

***Live Streaming/Telecast:** Please note that Public Meetings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

Corporate Administration
E-mail

(604) 541-2212
clerksoffice@whiterockcity.ca

Click on the title to take you to the document.

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



ON TABLE see page 139

October 30, 2019

A **REGULAR MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC**, on November 4, 2019 to begin at **7:00 p.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

A G E N D A

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for November 4, 2019 as circulated.

3. ADOPTION OF MINUTES

- a) October 21, 2019 – Public Hearing (Bylaw 2310/ DVP 424)
- b) October 21, 2019 – Regular Council

Page 9
Page 11

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

- a) October 21, 2019 – Public Hearing (Bylaw 2310/DVP 424); and
- b) October 21, 2019 – Regular Council.

3.1 SPECIAL PRESENTATION

3.1.1 KAITLYN BLAIR, EARL MARRIOTT SECONDARY SCHOOL: WHITE ROCK CLIMATE PROTEST

Page 26

Mayor Walker, on behalf of Council, to recognize Ms. Blair for her leadership and role in the White Rock Climate Protest that took place on September 27, 2019, and to invite her to read her letter to Mayor and Council that provided suggestions on how White Rock can become more environmentally friendly. This letter has been included in the agenda package for reference purposes.

4. QUESTION AND ANSWER PERIOD

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

None

5.2 PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1a ERIN DALY, FRASER HEALTH AUTHORITY: COMMUNITY ACTION TEAM

E. Daly, Fraser Health Authority, to provide a Presentation regarding the Fraser Health Community Action Team.

6.1b SERGEANT ROB DIXON, WHITE ROCK RCMP: UPDATE

Sergeant Rob Dixon, White Rock RCMP, to provide an update regarding RCMP and Policing in White Rock.

6.2 CORPORATE REPORTS

6.2.1 TREE CANOPY PLAN

Page 27

Corporate report dated November 4, 2019 from the Director of Engineering and Municipal Operations titled "Tree Canopy Plan". This report was originally presented at the September 9, 2019 regular meeting and was deferred to a future meeting where the City arborist may be present to respond to questions of Council.

RECOMMENDATION

THAT Council receive for information the November 4, 2019 corporate report from the Director of Engineering and Municipal Operations, titled "Tree Canopy Plan".

6.2.2 VIDEO SURVEILLANCE IN THE PUBLIC REALM

Page 33

Corporate report dated November 4, 2019 from the Manager of Information Technology titled “Video Surveillance in the Public Realm”.

RECOMMENDATION

THAT Council receive for information the November 4, 2019 corporate report from the Manager of Information Technology titled “Video Surveillance in the Public Realm”.

6.2.3 HOLIDAY HOME TOUR FOR HOPE

Page 38

Corporate report dated November 4, 2019 from the Director of Recreation and Culture titled “Holiday Home Tour for Hope”.

RECOMMENDATION

THAT Council

1. Receive for information the corporate report dated November 4, 2019 from the Director of Recreation and Culture titled Holiday Home Tour for Hope; and
2. Approve funding in the amount of \$2,000 from the City’s general Grants-In-Aid budget to support the Holiday Home Tour for Hope being held at various homes throughout White Rock and South Surrey on November 15-17, 2019.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

- Economic Development Advisory Committee – October 9, 2019 **Page 43**
- Marine Drive Task Force – October 15, 2019 **Page 50**
- Dogs on the Promenade Task Force – October 16, 2019 **Page 57**
- Arts and Cultural Advisory Committee – October 22, 2019 **Page 62**
- Environmental Advisory Committee – October 24, 2019 **Page 67**

RECOMMENDATION

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- a) Economic Development Advisory Committee – October 9, 2019;
- b) Marine Drive Task Force – October 15, 2019;
- c) Dogs on the Promenade Task Force – October 16, 2019;
- d) Arts and Cultural Advisory Committee – October 22, 2019; and
- e) Environmental Advisory Committee – October 24, 2019.

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

- 7.2.1** Councillor Johanson has requested that the following recommendation from the Economic Development Advisory Committee be placed on the agenda for reconsideration. This recommendation was brought forward from the **Economic Development Advisory Committee** meeting held on September 11, 2019: Council adopted the resolution at their October 21, 2019 Council meeting.

In accordance with the Procedure Bylaw Council must first vote to reconsider the item (Recommendation #1). If adopted by majority Council then Council are able rescind the motion or discuss the item again and/or make a new motion in regard to the topic.

RECOMMENDATION#1 UPDATE OF THE 2009 ECONOMIC DEVELOPMENT STRATEGIC PLAN

THAT Council reconsider the following resolution from the October 21, 2019 regular Council meeting:

THAT Council directs staff to utilize the budget for economic development by obtaining a consultant to undertake an update of the 2009 Economic Development Strategic Plan.

- 7.2.2** The following recommendations have been brought forward from the **Governance and Legislation Committee** meeting held on October 21, 2019:

RECOMMENDATION: CITY POLICY REVIEW

THAT Council endorse the following policies as circulated:

- | | |
|---|----------------|
| a) Council Policy 164 – Terms of Reference: Housing Advisory Committee | Page 72 |
| b) Council Policy 106 – Council Remuneration and Expenses | Page 77 |
| c) Administration Policy 214 – City Cell Phone Usage | Page 82 |
| d) Recreation & Culture Policy 704 – Beer & Wine Garden/Public Function Liquor Licences | Page 84 |
| e) Recreation & Culture Policy 705 – Museum & Archives | Page 86 |
| f) Recreation & Culture Policy 706 – Pier – Special Events | Page 87 |
| g) Recreation & Culture Policy 707 – Facility Fee Waiver Policy | Page 88 |
| h) Recreation & Culture Policy 709 – Arena Facility Inspection and Maintenance | Page 90 |
| i) Recreation & Culture Policy 710 – Special Events Policy | Page 92 |

- 7.2.3** The following recommendation has been brought forward from the **Economic Development Advisory Committee** meeting held on October 9, 2019:

RECOMMENDATION#1

THAT Council endorse using the information provided in the September 11, 2019 corporate report on the White Rock mill rate as a way to promote White Rock's relative position in the lower mainland.

***Note:** The September 11, 2019 corporate report noted in the motion is included for reference purposes.*

Page 96

RECOMMENDATION#2

THAT Council receive for information that the Economic Development Advisory Committee supports the concept of the White Rock Festival of Lights.

7.2.4 The following recommendation has been brought forward from the **Marine Drive Task Force** meeting held on October 15, 2019:

a) **DRAFT WATERFRONT ENHANCEMENT STRATEGY – PRIORITY AREAS**

RECOMMENDATION #1

THAT Council directs that within the current budgeting process funds be allocated towards enhancement of the pier, subject to funding being made available for the reconstruction of the pier.

RECOMMENDATION #2

THAT Council endorse the concept of accessible beach access, particularly at Bay Street.

RECOMMENDATION #3

THAT Council endorse that within the current budgeting process funds be allocated towards creating flexible (all-season/ all-ages) public space on Marine Drive.

RECOMMENDATION #3

THAT Council receive for information that the Marine Drive Task Force supports the concept of the White Rock Festival of Lights.

b) **TRANSLINK SERVICE TO MARINE DRIVE**

RECOMMENDATION #1

THAT Council endorses and directs staff to advocate to TransLink that bus services be made more frequent and have extended hours along Marine Drive.

7.2.5 The following recommendation has been brought forward from the **Environmental Advisory Committee** meeting held on October 24, 2019:

a) **SEMIAHMOO BAY WATER QUALITY**

RECOMMENDATION #1

THAT Council provide the Environmental Advisory Committee with the authority to invite a member from the Province to attend a future meeting to discuss the Wildlife Management Area goals and objectives.

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.1 BYLAW 2308 - WHITE ROCK BUSINESS LICENCE BYLAW 1997, NO. 1510, AMENDMENT NO. 9, 2019 NO. 2308

Page 102

Bylaw 2308 proposes housekeeping updates to the schedules in the White Rock Business Licence Bylaw. Updates also include new definitions and regulations for body works studios which would increase the ability of the City to regulate businesses offering massage services that are not regulated by a professional body registered with the Province of British Columbia. This received three (3) readings at the September 9, 2019 regular Council meeting and at that time staff were asked to inquire if the bylaw met Freedom of Information and Protection of Privacy legislation.

Proposed amendments following staff’s review were presented at the October 7, 2019 regular meeting where third reading was rescinded, and new third reading was given. Council further considered Bylaw 2308 at the October 21, 2019 meeting and made a further amendment to reduce the proposed specific licence fee for accessory vacation rentals to \$150 from the \$300 that was proposed in an earlier version of Bylaw No. 2308.

Notice of the amendment was published in the October 25 and 30 editions of the Peace Arch news to inform the public of a further opportunity for public comments/submissions.

OPPORTUNITY FOR PUBLIC COMMENT/SUBMISSIONS

Mayor Walker to call for speakers to proposed Bylaw No. 2308.

RECOMMENDATION #1

THAT Council receives the submissions and comments regarding “*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019, No. 2308*”.

Note: *Staff to outline written submissions received in regard to Bylaw 2308.*

In response to the public notice, there were four (4) submissions received with respect to the proposed changes to Bylaw No. 2308. These correspondence items were received at the October 21, 2019 Regular meeting and are noted in the agenda for reference purposes only.

Page 108

Author	Date Received	Resident?	Item #
M. Trahan	October 18, 2019	Undisclosed	C-1
J. B. Trahan	October 18, 2019	Undisclosed	C-2
B. Tolley	October 18, 2019	Yes	C-3
T. Amisano	October 21, 2019	Yes	C-4

Note: *At the time of the November 4, 2019 agenda production no further submissions were received in regard to Bylaw 2308.*

RECOMMENDATION #2

THAT Council gives final reading to “*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019, No. 2308* as amended as circulated in the agenda.

8.1.3 BYLAWS 2301: TICKETING FOR BYLAW OFFENCES BYLAW, 2011, NO. 1929, AMENDMENT, 2019, NO. 2301

Page 112

Bylaw 2301 proposes to amend Bylaw 1929, which provides an efficient means of amending fines and schedules without having to undertake amendments to multiple City Bylaws. This topic was first presented at the July 22, 2019 Governance and Legislation Committee meeting, and at that time staff was directed to bring forward an update as to whether decibel limits should be included in the City’s noise bylaw.

A report back regarding this matter was presented at the October 21, 2019 Governance and Legislation Committee meeting; however, the Committee deferred the report to the November 4, 2019 Governance and Legislation Committee meeting held earlier this evening. Though Bylaw 2301 is presented for consideration of final reading.

Council may wish to defer final reading should there be any proposed changes stemming from discussion. If changes are proposed, Council is asked to rescind third reading, and provide new third reading as amended.

RECOMMENDATION

THAT Council give final reading to “*Ticketing for Bylaw Offences Bylaw, 2011, No. 1929, Amendment, 2019, No. 2031*”.

8.1.4 BYLAW 2317 - WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (SHORT-TERM RENTAL UPDATE) BYLAW, 2019, NO. 2317

Page 121

Bylaw 2317 proposes changes to accessory vacation rental regulations to the City’s Zoning Bylaw with respect to the City’s enforcement, as well as general updates. Council considered first, second and third reading at the October 21, 2019 regular meeting; however, a Public Hearing must be held prior to consideration of third and final reading. As such, Council are requested to rescind third reading, and direct staff to schedule a public hearing.

RECOMMENDATION#1

THAT Council rescind third reading to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Short-Term Rental Update) Bylaw, 2019, No. 2317*”.

RECOMMENDATION#2

THAT Council direct staff to schedule a Public Hearing with respect to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Short-Term Rental Update) Bylaw, 2019, No. 2317*”.

8.1.5 BYLAW 2319 - FEES AND CHARGES BYLAW, 2019, NO. 2298, AMENDMENT NO. 3, 2019, NO. 2319

Page 124

Bylaw 2319 proposes amendments to the Temporary Construction Period Permit to allow up to two (2) permits to residents and up to four (4) permits to each church on the 1300 block of Foster Street, exempting them from the two (2) hour parking limit on weekdays from 8:00 a.m. to 6:00 p.m., on the west side of the street and on the east side of the street adjacent to 1368 Foster Street only, as indicated by the signage.

At the October 21, 2019 regular meeting, Council directed staff to bring forward Bylaw 2319 without an accompanying corporate report. Bylaw 2319 is presented for consideration of first, second and third reading.

RECOMMENDATION

THAT Council give first, second, and third reading to “*Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 3, 2019, No. 2319*”.

8.2 PERMITS

None

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

***Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

- 9.1.1 Letter dated October 25, 2019 from Metro Vancouver to inform of their publication titled “Informing the Public About Regional Odour Management Resources”. **Page 125**

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR’S REPORT

10.2 COUNCILLORS REPORTS

10.2.1 METRO VANCOUVER BOARD IN BRIEF

METRO VANCOUVER BOARD IN BRIEF – OCTOBER 4, 2019 **Page 129**

RECOMMENDATION

THAT Council receives for information the October 4 2019 Metro Vancouver Board in Brief document.

11. MOTIONS AND NOTICES OF MOTION

11.1 MOTIONS

Mayor Walker requested the following motion be added to the agenda in accordance with the amended Terms of Reference for the Housing Advisory Committee.

RECOMMENDATION

THAT Council appoint the following to the Housing Advisory Committee:

- 1) Council representatives:
 - Councillor Fathers
 - Councillor Johanson
 - Councillor Manning; and
- 2) Councillor Manning as Chairperson; and
- 3) Councilor Johanson as Vice-Chairperson.

11.2 NOTICES OF MOTION

None

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

13. OTHER BUSINESS

14. CONCLUSION OF THE NOVEMBER 4, 2019 REGULAR COUNCIL MEETING

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: D. Bottrill, Chief Administrative Officer
J. Gordon, Director of Engineering and Municipal Operations
C. Isaak, Director of Planning and Development Services
S. Kurylo, Director of Financial Services
S. Lam, Deputy Corporate Officer
D. Johnstone, Committee Clerk

Press: 0
Public: 20

The Chairperson called to order the public hearing regarding *Bylaw No. 2310/ Development Variance Permit No. 424*, at 7:01 p.m.

The Deputy Corporate Officer read a statement regarding the purpose of the proposed bylaw, and the public hearing / meeting procedure to be followed for the evening, and advised that the Public Hearing was publicized in the following manner:

- 66 notices mailed to properties within a 100 metre radius of the subject sites;
- Notice was published in the October 11 and October 16 editions of the Peace Arch News;
- A copy of the notice was placed on the public notice posting board on October 9, 2019.

The Deputy Corporate Officer advised that there have been no submissions received to date.

The Director of Planning and Development Services introduced the proposed Bylaw amendment. It was clarified that currently the site is permitted to have two homes on the lot in duplex style. Rezoning would allow for a new single family dwelling on each new lot.

The Chairperson invited those in attendance to present their comments:

- K. Zilke, White Rock, BC, not in support of the application, noted concern regarding the additional home and the potential for each home to have secondary suites. It was noted that the location is already busy and that this could create issues with neighborhood parking access.

In response to questions from Council, the Director of Planning and Development Services advised that the site would permit a single duplex, and that secondary suites are not currently permitted in a duplex dwelling.

The Chairperson called for further speakers to the proposed application (Bylaw 2310/DVP 424)) and there was no further response.

As there were no further speakers, the Chairperson concluded the Public Hearing for *Bylaw 2310/DVP 424*), at 7:16 p.m.

The Chairperson declared the meeting concluded at 7:16 p.m.



Mayor Walker

Debbie Johnstone, Committee Clerk

Unapproved

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: D. Bottrill, Chief Administrative Officer
S. Kurylo, Director of Financial Services
J. Gordon, Director of Engineering and Municipal Operations
C. Isaak, Director of Planning and Development Services
E. Stepura, Director of Recreation and Culture
S. Lam, Deputy Corporate Officer
D. Johnstone, Committee Clerk

Press: 0
Public: 20

1. **CALL MEETING TO ORDER**
The meeting was called to order at 7:00 p.m.

2. **ADOPTION OF AGENDA**

2019-453 **It was MOVED and SECONDED**
THAT the Corporation of the City of White Rock Council adopts the agenda for its regular meeting scheduled for October 21, 2019 as circulated.

CARRIED

3. **ADOPTION OF MINUTES**

2019-454 **It was MOVED and SECONDED**
THAT the Corporation of the City of White Rock Council adopt sthe following meeting minutes as circulated:

a) October 7, 2019 – Regular Council

CARRIED

3.1 **MEETING POSTPONED (ADJOURNED)**

The regular meeting was postponed at this time in order to consider the Public Hearing/Public Meeting regarding proposed Bylaw 2310 and DVP No. 424 (15894 Roper Avenue).

It was noted that the regular Council meeting will reconvene directly following the adjournment or conclusion of the scheduled public hearing/public meeting at City Hall Council Chambers later the same evening.

2019-455

It was MOVED and SECONDED

THAT Council:

- 1) Postpones the October 21, 2019 regular Council meeting at this time until the adjournment or conclusion of the public hearing/public meeting for Bylaw 2310 and DVP No. 424 (15894 Roper Avenue); and
- 2) Directly following the regular Council meeting will be reconvened in the City's Council Chambers.

CARRIED

3.2

MEETING RECONVENES

The Chairperson reconvened the regular Council meeting at 7:18 p.m. with all noted Members of Council and staff in attendance.

4.

QUESTION AND ANSWER PERIOD

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

4.1

CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

A. Galo, resident, expressed concerns regarding the disposal of dog waste, and requested the City amend their signage to suggest owners flush the dog waste down their own toilets.

Staff clarified that the preferred method of dog waste disposal is ensuring the feces are flushed in the toilet, and the bags are placed in the receptacle. Flushed bags can block the pipes.

With respect to the Dogs on the Promenade Task Force's recommendations to Council, it was suggested that the date be pushed from March 31 by a month or two. It was suggested that there be a set number of infractions (a limit) of how many can be issued following March 31 to help measure if the program is a success (eg: are dog owners continuing to walk their dog despite the conclusion of the off-season?).

It was noted that the deadline has been moved to April 30 in order for the Task Force to analyze and assess the trial period.

V. Miele, resident, spoke to the corporate report regarding "Wheelchair Van Side-Ramp Accessible Parking Improvements". Spoke to the benefits of curb cuts, and requested Council consider allocating funds to allow this in White Rock.

E. Gilbert, resident, expressed concerns for Fraser Health’s decision to cut the cardiac rehabilitation programs at the Centre for Active Living. Requested Council’s support in requesting the programs not be cut.

The CAO advised that there could be several programs impacted by Fraser Health cuts, and that staff would report back with information at a future meeting.

2019-456

It was MOVED and SECONDED

THAT Council directs that the City write to Fraser health, copy MLA and MP expressing opposition to cancellation of the program.

CARRIED

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.1 PAUL REYNOLDS, THE SPIRITUAL ASSEMBLY OF THE BAHAIS OF WHITE ROCK: REQUESTING POLICIES AND INITIATIVES ON “WELCOMING DIVERSITY”

P. Reynolds, P. Chapiel, D. McAren, and N. Shams, The Spiritual Assembly of the Bahais of White Rock, appeared as a delegation to speak to the 200th Anniversary of the Birth of Bab (the Gate), and to request the City develop policies in support of “Welcoming Diversity” (an open gate for newcomers).

Noting that integrating inclusion is a key goal within Council’s Strategic Priorities, and suggested Council:

- Declare White Rock as an “Open Gate” community;
- Seeking input and programs from ethnic, racial, and religious groups
- Try implementing small projects that embrace these suggestions.

The delegation presented Council with a painting titled “Gates of Paradise” by artist Dalana MCaren.

Council thanked the delegation, advised they would review the recommendations, and explore the possibility of establishing an Inter-Faith Advisory Group.

5.1.2 CARL KATZ, CANADIANS FOR SAFE TECHNOLOGY: 5G MOBILE TELEPHONY TECHNOLOGY – BRIEF REVIEW OF HEALTH & TECHNICAL ASPECTS

C. Katz, Canadians for Safe Technology, appeared as a delegation and provided a PowerPoint that gave an overview of the negative health and technical aspects regarding 5G Mobile Telephony Technology. Mr. Katz requested the City place a moratorium on 5G mobile telephony technology.

Following the presentation, discussion ensued and the following comments were noted:

- Though the implementation of this technology is Federally mandated, municipalities are taking stands by declaring moratoriums
- This was a topic of discussion at 2019 Federation of Canadian Municipalities (FCM), where presenters advised that while there are more towers installed, they

are at a lower power which could have a different impact than fewer towers with more power/frequency.

Council advised that they look forward to learning more about 5G technology and how this would be addressed by municipalities.

5.1.3 LORI ISHIKAWA, RESIDENT: HOLIDAY HOME TOUR FOR HOPE

Lori Ishikawa, Holiday Home Tour for Hope, appeared as a delegation to speak to the 2019 Holiday Home Tour for Hope and to request sponsorship for this growing Community Event.

In it was noted that \$5,000 could make an impact, noting that all funds reach charity.

2019-457 **It was MOVED and SECONDED**

THAT Council directs staff to bring forward a corporate report in response to the Hospice Home Tour for Hope's request for sponsorship.

CARRIED

5.1.4 BETH KISH, PEACE ARCH HOSPICE SOCIETY: HOSPICE IN WHITE ROCK

Deferred to a future meeting.

5.2 PETITIONS

5.2.1 PETITION (136 SIGNATURES) AND ONE (1) LETTER REGARDING "TRAFFIC SENSE" IN NORTH EAST WHITE ROCK

Two (2) items were submitted with respect to "*Traffic Sense*" in North East White Rock.

2019-458 **It was MOVED and SECONDED**

THAT Council receive the following two (2) items with respect to "Traffic Sense" in North East White Rock:

- a) Petition submitted on October 7, 2019 from S. Fairbairn containing 136 signatures under the following statement:
I support "Traffic Sense" in North East White Rock, which include the following issues:
 - Reduce Speed and Noise on Stayte Road and Thrift Avenue to Finlay Street;
 - Install a 4-way stop at Thrift Avenue and Kent Street;
 - Install Pedestrian-Controlled Crosswalk at Thrift Avenue and Stevens;
 - Consider using soft speed bumps to slow traffic; and
 - Improve traffic signage: e.g. Hidden Driveway, slow to 40 KM, etc.
- b) Letter dated September 25, 2019 from J. Wilson, President of the Peace Arch Elementary School PAC on behalf of the students and families in support of the petition submitted by Ms. Fairbairn.

CARRIED

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 **PRESENTATIONS**

None.

6.2 **CORPORATE REPORTS****6.2.1** **SCHOOL DISTRICT 36 (SURREY) – ELIGIBLE SCHOOL SITE PROPOSAL 2020/2021 CAPITAL PLAN**

Corporate report dated October 21, 2019 from the Director of Planning and Development Services titled “School District 36 (Surrey) – Eligible School Site Proposal 2020/2021 Capital Plan”.

2019-459 **It was MOVED and SECONDED**

THAT Council:

1. Receives for information the corporate report dated October 21, 2019 from the Director of Planning and Development Services titled “School District 36 (Surrey) – Eligible School Site Proposal 2020/2021 Capital Plan;”
2. Accepts the resolution of the Board of Education respecting proposed eligible school site requirements for the school district; and
3. Directs the Director of Corporate Administration to forward a copy of Council’s resolution to School District 36 (Surrey).

CARRIED

6.2.2 **WHEELCHAIR VAN SIDE-RAMP ACCESSIBLE PARKING IMPROVEMENTS**

Corporate report dated October 21, 2019 from the Directors of Engineering and Municipal Operations, Financial Services, and Planning and Development Services, titled “Wheelchair Van Side-Ramp Accessible Parking Improvements”.

In response to Council’s questions, staff provided the following comments:

- The Zoning Bylaw requirements do not specify the type of accessible parking stalls needed on site (e.g.: Van Accessible)
- The City’s accessible parking permits do not differentiate from the type of use (van vs. car)

2019-460 **It was MOVED and SECONDED**

THAT Council

1. Receives for information the corporate report dated October 21, 2019 from the Directors of Engineering and Municipal Operations, Financial Services, and Planning and Development Services titled “Wheelchair Van Side-Ramp Accessible Parking Improvements”;
2. Directs staff to include \$35,000 in the Draft 2020 to 2024 Financial Plan for van-accessible parking space upgrades, for Council’s consideration; and
3. Direct staff to staff bring forward amendments to the Zoning Bylaw to implement an approach similar to Surrey, Richmond and other municipalities, with regard to both the overall number of accessible parking spaces and the ratio of van-accessible parking spaces.

CARRIED

6.2.3

UPDATE ON TRAFFIC STUDY FOR THRIFT AVENUE & KENT STREET AND THRIFT AVENUE & STEVENS STREET

Corporate report dated October 21, 2019 from the Director of Engineering and Municipal Operations titled “Update on Traffic Study for Thrift Avenue & Kent Street and Thrift Avenue & Stevens Street”.

Discussion ensued and the following comments were noted:

- The City should take immediate action to address the safety concerns at these crosswalks
- Staff anticipate bringing forward a corporate report with results from the traffic study December 2
- Options for the intersection could be warning lights, full signal, raised table through the crosswalk, speed humps, etc. Results from the study will assist in determining the best option
- The City has reached out to the School District to have crossing guards at these locations as a temporary measure; however, no response has been received
- The \$60K budget allocation is for Council’s decision on what to implement at this crosswalk

Concerns were expressed with respect to moving forward with an option prior to having the data, noting that there are costs associated with how they move forward. Council directed staff to also work with the RCMP to obtain information with respect to safety at these crosswalks.

2019-461

It was MOVED and SECONDED

THAT Council directs staff to bring forward options for installing lights at the Thrift and Kent Street, and Thrift and Stevens crosswalks.

DEFEATED

Councillors Chesney, Fathers, Johanson, Manning, Trevelyan and Mayor Walker voted in the negative

2019-462

It was MOVED and SECONDED

THAT Council

1. Receives for information the corporate report dated October 21, 2019 from the Director of Engineering and Municipal Operations titled “Update on Traffic Study for Thrift Avenue & Kent Street and Thrift Avenue & Stevens Street;”
2. Endorses that staff continue working with the RCMP and the Surrey School District to retain a crossing guard and report back on the costs; and
3. Endorses \$60,000 be allocated in the 2020 Financial Plan for transportation improvements along the section of Thrift Avenue adjacent to Peace Arch Elementary School.

CARRIED

7.

MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 **STANDING AND SELECT COMMITTEE MINUTES**

- Land Use and Planning Committee – October 7, 2019
- Governance and Legislation Committee – September 16 & 17
- Governance and Legislation Committee – October 7, 2019
- Economic Development Advisory Committee – September 11, 2019
- Seniors Advisory Committee – October 1, 2019
- History and Heritage Advisory Committee – October 2, 2019
- Environmental Advisory Committee – October 3, 2019
- Water Community Advisory Panel – October 8, 2019

2019-463 **It was MOVED and SECONDED**

THAT Council receives for information the following standing and select committee meeting minutes as circulated:

- a) Land Use and Planning Committee – October 7, 2019;
- b) Governance and Legislation Committee – September 16 & 17;
- c) Governance and Legislation – October 7, 2019;
- d) Economic Development Advisory Committee – September 11, 2019
- e) Seniors Advisory Committee – October 1, 2019;
- f) History and Heritage Advisory Committee – October 2, 2019;
- g) Environmental Advisory Committee – October 3, 2019; and,
- h) Water Community Advisory Panel – October 8, 2019.

CARRIED**7.2** **STANDING AND SELECT COMMITTEE RECOMMENDATIONS****7.2.1** The following recommendations have been brought forward from the **Economic Development Advisory Committee** meeting held on September 11, 2019:

- a) **RECOMMENDATION #1: UPDATE OF THE 2009 ECONOMIC DEVELOPMENT STRATEGIC PLAN**

2019-464 **It was MOVED and SECONDED**

THAT Council directs staff to utilize the budget for economic development by obtaining a consultant to undertake an update of the 2009 Economic Development Strategic Plan.

CARRIED

- b) **RECOMMENDATION #2: SUPPORT FOR A PUBLIC BUSINESS FORUM**

2019-465 **It was MOVED and SECONDED**

THAT Council receives for information the following recommendation from the Economic Development Advisory Committee:

THAT the Economic Development Advisory Committee (EDAC) supports Council holding a public business forum to discuss economic expansion and growth opportunities in White Rock.

CARRIED

- 7.2.2 The following recommendation has been brought forward from the **Seniors Advisory Committee** meeting held on October 1, 2019:

RECOMMENDATION: COMMITTEE MEMBERSHIP

- 2019-466 **It was MOVED and SECONDED**
THAT Council endorses amending the Terms of Reference to increase the Committee membership from eleven (11) members to thirteen (13) members.

CARRIED

- 7.2.3 The following recommendation has been brought forward from the **History and Heritage Advisory Committee** meeting held on October 2, 2019:

RECOMMENDATION: HERITAGE STRATEGY/ ACTION PLAN AND HOME INVENTORY PROJECT

- 2019-467 **It was MOVED and SECONDED**
THAT Council directs staff to conduct/ produce a heritage strategy and action plan and heritage home inventory project.

CARRIED

- 7.2.4 The following recommendations have been brought forward from the **Water Community Advisory Panel** meeting held on October 8, 2019:

a) **RECOMMENDATION #1: WATER UTILITY RATE STRUCTURE**

- 2019-468 **It was MOVED and SECONDED**
THAT Council endorses the Water Community Advisory Panel evaluate the various proposed water utility rate structures prior to them being provided to Council.

CARRIED

b) **RECOMMENDATION #2: FENCING FOR THE OXFORD WATER TREATMENT PLANT**

The City has worked with contractors to redesign the footprint so that the public space can be maximized. Some green area is provided off Goggs Avenue.

- 2019-469 **It was MOVED and SECONDED**
THAT Council endorses the fencing of the Oxford Water Treatment Plant be the minimum requirement to meet the protection of each of the water facilities.

CARRIED

c) **RECOMMENDATION #3: COMMUNICATING WATER QUALITY RESULTS**

- 2019-470 **It was MOVED and SECONDED**
THAT Council endorses the City's Communications department to work with Engineering staff and Council to develop a communication strategy educating the public regarding the current status of the water system.

CARRIED

7.2.4 The following recommendations have been brought forward from the **Governance and Legislation Committee** meeting held on October 7, 2019:

a) **RECOMMENDATION: COMMUNITY AMENITY CONTRIBUTIONS (CAC) AND PUBLIC PROCESS**

2019-471 **It was MOVED and SECONDED**
 THAT Council directs staff to schedule a Community Forum in November 2019 regarding Community Amenity Contributions (CAC’s) for an opportunity for public consultation in regard to City expenditures of the CAC funds.

CARRIED

In response to Council’s question regarding Policy No. 110, staff advised that minutes are primarily action based; adding that dialogue and discussion can be viewed through the City’s streaming service located on the website.

2019-472 **It was MOVED and SECONDED**
 THAT Council endorses the following Council policies as circulated:

COUNCIL POLICIES (100 SERIES)

- a) Council Policy 109 – Proclamations;
- b) Council Policy 110 – Council/Committee Minutes;
- c) Council Policy 117 – Annual Reports for Select Committees;
- d) Council Policy 120 – Code of Conduct for Committee Members;
- e) Council Policy 123 – Committee Member Feedback Opportunity; and
- f) Council Policy 124 – Verbal Submissions – Attendance at Conventions, Conferences, Education/Training.

CARRIED

c) **DRAFT TERMS OF REFERENCE FOR THE HOUSING ADVISORY COMMITTEE**

2019-473 **It was MOVED and SECONDED**
 THAT Council endorses Policy 164 - Terms of Reference: Housing Advisory Committee with the following amendments:

- Council membership be increased to three (3);and
- Names be removed from the Terms of Reference and refer to only positions (eg: Member of Parliament).

CARRIED

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.1

BYLAW 2308 - WHITE ROCK BUSINESS LICENCE BYLAW 1997, NO. 1510, AMENDMENT NO. 9, 2019 NO. 2308

Bylaw 2308 proposes housekeeping updates to the schedules in the White Rock Business Licence Bylaw. Updates also include new definitions and regulations for body works studios, which would increase the ability of the City to regulate businesses offering massage services that are not regulated by a professional body registered with the Province of British Columbia. This received three (3) readings at the September 9, 2019 regular Council meeting and at that time, staff were asked to inquire if the bylaw met Freedom of Information and Protection of Privacy legislation. Proposed amendments following staff’s review were presented at the October 7, 2019 Regular meeting where third reading was rescinded, and new third reading was given.

Notice of the proposed bylaw amendments were published in the Peace Arch News on October 11 and 18, 2019.

OPPORTUNITY FOR PUBLIC COMMENT/SUBMISSIONS

Mayor Walker called for speakers to proposed Bylaw No. 2308 and there was no response.

Staff reported that as of noon on October 21, 2019, four (4) submissions were received with respect to the proposed changes to Bylaw No. 2308.

Author	Date Received	Resident?	Item #
M. Trahan	October 18, 2019	Undisclosed	C-1
J. B. Trahan	October 18, 2019	Undisclosed	C-2
B. Tolley	October 18, 2019	Yes	C-3
T. Amisano	October 21, 2019	Yes	C-4

2019-474

It was MOVED and SECONDED

THAT Council receives the submissions and comments regarding “*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019, No. 2308*”.

CARRIED

Discussion ensued and Council suggested the fee for accessory vacation rentals be reduced to \$150.

2019-475

It was MOVED and SECONDED

THAT Council rescinds third reading to “*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019, No. 2308*”.

CARRIED

Councillor Fathers voted in the negative

2019-476

It was MOVED and SECONDED

THAT Council:

- 1) Amends “*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019, No. 2308*” by reducing the Accessory Vacation Rental fee to \$150; and
- 2) Gives third reading to “*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019, No. 2308*” as amended.

CARRIED

Councillors Chesney and Fathers voted in the negative

8.1.2

WHITE ROCK REPEALING BYLAWS FOR WATERFRONT PARKING FACILITY DESIGN AND CONSTRUCTION LOAN AUTHORIZATION BYLAW, 2017, NO. 2206

Bylaws 2303 and 2304 are necessary in order to repeal Waterfront Parking Facility Design and Construction Loan Authorization Bylaw, 2017, No. 2206. Bylaws 2303 and 2304 received three readings at the July 22, 2019 regular Council meeting.

The Provincial Inspector of Municipalities provided statutory approval to Bylaw 2304 on October 3, 2019. Bylaws 2303 and 2304 were presented for consideration of final reading.

a.

BYLAW 2303 - WHITE ROCK REPEALING BYLAW FOR WATERFRONT PARKING FACILITY DESIGN AND CONSTRUCTION LOAN AUTHORIZATION BYLAW (BYLAW 2206), 2019, NO. 2303

2019-477

It was MOVED and SECONDED

THAT Council gives final reading to “*White Rock repealing bylaw for Waterfront Parking Facility Design and Construction Loan Authorization Bylaw (Bylaw 2206), 2019, No. 2303*”.

CARRIED

b.

BYLAW 2304 - WHITE ROCK REPEALING BYLAW FOR WATERFRONT PARKING FACILITY DESIGN AND CONSTRUCTION LOAN AUTHORIZATION BYLAW (BYLAW 2206), 2019, NO. 2304

2019-478

It was MOVED and SECONDED

THAT Council gives final reading to White Rock Repealing Bylaw for “*Waterfront Parking Facility Design and Construction Loan Authorization Bylaw (Bylaw 2206), 2019, No. 2304*”.

CARRIED

8.1.3

BYLAWS 2301: TICKETING FOR BYLAW OFFENCES BYLAW, 2011, NO. 1929, AMENDMENT, 2019, NO. 2301

Bylaw 2301 proposes to amend Bylaw 1929, which provides an efficient means of amending fines and schedules without having to undertake amendments to multiple City Bylaws. This topic was first presented at the July 22, 2019 Governance and Legislation Committee meeting, and at that time staff was directed to bring forward an update as to whether decibel limits should be included in the City’s noise bylaw.

A report back regarding this matter was presented at the October 21, 2019 Governance and Legislation Committee meeting held earlier this evening.

Bylaw 2301 was presented for consideration of first, second and third reading.

2019-479

It was MOVED and SECONDED

THAT Council gives first, second, and third reading to “*Ticketing for Bylaw Offences Bylaw, 2011, No. 1929, Amendment, 2019, No. 2031*”.

CARRIED

8.1.4

BYLAW 2317 – WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (SHORT-TERM RENTAL UPDATE) BYLAW, 2019, NO. 2317

Bylaw 2317 proposes changes to accessory vacation rental regulations to the City’s Zoning Bylaw with respect to the City’s enforcement, as well as general updates. This Bylaw was presented for consideration of first, second, and third reading.

In response to Council’s questions, it was clarified that there is a limit to adults staying with the accessory vacation rentals; however, no limit for children.

2019-480

It was MOVED and SECONDED

THAT Council gives first, second and third reading to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Short-Term Rental Update) Bylaw, 2019, No. 2317*”.

CARRIED

8.1.5

BYLAW 2310 - WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (RS-4 – 15894 ROPER AVENUE) BYLAW, 2019, NO. 2310

Bylaw 2310 proposes to rezone a property at 15894 Roper Avenue from ‘RT-1 Two Unit (Duplex) Residential Zone’ to ‘RS-4 One Unit (12.1 m lot width) Residential Zone’ to permit the subdivision of the existing lot into two 11.94 m wide lots, and allow for the construction of a new single family dwelling on each new lot.

This bylaw received first and second reading at the September 30, 2019 regular Council meeting, and was the subject of a public hearing/public meeting held earlier this evening. Notice of the Public Hearing/Public Meeting was published in the October 11 and 16 editions of the Peace Arch News.

This Bylaw was presented for consideration of third reading.

2019-481

It was MOVED and SECONDED

THAT Council gives third reading to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-4 – 15894 Roper Avenue) Bylaw, 2019, No. 2310*”.

CARRIED

8.2

PERMITS

9.

CORRESPONDENCE

9.1

CORRESPONDENCE - RECEIVED FOR INFORMATION

2019-482

It was MOVED and SECONDED

9.1.1

THAT Council receives for information the following correspondence Item 9.1.1:
Letter dated October 10, 2019 from C. Plagnol, Corporate Officer, Metro Vancouver, regarding Residential Water Metering in Metro Vancouver: Best Practices Guide for Local Governments

CARRIED

***Note:** In response to Council's question, staff advised they will reference this report in their report to Council when the City's structure of fees comes forward at a future meeting.*

10.

MAYOR AND COUNCILLOR REPORTS

10.1

MAYOR'S REPORT

Mayor Walker noted the following community events and information:

- Oct 9, Mayors' Council on Regional Transportation's Finance and Governance Committee meeting
- Oct 9, Metro Vancouver Housing Committee meeting
- Oct 9, All Candidates Meeting for the South Surrey White Rock Riding
- Oct 10, Metro Vancouver Performance and Audit Committee meeting
- Oct 11, 27th Anniversary of the "Lunch Hut" program
- Oct 11, Governance and Legislation Committee meeting WorkSafe BC Orientation
- Oct 16, Metro Vancouver Joint Finance and Intergovernmental Committee meeting and Metro Vancouver George Massey Task Force
- Oct 16, All Candidates meeting by Surrey-White Rock Political Engagement Society
- Oct 17, Intergovernmental Council to Council meeting hosted by Semiahmoo First Nation
- Oct 19, Annual 2019 Red Serge Fundraising event

Announced the following:

On Monday, October 28, there will be a TransLink Forum hosted by the City and taking place at the White Rock Community Centre from 5:30 p.m. to 7:00 p.m. This forum will include information and a presentation by TransLink regarding Route 351, a group work session and questions. I would like to encourage members of the community to come out.

10.2

COUNCILLORS REPORTS

Councillor Fathers noted the following community events and information:

- Oct 9, All Candidates Meeting for the South Surrey White Rock Riding
- Oct 11, Governance and Legislation Committee meeting WorkSafe BC Orientation
- Oct 18, Metro Vancouver Zero Waste Committee

Councillor Trevelyan noted the following community events and information:

- Oct 8, Water Community Advisory Panel
- Oct 9, All Candidates Meeting for the South Surrey White Rock Riding
- Oct 15, Marine Drive Task Force
- Oct 17, Intergovernmental Council to Council meeting hosted by Semiahmoo First Nation

Councillor Manning noted the following community events and information:

- Oct 8, South Surrey White Rock Chamber of Commerce monthly meeting
- Oct 9, Economic Development Advisory Committee
- Oct 9, All Candidates Meeting for the South Surrey White Rock Riding
- Oct 10, Museum and Archives monthly meeting
- Oct 19, Walk for Veterans

Councillor Johanson noted the following community events and information:

- Oct 9, All Candidates Meeting for the South Surrey White Rock Riding
- Oct 11, Governance and Legislation Committee meeting WorkSafe BC Orientation
- Oct 17, Intergovernmental Council to Council meeting hosted by Semiahmoo First Nation

Councillor Chesney noted the following community events and information:

- Oct 9, All Candidates Meeting for the South Surrey White Rock Riding

10.2.1

METRO VANCOUVER BOARD IN BRIEF

None

11.

MOTIONS AND NOTICES OF MOTION

11.1

MOTIONS

Councillor Trevelyan requested the following motion be included on the agenda for consideration at this time:

THAT Council directs staff to prepare a corporate report on considering the following amendments to the Temporary Construction Period Parking Permit regulations for the 1300 block of Foster Street:

- *adding that up to four (4) permits be available for each of the churches located on the block to purchase; and*
- *adding that the weekday two hour parking resident exemption be extended to include the parking spaces on the east side of the street adjacent to the Kingfisher building and that residents of that building be eligible to purchase up to two permits.*

Councillor Trevelyan introduced the motion but noted that he'd like to amend it to reflect that staff carry out the suggestion without bringing forward corporate report.

Staff advised that as Council has chosen not to receive a corporate report, that a **Note** will be placed on the agenda when the corresponding bylaw is brought forward as an item for consideration.

2019-483

It was MOVED and SECONDED

THAT Council directs staff to bring forward the following amendments to the Temporary Construction Period Parking Permit regulations for the 1300 block of Foster Street:

1. Adding that up to four (4) permits be available for each of the churches located on the block to purchase; and
2. Adding that the weekday two hour parking resident exemption be extended to include the parking spaces on the east side of the street adjacent to the Kingfisher building and that residents of that building be eligible to purchase up to two permits.

CARRIED

11.2

NOTICES OF MOTION

None

12.

RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

13.

OTHER BUSINESS

14.

CONCLUSION OF THE OCTOBER 21, 2019 REGULAR COUNCIL MEETING

The Chairperson concluded the meeting at 9:15 p.m.

S. Alam

Mayor Walker

Stephanie Lam
Deputy Corporate Officer

SEP 27 2019

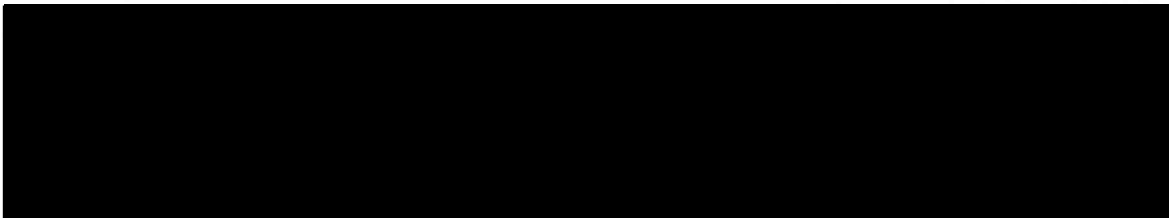
Dear White Rock city council,

CITY OF WHITE ROCK
ADMINISTRATION

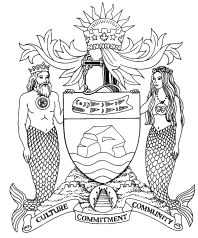
We are holding this protest today to make clear how crucial it is for us to take action for the climate crisis. Our future is in jeopardy. We have made a list of some ways the city of White Rock could become more environmentally friendly. Although White Rock is small we can make a difference. Therefore we would love if you could consider the following ways we have thought of to help save our home.

- **Creating less waste**
Approximately 1400 kilograms of waste is created per person every year in metro vancouver. This is too much! One day we want to live n a world where 0 kilograms of waste is created in the entire world each year! That dream starts here. Some super easy ways to create less waste are **phasing out single use plastic**, and **encouraging people to bring their own commonly used items**, and we should be **encouraging people and businesses to try their best to reduce the amount of waste they create!**
- **Produce less Co2 emissions**
Carbon Dioxide is one main greenhouse gases polluting our planet. Some ways to reduce the amount of Co2 we produce could be creating a **bike sharing system** similar to the one in Vancouver, make more **electric charging stations** for people with electric cars, and **encourage people to take less carbon emitting modes of transportation if possible.**
- **Greener homes**
Having greener homes could be very beneficial and quite easy to do! Installing **solar panels** in homes, especially new homes being built, solar panels give us a natural, more energy efficient source of energy as well as saving money. We should also be trying our best to **save water, compost and recycle, grow our own gardens**, among other things. We could also make more **community gardens** for those who don't have the space to grow their own.
- **Education**
Doing all the things mentioned above is great but one thing that we really need to do is educate our citizens. The climate crisis is real and now is the time to act. We could hold **conferences** at schools in white rock to educate everyone on climate change. Although it is a very popular subject not everyone understands what is really happening. These conferences would give us a chance to learn more about the situation as well as giving the town a chance to come together and create a plan to tackle the climate crisis.

Thank you so much for your consideration. Hopefully some of these dreams can become a reality.



THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 4,, 2019

TO: Mayor and Council

FROM: Jim Gordon, Director, Engineering and Municipal Operations

SUBJECT: Tree Canopy Plan

RECOMMENDATION

THAT Council receive for information the November 4, 2019 corporate report from the Director of Engineering and Municipal Operations, titled “Tree Canopy Plan”.

INTRODUCTION

Council considered this report on September 9, 2019 and asked that it be revised to include details on how tree canopies are measured. This detail is provided in Appendix I. This report also includes minor updates to the previous version.

The City of White Rock has seen a loss in tree canopy from 25% (1997) to 19% (2014) coverage, mostly on private lands. Vancouver’s tree canopy is also reduced and was recently measured at 18% with Surrey being reduced every year from a 33% tree canopy in 2001 to 27% in 2013 (latest data). This is a common issue among all cities in the lower mainland that develop single family homes, industrial and strata properties.

The tree canopy in White Rock is inconsistent along streets and neighbourhoods, and trees are largely situated on private property for now. Plans call for tree planting in McCaud and Centennial Parks; however, while these plantings will be beneficial to these Parks, they will do little to increase the overall tree canopy percentage in the City in the immediate future.

Once a tree is planted it will take over 20 years before it can actually add significantly to the tree canopy and help with the benefits a mature tree can provide. Trees have their carbon footprint as well. It takes trucks and machines to grow, plant and maintain a tree, all using fossil fuels. After a couple of decades it becomes carbon neutral by sequestering carbon. After that time the tree is now large enough and able to sequester enough carbon out of the air to be beneficial to the environment. Also at that time, trees provide many benefits including helping to clean the air, retaining storm water, stabilizing slopes, homes for birds and aesthetic and psychological benefits to residents. With each tree that is removed and not replaced, there is a trickle down decrease in benefits.

Potentially, tree plantings along urban streets will achieve the largest gains in overall tree canopy percentages provided that there is available space on the City right of ways. This is because as more trees are removed for large homes, there is less planting space available on private property. These plantings will need to be planned carefully in consultation with residents, with consideration of other needs for boulevard space and with respect for residents’ enjoyment of views.

ANALYSIS

Tree Protection

To allow trees to grow to their potential, they require adequate soil volume, good quality soil with ample drainage and room to grow. As the City plants trees in the future or has others plant trees, those factors need to be taken into account. Unfortunately, as the City densifies, it becomes increasingly challenging to find new suitable locations for trees; therefore, preservation of existing trees is paramount.

As important as it is to plant new trees and to give them the best chance to grow, it is even more important to protect existing trees from damage and development. This is done through the White Rock Tree Bylaw No. 1831 which is designed to protect private property trees and publicly owned trees. However, as trees can be protected through this bylaw, it does not save all trees, as the zoning bylaw will overrule the tree bylaw. As large homes are built where small ones once were, trees will be removed and usually with little or no space to plant new ones.

When large and mature native trees (firs, cedars, maples, oaks for example) are removed for new homes and development, the soil volume and planting areas for these replacement trees is usually less and only smaller stature trees are planted. Also, as new homes are built new view corridors are opened and once again only smaller stature trees will be planted. These two points alone limit the ability of the City to improve the tree canopy percentage.

Views

The residents of White Rock certainly enjoy the benefits from trees, as long as they are not blocking their view. Often choosing the correct species for planting, carefully locating and maintaining the trees can help mitigate view concerns.

Consideration of views is an important aspect of White Rock Tree Policy and is addressed by Council approved Operations/Eng Policy 611 that states in part:

Applications to trim, prune or remove a tree on City land to re-establish a view will be considered only in those instances in which a White Rock property owner is able to clearly demonstrate that a City tree has grown over a period of time to obscure an established view from their White Rock property.

Although this Policy does provide relief in situations where a tree may have grown to block an established view, it is rarely used. Staff recall one situation in the past two years.

Future Considerations

As there becomes less space to plant on private property due to the change from small house footprints to large footprints, it becomes more important that trees are planted on City land in an attempt to make up the difference for the lack of replacement trees on private property. There is a limitation to that as there are only so many planting areas in the City and there is continual pressure to use City right of way for private purposes. In the Diamondhead Consulting Urban Forestry (Draft/2015) there are only approximately 2,500 tree planting locations in White Rock on boulevards and linear parks.

Both the Official Community Plan (OCP) and the Parks & Recreation Master Plan (P&R Master Plan) speak about the need to improve upon the current state of trees in White Rock. The OCP clearly lays out how White Rock can achieve these goals by establishing guidelines requiring developments to have boulevards with street trees, establishing a green buffer on North Bluff Road and preserving and protecting mature healthy trees throughout the City. Strategically managing new building setbacks in multi-family and mix-use areas to create sufficient space for trees while maintaining an intimate, urban relationship with the street will also help provide more trees.

NEXT STEPS

The following are some of the steps proposed and underway to improve the tree canopy in White Rock:

1. Centennial Park – As the older alders are continuing to die and need to be removed, Parks staff are scheduled to work with Green Teams Canada, to plant 300 evergreen trees in Ruth Johnston Park in the autumn of 2019.
2. Engineering Projects – Replacement trees are planned for Engineering projects such as the Water Treatment Plant and the street reconstructions on the eastern side of the City. Open boulevard spaces will be evaluated for potential tree replacement. Views will be factored into the replacement strategy for the east side street reconstructions.
3. McCaud Park - The trees in this park are in poor condition. It would be prudent to remove these poor specimens and replace with many more new trees; perhaps in conjunction with park redevelopment in order to provide an improved civic amenity.
4. City Tree Planting Plan – A Tree Planting Plan for Street and Park Trees in White Rock is being developed starting with the streets on the east side of the City. The Urban Forest Management Plan 2015-2045 (Draft) estimates there are 2,500 spaces for trees on City owned lands. It is planned that consultation for this plan will start late this year.
5. North Bluff Road – Long term plans are under consideration for widening the boulevards on North Bluff Road and establishing a double row of trees along with a wider walkway.
6. Tree Guidelines for Developments – OCP guidelines call for boulevards with street trees and protection of mature healthy trees throughout the City. There is a plan to change the Tree Bylaw to not allow builders to plant trees on City property but for the City to take tree securities as cash in lieu and have the City plant the trees. This will insure the trees are the best species for the location and planted properly in good soil.
7. Road Ends – Various road ends are being investigated as potential locations for trees.
8. Tree Fund – Working with Finance to use the funds (approximately \$500,000) available in the developer funded tree fund to plant more trees on the boulevards. In the next 12 months it is planned to plant an additional 100 to 200 trees on White Rock's boulevards.

CONCLUSION

Trees help to make White Rock a healthy, beautiful City and can be planted while maintaining views. Staff is pursuing a number of options to increase the number of trees in White Rock and to reverse the downward trend in tree canopy percentage. There is a potential for slightly increased tree canopy percentages if new home lot coverages are reduced and with increased annual plantings. In addition to replacements currently underway, Staff will consult and develop a detailed tree planting plan, starting on the west side of town, later this year.


Respectfully submitted,



Jim Gordon,
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

Appendix I: Determination of Tree Canopy Percentage

Appendix I – Determination of Tree Canopy Percentage

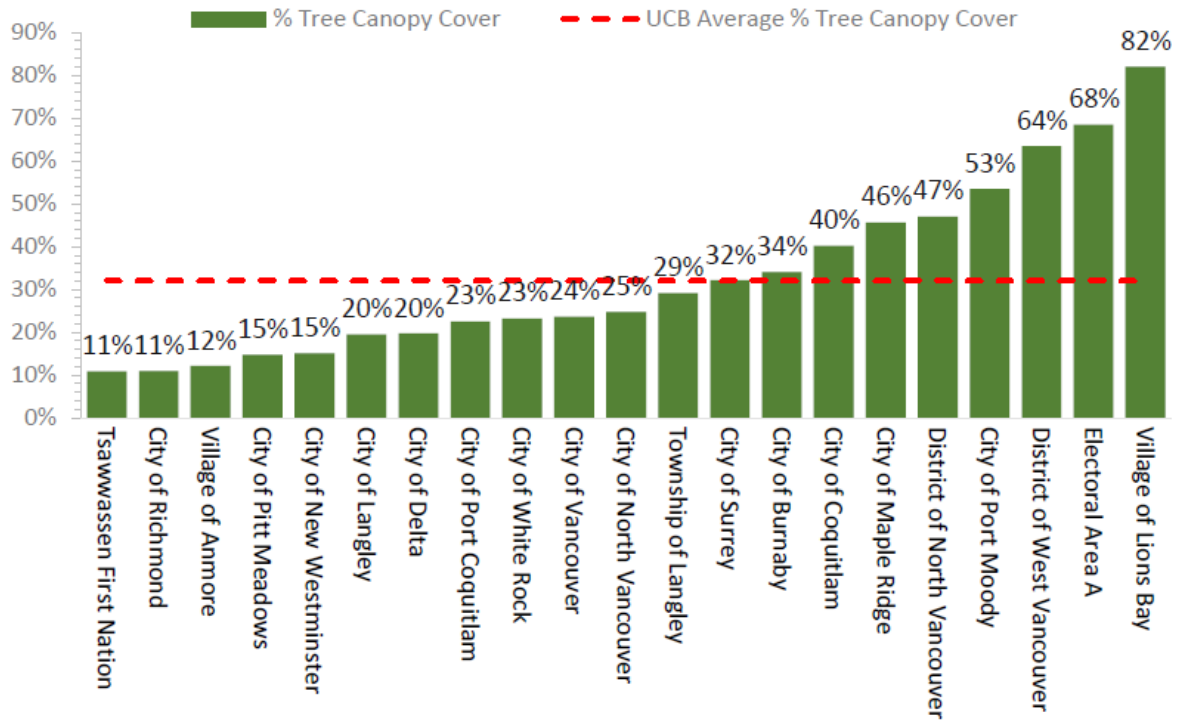
There have been three main ways to determine the tree canopy of a city.

1. In prior years, the city was photographed from the air and then a GIS mapping technician would look at the pixels and determine what are trees and not trees. Only trees are calculated in the tree canopy percentage, not lawns, shrubs and gardens. This was a slow process but effective. It was then simple math to divide the total area of the City by the calculated area of the trees that cover the city.
2. Later Davie Tree came up with a software program called i-Tree Canopy <https://canopy.itreetools.org/>. It can be found on line and will calculate the tree canopy of the area using a shapefile with points randomly selected by the program. The user will see each randomly generated point and the user notes on the program if it is a tree or not. For instance if 1000 points are issued and 330 are determined to land on trees then the tree canopy percentage would equal 33%. The more points the user decides to select the more reliable the result.
3. The next generation of new technology is LIDAR that is now being used. LIDAR stands for Light Detection and Ranging. Lidar measures distance to a target by illuminating the target with laser light and measuring the reflected light with a sensor. Differences in laser return times and wavelengths can then be used to make digital 3-D representations of the target.

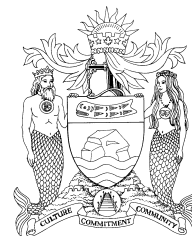
The canopy cover in White Rock was done using Lidar analysis. Urban forest canopy can be measured in a variety of ways. An alternative to the above method involves using LIDAR data to derive a polygon shapefile of tree canopy. It is much more accurate and provides a much better way to assess change over time (both what and where). Lidar is collected from a plane using laser technology to generate point clouds that represent the height of the land surface and objects on top of it. Tree canopy can be extracted from LIDAR and can provide an almost exact, vertically accurate representation of it. Lidar can also be used to obtain heights of trees, buildings, and other objects. So all the trees are delineated by their canopies and the City is mapped according to surface type from the air.

The following chart is from a recent Metro Vancouver report on Tree Canopy Cover and Impervious surfaces. The variation in White Rock's measurement compared to the 19% measured in 2015 is because this region wide calculation was much less detailed and therefore less accurate.

Cities similar to White Rock with limited area such as New Westminster, Pitt Meadows, City of Langley, and City of Port Coquitlam have similar tree canopies.



THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 4, 2019
TO: Mayor and Council
FROM: Chris Zota, Manager of Information Technology
SUBJECT: Video Surveillance in the Public Realm

RECOMMENDATION:

THAT Council receive for information the November 4, 2019 corporate report from the Manager of Information Technology titled “Video Surveillance in the Public Realm”.

INTRODUCTION:

Municipalities most often deploy video surveillance to improve public safety with the belief that they aid in the control and management of municipal assets, improving emergency responses, as well as preventing, deterring and/or investigating crime). The use of video surveillance appears to be commonplace among Canadian municipalities and public institutions (ranging from education to police).¹

The most recent inventory (2011) documented 30 cities with video surveillance systems monitoring open streetscapes.² However, due to a lack of clear regulatory standards, it is difficult to estimate the true extent of video surveillance in Canada. What is certain is that there has been significant growth in these systems over recent years.³

Video surveillance systems are presently installed in municipal assets and property, such as recreation centers, operations works yard and at the parkade. The primary purpose of video surveillance in these areas is to enhance safety and security, and aid in forensic investigations.

A wide array of factors contributes to their effectiveness: type and technology of system, density of coverage, availability and retention of recordings, geographic location, and social, political and cultural contexts. As discussed below, significant differences have been observed in the ability of video surveillance to prevent or deter crime versus its forensic applications.

ANALYSIS:

CCTV used to Deter Crime

Used as a deterrent strategy, the presence of video surveillance in a public place would theoretically dissuade a potential offence from occurring due to perceived heightened risk of

¹ Deisman; W., P. Derby; A. Doyle; S. Leman-Langlois; R. Lippert; D. Lyon; J. Pridmore; Smith; K. Walby; J. Whitson. 2009. Report on Camera Surveillance in Canada. Surveillance Camera Awareness Network

² Hier, S. and K. Walby. 2011. Privacy pragmatism and streetscape video surveillance in Canada. *International Sociology*. 26/6: 844 – 861.

³ For instance, since 2011 the number of surveillance cameras (excluding police, transit, parking) in Calgary has increased by 83%, from 600 to 1,141 (Dipple, S. September 2, 2016. Calgary's use of networked security cameras nearly doubles in 5 years. CBC News).

apprehension. The key component of prevention thus, is that the potential offender is aware of the system's presence and its capacity to monitor activity. Presently, there is very little evidence demonstrating a causal relationship between the installation of video surveillance and a reduction in crime. Specifically, research indicates that video surveillance is unlikely to deter violent crime, particularly impulse or alcohol related crime. Premeditated crimes, such as property crimes, show more promising results, with positive impacts on vehicle theft in parking-lots.⁴

CCTV as an Investigation Tool

The greatest utility for video surveillance is forensic. Surveillance footage can help police determine what happened and who was involved. To be a useful tool, the incident must be captured on camera and be of sufficient quality. Thus, high quality cameras, with dense coverage of the area, are necessary. Additionally, the approximate time of the incident must be known so that investigators can access the event without overconsuming resources.⁵ However, the effects of signage on reducing fear of crime, appear to be temporary. In other words, the longer the cameras are in place, the less their impact on fear of crime.

CCTV used to Reduce Fear of Crime

Video surveillance has been promoted as a measure to reduce fear of crime. Theoretically, if fear of crime is reduced, crime itself may decline as communities are more likely to use their shared spaces, thereby increasing informal ownership, social control and natural surveillance: all factors proven to reduce crime and fear of crime. Some studies show that if the public is aware of the use of video surveillance (through ample signage) there is a corresponding decrease in fear of crime. However, the effects of signage on reducing fear of crime, appear to be temporary. In other words, the longer the cameras are in place, the less their impact on fear of crime.⁶

Video surveillance can generate an artificial sense of security among the population surveilled. Individuals may (wrongly) assume that cameras are live monitored with nearby police or security guards on hand to immediately respond to an incident. Individuals may also become less inclined to participate in natural surveillance of shared spaces as they increasingly become accustomed to the 'comfort' of electronic surveillance.⁷

Fear of crime, particularly violent crime, are often seen to be the key drivers for installing video surveillance in public spaces; however, evidence indicates that surveillance cameras do not reduce the type of violent crimes that people are afraid of: murder, rapes, muggings, etc.⁸

Ben Brown studied CCTV in three UK town centers and found that cameras had the greatest effect on property crime whereas the effect on violent crime was less clear as there was little change in the level of assaults and wounding.⁹

⁴ Gill et al. 2015. The impact of CCTV: fourteen case studies. London Home Office; Tilley, N. 1993. Understanding car parks, crime and CCTV: evaluation lessons from safer cities. Crime Prevention Unit Papers series. London: Home Office; Welsh, B.C., & Farrington, D.P. 2009. Public Area CCTV and Crime Prevention: An Updated Systematic Review and Meta-Analysis, Justice Quarterly, 26:4, 716-745

⁵ Ashby, M. 2017. The Value of CCTV Surveillance Cameras as an Investigative Tool: An Empirical Analysis European Journal of Criminal Policy Research. 23:441-459; Gill, M. and Spriggs, A. 2005. Assessing the Impact of CCTV. London. Great Britain Home Office Research Development and Statistics Directorate.

⁶ Ratcliffe, J.H. 2011. Video surveillance of public places. Problem-Oriented Guides for Police Response. Guides Series. Washington: DC: Center for Problem-Oriented Policing

⁷ SCANS. 2009. A Report on Camera Surveillance in Canada: Part II. The Surveillance Project. Queen's University <http://www.surveillancproject.org/projects/scan>

⁸ Gill & Spriggs 2005; Welsh & Farrington

⁹ UK Police Research Group (1995) CCTV in Town Centres: Three Case Studies

Freedom of Information and Protection of Privacy Act

In British Columbia, the use of video and audio surveillance by public bodies is subject to the *Freedom of Information and Protection of Privacy Act (FIPPA)*. The Office of the Information and Privacy Commissioner (OIPC) provides independent oversight and enforcement of BC's access and privacy laws which includes FIPPA and the Personal Information Protection Act (PIPA), which applies to private sector organizations.

FIPPA governs the manner in which public bodies, including the City of White Rock, collect, use and disclose personal information and imposes restrictions and obligations upon public bodies with respect to the same. Under FIPPA there are limited circumstances in a which a public body can collect personal information through audio and video surveillance:

- The information is collected for the purpose of law enforcement, so long as the public body has a law enforcement mandate;
- The information relates directly to and is necessary for a program or activity; or
- The information is collected by observation at a presentation, ceremony, performance, sports meet, or similar event.

In 2014 the OIPC updated its guidance document for public sector video surveillance. The purpose of the guidance document is to “provide information on how [FIPPA] applies to the use of video and audio surveillance systems by public bodies. The OIPC is very clear that the information collected through surveillance should not be used beyond its original purpose.

CCTV cameras, often installed for the purpose of deterrence and the increase in public perception of safety, are susceptible of ‘function creep’ which is when the cameras installed for one purpose become used for other purposes (SCAN part 1, 2009). For instance, while violent crimes are often the justification of installing CCTV cameras, they tend to be used to monitor youth activity, panhandling, loitering, vagrancy and public nuisances in general.¹⁰ Williams and Johnstone¹¹ argue that this type of monitoring serves to exclude certain groups for the benefit of others in public spaces via a shift from crime control to the maintenance of public order.

In the guidance document, the OIPC list the areas in which they have found surveillance to be effective:

- CCTV cameras are found to be effective in defined spaces (such as the parking lots) as opposed to open street and undefined spaces;
- CCTC cameras are more effective as investigative tools than as deterrents;
- CCTV cameras that are monitored and are used in conjunction with intervention in suspicious incidents have been found to be more effective at reducing criminal or public safety concerns than are unmonitored systems.

Before deploying CCTV cameras in the public realm, there are some important points to consider in order to satisfy OIPC requirements:

- Privacy impact assessment (PIA). A PIA should be undertaken beforehand;
- Purpose: The purpose of the CCTV scheme must be clear;

¹⁰ Canadian Journal of Communication (2009) CCTV Surveillance and the Poverty of Media Discourse: A Content Analysis of Canadian Newspaper Coverage

¹¹ Crime, Law and Social Change (2000) The Politics of Selective Gaze: Closed Circuit Television and the Policing of Public Space

- Access: Public bodies need to define who has access to the personal information that is being collected;
- Monitoring: Public bodies need to decide if the footage collected by CCTV cameras will be monitored or recorded or both;
- Storage and retention: Plans and systems must be set up to ensure the secure storage of data collected as well as how long the data will be retained for before being destroyed;
- Notification: Strategies for notifying people that their private information is being collected through CCTV cameras must be in place;
- Freedom of Information: Appropriate systems must be set up in order to respond to FOI requests for the personal information that is being collected;
- Audit procedures: A regular audit of the CCTV system must be carried out;
- On-going evaluation: Public bodies must have their CCTV systems independently evaluated on a regular basis to ensure they do not violate FIPPA in any way;

The OIPC outlines that “public bodies should only proceed with surveillance if they can first establish whether FIPPA authorizes the surveillance and if they have determined that other less-privacy invasive options will not be effective” (OIPC, 2014).

Finally, under FIPPA, the OIPC has the authority to launch an investigation into the legality of a public body’s CCTV systems with or without them receiving any privacy complaints. Should the OIPC find the systems to be violating FIPPA, the OIPC has the jurisdiction to order the public body to cease collecting personal information, decommission the system and destroy all personal information that has been collected.

Private property owners are not subject to the same legislative requirements as public bodies. Staff have recently become aware of a municipal initiative to encourage property owners who have CCTV cameras to voluntarily register with the municipality. By registering, it allows the municipality and/or the local police serving the municipality to understand the availability of video footage that could serve to assist with city and/or police investigations. Staff intend to follow up on this initiative with a view to determine if the City of White Rock should consider a similar program.

Summary

The empirical evidence on whether video surveillance systems aid in deterring, responding to and investigating crime is generally inconclusive and any success video surveillance may have had largely depends on where they are installed.

An in-depth review of 44 evaluations of the impact of video surveillance on property and violent crime in the USA, UK, Canada, Sweden and Norway by the Campbell Collaboration in 2008 found that “surveillance is more effective at preventing crime in car parks, and less effective in city and town centers”. The review suggests that the effectiveness of video surveillance in car parks was due to it being combined with other interventions such as improved lighting, fencing and security personnel. Those locations also saw high levels of camera coverage and benefited from having limited entry and exit points to monitor.

Older studies in the USA also support the notion that CCTV cameras are more impactful when deployed with a suite of other interventions to tackle crime.

It is important to note there is a lack of recent studies on the effectiveness of video surveillance in the public realm – most of the research available is only a few years old and the evaluation period too short to be considered conclusive.

The statutory requirements as noted above are considerable and the City is aware of some recent experiences of municipalities who wished to place a CCTV system in the public realm that have been refused by the OIPC. This would appear to indicate that the OIPC would be extremely reluctant to approve the use of a CCTV system in the public realm unless all alternatives have been exhausted. This could be a very high hurdle to meet.

Aside from the statutory requirements and privacy implications listed above, implementing and managing an outdoor CCTV system will most likely have significant cost implications. This will include not just the upfront capital investment costs but also staffing as well as the ongoing managing and maintenance costs. A high definition CCTV system requires a fast, secure and stable underlying network infrastructure, and depending on the desired location for the cameras, this may not be available which means it would have to be created. To date the City runs forty-three indoor CCTV cameras, more than half of which are located at the parkade. Investigating an incident that involves reviewing CCTV footage is a time-consuming process.

CONCLUSION:

CCTV cameras are proven to be beneficial in certain circumstances, in particular in the investigative side of things. However, deploying cameras in the public realm such as parks and on the promenade, would have to be done in strict adherence to the privacy laws of British Columbia. Completing and submitting a Privacy Impact Assessment would have to be the starting point of any conversation about deploying CCTV cameras in the public realm.

Capital and operating costs would have to be properly weighted in the final decision making process. Managing an expansive CCTV infrastructure will most likely come at the expense of other operational priorities. In the larger municipalities, CCTV systems are managed by trained and dedicated staff embedded either within the facilities or the corporate services department.

For the reasons outlined in this corporate report, staff will continue to use CCTV systems in our facilities (such as the parkade) but we do not recommend that the City pursue the deployment of CCTV cameras in the public realm.

Respectfully submitted,



Chris Zota
Manager of Information Technology

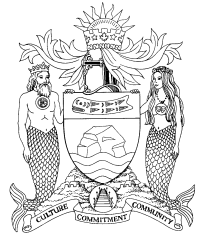
Comments from the Chief Administrative Officer:

This corporate report has been provided for information.



Dan Bottrill
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 04, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director of Recreation and Culture
SUBJECT: Holiday Home Tour for Hope

RECOMMENDATIONS

THAT Council

1. Receive for information the corporate report dated November 4, 2019 from the Director of Recreation and Culture titled Holiday Home Tour for Hope; and
 2. Approve funding in the amount of \$2,000 from the City's general Grants-In-Aid budget to support the Holiday Home Tour for Hope being held at various homes throughout White Rock and South Surrey on November 15-17, 2019.
-

INTRODUCTION

Lori Ishikawa attended the Council meeting of September 21, 2019 as a delegation to request the City's support for a charitable special event entitled Holiday Home Tour for Hope being held on November 15-17, 2019. The fundraising event involves a tour of seven homes in the peninsula (four of which are in White Rock) that have been beautifully decorated for the holidays by local interior designers. Following the delegation, Council passed the following motion:

THAT Council direct staff to bring forward a corporate report in response to the Holiday Home Tour for Hope's request for sponsorship.

This corporate report is in response to this Council referral.

PAST PRACTICE / POLICY / LEGISLATION

The City's Grants-In-Aid Policy – Finance-302 (Appendix A) stipulates the criteria for providing funds to support local events and organizations. There are two components of this program: one for continuing events or other general purposes with a maximum grant award of \$2,000, and the other for expanded or new special events with a maximum grant award of \$5,000.

ANALYSIS

Lori Ishikawa along with her team of local volunteers have a long history of producing highly successful charitable events for the community. In 2006, an event called Nite of Hope held its inaugural Gala in White Rock. For the first few years, the event was held at the Star of the Sea Hall, but due to the popularity of the event, it was later relocated to Centennial Arena. Over seven years, the Nite of Hope Gala raised over \$1.4 million dollars for breast cancer research.

In 2015, the Nite of Hope organizers along with some local interior designers developed a new festive fundraising event for the community titled the Holiday Home Tour for Hope. This event was patterned after a similar Homes for the Holidays charitable event that happens annually in Vancouver. The Holiday Home Tour for Hope event has been held since 2015 in White Rock/South Surrey, and over the past four years, the homeowners, sponsors, designers and volunteers have helped raise \$280,000 for breast cancer research.

The 2019 event is raising funds for two local charities - Peace Arch Hospice Society and the Breast Health Clinic & Children's Health Centre. Sponsorship funding provided by the City will go towards event hosting expenses, with any surplus funds being donated to the two local charities. Staff have met with Lori Ishikawa (one of the organizers of the Holiday Home Tour for Hope) to discuss event details and City sponsorship recognition. In lieu of sponsorship, the City of White Rock will be recognized as an event sponsor on the www.holidayhometourforhope.ca web site, and in event social media event promotions.

BUDGET IMPLICATIONS

Under the City's Grants-In-Aid Policy - Finance - 302, grants-in-aid applications are typically dealt with by the City's Grants-In-Aid Committee. However, as this is a late application, and the event will be held November 15-17, 2019, this sponsorship request was made directly to Council in hopes of being awarded funding prior to the event being held.

This event falls within the continuing event/general purposes grant-in-aid category, with a maximum grant award of \$2,000. The current available budget for this category, after deducting grants issued to date, is \$2,950. If supported by Council, this is the recommended funding source for the \$2,000.

CONCLUSION

The Holiday Home Tour for Hope event has been held in White Rock/South Surrey for the past four years and raises considerable funds for local charities. Staff support approving funding of \$2,000 from the City's Grants-In-Aid budget for the 2019 Holiday Home Tour for Hope. Staff will encourage the Holiday Home Tour for Hope organizing committee to apply for a 2020 Grants-In-Aid by the 2020 deadline, so that a proper application process is followed next year.


Respectfully submitted,



Eric Stepura
Director of Recreation and Culture

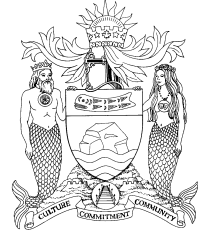
Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.



Dan Bottrill
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: GRANTS –IN-AID

POLICY NUMBER: FINANCE - 302

<i>Date of Council Adoption:</i> September 28, 2019	<i>Date of Last Amendment:</i> February 25, 2019
<i>Council Resolution Number:</i> 2013-346, 2015-336, 2016-282, 2018-088, 2019-091	
<i>Originating Department:</i> Finance	<i>Date last reviewed by the Governance and Legislation Committee:</i> February 25, 2019

POLICY:

1. Applications shall be sent annually to previous year's recipients, and the deadline for receipt of applications shall be February 1st.
2. The annual deadline for the receipt of late applications is June 1st.
3. Applications received after June 1st, may be considered outside of the above noted timelines, only if they are of an emergent nature (new circumstances that did not exist prior).
4. The Grants-In-Aid Committee shall be responsible for reviewing grant applications received and shall prepare a recommended list of grant recipients and the suggested grant for each. This list shall be presented to City Council for review and approval no later than April 1st. Organizations located in the City of White Rock will be given first priority.
5. The Grants-In-Aid Committee shall confine its allocation to 95% of the total grant-in-aid budget. The remaining 5% shall be held back in the event of a worthy late submission.
6. One grant may be awarded per organization with a maximum award of \$2,000, with the exception of White Rock based arts and cultural organizations who may apply for an additional \$5,000 to host an arts or/and culture event.
7. To be eligible for receiving a grant the following criteria shall be considered:
 - a. Membership in the group, team, or society applying for the grant should be at least 25% from White Rock. Notwithstanding if, in the opinion of the Committee, the group will bring some substantial benefit to the community, and then approval may be granted.

- b. An individual requesting a grant must be a White Rock resident or must be representing White Rock in a provincial, federal, or international event. Notwithstanding, exceptions can be made if the applicant has a current affiliation with the City or has made a significant contribution to the City in the past.
 - c. Grants shall not be approved where the stated or likely purpose is to pay for past deficits or debts incurred by the organization.
 - d. A sports team or club will only be considered for a grant if they are regional or provincial champions are identified with White Rock, and are participating in national, Western Canadian, or international competition.
 - e. The grant must be used to contribute to the general interest and advantage of the City of White Rock.
 - f. Organizations must submit their most recent financial statements and approved budgets. Where applicable, itemized budgets should also be submitted for specific events that funding is applied for.
 - g. All grant recipients must submit a report to the Director of Financial Services disclosing the use of the grant funds on or before December 31. Recipients who do not submit a report will be ineligible to apply for a grant in the subsequent year.
 - h. Applicants who require funds prior to July 1 should indicate this fact, including rationale, on the application.
8. Notwithstanding 5 above, a group, team, or society may be given a grant-in-aid if it is the opinion of Council that such an award would be in the best interest and for the benefit of the City.
9. The City offers supplementary funding (total annual allocation of \$20,000) to support and develop arts and culture events. The funding is not intended to provide continuing support to organizations indefinitely. The program is intended to encourage the development of event capacity, organization efficiency and best practices. The following criteria are for organizations applying for the additional arts and cultural event fund.
- a. The event must occur in the City of White Rock.
 - b. The event must showcase local area artists, be inclusive, accessible and welcoming to the public.
 - c. It is preferred that applicants are arts and cultural organizations registered and in good standing as a non-profit societies in the province of British Columbia. If not, they may be requested to provide additional documentation for accountability purposes, such as confirmation of who the event organizers are, what their roles are, and as well attesting to the use of the funds.
 - d. Applicants from organizations that have received a grant in aid from the City of White Rock must demonstrate that the proposed project is different from the activity which received the grant in aid.

- e. Preference will be given to new events that address gaps in the existing event calendar and have the potential to become major arts and culture events. A new event, for the purpose of this policy, is defined as an event that has not previously existed and is occurring for the first time. An event that is part of an ongoing series or part of the core programming of an organization is not considered new.

RATIONALE:

The intent of the deadline is to ensure applications are received and processed effectively.

A hold-back of unallocated money is required to deal with unforeseen or late-rising events or applications.

Non-community based organizations will not be considered because people in the community have many opportunities to contribute to them at other times. Since Council is merely redirecting the taxpayer's money it is not believed to be appropriate to make these kinds of choices for the taxpayers.

A reasonable percentage of the membership benefiting from the grant should be taxpayers or residents of the City - otherwise they could request a grant from their own City Council.

Grant recipients should be doing works, which benefit the people of the City or bring favourable publicity to the City and in so doing raise civic pride and awareness.

Individuals or sports teams representing the City should be doing so in a capacity which is official (i.e. representing the province or the country) and at a high level of competition - groups going on self-sponsored tours in which they have no official capacity should not receive grants. Examples of groups who have applied in the past but would not qualify for a grant are: school rugby teams on tour, highland dancers troupe on tour, and a dance company performing in a recital overseas.

In the Council approved Cultural Strategic Plan 2014-2018, a key priority is to increase grant funding for arts and culture events in order to stimulate new activities and contribute to White Rock being a cultural destination. The City recognizes the important contribution arts and cultural festival and events make to the economy and cultural character of a city.

PRESENT: B. Hagerman (Chairperson)
G. Wolgemuth (Vice-Chairperson)
G. Cameron
S. Crozier
G. Gumley
A. Gupta
E. Klassen
C. Latzen
G. Schoberg

NON-VOTING ADVISORS: C. James, Executive Director, Tourism White Rock
R. Khanna, Executive Director, South Surrey/ White Rock Chamber of Commerce
A. Nixon, Executive Director, White Rock Business Improvement Association
(arrived at 4:20 p.m.)

COUNCIL: Councillor Manning (non-voting)

ABSENT: T. Blume
J. Lawrence
W. McKinnon
L. Van Oene

STAFF: D. Bottrill, Chief Administrative Officer
C. Isaak, Director of Planning and Development Services
E. Tuson, Committee Clerk

Public: 2
Press: 0

1. **CALL TO ORDER**
The Chairperson called the meeting to order at 4:01 p.m.

2. **ADOPTION OF AGENDA**

2019-EDAC-21

IT was MOVED and SECONDED

THAT the Economic Development Advisory Committee (EDAC) adopt the October 9, 2019 meeting agenda as presented.

CARRIED

3. **ADOPTION OF MINUTES**

a) September 11, 2019

2019-EDAC-22

IT was MOVED and SECONDED

THAT the Economic Development Advisory Committee (EDAC) amend the September 11, 2019 meeting minutes as follows:

- Under Item 5:
 - Middle of page three (3), amend the motion to read, “THAT The Economic Development Advisory Committee (EDAC) requests that Council consider directing staff to utilize the \$50,000 budget for economic development by obtaining a consultant to undertake an update of the 2009 Economic Development Strategic Plan.”

THAT the September 11 meeting minutes be adopted as amended.

CARRIED

4. **MUNICIPAL PROPERTY TAX RATE COMPARISON**

The Committee reviewed the corporate report dated September 11, 2019 on the White Rock mill rate and how it compares to other municipalities throughout the lower mainland.

The following discussion points were noted:

- It would be helpful to compare the rate for White Rock taxpayers’ versus other municipalities in the lower mainland.
- A more meaningful comparison might be the breakdown of taxes for both residents and businesses in White Rock compared to the rest of the Metro Vancouver.
- The corporate report provides somewhat of a narrow view, other municipalities have a wider scope when comparing tax rates.
- White Rock tax rates are higher than Vancouver, North Vancouver and West Vancouver; however, it is important to look at property value in those municipalities as well.

The Committee would benefit from seeing White Rock taxes relative to Surrey/ South Surrey. In response to a question from the Committee, staff noted it might be impactful for the Committee to analyze the various sizes of businesses (small and large) in White Rock versus Surrey/ South Surrey.

The Committee discussed how the noted comparisons between White Rock and South Surrey could be incorporated in the update of the 2009 Economic Development Strategic Plan. In response, staff noted that it is the City’s intention to include this in the update.

The Committee discussed the scope and metrics of the corporate report and what could be added that would benefit them in their economic development opportunity research. It was noted that the Committee’s intention is to see if businesses in White Rock are competitive with similar sized businesses in Surrey/ South Surrey.

2019-EDAC-23 **IT was MOVED and SECONDED**

THAT Economic Development Advisory Committee (EDAC) request that Council consider using the information provided in the September 11, 2019 corporate report on the White Rock mill rate as a way to promote White Rock's relative position in the lower mainland.

CARRIED

In response to a question from the Committee, A. Nixon (White Rock BIA Representative) noted that the BIA is not involved in business taxes; however, the BIA and the South Surrey/ White Rock Chamber of Commerce (SSWRCC) are working on a small business tool kit to provide to local businesses. The Committee could assist with providing ideas regarding what should be included in the kit.

5. FESTIVAL OF LIGHTS PROPOSAL

G. Gumley, Committee member, provided information to the Committee regarding the White Rock Festival of Lights Proposal. A PowerPoint presentation was provided On Table.

Discussion ensued regarding the Festival of Lights and the following was noted:

- At the October 7, 2019 Regular Council meeting, Council accepted the proposal to host the Festival of Lights from December 6, 2019 to January 5, 2019.
- It was suggested that in the future, EDAC form a sub-committee to participate in organizing the event.
- The event will have three (3) major components:
 1. 30-foot Christmas trees near Memorial Park.
 2. Magical meadow (e.g. lanterns and lights strung along the grass).
 3. Living tree terrace (e.g. Christmas trees will be available for purchase with proceeds going to a charity of choice. Patrons who purchase a tree will be able to decorate it).
- There will be sea horses on lampposts and a choir platform in Memorial Park.
- White Rock Festival of Lights Society Incorporated has been established.

G. Gumley provided two paintings regarding the vision for the Festival of Lights event On Table to the Committee for their information.

In response to questions from the Committee, G. Gumley noted the following:

- The living tree terrace is self-sustaining with respect to funding. If they do not sell the trees, they will not be displayed.
- The White Rock Festival of Lights Society has received funding to do the installation of two 30-foot trees and the sea horses.
- The Festival of Lights Society has been talking with the Public Art Advisory Committee and Christmas on the Peninsula to collaborate with them.

2019-EDAC-24 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee (EDAC) accepted the presentation from G. Gumley for information.

CARRIED

R. Khanna, South Surrey White Rock Chamber of Commerce (SSWRCC) representative, clarified that some local businesses are concerned with the upcoming shoulder season and what the City will be doing to help. The challenge is effectively establishing coordination between all the different events happening throughout the City during the shoulder season.

2019-EDAC-25 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee (EDAC) supports the concept of the White Rock Festival of Lights.

CARRIED

6. CORRESPONDENCE

Email dated July 11, 2019 from Z. McLutch, Ai-Smart Municipality Performance Accelerator, MSCS (Provided to the Committee on behalf of Mayor Walker, for information).

2019-EDAC-26 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee (EDAC) receive the email correspondence from Z. McLutch for information.

CARRIED

Email dated September 10, 2019 from R. Louis, Ride Sharing in White Rock.

2019-EDAC-27 **It was MOVED and SECONDED**

THAT the Economic Development Advisory Committee (EDAC) receive the email correspondence from R. Louis for information.

CARRIED

8. 2019 VOLUNTEER APPRECIATION BANQUET

The Committee Clerk provided information to the Committee regarding the 2019 Volunteer Appreciation Banquet.

9. 2020 COMMITTEE MEETING SCHEUDLE

The Economic Development Advisory Committee reviewed the following 2020 Economic Development Advisory Committee meeting schedule:

- January 15;
- February 12;
- March 11;
- April 8;
- May 13;
- June 10;
- July 15;
- September 16;
- October 14; and
- November 18.

2019-EDAC-28 **IT was MOVED and SECONDED**

THAT the Economic Development Advisory Committee (EDAC) adopt the 2020 meeting schedule as presented.

CARRIED

10. ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETINGS

- November 13

7. OTHER BUSINESS

Note: *agenda items were discussed out of order.*

The following discussion points were noted:

- Businesses are feeling that the focus of concern for economic development is on Marine Drive.
- As a Committee, EDAC should advocate for the entire business community in White Rock.
- The Marine Drive Task Force (MDTF) focuses specifically on Marine Drive. EDAC has been trying to focus on the Uptown area.

In response to the Committee's discussion about focusing on Uptown, A. Manning, Council representative, noted that under the City's Official Community Plan (OCP) review, a consultant would be looking at the Uptown business area.

Staff mentioned that the consultant is assisting with the Town Centre area, which ends at Thrift Avenue. In addition, the OCP review in the Town Centre is primarily for urban design (e.g. size and massing of buildings, public realm and green spaces).

Discussion continued regarding concerns expressed by businesses at Five (5) Corners. The following was suggested:

- At the next Committee meeting it might be helpful to bring forward specific concerns and ideas for recommendations to Council from the Five (5) Corners business community.
- Council noted that it might be valuable for the Five (5) Corners business community to come to Council as a delegation to express their concerns.
- E. Klassen, Committee member, suggested that Five (5) Corners businesses work with the BIA to bring information formally to Council as a delegation.
- Having business groups from around White Rock come to Committee meetings to present their concerns could be beneficial.

Action item: E. Klassen, Committee member, to come to the next EDAC meeting with concerns and ideas for recommendations for the Committee to present to Council.

Action item: Committee members to come to next EDAC meeting with work plan ideas/ suggestions for the Committee to discuss and prioritize.

C. Latzen, Committee member, noted that there are currently three (3) development information session for companies that want to open a cannabis stores in White Rock. These development applications may be an opportunity for White Rock to draw traffic into the Community.

A. Nixon, White Rock BIA, noted that EDAC might wish to look at the current City bylaw regarding temporary use permits in order to provide recommendations to Council on the matter.

In response to a question from the Committee, staff noted that the last public information meeting about the development applications for cannabis stores was held on October 1, 2019. Staff are working on a summary of the information gathered at that meeting. Once the information is received from all three (3) applicants, it will be brought to Council.

Staff noted the following regarding temporary use permits:

- The temporary use permit system is a tool that allows the City to gradually test a new land use, with the right to revoke it if the holder violates the conditions of the permit.
- Under the Zoning Bylaw, there are provisions that if a land use is not allowed, the City can provide a temporary use permit.
- The City's Zoning Bylaw is set up in such a way that there is one type of temporary use permit for everything except cannabis stores, and one temporary use permit for cannabis stores only.
- If Council were to allow more than one store it would require a change to the zoning bylaw, which would require a public hearing

G. Gumley, Committee member, noted there are several 'for lease' signs that have no contact information for people interested in renting a commercial space or property.

IT was MOVED and SECONDED

THAT the Economic Development Advisory Committee (EDAC) requests that Council consider encouraging commercial locations to clearly display "for lease" signs to include contact information for renting the property.

DEFEATED

B. Hagerman, G. Wolgemuth, G. Cameron, A. Gupta, E. Klassen,
C. Latzen, G. Schoberg voting in the negative.

A. Nixon, White Rock BIA, noted that finding spaces to lease for businesses in White Rock has been a challenge. The City and the BIA sent out a letter to property owners to enquire about spaces for lease and they only got two (2) responses.

In response to questions from the Committee, staff noted that the City has worked with the BIA and a consultant to help work with vacant properties owners. In terms of encouraging people to put up a 'for lease' sign, the City does not have authority to force property owners to lease or use signage; however, there is a proposed vacancy tax that, if passed, will act as a means to ensure properties are being utilized.

A. Manning, Council representative, mentioned the Unsightly Premises and Graffiti Abatement Bylaw, noting that if property is vacant and/ or not well taken care of, it can be invoked.

Action item: Staff to add “Vacancy Tax and Vacant Properties” to the November 13, 2019 meeting agenda.

Action item: Councillor Manning to provide the Committee with information about what was discussed at UBCM regarding vacancy tax for their information.

R. Khanna, SSWRCC, noted that the State of the City Mayoral Address hosted by the Chamber will be held on Wednesday, November 6, 2019 from 9:30 a.m. – 11:30 a.m. at Oceana Parc. The event is open to the public but geared towards local businesses.

11. CONCLUSION OF THE OCTOBER 9, 2019 ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING

The Chairperson concluded the meeting at 5:38 p.m.



B. Hagerman,
Chairperson

E. Tuson,
Committee Clerk

PRESENT: C. Latzen, Chairperson
G. Gumley, Vice-Chairperson
T. Blume, Community Member
S. Greysen, Community Member
S. MacDonald, Community Member

NON-VOTING: P. Giesbrecht, Semiahmoo First Nations (arrived at 4:22 p.m.)
C. James, Tourism White Rock
A. Nixon, White Rock Business Improvement Association (left at 4:56 p.m.)

COUNCIL: Councillor Trevelyan (non-voting) (arrived at 4:05 p.m.)

ABSENT: A. Shah, Community Member
H. Valentine, Community Member

STAFF: C. Isaak, Director of Planning and Development Services
J. Gordon, Director of Engineering and Municipal Operations
D. Johnstone, Committee Clerk

Public: 0
Press: 0

1. **CALL TO ORDER**
The Chairperson called the meeting to order at 4:02 p.m.

2. **ADOPTION OF AGENDA**

2019-MDTF- 015 **It was MOVED and SECONDED**
THAT the Marine Drive Task Force adopts the October 15, 2019 agenda as
circulated.

CARRIED

3. **ADOPTION OF MINUTES**

2019-MDTF- 016 **It was MOVED and SECONDED**
THAT the Marine Drive Task Force adopts the September 10, 2019 minutes as
circulated.

CARRIED

4. **INTRODUCTION OF NEW TASK FORCE MEMBERS**

The Chairperson reported that Council appointed two (2) additional members
to the Task Force, increasing their membership from five (5) to seven (7)
members. Brief introductions were conducted.

5. WATERFRONT ENHANCEMENT STRATEGY

The Chairperson provided a high-level review of the development of the Waterfront Enhancement Strategy (WES), and outlined the steps of community involvement throughout its development.

In response to questions from the Task Force, staff provided the following information:

- The consultant, using feedback received from the community, generated the recommendations contained within the report.
- Costing for items within the WES would still need to be approved by Council and added into the financial planning process.
- Funding for a Waterfront Coordinator position is not currently in the budget.
- The WES is intended to provide direction for the next ten (10) to twenty (20) years. Items listed are not intended to all be included in the Five (5) Year Financial Plan.
- A number of the items listed within the WES are currently in progress (and are therefore already in the budget).
- The overall goal is to refine the WES, identify anything that is missing/missed opportunities and then to refer it back to the community for input.
- With respect to Item 3.1.5 (Expand Access to the Beach) - it was noted that improvements have been made to the access at Finlay Street. The City is moving towards implementing an accessible ramp at Cypress Street. Funding to redevelop the pier would allow for an accessible ramp at the pier. It was further noted that staff is requesting Council approve funding to improve the Bay Street beach access.
- Further feedback on the WES can be provided to staff via email following the meeting.

The Task Force reviewed the draft Waterfront Enhancement Strategy. The following discussion points were noted:

- The suggestion of a Waterfront Coordinator City staff member was discussed as indicated in the organization portion of the action plan. Enquires were made on where the budget for this position would come from, and how this would be coordinated with the Economic Development Strategy and the potential Economic Development Officer.
- It was suggested that the Waterfront Coordinator staff member could also be responsible for looking into/ submitting grants for funding opportunities.
- Item 3.1.2 (Reconsider Marine Drive as a “Pedestrian First Zone”) - Congestion and narrowness from Vidal Street to Martin Street was noted as an area that could require additional attention in the future.

- Item 3.2.2 (Expand All-Season Programming) – exploring alternate uses of space in areas like Memorial Park or a portion of the parking lot west of the Museum were identified as potential locations for all-season and all-ages activities.
- Retractable/clear shelter to assist with during the rainy months could be considered. It was noted that resident views would need to be taken into consideration when looking into building a shelter.
- Item 3.2.4 (Further Improve Pier) – was discussed, particularly the White Rock Pier Enhancement Concept Plan. It was suggested that this could be something that enhances White Rock’s national and global reach.
- Bus service for Marine Drive was discussed. It was noted that many people do not have cars/ do not drive, and bus service to get to and from Marine Drive can be challenging.
- Bus service in the area should have shorter turnaround times. In addition, it was noted that bus service ends too early which, can be problematic for both visitors and staff working down at the beach.
- It was suggested that the City could focus on programming to attract visitors/ tourists in the summer months, and residents in the off-season.
- A large portion of businesses on the waterfront are restaurants. Enhancing the mix of businesses is important.
- Marketing Marine Drive as a place to do business would require resources. It was further suggested that parking and access to transit are key issues for those looking to open businesses.
- The potential of a Waterfront Legacy Fund was discussed, specifically the suggested partnership with BNSF Railway.
- With respect to Item 3.4.2 (Support a First Nations storytelling and art program) - P. Giesbrecht, Semiahmoo First Nation representative, noted that SFN would have an interest in this initiative; however, capacity for the nation continues to be a challenge. It was suggested that storytelling through art would be one possible way for SFN to communicate their story on the waterfront.
- The issue of space on Marine Drive was discussed. It was suggested that the City could convert a portion of the far west parking lot on Marine Drive (near Bayview Park) into green space.
- A playground could be considered for East Beach.

The Committee revisited the idea of a Legacy Fund. Councillor Trevelyan noted that Council had been working with BNSF to strengthen their relationship. The current BNSF Lease is not up for immediate renewal, so there would be time to consider this idea before re-negotiations ensue.

The Task Force also suggested that consideration of a Legacy Fund could be marketed to community members looking to donate to the waterfront.

Action Item: Councillor Trevelyan to initiate conversations with BNSF regarding the potential of a Legacy Fund.

2019-MDTF- 017 **It was MOVED and SECONDED**

THAT the Marine Drive Task Force requests that the idea of a Waterfront Legacy Fund be added to the agenda for the next Task Force meeting for further discussion.

CARRIED

The Task Force discussed which items should be identified as key priorities within the WES, and the need to convey these priorities to Council for consideration in the upcoming budget.

2019-MDTF- 018 **It was MOVED and SECONDED**

THAT the Marine Drive Task Force requests that Council consider that within the current budgeting process funds be allocated towards enhancement of the pier, subject to funding being made available for the reconstruction of the pier.

CARRIED

2019-MDTF- 019 **It was MOVED and SECONDED**

THAT the Marine Drive Task Force requests that Council consider endorsing the concept of accessible beach access, particularly at Bay Street.

CARRIED

2019-MDTF- 020 **It was MOVED and SECONDED**

THAT the Marine Drive Task Force requests that Council consider that within the current budgeting process funds be allocated towards creating flexible (all-season/all-ages) public space on Marine Drive.

CARRIED

2019-MDTF- 021 **It was MOVED and SECONDED**

THAT the Marine Drive Task Force requests that Council and staff advocate to TransLink that bus services be made more frequent and have extended hours along Marine Drive.

CARRIED

6. SEMIAMOO FIRST NATIONS MEETING

It was reported that Council have endorsed the recommendation from the Task Force to permit an out of City boundaries meeting at the restaurant lands (15622 Marine Drive, Surrey) to be hosted by Chief Harley Chappell and the Semiahmoo First Nation.

Discussion ensued on potential agenda items for the meeting. The Task Force agreed on the following:

- Chief Harley Chappell to be asked to speak to issues/opportunities related to the waterfront and Semiahmoo First Nation.
- Discussion on Waterfront Engagement Strategy Item 3.4.1 (Create an education, interpretation, and awareness program), and Item 3.4.2 (Support a First Nations storytelling and art program).
- Waterfront Legacy Fund.

Staff will work with the Chairperson and P. Giesbrecht, Semiahmoo First Nation representative, to prepare and distribute the November 19, 2019 agenda package. It was confirmed that the meeting would remain at the regular time from 4:00 p.m. to 6:00 p.m.

7. BUSINESS INPUT/IDEAS

Patio Enclosures Fees:

Councillor Trevelyan reported that Council approved the recommendation provided by the Task Force regarding an off-street parking fund, the reduced parking ratio for new developments, and that patio fees be set at a competitive rate for a period of three (3) years.

Signage for parking hours/ rates:

It was reported that the screens on parking meters along Marine Drive note that pay parking starts at 10:00 a.m.

The Task Force enquired if visitors are able to pre-pay if they arrive at the meter before 10:00 a.m. and if this would take into consideration that the start time for pay parking would be 10:00 a.m. (i.e. if you pay for 2 hours at 9:00 a.m., does it give you time until 11:00 a.m. or 12:00 p.m.)

Action Item: Councillor Trevelyan to discuss this enquiry with parking staff, and to provide that information back to the Task Force.

8. EVENT UPDATES

G. Gumley, Vice-Chairperson, updated the Task Force on the Festival of Lights event. It was noted that Council voted to support the event, subject to an electrical plan and lighting installation design and installation process being approved by the City's Engineering and Municipal Operations Department. The event is scheduled to run from December 6, 2019 to January 5, 2020.

2019-MDTF- 022 **It was MOVED and SECONDED**

THAT the Marine Drive Task Force endorses City Council's support of the White Rock Festival of Lights.

CARRIED

9. UPDATES ON COUNCIL DECISIONS RELEVANT TO MARINE DRIVE

The following update was provided:

- Totem Plaza at Lions Lookout Park
This item is currently under discussion/ review.
- Memorial Park
The original fencing that was implemented around Memorial Park is being replaced, due to concerns expressed by businesses with the fence impacting customer views. The replacement fence will be vertical cables.

It was further noted that the City will be taking down the black Memorial Park sign.

- Dogs on the Promenade
The trial period for the Dogs on the Promenade Pilot Project commenced on October 1, 2019. Staff will be doing a survey of businesses and creating an informational card for distribution by Bylaw Enforcement Officers on the Promenade.
- Other
Staff reported that a corporate report was provided to Council at the Land Use and Planning Committee on October 7, 2019 regarding a proposed CR-3A zoning for small lot properties on Marine Drive. Public consultation will be considered through discussions with eligible property owners.

10. OTHER BUSINESS

Staff reported that the annual Volunteer Appreciation Banquet will be held on November 20, 2019 at the White Rock Community Centre.

The Chairperson reported that a trip has been planned in November to meet with the City of White Rock's sister city La Connor, WA to look at off-season activities offered in the area. Interested members of the Task Force were encouraged to reach out to the Committee Clerk if interested in attending.

The Task Force requested information on parking lot and parkade usage along Marine Drive. An interest was expressed in having this information provided to the Task Force for information.

Action Item: Councillor Trevelyan to acquire information on the percentage of usage month to month for parking lots along Marine Drive, and the parkade.

11. NEXT STEPS FOR THE MARINE DRIVE TASK FORCE

The Task Force confirmed that their next scheduled meeting would be held on November 19th at 4:00 p.m. at the restaurant lands (15622 Marine Drive, Surrey).

12. 2019 SCHEDULE OF COMMITTEE MEETINGS

a) The following 2019 Marine Drive Task Force meeting dates were approved by the Committee and are noted on the agenda for information purposes:

- November 19

b) Potential 2020 meeting dates:

2019-MDTF- 023 **It was MOVED and SECONDED**

THAT the Marine Drive Task Force approves the 2020 meeting schedule as follows:

- January 21
- February 18
- March 17


CARRIED

Note: The Marine Drive Task Force term ends March 31, 2020.

13. CONCLUSION OF THE OCTOBER 15, 2019 MEETING

The Chairperson declared the meeting concluded at 6:04 p.m.

C. Latzen
Chairperson



D. Johnstone
Committee Clerk

PRESENT: Ar. MacDonald
J. Thrall
K. Sanderson
D. Scott
G. Wolgemuth

COUNCIL: Councillor S. Kristjanson (Chairperson)

ABSENT: D. Campbell
A. MacDonald

STAFF: C. Isaak, Director, Planning & Development (arrived at 4:12 p.m.)
J. Nyhus, Manager, Buildings & Bylaws
D. Kell, Manager, Communications and Government Relations (arrived at 4:27 p.m.)
D. Johnstone, Committee Clerk

Public: 0
Press: 0

1. CALL TO ORDER

The meeting was called to order at 4:01 p.m.

2. ADOPTION OF AGENDA

2019-DOP-060

It was MOVED and SECONDED

THAT the Dogs on the Promenade Task Force (the Task Force) adopts the October 16, 2019 agenda as circulated.

CARRIED

3. ADOPTION OF MINUTES

2019-DOP-061

It was MOVED and SECONDED

THAT the Dogs on the Promenade Task Force (the Task Force) adopts the September 18, 2019 minutes as circulated.

CARRIED

4. FURTHER UPDATE ON RECOMMENDATIONS MADE TO COUNCIL

The Chairperson reported that all Task Force recommendations from the August 27, 2019 meeting have been presented to Council. It was noted that going forward, items that the Task Force feel strongly about need to have additional time spent to provide Council with adequate reasons as to why they should endorse the recommendation.

The Chairperson noted that one of the reasons why he encouraged the Task Force to use the Kepner Trego Process was to evaluate different decisions and illustrate to Council how recommendations were developed.

5. PILOT PROJECT SUCCESS/FAILURE

At the September 9, 2019 meeting, the Task Force identified what success/failure would look like for the pilot project. The Task Force reviewed the information, and were asked if they felt any items were missed in the initial discussion.

2019-DOP-062

It was MOVED and SECONDED

THAT the Dogs on the Promenade Task Force (the Task Force) endorses the successes list be amended to combine items 'White Rock feels more inclusive' and 'inclusiveness'.

CARRIED

Discussion ensued, and it was suggested that listening to what the community wants after the pilot project should be identified as an additional success. Public opinion is measurable through public feedback.

The Task Force discussed compliance with bylaws, and the importance of adequate signage. It was noted that people can't comply if they are unaware or do not understand the rules. The Task Force noted that utilizing a map with visual signage could be the clearest way to inform the community.

Staff informed that both a visual map and brochure are in process. In addition, a business card is being developed that Bylaw officers can provide to the public. The information on the card would have some details regarding the pilot project, but would focus on dog licensing.

6. METRICS

The Task Force suggested using the following metrics to determine the relative success or failure for the pilot project:

- Feedback from residents (What do residents want? Do people want dogs on the promenade after the trial period?)
- Compliance with bylaws (increase in compliance over time could be viewed as a success)

Staff reported that they are currently tracking two categories for infractions – bylaw offences and non-bylaw complaints.

Bylaw Offences:

- Bites (attacks)
- Off leash (and leash length)
- Defecation (un-collected)
- Aggressive behavior
- Unlicensed dogs

Non-Bylaw Complaints:

- Accidental injuries from leashes
- Soiled clothing or shoes
- Stolen food or snacks
- Dogs interfering with wildlife

In response to questions from the Task Force, staff provided the following information:

- Bylaw staff are using a spreadsheet to summarize negative dog interactions on the promenade. It was clarified that there is no comparative 'before' data, as dogs were not previously permitted on the promenade.
- Infractions are being monitored / tracked along the Promenade on a daily basis. In other areas of the City this process is complaint driven. It was noted that comparing the data between these two would not provide an adequate assessment.
- Dogs on the beach are being tracked by bylaw staff, even though the area is not under the City's jurisdiction.
- It was clarified that Wildlife Management Areas all have different rules as to when their restrictions apply. For the Boundary Bay Wildlife Management Area, restrictions are in effect 365 days per year.

The Chairperson requested that Task Force members think of any other metrics that could be used to assess the pilot project, and to provide any additional ideas at the next meeting.

7.

FEEDBACK RECEIVED FROM THE PILOT PROJECT TO DATE

The Director of Planning and Development Services reported that feedback on the pilot project is being received via email, phone, letters, and is being categorized.

From the period of October 1 to October 16 staff reported that the following feedback had been received:

- 71 contacts have been categorized from 53 individuals.
- Of the 71 contacts, seven (7) have been neutral, 33 have been positive (from 31 individuals, and 2 individuals who did not provide a name), and 31 negative contacts (from 15 individuals).
- Defecation related offenses were the highest received complaint (with 15 complaints). The City also received complaints regarding dogs on the pier (8), wildlife interference (2), and two (2) that were bylaw-officer related.
- There were 18 general comments received regarding Bylaws.
- Bylaw staff are tracking occurrences of dogs on the pier. A total of 32 incidents were reported (16 from Bylaw officer's observing the infraction).

In response to questions from the Task Force, staff reported that in the first week of the trial period, bylaw staff spent 23.8 hours patrolling the promenade. It was also clarified that the Parks Department will be picking up feces on a complaint basis.

The Task Force provided the following comments:

- Garbage receptacles could be clearly marked to illustrate that they can be utilized for dog waste.
- Pier signage stating that dogs are not permitted could be repositioned for better visibility.
- Providing a summary to the Task Force on hours worked by the Bylaw department on the promenade was suggested.

Action Item: Director of Planning and Development Services to follow-up on the possibility of having stickers placed on garbage receptacles to indicate they can be used for dog waste.

Action Item: Staff to discuss better visibility for 'no dogs on the pier signage' with the Director of Engineering and Municipal Operations.

8. OTHER BUSINESS

Staff noted that Council approved the amended Terms of Reference for the Task Force extending their term to April 30, 2020.

The Volunteer Appreciation event is being hosted by the City on November 20, 2019 at the White Rock Community Centre.

The Kepner Trego Method

The Chairperson provided a demonstration on how the Task Force can utilize his version of the Kepner Trego method.

The Task Force discussed how best to provide their data and recommendations to Council at the conclusion of the pilot project. In addition, it was noted that many Committees/ Task Force's provide an annual report to Council with respect to their progress. This could be a good way to provide Council with a mid-term update from the Task Force.

9. 2019 SCHEDULE OF MEETING

- a) The following 2019 Dogs on the Promenade Task Force meeting dates were approved by the Committee and are noted on the agenda for information purposes:
- November 8.

2019-DOP-063

It was MOVED and SECONDED

THAT the Dogs on the Promenade Task Force schedules an additional meeting to be held on Wednesday, December 4, 2019.

CARRIED

Ar. MacDonald voted in the negative

b) The following schedule of Dogs on the Promenade Task Force meeting dates for 2020 are submitted for consideration:

- January 22
- February 19
- March 18
- April 15

2019-DOP-064

It was MOVED and SECONDED

THAT the Dogs on the Promenade Task Force approves the 2020 meeting schedule as follows:

- January 22;
- February 19;
- March 18; and
- April 15.

CARRIED

10. CONCLUSION OF THE OCTOBER 16, 2019 DOGS ON THE PROMENADE TASK FORCE MEETING

The Chairperson declared the meeting concluded at 5:36 p.m.

Councillor Kristjanson, Chairperson

D. Johnstone, Committee Clerk

PRESENT: J. Adams, Chairperson
M. Partridge, Vice-chairperson
M. Bali (left at 5:28 p.m.)
E. Cheung
J. Davidson (left at 5:00 p.m.)
P. Higinbotham
P. Petrala
D. Thompson

NON-VOTING: K. Bjerke-Lisle, White Rock Museum and Archives (arrived at 4:05 p.m.)

COUNCIL: Councillor D. Chesney (non-voting) (left at 4:14 p.m.)
Councillor A. Manning (non-voting) (left at 5:36 p.m.)

ABSENT: S. Fairbairn
K. Breaks
H. Vanderwolf

STAFF: E. Stepura, Director of Recreation and Culture
E. Tuson, Committee Clerk

Public: 0
Press: 0

1. CALL TO ORDER
The Chairperson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

2019-ACAC-013 **IT was MOVED and SECONDED**
THAT the Arts and Cultural Advisory Committee (the Committee) adopts the agenda for the October 22, 2019 meeting as circulated.

CARRIED

3. ADOPTION OF MINUTES
a) September 24, 2019

2019-ACAC-014 **IT was MOVED and SECONDED**
THAT the Arts and Cultural Advisory Committee (the Committee) adopts the September 24, 2019 meeting minutes as circulated.

CARRIED

4. REVIEW OF KEY S.W.O.T ITEMS IDENTIFIED BY THE COMMITTEE
The Committee reviewed the On Table S.W.O.T analysis worksheet provided by staff.

Key Items for the Committee to focus on were discussed and the following points were noted:

- Addressing the most impactful strengths, weaknesses, threats and opportunities will be the most effective for the Committee.
- The Buskers and Comedy Festival 2019 committee has met since the event took place, there has been positive feedback from event attendees.
- Festivals like the Buskers and Comedy Festival address and improve many of the weaknesses addressed in the S.W.O.T. analysis (e.g. Uptown vibrancy and facilities for arts and culture).
- In terms of incorporating art into the community, White Rock needs to be flexible and think outside the box. It was mentioned that artists want to display their art and businesses want to use their spaces as venues. This is a creative way to find space for artists as well as blend art and business.
- In the future, incorporating Uptown, Five Corners, and waterfront (East and West Beach) businesses will expand the reach of art exposure in White Rock.
- Filming revenue provides some municipalities with the financial resources needed to strengthen their arts and cultural portfolio.
- Artists have provided feedback regarding their frustration with working with municipalities to display their art. It could be beneficial to come up with a platform for artists to choose how they want to display their work.
- Working with local business would be beneficial in terms of collaborating on both displaying art and attracting customers.
- It may be possible for the City to host an educational session about investing in art and the consumer aspect of art.

The Committee discussed additions to the S.W.O.T. analysis; the following was noted:

- Strengths:
 - White Rock businesses are supportive of arts and cultural events.
 - Number of local art galleries.
- Opportunities:
 - Expand Busker's and Comedy Festival to include both Uptown and the waterfront.
 - Enhance Uptown vibrancy at night through events.
 - Enhance the filming business in White Rock.
 - Provide live/workspaces for artists in White Rock
 - Art tours at local businesses for buyers.
 - City host an information session on art as an investment.
 - Build on the flexibility of community assets including our local artists.
 - Develop a data base of local artists and promote local artists to Fraser Valley residents
- Threats:
 - White Rock needs to increase the perceived value in coming south, instead of people assuming there is more value in going north to Vancouver to interact with art and culture.
 - Need more arts and culture staff support for events and programming

Staff noted that the previous Cultural Strategic Plan addressed the need to make White Rock friendlier for filming (e.g. application process, site management) by producing a filming strategy. In response to a question from the Committee, staff clarified that the Greater Vancouver region does not give tax breaks to filming companies; however, other municipalities in the Fraser Valley are able to provide tax incentives. Currently, the Manager of Cultural Development and the Special Events Coordinator handle filming in White Rock. It could be a possibility for this Committee to work with City staff on a filming work plan.

The Committee noted that it is essential for arts and business to coordinate and cooperate. In response, Council noted that the Economic Development Advisory Committee (EDAC) does recognize art as an essential part of business. Members from this Committee could present their ideas on merging art, culture and business to EDAC at their Committee meeting on November 13, 2019.

Action Item: M. Partridge, P. Petrala, and E. Cheung, Committee members, to present the goals and ideas of the Arts and Cultural Advisory Committee to EDAC at their November 13, 2019 meeting.

Action Item: Staff to contact the Chairperson of EDAC to coordinate the presentation.

Staff noted that the previous Surrey City Council had in their five (5) year plan to develop a performing arts centre in South Surrey. It could be a good opportunity for the Committee to advocate to Surrey Council their ideas and suggestions for bridging the arts community between South Surrey and White Rock. In the past, White Rock has worked with the City of Surrey on initiatives and events.

The Committee noted that it is important to decide on whom they wish to focus on attracting to White Rock via arts and culture. It was suggested that it would be beneficial to focus on the Fraser Valley/ Surrey (south of the Fraser River). In terms of working with the City of Surrey, it would be beneficial to work with their Cultural Manager.

Action Item: Staff to contact the City of Surrey's Cultural Manager to establish a meeting.

The Committee noted that staffing at the City of White Rock does not match the workload that this Committee is looking to take on. In response to a question from the Committee, staff noted that the City could look into student internships and seasonal job-postings. The previous Cultural Strategic Plan identified the need for the City to establish a Manager of Cultural Development, which has been implemented. The Committee could include the necessity of more staff in their update of the strategic plan.

The Committee noted that the White Rock Business Improvement Association (BIA) is putting together a list of all City run events and the months the events took place. This could help highlight the large workload for implementing arts and culture.

Action Item: E. Cheung, Committee member to approach White Rock Art Gallery for information about how they market their events/ exhibits for the Committees' information.

Council noted that it is often talked about how White Rock has a vibrant artist's community, but the threat of increasing rent and affordable housing may hinder that. The Committee discussed the use of vacant space and working with developers to gain space for arts and culture. Staff noted that developers select from a list of choices of Community Amendment Contributions (CAC) to decide how they want to give back to the community in return for a development permit. For example, Bosa Tower will be putting in an outdoor amphitheater. There will be a public forum on the use of CACs on December 4, 2019. Council is looking for public feedback in making the decisions on how CAC money should be allocated.

In response to a question from the Committee, it was noted that White Rock Council has proposed a vacancy tax on commercial and residential properties to the Union of British Columbia Municipalities (UBCM). If it is passed by UBCM then it will give the City the ability to impose economic implications on vacant properties in White Rock.

Action Item: Staff to email the Committee with the time and place of the CAC Public Forum on December 4, 2019.

5. CULTURAL STRATEGIC GOAL AREAS

Staff explained what strategic goals are and how to achieve them. It was noted that establishing strategic goals is the next step in this Committee's cultural strategic planning update.

The Committee noted the following discussion points:

- Previous Cultural Strategic Plan's six (6) goals were approved for use in the new Arts and Culture Strategy.
- How previous goals were measured.
- Measurable outcomes are important when identifying goals.
- Making strategic goals specific will help them be measurable.

Action Item: Staff to bring forward a corporate report regarding the previous Arts and Cultural Strategic Plan action item status to the Committee for information.

6. REPORT FROM THE CHAIR

Note: Due to time constraints, this item was deferred to the November 26, 2019 meeting agenda.

7. COMMITTEE RECOMMENDATIONS UPDATE

The Director of Recreation and Culture noted that at the October 21, 2019 regular Council meeting, Council referred a recommendation to the Arts and Cultural Committee regarding an inventory of busking locations in White Rock.

8. COMMITTEE MEETING SCHEDULE

a. 2019 Schedule (next scheduled meeting)

- November 26

b. 2020 Meeting Schedule

The Committee reviewed the following 2020 Arts & Cultural Advisory Committee meeting schedule:

- January 28;
- February 25;
- March 24;
- April 28;
- May 26;
- June 23;
- July 28;
- September 29;
- October 27; and
- November 24

2019-ACAC-015

IT was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee adopts the 2020 meeting schedule as follows:

- January 28;
- February 25;
- March 24;
- April 28;
- May 26;
- June 23;
- July 28;
- September 29;
- October 27; and
- November 24

CARRIED

Action Item: Staff to email 2020 Committee meeting dates to the Committee for information.

9. CONCLUSION OF THE OCTOBER 22, 2019 ARTS AND CULTURAL ADVISORY COMMITTEE MEETING

The Chairperson concluded the meeting at 6:00 p.m.

J. Adams, Chairperson



E. Tuson
Committee Clerk

PRESENT: R. Hynes, Chairperson
J. Lawrence, Vice-Chairperson
W. Boyd
P. Byer
S. Crozier
I. Lessner
D. Riley

COUNCIL: Councillor E. Johanson (non-voting)

STAFF: J. Gordon, Director of Engineering and Municipal Operations
S. Whitton, Manager, Parks Department
D. Johnstone, Committee Clerk

Public: 1
Press: 0

1. CALL TO ORDER

The Chairperson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

2019-EAC-022 **It was MOVED and SECONDED**

THAT the Environmental Advisory Committee (the Committee) amends the agenda to include:

- Under Other Business – Update on issues within the Committee’s mandate; and

THAT the agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES

2019-EAC-023 **It was MOVED and SECONDED**

THAT the Environmental Advisory Committee (the Committee) amends the minutes of the October 3, 2019 as follows:

- Under Item 11a – 2019 Schedule of Committee Meetings – October 24, 2019 meeting date be added; and

THAT the minutes be adopted as amended.

CARRIED

4. **TREE MANAGEMENT BYLAW 1831 AND TREE MANAGEMENT ON CITY LANDS POLICY 611**

Working group members S. Crozier and I. Lessner identified the following as potential priority areas for the Committee to address:

- Increase canopy coverage (suggested from 17% to over 25%);
- Replanting and replacement tree requirements;
- Fines and fees, and consideration of allocating funds for an environmental fund;
- Green coverage on lots;
- Greening of the City (green roofs, green parking lots etc.); and
- Review of enforcement.

Discussion ensued, and the following additional items were added to the list of priorities:

- Decision making authority (how decisions are made for public and private trees);
- Communication/ education; and,
- Balancing interests of views and protection of trees.

The following discussion points were noted:

- When discussing items it should be clearly differentiated if the item is refereeing to city trees or trees on private lands.
- An interest was expressed in obtaining feedback from staff regarding how Bylaw 1831 and Policy 611 is applied and suggested areas for change in the future.

The Committee determined that there would be time to address one (1) item on the priority list. Communication and education was identified as an item for further discussion.

In response to a question from the Committee, staff noted that currently a two (2) page informational handout is provided when residents enquire about removing trees on their property. Staff also provides information when building permits are issued (i.e. how to plant trees, how to prune etc.).

Action Item: Committee Clerk to provide handouts to the Committee for information.

Communication and Education:

- A forum on trees could be considered. It was suggested that raising awareness for the residents of White Rock could be a good starting point.
- An information card could be included along with the City Tax Notice.
- Ways to reach out to newcomers were discussed (such as information passed along through a welcome wagon, realtors etc.)
- Other community's best practices could be explored.
- Communication and education regarding trees is an important gap that needs to

be addressed moving forward.

The Committee agreed to consider how best to address this area, and to come to the next meeting with suggestions for discussion. In addition, the Chairperson suggested that members review Bylaw 1831 and Policy 611 to determine how the established list of priorities is addressed in the documents.

The working group was asked to re-evaluate the list of priorities to sequence the items for discussions moving forward.

It was noted that amendments to Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611 would not take place during the Committee's review process.

5. 2019/20 OPERATIONAL PLAN FOR THE PARKS DEPARTMENT

This item was originally discussed at the October 3, 2019 Committee meeting. Committee members expressed an interest in re-visiting this item to offer additional suggestions/ feedback on the plan from an environmental perspective.

The following discussion points were provided:

- More native species on road ends to reduce maintenance was suggested.
- The 2001 Official Community Plan references the British Columbia 'Naturescape' program. Incorporating this into the operational plan was encouraged.
- Referencing invasive species and developing a long-term vision to deal with this could be considered within the operational plan.

P. Byer, Committee member, provided an on-table document containing his comments with respect to the Parks Operational Plan. Sustainable landscape architecture/ sustainable design was discussed. It was noted a change such as this would require a phased approach.

Note: On-table document can be found at:

https://www.whiterockcity.ca/AgendaCenter/ViewFile/Agenda/_10242019-797

In response to questions from the Committee, staff provided the following information:

- Invasive species are expensive to remove. The City is looking at establishing a partnership program with City volunteers.
- Should the City move forward with the planting of additional native species public education would be required.
- The City's Official Community Plan (OCP) is currently under review.
- The Operational Plan for the Parks Department would need to be incorporated into the upcoming budgeting process.

Committee members P. Byer and J. Lawrence volunteered to do further research on this topic, and to provide ideas for the Committee to consider at their next meeting.

6. **SEMIAHMOO BAY WATER QUALITY**

At the September 5, 2019 meeting, a Sub-Committee was established regarding protecting and enhancing Semiahmoo Bay water quality.

Sub-Committee members reported that they had reviewed the Environmental Strategic Plan, with a focus on water quality. Research is on going with respect to determining potential influencers (sewage, storm water, human activity in tidal zones etc.) impacts and goals.

The following discussion points were noted:

- Sub-Committee members have reached out to Fraser Health/ Metro Vancouver regarding sample results.
- Dogs on the Promenade could lead to additional dogs on the foreshore.
- Provincial jurisdiction of the Wildlife Management Area (WMA) was discussed, and how changes to the foreshore (i.e. changes for the Pier/ floating docks) require joint discussion with the City and the Province.
- Consultation with the Province and Semiahmoo First Nations was discussed.
- The City is working to obtain additional data on outfalls and to begin testing storm water.

2019-EAC-024

It was MOVED and SECONDED

THAT the Environmental Advisory Committee (the Committee) request that Council provide the Committee with the authority to invite a member from the Province to attend a future meeting to discuss the Wildlife Management Area goals and objectives.

CARRIED

The Committee discussed procedural matters regarding invitations to outside organizations. It was suggested that the Committee should have the authority to invite members directly without the approval of Council.

Staff noted that technical experts could be invited directly through staff; however, when dealing with other levels of government the invitation should be provided through Council.

Action Item: Councillor Johanson to discuss this procedural matter with staff/ City Solicitor to determine if invitations are permitted at the Committee level, or if they require Council endorsement.

The Chairperson discussed the September 5, 2019 motion to Council (2019-EAC-12) which was referred back to the Committee for clarification.

2019-EAC-025

It was MOVED and SECONDED

THAT the Environmental Advisory Committee (the Committee) request that Council receive the following statement with respect to motion 2019-EAC-12:
The Committee notes that, given the environmental implications of activities on or near the water, it considers that any bylaws or amendments thereto that have the

potential to affect water quality or environmental conditions on the shore should be reviewed from an environmental perspective. The Committee stands ready to review and provide advice on any such questions Council may wish to refer to it.

CARRIED

7. CLIMATE EMERGENCY

The Committee requested that this item be discussed at the next scheduled meeting.

8. OTHER BUSINESS

The Chairperson noted that several additional items remain on the Committee's work plan, including the Storm Water Management Plan, the Environmental Strategic Plan, and the Pier referral document. It was suggested that the Committee determine how best to address/ organize these items at the next meeting.

9. 2019 SCHEDULE OF COMMITTEE MEETINGS

The following 2019 Environmental Advisory Committee meeting dates were approved by the Committee and are noted on the agenda for information purposes:

- November 7
- December 5

10. CONCLUSION OF THE OCTOBER 3, 2019 ENVIRONMENTAL ADVISORY COMMITTEE MEETING

The Chairperson declared the meeting concluded at 6:06 p.m.



R. Hynes, Chairperson

D. Johnstone, Committee Clerk



POLICY TITLE: TERMS OF REFERENCE: HOUSING TASK FORCE ADVISORY COMMITTEE

POLICY NUMBER: COUNCIL – 164

<i>Date of Council Adoption: July 22, 2019</i>	<i>Date of Last Amendment: N/A</i>
<i>Council Resolution Number: 2019-316</i>	
<i>Originating Department: Planning and Development Services</i>	<i>Date last reviewed by the Governance and Legislation Committee: July 22, 2019 <u>October 21, 2019</u></i>

Policy:

The White Rock Housing ~~Task Force~~Advisory Committee will provide advice to Council regarding potential housing and affordable housing policies, tools, incentives and partnerships that support a range of housing options and affordability levels in the City of White Rock. The ~~Task Force~~Committee will also assist the Planning and Development Services Department in completing the Official Community Plan Review, Zoning Bylaw Update and preparing a Housing Needs Report. The work of the ~~Task Force~~Committee will include these items:

- Reviewing background research on the City’s housing needs, particularly the standardized data provided by Metro Vancouver Regional District regarding factors that impact housing affordability (current and projected population, household income, significant economic sectors and currently available and anticipated housing units);
- Conducting a SWOT analysis to determine the strengths, weaknesses, opportunities and threats that impact the affordability of housing in White Rock;
- Reviewing municipal policies, tools and incentives for creating a range of affordable and rental housing options, including density bonuses and transfers, and the use of City land and/or Community Amenity Contributions (CACs) as City contributions to partnership-based affordable housing projects;
- Providing input into the Official Community Plan affordable housing policy review;
- Reviewing existing rental housing policies related to tenant relocation and protections;
- Providing recommendations on using ‘residential rental tenure zoning’ in White Rock, permitting multiple secondary suites in a single building, and eliminating the minimum size of secondary suites as currently proposed under the BC Building Code; and
- Consulting with community stakeholders, government and non-profit agencies, potential partners and the public to develop strategic goals and actions to protect, maintain, improve existing rental housing and create new affordable housing (ownership/rental).

Committee General Terms

Term

~~The Task Force appointments will be made by City Council for a one (1) year term, with the initial appointments expiring September 22, 2020 or until the activities are complete, whichever is sooner.~~

Membership

- a) The ~~Task Force~~ Committee will consist of up to seven (7) voting members appointed by Council from the community at large, two (2) non-voting members of Council, and City staff as required.

Representatives from the following groups, organizations or businesses will be invited to participate on the ~~Committee~~ Task Force:

- City Council (2 members)
- MP - G. Hogg
- MLA - T. Redies
- Peninsula Homeless to Housing Task Force
- Semiahmoo Seniors' Planning Table
- White Rock Economic Development Advisory Committee
- The Public

Staff liaisons are:

- Director of Planning and Development Services
- Manager of Planning
- Planner (as required)
- Committee and FOI Clerk

- b) Members shall serve without remuneration or gifts.

Chairperson / Vice-Chairperson

Council will appoint the Chairperson and a Vice-Chairperson of the ~~Task Force~~ Committee.

Meetings

- a) The members shall mutually agree to a meeting schedule at their inaugural meeting. The meeting schedule will then be published and updated as needed by the Committee Clerk.
- b) The Chairperson may call a meeting of the ~~Task Force~~ Committee, with at a minimum of staff being able to give twenty-four (24) hours notice to the members, in addition to the scheduled meetings or may cancel a meeting.

- c) Quorum for meetings shall mean a majority of all of the ~~Task Force~~ Committee voting members.
- d) If there is no quorum present within 15 minutes of the scheduled start time the Committee Clerk will:
 - i) record the names of the members present, and those absent; and
 - ii) conclude the meeting until the next scheduled meeting.
- e) All ~~Task Force~~ Committee meetings are open to the public unless designated as closed to the public (in accordance with the *Community Charter*) by the ~~Task Force~~ Committee. The public would attend the meeting to observe only. When deemed relevant to the discussion of a particular item of business under consideration, the Chairperson may, with majority consent of those members in attendance, give permission to a member of the public in attendance to speak to the item in question.
- f) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the members present.
- g) If a member:
 - i) fails to attend three (3) consecutively held meetings; or
 - ii) fails to attend a meeting in any sixty (60) day period, providing a meeting is held in that sixty (60) day period (whichever is the longer period of time) and
 - iii) unless the absence is because of illness; or
 - iv) unless the absence is with the express leave of the Chairperson, the appointment of the member shall be revoked.

The Committee Clerk will keep an attendance log and notify the Chairperson and City Clerk where there have been two consecutive absences without consent. The City Clerk will make contact with the ~~Task Force~~ Committee member.

- h) Any person with particular expertise, including municipal staff may be invited by the Chairperson or staff member to attend a meeting in order to provide information or advice, but only members appointed by City Council may vote on matters coming before the ~~Task Force~~ Committee.
- i) The office of the City Clerk will be responsible for preparing agendas, minutes, updating Terms of Reference policy, meeting schedule, and administrative support to the ~~Task Force~~ Committee. Agendas and approved minutes will be posted on the City's website.
- j) Meeting minutes, with recommendations noted, will be forwarded to Council for information and action as required.
- k) The ~~Task Force~~ Committee may hear and consider representations by any individual, group or organization on matters referred to the ~~Task Force~~ Committee by Council.

- l) Where a member of the ~~Task Force~~ Committee, their family, employer or business associates have any interest in any matter being considered by the ~~Task Force~~ Committee, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest.
- m) The Chairperson and staff liaisons will prepare a concluding report to be submitted to the Chief Administrative Officer for review and to be forwarded to City Council.
- n) The ~~Task Force~~ Committee cannot direct staff to take any action.
 - i) any such action must be referred to Council for consideration and adoption;
 - ii) the staff member assigned to the ~~Task Force~~ Committee or the Chief Administrative Officer may advise the ~~Task Force~~ Committee of existing policies or directives and the needs to refer the matter to Council prior to taking any action.
- o) The ~~Task Force~~ Committee does not have the authority to commit funds, enter into contracts or commit the City to a particular course of action.
- p) On broader matters such as organizing or setting up major or unusual events or projects which do not have budget implications, the ~~Task Force~~ Committee must receive prior approval from the Director of Planning and Development Services.
- q) The Chairperson may appoint members to a subcommittee to consider, inquire into, report and make recommendations to the ~~Task Force~~ Committee for a specific purpose.
- r) Members of the ~~Task Force~~ Committee are not permitted to speak directly with the media on behalf of the ~~Task Force~~ Committee.

Procedures

Unless otherwise provided for in these terms of reference, the procedures of the ~~Task Force~~ Committee will be governed by the City's Council and Committee Procedure Bylaw.

Code of Conduct

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined in the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to, and forming, part of this policy.

Rationale:

The purpose of the Housing ~~Task Force~~ Advisory Committee is to provide advice to Council regarding potential housing and affordable housing policies, tools, incentives and partnerships and provide assistance to Planning and Development Services in completing the Official Community Plan Review and preparing a Housing Needs Report.

**CITY OF WHITE ROCK
COMMITTEE CODE OF CONDUCT
STATEMENT / AGREEMENT**

This will confirm that as of _____, I have read Council
(DATE)
Policy 120, “Code of Conduct for Committee Members” and Council Policy _____,
Committee Terms of Reference and I understood and will conform to the City’s Code of
Conduct as outlined in these policies.

(PRINT NAME)

(SIGNATURE)



POLICY TITLE: COUNCIL REMUNERATION AND EXPENSES

POLICY NUMBER: COUNCIL - 106

<i>Date of Council Adoption: 2015</i>	<i>Date of Last Amendment: July 8, 2019</i>
<i>Council Resolution Number: 2004-136, 2005-441, 2008-039, 208-040, 2008-041, 2008-042, 2008-175, 2009-378 and 2009-379, 2009-477, 2010-249 and 2010-250; 2010-395, 2012-092; 2013-343; 2013-405; 2015-216; 2015-285, 2018-034, 2019-288</i>	
<i>Originating Department: Corporate Administration / Finance</i>	<i>Date last reviewed by the Governance and Legislation Committee: October 21, 2019</i>

Policy:

1 Remuneration for Council Members

- 1.1 Remuneration amounts and notations contained in this section shall be effective January 1, 2015.
- 1.2 In addition to the remuneration for Councillor the appointed Deputy Mayor will receive an additional remuneration in the amount of 20% of the Mayor’s monthly rate for each month that they act in that capacity. Where an appointment to this role is made for less than a full month, the remuneration shall be prorated.
- 1.3 Directly following the swearing in of Council Members after a scheduled Municipal Election the Director of Financial Services shall revise the annual remuneration for the Mayor and Councillors using the following calculation:
 - The remuneration for the position of Mayor using the average of the remuneration for the previous year for the following three (3) noted municipalities:
 - City of Pitt Meadows
 - City of Port Moody
 - City of Langley

The remuneration for the position of Councillor is to be based on a rate ratio of 40% which is consistent with rate ratios of comparable sized municipalities to the City of White Rock.
- 1.4 Effective January 1, 2018, the remuneration paid to the Mayor and Councillors in all other years shall be adjusted by the previous year’s change in the consumer price index for the City of Vancouver.
- 1.5 The calculation of the remuneration in subsections 1.2 to 1.4 shall be rounded to the nearest ten (10) dollars.

- 1.6 Authorizes the payment of remuneration and expenses be carried out in accordance with City Policy.

2 Group Insurance

- 2.1 Group Accident Insurance will be provided to all members of City Council while going to, returning from, or attending Council Meetings and other Council activities, or performing any duties of a Council Member.

3 Event Allowance

- 3.1 Event tickets for the Mayor to attend on behalf of the City will be purchased and/or reimbursed by the City. The events the Mayor attends will be at their discretion (considering budget limitations). In circumstances where the Mayor is unavailable the Deputy Mayor will be asked to attend in their place.
- 3.2 Councillors shall be reimbursed up to ~~\$900~~ \$1200 annually, to cover expenses of attending and representing the City of White Rock, as individual Councillors, at local community events.

4 Business Meetings Outside of Metro Vancouver

- 4.1 Councillors shall be reimbursed for expenses of attending business meetings outside of Metro Vancouver when representing the City, if pre-approved by the Mayor.

5 Kilometre/Vehicle Allowance

- 5.1 Mayor and Councillors shall be reimbursed for using their personal automobiles while involved in Council business outside the boundary of White Rock. The rate claimed for mileage will be the same as that authorized for exempt City employees.

6 Expenses Incurred

- 6.1 That the City reimburses members of Council for the reasonable expenses to attend the UBCM, FCM and LMLGA annual conferences. *(Amended May 3, 2010)*
- 6.2 That the City reimburses members of Council for the reasonable expenses to attend the local Newly Elected Seminar hosted by the UBCM.
- 6.3 That the City reimburses a member of Council for expenses relating to a conference where Council has designated a member of Council by motion to attend.
- 6.4 That the Mayor be allocated \$8,000 for the four-year term for discretionary education conferences or education materials.

“Discretionary” is defined as not requiring the prior approval of Council. Notwithstanding, the expenditure is still subject to scrutiny by Council. If, in the opinion of the Council, it is

determined the expenditure does not comply with the intent of the policy, the expenditure may be disapproved, or if already paid, will be recovered.

“**Education Conferences**” is defined as a short course, seminar, or conference on subject matter directly relevant to the duties of a member of Council. It is not intended to include accredited courses leading to certification in a trade or profession, or courses leading to a degree or diploma.

- 6.5** That the Councillors be allocated \$5,400 for the four-year term for discretionary education conferences or education materials.

“**Discretionary**” is defined as not requiring the prior approval of Council. Notwithstanding, the expenditure is still subject to scrutiny by Council. If, in the opinion of the Council, it is determined the expenditure does not comply with the intent of the policy, the expenditure may be disapproved, or if already paid, will be recovered.

“**Education Conferences**” is defined as a short course, seminar, or conference on subject matter directly relevant to the duties of a member of Council. It is not intended to include accredited courses leading to certification in a trade or profession, or courses leading to a degree or diploma.

- 6.6** That a member of Council who is elected via by-election, Sections 6.4 and 6.5, as applicable, these amounts would be prorated.
- 6.7** That the City provides members of Council for electronic equipment, computer software, and computer hardware that is compatible with City systems for the four -year term .
- 6.8** Reimbursement for expenses set out in Sections 6 and 7 of this policy shall be by written claim in accordance with the City of White Rock Expense Policy.
- 6.9** Council members may, after reaching the term limit for their additional educational and conference expenses, apply to Council in advance of incurring the expenses, for further educational or conference funding. The City will reimburse further funding by motion of Council.

Note: Until December 31, 2018, Section 81(3) of the Income Tax Act stipulated that 1/3 of Council remuneration shall be considered a non-accountable allowance for expenses incidental to the discharge of the duties of office.

Application Guidelines:

Incidental expenses which were covered by this non-accountable allowance, until December 31, 2018, included but were not limited to the following (incurred within the White Rock boundaries):

- Business use of personal vehicle within the White Rock boundaries
- Meals and entertainment (except while attending a conference or seminar authorized by Council Policy 106 where per diems would be applicable).
- Home office materials and supplies such as stationery, printer paper, toner and Christmas cards. This does not include City business cards as they are provided and

paid for by the City directly. Computer templates for City Councillor letterhead are also available for use where appropriate.

- Home office internet access connections and land line telephone costs etc.

Effective January 1, 2019, due to the change in the Income Tax Act, this portion of Council remuneration is now taxable. Because it is expected that the above expenses will still be incurred by members of Council, annual remuneration has been adjusted to compensate for the additional income tax paid. Therefore the above items will not be reimbursed by the City.

Items not previously covered by the non-taxable allowance, which may be provided at the City's additional expense include the following:

- Technical equipment such as software, hardware, and peripherals. These items are for Council members' use for the duration of their term(s) and remain City property throughout this period. Upon the end of the term(s) of office, these items must be returned to the City
- Conferences, seminars, educational materials and other expenses incurred/reimbursed subject to the provisions of Council Policy 106.
- Business use of personal vehicle when representing the City at meetings outside of the White Rock boundaries for which no other compensation/indemnity is provided.
- City business cards.
- Mayor's City business expenses such as mobile telecommunication costs, stationary, meals and attendance to official events etc.
- Electronic Communication as per Section 8.

7 Qualifying Expenses

Expenditures that qualify for payment are:

- a) Overnight accommodation required while outside the Metro Vancouver as authorized by this policy or Council resolution, as applicable
- b) If air travel is used, flights shall be booked at the lowest available economy fare. Air travel shall be booked as far in advance as practical to take advantage of discounted fares
- c) Provision of a "gift" to a maximum of \$50 per night if the traveler stays at private accommodation
- d) Transportation other than personal vehicle
- e) Long distance telephone, facsimile transmission or other electronic communications.
- f) Meals not otherwise provided per diem
- g) Gratuities
- h) Reading material and other office supplies
- i) Excess medical insurance for travel outside of Canada

- j) Other appropriate incidentals (Council Members shall be reimbursed for the amount of reasonable expenses necessarily incurred that comply with the City of White Rock's Expense Policy.)
- k) Parking (airport / hotel as applicable)
- l) Other overnight expenses as pre-approved by the Mayor

8 Electronic Communications

- a) For City business use, a smartphone is available as an additional communications device for all members of Council; and
- b) For those members of Council wishing to pursue this, the units be purchased through three-year plans under the City's current wireless communications contract.

Rationale:

To provide an annual remuneration and the payment of benefits and expenses for the Mayor and Councillors.

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: CITY CELL PHONE USAGE

POLICY NUMBER: ADMIN - 214

<i>Date of Council Adoption: September 29, 2014</i>	<i>Date of Last Amendment: September 14, 2015</i>
<i>Council Resolution Number: 2014-295, 2015-309</i>	
<i>Originating Department: Administration</i>	<i>Date last reviewed by the Governance and Legislation Committee: July 27, 2015</i>

Policy

- 1) When members of Council or City staff are away from the office or the community and they expect to be conducting city business during this time the following must be considered and completed when there is possibility that additional charges for long distance and / or data roaming may be applied to billing:
 - a) In the Circumstance members of Council or City staff are leaving the country, unless there has been unforeseen circumstances Information Technology (IT) staff must be notified at least four (4) business days ahead of time so arrangements can be made to ensure the best possible rates can be applied. **When taking short trips to the USA the roaming rates agreed in the contract will be applied automatically and no additional roaming or long-distance plan is required.*
 - b) Staff and members of Council will receive electronic copies of statements so they are aware of charges paid on their behalf for cell phone plans and additional usage charges.
 - c) Upon receipt of these statements it is the responsibility of staff and / or members of Council to notify IT staff if they disagree with a charge.
 - d) Personal charges noted on the statement must be paid by members of Council and or staff directly to Finance.
 - e) When leaving the country, you will be incurring both data roaming and long distance (voice) charges. Members of Council are equipped with cellular network capable iPads and do not require tethering to an iPhone. To avoid roaming charges, the Data Roaming feature (found under Settings) should be turned OFF before leaving the country. ~~Tethering an iPad to your iPhone will be using up data charges. Using your City issued phone or tablet as a GPS or to stream videos and music (Netflix, Facebook, YouTube, Spotify) while outside of Canada will incur significant roaming charges.~~
 - f) Whenever it is possible staff and members of Council should try to connect City issued devices to existing WiFi networks in order to minimize the impact on data usage and

Formatted: Font: Italic
 Formatted: Font: Italic
 Formatted: Font: Italic
 Formatted: Font: Italic
 Formatted: Font: Italic
 Formatted: Font: Italic

roaming

- g) ~~Due to cost considerations, be mindful of data intensive applications while data roaming (ex. e-mailing photos, GPS, video streaming applications, etc.)~~
- h) In the circumstance the equipment has been lost or stolen, IT staff must be informed immediately.
- i) Staff are responsible for taking the necessary steps to protect the equipment by procuring and using adequate protective gear.
- j) Staff will take the appropriate steps to ensure the protection from disclosure of confidential data / information on these devices by using passwords and other protective measures.
- k) Staff is responsible for keeping these devices up to date by applying all the software updates issued by Apple.
- l) ~~Inappropriate usage of these devices may result in disciplinary action up to and including dismissal, as set out in the City's Code of Conduct.~~

Freedom of Information and Protection of Privacy Legislation (FOIPPA) Considerations:

Upon request cell phone charges paid by the City will be released in accordance with the FOIPPA.

Using a personal cell phone or other technological device (example iPad) for City business does not exclude information held within the technological device from being submitted upon request in accordance with FOIPPA.

Users should be aware that information transmitted or received using a City mobile handheld device or personal computer can be considered a City record and may be subject to requests for information under the FOIPPA.

Rationale

This policy clarifies payment for usage of cell phones by members of Council and staff that have either been issued by the City or personal devices that are being used for City business where payment is being made by the City.

It also notes important considerations in regard to the *Freedom of Information and Protection of Privacy Act*.



POLICY TITLE: BEER AND WINE GARDEN / PUBLIC FUNCTION LIQUOR LICENCES

POLICY NUMBER: RECREATION AND CULTURE - 704

<i>Date of Council Adoption:</i> April 29, 2013	<i>Date of Last Amendment:</i> July 27, 2015
<i>Council Resolution Number:</i> 2013-134, 2015-285	
<i>Originating Department:</i> Recreation and Culture	<i>Date last reviewed by the Governance and Legislation Committee:</i> July 13, 2015

Formatted: Highlight

Formatted: Highlight

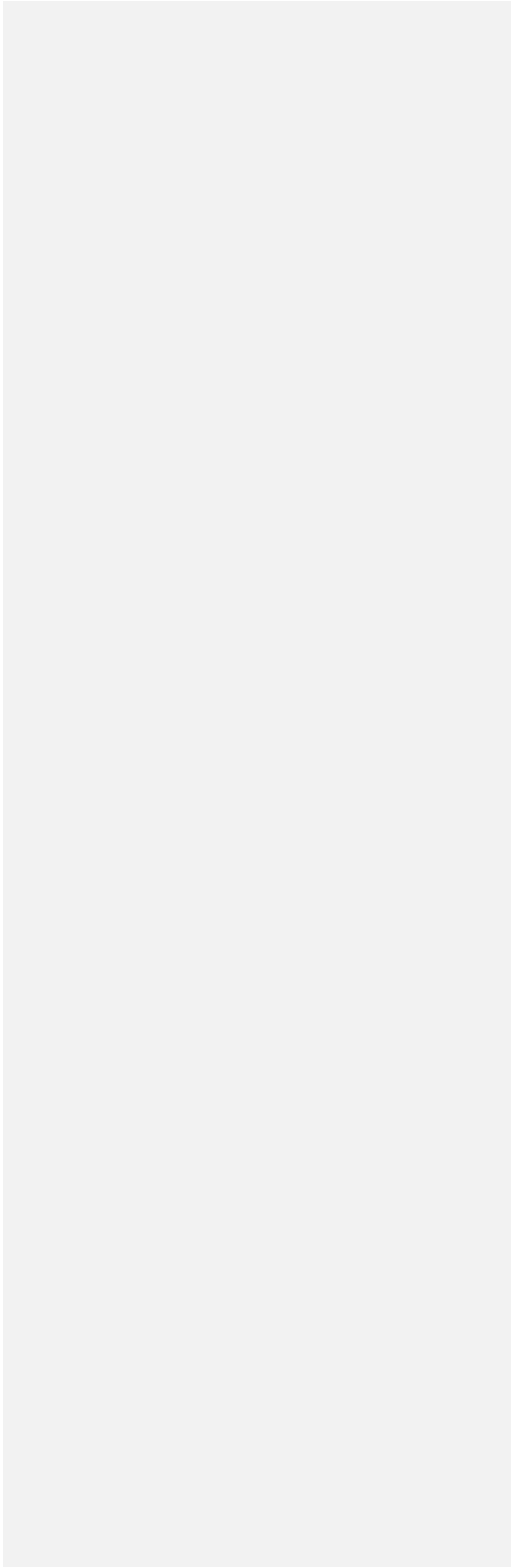
Policy:

General Policy Guidelines:

1. The process for Council approval of a beer and wine garden is as follows:
 - a) Application- (including a sketch of the beer and wine garden site layout) must be made to the Director of Recreation and Culture at least 45 days in advance of the event in order to provide sufficient time for processing.
 - b) The Director along with a representative of the White Rock Detachment of the RCMP and the White Rock Fire Chief will review the request and report to Council.
 - c) If the Council approves the beer and wine garden, then the applicant must next obtain the permission of the NCO in charge of White Rock Detachment of the RCMP, the application can then be taken to the local Liquor Control and Licensing Branch authority for final approval and a Special Occasion Licence.
2. Licences for outdoor public functions will only be approved by the R.C.M.P. after the applicant has first received approval from ~~the~~ City Council.
3. Following approval by the RCMP, the licence may be issued by the Liquor Control and Licencsing Branch.

Rationale:

This policy has been established to provide consistent guidelines to be utilized by staff when processing an application for an event that is requesting a beer and wine garden / public function where a liquor license has been requested and for Council to apply as part of their approval process.





POLICY TITLE: MUSEUM / ARCHIVES
POLICY NUMBER: RECREATION AND CULTURE - 705

<i>Date of Council Adoption:</i> September 11, 2000	<i>Date of Last Amendment:</i> July 27, 2015
<i>Council Resolution Number:</i> 2013-0134, 2015-285	
<i>Originating Department:</i> Recreation and Culture	<i>Date last reviewed by the Governance and Legislation Committee:</i> July 13, 2015

Formatted: Highlight

Formatted: Highlight

Policy:

The City supports the White Rock Museum & Archives Society (WRMAS) and in recognition of their contributions, the City provides funds by way of a grant to assist them in their operations.

The following guidelines are established for the determination and payment of annual grants:

1. The WRMAS Board is required to submit a budget for the upcoming year ~~five year financial plan~~ to the Director of Financial Services by September 30 each year. The budget should show all expenses and revenues pertaining to the operation of the Museum and Archives, but not including: building maintenance, utilities, taxes, building insurance and telephone as these items will be paid directly by the City as the owner and operator of the building.
2. The Director of Financial Services will include the requested grant as well as a recommendation to City Council as part of the City's financial planning process.
3. WRMAS is encouraged to appear before City Council each year to make a presentation reviewing past year's activities as well as future plans. The presentation would include a rationale for any additional grant funds.
4. Council will make a determination of the annual grant as part of the financial planning process. Funds will be distributed in two equal payments (January 31 and June 30).
5. To receive the funds, the Society must provide the City with audited financial statements as soon as reasonably available each year as well as remain a society in good standing in accordance with the *Societies Act of B.C.*

Rationale:

This policy has been established to set guidelines for the determination and payment of annual grants from the City of White Rock to the White Rock Museum and Archives Society.

Formatted: Font color: Auto



POLICY TITLE: PIER (SPECIAL EVENTS)
POLICY NUMBER: RECREATION AND CULTURE - 706

<i>Date of Council Adoption:</i> September 11, 2000	<i>Date of Last Amendment:</i> July 27, 2015
<i>Council Resolution Number:</i> 2013-134, 2015-285	
<i>Originating Department:</i> Recreation and Culture	<i>Date last reviewed by the governance and Legislation Committee:</i> July 13, 2015

Formatted: Highlight

Formatted: Highlight

Policy:

1. Booths and displays shall not be permitted on the **P**ier except for special events and with the prior written approval of the Director of Recreation and Culture.
2. Approved **booths and** displays should relate to the theme of the special event.
3. Requests for booths or displays on the Pier during Special Events must be submitted in writing, 30 days prior to the event and must be approved by the Director of Recreation and Culture.
4. The preparation and selling of food or any display that requires gas, electrical, or combustible elements will not be permitted on the Pier.
5. Installation of decorative lighting for special events held on the Pier requires an electrical permit and approval from the Director of Engineering and Municipal Operations.

Formatted: Font: 12 pt

Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: 12 pt

Rationale:

This policy has been established to set guidelines, criteria and processes in regard to special events being held in and or around the White Rock **P**ier.



POLICY TITLE: FEE WAIVER POLICY
POLICY NUMBER: RECREATION AND CULTURE - 707

<i>Date of Council Adoption:</i> March 29, 2010	<i>Date of Last Amendment:</i> July 27, 2015
<i>Council Resolution Number:</i> 2010-137, 2010-184, 2011-IC-099, 2013-134, 2015-285	
<i>Originating Department:</i> Recreation and Culture	<i>Date last reviewed by the Governance and Legislation Committee:</i> July 13, 2015

Policy:

This policy is established to ensure all individuals and organizations are treated fairly regarding consideration of waiver of facility rental fees. It outlines exemptions, grandfathered events and sets specific criteria by which consideration of a rental fee waiver for use of any of the City of White Rock Recreation facilities can be given.

1. A facility rental fee will be charged for use of a eCity facility in accordance with the City's Fees and Charges Bylaw.
2. The following activities are exempt of payment of a facility rental fee:
 - Direct eCity activities and meetings
 - Special Events that are organized and managed by the City (Example: Canada Day, Council meetings held at City recreation facilities etc.)
- ~~3. The following established events are grandfathered for a specific time period where the facility rental fee only will be waived:

 - White Rock Events Society - White Rock Sea Festival~~
- ~~3~~4. -Any new groups/organizations requesting a facility rental fee waiver must meet the above criteria and be approved by the Director, Recreation and Culture.
4. Criteria for consideration of exemption of payment of a facility rental fee is limited to groups that are running fundraising events/activities that support City capital budget projects and are in the City's capital plan.

These non-profit organizations will have the facility rental fee only waived.

Formatted: Indent: Left: 0"

Rationale:

This policy is established to ensure all individuals and organizations are treated fairly regarding consideration of waiver of facility rental fees. It outlines exemptions, ~~grandfathered events~~ and sets specific criteria by which consideration of a rental fee waiver for use of any of the City of White Rock Recreation facilities can be given.



POLICY TITLE: ARENA FACILITY INSPECTION AND MAINTENANCE

POLICY NUMBER: RECREATION AND CULTURE - 709

<i>Date of Council Adoption:</i> June 15, 2015	<i>Date of Last Amendment:</i>
<i>Council Resolution Number:</i> 2015-244	
<i>Originating Department:</i> Engineering and Municipal Operations	<i>Date last reviewed by the Governance and Legislation Committee:</i> May 25, 2015

Policy:

1. Use of the facility for private functions and / or commercial and /or not for profit operations are at the direction and responsibility of the Director of Recreation and Culture or their designate. Facility Manager. Facility users will be required to provide a minimum \$5,000,000 General Liability Certificate of Insurance naming the City of White Rock as an Additional Insured.
2. It is recognized that due to budgetary and resource constraints, daily maintenance and inspection of the arena facilities will be performed by staff, including contract staff and/ or a cleaning contractor. The refrigeration plant will be maintained and operated in compliance with the BC Safety Standards Act (Refrigeration Safety Regulation).
3. Recreation and Culture Department staff -will perform an annual audit of the facility to ensure that mechanical, electrical, structural, plumbing and facility maintenance has been performed. Exterior and interior inspections shall include entry stairs, railings, sidewalks, windows, carpet, tiles ceiling tiles and roof. The results of the audit shall be recorded in a Building Safety Operator Log.
4. Recreation and Culture staff are responsible for the operation of the ice plant and ice maintenance services, staff will inspect the ice surface whenever it gets cleaned by the ice resurfacer. As required, staff will use an Ictech machine to read the thickness of the ice and forward a copy to the Supervisor of Arenas and Special Events Director of Recreation and Culture or designate on a weekly basis. Staff will adjust the ice surface thickness as required. They will inspect the dasher boards, doors leading to the ice, board glass, safety netting and bleachers. Their findings will be entered into the weekly worksheet log.

5. The City also relies upon the public and user groups for notification of hazardous situations and/ or facility defects. Within three (3) working days of notification by the public or staff of a hazardous condition, staff will assess the situation, and take photographs. The Director of Recreation and Culture -or designate will be notified as soon as practical.
- Repair of deficiencies will be carried out as soon as staff and equipment are available, or as soon as practical.
 - Temporary precautions will be taken to ensure public safety prior to the repairs being carried out, which may involve the placement of barricades, warning signs and/or temporary fixes.
 - Staff will visit the site, as required, to ensure the temporary precautions remain in place until the repairs are completed.
 - Repair of the hazard will be carried out as scheduled.
 - It is recognized that, where cost effective to do so, repairs may also be carried out to other portions of the arena facility.
 - Ammonia evacuation drills for staff working at Centennial Arena and White Rock Fire Rescue personnel will be scheduled annually, or more often if directed by Technical Safety BC or WorkSafe BC.

Rationale:

The City of White Rock wishes to demonstrate that balanced against the nature and quality of the risk involved, the City of White Rock’s system of Recreational Facilities Inspection/Maintenance is reasonable in light of all circumstances including budgetary limits, available personnel and equipment and the criteria of wanting to meet the standard duty of care.

Formatted: English (United States)

THE CORPORATION OF THE
**CITY OF WHITE
 ROCK**

15322 BUENA VISTA AVENUE, WHITE
 ROCK, B.C. V4B 1Y6



POLICY TITLE: COMMUNITY SPECIAL EVENTS
POLICY NUMBER: RECREATION AND CULTURE - 710

<i>Date of Council Adoption: January 28, 2019</i>	<i>Date of Last Amendment:</i>
<i>Council Resolution Number: 2019-042</i>	
<i>Originating Department: Recreation and Culture</i>	<i>Date last reviewed by the Governance and Legislation Committee: January 14, 2019</i>

Formatted: Highlight

Policy:

Table of Contents

1. INTRODUCTION..... 1

2. DEFINITIONS 2

3. COMMUNITY SPECIAL EVENTS APPLICATION PROCESS 33

4. COUNCIL’S STRATEGIC DIRECTION AND MONITORING 44

5. FUNDING 44

6. RATIONALE 44

1. **INTRODUCTION**

Purpose

The purpose of the Community Special Event Policy (Policy) is to:

- a) Provide a framework for approval of community special events that support community engagement and civic celebration as well as public safety, fiscal responsibility and environmental stewardship.
- b) Guide staff in the selection and recommendation to Council of community special events based on adherence to the Policy, available budget resources and value to the community.
- c) Manage community special events in order to provide effective opportunities for citizen engagement, enhancing civic pride and

community building;

- d) Serve as an act of public trust and stewardship for the provision of City resources to support sustainable, locally created events that uniquely showcase and promote White Rock and its local businesses.
- e) Ensure that Federal and Provincial laws, permits and requirements, and City policies, by-laws and guidelines are followed.

Principles

The Policy ensures that community special events are:

- a) Being selected through an informed and fair process
- b) Being planned and managed effectively and sustainably to optimize civic and community resources.
- c) Balancing the City's annual schedule of events.
- d) Ensure public safety.
- e) Providing positive community engagement unique to White Rock.
- f) Reflecting the diversity and values of the community to foster a sense of belonging, identity and community pride.
- g) Generating economic and tourism activity.
- h) Inclusive so White Rock residents and visitors feel welcome to participate.
- i) Demonstrating sensitivity to environmental stewardship and First Nation culture.
- j) Adhering to all Federal and Provincial laws, regulations, permits and requirements, and all City policies, by-laws and guidelines.

2. DEFINITIONS

The definition of Community Special Events for the purposes of this Policy are *"assemblies or activities ranging in time from hours to days, produced by the City of White Rock, non-profit organizations, private businesses or a combination of partnerships, for community and/or visitor participation, or to attract a significant potential audience."* This definition includes but is not limited to community celebrations, anniversaries, festivals, concerts, sport tournaments, foot and bicycle races and fundraising functions.

The City's role in the delivery of community special events falls into three categories:

Category A - City Produced Events

City produced events are events where all details are organized and/or coordinated by staff usually working with a community volunteer committee to ensure the highest level of community engagement. Examples include Canada Day by the Bay, White Rock Sea Festival and Tour de White Rock.

Category B – City as a Producing Partner

When the City is a producing partner, a high level of staff support is required to

work with the organizers ensuring that the event content optimizes civic engagement, planning and production details, as well as marketing needs are sufficient to achieve strategic objectives. Examples include the TD Concerts at the Pier for which the City is as a producing partner with the White Rock BIA.

Category C – City as a Supporter

When the City is a supporter, the role of staff is to provide advice and assistance with basic operations and logistical planning such as public safety considerations, coordinating the use of City staff, facilities, property and/or equipment such as tents, stage, barricades, parking lots, community centres, road use, etc. Examples include Remembrance Day supporting the Royal Canadian Legion, the Polar Bear Swim supporting the White Rock and South Surrey Rotary Clubs, Christmas on the Peninsula supporting the Christmas on the Peninsula Society, and Picnic on the Pier supporting the Peace Arch Hospital Foundation.

3. COMMUNITY SPECIAL EVENTS APPLICATION PROCESS

Community special events require approval from the City when any one of the following applies:

- a. Event requires the use of any civic facilities, parks or City owned or leased properties.
- b. Event attendance is anticipated to exceed 200 people.
- c. Event impacts traffic flows or would require road and/or sidewalk closures.
- d. Event involves the sale or distribution of alcoholic beverages and/or cannabis.
- e. Event involves food to be sold or distributed.
- f. Fireworks or pyrotechnics are being used.
- g. Event footprint or activities will have an environmental impact.

Community Special Event Applicants must:

- a. Show relevance of the event's purpose to the City's strategic priorities.
- b. Include a plan to engage White Rock residents and businesses as volunteers, participants and potential sponsors.
- c. Have the expertise and resources to plan and execute the event successfully.
- d. Provide an event budget including projected revenue, expenses and funding from other sources.
- e. Demonstrate financial and legal accountability (i.e. a not for profit society, charity or registered business association), and the ability to obtain adequate liability insurance as required.
- f. Provide a detailed timeline, business case and implementation plan.
- g. Provide a detailed a map of the event location(s) requested.
- h. Provide a detailed request of City support required including funding, in-kind services, use of civic facilities, etc.
- i. Provide a description of the target audience and expected volunteer, participant and spectator attendance.
- j. Provide a communications and promotional plan including how the City's support will be recognized.
- k. Provide a plan for volunteer engagement.
- l. Detail the expected impact on the natural and built environment.

- m. Provide a public safety plan (i.e. first aid, security, traffic control, etc.).
- n. Demonstrate sensitivity for environmental stewardship and First Nations culture in the planning and implementation of the event plan.
- o. Adhere to the protocol and communication guidelines as provided by the City.
- p. Provide event management experience references if requested.

Timelines for Special Event Approvals

The following timeline sets out the schedule to receive, review and recommend community special events to take place the following year:

September 30: Community Special Event applications are due from event organizers for the upcoming year

October/November: Staff review event submissions based on the Policy and available budget resources

December/January: New events are brought to Council for review and/or approval

4. **COUNCIL'S STRATEGIC DIRECTION AND MONITORING**

The Policy will be updated as needed in keeping with the strategic priorities and direction set by Council.

5. **FUNDING**

Consideration will be given to fund Council supported community special events through the City's annual financial planning process.

6. **RATIONALE**

The Policy has been created to set application guidelines, selection criteria and administrative processes in regards to approving and providing support to community special events.

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 11, 2019
TO: Economic Development Advisory Panel
FROM: Sandra Kurylo, Director of Financial Services
SUBJECT: Municipal Property Tax Rate Comparison

RECOMMENDATION

THAT the Economic Development Advisory Panel receive for information the September 11, 2019 report from the Director of Financial Services, titled “Municipal Property Tax Rate Comparison.”

INTRODUCTION

At its meeting of July 10, 2019, the Economic Development Advisory Panel requested staff to report back at the September meeting on White Rock’s mill rate and how it compares to other municipalities throughout the lower mainland. This corporate report provides the requested information.

ANALYSIS

Attached, as Appendix A, are graphical comparisons of the following:

- Lower mainland 2019 “Business and Other” property tax rates. White Rock has the 6th lowest rate for this category out of 15 municipalities surveyed.
- Lower mainland 2019 Residential property tax rates. White Rock has the 6th highest rate out of 15 municipalities surveyed.
- 2019 Business to Residential Tax Rate Ratios. This is often referred to as the “class multiple”. White Rock’s ratio is 2nd lowest of the 15 municipalities.

Caution should be applied when interpreting this data, as some municipalities may charge user fees for services that other municipalities incorporate into their property tax rates.

Also attached, as Appendix B, is a historical comparison of White Rock’s versus Surrey’s property tax rates from 2014 to 2019. One interesting trend is that White Rock’s “Business and Other” tax rate has been lower than Surrey’s in three of the last four years. However, White Rock’s residential tax rate has been consistently higher than Surrey’s. A main reason for this is White Rock has no industrial class properties and very few commercial ones compared to Surrey. As a result, residential properties in White Rock bear most of the tax burden.

CONCLUSION

It is recommended that the information presented in this corporate report be received.

Respectfully submitted,

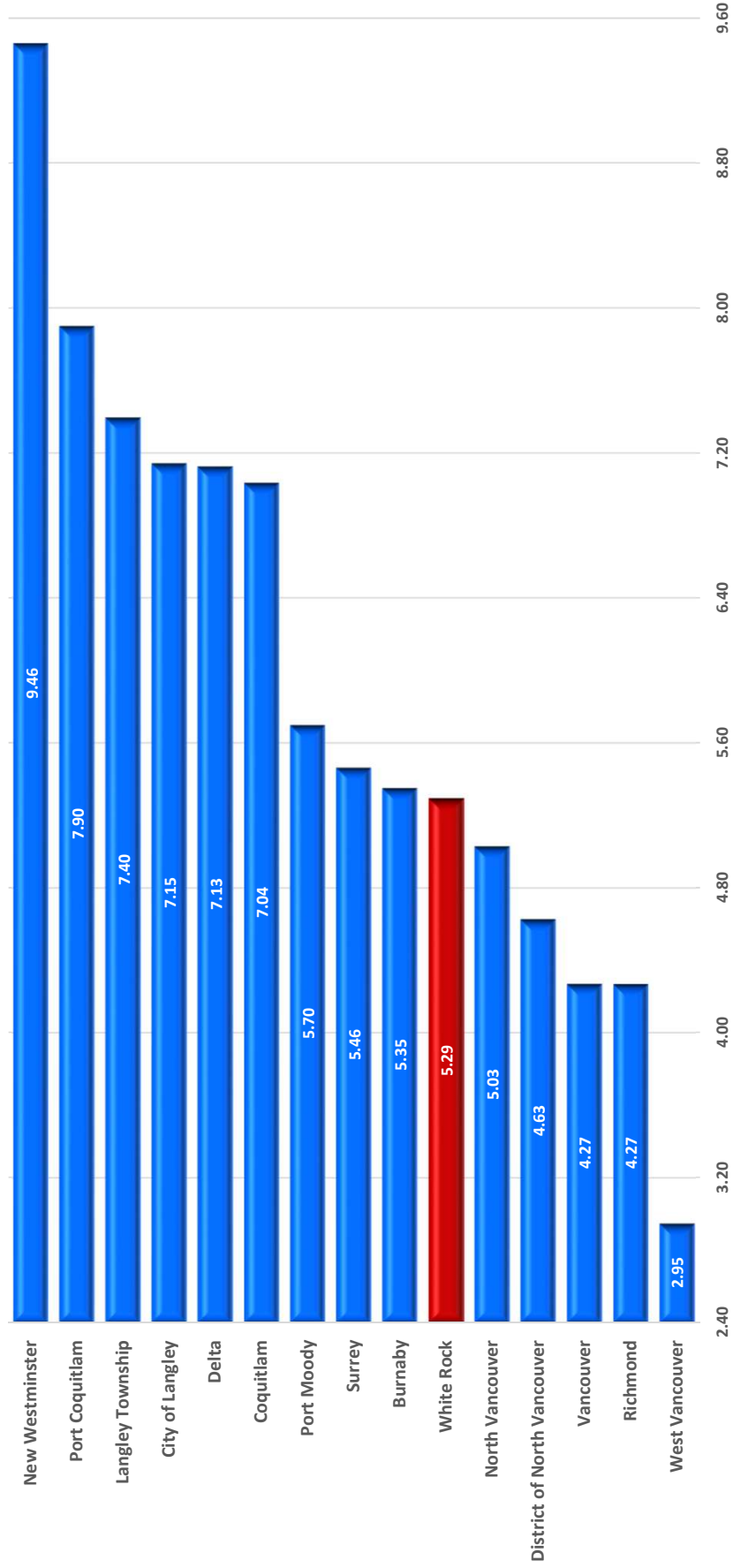
A handwritten signature in black ink, appearing to read 'S. Kurylo', with a large, sweeping flourish at the end.

Sandra Kurylo
Director of Financial Services

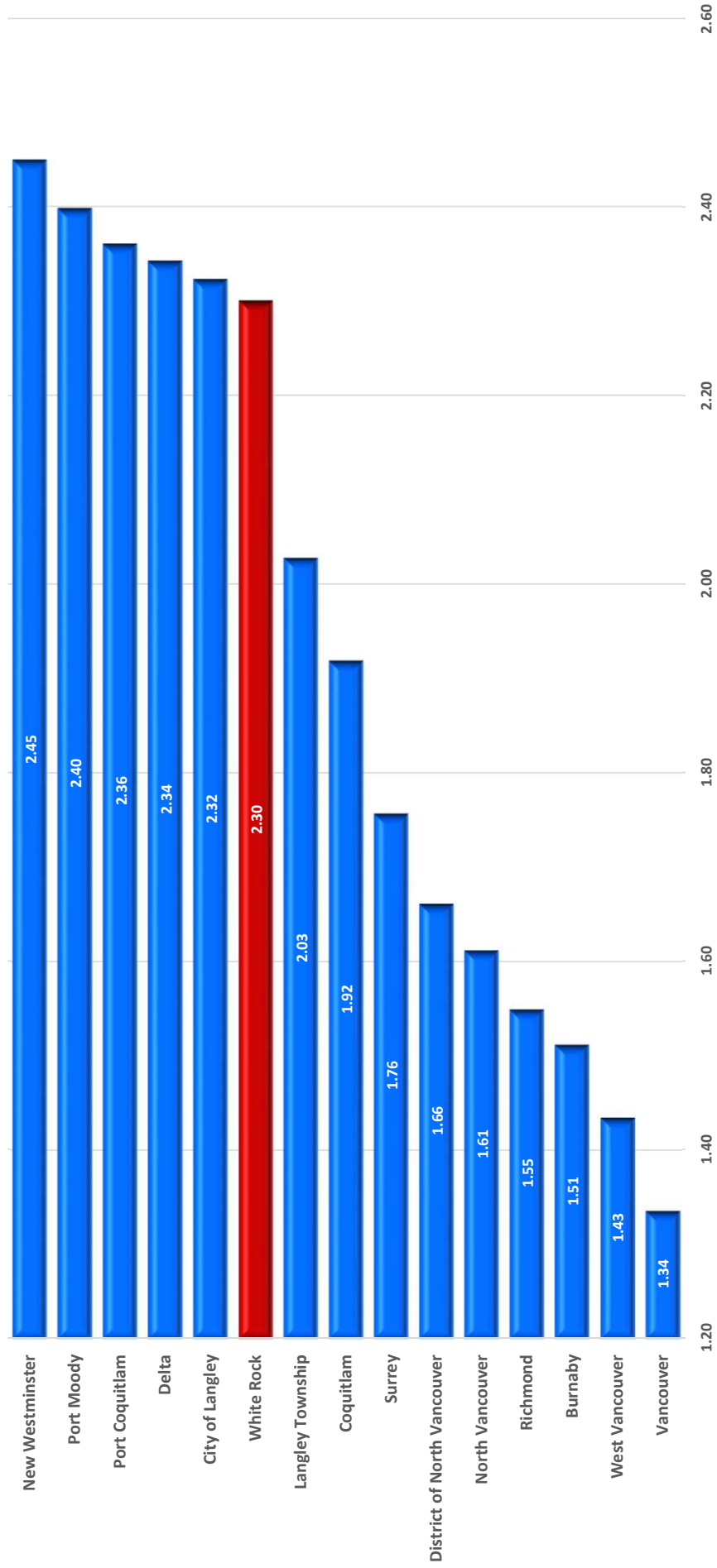
Appendix A: Comparative 2019 Property Tax Rate Graphs

Appendix B: White Rock and Surrey 2014 to 2019 Property Tax Rates

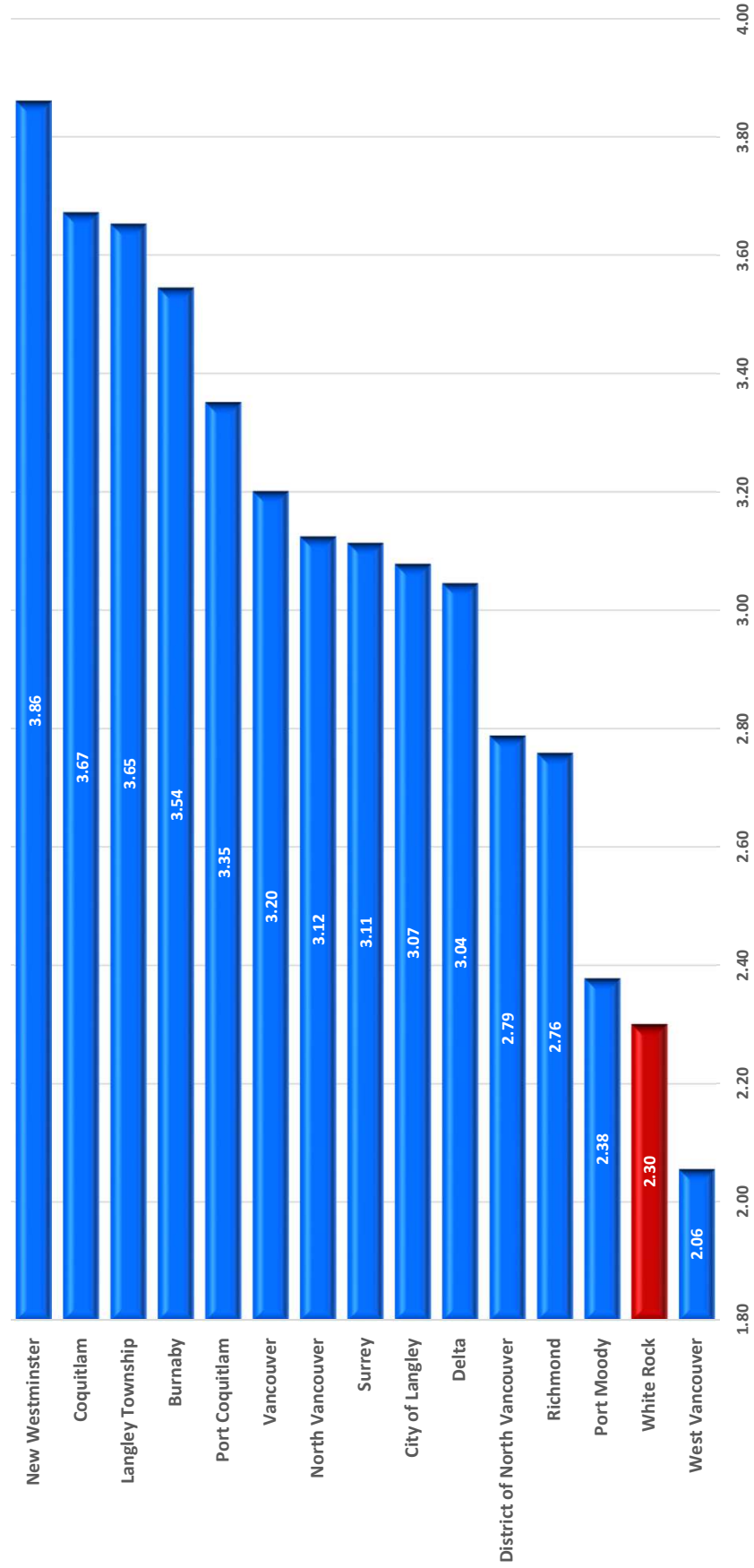
2019 “Business And Other” Property Tax Rates (Per \$1,000 of assessed value)



2019 Residential Property Tax Rates (Per \$1,000 of assessed value)



2019 Business/Residential Tax Rate Ratio



	2019 Property Tax Rates White Rock			2019 Property Tax Rates Surrey			Difference \$	Difference %
	Municipal Levy	FVRL Levy	Total	General Levy	Roads & Traffic Levy	Total Municipal		
Residential	2.20533	0.09515	2.30048	1.61651	0.14030	1.75681	0.54	24%
Business & Other	5.07357	0.21890	5.29247	5.02736	0.43624	5.46360	-0.17	-3%

	2018 Property Tax Rates White Rock			2018 Property Tax Rates Surrey			Difference \$	Difference %
	Municipal Levy	FVRL Levy	Total	General Levy	Roads & Traffic Levy	Total Municipal		
Residential	2.16802	0.09468	2.26270	1.65760	0.14841	1.80601	0.46	20%
Business & Other	5.76144	0.25161	6.01305	5.46410	0.48912	5.95322	0.06	1%

	2017 Property Tax Rates White Rock			2017 Property Tax Rates Surrey			Difference \$	Difference %
	Municipal Levy	FVRL Levy	Total	General Levy	Roads & Traffic Levy	Total Municipal		
Residential	2.17490	0.09663	2.27153	1.74770	0.14677	1.89447	0.38	17%
Business & Other	5.83248	0.25913	6.09161	5.83177	0.48963	6.32140	-0.23	-4%

	2016 Property Tax Rates White Rock			2016 Property Tax Rates Surrey			Difference \$	Difference %
	Municipal Levy	FVRL Levy	Total	General Levy	Roads & Traffic Levy	Total Municipal		
Residential	2.89148	0.12908	3.02056	2.26262	0.17933	2.44195	0.58	19%
Business & Other	6.60647	0.29491	6.90138	6.49150	0.51436	7.00586	-0.10	-2%

	2015 Property Tax Rates White Rock			2015 Property Tax Rates Surrey			Difference \$	Difference %
	Municipal Levy	FVRL Levy	Total	General Levy	Roads & Traffic Levy	Total Municipal		
Residential			3.44748			2.49070	0.96	28%
Business & Other			7.85907			7.02465	0.83	11%

	2014 Property Tax Rates White Rock			2014 Property Tax Rates Surrey			Difference \$	Difference %
	Municipal Levy	FVRL Levy	Total	General Levy	Roads & Traffic Levy	Total Municipal		
Residential			3.67869			2.47085	1.21	33%
Business & Other			8.72798			7.01681	1.71	20%

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW NO. 2308**



A Bylaw to amend the White Rock Business License Bylaw, 1997, No. 1510.

The COUNCIL of The Corporation of the City of White Rock, in an open meeting assembled, ENACTS as follows:

1. THAT White Rock Business License Bylaw, 1997, No. 1510, as amended, be further amended:

1) By adding the following definitions to section 1 Interpretation, in the correct alphabetical order:

“Body Work” means the kneading, rubbing, massaging, manipulating, touching or stimulating by any means of the human body by any person for remuneration and includes, but not limited to shiatsu, reflexology, bio-kinesiology, hellerwork, acupressure, reiki, rolfing, and trager approach, but does not include medical, therapeutic, chiropractic treatment given by any person licensed or registered under a statute in the Province of British Columbia governing these activities.

“Body Work Studio” means any premises in which **Body Work** occurs.

“Licence Inspector” means the Director of Planning and Development Services, the Senior Bylaw Enforcement Officer, a Bylaw Enforcement Officer, the Building Official, or the Manager of Building and Bylaw Enforcement;

2) By deleting the existing definition for Inspector in section 1 Interpretation;

3) By deleting section 5 (b) in its entirety;

4) By deleting the existing section 6 (a) in its entirety and replacing with the following new section 6 (a);

(a) All applications for licences under this bylaw shall be made to the Licence Inspector on the application form provided for that purpose;

5) By deleting the existing section 11 in its entirety and replacing it with the following new section 11:

11. Change of Condition

Where the licence fee for any business is based on the floor area, ground area number of people regularly engaged, number of machines, appliances or rental units used in carrying on the business, no person shall change such factors upon which the licence fee is based without notifying the Licence Inspector in writing and paying any additional fee which may be payable pursuant to this bylaw as a result of such change;

- 6) By deleting the existing section 12 (b) in its entirety and replacing it with the following new section 12 (b):

(b) No person to whom a licence has been granted under this bylaw shall change the location of the premises in which he/she carried on the business without first applying to the Licence Inspector in writing to have the licence altered in respect to the location of the premises set out herein and any person carrying on business at a premises other than the premises as specified in the licence shall be guilty of an infraction of this bylaw;

- 7) By deleting section 13 in its entirety and replacing it with the following new section 13:

13. Inspections

The Licence Inspector or any Peace Officer is hereby authorized to enter at all reasonable times, any house, place, premises, vehicle or other place in respect of which a licence has been granted pursuant to the Bylaw, to ascertain whether the regulations and provisions of the Bylaw are being obeyed;

- 8) By deleting section 18 in its entirety and replacing it with the following new section 18:

18. Zoning

Before any licence is granted in respect of any premises, the Licence Inspector shall be satisfied that the use for which the licence is sought shall not be in violation of the Zoning bylaw or any of the bylaws then in force with the City, and no licence shall be issued if the carrying out of that business in the premises applied for would be contrary to any City bylaws, applicable laws, rules, codes, regulations and orders of all Provincial and Federal authorities having jurisdiction over such business;

- 9) By deleting section 19 (a) in its entirety and replacing it with the following new section 19 (a);

(a) All operators of premises in which rooms or suites are let for lodging or living purposes shall maintain a register of persons dwelling therein and such register shall include the name and occupation of such person, and shall be produced at the request of any Licence Inspector or Peace Officer, but this clause shall not apply to the operator of premises having not more than two rooms available for letting.

- 10) By adding to section 19 a new section 19 (f) in the correct alphabetical order, as follows:

(f) Body Works Studios

(i) Every person conducting business as a **Body Work Studio** shall upon request:

- 1) provide the Director with a list containing the name, address, telephone number, date of birth, gender, and a copy of valid photographic identification of every person proposed to be employed or engaged in the business, together with any additional information as may be required;
 - 2) notify the Director within twenty four (24) hours and in writing of any change in the personnel employed or engaged in the business;
 - 3) not employ or engage any person in the business without them first receiving an approved business licence;
 - 4) permit the Director or his/her designates to enter at any time any premise where **Body Work** services are provided or offered to ascertain whether the provisions of this Bylaw are being complied with;
 - 5) display in a prominent location within any premises where **Body Work** services are provided, a list of rates and prices payable by the public for such services;
 - 6) establish and maintain a client registry of names, telephone numbers and addresses, with proof of identity to be established by the production of picture identification; and
 - 7) upon request, supply a copy of the client registry to the Director, his/her designates or the RCMP.
- (ii) No person carrying on the business of a **Body Work Studio** shall:
- 1) employ any person on the licensed premises unless such person is nineteen (19) years of age or older;
 - 2) permit any person to be on the licensed premises at any time unless such person is nineteen (19) years of age or older;
 - 3) permit any person engaged in providing **Body Work** in the licensed premises to perform **Body Work** services unless such person is wearing clean, washable, non-transparent outer garments covering his/her body between the neck and the top of the knee, the sleeves of which do not reach below the elbows;
 - 4) have been, or employ any persons who have been, convicted of an offence under any of Section 210, 211, 212, or 213 of the Criminal Code of Canada, any offence related to the sex trade evidenced by a criminal records check, or is not legally entitled to be employed in Canada, or;

- 5) permit any person engaged in providing **Body Work** to manipulate, touch, or massage the male or female genitalia or female breast of any client.
- (iii) No person carrying on the business of a **Body Work Studio** shall exhibit himself or herself, nor permit other persons to exhibit themselves, in any window on or about the licensed premises, or exhibit, or permit to be exhibited, any sign visible from outside of the premises showing any nude male or female bodies, or any part thereof, nor any printed words that might indicate that the licensed premises is a place that offers a form of sexual or nude entertainment.
 - (iv) Every application for a licence for a **Body Work Studio** shall be accompanied by a floor plan of the entire premises in a scale and with detail acceptable to the Director, and when any alterations are made to the licensed premises, a revised floor plan thereof shall be filed with the Director forthwith.
 - (v) Every room used for **Body Work** must:
 - 1) be free of any locking device;
 - 2) not be less than 5.5 square meters;
 - 3) be equipped with lighting of at least 550 lux, which must remain illuminated when either the door to the room is closed or the room is occupied; and
 - 4) be equipped with a window which may be translucent, must not be obstructed at any time, has a minimum area of 1 square meter with no side having a dimension less than 25 cm, and must be visible from the reception area
 - (vi) No person carrying on the business of a **Body Work Studio** may permit any client to enter or remain on the premises between 7:00 PM and 9:00 AM.
 - (vii) Every person carrying on the business of a **Body Work Studio** must maintain the premises where **Body Work** is provided to the public in a clean and sanitary condition, to the standards prescribed by the Health Authority, the City, or other lawful authority.
 - (viii) Every applicant for a licence to carry on the business of, or operate, a **Body Work Studio** must, where required by the Director as a condition of such licence, either;
 - 1) deposit with the City a security in the form of an indemnity bond acceptable to the Director in the amount of not less than two million dollars (\$2,000,000.00), or

2) provide evidence satisfactory to the Director that the applicant has obtained a comprehensive liability insurance policy in respect of such business operations in the amount of not less than two million dollars (\$2,000,000.00), per occurrence, from an insurance company licensed in the province of British Columbia, naming the City as an additional insured, and stating that the policy applies to each insured as if a separate policy has been issued to each.

(ix) The Director may require as a condition of granting a licence to carry on the business of, or operate, a **Body Work Studio** that every employee be bonded;

11) By deleting in Schedule “A” Group 2 the business type “Tree Topping Service” and adding “Arboricultural Service” in the correct alphabetical order;

12) By adding the following business types to Schedule “A” Group 3 in the correct alphabetical order:

Chiropractor (Contract)

Hair Stylist/Barber (Contract)

Physiotherapist (Contract)

Registered Massage Therapist (Contract);

13) By adding the following business types and associated Business Licence fees to Schedule “A” Group 4 in the correct alphabetical order:

Accessory Vacation Rental \$150.00

Accessory Registered Secondary Suite \$40.00

Accessory Boarding Room (each room) \$25.00

Body Works Studio \$2,000.00

Body Works Studio Employee \$500.00;

2. This Bylaw may be cited for all purposes as the “*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019 No. 2308.*”

RECEIVED FIRST READING on the	30 th day of	September,	2019
RECEIVED SECOND READING on the	30 th day of	September ,	2019
RECEIVED THIRD READING on the	30 th day of	September,	2019
Published in the Peace Arch News on the	11 th and 18 th	October,	2019
	days of		
RESCINDED THIRD READING on the	21 st day of	October,	2019
RECEIVED THIRD READING (amended) on	21 st day of	October,	2019
the			
Published in the Peace Arch News on the	25 th and 30 th day	October,	2019
	of		
ADOPTED on the	day of		

MAYOR

DIRECTOR OF CORPORATE ADMINISTRATION

On-Table
October 21, 2019 Regular Council Meeting
Item 8.1.1 Bylaw 2308 - WHITE ROCK BUSINESS LICENCE
BYLAW 1997, NO. 1510, AMENDMENT NO. 9, 2019 NO. 2308

C-1

From: [hello](#)
To: [Clerk's Office](#)
Subject: Bylaw 2308
Date: Friday, October 18, 2019 10:28:53 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Positive changes to bylaw 2308. It is about time.

Mary Lou Trahan

Sent from [Mail](#) for Windows 10

From: [J.B. Trahan](#)
To: [Clerk's Office](#)
Subject: Bylaw 2308
Date: Friday, October 18, 2019 10:28:02 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please be advised of my full support for the proposed changes to Bylaw 2308, focused on the Body Works.

Thanks

J.B. Trahan

Sent from [Mail](#) for Windows 10

18th October 2019

To Mayor & Council.

City of White Rock
Bylaw No 2308.

I fully support the changes to
the above bylaw.

Thank-you for your perseverance
in changing them.

Hopefully white rock will now be on
the road to a vibrant, safe & clean
city without questionable establishments
purporting to be "massage" parlours

Yours sincerely,

Bronwyn Touley
408 - 1420 Johnston Road
White Rock V4B 3Z5



RECEIVED

OCT 18 2019

CITY OF WHITE ROCK
ADMINISTRATION

From: [Terry Amisano](#)
To: [Clerk's Office](#)
Subject: Fw: Bylaw 2308 Changes
Date: Monday, October 21, 2019 7:18:37 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear sirs:

As a businessman and owner of the restaurant” Bin 101 Wine & Tapas Bar“ located in White Rock and directly below a massage parlour , I have first hand experience as to the negative effect a massage parlour has on businesses.

My restaurant business volume has decreased since the massage parlour opened. Several of my regular customers have expressed concern as to frequenting the restaurant as it is directly below a massage parlour.

The massage parlour is drawing unsavory looking characters into the area. I have lost count of the number of times they have come into the restaurant rudely asking for directions to the massage parlour directly above us.

I support the changes to Bylaw 2308.

Regards,
Terry Amisano
Bin 101 Wine & Tapas Bar - owner
Sent from my iPhone

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW No. 2301**



A Bylaw to amend the
Ticketing for Bylaw Offences Bylaw, 2011, No. 1929

WHEREAS it is expedient to amend certain provisions of the Ticketing for Bylaw Offences Bylaw, 2011, No. 1929;

NOW THEREFORE the CITY COUNCIL of the Corporation of the City of White Rock, in an open meeting assembled, ENACTS as follows:

1. Deleting Schedule B 1 by replacing Schedule B 1 and replacing it with;

Schedule B1

Building Bylaw, 2012, No. 1928 (as amended)

Designated Offense	Section	Penalty
Construction, repair, alteration, relocation or demolition of a building or structure without a permit	Sec. 6.1 Sec. 6.2	\$250.00
Occupy or use contrary to notice or permit	Sec. 6.3	\$250.00
Knowingly submit false information in relation to permit application or construction	Sec. 6.4	\$250.00
Tamper with or remove posted notice or certificate	Sec. 6.5	\$250.00
Construction, repair, alteration, relocation or demolition contrary to or at variance to permit	Sec. 6.6	\$250.00
Obstructing entry of Building Official, Building Inspector or Bylaw Enforcement Officer	Sec. 6.7	\$500.00
Installation, repair or replacement of plumbing without, or not in accordance with terms of permit	Sec. 6.1 Sec. 6.2 Sec. 6.6	\$250.00
Disobey or remove a Stop Work Order	Sec. 6.5 Sec. 28.4	\$500.00 1 st \$750.00 2 nd \$1000.00 3 rd and Subsequent offences

Disobey or remove a Do Not Occupy notice	Sec. 6.5 Sec. 28.6	\$500.00 1 st \$750.00 2 nd \$1000.00 3 rd and Subsequent offences
Failure to comply with Fire Sprinkler System requirements	Sec. 17.1	\$250.00
Failure to post permit	Sec. 17.2(a)	\$100.00
Failure to keep plans/specifications on site	Sec. 17.2(b)	\$100.00
Failure to post Civic address	Sec. 17.2(c)	\$100.00
Failure to obtain approval of works or conceal works prior to inspection and approval	Sec. 18.5	\$500.00
Occupy building prior to inspection and approval	19.1	\$500.00 per day
Construct retaining structure without a permit	20.1	\$250.00
Construct driveway access or culvert without a permit	Sec. 22.1 Sec. 22.2	\$500.00
Improper installation or maintenance of pool fence or gate	Sec. 23.3 Sec. 23.4	\$250.00
Disobey order to require Secondary Suite be brought into compliance with BC Building Code requirements	Sec. 28.3	\$250.00 1 st \$500.00 2 nd \$1000.00 3 rd and Subsequent offences

2. Deleting Schedule B 2 and replacing Schedule B 2 with

Schedule B 2

White Rock Business Licence Bylaw, 1997, No. 1510 (as amended)

Designated Offence	Section	Penalty
Operate without a business licence	Sec. 2 Sec. 3	\$200 per day
Failure to display business licence	Sec. 10	\$150.00
Failure to permit inspection	Sec 17	\$500.00
Operate business while licence is under suspension	Sec 16	\$500.00 per day
Failure to list partners	Sec. 14	\$250.00
Unauthorized transfer of licence	Sec. 12	\$250.00
Prohibited business activity	Sec. 15 Sec. 16 Sec. 18	\$500.00 per day
Failure to notify city of change in condition	Sec. 11	\$250.00

3. Deleting Schedule B3 and replacing Schedule B 3 with:

Schedule B 3

Animal Control and Licensing Bylaw, 2012, No. 1959 (as amended)

Designated Offense	Section	Penalty
Operating a kennel	Sec.5	\$500.00
Keeping an exotic animal Keeping livestock or poultry	Sec. 7 Sec 45	\$150.00 1 st \$250.00 2 nd \$500.00 3 rd and Subsequent offences
Failure to license a dog	Sec. 8	\$300.00
No licence tag on dog	Sec. 11	\$150.00
Howling or barking dog causing a disturbance	Sec 22	\$200.00 1 st \$350.00 2 nd \$500.00 3 rd and Subsequent offences
Dog off leash in a public place	Sec. 23 (4)	\$200.00
Dog on pier	Sec.23 (5)	\$200.00
Dog on promenade between April 1 st and September 30 th	Sec.23 (6)	\$200.00
More than three dogs under the control of a person on promenade between October 1 st and March 31 st	Sec.23 (7)	\$200.00
Dog running at large	Sec. 23 (1)	\$150.00 1 st \$250.00 2 nd \$500.00 3 rd and Subsequent offences
Failure to secure a dog in estrus	Sec. 25	\$150.00
Failure to confine an aggressive dog	Sec. 29 (1)	\$500.00
Failure to keep an aggressive dog on leash	Sec. 29(2)(a)	\$500.00
Failure to muzzle an aggressive dog	Sec. 29 (2)(c)	\$250.00
Failure to comply with an order for an aggressive dog	Sec. 29	\$500.00

Dog excrement left on public property or private property other than the residence of the dog owner	Sec. 38	\$200.00
No suitable means to remove feces	Sec. 37	\$200.00
Dog enclosed in confined space without sufficient ventilation.	Sec. 42	\$300.00
Feeding, attracting or enticing wildlife	Section 45 (2)	\$150.00
Interfere with Animal Control Officer or Peace Officer	Sec. 48	\$500.00

4. Deleting Schedule B 5 by replacing Schedule B 5 and replacing it with;

Schedule B5

White Rock Noise Control Bylaw, 2013, No. 2018 (as amended)

Designated Offence	Section	Penalty
Disturbing Noise	Sec 7.1 Sec. 7.2 (b) and (c)	\$200.00 1 st \$350.00 2 nd \$500.00 3 rd and Subsequent offences
Disturbing or objectionable noise as per Schedule A	Sec 7.2 (a)	\$200.00 1 st \$350.00 2 nd \$500.00 3 rd and Subsequent offences
Commercial delivery noise outside of permitted hours	Sec.7.2 (d)	\$150.00
Amplified sound which disturbs	Sec.7.2 (e)	\$200.00 1 st \$350.00 2 nd \$500.00 3 rd and Subsequent offences
Noise in a public place	Sec.7.2 (f)	\$200.00 1 st \$350.00 2 nd \$500.00 3 rd and Subsequent offences
Construction noise out of permitted hours	Sec.7.3 (a)	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Construction noise outside of permitted hours without approval	Sec.7.3 (b)	\$4000.00

Construction noise on a Sunday or Holiday	Sec.7.4	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Noise by owner or occupant outside of permitted hours	Sec.7.5	\$200.00 1 st \$350.00 2 nd \$500.00 3 rd and Subsequent offences
Nuisance property	Sec. 7.6	\$2000.00
Continued disturbance from nuisance property	Sec. 7.7	\$2000.00

5. Deleting Schedule B 7 by replacing Schedule B 7 and replacing it with;

Schedule B7

White Rock Parks Regulation Bylaw, 1977, No. 675 (as amended)

Designated Offence	Section	Penalty
Contravenes any provision of Sections 2 (a) or 2 (b) (in any park, cuts, destroys, damages or removes any tree)	Sec. 2 (b)	\$1000.00 1 st offence \$2500.00 2 nd or Greater offence
Contravenes any provision of Section 2 (c) to 2 (x) (in any park)	Sec. 2 (c) to 2 (x)	\$100.00 1 st offence \$250.00 2 nd or Greater offence
Contravenes any provision of Section 3 (in any park)	Sec. 3 (a) to 3 (e)	\$100.00 1 st offence \$250.00 2 nd or Greater offence
Contravenes any provision of Section 6 (Playgrounds and Courts)	Sec. 6 (a) to 6 (c)	\$100.00 1 st offence \$250.00 2 nd or Greater offence
Contravenes any provision of Section 7 (Pier)	Sec. 7 (a) to 7 (i)	\$100.00 1 st offence \$250.00 2 nd or Greater offence

6. Deleting Schedule B 9 by replacing Schedule B 9 and replacing it with;

Schedule B9

Public Health and Smoking Protection Bylaw, 2008, No.1858 (as amended)

Designated Offence	Section	Penalty
Smoking in contravention of the provisions of Section 2.1	Sec. 2.1 (a) to 2.1 (i)	\$100.00 1 st offence \$250.00 2 nd and Subsequent offences
Owner or responsible person allowing smoking in contravention of Section 2.1	Sec. 2.2	\$1000.00 1 st offence \$2000.00 2 nd and Subsequent offences
Owner or responsible person not posting or maintaining required signs	Sec. 2.3	\$250.00

7. Deleting Schedule B 12 by replacing Schedule B 12 and replacing it with;

Schedule B12

White Rock Unsightly Premises and Graffiti Abatement Bylaw, 2013, No 2019 (as amended)

Designated Offence	Section	Penalty
Nuisance or unsightly conditions	Sec. 5.1 Sec. 5.2	\$250.00
Nuisance property	Sec. 5.3	\$2000.00
Unsightly conditions on a nuisance property	Sec. 5.4	\$2000.00
Placement of graffiti on any sidewalk, wall, building, fence, sign or other structure or any real property or any place to which the public has access	Sec. 6.1	\$250.00
Collection or accumulation of water, refuse, or materials	Sec.6.3 (a)	\$250.00
Cause or permit unsanitary conditions	Sec. 6.3 (b)	\$250.00
Failure to remove, cut down, or trim trees, weeds or other growths	Sec. 6.3 (c)	\$250.00
Cause or permit graffiti or unsightly conditions	Sec. 6.3 (d)	\$250.00

Cause or permit an infestation	Sec. 6.3 (e)	\$250.00
Cause or permit conditions which may provide food or harborage	Sec. 6.3 (f)	\$250.00
Accumulation of construction or demolition waste not contained	Sec. 6.3 (g)	\$250.00
Outside storage of items	Sec. 6.3 (h)	\$250.00
Vehicle on landscaping	Sec 6.3 (i)	\$250.00
Placement of sweepings, ashes, refuse, rubbish or discarded materials in a public place	Sec 6.4	\$1000.00
Unsecure property	Sec. 6.5	\$250.00
Interferes with duties	Sec. 7.5	\$1000.00

8. Deleting Schedule B 13 by replacing Schedule B 13 and replacing it with;

Schedule B13

White Rock Zoning Bylaw, 2012, No 2000 (as amended)

Designated Offence	Section	Penalty
Prohibited use of land, building, or structure	Sec. 4 Sec. 6 Schedule B for all zones	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Failure to comply with accessory off-street parking requirements, i.e. for parking and storing of commercial vehicles, contractors equipment or machinery, house trailer or recreational vehicles, boats or boat trailers	Sec. 4.1.8 Sec. 4.1.9	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Failure to comply with Community Care Facilities or Community Services requirements	Sec. 5.1 Sec. 5.2	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Failure to comply with the accessory home occupation requirements	Sec. 5.3	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Failure to comply with the accessory boarding use requirements	Sec. 5.4	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and

		Subsequent offences
Failure to comply with the accessory registered secondary suite requirements	Sec. 5.5	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Failure to comply with the accessory bed and breakfast requirements	Sec. 5.7	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Failure to comply with the accessory vacation rental requirements	Sec. 5.8	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Failure to comply with screening and fencing requirements	Sec. 4.12	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences
Removal of required parking or loading space	Sec. 4.14 Sec. 4.15	\$500.00 1 st \$1000.00 2 nd \$2000.00 3 rd and Subsequent offences

RECEIVED FIRST READING on the 21st day of October, 2010
RECEIVED SECOND READING on the 21st day of October, 2010
RECEIVED THIRD READING on the 21st day of October, 2010
ADOPTED on the day of

MAYOR

DIRECTOR OF CORPORATE ADMINISTRATION

**The Corporation of the
CITY OF WHITE ROCK
BYLAW 2317**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

1. That Schedule A - Text of the "White Rock Zoning Bylaw, 2012, No. 2000" be amended:

- (1) by deleting the existing definition for "accessory boarding use" in Section 3.3.1 in its entirety and replacing it with the following new definition:

"accessory boarding use" means the use of a room or rooms (similar to *sleeping units*) in a *dwelling unit* used for the accommodation of roomers and boarders for periods greater than 30 days with either private or shared sanitary facilities and without separate cooking facilities or equipment; this use shall not be permitted in conjunction with a *hotel, accessory bed & breakfast use, accessory registered secondary suite, short term rental, care facility, or any other similar commercial or institutional use.*

- (2) by deleting the existing definition for "vacation rental" in Section 3.3.1 in its entirety.
- (3) by adding the following new definition in Section 3.3.1 for "short term rental" in the correct alphabetical order.

"short term rental" or "accessory vacation rental" means the rental of a residential *dwelling unit* to short-term paying guests for periods not to exceed thirty (30) days.

- (4) by deleting the existing Section 5.5 in its entirety and replacing it with a new Section 5.5 as follows:

5.5 Accessory Registered Secondary Suite

5.5.1 An accessory registered secondary suite shall only be permitted in the RS, RE and RI zones, and shall:

- a) be accessory to a one-unit residential use only;
- b) be limited to one accessory registered secondary suite per lot;
- c) conform with the BC Building Code requirements and limited to a maximum of 90 square metres residential gross floor area and not more than two (2) bedrooms;
- d) provide one additional on-site parking space for occupants of the accessory registered secondary suite;
- e) be inspected and registered through the City's Secondary Suite Registration process; and
- f) only accommodate tenants for periods of thirty (30) days or greater.

- (5) by deleting the existing Section 5.8 in its entirety and replacing it with a new Section 5.8 as follows:

5.8 Short Term Rental

5.8.1 A *short term rental use* shall:

- a) only be operated from an *accessory registered secondary suite* that complies with all applicable BC Building Code requirements;
- b) only be operated by an *owner* (or immediate family member of the *owner*) of the subject property, where they are a full-time resident and occupant of the *one-unit residential use*. A tenant may not sublet the *accessory registered secondary suite* for this purpose;
- c) only be operated if the *owner* has designated a responsible person whose name and contact information is prominently displayed in the short term rental premises at all times when the short term rental is operated, who, at all times that the short-term rental is operated, has access to the premises and authority to make decisions in relation to the premises and the rental agreement, and who must be able to attend at the short-term rental premises within two hours of being requested to do so;
- d) install fire extinguishers, interconnected smoke and carbon monoxide alarms, and emergency lighting in hallways and egress points, to B.C. Building Code standards;
- e) not permit any structural alteration or addition that changes the residential character and form of the *principal building*;
- f) be limited to a maximum of two (2) *sleeping units* only;
- g) be limited to no more than four (4) adult guests at any given time;
- h) not be occupied by more than one booking or reservation at any given time;
- i) not have any exterior signage advertising the *short term rental use*;
- j) provide accessory off-street parking in accordance with the provisions of Section 4.14;
- k) not create any form or manner of nuisance for neighbouring properties, including but not limited to noise, light, traffic or on-street parking;
- l) have a valid business license, and display the business licence number in all advertising for the *short term rental*;
- m) only provide for the temporary accommodation of guests for periods not to exceed thirty (30) days.

- (6) by replacing the term “accessory vacation rental with “short term rental” in the Table of Contents and sections 4.14.1, 5.3.1.(3), 6.1.1(f), 6.2.1(e), 6.3.1(e), 6.1.1(f), 6.5.1(e), 6.5.1(e), 6.6.1(e), 6.7.1(e), 6.8.1(e), 6.9.1(f), and 7.39(1)(e).

2. This Bylaw may be cited for all purposes as the "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Short-Term Rental Update) Bylaw, 2019, No. 2317".

RECEIVED FIRST READING on the	21 st day of	October, 2019
RECEIVED SECOND READING on the	21 st day of	October, 2019
PUBLIC HEARING held on the	day of	
RECEIVED THIRD READING on the	day of	
ADOPTED on the	day of	

Mayor

Director of Corporate Administration

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2319**



**A Bylaw to amend Schedule “K” of Fees and Charges Bylaw, 2019, No. 2298
in regards to the Temporary Construction Period Permit**

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. The “**Temporary Construction Period Permit**” section of “**Pay Parking**”, in **Schedule “K” FINANCIAL SERVICES** of Fees and Charges Bylaw, 2019, No. 2298 be amended to the following and inserted as its own section in **Schedule “K”**.

<p>Temporary Construction Period Permit Up to two (2) permits are available to residents and up to four (4) permits to each church on the 1300 block of Foster Street, exempting them from the two (2) hour parking limit on weekdays from 8am to 6pm, on the west side of the street as well as the east side of the street adjacent to 1368 Foster Street only, as indicated by the signage.</p> <ul style="list-style-type: none"> • Temporary Construction Period Permit 	\$1
--	-----

2. This Bylaw may be cited for all purposes as the “Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 3, 2019, No. 2319”

RECEIVED FIRST READING on the _____ day of _____

RECEIVED SECOND READING on the _____ day of _____

RECEIVED THIRD READING on the _____ day of _____

RECEIVED FINAL READING on the _____ day of _____

MAYOR

CITY CLERK

OCT 25 2019

File: CR-24-01

Tracey Arthur
City Clerk
City of White Rock
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

Dear Ms. Arthur:

Re: Informing the Public About Regional Odour Management Resources

Managing odours has become an important priority for the region as the number of complaints about odorous emissions in the environment has increased significantly. As part of Metro Vancouver's commitment to strengthening communication and outreach about our odour management program, the rack cards included in this package provide guidance to the public about making an effective odour complaint.

We anticipate that people in your community may be interested in this information so request that you make this rack card available to the public at community centres and other appropriate public venues in your community. For additional copies of this rack card, please contact Laura Taylor by phone at 604-432-6200 or by email at laura.taylor@metrovancouver.org.

Additional information about Metro Vancouver's odour management program, an online form for submitting air quality complaints, and tips on making an odour complaint can be found at www.metrovancouver.org (search for "odour").

Sincerely,

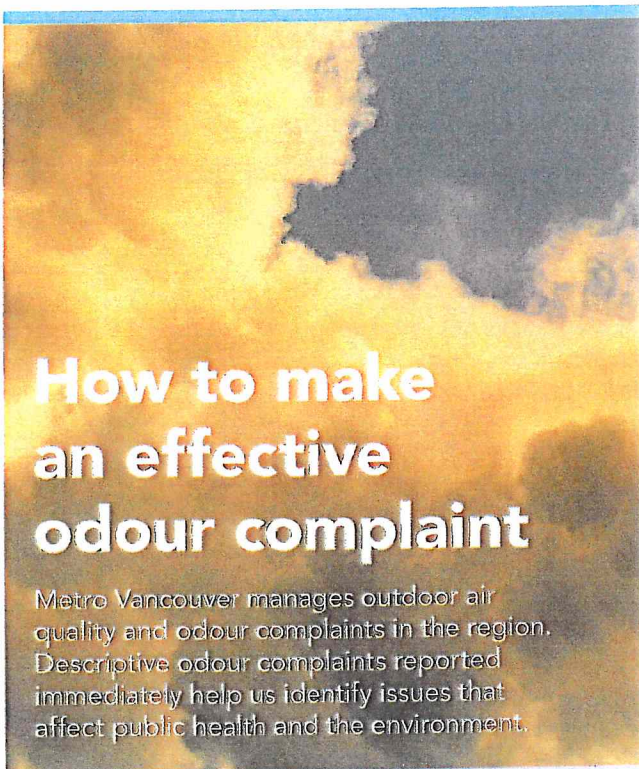


Esther Bérubé, P.Eng.
Division Manager, Air Quality Bylaw and Regulation Development

EBe/lt

Encl: How to make an effective odour complaint (10 copies)

33179109



How to make an effective odour complaint

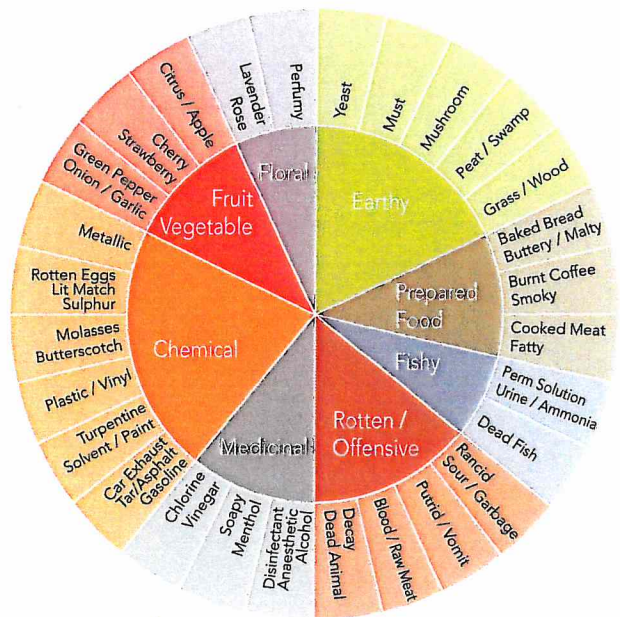
Metro Vancouver manages outdoor air quality and odour complaints in the region. Descriptive odour complaints reported immediately help us identify issues that affect public health and the environment.

Here's what we need to know:

- F** **Frequency** – When did you last detect the odour and how often do you detect it? Once a week, hourly, daily or continuously?
- I** **Intensity** – How strong is the odour? Is it weak or moderate?
- D** **Duration** – How long does the odour last? Seconds, minutes, hours?
- O** **Offensiveness** – Is the odour unpleasant?
- L** **Location** – Where did you smell the odour? Provide an address or intersection. Were you indoors or outdoors?

Describe the odour

Does it remind you of a familiar smell? Use the odour wheel to help accurately describe the odour.



Describe the weather

- What direction was the wind from?
- Was the wind light, moderate or strong?
- Was it sunny, overcast or raining?

Describe the effect

How does the odour affect you, your family or your business?

To make a complaint, go to metrovancover.org (search 'make complaint') or call 604-436-6777.

OCT 25 2019

Planning & Environment
Tel. 604 432-6200 Fax 604 436-6901

File: CR-24-01

Ms. Tracey Arthur, City Clerk
City of White Rock
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

Dear Ms. Arthur:

Re: Consultation Materials Regarding Options to Regulate Air Emissions from Cannabis Production

As part of Metro Vancouver's first phase of public consultation exploring options to manage air emissions from commercial cannabis production and processing operations, Metro Vancouver is currently sharing information and seeking input and feedback by October 31, 2019 on potential regulatory approaches. This package contains copies of a frequently asked questions document, which answers questions about the initiative and includes Metro Vancouver's contact information. We anticipate that people in your community may be interested in this information so request that you make the document available to the public at community centres and other appropriate public venues in your community.

Additional information about the potential approaches to managing air emissions is available in the discussion paper, which can be found at www.metrovancouver.org (search for 'cannabis') along with consultation presentations, links to reference materials, and an online questionnaire.

If you have any questions or need additional copies of the document, please contact Julie Saxton, Air Quality Planner, by phone at 604-432-6200 or by email at AQbylaw@metrovancouver.org.

Sincerely,

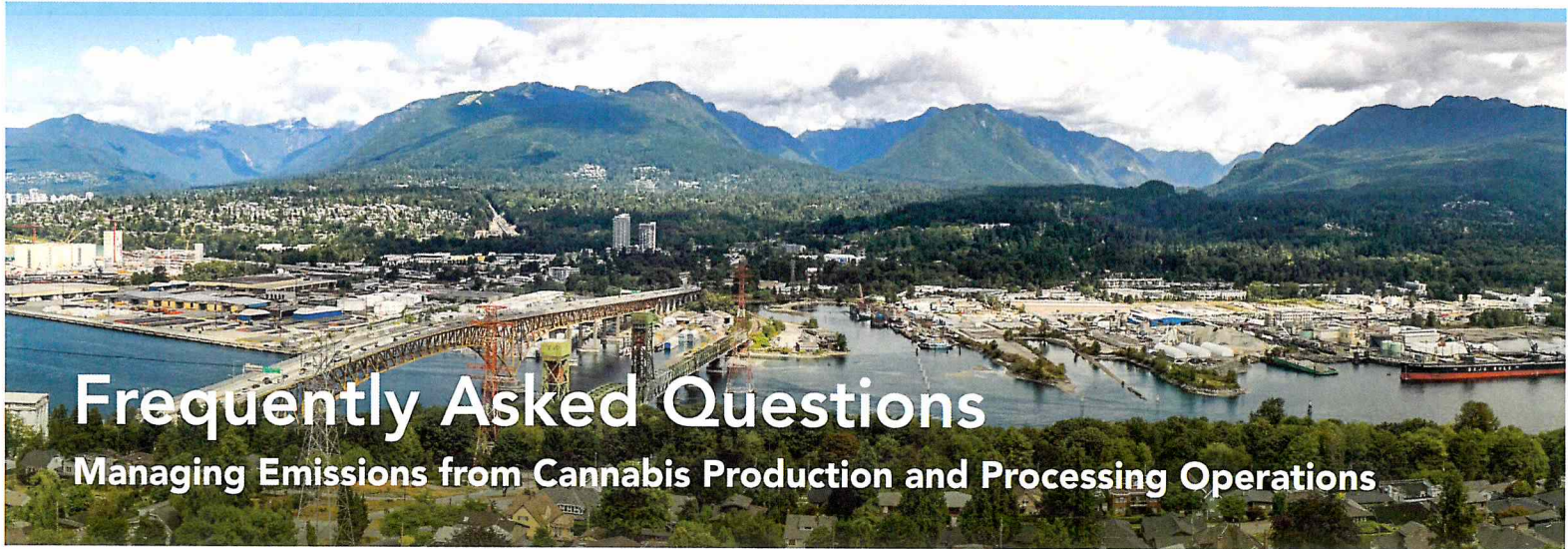


Esther Bérubé, P.Eng.
Division Manager, Air Quality Bylaw and Regulation Development

EBe/RQ/jes

Encl: Frequently Asked Questions – Managing Emissions from Cannabis Production and Processing (15 copies)

32973631



Frequently Asked Questions

Managing Emissions from Cannabis Production and Processing Operations

The first phase of consultation on a potential emission regulation for cannabis production and processing operations is taking place in 2019.

Why is Metro Vancouver consulting about a potential regulation?

Metro Vancouver manages air quality and regulates sources of emissions across the region. Commercial cannabis producers and processors must apply to Metro Vancouver for authorization of their controlled emissions. This is currently done through a site-specific permit. The development of a potential regulation, as an alternative, is currently being explored to offer a more efficient process to obtain authorization for air discharges.

Why now?

Legalization of the non-medical use of cannabis in October 2018 led to a rapid expansion of commercial cannabis production capacity in the Metro Vancouver region. Since then, Metro Vancouver has received hundreds of complaints about odour from cannabis production and processing operations. Further assessment of the impacts of emissions has resulted in this consultation on how emissions should be managed.

Why are emissions a concern?

Cannabis production releases emissions that can have negative impacts on human health and the environment. The emissions include volatile organic compounds that can contribute to the formation of ground-level ozone and fine particulate matter, which are harmful to human health and the environment. Some of the emissions are also odorous.

Why not just mask the odour?

Odour masking sprays are used to disguise the odour of the emissions. However, these sprays can contain volatile organic compounds and so may also contribute to the formation of ground-level ozone that is harmful to heart and lung health and irritating to the eyes, nose, and throat.

How can I get more information and provide my comments?

Background material, an on-line questionnaire, and information about opportunities to provide feedback are available at www.metrovancover.org (search for 'cannabis').

We encourage you to provide feedback by October 31, 2019.

Metro Vancouver Contact:
AQBylaw@metrovancover.org
604-432-6200

For Metro Vancouver meetings on Friday, October 4, 2019

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact Greg.Valou@metrovancover.org or Kelly.Sinowski@metrovancover.org

Metro Vancouver Regional District

E 1.1 Affordable Housing Proposed Partnership Funding Model

APPROVED

The Board approved an amended motion directing staff to include for approval in the 2020 Affordable Housing budget a \$4-million tax requisition for the purpose of dedicated funding for new MVHC affordable housing development projects on lands owned by MVRD or MVRD member jurisdictions.

A new annual requisition of \$4 million would provide sufficient equity to develop new units of affordable housing on underutilized or vacant municipal land using MVHC's current affordability mix of 70% at the low end of market and 30% rent-gear-to-income. This estimate assumes current construction costs with standard site servicing requirements, interest rates of 4.5% and 50-year amortization and a long-term lease at a nominal cost.

With an additional \$4 million in annual revenue (representing approximately \$4 per household), it is estimated Metro Vancouver Housing can develop 500 new units of affordable housing on member owned lands over the next ten years. There is also the potential to leverage Metro Vancouver's equity and partner with other levels of government.

E 2.1 Squamish-Lillooet Regional District Regional Growth Strategy Amendment Bylaw No. 1562-2018

APPROVED

The Board accepted Squamish-Lillooet Regional District Regional Growth Strategy Amendment Bylaw No. 1562-2018 and will notify the Squamish-Lillooet Regional District Board of its decision.

On August 6, 2019, the Squamish-Lillooet Regional District Board Chair sent a letter to the MVRD Board requesting acceptance of the Squamish-Lillooet Regional District Regional Growth Strategy Amendment Bylaw 1562-2018 within 60 days. As an adjacent regional district, Metro Vancouver is considered an affected local government under the Local Government Act and has the opportunity to review the strategy.

E 2.2 Metro 2050 Engagement Plan

APPROVED

The Metro Vancouver Board approved the updated Metro 2050 Engagement Plan as outlined in the report and:

- in alignment with the requirements of Subsection 434(3) of the Local Government Act, directed staff to include a Regional Public Hearing as part of the engagement process for Metro 2050;
- as per Subsection 433(4) of the Local Government Act, resolved to notify affected local governments and the Minister of Municipal Affairs and Housing of the initiated update to Metro 2040; and

- directed staff to offer each member jurisdiction the opportunity to co-host a public information meeting on Metro 2050 aligned with respective Council presentations.

The comprehensive update to Metro 2040 will build on its strengths, extending the strategy’s time horizon to the year 2050, integrating with Transport 2050, and strengthening current policies to address policy gaps. Pursuant to Section 434 of the Local Government Act, the MVRD Board is required to adopt a consultation plan that provides early and ongoing opportunities for engagement.

The Metro 2050 Engagement Plan provides opportunities for plan signatories, non-signatory stakeholders, First Nations and the public to provide input into the comprehensive update to Metro 2040. The engagement plan is intended to meet the requirements of the Local Government Act and to align with Metro Vancouver’s Public Engagement Policy.

Based on comments provided by the MVRD Board to consider additional opportunities for public input, several updates were made to the Metro 2050 Engagement Plan. These include: additional sub-regional public meetings (Metro 2050 Community Dialogues), an additional online opportunity for input (Online Open House), and providing an opportunity for each member jurisdiction to co-host a public information meeting on Metro 2050.

E 2.3 Metro 2040 Scope and Status Update

RECEIVED

The Board received for information a status update on the progress towards developing Metro 2050, including an update on engagement collaboration with TransLink, as well as providing an opportunity for Committee members to comment on scoping decisions that will inform the Metro 2050 process.

In summary, parcel or site-specific changes to the Urban Containment Boundary or regional land-use designations will continue to be undertaken through the Metro 2040 minor amendment process rather than through the comprehensive update to Metro 2040; such site-specific changes will need to be deferred during the acceptance phase of the amendment bylaw (i.e. Phase 3); some targeted changes to regional land-use designations and overlays will likely be considered through the comprehensive update; and the Regional Planning Committee and the MVRD Board are the primary means through which comment will be received from MVRD Board Directors.

E 2.4 Establishment of an Intergovernmental Advisory Committee for the Update to the Regional Growth Strategy

APPROVED

The Board:

- Resolved to establish an Intergovernmental Advisory Committee to advise on the development and implementation of the update of the regional growth strategy, as required by Section 450 of the Local Government Act;
- appointed the Director of Regional Planning and Electoral Area Services and the Division Manager of Growth Management and Transportation of Metro Vancouver to the Intergovernmental Advisory Committee; and
- resolved to invite the following authorities and organizations to make appointments to the Intergovernmental Advisory Committee:

- Metro Vancouver member jurisdictions;
- South Coast British Columbia Transportation Authority;
- Provincial Government;
- Fraser Valley Regional District and the Squamish-Lillooet Regional District;
- Port of Vancouver;
- Vancouver Airport Authority;
- Agricultural Land Commission;
- Fraser Health and Vancouver Coastal Health;
- the University of British Columbia, Simon Fraser University and Kwantlen Polytechnic University; and
- Local First Nations.

E 2.5 City of Vancouver’s Regional Context Statement – 5 Year Review

APPROVED

The Board accepted the City of Vancouver’s Regional Context Statement as submitted to Metro Vancouver on July 26, 2019.

The City of Vancouver has requested the continued acceptance of its 2013 Regional Context Statement. In accordance with the provisions of the Local Government Act, each member jurisdiction’s regional context statement must be reviewed at least every five years, giving the local government an opportunity to consider whether any recent municipal planning studies would trigger changes to its Regional Context Statement. The City’s 2013 Regional Context Statement remains generally consistent with the goals, strategies and actions in Metro 2040.

E 3.1 Regional Parks Land Acquisition and Development Funding

APPROVED

The Board approved an amended motion directing staff to move forward with the establishment of a property tax requisition to provide annual funding to advance the implementation of the Regional Parks Land Acquisition 2050 strategy and the opening of new park land for public use.

The Board:

- Directed staff to include for approval in the Regional Parks 2020 budget an additional contribution of \$4 million to advance the Regional Parkland Acquisition Reserve Fund and include an additional \$4 million increase annually until 2024; and
- Prepared an amendment to the Greater Vancouver Regional District Bylaw 735, the bylaw that established a Regional Parkland Acquisition Reserve Fund, to enable capital funding provisions for both land acquisition and park development for Board approval.

E 3.2 Campbell Valley Regional Park – Proposed Campbell Valley Nature Centre Location

APPROVED

The Board approved the South Valley Activity Area in Campbell Valley Regional Park as the future location for the Campbell Valley Nature Centre.

The Campbell Valley Nature House was originally located at the South Valley Entrance in Campbell Valley Regional Park. In 2017, a site investigation found the building required significant improvements. It was determined it was not cost effective to repair and the building was subsequently demolished.

Metro Vancouver will be seeking input on the development of a new nature centre as part of the Campbell Valley Regional Park Management Plan Update. The update will seek to test stakeholder, First Nations, partner, and public current values, interests, concerns and desires for the park and new nature centre. Public engagement for this will commence in fall 2019.

E 4.1 Integrated Public Engagement Process for the Metro Vancouver Clean Air Plan and Climate 2050 **APPROVED**

The Board:

- approved the scope of the proposed Clean Air Plan as presented;
- authorized staff to proceed with the engagement process on the Clean Air Plan; and
- directed staff to integrate the Clean Air Plan engagement process with the Climate 2050 engagement process.

E 5.1 2020 Schedule of Regular Board Meetings **RECEIVED**

The Board received for information the schedule of regular board meetings, as follows:

- Meeting Dates
 - Friday, January 31, 2020
 - Friday, February 28, 2020
 - Friday, March 27, 2020
 - Friday, April 24, 2020
 - Friday, May 29, 2020
 - Friday, July 3, 2020
 - Friday, July 31, 2020
 - Friday, October 2, 2020
 - Wednesday, October 21, 2020 (Budget Workshop)
 - Friday, October 30, 2020
 - Friday, November 27, 2020 (Inaugural Meeting)
 - Friday, December 11, 2020
- Meeting Place and Time
 - Metro Vancouver Boardroom, 28th Floor, 4730 Kingsway, Burnaby BC, at 9:00 a.m., unless otherwise specified on the Metro Vancouver public notice board, the Metro Vancouver website, and the respective agenda.

G 1.1 Amending Metro Vancouver 2040: Shaping our Future to Reflect Accepted Regional Context Statements – Metro Vancouver Regional District Regional Growth Strategy Amendment Bylaw No. 1285, 2019

**RECEIVED
APPROVED**

The Board:

- Received for information the comments from the affected local governments and agencies as presented; and
- Passed and finally adopted Metro Vancouver Regional District Regional Growth Strategy Amendment Bylaw No. 1285, 2019.

G 1.2 Regional Growth Strategy Amendment Bylaw No. 1283 – MK Delta Lands, City of Delta

**RECEIVED
APPROVED**

The Board:

- Received for information the comments from the affected local governments and agencies as presented;
- Gave third reading to Metro Vancouver Regional District Regional Growth Strategy Amendment Bylaw No. 1283, 2019;
- Passed and finally adopted said bylaw and notified the City of Delta; and,
- Accepted the City of Delta’s amended Regional Context Statement for the MK Delta Lands site, showing a regional Industrial land use designation, and alteration of the Urban Containment Boundary.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received delegation summaries and information items from Standing Committees.

George Massey Crossing Task Force – July 24, 2019

Delegation Summary:

3.1 Roderick V. Louis

Regional Planning Committee – September 13, 2019

Delegation Summary:

3.1 Roderick V. Louis

Information Items:

5.5 Metro 2040 Urban Centre and Frequent Transit Development Area Policy Review – Policy Directions for Consideration

This report gave the committee an opportunity to review and provide feedback on high-level, draft policy directions under consideration as part of the Metro 2040 Urban Centre and Frequent Transit Development Area Policy Review.

The Policy Review is a multi-year initiative to explore opportunities to enhance the regional growth framework, focusing specifically on identifying improvement to the region's growth structuring tools.

5.6 Update on Metro 2040 Environment Policy Review – Forum Results and Policies from Other Jurisdictions

The committee received highlights from the Environmental Land Use Policy Forum held on June 6, 2019 and a summary of the consultant's background research, which will inform the Metro 2040 Environment Policy Review.

The Forum generated some innovative ideas about how Metro Vancouver and member jurisdictions can work together to better protect ecologically important areas, plan for biodiversity-led regional green infrastructure, and enhance green spaces in urban areas to improve human health.

5.7 Metro 2040 and Protecting Ecologically Important Areas

This report provides analysis from the updated Metro Vancouver Sensitive Ecosystem Inventory in relation to the update to the environmental objectives and policies of Metro Vancouver 2040: Shaping our Future (Metro 2040), the regional growth strategy. The report provides the Regional Planning Committee with information on ecosystem occurrence and loss in relation to Metro 2040's land use designations, which could inform policy development for the strategy's update.

5.8 Regional Context Statements – Update on the Required 5-Year Review for Member Jurisdictions

The report provides an update on the status of Regional Context Statements in relation to required five-year reviews. The Local Government Act also requires that a municipality's Board accepted RCS be reviewed at least once every five years, and either be submitted for reacceptance if no changes are proposed, or be submitted for acceptance with proposed changes.

Regional Parks Committee – September 18, 2019

Information Items:

5.3 Tynehead Regional Park - Ministry of Transportation and Infrastructure Proposal for Forest Restoration

The Committee received information about a potential forest ecosystem restoration project within Tynehead Regional Park, as a result of a parking facility being constructed in the City of Surrey. The Ministry of Transportation and Infrastructure is interested in funding forest ecosystem restoration within Tynehead Regional Park as habitat compensation for one of its infrastructure projects. The proposed compensation project would improve the ecological condition of five hectares of regional park land.

Climate Action – September 20, 2019

Information Items:

5.2 Forth's Roadmap 12 Electric Vehicle and Smart Mobility Conference

The Committee received a report on Forth's Roadmap 12 Electric Vehicle and Smart Mobility Conference, which was attended by one Metro Vancouver Director and one staff member.

5.3 Ecological Health – Tree Canopy Cover and Impervious Surfaces

The committee received a report about the newly developed regional ecological health indicators – tree canopy cover and impervious surfaces. Overall, the report shows that regional tree canopy cover is in decline and impervious surfaces are most likely increasing as parts of the region urbanize. There are opportunities to turn these trends around, and this report includes a number of recommendations to help do so, including continued monitoring to inform actions, adopting and enforcing tree protection bylaws, and implementing green infrastructure approaches.

Greater Vancouver Water District

E 1.1 Residential Water Metering in Metro Vancouver: Best Practices Guide for Local Governments **ENDORSED**

The Board endorsed the Water Metering Best Practices Guide as presented.

Based on the findings of a consultant study, input and advice received from Metro Vancouver's Standing Committees, and consultation with member jurisdictions, a Best Practices Guide was developed.

The Residential Water Metering in Metro Vancouver: Best Practices Guide for Local Governments acknowledges water metering as a best management practice and is intended to support local governments interested in advancing water metering in the region, with local governments determining the most appropriate local implementation strategy and timeline.

E 1.2 Award of Phase B, Detailed Design Services Resulting from Request for Proposal (RFP) No. 18-023: Consulting Engineering Services for Capilano Main No. 5 - Stanley Park Water Supply Tunnel **APPROVED**

The Board approved the award of Phase B, Detailed Design Services for an amount of up to \$6,572,391 (exclusive of taxes) to the Phase A consultant, Mott MacDonald Canada Ltd. for the Capilano Main No. 5 - Stanley Park Water Supply Tunnel.

E 1.3 Award of Contract Resulting from Tender No. 19-073: Construction Services for the Central Park Main No. 2 – Maywood Street Pre-Build **APPROVED**

The Board authorized an increase of the budget for the Central Park Main No. 2 Maywood Street Pre-Build project between Patterson Avenue and Telford Avenue in the City of Burnaby to \$9,000,000 and approved the award of a contract in the amount of \$5,730,880 (exclusive of taxes) to JJM Construction Ltd. resulting from Tender No. 19-073: Construction Services for the Central Park Main No. 2 – Maywood Street Pre-Build.

Greater Vancouver Sewage and Drainage District

E 1.1 Biosolids Management Strategic Direction **APPROVED**

The Board endorsed biosolids drying as a biosolids management option and directed staff to report back to the Board with the recommended procurement model for implementation of a regional biosolids drying facility.

A biosolids drying facility has been identified as the most viable and cost-effective option for recovering energy from biosolids. The dried biosolids could be used as fuel or fertilizer. Using dried biosolids to replace coal in local cement kilns would reduce regional GHG emissions. The lifecycle cost of drying biosolids is less than that of land application or landfill disposal. The feasibility-level capital cost estimate for the dryer is \$197 million. Further study is required to evaluate different procurement models for design, construction, operation, marketing and financing.

E 1.2 Award of Contract Resulting from Request for Proposal No. 19-112: Utility Residuals Management Hauling Services **APPROVED**

The Board approved the award of a contract for an amount of up to \$77,845,000 (exclusive of taxes) to Arrow Transportation Systems Inc., resulting from Request for Proposal No. 19-112: Utility Residuals Management Hauling Services.

E 1.3 Award of a Contract Resulting from Tender No. 19 - 243: Northwest Langley Wastewater Treatment Plant Phase 2 Ground Improvement and Preload **APPROVED**

The Board approved the award of a contract in the amount of \$26,511,384 (exclusive of taxes) to Pomerleau Inc. resulting from Tender No. 19 - 243: Northwest Langley Wastewater Treatment Plant Phase 2 Ground Improvement and Preload.

E 1.4 Award of a Contract Resulting from Tender No. 19-110: Annacis Island Wastewater Treatment Plant Stage 5 Expansion - Phase 2 Contract A507 - Digester Heat Exchanger Expansion

APPROVED

The Board approved the award of a contract in the amount of \$9,337,000 (exclusive of taxes) to Bennett Mechanical Installations (2001) Ltd., resulting from Tender No. 19-110: Annacis Island Wastewater Treatment Plant Stage 5 Expansion - Phase 2 Contract A507 - Digester Heat Exchanger Expansion.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received information items from the Liquid Waste Committee.

Liquid Waste Committee – September 19, 2019

Information Items:

5.2 Update on Liquid Waste Sustainability Innovation Fund Projects

This report provides an update on seven projects funded under the Liquid Waste Sustainability Innovation Funds. The Sustainability Innovation Funds were created by the Board in 2004 to provide financial support to utility or Regional District projects that contribute to the region's sustainability.

5.3 2018 GVS&DD Environmental Management and Quality Control Annual Report

The committee received the annual report from GVS&DD Environmental Management and Quality Control. This is a regulatory requirement under the Integrated Liquid Waste and Resource Management Plan. This report summarizes the compliance, process control and regional environmental quality information gathered through various monitoring and risk assessment programs that are in place to meet GVS&DD's commitments under the plan.

5.8 2019 Regional "Wipe It, Green Bin It" Campaign Update

The committee received a report about the regional "Wipe It, Green Bin It" campaign to reduce the household disposal of fats, oils and grease (FOG) into the sewer system. Now in its third year, the 2019 regional campaign will use new creative materials to highlight fats and oils, in addition to grease.

Metro Vancouver Housing Corporation

E 1.1 Mortgage Renewal 2626 Watson Street, Vancouver (Claude Douglas Place)

APPROVED

The Board:

- Hereby irrevocably authorized British Columbia Housing Management Commission (BCHMC) to act on its behalf to renew the mortgage presently held by Peoples Trust (the “Mortgage”) for the Claude Douglas Place project located at 2626 Watson Street, Vancouver, BC (BCHMC File no. 90251/3159); and
- Directed any two officers or directors, or any one director together with any one officer of the Metro Vancouver Housing Corporation (MVHC); for and on behalf of the MVHC and are hereby authorized to execute and deliver under the seal of the MVHC or otherwise, all such deeds, documents and other writings and to do such acts and things in connection with the Mortgage assignment, renewal and amendment as they, in their discretion, may consider to be necessary or desirable for giving effect to this resolution and for the purpose of fulfilling the requirements of the lender of the monies.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received an information item from the Housing Committee.

Housing Committee – September 11, 2019

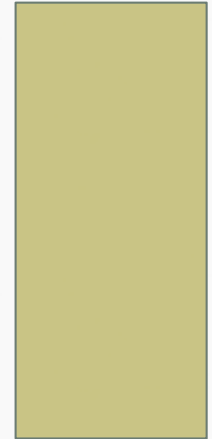
Information Items:

5.3 Metro Vancouver Housing – 2018 Report

This report introduces the Metro Vancouver Housing - 2018 Report, a communications product that was identified as a key action in the 2019 Metro Vancouver Housing Work Plan. The intent of the Metro Vancouver Housing – 2018 Report is to communicate Metro Vancouver Housing’s brand narrative to a wider audience while highlighting operational activities, community engagement programs, strategic objectives, financial performance and achievements. The Metro Vancouver Housing – 2018 report supports Metro Vancouver Housing’s direction to increase its brand exposure, enhance its reputation, and to create opportunities for increased partnerships.

COMMUNITY ACTION TEAM (CAT)

SOUTH SURREY / WHITE ROCK



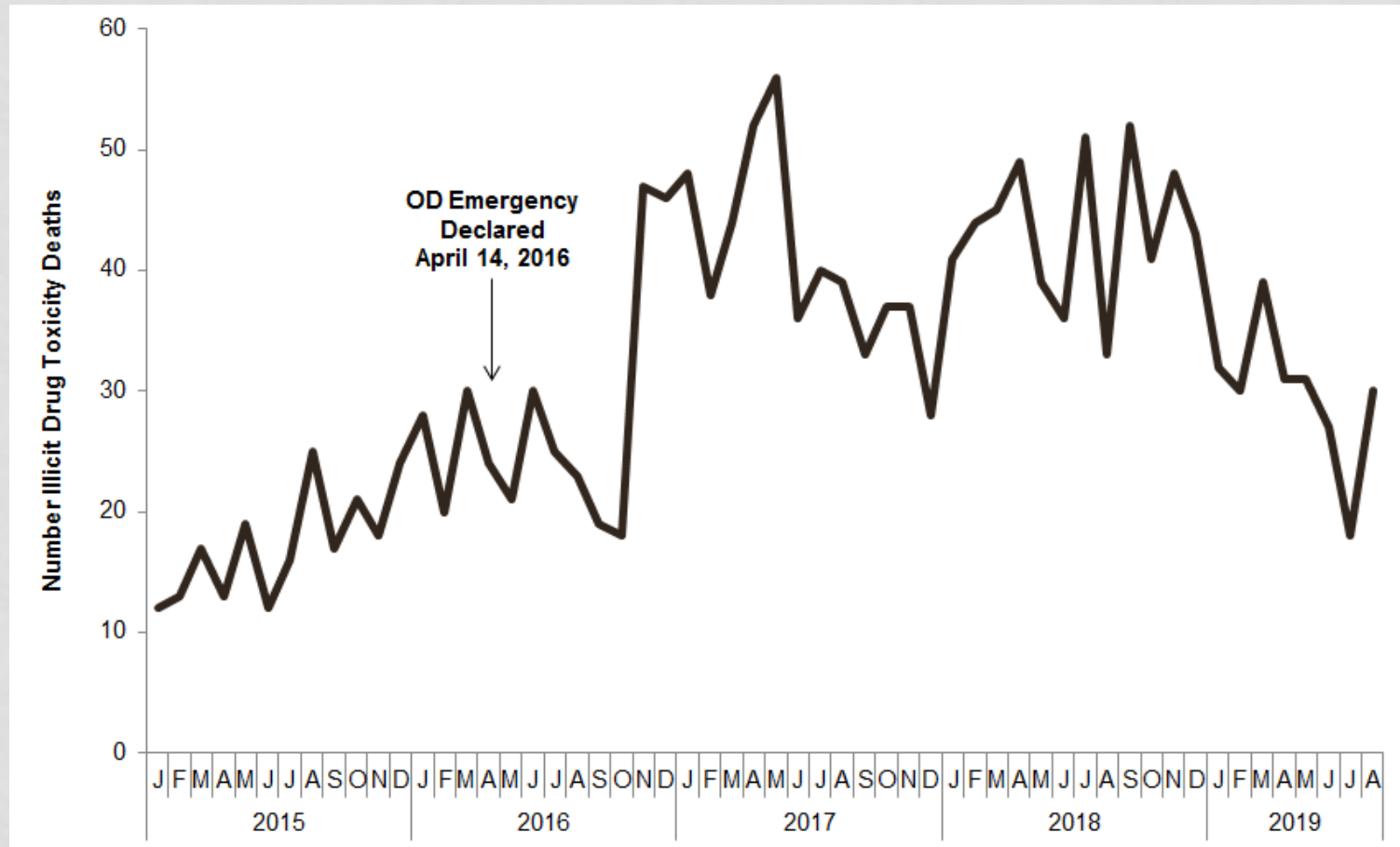
WHAT IS THE CAT?

- April 2016: British Columbia declared overdose crisis a public health emergency; health authorities tasked with forming community action teams (CATs) across region.
- At the table: Community service providers, municipalities, first responders, people with lived/living substance use experience
- South Surrey/White Rock CAT:
 - **Vision:** South Surrey/White Rock community members are socially connected, empathetic, and engaged in reducing stigma and opening dialogue about the opioid crisis and safe drug use.
 - **Mission:** Provide focused, multi-sectoral action-oriented strategies that are inclusive of all partners and tailored to the community needs.

WHY DO WE EXIST?



ILLICIT DRUG TOXICITY DEATHS IN FRASER HEALTH



Data Source: BC Coroners Service Public Report to August 2019.

Preliminary data, numbers subject to change. Numbers include both open and closed cases.

Illicit drug toxicity deaths reported by BC Coroners Service include illicit drug overdoses involving street drugs (heroin, cocaine, MDMA, methamphetamine, etc.), medications that were not prescribed to the deceased, combinations of the above, with prescribed medications, and those overdoses where the origin of drug is not known.

SUSPECTED OVERDOSE EVENTS ATTENDED BY BC AMBULANCE

Community^	2019*			2018		Rate change 2019* vs. 2018
	Jul (Avg. past 12 months~)	Jan-Jul	Rate per 100,000 Jan-Jul	Jan-Dec	Rate per 100,000 Jan-Dec	
Abbotsford	46 (58.6)	520	746	387	324	130
Agassiz / Harrison	<5 (<5)	16	334	22	268	25
Burnaby	42 (33.4)	289	234	313	148	58
Chilliwack	36 (30.1)	253	524	244	295	78
City of Langley	16 (16.0)	121	924	126	561	65
Coquitlam	23 (21.3)	165	235	241	200	17
Delta	6 (9.6)	67	130	119	134	-3
Hope	<5 (<5)	32	841	24	368	129
Maple Ridge	18 (23.0)	181	444	219	314	42
Mission	<5 (14.1)	112	522	105	286	83
New Westminster	19 (19.1)	154	399	200	302	32
Pitt Meadows	<5 (<5)	13	141	11	70	103
Port Coquitlam	10 (10.8)	93	317	93	185	71
Port Moody / Anmore / Belcarra	<5 (<5)	25	151	33	116	30
South Surrey / White Rock	16 (9.6)	64	131	124	148	-12
Surrey	155 (140.3)	1,058	460	1,561	396	16
Township of Langley	21 (14.9)	125	217	126	128	70
Fraser Health	423 (410.5)	3,288	369	3,948	259	43

Data source: Patient Care Record data from BC Emergency Health Services. Restricted to those 13 years of age or older.

Preliminary data, numbers subject to change. Numbers for the most recent month are likely an underestimate and will increase as entry of BC Ambulance Patient Care Form is completed.

Suspected overdose events include those associated with opioids or other recreational drugs.

^Community assigned based on location where the paramedics attended to the suspected overdose event.

*Rate annualized based on available months for 2019.

~Average of past 12 months, including the most recent month.

Counts under five are reported as <5 as they are potentially identifiable.

WHAT WE'VE DONE

- Regularly bring together service providers and community members to collaboratively address overdose crisis.
- International Overdose Awareness Day March (August 2019)
- Overdose Memorials (2018 & 2019)
- Self-healing/caring community group
- Two community dialogues:
 - May 2018: Stop Overdose
 - June 2019: Overdose on the Peninsula: The Crisis is Here



WHAT WE'LL DO

- Compassion Café
- South Rock Mealtime Talks
- Men in the trades videos
- Hire a project coordinator (until October 2020)

HOW COUNCIL HAS SUPPORTED

- Attending CAT events (dialogue and march)
- Inviting us to present today
- Being the lead applicant on the Community Action Initiative (CAI) Community Wellness and Harm Reduction Grant to fund our men in the trades videos (*pending*)

HOW COUNCIL CAN SUPPORT

- Take a tour of the Opioid Agonist Treatment clinic at Peace Arch Hospital
- Host the inaugural South Rock Mealtime Talk; provide compensation/incentive for City staff to attend
- Free city venue space for CAT events
- Help promote CAT events
- City of White Rock staff and/or Council welcome to attend monthly CAT meetings

HOW TO JOIN OUR CAT

Erin Daly

Community Health Specialist, South Surrey/White Rock

erin.daly@fraserhealth.ca

(604) 364-3089

Next meeting: Thursday, November 28th from 1 – 3 pm
at Sources, 882 Maple Street

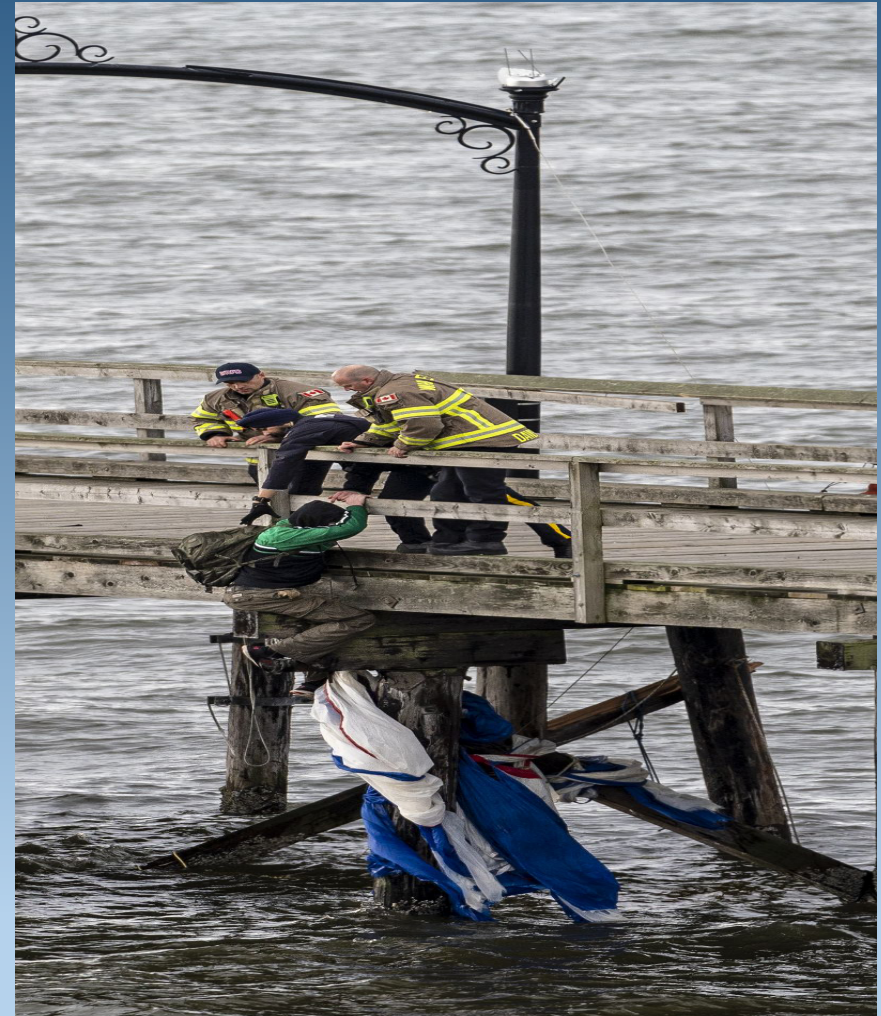


City of White Rock Policing Services Council Update November 4th, 2019

About the Detachment

25 Members which includes:

- 1 Detachment Commander
- 1 Operations NCO
- 4 Watches
- General Investigation Section
- Community Response Team
- 11 City Support Staff



White Rock RCMP Summer 2019

- 2,466 calls for service between June 1 2019 and October 1 2019
- 1,968 calls where members were dispatched and attended
- 266 Violation tickets issued (various acts) and 47 written warnings
- No fire deployments over the summer
- 2 members out (transfer, promotion) ; 1 member in
- 3 more members transferring in between now and February (between 3 and 6 years service)
- 3 members transferring out. (1 to Nunavut ; 1 to Whistler; 1 to the Island)

Beach Patrols

- June – September, members conduct foot patrols on the Beach / Promenade / Marine Drive on Friday and Saturday nights
- Focus on community engagement, crime prevention and enforcement in the waterfront area. Also assist General Duty depending on circumstances.
- Approximately 435 Km's of foot patrols this summer
- Noise complaints, assaults, beach fires, rail safety and traffic enforcement were the most common investigations dealt with by members.
 - 27 VT's, 10 Notice and orders, 5 Immediate Roadside Prohibitions (alcohol related), 2 x12 hr drivers licence suspensions.
- Numerous positive comments from the public received regarding the patrols.

High Rail

- Partnership between BNSF, White Rock RCMP, Surrey RCMP, program led by BNSF. May 17th- September 6th.
- Deal with rail safety, beach fires, anything that occurs with in reasonable proximity to the rail line.
- Concentration is on education and enforcement in relation to rail safety.
- 82 VT's issued for trespass on rail line
- Numerous warnings
- 2 criminal code charges
- Several LCLA and Bylaw tickets issued.

Special Events

- TD Concert Series
 - 2-4 members on foot patrol at each concert, depending on location
 - Zero files generated. Excellent family events
 - No issues at all with beer gardens; well run, well organized
- Canada Day
 - 18 additional resources brought traffic and public safety
 - No issues
- Sea Fest / Semiahmoo days
 - 21 extra resources brought in to deal with traffic control and public safety over two shifts

Mountain Bike Patrol

- Mountain Bike Patrol course was run at the Detachment in September. 5 members trained, 1 other member was trained earlier in the year at another detachment.
- Currently 10 members in the detachment who are trained in Mountain Bike Patrol
- Intention is to run another course in the Spring of 2020
- Goal is to have members on mountain bikes supplementing general duty patrol and at special events in Spring /Summer of 2020.
- Benefits are more visibility in community, more mobile and responsive to calls for service than foot patrol, better able to conduct patrols in area's difficult to access with cars.

Community Policing

- Volunteers put in 784.75 hrs between July 1 and October 1, 2019
- Speed Watch recorded 6,265 vehicles
- Stop Watch recorded 508 vehicles at stop signs.



Community Policing- Changes

- After 39 years of service supporting the RCMP, Julia Everett retired as the Community Volunteer Coordinator, a position she held since 2003.
- Romy Devries is now the Victim Services-Crime Prevention Volunteer coordinator.
- Romy is supported by Megan Powers, the Crime Prevention Assistant.
- Quarterly letters to block watch as opposed to monthly. Will be sent electronically. (hard copies provided to those without computers)
- Semi annual meetings with block watch Captains and the Ops NCO to answer any questions and brainstorm solutions to issues



Table 3. White Rock Economic Development Strategic Plan in Summary

	Short-term	Ongoing	Longer-term
High Priority	<p>Strategy 1. Establish economic development position and budget.</p> <p>Strategy 9. Undertake comprehensive planning and visioning process for the Waterfront.</p> <p>Strategy 10. Pursue the densification of development in the Town Centre.</p>	<p>Strategy 18. Continue to support the growth of the tourism industry through the Tourism Implementation Plan.</p>	
Medium Priority	<p>Strategy 6. Review City regulations and bylaws to ensure continued effectiveness and efficiency.</p> <p>Strategy 22. Explore promotional and business development opportunities associated with the 2010 Winter Olympic Games.</p>	<p>Strategy 2. Establish and operate a business retention and expansion program.</p> <p>Strategy 7. Ensure municipal taxes and charges for business are competitive with the City of Surrey.</p> <p>Strategy 8. Improve White Rock’s aesthetics.</p> <p>Strategy 11. Address parking and transportation issues.</p> <p>Strategy 12. Continue to ensure a range of housing choice in the market.</p> <p>Strategy 16. Continue to support expansion of the arts and culture sector.</p>	
Lower Priority		<p>Strategy 3. Participate in regional economic development initiatives where appropriate.</p> <p>Strategy 4. Pursue economic development opportunities in partnership with neighbouring local governments.</p> <p>Strategy 5. Provide referral service for entrepreneurs and small businesses.</p> <p>Strategy 14. Attract investment by developing relationships and sharing information with companies in strategic sectors.</p> <p>Strategy 15. Promote expansion of filming activity.</p> <p>Strategy 17. Promote White Rock as a centre of health and wellness.</p> <p>Strategy 21. Support expansion of home-based business.</p>	<p>Strategy 13. Prepare community profile and enhance economic development information on the City’s website.</p> <p>Strategy 19. Pursue greater marine-based activity on the White Rock waterfront.</p> <p>Strategy 20. Explore the reinstatement of passenger train service in White Rock.</p>

GRANTS-IN-AID RECOMMENDATION: NOVEMBER 4, 2019

The Grants-in-Aid Committee considered a corporate report from the Director of Recreation and Culture titled “2019 Grant-In-Aid Request for the White Rock Festival of Lights” held earlier this evening.

3. 2019 GRANTS-IN-AID | ARTS AND CULTURE EVENTS – LATE APPLICATION

RECOMMENDED

THAT the Grants-in-Aid Committee recommends that Council award a Grants-in-Aid in the amount of \$5,000 to the White Rock Festival of Lights Society.

***Note:** Council may, at this time, consider the following recommendation or defer this matter to the next Regular meeting.*