

The Corporation of the
CITY OF WHITE ROCK

Regular Council Meeting
AGENDA



Monday, February 13, 2023, 7:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

***Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

T. Arthur, Director of Corporate Administration

Pages

1. CALL MEETING TO ORDER

1.1 FIRST NATIONS LAND ACKNOWLEDGEMENT

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for February 13, 2023 as circulated.

3. ADOPTION OF MINUTES

7

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as presented:

- Regular Council, January 30, 2023; and,
- Public Hearing, January 30, 2023 (Bylaw 2440 for 877 Kent Street).

4. QUESTION AND ANSWER PERIOD

Question and Answer Period will be taking place both in person at the meeting, as well as electronically through email.

If you wish to have your question submitted electronically you may forward questions and comments to Mayor and Council by emailing ClerksOffice@whiterockcity.ca with Question and Answer Period noted in the subject line.

As of 8:30 a.m., February 8, 2023, there were no Question and Answer period submissions received.

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

RECOMMENDATION

THAT Council receive for information the correspondence submitted for Question and Answer Period by 8:30 a.m. February 8, 2023, including “On-Table” information provided with staff responses that are available at the time.

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

None

5.2 PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1.a STAFF SERGEANT KALE PAULS - 2022 WHITE ROCK RCMP YEAR IN REVIEW

Staff Sergeant Pauls to provide a presentation regarding the 2022 White Rock RCMP Year in Review.

6.2 CORPORATE REPORTS

6.2.a	LATECOMER INTEREST RATE BYLAW, 2015, NO. 2088, AMENDMENT NO. 4, 2023 NO. 2455	27
	Corporate report dated February 13, 2023 from the Director of Financial Services titled "Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 4, 2023 No. 2455".	
	<u>Note:</u> Bylaw 2455 is on the agenda for consideration under Item 8.1.a.	
	<u>RECOMMENDATION</u> THAT Council receive for information the February 13, 2023, corporate report from the Director, Financial Services, titled "Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 4, 2023 No. 2455".	
6.2.b	2023-2026 COUNCIL STRATEGIC PRIORITIES	30
	Corporate report dated February 13, 2023 from the Chief Administrative Officer, titled "2023-2026 Council Strategic Priorities".	
	<u>RECOMMENDATION</u> THAT Council approve the appended 2023-2026 Council Strategic Priorities as circulated in this corporate report (Appendix A) and report back on plan's timeline and priorities.	
7.	MINUTES AND RECOMMENDATIONS OF COMMITTEES	
7.1	STANDING AND SELECT COMMITTEE MINUTES	39
	<u>RECOMMENDATION</u> THAT Council receive for information the following standing committee meeting minutes as circulated:	
	<ul style="list-style-type: none"> • Land Use and Planning Committee, January 30, 2023. 	
7.2	STANDING AND SELECT COMMITTEE RECOMMENDATIONS	
	None	
8.	BYLAWS AND PERMITS	
8.1	BYLAWS	
8.1.a	BYLAW 2455: LATECOMER CHARGES BYLAW NO. 2088, AMENDMENT NO. 4, 2023, NO. 2455	44
	Bylaw 2455 - A bylaw to amend section one (1) of the Latecomer Interest Rate Bylaw, 2015, No. 2088.	
	<u>Note:</u> Bylaw 2455 was the subject of a corporate report under Item 6.2.a	

RECOMMENDATION

THAT Council give first, second and third reading to "*Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 3, 2022, No. 2450*".

8.1.b BYLAW 2358 - WHITE ROCK ZONING BYLAW 2012, NO. 2000, AMENDMENT (RS-4 - 15561/15569 OXENHAM AVENUE) BYLAW, 2020, NO. 2

45

Bylaw 2358 - A bylaw to amend the "White Rock Zoning Bylaw, 2012, No. 2000" as amended to permit the subsequent subdivision of the two (2) lots into three (3) and allow for the construction of a new single family dwelling on each new lot; three (3) new homes in place of two (2). The project / bylaw was given first and second reading at the September 28, 2020 Regular Council meeting. The public hearing was held January 18, 2021 and third reading was given on January 25, 2021. The bylaw is on the agenda for consideration of final reading at this time.

Note: Due to this being an application that has been in process since the previous Council term, the Director of Planning and Development Services will provide a brief overview of the application and bylaw prior to Council consideration of final reading.

A copy of the public hearing minutes have also been attached for consideration and reference purposes (no submissions for this bylaw were received).

RECOMMENDATION

THAT Council give final reading to "*White Rock Zoning Bylaw 2012, No. 2000, Amendment (RS-4 - 15561/15569 Oxenham Avenue) Bylaw, 2020, No. 2358*".

8.2 PERMITS

None

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

Note: Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.

RECOMMENDATION

THAT Council receive correspondence Items 9.1.a - 9.1.c as circulated.

9.1.a	2023 LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION CONFERENCE CALL FOR RESOLUTIONS	49
	Information received from the Lower Mainland Local Government Association (LMLGA) regarding the call for local government resolutions to be considered at the May 3 - 5, 2023 Annual Conference. The deadline for resolutions is Friday, March 3, 2023.	
	Each resolution:	
	<ul style="list-style-type: none"> • must be regional in nature and relevant to other local governments within the LMLGA rather than specific to a single member local government; and • must include a separate backgrounder that is a maximum of two (2) pages and specific to a single resolution. 	
	The information provided includes further details in regard to guidelines that must be adhered to.	
	Note: This item was deferred from the January 30, 2023 Regular Council meeting and is on the agenda for consideration at this time.	
9.1.b	DRAFT RESOLUTION BRIEF REGARDING VARIED TAX RATE FOR RESIDENTIAL AND BUSINESS CLASSES	54
	Councillor Cheung requested this draft resolution brief, shared by Langley City Council, be brought forward for discussion and consideration as a potential resolution submission to the Lower Mainland Local Government Association (LMLGA) and/or Union of British Columbia Municipalities (UBCM).	
9.1.c	METRO VANCOUVER BOARD IN BRIEF	56
	The Metro Vancouver Board in Brief from Friday, January 27, 2023.	
10.	MAYOR AND COUNCILLOR REPORTS	
10.1	MAYOR'S REPORT	
10.2	COUNCILLORS REPORTS	
11.	MOTIONS AND NOTICES OF MOTION	
11.1	MOTIONS	

11.1.a INTERPRETIVE SIGNS AT WATERFRONT

Councillor Chesney provided a Notice of Motion on this topic at the January 30, 2023 meeting however requested it be removed as the requested meeting has already been held.

11.1.b CREATION OF A COMMITTEE TO ESTABLISH AN ANNUAL BLACK HISTORY MONTH CELEBRATION IN WHITE ROCK

Councillor Chesney provided a Notice of Motion on this topic at the January 30, 2023 meeting however requested it be removed until the City's committee structure was reviewed.

11.2 NOTICES OF MOTION

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

13. OTHER BUSINESS

14. CONCLUSION OF THE FEBRUARY 13, 2023 REGULAR COUNCIL MEETING

Regular Council Meeting of White Rock City Council

Minutes



January 30, 2023, 7:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Knight
Councillor Cheung
Councillor Chesney
Councillor Klassen (via electronic means)
Councillor Lawrence
Councillor Partridge
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Anne Berry, Director of Planning and Development Services
Candice Gartry, Director of Financial Services
Jim Gordon, Director of Engineering and Municipal Operations
Elizabeth Keurvorst, Acting Director of Recreation and Culture
Kari Laing, Director of Human Resources
Ed Wolfe, Fire Chief
Rebecca Forrest, Manager, Cultural Development
John Stech, Manager of Community Recreation
Debbie Johnstone, Deputy Corporate Officer

PUBLIC: 18 (approx.)

1. **CALL MEETING TO ORDER**

The meeting was called to order at 7:00 p.m.

1.1 **FIRST NATIONS LAND ACKNOWLEDGEMENT**

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

Motion Number: 2023-023 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for January 30, 2023 as amended to include an updated Bylaw 2454 to be considered as Item 8.1.a.

Motion CARRIED (7 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2023-024 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the January 16, 2023 Regular meeting minutes.

Motion CARRIED (7 to 0)

3.1 MEETING POSTPONED (ADJOURNED)

The Regular Meeting will recess in order to consider the Public Hearing regarding proposed Bylaw 2440 (877 Kent Street). The Regular meeting will reconvene following the adjournment or conclusion of the Public Hearing.

Motion Number: 2023-025 It was MOVED and SECONDED

THAT Council:

- 1. Postpone the January 30, 2023 regular Council meeting at this time until the adjournment or conclusion of the public hearing for Bylaw 2440 (877 Kent Street); and,**
- 2. Directly following the public hearing the regular Council meeting will be reconvened in the City's Council Chambers.**

Motion CARRIED (7 to 0)

3.2 MEETING RECONVENES

The regular meeting will now reconvene following the adjournment or conclusion of the Public Hearing for Bylaw 2440 (877 Kent Street).

The Regular Council meeting was reconvened at 7:13 p.m.

4. QUESTION AND ANSWER PERIOD

Question and Answer Period will be taking place both in person at the meeting, as well as electronically through email.

If you wish to have your question submitted electronically you may forward questions and comments to Mayor and Council by emailing ClerksOffice@whiterockcity.ca with Question and Answer Period noted in the subject line.

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

- P. Venegas, Langley, BC and White Rock Commercial Property Owner, concern noted with the time it is taking for issuance of a commercial permit, it was noted that there is a lack of staff but the City has no current advertising for the positions. If the City did execute the noted RFP for consideration later in the agenda for additional help in this area, when can we expect the commercial permit application to be reviewed? Staff noted that within the 2023 budget there is a request to hire two (2) new positions within the Development Services Department which would expedite the current process. Hiring for these positions cannot be done until after the 2023 budget is approved by Council (the deadline to approve the budget is May 15, 2023; however, this could happen sooner).
- G. Gumley, White Rock, asked if the City would consider negotiating a master contract with a private waste company to assist those living in multi-family dwellings with garbage pick up.
- Staff noted Council provided direction at the January 16 Council meeting to remain with the status quo for garbage pickup, whereby multi-family and commercial solid waste collection is privately managed. Based on the RFP response multi-family buildings would pay equal or possibly more if the city were to take this on as a city-managed service.

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.a WHITE ROCK MUSEUM AND ARCHIVES SOCIETY

Karin Bjerke-Lisle, Executive Director, along with Anthony Manning, new Museum Board Director attended to provide an update regarding the White Rock Museum and Archives Society.

There was a request in the amount of \$45,000 for City Council to consider in order to help with Museum operations (approximately \$30,000 for wages and \$15,000 for some additional storage space).

A further breakdown of the \$45,000 was requested by a Member of Council.

5.2 PETITIONS

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1.a MLA TREVOR HALFORD

Trevor Halford, MLA, attended to discuss partnerships and support between the City and the MLA's office.

6.2 CORPORATE REPORTS

6.2.a SPECIAL EVENTS 2023

Corporate report dated January 30, 2023 from the Manager of Cultural Development titled "2023 Proposed Special Events".

Motion Number: 2023-026 It was MOVED and SECONDED

THAT Council:

- 1. Receive for information the corporate report dated January 30, 2023, from the Manager, Cultural Development, Recreation & Culture, titled "Special Events 2023" containing a list of the 2022 Special Events and a list of the returning B and C Level events for 2023;**
- 2. Direct staff to advise:**

- a. the Applicant, White Rock Events Society, regarding the Sculpture Competition, that the proposal does not fall under a Special Event Category and advise them to follow up with the Director of Engineering and Municipal Operations to provide Council with a progress update in the coming months;
- b. the Applicant, Sheila's Catering regarding the Charcuterie on the Pier application, that the city requires more information about this Peace Arch Hospital fundraiser before it can be given recommendation consideration;
- c. the Applicant, White Rock Events Society, Sea Festival application that the city will continue to organize the Sea Festival as an A level event;
- d. the Applicant, White Rock Lights Society, regarding the supplement to "Bright Walk" application that:
 - i. the city will continue to organize the Bright Walk in White Rock light-up event as an A level event, and
 - ii. the city will continue to manage and install seasonal light displays as a city managed project led by the Engineering and Municipal Operations Department.

Motion CARRIED (7 to 0)

6.2.b HEALTHY COMMUNITY GRANT APPLICATION

Corporate report dated January 30, 2023 from the Manager of Community Recreation titled "Healthy Community Grant Application".

Motion Number: 2023-027 It was MOVED and SECONDED

THAT Council endorse the city's application for a Peace Arch Hospital Foundation Healthy Community Grant to purchase new cardio equipment for the Horst & Emmy Warner Centre for

Active Living and provide a letter of support to be submitted with the grant application.

Motion CARRIED (7 to 0)

6.2.c UBCM GRANT APPLICATION FOR EMERGENCY SUPPORT SERVICES MODERNIZATION

Corporate report dated January 30, 2023 from the Manager of Community Recreation titled "UBCM Grant Application for Emergency Support Services Modernization".

Motion Number: 2023-028 It was MOVED and SECONDED

THAT Council endorse the City of White Rock's UBCM Emergency Support Services 2023 Grant Application.

Motion CARRIED (7 to 0)

6.2.d REVIEW OF ADVISORY DESIGN PANEL TERMS OF REFERENCE AND SUBMISSIONS CHECKLIST

Corporate report dated January 30, 2023 from the Director of Planning and Development Services titled "Review of Advisory Design Panel Terms of Reference and Submissions Checklist".

The Director of Planning and Development Services provided an overview of the proposed new Terms of Reference.

The following discussion points were noted:

- A Member of Council noted they would like it to be made more clear that appointments to the Advisory Design Panel (ADP) are to be made by Council; and strong preference will be given for qualified applicants who live or own property in the City of White Rock

Motion Number: 2023-029 It was MOVED and SECONDED

THAT Council:

1. **Repeals the Advisory Design Panel Terms of Reference and Submissions Checklist 2021 and replaces it with "the Advisory Design Panel Terms of Reference and**

Submissions Checklist 2023,” as attached to this corporate report; and

2. Directs staff to implement the changes.

Motion CARRIED (7 to 0)

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

Motion Number: 2023-030 It was MOVED and SECONDED

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- Finance and Audit Committee, January 16, 2023.

Motion CARRIED (7 to 0)

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

7.2.a LAND USE AND PLANNING COMMITTEE (COUNCILLOR TREVELYAN, CHAIRPERSON)

Note: The following recommendations were discussed at the Land Use and Planning Committee meeting held earlier in the evening. Council may consider the following recommendations at this time, or may defer to a future meeting.

7.2.a.a DEVELOPMENT VARIANCE PERMIT NO. 448 - 1122 VIDAL STREET (DVP 22-007)

Motion Number: 2023-031

It was MOVED and SECONDED

THAT Council:

1. Direct Planning staff to obtain public input through a public meeting, with notice given in accordance with the requirements of the City's Planning Procedures Bylaw and the *Local Government Act*; and
2. Following the public meeting, Council will consider Development Variance Permit No. 448.

Motion CARRIED (7 to 0)

**7.2.a.b DEVELOPMENT VARIANCE PERMIT NO. 449 -
13836 MARINE DRIVE (DVP 22-026)**

Motion Number: 2023-032

It was MOVED and SECONDED

THAT Council:

1. **Direct Planning staff to obtain public input through a public meeting, with notice given in accordance with the City's Planning Procedures Bylaw and the *Local Government Act*; and**
2. **Following the public meeting, Council will consider Development Variance Permit No. 449.**

Motion CARRIED (7 to 0)

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.a BYLAW 2451: WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (RS-1 ZONE TO RT-1 ZONE, 15495 OXENHAM AVENUE) BYLAW, 2022, NO. 2451

Bylaw 2451 - A bylaw to amend the White Rock Zoning Bylaw to allow for the construction of a duplex at 15495 Oxenham Avenue.

Note: The following bylaw was discussed at the Land Use and Planning Committee meeting held earlier in the evening. Council may consider the following recommendation at this time, or may defer to a future meeting.

Motion Number: 2023-033 It was MOVED and SECONDED

THAT Council give first and second readings to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-1 Zone to RT-1 Zone, 15495 Oxenham Avenue) Bylaw, 2022, No. 2451*”.

Motion CARRIED (7 to 0)

Motion Number: 2023-034 It was MOVED and SECONDED

THAT Council direct staff to schedule the public hearing for “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-1 Zone to RT-1 Zone, 15495 Oxenham Avenue) Bylaw, 2022, No. 2451;” subject to the following conditions being addressed by the applicant:

- a. **Submit an updated Project Arborist report and revised architectural and landscape plans identifying the Tree Retention Plan for #806 to staff for review and preliminary approval; and**
- b. **Submit a revised site and landscape plan with an alternate pedestrian walkway location to staff for review.**

Motion CARRIED (7 to 0)

Motion Number: 2023-035 It was MOVED and SECONDED

THAT Council direct staff to address the following conditions before bringing “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-1 Zone to RT-1 Zone, 15495 Oxenham Avenue) Bylaw, 2022, No. 2451” back for consideration of final adoption:

- a) **Ensure that all engineering requirements and issues, and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;**
- b) **Registration of a Section No. 219 Covenant to restrict basement suites;**
- c) **Ensure that all matters pertaining to tree protection and retention are addressed to the satisfaction of the Director of Planning and Development Services;**
- d) **Confirm and ensure the recommendations of the final arborist report, approved by the Director of Planning and Development Services and, more specifically, the city’s Arboricultural Technician, are implemented and maintained through future demolition and construction activities;**
- e) **Obtain a Tree Management Permit as required by**

the “White Rock Tree Protection Bylaw, 2021, No. 2407,” as amended; and

f) Complete the demolition of the existing dwelling to the satisfaction of the Director of Planning and Development Services.

Motion CARRIED (7 to 0)

8.1.b BYLAW 2440: WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (RS-2-877 KENT STREET) BYLAW, 2022, NO. 2440

Bylaw 2440 - A bylaw to amend the White Rock zoning bylaw to permit the subdivision of the 20.12 metre wide lot into two 10.06 metre wide lots to construct two new single-family dwellings. Bylaw 2440 received first and second reading on September 20, 2022 and a public hearing was held earlier in the evening. The Bylaw was on the agenda for consideration of third reading at this time.

Motion Number: 2023-036 It was MOVED and SECONDED

THAT Council gives third reading to "*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 - 877 Kent Street) Bylaw, 2022, No. 2440.*"

Motion CARRIED (7 to 0)

8.1.c BYLAW 2373: WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (CD65-14401 SUNSET DRIVE) BYLAW, 2020, NO. 2373

Bylaw 2373 - A bylaw to amend the Zoning Bylaw by adding to the Table of Contents for Schedule B (Comprehensive Development Zones CD-65) and by adding to Schedule "2" Schedule B (Comprehensive Development Zones CD-65), 14401 Sunset Drive. This item was presented for consideration of first and second reading at the February 8, 2021 regular Council meeting, Public Hearing was held March 1, 2021 and third reading was given on March 8, 2021. The bylaw was on the agenda for consideration of final reading.

Note: Due to this being an application that has been in process since the previous Council the Director of Planning and Development Services will provide an overview of the application and bylaw prior to Council consideration of final reading.

Motion Number: 2023-037 It was MOVED and SECONDED

THAT Council give final reading for “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-65 – 14401 Sunset Drive) Bylaw, 2020, No. 2373*”.

Motion CARRIED

8.1.d BYLAW 2453 - WATER SERVICES BYLAW, 2015, NO. 2117, AMENDMENT NO. 12, 2023, NO. 2453

Bylaw 2453 - A bylaw to amend the Water Services Bylaw to move into phase two of a four phase water rate structure. Bylaw 2453 was given first, second and third readings on January 16, 2023 and was on the agenda for consideration of final reading.

Motion Number: 2023-038 It was MOVED and SECONDED

THAT Council give final reading to “*Water Services Bylaw, 2015, No. 2117, Amendment No. 12, 2023, No. 2453*”.

Motion CARRIED (7 to 0)

8.2 PERMITS

None

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

Motion Number: 2023-039 It was MOVED and SECONDED

THAT Council receive correspondence Items 9.1.a - 9.1.b as circulated.

Motion CARRIED (7 to 0)

9.1.a 2023 LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION CONFERENCE CALL FOR RESOLUTIONS

Information received from the Lower Mainland Local Government Association (LMLGA) regarding the call for local government resolutions to be considered at the May 3 - 5, 2023 Annual Conference. The deadline for resolutions is Friday, March 3, 2023.

Each resolution:

- must be regional in nature and relevant to other local governments within the LMLGA rather than specific to a single member local government; and
- must include a separate backgrounder that is a maximum of two (2) pages and specific to a single resolution. The information provided includes further details in regard to guidelines that must be adhered to.

Motion Number: 2023-040 It was MOVED and SECONDED
THAT Council defer discussion for Lower Mainland Local Government Association (LMLGA) resolution topics to the February 13, 2023 regular Council meeting.

Motion CARRIED (7 to 0)

9.1.b WORLD INTERFAITH HARMONY WEEK - SURREY INTERFAITH COUNCIL

Note: Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Item 9.1.b has been included under correspondence for public information purposes only.

Correspondence dated January 19, 2023 from Jonquil Hallgate, Chair, Surrey Interfaith Council informing of World Interfaith Harmony Week taking place February 1 -7.

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR'S REPORT

Mayor Knight noted the following information:

- Jan 18, Metro Vancouver's Liquid Waste Committee meeting
- Jan 18, Interviewed by Journalist, Tricia Weel, from the Peace Arch News for its "Profiles on Newly Elected Officials" series for publication
- Jan 18, Lunar New Year 2023 Celebration
- Jan 18, Public consultation session hosted by NAV Canada and YVR that was held in regard to its proposed airspace/route changes around the Vancouver International Airport and over the Metro Vancouver and Southern Vancouver areas
- Jan 21, Girls Conference "Dream It be It" presented by the Soroptimist International of White Rock and Surrey/Delta
- Jan 23, Pre-budget consultation roundtable with Mayors from Lower Mainland, Fraser Valley and Sea-to-Sky Region
- Jan 26, TransLink Mayors' Council on Regional Transportation's meeting
- Jan 27, Metro Vancouver's Board of Directors' meeting
- Jan 28, Chinese New Year event hosted by the Chinese Village Club

10.2 COUNCILLORS REPORTS

Councillor Cheung noted the following information:

- Jan 19, Surrey Board of Trade presents opening of Actum Health
- Jan 19, Chamber Lunar New Year Lunch at the Bund
- Jan 25, Legends of Housing: Trailblazers dinner
- Jan 26, Urban Design Institute (UDI) luncheon: 2023 January Forecast
- Jan 28, Chinese New Year Event hosted by the Chinese Village Club

Councillor Chesney noted the following information:

- Informed that Feb. 2 & 3 at the Landmark Pop-Uptown Gallery Opening show titled "Unique Perspectives"
- Feb 1, Acknowledge the start of Black History Month

Councillor Trevelyan noted the following information:

- Jan 28, Taiwanese Canada Association Celebration of New Year

Councillor Partridge noted the following information:

- Jan 19, Surrey Board of Trade presents opening of Actum Health
- Jan 21, "Dream It Be It Career Fair" for Teen Girls produced by Soroptimists International of White Rock and Surrey/Delta Chapters
- Jan 24, More than the Eye Can See Art display at the Landmark Pop-Uptown Art Gallery
- Jan 25, Fraser Valley Regional Libraries meeting
- Jan 25, Legends of Housing: Trailblazers dinner
- Jan 28, Chinese New Year Event hosted by the Chinese Village Club
- Jan 28, Met with Langley City Mayor, Nathan Pachal with Councillor Cheung

11. MOTIONS AND NOTICES OF MOTION

11.1 MOTIONS

11.1.a COMMUNITY GARDEN AT HOGG PARK

Councillor Trevelyan provided the following Motion for consideration at this time:

Motion Number: 2023-041 It was MOVED and SECONDED

THAT Council request staff provide a corporate report to outline the cost and feasibility of installing a community garden in the unused sunny western portion of Hogg Park & the north east corner of Hogg Park including benches and a table in the stone enclave by the palm tree for consideration.

Voted in the negative (6): Mayor Knight, Councillor Cheung, Councillor Chesney, Councillor Klassen, Councillor Lawrence, and Councillor Partridge

Motion DEFEATED (1 to 6)

11.1.b REQUEST FOR PROPOSAL FOR BUILDING OFFICIAL SERVICES

Councillor Klassen provided the following Motion for consideration at this time:

Motion Number: 2023-042 It was MOVED and SECONDED

That Council direct staff to issue a Request for Proposal (RFP) for temporary contracted Building Official services to assist staff with building permit application reviews in all application streams in order to reduce the current building permit backlog.

Motion CARRIED (7 to 0)

11.1.c WATERFRONT BUSINESS EMPLOYEE PARKING DESIGNATION

Councillor Trevelyan provided the following Motion for consideration at this time:

Motion Number: 2023-043 It was MOVED and SECONDED

THAT Council request staff to provide a corporate report on the feasibility of designating the top floor of the parade as a waterfront business employee only parking location, to be used exclusively by waterfront business employees paying for a special business employee parking pass.

Voted in the negative (2): Mayor Knight, and Councillor Klassen

Motion CARRIED (5 to 2)

The following discussion points were noted:

- It was clarified the motion was brought forward due to parking and noise concerns

- A Member of Council noted additional information would be helpful, for example the White Rock Business Improvement Association (BIA) could provide metrics
- Cost to use security guard (up until the gate closes)
- Signage (employee parking only)
- Would like other ideas to consider for this as well (example valet parking)

11.2 NOTICES OF MOTION

Councillor Chesney noted the following Notice of Motion for consideration at the February 13, 2023 Regular Council meeting:

THAT Council direct staff to meet as soon as possible with representatives from Friends of Semiahmoo Bay Society regarding placement of signs along the waterfront.

Councillor Chesney noted the following Notice of Motion for consideration at the February 13, 2023 Regular Council meeting:

THAT Council endorse Councillor Lawrence head up a committee that would include the Business Improvement Association (BIA), South Surrey White Rock Chamber of Commerce, White Rock's MP and MLA to bring forward an outline as to how White Rock can create and execute an annual made in White Rock celebration to coincide with Black History Month to begin in 2024.

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

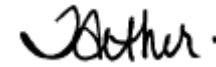
13. OTHER BUSINESS

None

14. **CONCLUSION OF THE JANUARY 30, 2022 REGULAR COUNCIL MEETING**

The meeting was concluded at 8:40 p.m.

Mayor Knight



Tracey Arthur, Director of Corporate
Administration

Unapproved

**Regular Council Meeting for the purpose of Public Hearing/
Meeting of White Rock City Council**

Minutes

January 30, 2023, 7:00 p.m.
City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6



PRESENT: Mayor Knight
Councillor Cheung
Councillor Chesney
Councillor Klassen (via electronic means)
Councillor Lawrence
Councillor Partridge
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Anne Berry, Director of Planning and Development Services
Candice Gartry, Director of Financial Services
Jim Gordon, Director of Engineering and Municipal Operations
Kari Laing, Director of Human Resources
Ed Wolfe, Fire Chief
Rebecca Forrest, Manager, Cultural Development
John Stech, Manager, Community Recreation
Debbie Johnstone, Deputy Corporate Officer

PUBLIC: 18 (approx.)

1. **CALL HEARING TO ORDER**

The hearing was called to order at 7:03 p.m.

2. **DIRECTOR OF CORPORATE ADMINISTRATION READS A STATEMENT
REGARDING THE PROCEDURE TO BE FOLLOWED FOR THE PUBLIC
HEARING**

3. **BYLAW NO: 2440 - White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS -2 - 877 Kent Street) Bylaw, 2022, No. 2440**

CIVIC ADDRESS: 877 Kent Street

PURPOSE: Bylaw 2440 proposes to rezone the subject property from 'RT-1 Two Unit Residential Zone' to 'RS-2 One-Unit (Small Lot) Residential Zone'. The intent is to permit the subdivision of the 20.12 metre wide lot into two 10.06 metre wide lots to construct two new single-family dwellings.

4. **DIRECTOR OF CORPORATE ADMINISTRATION ADVISES HOW THIS PUBLIC HEARING HAS BEEN PUBLICIZED**

- Notice was published in the January 19 and 26 editions of the Peace Arch News.
- 81 notices were mailed to owners and occupants within 100 meters of the subject property.
- A copy of the notice was placed on the public notice posting board on January 17, 2023.

5. **THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO PRESENT THE PROPOSED BYLAW**

The Director of Planning and Development Services provided a PowerPoint presentation summarizing the application.

6. **THE CHAIRPERSON WILL REQUEST THE DIRECTOR OF CORPORATE ADMINISTRATION TO ADVISE OF ANY CORRESPONDENCE OR SUBMISSIONS RECEIVED**

There were no submissions received for this application.

7. **THE CHAIRPERSON INVITES THOSE IN ATTENDANCE TO PRESENT THEIR COMMENTS**

Mayor Knight called for those wishing to speak to the public hearing to come forward.

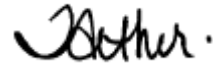
At 7:12 p.m. it was determined there were no speakers regarding Bylaw 2440.

8. **IF REQUIRED, THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO SUMMARIZE THE PROPOSED BYLAW**

N/A

9. **CONCLUSION OF THE JANUARY 30, 2023 PUBLIC HEARING**

The Public Hearing for Bylaw 2440 was concluded at 7:12 p.m.



Mayor Knight

Tracey Arthur, Director of Corporate
Administration

Unapproved

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: February 13, 2023

TO: Mayor and Council

FROM: Candice Gartry, Director, Financial Services

SUBJECT: Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 4, 2023 No. 2455

RECOMMENDATION(S)

THAT Council receive for information the February 13, 2023, corporate report from the Director, Financial Services, titled "Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 4, 2023 No. 2455".

EXECUTIVE SUMMARY

This corporate report introduces the Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 4, 2023 No. 2455 to Council for approval and adoption.

INTRODUCTION/BACKGROUND

The latecomer agreement Interest Rate Bylaw was presented to Council at its December 5, 2022 Council meeting for an update to the interest rate for Latecomer Agreements. The bylaw was subsequently approved and adopted at the January 16, 2023 Council meeting. Unfortunately, there was a typographical mistake in the bylaw, where the start date was listed as January 1, 2022, instead of January 1, 2023. This bylaw amendment is a housekeeping amendment to correct the date to January 1, 2023.

FINANCIAL IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

N/A

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

N/A

CLIMATE CHANGE IMPLICATIONS

N/A

**IMPLICATIONS FOR TREE PRESERVATION AND TREE CANOPY
ENHANCEMENT**

N/A

ALIGNMENT WITH STRATEGIC PRIORITIES

N/A

OPTIONS / RISKS / ALTERNATIVES

N/A

CONCLUSION

It is recommended that the Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 4, 2023 No. 2455 be approved and adopted.

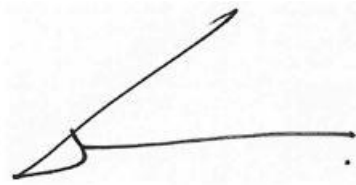
Respectfully submitted,



Candice Gartry
Director, Financial Services

Comments from the Chief Administrative Officer

This corporate report is provided for information purposes.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Latecomer Interest Rate Bylaw, 2015, No 2088, Amendment No. 4, 2023 No. 2455

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2455**



A bylaw to amend the
Latecomer Interest Rate Bylaw, 2015, No 2088.

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. Delete section one (1) in its entirety and insert the following:
 1. For the purpose of calculating interest for latecomer charges under the *Local Government Act* the interest rate shall be as follows:

Start Date	End Date	Interest rate
May 11, 2015	Nov 9, 2020	5.00 %
Nov 10, 2020	Dec 31, 2022	1.93 %
Jan 1, 2023		4.58 %

2. This bylaw may be cited as "Latecomer Interest Rate Bylaw, 2015, No 2088, Amendment No. 4, 2023 No. 2455"

RECEIVED FIRST READING on the	day of
RECEIVED SECOND READING on the	day of
RECEIVED THIRD READING on the	day of
RECEIVED FINAL READING on the	

MAYOR

CITY CLERK

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: February 13, 2023

TO: Mayor and Council

FROM: Guillermo Ferrero, Chief Administrative Officer

SUBJECT: 2023-2026 Council Strategic Priorities

RECOMMENDATION

THAT Council approve the appended 2023-2026 Council Strategic Priorities as circulated in this corporate report (Appendix A) and report back on plan's timeline and priorities.

EXECUTIVE SUMMARY

Following three (3) Council strategic planning sessions on December 8, 2022, January 30 and February 6, 2023, staff has prepared the appended 2023-2026 Council Strategic Priorities document (Appendix A) to articulate Council's priorities for the term.

Selected priorities reflect what Council has agreed will most effectively guide White Rock toward its long-term city vision of a community "where people feel safe, included, respected, and connected, local businesses prosper, natural areas are thriving and protected, and city spaces are animated, well-maintained, and inviting". This priority work will help to form the development of the 2023-2024 budget and the 2023-2026 Financial Plan.

INTRODUCTION/BACKGROUND

Following three (3) Council strategic planning sessions on December 8, 2022, January 30 and February 6, 2023, staff has prepared the appended 2023-2026 Council Strategic Priorities document (Appendix A) to articulate Council's agreed priorities for the term.

The document has been designed to align with previous Council Strategic Priorities documents, specifically comprising:

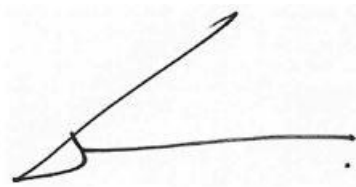
- vision, mission, and values,
- "priority focus areas" with descriptions,
- objectives for each priority area,
- measurable actions and initiatives to support each objective.

Following Council approval of their 2023-2026 Council Strategic Priorities, staff will provide a 4-year completion timeline and priorities and report back to Council for direction. After the document has been approved (including timelines and priorities) its contents will be shared on the City's website via both an easy-to-read document as well as the embedded dashboard that tracks progress based on priority focus areas. The 2023-2026 Council Strategic Priorities will also be a significant part of the upcoming Annual Report to be issued later this year.

CONCLUSION

Staff seek Council's approval of the appended 2023-2026 Council Strategic Priorities document (Appendix A) as their agreed upon strategic priorities for the term.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Guillermo Ferrero', written over a light blue grid background.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: 2023-2026 Council Strategic Priorities

VISION, VALUES, MISSION

Vision – White Rock is a community where people feel safe, included, respected, and connected, local businesses prosper, natural areas are thriving and protected, and city spaces are animated, well-maintained, and inviting.

Corporate Values

- Accountability
- Respect
- Integrity
- Service excellence

Mission – Provide high-quality service delivery with integrity, fiscal responsibility, and professionalism, to support a dynamic waterfront city.

PRIORITY FOCUS AREAS

1. Community – We foster a livable city with connected residents enjoying distinctive places and activities.
2. Housing & Land Use – We advocate for diversity in housing and practice balanced land-use planning.
3. Infrastructure (Built and Natural Environment) – We plan, build, and maintain infrastructure to enhance quality of life and civic service delivery, while mitigating and adapting to environmental impacts.
4. Local Economy – We facilitate diversified economic growth and leverage partnerships.
5. Organization & Governance – We commit to continuous process improvement, efficient service delivery, and fostering positive relationships with Semiahmoo First Nation and other key stakeholders.
6. Waterfront – We support a prosperous and vibrant waterfront.

COMMUNITY – We foster a livable city with connected residents enjoying distinctive places and activities.

Objective	Actions
1. Encourage positive community gathering by designing and implementing inviting public spaces and beautification projects.	<ul style="list-style-type: none"> a. Develop and implement a Beautification & Placemaking Action Plan to optimize beauty and encourage community participation (e.g., murals, markets, mosaics in sidewalks, walkways, community gardens, art). b. Redevelop southern area of Five Corners as an enhanced community gathering space starting with public consultation and conceptual design in 2023 including options for washrooms. c. Research and recommend an appropriate model for creating a community foundation to support community development. d. Conduct a needs assessment of Hogg Park to determine how to maximize its use. e. Complete Helen Fathers Centre Street Walkway enhancement project. f. Conduct the needs assessment to address arts and cultural infrastructure and activate the Cultural Strategic Plan objectives. g. Conduct the needs assessment to redesign Kent Street Activity Centre to benefit a growing 50+ population in partnership with the Kent Street Seniors Society.
2. Plan for adverse weather impacts to protect community safety.	<ul style="list-style-type: none"> a. Assess future location, annually seek to secure grant funding, and continue to partner with the City of Surrey to operate the Warming Centre each winter from November – March. b. Annually update and implement Emergency Extreme Heat Event Plan during summer season, including operation of cooling centres.
3. Expand walking, cycling and transit opportunities.	<ul style="list-style-type: none"> a. Build upon Integrated Transportation and Infrastructure Master Plan (ITIMP) by incorporating sidewalk and cycle projects in the Financial Plan and then constructing them. b. Continue program of bus stop improvements. c. Construct a new rainbow crosswalk at Peace Arch Elementary School in the spring and explore cost sharing with the school district. d. Search out grants for walking, cycling projects.
4. Develop new Community Hub.	<ul style="list-style-type: none"> a. Complete Facilities Master Plan. b. Conduct community facility needs assessment.
5. Formalize a City volunteer program.	<ul style="list-style-type: none"> a. Optimize the City’s digital volunteer management platform (Better Impact) to leverage the use of community volunteers where appropriate across the City, e.g. community policing, special events, adopt-a-street clean-up. b. Conduct a volunteer recruitment campaign during National Volunteer Week in April.

HOUSING & LAND USE – We advocate for diversity in housing and practice balanced land-use planning.

Objective	Actions
1. Increase at-and-below-market rental housing inventory.	<ul style="list-style-type: none"> a. Deliver a plan, identifying location, funding, and partners, to build an affordable housing project. b. Develop an affordable housing strategy to support the creation of appropriate affordable housing options through future development.
2. Enable appropriate market housing builds to address inventory shortages and build tax revenue.	<ul style="list-style-type: none"> a. Encourage missing “middle-housing” (e.g., duplexes, triplexes, small townhouses, coach houses) through infill development in established neighbourhoods to provide more housing options for families. b. Assess long-term land use and density in Uptown (town centre) along North Bluff Road, from Oxford Street to Finlay Street, in consultation with Surrey’s approved Semiahmoo Plan.

INFRASTRUCTURE (Built and Natural Environment) – We plan, build, and maintain infrastructure to enhance quality of life and civic service delivery, while mitigating and adapting to environmental impacts.

Objective	Actions
1. Ensure future infrastructure resiliency by making decisions through a long-term lens.	<ul style="list-style-type: none"> a. Develop a project plan to build a new Community Hub. b. Create an integrated long-term infrastructure plan. c. Conduct the Needs Assessment to address arts and cultural infrastructure and activate the Cultural Strategic Plan objectives. d. Conduct the needs assessment to redesign Kent Street Activity Centre to benefit a growing 50+ population.
2. Adapt infrastructure to address climate change factors.	<ul style="list-style-type: none"> a. Complete East Marine Drive Upgrade/SFN drainage project. b. Address drainage issues on Marine Drive between Elm and Oxford. c. Reconstruct the remainder of the pier. d. Harden West Beach to sea level rise.
3. Maintain updated infrastructure master plans.	<ul style="list-style-type: none"> a. Complete sanitary and drainage master plans. b. Maintain Water Master Plan. c. Prepare new Development Cost Charges Bylaw.
4. Construct key infrastructure projects.	<ul style="list-style-type: none"> a. Complete water, sanitary and storm upgrades to Johnston Road between Thrift and Russell and Johnston Road between Russell and Roper. b. Maintain sidewalk, roads, sewer lines according to the infrastructure 5-year asset plan. c. Complete annual \$500K pavement management program and add repaving projects status updates to the City website.
5. Effectively consult with Semiahmoo First Nation to address infrastructure priorities related to SFN land.	<ul style="list-style-type: none"> a. Collaborate towards addressing the pump station and drainage infrastructure on Semiahmoo First Nation land. b. Work with Semiahmoo First Nation to mitigate effects of sea level rise and flooding of lowlands. c. Survey and document buried infrastructure on Semiahmoo First Nation land. d. Mitigate water quality issues from upland drainage.

LOCAL ECONOMY – We facilitate diversified economic growth and leverage partnerships.

Objective	Action
1. Foster a business-friendly environment to attract and retain businesses, including review of bylaws to improve businesses processes.	<ul style="list-style-type: none">a. Endorse and implement an Economic Development Strategy.b. Identify and engage business community stakeholders, including the White Rock Business Improvement Association (BIA) and South Surrey White Rock Chamber of Commerce (SSWRCC), by sector, for regular dialogue with the City to identify opportunities and challenges.c. Expand the definition of permitted use for home-based businesses.d. Identify opportunities for patio expansion on to City space and determine feasibility of allowing all-season patios.e. Review and implement a City-wide parking strategy.f. Review the Sign Bylaw
2. Increase patronship of our commercial districts.	<ul style="list-style-type: none">a. Assess and redevelop Tourism White Rock delivery model.b. Review the Noise Bylaw.

ORGANIZATION AND GOVERNANCE – We commit to continuous process improvement, efficient service delivery, and fostering positive relationships with Semiahmoo First Nation and other key stakeholders.

Objective	Action
1. Increase revenue from City programs, assets, and services.	<ul style="list-style-type: none"> a. Review parking at waterfront and Uptown (town centre) b. Review sign permit and business licence rates. c. Review Sidewalk Use Agreement rates and consider opportunities for program expansion. d. Complete a Recreation Services Strategy to increase participation and revenue. e. Consider strategy and review bylaw rules for Short-term Rentals (Airbnbs). f. Hire a grant writer. g. Hire a purchasing officer.
2. Improve permit process to reduce wait times.	<ul style="list-style-type: none"> a. Add up to four full-time building permit staff over four years. b. Complete e-apply implementation for application submissions. c. Review the Planning Procedure Bylaw for opportunities to streamline the planning approval process.
3. Realize service delivery efficiencies via digital transformation and aligning existing processes with best practices.	<ul style="list-style-type: none"> a. Identify and replace financial system with an enterprise-grade solution (a system that is integrated across departments), to encompass HR functionality. b. Adopt a formal digital transformation strategy and culture, with an emphasis on digitizing at least 50% of our legacy forms and templates. c. Implement an organization-wide electronic records management system and practices. d. Implement quarterly financial reporting. e. Complete website refresh (look and feel and menu/navigation re-architecture). f. Delivery of electronic fire inspection reports. g. Complete and implement a new Bylaw Notice Enforcement Bylaw and Adjudication process.
4. Sustain and nurture the established partnership between the City of White Rock and Semiahmoo First Nation.	<ul style="list-style-type: none"> a. Deliver annual Sea Festival & support Semiahmoo Days in partnership with Semiahmoo First Nation. b. Provide logistical event support for National Day for Truth and Reconciliation. c. Ratify and implement Communication Protocol Memorandum of Understanding. d. Consult with Semiahmoo First Nation on all infrastructure and climate change-related infrastructure projects affecting their land and the waterfront.

WATERFRONT – We support a prosperous and vibrant waterfront.

Objective	Action
1. Revitalize waterfront public spaces to be more inviting.	<ul style="list-style-type: none">a. Develop Marine Drive specific projects in Beautification & Placemaking Action Plan.b. Add public Wi-Fi access points along East Beach.c. Develop and implement strategy to modernize and revitalize Marine Drive storefronts.d. Explore options for alternative uses of west beach parkade 4th floor.e. Assess long-term land use and density from 14871 Marine Drive (Elm Street) to 15081 Marine Drive (east end of West Beach) to accommodate four-storey buildings.f. Identify and implement on-the-water activities along the waterfront.g. Work with other levels of government to explore grant opportunities.
2. Secure funding for pier upgrades.	<ul style="list-style-type: none">a. Apply for provincial and federal government grants.



Land Use and Planning Committee

Minutes

January 30, 2023, 6:00 p.m.
City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Knight
Councillor Cheung
Councillor Chesney
Councillor Klassen (via electronic means)
Councillor Lawrence
Councillor Partridge
Councillor Trevelyan (Chairperson)

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Anne Berry, Director of Planning and Development Services
Jim Gordon, Director of Engineering and Municipal Operations
Elizabeth Keurvorst, Acting Director of Recreation and Culture
Ed Wolfe, Fire Chief
Debbie Johnstone, Deputy Corporate Officer

PUBLIC: 4

1. **CALL TO ORDER**

Councillor Trevelyan, Chairperson

The meeting was called to order at 6:12 p.m.

2. ADOPTION OF AGENDA

Motion Number: 2023-LU/P-0001 It was MOVED and SECONDED

THAT the Land Use and Planning Committee adopt the agenda for January 30, 2023 as circulated.

Motion CARRIED (7 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2023-LU/P-002 It was MOVED and SECONDED

THAT the Land Use and Planning Committee adopt the minutes of the December 5, 2022 meeting as circulated.

Motion CARRIED (7 to 0)

4. CONSIDERATION OF 1ST AND 2ND READING OF "WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (RS-1 ZONE TO RT-1 ZONE, 15495 OXENHAM AVENUE) BYLAW, 2022, NO. 2451

Corporate report dated January 30, 2023 from the Director of Planning and Development Services titled "Consideration of 1st and 2nd Reading of "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-1 Zone to RT-1 Zone, 15495 Oxenham Avenue) Bylaw, 2022, No. 2451".

The Director of Planning and Development Services provided a PowerPoint overview of the subject application.

Motion Number: 2023-LU/P-003 It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommends that Council:

- 1. Give first and second readings to "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-1 Zone to RT-1 Zone, 15495 Oxenham Avenue) Bylaw, 2022, No. 2451;"**
- 2. Direct staff to schedule the public hearing for "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-1 Zone to RT-1 Zone, 15495 Oxenham Avenue) Bylaw, 2022, No. 2451;" subject to the following conditions being addressed by the Applicant:**

- a. **Submit an updated Project Arborist report and revised architectural and landscape plans identifying the Tree Retention Plan for #806 to staff for review and preliminary approval; and**
 - b. **Submit a revised site and landscape plan with an alternate pedestrian walkway location to staff for review.**
3. **Direct staff to address the following conditions before bringing “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-1 Zone to RT-1 Zone, 15495 Oxenham Avenue) Bylaw, 2022, No. 2451” back for consideration of final adoption:**
- a. **Ensure that all engineering requirements and issues, and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;**
 - b. **Registration of a Section No. 219 Covenant to restrict basement suites;**
 - c. **Ensure that all matters pertaining to tree protection and retention are addressed to the satisfaction of the Director of Planning and Development Services;**
 - d. **Confirm and ensure the recommendations of the final arborist report, approved by the Director of Planning and Development Services and, more specifically, the city’s Arboricultural Technician, are implemented and maintained through future demolition and construction activities;**
 - e. **Obtain a Tree Management Permit as required by the “White Rock Tree Protection Bylaw, 2021, No. 2407,” as amended; and**
 - f. **Complete the demolition of the existing dwelling to the satisfaction of the Director of Planning and Development Services.**

Motion CARRIED (7 to 0)

5. DEVELOPMENT VARIANCE PERMIT NO. 448 - 1122 VIDAL STREET (DVP 22-007)

Corporate report dated January 30, 2023 from the Director of Planning and Development Services titled "Development Variance Permit No. 448 - 1122 Vidal Street (DVP 22-007)".

The Director of Planning and Development Services provided a PowerPoint presentation outlining the application.

The following discussion point was noted:

- Staff will inquire with the applicant regarding utilizing an awning that can be retracted and report back at the public meeting process

Motion Number: 2023-LU/P-004 It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommends that Council:

1. **Direct Planning staff to obtain public input through a public meeting, with notice given in accordance with the requirements of the City's Planning Procedures Bylaw and the *Local Government Act*; and**
2. **Following the public meeting, recommend that Council consider approval of Development Variance Permit No. 448.**

Motion CARRIED (7 to 0)

6. DEVELOPMENT VARIANCE PERMIT NO. 449 - 13836 MARINE DRIVE (DVP 22-026)

Corporate report dated January, 30, 2023 from the Director of Planning and Development Services titled "Development Variance Permit No. 449 -13836 Marine Drive (DVP 22-026)".

The Director of Planning and Development Services provided a PowerPoint overview of the application.

Motion Number: 2023-LU/P005 It was MOVED and SECONDED


THAT the Land Use and Planning Committee recommends that Council:

1. **Direct Planning staff to obtain public input through a public meeting, with notice given in accordance with the City's Planning Procedures Bylaw and the *Local Government Act*; and**
2. **Following the public meeting, recommend that Council consider approval of Development Variance Permit No. 449.**

Motion CARRIED (7 to 0)

7. CONCLUSION OF THE JANUARY 30, 2023 LAND USE AND PLANNING COMMITTEE MEETING

The meeting was concluded at 6.37 p.m.



Councillor Trevelyan, Chairperson

Tracey Arthur, Director of Corporate Administration

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2455**



A bylaw to amend the
Latecomer Interest Rate Bylaw, 2015, No 2088.

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. Delete section one (1) in its entirety and insert the following:
 1. For the purpose of calculating interest for latecomer charges under the *Local Government Act* the interest rate shall be as follows:

Start Date	End Date	Interest rate
May 11, 2015	Nov 9, 2020	5.00 %
Nov 10, 2020	Dec 31, 2022	1.93 %
Jan 1, 2023		4.58 %

2. This bylaw may be cited as "Latecomer Interest Rate Bylaw, 2015, No 2088, Amendment No. 4, 2023 No. 2455"

RECEIVED FIRST READING on the	day of
RECEIVED SECOND READING on the	day of
RECEIVED THIRD READING on the	day of
RECEIVED FINAL READING on the	

MAYOR

CITY CLERK

The Corporation of the CITY OF WHITE ROCK BYLAW 2358



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

1. Schedule "C" of the "White Rock Zoning Bylaw, 2012, No. 2000" as amended is further amended by rezoning the following lands:

Lot 19 Section 11 Township 1 New Westminster District Plan 25155
(15561 Oxenham Avenue)
PID: 008-710-333

Lot 18 Section 11 Township 1 New Westminster District Plan 25155
(15569 Oxenham Avenue)
PID: 008-280-959

as shown on Schedule "1" attached hereto from the 'RS-1 One Unit Residential Zone' to the 'RS-4 One Unit (12.1m Lot Width) Residential Zone'.

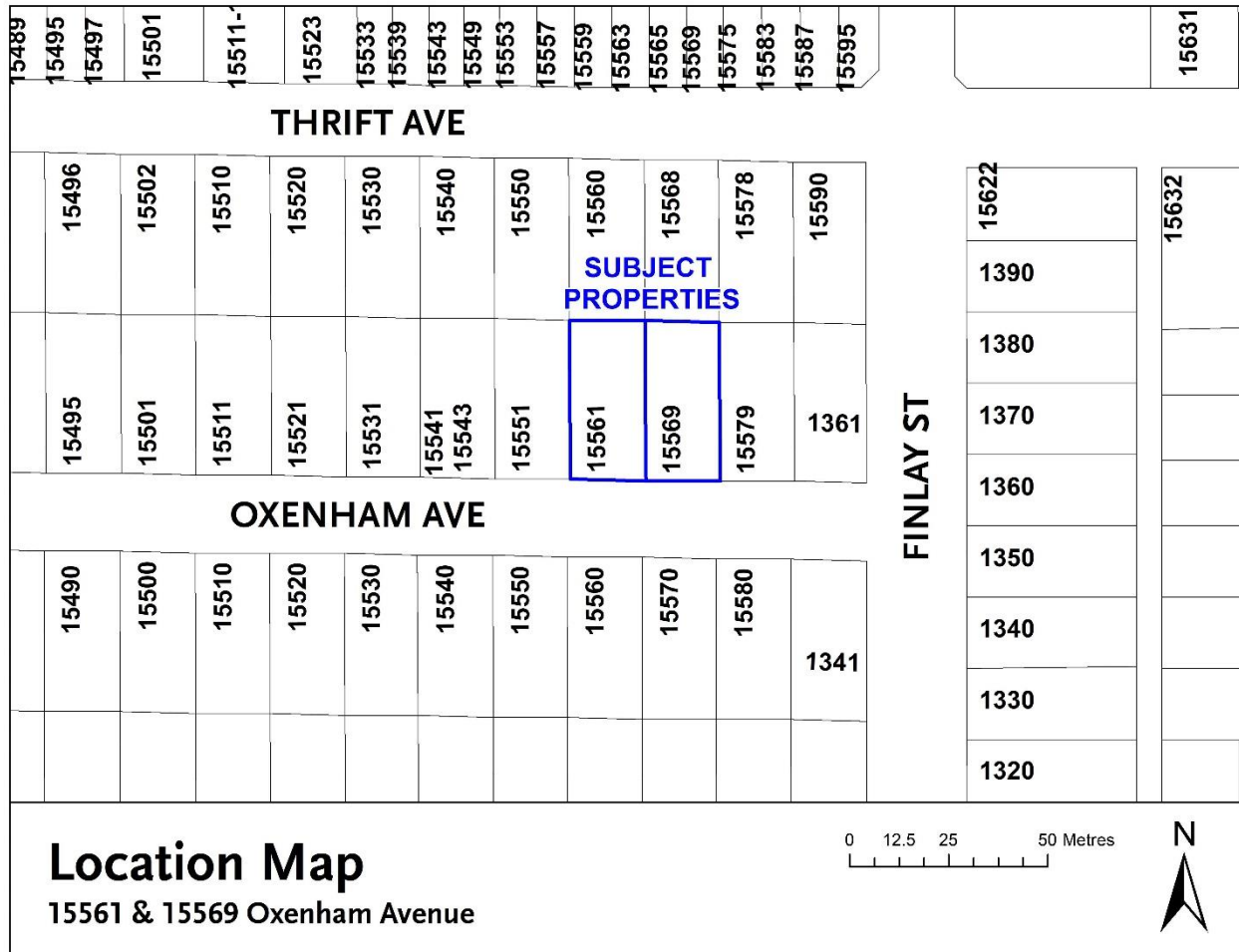
2. This Bylaw may be cited for all purposes as the "*White Rock Zoning Bylaw 2012, No. 2000, Amendment (RS-4 – 15561/15569 Oxenham Avenue) Bylaw, 2020, No. 2358*".

PUBLIC INFORMATION MEETING on the	11 th day of	March, 2020
RECEIVED FIRST READING on the	28 th day of	September, 2020
RECEIVED SECOND READING on the	28 th day of	September, 2020
PUBLIC HEARING held on the	18 th day of	January, 2021
RECEIVED THIRD READING on the	25 th day of	January, 2021
RECONSIDERED AND FINALLY ADOPTED on the	day of	

Mayor

Director of Corporate Administration

Schedule “1”



**MINUTE EXTRACTS FROM PUBLIC HEARING FOR BYLAW 2358 – 15561/ 15569
OXENHAM AVENUE**

Public Hearing – January 18, 2021

1. CALL HEARING/ MEETING TO ORDER

The Chairperson called the Public Hearing for January 18, 2021 for Bylaw No. 2358 to order at 6:00 p.m.

**2. DIRECTOR OF CORPORATE ADMINISTRATION READS A STATMENT
REGARDING THE PROCEDURE TO BE FOLLOWED FOR THE PUBLIC
HEARING(S) TO BE HELD THIS EVENING**

3. PUBLIC HEARING #1 - 15561/15569 Oxenham Avenue

Bylaw No. 2358: White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-4 – 15561/15569 Oxenham Avenue) Bylaw, 2020, No. 2358

CIVIC ADDRESS: 15561 and 15569 Oxenham Avenue

PURPOSE: Bylaw 2358 proposes to rezone the two (2) adjacent subject properties from 'RS-1 One Unit Residential Zone' to 'RS-4 One Unit (12.1 m lot width) Residential Zone' to permit the subsequent subdivision of the two (2) 18.9 m wide lots into three (3) 12.6 m wide lots, and allow for the construction of a new single family dwelling on each new lot; three (3) new homes in place of two (2).

**3.1 DIRECTOR OF CORPORATE ADMINISTRATION ADVISES HOW THIS
PUBLIC HEARING HAS BEEN PUBLICIZED**

- Notice was published in the January 7 and 14 editions of the Peace Arch news
- 110 notices were mailed to owners and occupants within 100 metres of the subject property
- A copy of the notice was placed on the public notice posting board on January 5, 2021.

**3.2 THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND
DEVELOPMENT SERVICES TO PRESENT THE PROPOSED BYLAW/
APPLICATION**

The Manager of Planning and Development Services gave a brief overview of the application.

3.3 THE CHAIRPERSON WILL REQUEST THE DIRECTOR OF CORPORATE ADMINISTRATION TO ADVISE OF ANY CORRESPONDENCE OR SUBMISSIONS RECEIVED

As of 12:00 p.m. noon January 18, 2021 there were no submissions received for Bylaw No. 2358.

3.4 THE CHAIRPERSON INVITES THOSE IN ATTENDANCE TO PRESENT THEIR COMMENTS VIA TELEPHONE-IN PROCESS

At 6:09 p.m. the Chairperson noted there was no one on the line to speak to Bylaw No. 2358. The Deputy Corporate Officer had read out the instruction again as to how to participate and supplied the phone number and meeting ID for anyone wanting to speak to the application who had not registered.

At 6:12 p.m. it was determined that there were no submissions.

3.5 IF REQUIRED, THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO SUMMARIZE THE PROPOSED BYLAW/ APPLICATION

None

4. CONCLUSION OF PUBLIC HEARING #1 - 15561/15569 OXENHAM AVENUE-BYLAWS 2358

The Chairperson called the Public Hearing for January 18, 2021 for Bylaw No. 2358 concluded at 6:12 p.m.



LOWER MAINLAND
LOCAL GOVERNMENT ASSOCIATION

2023 CONFERENCE & AGM

RESOLUTIONS NOTICE REQUEST FOR SUBMISSIONS

The Lower Mainland LGA Executive is calling for resolutions to be considered at the 2023 Conference & AGM. The conference will take place in person from May 3-5 in Harrison Hot Springs, BC.

DEADLINE FOR RESOLUTIONS

All resolutions must be received by the Lower Mainland LGA by **Friday, March 3, 2023**.

IMPORTANT SUBMISSION REQUIREMENTS

To submit a resolution to the Lower Mainland LGA for consideration please send:

1. A Word document by email to ssstory@lmlga.ca by the deadline. You will receive a confirmation email that your resolution was received. Lower Mainland LGA staff are happy to answer any questions in regard to the resolutions process. **It is not necessary to mail your resolution.**
2. Title the email "Resolution-Title of Resolution" or in the case of multiple resolutions subject header "Resolutions-X Number Enclosed".
3. Include a cover letter as an attachment outlining how many resolutions that have been sent and list the title of each resolution.

Detailed guidelines for preparing a resolution follow, but the basic requirements are:

- Members are responsible for submitting accurate resolutions. Lower Mainland LGA recommends that local government staff assist in drafting the resolutions, check the accuracy of legislative references, and be able to answer questions from the Lower Mainland LGA and UBCM about each resolution.
- Each resolution **must include a separate backgrounder** that is a maximum of 2 pages and specific to a single resolution. Do not submit backgrounders for multiple resolutions. The backgrounder may include links to other information sources and reports.
- Resolutions must be regional in nature and relevant to other local governments within the Lower Mainland LGA rather than specific to a single member government.
- The resolution must have at least one "whereas" clause and should not contain more than two "whereas" clauses. Each whereas clause must only have **one sentence**.

UBCM RESOLUTION PROCEDURES

UBCM urges members to submit resolutions to Area Associations for consideration. Resolutions endorsed at Area Association annual meetings are submitted automatically to UBCM for consideration and do not need to be re-submitted to UBCM by the sponsor.

UBCM and its member local governments have observed that submitting resolutions first to Area Associations results in better quality resolutions overall. If absolutely necessary, local governments may submit council or board endorsed resolutions directly to UBCM prior to June 30. Should this be necessary, detailed instructions are available on the UBCM website.

UBCM RESOLUTIONS PROCESS

1. Members submit resolutions to their Area Association for debate.
2. The Area Association submits resolutions endorsed at its Convention to UBCM.
3. The UBCM Resolutions Committee reviews the resolutions for submission to its Convention.
4. Resolutions endorsed at the UBCM Convention are submitted to the appropriate level of government for response.
5. UBCM will forward the response to the resolution sponsor for review.

UBCM RESOLUTIONS GUIDELINES

The Construction of a Resolution:

All resolutions contain a preamble – whereas clause(s) – and an enactment clause. The preamble describes **the issue**, and the enactment clause outlines **the action** being requested of UBCM. A resolution should answer the following three questions:

- a) **What is the problem?**
- b) **What is causing the problem?**
- c) **What is the best way to solve the problem?**

Preamble:

The preamble begins with "WHEREAS" and is a concise paragraph about the nature of the problem or the reason for the request. It answers questions (a) and (b) above, stating the problem and its cause, and should explain, clearly and briefly, the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. Supporting background documents can describe the problem more fully if necessary. Do not add extra clauses.

Only one sentence per WHEREAS clause.

Enactment Clause:

The enactment clause begins with the phrase "Therefore be it resolved" and is a concise sentence that answers question (c) above, suggesting the best way to solve the problem.

The enactment should propose a specific action by UBCM.

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

HOW TO DRAFT A RESOLUTION

1. Address one specific subject in the text of the resolution.

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if it is unclear or too complex for them to understand quickly. If there are multiple topics in a resolution, the resolution may be sent back to the sponsor to rework and resubmit.

2. For resolutions to be debated at UBCM, focus on issues that are province wide.

The issue identified in the resolution should be relevant to other local governments across BC. This will support productive debate and assist UBCM to represent your concern effectively to the provincial or federal government on behalf of all BC municipalities and regional districts. Regionally specific resolutions may be referred back to the Lower Mainland LGA and may not be entered for debate during the UBCM Convention.

3. Use simple, action-oriented language and avoid ambiguous terms.

Explain the background briefly and state the desired action clearly. Delegates can then debate the resolution without having to try to interpret complicated text or vague concepts.

4. Check legislative references for accuracy.

Research the legislation on the subject so the resolution is accurate. Where necessary, identify:

- the correct jurisdictional responsibility (responsible ministry or department, and whether provincial or federal government); and
- the correct legislation, including the title of the act or regulation.

5. Provide factual background information.

Even a carefully written resolution may not be able to convey the full scope of the problem, or the action being requested. Provide factual background information to ensure that the resolution is understood fully so that members understand what they are debating and UBCM can advocate effectively with other levels of government and agencies.

Each resolution **must include a separate background** that is a maximum of 3 pages and specific to a single resolution. Do not submit backgrounders that relate to multiple resolutions. The backgrounder may include links to other information sources and reports.

The backgrounder should outline what led to the presentation and adoption of the resolution by the local government and can link to the report presented to the council or board along with the resolution. Resolutions submitted without background information **will not be considered** until the sponsor has provided adequate background information. This could result in the resolution being returned or having to be submitted directly to UBCM.

6. Construct a brief, descriptive title.

A title identifies the intent of the resolution and helps eliminate the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution. For ease of printing in the Annual Report and Resolutions Book and for clarity, a title should be no more than three or four words.

7. Avoid repeat resolutions.

In the past, resolutions have come back year after year on the same topic. Elected officials and staff are encouraged to search the UBCM Resolutions database available through their website at www.ubcm.ca. Click on the "Resolutions and Policy" tab at the top of the page. It will be possible to locate any resolutions on the same topic that have been considered in the past and what the responses have been.

TEMPLATE FOR A RESOLUTION

Whereas << *this is the area to include an issue statement that outlines the nature of the problem or the reason for the request* >>.

And whereas << *if more information is useful to answer the questions - what is the problem? what is causing the problem?* >>:

Therefore be it resolved that UBCM << *specify here the action(s) that **UBCM** are being asked to take on, and what government agency the associations should be contacting to solve the problem identified in the whereas clauses* >>.

If absolutely necessary, there can be a second enactment clause (the “therefore” clause that specifies the action requested) with the following format:

And be it further resolved that << *specify any additional actions needed to address the problem identified in the whereas clauses* >>.



CITY OF LANGLEY

CITY HALL - 20399 DOUGLAS CRESCENT, LANGLEY, B.C. CANADA V3A 4B3
PHONE: 604-514-2800 FAX: 604-530-4371 www.city.langley.bc.ca

September 14, 2022

Briefing Notes for Honourable Selina Robinson Minister of Finance

Varied Taxation Rate for Residential and Business Classes

SUMMARY:

Residential Class 1 is comprised of multifamily residential strata units and single-family residential properties. As the assessed values of multifamily strata units increase at different rates than single family residential properties, this has historically caused a greater share of property value taxes generated being borne by single family property owners. We believe that splitting the Residential Class 1 properties into two separate classes would allow for varied taxation rates within the class, resulting in a more equitable division of the tax burden.

BACKGROUND:

The City of Langley's residential property class is comprised of 66% multifamily residential strata units compared to 34% of the housing stock categorized as single-family residential properties. In 2022, the assessed value of single-family homes on average increased 38% while multifamily homes only increased 19%.

The Province of British Columbia specifies in both the BC Assessment Act and the Community Charter – Prescribed Classes of Property Regulation B.C. Reg. 438/81 that there is one assessment class for all types of residential properties. The Community Charter outlines that a municipal bylaw to establish the property value taxes each year under section 197 (3) specifies there is a single rate for each property class. With the assessed value of single-family homes increasing dramatically and multi-family properties increasing more moderately, this has resulted in property value taxes increasing for single family homes whereas the multi-family residential properties see a decrease, causing a greater share of the property value taxes generated in the residential class to be borne by the single residential property owners.



Consequently, this disproportionate change has resulted in an inequitable application of taxation increase between the two residential property classes. For example, in 2022, City of Langley single family properties will experience a taxation increase of 10.25% (\$349) while multi-family properties will see a **decrease** of 0.23%% (-\$4). If the property class was split, the two types of properties would have each experienced a more equitable increase. In the past (2018 & 2019), the trend was reversed with multi-family homes seeing a larger increase than single family homes.

PROPOSAL:

If the residential property class was split into two separate classes, the municipality could adjust the rate for multi-family residential properties to ensure these properties contribute their proportional share of the tax increase required in any given year. This could be achieved by amending the BC Assessment Act and the Community Charter to allow the residential class to be split into two distinct residential classes so that a different rate may be applied to each type of residential property to more equitably share the tax burden between single family residential properties and multi-family strata properties.

To be clear, we are not asking for a proliferation of classes and sub-classes. We are asking to just simply split the residential class into two categories. Any Council in BC could apply the same mill rate to both classes if they didn't want to treat them differently. The only difference would be to allow a mechanism for municipalities such as ours that have a large number of multi-family residential strata properties to share the increase in the tax burden equitably.

We have considered alternative finance mechanisms such as utility fees but these are more appropriate for the use of a specific service. Utility fees are based on water meter consumption in the City of Langley so varied rates for housing types doesn't make sense. In this case, we are seeking the basic funding of all the services the City provides universally to all housing types, which is normally funded through property taxation. We can't, for example, add a \$100 fee to every single-family residential property which would be similar to a parcel tax because this doesn't allow for different sizes of homes as an assessment-based system does. There is a variation built into the property tax scheme and it is believed to be the best option for residential properties.

For Metro Vancouver meetings on Friday, January 27, 2023

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact:

media@metrovancover.org.

Metro Vancouver Regional District

E1.1 Township of Langley (1361 – 200 Street) – Request for Sanitary Service Extension and Covenant Discharge

APPROVED

The Township of Langley requested a sanitary service extension for a property located at 1361 200 Street, and requested support for discharging Covenant BB647806 as well as two covenants for additional affected properties. The property is located within a Sewerage Extension Area per *Metro 2040*, with the existing building footprint included in the Fraser Sewerage Area. This property is in the Agricultural Land Reserve, is designated “agricultural” in *Metro 2040*, and is located outside of the Urban Containment Boundary. Staff analysis determined the request is generally consistent with *Metro 2040*.

The Board resolved that the requested sewerage extension is generally consistent with the provisions of *Metro 2040*, supported the discharging of three covenants within the affected area, and forwarded both the sewage area extension application recommendation and support for covenant discharge to the GVS&DD Board.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received a delegation summary from a standing committee.

Regional Planning Committee – January 13, 2023

Delegations:

3.1 Roderick Lewis

Greater Vancouver Water District

G.1 Development Cost Charge (DCC) Review Process and Rate Bylaw

APPROVED

On October 28, 2022, the Board gave three readings to both the proposed *Greater Vancouver Water District Development Cost Charge Bylaw No. 257, 2022* and the *Greater Vancouver Water District Water Development Cost Charge Waiver or Reduction for Not-for-Profit Rental Housing Bylaw No. 256, 2022* and subsequently sent the bylaw to the Inspector of Municipalities for approval.

When drafting the bylaw, staff ensured consistency between the existing GVS&DD DCC bylaws, which currently include a direct exemption from DCCs for secondary suites and laneway houses in the bylaw. However, upon reviewing the proposed bylaw, the Province indicated that the GVWD is not permitted to directly exempt secondary suites and laneway houses in accordance with the Local Government Act. To address this change and ensure consistency with the provisions of the GVS&DD DCC bylaw, the definitions were amended such that secondary suites and laneway houses are not subject to DCCs if they are situated on a single-family residential dwelling. This new definition has received approval in principle from the Inspector of Municipalities.

The Board:

- Rescinded third reading of *Greater Vancouver Water District Development Cost Charge Bylaw No. 257, 2022*
- Rescinded third reading of *Greater Vancouver Water District Water Development Cost Charge Waiver or Reduction for Not-for-Profit Rental Housing Bylaw No. 256, 2022*
- Gave third reading to the *Greater Vancouver Water District Development Cost Charge Bylaw No. 257, 2022* as revised and forwarded it to the Inspector of Municipalities for approval

Greater Vancouver Sewage and Drainage District

No open agenda items.

Metro Vancouver Housing Corporation

E1.1 CMHC's National Housing Co-Investment Fund – Renewal and Repair Portfolio Funding

APPROVED

MVHC and Canada Mortgage and Housing Corporation (CMHC) share a common goal of preserving existing affordable housing stock and housing Canada's most vulnerable. MVHC's full building envelope renewal and deep retrofit projects have not been successful in securing funding through CMHC's National Housing Co-Investment Fund (NHCF) repair and renewal funding stream as a result of not meeting CMHC's current accessibility requirements. CMHC has offered flexibilities in the NHCF accessibility requirements to allow MVHC to qualify for funding using a portfolio approach, and has provided MVHC with a written offer and business terms to contribute up to \$5.6 million of portfolio funding towards the repair of a minimum of 560 units (eight projects) from MVHC's portfolio.

The Board authorized any two officers or directors of MVHC to execute and deliver the portfolio funding agreement, its associated schedules and any other documents as reasonably required by CMHC, on substantially similar business terms as included in the offer letter from CMHC provided to the MVHC Board, with such changes as MVHC may deem necessary or advisable, for the purposes of receiving a portfolio funding contribution from CMHC of up to \$5.6 million to support the aforementioned projects within the next three years.