councillor Manning.

2019-333

**It was MOVED and SECONDED**

THAT Council directs staff to report back with a corporate report that identifies issues regarding new single family home development in White Rock, and presents potential options to address these issues, through a review of the zoning bylaw and other related City bylaws.

**CARRIED**

11.2

**NOTICES OF MOTION**

None

12. **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

None

13. **OTHER BUSINESS**

14. **CONCLUSION OF THE JULY 22, 2019 REGULAR COUNCIL MEETING**

The Chairperson declared the meeting concluded at 10:40 p.m.

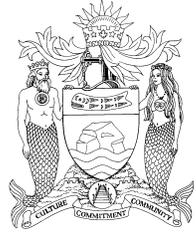
*S. Alam*

\_\_\_\_\_  
Mayor Walker

\_\_\_\_\_  
Stephanie Lam  
Deputy Corporate Officer

Unapproved

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019

**TO:** Mayor and Council

**FROM:** Sandra Kurylo, Director of Financial Services  
Tracey Arthur, Director of Corporate Administration

**SUBJECT:** White Rock Business Improvement Area Bylaw

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**RECOMMENDATIONS**

THAT Council:

1. Receive for information the corporate report dated September 9, 2019 from the Directors of Financial Services and Corporate Administration titled “White Rock Business Improvement Area Bylaw”;
  2. Direct staff to bring forward a new White Rock Business Improvement Area Bylaw for consideration, with a five-year mandate, adding the Foster-Martin property into the White Rock Business Improvement Area; and
  3. Provide direction with regards to the annual amount to be collected in accordance with the bylaw from BIA levies for each year of the five year term.
- 

**INTRODUCTION**

The current White Rock Business Improvement Area Bylaw, 2015, No. 2075 is in effect until December 31, 2019 and the White Rock Business Improvement Association (WRBIA) has requested the establishment a new 5 year mandate under a similar Bylaw.

This corporate report provides the WRBIA’s proposal as well as staff comments. It also describes options on the statutory process required prior to proceeding with final reading of the Bylaw.

**PAST PRACTICE/POLICY/LEGISLATION**

The *Community Charter* outlines the requirements of business improvement area service bylaws and also stipulates that certain processes be undertaken prior to their adoption.

There are two (2) options for these processes. In accordance with Section 212 of the *Community Charter* a business improvement area service can be established by a petition from owners of parcels that would be subject to the local area service tax. Alternatively, in accordance with Section 213 of the *Community Charter*, it can be done by a counter petition process if Council proposes to undertake a local area service on its own initiative.

White Rock Business Improvement Area Bylaw, 2015, No. 2075, and all prior City Business Improvement Area Bylaws, were initiated and adopted by Council following a counter petition process, in accordance with Section 213 of the *Community Charter*.

## **ANALYSIS**

The WRBIA has proposed another five (5) year mandate, from 2020 to 2024, with annual levies starting at \$350,000 in 2020 (6% higher than in 2019) and increasing by approximately 6% annually to \$441,000 in 2024. The WRBIA is promoting a collaborative relationship with the City benefiting both local businesses and the community overall. Core functions during this mandate have been noted to involve the following:

1. Festivals and Events
2. Street Beautification and Enhancement;
3. Marketing, Advertising and Promotion;
4. Communications;
5. Community Relations and Advocacy; and
6. Member Services and Education.

Past BIA levies have reflected inflationary increases each year. The 2019 BIA levy was \$330,000, and it was assessed to 253 business properties in the WRBIA Area. The current proposal would require a \$20,000 or 6% increase for 2020, and annual 6% increases thereafter.

The current WRBIA Area is attached as Appendix A. The proposal from the WRBIA is attached as Appendix B. The WRBIA has also proposed that the Area be expanded to include business properties in the Foster-Martin development. They note that this addition, plus expected future commercial space increases in the current Area, will help ease the financial burden of the proposed levy increases on existing WRBIA business properties.

## **Staff Comments**

Staff support adding the Foster-Martin property to the WRBIA Area, and it is recommended that this be added in the new BIA Bylaw.

While staff support the WRBIA and its ongoing achievements and initiatives, City businesses have had a difficult few years, in particular on the waterfront. The WRBIA's proposal results in an overall increase in the BIA levy of 34% from 2019 to 2024. Even with the projected increase in commercial space noted in their proposal, a significant portion of the levy increases will still be borne by existing businesses. Rather than 6% annual increases in the total levy, staff believe that annual increases of 4%, for a total increase of 22% since 2019, would be more feasible. WRBIA has had success in augmenting its budget with other revenue sources in the past and they are encouraged to continue pursuing other sources. The BIA levy amounts, assuming 4% annual increases, would be as follows:

2020	\$343,000
2021	\$357,000
2022	\$371,000
2023	\$386,000
2024	\$401,000

## **Statutory Process**

As stated above, Council has two (2) options available on the process to move forward with establishing this business improvement service area.

“White Rock Business Improvement Area Bylaw, 2075”, and all prior City Business Improvement Area Bylaws, were initiated and adopted by Council following a counter petition process, in accordance with Section 213 of the *Community Charter*.

Section 212 (petition for local area service) enables the Bylaw to be adopted only if a petition in favour of it is signed by the owners of at least 50% of the parcels within the designated area, and the persons signing represent at least 50% of the assessed value of the properties in the area. This would require the WRBIA to develop the petition, contact and provide the details to all owners of all parcels within the proposed Area, and obtain a minimum of the above noted signatures.

Section 213 (local area service on Council initiative — subject to petition against) requires public notification (in accordance with Section 94 of the *Community Charter*) of Council’s intent to adopt the Bylaw, and as well that notification be mailed to all property owners of parcels within the designated area. Unless a petition against it (counter petition), signed by the owners of at least 50% of the parcels, representing at least 50% of the assessed value of the designated area, is received within 30 days after the latter of the 2<sup>nd</sup> public notification of Council’s intent, or when the last notice was mailed, the Bylaw can proceed for adoption. If prevented by counter petition, the same initiative cannot be re-proposed for one year unless it is for a lower levy or of a different scope.

Creating the business improvement service area in accordance with Section 213, by Council initiative, is considered to be more effective and expedient than pursuant to Section 212, as it requires a counter petition process (eg. negative vote) as opposed to a petition process. It is also widely used by other municipalities and more likely to result in the enactment of the Bylaw and is therefore recommended.

**CONCLUSION**

It is recommended that staff bring forward a new White Rock Business Improvement Area Bylaw for consideration, with a five-year mandate, adding the Foster-Martin property into the White Rock Business Improvement Area. Staff are recommending that the BIA levies would not exceed an annual amount starting at \$343,000 in 2020 and increasing by 4% annually to \$401,000 in 2024.

Respectfully submitted,



Sandra Kurylo  
Director of Financial Services



Tracey Arthur  
Director of Corporate Administration

**Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

Appendix A – Current designated BIA Area (Schedule A of BIA Bylaw 2075)  
Appendix B - Correspondence from WRBIA

**THE CORPORATION OF THE  
CITY OF WHITE ROCK  
BYLAW 2075**

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**A Bylaw to establish and designate a Business Improvement Area  
in the City of White Rock.**

**WHEREAS** the City may establish a business improvement area service to grant money to an organization that has the planning and implementation of a business promotion scheme as one of its aims, functions or purposes;

**AND WHEREAS** the owners of certain properties within the municipal boundaries have formed an association known as the “White Rock Business Improvement Association”, a registered not for profit society in the Province of British Columbia to undertake certain works and services and to market and promote business within that area;

**AND WHEREAS** a City Council may propose to undertake a business improvement area, as a local area service, on its own initiative;

**NOW THEREFORE**, the Council of the City of White Rock, in open meeting assembled, enacts as follows:

***Definitions***

1. For the purpose of this Bylaw:

*Area* means the lands and improvements contained within the three geographic areas of the City of White Rock as shaded on the maps attached to and forming part of this bylaw as Schedule “A”.

*Association* means the White Rock Business Improvement Association or any other name that the members of the association may approve.

*Business Promotion Scheme* means the development and undertaking of projects and initiatives to encourage business and commerce in the Area. This includes:

- a. carrying out studies, preparing reports and undertaking projects or initiatives to encourage business and commerce in the Area;
- b. encouraging and promoting commercial business development and encouraging entertainment, sports, and cultural activities within the Area in furtherance of its economic and commercial welfare in the Area;
- c. creating a pleasant physical environment;
- d. removing graffiti from buildings and other structures in the Area; and
- e. improving, beautifying or maintaining streets, sidewalks or municipally owned land, buildings or other structures in the Area.

*City* means The Corporation of the City of White Rock.

*Council* means the Council for the City.

*Taxable Property* means land and improvements in the Area that fall within the Class 6 property class for assessment purposes.

***Grant***

2. Subject to the conditions and limitations set out in this bylaw Council hereby grants the following sums to the Association to undertake its Business Promotion Scheme:
  - a) In 2015, a sum not to exceed \$306,000
  - b) In 2016, a sum not to exceed \$312,000
  - c) In 2017, a sum not to exceed \$318,000
  - d) In 2018, a sum not to exceed \$324,000
  - e) In 2019, a sum not to exceed \$330,000
3. The City will pay 50% of the applicable grant to the Association on or before April 1 of the calendar year in which the funds are collected, and 50% of the applicable grant on or before October 1 of the same calendar year, subject to the requirements noted in Sections 4 and 5 of this Bylaw.
4. The April 1 annual grant installments will only be paid if the requirements of Sections 6, 10 and 16 of this Bylaw have been complied with.
5. The October 1 annual grant installments will only be paid if the requirements of Sections 6, 10, 13 and 16 of this Bylaw have been complied with.

***Expenditures and Indebtedness***

6. Monies granted to the Association pursuant to this bylaw will be expended only:
  - a) By the Association;
  - b) In accordance with the conditions and limitations set out in this bylaw; and
  - c) For the Business Promotion Scheme.
7. Monies granted pursuant to Section 2 of this bylaw must be expended by the Association on expenses provided for in the annual budget submitted pursuant to Section 10.
8. The Association must not incur any indebtedness or other obligations beyond the sum granted for each calendar year.
9. The Association shall keep separate from any other accounts, the account used for money granted to the Association by City Council pursuant to this Bylaw, and shall report separately from the requirement of Section 13 of this Bylaw, the revenues and expenditures related to that separate account, upon the request of the City.

### ***Budget***

10. The Association must submit annually to the City Clerk for information, or before March 1 of each year, 2015 through 2019 inclusive, a budget for the Association's fiscal year beginning on April 1 of the same year, which contains information sufficient in detail to describe all anticipated expenses and revenues and which has been approved by a majority of the members present at the Annual General Meeting of the Association.

### ***Recovery and Tax Levy***

11. All of the money granted to the Association pursuant to this Bylaw will be recovered as a property value tax from the owners of the Taxable Property within the Area.
12. For the purpose of recovering the monies granted the Association, the City will impose each year a levy rate per \$1,000 of assessment on the Taxable Property within the Area which when multiplied by the total assessment for land and improvements will yield the maximum amount of the respective grants set out in this Bylaw.

### ***Financial Statements***

13. Notwithstanding any provisions of the Association's Bylaws concerning its fiscal year, the Association must submit to the City on or before July 31 each year an audited annual financial statement for the Association's preceding April 1 to March 31 fiscal year which will be prepared in accordance with generally accepted accounting principles and will include a balance sheet and a statement of revenue and expenditures.
14. The financial statement submitted by the Association must also be prepared in accordance with the requirements of the Society Act, R.S.B.C. 1996, c. 433 as amended from time to time.
15. The Association will permit the Director of Financial Services for the City or their nominee to inspect during normal business hours on reasonable notice all books of account, receipts, invoices and other financial position records which the Director of Financial Services deems advisable for the purposes of verifying and obtaining further particulars of the budget and any financial statements of the Association as they relate to monies granted to the Association by the Council pursuant to this Bylaw.

### ***Insurance***

16. The Association must carry at all times a policy of comprehensive general liability insurance in the amount of \$5,000,000 with:
  - a) The City as an additional named insured;
  - b) A cross coverage provision; and
  - c) An endorsement to provide the City Clerk with 30 days notice of change or cancellation.
17. The Association will deliver a copy of the insurance policy to the City Clerk within 60 days of payment of the premiums for the insurance policy.

***Alterations to the Association’s Constitution***

18. The Association may not alter or approve amendments to its constitution and bylaws without providing the City Clerk with one (1) months notice of its intention to make such alteration or amendment and where any alteration or amendment is made without such notice, the City may withhold any payments of the grant referred to in Section 2. The Association must provide written notice of every meeting of the Association’s members, annual or general, at least 14 days prior to the meeting, to the City Clerk.

***Independent Entity***

19. The Association is independent from the City.

20. The Association will bear all the responsibility of managing its own affairs, hiring its own employees and paying all its own expenses including all salaries, office rent, subject to this Bylaw.

***General Provisions***

21. This Bylaw will be operative only from April 1, 2015 to December 31, 2019.

22. If any portion of this Bylaw is held to be invalid by a court of competent jurisdiction, the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been enacted without the invalid portion.

23. This Bylaw may be cited for all purposes as the “*White Rock Business Improvement Area Bylaw, 2015, No. 2075.*”

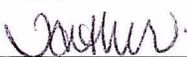
RECEIVED FIRST READING on the 26<sup>th</sup> day of January, 2015  
RECEIVED SECOND READING on the 26<sup>th</sup> day of January, 2015  
RECEIVED THIRD READING on the 26<sup>th</sup> day of January, 2015

NOTICE OF INTENTION ADVERTISED in the Peace Arch News on 29<sup>th</sup> of January, 2015 and on the 5<sup>th</sup> of February, 2015 pursuant to section 213 of the *Community Charter*.  
A MAJORITY OF THE OWNERS representing at least 50% of the value of lands and improvements of the Taxable Property failed to petition the Council not to proceed as of the 9<sup>th</sup> day of March, 2015.

RECONSIDERED AND FINALLY ADOPTED on the 23<sup>rd</sup> day of March, 2015

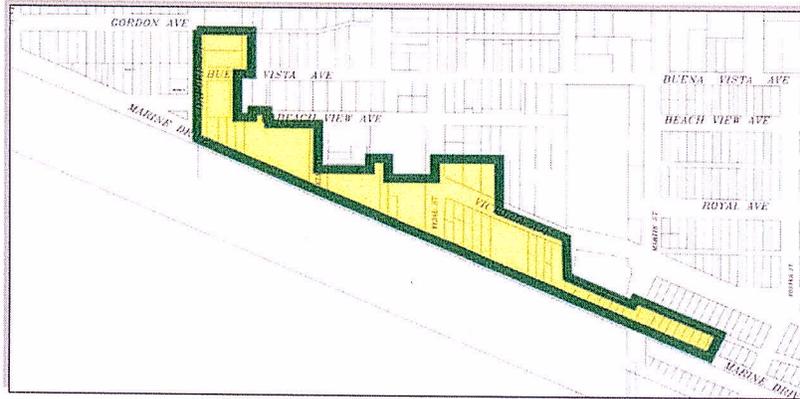
  
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MAYOR

  
\_\_\_\_\_

CITY CLERK

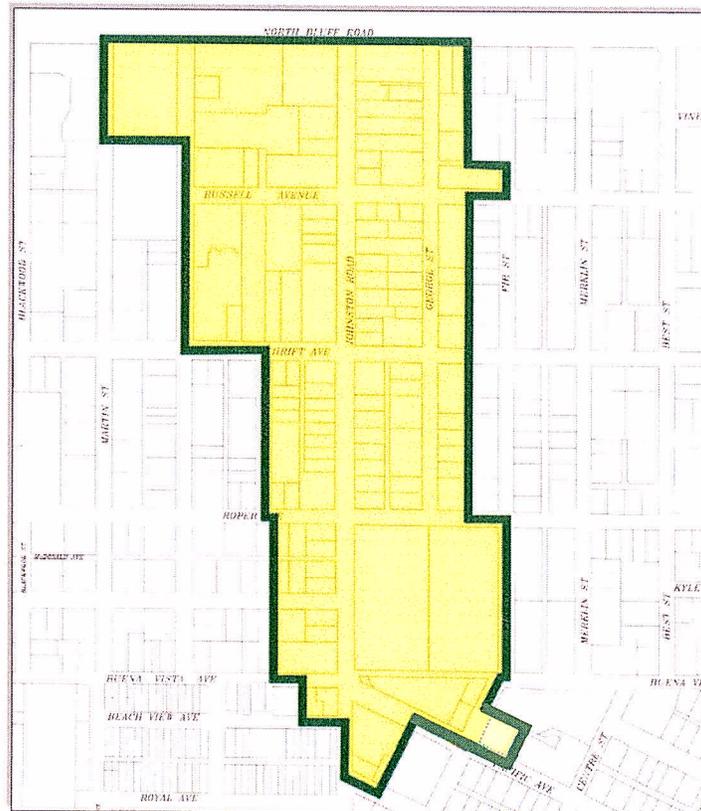
### SCHEDULE A



**Waterfront Commercial Areas  
(West Beach and East Beach)**



**Uptown Commercial Area**



August 16 2019

AUG 16 2019

To: Mayor & Council,  
City of White Rock**CITY OF WHITE ROCK  
ADMINISTRATION****Re: Renewal of the White Rock Business Improvement Area Bylaw 2015, No. 2075****Executive Summary:**

- The White Rock BIA mandate ends on December 31, 2019;
- For the organization to continue to exist, the City of White Rock bylaw governing it needs to be renewed by City Council;
- The White Rock BIA has significantly increased its activities and programs over the past 14 months;
- The current level of activities is unsustainable unless resources are increased. However, if resources are increased, additional programs and member support will be possible;
- The White Rock BIA is significantly underfunded compared to similar-sized BIAs in the Metro Vancouver area;
- The commercial space in our mandate area is increasing by 8% over the next two years, increasing the number of members we serve;
- The White Rock BIA is requesting additional resources to meet its mandate and to expand its area to include the Foster-Martin Development;
- The White Rock BIA has a plan for how it would utilize additional fiscal resources.

**Dear Mayor & Council:**

We are writing to you to request the renewal of White Rock Business Improvement Area Bylaw 2015, No. 2075.

As you may be aware, our five-year mandate expires on December 31, 2019. Over the past 14 months, our programs and activities have taken a quantum leap forward. We believe that, with sufficient support, we can sustainably exceed our current programming and continue to improve our organizational effectiveness.

**Overview of the White Rock BIA:**

Our mission is to support White Rock businesses and encourage business and commerce in our community. Primarily we do so through a variety of activities, including:

- Organizing events in our area, including the TD Concerts FOR the Pier and Vitality: Health & Wellness Expo;
- Supporting community events and initiatives, including the Tour de White Rock and Canada Day celebrations;
- Marketing and promotional activities, including Taste White Rock, 12 Days of White Rock, and business profiles;
- Beautifying our community through graffiti removal, storefront washing, street banners, and more;
- Communicating with our members through a number of channels, including our e-newsletter and in-person visits; and
- Advocating on behalf of our members.

### White Rock BIA Strategic Opportunities & Challenges:

We see significant opportunities to fulfill our mission and support our members and our community.

We are capitalizing on strategic opportunities by:

- **Advertising** for our members to increase their potential customer base;
- **Attracting** people to White Rock by showcasing the best of our community and providing and supporting community events;
- **Activating** business districts with events, festivals, activity, and art;
- **Advocating** for our members to community stakeholders (municipal, provincial, and federal governments, the media, NGOs, etc).

Since June 2018, we have focused our strategic direction by massively increasing our programs and activities. Here is a list of the activities that we have undertaken over the past 14 months, in addition to our previous level of activities:

- Doubling our number of major events by adding the White Rock Summer Movie Nights and the White Rock Craft Beer Festival;
- Adding several micro-events, including Spooky Saltaire, Eggcellent Easter, and the Art Show at Memorial Park;
- Supporting additional community events with promotional activities, including the Dancing at the Pier and West Beach Art Night;
- Increasing our promotional and staff support of the Tour de White Rock with free Tour de White Rock buttons, banners promoting the businesses, social media advertisements, and information packages for businesses;
- Adding Bites on the Beach, a shoulder season restaurant promotion;
- More than doubling the number of member e-newsletters we send out;

- Significantly increasing the number of in-person visits with our members;
- Significantly increasing our social media presence, including over quadrupling our Facebook likes;
- Adding free seminars on business topics for our members, in partnership with the South Surrey White Rock Chamber of Commerce;
- Sparking and supporting collaborative opportunities between members for the benefit of the community, including collaborations between Oceana PARC, Health Express, and 49<sup>th</sup> Parallel Pharmacy, and the Pier-fect Summer Cream Ale collaboration between 3 Dogs Brewing and White Rock Beach Beer to raise funds for the pier reconstruction;
- Increasing opportunities for our members to network and collaborate with free monthly member meet & greets;
- Significantly increasing our traditional media presence, with extensive investments in radio, print newspaper, and television advertising for events and promotions; and
- Significantly increasing our presence on City of White Rock and community committees, task forces, and initiatives, including the Parking Task Force, the Marine Drive Task Force, the Marine Drive Enhancement Strategy, and the Friends of the Pier Committee.

Between now and December 31 2019, in addition to our current programs and events, we are also looking to:

- Support economic development and our membership by creating a small business toolkit in partnership with the City of White Rock and the South Surrey White Rock Chamber of Commerce;
- Support economic development by creating a leasing brochure that highlights available commercial space in White Rock;
- Provide market research for free to our members thanks to a partnership with the Peace Arch News and the South Surrey White Rock Chamber of Commerce; and
- Advocate for our members by hosting an all-candidates meeting for the upcoming federal election, in partnership with the South Surrey White Rock Chamber of Commerce.

However, the current level of activities exceeds our organizational capacity. While we are able to provide this level of activity on a short-term basis, maintaining this level of activity on a long-term basis is unsustainable without significantly increasing our organizational resources.

Fully capitalizing on strategic opportunities will require us to increase collaborative efforts and partnerships and foster strong lines of communication with our stakeholders. The time commitment this will take will require additional human resources.

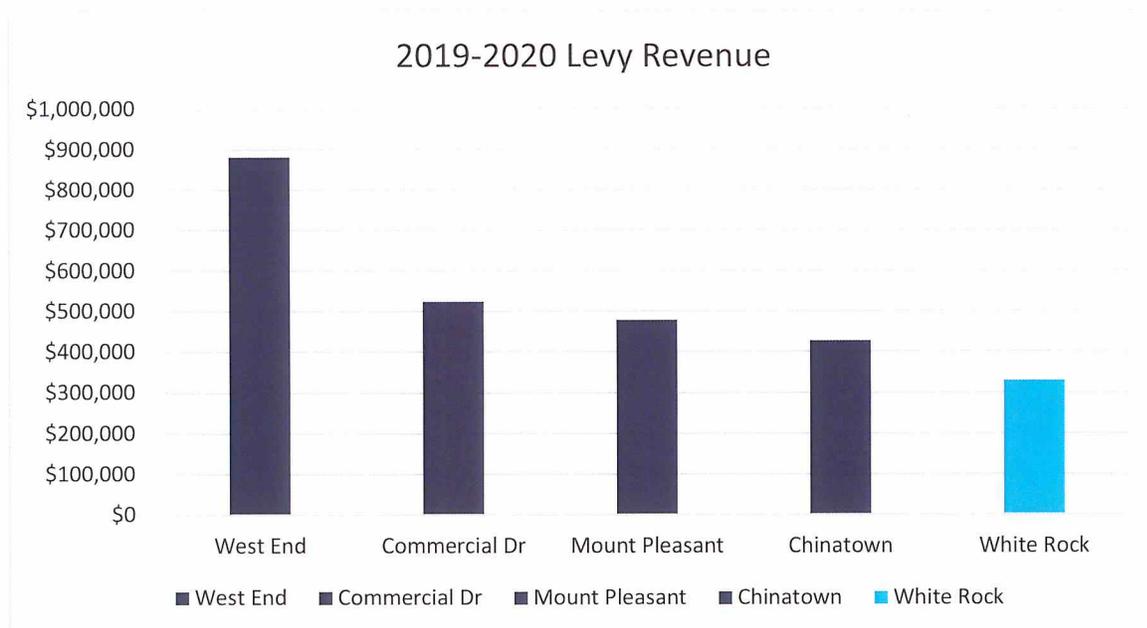
**Comparison of White Rock BIA to Other Metro Vancouver BIAs:**

It is important to place the White Rock BIA in context with other Metro Vancouver BIAs. Here are four BIAs that represent a comparable number of commercial properties in their levy area:

BIA	# of properties in levy area
Commercial Drive	266
West End	255
White Rock	253
Mount Pleasant	244
Chinatown	202

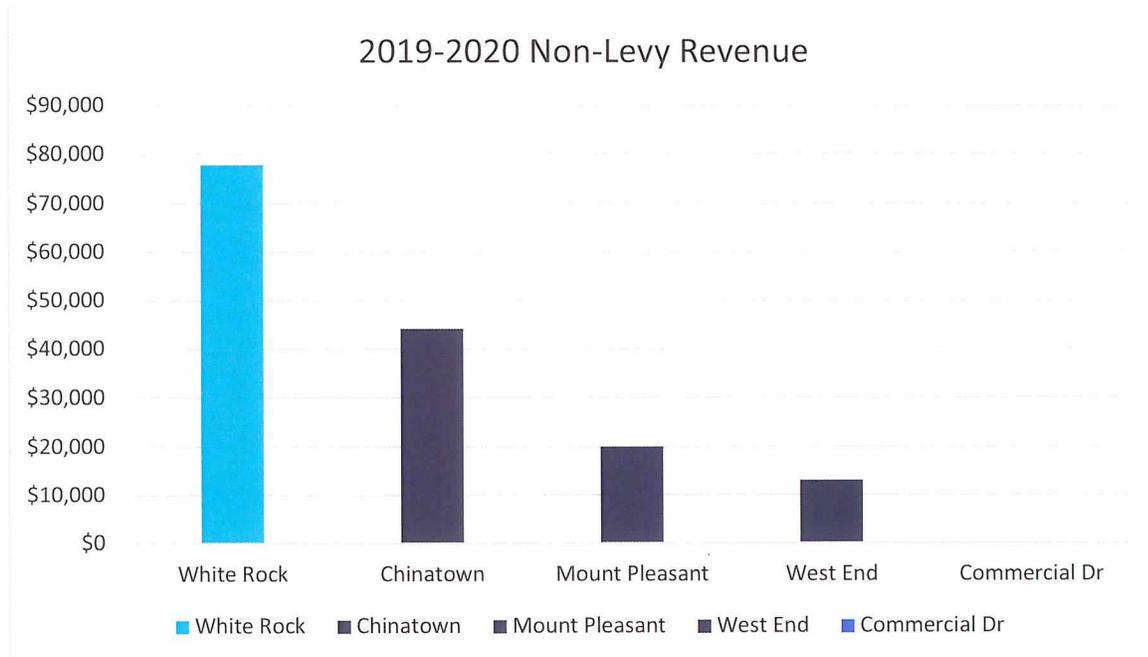
The above table does not include the additional net gain of 43 191 sq ft of commercial space over the next two years, an 8% net increase from 2016 (source: *Residential and Commercial Development Forecasts, prepared by the Coriolis Consulting Corp for the City of White Rock November 18 2016 and the Update on New Commercial Floorspace to EDAC July 10 2019*). The additional commercial space will increase the number of BIA members, requiring more resources to effectively serve them.

Here is a graph comparing the White Rock BIA’s levy revenue to similar-sized BIAs in the Metro Vancouver area:



As you can see from the comparison of levy revenues, we receive significantly less funding despite serving a comparable number of businesses.

Here is a comparison of our non-levy revenue with similar-sized BIAs:



As you can see from the above graph, we have had success in attracting event sponsorship. We believe that the level of sponsorship we have secured is a strong indication of the quality of our events.

We are not confident that we can increase sponsorship from this historically high level. Given sponsorship saturation due to other community events (including Canada Day, Sea Festival, Multicultural Festival), securing additional event sponsorship is unlikely, and would require significant additional staff resources that we currently do not possess.

**Funding Request & Potential Additional Activities:**

To meet the opportunities and address the challenges facing our organization and our members, we will require additional financial resources to create additional events and promotions and to increase the human resources of our organization.

We are requesting the following amounts over the next five-year term. The additional funding would allow us to create new programs in a sustainable manner while minimizing the impact on our current members due to the increased commercial space that is under development:

Year	Amount Requested	Potential Benefits from Additional Funding
2020	\$350 000	Additional P/T staff person: add microevent, provide additional support to Semiahmoo Arts Society Annual Exhibitions.
2021	\$371 000	Improve current events, increase support to community events (Tour de White Rock, Sea Festival, Multicultural Festival), add free public ice rink at Memorial Park.
2022	\$393 000	Replace P/T staff person with full-time staff person: split current roles to Comms Coordinator & Events Coordinator, lay groundwork for additional events.
2023	\$416 000	Additional signature event (for example, a White Rock Jazz Festival).
2024	\$441 000	Additional signature event (for example, a White Rock Film Festival).

With this funding, we will be able to coordinate events in every single month as well as significantly increase our support of additional community events. Events in blue are new events, events in green are current community events where we could lend support with additional resources:

Month	Potential Event Schedule
January	Bites on the Beach, <b>Polar Bear Swim</b>
February	<b>White Rock Film Festival</b>
March	<b>Microevent TBD</b>
April	Vitality: Health & Wellness Expo, Easter Microevent
May	<b>White Rock Jazz Festival</b> , Memorial Park Art Show
June	White Rock Summer Movie Nights- <b>4/month in June (additional 1 night)</b>
July	<b>Canada Day</b> , Concerts at the Pier (BIA/City Partnership), <b>Dancing at the Pier</b> , <b>Tour de White Rock</b>
August	<b>Sea Festival</b> , Concerts at the Pier (BIA/City Partnership), <b>Dancing at the Pier</b> , <b>Multicultural Festival</b>
September	White Rock Craft Beer Festival, Buskers Festival (City/BIA Partnership)
October	Halloween Microevent
November	<b>Christmas on the Peninsula</b> , Taste White Rock
December	12 Days of White Rock, <b>Christmas Microevent</b> , <b>Free Public Ice Rink at Memorial Park</b>

With the additional resources, we will also be able to provide additional support for our members. Some of the potential avenues of support include:

- **Increased traditional and social media advertising:** We have seen great success in taking a digital-forward approach to our advertising. With additional resources, we will be able to expand our marketing reach to better market our members and attract people to our community;
- **Additional promotional activities:** We would look at additional promotional opportunities to highlight our members and drive customers to their businesses;
- **White Rock 8 to 80 Project:** We would work with local professional photographers to highlight the wide range of fun activities and great businesses in our community;
- **Business owner profiles on social media:** One of our strengths as a community is our strong small business base. By highlighting the individual business owners, we will be able to foster a connection between them and their customers to strengthen loyalty;
- **Registering commercial space as filming locations:** This is an avenue of potential revenue for our members, as well as making White Rock more friendly for film productions;
- **White Rock BIA Member Facebook Group:** Creating a Facebook group for our members will facilitate communication of notices and other timely information;
- **Local Business Crawls:** Similar to initiatives in other municipalities, we will work to create monthly events where local businesses will host customers to introduce them to their products; and
- **Volunteer Organization:** Assuming community interest, we would work with community organizations and stakeholders to create a volunteer resource organization similar to Volunteer Richmond. This will create community capacity for events and activities, activating community space.

The requested funding would also enable us to maintain our current level of activities at a sustainable pace.

We know that increasing the levy impacts our members. However, this impact will be ameliorated by the significant increase in commercial space that will be developed over the next three years. Part of this commercial space will be from the Foster Martin development. Considering that they will benefit from our activities, we request that the Foster Martin development be included in our levy area.

### **Conclusion:**

Thank you for considering our request to renew **White Rock Business Improvement Area Bylaw 2015, No. 2075.**

We believe that we have provided strong value to our members and our community. With renewal and additional financial resources, we believe that we can improve our organizational effectiveness and increase the benefit we provide to our members and White Rock as a whole.

Please reach out to us if you have any questions about our request, or about our activities and initiatives.

Sincerely,

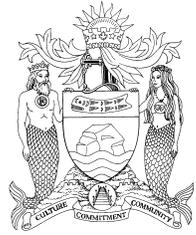


Dr. Carlos Lapeña  
Board Chair,  
White Rock BIA



Alex Nixon  
Executive Director,  
White Rock BIA

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Eric Stepura, Director of Recreation and Culture  
**SUBJECT:** Beach Front Food Cart Program and Food Trucks

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**RECOMMENDATION**

THAT Council receive for information the corporate report dated September 9, 2019 from the Director of Recreation and Culture titled “Beach Front Food Cart Program and Food Trucks”.

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**INTRODUCTION**

This corporate report will provide background information on the recent history of the City’s food cart concession program and the application and approval process for licensing food cart concession vendors by the City. It will also provide some historical information on the City’s practice regarding the operation of food trucks as well as some recommendations for future changes.

**ANALYSIS**

**Background**

The City of White Rock initiated a Beach Front Food Cart Program as a pilot project in the Spring/Summer of 2013, operating from May 1 to October 31, 2013. Initially, participation was limited to White Rock merchants only. The food cart program was initiated with a view to enhance the experience of beach visitors, and provide food and drink options for the public conveniently located on the promenade. It was felt that not all beach visitors (especially those with small children), were willing to wait to be served in a sit down restaurant.

The success of the early pilot program based on only participation by White Rock merchants was very limited. Only two (2) local merchants participated, both of which did not re-apply the following year.

On March 10, 2014, City staff presented a corporate report to Council requesting approval to license three (3) food carts on the promenade. The motion to approve a Beach Front Food Cart Program limited to three (3) food carts on designated pads with participation to be expanded and made available to any food cart vendor in the Lower Mainland was approved.

In 2017, the City increased the number of beach front food cart licenses from three (3) to five (5) by adding two (2) additional food cart areas on the south side of the Museum Plaza. The program was expanded at the request of the White Rock Museum and Archives Board as a way to attract more pedestrian traffic to the Museum Plaza and more visitors to the Museum.

Appendix A is a map showing the current location of the five (5) food cart vendors licensed by the City for the term of May 1, 2019 to April 30, 2020.

Over the past few years, the Beach Front Food Cart program has struggled, largely due to the construction along the waterfront, and the subsequent reduced number of visitors to the waterfront. As a result, there has been a lot of turnover of food cart operators. However, now that most of the waterfront construction is completed and more large crowd events will be happening, the five (5) licensed food carts are experiencing a more successful year.

### **Food Cart Application and Licensing Process**

Each spring, City staff advertise in the local paper and on the City website for Expressions of Interest for food cart concession vendors for the five (5) designated areas along the promenade. Vendors are limited to food carts only (no motorized vehicles) and are restricted to food and beverage products only, no novelty items. Previous food cart vendors are also notified and encouraged to re-apply.

Applications are reviewed by City staff and are evaluated based on a weighted selection criteria, including:

- Related business experience (in years)
- Connection with White Rock business (owned or affiliated).
- Past history of operating food carts in White Rock
- Type and uniqueness of food and beverage products served
- Type and quality of food cart
- Health safety plan (i.e. must possess a food permit from Fraser Health)
- Ability to meet City's business licensing requirements
- Ability to meet City's insurance requirements (minimum \$5 million liability coverage naming the City as added insured)
- Power and water requirements
- Parking requirements
- Willingness to meet required minimum business operating dates/hours

Once the top scoring food cart applicants are selected, staff meet with each of them and sign a Memorandum of Understanding Agreement (MOU) outlining the conditions of use of City property and their obligations as a food cart operator. The City also requires that the food cart operator obtain a City business license which requires payment of a \$150.00 fee, meets the City's insurance requirements and has a valid food permit from Fraser Health before being issued a permit to operate at one of the five (5) designated locations along the waterfront promenade.

City Recreation and Culture staff monitor the food cart operators' service performance throughout the term of their annual permit. Food cart operators who fail to abide by the terms of the MOU agreement with the City can be terminated at any time.

### **Recommended Future Changes to the Beach Front Food Cart Program**

Now that the City's Beach Front Food Cart Program is well established, staff recommend that Council consider implementing the following changes effective May 1, 2020:

- Require food cart operators to get a sidewalk use license from the City, which includes:
  - payment of a fee of \$4.00/square foot (plus GST) per year for use of the designated food cart area along the promenade.

The reason for implementing this requirement is to correct the inequity that currently exists between waterfront restaurants who are required to pay a fee for City sidewalk use (for commercial purposes on their outdoor patios) and beach front food cart program vendors who are not charged a fee for commercial use of City property.

- Require payment of a flat fee of \$100.00/year for use of City power for those that use City power for their food carts.

These proposed new fees will be presented to Council for consideration in the upcoming 2020 Fees and Charges Bylaw.

### **Food Trucks**

On March 10, 2014, City staff presented a corporate report to Council requesting approval to license four (4) food trucks at the Bayview Park parking lot near the boat launch. The motion was defeated, and Council requested a public forum on food trucks which was held April 2, 2014.

On April 28, 2014 City staff presented the attached corporate report to Council regarding the results on the community forum on food trucks (Appendix B). The results of the survey held at the community forum on food trucks indicated 64% of respondents supported food trucks in the Bayview Park parking lot, and 20% were not supportive of food trucks in White Rock. The following motions were approved:

#### ***THAT Council:***

- 1. Receives for information the corporate report dated April 28, 2014 from the Director of Planning and Development Services titled "Food Truck Community Forum Results;" and***
- 2. Directs staff to report back on the feasibility of developing a pilot food truck program.***

To date, there has not been a follow-up corporate report from City staff on the feasibility of developing a pilot food truck program in White Rock.

The City currently does not have ongoing licensed food trucks operating however, the City does occasionally allow food trucks at large crowd community events (such as Sea Festival, Canada Day at the Bay and the White Rock Farmers' Market), subject to the Director of Recreation and Culture's approval. The rationale for allowing food trucks at some community events is to supplement food choices for our visitors, and enhance the event with tastes, smells and unique food choices, which creates a much more positive visitor experience.

**CONCLUSION**

This corporate report provides some background information on the recent history of the City’s food cart concession program, the application and approval process for licensing food cart concession vendors, and some historical information on the City’s past practice regarding the operation of food trucks.

The City’s Beach Front Food Cart Program was originally started to enhance the experience of beach visitors, and provide food and drink options for the public conveniently located on the promenade. The food cart program has had its challenges in recent years due to the waterfront enhancement construction, however, now that most of the construction is complete and more large crowd events will be happening, the current licensed food carts should be operating more often, which will greatly enhance our waterfront beach visitor experience.

To address the inequity that currently exists between waterfront restaurants who are required to pay a fee for City sidewalk use, and food cart vendors who are not charged a sidewalk use fee, staff propose charging food cart vendors a \$4.00/square foot (plus GST) sidewalk use fee and a \$100.00/year flat fee for those beach front food carts that use City power. These new fees will be presented to Council for consideration in the upcoming 2020 Fees and Charges Bylaw, and if approved, will go into effect May 1, 2020 (when the existing MOU term expires).

Respectfully submitted,



Eric Stepura  
Director of Recreation and Culture

**Comments from the Chief Administrative Officer:**

This corporate report is provided for information.



Dan Bottrill  
Chief Administrative Officer

- Appendix A – Map of Designated Beach Front Food Cart Pad Locations
- Appendix B – Food Truck Community Forum Results



- 1. Thai Affair Rolled Gelato – (Noeila Brillante)
- 2. Don’s Smokies – (Alexander Kopyttsov) / Little oOties Mini Donuts (Tony Veltri)
- 3. Ice Cream Cart (Tony Veltri Sr)
- 4. Japadog – (Noriki Tamura)

# Food Vendor Locations

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** April 28, 2014  
**TO:** Mayor and Council  
**FROM:** Karen Cooper, Director of Planning and Development Services  
**SUBJECT:** Food Truck Community Forum Results

---

**RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated April 28, 2014 from the Director of Planning and Development Services titled "Food Truck Community Forum Results;" and
  2. Direct staff to report back on the feasibility of developing a pilot food truck program.
- 

**INTRODUCTION**

This report provides Council with the community input results arising from the Food Truck Community Forum held on Wednesday, April 2, 2014.

**PAST PRACTICE / POLICY / LEGISLATION**

Council Resolution Number 2014-080

*THAT Council:*

*....Directs staff to schedule a public information meeting in order to obtain comments from the business community and neighbours, regarding a proposed food truck program limited to four (4) food trucks to be located in the Bay Street parking lot located adjacent to the boat launch.*

**ANALYSIS**

White Rock residents and the business community were invited to attend the Community Forum from 7:00 p.m. to 8:30 p.m. at the White Rock Community Centre. The advertisement for the meeting advised that street food is growing in popularity across North America and that many cities are embracing the trend and amending their regulations to allow food trucks to become culinary attractions on city streets. It was noted that the City of White Rock is considering a food truck program in a designated area for the 2014 summer season. Opinions were sought concerning:

- Interest in the city;
- Process for selecting vendors;
- Allocation of licenses; and
- Possible requirements associated with each licence.

The Agenda for the Forum included:

- Opening Remarks.
- Why a Food Truck Forum?
- Mobile Food Vending and The City of White Rock - Presentation by Lizzie Caston, Planner from Portland.
- Question and Answer Period.
- Opportunity to Share Comments On The Posters or Questionnaires.

Forty-one<sup>1</sup> people attended the April 2, 2014 Community Forum to discuss issues and make recommendations regarding food trucks on the White Rock waterfront.

The presentation by Lizzy Caston provided an overview on planning and operational considerations for food trucks to provide a context for participants. A copy of the presentation is included as Appendix A. In summary, Ms. Caston outlined benefits, challenges, case studies, and best practices for food truck planning and operations. Trends included:

- Gourmet dining, healthy eating, family friendly dining, local foods;
- Mobile gourmet and farmers markets – go where the people are;
- Pod, row and lot model – an outdoor “temporary” food court;
- High-end restaurateurs getting trucks – marketing, promotions, events & catering, additional opportunities for sales;
- Cities adding to parks, public spaces, blighted and/or underutilized areas to attract positive use;
- Being used as real estate incubators – property values/leasing goes up; and
- Temporary attractor for bricks and mortar retail/restaurants developments and increased sales.

In Portland there are over 600 licensed mobile food units and they have been in existence for decades with major growth since 2007. Portland requires:

- Special permits to park on streets, sidewalks, public parks and rights of way;
- Good neighbor agreements, limits on unit design, trash, water management rules;
- Permits and inspections as for restaurants; and
- Payment of licensing fees and taxes.

Lessons learned from Portland include:

- Have become a normal, natural part of the urban landscape. Carts and truck are “just there” like any other commercial entity.
- Co-exist with restaurants. Have not affected restaurant revenue in any measurable manner. In fact, in areas with concentrated mobile units, restaurants have increased. Very few tensions between restaurant owners and mobile units. Several restaurants also own mobile units.
- Have become a big tourism and media draw – NY Times, CNN, Canadian Broadcasting, Time Magazine, Food Network...all do stories on Portland’s Food Carts.
- City is piloting use on certain parks to act as positive active use crowd attractors.
- Very few problems co-existing in and near residential areas.
- City is monitoring growth “how much is too much?” City looking at waste water issues.

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<sup>1</sup> This is the number of participants who signed the attendance sheet. In addition, 6 staff members and 2 council members attended the forum.

- Act as incubators for new / local small business – many grow to open bricks & mortar restaurants.
- Need people, foot traffic, and great food and experience overall for areas to work for food trucks and carts.

A facilitated discussion about the presentation and food trucks occurred and the public was invited to provide suggestions on “question boards.” The questions posed were:

1. What are the benefits of food trucks?
2. What are the drawbacks of food trucks?
3. What kind of food would you like to see offered in a mobile food truck?
4. What criteria should be used in selecting food truck vendors?
5. Where would you recommend food trucks be located?
6. General Comments?

The meeting concluded with participants being advised that the results of the Forum would be communicated to Council.

### **Comments and Input Results**

The response to food trucks was mixed during the discussion portion of the public forum. Potential benefits discussed included enhancing tourism and the additional option for families that may not want to bring their children into a restaurant. Concerns raised included the loss of parking, potential impacts on existing Marine Drive restaurants, and the disruption of the residential character of the area north of the Bay Street parking lot.

There were 37 comments and suggestions provided by participants on the question boards. The comments were positive and supportive of the concept of food trucks. Appendix B summarizes the comments from the question boards.

A feedback questionnaire was also made available at the meeting and on the City’s website. There were 45 questionnaires and four letters received for a total of 49 responses. See Appendix C for a copy of the questionnaire and Appendix D for a summary of the questionnaire responses.

Of the 45 feedback responses received, 64% supported having food trucks in the City of White Rock (23 were ‘very interested and 6 were ‘interested’). Twenty percent were opposed to having food trucks. The four letters submitted were also opposed to food trucks on the waterfront.

The majority of responses to the question why food trucks would offer a benefit to the waterfront identified the diversity of food options, including offering an alternative to eating in restaurants. The major concerns regarding food trucks were garbage, impacts to Marine Drive Restaurants, food truck hygiene, and view impacts. The most popular types of food identified were Mexican at 56% and Thai at 44%.

Most of the respondents recommended that selecting vendors should be based on specified criteria, including cleanliness, vendor experience, food diversity, food quality, truck design, and restriction to local White Rock or South Surrey businesses. Further comments received included responses supportive of food trucks, identifying food trucks as contributing to a festive atmosphere, adding diversity to the food scene, bringing another dimension to business opportunities, and attracting more visitors to the beach. Concerns raised included loss of parking, the impact on residential views and the impact on local restaurants.

The Bay Street parking lot adjacent to the boat launch had been identified by staff in the March 10, 2014 Report titled "Beach Front Food Cart and Food Truck Program" as an option for locating food trucks on the waterfront. Appendix E illustrates the Bay Street parking lot location. There were no suggestions to locate food trucks in the Bay Street Parking lot from the public. Several responses recommended that food trucks be located in the 'uptown' area of White Rock or the east side of the museum. Some residents suggested that there may be an opportunity for food trucks on the promenade during 'off-peak' hours, or that locating food trucks in other parts of the City may be a better option.

### **OPTIONS**

1. To accept the recommendations to direct staff to report back on the feasibility of developing a pilot food truck program for White Rock.
2. To reject the recommendation and not proceed with a pilot food truck program in White Rock.

Staff recommends Option 1 which is incorporated into the recommendations of this corporate report.

### **CONCLUSIONS**

In summary, 64% of respondents are interested and 20% are not interested in having food trucks in White Rock. More work is needed to determine the feasibility of a food truck program in White Rock, including for example determining an appropriate location and conditions for food truck approvals. Staff suggest that a report could be prepared for the end of the year after research is completed.

Respectfully submitted,



Karen Cooper, MCIP, RPP  
Director of Planning and Development

### **Comments from the City Manager:**

I concur with the recommendations of this report.



Dan Bottrill  
Chief Administrator Officer

- Appendix A: Lizzy Caston Presentation
- Appendix B: Summary of Comments on Question Boards
- Appendix C: Feedback Questionnaire
- Appendix D: Summary of Results from Feedback Questionnaire
- Appendix E: Bay Street Parking Lot Location

## Appendix A Lizzy Caston Presentation

4/23/2014

### MOBILE FOOD VENDING & THE CITY OF WHITE ROCK, BC

*Benefits, Challenges, Case Studies,  
& Best Practices*

Lizzy Caston  
Caston Communications  
lizzy.caston@gmail.com  
[www.lizrecognition.com](http://www.lizrecognition.com)

4/22/2014



### Who is Lizzy Caston?

*I have seen the great benefits food carts bring to communities, but I understand each community is unique. There is no "one size fits all" approach to food carts.*

- \*20 years experience working in communities all over U.S. in urban planning, community & economic development. Integrated communications professional - media, writing, corporate communications
- \*World traveler (and eater!)
- \*Food & Beverage professional. Current member of International Assoc. of Culinary Professionals.
- \*Business, urban development & non-profit development
- \*Started studying, consulting, writing about mobile food vendors in 2007
- \*City of Portland Carlsberg food cart study; City of Cleveland, Ohio; New Orleans, LA; Madison, WI.
- \*Started foodCartsPortland.com a website with 2 million unique visitors per year
- \*Co-Founder of Roam Mobile Food Conference
- \*Facilitator, Food Entrepreneur Program - Portland Community College
- \*Consultant for media outlets, currently working on Best Practices Planning Toolkit for cities

4/23/2014

### What is Mobile Food Vending?



- \*Selling food serves food from a unit that can be easily moved. Cars, Trucks, Trailers, Wagons, Vans, Bicycles or Food Pushers... even Boats and Planes.
- \*Often the standard in other parts of the world. Hot Dog vendor, ice-cream, sandwiches, noodles, fish & chips... and tons of more.
- \*Historically was once the standard way to feed everything from food, to produce, to quick meals on the go - the original "Fast Food" and "Taking on the Go"
- \*Current trucks and carts have become a growing trend to established addition to food - dining, produce, baked goods, even "mini food markets"
- \*Cities all over N. America are embracing mobile food vending - changing laws, adding new vendors...

<b>"Food Trucks"</b>	<b>"Food Carts"</b>
<p><b>TRUCKS</b> - move frequently                      "Room" daily or hourly. Full or semi kitchens. Generator or propane power option. Drive n' go...</p> 	<p><b>CARTS</b> - tend to stay in same place overnight... or for years. Require towing/hauling. Need electricity. Full or semi kitchens.</p> 

4/23/2014

### Prepare, Cook, Serve, Storage?

*It depends on the bylaws in an individual city/municipality; it depends on the type of mobile unit and the types of food being prepared/served.*

Hey, I get health & safety inspectors just like restaurants do!

Electricity, Hot Water, Vent Hoods, Grills/Fryers, Refrigeration... all play a part. Public Health Safety deciding factors.

Some communities require commissary kitchens, offsite storage of food equipment...



### Mobile Vending Units



4/23/2014

### Trends in Mobile Vending

- Gourmet dining, healthy eating, family friendly dining, local foods
- Mobile gourmet and farmer's markets - go where the people are
- Wheel, run and lot model - an outdoor "temporary" food court
- High-end restaurants getting trucks - marketing, promotions, events & catering, additional opportunities for sales
- Cities adding to parks, public spaces, blighted and/or underutilized areas to attract positive use
- Being used as real estate incentives - property value/leasing goes up
- Temporary attractor for hotels and moxter retail/restaurants developments and increased sales
- Mobile retail - clothing, sporting goods, bike repair, books - you name it.





### Different Land Use Vending Models

**"PODS" - Lots, Rows**

A designated area with semi-permanent carts & trucks. Often have amenities - seating, bathrooms, landscaping, covered areas, etc. Think: Outdoor Food Courts - stationary.

**"Roaming"**

A designated area or areas with trucks that move every ??, might have set days/times. Land can be used for other activities. May have seating. Think: Farmers Markets - pack and go.




4/23/2014

### Portland: Food Cart Capital of North America

400+ licensed mobile food carts (population approx 500k in Portland) – most in U.S. America per capita  
More than 15 vendors for breakfast & breakfast, major growth since 2012

- Several "profs", "lets", and "hows" – uses "manning truck"
- Must have a stationary cart – permits, commercially zoned land, get permit, pass inspections – 50
- Must get special permit to park on streets, sidewalks, public space & land, rights of way
- Good neighbor agreements, limits on unit design, trash, waste management rules in place
- Depending on unit, commissary kitchen not always required (hot/cold water, vent hood, refrigeration, etc.)
- Compost & recycled just like restaurants. Pay licensing fees, taxes



### Portland Loves Food Carts

"In Portland... you really experience the sense of community and culinary innovation that cart culture can foster." – Dana Bowen, *Savour Magazine*

Portland listed as one of the top street food destinations in the world – CNN 2010



4/23/2014

### Portland: Pod Land

- Many Carts are set up in "pods" or rows lots in groups – imagine an outdoor food court or farmers marketplace
- Take empty or underutilized areas and transform them into "semi-permanent" food courts
- May have 3-4 carts or up to 50 in one "pod" or "row"
- Some have covered seating, bathrooms, beer gardens, produce stands while others are more basic
- If really trendy – summer movies (walk-in theaters), kid play areas, fire pits, music
- Act as "community gathering space" and parks, attracts tourists & media from all over the world



### From Blight to Alright!

O'Bryant Square – used to be known as "Paranoid Park" or "Crack Park"



"The park got its nickname from near-exclusive frequenting by street kids, users of illicit drugs, sex workers, and homeless people." - Wikipedia



Now, the park is totally transformed due to growth of food carts across street...

4/23/2014

### Portland: Food Carts & Tourism

- Travel Portland has whole webpage dedicated to Portland's food carts
- At least 3 international media inquiries per week
- 5 tour companies offer "Food cart" tours
- Eat Street, Food Network, Cooking Channel all feature Portland's food carts
- 2 million unique visitors per year to Foodcartposition.com - 35% from out of state



### Portland Lessons Learned

- Have become a normal, natural part of the urban landscape. Carts are "just there" like any other commercial entity
- Co-exist with restaurants. Have not affected restaurant revenue in any noticeable manner. In fact, in areas with concentrated carts, restaurants have increased. Very few tensions between restaurant owners and carts. Several restaurants also own mobile units
- Have become a big tourism and media draw - NY Times, CNN, Canadian Broadcast, Time Magazine, Food Network - all do stories on Portland's Food Carts
- City is parking carts on certain parks to attract positive active and crowd attraction
- Areas with concentrated carts have higher office/commercial lease rates
- Very few problems co-existing in and near residential areas - good neighbor agreements, closing hours
- City is monitoring growth "how much is too much?" City looking at waste water issues
- Attractive for new fiscal small business - many growth open bricks & mortar restaurants
- Some areas have not worked - need people, foot traffic, and great food and experience overall

4/23/2014

## Not All Roses In The Rose City...

- Early confusion about what was and was not allowed: on site storage, decks, porches, awnings, sidewalk seating, signage
- Sidewalk crowding – how much is too much?
- How many are too many? Costs easy, cheap (relatively) to open. Should the city limit them?
- Garbage issues – containers, food garbage. How have composting, newspapers, recycling in concentrated areas
- A couple of "pods" became late night party pods w/ loud DJs, drinks, noise – now have set hours, noise & neighbor agreements
- Wastewater management – City is studying. Where does all that dirty water go and how? – hauling services are the default method
- City is still testing carts and trucks on parks, public land, rights-of-way



## Communities Are Adding...

- Ottawa – street vending program in place since 2012. Expanded in 2013. Now have 61 carts & trucks
- Vancouver – slow, controlled growth of trucks and carts. Vancouver now has 116 units
- Seaside Florida – upscale, beach community has added a small food cart program
- Small beach and resort communities all over are adding as weekly events, along parks...
- New Orleans, LA – intensely restrictive laws. Overhauled in 2013. City embracing vending, adding in steps
- Cleveland, Ohio – intensely restrictive laws. Overhauled in 2012. City now embracing. City offers money to get trucks!



4/23/2014

### Other Communities Struggling...

- Many communities are "Foodies" love on trucks going back to 1950s -- lots of policies and planning
- Lack of health and safety in city NO WAY instead of "what are benefits, how can we do this?"
- Trucks - pro run from restaurant as its niche, downtown revitalization
- Lack of awareness of lack of control -- health, pollution
- Did not understand not all mobile vending are trucks that park on streets. Many options available
- Treated like restaurants or even more expensive to permitting, fees, health standards as food
- Cities in US getting stuck -- with revenue production, urban laws and the cities are living in state courts



### Lesson From Cleveland Lincoln Park

- Food Trucks Not Allowed -- a lot of resistance from City Council
- In 2010 City began small pilot program
- Lincoln Park Food Truck Gatherings -- Monthly, the servers rolled out for food trucks
- Ask restaurant owners and City Council about health benefits. Would it take away business from restaurants?



"We just had a food truck meet up (on March 27) in Tremont, and 1,500 people came," Mr. (councilman) Cimperman said. "The surrounding restaurants and cafés said they had one of their busiest Sundays ever."



4/23/2014

## Other Communities Struggling...

- Many anti-vending or "anti-Peddler" laws on books going back to 1950s – lack of policies and planning
- Not sure of benefits and focus on why NOT want instead of "what are benefits. How can we do this?"
- Peddler's – pressure from restaurant associations, downtown associations
- Fear of unknown or loss of control – noise, pollution
- Do not understand not all mobile vending are trucks that park on streets. Many options available
- Treated like restaurants or even more excessive in permitting, fees, not consistent in rules
- Cities in US getting sued – anti-commerce, prohibitionist, unfair laws and the cities are losing in state courts



## Lesson From Cleveland Lincoln Park

- Food Trucks that Allowed – a lot of resistance from City Council
- In 2010 City began small pilot program
- Lincoln Park Food Truck Catering – initially, like a barbers' market for food trucks
- Area restaurant owners and City Councilman were nervous. Would it take away business from restaurants?



"We just had a food truck meet up (on March 27) in Tremont, and 1,500 people came," Mr. (councilman) Cimperman said. "The surrounding restaurants and cafes said they had one of their busiest Sundays ever."



4/23/2014

## Ottawa

- City Pilot program, 2013, re-examined taking the slow, steady, grow approach
- Ottawa had some issues in getting street vendors out on street. Is the program 70% restrictive?
- Get growth in supporting 10 new permits in 2014. Locations of trucks limited to key areas
- Mostly linear truck model. Round-ups. City is cautious to allow on private lots

**New food trucks in Ottawa**

© 2013 Food Truck Association. All rights reserved. This report is for informational purposes only. It does not constitute an offer of any financial product or service. Please consult your financial advisor for more information.

## Benefits to Communities

- Economic "power in numbers" – the more options, the bigger range, the healthier the small local economy is
- Bring positive active use to blighted, high crime, or just "dead" or underutilized areas
- Act as an incubator for new restaurants – grow into bricks and mortar
- Add another meal table option for existing restaurants
- Crime fighters – act as eyes on the street. Food/truck owners keep eye out. Doesn't just make street safer
- Act as real estate development and retail attractors – in Portland + policies need lower rent for food carts
- Cultural draw and amenity – culinary tourism is huge and growing component of tourism industry
- Bring food to areas that may otherwise not have it
- Flexible and efficient model – cheap to implement, anything can thrive
- Can do many things with the space. Also need to use well
- Can assist in disaster – generators, power, clean water

4/23/2014

## Crime Reduction, Blight Fighter



Food Trucks Fight Crime - Seattle, WA  
Vendors and consumers act as "eyes on street" creating positive, active community gathering places  
1 year turn around in high crime pockets of downtown from high crime (drugs, prostitution) to active, positive community gathering locale  
<http://www.seattlepi.com/local/news/food-trucks-fight-crime-1011181.html>

## Local (& healthy) Food Initiatives



- Farm to Table - allows producers better reach to consumers than just farmers markets or farm stands
- Can address food desert issues - not if time to food
- Direct from producer - can be produce, meat, fish, or prepared foods
- Can be used for education, program awareness for local food initiatives

4/23/2014

## Disaster Response & Relief



- Generate, Clean Water, Safe food for 1st responders, residents after disasters
- Can help charge cell phones, help folks get help if they need it
- Trucks are already in neighborhoods, know how to serve crowds quickly, efficiently, safely
- Partner with Red Cross, CBOs, Churches and others to be ready and mobilized for disasters
- Sandy Hurricane, Gulf Coast, Oklahoma Tornado – food trucks have been 1st responders!

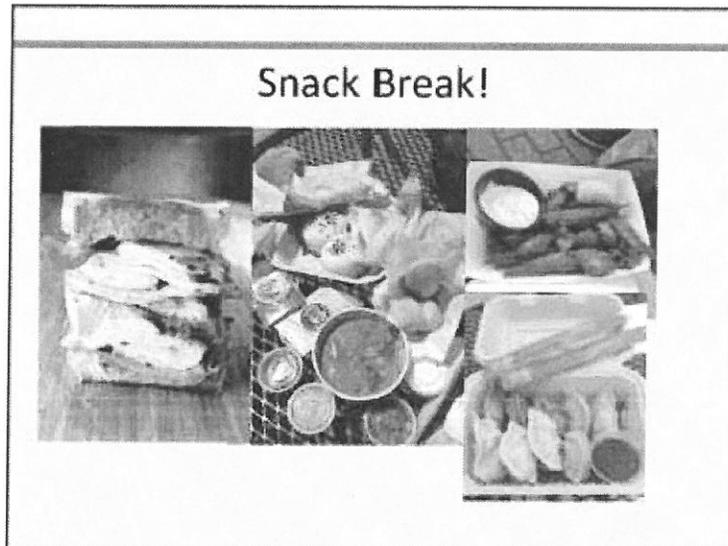
## Food Trucks vs. Restaurants

### Are food trucks and carts unfair competition for restaurants?

- There has never been one single study in any city to show food trucks take away business from restaurants
- Is this a rational reason to ban carts based on fact or is it political?
- In Portland & other cities you are studying their sales & restaurants INCREASE when there are mobile vendors nearby
- Retail Clustering – think of a shopping mall: 50-dress, higher end, burgers, tavern, sushi, ice cream... it's all about options to strengthen the whole shopping experience
- Called "Complementary Retail Attractors" – like attracts comp inventory and attracts the power of the crowd
- City Trucks are not the same – limited hours, limited or no seating, weather issues, no alcohol, no body cams, limited menus, less sales
- In some cities Restaurant Associations have begun to support mobile vending, in others they have not
- Buffers – do not park in front of restaurants. Los Angeles problem
- Buffers of 50 - 100 feet are common in some cities, limited permits
- Limit to type of food: Fish and Chips/Ve. Fries and Chips (why not veggie or Sandwich wings instead?)

12

4/23/2014



### Other Considerations

**Balance between: community quality of life, fair to residents, and restaurants, but avoid being too restrictive**

- Clear regulation – you might not get quality, might not get enough vendors, vendors might not measure
- Permitting fees and process – set the right rate. What is fair? What will raised support? Can vendors make money?
- Location Location Location!
- Need to see plan if they will work together!
- Timing: How to address concerns, Plan policies and street accordingly
- Not enough customers to support sales
- Health and program implications take into account
- Coordination with other governing bodies – health, fire and safety, permitting – all must be on same page
- How successful? Would food carts be a benefit to our community?
- Consult with food truck vendors to determine viability of idea

4/23/2014

### Some Resources

City of Portland Cartology Study - <http://www.portlandoregon.gov/business/219773>  
Greenville, SC, Planning for Food Carts - <https://www.greenvilleonline.com/assets/pdf/85193770731.PDF>  
Food Carts as Retail Real Estate - Portland State University - <http://www.pdx.edu/bshw/pdx.edu/realstate/files/2010-3-ApplFood%20Carts-4-25-10.pdf>  
Oregon's Mobile Vending Program - <http://ohiowa.ca/en/business/business-licenses-applications-and-permits/business-licenses/ohio-street-food-vending>  
National League of Cities Food on Wheels Study - <https://www.google.com/imgs?q=food-vending-pilot-programs&start=10>  
Case Studies of cities and street vending - [http://esui.ca.gov/transportation/collaborative/docs/cartcase\\_study.htm](http://esui.ca.gov/transportation/collaborative/docs/cartcase_study.htm)  
City of Knoxville, TN, Mobile Vending Pilot Program - <http://www.cityofknoxville.org/business/>



Lizzy Caston  
[www.lizzycaston.com](http://www.lizzycaston.com)

## THANK YOU!

## **APPENDIX B**

### **Summary of Comments on Question Boards**

#### **1. What are the benefits of food trucks?**

- Food on the go.
- Generate interest (cultural draw) for people to visit White Rock.
- Good for tourism.
- Expands options (cheaper, faster option).
- Tourism.
- Budget friendly.
- Affordable food for families.
- No lining up for restaurants.
- The group of people who use food cars may not use restaurants so there would be a new group.
- Creates jobs / helps young entrepreneurs.
- People love to eat outside.

#### **2. What are the drawbacks of food trucks?**

- The visual look of the food truck.
- None 😊.

#### **3. What kind of food would you like to see offered in a mobile food truck?**

- Healthy.
- Local.
- Organic.
- Raw foods.
- Simple, healthy, nutrient dense food that doesn't require water and power.
- Everything.

#### **4. What criteria should be used in selecting food truck fenders?**

- Make the options not conflict.
- Cost.
- Food selection.
- Long term residents.
- Food must be good!
- Small footprint companies with no services required.

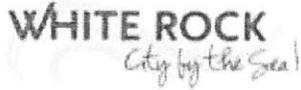
**5. Where would you recommend food trucks be located?**

- Beach, uptown.
- Let's develop 'uptown', especially during the summer months.
- East side of the museum.
- Near museum east side lot.
- Grassy area of east beach.
- Tour de White Rock special events.

**6. General Comments?**

- We should start with just a couple of food trucks and review afterwards to evaluate impacts (positive and negative).
- Food carts / trucks need exploration for more food options – coffee truck in a.m.?
- Believe it or not, it will benefit the community.
- I like the idea of a few trucks.
- Food trucks could supply early morning refreshments for visitors (and walkers) in the promenade – most restaurants open @ 11am.
- We like the idea of food carts only not at the beach.

## Appendix C Feedback Questionnaire



### City of White Rock Food Trucks Questionnaire Community Forum on April 2, 2014

The City of White Rock is considering a Food Truck program along the waterfront. Street food is growing in popularity across North America. Many local and international cities are embracing the trend and amending their regulations to allow food trucks to become culinary attractions in key areas.

The City of White Rock is looking for public feedback on Food Trucks located at the west side of the Bay Street Parking Lot. Please see attached map for the proposed location. We would appreciate your feedback on the following questions:

1. Would you be interested in food trucks in the City of White Rock? Please select a number – 1 being not at all interested and 5 being very interested.

Not at all interested

1

2

3

4

Very interested

5

2. If interested, what type of food would you like to see offered in a mobile business?  
Select any or all that apply.

Mexican

South American

Thai

American Diner

Korean

Schwarma

Japanese

Other: \_\_\_\_\_

3. Do you believe that food trucks would offer a benefit to the waterfront?

Yes

No

If so, why?

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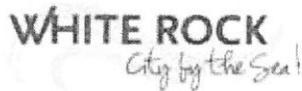
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4. What are your concerns surrounding food trucks?

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5. How would you like to see licences to operate food trucks issued?

- A. Selecting vendors on the basis of specified criteria
- B. Awarding licences via random lottery

If you choose A., what criteria would you like to see included?

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6. What approximate neighbourhood do you work or reside?

- East Beach - Waterfront
- West Beach - Waterfront
- Uptown East Side
- Uptown West Side
- Town Centre/ Lower Town Centre
- Other: \_\_\_\_\_

7. Any further comments about food trucks?

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If you would like to participate in future consultations, please provide your contact information:

Name \_\_\_\_\_

E-mail \_\_\_\_\_ Phone: \_\_\_\_\_

Thank you for your participation.

Please return forms to Connie Halbert, City of White Rock Planner.  
chalbert@whiterockcity.ca | 604.542.2155 | 15322 Buena Vista Ave, White Rock, BC, V4B 1Y6

## APPENDIX D Summary of Results from Feedback Questionnaire

Community Forum held on April 2, 2014

### Summary of City of White Rock Food Trucks Questionnaire

1. Would you be interested in food trucks in the City of White Rock? Please select a number – 1 being not at all interested and 5 being very interested.

No response	Not at all interested	Not interested	Neutral	Interested	Very interested
5	9	0	2	6	23

2. If interested, what type of food would you like to see offered in a mobile business?  
Select any or all that apply.

Mexican	Thai	Korean	Japanese	South American	American Diner	Schwarma	Other
25	20	11	15	16	17	10	<ul style="list-style-type: none"> <li>- Indian</li> <li>- Soup</li> <li>- Salad</li> <li>- Smoothies</li> <li>- Seafood (fish Tacos)</li> <li>- Mimi donuts + Coffee</li> <li>- Ice Cream</li> <li>- Early morning</li> <li>- Everything</li> <li>- Vegetarian wraps</li> <li>- Snacks</li> <li>- Healthy</li> <li>- Organic</li> <li>- Raw foods</li> <li>- Picnic takeaway</li> <li>- Gluten free</li> <li>- Dim Sum</li> <li>- Burgers</li> <li>- Fries</li> <li>- all</li> </ul>

**3. Do you believe that food trucks would offer a benefit to the waterfront?**

Yes	No	No Response
31	9	5

**Summary of responses to “If so, why?”:**

- 10 responses related to ‘diversity/alternative for food offerings on the waterfront’;
- 6 responses related to ‘draw for foodies’;
- 5 responses related to ‘fast food’.

**4. What are your concerns surrounding food trucks?**

**Summary of responses:**

- 15 responses related to ‘garbage’ ;
- 8 responses related to ‘negative impact on local restaurants’;
- 6 responses related to ‘noise’;
- 4 responses to ‘impacts on views’;
- 3 responses related to ‘hygiene’;
- 3 responses related to ‘parking’;
- 3 responses related to ‘ugly trucks’; and
- Other responses related to inconsistent hours of operation, traffic and safety, location, odors, and air pollution.

**5. How would you like to see licenses to operate food trucks issued?**

Selecting vendors on the basis of specified criteria	Awarding licenses via random lottery	No response
31	4	10

**Summary of criteria suggestions:**

- 8 suggestions related to ‘experienced, licensed vendors’;
- 8 suggestions to ‘diverse food not found in White Rock’;
- 5 suggestions related to the ‘quality of food’;
- 5 suggestions related to the ‘cleanliness of trucks’;
- 3 suggestions related to ‘local White Rock / South Surrey businesses’;
- 2 suggestions related to ‘quiet operation’;
- 2 suggestions related to ‘food truck design’;
- Other suggestions related to year round business, cost of food, and food taste test; and
- Also received recommendations for type of vendor, specifically early breakfast truck and mobile ice cream bike.

**6. What approximate neighbourhood do you work or reside?**

East Beach Waterfront	West Beach Waterfront	Uptown East Side	Uptown West Side	Town Centre Lower TC	Other	No response
3	11	2	6	1	12 - S Surrey - Langley - Ocean Park - Southmere - Grandview Corners	10

**7. Any further comments about food trucks?**

There were 18 supportive and 6 opposing responses provided; the majority of them repetitive of previous comments. Suggestions made by the respondents regarding food trucks include:

- Put trucks in uptown area;
- Viable opportunity for ‘starter’ business;
- Special events only; and
- Breakfast food trucks for early morning promenade users.

## APPENDIX E Bay Street Parking Lot Location



THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Eric Stepura, Director of Recreation and Culture  
**SUBJECT:** Pier Re-Opening Event September 21, 2019

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**RECOMMENDATION**

THAT Council receive for information the corporate report dated September 9, 2019, from the Director of Recreation and Culture, titled “Pier Re-Opening Event September 21, 2019”.

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**INTRODUCTION**

The purpose of this corporate report is to provide Council with information related to an event to celebrate the re-opening of the White Rock Pier on September 21, 2019.

**PAST PRACTICE / POLICY / LEGISLATION**

The Parks and Recreation Master Plan 2017-2027 includes the following goal: “To celebrate, nurture and strengthen the sense of community, identity, pride and culture.”

**ANALYSIS**

The White Rock Pier is Canada’s longest pier, originally built in 1914. On December 20, 2018, a windstorm severely damaged the Pier, resulting in it being closed for repairs and reconstruction. The Pier was re-opened to the public on August 27, 2019.

The damage and closure of the Pier has been keenly felt by all those who live, work and visit White Rock. The Pier has long provided a sense of community identity and a “bumping place” to meet friends, neighbors and visitors.

The proposed Pier Re-Opening Event will commemorate the re-opening of the newly renovated Pier, celebrate and nurture a sense of pride in the reconstruction of our waterfront, and thank those who have helped the City of White Rock in providing the effort and support required to get the Pier re-opened so quickly.

The event will include speeches by local dignitaries on the main stage (located beside the White Rock), a formal ribbon cutting ceremony at the entrance to the Pier, a showcase of local talent, and an interactive portion that explains and exhibits the rich history of the White Rock Pier.

## **LOCATION AND DETAILS OF EVENT**

On Saturday September 21, 2019 the event will be taking place in conjunction with the Craft Beer Festival hosted by the White Rock Business Improvement Association (BIA). Activities include:

- Opening Ceremony at 12:00 noon at the Main Stage. The ceremony will include three (3) main components:
  - Speeches; from dignitaries and senior government representatives that provided support for the Pier reconstruction work, a First Nation blessing, and an overall summary of why we are gathered, and the events which have taken place in the last few months which have led us to this day;
  - Piper and VIP's march from the Main Stage to the Pier Head;
  - The physical cutting of a ribbon by Mayor Walker and other dignitaries which commemorates the symbolic re-opening of the Pier; and
  - Mayor invites VIP's and guests to walk the Pier
- Main stage entertainment at the Main Stage starting at 1:00pm until 4:45pm
  - The stage will be set for four (4) main acts in sets of 45 minutes.
  - In between the main acts, stories and trivia about the history of the Pier will be presented.
- Visual photographs and videos of the Pier will be on display in tents near the Main Stage
- Final words at the closing of the performances will include a statement from the emcee encouraging patrons to explore restaurants and businesses in the area.

## **BUDGET IMPLICATIONS**

Funding for the Pier Re-opening event is provided for in the City's Recreation Special Events Operating Budget.

## **CONCLUSION**

The City of White Rock recognizes that special events are an important part of enjoying life in White Rock. The closure of the Pier since December 20, 2018 has been keenly felt by all those who live, work and visit here.

The Pier Re-opening event aims to bring together various members of the community as well as visitors to our City to celebrate the re-opening of this beloved monument, and to thank those who have helped the City of White Rock in providing the effort and support required to get the Pier re-opened so quickly.

Respectfully submitted,



Eric Stepura  
Director of Recreation and Culture

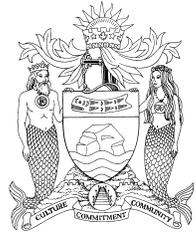
**Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 09, 2019  
**TO:** Mayor and Council  
**FROM:** Eric Stepura, Director of Recreation and Culture  
**SUBJECT:** Feasibility of Proposed White Rock Festival of Lights

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**RECOMMENDATIONS**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Recreation and Culture titled “Feasibility of Proposed White Rock Festival of Lights.”; and
  2. Approve the feasibility study proposal provided by Community Clicks Media Group Inc. (Attachment A) to hold an event on the White Rock waterfront titled the White Rock Festival of Lights from December 6, 2019 to January 5, 2020, subject to a final report with lighting installation design, budget details and other core components being provided for final approval to City Council at the October 7, 2019 Regular Council Meeting.
- 

**INTRODUCTION**

At the July 22, 2019 Regular Council meeting, a delegation led by G. Gumley presented a proposal from Community Clicks Media Group Inc. (CCMG) to approve a collaborative feasibility study for the White Rock Festival of Lights (WRFL).

After the presentation and discussion, Council passed the following resolution:

**It was MOVED and SECONDED**

THAT “Council directs staff to work collaboratively with Mr. Gumley to provide a corporate report to the next Council meeting with details on hosting a “Festival of Lights” event in the City of White Rock.”

Recreation and Culture Department staff in collaboration with G. Gumley of CCMG conducted best practices research, and held a series of meetings and discussions with a number of organizations, businesses and individuals to determine the feasibility of hosting a Festival of Lights event on the White Rock waterfront.

The purpose of this corporate report is to respond to Council’s request for a feasibility study, including the following:

- Purpose and benefits of the event
- Location of the event
- Duration, dates and times of the event

- Scope of operations i.e. site setup, takedown and maintenance
- Stakeholder collaboration and approvals
- Identified risks and mitigation of these risks
- Marketing plan
- Public safety plan
- Transportation and parking plan
- Volunteer recruitment plan
- Insurance plan
- Financial plan and budget; and
- Request for Proposals for a lighting contractor

## **ANALYSIS**

Appendix A of this corporate report is a Feasibility Study for the proposed White Rock Festival of Lights. This study was jointly prepared by the Director of Recreation and Culture and G. Gumley of CCMG.

## **BUDGET IMPLICATIONS**

As was stated by G. Gumley in his July 22, 2019 presentation to Council, there is no expectation that City funds will be requested to stage the proposed 2019 White Rock Festival of Lights. However, as is the case with other City C category events, it is likely that there may be some requests for City event equipment and facility maintenance services to support the event that may be forthcoming at a later date.

It is anticipated that based on research completed with the cooperation of the City of Coquitlam, the White Rock Festival of Lights will require a budget of approximately \$100,000 in the first year. A budget breakdown is shown in Appendix A.

A grant application has been submitted to Western Economic Development by CCMG to request funding from the Canadian Experiences Fund. It is anticipated that confirmation of this funding will be made in early September 2019.

Corporate sponsors and private donors have been approached by CCMG to secure the \$50,000 non-government grant portion in operational funding, and it is anticipated that once event proposal approval has been provided by City Council, funding will be in place for the event.

At this time, the event is expected to be free to the public, however, if an operational shortfall is anticipated, CCMG is proposing a “donation” option will be made available through social media and onsite.

Should sufficient operational funding not be secured by October 04, 2019, CCMG will notify Council that the Festival of Lights will be delayed until 2020.

## **CONCLUSION**

It appears that the WRFL idea is gaining a significant amount of community and business interest and support. The Festival could add a vibrancy to the Marine Drive area during the Holiday Season which could have a positive economic impact on local businesses.

It is recommended that Council receive the WRFL feasibility study, and approve this event to be held on the proposed dates and times at the White Rock waterfront, subject to a final report with lighting installation design, budget details and other core components being provided at the October 07, 2019 Regular Council Meeting for final approval.

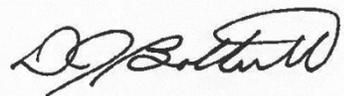
Respectfully submitted,



Eric Stepura  
Director of Recreation and Culture

### **Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

Appendix A – WRFL Feasibility Study

## **Appendix A: White Rock Festival of Lights Feasibility Study**

### **Executive Summary**

CCMG is seeking approval from the City of White Rock to collaborate in staging the inaugural WRFL event from December 06, 2019 to January 05, 2020.

Commencing in December 2019, this annual shoulder and winter season attraction will feature a magical display of holiday lights. The main entrance for the event will be located at the Vidal Street entrance to the promenade, extending to the Museum Plaza, Memorial Park Plaza, then onto the Promenade with a brightly lit pathway to the White Rock along with access to the brilliantly lit Pier. This entire area will provide an attractive venue for the festive lighting event.

With the total population of White Rock and South Surrey now exceeding 110,000 people, the WRFL should draw between 10,000 and 30,000 people over the 30 days of the event.

The success of the Lights at LaFarge event in Coquitlam, operated since 2016, and now attracting well in excess of 200,000 people every year, is a great example of the positive impact a festive lighting event can have on a community.

The City of White Rock has long been seeking a signature event that acts as catalyst for revitalizing Marine Drive and attracting visitors to its businesses during the quieter tourism shoulder season. If approved, the WRFL could be that catalyst.

### **Benefits**

It is evident that the WRFL idea is gaining a significant amount of community and business interest and support. The WRFL could add a vibrancy to the Marine Drive area during the Holiday Season, which should have a positive economic impact on local businesses.

The local performing arts and culture community will also benefit (choirs and other performers) from this event, as will many clubs and organizations who will be encouraged to participate. Also, research has shown that this event will attract people from the entire spectrum of our community. Staff at the City of Coquitlam were very vocal about the fact that families with children of all ages (from toddlers to older teen agers, adults and grandparents) attend the Lights at LaFarge event. It is expected that the White Rock Festival of Lights will have a similar impact on our community.

This event will encourage residents to get outside and exercise in the winter months and explore the many wonderful improvements the City has made to the White Rock waterfront.

### **Scope of Operation of the White Rock Festival of Lights**

Proposed Dates: December 06, 2019 to January 05, 2020

Proposed Hours of operation:

Sunday through Thursday 5:00 p.m. to 9:00 p.m.

Friday and Saturday – 5:00 p.m. to 10 p.m.

The White Rock Festival of Lights, will feature five components that will compliment and enhance the existing Pier and tree lighting at the waterfront. The focal point of the Festival will be the new waterfront park area (Memorial Park) adjacent to the White Rock Museum.

Memorial Park Plaza will be the “hub” of the Festival of Lights, and may include artistic light displays created by local artisans.

At the current planning stage, the proposed five components of the Festival will be:

1. West Beach Entry – lights in arches, on trees and welcome signage
  - The West Beach entry pathway from Vidal Street and the west side of the Museum to Memorial Park Plaza
2. Museum Plaza Fantasy Land – area around the Museum with seasonal figures creating a “selfie” photo spot
3. Memorial Park – local artist contributions and fixed lighting structures – tree lights and arches
  - tree lights required in the maple tree near the Pier entry
  - possible incorporation of live decorated Christmas trees
4. White Rock - light the promenade walkway east of the Pier to a multi-media presentation of First Nation art on the White Rock
5. White Rock Pier – A lit festive theme walkway to the end of the Pier

### **Additional Components**

- Entry to the Pier – appropriate lighting at the Pier Head railway crossing.
- Pier lighting enhancements (to existing programmable multicolored lights to provide festive theme colors)
- Work with City Engineering and Operations Department to ensure that the Museum exterior painting and new lighting installations are completed by the end of November.

### **Stakeholder Collaboration**

In preparation of this report, the following organizations were contacted for ideas and input:

- City of White Rock – Engineering and Municipal Operations
- City of White Rock – Recreation and Culture
- Semiahmoo First Nation
- BNSF Railway
- White Rock BIA
- SS/WR Chamber of Commerce
- Tourism White Rock
- Friends of the Pier
- White Rock Museum and Archives
- Marine Drive Businesses
- City of Coquitlam – Parks and Recreation regarding the Lights at Lafarge Festival
- Lighting Specialty Companies

## **Identified Risks and Mitigations**

### **1. Burlington Northern Santa Fe Railway (BNSF) and Semiahmoo First Nation (SFN)**

- Risks:
  - increased volume of people crossing the railway tracks
  - addition of lights along the tracks may be a distraction to train engineers
  - addition of infrastructure to accommodate lights
  - addition of lighting structures around the “White Rock”
  - respect for SFN traditional lands and indigenous protocols
- Mitigation:
  - Provide security and safety personnel to monitor pedestrians crossing the tracks at the Pier Head during the busiest hours of operation of the festival
  - Prepare a lighting plan that shows no additional interference for train engineers
  - Request permission to add poles along the BNSF fence to secure overhead lighting between the Pier Head and the White Rock
  - Discuss with SFN the idea of adding temporary lighting to the White Rock on which to project First Nations art
  - Ensure that appropriate recognition is maintained respecting the fact that the event will be held on unceded territory of the Semiahmoo First Nation and others.

### **2. Electrical Power and Structural Exhibit Requirements**

- Risks
  - Insufficient Power Outlets/wattage in some proposed lighting locations
  - Corrosion of lights and light structures due to sea water salt etc.
  - Adding power outlets to some existing lamp-posts
  - Adding two projector platforms to existing lamp-posts near the White Rock
  - Structural approvals for light displays
- Mitigations
  - Check with City Engineering for clarification of power availability
  - Ensure that lights and light structures meet minimum corrosion standards
  - Schedule installation approvals with City Engineering as part of the light setup
  - Ensure that contracted lighting installation company is fully licensed and bonded to provide structural installation and lighting features

### **3. Security, Site Safety, Daily Maintenance and Volunteers**

- Risks
  - Vandalism to the lights and light structures
  - Site safety is critical for a night time event
  - Weather related issues

- City contribution of increased level of grounds and washroom maintenance required to service the expected large crowds
- Volunteers not being available
- Mitigations
  - Security will be a line item in the budget for evening hours
  - A First Aid company will be hired
  - Work with the City to make sure that staff is able to handle the additional people who will attend the event.
  - Provide notice of cancellation of the lights if weather is problematic
  - Work with a number of clubs and reliable volunteer organizations to recruit event volunteers

#### **4. Light Setup and Design Plan Challenges**

- Risks
  - The lights may not be installed in time for the start date
  - The sound and projector systems may not operate properly
  - The White Rock Museum exterior lighting may not be upgraded in time
- Mitigations
  - Schedule the installations to be completed by November 29
  - Design a minimal installation level for opening
  - Ensure that backup systems are stored nearby

#### **Marketing Plan**

The White Rock Festival of Lights will largely be promoted through social media. CCMG has partnered with Flinnwest Solutions of White Rock to provide a collaborative website and social media initiative that will be the main catalyst for drawing people to the event.

The website and social media interfaces will feature many contests and incentives for people to attend the event with a “grand prize” promotion being considered as a significant marketing strategy.

Regular videos of the event on You Tube combined with vibrant Instagram, Facebook and Twitter accounts will build a social media following.

It is anticipated that the Peace Arch News will actively support this initiative by providing print media exposure in return for featured sponsorship of the event.

CCMG will be approaching many not for profit organizations in the community to make them aware of the event and to request assistance with volunteer work.

CCMG will be approaching senior facilities in the area to request that they provide regular shuttles to the venue to provide senior citizens with worry free access to the venue.

The White Rock Museum will be approached to request that they open their facility in the evenings to allow people to view the facility exhibits, and perhaps serve hot refreshments.

The City could assist with promoting the WRFL through postings on the City web site and social media channels

### **Public Safety Plan**

BNSF Railway may be concerned about increased pedestrian traffic across their tracks.

CCMG in collaboration with volunteer groups and security personnel will ensure that patrons will be safe crossing the BNSF tracks at the Pier head.

Lighting wires and displays will be thoroughly checked for safety compliance, and all pathways will be monitored to make sure that any obstacles to a clear path will be removed.

A First Aid company will be retained to provide First Aid assistance during the busiest hours of operation.

Public Safety will be considered of paramount importance in the event of inclement weather. High winds, heavy rains and or snow will result in a cancellation of the event for evenings that weather causes the potential for safety issues.

Collaboration with City Work crews to clear pathways of snow and ice will be planned for if required.

### **Transportation and Parking Plan**

One of the main reasons the event is proposed to be held in the West Beach area is that the parking availability will handle the anticipated crowds. This is particularly enhanced by the new Parkade located at the corner of Vidal Street and Victoria Avenue.

Council's commitment to provide "free parking" weekdays along Marine Drive may encourage more weeknight visitation.

The drop-off area beside Memorial Park is a very convenient location for off-loading and pick-up for event entertainers, and for use by private shuttle buses (from Seniors residences).

CCMG will be requesting 14 parking spaces west of the Museum along the south side of the parking lot to be a sheltered location for event booths, a first aid booth and overflow bus parking for off-loading and on-loading of mobility challenged patrons. The cost of these parking spaces will be included in the overall event budget.

Translink will be approached to consider extending the hours of operation and adding to the service provision of the 361 and 362 buses along Marine Drive during the event.

Event organizers and event security personnel will require up to 6 parking spaces in the Montecito underground parking lot for the duration of the event. The cost of these parking spaces will be included in the overall event budget.

### **Volunteer Recruitment Plan**

CCMG representatives will be approaching a number of organizations to assist with the White Rock Festival of Lights event. Initial indications from a number of local organizations contacted is positive.

CCMG will be approaching local high schools to recruit students as part of the “volunteer service” component of their graduation requirements.

### **Insurance Plan**

CCMG will apply for and obtain insurance coverage for the White Rock Festival of Lights event as required by the City of White Rock, which is:

“All events taking place on City property must have insurance. A copy of Comprehensive General Liability Insurance naming the City of White Rock as additional insured for the duration of the event, with a minimum limit of five million dollars (\$5,000,000) must be provided to the City 30 days in advance of the event taking place”

### **Financial Plan and Budget**

The estimated cost of operating the inaugural 2019 White Rock Festival of Lights is \$100,000. These costs will be funded through a combination of government grants and corporate sponsorship. A breakdown of the festival budget is as follows:

#### **Revenues:**

• Western Economic Development- Canadian Experiences Fund Grant	\$50,000
• Corporate and/or private sponsorship cash	\$30,000
• Corporate sponsorship services in-kind	<u>\$20,000</u>
<b>Revenue Total</b>	<b>\$100,000</b>

#### **Expenditures:**

• Design, installation and removal of lighting and fixtures	\$40,000
• Event Coordination and administration	\$30,000
• Event staff and volunteer expenses	\$ 5,000
• Parking fees	\$ 5,000
• Contracted services (i.e. electricians, first aid, traffic control etc.)	\$12,000
• Marketing	<u>\$ 8,000</u>
<b>Expenditure Total</b>	<b>\$100,000</b>

**Net Profit/Loss** **\$0.00**

#### **NOTE:**

\* A grant application has been submitted to Western Economic Diversification by CCMG to secure funding from the Canadian Experiences Fund. It is anticipated that confirmation of this funding will be made in early September 2019.

\*\*Should sufficient operational funding not be secured by October 04, 2019, CCMG will notify Council that the Festival of Lights will be delayed until 2020.

### **Light Display Venue Plan and RFP**

Below is the Request for Proposals that CCMG has sent out to lighting companies for a lighting supplier for the WRFL

# White Rock Festival of Lights

**December 06, 2019 to January 05, 2020**

## **Request for Proposal**



Community Clicks Media Group Inc. is a private company that has submitted a proposal to secure interest from the City of White Rock to operate a Festival of Lights along the White Rock Promenade and Pier.

On September 09, 2019, the Company will be making a formal proposal to White Rock City Council to allow the event to proceed. At the present time we are completing a feasibility study with the Recreation and Culture Department of the City.

This document is offered to outline the design specifications for the project and to secure quotations that will provide estimated costs associated with design, procurement, construction, setup and take down of the lights that we wish to have displayed. Please note that corrosion can be a significant issue when lights are installed in such close proximity to the salt water. This issue should be responded to in the response to this RFP.

We are seeking creative design submissions that will engage audiences of all ages from throughout the Lower Mainland and encourage them to “walk through” the Festival of Lights along the White Rock Promenade and Pier. The lights will have a “Winter Holiday

Theme” and should create a whimsical and magical atmosphere that will engage people of all ages and ethnic background to visit the Festival.

The successful design will need to incorporate the current lighting features that are present in the designated area. Currently trees have been wrapped with white lights and some of the branches of the trees have lights already strung in them. Additionally, the new park has fixed lighting incorporated into the landscaping, including a “sculpture” that has lighting added but could be enhanced.

The City of White Rock will be painting and cleaning the Museum this fall and adding approximately \$30,000 worth of RGB LED programmable lights to the historic building.

The White Rock Pier will be re-opened and will be available for lighting displays that will enhance the existing lights that will be replaced on the Pier this September.

The White Rock will be available as a destination for Festival attendees, and we anticipate that the Semiahmoo First Nation will approve a “Light the Rock” initiative that will incorporate lighting of the trees around the rock and along the Promenade from the Pier. We also are expecting to include two projection devices that will be used to show an animated feature using the rock as the “screen”. The animation will show the history of the White Rock and celebrate indigenous art and traditions through audio and digital images.

Details of the Proposed Festival of Lights initiative:

Location:

There will be five components to the Festival of Lights initiative. The focal point of the Festival will be the new Waterfront park area (Memorial Park) adjacent to the White Rock Museum.

The plaza of Memorial Park will be the “hub” of the Festival of Lights and may include artistic light displays created by local artisans.

At the current planning stage, the five components of the Festival will be:

West Beach Entry – lights in arches, on trees and welcome signage

- The West Beach entry pathway from Vidal Street and the West side of the Museum to Memorial Plaza.

Museum Plaza Fantasy Land – area around the Pier with seasonal figures creating a “selfie” spot.

- The Museum – South Side – stand alone displays along the building with a possible Santa and Reindeer display on the roof of the building

Memorial Park – Local artist contributions and fixed lighting structures – tree lights and arches

- The Waterfront Plaza – tree lights required in the maple tree near the Pier entry, possible lighting of the “princess tree”

The “White Rock” Promenade –lit walkway from the Pier head to a Multi-media presentation on the White Rock

- East bound Pathway to the White Rock and the visual display as noted above

White Rock Pier – A holiday walkway to the end of the Pier

- Entry to the Pier –appropriate safety and lighting at the railway crossing.
- Pier lighting enhancements (to existing lights – see above)

An integral part of the success of this event will be to create an ambiance that will generate positive experiences for all who visit and walk through the lighting venues.

We are seeking a lighting partner that has the experience to be creative and practical while at the same time recognizing that this is the first year of what we anticipate will be an annual event.

Budget parameters for the project currently depend on sponsorship and government funding, it is anticipated that the lighting budget will be between \$30,000 and \$50,000 this year.

Please submit an email response to this RFP by August 16, 2019 before 4:00 p.m. Pacific Time.

Questions may be directed to Gary Gumley at 604-833-7127 or [gary.gumley@communityclicks.ca](mailto:gary.gumley@communityclicks.ca)

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Sandra Kurylo, Director of Financial Services  
**SUBJECT:** Water Infrastructure Financial Plan and Masterplan Projects

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**RECOMMENDATION**

THAT Council receive for information the September 9, 2019 report from the Director of Financial Services, titled "*Water Infrastructure Financial Plan and Masterplan Projects.*"

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**INTRODUCTION**

At its meeting of July 9, 2019, the Water Community Advisory Panel recommended that Financial Services provide information to the Panel on current projects and their associated costs in the capital plan and that it determine the total costs for upgrades not already included in the budget. This resolution was adopted by Council on July 22 and the corporate report was prepared for the upcoming Water Community Advisory Panel meeting. However staff were advised that this item was to be deferred, and not included on the September 10<sup>th</sup> Committee meeting agenda. Since the material has been prepared, this corporate report is provided for Council's information.

**ANALYSIS**

Council is required by the Community Charter to adopt a five-year financial plan (budget) every year. One of the components of the financial plan is a list of planned asset improvement projects for the five-years, along with their projected funding sources. Attached, as Appendix A, is a list, by year, of the Water Fund Asset Improvement Projects that are included in the City's current 2019 to 2023 Financial Plan. The items handmarked with a "✓" are recommended in the City's 2017 Water System Masterplan Update (Masterplan). Attached, as Appendix B, is a list of the Masterplan recommended capital projects, along with descriptions and priorities. The column indicating if the projects are included in the Financial Plan has been updated by hand.

In summary, there are 43 water asset improvement projects in the currently approved 2019 to 2023 Financial Plan. Twenty of these projects are recommended in the Masterplan and 23 of them are not mentioned. Some of the Financial Plan projects, such as vehicle replacements, are beyond the scope of the Masterplan. Of the 33 capital projects included in the Masterplan, all but 5 of them are included in the Financial Plan.

The Masterplan defines the capital project priorities as follows:

Highest	Should be initiated in the coming capital budget year and completed within 2 years
High	Schedule for completion within 2 to 5 years
Medium	Schedule for completion within 5 to 10 years
Low	Schedule for completion in 10 to 20 years

The “highest” and all of the “high” priority Masterplan projects are included in the Financial Plan, or are complete. Many of the “medium” and “low” priority projects are also in the Financial Plan. Due to water utility funding constraints, it was necessary to defer some of the projects which were originally requested to be included in the Financial Plan by the department. The department was consulted to determine which projects should be deferred due to funding issues.

A summary of the Masterplan projects that are not included in the 2019 to 2023 Financial Plan is as follows:

Masterplan Project No.	Masterplan Priority	Description	Amount
16	Medium	1300 Blk Martin St. WM Replacement	\$207,000
17	Medium	13800 Blk Coldicutt Ave WM Replacement	\$269,100
18	Medium	1400 Blk Martin St WM Upgrade	\$446,900
21	Low	Prospect Ave. – Everall to Oxford WM Replacement	\$239,800
25	Low	1500 block Habgood St WM Replacement	\$108,675
		<b>TOTAL</b>	<b>\$1,271,475</b>

The Masterplan cost estimates are in 2017 dollars, and work is underway to update these figures in the upcoming 2020 to 2024 Financial Plan. It is also noted that the 2019 to 2023 Financial Plan assumes that grant funding in the amount of \$667,000 will be approved in 2021/2022 as a funding source to complete some of the Masterplan projects. If grant funding is not approved, another funding source will be required or some projects will have to be deferred.

**CONCLUSION**

It is recommended that the information presented in this corporate report be received.

Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

**Comments from the Chief Administrative Officer:**

This corporate report is provided for information and an opportunity for Council to provide any comments.



Dan Bottrill  
Chief Administrative Officer

Appendix A: 2019 to 2023 Financial Plan - Water Fund Asset Improvement Projects  
Appendix B: 2017 Water System Masterplan Update Capital Projects

# Appendix A

## City of White Rock DRAFT 2019 - 2023 Financial Plan Water Fund Asset Improvement Projects

	2019 FP	2020 FP	2021 FP	2022 FP	2023 FP	Total 2019-2023	Future Years
<b>Projects with Corresponding Roadworks</b>							
Johnston - Russell to Thrift		10,000	502,000			512,000	????
Johnston - Thrift to Roper						-	
<b>Other Water</b>							
✓ Oxford Arsenic/Manganese Treatment Plant	2,411,000					2,411,000	
Water Main Upgrade - Marine Dr. Vidal to Martin	55,000					55,000	
Water Main Upgrade - Goggs Ave. Oxford to Everall	143,000					143,000	
Water Main Upgrade - Surrey Emergency Connection	150,000					150,000	
Water Main Upgrade - Chestnut Blackburn to North Bluff		73,000				73,000	
Water Main Upgrade - Coldicutt Chestnut to Lancaster	227,000					227,000	
Water Main Upgrade - Martin North Bluff to Roper		650,000				650,000	
Water Main Upgrade - Vidal St Thrift to Vine			338,000			338,000	
Water Main Upgrade - Columbia Lane Cypress to Ash				321,000		321,000	
Water Main Upgrade - Marine Dr Johnston to Martin		403,000			153,000	403,000	
Water Main Upgrade - Johnston Rd Beachview to Royal						153,000	
Water Main Upgrade - 1400 Blk Martin							378,000
Water Main Upgrade - Russell Ave - Merklin to Finlay				300,000	300,000	600,000	
Water Main Upgrade - 13800 Coldicutt Ave							269,000
Water Main Upgrade - 1300 Blk Martin St							207,000
Water Main Upgrade - North Bluff - Oxford to Everall			230,000			230,000	
Water Main Upgrade - Prospect Ave - Everall to Oxford							
Water Main Upgrade - Buena Vista - Foster to Blackwood		230,000				230,000	
Water Main Upgrade - 1500 Blk Stevens		207,000				207,000	
Water Main Upgrade - 1500 Habgood							109,000
Water Main Upgrade - Russell Ave - Finlay to Stevens				500,000	590,000	1,090,000	
Water Main Upgrade - Royal Easement - Cypress to Balsam	414,000					414,000	
Water Main Completion - Prospect Ave - Everall to Blackwood	357,000					357,000	
Water Main Tie-In - Prospect & Oxford	50,000					50,000	
Water Main - Cast Iron Condition Assessment		160,000				160,000	
✓ New Oxford Well #9 (Well #3 Replacement)			500,000	500,000		1,000,000	
Oxford Well #3 Decommissioning				55,000		55,000	
✓ Buena Vista Well #5 Decommissioning	4,000					4,000	
✓ Roper Reservoir Control Upgrades	75,000					75,000	
✓ Roper Reservoir Dedicated Inlet	130,000					130,000	
✓ Cross Connection Control	50,000					50,000	
Well Upgrades	60,000	61,000	65,000	65,000	65,000	316,000	
Brearily St and North Bluff Looping	155,000					155,000	
Water Meters	63,000	64,000	64,000	64,000	64,000	319,000	
Fire Hydrants	33,000	34,000	35,000	35,000	35,000	172,000	
✓ Everall Street PRV Station	250,000					250,000	

↑  
For reference only.  
To be added in a future  
Financial Plan

	2019 FP	2020 FP	2021 FP	2022 FP	2023 FP	Total 2019-2023	Future Years
Other Water (continued)							
New Water Pressure Monitoring Stations	2,000					2,000	
Water Facility Security Installation	300,000					300,000	
Water Fiber Optic Network Upgrade	100,000					100,000	
Replace GMC Dump Truck Unit #365	151,000					151,000	
Replace Ford F150 2wd Unit #363		36,000				36,000	
Replace Ford F150 Crew Cab 4X4 Unit #362			40,000			40,000	
Replace Ford F250 Crew Cab 4X4 Unit #364			42,000			42,000	
DCC Bylaw Review	10,000		10,000		10,000	30,000	
Memorial Park Upgrade	39,000					39,000	
Pier Pre-servicing	3,000					3,000	
Information Technology Infrastructure Replacement/Upgrades	12,000	14,000	16,000	16,000	16,000	74,000	
Capital Contingency							
Capital Contingency funded from infrastructure reserve	200,000	200,000	250,000	250,000	300,000	1,200,000	
Capital Contingency funded from contributions	100,000	100,000	100,000	100,000	100,000	500,000	
<b>Total Asset Improvement Expenditures</b>	<b>5,544,000</b>	<b>2,206,000</b>	<b>2,146,000</b>	<b>2,288,000</b>	<b>1,633,000</b>	<b>13,817,000</b>	

**Water Fund Asset Improvement Funding Sources**

	2019 FP	2020 FP	2021 FP	2022 FP	2023 FP	Total 2019-2023
<u>Water</u>						
Long term Debt	-	-	-	-	-	-
Unspent Debt Proceeds	406,600	-	-	-	-	406,600
Internal Loan Reserve	-	500,000	-	500,000	-	1,000,000
Water Development Cost Charges	10,000	93,000	10,000	-	10,000	123,000
Water Fund Infrastructure Reserve	2,981,300	1,413,000	1,666,700	1,272,700	1,523,000	8,856,700
Equipment Replacement Reserve	45,000	-	36,000	82,000	-	163,000
Grants	2,001,100	-	333,300	333,300	-	2,667,700
Contributions	100,000	200,000	100,000	100,000	100,000	600,000
<b>Total Asset Improvement Funding</b>	<b>5,544,000</b>	<b>2,206,000</b>	<b>2,146,000</b>	<b>2,288,000</b>	<b>1,633,000</b>	<b>13,817,000</b>

# Appendix B

City of White Rock

2017 Water System Master Plan Update - Final  
October 2017

Table 7-10: Recommended Capital Project Summary

ID	Description	Justification Category	Justification <sup>(2)</sup>	Priority	Location	Length (m)	Size	Cost/Rate	Cost/Option (\$)	Included in Existing 5-Year Capital Plan <sup>(1)</sup> (Y/N)	Notes on Cost
1	Oxford Water Treatment Plant and associated interconnecting piping between the Oxford Facility, the Merklin Facility, and High Street Well 4.	Water Quality	Removal of Arsenic and Manganese.	Highest	Oxford Facility and water mains between Oxford, Merklin and High Street Well 4	N/A	N/A	N/A \$	14,200,000	Y	Cost provided by the City of White Rock
3	Roper Reservoir Control Upgrades	Mixing / Control	Added instrumentation and control to allow for improved Roper Reservoir control, prevent overflows, use balancing storage.	High	Roper Reservoir	N/A	N/A	N/A \$	75,000	Y	Allowance.
4	Roper Reservoir Dedicated Inlet	Water Quality	Prevent bypassing of reservoir when filling, improve reservoir circulation and turnover.	High	Roper Reservoir	50	150	\$1,035 \$	130,000	Y	Table 7-1 Unit Costs and added allowance for reservoir connection and nozzles.
5	Everall Street PRV Station	Mixing / Control	Split High Zone to Merklin High Zone East and Oxford High Zone West and provide subsequent fire protection to proposed zones.	Medium	North Bluff Rd., east of Everall St.	N/A	N/A	N/A \$	250,000	Y	Allowance.
7	Goggs St. WM - Oxford to Everall	Redundancy, Fire Flows	Improve supply capacity and redundancy of the distribution system around the Oxford booster PS. Also improves fire flow (196 L/s available vs 212 L/s criteria). This project could be combined with the work required as part of Project ID 1. The local area land use includes Town Centre Transition and Institutional.	High	Goggs St. WM - Oxford to Everall	110	300	\$1,300 \$	143,000	Y	Table 7-1 Unit Costs, note project costs may be lower as road restoration costs shouldn't be required for entire length.
11	Prospect Ave. & Oxford WM Tie-in connect existing 200 mm dia. main to Prospect Ave. and relocate Hydrant 30 to larger dia. main. Abandon section of main from Prospect Ave. to Roper Ave.	Redundancy, Fire Flows	Existing 200 mm dia. water main is not in use (closed valve at High Zone connection). This water main is the former Buena Vista Well #5 supply connection to High Zone. This upgrade improves fire flow (82 L/s available vs 212 L/s criteria). The local area land use is Mature Neighbourhood.	High	Oxford St. between Prospect Ave. and Roper Ave.	20	200	N/A \$	50,000	Y	Allowance for abandoning section of existing main and hydrant connection.
12	Columbia Lane WM - Cypress St. to Ash St.	Fire Flows, Asset Management	Replace existing 100 CI main to improve fire flows (currently marginal for SF-58 L/s available vs 67 L/s criteria) project improves fire flow to 140 L/s. The local area land use is Mature Neighbourhood. Existing main also has break history (2 breaks in last 4 years).	Medium	Columbia Lane - Cypress St. to Ash St.	310	150	\$1,035 \$	320,850	Y	Table 7-1 Unit Costs.
14	Cast Iron Condition Assessment Pilot Program and WM Asset Mgmt. Strategy	Asset Management	Existing CI mains are potentially nearing the end of their service life. This program will gather more information on pipe condition in the NE corner of the utility.	Medium	NE corner of White Rock	N/A	N/A	N/A \$	160,000	Y	
16	1300 Blk Martin St. WM Replacement	Asset Management	Existing CI main has extensive break history.	Medium	1300 Blk Martin St.	200	150	\$1,035 \$	207,000	Y	Table 7-1 Unit Costs.
17	13800 Blk Coldcircuit Ave. WM Replacement	Asset Management	Existing CI main has extensive break history. Also will allow for future elimination of main on lane south of Coldcircuit.	Medium	13800 Blk Coldcircuit Ave.	260	150	\$1,035 \$	269,100	Y	Table 7-1 Unit Costs.
18	1400 Blk Martin St. WM Upgrade	Fire Flows	Existing 150 CI main is undersized for high-density multifamily fire flows (177 L/s available vs 212 L/s criteria). The local area land use includes Town Centre and Town Centre Transition.	Medium	1400 Blk Martin St.	410	200	\$1,090 \$	446,900	Y	Table 7-1 Unit Costs.
19	Well 9 (Well 3 Replacement)	Supply System	Existing Well 3 requires frequent redevelopment, and capacity is degrading. Concern with well seal and well packer. Increased capacity to address increasing demands from growth. 29 L/s minimum capacity requirement for Well 9.	High	Oxford Facility	N/A	N/A	\$1,000,000 \$	1,000,000	Y	Cost provided by the City of White Rock, based on costs for Well 8 completion (2017).
20	North Bluff Rd. Oxford - Everall WM Replacement	Redundancy, Fire Flows	Existing 200 CI main is undersized for high-density MF fire flows (196 L/s available vs 212 L/s criteria). The local area land use includes Institutional and Town Centre Transition. Also replaces critical CI pipe on high traffic location.	Medium	North Bluff Rd. from Oxford St. to Everall St.	200	250	\$1,150 \$	230,000	Y	Table 7-1 Unit Costs.
21	Prospect Ave. - Everall - Oxford WM Replacement	Fire Flows, Asset Management	Replaces existing 100 mm CI undersized for fire flows (131 L/s available vs 212 L/s criteria). The local area land use is Mature Neighbourhood.	Low	Prospect Ave. from Everall St. to Oxford St.	220	200	\$1,090 \$	239,800	N	Table 7-1 Unit Costs.



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CONSULTANTS

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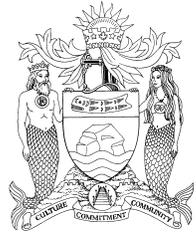
Table 7-10: Recommended Capital Project Summary

ID	Description	Justification Category	Justification <sup>(2)</sup>	Priority	Location	Length (m)	Size	Cost Rate	Cost Opinion (\$)	Included in Existing 5-Year Capital Plan <sup>(1)</sup> (Y/N)	Notes on Cost
22	Prospect Ave. and Blackwood St. - Overall St. to Buena Vista Ave. WM Completion	Fire Flows, Redundancy	No hydrant coverage for this section of Prospect Ave. (100 mm dia. main is not looped) and improves fire flows (131 L/s available vs 212 L/s criteria). The local area land use is Mature Neighbourhood.	Low	Prospect Ave. and Blackwood St. from Overall St. to Buena Vista Ave.	310	250	\$1,150	\$ 356,500	Y Y	Table 7-1 Unit Costs. Proposed project is in the vicinity of a ravine. Project viability to be confirmed.
23	Buena Vista Ave. - Foster to Blackwood St. WM	Fire Flows, Asset Management	Replaces existing 150 mm CI undersized for fire flows (143 L/s available vs 212 L/s criteria). The local area land use includes Urban Neighbourhood and Mature Neighbourhood.	Low	Buena Vista Ave. from Foster to Blackwood St.	200	250	\$1,150	\$ 230,000	Y Y	Table 7-1 Unit Costs.
24	1500 block Stevens St. WM Replacement	Asset Management	Break history. CI pipe. High pressure (100 psi).	Low	Stevens St. between North Bluff Rd. and Russell Ave.	200	150	\$1,035	\$ 207,000	Y Y	Table 7-1 Unit Costs.
25	1500 block Habgood St. WM Replacement	Asset Management	Break history. CI pipe. High pressure (100 psi).	Low	Habgood St. between Vine and Russell Ave.	105	150	\$1,035	\$ 108,675	N	Table 7-1 Unit Costs.
26	Well 5 Decommissioning / Sealing	Water Quality	Use of Well 5 has been discontinued. This well should be properly decommissioning and abandoned with well sealed to mitigate aquifer contamination risks.	High	Oxford St. and Buena Vista Ave.	N/A	N/A	N/A	\$ 50,000	Y	Allowance.
27	Surrey Emergency Connection Upgrading	Redundancy	The White Rock system has four existing connections to the City of Surrey system. This project would include engineering work to develop operating protocols for use of these connections. The project may also include misc. capital work for the connections.	High	Various	N/A	N/A	N/A	\$ 50,000	Y Y	Allowance.
28	High Street Well 4 Electrical Upgrades	Asset Management	The existing electrical power equipment (transformer and distribution panel) for the well is in a confined space. Replacement with new above grade equipment and a kiosk is recommended for reliability and maintainability.	High	High Street Well 4	N/A	N/A	N/A	\$ 90,900	Y	Allowance from 2010 Master Plan escalated to 2017 dollars.
29	Russell Ave. - Merklin St. to Weatherby St.	Asset Management, Fire Flows	Replaces existing CI pipe undersized for fire flows (141 L/s available vs 212 L/s requirement). The local area land use is Institutional.	Medium	Russell Ave. from Merklin St. to Weatherby St.	400	200	\$1,090	\$ 436,000	Y	Table 7-1 Unit Costs.
30	Cross Connection Control - raise vents on 10 existing air valves to terminate outside buried chamber.	Water Quality	Eliminates potential cross connections in water system.	High	10 locations throughout the water system.	N/A	N/A	N/A	\$ 50,000	Y Y	Allowance.
31	Marine Dr. - Johnston Rd. to Martin St.	Fire Flows, Asset Management	Existing modelled fire flows in area are slightly deficient (200 L/s vs 212 L/s criteria). The local area land use is Waterfront Village. Fire flow requirements and availability should be field tested to confirm. Alternate project to utilize Marine Dr. Lane for fire protection could be considered but would not address pipe condition. This project also replaces aging CI pipe in higher pressure area.	Low	Marine Dr. from Johnston Rd. to Martin	370	200	\$1,090	\$ 403,300	Y Y	Table 7-1 Unit Costs.
32	Vidal St. - Thrift Ave. to Vine Ave.	Fire Flows	Existing modelled fire flows in area are slightly deficient (199 L/s vs 212 L/s criteria). The local area land use is Town Centre Transition. Fire flow requirements and availability should be field tested to confirm. This project also replaces aging CI pipe.	Low	Vidal St. - Thrift Ave to Vine Ave	310	200	\$1,090	\$ 337,900	Y Y	Table 7-1 Unit Costs.
33	Johnston Rd. - Beachview to Royal Ave.	Fire Flows	Existing modelled fire flows in area are slightly deficient (165 L/s vs 212 L/s criteria). The local area land use includes Urban Neighbourhood and Mature Neighbourhood. This project also replaces aging CI pipe in steep area. Fire flows should be field tested to confirm.	Low	Johnston Rd. - Beachview to Royal Ave.	140	200	\$1,090	\$ 152,600	Y Y	Table 7-1 Unit Costs.

Notes:  
1) City of White Rock Corporate Report, 2017 to 2021 Draft Financial Plan - Water Utility, November 21, 2016.  
2) For projects recommended to improve fire flow, the local fire flow requirement should be confirmed prior to construction.



THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Sandra Kurylo, Director of Financial Services  
**SUBJECT:** 2020 - 2021 Permissive Tax Exemptions Centre for Active Living  
Bylaw 2019, No. 2306

---

**RECOMMENDATIONS**

THAT Council:

1. Receive for information the corporate report dated September 9, 2019, from the Director of Financial Services, titled “2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306”; and
  2. Consider the information presented in this corporate report, prior to adopting 2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306.
- 

**INTRODUCTION**

The purpose of this corporate report is to introduce 2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306 which is presented for first, second, and third readings.

**PAST PRACTICE / POLICY**

The criteria for the City’s granting of permissive tax exemptions are provided in Council Policy No. 317, and are in accordance with the *Community Charter*.

In order to be effective for the 2020 taxation year, permissive tax exemption bylaws must be adopted by City Council before October 31, 2019. Before these bylaws can be adopted, public notice must be given in accordance with Sections 227 and 94 of the *Community Charter*.

**ANALYSIS**

Council Policy No. 317 – Municipal Property Tax Exemptions provides for the consideration of permissive tax exemptions for City properties that are leased to not-for-profit organizations that are providing community services not currently available through the City and have not previously paid property taxes on the City properties in question.

Multi-year leases for the White Rock South Surrey Stroke Recovery Association, Alzheimer Society of BC, and White Rock/South Surrey Division of Family Practice Society have been negotiated for space in The Horst and Emmy Werner Centre for Active Living (CAL).

The *Community Charter* and Council Policy No. 317 allow permissive tax exemptions to be granted for up to ten (10) years. Last year a one-(1) year (2019) permissive tax exemption was granted to these tenants to correspond with the earliest expiry term of the leases. The lease for the White Rock South Surrey Stroke Recovery Association expires in September 2021. New leases for the Alzheimer Society of BC (expiring in July 2022) and the White Rock/South Surrey Division of Family Practice Society (expiring in September 2022) were negotiated in 2019. As the earliest expiry term of the three leases is the now September 2021, it is recommended that a two-year municipal tax exemption be approved for these three organizations, for 2020 and 2021. This is reflected in 2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306.

### **FINANCIAL IMPLICATIONS**

If the recommendations in this corporate report are approved, there will be no material impact on general municipal property taxes for other properties in the City as this is a continuation of permissive tax exemptions for close to the same amount of leased space.

### **CONCLUSION**

It is recommended that 2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306 proceed for first, second, and third readings.

Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

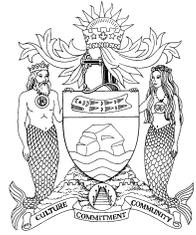
### **Comments from the Chief Administration Officer:**

I concur with the recommendation of this corporate report.



Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Sandra Kurylo, Director of Financial Services  
**SUBJECT:** 2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305

---

**RECOMMENDATIONS**

THAT Council:

1. Receive for information the corporate report dated September 9, 2019 from the Director of Financial Services, titled "2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305;" and
  2. Consider the information presented in this corporate report, prior to adopting 2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305.
- 

**INTRODUCTION**

The purpose of this report is to introduce 2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305 which is presented for first, second, and third readings.

**PAST PRACTICE / POLICY**

The criteria for the City's granting of permissive tax exemptions are provided in Council Policy No. 317, and are in accordance with the *Community Charter*.

In order to be effective for the 2020 taxation year, permissive tax exemption bylaws must be adopted by City Council before October 31, 2019. Before these bylaws can be adopted, public notice must be given in accordance with sections 227 and 94 of the *Community Charter*.

**ANALYSIS**

Council Policy No. 317 – Municipal Property Tax Exemptions provides for the annual consideration of permissive tax exemption applications for the following:

1. Properties owned by organizations whose principal purpose is to directly support Peace Arch Hospital's provision of health and wellness services to the citizens of White Rock;
2. Properties owned by charitable, philanthropic or other not-for-profit organizations whose principal purpose is delivery of social services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community;  
and

3. Property owned by not-for-profit organizations whose principal purpose is delivery of cultural services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community.

In accordance with this policy, the City received applications from the following organizations for 2020:

- Peace Arch Hospital Auxiliary Society;
- Sources Community Resources Society;
- White Rock Players' Club;
- Peace Arch Hospital and Community Health Foundation; and
- Options Community Services Society.

All of the above applicants were granted permissive tax exemptions for 2019.

Council Policy No. 317 was updated in June 2019 to provide more flexibility regarding financial statement submission requirements. Previously the policy required applicants to submit three (3) years' of audited financial statements with their applications. The updated policy states that if audited financial statements are not available, consideration will be given to applicants that submit financial statements which have been reviewed by a certified accountant along with Canada Revenue Agency information returns containing relevant financial information. This year two applicants did not submit financial statements that were audited or reviewed by a certified accountant; White Rock Players' Club and Peace Arch Hospital Auxiliary Society. Both organizations' financial statements for the most recent year were compiled by a certified accounting firm, but not reviewed or audited. White Rock Players' Club's statements for the prior two (2) years were "reviewed" and Peace Arch Hospital Auxiliary's were not. Both organizations were contacted in late July and requested to submit financial statements that complied with the policy by late August.

White Rock Player's Club engaged a certified accountant to conduct a formal review of its Financial Statements for the year-ended May 31, 2019. The final statements and report from the accountant were received on August 28.

Despite not meeting the audited financial statement requirement in the past, Peace Arch Hospital Auxiliary Society was granted permissive tax exemptions in previous years. That is because it was determined that the cost of an audit was greater than the benefit of a municipal property tax exemption for this organization. Staff did advise them last year that they did not meet this policy requirement and it was uncertain as to whether the last year's application would be approved. From staff's perspective, the recent policy amendment to a less expensive "review" engagement with a certified accountant was believed to be a compromise, providing some assurance from a certified accountant that the reported figures are accurate but at a lower cost to the organization. In response to staff's request that the Peace Arch Hospital Auxilliary Society submit "reviewed" financial statements, they had an issue with the timing and the cost. Attached as Appendices A and B, is correspondence that was received from them. The Society also provided a copy of its CRA 2019 Registered Charity Information Return. In response to their comment on the requirement for "reviewed" financial statements for the last three (3) years, staff would have recommended a full property tax exemption if this was done for their most recent statements only (year ended March 31, 2019). In recognition of the feedback received, it is recommended that the Society be granted a 50% permissive tax exemption for 2020, and be advised that it meet the Policy requirement when applying for a 2021 permissive tax exemption next year. However

during this organization's transition to annual "reviewed" financial statements, it will not be requested to re-do financial statements for the previous two (2) years.

Peace Arch Hospital and Community Health Foundation's application is for its properties that are temporarily being used for pay parking. For an interim period some of these parking stalls were being used by hospital construction contractors. The Executive Director has updated staff advising that the contractor vehicles and equipment have found other space and the lands are again used for pay parking only.

Subject to a 50% permissive tax exemption for the Peace Arch Hospital Auxiliary Society, all of the other applicant organizations are recommended to be granted full permissive tax exemptions for 2020. This is reflected in Permissive Tax Exemption Bylaw No. 2305.

### **CONCLUSION**

It is recommended that 2020 Annual Permissive Tax Exemptions Bylaw, 2019, No. 2305 proceed for first, second, and third readings.

Respectfully submitted,



Sandra Kurylo  
Director of Financial Services

### **Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

Appendix A: August 2, 2019 Correspondence from the Peace Arch Hospital Auxiliary

Appendix B: August 30, 2019 Correspondence from Peace Arch Hospital Auxiliary

Appendix C: Council Policy No. 317 – Municipal Property Tax Exemptions

## APPENDIX A

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**From:** L & D Quigley <dquigley@telus.net>  
**Sent:** August 2, 2019 12:27 PM  
**To:** Stephanie Clarke <SClarke@whiterockcity.ca>  
**Subject:** RE: PTE - Peace Arch Hospital Auxiliary

*CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.*

Our choices are limited I will contact your Manager after Aug 12, as the cost to provide a “review and engagement” by Aug 23 will be \$7500.00. The other issue is the deadline of August 23 as everyone is on holidays including our CA and our bookkeeper. The \$7500.00 figure does not include the \$3000.00 that we have already paid MNP for our Financial statement and the preparation of our annual tax return to CRA as of March 31/2019 our year end.

We are the largest and oldest Charity in the City, the funds we raise purchase equipment and support programs at Peace Arch Hospital, the largest employer in the City. We have approximately 225 volunteers and only 3 paid employees so our overhead is low that is how we are able to contribute over \$15 million dollars since 1948. We do not receive donations like the Foundation, we raise the money by working (sweat equity) and many of our volunteers are White Rock residents. The approximate tax exemption of \$13,000.00 could be used to purchase a piece of equipment for the hospital. We have received the tax exemption for over 10 years and never had an issue with previous Councils, I find this new directive to be heavy handed considering what our organization provides for the community of White Rock and the only hospital in White Rock.

Lynne Quigley  
President  
Peace Arch Hospital Auxiliary Society

August 30, 2019

BY HAND

City of White Rock  
15322 Buena Vista Avenue  
White Rock, BC  
V4B 1Y6

Att; Sandra Kurylo, Director of Financial Services

Dear Ms Kurylo,

We are in receipt of your letter dated July 26, 2019 which I received on July 31/19 wherein you advise the Peace Arch Hospital Auxiliary Society that our application for the Permissive Tax Exemption for 2020 was denied. You stated that our submission did not meet the requirements of the Policy Number Finance Doc 317 because the financial statements submitted were not audited. We do meet the criteria of Sec II (f).

We are the oldest (1948) and largest Charity located in the City of the City of White. As per our Constitution – The purposes of the Society are:

- (a) To volunteer our time and raise funds to support the Peace Arch Hospital by providing patient comforts, for the purchase of equipment and to provide financial support for projects within the Peace Arch Hospital campus and
- (b) To receive and maintain a fund or funds and to apply all or part of the principal and income therefrom from time to time, to qualified donees as defined in subsection 149.1 (1) of the Income Tax Act (Canada).

We support the largest employer in the City of White Rock as per our Constitution – Peace Arch Hospital therefore the funds that we provide support the citizens of the City of White Rock who have use of the only hospital located on the S Surrey White Rock peninsula.

Our Executive met Aug 28/19 after a summer recess that commenced June 19/19 and we discussed your letter and the refusal by the City of White Rock's to grant the permissive tax exemption to the Peace Arch Hospital Auxiliary Society for 2020 because our submission did not include audited financial statements.

We have been making a submissions and have been granted the permissive tax exemption since I believe 2006 and our submission has always included the "Notice to Reader" Financial statements that are prepared by a Chartered Account firm located In South Surrey. Our submission has been accepted in this format up until this year. It should be noted that the Auxiliary has used the same accounting firm for over 25 years – KNV (former Mayor Tom Kirstein, an Auxiliary life time member) which was bought out by MNP so the continuity in preparation of our tax return and financial statements has not changed.

We do not understand why this change has occurred. The requirement to provide audited financial statements for the past 3 years is concerning when you have already accepted our submission for 2 of the previous years. Our Accountant has advised us that the cost would be \$15,000.00 to do this work and we have already paid them \$3,000.00 in May for the current financial statements.

We have been advised that churches and the Players club have received their tax exemption. We feel that the monetary contribution that we are making to Peace Arch Hospital and the citizens of White Rock via sweat equity by far exceeds any contribution by a church or the players club. Our financial statements and our tax returns to the CRA detail the funds that we provide annually for our purpose as outlined on our Constitution, to the Peace Arch Hospital.

Referring to your Finance Policy 317 Sec III Process also states if audited financial statements are not available consideration will be given to applicants that submit financial statement which have been reviewed by a certified accountant along with the Canada Revenue Agency information returns containing relevant financial information. We enclose a copy of our financial statements and our CRA information return for your consideration.

We enclose a copy of a letter from Mayor Baldwin dated April 11/19 Re: Public Art Piece – 70<sup>th</sup> Anniversary of the PAH Auxiliary Society. Page 2 states “We look forward to the completion of this public art piece in honour of the many significant contributions the members of the Auxiliary has made to the City of White Rock over the past 70 years.

We are at a loss to understand why the City was prepared to spend \$110,000.00 for a public art piece in the Auxiliary’s honour and then turn around and deny our permissive tax exemption for 2020 on our property. Our Thrift shop is the main source of income that enables the Auxiliary to purchase the equipment and support projects at Peace Arch Hospital. It should be noted that the Auxiliary was the lead donor on the purchase of the MRI, the upgrade to the Maternity unit, the new Emergency Dep. and in April 2019 we committed 1.5 million dollars over 5 years for the 5 new surgical suite. That is a total sum of 5 million dollars since 2006 which is an amazing amount of money when you consider that the majority of our fund raising is the result of hard (unpaid) work by our volunteers. We rarely receive cash donations (tax receipted donations) usually those are related to the death of an Auxiliary member. Those type of donations are detailed in our CRA return.

Besides contributing major amounts to the projects listed above we also purchase equipment annually for the hospital, usually in the amount of \$350,000.00 +/- . I have attached the 2018/19 Equipment list that we have completed and all the items were invoiced and purchased. I also enclose a copy of the 2019/20 equipment list and we will start receiving invoices from Fraser Health shortly. We do not give any funds to the hospital to purchase this equipment, we are invoiced by FHA and we only pay by invoice. You can see from the 2018/19 equipment list that we were under budget by \$22,886.29. With this excess funds we were able to purchase new orthopaedic equipment for the hospital. The hospital

Page 3

received a mandate on June 3, 2019 from the Ministry of Health that they had to upgrade their orthopaedic tools and start performing more hip and knee surgical repairs and replacements to reduce the demand and wait times. The FHA would contribute up to a maximum of \$191,000.00 plus taxes of the total of \$282,370.00 plus taxes that was required to meet this directive. The shortfall was \$98,930.81 and the hospital had to try and find the funds to complete the purchase of the new equipment. The Auxiliary and the Foundation were asked if we could help with this request for emergency funding. Because the Auxiliary had a surplus of \$22,886.29 left over from the approved expenditure of \$351,000.00 the Executive voted to support this emergency request and we agreed to purchase \$21,995.00 plus taxes worth of equipment, the Foundation would purchase the balance of the request. I wonder how many of the citizens of White Rock have had or need hip and knee surgery?

We pay for a monthly music program for the residents in long term care (\$10,800.00) and we support the resident's in long term care with a gardening program funded annually in the amount of \$1,500.00. We purchased the new Christmas lights for the hospital and have purchased all the hanging baskets. We provide baby layette's for families or single mothers that cannot afford new clothing/ items for their infant (\$125.000 each).

We provide personal care bags for any patient that ends up the Emergency without any toiletries. These bags include toothpaste, toothbrush, pen, paper, lip balm, hand lotion, Kleenex, all items that are no longer provided by the hospital.

You can see that besides the support of new projects, the purchase equipment, the patient comforts are very near and dear to our heart, they are the soul of the Auxiliary. It is said that it is the "little" things that can make a difference and I believe that the Auxiliary is making a difference for the patients at Peace Arch Hospital and the citizens of the City of White Rock. Many Auxiliary members not only volunteer at our Gift Shop, Thrift Shop and are members of fundraising groups, they also volunteer in the hospital under the auspices of the Volunteer Resources. You can find our members at the Information Desk, the Emergency Dept. and in Long and Term care.

We are requesting that you reconsider your position on the requirement for the Auxiliary to provide annual audited financial statements in order to receive the permissive tax exemption we believe the cost of such statements is onerous and a hardship. The tax exemption for 2019 was approximately \$13,000.00 that is not a lot of money to the City of White Rock but it is to the Auxiliary, \$13,000.00 or \$15,000.00 could purchase plasma thawer for the Lab (2019/20), a light source for the endoscope (2019/20) a trauma stretcher for the ER (2019/20) and a mobile lift to assist in moving bed ridden patients.

We are passionate about what we have achieved over 71 years and we are passionate about where we are going in the future. We are an amazing organization of dedicated volunteers, we only have 3 paid employees and up until last year we had one, our bookkeeper. Our ratio of overhead to donations to the hospital is very low, lower than most registered charities in the Province of BC.

Page 4

In light of all the information that I have provided we ask that you reconsider your position.

Yours truly,  
PEACE ARCH HOSPITAL AUXILIARY SOCIETY



Lynne Quigley  
President  
604-574-6386  
dqigley@telus.net

Attachments (5)

Copies by hand to :

Mayor Daryl Walker  
J Brierly-Green, Property Tax Manager

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE: MUNICIPAL PROPERTY TAX EXEMPTIONS**

**POLICY NUMBER: FINANCE - 317**

<i>Date of Council Adoption: September 28, 2015</i>	<i>Date of Last Amendment: June 24, 2019</i>
<i>Council Resolution Number: 2007-410; 2013-346, 2015-336, 2019-233, 2019-264</i>	
<i>Originating Department: Finance</i>	<i>Date last reviewed by Governance and Legislation: June 10, 2019</i>

**Policy:**

**I: General**

Section 224 of the *Community Charter* authorizes municipal Councils to provide a permissive tax exemption for properties and facilities owned by non-profit organizations providing services that Council considers to be a benefit to the community and directly related to the purposes of the organization. A municipal property tax exemption is a means for Council to support community organizations that further Council’s objectives of enhancing quality of life (social, economic, cultural) and delivering services economically. Section 224 also authorizes tax exemptions for other properties, such as land and improvements owned or held by a municipality and certain land or improvements surrounding places of worship.

In this Policy, Council recognizes the presence of non-profit organizations in White Rock that are providing a beneficial service to the community. To assist these organizations, it is reasonable that they be eligible to apply for a permissive exemption of municipal property taxes for a specified period of time. Permissive tax exemptions do not apply to sanitary sewer, drainage, solid waste and other user utility fees, which will still be payable by the organization.

**II: Types of Property Exempted**

In order for an organization’s property to be eligible for consideration of a Permissive Tax Exemption, it must align with one of the following categories:

- (a) The land surrounding the buildings of places of worship which have been statutorily exempt from paying property taxes, in accordance with Section 220 of the *Community Charter*

- (b) Halls that Council considers necessary to buildings of places of worship which have been exempt from property taxes in accordance with Section 220 of the *Community Charter*
- (c) Land or improvements used or occupied by a religious organization, as a tenant or licensee, for the purpose of public worship or for the purposes of a hall that Council considers is necessary to land or improvements so used or occupied
- (d) BNSF City Leased property
- (e) City properties leased to not-for-profit organizations that
  - (i) are providing a community service not currently available through the City; and
  - (ii) have not previously paid property taxes on the City property in question.
- (f) Property owned by organizations whose principal purpose is to directly support Peace Arch Hospital's provision of health and wellness services to citizens of White Rock
- (g) Property owned by a charitable, philanthropic or other not-for-profit organizations whose principal purpose is delivery of social services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community
- (h) Property owned by not-for-profit organizations whose principal purpose is delivery of cultural services to citizens of White Rock, provided that the property is being used for that purpose and it provides a beneficial service to the Community.

#### Criteria for Ineligibility

Organizations that fall into the following categories shall not be eligible for a permissive tax exemption:

- (a) Organizations providing, or associated with, housing
- (b) Service clubs

### **III: Process**

Council will consider applications for permissive tax exemptions annually. The opportunity to apply will be advertised two times in the local newspaper and letters to this effect will be mailed to recipients designated in the preceding tax year.

Applications must be submitted to the Director of Financial Services, using a prescribed application form, before June 30 of each year. The Director will review the applications for completeness and arrange contact with applicants for additional information as necessary.

Application submissions must include:

- Copy of audited financial statements for the last 3 years. If not available, consideration will be given to applicants that submit financial statements which have

been reviewed by a certified accountant along with Canada Revenue Agency information returns containing relevant financial information.

- Copy of state of title certificate or lease agreement, as applicable
- Description of programs/services/benefits delivered from the subject lands/improvements including participant numbers, volunteer hours, groups benefited, fees charged for participation
- Description of any third-party use of the subject land/improvements including user group names, fees charged, and conditions of use
- Demonstrated legal status as a registered charity or other not-for-profit organization
- Written confirmation that any and all revenue generated from any of the properties being exempted, even if only on a temporary basis, is being dedicated to the programs and/or service delivery of the not-for-profit organization.

The Director of Financial Services will present a summary report of the applications, relative to the eligibility criteria, to Council and arrange for delegations to Council by applicants as necessary.

#### **IV: Duration of Exemption**

Eligible organizations may be considered for tax exemptions exceeding one year where it is demonstrated that the services/benefits they offer to the community are of a duration exceeding one year. Council will establish the term of the exemption in the bylaw authorizing the tax exemption. No exemption shall exceed a period of 10 consecutive years.

#### **V: Conditions**

Under Section 224 of the *Community Charter*, Council may impose conditions on land/improvements that are exempted under this Policy. These conditions will be specified in each bylaw authorizing the exemption. The conditions may include but are not limited to:

- Registration of a restrictive covenant on the property
- An agreement committing the organization to continue a specific service or program
- An agreement committing the organization to immediately disclose any substantial increase in the organization's revenue or anticipated revenue

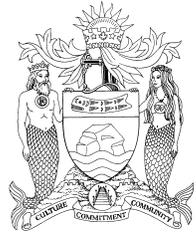
Section 224 of the *Community Charter* stipulates that a tax exemption bylaw under this section ceases to apply when the use or ownership of the property in question no longer conforms to the conditions necessary to qualify for exemption. After this, the property will be liable to taxation.

#### Penalties

Council may impose penalties on an exempted organization for knowingly breaching conditions of exemption, including but not limited to:

- (a) Revoking exemption with notice
- (b) Disqualifying any future application for exemption for specific time period
- (c) Requiring repayment of monies equal to the foregone tax revenue

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019

**TO:** Mayor and Council

**FROM:** Jim Gordon, Director, Engineering and Municipal Operations

**SUBJECT:** 2019/20 Operational Plan for the Parks Department

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**RECOMMENDATION**

THAT Council receive for information the September 9, 2019 corporate report from the Director of Engineering and Municipal Operations, titled “2019/20 Operational Plan for the Parks Department”.

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**INTRODUCTION**

This corporate report outlines the 2019/20 Operational Plan for the Parks Department (Plan). This Plan is based upon, good Parks practice, feedback from Council and residents, local conditions, and budget. Changing weather conditions or last minute projects may result in minor deviations from the Plan; however, there is some flexibility to address emergent situations or unusual weather.

Staff will report to Council separately on tree planting plans and proposed playground upgrades. Other capital works and capital upgrades will be discussed as part of the upcoming Budget Process.

**ANALYSIS**

**Landscape Maintenance Overview**

The 2019 Operational Plan was intended to care for all aspects of the public landscape, both horticultural and non-horticultural, including established plants and turf areas, individual site features, hard surfaces, and irrigation systems. The goal is to ensure that plants are healthy and thriving, sites are clean and aesthetically pleasing, hardscapes are in good repair, and all elements are kept in a condition that enhances the City. In 2019, staff built upon the improvements made in 2018 and will now continue efforts to move forward and improve parks maintenance and customer service in 2020.

**Maintenance Concepts**

The maintenance concepts for individual sites are based on each site’s intended use, the intent of the original site design, and its current condition. Concepts for mature sites that are in good condition generally are to maintain to higher standard than done previously by keeping plants healthy and preventing deterioration due to weather damage and normal wear and tear, and to prevent the incursion of invasive plant species. Site plans may incorporate the idea of succession, for example, as maturing trees die out and are replaced. Where plants are over-matured and in decline, a program of gradual replacement planting may be appropriate.

### Level of Care

The standard of care for the maintenance of parks is based on the level of care that has been established and laid out in the Canadian Landscape Standard (CLS). The CLS is a single, authoritative resource for landscape construction projects and maintenance of landscapes across Canada.

There are six (6) levels of care, ranging from Level 1, (Well groomed) to Level 6, (Service and industrial). White Rock in 2018 was mainly Level 4 -5 with some areas or parks close to being Level 3.

The following table illustrates approximate levels of care for a number of key locations and the envisioned level of care for 2020, subject to budget.

LOCATION	2018	2019	2020
Bayview Park	3	2	2
Marine Drive –West Beach	3	2	2
West Beach – South of Tracks	4	4	4
Memorial Park	3	2	2
Totem Park	4	2	2
Marine Drive – East Beach	4	2	2
East Beach – South of Tracks	4	2	2
Road Ends	4	4	4 *
Johnston Road	3	2	2
Centennial Park – Ruth Johnston	5	5	5
Centennial Park – Gardens/Turf	4	2	2
Bryant/Rotary/Hodgson Parks	4	2	2
City Hall	3	2	2

\*Road Ends were maintained on a four to six week cycle until Council approved an annual increase of \$30,000. They are now maintained on a two week cycle, but this is still within the level four classification.

Other Parks throughout the City, because of mixed uses or changing geography from flat level grass areas to steep ravines are generally maintained at Level 3 or 4 for the flat level areas while the steep ravines are left in a more natural state and care of Level 5 (Natural areas). In 2019, Parks staff worked to raise the quality for all named parks with gardens and City Hall to a consistent Level 2 quality.

## **The Promenade/Marine Drive**

In 2019 Parks has had a staff crew exclusively assigned to The Promenade/Marine Drive the past 5 months and brought this critical area up to a Level 2 standard from the previous Level 3 standard of 2018. Most of the invasive weed species that were prominent along the Promenade and throughout the parking lots are now removed. The Promenade is now being cared for City staff which has made the higher service levels consistent from Finlay Street to Bayview Park.

### **SCHEDULE OUTLINE**

**Late Summer/Fall/Winter** – The annual spring bulb plantings will start, this year with over 18,000 spring bulbs and perennials planted. Staff will also address some of the needs within the ravines, replacing wooden infrastructure, clearing growth back away from trails and providing the trail system with a general cleanup. Yearly annuals will be designed and ordered for the garden beds throughout the city. Hanging baskets will be ordered in November for May arrivals.

Irrigation will be winterized and repaired and in some cases added to gardens previously without water in the summer for more opportunities for floral gardens, such as Terry Parr plaza.

**Spring** – With the arrival of warmer weather and longer days, the Parks Department will ramp up for the ‘spring flush’ of growth. Once the daffodils are finished flowering, staff will install (late May) plant material throughout the city as crews attend to the sites for the cutting back of the bulbs and the planting of the annuals and perennials, they will also be cleaning up from winter. When the hanging baskets arrive, a two-man crew will immediately start to hang the baskets (over 150 in total) in many parts of the City and its buildings.

Staff will work with sports groups to manage the three (3) sports fields in order to not interrupt the play of soccer and baseball but still perform the major renovations these fields require each year.

The irrigation/turf crew will be preparing the sports fields for the upcoming seasons for baseball and soccer. In a very short window of opportunity, the fields get aerated, top-dressed with sand, fertilizer and seed, repairs to any low spots or areas that are excessively worn, and the irrigation inspected and is started up for the season.

The irrigation/turf crew is responsible for the care and maintenance of the passive grass areas with the local parks as well. Generally the passive grass areas are cut and if necessary fertilized. If an area experiences heavy use, fertilizing and aerating will be considered.

Non-irrigated parkland, hillside walkways and road ends are scheduled for cutting every two (2) weeks in the early spring and will continue on that schedule throughout the summer.

**Late Spring** – As summer approaches, crews will be mowing sports fields twice a week, planting and maintaining the thousands of annuals throughout the city, hanging and watering the baskets, watering and maintaining of the garden beds throughout the city and cutting back vegetation along pathways. There will be additional temporary Parks staff employed through the spring and summer (5 to 7 people).

**Summer** – The summer heat provides relief in some areas but adds additional duties such as daily watering for the hanging baskets. At this time the staff work diligently to maintain the weeds, pruning and edging of all the gardens throughout the City to be kept at a Level 2 quality of maintenance. Special events impact both crews and sites with special preparation requirements but these are usually known well in advance.

**Late Summer/Early Fall** – When school starts, the sports fields get going full time while the baseball diamond is shut down for annual maintenance and repairs. Twice a week mowing is still required for the sports fields, while the other turf areas remain on the less frequent schedules. Crews start to begin the clean up from the summer, cleaning garden beds, replacing infrastructure that has been damaged or broken over the year. Near the end of October the irrigation/turf crew will start winterizing the irrigation systems throughout the city, leaving the sports fields to the last. Once the garden beds have been cleaned up from the summer floral shows, spring bulbs (daffodils) are planted for early spring blooms. Temporary staff are laid off in autumn.

**Late Fall/Early Winter** – Crews will begin preparing the seasonal decorations that are displayed around the city, while others continue with the spring bulb plantings and summer clean up. Crews can also be called to respond to winter storm events starting in this time frame.

### **DISCUSSION**

The Parks Operational Plan outlined above is extensive, but also flexible in order to manage unexpected weather conditions or unanticipated events. Staff provide assistance for special events and other functions, gatherings or projects in the City; however, this can impact the schedules and tasks outlined above if these are not planned and budgeted for as part of our annual occurrences. There are times where staff will be pulled off of regular maintenance to work on a special event. It is noted that this could be problematic if the site they are working on is in disrepair.

If it looks as if an unplanned event or project is likely to be repeated in future years, staff will prepare a budget submission for Council consideration in the City's Five Year Financial Plan. This additional work and consequent resources can then be included in future Parks Operational Plans.

In order to introduce efficiencies and higher quality, a shift is being made from contract to in-house resources. The preference is to have staff provide maximum coverage of the Park maintenance as their skills and time allow. Training of staff and the hiring of a Gardner is a priority to raise the level of gardening expertise to better match the desired increase in landscape quality throughout the City.

### **BUDGET IMPLICATIONS**

Council increased the Parks budget by \$30,000 earlier this year to provide increased maintenance standards for road ends. The hiring of a Gardner, extra work related to maintaining the new Memorial Park and a general increase in standards will require additional budget resources that will be addressed as part of the 2020 budget process.

### **CONCLUSION**

In 2019, the Park's maintenance plans were to raise the quality of workmanship throughout the City. Staff worked to raise and maintain the Promenade, City Hall and major Parks (Rotary/Hodgson/Bryant) to a much higher level of quality. The goal is to continue the recent trend and continuously improve each year moving forward.

Staff will develop the 2019/20 Operational Plan for the Parks Department, with a focus on planning, ranging from winter preparatory works, to contractor streamlining, to detailed schedules, to early recruitment of summer staff. It is anticipated that the steps outlined in this corporate report will ensure our parks and open spaces meet the standards that have been expressed by Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Gordon".

Jim Gordon,  
Director, Engineering and Municipal Operations

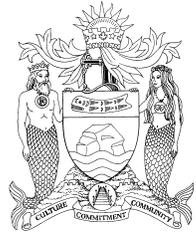
**Comments from the Chief Administrative Officer:**

This corporate report is provided for information.

A handwritten signature in black ink, appearing to read "Dan Bottrill".

Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019

**TO:** Mayor and Council

**FROM:** Jim Gordon, P.Eng., Director of Engineering & Municipal Operations

**SUBJECT:** Colliers Project Leaders Inc. – Contract Adjustment for Water Treatment Plant Project Management

---

**RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations Department titled “Colliers Project Leaders Inc. – Contract Adjustment for Water Treatment Plant”; and
  2. Approve the change orders to Colliers Project Leaders Inc. for up to \$60,000 (excluding GST) for additional works for the Water Treatment Plant Project
- 

**INTRODUCTION**

The purpose of this report is to obtain Council’s approval to delegate authority to the Director of Engineering and Operations to execute change orders exceeding 15% of the contract value of \$246,822 awarded to Colliers Project Leaders Inc. for project management during the construction of the water treatment plant.

**PAST PRACTICE / POLICY / LEGISLATION**

As per Council Policy 301, a contract may include provisions for modification of the contract during performance, but no contract may be increased more than 15% of the original contract value without approval from the appropriate level of authority.

**ANALYSIS**

The City of White Rock issued a Request for Proposal (RFP) on BC BID seeking Project Management Consulting Services for a Design Build Project for the design and construction of a water treatment plant to reduce Arsenic and Manganese levels in White Rock water. The RFP invited project management consulting firms to submit a proposal for services, required over a two (2) year term commencing in September 2017, to July 2019. The services required include, but were not limited to:

1. Manage Design/Build team through design to a turn-key solution;
2. Ensure all facets of the works are included to achieve the final turn-key plant;
3. Perform all work required as the owners representative;
4. Provide timely reporting and documentation of the works;
5. Identify and resolve issues during construction;
6. Take minutes during regular meetings, including follow-up action to ensure compliance with standards, regulations and project requirements;
7. Work with City staff along with consultants and contractors employed by the City;

The RFP closed on August 18, 2017 and a notice of award to the successful proponent, Colliers Project Leaders Inc. (Colliers), was issued on August 31, 2017.

The project is wrapping up and Colliers are working with the City staff to ensure the contractor completes all deficiencies. Costs to Colliers are increased due to the extended plant commissioning period necessary to resolve deficiencies.

### **BUDGET IMPLICATIONS**

\$246,822	Original agreement value for Colliers Project Leaders Inc.
\$60,000	Projected change orders
\$306,822	Revised agreement value

The above figures are exclusive of GST.

The budget for design and construction of the water treatment plant is \$14.2M. The project will be significantly under budget with final costs, including the change orders for Colliers, projected to be approximately \$13.7M or \$500,000 under budget. However as approximately \$36,000 of these change order costs are being incurred after the Clean Water and Wastewater Fund grant claim deadline, the City will be responsible to fund 100% of them from the City's share of the budget. There will be a surplus of approximately \$18,000 in the City's share of the budget after the change orders are applied.

### **CONCLUSION**

This corporate report is to request approval for change orders of up to \$60,000 for Colliers due to the project management needed during an extended commissioning period.

The water treatment plant is completed except for deficiencies that are currently being addressed. The project is projected to be under budget by approximately \$500,000

Respectfully submitted,



Jim Gordon  
Director, Engineering and Municipal Operations Department

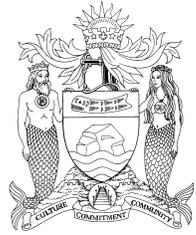
**Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Jim Gordon, Director, Engineering and Municipal Operations  
**SUBJECT:** Tree Canopy Plan

---

**RECOMMENDATION**

THAT Council receive for information the September 9, 2019 corporate report from the Director of Engineering and Municipal Operations, titled “Tree Canopy Plan”.

---

**INTRODUCTION**

The City of White Rock has seen a loss in tree canopy from 25% (1997) to 19% (2014) coverage, mostly on private lands. Vancouver’s tree canopy is also reduced and was recently measured at 18% with Surrey being reduced every year from a 33% tree canopy in 2001 to 27% in 2013 (latest data). This is a common issue among all cities in the lower mainland that develop single family homes, industrial and strata properties.

The tree canopy in White Rock is inconsistent along streets and neighbourhoods, and trees are largely situated on private property for now. Plans call for tree planting in McCaud and Centennial Parks; however, while these plantings will be beneficial to these Parks, they will do little to increase the overall tree canopy percentage in the City in the immediate future.

Once a tree is planted it will take over 20 years before it can actually add significantly to the tree canopy and help with the benefits a mature tree can provide. Trees have their carbon footprint as well. It takes trucks and machines to grow, plant and maintain a tree, all using fossil fuels. After a couple of decades it becomes carbon neutral by sequestering carbon. After that time the tree is now large enough and able to sequester enough carbon out of the air to be beneficial to the environment. Also at that time, trees provide many benefits including helping to clean the air, retaining storm water, stabilizing slopes, homes for birds and aesthetic and psychological benefits to residents. With each tree that is removed and not replaced, there is a trickle down decrease in benefits.

Potentially, tree plantings along urban streets will achieve the largest gains in overall tree canopy percentages. This is because as more trees are removed for large homes, there is less planting space available on private property. These plantings will need to be planned carefully in consultation with residents and with mitigation of view impacts.

## **ANALYSIS**

### **Tree Protection**

To allow trees to grow to their potential, they require adequate soil volume, good quality soil with ample drainage and room to grow. As the City plants trees in the future or has others plant trees, those factors need to be taken into account. Unfortunately, as the City densifies, it becomes increasingly challenging to find new suitable locations for trees; therefore, preservation of existing trees is paramount.

As important as it is to plant new trees and to give them the best chance to grow, it is even more important to protect existing trees from damage and development. This is done through the White Rock Tree Bylaw No. 1831 which is designed to protect private property trees and publicly owned trees. However, as trees can be protected through this bylaw, it does not save all trees, as the zoning bylaw will overrule the tree bylaw. As large homes are built where small ones once were, trees will be removed and usually with little or no space to plant new ones.

When large and mature native trees (firs, cedars, maples, oaks for example) are removed for new homes and development, the soil volume and planting areas for these replacement trees is usually less and only smaller stature trees are planted. Also, as new homes are built new view corridors are opened and once again only smaller stature trees will be planted. These two points alone limit the ability of the City to improve the tree canopy percentage.

### **Views**

The residents of White Rock certainly enjoy the benefits from trees, as long as they are not blocking their view. Often choosing the correct species for planting, carefully locating and maintaining the trees can help mitigate view concerns.

Consideration of views is an important aspect of White Rock Tree Policy and is addressed by Council approved Operations/Eng Policy 611 that states in part:

*Applications to trim, prune or remove a tree on City land to re-establish a view will be considered only in those instances in which a White Rock property owner is able to clearly demonstrate that a City tree has grown over a period of time to obscure an established view from their White Rock property.*

Although this Policy does provide relief in situations where a tree may have grown to block an established view, it is rarely used. Staff recall one situation in the past two years.

### **Future Considerations**

As there becomes less space to plant on private property due to the change from small house footprints to large footprints, it becomes more important that trees are planted on City land in an attempt to make up the difference for the lack of replacement trees on private property. There is a limitation to that as there are only so many planting areas in the City. In the Diamondhead Consulting Urban Forestry (Draft/2015) there are only approximately 2500 tree planting locations in White Rock on boulevards and linear parks.

Both the Official Community Plan (OCP) and the Parks & Recreation Master Plan (P&R Master Plan) speak about the need to improve upon the current state of trees in White Rock. The OCP clearly lays out how White Rock can achieve these goals by establishing guidelines requiring developments to have boulevards with street trees, establishing a green buffer on North Bluff Road and preserving and protecting mature healthy trees throughout the City. Strategically managing new building setbacks in multi-family and mix-use areas to create sufficient space for trees while maintaining an intimate, urban relationship with the street will also help provide more trees.

## **NEXT STEPS**

The following are some of the steps proposed and underway to improve the tree canopy in White Rock:

1. Centennial Park – As the older alders are continuing to die and need to be removed, Parks staff are scheduled to work with Green Teams Canada, to plant 300 evergreen trees in Ruth Johnston Park in the autumn of 2019.
2. Engineering Projects – Replacement trees are planned for Engineering projects such as the Water Treatment Plant and the street reconstructions on the eastern side of the City. Open boulevard spaces will be evaluated for potential tree replacement. Views will be factored into the replacement strategy for the east side street reconstructions.
3. McCaud Park - The trees in this park are in poor condition. It would be prudent to remove these poor specimens and replace with many more new trees; perhaps in conjunction with park redevelopment in order to provide an improved civic amenity.
4. City Tree Planting Plan – A Tree Planting Plan for Street and Park Trees in White Rock is being developed starting with the streets on the east side of the City. The Urban Forest Management Plan 2015-2045 (Draft) estimates there are 2500 spaces for trees on City owned lands. It is planned that consultation for this plan will start late this year.
5. North Bluff Road – Long term plans are under consideration for widening the boulevards on North Bluff Road and establishing a double row of trees along with a wider walkway.
6. Tree Guidelines for Developments – OCP guidelines call for boulevards with street trees and protection of mature healthy trees throughout the City. There is a plan to change the Tree Bylaw to not allow builders to plant trees on City property but for the City to take tree securities as cash in lieu and have the City plant the trees. This will insure the trees are the best species for the location and planted properly in good soil.
7. Road Ends – Various road ends are being investigated as potential locations for trees.
8. Tree Fund – Working with Finance to use the funds (approximately \$500,000) available in the developer funded tree fund to plant more trees on the boulevards. In the next 12 months it is planned to plant an additional 100 to 200 trees on White Rock's boulevards.

**CONCLUSION**

Trees help to make White Rock a healthy, beautiful City and can be planted while maintaining views. Staff is pursuing a number of options to increase the number of trees in White Rock and to reverse the downward trend in tree canopy percentage. There is a potential for slightly increased tree canopy percentages if new home lot coverages are reduced and with increased annual plantings. In addition to replacements currently underway, Staff will consult and develop a detailed tree planting plan, starting on the west side of town, later this year.

Respectfully submitted,



Jim Gordon,  
Director, Engineering and Municipal Operations

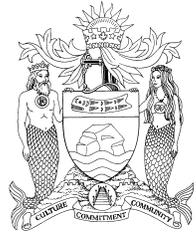
**Comments from the Chief Administrative Officer:**

This corporate report is provided for information.



Dan Bottrill  
Chief Administrative Officer

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Jim Gordon, P.Eng., Director of Engineering and Municipal Operations  
**SUBJECT:** Whistle Cessation

---

**RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “Whistle Cessation”;
  2. Approve the resolution that “subject to the completion of any outstanding reconstruction deficiencies with the eight (8) pedestrian railway crossings in White Rock and subject to agreement that these crossings meet the Transport Canada Grade Crossing Regulations, be it resolved that the City agrees that train whistling shall not be used at these crossings”; and
  3. Direct that a notice be placed in the local newspaper and on the City website advising of the Council resolution to permit whistle cessation.
- 

**INTRODUCTION**

Residents expressed concern about the disturbance caused by train whistles from trains passing through White Rock on the Burlington Northern and Sante Fe (BNSF) railway. The City met with BNSF and Transport Canada and initiated a whistle cessation process.

Concurrent with the wish for whistle cessation was the requirement to meet Grade Crossing Regulations introduced by Transport Canada in November 2014. The deadline for meeting the new requirements is set as November 2021. The City applied for and received grant funding from Transport Canada and cost sharing from BNSF to assist with the cost of reconstruction of the eight (8) railway crossings in White Rock.

The eight railway crossings are now reconstructed with improved signage, crossing surface specifications, sightlines and warning systems. Subject to final inspections in late September and confirmation that safety issues previously noted by Transport Canada are addressed, an important step in the whistle cessation process is now completed.

This corporate report outlines the steps in the whistle cessation process and provides an estimated timeline for whistle cessation to be implemented.

## **PAST PRACTICE / POLICY / LEGISLATION**

Transport Canada Grade Crossing Regulations (SOR/2014-275) and *Railway Safety Act*

## **ANALYSIS**

### **Whistle Cessation Process**

The detailed procedure for whistle cessation is outlined in Appendix 1. Following is a summary of the steps taken to date:

1. Citizen or community group expresses interest – The community expressed interest culminating in an Open House at the White Rock Museum in June 2017. There was overwhelming support for whistle cessation.
2. Municipality consults with the railway – There was extensive consultation with both the railway and Transport Canada resulting in the reconstruction of the eight (8) railway crossings in White Rock. In addition to meeting the new regulations, the new crossings address previous safety issues, thereby setting the stage for whistle cessation application.
3. Municipality Notifies the Public – This corporate report follows up the June 2017 Open House. A formal notice in the local paper is now appropriate.
4. Municipality and Railway Assess the Crossings – Staff, design consultants and BNSF worked together as the crossings were reconstructed. A final inspection of the crossings is scheduled for late September following completion of the Finlay crossing which is delayed in order to minimize disruption to local beach access. Given the collaborative and detailed design and construction process, it is expected that the crossings will meet the requirements for whistle cessation.
5. Municipality and Railway Agree the Crossings Meet Requirements – Subject to remediation of any deficiencies, both parties seem to be on the same page.
6. Municipality Passes a Resolution – Following is a suggested resolution “subject to the completion of any outstanding reconstruction deficiencies with the eight pedestrian railway crossings in White Rock and subject to agreement that these crossings meet the Transport Canada Grade Crossing Regulations, be it resolved that the City agrees that train whistling shall not be used at these crossings”.
7. Railway Confirms that Whistling has Stopped at the Eight Crossings (within 30 days) – Staff will follow up with BNSF.
8. Railway and Municipality Ensure Regulations are Met – Maintenance Agreement is in place.

Allowing time for deficiency remediation and confirmation of details with BNSF and Transport Canada, whistle cessation should be in place by end of the year.

### **Coldicutt Ravine**

The City has an outstanding order from Transport Canada to close beach access through the Coldicutt Ravine and over the BNSF railway tracks. Although there have been discussions with BNSF and Semiahmoo First Nation (SFN) about installing a fence in the Ravine, there needs to be further work done to look at options as this is an archaeologically sensitive area. It is not clear as to whether a fence is possible in the Ravine itself; it may be necessary to close access at the top of the Ravine which would require consultation with the local community of Ravine users.

The whistle cessation application does not include the Coldicutt Ravine or other nearby areas where people cross the railway tracks to access the beach. It is hoped that the whistle cessation application can be considered separately from the Coldicutt area. This would mean that there would still be whistling in the Coldicutt area but this would cease further to the east at Bay Street and continue again at the uncontrolled crossings on SFN land east of Finlay Street.

### **BUDGET IMPLICATIONS**

There may be undetermined budget implications for resolution of the access through the Coldicutt Ravine.

### **CONCLUSION**

The City is nearing the end of the whistle cessation process for the areas between Bay and Finlay Streets. It is anticipated that whistle cessation will be in place by the end of the year.

The issue of beach access across the railway tracks via the Coldicutt Ravine remains outstanding and requires further consultation and discussion with SFN, BNSF and the local community.

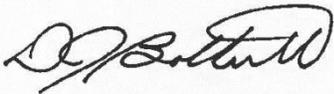
Respectfully submitted,



Jim Gordon,  
Director, Engineering and Municipal Operations

### **Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



Dan Bottrill  
Chief Administrative Officer

Appendix 1: “Apply to stop train whistling at a public grade crossing”

## APPENDIX ONE

# Apply to stop train whistling at a public grade crossing

From: [Transport Canada](#)

Train whistling is an important way to keep drivers, cyclists and pedestrians safe. The *Canadian Rail Operating Rules* require all trains to whistle whenever they approach a public grade crossing.

In some cases, train whistles bother people who live nearby. Municipalities may wish to stop the whistling to provide local residents with relief from the noise.

## On this page

- [What you need to do](#)
- [Detailed procedure](#)
- [Contact us](#)

## What you need to do

**If you're a resident** who wants to stop train whistling in your neighbourhood, contact your local municipality.

**If you work for a municipality** and are going ahead with a request to stop train whistling, you'll need to follow the numbered procedure below. It helps municipalities and railway companies collaborate to ensure grade crossings stay safe.

In brief, municipalities must:

- Consult with the railway company about whether the request is feasible
- Notify the public and others that it intends to stop the whistling
- Pass a municipal council resolution

## Detailed procedure

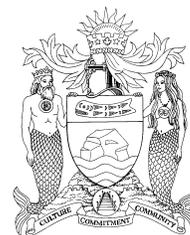
This procedure comes from:

- [section 23.1 of the \*Railway Safety Act\*](#)
- [section 104 of the \*Grade Crossings Regulations\*](#)
- [Appendix D of the \*Grade Crossings Standards\*](#)

This is the process:

1. **Citizen or community group expresses interest**  
The municipality receives a request to stop train whistling at a specific area (one crossing or multiple crossings) along a railway corridor.
2. **Municipality consults with railway company**  
To find out if the request is feasible, the municipality checks with the company that operates the railway line.
3. **Municipality notifies the public**  
The municipality:
  - o notifies [all relevant associations or organizations](#)
  - o issues a public notice, which says it intends to pass a resolution to stop train whistling at a railway crossing (or at multiple crossings in one area)
4. **Municipality and railway company assess the crossing(s)**  
This assessment determines whether or not the area meets whistling cessation requirements in section 104 of the *Grade Crossings Regulations* and Appendix D of the *Grade Crossings Standards*. The municipality and railway company may hire an engineer to help complete the assessment.
5. **Municipality and railway company agree the crossing(s) meet requirements**  
If the municipality and the railway company do not agree that the crossing(s) meet(s) these requirements, they should try to resolve the conflict.
  - o **5a. (optional): Municipality and railway request a final decision from Transport Canada**  
If the disagreement continues, they may send supporting documentation to [railsafety@tc.gc.ca](mailto:railsafety@tc.gc.ca) for assessment. Transport Canada's decision on the issue is final.
6. **Municipality passes a resolution**  
If it's decided that the crossing(s) meet(s) requirements, the municipality:
  - o must pass a resolution saying it agrees train whistling should not be used at the crossing(s)
  - o sends a copy of the resolution to the railway company and [all relevant associations or organizations](#), including Transport Canada's Rail Safety Directorate headquarters ([railsafety@tc.gc.ca](mailto:railsafety@tc.gc.ca))
7. **Railway company confirms whistling has stopped at the crossing(s) (within 30 days)**  
When they receive the resolution, the railway company must:
  - o issue special instructions to stop train whistling at the crossing(s)
  - o notify Transport Canada's Rail Safety Directorate ([railsafety@tc.gc.ca](mailto:railsafety@tc.gc.ca)) of the effective date of whistling cessation, with a copy of its special instructions
  - o notify the municipality and/or road authorities in writing of the whistling cessation, not later than 30 days after the day the whistling stops
8. **Municipality and railway company both ensure the right safety conditions are met**  
If the municipality and company do not maintain the crossing(s) according to requirements in the *Railway Safety Act* and *Grade Crossings Regulations*, a Transport Canada Rail Safety Inspector may order that train whistling start again.

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Tracey Arthur, Director of Corporate Administration  
**SUBJECT:** History of Lions Lookout Park and Totem Plaza

---

**RECOMMENDATIONS**

THAT Council receive for information the corporate report dated September 9, 2019, from the Director of Corporate Administration, titled "History of Lions Lookout Park and Totem Plaza".

---

**INTRODUCTION**

This corporate report is provided for information purposes. Staff intend to bring an updated version of this report back before Council on September 30, 2019, as further time is required to consult with the Semiahmoo First Nation and other interested parties.

This corporate report summarizes the history of the formation and naming of Lions Lookout Park and Totem Plaza.

Council directed staff to prepare a report pursuant to a motion to reconsider the renaming of Totem Plaza to "Grand Chief Bernard Robert Charles Plaza", adopted at a regular meeting on July 22, 2019.

**BACKGROUND**

Totem Plaza and Lions Lookout Park are located in the 15300 Block of Marine Drive, between the street and the rail corridor.



Google Maps view of Totem Plaza and Lions Lookout Park

At a regular meeting on July 8, 2019, Council adopted the following resolution (numbered 2019-297):

*THAT Council:*

*WHEREAS the relationship with Semiahmoo First Nation is of the utmost of importance and it is with the deepest respect;*

- 1. Endorses in honour of Grand Chief Bernard Robert Charles that Totem Plaza be officially renamed as Grand Chief Bernard Robert Charles Plaza; and*
- 2. Directs that all corresponding signage be amended to reflect this.*

On July 22, 2019 Mayor Walker brought back the adopted motion requesting it be reconsidered. The motion to reconsider was adopted by Council. Prior to this being done the Mayor stated the following:

WHEREAS a Notice of Motion regarding the renaming of Totem Plaza to Grand Chief Bernard Robert Charles Plaza was considered by Council on Monday, July 8, 2019;

WHEREAS this motion did not take into account the full historical account of Lions Lookout Park and the process of the original naming of Totem Plaza; and

WHEREAS this motion did not allow for a full corporate report, which would have allowed Council the benefit of all the background information around the original naming including the symbolic reconciliation recognition from the RCMP to Indigenous Peoples;

THEREFORE BE IT RESOLVED that I, Mayor Walker, will enact through the *Community Charter* section 131 as follows:

*THAT Council reconsiders resolution number 2019-297 as adopted by Council at the July 8, 2019 regular Council meeting as follows:*

*THAT Council:*

*WHEREAS the relationship with Semiahmoo First Nation is of the utmost of importance and it is with the deepest respect;*

- 1. Endorses in honour of Grand Chief Bernard Robert Charles that Totem Plaza be officially renamed as Grand Chief Bernard Robert Charles Plaza; and*
- 2. Directs that all corresponding signage be amended to reflect this;*

And following that Council adopted the following resolution:

*THAT Council directs staff to bring forward a corporate report that includes clarification based on the discussion as well as:*

- The history in regard to the formation and naming of Lions Lookout Park and Totem Plaza; and*
- Possible options/consideration of future naming of the park and plaza.*

Staff have reviewed available historical records and consulted with interested parties as the basis for the information that follows.

## **HISTORY**

Three (3) significant events effectively made Lions Lookout Park and Totem Plaza what they are today: the creation of Lions Lookout Park in 1986, the construction of Totem Plaza in 1999, and the dedication of Totem Plaza in 2009 to the memory of Grand Chief Bernard Robert Charles.

### *The Creation of Lions Lookout Park (1986)*

The idea for installing some park infrastructure in the greenspace at the foot of Cypress Street was first brought forward in 1986. Records indicate that the park was developed starting in 1986 and opened to the public in 1987. At the time, the White Rock Lions Club contributed \$2,250 towards the project, particularly for the installation of the three (3) park benches that remain in the park today.



Three benches originally installed in Lions Lookout Park in 1987

In June 1990, Mayor Gordon Hogg, spoke at a ceremony where he officially recognized the White Rock Lions Club for the “time, effort, and funding contributed” towards the park. The former Mayor also referenced many other projects that the club had undertaken in the White Rock community over the years.

It appears that the White Rock Lions Club have been recognized retrospectively. The club had actually ceased operations at some point in or around 1987, but two (2) successor groups, the Peace Arch Monarch Lions Club and the White Rock Lioness Club, took up the cause. Each of the three (3) Lions clubs was ultimately recognized on commemorative plaques placed on the three (3) benches in the park.



Three commemorative plaques on the benches in Lions Lookout Park

It also appears that the name “Lions Lookout” was already in use by the time of the ceremony in 1990. It is unclear where the name first originated.

#### *The Construction of Totem Plaza (1999)*

The Royal Canadian Mounted Police (the “RCMP”) celebrated its 125<sup>th</sup> anniversary in 1998. As part of this important milestone, RCMP detachments across Canada were encouraged to develop unique ways to honour the occasion. Constable Mike Lane of the White Rock RCMP Detachment proposed an idea to commission the carving of two totems to be raised in the community. He sought to celebrate the 125<sup>th</sup> anniversary of the RCMP while addressing the problematic history of the organization’s relationship with all First Nations. The RCMP had been responsible for the enforcement of culturally destructive and prejudicial systems and laws in Canada, such as the residential school system. It was important for the RCMP through Constable Lane to speak to past wrongs of the RCMP as a path forward to healing.

The totems, named “The Gift”, were intended as a sign of partnership and reconciliation amongst the RCMP, the City and First Nations. Haida artist Robert Davidson and Coast Salish artist Susan A. Point each designed a totem, with Davidson and his team performing the carving.

Totem Plaza was opened on April 25, 1999, in a public ceremony involving the RCMP, the City and the First Nation. At the ceremony, the site was recognized as being on the traditional land of the Semiahmoo First Nation. Grand Chief Bernard Robert Charles spoke on behalf of the Semiahmoo First Nation and blessed the area as a spiritual site and the totems were raised according to Semiahmoo First Nation traditions. Constable Mike Lane also spoke and offered an apology to the First Nations of Canada on behalf of the RCMP. This was a profoundly significant admission by the RCMP, as apologies and reconciliation efforts towards First Nations were not common at the time. A copy of the program handed out to attendees of the April 25, 1999 ceremony is attached to this corporate report as Appendix A. Footage of this historic ceremony is available online at the following link: <https://youtu.be/SPt9kGYAxuk>.



An engraved stone marker placed within Totem Plaza briefly outlines the history of the project and its significance

The Totem Plaza project was completed for \$525,220. Community contributions funded the entire \$251,441 cost of commissioning the totems. The City took on site selection and preparation for the project at a cost of \$273,779. To raise funds, the City offered contributors the opportunity to purchase inscriptions to be placed on the granite benches and bronze leaves lining the pathways of Lions Lookout Park. Many local business and individuals gave to the Totem Plaza project, including those listed on page 27 of Appendix A.

A commemorative plaque was also placed nearby Totem Plaza bearing the following inscription:

*Totem Plaza*

*The City of White Rock recognizes the cooperation of the First Nations peoples, the Royal Canadian Mounted Police, and the Citizens of both White Rock and the Semiahmoo Peninsula in making this project a success. Totem Plaza will forever be a symbol of how a community can work together to achieve a common goal.*

The Totem Plaza project was a significant undertaking with many stakeholders. Its purpose was intended to recognize all First Nations. A proposal to rename the plaza should be considered in light of the various interests intended by the project and those stakeholders.

### *The Dedication of Totem Plaza in 2009*

On April 25, 2009, the ten-year anniversary of its opening, Totem Plaza was dedicated in memory of Grand Chief Bernard Robert Charles who had passed away in 2008.

Mayor Catherine Ferguson spoke at the dedication ceremony where she gave thanks on behalf of Council and the citizens of White Rock for the contributions that Grand Chief Bernard Robert Charles made to the community.

In August 2009, an additional engraved stone was placed in Totem Plaza, recognizing the dedication.



The engraved stone placed in Totem Plaza in August 2009

### **CONSIDERATIONS**

There appears to be confusion relating to whether the 2009 dedication signified a renaming of Totem Plaza. By some accounts, the plaza should now be known exclusively as “Grand Chief Bernard Robert Charles Plaza”. By others, it was not the intention to rename “Totem Plaza”; it was dedicated in Grand Chief Bernard Robert Charles’s memory as noted on the stone reflecting the ceremony. There is no record that Council considered a formal resolution to change the name of the plaza. It may not have been required, however given the significance of the site it would most likely be something that would be discussed by Council.

Representatives of the Semiahmoo First Nation have indicated that they were under the impression that the name of the plaza was changed in 2009. The Semiahmoo First Nation strongly support the name “Grand Chief Bernard Robert Charles Plaza”.

Some stakeholders who were involved in the Totem Plaza project have raised concerns about renaming the plaza and the potential that doing so might discount the history of the site. These stakeholders, including an individual from the RCMP who was directly involved at the time, would prefer to see the Totem Plaza name remain unchanged. Their concern is due to the significance of what Totem Plaza was built for and the many it was to honour.

Unfortunately, the Peace Arch Monarch Lions Club and the White Rock Lioness Club disbanded in 2014. City staff recently reached out to Lions clubs in Surrey regarding the possibility of renaming Lions Lookout Park. The North Surrey Lions Club has responded by the time of writing this corporate report. They stated that they do not oppose renaming the park, but feel that the Lions name and logo should remain part of the park's future in light of the Lions' contributions to the community. They indicated that the installation of history signage and the retention of the three benches with their plaques would be appreciated. The other two (2) Lions organizations in Surrey have not yet responded.

Consultation with the Semiahmoo First Nation must be conducted in regard to this matter. It is clear that City Council is committed to continue to honour Semiahmoo First Nation and strives to amend misunderstandings about the area and its naming.

### **CONCLUSION**

The names of Lions Lookout Park and Totem Plaza are historic and hold significance to a variety of stakeholders. Any proposal to rename the park or the plaza should be considered in light of this history and significance. Staff believe that additional steps are required prior to coming to a final resolution to this matter and intend to be able to provide an updated version of this report on September 30, 2019. Should Council decide to change the name of the park or the plaza on September 30, 2019, staff recommend taking steps to commemorate the past with new or alternative signage.

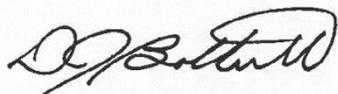
Respectfully submitted,



Tracey Arthur, Director of Corporate Administration

### **Comments from the Chief Administrative Officer:**

I concur with the recommendation of this corporate report.



Dan Bottrill, Chief Administrative Officer

Appendix A: Copy of the Program from the April 25, 2009 Opening Ceremony of Totem Plaza

# COMMEMORATING

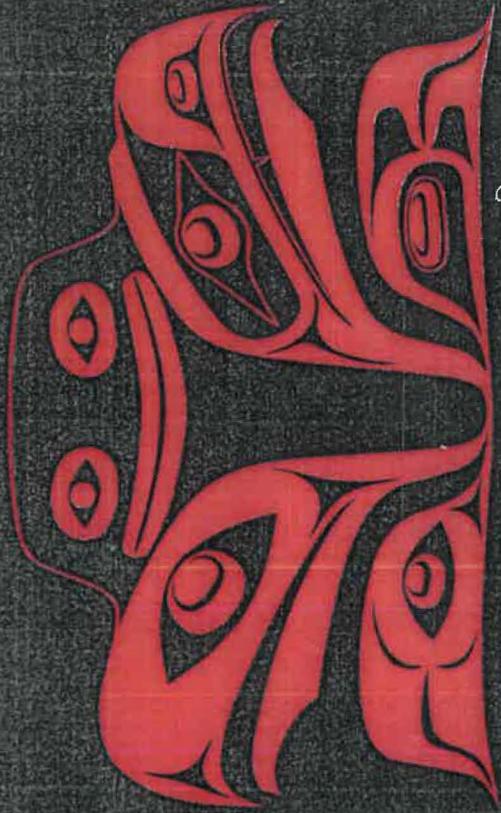
THE 125TH ANNIVERSARY OF THE

## ROYAL CANADIAN MOUNTED POLICE

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*Robert Jambon*

# THE GIFT

OFFICIAL COMMEMORATIVE PROGRAM

APRIL 25, 1999



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# Celebrate!

## The Raising of the Commemorative Totem Poles



*This historic event is one that we were thrilled to be a part of. When presented with the opportunity to be a sponsor, we did not hesitate to donate to the project. We celebrate the Commemorative Poles and what they represent to our community.*

**Thane & Darci STENNER**

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The design created to mark the historic 125th anniversary of the Royal Canadian Mounted Police encompasses a number of symbolic representations. Set against the stylized maple leaf found on the Canadian flag is the familiar equestrian image of the horse and rider. Wearing the dress uniform of the Force, the rider is depicted as moving forward in the "Carry" position. This motion indicates a salute, the paying of respect or compliments.

Embracing the horse, rider and maple leaf is the enduring power of the Circle. To our First Nations Peoples who are

Continued on page 5

*Alberta*

BY MIKE LANE

The most often asked question has been why we chose the powerful imagery of First Nations Peoples to commemorate the 125th anniversary of the Royal Canadian Mounted Police. First Nations have little cause to celebrate our history and as noted by the inclusion of the "healing circle" in the official RCMP anniversary logo the Force is mindful of that fact.

When I began this project I would have simply told you that it was my intention to foster understanding through a lasting legacy. But along the way, the lessons I have learned have made me the first student of my own good intentions.

There are many commissioned "commercial" Totem Poles across Canada. They adorn government buildings, airports and various headquarters of commerce. Purchased as art, little thought is given to their spiritual significance to First Nations. That, however, was not my intent although I was to learn that the personal and spiritual significance of the



Continued from page 3

great spirits  
closely bound to the  
origin and destiny of the  
Force, the circle is  
significance. A symbol  
connectedness at  
healing, the circle hez  
those within it whi  
providing peace at  
inner strength. Symbol  
of the cycle of the fo  
seasons, the circle at  
signifies the importan  
of harmony at  
understandin

*gift of grace*

FROM A GENTLE NATION  
FISHERS AND HUNTERS

poles was a delicate matter of protocol.

These commemorative poles were carved by Haida carver Robert Davidson and designed by he and Susan Point, a Coast Salish from Musqueam. Both from different Nations with different languages, customs and religions from the Straits Salish, neither of the carvers could raise the poles within the ancestral home of the Semiahmoo.

These poles were destined to stand as "commercial" poles unless the Semiahmoo were willing to stand up on our behalf and in the spiritual traditions of their people, "bring the poles home."

I am grateful to all of those who helped bring this project to fruition but I am particularly indebted to the Semiahmoo for their understanding. I am deeply honoured by their willingness to stand up on our behalf and bring the poles "home" within the spiritual traditions of their people.



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# Totem Poles through the ages

The practice of carving totem poles is an aboriginal tradition dating back more than 5000 years.

There were a variety of different poles among the Haida and Northern tribes. The totem was used to inform passersby about the people who lived in a particular village, their accomplishments, prestige, stories, adventures and rights. A totem pole served, in essence, as the emblem of a family or clan and often as a reminder of its ancestry.

Among the Coastal Salish and Straits Salish there were and are mortuary poles, serving a similar purpose as tombstones, and heraldic poles which are akin to a crest or family story. The most important and common use among the Salish was the House Pole, (Ka'kan). Profoundly personal, Ka'kan was and is raised as a witness to the spiritual gifts of a house and the ancestral lines of the kinship group.

Today there are also "commercial poles" which are commissioned from a source outside the First Nations culture. These poles serve to remind us of the traditions of the West Coast aboriginal peoples and have come to represent Northwest Pacific Coast pride and tradition.

Whatever the type of pole, the main characters were always carved in a column on a cedar tree so that people walking by could look at them. If they had knowledge of that village and the legends of the people who lived there, they would understand what the pole said. Yet, the carvings on a pole are not a language to be read for exact meaning, they serve as a reminder of a story.

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# through the ages (Ka'kan)

## The Spirit of the Commemorative Poles

The commemorative poles raised in celebration today in the traditional homelands of the Semiahmoo, a Straits Salish tribe, were commissioned by the White Rock RCMP detachment as a gift to all present and future citizens of the Semiahmoo Peninsula. These poles are the first carved for public display in British Columbia by Robert Davidson.

The transformation from tree to the commemorative poles celebrated today began with a thousand year old cedar rescued from a GVRD watershed. The two poles have been designed by artists and carvers Robert Davidson and Susan Point.

Davidson, a guest living amongst the Semiahmoo people for 10 years and principal instructor of two Semiahmoo carvers Leslie and Leonard Wells of the Semiahmoo tribe, designed the pole carved in Haida tradition, the tribe from which Robert descends. The other pole was designed by Susan Point in Coast Salish, her native tribe. This is the first time that a pole designed by Susan Point has ever been carved by an artist other than herself.

Both poles were carved by Robert Davidson with the assistance of his three apprentices, his son Ben Davidson and Semiahmoo native artists, Leonard and Leslie Wells. The apprentices have worked in many media ranging from painting to dancing but have never had the opportunity to carve. All felt it an honour to be invited to apprentice under the direct master carver Robert Davidson.

**never e'nuff clothes**

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Robert Davidson

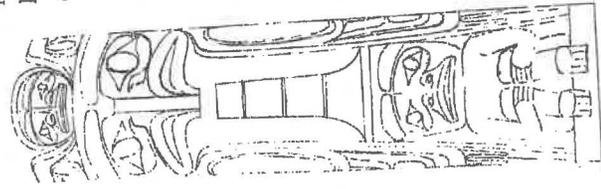
# The Haida Pole

ROBERT DAVIDSON (GUUD SANS GLANS)  
HAIDA ARTIST AND MASTER CARVER

Born in Alaska in 1946 and raised in Haida Gwaii, British Columbia, Robert Davidson is one of Canada's most important contemporary artists. A Northwest Coast native artist of Haida ancestry, he is a master carver of totem poles and masks, and works in a variety of other media as a printmaker, painter and jeweller.

The purpose of Robert Davidson's art is to express the contemporary life and meaning of his ancestral culture, that of the people of Haida Gwaii. Since he raised the first totem pole in this century in his home village of Masset, Robert has been committed to the use of cultural knowledge in order to celebrate the present as well as to commemorate the past.

Robert received the National Aboriginal Achievement Award for Art and Culture in March of 1995. He holds honorary degrees from the University of Victoria, Simon Fraser University in Vancouver and the Southern Methodist University in Dallas, Texas. He has also been appointed to the Order of British Columbia. The Order recognizes those persons who have served with the greatest distinction and excelled in a field of endeavor, benefiting the people of British Columbia. In 1996, Robert also received the prestigious Order of Canada. In 1997, the Royal Canadian Mint, in Ottawa, minted a 22 karat



Artist's sketches develop the basic ideas for the totem.

—Artist Robert Davidson



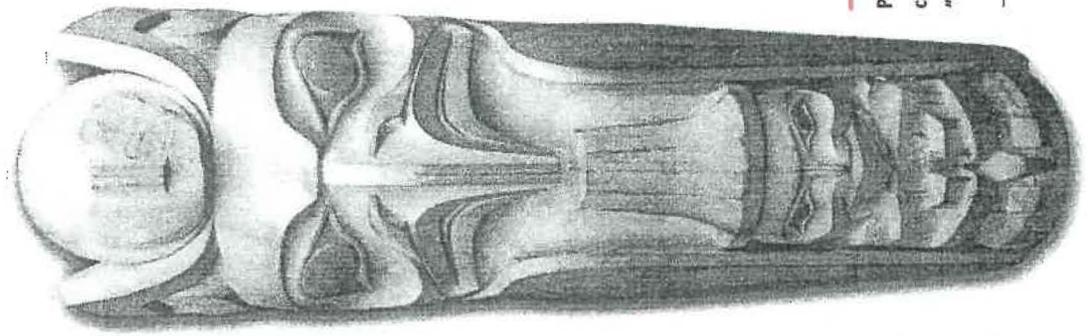
## The Haida Welcoming Pole

'Gyaana' -An interpretation

**On the bottom of the poles:** The "Watchman." This character represents the keeper of the village, the one who watches over, and ensures the safety of its citizens. On this pole the Watchman represents the RCMP. Its position on the lower figures on a totem pole is equally as important as any other figures represented on higher levels.

Above the Watchman stands the astute, patient Eagle. Also known as a watchman, towering above the village, ready to warn of approaching visitors.

**On the very top:** Between the ears of the Eagle, a face is depicted representing the Moon. On the top of the second pole, the face of the Sun is shown. To symbolize the bridging of all cultures the Sun and Moon were placed, depicting an imaginary beam of connection.



Partially finished carving of the "Watchman" totem.

—Artist Robert Davidson

gold coin, designed by Robert and entitled, "Raven Bringing Light to the World."

To his credit, Robert has produced an internationally acclaimed body of artwork including totem poles, masks, bronze sculptures and many well-known graphic silk-screen prints. His works can be found in collections around the world including the Pepsico International Sculpture Park in New York, the Southwest Museum in Los Angeles, the National Gallery of Canada, the Canadian Museum of Civilization and the Vancouver Art Gallery. In addition to being the subject of numerous books, films and articles, Robert is the author of an award-winning book entitled "Eagle of the Dawn - The Art of Robert Davidson" (published by Douglas & MacIntyre).

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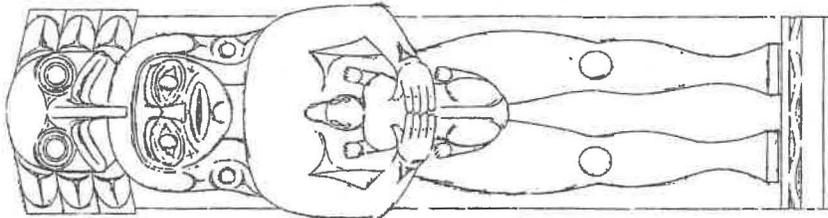
Susan Point

# Salish House Pole

(KA'KAN)  
SUSAN POINT SALISH ARTIST

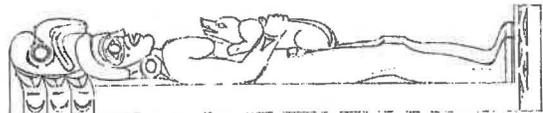
Susan is a highly-acclaimed Salish native artist. Born in 1952 she resides in Vancouver, British Columbia. Susan provided Robert Davidson with the design for one of the two poles in traditional Salish style. She has immersed herself in the study of traditional Coast Salish art and has emerged with a language of design both authentic yet vibrantly contemporary.

As well as practicing traditional motifs, Susan also expresses her own personal style. Like many artists, she uses the form and meaning found in traditional art to create innovative work in a wide range of mediums. Susan initially began producing fine art in precious metals, serigraphs and acrylic paintings, and is now producing large scale public art media which include glass, wood, stainless steel and concrete. Many of Susan's works can be found in private and corporate collections in over 20 countries around the world.



Artist's sketches develop the basic ideas for the totem.

—Artist Susan Point

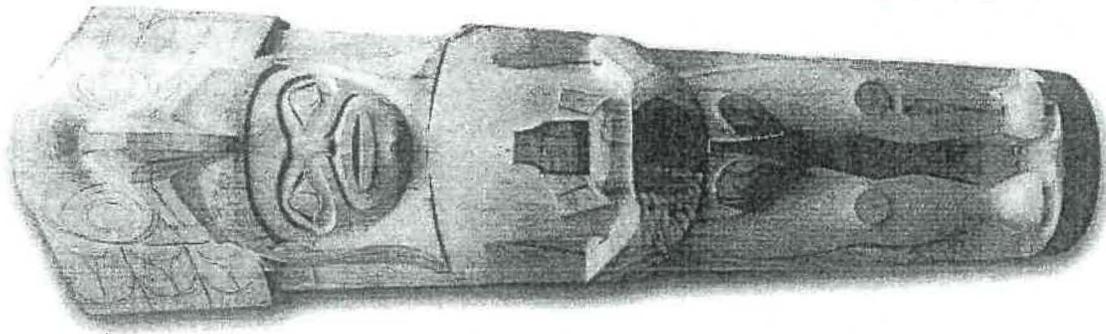


## The Salish House Pole Ka'kan - An Interpretation

**At the bottom:**  
The base of the pole shows a water motif, adapted into a weaving pattern representative of the Semiahmoo Peninsula.

**Above the Water:**  
Is a guardian figure, reflecting the role of the Royal Canadian Mounted Police.

**Above the guardian figure:**  
The image of an eagle, a symbol of power, peace and friendship. The wings of the eagle transform themselves into the hair of the guardian figure, blending all the eagle's powers with that of the man depicted. Within the guardian figure's arms:  
A fisher - an animal often depicted on traditional house posts. A creature of spiritual significance, it has the ability to carry power in positive or negative forms.



Partially finished carving of the Salish House Pole.

—Artist Susan Point

**Thanks**  
to all who participated in this project

**These Totems will help make us a tourism destination**

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# The place

THE RIGHT HOME FOR THE PROJECT

## The Chosen Location

Imagine the beauty of Mt. Baker at sunset, low tide, sandbars stretching as far as the eye can see. A place of serenity in which visitors and residents of the Peninsula can stand in awe of two 15 ft totem poles, carved in the traditional ways of the Haida and Coast Salish people. The City of White Rock has supported the project by creating a unique waterfront location: a 60ft x 60ft park, extending to the waterfront, bordered by professional landscaping, benches, lighting, a path of signature bricks, all leading to a towering work of art, reflective of our community. The permanent placement of these two commemorative poles will leave a lasting legacy to all Peninsula residents and visitors. A celebration of 125 years of service of the RCMP, these poles will stand proud for hundreds of years to come, a constant reminder of the importance of community policing, co-operation with all citizens and the traditions of the First Nations people.

It should be no surprise that White Rock is the community from which this historic endeavor has been born. The City of White Rock has long been an advocate of the fine, cultural and visual arts. Within this project, the City has expressed again its commitment, this time intertwined with its philosophy to maintain and develop "a place where community policing is encouraged in order to provide the greatest degree of safety and security" for the benefit of all citizens.

The new home of the totems, known as Lion's Lookout Park, was originally cleared and made accessible by the many volunteers of the White Rock Lions Club. That community spirit has since continued from the tireless efforts of our Mayor and Council, city staff, volunteers and so many community supporters. Now, after many months of preparation, a beautiful, permanent home awaits the raising of the the poles celebrated today.

# RCMP

COMMITTED TO A BETTER

## Mike Lane

WHITE ROCK COMMUNITY POLICING OFFICE  
CONSTABLE MIKE LANE



After 25 years of service with the RCMP and two years bringing this project to fruition, Mike Lane is looking forward to retirement within the next few years.

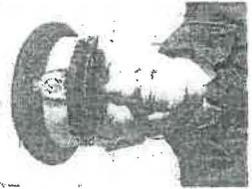
The final pole raising on April 25th will be a perfect gift for Mike who will celebrate his 59th birthday on the same day.

Born and raised in Montreal, Mike moved to White Rock 26 years ago and has no plans of ever leaving. Married for 31 years, he and wife Dianne share a passionate interest in the community and divide their time between work, their two grown daughters and community endeavors.

Mike will have lasting fond memories of this project, especially working with so many "incredible" people.

## James Fisher

WHITE ROCK DETACHMENT COMMANDER  
STAFF SERGEANT JIM FISHER



S/Sgt. Jim Fisher assumed command of White Rock Detachment on July 3rd, 1997. He has 43 years of service with the Force and has been stationed across

Canada in places such as Lumby, Ashcroft, Regina, Prince George, Ottawa Headquarters, Vancouver Headquarters and Richmond. He has a background in Detachment policing, Highway Patrol, Instructor at the Training Academy in Regina, Saskatchewan and Personnel Management in Ottawa and Vancouver Headquarters.

Jim and his wife Barbara have resided on the Semiahmoo Peninsula for the past 18 years. They have two grown children. Jim is very active in the community and is a Charter member of the Semiahmoo Rotary Club.



## Montgomery's Cottage Lunch

Charles, Sean & Pamela Montgomery would like to congratulate all those involved in "the Gift."

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## Congratulations!

We are proud to support this wonderful gift to the community of South Surrey/White Rock

Cliff & Maureen Annable

# James Fisher

BY JAMES A. FISHER

If there is one great lesson in life it is that we must never become too comfortable with the daily routine of our lives. Just when we think that we have finally mastered an understanding of our world and all that is in it, events have a way of reminding us that life is a journey.

The quest to bring this project to completion was one of those turns of events that served to remind me that nothing in life is static and every journey challenges us to change.

Throughout this journey I was enriched with friendships and the spirit of generosity, dedication and the unfailing commitment of so many to this project. I do not have thanks enough for those fellow travelers whose constant support and hard work made it possible.

I was deeply moved by the sincerity and often touching stories of the many donors who chose to participate. Each of them added to the special significance of the project by creating a lasting tribute to

family, friends of a remembrance to a lost loved one. Each of them strengthened our resolve and encouraged us through the most trying times.

No journey is without its special challenges and this project was no exception. Bringing it to completion would challenge every ounce of our perseverance.

Our ability to raise the funds in difficult times and in competition with other equally deserving projects was our most challenging task. On occasion it seemed insurmountable and we considered abandoning it all together.

No were we without our nay-sayers. There was a small group of people who thought the project was a waste of money or inappropriate for White Rock's waterfront. There was the small minority who opposed the project because of their personal views of Aboriginal People or their political opposition to treaties. While I respected people's right to voice their opposition I was no less gratified by the majority

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CONSTABLE MIKE LANE

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ON THE BEACH

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# Journey

BY JAMES A. FISHER

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# Discovery

CONNECTION TO THE COMMUNITY

who held to their belief in the project and brought it to completion.

Perhaps one of the most rewarding aspects of this journey has been the opportunity I have had to learn about the culture, traditions and spiritual beliefs of the Haida and the Straits Salish people of Semiahmoo.

I have been personally enriched through my many conversations with Robert Davidson because of his willingness to share his own experiences and the beliefs that guide his life as a father, a friend and an artist.

I have also gained a greater understanding of the diversity among First Nations from the people of Semiahmoo. I appreciate their willingness to forgive our unintentional blunders and ensure that the poles are raised within the traditions and deeply help spiritual beliefs of the Straits Salish.

As this journey comes to a close and I look back on the trials and tribulations I know that I have gained more than the end

result. Our commitment to the giving of "The Gift" to the community has given me a greater gift in return.

I have gained a profound sense of connection to the community, many lasting friendships and an affection and appreciation for the unique character of White Rock.

I have had the rare opportunity to learn from First Nations that the spiritual traditions of their ancestors continue to be a powerful force in their lives. Through a better understanding of the connection and continuity that exists between First Nations and their ancestors, I have come to appreciate some of their concerns over this project.

Although the poles are being raised on the occasion of the RCMP's 125th anniversary they are ultimately a legacy for the future. Today I have a greater optimism about our collective future and our relationship with our community and the First Nations Peoples. I also have a renewed conviction that "The Gift" will enrich us and our communities for years to come.

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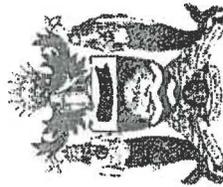


**MAYOR'S MESSAGE**



April, 1999

**WHITE ROCK  
B.C.  
CANADA**



Great ideas are given wings by the spirit of cooperation and commitment to a common goal. The raising of these commemorative poles is a testament to the generosity and determination of the many people who donated their time and effort to this endeavor.

On behalf of City Council and the citizens of a grateful community, I extend our sincere thanks to the organizers and contributors who have made this special commemorative project possible. We are pleased to join them in celebrating the 125th anniversary of the Royal Canadian Mounted Police.

In paying tribute to the many fine men and women who have served our community, we all become beneficiaries of a lasting legacy. Today, tomorrow and for generations to come, these proud sentinels will stand watch on our shoreline.

Borrowing from the First Nation tradition of the "Welcoming Pole", the artistry of Haida carver Robert Davidson will focus attention on the spectacular beauty of Semiahmoo Bay and create an impressive welcome to the visitors of our City.

Sincerely,

Hardy K. Staub  
Mayor

NOTE: A limited number of commemorative leaves are still available in Totem Plaza. If you are interested in purchasing one, please contact the City of White Rock at 541-2181.



# The Raising of Ka'kan

The raising of a 'House' or 'Welcoming' pole is of great spiritual and personal significance within the Straits Salish beliefs and traditions of the Semiahmoo people. It is our belief that Ka'kan is endowed by the Creator with the living spirit of the tree. The raising of a pole signifies the protection and love of the Creator. Through this act the tree's living Spirit is transformed providing a place of comfort connected to people's ancestors and the blessings upon their house and family.

Under the traditions of the Straits Salish, respect for the Creator and protection of the Spirit of the tree is shown through the proper spiritual conduct of raising the poles. Today we stand on behalf of the RCMP and the people of White Rock to bring the poles to their home in a manner that shows reverence for the Creator and protects the Spirit of the Tree.

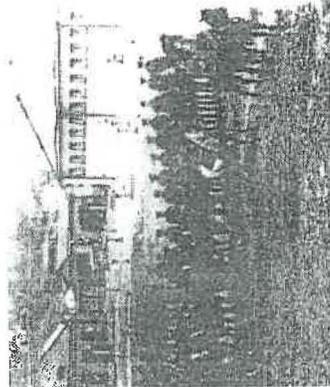
It is our wish that all who look for comfort will find it in this place and that your house will enjoy all the blessings of the Creator.

Pa' Kawach-ton  
Grand Chief Bernard Charles  
Semiahmoo First Nation



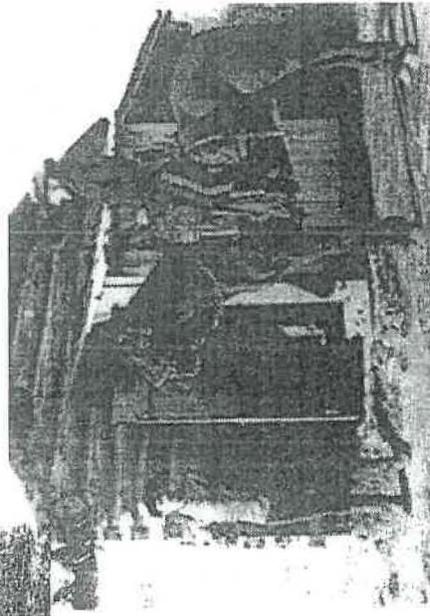
Originally called the Northwest Mounted Police.

—1873



Originally called the Northwest Mounted Police, a force of 300 men was organized in 1873 to put an end to the practices of unscrupulous traders who were undermining the peace of western frontier. In 1874, the NWMP members, clad in scarlet tunics, was set to task.

As they moved westward they built forts from which they dispersed horseback patrols. The officers' mission was to put an end to the whiskey trade and establish order in advance of



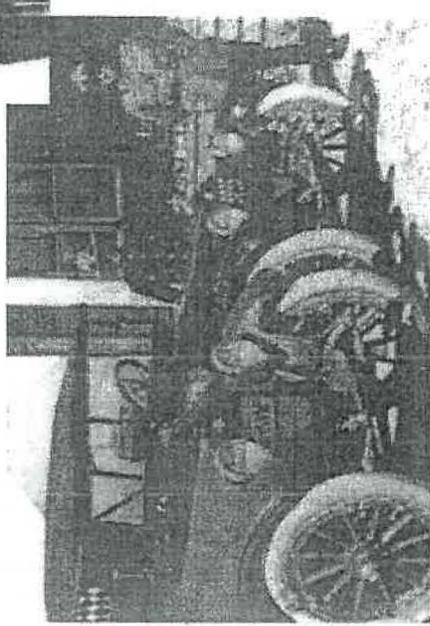
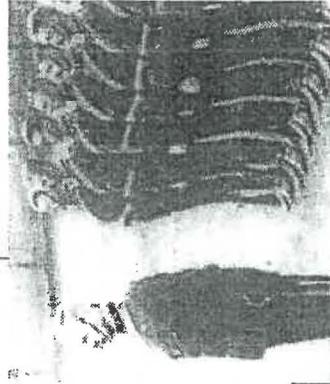
# remember

THEY BROUGHT PEACE TO THE WESTERN FRONT

the arrival of new settlers from Europe. The success of the Mounted Police on the western frontier led to its dispatch to the Yukon during the gold rush and gradually they established themselves even further north into the Arctic. In recognition of its many services, the Force was re-designated by King Edward VII, the Royal North-West Mounted Police.

Until the First World War, the RNWMP operated as a federal force in the west and north.

Continued on page 20



The scarlet tunics make their appearance.

—1874



Congratulations on "The Gift"

WHITE ROCK LOCK & KEY  
14073 18th Ave., South Surrey • 531-0715

K&D Furniture  
3033 King George Hwy.  
South Surrey • 531-8331

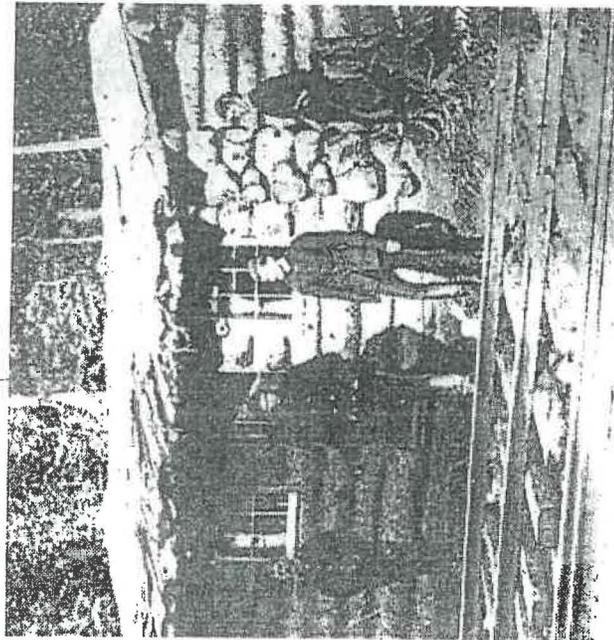
~In support of "The Gift"~



Continued from page 19

They become the Royal Canadian Mounted Police.

—1920



In 1905 the Force was contracted by the governments of Alberta and Saskatchewan to provide provincial service. Additional wartime security duties assigned to the Force strained the Force's resources and in 1916, its contracts with the provinces had to be given up. This made way for the formation of two, new provincial police forces responsible for the security of these prairie provinces. Following the War, the Force absorbed the Dominion Police Force, which had performed federal police duties in eastern Canada, and on February 1, 1920, became the Royal Canadian Mounted Police.

Since 1920, the RCMP has been dedicated to modernizing its methods of law enforcement, all the while accepting expanded responsibilities. Horseback patrols have given way to travel by all manner of vehicles including boats, aircraft, bicycles, snowmobiles and more. Internal operations and crime prevention and detection have become extremely advanced with the advent of computers and the latest communications equipment. Over the years, the RCMP has assumed contract with all provinces, except Quebec and Ontario, to enforce



Soft waves tumble over sand and gravel on the shore— each one a new beginning to the ocean.  
Soft footfalls tumble over sand and gravel on the path to Totem Plaza— each one a new beginning bridging the ocean between us.



# remembered

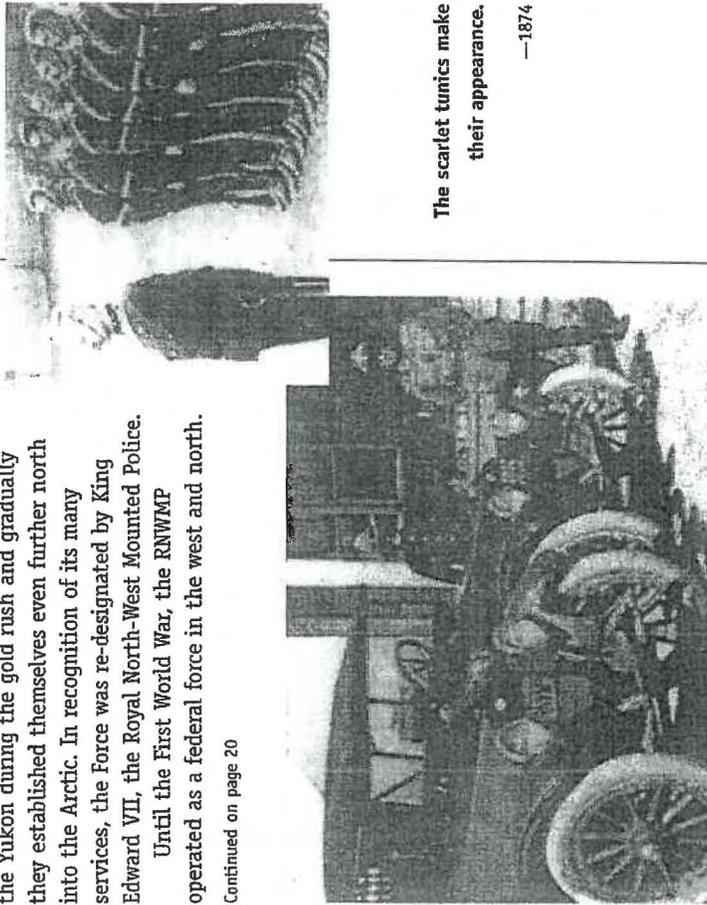
THEY MOVED WESTWARD THEY BUILT TOWNS

THEY BROUGHT PEACE TO THE WESTERN FRONT

the arrival of new settlers from Europe. The success of the Mounted Police on the western frontier led to its dispatch to the Yukon during the gold rush and gradually they established themselves even further north into the Arctic. In recognition of its many services, the Force was re-designated by King Edward VII, the Royal North-West Mounted Police.

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Continued on page 20



The scarlet tunics make their appearance.

—1874

Congratulations on "The Gift"



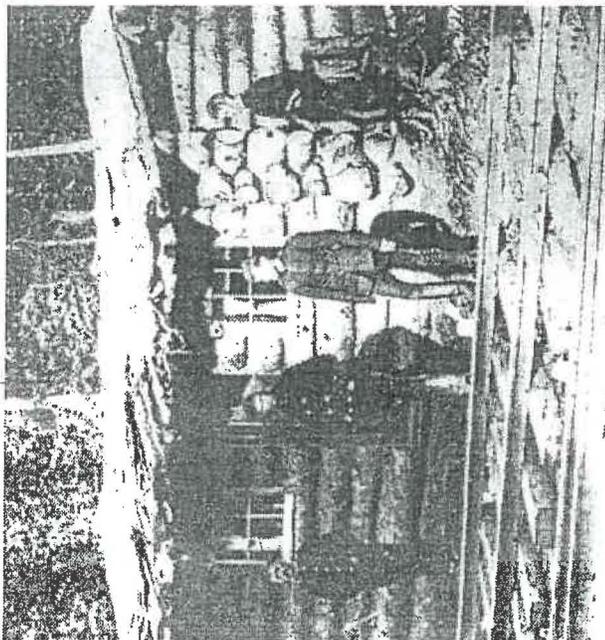
WHITE ROCK LOCK & KEY  
14073 18th Ave., South Surrey • 531-0715



Continued from page 19

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equipment. Over the years, the RCMP has assumed contract with all provinces, except Quebec and Ontario, to enforce



*Soft waves tumble over sand and gravel on the shore—  
each one a new beginning  
to the ocean.  
Soft foothills tumble over sand and gravel on the path  
to Totem Plaza—  
each one a new beginning  
bridging the ocean between us.*



the criminal code and in many municipalities to perform local police duties.

There are few icons more closely and proudly associated with Canada than the Stetson capped scarlet clad Mountie. With a strong history of providing a great and valued public service function for Canadians, The RCMP Musical Ride is a world famous horse and rider troupe that performs its intricate cavalry-style maneuvers to the delight of audiences around the globe.

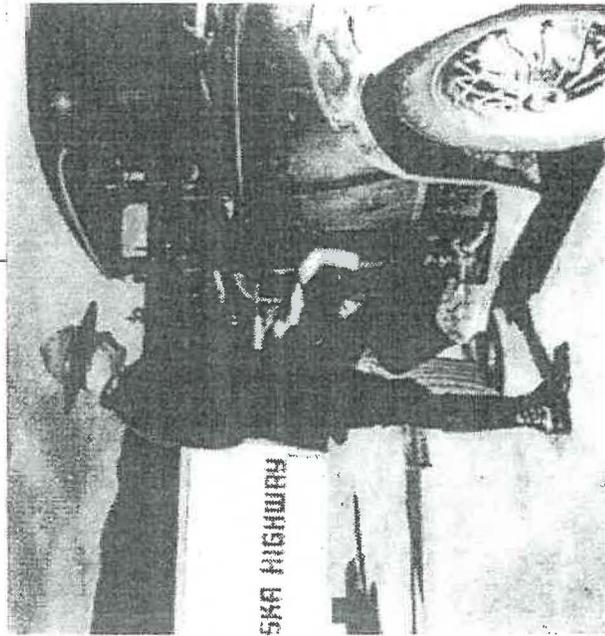
Today, the local detachment is the heart of the RCMP. Community Policing

Stations provide a vital link between local citizens and the people who represent our nation's most high profile police force. At the community level, Officers work closely with local government, schools and public service agencies to keep all Canadians well-educated and informed about crime prevention and personal safety.

A proud history and a promise of a commitment to the future - our country's Royal Canadian Mounted Police are dedicated to standing "on guard for thee."

The local detachments are the heart of the RCMP today.

—1999



SKA HIGHWAY

**Congratulations...**

*on the Commemorative Totem Pole project.*

*It is with heartfelt pleasure that we witness this project come to completion. We are honoured to have been participants since the initial concept.*





# THE CEREMONY

TO SHOW RESPECT FOR THE CREATOR  
AND PROTECT THE SPIRIT OF THE TREE

## Raising the Ka'kan

*Under the traditions and beliefs of the Straits Salish, the Semiahmoo stand up on behalf of the RCMP and the City of White Rock who are seen as the "family" (kinship group) and the "house" (the land or place where the poles will stand).*

*Through this traditional ceremony the Semiahmoo help ensure that the blessings of the Creator and the Spirit of the tree will be upon the house and family.*

*The following brief explanation is provided to assist people in understanding the traditional and spiritual process of the ceremony.*

## The Spiritual Beliefs

In the traditional beliefs of the Semiahmoo all living things are endowed with Spirit and are seen as being equally important in the eyes of the Creator who gave them life. The spirit of all living things, including man, is seen as immortal and as such there is no concept of death.

The purpose of the ceremony is to show reverence for the Creator and respect for the living Spirit of the tree. By making the Ka'kan welcome and blessing the site, the Spirit of the tree is encouraged to stay and give comfort and blessing to this House. The ceremony, is often referred to as the "work" of the House or family, because Spiritual well being and respect for one's beliefs is seen as having the most important place in life.

## The Straits Salish Ceremonial Traditions

### The First Nations Speaker

A highly respected person, chosen for their wisdom and knowledge of traditions, the Speaker conducts the ceremony ensuring that the "work" is done according to the traditions and spiritual values that are called for in the ceremony.

### The "Witnesses"

In keeping with the oral traditions of the culture the calling of Witnesses is an important tradition. While all who attend the ceremony are witnesses these particular individuals are charged with the responsibility of remembering what they hear and see.



**Grand Chief Bernard Charles**  
(Pa'kawach-ton)

### The Significance of the Blanket

The "giving" or "wrapping" of a person in a blanket is a sign of respect and good will. It symbolizes comfort and protection. Often a small pouch of money will be pinned to the blanket, this is a token of thanks and is not seen as payment for the service or time of the person. It is assumed within the culture that a person's time is priceless, so all one can give is a token of thanks.

### Removing the Blankets from the pole.

Prior to bringing them to the site the poles have been cleaned and covered. The blankets cover them to protect the Spirit in its journey to its home. Once they are blessed and raised the full power of the Spirit takes force giving protection and comfort to those within the site and all that it can see within its line of vision.

### The Blessing of the Site

Because the place will be recognized as a spiritual site, it is cleaned and blessed before the poles are set in place. Equally, the poles are blessed and brushed with the cedar boughs to give them a positive perspective before raising them.

### The Significance of Cedar

Cedar is believed to have great healing properties, both spiritual and physical. The Cedar boughs are picked within the area of the house or community, from the North, South, East and West.

The healers use the Cedar to brush the site and the poles as part of a spiritual cleansing. Once used the boughs are kept and then gently returned to the Earth by placing them into the river.

Also derived from Cedar, Tum'mach is the foundation of the red paint worn by the healers and is sprinkled over the site to extend the spiritual protection over the site.

### The Carver's Farewell

Under the Haida belief, the carver breathes life into the poles before they are stood up.

In honour of this Haida tradition, the carvers will give their final farewell and breath of life to the poles.

### The Raising Songs

The placing of the Haida pole, "Gyaana" in the ancestral lands of the Semiahmoo requires a formal welcome. The first song is therefore a "Welcome Song" to the spirit of this pole. Both songs sung during the raising are prayer songs.

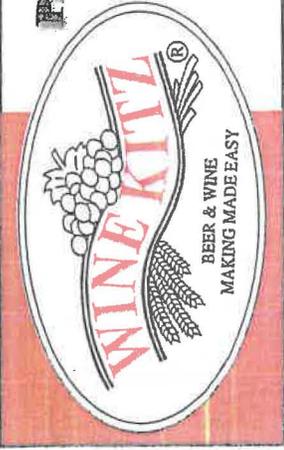
*O'Seim Thank you.*

**Wishes Co.**

"The Bikini Genie"

**531-5666**

**The Staff of Wishes would like to congratulate all those involved in "the Gift" Project!**



**PROUD SUPPORTER OF THE GIFT**

850-15355 24th Ave.  
Peninsula Village  
Open 7 days a week  
**538-6778**





# The Ceremony

HOUSE AND FAMILY

Program begins at 12 noon

Opening Prayers  
**Rev. Bruce Rushton**  
**Grand Chief Bernard Charles (Pa'kawach-ton)**

Introduction  
**Gabrielle Durning**

First Nations Speaker

Blessing and Preparation of the Site

Carvers Pole Raising Ceremony

Pole Raising

Speakers  
**Mayor Hardy Staub**  
**S/Sgt. Jim Fisher**  
**Inspector John Grant**

**Grand Chief Bernard Charles ( Pa'kawach-ton)**  
**Gabrielle Durning**  
 Witnesses

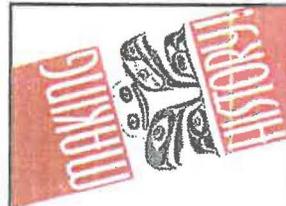
Closing Prayer  
**Rev. Bruce Rushton**

**Grand Chief Bernard Charles (Pa'kawach-ton)**

## In Proud Support.

- *Clark & Nancy Sheuweit*

**ScotiaMcLeod** 100-1676 Martin Dr.,  
 Building Relationships For Life White Rock • 535-4700



# The Ceremony

HOUSE AND FAMILY

WE WEST BERNABEE

take every opportunity to visit with their three children and grandchildren.

**Grand Chief Bernard Charles**  
 Pa'kawach-ton

Grand Chief Bernard Charles carries the traditional name of his grandfather, Pa'kawach-ton, a name that has been passed down for over seven generations. A respected speaker in the traditional long houses Chief Charles carries on the long traditions of leadership that has been the role of his family for generations. A spiritual individual, Pa'kawach-ton is an equally strong leader in the religious and traditional practices of the band. Born at Semiahmoo, he attended the University of British Columbia where he obtained his law degree. Today he devotes all of his time to working with the band.

**Gabrielle Durning**

A long way from her birth place in Haifa, Israel, Gabrielle has developed strong community bonds and a great attachment to White Rock since making it her home in 1994.

Active in community endeavors since arriving in the community she became involved in the commemorative pole project in the winter of 1997 and works closely with Const. Mike Lane and the White Rock detachment. Having lived in Israel, England and France, Gabrielle received her education within a number of different cultures and countries. She speaks five languages, including English, and she and her husband, Ian, a videographer and editor, share an interest in different cultures, travel and photography. She believes that cultural diversity enriches a community by giving it greater depth.

**Rev. Bruce Rushton**

Rev. Bruce Rushton has served as a minister with the Christian & Missionary Alliance Church for 27 years in various capacities in four different locations: Windsor, Ontario, Sherwood Park and Calgary, Alberta and since August of 1997 as one of the Associate Ministers at Peace Portal Alliance Church. Bruce has also served as a volunteer chaplain with the RCMP since 1991, in Sherwood Park and now with White Rock/Surrey. He has also been a musician since his youth singing and playing in various groups and producing and directing some 40 musical productions. Bruce moved with his wife Lucie to South Surrey in 1997, followed later by their son and daughter. Bruce is also a member of the Semiahmoo Rotary Club.

**Inspector John Grant**

Born into a military family in Belleville, Ontario, John had an opportunity to spend much of his earlier childhood and teen years in England and Germany. After joining the RCMP in 1971, John spent the early part of his career in the Yukon Territory and various postings throughout Saskatchewan. Over the course of his early career, John developed a strong relationship with First Nations Peoples and an interest in improving the delivery of services and relationship between the RCMP and the Aboriginal communities. In 1990, John was appointed the member in charge of the Aboriginal Policing division in Saskatchewan and was later commissioned to the rank of Inspector and transferred to OCO of Aboriginal Policing in Manitoba. In 1993, he was transferred to Ottawa headquarters as officer in charge of the Aboriginal Policing branch. In 1996, he accepted a transfer to British Columbia as officer in charge of Aboriginal Policing. Today, John is enjoying the challenges of expanding aboriginal policing services in the province. Equally, he and Carol, his wife of 30 years,

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# Special Thanks

TO A SPECIAL NEW FRIEND YOU

## J. Fisher, S/Sgt.

We are grateful for the unfailing commitment of our major donors.

*"The generous financial support of a select few Semiahmoo Peninsula residents enabled this historic project to come to fruition."*

## Clark and Nancy Shewfelt

Scotia McLeod

Local business professionals Clark and Nancy Shewfelt were amongst the first sponsors involved with the project;

*"Clark and I have long wanted to give our thanks and appreciation for the many wonderful gifts that we cherish in our White Rock Community: the safety, the scenery, the people, and the enormous pride we all share in living here. We know our children will be reminded of these wonderful gifts when they show off the commemorative poles to their children and grandchildren. Our gift is from our heart to our community."*

—Nancy and Clark Shewfelt, South Surrey

## Rick Clough and Sharon Simpson

Co-owners - Jenkins Showler Art gallery

Fine art connoisseurs and business partners Rick Clough and Sharon Simpson were thrilled to offer their support.

*"This is an outstanding public art project. Designer and Master Carver Robert Davidson is one of Canada's premier artists; to have his work on permanent public display on the shores of the Semiahmoo Bay is an honor. The poles' commemoration of the RCMP is a lasting monument to the RCMP's past service and commitment to the future of this community."*

## Thane and Darci Stenner

Merrill Lynch

For eight years Thane and Darci Stenner have been excellent corporate citizens and residents of the Semiahmoo Peninsula. They believe that through an investment of time, money, hard work and community involvement we create a truly special place to live.

*"We appreciate the talents of Master Carver Robert Davidson and the design contribution of artist Susan A. Point, and believe these commemorative poles will be an invaluable addition to White Rock's artistic environment. We feel very privileged to have Mr. Davidson, an internationally acclaimed artist, generously share his talent and energy with our community by creating "The Gift."*

## Cliff and Maureen Annable

Businessman, Owner of the

South Surrey Eagles Hockey Team

Long-time residents of the Peninsula, Cliff and his wife Maureen have been strong supporters of the community and many other RCMP endeavors. Although generous financial contributors they have always been equally generous with their time and talents.

*"We are proud to have played a part in bringing this project to fruition. The raising of these commemorative poles will be both a tribute to the service of the RCMP and a reminder of the continuity and strength of community. It is a wonderful gift that will be enjoyed for generations to come!"*

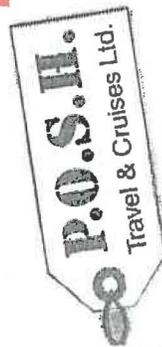
—Cliff Annable

**Sandy, Cindy, Brian & Max would like to congratulate all those involved in the Gift!**

**15244 Russell Ave, White Rock, B.C.**

*"Just a few steps off Johnston"*

**536-7674 (POSH)**



# Donors List

THANKS FOR YOUR SUPPORT

OUR MANY DONORS

## EAGLE

The White Rock Royal Canadian Mounted Police  
The Corporation of the City of White Rock  
Nancy and Clark Shewfelt  
Jenkins Showler Gallery  
Thane & Darci Stenner  
Cliff & Maureen Annable  
The NOW Community  
The Peace Arch News  
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## RAVEN

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## SALMON

South Surrey Community Policing  
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## WHALE

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White Rock South Surrey Chamber of Commerce  
Elizabeth Keeling  
Tom & Marylou Kirstein  
Celine Lee  
Susan Anderson  
Alisen Ormiston

## WHALE con't

Dawn Stevens  
Evelyn MacCallum  
Westminter Savings  
Mayor Hardy Staub  
Stewart & Laureen Peddemors  
Saturna Systems Integrators  
Coastal Winemakers  
White Rock Lock & Key  
Foto Source  
Bernice Irene Bennett  
Mr & Mrs GT Nicholson  
Polaris Water Company

## WOLF

Special thanks to the many people who contributed towards the bronze maple leaves:

White Rock Lions Club  
White Rock Rotary Club  
Judy Forster  
Montgomery's Cottage Lunch  
Starbucks - 24A Avenue  
Deals Discount  
- Johnston Rd.  
Dairy Queen - Marine Drive  
Amber Goddyn  
Mr. Les McBryer  
Paul Rust

Glen & Lois Pattison  
First Nations  
Emergency Services  
Don Beck Collision  
Elaine Merrell  
Ms. Carell Graine  
Mr & Mrs JR Young  
Joyce Sanford  
Manuel Orizaga  
S&B Ostrup-Jeppesen  
Ken Alderdice  
Ethel D. Haitto

## WOLF con't

Argus Control Systems  
Elite Hearing Systems  
Lome & Angela Geary  
D. Mary Blackaller  
Carmen G. Solheim  
Hilary Aindow  
Elizabeth Johnson  
J.B Smith Towing Ltd.  
Rose Morris Provinciano  
Ken & Sharon Jones  
Shirley & Sidney Harrison  
Don. M. Dougan  
Allan J. McLellan  
Art Wall

James D. Dodge  
Modem Bradley Collision  
Martin Jevans  
K. Nielson  
Lolanda Pigeau Cavery  
Mrs. Elsie Young  
A. West  
Herb & Marie Topp  
Royal Court Interiors  
Mad Katz  
Peninsula Runners  
Grasby's

Many thanks to:

Diane Randall  
Earl Carter  
JMB Engraving

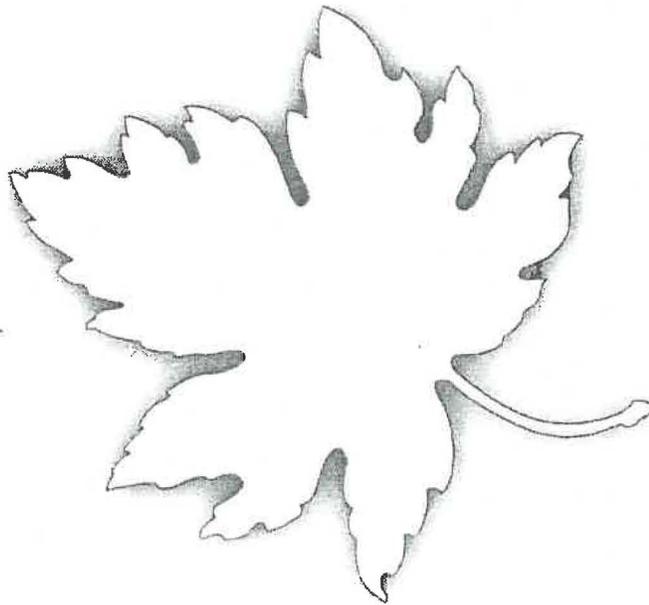
and many other volunteers and supporters.



"So they will always remember, there is one place they can think of as home."

—Bob and Doris Munro

# A spiritual across



## Among the Scattered Leaves and Granite Benches

*The many participants who left heartfelt inscriptions to family and lost loved ones, amidst the scattered leaves and granite benches, could not have known that their simple act of remembrance would also give comfort to the Semiahmoo First Nations.*

*The Semiahmoo had been reluctant to get involved in the raising of the poles because they did not feel that it would fit within the context of their spiritual beliefs or respect the history of First Nations. The overwhelming number of people who purchased benches and leaves as a tribute to family and ancestors assured the Semiahmoo that the site could be blessed as a spiritual site and the poles raised according to their traditions.*

*Unlike the Haida that raised poles for many occasions the Semiahmoo only raised the "House" pole. It is raised as a profound personal and spiritual expression of their connection to their ancestors and family. According to their belief, the raising-of the pole signified the protection and love of the Creator and through this the tree's living*

*Spirit is transformed providing a comforting connection to one's ancestors and a blessing upon the house and family.*

## Scattered Leaves and Granite Benches

The walkway leading to, and the plaza on which the poles stand, are graced with not only the spiritual imagery of the First Nations, but also the soulful contributions of over 200 citizens of the Peninsula. These individuals' feelings are memorialized on eight granite benches in the plaza and on the bronze leaves bordering the site. Each granite bench and bronze leaf, set permanently into the site, contains a unique



AMONG THE SCATTERED LEAVES AND

GRANITE BENCHES ARE FINDING THEMSELVES

WHICH BRING COMFORT TO ALL



### Congratulations

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Surrey's Best Kept Secret



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# Nico-Wynd GOLF CLUB

3601 NICO WYND DRIVE, SURREY, B.C.  
(at 140th Street & Crescent Road)  
website: nicowynd.bc.ca



message, the sum of which lend tremendous heart to this monument of co-operation and understanding. Here are two of the stories behind the inscriptions on the plaza's bronze leaves:

### Bob and Doris Munro

Bob and Doris Munro came to White Rock to begin a new life together 20 years ago. They have lived here in a house high above the waters and beaches of White Rock all that time; this community is their home, the beach below a place of recreation and years of family memories. In commemoration of their recently celebrated 25th wedding anniversary, Bob and Doris purchased the bronze leaf to provide a permanent legacy for their eight children and 18 grandchildren.

*"...so they will always remember, there is one place they can think of as home."*

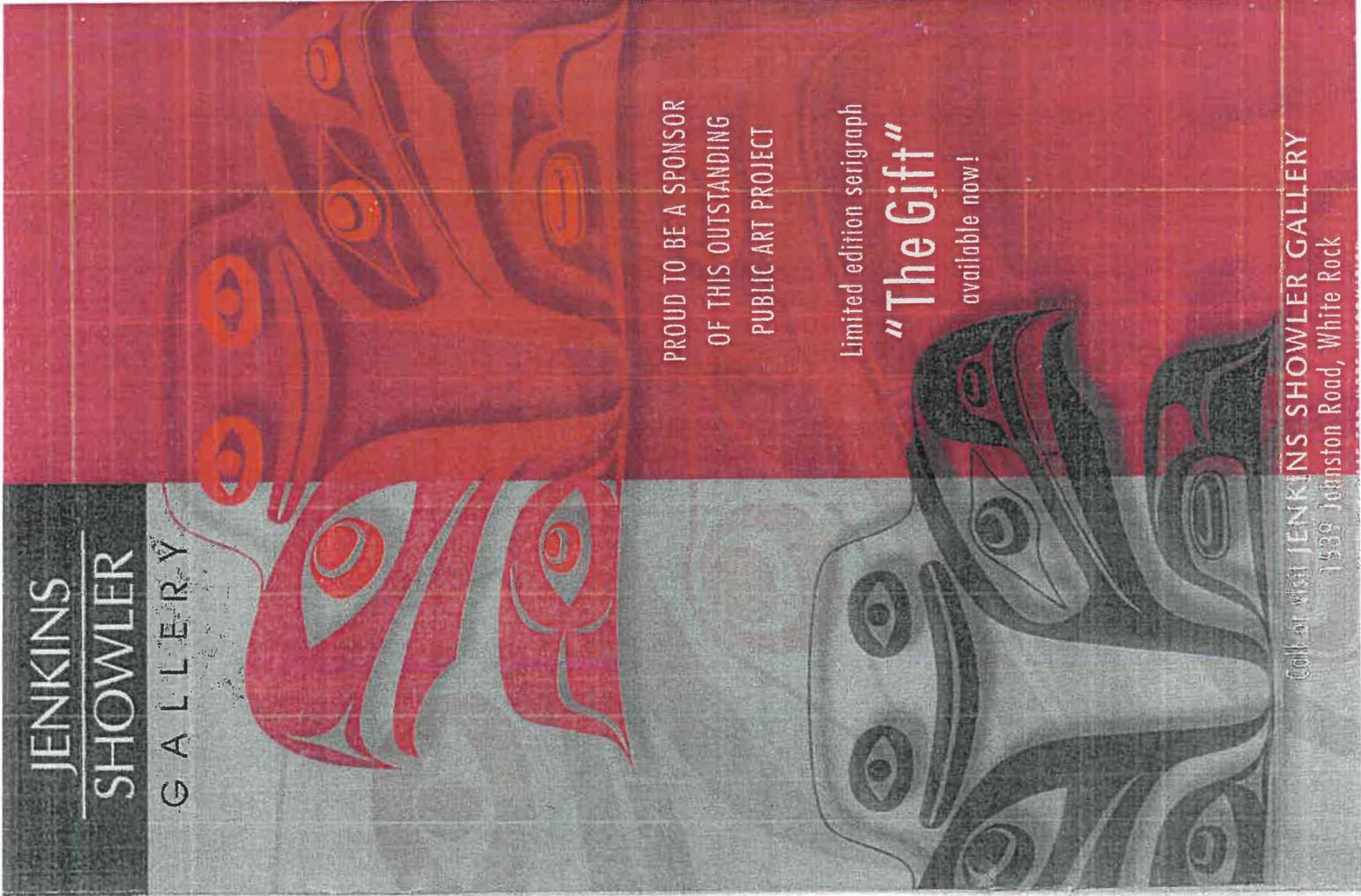
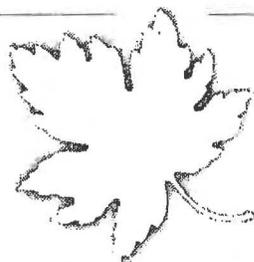
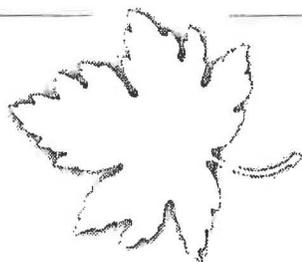
### Earl Marriott Secondary

The inscription reads, *"In honour of young lives lost - EMS"*

Instructor Shelley Shaeffer is proud of her Earl Marriott students and their thoughtful memory and dedication to two fellow classmates, Tula Ellard and Melanie Vanderbeken, lost to tragedy.

Each year the students hold a "Take your time" walk to raise funds which are then used to promote awareness about safety and the value of life.

*"The RCMP donated \$500 to last year's walk. We chose to use this money to purchase a bronze leaf in memory of two of our own who died much too young."*



Call or visit JENKINS SHOWLER GALLERY  
1539 Johnston Road, White Rock

**FountainTire**  
Home of the Tire Experts

2546 King George Hwy. White Rock  
**535-3976**

**\*Live Streaming/Telecast:** Please note that Public Meetings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

Corporate Administration  
E-mail

(604) 541-2212  
[clerksoffice@whiterockcity.ca](mailto:clerksoffice@whiterockcity.ca)

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



September 5, 2019

A **SUPPLEMENTAL AGENDA ITEM** of CITY COUNCIL will be considered at the Regular Council meeting as **Items 6.2.13 and 6.2.14 (Corporate Reports)** to be held in the **City Hall COUNCIL CHAMBERS** on **MONDAY, SEPTEMBER 9, 2019** scheduled to begin at **7:00 p.m.** for the transaction of business listed below.

T. Arthur, Director of Corporate Administration

## SUPPLEMENTAL AGENDA ITEMS

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### Items for the September 9, 2019 Regular Council Meeting

**Note: For these reports to appear in consecutive order within your Regular Agenda package, these items may be inserted following page 162.**

### CORPORATE REPORTS

#### **6.2.13 MEMORIAL PARK RAILINGS**

**Page 162.3**

Corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled "Memorial Park Railings".

#### **RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled "Memorial Park Railings",
2. Approve maintaining the existing grated railing atop the newly constructed Memorial Park washrooms,
3. Approve the removal of the black Memorial Park sign east of the Memorial Park grand stairway and install a stainless steel handrail at an estimated cost of \$15,000,
4. Endorse the existing south side sidewalk edge west of Martin Street continue without a guardrail, and
5. Request staff report on the feasibility of installing the existing eight interpretive signs at either the White Rock, the Pier or the future floating facility southwest of the Pier.

**6.2.14 WHITE ROCK PIER / OPTIONS FOR SOUTHWEST FLOATING FACILITY AND PIER RECONSTRUCTION UPDATE** **Page 162.24**

Corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “White Rock Pier / Options for Southwest Floating Facility and Pier Reconstruction Update”.

**RECOMMENDATION**

THAT Council:

1. Receive for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “White Rock Pier – Options for Southwest Floating Facility”; and
2. Direct Staff to begin full public engagement and concept plan development for the future activities at White Rock Pier’s reconstructed southwest floating facility.

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019  
**TO:** Mayor and Council  
**FROM:** Jim Gordon, P.Eng., Director of Engineering and Municipal Operations  
**SUBJECT:** Memorial Park Railings

---

**RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “Memorial Park Railings”,
  2. Approve maintaining the existing grated railing atop the newly constructed Memorial Park washrooms,
  3. Approve the removal of the black Memorial Park sign east of the Memorial Park grand stairway and install a stainless steel handrail at an estimated cost of \$15,000,
  4. Endorse the existing south side sidewalk edge west of Martin Street continue without a guardrail, and
  5. Request staff report on the feasibility of installing the existing eight interpretive signs at either the White Rock, the Pier or the future floating facility southwest of the Pier.
- 

**INTRODUCTION**

Memorial Park was envisioned and conceptually designed through an extensive public process. Unfortunately, not all design elements important to residents and businesses made it through to the final detailed design. One of these is the view as a focal point for businesses and pedestrians along the north side of Marine Drive. The City received complaints that the view of ocean and islands is diminished by the grated fencing along the platform atop of the washrooms and the Memorial Park sign east of the grand stairway.

This report proposes alternative designs for the grated fencing and installation of safety measures to mitigate the exposed slope that would result from removal of the Memorial Park sign. Additionally, Council is asked to endorse the decision not to install a guardrail along the south side of the Marine Drive sidewalk west of Martin Street.

Interpretive signs previously existed atop the washrooms and should be considered within the context of other items discussed in this report.

## **ANALYSIS**

### **Memorial Park Viewing Platform - Grated Fence Panels**

The grated fence panels atop the washrooms causes concern that it diminishes views from restaurants and from the sidewalk on the north side of Marine Drive. Multiple options for replacing this grated fencing with more view amenable fencing are discussed and costed in Appendix 1. The costs to replace the fencing are considerable; however, if Council decides that the existing fence is to be replaced, Option 1 – Welded Wire Mesh is recommended as the most effective option.

### **Memorial Park Sign**

The Memorial Park sign diminishes views, acts as an unofficial garbage receptacle, is redundant to other Memorial Park signage and presents a questionable aesthetic. It is recommended that it be removed and the potential danger of the resulting exposed slope be mitigated by Option A - stainless steel handrail as shown in Appendix 2.

### **Guardrails along the South Side of Marine Drive Sidewalk**

The landscape design west of Martin Street incorporates plantings leading down from the Marine Drive sidewalk to a sloping walkway below. The Landscape Architect designed a guardrail on the south side of the sidewalk to prevent pedestrians from entering into the garden area or otherwise shortcutting onto the lower walkway.

Similarly to park walkways in Stanley Park or other parts of Vancouver, this landscape area is not governed by the strict regulations of the BC Building Code and as such does not require a guardrail. Although the Landscape Architect does not agree, staff advise that a guardrail is not required and recommend that Council endorse this decision not to install an unnecessary visual obstruction on the edge of the walkway.

### **Interpretive Signage**

Eight interpretive signage of an environmental and historical nature previously existed atop the reconstructed washrooms. Given concerns expressed about views, it seems more appropriate that this signage be reviewed and possibly be considered by Council for installation at other locations. Possible locations include at the White Rock, on the Pier in addition to the 8 information signs on the Pier, or at the new floating facility at the end of the Pier.

## **OPTIONS**

### **Memorial Park Viewing Platform - Grated Fence Panels**

Staff retained R.F. Binnie & Associates Ltd. to research and evaluate options to replace the existing guardrail panels and the Memorial Park Sign. The following criteria was used for the evaluation: material, transparency, safety, aesthetics, building code compliance, cost, durability, maintenance, and compatibility with the overall design of the park.

R.F.Binnie's evaluation of the railing options is provided in Appendix 1. Seven options were evaluated and are summarized in Table 1. The cost shown in Table 1 includes supply and installation, removal, disposal, design, and contingency costs.

Table 1 – Summary Railing Options

<b>Product</b>	<b>Cost</b>	<b>Notable Features</b>
1. Welded wire mesh	\$95,000	Aesthetically compatible with guardrails at the washroom level Low maintenance Improved visibility but not fully transparent
2. Welded wire mesh with inset tiles	\$145,000	Aesthetically compatible with guardrails at the washroom level Long delivery time High cost Improved visibility but not fully transparent
3. Vertical cable wire	\$70,000	Not compatible with guardrails at the washroom level Requires modifying existing guardrail Low maintenance Higher transparency Not aesthetically compatible with guardrails at the washroom level
4. Horizontal cable wire	\$57,500	Higher transparency Climbable Not aesthetically compatible with guardrails at the washroom level
5. Powder coated curved steel horizontal rails	\$120,000	Bulky aesthetics Existing guardrail must be removed completely Improved visibility High cost Not aesthetically compatible with guardrails at the washroom level
6. Glass	\$110,000	Prone to vandalism High maintenance to preserve transparency High cost Not aesthetically compatible with guardrails at the washroom level
7. Polycarbonate (frosted)	\$32,500	Prone to vandalism High maintenance to preserve transparency Not commercial grade product Not aesthetically compatible with guardrails at the washroom level

The welded wire mesh panels are more compatible with the overall design of the park than the other options. These panels provide improved visibility, are low maintenance, and are available locally. If replacement of the existed grated panels are required, Staff recommend Option 1 – Welded Wire Mesh, based on the criteria listed above.

### **Memorial Park Sign**

R.F.Binnie evaluated 5 options for replacing the Memorial Park grated sign; the memorandum is provided in Appendix 2. A summary of the options are provided in Table 2. The cost shown in Table 2 include supply, removal, disposal, design and contingency costs.

Table 2 – Summary of Memorial Park Sign Replacement Options

<b>Product</b>	<b>Cost</b>	<b>Notable Features</b>
A. Stainless Steel Handrail	\$15,000	Low maintenance Low cost Improved visibility
B. Wall Mounted Railing	\$16,000	Free wall top for seating Improved visibility but not fully transparent Low cost Low maintenance
C. Tempered Glass Signage	\$30,000 (excludes installation)	Transparent Prone to vandalism High maintenance High cost
D. Acrylic Signage	\$35,000 (excludes installation)	Transparent Prone to vandalism High maintenance High cost
E. Glass Panel Railings	\$25,000	Prone to vandalism High maintenance High cost

The stainless steel handrail provides improved visibility, is low maintenance, and is the lowest cost option. Based on the evaluation criteria, Staff recommend Option A – Stainless Steel Handrail.

**BUDGET IMPLICATIONS**

The cost for replacing the grated railing panels are considerable. Therefore, Staff recommends replacing the Memorial Park Sign and retaining the grating railing panels atop of the washroom building.

The recommended funding source for this work, estimated to cost \$15,000, is the general fund asset improvement contingency budget. The Director of Financial Services has reviewed this corporate report and confirms that these funds are available and appropriate to use for this purpose.

**CONCLUSION**

The grated fence panels atop the washrooms causes concern that it diminishes views from restaurants and from the sidewalk on the north side of Marine Drive. The costs to replace the fencing with a durable product that provides improved visibility are considerable. Staff recommends that Council approve maintaining the existing grated railing atop the newly constructed Memorial Park washrooms.

The Memorial Park sign diminishes views, acts as an unofficial garbage receptacle, is redundant to other Memorial Park signage and presents a questionable aesthetic. It is recommended that it be removed and the potential danger of the resulting exposed slope be mitigated by a stainless

steel handrail. Staff recommends that Council approve the removal of the black Memorial Park sign east of the Memorial Park grand stairway and install a stainless steel handrail.

Additionally, Staff recommend that Council endorse the existing south side sidewalk edge west of Martin Street continue without a guardrail, and request staff report on the feasibility of installing the existing eight interpretive signs at alternative locations.

Respectfully submitted,



Jim Gordon, P.Eng.  
Director, Engineering and Municipal Operations

**Comments from the Chief Administrative Officer:**

I concur with the recommendations of this report.



Dan Bottrill  
Chief Administrative Officer



**R.F. BINNIE & ASSOCIATES LTD.**

300 - 4940 Canada Way,

Burnaby, BC V5G 4K6

TEL 604 420 1721

**BINNIE.com**

## Memorandum

<b>To:</b>	Rosaline Choy, Manager of Engineering, City of White Rock	<b>From:</b>	Blair Arbuthnot, MBCSLA
<b>Cc:</b>		<b>Date:</b>	August 20, 2019
<b>Project Title:</b>	<b>Memorial Park Handrail Replacement Study - FINAL</b>	<b>File No.:</b>	19-0719-01
<b>Re:</b>	Railing Options		

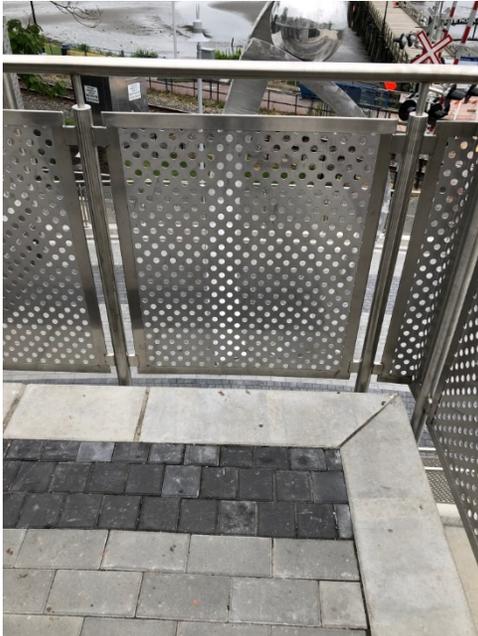
This document highlights several options for the guardrail at the upper deck of the Memorial Park in White Rock. The total length of the guardrail is approximately 31.13m (102' 2") with stainless steel posts and rail. There are 25 infill panels measuring 0.9m (H) x 1.2m (L) (3' x 4'). For the purposes of comparison, it is assumed each panel will be 1.11m<sup>2</sup> (12sq. ft.).

Removal costs associated with the existing panels would be estimated at a crew rate of \$200/hr over a one week period plus associated disposal fees equaling approximately \$10,000. This excludes any offset credit costs that may be eligible for metal salvage value.

While each of the types of panel retrofits will vary slightly with installation time, it can be estimated that 1 week for an installation schedule can be assumed.

Factors taken into consideration for the proposed options include: material, transparency, safety, aesthetics, building code compliance, cost, durability, maintenance, and compatibility with the overall design of the park.

**1 EXISTING CONDITION**



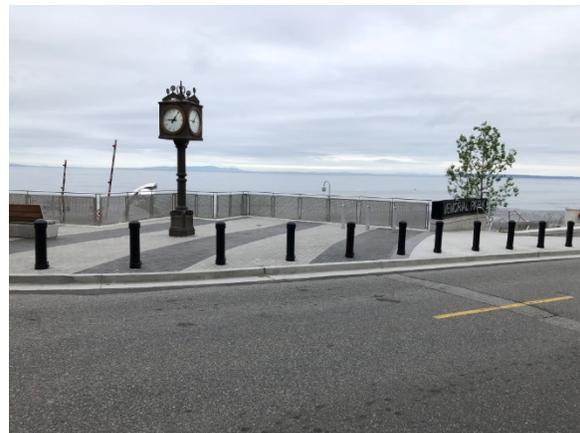
*Existing Condition*



*Existing Condition*



*Existing Condition*



*Existing Condition*

**Table 1: Summary of Options**

<b>Product</b>	<b>Pros</b>	<b>Cons</b>	<b>Per Panel Cost (Supply &amp; Install)</b>
<b>Welded Wire Mesh</b>	Aesthetics, low maintenance	Not fully transparent	\$3,000 per panel <b>\$75,000 Total</b>
<b>Welded Wire Mesh with inset tiles</b>	Aesthetics, Custom design to suit the transparency needs	Delivery lead time, Cost	\$5,000 per panel <b>\$125,000 Total</b>
<b>Vertical cable wire</b>	Aesthetics, Transparency, Low maintenance, code compliant, reasonable cost	To accommodate this option to the guardrail, a bottom rail is required to secure the vertical cable wire.	\$2,000 per panel <b>\$50,000 Total</b>
<b>Horizontal cable wire</b>	Transparency, aesthetics, low maintenance	Climb-able – Does not meet BCBC	\$1,500 per panel <b>\$37,500 Total</b>
<b>Powder coated curved steel horizontal rails</b>	Sturdy, clear visibility	Bulky aesthetics, Cost, the existing guardrail must be removed completely	\$4,000 per panel <b>\$100,000 Total</b>
<b>Glass</b>	Transparency	Prone to vandalism, high maintenance and cost	\$3,600 per panel <b>\$90,000 Total</b>
<b>Polycarbonate</b>	Transparency, less expensive option, flexible	Prone to vandalism, high maintenance	\$500 per panel <b>\$12,500 Total</b>

## 1.1 Welded Wire Mesh

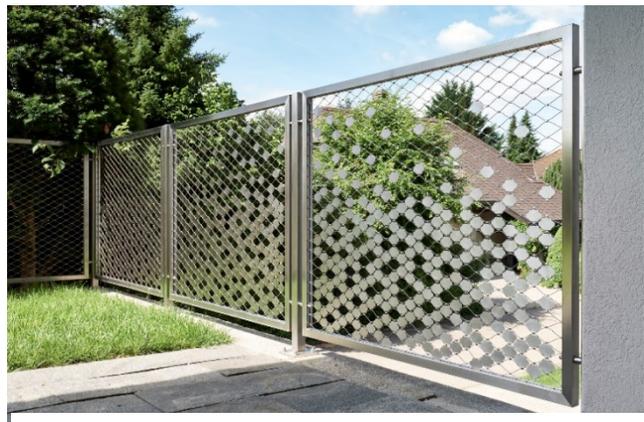
- Available in various mesh sizes.
- Provides clear visibility but is not fully transparent.
- Low maintenance, and non-climbable
- Supplier examples include: Webnet by Jakob Rope System, Omega Architectural or Ellite by Omega II fence systems, welded wire mesh infill panels by Bankwire.
- Local supplier: Solid Rock Steel Manufacturing. Stainless steel (Type 304 - Brushed Satin Finish) woven Wire Mesh (2"x2"x1/8") Infill Panels (25 pcs ~ 900 mm H x 1,200 mm W) c/w mounting tabs bolted to existing posts and guardrail is \$170/sq.ft.
- Estimated Cost Per Panel: \$3,000



*Philadelphia Naval Shipyard, Pennsylvania*

## 1.2 Welded Wire Mesh (With Inset Tiles)

- Enables incorporation of custom designs and patterns
- The tiles can be used to vary the transparency
- Low maintenance, and non-climbable
- By Jakob Rope System
- Cost of the welded wire mesh \$120-\$180 per sq.ft + additional cost of tile \$3-\$4 per tile. The wire mesh is manufactured in Switzerland and the tiles in Vietnam. The product lead time is 8-12 weeks.
- Estimated Cost Per Panel: \$5,000



*Residence in Ittigen, Switzerland*

### 1.3 Vertical Cable Wire

- Lightweight design
- Does not interrupt the view
- Low maintenance, and non-climbable
- Vertical cable is spaced every 4" (100mm)
- Cost for 3/16" diameter stainless steel cable is \$5/linear ft. The material lead time is 10-12 days (Source: Rope and Cable Canada <http://ropeandcable.com/> ). Assumes each typical panel requires 30' (9.1m) of cable.
- Requires top and bottom rail for the cable wire connection to be retrofit to existing handrail which is an additional cost of \$50/l.m. for rails.
- Estimated Cost Per Panel: \$2,000



### 1.4 Horizontal Cable Wire

- Lightweight design
- Does not interrupt the view
- 
- Low maintenance
- Climb-able. Does not comply with BC Building Code (BCBC).
- Horizontal cable is spaced every 4" (100mm)
- Cost for 3/16" diameter stainless steel cable is \$5/linear ft. The material lead time is 10-12 days (Source: Rope and Cable Canada <http://ropeandcable.com/> ). Assumes each typical panel requires 30' (9.1m) of cable.
- Estimated Cost Per Panel: \$1,500



*Coal Harbor, Vancouver, Canada*



### 1.5 Powder Coated Steel Horizontal Rails (Curved Top)

- Low maintenance
- The guardrail curves inward allowing safe view of the water.
- Bulky aesthetics does not match recent park improvements.
- Custom fabrication required - Milled steel (with a 3-coat epoxy paint finish) is \$740/linear ft.
- Extent of modification to existing handrail for curved top rail would require full removal and replacement, thereby increasing demolition cost
- Estimated Cost Per Panel: \$4,000



## 1.6 Glass Railing

- Assume 12mm thick tempered glass installed with mounting tabs
- The transparency of material allows spatial continuity, aesthetically pleasing view.
- High maintenance to maintain clear visibility.
- Prone to vandalism.
- Costs \$250/sq ft.
- Estimated Cost Per Panel: \$3,600



*Broken Glass*



*Algae Stained Glass*

## 1.7 Polycarbonate Railing

- Flexible, lightweight, and weather resistant.
- Easy to install and maneuver compared to glass.
- Available in various thickness.
- High resistance to heat and cold.
- High maintenance to maintain clear visibility.
- Susceptible to scratching, marring, and abrasive surfaces.
- Polycarbonate material price from \$15/sq ft. for panels depending on the sheet thickness.
- Estimated Cost Per Panel: \$500



*Frosted Polycarbonate*



*Tinted Polycarbonate*



*Scratched Polycarbonate*



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## Memorandum

<b>To:</b>	Rosaline Choy, Manager of Engineering, City of White Rock	<b>From:</b>	Blair Arbuthnot, MBCSLA
<b>Cc:</b>		<b>Date:</b>	September 3, 2019
<b>Project Title:</b>	<b>Memorial Park Signage Replacement Study - FINAL</b>	<b>File No.:</b>	19-0719-02
<b>Re:</b>	Railing Options over Signage Concrete Wall		

In this document you will see options for the signage replacement at the upper deck of the memorial park in White Rock. The total length of the concrete wall (Length to cover with new railing) is approximately 4.5m (14.7').

Removal costs associated with the existing signage would be estimated at a crew rate of \$200/hr over a two day period plus associated disposal fees equaling approximately \$3500. This excludes any offset credit costs that may be eligible for metal salvage value.

While each of the types of signage retrofits will vary slightly with installation time, it can be estimated that two days for an installation schedule can be assumed.

Factors taken into consideration for the proposed options include: material, transparency, safety, aesthetics, building code compliance, cost, durability, maintenance, and compatibility with the overall design of the park.

**1 EXISTING CONDITION**



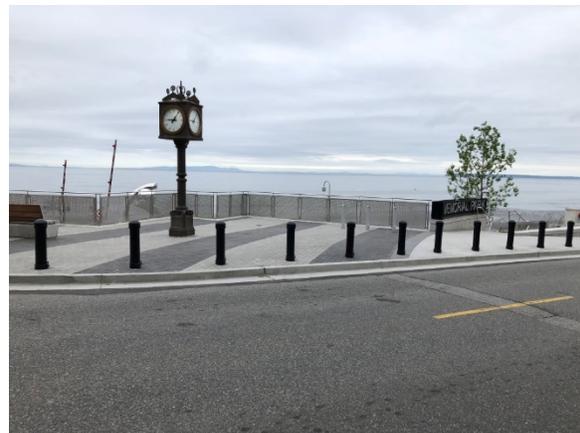
*Existing Condition*



*Existing Condition*



*Existing Condition*



*Existing Condition*

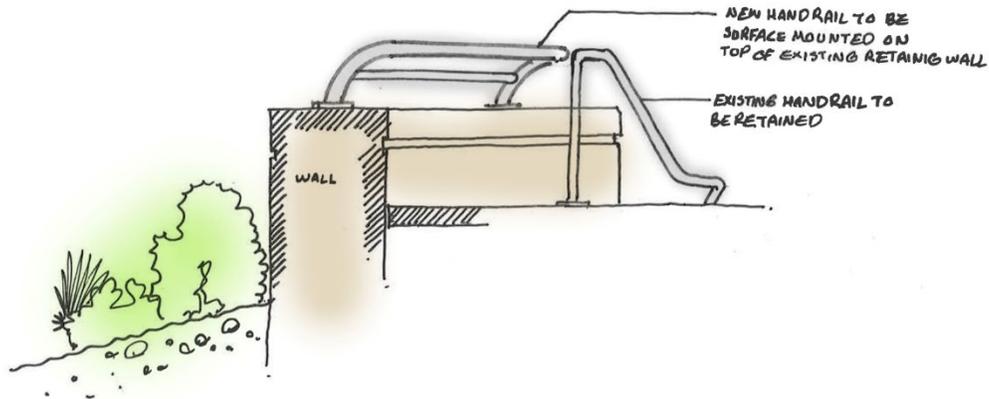
**Table 1: Summary of Options**

<b>Product</b>	<b>Pros</b>	<b>Cons</b>	<b>Cost</b> <i>(Supply &amp; Install)</i>
<b>Stainless Steel Handrail</b>	Provide handrail option	Low maintenance and cost,  Bulky aesthetics	<b>\$5,000 Total</b>
<b>Wall Mounted Railing</b>	Free wall top for seating  Transparency  Reuse existing steel letter cut outs (optional)  Low maintenance and cost	Not fully transparent	<b>\$6,000 Total</b>
<b>Tempered Glass Signage</b>	Transparency  Reuse existing steel letter cut outs  Reuse existing wiring for lighting	Prone to vandalism, high maintenance and cost	<b>\$17,000 – \$20,000 Total</b> <b>(Excluding installation Cost)</b>  Cost is for one panel over 4.5m long concrete wall (Cost may increase for glass box panels option)
<b>Acrylic Signage</b>	Transparency  Reuse existing steel letter cut outs  Reuse existing wiring for lighting	Prone to vandalism, high maintenance and cost	<b>\$15,000 - \$25,000 Total</b> <b>(Excluding installation Cost)</b>  Cost is for acrylic box over concrete wall
<b>Glass Panel Railings</b>	Transparency, less expensive option, flexible	Prone to vandalism, high maintenance	\$3,600 per panel <b>\$15,000 Total</b> <b>(Including supply and installation)</b>

## 1.1 Stainless Steel Handrail

Design Solution:

Stainless steel handrail replaces with existing park signage. Handrail is to be surface mounted on concrete retaining wall. A middle horizontal bar is required to close the gap between wall top and handrail profile.

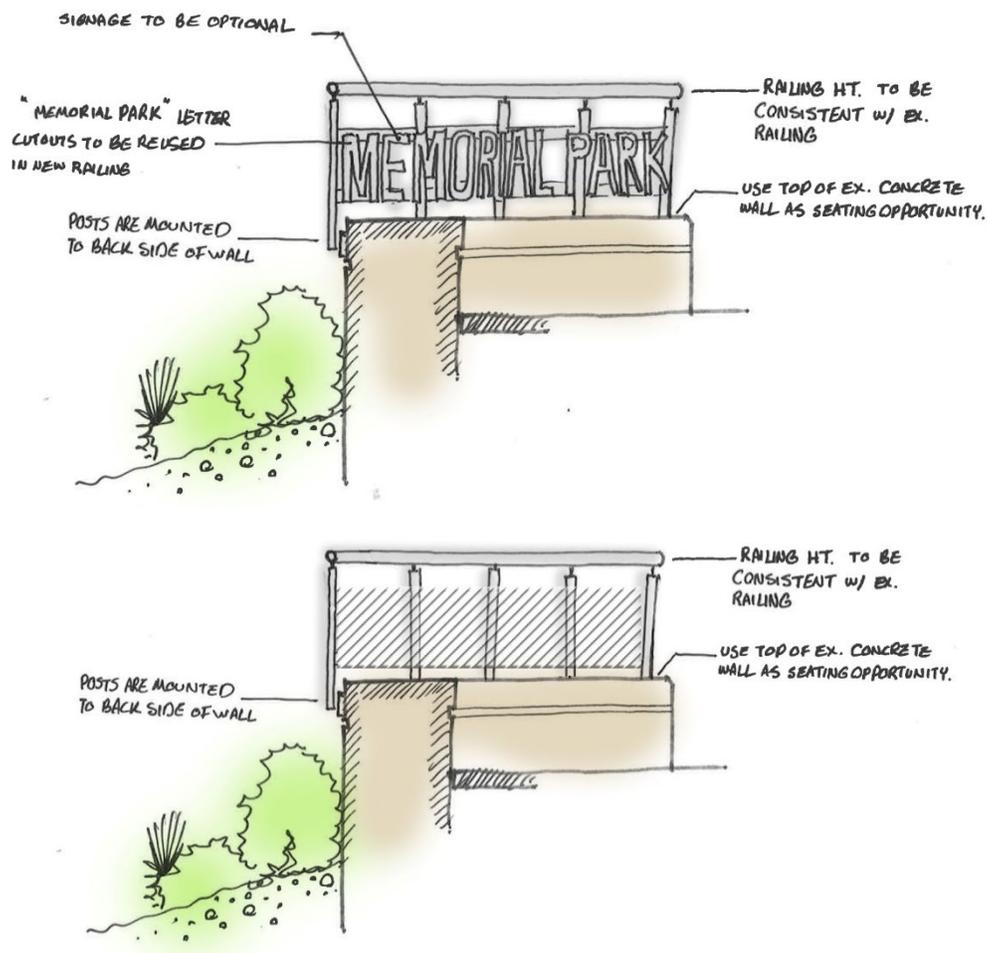


- Provides clear visibility but is not fully transparent.
- Provides handrail option.
- Simple design and construction method
- Low cost,
- Low maintenance and durable,
- Custom fabrication required,
- Bulky aesthetics does not match recent park improvements
- Estimated Cost: \$5,000

## 1.2 Wall Mounted Railing

Design Solution:

Railing is wall mounted to the back face of the retaining wall. Posts match existing railing, provide consistency and cohesion with the rest of the site. Letter cut-outs may be reused in the railing. The concrete top provides seating opportunity.

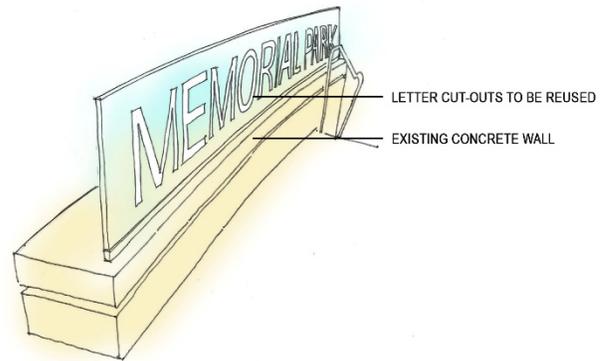
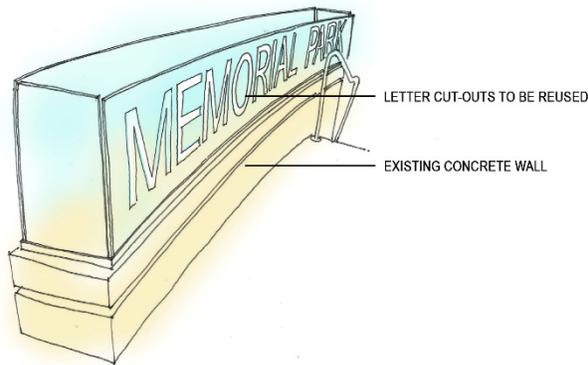


- Provides clear visibility but is not fully transparent.
- Provides option to reuse Memorial Park letter.
- Transforms concrete retaining wall to seat,
- Low cost,
- Low maintenance, durable and non-climbable,
- Estimated Cost Option A with 2" horizontal stainless steel tubing and mounted letters: \$6,000
- Estimated Cost Option B with horizontal cable wire and mounted letters: \$6,000

### 1.3 Tempered Glass Signage

#### Design Solution:

Replace the existing signage perforated steel panels with tempered glass to increase transparency. The current post and beam structure inside the signage box is proposed to be removed. To accommodate more flexibility for the signage cost, the design may incorporate one tempered panel piece or a full enclosed box option.



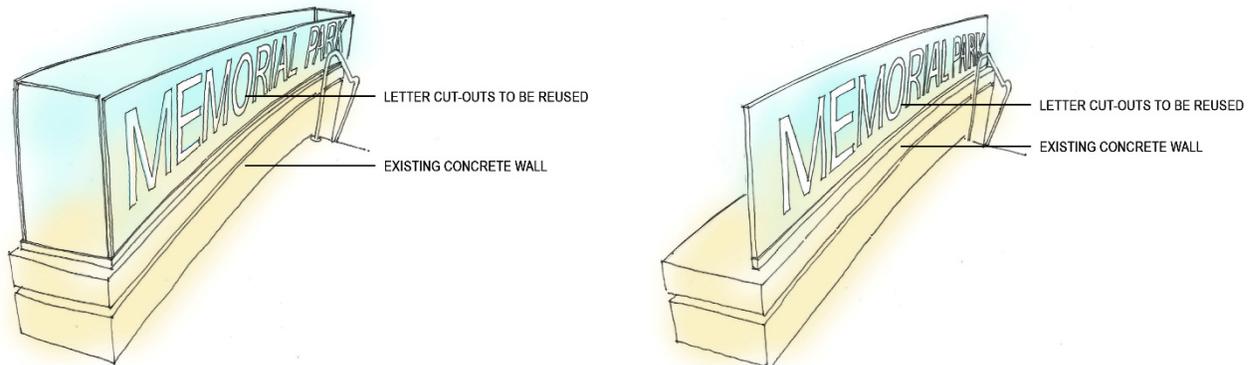
- Available in various thicknesses.
- Provides clear visibility but is not fully transparent.
- Requires two to three glass panels along the length of the wall for structural stability reasons.
- Prone to vandalism and requires high maintenance.
- Non-climbable.
- Ability to reuse current wiring for lighting.
- Ability to reuse the steel letter cut outs on tempered glass panels.
- Supplier examples include: Imperial Sign, Mainland Signs.
- Local supplier: Glass Signage edge mounted.
- Estimated Cost of design and fabrication: \$15,000 to \$25,000 (more detailed quotes to be determined)



## 1.4 Acrylic Signage

### Design Solution:

Replace the existing signage perforated steel panels with acrylic panels edge mounted to existing. The current post and beam structure inside the signage box is proposed to be removed. To accommodate more flexibility for the signage cost, the design may incorporate one panel or a full enclosed box



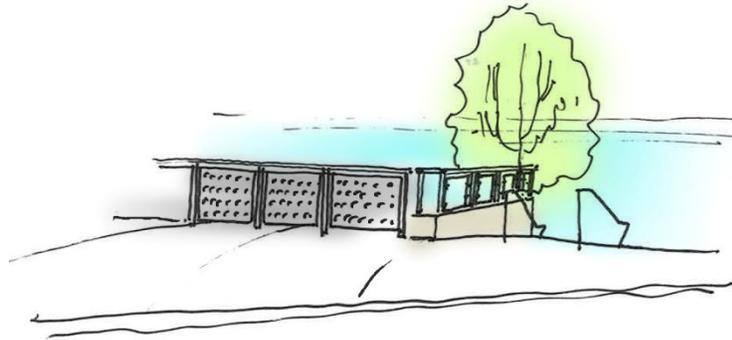
option.

- Available in various thicknesses (0.5" to 1").
- Provides clear visibility but is not fully transparent.
- Ability apply slight curve to acrylic panels.
- Requires two to three acrylic panels along the length of the wall for structural stability reasons.
- high maintenance, and non-climbable.
- Prone to vandalism.
- Ability to reuse current wiring for lighting.
- May require to close the top face to provide more strength to signage.
- Ability to reuse the steel letter cut outs on acrylic panels.
- Supplier examples include: Imperial Sign, Mainland Signs.
- Local supplier: Acrylic Signage edge mounted.
- Estimated Cost of design and fabrication: \$15,000 to \$25,000(more detailed quotes to be determined)

## 1.5 Glass Railing

### Design Solution:

Railing is considered as a solution to replace with existing park signage. To maintain the height of the railing similar to the existing posts, the panels will be shorter comparing to other posts. There are 4 infill panels measuring 0.6m (H) x 1.2m (L) (2' x 4'). Tempered glass panels are used to maximize transparency. The railing and posts continue to remain close to existing condition to provide visual integrity.



- Assume 12mm thick tempered glass installed with mounting tabs
- The transparency of material allows spatial continuity, aesthetically pleasing view.
- High maintenance to maintain clear visibility.
- Prone to vandalism.
- Costs \$250/sq ft.
- Estimated cost of design and fabrication per panel: \$3,600

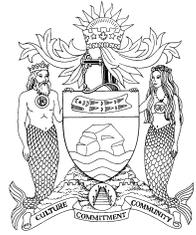


*Broken Glass*



*Algae Stained Glass*

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** September 9, 2019

**TO:** Mayor and Council

**FROM:** Jim Gordon, P.Eng.  
Director, Engineering & Municipal Operations

**SUBJECT:** White Rock Pier  
Options for Southwest Floating Facility and Pier Reconstruction Update

---

**RECOMMENDATION**

THAT Council

1. Receive for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “White Rock Pier – Options for Southwest Floating Facility”; and
  2. Direct Staff to begin full public engagement and concept plan development for the future activities at White Rock Pier’s reconstructed southwest floating facility.
- 

**INTRODUCTION**

On December 20, 2018, a 91 km/h windstorm combined with heavy rain and a high tide destroyed two (2) sections of the historic White Rock Pier and the western wharf. While the destroyed sections have been rebuilt and is now open to the public, the future of the wharf is under review.

The City has retained Westmar Advisors Inc., supported by Hatfield Consultants Partnership, (Westmar) to assess the potential options for redeveloping the southwest floating facility at the Pier and provide environmental permitting services for the reconstruction of the remaining sections of the Pier. This corporate report summarizes the Pier’s southwest floating facility options and includes an update on the reconstruction of the remaining sections of the Pier.

Daniel Leonard from Westmar will present the attached report to Council on September 9, 2019

**ANALYSIS**

**Southwest Floating Facility Options**

Westmar reviewed the existing marine, geotechnical, and environmental conditions, assessed potential options and activities at a redeveloped facility for regulatory and permitting requirements and prepared the capital cost estimate. The study is attached in Appendix 1.

The study found the following:

- A robust design comprising concrete floats and steel pipe pile moorings will result in a facility with reduced maintenance cost and a longer service life,
- A single float in approximately the same location as the previous float will provide the greatest flexibility of usages,
- It is feasible to provide an accessible access to the float using a system of gangways along the Pier.
- Previously planned maintenance dredging should be part of this redevelopment in order to restore water depth to accommodate the greatest number of vessel types.
- The footprint of the facility should not expand beyond the previous arrangement with the exception of the accessible gangways, and
- It is possible for the City to meet permitting requirements associated with the float's redevelopment using Westmar's proposed approach.

Westmar's study included a review of activities that occur at other waterfront facilities in North America. The proposed activities are as follows:

- Semi-permanent moorage
- Transient boat moorage
- Boat shows
- Classic boat shows
- Boat / tall ship tours
- Longboat / dragon boat competitions
- Recreational fishing and crabbing
- Seafood sales
- Paddling activities
- Disabled sailing
- Commercial tour operators (ie: whale watching tours)

A summary of the design requirements for each activity type can be found in Table B of Westmar's study.

### **Reconstruction of Remaining Pier – Project Update**

The City has retained Westmar Advisors Inc., supported by Hatfield Consultants Partnership, (Westmar) to provide consulting engineering services related to conceptual design and environmental permitting for reconstruction of the old sections of the White Rock Pier to the north and south of the 100 m section that has been rebuilt. The City will retain a consultant to provide archaeological consulting services.

**CONCLUSION**

The December 20, 2018 windstorm damaged the western wharf at the Pier. The future of the wharf is under review. Westmar was retained by the City to review activities that occur at other waterfront facilities in North America.

Staff recommends Council direct staff to begin full public engagement and concept plan development for the future activities at White Rock Pier's southwest floating facility.

Respectfully submitted,



Jim Gordon, P.Eng.  
Director, Engineering & Municipal Operations

**Comments from the Chief Administrative Officer:**

I concur with the recommendations of this corporate report.



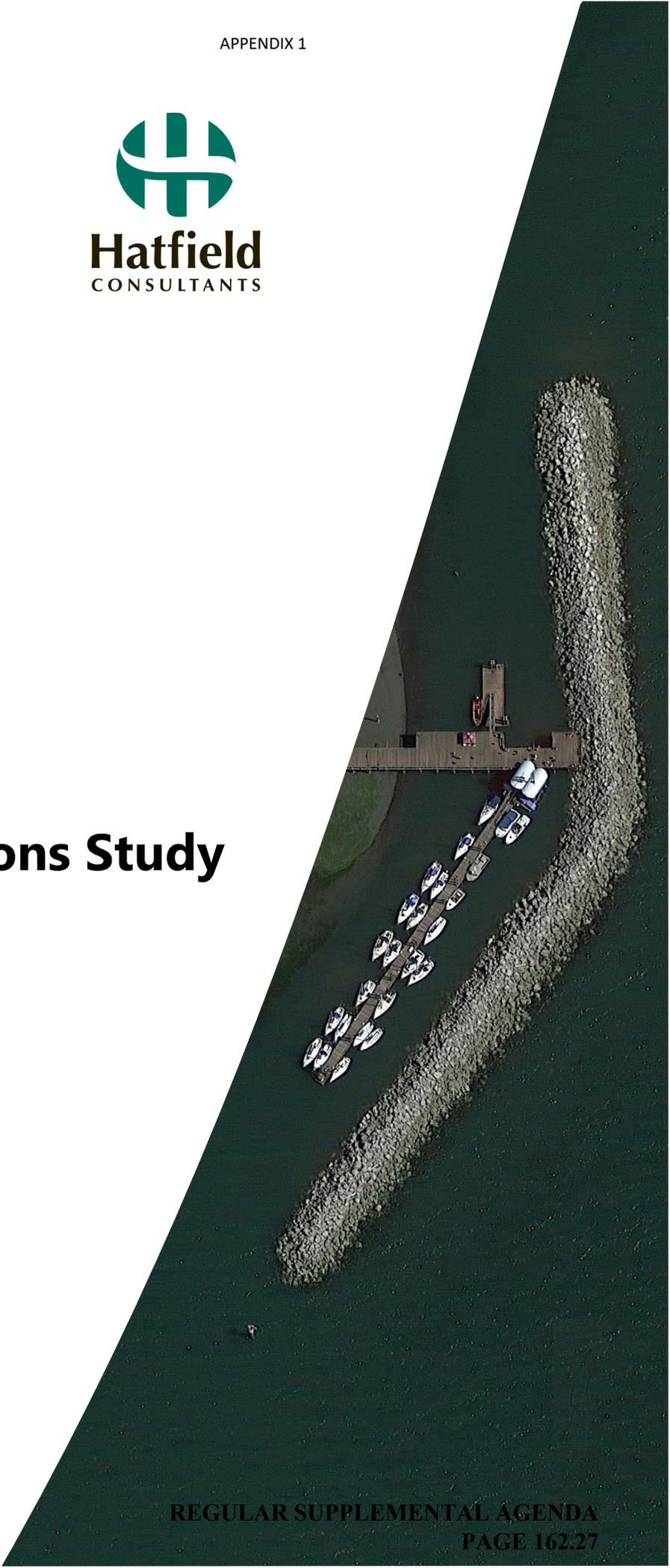
Dan Bottrill  
Chief Administrative Officer



# White Rock West Basin Options Study

Doc No. 1180031-REP-001 Rev. 1

3 September 2019



# White Rock West Basin Options Study

Doc. No. 1180031-REP-001 Rev. 1  
3 September 2019



## SIGNATURES

NAME	SIGNATURE	DATE
Prepared by: Daniel Leonard, MASc, PEng Stewart Wright, MSc Marc VandeVeer, BSc		September 3, 2019
Reviewed by: Hong Liang, MASc, PEng		September 3, 2019
Approved by: Michael Cowdell, MEng, PEng		September 3, 2019
Approved by:		

## VERSION HISTORY

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## Executive Summary

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Westmar Advisors Inc., supported by Hatfield Consultants Partnership, (Westmar) has been retained by the City of White Rock (City) to assess potential options for redeveloping the marina area at White Rock Pier (the Pier).

This study addressed the following items:

- Current events in the community that could influence options to be considered for redevelopment;
- The previous arrangement that failed and the feasibility of mitigating a similar outcome in the future;
- Existing marine, geotechnical, and environmental conditions;
- Potential activities at a redeveloped facility;
- Project criteria;
- Proposed option for redevelopment;
- Capital cost estimate for the proposed option; and
- Identifying any regulatory and/or permitting requirements that would prevent proceeding with the proposed option.

The study found the following:

- A robust design comprising concrete floats and steel pipe pile moorings will result in a facility with reduced maintenance cost and a longer service life compared with a timber system or other less-robust float design.
- A single float in approximately the same location as the previous one will provide the greatest flexibility of usages of the facility for both commercial and community benefit.
- It is feasible to provide accessible access to the float with a system of gangways installed adjacent along the Pier. Locating the gangways adjacent to the Pier will avoid occupying valuable deep water protected by the breakwater with a system of gangways that switch back on one another.
- Previously planned maintenance dredging should be part of this redevelopment in order to restore water depth to accommodate the greatest number of vessel types.
- Other than maintenance dredging, the footprint of the facility should not expand beyond the previous arrangement with the exception of the accessible gangways. Based on this approach, there does not appear any permitting requirements that cannot be met in order to proceed with the redevelopment.

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# 1 Introduction

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Westmar Advisors Inc., supported by Hatfield Consultants, (Westmar) has been retained by the City of White Rock (City) to assess potential options for redeveloping the west dredged basin area at the south end of the White Rock Pier (the Pier) (the study area).

The marina that was previously located in the study area was taken away along with boats that were tied to the floats during a storm on December 20, 2019. In previous assignments for the City, Westmar has investigated the magnitude of the storm that occurred from a return period perspective and also the reasons why the marina components failed. For the purposes of this study, Westmar is satisfied that it is feasible to install new floats and mooring piles in the general location of the previous floats and piles but with a more robust design incorporating the lessons from the storm.

The previous marina included access along the 470 m long timber Pier, an approximately 85 m long timber float to the west of the Pier that accommodated 32 vessels rafted two at each of the 16 slip spaces, and an approximately 250 m long rubble mound breakwater. The approximately 17 m long timber float with gangway on the east side of the Pier was not damaged during the storm and was used by Canada Border Services and for recreation. The usage of the east dredged basin area is not included within the scope of this study and it is assumed that this float will continue to be used before the storm following the re-opening of the Pier in September 2019.

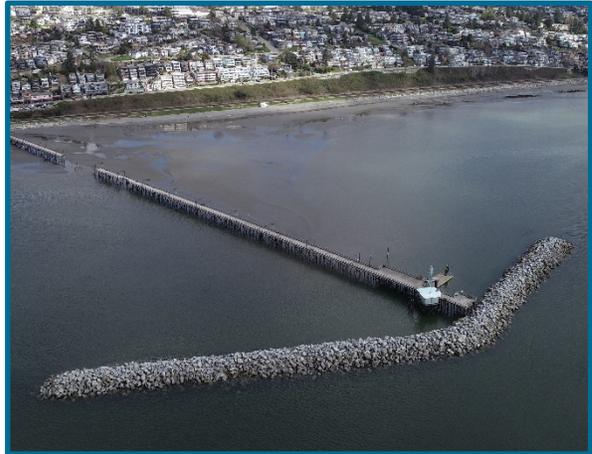
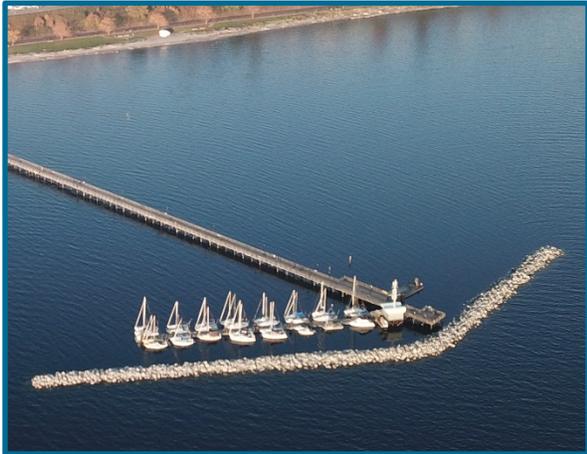
The purpose of this study is to explore the potential uses of a floating facility rebuilt in a similar layout as was previously arranged with permanent moorage for recreational boats and also with other types of usage.

Starting approximately 10 years ago, the City pursued maintenance dredging of the west basin area as the boats in the previous marina were touching the seabed at lower tides. The dredging maintenance project was deferred after it was discovered that the seabed material contains contaminants that will require much higher disposal costs than for clean material. The west basin has had further infilling since the December 2018 storm and it is recommended that dredging be included as part of any capital spending program to maintain the options for vessel types that could use the basin.

The City engaged Westmar in 2018 to investigate the business case for expansion of the marina and it was determined that expansion options that would result in extended permitting processes would not be pursued further.

The following page presents photographs of the study area before and after the storm.

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**Figure A** Comparison of the study area before (left) and after (right) the December 2018 storm.

## 2 Site Context and Existing Conditions

This section describes the study area and its context in White Rock community activities and lists the relevant existing conditions.

### 2.1 Community Context

White Rock Beach is a focal point in the White Rock community and is used for many activities throughout the year. The following table summarizes some of the festivals, events, and activities that occur in the White Rock Beach area that should be considered when evaluating potential options for redevelopment of the study area.

**Table A** Summary of festivals, events, and activities around the study area.

Annual Events	Festivals	Ongoing Activities
<ul style="list-style-type: none"> <li>▪ Art Walk</li> <li>▪ Concerts at the Pier</li> <li>▪ Paint the Town</li> <li>▪ White Rock Christmas Sail Past</li> <li>▪ Semiahmoo Bay International Regatta</li> <li>▪ New Year’s Day Polar Bear Swim</li> <li>▪ White Rock Sandcastle Competition</li> </ul>	<ul style="list-style-type: none"> <li>▪ Diwali Multicultural</li> <li>▪ Festival of Lights</li> <li>▪ Moon Festival</li> <li>▪ White Rock Sea Festival</li> </ul>	<ul style="list-style-type: none"> <li>▪ Crabbing &amp; Fishing</li> <li>▪ Swimming and Watersports</li> <li>▪ Sailing</li> <li>▪ Walking/Sightseeing</li> <li>▪ Boat Tours</li> </ul>

### 2.2 Previous Arrangement

The previous marina consisted of an approximately 85 m long timber float moored in place with pairs of timber piles. The float was accessed from the Pier by a gangway that was approximately 18.3 m in length. The gangway became relatively steep at lower tides.

The marina has two out buildings that are supported on the Pier at the top of the gangway. The marina accommodated 32 vessels rafted two at each of the 16 slip spaces.

Contributing factors to the failure of the previous float during the storm was the lack of strength of the mooring piles to resist the lateral loads from many vessels rafted to the float in significant winds combined with significantly high water elevations.

## 2.3 Existing Marine Conditions

Existing marine conditions have been provided in Westmar report No. 1180015-REP-001 and SNC technical memo No. 648236-1000-4PEN-0002. Both documents have identified that the metocean conditions at the study area are not severe and that the accretion of sediment has stabilized in the last 20 years along the Pier.

Based on our discussions with users of the marina, it is important to note that there are currently challenges entering the marina during moderate waves from the predominant wave direction, south-southwest. The waves propagate along the breakwater and refract to the north-northeast and cause motions at the west end of the west float (see [Figure B](#)).

It is Westmar's opinion that a more robust design and changes to the recent operational procedures at the marina will result in a safe floating facility that will be able to withstand expected storm events in the future.



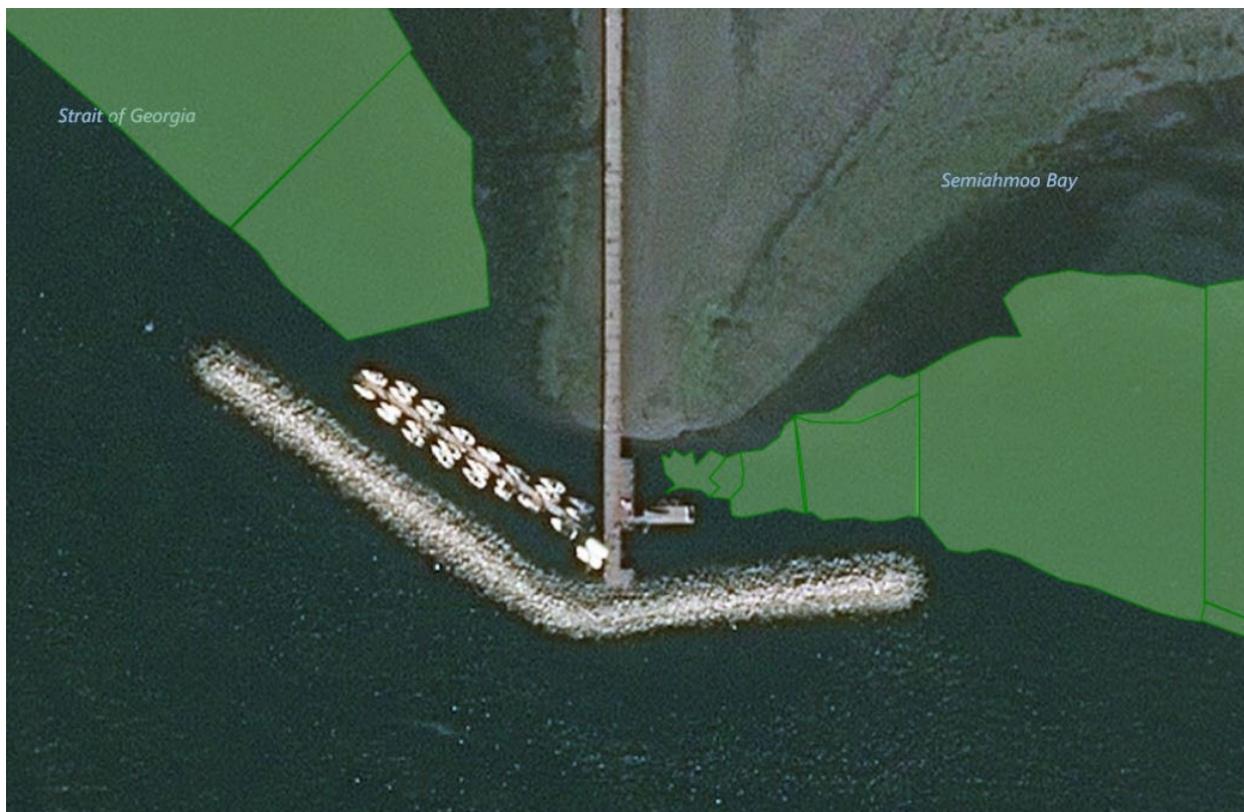
**Figure B** View of Waves Refracting Around West End of Breakwater.

## 2.4 Existing Geotechnical Conditions

Recent geotechnical investigations, including a cone penetration test combined with a geophysical survey, have shown that the beach material is well draining and is unlikely to liquefy during a code prescribed seismic event. As well, the beach material is suitable for the installation of steel pipe piles to support both lateral and vertical loading.

## 2.5 Existing Environmental Conditions

Existing environmental conditions at the study area were described in detail in Westmar report No. 1180015-REP-001. It is important to highlight the presence of eelgrass at the head of the Pier and along the onshore boundary of the basin for the existing marina floats, which is shown in Figure C. Eelgrass meadows represent critical habitat for many life stages of marine animals, including rearing habitat for young salmonids, spawning habitat for herring, and feeding habitat for marine mammals.



**Figure C** Approximate extent of *Z. Marina* eelgrass beds (green layers) in northern Semiahmoo Bay around White Rock Pier at centre. Image from the Georgia Basin Habitat Atlas ([http://cmnbc.ca/atlas\\_gallery/georgia-basin-habitat-atlas](http://cmnbc.ca/atlas_gallery/georgia-basin-habitat-atlas)). Eelgrass data are compiled within the Atlas from various sources. Other colours represent FREMP community mapping.

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Based on Westmar's team's recent interactions with regulators in order to assist the City with obtaining permits to complete the reconstruction of the Pier, the importance of maintaining the existing eelgrass is of high importance and we are not recommending that the study area be expanded beyond what was previously installed.

Westmar does recommend that the west dredged basin undergo maintenance dredging to restore the previous water depth and support multiple types of vessel usage. In 2010, the City proposed to complete approximately 17,000 m<sup>3</sup> of maintenance dredging to a maximum depth of 2 m. The cost of the dredging exceeded the budget at the time due to the high cost of disposal of the dredged material. The high cost resulted from identification of the presence of high PAH levels, likely from creosote piles and vessel maintenance activities.

Capital cost estimates in this study have accounted for expected disposal costs of the dredged material based on the previous test results.

### 3 Potential Activities at a Redeveloped Facility

Westmar has completed a review of previous usages of the Pier and marina at the study area combined with a review of activities that occur at other waterfront facilities in North America.

Pictorial representations of the potential activities that occur at a redeveloped facility described in the following table are presented on the following pages.

**Table B** Potential activities at a redeveloped facility.

Activity Name	Description	Design Considerations						
		Power and Water	Amenity Building	Rub strips and cleats	Adequate Water Depth	Signage	Wide Floats	Accessible Floats
Semi-permanent moorage	Slips available for annual moorage but with the potential to have a requirement to depart during winter months	✓	✓	✓	✓			
Transient boat moorage	Slips available for daily moorage when the float is not being used for other activities	✓		✓	✓	✓		
Boat shows	The facility is rented to an outside organization that hosts an event that has boats available for purchase and could include boats located upland in parking lots or along the promenade	✓		✓	✓		✓	✓

Activity Name	Description	Design Considerations						
		Power and Water	Amenity Building	Rub strips and cleats	Adequate Water Depth	Signage	Wide Floats	Accessible Floats
Classic boat shows	The facility is rented to an outside organization that hosts an event that has people volunteer to attend with their own classic boats and the public is invited to attend to view the boats	✓		✓	✓		✓	✓
Boat / tall ship tours	Perhaps as an extension of the Sea Festival, unique boats and/or tall ships are brought to White Rock by a community organizing committee for tours by the public			✓			✓	✓
Longboat / dragonboat competitions	The Pier and a float are used to stage racing competitions using longboats or dragonboats			✓			✓	✓
Recreational fishing and crabbing	Fishing and crabbing activities that currently occur on the Pier, the beach, and the east float are extended to a new float that is fully accessible						✓	✓
Seafood sales	Approved vendors are permitted to moor vessels at the facility to sell seafood to the public	✓		✓			✓	✓

Activity Name	Description	Design Considerations						
		Power and Water	Amenity Building	Rub strips and cleats	Adequate Water Depth	Signage	Wide Floats	Accessible Floats
Padding activities	A portion of the facility is accessible to the public or through rental/teaching companies to use a variety of padding boats with the potential of adding fully accessible entry and exit systems						✓	✓
Disabled sailing association	A portion of the facility is designed to have devices mounted to the float that assist people with disabilities to enter and exit sailboats		✓				✓	✓
Tour operators (i.e. whale watching tours)	Approved operators are permitted to use a portion of the facility for whale watching and other sea adventure tours			✓			✓	✓



## SEMI-PERMANENT MOORAGE

- Rules about vacating in winter storm season
- Power and water
- Amenity building
- Security

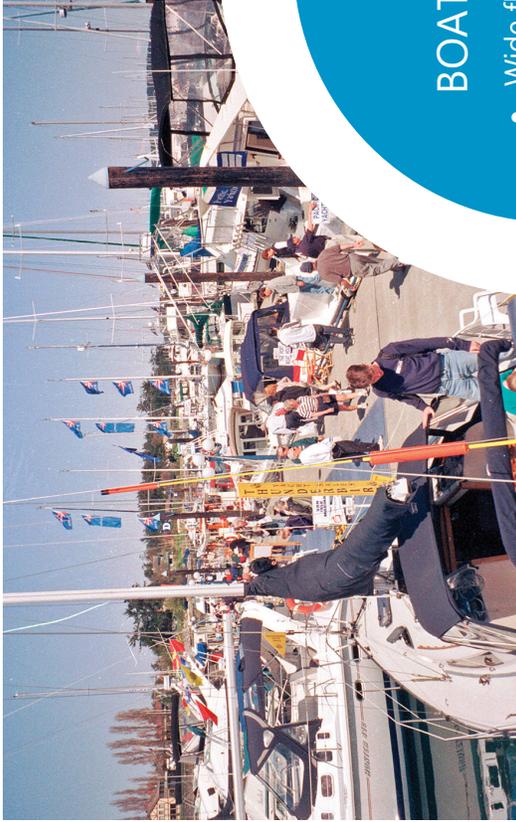




**TRANSIENT BOAT  
MOORAGE**

- Rub strips
- Cleats to accommodate changing mooring
- Signage and enforcement





**BOAT SHOWS**

- Wide floats
- Moderate water depth
- Power and water
- Additional fendering
- Additional finger floats





## CLASSIC BOAT SHOWS

- Wide floats
- Moderate water depth
- Power and water
- Additional fendering





## SEA FESTIVAL BOAT / TALL SHIP TOURS

- Wide floats
- Deeper water depth
- Power and water
- Additional fendering





**LONGBOAT /  
DRAGONBOAT  
COMPETITIONS**

- Wide floats
- Shallow float freeboard
- High occupancy design





## RECREATIONAL FISHING & CRABBING

- Non-slip float surface
- Potentially removable handrails
- Water bibs for washdown

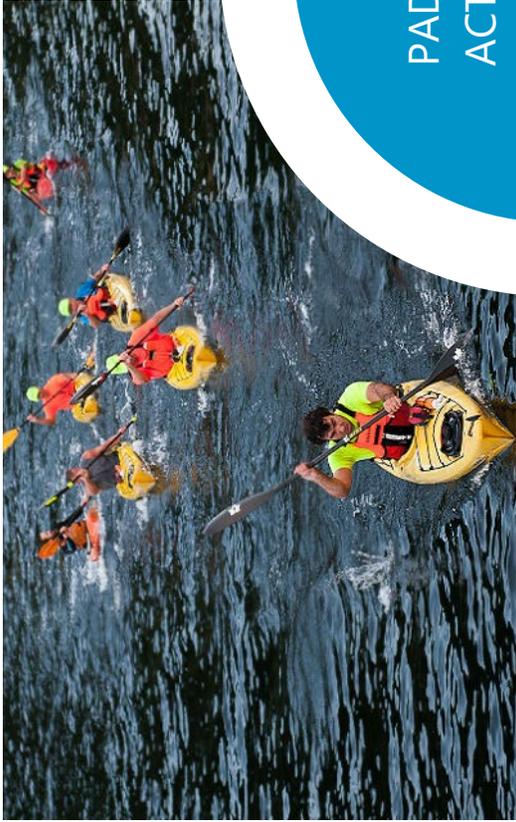




## SEAFOOD SALES

- Wide floats
- Non-slip float surface
- Power and water

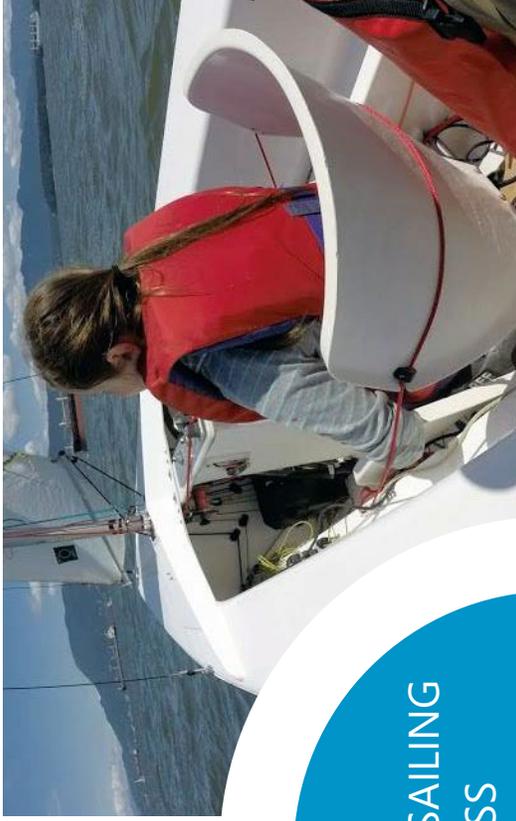




## PADDLING ACTIVITIES

- Wide floats
- Non-slip float surface
- Shallow float freeboard
- Potential for accessible kayak access





## DISABLED SAILING ACCESS

- Wide floats
- Non-slip float surface
- Shallow float freeboard
- Equipment for lifting people into sailboats





## TOUR OPERATORS

- Wide floats
- Non-slip float surface
- Accommodate fendering
- Space for a building



## 4 Project Criteria

Based on the activities identified in Section 3, a number of design criteria are repeated. General functional requirements that capture the needs of the various activities are presented next.

### 4.1 Functional Requirements

The primary functional criteria related to this study include those outlined below:

- Robust piles and floats are needed to minimize maintenance costs and provide an acceptable service life;
- The floats shall have rub fenders and cleats to support a wide variety of vessel types;
- The floats shall be designed to accept power for lighting and potentially vessel supply, and water for potentially vessel supply;
- The floats shall be wide to provide full accessibility and potentially accommodate high occupancy activities;
- The floats shall be able to accommodate add-ons such as equipment to support fully accessible water recreation; and
- The gangways shall provide full accessibility over all tide elevations.

Pictorial representations of fully accessible gangway systems and robust concrete floats and piles are provided on the following pages.

State-of-the-art accessible gangways typically consist of several gangways that are supported on floats that catch on mooring piles as the tide goes down so that the code-prescribed gradient of 1 vertical to 12 horizontal (1V:12H) is not exceeded. A variation to this is if one or more ramps with the maximum gradient is fixed to the primary float.

The City has requested that there only be one path to the floating facility and that the pathway be fully accessible. There are several accessibility standards that will be used for the design of the facility, including:

- CAN/CSA-B651, Accessible Design for the Built Environment, 2010;
- ADA Standards for Accessible Design, 2010;
- Accessible Boating Facilities, United States Access Board, 2003;
- British Columbia Building Code 2018; and
- PIANC Disability Access Guidelines for Recreational Boating Facilities, 2004;
- WorkSafeBC.



## ACCESSIBLE GANGWAYS

- Slopes less than 1V:12H
- Non-slip surfaces
- Short runs with areas to rest
- Wide widths





### DURABLE FLOATS

- Concrete encased foam with ballast tanks
- Timber rub rails and aluminum cleats
- Internal conduits



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## 5 Redevelopment Options

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Potential redevelopment options have been considered based on the existing conditions described in Section 2, the potential activities described in Section 3, and the project criteria described in Section 4. Specific comments on environmental interactions and regulatory requirements that may affect considered options are described first followed by the range of options that have been considered and finally the proposed option with associated capital cost.

### 5.1 Environmental Interactions and Regulatory Requirements

The Pier and marina are under a lease agreement from the provincial government, under the Nominal Rent Tenure (NRT) program. The lease agreement covering the Pier and marina is administered by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRO) and allows for the purpose of *operation and maintenance of a public wharf*. Public wharves refers to wharves owned by local government or eligible community groups to provide non-commercial marine-based access to the public<sup>1</sup>. This can include limited commercial operations but there are restrictions under the NRT in relation to revenue generation and all commercial uses require specific approval. To allow commercial operations, the amount of revenue permitted to be generated should not be greater than that required to maintain and operate the facility. Any commercial operations must be approved and are only allowed where they are vital to a community and cannot be reasonably provided at an alternative location.

Temporary moorage and other marine access are an acceptable use of a public wharf facility under NRT. However, long term or permanent moorage should be under a marina tenure<sup>1</sup>.

The City has an Official Community Plan (OCP), which defines appropriate land use. The area surrounding the Pier and marina, outside of the lease area, is within the Boundary Bay Wildlife Management Area (WMA), for which there is a Management Plan. Any activities outside of the

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<sup>1</sup> Land Use Operational Policy – Community and Institutional Land Use. Ministry of Forests, Lands, Natural Resource Operations and Rural Development. January 2019. [https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/land-water-use/crown-land/community\\_inst.pdf](https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/land-water-use/crown-land/community_inst.pdf)

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lease area require permission from the provincial government and, based on the City OCP and discussions with the provincial government, activities within the Pier and marina should also be consistent with the objectives. In the OCP it is stated that the City should *approve only uses, programming, and infrastructure adjacent to the waterfront that are compatible with the Boundary Bay WMA's management objective of providing priority to fish, wildlife, and foreshore habitats.*

The overall goal of the WMA was defined in the Draft Boundary Bay Wildlife Management Area Plan (McPhee et al., 1993) as: *To sustain and enhance the ecological integrity of wildlife and their habitats encompassing the intertidal and subtidal areas of Boundary Bay.* White Rock is within the Crescent Beach-Semiahmoo Bay Management Unit. As per the plan, this unit is dominated by intensive public use of the foreshore at White Rock beaches with a Recommended Management Policy to: *Permit recreational activities that are compatible with the overall goal, including nature viewing and interpretation, boating, picnicking, swimming, windsurfing and fishing.*

The potential activities have been reviewed for consistency with the lease agreement, OCP and WMA Management Plan. This is a preliminary review and discussions are ongoing with FLNRO regarding the lease agreement to confirm. Environmental and regulatory issues of potential upgrades required to allow for the proposed activity have also been considered.

All of the proposed activities appear to fall within the OCP and WMA. However, the terms of the lease agreement will need amending to allow for some of the activities. Use for temporary moorage is consistent with these documents. The marina has been used for long-term mooring and this should be allowed to continue under the lease agreement, but an amendment may be required depending on the commercial arrangements. Use for boating and recreational fishing are specifically mentioned within the Management Plan for the WMA. Commercial activities, such as a boat show, are likely to require a lease amendment and would require careful planning to manage issues, such as waste, given proximity to the WMA.

Lease amendments may require updates to the Management Plan, including the development of environmental mitigation measures. They may also be subject to consultation.

Under the lease agreement dredging requires permission. It is expected that a request for permission for maintenance dredging within the lease area will be successful. However, capital dredging that expands the basin is likely to be challenging to permit.

A summary is provided in [Table C](#).

**Table C Summary of Lease, and Potential Environmental and Regulatory Issues.**

<b>Activity Name</b>	<b>Consistency with Lease Agreement, OCP and WMA Objectives</b>	<b>Potential Environmental and Regulatory Issues</b>
Semi-permanent moorage	The lease agreement may allow for this use, and it would be a continuation of previous use as moorage. It will depend on the commercial arrangements and an amendment to the lease may be required. Boating is specifically mentioned in WMA Management Plan.	No, only minor upgrades required, including maintenance dredging.
Transient boat moorage	Yes, the lease agreement allows for this use, and it would be a continuation and extension of previous use as moorage. There may be a requirement to amend the lease depending on the commercial arrangements. Boating is specifically mentioned in WMA Management Plan.	No, only minor upgrades required, including maintenance dredging.
Boat shows (including classic)	It is unclear whether a boat show would be allowed under the lease agreement. The specific details, including commercial arrangements would need to be discussed with FLNRO and an amendment sought. This use is not specifically mentioned as an appropriate land use in the OCP or WMA but does not appear to be anything specifically preventing a boat show taking place.	There may be concerns about large numbers of people and boats gathering due to WMA and an environmental management plan may be required. May require additional capital dredging, which may be challenging to permit.

Activity Name	Consistency with Lease Agreement, OCP and WMA Objectives	Potential Environmental and Regulatory Issues
Boat / tall ship tours	The lease agreement may allow this use depending on the commercial terms. Any commercial operator would require permission under the lease agreement and may require an amendment. Boating is specifically mentioned in WMA Management Plan.	May require additional capital dredging, which may be challenging to permit.
Longboat / dragonboat competitions	Yes, the lease agreement allows for this use. Boating and other public recreation are specifically mentioned in the WMA Management Plan.	No, only minor upgrades required. There may be concerns about large numbers of people and boats gathering due to WMA and an environmental management plan may be required.
Recreational fishing and crabbing	Yes, the lease agreement allows for this use. Recreational fishing takes place from the Pier and is specifically mentioned in the WMA management plan.	No, only minor upgrades required. There may be concerns about encouraging fishing activities due to WMA but fishing is included within the WMA Management Plan.
Seafood sales	The lease agreement does not allow for this use. It may be possible to amend the lease agreement to allow for seafood sales. Seafood sales take place at other wharves, e.g. Steveston.	No, as long as only minor upgrades required. There may be environmental concerns regarding operation of the seafood sales due to WMA and an environmental management plan may be required.
Paddling activities	Yes, the lease agreement allows for this use. Boating and kayaking are specifically mentioned in the WMA management plan.	No, only minor upgrades required.

Activity Name	Consistency with Lease Agreement, OCP and WMA Objectives	Potential Environmental and Regulatory Issues
Disabled sailing association	Yes, the lease agreement allows for this use. Boating and public access specifically mentioned in the WMA management plan.	No, only minor upgrades required.
Tour operators (i.e. whale watching tours)	The use of the Pier or marina by tour operators requires permission under the lease agreement and may require an amendment depending on the commercial terms.	No, only minor upgrades required.

## 5.2 Redevelopment Options

Several redevelopment layouts were considered as part of this study and are summarized below.

- Dredged Area:
  - Keeping the dredged area consistent with past use by undertaking new maintenance dredging. Some deepening may be possible without expanding the footprint. This is recommended
  - Expanding the dredged area with either more depth, a larger area, or both. The permitting time is expected to be at least 6 months longer. Due to the presence of eelgrass at the boundaries of the current dredged area a Fisheries Act Authorization is likely to be required. This would require habitat offsetting.
  - Expanding the breakwater has not been considered as part of this study. An expanded dredged area in order to provide more moorage would likely necessitate also expanding the breakwater as wave refraction around the breakwater currently bounds the previous marina footprint.
- Float Type:
  - Timber floats. This is the least expensive option but will also have the highest maintenance costs and the shortest serviceable life. This will also result in the most movement of the floats in wave action.

- Individual concrete floats. This is more expensive than timber but will have minimal maintenance and a long service life.
- Post tensioned concrete floats. This also is more expensive than timber but will have minimal maintenance and a long service life. Post tensioning the concrete floats together will result in the smallest motions of the float achievable at the site. This is recommended.
  
- **Float Arrangement:**
  - As noted under dredging, the current breakwater arrangement produces refracted waves that bounds the previous marina footprint. Significantly changing the single float arrangement could result in additional dredging and either expanding the breakwater or installing a new floating breakwater.
  - Moving the primary float adjacent to the breakwater and adding finger floats to create slips for floats would increase rates for semi-permanent moorage but is not ideal for other uses due to the variability of vessel sizes.
  - It is recommended to keep with a single float on a slightly different angle from the previous float so that the offset distance from the breakwater is kept constant.
  
- **Gangway Arrangement:**
  - The City desires to have fully accessible access to a new floating facility with only one route to and from the facility.
  - The widths of the gangways and turning radii at the ends should be wide enough to accommodate wheelchairs and scooters passing. The surface should be non-skid, such as rubber matting. And the gradient should not exceed 1V:12H.
  - A switch-back gangway system, as has been installed at two locations in False Creek, has a large footprint and if located immediately adjacent to the float will take up valuable deep water moorage protected by the breakwater.
  - Extending the gangway system out lengthwise and installing it adjacent to the Pier will minimize the footprint in the valuable deep water area. This alignment will benefit from the ambient lighting on the Pier. Making the last ramp section fixed with a 1V:12H gradient will reduce costs and will keep the starting point of the gangway on the Pier relatively close to the float. This option is recommended.

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### 5.3 Proposed Option

Based on the previous discussion in this section, and without knowing the uses that the City desires for the redevelopment, a proposed option has been developed that could accommodate the widest number of uses. The proposed option consists of the following components and is shown in [Figure D](#) on the next page:

- Maintenance dredging to restore the previous minimum water depth throughout the basin.
- Three concrete floats with timber rub strips, timber bull rails, aluminum cleats, and foot lighting. The floats are fully encased with concrete and are each approximately 5 m wide and 33.5 m long. The floats will be towed to site separately and post tensioned together. The floats could be designed to accept add-on components to facilitate paddling and disabled sailing activities. Installing the new float in approximately the same location as the previous float provides the following advantages:
  - Streamlined permitting based on project footprint;
  - Good access to all locations on the float for a variety of vessel types; and
  - Flexibility of usage.
- Mooring piles for the floats that will be installed through wells in the floats. The pile are steel pipes driven open ended and fitted with high density polyethylene (HDPE) outer sleeves down to the seabed and conical caps.
- Utilities for power and water supply on the floats and gangways.
- A fully accessible gangway system that will have a maximum gradient of 1V:12H. By installing the gangways and ramps in the configuration shown, the minimum possible usable dredged water area is taken up. This is further mitigated by having the lowest part of the system consist of a fixed ramp that is mounted to the top of a float. The two intermediate floating platforms consist of aluminum framing with floats that are held in place by four small piles each. The piles will have stops installed so the platforms are held at specified elevations as the tide goes down. The top of the system is supported by a widening of the Pier structure.
- It is possible that the existing structures on the Pier could be re-used but it is proposed that a new building be installed following the reconstruction of the Pier. It is proposed that the current cell tower be moved away from the building and be provided its own secure area adjacent to a new building.

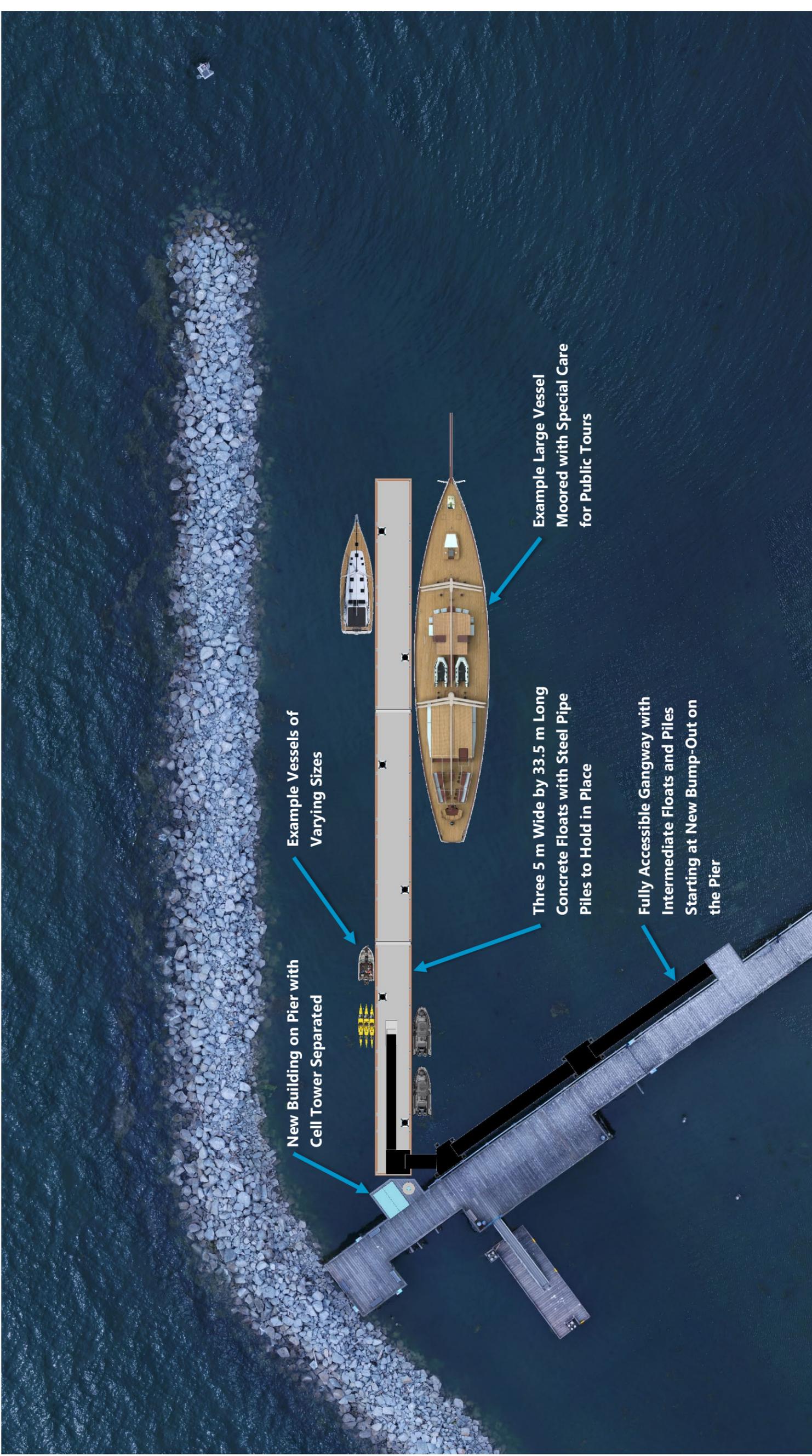


Figure D Plan view of proposed option with potential vessels shown.

## 5.4 Capital Cost Estimate

A cost estimate for the proposed option presented in Section 5.3 was prepared using our standard estimating methodology to produce capital cost estimates with a predicted accuracy range of  $\pm 50\%$  (Class D Screening Estimate).

The following represents the current phase of the project and the associated estimating methodology and approach.

**Table D Estimate Classification.**

Evaluate Phase			
<p>Expected Confidence Range Typically <math>\pm 50\%</math></p> <p>Contingency 20% to 25%</p> <p>The Confidence Range and Contingency will depend upon the estimating assumptions and will generally be generated from a risk weighted cost estimate.</p>	<p>To determine and compare the economic feasibility of Project options leading to concept selection. To determine the degree of cost commitment needed for subsequent phases.</p> <p>Especially the determination of the approval to proceed to the Define stage.</p>	<p>Major plot plans, field layout plans, location plans available.</p> <p>Outline Basis of Design, Project Technical Specification and Project Strategy available.</p>	<p>Components will be priced from budget quotations, or historical data.</p> <p>It is not usual for a formal cost review and Cost Risk Analysis to be carried out at this stage. Formal review is advisable in the event that major commitments of funds are involved.</p>

The intent of this estimate is to provide a guide for the City to use in evaluating the west basin redevelopment costs. The objective of this Basis of Estimate is to identify and present the:

- Key qualifications;
- Assumptions;
- Exclusions;
- Quantity deviation;
- Rate development; and
- Indirects.

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### 5.4.1 Key Qualifications

The following qualifications were noted when preparing the Capital Cost Estimate:

- Estimate base date is September 3, 2019.
- The estimates' currency is in Canadian Dollars.
- No detailed Contract and Procurement plans have been developed as part of this estimate.
- The cost estimate has been prepared assuming environmental, statutory and regulatory approvals will be in place.
- No provision for delay costs with regards to permitting (e.g., excavation permits, confined space permits, etc.) beyond what would be reasonably expected.
- Work completed in 2010 by others estimated the maintenance dredging volume to be approximately 17,000 m<sup>3</sup>. An accurate bathymetric survey of the west basin has not been completed after the December 2018 storm and so an allowance of 20,000 m<sup>3</sup> has been used to determine dredging costs.
- Dredging disposal costs can vary significantly depending upon the specific concentrations of contaminants in the dredged materials. It has been assumed that the dredged materials are IL-, which means it can be disposed of in landfills in the region and is not considered hazardous waste. New sampling is required in order to confirm disposal costs. It may also be possible to undertake sediment toxicity testing to demonstrate suitability for Disposal at Sea that could reduce disposal costs.
- Owner's costs have not been included in the estimate, including owner's staff and specialist consultants and contractors, marketing and sales costs, and project finance / working capital costs.

### 5.4.2 Exclusions from Capital Cost Estimate

The following items were excluded from the Capital Cost Estimate:

- Escalation beyond estimate base date of September 3, 2019 through to the project completion.
- Upgrades to the existing breakwater.
- Modifications to the existing or reconstructed Pier to support the proposed option for west basin redevelopment, i.e. changes in plan dimensions of the Pier.
- Finance and interest charges for project duration.
- All taxes and duties.

- Costs related to environmental habitat compensation and social impacts not specifically noted.
- Delay costs associated with obtaining statutory approvals (e.g., building or development approval).
- Environmental approvals including Environmental and Social Impact Assessment preparation.
- Sunk costs (e.g., the cost of this and previous studies, etc.).

### 5.4.3 Estimate Summary

Table E below provides summary of the estimated capital cost for the proposed option described in Section 5.3.

**Table E Capital Cost Estimate Summary for the Proposed Option.**

Description	Unit	Quantity	Rate	Cost
Mobilization/demobilization	L.S.	1	\$250,000	\$250,000
Dredging and disposal	cu.m.	20,000	\$220	\$4,400,000
Float supply	sq.m.	500	\$1,200	\$600,000
Float and pile installation (6 piles)	L.S.	1	\$350,000	\$350,000
Utilities and lighting	L.S.	1	\$100,000	\$100,000
Accessible gangway, including piles	L.S.	1	\$1,000,000	\$1,000,000
Building on Pier	L.S.	1	\$100,000	\$100,000
<b>Subtotal</b>				<b>\$6,800,000</b>
Engineering and Contingency (25%)				\$1,700,000
<b>Total</b>				<b>\$8,500,000</b>

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## 6 Summary of Findings

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The following summarizes the findings and recommendations from this study:

- A robust design comprising concrete floats and steel pipe pile moorings will result in a facility with reduced maintenance cost and a longer service life compared with a timber system or other less-robust float design.
- A single float in approximately the same location as the previous one will provide the greatest flexibility of usages of the facility for both commercial and community benefit.
- It is feasible to provide accessible access to the float with a system of gangways installed adjacent along the Pier. Locating the gangways there will avoid occupying valuable deep water protected by the breakwater with a system of gangways that switch back on one another.
- Previously planned maintenance dredging should be part of this redevelopment in order to restore water depth to accommodate the greatest number of vessel types.
- Other than maintenance dredging, the footprint of the facility should not expand beyond the previous arrangement with the exception of the accessible gangways. Based on this approach, there does not appear any permitting requirements that cannot be met in order to proceed with the redevelopment.

**PRESENT:** Councillor Fathers, Chairperson  
Mayor Walker  
Councillor Chesney  
Councillor Kristjanson  
Councillor Manning  
Councillor Trevelyan  
Councillor Johanson

**STAFF:** D. Bottrill, Chief Administrative Officer  
T. Arthur, Director of Corporate Administration  
C. Johannsen, Director of Planning and Development Services  
C. Zota, Manager of Information Technology  
C. Isaak, Manager of Planning  
J. Nyhus, Manager, Building and Bylaw Enforcement  
S. Lam, Deputy Corporate Officer

Press: 7  
Public: 0

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1. **CALL MEETING TO ORDER**  
The meeting was called to order at 5:27 p.m.

2. **ADOPTION OF AGENDA**

2019-G/L-097 **It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee adopts the agenda for  
July 22, 2019 as circulated.

**CARRIED**

3. **ADOPTION OF MINUTES**

a) July 8, 2019

2019-G/L-098 **It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee adopts the following meeting  
minutes as circulated:

a) July 8, 2019.

**CARRIED**

4. **E-MAIL TO “MAYOR AND COUNCIL” E-MAIL ADDRESS**

Councillor Fathers requested this item be placed on the agenda for discussion.

**Note:** Council Policy No. 107: Correspondence received by the City has been  
attached for reference purposes.

Currently e-mail being sent to Mayor and Council as a group are received through the City's main system. There is an auto response set up and staff receive/review them. Following a review they are forwarded to the appropriate department if there is any required action. The e-mails are coordinated and sent weekly (Fridays) to Council within the Bulletin along with information available as to action taken or to let Council know it is being worked on and by which department.

The following discussion points were noted:

- Council would like to receive the e-mail sooner
- Would like to have an option of one e-mail address to Mayor and Council (it was noted that this is already in place)
- Do not want to face bulk e-mail to Mayor and Council within the Bulletin once a week, finding that it is a lot of information to go through
- If Council "Reply All" then everyone is aware of responses being made
- Each member of Council has the right to consider making a response

Staff noted the intent of the current practice was that Council would receive the e-mail but rather than individually throughout the day it is given through the Bulletin once a week. Any that are of an operational manner are forwarded directly to staff so work can begin right away to address the concern. Staff report back on these emails to the Administration Department and this information will also be placed in the Bulletin so Council are aware of what occurred. If it is Council's wish to receive the e-mail right away and they want to respond this practice could be amended. It can be arranged so the auto response is removed and staff will no longer receive notifications from this account. As Council will be receiving the e-mail directly they will not be included in the Bulletin any longer.

2019-G/L-099

**It was MOVED and SECONDED**

THAT the Governance and Legislation Committee endorses a generic e-mail address to Mayor and Council that will allow the e-mail to automatically go to all Council, staff will not be responding / making copies for the Council Bulletin any longer as Council want to receive and be able to respond as soon as possible on their own.

**CARRIED**

**5. TERMS OF REFERENCE: HOUSING TASK FORCE COUNCIL POLICY 164**

At the July 8, 2019 regular Council meeting the following motion was adopted:

*THAT Council endorses the following:*

1. *A Housing Task Force being established where all aspects of housing in the Community will be reviewed;*
2. *A Community Forum regarding Affordable Housing be scheduled (July 29, 2019 5:30 p.m. White Rock Community Centre); and*
3. *Staff be directed to bring forward a draft Terms of Reference for the Housing Task Force.*

2019-G/L-100      **It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee recommends that Council endorses Council Policy No. 164 – Terms of Reference: Housing Task Force as circulated.

2019-G/L-101      **Amending Motion**  
**It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee amends proposed Council Policy No. 164 – Terms of Reference: Housing Task Force to include MP G. Hogg and MLA T. Redies, be invited to participate on the task force as a resource (non voting members).

**CARRIED**

Question was called on the main motion as amended and it was

**CARRIED**

6.      **PROPOSED AMENDMENTS TO THE TICKETING FOR BYLAW OFFENCES BYLAW, 2011, NO. 1929**

Corporate report dated July 22, 2019 from the Director of Planning and Development Services titled “Proposed Amendments to the Ticketing for Bylaw Offences Bylaw, 2011, No. 1929”.

2019-G/L-102      **It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee receives for information the corporate report dated July 22, 2019 from the Director of Planning and Development Services, titled “Proposed Amendments to the Ticketing for Bylaw Offences Bylaw, 2011, No. 1929”.

**CARRIED**

2019-G/L-103      **Subsequent Motion**  
**It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee requests staff to investigate if specific decimal limits should be included in the bylaw and if they are enforceable

**CARRIED**

7.      **PROPOSED AMENDMENT TO THE ANIMAL CONTROL AND LICENSING BYLAW, 2012, NO. 1959**

Corporate report dated July 22, 2019 from the Director of Planning and Development Services titled “Proposed Amendment to the Animal Control and Licensing Bylaw, 2012, No. 1959”.

2019-G/L-104      **It was MOVED and SECONDED**  
THAT Governance and Legislation Committee receives for information the corporate report dated July 22, 2019 from the Director of Planning and Development Services, titled “Proposed Amendment to the Animal Control and Licensing Bylaw, 2012, No. 1959”.

**CARRIED**

8. **MARINE DRIVE LIQUOR LICENSING: ISSUES AND OPTIONS**

Corporate report dated July 22, 2019 from the Director of Planning and Development Services titled “Marine Drive Liquor Licensing: Issues and Options”.

The following discussion points were noted:

- Owners of the Oceanside Yacht Club and the West Beach Bar and Grill were in attendance to answer questions as to how the bylaw amendment (change in hours) could impact them
- The committee inquired if it was felt by the owners of the Oceanside Yacht Club if there is enough RCMP presence in the area during closing time – they responded that yes they thought so
- Owners of the Oceanside Yacht Club stated there can be a meeting set up with RCMP, Council and staff to discuss and work through concerns. They noted that the hours of operation are important to their business but they want to be sure that the community feels safe
- Owners for the West Beach Bar and Grill, want to be part of the solution, they have taken steps to try and work with adjoining neighbours and are available to meet with them further
- It was noted by the committee that signs may be helpful outside the West Beach Bar and Grill, No Smoking / No Parking to help with the adjoining neighbours

2019-G/L-105

**It was MOVED and SECONDED**

THAT Governance and Legislation Committee:

1. Receives for information the corporate report dated July 22, 2019 from the Director of Planning and Development Services, titled “Marine Drive Liquor Licensing: Issues and Options”; and
2. Directs staff to bring forward proposed amendments to the Business Licence Bylaw, 1997, No. 1510 to Council, to add new liquor licencing regulations as outlined in ‘Option 3’ in this corporate report and/or as directed by Committee.

**CARRIED**

9. **Meeting Adjourned**

The Chairperson adjourned the meeting at 6:34 p.m. noting it would be continued following the conclusion of the July 22, 2019 regular Council meeting in the City Hall Council Chambers.

**Meeting Reconvened and Meeting Concluded**

The Chairperson reconvened the meeting at 10:41 p.m. with the following in attendance:

Councillor Chesney  
Councillor Fathers  
Councillor Manning  
Councillor Kristjanson  
Councillor Trevelyan  
Staff: D. Bottrill, T. Arthur, Carl Johanson and J. Nyhus

And noted the remaining topics from the agenda (Items 9 – 13) will be placed on the next Governance and Legislation Committee in September 2019 and concluded the meeting at 10:42 p.m.

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Councillor Fathers  
Chairperson

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Tracey Arthur, Director of  
Corporate Administration

**PRESENT:** C. Latzen, Chairperson  
T. Blume, Community Member  
G. Gumley, Community Member  
H. Valentine, Community Member  
A. Shah, Community Member

**NON-VOTING:** P. Giesbrecht, Semihamoo First Nations (non-voting)  
A. Nixon, White Rock Business Improvement Association (non-voting)  
R. Khanna, South Surrey/White Rock Chamber of Commerce (non-voting)  
(arrived at 4:05 p.m.)

**COUNCIL:** Mayor Walker (left at 4:40 p.m.)  
Councillor H. Fathers (non-voting)

**ABSENT:** C. James, Tourism White Rock (non-voting)

**STAFF:** C. Johannsen, Director of Planning & Development Services  
C. Isaak, Manager of Planning and Development Services  
D. Johnstone, Committee Clerk

Public: 5  
Press: 0

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**1. CALL TO ORDER**  
The Chairperson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

2019-MDTF- 004 **It was MOVED and SECONDED**  
THAT the Marine Drive Task Force adopts the June 18, 2019 agenda as  
circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

2019-MDTF- 005 **It was MOVED and SECONDED**  
THAT the Marine Drive Task Force adopts the June 18, 2019 minutes as  
circulated.

**CARRIED**

**4. WATERFRONT HEALTH ASSESSMENT TOOL**

Staff provided a PowerPoint presentation summarizing the Task Force's  
responses from the Waterfront Health Assessment Tool.

**5. KEY ISSUES/SUMMARY OF THE WATERFRONT ENHANCEMENT STRATEGY DRAFT RESOURCE BOOK**

Michael von Hausen, MVH Urban Planning & Design Inc. provided a PowerPoint presentation regarding the Waterfront Enhancement Strategy (WES) Draft Resource Book. The following information was provided:

- A further workshop regarding potential issues and opportunities for the Waterfront will take place on July 23 from 2:00 p.m. to 4:00 p.m. (business oriented) and July 23 from 6:30 p.m. to 8:30 p.m. (public drop-in).
- Through the Waterfront Health Assessment Tool 28 items have been identified as potential priorities. Following the workshop sessions on July 23<sup>rd</sup> these priorities would be narrowed down to a list of the top ten (10).
- The overall goal is to develop an action-oriented plan.
- Public Open Houses will take place in fall, 2019.

The Task Force provided the following comments:

- A waterfront visioning process took place in 2011. Feedback obtained through that process could be utilized to further inform the WES.
- Implementing an action-oriented plan was encouraged.
- One of the most critical challenges for the Waterfront is to make it a desirable all-season location.
- The focus on a partnership with the Semiahmoo First Nation (SFN) is positive.
- With the new parkade, underutilized parking lots could be re-purposed for parklets or additional space for activities.
- An interest was expressed in looking into additional activities to offer along Marine Drive (tennis or pickleball courts, playground, skating rink etc.)
- Opportunities in the off-season (September 15 to March 15) is where the greatest opportunities for change exist.
- Obtaining public input on the Pier and how it could better serve the community and visitors was suggested.
- The funicular was discussed, and it was noted this initiative could also assist with hump stabilization.
- Empty storefronts could be utilized for pop-up shops.
- Additional connections from East Beach to the promenade and connections with the SFN parking lot were discussed.

In response to questions from the Task Force, staff noted the following:

- Once finalized, the WES would be provided to Council through a corporate report. A number of components would be included for consideration (Community/Task Force feedback, action plans, potential Bylaw amendments etc.)

- It is anticipated that a finalized report would be provided to Council for their consideration by the end of 2019.

6. **WATERFRONT COMMUNITY FORUM**

Staff noted that there would be five (5) questions for consideration for the Waterfront Community Forum. They include:

- What is great about the waterfront?
- What is missing to make it greater?
- How can it thrive and not feel crowded?
- What are the key issues?
- What are the opportunities?

7. **WATERFRONT DESIGN WORKSHOP**

This item was discussed during Item 5.

8. **MARINE DRIVE TASK FORCE NEXT STEPS**

C. Latzen, Chairperson, summarized a PowerPoint presentation regarding the proposed work plan for the Marine Drive Task Force.

2019-MDTF- 006

**It was MOVED and SECONDED**

THAT the Marine Drive Task Force requests that Council consider inviting Burlington Northern and Santa Fe (BNSF) Railway to a future Task Force meeting.

**CARRIED**

2019-MDTF- 008 **It was MOVED and SECONDED**

THAT the Marine Drive Task Force requests that Council consider the following as the Marine Drive Task Force work plan for 2019:

- Provide input and ideas on how to enhance Marine Drive and the Waterfront
- Support creation of final Waterfront Enhancement Strategy document
- Prioritize projects and recommend implementation to Council
- Explore new partnerships and additional dedicated resources for waterfront enhancement
- Explore opportunities to attract new and support existing businesses
  - Recommend an ideal business mix and actions that can be taken to achieve it
  - Undertake a review of bylaws and zoning requirements that are restricting business viability and investment
- Consider role post Waterfront Enhancement Strategy completion, for example:
  - Pier phase two (2)
  - Promenade enhancements
  - Signage
  - Tourism and marketing
  - Events and activities.

**CARRIED**

9. **2019 SCHEDULE OF COMMITTEE MEETINGS**

Review the following schedule of 2019 Task Force meetings:

- September 10;
- October 15; and
- November 19

10. **CONCLUSION OF THE JULY 16, 2019 MEETING**

The Chairperson declared the meeting concluded at 6:08 p.m.



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C. Latzen  
Chairperson

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D. Johnstone  
Committee Clerk

**PRESENT:** A. Vigoda, Chairperson  
M. Isherwood, Vice-Chair  
A. Anderson, Community Member  
F. MacDermid, Community Member  
L. Taylor, Community Member (left at 7:41 p.m.)  
B. Dalziel, Race Director, Community Member  
G. Stonier, Community Member

**COUNCIL:** Councillor D. Chesney (non-voting) (left at 7:39 p.m.)  
Councillor H. Fathers (non-voting) (arrived at 6:13 p.m./ left at 7:44 p.m.)

**ABSENT:** B. Coates, Community Member  
R. Wright, Community Member  
L. Xu, Community Member

**STAFF:** E. Stepura, Director of Recreation and Culture  
J. Stech, Recreation Programmer  
E. Tuson, Committee Clerk

Public: 1  
Press: 0

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**1. CALL TO ORDER**  
The Chairperson called the meeting to order at 6:06 p.m.

**2. ADOPTION OF AGENDA**

2019-TOUR-022 **It was MOVED and SECONDED**  
THAT the Tour de White Rock Committee adopts the July 16, 2019 agenda as  
circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**  
a) June 20, 2019

2019-TOUR-023 **It was MOVED and SECONDED**  
THAT the Tour de White Rock Committee adopts the June 20, 2019 minutes as  
circulated.

**CARRIED**

**4. SPONSORSHIP UPDATES**  
The Committee noted that they would immediately begin working on sponsorship  
for next year. Committee members can contact staff with sponsor ideas and for  
sponsorship packages.

## 5. **EVENT SUCCESSES**

The Committee noted the following regarding event successes:

- Adding the bandstand as a viewing platform increased the number of attendees who watched the road race.
- There was an increase in overall turnout.
- Vendor turnout was diverse and successful.
- Post-race concert was a successful finale to the event.
- Road race set-up was successful.
- Captains and volunteers were hard working, efficient and energetic.
- The traffic management plan was well executed by professional flaggers and volunteers.
- The variety of activities planned enhanced the overall experience of the event (e.g. Kids Zone, Marketplace and concert).
- The Marketplace was successful with sixty (60) vendors and six (6) food trucks.
- Post-race coverage by media/ news outlets was excellent.
- Marketing and signage around the community increased from last year.
- Race commissioners provided feedback that the road race was well executed.

Discussion continued and the Committee noted the following concerns about the 40<sup>th</sup> anniversary event:

- It was suggested that the entrance fee for the beer garden could be re-evaluated. Concerns were expressed this could have discouraged potential users.
- The road access around the Crit could use more volunteers to manage the cars.
- Accessing the Marketplace was challenging due to the small entryway and gravel field. Finding a better location for the market could be beneficial.
- The late addition of cars to the Marketplace was a challenge for setting up market access. Having more notice next year will improve accessibility.
- Marketing could be increased next year. Reaching out to the White Rock Business Improvement Association (BIA) and Explore White Rock will be helpful.
- Marine Drive did not open until 3:30 p.m. post-race. This delay affected the post-race concert.
- Working with Peace Arch News in advance of the next year's event will be helpful in establishing more advertisements.
- Establishing a main coordinator to oversee the Marketplace, post-race concert, and the road race would be beneficial for establishing cohesion among all the different aspects of the Tour de White Rock event.
- Wheelchair accessibility of the Market needs improvement.

2019-TOUR-024 **It was MOVED and SECONDED**

THAT the Tour de White Rock Committee endorses hearing from a member of the public at this time regarding event successes.

**CARRIED**

In response to a question from a member of the public, Staff noted that since the race was delayed by one (1) hour, the post-race clean up affected the concert and the road closures.

The following points were discussed regarding the 40<sup>th</sup> anniversary Tour de White Rock:

- White Rock businesses relationships with the event.
- Challenges faced by volunteers.
- Coordinating with building property managers to ensure notice is given to residents impacted by road closures.
- Maximizing the space and businesses at East Beach next year.
- Concentrating the road race along Marine Drive to increase attendees and encourage restaurant viewing.
- Advertising during other City events could be beneficial (e.g. Canada Day).
- Feedback from road race attendees favoured the 10:00 a.m. start time.

Staff noted the following feedback they received from 40<sup>th</sup> anniversary Tour de White Rock event attendees:

- Impressed by the organization of Crit.
- The Kid's Zone was busier than last year.
- The kid's bike race had two (2) heats because of the increase in registration.
- The beer garden was busy although most of the feedback mentioned the high entrance fee.
- Fencing the Crit next year could be beneficial for managing the cars.
- The 40<sup>th</sup> anniversary Tour de White Rock was a community event. It is encouraging to see how it has transformed from just a bike race to a community festival.
- Community pride and spirit was felt throughout the weekend.
- Connecting with B.C. Super Week would be a good way to coordinate with other community races and increase marketing.

**6. ROUTE SAFETY REVIEW**

The Committee noted that volunteer Captains would be sending in their feedback about the traffic management plan.

Staff noted that given work safe is demanding a higher level of professional traffic control, both the paid and volunteer traffic control workers did a great job. It was suggested however, that the City invest in training volunteers or City staff in traffic safety. This could decrease the cost of traffic management for all City events.

7. **AREAS FOR IMPROVEMENT**

The Committee noted that this was discussed under Item 5 (Event Successes).

8. **2019 SCHEDULE OF COMMITTEE MEETINGS**

2019-TOUR-025 **It was MOVED and SECONDED**

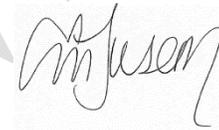
THAT the Tour de White Rock Committee approve the following meeting schedule for the remainder of 2019:

- September 19;
- October 17; and
- November 21.

**CARRIED**

9. **CONCLUSION OF THE JULY 16, 2019 MEETING**

The Chairperson declared the meeting concluded at 7:49 p.m.



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A. Vigoda, Chairperson

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E. Tuson  
Committee Clerk

**PRESENT:** D. Campbell  
A. MacDonald  
B. Hansen O'Malley  
J. Thrall  
K. Saunderson  
R. Kistritz  
T. White

**COUNCIL:** Councillor S. Kristjanson (Chairperson)  
Councillor H. Fathers (alternate)

**STAFF:** C. Johannsen, Director of Planning and Developmental Services  
J. Nyhus, Manager, Buildings & Bylaws  
D. Johnstone, Committee Clerk

Public: 8  
Press: 0

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**1. CALL TO ORDER**  
The meeting was called to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

2019-DOP-001 **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) amends the agenda to include:

- Item 4.1 – Adopting a guiding principal; and

THAT the agenda be adopted as amended.

**CARRIED**

J. Thrall voting in the negative

**3. COMMITTEE ORIENTATION**  
The Committee Clerk provided an orientation for the Task Force. Committee meeting procedures were discussed.

**4. REVIEW OF TERMS OF REFERENCE**  
The Director of Planning and Development Services discussed the Task Force Terms of Reference. The following information was clarified:

- The trial period will run from October 1, 2019 to March 31, 2020.
- The Task Force has been created by Council to look at a process to assess the trial period, with outcomes being provided to Council for their consideration if the trial should end or is extended, and to what extent (on a seasonal basis or year round).
- Potential budget implications (costs for providing dispensers and bags) have been outlined in the Corporate Report dated January 14, 2019. Should any

additional financial implications arise through Task Force discussions, the Task Force would be able to make recommendations to Council on that.

- Council has allocated infrastructure funding for this trial period through the Financial Plan.

**4.1 ADOPTING A GUIDING PRINCIPAL**

The Task Force discussed the scientific method as a guiding principal. Kepner Tregoe was discussed as a possible study method.

2019-DOP-002 **It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force adopts the scientific method as the guiding principle to determine the approach to assess the relative success or failure of allowing dogs on the promenade prior to the trial period.

**MOTION TO DEFER TO NEXT MEETING**

2019-DOP-003 **It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force defers motion 2019-DOP-02 to the next scheduled Task Force meeting to provide additional time for consideration.

**CARRIED**

**5. COMMITTEE GOALS, OBJECTIVES AND STRATEGIES**

Possible goals and objectives were discussed, including the possibility of including Semiahmoo First Nation (SFN) in the Task Force and the capacity in which members would participate.

2019-DOP-004 **It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force recommends that Council consider inviting one (1) member or representative from the Semiahmoo First Nation (SFN) to serve on the Task Force as a voting member.

**AMENDED MOTION**

2019-DOP-005 **It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force recommends that Council consider inviting two (2) members or representatives from the Semiahmoo First Nation (SFN) to serve on the Task Force as voting members.

**DEFEATED**

D. Campbell, A. MacDonald, B. Hansen O'Malley, J. Thrall, K. Saunderson and R. Kistriz voting in the negative

Discussion continued regarding the inclusion of SFN on the Task Force. Recognizing the value of the SFN's perspective, a friendly amendment was made to the original motion to invite SFN to participate as a non-voting member.

Questions was called on the main motion with the noted amendment and it was

**CARRIED**

D. Campbell voting in the negative.

Motion now reads as follows:

*THAT the Dogs on the Promenade Task Force recommends that Council consider inviting one (1) member or representative from the Semiahmoo First Nation (SFN) to serve on the Task Force as a non-voting member.*

The Chairperson initiated a brainstorming exercise for the Task Force. The Task Force was asked the following questions:

What does success look like?

- Fair, respectful evaluation process that reflects all members of the Task Force are heard.
- Establishing good reliable and valid measurement through the scientific method
- Compliance with existing dog bylaw
- Ensuring that the risks, health, safety and dangers to the users of the promenade have been considered fully
- Respects stewardship with the Wildlife Management Area.
- Assess impact to wildlife
- Decisions are on par with other cities
- Establish recommendation inclusive for all promenade users

Concerns of having Dogs on the Promenade?

- Wildlife Management Area impact
- Accumulation of pathogens
- Leash incidences, wrappings, leash lengths, extendable leash safety
- Cost of facilities, budgets, resources
- Potential negative interactions with people and dogs on the promenade (and dogs and dogs etc.)
- Dog licenses
- Public Education re: Bylaw Residents/Tourists of Dogs on Promenade
- Dog feces, urine around picnic table, grass areas
- Passive vs Proactive (tickets)
- Aggressive Dogs
- People not complying to Bylaws (visitors and residents)
- Promenade width

2019-DOP-006

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force requests that members of the public have the opportunity to add to the list of concerns, if they so choose.

**CARRIED**

The Task Force was directed to 'rate' the concerns noted to determine which items were the most important to them. Top areas included: Wild Life Management Area Impact, Bylaws (Public Educations re Bylaws/ People not complying with Bylaws) and aggressive dogs.

**6. 2019 MEETING SCHEDULE**

The following meeting schedule has been provided to the Task Force for their information:

- July 17;
- September 18;
- October 16; and,
- November 20.

2019-DOP-007

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force schedules an additional meeting date to take place on July 31, 2019 at 4:00 p.m.

**CARRIED**

D. Campbell and T. White voting in the negative

2019-DOP-008

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force approves the meeting schedule as amended.

**CARRIED**

B. Hansen O'Malley voting in the negative

**7. CONCLUSION OF THE JULY 17, 2019 MEETING**

The Chairperson declared the meeting concluded at 6:05 p.m.



\_\_\_\_\_  
Councillor Kristjanson, Chairperson

\_\_\_\_\_  
D. Johnstone, Committee Clerk

**PRESENT:** M. Armstrong  
B. Sullivan  
C. Lane  
S. McQuade (left at 5:01 p.m.)  
G. Parkin

**COUNCIL:** Councillor C. Trevelyan, Chairperson (non-voting)

**NON-VOTING MEMBERS:** A. Nixon, BIA

**ABSENT:** A. Shah

**STAFF:** S. Kurylo, Director Financial Services  
R. Volkens, Manager of Parking  
D. Johnstone, Committee Clerk

Public: 0  
Press: 0

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**1. CALL TO ORDER**

The meeting was called to order at 3:32 p.m.

**2. ADOPTION OF AGENDA**

2019-PTF-035 **It was MOVED and SECONDED**

THAT the Parking Task Force (the Task Force) amends the July 18, 2019 agenda to include:

- Item 9.1 – Updated Impact of Waterfront Parking Rates on budget/property tax estimate for 2020; and

THAT the agenda be adopted as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

2019-PTF-036 **It was MOVED and SECONDED**

THAT the Parking Task Force (the Task Force) adopts the June 27, 2019 minutes as circulated.

**CARRIED**

4. **COMMUNICATION ON WATERFRONT PARKING RATES**

The Task Force discussed communication of the new waterfront parking rates. The following discussion points were noted:

- Information was posted to the City website the day after the Fees and Charges Bylaw was adopted.
- It was suggested that a decal (showing the pie chart graph) be affixed to parking meters/stations in City lots on Marine Drive.  
(Note: This revenue break down is applicable only to parking lot revenue on leased property, and would not be affixed to meters on the street or in the West Beach parkade).
- Providing this information to the public through social media as well as on the City website was encouraged.
- Additional signage for the West Beach parkade was discussed. It was suggested that a reader or sandwich board could be utilized to attract attention to the parkade on a temporary basis.

Staff noted that signage has been posted on Vidal and Victoria, and on Marine Drive in each direction. Staff will follow up to ensure that all signs printed to advertise the parkade have been installed

2019-PTF-037

**It was MOVED and SECONDED**

THAT the Parking Task Force (the Task Force) recommends that staff create and affix decals to parking meters in the leased parking lots along Marine Drive with the parking pie chart and the allocation of funds for each \$10 (ten) spent.

**CARRIED**

5. **INCREMENTS FOR PARKING RATES**

This item was discussed at the June 27, 2019 Task Force meeting, and was noted as an item for further discussion and consideration.

Staff reported that currently parking increments are set at twenty (20) minute intervals up to sixty (60) minutes. Following that increments are purchased by the hour.

The Task Force noted that prices for the value parking zones are more difficult to break down in twenty (20) minute increments.

6. **CONSTRUCTION RELATED PARKING CONCERNS**

The Director of Financial Services provided an On-Table report regarding Construction Contractor Parking on the 1300 Block of Foster Street. In response to questions from the Task Force, the following information was provided:

- The \$6 cost for the Temporary Construction Period Permit would be used to help pay startup costs (purchase signage, inventory of hang tags, and ongoing operating costs).
- A maximum two (2) hour parking zone would discourage long term contractor parking.

- Contractors could still park in the area for a maximum of two (2) hours; however, parking enforcement would continue to monitor the area to ensure that contractors are made aware of their respective parking plans.
- The proposed recommendation could address parking concerns noted in the letter from the Church of the Holy Trinity (Agenda Item 7).
- The passes would clearly be marked as ‘temporary’ to ensure that the public is aware that this change is the result of construction related issues, and is not permanent.
- It was clarified that the current permit parking program was created to address parking concerns in areas which are in close proximity to pay parking areas (such as the hospital and the waterfront).
- Implementing a similar permit in additional areas of the city would require consideration of a variety of factors – for example, how this would affect residents, businesses, proximity to pay parking etc.
- A Request for Proposal (RFP) for software utilizing license plate technology will be issued by the City in fall, 2019, which could assist in parking enforcement in the future.
- It was clarified that the two (2) hour parking limitation would only be valid on weekdays from 8:00 a.m. to 6:00 p.m.

Discussion ensued, with the Task Force noting the following:

- With the upcoming Semiahmoo Town Centre Master Plan and additional densification in the Town Centre it was suggested that parking concerns may continue to be an issue in the future.
- The \$6 fee was debated. While it was noted that the cost could alleviate resident concerns, it was suggested that charging for a short-term solution could lead to frustration.
- The difference in cost between the permit parking pass (at \$12) and the Temporary Construction Period Permit (at \$6) was stressed. It was noted that this could lead to confusion. Further, residents paying the \$12 fee may have concerns with offering the temporary pass at a reduced rate.
- Additional areas in the City (such as Fir Street, Thrift Avenue, and Russell Avenue) are facing similar issues. The potential expansion of this temporary permit to other areas was discussed.
- Alternate parking for developers and construction workers should still be a focus moving forward, if parking plans are not being adhered to. It was suggested that construction contractor parking could be considered at the West Beach parkade (pay parking).

2019-PTF-038

**It was MOVED and SECONDED**

THAT the Parking Task Force:

1. Refers to Council for information the corporate report dated July 18, 2019, from the Director of Financial Services, titled “Construction Contractor Parking – 1300 Block Foster Street”;
2. Recommend to Council that:
  - a. The east side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” on weekdays from 8:00 a.m. to 6:00 p.m.;
  - b. The west side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” during weekdays from 8:00 a.m. to 6:00 p.m., with residents of the block being eligible to purchase a Temporary Construction Period Permit exempting them from the two (2) hour parking limit; and
  - c. Council direct staff to update the Fees and Charges Bylaw to add a \$6 annual fee (to be prorated for the number of months in effect in 2019) for a Temporary Construction Period Permit, with a maximum of two (2) allowed to be purchased for each residence/apartment unit.

**CARRIED**

2019-PTF-039

**It was MOVED and SECONDED**

THAT the Parking Task Force recommends that Council consider the concern that there is a differential price between this proposal (at the \$6 annual rate) and the existing permit parking price (at \$12).

**CARRIED**

The Task Force discussed the potential need to expand this plan to other areas in the City with construction related parking concerns. Additional areas were discussed which may require further consideration in the future. The Task Force noted that this could be a starting point, with further expansion in the future if required.

**7. CORRESPONDENCE**

The Task Force received the letter dated June 14, 2019 from a Trustee of the Church of the Holy Trinity Anglican Church of Canada regarding parking concerns on the 1300 block of Foster Street.

This item was discussed during Item 6.

**8. PRO-RATED OR SHORT TERM PARKING PERMITS**

The Chairperson initiated a discussion surrounding the idea of pro-rated, or short term parking permits, for White Rock residents wanting to purchase permits mid-way through the year.

Discussion ensued, with the Task Force determining that this is not an initiative they wish to look into further at this time.

**9. OTHER BUSINESS**

**9.1 UPDATED IMPACT OF WATERFRONT PARKING RATES ON BUDGET/PROPERTY TAX ESTIMATE FOR 2020.**

Task Force members discussed the potential impacts of waterfront parking rates, and a request was made for additional information (actuals from waterfront parking in the months on July and August) and forecasting for the budget and property tax estimate for 2020.

Staff advised that a report would be coming to Council in September providing information on parking revenue, with a forecast to the end of 2019.

**Action item:** Staff to provide the Finance Department's Corporate Report regarding parking revenue, with a projection to the end of 2019, to the Task Force for their information.

**10. 2019 MEETING SCHEDULE**

As the Parking Task Force Terms of Reference were extended until December 31, 2019, the Task Force was provided with potential meeting dates for their consideration.

2019-PTF-040

**IT WAS MOVED AND SECONDED**

THAT the Parking Task Force endorses the following additional meeting dates for 2019:

- September 12;
- October 10; and,
- November 14.

**CARRIED**

**10. CONCLUSION OF THE JULY 18, 2019 MEETING**

The Chairperson declared the meeting concluded at 5:38 p.m.



\_\_\_\_\_  
Councillor Trevelyan, Chairperson

\_\_\_\_\_  
D. Johnstone, Committee Clerk

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CORPORATE REPORT



**DATE:** July 18, 2019  
**TO:** Parking Task Force  
**FROM:** Sandra Kurylo, Director of Financial Services  
**SUBJECT:** Construction Contractor Parking – 1300 Block Foster St.

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**RECOMMENDATIONS:**

THAT the Parking Task Force:

1. Receive for information the corporate report dated July 18, 2019, from the Director of Financial Services, titled “Construction Contractor Parking – 1300 Block Foster Street”;
  2. Recommend to Council that:
    - a. The east side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” on weekdays from 8:00am to 6:00pm;
    - b. The west side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” during weekdays from 8:00am to 6:00pm, with residents of the block being eligible to purchase a Temporary Construction Period Permit exempting them from the two (2) hour parking limit; and
    - c. Council direct staff to update the Fees and Charges Bylaw to add a \$6 annual fee (to be prorated for the number of months in effect in 2019) for a Temporary Construction Period Permit, with a maximum of two (2) allowed to be purchased for each residence/apartment unit.
- 

**INTRODUCTION**

In response to complaints from residents of the 1300 block of Foster St., the Parking Task Force recommended, at its meeting of June 27, 2019, that staff report back with sign and permit options that could be considered to address construction related parking issues. Council endorsed that recommendation and this report provides the requested information.

**ANALYSIS**

A list of options, along with their pros and cons is attached as Appendix A. Instituting one, or a combination of these options is in addition to continually working with developers to ensure they have sufficient off-site parking available for their contractors, and that their contractors adhere to these parking plans.

There is no one simple solution to this situation involving a high demand for limited street parking. Although there are exceptions, usually street parking is available for all of the public to use, in particular in locations that are in close proximity to residential and business zones, and churches in some cases. Each have their own unique and competing needs. In addition, some residents also require nearby parking for their visitors and private contractors. Available street parking on this block is further strained by construction contractor vehicles.

Any changes in parking regulations on this block will have impacts, both intentional and unintentional. Past experience has been that when regulated parking is increased to resolve issues in a certain location (either with permits or time limits), the problems experienced are just moved to nearby blocks. However, based on an analysis of the options, staff recommend that the following provides the best balance of deterring construction contractor parking, with other impacts. Staff's recommendations are to:

- Designate the east side of the 1300 block of Foster St. “maximum two (2) hour parking” on weekdays from 8:00am to 6:00pm;
- Designate the west side of the 1300 block of Foster St. “maximum two (2) hour parking” during weekdays from 8:00am to 6:00pm, with residents of the block being eligible to purchase a Temporary Construction Period Permit exempting them from the two (2) hour parking limit;
- Update the Fees and Charges Bylaw to add a \$6 annual fee (to be prorated for the number of months in effect in 2019) for a Temporary Construction Period Permit, with a maximum of two (2) allowed to be purchased for each residence/apartment unit;
- Install signage on both sides of the block setting out these regulations; and
- Hand deliver notification of these new regulations to residents of the block, in advance of them coming into effect, with instructions on how to obtain a Temporary Construction Permit

It is important that this be promoted as a “Temporary Construction Period Permit” program, in response to the temporary impact that construction contractor parking has had on the street. One way to assist with this is to ensure the new hang-tag permits are clearly marked “Temporary Construction Period Permit” and are a different colour than the other permits the City issues.

Instituting this program will also require additional enforcement. This can be achieved by re-allocating existing resources (which is not recommended), or increasing the compliment of casual parking enforcement hours. Additional administrative work to sell and track the temporary permits can be done with existing resources.

### **BUDGET IMPLICATIONS**

One-time start-up costs, including the design and purchase of the hang-tags, as well as the purchase and installation of signage are estimated to be in the range of \$5,000. These one-time start-up costs, and increased enforcement costs can be funded from the new permit fees.

**CONCLUSION**

It is recommended that the Parking Task Force endorse this corporate report's recommendations.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S. Kurylo', with a large, sweeping flourish at the end.

Sandra Kurylo  
Director of Financial Services

Appendix A: Parking Restriction Options for 1300 Block of Foster Street

**APPENDIX A – PARKING RESTRICTION OPTIONS FOR 1300 BLOCK FOSTER STREET  
TO ADDRESS CONTRACTOR PARKING**

OPTION	DESCRIPTION	PROS	CONS
1	<p>NO CHANGE TO CURRENT RESTRICTIONS</p>	<ul style="list-style-type: none"> <li>DOES NOT REQUIRE ADDITIONAL ENFORCEMENT.</li> <li>FIRST COME FIRST SERVE – MOST FAIR USE OF PUBLIC SPACE.</li> <li>“PUBLIC SPACE” SERVES NEEDS OF ENTIRE COMMUNITY</li> <li>MOST EFFICIENT USE OF PARKING INVENTORY – HIGH UTILIZATION WITHOUT VACANT STALLS.</li> </ul>	<ul style="list-style-type: none"> <li>LIKELY THAT DURING TIMES OF HIGH PARKING DEMAND, PEOPLE LOOKING FOR A PARKING SPACE MIGHT NOT FIND ONE IMMEDIATELY ADJACENT TO THEIR DESTINATION.</li> <li><b>PROVIDES NO INCENTIVE FOR CONTRACTORS TO PARK ELSEWHERE.</b></li> </ul>
2	<p>2 HOUR TIME RESTRICTED PARKING DURING BUSINESS HOURS (MON-FRI, 8AM-6PM)</p>	<ul style="list-style-type: none"> <li>ALLOWS FOR FREQUENT TURNOVER OF STALLS, SO PEOPLE REQUIRING A SPACE HAVE BETTER OPPORTUNITY OF FINDING ONE.</li> <li>PROVIDES VISITORS, NON-RESIDENTS AND NEARBY BUSINESS PATRONS/EMPLOYEES WITH SHORT TERM WEEKDAY PARKING OPTION.</li> <li><b>PROVIDES INCENTIVE FOR CONTRACTORS TO PARK ELSEWHERE FOR LONGER THAN 2 HOURS ON WEEKDAYS</b></li> </ul>	<ul style="list-style-type: none"> <li>REQUIRES ADDITIONAL ENFORCEMENT, WHICH IS LABOUR INTENSIVE.</li> <li>ADDITIONAL COSTS OF SIGNAGE AND INSTALLATION</li> <li>MAY BE INCONVENIENT FOR RESIDENTS WHO ARE HOME ON WEEKDAYS</li> <li>PEOPLE POTENTIALLY SHUFFLING CARS EVERY 2 HOURS, TO AVOID BEING TICKETED.</li> <li>EVIDENCE THAT A VIOLATION OCCURRED IS NOT AS IRREFUTABLE AS OTHER OFFENCES SUCH AS PARKING TOO CLOSE TO A FIRE HYDRANT OR DRIVEWAY.</li> <li>CONTRACTORS CAN STILL PARK ON STREET LEGALLY FOR UP TO 2 HOURS ON WEEKDAYS</li> </ul>
3A	<p>2 HOUR TIME RESTRICTED PARKING DURING BUSINESS HOURS (MON-FRI, 8AM-6PM), WITH RESIDENT</p>	<ul style="list-style-type: none"> <li>ALLOWS FOR FREQUENT TURNOVER OF STALLS, SO PEOPLE REQUIRING A SPACE HAVE BETTER OPPORTUNITY OF FINDING ONE (BUT MAYBE NOT AS MUCH AS OPTION 2)</li> <li>PROVIDES RESIDENTS AND THEIR VISITORS WITH LONGER TERM WEEKDAY PARKING OPTIONS</li> </ul>	<ul style="list-style-type: none"> <li>REQUIRES ADDITIONAL ENFORCEMENT, WHICH IS LABOUR INTENSIVE</li> <li>ADDITIONAL COSTS OF SIGNAGE AND INSTALLATION, AND PERMIT ADMINISTRATION</li> <li>PEOPLE POTENTIALLY SHUFFLING CARS EVERY 2 HOURS, TO AVOID BEING TICKETED</li> <li>RESIDENTS HAVE TO OBTAIN PERMITS</li> </ul>

**APPENDIX A – PARKING RESTRICTION OPTIONS FOR 1300 BLOCK FOSTER STREET  
TO ADDRESS CONTRACTOR PARKING**

	EXEMPTION (WITH PERMIT DISPLAYED) -MAXIMUM 2 PERMITS PER ADDRESS/RESIDENCE	<ul style="list-style-type: none"> <li>• PROVIDES VISITORS, NON-RESIDENTS AND NEARBY BUSINESS PATRONS/EMPLOYEES WITH SHORT TERM WEEKDAY PARKING OPTION.</li> <li>• <b>PROVIDES INCENTIVE FOR CONTRACTORS TO PARK ELSEWHERE FOR LONGER THAN 2 HOURS ON WEEKDAYS</b></li> </ul>	<ul style="list-style-type: none"> <li>• RESIDENTS COULD OCCUPY ALL ON STREET STALLS WITHOUT ANY TURNOVER.</li> <li>• POTENTIAL FOR MORE TICKETING AND DISPUTES IF PERMITS ARE NOT DISPLAYED.</li> <li>• CONTRACTORS COULD STILL PARK ON STREET LEGALLY FOR UP TO 2 HOURS ON WEEKDAYS</li> </ul>
<b>3B</b>	2 HOUR TIME RESTRICTED PARKING DURING BUSINESS HOURS (MON-FRI, 8AM-6PM), WITH PERMIT EXEMPTION FOR BOTH RESIDENTS AND BUSINESSES. -MAXIMUM 2 PERMITS FOR RESIDENCES, 1 PERMIT FOR BUSINESSES.	<ul style="list-style-type: none"> <li>• ALLOWS FOR FREQUENT TURNOVER OF STALLS, SO PEOPLE REQUIRING A SPACE HAVE BETTER OPPORTUNITY OF FINDING ONE (BUT MAYBE NOT AS MUCH AS OPTION 2)</li> <li>• PROVIDES RESIDENTS AND THEIR VISITORS WITH LONGER TERM WEEKDAY PARKING OPTIONS</li> <li>• PROVIDES NON-RESIDENTS AND NEARBY BUSINESS PATRONS/EMPLOYEES WITH SHORT TERM WEEKDAY PARKING OPTION</li> <li>• PROVIDES NEARBY BUSINESS PATRONS/EMPLOYEES WITH LONGER TERM WEEKDAY PARKING OPTION (THERE ARE NO COMMERCIAL BUSINESSES ON THIS BLOCK)</li> <li>• <b>PROVIDES INCENTIVE FOR CONTRACTORS TO PARK ELSEWHERE FOR LONGER THAN 2 HOURS ON WEEKDAYS</b></li> </ul>	<ul style="list-style-type: none"> <li>• REQUIRES ADDITIONAL ENFORCEMENT, WHICH IS LABOUR INTENSIVE</li> <li>• ADDITIONAL COSTS OF SIGNAGE AND INSTALLATION, AND PERMIT ADMINISTRATION</li> <li>• MORE MANAGEMENT AND ADMINISTRATIVE TIME/COSTS THAN OPTION 3A</li> <li>• PEOPLE POTENTIALLY SHUFFLING CARS EVERY 2 HOURS, TO AVOID BEING TICKETED</li> <li>• SINCE THERE ARE NO COMMERCIAL BUSINESSES ON THIS BLOCK, HOW DO YOU DEFINE WHICH BUSINESSES ARE ELIGIBLE FOR A PERMIT?</li> <li>• RESIDENTS (AND BUSINESSES?) HAVE TO OBTAIN PERMITS</li> <li>• RESIDENTS (AND BUSINESSES?) COULD OCCUPY ALL ON STREET STALLS WITHOUT ANY TURNOVER.</li> <li>• POTENTIAL FOR MORE TICKETING AND DISPUTES IF PERMITS ARE NOT DISPLAYED, THAN OPTION 3A.</li> <li>• CONTRACTORS COULD STILL PARK ON STREET LEGALLY FOR UP TO 2 HOURS ON WEEKDAYS</li> </ul>
<b>4A</b>	PERMIT (RESIDENT) ONLY PARKING DURING BUSINESS HOURS (MON-FRI, 8AM-6PM) -MAXIMUM 2	<ul style="list-style-type: none"> <li>• GIVES RESIDENTS AND THEIR VISITORS PRIORITY PARKING ON CITY STREET.</li> <li>• <b>PROVIDES INCENTIVE FOR CONTRACTORS TO PARK ELSEWHERE AS THEY WILL BE TICKETED BETWEEN 8AM AND 6PM ON WEEKDAYS</b></li> </ul>	<ul style="list-style-type: none"> <li>• REQUIRES ADDITIONAL ENFORCEMENT</li> <li>• ADDITIONAL COSTS OF SIGNAGE AND INSTALLATION, AND PERMIT ADMINISTRATION</li> <li>• MORE MANAGEMENT AND ADMINISTRATIVE TIME/COSTS</li> <li>• RESIDENTS HAVE TO OBTAIN PERMITS</li> </ul>

**APPENDIX A – PARKING RESTRICTION OPTIONS FOR 1300 BLOCK FOSTER STREET  
TO ADDRESS CONTRACTOR PARKING**

	<p>PERMITS PER RESIDENCE.</p>		<ul style="list-style-type: none"> <li>• PREVENTS NON-RESIDENTS FROM PARKING ON THE STREET DURING WEEKDAYS; LIKELY INEFFICIENT USE OF STREET PARKING SPACE</li> <li>• SHORT TERM VISITORS/PRIVATE CONTRACTORS/HEALTH CARE WORKERS WILL NEED TO OBTAIN THE PERMIT FROM THE RESIDENCE ON WEEKDAYS</li> <li>• RESIDENTS COULD OCCUPY ALL ON STREET STALLS WITHOUT ANY TURNOVER.</li> <li>• POTENTIAL FOR MORE TICKETING AND DISPUTES IF PERMITS ARE NOT DISPLAYED</li> </ul>
<p><b>4B</b></p>	<p>PERMIT ONLY PARKING (RESIDENTS AND BUSINESSES CAN OBTAIN PERMITS)</p>	<ul style="list-style-type: none"> <li>• GIVES RESIDENTS AND THEIR VISITORS PRIORITY PARKING ON CITY STREET.</li> <li>• PROVIDES NEARBY BUSINESS PATRONS/EMPLOYEES WITH MORE PARKING OPTIONS (THERE ARE NO COMMERCIAL BUSINESSES ON THIS BLOCK)</li> <li>• <b>PROVIDES INCENTIVE FOR CONTRACTORS TO PARK ELSEWHERE AS THEY WILL BE TICKETED</b></li> </ul>	<ul style="list-style-type: none"> <li>• REQUIRES ADDITIONAL ENFORCEMENT</li> <li>• ADDITIONAL COSTS OF SIGNAGE AND INSTALLATION, AND PERMIT ADMINISTRATION</li> <li>• MORE MANAGEMENT AND ADMINISTRATIVE TIME/COSTS THAN OPTION 4A</li> <li>• SINCE THERE ARE NO COMMERCIAL BUSINESSES ON THIS BLOCK, HOW DO YOU DEFINE WHICH BUSINESSES ARE ELIGIBLE FOR A PERMIT?</li> <li>• RESIDENTS (AND BUSINESSES?) HAVE TO OBTAIN PERMITS</li> <li>• PREVENTS NON-RESIDENTS AND NEARBY BUSINESS PATRONS/STAFF (WITHOUT A PERMIT) FROM PARKING ON THE STREET; COULD RESULT IN INEFFICIENT USE OF STREET PARKING SPACE</li> <li>• VISITORS/PRIVATE CONTRACTORS/HEALTH CARE WORKERS WILL NEED TO OBTAIN THE PERMIT FROM THE RESIDENCE</li> <li>• RESIDENTS/ELIGIBLE BUSINESSES COULD OCCUPY ALL ON STREET STALLS WITHOUT ANY TURNOVER.</li> </ul>

**APPENDIX A – PARKING RESTRICTION OPTIONS FOR 1300 BLOCK FOSTER STREET  
TO ADDRESS CONTRACTOR PARKING**

<p><b>5</b></p>	<p>IMPLEMENT PAY PARKING (CURRENT PAY PARKING DECAL NOT ELIGIBLE FOR USE)</p>	<ul style="list-style-type: none"> <li>• INCREASES THE AMOUNT OF STALL TURNOVER.</li> <li>• ENCOURAGES RESIDENTS TO UTILIZE THEIR PRIVATE PARKING.</li> <li>• <b>PROVIDES INCENTIVE FOR CONTRACTORS TO PARK ELSEWHERE.</b></li> </ul>	<ul style="list-style-type: none"> <li>• POTENTIAL FOR MORE TICKETING AND DISPUTES IF PERMITS ARE NOT DISPLAYED THAN WITH OPTION 4A</li> <li>• REQUIRES ADDITIONAL ENFORCEMENT AND MONEY COLLECTIONS/ADMINISTRATION</li> <li>• ADDED EXPENSE OF EQUIPMENT AND MAINTENANCE.</li> <li>• REDUCES AMOUNT OF FREE (NO PAYMENT REQUIRED) PARKING STALLS AVAILABLE</li> <li>• MORE COMPLAINTS FROM RESIDENTS AND OTHERS WHO CURRENTLY PARK IN THIS LOCATION</li> <li>• HIGHER PROBABILITY OF PUSHING PEOPLE TO PARK ON OTHER BLOCKS.</li> </ul>
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**PRESENT:** J. Adams (Chairperson)  
B. Cooper (Vice-Chairperson)  
E. Dufour  
G. Kennedy  
U. Maschaykh  
B. West

**COUNCIL:** Councillor Chesney (non-voting)  
Councillor Manning (alternate) (arrived at 4:20pm)

**ABSENT:** Y. Everson

**STAFF:** E. Stepura, Director of Recreation and Culture  
E. Keurvorst, Manager of Cultural Development  
D. Johnstone, Committee Clerk

Public: 2  
Press: 0

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Councillor Chesney assumed the role of chairperson.

**1. CALL TO ORDER**  
Councilor Chesney called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

2019-PAAC-001 **IT WAS MOVED AND SECONDED**  
THAT the Public Art Advisory Committee (the Committee) adopts the agenda for  
the July 23, 2019 meeting as presented.

**CARRIED**

**3. 2019 COMMITTEE ORIENTATION**  
The Committee Clerk provided a Task Force/Committee overview of procedures,  
general meeting notes and best practices.

**4. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**  
Members of the Committee to appoint a Chairperson and Vice-Chairperson for the  
2019 Committee year.

2019-PAAC-002 **IT WAS MOVED AND SECONDED**

THAT the following members be appointed as Chairperson and Vice-Chairperson for the 2019 Public Art Advisory Committee year:

- Chairperson: J. Adams
- Vice-Chairperson: B. Cooper

**CARRIED**

**Note:** J. Adams assumed the role of Chairperson.

5. **ADOPTION OF MINUTES**

- a) September 19, 2018

2019-PAAC-003 **IT WAS MOVED AND SECONDED**

THAT the Committee adopts the minutes of the September 19, 2018 meeting as circulated.

**CARRIED**

6. **COMMITTEE TERMS OF REFERENCE REVIEW**

The Director of Recreation and Culture reviewed the Public Art Advisory Committee Terms of Reference. It was reported that \$50,000 has been allocated in the Financial Plan for public art for 2019-2020, in addition to remaining funds in the public art fund from previous years.

Staff clarified that when calling for artists, the selection committee would work to select local artists when possible, in accordance with the revised Terms of Reference.

The Committee expressed concern that finding local artists with experience in certain areas may be challenging. It was suggested that a potential mentorship could be offered for artists to encourage their participation in these types of projects. The Committee also clarified that in the past artist calls were open to anyone who wished to make a submission (including local artists). It was further noted that local artists have been involved in several projects in the past.

7. **PUBLIC ART INVENTORY**

The Manager, Cultural Development provided a public art walking map On Table, for the Committee to review. A PowerPoint presentation was provided with an update on recently installed public artworks in the City, as well as works currently in progress.

Staff reported the following information:

- Recently, programming of the White Rock Community Centre Gallery is a joint effort between the City, the White Rock Business Improvement Association (BIA) and the Semiahmoo Arts Society.
- A dedication for the Stande art piece at the Peace Arch Hospital would take place late summer/ early fall, 2019.

- An art piece opportunity has been identified on the corner of Thrift and Oxford outside of the Saltaire building. The public art budget could be used for one (1) larger artwork, or could be broken down into several smaller pieces.
- The City is working on directional lighting for the Coastal Cradle so it can be illuminated at night.

The Committee provided feedback on the walking map, noting a few additional art pieces to be included on the map. Discussion ensued, and it was noted that social media (hashtags etc.) can be a powerful tool when showcasing public art and bringing attention to the City.

With respect to the placement of art, it was noted that development in the area will have an effect on several current pieces (such as the mural at Blue Frog Studios). Being mindful of this development for future artwork placement selections was encouraged.

**8. PAAC WORKPLAN 2019-2020**

The Manager of Cultural Development discussed the work plan for the Committee for 2019-2020.

- Review of the Public Art Policy – 708
- Review of the Strategic Placement of Public Art Plan;
- Project location near Thrift St. and Johnston Road at the Saltaire Building

The following discussion points were noted:

- It was clarified that in accordance with the Public Art Policy – 708 a request for qualifications is issued by the City as the first step. Shortlisted applicants are then asked to submit a Request for Proposal (RFP), and are compensated for their submissions.
- The Semiahmoo Arts Society provided a delegation to Council regarding murals and their positive effects on the community and the economy.
- Current murals in White Rock were discussed, as was potential locations for consideration in the future.
- Inquiries were made regarding the possibility of seeking a heritage designation for murals to ensure that they are protected as development increases in the future. It was debated if murals could be replicated, or if, perhaps, some murals may not be intended to be permanent.
- The Arts and Cultural Advisory Committee is working to update the Arts and Culture Strategic Plan. Consideration of a mural strategy could take place through this process.
- A review of the Official Community Plan (OCP) is currently underway. If the public expressed an interest it is possible for public art to be included in the OCP.

**9. 2019 MEETING SCHEDULE**

2019-PAAC-004 **It was MOVED AND SECONDED**

THAT the Public Art Advisory Committee endorses their 2019 meeting schedule to be as follows:

- July 23;
- September 26;
- ~~October 22~~ October 29; and
- November 28.

**CARRIED**

**10. CONCLUSION OF THE JULY 23, 2019 MEETING**

The Chairperson concluded the meeting at 5:27 pm.

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J. Adams  
Chairperson



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D. Johnstone  
Committee Clerk

**PRESENT:** J. Adams, Chairperson  
M. Bali (left at 5:18 p.m.)  
K. Breaks (arrived at 4:10 p.m. / left at 5:14 p.m.)  
E. Cheung  
J. Davidson  
S. Fairbairn  
P. Higinbotham (arrived at 4:10 p.m.)  
P. Petrala  
D. Thompson (arrived at 4:06 p.m.)  
H. Vanderwolf (arrived at 4:08 p.m.)

**NON-VOTING:** K. Bjerke-Lisle, White Rock Museum and Archives

**COUNCIL:** Councillor Kristjanson (non-voting) (arrived at 4:08 p.m.)

**ABSENT:** M. Partridge, Vice-chairperson

**STAFF:** E. Stepura, Director of Recreation and Culture  
E. Keurvorst, Manager, Cultural Development  
E. Tuson, Committee Clerk

Public: 0  
Press: 0

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1. **CALL TO ORDER**  
The Chairperson called the meeting to order at 4:01 p.m.

2. **ADOPTION OF AGENDA**

2019-ACAC-006 **It was MOVED and SECONDED**  
THAT the Arts and Cultural Advisory Committee (the Committee) adopt the agenda for the July 24, 2019 meeting as circulated.

**CARRIED**

3. **ADOPTION OF MINUTES**  
a) June 25, 2019

2019-ACAC-007 **It was MOVED and SECONDED**  
THAT the Arts and Cultural Advisory Committee (the Committee) adopt the minutes of the June 25, 2019 meeting as circulated.

**CARRIED**

**4. DEFINITIONS OF ART AND CULTURE**

Staff distributed definitions of art and culture, which were extracted from the City’s previous 2014-2018 Cultural Strategic Plan, to the Committee for information. It was noted that the Committee can revise the definitions, and the new ones would be used in the new strategic plan.

Discussion ensued regarding the different definitions of art and culture and the following was noted:

- The definition of art should include all types of art (e.g. culinary, performance, audio, drawing, painting etc.).
- The definition of art should include the following: the expression or application of human creative, skill and imagination.
- Crafts are still considered art and it may be beneficial to combine the definitions of both art and crafts instead of separating them.
- The definition of culture should be as follows: culture is the collective result of our diverse experiences and imaginations.

The Committee noted that having a representative from Semiahmoo First Nations (SFN) on the Committee could be beneficial to have a voice that reflects the diverse art and culture they bring to the community.

2019-ACAC-008 **It was MOVED and SECONDED**

THAT the Arts and Cultural Advisory Committee (the Committee) request that Council consider inviting a representative from Semiahmoo First Nation (SFN) to join the Committee as a voting member.

**CARRIED**

**5. CULTURAL STRATEGIC PLANNING NEXT STEPS**

Staff provided an overview of strategic planning, strategic goal setting and vision statements.

**2014 – 2018 Implementation Plan Update**

The Committee discussed the 2014-2018 Cultural Strategic Plan vision statement.

Discussion ensued regarding a vision statement for the new strategic plan and the following was noted:

- Artists should be made visible to the public.
- Artists and their art should be supported by the community.
- Community decision-making should reflect support and consideration for the arts.
- Future developments could include space or facilities for the arts.
- The community should be a place where people come to gather, connect, and experience because it’s a desirable experience.
- Make art a priority.
- Optimize cultural development and opportunities.

- The community should be centered on being a tapestry of all the arts.

The Committee suggested rotating art exhibits through the temporary gallery in the White Rock Museum and Archives building.

The Committee discussed words they want to include in the new vision statement and the following were suggested:

- Visible.
- Diverse.
- Tapestry.
- Creative.
- Inspiring.
- Supportive.
- Destination.
- Passion.
- Art centered.
- Flourish.
- Connection.
- Exhilarating.
- Experience.
- Serenity.
- Inviting.

## 6. COMMITTEE ROUNDTABLE

The following upcoming community events were noted:

- Mural City delegation presented to Council on July 22 at the Regular Council meeting.
- The Golden Cactus is opening Art Night beside Art Couture on West Beach. Every Thursday night starting at 5 p.m. there will be interactive art between the artists and the community.
- Thursday, July 25 is the TD Concert at the Pier starting at 7pm with Jim Burns as the headliner.
- The White Rock Museum and Archives current exhibit is called “Castles of Your Mind”. It is dedicated to the sand castle festival held in White Rock during 1970s and 1980s.
- Friday, July 26 is the Pride Flag Raising at City Hall, starting at 5:30 p.m.
- Saturday, July 27 is the first White Rock Dancing at the Pier event from 6 p.m. – 10 p.m. Which will incorporate performances and salsa dancing lessons.
- Wednesday, July 31 a new Pop-up Gallery show opens.
- August 2-4 is Semiahmoo Days and the White Rock Sea Festival.
- Paint by the Bay is taking place on August 10.
- Chinese Moon Festival will be happening on September 13-15.
- The City’s first annual Craft Beer Festival is taking place on September 21. It will also be combined with the Pier re-opening event.
- This year’s Buskers Festival will be held on September 27 and 28. The name of this year’s festival is now the Five Corners Buskers and Comedy Festival.
- Peninsula Arts & Cultural Alliance (PACA) is hosting its Cultural Flow on September 29.
- The Semiahmoo Arts Society will be hosting their annual soup bowl fundraiser on October 5. Timing and tickets will be available soon.

- CARP will be hosting their Seniors Day event in October.

The Committee suggested that having a liaison who communicates with the Public Art Advisory Committee will be beneficial in developing a mural program for the City.

**7. UPDATE OF ACTIVITIES HAPPENING IN THE COMMUNITY**

This item was discussed during item 6.

**8. 2019 SCHEDULE OF COMMITTEE MEETINGS**

The 2019 Arts and Cultural Advisory Committee schedule was adopted by the Committee at its June 25, 2019 meeting. The following upcoming meeting dates are noted for reference purposes:

- September 24;
- November 26

**9. CONCLUSION OF THE JULY 24, 2019 MEETING**

The Chairperson concluded the meeting at 5:52 p.m.

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J. Adams, Chairperson



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E. Tuson  
Committee Clerk

**PRESENT:** W. Boyd  
P. Byer  
R. Hynes  
D. Riley

**COUNCIL:** Councillor E. Johanson (non-voting)

**ABSENT:** S. Crozier  
J. Lawrence  
I. Lessner

**STAFF:** J. Gordon, Director of Engineering and Municipal Operations  
D. Johnstone, Committee Clerk

Public: 2  
Press: 0

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Councillor Johanson assumed the role of Chairperson

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 4:02 p.m.

**2. ADOPTION OF AGENDA**

2019-EAC-001 **It was MOVED and SECONDED**

THAT the Environmental Advisory Committee (the Committee) amends the July 24, 2019 agenda as follows:

- Item 8 to be addressed prior to Item 7; and
- Additions to the agenda
  - Item 9.1 – Motion regarding Bylaw 1119, and extending the current prohibition of dogs to encompass Finlay Street to Bergstrom Road;
  - Item 9.2 – Signage at the beach/ Memorial Park;
  - Item 9.3 – Tree Management Bylaw and Policy; and,

THAT the agenda be adopted as amended.

**CARRIED**

**3. COMMITTEE ORIENTATION**

The Committee Clerk provided an orientation for the Committee. Committee meeting procedures were discussed.

In response to questions from the Committee it was clarified that email addresses are not openly exchanged to protect Committee member's privacy. Should members wish to exchange information that would be their choice to do so; however, it was noted that Committee discussions are to take place at the Committee table in the interest of transparency.

4. **APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON**  
Members of the Committee to appoint a Chairperson and Vice-Chairperson for the 2019 Committee year.

2019-EAC-002 **IT was MOVED and SECONDED**  
THAT the Environmental Advisory Committee defers the appointment of the Chairperson and Vice-Chairperson to their next scheduled Committee meeting.

**CARRIED**

5. **ADOPTION OF MINUTES**

2019-EAC-003 **IT was MOVED and SECONDED**  
THAT the Committee adopts the minutes of the September 26, 2018 meeting as circulated.

**CARRIED**

6. **COMMITTEE TERMS OF REFERENCE REVIEW**  
The Director of Engineering and Municipal Operations reviewed the Terms of Reference for the Environmental Advisory Committee.

**Note:** Agenda items varied.

8. **ENVIRONMENTAL STRATEGIC PLAN**  
The Committee was provided with copies of the Environmental Strategic Plan (ESP). The Director of Engineering and Municipal Operations discussed the listed priorities in the document. It was noted that the priority list in the ESP could be re-evaluated by the Committee to determine the order in which items are addressed.

The Committee noted that the ESP is a comprehensive document, and that Appendix A provides a breakdown of the implementation plan (with timeframes and cost levels). In order to move forward to determine next steps, it was suggested that an update be provided on the various objectives.

**ACTION ITEM:** Staff to provide a progress report on the implementation of the action plan in the ESP for the Committee at their next scheduled meeting.

It was noted that Council referred Tree Management Bylaw 1831 to the Committee for their review and feedback. Review of this item is also included in the ESP under Objective 5 (five). It was suggested that this could be a starting point for the Committee.

7. **INTEGRATED STORM-WATER MANAGEMENT PLAN**

The Integrated Storm-Water Management plan was provided to the Committee for their information and initial review.

**ACTION ITEM:** Staff to provide an update on the status of items listed under table E.1: Recommendations (page ix) and Section 6- Implementation Plan in the Integrated Stormwater Management Plan to the Committee for review at their next scheduled Committee meeting.

9. **2019 SCHEDULE OF COMMITTEE MEETINGS**

The following meeting dates were proposed to the Committee for their consideration:

- September 25;
- October 23; and
- November 27.

2019-EAC-004 **IT WAS MOVED AND SECONDED**

THAT the Environmental Advisory Committee approves the 2019 meeting schedule as follows:

- September 5;
- October 3;
- November 7; and
- December 5.

**CARRIED**

9.1 **MOTION REGARDING BYLAW 1119, AND EXTENDING THE CURRENT PROHIBITION OF DOGS TO ENCOMPASS FINLAY TO BERGSTROM**

A member of the Committee provided the following On Table motion:

*WHEREAS since 2004 White Rock Environmental Advisory Committees have discussed and recommended a Pier and Foreshore Plan with no results,*

*WHEREAS historically the City of White Rock obtained Provincial aquatic leases based on stating to the Province that the City would be more able than other authorities (such as GVRD Parks) to balance recreation and conservation in the Bay,*

*WHEREAS various parts of the Semiahmoo Bay intertidal zone are designated as high-bio productivity (per Frenp reports/agreements and DFO Shorekeepers data),*

*WHEREAS whatever occurs before, during and after the dogs on the promenade trail, dogs numbers in the intertidal zone of White Rock are increasing and wildlife disturbance in the BBWMA continues apace,*

*WHEREAS current bylaws present online in an inconsistent manner and were originally conceived to protect swimmers from pollution, not protect wildlife or reduce shellfish toxicity,*

*WHEREAS Semiahmoo First Nation has since the year 2000 shared their desire at the Shared Waters Alliance to resume legal shellfish harvest in the intertidal zone of Semiahmoo Bay,*

*WHEREAS there is no example of proximate urban density, intertidal dog recreation and shellfish harvest co-existing in North America, and*

*WHEREAS Washington and BC have signed a MOU in place about restoring transboundary water quality with our U.S. neighbours having invested significant dollars in Semiahmoo Bay water quality improvements,*

*This motion recommends that Council reconsolidate Bylaw 1119 to extend the current Finlay to Cypress prohibition of dogs on the beach to an area encompassing Finlay to Bergstrom.*

The following points were noted:

- Improving water quality in the bay could allow for Semiahmoo First Nation (SFN) to legally harvest shellfish. Stated this could be an important step in the reconciliation process.
- Having Council reconsider Bylaw 1119 to extend the current prohibition of dogs on the beach to encompass Finlay Street to Bergstrom Road prior to the start of the Dogs on the Promenade Trial period would be an important step in protecting wildlife and reducing shellfish toxicity.
- Concerns were expressed that an increase in dogs on the promenade would lead to an increase of dogs on the foreshore.
- It was clarified that the Province owns the foreshore. Regulations surrounding these areas would be determined by the Provincial government.
- Factors such as dogs, paddleboards, and activity on the pier and promenade have an effect on the presence of shore birds.
- Concerns were noted that Bylaw 1119, as consolidated, does not properly reflect the history of the issue.

The Committee noted that the motion as presented is complex and could require additional time for the Committee's consideration. Discussion ensued, and the Committee expressed an interest to discuss this matter further outside of the committee setting.

Staff noted meetings with the majority of the Committee are not advisable and not transparent. The Committee noted that this would be an information sharing session to provide background information on the motion.

2019-EAC-005

**It was MOVED and SECONDED**

THAT members of the Committee meet to discuss the On-Table motion, with the intent of providing a revised version for consideration to the Committee as a whole at their September 5, 2019 meeting.

**CARRIED**

2019-EAC-006

**It was MOVED and SECONDED**

THAT the Environmental Advisory Committee meeting be extended to 6:15 p.m.

**CARRIED**

**9.2**

**SIGNAGE AT THE BEACH/ MEMORIAL PARK**

The Committee discussed the interpretive signage that had previously been displayed in various locations on the waterfront. It was noted that the signs had an environmental purpose, and were geographically oriented based on the messaging provided.

Staff reported that residents and business owners have expressed view concerns associated with the fencing implemented at Memorial Park. A report with respect to this matter would be provided to Council at their September 9<sup>th</sup> meeting, for their consideration. It was noted that similar concerns could arise from replacing the original signage in the area.

The Committee requested that a further update with regard to this matter be provided following the September 9 Council meeting.

**ACTION ITEM:** Committee member D. Riley to provide images of the previously implemented signs to the Committee for their information.

**9.3**

**TREE MANAGEMENT BYLAW 1831 AND TREE MANAGEMENT ON CITY LANDS - POLICY 611**

Council, at their July 22 meeting, referred Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611 to the Committee for their review.

**ACTION ITEM:** Committee Clerk to email Committee members Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611 for their information.

In the interest of time this item was deferred to the September 5 Committee meeting.

**10. CONCLUSION OF THE JULY 24, 2019 ENVIRONMENTAL ADVISORY  
COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 6:13 p.m.



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Councillor Johanson, Chairperson

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D. Johnstone, Committee Clerk

Unapproved

**PRESENT:** A. MacDonald (arrived at 4:12 p.m.)  
B. Hansen O'Malley  
J. Thrall  
K. Sanderson  
R. Kistritz

**COUNCIL:** Councillor S. Kristjanson (Chairperson)  
Councillor H. Fathers (alternate)

**ABSENT:** D. Campbell  
T. White

**STAFF:** C. Johannsen, Director of Planning and Developmental Services  
J. Nyhus, Manager, Buildings & Bylaws  
D. Johnstone, Committee Clerk

Public: 6  
Press: 0

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**1. CALL TO ORDER**  
The meeting was called to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

2019-DOP-009 **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) amend the  
July 31, 2019 to include:

- Item 6.1 – Discussion on the Terms of Reference; and

THAT the agenda be adopted as amended.

**CARRIED**

J Thrall voted in the negative.

**3. ADOPTION OF MINUTES**

2019-DOP-010 **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) amends the July 17,  
2019 minutes as follows:

- Item 4.1 – Guiding Principal- The first sentence to read “The Task force  
discussed the scientific method as a guiding principal. Kepner Tregoe was  
discussed as a possible study method; and,

THAT the minutes be adopted as amended.

**CARRIED**

4. **ADOPTING A GUIDING PRINCIPAL**

At the previous Task Force meeting discussion ensued regarding the possibility of adopting a guiding principal. A motion was deferred to allow the Task Force additional time to research and consider this matter.

The Task Force debated the pros and cons of having the scientific method used as its guiding principal. Concerns were expressed that using only a scientific approach could be restrictive, as other measures, such as public opinion, research from other municipalities, best practices etc. should also be considered. It was clarified that the scientific method would not deter the Task Force from utilizing other measures, but would serve as an overarching principal.

2019-DOP-002

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force adopts the scientific method as the guiding principal to determine the approach to assess the relative success or failure of allowing dogs on the promenade prior to the trial period.

**DEFEATED**

A. MacDonald, J. Thrall, and K. Sanderson voted in the negative.

2019-DOP-011

**It was MOVED and SECONDED**

THAT Task Force member R. Kistriz provides a statement of disclaimer regarding concerns for the Dogs on the Promenade trial period.

**CARRIED**

J. Thrall and K. Sanderson voted in the negative.

**Note:** R. Kistriz provided a verbal statement of disclaimer. This document has been included as an On Table item in the agenda package.

019-DOP-012

**It was MOVED and SECONDED**

WHEREAS all Council committees are obligated to work in a manner that inspires the trust of the public.

WHEREAS Council has determined that a decision about changing a bylaw is to be made based on the evidence provided by the measurements recommended by the Dogs on the Promenade Task Force.

WHEREAS reliable and valid measurement form the foundation for evidence based decision making.

WHEREAS reliability refers to how consistent or stable a measurement is, and validity refers to whether or not the measurement is an accurate measure of the variable it claims to be measuring...

BE IT RESOLVED THAT:

The Dogs on the Promenade Task Force commits to ensuring that reliability and validity form the standard for any measurements recommended to council.

**DEFEATED**

A. MacDonald, J. Thrall, and K. Sanderson voted in the negative.

5.

**COMMITTEE GOALS, OBJECTIVES AND STRATEGIES**

The Task Force continued their discussion regarding goals for the Task Force, and how best to achieve these goals. The Chairperson noted that through this exercise concerns have been identified to better understand the focus for what the Task Force should be measuring, and that recommended pre-conditions will help determine good measurements and prevent dangers.

The Chairperson clarified the following goals for the Task Force:

1. Determine how to measure.
2. Recommend pre-conditions.
3. Provide recommendations to Council (given the Task Force's evaluation of the trial) to advise if dogs should be permitted in the off season at the end of the trial period (April, 2020).

Discussion ensued, and the Task Force expressed the following concerns:

- Providing an overall recommendation to Council is not currently in the Task Force's Terms of Reference.
- It was noted that currently the Task Force term expires December 31, 2019.

Following the previous discussion identifying concerns for Dogs on the Promenade, the Task Force was asked to brainstorm potential pre-conditions.

In response to questions from the Task Force, Staff provided the following information:

- Data is currently collected by bylaw officers with respect to interactions with dog walkers on the promenade.
- Of the 399 interactions noted, 397 have resulted in compliance and two (2) tickets have been issued.
- It was clarified that Council's current direction is to seek bylaw compliance.
- In accordance with the Animal Control Bylaw, White Rock permits a leash length of three (3) meters. The type of permitted leash (i.e. retractable or standard) is not articulated.
- In addition to the information already collected by Bylaw officers (number of dogs on the promenade per enforcement check, total number of dogs on the promenade through all enforcement checks per day and the total number of tickets issued), the Task Force could request Bylaw officers track other observations – occurrences of aggressive dogs, number of licensed and unlicensed dogs etc. A set of criteria that Bylaw Officers can keep track of would need to be established by the Task Force.
- It was clarified that the City can only enforce dog licenses for those living in White Rock.

2019-DOP-013

**It was MOVED and SECONDED**

THAT staff provides the existing data provided on the City website regarding bylaw compliance be provided to the Task Force as an excel (editable) file.

**WITHDRAWN**

The Task Force discussed the data provided on the City's website regarding Dog Patrols on the Promenade. It was debated if this information would be useful for the Task Force in an editable format, or if the PDF version provided on the website would be sufficient. It was determined that until the Task Force had metrics they wished to measure, they would not require manipulation of the document.

The Task Force discussed the top three concerns regarding the Dogs on the Promenade trial. The following suggestions were noted:

**Public Education**

(Note: The Task Force used this heading to discuss two of the concerns previously noted – public education regarding bylaws and people not complying with bylaws)

- Public education and a good communication platform are crucial.
- Updated signage
  - Dates for trial period
  - Information on why it is important to leash/ pick up after dogs, as well as the important of the health and wildlife management area.
- Developing an ambassador program.
- Advertisements/information in the newspaper, social media (Facebook) and on the City website.
- School programs.
- Handouts for Bylaw officers to provide to the community (clear and simple business cards or a brochure).

- Enforce bylaw on unlicensed dogs.
- Donation for user fees.

### **Wildlife Management Area Impact**

Staff provided an On Table handout providing information on the Animal Control Bylaw, Wildlife Management Areas and information on the width of the Promenade. It was clarified that regulations on Crown Land state that dogs need to be under control of a person and on a leash no longer than two (2) meters in length. Regulations on the Crown and in Wildlife Management Areas are enforced by the RCMP and the Province, not through City bylaws.

It was further noted that the Ministry of Forests, Lands and Natural Resources and Rural Development is currently reviewing regulations surrounding Wildlife Management Areas.

- Stewardship is an important consideration when looking at Wildlife Management Areas. While the City is unable to enforce regulations surrounding dogs in these areas, they can offer advice and education.
- It was clarified that Council has permitted the trial period for the entire length of the promenade.
- Signage and communications done prior to the trial period is important (with education (similar to Crescent Beach signage), why we restrict this, rules and history of the land etc.)
- Language to encourage all members of the community to be stewards of the land (pick up garbage, dog waste etc. on the beach).

### **Aggressive dogs**

- Limit number of dogs per person.
- Only spayed and neutered dogs.
- “No Aggressive Dogs” signs could be implemented.
- A reporting hotline could be created to monitor issues.
- Signage/ information on what to do should you witness an aggressive dog.

Staff noted the following:

- A household is currently permitted to have up to three (3) dogs.
- The definition of an aggressive dog is outlined in the Animal Control Bylaw.
- Dogs that have been deemed to be aggressive are required to be on a leash no longer than three (3) meters at all times and muzzled to prevent future issues. If an aggressive dog is not in compliance with this a call to the Bylaw department would be needed.
- Aggressive dog and dog situations are to be reported to the Bylaw department.
- Aggressive dog and person situations are to be reported to the RCMP and the Bylaw department.
- Licenses for aggressive dogs are tracked by the license number.

**ACTION:** Staff to provide information on aggressive dogs to Task Force for their information.

2019-DOP-014

**It was MOVED and SECONDED**

THAT the Task Force recommends that Council consider looking at the colour of dog license tags, and assign a different colour (possibly red) to aggressive dogs, as defined in the City of White Rock Animal Control Bylaw.

**CARRIED**

The Task Force moved on to discuss potential measurements/metrics for each topic. The following points were noted:

**Public Education:**

- Number of violations could determine compliance through education.
- Staff noted that perhaps looking at the types of violations, rather than just general violations may be a better gauge (i.e. feces, leash length, dogs off leash etc.).
- It was noted that comparative data is difficult to determine, as dogs have previously not been allowed on the promenade.
- A threshold could be established to determine what number is acceptable, and then set a criteria around that.
- Volunteers could be encouraged to assist with counting violations, picking up feces etc. This could alleviate workload on Bylaw officers.
- Educational materials will note key issues. This could be cross-referenced with violations to determine its success.
- While the City does not have jurisdiction on the beach, a number count of off leash dogs on the beach could be tracked to see if there is correlation between off leash dogs on the beach and dogs on the promenade.
- It was noted that Bylaw violations could be logged in accordance with where the infraction occurred.
- It was clarified that the scope of the Task Force is limited to the promenade, and does not include Memorial Park. In accordance with the Parks Bylaw, dogs on leashes are permitted in parks.
- The number of dog licenses sold per year could be a measured metric.

2019-DOP-015

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force meeting be extended until 6:30 p.m.

**CARRIED**

2019-DOP-016

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force recommend that Council consider amending the Animal Control Bylaw to permit a leash length of a maximum of two (2) meters.

**CARRIED**

2019-DOP-017

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force recommend that Council consider amending the Animal Control Bylaw to ban retractable leashes on the promenade.

**DEFEATED**

A. MacDonald, J. Thrall and K. Sanderson voting in the negative.

**Wildlife Management Area:**

- Measurements/metrics could be used to track the number of unleashed dogs on the beach (It was clarified that the beach is not within the Task Force's scope).
- Data from Fraser Health could be used to measure coliform data in the water (pre/during/post trial).
- Groups could be organized to monitor this – group clean up measurements.
- This area can be challenging to address, as the beach is not in within the scope of the Task Force. It was suggested that the entire city has a responsibility for environmental stewardship, and that this could tie into an educational item.

6.

**DISCUSSION ON THE CREATION OF SUB-COMMITTEES**

The Committee Clerk provided the Task Force with general procedures to follow when working in a sub-committee format. It was noted that sub-committee's would not consist of a quorum of members, and that no decisions would be made in a sub-committee format. Information determined through sub-committee meetings would be provided back to the Task Force as a whole, for information and any further actions required.

The Chairperson suggested that three (3) sub-committees be established. Task Force members present noted their interests as follows:

- Preconditions for trial  
K. Sanderson, A. MacDonald, and B. Hansen O'Malley
- Metrics – concerns and benefits  
J. Thrall, and R. Kistriz
- Mitigations regarding concerns  
R. Kistriz

A further discussion with regard to sub-committees would take place at the next scheduled Task Force meeting.

6.1

**DISCUSSION ON THE TERMS OF REFERENCE**

**ACTION:** Committee Clerk to ensure that Task Force has been provided with the most up to date Terms of Reference.

2019-DOP-018

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force recommend that Council consider revising the Terms of Reference to eliminate any reference to the “year round” application of trial data.

**CARRIED**

7.

**2019 MEETING SCHEDULE**

The following 2019 schedule was approved by the Task Force at their July 17 meeting. Dates have been provided for information:

- September 18;
- October 16; and,
- November 20.

2019-DOP-019

**It was MOVED and SECONDED**

THAT the Task Force requests that two additional meetings to be scheduled:

- August 12; and
- August 27.

**CARRIED**

**8. CONCLUSION OF THE JULY 31, 2019 MEETING**

The Chairperson declared the meeting concluded at 6:38 p.m.



\_\_\_\_\_  
Councillor Kristjanson, Chairperson

\_\_\_\_\_  
D. Johnstone, Committee Clerk

**PRESENT:** D. Campbell, Chairperson  
B. Sullivan, Vice-Chairperson  
F. Kubacki (arrived at 4:09 p.m.)  
C. Poppy  
P. Zheng  
K. Huang  
H. Crawford (arrived at 4:18 p.m.)  
A. Nielsen (arrived at 4:33 p.m.)  
A. Shah  
S. Sullivan (arrived at 4:02 p.m.)  
I. Filonova (arrived at 4:07 p.m.)

**STAFF:** E. Stepura, Director of Recreation and Culture  
E. Keurvorst, Manager of Cultural Development  
C. Westwood, Special Events Coordinator (arrived at 4:04 p.m.)  
E. Tuson, Committee Clerk

Public: 1  
Press: 0

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1. **CALL TO ORDER**  
The Chairperson called the meeting to order at 4:00 p.m.

2. **ADOPTION OF AGENDA**

2019-SFC-16 **It was MOVED and SECONDED**  
THAT the White Rock Sea Festival Committee (the Committee) adopts the agenda for the August 1, 2019 meeting as circulated.

**CARRIED**

3. **APPROVAL OF MINUTES**  
a) July 4, 2019

2019-SFC-17 **It was MOVED and SECONDED**  
THAT the White Rock Sea Festival Committee (the Committee) adopts the minutes of the July 4, 2019 meeting as circulated.

**CARRIED**

**Note:** Agenda items were addressed out of order.

**4. PARADE**

Committee Member Poppy distributed the Torch Light Parade agenda to the Committee for their information.

The Committee discussed the logistics of the parade agenda. It was noted that a few changes should be made. The amended agenda will be provided to parade participants in their participant package.

The Committee noted that both a Committee member and a traffic management supervisor will be directing parade participants and general traffic at Keil Street and Marine Drive from 7:00 p.m. – 11:00 p.m.

Staff distributed the notice of road closure letter to the Committee for information. This letter was sent out to all White Rock residents within a two block radius of the parade route that will be affected by road closures due to the Torch Light Parade.

Discussion continued regarding the parade and the following was noted by the Committee:

- Any latecomers or surprise arrivals to the parade will be accepted. They will be given a form to fill out on site and will be placed in the parade as required.
- All the VIP vehicles have been acquired for the parade.
- Between 3:00 p.m. – 3:30 p.m. the parade princesses will need access to the Centennial Arena to shower and change.

**5. VOLUNTEERS & COMMITTEE ROLES / RESPONSIBILITIES –  
REVIEW OF FESTIVAL COMPONENTS**

**Review Finalized Task List**

Staff distributed the production schedule for the weekend to the Committee for their information. The Committee discussed the schedule.

Discussion continued regarding the schedule of events and the following was noted:

- Committee members can pick up their parking passes at the Montecito parking lot upon their arrival. City staff will be monitoring the Montecito lot during the event.
- For the Opening Ceremonies, only VIP's who are speaking need to be directed back stage at 12:45 p.m. All other VIP's can be directed to the VIP seating area in front of the stage.

- Cars will be towed to the Semiahmoo First Nations parking lot if cars are parking illegally during any road closures for the event.
- Security will be working in pairs along the parade route during the parade.
- White Rock Community policing will be biking along the parade route to help keep the public off the route.
- Parade participants have been asked to be there at 5:15 p.m. to take part in the judging.

**ACTION:** Staff to contact Mayor and Council to invite them to attend and participate in the Semiahmoo Days Opening Ceremonies and Pirate Parade.

**6. VOLUNTEERS APPRECIATION/ORIENTATION**

**Volunteer T-Shirts**

Staff noted that volunteer t-shirts have been given to Semiahmoo First Nation and will be distributed to Sea Festival volunteers at the appreciation/ orientation event.

**Review of Orientation Night Agenda**

Staff reviewed the appreciation / orientation night agenda with the Committee for their information.

**7. OPENING CEREMONIES**

The Committee noted that this was discussed under Item 5.

**8. MARKETING AND COMMUNICATIONS**

It was clarified that Committee members should not be communicating on behalf of the City. Should any issues / incidents arise Committee members were asked to contact City staff who will relay the information to the City's communications department and the Mayor.

**9. SPONSORSHIP UPDATES**

Both the current sponsors for this year's Sea Festival and potential sponsors for next year have been invited to the VIP event.

**10. VENDOR UPDATES**

There was no update at this time.

**11. TRANSPORTATION**

There was no update at this time.

**12. LOGISTICS UPDATE**

There was no update at this time.

**13. SURVEYS**

Staff noted the following about the attendee survey:

- The attendee survey will be distributed by White Rock Tourism Ambassadors. The Tourism Ambassadors will have a tent set up west of the Pier.
- Survey questions will be conducted electronically on a tablet device.
- Attendees who fill out the survey will be entered to win a prize.

**14. BUDGET**

There was no update at this time.

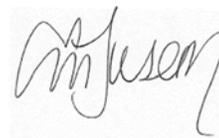
**15. 2019 MEETING SCHEDULE**

The 2019 meeting schedule was adopted by the White Rock Sea Festival Committee on March 7, 2019, the following dates are noted for reference purposes:

- August 22 – Debrief Meeting

**16. CONCLUSION OF THE AUGUST 1, 2019 MEETING**

The Chairperson deemed the meeting concluded at 5:23 p.m.



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D. Campbell, Chairperson

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E. Tuson  
Committee Clerk

**PRESENT:** D. Campbell  
R. Kistritz  
A. MacDonald  
K. Sanderson  
J. Thrall

**COUNCIL:** Councillor S. Kristjanson (Chairperson)  
Councillor H. Fathers (alternate)

**ABSENT:** T. White

**STAFF:** C. Johannsen, Director of Planning and Developmental Services  
J. Nyhus, Manager, Buildings & Bylaws  
S. Lam, Deputy Corporate Officer

Public: 12  
Press: 0

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**1. CALL TO ORDER**

The meeting was called to order at 4:04 p.m.

**2. ADOPTION OF AGENDA**

It was suggested that the wording for Item 4 be revised to include discussion regarding compensation, restoration, and cost.

2019-DOP-020 **It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force amend the title of Item 4 to include compensation, restoration, and cost.

**DEFEATED**

Committee Members Campbell, McDonald, Sanderson and Thrall voted in the negative

22019-DOP-021 **It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) amends the August 12, 2019 agenda by adding the following additional documentation:

- Adding to Item 4 the following documents:
  - Correspondence dated August 12 regarding signage on the beach for the Boundary Bay Wildlife Management Area, sign, and map
- Adding to Item 10 correspondence dated August 8, 2019 from B. OMalley

AND THAT the agenda be adopted as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

2019-DOP-022

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) adopts the July 31, 2019 minutes as circulated.

**CARRIED**

**4. CONTINUED DISCUSSION ON MITIGATION'S REGARDING CONCERNS**

Referring to the "On Table" handouts, it was clarified that the signage presented was designed and will be implemented by the Province on their jurisdiction.

Discussion ensued and the following points were noted:

- Boundary Bay includes the sand, noting that up until 2015 the City had a lease with the Province, and now that lease is no longer applicable
- There are pieces of the foreshore that belong to Burling Northern Santa Fe (BNSF)
- The City has a lease on the East Side float location
- Signage has been posted at Bayview and Finlay as those are considered the primary entry points for the waterfront. Further signage will be posted when the Pier construction is complete
- Dogs are permitted on the grassy area near the Bear statue
- The Beach is part of the Wildlife Management Area, and is crown land administered by the Province. As such, the beach is governed by the Province
- The January 14, 2019 corporate report to Council at the regular Council meeting outlines the options/details regarding budget (dog-waste bags and dispensers, signage, etc.). Staff noted they would forward the corporate report to committee members for information

At this time, the Task Force recognized the resignation letter submitted by B. O'Malley dated August 8, 2019.

Discussion resumed to the topic of mitigation, the Chairperson guided the Task Force through a brainstorming session. Media, Communications, and Public Relations are topics the Task Force felt were of importance with respect to mitigation.

It was suggested that the message of leash length (2 metres) be communicated, noting that extendable leashes are discouraged. In response to the Task Force's question, it was noted that to engage in the "free" program provided by an outside organization, that advertising would be placed on the dispensers. As such, the City will be covering the cost of dog waste bag program.

**Note:** *The charts which noted the ideas have been saved and are available for view on the City's website, or in the Corporate Administration department.*

It was recognized that there were members of the public wishing to speak. The Task Force established parameters of public discussion time.

2019-DOP-023

**It was MOVED and SECONDED**

THAT the Task Force permit members of the public to speak with the following parameters:

- Four (4) speakers maximum with respect to the topic of mitigation
- Speakers are permitted one (1) minute to deliver their remarks.

**CARRIED**

Members of the public provided the following comments:

- It was suggested that another camera, similar to the Pier camera on the City website, could be added to monitor the Promenade. Suggested this program could be sponsored.
- A lack in signage was noted regarding dog regulations along East Beach.
- Concerns were expressed regarding a pilot project vs. a trial period, and suggested these concerns are related to mitigation as it impacts the perspective of how to move forward.
- Concerns were noted regarding enforcement, reporting that there has been a lack of bylaw enforcement along the promenade.

Staff advised that the City operates on an education/compliance standpoint; however, Council has directed staff to seek compliance through issuing tickets.

5.

**BENEFITS OF DOGS ON THE PROMENADE**

The Task Force continued their brainstorming session and discussed potential benefits for having dogs permitted on the promenade. The following suggested benefits were noted:

- Potential increased patronage to businesses
- Potential increased city revenue through dog license fees and compliance
- Improves sense of community by bringing people together
- Safer place for people to walk their dogs (as opposed to dark streets, neighbourhoods with no sidewalks, or the parking lots)
- Improved physical health through walking
- Positive impact on tourism
- Good for children
- Promotes the City's image as a welcoming city
- Environmental benefit through reduction of car emissions as many residents are driving outside of the community to walk their dog
- Inclusive for all the community
- Brings people together/facilitates social interaction

2019-DOP-024

**It was MOVED and SECONDED**

THAT the Task Force permits the public to speak with the following parameters:

- Four (4) speakers maximum with respect to the topic of benefits
- Speakers are permitted one (1) minute to deliver their remarks.

**CARRIED**

A member of the public suggested that dogs on the promenade could create more public exposure for the City as people may take more photos on the promenade for social media. It was suggested that this could help promote White Rock's image.

**6. PRECONDITIONS FOR THE TRIAL**

Discussion and brainstorming continued with respect to preconditions for the trial period, and the following comments were noted:

- A communications plan should be developed and in effect at least two (2) weeks prior to the trial commencing. The recommendation for a Communications plan should go to Council September 9, 2019
- Developing public relations materials/Point of Sale (places to put the information for the public to have). Information should speak to how and why licenses should be purchased. Information could be available with the Business Improvement Association (BIA), Tourism, Chamber of Commerce, dog parks and local pet stores
- Have face-to-face ambassadors available to help share the information
- Communications funding goes through City departments and their budgets
- The study area should be defined prior to the trial period commencing / it was noted that Council has defined the areas as the entire promenade
- Bylaw Enforcement should be in place to ensure compliance when the trial period commences. Would like to deter self-policing/enforcement from residents
- Ambassador training should be completed prior to the trial. The program would exist to educate and bring awareness of the dogs on the promenade trial, not to ticket
- Could discuss policy/programs such as limiting the number of dogs per person, formalizing an appropriate leash length, and coloured tags
- Metro Vancouver indicated that dog waste can be placed in the trash, though it is discouraged. Dog waste can also be composted in shrubs as well as flushed

The Task Force further discussed the Kepner-Trego method, and staff advised they would forward information on behalf of the Chairperson. This information will be included on the next agenda for receipt of information.

7. **METRICS TO QUANTIFY PERCEIVED CONCERNS AND BENEFITS**

The Task Force spoke to metrics to quantify perceived concerns and benefits, and continued the brainstorming session. The following comments were noted:

- Measure the number of licenses issued
- Measure the number of negative dog interactions
- Using the data collected by Fraser Health, could compare the E Coli levels from before and after the trial period
- Conduct a survey to ask about the perception of White Rock and to ask how the City is doing in terms of being inclusive
- Purpose of the metric should be defined
- A decision point should be established prior to measuring for data to be relevant
- The parameters and conditions should relate to dogs
- If having a dog license was a precondition to walking the promenade with your dog, people may be more inclined to purchase them
- Could measure the parking revenue/number of people who park during the pay parking months and compare it to last year

It was recognized that the Task Force needs to evaluate where to focus their attention with respect to the program/metrics, noting that staffing resources (e.g.: Bylaw staff) are limited.

Staff advised that the Task Force will develop the metrics (e.g.: a survey), and staff will include other relevant information in the corporate report to Council.

8. **FORMATION OF SUB-COMMITTEES AND POSSIBLE TOPICS FOR FURTHER DISCUSSION**

The following topics for discussion were noted:

- Dog feces collection and environmentally responsible disposal
- Dogs on the promenade ambassadors for public education
- Signs and enforcement
- Preconditions for trial
- Metrics – concerns and benefits
- Mitigations regarding concerns

The Task Force reviewed the proposed sub-committees discussed at the previous meeting, and established the following:

- Communications and Ambassadors: Members Sanderson and MacDonald
- Preconditions: Members MacDonald, Thrall, and Chairperson Kristjanson
- Metrics: Members Thrall and Kistriz
- Mitigations: Member Kistriz

2019-DOP-025

**It was MOVED and SECONDED**

THAT the Task Force endorses the Dogs on the Promenade Task Force meeting be extended to 6:15 p.m.

**CARRIED**

Task Force member Kistriz voted in the negative

**9. OTHER BUSINESS**

None.

**10. CORRESPONDENCE**

The Task Force received for information two (2) emails from a resident with concerns regarding dog feces on the promenade.

The Task Force noted the following comments with respect to the emails:

- Dogs have been included in a person's social life for many years
- Dogs were previously seen along the beach
- Concerns that the facts noted in the correspondence are inaccurate

**11. 2019 MEETING SCHEDULE**

The following 2019 meeting schedule was approved by the Task Force at their July 17, 2019 meeting. Meeting dates have been provided for information purposes:

- August 27;
- September 18;
- October 16; and,
- November 20.

**12. CONCLUSION OF THE AUGUST 12, 2019 MEETING**

The Chairperson declared the meeting concluded at 6:15 p.m.



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Councillor Kristjanson, Chairperson

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S. Lam, Deputy Corporate Officer

**PRESENT:** D. Campbell, Chairperson  
B. Sullivan, Vice-Chairperson  
H. Crawford (left at 5:05 p.m.)  
I. Filonova (arrived at 4:06 p.m.)  
F. Kubacki  
A. Nielsen (arrived at 4:30 p.m.)  
C. Poppy  
A. Shah  
S. Sullivan (arrived at 4:21 p.m.)  
P. Zheng (left at 5:00 p.m.)

**ABSENT:** K. Huang

**STAFF:** E. Keurvorst, Manager of Cultural Development  
C. Westwood, Special Events Coordinator  
E. Tuson, Committee Clerk

Public: 1  
Press: 0

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**1. CALL TO ORDER**

The Chairperson called the meeting to order at 4:05 p.m.

**2. ADOPTION OF AGENDA**

2019-SFC-18 **IT WAS MOVED and SECONDED**

THAT the White Rock Sea Festival Committee adopt the August 22, 2019 agenda as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

a) August 1, 2019

2019-SFC-19 **IT WAS MOVED AND SECONDED**

THAT the White Rock Sea Festival Committee adopt the August 1, 2019 minutes as circulated.

**CARRIED**

**Note:** Agenda items were discussed out of order.

**4. EVENT SUCCESSES**

It was noted that the 2019 Sea Festival was an overall success. The Committee discussed the achievements of the following aspects of the event:

- The Torch Light Parade.
- Pirates in the Park.
- The Youth Zone.
- Event volunteers.
- The opening ceremonies.
- The Pulse FM selfie contest.

The following was discussed regarding areas for improvement for the Torch Light Parade:

- The earlier start time of the parade was controversial.
- Participant registration started too early.
- Suggested volunteers be given radios to assist with timing of the floats.
- Traffic management staff need to be placed at the end of the parade to assist with exiting.
- Security should be placed near the parade participants prior to the parade.
- There were two (2) first aid incidences prior to the start of the parade and it was difficult to find the first aid attendants.
- It would be beneficial to send out parade invites via an online platform. It would act as an electronic tracking system that could be used for invites, thank-you cards, etc.
- Finding enough cars for the parade participants was challenging. It may be more realistic to only focus on acquiring cars for Mayor and Council.

The Committee noted some improvements that could take place next year (2020):

- Changing the direction of the parade to move from East Beach to West Beach could be a possibility. This would incorporate more East Beach businesses.
- Moving the Pirate Parade to Semiahmoo Park could be a possibility.
- More marketing and social media posting ahead of time to help Pirates in the Park (PIP) gain traction for the Pirate Parade.
- Having emcee's for the PIP area.
- Including entertainment in the opening ceremonies as well as speeches.

The following was discussed regarding the Youth Zone:

- How to make Sunday in the Youth Zone more engaging.
- Advertising about the youth area on the main stage and in the PIP.
- Expanding the Youth Zone further down East Beach.
- Putting up signage around the Youth Zone to indicate what time events take place.

The Committee noted that recruiting sponsors needs to start sooner next year and they need to find a way to engage the sponsors in the events. Having a sub-committee focus solely on sponsorship would be beneficial.

2019-SFC-20 **IT was MOVED and SECONDED**

THAT the White Rock Sea Festival Committee appoint the following members to the Sponsorship Sub-Committee:

- A. Shah
- S. Sullivan
- ~~B. Sullivan~~
- ~~I. Filonova~~
- D. Campbell
- F. Kubacki

**CARRIED**

**Note:** C. Westwood, Special Events Coordinator, noted she would assist with the Sponsorship Sub-Committee.

**Note:** *After the meeting it was noted that six (6) voting members constitutes quorum. As a result, B. Sullivan and I. Filonova, Committee members, have stepped down from the Sponsorship Sub-Committee.*

Discussion continued regarding the event volunteers and the following areas for improvement were noted:

- Give out volunteer t-shirt on the day of the event due to no shows.
- It could be helpful to include a document on how to deal with difficult situations in the volunteer package.
- Dividing the Committee volunteer coordinator role into a recruiting role and a scheduling role will alleviate the number of duties one person has to perform.
- There was confusion with the volunteer registration. Next year, it should be categorized alphabetically.
- Before recruiting for volunteers it will be helpful to determine the number of volunteers needed for each area of the event.

**ACTION:** Staff to schedule a Committee meeting for September, October, and November of 2019.

Staff noted that any volunteer who is looking for recognition of their volunteer hours can be directed to staff to receive an official statement of recognition from the City.

The Committee noted that acknowledging some of the key volunteers would be a nice gesture (e.g. a letter from the Chairperson on behalf of the Committee thanking them for their hard work).

**ACTION:** Staff to put volunteer survey on the City website and email the link to all volunteers for them fill out.

Staff noted that they have developed a “Thank You” card. These can be sent out to sponsors, volunteers, and VIP attendees.

**ACTION:** Committee members to send A. Shah, Committee member, the names of all the sponsors who should receive a thank-you card.

It was noted that a Programming Sub-Committee, to work closely with staff, could be helpful for planning next year. The Committee will appoint members to the Programming Sub-Committee at the next scheduled Committee meeting.

The Committee discussed advertising on social media and in the Peace Arch Newspaper sooner next year. It was noted that having a Marketing Sub-committee could help with developing a marketing plan/ strategy. The Committee will appoint members to the Marketing Sub-Committee at the next scheduled committee meeting.

The Committee thanked the City for organizing the traffic management plan.

**5. AREAS FOR IMPROVEMENT**

**Note:** This was discussed under item 4.

**6. SURVEY UPDATE**

Staff will report back at the next scheduled Committee meeting with sponsorship and attendee survey updates.

**7. COMMITTEE CORRESPONDENCE**

**Facebook message dated August 6, 2019 regarding the Torch Light Parade**  
The Committee noted this was addressed under item 4.

**8. CONCLUSION OF THE AUGUST 22, 2019 MEETING**

The Chairperson deemed the meeting concluded at 5:47 p.m.

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D. Campbell, Chairperson



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E. Tuson  
Committee Clerk

**PRESENT:** A. MacDonald  
K. Sanderson  
J. Thrall

**COUNCIL:** Councillor S. Kristjanson (Chairperson)  
Councillor H. Fathers (alternate)

**ABSENT:** D. Campbell

**STAFF:** J. Nyhus, Manager, Buildings & Bylaws  
D. Johnstone, Committee Clerk

Public: 4  
Press: 0

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**1. CALL TO ORDER**

The meeting was called to order at 4:02 p.m.

**2. ADOPTION OF AGENDA**

2019-DOP-026

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) amends the August 12, 2019 agenda to include:

- Adding to Item 5 -On-Table correspondence dated August 27, 2019 from T. White;

AND THAT the agenda be adopted as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

2019-DOP-027

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) adopts the August 12, 2019 minutes as circulated.

**CARRIED**

**4. SUB-COMMITTEE REPORTS**

**Communications and Ambassadors Sub-Committee**

A member of the Sub-Committee summarized the draft Pilot Project Communication Plan and the Communication Strategy.

The following discussion points were noted:

- The City's GIS technician could assist with developing a visual map with the breakdown of who owns what land (City, Province, BNSF etc.), if Council approved a recommendation to this effect.

- Signage to be implemented along various entry points along the promenade.
- It was suggested that if the Ambassador Program is to extend past the pilot project, a recruitment brochure be developed.
- Ambassadors would need to be clearly identifiable by the public.
- Updating the City's website was suggested to have specific information on the pilot project, together with dog licensing information, and a downloadable map detailing city boundaries, and where dogs are permitted during the pilot project.

In response to questions from the Task Force, staff provided the following information:

- It was clarified that the City has hired a new Manager of Communications
- The Task Force does not have a budget. All requests for funding need to go to Council for their consideration.
- The City is currently working on an online platform to be launched in the fall of 2019 (mywhiterock), which allows for online dog licensing.

2019-DOP-028

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) requests that the "Dogs on the Promenade Pilot Project Communication Plan DRAFT Discussion Document for the Task Force" be forwarded to Council for their information.

**CARRIED**

2019-DOP-029

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to produce a map (available in print and on-line) to indicate: pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.

**CARRIED**

2019-DOP-030

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to produce a visual map (to be used on signage, brochures and mass media) including: pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.

**CARRIED**

- 2019-DOP-031     **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to implement signage for the pilot program at all access points to the promenade (communicating time period of pilot project, dogs much be leashed and licensed, pick-up after your dog etc.).  
**CARRIED**
- 2019-DOP-032     **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to create a flyer using the visual map as well as information regarding pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.  
**CARRIED**
- 2019-DOP-033     **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to create a Good Dog Etiquette Brochure.  
**CARRIED**
- 2019-DOP-034     **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to re-visit the City's current brochure regarding proper pet etiquette and licensing to reflect the changes with dogs on the promenade.  
**CARRIED**
- 2019-DOP-035     **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to develop and produce a small information card to be provided to both Dogs on the Promenade Ambassadors and Bylaw Officers on the promenade.  
**CARRIED**
- 2019-DOP-036     **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to develop a mass media program at the beginning and end of the trial period (with ads in the Peace Arch News and Surrey newspapers, if possible.)  
**CARRIED**
- 2019-DOP-037     **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to develop a Dogs on the Promenade Ambassador program (trained recognizable volunteers with printable materials for distribution) prior to and throughout the launch of the pilot project.  
**CARRIED**

019-DOP-038

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to do a direct mail campaign, providing information and promotional materials to stake-holders in the community (local White Rock businesses, Semiahmoo First Nations, dog-related businesses, tourism organizations, dog organizations, local breweries etc.)

**CARRIED**

019-DOP-039

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to update the City website to provide information on the pilot project, and create a page for dogs in White Rock.

**CARRIED**

019-DOP-040

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to develop a social media campaign and launch with public relation activities for the Dogs on the Promenade pilot program.

**CARRIED**

**Preconditions Sub-Committee**

The Chairperson reported that he had researched suppliers for dog waste bags and receptacles. It was noted that finding dog waste bags that do not affect the environment was a priority. Pamphlets were provided on-table for information.

The following comments were provided:

- It was noted that not all biodegradable bags break down properly.
- As this is a pilot program, being mindful of potential costs was encouraged.
- It was suggested that several garbage receptacles along the promenade could be repurposed/ relabeled for dog waste only, and could then be composted.
- A quote could be provided for the additional costs to pick up compostable dog waste on the promenade.
- As part of the education regarding the pilot program, information would need to be made public to encourage promenade users to pick up waste with the bags provided by the City, rather than regular plastic bags.
- With respect to bylaw enforcement, it was suggested that for the first week of the pilot project the promenade be monitored from dawn to dusk. Ambassadors could also assist with this by monitoring infractions and counting violations, to determine if enforcement should increase or decrease.
- It was clarified that the role of an Ambassador would not be to police/ interfere with those not in compliance with the bylaws. Their role would be to offer information and collect data.

019-DOP-041 **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to provide a report to Council regarding the potential cost and logistics of using Sybertech Waste Reduction Ltd. for dog waste bags, the repurposing/ relabeling of garbage cans for dog waste receptacles, and for the pick up of compostable dog waste from the promenade.

**CARRIED**

019-DOP-042 **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to implement a bylaw blitz/ presence for the start of the Dogs on the Promenade pilot project to offer education and capture any potential issues as they occur.

**CARRIED**

**Metrics Sub-Committee**

A member of the Task Force summarized the draft metrics document. It was clarified that Fraser Health currently measures E. coli levels on a weekly basis, in two locations (West Beach and East Beach) in the months of May-September.

019-DOP-043 **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider comparing E. Coli levels (as measured by Fraser Health) before and after the pilot project as a metric for the trial period.

**CARRIED**

019-DOP-044 **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider that Dogs on the Promenade Ambassadors be used to collect data on White Rock and non-White Rock residents, and whether or not their dog is licensed.

**CARRIED**

019-DOP-045 **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to use comparative data for dog licenses sold between September 1, 2019 – March 31, 2020 and September 1, 2018 – March 31, 2019 to monitor compliance rates, and that this data be provided to the Task Force on a monthly basis.

**CARRIED**

Staff reported that there are currently approximately 790 active dog licenses, 830 including those that have not yet been reviewed. With respect to negative dog interactions, it was noted that Bylaw staff track all complaints for negative interactions with dogs.

- 019-DOP-046      **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing bylaw staff to continue to track the numbers of dogs on the promenade during the trial period, as well as negative dog interactions, and to provide that data to the Task Force on a monthly basis. **CARRIED**
- 019-DOP-047      **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to work with the Task Force to develop a brief survey for people using the promenade to take during the trial period in order to measure White Rock's image as a pet and family friendly municipality. **CARRIED**
- 019-DOP-048      **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing Bylaw staff to continue to track dog-related violations on the promenade, and to provide that information to the Task Force on a monthly basis. **CARRIED**
- 019-DOP-049      **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to work with the Task Force to develop a survey for White Rock businesses to determine their feelings with respect to the impact on their business during the trial period. **CARRIED**
- 019-DOP-050      **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to work with the Task Force to establish a team of volunteers (poop patrol) willing to pick up dog feces along the promenade, and provide reported infractions back to the Task Force, for information. **CARRIED**
- 019-DOP-051      **It was MOVED and SECONDED**  
THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider having Dogs on the Promenade Ambassadors collect the following information in the first and last two (2) weeks of the trial period:
- Number in Party (by observation);
  - Resident of White Rock or not resident;
  - With dog(s) or without (by observation);
  - If with dog(s), is/are dog(s) license;
  - First visit to promenade or if not, how frequently do they visit;
  - On scale of 1-10, how family friendly is White Rock; and,
  - On scale of 1-10, how dog friendly is White Rock.

**CARRIED**

Mitigations Sub-Committee

Due to a resignation on the Task Force, there was no submission from the mitigations sub-committee.

019-DOP-052

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) accept for information correspondence provided by a member of the public regarding potential mitigations.

**CARRIED**

*Note: Correspondence and On-Table items are available on the City's website.*

5.

**CORRESPONDENCE**

019-DOP-053

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) receive the following items for information:

- Letter dated August 14 regarding R. Kistriz, Task Force member – resignation from the Dogs on the Promenade Task Force.
- Email dated August 14 regarding a previous delegation to Council concerning dogs on the promenade.
- On-Table letter dated August 27 regarding T. White, Task Force member – resignation from the Dogs on the Promenade Task Force

**CARRIED**

6.

**INFORMATION**

019-DOP-054

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) receive for information provided by Councillor Kristjanson regarding the Kepner Trego method.

**CARRIED**

7.

**OTHER BUSINESS**

The Task Force reviewed their recommendations to Council, suggesting that further consideration of the number of dogs per person on the promenade could be discussed.

019-DOP-055

**It was MOVED and SECONDED**

THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider amending the Animal Control Bylaw to limit the number of dogs per person on the promenade to three (3).

**CARRIED**

**8. 2019 MEETING SCHEDULE**

The following 2019 schedule was approved by the Task Force at their July 17 meeting. Dates have been provided for information:

- September 18;
- October 16; and,
- November 20.

**9. CONCLUSION OF THE AUGUST 27, 2019 DOGS ON THE PROMENADE TASK FORCE MEETING**

The Chairperson declared the meeting concluded at 5:49 p.m.



\_\_\_\_\_  
Councillor Kristjanson, Chairperson

\_\_\_\_\_  
D. Johnstone, Committee Clerk

**Dogs on the Promenade  
Pilot Project Communications Plan  
DRAFT Discussion Document for Task Force  
Updated August 20<sup>th</sup>**

**Goals (what do we want to achieve):**

- Achieve the best possible success for all residents of White Rock when Pilot Project for Dogs on the Promenade is launched and thru March 31<sup>st</sup>/2020.
- Enhance the experience for all humans and canine visitors while ensuring a safe and enjoyable experience for everyone present on the Promenade.

**Strategy (how will we achieve this):**

- Ensure White Rock residents, businesses and out of city visitors are aware of and understand the details of the new bylaw which allows leashed and licensed dogs on the White Rock promenade, as a pilot project, from October 1<sup>st</sup> to March 31<sup>st</sup>. It is believed if people are aware of the rules and regulations - as well as the rationale why, they'll be more likely to adhere.

**Rationale (why is this important):**

- There are mutual social benefits involved in dog ownership. By making a safe space for animals and people the accessibility of the Promenade will add to the range of recreational experiences that are available within White Rock.
- Pets clearly play an important part in people's lives. Research shows that pets can help improve a person's mental and physical health, reduce the effects of stress, facilitate social interaction between people and build a sense of community.

## Benefits (how will this benefit White Rock and its residents):

- **Outlet for dog owners to socialize.** Walking on the Promenade will provide a public space where dog owners can interact with each other and to form community bonds. It has been established that pets *'act as a lubricant or social contact'*. Research indicates pet owners are more likely *'to be involved in community issues and to have higher levels of social capital'*.
- **Seniors and disabled owners have an accessible, flat, well-lighted place to exercise their dogs.** Walking on the Promenade will provide people with limited access such as the elderly and disabled with opportunities to exercise their dog and provide ongoing social contact. White Rock is built primarily on the hillside and every home is within 8 blocks of the promenade. Our senior population is very large.
- **Social well-being and mental health.** Having access to a public space, such as the Promenade, will provide a space where dog owners can feel connected with other human beings improving their mental and emotional health.
- **Physical and mental exercise for dogs.** Dog walking can provide opportunities where dogs can get physical and mental exercise. Well exercised dogs are less likely to behave in a destructive or annoying way such as excessive barking.

- **Socialization for dogs.** Walking the promenade will provide opportunities for dogs to have frequent interaction with other dogs and people. ‘Dogs that are well socialized and exercised are healthier and happier as well as less likely to be aggressive’.
- **Increased business for Marine Drive establishments.** The off-months are difficult for local businesses to survive. Having more people down on the Promenade could have positive impacts on local businesses.
- **Increased parking revenue.** (same as above)
- **Tourism.** It was noted in social media that many people do not come to White Rock to walk as they aren’t permitted to bring their dogs. By welcoming dogs, a positive impact can be achieved in terms of increased tourism.
- **Improve White Rock’s reputation as a welcoming city.** Many tourist attractions, such as Steveston, Fort Langley, Vancouver’s parks (Kits Beach walkway, Stanley Park seawall) all welcome dogs. By welcoming dogs to the Promenade White Rock will be improving their reputation as an inclusive tourist attraction and more in-line with today’s values which include increased dog ownership.

## Target Audience:

### Primary:

- White Rock residents (both dog owners and non-dog owners)

### Secondary:

- Residents of Surrey & other surrounding cities/municipalities

## Stakeholders/Others:

- Local White Rock Businesses (primary Marine Drive businesses/secondary all W/R businesses)
- Semiahmoo First Nations
- Local W/R South Surrey businesses catering to dogs such as vets, groomers, pet stores, dog walkers, doggy day cares
- Tourist Organizations
- Business Council members
- Kindred Community Farm
- Tourism Council members
- Dog Organizations (i.e. breed specific clubs such as Border Collie group, pug organizations)
- Local breweries

## Communication Goals for all components

- Dogs are being permitted on the Promenade from October 1<sup>st</sup> to March 31st for this Pilot Project. The determination of whether this will continue will be decided by the City of White Rock Mayor and Council.
- Clearly communicate the boundaries of the Promenade - areas which are, and which are not, part of the new by-law.
- Dogs must be licensed and leashed.
- Pick up after your dog and deposit in provided bins.
- Limit 3 dogs per person. Limited 2 metre leash length. Extendable leashes are discouraged.
- Dogs should have up-to-date vaccines.

## Communication Component List:

### 1) Visual Map (to be used in 'most' communication components)

- Develop a map of the waterfront, which indicates the rules and regulations regarding dogs for each area; who owns/manages each portion (i.e. City of White Rock, Prov of BC, Semiahmoo First Nations, Railway). Indicate on the map where the poop bag dispensers are and where the garbage cans are located.

### 2) Mass Media

- Newspaper ads (PAN / Surrey Leader & Surrey Now)  
Large size for launch  
Small space ads over the period of the trail

### 3) Signage

- Visual Map located at pier entrance \*see above
- Small Signage at various entry points to the promenade that communicates time period of pilot project, dogs must be leashed and licensed, pick up poop and deposit in bins.

### 4) Promotional Material

- Poster
- Flyer
- Small Info Card on By-law
- Good Dog Etiquette Brochure
- How & Why License a Dog in White Rock
- Ambassador Recruitment (\*only if program continues)

### 5) Public Relations

- Media Event to launch Pilot Project on October 1st
- News releases to media at launch, middle and end of Pilot Project.

#### 6) Ambassador Program

- Vests, poop scoops/buckets (tbd), Good Dog Etiquette brochure & small Info Card on by-law (see #4) (if continues past Pilot Project a recruitment brochure as well)

#### 7) Social Media

- Facebook/Instagram promotions

#### 8) Website

- Update City of White Rock Website, create a page for Dogs in White Rock

#### 9) Direct Mail Campaign

- Information and promotion material sent stakeholders

## Communication Components Details:

### 1) Visual Map:

The goal of the visual map is to clearly indicate the boundaries of the by-law. It also will explain who owns other lands associated with the promenade and what their regulations are in regard to dogs for each area.

Includes visual to indicate where the dispensers are for complimentary poop bags as well as receptacles to discard poop.

Outline all the communications goals.

The Visual Map will be included in various other pieces of communication material for quick visual reference.

### 2) Mass Media

Large space launch newspapers ads to include the visual map and well as the all the communication goals. As well it will indicate how dogs improve quality of life and sense of community and the importance of providing safe places to walk dogs. This will result in improved quality of life for both residents of White Rock and increase tourism and local business in the off months.

### 3) Signage

Two signs to be created. A large visual map to be included at the promenade.

Small signage will be spaced at various entrance to the promenade to communicate the dates of the pilot project, that dogs must be leashed, and licensed and dog poop needs to be picked up and inserted into the provided receptacles.

### 4) Promotional Material

Small Poster - Visual Map of the Promenade and all the communication goals.

Flyer - same as above but in a format that can be given to stakeholders for easy distribution.

Small card on by-law information & licensing - business size card with communication goals and also info on how to get a license. These will primarily be used by by-law and ambassadors, but also can be given to stakeholders for distribution.

Good Dog Etiquette - More in-depth info on wildlife management and good dog behavior in their regard, importance of licensing, good dog etiquette, how to interact with dogs, how to help children learn how to care for a dog and approach strange dogs. This can be used by ambassadors and also provided to stakeholders.

Ambassador Recruitment Brochure (only if this program continues) will this be required.

## Bylaw & Licensing Brochure

Brochure/Card to be distributed by by-law officers and at City Hall explaining the by-law, how to get dog license, costs associated and clearly indicating the locations of areas dogs are permitted and who has jurisdiction over the area.

### 5) Public Relations

Develop a launch event for the Mayor and Council to take part in that communicates the communication goals and allows interest to be created thru earned media.

Re-visit the program the report out to media at least two other occasions during the pilot project.

### 6) Ambassador Program

Create a volunteer Ambassador program that enhances the experience and benefits to both humans and canine visitors while ensuring a safe and enjoyable experience for all those present on the Promenade. The aim of the dog ambassador program is to educate, rather than to punish irresponsible dog owners, and to let visitors to the area know what is expected of them. Ambassadors will be provided with extra poop bags, Good Dog Etiquette Brochures, small cards and if possible, will possess basic dog first aid knowledge. *(consider including a pooper scooper with bucket)*

## Goals:

- To create a culture of community on the Promenade.
- To assist in the identification of actual or perceived problems.
- To encourage positive interactions between all present on the promenade (i.e. dogs and people)

## Responsibilities:

- Represent the City of White Rock as a welcoming host. Be dressed in a “uniform” that identifies the volunteer as ***City of White Rock Dog Ambassador***.
- Positively remind dog owners about responsible behaviours.
- Provide information about the Pilot Project and the boundaries of the respective areas.
- Redirect promenade users concerns, complaints, and questions to the appropriate City staff by providing contact information.
- Provide information about how to obtain a dog license in White Rock and why it’s important.
- Be a model of responsible dog ownership.
- Take note of and report to the City of White Rock any concern. If required conduct surveys and provide feedback on pre-identified criteria.

## 7) Social Media

Encourage social media presence by developing on-line promotions - for example: Create Instagram contest for “My dog has walked the White Rock Promenade - has yours?” Weekly winners will be featured. Website

Create a designated page for Dogs on the Promenade on the City of White Rock website. Include all relevant material and downloads for all print pieces.

Ensure there is clear information on how to obtain dog a license, why it’s important to license your dog and benefits, the relevance of vaccines and nurturing and spaying dogs. (link to by-laws page and how to obtain dog licenses in White Rock).

Include information about aggressive dogs and what to do if you encounter one.

Link to the Ambassador page and how to become an Ambassador or complaints regarding experiences with Ambassadors or anyone on the promenade regarding dogs.

## 8) Direct Mail Campaign

Prior to the launch of program initiate a Direct Mail campaign to all Stakeholders which outlines the new by-law Pilot Program and the rationale/benefits. Include samples of print material and a way to obtain additional copies as well as how to access the PDFs.

Invite businesses to develop welcoming gestures such as water bowls stations and/or Dogs Welcome signs to encourage visitors to stop by their establishments if dog-friendly.

Consider a follow-up survey direct mail campaign at a later date.

### **Timing of the components**

(to come)

### **Budget**

City to create.



**POLICY TITLE: TERMS OF REFERENCE: MARINE DRIVE TASK FORCE**

**POLICY NUMBER: COUNCIL - 160**

<i>Date of Council Adoption: March 13, 2019</i>	<i>Date of Last Amendment: June 10, 2019</i>
<i>Council Resolution Number: 2019-111; 2019-158</i>	
<i>Originating Department: Planning and Development Services</i>	<i>Date last reviewed by the Governance and Legislation Committee: February 25, 2019</i>

**Policy:**

The Marine Drive Task Force will advise Council on Marine Drive issues such as: business viability, economic development, tourism, redevelopment, building and public realm design and character, signage, sidewalk use and programming, beautification, events and Marine Drive business areas relationship to the Promenade/Pier, Beach and parking.

**Mandate:**

The main channel for Task Force’s advice will be through providing advice on the development and implementation of a ‘Marine Drive / Waterfront Enhancement Strategy’ (the ‘Strategy’). This would include a review of the Waterfront Enhancement plan, Economic Strategic plan, business bylaws, the White Rock Sign Bylaw and other related materials deemed relevant and provide feedback and recommendations to Council.

**Strategy:**

In conjunction with the Planning and Development Services department and concurrent with the review of waterfront related policies in the Official Community Plan (OCP) as well as public input, the Marine Drive Task Force will fulfill the directives set out in the Policy and recommend policy changes in several key areas including but not limited to:

- Establishing character areas along the Marine Drive with form and character design guidelines for new buildings and the public realm.
- Enhancements to the streetscape including recommendations regarding sidewalks/patios, street furniture and lighting, signage, and re-use of parking lots.
- Business strategies to reinforce the attractiveness of the “jewel” of White Rock as a year-round generator of economic activity.

The Task Force key activities will include:

- Seeking input from businesses, residents, agencies, the City’s Economic Investment Committee and governments to identify opportunities to strengthen the year-round business environment and attractiveness of the buildings and public spaces along and near Marine Drive;
- Reviewing background reports on the existing conditions in the Marine Drive business areas and examples of best practices for waterfront commercial vitalization from other waterfront communities;
- Attending public workshops, forums or open houses to observe and provide an additional link between Council and the public engagement process for the Strategy;
- Providing critical feedback on both the existing Official Community Plan waterfront related policies and the recommendations of a draft Strategy;
- Supporting the implementation of the Strategy, as endorsed by Council, by identifying potential partnership and funding opportunities that can bring the Strategy to life.
- Sharing the results of the Strategy with their personal/professional networks and the community at large.

In addition to the engagement and advisory work related to the Strategy, the Task Force may also produce its own recommendations regarding Marine Drive improvements for Council’s consideration (including initiatives, policies, actions and Bylaw amendments to address these issues), particularly in the area of tourism and economic development.

### **Committee General Terms**

#### **Term**

The committee appointments will be made by City Council for a one (1) year term, with the initial appointments expiring March 31, 2020 or until the activities are complete, whichever is sooner.

#### **Membership**

a) The Task Force will consist of up to ~~five (5)~~seven (7) voting members appointed by Council from the community at large, Mayor Walker and a Council representative and alternate as non-voting members, up to four (4) non-voting members from ~~m~~the list below, and City staff as required.

~~Five (5)~~Seven (7) representatives from the public will be invited to participate on the Task Force, with a preference for Marine Drive residents and/or business representatives.

The following individuals and groups will be invited to participate as non-voting members on the Task Force:

- Semiahmoo First Nation
- Executive Director, White Rock Business Improvement Association
- Executive Director, South Surrey & White Rock Chamber of Commerce
- Executive Director of Explore White Rock (Tourism)

In the event the specific individuals noted in this section are unable to attend the scheduled meetings another representative from the organization may attend on their behalf.

Staff liaisons are:

- Director of Planning and Development Services
- Director of Engineering and Municipal Operations
- Manager of Planning
- Committee Clerk

b) Members shall serve without remuneration or gifts.

### **Chairperson / Vice-Chairperson**

The Task Force will appoint a Chairperson and a Vice-Chairperson from among its voting members at the Task Force's inaugural meeting.

### **Meetings**

- a) The members shall mutually agree to a meeting schedule at their inaugural meeting. The meeting schedule will then be published and updated as needed by the Committee Clerk.
- b) The Chairperson may call a meeting of the Task Force, with at a minimum of staff being able to give twenty-four (24) hours notice to the members, in addition to the scheduled meetings or may cancel a meeting.
- c) Quorum for meetings shall mean a majority of all of the Task Force voting members.
- d) If there is no quorum present within 15 minutes of the scheduled start time the Committee Clerk will:
  - i) record the names of the members present, and those absent; and
  - ii) conclude the meeting until the next scheduled meeting.

- e) All Task Force meetings are open to the public unless designated as closed to the public (in accordance with the *Community Charter*) by the Task Force. The public would attend the meeting to observe only. When deemed relevant to the discussion of a particular item of business under consideration, the Chairperson may, with majority consent of those members in attendance, give permission to a member of the public in attendance to speak to the item in question or leave written submissions for the Task Force to review and consider.
- f) Notwithstanding section (e) above, an optional mobile site visit workshop for the Task Force may be organized to visit waterfront business areas in nearby communities, and due to travel logistics this meeting format is not open to the public.
- g) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the members present, and in the case of the optional mobile site visit workshop described in section (f).
- h) If a member:
  - i) fails to attend three (3) consecutively held meetings; or
  - ii) fails to attend a meeting in any sixty (60) day period, providing a meeting is held in that sixty (60) day period (whichever is the longer period of time) and
  - iii) unless the absence is because of illness; or
  - iv) unless the absence is with the express leave of the Chairperson, the appointment of the member shall be revoked.

The Committee Clerk will keep an attendance log and notify the Chairperson and the Director of Corporate Administration where there have been two consecutive absences without consent. The Director of Corporate Administration will make contact with the Task Force member.

- i) Any person with particular expertise may be invited by the Chairperson or staff member to attend a meeting in order to provide information or advice, but only members appointed by City Council may vote on matters coming before the Task Force.
- j) The office of Corporate Administration, with the support of staff from Planning and Development Services, will be responsible for preparing agendas, minutes, updating Terms of Reference policy, meeting schedule, and administrative support to the Task Force. Agendas and approved minutes will be posted on the City's website.
- k) Meeting minutes, with recommendations noted, will be forwarded to Council for information and action as required.
- l) The Task Force will hear and consider representations by any individual, group or organization on matters referred to the Task Force by Council.

- m) Where a member of the Task Force, their family, employer or business associates have any interest in any matter being considered by the Task Force, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest.
- n) Following review of the draft Strategy by the Task Force, the Chairperson and staff liaisons will prepare commentary and recommendations on the draft Strategy to be submitted to the Mayor and Chief Administrative Officer for review and to be forwarded to City Council.
- o) The Chairperson and staff liaisons will prepare a concluding report to be submitted to the Mayor and Chief Administrative Officer for review and to be forwarded to City Council. The concluding report will identify whether the Task Force recommends an extension of the term of the Task Force in order to implement or monitor the actions within the Strategy.
- p) The Task Force cannot direct staff to take any action.
  - i) any such action must be referred to Council for consideration and adoption;
  - ii) the staff member assigned to the Task Force or the Chief Administrative Officer may advise the Task Force of existing policies or directives and the needs to refer the matter to Council prior to taking any action.
- q) The Task Force does not have the authority to commit funds, enter into contracts or commit the City to a particular course of action. Such commitments and contracts will be done through recommendation from the Task Force through the Chief Administrative Officer, the Mayor and Council.
- r) On broader matters such as organizing or setting up major or unusual events or projects which do not have budget implications, the Task Force must receive prior approval from the Director of Planning and Development Services.
- s) The Chairperson may appoint members to a subcommittee to consider, inquire into, report and make recommendations to the Task Force for a specific purpose.
- t) Members of the Task Force are not permitted to speak directly with the media on behalf of the Task Force.

## **Procedures**

Unless otherwise provided for in these terms of reference, the procedures of the Task Force will be governed by the City's Council and Committee Procedure Bylaw.

### **Code of Conduct**

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined in the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to, and forming, part of this policy.

### **Rationale:**

The purpose of the Marine Drive Task Force is to provide assistance to Planning and Development Services in completing the review of waterfront related policies in the Official Community Plan and in preparing a Marine Drive / Waterfront Enhancement Strategy.

**CITY OF WHITE ROCK  
COMMITTEE CODE OF CONDUCT  
STATEMENT / AGREEMENT**

This will confirm that as of \_\_\_\_\_, I have read Council  
(DATE)  
Policy 120, “Code of Conduct for Committee Members” and Council Policy \_\_\_\_\_,  
Committee Terms of Reference and I understood and will conform to the City’s Code of  
Conduct as outlined in these policies.

\_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
(SIGNATURE)



**CITY OF WHITE ROCK  
WEST BEACH PARKADE 2019**

THE WEST BEACH PARKADE PROJECT WAS COMPLETED IN MAY 2019 THROUGH THE LEADERSHIP OF CITY COUNCIL AND THE SUPPORT OF PUBLIC SERVANTS DEDICATED TO INVESTING IN PUBLIC INFRASTRUCTURE TO ENHANCE SERVICES ON BEHALF OF THE COMMUNITY OF WHITE ROCK.

WE GIVE SPECIAL RECOGNITION TO MEMBERS OF COUNCIL FROM THE 2014-2018 TERM WHO ACTIVELY PARTICIPATED IN THE VISION THAT LED TO THE DEVELOPMENT OF THIS PARKING FACILITY TO PROVIDE GREATER ACCESSIBILITY OPPORTUNITIES TO THE WATERFRONT.

**WHITE ROCK CITY COUNCIL  
2014 – 2018**

**MAYOR WAYNE BALDWIN  
COUNCILLOR DAVID CHESNEY COUNCILLOR HELEN FATHERS  
COUNCILLOR MEGAN KNIGHT COUNCILLOR BILL LAWRENCE  
COUNCILLOR GRANT MEYER COUNCILLOR LYNNE SINCLAIR**

MAYOR DARRYL WALKER AND THE 2018-2022 COUNCIL FORMALLY OPENED THE WEST BEACH PARKADE IN 2019.

**WHITE ROCK CITY COUNCIL  
2018 – 2022**

**MAYOR DARRYL WALKER  
COUNCILLOR DAVID CHESNEY COUNCILLOR HELEN FATHERS  
COUNCILLOR ERIKA JOHANSON COUNCILLOR SCOTT KRISTJANSON  
COUNCILLOR ANTHONY MANNING COUNCILLOR CHRISTOPHER TREVELYAN**



**CITY OF WHITE ROCK  
MEMORIAL PARK REVITALIZATION 2019**

MEMORIAL PARK WAS ESTABLISHED IN 1931 AND LATER NAMED TO HONOUR OUR VETERANS WHO SERVED IN THE FIRST AND SECOND WORLD WAR, MANY OF WHOM MADE THE ULTIMATE SACRIFICE, TO PRESERVE OUR FREEDOM.

THE MEMORIAL PARK REVITALIZATION PROJECT WAS COMPLETED IN 2019 THROUGH THE LEADERSHIP OF CITY COUNCIL AND THE SUPPORT OF PUBLIC SERVANTS DEDICATED TO INVESTING IN PUBLIC SPACES ON BEHALF OF THE COMMUNITY OF WHITE ROCK.

WE GIVE SPECIAL RECOGNITION TO MEMBERS OF COUNCIL FROM THE 2014-2018 TERM WHO ACTIVELY PARTICIPATED IN THE VISION THAT LED TO THE REVITALIZATION OF THIS PUBLIC PARK.

**WHITE ROCK CITY COUNCIL  
2014 – 2018**

**MAYOR WAYNE BALDWIN  
COUNCILLOR DAVID CHESNEY COUNCILLOR HELEN FATHERS  
COUNCILLOR MEGAN KNIGHT COUNCILLOR BILL LAWRENCE  
COUNCILLOR GRANT MEYER COUNCILLOR LYNNE SINCLAIR**

MAYOR DARRYL WALKER AND THE 2018-2022 COUNCIL REOPENED MEMORIAL PARK IN 2019 IN DEDICATION TO THE MEMORY OF OUR VETERANS WHO SERVED OUR COUNTRY.

**WHITE ROCK CITY COUNCIL  
2018 – 2022**

**MAYOR DARRYL WALKER  
COUNCILLOR DAVID CHESNEY COUNCILLOR HELEN FATHERS  
COUNCILLOR ERIKA JOHANSON COUNCILLOR SCOTT KRISTJANSON  
COUNCILLOR ANTHONY MANNING COUNCILLOR CHRISTOPHER TREVELYAN**

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE:**     **TERMS OF REFERENCE:**  
                                   **ENVIRONMENTAL ADVISORY COMMITTEE**

**POLICY NUMBER:** **COUNCIL - 138**

<i>Date of Council Adoption:</i> April 16, 2012	<i>Date of Last Amendment:</i> April 29, 2019
<i>Council Resolution Number:</i> 2012-107, 2013-082, 2015-130, 2015-2014, 2016-483; 2019-045; 2019-158	
<i>Originating Department:</i> Corporate Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> April 8, 2019

**Policy:**

The purpose of the Environmental Advisory Committee is to advise City Council and staff on environmental issues in the City. The Environmental Advisory Committee will also review the City’s Integrated Storm-Water Management Plan and the Environmental Strategic Plan. The Committee may make representations to Council on environmental matters.

**Committee General Terms**

**Term**

The committee appointments will be made by City Council for a two (2) year term.

**Membership**

- a) The Environmental Advisory Committee will consist of up to seven (7) voting members appointed by Council following a public recruitment process, and representing a broad range of perspectives and expertise from the community.
- b) In addition, one (1) member of Council and Alternate, ~~the Chief Administrative Officer~~ and the Director of Engineering and Municipal Operations (or Designate) will be non-voting members of the Committee.
- c) Committee members shall serve in a voluntary capacity without remuneration or gifts.

**Chairperson / Vice-Chairperson**

The committee will appoint a Chairperson and a Vice-Chairperson from among its voting members at the committee’s inaugural meeting.

## Meetings

- a) The committee shall mutually agree to a meeting schedule. The meeting schedule will be published on the City website and up-dated as needed by the Committee Clerk.
- b) The Chairperson of the committee may call a meeting of the committee, with at a minimum of staff being able to give twenty-four (24) hours' notice to the committee members, in addition to the scheduled meetings or may cancel a meeting.
- c) Quorum for meetings shall mean a majority of all of its Committee voting members.
- d) If there is no quorum of the committee present within 15 minutes of the scheduled start time the Committee Clerk will:
  - i) record the names of the members present, and those absent; and
  - ii) conclude the meeting until the next scheduled meeting.
- e) All committee meetings are open to the public unless designated as closed to the public pursuant to Sections 90 and 93 of the *Community Charter* by the Committee.
- f) The public is welcome to observe the meeting. When deemed relevant to the discussion of a particular item of business under consideration by the Committee, the Chairperson may, with majority consent of those Committee members in attendance, give permission to members of the public in attendance to speak to the item in question.
- g) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the committee members present.
- h) If a member:
  - i. Fails to attend three (3) consecutively held meetings of the committee, or
  - ii. Fails to attend a committee meeting in any sixty (60) day period, providing a meeting of the committee is held in that sixty (60) day period (whichever is the longer period of time) and
  - iii. Unless the absence is because of illness; or
  - iv. Unless the absence is with the express leave of the Chairperson, the appointment of the member shall be revoked.

The Committee Clerk will keep an attendance log and notify the Chairperson and Director of Corporate Administration where there have been two (2) consecutive absences without consent. The Director of Corporate Administration will then make contact with the Committee member.

- i) Any person with particular expertise, including municipal staff may be invited by the Chairperson or staff member of the committee to attend a committee meeting in order to provide information or advice, but only members appointed by City Council may vote on matters coming before the committee.
- j) The Corporate Administration Department will be responsible for preparing committee agendas, minutes, updating Terms of Reference policy, meeting schedule, and providing

administrative support to the committee. Agendas and approved minutes will be posted on the City's website.

- k) Committee minutes, with recommendations noted, will be forwarded to Council for information and action as required.
- l) Committees may hear and consider representations by any individual, group or organization on matters referred to the Committee by Council.
- m) Where a member of a committee, their family, employer or business associates have any interest in any matter being considered by the committee, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest.
- n) An annual report will be submitted to the Chief Administrative Officer for review and to be forwarded to City Council.
- o) A committee cannot direct staff to take action without endorsement by City Council.
- p) Committees do not have the authority to commit funds, enter into contracts or commit the City to a particular course of action.
- q) On routine matters such as organizing or setting up yearly or ongoing events or projects which do not have budget implications or have received prior budget approval, the committee may make decisions without the approval of Council, provided that the committee works with the staff member assigned to that committee on those matters.
- r) On broader matters such as organizing or setting up major or unusual events or projects which do not have budget implications, the committee must receive prior approval from Council.
- s) The committee's Chairperson may appoint members to a subcommittee to consider, inquire into, report and/or make recommendations to the committee for a specific purpose.
- t) Members of the committee are not permitted to speak directly with the media on behalf of the committee.

### **Procedures**

Unless otherwise provided for in these terms of reference, the procedures of the Committee will be governed by the City's Council and Committee Procedure Bylaw.

### **Code of Conduct**

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to and forming part of this policy.

**CITY OF WHITE ROCK  
COMMITTEE CODE OF CONDUCT  
STATEMENT / AGREEMENT**

This will confirm that as of \_\_\_\_\_, I have read Council  
(DATE)  
Policy 120, “Code of Conduct for Committee Members” and Council Policy \_\_\_\_\_,  
Committee Terms of Reference and I understood and will conform to the City’s Code of  
Conduct as outlined in these policies.

\_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
(SIGNATURE)



### **Term**

The goal of the Task Force will be to present its recommended approach for assessing the trial period to Council by December 31, 2019.

### **Meetings**

- a) Meetings will be held as the need arises at the call of the Chairperson. The meeting schedule will then be published and updated as needed by the Committee Clerk.
- b) The Chairperson of the committee may call a meeting of the committee, with at a minimum of staff being able to give twenty-four (24) hours' notice to the committee members, in addition to the scheduled meetings or may cancel a meeting.
- c) Quorum for meetings shall be one half of the voting membership plus one (1) or a member majority if the membership is of an even number (if the membership is ten members, quorum = six members).
- d) If there is no quorum of the committee present within 15 minutes of the scheduled start time the Committee Clerk will:
  - i) record the names of the members present, and those absent; and
  - ii) conclude the meeting until the next scheduled meeting.
- e) All committee meetings are open to the public unless designated as closed to the public (in accordance with the *Community Charter*) by the Committee. The public would attend the meeting to observe only. When deemed relevant to the discussion of a particular item of business under consideration by the Committee, the Chairperson may, with majority consent of those Committee members in attendance, give permission to a member of the public in attendance to speak to the item in question.
- f) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the committee members present.
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  - iii unless the absence is because of illness; or
  - iv unless the absence is with the express leave of the Chairperson, the appointment of the member shall be revoked.

The Committee Clerk will keep an attendance log and notify the Chairperson and Corporate Officer where there have been two consecutive absences without consent. The Corporate Officer will make contact with the Committee member.

- h) Any person with particular expertise, including municipal staff may be invited by the Chairperson or staff member of the committee to attend a committee meeting in order to

provide information or advice, but only members appointed by City Council may vote on matters coming before the committee.

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- j) Committee minutes, with recommendations noted, will be forwarded to Council for information and action as required.
- k) A committee meeting or a portion thereof may be closed to the public pursuant to Sections 90 and 93 of the *Community Charter*.
- l) Committees may hear and consider representations by any individual, group or organization on matters referred to the Committee by Council.
- m) Where a member of a committee, their family, employer or business associates have any interest in any matter being considered by the committee, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest.
- n) Committee chairpersons and staff liaisons will prepare an annual report to be submitted to the Chief Administrative Officer for review and to be forwarded to City Council.
- o) A committee cannot direct staff to take action without endorsement of City Council.
- p) A committee cannot direct staff to take any action which is contrary to existing policies or directives or establish policies for the City.
  - i. any such action must be referred to Council for consideration and adoption;
  - ii. the staff member assigned to the committee or the Chief Administrative Officer may advise the committee of existing policies or directives and the needs to refer the matter to Council prior to taking any action.
- q) Committees do not have the authority to commit funds, enter into contracts or commit the City to a particular course of action.
- r) On routine matters such as organizing or setting up yearly or ongoing events or projects which do not have budget implications or have received prior budget approval, the committee may make decisions without the approval of Council, provided that the committee works with the staff member assigned to that committee on those matters.
- s) On broader matters such as organizing or setting up major or unusual events or projects which do not have budget implications, the committee must receive prior approval from Council.
- t) The committee Chairperson may appoint members to a subcommittee to consider, inquire into, report and make recommendations to the committee for a specific purpose.

- u) Members of the committee are not permitted to speak directly with the media on behalf of the committee.

### **Procedures**

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**CITY OF WHITE ROCK  
COMMITTEE CODE OF CONDUCT  
STATEMENT / AGREEMENT**

This will confirm that as of \_\_\_\_\_, I have read Council  
(DATE)  
Policy 120, “Code of Conduct for Committee Members” and Council Policy \_\_\_\_\_,  
Committee Terms of Reference and I understood and will conform to the City’s Code of  
Conduct as outlined in these policies.

\_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
(SIGNATURE)

**THE CORPORATION OF THE  
CITY OF WHITE ROCK  
BYLAW 2305**



A Bylaw to provide an exemption from municipal property taxes  
under section 224 of the *Community Charter*.

Council may, by bylaw, exempt properties from taxation for a fixed period of time pursuant to section 224 of the *Community Charter*, S.B.C. 2003. c. 26.

The following social service organizations have made application for permissive tax exemption grants for said lands with improvements listed below in the City of White Rock, the said lands being legally described as:

Options Community Services Society	Parcel Identifier: 000-452-505 Lot 1, Block 21, Section 11, Township 1, New Westminster Land District, Plan NWP11178
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 005-113-521 Lot 12, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP18167
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 010-362-941 Lot 13, Block N 1.2 6, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP18167
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 009-218-173 Lot 33, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP24976
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 001-829-653 Lot 16, Block 6, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP18167
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 010-362-967 Lot 17, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP18167
Peace Arch Hospital Auxiliary Society	Parcel Identifier: 012-364-096 Lot 7, Block 5, Part NE ¼, Section 10, Township 1, New Westminster Land District, Plan NWP1864

Sources Community Resources Society	Parcel Identifier: 011-232-099 Lot “B”, Block 7, Part E ½, Section 11, Township 1, New Westminster Land District, Plan NWP7459
White Rock Players’ Club	Parcel Identifier: 011-306-599 Lot 3 Except: West 7 Feet, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP8437

(the “Lands”)

Pursuant to section 224(2)(a) of the *Community Charter*, the City of White Rock wishes to grant a one (1) year municipal property tax exemption in respect of the lands with improvements, with the exception of the Peace Arch Hospital Auxiliary Society, which will be granted a municipal property tax exemption for 50% of the assessed value of the lands with improvements.

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

1. The Lands and improvements thereon are hereby exempt from municipal taxation for the calendar year 2020.
2. This bylaw may be cited for all purposes as the “2020 Annual Permissive Tax Exemptions Bylaw 2019, No. 2305”.

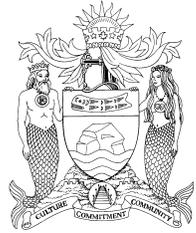
RECEIVED FIRST READING on the \_\_\_\_\_ day of \_\_\_\_\_  
 RECEIVED SECOND READING on the \_\_\_\_\_ day of \_\_\_\_\_  
 RECEIVED THIRD READING on the \_\_\_\_\_ day of \_\_\_\_\_  
 ADOPTED on the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
 MAYOR

\_\_\_\_\_  
 DIRECTOR OF CORPORATE ADMINISTRATION

**THE CORPORATION OF THE  
CITY OF WHITE ROCK  
BYLAW 2306**

---



A Bylaw to provide an exemption from municipal property taxes  
under section 224 of the *Community Charter*.

Council may, by bylaw, exempt properties from taxation for a fixed period of time pursuant to section 224 of the *Community Charter*, S.B.C. 2003. c. 26.

Various social service agencies have leased certain parts of the facility known as the Horst and Emmy Werner Centre for Active Living (“CAL”), located at 1475 Anderson St, from the Corporation of the City of White Rock (“the City”). The CAL is legally described as:

Parcel Identifier: 008-523-444  
Lot 97, Section 10, Township 1  
New Westminster District, Plan 38518

(the “Lands”)

Pursuant to section 224(2)(a) of the *Community Charter*, the City of White Rock wishes to grant a two (2) year municipal property tax exemption in respect of the leased property with improvements.

The CITY COUNCIL of the Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:

1. Each of the Premises described in the leases as particularized in section 3 are hereby exempt from municipal taxation for the calendar years 2020 and 2021.
2. The Conditions imposed on each tenant are as outlined in each of their leases of their respective Premises and are conditions precedent to the municipal tax exemption granted by this bylaw.
3. The tenants and Premises that are exempt from taxation are:
  - (a) White Rock South Surrey Stroke Recovery Association (Premises shown in green on Schedule A);
  - (b) Alzheimer Society of B.C. (Premises shown in blue on Schedule A); and
  - (c) White Rock/South Surrey Division of Family Practice Society (Premises shown in yellow on Schedule A).

Schedule A is attached to and forms part of this bylaw.

4. This bylaw may be cited for all purposes as the “*2020 - 2021 Permissive Tax Exemptions Centre for Active Living Bylaw 2019, No. 2306*”.

RECEIVED FIRST READING on the \_\_\_\_\_ day of \_\_\_\_\_

RECEIVED SECOND READING on the \_\_\_\_\_ day of \_\_\_\_\_

RECEIVED THIRD READING on the \_\_\_\_\_ day of \_\_\_\_\_

ADOPTED on the \_\_\_\_\_ day of \_\_\_\_\_

---

MAYOR

---

DIRECTOR OF CORPORATE ADMINISTRATION

# Schedule A



## Stephanie Lam

---

**From:** Chris Magnus  
**Sent:** Friday, July 5, 2019 12:50 PM  
**To:** Tracey Arthur; Stephanie Lam  
**Subject:** Wrongful Conviction Day 2019 Proclamation

**From:** Santana Di Nardo <santana.dinardo@gmail.com>  
**Sent:** July 5, 2019 12:17 PM  
**To:** White Rock Council <whiterockcouncil@whiterockcity.ca>  
**Subject:** Wrongful Conviction Day 2019 Proclamation

Dear Mayor Walker,

My name is Santana Di Nardo, a Paralegal student at Seneca College and a volunteer for Innocence Canada (formerly the Association in Defence of the Wrongfully Convicted). I am writing to you on behalf of Innocence Canada to ask if you would proclaim October 2<sup>nd</sup> as Wrongful Conviction Day in White Rock.

The purpose of Wrongful Conviction Day is to spread awareness about wrongful convictions and the effects these convictions have on individuals, their families, and the society at large. Through Wrongful Conviction Day, Innocence Canada aims to decrease the amount of wrongful convictions in Canada by encouraging the justice system to address issues that contribute to wrongful convictions.

Innocence Canada is a not-for-profit organization founded in 1993 and have been responsible for exonerating 21 wrongly convicted individuals. Amongst these exonerees are David Milgaard, Romeo Phillion, Steven Truscott and Guy Paul Morin. There is an undetermined amount of individuals sitting in Canadian prisons right now for crimes they did not commit. The varying factors leading to these convictions include tunnel vision, false witness testimony, and forced confessions. Nobody is exempt from the possibility of being wrongfully convicted.

Please visit <http://www.innocencecanada.com/> for more information on the organization, and feel free to contact me if you have further questions at [santana.dinardo@gmail.com](mailto:santana.dinardo@gmail.com).

Kind regards,  
Santana Di Nardo

July 8, 2019

**RECEIVED**

**JUL 10 2019**

Mayor Darryl Walker  
City of White Rock  
15322 Buena Vista Avenue  
White Rock, BC V4B 1Y6

**CITY OF WHITE ROCK  
ADMINISTRATION**

Dear Mayor Walker:

**Re: 2019 Resolutions**

UBCM confirms receipt of the attached resolution(s) endorsed by your Council and submitted directly to UBCM by the June 30 deadline.

The resolution(s) will be presented to the UBCM membership for their consideration at the 2019 UBCM Convention in September.

Please feel free to contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: [jjustason@ubcm.ca](mailto:jjustason@ubcm.ca)

Very Best Wishes,



Arjun Singh  
UBCM President

*Enclosure*

## **Proposed Vacancy Tax**

**White Rock**

Where as the City of Vancouver has authority through the *Vancouver Charter* to implement an Annual Vacancy Tax;

And whereas the City of White Rock is governed through the *Community Charter* where there is no current authority to implement a Vacancy Tax and it is believed that there are a number of vacant residential and commercial properties in the City of White Rock:

Therefore be it resolved that UBCM work with the Province of British Columbia to amend the authority given to Local Governments through the *Community Charter* permitting municipalities the authority to impose, by bylaw, an annual vacancy tax on taxable residential and commercial properties, and that the criteria and administrative requirements be similar to those of the *Vancouver Charter*.

### **Convention Decision:**



June 28, 2019  
File:

Finance and Corporate Services Division  
City Clerk's Office  
Telephone: 604-276-4007  
Fax: 604-278-5139

All BC Municipalities  
Via email

**Re: Lobbyist Registration**

This is to advise that Richmond City Council at its Regular Council meeting held on Monday, June 24, 2019 considered the above matter and adopted the following resolution:

***To forward the following resolution for consideration at UBCM and to send copies to the local governments of B.C. for their favourable consideration prior to the 2019 UBCM meeting:***

***Whereas the BC Lobbyists Registration Act (LRA) requires individuals and organizations who lobby public office holders and meet specific criteria to register their lobbying activities in an online public registry; and***

***Whereas the goal of the BC Lobbyists Registration Act (LRA) is to promote transparency in lobbying and government decision-making;***

***Therefore be it resolved that UBCM request that a lobbying regulation system for municipal government, similar to the provincial mechanism under the BC Lobbyists Registration Act, be established.***

Accordingly, the above has been submitted to UBCM and the City of Richmond Council requests your favourable consideration of the resolution at the 2019 UBCM convention.

Yours truly,

David Weber  
Director, City Clerk's Office



Mayor Malcolm Brodie  
City of Richmond  
6911 No. 3 Road  
Richmond BC V6Y 2C1

July 19, 2019

Dear Mayor Brodie,

I am writing on behalf of Victoria City Council, to express support for a motion passed by Richmond City Council at its Regular Council meeting held on June 24, 2019, which reads:

*Whereas the BC Lobbyists Registration Act (LRA) requires individuals and organizations who lobby public office holders and meet specific criteria to register their lobbying activities in an online public registry; and*

*Whereas the goal of the BC Lobbyists Registration Act (LRA) is to promote transparency in lobbying and government decision-making;*

*Therefore be it resolved that UBCM request that a lobbying regulation system for municipal government, similar to the provincial mechanism under the BC Lobbyists Registration Act, be established.*

This resolution from Richmond City Council aligns with the City of Victoria's 2020 Strategic Priority of "Creating a Lobbying Registry".

Sincerely,

Lisa Helps  
Victoria Mayor

cc The Union of British Columbia Municipalities (UBCM) Annual Convention



Administrative Centre | 34589 DeLair Road | Abbotsford, BC | V2S 5Y1  
Tel: 604-859-7141 | Toll-free: 1-888-668-4141 | Fax: 604-852-5701

June 27, 2019

Mayor Darryl Walker  
15322 Buena Vista Avenue  
White Rock BC V4B 1Y6

VIA Email: [dwalker@whiterockcity.ca](mailto:dwalker@whiterockcity.ca)

Dear Mayor Walker:

**Re: Restoration of Library Funding**

---

I am writing to you today as I believe you have received a letter from Victoria Mayor Lisa Helps, requesting that your Council support the resolution described regarding an increase to provincial library funding. Enclosed is a document from the British Columbia Public Library Partners (BC Library Trustees Association (BCLTA), the Association of BC Public Library Directors (ABCPLD), the British Columbia Library Association (BCLA) and the BC Libraries Cooperative) providing a history of provincial library funding over the last ten years, as well as the Fraser Valley Regional Library (FVRL) Board letter to the Select Standing Committee.

The Board of Directors for FVRL strongly endorse this resolution. We are concerned about the decreasing level of funding that public libraries receive from the provincial government. Provincial funding levels for public libraries have remained unchanged since 2009, with no increases to account for inflation or population growth. The decreasing level of funding threatens library services throughout the province, in public libraries large and small.

The residents of the Fraser Valley rely greatly on their libraries. As of 2018, over 350,000 citizens are active library users, including 27,852 new customers. Last year, they borrowed 6,220,878 items from FVRL's collection, and 242,829 of them attended one of FVRL's 2820 programs. FVRL's public computer workstations were used 238,701 times. These services are critically important for many of the Fraser Valley's residents.

The static provincial funding levels are a threat to the ability of Fraser Valley Regional Library, and all other public libraries in BC, to provide quality services and collections to a steadily increasing population.

We hope that you and your Council will join FVRL's Board in supporting this resolution.

Sincerely,

A handwritten signature in cursive script that reads 'Gayle Martin'.

Gayle Martin  
Fraser Valley Regional Library | Board Chair

cc Mayor Henry Braun, City of Abbotsford  
Mayor Ken Popove, City of Chilliwack  
Mayor Val Van Den Broek, Langley City

June 27, 2019

Page 2

Mayor Mike Morden, City of Maple Ridge  
Mayor Bill Dingwall, City of Pitt Meadows  
Mayor Brad West, City of Port Coquitlam  
Mayor George Harvie, City of Delta  
Mayor Peter Robb, District of Hope  
Mayor Sylvia Pranger, District of Kent  
Mayor Pam Alexis, District of Mission  
Mayor Jack Froese, Township of Langley  
Mayor Leo Facio, Village of Harrison Hot Springs



## BC Public Library Partners Backgrounder: Provincial Public Library Funding in British Columbia

Compiled by Kevin Millsip,  
Executive Director, BC Libraries Cooperative

There are 71 public library systems in British Columbia serving 99% of the provincial population. The responsibility for the *Libraries Act* is held by the Ministry of Education and is executed through the Libraries Branch. BC public libraries receiving funding from the province, local and regional governments, and other various grants.

The current annual amount of provincial funding for Public Libraries in BC is \$14 million. From that \$14million, \$2,240,550 is allocated to various partner organizations or library federations which provide services and support for public libraries.

That leaves \$11,759,450 of provincial funding to be allocated directly to libraries in BC. This funding is allocated to public libraries on a per capita basis.

### Public Library Funding Background:

In fiscal year (FY) 09/10 provincial public library funding was reduced from a total of \$17.9M to a total of \$13.7M, a 25% reduction from FY08/09;

In FY12/13, the public library budget sub-vote was eliminated from the provincial budget; status quo funding was amalgamated within the Ministry of Education's main sub-vote;

The Government made a small increase in the annual allocation, to \$14M which was annually allocated in FY12/13, FY 13/14, FY 14/15, FY15/16, FY16/17, FY17/18, FY18/19 and FY19/20;

Documents distributed at lockup 2016 indicated status quo (\$14M annual) funding would be allocated to the public library sector in each of FY16/17, 17/18 and 18/19;

Through to FY19/20, the public library sector has received status quo funding of \$14M annually for eight consecutive budgets.

During the 10-year period between 09/10 -19/20, inflation in BC totalled 15.58%. If the provincial Public Library funding high of \$17.9M/yr had been maintained and, if annual inflation increases had been added to that funding envelope, annual provincial funding for public libraries would now equal \$20,688,820.



Administrative Centre | 34589 DeLair Road | Abbotsford, BC | V2S 5Y1  
Tel: 604-859-7141 | Toll-free: 1-888-668-4141 | Fax: 604-852-5701

June 26, 2019

Attention: Select Standing Committee on Finance and Government Services

### **Regarding 2020 BC Government Budget Priorities**

Dear Committee Members:

This submission is on behalf of the Fraser Valley Regional Library Board of Trustees.

It is urgent that we bring to your immediate attention the importance of provincial support for public libraries. Public libraries are the only public institutions that are truly equitable in providing services for all community members so that they may participate in, and benefit from the social and economic development of their communities. Public libraries are also the only freely accessible public spaces for all British Columbians to connect with, learn about, and experience, the advantages of living in this province.

We know that public libraries significantly contribute to the government's goals for making life more affordable, improving services, and building a strong, sustainable and innovative economy for all British Columbians. This committee is aware of the important role of public libraries from the annual UBCM resolutions regarding provincial public library funding and from the compelling stories and evidence annually submitted to this committee from public library trustees, staff, community members, and local government officials from across the province.

We appreciate the provincial government's recognition of the public library funding issue. In 2017 the provincial government, in response to the UBCM Resolution B60, acknowledged that the cost of delivering public library services has increased with changing technology and other demands. We are heartened that we all share the understanding of the need for adequate and reliable provincial funding for public libraries.

Across the 247 public library service points serving BC we are making a difference to community social and economic development and individual well-being through:

- Reconciliation initiatives that open dialogue and advance the TRC Calls to Action.
  - [The Blanket Exercise](#), Nelson Public Library
  - [Let's Talk about Reconciliation: Indigenous Film Series](#), Surrey Libraries
  - [Honouring Reconciliation: Ambleside by Canoe](#), West Vancouver Memorial Library
  - [An evening with Bob Joseph, 21 Things You May Not Know about the Indian Act](#), Smithers Public Library

- [What is Reconciliation and What it is Not](#), Vancouver Island Regional Library, Courtenay
- [Strategic Plan, 2018 to 2021](#), North Vancouver City Public Library
- Secwepemctsin, Thompson Nicola Regional Library, Kamloops Library
- Indigenous Storyteller in Residence, Vancouver Public Library
- People accessing the information and resources they need for personal enjoyment and life needs, learning new skills, starting a local business, and connecting with government services, with the help of expert library staff and connectivity that bridges the continued digital divide.
  - [Chetwynd Resource Centre](#), Chetwynd Public Library
  - [Gale Courses](#), Fraser Lake Public Library
  - [Assistive Services](#), Greater Victoria Public Library
  - [Outreach / Homebound Services](#), Castlegar Public Library
  - Welcoming spaces and services for forest fire evacuees, such as ease of access to new or replacement of cards, family programming, and kids being able to continue their involvement and learning with the Summer Reading Club.
- Newcomers finding welcoming services and support for integration.
  - [Newcomers: Welcome to the Okanagan Regional Library!](#)
  - [New-to-BC: The Library Link for Newcomers](#)
  - [Immigrant Settlers Services Drop-in](#), Whistler Public Library
- Community members learning together, whatever their need and background.
  - [Quest Lecture Series](#), Squamish Public Library
  - [The Playground](#), Fraser Valley Regional Library
  - [Tuesday Night Music Jam](#), McBride Public Library
  - [LGBTQ2 and Allies Youth Group](#), Gibsons and District Public Library
- Families thriving through the joy of reading and attending programs that support childhood and family development.
  - [BC Summer Reading Club](#)
  - [STEAM Afternoons](#), Invermere Public Library
  - [Tween Drop-in](#), Fort Nelson Public Library
  - [Northern Routes Discovery Pass](#), Prince George Public Library

The Board of Trustees for the Fraser Valley Regional Library urge the Select Standing Committee on Finance and Government Services to act on our shared understanding that provincial government financial support is critical to the successful continuance of public libraries and their positive impact on BC communities.

While libraries appreciate the stability of grant funding that government has provided since 2010 (approximately \$14 million per year), the lack of regular increases means that each year libraries receive less and less support, due to inflationary pressures. After many years of this, libraries are falling behind in their ability to meet growing needs. Since 2009 the public library community has asked that the provincial government provide funding for public libraries that at a minimum includes annual increases to account for inflation. Despite these repeated requests, for the past decade public libraries have received no increase to funding.

This year we are asking the provincial government for \$20 million for public libraries in 2020 as this will help address the chronic under-funding, lack of increases for inflation, and past government cuts.

June 26, 2019

Page 3

Your attention to this urgent issue is appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Gayle Martin".

Gayle Martin  
Chair, Fraser Valley Regional Library Board of Trustees  
Councillor, Langley City

- cc: Minister Fleming, Ministry of Education  
The BC Public Library Partners:
- Scott Hargrove, Chair, Association of BC Public Library Directors
  - Babs Kelly, Executive Director, BC Library Trustees Association
  - Annette DeFaveri, Executive Director, BC Library Association
  - Kevin Millsip, Executive Director, BC Libraries Cooperative

## Stephanie Lam

---

**From:** Mr Roderick Louis <mrrodericklouis@telus.net>  
**Sent:** Tuesday, September 3, 2019 12:59 PM  
**To:** Darryl Walker  
**Cc:** Tracey Arthur; Stephanie Lam  
**Subject:** D Walker) Ride-hailing: Agenda item for Sept 09 WR council mtg??

*CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.*

September 03-2019

Hi Darryl Walker,

Thank you for your time on the phone earlier today...

Re ride-hailing issues:

In order to provide the greatest weight and momentum to your/the city's efforts to have ride-hailing (and related) issues put on the upcoming UBCM (Sept 23- 27, 2019) conference agenda,

- WR council should pass a motion at a council meeting directing that the city submits a late resolution(s) re ride-hailing to the UBCM for ride-hailing to be put on the conference agenda...

At the council mtg where such a motion was being deliberated by WR council, if city of Surrey officials had previously indicated (to WR officials) that Surrey would co-sponsor (with WR) a ride-hailing resolution for the UBCM conference, the WR council mtg motion could include language directing that the city of White Rock collaborates with the city of Surrey to jointly submit (co-sponsor) a *late* ride-hailing resolution(s) to the UBCM for the Sept 23- 27, 2019 conference...

Re ride-hailing issues:

In my view, UBCM attendees should deliberate, and be asked to vote on:

- 1) Should ride-hailing companies be subject to the same or substantially similar regulations as BC's Taxi companies??
- 2) Should ride-hailing companies be required to have wheelchair accessible vehicles available for hire??
- 3) Should ride-hailing companies be required to ensure that their drivers have training in how to deal with persons with disabilities/ with mobility impairments??
- 4) Should ride-hailing companies be required to have a specified number of wheelchair accessible vehicles available for hire throughout the day (24/7)??

- 5) Should ride-hailing companies that are deeply in debt, and that rely on (massive, multi-billion dollar) loans annually to remain in business (such as Uber and Lyft!!), be allowed to establish subsidiaries in BC (and compete against taxi companies that are not reliant on and could never obtain similar loans to pay for their operations)??
- 6) Should ride-hailing companies Uber and Lyft be barred from establishing subsidiaries in BC until they are no longer reliant on (massive) loans to stay in business??
- 7) Should ride-hailing companies be required to treat their drivers as employees, and provide their drivers with the same benefits and workplace rights as employees receive in other sectors??

UBC faculty of Law professor **Erez Aloni** identified some of the most egregious deficiencies in the BC govt's (and its subordinate bodies') recently approved licensing regulations for ride-hailing firms:

[www.theglobeandmail.com/opinion/article-uber-will-finally-come-to-bc-but-the-province-took-a-wrong-turn-on/](http://www.theglobeandmail.com/opinion/article-uber-will-finally-come-to-bc-but-the-province-took-a-wrong-turn-on/) -

*"Uber even insisted that its drivers in Toronto, whose class-action lawsuit claimed that they should be treated like traditional employees, should go through arbitration in the Netherlands, Uber's home jurisdiction.*

<https://www.cbc.ca/news/canada/toronto/ontario-uber-appeal-1.4963792>

*"And, among several other issues, drivers are subject to ranking by passengers – who might be motivated by racial or other biases – and are without remedy if they are fired (passengers are subject to ranking by drivers, too, and Uber might ban drives with those with low ranking).*

<https://www.theguardian.com/technology/2019/may/31/uber-to-ban-riders-with-low-ratings>

*"B.C. left some highly contentious issues unresolved or punted them to the Passenger Transportation Board to ultimately decide.*

*"Ignoring the employment classification of drivers will force them into court for remedies, rather than preventing the harms in advance or coming up with an innovative and appropriate regulatory regime.*

*"Not dealing with road congestion and discrimination (against persons with disabilities) in this marketplace are other failures of the B.C. law..."*

**Invite Dr Aloni to the UBCM conference??**

No replies needed to the above needed, but if you and or staff have any- this would be welcome..

Regards,

Roderick V. Louis,  
 Alternative email: [mrrodericklouis@gmail.com](mailto:mrrodericklouis@gmail.com)  
 604-328-4968 (Phone is off, except for pre-scheduled calls)

----- Original Message -----

Subject: Without attachment) To Translink MC: BC taxpayers liable for \$\$ BILLIONS in court ordered damages payments to Taxi companies (re Uber & Lyft); REQUEST: Put ride-hailing on UBCM Sept 23- 27 conf agenda...

Sent: Sep 2, 2019 6:30 AM

From: "Roderick V. Louis" <[mrrodericklouis@telus.net](mailto:mrrodericklouis@telus.net)>

To: Mayor Jonathan Cote <[jcote@newwestcity.ca](mailto:jcote@newwestcity.ca)>, jfroese <[jfroese@tol.ca](mailto:jfroese@tol.ca)>, MayorHarvie <[mayorharvie@delta.ca](mailto:mayorharvie@delta.ca)>, Mayor city of Surrey <[mayor@surrey.ca](mailto:mayor@surrey.ca)>, dwalker <[dwalker@whiterockcity.ca](mailto:dwalker@whiterockcity.ca)>, Mayor Malcolm Brodie <[mbrodie@richmond.ca](mailto:mbrodie@richmond.ca)>, mayorea <[mayorea@richmond.ca](mailto:mayorea@richmond.ca)>, nbelenkie <[nbelenkie@belcarra.ca](mailto:nbelenkie@belcarra.ca)>, mbooth <[mbooth@westvancouver.ca](mailto:mbooth@westvancouver.ca)>, mayor <[mayor@cnv.org](mailto:mayor@cnv.org)>, Mayor John McEwen <[john.mcewen@anmore.com](mailto:john.mcewen@anmore.com)>, mayor mclaughlin <[mayor.mclaughlin@lionsbay.ca](mailto:mayor.mclaughlin@lionsbay.ca)>, mmorden <[mmorden@mapleridge.ca](mailto:mmorden@mapleridge.ca)>, Meghan Lahti <[MLahti@portmoody.ca](mailto:MLahti@portmoody.ca)>, westb <[westb@portcoquitlam.ca](mailto:westb@portcoquitlam.ca)>, kennedy stewart <[kennedy.stewart@vancouver.ca](mailto:kennedy.stewart@vancouver.ca)>, bdingwall <[bdingwall@pittmeadows.ca](mailto:bdingwall@pittmeadows.ca)>, Mike Hurley <[mayor@burnaby.ca](mailto:mayor@burnaby.ca)>, littlem <[littlem@dnv.org](mailto:littlem@dnv.org)>, kenbaird <[kenbaird@tsawwassenfirstnation.com](mailto:kenbaird@tsawwassenfirstnation.com)>," S Dhaliwal, Metro Vancouver Board" <[chair@metrovanvancouver.org](mailto:chair@metrovanvancouver.org)>, council@portmoody.ca, vvandenbroek <[vvandenbroek@langleycity.ca](mailto:vvandenbroek@langleycity.ca)>, mayorscouncil <[mayorscouncil@translink.ca](mailto:mayorscouncil@translink.ca)>

Cc: asingh <[asingh@kamloops.ca](mailto:asingh@kamloops.ca)>, mtait <[mtait@sooke.ca](mailto:mtait@sooke.ca)>, bfrenkel13 <[bfrenkel13@gmail.com](mailto:bfrenkel13@gmail.com)>, murry krause <[murry\\_krause@telus.net](mailto:murry_krause@telus.net)>, CLRfry <[clrfry@vancouver.ca](mailto:clrfry@vancouver.ca)>, chodge <[chodge@coquitlam.ca](mailto:chodge@coquitlam.ca)>, mcampsall <[mcampsall@100milehouse.com](mailto:mcampsall@100milehouse.com)>, akaehn <[akaehn@rdffg.bc.ca](mailto:akaehn@rdffg.bc.ca)>, palbrecht <[palbrecht@langleycity.ca](mailto:palbrecht@langleycity.ca)>, lmcphail <[lmcphail@richmond.ca](mailto:lmcphail@richmond.ca)>, rob11gay <[rob11gay@gmail.com](mailto:rob11gay@gmail.com)>, jcrompton <[jcrompton@whistler.ca](mailto:jcrompton@whistler.ca)>, gord <[gord@gordklassen.ca](mailto:gord@gordklassen.ca)>, chadeliason <[chadeliason@gmail.com](mailto:chadeliason@gmail.com)>, edwingrieve <[edwingrieve@shaw.ca](mailto:edwingrieve@shaw.ca)>, jford <[jford@whistler.ca](mailto:jford@whistler.ca)>, travis hall <[travis.hall@heiltsuk.ca](mailto:travis.hall@heiltsuk.ca)>, gem9293 <[gem9293@gmail.com](mailto:gem9293@gmail.com)>, claire moglove <[claire.moglove@campbellriver.ca](mailto:claire.moglove@campbellriver.ca)>, l roodenburg <[l\\_roodenburg@yahoo.com](mailto:l_roodenburg@yahoo.com)>, taft gerry <[taft.gerry@gmail.com](mailto:taft.gerry@gmail.com)>, passengertransportationbr <[passengertransportationbr@gov.bc.ca](mailto:passengertransportationbr@gov.bc.ca)>, ptboard <[ptboard@gov.bc.ca](mailto:ptboard@gov.bc.ca)>, gmacisaac <[gmacisaac@ubcm.ca](mailto:gmacisaac@ubcm.ca)>, radamson <[radamson@ubcm.ca](mailto:radamson@ubcm.ca)>, hbains <[hbains@ubcm.ca](mailto:hbains@ubcm.ca)>, mchiang <[mchiang@ubcm.ca](mailto:mchiang@ubcm.ca)>, mcrawford <[mcrawford@ubcm.ca](mailto:mcrawford@ubcm.ca)>, lkang <[lkang@ubcm.ca](mailto:lkang@ubcm.ca)>, jkwok <[jkwok@ubcm.ca](mailto:jkwok@ubcm.ca)>, kmackaysmith <[kmackaysmith@ubcm.ca](mailto:kmackaysmith@ubcm.ca)>, kspalek <[kspalek@ubcm.ca](mailto:kspalek@ubcm.ca)>, amwijesinghe <[amwijesinghe@ubcm.ca](mailto:amwijesinghe@ubcm.ca)>, jvanloon <[jvanloon@ubcm.ca](mailto:jvanloon@ubcm.ca)>, rbishop <[rbishop@ubcm.ca](mailto:rbishop@ubcm.ca)>, kborden <[kborden@ubcm.ca](mailto:kborden@ubcm.ca)>, gbrown <[gbrown@ubcm.ca](mailto:gbrown@ubcm.ca)>, lcookson <[lcookson@ubcm.ca](mailto:lcookson@ubcm.ca)>, bfelker <[bfelker@ubcm.ca](mailto:bfelker@ubcm.ca)>, bpittman <[bpittman@ubcm.ca](mailto:bpittman@ubcm.ca)>, sprynn <[sprynn@ubcm.ca](mailto:sprynn@ubcm.ca)>, pronald <[pronald@ubcm.ca](mailto:pronald@ubcm.ca)>, carsens <[carsens@ubcm.ca](mailto:carsens@ubcm.ca)>, tsimpson <[tsimpson@ubcm.ca](mailto:tsimpson@ubcm.ca)>, ptaylor <[ptaylor@ubcm.ca](mailto:ptaylor@ubcm.ca)>, dwelch <[dwelch@ubcm.ca](mailto:dwelch@ubcm.ca)>, rwilliams <[rwilliams@ubcm.ca](mailto:rwilliams@ubcm.ca)>, jwright <[jwright@ubcm.ca](mailto:jwright@ubcm.ca)>, chris plagnol <[chris.plagnol@metrovanvancouver.org](mailto:chris.plagnol@metrovanvancouver.org)>, Deborah Bowman <[Deborah.Bowman@gov.bc.ca](mailto:Deborah.Bowman@gov.bc.ca)>, Victoria Smith <[Victoria.Smith@gov.bc.ca](mailto:Victoria.Smith@gov.bc.ca)>, grant main <[grant.main@gov.bc.ca](mailto:grant.main@gov.bc.ca)>, Steven Haywood <[Steven.Haywood@gov.bc.ca](mailto:Steven.Haywood@gov.bc.ca)>, Claire Trevena <[claire.trevena@gov.bc.ca](mailto:claire.trevena@gov.bc.ca)>, Claire Trevena MLA <[Claire.Trevena.MLA@leg.bc.ca](mailto:Claire.Trevena.MLA@leg.bc.ca)>, Hunter Madsen <[HMadsen@portmoody.ca](mailto:HMadsen@portmoody.ca)>, sav dhaliwal <[sav.dhaliwal@burnaby.ca](mailto:sav.dhaliwal@burnaby.ca)>, Mike Buda <[mike.buda@mayorscouncil.ca](mailto:mike.buda@mayorscouncil.ca)>

Same as previous email, but without attachment )

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**From:** "Roderick V. Louis" <[mrrodericklouis@telus.net](mailto:mrrodericklouis@telus.net)>

**To:** "Mayor Jonathan Cote" <[jcote@newwestcity.ca](mailto:jcote@newwestcity.ca)>, "jfroese" <[jfroese@tol.ca](mailto:jfroese@tol.ca)>, "MayorHarvie" <[mayorharvie@delta.ca](mailto:mayorharvie@delta.ca)>, "Mayor city of Surrey" <[mayor@surrey.ca](mailto:mayor@surrey.ca)>, "dwalker" <[dwalker@whiterockcity.ca](mailto:dwalker@whiterockcity.ca)>, "Mayor Malcolm Brodie" <[mbrodie@richmond.ca](mailto:mbrodie@richmond.ca)>, "mayorea" <[mayorea@richmond.ca](mailto:mayorea@richmond.ca)>, "nbelenkie" <[nbelenkie@belcarra.ca](mailto:nbelenkie@belcarra.ca)>, "mbooth" <[mbooth@westvancouver.ca](mailto:mbooth@westvancouver.ca)>, "mayor" <[mayor@cnv.org](mailto:mayor@cnv.org)>, "Mayor John McEwen" <[john.mcewen@anmore.com](mailto:john.mcewen@anmore.com)>, "mayor mclaughlin" <[mayor.mclaughlin@lionsbay.ca](mailto:mayor.mclaughlin@lionsbay.ca)>, "mmorden" <[mmorden@mapleridge.ca](mailto:mmorden@mapleridge.ca)>, "Meghan Lahti" <[MLahti@portmoody.ca](mailto:MLahti@portmoody.ca)>, "westb"

<[westb@portcoquitlam.ca](mailto:westb@portcoquitlam.ca)>, "kennedy stewart" <[kennedy.stewart@vancouver.ca](mailto:kennedy.stewart@vancouver.ca)>, "bdingwall" <[bdingwall@pittmeadows.ca](mailto:bdingwall@pittmeadows.ca)>, "Mike Hurley" <[mayor@burnaby.ca](mailto:mayor@burnaby.ca)>, "littlem" <[littlem@dnv.org](mailto:littlem@dnv.org)>, "kenbaird" <[kenbaird@tsawwassenfirstnation.com](mailto:kenbaird@tsawwassenfirstnation.com)>, "S Dhaliwal, Metro Vancouver Board" <[chair@metrovancover.org](mailto:chair@metrovancover.org)>, [council@portmoody.ca](mailto:council@portmoody.ca), "vvandenbroek" <[vvandenbroek@langleycity.ca](mailto:vvandenbroek@langleycity.ca)>, "mayorscouncil" <[mayorscouncil@translink.ca](mailto:mayorscouncil@translink.ca)>  
**Cc:** "asingh" <[asingh@kamloops.ca](mailto:asingh@kamloops.ca)>, "mtait" <[mtait@sooke.ca](mailto:mtait@sooke.ca)>, "bfrenkel13" <[bfrenkel13@gmail.com](mailto:bfrenkel13@gmail.com)>, "murry krause" <[murry\\_krause@telus.net](mailto:murry_krause@telus.net)>, "CLRfry" <[clrfry@vancouver.ca](mailto:clrfry@vancouver.ca)>, "chodge" <[chodge@coquitlam.ca](mailto:chodge@coquitlam.ca)>, "mcampsall" <[mcampsall@100milehouse.com](mailto:mcampsall@100milehouse.com)>, "akaehn" <[akaehn@rdffg.bc.ca](mailto:akaehn@rdffg.bc.ca)>, "palbrecht" <[palbrecht@langleycity.ca](mailto:palbrecht@langleycity.ca)>, "lmcphail" <[lmcpmail@richmond.ca](mailto:lmcpmail@richmond.ca)>, "rob11gay" <[rob11gay@gmail.com](mailto:rob11gay@gmail.com)>, "jcrompton" <[jcrompton@whistler.ca](mailto:jcrompton@whistler.ca)>, "gord" <[gord@gordklassen.ca](mailto:gord@gordklassen.ca)>, "chadeliason" <[chadeliason@gmail.com](mailto:chadeliason@gmail.com)>, "edwingrieve" <[edwingrieve@shaw.ca](mailto:edwingrieve@shaw.ca)>, "jford" <[jford@whistler.ca](mailto:jford@whistler.ca)>, "travis hall" <[travis.hall@heiltsuk.ca](mailto:travis.hall@heiltsuk.ca)>, "gem9293" <[gem9293@gmail.com](mailto:gem9293@gmail.com)>, "claire moglove" <[claire.moglove@campbellriver.ca](mailto:claire.moglove@campbellriver.ca)>, "l roodenburg" <[l\\_roodenburg@yahoo.com](mailto:l_roodenburg@yahoo.com)>, "taft gerry" <[taft.gerry@gmail.com](mailto:taft.gerry@gmail.com)>, "passengertransportationbr" <[passengertransportationbr@gov.bc.ca](mailto:passengertransportationbr@gov.bc.ca)>, "ptboard" <[ptboard@gov.bc.ca](mailto:ptboard@gov.bc.ca)>, "gmacisaac" <[gmacisaac@ubcm.ca](mailto:gmacisaac@ubcm.ca)>, "radamson" <[radamson@ubcm.ca](mailto:radamson@ubcm.ca)>, "hbains" <[hbains@ubcm.ca](mailto:hbains@ubcm.ca)>, "mchiang" <[mchiang@ubcm.ca](mailto:mchiang@ubcm.ca)>, "mcrawford" <[mcrawford@ubcm.ca](mailto:mcrawford@ubcm.ca)>, "lkang" <[lkang@ubcm.ca](mailto:lkang@ubcm.ca)>, "jkwok" <[jkwok@ubcm.ca](mailto:jkwok@ubcm.ca)>, "kmackaysmith" <[kmackaysmith@ubcm.ca](mailto:kmackaysmith@ubcm.ca)>, "kspalek" <[kspalek@ubcm.ca](mailto:kspalek@ubcm.ca)>, "amwijesinghe" <[amwijesinghe@ubcm.ca](mailto:amwijesinghe@ubcm.ca)>, "jvanloon" <[jvanloon@ubcm.ca](mailto:jvanloon@ubcm.ca)>, "rbishop" <[rbishop@ubcm.ca](mailto:rbishop@ubcm.ca)>, "kborden" <[kborden@ubcm.ca](mailto:kborden@ubcm.ca)>, "gbrown" <[gbrown@ubcm.ca](mailto:gbrown@ubcm.ca)>, "lcookson" <[lcookson@ubcm.ca](mailto:lcookson@ubcm.ca)>, "bfelker" <[bfelker@ubcm.ca](mailto:bfelker@ubcm.ca)>, "bpittman" <[bpittman@ubcm.ca](mailto:bpittman@ubcm.ca)>, "sprynn" <[sprynn@ubcm.ca](mailto:sprynn@ubcm.ca)>, "pronald" <[pronald@ubcm.ca](mailto:pronald@ubcm.ca)>, "carsens" <[carsens@ubcm.ca](mailto:carsens@ubcm.ca)>, "tsimpson" <[tsimpson@ubcm.ca](mailto:tsimpson@ubcm.ca)>, "ptaylor" <[ptaylor@ubcm.ca](mailto:ptaylor@ubcm.ca)>, "dwelch" <[dwelch@ubcm.ca](mailto:dwelch@ubcm.ca)>, "rwilliams" <[rwilliams@ubcm.ca](mailto:rwilliams@ubcm.ca)>, "jwright" <[jwright@ubcm.ca](mailto:jwright@ubcm.ca)>, "chris plagnol" <[chris.plagnol@metrovancover.org](mailto:chris.plagnol@metrovancover.org)>, "Deborah Bowman" <[Deborah.Bowman@gov.bc.ca](mailto:Deborah.Bowman@gov.bc.ca)>, "Victoria Smith" <[Victoria.Smith@gov.bc.ca](mailto:Victoria.Smith@gov.bc.ca)>, "grant main" <[grant.main@gov.bc.ca](mailto:grant.main@gov.bc.ca)>, "Steven Haywood" <[Steven.Haywood@gov.bc.ca](mailto:Steven.Haywood@gov.bc.ca)>, "Claire Trevena" <[claire.trevena@gov.bc.ca](mailto:claire.trevena@gov.bc.ca)>, "Claire Trevena MLA" <[Claire.Trevena.MLA@leg.bc.ca](mailto:Claire.Trevena.MLA@leg.bc.ca)>, "Hunter Madsen" <[HMadsen@portmoody.ca](mailto:HMadsen@portmoody.ca)>, "sav dhaliwal" <[sav.dhaliwal@burnaby.ca](mailto:sav.dhaliwal@burnaby.ca)>, "Mike Buda" <[mike.buda@mayorscouncil.ca](mailto:mike.buda@mayorscouncil.ca)>

**Sent:** Monday, September 2, 2019 6:15:19 AM

**Subject:** BC taxpayers liable for \$\$ BILLIONS in court ordered damages payments to Taxi companies (re Uber & Lyft); REQUEST: Put ride-hailing on UBCM Sept [23- 27](#) conf agenda...

**To:** Translink Mayors' Council members,

C/O #400 - 287 Nelson's Court,  
New Westminster,  
BC, Canada,  
V3L 0E7

**Copies to:** UBCM Executive Members, UBCM Staff;

September [02-2019](#)

Dear Mayors Council members,

Re "**Toronto taxi owners sue city for \$1.7 billion over arrival of Uber, lost plate value**":

<https://www.thestar.com/news/gta/2018/11/02/toronto-taxi-owners-sue-city-for-17-billion-over-arrival-of-uber-lost-plate-value.html>

**"Montreal Cab drivers sue the Quebec government for \$1 Billion":**

<https://www.thestar.com/news/canada/2018/11/01/taxi-drivers-lawsuit-can-proceed-against-quebec-over-ubers-arrival.html>

.... and BC Taxpayers' being financially liable for (potentially) \$Billions in court-ordered damages payments to BC taxi companies that sue the BC govt for its wrongfully allowing massively subsidized ride-hailing companies (such as Uber and Lyft) to operate in BC in a virtually unregulated fashion while competing against not subsidized, extensively regulated taxi companies ...

And regarding: the subject matters of my previous emailed letters wherein I've requested:

->>> Will you and Metro Vancouver board member colleagues take actions (and or have your individual cities take actions) to have ride-hailing issues, and whether (and under what conditions) ride-hailing companies (such as Uber and Lyft) should be allowed to operate in BC- put onto the agenda for the upcoming (Sept 23- 27, 2019) UBCM conference??

<https://www.ubcm.ca/EN/main/convention/2019-convention.html>

<https://www.ubcm.ca/assets/Resolutions~and~Policy/Resolutions/2019%20UBCM%20ANNUAL%20REPORT%20&%20RESOLUTIONS%20BOOK.pdf>

.... it has come to my attention that some recipients of my emails on this subject may be under the wrong impression that they and their cities/ public bodies are not able to submit resolutions for the Sept 23- 27, 2019 UBCM conference agenda, as the June 30-2019 deadline for submitting "regular resolutions" has passed...

**Late** resolutions can be submitted o the UBCM executive (for consideration, debate and vote at the conference) at any time leading up to the conference, and at the conference:

**Late** resolutions received after the deadline are handled in accordance with the **Conference Rules and Procedures** and (in exigent matters) can be distributed to delegates before the conference, or are distributed to delegates at the conference:

<https://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-procedures.html> -

**"(UBCM Conference) Resolutions Procedures**

**"Analysis of late resolutions- those received after June 30- is undertaken in the Resolutions Committee's 'Report on Resolutions Received After the Deadline.'**

*"This report may be considered after Section A (categories of resolutions) has been debated (by conference attendees), but not before the time printed in the Convention program.*

*"Historically, this report has been presented to the membership on the last day of Convention, at the beginning of the final policy session... "*

But, this report could, potentially, be presented to the membership before the last day of the Convention... (depending on exigencies, and the views of the UBCM executive members)

**"Handling of Resolutions at UBCM Convention":**

<https://www.ubcm.ca/assets/Resolutions~and~Policy/Resolutions/Handling%20of%20Resolutions%20at%20Convention.pdf>

**UBCM Bylaws:**

[https://www.ubcm.ca/assets/About~Us/Documents/UBCM%20Bylaws-2017%20revision%20.23\(d\)%20.pdf](https://www.ubcm.ca/assets/About~Us/Documents/UBCM%20Bylaws-2017%20revision%20.23(d)%20.pdf) - See pages 7, 9 and 10;

=====  
**BC taxpayers would be liable for (potentially) **\$\$Billions** of court ordered payments to taxi companies for Uber and Lyft being wrongfully allowed (by the BC govt) to establish an egregiously unfair market place in the province!!**

**How long until BC govt is sued for \$\$ Billions by the province's taxi companies??** (similar to current class action lawsuits in Ontario and Quebec, and in several U.S. jurisdictions):

**"Toronto taxi owners sue city for **\$1.7 billion** over arrival of Uber, lost plate value":**

<https://www.thestar.com/news/gta/2018/11/02/toronto-taxi-owners-sue-city-for-17-billion-over-arrival-of-uber-lost-plate-value.html> -

*"Eisenberg said all he and his colleagues in the taxi industry want now is "an equal playing field."*

*"We have cameras in our cars (taxis), we have meters in our cars, safety certificates, stickers," he said.*

*"If we have to have all these safety items, why shouldn't they (Uber, Lyft and other ride-hailing companies cars)?"*

**"Montreal Cab drivers sue the Quebec government for **\$1 Billion**":**

<https://www.thestar.com/news/canada/2018/11/01/taxi-drivers-lawsuit-can-proceed-against-quebec-over-ubers-arrival.html> -

*"Cab drivers have been given the green light to sue the Quebec government over its alleged inaction as Uber increasingly moves into their market.*

*"A lawyer for the taxi drivers says if they win their claim, it could cost the province **\$1 billion** to compensate drivers for lost revenues and a drop in the value of their taxi permits...."*

Important to note that, similar to BC's new ride-hailing regulations, the govt of **Quebec requires ride-hailing companies'** (Uber and Lyft) drivers to have a **class 4 license**, this has not prevented that province's taxi companies from being badly damaged by the unfair competition from ride-hailing companies...

Hence, Montreal taxi companies' \$1 Billion lawsuit against the Quebec govt....

<https://saaq.gouv.qc.ca/en/drivers-licences/obtaining-licence/taxi-limousine-class-4c/>

<https://saaq.gouv.qc.ca/fileadmin/documents/publications/drive-taxi.pdf>

<http://uberlawsuit.ca>

<https://www.cbc.ca/news/canada/toronto/ontario-uber-appeal-1.4963792>

<https://www.cbc.ca/news/business/uber-settlement-rejected-1.3727565>

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UBC faculty of Law professor **Erez Aloni** identified some of the most egregious deficiencies in the BC govt's (and its subordinate bodies') recently approved licensing regulations for ride-hailing firms: [www.theglobeandmail.com/opinion/article-uber-will-finally-come-to-bc-but-the-province-took-a-wrong-turn-on/](http://www.theglobeandmail.com/opinion/article-uber-will-finally-come-to-bc-but-the-province-took-a-wrong-turn-on/) -

*"Uber even insisted that its drivers in Toronto, whose class-action lawsuit claimed that they should be treated like traditional employees, should go through arbitration in the Netherlands, Uber's home jurisdiction.*

<https://www.cbc.ca/news/canada/toronto/ontario-uber-appeal-1.4963792>

*"And, among several other issues, drivers are subject to ranking by passengers – who might be motivated by racial or other biases – and are without remedy if they are fired (passengers are subject to ranking by drivers, too, and Uber might ban drives with those with low ranking).*

<https://www.theguardian.com/technology/2019/may/31/uber-to-ban-riders-with-low-ratings>

*"B.C. left some highly contentious issues unresolved or punted them to the Passenger Transportation Board to ultimately decide.*

*"Ignoring the employment classification of drivers will force them into court for remedies, rather than preventing the harms in advance or coming up with an innovative and appropriate regulatory regime.*

*"Not dealing with road congestion and discrimination (against persons with disabilities) in this marketplace are other failures of the B.C. law..."*

=====

**... Ride-sharing companies *Uber* and *Lyft* are both **\$\$ Billions in debt**; have always have been, are today, and plan to continue to be **unfairly and entirely unjustifiably subsidized (by \$\$Billions of dollars of loans** coming from outside of BC and Canada) while they compete with BC taxi companies that are not similarly subsidized and never could be:**

<https://www.cnbc.com/2019/05/09/how-uber-is-losing-money-as-it-goes-public.html> -

*"Uber is far from making money.*

*"... It reported an operating **loss of \$3 billion** in 2018 after losing more than **\$4 billion** the previous year..."*

[https://www.sec.gov/Archives/edgar/data/1543151/000119312519120759/d647752ds1a.htm#toc647752\\_9](https://www.sec.gov/Archives/edgar/data/1543151/000119312519120759/d647752ds1a.htm#toc647752_9)

<https://www.forbes.com/sites/greatspeculations/2019/08/16/uber-gives-investors-the-worst-of-both-worlds/#8eeced536b09>

<https://www.forbes.com/sites/greatspeculations/2019/03/14/steer-clear-of-lyfts-ipo/#4dfe350a544d>  
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For additional *facts* re massively indebted, *never profitable*, *discriminatory to persons with disabilities*, abusive-to-their-drivers Uber and Lyft, Pls see the below (much of which has previously been sent):

**BC Passenger Transportation Board's application forms** that ride-hailing companies must fill out (and submit to the PTB) in order to obtain a licence to operate in BC:

[https://www.ptboard.bc.ca/documents/PTBoard\\_9005%20Application%20Pkg.pdf](https://www.ptboard.bc.ca/documents/PTBoard_9005%20Application%20Pkg.pdf)

<https://www.ptboard.bc.ca/documents/TNSA-Apps-T&Cs.pdf>

... indicate that whether the applicant ride-hailing company has wheelchair accessible vehicles on the road or not, and whether the applicant ride-hailing company ensures that any of its drivers are trained in issues related to and the needs of persons in wheelchairs/ disabled persons...

->>> is left entirely to the discretion of the ride-hailing company:

**"Transportation Network Services Application Package (Ride-Hailing)":**

[https://www.ptboard.bc.ca/documents/PTBoard\\_9005%20Application%20Pkg.pdf](https://www.ptboard.bc.ca/documents/PTBoard_9005%20Application%20Pkg.pdf)

Page 17:

**"...Accessible Vehicles**

*"Will you operate any wheelchair accessible vehicles as part of your TNS?  $\chi$  No  $\chi$  Yes*

*"While you **may** operate wheelchair accessible vehicles as part of the service, any wheelchair accessible vehicle must meet vehicle standards set out in Division 44 ("Accessible Taxis") of the Motor Vehicle Act Regulations.*

*"Attach information about this service, any vehicles you will be using, and the training provided to drivers of these vehicles.*

*"Provide information about your accessible vehicle policies and procedures for drivers."*

**"Supplementary Terms & Conditions Respecting TNSA Apps.." (7 pages):**

<https://www.ptboard.bc.ca/documents/TNSA-Apps-T&Cs.pdf>

Page 4:

*"12. **If** the licensee operates one or more **accessible vehicles** in its fleet, its app must give the passenger an option to request a wheelchair accessible vehicle for:*

*(a) the transportation of a person in a wheelchair or mobility device; and*

*(b) purposes other than transporting a person in a wheelchair or mobility device.... "*

=====

Vastly different from its lax regulation of ride-hailing companies- in its policies and in the terms of (issued) individual operating licenses,

**BC's Passenger Transportation Board imposes extensive obligations on BC's taxi companies to accommodate persons with disabilities:**

[https://www.ptboard.bc.ca/accessible\\_transportation.htm](https://www.ptboard.bc.ca/accessible_transportation.htm) -

**"Accessible Taxi Policy:**

**Operating Policy | Accessible Taxis | May 2016:**

[https://www.ptboard.bc.ca/operational\\_policies.htm#IV\\_1](https://www.ptboard.bc.ca/operational_policies.htm#IV_1)

**Reference Sheet 7 | Preparing an Accessible Service Plan:**

<http://www.th.gov.bc.ca/forms/getForm.aspx?formId=1199>

**Motor Vehicle Act Regulations: Division 44 "Accessible Taxis":**

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/26\\_58\\_15](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/26_58_15)

**Streamlining Flip Seat Authority Accessible Taxis | May 2017:**

[https://www.ptboard.bc.ca/documents/ia\\_FlipSeats.pdf](https://www.ptboard.bc.ca/documents/ia_FlipSeats.pdf)

**PT Board: Taxi Bill of Rights in BC:**

[http://www.th.gov.bc.ca/ptb/taxi\\_rights.htm](http://www.th.gov.bc.ca/ptb/taxi_rights.htm)

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**"Wheelchair Accessible Transportation by Taxi and Inter-city Bus in British Columbia", Update 2017:**

[https://www.ptboard.bc.ca/documents/REPORT\\_2017\\_Accessible\\_Transportation-lowrez.pdf](https://www.ptboard.bc.ca/documents/REPORT_2017_Accessible_Transportation-lowrez.pdf) (66 pages; 680 Kb)

[https://www.ptboard.bc.ca/documents/REPORT\\_2017\\_Accessible\\_Transportation-hirez.pdf](https://www.ptboard.bc.ca/documents/REPORT_2017_Accessible_Transportation-hirez.pdf) (66 pages; 5.3 Mb)

**"Wheelchair Accessible Transportation by Taxi and Inter-city Bus in British Columbia" (2012):**

[https://www.ptboard.bc.ca/documents/REPORT\\_2012\\_Accessible\\_Transportation\\_in\\_BC\\_HiRez.pdf](https://www.ptboard.bc.ca/documents/REPORT_2012_Accessible_Transportation_in_BC_HiRez.pdf) (64 pages; 6.7 Mb)

[https://www.ptboard.bc.ca/documents/REPORT\\_2012\\_Accessible\\_Transportation\\_in\\_BC\\_LoRez.pdf](https://www.ptboard.bc.ca/documents/REPORT_2012_Accessible_Transportation_in_BC_LoRez.pdf) (64 pages; 730 Kb)

**Wheelchair Accessible Transportation: Update for Industries 2017:**

<https://www.ptboard.bc.ca/documents/ia-wat-update-2017.pdf> (1 page)

**Wheelchair Accessible Transportation: Update for Municipalities 2017:**

<https://www.ptboard.bc.ca/documents/ma-wheelchair-accessible-transportation-in-bc-report.pdf> (2-pages)

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The ride-hailing (TNC) license regulations that have been established by BC's Passenger Transportation Board **conflict with BC Human Rights Code and Charter of Rights and Freedoms Equality provisions...**

The license terms that the PTB has established for TNC (ride-hailing) companies (such as Uber and Lyft) to operate in BC:

->>> allow ride-hailing companies to provide defacto "**public services**", while at the same time (unlawfully!) exempting ride-hailing companies from complying with the Equality provisions of BC's Human Rights Code and Canada's Charter of Rights and Freedoms:

<http://www.bchrt.bc.ca/human-rights-duties/services.htm> -

**"Human Rights in Services, Facilities, Accommodations**

*"Everyone has the right to be free from discrimination based on protected characteristics when seeking access to or when using a **public service**..." "*

**HUMAN RIGHTS CODE [RSBC 1996]**

[http://www.bclaws.ca/civix/document/id/complete/statreg/96210\\_01](http://www.bclaws.ca/civix/document/id/complete/statreg/96210_01)

Or

[http://www.bclaws.ca/civix/document/id/complete/statreg/96210\\_01#section8](http://www.bclaws.ca/civix/document/id/complete/statreg/96210_01#section8) -

**"8) Discrimination in accommodation, service and facility**

*(1) A person must not, without a bona fide and reasonable justification,*

*(a) deny to a person or class of persons any accommodation, service or facility customarily available to the public, or*

*(b) discriminate against a person or class of persons regarding any accommodation, service or facility customarily available to the public because of the race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age of that person or class of persons..." "*

**Charter of Rights and Freedoms, Section #15:**

<https://laws-lois.justice.gc.ca/eng/const/page-15.html>

<https://www.justice.gc.ca/eng/csj-sjc/rfc-dlc/ccrf-ccd/check/art15.html>  
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**Uber and Lyft are being sued in multiple U.S. states because of their refusals to accommodate persons with disabilities:**

<https://www.npr.org/2019/08/21/753034337/ride-hailing-revolution-leaves-some-people-with-disabilities-behind>

(contains link to 5 minute audio report);

<https://abc7news.com/automotive/should-uber-and-lyft-have-to-serve-passengers-with-disabilities/5314773/>

(text, and contains link to 3 minutes video report)

<https://www.forbes.com/sites/berenicemagistretti/2019/03/20/lyft-ipo-federal-lawsuit-disability-discrimination/>

<https://www.politico.com/states/new-york/city-hall/story/2018/06/13/new-york-city-and-uber-reach-settlement-on-wheelchair-accessibility-466459> -

*"New York City has settled a suit with Uber, Lyft and Via over requirements that it provide more service to people in wheelchairs...."*

*"... by mid-2021, the companies must service at least 80 percent of requests for wheelchair-accessible vehicles in under 10 minutes and 90 percent in under 15 minutes "*

<https://www.politico.com/states/new-york/city-hall/story/2018/04/13/in-new-suit-uber-lyft-and-via-target-new-yorks-wheelchair-accessibility-requirements-364226> -

*"Uber, Lyft and Via may be rivals on the streets of New York City, but they are united in their opposition to New York City's plan to impose upon them wheelchair-accessibility requirements...."*

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**Attached as a PDF:**

Metro Vancouver's February [01-2019](#) written submission to BC's *Select Standing Committee on Crown Corporations* re ride-hailing services, and potential licensing regulations/ conditions (4 pages: 2 page letter + 2 page attachment)...

See, in particular, the last paragraph on page 1 and top 2 paragraphs on page #2 of letter:

*~~"The region's interest is in reducing the number and length of single-occupant vehicle trips and increasing the share of trips on transit, multiple-occupancy vehicles, cycling, and walking.~~*

*~~"... a ride-hailing trip comprising one customer is a defacto single-occupant vehicle trip, or 'single-passenger trip.'~~*

*~~"Increasing the number and share of single-occupant vehicle trips is counter to the intention of Metro 2040.~~*

( <http://www.metrovancouver.org/services/regional-planning/metro-vancouver-2040/Pages/default.aspx>

<http://www.metrovancouver.org/services/regional-planning/PlanningPublications/RGSAadoptedbyGVRDBoard.pdf> )

~~"Increasing the number of single-occupant (single-passenger) vehicle trips could contribute to a net increase in VKT, traffic congestion, noise, crashes, and emissions.~~

~~"Other regions around the world have observed an increase of VKT as result of the introduction of ride-hailing; this increase in VKT and associated traffic can have a negative impact on economic prosperity, air quality, and health of a region...."~~

~~And, on page 4 (page 2 of attachment):-~~

~~"Non-discrimination: Drivers should not discriminate on the basis of any protected class when accepting a fare..."~~

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BC's Select Standing Committee on Crown Corporations March-2019 ride-hailing report (that recommended regulations for ride-hailing companies):

**"Transportation Network Services: Boundaries, Supply, Fares, and Driver's Licences" :**  
[https://www.leg.bc.ca/content/CommitteeDocuments/41st-parliament/4th-session/cc/SSC-CC\\_41-4\\_Report-2018-03-26\\_Web.pdf](https://www.leg.bc.ca/content/CommitteeDocuments/41st-parliament/4th-session/cc/SSC-CC_41-4_Report-2018-03-26_Web.pdf)

... does not make any recommendations:

- regarding requiring ride-hailing companies vehicles to be able to accommodate persons with disabilities; and

- regarding training for drivers to be able to accommodate persons with disabilities...

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Uber and Lyft are both **\$\$ Billions in debt**; have always have been, are today, and plan to continue to be **unfairly and entirely unjustifiably subsidized (by \$\$Billions of dollars of loans** coming from outside of BC and Canada) while they compete with BC taxi companies that are not similarly subsidized and never could be...

<https://www.cnbc.com/2019/05/09/how-uber-is-losing-money-as-it-goes-public.html> -

"Uber is far from making money.

"... It reported an operating **loss of \$3 billion** in 2018 after losing more than **\$4 billion** the previous year..."

[https://www.sec.gov/Archives/edgar/data/1543151/000119312519120759/d647752ds1a.htm#toc647752\\_9](https://www.sec.gov/Archives/edgar/data/1543151/000119312519120759/d647752ds1a.htm#toc647752_9)

<https://www.forbes.com/sites/greatspeculations/2019/08/16/uber-gives-investors-the-worst-of-both-worlds/#8eeced536b09>

<https://www.forbes.com/sites/greatspeculations/2019/03/14/steer-clear-of-lyfts-ipo/#4dfe350a544d>

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**New York city's significant, and successful, efforts to regulate TNCs:**

<https://www.wired.com/story/surprise-uber-and-lyft-dont-like-nycs-new-ride-hail-rules/>

<https://www.wired.com/story/new-york-city-flexes-extending-cap-uber-lyft/>

<https://www.wired.com/story/new-york-city-cap-uber-lyft/> :

*"... today, New York City became the first US city to pass legislation capping the number of ride-hail vehicles on its roads.*

*"No longer will the city of New York stand by idly while unfettered growth in the for-hire sector causes ever worsening traffic congestion, ever rising environmental degrading, and ever deepening human suffering,"*

Transportation Network Companies (aka ride-hailing companies), such as Uber and Lyft, should be required by the BC govt to treat their drivers as employees- as a condition for being allowed to establish subsidiaries in BC...

And TNCs should be made subject to BC and federal employment standards related laws...

If BC was to follow this route, instead of haphazardly allowing TNCs to establish an unconscionably unfair marketplace sector in BC- while operating in an unethically unregulated fashion, this could only improve BC's reputation worldwide... and would not inflict harm on the province's current and future economic interests...

### **Metro Vancouver member politicians, and the BC govt, should be leading on this issue**

- instead of giving the impression you are allowing yourselves to be "run" by ride-hailing companies, and their well-funded lobbyists; and

- instead of allowing the California state govt, and New York city govt, to reap the benefits of establishing what will become defacto global standards (requiring TNCs to treat their drivers as employees)...

As well, Metro Vancouver member cities' politicians and BC govt officials should be emulating the U.S. city of **Seattle** regarding that city's experiences with ride-hailing companies (TNCs) and that city's labour laws that allow TNC companies' drivers to unionize!!

<https://www.geekwire.com/2015/live-blog-seattle-votes-labor-law-unionize-uber-lyft-drivers/>

<https://www.geekwire.com/2018/seattles-landmark-uber-unionization-law-dealt-blow-appeals-court-continuing-legal-saga/>

<https://www.geekwire.com/2019/uber-lyft-drivers-roll-seattle-city-hall-demand-better-wages-worker-protections/>

The oppressive-to-drivers, discriminatory, destructive, and *debt-financed* business model used by **Uber** and **Lyft**, and whether these (and similar ride-hailing companies) should be allowed to operate in BC... **should be on the upcoming Union of BC Municipalities conference in Vancouver (Sept [23-27](#), 2019)... for in depth discussion, and vote(s)...**

Will you and Metro Vancouver colleagues take actions to have ride-hailing issues, and whether (and under what conditions) ride-hailing companies should be allowed to operate in BC- put onto the agenda for the upcoming (Sept [23- 27](#), 2019) UBCM conference??

<https://www.ubcm.ca/EN/main/convention/2019-convention.html>

<https://www.ubcm.ca/assets/Resolutions~and~Policy/Resolutions/2019%20UBCM%20ANNUAL%20REPORT%20&%20RESOLUTIONS%20BOOK.pdf>

Roderick V. Louis,  
Alternative email:  
[mrrodericklouis@gmail.com](mailto:mrrodericklouis@gmail.com)  
[604-328-4968](tel:604-328-4968) (Phone is off, except for pre-scheduled calls)  
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**Uber and Lyft drivers protesting regularly in U.S. cities:**

... for the right to be treated as employees by ride-hailing companies (TNCs) Uber and Lyft... with the most recent August [26- 28](#), 2019 in California:

<https://www.kcra.com/article/uber-lyft-rally-downtown-sacramento-california-capitol/28843283>

***"How a controversial gig economy bill became a test for 2020 candidates"***, Aug 27-2019:

<https://www.vox.com/2019/8/27/20833233/ab-5-california-bill-candidates-vote>

<https://techcrunch.com/2019/08/27/uber-and-lyft-drivers-are-not-letting-up-on-the-fight-for-ab-5-and-a-union/>

<https://www.sfchronicle.com/business/article/Buttigieg-joins-Uber-Lyft-drivers-in-San-14382525.php>

<https://www.sfexaminer.com/news/mayor-pete-buttigieg-protests-with-workers-outside-uber-hq/>

***"Caravan of Uber, Lyft drivers protest in hopes of becoming classified as employees"***:

<https://www.ktvu.com/news/425789834-video>

<https://techcrunch.com/2019/08/22/hundreds-of-uber-and-lyft-drivers-to-launch-a-protest-caravan-across-california/>

[https://www.vice.com/en\\_ca/article/a35g8k/hundreds-of-uber-drivers-will-caravan-600-miles-across-california-to-demand-better-working-conditions](https://www.vice.com/en_ca/article/a35g8k/hundreds-of-uber-drivers-will-caravan-600-miles-across-california-to-demand-better-working-conditions)

<https://www.vox.com/2019/5/8/18535367/uber-drivers-strike-2019-cities>

<https://www.forbes.com/sites/janetwburns/2019/03/25/uber-and-lyft-drivers-strike-in-la-after-yet-another-pay-cut/#d141d7d26e41>

<https://www.bbc.com/news/business-48315229>

<https://www.bbc.com/news/technology-48051646>

<https://www.bbc.com/news/technology-47729708>

**Many cities outside of Canada have banned Uber, Lyft and other ride-hailing (TNC) companies:**

... due to their oppressive, unfair market practices...

... practices that are likely to be replicated in BC??

<https://www.tourism-review.com/many-cities-around-the-world-banned-uber-news11032> :

*"...metropolises all over the world are shutting the door and many have banned Uber altogether.*

*"The reason given is often the unfair competition from VTCs denounced by traditional taxis. In Europe, the list is long... "*

<https://www.cheatsheet.com/money-career/heres-why-uber-was-kicked-out-of-london-these-u-s-cities-also-have-banned-uber.html/>

**The govt of BC, the BC Passenger Transportation Board, and BC cities and municipalities have fiduciary obligations to deny applications from ride-hailing companies Uber and Lyft for permission to operate anywhere in the province:**

**A)** On the grounds that these companies always have been, are today, and will continue to be *unfairly and entirely unjustifiably subsidized* (by \$ Billions of dollars of loans coming from outside of BC and Canada) while they compete with BC taxi companies that are not similarly subsidized and never could be...

<https://www.forbes.com/sites/greatspeculations/2019/08/16/uber-gives-investors-the-worst-of-both-worlds/#8eeced536b09>

<https://www.forbes.com/sites/greatspeculations/2019/03/14/steer-clear-of-lyfts-ipo/#4dfe350a544d>

**B)** On the grounds that the model and type of services these companies want to deliver (or facilitate the delivery of) are defacto "public services" and that these (proposed services) unjustifiably discriminate against persons with disabilities / requiring mobility aids...

Both companies are being sued in multiple U.S. states because of this:

<https://www.npr.org/2019/08/21/753034337/ride-hailing-revolution-leaves-some-people-with-disabilities-behind>

(contains link to 5 minute audio report);

<https://abc7news.com/automotive/should-uber-and-lyft-have-to-serve-passengers-with-disabilities/5314773/>

(text, and contains link to 3 minutes video report)

<https://www.forbes.com/sites/berenicemagistretti/2019/03/20/lyft-ipo-federal-lawsuit-disability-discrimination/>

**C)** .... Unless and until Uber and Lyft:

**a)** Demonstrate to the BC govt, the BC PTB and BC cities and municipalities that they (as individual companies) are based on sustainable business models, and are financially viable;

**b)** Commit that their subsidiary entities in British Columbia (if allowed) will be self-sustaining financially, and will not accept or use any funds from outside of BC;

**c)** Commit to allowing their drivers to unionize (if drivers vote for this);

**d)** Commit to providing their drivers with a specified number of paid weeks off annually;

**e)** Commit to providing their drivers with maternity leave and paternity leave benefits;

**f)** Commit to paying their drivers overtime whenever they exceed 10 work hours per day;

=====

**Organizations that advocate for the rights of ride-hailing companies' (TNCs) drivers in Canada and in other countries:**

<https://drivers-united.org/about>

<https://drivers-united.org/>

<https://www.gigworkersrising.org/>

<https://mobilealliance.org/>

<https://mobilealliance.org/2019/08/join-our-historic-caravan-for-driver-rights/>

<http://bidg.org/>

<https://chicagorideshareadvocates.org/>

<https://drivingguild.org/2018/12/04/nyc-sets-nations-first-minimum-wage-for-app-based-drivers/>

## **For Metro Vancouver meetings on Friday, July 26, 2019**

*Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact*

*[Greg.Valou@metrovancouver.org](mailto:Greg.Valou@metrovancouver.org) or [Kelly.Sinowski@metrovancouver.org](mailto:Kelly.Sinowski@metrovancouver.org)*

## **Metro Vancouver Regional District**

### **E 1.1 Electoral Area A Zoning Bylaw Review – Scope of Work and Engagement Process** **APPROVED**

The Board approved the scope of the proposed Electoral Area A Zoning Bylaw Review and authorized staff to proceed with the engagement process as presented. In addition to OCP-related issues, the zoning bylaw will be reviewed to incorporate improvements to language and formatting identified by staff, and other issues identified through the engagement process. Meetings with residents, property owners, and business operators in Howe Sound, Indian Arm/Pitt Lake and Barnston Island in the summer, fall and winter 2019 are the principle engagement methods proposed for this review.

### **E 1.2 Barnston Island Agricultural Viability Study – Action Plan** **ENDORSED**

The Board endorsed recommendations and proposed follow up actions to improve and enhance the viability of farming on Barnston Island. Conducting a study to explore ways to improve the long-term viability of agriculture on the island was an action item identified through the development of the OCP.

### **E 2.1 Appointment of External Auditors** **APPROVED**

The Board approved the re-appointment of BDO Canada LLP as external auditors for the fiscal years 2019-2023. Legislation requires that Metro Vancouver’s financial statements be audited annually by an external audit firm appointed by the Boards of the respective entities. BDO Canada LLP has been the external auditor for Metro Vancouver for the past five fiscal years. The fixed fee cost for external audit services provided by BDO Canada LLP over the five-year contract period will be \$592,465.00 (exclusive of taxes).

### **E 3.1 Where Matters: Health and Economic Impacts of Where We Live Final Report** **RECEIVED**

The Board received for information a report on the results of the “Where Matters: Health and Economic Impacts of Where We Live” study and an associated Policy Brief. The study findings demonstrate strong associations between high levels of walkability and high levels of park access with better health outcomes. The Board will forward the report and its attachment to member jurisdiction Mayors and Councils for information.

**E 3.2 Metro 2050 Engagement Plan****REFERRED**

The Board referred the recommendation as presented back to staff to report back to the Board through the Regional Planning Committee with further information. The Board also referred the consideration of holding three public hearings, with at least one south of the Fraser.

The Metro 2050 Engagement Plan provides opportunities for plan signatories, non-signatory stakeholders, First Nations and the public to provide input into the comprehensive update to Metro 2040. The engagement plan is intended to meet the requirements of the Local Government Act and to align with Metro Vancouver's Public Engagement Policy.

**E 3.3 Housing Needs Reports – A Regional Approach****RECEIVED**

The Board received for information a report on how the Regional Planning Division intends to support member jurisdictions in its completion of Housing Needs Reports, as required by recent updates to provincial legislation. The Housing Needs Reports are intended to strengthen the ability of local governments to understand and respond to the long-term, community-specific housing needs, and to ensure that local policies, plans, and development decisions are prepared based on recent documented data.

**E 3.4 2019 Agriculture Awareness Grant Recommendations****APPROVED**

The Board awarded a total of \$45,000 in Agriculture Awareness Grants to the following 13 non-profit organizations:

- BC Agriculture in the Classroom Foundation, "Take a Bite of BC" project - \$6,000
- BC Chicken Grower's Association, "Poultry in Motion Educational Mini Barn" project - \$4,000
- Delta Farmland & Wildlife Trust, "Day at the Farm" event - \$2,000
- DRS Earthwise Society, "Tomato Festival" - \$2,000
- FarmFolk CityFolk, "Climate and Food Story Series" - \$4,500
- Growing Chefs Society, "Classroom Gardening and Cooking Program" - \$5,000
- Haney Farmers Market Society, "The Market Goes to the Farm" event - \$500
- Langley Environmental Partners Society, "Langley Eats Local" project - \$4,000
- Maple Ridge Agricultural Advisory Committee, "Booth-in-a-Box" display - \$2,250
- North Shore Neighbourhood House, "Edible Garden Seed Saving Project" - \$5,750
- Public Health Association of BC, "Farm to School BC Learning Circles: Growers to Sowers" - \$3,000
- The Sharing Farm, "10th Annual Garlic Festival" - \$3,000
- Vancouver Urban Farming Society, "8th Annual Urban Farming Forum" - \$3,000

#### **E 4.1 Collaborative Regional Flood Management Strategy**

**ENDORSED**

The Board endorsed a collaborative approach for the Fraser Basin Council's Lower Mainland Flood Management Strategy between all levels of government in the Lower Mainland and requested that the Fraser Basin Council share the Flood Management Strategy with the Integrated Partnership for Regional Emergency Management (IPREM).

The Board also referred the strategy to Metro Vancouver staff to review Metro Vancouver's potential role under the Lower Mainland Flood Management Strategy.

#### **E 5.1 Boundary Bay Park Association Contribution Agreement**

**APPROVED**

The Board approved a Contribution Agreement between the Metro Vancouver Regional District and the Boundary Bay Park Association for a one-year term in the amount of \$7,000, commencing January 1, 2020 and ending December 31, 2020. The Boundary Bay Park Association utilizes Metro Vancouver funding to provide a level of coordination for the park association, and to provide capacity to serve the people and communities it reaches through its initiatives.

#### **E 5.2 Burnaby Lake Park Association Contribution Agreement**

**APPROVED**

The Board approved a Contribution Agreement between the Metro Vancouver Regional District and the Burnaby Lake Park Association for a one-year term in the amount of \$13,000, commencing January 1, 2020 and ending December 31, 2020. The Burnaby Lake Park Association utilizes Metro Vancouver funding to provide a level of coordination for the park association, and to provide capacity to serve the people and communities it reaches through its initiatives.

#### **E 5.3 Colony Farm Park Association Contribution Agreement**

**APPROVED**

The Board approved the Contribution Agreement between the Metro Vancouver Regional District and the Colony Farm Park Association for a one-year term in the amount of \$5,000, commencing January 1, 2020 and ending December 31, 2020. The Colony Farm Park Association utilizes Metro Vancouver funding to provide a level of coordination for the park association, and to provide capacity to serve the people and communities it reaches through its initiatives.

#### **E 5.4 Derby Reach Brae Island Parks Association Contribution Agreement**

**APPROVED**

The Board approved the Contribution Agreement between the Metro Vancouver Regional District and the Derby Reach Brae Island Parks Association for a one-year term in the amount of \$15,000, commencing January 1, 2020 and ending December 31, 2020. The primary purpose of these funds is to provide a level of coordination for the park association and to provide capacity to serve the people and communities it reaches through its initiatives.

## **E 5.5 Minnehada Park Association Contribution Agreement**

**APPROVED**

The Board approved the Contribution Agreement between the Metro Vancouver Regional District and the Minnehada Park Association for a one-year term in the amount of \$13,000, commencing January 1, 2020 and ending December 31, 2020. The primary purpose of these funds is to provide a level of coordination for the park association and to provide capacity to serve the people and communities it reaches through its initiatives.

## **E 6.1 Aligning Climate 2050 with the IPCC Special Report on Global Warming of 1.5°C**

**ENDORSED**

The Board endorsed proposed amendments to the Climate 2050 Strategic Framework to reflect a commitment to a carbon neutral region by 2050, and an interim target of reducing greenhouse gas emissions by 45% from 2010 levels by 2030. Staff were also directed to bring forward a proposed amendment to Metro 2040, the regional growth strategy, to the Metro Vancouver Board for consideration, to incorporate revised greenhouse gas reduction targets (including interim targets).

## **E 7.1 2019-2022 Board Strategic Plan**

**APPROVED**

The Board approved the 2019-2022 Board Strategic Plan, which will guide the work of staff over the next four years and will assist in communicating the important role of Metro Vancouver in the region among the public, member jurisdictions, government and key stakeholders of Metro Vancouver. Members of the MVRD Board met on April 26-27, 2019 to set strategic directions for the organization over the next four years, within a 30-year planning context.

## **E 8.1 Metro Vancouver 2019 Appointments to External Agencies – Amendment for Lower Mainland Local Government Association**

**APPROVED**

The Board appointed Director Neil Belenkie as the 2019 Metro Vancouver representative to the Lower Mainland Local Government Association for the remainder of 2019 term. The appointment will ensure that inter-agency relations are sustained and that Metro Vancouver will have continued representation and input on discussions affecting its interests.

## **G 1.1 City of New Westminster – Metro Vancouver Regional District Security Issuing Bylaw No. 1288, 2019**

**APPROVED**

At the request of the City of New Westminster, the Board approved the adoption of a Security Issuing Bylaw No. 1288, 2019 to authorize a borrowing request in the amount of \$22,145,000 for Construction and Improvements to Civic Infrastructure, Fibre Optic and the Purchase of Land for inclusion the Fall 2019 MFA long term debt issue. The bylaw will be forwarded to the Inspector of Municipalities for Certificate of Approval.

**G 1.2 City of Port Coquitlam – Metro Vancouver Regional District Security Issuing Bylaw No. 1289, 2019** **APPROVED**

At the request of the City of Port Coquitlam, the Board adopted a Security Issuing Bylaw No. 1289, 2019 to authorize a borrowing request in the amount of \$52,000,000 for Construction of the Port Coquitlam Community Recreation Complex for inclusion in the Fall 2018 MFA long term debt issue. The bylaw will be forwarded to the Inspector of Municipalities for Certificate of Approval.

**G 1.3 Township of Langley – Metro Vancouver Regional District Security Issuing Bylaw No. 1287, 2019** **APPROVED**

At the request of the Township of Langley, the Board approved the adoption of a Security Issuing Bylaw No. 1287, 2019 to authorize a borrowing request in the amount of \$19,950,000 for Construction of various facility capital works and various transportation capital works for inclusion in the Fall 2019 MFA long term debt issue. The bylaw will be forwarded to the Inspector of Municipalities for Certificate of Approval.

**H 1 Notice of Motion** **DEFEATED**

Director Kim Richter provided the following Notice of Motion on July 9, 2019 for consideration at the next regular MVRD Board meeting:

Procedure Bylaw Amendment

“Whereas Section 9.1 of the MVRD Procedure Bylaw Number 1205, 2014 (the “Bylaw”) states that any Director desiring to bring before the Board any new matter, other than a point of order or privilege, shall do so by way of motion;

“And whereas Part 10 of the Bylaw sets out the procedure for reconsidering “a matter”;

“And whereas section 9.1 may be interpreted or used to prevent directors from bringing forward motions regarding matters that are related to but separate from “a matter” that has been before the Board;

“And whereas Directors should be free to bring forward to the Board matters that are not subject to Part 10 of the Bylaw;

Therefore Be It Resolved that the MVRD Board request staff to bring forward an amendment to the MVRD Procedure Bylaw Number 1205, 2014 to delete the word “new” in Section 9.1.”

## I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received delegation summaries and information items from Standing Committees.

### George Massey Crossing Task Force – June 27, 2019

Delegation Summary:

- **3.1 Roderick V. Louis**

### Electoral Area Committee – July 3, 2019

Information Items:

- **5.2 Electoral Area A Building Administration Bylaw – Permit Fees**  
This report provides information on proposed revisions to the building permit fee schedule of GVRD Electoral Area A Building Administration Bylaw, No. 1043, 2006, which are part of a series of revisions to be considered by the Electoral Area Committee and MVRD Board as a single bylaw amendment at a later date. Three main areas for review have been identified: bylaw language and regulations, permit fees, and service area boundaries.

### Performance and Audit Committee – July 4, 2019

Information Items:

- **5.2 Interim Financial Performance Report – April 2019**  
This report provides information on the projected results of 2019 operations generating an estimated surplus of \$15.9 million, approximately 1.9% of the overall Metro Vancouver 2019 budget. This projected surplus would be available in future years to either avoid debt or pay for regional projects.
- **5.3 Capital Program Expenditure Update as at April 30, 2019**  
This is the first report for 2019 on the financial performance of the capital program for the four months ending April 30, 2019. Updates on the capital program and its expenditures keep members informed on Metro Vancouver's financial performance and include the actual financial progress of Metro Vancouver's capital expenditures compared to the approved spending limits. Three updates are planned for the fiscal year 2019, which is consistent with the Performance and Audit Committee Terms of Reference.
- **5.4 Investment Position and Returns – January 1 to April 30, 2019**  
This report provides investment performance and related information for receipt by the Board. Investment updates are brought to the Board to keep members informed on Metro Vancouver's investments. The Corporate Investment Policy requires that an investment update report be presented to the Committee three times per year. This is the first report for 2019.
- **5.9 Tender/Contract Award Information – March 2019 to May 2019**  
This report provides the Board with information regarding contracts handled through the Purchasing and Risk Management Division, with a total anticipated value at or in excess of \$500,000 (exclusive of taxes).

## Regional Planning Committee – July 5, 2019

### Information Items:

- **5.4 2016 Urban Centre and Frequent Transit Development Area Data Profiles and Dashboard**  
This report conveys the 2016 Urban Centre and Frequent Transit Development Area Data (FTDA) Profiles and provides an overview of the new Urban Centre and FTDA Dashboard. The Urban Centre and FTDA Policy Review project began in 2016 as an initiative to consider opportunities to enhance the existing Urban Centre and FTDA policies. Creating new Urban Centre and FTDA Data Profiles using 2016 Census data and the creation of the new online dashboard are components of the Policy Review that will help to inform a potential update to the growth framework and inform discussions related to updating the centre types, criteria, and targets with stakeholders as part of the Policy Review.
- **5.5 Urban Centre and Frequent Transit Development Area Policy Review Update**  
This report provides the Regional Planning Committee with a summary of stakeholder engagement conducted in the spring of 2019 as part of the Metro 2040 Urban Centre and Frequent Transit Development Area (FTDA) Policy Review, and the Growth Framework Background Paper.
- **5.6 Metro Vancouver and TransLink Collaboration on Land Value Capture Study**  
This report provides a progress update on the collaboration between Metro Vancouver and TransLink exploring land value capture. Metro Vancouver and TransLink staff have developed a plan to collaborate on a land value capture study that will inform the preparation of appropriate policy options for consideration in Metro 2050 and Transport 2050. Land value capture is seen as a potential approach to reinvest a portion of the increased land value derived in part from regional transportation investments back into the regional transportation system or other regional priorities such as affordable rental housing.
- **5.8 Housing Agreements Workshop 2019**  
This report provides a summary of the proceedings of the Housing Agreements Workshop held at Metro Vancouver Head Office on April 11, 2019. It proposes some directions for potential next steps. The workshop brought together municipal housing planners and other key partners to share and discuss the issues and emerging best practices for entering into, administering and enforcing Housing Agreements (as per Section 483 of the Local Government Act).
- **5.10 Agricultural Land Use Planning Policy Forum Results**  
This report provides information about highlights from the Agricultural Land Use Planning (AgLUP) Policy Forum held on April 3, 2019, and the next steps in moving forward with the Metro 2040 Agriculture Policy Review. The purpose of the forum was to have an introductory dialogue to support a Metro 2040 Agriculture Policy Review and to help establish a provincial AgLUP Policy Lab being led by Dr. David Connell, from University of Northern British Columbia (UNBC).

## **Regional Parks Committee – July 10, 2019**

### Information Items:

- **5.7 Regional Parks Land Acquisition and Capital Development Funding Options**  
This report outlines the financial implications associated with various options that could advance the implementation of the Regional Parks Land Acquisition 2050 strategy. The report also compares the scope and scale of the MVRD regional parks program to that of other regional district park programs in British Columbia.
- **5.8 Brunette Fraser Regional Greenway - Cumberland Point Potential Habitat Compensation Project**  
This report provides information on the potential habitat compensation project at the Brunette Fraser Regional Greenway's Cumberland Point, as a result of the Pattullo Bridge Replacement. Cumberland Point is envisioned as a picnic area and rest point along the Brunette Fraser Greenway. The 0.8-hectare site has room to accommodate habitat compensation works and a picnic area. This project may help advance public access to this site ahead of what can be accommodated in the current capital budget.

## **Climate Action Committee – July 12, 2019**

### Information Items:

- **5.3 Metro Vancouver's Climate Actions and Carbon Neutral Progress in 2018**  
This report provides an update on Metro Vancouver's climate actions and carbon neutral progress for 2018. It includes a comprehensive list of actions to reduce GHG emissions and adapt to the changing climate in our region.
- **5.4 Strata Energy Advisor Pilot Program Update**  
This report provides an update and summary of the results to date of the Strata Energy Advisor Pilot Program. The Pilot Program is on track to achieve the implementation targets, which include 300 registered strata buildings, 88 energy audits, and over 60 building tune-ups or smart building upgrades. The program will run until November 30, 2019 and staff intend to bring a final report to the Climate Action Committee in early 2020 with recommendations on any future iterations of the program.
- **5.5 Update on Metro Vancouver's Grow Green Website**  
This report provides an update on the Grow Green website that provides residents throughout the region with guidance on how to grow an eco-friendly lawn or garden, regardless of gardening skill or space constraints. Web-traffic data collected in 2018 indicates Grow Green is growing in popularity (58% increase in web traffic in 2018 compared to 2017; 85% new visitors), with high levels of engagement on social media.

## Greater Vancouver Water District

### **E 1.1 Appointment of External Auditors**

**APPROVED**

The Board appointed BDO Canada LLP as external auditors for the fiscal years 2019 to 2023. The fixed fee cost for external audit services provided by BDO Canada LLP over the five-year contract period will be \$592,465.00 (exclusive of taxes).

### **E 2.1 Award of Section 1 of Phase C, Construction Engineering Services for the Kennedy Newton Main and Annacis Main No. 5 South**

**APPROVED**

The Board approved the award of a contract for Phase C, Construction Engineering Services – Section 1 – Kennedy Newton Main 84th to 72nd Avenue, in the amount up to \$1,520,088 (exclusive of taxes) to the Phase A and B project consultant, CH2M Hill Canada Limited, for the Kennedy Newton Main and Annacis Main No. 5 South; and authorized the Commissioner and the Corporate Officer to amend the contract.

### **E 2.2 Award of Contract Resulting from Tender No. 19-129: Construction of Kennedy Newton Main 84th to 72nd Avenue**

**APPROVED**

The Board approved the award of a contract in the amount of \$21,485,800 (exclusive of taxes) to Matcon Civil Constructors Inc. resulting from Tender No. 19-129: Construction of Kennedy Newton Main 84th to 72nd Avenue; and authorized the Commissioner and the Corporate Officer to execute the contract.

### **I 1 Committee Information Items and Delegation Summaries**

**RECEIVED**

The Board received an information item from the Water Committee.

#### **Water Committee – July 11, 2019**

Information Item:

- **5.2 GVWD Capital Program Expenditure Update to April 30, 2019**

This report provides an update on the financial performance of the capital program ending April 30, 2019. This is the first in a series of three reports on capital expenditures for 2019. The Water District is projecting to be under spent for both ongoing and completed capital projects. It is anticipated that in aggregate, ongoing capital projects will be slightly under spent because the full contingency is not required.

## Greater Vancouver Sewage and Drainage District

### **E 1.1 Appointment of External Auditors**

**APPROVED**

The Board appointed BDO Canada LLP as external auditors for the fiscal years 2019 to 2023. The fixed fee cost for external audit services provided by BDO Canada LLP over the five-year contract period will be \$592,465.00 (exclusive of taxes).

### **E 2.1 Liquid Waste Services Capital Program Expenditure Update as at April 30, 2019**

**RECEIVED**

The Board received a report on the status of the Liquid Waste Services' capital program for the period ending April 30, 2019.

Liquid Waste Services is projecting to under spend its annual Capital Budget by \$229 million (40%). The variance is primarily due to construction delays with a major project and obtaining third party approvals in a timely manner.

### **E 2.2 Award of Contract Resulting from Request for Proposal No. 19-011: Annacis Island Wastewater Treatment Plant Trickling Filter Media, Rotary Distributor and Ducting Replacement**

**APPROVED**

The Board approved the award of a contract for an amount of up to \$32,870,400 (exclusive of taxes) to Maple Reinders Constructors Ltd., resulting from Request for Proposal No. 19-011: Annacis Island Wastewater Treatment Plant Trickling Filter Media, Rotary Distributor and Ducting Replacement.

### **E 2.3 Regional Sewerage Services – Village of Anmore**

**APPROVED**

The Board approved a recommendation directing staff to review the GVS&DD Cost Apportionment Bylaw No. 283, 2014 with respect to how growth charges would be calculated and apportioned to the village of Anmore if it becomes a GVS&DD member to determine if the formula is equitable within the context of the principles of membership within the GVS&DD or, alternatively, whether some adjustments to the bylaw may be appropriate.

### **E 3.1 Organics and Paid Recyclables Management at Metro Vancouver Transfer Stations**

**APPROVED**

The Board approved a funding and service model for organics and paid recyclables (including yard trimmings, clean wood, new gypsum and mattresses) at Metro Vancouver transfer stations.

The Board:

- a) approved setting tipping fees for paid recyclables to recover operational costs, except where the risk of illegal dumping or other negative impacts exist, alternate fees structures will be considered;
- b) approved providing municipal organics transfer services upon request and under contract with full cost recovery;
- c) directed staff to initiate procurement for processing services for municipal organics from the North Shore Transfer Station; and
- d) directed staff to develop a business case for the provision of commercial organics transfer services at Metro Vancouver transfer stations and report back on options.

### **E 3.2 Initiating Procurement for Bottom Ash Beneficial Use**

**APPROVED**

The Board approved a recommendation directing staff to initiate a procurement process for bottom ash beneficial use. Approximately 42,000 tonnes of bottom ash are produced at the Waste-to-Energy Facility annually. Bottom ash is used beneficially in many jurisdictions, and a range of beneficial uses for the bottom ash are possible. A key requirement is that a beneficial use of the ash will not lead to human health or environmental impacts. Any beneficial use of the bottom ash would require approval of the Ministry of Environment and Climate Change Strategy.

### **E 3.3 Support for Municipal Jurisdiction to Regulate Single-Use Items**

**APPROVED**

The Board approved a recommendation resolving to write a letter to the Province of BC and the Union of British Columbia Municipalities in support of municipal jurisdiction to regulate single use items, as it relates to the June 24, 2019 District of West Vancouver Council resolution.

### **G 1.1 Proposed Amendments to GVS&DD Cost Apportionment Bylaw No. 283, 2014**

**APPROVED**

The Board approved a recommendation to give first, second and third readings to Greater Vancouver Sewerage and Drainage District Cost Apportionment Amending Bylaw No. 328, 2019, and later passed and finally adopted said bylaw. The bylaw amendments allow for the direct application of Development Cost Charge (DCC) revenues, the allocation of revenue from Tier I and Tier II capital projects, and the establishment of a cost apportionment formula for the purpose of applying growth charges to the University of British Columbia (UBC) to cover their proportionate share of the liquid waste system growth costs within the Vancouver Sewerage Area.

## I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received delegation summaries and information items from the Zero Waste Committee.

Zero Waste Committee – July 12, 2019

### Delegation Summaries:

- 3.1 Nicholas Ponce and Jim Hutchinson, Republic Services

### Information Items:

- **5.4 Alternative Fuel and Recyclables Recovery Project Update**  
The report provides an update on the scope of a business case for an alternative fuel and recyclables recovery project approved by the Board in March 2019. The business case will focus on processing small vehicle waste, a material that has high potential fuel value, and has characteristics similar to construction and demolition waste. The business case will consider the Coquitlam Landfill, adjacent to the new transfer station, as a potential site for the facility, with the development of the facility subject to all municipal statutory approvals. The project has the potential to result in 70,000 to 85,000 tonnes per year in greenhouse gas emission reductions.
- **5.5 2018 Single-Use Items Waste Composition Study**  
This report contains the results of the 2018 single-use items waste composition study, which provides a baseline for the number of single-use items disposed of annually. Common single-use items: retail bags, cups, takeout containers, straws and utensils represent about 2.4% of the overall waste stream and approximately 1.1 billion single-use items disposed each year. Retail bags and takeout containers were more prevalent in multi-family waste and cups; straws and utensils were more prevalent in commercial/institutional waste. Metro Vancouver will continue to monitor single-use items in the years to come to help analyze the impact of programs and policies targeted at single-use item diversion and reduction.
- **5.6 Status of Solid Waste Services Capital Expenditures to April 30, 2019**  
The Board received an update on the status of its utilities capital expenditures for the Solid Waste Services Department. Solid Waste Services is projecting to underspend its capital budget by approximately \$342,000 for ongoing and completed projects to April 30, 2019.

## Metro Vancouver Housing Corporation

### E 1.1 Appointment of External Auditors

APPROVED

The Board appointed BDO Canada LLP as external auditors for the fiscal years 2019 to 2023. The fixed fee cost for external audit services provided by BDO Canada LLP over the five-year contract period will be \$592,465.00 (exclusive of taxes).

ON TABLE - REGULAR  
SEPTEMBER 9, 2019  
ITEM 5.1.5

WHITE  
ROCK BIA

2019 Request for Renewal

# White Rock BIA- Strategic Direction

- White Rock's population of 20K requires us to bring in people from South Surrey and Metro Vancouver to support businesses
- Bringing customers to White Rock requires **activating** business districts with events and art, **attracting** customers by supporting community events, and **advertising** our members
- We also **advocate** for our members to ensure that their concerns are heard and that they are supported



# Case Study



June to September 2019

WHITE  
ROCK **BIA**

# Activate- SSWR Art Society Show

- Attendance of over 2500 people
- First major event in Memorial Park
- SSWR Art Society has approached us to continue next year



**Art Show and Sale**

Memorial Park on White Rock Waterfront

*Help South Surrey and White Rock  
Art Society Celebrate*

**60 Years of Art**

**June 7, 8 and 9      Free Event**

Friday, June 7 - 4 pm to 8 pm	Over 50 Artists
Saturday, June 8 - 10 am to 8 pm	Original Art
Sunday, June 9 - 10 am to 5 pm	Meet many of the Artists

# Activate- Free Summer Movies

- 3 free movie nights in Memorial Park
- Average attendance of 300 people per movie
- Significant social media interest, strong attendance base to build on



# Activate- 2019 Concerts FOR the Pier

- Record attendance of over 24 000 people- a 26% increase from 2018
- Record single-show attendance of over 7000- August 15
- Significant benefits to local businesses- “it turns a Thursday into a Saturday”



POOCH  
PARADE ON  
THE  
PROMENADE

---

City of White Rock:  
**Want to join in?**



A lot of dogs  
& owners are  
really excited!

---



We mean ....  
A lot  
of dogs &  
owners!



**Dogs lovers & owners are looking forward to:**

- Celebrating this new by-law
- Creating dog-friendly promenade memories
- Meeting like-minded new friends and their dogs





Dogs in White Rock



Delighted to  
organize the  
FIRST informal  
meet-up

*HOT DIGGITY-DOG!! IT'S ABOUT TIME!*

# PROMENADE POOCH PARADE

**OCTOBER 6TH**

October 1st to March 31st leashed  
and licensed dogs will *FINALLY* be  
permitted to walk on the White Rock Promenade.

Come celebrate with dog lovers and dog owners at  
an informal meet-up Pooch Parade along the Promenade!

**11 AM SUNDAY, OCTOBER 6TH**  
**MEMORIAL PARK, MARINE DRIVE**  
**(THE PARK BY THE PIER)**



FREE Pooch Packs, including a bandana & poop bags, will be  
available for the first 100 dogs.

**Please Note:**

Dogs must be leashed,  
extendable leashes  
are discouraged  
for the parade.

**Always pick-up  
after your dog!**

Contact City of White Rock  
to purchase/update your  
dog's license if needed.

Please "like" our  
Dogs in White Rock Facebook page!



## POOCH PARADE DETAILS:

- Sunday, October 6th
- Memorial Park, 11 am
- Leashed & licensed dogs
- Retractable leashes discouraged
- No formal program – informal meet-up playdate
- Free pooch packs



**CITY OF  
WHITE ROCK  
WOULD  
YOU LIKE  
TO:**



- **Sell/renew/educate dog licenses**
- **Provide By-law officers to answer questions**
- **Distribute printed material**
- **Attend with your dog**



# Pooch Packs for the first 85 dogs:

---

Includes:

Homemade dog bandana

Supply of biodegradable poop bags courtesy of K9 Connection

THANK YOU!

Sharing the promenade  
is  
greatly appreciated  
by dog lovers & owners!

We know this isn't an easy task.

Dogs in White Rock will do everything we can to  
ensure the pilot project is a success!

**DOGS CAN SHARE  
SO CAN HUMANS!**

  
**Dogs in White Rock**



POOCH  
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THE  
PROMENADE

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**DOGS CAN SHARE  
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**Dogs in White Rock**



## Dogs on the Promenade Task Force Recommendations to Council

On-Table document prepared by the Chair: Councillor Scott Kristjanson  
September 9, 2019

The Dogs on the Promenade Task Force consisted of seven voting members representing both those opposed to Dogs on the Promenade and those in support.

The first goal of Dogs on the Promenade Task Force was to make recommendations to Council regarding key metrics and pre-conditions to be put in place prior to the start of the October 1<sup>st</sup> Pilot Project. This document contains those recommendations.

### Top Concerns

The Task Force members identified the following top concerns to provide our initial focus when making these recommendations:

*(listed in order as prioritized by the task force members, full list is in TF Minutes)*

1. Impact on the Wild Life management Area
2. Dog feces, urine around picnic table, grass areas
3. Public Education of bylaws re:Dogs on the Promenade and why it's important
4. People not complying to Bylaws (visitors and residents)
5. Negative interactions on Promenade between dogs and people, and dogs vs dogs

### Focus Areas

The Task Force reviewed the top concerns and identified key focus areas where recommendations would have the most positive impact for a successful start to the Dogs on the Promenade Pilot Project by addressing member's top concerns.

The Task Force recommendations fall into the following focus areas which we feel address the top concerns identified by all Task Force members during our initial meetings:

1. Public Education
2. Dog Waste Disposal
3. Bylaw Enforcement
4. Metrics

### Identifying Priorities

The Task Force made 25 recommendations to Council on Aug 27<sup>th</sup>. During that meeting, Task Force members discussed the priorities of each recommendation within each focus area. While we believe all 25 recommendations are important, we also recognize that not all recommendations are of equal importance or urgency. It is up to City Council to decide which, if any, recommendations shall be approved.

Due to the volume of recommendations, the Mayor requested that the Chair of Dogs on the Promenade Task Force identify which recommendations are high priority and are needed at the start of the Pilot Project, versus those that could be deferred if needed. These recommendations are provided to Council for information purposes only. It is up to Council to decide for itself which recommendations, if any, will be implemented prior to the start of the Pilot Project on October 1<sup>st</sup> 2019.

## **1. Public Education**

The following recommendations to Council recognize that most residents and visitors will follow the rules if they understand what those rules are and why they are important, and thus public education is key.

### **1.1 Public Education High Priority Recommendations**

#### **RECOMMENDATION #1**

THAT Council receive for information the “Dogs on the Promenade Pilot Project Communication Plan DRAFT Discussion Document for the Task Force”.

*Note: The referenced document is attached to the August 27, 2019 minutes*

#### **RECOMMENDATION #2**

THAT Council consider directing staff to produce a map (available in print and on-line) to indicate: pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.

#### **RECOMMENDATION #3**

THAT Council consider directing staff to produce a visual map (to be used on signage, brochures and mass media) including: pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.

#### **RECOMMENDATION #4**

THAT Council consider directing staff to implement signage for the pilot program at all access points to the promenade (communicating time period of pilot project, dogs much be leashed and licensed, pick-up after your dog etc.).

#### **RECOMMENDATION #5**

THAT Council consider directing staff to create a flyer using the visual map as well as information regarding pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.

#### **RECOMMENDATION #9**

THAT Council consider directing staff to develop a mass media program at the beginning and end of the trial period (with ads in the Peace Arch News and Surrey newspapers, if possible).

#### **RECOMMENDATION #10**

THAT Council consider directing staff to develop a Dogs on the Promenade Ambassador program (trained recognizable volunteers with printable materials for distribution) prior to and throughout the launch of the pilot project.

**RECOMMENDATION #12**

THAT Council consider directing staff to update the City website to provide information on the pilot project, and create a page for dogs in White Rock.

**RECOMMENDATION #13**

THAT council consider directing staff to develop a social media campaign and launch with public relation activities for the dogs on the promenade pilot program.

**1.2 Public Education Additional Recommendations**

**RECOMMENDATION #6**

THAT Council consider directing staff to create a Good Dog Etiquette Brochure.

**RECOMMENDATION #7**

THAT Council consider directing staff to re-visit the City's current brochure regarding proper pet etiquette and licensing to reflect the changes with dogs on the promenade.

**RECOMMENDATION #8**

THAT Council consider directing staff to develop and produce a small information card to be provided to both Dogs on the Promenade Ambassadors and Bylaw Officers on the promenade.

**RECOMMENDATION#11**

THAT Council consider directing staff to do a direct mail campaign, providing information and promotional materials to stake-holders in the community (local White Rock businesses, Semiahmoo First Nations, dog-related businesses, tourism organizations, dog organizations, local breweries etc.)

## **2. Dog Waste Disposal**

The following recommendations to Council recognize that in order to minimize the negative impacts on our environment and the Wildlife Management Area, we need to maximize compliance with the prompt pick up of dog waste. By providing easy access to compostable dog bags and dedicated dog waste bins, we feel that this increases the chance that dog owners will voluntarily comply.

Educational Ambassadors and Poop Patrol volunteers will also help educate the public, measure compliance, and help mitigate issues with dog waste on the promenade. As a volunteer group, trained by staff, volunteers are a zero cost grass-roots solution. These volunteer groups are described in the sections on Public Education and Metrics.

### **RECOMMENDATION #14**

THAT Council consider directing staff to provide a report to Council regarding the potential cost and logistics of using Sybertech Waste Reduction Ltd. For dog waste bags, the repurposing/ relabeling of garbage cans for dog waste receptacles, and for the pick-up of compostable dog waste from the promenade.

## **3. Bylaw Enforcement**

The following recommendations to Council recognize that for some residents and visitors, compliance is improved in the presence of bylaw officers.

Educational Ambassadors provides the educational incentive needed to ensure most owners clean up after their dogs. Ambassadors will be trained to educate, and are not involved in bylaw enforcement themselves.

### **RECOMMENDATION #15**

THAT Council consider directing staff to implement a bylaw blitz/ presence for the start of the Dogs on the Promenade pilot project to offer education and capture any potential issues as they occur.

### **RECOMMENDATION #25**

THAT Council consider amending the Animal Control Bylaw to limit the number of dogs per person on the promenade to three (3).

## **4. Metrics**

### **4.1 Metrics High Priority Recommendations**

#### **RECOMMENDATION #17**

THAT Council consider that Dogs on the Promenade Ambassadors be used to collect data on White Rock and non-White Rock residents, and whether or not their dog is licensed.

#### **RECOMMENDATION #18**

THAT Council consider directing staff to use comparative data for dog licenses sold between September 1, 2019 – March 31, 2020 and September 1, 2018 – March 31, 2019 to monitor compliance rates, and that this data be provided to the Task Force on a monthly basis.

#### **RECOMMENDATION #19**

THAT Council consider directing bylaw staff to continue to track the numbers of dogs on the promenade during the trial period, as well as negative dog interactions, and to provide that data to the Task Force on a monthly basis.

#### **RECOMMENDATION #21**

THAT Council consider directing Bylaw staff to continue to track dog-related violations on the promenade, and to provide that information to the Task Force on a monthly basis.

#### **RECOMMENDATION #23**

THAT Council consider directing staff to work with the Task Force to establish a team of volunteers (poop patrol) willing to pick up dog feces along the promenade, and provide reported infractions back to the Task Force, for information.

### **4.2 Metrics Additional Recommendations**

#### **RECOMMENDATION #16**

THAT Council consider comparing E. Coli levels (as measured by Fraser Health) before and after the pilot project as a metric for the trial period.

#### **RECOMMENDATION #22**

THAT Council consider directing staff to work with the Task Force to develop a survey for White Rock businesses to determine their feelings with respect to the impact on their business during the trial period.

#### **RECOMMENDATION #24**

THAT Council consider having Dogs on the Promenade Ambassadors collect the following information in the first and last two (2) weeks of the trial period:

- Number in party (by observation);
- Resident of white rock or not resident;
- With dog(s) or without (by observation);
- If with dog(s), is/are dog(s) license;
- First visit to promenade or if not, how frequently do they visit;
- On scale of 1-10, how family friendly is white rock; and,
- On scale of 1-10, how dog friendly is white rock.

**REQUEST FOR APPROVAL AS PER THE CITY OF WHITE ROCK’S NOISE  
CONTROL BYLAW NO. 2018**

The Acting Director of Planning and Development Services will introduce, speak to the proposed recommendation.

-----

WHEREAS it is impracticable to allow a full road closure on the 1400-block of Foster Street between Monday and Friday;

AND WHEREAS two consecutive days of a full road closure are required in order to set up a tower crane for the project at 1484 Martin Street,

**RECOMMENDED**

THAT Council, in accordance with section 7.4 of the “White Rock Noise Control Bylaw, 2013, No. 2018,” authorizes the erection of a tower crane and dismantling of a mobile crane at 1484 Martin Street by Urban One Builders on either Sunday, September 15, 2019, or Sunday, September 22, 2019, between the hours of 7:00 a.m. and 9:00 p.m.”



THE GOVERNMENT OF  
THE PROVINCE OF BRITISH COLUMBIA

ON TABLE - REGULAR  
September 9, 2019  
Item: 6.2.14

908

APPROVED AND ORDERED 17. MAR. 1977

*W. S. Quinn*

Lieutenant-Governor

EXECUTIVE COUNCIL CHAMBERS, VICTORIA 17 MAR 1977

Pursuant to the ENVIRONMENT AND LAND USE Act, and upon the recommendation of the undersigned, the Lieutenant-Governor, by and with the advice and consent of the Executive Council, orders that

WHEREAS the Fraser River Estuary and adjacent submerged lands including Boundary and Semiahmoo Bays possess natural environmental significance to British Columbians

AND WHEREAS the Province of British Columbia recognizes the significance of the commercial and sports fisheries, wildlife, recreational and aesthetic values associated with this Estuary,

PURSUANT to the recommendation of the Environment and Land Use Committee every proposed development on the foreshores and land covered by water, more particularly shown outlined and hatched in green on the attached map; lying generally outside the dyking system and known generally as Sturgeon and Roberts Banks and Boundary and Semiahmoo Bays, be subject to a mandatory environmental impact assessment prepared by the proponent

AND THAT no person shall,-

- (a) approve a subdivision of land
- (b) issue a building permit
- (c) issue a lease on Crown Provincial lands
- (d) issue a pollution control or sewage disposal permit
- (e) approve a land use contract
- (f) undertake any new or further construction, alteration, extension or renovation of any building or structure
- (g) undertake any dredging or filling of land,

until the environmental impact assessment is reviewed and approved in writing by the Minister of Environment, subject to such terms and conditions as he may prescribe.

*J. Wilson*

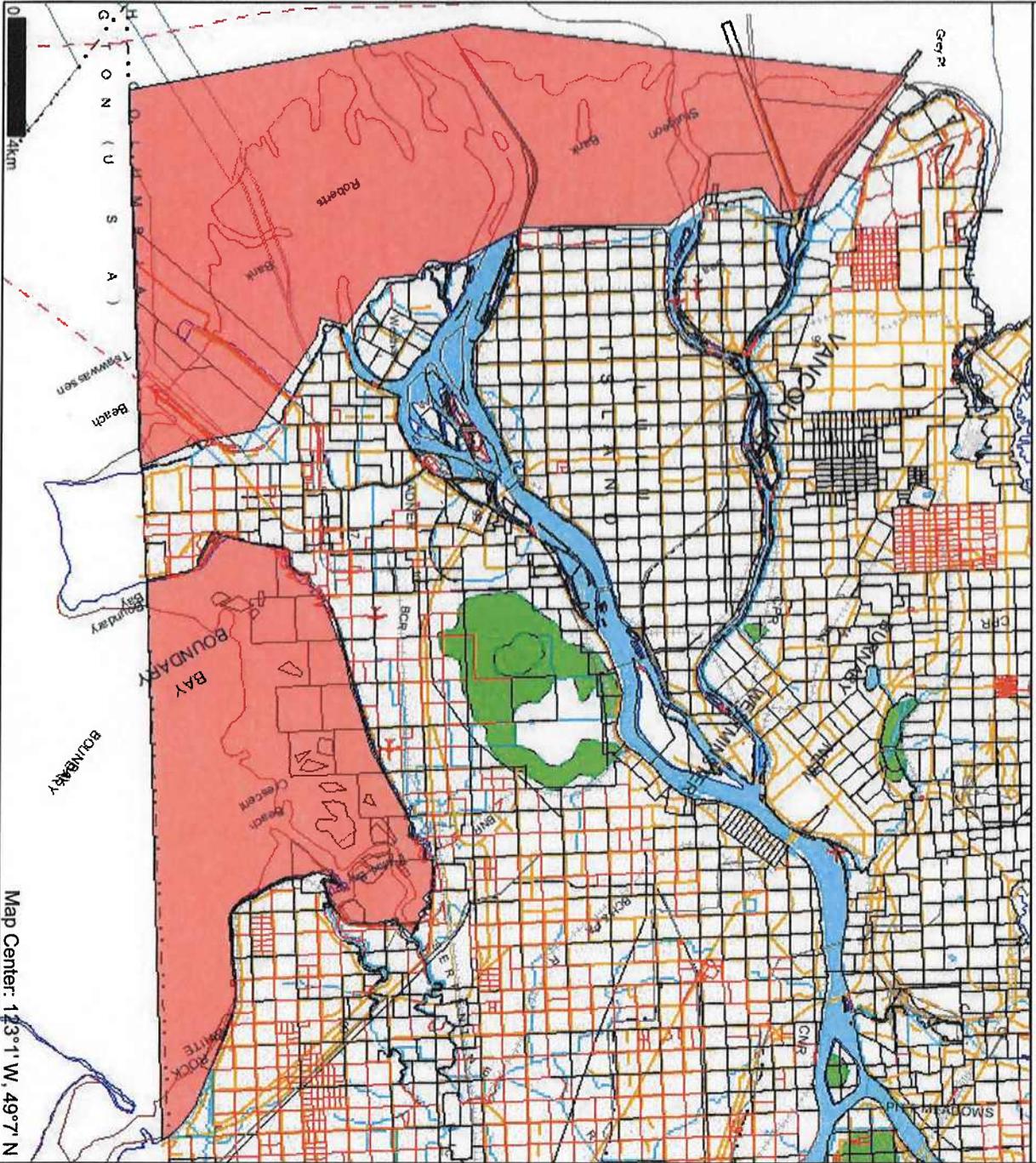
Minister of Environment

*W. R. Bennett*

Presiding Member of the  
Executive Council

LANDS AND FORESTS  
REGIONAL OPERATIONS DIVISION  
DEC 5 1982  
REG. MAIL ROOM  
VICTORIA, B.C.

# 2405647 Rat Shape



## Legend

Survey Parcels	
[Red Box]	Primary
[Light Blue Box]	Indian Reserves Primary
[Light Green Box]	Mineral Claim
[Light Yellow Box]	Timber Licence
[Light Purple Box]	Subdivision
[Light Orange Box]	Indian Reserves Subdivision
[Light Blue Box]	Right of Way
[Light Green Box]	Unknown
[Light Blue Box]	Ammodation (1:250K)
[Light Blue Box]	Transportation - Points (1:250K)
[Light Blue Box]	Airfield
[Light Blue Box]	Anchorages - Seaplane
[Light Blue Box]	Ferry Route
[Light Blue Box]	Seaplane Base
[Light Blue Box]	Helipoint
[Light Blue Box]	Air Field
[Light Blue Box]	Airport
[Light Blue Box]	Air Feature - Condition Unknown
[Light Blue Box]	Airport Abandoned
[Light Blue Box]	Transportation - Lines (1:250K)
[Light Blue Box]	Ferry Route
[Light Blue Box]	Aerial Cableway
[Light Blue Box]	Road (Gravel Undivided) - 1 Lane
[Light Blue Box]	Road (Gravel Undivided) - 3 Lanes
[Light Blue Box]	Road - Paved lanes, 2 or More, Divided
[Light Blue Box]	Road (Paved Undivided) - Not Elevated - 1 Lane
[Light Blue Box]	Road (Paved Undivided) - Not Elevated - 2 Lanes
[Light Blue Box]	Road - Paved lanes, 3 or More, Undivided
[Light Blue Box]	Road (Unimproved)
[Light Blue Box]	Road - Loose access Dry Weather
[Light Blue Box]	Road (Winter Road)
[Light Blue Box]	Road - Paved lanes, 2, Undivided
[Light Blue Box]	Road - Paved lanes, 2, Undivided UIC
[Light Blue Box]	Road - Paved Divided access Non Standard
[Light Blue Box]	Track - Car/Tractor
[Light Blue Box]	Canseway (Railway)
[Light Blue Box]	Cut (Roadway)
[Light Blue Box]	Trail
[Light Blue Box]	Tunnel
[Light Blue Box]	Bridge
[Light Blue Box]	Rail Line - Narrow Gauge - Single Track
[Light Blue Box]	Rail Line (Multiple Track)
[Light Blue Box]	Rail Line (Single Track)
[Light Blue Box]	Rail Line - Abandoned Track
[Light Blue Box]	Cable - Telephone
[Light Blue Box]	Cable - Underwater
[Light Blue Box]	Line (Transmission) - Electrical - Primary
[Light Blue Box]	Line (Transmission) - Electrical - Secondary
[Light Blue Box]	Pipeline - Aboveground
[Light Blue Box]	Pipeline - Crude Oil/Synthetic Oil - Transmission
[Light Blue Box]	Pipeline - Above Ground
[Light Blue Box]	Pipeline - Crude Oil/Synthetic Oil - Transmission

Map Center: 123°1' W, 49°7' N

Scale: 1:225,000

DO NOT USE FOR NAVIGATION



# **Mann Park Bowling Club**

**Request for Financial Grant**

**September 9, 2019**

# Club History

- Land donated to Club on 1/17 by Miss Ellen Mann & Miss Emily Janney
- Club originally incorporated in 1959
- Lawn bowling started on May 21, 1960
- Club has a new 5-year Lease to Operate as a lawn bowling facility

# Club Purpose

- Provide opportunities to lawn bowl during warm season



# Club Purpose

- Encourage social interaction and enhance a sense of belonging through year-round social activities



Further to correspondence item 9.1.5 included in the Regular Agenda package, the City received further correspondence from Mr. Louis containing proposed UBCM resolutions/background regarding this topic for Council's consideration.

If Council chooses to support the proposed resolutions, the UBCM Resolutions Committee has established guidelines for submitting resolutions. Staff have revised the proposal to comply with these guidelines.

### **PROPOSED RESOLUTION**

WHEREAS the BC Passenger Transportation Board has the authority to grant operating licences and establish the parameters, conditions, and policies (including issues such training and access/accessibility) for ride-hailing companies in BC;

AND WHEREAS the BC Passenger Transportation Board did not conduct adequate consultation with BC Municipalities, Transit Agencies, Advocacy Groups/Organizations, or the Public;

THEREFORE BE IT RESOLVED

THAT UBCM opposes, in writing, the BC Passenger Transportation Board's operational policy for ride-hailing companies;

AND BE IT FURTHER RESOLVED

THAT UBCM request the BC Passenger Transportation Board to facilitate a comprehensive public consultation process that allows BC Municipalities, Regional Districts, Public Transit Agencies, Advocacy Groups/Organizations, and the Public to provide the Board comments regarding operating licences for ride-hailing firms.



## **-Emergency Resolution-**

**Ride-hailing companies' licenses: terms & conditions**  
[SHORT TITLE]

**City of White Rock**  
[Sponsor]

WHEREAS British Columbia's Passenger Transportation Board (PTB) has sole responsibility for deciding whether or not individual ride-hailing firms (that have submitted applications to the PTB) will be granted licenses to operate in BC;

AND WHEREAS On August 19-2019, the PTB issued a brand new *Operational Policy: "Introduction of Transportation Network Services, 2019"*, that, if implemented, will allow ride-hailing firms to compete against British Columbia's taxi companies for passengers- without having to comply with the same onerous rules, restrictions and requirements that the PTB requires taxi companies to comply with;

AND WHEREAS The PTB's Operational Policy will allow ride-hailing companies (that are granted licenses to operate in BC) to operate unlimited numbers of vehicles;

AND WHEREAS The PTB severely limits, and dictates the specific numbers of taxis that individual Taxi companies are allowed to operate;

AND WHEREAS The PTB's Operational Policy will allow ride-hailing companies (that are granted licenses to operate in BC) to not operate any "accessible" vehicles;

AND WHEREAS The PTB requires BC's taxi companies to operate "accessible" taxis, and to train their drivers on the needs of and how to accommodate disabled and mobility-impaired persons;

AND WHEREAS During the development of its ride-hailing Operational Policy, the PTB:

a) Did not consult with and did not allow BC's cities, municipalities and regional districts to express their views (to the PTB) as to what terms, restrictions and requirements should be included in operating licences that are issued to ride-hailing firms by the PTB;

b) Did not consult with and did not allow BC's public transit agencies- such as Translink and BC Transit- to express their views (to the PTB) as to what terms, restrictions and requirements should be included in operating licences that are issued to ride-hailing firms by the PTB;

c) Did not consult with and did not allow the general public to express their views (to the PTB) as to what terms, restrictions and requirements should be included in operating licences that are issued to ride-hailing firms by the PTB;

d) Did not consult with and did not allow groups that advocate for: disabled persons; persons with mobility-impairments; and the elderly- to express their views (to the PTB) as to whether ride-hailing firms should be required to operate "accessible" vehicles- as part of the terms, restrictions and requirements of their operating licences (that are issued by the PTB);

THEREFORE BE IT RESOLVED

**1) The UBCM opposes the PTB's Operational Policy for ride-hailing companies;**

**AND BE IT FURTHER RESOLVED**

**2) The UBCM will expeditiously write to the PTB requesting that its Operational Policy for ride-hailing companies be withdrawn;**

**AND BE IT FURTHER RESOLVED**

**3) The UBCM will, in writing, request that the PTB facilitates a comprehensive, fulsome public consultation process wherein BC's cities, municipalities, regional districts, public transit agencies, disabled persons' advocacy organizations, and the general public are invited and enabled to provide their views as to the terms, restrictions and requirements that should be included in operating licences that are issued to ride-hailing firms by the PTB;**

=====  
=====

## **Background:**

1) BC Supreme Court Petition filed by Vancouver Taxi companies against BC's Passenger Transportation Board, September 04-2019:

<https://www.scribd.com/document/424530381/Taxi-Companies-Petition-the-PTB>

2) Affidavit of Vancouver Taxi companies re their BC Supreme Court Petition against BC's Passenger Transportation Board, September 04-2019:

[https://www.scribd.com/document/424530786/Affidavit-From-Vancouver-Taxi-Association#from\\_embed](https://www.scribd.com/document/424530786/Affidavit-From-Vancouver-Taxi-Association#from_embed)

3) BC Passenger Transportation Board "*Operational Policy*" for ride-hailing companies, August 19-2019:  
<https://www.ptboard.bc.ca/documents/TNS-Policy.pdf>

4) BC PTB application forms that ride-hailing companies must fill out (and submit to the PTB) in order to obtain a licence to operate in BC:

[https://www.ptboard.bc.ca/documents/PTBoard\\_9005%20Application%20Pkg.pdf](https://www.ptboard.bc.ca/documents/PTBoard_9005%20Application%20Pkg.pdf)

<https://www.ptboard.bc.ca/documents/TNSA-Apps-T&Cs.pdf>

... indicate that whether the applicant ride-hailing company has wheelchair accessible vehicles on the road or not, and whether the applicant ride-hailing company ensures that any of its drivers are trained in issues related to and the needs of persons in wheelchairs/ disabled persons... is left entirely to the discretion of the ride-hailing company:

5) BC's Passenger Transportation Board imposes extensive obligations on BC's taxi companies to accommodate persons with disabilities:

[https://www.ptboard.bc.ca/accessible\\_transportation.htm](https://www.ptboard.bc.ca/accessible_transportation.htm) -

### **"Accessible Taxi Policy:**

#### ***Operating Policy | Accessible Taxis | May 2016:***

[https://www.ptboard.bc.ca/operational\\_policies.htm#IV\\_1](https://www.ptboard.bc.ca/operational_policies.htm#IV_1)

#### ***Reference Sheet 7 | Preparing an Accessible Service Plan:***

<http://www.th.gov.bc.ca/forms/getForm.aspx?formId=1199>

#### ***Motor Vehicle Act Regulations: Division 44 "Accessible Taxis":***

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/26\\_58\\_15](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/26_58_15)

#### ***Streamlining Flip Seat Authority Accessible Taxis | May 2017:***

[https://www.ptboard.bc.ca/documents/ia\\_FlipSeats.pdf](https://www.ptboard.bc.ca/documents/ia_FlipSeats.pdf)

#### ***PT Board: Taxi Bill of Rights in BC:***

[http://www.th.gov.bc.ca/ptb/taxi\\_rights.htm](http://www.th.gov.bc.ca/ptb/taxi_rights.htm)

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#### ***"Wheelchair Accessible Transportation by Taxi and Inter-city Bus in British Columbia", Update 2017:***

[https://www.ptboard.bc.ca/documents/REPORT\\_2017\\_Accessible\\_Transportation-lowrez.pdf](https://www.ptboard.bc.ca/documents/REPORT_2017_Accessible_Transportation-lowrez.pdf) (66 pages; 680 Kb)

[https://www.ptboard.bc.ca/documents/REPORT\\_2017\\_Accessible\\_Transportation-hirez.pdf](https://www.ptboard.bc.ca/documents/REPORT_2017_Accessible_Transportation-hirez.pdf) (66 pages; 5.3 Mb)

**"Wheelchair Accessible Transportation by Taxi and Inter-city Bus in British Columbia" (2012):**  
[https://www.ptboard.bc.ca/documents/REPORT\\_2012\\_Accessible\\_Transportation\\_in\\_BC\\_HiRez.pdf](https://www.ptboard.bc.ca/documents/REPORT_2012_Accessible_Transportation_in_BC_HiRez.pdf) (64 pages; 6.7 Mb)

[https://www.ptboard.bc.ca/documents/REPORT\\_2012\\_Accessible\\_Transportation\\_in\\_BC\\_LoRez.pdf](https://www.ptboard.bc.ca/documents/REPORT_2012_Accessible_Transportation_in_BC_LoRez.pdf) (64 pages; 730 Kb)

**Wheelchair Accessible Transportation: Update for Industries 2017:**  
<https://www.ptboard.bc.ca/documents/ia-wat-update-2017.pdf> (1 page)

**Wheelchair Accessible Transportation: Update for Municipalities 2017:**  
<https://www.ptboard.bc.ca/documents/ma-wheelchair-accessible-transportation-in-bc-report.pdf> (2-pages)

**6)** The unconscionably lax ride-hailing (TNC) license regulations that have been established by BC's Passenger Transportation Board **conflict with BC Human Rights Code and Charter of Rights and Freedoms Equality provisions...**

The license terms that the PTB has established for TNC (ride-hailing) companies (such as Uber and Lyft) to operate in BC:

->>> allow ride-hailing companies to provide defacto "**public services**", while at the same time (unlawfully!) exempting ride-hailing companies from complying with the Equality provisions of BC's Human Rights Code and Canada's Charter of Rights and Freedoms:

<http://www.bchrt.bc.ca/human-rights-duties/services.htm> -

### **"Human Rights in Services, Facilities, Accommodations**

*"Everyone has the right to be free from discrimination based on protected characteristics when seeking access to or when using a **public service**..."*

### **HUMAN RIGHTS CODE [RSBC 1996]**

[http://www.bclaws.ca/civix/document/id/complete/statreg/96210\\_01](http://www.bclaws.ca/civix/document/id/complete/statreg/96210_01) , Or

[http://www.bclaws.ca/civix/document/id/complete/statreg/96210\\_01#section8](http://www.bclaws.ca/civix/document/id/complete/statreg/96210_01#section8) -

### **"8] Discrimination in accommodation, service and facility**

**(1)** A person must not, without a bona fide and reasonable justification,

**(a)** deny to a person or class of persons any accommodation, **service** or facility **customarily available to the public**, or

**(b)** discriminate against a person or class of persons regarding any accommodation, service or facility customarily available to the public because of the race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age of that person or class of persons..."

### **Canada's Charter of Rights and Freedoms, Section #15:**

<https://laws-lois.justice.gc.ca/eng/const/page-15.html>

<https://www.justice.gc.ca/eng/csj-sjc/rfc-dlc/ccrf-ccdl/check/art15.html>

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**Uber and Lyft are being sued in multiple U.S. states because of their refusals to accommodate persons with disabilities:**

<https://www.npr.org/2019/08/21/753034337/ride-hailing-revolution-leaves-some-people-with-disabilities-behind> (contains link to 5 minute audio report);

<https://abc7news.com/automotive/should-uber-and-lyft-have-to-serve-passengers-with-disabilities/5314773/> (text, and contains link to 3 minutes video report)

<https://www.forbes.com/sites/berenicemagistretti/2019/03/20/lyft-ipo-federal-lawsuit-disability-discrimination/>

<https://www.politico.com/states/new-york/city-hall/story/2018/06/13/new-york-city-and-uber-reach-settlement-on-wheelchair-accessibility-466459> -

*"New York City has settled a suit with Uber, Lyft and Via over requirements that it provide more service to people in wheelchairs...."*

*"... by mid-2021, the companies must service at least 80 percent of requests for wheelchair-accessible vehicles in under 10 minutes and 90 percent in under 15 minutes "*

<https://www.politico.com/states/new-york/city-hall/story/2018/04/13/in-new-suit-uber-lyft-and-via-target-new-yorks-wheelchair-accessibility-requirements-364226> -

*"Uber, Lyft and Via may be rivals on the streets of New York City, but they are united in their opposition to New York City's plan to impose upon them wheelchair-accessibility requirements...."*

**7) "Toronto taxi owners sue city for **\$1.7 billion** over arrival of Uber, lost plate value":**

<https://www.thestar.com/news/gta/2018/11/02/toronto-taxi-owners-sue-city-for-17-billion-over-arrival-of-uber-lost-plate-value.html>

**"Montreal Cab drivers sue the Quebec government for **\$1 Billion**":**

<https://www.thestar.com/news/canada/2018/11/01/taxi-drivers-lawsuit-can-proceed-against-quebec-over-ubers-arrival.html>

**BC Taxpayers' are financially liable for (potentially) **\$\$Billions**** in court-ordered damages payments to BC taxi companies that sue BC's Passenger Transportation Board (and indirectly the BC gov't) for its wrongfully allowing massively subsidized, massively indebted, discriminatory-to-persons-with-disabilities ride-hailing companies (such as **Uber** and **Lyft**) to operate in BC in a virtually unregulated fashion while competing against not subsidized, extensively regulated taxi companies ..

<http://uberlawsuit.ca/>

<https://www.cbc.ca/news/canada/toronto/ontario-uber-appeal-1.4963792>

<https://www.cbc.ca/news/business/uber-settlement-rejected-1.3727565>

**8) Ride-sharing companies **Uber** and **Lyft** are both **\$\$ Billions in debt**; have always have been, are today, and plan to continue to be **unfairly and entirely unjustifiably subsidized (by \$\$Billions of dollars of loans** coming from outside of BC and Canada) while they compete with BC taxi companies that are not similarly subsidized and never could be:**

<https://www.cnbc.com/2019/05/09/how-uber-is-losing-money-as-it-goes-public.html> -

*"Uber is far from making money.*

"... It reported an operating **loss of \$3 billion** in 2018 after losing more than **\$4 billion** the previous year..."

[https://www.sec.gov/Archives/edgar/data/1543151/000119312519120759/d647752ds1a.htm#toc647752\\_9](https://www.sec.gov/Archives/edgar/data/1543151/000119312519120759/d647752ds1a.htm#toc647752_9)

<https://www.forbes.com/sites/greatspeculations/2019/08/16/uber-gives-investors-the-worst-of-both-worlds/#8eeced536b09>

<https://www.forbes.com/sites/greatspeculations/2019/03/14/steer-clear-of-lyfts-ipo/#4dfe350a544d>

#### **9) New York city's significant, and successful, efforts to regulate ride-hailing companies:**

<https://www.wired.com/story/surprise-uber-and-lyft-dont-like-nycs-new-ride-hail-rules/>

<https://www.wired.com/story/new-york-city-flexes-extending-cap-uber-lyft/>

<https://www.wired.com/story/new-york-city-cap-uber-lyft/> :

*"... today, New York City became the first US city to pass legislation capping the number of ride-hail vehicles on its roads.*

*"No longer will the city of New York stand by idly while unfettered growth in the for-hire sector causes ever worsening traffic congestion, ever rising environmental degrading, and ever deepening human suffering,"*

**10)** Ride-hailing companies (aka Transportation Network Companies (TNCs)), such as Uber and Lyft, should be required by the BC govt to treat their drivers as employees- as a condition for being allowed to establish subsidiaries in BC...

And ride-hailing companies should be made subject to BC and federal employment standards related laws...

If BC was to follow this route, instead of haphazardly allowing ride-hailing companies to establish an unconscionably unfair marketplace sector in BC- while operating in an unethically unregulated fashion, this could only improve BC's reputation worldwide... and would not inflict harm on the province's current and future economic interests...

**11)** BC cities' and municipalities' politicians, and the BC govt, should be leading on this issue..

- instead of giving the impression you are allowing yourselves to be "run" by ride-hailing companies, and their well-funded lobbyists; and

- instead of allowing the **California state govt**, and **New York city govt**, to reap the benefits of establishing what will become defacto global standards (requiring ride-hailing firms to treat their drivers as employees)...

**12)** As well, BC cities' and municipalities' politicians, and the BC govt should be emulating the U.S. city of **Seattle** regarding that city's experiences with ride-hailing companies (TNCs) and that city's labour laws that allow TNC companies' drivers to unionize!!

<https://www.geekwire.com/2015/live-blog-seattle-votes-labor-law-unionize-uber-lyft-drivers/>

<https://www.geekwire.com/2018/seattles-landmark-uber-unionization-law-dealt-blow-appeals-court-continuing-legal-saga/>

<https://www.geekwire.com/2019/uber-lyft-drivers-roll-seattle-city-hall-demand-better-wages-worker-protections/>

### **13) Uber and Lyft drivers protesting regularly in U.S. cities:**

... for the right to be treated as employees by ride-hailing companies (TNCs) Uber and Lyft... with the most recent August 26- 28, 2019 in California:

<https://www.kcra.com/article/uber-lyft-rally-downtown-sacramento-california-capitol/28843283>

**"How a controversial gig economy bill became a test for 2020 candidates"**, Aug 27-2019:

<https://www.vox.com/2019/8/27/20833233/ab-5-california-bill-candidates-vote>

<https://techcrunch.com/2019/08/27/uber-and-lyft-drivers-are-not-letting-up-on-the-fight-for-ab-5-and-a-union/>

<https://www.sfchronicle.com/business/article/Buttigieg-joins-Uber-Lyft-drivers-in-San-14382525.php>

<https://www.sfoxaminer.com/news/mayor-pete-buttigieg-protests-with-workers-outside-uber-hq/>

**"Caravan of Uber, Lyft drivers protest in hopes of becoming classified as employees"**:

<https://www.ktvu.com/news/425789834-video>

<https://techcrunch.com/2019/08/22/hundreds-of-uber-and-lyft-drivers-to-launch-a-protest-caravan-across-california/>

[https://www.vice.com/en\\_ca/article/a35g8k/hundreds-of-uber-drivers-will-caravan-600-miles-across-california-to-demand-better-working-conditions](https://www.vice.com/en_ca/article/a35g8k/hundreds-of-uber-drivers-will-caravan-600-miles-across-california-to-demand-better-working-conditions)

<https://www.vox.com/2019/5/8/18535367/uber-drivers-strike-2019-cities>

<https://www.forbes.com/sites/janetwburns/2019/03/25/uber-and-lyft-drivers-strike-in-la-after-yet-another-pay-cut/#d141d7d26e41>

<https://www.bbc.com/news/business-48315229>

<https://www.bbc.com/news/technology-48051646>

<https://www.bbc.com/news/technology-47729708>

### **14) Many cities outside of Canada have banned Uber, Lyft and other ride-hailing (TNC) companies:**

... due to their oppressive, unfair market practices...

... practices that are likely to be replicated in BC as a result of the Passenger Transportation Board's egregiously lax Operational Policy for ride-hailing companies!!

<https://www.tourism-review.com/many-cities-around-the-world-banned-uber-news11032> :

*"...metropolises all over the world are shutting the door and many have banned Uber altogether.*

*"The reason given is often the unfair competition from VTCs denounced by traditional taxis. In Europe, the list is long... "*

<https://www.cheatsheet.com/money-career/heres-why-uber-was-kicked-out-of-london-these-u-s-cities-also-have-banned-uber.html/>

**15) Organizations that advocate for the rights of ride-hailing companies' (TNCs) drivers in Canada and in other countries:**

<https://drivers-united.org/about>

<https://drivers-united.org/>

<https://www.gigworkersrising.org/>

<https://mobilealliance.org/>

<https://mobilealliance.org/2019/08/join-our-historic-caravan-for-driver-rights/>

<http://bidg.org/>

<https://chicagorideshareadvocates.org/>

<https://drivingguild.org/2018/12/04/nyc-sets-nations-first-minimum-wage-for-app-based-drivers/>

**16) BC's *Select Standing Committee on Crown Corporations* March-2019 ride-hailing report (that recommended regulations for ride-hailing companies):**

**"*Transportation Network Services: Boundaries, Supply, Fares, and Driver's Licences*" :**

[https://www.leg.bc.ca/content/CommitteeDocuments/41st-parliament/4th-session/cc/SSC-CC\\_41-4\\_Report-2018-03-26\\_Web.pdf](https://www.leg.bc.ca/content/CommitteeDocuments/41st-parliament/4th-session/cc/SSC-CC_41-4_Report-2018-03-26_Web.pdf)

... does not make any recommendations:

a) regarding requiring ride-hailing companies vehicles to be able to accommodate persons with disabilities;  
and

b) regarding training for drivers to be able to accommodate persons with disabilities...

**17) UBC faculty of Law professor *Erez Aloni* identified some of the most egregious deficiencies in the BC gov't's (and its subordinate bodies') recently approved licensing regulations for ride-hailing firms:**

[www.theglobeandmail.com/opinion/article-uber-will-finally-come-to-bc-but-the-province-took-a-wrong-turn-on/](http://www.theglobeandmail.com/opinion/article-uber-will-finally-come-to-bc-but-the-province-took-a-wrong-turn-on/)

*"Uber even insisted that its drivers in Toronto, whose class-action lawsuit claimed that they should be treated like traditional employees, should go through arbitration in the Netherlands, Uber's home jurisdiction.*

<https://www.cbc.ca/news/canada/toronto/ontario-uber-appeal-1.4963792>

*"And, among several other issues, drivers are subject to ranking by passengers – who might be motivated by racial or other biases – and are without remedy if they are fired (passengers are subject to ranking by drivers, too, and Uber might ban drives with those with low ranking).*

<https://www.theguardian.com/technology/2019/may/31/uber-to-ban-riders-with-low-ratings>

*"B.C. left some highly contentious issues unresolved or punted them to the Passenger Transportation Board to ultimately decide.*

*"Ignoring the employment classification of drivers will force them into court for remedies, rather than preventing the harms in advance or coming up with an innovative and appropriate regulatory regime.*

*"Not dealing with road congestion and discrimination (against persons with disabilities) in this marketplace are other failures of the B.C. law..."*

**Invite Dr Aloni to speak to the UBCM conference??**

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**18) Additional BC news media coverage of ride-hailing issues:**

<https://vancouversun.com/news/local-news/taxi-companies-ask-court-to-strike-down-rules-allowing-uber-and-lyft-to-operate-in-b-c>

<https://globalnews.ca/news/5857117/bc-ridesharing-taxi-judicial-review/>

<https://www.cbc.ca/news/canada/british-columbia/vancouver-taxis-supreme-court-quash-ride-hailing-rules-1.5271113>

<https://theprovince.com/news/bc-politics/mike-smyth-new-democrats-are-rattled-as-taxi-companies-increase-pressure>

<https://vancouversun.com/opinion/columnists/vaughn-palmer-horgan-ndp-feeling-heat-from-taxi-industry-over-ride-hailing-decision>

<https://bc.ctvnews.ca/mobile/inappropriate-influence-on-b-c-ride-hailing-file-liberals-allege-1.4578615>

<https://globalnews.ca/news/5856696/b-c-ptb-letter-ridesharing-vehicle-caps/>

<https://dailyhive.com/vancouver/bc-transportation-minister-claire-trevena-rideshare-concerns>

<https://www.vancourier.com/news/buckle-up-uber-plans-to-operate-in-metro-vancouver-1.23929548>

<https://www.timescolonist.com/uber-says-ride-hailing-rules-mean-limiting-its-service-to-metro-vancouver-1.23930137>

<https://dailyhive.com/vancouver/uber-announces-operate-rideshare-metro-vancouver>

<https://www.vicnews.com/news/uber-wont-offer-rides-in-greater-victoria-for-now/>

<https://theprovince.com/opinion/columnists/mike-smyth-uber-gets-ready-to-roll-but-ride-hailing-fight-isnt-over>

<https://bc.ctvnews.ca/mobile/uber-could-be-operating-in-vancouver-by-the-end-of-this-year-1.4568572>

<https://bc.ctvnews.ca/mobile/doug-mccallum-blasts-ride-hailing-rules-in-letter-to-b-c-premier-1.4567583>

<https://globalnews.ca/news/5822924/uber-announces-metro-vancouver/>

<https://www.straight.com/news/1286981/ride-hailing-companies-uber-will-operate-bc-minimum-rates-and-without-maximum-rates>

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**19) BC's Passenger Transportation Board, and the BC govt have fiduciary obligation to deny applications from ride-hailing companies Uber and Lyft for permission to operate anywhere in the province:**

**A)** On the grounds that these companies always have been, are today, and will continue to be *unfairly and entirely unjustifiably subsidized* (by \$ Billions of dollars of loans coming from outside of BC and Canada) while they compete with BC taxi companies that are not similarly subsidized and never could be...

<https://www.forbes.com/sites/greatspeculations/2019/08/16/uber-gives-investors-the-worst-of-both-worlds/#8eeced536b09>

<https://www.forbes.com/sites/greatspeculations/2019/03/14/steer-clear-of-lyfts-ipo/#4dfe350a544d>

**B)** On the grounds that the model and type of services these companies want to deliver (or facilitate the delivery of) are defacto "public services" and that these (proposed services) unjustifiably discriminate against persons with disabilities / requiring mobility aids...

Both companies are being sued in multiple U.S. states because of this:

<https://www.npr.org/2019/08/21/753034337/ride-hailing-revolution-leaves-some-people-with-disabilities-behind> (contains link to 5 minute audio report);

<https://abc7news.com/automotive/should-uber-and-lyft-have-to-serve-passengers-with-disabilities/5314773/>

<https://www.forbes.com/sites/berenicemagistretti/2019/03/20/lyft-ipo-federal-lawsuit-disability-discrimination/>

**C)** .... Unless and until Uber and Lyft:

**a)** Demonstrate to the BC govt, the BC PTB and BC cities and municipalities that they (as individual companies) are based on sustainable business models, and are financially viable;

**b)** Commit that their subsidiary entities in British Columbia (if allowed) will be self-sustaining financially, and will not accept or use any funds from outside of BC;

**c)** Commit to allowing their drivers to unionize (if drivers vote for this);

**d)** Commit to providing their drivers with a specified number of paid weeks off annually;

**e)** Commit to providing their drivers with maternity leave and paternity leave benefits;

**f)** Commit to paying their drivers overtime whenever they exceed 10 work hours per day;

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