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THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



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you to the document

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November 13, 2019

A **REGULAR MEETING** of CITY COUNCIL will be held in the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC**, on **Monday, November 18, 2019** to begin at **7:00 p.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

A G E N D A

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for November 18, 2019 as circulated.

3. ADOPTION OF MINUTES

a) November 4, 2019 – Regular Council meeting

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RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

a) November 4, 2019 – Regular Council meeting

3.1 MEETING POSTPONED (ADJOURNED)

The regular meeting will be postponed at this time in order to consider the Public Hearing regarding proposed Bylaw 2317 (short-term rental / accessory vacation rental).

The regular meeting will reconvene directly following the adjournment or conclusion of the scheduled public hearing at City Hall Council Chambers later the same evening.

RECOMMENDATION

THAT Council:

- 1) Postpone the November 18, 2019 regular Council meeting at this time until the adjournment or conclusion of the public hearing for Bylaw 2317 (short-term rental / accessory vacation rental); and
- 2) Directly following the regular Council meeting will be reconvened in the City's Council Chambers.

3.2 MEETING RECONVENES

The regular meeting will now reconvene following the adjournment or conclusion of the Public Hearing regarding proposed Bylaw 2317 (short-term rental / accessory vacation rental).

4. QUESTION AND ANSWER PERIOD

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

**5.1.1 DAVID YOUNG, SOURCES COMMUNITY RESOURCES SOCIETY:
COLDEST NIGHT OF THE YEAR**

D. Young, Sources Community Resources Society, to appear as a delegation regarding the Coldest Night of the Year event scheduled to take place February 22, 2020.

5.1.2 KEVIN THOMPSON, RESIDENT: POLLINATOR FRIENDLY CITY

K. Thompson, resident, to appear as a delegation with respect to making White Rock a pollinator friendly city.

5.2 PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1a CATHY JAMES, EXPLORE WHITE ROCK: TOURISM UPDATE

C. James, to give a presentation providing an update regarding tourism in White Rock.

6.2 CORPORATE REPORTS

6.2.1 FIRE DISPATCH CONTRACT SERVICE AGREEMENT **Page 26**

Corporate report dated November 18, 2019 from the Fire Chief titled “Fire Dispatch Contract Service Agreement”.

RECOMMENDATION

THAT Council:

1. Receive for information the corporate report dated November 18, 2019 from the Fire Chief titled “Fire Dispatch Contract Service Agreement”; and
2. Direct staff to complete the requirements to execute the agreement with the City of Surrey to provide Dispatch Services to the Fire Rescue Department for the five-year period ending December 31, 2024.

6.2.2 PRESERVING ROAD RIGHT OF WAYS FOR A SUSTAINABLE CITY **Page 28**

Corporate report dated November 18, 2019 from the Director of Engineering and Municipal Operations titled “Preserving Road Right of Ways for a Sustainable City”.

RECOMMENDATION

THAT Council:

1. Receive for information the corporate report dated November 18, 2019 from the Director of Engineering and Municipal Operations titled “Preserving Road Right of Ways for a Sustainable City”; and
2. Direct staff to continue to administer the Street and Traffic Bylaw with respect to new encroachments as well as at the time of property redevelopment.

6.2.3 2019 ANNUAL REPORT – ARTS & CULTURE ADVISORY COMMITTEE **Page 40**

Corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Arts & Culture Advisory Committee”.

Councillor Chesney is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Arts & Culture Advisory Committee”.

6.2.4 2019 ANNUAL REPORT – PUBLIC ART ADVISORY COMMITTEE **Page 46**

Corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Public Art Advisory Committee”.

Councillor Chesney is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Public Art Advisory Committee”.

- 6.2.5 2019 ANNUAL REPORT – THE WHITE ROCK SEA FESTIVAL COMMITTEE Page 50**
Corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – The White Rock Sea Festival Committee”.

Councillor Fathers is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – The White Rock Sea Festival Committee”.

- 6.2.6 2019 ANNUAL REPORT – TOUR DE WHITE ROCK COMMITTEE Page 58**
Corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Tour de White Rock Committee”.

Councillor Chesney is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Tour de White Rock Committee”.

- 6.2.7 2019 ANNUAL REPORT – SENIORS ADVISORY COMMITTEE Page 65**
Corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Seniors Advisory Committee”.

Councillor Johanson is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Seniors Advisory Committee”.

- 6.2.8 2019 ANNUAL REPORT – HISTORY AND HERITAGE ADVISORY COMMITTEE Page 70**
Corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – History and Heritage Advisory Committee”.

Councillor Chesney is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – History and Heritage Advisory Committee”.

6.2.9 2019 ANNUAL REPORT - ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
Corporate report dated November 18, 2019 from the Director of Planning and Development Services titled “Economic Development Advisory Committee’s Year End Report for 2019.”

Councillor Manning is the representative for this Committee.

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RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2018 from the Director of Planning and Development Services titled “Economic Development Advisory Committee’s Year End Report for 2019.”

6.2.10 2019 ANNUAL REPORT - DOGS ON THE PROMENADE TASK FORCE **Page 82**
Corporate report dated November 18, 2019 from the Director of Planning and Development Services titled “Dogs on the Promenade Task Force’s Year End Report for 2019.”

Councillor Kristjanson is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Planning and Development Services titled “Dogs on the Promenade Task Force’s Year End Report for 2019.”

6.2.11 2019 ANNUAL REPORT - MARINE DRIVE TASK FORCE **Page 93**
Corporate report dated November 18, 2019 from the Director of Planning and Development Services and Director of Engineering and Municipal Operations titled “Marine Drive Task Force’s Year End Report for 2019”.

Councillor Trevelyan is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Planning and Development Services and Director of Engineering and Municipal Operations titled “Marine Drive Task Force’s Year End Report for 2019”.

6.2.12 2019 ANNUAL REPORT - ENVIRONMENTAL ADVISORY COMMITTEE **Page 100**
Corporate report dated November 18, 2019 from the Director, Engineering & Municipal Operations titled “Environmental Advisory Committee - 2019 Annual Report”.

Councillor Johanson is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director, Engineering & Municipal Operations titled “Environmental Advisory Committee - 2019 Annual Report.”

6.2.13 2019 ANNUAL REPORT - WATER COMMUNITY ADVISORY PANEL Page 105

Corporate report dated November 18, 2019 from the Director of Engineering & Municipal Operations titled “Water Community Advisory Panel – 2019 Annual Report”.

Councillor Trevelyan is the representative for this Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Engineering & Municipal Operations titled “Water Community Advisory Panel – 2019 Annual Report.”

6.2.14 2019 ANNUAL REPORT – PARKING TASK FORCE Page 110

Corporate report dated November 18, 2019 from the Director of Financial Services titled “2019 Annual Report – Parking Task Force”.

Councillor Trevelyan is the representative for the Committee.

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Financial Services titled “2019 Annual Report – Parking Task Force”.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

- Governance and Legislation Committee – November 4, 2019 Page 118
- Land Use and Planning Committee – November 4, 2019 Page 122
- History and Heritage Advisory Committee – November 6, 2019 Page 125

RECOMMENDATION

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- a) Governance and Legislation Committee – November 4, 2019;
- b) Land Use and Planning Committee – November 4, 2019; and
- c) History and Heritage Advisory Committee – November 6, 2019

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

- a) The following recommendations have been brought forward from the **Governance and Legislation Committee** meeting held on November 4, 2019: Page 131

RECOMMENDATION #1: RENOVICTION AND RELOCATION POLICY NO. 516

THAT Council endorse Draft Council Policy No. 516: Renovation and Relocation as circulated.

- b) The following recommendations have been brought forward from the **History and Heritage Advisory Committee** meeting held on November 6, 2019:

RECOMMENDATION #1: HISTORY AND HERITAGE FEATURE IN LEISURE GUIDE

THAT Council consider directing staff to include a regular history and heritage feature in each edition of the Recreation and Culture Leisure Guide.

RECOMMENDATION #2: MEETING OF COMMITTEE CHAIRS

THAT Council consider directing staff to assist the Committee in facilitating a joint meeting of all Committee Chairs and Vice-Chairs (or a designated Committee member) and all corresponding staff liaisons in order to facilitate communication between committees.

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.1 AMENDMENTS TO THE ANIMAL CONTROL AND LICENSING BYLAW AND THE PARKS REGULATION BYLAW

Bylaws 2307 and 2315 bring forward proposed amendments related to the City's Dogs on the Promenade Pilot Project, as well as addresses inconsistencies in the Parks Regulation Bylaw and the Animal Control and Licensing Bylaw that imply the City still has regulatory authority over the beach area, which is under the jurisdiction of the Province and is part of the Boundary Bay Wildlife Management Area.

These bylaws were the subject of discussion at the October 21, 2019 Governance and Legislation Committee meeting where staff received direction to revise Bylaw 2307 with respect to leash length (amendments reflected in tracked changes). These bylaws are presented for consideration of first, second, and third reading.

- a) **BYLAW 2307 - ANIMAL CONTROL AND LICENSING BYLAW, 2012, NO. 1959, AMENDMENT 3, 2019, NO. 2307** **Page 132**

RECOMMENDATION

THAT Council give first, second and third reading to "*Animal Control and Licensing Bylaw, 2012, No. 1959, Amendment 3, 2019, No. 2307*".

- b) **BYLAW 2315 - PARKS REGULATION BYLAW, 1977, NO 675, AMENDMENT 7, 2019, NO. 2315** **Page 134**

RECOMMENDATION

THAT Council give first, second, and third reading to "*Parks Regulation Bylaw, 1977, No. 675, Amendment 7, 2019, No. 2315*".

8.1.2 BYLAW 2319 - FEES AND CHARGES BYLAW, 2019, NO. 2298, AMENDMENT NO. 3, 2019, NO. 2319 Page 135

Bylaw 2319 proposes amendments to the Temporary Construction Period Permit to allow up to two (2) permits to residents and up to four (4) permits to each church on the 1300 block of Foster Street, exempting them from the two (2) hour parking limit on weekdays from 8:00 a.m. to 6:00 p.m., on the west side of the street and on the east side of the street adjacent to 1368 Foster Street only, as indicated by the signage.

At the October 21, 2019 regular meeting, Council directed staff to bring forward Bylaw 2319 without an accompanying corporate report. Bylaw 2319 received first, second, and third reading at the November 4, 2019 regular Council meeting and is presented for consideration of final reading.

RECOMMENDATION

THAT Council give final reading to “*Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 3, 2019, No. 2319*”.

8.1.3 BYLAW 2317 - WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (SHORT-TERM RENTAL UPDATE) BYLAW, 2019, NO. 2317 Page 136

Bylaw 2317 proposes changes to accessory vacation rental regulations to the City’s Zoning Bylaw with respect to the City’s enforcement, as well as general updates.

This Bylaw was received first and second reading at the October 21, 2019 regular Council meeting, was advertised in the November 8 and 13 editions of the Peace Arch News, and was the subject of a Public Hearing held earlier this evening. Council may, at this time, consider third and final reading or defer this item to the next regular Council meeting.

RECOMMENDATION

THAT Council give third and final reading to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Short-Term Rental Update) Bylaw, 2019, No. 2317*”.

8.2 PERMITS
None

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

***Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.*

***Note:** Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Items 9.1.1 has been included under correspondence for public information purposes only.*

9.1.1 Email dated November 8, 2019 from Hon. Katrine Conroy, Minister of Children and Family Development, requesting November be proclaimed as “*Adoption Awareness Month*”. **Page 139**

9.1.2 Letter dated October 16, 2019 from Mayor Jack Frose, Township of Langley, requesting the City of White Rock’s support for an Inter-Municipal Ride-Hailing Business Licence **Page 141**

Note: *Council may wish to refer this matter to staff for consideration and response.*

9.1.3 Letter dated October 30, 2019 from the City of Delta, to inform that their Council adopted a resolution in opposition of moving ahead with any further public consultation regarding the George Massey Tunnel Replacement prior to there being detailed analysis on the traffic volumes and a cost comparison of construction and maintenance be conducted. **Page 143**

9.1.4 Letter dated November 8, 2019 from Sav Dhaliwal, Chair of the Metro Vancouver Board, to inform regarding updates to *Metro 2040: Shaping our Future (Metro 2040), the Regional Growth Strategy*.

Note: *Council may wish to direct staff to invite Metro Vancouver representatives to a future Council meeting in order to speak to the development of the updated strategy (to be completed in 2022) to be called Metro 2050.* **Page 144**

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR’S REPORT

10.2 COUNCILLORS REPORTS

10.2.1 METRO VANCOUVER BOARD IN BRIEF

METRO VANCOUVER BOARD IN BRIEF – NOVEMBER 1, 2019

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RECOMMENDATION

THAT Council receives for information the November 1, 2019 Metro Vancouver Board in Brief document.

11. MOTIONS AND NOTICES OF MOTION

11.1 MOTIONS

11.1a 2020 COUNCIL MEETING SCHEDULE

The City's regular Council meeting schedule is to be approved by Council prior to December 2019, this meeting schedule will then be advertised in the Peace Arch News during the month of December.

RECOMMENDATION

THAT Council approve the following 2020 regular Council meeting schedule:

- January 13 & 27;
- February 10 & 24;
- March 2 & 23;
- April 6 & 20;
- May 4 & 25;
- June 15 & 29;
- July 13 & 27;
- September 14 & 28;
- October 5 & 19;
- November 9 & 23; and
- December 7.

11.1b 2020 DEPUTY MAYOR ROTATION

In accordance with the City's Council Procedure bylaw the Deputy Mayor rotation is to be considered annually.

The following recommendation reflects what was adopted for the 2019 schedule.

RECOMMENDATION

THAT Council approve the following 2020 Deputy Mayor rotation:

- Jan 1 – Mar 1 Councillor Fathers;
- Mar 2 – May 1 Councillor Chesney;
- May 2 – July 1 Councillor Kristjanson;
- July 2 – Aug 31 Councillor Johanson;
- Sept 1 – Oct 31 Councillor Trevelyan; and
- Nov 1 – Dec 31 Councillor Manning.

11.1c 2020 GRANTS-IN-AID COMMITTEE APPOINTMENTS

RECOMMENDATION

THAT Council appoint the following representatives to the 2020 Grants-in-Aid Committee with the term January 1 to December 31, 2020:

- Councillor Chesney, Chairperson;
- Councillor Johanson; and
- Councillor Trevelyan.

11.2 NOTICES OF MOTION

None

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

13. OTHER BUSINESS

14. CONCLUSION OF THE NOVEMBER 18, 2019 REGULAR COUNCIL MEETING

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Dan Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
C. Isaak, Director of Planning and Development Services
S. Kurylo, Director of Financial Services
E. Stepura, Director of Recreation and Culture
C. Zota, Manager of IT
S. Whitton, City Arborist
S. Lam, Deputy Corporate Officer

Press: 1
Public: 18

1. **CALL MEETING TO ORDER**
The meeting was called to order at 7:00 p.m.

2. **ADOPTION OF AGENDA**

2019-487 **It was MOVED and SECONDED**

THAT the Corporation of the City of White Rock Council adopts the agenda for the regular meeting scheduled for November 4, 2019 as amended with the following “On-Table” Items:

- Adding to Item 7.2.1, document titled “White Rock Economic Development Strategic Plan in Summary”; and
- New Item 7.2.5: Grants-in-Aid Recommendation – White Rock Festival of Lights.

CARRIED

3. **ADOPTION OF MINUTES**

- a) October 21, 2019 – Public Hearing (Bylaw 2310/ DVP 424)
- b) October 21, 2019 – Regular Council

2019-488 **It was MOVED and SECONDED**

THAT the Corporation of the City of White Rock Council adopts the following meeting minutes as circulated:

- a) October 21, 2019 – Public Hearing (Bylaw 2310/DVP 424); and
- b) October 21, 2019 – Regular Council.

CARRIED

3.1 SPECIAL PRESENTATION

3.1.1 KAITLYN BLAIR, EARL MARRIOTT SECONDARY SCHOOL: WHITE ROCK CLIMATE PROTEST

Mayor Walker, on behalf of Council, recognized Ms. Blair for her leadership and role in the White Rock Climate Protest that took place on September 27, 2019. Ms. Blair was invited to read her letter to Mayor and Council that provided suggestions on how White Rock can become more environmentally friendly.

Ms. Kaitlyn was invited by Chairperson Johanson to join the next City Environmental Advisory Committee meeting.

2019-489 It was MOVED and SECONDED

THAT Council endorses a letter be written to Metro Vancouver Zero Waste Committee inquiring that Kaitlyn Blair be offered free admission to the 2020 Zero Waste conference.

CARRIED

2019-490 It was MOVED and SECONDED

THAT Council directs a corporate report be brought forward that will outline and/or comment on how the City may achieve the goals noted in Ms. Blair's letter, including information regarding the feasibility of potable water stations throughout the City / promote them and have one at the promenade.

CARRIED

4. QUESTION AND ANSWER PERIOD

Question and Answer period is an opportunity for the public to ask questions and make comments. There will be a Speaker's List available, each speaker will be given two (2) minutes and one (1) opportunity to ask a question(s) or make a comment. Question period shall be 15 minutes. Question and Answer Period is noted in the record and once the minutes are adopted, the questions and answers will be available on the [Question and Answer Period webpage](#).

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

- E. Klassen, requested completion of the rainbow crosswalk at Five Corners, at the pride flag raising, to work together with pride society to complete the project. Would like an update on the project. Upcoming Pride events were noted.

The following requests were made by Mr. Klassen:

- That the Pride Flag raising be held at the foot of the pier in 2020
- That the City declare pride week July 24 – July 31.
- Rainbow crosswalk to completed no later than Pride Week of 2020

Staff noted that currently there is no budget for additional rainbow crosswalk(s) but this may be addressed by Council during the upcoming financial process.

Approximate costs given for further two (2) legs of a rainbow crosswalk are \$20,000 to \$25,000 for each of the two (2) new portions (new asphalt holds the project better and that is included in the noted cost). The paint should last eight (8) to ten (10) years. For the more expensive paint option (more vivid color) the cost for each leg is approximately \$40,000 to \$45,000.

2019-491

It was MOVED and SECONDED

THAT Council directs that the requested corporate report in motion 201-207/2019-124 regarding the rainbow crosswalk(s) include information in regard to five (5) corners (making it a pedestrian area).

CARRIED

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

None

5.2 PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1a ERIN DALY, FRASER HEALTH AUTHORITY: COMMUNITY ACTION TEAM

Representatives from Fraser Health Authority and from Community Action Team, provided a PowerPoint presentation to give important information regarding the Fraser Health Community Action Team (CAT).

In attendance for the delegation were:

- George Passmore, Manager of Counselling and Substance Use Services, Sources
- Julie Cochrane, Community Member and representative for Moms Stop the Harm
- Dr. Emily Newhouse, Medical Health Officer, Fraser Health Authority
- Erin Daley, Community Health Specialist, Fraser Health Authority

The following considerations were requested by the delegation for Council:

- Take a tour of the Opioid Agonist Treatment Clinic
- Host of first Self Rock Mealtime Talk (provide compensation /incentive for City staff to attend)
- Free City venue space for CAT events
- City of White Rock staff and/or Council welcome to attend monthly CAT meetings

Mayor Walker stated that Council will review the list of considerations.

6.1b **SERGEANT ROB DIXON, WHITE ROCK RCMP: UPDATE**

Sergeant Rob Dixon, White Rock RCMP, provided a PowerPoint presentation to update in regard to RCMP / Policing in White Rock.

6.2 **CORPORATE REPORTS****6.2.1** **TREE CANOPY PLAN**

Corporate report dated November 4, 2019 from the Director of Engineering and Municipal Operations titled “Tree Canopy Plan”.

The report was originally presented at the September 9, 2019 regular meeting and was deferred to a future meeting where the City Arborist may be present to respond to questions of Council.

2019-492 **It was MOVED and SECONDED**

THAT Council receives for information the November 4, 2019 corporate report from the Director of Engineering and Municipal Operations, titled “Tree Canopy Plan”.

CARRIED

The following points were noted:

- Future plans to plant trees on the City boulevards, approximately 100 trees will be planted with increased amounts expected in 2021
Considerations include coordination, effort / labour, including care and education are required
- It was confirmed that the trees on Johnston Road Phase 1 are doing very well
- Would like to see more fruit trees planted in the community, it was noted they require ample amounts of sun / open space and they do tend to be messy (maintenance needs to be considered)
- If more trees are wanted by Council, additional staff are required for this function
- Smaller single family homes on the lots would permit more tree planting or ability to leave remaining trees
- Many of the City boulevards are being used for other purposes
- Green roofs maybe a consideration for tree planting space (the Zoning Bylaw and the Development Permit Guidelines will take this into consideration)
- A new tree canopy study has not been done since 2017
- Cherry Blossom trees will not be brought back on the BOSA site, it was stated that BC has too much rain for them and they tend to get diseased
- The Empress Tree removed from Memorial Park; it is an evasive species. Staff tried to replace the tree but one could not be found in good condition

6.2.2 **VIDEO SURVEILLANCE IN THE PUBLIC REALM**

Corporate report dated November 4, 2019 from the Manager of Information Technology titled “Video Surveillance in the Public Realm”.

2019-493 **It was MOVED and SECONDED**
 THAT Council receives for information the November 4, 2019 corporate report from the Manager of Information Technology titled “Video Surveillance in the Public Realm”.

CARRIED

6.2.3 **HOLIDAY HOME TOUR FOR HOPE**
 Corporate report dated November 4, 2019 from the Director of Recreation and Culture titled “Holiday Home Tour for Hope”.

2019-494 **It was MOVED and SECONDED**
 THAT Council

1. Receives for information the corporate report dated November 4, 2019 from the Director of Recreation and Culture titled Holiday Home Tour for Hope; and
2. Approves funding in the amount of \$2,000 from the City’s general Grants-In-Aid budget to support the Holiday Home Tour for Hope being held at various homes throughout White Rock and South Surrey on November 15-17, 2019.

CARRIED

7. **MINUTES AND RECOMMENDATIONS OF COMMITTEES**

7.1 **STANDING AND SELECT COMMITTEE MINUTES**
 - Economic Development Advisory Committee – October 9, 2019
 - Marine Drive Task Force – October 15, 2019
 - Dogs on the Promenade Task Force – October 16, 2019
 - Arts and Cultural Advisory Committee – October 22, 2019
 - Environmental Advisory Committee – October 24, 2019

2019-495 **It was MOVED and SECONDED**
 THAT Council receives for information the following standing and select committee meeting minutes as circulated:

- a) Economic Development Advisory Committee – October 9, 2019;
- b) Marine Drive Task Force – October 15, 2019;
- c) Dogs on the Promenade Task Force – October 16, 2019;
- d) Arts and Cultural Advisory Committee – October 22, 2019; and
- e) Environmental Advisory Committee – October 24, 2019.

CARRIED

7.2 **STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

7.2.1 Councillor Johanson requested that the following recommendation from the Economic Development Advisory Committee be placed on the agenda for reconsideration. This recommendation was brought forward from the **Economic Development Advisory Committee** meeting held on September 11, 2019: Council adopted the resolution at their October 21, 2019 Council meeting.
 In accordance with the Procedure Bylaw Council must first vote to reconsider the item (Recommendation #1). If adopted by majority Council then Council are able rescind the motion or discuss the item again and/or make a new motion in regard to the topic.

The “On-Table” Item titled White Rock Economic Development Strategic Plan in Summary was introduced as part of the agenda approval it was outlined by Councillor Johanson.

UPDATE OF THE 2009 ECONOMIC DEVELOPMENT STRATEGIC PLAN

2019-496

It was MOVED and SECONDED

THAT Council reconsiders the following resolution from the October 21, 2019 regular Council meeting:

“THAT Council directs staff to utilize the budget for economic development by obtaining a consultant to undertake an update of the 2009 Economic Development Strategic Plan”.

CARRIED

Councillors Chesney, Fathers and Mayor Walker voted in the negative

2019-497

It was MOVED and SECONDED

THAT Council directs staff to report the status of each strategy of the 2009 Economic Development Plan and determine which of the remaining strategies still have relevance.

CARRIED

Councillor Fathers voted in the negative

7.2.2

The following recommendations were brought forward from the **Governance and Legislation Committee** meeting held on October 21, 2019:

CITY POLICY REVIEW

2019-498

It was MOVED and SECONDED

THAT Council endorses the following policies as circulated:

- a) Council Policy 106 – Council Remuneration and Expenses
- b) Administration Policy 214 – City Cell Phone Usage
- c) Recreation & Culture Policy 704 – Beer & Wine Garden/Public Function Liquor Licences
- d) Recreation & Culture Policy 705 – Museum & Archives
- e) Recreation & Culture Policy 706 – Pier – Special Events
- f) Recreation & Culture Policy 707 – Facility Fee Waiver Policy
- g) Recreation & Culture Policy 709 – Arena Facility Inspection and Maintenance
- h) Recreation & Culture Policy 710 – Special Events Policy

CARRIED

2019-499

It was MOVED and SECONDED

That Council endorses the Council Policy 164 – Terms of Reference: Housing Advisory Committee with the amendments as noted at the October 21, 2019 Governance and Legislation Committee meeting (three (3) members of Council, and noting positions in the Terms of Reference membership as opposed to names).

CARRIED

7.2.3 The following recommendation was brought forward from the **Economic Development Advisory Committee** meeting held on October 9, 2019:

2019-500 **It was MOVED and SECONDED**
THAT Council endorses using the information provided in the September 11, 2019 corporate report on the White Rock mill rate as a way to promote White Rock's relative position in the lower mainland.
CARRIED

2019-501 **It was MOVED and SECONDED**
THAT Council receives for information that the Economic Development Advisory Committee supports the concept of the White Rock Festival of Lights.
CARRIED

7.2.4 The following recommendation has been brought forward from the **Marine Drive Task Force** meeting held on October 15, 2019:

a) **DRAFT WATERFRONT ENHANCEMENT STRATEGY – PRIORITY AREAS**

2019-502 **It was MOVED and SECONDED**
THAT Council considers that within the current budgeting process funds be allocated towards enhancement of the pier, subject to funding being made available for the reconstruction of the pier.
CARRIED
Councillors Johanson and Kristjanson voted in the negative

2019-503 **It was MOVED and SECONDED**
THAT Council considers the concept of accessible beach access, particularly at Bay Street.
CARRIED

2019-504 **It was MOVED and SECONDED**
THAT Council considers that within the current budgeting process funds be allocated towards creating flexible (all-season/ all-ages) public space on Marine Drive.
CARRIED
Councillor Kristjanson voted in the negative

2019-505 **It was MOVED and SECONDED**
THAT Council receives for information that the Marine Drive Task Force supports the concept of the White Rock Festival of Lights.
CARRIED

b) **TRANSLINK SERVICE TO MARINE DRIVE**2019-506 **It was MOVED and SECONDED**

THAT Council endorses and directs staff to advocate to TransLink that bus services be made more frequent and have extended hours along Marine Drive.
With the one added component as follows:

Include in the request that staggering altering the schedules of the 361 and 362 so they are not running back to back

CARRIED7.2.5 The following recommendation has been brought forward from the **Environmental Advisory Committee** meeting held on October 24, 2019:a) **SEMIAHMOO BAY WATER QUALITY**2019-507 **It was MOVED and SECONDED**

THAT Council approves the Environmental Advisory Committee invite a member from the Province to attend a future meeting to discuss the Wildlife Management Area goals and objectives.

CARRIED

Councillor Chesney and Fathers voted in the negative

Note: Council may want to attend the meeting to hear the information first had, notification of the meeting information will be forwarded for information purposes.

2019-508 **It was MOVED and SECONDED**

THAT Council directs staff to bring forward a corporate report in regard to the Wildlife Management Area goals and objectives.

CARRIED

Councillors Johanson, Kristjanson and Mayor Walker voted in the negative

In accordance with Council the agenda approval there is an Additional Item for the Council Agenda / Recommendation from the Grants n Aid Committee

WHITE ROCK FESTIVAL OF LIGHTS – LATE APPLICATION2019-509 **It was MOVED and SECONDED**

THAT Council awards a Grant-in-Aid in the amount of \$5,000 to the White Rock Festival of Lights Society.

CARRIED8. **BYLAWS AND PERMITS**8.1 **BYLAWS**

8.1.1

BYLAW 2308 - WHITE ROCK BUSINESS LICENCE BYLAW 1997, NO. 1510, AMENDMENT NO. 9, 2019 NO. 2308

Bylaw 2308 proposes housekeeping updates to the schedules in the White Rock Business Licence Bylaw. Updates also include new definitions and regulations for body works studios which would increase the ability of the City to regulate businesses offering massage services that are not regulated by a professional body registered with the Province of British Columbia. This received three (3) readings at the September 9, 2019 regular Council meeting and at that time staff were asked to inquire if the bylaw met Freedom of Information and Protection of Privacy legislation. Proposed amendments following staff's review were presented at the October 7, 2019 regular meeting where third reading was rescinded, and new third reading was given. Council further considered Bylaw 2308 at the October 21, 2019 meeting and made a further amendment to reduce the proposed specific licence fee for accessory vacation rentals to \$150 from the \$300 that was proposed in an earlier version of Bylaw No. 2308.

Notice of the amendment was published in the October 25 and 30 editions of the Peace Arch news to inform the public of a further opportunity for public comments/submissions.

OPPORTUNITY FOR PUBLIC COMMENT/SUBMISSIONS

Mayor Walker called for speakers to proposed Bylaw No. 2308.

- K. Jones, White Rock, requested clarification in regard to health services. Will this bylaw amendment increase the cost of service to the public?
Staff do not anticipate increased costs to the public.

Will this bylaw impact existing practitioners in the community at this time?
Staff noted it would be a reduced fee.

Mayor Walker called again and no further speakers came forward to speak to proposed Bylaw No. 2308.

2019-510

It was MOVED and SECONDED

THAT Council receives the submissions and comments regarding "*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019, No. 2308*".

CARRIED

Note: Staff noted information in regard to written submissions received in regard to Bylaw 2308 was referenced in the November 4, 2019 agenda package.

In response to the public notice, there were four (4) submissions received with respect to the proposed changes to Bylaw No. 2308. These correspondence items were received at the October 21, 2019 Regular meeting and are noted in the agenda for reference purposes only.

Author	Date Received	Resident?	Item #
M. Trahan	October 18, 2019	Undisclosed	C-1
J. B. Trahan	October 18, 2019	Undisclosed	C-2
B. Tolley	October 18, 2019	Yes	C-3
T. Amisano	October 21, 2019	Yes	C-4

2019-511

It was MOVED and SECONDED

THAT Council gives final reading to “*White Rock Business Licence Bylaw 1997, No. 1510, Amendment No. 9, 2019, No. 2308* as amended as circulated in the agenda.

CARRIED

8.1.3

BYLAWS 2301: TICKETING FOR BYLAW OFFENCES BYLAW, 2011, NO. 1929, AMENDMENT, 2019, NO. 2301

Bylaw 2301 proposes to amend Bylaw 1929, which provides an efficient means of amending fines and schedules without having to undertake amendments to multiple City Bylaws. This topic was first presented at the July 22, 2019 Governance and Legislation Committee meeting, and at that time staff was directed to bring forward an update as to whether decibel limits should be included in the City’s noise bylaw.

A report back regarding this matter was presented at the October 21, 2019 Governance and Legislation Committee meeting; however, the Committee deferred the report to the November 4, 2019 Governance and Legislation Committee meeting held earlier in the evening. Bylaw 2301 was presented for consideration of final reading.

2019-512

It was MOVED and SECONDED

THAT Council gives final reading to “*Ticketing for Bylaw Offences Bylaw, 2011, No. 1929, Amendment, 2019, No. 2031*”.

CARRIED

8.1.4

BYLAW 2317 - WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (SHORT-TERM RENTAL UPDATE) BYLAW, 2019, NO. 2317

Bylaw 2317 proposes changes to accessory vacation rental regulations to the City’s Zoning Bylaw with respect to the City’s enforcement, as well as general updates. Council considered first, second and third reading at the October 21, 2019 regular meeting; however, a Public Hearing must be held prior to consideration of third and final reading. As such, Council are requested to rescind third reading, and direct staff to schedule a public hearing.

2019-513

It was MOVED and SECONDED

THAT Council rescinds third reading to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Short-Term Rental Update) Bylaw, 2019, No. 2317*”.

CARRIED

2019-514

It was MOVED and SECONDED

THAT Council directs staff to schedule a Public Hearing with respect to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Short-Term Rental Update) Bylaw, 2019, No. 2317*”.

CARRIED

8.1.5 BYLAW 2319 - FEES AND CHARGES BYLAW, 2019, NO. 2298, AMENDMENT NO. 3, 2019, NO. 2319

Bylaw 2319 proposes amendments to the Temporary Construction Period Permit to allow up to two (2) permits to residents and up to four (4) permits to each church on the 1300 block of Foster Street, exempting them from the two (2) hour parking limit on weekdays from 8:00 a.m. to 6:00 p.m., on the west side of the street and on the east side of the street adjacent to 1368 Foster Street only, as indicated by the signage.

At the October 21, 2019 regular meeting, Council directed staff to bring forward Bylaw 2319 without an accompanying corporate report. Bylaw 2319 was presented for consideration of first, second and third reading.

2019-515 **It was MOVED and SECONDED**
 THAT Council gives first, second, and third reading to “*Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 3, 2019, No. 2319*”.

CARRIED

8.2 PERMITS

None

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

2019-516 **It was MOVED and SECONDED**
 THAT Council receives the following correspondence as circulated:

9.1.1 Letter dated October 25, 2019 from Metro Vancouver to inform of their publication titled “Informing the Public About Regional Odour Management Resources”.

CARRIED

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR’S REPORT

Mayor Walker noted the following community events and information:

- Oct 23, Metro Vancouver Board Budget Workshop
- Oct 24, Chamber Brunch on Social Media Marketing hosted by the South Surrey & White Rock Chamber of Commerce
- Oct 25, TransLink Mayors’ Council on Regional Transportation Meeting
- Oct 25, Celebration of International Artist Day
- Oct 26, Metro Vancouver Council of Councils
- Oct 28, TransLink Forum that was hosted by the City of White Rock
- Oct 29, Governance and Legislation Committee meeting with the City Solicitor
- Oct 30, South Surrey & White Rock Chamber of Commerce’s Business Mixer with Landmark Premier Properties to learn more about the Foster Martin project.

- Nov 1, Metro Vancouver Board of Directors' Meeting
- Nov 2, UNITI's Gala of Bollywood Dreams Fundraising Event

Notification of Future Event: State of the City Mayoral Addresses

The South Surrey & White Rock Chamber of Commerce will be hosting the annual State of the City Mayoral Address later this week, on November 6, that will take place at Oceana PARC, which includes Brunch. It is a ticketed event and more information can be found on the Chamber website.

In addition, the City of White Rock will be hosting a second State of the City Mayoral Address that will take place the following day in the evening, November 7, starting at 6:00 p.m. at the White Rock Community Centre. It will be open session and free for all participants.

10.2

COUNCILLORS REPORTS

Councillor Chesney noted the following community events and information:

- Oct 28, TransLink Forum, hosted by the City of White Rock
- Nov 11, there will be three (3) Remembrance Day Services to attend, all are encouraged to do so

Councillor Johanson noted the following community events and information:

- Oct 22, Co-housing meeting, information regarding an alternative way for affordable housing
- Oct 26, Metro Vancouver Council of Councils
- Oct 28, Oct 28, TransLink Forum, hosted by the City of White Rock
- Nov 1 Peninsula Housing to Homeless
- Nov 2, UNITI's Gala of Bollywood Dreams Fundraising Event

Councillor Manning noted the following community events and information:

- Oct 26, Metro Vancouver Council of Councils
- Oct 28, Oct 28, TransLink Forum, hosted by the City of White Rock
- Community Conversation Let's Talk

Councillor Trev noted the following community events and information:

- Oct 28, TransLink Forum, hosted by the City of White Rock
- Nov 2, Community Conversation Let's Talk

Councillor Fathers noted the following community events and information:

- Oct 24, Chamber Brunch on Social Media Marketing hosted by the South Surrey & White Rock Chamber of Commerce
- Oct 26, Metro Vancouver Council of Councils
- Oct 29, Governance and Legislation Committee meeting with the City Solicitor
- Oct 31, Zero Waste Conference, Metro Vancouver

- Nov 2, Community Conversation Let's Talk
- Nov 4, Grants In Aid meeting

Councillor Kristjanson noted the following community events and information:

- Oct 25, Prayer Breakfast
- Oct 26, Metro Vancouver Council of Councils
- Nov 2, Community Conversation Let's Talk (as an audience member)

10.2.1 **METRO VANCOUVER BOARD IN BRIEF**

METRO VANCOUVER BOARD IN BRIEF – OCTOBER 4, 2019

2019-517

It was MOVED and SECONDED

THAT Council receives for information the October 4 2019 Metro Vancouver Board in Brief document.

CARRIED

11. **MOTIONS AND NOTICES OF MOTION**

11.1 **MOTIONS**

Mayor Walker requested the following motion be added to the agenda in accordance with the amended Terms of Reference for the Housing Advisory Committee.

2019-518

It was MOVED and SECONDED

THAT Council appoints the following to the Housing Advisory Committee:

- 1) Council representatives:
 - Councillor Fathers
 - Councillor Johanson
 - Councillor Manning; and
- 2) Councillor Manning as Chairperson

CARRIED

11.2 **NOTICES OF MOTION**

None

12. **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

None

13. **OTHER BUSINESS**

Councillor Kristjanson inquired in regard to the Dogs on the Promenade Task Force. Was the Semiahmoo First Nation invited to provide a representative to the Committee.

14. CONCLUSION OF THE NOVEMBER 4, 2019 REGULAR COUNCIL MEETING

The Chairperson concluded the meeting at 9:30 p.m.

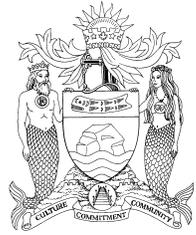
Mayor Walker

Arthur.

Tracey Arthur
Director of Corporate Administration

UNAPPROVED

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Phil Lemire, Fire Chief
SUBJECT: Fire Dispatch Contract Service Agreement

RECOMMENDATION

THAT Council:

1. Receive for information the corporate report dated November 18, 2019 from the Fire Chief titled “Fire Dispatch Contract Service Agreement”; and
 2. Direct staff to complete the requirements to execute the agreement with the City of Surrey to provide Dispatch Services to the Fire Rescue Department for the five-year period ending December 31, 2024.
-

INTRODUCTION

White Rock Fire Rescue has utilized contract dispatch services with the City of Surrey since 1978. The dispatch center receives calls through the 911 system, alarm monitoring companies and B.C. Ambulance Service to name a few, for relay to fire department crews via a number of mediums. The dispatch center serves as the primary means of contact for fire crews via radio, to access other resources.

PAST PRACTICE / POLICY / LEGISLATION

Section 23 of the Community Charter, S.B.C. 2003, c 26, as amended, allows a local government to make arrangements with another public authority for the provision of services.

ANALYSIS

There are two primary means of providing dispatch requirements for the department, to operate as a function of the department or to contract it out. The possibility of providing the service in-house was not considered in detail as the cost to do so would be considerably more than contracting it out.

There are two potential providers for contract dispatch services, the City of Surrey and E-Comm. In reviewing their proposals to provide this service, it was evident that both organizations were able to meet the needs of the department.

City of Surrey:

The City of Surrey proposal in addition to the primary services of the dispatch function includes access to a comprehensive records management system, and provides for after-hours answering and dispatch of Operations and Facility calls. This is included in the cost of the proposal over the

duration of the contract. The contract would have a built in inflation and review provision per year over the five-year term. The first year of the contract (2020) is set at \$101,809, increasing to \$124,551 in the final year (2024). The Surrey Fire Service Dispatch center has been providing good service to White Rock Fire Rescue and has been making ongoing improvements to their systems as well to remain current with industry standards.

E-Comm:

E-Comm was not in a position to provide a detailed quote at this time. However, they were able to provide an estimate based on data from 2014. With the inclusion of a similar records management system the annual cost is estimated to be \$200k per year. In addition, changing providers at this time would also involve one-time costs estimated at \$30k. E-Comm maintains a proactive system to ensure that the performance of their service meets industry standards and would be capable of supplying the service required by WRFR.

BUDGET IMPLICATIONS

This item is within the operational budget of the Fire Rescue department and is contained in the five-year financial plan in relation to the recommendation.

OPTIONS

1. Direct staff to complete the requirements to execute the agreement with the City of Surrey to provide Dispatch Services to the Fire Rescue Department for the five-year period ending December 31, 2024; or
2. Direct staff to initiate the termination clause and not renew the contract with the City of Surrey, and start the process to enter into an agreement with E-Comm to provide dispatch services to the Fire Rescue Department.

Staff recommend Option 1 which is reflected in the recommendations of this corporate report.

CONCLUSION

While both providers can meet the needs of the department, staff recommend entering into a five-year contract with the City of Surrey as the service is known to meet the department's requirements and is the most economical.

Respectfully submitted,



Phil Lemire
Fire Chief

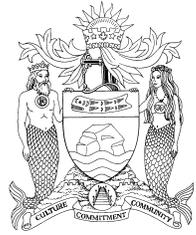
Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.



Dan Bottrill
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM Jim Gordon, P.Eng., Director of Engineering & Municipal Operations
SUBJECT: Preserving Road Right of Ways for a Sustainable City

RECOMMENDATION

THAT Council:

1. Receive for information the corporate report dated November 18, 2019 from the Director of Engineering and Municipal Operations titled “Preserving Road Right of Ways for a Sustainable City”; and
 2. Direct staff to continue to administer the Street and Traffic Bylaw with respect to new encroachments as well as at the time of property redevelopment.
-

INTRODUCTION

Many small steps taken by individuals and cities throughout the world are needed to address what is increasingly referred to as a “Climate Emergency”. White Rock can take initiatives to contribute to its share of the solution, including preserving road right of ways for green and social initiatives.

This report discusses the importance of road right of ways in a sustainable City and presents options for Council consideration.

PAST PRACTICE / POLICY / LEGISLATION

The City’s Street and Traffic Bylaw contains provisions prohibiting private encroachments on City right of way.

ANALYSIS

A combination of factors contribute to an environmentally and socially sustainable City. A City where people can safely walk, bike or take transit to their destinations while interacting socially with others in a near natural environment is more sustainable than a City where single occupant vehicles are needed to traverse, hard surface corridors prone to flash flooding in the winter and heat sink conditions in the summer.

One way a city can become more sustainable is to use road right of way areas to implement the solutions shown below.

Sidewalks

Many areas in White Rock do not have sidewalks connecting to schools, transit, recreation or shopping areas, thereby contributing to a “vehicle forward” culture. The new Transportation Master Plan will identify sidewalk priorities for Council budget consideration. However, it will be difficult to construct needed sidewalks if the boulevards contain encroachments that are politically and financially difficult to remove. A proactive long-term plan to “free up” City owned boulevard space is required as outlined in this report.



This street in White Rock has no room for sidewalks. Removing the encroachments for a sidewalk could be challenging.



Example of a sidewalk in White Rock that ends at an encroachment.

When there is no sidewalk, people either walk on the road or use vehicles for even the smallest trips. Using a vehicle may avoid pedestrian safety issues, but it contributes to climate change and deprives residents of potential neighborhood social interactions.



People with mobility challenges are often the ones most affected by lack of sidewalks.



While the example pictured here does not show full use of the boulevard, there is enough space for a sidewalk so those with mobility challenges can travel on foot from

Tree Canopy

Large tall trees provide a canopy that shades and cools city streets. The trees also hold storm water and release it through evapotranspiration and provide stability to slopes. Together with walkways, large trees provide a pleasant environment where people can travel on foot and encourage socialization with neighbours.



This is a street in White Rock with a private parking area on the City right of way. There are no trees for shade and the hard surface will not retain rainwater.

Hard Surface Minimization & Storm Water Infiltration

The increasing amount of hard surface area in White Rock, together with climate change is increasing:

- the potential for flooding on local streets;
- erosion and washouts in the ravines carrying storm water, which causes private property damage and also puts the archaeological sites common in ravines at risk;
- the potential for slope failures along the hillsides throughout the City;
- the amount of grit and other materials washed into the ocean;
- the challenges of recharging our aquifer; and
- the amount of unfiltered water discharged into the Bay



This street in White Rock is almost completely hard surfaced to provide vehicle parking on the City right of way.

Reducing the amount of hard surface used for parking or buildings together with upgraded storm water facilities can help address the challenges of climate change peak flows.

Maintaining base flow infiltration to the water table is also important for a healthy City and can help mitigate drought conditions. Infiltrating and detaining storm water through rain gardens, and subsurface detention and infiltration pipes and structures helps maintain the water table. These measures require road right of way either for rain gardens or in ground infiltration and detention facilities.



Example of how the City's right of way space can be allocated for trees, walkways, greenspace and potentially subsurface rainwater infiltration for aquifer recharge.



This illustrates an example of an easy way to maintain the system of infiltration through the use of a buried permeable pipe with a peak overflow to the storm system. This will help maintain a healthy water table.

Road Safety – Sight Lines and Pedestrian Access

Encroachments on City road right of way may appear benign at first; however, they can grow to the point where they interfere with safety either through encouraging pedestrian access to the roadway or by restricting motorists' vision at intersections. There are legal firms that specialize in accident claims related to sight line obstructions at intersections.

The pictures below show examples of two encroaching hedges which will need to be frequently trimmed in order to preserve sight lines. The issue is that no one maintains these encroachments. Either the original owners have moved or they cannot maintain the plantings as they have grown out of control.



A frequent resident complaint is sight line issues caused by overgrown vegetation on the right of way.

City crews are often confronted by residents who do not want the vegetation pruned.



Bike Lanes

Dedicated bike lines provide increased cycling accessibility, especially for cyclists who may not be comfortable sharing a lane with traffic. These bike lanes require right of way space.



These dedicated bike lanes in the City require additional boulevard space.



Transit Stops



This recently updated transit stop in White Rock has enough space for a bench and an area for those in wheelchairs or scooters.



This transit stop is located where the City would like to install a wheelchair accessible bus stop. However, the plantings on the City right of way would have to be removed.

Fibre Optics Utility Network



This communication cable is located along the back of the sidewalk. Installing these cables in the roadway is much more expensive and may also conflict with other utilities.



The hedge shown in this picture could be problematic to remove as the adjacent resident may have become accustomed to the privacy it provides.

Potential People Movers – Funicular

If the City is to have a funicular or other type of people mover in the future, there will need to be unencumbered boulevard space for the installation.

DISCUSSION

Road right of way is needed for all of the above current and future needs for a sustainable City. Unfortunately, many areas of White Rock already have extensive encroachments and it is not practicable to go back and address the encroachments - some of which have been in place for decades. However, it is possible to work for a more sustainable future now by limiting new encroachments and addressing historic encroachments at the time of redevelopment.

While not inherently evident, each small step forward or backward, compounded over the next 10 or 20 years, will determine whether White Rock becomes a future green, sustainable City.

BUDGET IMPLICATIONS

Allowing new encroachments increases the City's risk and could also result in potential future costs of either litigating for removal or removing encroachments for needed infrastructure.



These two photos show an encroaching wood retaining wall and hedges installed by a private property owner.

The wood retaining wall has failed and is leaning into the sidewalk, reducing public access, and becoming a hazard to the public. The City asked the property owner to remediate the failed retaining wall. The property owner has refused, citing that the retaining wall is on City property and was installed by the previous property owner.



This unforeseen infrastructure remediation could cost the City \$20,000 – a financial burden that will be passed onto all White Rock taxpayers. Currently, the failed wall poses a potential liability to the City.

RISK MANAGEMENT

Allowing new encroachments increases the City's liability as the City still assumes the risk for encroached right of ways. See example above.

OPTIONS

Council has three options with respect to the Street and Traffic Bylaw:

1. Direct staff to continue to administer the Street and Traffic Bylaw with respect to new encroachments as well as at the time of property redevelopment.
2. Direct staff to administer the Street and Traffic Bylaw with respect to new encroachments and at the time of property redevelopment but with a process whereby residents and/or developers can appeal to Council for an exemption. This will require legal resources to investigate whether this is feasible and then potentially rewrite portions of the Bylaw
3. Permit new encroachments - This would require a rewrite of the Street and Traffic Bylaw and would require legal resources to provide, for example a permit, for the use of public land to private individuals. It would also increase City risk as the City could still be potentially liable for lawsuits emanating from the encroachment areas.

Staff recommend Option 1 and is incorporated into the recommendations at the beginning of this corporate report.

CONCLUSION

Many small steps taken now can lead to a more sustainable City in the future. One of these small steps is to prevent new right of way encroachments and to "take back" City land at the time of redevelopment.

When the gradual repatriation of right of way is combined with sidewalk, tree planting, cycling and transit initiatives, residents will be able to do their part towards reducing climate change through less vehicle use and more safe, pleasant walkable neighbourhoods. Other known right of way uses such as fibre optic or utility corridors together with future, as yet unenvisioned uses, could also contribute to making a more liveable City.

Respectfully submitted,



Jim Gordon P.Eng.,
Director of Engineering & Municipal Operations

Comments from the Chief Administrative Officer:

I concur with the recommendation(s) of this report.



Dan Bottrill
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director Recreation and Culture
SUBJECT: 2019 Annual Report – Arts and Cultural Advisory Committee

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Arts and Cultural Advisory Committee.”

INTRODUCTION

This corporate report provides information on the 2019 activities and highlights of the Arts and Cultural Advisory Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 143 provides the Terms of Reference for the Arts and Cultural Advisory Committee. The Terms of Reference provide for the following:

The Arts and Cultural Advisory Committee will collaborate with stakeholders in the community to develop and implement a Cultural Strategic Plan which will make the arts a mainstay of the City's economic base, and advance arts and culture in White Rock.

The committee structure is as follows:

a) Membership list:

Member	Position	Term
Moti Bali	Community Member	December 31, 2020
Kelly Breaks	Community Member	December 31, 2020
Elaine Cheung	Community Member	December 31, 2020
Jim Davidson	Community Member	December 31, 2020
Sherron Fairbairn	Community Member	December 31, 2020
Pat Higinbotham	Community Member	December 31, 2020
Pat Petrala	Community Member	December 31, 2020

Denice Thompson	Community Member	December 31, 2020
Herma Vanderwolf	Community Member	December 31, 2020
Karin Bjerke-Lisle	Representative from the White Rock Museum and Archives (non-voting)	December 31, 2020

b) List of the Chair, Vice Chair and staff members who are a part of the committee:

Jim Adams	Chairperson, Community Member/Artist	December 31, 2020
Michele Partridge	Vice-Chairperson, Community Member	December 31, 2020
Council:		
Councillor Chesney	Council Representative (non-voting)	December 31, 2020
Councillor Kristjanson	Council Alternate	December 31, 2020
Staff:		
Eric Stepura	Director of Recreation and Culture	
Elizabeth Keurvorst	Manager, Cultural Development	
Emma Tuson	Committee Clerk	

The committee met five times in 2019.

DISCUSSION

A list of action items that the committee considered is attached as Appendix A. In only five meetings, the Arts & Culture Advisory Committee members have already reviewed definitions, drafted a vision statement and key objective recommendations for inclusion into the revised Cultural Strategic Plan.

Preliminary Work Program for the Following Year:

The Select Committee will be finalizing the draft Cultural Strategic Plan and engaging with the community including broad representation from the arts, culture as well as business for input before finalizing and submitting recommendations to Council.

The Committee has also been assigned a task to review the City’s Busker Program and make recommendations for busker locations.

CONCLUSION

The Arts & Culture Advisory Committee is working diligently to achieve their mandate of drafting, and ultimately overseeing the implementation of, an updated five year Cultural Strategic Plan to benefit White Rock for years to come.

Respectfully submitted,



Eric Stepura
Director, Recreation and Culture

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

Appendix A - 2019 Arts and Cultural Advisory Committee Meeting Action Tracking

APPENDIX A

2019 ARTS & CULTURAL ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date
2019-06-25	Action item	Item 7 – Civic Cultural Development Activities Review	Staff to send out the following relevant policies: <ul style="list-style-type: none"> • Recreation and Culture – 710 Community Special Events Policy • Finance – 302 Grants-In-Aid • Recreation and Culture – 708 Public Art 	Committee Clerk	June 27, 2019
2019-06-25	Action item	Item 9 – Cultural Strategic Planning Process	Staff to send out Cultural Strategic Plan and Economic Strategy to Committee for information.	Committee Clerk	June 27, 2019
2019-07-24	2019-ACAC-008	Item 4 – Definition of Art and Culture	THAT the Arts and Cultural Advisory Committee (the Committee) requests that Council consider inviting a representative from Semiahmoo First Nation (SFN) to join the Committee as a voting member.	Committee Clerk	September 8, 2019 Regular Council – ENDORSED / letter sent to SFN on September 30, 2019
2019-09-24	Action item	Item 4 – Cultural Strategic Planning Next Steps	Staff to provide the Committee the updated S.W.O.T analysis for review. Committee members are to rank them in order of importance, with emphasis on ones that, if addressed now, would have the most significant impact on achieving their vision statement.	Manager of Cultural Development	September 1, 2019

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date
2019-09-24	Action item	Item 5 – Report from Chair	Committee members to review the report from Jim Adams titled, “White Rock, the City of Surprises”, and consider any elements that may need to be added. Committee members will report back to the Committee at the next schedule meeting.	All Committee members	Deferred to November 26, 2019 meeting
2019-09-24	2019-ACAC-012	Item 5 – Report from Chair	THAT the Arts and Cultural Advisory Committee (the Committee) request that Council consider adding a representative from the White Rock Library to the Committee as a non-voting member.	Committee Clerk	October 7, 2019 Regular Council – ENDORSED / Letter sent to WR Library on October 15, 2019
2019-09-24	Action item	Item 9 – Schedule of Committee Meetings	Staff to schedule an additional Committee meeting in October 2019.	Committee Clerk	September 26, 2019
2019-10-22	Action item	Item 4 – Review of Key S.W.O.T. Items Identified by the Committee	M. Partridge, P. Petrala and E. Cheung, Committee members, to present the goals and ideas of the Arts and Cultural Advisory Committee to EDAC at their November 13, 2019 meeting.	M. Partridge, P. Petrala and E. Cheung	
2019-10-22	Action item	Item 4 – Review of Key S.W.O.T. Items Identified by the Committee	Staff to contact the Chairperson of EDAC to coordinate the presentation.	Committee Clerk	Email sent on October 23, 2019
2019-10-22	Action item	Item 4 – Review of Key S.W.O.T. Items	Staff to contact the City of Surrey’s Cultural Manager to establish a meeting to discuss joint arts and culture programs and events.	Director of Rec and Culture	

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date
		Identified by the Committee			
2019-10-22	Action item	Item 4 – Review of Key S.W.O.T. Items Identified by the Committee	E. Cheung, Committee member to approach White Rock Art Gallery for information about how they market their events/ exhibits for the Committees’ information.	E. Cheung	
2019-10-22	Action item	Item 4 – Review of Key S.W.O.T. Items Identified by the Committee	Staff to send Corporate Reports regarding the previous Arts and Cultural Strategic Plan goals and outcomes to the Committee for information.	Director of Rec and Culture	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director Recreation and Culture
SUBJECT: 2019 Annual Report – Public Art Advisory Committee

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Public Art Advisory Committee.”

INTRODUCTION

This corporate report provides information on the 2019 activities and highlights of the Public Art Advisory Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 147 provides the Terms of Reference for the Public Art Advisory Committee. The Terms of Reference provide for the following:

The mandate of the Public Art Advisory Committee (PAAC) will be to advise Council on the implementation of public art policies and projects for the City of White Rock.

To meet its mandate, the PAAC will advise on:

- The development of an annual public art plan in conjunction with the budget review process to identify and prioritize appropriate projects and locations for public art in White Rock.
- Developing and ensuring the application of established procedures and guidelines on a project-by-project basis, including selection process.
- When calling for artists, the selection committee must endeavor to select only local artists from White Rock, South Surrey, or Semiahmoo First Nation.

Note: For any procurement where the value is equal to or greater than \$75k the following trade agreements apply and must be adhered to:

- Northwest Partnership Trade Agreement
- Canadian Free Trade Agreement
- Project design, development, implementation and maintenance issues.
- Issues, new trends and future needs related to the delivery of the Public Art Program in White Rock and recommend changes as required.

The committee structure is as follows:

a) Membership list:

Member	Position	Term
Councillor Chesney	Council Representative	December 31, 2020
Councillor Manning	Council Alternate	December 31, 2020
Jim Adams	Chairperson, Community Member/Artist	December 31, 2020
Barbara Cooper	Vice-Chairperson, Community Member	December 31, 2020
Elise Dufour	Community Member	December 31, 2020
Yvonne Everson	Community Member	December 31, 2020
Gary Kennedy	Community Member	December 31, 2020
Ulee Maschaykh	Community Member	December 31, 2020
Barb West	Community Member	December 31, 2020

b) List of the Chair, Vice Chair and staff members who are a part of the committee;

Jim Adams	Chairperson, Community Member	December 31, 2020
Barbara Cooper	Vice-Chairperson, Community Member	December 31, 2020
Staff:		
Eric Stepura	Director of Recreation and Culture	
Elizabeth Keurvorst	Manager of Cultural Development	
Debbie Johnstone	Committee Clerk	

The committee met two times in 2019.

DISCUSSION

A list of action items that the committee considered is attached as Appendix A. The Committee has met twice and are becoming oriented to the mandate and Terms of Reference of the Committee and outstanding public art projects. In addition to the Select Committee meetings, members have attended the dedication of Stande, the public art sculpture at Peace Arch Hospital. As well, a working group set out to inventory and review the condition of the City’s existing public art collection for maintenance issues and to build new promotional materials.

Preliminary Work Program for the Following Year:

Key objectives for the following year include:

- Working on the development of public art projects currently in process, or about to get underway
- Exploring the opportunity for additional public art to be placed at the corner of Thrift Avenue and Johnston Road
- Exploring the idea of optimizing Johnston Road as a cultural corridor
- Contributing to the Cultural Strategic Planning process
- Developing a new public art map
- Review existing Public Art Locations Plan
- Review existing Public Art Policy and advise Council on any recommended changes

CONCLUSION

The Committee is still getting to know each other and explore the potential for achieving its mandate. This Committee is keen to share creative ideas and enhance the creative and other benefits, such as tourism, that excellent public art can bring to the City of White Rock.

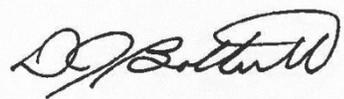
Respectfully submitted,



Eric Stepura
Director, Recreation and Culture

Comments from the Chief Administrative Officer:

This corporate is provided for information.



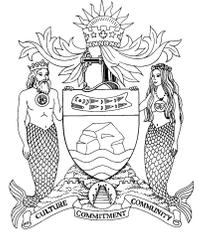
Dan Bottrill
Chief Administrative Officer

Appendix A – 2019 Public Art Advisory Committee Meeting Action Tracking

APPENDIX A 2019 PUBLIC ART ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-09-26	Action item	Item 5 – White Rock, City of Surprises	Banners and sidewalks to be added to the work plan item for future consideration.	Committee Clerk	
2019-09-26	Action item	Item 5 – White Rock, City of Surprises	Staff to provide additional information to the Committee regarding the forming of sub-committees and task forces at their next meeting.	Committee Clerk	
2019-09-26	2019-PAAC-007	Item 6 – PAAC Work Plan 2019-2020	THAT the Public Art Advisory Committee (the Committee) requests that staff provide a copy of the previous strategic placement of public art plan, together with the PowerPoint presentation on this item, to the Committee to review in advance of their next meeting.	Committee Clerk	Sent via email
2019-09-26	ACTION ITEM	Item 6 – PAAC Work Plan 2019-2020	Staff to provide key visioning statements for the waterfront from the Planning and Development Services Department to the Committee for review at the next meeting.	Manager of Cultural Development	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director Recreation and Culture
SUBJECT: 2019 Annual Report – The White Rock Sea Festival Committee

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – The White Rock Sea Festival Committee.”

INTRODUCTION

This corporate report provides information on the 2019 activities and highlights of the White Rock Sea Festival Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 153 provides the Terms of Reference for the White Rock Sea Festival Committee. The Terms of Reference provide for the following:

The White Rock Sea Festival Committee’s mandate is to organize, promote, and host a high profile elite caliber summer festival called the White Rock Sea Festival. The Committee will have the authority to act on behalf of the municipality to ensure the festival is a success through revenue generation, acquiring corporate sponsorship, developing business community relations, event marketing and arranging festival activities and entertainment. The Committee will govern the event, and be responsible for developing operating principles.

The committee structure is as follows:

a) Membership list:

Member	Position	Term
Heather Crawford	Community Member	December 31, 2020
Iryna Filonova	Community Member	December 31, 2020
Karen Huang	Community Member	December 31, 2020
Fay Kubacki	Community Member	December 31, 2020
Anita Nielsen	Community Member	December 31, 2020
Cindy Poppy	Community Member	December 31, 2020
Aroon Shah	Community Member	December 31, 2020
Sean Sullivan	Community Member	December 31, 2020
Peter (Bida) Zheng	Community Member	December 31, 2020

b) List of the Chair, Vice Chair and staff members who are a part of the committee:

Donna Campbell	Chairperson, Community Member	December 31, 2020
J. Brian Sullivan	Vice-Chairperson, Community Member	December 31, 2020
Council:		
Councillor Fathers	Council Representative (non-voting)	December 31, 2020
Councillor Trevelyan	Council Alternate	December 31, 2020
Staff:		
Eric Stepura	Director of Recreation and Culture	
Elizabeth Keurvorst	Manager Cultural Development	
Emma Tuson	Committee Clerk	
Courtney Westwood	Special Events Coordinator	As required

The committee met eleven times in 2019.

DISCUSSION

A list of action items that the committee considered is attached as Appendix A. The 2019 White Rock Sea Festival was an outstanding three day event. The 2019 Sea Festival celebrated its 70 year anniversary. During the course of organizing the event, the Committee built a positive working partnership with Semiahmoo First Nation to combine the Sea Festival with Semiahmoo Days. For example, the two Committees created a joint thank you card to sponsors, in both languages.

The White Rock Sea Festival relies on the involvement of over 60 individual volunteers and several local sponsoring organizations including Semiahmoo First Nation

Preliminary Work Program for the Following Year:

The Committee is already working hard toward making the 2020 Festival a success. The Committee chose to continue meeting throughout the year to get a good start on recruiting festival sponsors and program development.

CONCLUSION

The White Rock Sea Festival continues to be a beloved event at the waterfront in White Rock. The work of the Committee, coupled with an appropriate level of resources from the City, will ensure that this special event continues to attract residents and visitors to White Rock as an August long weekend destination.

Respectfully submitted,



Eric Stepura
Director, Recreation and Culture

Comments from the Chief Administrative Officer:

I concur with the information of this corporate report.



Dan Bottrill
Chief Administrative Officer

Appendix A – 2019 White Rock Sea Festival Committee Meeting Action Tracking

2019 WHITE ROCK SEA FESTIVAL COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-03-07	Action item	Item 5 – Committee Terms of Reference Review	Staff to provide Sea Festival Committee minutes to SFN for their information.	Committee Clerk	May 9, 2019
2019-03-07	Action item	Item 6 – Festival Plan	P. Zheng to follow up on the float coordinator position and report back to the Committee.	P. Zheng	Completed
2019-03-07	Action item	Item 6 – Festival Plan	F. Kubacki to work with staff on Government funding applications.	F. Kubacki	Completed
2019-03-07	Action item	Item 6 – Festival Plan	D. Campbell to reach out to previous Committee member Shayda John (from Pulse FM) to enquire if she would have any contacts who may have an interest in working with the Committee.	D. Campbell	Completed
2019-03-07	Action item	Item 6 – Festival Plan	Follow up with the White Rock BIA to see if they would be interested in being involved in the Committee, with the support of the City.	Director of Recreation and Culture	Completed
2019-03-07	Action item	Item 6 – Festival Plan	C. Poppy to discuss the business liaison opportunity with members of the Real Estate Committee.	C. Poppy	Completed
2019-03-07	Action item	Item 7 – Committee to Laisse with SFN	The Director of Recreation and Culture to contact Joanne Charles to set up the first Semiahmoo Days/Sea Festival sub-committee meeting, preferably during the day.	Director of Recreation and Culture	Completed
2019-03-07	Action item	Item 8 – Sponsorship Package	Special Events Coordinator to provide budget break down from the 2018 event to the sponsorship sub-committee for their information.	Special Events Coordinator	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-03-07	Action item	Item 8 – Sponsorship Package	Special Events Coordinator to organize sponsorship sub-committee meeting prior to the next Sea Festival Committee meeting.	Special Events Coordinator	Completed
2019-04-04	Action item	Item 8 – Program of Events	Staff to follow-up on potential entertainment groups and the development of a 70 th anniversary brand/logo	Special Events Coordinator	Completed
2019-04-04	Action item	Item 8 – Program of Events	C. Poppy to follow up with the White Rock Ambassadors for information on previous parade princesses and/or previous parade marshals.	C. Poppy	Completed
2019-04-04	Action item	Item 5 – Marketing and Communication	Councillor Fathers to follow-up on an invitation from the Mayor’s office to La Connor.	Councillor Fathers	Completed
2019-04-04	Action item	Item 6 – Parade	C. Poppy to fill out online application form for the parade float entry.	C. Poppy	Completed
2019-04-04	Action item	Item 6 – Parade	Staff to look into acquiring a driver for the float on May 2019.	Special Events Coordinator	Completed
2019-04-04	Action item	Item 6 – Parade	D. Campbell, and C. Poppy to assist K. Huang with the parade float entry.	D. Campbell, C. Poppy and K. Huang	Completed
2019-04-04	Action item	Item 7 – Sponsorship Updates	Staff to have formal agreements with all instructors, and to develop a policy around instructors bringing their own sponsors to events.	Manager of Cultural Development	Completed
2019-04-04	Action item	Item 12 – Budget	Staff will provide a draft 2019 budget to the Committee at their next scheduled meeting.	Director of Recreation and Culture	Completed
2019-05-02	2019-SFC-10	Item 4 – Program of Events	THAT the White Rock Sea Festival Committee request that Council consider funding double-sided banners displaying advertising for the 70 th Anniversary of the White Rock Sea Festival and the 40 th Anniversary of the Tour de White Rock.	Director of Recreation and Culture	May 13, 2019 Regular Council - ENDORSED

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-05-02	Action item	Item 5 – Marketing and Communications	Director of Recreation and Culture to discuss an invitation to the City of White Rock’s Sister-City La Connor, Washington with the Mayor’s office, for the 70 th Anniversary Sea Festival.	Director of Recreation and Culture	Completed
2019-06-06	Action item	Item 5 – Marketing and Communications	Staff to distribute the Sea Festival event programs and posters to the Committee when available for their information.	Special Events Coordinator	Completed
2019-06-06	Action item	Item 5 – Marketing and Communications	Staff to discuss an invitation to the City of White Rock’s Sister-City La Connor, Washington with the Mayor’s office, for the 70 th Anniversary Sea Festival.	Director of Recreation and Culture	Completed
2019-06-06	Action item	Item 6 – Parade	C. Poppy, Committee member, to contact the Blaine Chamber of Commerce regarding the use of their pirate ship for the Sea Festival.	C. Poppy	Completed
2019-06-06	2019-SFC-12	Item 7 – Sponsorship Update	THAT the White Rock Sea Festival Committee recommends that Council consider approaching the BIA to conduct a survey on the value of the Sea Festival for their businesses members in order to assess the impact it has on sales.	Director of Recreation and Culture / BIA	June 24, 2019 Regular Council - ENDORSED
2019-06-06	2019-SFC-13	Item 7 – Sponsorship Update	THAT the White Rock Sea Festival Committee recommend that Council consider working with Explore White Rock to conduct a survey with the attendees of the Sea Festival to measure the economic and social impact of the event.	Director of Recreation and Culture / Explore WR	June 24, 2019 Regular Council - ENDORSED
2019-06-06	Action item	Item 10 – Logistics Update	D. Campbell, Chairperson, to email a copy of the task list to the Committee for their information.	D. Campbell/ Committee Clerk	June 9, 2019

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-06-06	Action item	Item 10 – Logistics Update	Staff to provide the Committee with member's phone numbers to facilitate with communication during the event.	Committee Clerk	June 6, 2019
2019-06-06	Action item	Item 11 - Volunteer	Committee members S. Sullivan and F. Kubacki to work with staff on follow-up calls for volunteers.	S. Sullivan and F. Kubacki	Completed
2019-06-06	Action item	Item 11 - Volunteer	Staff to look at the event budget for getting City of White Rock water bottles for volunteers, vendors, etc.	Director of Recreation and Culture	Completed
2019-07-04	Action item	Item 4 – Program of Events	Staff to send out a final copy of the schedule of events brochure and poster to the Committee for information and approval before it goes to print.	Special Events Coordinator	Completed
2019-07-04	Action item	Item 4 – Program of Events	C. Poppy, Committee member to send the list of princesses that will be participating in the Sea Festival to staff to distribute to the Committee for information.	C. Poppy/ Committee Clerk	Completed
2019-07-04	Action item	Item 5 – Marketing and Communications	Staff to send an invitation to the Mayor of Blaine, Washington.	Director of Recreation and Culture	Completed
2019-07-04	Action item	Item 6 – Parade	Staff to look into City bylaws regarding dangerous animals and report back to the Committee with additional information.	Manager of Cultural Development	Completed
2019-08-01	Action item	Item 5 – Volunteers & Committee Roles/ Responsibility	Staff to contact Mayor and Council to invite them to attend and participate in the Semiahmoo Days Opening Ceremonies and Pirate Parade.	Director of Recreation and Culture	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-08-22	2019-SFC-20	Item 4 – Event Successes	<p>THAT the White Rock Sea Festival Committee appoint the following members to the Sponsorship Sub-Committee:</p> <ul style="list-style-type: none"> • A. Shah • S. Sullivan • D. Campbell • F. Kubacki 	A. Shah S. Sullivan D. Campbell F. Kubacki	On going
2019-08-22	Action Item	Item 4 – Event Successes	Staff to schedule a Committee meeting for September, October, and November of 2019.	Committee Clerk	August 30, 2019
2019-08-22	Action item	Item 4 – Event Successes	Staff to put volunteer survey on the City website and email the link to all volunteers for them fill out.	Manager Cultural Development	
2019-08-22	Action item	Item 4 – Event Successes	Committee members to send A. Shah, Committee member, the names of all the sponsors who should receive a thank-you card.	All members	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director Recreation and Culture
SUBJECT: 2019 Annual Report – Tour de White Rock Committee

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Tour de White Rock Committee.”

INTRODUCTION

This corporate report provides information on the 2019 activities and highlights of the Tour de White Rock Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 144 provides the Terms of Reference for the Tour de White Rock Committee. The Terms of Reference provide for the following:

The Tour de White Rock Committee is mandated by City Council to organize, promote, and host a high profile, elite caliber cycling event called the Tour de White Rock. The Committee will have the authority to act on behalf of the City to ensure that the cycling event is a success through revenue generation, acquiring corporate sponsorship, developing business community relations, event marketing and arranging race day activities and entertainment. The Committee will govern the event, and be responsible for developing operating principles.

The committee structure is as follows:

Membership list:

Member	Position	Term
Alfred Anderson	Community Member	December 31, 2020
Bert Coates	Community Member	December 31, 2020
Fiona MacDermid	Community Member	December 31, 2020
George Stonier	Community Member	December 31, 2020
Louise Taylor	Community Member	December 31, 2020
Rob Wright	Community Member	December 31, 2020
Lena Xu	Community Member	December 31, 2020

List of the Chair, Vice Chair and staff members who are a part of the committee:

Al Vigoda	Chairperson, Community Member	December 31, 2020
Council:		
Councillor Chesney	Council Representative (non-voting)	December 31, 2020
Councillor Trevelyan	Council Alternate	December 31, 2020
Staff:		
Eric Stepura	Director of Recreation and Culture	
Elizabeth Keurvorst	Manager, Cultural Development	
Courtney Westwood	Special Events Coordinator	
Emma Tuson	Committee Clerk	

The committee met eight times in 2019.

DISCUSSION

A list of action items that the committee considered is attached as Appendix A. The following are the highlights, accomplishments and outstanding items:

- Celebrated the 40th Anniversary of the Tour de White Rock.
- Honoured long-serving volunteers Barry Dalziel, Alfred Anderson and Flora Young at the Volunteer Banquet.
- Secured vintage Tour de White Rock t-shirts for the White Rock Museum and Archives.
- Hosted the first ever “The Market” at the Tour de White Rock at White Rock Elementary.
- Hosted a 40th Anniversary Beach Party concert at Memorial Park following the Road Race.
- 40th Anniversary street banners hung around town.

It should be noted that over 200 volunteers assist City staff and Committee members with staging this annual high performance cycling race. In addition, many corporate sponsors supported the 40th Anniversary Tour de White Rock, such as:

- Presenting Sponsor: Landmark Premiere Properties / Foster Martin
- Gold Sponsors: Choices Markets, Westminster Savings
- Silver Sponsors: White Rock Dental Group, Homelife Realty, Bayview Towing, White Rock BIA, Canadian Western Bank
- Bronze Sponsors: Buchanan Printing, Dams Ford Lincoln, Ocean Promenade Hotel, Budget Blinds, Peace Arch News, Takahashi Real Estate Group, Code Sports.
- Supporters: Howes Markets, White Rock Amateur Radio Club

Preliminary Work Program for the Following Year:

The initial work plan items for the Committee next year (2020) are as follows:

- Create a 2020-2022 vision, goals and action plan for the event
- Strategy to attract more sponsors
- Increase the scope and new techniques for marketing the event
- Develop a succession plan to replace long-time Race Director Barry Dalziel, who is retiring from the Tour de White Rock and has stepped down from the Tour de White Rock Committee.

CONCLUSION

The Tour de White Rock Committee works hard to recruit sponsors and volunteers and to raise awareness of residents and visitors about the Tour de White Rock. The 2019 event attracted an increased number of racers and spectators.

Respectfully submitted,



Eric Stepura
Director, Recreation and Culture

Comments from the Chief Administrative Officer:

I concur with the information of this corporate report.



Dan Bottrill
Chief Administrative Officer

Appendix A – Tour de White Rock Committee Meeting Action Tracking

2019 TOUR de WHITE ROCK COMMITTEE MEETING ACTION TRACKING

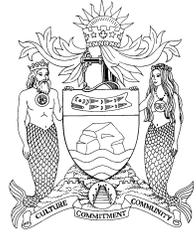
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red Indicates Completed Items)</i>
2019-03-21	Action item	Item 7 – Sponsorship Status Report	Staff to provide the sponsorship package to all members of the Committee.	Community Recreation Coordinator	April 18, 2019
2019-03-21	Action item	Item 7 – Sponsorship Status Report	The Director of Recreation and Culture to approach the School Board to discuss hosting the post-race concert and beer gardens on the grass field and the Marketplace proposal on the all-weather field at White Rock Elementary School.	Director of Recreation and Culture	Completed
2019-03-21	2019-TOUR-04	Item 7 – Sponsorship Status Report	THAT the Committee supports the Marketplace proposal, subject to School Board approval.		June 10, 2019 Regular Council - ENDORSED
2019-03-21	2019-TOUR-04	Item 7 – Sponsorship Status Report	L. Taylor to provide a further update on the Marketplace at the Committee's next meeting.	L. Taylor	April 18, 2019
2019-03-21	2019-TOUR-05	Item 8 – Marketing and Promotions Status Report	THAT the Committee invite White Rock Tourism, the White Rock BIA, and the White Rock/ South Surrey Chamber of Commerce to attend the May 16, 2019 Tour de White Rock meeting to provide information and discuss promotion of the Tour de White Rock and its related events.	Committee Clerk	May 30 ,2019
2019-03-21	Action item	Item 8 – Marketing and Promotions Status Report	Staff to look into the status of the mini-bus wrap to see if it would be possible to wrap the bus with a promotional advertisement for the Tour's 40 th Anniversary event.	Community Recreation Coordinator	Completed
2019-03-21	Action item	Item 8 – Marketing and Promotions Status Report	L. Taylor to design a Tour de White Rock business card proof, to be provided to the Committee for their review.	L. Taylor	Completed
2019-03-21	Action item	Item 9 – Volunteer Recruitment Status Report	A. Anderson to provide a digital copy of the two original Tour de White Rock designs to R. Wright to explore future design options. The Committee suggested that the years for the event also be incorporated into the design.	A. Anderson	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red Indicates Completed Items)</i>
2019-03-21	Action item	Item 12 – Various 40 th Anniversary Activities to be Considered	Councillor Chesney to follow up on pricing for advertisements on the Canada Line.	Councillor Chesney	Completed
2019-03-21	Action item	Item 13 – Budget	Staff to provide a copy of the 2018 Tour de White Rock budget to the Committee for their information.	Community Recreation Coordinator	Completed
2019-04-18	Action item	Item 5 – Sponsorship Status Report	L. Taylor and B. Coates to work on developing a potential sponsorship invitation to the VIP Breakfast. This would be used as a template for advertising for next year's event.	L. Taylor and B. Coates	Completed
2019-04-18	Action item	Item 6 – Marketing and Promotions Status Report	Set up a with the Marketing sub-committee, the White Rock BIA, White Rock Tourism, South Surrey/White Rock Chamber of Commerce, and City staff on May 1, 2019 at 6:00 p.m. Location to be determined.	Committee members	May 1, 2019
2019-04-18	Action item	Item 6 – Marketing and Promotions Status Report	A. Nixon, White Rock BIA, and Councillor Chesney to canvas businesses on Marine Drive to provide additional information and gauge support for a Car Free Day.	A. Nixon (BIA) and Councillor Chesney	Completed
2019-04-18	Action item	Item 6 – Marketing and Promotions Status Report	L. Taylor and A. Vigoda to continue to establish the Tour de White Rock Hashtags.	L. Taylor and A. Vigoda	June 20, 2019
2019-04-18	Action item	Item 6 – Marketing and Promotions Status Report	L. Taylor to send the proof from the Tour de White Rock business card from 2018 to Councillor Chesney.	L. Taylor	Completed
2019-04-18	Action item	Item 6 – Marketing and Promotions Status Report	L. Xu to generate a scan (QR) code and assist with creating a template for a Chinese language version of the business card.	L. Xu	Completed
2019-04-18	Action item	Item 6 – Marketing and Promotions Status Report	Councillor Chesney to select a printing company, and have the Tour de White Rock business cards printed.	Councillor Chesney	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red Indicates Completed Items)</i>
2019-04-18	Action item	Item 9 – Various 40 th Anniversary Activities	B. Coates, Committee Member, to follow up with the Rotary Club regarding liability coverage for a bike valet service.	B. Coates	Completed
2019-04-18	Action item	Item 11 – Other Business	A. Anderson to invite F. Young to either the May 30 th or June 5 th Committee meeting to formally present the Committee with the 39 Tour de White Rock shirts.	A. Anderson	May 20, 2019
2019-05-30	Action item	Item 4 – Sponsorship Status Report	Staff to distribute the draft poster to the committee.	Community Recreation Coordinator	June 1, 2019
2019-05-30	2019-TOUR- 016	Item 5 – Marketing and Promotions Status Report	THAT the Tour de White Rock committee recommends that Council direct staff to produce a wayfinding map for distribution that shows people how to get to the Tour events.	Community Recreation Coordinator	Went to Council July 22, 2019 - ENDORSED
2019-05-30	Action item	Item 5 – Marketing and Promotions Status Report	Staff will forward the t-shirt logo to the Committee for information.	Community Recreation Coordinator	June 1, 2019
2019-05-30	2019-TOUR- 017	Item 5 – Marketing and Promotions Status Report	THAT the Tour de White Rock Committee select the colour neon yellow for the 40 th anniversary t-shirt.	Community Recreation Coordinator	May 30, 2019
2019-05-30	Action item	Item 11 – Other Business	L. Xu, Committee member, to research the time and cost for the picture frame.	L. Xu	
2019-05-30	Action item	Item 11 – Other Business	Staff to investigate time and cost of sending out volunteer thank you cards.	Community Recreation Coordinator	Completed
2019-06-20	Action item	Item 5 – Marketing and Promotions Status Report	Staff to e-mail an electronic version of the map to the Committee for information.	Community Recreation Coordinator	June 22, 2019
2019-06-20	Action item	Item 8 – Various 40 th Anniversary Activities	Staff to look into talking with local businesses about distributing t-shirts to them for their employees to wear/advertise.	Community Recreation Coordinator	Completed / Discussed but no action taken
2019-06-20	Action item	Item 8 – Various 40 th Anniversary Activities	Staff to send a copy of the City's existing entertainer contract to	Director of Recreation and Culture	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red Indicates Completed Items)</i>
			Councillor Chesney, to be provided to post road race concert bands for their signature.		
2019-06-20	Action item	Item 8 – Various 40 th Anniversary Activities	Staff to send the Committee a timeline of the traffic control requirements and costs when available.	Community Recreation Coordinator	Completed
2019-06-20	Action item	Item 10 – Other Business	A. Vigoda, Chairperson, to connect with L. Xu, Committee member, about the Instagram frame.	A. Vigoda/ L. Xu	
2019-06-20	Action item	Item 10 – Other Business	Councillor Chesney to email all pictures of the volunteer t-shirts to staff for the volunteer dinner slide show.	Councillor Chesney	
2019-09-19	Action Item	Item 4 – Sponsorship Status Report	Committee members L. Taylor, B. Coates and A. Anderson to meet with the marketing consultant in order to report back to the Committee and the October 17, 2019 meeting.	L. Taylor, B. Coates and A. Anderson	
2019-09-19	Action Item	Item 6 – Tour de WR 2020 Vision	Staff to keep “Tour de White Rock 2020 Vision” as a standing item on future agendas.	Staff	On going

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director Recreation and Culture
SUBJECT: 2019 Annual Report – Seniors Advisory Committee

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – Seniors Advisory Committee.”

INTRODUCTION

This corporate report provides information on the 2019 activities and highlights of the Seniors Advisory Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 158 provides the Terms of Reference for the Seniors Advisory Committee. The Terms of Reference provide for the following:

The Seniors Advisory Committee will be to consider and evaluate issues referred to it by City Council. It will also initiate research on matters deemed to be of concern to local seniors and will submit recommendations to Council.

The role of the Seniors Advisory Committee is as follows:

- a) To act as a resource and provide advice to Council on:
 - long term planning issues for present and future White Rock seniors, e.g. housing, transportation, safety etc.
 - short term issues related to seniors e.g. new development proposals, new civic facilities, health and wellness activities etc. and
- b) To act as a resource for receiving input on seniors concerns, interest and views, and making recommendations to the appropriate agencies.

The committee structure is as follows:

a) Membership list:

Member	Position	Term
Michelle Barbone	Community Member	December 31, 2020
Edwin Harrington	Community Member	December 31, 2020
Ross Hynes	Community Member	December 31, 2020
Ramona Kaptyn	Community Member	December 31, 2020
Heather Martin/ Andrea Mccorkell (Comfort Keepers)	Community Member	December 31, 2020
Kathy McIntyre	Community Member	December 31, 2020
Mia Pederson	Community Member	December 31, 2020
Pat Petrala	Community Member	December 31, 2020
George Scott	Community Member	December 31, 2020

b) List of the Chair, Vice Chair and staff members who are a part of the committee:

Beth Kish	Chairperson, Community Member	December 31, 2020
Joe Ahmad	Vice-Chairperson, Community Member	December 31, 2020
Council:		
Councillor Johanson	Council Representative (non-voting)	December 31, 2020
Councillor Manning	Council Alternate	December 31, 2020
Staff:		
Eric Stepura	Director of Recreation and Culture	
Sylvia Yee	Manager, Community Recreation	
Emma Tuson	Committee Clerk	

The committee met five times in 2019.

DISCUSSION

A list of action items that the committee considered is attached as Appendix A. The Committee learned about the roles of the other local seniors committees, conducted an inventory and developed a SWOT analysis of services and programs for seniors, completed a gap analysis of the SWOT analysis results, and are in the process of establishing a list of priorities to address program and service gaps.

The Committee also shares information on programs and events that are of interest to senior adults in our community.

Preliminary Work Program for the Following Year:

The Committee will continue to work on establishing a list of local seniors program and service priorities to address gaps and shortfalls, and once completed, establish an action plan, then tackle the identified actions.

CONCLUSION

The Seniors Advisory Committee is keen to raise awareness of the scope of seniors programs and services available to local older adults and their care givers, and to make improvements to the overall livability of White Rock for seniors in the community.

Respectfully submitted,



Eric Stepura
Director, Recreation and Culture

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Office

Appendix A – Seniors Advisory Committee Meeting Action Tracking

2019 SENIORS ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-06-04	Action item	Item 8 – Community Announcements	Staff to distribute Senior's in Canada handout to the Committee for information.	Committee Clerk	June 5, 2019
2019-07-02	Action item	Item 4 – Inventory of Existing Community Programs and Services for Seniors	Staff to send "Fetch" website link and an inventory of their programs to Committee for information.	Committee Clerk	July 3, 2019
2019-07-02	Action item	Item 4 – Inventory of Existing Community Programs and Services for Seniors	THAT the Senior's Advisory Committee requests that Council consider raising the CARP flag outside City Hall before the scheduled Senior's Advisory Committee Meeting on October 1, 2019 in honor of National Senior's Day.	Director of Rec and Culture	October 1, 2019
2019-07-02	Action item	Item 5 – S.W.O.T Analysis of Seniors Programs and Services in White Rock and South Surrey	Staff to send out the 2012 White Rock Age-Friendly Community Award document to Committee for information.	P. Petrala/ Committee Clerk	July 6, 2019
2019-07-02	Action item	Item 5 – S.W.O.T Analysis of Seniors Programs and Services in White Rock and South Surrey	Staff to send out Social Isolations and Loneliness Among Seniors document to the Committee for information.	P. Petrala/ Committee Clerk	July 6, 2019
2019-09-03	Action item	Item 6 – Review of S.W.O.T Analysis Results	Staff to add "Review of Items from Previous Meeting" as a standing item on all future agendas.	Committee Clerk	On going
2019-09-03	Action item	Item 6 – Review of S.W.O.T Analysis Results	Committee members A. McCorkell and B. Kish to work with Councillor Johanson on a ranking system and spreadsheet. To be presented to the Committee at the next Committee meeting for review.	A. McCorkell, B. Kish, Councillor Johanson	October 1, 2019
2019-09-03	Action item	Item 6 – Review of S.W.O.T Analysis Results	Staff to contact Committee members A. McCorkell and B. Kish for permission to share email addresses with each other and Councillor Johanson.	Committee Clerk	September 4, 2019
2019-09-03	Action item	Item 8 – upcoming Events for Seniors	Staff to distribute event flyers to the Committee for their information.	Committee Clerk	September 4, 2019
2019-10-01	2019-SAC-011	Item 4.1 Change to Terms of Reference	THAT the Seniors Advisory Committee (the Committee) request that Council consider amending the Terms of Reference to increase the Committee membership from eleven (11) members to twelve (12) members thirteen (13) members.	Committee Clerk	October 21, 2019 Regular Council – ENDORSED / Recruitment taking place

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-10-01	Action item	Item 5 – Update from Task Force	M. Pedersen, R. Kaptyn, J. Ahmad and K. McIntyre to organize and narrow down the priorities from the S.W.O.T review excel spreadsheet for the Committee, and report back to the Committee at the next meeting on November 5, 2019.	M. Pedersen, R. Kaptyn, J. Ahmad and K. McIntyre	October 18, 2019 meeting / Report to the Committee November 5, 2019
2019-10-01	Action item	Item 5 – Update from Task Force	Committee Clerk to request permission to share email addresses among the working group.	Committee Clerk	October 2, 2019

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Eric Stepura, Director Recreation and Culture
SUBJECT: 2019 Annual Report – History and Heritage Advisory Committee

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Recreation and Culture titled “2019 Annual Report – History and Heritage Advisory Committee.”

INTRODUCTION

This corporate report provides information on the 2019 activities and highlights of the History and Heritage Advisory Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 159 provides the Terms of Reference for the History and Heritage Advisory Committee. The Terms of Reference provide for the following:

The History and Heritage Advisory Committee shall act as an advisory body to Council on matters relating to White Rock's built, natural, and cultural heritage resources.

The History and Heritage Advisory Committee:

- a) *advises Council on heritage conservation programs and policies, including:
 - i. *identify sites of historical significance relating to White Rock's built, natural, and cultural heritage; and*
 - ii. *inspect and make maintenance recommendations of existing heritage markers such as heritage stones, storyboards, and memorial plaques.**
- b) *recommends opportunities to support the preservation and sharing of the Semiahmoo First Nations language, culture, and history;*
- c) *reviews and submits recommendations to Council on land use and planning matters which have heritage implications and may impact culturally sensitive and archaeological areas;*

- d) *supports activities and programs undertaken by the City or community organizations in the areas of built, environmental and cultural heritage that seek to benefit and advance awareness, preservation, and interpretation of heritage in the City;*
- e) *supports heritage education, tourism, and public awareness through programs such as Heritage Week displays, newsletters, etc.;*
- f) *promotes and enhances the City’s owned heritage resources;*
- g) *requests expenditures for heritage purposes; and,*
- h) *The Committee will endeavor to engage with the Semiahmoo First Nation and other indigenous groups in order to celebrate White Rock and the history of the Semiahmoo First Nation/ other indigenous groups.*

The Committee will endeavor to engage with the Semiahmoo First Nation and other indigenous groups on matters regarding the natural and cultural heritage of this region.

ANALYSIS

The committee structure is as follows:

a) Membership list:

Member	Position	Term
Marty Pedersen	Community Member	December 31, 2020
Karen Peplow	Community Member	December 31, 2020
Tom Saunders	Community Member	December 31, 2020
Sherry Moir	Community Member	December 31, 2020
Charlene Garvey	Representative White Rock Museum and Archives Board of Directors	December 31, 2020
Hugh Ellenwood	Representative of White Rock Museum and Archives (non-voting)	December 31, 2020

b) List of the Chair, Vice Chair and staff members who are a part of the committee:

Ken Wushcke	Chairperson, Community Member	December 31, 2020
Chief Harley Chappell	Vice-Chairperson, Representative of Semiahmoo First Nation (Chief)	December 31, 2020
Council:		
Councillor Chesney	Council Representative (non-voting)	December 31, 2020
Councillor Manning	Council Alternate	December 31, 2020
Staff:		
Eric Stepura	Director of Recreation and Culture	

Elizabeth Keurvorst	Manager, Cultural Development	
Emma Tuson	Committee Clerk	

The committee met five times in 2019.

DISCUSSION

A list of action items that the committee considered is attached as Appendix A. The Committee is energetically discussing a wide range of activities and topics around not only the history and built heritage, but also the cultural life of White Rock, including the current and historical role of the area’s First Nation residents, language use, village and landmark names and use of significant local sites. The Committee is looking to make recommendations that will provide a sense of connection to the area’s past, as well as help inform future decision-making about important historic and/or heritage assets.

Preliminary Work Program for the Following Year:

The Committee is hoping to find points of integration with other Select Committees, in particular arts and culture, to ensure that projects consider the history and heritage implications. Two of the key work plan tasks are: development of a heritage strategic plan, and preparation of a heritage home inventory. Appendix A highlights the key actions and tasks tracked by this Committee.

CONCLUSION

The History and Heritage Committee is keen to raise awareness of residents and visitors about the rich story of how this community came to be, and to protect historic/heritage assets for future generations.

Respectfully submitted,



Eric Stepura
Director, Recreation and Culture

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

Appendix A - History and Heritage Committee Meeting Action Tracking

Appendix A

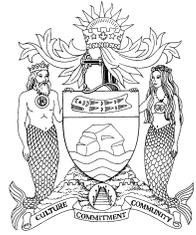
2019 HISTORY & HERITAGE ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee Recommendation/ Action Item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
July 3, 2019	Action item	Item 5 – Terms of Reference	Staff to distribute the White Rock Museum and Archives Heritage Inventory List to the Committee for information.	H. Ellenwood/ Committee Clerk	July 24, 2019
July 3, 2019	2019-HHAC-003	Item 5 – Terms of Reference	<p>THAT the History and Heritage Advisory Committee (the Committee) recommends Council consider amending the Committee's Terms of Reference to add the following as a new item b) under policy:</p> <ul style="list-style-type: none"> Recommend opportunities to support the preservation and sharing of the Semiahmoo First Nation language, culture, and history. 	Committee Clerk	July 22, 2019 Regular Council - ENDORSED
July 3, 2019	2019-HHAC-004	Item 5 – Terms of Reference	<p>THAT the History and Heritage Advisory Committee (the Committee) recommends Council consider amending the Committee's Terms of Reference existing item b) under policy as follows:</p> <ul style="list-style-type: none"> Reviews and submits recommendations to Council on land use and planning matters, which have heritage implications and may impact <u>culturally sensitive and archaeological areas.</u> 	Committee Clerk	July 22, 2019 Regular Council - ENDORSED
July 3, 2019	2019-HHAC-005	Item 5 – Terms of Reference	<p>THAT the History and Heritage Advisory Committee (the Committee) recommends Council consider amending the Committee's Terms of Reference existing item d) under policy as follows:</p> <ul style="list-style-type: none"> Supports heritage education, tourism, and public awareness through programs such as Heritage week displays, newsletters, etc. 	Committee Clerk	July 22, 2019 Regular Council - ENDORSED

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee Recommendation/ Action Item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
July 3, 2019	Action item	Item 6 – Heritage Grant Funding Opportunities	Staff to send out Heritage Canada Funding Opportunities list of funding sources to the Committee for information.	Manager of Cultural Development	July 6, 2019
July 3, 2019	Action item	Item 6 – Heritage Grant Funding Opportunities	Staff to send out the City of White Rock’s calendar of events to the Committee for information.	Manager of Cultural Development	July 6, 2019
September 4, 2019	Action item	Item 4 – Inventory of Historic Buildings and Sites	Staff to discuss with the Communication Department the idea of having additional heritage information available on the City Website (such as points of interest in the community, and information on the history of local parks). THAT the History and Heritage Advisory Committee requests that Council consider directing staff to research the cost and scope of putting together a heritage strategy and action plan.	Manager of Cultural Development	More to come in February 2020
September 4, 2019	2019-HHAC-009	Item 5 – Heritage Strategy and Action Plan	THAT the History and Heritage Advisory Committee requests that Council consider directing staff to look into the current status for the natural history signs, in consultation with the Semiahmoo First Nation and Friends of Semiahmoo Bay, as well as evaluate different potential locations and updated content along the waterfront for implementation of these signs; and THAT Council consider directing staff to provide the signage content on the City website for information, subject to copyright approval (and future digitization).	Director of Rec and Culture	September 30, 2019 Regular Council - ENDORSED
September 4, 2019	2019-HHAC-011	Item 6 – Community Heritage Project Ideas	THAT the History and Heritage Advisory Committee requests that Council consider directing staff to consult with Semiahmoo First Nation regarding the Little Campbell River restoration signs, to look into relocating them to a more accessible location, and to work in partnership with Semiahmoo First Nation on this initiative.	Director of Rec and Culture	September 30, 2019 Regular Council - ENDORSED
September 4, 2019	2019-HHAC-012	Item 6 – Community Heritage Project Ideas	THAT the History and Heritage Advisory Committee requests that Council consider directing staff to consult with Semiahmoo First Nation regarding the Little Campbell River restoration signs, to look into relocating them to a more accessible location, and to work in partnership with Semiahmoo First Nation on this initiative.	Director of Rec and Culture	September 30, 2019 Regular Council – ENDORSED / Staff meeting with SFN

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee Recommendation/ Action Item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
September 4, 2019	Action item	Item 7 – The renaming of Totem Plaza	The History and Heritage Advisory Committee's role in the naming of civic facilities, as well as an update on the renaming of Totem Plaza, was requested to be placed on the next agenda, for further discussion.	Director of Rec and Culture	October 2, 2019
September 4, 2019	Action item	Item 7 – The renaming of Totem Plaza	Chief H. Chappell to provide a site map based on the SFN archeologist, and a Semiahmoo place name map.	Chief H. Chappell	
October 2, 2019	Action Item	Item 4 – Update on Council Referrals	Staff to distribute the natural history signage corporate report to the Committee once it goes to Council.	Director of Rec and Culture	To come in November 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to distribute policy 202 (Naming of Civic facilities) to the Committee for information.	Committee Clerk	October 4, 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to distribute the City of Vancouver's policy on the naming of civic assets on behalf of K. Wuschke, Chairperson.	Committee Clerk / K. Wuschke	
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to distribute streets and roads document on behalf of H. Ellenwood, White Rock Museum and Archives, to the Committee for information.	Committee Clerk / H. Ellenwood	October 4, 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to add Policy 202 – Naming of Civic Facilities – to the November 5, 2019 agenda.	Committee Clerk	November 6, 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to distribute Bylaws 855 and 854 to the Committee for information.	Committee Clerk	October 4, 2019
October 2, 2019	Action Item	Item 5 – Committee Role in the Naming of Civic Facilities	Staff to report back to the Committee on whether the white rock is on the City's right-of-way, or if it is on BNSF land.	Director of Rec and Culture	
October 2, 2019	Action Item	Item 6 – Update on the Renaming of Totem Plaza	Staff to distribute copies of the On Table items to the Committee for information.	Committee Clerk	October 4, 2019
October 2, 2019	2019-HHAC-016	Item 4 – Update on Council Referrals	THAT the History and Heritage Advisory Committee request that Council consider directing staff to develop a heritage strategy and action plan and heritage home inventory project.	Director of Rec and Culture	Oct 21, Regular Council – ENDORSED / Staff working on

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Carl Isaak, Director, Planning & Development Services
SUBJECT: 2019 Annual Report – Economic Development Advisory Committee

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2018 from the Director of Planning and Development Services titled “2019 Annual Report – Economic Development Advisory Committee.”

INTRODUCTION

This report is intended to identify the priority and activity of the Economic Development Advisory Committee (EDAC) as directed by Council throughout the year. The Committee’s Terms of Reference outline the following mandate:

The purpose of EDAC is to advise City Council on matters regarding economic investment in the City. The work plan of the Committee will identify strategies and actions the Committee will undertake to assist in:

- Supporting long term economic stability and growth in the community;
- Increasing economic diversity and local employment opportunities;
- Encouraging financial investment in the area including new businesses and re-development;
- Supporting existing businesses in retention and expansion
- Reviewing and advising in regard to small businesses; and,
- Reviewing the City’s Economic Development Plan.

Members of the 2019 EDAC include:

Chairperson: Brian Hagerman
Vice-Chairperson: Gary Wolgemuth
Voting Members: Tyson Blume
Graham Cameron
Stephen Crozier
Gary Gumley
Ashok Gupta
Ernie Klassen
Carolyn Latzen
John Lawrence
William McKinnon
Gord Schoberg
Lenore Van Oene

Liaison Members: Anthony Manning, Councillor
Helen Fathers, Councillor
Alex Nixon, White Rock BIA Executive Director
Cathy James, Explore White Rock Executive Director
Ritu Khanna, SS/WR Chamber of Commerce Executive Director

Staff Liaison: Dan Bottrill, Chief Administrative Officer
Carl Isaak, Director, Planning and Development Services

Committee Clerk: Emma Tuson

PAST PRACTICE / POLICY / LEGISLATION

At the conclusion of each year, each of the City’s committees submits a summary of their activities to Council, in accordance with Council Policy 117 – Annual Reports for Select Committees.

ANALYSIS

The committee met on June 12, July 10, September 11, October 9, and November 13.

On June 12, the committee reviewed the Council directed Work Plan items, including the following topics:

- Economic Development Director
- Review Marine Drive Task Force Terms of Reference
- Public Forum
- Promoting White Rock
- Small-Business Friendly Environment Partnership Opportunities
- Combining Resources

The committee requested copies of the existing Economic Development Strategic Plan as well as information on newly created commercial space in new developments throughout the City. Discussion included the need for the committee’s work plan to be unique from work that is already undertaken by staff, the White Rock BIA, Explore White Rock, and the Chamber of Commerce.

On July 12, the committee received a presentation from Alex Nixon on the role of the White Rock Business Improvement Association, and a presentation from staff on the existing Economic Development Strategic Plan and update on new commercial space in current and upcoming development in the City.

On September 11, the committee received presentations from the Ritu Khanna of the SS/WR Chamber of Commerce and Cathy James of Explore White Rock on their respective organization’s roles. A report was received on the municipal property tax rate, comparing White Rock with other jurisdictions in the Metro Vancouver area, and the committee passed a resolution supporting a public business forum to discuss economic expansion and growth opportunities in White Rock. The committee further decided to focus on their mandate provided in the Terms of Reference and that additional consideration for a work plan could be discussed at a future meeting.

On October 9, the committee finalized a recommendation that Council consider directing staff to utilize the budget for economic development by obtaining a consultant to undertake an update of the 2009 Economic Development Strategic Plan. An update on the Festival of Lights proposal was provided. It was discussed at the meeting that some businesses in the Uptown area are feeling that the focus of concern for economic development in the City is on Marine Drive, and it was actioned that Ernie Klassen would come to the next EDAC meeting with ideas for recommendations for the Committee regarding the concerns of Uptown/Five Corners businesses. It was also decided that committee members would come to the November EDAC meeting with work plan ideas and suggestions.

The final EDAC meeting for 2019 was scheduled for November 11, after the report finalization deadline for this committee meeting. It is anticipated that the EDAC work plan will be further along after this meeting and may be presented to Council in an upcoming meeting.

CONCLUSION

The Committee has provided a recommendation to Council regarding an update of the Economic Development Strategic Plan, and has received several presentations from organizations that promote businesses in White Rock, including the White Rock BIA, the SS/WR Chamber of Commerce, and Explore White Rock.

Respectfully submitted,



Carl Isaak, MCIP, RPP
Director, Planning & Development Services

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

Appendix A: Action Tracking – Economic Development Advisory Committee

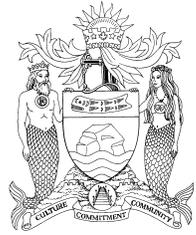
2019/ 2020 ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee Recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-06-12	2019-EIC-005	Item 7 – About Economic Investment Committees	THAT Council consider amending the name of the Economic Investment Committee to the Economic Development Advisory Committee.	Committee Clerk	June 24, 2019 Regular Council - ENDORSED
2019-06-12	Action item	Item 8 - Workplan	Economic Development Strategic Plan to be provided to the Committee for their information.	Committee Clerk	June 15, 2019
2019-06-12	Action item	Item 8 - Workplan	Information and/or a presentation to be provided from the White Rock BIA, South Surrey/White Rock Chamber of Commerce, Tourism White Rock and City staff on their roles in the City, with a focus on how they assist with Economic Development.	Committee Clerk	September 11, 2019
2019-06-12	2019-EIC-006	Item 8 - Workplan	THAT the Economic Investment Committee appoint Carolyn Latzen as the Committee liaison for the Marine Drive Task Force.	C. Latzen	On going
2019-06-12	2019-EIC-007	Item 8 - Workplan	THAT the Economic Investment Committee requests that Council consider combining a Business Forum with a Public Town Hall Meeting in fall, 2019.	Director of Planning and Development	June 24, 2019 Regular council – ENDORSED / Staff working on it
2019-06-12	2019-EIC-008	Item 8 - Workplan	THAT the Economic Investment Committee requests that Council consider inviting a member/ representative from the Semiahmoo First Nation to a future Economic Investment Committee to share their perspectives on their community, from a business standpoint.	Committee Clerk	Went to Council June 24/ letter sent to SFN
2019-07-10	2019-EDAC-013	Item 4 – Presentation from Alex Nixon (BIA)	THAT the Economic Development Advisory Committee recommends that Council consider having staff provide a corporate report to review what busking locations are working well, and whether the number of busking locations can be expanded.	Director of Planning and Development	July 22, 2019 Regular Council – ENDORSED / Corporate report being conducted
2019-07-10	Action item	Item 5 – Economic Development Strategic Plan	Staff to provide a report to the Committee at their September meeting regarding the White Rock mill rate, and how it compares with other municipalities throughout the Lower Mainland.	Director of Planning and Development	September 11, 2019
2019-07-10	2019-EDAC-014	Item 5 – Economic Development Strategic Plan	THAT the Economic Development Advisory Committee works to support Council and staff to update the Economic Development Strategy.	Director of Planning and Development	July 22, 2019 Regular Council – ENDORSED

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee Recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-07-10	2019-EDAC-015	Item 6 – City of White Rock Development Update	THAT the Economic Development Advisory Committee establishes a work plan for 2019/2020 at their September meeting.	Committee members	September 11, 2019
2019-07-10	2019-EDAC-016	Item 6 – City of White Rock Development Update	THAT the Economic Development Advisory Committee recommends that Council endorse in principal a joint Economic Development Advisory and Marine Drive Task Force sub-committee to focus on a business retention and expansion strategy.		July 22, 2019 Regular Council – ENDORSED / discussed but no action taken to date
2019-09-11	Action Item	Item 5 – Presentation from Ritu Khanna (WR/SS Chamber)	Staff to send PowerPoint presentations to the Committee for information.	Committee Clerk	September 12, 2019
2019-09-11	2019-EDAC-19	Item 5 – Presentation from Ritu Khanna (WR/SS Chamber)	THAT The Economic Development Advisory Committee (EDAC) requests that Council consider directing staff to utilize the \$50,000 budget on economic development by obtaining a consultant to undertake an update of the 2009 Economic Development Strategic Plan.	Director of Planning and Development	Amended on October 9, 2019
2019-09-11	2019-EDAC-20	Item 8 – Public Town Hall Meeting	THAT the Economic Development Advisory Committee (EDAC) supports Council holding a public business forum to discuss economic expansion and growth opportunities in White Rock.	Director of Planning and Development	October 22, 2019 Regular Council – ENDORSED
2019-10-09	2019-EDAC-22	Item 3 – Adoption of Minutes	THAT The Economic Development Advisory Committee (EDAC) requests that Council consider directing staff to utilize the budget for economic development by obtaining a consultant to undertake an update of the 2009 Economic Development Strategic Plan.	Director of Planning and Development	October 22, 2019 Regular Council – ENDORSED / November 4, 2019 Regular Council – MOTION RECONSIDERED
2019-10-09	2019-EDAC-23	Item 4 – Municipal Tac Rate Comparison	THAT Economic Development Advisory Committee (EDAC) request that Council consider using the information provided in the September 11, 2019 corporate report on the White Rock mill rate as a way to promote White Rock's relative position in the lower mainland.	Director of Planning and Development	November 4, 2019 Regular Council - ENDORSED
2019-10-09	Action item	Item 7 – Other Business	E. Klassen, Committee member, to come to the next EDAC meeting with concerns and ideas for recommendations for the Committee to present to Council.	E. Klassen	2019-11-13
2019-10-09	Action item	Item 7 – Other Business	Committee members to come to next EDAC meeting with work plan ideas/suggestions for the Committee to discuss and prioritize.	All Committee members	2019-11-13

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee Recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-10-09	Action item	Item 7 – Other Business	Staff to add “Vacancy Tax” to the November 13, 2019 meeting agenda. AND Staff to expand on the “Vacancy Tax” item on the November 13, 2019 meeting agenda to include vacant properties in general.	Committee Clerk	2019-11-13
2019-10-09	Action item	Item 7 – Other Business	Councillor Manning to provide the Committee with information about what was discussed at UBCM regarding vacancy tax for their information.	Councillor Manning/ Committee Clerk	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Carl Isaak, Director, Planning & Development Services
SUBJECT: 2019 Annual Report – Dogs on the Promenade Task Force

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Planning and Development Services titled “2019 Annual Report – Dogs on the Promenade Task Force.”

INTRODUCTION

This report is intended to identify the priority and activity of the Dogs on the Promenade Task Force (‘the Task Force’) as directed by Council throughout the year. The Task Force’s Terms of Reference outline the following mandate:

The purpose of the Task Force is to establish criteria and benchmarks/evaluation process for the pilot project in relation to dogs on the promenade and report back to Council following conclusion of the pilot project.

Members of the Task Force include:

Chairperson: Scott Kristjanson, Councillor (non-voting)
Voting Members: Donna Campbell
Annabelle MacDonald
Arlene MacDonald
Kim Sanderson
Diane Scott
Jane Thrall
Garry Wolgemuth
Liaison Members: Helen Fathers, Councillor (alternate)
Staff Liaison: Carl Isaak, Director, Planning and Development Services
James Nyhus, Manager, Building and Bylaws
Committee Clerk: Debbie Johnstone

PAST PRACTICE / POLICY / LEGISLATION

At the conclusion of each year, each of the City’s committees submits a summary of their activities to Council, in accordance with Council Policy 117 – Annual Reports for Select Committees.

ANALYSIS

The Task Force met on seven occasions between July and November, on the following dates: July 17, July 31, August 12, August 27, September 18, October 16, and November 8. The Task Force will consider if a further meeting in December is necessary at the November 8 meeting.

On July 17, the Task Force reviewed the Terms of Reference and the budget for the trial period. There was discussion of a potential guiding principle for establishing the criteria for evaluating the pilot project, including the scientific method (and the Kepner-Tregoe decision analysis as a particular example of a potential approach). The Task Force undertook a brainstorming exercise to generate ideas on what success of the pilot project would look like as well as what the concerns of having dogs on the promenade are. The Task Force also recommended that Council invite a member or representative of the Semiahmoo First Nation to participate on the Task Force as a non-voting member.

On July 31, the Task Force renewed their discussion on the goals of the Task Force, and staff provided input on current bylaw officer activities on the promenade and bylaw provisions related to dog leash length. There was discussion of the main concerns regarding the trial and suggestions were made regarding public education, wildlife management area impact, and aggressive dogs. Recommendations to Council were made to consider different licence tag colours for aggressive dogs (this was not approved by Council) as well as to limit the permitted leash length to two metres (this was approved by Council for the promenade only, and a related bylaw amendment is currently in process).

On August 12, the Task Force carried on discussion of concerns and benefits related to dogs on the promenade, and generated an extensive amount of potential ideas for metrics as well as options for improving public education.

On August 27, the Task Force passed a series of recommendations to Council regarding various aspects of the pilot project, including creating print and online material for public education, increased bylaw enforcement activities at the outset of the pilot, tracking dog-related bylaw violations, and other methods for measuring the success of the pilot project.

On September 18, the Task Force welcomed three new members and the chairperson provided an update on previous recommendations made to Council, noting that some of the recommendations have not yet been considered by Council. There was discussion regarding next steps for the Task Force, and members were engaged to prioritize the issues that would determine success and failure.

On October 16, the chairperson provided a further update on Council's decisions on the Task Force's recommendations, and staff provided a report on the bylaw infractions which are being tracked, as well as the amount of correspondence being received by the City from the public on the pilot. It was noted that there are approximately two individual correspondents in favour of the pilot for every one correspondent opposed. The Task Force requested staff to follow up on the possibility of placing stickers on garbage cans on the promenade to indicate that they can be used for dog waste, and to check with the Engineering and Municipal Operations department if 'no dogs on the pier' signage could be altered to improve the visibility of the signage.

In future meetings in 2019 and 2020, staff will continue to report back to the Task Force on the amount of bylaw infractions which have been recorded on a monthly basis, as well as the correspondence received by the City regarding the pilot project. It is intended that the Task Force will report back to Council with recommendations, following the conclusion of the pilot project in March 2020. Staff will also provide the Task Force with the material (brochures, business cards, etc.) that have been developed to assist with public education, as it is available.

CONCLUSION

The Dogs on the Promenade Task Force has deliberated extensively on the metrics to be used for evaluating the success of the pilot project, and has made numerous recommendations to Council both on the metrics as well as operational details regarding Animal Control bylaw amendments, public education and bylaw enforcement activities related to the trial. The creation of metrics that are relevant and where the data is obtainable and reliable has proved to be a challenging assignment, and the Task Force continues to meet to discuss options for these metrics.

Respectfully submitted,



Carl Isaak, MCIP, RPP
Director, Planning & Development Services

Comments from the Chief Administrative Officer:

This corporate report is provided for information purposes.



Dan Bottrill
Chief Administrative Officer

Appendix A: Action Tracking - Dogs on the Promenade Task Force

2019 DOGS ON THE PROMENADE TASK FORCE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-07-17	2019-DOP-005	Item 5 – Committee Goals, Objectives and Strategies	THAT the Dogs on the Promenade Task Force recommends that Council consider inviting one (1) member or representative from the Semiahmoo First Nation (SFN) to serve on the Task Force as a voting member.	Committee Clerk	Sent September, 2019.
2019-07-31	Action item	Item 5 – Aggressive Dogs	Staff to provide information on aggressive dogs to Task Force for their information.	Bylaw Manager	Provided at subsequent meeting
2019-07-31	2019-DOP-014	Item 5 – Aggressive Dogs	THAT the Task Force recommends that Council consider looking at the colour of dog license tags, and assign a different colour (possibly red) to aggressive dogs, as defined in the City of White Rock Animal Control Bylaw.	Council	September 13, 2019 Council meeting – DEFEATED
2019-07-31	2019-DOP-016	Item 5 – Public Education	THAT the Dogs on the Promenade Task Force recommend that Council consider amending the Animal Control Bylaw to permit a leash length of a maximum of two (2) meters.	Council/ Bylaws	September 13, 2019 Council meeting - ENDORSED. Bylaw amendment in process.
2019-07-31	Action item	Item 6.1 – Discussion on the Terms of Reference	Committee Clerk to ensure that Task Force has been provided with the most up to date Terms of Reference.	Committee Clerk	Completed
2019-07-31	2019-DOP-018	Item 6.1 – Discussion on the Terms of Reference	THAT the Dogs on the Promenade Task Force recommend that Council consider revising the Terms of Reference to eliminate any reference to the “year round” application of trial data.	Council	September 13, 2019 Council meeting - ENDORSED. Terms of Reference has been amended

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-08-27	2019-DOP-028	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) requests that the “Dogs on the Promenade Pilot Project Communication Plan DRAFT Discussion Document for the Task Force” be forwarded to Council for their information.	Council	September 13, 2019 Council meeting - ENDORSED.
2019-08-27	2019-DOP-029/ 030	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to produce a map (available in print and on-line) to indicate: pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.	Council/ Planning and Development Services and Communications	September 13, 2019 Council meeting - ENDORSED. *In progress
2019-08-27	2019-DOP-031	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to implement signage for the pilot program at all access points to the promenade (communicating time period of pilot project, dogs must be leashed and licensed, pick-up after your dog etc.).	Council/ Planning and Development Services and Communications	September 13, 2019 Council meeting - ENDORSED. *In progress
2019-08-27	2019-DOP-032	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to create a flyer using the visual map as well as information regarding pilot period dates, license information, city boundaries and responsibilities, environmental information (i.e. bird migration information), location of waste bins and location of dog waste bags/dispensers.	Council	September 13, 2019 Council meeting – DEFEATED
2019-08-27	2019-DOP-033	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to create a Good Dog Etiquette Brochure.	Council/ Bylaws	September 30, 2019 Council meeting – Carried *In Progress

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-08-27	2019-DOP-034	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to re-visit the City's current brochure regarding proper pet etiquette and licensing to reflect the changes with dogs on the promenade.	Council/ Bylaws	September 30, 2019 Council meeting – ENDORSED *In Progress
2019-08-27	2019-DOP-035	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to develop and produce a small information card to be provided to both Dogs on the Promenade Ambassadors and Bylaw Officers on the promenade.	Council	September 30, 2019 Council meeting – DEFEATED
2019-08-27	2019-DOP-036	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to develop a mass media program at the beginning and end of the trial period (with ads in the Peace Arch News and Surrey newspapers, if possible.)	Council/ Communications	September 13, 2019 Council meeting - ENDORSED. *In progress
2019-08-27	2019-DOP-037	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to develop a Dogs on the Promenade Ambassador program (trained recognizable volunteers with printable materials for distribution) prior to and throughout the launch of the pilot project.	Council	September 13, 2019 Council meeting – DEFEATED
2019-08-27	2019-DOP-038	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to do a direct mail campaign, providing information and promotional materials to stake-holders in the community (local White Rock businesses, Semiahmoo First Nations, dog-related businesses, tourism organizations, dog organizations, local breweries etc.)	Council	September 30, 2019 – Not voted on (moved not seconded)
2019-08-27	2019-DOP-039	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to update the City website to provide information on the pilot project, and create a page for dogs in White Rock.	Council/ Communications	September 13, 2019 Council meeting – ENDORSED Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-08-27	2019-DOP-040	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to develop a social media campaign and launch with public relation activities for the Dogs on the Promenade pilot program.	Council/ Communications	September 13, 2019 Council meeting - ENDORSED. *In progress
2019-08-27	2019-DOP-041	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to provide a report to Council regarding the potential cost and logistics of using Sybertech Waste Reduction Ltd. for dog waste bags, the repurposing/ relabeling of garbage cans for dog waste receptacles, and for the pick up of compostable dog waste from the promenade.	Council	September 13, 2019 Council meeting – DEFEATED
2019-08-27	2019-DOP-042	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to implement a bylaw blitz/ presence for the start of the Dogs on the Promenade pilot project to offer education and capture any potential issues as they occur.	Council/ Bylaws	September 13, 2019 Council meeting - ENDORSED. Completed
2019-08-27	2019-DOP-043	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider comparing E. Coli levels (as measured by Fraser Health) before and after the pilot project as a metric for the trial period.	Council	September 30, 2019 Council meeting – ENDORSED *Data to be collected
2019-08-27	2019-DOP-044	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider that Dogs on the Promenade Ambassadors be used to collect data on White Rock and non-White Rock residents, and whether or not their dog is licensed.	Council	September 13, 2019 Council meeting – DEFEATED

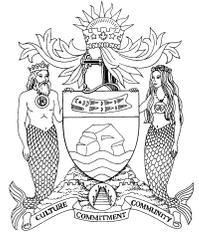
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-08-27	2019-DOP-045	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to use comparative data for dog licenses sold between September 1, 2019 – March 31, 2020 and September 1, 2018 – March 31, 2019 to monitor compliance rates, and that this data be provided to the Task Force on a monthly basis.	Council	September 13, 2019 – Not voted on (moved not seconded)
2019-08-27	2019-DOP-046	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing bylaw staff to continue to track the numbers of dogs on the promenade during the trial period, as well as negative dog interactions, and to provide that data to the Task Force on a monthly basis.	Council / Bylaws	September 13, 2019 Council meeting – ENDORSED Ongoing *Data being collected
2019-08-27	2019-DOP-047	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to work with the Task Force to develop a brief survey for people using the promenade to take during the trial period in order to measure White Rock’s image as a pet and family friendly municipality.	Council	September 30, 2019 Council meeting – DEFEATED
2019-08-27	2019-DOP-048	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing Bylaw staff to continue to track dog-related violations on the promenade, and to provide that information to the Task Force on a monthly basis.	Bylaws	Ongoing *Data being collected
2019-08-27	2019-DOP-049	Item 4 – Sub-Committee Reports	THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to work with the Task Force to develop a survey for White Rock businesses to determine their feelings with respect to the impact on their business during the trial period.	Council / Communications	September 30, 2019 Council meeting – ENDORSED On agenda for initial discussion for November, 2019 meeting

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-08-27	2019-DOP-050	Item 4 – Sub-Committee Reports	<p>THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider directing staff to work with the Task Force to establish a team of volunteers (poop patrol) willing to pick up dog feces along the promenade, and provide reported infractions back to the Task Force, for information.</p> <p>THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider having Dogs on the Promenade Ambassadors collect the following information in the first and last two (2) weeks of the trial period:</p> <ul style="list-style-type: none"> • Number in Party (by observation); • Resident of White Rock or not resident; • With dog(s) or without (by observation); • If with dog(s), is/are dog(s) license; • First visit to promenade or if not, how frequently do they visit; • On scale of 1-10, how family friendly is White Rock; and, • On scale of 1-10, how dog friendly is White Rock. 	Council	September 13, 2019 Council meeting – DEFEATED
2019-08-27	2019-DOP-051	Item 4 – Sub-Committee Reports	<ul style="list-style-type: none"> • Number in Party (by observation); • Resident of White Rock or not resident; • With dog(s) or without (by observation); • If with dog(s), is/are dog(s) license; • First visit to promenade or if not, how frequently do they visit; • On scale of 1-10, how family friendly is White Rock; and, • On scale of 1-10, how dog friendly is White Rock. 	Council	September 13, 2019 Council meeting – DEFEATED
2019-08-27	2019-DOP-055	Item 7 – Other Business	<p>THAT the Dogs on the Promenade Task Force (the Task Force) recommends that Council consider amending the Animal Control Bylaw to limit the number of dogs per person on the promenade to three (3).</p>	Council/ Bylaws	September 13, 2019 Council meeting - ENDORSED. Bylaw amendment in process.
2019-09-18	Action item	Item 4 – Update on Recommendations made to Council	Staff to follow-up with the Task Force on the materials being used for the dog waste bags (compostable or not).	Planning and Development Services	
2019-09-18	Action item	Item 5 – Next Steps	Staff to provide results from the dogs on the promenade online survey (from early 2019) to the Task Force for information.	Communications	Included in Nov 8 agenda package

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-09-18	Action item	Item 5 – Next Steps	Staff to calculate the information provided, and to report back with a ranking of items at the next meeting.	Committee Clerk	Provided @ October 16 meeting
2019-09-18	2019-DOP- 059	Item 6 – Other Business	THAT the Dogs on the Promenade Task Force (the Task Force) requests that Council consider extending their term to April 30, 2020.	Council	September 30, 2019 Council meeting - ENDORSED. Terms of Reference updated.
2019-10-16	2019-DOP- 062	Item 5 – Pilot Project Success/ Failure	THAT the Dogs on the Promenade Task Force (the Task Force) successes list be amended to combine items ‘White Rock feels more inclusive’ and ‘inclusiveness’.	Committee Clerk	Combined and re-totaled at meeting.
2019-10-16	Action item	Item 7 – Feedback received from the pilot project to date	Director of Planning and Development Services to follow-up on the possibility of having stickers placed on garbage receptacles to indicate they can be used for dog waste.	Director of Planning	
2019-10-16	Action item	Item 7 – Feedback received from the pilot project to date	Staff to discuss better visibility for no dogs on the pier signage with the Director of Engineering and Municipal Operations.	Director of Planning/ Bylaws Manager	
2019-11-08	2019-DOP- 067	Item 5 – Metrics	THAT the Dogs on the Promenade Task Force request that Council direct staff to develop a short online survey, to take place the first two weeks of March 2020, to measure public opinion on their experience with the dogs on the promenade trial period.	Director of Planning/ Manager of Communications	
2019-11-08	Action item	Item 6 – Feedback Received from the Pilot Project to Date	Committee Clerk to distribute data provided by the Director of Planning and Development Services to the Task Force for information.	Committee Clerk	Emailed on November 12
2019-11-08	Action item	Item 6 – Feedback Received from the Pilot Project to Date	Staff to send bring Bylaw Enforcement Officer scheduled hours of work to the next meeting.	Manager of Bylaws	

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-11-08	2019-DOP- 069	Item 12.1 - Roundtable	<p>THAT the Dogs on the Promenade Task Force request that:</p> <ul style="list-style-type: none"> • Council be made aware of seniors who benefit from dogs on the promenade during the trial period. • With this information Council, direct staff to collect and report on this positive feedback from seniors in the community. 	Director of Planning/ Manager of Communications	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019

TO: Mayor and Council

FROM: Carl Isaak, Director, Planning & Development Services
Jim Gordon, Director, Engineering and Municipal Operations

SUBJECT: 2019 Annual Report – Marine Drive Task Force

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Planning and Development Services and Director of Engineering and Municipal Operations titled “2019 Annual Report – Marine Drive Task Force.”

INTRODUCTION

This report is intended to identify the priority and activity of the Marine Drive Task Force (‘the Task Force’) as directed by Council throughout the year. The Task Force’s Terms of Reference outline the following mandate:

The purpose of the Task Force is to advise Council on Marine Drive issues such as: business viability, economic development, tourism, redevelopment, building and public realm design and character, signage, sidewalk use and programming, beautification, events and Marine Drive business areas relationship to the Promenade/Pier, Beach and parking.

Members of the Task Force include:

Chairperson: Carolyn Latzen

Vice-Chairperson; Gary Gumley

Voting Members: Tyson Blume
Sharon Greysen
Susan McDonald
Holly Valentine
Aroon Shah
Patrick Giesbrecht

Liaison Members: Christopher Trevelyan, Councillor (Council representative)
Helen Fathers, Councillor (alternate)
Darryl Walker, Mayor
Alex Nixon, Executive Director, White Rock BIA
Ritu Khanna, Executive Director, SS/WR Chamber of Commerce
Cathy James, Tourism White Rock

Staff Liaison: Carl Isaak, Director, Planning and Development Services
Jim Gordon, Director, Engineering and Municipal Operations
Manager, Planning (vacant)

Committee Clerk: Debbie Johnstone

PAST PRACTICE / POLICY / LEGISLATION

At the conclusion of each year, each of the City's committees submits a summary of their activities to Council, in accordance with Council Policy 117 – Annual Reports for Select Committees.

ANALYSIS

The Task Force met on four occasions between June and November, on the following dates: June 18, July 16, September 10, October 16, and will be having a fifth meeting on November 19 hosted by Chief Harley Chappell and the Semiahmoo First Nation at the restaurant lands (15622 Marine Drive, Surrey).

On June 18, the Task Force received a staff presentation on the relationship between the Task Force and ongoing initiatives related to the waterfront area, specifically the Waterfront Enhancement Strategy component of the Official Community Plan (OCP) Review. The Task Force was provided with a draft Resource Book providing background information and initial analysis of conditions in the Marine Drive/Waterfront area, and the Task Force requested that the consultant attend a future meeting to provide a presentation on the Resource Book. Staff noted that there was an online survey currently underway for the OCP Review including the waterfront, and also that there were upcoming public events regarding the Waterfront, including a Community Forum on June 27 and Waterfront workshops on July 23.

Members were encouraged to participate in these events to lend their expertise as well as hear directly from the public and businesses on their views. Staff provided an update on capital projects in the waterfront area, including signage for the West Beach Parkade, improvements to the viewing platforms in Memorial Park, the end of construction activities in East Beach, the pending completion of the railway crossing projects, and the progress of the pier restoration. The Task Force began discussion of a work plan.

On July 16, the Task Force received a presentation on the Resource Book from MVH Urban Planning & Design, the consultant working on the Waterfront Enhancement Strategy. Members provided feedback on the Resource Book and had a discussion regarding opportunities to improve the all-season attractiveness of the waterfront area. Staff provided an update on what was heard during the Waterfront Community Forum, and noted the upcoming design workshop on July 23. The Task Force recommended that Council invite representatives from BNSF Railway to attend future meetings. A proposed work plan was agreed upon by the Task Force.

On September 10, staff provided an update on the July 23 waterfront workshop and follow up surveys that were done with businesses to validate the public input received at the sessions. The Task Force received an update from the Parking Task Force's activities, noting that the City has created postcards to advertise the new parking rates, including free weekday parking in the months of November, December and January. The Task Force received a presentation from staff on Zoning Bylaw issues related particularly to the redevelopment of small commercial lots on Marine Drive, specifically parking and loading considerations, and following discussion recommended that Council consider allowing off-street parking for redevelopment to be provided through payment-in-lieu to an off-street parking fund, and to consider reducing the parking spaces required for residential and commercial uses along Marine Drive.

Members of the Task Force raised concerns regarding changing sidewalk patio rent fees and made a resolution to recommend a fixed rate that is competitive with other municipalities, for the duration of the Council term. The Task Force discussed other items, such as garbage collection and all-weather patio enclosures, and received an update on upcoming events from the White Rock BIA. The Task Force received an invitation from Chief Harley Chappell to hold a future meeting on Semiahmoo First Nation land, and the Task Force recommended that Council permit an out of City boundaries meeting.

On October 16, two new members were welcomed to the Task Force, and a draft of the Waterfront Enhancement Strategy was provided to members. The chairperson and staff provided background on the development of the document and its structure. Discussion of the draft Strategy ensued, and the Task Force decided to focus on providing Council with recommendations on which aspects of the draft Strategy should be considered key priorities for consideration in the upcoming budget. These included possible enhancements to the pier (beyond basic reconstruction in its current form), creating more accessible access to the beach (particularly at Bay Street), creating all-season (i.e. weather-protected) public space on Marine Drive, and advocating to TransLink for more frequent and later bus service and on Marine Drive.

In future meetings in 2019 and 2020, the Task Force will continue to carry through the items in the work plan created at its July 16 meeting.

CONCLUSION

The Marine Drive Task Force has been involved in the public and stakeholder consultation related to the Waterfront Enhancement Strategy, provided valuable feedback on current constraints faced by Marine Drive businesses, and has made recommendations to Council regarding changes to zoning bylaw regulations to improve the ability to redevelop older buildings on Marine Drive. The Task Force looks forward to continuing to serve in 2010.

Respectfully submitted,



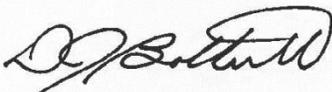
Jim Gordon, P.Eng.
Director, Engineering & Municipal Operations



Carl Isaak, MCIP, RPP
Director, Planning & Development Services

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

Appendix A: 2019 Marine Drive Task Force Meeting Action Tracking

2019 MARINE DRIVE TASK FORCE MEETING ACTION TRACKING

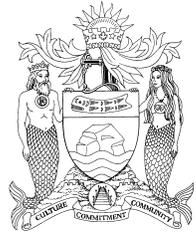
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-06-18	Action item	Item 7 – Staff Updates	Staff to contact the representative from the consulting group and invite them to give a presentation to the Task Force that explains the WES and the resource book.	Planning and Development Services	Consultant attended the July 16 Task Force Meeting
2019-06-18	Action item	Item 7 – Staff Updates	Task Force members were asked to complete the Waterfront Health Assessment Tool at the back of the resource book before the next meeting.	Task force Members	Completed
2019-06-18	Action item	Item 8 – Task Force Work Plan	Staff to look into doing an additional survey that includes questions for non-resident visitors to the waterfront community.		
2019-07-16	2019-MDTF-006	Item 8 – Marine Drive Task Force Next Steps	THAT the Marine Drive Task Force requests that Council consider inviting Burlington Northern and Santa Fe (BNSF) Railway to a future Task Force meeting.	Council	September 13, 2019 meeting – endorsed. *BNSF is aware of the invitation, and will come if required
2019-07-16	2019-MDTF-007	Item 8 – Marine Drive Task Force Next Steps	<p>THAT the Marine Drive Task Force requests that Council consider the following as the Marine Drive Task Force work plan for 2019:</p> <ul style="list-style-type: none"> • Provide input and ideas on how to enhance Marine Drive and the Waterfront • Support creation of final Waterfront Enhancement Strategy document • Prioritize projects and recommend implementation to Council • Explore new partnerships and additional dedicated resources for waterfront enhancement • Explore opportunities to attract new and support existing businesses 	n/a	Determined to not require Council's approval.

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
			<ul style="list-style-type: none"> ○ Recommend an ideal business mix and actions that can be taken to achieve it ○ Undertake a review of bylaws and zoning requirements that are restricting business viability and investment ● Consider role post Waterfront Enhancement Strategy completion, for example: <ul style="list-style-type: none"> ○ Pier phase two (2) ○ Promenade enhancements ○ Signage ○ Tourism and marketing ○ Events and activities. 		
2019-09-10	2019-MDTF-010	Item 6 – Review of Zoning Bylaws Related to Parking/ Loading	<p>THAT the Marine Drive Task Force recommends that Council consider the creation of an off-street parking fund to assist with the re-development of smaller properties along Marine Drive.</p>	Council/ Planning and Development Services	September 30, 2019 Council Meeting – ENDORSED
2019-09-10	2019-MDTF-011	Item 6 – Review of Zoning Bylaws Related to Parking/ Loading	<p>THAT the Marine Drive Task Force recommends that Council consider reducing parking ratios for residential and commercial uses along Marine Drive.</p> <p>Note: Motion amended by Council at their September 30, 2019 meeting: THAT Council amends the motion by:</p> <ol style="list-style-type: none"> 1. Removing the words “for residential and commercial uses along Marine Drive”; and 2. Inserting the “to assist with the re-development of smaller properties along Marine Drive”. 	Council/ Planning and Development Services	September 30, 2019 Council Meeting – ENDORSED as amended

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-09-10	2019-MDTF-012	Item 7 – Business Input/ Ideas	THAT the Marine Drive Task Force recommends that Council consider that upon the next review of the Fees and Charges Bylaw, rental rates for patios be set for a fixed term (for the duration of the current council) and ensure that it is competitive with other neighbouring municipalities.	Council/ Planning and Development Services	September 30, 2019 Council Meeting – ENDORSED To be reviewed by Council during the financial planning process.
2019-09-10	Action item	Item 7 – Business Input/ Ideas	Patio enclosures to be included on the October agenda for additional discussion.	Committee Clerk	Added and removed on October 15. To be added to November 19 agenda
2019-09-10	Action item	Item 7 – Business Input/ Ideas	Councillor Trevelyan to bring this matter (signage for parking hours/ rates) to the Parking Task Force for consideration.	Council rep.	Parking Task Force meeting – November 14
2019-09-10	2019-MDTF-013	Item 9 – Other Business	THAT the Marine Drive Task Force recommends that Council consider permitting an out of City boundaries meeting for the Marine Drive Task Force at the restaurant lands (15622 Marine Drive, Surrey) to be hosted by Chief Harley Chappell and the Semiahmoo First Nation on Tuesday, November 19 th at 4:00 p.m.	Council	September 30, 2019 Council Meeting – ENDORSED

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-09-10	2019-MDTF-014	Item 10 - Correspondence	<p>THAT the Marine Drive Task Force move receipt of the letter and attachment from resident group "Citizens for a Safe White Rock", and acknowledge the work that went into the report; and,</p> <p>THAT the information be forwarded to the Engineering and Municipal Operations department for incorporation in the discussion for the Transportation Master Plan.</p>	Committee Clerk	Forwarded to Engineering and Municipal Operations
2019-10-15	Action item	Item 5 – Waterfront Enhancement Strategy	Councillor Trevelyan to initiate conversations with BNSF regarding the potential of a Legacy Fund.	Council representative	
2019-10-15	2019-MDTF-017	Item 5 – Waterfront Enhancement Strategy	THAT the Marine Drive Task Force request that the idea of a Waterfront Legacy Fund be added to the agenda for the next Task Force meeting for further discussion.	Committee Clerk	Added to November 19 agenda
2019-10-15	2019-MDTF-018	Item 5 – Waterfront Enhancement Strategy	THAT the Marine Drive Task Force request that Council consider that within the current budgeting process funds be allocated towards enhancement of the pier, subject to funding being made available for the reconstruction of the pier.	Council	
2019-10-15	2019-MDTF-019	Item 5 – Waterfront Enhancement Strategy	THAT the Marine Drive Task Force request that Council consider endorsing the concept of accessible beach access, particularly at Bay Street.	Council	
2019-10-15	2019-MDTF-020	Item 5 – Waterfront Enhancement Strategy	THAT the Marine Drive Task Force request that Council consider that within the current budgeting process funds be allocated towards creating flexible (all-season/ all-ages) public space on Marine Drive.	Council	
2019-10-15	2019-MDTF-021	Item 5 – Waterfront Enhancement Strategy	THAT the Marine Drive Task Force request that Council and staff advocate to TransLink that bus services be made more frequent and have extended hours along Marine Drive.	Council/ Engineering and Municipal Operations	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Jim Gordon, P.Eng., Director, Engineering & Municipal Operations
SUBJECT: 2019 Annual Report – Environmental Advisory Committee

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director, Engineering & Municipal Operations titled “2019 Annual Report – Environmental Advisory Committee.”

INTRODUCTION

The 2019 activities and highlights of the Environmental Advisory Committee (EAC) are detailed in this Annual Report.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 138 provides the Terms of Reference for the Environmental Advisory Committee (EAC). The EAC Policy contained in the Terms of Reference is:

“The purpose of the Environmental Advisory Committee is to advise City Council and staff on environmental issues in the City. The Environmental Advisory Committee will also review the City’s Integrated Storm-Water Management Plan and the Environmental Strategic Plan. The Committee may make representation to Council on environmental matters.”

ANALYSIS

The initial meeting of the new EAC was held on July 24, 2019 at which time a Committee Orientation was provided and Terms of Reference reviewed. This was the first EAC meeting since the new City Council was elected in October 2018. The election of the Chair was deferred until the next meeting on September 5, 2019.

The Chair and Vice-Chair were elected on September 5, 2019. The Committee structure is as follows:

Chair:..... R. Hynes
Vice- Chair:..... J. Lawrence
Voting Members:..... W. Boyd
P. Byer
S. Crozier
I. Lessner
D. Riley
Council (non-voting):.... E. Johanson
Staff:..... J. Gordon, Director, Engineering & Municipal Operations
D. Johnstone, Committee Clerk

The Committee met four times in 2019.

DISCUSSION

Listed below are the items discussed by the EAC as per the Policy and as per Council referral.

Environmental Strategic Plan (ESP)

The ESP was presented for information at the July 24, 2019 meeting and an update Committee Report showing progress to date was discussed at the September 5, 2019 meeting. Although there was no subsequent meeting discussion specifically on the ESP, items from the ESP such as tree management were discussed in detail at later meetings.

Boundary Bay Wildlife Management Area (BBWMA) – Environmental Quality

The EAC discussed the BBWMA and influencers on the environmental health of the area including, storm water, dogs and humans. The importance of the First Nations currently prohibited shellfishery and the migratory bird refuge were the primary topics.

The EAC agreed that the City continue with efforts to improve storm water quality and approved the following motion at its September 5, 2019 meeting:

“That the Environmental Advisory Committee (the Committee) recommends that Council consider bringing any changes to existing City Bylaws regarding the beach to the Committee for their consideration”

The EAC also approved formation of a Sub-Committee on protecting and enhancing Semiahmoo Bay water quality at the September 5, 2019 meeting. Council referred the September 5, 2019 motion illustrated above back to the EAC for clarification at a subsequent meeting.

Interpretive Environmental Signage at the Beach/ Memorial Park

A number of environmental interpretive signs previously existed on top of the washrooms at Memorial Park. These signs were removed as part of the recently completed Memorial Park project. It was noted that the signs had an environmental purpose and were geographically oriented based on the messaging provided.

The Committee briefly discussed potential locations for the signs and then deferred further discussion until Council made a decision on the railings atop the washrooms.

Tree Management Bylaw 1831 and Tree Management on City Lands – Policy 611

Council referred the Tree Management Bylaw and Tree Management on City Lands to the Committee for review. Elements of the Bylaw and Policy were discussed in detail and a subcommittee was formed.

2019/2020 Operational Plan for the Parks Division

The Committee discussed the plan briefly and deferred further discussion to a subsequent meeting.

Climate Emergency

There was some discussion related to the Committee requesting that Council consider approving a motion declaring a Climate Emergency. This was deferred for further discussion.

CONCLUSION

The EAC met four times and had vigorous discussions on the items noted above. The upcoming agenda will be very full in order to complete the items noted. This corporate report is submitted in accordance with the reporting requirements of the Terms of Reference for the committee.

Respectfully submitted,



Jim Gordon P.Eng.,
Director, Engineering & Municipal Operations

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

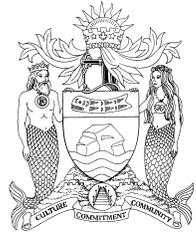
Appendix A: Action Tracking – Environmental Advisory Committee

2019 ENVIRONMENTAL ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-07-24	Action item	Item 8 – Environmental Strategic Plan	Staff to provide a progress report on the implementation of the action plan in the ESP for the Committee at their next scheduled meeting.	Director of Engineering and Municipal Operations	Provided at September 5 meeting
2019-07-24	Action item	Item 9 – Integrated Storm-Water Management Plan	Staff to provide an update on the status of items listed under table E.1: Recommendations (page ix) and Section 6- Implementation Plan in the Integrated Stormwater Management Plan to the Committee for review at their next scheduled Committee meeting.	Director of Engineering and Municipal Operations	
2019-07-24	Action item	Item 9.2 – Signage at the Beach/Memorial Park	Committee member D. Riley to provide images of the previously implemented signs to the Committee for their information.	D. Riley / Committee Clerk	Sent via email
2019-07-24	Action item	Item 9.3 – Tree Management Bylaw 1831 and Tree Management on City Lands – Policy 611	Committee Clerk to email Committee members Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611 for their information.	Committee Clerk	Sent via email
2019-09-05		Item 6 – Environmental Strategic Plan & Integrated Storm-Water Management Plan	Staff to provide link for the City's Aquifer Protection Plan, and the September 9 Tree Canopy report to the Committee for information.	Director of Engineering and Municipal Operations	Tree Canopy Report – Provided at the October 3 meeting. Aquifer Protection Plan outstanding
2019-09-05	2019-315	Item 7 – Tree management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT Council refers the following documents to the City's Environmental Advisory Committee for input: <ul style="list-style-type: none"> • White Rock Tree Management Bylaw, 2008, No. 1831; and • Engineering and Municipal Operations Policy No. 611, with the following 	Referred to the Committee	Discussed at September 5 and October 3 meeting

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
	Council recommenda tion to EAC		<p>topics for consideration:</p> <ul style="list-style-type: none"> o Tree Management on City Lands for review from an environmental perspective / protecting our environment for recommendations to come back to this committee in the Fall 2019. o Tree Management on City Lands for review and make recommendation(s) as to how they should change in regard to Council oversight of trees before they are taken down. 		
2019-09-05	2019-EAC-012	Item 8 – Motion regarding Bylaw 1119 and Extending the Current Prohibition of Dogs to Encompass Finlay to Bergstrom	<p>THAT the Environmental Advisory Committee (the Committee) recommends that Council consider bringing any changes to existing City Bylaws regarding the beach to the Committee for their consideration.</p>	Council	September 30 Council meeting
2019-09-30	Council back to EAC		<p>THAT Council refers Recommendation 2019-EAC-012 back to the Environmental Advisory Committee so its intention can be explained further to Council:</p>	EAC	Provided for discussion on the October 24 agenda
2019-10-03	Action item	Item 8 – Climate Emergency	<p>Climate Emergency to be provided on the next Committee agenda for further discussion.</p>	Committee Clerk	Added to October 24 meeting agenda

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Jim Gordon, P.Eng., Director of Engineering & Municipal Operations
SUBJECT: 2019 – Annual Report – Water Community Advisory Panel

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Engineering & Municipal Operations titled “2019 Annual Report – Water Community Advisory Panel.”

INTRODUCTION

The 2019 activities and highlights of the Water Community Advisory Panel (WCAP) are detailed in this Annual Report.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 137 approved by Council on February 25, 2019 provides the Terms of Reference for the WCAP. The WCAP Policy contained in the Terms of Reference is:

“The purpose of the Water Community Advisory Panel (Panel) is to advise City Council on White Rock water issues such as:

- *Water quality (source and treated)*
- *Distribution system*
- *Rate structure proposals*
- *Infrastructure improvement proposals*
- *Communication with the community.”*

ANALYSIS

The initial meeting of the new WCAP was held on June 10, 2019 at which time a Committee Orientation was provided and the Terms of Reference were reviewed. This was the first meeting of the newly created WCAP. The Chair and Vice-Chair were elected at this meeting.

Committee Structure

The Chair and Vice-Chair were elected on September 5, 2019. The Committee structure is as follows:

Chair:.....	D. Stonoga
Vice - Chair:.....	I. Lessner
Voting Members:.....	D. Bower S. Doerksen S. Johnson J. Yu K. Jones
Council (non-voting):....	C. Trevelyan H. Fathers (alternate)
Staff:.....	J. Gordon, Director, Engineering & Municipal Operations S. Jasim, Manager, Utilities D. Johnstone, Committee Clerk

The Committee met four times up to and including October 8, 2019.

DISCUSSION

Listed below are the items discussed by the WCAP as per the Council Policy.

Water Treatment Plant

There was detailed discussion and information sharing about the Water Treatment Plant. Items discussed include:

- The Water Treatment Plant made a major improvement to water quality. Manganese is reduced to single digit or below the detection limit. Arsenic was initially reduced to below the detection limit in the first two months and meeting the design objective of < 2 µg/L, then an increase to the level of 3-4 µg/L was noticed after few months of operation of the plant.
- Intensive discussion and evaluation is underway to determine the cause of the problem with the manufacturer and the contractor.
- Steps being taken to restore the E33 Filter media filter so that it will reduce arsenic levels below the current levels of 3-4 µg/l to the plant specifications of less than 2 µg/l. The Health Canada maximum acceptable concentration is 10 µg/l.
- A pilot test to determine the cause and identify a remedy for decreased performance is underway and will be followed by regeneration of the filter media to improve the filter performance to meet the design objectives.
- The ability of the standby generator to provide 72 hours of emergency power before refueling.
- The work underway to bring the Supervisory Control and Data Acquisition (SCADA) up to specification was discussed. The SCADA delivers alarm messages and records data at various information points in the plant.
- The five year plan includes building a new well.

- Water quality testing results.

Water Rate Structure

The Director of Finance gave a detailed presentation and PowerPoint on the water rate billing structure. The WCAP approved a motion to Council recommending that Council investigate a consumption based billing model as this would be more equitable and encourage conservation. A second motion recommending that fire protection costs be taken out of the Utility and charged to General Revenue was approved as it was noted that seniors can defer General Revenue taxes but not utility fees.

Five Year Water Master Plan

The Five Year Water Master Plan was discussed in detail with emphasis on the replacement schedule for piping infrastructure. This discussion led to dialogue on emergency preparedness which will be a future agenda item.

CONCLUSION

The Water Community Advisory Panel met four times in 2019 and had vigorous discussions on the items noted above.

Respectfully submitted,



Jim Gordon P.Eng.,
Director of Engineering & Municipal Operations

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

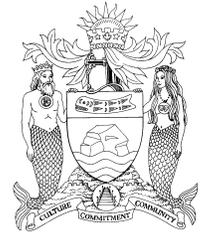
Appendix A: Action Tracking - Water Community Advisory Panel

2019 WATER COMMUNITY ADVISORY PANEL MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-06-11	2019-WCAP-004	Item 7 – Water Quality Testing Results	<p>THAT the Water Community Advisory Panel requests that the water rate structure be discussed at the September 10, 2019 Panel meeting, and that the Director of Financial Services attends the meeting to provide information to the Panel on this matter.</p> <p>Staff to prepare the following information for the next Panel meeting agenda:</p> <ul style="list-style-type: none"> • An introduction to water distribution; • Potential for surrey water hook-up; • Emergency scenarios through the distribution system; and, • Provide the 5 (five) Year Water Master Plan for information on pipe replacement potential (previous system upgrades and areas to be replaced city map with age of pipe etc.). 	Director of Financial Services	Provided at the October 8 Panel meeting
2019-06-11	Action item	Item 7 – Water Quality Testing Results		Director of Engineering and Municipal Operations	Provided at the July 9 Panel meeting
2019-07-09	2019-WCAP-008	Item 4 – Water Distribution	<p>THAT the Water Community Advisory Panel (WCAP) continues the discussion surrounding the Emergency Fire System at their October 8, 2019 meeting.</p>	The Panel for discussion	Discussed October 8. Will invite Fire Chief and have underwriters report for meeting early 2020
2019-07-09	2019-WCAP-009	Item 4 – Water Distribution	<p>THAT the Water Community Advisory Panel (WCAP) requested that Council consider in addition to water rates, Financial Services provides information to the Panel regarding current projects and their associated costs in the Capital Plan and to determine the total costs for upgrades not already included in the budget.</p>	Council/ Director of Financial Services	Provided at the October 8 Panel meeting

2019-09-10	2019-WCAP-012	Item 5 – Water Distribution Rate Structure	THAT the Water Community Advisory Panel (WCAP) suggests that Council investigate a consumption based funding rate structure to provide better equity for the City and that there be, at some measure, an increased fee for higher consumption so that there would be a measure of water conservation.	Council	September 30 Council meeting, endorsed
2019-09-10	2019-WCAP-013	Item 5 – Water Distribution Rate Structure	THAT the Water Community Advisory Panel (WCAP) suggests that Council consider that the fire protection rates be taken out of the current utility rate structure, and added into part of the general costs for city services so it can be deferred by seniors.	Council / Director of Financial Services	September 30 Council meeting, endorsed To be discussed with water rate proposals
2019-10-08	2019-WCAP-016	Item 3 – Adoption of Minutes	THAT the Water Community Advisory Panel (WCAP) recommends that consistent with their Terms of Reference the Panel evaluate the various proposed water utility rate structures prior to them being provided to Council.	Council	October 21 Council meeting, endorsed
2019-10-08	2019-WCAP-017	Item 4 – Update of the Water Treatment Plant	THAT the Water Community Advisory Panel (WCAP) recommends that Council consider that the fencing of the Oxford Water Treatment Plant be the minimum requirement to meet the protection of each of the water facilities.	Council	October 21 Council meeting, endorsed
2019-10-08	2019-WCAP-018	Item 6 – Emergency Fire System, Emergency Preparedness and the City's Emergency Plan	THAT the Water Community Advisory Panel (WCAP) defers the topic of emergency fire system, emergency preparedness and the City's emergency plan to the November meeting, with the hope that Fire Chief is able to attend, and there be a report from the fire underwriters provided for information.	Staff	Deferred to meeting early 2020 so that Water Utility Rates (time sensitive matter) can be addressed in November
2019-10-08	2019-WCAP-019	Item 4 – Update on the Water Treatment Plant	THAT the Water Community Advisory Panel (WCAP) requests that the Communications department works with Engineering staff and Council to develop a communication strategy educating the public regarding the current status of the water system	Director of Engineering and Municipal Operations/ Communications	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: November 18, 2019
TO: Mayor and Council
FROM: Sandra Kurylo, Director of Financial Services
SUBJECT: 2019 Annual Report – Parking Task Force

RECOMMENDATION

THAT Council receive for information the corporate report dated November 18, 2019 from the Director of Financial Services titled “2019 Annual Report – Parking Task Force”

INTRODUCTION

This corporate report is prepared for Council’s information in accordance with Council Policy No. 117 – Annual Reports for Select Committees. It provides a summary of the mandate, membership, and activities undertaken by the Parking Task Force during 2019.

TERMS OF REFERENCE – PARKING TASK FORCE

The purpose of the Parking Task Force is to review and potentially revise pay parking in White Rock, including rates, parking permits, and the integration of the new parkade. The Task Force mandate is to ensure rates are competitive with neighbouring jurisdictions, White Rock businesses are supported, and White Rock residents receive the best possible value in our City.

Specific objectives are to:

- Review and recommend seasonal parking rates at the new parkade
- Review and recommend seasonal parking rates at the Montecito underground parkade
- Review and recommend seasonal parking rates along the waterfront
- Review and recommend parking rates at Centennial Arena
- Review and recommend parking rates at Peace Arch Hospital
- Review both the White Rock Resident Parking Decal and the new White Rock Resident Parking Permit
- Ensure that any changes in parking rates do not impact property taxes
- Review opportunities for electric charging stations throughout White Rock
- Review non-resident permit parking options
- Review congestion as it relates to parking
- Review requirements for parking spaces in new developments

- Complete an annual review to evaluate the effectiveness of the decisions of the Parking Task Force

The following list shows the members of this Select Committee and includes the Chair, Vice Chair and staff members who are part of the committee:

a) Membership list:

Member	Position	Term
Councillor Christopher Trevelyan	Chairperson, Council Representative	December 31, 2019
Councillor Johanson	Council Alternate	December 31, 2019
Mike Armstrong	Community Member	December 31, 2019
Alan Gray	Community Member	December 31, 2019
Christian Lane	Community Member	December 31, 2019
Samantha McQuade	Community Member	December 31, 2019
Gillian Parkin	Community Member	December 31, 2019
Aroon Shah	Community Member	December 31, 2019
J. Brian Sullivan	Community Member	December 31, 2019
Alex Nixon	Representative of the BIA (non-voting)	December 31, 2019

b) List of the Chair, Vice Chair and staff members who are a part of the committee;

Councillor Christopher Trevelyan	Chairperson, Council Representative	December 31, 2019
Staff:		
Sandra Kurylo	Director of Financial Services	
Ralph Volkens	Manager, Parking Services	
Debbie Johnstone	Committee Clerk	

At the time of the writing of this corporate report, the Parking Task Force held eight (8) meetings. Three (3) meetings were cancelled due to a lack of quorum. There is a further meeting scheduled for November 14.

DISCUSSION

Highlights of the activities of the Parking Task Force during 2019 include:

- Reviewed and made recommendations to amend its Terms of Reference;
- Time was spent familiarizing itself, through various presentations and corporate reports from staff, with City parking facilities, operations, programs and finances;
- Various options and impacts of waterfront parking rate scenarios were considered and discussed. Parking rates in surrounding areas were also reviewed. Recommendations on seasonal parking rates for the waterfront and in the parkades were made to Council. The Task Force also considered associated messaging and communications;

- The City’s pay parking resident decal, and resident parking permit programs and statistics were reviewed. As well, the City’s past experience with a non-residential parking decal program was discussed. No changes were recommended;
- After receiving a delegation presentation from the South Fraser Active Living Group, recommendations for creating more accessible parking were made to Council; and
- Analyzed options to deal with construction contractor parking issues in the Town Centre area and made recommendations to Council for the 1300 block of Foster Street.

More details are included in Appendix A – 2019 Parking Task Force Meeting Action Tracking document.

Items in the Terms of Reference that have not been addressed are:

- Review and recommend parking rates at Centennial Arena;
- Review and recommend parking rates at Peace Arch Hospital; and
- Review opportunities for electric charging stations throughout White Rock

CONCLUSION

The Parking Task Force quickly grasped the many aspects of parking in the City, and it dealt with some complicated issues. There was thoughtful discussion and analysis, and a number of the Task Force’s recommendations were approved by Council (with or without amendments) and implemented.

Respectfully submitted,



Sandra Kurylo
Director of Financial Services

Comments from the Chief Administrative Officer:

I concur with the information of this corporate report.



Dan Bottrill,
Chief Administrative Officer

Appendix A – 2019 Parking Task Force Meeting Action Tracking document

2019 PARKING TASK FORCE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-03-14	Action item	Item 4 – Parking Task Force Terms of Reference	The Director of the White Rock BIA to approach businesses on the West and East of Marine Drive to see what kind of information they would be willing to provide with respect to the two (2) years of financials.	BIA rep	Completed
2019-03-14	2019-PTF-02	Item 4 – Parking Task Force Terms of Reference	<p>THAT the Parking Task Force adds the following items as objectives to include within the Terms of Reference: Parking Task Force Council Policy – 156:</p> <ul style="list-style-type: none"> • Charging stations; • Non-resident permit parking; • Congestion; and • Parking spaces in new developments. 	Council/ Committee Clerk	Terms of Reference updated
2019-03-14	Action item	Item 5 – Parking Operations and Financial Overview	Staff to provide information to the Task Force on revenue per lot.	Director of Financial Services/ Parking Manager	Completed
2019-03-14	Action item	Item 5 – Parking Operations and Financial Overview	Staff to provide the Task Force with the calculation estimates for parkade revenue (options provided based on cost and behavior).	Director of Financial Services/ Parking Manager	Completed
2019-03-28	2019-PTF-06	Item 4 – Parking Task Force Terms of Reference	THAT the Parking Task Force (the Task Force) forward the amended Parking Task Force Terms of Reference – Council Policy 156 to Council for their consideration.	Council/ Committee Clerk	Terms of Reference updated
2019-03-28	Action item	Item 5 – West Beach Parkade and Waterfront Parking	Staff to provide a revenue percentage for parking on the waterfront after 10:00 p.m.	Director of Financial Services/ Parking Manager	Completed
2019-03-28	Action item	Item 5 – West Beach Parkade and Waterfront Parking	Staff to provide a map with different parking areas, information on the number of stalls per lot, and usage rates to the Task Force at their next meeting.	Director of Financial Services/ Parking Manager	Completed
2019-03-28	2019-PTF-07	Item 5 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) pursues the concept of pay parking rates based on location.	Task Force	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-03-28	2019-PTF-08	Item 5 – West Beach Parkade and Waterfront Parking	THAT staff provide the Task Force with two (2) to four (4) recommended location-based parking zones for the waterfront.	Director of Financial Services/ Parking Manager	Completed
2019-03-28	2019-PTF-09	Item 5 – West Beach Parkade and Waterfront Parking	THAT the Task Force requests staff report back with information on expected lost revenues for two (2) hours of free parking from November to February, broken down by month based on the previous year's data.	Director of Financial Services/ Parking Manager	Completed
2019-04-11	2019-PTF-14	Item 4 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) recommends that for four (4) months (November to February) per year parking rates be discounted.		Completed
2019-04-11	2019-PTF-15	Item 4 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) recommends that free parking on the waterfront be provided during weekdays (Monday-Friday) from November to February.	Council	May 13th Council meeting – Endorsed.
2019-04-11	2019-PTF-16	Item 4 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) provides a recommended parking scenario, with a maximum of two (2) other options to Council for their consideration.	Direction to Task Force	Did not proceed with this recommendation
2019-04-11	2019-PTF-17	Item 4 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) recommends that the shoulder seasons (March and October) have the same hourly parking rate as the weekend rate of the winter season.	Council	May 13th Council meeting – Endorsed.
2019-04-11	2019-PTF-18	Item 4 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) request that staff provide the implications/impacts of applying the hourly rates of \$1.50 and \$2.00 for waterfront parking as the winter (November to February) pay rate to the Task Force for their next meeting.	Director of Financial Services/ Parking Manager	Completed
2019-04-11	Action item	Item 4 – West Beach Parkade and Waterfront Parking	Staff to look into the implications/ impacts of applying the hourly rates of \$3.75 and \$4.00 per hour for high demand zones as the summer parking rate.	Director of Financial Services/ Parking Manager	Completed
2019-04-11	2019-PTF-19	Item 4 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) recommend that parking rates in the Value Rate Parking Zone (e.g. west of Oxford) be set at .50 cents less per hour than the parking rate in the High Demand Zone in the summer season.	Direction for Task Force	Completed
2019-04-11	2019-PTF-20	Item 4 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) recommend that parking times on the meters be changed from 20 minute to 30 minute increments.		

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-04-11	2019-PTF-21	Item 4 – West Beach Parkade and Waterfront Parking	THAT the Parking Task Force (the Task Force) recommend that parking hours on the Waterfront be moved from 10:00 a.m. to 8:00 a.m.	Council	May 13 Council meeting. Defeated.
2019-04-25	2019-PTF-24	Item 4 – Delegation – South Fraser Active Living Group	<p>THAT the Parking Task Force recommends that Council consider the South Fraser Active Living Group's recommendation to implement a bylaw that:</p> <ul style="list-style-type: none"> ▪ Addresses accessible parking requirements; ▪ Better accommodates the increased use of side-loading wheelchair vans for individuals using wheelchairs; ▪ Implements signage for handicap spots that are to be for wheelchair vans only; and ▪ Increases parking enforcement for accessible parking stalls. 	Council/ Engineering and Municipal Operations	May 13 th Council meeting – Endorsed. Engineering and Municipal Operations provided Corporate report at the October 21 Council meeting.
2019-04-25	2019-PTF-25	Item 5 – West Beach Parkade and Waterfront Parking Rates	<p>THAT the Parking Task Force recommends that Council consider the following parking rates for the waterfront:</p> <ul style="list-style-type: none"> • Winter (November to February) weekend and shoulder season (October and March) rate set at \$2 per hour; • Free winter (November to February) weekday parking; • High Demand summer (April-September) rate set at \$4 per hour; and, • Value Priced summer parking rate set at \$3.50 per hour. 	Council	May 13 Council meeting – Endorsed with amendments
2019-05-23	2019-PTF-30	Item 3 – Parking Pass Review	THAT the Parking Task Force (the Task Force) requests that a staff member from the Planning and Development Department, and a staff member from the Building and Bylaw Department attend a future Task Force meeting to discuss Parking Management Plans for developments that are currently underway in White Rock.	Director of Planning and Development Services	June 13, 2019 Task Force Meeting
2019-05-23	ACTION ITEM	Item 6 – Pay Parking Decal Program Review	Staff to provide the number of White Rock Resident Pay Parking Decals issued to the Task Force, for their information.	Director of Financial Services/ Parking Manager	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-05-23	2019-PTF-31	Item 7 – Parking Pass Review	THAT the Parking Task Force (the Task Force) requests that staff provide data on the number of households in White Rock that currently have more than four (4) parking permits issued.	Director of Financial Services/ Parking Manager	Completed
2019-05-23	Action item	Item 7 – Parking Pass Review	Staff to provide information on the number of Parking Permits issued in 2018 and 2019.	Director of Financial Services/ Parking Manager	Completed
2019-05-23	2019-PTF-29	Item 8 – West Beach Parkade and Waterfront Rates	THAT the Parking Task Force (the Task Force) requests that if Council approves the recommendations provided by the Task Force, the Communications Department consider the development of a communication strategy around the change in cost to include an explanation behind why those changes were made.	Communications	Completed
2019-06-27	ACTION ITEM	Item 6 – Construction Parking Plan Review	Staff to look into options including temporary permit parking, and report back to the Task Force at their next meeting.	Director of Financial Services/ Parking Manager	Completed
2019-06-27	ACTION ITEM	Item 6 – Construction Parking Plan Review	Councillor Trevelyan to follow-up with the Director of Planning and Development Services and provide information back to the Task Force regarding the number of parking spots that are allocated per development, and to enquire if parking information is currently included in a site orientation.	Council rep./ Director of Planning and Development Services	Completed
2019-06-27	2019-PTF-32	Item 6 – Construction Parking Plan Review	THAT the Parking Task Force (the Task Force) recommends that Council consider that all development sites in the City of White Rock be mandated to prominently post their parking plan for all trades contractor staff.	Council	July 8 Council meeting - endorsed
2019-06-27	2019-PTF-33	Item 6 – Construction Parking Plan Review	THAT the Parking Task Force (the Task Force) requests that staff explore and report back with sign and permit options that could be considered to address construction related parking issues.	Council	July 8 Council meeting - endorsed
2019-06-27	2019-PTF-34	Item 8.2 – Communication	THAT the Parking Task Force (the Task Force) recommends that the Communications Department considers preparing a document for the public explaining the rules for the new parking rate structure, as well as creating a pie chart illustrating the City's costs for parking on the City website, through social media and in print (Peace-Arch-News)	Communications	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-07-18	2019-PTF-038	Item 6 – Construction Related Parking Concerns	<p>THAT the Parking Task Force:</p> <ol style="list-style-type: none"> Refers to Council for information the corporate report dated July 18, 2019, from the Director of Financial Services, titled “Construction Contractor Parking – 1300 Block Foster Street”; Recommend to Council that: <ol style="list-style-type: none"> The east side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” on weekdays from 8:00 a.m. to 6:00 p.m.; The west side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” during weekdays from 8:00 a.m. to 6:00 p.m., with residents of the block being eligible to purchase a Temporary Construction Period Permit exempting them from the two (2) hour parking limit; and Council direct staff to update the Fees and Charges Bylaw to add a \$6 annual fee (to be prorated for the number of months in effect in 2019) for a Temporary Construction Period Permit, with a maximum of two (2) allowed to be purchased for each residence/apartment unit. 	Council/ Director of Financial Services	September 13 Council meeting – Endorsed with amendments
2019-07-18	2019-PTF-039	Item 6 – Construction Related Parking Concerns	<p>THAT the Parking Task Force recommends that Council consider the concern that there is a differential price between this proposal (at the \$6 annual rate) and the existing permit parking price (at \$12).</p>	Council	September 13 Council meeting – Received
2019-07-18	Action item	Item 9.1 – Updated Impact of Waterfront Parking Rates on Budget/ Property Tax Estimate for 2020	Staff to provide the Finance Department’s Corporate Report regarding parking revenue, with a projection to the end of 2019, to the Task Force for their information.	Director of Financial Services	On agenda for November 14 meeting
2019-07-18	2019-PTF-037	Item 4 – Communication on Waterfront Parking Rates	THAT the Parking Task Force (the Task Force) recommends that staff create and affix decals to parking meters in the leased parking lots along Marine Drive with the parking pie chart and the allocation of funds for each \$10 (ten) spent.	Council/ Communications	September 13 Council meeting – Endorsed

PRESENT: Councillor Fathers, Chairperson
Mayor Walker (arrived at 4:02 p.m.)
Councillor Chesney
Councillor Johanson
Councillor Kristjanson (arrived at 4:04 p.m.)
Councillor Trevelyan
Councillor Manning (arrived at 4:02 p.m.)

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
C. Isaak, Director of Planning and Development Services
J. Gordon, Director of Engineering and Municipal Operations
E. Stepura, Director of Recreation and Culture
J. Nyhus, Manager of Building and Bylaws
S. Lam, Deputy Corporate Officer

Press: 0
Public: 0

1. CALL MEETING TO ORDER
The meeting was called to order at 4:01 p.m.

2. ADOPTION OF AGENDA

2019-G/L-137 **It was MOVED and SECONDED**
THAT the Governance and Legislation Committee adopts the agenda for
November 4, 2019 as circulated.

CARRIED

3. ADOPTION OF MINUTES
a) October 21, 2019

2019-G/L-138 **It was MOVED and SECONDED**
THAT the Governance and Legislation Committee adopts the following meeting
minutes as circulated:
a) October 21, 2019.

CARRIED

Mayor Walker and Councillor Manning arrived at the meeting at 4:02 p.m.

4. **USE OF DECIBEL LEVELS IN THE NOISE CONTROL BYLAW**

Corporate report dated October 21, 2019 from the Director of Planning and Development Services titled “Use of Decibel levels in the Noise Control Bylaw”.

The Director of Planning and Development Services summarized the report and the Committee provided the following comments:

- The motorcycles are too loud along the waterfront, a deterrent needs to be implemented to discourage the unacceptable behaviour (eg: pulling vehicles over, issuing warnings, etc.)
- It is not the City’s jurisdiction to pull over a moving vehicle, and tickets issued could not be enforced which could lead to legal fees

Councillor Kristjanson arrived at the meeting at 4:04 p.m.

- Would like the City to obtain concrete objective decibel measurements, noting that other municipalities have measures in place to record them
- Voluntary compliance does not seem to be working for the municipality. Would like the City to impose concrete measurements to determine violations. If the City enforces penalties there should be more compliance from the public than if nothing is done at all
- To staff’s current knowledge, the City has not issued noise complaint tickets for loud vehicles
- Recognizing that the City requires a trained and licensed staff person to record decibels, it was noted that the RCMP should be stricter on enforcement

In response to the Committee’s question, staff advised they would report back with the City’s budget for bylaw enforcement.

2019-G/L-139

It was MOVED and SECONDED

THAT the Governance and Legislation Committee receives for information the corporate report dated October 21, 2019 from the Director of Planning and Development Services, titled “Use of Decibel Levels in the Noise Control Bylaw.”

CARRIED

5. **REVISED GOOD NEIGHBOUR CONSTRUCTION POLICY**

Corporate report dated November 4, 2019 from the Director of Planning and Development Services titled “Revised Good Neighbour Construction Policy”.

The Committee spoke in support of enforcing parking regulations, noting that there are construction tradespersons continuing to monopolize all day parking in the City. Staff noted that the City can’t differentiate users of unrestricted parking (eg: residents, visitors, tradespersons). The City tries to seek compliance through cooperation.

Discussion continued and the following comments were noted:

- Developers should demonstrate that there will be sufficient off-road parking during construction, and also show how they will be able to comply with the plan
- The City should post “no construction parking” signage; however, the City noted that the signage is not enforceable. It was suggested that the signage could be a deterrent
- Suggested that Developers could pay a deposit for projects, and prior to issuing the final permit, the City can assess if workers complied/dealt with parking fairly before returning the funds
- It was suggested the City consider amending Section 2B to address some of the concerns.

2019-G/L-140

It was MOVED and SECONDED

THAT the Governance and Legislation Committee:

1. Receives for information the corporate report dated November 4, 2019, from the Director of Planning and Development Services, titled “Revised Good Neighbour Construction Policy”; and
2. Recommends that Council endorse Draft Council Policy No. 515: Good Neighbour Construction Policy.

DEFEATED

Councillors Chesney, Johanson, Kristjanson, Manning and Trevelyan voted in the negative

2019-G/L-141

It was MOVED and SECONDED

THAT the Governance and Legislation Committee requests that staff undertake further research and report back to Committee with an updated/modified policy, as directed by the Committee.

CARRIED

Councillor Fathers voted in the negative

6.

DRAFT RENOVATION AND RELOCATION POLICY NO. 516

Corporate report dated November 4, 2019 from the Director of Planning and Development Services titled “Draft Renovations and Relocation Policy No. 516”.

2019-G/L-142

It was MOVED and SECONDED

THAT the Governance and Legislation Committee:

1. Receives for information the corporate report dated November 4, 2019, from the Director of Planning and Development Services, titled “Draft Renovation and Relocation Policy No. 516”; and
2. Recommends that Council endorse Draft Council Policy No. 516: Renovation and Relocation.

CARRIED

The November 4, 2019 Governance and Legislation Committee meeting was adjourned at 4:45 p.m. until the conclusion of the regular Council meeting held later in the evening.

The November 4, 2019 Governance and Legislation Committee meeting was reconvened at 9:31 p.m. with all noted members of Council and staff in attendance.

2019-G/L-143

It was MOVED and SECONDED

THAT the Governance and Legislation Committee defers the remaining agenda Items 7 and 8 to the November 18, 2019 meeting.

CARRIED

7.

MEETING FREQUENCY / STRUCTURE

Deferred to the next Governance and Legislation Committee meeting.

8.

POLICY REVIEW – ENGINEERING AND MUNICIPAL OPERATIONS (600 SERIES)

Deferred to the next Governance and Legislation Committee meeting.

9.

CONCLUSION OF THE NOVEMBER 4, 2019 GOVERNANCE AND LEGISLATION COMMITTEE MEETING

The Chairperson declared the meeting concluded at 9:32 p.m.

Councillor Helen Fathers, Chairperson

S. Lam

Stephanie Lam, Deputy
Corporate Officer

PRESENT: Councillor Trevelyan, Chairperson
Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
C. Isaak, Director of Planning and Development Services
S. Lam, Deputy Corporate Officer

Press: 0
Public: 5

1. **CALL MEETING TO ORDER**
The meeting was called to order at 6:14 p.m.

2. **ADOPTION OF AGENDA**

2019-LU/P-034 **It was MOVED and SECONDED**
THAT the Land Use and Planning Committee adopts the agenda for November 4, 2019 as circulated.

CARRIED

3. **ADOPTION OF MINUTES**
a) October 21, 2019

2019-LU/P-035 **It was MOVED and SECONDED**
THAT the Land Use and Planning Committee adopts the following meeting minutes as circulated:

a) October 21, 2019.

CARRIED

4. **OFFICIAL COMMUNITY PLAN REVIEW - SUMMARY OF PHASE 1 PUBLIC ENGAGEMENT**
Corporate report dated November 4, 2019 from the Director of Planning and Development Services titled "Official Community Plan Review - Summary of Phase 1 Public Engagement".

The Director of Planning and Development Services summarized the corporate report.

Discussion ensued and the Committee spoke to the importance of having commercial property owners to endorse the Official Community Plan (OCP), adding that the City should reach out to them to ensure they have an opportunity to be fully involved in the OCP review process

2019-LU/P-036

It was MOVED and SECONDED

THAT the Land Use and Planning Committee directs staff to invite commercial waterfront property owners to fully participate in the OCP review process prior to any changes to the Bylaw.

CARRIED

The Committee referenced the thirteen (13) OCP goals, and suggested that the City implement a dashboard tool to assist in monitoring the City's progress and implementation of the OCP.

2019-LU/P-036

It was MOVED and SECONDED

THAT the Land Use and Planning Committee directs staff to report back with information regarding the use a dashboard to monitor the goals and track the implementation of OCP.

CARRIED

Discussion continued and the following comments were noted:

- Appreciative for those that provided their feedback; however, disappointed that there was only 0.5% of participation
- The City can work on ways of targeting the demographic of residents in terms of engagement efforts (eg: age, gender, new Canadian residents, etc.)
- The City could have information booths about the OCP at community/public events, such as the Farmers' Market
- The City currently uses social media and the City's website to convey information, and suggested postcard mail-outs as another means of communicating the OCP review

2019-LU/P-037

It was MOVED and SECONDED

THAT the Land Use and Planning Committee directs staff engage in targeted outreach to other community groups and residents in regard to the Official Community Plan review.

CARRIED

Discussion continued and the following comments were noted:

- The City is working with the City of Surrey as they work through the Semiahmoo Town Centre plan
- Surrey and TransLink are still discussing having a rapid bus line to the Town Centre. As inclusion of such a line would impact White Rock, the City has noted that their comments should have influence on the discussions
- With respect to affordable housing, it was noted that affordable home ownership would be a point of consideration

- The City can offer incentives, such as waiving Community Amenity Contributions, in order for projects to provide affordable units. It was noted that it can be difficult for affordable rentals to become available, particularly in new builds, so it was suggested that the City look at ways of preserving existing units on lower land values. This is part of a bigger discussion
- It was suggested that the next intake of feedback could ask participants how long they have resided in the City, as there appears to be different visions for the future of White Rock depending on how long residents have lived in the City

2019-LU/P-038

It was MOVED and SECONDED

THAT Land Use and Planning Committee receives for information the corporate report dated November 4, 2019 from the Director of Planning and Development Services titled “Official Community Plan Review - Summary of Phase 1 Public Engagement”.

CARRIED

5. CONCLUSION OF THE NOVEMBER 4, 2019 LAND USE AND PLANNING COMMITTEE MEETING

The Chairperson declared the meeting concluded at 6:53 p.m.

Councillor Manning
Chairperson

S. Lam

Stephanie Lam, Deputy
Corporate Officer

PRESENT: K. Wuschke, Chairperson
C. Garvey, White Rock Museum and Archives Board of Directors
K. Peplow, Community member
M. Pedersen
S. Moir
T. Saunders

COUNCIL: Councillor Manning

ABSENT: Chief H. Chappell, Semiahmoo First Nations, Vice-Chairperson
H. Ellenwood
Councillor Chesney

STAFF: E. Stepura, Director of Recreation and Culture
D. Kell, Manager of Communications and Intergovernmental Relations
(arrived at 4:03 p.m.)
E. Tuson, Committee Clerk

Public: 0

Press: 0

1. **CALL TO ORDER**
The Chairperson called the meeting to order at 4:00 p.m.

2. **ADOPTION OF AGENDA**

2019-HHAC-018 **IT WAS MOVED AND SECONDED**

THAT the History and Heritage Advisory Committee (the Committee) amends the agenda for November 6, 2019 to include:

- Under item 7 – 7.1 Cross-Pollination of Advisory Committees; and

THAT the agenda be adopted as amended.

CARRIED

3. **ADOPTION OF MINUTES**

2019-HHAC-019 **IT WAS MOVED AND SECONDED**

THAT the History and Heritage Advisory Committee (the Committee) amends the October 2, 2019 meeting minutes as follows:

- Under Item 4, top of page four (4), first bullet point: change *Little Campbell signs* to read as natural heritage signs; and

THAT the minutes be adopted as amended.

CARRIED

4. COMMITTEE ROUNDTABLE

The Chairperson asked Committee members to give their input on where they would like to see the Committee this time next year.

The following suggestions were noted:

- A public inventory of historic sites and buildings / homes.
- Have the Committee visit historically significant locations (e.g. visit Semiahmoo First Nations to have them educate the Committee on their history).
- Possibility of opening Semiahmoo Park a few days a year. Opportunity to provide cohesion between both communities.
- Produce naming conventions for walkways and laneways.
- Public education (e.g. signage, schools teaching local history, website information and accessibility).

Staff noted the following regarding the Home Inventory project:

- The City has met with the White Rock Museum to go over the 2009 home inventory list.
- The 2009 list was completed through the direction from Council and the Planning and Development Department, working with H. Ellenwood, White Rock Museum and Archives.
- The 2009 list is out of date, a number of the homes included are no longer standing.
- There are now better ways to obtain the information needed to perform a home inventory (e.g. B.C. Assessment Association).
- To conduct a new home inventory list, the White Rock Museum and Archives would inform the City roughly how much their labour would cost.
- There is data the City can collect for homes to be included on an inventory list with the Province as well.

Staff noted the following regarding the Heritage Strategy Action Plan:

- The Director of Recreation and Culture has had a meeting with a heritage consultant.
- White Rock has already done research on other municipality's heritage strategies.
- By working with a consultant, it is estimated this strategy would cost between \$75,000 - \$80,000.
- The consultant would consider a lower fee if the community consultation is done by others. These public input sessions could be hosted by the City.
- The Director of Recreation and Culture has developed a request for Council to consider both the Home Inventory Project and the Heritage Strategy Action Plan in next year's budget.

Action Item: Committee Clerk to include provincial and federal funding sources on the agenda as an item for discussion at the January meeting.

Staff noted the following regarding Committee goals for 2020:

- The Committee should establish their communication objectives and, from there, form objectives and measurements.
- Developing a strategic plan will give the Committee focus by developing goals.

Council noted the following ideas for the Committees goals for 2020:

- Working cross border, by engaging in the shared heritage of Semiahmoo Bay.
- Working with La Conner (White Rock's Sister City) to establish a communication plan that helps promote the existing Sister City relationship between the two cities.
- History tours throughout the community.

Action Item: Committee to conduct a workshop at the next scheduled meeting to establish their 2020 work plan.

5. **POLICY 202: NAMING OF CIVIC FACILITIES**

The Committee discussed Policy 202: Naming of Civic Facilities.

Note: The City of Vancouver's Civic Assets information was provided On Table. The information can be accessed on the City website along with the agenda package.

The Committee discussed the importance of the Committees involvement in the naming of civic facilities within the community. For example, naming laneways will help people navigate the community, while also providing an enriched historical aspect/ character.

In response to a question from the Committee, staff noted the following:

- H. Ellenwood, White Rock Museum and Archives, distributed a map with old street names within the community to the Committee for information
- The current process for naming City facilities is as follows: the City's Recreation and Culture department, in conjunction with the Communications department would bring a name forward to Council for approval.
- If this Committee desires to rename any existing facilities, this process would be followed.
- Street names comes through the City's Planning and Development department.

The Committee discussed the scope of the naming policies currently active at the City and the possible advisory role the Committee could take for amending the policies.

Staff noted that developing something like a storyboard to display the significant heritage features in the community, while also communicating with the public about what their past might be would be an effective technique.

It was noted that the Committee could be informed on what was happening on the Council to Council level regarding communication between White Rock Council and Semiahmoo First Nation. This would allow the Committee to work with Semiahmoo First Nation on co-naming objectives.

Action Item: Committee Clerk to include the street naming policy and parks naming policy on the next agenda for discussion.

6. **USE OF THE WORD ‘TOTEM’**

It was noted that Chief H. Chappell is not present at this meeting. This agenda item will be moved to the next agenda.

7. **PLACE MAKING**

Committee discussed the definition of place making and how to achieve it. Council noted that there is an element of place making and identity in the current Official Community Planning Process. Further discussion of this item will take place at a future meeting.

Note: Agenda items were discussed out of order.

8. **POP-UP GALLERY EXHIBIT**

The Director of Recreation and Culture noted that a history and heritage exhibit was put together in 2018 after the Pier was destroyed. The plan is to create an annual exhibit at the Pop Uptown Gallery, with the help of the White Rock Museum and Archives, to highlight a historical aspect of the City. This exhibit would take place for roughly a month in February of each year.

The Committee discussed topics that may be interesting to use for the pop-up exhibit.

Action Item: Committee to develop ideas for the pop-up gallery exhibit to discuss at the January Committee meeting.

9. **RECREATION GUIDE**

The Director of Recreation and Culture discussed the idea of including heritage information in the City’s Leisure Guide. The Committee will work with the City and the White Rock Museum to come up with ideas that they want to see in the guide.

Discussion continued and the Committee noted several ideas that could be included in the Leisure Guide. It was noted that the story of the white rock could be the first edition. The City could work with Semiahmoo First Nation (SFN) to include both their story and the City’s story of the white rock. The Committee also noted that the Museum could use the space in the guide to advertise permanent exhibits and programs that reference history.

2019-HHAC-020 **IT WAS MOVED AND SECONDED**

THAT the History and Heritage Advisory Committee requests that Council consider directing staff to include a regular history and heritage feature in each edition of the Recreation and Culture Leisure Guide.

CARRIED

Action Item: Staff to inform the Arts and Cultural Advisory Committee regarding the heritage feature in the Leisure Guide and ask if they want to be involved in it.

- 7.1 CROSS-POLLINATION OF CITY ADVISORY COMMITTEES**
The importance of communicating between Committees and logistics involved in making it happen was discussed. The Director of Recreation and Culture noted that each Committee is producing a corporate report to summarize Committee accomplishments for 2019 and highlight the upcoming work plan for 2020. The reports will be going to Council on November 18, 2019.
- 2019-HHAC-021 **IT WAS MOVED AND SECONDED**
THAT the History and Heritage Advisory Committee extends the meeting by ten (10) minutes. **CARRIED**
- 2019-HHAC-022 **IT WAS MOVED AND SECONDED**
THAT the History and Heritage Advisory Committee requests that Council consider directing staff to assist the Committee in facilitating a joint meeting of all Committee Chairs and Vice-Chairs (or a designated Committee member) and all corresponding staff liaisons in order to facilitate communication between committees. **CARRIED**
- 10. CITY OF WHITE ROCK WEBSITE**
At a previous Committee meeting, there was a conversation about adding history and heritage information on the City’s website. The Manager of Communications and Intergovernmental Relations noted that there is room on the website to include heritage and history information.

The importance of oral tradition was noted. Incorporating oral history via video or podcast is an important aspect to include on the website’s information page in order to acknowledge SFN.
- 2019-HHAC-023 **IT WAS MOVED and SECONDED**
THAT the History and Heritage Advisory Committee extends the meeting by a further ten (10) minutes. **CARRIED**
- 11. NATIONAL INDIGENOUS PEOPLE’S DAY 2020**
It was noted that National Indigenous People’s Day is on June 21, 2020.

The Director of Recreation and Culture noted that the City hosted an event in 2019, in collaboration with SFN. This Committee could play a role in co-organizing an event with City staff for 2020.
- 12. COMMITTEE RECOMMENDATIONS TO COUNCIL UPDATE**
The Director of Recreation and Culture noted that all recommendations had already been referenced under Item 4.

13. COMMITTEE ACTION TRACKING

The Committee reviewed the action-tracking document for their information.

14. COMMITTEE MEETING SCHEDULE

The Committee reviewed the following schedule of 2020 Committee meetings:

- January 8;
- February 5;
- March 4;
- April 1;
- May 6;
- June 3;
- July 8;
- September 9;
- October 7; and
- November 4.

2019-HHAC-024 **IT WAS MOVED AND SECONDED**

THAT the History and Heritage Committee adopts the 2020 meeting schedule as circulated.

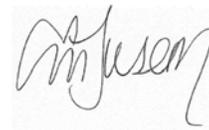
CARRIED

The Committee inquired about members or staff attending Heritage Canada and Heritage B.C. meetings.

Action Item: Committee Clerk to include Heritage Canada and Heritage B.C. meetings and conferences on the January agenda for discussion.

15. CONCLUSION OF THE NOVEMBER 6, 2019 HISTORY AND HERITAGE ADVISORY COMMITTEE MEETING

The Chairperson concluded the meeting at 6:18 p.m.



K. Wunschke, Chairperson

E. Tuson, Committee Clerk

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: CITY OF WHITE ROCK RENOVATION/RELOCATION POLICY
POLICY NUMBER: PLANNING AND DEVELOPMENT SERVICES NO. 516

<i>Date of Council Adoption: XXXX xx, 2019</i>	<i>Date of Last Amendment:</i>
<i>Council Resolution Number: 2019 - xxx</i>	
<i>Originating Department: Planning and Development Services</i>	<i>Date last reviewed by the Governance and Legislation Committee: November 4, 2019</i>

Policy:

For Building Permit applications involving the renovation of rental units, including those in Multi-Family buildings and accessory secondary suites in Single Family buildings:

1. The Building Official to whom the Building Permit application for the proposed renovation or restoration has been assigned, will request that the Residential Tenancy Branch (RTB) reviews the scope of work and provides preliminary feedback as to the dwelling units being renovated are required to be vacant as per their regulations.
2. Upon review of the Building Permit application, staff will contact the owner/agent and work out a comprehensive plan for the renovation work to take place in segments or stages as per the provisions of the Building Bylaw in order to avoid the need for relocation or displace as few person as is required to complete the work proposed. The Building Official may split the application into several permits to achieve the objective of this policy.
3. Planning and Development Services staff shall ensure that the displacement of persons is in accordance with RTB regulations.

Rationale:

The purpose of the Renovation/Relocation Policy is to ensure that tenants in residential dwelling units are not displaced by a Landlord doing only minor renovations or improvements to a building or, where such renovations are large in scope, the impact on the tenants is kept to the bare minimum required to complete the necessary work.

THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW No. 2307



A Bylaw to amend the
Animal Control and Licensing Bylaw, 2012, No. 1959

WHEREAS it is expedient to amend certain provisions of the Animal Control and Licensing Bylaw, 2012, No. 1959;

NOW THEREFORE the CITY COUNCIL of the Corporation of the City of White Rock, in an open meeting assembled, ENACTS as follows:

1. By adding the following definition in Section 3 Interpretation:

Wildlife means birds and other vertebrates that are indigenous to the province of British Columbia;

2. By deleting “beach area” from Section 3 interpretation;
3. By deleting Section 4 in its entirety and replace it with the following
 4. No person shall keep or allow to be kept on any real property;
 - (1) more than three dogs or,
 - (2) any dog that has been deemed or declared *dangerous* in the City or any another jurisdiction;

~~4. By deleting 23 (4) in its entirety and replacing it with the following:~~

~~(4) — Be in a public place unless the dog is kept on a leash not exceeding two metres in length and is under the immediate control of a competent person;~~

~~5.4.~~By deleting 23 (5) in its entirety and replacing it with the following:

- (5) Be on the pier at any time;

~~6.5.~~By adding the following as a new section 23 (6);

- (6) Be on the Promenade between April 1st to September 30th;

~~7.6.~~By deleting 23 (7) in its entirety and replacing it with the following:

- (7) Be on the Promenade between October 1st and March 31st unless the dog is kept on a leash not exceeding two metres in length and is under the immediate control of a competent person who is controlling a maximum of three dogs;

~~8. By deleting 29 (2) (a) in its entirety and replacing it with the following:~~

~~(a) On a leash or tether not exceeding two metres in length;~~

~~9.7.~~By deleting section 45 in its entirety and replacing it with a new section 45 as follows:

Wildlife, Livestock and Poultry

45. No person shall;

- (1) keep or allow to be kept on any real property any livestock, poultry, aviary, or apiary except as permitted pursuant to City of White Rock Bee Keeping Bylaw, 1992, No. 1313, or
- (2) attract, feed or otherwise entice any wildlife within the City except for the use of Hummingbird feeders and bird feeders that dispense only seeds or suet kept on private property.

~~10.8.~~ This Bylaw may be cited for all purposes as the “Animal Control and Licensing Bylaw, 2012, No. 1959, Amendment 3, 2019, No. 2307;”

RECEIVED FIRST READING on the day of , 2019

RECEIVED SECOND READING on the day of , 2019

RECEIVED THIRD READING on the day of , 2019

RECONSIDERED AND FINALLY ADOPTED on the day of , 2019

MAYOR

DIRECTOR OF CORPORATE ADMINISTRATION

THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW No. 2315



A Bylaw to amend the
Parks Regulation Bylaw, 1977, No. 675

WHEREAS it is expedient to amend certain provisions of the Parks Regulation Bylaw, 1977, No. 675;

NOW THEREFORE the CITY COUNCIL of the Corporation of the City of White Rock, in an open meeting assembled, ENACTS as follows:

1. By deleting the definition for “Eastern White Rock Beach Area” Section 1. Interpretation.
2. By deleting Section 7 **BEACHES** in its entirety and replace it with the following new Section 7 **PIER**:
 7. The following regulations shall apply to the pier:
 - a) No person having custody, care or control of any dog shall allow such a dog to be on the pier.
 - b) No person shall hang, cast, or dangle any item or thing from the pier or from a person, fixture or moveable object on the pier, at the north side of the float attached to the East side of the pier, where boats are permitted to moor or dock, including angling, setting nets or traps or otherwise fishing.
3. This Bylaw may be cited for all purposes as the “*Parks Regulation Bylaw, 1977, No 675, Amendment 7, 2019, No. 2315*”;

RECEIVED FIRST READING on the	day of
RECEIVED SECOND READING on the	day of
RECEIVED THIRD READING on the	day of
ADOPTED on the	day of

MAYOR

DIRECTOR OF CORPORATE ADMINISTRATION

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2319**



**A Bylaw to amend Schedule “K” of Fees and Charges Bylaw, 2019, No. 2298
in regards to the Temporary Construction Period Permit**

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. The “**Temporary Construction Period Permit**” section of “**Pay Parking**”, in **Schedule “K” FINANCIAL SERVICES** of Fees and Charges Bylaw, 2019, No. 2298 be amended to the following and inserted as its own section in **Schedule “K”**.

<p>Temporary Construction Period Permit Up to two (2) permits are available to residents and up to four (4) permits to each church on the 1300 block of Foster Street, exempting them from the two (2) hour parking limit on weekdays from 8am to 6pm, on the west side of the street as well as the east side of the street adjacent to 1368 Foster Street only, as indicated by the signage.</p> <ul style="list-style-type: none"> • Temporary Construction Period Permit 	\$1
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2. This Bylaw may be cited for all purposes as the “Fees and Charges Bylaw, 2019, No. 2298, Amendment No. 3, 2019, No. 2319”

RECEIVED FIRST READING on the	4 th	day of	November, 2019
RECEIVED SECOND READING on the	4 th	day of	November, 2019
RECEIVED THIRD READING on the	4 th	day of	November, 2019
RECEIVED FINAL READING on the			

MAYOR

CITY CLERK

**The Corporation of the
CITY OF WHITE ROCK
BYLAW 2317**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

1. That Schedule A - Text of the "White Rock Zoning Bylaw, 2012, No. 2000" be amended:

- (1) by deleting the existing definition for "accessory boarding use" in Section 3.3.1 in its entirety and replacing it with the following new definition:

"accessory boarding use" means the use of a room or rooms (similar to *sleeping units*) in a *dwelling unit* used for the accommodation of roomers and boarders for periods greater than 30 days with either private or shared sanitary facilities and without separate cooking facilities or equipment; this use shall not be permitted in conjunction with a *hotel, accessory bed & breakfast use, accessory registered secondary suite, short term rental, care facility, or any other similar commercial or institutional use.*

- (2) by deleting the existing definition for "vacation rental" in Section 3.3.1 in its entirety.
- (3) by adding the following new definition in Section 3.3.1 for "short term rental" in the correct alphabetical order.

"short term rental" or "accessory vacation rental" means the rental of a residential *dwelling unit* to short-term paying guests for periods not to exceed thirty (30) days.

- (4) by deleting the existing Section 5.5 in its entirety and replacing it with a new Section 5.5 as follows:

5.5 Accessory Registered Secondary Suite

5.5.1 An accessory registered secondary suite shall only be permitted in the RS, RE and RI zones, and shall:

- a) be accessory to a one-unit residential use only;
- b) be limited to one accessory registered secondary suite per lot;
- c) conform with the BC Building Code requirements and limited to a maximum of 90 square metres residential gross floor area and not more than two (2) bedrooms;
- d) provide one additional on-site parking space for occupants of the accessory registered secondary suite;
- e) be inspected and registered through the City's Secondary Suite Registration process; and
- f) only accommodate tenants for periods of thirty (30) days or greater.

- (5) by deleting the existing Section 5.8 in its entirety and replacing it with a new Section 5.8 as follows:

5.8 Short Term Rental

5.8.1 A *short term rental use* shall:

- a) only be operated from an *accessory registered secondary suite* that complies with all applicable BC Building Code requirements;
 - b) only be operated by an *owner* (or immediate family member of the *owner*) of the subject property, where they are a full-time resident and occupant of the *one-unit residential use*. A tenant may not sublet the *accessory registered secondary suite* for this purpose;
 - c) only be operated if the *owner* has designated a responsible person whose name and contact information is prominently displayed in the short term rental premises at all times when the short term rental is operated, who, at all times that the short-term rental is operated, has access to the premises and authority to make decisions in relation to the premises and the rental agreement, and who must be able to attend at the short-term rental premises within two hours of being requested to do so;
 - d) install fire extinguishers, interconnected smoke and carbon monoxide alarms, and emergency lighting in hallways and egress points, to B.C. Building Code standards;
 - e) not permit any structural alteration or addition that changes the residential character and form of the *principal building*;
 - f) be limited to a maximum of two (2) *sleeping units* only;
 - g) be limited to no more than four (4) adult guests at any given time;
 - h) not be occupied by more than one booking or reservation at any given time;
 - i) not have any exterior signage advertising the *short term rental use*;
 - j) provide accessory off-street parking in accordance with the provisions of Section 4.14;
 - k) not create any form or manner of nuisance for neighbouring properties, including but not limited to noise, light, traffic or on-street parking;
 - l) have a valid business license, and display the business licence number in all advertising for the *short term rental*;
 - m) only provide for the temporary accommodation of guests for periods not to exceed thirty (30) days.
- (6) by replacing the term “accessory vacation rental with “short term rental” in the Table of Contents and sections 4.14.1, 5.3.1.(3), 6.1.1(f), 6.2.1(e), 6.3.1(e), 6.1.1(f), 6.5.1(e), 6.5.1(e), 6.6.1(e), 6.7.1(e), 6.8.1(e), 6.9.1(f), and 7.39(1)(e).

2. This Bylaw may be cited for all purposes as the "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Short-Term Rental Update) Bylaw, 2019, No. 2317".

RECEIVED FIRST READING on the	21 st	day of	October, 2019
RECEIVED SECOND READING on the	21 st	day of	October, 2019
PUBLIC HEARING held on the		day of	
RECEIVED THIRD READING on the		day of	
ADOPTED on the		day of	

Mayor

Director of Corporate Administration

Stephanie Lam

Subject: Letter from the Honourable Katrine Conroy, Minister of Children and Family Development

IA E-MAIL

Ref: 245429

His Worship Mayor Darryl Walker
City of White Rock
E-mail: webmaster@whiterockcity.ca

Dear Mayor Walker:

As Minister of Children and Family Development, I am honoured to once again proclaim November as Adoption Awareness month. This month of recognition encourages us to reflect on those in our province who have selflessly opened their hearts and lives through adoption. This month, we also take the time to champion and guide those who might consider adopting now or in the future.

It is my wish to see a province where growing up in a stable home with food, shelter and love is a given for all children and youth in British Columbia. Unfortunately, there are hundreds of young people still hoping to find a home and a family to call their own. Adoption can provide some of the most vulnerable people in our communities with the support and guidance necessary to thrive in both the present and as they grow into adulthood.

For more information on the Adoption Campaign of 2019, please visit Adoptnow.ca.

Proclaiming November as Adoption Awareness month is not the only way your community can support adoptive parents and those who might choose to adopt in the future. In addition to your proclamation, you could organize an information session for prospective parents in your community or a celebration for those who are already adoptive parents. You can explore the variety of adoption awareness events happening around our province in November here: <https://www.bcadoption.com/aam>. If you would like more guidance or information on how to champion and raise awareness about adoption, please connect with Ministry of Children and Family Development (MCFD) staff at MCF.AdoptionsBranch@gov.bc.ca.

An important pillar for all those involved in adoptions in British Columbia is [The Adoptive Families Association of British Columbia](#), which has been a support for adoptive families in British Columbia for over forty years. You may wish to [connect with the association](#) to learn more about your community's involvement in adoption events, their contact information, as well as contact information for the licensed adoption agencies in British Columbia and more.

[Adopt BC Kids](#) is an online portal that allows citizens to complete an adoption application 24 hours a day, seven days a week. I encourage you to take the time to explore this resource and provide it to any community members who are interested in adopting a child in foster care.

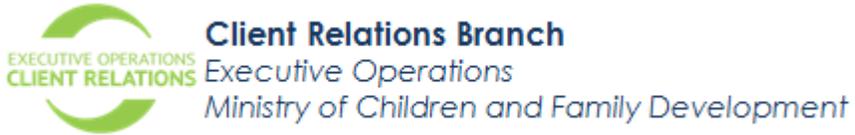
On behalf of MCFD, thank you for leading your communities and supporting both those who have opened their homes and hearts and those who might do so in the future. With your help and support, more children and youth could find their forever homes.

Sincerely,

ORIGINAL SIGNED BY

Katrine Conroy
Minister

Sent on behalf of the Minister by:

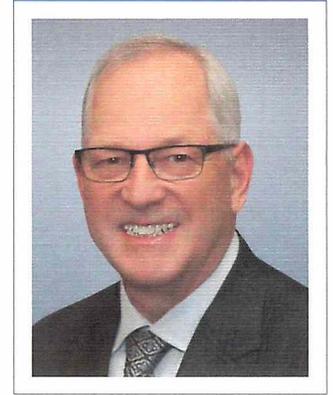




Est. 1873

OFFICE OF THE MAYOR JACK FROESE

CITY OF WHITE ROCK
ADMINISTRATION



October 16, 2019

OCT 21 2019

File No. 0400-60

Mayor Darryl Walker
White Rock City Hall
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

RECEIVED

Dear Mayor Walker:

RE: Inter Municipal Ride-Hailing Business Licence

I am writing to ask that the City of White Rock support the development of an inter-municipal business licence for ride-hailing operators in Metro Vancouver and the Fraser Valley.

Since 2013, The Township of Langley has been a part of the Fraser Valley Intermunicipal program which was created in partnership with local governments, the Union of British Columbia Municipalities and the Province of British Columbia. This IMBL partnership has proven to streamline and simplify the licencing process, making it easier to do business in participating communities.

September 30, 2019 Township of Langley Council passed the following resolution:

MOTION

Moved by Mayor Froese

Seconded by Councillor Richter,

That staff be directed to provide a report regarding developing a ridesharing policy, appropriate regulations, and supportive business licensing frameworks, working with TransLink, Metro Vancouver, and other municipalities.

CARRIED

As you know, ride-hailing has a number of potential impacts at the local and regional level. For these reasons, a number of local governments in Metro Vancouver and elsewhere have expressed an interest in leveraging the authority that has been granted to them by the Province to enact some regulatory control over ride-hailing companies operating within their jurisdiction. However, experience from other jurisdictions indicates that inconsistency in local regulations, and an excessive cumulative regulatory and financial burden of multiple local licenses is often cited as a reason for state/provincial pre-emption of local authority. Coordination of local government licensing may avoid provincial pre-emption of our local authority and also allows for simpler compliance on the part of the Transportation Network Services (TNS) operators and is generally welcomed by TNS operators.

There is now an emerging consensus from municipal staff in Metro Vancouver that local government licensing of ride-hailing companies should be coordinated, and that an inter-municipal business license (IMBL) is the best option to ensure a coordinated approach. [**Footnote:** An inter-municipal business license (IMBL) is an add-on to a base business license that allows mobile businesses (e.g. contractors and caterers) to operate across participating communities. The partnership is formed through a bylaw enacted by each participating community. As examples, there are four existing IMBLs in place in Metro Vancouver for specific industries: Metro West (Richmond, Burnaby, Surrey, Vancouver, Delta, New West) and the Fraser Valley (Township of Langley, Abbotsford, Chilliwack, Delta, Hope, Kent, City of Langley, Maple Ridge, Mission, Pitt Meadows, Surrey) for trades and contractors; Tri-Cities (Coq, POCO, POMO) for all mobile services (with exclusions); North Shore (DWV, DNV, CNV) for mobile trades.)

Over the past two months, a working group of TransLink and interested local government staff have met regularly to research key policy considerations to include in possible IMBL for TNS operators. This research was presented to the Mayors' Council on September 20. In response, the Mayors' Council asked TransLink to develop options and next steps for the creation of an IMBL for TNS companies for consideration at a subsequent meeting.

Your local government's support for an IMBL will send a signal to the public, the province, TNS operators and the Mayors' Council that a coordinated local approach to TNS licensing should be developed and brought back to local decision-makers for consideration. There is some urgency to this request given TNS operators will begin service shortly. Please contact Andrew McCurran, Director of Strategic Planning and Policy, at 778-375-7643 or Andrew.McCurran@TransLink.ca if you would like more background on its work on IMBL's to date, and if your local government supports this initiative.

Sincerely,



Jack Froese
MAYOR

copy: Ramin Seifi, General Manager, Community Development & Engineering, Township of Langley
Mike Buda, Executive Director, Mayors' Council on Regional Transportation, TransLink
Andrew McCurran, Director of Strategic Planning and Policy, TransLink, Mayor Braun, Mayor Hurley, Mayor Popove, Mayor Harvie, Mayor Stewart, Mayor Morden, Mayor Alexis, Mayor Little, Mayor Booth, Mayor van den Broek, Mayor Cote, Mayor Buchanan, Mayor Dingwall, Mayor West, Mayor Vagramov, Mayor Brodie, Mayor McCallum, Chief Bryce Williams, Mayor Stewart, Mayor McEwen, Mayor Belenkie, Mayor McLaughlin, Mayor Walker, Mayor Ander

October 30, 2019

Via Email

Mayor Darryl Walker
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6
dwalker@whiterockcity.ca

Dear Mayor Walker:

George Massey Tunnel Replacement

Please be advised that at the October 28, 2019 Regular Meeting, Delta Council endorsed the following resolution:

“THAT Delta Council go on record as being in opposition to moving ahead with any further public consultation on the province’s report “George Massey Tunnel Replacement,” until such time as the provincial government has provided a detailed analysis on the traffic volumes that are forecast for the next 100 years or the life of the infrastructure.

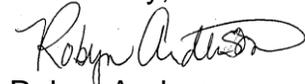
AND FURTHER THAT before any regional public consultation takes place, the total cost comparison of construction and ongoing maintenance costs and analysis be provided and made public.

AND FURTHER THAT a letter be written to the Honourable John Horgan, Premier, and the Honourable Claire Trevena, Minister of Transportation and Infrastructure, outlining our concerns, and that a letter be written to all the Metro Vancouver Directors stating Delta’s opposition to moving forward with regional public consultation until this vital analysis has been completed.

AND FURTHER THAT our letters to the Metro Vancouver Directors be delivered prior to this Friday’s Metro Vancouver Board meeting.”

Accordingly, this letter is provided for your consideration.

Yours truly,



Robyn Anderson
City Clerk

RA/dp

cc: Delta Council
Sean McGill, City Manager
Steven Lan, Director of Engineering

NOV 04 2019

Mayor Darryl Walker and Council
City of White Rock
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

RECEIVED

NOV 08 2019

CITY OF WHITE ROCK
ADMINISTRATION

Dear Mayor Walker and Council:

Re: Notification Regarding Update to Metro 2040

At its October 4, 2019 regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) adopted the following resolutions:

That the MVRD Board:

- a) *approve the updated Metro 2050 Engagement Plan as outlined in the report dated August 15, 2019, titled "Metro 2050 Engagement Plan";*
- b) *in alignment with the requirements of Subsection 434(3) of the Local Government Act, direct staff to include a Regional Public Hearing as part of the engagement process for Metro 2050;*
- c) *as per Subsection 433(4) of the Local Government Act, notify affected local governments and the Minister of Municipal Affairs and Housing of the initiated update to Metro 2040; and*
- d) *direct staff to offer each member jurisdiction the opportunity to co-host a public information meeting on Metro 2050 aligned with respective Council presentations.*

Metro Vancouver 2040: Shaping our Future (Metro 2040), the regional growth strategy, is the region's collective vision for how growth will be managed to support the creation of complete, connected and resilient communities; protect important lands; and support the efficient provision of urban infrastructure like transit and utilities. Since its adoption in 2011, *Metro 2040* has been a strong and effective tool for managing growth in the region.

Metro Vancouver is updating the regional growth strategy building on its strengths to: extend the time horizon to the year 2050; integrate with *Transport 2050*, TransLink's new Regional Transportation Strategy; consider emerging external forces, such as climate change; and improve upon specific policy areas. Metro Vancouver is committed to working in close collaboration with its member jurisdictions, TransLink, the Province, adjacent regional districts, and other regional agencies throughout the update to *Metro 2040*. The updated strategy, which is targeted for completion in 2022, will be called *Metro 2050*.

32936465

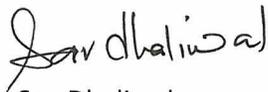
By way of this letter, Metro Vancouver is providing formal notification of this update to all affected local governments and agencies per Subsection 433(4) of the *Local Government Act*. A brief summary of the *Metro 2050* development process as well as key elements of planned engagement with member jurisdictions are provided in the report and engagement plan enclosed.

The approval of the *Metro 2050* engagement plan, sets the stage for conversations about the future of growth management in the region between Metro Vancouver, member jurisdictions and other levels of government and regional agencies. There will be many opportunities for you to help shape the region's shared vision and the directions we pursue together to support a growing and livable region.

Metro Vancouver staff would be pleased to present at one of your upcoming Council or Board meetings to provide an overview of the scope of *Metro 2050* and discuss the opportunities for engagement. If this is of interest, we would ask that your Planning Director or equivalent contact Heather McNell, Director, Regional Planning and Electoral Area Services by phone at 604-436-6813 or by email at Heather.McNell@metrovancover.org.

The Metro Vancouver Board values input from all affected local governments and agencies throughout the update to the regional growth strategy. More information on the process and additional details on the scale and scope of the update can be found at www.metrovancover.org/metro2050.

Yours sincerely,



Sav Dhaliwal
Chair, Metro Vancouver Board

SD/NC/js

cc: Carl Isaak, Director, Planning and Development Services, City of White Rock

Encl: Report dated August 15, 2019, titled "*Metro 2050* Engagement Plan" (Doc# 31245904)

32936465



To: Regional Planning Committee

From: Sean Tynan, Acting Senior Planner, Regional Planning
Lucy Duso, Policy Coordinator, External Relations

Date: August 15, 2019

Subject: **Metro 2050 Engagement Plan**

RECEIVED

NOV 08 2019

CITY OF WHITE ROCK
ADMINISTRATION
Meeting Date: September 17, 2019

RECOMMENDATION

That the MVRD Board:

- a) approve the updated *Metro 2050* Engagement Plan as outlined in the report dated August 15, 2019, titled “*Metro 2050* Engagement Plan”;
- b) in alignment with the requirements of Subsection 434(3) of the *Local Government Act*, direct staff to include a Regional Public Hearing as part of the engagement process for *Metro 2050*;
- c) as per Subsection 433(4) of the *Local Government Act*, notify affected local governments and the Minister of Municipal Affairs and Housing of the initiated update to *Metro 2040*; and
- d) direct staff to offer each member jurisdiction the opportunity to co-host a public information meeting on *Metro 2050* aligned with respective Council presentations.

PURPOSE

The purpose of this report is to seek MVRD Board approval of the updated *Metro 2050* Engagement Plan, to seek MVRD Board direction on the inclusion of a Regional Public Hearing in the engagement process, and to address a *Local Government Act* requirement to notify affected local governments of the process to update *Metro 2040*.

BACKGROUND

At its meeting of April 5, 2019 the MVRD Board adopted the following resolutions:

That the MVRD Board:

- a) *initiate a comprehensive update to Metro Vancouver 2040: Shaping our Future;*
- b) *direct staff to prepare a Stakeholder Engagement Plan for the update to Metro Vancouver 2040: Shaping our Future for Board consideration; and*
- c) *authorize staff to partner with TransLink in its May to September 2019 ‘Vision and Values’ public engagement process for the future of the region.*

On July 26, 2019, a report titled *Metro 2050* Engagement Plan dated June 14, 2019 was provided to the MVRD Board. The report sought to respond to resolutions b) and c) above by providing the *Metro 2050* Engagement Plan for Board consideration. At its July 26 meeting, the MVRD Board passed the following resolutions:

That the MVRD Board refer to staff the following Amendment to the Main Motion to report back on the feasibility and implications of including more than one Regional Public Hearing:

"That the MVRD Board amend the Main Motion, in part b), by replacing the phrase "include a Regional Public Hearing", with the phrase "include three Regional Public Hearings with at least one located South of the Fraser"

Consider all three recommendations a) through c) in light of the discussion at the Board, including requests to clarify and potentially expand public engagement.

This report is intended to address the July 26, 2019 MVRD Board resolutions and associated comments by providing additional opportunities for public input through the *Metro 2050* Engagement Plan and by identifying the feasibility and implications of additional Regional Public Hearings as part of the *Metro 2050* process.

METRO 2050 ENGAGEMENT PLAN

Scope of Metro 2050

The comprehensive update to *Metro 2040* will build on its strengths, extend the strategy's time horizon to the year 2050, integrate with the update to the Regional Transportation Strategy, improve current policy actions and address policy gaps.

Through implementation of the regional growth strategy, significant effort has gone into assessing performance, progress made, and implementation successes and challenges with the strategy's policies. Over 2019, Metro Vancouver is completing several policy reviews, each intended to take stock of *Metro 2040's* policy framework, identify gaps and policy options in response, and help shape the development of *Metro 2050*. These Policy Reviews include: Urban Centres and Frequent Transit Development Areas, Agriculture, Environment, Industrial and Mixed Employment Lands, Climate Change, Housing, Transportation, and Complete Communities.

Two additional policy areas have been identified as significant gaps in *Metro 2040*: climate action and equity. Staff will explore climate action and equity as lenses through which to view all regional growth strategy policies. In addition, the *Long-Range Growth and Transportation Scenarios*, completed in May 2019, provide an opportunity to test the resilience of *Metro 2040* policies to multiple futures. These scenarios also begin to address uncertainties such as global economic shifts and the impacts of technology and automation on population growth, employment and other areas. Other areas identified for updates were noted in the March 28, 2019 report to the Regional Planning Committee titled "Towards *Metro 2050*: Updating Metro Vancouver 2040: Shaping our Future" (see Reference 1).

Staff also intend to update the *Metro 2040* vision statement and include guiding principles in the update. This content will in part be informed through the joint engagement process with TransLink, which focuses on public input on 'vision and values' to inform planning for the future of the region.

While the update is comprehensive, the intent is to refine *Metro 2040* rather than to create a new regional growth strategy. Staff anticipate few changes to the overall goals and strategies of *Metro 2040*.

Timeline and Phasing of Metro 2050

It will require approximately three years to develop *Metro 2050*. A description of phases and timing are included in the table below.

Phase 1: Review & New Ideas	Phase 2: Plan Development	Phase 3: Approvals
Q2 2019 to Q2 2020	Q3 2020 to Q2 2021	Q3 2021 to Q3 2022
Review <i>Metro 2040</i> to identify opportunities for improvement, develop an updated vision statement, and create guiding principles.	Refine and add detail to recommended policies and write draft <i>Metro 2050</i> content.	Communicate, refine, and seek approvals for <i>Metro 2050</i> .

Requirements for Engagement

Updating *Metro 2040* requires a Type 1 Major Amendment, requiring acceptance from all affected local governments and triggering consultation requirements identified through Sections 434 and 450 of the *Local Government Act*. Section 434 specifies:

- (1) *During the development of a regional growth strategy,*
 - (a) *the proposing board must provide opportunity for consultation with persons, organizations and authorities that the board considers will be affected by the regional growth strategy, and*
 - (b) *the board and the affected local governments must make all reasonable efforts to reach agreement on a proposed regional growth strategy.*

- (2) *For the purposes of subsection (1) (a), as soon as practicable after the initiation of a regional growth strategy, the board must adopt a consultation plan that, in the opinion of the board, provides opportunities for early and ongoing consultation with, at a minimum, the following:*
 - (a) *its citizens;*
 - (b) *affected local governments;*
 - (c) *first nations;*
 - (d) *boards of education, greater boards and improvement district boards;*
 - (e) *the Provincial and federal governments and their agencies.*

- (3) *In adopting a consultation plan under subsection (2), the board must consider whether the plan should include the holding of a public hearing to provide an opportunity for persons, organizations and authorities to make their views known before the regional growth strategy is submitted for acceptance under section 436 [acceptance by affected local governments].*

In addition, Section 450 of the *Act* includes a requirement to establish an intergovernmental advisory committee.

The *Metro 2050* Engagement Plan describes a range of engagement opportunities for the audiences identified in the *Local Government Act*, and includes timing and methods for engagement with each. It also meets the requirement to establish an intergovernmental advisory committee and includes a Regional Public Hearing to provide a formal opportunity for input from the broader public.

The *Metro 2050* Engagement Plan also meets the requirements of Metro Vancouver's *Public Engagement Policy* in addition to the requirements of the *Local Government Act*.

Requirement for Notification to Affected Local Governments

Under Subsection 433(4) of the *Local Government Act*, as part of initiating a process to amend a regional growth strategy, the MVRD Board is required to give written notice to affected local governments and to the Minister of Municipal Affairs and Housing.

RESPONSE TO BOARD DIRECTION TO EXPLORE ADDITIONAL PUBLIC ENGAGEMENT OPPORTUNITIES

At its July 26, 2019 meeting, the MVRD Board directed staff to report back on the feasibility of holding three Regional Public Hearings with at least one hearing to be held south of the Fraser River.

Multiple Public Hearings

Staff have explored the feasibility of holding more than one Regional Public Hearing and have identified the following:

- The regional growth strategy bylaw adoption process can only include one Regional Public Hearing.
- It is feasible to adjourn a Regional Public Hearing and reconvene in a separate location on a different date. Five such sessions were held in 2010 as part of the public hearing for *Metro 2040*.
- A Regional Public Hearing requires quorum from the MVRD Board for each session. However, the MVRD Board can pass a resolution to lower quorum for a Regional Public Hearing. This could address potential scheduling challenges as well as reduce the costs associated with the Regional Public Hearing.
- In addition to reducing quorum, the MVRD Board can pass a resolution to delegate the responsibility to attend the Regional Public Hearing to a limited number of MVRD Board Directors.
- The Regional Public Hearing must occur after a complete draft of proposed changes to the regional growth strategy has been developed. This is anticipated to occur in Spring 2021.
- The timing of the Regional Public Hearing may not be ideal for receiving input as it occurs late in the planning process, when the regional growth strategy amendment has already been drafted. The Engagement Plan therefore includes other engagement opportunities for the public earlier in the process.

Additional Public Engagement Opportunities

In July 2019, the Board directed staff to explore additional public engagement opportunities. Staff have updated the *Metro 2050 Engagement Plan* with the following public input opportunities all of which occur earlier in the planning process and would take place in 2020/ early 2021.

- **Metro 2050 Community Dialogues:** Staff propose to increase the number of public meetings in Phase 1, with at least one to be held south of the Fraser River. These meetings, titled “*Metro 2050 Community Dialogues*”, will be coordinated through the established Metro Vancouver Sustainability Breakfast Program. Additional public meetings can be considered for Phase 2 based on the level of public interest.

These dialogues would be run by staff, and provide an opportunity for elected officials from each sub-region to attend and participate.

- **Online Open Houses:** An additional online meeting is proposed for Phase 2 in early 2021. This is an opportunity for any interested Metro Vancouver resident to learn about and provide input into *Metro 2050* in a webinar format, one that has proven successful in previous engagement processes. Promotion of the webinar increases awareness of *Metro 2050*, and should also drive interest in the online feedback forms. These online open houses would be run by staff, with results reported to the Regional Planning Committee and Board.
- **Co-Hosted Public Information Meetings in Member Jurisdiction City Halls:** Metro Vancouver will invite each member jurisdiction to co-host a public information meeting (open house format) coinciding with the *Metro 2050* Council presentations or workshops offered to each member jurisdiction Council. This presents an opportunity for member jurisdictions to provide local context to participants and align with other local engagement activities, such as an Official Community Plan update. If the municipality co-hosts and helps to advertise the meeting, it is more likely that members of the public will attend. The timing of these meetings would coincide with the referral of the draft of *Metro 2050*, updated regional growth strategy for comment, anticipated for early 2021.

Staff would represent Metro Vancouver at these information meetings, and elected officials would be welcome, but not required, to attend.

Engagement on Equity in Regional Growth Management

The Equity in Regional Growth Management Study is an initiative to explore how dimensions of equity intersect with regional growth management. Through a combination of research and engagement opportunities, the project is intended to identify equity considerations that are important and meaningful to Metro Vancouver residents. Engagement on the project will seek input from a diversity of equity-seeking groups as well as organizations representing equity-seeking populations. Staff intend to apply learnings from this initiative to *Metro 2050*.

ALTERNATIVES

1. That the MVRD Board:
 - a) approve the updated *Metro 2050 Engagement Plan* as outlined in the report dated August 15, 2019, titled "*Metro 2050 Engagement Plan*";
 - b) in alignment with the requirements of Subsection 434(3) of the *Local Government Act*, direct staff to include a Regional Public Hearing as part of the engagement process for *Metro 2050*;
 - c) as per Subsection 433(4) of the *Local Government Act*, notify affected local governments and the Minister of Municipal Affairs and Housing of the initiated update to *Metro 2040*; and
 - d) direct staff to offer each member jurisdiction the opportunity to co-host a public information meeting on *Metro 2050* aligned with respective Council presentations.

2. That the MVRD Board:
 - a) approve the updated *Metro 2050 Engagement Plan* as outlined in the report dated August 15, 2019, titled "*Metro 2050 Engagement Plan*";
 - b) in alignment with the requirements of Subsection 434(3) of the *Local Government Act*, direct staff to include a Regional Public Hearing as part of the engagement process for *Metro 2050* and provide direction that the Regional Public Hearing should be reconvened in three locations with at least one location south of the Fraser River;
 - c) as per Subsection 433(4) of the *Local Government Act*, notify affected local governments and the Minister of Municipal Affairs and Housing of the initiated update to *Metro 2040*; and
 - d) direct staff to offer each municipality the opportunity to co-host a public information meeting on *Metro 2050* aligned with respective Council presentations.

3. That the MVRD Board:
 - a) as per Subsection 433(4) of the *Local Government Act*, notify affected local governments and the Minister of Municipal Affairs and Housing of the initiated update to *Metro 2040*; and
 - b) provide alternate direction to staff regarding the *Metro 2050 Engagement Plan*.

FINANCIAL IMPLICATIONS

If the MVRD Board chooses Alternative 1, most financial implications are in the form of Metro Vancouver staff time, with substantive work to be undertaken by staff from Regional Planning and External Relations.

In 2019, the engagement activities identified in the *Metro 2050 Engagement Plan* can be accommodated within the Board-approved 2019 Regional Planning budget.

In 2020, staff anticipate that the engagement activities will cost approximately \$40,000, including venue rental and catering, advertising, communications materials. This includes an estimate of \$15,000 for five Community Dialogues.

In 2021, the cost associated with public engagement may vary substantially based on the number of public meetings and the format of the Regional Public Hearing. The public information meetings would need to be added into the five-year financial plan for 2021 Regional Planning budget, and will cost in the range of \$3,000 to \$6,000 per meeting depending on venue rental, newspaper advertising costs, and anticipated scale. The cost of a single Regional Public Hearing is in the range of \$45,000 to

\$60,000, including MVRD Board remuneration, catering, advertising and other associated costs. The total costs will need to be confirmed through the 2021 budget.

If the MVRD Board chooses Alternative 2, there would be a cost of approximately \$40,000 for 2020 as identified in Alternative 1. In addition, there would be a cost of between \$110,000 and \$160,000 associated with three sessions of the Regional Public Hearing that would need to be considered in the 2021 budget. As with Alternative 1, the 2021 budget would also need to include any public information meetings with a potential cost between \$3,000 and \$10,000 per meeting depending on venue rental, newspaper advertising, and anticipated scale.

Under Alternative 3, staff would need to identify financial implications associated with additional direction from the MVRD Board.

Under both Alternative 1 and Alternative 2, the cost of the Regional Public Hearing could be higher or lower depending on the length of the public hearing and size of quorum.

SUMMARY / CONCLUSION

The comprehensive update to *Metro 2040* will build on its strengths, extending the strategy's time horizon to the year 2050, integrating with *Transport 2050*, and strengthening current policies to address policy gaps.

Pursuant to Section 434 of the *Local Government Act*, the MVRD Board is required to adopt a consultation plan that provides early and ongoing opportunities for engagement. Section 434 also defines several audiences that must be included in the process and requires the MVRD Board to consider whether holding a Regional Public Hearing will or will not be incorporated into the engagement process. These requirements are complemented by Subsection 433(4) which also requires the MVRD Board to give written notice to affected local governments and to the Minister of Municipal Affairs and Housing as part of initiating a major amendment to the regional growth strategy.

The *Metro 2050* Engagement Plan provides opportunities for plan signatories, non-signatory stakeholders, First Nations and the public to provide input into the comprehensive update to *Metro 2040*. The engagement plan is intended to meet the requirements of the *Local Government Act* and to align with Metro Vancouver's *Public Engagement Policy*.

Based on comments provided by the MVRD Board to consider additional opportunities for public input, several updates were made to the *Metro 2050* Engagement Plan. These include: additional sub-regional public meetings (*Metro 2050* Community Dialogues), an additional online opportunity for input (Online Open House), and providing an opportunity for each member jurisdiction to co-host a public information meeting on *Metro 2050*.

In addition, the Equity in Regional Growth Management project is intended to provide opportunities for organizations representing, or working for, more vulnerable populations to identify and define equity considerations that are important and meaningful to Metro Vancouver residents. This work will directly influence the development of *Metro 2050*.

As the Metro 2050 Engagement Plan provides early and meaningful opportunities for the public to provide input into *Metro 2050*, staff recommend Alternative 1.

Attachment

Metro 2050 Engagement Plan dated August 15, 2019. (Doc # 31520013)

References

1. *Towards Metro 2050: Updating Metro Vancouver 2040: Shaping our Future* dated March 28, 2019
(See agenda item E2.4)
2. *Local Government Act* [RSBC 1996] Chapter 323 (Part 13)

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Metro 2050 Engagement Plan

Executive Summary

Metro Vancouver and its member jurisdictions have had a regional growth strategy since the 1990s. The current regional growth strategy, *Metro Vancouver 2040: Shaping our Future (Metro 2040)*, was adopted in July 2011.

Metro 2040 is the region's collective vision for how anticipated growth will be managed to support the creation of complete, connected and resilient communities, protect important lands and support the efficient provision of urban infrastructure like transit and utilities.

Metro Vancouver is updating *Metro 2040*, with a focus on building on its strengths. The update is being undertaken to consider new drivers of change, integrate with the new Regional Transportation Strategy being prepared by TransLink, and ensure policy improvements. The updated regional growth strategy will be referred to as *Metro 2050*.

Metro Vancouver is committed to working in close collaboration with member jurisdictions, TransLink, the Province, adjacent regional districts, and other regional agencies throughout the update to *Metro 2040*. Metro Vancouver is also committed to providing the public with meaningful and early opportunities to engage on *Metro 2050* in a variety of accessible formats, leveraging web-based platforms and in-house engagement expertise. A summary of *Metro 2050* engagement activities is provided in Appendix A. Legislative requirements for engagement are provided in Appendix B.

Through the collaborative process of updating the regional growth strategy, Metro Vancouver hopes to achieve:

- a renewed commitment to the regional vision and how that vision integrates with municipal planning;
- better integration between land use and transportation planning;
- better preparation for future uncertainties; and
- a series of more robust and updated policies to achieve the regional vision.

Objective: Why Update *Metro 2040*?

Metro 2040 is the region's collective vision for how anticipated growth will be managed to support the creation of complete, connected and resilient communities, protect important lands and support the efficient provision of urban infrastructure like transit and utilities. Updating *Metro 2040* requires close collaboration with member jurisdictions, the public, First Nations and others. The *Metro 2050* Engagement Plan describes the approach Metro Vancouver will take to provide the opportunity for consultation with persons, organizations and authorities considered to be affected by the regional growth strategy. The consultation will meet the engagement requirements of a Type 1 Major Amendment in accordance with *Metro 2040* as well as the provisions of Sections 434 and 450 of the *Local Government Act*, and will align with the Metro Vancouver Board's *Public Engagement policy*.

In addition to providing a proactive and transparent approach to consultation, this plan provides a structure to track feedback that can inform decisions on updates to the regional growth strategy. The consultation process will contribute to building support with signatories, strengthening relationships with other governments, and reaffirming the purpose of the regional growth strategy and benefits of regional planning.

Timing

The Metro Vancouver Board initiated the process for a comprehensive update to *Metro 2040* in April 2019 and directed staff to prepare an Engagement Plan. Some early consultation is occurring through the summer of 2019 through a shared public process undertaken with TransLink to inform *Transport 2050* and *Metro 2050*. In addition, staff have initiated discussions with stakeholders, largely member jurisdictions, on specific policies within *Metro 2040* through a series of Policy Reviews.

The update to *Metro 2040* will be called *Metro 2050*. The approach to engagement aligns with the three phases of *Metro 2050* development outlined in the table below. The table also includes 'pre-consultation' activities to reflect the Policy Review and visioning work already underway.

It is anticipated that the bylaw updating *Metro 2040* will be adopted in mid-2022. Each phase of development will last approximately one year. Phase 1 is intended to include broad engagement to review currently policies, identify new ideas for actions, and to develop an updated vision statement and guiding principles. Phase 2 includes approximately one year for drafting *Metro 2050* and circulating for formal comment from municipal councils as well as additional public engagement opportunities, with anticipated completion in mid-2021. Phase 3 provides approximately one year for approvals (acceptance) from plan signatories.

Metro 2050 Development and Engagement Timeline

	Pre-consultation 2018 – Q2 2019	Phase 1: Review & New Ideas Q2 2019-Q2 2020	Phase 2: Plan Development Q3 2020 to Q2 2021	Phase 3: Approvals Q3 2021 to Q3 2022
Project Phase	Early consultation in anticipation of an update to <i>Metro 2040</i>	Review <i>Metro 2040</i> to identify opportunities for improvement, develop an updated vision and guiding principles.	Refine and add detail to recommended policies and write draft <i>Metro 2050</i> content.	Communicate, refine, and conduct approvals for <i>Metro 2050</i> .
Engagement	Ongoing discussion with stakeholders regarding the application and effectiveness of the regional policies in <i>Metro 2040</i>	Consultation activities differ with different audiences. Technical and municipal staff are engaged at a policy-specific level, and regional agencies and governments on the fuller strategy.	Engagement largely with signatories through reviewing and incorporating feedback and writing content. Refer <i>Metro 2050</i> for formal comment from affected local governments.	Engagement largely with elected councils, public hearing and MVRD Committees and Board.

Audiences

Section 434 of the *Local Government Act* specifies that the Metro Vancouver Board must adopt a consultation plan that provides early and ongoing opportunities for consultation with: citizens; affected local governments; First Nations; Boards of Education, Greater Boards and Improvement District Boards; and, the Provincial and Federal Governments and their agencies. The Province may specify which Ministries and agencies are to be consulted. These requirements complement Metro Vancouver’s Board’s *Public Engagement Policy*, ensuring public involvement in decision making where Board decisions may impact their lives. For the update to *Metro 2040*, Table 1 identifies audiences for engagement in alignment with the *Local Government Act* requirements.

Table 1. Metro 2050 Engagement Audiences

Metro 2050 Engagement Audience	Description
Metro 2040 Signatories and Metro Vancouver Boards and Committees	<p>Signatories: Member jurisdictions*, Fraser Valley and Squamish-Lillooet Regional Districts, and the South Coast British Columbia Transportation Authority (TransLink)</p> <p>Metro Vancouver Boards and Committees including the Regional Planning Committee and MVRD Board; Staff advisory committees including the Regional Planning Advisory Committee and its subcommittees and the Regional Administrators Advisory Committee; Metro Vancouver Departments through policy development including Parks, Housing, Air Quality and Climate Change, Liquid Waste, and Water Services.</p> <p>The Province of BC (Ministry of Municipal Affairs and Housing, Ministry of Transportation and Infrastructure, Ministry of Jobs, Technology and Trade, to be confirmed by the Province.)</p> <p>* Bowen Island and Electoral Area A (specifically UEL/ UBC) are member jurisdictions but are not plan signatories.</p>
Non-signatory regional interests	<p>Interested or Affected Regional Agencies: Agricultural Land Commission, Vancouver Fraser Port Authority, School Districts, BC Housing, Health Authorities, Vancouver International Airport Authority, etc.</p> <p>Subject matter experts: Such as academics, researchers, and non-government organizations.</p>
First Nations	First Nations with an identified interest in any lands located in Metro Vancouver as per the BC Government’s First Nations Consultative Areas Data Base including local First Nations without in-region territories.
General Public	General Public including Metro Vancouver residents, community groups, businesses, and media organizations.

Scope of the Engagement Plan

The *Metro 2050* Engagement Plan describes broad inter-governmental and community-level engagement activities, including those required by the *Local Government Act*. It does not include details on the specifics of the engagement that will be required for each *Metro 2040* Policy Review (e.g. Agriculture Policy Review, Environment Policy Review) as these reviews will come forward to the Regional Planning Committee and Metro Vancouver Board independently. A list of the Policy Reviews is found item 5.5 in the Regional Planning Committee Agenda for April 5, 2019.

Consultation Approach by Audience

The *Local Government Act* requires establishment and identified membership for an Intergovernmental Advisory Committee (IAC) to advise on the update, and facilitate coordination of relevant regional and Provincial regulations. Relevant sections of the *Local Government Act*, including the required membership of the IAC, are included in Appendix B. Metro Vancouver will use the Regional Planning Advisory Committee, including both member jurisdictions and associate members, as the foundation for the IAC, and will add additional representatives, including those identified by the Province to meet the legislated membership requirements.

In addition to the role of the IAC, the Regional Planning Committee and Metro Vancouver Board will guide the development of *Metro 2050*. Where possible, Metro Vancouver will leverage other existing committees of staff and elected officials for engagement.

Section 434 of the *Local Government Act* states that the relevant Regional District Board must consider whether the engagement plan will include a public hearing before the regional growth strategy is submitted for acceptance. The hearing would need to occur before third reading of *Metro 2050*.

Table 2 lists the proposed engagement by audience.

Table 2. *Metro 2050* Engagement Approaches by Audience

Audience	Engagement Approaches
<i>Metro 2040</i> Signatories and Metro Vancouver Boards and Committees	
Member Jurisdictions (20 municipalities and one Treaty First Nation)	<ul style="list-style-type: none"> • Notification letter as per LGA • Inviting staff to meetings, events and forums through Policy Reviews • Regional Planning Advisory Committee / Intergovernmental Advisory Committee • Regional Transportation Advisory Committee • Regional Administrators Advisory Committee • Potential inclusion on Council of Councils agenda(s) • Presentations / workshops with member jurisdiction Councils • Formal referral of <i>Metro 2050</i> to signatory member jurisdictions for comment and for acceptance • Option to co-host Public Meeting with each member jurisdiction
Fraser Valley Regional District and Squamish-Lillooet Regional District	<ul style="list-style-type: none"> • Notification letter as per LGA • Inviting staff to meetings, events and forums through Policy Reviews • Regional Planning Advisory Committee / Intergovernmental Advisory Committee • Presentations / workshops with Boards • Formal referral of <i>Metro 2050</i> to Boards for comment and for acceptance

<p>South Coast British Columbia Transportation Authority (TransLink)</p>	<ul style="list-style-type: none"> • Notification letter as per LGA • Targeted meetings, events and forums through Policy Reviews and <i>Metro 2040</i> implementation • Regional Planning Advisory Committee / Intergovernmental Advisory Committee • Joint / coordinated approach to <i>Transport 2050</i> development with Metro Vancouver participation in all levels of project governance • Formal referral of <i>Metro 2050</i> comment and for acceptance
<p>Metro Vancouver Boards and Committees</p>	<ul style="list-style-type: none"> • Regional Planning Committee • MVRD Board (for plan adoption) • GVS&DD and GVWD (for information) • Industrial Lands Strategy Task Force, Housing Committee, Parks Committee and Climate Action Committee (for information) • Meetings and Workshops • Board Strategic Plan will be used to inform <i>Metro 2050</i>
<p>Metro Vancouver staff</p>	<ul style="list-style-type: none"> • Targeted meetings, events and forums through Policy Reviews and <i>Metro 2040</i> implementation • Corporate Planning Committee • Additional meetings or workshops as required for
<p>Province of British Columbia</p>	<ul style="list-style-type: none"> • Targeted meetings, events and forums through Policy Reviews and <i>Metro 2040</i> implementation • Regional Planning Advisory Committee / Intergovernmental Advisory Committee • Potential for a cross-departmental meeting in Victoria • Correspondence and referrals as per LGA
<p>First Nations</p>	
<p>First Nation governments as per the BC Government's First Nations Consultative Areas Data Base</p>	<ul style="list-style-type: none"> • Offer to meet individually with each First Nation to seek input on <i>Metro 2050</i> • Utilize existing meetings between Metro Vancouver and First Nations to provide updates and discuss regional growth strategy issues of interest • Consider using Community to Community events as a forum for input • Correspondence and referral of <i>Metro 2050</i> for comment

Non-signatory Stakeholders	
Federal Government (especially Natural Resources Canada and CMHC)	<ul style="list-style-type: none"> • Targeted meetings, events and forums through Policy Reviews and <i>Metro 2040</i> implementation • Regional Planning Advisory Committee / Intergovernmental Advisory Committee • Correspondence and referrals as needed
Non-signatory but affected local governments (Bowen Island, Electoral Area A, specifically UEL/ UBC)	<ul style="list-style-type: none"> • Targeted meetings, events and forums through Policy Reviews and <i>Metro 2040</i> implementation • Regional Planning Advisory Committee / Intergovernmental Advisory Committee • Correspondence and referrals as per LGA
Regional interests and organizations including: Agricultural Land Commission, Vancouver Coastal Health, Fraser Health, Port of Vancouver, YVR, BC Housing,	<ul style="list-style-type: none"> • Targeted meetings, events and forums through Policy Reviews and <i>Metro 2040</i> implementation • Regional Planning Advisory Committee Associates meetings (for Associate members) • Additional meetings or workshops as required for policy development / review
School Districts	<ul style="list-style-type: none"> • Correspondence and referrals as per LGA
Other subject matter experts (e.g. Planning professionals, (consultants, academics, NGOs)	<ul style="list-style-type: none"> • Targeted engagement through key informant interviews and Policy Reviews • Offer for presentations and workshops with post-secondary institutions with a planning program / interest

General Public	
Residents, businesses, community organizations, media	<ul style="list-style-type: none"> • Public input to inform updating the regional vision statement and adding guiding principles through an online public survey on the vision and values of residents for the future of the region in partnership with TransLink • Web-based information and feedback form • Social media to promote feedback options • <i>Metro 2050</i> Online Open Houses (webinar format) in Phase 1 and 2. • <i>Metro 2050</i> Community Dialogue Series (typically five locations across the region, including one south of the Fraser). • Optional Public Information Meetings co-hosted by member jurisdictions at city halls in coordination with Council presentations. • Presentations and meetings in response to requests • Content in Metro Vancouver email newsletters • A Regional Public Hearing

Opportunities for Public Input on *Metro 2050*

There are opportunities for the public to provide input in each phase of the *Metro 2050* process. Early engagement is prioritized because later in the process, especially once *Metro 2050* has been referred to signatories for comment, it becomes more challenging to incorporate public input. Staff will therefore seek to encourage feedback in the earlier phases of development as there is greater opportunity to incorporate new ideas early in the process.

Public feedback is encouraged through the online feedback form at any time during the process. Staff will also ensure that organizations representing a range of demographics across this region, including marginalized communities, are invited to engagement activities and encouraged to provide comment. Public engagement activities are described by phase below.

Phase 1 includes opportunity for new policy ideas to be considered (through the comment form) as well as an opportunity for the public to help shape an updated regional vision and principles (through the joint TransLink survey). During this phase the public can provide input online, through the survey on the vision and values (open to fall 2019), several *Metro 2050* Community Dialogue events (locations across the region, including south of the Fraser River), and through an Online Open House (webinar).

In 2020, there is the potential to engage stakeholders about the topic of equity in regional growth management policy. This dialogue would support the *Metro 2050* process to determine if an equity lens or content can be incorporated into the regional growth strategy. Details will be brought to the Metro Vancouver Board for consideration in advance of undertaking this work.

Phase 2 includes the opportunity to comment on draft policy ideas through an online comment card and a second Online Open House. If there is significant public interest in the Phase 1 *Metro 2050* Community Dialogue events, an additional dialogue series can be considered for Phase 2. Metro Vancouver will offer member jurisdictions the option to co-host a Public Information Meeting in conjunction with presentations at Council meetings during the formal referral for comment stage of the planning process. In accordance with the *Local Government Act*, one Regional Public Hearing will be offered at the end of Phase 2; this is an opportunity for the public to provide feedback to the Metro Vancouver Board on *Metro 2050*.

Phase 3 will focus on keeping the public informed about the *Metro 2050* process. Updates will be made through the website, social media, and the Regional Planning E-Bulletin typically published quarterly. The public can continue to provide input through the online feedback form, through municipal council meetings as part of *Metro 2050* acceptance, or as a delegation to the Regional Planning Committee or Metro Vancouver Board.

Leveraging Complementary Engagement Opportunities for *Metro 2050*

In addition to the partnership with TransLink, *Metro 2050* will leverage other recent or ongoing engagement processes and surveys. These complementary engagement processes include:

- Engagement on Metro Vancouver's *Climate 2050* "roadmap" development and the *Clean Air Plan*;
- Engagement with industry and related sectors through the Regional Industrial Lands Strategy; and
- Recent surveys including the two Shaping our Communities Engagement Initiative Surveys.

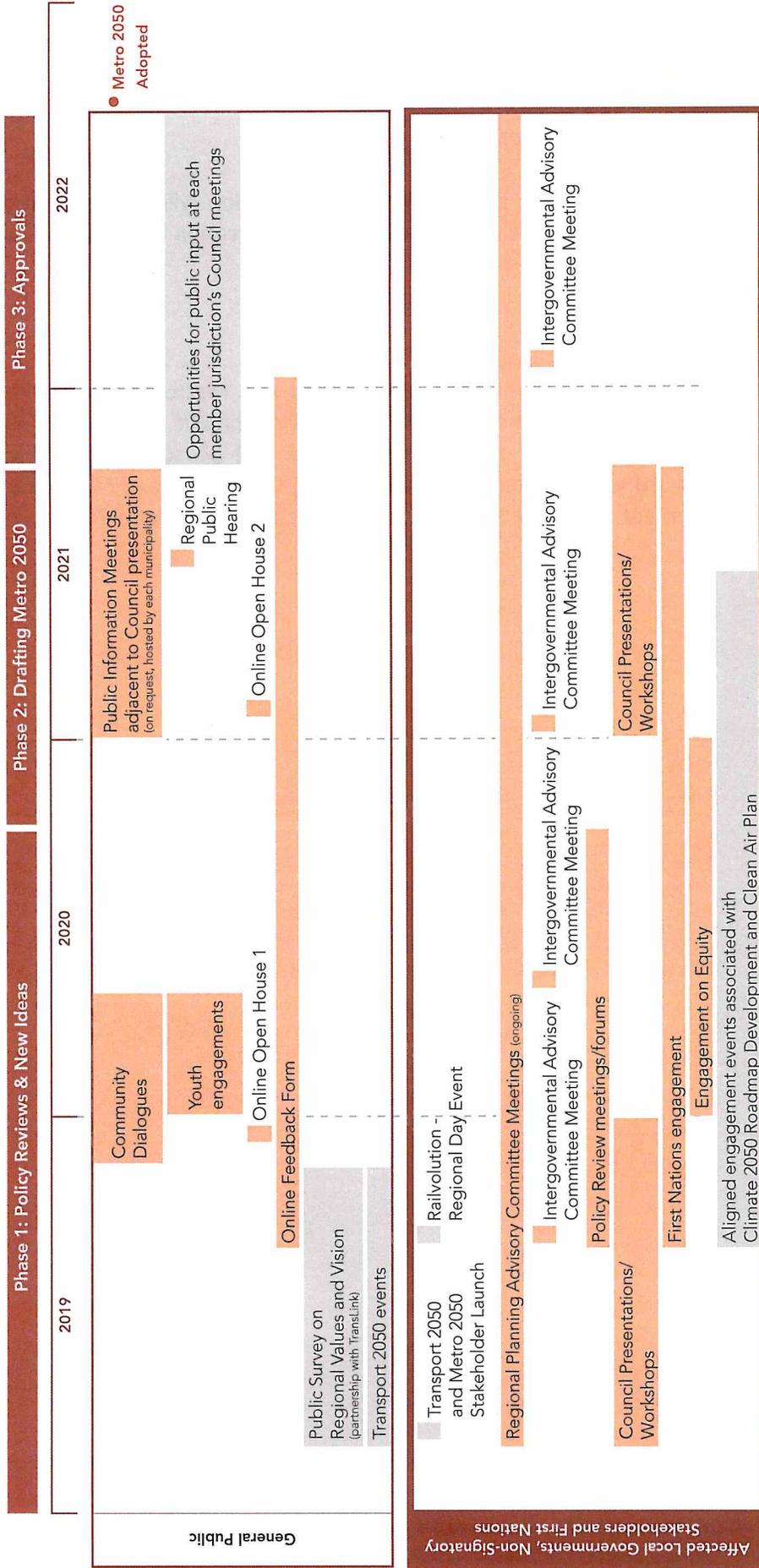
***Metro 2050* Engagement Notification**

To formally initiate the engagement process, written notification will be provided on behalf of the Metro Vancouver Board to all affected local governments. Notification letters will be sent in parallel to First Nations.

Reporting and Evaluation

The Intergovernmental Advisory Committee, Committees and Metro Vancouver Board will receive updates on engagement throughout the *Metro 2050* development process. In addition to these updates, feedback gathered in this engagement process will be summarized and shared to the Intergovernmental Advisory Committee, Regional Planning Committee and Metro Vancouver Board in the form of an Engagement Summary Report at the conclusion of the *Metro 2050* process.

Metro 2050 Engagement Timeline*



* The development of Metro 2050 will be informed by other recent engagement activities led by Metro Vancouver, such as engagement with industry on the Regional Industrial Lands Strategy (ongoing) and the Shaping our Communities Public Surveys (2016-2017).

Appendix B: Local Government Act Requirements for Consultation

Based on a review of the *Local Government Act*, a major amendment to *Metro 2040* triggers the same consultation requirements as a new regional growth strategy. The requirements are outlined in Sections 434 and 450 of the *Local Government Act*. These sections outline requirements for consultation during the development of a regional growth strategy and for establishing an intergovernmental advisory committee. Excerpts are included below.

Consultation during development of regional growth strategy

434 (1) During the development of a regional growth strategy,

- a) the proposing board must provide opportunity for consultation with persons, organizations and authorities that the board considers will be affected by the regional growth strategy, and*
- b) the board and the affected local governments must make all reasonable efforts to reach agreement on a proposed regional growth strategy.*

(2) For the purposes of subsection (1) (a), as soon as practicable after the initiation of a regional growth strategy, the board must adopt a consultation plan that, in the opinion of the board, provides opportunities for early and ongoing consultation with, at a minimum, the following:

- a) its citizens;*
- b) affected local governments;*
- c) first nations;*
- d) boards of education, greater boards and improvement district boards;*
- e) the Provincial and federal governments and their agencies.*

(3) In adopting a consultation plan under subsection (2), the board must consider whether the plan should include the holding of a public hearing to provide an opportunity for persons, organizations and authorities to make their views known before the regional growth strategy is submitted for acceptance under section 436 [acceptance by affected local governments].

(3.1) The minister may make regulations respecting the procedure to be used for hearings under subsection (3).

(4) A failure to comply with a consultation plan under subsection (2) does not invalidate the regional growth strategy as long as reasonable consultation has been conducted.

(5) For certainty, at any time during the development of a regional growth strategy, additional regional matters may be included under section 429 (3).

Intergovernmental advisory committees

450 (1) A board

- a) may establish an intergovernmental advisory committee for its regional district,*
- b) must establish an intergovernmental advisory committee for its regional district when a regional growth strategy is initiated, and*
- c) must establish an intergovernmental advisory committee for its regional district if*
 - i. there is a proposed amendment to the regional growth strategy, except in relation to an amendment under section 437 [minor amendments to regional growth strategies], and*
 - ii. the committee established under paragraph (a) or (b) of this subsection no longer exists.*

(2) The role of an intergovernmental advisory committee is

- a) to advise the applicable local governments on the development and implementation of the regional growth strategy, and*
- b) to facilitate coordination of Provincial and local government actions, policies and programs as they relate to the development and implementation of the regional growth strategy.*

(3) The membership of an intergovernmental advisory committee is to include the following:

- a) the planning director of the regional district, or another official appointed by the board;*
- b) the planning director, or another official appointed by the applicable council, of each municipality all or part of which is covered by the regional growth strategy;*
- c) for the purposes of an intergovernmental advisory committee established in the Metro Vancouver Regional District, the planning director of the South Coast British Columbia Transportation Authority or another official appointed by the board of directors of that authority;*
- d) senior representatives of the Provincial government and Provincial government agencies and corporations, determined by the minister after consultation with the board;*
- e) representatives of other authorities and organizations if invited to participate by the board.*

For Metro Vancouver meetings on Friday, November 1, 2019

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact Greg.Valou@metrovancouver.org or Kelly.Sinowski@metrovancouver.org

Metro Vancouver Regional District

E 2.1 Metro Vancouver 2040: Shaping our Future - 2018 Procedural Report

RECEIVED

The Board received for information a report that documents the resources required to implement, administer and amend the regional growth strategy since its adoption to year end 2018.

E 3.1 George Massey Crossing Project – Results of Technical Evaluation on the Six Short Listed Options

APPROVED

At its October 2, 2019 meeting, the George Massey Crossing Task Force received a presentation from the Province's George Massey Crossing Project team providing the results of the technical evaluation on the six short-listed options. The presentation included information on the key messages from the consultation to date, information on use of the existing tunnel, and a review of the each of the technologies considered – Deep Bore Tunnel, Immersed Tube Tunnel, and Long Span Bridge. For each of the technologies, the provincial team considered feasibility, cost, construction risk, environmental impacts, other impacts including noise, visual and shading, timeline for completion, and alignment with project goals.

The Board passed an amended motion that resolved to:

- receive the report for information;
- based on the Province's technical analysis, endorse a new eight-lane immersed-tube tunnel with multi-use pathway, including two transit lanes, as the preferred option for the George Massey Crossing for the purposes of public engagement;
- Provincial Government's assessment of the immersed tube tunnel options takes into consideration:
 - The project must address First Nation concerns regarding in-river works and fisheries impacts.
 - The project should not create additional potentially costly, lengthy or prohibitive environmental challenges or reviews.
 - The project should address the City of Richmond and Delta's concerns regarding local impacts at interchanges or access points, as well as minimize impacts on agricultural land.
 - To fully realize the benefit of this significant investment, the entire Highway 99 corridor should be evaluated for improvements as part of the crossing project including the existing congestion at the South Surrey interchanges.
 - The project should address the City of Richmond and Vancouver's concerns regarding excess capacity, the risk of increasing vehicle kilometres travelled, and the potential to worsen congestion at the Oak Street Bridge and along the Oak Street corridor.
 - The crossing should be designed to serve the needs of the region to at least 2100.
 - The crossing should include six lanes for regular traffic including goods movement and two lanes dedicated for rapid transit bus, with dedicated multi-use pathway and facilities for

cyclists and pedestrians, and include immediate access to enhanced rapid transit capacity at opening. It should also have the potential for conversion to rail in the future, including consideration for potential high speed rail.

- As it is now, all utility infrastructure, including BC Hydro power transmission lines, should be constructed underground in conjunction with the tunnel.
- Any solution must address the matter in a timely manner, hopefully with construction completed by 2026-2027.
- Any solution that addresses these issues should also be consistent with Metro Vancouver's Regional Growth Strategy (Metro 2040) and TransLink's Regional Transportation Strategy and Metro Vancouver's new climate change targets, which promote sustainable transportation choices. The Regional Transportation Strategy update is currently underway and can provide the opportunity to further integrate the crossing as regional priority, as well as consider transportation demand management strategies to address municipal concerns.
- As an interim measure to address the immediate traffic congestion at the tunnel, the Board requested the Provincial government work with TransLink through Phase 3 of the Mayors' Council plan to provide additional funding for higher-frequency transit services to encourage people to leave their cars at home.

E 3.2 TransLink Application for Federal Gas Tax Funding for 2021 Fleet Expansion and Modernization

APPROVED

The Board approved \$149.12 million in funding from the Greater Vancouver Regional Fund for the following transit projects proposed by TransLink in its Application for Federal Gas Tax funding for 2021 Fleet Expansion and Modernization, as attached to the report:

- Project 1 – Year 2021 Conventional 60-ft Hybrid Bus, 40-ft Hybrid Bus, and 40-ft Battery Electric Bus Purchases for Fleet Expansion
- Project 2 – Year 2021 HandyDART Vehicle Purchases for Fleet Replacement
- Project 3 – Year 2021 HandyDART Vehicle Purchases for Fleet Expansion
- Project 4 – Year 2021 Community Shuttles Vehicle Purchases for Fleet Replacement
- Project 5 – Year 2021 Community Shuttle Vehicle Purchases for Fleet Expansion
- Project 6 – Mark 1 SkyTrain Cars Refurbishment

E 4.1 Consultation on an Alternative Approach for Regulating Emissions from Open-Air Burning of Vegetative Debris in Metro Vancouver

APPROVED

The region currently does not have an emission regulation for open-air burning, and introducing an emission regulation would likely reduce the regulatory burden by providing ongoing authorization of open-air burning of vegetative debris in cases where specified requirements are met, more simply and efficiently than through site-specific approvals.

The Board:

- directed staff to proceed with engagement and consultation on the proposed approach to regulating air emissions from open-air burning activities, based on the discussion paper attached to the report; and
- endorsed the engagement plan as attached.

E 4.2 Community Energy Association Funding Request to Accelerate Air Source Heat Pump Uptake for Existing Buildings **APPROVED**

This report provided the Board with an update on the proposed building retrofit and de-carbonization project described by the Community Energy Association to the Climate Action Committee at its May 17, 2019 meeting, and a recommended response to a request for funding and in-kind support.

The Board resolved to write a letter to the Community Energy Association offering in-kind staff support to develop strategies to accelerate low-carbon building retrofits, as outlined in the report.

E 4.3 Atl’ka7tsem/Howe Sound Biosphere Region – UNESCO Nomination **APPROVED**

Biosphere regions/reserves are areas of terrestrial and coastal/marine ecosystems that are internationally recognized within the United Nations Educational, Scientific and Cultural Organization’s (UNESCO) Man and the Biosphere Program.

The key objectives of the Alt’ka7tsem/Howe Sound biosphere region are to advance biodiversity conservation, sustainable development, and reconciliation. No changes to local government responsibilities or governance are introduced with a biosphere region designation, and there are no financial implications associated with the nomination, but it is possible that a future request for short or long-term funding will be made if the biosphere region nomination is successful.

The Howe Sound Biosphere Region Initiative Society is nearing completion of the nomination document for the Alt’ka7tsem/Howe Sound biosphere region and is therefore seeking support from area local governments, which includes Metro Vancouver.

The three Metro Vancouver member jurisdictions with lands in Howe Sound (Bowen Island, Village of Lions Bay, and the District of West Vancouver) have recently confirmed their support for this nomination.

The Board:

- endorsed the nomination of Alt’ka7tsem/Howe Sound as a UNESCO biosphere region; and
- authorized the Corporate Officer to sign the nomination form on behalf of Metro Vancouver.

E 5.1 Metro Vancouver External Agency Activities Status Report - November 2019

RECEIVED

The Board received for information the following reports from Metro Vancouver representatives to external organizations:

- Municipal Finance Authority
- Sasamat Volunteer Fire Department Board of Trustees
- Delta Heritage Airpark Management Committee
- Pacific Parklands Foundation
- Union of British Columbia Municipalities
- Fraser Basin Council Society

G 1.1 Amending Metro Vancouver 2040: Shaping our Future to Align with the IPCC Special Report on Global Warming of 1.5°C **APPROVED**

The Board:

- initiated a Type 3 minor amendment to Metro Vancouver 2040: Shaping our Future to reflect a commitment to a carbon neutral region by 2050, and an interim target of reducing greenhouse gas emissions by 45% from 2010 levels by 2030;
- gave first, second, and third readings to said bylaw; and
- directed staff to notify affected local governments and agencies as per Section 6.4.2 of Metro Vancouver 2040: Shaping our Future.

G 2.1 Regional Parks Service Amendment Bylaw No. 1290

APPROVED

The Province of British Columbia is expected to enact a regulation to specifically authorize Metro Vancouver Regional District to establish and operate the regional parks service outside its boundaries for the portion of Aldergrove Park located in the City of Abbotsford. In anticipation of that regulation and to facilitate the process in a timely fashion, it is advisable to amend the Regional Parks Service Bylaw to include this extraterritorial area in the defined boundaries of the parks service area.

The Board:

- gave first, second and third readings to Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1290, 2019; and
- directed staff to seek consent of at least two-thirds of the participants to amend the service area to add an extraterritorial area to the regional park function, and following that, forward the Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1290, 2019 to the Inspector of Municipalities for approval.

G 3.1 Election of the MVRD Representative on the 2019-2020 Union of British Columbia Municipalities Executive **APPROVED**

The Board elected Director Craig Hodge to serve as the MVRD representative on the Union of British Columbia Municipalities (UBCM) Executive Board for 2019-2020.

G 3.2 2019 Year End Review **RECEIVED**

The Board received for information a report that presents a summary of Metro Vancouver's achievements in 2019 accomplished through the guidance of Metro Vancouver's Standing Committees. The work plan accomplishments achieved in 2019 will provide a strong foundation for the Metro Vancouver Board as it works towards the completion of its long term goals, as articulated in the Board Strategic Plan, over the next three years.

G 4.1 MVRD 2020 Budget and 2020 – 2024 Financial Plan and Five Year Bylaw 1291 **APPROVED**

The Board approved the 2020 Annual Budget and endorsed the 2020 – 2024 Financial Plan as shown in Attachment 1 of the report, in the following schedules:

- Revenue and Expenditure Summary
- Affordable Housing
- Air Quality
- E911 Emergency Telephone Service
- Electoral Area Service
- General Government Administration
- General Government Zero Waste Collaboration Initiatives
- Labour Relations
- Regional Economic Prosperity
- Regional Emergency Management
- Regional Global Positioning System
- Regional Parks
- Capital Programs & Project Totals - Regional Parks
- Regional Planning

The Board approved the 2020 Annual Budget and endorsed the 2020 – 2024 Financial Plan as shown in Attachment 1 as presented for the Sasamat Fire Protection Service, and shown in the following schedules:

- Revenue and Expenditure Summary
- Sasamat Fire Protection Service (Only Anmore and Belcarra may vote)

Then, the Board approved the 2020 Reserve Applications as shown in Attachment 2 of the report. Finally, the Board:

- gave first, second and third readings to Metro Vancouver Regional District 2020 to 2024 Financial Plan Bylaw No. 1291, 2019; and
- passed and finally adopted the bylaw.

The Board received delegation summaries and committee information items from standing committees.

George Massey Crossing Task Force – October 2, 2019

Delegation Summaries:

3.1 Roderick V. Louis

Performance and Audit Committee – October 10, 2019

Information Items:

5.1 Interim Financial Performance Report – August 2019

This report provided an update on financial performance with projections through to the end of the fiscal year. The overall projected surplus is largely due to the deferral of some operating and capital projects, staff vacancies, lower miscellaneous operating costs and lower than budget debt service costs in the utilities. Overall, the 2019 fiscal year's projected financial results for the Metro Vancouver entities and functions are estimated to be in a surplus to a budget of around \$15.5 million.

5.2 Capital Program Expenditure Update as at August 31, 2019

This is the second report for 2019 on the financial performance of the capital program for the eight months ending August 31, 2019. This is the second report of the fiscal year with capital expenditures typically being more active in the summer months. With billings in the early fall, this percentage is anticipated to increase by the next reporting period ending December 31st.

5.3 Semi-Annual Report on GVS&DD Development Cost Charges

This report is about GVS&DD Development Cost Charge revenue collections during the first half of 2019 and any implications on their adequacy, as required in the Board's policy. DCC collections for the first half of 2019 were \$23.687 million. DCCs received are used to pay for growth related GVS&DD capital projects.

5.4 Investment Position and Returns – May 1 to August 31, 2019

This report indicates that overall investment performance for the period met expectations. Short term investments exceeded returns on our benchmarks. Long term investments had mixed success with reaching returns greater than the benchmarks over the past 12 months, but are still higher when compared with the past three years. Our portfolios hold quality investments and are reasonably positioned, given our market expectations.

5.5 Request for Proposal Competition Process for Appointing an External Auditor

This report contains information regarding the process undertaken by Metro Vancouver staff for the selection of the external auditor. Metro Vancouver conducts a competitive selection process that establishes a highest ranked proponent, considering both price and experience of the firm and team.

The process does not limit the number of proposals nor set any mandatory requirements that would constitute a barrier to entry. Modifying the process to rotate a firm or the audit partner likely will not provide additional value and may create ramifications that could negatively impact Metro Vancouver's ability to achieve best value in the engagement of an external auditor.

5.6 Tender/Contract Award Information – June 2019 to August 2019

This report includes information with regards to contracts handled through the Purchasing and Risk Management Division, with a total anticipated value at or in excess of \$500,000 (exclusive of taxes). The contracts presented were awarded in accordance with the "Officers and Delegation Bylaws 1208, 284 and 247 – 2014" (Bylaws) and the "Procurement and Real Property Contracting Authority Policy" (Policy) and comply with competitive bidding laws and applicable legislation. Further, the competitive selection packages were carefully crafted by teams of subject matter experts resulting in the award of contracts that are fiscally responsible, and balance risk, economic, ethical and legal obligations.

Indigenous Relations Committee – October 10, 2019

Information Items:

5.2 A Review of Red Women Rising: Indigenous Women Survivors in Vancouver's Downtown Eastside

This report provides a brief summary of the report *Red Women Rising: Indigenous Women Survivors in Vancouver's Downtown Eastside* and identifies which of the Report's 35 key recommendations are relevant to Metro Vancouver's operations. The purpose of this report is to provide a brief overview of Red Women Rising and its 35 key recommendations. The 35 key recommendations identified in Red Women Rising not only focus on ending violence against Indigenous women, but also on some broader issues for creating a more socially responsible and just society.

Regional Planning Committee – October 11, 2019

Information Items:

5.3 Ecological Health – Tree Canopy Cover and Impervious Surfaces

This report includes reporting and analysis of the newly developed regional ecological health indicators – tree canopy cover and impervious surfaces. Overall, the report shows that regional tree canopy cover is in decline and impervious surfaces are most likely increasing as parts of the region urbanize.

There are opportunities to turn these trends around, and this report includes a number of recommendations to help do so, including continued monitoring to inform actions, adopting and enforcing tree protection bylaws, and implementing green infrastructure approaches.

5.4 Study on Applications to the Agricultural Land Commission

This report has information about a new study that will ascertain if approved applications to Agricultural Land Commission (ALC) are beneficial or detrimental to farm use in the Agricultural Land Reserve in Metro Vancouver. Metro Vancouver is participating in a study being undertaken by Kwantlen Polytechnic University to investigate the outcomes of previously approved non-farm use and subdivision applications to the Agricultural Land Commission.

The results will provide insight into how to address regional and municipal agricultural land use planning challenges and can help ensure the long term protection of the Agricultural Land Reserve for food and agricultural production into the future.

Climate Action Committee – October 18, 2019

Information Items:

5.4 Clean Air Plan and Climate 2050 Discussion Papers on Transportation and Industry

The Board received information about the Transportation and Industry discussion papers to support development of the Clean Air Plan and the Climate 2050 Roadmaps. Metro Vancouver is developing a Clean Air Plan to identify actions to reduce emissions of air contaminants, including greenhouse gases, in our region over the next 10 years. Metro Vancouver is also implementing Climate 2050, a long-term strategy to achieve a carbon neutral and resilient region over the next 30 years. A series of issue area discussion papers are being developed, to support an integrated engagement process for the Clean Air Plan and Climate 2050.

5.6 Results of Consultation on Proposed Amendments to Metro Vancouver’s Automotive Refinishing Emission Regulation Bylaw

This report contains a summary of the feedback received by Metro Vancouver during the consultation on proposed amendments to the Greater Vancouver Regional District Automotive Refinishing Emission Regulation Bylaw No. 1086, 2008 (Bylaw 1086). Staff undertook an engagement and consultation process on the proposed amendments between November 2017 and April 2018, which focused on expansion of the regulatory scope to include automotive refinishing activities other than spray coating, inclusion of businesses that perform mobile automotive refinishing services, requirements to improve spray booth exhaust filtration, updated formulation standards for automotive refinishing products, and updated training and administration requirements. The feedback received during the consultation and engagement process will inform the development of amendments to Bylaw 1086 for the MVRD Board’s future consideration.

Greater Vancouver Water District

E 1.1 Annual Update on Fisheries Initiatives in the Capilano, Seymour and Coquitlam Watersheds

RECEIVED

The Board received for information a report with an annual update on fisheries initiatives and activities associated with the Capilano, Seymour and Coquitlam Watersheds. Metro Vancouver continues to proactively participate in a variety of meaningful fisheries initiatives throughout GVWD’s watershed lands located both above and below the dams.

A key Metro Vancouver objective is to ensure fisheries protection and enhancement initiatives are evaluated, planned and implemented in a manner that consistently meets the District’s mandate of providing consistently high quality drinking water supplies.

E 1.2 Watershed Watch Salmon Society - Contribution Agreement

APPROVED

The Coquitlam River Watershed Roundtable (Roundtable) is a multi-stakeholder initiative that coordinates and implements activities that promote the health and sustainability of the lower Coquitlam River watershed. The Roundtable, through the Watershed Watch Salmon Society, has submitted a multi-year funding request in the amount of \$34,000 per year, from 2020 – 2022, to the GVWD.

This three-year agreement provides a measure of stability enabling program planning, development and delivery. Funding has also been provided by the City of Coquitlam (conditional approval), City of Port Coquitlam and Kwikwetlem First Nation (conditional approval). Similar core funding is also being sought from BC Hydro, although its contribution is unconfirmed at this time.

The Board approved the Contribution Agreement between the Greater Vancouver Water District and the Watershed Watch Salmon Society for a three-year term and annual contribution of \$34,000 commencing on January 1, 2020 and ending on December 31, 2022.

G 1.1 GVWD 2020 Budget and 2020 – 2024 Financial Plan

APPROVED

The Board:

- approved the 2020 Annual Budget and endorsed the 2020 - 2024 Financial Plan as presented in the following schedules:
 - Revenue and Expenditure Summary
 - Water Services
 - Capital Programs Project Totals – Water Services
- approved the 2020 Reserve Applications as presented; and
- set the Water Rate for 2020 at:
 - \$0.8899 per cubic metre for June through September; and
 - \$0.7119 per cubic metre for January through May and October through December.

I 1 COMMITTEE INFORMATION ITEMS AND DELEGATION SUMMARIES

APPROVED

Water Committee – October 17, 2019

Information Items:

5.2 GVWD Capital Program Expenditure Update to August 31, 2019

This is a report on the status of the Water Services' capital program and financial performance for the eight-month period ending August 31, 2019. This is the second in a series of three reports on capital expenditures for 2019. Water Services is projecting to be underspent for both ongoing and completed capital projects to August 31, 2019. It is anticipated that in aggregate, ongoing capital projects will be slightly underspent because the full contingency is not required.

E 1.1 Iona Island Wastewater Treatment Plant Project – Community Engagement Process APPROVED

This report updated the Board on the community engagement activities undertaken to date and sought authorization to complete the community engagement process as presented through to completion of the Project Definition Phase.

Metro Vancouver has engaged stakeholders and First Nations on the Iona Island Wastewater Treatment Plant Project since June 2018. The Board authorized staff to complete the community engagement process, as presented.

G 1.1 Cost Apportionment Bylaw Amendment – Allocation of Costs for Tertiary Treatment APPROVED

At the July 26th meeting, the GVS&DD Board passed a recommendation to proceed with tertiary treatment at the North Shore Wastewater Treatment Plant. The Board also requested staff to explore an amendment to the GVS&DD Cost Apportionment Bylaw No. 283, 2014 that would consider the establishment of a third tier of cost allocation for tertiary filtration capital costs based on a 100% regional allocation model.

There are two wastewater treatment projects within the GVS&DD capital program that have tertiary filtration included in the design for effluent treatment – the Northwest Langley Wastewater Treatment Plant project and the North Shore Wastewater Treatment Plant project. Under the existing bylaw provisions, these capital projects are funded as Tier II projects with 70% cost shared on a regional level and 30% cost shared by the local sewer area. If the Board approves the amending bylaw, a new Tier III category will be established and both projects would have the incremental cost of tertiary filtration designated as a Tier III project with those capital costs shared as a 100% regional cost. Under this new category, anticipated costs to the region would be between \$4 and \$8 per household with an overall capital expenditure of \$62 million.

As the costs for providing tertiary treatment are not contemplated for allocation within the Greater Vancouver Sewerage and Drainage District Cost Apportionment Bylaw No. 283, 2014, amendments to the cost apportionment bylaw have been prepared for the Board’s consideration. This model is being presented to facilitate a more balanced sharing of costs, based on the understanding that the addition of tertiary treatment provides a benefit to the whole region.

The Board:

- approved the amendments to the Greater Vancouver Sewerage and Drainage District Cost Apportionment Bylaw No. 283, 2014 for the allocation of charges for tertiary treatment;
- gave first, second and third readings to Greater Vancouver Sewerage and Drainage District Cost Apportionment Amending Bylaw No. 331, 2019; and
- passed and finally adopted said bylaw.

G 2.1 Proposed Amendments to GVS&DD Cost Apportionment Bylaw No. 283, 2014 – APPROVED
Village of Anmore

At the July 26, 2019 meeting the GVS&DD Board directed staff to review the GVS&DD Cost

Apportionment Bylaw No. 283, 2014 with respect to how growth charges are calculated and apportioned to Anmore.

Amendments were developed that would come into effect upon membership of the Village of Anmore in the GVS&DD. A connection fee will be remitted by the Village of Anmore for all residential dwelling units initially added to the Fraser Sewerage Area and a conditional waiver of the growth charge, which would remain in effect until such time that the Village of Anmore requests additional amendments to the Fraser Sewerage Area.

The Board gave first, second and third readings to Greater Vancouver Sewerage and Drainage District's Cost Apportionment Amending Bylaw No. 332, 2019.

G 2.2 Greater Vancouver Sewerage and Drainage District Sewerage and Drainage Areas Boundaries Amending Bylaw No. 329, 2019 – Fraser Sewerage Area – 7969 Highway 91 Connector, Delta **APPROVED**

The City of Delta has requested that the GVS&DD amend the Fraser Sewerage Area to include the property located at 7969 Highway 91 Connector in Delta. On October 4, 2019, the MVRD Board resolved to accept the City of Delta's Regional Context Statement amending the property to a Regional Industrial Land Use Designation, and to include the property within the Urban Containment Boundary, thus making it eligible to receive regional sewer services subject to approval by the GVS&DD Board.

Analysis completed by Metro Vancouver staff has shown that there will be a negligible impact on the regional sewerage system and there are no financial impacts to the GVS&DD.

The Board:

- gave first, second and third readings to the Greater Vancouver Sewerage and Drainage District Sewerage and Drainage Areas Boundaries Amending Bylaw No. 329, 2019; and
- passed, and finally adopted the aforementioned bylaw.

G 3.1 GVS&DD Tipping Fee and Solid Waste Disposal Regulation Amendment Bylaw No. 330, 2019 **APPROVED**

The Board:

- approved the following amendments to the Tipping Fee Bylaw effective January 1, 2020:
 - Tipping fees to change as follows:
 - Tipping fees for garbage (per tonne):
 - Municipal garbage \$113
 - Up to 1 tonne \$147
 - 1 tonne to 9 tonnes \$125
 - 9 tonnes and over \$99
 - Recycling fee for source-separated organic waste, green waste and clean wood change to \$100 per tonne;
- gave first, second and third readings to Greater Vancouver Sewerage and Drainage District Tipping Fee and Solid Waste Disposal Regulation Amendment Bylaw No. 330, 2019; and

- passed and finally adopted said bylaw.

G 4.1 GVS&DD 2020 Budget and 2020 - 2024 Financial Plan

APPROVED

The Board:

- approved the 2020 Annual Budget and endorsed the 2020 - 2024 Financial Plan as presented in the following schedules:
 - Revenue and Expenditure Summary
 - Liquid Waste Services
 - Capital Programs Project Totals – Liquid Waste Services
 - Solid Waste Services
 - Capital Programs Project Details – Solid Waste Services
- approved the 2020 Reserve Applications as presented.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received information items from Standing Committees.

Liquid Waste Committee – October 17, 2019

Information Items:

5.3 Liquid Waste Services Capital Program Expenditure Update as at August 31, 2019

This report on the status of the Liquid Waste Services' capital program and financial performance for the eight month period ending August 31, 2019. This is the second in a series of three capital expenditure progress reports for 2019.

Liquid Waste Services is projecting to be underspent for both ongoing and completed capital projects to August 31, 2019. Liquid Waste Services is projecting to underspend its annual Capital Budget by \$180.7 million (32%). The variance is primarily due to construction delays with a major project and obtaining third party approvals in a timely manner. Although the 2019 Liquid Waste Services Capital Budget is projecting a year-end underspend, the variance is a result of cash flow timing. It is projected that in aggregate, ongoing capital projects will be close to or less than the overall budget for that project. Any surplus resulting from a 2019 underspend will be used to directly fund capital in 2020 and avoid future borrowing.

5.5 Iona Island Wastewater Treatment Plant – Project Definition Update

This report contains an update on the work underway to complete the Project Definition Phase for the new Iona Island Wastewater Treatment Plant. The Iona Island Wastewater Treatment Plant Project Definition Technical Workshop 4 was held on July 24th and 25th, 2019.

This workshop focused on evaluating and obtaining feedback on how the architectural themes and engineering treatment options meet the project goals, objectives and requirements. With this feedback, the three wastewater treatment plant build scenarios will be further developed and life-cycle cost estimates, energy requirements and greenhouse gas profiles will be determined for each scenario.

Zero Waste Committee – October 18, 2019

Delegation Summaries:

3.1 Lori Bryan, Waste Management Association of BC (WMABC)

Information Items:

5.3 2018 Construction & Demolition Waste Composition Study

This report contains an update on the results of the 2018 Construction & Demolition Waste Composition Study. Metro Vancouver monitors the composition of the waste stream on a regular basis to track progress against ISWRMP targets. The 2018 Construction & Demolition Waste Composition Study provides an estimate of waste composition in the construction & demolition sector and a comparison to 2015, when the sector was last analyzed. Composition estimates are based on visual analysis at local landfills.

Wood and plastic both increased by approximately 20,000 tonnes between 2015 and 2018. Plastic represented the largest relative increase in composition, from 6.3% to 11.5%. Asphalt, primarily roofing materials, has decreased by an estimated 15,000 tonnes.

5.4 Update on Construction and Demolition Waste Reuse and Recycling in Metro Vancouver

The report contains an update on reuse and recycling practices for construction and demolition waste in Metro Vancouver. Construction and demolition waste is still a significant component of the region's disposed waste stream and various initiatives at the municipal and regional level are underway to increase diversion, particularly for wood. Wood, concrete and asphalt are the most used building materials (up to 80% by weight) in single family homes. Performance requirements can create barriers for utilizing used building materials such as salvaged wood because of code specifications, contract and warranty requirements, and energy performance. It is possible, however, to use salvaged wood, especially old growth wood from older homes in non-structural applications such as flooring, staircases, cabinetry and furniture-making. Municipal measures are an important tool in increasing reuse and recycling of construction and demolition material. Several municipalities have adopted demolition waste recycling bylaws to encourage reuse and recycling and to help meet the region's diversion goals.

5.5 Solid Waste Services Capital Program Expenditure Update as of August 31, 2019

This report contains an update about the Solid Waste Services' capital program and financial performance for the eight-month period ending August 31, 2019. This is the second in a series of three capital expenditure progress reports for 2019. Solid Waste Services is projecting to require additional budget in the amount of approximately \$14.3 million due to building/subdivision requirements and revised cost estimates. Updated budget proposals for several projects will be part of the 2020 financial planning package.

5.6 2019 Regional Food Scraps Recycling Campaign Update

This report contains an update on the 2019 Regional Food Scraps Recycling Campaign. The campaign encourages residents to separate food scraps from their garbage using humorous food face characters. Results have shown that the campaign successfully contributed to overall awareness of the issue, and

diversion of organic waste into the green bin. However, education needs to be maintained as waste audits reveal that basic organics like fruit and vegetables are still being disposed of in the garbage.

Plastic bag contamination and miscommunication regarding “biodegradable” or “compostable” bags also continues to be an issue. Additionally, a potential unintended consequence of encouraging people to recycle their organics is that they recycle food that could be consumed. For the sixth year of the Food Scraps Recycling campaign, the creative, messages, and communication channels will be tailored to address these current challenges.

5.7 2019 Abandoned Waste Campaign Results

This report contains an update on the 2019 Waste in its Place regional campaign to reduce instances of abandoned waste, which took place in the spring of 2019. Abandoned waste is a regional issue, with environmental, health and social impacts. The financial burden is also significant; local governments spend around \$5 million annually for abandoned waste clean-up and bulky item pick-up programs for mattresses and furniture.

Metro Vancouver’s 2019 Waste in its Place regional campaign used communications materials and tools, based on research conducted with members and public, to raise awareness of legal disposal options and to discourage abandoned waste. The campaign ran from April 15 to June 9 and featured digital advertising, sponsored online editorial content, transit advertising, campus posters, and ethnic print.

All materials promoted the wasteinitsplace.ca webpage, which highlights regional disposal options and municipal programs, was viewed 15,689 times during the campaign’s nearly 2-month duration. Of those who saw the campaign advertising, 36% reported that they were less likely to dispose of unwanted household items in public spaces. Additionally, 36% of respondents reported that they have talked to others about the campaign’s message. Reaction to the simple, clear imagery used in the campaign advertising was largely positive.

Metro Vancouver Housing Corporation

E 1.1 MVHC Financing of second mortgage for Heather Place redevelopment

APPROVED

A second mortgage for the Heather Place redevelopment is needed once the construction has been completed and the tenants occupy the building in the spring of 2020.

The Board approved the borrowing of up to a maximum of \$17,500,000 by way of a second mortgage for Heather Place, located at 755/785/799 West 14th Avenue, Vancouver, provided through BCHMC. The initial term for the mortgage will be 10 years, with an amortization period of 35 years. The interest currently offered by financing through BCHMC is 2.482%.

Furthermore, the Board resolved that any two officers or directors, or any one director together with any one officer of the MVHC; for and on behalf of the MVHC be and are hereby authorized to execute and deliver under the seal of the MVHC or otherwise, all such deeds, documents and other writings and to do such acts and things in connection with the Property and Project as they, in their discretion, may consider

to be necessary or desirable for giving effect to this resolution and for the purpose of fulfilling the requirements of BCHMC or the lender of the monies.

G 1.1 MVHC 2020 Budget and 2020 – 2024 Financial Plan

APPROVED

The Board:

- approved the 2020 Annual Budget and endorse the 2020 - 2024 Financial Plan as presented in the following schedules:
 - Revenue and Expenditure Summary
 - Housing
 - Capital Programs Project Totals – Housing
- approved the 2020 Reserve Applications as presented.

coldest
***night**
O F T H E Y E A R



SOURCES
COMMUNITY RESOURCE CENTRES



CNOY is a fun and family-friendly 2, 5 or 10 km winter walk that happens in more than 130 communities across Canada on the same day.

Participants have the opportunity to experience a hint of the challenges faced by homeless people during cold Canadian nights in the dead of winter, and raise money to help these people.





It's cold out there!
❄️ Help us help the
Homeless, Hungry, Hurting ❄️









CNOY 2019
The White Rock
Location was ranked
in the **Top 10** out of
123 Locations
Across Canada

















CNOY 2019
412 Walkers
Participated





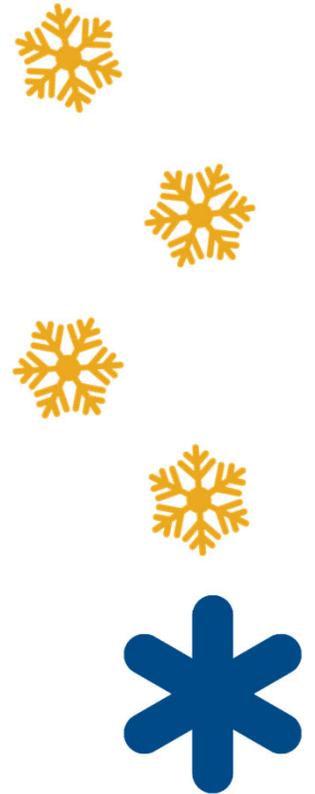




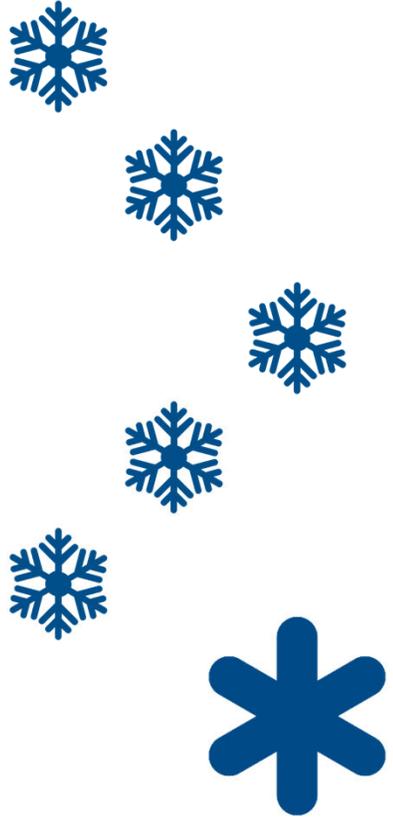
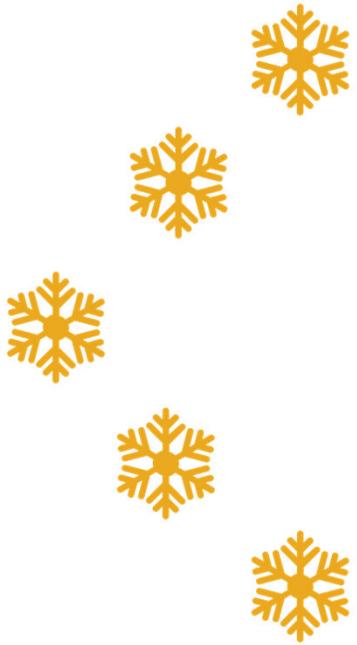




CNOY 2019
44 teams walked
in the cold to
support
homelessness
prevention
services











Coldest Night - an event
for warm hearts

Over **\$116,000** Raised for
Homelessness
Prevention Services



Over \$116,000 Raised for



Homelessness Prevention Services



Supporting individuals to maintain housing through advocacy and facilitated access to resources. Sources Rent Bank also offers micro-loans for rental and utility arrears, damage deposits, and first-month's rent.





SOURCES

RENT BANK

 **932 Donors** 
Helped Us
Raise Money
Towards the
Rent Bank







COLDEST NIGHT OF THE YEAR



2020 GOALS



**\$100,000
RAISED**



55 TEAMS



500 WALKERS







Coldest Night of the Year 2020 Funds Will Be Used to Help Individuals



“Get a Home/Keep a Home”



“Get a Home”

- Start Up Assistance (Groceries, Utilities)
 - Crisis Assistance
 - Damage Deposit

“Keep a Home”

- Rent Bank Loan
- Tenancy Advocacy
- Employment and Income Support







Become a **TEAM CAPTAIN** or register as a **WALKER** or **DONATE**



cnoy.org/location/whiterock







Coldest Night of the Year



Thank you, White Rock!



The Idea

Make White Rock a pollinator friendly city
Join many other Canadian cities and become a
'Bee City'

Increase awareness regarding the importance and threats to pollinators by putting in place initiatives, policies and bylaws that protects and provides a healthy foraging environment for pollinators.



Why

The 'Intergovernmental Panel on Climate Change' IPCC is the latest of many reports warning about pollinator loss and the dire effect that will have on humans and our ecosystems.



Definition

Pollinators being honey bees, native bees (bumble bee, mason bee, only two of over 400 in BC), butterflies, birds, wasps and bats to name a few.

Importance:

One third of our food comes from the work pollinators do. A healthy ecosystem requires a health pollinator population.

Globally 86% of flowering wild plants depend on pollinators to reproduce.

Did you know: in BC winter 2018/19 40% of bee colonies died.



Threats

In White Rock, loss of habitat and forage, a changing local climate, pesticides.

More land is being taken from forage habitat by development and what little vegetation is put in to replace is often 'maintenance free'. ie: no value for pollinators.

Warmer winters change the natural life cycle of pollinators. They become active earlier, before their food source is available. A late cold snap may damage early brood and forcing bees to use up their food reserves before new food become available.

Dryer summers mean shorter nectar flows. The summer of 2018 was bad, with the local blackberry honey flow drying up quickly. The late summer of 2019 has been dry. Plants in drought produce less nectar, and pollen has less nutritional value. We need a wide variety of forage available so pollinators can navigate these pressures more successfully.

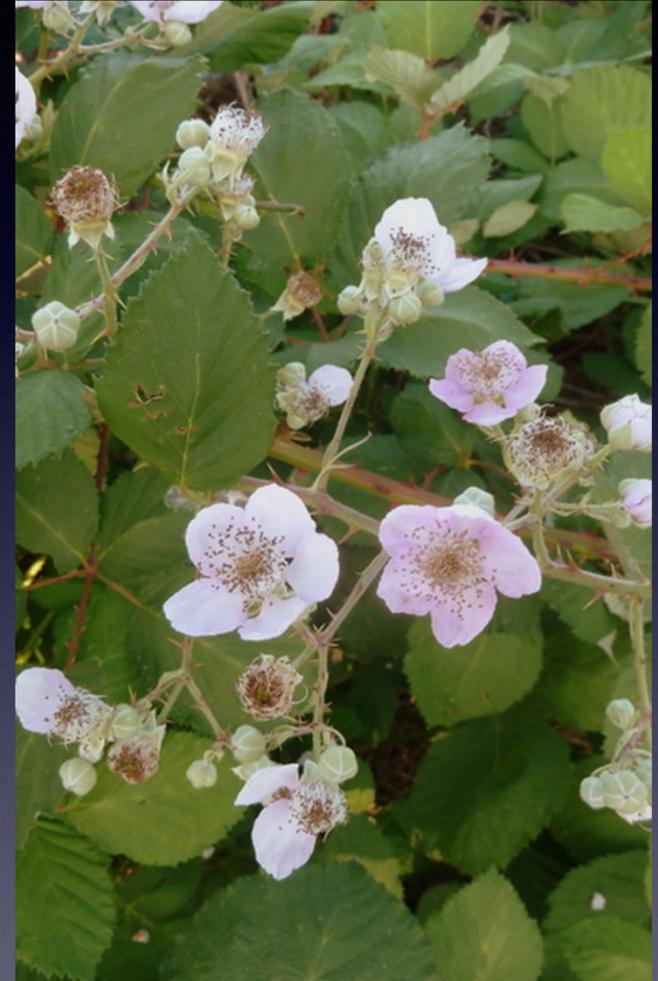
Initiatives, Policies and Bylaws: The easy ideas

Municipal: Focus on plants that provide pollen and nectar for pollinators on all city owned and managed lands. Pair this with a public education program to get the public on board. Encourage pollinator friendly planting/systemic insecticide free landscaping in new building development. Amend purchasing policy to require plants be free of pollinator lethal insecticides. Many nursery-grown plants are treated with systemic insecticides

City trimming of blackberries could be delayed till after the bloom period. Spring flowers along beach access routes and other places, should be allowed to complete their flowering cycle before being cut.

Provide a plant list for residents to explore and encourage them to help out.

Encourage green walls. ie: Surrey library south wall.





Residential: Encourage more bee friendly planting on private lands. Even condo/apartment owners can provide forage if they have a patio or balcony.

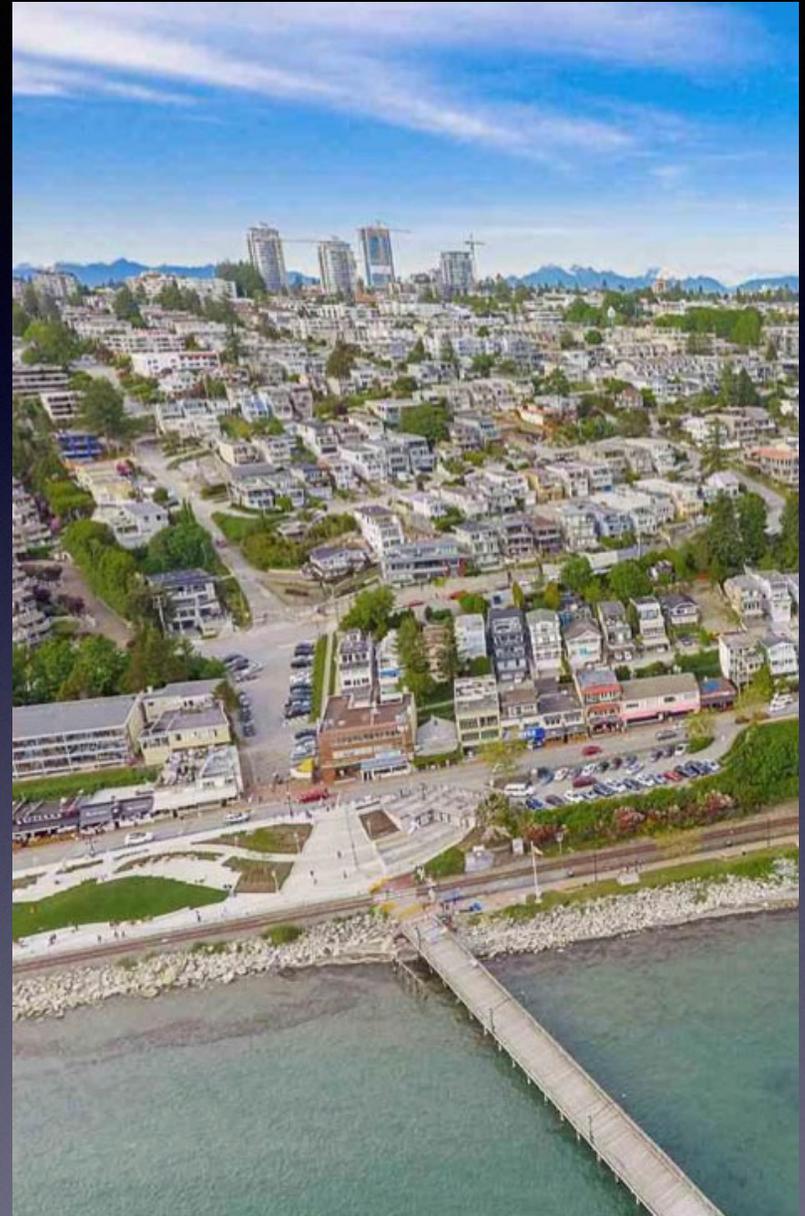
Did you know: In this area, dandelions are the first honey flow for bees in the spring followed by blackberries.

The Harder Ideas

Allow the current land coverage in new construction for residential homes to stay the same if they have a green roof that provides forage. If not, then reduce the footprint requiring more green space on the property.

Ban plastic lawns. These are dead zones, both above and below ground level.

Find a way to balance the use of pesticides and protecting pollinators.





Benefits:

A more beautiful city, alive with the activity of pollinators, birds and butterflies. And knowing that as a city, we are doing in a small way, something to make the world a better place.

Resources:

Bee City Canada

<https://beecitycanada.org/about-us/mission/>

Pollinator Friendly Cities:

<https://www.pollinatemn.org/pollinator-friendly-twin-cities>

A Toolkit on Best language for a Pollinator Friendly Resolution

<https://static1.squarespace.com/static/5499e7fce4b0ca516ac4d941/t/5706fd798a65e2783a>

Protecting Pollinators

<https://extension.entm.purdue.edu/publications/POL-7/POL-7.html>

The Importance of Protecting Bees and other Pollinators from Pesticides

<https://offgridworld.com/the-importance-of-protecting-bees-and-other-pollinators-from-pes>



Explore
WHITE ROCK
Stay. All day.



Photo: Amy Wang

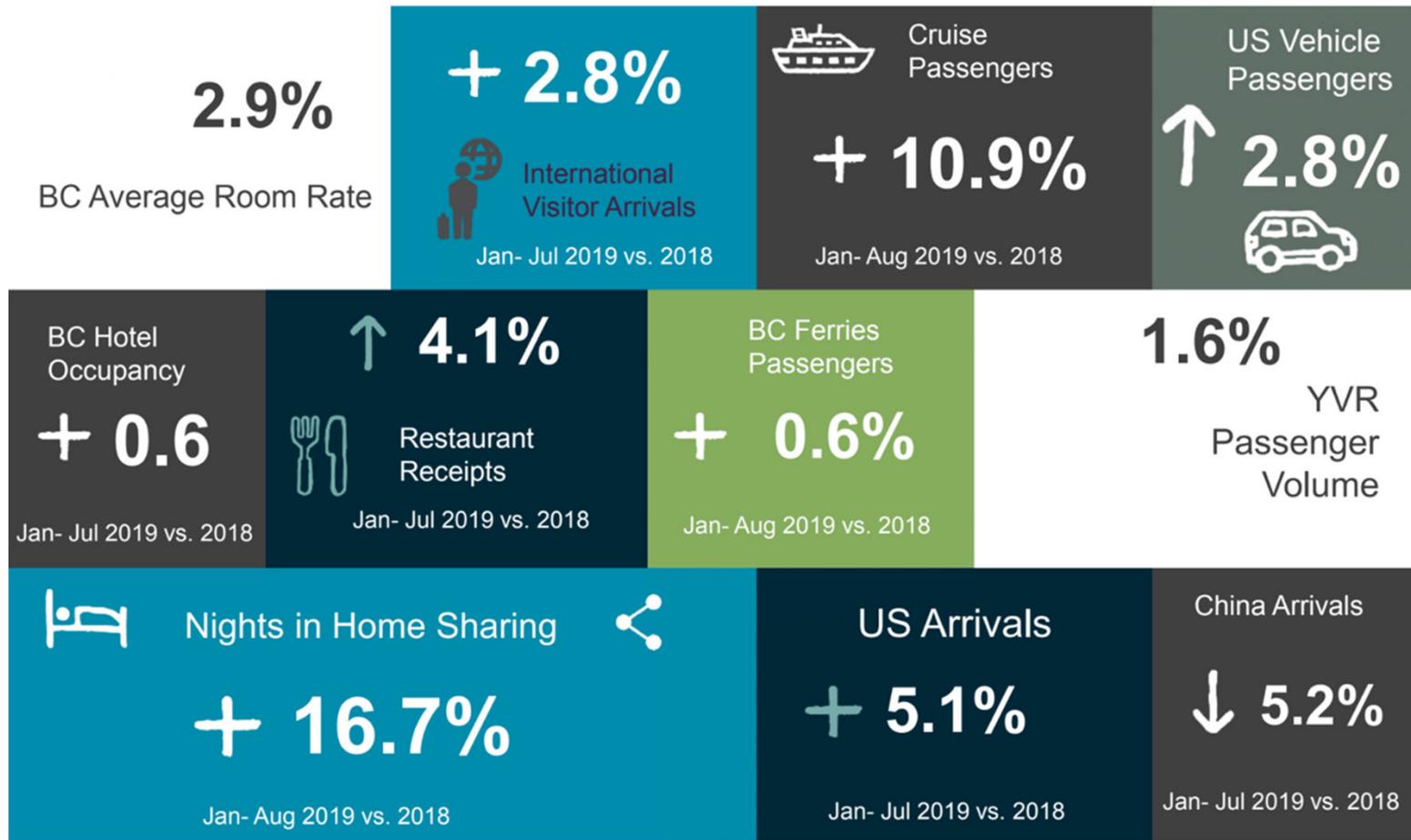
Explore White Rock
Council Presentation
November 18, 2019

- 
- State of Tourism
 - Stats & Analytics
 - Marketing
 - Visitor Servicing
 - Stakeholders
 - Future

State of Tourism in BC

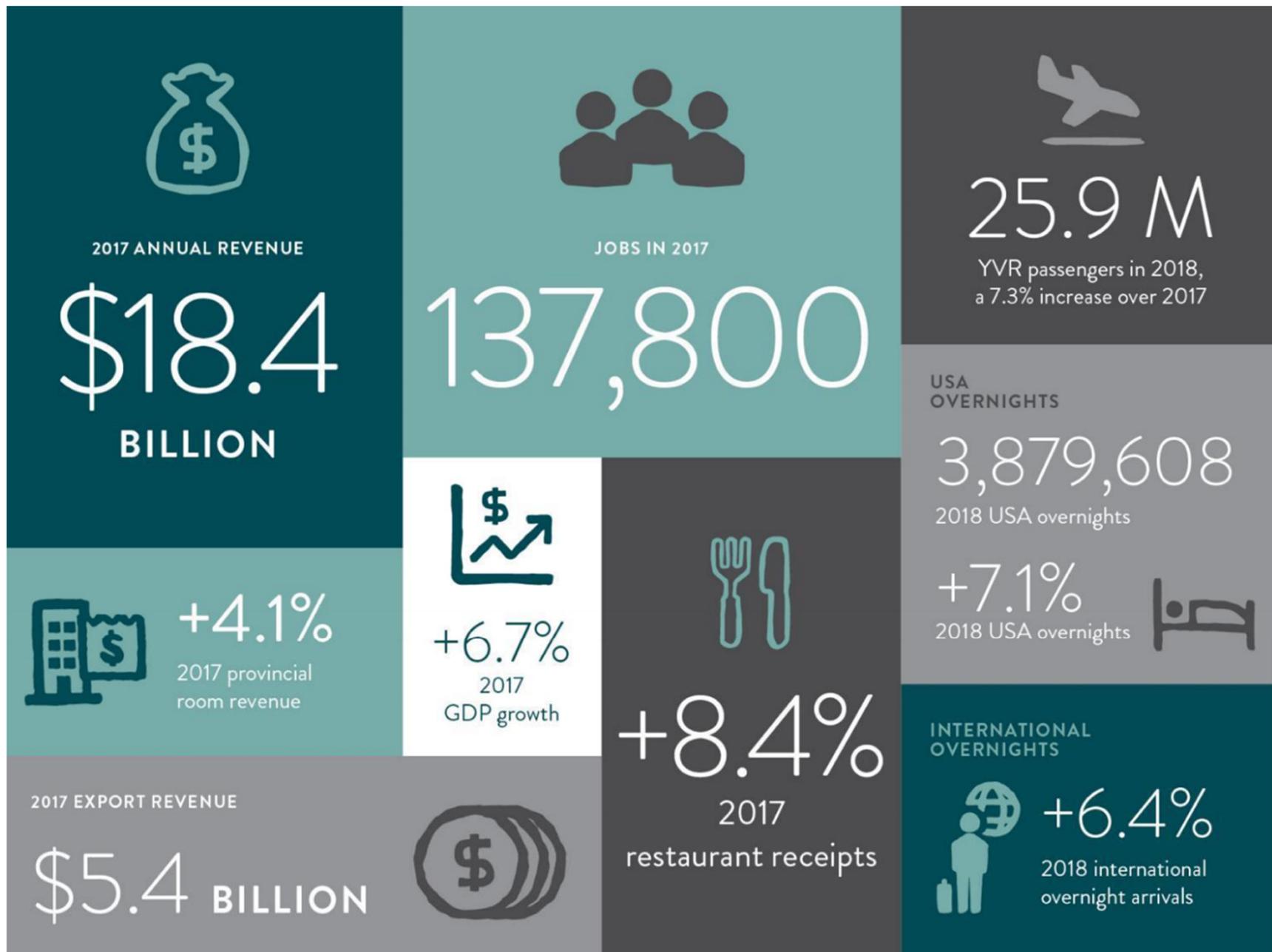


2019 Year To Date across BC



Source: Destination British Columbia





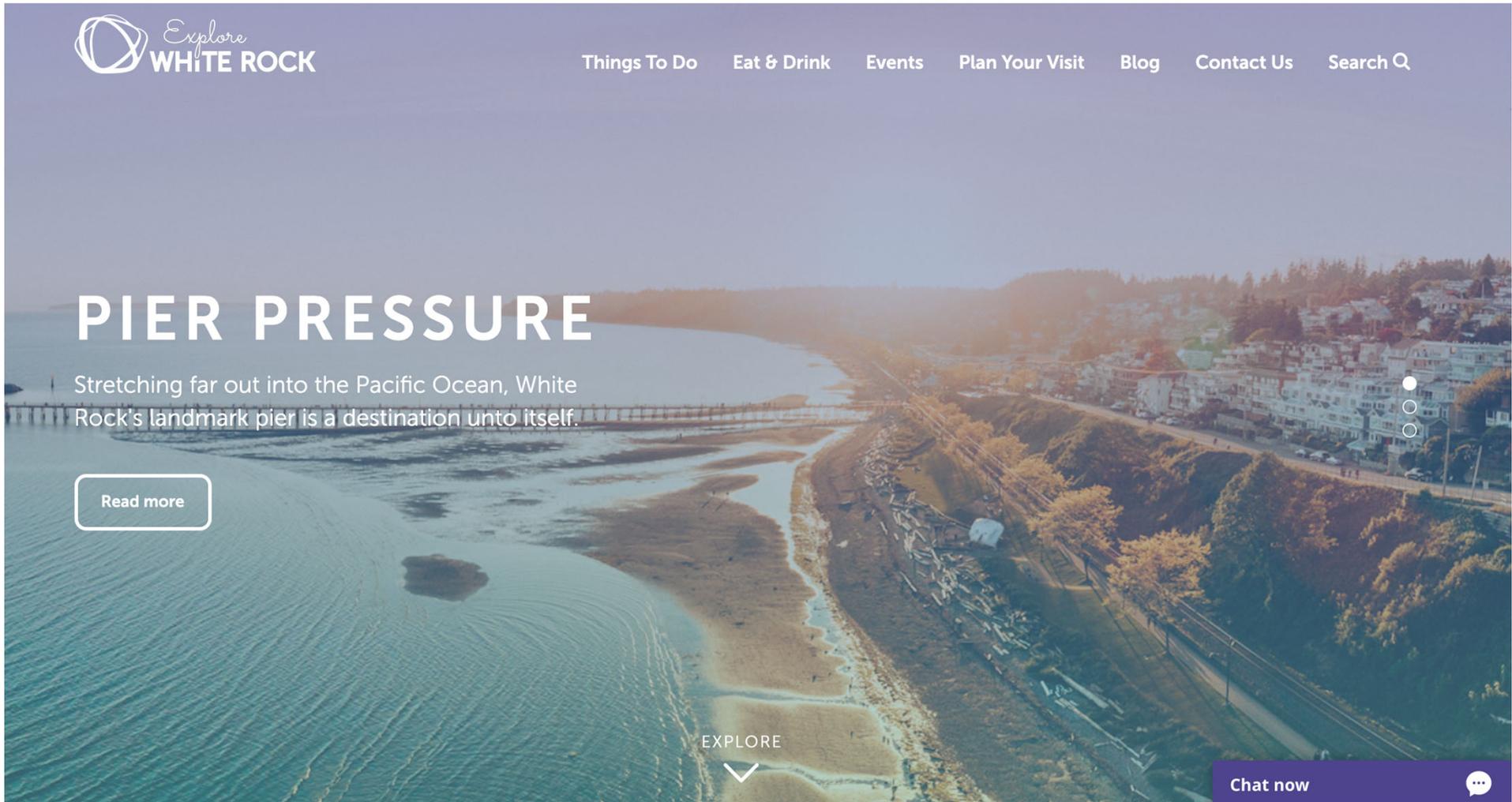
Source: Destination British Columbia

Stats & Analytics



Photo: @terrillbodner/ IG

WebSite



WebSite

Business / Stakeholder Listings

Explore WHITE ROCK

Things To Do Eat & Drink Events Plan Your Visit Blog Contact Us Search Q

SEPTEMBER 6, 2019
White Rock Moon Festival
Experience the magic of the White Rock Moon Festival! This free, 2-day family-friendly event takes place on Friday, September 13 and Saturday, September 14 at Memorial Park and on the White Rock Pier. Marking the "Harvest Moon" ...
5

AUGUST 29, 2019
Fun & Free Things to do in White Rock
We love White Rock and we love free stuff so we thought we'd combine the two and let you know about our favourite fun and FREE things to do in White Rock. Walk the promenade ...
0

AUGUST 16, 2019
A Day at the Farmer's Market
Who doesn't love to support local farmers and makers? And taking a stroll through the White Rock Farmer's Market is a fabulous way to spend an afternoon with friends or family. Here are our suggestions ...
0

JULY 25, 2019
Semiahmoo Daws & Benefits of Being at the Beach

AUGUST 8, 2019
Paint the Bay 2019

Blog posts / articles

Calendar of Events

Explore WHITE ROCK

Things To Do Eat & Drink Events Plan Your Visit Blog Contact Us Search Q

Eat & Drink

Breweries, Bars & Pubs Brunch Cafes, Coffee Shops & Bakeries Casual & Family Dining Fine Dining Fish & Chips Ice Cream

Barrique Kitchen & Wine Bar
French inspired cuisine.

Bin 101 Wine & Tapas Bar
Handcrafted tapas and live music on Fridays & Saturdays.

Cosmos
A favourite among greek food lovers in the area and beyond.

Five Kitchen & Oyster Bar
Fine casual dining with a beach flare.

Explore WHITE ROCK

Things To Do Eat & Drink Events Plan Your Visit Blog Contact Us Search Q

Events for August 2019

EVENTS IN: Date: _____ SEARCH: Keyword: _____ NEAR: _____ VIEW AS: List / Month

Location: _____ Find Events

< JULY SEPTEMBER >

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
18 White Rock Farmer's Market	19	20	21 LGBTQ Drag Show	22	23 Sea Festival	24 Sea Festival
25 Sea Festival White Rock Farmer's Market	26	27	28	29 TD Concerts FOR the Pier - Dr. Strangelove	30 Our Town presented by Peninsula Productions	31 Paint the Bay: The Peninsula's 7th Annual Piets Air Competition Our Town presented by Peninsula Productions
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



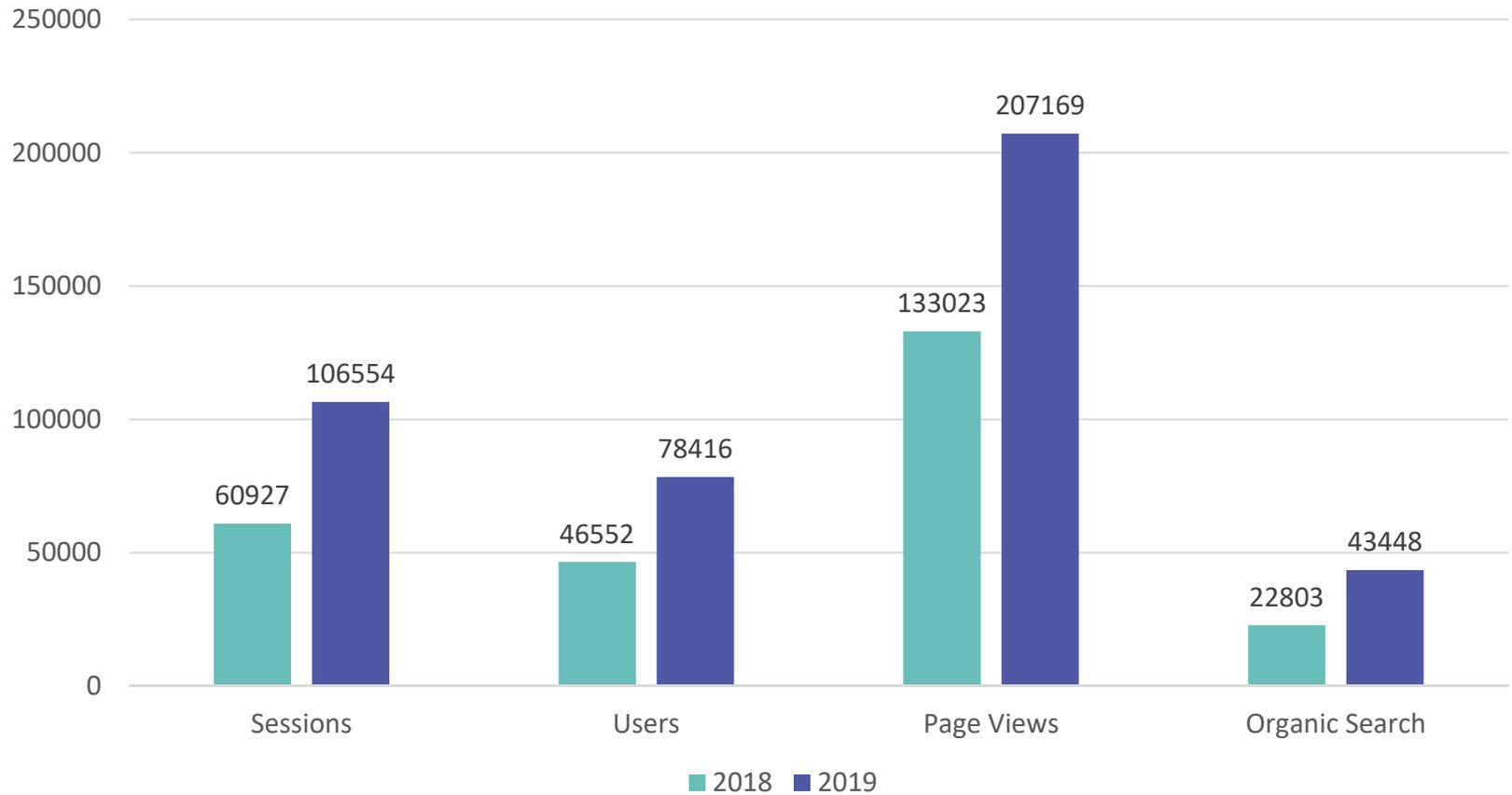
Website Snapshot

50 blog posts written (2019)	Top 5: <ul style="list-style-type: none">• Summer Concert Series• Summer Nights at the Movies• Where to Catch Live Music• White Rock Moon Festival• Good Food on a Budget
Site content	Top 5 Pages: <ul style="list-style-type: none">• Dining with a View Contest• Pier Cam• Home Page• Things to Do• Concerts For the Pier
Events Calendar	Curate content, write listings, source images
Business listings	Write listings and source photos



EWR WebSite Analytics

January 1 – September 30



Page views / session	1.94	Average Session Duration	1:12	Bounce Rate	68.30 %
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Marketing



Photo: @galljason/ IG

Social Media



5464 followers
↑9%

**8.5%
engagement rate**
2019 to date



2695 followers
↑43%

**13,413 uses of
#ExploreWhiteRock**
(to date)



2741 Followers
↑4.5%

**102,900
Impressions**
2019 to date



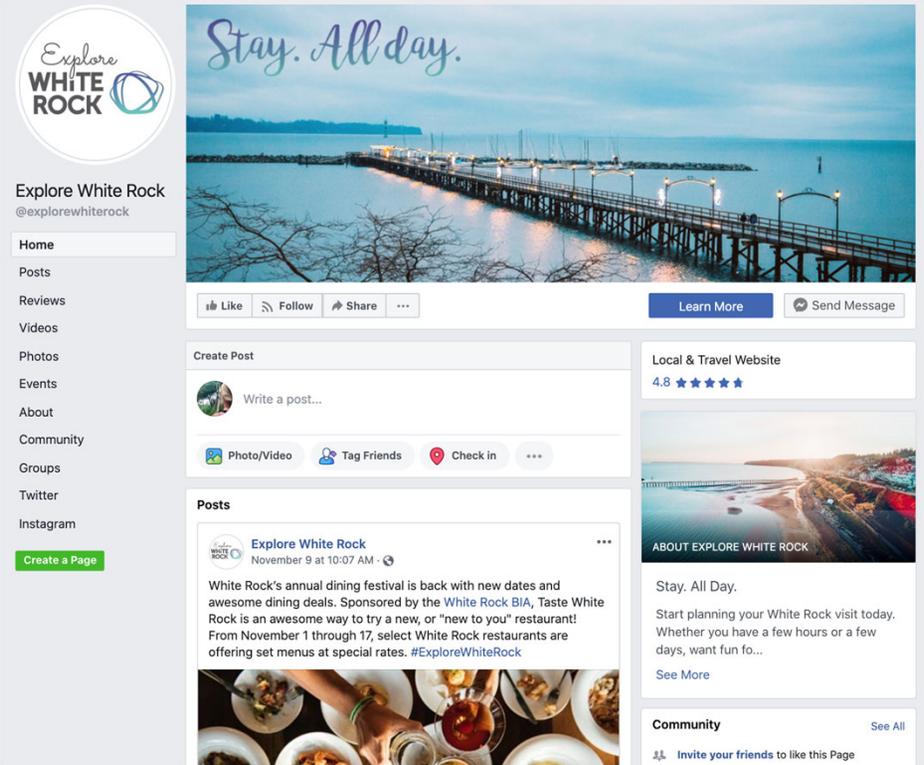
Digital Marketing

FACEBOOK

Create posts based on blog posts + social shares

Boost EWR generated content

Brand Awareness Ads



Digital Marketing

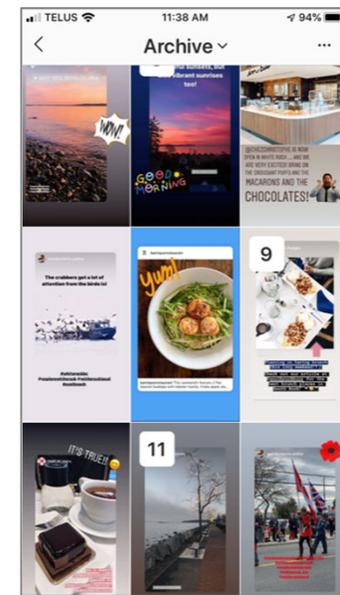
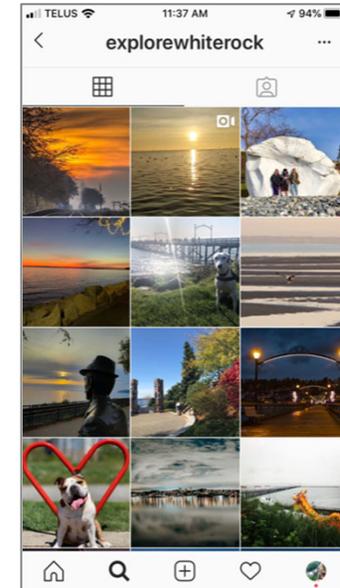
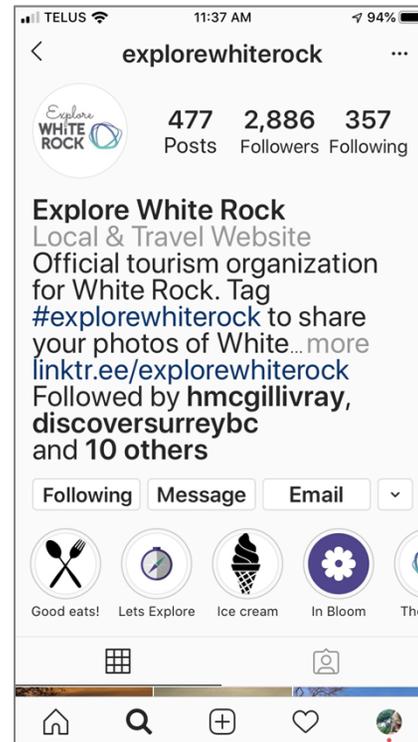
INSTAGRAM

Curate IG feed with user generated content and own content

#ExploreWhiteRock
(monitor usage & repost)

Create & post IG stories

Cross over boosts with FB



Digital Marketing

Fall Campaigns

Global BC

Dinner with a View Contest (Sep 16 – 22)

- \$1000 Dining Prize
(5 x \$200 gift cards)
- To coincide with the re-opening of the Pier (Sep 16 – 22)
- On-air co-branded ad + online ads + code word during Global News at 11
- Almost 9,500 entries
- 400% increase in visitation to website for contest period



Digital Marketing

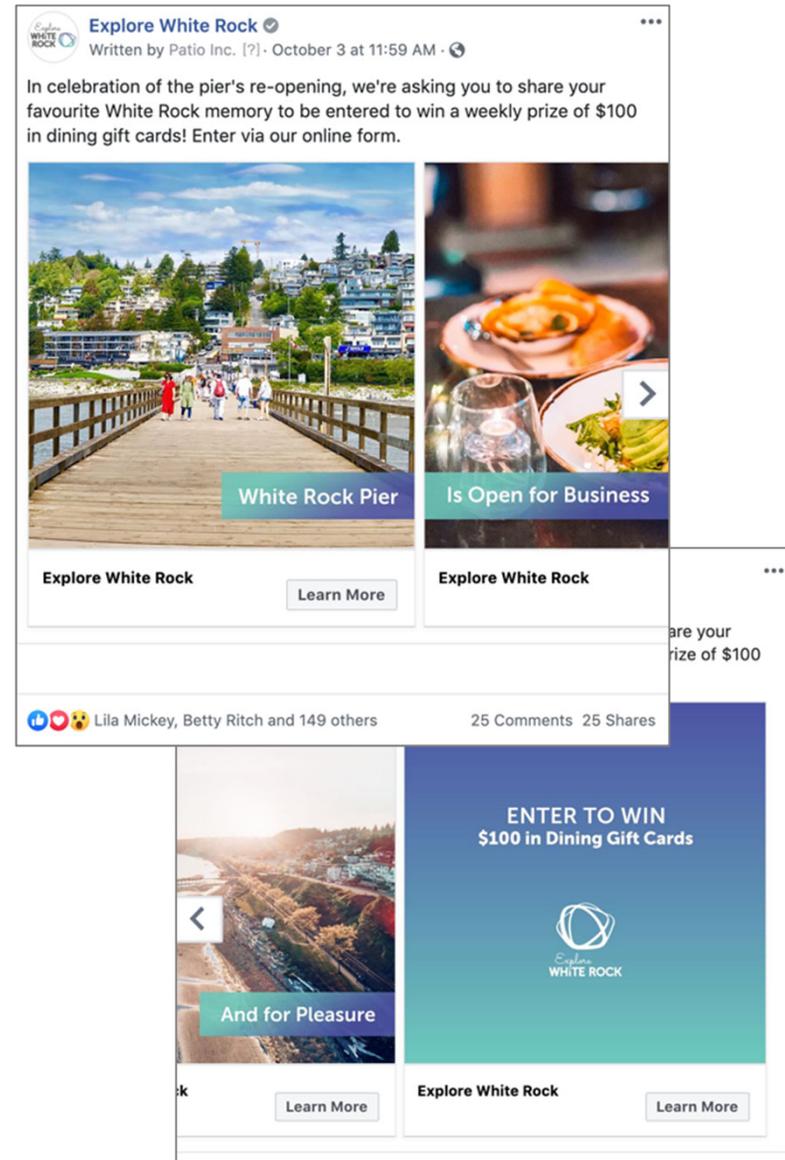
Fall Campaigns

Awareness Campaign

Memories of the Pier Contest
(Sep 16 – Oct 29)

Phase 1: Digital advertising program on Social to support and supplement the GlobalBC campaign

Phase 2: Digital advertising program on Social & Display to raise awareness of White Rock and encourage visitation.



Digital Marketing

Phase 1: targeted families/parents and foodies in and around the Lower Mainland encouraging them to enter the contest

Over 200,000 impressions driving over 5,000 clicks.

Notable Post Comments →

Explore White Rock
Sponsored · 🌐

To celebrate the grand opening of White Rock's iconic pier, we're giving away \$1,000 worth of gift cards to our favourite local eateries. Enter now for your chance to win!

New Pier, New Memories

Fall in With W

Enter to Win
Dinner With a View

Karin Pargas Love living on the edge of beautiful White Rock. My spirit soars when I see the ocean and hubby and I and explore all of it all of the time. So glad the pier is restored!
Love · Reply · Message · 7w

Carolyn Robinson Remember going this pier when I was young... age 13 or 14 ..we had loads of fun and a good tan. Carolyn
Like · Reply · Message · 7w

Anita Bugden So great to see it back.
Like · Reply · Message · 7w

Jim Boyd Have missed the pier.....good to have an iconic place back where it belongs!!!
Love · Reply · Message · 8w

Wendy Williams My father played around the rock in 1924,White Rock gave millions so many wonderful memories. Now the beautiful pier, can t wait to even step onto the pier. Thank you to all involved 🍷🍷🍷
Love · Reply · Message · 7w

Wiffy Erickson Happy we can walk on it again. We have many beautiful pictures of the pier
Like · Reply · Message · 7w

Gale Aubin Perfect place to go for Dinner n a view just Amazing. Beautiful
Like · Reply · Message · 7w

Susan Cummings Thanks for fixing the pier and walkway. It all looks great!
Like · Reply · Message · 7w

Tessie Menna Proud of our little city and where we live.
Like · Reply · Message · 7w

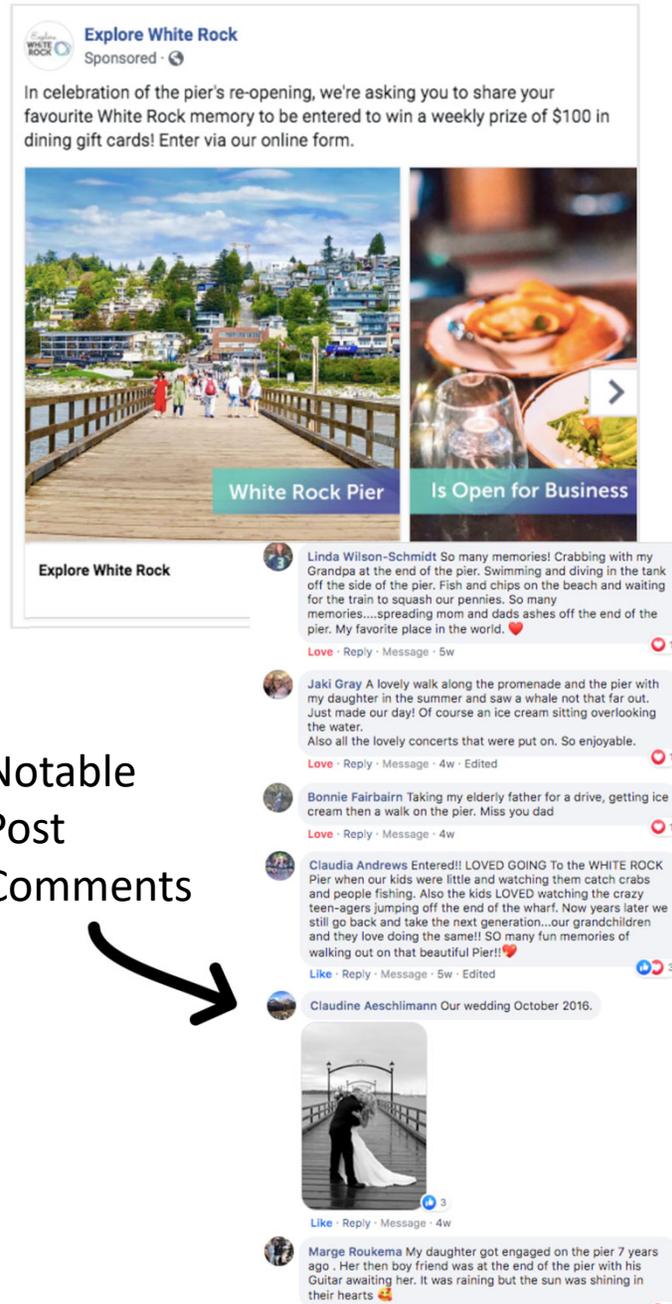


Digital Marketing

Phase 2:

- Weekly draw during the 4-week long contest for \$100 gift cards.
- The campaign encouraged entrants to share their favourite memory of the pier.
- Additional entries were given to those who shared a photo of the pier on IG using #explorewhiterock.

Overall ads captured over 4,000,000 impressions driving over 18,000 clicks.



The screenshot shows a Facebook post from 'Explore White Rock' (Sponsored). The post text reads: "In celebration of the pier's re-opening, we're asking you to share your favourite White Rock memory to be entered to win a weekly prize of \$100 in dining gift cards! Enter via our online form." Below the text are two images: a view of the White Rock Pier and a plate of food. The post has several comments:

- Linda Wilson-Schmidt: "So many memories! Crabbing with my Grandpa at the end of the pier. Swimming and diving in the tank off the side of the pier. Fish and chips on the beach and waiting for the train to squash our pennies. So many memories...spreading mom and dad's ashes off the end of the pier. My favorite place in the world. ❤️"
- Jaki Gray: "A lovely walk along the promenade and the pier with my daughter in the summer and saw a whale not that far out. Just made our day! Of course an ice cream sitting overlooking the water. Also all the lovely concerts that were put on. So enjoyable."
- Bonnie Fairbairn: "Taking my elderly father for a drive, getting ice cream then a walk on the pier. Miss you dad"
- Claudia Andrews: "Entered!! LOVED GOING To the WHITE ROCK Pier when our kids were little and watching them catch crabs and people fishing. Also the kids LOVED watching the crazy teen-agers jumping off the end of the wharf. Now years later we still go back and take the next generation...our grandchildren and they love doing the same!! SO many fun memories of walking out on that beautiful Pier!! ❤️"
- Claudine Aeschlimann: "Our wedding October 2016." (Includes a photo of a couple on the pier)
- Marge Roukema: "My daughter got engaged on the pier 7 years ago . Her then boy friend was at the end of the pier with his Guitar awaiting her. It was raining but the sun was shining in their hearts 🥰"

Notable
Post
Comments



Brochure

10,000, printed & distributed via
Visitor Counsellors and
onboard BC Ferries

5-panel, full colour brochure
designed, content written
and images sourced

All at no cost to stakeholders



Consumer Newsletter

<p>Quarterly Newsletter (Seasonal)</p>	<p>3,825 Subscribers</p>	<p>43.6 Open Rate 8.4% CTR</p>
--	--------------------------	------------------------------------



It's Almost Festival Season in White Rock!
Warmer days are on the horizon and from East Beach to West Beach, Uptown to Five Corners, on sunny days or warm evenings, summer in White Rock means fairs, festival and fun for all. Enjoy live music, food & drink, fireworks, family activities, parades and more all summer long.

[Read on for summer festivals and fairs to check out in White Rock.](#)





Eat & Drink
Whether you want a romantic table for two overlooking the sea, a casual family-friendly eatery, or a picnic at the beach, White Rock has something for everyone and you definitely won't leave hungry.

[Let's eat...](#)



Farmers Market 2019 Season
Nothing heralds the start of summer in White Rock quite like opening day of the [White Rock Farmers Market](#). Head to the market on Sunday, May 5, and every Sunday through the summer.

[Opening day this way...](#)

When Will the Pier Open?
For those of you who have been following along with White Rock's storm damage and repair progress, we are pleased to announce that the beach and promenade will soon be fully re-opened! Parts of the beach and promenade have been closed since December 20 after they



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Our mailing address is:
Explore White Rock
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6
Canada

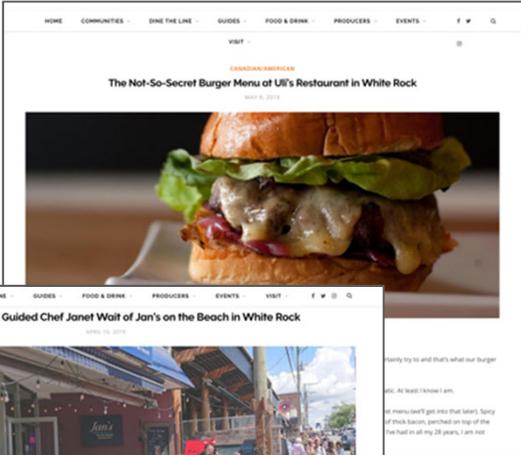
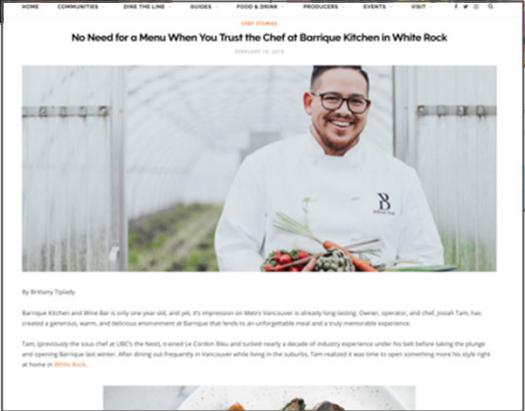
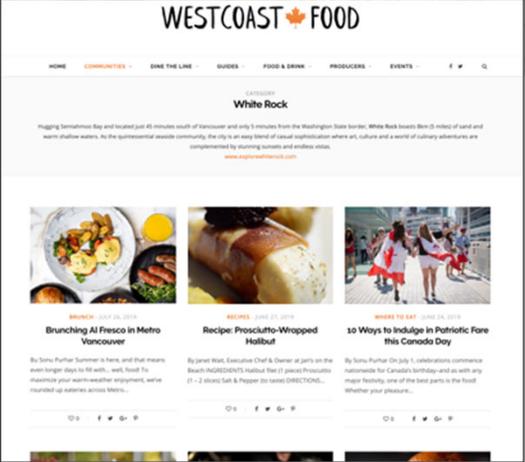
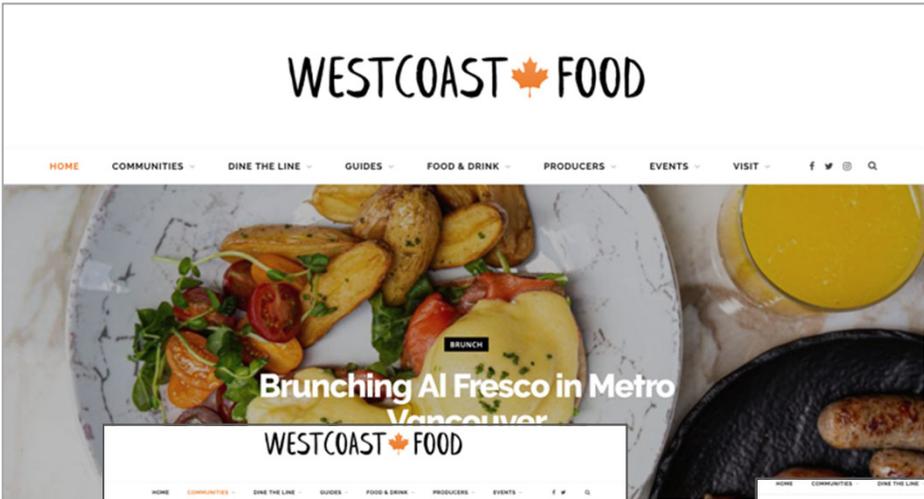
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You can [update your preferences](#) or [unsubscribe from this list](#).



WestCoastFood

- Multi-Community collaboration (10 Metro Vancouver communities).
- Program designed to drive getaways and high-yield visits to the region while branding as a culinary hub.





White Rock, BC

Visitor Servicing

Photo: @cpcwoodcraft / IG

Visitor Servicing

4 person Street Team active from June – August 2019

Stakeholder Sign-ups

Assisted visitors & responded to visitor inquiries

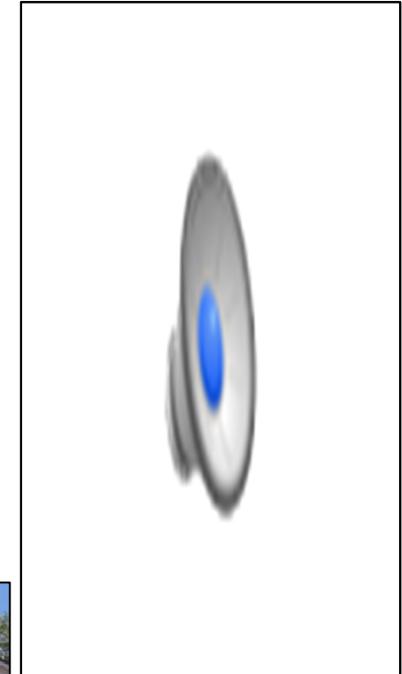
Blog Writing

Active on Instagram

Conducted event surveys

LiveChat and FB Messenger to allow 24-hour chat/messaging

EWR branded clothing



Visitor Servicing

Event Experience Surveys

Question posed: "Is there anything the Festival Committee could do better for next year?"

"Love the effort the city has made, its very welcoming. Sorry the trolley from up town was not in operation, parking is awful."

"Online promotion."

"More affordable parking. The kids activities ended at 4pm at east side, which is too early, not much to do before fireworks. Please extend the activities."

A great day in our beautiful city

Fireworks earlier like other years. It's August. They don't need to be at 1015. All the other years they were earlier and I could bring the kids. They are very disappointed

"Keep being amazing."

"Shuttles especially for seniors and disabled. Why do you not have them this year? We rely on this service."

"Love WR."

"Shuttle between east and west beach, the walk is too long! More free food/vendors that will give out free things. More local, young bands performing! More activities. More things geared towards young adults/teens."





Stakeholders

Stakeholders

Bi-monthly Newsletter
112 subscribers

Stakeholder spotlights on
explorewhiterock.com

Social sharing of
FB & IG content



EXPLORE WHITE ROCK STREET TEAM

The Explore White Rock Street Team is getting geared up for another awesome summer welcoming visitors to the community. They will be out and about, from June to September, in key areas to answer questions, provide directions and spread the #ExploreWhiteRock word. Look for the tent or the distinctive Explore White Rock shirts and backpacks on the promenade, on the beach, getting ice cream, at the Farmer's Market or checking out the action in Uptown! They'll be documenting their adventures on Instagram, so be sure to say "Hi"!



Future Plans

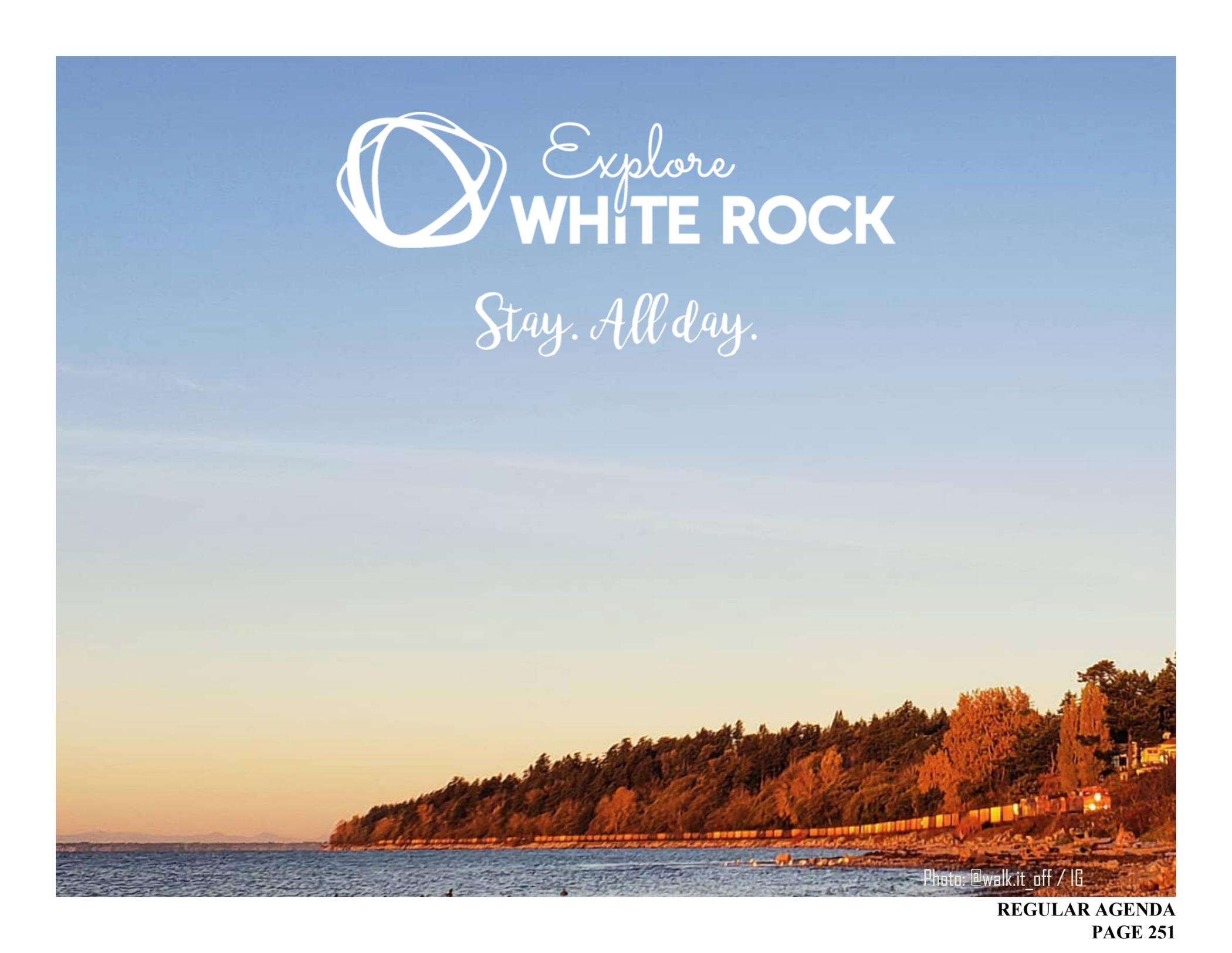


Photo: @wanderswild/ IG

Upcoming & Future Marketing Plans

- Christmas in White Rock marketing support.
 - Dedicated Christmas page / Facebook & Instagram Ads
 - Event listings
- Develop a series of short & shareable videos to encourage visitor engagement.
- Increased emphasis on Instagram Stories.
- Update image database to reflect diversity of area & activities.
 - Balance beach with Uptown
 - Balance activity with scenic
- Explore White Rock Map redesign.
- **Visitor Servicing**
 - Introduce Google My Business Messenger.





Explore
WHITE ROCK

Stay. All day.

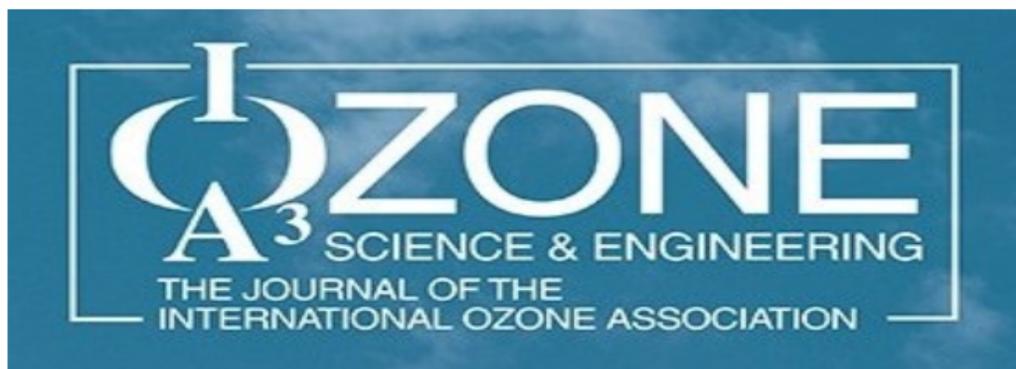
Photo: @walk.it_off / IG

Inauguration of Dr. Saad Jasim as President of the International Ozone Association





The International Ozone Association is a nonprofit educational and scientific organization dedicated to the collection and dissemination of information on, and to promote research in, any and all aspects of ozone and related oxygen species technologies. As a member, you'll gain access to the most cutting edge information on ozone technology.



N E W S

The Newsletter of the International Ozone Association



24th IOA World Congress & Exhibition Nice, France

- **At the 24th World Congress & Exhibition of the International Ozone Association which was held in Nice, France October 20-25, Dr. Saad Jasim, P.Eng., was inaugurated as the President of the International Ozone Association.**
- **That marked the commencement of the First Canadian to lead the association which was established in 1973.**
- **Dr. Jasim's term starts on January 2020-January 2022.**



The Inauguration

- **The inauguration took place on October 21, 2019 during the Annual General Meeting.**
- **Mr. Bernhard Paolini, Switzerland, President of the International Ozone Association, introduced Dr. Jasim, who was elected by the 3 Regional Boards of Directors (PAG, EA3G & NIG).**
- **Representatives from 32 countries were present at the conference.**



The Canadian National Anthem in both languages, English and French was played at the inauguration ceremony.



- **Dr. Jasim served as President of the International Ozone Association-Pan American Group (IOA-PAG) 2010-2011.**
- **Member of the Editorial Board of the “Ozone Science & Engineering”, Taylor & Francis, peer reviewed Journal.**
- **Introduced Ozone for the drinking water treatment to the City of Windsor, ON in 2001, the First to serve a full municipality in Ontario**
- **Designed in 2004 a complete recycled water treatment system with ozone to a Green House operation in Leamington, Ontario, to reuse 100,000 liter a day and to reduce the impact of nutrients discharged to Lake Erie.**
- **Successfully introduced in 2019 the application of ozone as part of the treatment processes for Arsenic and Manganese treatment in the City of White Rock, BC, Canada.**