

The Corporation of the  
CITY OF WHITE ROCK



Seniors Advisory Committee  
AGENDA

Tuesday, March 2, 2021, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

**\*Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M192 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

T. Arthur, Director of Corporate Administration

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1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
<b>RECOMMENDATION</b> THAT the Seniors Advisory Committee adopt the agenda for March 2, 2021 as circulated.	
3. ADOPTION OF MINUTES	3
<b>RECOMMENDATION</b> THAT the Seniors Advisory Committee adopts the minutes of the February 2, 2021 as circulated.	
4. 2021 Work Plan	9
The Committee to continue discussion of the 2021 Work Plan from last meeting.	
5. OTHER BUSINESS	
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**6.1. COMMITTEE ACTION TRACKING**

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The Committee to discuss outstanding and accomplished items on the Committee Action Tracking document.

**7. 2021 MEETING SCHEDULE**

No scheduled meetings at this time.

**8. CONCLUSION OF THE DATE SENIORS ADVISORY COMMITTEE MEETING**



## Seniors Advisory Committee

### Minutes

February 2, 2021, 4:00 p.m.

Via electronic means

PRESENT: J. Ahmad, Chairperson  
M. Pedersen, Vice-Chairperson  
M. Barbone (entered the meeting at 4:18 p.m.)  
R. Kaptyn, Committee Member  
H. Martin, Committee Member  
S. McIntosh, Committee Member  
K. McIntyre, Committee Member  
P. Petrala, Committee Member  
G. Scott, Committee Member (entered the meeting at 4:10 p.m.)  
A. Shah, Committee Member

COUNCIL: Councillor Johanson (non-voting)

ABSENT: B. Kish

STAFF: E. Stepura, Director of Recreation and Culture  
S. Yee, Manager of Community Recreation  
C. Richards, Committee Clerk  
K. Sidhu, Committee Clerk

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#### 1. **CALL TO ORDER**

The meeting was called to order at 4:09 p.m.

**2. ADOPTION OF AGENDA**

**2021-SAC-004:** It was MOVED and SECONDED

THAT the Seniors Advisory Committee adopt the agenda for February 2, 2021 as circulated.

**Motion CARRIED**

G. Scott entered the meeting at 4:10 p.m.

**3. ADOPTION OF MINUTES**

**2021-SAC-005:** It was MOVED and SECONDED

THAT the Seniors Advisory Committee adopts the minutes of the January 5, 2021 as circulated.

**Motion CARRIED**

**4. 2021 WORK PLAN**

The Committee working group discussed the 2021 Work Plan to the Committee for review, with reference to the attached Draft Work Plan document. The suggested work plan was put together in alignment with the City's strategic goals.

The following work plan discussion items were noted:

- Items referred to the Committee from Council as they arise.
- United Way Healthy Aging Project (Motion 2020-SAC-007).
- Disability (Motion 2020-SAC-010).
- An Age Friendly Framework consisting of eight (8) items:
  - Pleasant, clean, secure, and physically accessible.
  - Public transportation that is accessible.
  - Affordable housing that is appropriately located and well built.
  - Opportunities for social participation in leisure, social, cultural, and spiritual activities with people of all ages and cultures.
  - Older people are treated with respect and are included in civic life.

- Opportunities for employment and voluntourism that cater to older person's interests and abilities.
- Age-friendly communication and information available.
- Community support and health tailored to older persons' needs.
- City planning and accessibility:
  - Sight lines and safety in parks, sidewalks and roads;
  - Civic services for the hearing and /or visually impaired; and
  - Walkability.
- Transportation accessibility:
  - TransLink, Handy Dart, Taxis, and possible bike lanes;
  - Pedestrian safety; and
  - Community senior transportation services.
- Social participation, voluntourism and employment:
  - City activities;
  - Community partners; and
  - Events.
- Respectful treatment:
  - City activities and services.
- Housing:
  - Liaise with the Housing Advisory Committee.
- Community support:
  - List of volunteers to match senior needs.
- Health:
  - Have accessible communication available in a variety of methods and languages.

M. Barbone entered the meeting at 4:18 p.m.

In Committee discussions, the following was suggested:

- to start prioritizing what can get done right away.
- implement an action plan with completion dates. This would entail each action plan item to be assigned by a member to be the point person for that item.
- the Committee should meet again so that further discussion can be had prior to the March meeting.

**ACTION ITEM:** Councillor Johanson to provide the sightline status of the intersection of Marine Drive and Parker Street for the next meeting.

**ACTION ITEM:** The Director of Recreation and Culture to look for report information regarding Marine Drive and Parker Street sightlines, and to find out if it is available for public information for the next meeting.

**2021-SAC-006:** It was MOVED and SECONDED

THAT the Seniors Advisory Committee identifies the following items to be discussed at the next meeting: pedestrian safety, motorized mobility safety, bicycle safety, and transportation safety, as it relates to seniors.

**Motion CARRIED**

Councillor Johanson suggested that the working group should meet again prior to the next meeting.

**2021-SAC-007:** It was MOVED and SECONDED

THAT the Seniors Advisory Committee directs the working group to identify key targets for the forthcoming year;

THAT Councillor Johanson be included in the working group meeting; and

THAT M. Pederson replace P. Petrala for the working group meeting.

**Motion CARRIED**

## 5. **SIGHTLINE FOR SENIORS**

The Director of Recreation and Culture provided information on the consistency of the review of sightlines and safety at local parks. The following was discussed on this matter:

- Sightlines are a standard practice in urban development.
- the Engineering and Municipal Operations Department monitor that the safety inspections of the park sites are performed on a regular basis. Monitoring also takes place from Bylaw Officer, RCMP staff and Operations staff, and if something appears to be dangerous, it is recorded and dealt with accordingly.
- The general public has the opportunity to report any sightline issues at any time to the City of White Rock's Engineering Department.

**6. HEALTHY AGING PRESENTATION PROJECT UPDATE**

The Manager of Community Recreation provided an update on the Healthy Aging Presentation project. The following was discussed:

- At the beginning of 2020, United Way provided a presentation on healthy aging. It was suggested at the meeting that the staff from the Seniors Advisory Committee join the Municipal Caucus.
- At the last Seniors Advisory Committee meeting, the Manager of Community Recreation suggested she would contact the United Way representative to see if the Municipal Caucus is still occurring.
- the Municipal Caucus is carrying on despite the COVID-19 Pandemic, and they are ready to welcome the Mayor and members of Council to join the Municipal Caucus.

**2021-SAC-008:** It was **MOVED** and **SECONDED**

THAT the Seniors Advisory Committee recommend that Council consider directing staff or having a member of Council volunteer to join the Municipal Caucus.

**Motion CARRIED**

**7. OTHER BUSINESS**

None

**8. INFORMATION**

**8.1 COMMITTEE ACTION TRACKING**

The Committee discussed outstanding and accomplished items on the Committee Action Tracking document.

9. **2021 MEETING SCHEDULE**

The 2021 Seniors Advisory Committee meeting schedule as adopted was noted for reference purposes:

- March 2.

10. **CONCLUSION OF THE FEBRUARY 2, 2021 SENIORS ADVISORY COMMITTEE MEETING**

The meeting concluded at 5:16 p.m.

J. Ahmad, Chairperson



Chloe Richards, Committee Clerk

UNAPPROVED



**DETAILED DRAFT REPORT BACK** – We held 30 min zoom discussions Jan 14 on draft items culled from prior work & research previously circulated; a 2<sup>nd</sup> Zoom discussion Jan 19. **ACTION: Table this document and we all can speak to it/discuss.**

CONTEXT: congruent with tracking City Goals, Strategic Plan, ongoing OCP & Height, Transportation plus other consultations we serve at to monitor and enhance our community by maintaining our *Age Friendly Sustainable Community framework*

**DRAFT WORK PLAN framework – Things we can discuss = rank which to tackle**

Theme/Source; Tracking items	TOPIC to be addressed	Civic jurisdiction; Policy; Information	DISCUSSION – some for consideration; Advisory Committee would flesh out to develop - Recommended solutions/Action
City Council	Items when <i>referred to us by Council</i> as they arise	Council and Senior Staff	
2020-SAC007 Item 4	United Way Healthy Aging Project <i>Elected Municipal Caucus</i>	Staff or elect rep liaison to join other city reps  Carried over – if they will or not	Council to select and advise <b>Barbara McMillan</b> , Provincial Coordinator, Community Engagement, Population Health United Way of the Lower Mainland 4543 Canada Way, Burnaby, BC V5G 4T4 BarbaraM@uwlm.ca   P 604.294.8929   ext. 2236   C 604.916.3072 <a href="http://uwlm.ca">uwlm.ca</a> <a href="https://www.facebook.com/UnitedWayoftheLowerMainland">https://www.facebook.com/UnitedWayoftheLowerMainland</a> Twitter <a href="https://twitter.com/uwlm">https://twitter.com/uwlm</a>
2020-SAC010 Item 8 – <b>Delegations / speakers</b>	Disability	a) the Hidden Mobility Disabilities Alliance; b) Others as identified as term progresses	Understanding and relevant civic issues  mini bus service like N. Shore & Delta have Possible speaker or info
AGE FRIENDLY *			
+ City Planning <b>accessible</b>	Sight Lines and safety in parks, on sidewalk and roads  Hearing impaired, visually impaired civic services and activities  Walkability	Environment & Crime Prevention plans	<b>Road Safety – Sight Lines and Pedestrian Access Encroachments</b> e.g. hedges plants blocking sightlines; gradual repatriation of right of way is combined with sidewalk, tree planting, cut backs; who can Audit these how often?  Chirp traffic/crossing- Lights where needed  WHY: cycling and transit initiatives, residents will be able to do their part towards reducing climate change through less vehicle use and more safe, pleasant walkable neighbourhoods.  Other known right of way uses like utility corridors and redevelopment could have yet un-envisioned uses, also contribute to making a more liveable City.  Need more Garbage receptacles by bus stops & key streets Beach-Sand access by seniors is challenging; ramps and stones/logs not safe; Delta Centennial Park has a mesh gravel ramp walkers & strollers can go down

<p><b>Transportation accessible</b></p>	<p>Translink; Handy Dart; Taxi – ANY changes reviewed Bike Lanes</p> <p>Pedestrian safety Incline ramps at intersections – identified/installed/needed</p> <p>Community Seniors Call mini bus service like N. Shore &amp; Delta have Possible speaker or info</p>	<p>BC &amp; Civic Bylaws</p> <p>BC Bike legislation?</p> <p>City transportation policies prioritize the safety of walkers over vehicular movement.?</p> <p>Research what is done elsewhere</p>	<p>Walk signal prior to TURN arrow; have crossing lights reprogrammed to give pedestrians anywhere from a three to ten second start to cross the street before vehicular traffic is allowed to proceed through a crosswalk;</p> <p>NO BIKES on sidewalk – confirm if there is need for fine/rules; respect of shared space; perhaps because there is no barrier people feel safer on sidewalk;</p> <p>Bike “etiquette” needs reminders about use, turning wait for walkers, single file</p> <p>Recommend – City have enhanced Signage &amp; Communication on web site– to avoid confrontations;</p> <p>Discussion &amp; clarity needed: Electric scooters on bike lanes or side walk; or road – clarify; Dangerous no training or licences; going into left turn lanes and more Motorized wheelchairs</p> <p>Advocate for Street signs in larger print – rain/fog, darkness make driving challenge</p> <p>Inventory on walkability update on what is done: look at needed nest – ask public to survey or discuss</p> <p>Other driver services – E.g. free/by donation or fee for ride Cancer, volunteers – are they known</p>
<p>Social participation &amp; Volunteerism; Employment</p>	<p>City activities; community partners Events</p>	<p>Communication; incentives/recognition – i.e. National Volunteer Week Certificates</p>	<p>Reduced fee/waive fee – options for activities, classes Currently only one-time; desire senior’s rates like Surrey has; options to look into Langley, Delta – sponsors perhaps?</p> <p>Communicate opportunities P/T work like election clerk reception opportunities</p> <p>Agism and respectful treatment, inclusion – policy/accountable behaviour</p>
<p>Respectful Treatment</p>	<p>City activities and service</p>	<p>Method to report concerns without fear</p>	<p>Suggestion box – non threatening way to report staff or other encounters to improve</p>
<p>Housing</p>	<p>Liaise with Housing Advisory Committee</p>	<p>OCP &amp; Zoning; Amenity incentives; Rental Tenant Relocation Policy</p>	<p>Provide feedback and input to changes and recommendations Liaison protocol – staff to advise</p>
<p>Community support</p>	<p>Snow Angels – list of volunteers to match with need</p>		<p>Collaboration with partners – agencies, faith etc.</p> <p>Outreach methods diverse, proactive inclusion and not only subscribers/members</p>

Health	Communication – variety of methods and language access options		Ongoing information sharing with health services and hospital
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2021-22 Term Senior Advisory DRAFT WORK PLAN – for remaining term & advocate items for next term

**AGE FRIEND FRAMEWORK** – monitor and link to work plan. Connect with City Goals, strategic priorities and planning

White Rock is DESIGNATED \* Age-friendly Communities include outdoor spaces and public buildings that are

1. pleasant, clean, secure and physically accessible.
2. Public transportation that is accessible and affordable.
3. Housing that is affordable, appropriately located, well built, well designed and secure
4. Opportunities for social participation in leisure, social, cultural and spiritual activities with people of all ages and cultures.
5. Older people are treated with respect and are included in civic life.
6. Opportunities for employment and volunteerism that cater to older persons’ interests and abilities.
7. Age-friendly communication and information available.
8. Community support and health tailored to older persons’ needs.

What; Why; How - time, budget & resources

**CITY of White Rock GOALS Our Community**

We will make the best possible community decisions in collaboration with residents and stakeholders, providing an excellent quality of life.

**Objectives:**

- Guide land use decisions of Council to reflect the vision of the community.
- Manage the delivery of City services efficiently and effectively.
- Confirm the City is following best practices in governance.
- Select and complete the CAC projects to maximize the benefit to the community.
- Advocate on behalf of the community to senior levels of government and other stakeholder groups.
- Continue to nurture a respectful, trusting partnership with the Semiahmoo First Nation for the benefit of both communities.

Update on status of members on City web site: FYI 2019-10-01 2019-SAC011 Item 4.1 Change to Terms of Reference THAT the Seniors Advisory Committee **increase** the Committee membership to **12 persons** October 21, 2019 Regular Council – ENDORSED

## 2019 - 2021 SENIORS ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-06-04	Action item	Item 8 – Community Announcements	Staff to distribute Senior’s in Canada handout to the Committee for information.	Committee Clerk	June 5, 2019
2019-07-02	Action item	Item 4 – Inventory of Existing Community Programs and Services for Seniors	Staff to send “Fetch” website link and an inventory of their programs to Committee for information.	Committee Clerk	July 3, 2019
2019-07-02	Action item	Item 4 – Inventory of Existing Community Programs and Services for Seniors	THAT the Senior’s Advisory Committee requests that Council consider raising the CARP flag outside City Hall before the scheduled Senior’s Advisory Committee Meeting on October 1, 2019 in honor of National Senior’s Day.	Director of Rec and Culture	October 1, 2019
2019-07-02	Action item	Item 5 – S.W.O.T Analysis of Seniors Programs and Services in White Rock and South Surrey	Staff to send out the 2012 White Rock Age-Friendly Community Award document to Committee for information.	P. Petrala/ Committee Clerk	July 6, 2019
2019-07-02	Action item	Item 5 – S.W.O.T Analysis of Seniors Programs and Services in White Rock and South Surrey	Staff to send out Social Isolations and Loneliness Among Seniors document to the Committee for information.	P. Petrala/ Committee Clerk	July 6, 2019
2019-09-03	Action item	Item 6 – Review of S.W.O.T Analysis Results	Staff to add “Review of Items from Previous Meeting” as a standing item on all future agendas.	Committee Clerk	On going
2019-09-03	Action item	Item 6 – Review of S.W.O.T Analysis Results	Committee members A. McCorkell and B. Kish to work with Councillor Johanson on a ranking system and spreadsheet. To be presented to the Committee at the next Committee meeting for review.	A. McCorkell, B. Kish, Councillor Johanson	October 1, 2019
2019-09-03	Action item	Item 6 – Review of S.W.O.T Analysis Results	Staff to contact Committee members A. McCorkell and B. Kish for permission to share email addresses with each other and Councillor Johanson.	Committee Clerk	September 4, 2019
2019-09-03	Action item	Item 8 – upcoming Events for Seniors	Staff to distribute event flyers to the Committee for their information.	Committee Clerk	September 4, 2019
2019-10-01	2019-SAC-011	Item 4.1 Change to Terms of Reference	THAT the Seniors Advisory Committee (the Committee) request that Council consider amending the Terms of Reference to increase the Committee membership from eleven (11) members to <del>twelve (12) members</del> thirteen (13) members.	Committee Clerk	October 21, 2019 Regular Council – ENDORSED / Recruitment taking place

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-10-01	Action item	Item 5 – Update from Task Force	M. Pedersen, R. Kaptyn, J. Ahmad and K. McIntyre to organize and narrow down the priorities from the S.W.O.T review excel spreadsheet for the Committee, and report back to the Committee at the next meeting on November 5, 2019.	M. Pedersen, R. Kaptyn, J. Ahmad and K. McIntyre	October 18, 2019 meeting / Report to the Committee November 5, 2019
2019-10-01	Action item	Item 5 – Update from Task Force	Committee Clerk to request permission to share email addresses among the working group.	Committee Clerk	October 2, 2019
2019-11-05	Action item	Item 4- review of items from Previous Meeting	Committee Clerk to send out volunteer application to Sue MacIntosh, Seniors Come Share Society, to invite her to join the Committee.	Committee Clerk	2019-11-20
2019-11-05	Action item	Item 4- review of items from Previous Meeting	Andrea McCorkell, Committee member, to send the Director of Recreation and Culture the contact information for Sure Macintosh, Seniors Come Share Society.	A.McCorkell and Director of Rec & Culture	2019-11-20
2019-11-05	Action item	Item 5 – Committee Priorities	THAT the Seniors Advisory Committee (the Committee) recommend that Council consider directing staff to integrate a design in the spring and summer leisure guide to include important contacts and information for seniors.	Director of Rec & Culture	December 2 Regular Council – ENDORSED / Staff working on
2019-11-05	2019-SAC-14	Item 5 – Committee Priorities	THAT the Seniors Advisory Committee (the Committee) recommend that Council consider directing staff to update the City’s website to improve senior friendliness by including an easy-access drop down information page, located on the home page so it is easy to find.	Director of Rec & Culture	December 2 Regular Council – ENDORSED / Staff working on
2019-11-05	2019-SAC-15	Item 5 – Committee Priorities	THAT the Seniors Advisory Committee (the Committee) recommend that Council consider directing staff to assign a designated Senior Services Coordinator.	Director of Rec & Culture	December 2 Regular Council – DEFEATED
2019-11-05	Action item	Item 6 – Seniors Advisory Committee Action Tracking	Committee Clerk to combine Item 3 and Item 6 on all future agendas.	Committee Clerk	Completed
2019-11-05	Action item	Item 6.1 Sightline for Seniors	Director of Recreation and Culture to contact parks Department manager to enquire about the consistency of the review of sightlines and safety at local parks.	Director of Rec & Culture	Added to the February 2, 2021 meeting agenda.
2020-01-07	2020-SAC-03	Item 4 – Selection of the 2020 Chairperson & Vice-Chairperson	THAT the Seniors Advisory Committee defers the appointment of Chairperson and Vice-Chairperson for the 2020 Committee year to the next scheduled meeting.	Committee Clerk	Completed at March 3, 2020, meeting

2020-01-07	Action Item	Item 6 – Other Business	Committee members to research other municipalities’ seniors’ plans and to provide information back on this topic at the next scheduled meeting.	Committee members/ Committee	Completed at March 3, 2020, meeting
2020-01-07	2020-SAC-04	Item 6 – Other Business	THAT the Seniors Advisory Committee requests that staff look into inviting a representative from the United Way to an upcoming meeting.	Manager, Community Recreation	Barbara McMillan, United Way will attend March 3, 2020
2020-03-03	2020-SAC-007	Item 4 – Healthy Aging Project Presentation	THAT the Seniors Advisory Committee request that a member of Council and/ or senior staff become a member of the municipal caucus.	Committee members/ Committee	Added to the February 2, 2021 meeting agenda.
2020-03-03	Action Item	Item 7 – 2020 Work Plan	Committee members, P. Petrala, G. Scott and J. Ahmed to form a list of work plan items and bring it back to the Committee for their review.	Working group members	Working Group created for 2021 Work Plan.
2020-03-03	2020-SAC-010	Item 8 – Future Delegations	THAT the Seniors Advisory Committee invite the Hidden Mobility Disabilities Alliance to a future meeting to provide a presentation.	Committee members	
2021-01-05	Action Item	Item 5 – 2021 Work Plan	Committee members J. Ahmed, P. Petrala, G. Scott, and S. McIntosh to form a working group (K. McIntyre to serve as an alternate working group member) to discuss and form the 2021 Work Plan, which will be presented at the next meeting.	Working group members	Added to the February 2, 2021 meeting agenda.
2021-01-05	Action Item	Item 7.1 – Committee Action Tracking	Staff have been asked to find out if United Way presentations are available at this time, or if they are still on hold.	Manager, Community Recreation	Item addressed at February 2, 2021 meeting.
2021-02-02	Action Item	Item 4 – 2021 Work Plan	Councillor Johanson to provide the sightline status of the intersection of Marine Drive and Parker Street for the next meeting.	Councillor Johanson	Added to the March 2, 2021 meeting agenda.
2021-02-02	Action Item	Item 4 – 2021 Work Plan	The Director of Recreation and Culture to look for report information regarding Marine Drive and Parker Street sightlines, and to find out if it is available for public information for the next meeting.	Director of Recreation and Culture	Added to the March 2, 2021 meeting agenda.
2021-02-02	2021-SAC-006	Item 4 – 2021 Work Plan	THAT the Seniors Advisory Committee identifies the following items to be discussed at the next meeting: pedestrian safety, motorized mobility safety, bicycle safety, and transportation safety, as it relates to seniors.	Committee Clerk	Provided for information at the February 22, 2021 Council meeting.
2021-02-02	2021-SAC-007	Item 4 – 2021 Work Plan	THAT the Seniors Advisory Committee directs the working group to identify key targets for the forthcoming year; THAT Councillor Johanson be included in the working group meeting; and THAT M. Pederson replace P. Petrala for the working group meeting.	Committee Clerk	Provided for information at the February 22, 2021 Council meeting.

2021-02-02	2021-SAC-008	Item 6 – Healthy Aging Presentation Project	THAT the Seniors Advisory Committee recommend that Council consider directing staff or having a member of Council volunteer to join the Municipal Caucus.	Committee Clerk	Provided for information at the February 22, 2021 Council meeting.
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