

The Corporation of the
CITY OF WHITE ROCK

Regular Council Meeting
AGENDA



Monday, December 5, 2022, 7:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

***Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

T. Arthur, Director of Corporate Administration

Pages

1. CALL MEETING TO ORDER

1.1 FIRST NATIONS LAND ACKNOWLEDGEMENT

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for December 5, 2022 as circulated.

3. ADOPTION OF MINUTES

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RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the meeting minutes of November 21, 2022 as presented.

4. QUESTION AND ANSWER PERIOD

Question and Answer Period will be taking place both in person at the meeting, as well as electronically through email.

If you wish to have your question submitted electronically you may forward questions and comments to Mayor and Council by emailing ClerksOffice@whiterockcity.ca with Question and Answer Period noted in the subject line.

As of 8:30 a.m., November 30, 2022, there were no Question and Answer period submissions received.

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

RECOMMENDATION

THAT Council receive for information the correspondence submitted for Question and Answer Period by 8:30 a.m. December 5, 2022, including “On-Table” information provided with staff responses that are available at the time.

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.a WHITE ROCK PICKLEBALL ASSOCIATION - JOHN BOGAR, PEGGY HOF AND ROBERT PEEBLES

Members from the White Rock Pickleball Association (WRPB) to attend to introduce WRPB to the new Council and to outline three (3) requests:

1. Urgent need for AED at Centennial Park
2. Completion of work courts on east side courts
3. Maintenance of space between the courts.

5.1.b WHITE ROCK EVENTS SOCIETY - CHRISTINE TOBIAS & TRACEY LAMARRE

Members from the White Rock Events Society to attend to discuss the White Rock Sea Festival and Float for 2023.

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5.2	PETITIONS	
	None	
6.	PRESENTATIONS AND CORPORATE REPORTS	
6.1	PRESENTATIONS	
	None	
6.2	CORPORATE REPORTS	
6.2.a	2023 FEES AND CHARGES BYLAW, 2022, NO.2447	27
	Corporate report dated December 5, 2022 from the Director of Financial Services titled "2023 Fees and Charges Bylaw, 2022, No. 2447".	
	<u>Note:</u> Bylaw 2447 is on the agenda for consideration under item 8.1.a	
	RECOMMENDATION	
	THAT Council receive the December 5, 2022 corporate report from the Director of Financial Services titled "2023 Fees and Charges Bylaw, 2022, No. 2447" for information.	
6.2.b	WHITE ROCK SIGN BYLAW, 2010, NO. 1923, AMENDMENT NO. 6, 2022, NO. 2452	53
	Corporate report dated December 5, 2022 from the Director of Financial Services titled "White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 6, 2022, No. 2452".	
	<u>Note:</u> Bylaw 2452 is on the agenda for consideration under item 8.1.b	
	RECOMMENDATION	
	THAT Council receive the December 5, 2022, corporate report from the Director, Financial Services, titled "White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 6, 2022, No. 2452" for information.	
6.2.c	WATER SERVICES BYLAW, 2015, NO. 2117, AMENDMENT NO. 11, BYLAW, 2022, NO. 2448	56
	Corporate report dated December 5, 2022 from the Director of Financial Services titled "Water Services Bylaw, 2015, No. 2117, Amendment No, 11, Bylaw, 2022, No. 2448".	
	<u>Note:</u> Bylaw 2448 is on the agenda for consideration under item 8.1.c.	
	RECOMMENDATION	
	THAT Council receive the December 5, 2022, corporate report from the Director of Financial Services, titled "Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022, No. 2448" for information.	

6.2.d	LATECOMER INTEREST RATE BYLAW, 2015, NO. 2088, AMENDMENT NO. 3, 2022 NO. 2450	61
	Corporate report dated December 5, 2022 from the Director of Financial Services titled "Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 3, 2022 No. 2450".	
	Note: Bylaw 2450 is on the agenda for consideration under item 8.1.d.	
	RECOMMENDATION THAT Council receive the December 5, 2022 corporate report from the Director of Financial Services, "Latecomer charges Bylaw No. 2088, Amendment No. 3, 2022 No. 2450" for information.	
6.2.e	CONTRACT AWARD - NEW WATER WELL #5 DRILLING	69
	Corporate report dated December 5, 2022 form the Director of Engineering and Municipal Operations titled "Contract Award - New Water Well #5 Drilling".	
	RECOMMENDATION THAT Council:	
	<ol style="list-style-type: none"> 1. Receive the corporate report dated December 5, 2022, from the Director of Engineering and Municipal Operations, titled "Contract Award – New Water Well #5 Drilling"; 2. Approve award of New Water Well #5 Drilling to Drillwell Enterprises Ltd. in the amount of \$279,625 (excluding GST); and 3. Authorize the Director of Engineering and Municipal Operations to execute all contract documentation required for the project. 	
6.2.f	CITY OF WHITE ROCK EMERGENCY DAYTIME WARMING CENTRE UPDATE REPORT	78
	Corporate report dated December 5, 2022 from the Director of Planning and Development Services titled "City of White Rock Emergency Daytime Warming Centre Update Report".	
	RECOMMENDATION THAT Council direct staff to coordinate with Engaged Communities Canada Society so that the city's emergency daytime warming centre remains operational daily through to March 31, 2023, regardless of the daytime temperature.	
7.	MINUTES AND RECOMMENDATIONS OF COMMITTEES	
7.1	STANDING AND SELECT COMMITTEE MINUTES	
	None	

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

7.2.a LAND USE AND PLANNING COMMITTEE (COUNCILLOR LAWRENCE, CHAIRPERSON)

7.2.a.a CONSIDERATION OF ACTIVE REZONING APPLICATIONS (JUNE TO JULY 2022)

Note: The following recommendation was discussed at the Land Use and Planning Committee meeting held earlier in the evening. Council may consider the following recommendation at this time, or may defer to a future meeting.

RECOMMENDATION **THAT Council:**

1. Direct staff to advance the zoning amendment application at 15734 Thrift Avenue and proceed to the next stage in the application review process.
2. Direct staff to advance the zoning amendment application at 15579 Oxenham Avenue and proceed to the next stage in the application review process.

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.a BYLAW 2447 - 2023 FEES AND CHARGES BYLAW, 2022, NO. 2447

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Bylaw 2447 - A bylaw to impose fees and charges for various services offered by the City that are not included in any other City Bylaw.

Note: Bylaw 2447 was the subject of a corporate report under item 6.2.a.

RECOMMENDATION

THAT Council give first, second and third reading to the "2023 Fees and Charges Bylaw, 2022, No. 2447".

8.1.b WHITE ROCK SIGN BYLAW, 2010, NO. 1923, AMENDMENT NO. 6, 2022, NO. 2452

109

Bylaw 2452 - A Bylaw to amend Schedule II – Permit Fee Schedule of the White Rock Sign Bylaw, 2010, No. 1923

Note: Bylaw 2452 was the subject of a corporate report under item 6.2.b.

RECOMMENDATION

THAT Council give first, second and third readings to "White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 6, 2022 No. 2452".

8.1.c	BYLAW 2448 - WATER SERVICES BYLAW, 2015, NO. 2117, AMENDMENT NO. 11, BYLAW, 2022, NO. 2448	110
	Bylaw 2448 - A bylaw to amend the Water Services Bylaw, 2015, No. 2117	
	<u>Note:</u> Bylaw 2448 was the subject of a corporate report under item 6.2.c.	
	<u>RECOMMENDATION</u> THAT Council give first, second and third readings to "<i>Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022, No. 2448</i>".	
8.1.d	BYLAW 2450 - LATECOMER INTEREST RATE BYLAW, 2015, NO. 2088, AMENDMENT NO. 3, 2022, NO. 2450	112
	Bylaw 2450 - A bylaw to amend the Latecomer Interest Rate Bylaw.	
	<u>Note:</u> Bylaw 2450 was the subject of a corporate report under item 6.2.d.	
	<u>RECOMMENDATION</u> THAT Council give first, second and third readings to "<i>Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 3, 2022, No. 2450</i>".	
8.1.e	WHITE ROCK SIGN BYLAW, 2021, NO. 1923, AMENDMENT NO. 5, BYLAW, 2022, NO. 2449	113
	Bylaw 2449 - A bylaw to amend the White Rock Sign Bylaw in relation to political sign guidelines.	
	<u>RECOMMENDATION</u> THAT Council give final reading to "<i>White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 5, Bylaw, 2022, No. 2449</i>".	
8.2	PERMITS	
	None	
9.	CORRESPONDENCE	
9.1	CORRESPONDENCE - RECEIVED FOR INFORMATION	
	<u>Note:</u> Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.	
	<u>RECOMMENDATION</u> THAT Council receive correspondence item 9.1.a as circulated.	

**9.1.a MINISTER OF MUNICIPAL AFFAIRS, NATHAN CULLEN - FOLLOW-UP
ON UNION OF BC MUNICIPALITIES (UBCM) CONVENTION
DISCUSSION**

115

Correspondence dated November 23, 2022 from Nathan Cullen, Minister of Municipal Affairs following up on discussions that took place at the Union of BC Municipalities Convention regarding the reconstructions of the Pier and the extension of authority for a municipal vacancy tax to municipalities other than the City of Vancouver.

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR'S REPORT

10.2 COUNCILLORS REPORTS

11. MOTIONS AND NOTICES OF MOTION

11.1 MOTIONS

11.2 NOTICES OF MOTION

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

13. OTHER BUSINESS

**14. CONCLUSION OF THE DECEMBER 5, 2022 REGULAR COUNCIL
MEETING**

Regular Council Meeting of White Rock City Council

Minutes



PRESENT: Councillor Chesney
Councillor Trevelyan
Megan Knight, Mayor
Councillor Cheung (via electronic means)
Councillor Lawrence
Councillor Klassen
Councillor Partridge

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Candice Gartry, Director of Financial Services
Kari Laing, Director of Human Resources
Ed Wolfe, Fire Chief
Debbie Johnstone, Deputy Corporate Officer

PUBLIC: 28 approx.

1. **CALL MEETING TO ORDER**

The meeting was called to order at 7:00 p.m.

1.1 **FIRST NATIONS LAND ACKNOWLEDGEMENT**

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. **ADOPTION OF AGENDA**

Motion Number: 2022-434 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for November 21, 2022 as circulated.

Motion CARRIED (7 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2022-435 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as presented:

- **October 19, 2022 Special Council meeting; and,**
- **November 7, 2022 Inaugural Council meeting.**

Motion CARRIED (7 to 0)

3.1 SPECIAL PRESENTATION - FIRE SERVICES EXEMPLARY SERVICE MEDALS

The Fire Services Exemplary Service Medal, created on August 29, 1985, honors members of a recognized Canadian fire service who have completed 20 years of service, ten years of which have been served in the performance of duties involving potential risks, and were employed on or after the date of creation of the Medal. Recognized fire services include Canadian fire departments, fire marshals' offices, fire commissioners' offices and the Canadian Forces fire services. Exemplary service is characterized by good conduct, industry, and efficiency.

Consideration is given only to periods of service for which no other long service, good conduct or efficiency decoration or medal has been awarded by the Crown. The Medal may be awarded posthumously.

Fire has six (6) active members and two (2) retired members that are due to receive Exemplary Service Medals for completing 20 years of service:

- Firefighter / Acting Captain Bira Bindra / 20 Years
- Firefighter / Acting Captain Scott Booth / 20 Years
- Deputy Chief Ken Molland 20 Years
- Auxiliary Firefighter Ian Pither 20 & 30 Years
- Captain Mike Stark / 30 Years
- Captain James Davison / 20 Years
- Firefighter / Acting Captain Mike Bancroft / 20 Years (Retired)
- Firefighter / Acting Captain Richard Mann / 20 Years (Retired)

4. QUESTION AND ANSWER PERIOD

Question and Answer Period was held both in person at the meeting, as well as electronically through email.

If you wish to have your question submitted electronically you may forward questions and comments to Mayor and Council by emailing ClerksOffice@whiterockcity.ca with Question and Answer Period noted in the subject line.

As of 8:30 a.m., November 21, 2022, there were **no** Question and Answer period submissions received.

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

- E. Gamble, South Surrey, stated concern with the recent Remembrance Day ceremony held in White Rock where the eternal flame was not lit. The intention of the flame is that it not be extinguished (should be lit 24/7). At a minimum, it should be lit on Remembrance Day.

It was noted that the flames were meant to be lit on Remembrance Day, staff worked on lighting the gas flame for quite some time prior to the ceremony but they were not able to get it going. The Chief Administrative Officer noted it would be reviewed with staff.

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.a BARRY KOZAR - NOISY CARS AND ENFORCEMENT

B. Kozar, resident, appeared before Council to discuss a neighbours noisy car and the need to manage this issue in White Rock.

The Staff Sergeant replied to the delegation with the following points:

- Motor Vehicle Act sets the decibel readings
- Suggested the decibel maximums are loud for many people, so even if the City was to have a decibel reading in their bylaws it may not achieve the objective

- Potential enforcement and testing issues

5.2 PETITIONS

None.

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

None.

6.2 CORPORATE REPORTS

6.2.a SURREY SCHOOLS, ELIGIBLE SCHOOL SITE PROPOSAL

Corporate report dated November 21, 2022 from the Director of Planning and Development Services titled "School District No. 36 - Eligible School Site Proposal".

It was noted that there were eight (8) sites involved as part of the proposal as a correction from seven (7) sites being noted in the corporate report.

Motion Number: 2022-436 It was MOVED and SECONDED

THAT Council accepts the certified resolution of the Board of Education of School District No.36 (Surrey) and:

- a. **Receive this report for information;**
- b. **Endorse, in principle, the Surrey School District's Eligible School Sites Proposal 2023-2024 Capital Plan, attached as Appendix "A," and**
- c. **Instruct the Director of Corporate Administration to forward a copy of this report and the related Council resolution to the Surrey School District.**

Motion CARRIED (7 to 0)

6.2.b 2022 LOCAL GOVERNMENT ELECTION

Corporate report dated November 21, 2022 from the Director of Corporate Administration titled "2022 Local Government Election".

Note: *White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 5, Bylaw, 2022, No. 2449* is on the agenda for consideration under Item 8.1.a.

Motion Number: 2022-437 It was MOVED and SECONDED

That Council receive the November 21, 2022, corporate report from the Director of Corporate Administration, titled "2022 Local Government Election" as required under the *Local Government Act*.

Motion CARRIED (7 to 0)

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

None.

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

None.

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.a WHITE ROCK SIGN BYLAW, 2021, NO. 1923, AMENDMENT NO. 5, BYLAW, 2022, NO. 2449

Bylaw 2449 - A bylaw to amend the White Rock Sign Bylaw in relation to political sign guidelines.

Note: This bylaw was discussed under Item 6.2.b

Motion Number: 2022-438 It was MOVED and SECONDED

THAT Council give first, second and third readings to " *White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 5, Bylaw, 2022, No. 2449*".

Motion CARRIED (7 to 0)

8.2 PERMITS

None.

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

Note: Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion and may propose a motion of action on the matter.

Motion Number: 2022-439 It was MOVED and SECONDED

THAT Council receive items of correspondence 9.1.a - 9.1.c as circulated.

Motion CARRIED (7 to 0)

9.1.a METRO VANCOUVER BOARD IN BRIEF

Information regarding the October 28, 2022 Metro Vancouver meetings provided for information purposes.

9.1.b J. MUSSER AND P. DE. ROSA - REQUEST TO PHASE FOSSIL FUELS OUT OF HOMES AND BUSINESSES

Two items of email correspondence dated October 27, 2022 from White Rock residents, J. Musser and P. De Rosa regarding a request for Council to consider passing a policy to ensure new buildings in White Rock are all-electric and to help phase gas and other fossil fuels out of existing buildings.

9.1.c KWANTLEN POLYTECHNIC UNIVERSITY RETIREES' ASSOCIATION (KPURA) - ACCESS TO POST-SECONDARY EDUCATION IN WHITE ROCK

Correspondence dated November 9, 2022 from Kwantlen Polytechnic University Retirees' Association Board Member G. Dean requesting a Funding Formula Review process for Post-Secondary Education to adequately serve White Rock and the South Fraser Region.

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR'S REPORT

Mayor Knight noted the following items:

- Nov 7, Council Inaugural meeting
- Nov 8, South Surrey White Rock Chamber of Commerce's "Diwali Celebration Mixer"
- Nov 9 & 10 Council Orientation
- Nov 10, White Rock Museum & Achieves 2022 Annual General meeting
- Nov 11, Remembrance Day Parade and Service
- Nov 16, Council Orientation
- Nov 17, TransLink's Inaugural Mayor's Council on Regional Transportation meeting
- Nov 18, KAIROS Blanket Exercise led by Indigenous facilitators and hosted by Sources Community Resource Services
- Nov 21, Delivery of letter to gift to P. Paton, to honour her many years of community service and leadership with the Meals on Wheels program
- Reminder of the Annual Christmas on the Peninsula Annual will take place Saturday, Nov 26

10.2 COUNCILLORS REPORTS

Councillor Partridge noted the following information:

- Nov 7, Council Inaugural meeting
- Nov 8, South Surrey White Rock Chamber of Commerce's "Diwali Celebration Mixer"
- Nov 9 Peninsula Arts and Culture Alliance (PACA) meeting
- Nov 9 & 10 Council Orientation Sessions
- Nov. 10 -Soroptimist White Rock Chapter Meeting
- Nov 11, Remembrance Day Parade and Service
- Nov. 12, Opening of the Dental Room in South Surrey
- Nov 14, Senior Leadership Presentations
- Nov 15, White Rock Rotary Meeting
- Nov. 16 -Senior Leadership Presentations
- Nov 17, Meeting with White Rock residents
- Nov 18, KAIROS Blanket Exercise led by Indigenous facilitators and hosted by Sources Community Resource Services
- Nov 19, White Rock Museum and Archives Christmas Craft Fair.

Councillor Cheung noted the following information:

- Nov 7, Council Inaugural meeting
- Nov 8, South Surrey White Rock Chamber of Commerce's "Diwali Celebration Mixer"
- Nov 9, Peninsula Arts and Culture Alliance (PACA) meeting
- Nov 9 & 10 Council Orientation

Councillor Klassen noted the following information:

- Thank you to staff for orientation information
- Nov 11, Remembrance Day Parade and Service, followed by attending the Elks Hall and the Legion

Councillor Trevelyan noted the following information:

- Reminder of the Annual Christmas on the Peninsula which will take place Saturday, Nov 26

Councillor Lawrence noted the following information:

- Nov 10, Creative Moments from Art West Society at the Pop-Up Gallery

11. **MOTIONS AND NOTICES OF MOTION**

11.1 MOTIONS

11.1.a 2023 REGULAR COUNCIL MEETING SCHEDULE

Motion Number: 2022-440 It was MOVED and SECONDED

THAT Council approve the following 2023 regular Council meeting schedule:

- January 16 & 30;
- February 13 & 27;
- March 13 & 27;
- April 17;
- May 1 & 15;
- June 12 & 26;
- July 10 & 24;
- September 11 & 25;
- October 16 & 30;
- November 6 & 27; and,
- December 11

Motion CARRIED (7 to 0)

11.1.b TRANSLINK MAYORS' COUNCIL ALTERNATE

Note: *Mayor Knight is automatically the City's representative to the TransLink Mayor's Council, this motion is only in relation to assigning an alternate when required.*

Motion Number: 2022-441 It was MOVED and SECONDED

THAT Council approve the following member as an alternate to the Translink Mayor's Council as follows:

- **Councillor Klassen - alternate (2023)**
- **Councillor Lawrence - alternate (2024)**
- **Councillor Chesney - alternate (2025)**
- **Councillor Trevelyan - alternate (2026)**

Motion CARRIED (7 to 0)

11.1.c COUNCIL APPOINTMENTS TO OUTSIDE ORGANIZATIONS

Motion Number: 2022-442 It was MOVED and SECONDED

THAT Council appoint the following members of Council to the relative organizations as representatives/alternates for the 2022 - 2026 Council Term:

Fraser Valley Regional Library Board (Representative: Councillor Partridge / Alternate: Councillor Klassen)

Note: The next Fraser Valley Regional Library is scheduled for Wednesday, December 7th at 10am

White Rock Business Improvement Association (BIA)
(Representative: Councillor Klassen / Alternate: Councillor Trevelyan)

White Rock Chamber of Commerce (Representative: Councillor Klassen/ Alternate: Councillor Lawrence)

White Rock Museum and Archives Board (Representative: Councillor Chesney/ Alternate: Councillor Partridge)

White Rock Tourism (Representative: Councillor Chesney/ Alternate: Councillor Cheung)

Peace Arch Hospital Foundation Healthy Community Grants Committee (Representative: Councillor Cheung/ Alternate: Councillor Partridge)

Sources B.C. (Representative: Councillor Partridge/ Alternate: Councillor Trevelyan)

Municipal Insurance Association of British Columbia (MIABC)

(Representative: Councillor Lawrence/ Alternate: Councillor Chesney)

Burlington Northern Santa Fe (BNSF) Railway (Representative:

Councillor Trevelyan/ Alternate: Councillor Lawrence)

Peace Arch Hospital Foundation Healthy Community Steering

Committee (Representative: Councillor Cheung/ Councillor Klassen)

Semiahmoo First Nation (Representative: Councillor Trevelyan / Alternate Councillor Lawrence)

Motion CARRIED (7 to 0)

11.2 NOTICES OF MOTION

None.

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None.

13. OTHER BUSINESS

None.

14. CONCLUSION OF THE NOVEMBER 21, 2022 REGULAR COUNCIL MEETING

The meeting was concluded at 7:43 p.m.



Mayor Knight

Tracey Arthur, Director of Corporate Administration



On behalf of the 5 directors and 3 assistants comprising the White Rock Events Society, producers of the 2014 through 2017, White Rock Sea Festivals, we would like to provide council with our proposal to rejuvenate the 2023 White Rock Sea Festival and float and solicit the city's support.

The pandemic changed the world in 2020 but it will be much brighter in 2023.

Through all kinds of ups and downs, the White Rock Sea Festival has remarkably survived in various formats and incarnations.

Following the 2022 Sea Festival we were approached by several people wondering why there was no Waiter's Race, Torchlight Parade and very few activities or events, other than music. Understandably, because of the pandemic there were no parades but as of 2022 parades are back.

Our board met and discussed volunteering our time and energy again to bring back a great event to our unique "City by the Sea".

Part 1 of this endeavour:

Rejuvenating the Sea Festival, the Torchlight Parade, Waiter's Race, entertainment, and events for all ages, would boost activity and enjoyment for residents and visitors and be a boon for businesses, all celebrating a fun filled family event, BC Day long weekend.

We have several members of the original WRES joining us again on this journey. All hard-working community volunteers, giving their time and energy. This really is a labour of love.

Also, in the past, we received tremendous support from the City of White Rock. The monetary funding, in-kind support and advice from several stakeholders was invaluable. That support was critical to the success of the festival.

Although we do not have a complete list, some key elements of the festival will be:

- City of White Rock Float
- Torchlight Parade
- Waiter's Race
- On stage entertainment (Powder Blues have already said they would love to be part of the festival again)
- Vendors/Exhibitors Promenade
- Fireworks
- Activities for all ages

We have reached out to the Chinese Village Club, and they are looking forward to participating in 2023.

We will reach out to other diverse groups in the city and Semiahmoo First Nation.

We will look to recruit strategic partners/volunteers to grow our team.

Currently, we have a Vendor Coordinator, Volunteer Coordinator, Parade Coordinators, Float Coordinators, and Entertainment Coordinators. We are looking for an experienced logistics volunteer and a volunteer Activities Coordinator.

We have attached a preliminary draft budget.

Costs have gone up tremendously, but we will pursue cash and in-kind funding from sponsors.

If the city approves our request, an important first step will be sending out parade invitations early in the new year. Now that parades are back, parade crews will be organizing their calendars to select which parades they will attend. We would like to be prominent on their lists.

Part 2: (Attached pictures of damaged float and previous floats)

The Goodwill Ambassador, City of White Rock Float.

We believe the city and White Rock Youth Ambassadors benefit from attending other community parades to promote White Rock.

We reached out several times to view the float because we were asked if we would be interested in a redesign for the float. We have a new concept and hoped to save money by repurposing some of the props.

When it was finally opened, we were stunned at the condition.

There was mould and hazardous sludge all over the props and in containers. A dangerous situation. We could only "save" a few items to use as templates, no props were salvageable. It was not a safe situation. Masks and gloves were a must.

The float deck is completely rotted and will need a rebuild. The sides are warped and need rebuilding too.

We viewed the float as an asset for the City of White Rock but as you can see from the pictures, it was never protected or looked after, and water and the elements destroyed everything.

When a float is maintained and protected, it can last decades, needing a design change every 4 years. It should not have to be completely rebuilt from the deck up. Just like a vehicle, with upkeep a float can last a very long time. The truck we gave to the city is part of the float design.

In closing, we will update mayor and council with more details should they wish to support the White Rock Events Society and our vision for the 2023 White Rock Sea Festival and float.

Thank you

Christine Tobias, Tracey LaMarre

Cathie Ellis, Cindy Poppy, Deanna Pedersen

Directors, White Rock Events Society



PICTURE TAKEN 2014



PICTURE TAKEN OCTOBER 2022

A FEW OTHER FLOATS WE HAVE BUILT FOR THE CITY









White Rock Events Society WRES 2023 Budget

	Budget 2023
Revenue	
City of White Rock	
Funding	20,000.00
Grant in Aid	2,000.00
Float	25,000.00
Total City of White Rock	\$ 47,000.00
Marketplace	20,000.00
Sponsors	36,000.00
Total Revenue	\$ 103,000.00
Expenses	
Advertising/Promotional	2,500.00
Bank charges	
Entertainment Main Stage	
Talent	12,000.00
Stage/sound production	11,000.00
Miscellaneous Exp	1,000.00
Total Entertainment	\$ 26,500.00
Events	
All ages activities	1,000.00
Fireworks	7,500.00
Waiter's race	400.00
Entertainers	3,000.00
Miscellaneous	700.00
Total Events	\$ 12,600.00
Float	
Float Miscellaneous Exp	1,000.00
Float deck/sides construction	4,000.00
Float Travel	4,000.00
Supplies/props	10,500.00
Vehicle/Trailer (Ins +)	5,500.00
Total Float	\$ 25,000.00
Operating expenses	
Legal and professional fees	2,000.00
Insurance	5,000.00
Website/social media	5,500.00
Office supplies	500.00
Sub Total Operating Expenses	\$ 13,000.00

Volunteer Costs	
Volunteer T-shirts	2,000.00
Volunteer Refreshments	750.00
Volunteer Honourariums	5,000.00
Volunteer Training	150.00
Volunteer reception	1,000.00
Total Volunteer Costs	\$ 8,900.00
Total Operating Expenses	\$ 21,900.00
Parade	
Honourariums Local	2,500.00
Honourariums Non Local	2,000.00
Parade Equipment	1,000.00
Parade Supplies	1,000.00
Professional Traffic Control	3,500.00
Total Parade	\$ 10,000.00
Storage	500.00
Venue expenses	
Equipment Rentals	2,500.00
Medtec Medical	1,000.00
Misc Venue expenses	1,000.00
Security	1,000.00
Venue signage	1,000.00
Total Venue expenses	\$ 7,000.00
Total Expenses	\$ 103,000.00
Other Income	
In-Kind Goods Income	10,000.00
In-Kind Service Income	100,000.00
Total Other Revenue	\$ 110,000.00
Other Expenses	
In-Kind Goods Expense	10,000.00
In-Kind Service Expense	100,000.00
Total Other Expenses	\$ 110,000.00
Net Income	\$ 0.00

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: December 5, 2022

TO: Mayor and Council

FROM: Candice Gartry, Director, Financial Services

SUBJECT: 2023 Fees and Charges Bylaw, 2022, No. 2447

RECOMMENDATION

THAT Council receive the December 5, 2022, corporate report from the Director of Financial Services, titled "2023 Fees and Charges Bylaw, 2022, No. 2447" for Council's consideration and adoption.

EXECUTIVE SUMMARY

Section 194 of the *Community Charter* authorizes Council, by bylaw, to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements.

Annually, city staff review the fees and charges bylaw to ensure that fees charged recover the cost of providing the services. For 2023, the increases proposed are generally inflationary except for some fees where it has been determined that the city is not fully recovering related costs. Additionally, a few new fees have been added.

It is recommended that the fees proposed in the 2023 Fees and Charges Bylaw, 2022, No. 2447 be approved for the 2023 fiscal year.

INTRODUCTION/BACKGROUND

Annually, city staff review the fees and charges bylaw to ensure that fees charged recover the cost of providing the services. For 2023, the increases proposed are generally inflationary except for some fees where it has been determined that the city is not fully recovering related costs.

Additionally, a few new fees have been added.

The following new fees are proposed to recover the costs for the services the city provides:

Item	Proposed Fee
Planning and Development Services: Development Application Fees Formal Pre-Application Fee (for staff time to review application materials, referrals from other departments, and preparation of and presentation to customer a pre-	450.00

Item	Proposed Fee
<i>application summary to add in the preparation of subsequent applications to the city)</i>	
Engineering and Municipal Operations:	
Street Sweeper Call Out (<i>for staff time to attend call out</i>)	281.00
Sanitary and Storm Drainage Cap Off (<i>cost of capping off services</i>)	300.00
Road and Right of Way Deposits	
<i>(The city already takes deposits, for these purposes. The changes below are being made better define the type and value of the deposits needed)</i>	
Minor works with limited risk of damage to asphalt road surfaces	5,000.00
Coring, test holes, drilling on asphalt or concrete road and sidewalk surfaces	5,000.00
Moderate works with risk of damage to asphalt road surfaces, concrete road and/or sidewalk surfaces, boulevard	10,000.00
Major works with significant risk of damage to asphalt road surfaces, concrete road and/or sidewalk surfaces, boulevard	10,000.00
Recreation and Culture:	
Ice Rentals (Non-Subsidized)	
Last Minute Rate (within 7 days to rental) (<i>new service to private users to help use up our ice time-holes</i>)	179.00
Ice Rentals (Partially Subsidized)	
Prime Rate (Game Days)	200.00
(<i>to better reflect the cost of administering game days vs practices</i>)	
Facility Rentals	
Beer Garden Permit Fee per occurrence (<i>to cover staff time to administer the application process</i>)	150.00
Kent Street Activity Center	
Membership fees (Sept – Dec) (<i>new shorter duration membership fee</i>)	20.00
Advertising Boards (<i>for new pickleball courts</i>)	
Pickleball Courts, per season (Apr-Mar) non-profit	303.00
Pickleball Courts, per season (Apr-Mar) private	453.00
Fire and Rescue:	
Fireworks Discharge Permit Application Fee (<i>to cover staff time to administer the application process</i>)	53.00

The following fees were increased beyond an inflation rate of 2% to better align with the actual cost of providing the service:

Item	Previous Fee	Proposed Fee
Planning and Development Services:		
Property File Research and Copies		
Research fee & Copies on disc or flash drive (excluding print cost) (<i>to better align the cost of service with fees</i>)	17.00	50.00
Permit Application Fees		
Other Permit Fees (<i>to align the cost of service with fees</i>)	75.00	86.00

Item	Previous Fee	Proposed Fee
<i>(Additionally, for permit fees, the clause for deducting the initial application fee from the permit fee has been removed. In replacement, the cost of the first fixture, zone or sprinkler head has been reduced to \$0. Changes made for clarity of fees and streamlining of business processes)</i>		
Building permits to construct other than single or two-family dwelling, a fee equal to 50% of the estimated permit fee. Change made to maximum fee <i>(to better align the cost of service with fees, for complicated Multi-Family or commercial buildings)</i>	7,650.00	10,000.00
Engineering and Municipal Operations: Sanitary and Storm Connection Fee minimum (if cost of service exceeds the minimum the City will invoice the property owner the cost difference) <i>(Cost of installation has significantly increased)</i> Additional notes added for Sewer and Storm connections * When customers request connections, if fees paid previously are less than what is stated in this bylaw, the difference of the fees collected, and the current fee will be required to be paid before installation of the connection(s). * If the cost of providing and laying a sanitary connection or a drainage connection exceeds the fee collected for the service, such additional costs will be invoiced to the property owner. Such costs may include, but not limited to, contractor, materials, equipment, city staff, and administrative costs as calculated by the city. Invoices not paid will be added to the property tax levy of the property and will be subject to the same interest rate and collection process as overdue property taxes. <i>(These are to ensure all costs for performing the connections are paid by the developer)</i>		8,000.00
Parks Dedication Program – Initial cost for installation Bench <i>(cost of concrete has significantly increased)</i>	4,160.00	6,800.00
Latecomer Agreement Application <i>(to better align the cost of service with fees)</i>	3,121.00	4,500.00
Recreation and Culture: Filming Fees <i>(Increased to align with the cost of supporting the filming projects)</i> Pier and Promenade per day Promenade per day Food Cart Pad Rental (changed from per foot to flat fee) Food Cart Pad Power Fee <i>(to better align with costs)</i>	1,190.00 860.00 4.20 / foot 104.00	1,428.00 1,032.00 1,000.00 110.00

Item	Previous Fee	Proposed Fee
Facility Rentals		
Commercial Rate	100.00	110.00
Private Rental Rate	84.00	95.00
Statutory Holiday (min 2 hours) (To better align with costs)	110.00	140.00
Financial Services:		
Increased maximum for Accounts receivable admin fees (to better align with staff administration costs)	200.00	500.00

The following fees were removed:

Item	Current Fee
Recreation and Culture:	
White Rock Community Centre Rentals	
Wedding Party rate for Presentation room flat charge (replaced with hourly private rental rate).	2,249.00
Presentation Room ABC (all charges) (Removed as was redundant, each room rental is listed individually under section Hall A, B, or C (lobby not included))	
Parking Services:	
Temporary Construction Period Permit - 1300 Block Foster St (Construction activity that produced the greatest parking pressures on the 1300 block of Foster is no longer present)	1.00

The following fees were moved from the White Rock Sign Bylaw to the Fees and charges bylaw and increased to better reflect the cost of service (These fees had not been updated since 2012):

Item	Previous Fee	Proposed Fee
Planning and Development Services:		
Temporary Signs		
Sandwich Board Sign or Free-Standing Portable Sign or Promotional Sign (first event)	50.00	75.00
Promotional Sign (second and third event each)	50.00	75.00
Special Promotional Sign Permit (per White Rock Sign Bylaw, sub-section 6.2)	No Charge	No Charge
Permanent Signs		
Application Fee	50.00	75.00
Alter or move an existing Sign	50.00	100.00
Free-Standing Signs up to 3 square metres of Sign Area	150.00	175.00
Free-Standing Signs over 3 square metres of Sign Area	200.00	300.00
Fascia, Projection, Canopy and Awning Signs	150.00	175.00
Electronic Message Board Sign	250.00	300.00
Comprehensive Sign Plan	200.00	225.00
Each Sign for a Premise included in an approved Comprehensive Sign Plan	50.00	75.00

FINANCIAL IMPLICATIONS

Annually reviewing the Fees and Charges Bylaw and adjusting, removing, or adding fees where needed ensures that the city's fees and charges are appropriate and remain in line with the cost of providing the services. The impact of the proposed fees will be incorporated into adjustments to revenues in the 2022 budget process.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The departments responsible for the fees and charges each provided input for the fees proposed in the 2023 Fees and Charges Bylaw, 2022, No. 2447.

OPTIONS / RISKS / ALTERNATIVES

The following option is available for Council's consideration:

1. Not endorse the proposed 2023 Fees and Charges Bylaw, 2022, No. 2447, which would result in the city's fees falling below the cost of providing the services.

CONCLUSION

Annually, city staff review the fees and charges bylaw to ensure that fees charged are appropriate, necessary and recover the cost of providing the services. For 2023 the fees were generally increased by inflation and others were adjusted to align with the cost of providing or delivering the service. The proposed changes have been incorporated into the 2023 Fees and Charges Bylaw, 2022, No. 2447 for the Council's consideration.

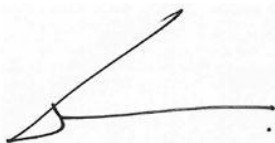
Respectfully submitted,



Candice Gartry
Director, Financial Services

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: 2023 Fees and Charges Bylaw, 2022, No. 2447

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2447**



A Bylaw to impose fees and charges for various services offered by the City that are not included in any other City Bylaw.

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. Definition

1.1 In this bylaw, the following definition applies:

City means the City of White Rock

2. Bylaw Duration

2.1 The fees and charges are set out in this bylaw for the year 2023.

2.2 “2023 Fees and Charges Bylaw, 2022, No. 2447” will take effect January 1, 2023. If a new bylaw regarding Fees and Charges has not been adopted by January 1, 2024, the fees and charges contained in this bylaw will continue to remain in effect until a new bylaw on this matter has been adopted by City Council.

3. Fees and Charges Schedules

3.1 A person will pay the specified fees / charges for services set out in the following schedules which are attached to and form part of this bylaw:

Schedule A	Planning and Development Services
Schedule B	Engineering and Municipal Operations
Schedule C	RCMP
Schedule D	Centennial Park Leisure Centre - Arena Facility Rental
Schedule E	Centennial Park Leisure Centre – Hall / Lounge / Boardroom / Recreation Room Facility Rentals
Schedule F	Centre for Active Living - Facility Rental
Schedule G	Kent Street Activity Centre - Facility Rental
Schedule H	White Rock Community Centre - Facility Rental
Schedule I	Centennial Park Leisure Centre - Outdoor
Schedule J	Recreation and Culture - Miscellaneous
Schedule K	Financial Services
Schedule L	Photocopies, Mapping and Computer Information
Schedule M	Fire Rescue
Schedule N	Parking Services

4. **Tax**

- 4.1 Unless specifically indicated otherwise, the fees and charges in this bylaw are subject to applicable taxes.

5. **Further Fees / Charges Considerations**

- 5.1 In addition to paying the facility rental fee or filming fee, a person must also provide liability insurance to rent a facility listed in **Schedules D – J** or film on City property as in **Schedule J** by:
- (a) paying the City an insurance liability premium according to the User Group Rating Schedule provided by the City’s insurance provider; or
 - (b) naming the City as a co-insured on the liability insurance policy, valued at least \$5 million, and providing the City with proof of coverage.

6. **Refunds (when applicable) and Cancellations**

- 6.1 For a facility rental fee in Schedules D – J the City may issue a refund of 100% if the refund is requested at least 14 days before the actual booked date.
- 6.2 For a facility rental fee in Schedules D – J the City will not issue a refund, if:
- a) the refund is requested less than 14 days before the actual booked date; and/or;
 - b) the booked date has previously been amended; and/or;
 - c) there is inclement weather that affects the booking for outdoor special events.

In these circumstance only the damage deposit is refundable.

- 6.3 Three months advance notice is required to cancel an ongoing facility user contract.
- 6.4 The City of White Rock Recreation and Culture Department reserves the right to cancel bookings at any time, with a full refund of funds paid.

7. **Repeal of Bylaws**

- 7.1 City of White Rock “*2022 Fees and Charges Bylaw, 2021, No. 2401*” and all its amending bylaws are repealed as of the later of December 31,2022 or the date this bylaw is adopted.

8. **Severability**

- 8.1 If a portion of the bylaw is held invalid by a Court of competent jurisdiction, the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

9. **Citing**

- 9.1 This Bylaw may be cited as the “*2023 Fees and Charges Bylaw, 2022, No. 2447*”.

RECEIVED FIRST READING on the ____ day of November 2022

RECEIVED SECOND READING on the ____ day of November 2022

RECEIVED THIRD READING on the ____ day of November 2022

RECONSIDERED AND FINALLY ADOPTED on the ____ day of December 2022

Mayor

City Clerk

Schedule 'A'
PLANNING and DEVELOPMENT SERVICES

ITEM	2023	
Building Code Initial Alternative Solution		\$689
Building Code subsequent Alternative Solution - each		\$228
Change of Address		\$609
Letter of Enquiry		
Residential		\$171
Multi-family or commercial		\$675
Noise Bylaw Extension of Hours – Admin Fee		\$281
Property File Research and Copies		
Research fee		\$50
Each additional copy		\$5.50
Copies on disc or flash drive (excluding print cost)		\$50
Building Permit Plans (Architectural Drawing Size)		
Each page of Print/Copy		\$5.50
Property Site Survey Certificate		\$22
Sidewalk Use License – per square foot *		\$4.30
Sidewalk Use Agreement Application		\$183
Other Fees		
Accessory registered secondary suite in conjunction with a new house building permit registration		\$260
All other secondary suite registrations		\$344
Underground Oil Storage Tank Removal documentation		\$237
Permit Application Fees:		
Building permits involving addition or alterations to existing single or two family dwellings		\$217
Building permits to construct new single or two family dwellings		\$780
Building permits to construct other than single or two family dwelling, a fee equal to 50% of the estimated permit fee	Minimum	\$780
All other permits application fee	Maximum	\$10,000
		\$86
<i>Permit Application Fees are non-refundable.</i>		
Building Permit Fees:		
Range of “Construction Value”	Initial Fee	Additional fee per \$1,000 or part thereof
\$0 to \$1,000	\$217.00	
\$1,001 to \$100,000	\$217.00	\$19.20
\$100,001 to \$250,000	\$2,117.80	\$14.90
\$250,000 and over	\$4,352.80	\$12.60
<p>The current edition of the Marshal Valuation Service or the Marshall and Swift Residential Cost Handbook may be used by the Building Official to determine the “Construction Value” of the work for the purpose of assessing permit fees.</p> <p>Any Building Permit fee payable shall be reduced by 2.5% to a maximum reduction of \$500.00 where any aspect of the construction of the proposed building or alteration is under the review and Letters of Assurance of a CRP – Coordinating Registered Professional.</p>		

* Pro-rated based on license coverage dates for seasonal licenses.

Schedule 'A' Continued
PLANNING and DEVELOPMENT SERVICES

ITEM	2023
Other Permit Related Fees	
Extension of Permit	\$224
Creation of New Civic Address	\$611
Permit Transfer	\$394
Re-review of Plans Fee - per hour	\$281
Building Move Fee	\$224
Digital Archive Fee – per page	\$5.50
Re-Inspection Fee	\$281
Commercial Cooking Facility (NFPA 96) - Plan Review and Inspection Fee	\$421
Demolition Permit	
Accessory Building	\$91
SFD/Duplex	\$1,182
Commercial/Multi-Family	\$1,407
Permit Fees	
First Fixture (included in application fee)	
Each Additional Fixture	\$46
First Zone for Hydronic Heating System (included in application fee)	
Each Additional Zone for Hydronic Heating System	\$46
First Sprinkler Head (included in application fee)	
Each Additional Sprinkler Head to 100	\$5.50
Each Additional Sprinkler Head over 100	\$3.40
Each Fire Hydrant	\$51
Each Standpipe	\$51
Each Hose Valve	\$51
Fire Department Connection	\$51
SFD/Duplex Sanitary Sewer	\$86
SFD/Duplex Storm Sewer	\$86
SFD/Duplex Water Service	\$86
MFD/Commercial Sanitary Sewer first 30m	\$148
MFD/Commercial Storm Sewer first 30m	\$148
MFD/Commercial Water Service first 30m	\$148
Each Additional 30m of Commercial Sanitary Sewer, Storm Sewer, or Water Service or part thereof	\$71
Each Sump, Manhole, or Catch Basin	\$71
Re-Inspection Fee	\$281
Non-compliance Inspection Fee	\$281
Special or Other Inspection Fee	\$281

Schedule 'A' Continued
PLANNING and DEVELOPMENT SERVICES

ITEM	2023
Development Category Application Fees	
OCP Amendment	\$5,514
Zoning Amendment	\$4,433
Combined OCP/Zoning Amendment	\$7,731
Additional Public Meeting/Hearing on applications revised by Applicant	\$1,103
Phased Development Agreement (including amendment)	\$5,514
Amendment of a Land Use Contract	\$2,205
Discharge of a Land Use Contract	
With associated rezoning	\$1,103
With no associated rezoning	\$2,205
Development Variance Permit (or amendment of time extension)	\$2,162
Major Development Permit, with zoning amendment application Fee plus \$100/new dwelling unit to be created, to a maximum of \$5,000	\$2,703
Major Development Permit, without zoning amendment application. Fee plus \$100/new dwelling unit to be created, to a maximum of \$10,000	\$3,784
Amendment or Time Extension for a Major Development Permit	\$2,746
Temporary Use Permit (including renewal and amendment)	\$2,205
Temporary Use Permit Cannabis Store (including renewal and amendment)	\$3,244
Liquor Licence Referral (Requiring Public Hearing)	\$2,757
Liquor Licence Referral (Requiring Public Notification Only)	\$541
Request for Purchase of Municipal Right of Way	\$270
Development Permit (Minor)	\$1,622
Amendment or Time Extension for a Minor Development Permit	\$1,622
Subdivision (Fee-Simple or Bare Land Strata) Fee plus \$100/new lot	\$1,622
Air Space Parcel Subdivision	\$10,812
Lot Line Adjustment Subdivision (no new lots created)	\$1,103
Form "P" Approval for Phased Strata Development	\$221
Final Approval and/or revisions for Phased Strata Development (per phase)	\$230
Strata Title Conversion	\$1,124
Amendment to Preliminary Layout Approval (PLA)	\$1,146
Time Extension to Preliminary Layout Approval (PLA)	\$573
Final Approval for Fee-Simple or Bare Land Strata Subdivision, or Strata Plan Amendment	\$286
Bare Land Strata, Phased Strata and Form "E" Final Re-Approval	\$112
Tree Management Permit – Type 3	\$1,081
Tree Management Permit – Type 2	\$500
Board of Variance	\$595
Assignment of Application under Consideration (per Section 15)	\$541
Formal Pre-Application Fee	\$450

Schedule 'A' Continued
PLANNING and DEVELOPMENT SERVICES

Temporary Signs	2023
Sandwich Board Sign or Free-Standing Portable Sign or Promotional Sign (first event)	\$75
Promotional Sign (second and third event each)	\$75
Special Promotional Sign Permit (per White Rock Sign Bylaw, sub-section 6.2)	No Fee
Permanent Signs	2023
Application Fee	\$75
Alter or move an existing Sign	\$100
Free-Standing Signs up to 3 square metres of Sign Area	\$175
Free-Standing Signs over 3 square metres of Sign Area	\$300
Fascia, Projection, Canopy and Awning Signs	\$175
Electronic Message Board Sign	\$300
Comprehensive Sign Plan	\$225
Each Sign for a Premise included in an approved Comprehensive Sign Plan	\$75

Schedule 'B'
ENGINEERING and MUNICIPAL OPERATIONS

ITEM	2023	
Kitchen – large (lined) – per 5 pack		\$7.00
Kitchen – small (lined) – per 10 pack		\$5.60
Yard - per 5 pack		\$4.80
Roll Outs (for eligible locations of 6 or less units)		\$169
Curbside Blue Recycling Box		\$10.00
Curbside Red Recycling Box		\$5.40
Surplus Household Waste Decals		\$5.30
Parks Dedication Program	Initial	Renewal
Bench	\$6,800	\$2,120
Drinking Fountain	\$7,280	\$3,640
Light Standard	\$3,290	\$1,640
Picnic Table	\$7,280	\$3,640
Parks Dedication Program – Replacement Plaques		\$245
Road and Right of Way Fees		
Road and ROW Administration Fee		\$58
Road and ROW Re-Inspection Fee		\$281
Road and ROW Alteration Permit Fee		\$743
Road and ROW Use Permit Fee		\$233
Road and ROW Use Fees – per linear meter per week		
Walkway/pathway		\$2.20
Boulevard		\$1.20
Arterial		\$7.40
Collector		\$5.30
Local Road		\$3.20
Road and Right of Way Deposits		
Minor works with limited risk of damage to asphalt road surfaces		\$5,000
Coring, test holes, drilling on asphalt or concrete road and sidewalk surfaces		\$5,000
Moderate works with risk of damage to asphalt road surfaces, concrete road and/or sidewalk surfaces, boulevard		\$10,000
Major works with significant risk of damage to asphalt road surfaces, concrete road and/or sidewalk surfaces, boulevard		\$20,000
Deposits are collected as part of the road occupancy permit process and the amount subject to any cost incurred by the City will be refunded after final inspection.		
Street Sweeper call out		\$281

Schedule 'B' Continued
ENGINEERING and MUNICIPAL OPERATIONS

Servicing Agreement Fees	
Application fee	\$3,183
Extension fee	\$371
Latecomer Agreement Application Fee	\$4,500
Engineering Administration Fees on Service and Latecomer Agreements	
First \$250,000 of estimated construction cost	4.4%
Next \$250,000 of estimated construction cost	2.8%
Remaining estimated cost exceeding \$500,000	1.7%
Sewer Connection Fees	
Sanitary Connection Fee	\$8,000
Storm Connection Fee	\$8,000
Sanitary & Storm Cap Off	\$300
NOTES: * When customers request connections, if fees paid previously are less than what is stated in this bylaw, the difference of the fees collected and the current fee will be required to be paid before installation of the connection(s). * If the cost of providing and laying a sanitary connection or a drainage connection exceeds the fee collected for the service, such additional costs will be invoiced to the property owner. Such costs may include, but not limited to, contractor, materials, equipment, city staff, and administrative costs as calculated by the City. Invoices not paid will be added to the property tax levy of the property and will be subject to the same interest rate and collection process as overdue property taxes.	

Schedule 'C'
RCMP

ITEM	2023
Accident Reports (MV6020's) copies for ICBC	\$70.00
Request for information relating to Thefts/B & E's etc. received from insurance companies	\$70.00
Police Certificates (Form 1868)	\$70.00
Court Ordered File Disclosure Copy of File (Notice of Motion)	
Flat Fee	\$70.00
Per Page	\$0.50
Shipping	\$11.00
Police Information Checks	\$70.00
Volunteers – live in White Rock and volunteer in either White Rock or South Surrey (requires letter from agency)	
Students – for school or training program (requires letter from the agency/school)	
Photograph	\$2.00
CD of Photograph	\$5.50
Fingerprints	\$70.00
Traffic Analyst Report	\$185.00
Field Drawing Reproduction	\$70.00
Mechanical Inspection Reproduction	\$70.00
Crash Data Retrieval Report – Black Box	
Non ICBC request	\$185.00
ICBC request	\$70.00
Field Drawing Reproduction	\$70.00
Scale Drawing Reproduction	\$70.00
Measurements – Provided by Member	\$70.00
Confirmation Letter	\$70.00

Schedule 'D'
CENTENNIAL PARK LEISURE CENTRE
ARENA
Facility Rental

ITEM	Aug 2022 to Apr 2023 Per Hour unless otherwise stated	Aug 2023 to Apr 2024 Per Hour unless otherwise stated
Ice Rentals (Non-Subsidized)		
Prime Rate	\$342	\$352
Non-Prime Rate	\$261	\$269
Last Minute Rate (within 7 days to rental)	\$179	\$184
Statutory Holiday Rate	\$393	\$405
Ice Rentals (Partially Subsidized)		
Prime Rate	\$163	\$168
Prime Rate (Game Days)	\$200	\$200
Non-Prime Rate	\$92	\$95
Statutory Holiday Rate	\$242	\$249
Ice Rentals (Bonus Days)		
Minor Hockey Tournament (all hours)	\$242	\$249
Minor Hockey Bonus Days & Ringette Tournament (all hours)	\$92	\$95
Hockey School (non-profit or WR Rec and Culture (all hours)	\$164	\$169
Skills Academy (school hours)	\$80	\$82
School/Family Skates (all hours)	\$130	\$134
Figure Skating (three Special Event/Test Days)	\$92	\$95
White Rock Adult Hockey League	\$284	\$293
		Apr 2023 to August 2023 Per Hour unless otherwise stated
ITEM		
Dry Floor		
Minor Lacrosse, Ball Hockey, Roller Hockey (includes non-profit)		\$79
Adult Lacrosse, Ball Hockey, Roller Hockey (includes non-profit) before 9p.m.		\$113
Adult Lacrosse, Ball Hockey, Roller Hockey (includes non-profit) after 9 p.m.		\$79
Special Event Days (one Tournament – 3 days max)		\$79
Dances/Major Events (8 hours)		\$1,109
Commercial Dry Floor (not-subsidized)		\$174
Statutory Holiday		\$117

Schedule 'E'
CENTENNIAL PARK LEISURE CENTRE
HALL/LOUNGE/BOARDROOM/RECREATION ROOM
Facility Rental

ITEM	2023 Per Hour unless otherwise stated
Hall Commercial Rate Not for Profit Rate Wedding Parties (1:30 pm – 1:00 am) Private Rental Deposit for Key/Access Statutory Holiday (min 2 hours)	\$58 \$40 \$533 \$50 \$40 \$70
Lounge Commercial Rate Not for Profit Rate Wedding Parties (with Hall rental (1:30 pm – 1:00 am) Private Rental Deposit for Key/Access Statutory Holiday (min 2 hours)	\$46 \$27 \$106 \$41 \$40 \$57
Boardroom Commercial Rate Not for Profit Rate Private Rental Deposit for Key/Access Statutory Holiday (min 2 hours) Monthly Rate	\$34 \$21 \$30 \$40 \$45 \$504
Recreation Room Commercial Rate Not for Profit Rate Private Rental Deposit for Key/Access Statutory Holiday (min 2 hours)	\$46 \$32 \$40 \$39 \$57
Beer Garden Beer Garden Permit Fee per occurrence	\$150

Schedule 'F'
CENTRE FOR ACTIVE LIVING
Facility Rental

ITEM	2023 Per Hour
Cardio Gym	
Commercial Rate	\$98
Not for Profit Rate	\$60
Private Rental Rate	\$81
Statutory Holiday (min 2 hours)	\$108
Fitness Studio	
Commercial Rate	\$59
Not for Profit Rate	\$40
Private Rental Rate	\$52
Statutory Holiday (min 2 hours)	\$70
Education Room	
Commercial Rate	\$53
Not for Profit Rate	\$34
Private Rental Rate	\$43
Statutory Holiday (min 2 hours)	\$60

Schedule 'G'
KENT STREET ACTIVITY CENTRE
Facility Rental

ITEM	2023 Per Hour
Auditorium	
Commercial Rate	\$110
Not for Profit Rate	\$66
Private Rental Rate	\$95
Statutory Holiday (min 2 hours)	\$140
Classroom	
Commercial Rate	\$68
Not for Profit Rate	\$54
Private Rental Rate	\$58
Statutory Holiday (min 2 hours)	\$79
ITEM	2023 Per Year
Kent Street Activity Centre Membership Fees	
Adult - Per year	\$41
Adult - September - December	\$20

Schedule 'H'
WHITE ROCK COMMUNITY CENTRE
Facility Rental

ITEM	2023 Per Hour unless otherwise stated
Presentation Room ABC with Lobby Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$231 \$142 \$195 \$242
Hall A, B, or C (lobby not included) Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$68 \$44 \$58 \$79
Gallery Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$61 \$39 \$54 \$72
Studio Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$61 \$39 \$54 \$72
Kitchen Commercial Rate / hour Statutory Holiday (min 2 hours)	\$68 \$79

Schedule 'I'
CENTENNIAL PARK LEISURE CENTRE

Outdoor

ITEM	2023 Per Hour
Lacrosse Box	
Youth – non-profit	N/C
Adult – non-profit	\$8.50
Private	\$14.00
Commercial – adult or youth	\$20.00
ITEM	2023 Per Hour
Sports Fields & Ball Diamond Rentals	
Youth – non-profit	N/C
Adult – non-profit	\$17.00
Commercial – adult or youth	\$26.00
ITEM	2023 Per Season
Advertising Boards	
Taylor Box, per season (Mar-Feb)	\$303.00
Centennial Park Ball Diamond, per season (Apr-Mar)	\$303.00
Pickleball Courts, per season (Apr-Mar) non profit	\$303.00
Pickleball Courts, per season (Apr-Mar) private	\$453.00
ITEM	2023
Miscellaneous Rentals	
Food Cart Pad Rental – per year*	\$1,000.00
Food Cart Pad Power Fee – per year	\$110.00
Bayview Park Plaza Rental (per 3 hour time slot)	\$275.00
* Business license must be a White Rock location/business	

Schedule 'J'**RECREATION AND CULTURE - PROGRAM AND MISCELLANEOUS FEES**

ITEM	
Activity and Program Fees	
Registered and drop-in program rates will be set to cover all costs including; labour, materials and supplies, facilities and administrative. Surveys and promotions may occasionally offer a discount.	
Developmental and Partnership Programs	
New activities or programs may be initially offered at a loss to encourage and promote interest	
Activities and programs with limited users but important to community mandates may be subsidized to ensure public access	
Partnership programs have external partners so standard fees and charges may not apply	
Advertising Fees – Recreation Guide	
The price of advertisements are based on the: size, color, and placement and are subject to the overall design of the recreation guide. In determining fees for each publication, the City uses a cost recovery method, including costs to produce and distribute the recreation guide. Therefore, fees can vary from guide to guide. Frequent advertisers (those that advertise in the Spring/Summer and Fall issues will receive a 10% discount on their Winter advertisement).	
Miscellaneous Fees	
Attendant Fee	\$32
Contract Amendment Fee per Occurrence	\$29
Deposit for Key/Access	\$39
Filming Fees - Administration	
Filming Application Fee (one day includes inspection)	\$357
Filming Fee-Additional Days per day (includes inspection fee)	\$112
Film Office Administration Fee	15% on fees
Set Supervision (if required)	Cost Recovery
Damage deposit	Minimum \$5,000
Filming Fees - Parking	
Pay Parking stalls (meters, lots)	Rates as per Schedule N
Street Use Fee (work truck parking - no signage provided)	\$61 per 30 meters
Filming Fees	
Pier and Promenade per day (Minimum + Cost recovery if costs exceed minimum)	\$1,428
Promenade per day (Minimum + Cost recovery if costs exceed minimum)	\$1,032
Street Use on Location Filming per block per lane	\$100
Other City Park or Land Site per day	\$610
City Building Site per day unless hourly rate applies	\$470
Filming - Support Costs	
White Rock RCMP Services	Cost recovery
White Rock RCMP Admin Fee	10% of RCMP final Costs
White Rock Fire Rescue Services	Cost Recovery

Schedule 'K'
FINANCIAL SERVICES

ITEM	2023
Property Tax information (Tax Certificate)	
property owners	N/C
requested online	\$40
requested at City Hall	\$71.50
Reprinting Copies of prior period Tax Notices or Water Utility Bills - each	\$2
Property Tax information to Mortgage Companies (per property)	\$43
Returned Payment fee	\$36
Refund Fee	\$25
Transfer between accounts fee (Property Tax & Utility)	\$10
Apportionments (per property)	\$43
Electronic copy of annual property tax information for Fraser Valley Real Estate Board (per property)	\$0.05
Accounts receivable administration fee on billable services	15% (min \$15, max \$500)
City of White Rock Flag	\$130
Credit Card Service Fee	
2% of the total charge in addition to the applicable fee or charge for the following payments made by credit card.	
Department	
Finance: Property tax notices or utility bills	
Development Services: Building or development related fees and charges	
Engineering and Operations: Engineering or operations related fees and charges (excluding miscellaneous items such as garbage stickers or recycling boxes)	

Schedule 'L'
PHOTOCOPIES, MAPPING AND COMPUTER INFORMATION

ITEM	2023
Mapping Data	
Zoning Maps set	\$132
Large	\$69
Small	\$34
Sheet	\$28
Menu size drawing (11" x 17") B&W	\$34
City contour map (24" x 68")	\$20
Small street map (11" x 34")	\$15
Standard (24" x 36") engineering drawing B&W	\$6.60
Photocopies and Prints	
Black & White	
8½" x 11" or 8½" x 14" single-sided	\$0.40
8½" x 11" or 8½" x 14" double-sided	\$0.70
11" x 17" single-sided	\$1.30
11" x 17" double-sided	\$2.70
Colour	
8½" x 11" or 8½" x 14" single-sided	\$1.40
8½" x 11" or 8½" x 14" double-sided	\$2.70
11" x 17" single-sided	\$2.70
11" x 17" double-sided	\$5.10
Annual Report	
Black and White	\$5.40
Colour	\$10.80
Council and Committee Agenda Packages	
Black and White only (double sided)	
1-300 pages	Free
1-300+ pages*	\$10.80
<p>*Note: As per Council and Committee Procedure Bylaw, 2021, 2393, five (5) copies of each agenda are printed and available for the public free of charge on a first come, first serve, basis. Once those agendas have been picked-up, the above fees shall apply.</p>	

Schedule 'M'
FIRE AND RESCUE

ITEM	2023
Burning	
Outdoor burning violation	
first offence	\$116
each offence thereafter	\$233
Non-compliance of residential fireplace/woodstove burning	
first offence	\$116
each offence thereafter	\$233
Fire Prevention	
Fire Safety Plan Review	
first 2 hours	\$175
per hour thereafter	\$88
Re-Inspection of outstanding violations (each occurrence)	\$116
Requested Inspection	\$116
Contact	
Failure to comply with requirement for contact person	
first non-compliance	\$116
second non-compliance	\$233
per hour standby charge	\$293
Fire Investigation of incident over \$5,000 in damage	\$583
Comfort Letter	\$175
Fireworks Discharge Permit Application Fee	\$53

Schedule 'N'

PARKING SERVICES

ITEM	2023	
Waterfront Pay Parking		
The following waterfront rates are per hour from 10:00 am–12:00 midnight unless otherwise stated		
In West Beach 4-hour maximum stay applies to the prime parking area (Oxford St. to Pier Lot) with the exception of the Montecito and the West Beach Parkades.		
WINTER SEASON – November to January Monday to Friday		
Saturday and Sunday - All lot and on-street waterfront parking location including the parkades	20 Minutes 40 Minutes 60 Minutes	\$0.75 \$1.50 \$2.25
Daily Weekend Rate for Montecito and West Beach Parkades		\$8.00
SHOULDER SEASON – October, February and March 7 Days a Week - All lot and on-street waterfront parking locations including the parkades	20 Minutes 40 Minutes 60 Minutes	\$0.75 \$1.50 \$2.25
Daily Rate for Montecito and West Beach Parkades		\$8.00
SUMMER SEASON – April to September 7 Days a Week - All lot and on-street waterfront parking locations including the parkades	20 Minutes 40 Minutes 60 Minutes	\$1.50 \$2.75 \$4.25
Daily Rate for Montecito and West Beach Parkades		\$16.00
Centennial Arena Pay Parking In effect 24 hours per day – rate is per day (expires at midnight)		\$2.25
Peace Arch Hospital Pay Parking In effect 10:00 am – 12:00 midnight – rate is per hour		\$3.00
Note: all pay parking rates are inclusive of applicable taxes		
Parking Decals (4 hours maximum in pay parking stalls)		
Centennial Park/Arena		\$18.00
Resident		\$50.00
Non - Resident Commercial Property**		\$154.00
Merchant Decals (on Marine Dr & Vidal St)**		\$369.00
Residential Decals (specific properties on Marine Dr)**		\$328.00
Replacement Decal		\$5.00
**These decals pertain to specific properties - see staff for guidelines		
Montecito Complex Parkade – Reserved Stall Parking Rate (decals are sold annually) - price per month		\$150.00
Reserved Stall Additional Decals		\$31.00
Resident Parking Permits for use in areas designated as Permit Parking Only (maximum 4 per dwelling unit)		
Parking Permit		\$13.00
Replacement Parking Permit		\$13.00

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: December 5, 2022

TO: Mayor and Council

FROM: Candice Gartry, Director, Financial Services

SUBJECT: White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 6, 2022, No. 2452

RECOMMENDATION

THAT Council receive the December 5, 2022, corporate report from the Director, Financial Services, titled "White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 6, 2022, No. 2452" for endorsement by Council.

EXECUTIVE SUMMARY

The purpose of this bylaw is to amend Schedule II of the White Rock Sign Bylaw to remove the fees from this bylaw as they have been incorporated into the city's Fees and Charges bylaw. This is a housekeeping item which facilitates the annual review and updating of the city's fees and charges.

INTRODUCTION/BACKGROUND

Staff have been working on removing fees from individual bylaws and incorporating them into the city's Fees and Charges bylaw. This streamlines the process of annually reviewing the city's fees and charges by reducing the number of reports and bylaw amendments needed. Schedule II of the White Rock Sign Bylaw, the permit fee schedule, has been amended to refer to the city's fees and charges bylaw for the applicable sign permit fees. This is a housekeeping item only and does not affect any other part of the White Rock Sign Bylaw.

CONCLUSION

The amendment proposed in this bylaw is a housekeeping item to incorporate the fees from Schedule II, the permit fee schedule, into the city's Fees and Charges Bylaw.

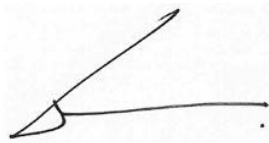
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Candice Gartry".

Candice Gartry
Director, Financial Services

Comments from the Chief Administrative Officer

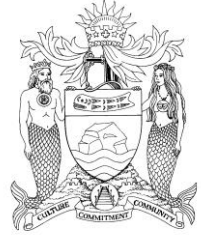
I concur with the recommendation of this corporate report.

A handwritten signature in black ink, appearing to be a stylized "G" followed by a horizontal line.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 6, 2022, No. 2452

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2452**



**A Bylaw to amend Schedule II – Permit Fee Schedule of the White Rock Sign Bylaw, 2010,
No. 1923.**

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. The Schedule II – Permit Fee Schedule of the White Rock Sign Bylaw, 2010, No. 1923 be removed and replaced with the following:

SCHEDULE II – PERMIT FEE SCHEDULE

1. Any applicable fees, as described in the City's Fees and Charges Bylaw, shall be paid at the time of permit application.

This Bylaw may be cited for all purposes as the “White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 6, 2022, No. 2452”

RECEIVED FIRST READING on the	day of
RECEIVED SECOND READING on the	day of
RECEIVED THIRD READING on the	day of
RECEIVED FINAL READING on the	

MEGAN KNIGHT, MAYOR

TRACEY ARTHUR, DIRECTOR OF
CORPORATE ADMINISTRATION

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: December 5, 2022

TO: Mayor and Council

FROM: Candice Gartry, Director, Financial Services

SUBJECT: Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022, No. 2448

RECOMMENDATION

THAT Council receive the December 5, 2022, corporate report from the Director of Financial Services, titled "Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022, No. 2448" for Council's endorsement.

EXECUTIVE SUMMARY

Section 194 of the *Community Charter* authorizes Council, by bylaw, to establish municipal fees for services, for the use of municipal property or to exercise the authority to regulate, prohibit or impose requirements.

Annually, city staff review the Water Services Bylaw to ensure that fees charged recover the cost of providing the services. For 2023, the increases proposed are generally inflationary except for some fees where it has been determined that the city is not fully recovering related costs.

INTRODUCTION/BACKGROUND

Annually, city staff review the Water Services Bylaw to ensure that fees charged recover the cost of providing the services. For 2023, the increases proposed are generally inflationary except for some fees where it has been determined that the city is not fully recovering related costs.

The following fees were increased beyond an inflation rate of 2% to better align with the actual cost of providing the service:

Item	Previous Fee	Proposed Fee
Application to Confirm Serviceability – Single Family and Duplex	386.00	450.00
5/8" to 1" meter Connection Fee	6,500.00	8,000.00
<u>Notes:</u> * When customers request connections, if fees paid previously are less than what is stated in this bylaw, the difference of the fees collected and the current fee will be required to be paid before installation of the connection.		

Item	Previous Fee	Proposed Fee
<p>* If the cost of providing and laying the connection exceeds the fee collected for the service, such additional costs will be invoiced to the property owner.</p> <p><i>(These clauses ensure that the developer pay the full costs of the water connections)</i></p>		

FINANCIAL IMPLICATIONS

Annually reviewing the Water Services Bylaw and adjusting, removing or adding fees where needed ensures that the city's fees and charges are appropriate and remain in line with the cost of providing the services. The impact of the proposed fees will be incorporated into adjustments to revenues in the 2023 budget process.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The Engineering and Municipal Operations Department provided input for the fees proposed in this Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022, No. 2448.

OPTIONS / RISKS / ALTERNATIVES

The following options are available for Council's consideration:

1. Not endorse the proposed Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022, No. 2448, which would result in the city's fees falling below the cost of providing the services.

CONCLUSION

Annually, city staff review the Water Services Bylaw to ensure that fees charged are appropriate, necessary and recover the cost of providing the services. For 2023 the fees were generally increased by inflation and others were adjusted to align with the cost of providing or delivering the service. The proposed changes have been incorporated into the Water Services Bylaw for the Council's consideration.

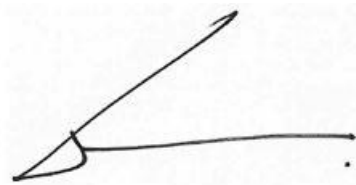
Respectfully submitted,



Candice Gartry
Director, Financial Services

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022,
No. 2448

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW NO. 2448**



A Bylaw to amend the Water Services Bylaw, 2015, No. 2117

The CITY COUNCIL of the Corporation of the City of White Rock, in an open meeting assembled, ENACTS as follows:

1. Replace SCHEDULE A, Section 3 titled "Service Fees for Specified Services Description of Work or Service Amount" of Water Services Bylaw, 2015, No. 2117 with a new SCHEDULE A, Section 3.
2. This Bylaw may be cited for all purposes as the "*Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022, No. 2448*".

RECEIVED FIRST READING on the	day of	, 2022
RECEIVED SECOND READING on the	day of	, 2022
RECEIVED THIRD READING on the	day of	, 2022
ADOPTED on the	day of	, 2022

MAYOR

DIRECTOR, CORPORATE ADMINISTRATION

SCHEDULE A WATER SERVICE FEES

3. Service Fees for Specified Services Description of Work or Service Amount

Fee	Effective Jan 1, 2022	Effective Jan 1, 2023
Application to Confirm Serviceability – Single Family and Duplex	\$ 386	\$ 450
Application to Confirm Serviceability – Multi-Family and Non-Residential	3,420	3,488
Application to Confirm Serviceability – Subdivision Development	At Cost	At Cost
5/8” to 1” meter Connection Fee	6,500	8,000
NOTES: * When customers request connections, if fees paid previously are less than what is stated in this bylaw, the difference of the fees collected and the current fee will be required to be paid before installation of the connection. * If the cost of providing and laying the connection exceeds the fee collected for the service, such additional costs will be invoiced to the property owner.		
All other meter size Connection Fee	At Cost	At Cost
Application for Temporary Water Service	83	85
Damage Deposit for Hydrant use	743	758
Temporary Water Connection to Hydrant or Standpipe per day	55	56
Unauthorized Use of a Fire Hydrant and/or Standpipe	110	112
Removal of Unauthorized Water Meter	110	112
Back-flow Prevention Test Report Filing Fee	36	37
Testing of Back-flow Prevention Device per device	276	282
Non-Compliance Backflow Prevention Device	110	112
Water Meter Testing Fee	160	163
Special Meter Readings (readings outside of regular quarterly readings)	60	61
Disconnection	76	78
Reconnection after disconnection	76	78
One Day Water On/Off Fee	55	56
Water Restriction Exemption Permit	55	56
Restriction of Water Use - Violation	55	56

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: December 5, 2022

TO: Mayor and Council

FROM: Candice Gartry, Director, Financial Services

SUBJECT: Latecomer Interest Rate Bylaw, 2015, No 2088, Amendment No. 3, 2022, No. 2450

RECOMMENDATION

THAT Council receive the December 5, 2022, corporate report from the Director of Financial Services, titled “Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 3, 2022, No. 2450” for Council approval and adoption.

EXECUTIVE SUMMARY

This corporate report introduces the Latecomer Interest Rate Bylaw, 2015, No 2088, Amendment No 3, 2022 No. 2450 to Council for approval and adoption.

INTRODUCTION/BACKGROUND

Latecomer agreements are development finance agreements between municipalities and property developers. These agreements specify off-site capital works infrastructure necessary for development to proceed.

Latecomer agreements also set the terms by which developers can recover costs for excess infrastructure capacity beyond what is required for the initial development.

As part of the latecomer agreement, the municipality and property developer must determine what portion of the excess infrastructure capacity will benefit the future development that will subsequently be serviced by the initial capital works. In order to connect to these capital works, a future developer of the parcels must pay a latecomer charge to the municipality based on the terms of the latecomer agreement. One of the terms of the latecomer agreement is the interest that will be applied to the latecomer charge. This interest rate must be set by bylaw.

This bylaw amendment is a housekeeping item to alter the bylaw to ensure the interest rate is in line with current market conditions. Staff have used the Municipal Finance Authority (MFA) indicative market long-term lending rate of 4.58% (Appendix A) to determine the interest rate for this bylaw update. The fifteen (15) year rate ties to the maximum term of the latecomer agreements.

OPTIONS / RISKS / ALTERNATIVES

Should Council decide to not adopt the Bylaw amendment, the interest rate for latecomer charges will remain at 1.93%.

CONCLUSION

It is recommended that the Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 3, 2022, No. 2450 be approved and adopted.

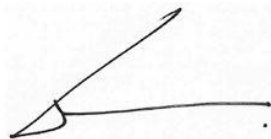
Respectfully submitted,



Candice Gartry
Director, Financial Services

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: MFA Long Term Lending Rates

Appendix B: Latecomer Interest Rate Bylaw, 2015, No. 2088, Amendment No. 3, 2022,
No. 2450



Long-Term Lending Rates

The MFA often funds new issues by issuing a 10-year bond, locking in a fixed interest rate for ten years. As clients may borrow for up to thirty years, loans longer than ten years are typically refinanced every five years, following the initial ten years.

Please note that while new issues are **generally** for a 10-year term, the MFA will evaluate how best to finance each Issue based on market conditions, the requests received, and with our overall portfolio in mind, as we consider future refinancing risk.

Following are the current market rates, available for analytical purposes only.

INDICATIVE LENDING RATES

5 years*	3.90%
10 years**	4.19%
15 years	4.58%
20 years	4.67%
25 years	4.67%
30 years	4.67%

*Loans with a term of five years will generally receive this rate.

Loans with terms of ten years or longer will **generally receive this rate for the first ten years. Typically, at the end of ten years, the relending rate will be reset at the current market rate for a period to be determined at that point (likely five years).

[Long Term Debt Amortization Schedules](#)

When using the amortization schedules or completing [Liability Servicing Limit Certificates](#), please use the indicative rates above to estimate annual debt servicing costs. Please note that the 15, 20, 25, and 30-year rates are strictly indicative and may not be available for financing purposes.

Historical Rates

The following are the lending rates set at the commencement of each issue. The rates are typically set for the first ten years and then subject to a rate reset for loans exceeding that period. The 15, 20, 25, and 30-year terms will reflect the initial 10-year rate unless the MFA has issued a longer-term debenture. In 2020, rates were only set for the first five years, regardless of term. For Fall 2021, 10 and 15-year terms received a 10-year rate, while terms 20, 25, and 30 received an initial 20-year rate, as a 20-year debenture was issued.

Updated information on refinanced issues is in the [Status of Loans](#) document.

Year	Issue #	5 yr	10 yr	15 yr	20 yr	25 yr	30 yr
2022 Fall	158	3.82%	4.09%	4.09%	4.09%	4.09%	4.09%
2022 Spring	157	3.07%	3.36%	3.36%	3.36%	3.36%	3.36%
2021 Fall	156	1.25%	1.98%	1.98%	1.98%	1.98%	1.98%
2021 Summer	154	1.47%	2.41%	2.41%	2.41%	2.41%	2.41%
2021 Spring	153	1.53%	2.41%	2.41%	2.41%	2.41%	2.41%
2020 Fall	152	0.91%	0.91%	0.91%	0.91%	0.91%	0.91%
2020 Summer	151	1.28%	1.28%	1.28%	1.28%	1.28%	1.28%
2020 Spring	150	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%
2019 Fall	149	1.970%	2.240%	2.240%	2.240%	2.240%	2.240%
2019 Spring	147	2.310%	2.660%	2.660%	2.660%	2.660%	2.660%
2018 Fall	146	2.900%	3.200%	3.200%	3.200%	3.200%	3.200%
2018 Spring	145	2.650%	3.150%	3.150%	3.150%	3.150%	3.150%
2017 Fall	142	2.800%	3.150%	3.150%	3.150%	3.150%	3.150%
2017 Spring	141	1.900%	2.800%	2.800%	2.800%	2.800%	2.800%
2016 Fall	139	1.500%	2.100%	2.100%	2.100%	2.100%	2.100%
2016 Spring	137	1.750%	2.600%	2.600%	2.600%	2.600%	2.600%
2015 Fall	133	1.700%	2.750%	2.750%	2.750%	2.750%	2.750%
2015 Spring	131	1.450%	2.200%	2.200%	2.200%	2.200%	2.200%

2014	Fall	130	2.050%	3.000%	3.000%	3.000%	3.000%	3.000%
2014	Spring	127	2.300%	3.300%	3.300%	3.300%	3.300%	3.300%
2013	Fall	126	2.750%	3.850%	3.850%	3.850%	3.850%	3.850%
2013	Spring	124	2.150%	3.150%	3.150%	3.150%	3.150%	3.150%
2012	Fall	121	2.050%	2.900%	2.900%	2.900%	2.900%	2.900%
2012	Spring	118	2.400%	3.400%	3.400%	3.400%	3.400%	3.400%
2011	Fall	117	2.150%	3.250%	3.250%	3.250%	3.250%	3.250%
2011	Spring	116	3.250%	4.200%	4.200%	4.200%	4.200%	4.200%
2010	Fall	110	2.520%	3.730%	3.730%	3.730%	3.730%	3.730%
2010	Spring	110	3.350%	4.500%	4.500%	4.500%	4.500%	4.500%
2009	Fall	106	3.230%	4.130%	4.130%	4.130%	4.130%	4.130%
2009	Spring	105	3.550%	4.900%	4.900%	4.900%	4.900%	4.900%
2008	Fall	104	4.350%	5.150%	5.150%	5.150%	5.150%	5.150%
2008	Spring	103	4.250%	4.650%	4.650%	4.650%	4.650%	4.650%
2007	Fall	102	4.820%	4.820%	4.820%	4.820%	4.820%	4.820%
2007	Spring	101	4.520%	4.520%	4.520%	4.520%	4.520%	4.520%
2006	Fall	99	4.240%	4.430%	4.430%	4.430%	4.430%	4.430%
2006	Spring	97	4.560%	4.660%	4.660%	4.660%	4.660%	4.660%
2005	Fall	95	3.870%	4.170%	4.170%	4.170%	4.170%	4.170%
2005	Spring	92/93	4.250%	4.550%	4.550%	5.100%	4.550%	4.550%
2004	Fall	85	4.525%	4.975%	4.975%	4.975%	4.975%	4.975%
2004	Spring	81	4.150%	4.860%	4.860%	4.860%	4.860%	4.860%
2003	Fall	80	4.060%	4.775%	4.775%	4.775%	4.775%	5.500%
2003	Spring	79	5.491%	5.491%	5.491%	5.491%	5.491%	5.570%
2002	Fall	78	5.370%	5.370%	5.370%	5.370%	5.370%	5.370%
2002	Spring	77	5.800%	6.060%	6.060%	6.060%	6.060%	6.060%
2001	Fall	75	5.100%	5.690%	5.690%	5.690%	5.690%	5.690%
2001	Spring	74	5.930%	5.930%	5.930%	5.930%	5.930%	5.930%
2000	Fall	73	6.360%	6.360%	6.360%	6.360%	6.360%	6.360%
2000	Spring	72	6.450%	6.450%	6.450%	6.450%	6.450%	6.450%

1999	Fall	71	5.840%	5.990%	5.990%	5.990%	5.990%
1999	Spring	70	5.490%	5.490%	5.490%	5.490%	5.490%
1998	Fall	69	5.550%	5.550%	5.550%	5.550%	5.550%
1998	Spring	68	5.460%	5.460%	5.460%	5.460%	5.460%
1997	Fall	66	5.500%	5.850%	5.850%	5.850%	5.850%
1997	Spring	65	6.900%	6.900%	6.900%	6.900%	6.900%
1996	Fall	64	7.421%	7.421%	7.421%	7.421%	7.421%
1996	Spring	63	7.750%	7.750%	7.750%	7.750%	7.750%
1995	Fall	61	7.900%	7.900%	8.000%	8.000%	8.000%
1995	Spring	60	8.300%	8.660%	8.810%	8.800%	8.900%
1994	Fall	59	9.350%	9.350%	9.470%	9.520%	9.520%
1994	Spring	58	8.750%	8.850%	8.900%	8.950%	8.950%
1993	Fall	56	7.800%	7.950%	8.000%	8.250%	8.500%
1993	Spring	55	7.000%	7.625%	8.125%	8.500%	
1992	Fall	54	8.050%	8.050%	8.050%	8.050%	8.050%
1992	Spring	53	9.625%	9.625%	9.625%	9.625%	
1991	Fall	51	9.500%	9.500%	9.500%	9.500%	9.500%
1991	Spring	50	10.070%	10.070%	10.070%	10.070%	

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**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2450**



A bylaw to amend the
Latecomer Interest Rate Bylaw, 2015, No 2088.

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. Delete section one (1) in its entirety and insert the following:
 1. For the purpose of calculating interest for latecomer charges under the *Local Government Act* the interest rate shall be as follows:

Start Date	End Date	Interest rate
May 11, 2015	Nov 9, 2020	5.00 %
Nov 10, 2020	Dec 31, 2022	1.93 %
Jan 1, 2022		4.58 %

2. This bylaw may be cited as "Latecomer Interest Rate Bylaw, 2015, No 2088, Amendment No. 3, 2022, No 2450"

RECEIVED FIRST READING on the	day of
RECEIVED SECOND READING on the	day of
RECEIVED THIRD READING on the	day of
RECEIVED FINAL READING on the	

MEGAN KNIGHT, MAYOR

TRACEY ARTHUR, DIRECTOR OF CORPORATE
ADMINISTRATION

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: December 5, 2022

TO: Mayor and Council

FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations

SUBJECT: Contract Award – New Water Well #5 Drilling

RECOMMENDATIONS

THAT Council:

1. Receive the corporate report dated December 5, 2022, from the Director of Engineering and Municipal Operations, titled “Contract Award – New Water Well #5 Drilling”;
 2. Approve award of New Water Well #5 Drilling to Drillwell Enterprises Ltd. in the amount of \$279,625 (excluding GST); and
 3. Authorize the Director of Engineering and Municipal Operations to execute all contract documentation required for the project.
-

EXECUTIVE SUMMARY

The purpose of this corporate report is to obtain Council approval to award the New Water Well #5 Drilling Contract to Drillwell Enterprises Ltd. in the amount of \$279,625 (excluding GST) as identified in Appendix A.

The city currently has seven ground water wells in order to provide drinking water to the city. The original Well #5, located at Buena Vista Avenue and Oxford Street, was decommissioned in 2018 due to salt water intrusion. This project will replace Well #5 in a new location closer to the city’s Water Treatment Plant.

INTRODUCTION

The city’s water utility provides safe and clean drinking water to its residents and businesses, sourced from Sunnyside Aquifer and treated at the city’s Water Treatment Plant. Population growth, climate change and sea level rise all put increasing pressure on the city’s water supply system.

The city currently operates seven ground water wells that have the capacity to extract between 19 L/s and 28.7 L/s of raw water each (Table 1).

The original Well #5 was decommissioned in 2018 due to saltwater intrusion into the raw water as a result of its close proximity to the ocean. This project will replace Well #5 in a new location closer to the city’s Water Treatment Plant and away from the ocean.

Table 1 - Existing well capacity

Well #	Location	Capacity (L/s)
1	14844 Goggs Avenue (west of Water Treatment Plant)	24.9
2	14844 Goggs Avenue (west of Water Treatment Plant, near center of property)	19.0
3	14844 Goggs Avenue (west of Water Treatment Plant)	28.7
4	1450 High Street	20.0
5	14811 Buena Vista (Water Works Yard)	Decommissioned
6	15334 North Bluff Road (south side of Merklin Reservoir)	24.3
7	15334 North Bluff Road (north side of Merklin Reservoir)	27.8
8	14844 Goggs Avenue (east side of Water Treatment Plant)	25.0

During the heat dome that occurred in summer 2021, demand for potable water reached the maximum capacity of the city's seven ground water wells. When ground water wells operate at maximum capacity, fine soil grains migrate toward the well head faster, restricting flow through the screen and reducing capacity. This results in more frequent well replacements.

The city's New Water Well #5 will increase the city's total well capacity, allowing the city to meet the needs of projected population growth and predicted climate change impacts, while also limiting the amount of time the wells need to operate at maximum capacity therefore extending their service life.

ANALYSIS

Kerr Wood Leidal (KWL) and their subconsultant, Piteau & Associates, were retained in August 2022 to design the civil and electrical components of the project. Subsequently, a tender (WR22-022 Production Well 5 Drilling and Testing) was issued to the market on BC Bid with a tender submission closing date of October 27, 2022. The city received two bids and the results are summarized in the table below.

Table 2 - Bid Summary

Contractor	Price (excluding GST)
Drillwell Enterprises Ltd.	\$ 279,625
Precision Pumps & Service	\$ 350,218

Piteau & Associates reviewed the bids on behalf of the city, including a follow up with each proponent and reference checks. The evaluation determined that Drillwell Enterprises Ltd. will provide best value to the city, in addition to being the lowest bidder. Drillwell Enterprises Ltd. has a proven track record in operating the equipment required for this project and has worked directly with Sunnyside Aquifer installing the city's Water Well #8 in 2017.

New Water Well #5 will be in the gravel parking lot located next to the Centennial Arena parking lot (Appendix B). This has been determined to be the best location due to its proximity to the city's Water Treatment Plant, existing water wells and the city's raw water pipeline.

FINANCIAL IMPLICATIONS

The design and construction of the New Water Well #5 has approved funding in the 2022 Financial Plan. The approved funding includes all work related to the design and construction of the well, including engineering, the connection to the existing raw water pipeline and all required electrical and SCADA components.

A summary of the project budget is as follows:

Table 3 – Project Budget

	Total
Total approved funding (Project code 30048)	\$1,825,000
Spent to date (as of November 28, 2022)	\$46,421
Engineering fees (KWL and Piteau & Associates)	\$150,000
Contract administration (KWL and Piteau & Associates)	\$67,500
Well #5 Drilling and Testing (Drillwell Enterprises Ltd.)	\$279,625
Pipe upsizing (approximation)	\$275,000
Emergency power source (approximation)	\$150,000
Control system upgrades (approximation)	\$200,000
BC Hydro Undergrounding (approximation)	\$200,000
Restoration (approximation)	\$162,500
Contingency (20%)	\$290,000
Remaining budget	\$4,000

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Staff will continue to work directly with Recreation and Culture to mitigate impacts of the construction on Centennial Arena, Peninsula Productions and the Center for Active Living operations and nearby parking lot. Recreation and Culture will be informed of the contractor's schedule and laydown area prior to project commencement.

CLIMATE CHANGE IMPLICATIONS

During the heat dome that occurred in summer 2021, demand for potable water reached the maximum capacity of the city's seven ground water wells. With projected climate change impacts, including more extreme weather events, it's prudent the city continues to increase our total well capacity.

ALIGNMENT WITH STRATEGIC PRIORITIES

The replacement of Well #5 aligns with Council's strategic priorities by providing safe, reliable and sustainable infrastructure for the community while minimizing impacts on the environment and managing the delivery of city services efficiently and effectively.

OPTIONS / RISKS / ALTERNATIVES

The following options are available for Council's consideration:

1. Not approve the recommendation to award the New Water Well #5 Drilling project to Drillwell Enterprises Ltd., preventing the increase in the city's total well capacity. This in turn has a risk of compromising future water delivery and requiring the city's existing wells to operate at a maximum capacity during extreme weather events, resulting in more frequent well replacements. Additionally, there is a risk that the city may not be able to keep up with water demand if a new well is not installed.

CONCLUSION

Staff recommend that the New Water Well #5 Drilling Contract be awarded to Drillwell Enterprises Ltd. in the amount of \$279,625 (excluding GST) and request a preauthorized contingency in the amount of \$70,000 (20% of contract administration and contractor costs) to support the project. Additionally, staff recommend that the Director, Engineering & Municipal Operations be authorized to execute all contract documentation required for the project to proceed.

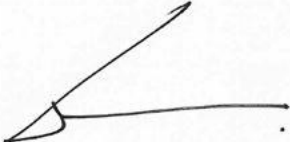
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: 2022-12-05 Tender Summary and Recommendation
Appendix B: 2022-12-05 New Water Well 5 Location



Suite 300 – 788 Copping Street
North Vancouver, BC, Canada V7M 3G6
TEL: +1.604.986.8551
www.piteau.com

FILE: 4675_LR01

November 7, 2022

Kerr Wood Leidal Associates Ltd.
200 – 4185A Still Creek Drive
Burnaby, BC V5C 6G9

Attention: Kris Sundberg, AScT, Project Manager

Re: City of White Rock WR22-022 Tender Review and Recommendation

Piteau has reviewed the submitted bids for City of White Rock Contract WR22-022: Production Well 5 Well Drilling and Testing. The results are summarized in the table below.

Tenderer	Drillwell Enterprises	Precision Service & Pumps
Air Rotary Operator	Drillwell	A&H
Cable Tool Operator	Drillwell	Precision
Air Rotary Rig	DR-24	DR-24
Cable Tool Rig	28L	60L
Pumping Test Contractor	Precision	Precision
Estimated Cost	\$287,125	\$348,898

Both submissions meet the requirements set out in the tender package. The totals in the table above are slightly different than submitted by the proponents to provide a direct comparison of the bids. A detailed table comparing the Schedule 1 tables submitted by both proponents is included as Table 1. The minor differences from the original submissions are highlighted with clarification notes.

Piteau recommends selecting Drillwell Enterprises (Drillwell) to complete the drilling of new production Well 5, based on:

- A lower price; and
- Proven track record with operating the cable tool rig for similar applications, including Well 8 for the City of White Rock.

Drillwell's proposal includes subcontracting the pumping test work to Precision Service and Pumps (the other proponent). Drillwell provides an option for the City of White Rock to contract the pumping test portion of the work to Precision directly to avoid Drillwell's 10% markup.



We trust the above is adequate for your current needs. If you have any questions regarding the above, or we can be of further service, please do not hesitate to contact us.

Respectfully submitted,

PITEAU ASSOCIATES ENGINEERING LTD.

Jennifer Mancer, P.Eng.
Senior Hydrogeologist

JM/ld
Att.

TABLE

COMPARISON OF WR22-022 SUBMITTED SCHEDULE 1 TABLES

Tenderer
Air Rotary Operator
Cable Tool Operator
Air Rotary Rig
Cable Tool Rig
Pumping Test Contractor

Drillwell
Drillwell
Drillwell
DR-24
28L
Precision

Precision
A&H
Precision
DR-24
60L
Precision

ITEM NO.	DESCRIPTION	DRILLING METHOD	UNIT	EST. QUANTITY	UNIT COST	ITEM COST	UNIT COST	ITEM COST	Comment where change was made to bid submission
ADVANCE CASINGS, COMPLETE SURFACE SEAL									
A1	Mobilize and Demobilize Air Rotary drilling equipment	A/R	L.S.	1	\$15,000	\$15,000	\$28,750	\$28,750	
A2	Install Temporary 508mm (20") surface casing to 6m	A/R	L.S.	1	\$11,000	\$11,000	\$5,750	\$5,750	
A3	Install 406mm (16") overlap casing to 6m	A/R	Metre	6	\$475	\$2,850	\$383	\$2,300	Backcalculated Precision's Unit Cost
A4	Drill and case 406mm (16") casing	A/R	Metre	79	\$1,050	\$82,950	\$1,320	\$104,296	Precision's item cost used quantity of 80m. Adjusted for 79m drilling to be consistent with Schedule 1.
A5	Grout and remove 508mm (20") surface casing	A/R	L.S.	1	\$3,000	\$3,000	\$2,875	\$2,875	
A6	Drilling crew living allowance	A/R	Day	7	\$900	\$6,300	\$550	\$3,850	
A7	Standby: full drill crew	A/R	Hour	4	\$300	\$1,200	\$690	\$2,760	
A8	Supply of 406mm (16") casing shoe	A/R	Each	1	\$1,200	\$1,200	\$1,438	\$1,438	
A9	Other items to supplied at cost plus ____%	A/R	%	xx	\$950.0	\$1,045	\$1,200	\$1,440	Drillwell will add 10% Markup, Precision 20%. Drillwell assumes utility locator at 950. Precision does not specify what is included.
B1	Mobilize and Demobilize Cable Tool drilling equipment	C/T	L.S.	1	\$8,000	\$8,000	\$38,910	\$38,910	
B2	Install 305mm (12") overlap casing to approx. 105m	C/T	Metre	85	\$325	\$27,625	\$502	\$42,653	
B3	Drill and case 305mm (12") casing	C/T	Metre	30	\$1,100	\$33,000	\$825	\$24,750	
B4	Drilling crew living allowance	C/T	Day	7	\$625	\$4,375	\$550	\$3,850	
B5	Standby: full drill crew	C/T	Hour	4	\$250	\$1,000	\$375	\$1,500	
B6	Supply of 305mm (12") casing shoe	C/T	Each	1	\$1,375	\$1,375	\$789	\$789	
SUBTOTAL						\$199,920		\$265,911	
INSTALL AND DEVELOP WELL SCREEN									
C1	Hourly work to install well screen, artificial filter pack, and develop well	C/T	Hour	50	\$350	\$17,500	\$375	\$18,750	
C2	Down-hole video inspection following well completion	C/T	L.S.	1	\$1,500	\$1,500	\$990	\$990	
C3	Drilling crew living allowance	C/T	Day	6	\$625	\$3,750	\$550	\$3,300	
C4	Standby: full drill crew	C/T	Hour	0	\$275		\$375		
C5	Supply 203mm (8") pipe size stainless steel well screen	C/T	Metre	10	\$1,850	\$18,500	\$1,447	\$14,472	
C6	Supply 203mm (8") pipe size stainless steel riser	C/T	Metre	0.6	\$1,850	\$1,110	\$1,314	\$788	
C7	Supply 203mm (8") bail bottom	C/T	Each	1	\$250	\$250	\$567	\$567	
C8	Supply 203mm (8") pipe size K-Packer	C/T	Each	1	\$925	\$925	\$1,053	\$1,053	
C9	Supply 305mm x 203mm (12" x 8") overshot packer	C/T	Each	1	\$2,500	\$2,500	\$3,888	\$3,888	
C10	Supply 305mm (12") telescope size stainless steel well screen	C/T	Metre	0	\$2,600		\$1,872		
C11	Supply 305mm (12") tel stainless steel riser	C/T	Metre	0	\$2,600		\$2,376		
C12	Supply 305mm (12") bail bottom	C/T	Each	0	\$325		\$810		
C13	Supply 305mm (12") tel K-Packer	C/T	Each	0	\$1,325		\$1,557		
C14	Supply 406mm OD X 300mm ID annular plate	C/T	Each	1	\$225	\$225	\$2,700	\$2,700	
C15	Other items to supplied at cost plus ____%	C/T	%	xx	\$750	\$825	\$750	\$900	Drillwell will add 10% Markup, Precision 20%. Drillwell assumes filter pack at 750. Added a 750 charge to Precision's quote for consistency.
SUBTOTAL						\$47,085		\$46,508	
CONDUCT AQUIFER PUMPING TESTS									
D1	Mobilize and Demobilize pumping test equipment	-	L.S.	1	\$3,700	\$3,700	\$3,600	\$3,600	
D2	Install and withdraw test pump and discharge pipe for pumping test	-	Hour	30	\$375	\$11,250	\$340	\$10,200	Both quotes indicate item D2 will take 30h, not 10h in the Tender Package. Quantity adjusted to 30h for both quotes.
D3	Operate pump for water sample collection	-	Hour	2	\$450	\$900	\$408	\$815	
D4	Perform step test	-	Hour	5	\$420	\$2,100	\$382	\$1,908	
D5	Perform constant rate test to 24 hours	-	Hour	24	\$300	\$7,200	\$272	\$6,525	
D6	Monitor pumping test recovery	-	Hour	4	\$270	\$1,080	\$245	\$980	
D7	Pump testing crew living allowance	-	Day	3	\$390	\$1,170	\$353	\$1,059	
D8	Standby: full pump testing crew	-	Hour	0	\$375		\$430		
D9	Standby: equipment only; crew not on site	-	Day	1	\$2,050	\$2,050	\$1,725	\$1,725	Changed to daily rate from L.S. as per Addendum 1
D10	Supply discharge pipe for pumping test	-	m	200	\$6.6	\$1,320	\$6	\$1,200	
D11	Supply power for pumping test	-	L.S.	1	\$6,500	\$6,500	\$5,897	\$5,897	
D12	Perform downhole camera inspection	-	L.S.	1	\$2,850	\$2,850	\$2,570	\$2,570	
SUBTOTAL						\$40,120		\$36,479	
TOTAL TENDER AMOUNT						\$287,125		\$348,898	

Price on tender submission

\$279,625

\$350,218

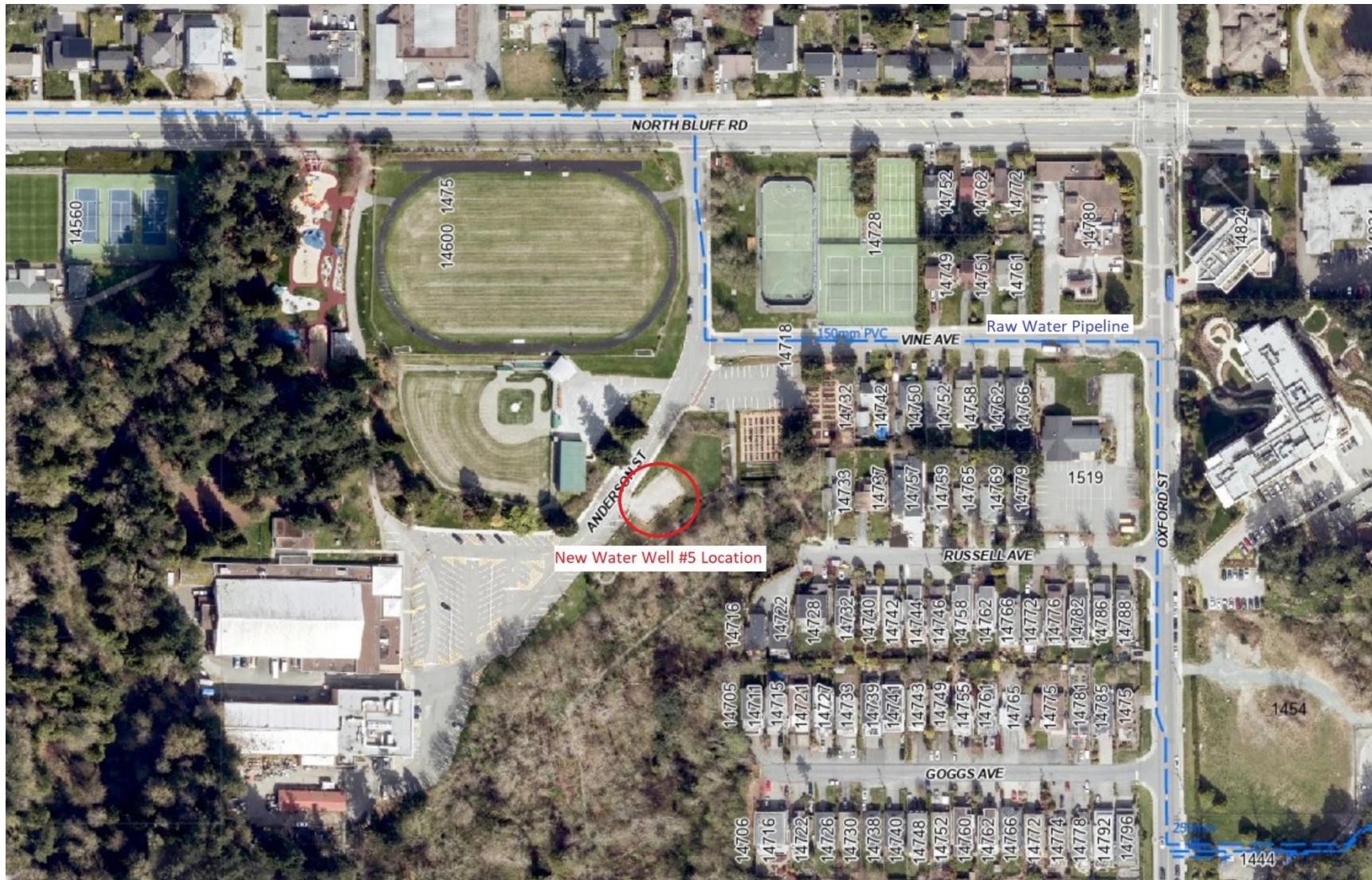
Difference between best estimate of actual price and tender price

\$7,500

(\$1,320)

Note: "A/R" - Dual Mode Air Rotary method; "C/T" - Cable Tool method

Appendix B – New Water Well #5 Location



THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: December 5, 2022

TO: Mayor and Council

FROM: Anne Berry, Director, Planning & Development Services

SUBJECT: City of White Rock Emergency Daytime Warming Centre Update Report

RECOMMENDATION

THAT Council direct staff to coordinate with Engaged Communities Canada Society so that the city's emergency daytime warming centre remains operational daily through to March 31, 2023, regardless of the daytime temperature.

EXECUTIVE SUMMARY

The purpose of this report is to seek Council direction to operate the city's emergency daytime warming centre on a daily basis, regardless of the daytime temperature.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-281 June 27, 2022	THAT Council endorse the City's Union of British Columbia Municipalities (UBCM) Strengthening Communities' Services 2022 Grant application and indicate willingness to provide overall grant management. Motion CARRIED (6 to 0)
2022-364 September 20, 2022	THAT Council: 1. Affirm single sourcing and authorize the awarding of a contract for services to Engaged Communities Canada Societies for the operation of a daytime warming shelter and associated services for the period of November 1, 2022, to March 31, 2023, in the amount of \$450K; and 2. Authorize the preparation and signing of a Memorandum of Understanding with Engaged Communities Canada Societies for the period of November 1, 2022, to March 31, 2023, for the operation of the daytime warming shelter. Motion CARRIED (6 to 0)
2022-423 October 17, 2022	THAT Council receive the October 17, 2022, corporate report from the Director of Financial Services, titled "White Rock Financial Plan

	(2022-2026) Bylaw, 2022, No. 2428, Amendment No. 3, 2022, No. 2443". Motion CARRIED (6 to 0)
2022-429 October 19, 2022	THAT Council give final reading to "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 3, 2022, No. 2443". Motion CARRIED (6 to 0)

INTRODUCTION/BACKGROUND

On September 20, 2022, Council authorized the awarding of a contract for services to Engaged Communities Canada Society (the Operator) for the operation of a temporary emergency daytime warming shelter (the Centre) (intended for those experiencing homelessness) during the period of November 1, 2022 to March 31, 2023. On November 9, 2022, the Centre began its operations at Centennial Park for the winter 2022/ 2023 season. Currently, based on the experiences learned during the six-week trial period in February/ March 2022, the Centre operates under the following conditions:

- Minimum 3 day notice to open provided by the city to the Operator.
- Must operate a minimum of 7 consecutive days once the Centre has been opened by the Operator.
- Opening and closing of the Centre is determined based on daytime temperatures that are zero Celsius or “feels like” zero Celsius.
- Operation of the Mount Olive emergency weather shelter.

Subsequent to the signing of the Memorandum of Understanding with the Operator, the Mount Olive emergency weather shelter is now operational nightly, regardless of the weather conditions.

To date the Centre has been open November 9 to November 18, closing from November 19 and reopened on November 28. The site is unattended when closed. During the recent closure period, Centre guests were still attending at the location on a daily basis, requiring Centre staff to be in attendance on site to discourage guests from the location, and to advise them of possible alternative locations and to provide access to food and other services. Closure information is typically disseminated by word of mouth to Centre guests as access to information is limited for many experiencing homelessness. Daily monitoring of the site is necessary to discourage any guests from setting-up temporary shelters at the Centre location. It is anticipated that managing the site during periods of closure will be more challenging than during periods of operation, as guests will want to wait out the closure period and it can be difficult to encourage them to leave.

As periods of closure cannot be pre-determined on a long-term basis, staff anticipate that site management will be challenging as the winter progresses. In recognition of these challenges, and their potential impacts to the site and the community, and to provide consistency to Centre guests and with nighttime shelters, staff recommend that Council consider authorizing the operation of the warming Centre daily, through March 31, 2023, regardless of the daily temperature. There are no additional costs anticipated as budget was calculated based on daily operations for the period of November 1, 2022 to March 31, 2023.

The Centre's Operator has confirmed that they are available to operate daily through to March 31, 2023, consistent with the maximum scope of the anticipated extreme weather conditions for the winter 2022/2023 season.

FINANCIAL IMPLICATIONS

Although any additional cost savings due to closures will not be realized no additional financial implications are anticipated. Budget details can be found in Appendix A.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

A dedicated webpage has been established to provide information to the community on the Centre operations [Emergency Daytime Warming Centre | White Rock, BC \(whiterockcity.ca\)](https://whiterockcity.ca/emergency-daytime-warming-centre). Posters have been installed in key locations at Centennial Park facilities to ensure that information is readily available to facility users. Staff from Communications, Recreation and Culture, Planning & Development Services and the RCMP are in routine communications to minimize any impacts to the surrounding community.

The batting cage at Centennial Park, adjacent to the daytime warming shelter location, will soon be replaced to enable year-round use. Staff believe that any construction site activity can be managed in conjunction with the daytime warming Centre operations and believe the two uses can be separated with fencing, and the provision of an alternative construction access.

The White Rock South Surrey Baseball Association has indicated concerns regarding the interface between the future new batting cage user group, and the daytime warming shelter user group. This interface will need to be evaluated prior to decisions regarding the operation of a daytime warming Centre in the fall/winter 2023-24 extreme weather season, should Council wish to consider this location at Centennial Park again next year.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

As noted above. Engineering and Operations staff also provide support for the site related to the warming Centre infrastructure needs.

ALIGNMENT WITH STRATEGIC PRIORITIES

There is no specific strategic priority for the operation of the emergency daytime warming Centre, however the Centre is key to improving the quality of life for some of the city's most vulnerable members of the population, and is therefore aligned with the following strategic priority:

Community: We will make the best possible community decisions in collaboration with residents and stakeholders, providing an excellent quality of life.

OPTIONS / RISKS / ALTERNATIVES

The following alternative options are available for Council's consideration:

1. Direct staff to proceed with the emergency daytime warming Centre operations based on daytime temperatures that are zero Celsius or "feels like" zero Celsius only.

If Council selects the alternative option above, staff anticipate that there will be challenges as outlined earlier in this report.

CONCLUSION

Daily operation of the city's temporary emergency daytime warming Centre, regardless of the daytime temperature will align with the nightly operations of the Mount Olive emergency weather shelter and will provide consistency for those experiencing homelessness during the winter 2022/2023 period. It is also anticipated that the presence of warming Centre staff daily will help reduce unauthorized camping adjacent to the warming center facility at Centennial Park.

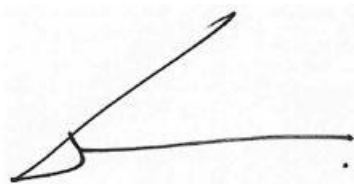
Respectfully submitted,



Anne Berry
Director, Planning & Development Services

Comments from the Chief Administrative Officer

Council should be reminded that funding for the Warming Centre is only applicable to winter 2022/23 and there are no funds allocated to the 2023/24 season that would allow the shelter to be open for an extensive period of time as this season's operations (2022/23) are a result of the city receiving a substantial grant from UBCM. In addition, consideration should be given to attracting additional people experiencing homelessness to White Rock, given ongoing operation of the Centre.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: September 20, 2022 Report to Council titled "Daytime Warming Shelter Single Sourcing Request to Award Fall/Winter 2022-23 Contract for Services"

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 20, 2022

TO: Mayor and Council

FROM: Anne Berry, Director, Planning & Development Services

SUBJECT: 2022-09-20 Daytime Warming Shelter Single Sourcing Request for services for fall-winter 2022-23.docx

RECOMMENDATIONS

THAT Council:

1. Affirm single sourcing and authorize the awarding of a contract for services to Engaged Communities Canada Societies for the operation of a daytime warming shelter and associated services for the period of November 1, 2022, to March 31, 2023, in the amount of \$480K; and
 2. Authorize the preparation and signing of a Memorandum of Understanding with Engaged Communities Canada Societies for the period of November 1, 2022, to March 31, 2023, for the operation of the daytime warming shelter.
-

EXECUTIVE SUMMARY

The purpose of this report is to seek Council authorization to award the contract for services for the fall & winter daytime warming shelter to Engaged Communities Canada Societies (ECC). Typically, the City prepares Requests for Proposals (RFP) in order to determine best value for a service to the City. In the case of the daytime warming shelter, staff recommend proceeding with awarding the contract directly to ECC due to the limited time available to prepare, post, review and consider an RFP for the services in advance of the extreme weather season and based on the City's experience with ECC having successfully provided these services in the winter 2022 and ECC's ability to mobilize to provide these services.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
Motion # 2022-023 January 24, 2022	It was MOVED and SECONDED THAT Council: 1. Approve funding in the amount of \$160,000 to operate a daytime warming shelter in a modular office trailer to be located in the parking lot located adjacent to the baseball concession/washroom facility at Centennial Park from January 28, 2022 to March 15, 2022; however 2. Operation (opening) of the warming shelter would only be in conjunction with the opening of the evening shelter at Mount Olive

	<p>Lutheran Church. Note: Funding in the amount of \$160,000 will be required to accommodate the program. The City of Surrey has agreed to fund 50% of this expense, therefore, the actual cost to the City of White Rock will be \$80,000.</p> <p style="text-align: right;">APPROVED</p>
<p>Motion # 2022-200 May 9, 2022</p>	<p>THAT Council: 1. Receive for information the May 9, 2022, corporate report from the Director of Recreation and Culture, titled “Daytime Warming Shelter Debrief” for Council’s consideration in providing extreme weather shelter services for the period November 1, 2022, to March 31, 2023; and 2. Direct staff: a) keep the balance on hand for operating the shelter through next year and b) contact the City of Surrey in regard to cost sharing.</p> <p style="text-align: right;">Motion CARRIED (6 to 0)</p>
<p>Motion # 2022-281 June 27, 2022</p>	<p>THAT Council endorse the City’s Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services 2022 Grant application and indicate willingness to provide overall grant management.</p> <p style="text-align: right;">Motion CARRIED (6 to 0)</p>

INTRODUCTION/BACKGROUND

In January 2022, Council authorized funding to permit the operation of a temporary daytime warming shelter during the extreme weather period from the end of January to mid-March. The City engaged the services of ECC to operate the shelter. The City partnered with City of Surrey to share the costs of the service, and the shelter was opened in February, 2022. It was successfully operated for a period of six weeks.

In May 2022 Council received a debrief report summarizing the shelter usage during the six week period and were advised of the estimated costs to operate the shelter again this fall/winter for an extended period of time from November 1 through to March 31, 2023. This report is attached as Appendix A for reference.

This summer, the City was awarded with grant funding in the amount of \$320K through the UBCM Strengthening Communities’ Services Fund, for use towards the operation of a daytime warming shelter this coming fall/winter. Staff have also written to the City of Surrey again, per Council direction, to request funds to share the remaining shelter operation costs for the same period.

FINANCIAL IMPLICATIONS

The total cost expected for the operation of the warming shelter from November 1, 2022, to March 31, 2023 is \$480K. The City has been awarded \$320K in grant funding from UBCM’s Strengthening Communities Services grant program. Council has budgeted \$80K for 2023. Per Council direction, staff have reached out to the City of Surrey to request funding in an equivalent amount as contributed by the City directly.

A cost summary breakdown follows:

	Expense	Grant Funding	WR/Surrey Cost Share
Lease of 60' x 12' mobile office trailer \$3,200/month x 5 months	\$16,000	\$16,000	
Lease of washroom/shower unit including servicing \$400/month x 5 months	\$2,000	\$2,000	
Electrical hookup and disconnect of trailer and washroom 2 x \$2,500	\$5,000	\$5,000	
Janitorial service & supplies	\$7,000	\$7,000	
*Contract staff for daily provision of service: Meals, transportation, first aid, harm reduction supplies, on-site counselling & education, emotional support \$3,000/day x 150 days (5 months)	\$450,000	\$290,000	\$160,000
Totals	\$480,000	\$320,000	\$160,000
City of White Rock contribution		\$80,000	
City of Surrey requested contribution		\$80,000	
TOTAL COST		\$480,000	
*A quote for \$3000/day was provided by a local non-profit society for operating a warming shelter for up to 30 people between 7:00 a.m. and 10:00 p.m. each day. The quote includes trained staff to assist those experiencing homelessness and possibly compounded by mental health, substance use, addictions, etc. Staff are available 15 – 17 hours each day for counselling and support. The balance of the funds provide daily hot meals, snacks, first aid/overdose prevention supplies, harm reduction supplies, transportation to and from appointments and overnight shelters, supplied for wellness activities and education.			

LEGAL IMPLICATIONS

The City of White Rock's Policy 301 – Procurement sets out how contracts are to be awarded in White Rock. The purpose is to ensure that the awarding of contracts is a fair and transparent process and is compliant with legislation and legal requirements. For contracts over \$250K Council authorization is required unless prior authorization to do otherwise has previously been granted by Council.

In accordance with that policy single source refers to a procurement of goods and services, including construction, from one supplier despite there being competitors in the market. Single source procurement is not typically a recommended approach unless there are valid reasons to proceed.

It is staff's recommendation to proceed with single sourcing the services to Engaged Communities Canada for the following reasons:

1. The City was only recently able to report that the \$320K grant had been awarded for daytime warming shelter services.

2. Proceeding with a Request for Proposals process presents challenges in terms of timing and the necessary start of the operation of the warming shelter.
3. Due to the high costs of funding the service this is not a service the City has committed to providing in the long term. If a long-term solution is proposed staff recommend proceeding with an RFP.
4. Engaged Communities Canada has experience in the operation of a daytime warming shelter in the City and is able to provide added benefit to the City for the fall/winter 2022/23 season through lessons learned in the February/March 2022 period of operation.
5. With the \$320K grant the City has an opportunity to treat this as a more fulsome pilot approach to a daytime warming shelter in the South Surrey/White Rock area, over the five month period. If a long-term solution is proposed staff recommend proceeding with an RFP.

Staff have spoken with ECC representatives who have confirmed that they are prepared to operate the warming shelter again this season.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The operation of the daytime warming shelter is not a typical form of use for municipal engagement. Due to this, staff recommends the City use its platforms (social media and website etc.) to provide information about the operation of the daytime warming shelter (dates, location etc.) before opening it to the public, to ensure this reaches as many people and community groups as possible.

The operation of the daytime warming shelter in February and March of this year provided significant learning opportunities for staff. It provided staff with the opportunity to better understand the needs of the homeless community in the South Surrey/White Rock area. This is considered a positive outcome from a staff perspective due to the rising cost of housing and the recent rise of inflation. There are many stigmas associated with homelessness perceived by the general population and staff hope to use the knowledge gained to break down barriers and provide a safe place where people from all socioeconomic backgrounds can stay dry and warm through the winter months.

Significant efforts were undertaken by the shelter operators and staff to ensure the impact to the surrounding area were minimal. As a result, few complaints were received.

Beginning this fall, the batting cage at Centennial Park, adjacent to the daytime warming shelter location, will be replaced to enable year-round use. It is hoped that the work will be completed prior to the start of the baseball season in spring 2023. Staff believe the construction site can be managed in conjunction with the daytime warming shelter operations and believe the two uses can be separated with fencing, and the provision of an alternative construction access.

The White Rock South Surrey Baseball Association has indicated concerns regarding the interface between the future new batting cage user group, and the daytime warming shelter user group. This interface will need to be evaluated prior to decisions regarding the operation of a daytime warming shelter in the fall/winter 2023-24 extreme weather season, should Council wish to consider this location at centennial Park again next year.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Engineering and Municipal Operations should oversee the placement and utility hookup of the modular office trailer on City property, and to arrange for the extra janitorial cleaning of the washroom building(s) located adjacent to the warming shelter trailer.

Fire Services to establish the room capacity of the warming shelter trailer.

Parking staff to be advised of the parking lot closure area.

Recreation and Culture staff to respond to park user inquiries regarding the temporary use of the parking lot area as a daytime warming shelter.

ALIGNMENT WITH STRATEGIC PRIORITIES

There is no specific strategic priority for the operation of the daytime warming shelter, however the implementation of the shelter is key to improving the quality of life of some of the City's most vulnerable members of the population, and is therefore aligned with the following strategic priority:

- *Community: We will make the best possible community decisions in collaboration with residents and stakeholders, providing an excellent quality of life.*

OPTIONS / RISKS / ALTERNATIVES

The following alternative options are available for Council's consideration:

1. Direct staff to prepare and issue a Request for Proposals for the provision of the daytime warming shelter services.

If Council selects the alternative option above, staff anticipate that there will be delays to the commencement of the operation of the daytime warming shelter to after the start of the extreme weather season.

CONCLUSION

Following the successful trial operation of a daytime warming shelter in February/March 2022 and enabled by the additional funds awarded through the UBCM Strengthening Communities' Services Fund, the City has the opportunity to operate a daytime warming shelter for the period of November 1, 2022 to March 31, 2023. Given time constraints and previous experience (as outlined in the body of this report), staff recommend that Council authorize single sourcing and awarding of a contract to Engaged Communities Canada for these daytime warming shelter services.

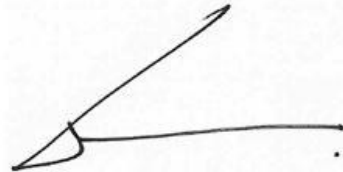
Respectfully submitted,



Anne Berry
Director, Planning & Development Services

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Corporate Report dated May 9, 2022, titled "Daytime Warming Shelter Debrief"

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2447**



A Bylaw to impose fees and charges for various services offered by the City that are not included in any other City Bylaw.

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. Definition

1.1 In this bylaw, the following definition applies:

City means the City of White Rock

2. Bylaw Duration

2.1 The fees and charges are set out in this bylaw for the year 2023.

2.2 “2023 Fees and Charges Bylaw, 2022, No. 2447” will take effect January 1, 2023. If a new bylaw regarding Fees and Charges has not been adopted by January 1, 2024, the fees and charges contained in this bylaw will continue to remain in effect until a new bylaw on this matter has been adopted by City Council.

3. Fees and Charges Schedules

3.1 A person will pay the specified fees / charges for services set out in the following schedules which are attached to and form part of this bylaw:

Schedule A	Planning and Development Services
Schedule B	Engineering and Municipal Operations
Schedule C	RCMP
Schedule D	Centennial Park Leisure Centre - Arena Facility Rental
Schedule E	Centennial Park Leisure Centre – Hall / Lounge / Boardroom / Recreation Room Facility Rentals
Schedule F	Centre for Active Living - Facility Rental
Schedule G	Kent Street Activity Centre - Facility Rental
Schedule H	White Rock Community Centre - Facility Rental
Schedule I	Centennial Park Leisure Centre - Outdoor
Schedule J	Recreation and Culture - Miscellaneous
Schedule K	Financial Services
Schedule L	Photocopies, Mapping and Computer Information
Schedule M	Fire Rescue
Schedule N	Parking Services

4. **Tax**

- 4.1 Unless specifically indicated otherwise, the fees and charges in this bylaw are subject to applicable taxes.

5. **Further Fees / Charges Considerations**

- 5.1 In addition to paying the facility rental fee or filming fee, a person must also provide liability insurance to rent a facility listed in **Schedules D – J** or film on City property as in **Schedule J** by:
- (a) paying the City an insurance liability premium according to the User Group Rating Schedule provided by the City’s insurance provider; or
 - (b) naming the City as a co-insured on the liability insurance policy, valued at least \$5 million, and providing the City with proof of coverage.

6. **Refunds (when applicable) and Cancellations**

- 6.1 For a facility rental fee in Schedules D – J the City may issue a refund of 100% if the refund is requested at least 14 days before the actual booked date.
- 6.2 For a facility rental fee in Schedules D – J the City will not issue a refund, if:
- a) the refund is requested less than 14 days before the actual booked date; and/or;
 - b) the booked date has previously been amended; and/or;
 - c) there is inclement weather that affects the booking for outdoor special events.

In these circumstance only the damage deposit is refundable.

- 6.3 Three months advance notice is required to cancel an ongoing facility user contract.
- 6.4 The City of White Rock Recreation and Culture Department reserves the right to cancel bookings at any time, with a full refund of funds paid.

7. **Repeal of Bylaws**

- 7.1 City of White Rock “*2022 Fees and Charges Bylaw, 2021, No. 2401*” and all its amending bylaws are repealed as of the later of December 31,2022 or the date this bylaw is adopted.

8. **Severability**

- 8.1 If a portion of the bylaw is held invalid by a Court of competent jurisdiction, the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

9. **Citing**

- 9.1 This Bylaw may be cited as the “*2023 Fees and Charges Bylaw, 2022, No. 2447*”.

RECEIVED FIRST READING on the ____ day of November 2022

RECEIVED SECOND READING on the ____ day of November 2022

RECEIVED THIRD READING on the ____ day of November 2022

RECONSIDERED AND FINALLY ADOPTED on the ____ day of December 2022

Mayor

City Clerk

Schedule 'A'
PLANNING and DEVELOPMENT SERVICES

ITEM	2023	
Building Code Initial Alternative Solution	\$689	
Building Code subsequent Alternative Solution - each	\$228	
Change of Address	\$609	
Letter of Enquiry		
Residential	\$171	
Multi-family or commercial	\$675	
Noise Bylaw Extension of Hours – Admin Fee	\$281	
Property File Research and Copies		
Research fee	\$50	
Each additional copy	\$5.50	
Copies on disc or flash drive (excluding print cost)	\$50	
Building Permit Plans (Architectural Drawing Size)		
Each page of Print/Copy	\$5.50	
Property Site Survey Certificate	\$22	
Sidewalk Use License – per square foot *	\$4.30	
Sidewalk Use Agreement Application	\$183	
Other Fees		
Accessory registered secondary suite in conjunction with a new house building permit registration	\$260	
All other secondary suite registrations	\$344	
Underground Oil Storage Tank Removal documentation	\$237	
Permit Application Fees:		
Building permits involving addition or alterations to existing single or two family dwellings	\$217	
Building permits to construct new single or two family dwellings	\$780	
Building permits to construct other than single or two family dwelling, a fee equal to 50% of the estimated permit fee	Minimum	\$780
All other permits application fee	Maximum	\$10,000
		\$86
<i>Permit Application Fees are non-refundable.</i>		
Building Permit Fees:		
Range of “Construction Value”	Initial Fee	Additional fee per \$1,000 or part thereof
\$0 to \$1,000	\$217.00	
\$1,001 to \$100,000	\$217.00	\$19.20
\$100,001 to \$250,000	\$2,117.80	\$14.90
\$250,000 and over	\$4,352.80	\$12.60
<p>The current edition of the Marshal Valuation Service or the Marshall and Swift Residential Cost Handbook may be used by the Building Official to determine the “Construction Value” of the work for the purpose of assessing permit fees.</p> <p>Any Building Permit fee payable shall be reduced by 2.5% to a maximum reduction of \$500.00 where any aspect of the construction of the proposed building or alteration is under the review and Letters of Assurance of a CRP – Coordinating Registered Professional.</p>		

* Pro-rated based on license coverage dates for seasonal licenses.

Schedule 'A' Continued
PLANNING and DEVELOPMENT SERVICES

ITEM	2023
Other Permit Related Fees	
Extension of Permit	\$224
Creation of New Civic Address	\$611
Permit Transfer	\$394
Re-review of Plans Fee - per hour	\$281
Building Move Fee	\$224
Digital Archive Fee – per page	\$5.50
Re-Inspection Fee	\$281
Commercial Cooking Facility (NFPA 96) - Plan Review and Inspection Fee	\$421
Demolition Permit	
Accessory Building	\$91
SFD/Duplex	\$1,182
Commercial/Multi-Family	\$1,407
Permit Fees	
First Fixture (included in application fee)	
Each Additional Fixture	\$46
First Zone for Hydronic Heating System (included in application fee)	
Each Additional Zone for Hydronic Heating System	\$46
First Sprinkler Head (included in application fee)	
Each Additional Sprinkler Head to 100	\$5.50
Each Additional Sprinkler Head over 100	\$3.40
Each Fire Hydrant	\$51
Each Standpipe	\$51
Each Hose Valve	\$51
Fire Department Connection	\$51
SFD/Duplex Sanitary Sewer	\$86
SFD/Duplex Storm Sewer	\$86
SFD/Duplex Water Service	\$86
MFD/Commercial Sanitary Sewer first 30m	\$148
MFD/Commercial Storm Sewer first 30m	\$148
MFD/Commercial Water Service first 30m	\$148
Each Additional 30m of Commercial Sanitary Sewer, Storm Sewer, or Water Service or part thereof	\$71
Each Sump, Manhole, or Catch Basin	\$71
Re-Inspection Fee	\$281
Non-compliance Inspection Fee	\$281
Special or Other Inspection Fee	\$281

Schedule 'A' Continued
PLANNING and DEVELOPMENT SERVICES

ITEM	2023
Development Category Application Fees	
OCP Amendment	\$5,514
Zoning Amendment	\$4,433
Combined OCP/Zoning Amendment	\$7,731
Additional Public Meeting/Hearing on applications revised by Applicant	\$1,103
Phased Development Agreement (including amendment)	\$5,514
Amendment of a Land Use Contract	\$2,205
Discharge of a Land Use Contract	
With associated rezoning	\$1,103
With no associated rezoning	\$2,205
Development Variance Permit (or amendment of time extension)	\$2,162
Major Development Permit, with zoning amendment application Fee plus \$100/new dwelling unit to be created, to a maximum of \$5,000	\$2,703
Major Development Permit, without zoning amendment application. Fee plus \$100/new dwelling unit to be created, to a maximum of \$10,000	\$3,784
Amendment or Time Extension for a Major Development Permit	\$2,746
Temporary Use Permit (including renewal and amendment)	\$2,205
Temporary Use Permit Cannabis Store (including renewal and amendment)	\$3,244
Liquor Licence Referral (Requiring Public Hearing)	\$2,757
Liquor Licence Referral (Requiring Public Notification Only)	\$541
Request for Purchase of Municipal Right of Way	\$270
Development Permit (Minor)	\$1,622
Amendment or Time Extension for a Minor Development Permit	\$1,622
Subdivision (Fee-Simple or Bare Land Strata) Fee plus \$100/new lot	\$1,622
Air Space Parcel Subdivision	\$10,812
Lot Line Adjustment Subdivision (no new lots created)	\$1,103
Form "P" Approval for Phased Strata Development	\$221
Final Approval and/or revisions for Phased Strata Development (per phase)	\$230
Strata Title Conversion	\$1,124
Amendment to Preliminary Layout Approval (PLA)	\$1,146
Time Extension to Preliminary Layout Approval (PLA)	\$573
Final Approval for Fee-Simple or Bare Land Strata Subdivision, or Strata Plan Amendment	\$286
Bare Land Strata, Phased Strata and Form "E" Final Re-Approval	\$112
Tree Management Permit – Type 3	\$1,081
Tree Management Permit – Type 2	\$500
Board of Variance	\$595
Assignment of Application under Consideration (per Section 15)	\$541
Formal Pre-Application Fee	\$450

Schedule 'A' Continued
PLANNING and DEVELOPMENT SERVICES

Temporary Signs	2023
Sandwich Board Sign or Free-Standing Portable Sign or Promotional Sign (first event)	\$75
Promotional Sign (second and third event each)	\$75
Special Promotional Sign Permit (per White Rock Sign Bylaw, sub-section 6.2)	No Fee
Permanent Signs	2023
Application Fee	\$75
Alter or move an existing Sign	\$100
Free-Standing Signs up to 3 square metres of Sign Area	\$175
Free-Standing Signs over 3 square metres of Sign Area	\$300
Fascia, Projection, Canopy and Awning Signs	\$175
Electronic Message Board Sign	\$300
Comprehensive Sign Plan	\$225
Each Sign for a Premise included in an approved Comprehensive Sign Plan	\$75

Schedule 'B'
ENGINEERING and MUNICIPAL OPERATIONS

ITEM	2023	
Kitchen – large (lined) – per 5 pack		\$7.00
Kitchen – small (lined) – per 10 pack		\$5.60
Yard - per 5 pack		\$4.80
Roll Outs (for eligible locations of 6 or less units)		\$169
Curbside Blue Recycling Box		\$10.00
Curbside Red Recycling Box		\$5.40
Surplus Household Waste Decals		\$5.30
Parks Dedication Program	Initial	Renewal
Bench	\$6,800	\$2,120
Drinking Fountain	\$7,280	\$3,640
Light Standard	\$3,290	\$1,640
Picnic Table	\$7,280	\$3,640
Parks Dedication Program – Replacement Plaques		\$245
Road and Right of Way Fees		
Road and ROW Administration Fee		\$58
Road and ROW Re-Inspection Fee		\$281
Road and ROW Alteration Permit Fee		\$743
Road and ROW Use Permit Fee		\$233
Road and ROW Use Fees – per linear meter per week		
Walkway/pathway		\$2.20
Boulevard		\$1.20
Arterial		\$7.40
Collector		\$5.30
Local Road		\$3.20
Road and Right of Way Deposits		
Minor works with limited risk of damage to asphalt road surfaces		\$5,000
Coring, test holes, drilling on asphalt or concrete road and sidewalk surfaces		\$5,000
Moderate works with risk of damage to asphalt road surfaces, concrete road and/or sidewalk surfaces, boulevard		\$10,000
Major works with significant risk of damage to asphalt road surfaces, concrete road and/or sidewalk surfaces, boulevard		\$20,000
Deposits are collected as part of the road occupancy permit process and the amount subject to any cost incurred by the City will be refunded after final inspection.		
Street Sweeper call out		\$281

Schedule 'B' Continued
ENGINEERING and MUNICIPAL OPERATIONS

Servicing Agreement Fees	
Application fee	\$3,183
Extension fee	\$371
Latecomer Agreement Application Fee	\$4,500
Engineering Administration Fees on Service and Latecomer Agreements	
First \$250,000 of estimated construction cost	4.4%
Next \$250,000 of estimated construction cost	2.8%
Remaining estimated cost exceeding \$500,000	1.7%
Sewer Connection Fees	
Sanitary Connection Fee	\$8,000
Storm Connection Fee	\$8,000
Sanitary & Storm Cap Off	\$300
NOTES: * When customers request connections, if fees paid previously are less than what is stated in this bylaw, the difference of the fees collected and the current fee will be required to be paid before installation of the connection(s). * If the cost of providing and laying a sanitary connection or a drainage connection exceeds the fee collected for the service, such additional costs will be invoiced to the property owner. Such costs may include, but not limited to, contractor, materials, equipment, city staff, and administrative costs as calculated by the City. Invoices not paid will be added to the property tax levy of the property and will be subject to the same interest rate and collection process as overdue property taxes.	

Schedule 'C'
RCMP

ITEM	2023
Accident Reports (MV6020's) copies for ICBC	\$70.00
Request for information relating to Thefts/B & E's etc. received from insurance companies	\$70.00
Police Certificates (Form 1868)	\$70.00
Court Ordered File Disclosure Copy of File (Notice of Motion)	
Flat Fee	\$70.00
Per Page	\$0.50
Shipping	\$11.00
Police Information Checks	\$70.00
Volunteers – live in White Rock and volunteer in either White Rock or South Surrey (requires letter from agency)	
Students – for school or training program (requires letter from the agency/school)	
Photograph	\$2.00
CD of Photograph	\$5.50
Fingerprints	\$70.00
Traffic Analyst Report	\$185.00
Field Drawing Reproduction	\$70.00
Mechanical Inspection Reproduction	\$70.00
Crash Data Retrieval Report – Black Box	
Non ICBC request	\$185.00
ICBC request	\$70.00
Field Drawing Reproduction	\$70.00
Scale Drawing Reproduction	\$70.00
Measurements – Provided by Member	\$70.00
Confirmation Letter	\$70.00

Schedule 'D'
CENTENNIAL PARK LEISURE CENTRE
ARENA
Facility Rental

ITEM	Aug 2022 to Apr 2023 Per Hour unless otherwise stated	Aug 2023 to Apr 2024 Per Hour unless otherwise stated
Ice Rentals (Non-Subsidized)		
Prime Rate	\$342	\$352
Non-Prime Rate	\$261	\$269
Last Minute Rate (within 7 days to rental)	\$179	\$184
Statutory Holiday Rate	\$393	\$405
Ice Rentals (Partially Subsidized)		
Prime Rate	\$163	\$168
Prime Rate (Game Days)	\$200	\$200
Non-Prime Rate	\$92	\$95
Statutory Holiday Rate	\$242	\$249
Ice Rentals (Bonus Days)		
Minor Hockey Tournament (all hours)	\$242	\$249
Minor Hockey Bonus Days & Ringette Tournament (all hours)	\$92	\$95
Hockey School (non-profit or WR Rec and Culture (all hours)	\$164	\$169
Skills Academy (school hours)	\$80	\$82
School/Family Skates (all hours)	\$130	\$134
Figure Skating (three Special Event/Test Days)	\$92	\$95
White Rock Adult Hockey League	\$284	\$293
		Apr 2023 to August 2023 Per Hour unless otherwise stated
ITEM		
Dry Floor		
Minor Lacrosse, Ball Hockey, Roller Hockey (includes non-profit)		\$79
Adult Lacrosse, Ball Hockey, Roller Hockey (includes non-profit) before 9p.m.		\$113
Adult Lacrosse, Ball Hockey, Roller Hockey (includes non-profit) after 9 p.m.		\$79
Special Event Days (one Tournament – 3 days max)		\$79
Dances/Major Events (8 hours)		\$1,109
Commercial Dry Floor (not-subsidized)		\$174
Statutory Holiday		\$117

Schedule 'E'
CENTENNIAL PARK LEISURE CENTRE
HALL/LOUNGE/BOARDROOM/RECREATION ROOM
Facility Rental

ITEM	2023 Per Hour unless otherwise stated
Hall	
Commercial Rate	\$58
Not for Profit Rate	\$40
Wedding Parties (1:30 pm – 1:00 am)	\$533
Private Rental	\$50
Deposit for Key/Access	\$40
Statutory Holiday (min 2 hours)	\$70
Lounge	
Commercial Rate	\$46
Not for Profit Rate	\$27
Wedding Parties (with Hall rental (1:30 pm – 1:00 am)	\$106
Private Rental	\$41
Deposit for Key/Access	\$40
Statutory Holiday (min 2 hours)	\$57
Boardroom	
Commercial Rate	\$34
Not for Profit Rate	\$21
Private Rental	\$30
Deposit for Key/Access	\$40
Statutory Holiday (min 2 hours)	\$45
Monthly Rate	\$504
Recreation Room	
Commercial Rate	\$46
Not for Profit Rate	\$32
Private Rental	\$40
Deposit for Key/Access	\$39
Statutory Holiday (min 2 hours)	\$57
Beer Garden	
Beer Garden Permit Fee per occurrence	\$150

Schedule 'F'
CENTRE FOR ACTIVE LIVING
Facility Rental

ITEM	2023 Per Hour
Cardio Gym	
Commercial Rate	\$98
Not for Profit Rate	\$60
Private Rental Rate	\$81
Statutory Holiday (min 2 hours)	\$108
Fitness Studio	
Commercial Rate	\$59
Not for Profit Rate	\$40
Private Rental Rate	\$52
Statutory Holiday (min 2 hours)	\$70
Education Room	
Commercial Rate	\$53
Not for Profit Rate	\$34
Private Rental Rate	\$43
Statutory Holiday (min 2 hours)	\$60

Schedule 'G'
KENT STREET ACTIVITY CENTRE
Facility Rental

ITEM	2023 Per Hour
Auditorium Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$110 \$66 \$95 \$140
Classroom Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$68 \$54 \$58 \$79
ITEM	2023 Per Year
Kent Street Activity Centre Membership Fees Adult - Per year Adult - September - December	\$41 \$20

Schedule 'H'
WHITE ROCK COMMUNITY CENTRE
Facility Rental

ITEM	2023 Per Hour unless otherwise stated
Presentation Room ABC with Lobby Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$231 \$142 \$195 \$242
Hall A, B, or C (lobby not included) Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$68 \$44 \$58 \$79
Gallery Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$61 \$39 \$54 \$72
Studio Commercial Rate Not for Profit Rate Private Rental Rate Statutory Holiday (min 2 hours)	\$61 \$39 \$54 \$72
Kitchen Commercial Rate / hour Statutory Holiday (min 2 hours)	\$68 \$79

Schedule 'I'
CENTENNIAL PARK LEISURE CENTRE

Outdoor

ITEM	2023 Per Hour
Lacrosse Box	
Youth – non-profit	N/C
Adult – non-profit	\$8.50
Private	\$14.00
Commercial – adult or youth	\$20.00
ITEM	2023 Per Hour
Sports Fields & Ball Diamond Rentals	
Youth – non-profit	N/C
Adult – non-profit	\$17.00
Commercial – adult or youth	\$26.00
ITEM	2023 Per Season
Advertising Boards	
Taylor Box, per season (Mar-Feb)	\$303.00
Centennial Park Ball Diamond, per season (Apr-Mar)	\$303.00
Pickleball Courts, per season (Apr-Mar) non profit	\$303.00
Pickleball Courts, per season (Apr-Mar) private	\$453.00
ITEM	2023
Miscellaneous Rentals	
Food Cart Pad Rental – per year*	\$1,000.00
Food Cart Pad Power Fee – per year	\$110.00
Bayview Park Plaza Rental (per 3 hour time slot)	\$275.00
* Business license must be a White Rock location/business	

Schedule 'J'**RECREATION AND CULTURE - PROGRAM AND MISCELLANEOUS FEES**

ITEM	
Activity and Program Fees	
Registered and drop-in program rates will be set to cover all costs including; labour, materials and supplies, facilities and administrative. Surveys and promotions may occasionally offer a discount.	
Developmental and Partnership Programs	
New activities or programs may be initially offered at a loss to encourage and promote interest	
Activities and programs with limited users but important to community mandates may be subsidized to ensure public access	
Partnership programs have external partners so standard fees and charges may not apply	
Advertising Fees – Recreation Guide	
The price of advertisements are based on the: size, color, and placement and are subject to the overall design of the recreation guide. In determining fees for each publication, the City uses a cost recovery method, including costs to produce and distribute the recreation guide. Therefore, fees can vary from guide to guide. Frequent advertisers (those that advertise in the Spring/Summer and Fall issues will receive a 10% discount on their Winter advertisement).	
Miscellaneous Fees	
Attendant Fee	\$32
Contract Amendment Fee per Occurrence	\$29
Deposit for Key/Access	\$39
Filming Fees - Administration	
Filming Application Fee (one day includes inspection)	\$357
Filming Fee-Additional Days per day (includes inspection fee)	\$112
Film Office Administration Fee	15% on fees
Set Supervision (if required)	Cost Recovery
Damage deposit	Minimum \$5,000
Filming Fees - Parking	
Pay Parking stalls (meters, lots)	Rates as per Schedule N
Street Use Fee (work truck parking - no signage provided)	\$61 per 30 meters
Filming Fees	
Pier and Promenade per day (Minimum + Cost recovery if costs exceed minimum)	\$1,428
Promenade per day (Minimum + Cost recovery if costs exceed minimum)	\$1,032
Street Use on Location Filming per block per lane	\$100
Other City Park or Land Site per day	\$610
City Building Site per day unless hourly rate applies	\$470
Filming - Support Costs	
White Rock RCMP Services	Cost recovery
White Rock RCMP Admin Fee	10% of RCMP final Costs
White Rock Fire Rescue Services	Cost Recovery

Schedule 'K'
FINANCIAL SERVICES

ITEM	2023
Property Tax information (Tax Certificate)	
property owners	N/C
requested online	\$40
requested at City Hall	\$71.50
Reprinting Copies of prior period Tax Notices or Water Utility Bills - each	\$2
Property Tax information to Mortgage Companies (per property)	\$43
Returned Payment fee	\$36
Refund Fee	\$25
Transfer between accounts fee (Property Tax & Utility)	\$10
Apportionments (per property)	\$43
Electronic copy of annual property tax information for Fraser Valley Real Estate Board (per property)	\$0.05
Accounts receivable administration fee on billable services	15% (min \$15, max \$500)
City of White Rock Flag	\$130
Credit Card Service Fee	
2% of the total charge in addition to the applicable fee or charge for the following payments made by credit card.	
Department	
Finance: Property tax notices or utility bills	
Development Services: Building or development related fees and charges	
Engineering and Operations: Engineering or operations related fees and charges (excluding miscellaneous items such as garbage stickers or recycling boxes)	

Schedule 'L'
PHOTOCOPIES, MAPPING AND COMPUTER INFORMATION

ITEM	2023
Mapping Data	
Zoning Maps set	\$132
Large	\$69
Small	\$34
Sheet	\$28
Menu size drawing (11" x 17") B&W	\$34
City contour map (24" x 68")	\$20
Small street map (11" x 34")	\$15
Standard (24" x 36") engineering drawing B&W	\$6.60
Photocopies and Prints	
Black & White	
8½" x 11" or 8½" x 14" single-sided	\$0.40
8½" x 11" or 8½" x 14" double-sided	\$0.70
11" x 17" single-sided	\$1.30
11" x 17" double-sided	\$2.70
Colour	
8½" x 11" or 8½" x 14" single-sided	\$1.40
8½" x 11" or 8½" x 14" double-sided	\$2.70
11" x 17" single-sided	\$2.70
11" x 17" double-sided	\$5.10
Annual Report	
Black and White	\$5.40
Colour	\$10.80
Council and Committee Agenda Packages	
Black and White only (double sided)	
1-300 pages	Free
1-300+ pages*	\$10.80
<p>*Note: As per Council and Committee Procedure Bylaw, 2021, 2393, five (5) copies of each agenda are printed and available for the public free of charge on a first come, first serve, basis. Once those agendas have been picked-up, the above fees shall apply.</p>	

Schedule 'M'
FIRE AND RESCUE

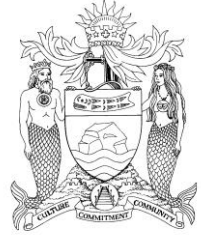
ITEM	2023
Burning	
Outdoor burning violation	
first offence	\$116
each offence thereafter	\$233
Non-compliance of residential fireplace/woodstove burning	
first offence	\$116
each offence thereafter	\$233
Fire Prevention	
Fire Safety Plan Review	
first 2 hours	\$175
per hour thereafter	\$88
Re-Inspection of outstanding violations (each occurrence)	\$116
Requested Inspection	\$116
Contact	
Failure to comply with requirement for contact person	
first non-compliance	\$116
second non-compliance	\$233
per hour standby charge	\$293
Fire Investigation of incident over \$5,000 in damage	\$583
Comfort Letter	\$175
Fireworks Discharge Permit Application Fee	\$53

Schedule 'N'

PARKING SERVICES

ITEM	2023	
Waterfront Pay Parking		
The following waterfront rates are per hour from 10:00 am–12:00 midnight unless otherwise stated		
In West Beach 4-hour maximum stay applies to the prime parking area (Oxford St. to Pier Lot) with the exception of the Montecito and the West Beach Parkades.		
WINTER SEASON – November to January Monday to Friday		
Saturday and Sunday - All lot and on-street waterfront parking location including the parkades	20 Minutes 40 Minutes 60 Minutes	\$0.75 \$1.50 \$2.25
Daily Weekend Rate for Montecito and West Beach Parkades		\$8.00
SHOULDER SEASON – October, February and March 7 Days a Week - All lot and on-street waterfront parking locations including the parkades	20 Minutes 40 Minutes 60 Minutes	\$0.75 \$1.50 \$2.25
Daily Rate for Montecito and West Beach Parkades		\$8.00
SUMMER SEASON – April to September 7 Days a Week - All lot and on-street waterfront parking locations including the parkades	20 Minutes 40 Minutes 60 Minutes	\$1.50 \$2.75 \$4.25
Daily Rate for Montecito and West Beach Parkades		\$16.00
Centennial Arena Pay Parking In effect 24 hours per day – rate is per day (expires at midnight)		\$2.25
Peace Arch Hospital Pay Parking In effect 10:00 am – 12:00 midnight – rate is per hour Note: all pay parking rates are inclusive of applicable taxes		\$3.00
Parking Decals (4 hours maximum in pay parking stalls)		
Centennial Park/Arena		\$18.00
Resident		\$50.00
Non - Resident Commercial Property**		\$154.00
Merchant Decals (on Marine Dr & Vidal St)**		\$369.00
Residential Decals (specific properties on Marine Dr)**		\$328.00
Replacement Decal		\$5.00
**These decals pertain to specific properties - see staff for guidelines		
Montecito Complex Parkade – Reserved Stall Parking Rate (decals are sold annually) - price per month		\$150.00
Reserved Stall Additional Decals		\$31.00
Resident Parking Permits for use in areas designated as Permit Parking Only (maximum 4 per dwelling unit)		
Parking Permit		\$13.00
Replacement Parking Permit		\$13.00

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2452**



**A Bylaw to amend Schedule II – Permit Fee Schedule of the White Rock Sign Bylaw, 2010,
No. 1923.**

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. The Schedule II – Permit Fee Schedule of the White Rock Sign Bylaw, 2010, No. 1923 be removed and replaced with the following:

SCHEDULE II – PERMIT FEE SCHEDULE

1. Any applicable fees, as described in the City's Fees and Charges Bylaw, shall be paid at the time of permit application.

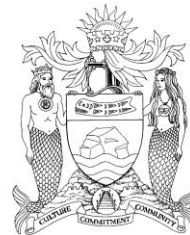
This Bylaw may be cited for all purposes as the “White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 6, 2022, No. 2452”

RECEIVED FIRST READING on the	day of
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RECEIVED THIRD READING on the	day of
RECEIVED FINAL READING on the	

MEGAN KNIGHT, MAYOR

TRACEY ARTHUR, DIRECTOR OF
CORPORATE ADMINISTRATION

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW NO. 2448**



A Bylaw to amend the Water Services Bylaw, 2015, No. 2117

The CITY COUNCIL of the Corporation of the City of White Rock, in an open meeting assembled, ENACTS as follows:

1. Replace SCHEDULE A, Section 3 titled "Service Fees for Specified Services Description of Work or Service Amount" of Water Services Bylaw, 2015, No. 2117 with a new SCHEDULE A, Section 3.
2. This Bylaw may be cited for all purposes as the "*Water Services Bylaw, 2015, No. 2117, Amendment No. 11, Bylaw, 2022, No. 2448*".

RECEIVED FIRST READING on the	day of	, 2022
RECEIVED SECOND READING on the	day of	, 2022
RECEIVED THIRD READING on the	day of	, 2022
ADOPTED on the	day of	, 2022

MAYOR

DIRECTOR, CORPORATE ADMINISTRATION

SCHEDULE A WATER SERVICE FEES

3. Service Fees for Specified Services Description of Work or Service Amount

Fee	Effective Jan 1, 2022	Effective Jan 1, 2023
Application to Confirm Serviceability – Single Family and Duplex	\$ 386	\$ 450
Application to Confirm Serviceability – Multi-Family and Non-Residential	3,420	3,488
Application to Confirm Serviceability – Subdivision Development	At Cost	At Cost
5/8” to 1” meter Connection Fee	6,500	8,000
NOTES: * When customers request connections, if fees paid previously are less than what is stated in this bylaw, the difference of the fees collected and the current fee will be required to be paid before installation of the connection. * If the cost of providing and laying the connection exceeds the fee collected for the service, such additional costs will be invoiced to the property owner.		
All other meter size Connection Fee	At Cost	At Cost
Application for Temporary Water Service	83	85
Damage Deposit for Hydrant use	743	758
Temporary Water Connection to Hydrant or Standpipe per day	55	56
Unauthorized Use of a Fire Hydrant and/or Standpipe	110	112
Removal of Unauthorized Water Meter	110	112
Back-flow Prevention Test Report Filing Fee	36	37
Testing of Back-flow Prevention Device per device	276	282
Non-Compliance Backflow Prevention Device	110	112
Water Meter Testing Fee	160	163
Special Meter Readings (readings outside of regular quarterly readings)	60	61
Disconnection	76	78
Reconnection after disconnection	76	78
One Day Water On/Off Fee	55	56
Water Restriction Exemption Permit	55	56
Restriction of Water Use - Violation	55	56

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

- | Start Date | End Date | Interest rate |
|--------------|--------------|---------------|
| May 11, 2015 | Nov 9, 2020 | 5.00 % |
| Nov 10, 2020 | Dec 31, 2022 | 1.93 % |
| Jan 1, 2022 | | 4.58 % |

- | | |
|--------------------------------|--------|
| RECEIVED FIRST READING on the | day of |
| RECEIVED SECOND READING on the | day of |
| RECEIVED THIRD READING on the | day of |
| RECEIVED FINAL READING on the | |

TRACEY ARTHUR, DIRECTOR OF CORPORATE
ADMINISTRATION

THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2449



A Bylaw to amend the
"White Rock Sign Bylaw, 2010, No. 1923" as amended

The COUNCIL of the City of White Rock, in an open meeting assembled, enacts as follows:

1. "White Rock Sign Bylaw, 2010, No. 1923" is hereby amended as follows:
 - (1) By Deleting Part 6 – Regulations for Signs Not Requiring a Permit, Section 10.3 and inserting:

Political Signs shall not be placed:

- *On a public right-of-way;*
- *On any City property (including the promenade and pier areas); and*
- *On any road ends or road allowances including road ends and road allowances adjacent to public or private property*

With the exception that they may be placed on a public right-of-way (boulevard area) in a front or side yard on the inside of the sidewalk, with the permission of the adjacent property owner.

- (2) This Bylaw may be cited for all purposes as the "White Rock Sign Bylaw, 2010, No. 1923, Amendment No. 5, Bylaw, 2022, No. 2449".

RECEIVED FIRST READING on the	21	day of	November,	2022
RECEIVED SECOND READING on the	21	day of	November,	2022
RECEIVED THIRD READING on the	21	day of	November,	2022
RECONSIDERED AND FINALLY ADOPTED		day of	,	2022

MEGAN KNIGHT, MAYOR

TRACEY ARTHUR,

DIRECTOR OF CORPORATE ADMINISTRATION



RECEIVED

NOV 28 2022

CITY OF WHITE ROCK
ADMINISTRATION

NOV 23 2022

Ref: 271096

Their Worship Mayor Megan Knight
and Members of Council
City of White Rock
15322 Buena Vista Ave
White Rock BC V4B 1Y6

Dear Mayor Knight and Councillors:

Congratulations to you and your council in the recent municipal election. I look forward to meeting you in the near future. This letter is to thank the City of White Rock delegation for meeting with me in person during the Union of BC Municipalities (UBCM) Convention. I was very interested in the issues the delegation brought forward, including the reconstruction of the White Rock Pier and the extension of the authority for a municipal vacancy tax to municipalities other than the City of Vancouver.

At our meeting, I learned about the historical, cultural and economic significance of the White Rock Pier and was impressed by the level of community fundraising that contributed to the repairs and reopening of the pier—this demonstrates to me the importance of the pier to your community. I am pleased that the previous funding provided by the Ministry of Municipal Affairs was also able to assist with repairs to reopen the pier.

Currently, all our capital infrastructure funding programs are closed for application intakes, and all local governments will be notified directly of the next opportunity to apply to a program. The ministry's Infrastructure Planning Grant Program, and the Asset Management Planning Grant Program administered by UBCM, can assist local governments in preparing for future capital programs.

I encourage City staff to reach out to ministry staff and work with them to help strengthen future applications and discuss your project. Please contact Madelaine Martin, Director, Infrastructure and Engineering, by telephone at 778 698-4748, or by email at Madelaine.Martin@gov.bc.ca.

.../2

At this meeting, the delegation also requested that the *Community Charter* be amended to provide all municipalities with a vacancy tax, similar to the vacancy tax established under the *Vancouver Charter*. The authority for the City of Vancouver to establish an Empty Homes Tax on vacant residential properties was enacted in 2016 and pre-dates the provincial Speculation and Vacancy Tax (SVT). The SVT, which is the responsibility of my colleague, the Honourable Selina Robinson, Minister of Finance, already applies in all Metro Vancouver municipalities and parts of the Fraser Valley. It was recently expanded to additional areas that are facing intense housing pressures to help ensure empty housing stock is available for people who work and live in these communities.

I appreciate the City's commitment to addressing housing affordability in your community. The Province of British Columbia is not currently considering extending the authority to impose a local vacancy tax to other municipalities. New tax authorities would need to be used by all communities in B.C., which vary in size, needs and resources. The cumulative impacts of the local, provincial, and in some cases, federal governments each imposing a vacancy tax would need to be evaluated before providing a general authority for municipalities to impose an additional local vacancy tax.

If you have any specific questions regarding municipal speculation and vacancy taxes, I encourage you to contact Kara Woodward, Executive Director, Policy, Research and Legislation, by telephone at 778 698-3465, or by email at Kara.Woodward@gov.bc.ca.

I would also like to thank the delegation for inviting me to visit White Rock to take a tour of the historic pier. I look forward to seeing the repairs that have been made thus far, and I was pleased to hear that the ministry has already heard from the City's Chief Administrative Officer about scheduling an opportunity.

Thank you again to the delegation for taking the time to meet with me, and I look forward to working with you and your council.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Nathan Cullen', written over a light blue horizontal line.

Nathan Cullen
Minister

pc: Kara Woodward, Executive Director, Policy, Research and Legislation
Madelaine Martin, Director, Infrastructure and Engineering