

The Corporation of the
CITY OF WHITE ROCK

Regular Council Meeting
AGENDA



Monday, October 3, 2022, 7:30 p.m.

White Rock Community Centre

***Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

T. Arthur, Director of Corporate Administration

Pages

1. CALL MEETING TO ORDER

1.1. FIRST NATIONS LAND ACKNOWLEDGEMENT

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for **October 3, 2022** as circulated.

3. ADOPTION OF MINUTES

16

RECOMMENDATION

THAT Council endorse the following meeting minutes as circulated:

- September 20, 2022 Regular Council meeting; and
- September 26, 2022 Public Hearing (Bylaws 2438 for 1091 Stayte Road and 2439 for 14937 Thrift Avenue and 1441,1443-45 and 1465 Vidal Street).

4. QUESTION AND ANSWER PERIOD

In accordance with the *Council and Committee Procedure Bylaw*:

Question and Answer Period will not be conducted during the months of September and October of a Local Government election year.

5. DELEGATIONS AND PETITIONS

5.1. DELEGATIONS

5.1.a. DEANNA PEDERSEN AND CINDY POPPY, WHITE ROCK EVENTS SOCIETY - WHITE ROCK PROMENADE SCULPTURES COMPETITION 2023 UPDATE

45

Deanna Pedersen and Cindy Poppy, White Rock Events Society, to appear as a delegation to provide an update for the 2023 White Rock Sculptures Competition.

5.2. PETITIONS

6. PRESENTATIONS AND CORPORATE REPORTS

6.1. PRESENTATIONS

6.1.a. ENGAGED COMMUNITIES CANADA SOCIETIES - DAYTIME WARMING SHELTER

Upkar Singh Tatlay, Engaged Communities Canada Society, to attend to answer questions in regard to the Daytime Warming Shelter for Fall/ Winter 2022-2023.

6.2. CORPORATE REPORTS

6.2.a. EMERSON PARK ADDITIONAL PLAYGROUND EQUIPMENT - CONTRACT AWARD

48

Corporate report dated October 3, 2022 from the Acting Director of Engineering and Municipal Operations titled "Emerson Park Additional Playground Equipment - Contract Award".

RECOMMENDATION
THAT Council:

1. Receive the corporate report dated October 3, 2022, from the Acting Director of Engineering and Municipal Operations, titled "Contract Award – Emerson Park Phase 2"; and
2. Direct staff to award the project to install design Option 1B to Habitat Systems Inc. in the amount of \$131,771 (excluding GST) as endorsed at the September 20, 2022, Regular Council meeting.

6.2.b. 2022 COMMITTEE ANNUAL REPORTS

6.2.b.a.	ARTS AND CULTURAL ADVISORY COMMITTEE - COUNCILLOR MANNING	56
	Corporate report dated October 3, 2022 from the Acting Director of Recreation and Culture titled "2022 Arts and Culture Advisory Committee Annual Report".	
	RECOMMENDATION THAT Council receive for information the Corporate Report dated October 3, 2022, from the Acting Director of Recreation and Culture, entitled "2022 Arts and Culture Advisory Annual Report."	
6.2.b.b.	ECONOMIC DEVELOPMENT ADVISORY COMMITTEE - COUNCILLOR TREVELYN	79
	Corporate report dated October 3, 2022 from the Director of Planning and Development Services titled "2022 Annual Report - Economic Development Advisory Committee".	
	RECOMMENDATION THAT Council receive for information the corporate report dated October 3, 2022, from the Director of Planning and Development Services, titled "2022 Annual Report – Economic Development Advisory Committee."	
6.2.b.c.	ENVIRONMENTAL ADVISORY COMMITTEE - COUNCILLOR KRISTJANSON	94
	Corporate report dated October 3, 2022 from the Director of Engineering and Municipal Operations titled "Environmental Advisory Committee 2022 Annual Report".	
	RECOMMENDATION THAT Council receive for information the corporate report dated October 3, 2022, from the Director of Engineering & Municipal Operations, titled "Environmental Advisory Committee 2022 Annual Report".	
6.2.b.d.	HISTORY AND HERITAGE ADVISORY COMMITTEE - COUNCILLOR TREVELYAN	119
	Corporate report dated October 3, 2022 from the Acting Director of Recreation and Culture titled "2022 History and Heritage Advisory Committee Annual Report".	
	RECOMMENDATION THAT Council receive for information the Corporate Report dated October 3, 2022, from the Acting Director of Recreation and Culture, entitled "2022 History and Heritage Advisory Committee Annual Report."	

6.2.b.e. HOUSING ADVISORY COMMITTEE - COUNCILLOR MANNING

128

Corporate report dated October 3, 2022 from the Director of Planning and Development Services titled "2022 Annual Report - Housing Advisory Committee".

RECOMMENDATION

THAT Council receive for information the corporate report dated October 3, 2022, from the Director, Planning & Development Services, titled "2022 Annual Report – Housing Advisory Committee."

6.2.b.f. PUBLIC ART ADVISORY COMMITTEE - COUNCILLOR CHESNEY

149

Corporate report dated October 3, 2022 from the Acting Director of Recreation and Culture titled "2022 Public Art Advisory Committee Annual Report".

RECOMMENDATION

THAT Council receive for information the Corporate Report dated October 3, 2022, entitled "2022 Public Art Advisory Committee Annual Report."

6.3. STATUS UPDATE OF COUNCIL'S 2022 TOP PRIORITIES

Council's 2022 Top Priorities with new activity comments provided for information:

- **Solid Waste Pickup for Multi-Family:** Staff have submitted an update report to Council for consideration on September 20th. Only two (2) responses to the RFP were received on the closing date of September 14, 2022. September 20, 2022 Council voted to set aside a decision on this project pending further information. Staff will investigate options concerning potential extension of the RFP award period and report to the new Council with more detailed information and seek direction on moving forward.
- **Housing Needs / Affordable Housing:** Following referral back to the Housing Advisory Committee (HAC), recommendations for an Affordable Housing Framework from the HAC were endorsed by Council at the July 25, 2022 meeting. Staff are working to prepare a more detailed report to present to Council for direction and next steps.
- **Community Amenity Contribution "Shovel-in-the-Ground" Projects:**
 - **Emerson Park Playground Upgrade:** Council selected Option 1b to add a playground structure for older children. Staff to seek Council approval on Oct 3, 2022 to sole source the installation to

the proponent that presented the selected design in the Sep 20, 2022 Corporate Report.

- **Maccaud Park Upgrade:** Turf installation, garden beds and bike baffles (chicane) to be installed before official opening early October.

- **Helen Fathers Centre Street Hillside Walkway:** September 20, 2022 Council approved an amended budget of \$3.4M for the project and three (3) readings of a road closure bylaw as per section 40 of the *Community Charter*. An opportunity for public input into the road closure bylaw will be provided at the Oct 3, 2022 Council meeting. If Council adopts the road closure bylaw, staff will initiate steps to remove the three (3) encroachments later this fall and before issuing an RFP in early January 2023.

- **Review Options for Upgrading Multiple Hillside Walkways (Road Ends) to Waterfront:** Funding application was submitted before the March 28 deadline, no further information as been provided.

- **The City's Relationship with the Semiahmoo First Nation (SFN):**
 - At the direction of Council, and in response to the suggestion from Chief Harley Chappell, an SFN flag has been permanently raised at City Hall as a part of this year's National Day for Truth and Reconciliation.
 - The City supported SFN in delivering its National Day for Truth and Reconciliation event at the waterfront on Sept 30.
 - City Events and Communications staff are working with SFN to evaluate the 2022 Sea Festival and Semiahmoo Days and brainstorm the vision for the 2023 event. The brainstorming workshop is planned for October.
 - Manager, Communications & Government Relations has established a monthly meeting with Councillor Jennine Cook who is now overseeing SFN communications.
 - SFN Council has indicated that they would like to meet again to discuss and finalize the draft Communications Memorandum of Understanding. This meeting is planned for early January following the SFN election in December.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

RECOMMENDATION

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- Land Use and Planning Committee, September 20, 2022;
- Public Art Advisory Committee, September 13, 2022;
- Housing Advisory Committee, September 20, 2022;
- Economic Development Advisory Committee, September 21, 2022;
and,
- Environmental Advisory Committee, September 22, 2022.

7.2. STANDING AND SELECT COMMITTEE RECOMMENDATIONS

7.2.a. ARTS AND CULTURAL ADVISORY COMMITTEE (COUNCILLOR MANNING, CHAIRPERSON)

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Note: Minutes for the September 8, 2022 Arts and Cultural Advisory Committee meeting were previously received for information by Council at the September 20, 2022 Regular Council meeting. They are attached here for reference, as they include the below recommendation made by the Committee in relation to the 2022 Arts and Cultural Advisory Committee annual report that was presented to Council under Item 6.2.c.a. on this agenda.

RECOMMENDATION

THAT the Arts and Cultural Advisory Committee accepts the corporate report from the Acting Director of Recreation and Culture, titled "2022 Arts and Culture Advisory Committee Annual Report", and recommends the report to Council.

7.2.b. HOUSING ADVISORY COMMITTEE (COUNCILLOR MANNING, CHAIRPERSON)

7.2.b.a. Housing Advisory Committee Annual Report

RECOMMENDATION

THAT Council receive the recommended Housing Advisory Committee Annual Report.

7.2.c. ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (COUNCILLOR TREVELYAN, CHAIRPERSON)

7.2.c.a. Business Welcome Guide

Note: Ongoing resources / funding to carry out this direction will need to be considered if Council endorses the recommendation.

RECOMMENDATION

THAT Council direct staff to create and provide a business welcome package to any new or recurring business license permit applicants, containing a handout that shares an economic summary of White Rock (with the use of the existing Economic Development Strategic Plan and current business resource guide).

7.2.d. ENVIRONMENTAL ADVISORY COMMITTEE (COUNCILLOR KRISTJANSON, CHAIRPERSON)

Note: Resources / funding to carry out this direction will need to be considered if Council endorses the recommendation.

7.2.d.a. Vegetation Control on The Hump

RECOMMENDATION

Recognizing that White Rock's waterfront and views constitute a defining feature of our city and that the City has committed (in OCP policies, goals and objectives) to preserving and enhancing the beauty of this asset, including the sidewalks and landscape along Marine Drive, the Environmental Advisory Committee recommends that Council:

1. Proceed with the cutting of shrubs and bushes on the relatively level (non-sloped) land along Marine Drive, between the sidewalk and sloped area, to a height and at a frequency that improves views of the water and pier.
2. Establish, as part of the City's Operational Plan for Parks, a long-term plan and ongoing program for the management of vegetation on BNSF lands. This plan will provide for the stratification of the area to allow for a variety of strategies and planned outcomes to accommodate factors such as invasive species control, natural tree growth and height, erosion control, and views consistent with:
 - a. Maintaining the area in a relatively natural state consistent with Canadian Landscape Standard Level of Care Levels 4 to 5 and City Policy 611 concerning the cutting of trees.
 - b. Implementing sustainable design principles and guidelines, using vegetation that is resilient to climate change, encouraging native plants and removing or decreasing invasive species. {This site could be used as a demonstration project for removal of invasive species in other City parks.}
 - c. Allowing for the cutting of tree shoots that does not endanger the health of the root system or stability of the slope, and allowing for the removal of tree stumps only if other trees provide sufficient slope stability.
 - d. Maintaining the area to provide for views of the water and pier from the level of a pedestrian on the sidewalk along substantial areas of the Hump on Marine Drive.
 - e. Considering also the views of the vegetation from below along the promenade.
3. Ensure that all foregoing activities are funded on an ongoing basis as part of the Parks Management operating budget, without decreasing or detracting from resources currently committed to existing Parks Management operations.

8. BYLAWS AND PERMITS

8.1. BYLAWS

BYLAW 2445 - AUTHORIZATION FOR CONSTRUCTION OF HELEN FATHERS CENTRE STREET WALKWAY

Bylaw 2445 - A bylaw to authorize the construction of the Helen Fathers Centre Street Walkway Project.

Bylaw 2445 received first, second and third reading on September 20, 2022 and is on the agenda for consideration of final reading.

An opportunity for public input will be available at this time.

Those wishing to speak to the bylaw are able to do so by:

- attending the meeting in person; or
- emailing clerksoffice@whiterockcity.ca or mailing/ dropping off their submissions to Corporate Administration - 15322 Buena Vista Avenue (deadline for written submissions is 12:00 p.m. (noon) on Monday, October 3, 2022)

Note: Advertising for public written comments in relation to Bylaw 2445 was published in the September 22 and 29 editions of the Peace Arch News.

As of 8:30 a.m. on Wednesday, September 28, 2022 there was **One (1)** submission received. Further submissions received up to the deadline will be presented on Council "On-Table" at the Council meeting:

- Dated September 23, 2022 - Not in Support/ Comments

***Mayor to call for speakers for Bylaw 2445 at this time**

RECOMMENDATION #1

THAT Council receive and accept all written and verbal submissions for the public comment process regarding "Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445".

RECOMMENDATION #2

THAT Council give final reading to "Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445".

Bylaw 2442: A bylaw to amend the White Rock Financial Plan (2022-2026) to:

- Add \$75K to the 2022 Financial Plan for an environmental study for a property acquisition, funded from Community Amenity Contributions (CACs);
- Add \$320K for a daytime warming shelter from November 1, 2022 to December 31, 2022 funded from the Union of British Columbia Municipalities (UBCM) Strengthening Communities' Services grant; and
- Increase funding for the Helen Fathers Centre Street Walkway project from \$1.419M to \$3.400M funded from grants and CACs.

Bylaw 2442 received first, second and third reading on September 20, 2022. It is on the agenda for consideration of final reading.

Note: Advertising for public written comments in relation to Bylaw 2442 was placed in the Peace Arch News September 29, 2022.

RECOMMENDATION #1

THAT Council receive and accept written submissions for the public comment process in regard to "White Rock Financial Plan (2022-2026) Bylaw, 2022 No. 2442".

RECOMMENDATION #2

THAT Council give final reading to "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442".

Bylaw 2439 - A bylaw to rezone four properties from the "RS-1 One Unit Residential Zone" to the "Comprehensive Development Zone (CD) 68". If approved, it would enable the proposed multi-building residential project that consists of 70 purpose built rental apartments ranging from 1 to 3-bedroom units to be built. Bylaw 2439 received first and second reading on July 25, 2022 and was the subject of a public hearing on September 26, 2022. It is on the agenda for consideration of third reading at this time.

RECOMMENDATION #1

THAT Council give third readings to "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-68 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2439" as presented.

RECOMMENDATION #2

THAT pending adoption of "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD 68 - 14937 Thrift Avenue and 1441, 1443-45 and 1465 Vidal Street) Bylaw, 2022, No. 2439" Council consider issuance of Development Permit No. 447 for 14937 Thrift Avenue and 1441, 1443-45 and 1465 Vidal Street.

- 8.1.d. **BYLAW 2438 - WHITE ROCK ZONING BYLAW, 2012, AMENDMENT (R-1-1091 STAYTE ROAD) BYLAW, 2022, NO. 2438** 246

Bylaw 2438 - A bylaw to amend the "White Rock Zoning Bylaw, 2012, No. 2000 to rezone the property from the "RS-1 One-Unit Residential Zone" to the "RT-1 Two-Unit (duplex) Residential Zone" at 1091 Stayte Road. If approved, it would allow for the construction of a duplex on the property. Bylaw 2438 received first and second on July 25, 2022 and was the subject of a public hearing on September 26, 2022. It is on the agenda for consideration of third reading at this time.

RECOMMENDATION

THAT Council give third readings to "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RT-1 – 1091 Stayte Road) Bylaw, 2022, No. 2438".

- 8.1.e. **WHITE ROCK ZONING BYLAW, 2012, AMENDMENT (CD-66 COMPREHENSIVE DEVELOPMENT ZONE (1539 MAPLE STREET)) BYLAW, 2021, NO. 2397** 248

Bylaw 2397 - bylaw to amend the "White Rock Zoning Bylaw, 2012, No. 2000" to rezone the subject property to CD-66 to permit a three storey 53 unit development comprised of a mix of ground-oriented and stacked townhouses. This Bylaw was presented for first and second reading at September 20, 2021 meeting, went to public hearing on October 18 and received third reading on October 25, 2021. This bylaw is on the agenda for consideration of final reading reading.

Note: Development Permit No. 421 is on the agenda for consideration under item 8.2.a

RECOMMENDATION

THAT Council give final reading to "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-66 – Comprehensive Development Zone (1539 Maple Street)) Bylaw, 2021, No. 2397".

- 8.2. **PERMITS**

- 8.2.a. **DEVELOPMENT PERMIT NO. 421 - 15631 Russell Avenue and 1509, 1529, 1539, 1549 and 1559 MAPLE STREET** 259
- Development Permit (DP) 421 for 15631 Russell Avenue and 1509, 1529, 1539, 1549 and 1559 Maple Street.
- Note:** The Zoning Amendment Bylaw for this property is on the agenda under item 8.1.e.
- RECOMMENDATION**
THAT Council approve issuance of Development Variance Permit No. 421 for 15631 Russell Avenue and 1509, 1529, 1539, 1549 and 1559 Maple Street.
- 8.2.b. **DEVELOPMENT VARIANCE PERMIT NO. 445 - 15385 SEMIAHMOO AVENUE (DVP 22-008)** 280
- Development Variance Permit(DVP) 445 allows for the installation of an oversized fascia sign and a combined fascia sign (fascia sign and electronic message board sign) at the residential care facility and Peninsula United Church development (currently under construction).
- DVP 445 was the subject of a Public Meeting held on July 18, 2022 and went for consideration of issuance at the September 20, 2022 meeting. At that time, Council tabled/ postponed consideration of the Development Variance Permit until the applicant was able to meet with the community and staff to discuss the lighting feature further.
- RECOMMENDATION**
THAT Council approve issuance of Development Variance Permit No. 445 for 15385 Semiahmoo Avenue.
9. **CORRESPONDENCE**
- 9.1. **CORRESPONDENCE - RECEIVED FOR INFORMATION**
- Note:** Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.
- Note:** Council may wish to refer this matter to staff for consideration and response.
- RECOMMENDATION**
THAT Council receive items of correspondence 9.1.a - 9.1.b. as circulated.

9.1.a.	LUNG CANCER AWARENESS MONTH	286
	<p>Note: Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Item 9.1.a has been included under correspondence for public information purposes only.</p> <p>Correspondence from a member of the Canadian Lung Cancer Screening Initiative to raise awareness for lung cancer and lung cancer screening. A proclamation is included for information purposes.</p>	
9.1.b.	LOCAL GOVERNMENT CLIMATE ACTION PROGRAM SURVEY AND SUBMISSION REPORT AND ATTESTATION FORM	289
	<p>In accordance with the requirements of the Local Government Climate Action Program (LGCAP), the attached survey submission report and attestation form, completed by the Manager of Engineering, are being posted publicly as an attachment to this meeting agenda.</p>	
10.	MAYOR AND COUNCILLOR REPORTS	
10.1.	MAYOR'S REPORT	
10.2.	COUNCILLORS REPORTS	
11.	MOTIONS AND NOTICES OF MOTION	
11.1.	MOTIONS	
11.1.a.	METRO VANCOUVER RESOLUTIONS FROM WHITE ROCK	
	<p>Councillor Manning provided the following three (3) Notices of Motion for consideration at this time:</p>	

RECOMMENDATION #1

THAT Council request Metro Vancouver facilitates collaboration and consultation between the City of White Rock and other member municipalities and First Nations, surrounding the City of White Rock municipal boundaries in the preliminary development of long-range and current planning policies or initiatives.

RECOMMENDATION #2

THAT Council request Metro Vancouver convene a working-group to jointly plan the development of the Semiahmoo Town Centre, between the City of White Rock, City of Surrey, Semiahmoo First Nation, Translink and Metro Vancouver.

RECOMMENDATION #3

THAT Council request that Metro Vancouver commission a study of the potential effects that may result to nearby aquifers as a result of the development of the Campbell Heights area.

11.1.b. CREATION OF A SERVICE DELIVERY EXCELLENCE PUBLIC ADVISORY COMMITTEE

295

Councillor Kristjanson provided the following Notice of Motion for consideration at this time:

RECOMMENDATION

THAT a Service Delivery Excellence Public advisory committee be created with the goal of providing taxpayers with a formal process for providing feedback on the quality of city services and identifying opportunities for improvement of our existing city services, while balancing the cost for these services.

11.2. NOTICES OF MOTION

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

13. OTHER BUSINESS

13.1. PACIFIC BLUE CROSS CONTINUED BENEFITS FOR MEMBERS OF COUNCIL

297

Councillor Johanson requested this topic be placed on the agenda for discussion.

- Update of the Council Policy 106 Council Remuneration and Expenses to reflect current practice in regard to Dental and Extended Health Benefits
- Request there be a procedure established for Members of Council leaving their position so they may migrate or convert their benefits including dental to a personal plan with the same provider being utilized by the City (at this time Pacific Blue Cross) whereby they would be responsible for the premiums at their own cost.

Note: Council Policy 106 has been attached with a potential amendment reflecting the first bullet noted in red

14. CONCLUSION OF THE OCTOBER 3, 2022 REGULAR COUNCIL MEETING

Regular Council Meeting of White Rock City Council

Minutes



September 20, 2022, 7:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer (via electronic means)
Tracey Arthur, Director of Corporate Administration
Anne Berry, Director of Planning and Development Services
Candice Gartry, Director of Financial Services
Jim Gordon, Director of Engineering and Municipal Operations
Amanda Silvers, Manager of Communication and Government Relations (departed the meeting at 7:40 p.m.)
Debbie Johnstone, Deputy Corporate Officer

PUBLIC: 13 approx.

1. **CALL MEETING TO ORDER**

The scheduled September 19, 2022, Regular Council meeting was postponed to September 20th due to the National Day of Mourning called for the funeral of Her Majesty Queen Elizabeth II.

The meeting was called to order at 7:00 p.m.

1.1 **FIRST NATIONS LAND ACKNOWLEDGEMENT**

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

1.2 MOMENT OF SILENCE

A moment of silence was called in honour of Her Majesty Queen Elizabeth II.

2. ADOPTION OF AGENDA

Motion Number: 2022-354 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting now scheduled for September 20, 2022 as amended to include "On-Table" information provided by Councillor Kristjanson in regard to Notice of Motion to be provided under Section 11.

Motion CARRIED (6 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2022-355 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the July 25, 2022 meeting minutes as amended with note to ensure the date is reflected at the top of the first page of the minutes.

Motion CARRIED (6 to 0)

4. QUESTION AND ANSWER PERIOD

In accordance with the *Council and Committee Procedure Bylaw*:

Question and Answer Period will not be conducted during the months of September and October of a Local Government election year.

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.a KAREL BOSSI ON BEHALF OF VERENA BLATTER - DRIVEWAY AT 15510 COLUMBIA AVENUE

Karel Bossi appeared to speak on behalf of Verena Blatter regarding a permit for a paved driveway at 15510 Columbia Avenue.

She expressed thanks, as the driveway is unusable and with the issuance of the permit this morning they are now able to start the awaited work.

5.1.b MARGARET CUTHBERT AND DAVID RILEY, FRIENDS OF SEMIAHMOO BAY SOCIETY - NATURAL HISTORY INTERPRETIVE SIGNS - WHITE ROCK PIER

Margaret Cuthbert and David Riley, Friends of Semiahmoo Bay Society, appeared as a delegation to discuss the White Rock pier natural history interpretive signs.

Motion Number: 2022-356 It was MOVED and SECONDED

THAT Council endorse the reinstallation of the Friends of Semiahmoo Bay Society Natural History Interpretive Signs as follows:

1. Return the signs to the rotary clock plaza, with as little impact as possible on sightline and views;
2. Include a QR Code for those that don't speak English so they could retrieve the information; and
3. The signage be reinstalled as soon as possible.

Motion CARRIED (6 to 0)

5.2 PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

None

6.2 CORPORATE REPORTS

6.2.a INTEGRATED TRANSPORTATION INFRASTRUCTURE MASTER PLAN FOLLOW-UP

Corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled "Integrated Transportation and Infrastructure Master Plan - Follow Up".

Brian Patterson, Urban Systems, was in attendance to discuss this topic.

Motion Number: 2022-357 It was MOVED and SECONDED

THAT Council receive the report dated September 20, 2022, from the Director of Engineering & Municipal Operations, titled “Integrated Transportation and Infrastructure Master Plan – Follow Up”.

Motion CARRIED (6 to 0)

6.2.b INTERPRETIVE SIGNAGE DESIGN CONCEPT FOR THE PIER

Corporate report dated July 25, 2022 from the Directors of Engineering and Municipal Operations, Recreation and Culture and the Manager of Communications and Government Relations titled "Interpretive Signage Design Concept for the Pier".

Note: This corporate report was tabled at the July 25th meeting and is on the agenda for consideration at this time.

This Item was not discussed at this time as it was addressed following a delegation under Section 5.1.b where the following resolution giving Council's direction was adopted (motion 2022-356):

THAT Council endorse the reinstallation of the Friends of Semiahmoo Bay Society Natural History Interpretive Signs as follows:

- 1. Return the signs to the rotary clock plaza, with as little impact as possible on sightline and views;***
- 2. Include a QR Code for those that don't speak English so they could retrieve the information; and***
- 3. The signage be reinstalled as soon as possible.***

6.2.c HELEN FATHERS CENTRE STREET WALKWAY UPDATE

Corporate report dated September 20, 2022 from the Director of Engineering and Operations titled "Helen Fathers Centre Street Walkway Update".

Note: The corporate report recommendations include that Council "Give first, second and third reading to Authorization of the Construction of the Helen Fathers Walkway Project Bylaw 2022 No. 2445 subject to Council approval of the Financial Plan Amendment proposed on the September 20, 2022, Regular Council Agenda"

Bylaw 2445 is on the agenda for Council consideration under Bylaws Item 8.1.c.

Motion Number: 2022-358 It was MOVED and SECONDED

THAT Council:

1. Receive for information the corporate report dated September 20, 2022, from the Director of Engineering and Municipal Operations, titled "Helen Fathers Centre Street Walkway Update" for consideration; and
2. Authorize the Mayor to sign the contribution agreement between the City and Infrastructure Canada in the amount of \$996K for the successful award of the Active Transportation Fund.

Motion CARRIED (6 to 0)

6.2.d WHITE ROCK FINANCIAL PLAN (2022-2026) BYLAW, 2022, NO. 2428, AMENDMENT NO. 2, 2022, NO. 2442

Corporate report dated September 20, 2022 from the Director of Financial Services titled "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022, No. 2442".

Note: Bylaw 2442 is on the agenda for consideration under Bylaws Item 8.1.f.

Motion Number: 2022-359 It was MOVED and SECONDED

THAT Council receive the September 20, 2022, corporate report from the Director of Financial Services, titled "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022, No. 2442" for consideration and give first, second and third readings to the draft Bylaw attached as Appendix A (includes increased funding for the Helen Fathers Centre Street Walkway Project).

Motion CARRIED (6 to 0)

6.2.e EMERSON PARK - PHASE 2 PLAYGROUND EQUIPMENT REVIEW

Corporate report dated September 20, 2022 from the Director of Engineering and Operations titled "Emerson Park - Phase 2 Playground Equipment Review".

Motion Number: 2022-360 It was MOVED and SECONDED

THAT Council endorse the following as Phase 2 Playground Equipment for Emerson Park:

- **Option 1, Table 2 1B: Place design option #1 next to the current playground at an estimated cost of \$129,000, a climbing structure shown on Appendix A of the September 20, 2022 corporate report titled "Emerson Park - Phase 2 Playground Equipment Review.**

Motion CARRIED (6 to 0)

Motion Number: 2022-361 It was MOVED and SECONDED

THAT Council receive the corporate report dated September 20, 2022, from the Director, Engineering and Municipal Operations, titled "Emerson Park – Phase 2 Playground Equipment Review" for consideration.

Motion CARRIED (6 to 0)

6.2.f REGIONAL PUBLIC WORKS MUTUAL AID AGREEMENT

Corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled "Regional Public Works Mutual Aid Agreement".

Motion Number: 2022-362 It was MOVED and SECONDED

THAT Council approve entering into a Regional Public Works Mutual Aid Agreement with other Metro Local Governments and authorize the Mayor and Chief Administrative Officer to sign the updated Regional Public Works Mutual Aid Agreement document attached as Appendix A.

Motion CARRIED (6 to 0)

6.2.g DAYTIME WARMING SHELTER SINGLE SOURCING REQUEST TO AWARD FALL/ WINTER 2022-2023 CONTRACT FOR SERVICES

Corporate report dated September 20, 2022 from the Director of Planning and Development Services titled "Daytime Warming Shelter Single Sourcing Request to Award Fall/Winter 2022-23 Contract for Services".

The Director of Planning and Development Services provided on overview of the corporate report including notation that the total cost should be noted at \$450,000 not as stated on page 3 of the corporate report as \$480,000.

The following discussion points were noted:

- Concern in regard to permitting a safe injection site. Staff stated this is not what they recall being permitted although understood there was a tent placed to address circumstance(s) to ensure no drug use was being conducted within the shelter. This use is not a "Safe Injection Site"
- Would like to invite Upkar Singh Tatlay of Engaged Communities Canada Society, to the next meeting to answer questions regarding the Daytime Warming Shelter for Fall/ Winter 2022-2023

Motion Number: 2022-363 It was MOVED and SECONDED

THAT Council endorse continued support of the Warming Centre but do not permit a safe injection site at this location.

Voted in the negative (5): Mayor Walker, Councillor Johanson, Councillor Kristjanson, Councillor Manning, and Councillor Trevelyan

Motion DEFEATED (1 to 5)

Motion Number: 2022-364 It was MOVED and SECONDED

THAT Council:

1. **Affirm single sourcing and authorize the awarding of a contract for services to Engaged Communities Canada Societies for the operation of a daytime warming shelter and associated services for the period of November 1, 2022, to March 31, 2023, in the amount of \$450K; and**
2. **Authorize the preparation and signing of a Memorandum of Understanding with Engaged Communities Canada Societies for the period of November 1, 2022, to March 31, 2023, for the operation of the daytime warming shelter.**

Motion CARRIED (6 to 0)

Note: Upkar Singh Tatlay of Engaged Communities Canada Society will be invited to the October 3, 2022 Council meeting

6.2.h MULTI-FAMILY AND COMMERCIAL SOLID WASTE TRANSITION UPDATE

Corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled "Multi-Family and Commercial Solid Waste Transition Update".

The Director of Engineering and Municipal Operations introduced the corporate report and the following discussion points were noted:

- Process has become rushed, want to ensure this is done right

- Concern with grandfathering contracts, unclear how this will be done
- Complicated (service and coordination); would like to see getting recycling and including a large item pick up
- Staff confirmed that preliminary findings are that costs to bring the services back in-house will be more expensive

Motion Number: 2022-365 It was MOVED and SECONDED

THAT Council table / postpone consideration of the corporate report dated September 20, 2022, from the Director, Engineering and Municipal Operations, titled “Multi-Family and Commercial Solid Waste Transition Update” until there is more information.

Motion CARRIED (6 to 0)

6.2.i STATUS UPDATE OF COUNCIL'S 2022 TOP PRIORITIES

Council's 2022 Top Priorities with new activity comments provided for information:

- **Solid Waste Pickup for Multi-Family:** The RFP closes September 14 and staff are scheduled to present an update report to Council on September 20 with a report for award consideration to be presented at the October 3, 2022 regular Council meeting.
- **Housing Needs / Affordable Housing:** Following referral back to the Housing Advisory Committee (HAC), recommendations for an Affordable Housing Framework from the HAC were endorsed by Council at the July 25, 2022 meeting. Staff are working to prepare a more detailed report to present to Council for direction and next steps.
- **Community Amenity Contribution "Shovel-in-the-Ground" Projects:**
 - **Emerson Park Playground Upgrade:** Staff were asked to report to Council on options for additional equipment for older children. The project is otherwise completed. The

Council report on additional playground equipment will be ready for Council consideration on September 20th.

- **Maccaud Park Upgrade:** Construction fencing is removed and project is near completion. Turf installation, garden beds and bike baffles (chicane) to be installed before official opening in late September.

- Helen Fathers Centre Street Hillside Walkway:

Corporate Report will be brought forward for the September 20th agenda.

- Review Options for Upgrading Multiple Hillside Walkways (Road Ends) to Waterfront: Funding application was submitted before the March 28 deadline, no further information has been provided.

- **The City's Relationship with the Semiahmoo First Nation (SFN):**

- **The City's Relationship with the Semiahmoo First Nation (SFN):**

- At the direction of Council, in response to the suggestion from Chief Harley Chappell, an SFN flag will be permanently raised at City Hall as a part of this year's National Day for Truth and Reconciliation. Event details will be available on the City's website as the date nears.

- The City is supporting SFN in delivering its National Day for Truth and Reconciliation event at the waterfront on Sept 30, 1:00 – 4:00pm. It will involve a community walk from Grand Chief Bernard Robert Charles Memorial Plaza to the Sprit Stage where there will be programming from 2:30 p.m. – 4:00 p.m.

- City Events and Communications staff are working with SFN to evaluate the 2022 Sea Festival and Semiahmoo Days and brainstorm the vision for the 2023 event. The brainstorming workshop is planned for October.

- Manager, Communications & Government Relations has established a monthly meeting with Councillor Jennine Cook who is now overseeing SFN communications. SFN Council has indicated that they would like to meet again to discuss

and finalize the draft Communications Memorandum of Understanding. This meeting is planned for early January following the SFN election in December.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

Motion Number: 2022-366 It was MOVED and SECONDED

THAT Council receive for information the following select committee meeting minutes as circulated:

- Housing Advisory Committee, July 26, 2022;
- Environmental Advisory Committee, August 18, 2022; and,
- Arts and Cultural Advisory Committee, September 8, 2022.

Motion CARRIED (6 to 0)

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

7.2.a LAND USE AND PLANNING COMMITTEE (COUNCILLOR JOHANSON, CHAIRPERSON)

7.2.a. INITIAL REVIEW OF ACTIVE REZONING APPLICATIONS - JANUARY TO MAY 2022

Note: The following recommendation was discussed at the Land Use and Planning Committee meeting held earlier in the evening. Council may consider the following recommendation at this time, or may defer to a future meeting.

Motion Number: 2022-367 It was MOVED and SECONDED

THAT Council direct staff to advance the zoning amendment application at 15931 Buena Vista Avenue to the next stage in the application review process.

Voted in the negative (2): Councillor Johanson, and
Councillor Kristjanson

Motion CARRIED (4 to 2)

Motion Number: 2022-368 It was MOVED and
SECONDED

**THAT Council not endorse the advancement of
zoning amendment application at 15963 Marine
Drive to the next stage in the application review
process.**

Motion CARRIED (6 to 0)

Motion Number: 2022-369 It was MOVED and
SECONDED

**THAT Council direct staff to advance the zoning
amendment application at 15941 Buena Vista
Avenue to the next stage in the application review
process.**

Voted in the negative (2): Councillor Johanson, and
Councillor Kristjanson

Motion CARRIED (4 to 2)

Motion Number: 2022-370 It was MOVED and
SECONDED

**Council direct staff to meet and work with the
applicant further in regard to the file for 1589
Maple Street.**

Motion CARRIED (6 to 0)

**7.2.b HOUSING ADVISORY COMMITTEE (COUNCILLOR MANNING,
CHAIRPERSON)**

**7.2.b.a COMMUNITY AMENITY CONTRIBUTION FUNDING
AND HOUSING PROJECTS**

Motion Number: 2022-371 It was MOVED and SECONDED

THAT Council direct staff to prioritize Community Amenity Contribution (CAC) funding for affordable housing projects, with emphasis on inclusive affordable housing.

Motion CARRIED (6 to 0)

Motion Number: 2022-372 It was MOVED and SECONDED

THAT Council consider partnership opportunities with non-profit agencies for inclusive affordable housing projects within the City.

Motion CARRIED (6 to 0)

7.2.c ENVIRONMENTAL ADVISORY COMMITTEE (COUNCILLOR KRISTJANSON, CHAIRPERSON)

7.2.c.a STORMWATER MANAGEMENT IMPROVEMENTS ON MARINE DRIVE PROJECT

Motion Number: 2022-373 It was MOVED and SECONDED

THAT Council direct staff to prepare a report on the inclusion of a biofiltration component within the Stormwater Management Improvements on Marine Drive Project.

Note: Staff comment, Biofiltration is challenging without land for filtration of runoff. Staff will investigate all additional options for improving storm water quality; however, these could significantly increase the project costs if they are feasible at all.

Motion CARRIED (6 to 0)

7.2.d ARTS AND CULTURAL ADVISORY COMMITTEE (COUNCILLOR MANNING, CHAIRPERSON)

7.2.d.a UPDATE FROM ADDITIONAL MULTI-COMMITTEE PLACEMAKING WORKSHOP

Motion Number: 2022-374 It was MOVED and SECONDED

THAT Council endorse that the new, upcoming Council consider establishing a standing committee focused on placemaking, that would advise Council on cross-functional opportunities and shared perspectives, in order to achieve the vision of Council and the Official Community Plan (OCP), the Cultural Strategic Plan (CSP), and the Economic Development Strategic Plan (EDSP).

Voted in the negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.a BYLAW 2436 - 2023 - 2027 NOT FOR PROFIT PERMISSIVE TAX EXEMPTIONS BYLAW 2022, NO. 2436

Bylaw 2436 - A bylaw to provide an exemption from municipal property taxes under section 224 of the *Community Charter*. This bylaw was given first, second and third reading on July 25, 2022 and is on the agenda for consideration of final reading.

Motion Number: 2022-375 It was MOVED and SECONDED

THAT Council give final reading to the "2023-2027 Not for Profit Permissive Tax Exemptions Bylaw, 2022, No. 2436".

Motion CARRIED (6 to 0)

**8.1.b BYLAW 2437 - 2023-2025 PERMISSIVE TAX EXEMPTIONS
CENTRE FOR ACTIVE LIVING BYLAW 2022, NO. 2437**

Bylaw 2437 - A bylaw to provide an exemption from municipal property taxes under section 224 of the *Community Charter*. This bylaw was given first, second and third reading on July 25, 2022 and is on the agenda for consideration of final reading at this time.

Motion Number: 2022-376 It was MOVED and SECONDED

THAT Council give final readings to the "2023 Permissive Tax Exemptions Centre for Active Living Bylaw, 2022, No. 2437".

Motion CARRIED (6 to 0)

**8.1.c BYLAW 2445 - AUTHORIZATION FOR CONSTRUCTION OF
HELEN FATHERS CENTRE STREET WALKWAY**

Bylaw 2445 - A bylaw to authorize the construction of the Helen Fathers Centre Street Walkway Project. This bylaw is on the agenda for consideration of first, second and third reading.

Note: Bylaw 2445 was the subject of a corporate report under Item 6.2.c.

Motion Number: 2022-377 It was MOVED and SECONDED

**THAT Council give first, second and third readings to
"Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445".**

Motion CARRIED (6 to 0)

Motion Number: 2022-378 It was MOVED and SECONDED

THAT Council direct that public input take place at the October 3, 2022 Regular Council meeting for the "Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445".

Motion CARRIED (6 to 0)

8.1.d BYLAW 2440: WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (RS-2 877 KENT STREET) BYLAW, 2022, NO. 2440

Bylaw 2440 - A bylaw to amend the White Rock Zoning Bylaw to rezone the property at 877 Kent Street from 'RT-1 Two Unit Residential Zone' to 'RS-2 One-Unit (Small Lot) Residential Zone'. This bylaw is on the agenda for consideration of first and second reading.

Note: Bylaw 2440 was the subject of a corporate report at the September 20th Land Use and Planning Committee meeting, and may be considered at this time or deferred to a future meeting.

Motion Number: 2022-379 It was MOVED and SECONDED

That Council give first and second readings to “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440.*”

Voted in the negative (2): Councillor Johanson, and Councillor Kristjanson

Motion CARRIED (4 to 2)

Motion Number: 2022-380 It was MOVED and SECONDED

THAT Council direct staff to schedule the public hearing for “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440.*”

Motion CARRIED (6 to 0)

Motion Number: 2022-381 It was MOVED and SECONDED

THAT Council direct staff to address the following conditions prior to bringing “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440*” back for consideration of final adoption:

- a. **Ensure that all engineering requirements and issues, and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;**

- b. **Provide tree protection and replacements plans prepared by a certified arborist and obtain a Tree Management Permit as required by the “White Rock Tree Protection Bylaw, 2022, No. 2407,” as amended; and**
- c. **Complete the demolition of the existing dwelling to the satisfaction of the Director of Planning and Development Services.**

Motion CARRIED (6 to 0)

Motion Number: 2022-382 It was MOVED and SECONDED

THAT Council recommend that pending adoption of “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2020, No. 2440, Council consider issuance of Development Permit No. 446 for 877 Kent Street.*”

Voted in the negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

**8.1.e BYLAW 2442: WHITE ROCK FINANCIAL PLAN (2022-2026)
BYLAW, 2022, NO. 2442**

Bylaw 2442: A bylaw to amend the White Rock Financial Plan (2022-2026) to:

- Add \$75K to the 2022 Financial Plan for an environmental study for a property acquisition, funded from Community Amenity Contributions (CACs);
- Add \$320K for a daytime warming shelter from November 1, 2022 to December 31, 2022 funded from the Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services grant; and
- Increase funding for the Helen Fathers Centre Street Walkway project from \$1.419M to \$3.400M funded from grants and CACs.

Note: This Bylaw was the subject of a corporate report under Item 6.2.d and was attached as "Appendix A".

Motion Number: 2022-383 It was MOVED and SECONDED
THAT Council give first, second and third reading to "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442".

Motion CARRIED (6 to 0)

8.2 PERMITS

8.2.a DEVELOPMENT VARIANCE PERMIT NO. 445 - 15385 SEMIAHMOO AVENUE (DVP 22-008)

Development Variance Permit (DVP) 445 allows for the installation of an oversized fascia sign and a combined fascia sign (fascia sign and electronic message board sign) at the residential care facility and Peninsula United Church development (currently under construction).

DVP 445 was the subject of a Public Meeting held on July 18, 2022. Since that time the following condition has been added:

- The electronic reader board sign will be turned off at 10:00 PM everyday per mutual agreement with the owner

The following discussion points were noted:

- Some nearby residents stated they were not notified, residents across the street concerned with a sign that lights up
- The applicant noted they would make efforts to work with the residents / sign will be dimmed / turned off by 10:00 p.m. or sooner (this can be reviewed).

Motion Number: 2022-384 It was MOVED and SECONDED
THAT Council table / postpone consideration of Development Variance Permit No. 445 for 15385 Semiahmoo Avenue at this time following allowing the community to meet with the applicant.

Voted in the negative (2): Mayor Walker, and Councillor Kristjanson

Motion CARRIED (4 to 2)

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

Note: Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.

Note: Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Item 9.1.a has been included under correspondence for public information purposes only.

Motion Number: 2022-385 It was MOVED and SECONDED

THAT Council receive correspondence Items 9.1.a - 9.1.e as circulated.

Motion CARRIED (6 to 0)

9.1.a WRONGFUL CONVICTION AWARENESS DAY - OCTOBER 2, 2022

Correspondence to inform that "Wrongful Conviction Awareness Day" has been declared October 2, 2022.

9.1.b METRO VANCOUVER BOARD IN BRIEF

Metro Vancouver Board in Brief from meetings of July 29, 2022.

9.1.c METRO VANCOUVER "CARING FOR THE AIR 2022"

Correspondence dated August 10, 2022 from Metro Vancouver to inform of their publication titled "Caring for the Air 2022" Annual Review of Air Quality and Climate Change.

Note: Copies of the publication can be found under separate cover or at the following link: [Caring for the Air Reports \(metrovancouver.org\)](https://www.metrovancouver.org/reports/caring-for-the-air)

9.1.d BOUNDARY BAY CONSERVATION COMMITTEE - FAILURE TO POST AND INCORPORATE PUBLIC COMMENTS ON PROPOSED LNG MARINE TERMINAL ON THE FRASER RIVER, B.C.

Correspondence dated August 26, 2022 from the Boundary Bay Conservation Committee outlining concerns with due process not being followed for the Tilbury LNG Marine Terminal Project.

Note: Councillor Johanson requested that this item be added as correspondence.

9.1.e LIVING IN COMMUNITY - EVIDENCE BASED APPROACHES TO ADDRESS TRAFFICKING

Correspondence dated September 6, 2022 from Living in Community to provide information regarding approaches to address trafficking including recommendations as to how local governments can protect residents from trafficking and exploitation while upholding their rights.

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR'S REPORT

Due to timing, there was no Mayor's Report at this time.

10.2 COUNCILLORS REPORTS

Councillor Kristjanson noted the following information:

- Week of September 12th attended Union of British Columbia (UBCM) convention including seminars on Senior Care and BC Housing

Councillor Chesney noted the following information:

- September 30, Semiahmoo First Nation (SFN) Flag to be raised permanently at City Hall
- October 3, last City Council meeting for the current term

Councillor Johanson noted the following information:

- Week of September 12th attended UBCM convention

11. MOTIONS AND NOTICE OF MOTION

11.1 NOTICE OF MOTION

Councillor Kristjanson provided the following Notice of Motion:

Creation of a Service Delivery Excellence Public Advisory Committee:

THAT Council endorse forming a Service Delivery Excellence Public Advisory Committee with a goal of providing taxpayers with a formal process for providing feedback on the quality of city services and

identifying opportunities for improvement of our existing city services, while balancing the cost for these services.

Note: further information was provided in regard to the proposed committee "On-Table"

11.2 NOTICE OF MOTION

Councillor Manning provided Notice that he will have three (3) recommendations in regard to Metro on the next agenda for consideration at that time.

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS


None

13. OTHER BUSINESS

None

14. CONCLUSION OF THE SEPTEMBER 20, 2022 REGULAR COUNCIL MEETING

The meeting was concluded at 9:28 p.m.



Mayor Walker

Tracey Arthur, Director of Corporate Administration

**Regular Council Meeting for the purpose of Public Hearing/
Meeting of White Rock City Council**

Minutes



September 26, 2022, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

ABSENT: Councillor Chesney

STAFF: Guillermo Ferrero, Chief Administrative Officer
Anne Berry, Director of Planning and Development Services
Debbie Johnstone, Deputy Corporate Officer
Janessa Auer, Committee Clerk

PUBLIC: 32 approx.

1. **CALL HEARING TO ORDER**

The hearing was called to order at 5:00 p.m.

2. **DIRECTOR OF CORPORATE ADMINISTRATION READS A STATEMENT
REGARDING THE PROCEDURE TO BE FOLLOWED FOR THE PUBLIC
HEARING**

3. **PUBLIC HEARING #1 - BYLAW 2438, WHITE ROCK ZONING BYLAW, 2012,
NO. 2000, AMENDMENT (RT-1, 1091 STAYTE ROAD) BYLAW, 2022, NO.
2438**

CIVIC ADDRESS: 1091 Stayte Road

PURPOSE: Bylaw 2438 proposes to Rezone the property from the “RS-1 One-Unit Residential Zone” to the “RT-1 Two-Unit (duplex) Residential Zone” at 1091 Stayte Road. If approved, it would allow for the construction of a duplex on the property.

4. **DIRECTOR OF CORPORATE ADMINISTRATION ADVISES HOW THIS PUBLIC HEARING HAS BEEN PUBLICIZED**

- Notice was published in the September 15 and 22 editions of the Peace Arch News.
- **60** notices were mailed to owners and occupants within 100 meters of the subject property.
- A copy of the notice was placed on the public notice posting board on September 13, 2022.

5. **THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO PRESENT THE PROPOSED BYLAW**

The Director of Planning and Development Services provided a PowerPoint presentation summarizing the application.

6. **THE CHAIRPERSON WILL REQUEST THE DIRECTOR OF CORPORATE ADMINISTRATION TO ADVISE OF ANY CORRESPONDENCE OR SUBMISSIONS RECEIVED**

There were no submissions received for this application.

7. **THE CHAIRPERSON INVITES THOSE IN ATTENDANCE TO PRESENT THEIR COMMENTS**

- K. Moore, White Rock, expressed concerns with the loss of trees for the project. It was further noted that the character of the proposed homes do not fit with the area.

At 5:15 p.m. information was noted and displayed on how to call in for anyone that did not register ahead of time.

At 5:22 p.m. it was identified that there were no further speakers regarding Bylaw 2438.

8. **IF REQUIRED, THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO SUMMARIZE THE PROPOSED BYLAW**

N/A

9. **CONCLUSION OF PUBLIC HEARING #1 - BYLAW 2438, WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (RT-1, 1091 STAYTE ROAD) BYLAW, 2022, NO. 2438**

Public Hearing for Bylaw 2438 was concluded at 5:22 p.m.

10. **PUBLIC HEARING #2 - BYLAW 2439, WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (CD-68 - 14937 THRIFT AVENUE AND 1441, 1443-45, AND 1465 VIDAL STREET) BYLAW, 2022, NO. 2439**

CIVIC ADDRESS: 14937 THRIFT AVENUE and 1441, 1443-45, and 1465 VIDAL STREET

PURPOSE: Bylaw 2439 proposes to rezone four properties from the "RS-1 One Unit Residential Zone" to the "Comprehensive Development Zone (CD) 68". If approved, it would enable the proposed multi-building residential project that consists of 70 purpose built rental apartments ranging from 1 to 3-bedroom units to be built.

11. **DIRECTOR OF CORPORATE ADMINISTRATION ADVISES HOW THIS PUBLIC HEARING HAS BEEN PUBLICIZED**

- Notice was published in the September 15 and 22 editions of the Peace Arch News.
- **908** notices were mailed to owners and occupants within 100 meters of the subject property.
- A copy of the notice was placed on the public notice posting board on September 13, 2022.

12. **THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO PRESENT THE PROPOSED BYLAW**

The Director of Planning and Development Services provided a PowerPoint presentation summarizing the application.

13. **THE CHAIRPERSON WILL REQUEST THE DIRECTOR OF CORPORATE ADMINISTRATION TO ADVISE OF ANY CORRESPONDENCE OR SUBMISSIONS RECEIVED**

As of 8:30 a.m. on September 21, 2022 (the date of the agenda publication) there were three (3) submissions:

- One (1) in support, and two (2) not in support of the application.

On Table submissions were received up until 12:00 p.m. (noon) Monday, September 26th. Twelve (12) submissions were received on table:

- Four (4) in support;
- One (1) petition with eight (8) signatures in support of the project and the affordable housing initiatives;
- Six (6) not in support; and,
- One (1) submission with comments.

14. THE CHAIRPERSON INVITES THOSE IN ATTENDANCE TO PRESENT THEIR COMMENTS

- P. Rehal, applicant, addressed concerns noted with the project including privacy (ensuring adequate fencing/ screening and utilizing trees), tree protection (arborist will continue to advise to ensure there is minimal environmental impacts) and parking (adequate parking will be provided in an underground parkade). It was further noted that rental housing is of great need in the city.
- B. Devaney, White Rock, in support of the application, noted she lives in one of the properties that are now owned by the developer. The developer has maintained the building and kept residents up to date with changes. Supports this project as affordable housing is important for young families and seniors in this area.
- R. Johnston, White Rock, in favour of the current proposal, purpose-built rental is needed for the area. Large improvement since the last proposal that was brought forward – setback and density concerns have been addressed. Development addresses continued rental housing needs.
- H. Vytasek, White Rock, not in support of the application, noted comments from the Advisory Design Panel have not been addressed (were not in support of the project). Further concerns were noted with the length of the building (would like the building broken into two [2] separate buildings to follow the hillside), height, density, and overall design.

- J. Bergen, White Rock, not in support of the application, noted concerns with density, parking, unit pricing (suggested will not be affordable) and traffic.
- C. McGuire, White Rock, not in support of the application, noted this is not the right project for the area. Concerns were noted with traffic flow, the size of the development, park-area is not welcoming and inadequate parking for the building.
- D. Bower, White Rock, not in support of the application, expressed concerns with the loss of trees. The applicant is not following the City's Tree Preservation Bylaw and there was concern that more trees will be lost than what is noted in the application.
- G. Duly, White Rock, in support of this application, noted the development addresses the housing crisis across Canada. Rental housing in White Rock is needed as it is across Canada.
- B. Wilson, White Rock, not in support of the application, noted that there has not been enough changed in this application since it first came forward. Concerns were noted with the form and character of the building for the neighbourhood, parking, and traffic. It was further noted that the costs for the units will likely not be affordable for many.
- L. Xu, White Rock, spoke in support of the application, noting rental prices in White Rock are expensive. This project could help those looking to rent in the area.
- I. Vytasek, White Rock, not in support of the application, concerns with the narrowness of Vidal Street and the effect that the development will have on traffic in the area. Building design is not aesthetically pleasing - too long in its current form. Would prefer to see this split up into separate buildings.
- G. Wolgemuth, White Rock, in support of the application, suggested purpose-built rentals are needed in the area. The project is a four (4) storey building, which fits with the area.

At 6:18 p.m. information was noted and displayed on how to call in for anyone that did not register ahead of time.

- W. Merryl, White Rock, not in support of the application, noted environmental concerns with the project and the effect this building will

have on trees neighbouring the project. Further parking and traffic concerns were also noted.

- Ella, White Rock, in support of the application, the location is good and White Rock needs rental housing.
- D. Snell, White Rock, not in support of the application, noted that while rental housing is needed this is not the correct location for this project. Uptown location would be a better fit for this type of rental project.
- E. Poxleitner, architect for the application, spoke to the setback for the building. Vidal will appear wider because of the setback for the building with the road allowance. Also noted that the way the building has been designed will not look like one long development. In terms of traffic concerns, the parkade will be able to accommodate garbage trucks which will limit additional traffic congestion on Vidal.
- T. Harry, White Rock, asked questions on why people are objecting to the project - is it the size of the building or that it is for rentals? Currently resides in a rental building and has concerns on where people will go once older rental buildings are phased out. There is a need to build affordable rental apartments in this area.
- G. Romain, arborist for the project, spoke to the environmental concerns that were noted throughout the hearing. Root assessments have been done for the project and changes have been made to address these assessments. Suggested that the developer could provide a letter of assurance to say they have an agreement with the arborist to monitor the excavation to ensure that neighbouring tree roots are being protected.
- E. Klassen, White Rock, in support of the application, would like to ensure that the trees in the area are protected. Community needs rentals. Property needs to be revitalized and it is time to move forward with this type of project.
- M. Hofeman, White Rock, in support of the application, more rental housing in the area is needed. Further noted concern with the cost of apartment rental rates in White Rock. Rental rates in many cases are unaffordable. Would like to see this new project kept at reasonable rental rates.

The Mayor called for those wishing to speak for a second time to come forward:

- D. Bower, White Rock, not in support of the application, question as to why the materials provided in the package are not inclusive of all the trees in the area.

Staff noted the submissions by the arborists have been reviewed by staff and are acceptable. If the project were to proceed staff would be working through the conditions of adoption with the applicant and would secure tree deposits for all of these trees as they are identified.

- G. Wolgemuth, White Rock, in support of the application, noted that the project is four (4) stories and condos would fit with the area. Developer bought this at a time when more development was being considered so coming down to four (4) to six (6) stories is reasonable.
- H. Vytasek, White Rock, not in support of the application, understands the need for rental housing but has concerns with traffic and parking in the area. With more cars in the area, concerns were also noted with adequate access for first responders into the area (Vidal is already a narrow street).
- J. Bergen, White Rock, not in support of the application, noted concern with pricing for the rental units as they will not be affordable.
- B. Wilson, White Rock, not in support of the application, rental in this area is expensive. Reality will be that the builder will not be able to rent out these units at a price that will be reasonable to most.
- C. Hofeman, White Rock, in support of rental projects in the area that are affordable. Concerns were noted for those displaced in other rental buildings that this development may be their only option, so the units need to be affordable.
- P. Rehal, applicant, noted that residents of the Mauritz Manner (North Bluff Road), as part of the Tenant Relocation Agreement, will be provided compensation and discounted rental rates. In terms of traffic in the area, it was noted that the traffic consultant plans show widening of Vidal Street to address some of these concerns. Also was noted that garbage trucks, moving trucks etc. for the development will utilize the underground parkade to remove congestion from the street.
- G. Wolgemuth, White Rock, in support of the project, noted that this is not an affordable housing project. It is focused on rental housing, which White Rock needs.

15. **IF REQUIRED, THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO SUMMARIZE THE PROPOSED BYLAW**

N/A

16. **CONCLUSION OF PUBLIC HEARING #2 - BYLAW 2439, WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (CD-68 - 14937 THRIFT AVENUE AND 1441, 1443-45, AND 1465 VIDAL STREET) BYLAW, 2022, NO. 2439**

Public Hearing for Bylaw 2439 was concluded at 7:06 p.m.

17. **CONCLUSION OF THE SEPTEMBER 26, 2022, PUBLIC HEARING**

The meeting was concluded at 7:06 p.m.



Mayor Walker

Debbie Johnstone, Deputy
Corporate Officer



Deanna Pedersen and Cindy Poppy, White Rock Events Society
To the Mayor and Council October 3, 2022

The White Rock Events Society would like to update the mayor and council on the White Rock Promenade Sculptures Competition. We have attached an updated budget.

The cancellation of the event this year has received much renewed interest. We are looking at September 2023 through August 2024 and our theme is "Water".

This sculpture competition will take the city, businesses, private sector, and community to turn the White Rock Promenade Sculptures Competition into a yearlong destination attraction.

This event will make a day in winter, a little less gloomy and a summer day more interesting and vibrant.

They will be ogled, touched and the subject of endless visitors' photographs shared on social media.

None of the sculptures are permanent so the entire artistic parade can be endlessly renewed. A great opportunity for artists to showcase their works of art. An exciting event for art lovers, residents, and visitors to the city.

All the information we have presented to council from May 25, 2021, through June 27, 2022, is the same except the funding request.

We understand the \$15,000 cash and \$10,000 In-Kind offered this year was based on contingency funding but the budget for next year's event, is based on a more realistic cash and in-kind dollar amount.

The 2023 Sculpture Competition has financial implications upfront so if the city approves our event, we respectfully request early funding based on extraordinary circumstances. Also, a letter of support without a caveat would greatly assist us in approaching sponsors as soon as possible before their sponsorship monies have been allocated elsewhere.

Moving forward, we are in the process of building a White Rock Events Society website. We want to be able to promote ourselves and update the WRPSC as it progresses. This website will be able to promote future events the society may pursue.

We hope the city will help with promotion as well.

We would also like a list of local artists to invite this time. What a great way to introduce themselves to the community and visitors. We are also hopeful, Semiahmoo First Nation will participate in this endeavour.

With a few exceptions, the legwork has been done.

We know this event will be worth the hundreds of volunteered hours and money that Cindy and I have spent. We would not have embarked on this very tough journey to bring more art to the city if we were not sure of the outcome.

Thank you

Deanna and Cindy

White Rock Events Society

White Rock Events Society		
White Rock Promenade Sculptures-Draft budget 2023		
	Budget	Comments
Income		
City of White Rock		
Funding	30,000.00	
Grant in Aid	5,000.00	
Total City of White Rock	35,000.00	
Sponsors	65,000.00	
Total Income	100,000.00	
Operating Expenses		
Legal and professional fees	1,000.00	
Insurance - Directors	800.00	
Office supplies	750.00	
Advertising/printing	1,000.00	
Volunteer program	500.00	
Volunteer/Sponsor Gala	1,500.00	
Venue signage	1,000.00	
Social Media/Website	5,000.00	
Miscellaneous	1,000.00	
Contingency fund	5,000.00	
Sub Total Operating Exp	17,550.00	
Event Expenses		
Installation/Removal	5,000.00	
Const Materials/plaques	35,000.00	
Maintenance	5,000.00	
Awards	25,000.00	
Artist Honourariums	5,000.00	
Sponsor Gift Certificates	3,700.00	Towards purchase of Sculptures
Insurance - Event	3,750.00	
Sub Total Event Expenses	82,450.00	
Total Expenses	100,000.00	
Other Income		
In-Kind Income (City)	20,000.00	Goods/Services
Total Other Income	20,000.00	
Other Expenses		
In-Kind Expense (City)	20,000.00	Goods/Services
Total Other Expenses	20,000.00	
Net	0.00	

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: **October 3, 2022**

TO: **Mayor and Council**

FROM: **Corrine Haer, P.Eng., Acting Director, Engineering & Municipal Operations**

SUBJECT: **Contract Award – Emerson Park Phase 2**

RECOMMENDATIONS

THAT Council:

1. Receive the corporate report dated October 3, 2022, from the Acting Director of Engineering and Municipal Operations, titled “Contract Award – Emerson Park Phase 2”; and
 2. Direct staff to award the project to install design Option 1B to Habitat Systems Inc. in the amount of \$131,771 (excluding GST) as endorsed at the September 20, 2022, Regular Council meeting.
-

EXECUTIVE SUMMARY

The purpose of this corporate report is to obtain Council approval to sole source and award the project to install design Option 1B to Habitat System Inc. in the amount of \$131,771 (excluding GST) as identified in Appendix A.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-360 September 20, 2022	<p>THAT Council:</p> <ol style="list-style-type: none">1. Receive the corporate report dated September 20, 2022, from the Director of Engineering & Municipal Operations, titled “Emerson Park – Phase 2 Playground Equipment Review” for consideration; and2. Provide direction to staff regarding the potential addition of playground equipment for use by children 8 to 10 years of age. <p style="text-align: right;">CARRIED</p>

2022-231 May 30, 2022	<p>THAT Council:</p> <ol style="list-style-type: none"> 3. Receive the corporate report dated May 30, 2022, from the Director of Engineering & Municipal Operations, titled “Emerson Park – Options for Additional Playground Equipment”; 4. Direct staff to proceed with the current design for Emerson Park as is; and 5. Agrees to take some further time, within the next three (3) months, to review other options for play structures as presented in the corporate report. <p style="text-align: right;">CARRIED</p>
2022-203 May 9, 2022	<p>THAT Council direct staff to bring forward a corporate report with options to add structures for the age group of 8 - 10 year old children at Emerson Park Playground.</p> <p style="text-align: right;">CARRIED</p>

INTRODUCTION

Emerson Park is a small neighbourhood park on the corner of Columbia Avenue and Lee Street. It serves residents with children who want to enjoy greenspace and time with family. The park is approximately 1,144 square meters and the original playground structure was designed for children 2 to 5 years old with a coverage area of approximately 70 square meters. There is a family residence located on the north side and also on the east side bordering the park.

In summer of 2021, the city launched the “Playground Equipment in Emerson Park” survey on the Talk White Rock platform and received 617 visitors and 309 survey responses. Based on the response from nearby residents, staff issued a Request for Proposal with key elements for the new playground structure and subsequently awarded the contract to Habitat Systems Inc. The survey on the Talk White Rock platform was divided between those requesting playground structures for participants 2 to 5 years old and those requesting playground structures for participants 5 to 12 years old.

Staff decided to move forward to replace and upgrade the existing playground with a playground structure for use by those 2 to 5 years old. The swings and the adjacent grass area were included to provide play opportunities for older children. The new playground is fully installed and has a coverage area of approximately 140 square meters, twice the size of the original playground coverage area. The new playground was installed by Habitat System Inc.

At the May 9, 2022, Regular Council Meeting, staff were directed to bring forward a corporate report with options to add structures for 8 to 10 years of age participants at Emerson Park.

Habitat System Inc. provided three design options, and following the Regular Council meeting on September 20, 2022, Council endorsed proceeding with design Option 1B.

Since the September 20, 2022, Regular Council meeting, staff have reached out to Habitat Systems Inc to confirm pricing and delivery for design Option 1B. The revised pricing is shown in Appendix A and the lead time is estimated at 24 weeks from the date of order.

FINANCIAL IMPLICATIONS

A summary of the project budget is as follows:

Table 1 – Project Budget

	Playground	Park Improvements from CAC	Total
Project budget	\$160,000.00	\$200,000.00	\$360,000.00
Tire Stewardship BC Grant	\$27,481.50	nil	\$27,481.50
Total funding	\$187,481.50	\$200,000.00	\$387,481.50
Contract amount for Phase 1	\$151,780.00	\$97,945.00	\$249,725.00
Supplies	\$80.00	nil	\$80.00
Remaining budget available for Phase 2	\$35,621.50	\$102,055.00	\$137,676.25
Revised price for Option 1B	\$131,771.00		
Contingency (approx. 4.5%)	\$5,905.25		
Budget left over	\$0.00		

The current budget in the approved 2022 Financial Plan is \$360,000 and does not currently include the Tire Stewardship BC Grant.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Staff will deliver notices to the residents located within two (2) blocks of the project area advising of the additional playground structure to be added to Emerson Park.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The Communications Department and the Recreation & Culture Department will be notified to schedule the Emerson Park re-opening.

CLIMATE CHANGE IMPLICATIONS

There will be a small reduction in green space to accommodate the additional playground structure.

ALIGNMENT WITH STRATEGIC PRIORITIES

The park improvements are a Community Amenity Contribution “Shovel-in-the-Ground” project, and this project is consistent with Council’s Top Strategic Priorities.

OPTIONS / RISKS / ALTERNATIVES

The following alternate option is available for Council’s consideration:

1. Not approve sole sourcing and awarding the project to Habitat Systems Inc. in the amount \$131,771 for the additional playground structure as shown in Appendix A.

CONCLUSION

At the September 20, 2022, Regular Council meeting, Council directed staff to proceed with design Option 1B for Phase 2 of Emerson Park.

Staff have reached out to Habitat Systems Inc. to confirm pricing and delivery. Habitat Systems Inc. has provided a price in the amount of \$131,771 with approximately 24 weeks lead time from the date of order. Staff recommend Council approve this sole source in order to award the project in a timely manner.

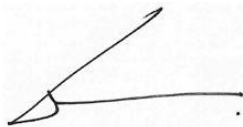
Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'C Haer', written in a cursive style.

Corrine Haer, P.Eng.
Acting Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

This report is provided for Council's consideration and direction to staff.

A handwritten signature in dark ink, appearing to read 'Guillermo Ferrero', written in a stylized, somewhat angular cursive.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: Design Option 1B Quote

Emerson Park

White Rock, BC

22-Sep-22

2262-1-2 PHASE 2





Pricing 2262-1-2 PHASE 2

Supply playground equipment (Landscape Structures Inc.)	\$53,118.00
Install playground equipment (Habitat Systems Inc.)	\$11,474.00

Installation of Pour in Place Rubber Surfacing	\$31,386.00
------------------------------------------------	-------------

Site work *Estimated*	\$33,350.00
-----------------------	-------------

Subtotal	\$131,771.00
GST @ 5%	\$6,588.55
Total	\$138,359.55

Credit check may be required. Listed taxes (GST & PST) are applicable and need to be paid by purchaser. Habitat Systems Inc. and the customer agree that the customer is responsible for paying the PST on materials to be installed under this agreement, as provided for under section 80 of the Provincial Sales Tax Act. Pricing in this quotation is valid for 14 days, unless otherwise stated. Pricing includes freight costs to site. Standard installation projects 24 weeks from date of order.

If you wish to place an order, please sign where indicated below and fax back to our office to (604) 294-4002 or toll free at 1 (866) 294-4002.

Print Name: _____ **Date:** _____

Signature of Acceptance: _____ **Title:** _____

PO Number (if applicable): _____

Delivery Address: _____

Installation Address: _____

Site Contact Name: _____ **Phone #:** _____

Invoicing Name & Address: _____

Colours/Palette: _____

Habitat Systems Representative (Office Use Only)

Print Name: _____ *Date:* _____

Signature of Acceptance: _____ *Title:* _____

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THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: October 3, 2022

TO: Mayor and Council

FROM: Elizabeth Keurvorst, Acting Director, Recreation & Culture

SUBJECT: 2022 Arts and Culture Advisory Committee Annual Report

RECOMMENDATION

THAT Council receive for information the Corporate Report dated October 3, 2022, from the Acting Director of Recreation and Culture, entitled “2022 Arts and Culture Advisory Annual Report.”

INTRODUCTION

This corporate report provides information on the 2022 activities and highlights of the Arts and Cultural Advisory Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 143 provides the Terms of Reference for the Arts and Cultural Advisory Committee.

The mandate for the ACAC is to make recommendations for updates to the City's Cultural Strategic Plan (CSP) to ensure the CSP reflects best practices and community values for deriving socio-economic benefits from an active arts and culture sector. The Cultural Development Workplan will be updated and monitored as well to ensure Cultural Development activities support achievement of the CSP's goals and objectives.

The Arts and Cultural Advisory Committee term runs from July 2021 to October 31, 2022. The Committee met six (6) times in 2022.

The current Committee structure is as follows:

Member	Position	Term
Councillor Kristjanson	Chairperson (2021) Vice-Chairperson (2022)	October 31, 2022
Councillor Manning	Vice-Chairperson (2021) Chairperson (2022)	October 31, 2022
Jim Adams	Community Member	October 31, 2022
Elaine Cheung	Community Member	October 31, 2022
<i>Vacant</i>	Community Member	October 31, 2022
Denice Thompson	Community Member	October 31, 2022

Karin Bjerke-Lisle	Representative from White Rock Museum and Archives (non-voting)	October 31, 2022
<i>Vacant</i>	Representative from White Rock Library (non-voting)	October 31, 2022
Helmut Gruntorad	Representative from Semiahmoo Arts Society (non-voting)	October 31, 2022
Staff		
Elizabeth Keurvorst	Acting Director of Recreation and Culture	
Rebecca Forrest	Manager of Cultural Development	
Janessa Auer	Committee Clerk	

DISCUSSION

The Arts and Culture Advisory Committee Workplan is attached as Appendix A and can be found online [here](#).

The Committee met via online meetings during the COVID-19 pandemic. This impacted the enjoyment of meeting together that members from the creative community value.

However, the Committee continued to focus on the implementation of the Cultural Strategic Plan (CSP) as well as receiving requests from Council to provide advice, work includes:

- Successful recommendation to Council for the funding of a Cultural Infrastructure Needs Assessment.
- Successful adoption of a new Filming Policy and Film Attraction Strategy which is now resulting in an increase in on-location filming.
- Recommended and attended a joint (3 Committees) meeting on the topic of placemaking which aligns to the Cultural Strategic Plan's vision of a Creative City by the Sea.
- Supported the online versions of Canada Day during the pandemic, which brought national attention to the city.
- Investigated opportunities to encourage displays of art in local businesses.
- Supported the creation of a new interactive Scavenger Hunt to engage the population during the COVID-19 pandemic and create activity in the parks and in local businesses.
- Successfully supported the return of in-person cultural events.
- In the process of supporting the creation of the first White Rock Festival of the Arts.
- Received representatives to present on the White Rock Sculpture Festival and made recommendations to Council.

The Committee will be reviewing the Cultural Strategic Plan report card and reporting on activities in support of the CSP vision:

“White Rock connects & engages the whole community by integrating arts & culture into the daily life of the City!”

ALIGNMENT WITH STRATEGIC PRIORITIES

The work of the ACAC aligns with the Cultural Strategic Plan adopted by Council in April 2021.

CONCLUSION

The work of the ACAC was focused on implementing the CSP during a difficult period of time due to the pandemic. In future meetings, the Committee will be reviewing the Cultural Strategic Plan report card format to report on activities in support of the CSP vision:

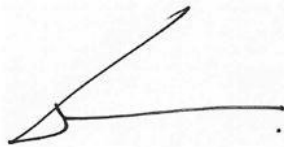
“White Rock connects & engages the whole community by integrating arts & culture into the daily life of the City!”

Respectfully submitted,

Elizabeth Keurvorst
Acting Director, Recreation & Culture

Comments from the Chief Administrative Officer

This corporate report is provided for information purposes.

A handwritten signature in black ink, appearing to read 'Guillermo Ferrero', with a stylized flourish at the end.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: Arts and Cultural Advisory Committee 2021-2022 Workplan
Appendix B: Arts and Cultural Advisory Committee Action and Motion Tracker

Arts and Cultural Advisory Committee 2021- 2022 Work Plan

Issued on: July 8, 2021

Approved by: Council

2021-2022 WORK PLAN

Council will participate in discussion with staff prior to the Advisory Body/ Committee (AC) appointments being made where they will give input that would be developed to bring forward to the AC regarding elements of work that the AC would include in it as annual work plan to support Council's Strategic Priorities. This would not be intended to limit the AC from undertaking other initiatives that are in line with Council's Strategic Priorities but rather to assist the AC in more efficiently developing an effective work plan that would assist Council in accomplishing their Strategic Priorities in a timely manner.

The annual work plan will be prepared by the AC for their term and submitted to Council within two (2) months of its appointment by Council. It is recognized that other work items may arise during the course of the term and that additions to the work plan may be recommended by Council, staff or the AC itself. Additional items requested to be added to the work plan by the AC should not require additional meetings from their meeting schedule. The purpose of the AC is to advise Council on items linked directly within their mandate, which correlate to Council's Strategic Priorities.

Any amendment to the AC's approved work plan must be approved by Council.

<i>CULTURAL STRATEGIC PLAN (CSP) GOALS AS APPROVED BY COUNCIL (numbering reflects CSP)</i>	<i>Task/Activity (numbering reflects CSP)</i>	<i>Objective</i>	<i>Action Steps</i>	<i>*Priority Level</i>	<i>Target Due Date</i>	<i>Completion Date (Phases)</i>	<i>Referred by Council?</i>	<i>Expectation from Council:</i>	<i>Assigned Member</i>	<i>March 2022 Update for Report Card</i>
1 – Facilitate Economic Development through the Arts so that White Rock's brand is desirable to businesses, visitors and residents 1.3 – Facilitate sustainable community arts and cultural organizations	1.3.1 - Explore the options for creating an Arts Endowment Fund 1.3.3 - Review the Grants in Aid Arts and Culture Fund	to set up a way to raise and allocate money available to arts activities (groups, individuals)	Staff to explore	high	2021	February 2022 – Provide options to the Committee	yes	Research and recommendation	Denise	Delayed due to staffing issues
2. Address the lack of arts and cultural infrastructure and build our brand of Our Creative City by the Sea so that livability can thrive, and people will be attracted for more reasons than the beach 2.1 – Address the need for a physical hub for the arts to thrive/cultural corridor	2.1.1 - Conduct an Arts and Culture Opportunity and Needs Assessment (including City owned, leased or privately owned dedicated arts spaces).	Address the need for a physical hub for the arts to thrive/cultural corridor	Over target budget request 2022	high	2022	Phase 1 May 2022 – Secure funding/create RFP for consultant - \$25K over target budget request during 2022 financial plan process Phase 2 July 2022– Research and Create Report Phase 3 September 2022 – Recommendation to Council	yes	Research and recommendation	J Adams and E Cheung	Awaiting budget confirmation
2. Address the lack of arts and cultural infrastructure and build our brand of Our Creative City by the Sea so that livability can thrive, and people will be attracted for more reasons than the beach 2.1 – Address the need for a physical hub for the arts to thrive/cultural corridor	2.1.2 - Follow up the Needs Assessment with a concept plan and construction drawings for the provision of an Arts and Cultural Facility to meet community requirements including the possibility of merging a new seniors' programming facility with arts and cultural needs.	Be shovel ready and access grants and create budget.	Over target budget request 2022	high	2022	Phase 1 – May 2022 Secure funding \$50K over target budget request during 2022 financial plan process Phase 2 – September create RFP for consultant Phase 2 – October 2022 Research and Create Report Phase 3 – November 2022 Recommendation to Council	yes	Recommendation and action	TBA	Awaiting budget confirmation

CSP overall goal: ensure progress. 2.2 Maintain and grow the Public Art program	Review the CSP using a report card style and present to Council. 2.2.1 Incorporate the Public Art Workplan objectives into the Cultural Services workplan and include in the Cultural Strategic Plan annual report card.	to show how well objectives are being met and may include new objectives or even goals toward achieving the Vision	Staff will prepare the report card with Committee input using the template	high	2022	April 30, 2022	yes	Annual progress report on CSP	TBA	Delayed due to staffing issues
1 – Facilitate Economic Development through the Arts so that White Rock's brand is desirable to businesses, visitors and residents 1.2 Facilitate systemized promotion and marketing for Community Organizations and Creative Industries	1.1.2 Maintain an inventory of talent/artists list, connect artists and businesses 1.2.4 Encourage local businesses to display, purchase and/or sponsor local arts and crafts (e.g., empty storefront initiative) 1.2.6 Collaborate with Economic Development, Tourism, and Arts and Culture (Staff/Committee), leverage opportunities such as Sister City La Connor and other promotion	to encourage placemaking elements engagement with arts and business to increase visits to recommend improvements	Invite Economic Development Manager to attend upcoming Committee meeting to discuss opportunities	high	2021	Action: Clerks to invite C. Latzen to next committee meeting with Economic Development Strategy update Action: Staff to create an online input form for artists in the community to develop an inventory of potential artists for this project. Action: ACAC Committee to develop a strategy for outreach to local businesses on behalf of artists to display work	yes	Improved service	Clerks/Staff/Committee	Database online for both arts and culture and public artists
3. Sustain Diverse Arts Programs and Festivals to increase community participation and grow the capabilities of organizers, as well as increase the visibility of arts and culture in new and existing activities and do more "beyond the beach." 3.2. Mobilize event partners and volunteers	Provide an effective process for event organizers using the City's website for event organizers	to build engagement and capabilities of volunteers	Committee to provide staff feedback at Oct meeting	high	Phase 1: Oct 2021	Phase 1: Committee members to visit City website events page for organizers and give notes to staff Phase 2: Ongoing improvements made as needed	yes	Process improvement	All Committee/Staff	Event web page is comprehensive. Staff identified a need for a menu of services for C level events to track costs. Staff identified a need for a more robust volunteer system. Awaiting budget for event assistant in order to help with capacity to optimize a volunteer database
2. Address the lack of arts and cultural infrastructure and build our brand of Our Creative City by the Sea so that livability can thrive,	Conduct a joint workshop with the PAAC to discuss the need for arts and cultural spaces and the cultural corridor.	Address the need for arts and cultural spaces and the cultural corridor. In house	In house facilitation – round table discussion – input for	Medium	July 2022	Workplan to be discussed	yes	Cultural infrastructure	Staff/ ACAC and PAAC Committees	Delayed due to Committees not meeting

and people will be attracted for more reasons than the beach 2.1 – Address the need for a physical hub for the arts to thrive/cultural corridor		facilitation – round table discussion – input for 2023 budget request	2023 budget request							
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*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)



Arts and Cultural Advisory Committee Action & Motion Tracking Document

Term: July 2021 – October 2022

Updated: September 23, 2022

ACTION ITEMS

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Director of Recreation and Culture to share past destination marketing data collected by the Tourism White Rock service provider with Committee members.	6. 2021-2022 Work Plan Update	2022-03-10	Director of Recreation and Culture / Committee Clerk	IN PROGRESS
The Director of Recreation and Culture Manager of Cultural Development to look into whether the Peninsula Community Foundation is still up and running and, if so, whether it has a component for providing funding for the arts.	7. Multi-Committee Discussion Workshop for the Creation of a City Placemaking Report	2022-05-12	Director of Recreation and Culture Manager of Cultural Development	IN PROGRESS (updated to Manager of Cultural Development as assigned member during September 8, 2022 meeting)
Manager of Cultural Development to update the Cultural Strategic Plan (CSP) document to reflect suggestions made by the Committee during their feedback discussion, including: <ul style="list-style-type: none"> Review the cover to display the link between Uptown and the Beach; Update the back cover with a different photo; and, 	4. Review of Cultural Strategic Plan Document	2021-09-09	Manager of Cultural Development	To be presented to Committee for final review at their October 14, 2021 meeting. COMPLETED (It was noted at the March 10, 2022 meeting that the suggested modifications to the CSP document are going ahead)

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
<ul style="list-style-type: none"> Review photos to ensure a balance between areas. 				in collaboration with the Communications department).
If Council approves the project funding, a working group will be established, including Committee members J. Adams and E. Cheung, along with the Manager of Cultural Development, who will collaborate to prepare a draft Request For Proposal (RFP) for hiring the proposed Needs Assessment consultant, to be presented to the Committee for review.	5. 2021-2022 Work Plan	2021-09-09	Manager of Cultural Development, Committee members, J. Adams and E. Cheung	Pending Council approval – Council defeated motion for funding at the October 4, 2021 meeting.
Committee member, E. Cheung, along with the Manager of Cultural Development, to develop a draft form pertaining to Item 1.1.2 from the Cultural Strategic Plan (Maintain an inventory of talent/artists list, connect artists and businesses to facilitate art displays, artists in residence programs and sponsorship of cultural events), to be brought to the Committee for their review at the October 14, 2021 meeting.	5. 2021-2022 Work Plan	2021-09-09	Manager of Cultural Development and Committee member, E. Cheung	To be added to October 14, 2021 meeting agenda COMPLETED
Committee, with the assistance of staff, to invite the Economic Development Officer to attend the October 14, 2021 meeting to provide an update regarding the Economic Development Strategic Planning and how it aligns with items 1.2.4, 1.2.6 and 1.3.3 from the Cultural Strategic Plan.	5. 2021-2022 Work Plan	2021-09-09	Committee Clerk	To be added to October 14, 2021 meeting agenda COMPLETED

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Committee members to review the process for event organizers to obtain relevant information and resources from the City website, when planning their events, and to provide feedback on this process to the Manager of Cultural Development at the October 14, 2021 meeting.	5. 2021-2022 Work Plan	2021-09-09	Committee Members	To be added to October 14, 2021 meeting agenda COMPLETED
Committee members to further review this form before next meeting and provide any additional feedback to the Manager of Cultural Development.	9. Presentation and Review of Draft Online Artist Inventory Input Form	2021-10-14	Committee Members	COMPLETED
Committee members to further review the White Rock Events Society's White Rock Promenade Sculptures Competition Trial Project outline, as well as the idea of inviting the WRES to attend the Committee's next meeting, and to provide their feedback to the Chairperson and/or staff prior to agenda preparation for the November 4, 2021 meeting.	12.1 White Rock Promenade Sculptures Competition Trial Project Outline	2021-10-14	Committee Members/ Chairperson	Awaiting Committee feedback – may be added to the November 4, 2021 meeting agenda COMPLETED (WRES representatives attended/presented at the March 10, 2022 meeting).
Committee Clerk to distribute updated Work Plan document to Committee members following this meeting.	6. 2021-2022 Work Plan Update	2022-03-10	Committee Clerk	COMPLETED
Committee Clerk to provide an invitation to the Economic Development Officer to attend the next Arts and Cultural Advisory Committee meeting to provide an update regarding the Economic Development Strategic Plan.	6. 2021-2022 Work Plan Update	2022-03-10	Committee Clerk	COMPLETED (Economic Development Officer already attended the Committee's October 14, 2021 meeting to provide this update.)

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Committee member, E. Cheung, to share this information with the Peninsula Arts and Culture Alliance (PACA) and encourage members who reside in White Rock to add their home locations to Creative BC, in order to inspire more possible filming locations within the City.	6. Film Attraction Strategy Update	2022-04-14	Committee Member, E. Cheung	COMPLETED
Committee member, D. Thompson, to send information to Committee Clerk regarding an upcoming local art event that is similar to this idea, for distribution to all Committee members. Committee members to review the event information and bring their feedback for discussion at the next meeting.	9.2 Art Tours of Local Artists' Homes	2022-04-14	Committee Member, D. Thompson / Committee Clerk	COMPLETED (Information distributed to Committee members via email on April 19, 2022)
Committee Clerk to canvas Committee Chairpersons, staff liaisons and selected Committee representatives from the Arts and Cultural Advisory Committee, Public Art Advisory Committee, and Economic Development Advisory Committee to determine a date for the upcoming multi-Committee placemaking workshop.	4. Business Arising from Action and Motion Tracking Document	2022-05-12	Committee Clerk	COMPLETED
Committee member, E. Cheung, to begin designing a PowerPoint presentation for the Vacant Storefront Public Art Displays report.	5. Public Art Displays in Vacant Storefronts	2022-05-12	Committee Member, E. Cheung	COMPLETED (this action item transitioned into what became the Multi-Committee Placemaking Workshops, held on June 8 th and August 29 th , 2022)

Mayor Walker to obtain relevant information about an upcoming artists' walk event that a friend of his is involved in and share this information with the Committee's Chairperson or staff liaison.	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Mayor Walker / Chairperson / Staff Liaisons	COMPLETED
Committee member, E. Cheung, to contact the organizers of the South Rock Art Tour to obtain information about their upcoming artists' walk event, and to bring gathered information forward to the upcoming multi-Committee workshop.	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Committee Member, E. Cheung	COMPLETED
The Director of Recreation and Culture to connect with his neighbour, who hosts an annual garden party showcasing local artists' work, and to share any helpful information with the Committee at their next meeting.	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Director of Recreation and Culture	COMPLETED (this event has now been held)
Committee member, J. Adams, to contact Bayview Arts Collective, the organizers of the recent Crescent Beach artists' walk event, to obtain information around what inspired them, how they organized their event, what challenges they faced, etc., and to bring this information forward for discussion during the next meeting.	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Committee member, J. Adams	COMPLETED
Councillor Manning to follow up with Mayor Walker, in regard to information the Mayor shared with the Committee about an upcoming artists' walk event, and to provide further information about this event to the Committee if and when it becomes available.	4. Business Arising from Action and Motion Tracking Document	2022-06-09	Councillor Manning	COMPLETED (this event has now been held)
Committee Clerk to include this topic as an agenda item for further discussion at the next meeting.	6. City Placemaking Roundtable Discussion Workshop Update	2022-06-09	Committee Clerk	COMPLETED

MOTIONS

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
<p>2021-ACAC-003: THAT the Arts and Cultural Advisory Committee recommend that the following items be identified as priority items within their 2021/2022 work plan:</p> <ul style="list-style-type: none"> • 1.3.1 - Explore the options for creating an Arts Endowment Fund to provide a pool of arts development money available to groups; • 2.1.1 - Conduct an Arts and Culture Opportunity and Needs Assessment (including City owned, leased or privately owned dedicated arts spaces). As well as the possibility of merging a new seniors' programming facility with arts and cultural needs. Access grants if possible; and, • 2.1.2 - Follow up the Needs Assessment with a concept plan and construction drawings for the provision of an Arts and Cultural Facility to meet community requirements including the possibility of merging a new seniors' programming facility with arts and cultural needs. Be shovel ready and access grants and create budget. 	6. 2021-2022 Work Plan	2021-07-08	Council/Committee	<p>COMPLETED</p> <p>Endorsed by Council at July 26, 2021 meeting. Added to Work Plan document.</p>
<p>2021-ACAC-004: THAT the Arts and Cultural Advisory Committee recommend that the Advisory Design Panel incorporate arts and cultural space, whether public art and/or arts programming space in new developments</p>	6. 2021-2022 Work Plan	2021-07-08	<p>Council/Advisory Design Panel/ Manager of Cultural Development</p>	<p>COMPLETED</p> <p>Amended and endorsed by Council at their July 26, 2021 meeting.</p>

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
<p>aligned to the Creative City by the Sea Cultural Strategic Plan.</p> <p><i>Amended by Council:</i></p> <p>2021-ACAC-004: THAT Council directs staff to refer development applications to the Manager of Cultural Development for consideration of incorporating arts and cultural space in new developments, which aligns with the Creative City by the Sea Strategic Plan.</p>				
<p>2021-ACAC-005: THAT the Arts and Cultural Advisory Committee approves the following schedule of meetings (taking place from 4:00 p.m. to 6:00 p.m.) as follows:</p> <ul style="list-style-type: none"> • July 8, 2021; • September 9, 2021; • October 14, 2021; and, • November 4, 2021. 	9. 2021 Meeting Schedule	2021-07-08	Committee	COMPLETED
<p>2021-ACAC-008: THAT the Arts and Cultural Advisory Committee recommends that Council direct staff to design a draft cover page for the Cultural Strategic Plan document that displays two (2) photos, a beach photo and an uptown photo, to visually link these two areas of the City, to be presented to the Committee for their review at their October 14, 2021 meeting.</p>	4. Review of Cultural Strategic Plan Document	2021-09-09	Manager of Cultural Development/ Communications Department	Included on October 4, 2021 Regular Council meeting agenda. ENDORSED

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
2021-ACAC-009: THAT the Arts and Cultural Advisory Committee recommends that Council direct staff to connect with volunteers in the arts community to obtain information and recommendations around creating an Arts Endowment Fund, to report back to the Committee at the October 14, 2021 meeting.	5. 2021-2022 Work Plan	2021-09-09	Manager of Cultural Development	Included on October 4, 2021 Regular Council meeting agenda. ENDORSED
2021-ACAC-010: THAT the Arts and Cultural Advisory Committee recommends, further to Council previously endorsing Cultural Strategic Plan Item 2.1.1: "Conduct an Arts and Culture Opportunity and Needs Assessment (including City owned, leased or privately owned dedicated arts spaces). As well as the possibility of merging a new seniors' programming facility with arts and cultural needs. Access grants if possible," that Council expedite this project by allocating an amount of up to \$25,000 to the Committee before November 2021, to be used to hire a consultant to conduct the Needs Assessment.	5. 2021-2022 Work Plan	2021-09-09	Manager of Cultural Development/ Working Group (J. Adams, E. Cheung)	Included on October 4, 2021 Regular Council meeting agenda. DEFEATED
2021-ACAC-011: THAT the Arts and Cultural Advisory Committee recommends that Council approve the additions discussed and populated in the 2021-2022 Work Plan document during their September 9, 2021 meeting. <i>Amended by Council:</i> 2021-ACAC-011: THAT Council refer to staff the additions discussed and populated in the 2021-2022	5. 2021-2022 Work Plan	2021-09-09	Council	Included on October 4, 2021 Regular Council meeting agenda. ENDORSED (as amended) *2021-2022 Work Plan presented again to Council at their October 25, 2021 Regular meeting, after completing a staff review.

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Work Plan document during the Committee's September 9, 2021 meeting as circulated to ensure the plan coincides with current staff work plans and Council Priorities.				ENDORSED
2021-ACAC-014: THAT the Arts and Cultural Advisory Committee recommends that Council approve that the Committee holds a joint workshop in partnership with the Public Art Advisory Committee to discuss the Cultural Corridor and the art plan for the City.	4. Discussion on the Creation of a Cultural Corridor	2021-10-14	Council	Included on the October 25, 2021 Regular Council meeting agenda – ENDORSED
2022-ACAC-003: THAT the Arts and Cultural Advisory Committee recommend that Council endorse the proposed White Rock Promenade Sculpture Competition event, on the condition that the White Rock Events Society raises the required amount of money, which will be determined in a corporate report from the Director of Recreation and Culture.	7.1 White Rock Promenade Sculpture Competition Proposal Presentation	2022-03-10	Council / Director of Recreation and Culture	Included on March 28, 2022 Regular Council agenda. COMPLETED Received by Council for information at March 28, 2022 meeting.
2022-ACAC-004: THAT the Arts and Cultural Advisory Committee recommend that Council direct staff to assign special event volunteers to gather statistical data regarding attendance numbers, revenue of events, detailed information about attendees (gender, age, where they come from) in a survey format, to demonstrate the impact of these special events.	6. 2021-2022 Work Plan Update	2022-03-10	Council / Staff	Included on March 28, 2022 Regular Council agenda. Deferred to April 11, 2022 Regular Council agenda. ENDORSED
2022-ACAC-007: THAT the Arts and Cultural Advisory Committee recommends that Council direct staff to invite two (2) representatives each from the Public Art Advisory Committee, the Economic Development	7. Discussion Regarding the Visually Appealing Cityscapes and	2022-04-14	Council / Staff	Included on April 25, 2022 Regular Council agenda. ENDORSED

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Advisory Committee, and the Arts and Cultural Advisory Committee to participate in a roundtable discussion workshop facilitated by the Manager of Cultural Development, and invite the Economic Development Officer to participate, focused on creating a report regarding placemaking in the City.	Activated Alleyways PowerPoint Presentation			
2022-ACAC-008: THAT the Arts and Cultural Advisory Committee recommends that Council directs staff to focus the programming of Canada Day with an emphasis on celebrating White Rock's diverse communities.	9.1 Canada Day Discussion	2022-04-14	Council / Staff	Included on April 25, 2022 Regular Council agenda. ENDORSED
2022-ACAC-009: THAT the Arts and Cultural Advisory Committee recommends that Council endorse the Committee preparing a report, in collaboration with the BIA, to present to commercial business owners, informing of the benefits of allowing their vacant storefronts to be used to display artwork from local artists.	9.4 Public Art Displays in Vacant Storefronts	2022-04-14	Council / Staff / Committee Members	Included on April 25, 2022 Regular Council agenda. ENDORSED
2022-ACAC-010: THAT the Arts and Cultural Advisory Committee approves their 2022 schedule of meetings (taking place from 4:00 p.m. to 6:00 p.m.) as follows: <ul style="list-style-type: none"> • May 12, 2022; • June 9, 2022; • July 14, 2022; and, • September 8, 2022. 	11. 2022 Meeting Schedule	2022-04-14	Committee	COMPLETED
2022-ACAC-013: THAT the Arts and Cultural Advisory Committee includes a discussion around establishing a	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Committee	Added as an agenda item for June 9, 2022 meeting. COMPLETED

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
framework and guidelines for residents and/or organizations who are interested in facilitating block party style, pop-up community events in the City as an agenda item for their next meeting.				
<p>2022-ACAC-014: THAT the Arts and Cultural Advisory Committee recommends that Council endorse the Committee establishing their 2021-2022 Work Plan item 1.3.1, "Explore the options for creating an Arts Endowment Fund," as their top priority going forward.</p> <p><i>Amended by Council:</i></p> <p>2022-ACAC-014: THAT Council endorse the Committee establishing their 2021-2022 Work Plan item 1.3.1, "Explore the options for creating an Arts Endowment Fund," as their top priority going forward, <u>with the clarification that this be for public art.</u></p>	7. Multi-Committee Discussion Workshop for the Creation of a City Placemaking Report	2022-05-12	Council	Included on May 30, 2022 Regular Council agenda. ENDORSED (as amended)
2022-ACAC-017: THAT the Arts and Cultural Advisory Committee recommends, in order to support ongoing placemaking initiatives, that Council approve additional multi-committee roundtable placemaking discussion workshops being held, including the same participants from the first workshop.	6. City Placemaking Roundtable Discussion Workshop Update	2022-06-09	Council	Included on June 27, 2022 Regular Council agenda. ENDORSED
2022-ACAC-020: THAT the Arts and Cultural Advisory Committee requests Council approval to schedule additional multi-committee roundtable placemaking discussion workshops in late July / early August 2022.	6. Multi-Committee Placemaking Workshop Follow-Up	2022-07-14	Council	Included on July 25, 2022 Regular Council agenda. ENDORSED

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
2022-ACAC-023: THAT the Arts and Cultural Advisory Committee recommends that Council endorse that the new, upcoming Council consider establishing a standing committee focused on placemaking, that would advise Council on cross-functional opportunities and shared perspectives, in order to achieve the vision of Council and the Official Community Plan (OCP), the Cultural Strategic Plan (CSP), and the Economic Development Strategic Plan (EDSP).	7. Update from Additional Multi-Committee Placemaking Workshop	2022-09-08	Council	Included on the September 20, 2022 Regular Council agenda. ENDORSED
2022-ACAC-024: THAT the Arts and Cultural Advisory Committee accepts the corporate report from the Acting Director of Recreation and Culture, titled “2022 Arts and Culture Advisory Committee Annual Report”, and recommends the report to Council.	10.1 Committee Annual Report	2022-09-08	Council	Included on the October 3, 2022 Regular Council agenda.

SCHEDULE "A" COMMITTEE MEMBER FEEDBACK

White Rock Arts and Culture Advisory Committee

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee: ☒ good / rewarding
☐ neutral
☐ dissatisfied

Additional comments: Enjoyed learning about the arts community and how an arts centre would greatly benefit the city.

- 2) The number of times the committee met: ☒ good
☐ could have met more
☐ excessive

Additional comments:

- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:

- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance? ☒ Yes ☐ No

Additional comments:

- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?

Comments: None that I can think of.

Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

It would be wonderful if the city would be able to get the needs assessment soon; this committee has worked really hard to get to that point and I think we have the momentum and it would be a shame to lose it. White Rock desperately needs an arts and culture centre where artists take work and display their wares and where events can be held. I know that this is not a quick or cheap endeavour and that is why getting the needs assessment done now is imperative. Once we have that done, we can move on to establishing an endowment fund and raising funds to obtain an arts centre. I think that would be a HUGE draw for White Rock.

I also recognize that there are other pressing needs such as the homeless and housing situation that need attention and I think that along with those issues, the joy and fun that arts activities bring to the community cannot be underestimated.

Denice Thompson

Name: _____ (Optional)

Dated: August 17, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City's committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

SCHEDULE "A"

COMMITTEE MEMBER FEEDBACK

ACAC

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee:
- ☐ good / rewarding
☒ neutral
☐ dissatisfied

Additional comments:	We need to stick to the Arts and Culture Strategic plan. No need for more ACAC committess
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- 2) The number of times the committee met: ☐ good
☐ could have met more
☒ excessive

Additional comments:	Since the ACAC strategic plan was completed the term before, we were more there to hear updates to ensure things were moving forward.
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- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:	fairly efficiently
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- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance?** ☒ Yes ☐ No

Additional comments:

- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

Comments:	Elizabeth Keurvorst was the lead in creating the strategic plan. She was the key person in getting this done and helping our committee stay focused.
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Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

I think we are done with enough committee feedbacks for now. Time to do what's in the strategic plans.

Elaine Cheung
Name: _____ (Optional) Dated: Aug 18, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: **October 3, 2022**

TO: **Mayor and Council**

FROM: **Anne Berry, Director, Planning and Development Services**

SUBJECT: **2022 Annual Report – Economic Development Advisory Committee**

RECOMMENDATION

THAT Council receive for information the corporate report dated October 3, 2022, from the Director of Planning and Development Services, titled “2022 Annual Report – Economic Development Advisory Committee.”

INTRODUCTION

This report is intended to identify the priorities and activities of the Economic Development Advisory Committee (EDAC) as directed by Council throughout the year. The Committee’s Terms of Reference outline the following mandate:

- The Economic Development Advisory Committee will provide input to Council on matters regarding economic investment in the city. The work of the Committee will include:
 - Reviewing draft policies, reports, and other materials prepared by the Planning and Development Services Department related to economic development, as they are brought forward in alignment with Council’s Strategic Priorities.
 - Assisting in implementing the Economic Development Strategic Plan, as applicable.
 - Members bring the strengths of their individual networks to improve the Committee outcomes. This may include members connecting with personal/business networks such as business operators, government and non-profit agencies, and potential partners, to improve and receive information on economic conditions and initiatives by the city.

Members of the 2022 EDAC include:

<u>Council Representatives (non-voting):</u>	Councillor Trevelyan, Chairperson Councillor Manning, Vice-Chairperson
<u>Committee Members (voting):</u>	Grace Cleveland, Community Member Doug McLean, Community Member Michele Partridge, Community Member Aroon Shah, Community Member Adam Smith, Community Member

Committee Members (voting cont'd): Peter Zheng, Community Member
Vacant, Community Member

Community-Based Organization
Representatives (non-voting):

Ange Chew, Explore White Rock
Alex Nixon, White Rock Business Improvement
Association
Ritu Khanna, South Surrey and White Rock
Chamber of Commerce

Staff Liaison:

Anne Berry, Director, Planning and Development
Services
Carolyn Latzen, Economic Development Officer

Committee Clerk:

Chloe Richards

PAST PRACTICE / POLICY / LEGISLATION

At the conclusion of each year, each of the city's committees submits a summary of their activities to Council, in accordance with Council Policy 117 – Annual Reports for Select Committees.

ANALYSIS

The committee met eight times in 2022 (February 24, March 4, March 16, April 20, May 18, June 15, July 20, and September 21.)

On February 24, the committee members voted to remove eight tasks from their work plan in response to recommendations from staff and to better align the work plan with the capacity of the committee for the remainder of their term. On March 4, another two items were removed bringing the total number of tasks remaining in the workplan to seven:

1. Review, provide input on and approve draft version of Economic Development Strategic Plan (EDSP).
2. Recommend appropriate report card metrics for the updated EDSP.
3. Develop an exposure plan for corporate sponsorships of city initiatives related to new festivals for example, birding, kite boarding and vegan food (off season events).
4. Improve the tourist experience throughout the city by installing digital information kiosks (one Uptown, one on Marine Drive and one at Memorial Park).
5. Actively seek & reclaim underutilized, undervalued, or distressed city land - back alleys / former industrial / subject to easements or right of ways and develop a future plan to repurpose mini commercial economic zones throughout city - back alley becomes brewery row - arts clubs or pop-up theater stations - city business zones.
6. Develop a working plan to create a tech friendly environment.
7. Invite a higher education institutions to open a White Rock campus, e.g., Emily Carr White Rock Fine Arts Campus, Tech BC White Rock.

The EDAC also passed a motion recommending that Council endorse that Mayor Walker, along with TransLink, review the frequency and effectiveness of public transport options, specifically focusing on routes 361 and 361 that connect Uptown to Marine Drive.

On March 4, the committee began a review of the of the draft version of the Economic Development Strategic Plan (EDSP) and passed several motions recommending that Council endorse the three primary goals described in the plan. They concluded their review of the EDSP on March 16 by reviewing and endorsing the Annual Report Card metrics recommended for the plan, contingent on several issues, brought forward by the committee, being resolved. At the April 11 Council Meeting all motions recommended by the committee related to the EDSP were carried unanimously.

At the March 16 Regular Council meeting, staff delivered a PowerPoint presentation, entitled “Visually Appealing Cities and Activated Alleyways.” The committee passed a motion recommending that the city develop a beautification plan from an economic perspective and an implementation plan to make that happen. This motion went to Council on April 11 and was carried unanimously. Council subsequently received a motion from the Arts and Culture Advisory Committee (ACAC) to establish a Placemaking Roundtable Working Group consisting of representatives from EDAC and ACAC which was also carried unanimously. Two roundtable workshops have been held to date, one on June 8 and one on August 29 and the work of the roundtable group is expected to continue in the fall.

The committee also passed a motion to form a working group to look at opportunities related tech companies, underutilized city lands and higher education institution satellite campuses.

On April 20, staff provided the committee with an update on Policy 215 Sister and Friendship City Agreements. On May 18, the committee established a further working group to assist staff in drafting a sister city agreement with the Town of La Conner, Washington, and a Friendship City Memorandum of Understanding (MOU) with Blaine, Washington. The working group met on May 31 and created a draft Sister City Agreement and draft Friendship City MOU.

On June 15 the committee reviewed the draft documents and passed a motion recommending that Council direct staff to engage in discussions with La Conner, Washington to renew White Rock’s Sister City Agreement based on the draft Agreement prepared by the EDAC Working Group; and that staff also engage in discussions with Blaine, Washington to establish a Memorandum of Understanding (MOU) regarding a Friendship City relationship based on the draft MOU prepared by the EDAC Working Group. This motion was carried unanimously by Council on July 11 and work is underway to get the recommended agreements in place.

The EDAC working group assigned to seeking opportunities related to underutilized city lands advised the committee that they had physically reviewed several areas of the city and identified three potential locations for revitalization: the water utilities park, the northeast corner at Five Corners and Terry Parr Plaza.

The committee agreed that this information along with the EDAC Work Plan Tasks #3 and 4 are all related to placemaking and should be moved forward as potential placemaking ideas at the August 24 Placemaking Roundtable Workshop. Tasks # 7 and 8 were discussed as well and given that there are no current plans for the development of office/commercial space that would accommodate a tech company or higher education institution, it was agreed that work on these items should be paused and potentially brought forward during EDAC’s next term.

On July 20, Vice Chairman, Councillor Manning provided an update on the committee’s February 24 motion regarding TransLink route frequency and advising that concerns were discussed Senior Manager of Transit Planning with TransLink the prior week to discuss concerns related to routes 361 and 362. TransLink will poll businesses and transit customers on the pros and cons of changing the schedule for these routes and to identify other challenges for businesses on Marine Drive. In late 2022 / early 2023 TransLink will report back on the survey results and

communicate their decision to White Rock Council, businesses, transit customers and the public. In April 2023 TransLink will implement any resulting schedule changes.

The final EDAC meeting for 2022 is scheduled for September 21, after the report finalization deadline for this annual report. It is anticipated that at that meeting, the EDAC members will receive an update on the August 29 Placemaking Roundtable Workshop, an update on initiatives being undertaken by staff to improve business services and identify potential tasks for the 2023 Work Plan.

CONCLUSION

The EDAC has had a successful term. It has taken action with respect to all tasks in the 2022 EDAC Work Plan attached as Appendix A. In addition, it helped initiate the formation of a Placemaking Roundtable Multi Committee Working Group charged with making recommendations to Council, its motion recommending that a Sister City Agreement and Friendship City MOU be drawn up with the Town of La Connor and Blaine, Washington was carried unanimously by Council, and its motion regarding TransLink routes 361 and 362 resulted in Translink meeting and an agreement to research the need to offset these routes.

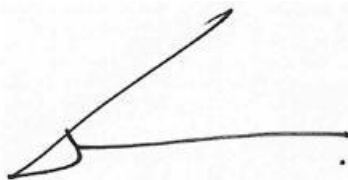
Respectfully submitted,



Anne Berry
Director, Planning and Development Services

Comments from the Chief Administrative Officer

This corporate report is provided for information purposes.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Economic Development Advisory Committee 2022 Final Workplan

SCHEDULE “A” COMMITTEE MEMBER FEEDBACK

Economic develop committe

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee: ☐ good / rewarding
☒ neutral
☐ dissatisfied

Additional comments: I think committee may need a little more members

- 2) The number of times the committee met: ☐ good
☒ could have met more
☐ excessive

Additional comments:

- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:

- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance? ☒ Yes ☐ No

Additional comments:

- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?

Comments: Yes, I feel I am may not totally involed

Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

I thought I am perfect in this committee because I had lots knowledge and experience but I may not living white rock long enough(5 years) sometimes my feel not involed

Peter Zheng
Name: _____ (Optional) Dated: September 21, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

SCHEDULE "A"

COMMITTEE MEMBER FEEDBACK

EDAC

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee:
- ☒ good / rewarding
☐ neutral
☐ dissatisfied

Additional comments:	our group was able to set and achieve several goals this term.
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- 2) The number of times the committee met: ☒ good
☐ could have met more
☐ excessive

Additional comments:

- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:

- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance?** ☒ Yes ☐ No

Additional comments:	staff was MORE than helpful - super organized, extremely professional, and always willing to assist with a positive attitude
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- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

Comments:	no
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Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

none

Grace Cleveland
Name: _____ (Optional) Dated: 8/18/2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

SCHEDULE "A"

COMMITTEE MEMBER FEEDBACK

Economic Development Advisory Committee

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee:
- ☐ good / rewarding
☒ neutral
☐ dissatisfied

Additional comments:	it got better. We needed more people in this committee.
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- 2) The number of times the committee met: ☒ good
☐ could have met more
☐ excessive

Additional comments:

- 3) The meetings ran: ☐ efficiently
☒ slowly
☐ confusing

Additional comments:	Too much time spent on talking. Let's tighten up the meetings.
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- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:	eventually it was fully explained
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- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance?** ☒ Yes ☐ No

Additional comments:	yes the staff was excellent
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- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

Comments:	Set the tone and expectations right at the beginning. This is what will happen, what we expect from you. These meetings should only be 1.5 hr. max.
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Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

There are too many advisory committees. We have enough info, now is the time to take action.

Michele Partridge
Name: _____ (Optional) Dated: Sept. 20, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

Issued on: To Be Determined
Approved by: Council
Updated: June 22nd, 2022

2022 WORK PLAN

To assist Council in accomplishing their Strategic Priorities in a timely manner, the annual work plan was prepared by the Economic Development Advisory Committee for their term and submitted to Council for approval. It is recognized that other work items may arise during the course of the term and that additions to the work plan may be recommended by Council, staff or the Committee itself. Additional items requested to be added to the work plan by the Committee should not require additional meetings from their meeting schedule. The purpose of the Economic Development Advisory Committee is to advise Council on items linked directly within their mandate, which correlate to Council's Strategic Priorities.

Any amendment to the Economic Development Advisory Committee approved work plan must be approved by Council.

Task/Activity	Objective	Action Steps	Priority Level*	Target Due Date	Completion Date	Referred by Council?	Expectation from Council:	Assigned Member
Review, provide input on and approve draft version of EDSP.	Support the update of the City's Economic Development Strategic Plan (EDSP).	EDAC Motion moved and seconded at the March 16, 2022 meeting recommending that Council endorse the EDSP goals and receive the report card metrics for information	High		03/16/2022		Endorse the EDSP goals and receive the report card metrics for information	
Recommend appropriate report card metrics for the updated EDSP.								

*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)

Task/Activity	Objective	Action Steps	Priority Level*	Target Due Date	Completion Date	Referred by Council?	Expectation from Council:	Assigned Member
Develop an exposure plan for corporate sponsorships of City initiatives to support new festivals for example, Birding, Kite Boarding and Vegan Food (off season events).	Further develop Tourism in White Rock	2/24 EDAC Motion moved and seconded at the February 24, 2022 meeting recommending that Council approve including this item in the EDAC 2022 Work Plan. 6/15 EDAC to submit this idea to the Placemaking committee if one is approved by Council	Low	TBD	06/15/22	Council referred to staff for recommendations at the March 7, 2022 Regular Council Meeting.		
EDAC to recommend that Council direct staff to identify feasibility and trade offs related to improving the tourist experience throughout the city By installing digital information kiosks (one Uptown, one on Marine Drive and one at Memorial Park).		EDAC Motion moved and seconded at the February 24, 2022 meeting recommending that Council approve including this item in the EDAC 2022 Work Plan. 6/15 EDAC to submit this idea to the Placemaking committee if one is approved by Council	Low	TBD	06/15/22	Council referred to staff for recommendations at the March 7, 2022 Regular Council Meeting.		

*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)

Task/Activity	Objective	Action Steps	Priority Level*	Target Due Date	Completion Date	Referred by Council?	Expectation from Council:	Assigned Member
Open discussion with TransLink to review the frequency and effectiveness of public transport options, specifically focussing on routes from Uptown to Marine Drive.		EDAC Motion moved and seconded at the February 24, 2022 meeting recommending that Council endorse that Mayor Walker, along with TransLink, review the frequency and effectiveness of public transport options, specifically focusing on routes from Uptown to Marine Drive.	High	03/04/2022	03/04/2022	Approved by Council at the March 7, 2022 Regular Council Meeting		
Actively seek & reclaim underutilized, undervalued, or distressed City Land - Back alleys / Former industrial / Subject to easements or right of ways. Develop a future to repurpose mini commercial economic zones throughout City - Back Alley becomes	Attract new investment to White Rock .	EDAC Motion moved and seconded at the February 24, 2022 meeting recommending that Council approve including this item in the EDAC 2022 Work Plan. EDAC Motion moved and seconded at the March 16, 2022 meeting to establish a single working group composed of 3 committee members to identify back alleys	High	09/21/22	06/15/22	Approved by Council at the April 11, 2022 Regular Council Meeting		

*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)

Task/Activity	Objective	Action Steps	Priority Level*	Target Due Date	Completion Date	Referred by Council?	Expectation from Council:	Assigned Member
Brewery Row - Arts Clubs or Pop-up theater stations - City Business zones.		<p>that have the potential for revitalization and explore opportunities in the tech sector and the possibility of attracting a higher education institution to White Rock</p> <p>06/15 EDAC Working Group identified several locations that are currently underutilized or in need of revitalization. A list of these locations will be provided to the Placemaking Committee if one is approved by Council</p>						
Develop a working plan to create a tech friendly environment		<p>EDAC Motion moved and seconded at the February 24, 2022 meeting recommending that Council approve including this item in the EDAC 2022 Work Plan.</p> <p>To be led by the EDAC working group</p>	High	09/21/22		Approved by Council at the April 11, 2022 Regular Council Meeting		

*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)

Task/Activity	Objective	Action Steps	Priority Level*	Target Due Date	Completion Date	Referred by Council?	Expectation from Council:	Assigned Member
		06/15 Work to resume in the following EDAC term as there are only two meetings remaining in this term						
Invite a Higher Education Institution to open a White Rock campus, e.g., Emily Carr White Rock Fine Arts Campus, Tech BC White Rock.		To be led by the EDAC working group.	High	09/21/22				

*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: **October 3, 2022**

TO: **Mayor and Council**

FROM: **Jim Gordon, P.Eng., Director, Engineering & Municipal Operations**

SUBJECT: **Environmental Advisory Committee 2022 Annual Report**

RECOMMENDATION

THAT Council receive for information the corporate report dated October 3, 2022, from the Director of Engineering & Municipal Operations, titled “Environmental Advisory Committee 2022 Annual Report”.

EXECUTIVE SUMMARY

The Environmental Advisory Committee (EAC) met five times in 2022. The activities and highlights of the committee are outlined in this Annual Report.

PREVIOUS COUNCIL DIRECTION

Council Policy 117 requires annual reports for select committees such as the EAC. Council Policy 138 provides the Terms of Reference for the EAC. These can be summarized as “The Environmental Advisory Committee will advise City Council and staff on Environmental issues in the City”.

INTRODUCTION/BACKGROUND

The purpose of the EAC is to advise Council and staff on environmental issues in the City. The EAC’s mandate is to review various city plans and programs as they relate to the environment, and to provide advice and make recommendations on matters referred to the Committee by Council or staff.

An annual workplan was developed by the Committee and approved by Council. The committee met five times over the course of year, with meetings held via Microsoft Teams electronic means at the request of committee members. The EAC 2021-02022 Workplan, the EAC Action & Motion Tracking Document, and the EAC Member Feedback forms are attached as appendices to this Corporate Report. The EAC membership is outlined below:

	Position	Term
Councillor Johanson	Chairperson (2021) Vice-Chairperson (2022)	October 31, 2022
Councillor Kristjanson	Vice-Chairperson (2021) Chairperson (2022)	October 31, 2022

Phil Byer	Community Member	October 31, 2022
Jeff Holm	Community Member	October 31, 2022
Ross Hynes	Community Member	October 31, 2022
John Lawrence	Community Member	October 31, 2022
Ivan Lessner	Community Member	October 31, 2022
David Riley	Community Member	October 31, 2022
<i>Vacant</i>	Community Member	October 31, 2022
<i>Vacant</i>	Representative from Semiahmoo First Nation (Non-Voting)	October 31, 2022
Alternating members	Youth representative(s) from Earl Marriott Grassroots Environmental Club (non-voting) - members will alternate	October 31, 2022
Staff		
Jim Gordon	Director, Engineering and Municipal Operations	
Anne Berry	Director, Planning and Development Services	
Alex Wallace	Manager, Planning	
Corrine Haer	Manager, Engineering	
Janessa Auer	Committee Clerk	

DISCUSSION

Listed below are the major items discussed by the committee as per policy and Council referral:

Tree Management Bylaw 1831 and Tree Management on City Lands – Policy 611

Council referred the Tree Management Bylaw and Tree Management on City Lands to the Committee for review in previous years. A revised bylaw and policy were approved by Council in late 2021 and early 2022.

Green Teams Canada Presentation

Green Teams Canada made a presentation on the work they are doing with volunteers removing invasive species in the community. EAC members engaged in a roundtable discussion and provided positive feedback.

Water Treatment Plant Updates

Water treatment plant water quality updates were provided at each meeting and discussions held regarding the results.

Metro Vancouver “Clean Air Plan”

The Metro Vancouver Clean Air Plan was discussed, and the committee recommended that Council “...moves expeditiously to adopt the energy step code in the Zoning Bylaw”. The energy step code was discussed in several meetings within the context of upcoming provincial legislation precluding the need for specific mention in the Zoning Bylaw.

Recommendations for Council

The committee made numerous recommendations for Council consideration. Some of these were referred to staff for report to Council including a report on non-fossil fuels for the city’s fleet scheduled to be brought forward in November.

Climate Change

The committee discussed climate change extensively. A comprehensive document titled “Organizing for Effective Action on Climate Change” was submitted by committee member Ross Hynes and discussed. Now that a Manager, Engineering is in place staff will follow up with Provincial programs and take appropriate steps towards mitigation and adaptation.

Columbia Avenue Diversion Project – Now “*Stormwater Management Project on Marine Drive*”

Committee members expressed concern that biofiltration of storm waters was not a component of the project; however, this is difficult without dedicated property for this purpose. Staff will continue to investigate all aspects of this project including possibilities for biofiltration.

Climate Vulnerabilities Report and Climate Adaptation Report

Some discussion was held on these two important topics. Due to limited resources, reports are not pursued at this time.

Vegetation Control on the Hump

Preliminary discussion on this issue was held at the August 18 meeting. Follow up discussion was also held at the September 22 meeting where motion 2022-EAC-028 was carried for Council’s consideration.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The Director of Engineering & Municipal Operations and the Director of Planning and Development Services contribute together towards the EAC.

CLIMATE CHANGE IMPLICATIONS

Many of the EAC discussions relate to climate change.

IMPLICATIONS FOR TREE PRESERVATION AND TREE CANOPY ENHANCEMENT

The new Tree Bylaw and updated Policy 611 are positive for tree preservation and tree canopy enhancement.

ALIGNMENT WITH STRATEGIC PRIORITIES

The activities of the EAC closely align with Council’s Strategic Priorities.

CONCLUSION

The EAC met five times and discussed many topics in detail in 2022. Climate change was at the forefront of the discussions.

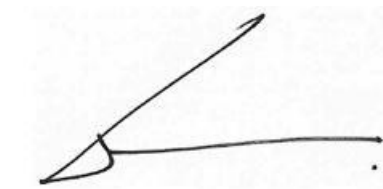
Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jim Gordon', with a stylized, flowing script.

Jim Gordon, P.Eng.
Director, Engineering & Municipal Operations

Comments from the Chief Administrative Officer

This corporate report is provided for information purposes.

A handwritten signature in black ink, appearing to read 'Guillermo Ferrero', with a stylized, angular script.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: Environmental Advisory Committee 2021-2022 Workplan

Appendix B: Environmental Advisory Committee Action & Motion Tracking Document

Task/Activity	Objective	Action Steps	Priority Level	Target Due Date	Referred by Council?	Expectation by Council	Assigned Member
Climate Strategy Review	Practical measures for City to mitigate and adapt to impacts of climate change on citizens and contribute to regional, provincial and national efforts to address critical challenges posed by global warming.	Review measures re: 1. Broad Planning 2. Building & Lighting 3. Energy Generation 4. Greenspace/Natural Resource Protection 5. Solid Waste 6. Transportation 7. Water/Waste Water 8. Climate Change Adaptation	1	Timing of committee discussions on each element to be determined through consultations among co-chairs, staff and assigned lead-members.	Council Resolution 2020-20, 13/1/20		1. R. Hynes 2. I. Lessner/J. Holm 3. J. Lawrence 4. J. Lawrence 5. P. Byer 6. tbd 7. J. Holm 8. P. Byer/R. Hynes
Stormwater Management	Meet Metro Vancouver requirements for the Integrated Stormwater Management Plan (ISMP), and identify how we might move further than these requirements via an update for the City's current ISMP	Staff to brief committee on where the City stands and any required future steps or advice from committee..	2	To be determined via consultations between co-chairs and staff.			
Water Quality and Treatment	Ongoing monitoring of water quality and the investigation of these treatment processes.	Staff to brief committee on current situation and possible requirements for additional steps or advice.	2	To be determined via consultations between co-chairs and staff.			



Environmental Advisory Committee Action & Motion Tracking Document

Term: July 2021- October 2022

Updated: September 23, 2022

ACTION ITEMS

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Email from R. Hynes, Committee member, providing Work Plan priority item input for discussion, to be added as an On-Table item.	2021-2022 Work Plan	2021-07-22	Committee Clerk	COMPLETED
Staff to provide copies of a) Building Step Code (Energy Step Code) template, and b) Climate Action Revenue Incentive Program (CARIP) reporting template.	2021-2022 Work Plan	2021-07-22	Manager of Engineering/ Committee Clerk	Emailed to Committee members on Jul. 28/21; to be added to Sept. 23 rd meeting agenda. COMPLETED
Next meeting agenda to include an update from the Director of Engineering & Municipal Operations on the status of previous and outstanding Committee recommendations that were sent to Council.	Committee Action Tracking	2021-07-22	Director of Engineering & Municipal Operations/ Committee Clerk	To be added to Sept. 23 rd meeting agenda. COMPLETED
Staff to provide copies of a) The Integrated Storm Water Management Plan and, b) City's Aquifer Protection Plan document.	Committee Action Tracking	2021-07-22	Manager of Engineering/ Committee Clerk	Emailed to Committee members on Jul. 28/21; to be

				added to Sept. 23 rd meeting agenda. COMPLETED
Director of Engineering & Municipal Operations to provide an overview of previous budget submission items regarding stormwater treatment and aquifer protection plans during the next meeting.	Committee Action Tracking	2021-07-22	Director of Engineering & Municipal Operations/ Committee Clerk	To be added to Sept. 23 rd meeting agenda. COMPLETED
Chairperson to populate a Work Plan template document with information discussed by the Committee, which she will forward to staff to distribute to Committee members for their review.	5. 2021-2022 Work Plan (discussed under Item 8. Meeting Schedule during meeting)	2021-09-23	Chairperson/ Committee Clerk	To be distributed when completed – Distributed via email on Oct. 25th. Also included as On Table attachment for Oct. 28th meeting
<u>Broad Planning Including GHG Reduction Targets:</u> Committee member, R. Hynes, assigned to this action step, with the suggestion that he will circle back to this after work on more detailed action steps is completed.	5. 2021-2022 Work Plan (Climate Strategy Review action steps)	2021-10-28	R. Hynes	Information gathered to be presented at a future meeting (date TBD)
<u>Building & Lighting:</u> A working group, comprised of Committee members, I. Lessner and J. Holm, assigned to this action step.	5. 2021-2022 Work Plan (Climate Strategy Review action steps)	2021-10-28	I. Lessner & J. Holm	Information gathered to be presented at a future meeting (date TBD)
<u>Energy Generation:</u> Committee member, J. Lawrence, assigned to this action step.	5. 2021-2022 Work Plan (Climate Strategy Review action steps)	2021-10-28	J. Lawrence	Information gathered to be presented at a future meeting (date TBD)
<u>Greenspace/Natural Resource Protection:</u> Committee member, J. Lawrence, assigned to this action step.	5. 2021-2022 Work Plan (Climate Strategy Review action steps)	2021-10-28	J. Lawrence	Information gathered to be presented at a future meeting (date TBD)

<u><i>Solid Waste:</i></u> Committee member, P. Byer, assigned to this action step.	5. 2021-2022 Work Plan (Climate Strategy Review action steps)	2021-10-28	P. Byer	Information gathered to be presented at a future meeting (date TBD)
<u><i>Water/Waste Water:</i></u> Committee member, J. Holm, assigned to this action step.	5. 2021-2022 Work Plan (Climate Strategy Review action steps)	2021-10-28	J. Holm	Information gathered to be presented at a future meeting (date TBD)
<u><i>Climate Change Adaptation:</i></u> A working group, comprised of Committee members, P. Byer and R. Hynes (in an assisting role), assigned to this action step.	5. 2021-2022 Work Plan (Climate Strategy Review action steps)	2021-10-28	P. Byer & R. Hynes	Information gathered to be presented at a future meeting (date TBD)
Committee member, R. Hynes, to update the 2021-2022 Work Plan template to include indication of which members/working groups are assigned to each action step category.	5. 2021-2022 Work Plan	2021-10-28	R. Hynes	To be distributed to Committee when updates are completed. COMPLETED
Water Treatment Update to be included as a standing item on all EAC meeting agendas going forward.	6. Other Business	2021-10-28	Committee Clerk	To be included on all future meeting agendas. COMPLETED
Committee Clerk to send the Lower Mainland Green Team website link to Committee members.	4. Green Teams of Canada Lower Mainland Green Team Presentation	2022-03-24	Committee Clerk	COMPLETED
Committee member, J. Holm, to prepare a short report outlining stormwater management challenges and suggestions, to share with the Committee prior to next meeting.	6. Business Arising from Action and Motion Tracking Document	2022-03-24	J. Holm / Committee Clerk	COMPLETED
Committee members to each suggest two (2) or three (3) achievable action items pertaining to the Work Plan, to be shared with the rest of the Committee prior to the next meeting.	8. 2021-2022 Work Plan Update	2022-03-24	Committee members / Committee Clerk	COMPLETED

The Columbia Avenue Storm Diversion Project to be added as a discussion item on the next meeting agenda.	9. Other Business	2022-04-21	Committee Clerk	COMPLETED
Committee Clerk to include this topic [<i>Columbia Avenue Storm Diversion Project Discussion</i>] as an item on the next meeting agenda.	7. Columbia Avenue Storm Diversion Project Discussion	2022-05-26	Committee Clerk	To be added to June 23, 2022 meeting agenda (MEETING CANCELLED) . Added to July 21, 2022 meeting agenda (MEETING CANCELLED) . Added to August 18, 2022 meeting agenda. COMPLETED
Committee members to further review the draft motion presented on-table by member, P. Byer, and provide suggested changes/additions during the September 22, 2022 meeting.	4. "Vegetation Control on The Hump" Corporate Report Review and Discussion	2022-08-18	Committee Members	COMPLETED

MOTIONS

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
<p>2021-EAC-005: THAT the Environmental Advisory Committee amends the minutes of the July 22, 2021 meeting as noted:</p> <ul style="list-style-type: none"> Under Item 6, amend the first bullet to read "Climate Change: what can the City do with respect to reducing green house gas emissions and improving adaptations to climate change?" 	3. Adoption of Minutes	2021-09-23	Committee Clerk	COMPLETED

AND THAT the minutes be adopted as amended.				
<p>2021-EAC-006: THAT the Environmental Advisory Committee recommends that a priority of the Committee’s 2021-2022 Work Plan be to follow up on implementation of Council Resolution 2020-20 of January 13, 2020, recognizing the ongoing and increasingly pronounced “climate emergency.” The objective would be for the Committee, working with Staff, to develop recommendations on practical measures for the City to help mitigate and adapt to the impacts of climate change on its citizens and contribute to broader regional, provincial and national efforts to address the critical challenges posed by global warming. This work would proceed on the basis of an update of the framework tabled at the Committee’s February 20, 2020 meeting, based on the framework for the province’s Climate Action Revenue Incentive Program (CARIP).</p>	5. 2021-2022 Work Plan	2021-09-23	Council	<p>Added to October 4, 2021 Regular Council Meeting Agenda – deferred to October 25, 2021 Regular Council Meeting – Recommendation referred back to staff to ensure they align with current staff work plans and Council priorities – Work Plan endorsed by Council at their February 28, 2022 meeting.</p>
<p>2021-EAC-007: THAT the Environmental Advisory Committee recommends that a priority of the Committee’s 2021-2022 Work Plan be that the Committee collaborate with staff to understand where the City stands in terms of Metro Vancouver requirements for the Integrated Stormwater Management Plan (ISMP), how we can meet these requirements, and how we might move further than</p>	5. 2021-2022 Work Plan	2021-09-23	Council	<p>Added to October 4, 2021 Regular Council Meeting Agenda – deferred to October 25, 2021 Regular Council Meeting – Recommendation referred back to staff</p>

these requirements in terms of considering an update for the City's current ISMP.				to ensure they align with current staff work plans and Council priorities – Work Plan endorsed by Council at their February 28, 2022 meeting.
2021-EAC-008 : THAT the Environmental Advisory Committee recommends that a priority of the Committee's 2021-2022 Work Plan be the ongoing monitoring of water quality and the investigation of these treatment processes.	5. 2021-2022 Work Plan	2021-09-23	Council	Added to October 4, 2021 Regular Council Meeting Agenda – deferred to October 25, 2021 Regular Council Meeting – Recommendation referred back to staff to ensure they align with current staff work plans and Council priorities – Work Plan endorsed by Council at their February 28, 2022 meeting.
2021-EAC-009 : THAT the Environmental Advisory Committee recommends that Climate Change be their top priority Work Plan item.	5. 2021-2022 Work Plan	2021-09-23	Council	Added to October 4, 2021 Regular Council Meeting Agenda – deferred to October 25, 2021

				Regular Council Meeting – Recommendation referred back to staff to ensure they align with current staff work plans and Council priorities – Work Plan endorsed by Council at their February 28, 2022 meeting.
2021-EAC-012: THAT the Environmental Advisory Committee removes the priority item, Stormwater Management, from their 2021-2022 Work Plan.	5. 2021-2022 Work Plan	2021-10-28	Committee	MOTION DEFEATED
2022-EAC-003: THAT further to previous Environmental Advisory Committee recommendations and Council-approved motions 2021-091 and 2021-169 (February 22, 2021 and March 29, 2021), the Committee recommends that Council proceed expeditiously to approve changes to the Zoning Bylaw concerning landscape open space and electric vehicle parking that were presented at a public open house on October 27, 2021. Information about these changes can be found at https://www.talkwhiterock.ca/zoning .	6. Business Arising from Action and Motion Tracking Document	2022-03-24	Council	Added to April 11, 2022 Regular Council Meeting agenda ENDORSED
2022-EAC-004: THAT further to previous Environmental Advisory Committee recommendations and Council-approved motions, the	7. Metro Vancouver's "Clean Air Plan"	2022-03-24	Council	Added to

<p>Committee recommends that Council moves expeditiously to adopt the Energy Step Code in the Zoning Bylaw.</p> <p>Chairperson presented the motion to Council, amended as follows:</p> <p>THAT further to previous Environmental Advisory Committee recommendations that Council directs the City to move expeditiously to adopt the energy Step Code in the zoning or building bylaw to align with the City of Surrey (align to step 3 level in the next year).</p>				<p>April 11, 2022 Regular Council Meeting agenda ENDORSED (as amended)</p>
<p>2022-EAC-005: THAT the Environmental Advisory Committee extend the meeting time by ten (10) minutes.</p>	10. Other Business	2022-03-24	Committee	COMPLETED
<p>2022-EAC-006: THAT the Environmental Advisory Committee recommends that Council approve that the Committee schedule meetings more often than once a month, when staff are available to do so.</p>	12. 2022 Meeting Schedule	2022-03-24	Council	<p>Added to April 11, 2022 Regular Council Meeting agenda. ENDORSED</p>
<p>2022-EAC-007: THAT the Environmental Advisory Committee approves the 2022 schedule of meetings (taking place from 4:00 p.m. to 6:00 p.m.) as follows:</p> <ul style="list-style-type: none"> • April 21, 2022; • May 26, 2022; • June 23, 2022; • July 21, 2022; and, • September 22, 2022. 	12. 2022 Meeting Schedule	2022-03-24	Committee	COMPLETED
<p>2022-EAC-010: THAT the Environmental Advisory Committee recommends that Council implement policies and practices that will phase out the City's use of equipment that use fossil fuels where there are effective non-fossil fueled alternatives.</p>	6. Discussion Regarding Council-Approved Motion on Eliminating Gas-Powered Leaf Blowers	2022-04-21	Council / Staff	<p>Added to May 9, 2022 Regular Council meeting agenda. ENDORSED (as amended)</p>

<p><i>Amended by Council:</i></p> <p>2022-EAC-010: THAT Council refer the following to staff to bring forward a corporate report:</p> <ul style="list-style-type: none"> Implement policies and practices that will phase out the City's use of equipment that use fossil fuels where there are effective non-fossil fueled alternatives. 				
<p>2022-EAC-011: THAT the Environmental Advisory Committee recommends that Council pass by-laws to phase out single-use plastic items in the same, or a similar, way as is being done in other surrounding municipalities (such as the City of Surrey).</p> <p><i>Amended by Council:</i></p> <p>2022-EAC-011: THAT Council refer the following to staff to bring forward a corporate report:</p> <ul style="list-style-type: none"> Adopt bylaws to phase out single-use plastic items in the same, or a similar, way as is being done in other surrounding municipalities (such as the City of Surrey). 	7. 2021-2022 Work Plan Update	2022-04-21	Council / Staff	<p>Added to May 9, 2022 Regular Council meeting agenda.</p> <p>ENDORSED (as amended)</p>
<p>2022-EAC-012: THAT the Environmental Advisory Committee recommends that Council direct staff to review the number, placement and design of recycling bins in public places in White Rock, with the intent of implementing changes to increase recycling in the City.</p>	7. 2021-2022 Work Plan Update	2022-04-21	Council / Staff	<p>Added to May 9, 2022 Regular Council meeting agenda.</p> <p>ENDORSED</p>
<p>2022-EAC-015: THAT the Environmental Advisory Committee recommends that Council direct staff to</p>	6. Organizing for Effective Action on Climate Change	2022-05-26	Council / Staff	<p>Added to June 13, 2022</p>

<p>complete, during Council's current term, implementation of its directives on Bylaw and Policy amendments concerning Landscape Open Space and Electric Vehicle Parking (<i>Council Motion 2022-142</i>), the Energy Step Code (<i>Motion 2022-143</i>), Fossil Fuel Based Equipment and Single-Use Plastics (<i>May 9 Council minutes yet to be released</i>).</p> <p><u>June 13, 2022:</u> Above motion defeated. Council then endorsed the following:</p> <p>Motion Number 2022-258:</p> <p>THAT Council direct staff to bring forward a corporate report to the next regular Council meeting on to the Environmental Advisory Committee recommendation in regard to feasibility with staff workload:</p> <ul style="list-style-type: none">• <i>Direct staff to complete, during Council's current term, implementation of its directives on Bylaw and Policy amendments concerning Landscape Open Space and Electric Vehicle Parking (Council Motion 2022-142), the Energy Step Code (Motion 2022-143), Fossil Fuel Based Equipment (Motion 2022-207) and Single-Use Plastics (Motion 2022-208).</i>				<p>Regular Council meeting agenda.</p> <p>DEFEATED as presented. Council then ENDORSED a motion directing staff to bring forward a corporate report to the June 27, 2022 Regular Council meeting on this recommendation in regard to feasibility with staff workload.</p> <p>Motion 2022-EAC-015 reconsidered at June 27, 2022 Council meeting – DEFEATED</p> <p>(It was noted the Energy Step Code and Single Use Plastics will be addressed through other upcoming Provincial/Federal legislation, and that Fossil Fuel Based Equipment as well as Landscape Open Space and Electric Vehicle Parking are items staff plan to bring forward in the fall)</p>
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<p>2022-EAC-016: THAT the Environmental Advisory Committee recommends that Council direct staff to:</p> <ol style="list-style-type: none"> 1. Prepare, as a matter of priority, a Climate Vulnerabilities Report identifying current and prospective vulnerabilities, risks and potential costs of climate change to public health and safety, private and public property and infrastructure in White Rock; and 2. Initiate work on a Climate Change Adaptation Strategy Report suggesting short- and medium-term priorities for action to address or adapt to the challenges identified in the Climate Vulnerabilities Report, including appropriate operational, infrastructural, policy or bylaw measures. <p><u>June 13, 2022:</u> Recommendation referred to staff for a future corporate report:</p> <p>Motion Number 2022-259: THAT Council direct staff to bring forward a corporate report to the next regular Council meeting in regard to feasibility with staff workload for the Environmental Advisory Committee recommendations #2 - #5 (2022-EAC-016 to 2022-EAC-019)</p>	<p>6. Organizing for Effective Action on Climate Change</p>	<p>2022-05-26</p>	<p>Council / Staff</p>	<p>Added to June 13, 2022 Regular Council meeting agenda. Referred to staff to bring forward a corporate report to the June 27, 2022 Regular Council meeting. Motion 2022-EAC-016 considered at June 27, 2022 Council meeting – DEFEATED (It was noted that staff plan to initiate a report on this topic in early 2023)</p>
<p>2022-EAC-017: THAT the Environmental Advisory Committee recommends that Council direct staff to give priority to identifying any governmental or extra-</p>	<p>6. Organizing for Effective Action on Climate Change</p>	<p>2022-05-26</p>	<p>Council / Staff</p>	<p>Added to June 13, 2022 Regular Council meeting agenda.</p>

<p>governmental programs or funds that might be accessed to help inform or support the pursuit of the above priorities as well as any other climate change-related measures.</p> <p><u>June 13, 2022:</u> Recommendation referred to staff for a future corporate report:</p> <p style="padding-left: 40px;">Motion Number 2022-259: THAT Council direct staff to bring forward a corporate report to the next regular Council meeting in regard to feasibility with staff workload for the Environmental Advisory Committee recommendations #2 - #5 (2022-EAC-016 to 2022-EAC-019)</p>				<p>Referred to staff to bring forward a corporate report to the June 27, 2022 Regular Council meeting.</p> <p>Motion 2022-EAC-017 considered at June 27, 2022 Council meeting – ENDORSED</p>
<p>2022-EAC-018: THAT the Environmental Advisory Committee recommends that Council direct the CAO to establish appropriate organizational measures to facilitate completion of the above priorities and promote more systematic and sustained focus on the climate change priority in ongoing policy and operational processes.</p> <p><u>June 13, 2022:</u> Recommendation referred to staff for a future corporate report:</p> <p style="padding-left: 40px;">Motion Number 2022-259: THAT Council direct staff to bring forward a corporate report to the next regular Council meeting in regard to feasibility with staff workload for the Environmental Advisory Committee recommendations #2 - #5 (2022-EAC-016 to 2022-EAC-019)</p>	<p>6. Organizing for Effective Action on Climate Change</p>	<p>2022-05-26</p>	<p>Council / Staff</p>	<p>Added to June 13, 2022 Regular Council meeting agenda. Referred to staff to bring forward a corporate report to the June 27, 2022 Regular Council meeting.</p> <p>Motion 2022-EAC-018 considered at June 27, 2022 Council meeting – ENDORSED</p>

<p>2022-EAC-019: THAT the Environmental Advisory Committee recommends that Council direct staff to keep Council regularly apprised of developments regarding the City's climate change challenges and responses and that a staff report on the City's climate change mitigation and adaptation efforts be presented at least annually to a regular meeting of Council.</p> <p><u>June 13, 2022:</u> Recommendation referred to staff for a future corporate report:</p> <p style="padding-left: 40px;">Motion Number 2022-259: THAT Council direct staff to bring forward a corporate report to the next regular Council meeting in regard to feasibility with staff workload for the Environmental Advisory Committee recommendations #2 - #5 (2022-EAC-016 to 2022-EAC-019)</p>	6. Organizing for Effective Action on Climate Change	2022-05-26	Council / Staff	<p>Added to June 13, 2022 Regular Council meeting agenda. Referred to staff to bring forward a corporate report to the June 27, 2022 Regular Council meeting.</p> <p>Motion 2022-EAC-019 considered at June 27, 2022 Council meeting – ENDORSED</p>
<p>2022-EAC-020: THAT the Environmental Advisory Committee recommends that Council receive for information the Committee's report, titled "Setting Short-Term Priorities and Organizing for Effective Action on Climate Change," including the above recommendations (as amended).</p>	6. Organizing for Effective Action on Climate Change	2022-05-26	Council	<p>Added to June 13, 2022 Regular Council meeting agenda.</p> <p>ENDORSED</p>
<p>2022-EAC-021: THAT the Environmental Advisory Committee recommends that the Committee extend the meeting time by ten (10) minutes.</p>	12. 2022 Meeting Schedule	2022-05-26	Committee	<p>ENDORSED</p>

<p><i>Regular Council meeting referral to EAC:</i></p> <p>Motion Number 2022-229:</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Receive the corporate report dated May 30, 2022, from the Director of Engineering & Municipal Operations, titled “Vegetation Control on the Hump” providing information on the feasibility of bringing maintenance of the Hump greenery to pre-2019 levels; and 2. <i>Refer the corporate report to the City's Environmental Advisory Committee in order to comment on the topic and additionally that the Geotechnical Engineer noted in the report be available at the Committee meeting when they review the report.</i> 	<p>May 30th Regular Council Agenda Item 6.2.d. Vegetation Control on the Hump</p>	<p>2022-05-30</p>	<p>Committee</p>	<p>Added to the June 23, 2022 EAC meeting agenda for discussion (MEETING CANCELLED). Added to July 21, 2022 meeting agenda (MEETING CANCELLED). Added to August 18, 2022 meeting agenda. COMPLETED (to be added as an agenda item for September 22, 2022 meeting, for further review/discussion by the Committee)</p>
<p>2022-EAC-024: THAT the Environmental Advisory Committee recommends that Council direct staff to prepare a report on the inclusion of a biofiltration component within the Stormwater Management Improvements on Marine Drive Project.</p>	<p>5. Columbia Avenue Storm Diversion Project Discussion</p>	<p>2022-08-18</p>	<p>Council / Staff</p>	<p>Added to September 20, 2022 Regular Council meeting agenda. ENDORSED</p>
<p>2022-EAC-025: THAT the Environmental Advisory Committee receives correspondence Item 7.1.a as circulated.</p>	<p>7. Correspondence</p>	<p>2022-08-18</p>	<p>Committee</p>	<p>ENDORSED</p>
<p>2022-EAC-028: Recognizing that White Rock’s waterfront and views constitute a defining feature of our city and that the City has committed (in OCP</p>	<p>4. Vegetation Control on The Hump Discussion</p>	<p>2022-09-22</p>	<p>Council</p>	<p>Added to October 3, 2022</p>

<p>policies, goals and objectives) to preserving and enhancing the beauty of this asset, including the sidewalks and landscape along Marine Drive, the Environmental Advisory Committee recommends that Council:</p> <ol style="list-style-type: none">1. Proceed with the cutting of shrubs and bushes on the relatively level (non-sloped) land along Marine Drive, between the sidewalk and sloped area, to a height and at a frequency that improves views of the water and pier.2. Establish, as part of the City’s Operational Plan for Parks, a long-term plan and ongoing program for the management of vegetation on BNSF lands. This plan will provide for the stratification of the area to allow for a variety of strategies and planned outcomes to accommodate factors such as invasive species control, natural tree growth and height, erosion control, and views consistent with:<ol style="list-style-type: none">a. Maintaining the area in a relatively natural state consistent with Canadian Landscape Standard Level of Care Levels 4 to 5 and City Policy 611 concerning the cutting of trees.b. Implementing sustainable design principles and guidelines, using				Regular Council meeting agenda.
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<p>vegetation that is resilient to climate change, encouraging native plants and removing or decreasing invasive species. {This site could be used as a demonstration project for removal of invasive species in other City parks.}</p> <p>c. Allowing for the cutting of tree shoots that does not endanger the health of the root system or stability of the slope, and allowing for the removal of tree stumps only if other trees provide sufficient slope stability.</p> <p>d. Maintaining the area to provide for views of the water and pier from the level of a pedestrian on the sidewalk along substantial areas of the Hump on Marine Drive.</p> <p>e. Considering also the views of the vegetation from below along the promenade.</p> <p>3. Ensure that all foregoing activities are funded on an ongoing basis as part of the Parks Management operating budget, without decreasing or detracting from resources currently committed to existing Parks Management operations.</p>				
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SCHEDULE "A"
COMMITTEE MEMBER FEEDBACK

Environmental Advisory Committee

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee:
- ☐ good / rewarding
☒ neutral
☐ dissatisfied

Additional comments:	Many times it felt like the substantive recommendations and motions of the committee were poorly conveyed at council meetings by the council liaisons.
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- 2) The number of times the committee met: ☒ good
☐ could have met more
☐ excessive

Additional comments:

- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:	Once we switched to a council member as chair, the process was not quite as smooth as previously with a more experienced chairperson
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- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance?** ☒ Yes ☐ No

Additional comments:	For me this was a highlight of the experience. I really appreciate the professionalism and dedication of staff, and learned a lot from our interactions.
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- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

Comments:

Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

Name: _____ *(Optional)* Dated: September 20, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

SCHEDULE "A"
COMMITTEE MEMBER FEEDBACK

Environment Advisory Committee

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee:
- ☒ good / rewarding
☐ neutral
☐ dissatisfied

Additional comments:	Good, but also unnecessarily frustrating. More comments below.
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- 2) The number of times the committee met: ☐ good
☒ could have met more
☐ excessive

Additional comments:	Meeting once a month for two hours is often not sufficient time. Allow for more flexibility in how often & how long a committee can meet.
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- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:

- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance?** ☒ Yes ☐ No

Additional comments:	Excellent staff support.
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- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

Comments:	No
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Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

<p>1. See Comment under #2.</p> <p>2. One of the main frustrations is that when recommendations go to Council for its consideration, there is too often a rushed discussion, and more troubling is that some (most?) Council members do not appear to have read the material provided from the Committee. Recommendation: Council members be better prepared to discuss and vote on committee recommendations, recognizing that they come from committed volunteers who often spend a lot of time developing the recommendations.</p> <p>3. Of the 7 committee members, several contribute very little. Try to get more applications and choose members who will be more active.</p>

Phil Byer
Name: _____ (Optional) August 22, 2022
Dated: _____

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: October 3, 2022

TO: Mayor and Council

FROM: Elizabeth Keurvorst, Acting Director, Recreation & Culture

SUBJECT: 2022 History and Heritage Advisory Committee Annual Report

RECOMMENDATION

THAT Council receive for information the Corporate Report dated October 3, 2022, from the Acting Director of Recreation and Culture, entitled “2022 History and Heritage Advisory Committee Annual Report.”

INTRODUCTION

This corporate report provides information on the 2022 activities and highlights of the History and Heritage Advisory Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees.

Council Policy 143 provides the Terms of Reference for the History and Heritage Advisory Committee (HHAC).

The History and Heritage Advisory Committee acts as an advisory body to Council on matters relating to White Rock's built, natural, and cultural heritage resources.

The History and Heritage Advisory Committee term runs from July 2021 to October 31, 2022 and meets on a quarterly basis. The Committee met one (1) time in 2022, on April 7. The current membership is as follows:

Council Representatives (non-voting):	<ul style="list-style-type: none">▪ Councillor Trevelyan, Chairperson▪ Councillor Chesney, Vice-Chairperson
Committee Members (voting):	<ul style="list-style-type: none">▪ Valerie Adolph, Community Member▪ Moti Bali, Community Member▪ Patti Ghuman, Community Member▪ Ashok Gupta, Community Member▪ Toby Pascal, Community Member
Community-Based Organization Representatives (non-voting)	Charlene Garvey, White Rock Museum & Archives

DISCUSSION

The History and Heritage Advisory Committee Workplan is attached as Appendix A and found online [here](#).

The Committee met via online meetings during the COVID-19 pandemic. The Committee is supported by the Director of Recreation & Culture. However, most of the discussions centered on matters concerning Heritage Planning and Zoning.

Workplan achievements included:

- Review of interpretive signage; review is being led by the Manager of Communications and Inter-Governmental relations.
- Increased digital presence of heritage information on the City's website and which is being include in the City's website update, being led by the Manager of Communications and Inter-Governmental relations.

ALIGNMENT WITH STRATEGIC PRIORITIES

Celebrating History and Heritage is a component of the City's Cultural Strategic Plan.

CONCLUSION

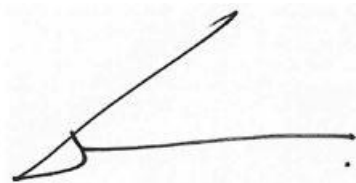
The History and Heritage Advisory Committee acts as an advisory body to Council meeting on a quarterly basis as few items are referred to the Committee for review. The workplan focused on the promotion of History and Heritage but many of the discussions centered on Heritage Planning.

Respectfully submitted,

Elizabeth Keurvorst
Acting Director, Recreation & Culture

Comments from the Chief Administrative Officer

This corporate report is provided for information purposes.

A handwritten signature in black ink, appearing to read 'Guillermo Ferrero', with a stylized flourish at the end.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: History and Heritage Advisory Committee 2021-2022 Work Plan

Appendix B: History and Heritage Advisory Committee Action and Motion Tracker

History and Heritage Advisory Committee

2021 – 2022 Work Plan

Issued on: April 25, 2022
Approved by: Council

2021 – 2022 WORK PLAN

To assist Council in accomplishing their Strategic Priorities in a timely manner, the annual work plan was prepared by the History and Heritage Advisory Committee for their term and submitted to Council for approval. It is recognized that other work items may arise during the course of the term and that additions to the work plan may be recommended by Council, staff or the Committee itself. Additional items requested to be added to the work plan by the Committee should not require additional meetings from their meeting schedule. The purpose of the History and Heritage Advisory Committee is to advise Council on items linked directly within their mandate, which correlate to Council’s Strategic Priorities.

Any amendment to the History and Heritage Advisory Committee approved work plan must be approved by Council.

Task/Activity	Objective	Action Steps	Priority Level*	Target Due Date	Completion Date	Referred by Council?	Expectation from Council:	Assigned Member
Development of a history and heritage component on the City website’s Story Map (carried over from previous term)	Increased digital heritage presence	<ul style="list-style-type: none"> CDM to work with Hugh and Museum to build out Story Map Including the heritage markers Replicate the panels that are currently on the pier digitally Exploring the pros and cons of one SM or two? 	High	July – Phase 1 Sept – Complete	September 2022			Whole Committee to submit locations via email

		<ul style="list-style-type: none"> Explore the use of QR codes 						
Development of a heritage landing page on the City website	Increased digital heritage presence	City staff are updating the website currently. Desire is to have a link to the StoryMap.	High	July – update Sept – completion	Sept 2022			
<i>Defer the discussion on the development of an inventory of historic buildings and sites to be displayed on the City website for the present time and keep this task on the list for future Committees</i>								
Explore the idea of relevant signage working together with SFN and the City. <i>This project is seen as important to carry forward if not completed in this term.</i>	<p>To share our stories</p> <p>Suggestions but subject to consultation “nothing about SFN without SFN”</p> <ul style="list-style-type: none"> History of the Semiahmoo First Nations people Signage has been discussed regarding the village Explore opportunities to collaborate with Semiahmoo First Nation to better maintain, upgrade and recognize the White Rock as the iconic namesake of the community Storyboards on Semiahmoo First Nation history 	<p>Next Steps:</p> <ol style="list-style-type: none"> Meet with SFN and if desired, develop a list of priority locations <i>with</i> SFN and themes/stories with members of the SFN Council Explore funding opportunities Bring back ideas to the Committee Design/Manufacture Install 	High	July – update	July - update			
<p>City Signage:</p> <ul style="list-style-type: none"> The storm on the pier 	Tell the story of the 2018 big storm that received national attention	<ol style="list-style-type: none"> Staff work with museum to gather content by July Fund Design 	Med-High	July update	September 2022			

<ul style="list-style-type: none"> Post-settlement White Rock (1957 incorporation) 	Tell the story of the founding of the City of White Rock	4. Install						
Heritage Stones Review and Replace missing flagpole plaque (history of the promenade)	Maintain our Heritage Markers and repair where needed	<ol style="list-style-type: none"> Museum staff to work with City on the Inventory and status update for each location Action plan for repair and/or replacement Funding Design Install 	Med	July update	September 2022			Museum staff / City staff

*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)



History and Heritage Advisory Committee Action & Motion Tracking Document

Term: July 2021- October 2022

Updated: May 9, 2022

ACTION ITEMS

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
The Director of Recreation and Culture and The Manager of Cultural Development to explore applicable grant opportunities with Heritage BC and Heritage Canada that could potentially align with the Committee's work plan priorities.	6. 2021-2022 Work Plan	2021-09-15	Director of Recreation and Culture/ Manager of Cultural Development	Ongoing
Staff to provide Committee members with a link to the November 4, 2020 History and Heritage Advisory Committee meeting video recording, which included a presentation regarding heritage designation and inventory creation, for information purposes.	6. 2021-2022 Work Plan	2021-09-15	Committee Clerk/ Manager of Cultural Development	COMPLETED Emailed to members September 23, 2021
Staff to provide Committee members with a link to the March 3, 2021 History and Heritage Advisory Committee meeting video recording, which included a presentation of research completed by a working group regarding heritage designation for Marine Drive, for information purposes.	6. 2021-2022 Work Plan	2021-09-15	Committee Clerk/ Manager of Cultural Development	COMPLETED Emailed to members September 23, 2021

Staff to distribute a digital copy of the “Welcome to White Rock” brochure to Committee members, which includes relevant history and heritage details, for information purposes.	6. 2021-2022 Work Plan	2021-09-15	Committee Clerk/ Manager of Cultural Development	COMPLETED Emailed to members September 23, 2021
Staff to share the City website’s Story Map page with Committee members, for information purposes.	6. 2021-2022 Work Plan	2021-09-15	Committee Clerk/ Manager of Cultural Development	COMPLETED Emailed to members September 23, 2021
Staff to distribute the password for the Heritage BC login to all Committee members, which provides access to all Heritage BC resources and information.	6. 2021-2022 Work Plan	2021-09-15	Committee Clerk/ Manager of Cultural Development	COMPLETED Emailed to members September 23, 2021
Committee members to submit their suggestions for White Rock locations to be included in the history and heritage component on the City website’s Story Map to the Committee Clerk prior to the next meeting.	6. 2021-2022 Work Plan	2022-04-07	Committee members / Committee Clerk	In progress
The Manager of Cultural Development to report back to the Committee at their next meeting with a status update in regard to the City website updates being completed by the Communications department.	6. 2021-2022 Work Plan	2022-04-07	Manager of Cultural Development / Director of Recreation and Culture	In progress

MOTIONS

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
2021-HHAC-003: THAT the History and Heritage Advisory Committee recommends to Council that a working group (comprised of committee members G. Gumley, A. Gupta and a staff liaison) is formed to investigate the history and significance of Memorial Park’s name, as well as to investigate the possibility	6. 2021-2022 Work Plan	2021-09-15	Council	Added to October 4, 2021 Regular Council Meeting Agenda - DEFEATED

of changing the name and whether there is community interest in doing so.				
2021-HHAC-004: THAT the History and Heritage Advisory Committee recommends that “Item 8 – Pop-Up Gallery Exhibit” be removed from the Work Plan priority list and the Action Tracking document.	6. 2021-2022 Work Plan	2021-09-15	Staff Liaisons/ Committee Clerk	COMPLETED
2021-HHAC-005: THAT the History and Heritage Advisory Committee recommends that the development of a History and Heritage component on the City website’s Story Map be carried over as a 2021-2022 Work Plan item.	6. 2021-2022 Work Plan	2021-09-15	Council	Added to October 4, 2021 Regular Council Meeting Agenda – Council referred this recommendation back to staff to ensure this aligns with current staff work plans and Council’s strategic priorities.
2021-HHAC-006: THAT the History and Heritage Advisory Committee recommends that Council approve the Committee holding an extra meeting in early-mid November 2021, as the meeting schedule permits, for the purpose of completing their 2021-2022 Work Plan.	9. 2022 Meeting Schedule	2021-09-15	Council	Added to October 4, 2021 Regular Council Meeting Agenda - ENDORSED
2021-HHAC-007: THAT the History and Heritage Advisory Committee approves the 2022 schedule of meetings (taking place from 4:00 p.m. to 6:00 p.m.) as follows: <ul style="list-style-type: none">January 6, 2022;	9. 2022 Meeting Schedule	2021-09-15	Committee	COMPLETED

<ul style="list-style-type: none"> • April 7, 2022; • July 7, 2022; and, • September 14, 2022. 				
<p>2022-HHAC-003: THAT the History and Heritage Advisory Committee recommends that Council endorse the Committee’s 2021-2022 Work Plan as written.</p>	6. 2021-2022 Work Plan	2022-04-07	Council	<p>Added to April 25, 2022 Regular Council meeting agenda.</p> <p>ENDORSED</p>

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: **October 3, 2022**

TO: **Mayor and Council**

FROM: **Anne Berry, Director, Planning and Development**

SUBJECT: **2022 Annual Report – Housing Advisory Committee**

RECOMMENDATION

THAT Council receive for information the corporate report dated October 3, 2022, from the Director, Planning & Development Services, titled “2022 Annual Report – Housing Advisory Committee.”

EXECUTIVE SUMMARY

The 2022 activities and highlights of the Housing Advisory Committee (HAC) are detailed in this Annual Report. The City’s Select Committees are required to submit an annual report to the Chief Administrative Officer by December 15 annually. The annual report includes the following information:

- a) Membership list;
- b) List of the chair, vice chair and staff members who are a part of the committee;
- c) Number of meetings held during the year;
- d) Activities of the committee, including highlights and accomplishments and outstanding items;
- e) Breakdown of budgeted amounts (total funds and total expenses for various events), if there are funds assigned to the committee;
- f) Initial work program for the following year, if applicable;
- g) Involvement of other persons or organizations with the tasks of the committees (such as sponsors, service clubs, organizations, donors, etc.); and
- h) Any other general comments.

PREVIOUS COUNCIL DIRECTION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 164 provides the Terms of Reference for the Housing Advisory Committee (HAC). The HAC Policy contained in the Terms of Reference is:

“Prepare an Annual Report to be submitted to Council for information. The report will be forwarded to the AC prior to going to Council so their feedback can be considered”.

INTRODUCTION/BACKGROUND

The intent of this report is to provide a standardized format to submit annual reports for Select Committees. The HAC provides input to Council regarding local level policies, programs, and incentives that may be used to support a range of housing options and affordability levels in the City.

Membership List

Council Representatives (non-voting)

- Councillor Manning, Chairperson
- Councillor Trevelyan, Vice-Chairperson

Committee Members (voting)

- Stephen Crozier, Community Member
- Greg Duly, Community Member
- Brian Hagerman, Community Member
- Chris Harris, Community Member
- Abhishek Mamgain, Community Member
- Gary Quinn, Community Member
- Marie Sabine, Community Member

Community-Based Organization Representatives (non-voting)

- Heather Martin, Semiahmoo Seniors Planning Table
- Kerry-Lynne Findlay, South Surrey / White Rock Member of Parliament
- Neil Arao, Options BC

Number of meetings in 2022

The HAC met nine times in 2022. They are scheduled to meet one more time in September. The meeting dates are as follows:

- February 22, 2022
- March 17, 2022
- March 29, 2022
- April 13, 2022
- April 26, 2022
- May 11, 2022
- May 24, 2022
- July 13, 2022
- July 26, 2022

Highlights and Accomplishments and Outstanding Items

Highlights and Accomplishments

- Reviewed and provide feedback on the Draft Housing Needs Report.
- Evaluate strategies to address areas regarding housing needs, following the final approval of the Housing Needs Report.
 - Reviewed and provided feedback on the Affordable Housing Pillars.
 - Review and provided feedback on the Affordable Housing Framework.
- Recommended that Council adopt the Five Calls to Action into their housing strategy.

- Requested that Council direct the City's HAC to focus on partnering with non-profit organizations and utilizing the funding and grants as outlined at the Affordable Housing workshop, held April 2022, in furtherance of affordable seniors housing.
- Recommended to Council to consider waiving or reducing CACs and DCCs for non-market housing projects, for example senior housing and special needs housing.
- Recommended Council endorse non-market housing projects to be inclusive, incorporating seniors, people with disabilities and other below-market groups.
- Coordinated a tour of a tour of UNITI's Chorus inclusive rental housing building, located in South Surrey, prior to the following meeting.
- The Action Item Tracking Sheet is in Appendix A.

Outstanding Item

- Provide input on draft amendments to the city's zoning – staff have not presented this information to the HAC for review.

Breakdown of Budgeted Amounts

The HAC does not have a budget, all requested expenditures are approved by Council.

CONCLUSION

This corporate report is submitted in accordance with the reporting requirements of the Terms of Reference for the committee.

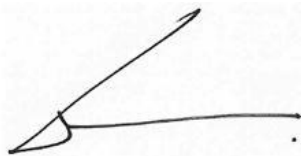
Respectfully submitted,



Anne Berry
Director, Planning and Development

Comments from the Chief Administrative Officer

This report is provided for information.



Guillermo Ferrero
Chief Administrative Officer

COMMITTEE MEMBER FEEDBACK

Housing Advisory Committee

I currently serve on the _____

- ☐
- dissatisfied

Issues in White Rock

- ☐ excessive

- ☐ confusing

- 4) Did you understand the committee mandate? ☒ Yes ☐ No

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- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance? ☒ Yes ☐ No

--

- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

and podcasts about affordable inclusive housing.

Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

I was very disappointed when Councillor Johansen made a motion to not receive our Committees report to Council. We were not asking for all the recommendations to be approved, and did not expect any action on the items presented until after the election.

Her outright rejection of the report told me she did not care about the work Committee members put into the report. I wonder if not even receiving the report is legal. If Mayor and Council received correspondence from a resident, they cannot decide 'not to receive' it. They have to acknowledge receipt of the letter.

Marie Sabine

Name: Marie Sabine (Optional)

Dated: September 20, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City's committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

SCHEDULE "A" COMMITTEE MEMBER FEEDBACK

I currently serve on the Housing Advisory Committee

- 1) Please summarize your experience in serving on this committee: ☒ good / rewarding
☐ neutral
☐ dissatisfied

Additional comments:

MANAGING ON-LINE WAS A CHALLENGE
AT TIMES - BUT UNAVOIDABLE

- 2) The number of times the committee met: ☒ good
☐ could have met more
☐ excessive

Additional comments:

- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:

- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance? ☒ Yes ☐ No

Additional comments:

- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?

Comments:

NO - THE MEETINGS WERE HANDLED
PROFESSIONALLY AND EFFICIENTLY

Please see reverse

SCHEDULE "A"
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

DEPENDING ON THE MANDATE OF A COMMITTEE,
the selection process should be carefully
(to serve)
constructed. I believe the City wants a
cross section of interested RESIDENTS AND
business owners to participate, but should
be selective in understanding why people
volunteer (ie, what is A CANDIDATE Able
to contribute to a given topic or
Committee Mandate).

Name: Brian Therman (Optional)

Dated: SEPT 19, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City's committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

SCHEDULE "A"

COMMITTEE MEMBER FEEDBACK

I currently serve on the Housing Advisory Committee

- 1) Please summarize your experience in serving on this committee:
- ☒ good / rewarding
☐ neutral
☐ dissatisfied

Additional comments:	The HAC addresses a critical need of vulnerable citizens. The Committee worked hard to come to a consensus on the recommendations put forward to City Council
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- 2) The number of times the committee met: ☒ good
☐ could have met more
☐ excessive

Additional comments:

none

- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments: The Chair was very effective. The Mayor played a valuable role in moving the Committee members to a consensus

- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance?** ☒ Yes ☐ No

Additional comments: The staff were very professional throughout. The report and recommendations put to the Committee in June 2022 were excellent.

- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

Comments: Perhaps and orientation session would have been helpful

Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

Sometimes one or two members occasionally dominated the consultations, straying off topic. Perhaps managing this in a tactful way could have enabled others to express their opinions.

We had members on the Committee who ensured that the focus of the committee was to find solutions for the vulnerable population; especially the disabled. This was important to help it stay on topic.

Name: _____ (Optional) Dated: August 17, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.

SCHEDULE "A"

COMMITTEE MEMBER FEEDBACK

Housing Advisory Committee

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee:
- ☒ good / rewarding
☐ neutral
☐ dissatisfied

Additional comments: From my perspective, our committee was hijacked for a couple of months by Joe Calenda, who seemed to have no idea about White Rock.

- 2) The number of times the committee met: ☒ good
☐ could have met more
☐ excessive

Additional comments:

- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:	Except for the hijacking.
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- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance?** ☒ Yes ☐ No

Additional comments:	Except for Joe Calenda.
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- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

Comments:	Maybe someone familiar with grants supporting housing would have been helpful.
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Please see reverse

**SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2**

7) Do you have any recommendations that could improve your experience of serving on a City committee?

Stephen Crozier
Name: _____ *(Optional)* Dated: August 18, 2022

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.



Housing Advisory Committee Action & Motion Tracking Document

Term: July 2021 – October 2022

Updated: September 21, 2022

ACTION ITEMS

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
The Chairperson noted Item 7, the Five (5) Calls to Action will be included on the October agenda for further discussion.	Other Business	2021-09-28	Committee Clerk	Added to the October 26, 2021, agenda. COMPLETED
Staff to distribute PowerPoint presentation (shared by Acting Director of Planning and Development during February 22, 2022 meeting) to Committee members following meeting.	Final Draft Housing Report Update	2022-02-22	Committee Clerk	COMPLETED
Acting Director of Planning and Development Services to determine whether the owners of the development project (on land owned by the United Church), located east of City Hall and the library, have DCCs (Development Cost Charges) payable, as requested by Committee member, G. Quinn.	Final Draft Housing Report Update	2022-02-22	Acting Director of Planning and Development Services	COMPLETED
Acting Director of Planning and Development Services to confirm with the Economic Development Officer that invitations will be provided to the Housing Advisory Committee members for the Affordable Housing Partnership Seminar, tentatively scheduled for April 19, 2022.	Final Draft Housing Report Update	2022-02-22	Acting Director of Planning and Development Services / Economic Development Officer	COMPLETED

Committee Clerk to coordinate with M. Sabine, Committee member, on setting up a tour of UNITI's Chorus inclusive rental housing building, located in South Surrey, prior to the following meeting.	Housing Strategy Action Plan Update	2022-05-24	Committee Clerk	COMPLETED A tour has been arranged for June 23, 2022.
Staff to share with the Committee a recent City of Pitt Meadows affordable rental housing project.	Housing Strategy Action Plan Update	2022-05-24	Manager of Planning	COMPLETED
Staff to review and will bring back information on this question (regarding how White Rock compares with other municipalities in regard to percentage of land dedicated to parks, and what are best practices).	Housing Strategy Action Plan Update	2022-07-13	Manager of Planning	IN PROGRESS
Committee member, G. Duly, to share a Globe and Mail news article he referenced, during discussion, with the Committee Clerk, who will distribute to the rest of the Committee, for information purposes.	Community Amenity Contribution Funding and Senior Housing Projects	2022-07-26	Committee Member / Committee Clerk	COMPLETED

MOTIONS

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
<p>2021-HAC-001: THAT the Housing Advisory Committee amend the July 27, 2021, agenda to include, as an on-table item, Item 8: Acquisition of Property for Affordable Housing Corporate Report.</p> <p>AND THAT the agenda be adopted as amended.</p>	Adoption of Agenda	2021-07-27	Committee Members	COMPLETED
<p>2021-HAC-003: THAT the Housing Advisory Committee approves the following schedule of meetings (taking place from 4:00 p.m. to 6:00 p.m.):</p> <ul style="list-style-type: none"> July 27, 2021; September 28, 2021; October 26, 2021; and 	2021 Meeting Schedule	2021-07-27	Committee Members	COMPLETED

<ul style="list-style-type: none"> November 23, 2021. 				
<p>2021-HAC-005: THAT the Housing Advisory Committee add the following to their 2021-2022 Work Plan:</p> <ul style="list-style-type: none"> Review and provide feedback on the Draft Housing Needs Report (to be finalized by the end of 2021). 	2021-2022 Work Plan	2021-09-28	Staff/Council	<p>COMPLETED</p> <p>Added to the 2021-2022 Work Plan, approved by Council on November 22, 2021. It was suggested that it be referred to staff to ensure they coincide with current staff workloads and Council priorities.</p>
<p>2021-HAC-006: THAT the Housing Advisory Committee add the following to their 2021-2022 Work Plan:</p> <ul style="list-style-type: none"> Provide input on Draft Amendments to the City's Zoning Bylaw as they relate to housing. 	2021-2022 Work Plan	2021-09-28	Staff/Council	<p>COMPLETED</p> <p>Added to the 2021-2022 Work Plan, approved by Council on November 22, 2021. It was suggested that it be referred to staff to ensure they coincide with current staff workloads and Council priorities.</p>
<p>2021-HAC-007: THAT the Housing Advisory Committee add the following to their 2021-2022 Work Plan:</p> <ul style="list-style-type: none"> Evaluate strategies to address areas regarding housing needs, following the final approval of the Housing Needs Report. 	Residential Rental Tenure Zoning Bulletin Report	2021-09-28	Staff/Council	<p>COMPLETED</p> <p>Added to the 2021-2022 Work Plan, approved by Council on November 22, 2021. It was suggested that it be referred to staff to ensure they coincide with current staff workloads and Council priorities.</p>
<p>2021-HAC-008: THAT the Housing Advisory Committee receive Items on the agenda, titled:</p> <ul style="list-style-type: none"> Item 6. Residential Rental Tenure Zoning Bulletin Report; 	Adoption of Agenda	2021-09-28	Committee Members	<p>COMPLETED</p>

<ul style="list-style-type: none"> Item 7. Final Report of the Canada – British Columbia Expert Panel on the Future of Housing Supply and Affordability; and, Item 8. BC Non-Profit Housing Association: A Path to Partnership Guide 				
2022-HAC-003: THAT the Housing Advisory Committee recommend that Council endorse the Committee schedule an additional meeting, to be held Thursday, March 17, 2022.	2021-2022 Work Plan Update	2022-02-22	Council	COMPLETED Endorsed by Council at their February 28, 2022 meeting.
2022-HAC-004: THAT the Housing Advisory Committee recommends that Council adopt the Five Calls to Action into their housing strategy, with an amendment to #5 from the list to instead read: <i>“Ensuring more equitable treatment.”</i>	Canada – British Columbia Expert Panel on the Future of Housing Supply and Affordability’s Five Calls to Action	2022-02-22	Council	COMPLETED Endorsed by Council at their March 7, 2022 meeting.
2022-HAC-007: THAT the Housing Advisory Committee endorse Apostle #1 as presented. Since this meeting, the term ‘Apostle’ has been replaced with ‘Pillar’.	Discussions Relating to the Final Draft Housing Report	2022-03-17	Staff/Council	COMPLETED This recommendation was received for information at the April 25, 2022 Regular Council meeting.
2022-HAC-008: THAT the Housing Advisory Committee endorse Apostle #2 as presented. Since this meeting, the term ‘Apostle’ has been replaced with ‘Pillar’.	Discussions Relating to the Final Draft Housing Report	2022-03-17	Staff/Council	COMPLETED This recommendation was received for information at the April 25, 2022 Regular Council meeting.
2022-HAC-009: THAT the Housing Advisory Committee endorse Apostle #3 as presented. Since this meeting, the term ‘Apostle’ has been replaced with ‘Pillar’.	Discussions Relating to the Final Draft Housing Report	2022-03-17	Staff/Council	COMPLETED This recommendation was added to the April 25, 2022 Regular Council meeting. The recommendation was not adopted/approved.
2022-HAC-010: THAT the Housing Advisory Committee endorse Apostle #4 as presented, with an	Discussions Relating to the Final Draft Housing Report	2022-03-17	Staff/Council	COMPLETED

understanding that there will be further clarification made to Points 6 and 7. Since this meeting, the term 'Apostle' has been replaced with 'Pillar'.				This recommendation was added to the April 25, 2022 Regular Council meeting. The recommendation was not adopted/approved.
2022-HAC-014: THAT the Housing Advisory Committee recommend that the term 'apostle(s)', referenced in the Housing Strategy Action Plan presentation, be replaced with the term 'pillars'.	Affordable Housing Strategy and Action Plan	2022-03-29	Staff/Council	COMPLETED Moving forward, the term 'Pillar' will be used instead of 'Apostle'.
2022-HAC-015: THAT the Housing Advisory Committee recommend adding Pillar #7, <i>Broaden the Spectrum of Housing Choices</i> , to Pillar #5, <i>The Missing Middle Housing Area</i> ; and THAT the title for Pillar #5 be rephrased to: <i>Broaden the Spectrum of Housing Opportunities in White Rock such as Missing Middle Housing</i> .	Affordable Housing Strategy and Action Plan	2022-03-29	Staff/Council	COMPLETED
2022-HAC-016: THAT the Housing Advisory Committee recommend Pillar #6, <i>Waiving Public Hearings</i> .	Affordable Housing Strategy and Action Plan	2022-03-29	Staff/Council	COMPLETED This recommendation was added to the April 25, 2022 Regular Council meeting. The recommendation was not adopted/approved.
2022-HAC-017: THAT the Housing Advisory Committee does not recommend Pillar #5.b. as it is currently outlined. DEFEATED.	Affordable Housing Strategy and Action Plan	2022-03-29	Staff/Council	DEFEATED. B. Hagerman, C. Harris, G. Duly, and M. Sabine voted in the negative.
2022-HAC-018: THAT the Housing Advisory Committee recommends Pillar #5.b. with the	Affordable Housing Strategy and Action Plan	2022-0-29	Staff/Council	COMPLETED This recommendation was added to the April 25, 2022

<p>amendment of reducing the Town Centre Transition area boundaries from west of Merklin Street and east of Vidal Street; and</p> <p>THAT the Town Centre Transition area be reduced from a maximum 18-storey hybrid towers to 14-storey hybrid towers and that the Town Centre area be reduced from a maximum 25-storey hybrid towers to 18-storey hybrid towers, with an understanding that the 'hybrid towers' include at least 50 percent non-market housing.</p>				Regular Council meeting. The recommendation was not adopted/approved.
<p>2022-HAC-019: THAT the Housing Advisory Committee recommend another meeting be scheduled for mid-April 2022.</p>	2022 Meeting Schedule	2022-03-29	Staff/Council	COMPLETED
<p>2022-HAC-022: THAT the Housing Advisory Committee endorse the Affordable Housing Partnership Seminar, taking place April 19, 2022.</p>	Housing Strategy Action Plan	2022-04-13	Committee	<p>COMPLETED</p> <p>The Affordable Housing Partnership Seminar took place April 19, 2022.</p>
<p>2022-HAC-023: THAT the Housing Advisory Committee endorse Pillar #8, <i>Affordable (Non-Profit) Housing Development Proposal</i>, as presented.</p>	Housing Strategy Action Plan	2022-04-13	Staff/Council	<p>In progress. This recommendation will be added at an upcoming Regular Council meeting.</p> <p><u>Update from Chairperson during July 13, 2022 meeting:</u> Recommendations 2022-HAC-023 through 2022-HAC-028 can be brought back to the Committee's previously endorsed plan and can</p>

				potentially be used, as tools, by Council in the future.
2022-HAC-024: THAT the Housing Advisory Committee recommend Pillar #9.a., <i>Waive the or Exempt DCC's for 'Non-Profit' Housing Proposals</i> , as presented.	Housing Strategy Action Plan	2022-04-13	Staff/Council	In progress. This recommendation will be added at an upcoming Regular Council meeting. <u>Update from Chairperson during July 13, 2022 meeting:</u> Recommendations 2022-HAC-023 through 2022-HAC-028 can be brought back to the Committee's previously endorsed plan and can potentially be used, as tools, by Council in the future.
2022-HAC-025: THAT the Housing Advisory Committee recommend Pillar #9.b., <i>Exempting Non-Profit from 5% Parkland Dedications</i> , with the removal of Item 3 from the Pillar.	Housing Strategy Action Plan	2022-04-13	Staff/Council	In progress. This recommendation will be added at an upcoming Regular Council meeting. <u>Update from Chairperson during July 13, 2022 meeting:</u> Recommendations 2022-HAC-023 through 2022-HAC-028 can be brought back to the Committee's previously endorsed plan and can potentially be used, as tools, by Council in the future.
2022-HAC-026: THAT the Housing Advisory Committee recommend Pillar #10, <i>Rental Tenure Zoning</i> , as presented.	Housing Strategy Action Plan	2022-04-13	Staff/Council	In progress. This recommendation will be added at an upcoming Regular Council meeting. <u>Update from Chairperson during July 13, 2022 meeting:</u> Recommendations 2022-HAC-023 through 2022-HAC-028

				can be brought back to the Committee's previously endorsed plan and can potentially be used, as tools, by Council in the future.
2022-HAC-027: THAT the Housing Advisory Committee recommend Pillar #11, <i>Expedite Non-Market Housing Applications</i> , as presented.	Housing Strategy Action Plan	2022-04-13	Staff/Council	In progress. This recommendation will be added at an upcoming Regular Council meeting. <u>Update from Chairperson during July 13, 2022 meeting:</u> Recommendations 2022-HAC-023 through 2022-HAC-028 can be brought back to the Committee's previously endorsed plan and can potentially be used, as tools, by Council in the future.
2022-HAC-028: THAT the Housing Advisory Committee recommend that a communications strategy be presented to Council for consideration.	Housing Strategy Action Plan	2022-04-13	Staff/Council	In progress. This recommendation will be added at an upcoming Regular Council meeting. <u>Update from Chairperson during July 13, 2022 meeting:</u> Recommendations 2022-HAC-023 through 2022-HAC-028 can be brought back to the Committee's previously endorsed plan and can potentially be used, as tools, by Council in the future.
2022-202: THAT Council direct the City's Housing Advisory Committee to focus on partnering with non-profit organizations and utilizing the funding and grants as outlined at the Affordable Housing	Status Update of Council's 2021-2022 Top Priorities	2022-05-09	Committee	COMPLETED This was discussed at the May 24, 2022 Housing

workshop, held April 2022, in furtherance of affordable seniors housing.				Advisory Committee meeting.
2022-HAC-031 : THAT the Housing Advisory Committee take the entirety of Pillars 1, 2 , 9, 10, 11, and the high-level statement of Pillar 5, outlined in the Housing Strategy Action Plan presentation, with guidance from staff, to re-focus the Committee's discussion points going forward.	Housing Strategy Action Plan	2022-05-11	Committee	To be further discussed at upcoming Housing Advisory Committee meetings. COMPLETED
2022-HAC-034 : THAT the Housing Advisory Committee recommend Council to consider waiving or reducing CACs and DCCs for non-market housing projects, for example senior housing and special needs housing.	CAC Funding and Senior Housing Projects	2022-05-24	Council	COMPLETED This recommendation was endorsed by Council at the June 13, 2022 Regular Council meeting.
2022-HAC-035 : THAT the Housing Advisory Committee recommend Council endorse non-market housing projects to be inclusive, incorporating seniors, people with disabilities and other below-market groups.	Housing Strategy Action Plan Update	2022-05-24	Council	COMPLETED This recommendation was endorsed by Council at the June 13, 2022 Regular Council meeting.
2022-HAC-038 : THAT the Housing Advisory Committee recommends to Council to support the integration of the following five strategies into the existing development process to create a long-term framework for affordable housing that creates the capacity to provide affordable housing in multiple ways: 1. Use the City's regulatory tools to encourage a diverse mix of housing types 2. Maximize use of City resources and financial tools	Housing Strategy Action Plan Update	2022-07-13	Council	COMPLETED This recommendation was endorsed by Council at the June 25, 2022 Regular Council meeting.

3. Build capacity with non-profit housing and service providers 4. Facilitate and strengthen partnership opportunities 5. Increase advocacy, awareness, and education roles				
2022-HAC-041: THAT the Housing Advisory Committee recommends that Council direct staff to prioritize Community Amenity Contribution (CAC) funding for affordable housing projects, with emphasis on inclusive affordable housing.	Community Amenities Contribution Funding and Senior Housing Projects	2022-07-26	Council / Staff	COMPLETED This recommendation was endorsed by Council at the September 20, 2022 Regular Council meeting.
2022-HAC-042: THAT the Housing Advisory Committee recommends that Council consider partnership opportunities with non-profit agencies for inclusive affordable housing projects within the City.	Community Amenity Contribution Funding and Senior Housing Projects	2022-07-26	Council	COMPLETED This recommendation was endorsed by Council at the September 20, 2022 Regular Council meeting.
2022-HAC-045: THAT the Housing Advisory Committee accept the Housing Committee Annual Report and recommends the report to Council.	Committee Annual Report	2022-09-20	Council / Committee	IN PROGRESS To be included on the October 3, 2022 Regular Council agenda.

THE CORPORATION OF THE CITY OF WHITE ROCK CORPORATE REPORT



DATE: October 3, 2022

TO: Mayor and Council

FROM: Elizabeth Keurvorst, Acting Director, Recreation & Culture

SUBJECT: 2022 Public Art Advisory Committee Annual Report

RECOMMENDATION

THAT Council receive for information the Corporate Report dated October 3, 2022, entitled "2022 Public Art Advisory Committee Annual Report."

INTRODUCTION

This corporate report provides information on the 2022 activities and highlights of the Public Art Advisory Committee.

PAST PRACTICE / POLICY / LEGISLATION

Council Policy 117 requires an Annual Report for Select Committees. Council Policy 143 provides the Terms of Reference for the Public Art Advisory Committee (PAAC). The mandate for the PAAC is to make recommendations for updates to the City's Public Art Policy #708 to ensure it reflects best practices and community values for the selection, placement, funding, and maintenance of the City's Public Art Program, and updates and monitors the Public Art workplan to ensure Public Art activities align with the Public Art Policy.

The PAAC term runs from July 2021 to October 31, 2022. The Committee met six (6) times in 2022. The current Committee structure is as follows:

Member	Position	Term
Councillor Trevelyan	Chairperson (2021) Vice-Chairperson (2022)	October 31, 2022
Councillor Chesney	Vice-Chairperson (2021) Chairperson (2022)	October 31, 2022
Jim Adams	Community Member	October 31, 2022
Barbara Cooper	Community Member	October 31, 2022
Yvonne Everson	Community Member	October 31, 2022
Garry Kennedy	Community Member	October 31, 2022
Patti Ghuman	Community Member	October 31, 2022
Patryk Stasieczek	Community Member	October 31, 2022
Staff		
Elizabeth Keurvorst	Acting Director of Recreation and Culture	
Rebecca Forrest	Manager of Cultural Development	
Janessa Auer	Committee Clerk	

DISCUSSION

The PACC workplan is attached as Appendix A and also found online [here](#).

The Committee met via online meetings during the COVID-19 pandemic. This impacted the enjoyment of meeting together that members from the creative community value. However, the Committee continued to focus on the reviewing requests from Council to provide advice.

Work included:

- Researched and recommended an updated Public Art and Placemaking Art Policy #708, adopted by Council which includes guidelines for installing murals.
- Recommended and attended a joint (3 Committees) meeting on the topic of placemaking which aligns to the Public Art and Placemaking Art Policy.
- Researched and reviewed the Public Art Plan for Thrift Avenue and Johnston Road.
- Participated in juries for artwork projects including the Thrift Avenue and Johnston Road locations.
- Recommended the concept of the Walkways District to leverage investment in the road ends by integrating art and tourism opportunities, in particular the Helen Fathers Centre Street Walkway.
- Researched a hoarding policy.
- Researched an inventory of civic mural locations.
- Monitored developer artwork in progress at the 1300 Block Johnston Road

The PAAC wanted to participate in a facilitated workshop with cross-functional staff to develop a comprehensive workplan for the placement of public art and placemaking art projects, however, the COVID-19 pandemic restrictions impacted the ability to do so due to meeting limitations. It is hoped that this workplan will be developed as soon as possible.

ALIGNMENT WITH STRATEGIC PRIORITIES

The work of the PAAC aligns with the Cultural Strategic Plan (CSP) adopted by Council in April 2021.

CONCLUSION

Due to difficult meeting and gathering challenges brought on by the COVID-19 pandemic, it was necessary for the PAAC to adapt, and work was focused on research and development which culminated in a comprehensive update to the Public Art and Placemaking Art Policy adopted by Council and participating in the public art project at Thrift Avenue and Johnston Road.

In future meetings, the PACC will be focused on creating a comprehensive implementation plan for additional public art and placemaking art projects in support of the CSP vision:

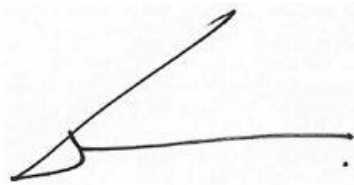
“White Rock connects & engages the whole community by integrating arts and culture into the daily life of the City!”

Respectfully submitted,

Elizabeth Keurvorst
Acting Director, Recreation & Culture

Comments from the Chief Administrative Officer

This corporate report is provided for information purposes.

A handwritten signature in black ink, consisting of a stylized 'G' followed by a horizontal line and a small dot at the end.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: 2022 Public Art Advisory Committee Workplan
Appendix B: Public Art Advisory Committee Action and Motion Tracker

Public Art Advisory Committee 2021-2022 Work Plan

Issued on: July 13, 2021

Approved by: Council

Updated: March 15, 2022

2021-2022 WORK PLAN

To assist Council in accomplishing their Strategic Priorities in a timely manner, the annual work plan was prepared by the Public Art Advisory Committee for their term and submitted to Council for approval. It is recognized that other work items may arise during the course of the term and that additions to the work plan may be recommended by Council, staff or the Committee itself. Additional items requested to be added to the work plan by the Committee should not require additional meetings from their meeting schedule. The purpose of the Public Art Advisory Committee is to advise Council on items linked directly within their mandate, which correlate to Council's Strategic Priorities.

Any amendment to the Public Art Advisory Committee approved work plan must be approved by Council.

<i>Task/Activity</i>	<i>Objective</i>	<i>Action Steps</i>	<i>Priority Level*</i>	<i>Target Due Date</i>	<i>Completion Date</i>	<i>Referred by Council?</i>	<i>Expectation from Council:</i>	<i>Assigned Member</i>	<i>Update March 2022</i>
Helen Fathers Centre Street Walkway Art Plan	To incorporate art into the project	1. Develop an art plan in collaboration with Parks Manager 2. Implementation	High	January 2022 TBD 2022	TBD 2022	Yes	Art integrated into the engineering project	Staff and All Committee	Delayed
Street Art Banners	To enhance our brand as a Creative City	1. Confirm the budget for banners 2. Call for artists 3. Production/Installation	High	May 2022 June 2022 July 2022	July 2022	Yes	Effective use of existing banner poles	Staff/Selection Panel including Committee	Awaiting budget
Intersection Public Art Project Johnstone Road and Thrift Avenue	Project funded by developer	1. Develop an art plan 2. Call for artists 3. Production 4. Unveiling	High	Sept 2021 Nov 2021 June 2022 Oct 2022	Oct 2022	Yes	Addition to the public art inventory	Staff/Committee/Selection Plan	On track
Inventory of Civic Mural Locations	To encourage more murals	1. Create mural guidelines 2. Review civic owned walls	Med	Oct 2022 April 2022	May 2022	Yes	More murals in the City	Committee to suggest locations so staff can	Not started

*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)

<i>Task/Activity</i>	<i>Objective</i>	<i>Action Steps</i>	<i>Priority Level*</i>	<i>Target Due Date</i>	<i>Completion Date</i>	<i>Referred by Council?</i>	<i>Expectation from Council:</i>	<i>Assigned Member</i>	<i>Update March 2022</i>
		3. Determine if appropriate for murals		May 2022				collaborate with Municipal Operations and Engineering to review and finalize	
Murals on Hoarding Policy	To encourage more murals	1. Review policies from other cities 2. Draft policy	Low	Feb 2022 May 2022	May 2022	Yes	More murals in the City – increased beautification	Committee to do research on other policies. Working group to draft recommendations	Not started
Public Art and Placemaking Art Policy	To ensure policy aligns with strategy	1. Draft Policy 2. Review 3. Recommend to Council	High	Oct 2022	Oct 2022	Yes	A policy that supports decision making	Staff/Committee	Completed
Monitor to Completion the Monaco Development Art Project	To ensure developer public art project is on track	Receive and review updates from the project	High	TBD	June 2022	Yes	Successful private sector project	Staff/Committee	tbd
As noted in the Cultural Strategic Plan: Develop a multi-year integrated art plan for the City, including areas to focus on such as the cultural corridor (crosswalks, banners, etc.)	To ensure a strategic approach is taken to the development of the City's public art and placemaking art	Conduct a specific workshop about public art and placemaking art project ideas to create an overarching Civic Art Plan	Med	February 2022	Feb 2022	Yes	Achievement of Cultural Strategic Plan Vision	Staff/Committee/Consultant	Not started
As noted in the Cultural Strategic Plan: Address the need for a physical hub for the arts to thrive/cultural corridor	Address the need for arts and cultural spaces and the cultural corridor. In house facilitation – round table discussion – input for 2023 budget request	Conduct a joint workshop with the ACAC to discuss the need for arts and cultural spaces and the cultural corridor. In house facilitation – round table discussion – input for 2023 budget request	Med	July 2022	July 2022	Yes	Achievement of Cultural Strategic Plan Vision	Staff/ACAC Committee and PAAC Committee	Not started

*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)



Public Art Advisory Committee

Action & Motion Tracking Document

Term: July 2021- October 2022
 Updated: September 23, 2022

ACTION ITEMS

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Committee to explore and analyze the viability of the idea of a sculptural festival with the ACAC and the White Rock Events Society (WRES), starting with an invitation for the WRES to attend a future meeting and provide a presentation on the viability of a temporary outdoor sculptural exhibit.	6. White Rock Outdoor Sculpture Exhibit – Trial Project	2021-07-13	Committee/Staff	Ongoing – WRES representatives presented to Committee at their March 15, 2022 meeting.
Manager of Cultural Development to send a draft copy of the Public Art and Placemaking Policy to the Committee in August for final thoughts and feedback, with the goal of presenting it to Council in September.	7. 2021-2022 Work Plan	2021-07-13	Staff	COMPLETED (Draft copy of policy included in the September 14, 2021 meeting agenda package)
Committee to invite Planning and Development Services to attend a future meeting to discuss a plan for working more collaboratively on future projects.	7. 2021-2022 Work Plan	2021-07-13	Committee/Staff	COMPLETED Invitation provided for September 13, 2022 meeting. September 13th update: Manager of Planning unable to attend this meeting; plan will be for

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
				her to attend first meeting of new term.
Staff to provide a copy of the original Centre Street Walkway plan from 2014 to Committee members as requested, for information purposes.	5. Update on Progress of the Centre Street Walkway Project	2021-09-14	Manager of Cultural Development/Committee Clerk	COMPLETED Emailed to Committee members on Sept. 28/21
The Manager of Cultural Development to report back to the Committee at their October 12, 2021 meeting with an update on the status of the Centre Street Walkway project after it is considered at the October 4, 2021 Regular Council Meeting.	5. Update on Progress of the Centre Street Walkway Project	2021-09-14	Manager of Cultural Development	Added to October 12, 2021 meeting agenda COMPLETED
Committee members to further review the updated Public Art and Placemaking Art Policy and provide their feedback and suggestions to the Manager of Cultural Development before the October 12, 2021 meeting so that it can be finalized for referral to Council at the next meeting.	6. Public Art and Placemaking Art Policy 708	2021-09-14	Committee Members	Added to October 12, 2021 meeting agenda COMPLETED
The Manager of Cultural Development to meet with the Director of Engineering and Municipal Operations and the Manger of Parks to discuss potential opportunities for further collaboration with the Committee, and to provide an update to the Committee at the October 12, 2021 meeting.	9. 2021-2022 Work Plan	2021-09-14	Manager of Cultural Development	Added to October 12, 2021 meeting agenda COMPLETED
Staff to invite the Manager of Parks to attend a future meeting so that he and Committee members can be introduced.	9. 2021-2022 Work Plan	2021-09-14	Committee Clerk/Manager of Cultural Development	COMPLETED Invitation provided for September 13, 2022 meeting (staff unavailable to attend,

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
				will plan to attend a future meeting).
Committee members to bring forward aspirational ideas for their 2021-2022 Work Plan at the October 12, 2021 meeting for further discussion.	9. 2021-2022 Work Plan	2021-09-14	Committee Members	Added to October 12, 2021 meeting agenda COMPLETED
The Manager of Cultural Development to further discuss the Sculpture Walk project with Deanna Pederson and Cindy Poppy, with any updates to be shared with the Committee at the October 12, 2021 meeting.	10.1 Sculpture Walk Update	2021-09-14	Manager of Cultural Development	Added to October 12, 2021 meeting agenda COMPLETED
Staff to further populate the Work Plan document and present it to the Committee at their next meeting for their review and approval.	7. 2021-2022 Work Plan	2021-10-12	Director of Recreation and Culture/Manager of Cultural Development	To be attached to November 9, 2021 meeting agenda. Work Plan was endorsed by Council at their October 25, 2021 meeting. COMPLETED
Committee to include a statement regarding the important significance of the Whaling Wall to the White Rock community in the development of their multi-year integrated art plan.	8.2 Whaling Wall Status Discussion	2021-10-12	Committee/Staff	In progress To be added to the art plan (a work plan item) when it is being developed.
Committee members to email photos of potential mural locations around White Rock to the Manager of Cultural Development, who will collaborate with the Engineering and Municipal Operations department to determine which locations are appropriate for mural placement.	7. 2021-2022 Work Plan Update	2022-03-15	Committee / Manager of Cultural Development / Engineering and Municipal Operations Department	COMPLETED Presentation of potential locations provided during May 10, 2022 meeting.

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Committee members, P. Ghuman and G. Kennedy, to conduct research regarding other municipalities' policies for murals on hoarding and share this information with the Manager of Cultural Development.	7. 2021-2022 Work Plan Update	2022-03-15	P. Ghuman & G. Kennedy / Manager of Cultural Development	COMPLETED <u>September 13th update:</u> (Research has been conducted and shared with staff – to be addressed with Committee at beginning of next term)
2021-2022 Work Plan document to be updated to reflect the name change of the <i>Centre Street Walkway</i> to the <i>Helen Fathers Centre Street Walkway</i> .	6. 2021-2022 Work Plan Update	2022-04-12	Committee Clerk	COMPLETED
The Manager of Cultural Development to compile a selection of possible dates for the Committee's Art Plan brainstorming workshop meeting (a priority item in their Work Plan) and send to Committee members for consideration.	9. 2022 Meeting Schedule	2022-04-12	Manager of Cultural Development / Committee Clerk / Committee Members	In progress (to be planned after the June 8, 2022 Multi-Committee Roundtable Placemaking Workshop) <u>July 12th update:</u> will most likely be planned for a date in the fall. <u>September 13th update:</u> Art Plan workshop was not able to be planned during this term, but staff noted this should be a priority when/if the Committee returns in the upcoming term.
Committee Clerk to canvas staff, Committee Chairpersons, and Committee representatives to determine a suitable date and time for the multi-Committee roundtable workshop to take place.	5. Update on Arts and Cultural Advisory Committee Motions to Council	2022-05-10	Committee Clerk	COMPLETED (workshop scheduled for June 8, 2022)

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Committee members to review the Public Art page on the City's website and submit their ideas around how to include guidelines and information regarding the application process for potential art events/competitions, as well as general page design feedback, to the Manager of Cultural Development, to be discussed further at the next meeting.	8. Discussion on the Process and Requirements for Approval of Arts-Related Competitions in White Rock	2022-05-10	Committee Members / Manager of Cultural Development	COMPLETED Committee feedback shared during July 12, 2022 meeting.
The Director of Recreation and the Manager of Cultural Development to bring forward a policy recommendation for the inclusion of art event application guidelines within the Public Art and Placemaking Art Policy to the next meeting, for discussion and feedback.	8. Discussion on the Process and Requirements for Approval of Arts-Related Competitions in White Rock	2022-05-10	Director of Recreation and Culture / Manager of Cultural Development	In Progress Included on June 14, 2022 agenda (deferred to future meeting date). Added to July 12, 2022 meeting agenda. July 12th update: To be completed once the new Manager of Cultural Development is in place.
Committee Clerk to review upcoming possible dates for the art plan workshop, in collaboration with staff liaisons and Chairperson, and then canvas Committee members about their availability (to take place after the multi-committee and staff roundtable workshop regarding the creation of a placemaking art report).	9. Creation of an Art Plan for the City: Preparing for an Upcoming Workshop	2022-05-10	Committee Clerk	In Progress (to be planned after the June 8, 2022 Multi-Committee Roundtable Placemaking Workshop) July 12th update: will most likely be planned for a date in the fall. September 13th update: Art Plan workshop was not able to be planned during this term, but staff noted this should be a priority when/if the Committee returns in the upcoming term.

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Staff to share the Marine Drive Task Force document (short version) with the Committee.	6. City Placemaking Roundtable Discussion Workshop Update	2022-06-14	Committee Clerk	COMPLETED (Emailed to Committee on June 24, 2022)
Marine Drive Task Force report to be added as an item on the next agenda (and hard copies to be printed for those members wanting to pick them up).	3. Adoption of Minutes	2022-07-12	Committee Clerk	COMPLETED To be included on September 13, 2022 meeting agenda.
Committee member, G. Kennedy, to forward research to the Committee regarding other municipalities' policies for murals on hoarding and share this information with the Manager of Cultural Development.	4. Business Arising from Action and Motion Tracking Document	2022-07-12	G. Kennedy / Manager of Cultural Development / Committee Clerk	COMPLETED <u>September 13th update:</u> (Research has been conducted and shared with staff – to be addressed with Committee at beginning of next term)

MOTIONS

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
2021-PAAC-007: THAT the Public Art Advisory Committee approves the draft Intersection Art Plan.	4. Draft Intersection Art Plan Review	2021-09-14	Committee	COMPLETED
2021-PAAC-008: THAT the Public Art Advisory Committee recommends that Council accepts the approved Intersection Art Plan and directs staff to proceed with this project.	4. Draft Intersection Art Plan Review	2021-09-14	Council	Included on October 4, 2021 Regular Council meeting agenda - ENDORSED
2021-PAAC-009: THAT the Public Art Advisory Committee appoints P. Stasieczek as the Committee	4. Draft Intersection Art Plan Review	2021-09-14	Committee	COMPLETED

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
representative on the Intersection Art Plan artist selection panel.				
2021-PAAC-010: THAT the Public Art Advisory Committee appoints G. Kennedy (and Y. Everson as the alternate) to serve as a non-voting member on the Advisory Design Panel (ADP), to be invited to ADP meetings when there is a public art component proposed or expected, based on Council Policy 511 Density Bonus / Amenity Contribution, until the end of their term (October 31, 2022).	7. Non-Voting Member Appointment for a Public Art Advisory Committee Member Representative to Serve on the Advisory Design Panel (When Required)	2021-09-14	G. Kennedy & Y. Everson/Manager of Planning	COMPLETED
2021-PAAC-011: THAT the Public Art Advisory Committee recommends that Council direct staff to prepare a report on the requirements for developing a Murals on Construction Hoarding policy.	8. Mural Placement at Construction Sites	2021-09-14	Council	Included on October 4, 2021 Regular Council meeting agenda - ENDORSED
2021-PAAC-014: THAT the Public Art Advisory Committee recommends that Council direct staff to work together to develop an art plan for the integration of public art in the Centre Street Walkway project.	4. Centre Street Walkway Project and Bryant Park Updates	2021-10-12	Council/Staff	Included on October 25, 2021 Regular Council meeting agenda – ENDORSED
2021-PAAC-015: THAT the Public Art Advisory Committee endorses the Public Art and Placemaking Art Policy 708.	5. Finalization of Updated Public Art and Placemaking Art Policy 708	2021-10-12	Committee	COMPLETED

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
2021-PAAC-016: THAT the Public Art Advisory Committee recommends that Council approves the updated Public Art and Placemaking Art Policy 708.	5. Finalization of Updated Public Art and Placemaking Art Policy 708	2021-10-12	Council	Included on October 25, 2021 Regular Council meeting agenda – ENDORSED
2022-PAAC-003: THAT the Public Art Advisory Committee recommends that Council endorse the White Rock Promenade Sculpture Competition project in principle, with the expectation that the organizers raise the required amount of money through donations and sponsorship.	4. White Rock Promenade Sculpture Competition Proposal Presentation	2022-03-15	Council	Included on March 28, 2022 Regular Council agenda. COMPLETED Received by Council for information at March 28, 2022 meeting.
2022-PAAC-004: THAT the Public Art Advisory Committee approves the 2022 schedule of meetings (taking place from 4:00 p.m. to 6:00 p.m.) as follows: <ul style="list-style-type: none"> • April 12, 2022; • May 10, 2022; • June 14, 2022; • July 12, 2022; and, • September 13, 2022. 	12. 2022 Meeting Schedule	2022-03-15	Committee	APPROVED
2022-PAAC-012: THAT the Public Art Advisory Committee adopts the minutes of the June 14, 2022 meeting as amended to include: <ul style="list-style-type: none"> • Under Item 5: An update was provided on a recommendation from the Arts and Culture Advisory Committee that was endorsed by Council stating: <i>THAT the Arts and Cultural Advisory Committee recommends that Council endorse the</i> 	3. Adoption of Minutes	2022-07-12	Committee	APPROVED

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
<i>Committee establishing their 2021-2022 Work Plan item 1.3.1, "Explore the options for creating an Arts Endowment Fund," as their top priority going forward.</i>				
<p>2022-PAAC-013: THAT the Public Art Advisory Committee invites the following staff members to the September 13, 2022 meeting:</p> <ul style="list-style-type: none"> • A member of the Planning and Development Services Department to discuss a plan for working more collaboratively on future projects; and, • The Manager of Parks so that he can be introduced to the Committee. 	4. Business Arising from Action and Motion Tracking Document	2022-07-12	Committee / Staff	APPROVED

SCHEDULE "A"
COMMITTEE MEMBER FEEDBACK

Public Art Advisory Committee

I currently serve on the _____

- 1) Please summarize your experience in serving on this committee:
- ☒ good / rewarding
☐ neutral
☐ dissatisfied

Additional comments:	It was rewarding to be part of the process.
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- 2) The number of times the committee met: ☐ good ☒ could have met more ☐ excessive

Additional comments:	There were several interruptions in the schedule over the past term due to staffing shortages.
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- 3) The meetings ran: ☒ efficiently
☐ slowly
☐ confusing

Additional comments:	Could have had more time to discuss topics....a little too efficient. The meetings felt rushed.
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- 4) Did you understand the committee mandate? ☒ Yes ☐ No

Additional comments:

- 5) Was staff helpful when needed? Do you feel they supplied sufficient guidance?** ☒ Yes ☐ No

Additional comments:	Meetings were well organized, staff handled any technical glitches effectively. The Cultural Manager created the agenda, providing presentations in a concise manner with visual aides that illustrated the subject matter clearly.
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- 6) Is there any type of training or presentation(s), by either City staff or from a member of an outside organization(s), that you would have found beneficial to have to help you with your committee work?**

Comments:	No
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Please see reverse

SCHEDULE “A”
COMMITTEE MEMBER FEEDBACK – Page 2

7) Do you have any recommendations that could improve your experience of serving on a City committee?

I would like to have seen more communication and updates between the scheduled meetings. Some subject matter requires more understanding, background, context. It can be difficult to take everything in at the meeting and then give an opinion.

Over the last term the format has changed....Counsellor Chesney was very efficient as the Chair Person but he seemed detached from the conversation. In the online format this came across as rushed and was not conducive to nurturing a discussion. Perhaps one of the members should be appointed Chair / Vice Chair of the Committee in collaboration with The Cultural Manager and the Counsellor.

Gary Kennedy
Name: _____ (Optional) Dated: August 18, 2022 _____

Thank you for taking the time to fill in this form. Your feedback is very much appreciated and will be considered by Council in making future decisions regarding the City’s committees.

Form Due to the Corporate Administration Office by SEPTEMBER 21, 2022.



Land Use and Planning Committee

Minutes

September 20, 2022, 5:30 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer (via electronic means)
Tracey Arthur, Director of Corporate Administration
Anne Berry, Director of Planning and Development Services
Jim Gordon, Director of Engineering and Municipal Operations
Debbie Johnstone, Deputy Corporate Officer

1. **CALL TO ORDER**

Councillor Johanson, Chairperson

The meeting was called to order at 5:30 p.m.

2. **ADOPTION OF AGENDA**

Motion Number: 2022-LU/P-20 It was MOVED and SECONDED

THAT the Land Use and Planning Committee adopt the agenda for September 20, 2022 as circulated.

Motion CARRIED (6 to 0)

3. **ADOPTION OF MINUTES**

Motion Number: 2022-LU/P-021 It was MOVED and SECONDED

THAT the Land Use and Planning Committee adopt the minutes of the June 27, 2022 meeting as circulated.

Motion CARRIED (6 to 0)

4. **ZONING BYLAW AMENDMENT AND MAJOR DEVELOPMENT PERMIT FOR 877 KENT STREET (ZON/MJP 21-011) - FIRST AND SECOND BYLAW READINGS**

Corporate report dated September 20, 2022 from the Director of Planning and Development Services titled "Zoning Bylaw Amendment and Major Development Permit for 877 Ken Street (ZON.MJP 21-011) - First and Second Bylaw Readings".

The Director of Planning and Development Services provided a PowerPoint to outline the subject application.

The following discussion points were noted:

- Parking: smaller parcel area (narrow street) concern with the number of vehicles if secondary suites are permitted (already parking concerns in the area)
The applicant was asked about the parking and it was noted there will be a two (2) car garages, and parking available within the parking lot lines
- Challenging to state no parking on the street as it is a public right of way

Motion Number: 2022-LU/P-022 It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommends that Council:

1. Give first and second readings to “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440;”
2. Direct staff to schedule the public hearing for “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440;” and
3. Direct staff to address the following conditions prior to bringing “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440” back for consideration of final adoption:
 - a. Ensure that all engineering requirements and issues, and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;
 - b. Provide tree protection and replacements plans prepared by a certified arborist and obtain a Tree Management Permit as required by the “White Rock Tree Protection Bylaw, 2022, No. 2407,” as amended; and
 - c. Complete the demolition of the existing dwelling to the satisfaction of the Director of Planning and Development Services.
4. Recommend that pending adoption of “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2020, No. 2440, Council consider issuance of Development Permit No. 446 for 877 Kent Street.

Voted in the Negative (2): Councillor Johanson, and Councillor Kristjanson

Motion CARRIED (4 to 2)

5. INITIAL REVIEW OF ACTIVE REZONING APPLICATIONS
- JANUARY TO MAY 2022

Corporate report dated September 20, 2022 from the Director of Planning and Development Services titled "Initial Review of Active Rezoning Applications - January to May, 2022".

The Director of Planning and Development Services provided an overview of a PowerPoint outlining the four (4) applications to for Council feedback at their initial stage.

The following discussion points were noted in regard to 15963 Marine Drive:

- Concern with underground parking in the floodplain
Staff noted should Council wish to proceed the next step would involve referral of the application to the various agencies
- The Applicant was asked to come forward and it was inquired as to the type of commercial for the area
The Applicant noted office use is preferred also a possibility for a flower or ice cream shop
- Concern with the proposed loss of trees
The Applicant noted this was necessary due to the narrowness of the site - in order to achieve site coverage, however they have added a green roof and side lot
- Battery backup for larger storms (plan to mitigate for flooding)
- Concern if enough parking is being provided (street parking is a concern)
The Applicant noted the proposal takes into account a traffic study (1.5 spaces per unit required)
- Concern with density (are three (3) units necessary), White Rock already a dense City (9th in Canada)

The following discussion points were noted in regard to 1589 Maple Street:

- Concern with only 10% being set for affordable housing (not enough) and with a request for a break on the Community Amenity Contribution with that noted amount for affordable housing
- Question in regard to affordable house within the Official Community Plan (OCP)

- Concern there is no loading zone and with higher heights due to the nearby development
- Would need more affordable units and less density
- The units, square footage does not appear to be family friendly

Motion Number: 2022-LU/P-023 It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommends that Council direct staff to advance the zoning amendment application at 15931 Buena Vista Avenue to the next stage in the application review process.

Voted in the Negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

Motion Number: 2022-LU/P-024 It was MOVED and SECONDED

THAT Land Use and Planning Committee recommend Council direct staff to advance the zoning amendment application at 15963 Marine Drive to the next stage in the application review process.

Voted in the Negative (4): Councillor Johanson, Councillor Kristjanson, Councillor Manning, and Councillor Trevelyan

Motion DEFEATED (2 to 4)

Motion Number: 2022-LU/P-025 It was MOVED and SECONDED

THAT the Land Use and Planning committee recommend Council direct staff to advance the zoning amendment application at 15941 Buena Vista Avenue to the next stage in the application review process.

Voted in the Negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

Motion Number: 2022-LU/P-026 It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommend Council advance the zoning amendment application at 1589 Maple Street to the next stage in the application review process.

Voted in the Negative (3): Councillor Johanson, Councillor Kristjanson, and Councillor Trevelyan

Motion DEFEATED (3 to 3)

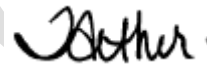
Motion Number: 2022-LU/P-027 It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommend Council direct staff to meet with the applicant further regarding the 1589 Maple Street file.

Motion CARRIED (6 to 0)

6. **CONCLUSION OF THE SEPTEMBER 20, 2022 LAND USE AND PLANNING COMMITTEE MEETING**

The meeting was concluded at 6:43 p.m.



Councillor Johanson, Chairperson

Tracey Arthur, Director of Corporate Administration



Public Art Advisory Committee

Minutes

September 13, 2022, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Jim Adams, Community Member (joined meeting at 4:10 p.m.)
Yvonne Everson, Community Member
Patti Ghuman, Community Member
Gary Kennedy, Community Member (left meeting at 4:27 p.m.;
rejoined at 4:31 p.m.)
Patryk Stasieczek, Community Member

COUNCIL: Councillor Trevelyan, Vice-Chairperson (non-voting)

ABSENT: Barbara Cooper, Community Member

STAFF: Elizabeth Keurvorst, Acting Director of Recreation and Culture
Rebecca Forrest, Manager of Cultural Development
Janessa Auer, Committee Clerk

Councillor Trevelyan assumed the role of Chairperson.

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 4:07 p.m.

2. ADOPTION OF AGENDA

Motion Number 2022-PAAC-014: It was MOVED and SECONDED

THAT the Public Art Advisory Committee adopts the agenda for the September 13, 2022 meeting as circulated.

Motion CARRIED

3. ADOPTION OF MINUTES

Motion Number 2022-PAAC-015: It was MOVED and SECONDED

THAT the Public Art Advisory Committee adopts the minutes of the July 12, 2022 meeting as circulated.

Motion CARRIED

4. INTRODUCTIONS

The new Manager of Cultural Development, Rebecca Forrest, introduced herself and shared a brief overview of her career history and her excitement about working with the Committee and exploring future placemaking opportunities.

J. Adams joined the meeting at 4:10 p.m.

It was noted that the Manager of Planning was not able to attend this meeting for introductions with the Committee, but that staff will plan to for her to attend the Committee's first meeting of the new, upcoming term.

5. BUSINESS ARISING FROM ACTION AND MOTION TRACKING DOCUMENT

The Acting Director of Recreation and Culture provided an update regarding outstanding action items from both the Committee's action tracking document and 2021-2022 Work Plan.

6. UPDATE ON RELEVANT MOTIONS FROM OTHER ADVISORY COMMITTEES TO COUNCIL

The Acting Director of Recreation and Culture informed the Committee of the following recommendation made by the Arts and Cultural Advisory Committee during their September 8, 2022 meeting, which will be considered by Council at the September 20, 2022 Regular Council meeting:

THAT the Arts and Cultural Advisory Committee recommends that Council endorse that the new, upcoming Council consider establishing a standing committee focused on placemaking, that would advise Council on cross-functional opportunities and shared perspectives, in order to achieve the vision of Council and the Official Community Plan (OCP), the Cultural Strategic Plan (CSP), and the Economic Development Strategic Plan (EDSP).

It was noted that the intent of the above motion would be to have this new placemaking committee replace the existing Arts and Cultural Advisory Committee.

7. **UPDATE FROM ADDITIONAL MULTI-COMMITTEE PLACEMAKING WORKSHOP**

Staff and Committee representatives who attended the August 29, 2022 Multi-Committee Placemaking Workshop provided an overview of what was discussed, including a brief review of the workshop's follow-up notes.

8. **REQUEST FOR VOLUNTEERS TO REVIEW AND JURY APPLICATIONS FOR ART WALK PROGRAM**

The Manager of Cultural Development noted that the City is beginning to see an increase in the number of applications from artists wishing to participate in upcoming programs, as we emerge from the COVID-19 pandemic, and that she is interested in establishing a jury of volunteers to assist with reviewing these applications. She asked Committee members to email her to express their interest in volunteering, or to ask anyone they know in the community to contact her as well, if they feel they would be a good fit.

9. **MARINE DRIVE TASK FORCE DRAFT WATERFRONT ENHANCEMENT STRATEGY DISCUSSION**

Staff noted that the draft Waterfront Enhancement Strategy has not yet been endorsed by Council in its entirety, so it will be flagged as a high-priority item for discussion in the future term, should Council receive it and choose to refer it to the Committee for their consideration.

10. 2021-2022 WORK PLAN PROGRESS UPDATE

The Acting Director of Recreation and Culture provided a brief update regarding the status of the Committee's 2021-2022 Work Plan items.

G. Kennedy left the meeting at 4:27 p.m.

11. OTHER BUSINESS

11.1 VANCOUVER ART BOOK FAIR

Committee member, P. Stasieczek, noted that he has a new role with the Vancouver Art Book Fair, and they have a call out for activities related to art book presentations, as well as book presentations in general, throughout the lower mainland. If any members know of any upcoming events that focus on literature and/or publications, he encouraged them to email him or inform the organization by visiting their website (<https://vancouverartbookfair.com/>).

11.2 WHITE ROCK FESTIVAL OF THE ARTS

The Manager of Cultural Development provided a brief overview of the upcoming White Rock Festival of the Arts, which will take place from October 21 to 23, 2022. More information on this event will be available on the City's website soon.

The Acting Director of Recreation and Culture noted that it would be great to also include a public art tour during this festival. Any Committee members who are interested in hosting this tour are encouraged to contact the Acting Director of Recreation and Culture or the Manager of Cultural Development.

G. Kennedy rejoined the meeting at 4:31 p.m.

12. INFORMATION

12.1 COMMITTEE ANNUAL REPORT

The Acting Director of Recreation and Culture provided a brief overview of the 2022 Public Art Advisory Committee Annual Report, which will be presented to Council at their October 3, 2022 meeting.

13. **2022 MEETING SCHEDULE**

No further meetings scheduled.

14. **CONCLUSION OF THE SEPTEMBER 13, 2022 PUBLIC ART ADVISORY COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 4:36 p.m.



Councillor Trevelyan, Vice-Chairperson

Janessa Auer, Committee Clerk



Housing Advisory Committee

Minutes

September 20, 2022, 3:30 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Councillor Manning, Chairperson (non-voting)
Stephen Crozier, Community Member
Greg Duly, Community Member
Brian Hagerman, Community Member
Gary Quinn, Community Member

ABSENT: Chris Harris, Community Member
Abhishek Mamgain, Community Member
Marie Sabine, Community Member

STAFF: Alex Wallace, Manager of Planning
Chloe Richards, Committee Clerk

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 3:30 p.m.

2. **ADOPTION OF AGENDA**

Motion Number 2022-HAC-043: It was MOVED and SECONDED

THAT the Housing Advisory Committee adopt the agenda for September 20, 2022 as circulated.

Motion CARRIED

3. ADOPTION OF MINUTES

Motion Number 2022-HAC-044: It was MOVED and SECONDED

THAT the Housing Advisory Committee adopt the minutes of the July 26, 2022 meeting as circulated.

CARRIED

4. OTHER BUSINESS

None

5. INFORMATION

5.1 COMMITTEE ACTION & MOTION TRACKING

Corporate Administration provided an Action and Motion Tracker document to the Committee for information. This spreadsheet will be updated after each meeting and provided to members for information.

5.2 COMMITTEE ANNUAL REPORT

The Manager of Planning shared the Housing Advisory Committee Annual Report that will be presented at the October 3, 2022 Regular Council meeting.

Motion Number 2022-HAC-045: It was MOVED and SECONDED

THAT the Housing Advisory Committee accept the Housing Advisory Committee Annual Report and recommends the report to Council.

Motion CARRIED

6. 2022 MEETING SCHEDULE

No further meetings scheduled.

7. **CONCLUSION OF THE SEPTEMBER 20, 2022 HOUSING ADVISORY COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 3:42 p.m.

Councillor Manning, Chairperson



Chloe Richards, Committee Clerk

UNAPPROVED



Economic Development Advisory Committee

Minutes

September 21, 2022, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Michele Partridge, Community Member
Grace Cleveland, Community Member
Adam Smith, Community Member
Peter Zheng, Community Member

**NON-VOTING
ADVISORS:** Ange Chew, Executive Director of Explore White Rock

COUNCIL: Mayor Walker (non-voting)
Councillor Trevelyan, Chairperson (non-voting)
Councillor Manning, Vice-Chairperson (non-voting)

ABSENT: Aroon Shah, Community Member
Doug McLean, Community Member

STAFF: Anne Berry, Director of Planning and Development Services
Chloe Richards, Committee Clerk

1. CALL TO ORDER

The meeting was called to order at 4:10 p.m.

2. **ADOPTION OF AGENDA**

Motion Number 2022-HAC-043: It was MOVED and SECONDED

THAT the Economic Development Advisory Committee adopt the agenda for September 21, 2022 as circulated.

Motion CARRIED

3. **ADOPTION OF MINUTES**

Motion Number 2022-HAC-044: It was MOVED and SECONDED

THAT the Economic Development Advisory Committee adopts the minutes of the July 20, 2022 meeting as circulated.

Motion CARRIED

4. **UPDATE FROM ADDITIONAL PLACEMAKING WORKSHOP**

The staff representative who attended the August 29, 2022 Multi-Committee Placemaking Workshop provided an overview of what was discussed, along with a review of the follow-up notes.

5. **UPDATES ON LA CONNER SISTER CITY AGREEMENT AND BLAINE FRIENDSHIP CITY MEMORANDUM OF UNDERSTANDING**

Staff provided updates on the La Conner Sister City Agreement and Blaine Friendship City Memorandum of Understanding.

Staff also noted that the idea of having a train passenger stop in Blaine is actively being discussed.

6. **UPDATE ON PLANNING AND DEVELOPMENT SERVICES BUSINESS PROCESS IMPROVEMENTS**

Staff provided updates on Planning and Development Services initiatives that have been undertaken or that are in progress to improve processes for businesses working with the City of White Rock.

A discussion regarding the current parking sensor pilot program took place. There are roughly six (6) to seven (7) parking spots involved in the program.

7. REVIEW OF THE DRAFT ECONOMIC DEVELOPMENT STRATEGIC PLAN.

Staff reviewed the Economic Development Strategic Plan (EDSP) with the Committee to identify potential action items for the Committee. It was noted that the Jumpstart Action Items section of the EDSP would be a great guide on what to action and prioritize next Economic Development Advisory Committee term.

8. SUPPORTING BUSINESSES THAT ARE NOT REPRESENTED BY THE BIA OR CHAMBER OF COMMERCE

Staff shared with the Committee statistics on home-based businesses and brick and mortar businesses. A discussion followed regarding how to support businesses that are not represented by the White Rock Business Improvement Association and South Surrey White Rock Chamber of Commerce.

9. UPDATE ON DESTINATION BC'S "SPARK" PROGRAM FOR ENTREPRENEURS

The Executive Director of Explore White Rock provided an update on the Spark Program.

- Discover Surrey Board has agreed to allow White Rock entrepreneurs to apply for the program to a max of 25% of the applications.
- This program is being led by Discover Surrey in partnership with Destination BC, Vancouver, Coast & Mountain Tourism and the Tourism Innovation Lab.
- This program is being funded by Destination BC and Discover Surrey for a cost of \$34,500.
- The Spark Program launched September 21st with applications due by October 28, 2022.
- Additional details of the Spark Program can be found on the following website: tourisminnovation.ca/surreybc
- Various marketing methods are being applied to promote the program to White Rock residents and business owners. The program is open to any entrepreneur (or idea) over the age of 18, and it can be an individual or group association.

10. **OTHER BUSINESS**

Future Placemaking Committee:

- Councillor Manning noted that at the September 20, 2022 Regular Council meeting, a recommendation to have a Placemaking Committee in the future term was approved by Council.

TransLink Bus Schedule:

- Mayor Walker has discussed with TransLink regarding the current bus arrival times at Marine Drive waterfront bus stop. In a future schedule release (aiming for Spring 2023), the two busses will be scheduled to arrive at the Marine Drive waterfront bus stop at separate times so that there is less of a waiting gap for bus users.

Economic Development Strategic Plan (EDSP) Comments:

- Committee members commented on the informative graphics that are in the EDSP. Discussions on creating a shorter, more eye-catching summary (e.g. an infographic) took place.

Motion Number 2022-HAC-045: It was MOVED and SECONDED

THAT the Economic Development Advisory Committee recommend to Council that any new or recurring business license permit applicants receive a business welcome guide, containing a handout that shares an economic summary of White Rock (with the use of the existing Economic Development Strategic Plan and current business resource guide).

Motion CARRIED

11. **INFORMATION**

11.1 **COMMITTEE ACTION TRACKING**

Corporate Administration provided an Action and Motion Tracker document to the Committee for information. This spreadsheet will be updated after each meeting and provided to members for information.

11.2 **COMMITTEE ANNUAL REPORT**

The Director of Planning and Development Services provided a brief overview of the Housing Advisory Committee Annual Report.

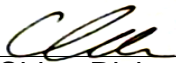
12. **2022 MEETING SCHEDULE**

No further meetings scheduled.

13. **CONCLUSION OF THE SEPTEMBER 21, 2022 ECONOMIC DEVELOPMENT
ADVISORY COMMITTEE MEETING**

The meeting concluded at 5:04 p.m.

Councillor Trevelyan, Chairperson



Chloe Richards, Committee Clerk

UNAPPROVED



Environmental Advisory Committee

Minutes

September 22, 2022, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Phil Byer, Community Member
Jeff Holm, Community Member
Ross Hynes, Community Member
John Lawrence, Community Member
David Riley, Community Member

COUNCIL: Councillor Scott Kristjanson, Chairperson (non-voting)

ABSENT: Ivan Lessner, Community Member

STAFF: Jim Gordon, Director of Engineering and Municipal Operations
Anne Berry, Director of Planning and Development Services
Corrine Haer, Manager of Engineering
Janessa Auer, Committee Clerk

PUBLIC: 2

1. **CALL TO ORDER**

The meeting was called to order at 4:04 p.m.

2. **ADOPTION OF AGENDA**

Motion Number 2022- EAC-026: It was MOVED and SECONDED

THAT the Environmental Advisory Committee amends the September 22, 2022 meeting agenda as follows:

- Re-order agenda items so that Item 7: *Water Treatment Update* is discussed prior to Item 5: *Business Arising from Action and Motion Tracking Document*;
- Include On-Table revised draft motion provided by member, P. Byer, to be discussed under Item 4: *Vegetation Control on The Hump Discussion*;

AND that the agenda be adopted as amended.

Motion CARRIED

3. **ADOPTION OF MINUTES**

Motion Number 2022-EAC-027: It was MOVED and SECONDED

THAT the Environmental Advisory Committee adopts the minutes of the August 18, 2022 meeting as circulated.

Motion CARRIED

4. **VEGETATION CONTROL ON THE HUMP DISCUSSION**

The Committee further discussed this topic, after it was previously discussed at the August 18, 2022 meeting, along with a new, on-table draft motion provided by member, P. Byer. Through discussion, the on-table draft motion was voted on as follows:

Motion Number 2022-EAC-028: It was MOVED and SECONDED

Recognizing that White Rock's waterfront and views constitute a defining feature of our city and that the City has committed (in OCP policies, goals and objectives) to preserving and enhancing the beauty of this asset, including the sidewalks and landscape along Marine Drive, the Environmental Advisory Committee recommends that Council:

1. **Proceed with the cutting of shrubs and bushes on the relatively level (non-sloped) land along Marine Drive, between the sidewalk and sloped area, to a height and at a frequency that improves views of the water and pier.**

2. Establish, as part of the City's Operational Plan for Parks, a long-term plan and ongoing program for the management of vegetation on BNSF lands. This plan will provide for the stratification of the area to allow for a variety of strategies and planned outcomes to accommodate factors such as invasive species control, natural tree growth and height, erosion control, and views consistent with:
 - a. Maintaining the area in a relatively natural state consistent with Canadian Landscape Standard Level of Care Levels 4 to 5 and City Policy 611 concerning the cutting of trees.
 - b. Implementing sustainable design principles and guidelines, using vegetation that is resilient to climate change, encouraging native plants and removing or decreasing invasive species. {This site could be used as a demonstration project for removal of invasive species in other City parks.}
 - c. Allowing for the cutting of tree shoots that does not endanger the health of the root system or stability of the slope, and allowing for the removal of tree stumps only if other trees provide sufficient slope stability.
 - d. Maintaining the area to provide for views of the water and pier from the level of a pedestrian on the sidewalk along substantial areas of the Hump on Marine Drive.
 - e. Considering also the views of the vegetation from below along the promenade.
3. Ensure that all foregoing activities are funded on an ongoing basis as part of the Parks Management operating budget, without decreasing or detracting from resources currently committed to existing Parks Management operations.

Motion CARRIED

Note: In accordance with motion 2022-EAC-026, Item 7: *Water Treatment Update* was discussed at this time.

7. WATER TREATMENT UPDATE

The Director of Engineering and Municipal Operations provided an update regarding metal levels at the City's water treatment plant, noting that the biggest

success of the plant has been the elimination of manganese. A roundtable discussion followed.

5. BUSINESS ARISING FROM ACTION AND MOTION TRACKING DOCUMENT

Staff provided an update regarding the status of action items and recommendations from previous minutes.

6. 2021-2022 WORK PLAN UPDATE

The Director of Engineering and Municipal Operations noted that a corporate report regarding a long-term plan for non fossil fuel vehicles is expected to be presented to Council at the October 3, 2022 Regular Council meeting. There were no further Work Plan updates at this time.

7. WATER TREATMENT UPDATE

Note: This item was discussed prior to Item 5: *Business Arising from Action and Motion Tracking Document*.

8. OTHER BUSINESS

None

9. INFORMATION

9.1 COMMITTEE ANNUAL REPORT

The Director of Engineering and Municipal Operations provided a brief overview of the Environmental Advisory Committee 2022 Annual Report, which was provided to the Committee for their information. This report will be presented to Council at the October 3, 2022 Regular Council meeting.

10. 2022 MEETING SCHEDULE

No further meetings scheduled.

11. **CONCLUSION OF THE SEPTEMBER 22, 2022 ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 5:20 p.m.



Councillor Kristjanson, Chairperson

Janessa Auer, Committee Clerk

Unapproved



Arts and Cultural Advisory Committee

Minutes

September 8, 2022, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT:	Jim Adams, Community Member Elaine Cheung, Community Member Denice Thompson, Community Member
NON-VOTING ADVISORS:	Karin Bjerke-Lisle, White Rock Museum & Archives Helmut Gruntorad, Semiahmoo Arts Society
COUNCIL:	Councillor Anthony Manning, Chairperson (non-voting)
STAFF:	Elizabeth Keurvorst, Acting Director of Recreation and Culture (entered meeting at 4:05 p.m.) Rebecca Forrest, Manager of Cultural Development Janessa Auer, Committee Clerk

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m.

Councillor Manning facilitated a moment of silence to honour the passing of Her Majesty Queen Elizabeth II.

2. ADOPTION OF AGENDA

Motion Number 2022-ACAC-021: It was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee adopts the meeting agenda for September 8, 2022 as circulated.

Motion CARRIED

3. ADOPTION OF MINUTES

Motion Number 2022-ACAC-022: It was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee adopts the minutes of the July 14, 2022 meeting as circulated.

Motion CARRIED

4. INTRODUCTIONS

The Chairperson introduced the new Manager of Cultural Development, Rebecca Forrest, who shared a quick overview of her career history and her aspirations for her new role with the City of White Rock.

5. BUSINESS ARISING FROM ACTION AND MOTION TRACKING DOCUMENT

The Acting Director of Recreation and Culture entered the meeting at 4:05 p.m.

It was noted that the previous Director of Recreation of Culture has resigned, and that the new Acting Director of Recreation and Culture is Elizabeth Keurvorst (previous Manager of Cultural Development).

The Committee discussed outstanding action items from the tracking document.

6. UPDATE ON RELEVANT MOTIONS FROM OTHER ADVISORY COMMITTEES TO COUNCIL

It was noted there are no relevant motions to Council from other advisory committees to report at this time.

7. UPDATE FROM ADDITIONAL MULTI-COMMITTEE PLACEMAKING WORKSHOP

Staff and Committee representatives who attended the second Multi-Committee Placemaking Workshop on August 29, 2022 provided an overview of what was discussed, including a brief review of the workshop's follow-up notes.

A Committee member noted that it could be beneficial for the group of participants who came together for the June 8, 2022 and August 29, 2022 Multi-Committee Placemaking Workshops to become a new Advisory Committee in the next Council term, and that, rather than adding an additional Committee to the total list, it would make most sense for this new Committee to replace the Arts and Cultural Advisory Committee.

Motion Number 2022-ACAC-023: It was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee recommends that Council endorse that the new, upcoming Council consider establishing a standing committee focused on placemaking, that would advise Council on cross-functional opportunities and shared perspectives, in order to achieve the vision of Council and the Official Community Plan (OCP), the Cultural Strategic Plan (CSP), and the Economic Development Strategic Plan (EDSP).

Motion CARRIED

8. 2021-2022 WORK PLAN PROGRESS UPDATE

The Manager of Cultural Development informed the Committee of the upcoming White Rock Festival of the Arts (relating to Work Plan Item 3, *Sustain Diverse Art Programs and Festivals to increase community participation and grow the capabilities of organizers, as well as increase the visibility of arts and culture in new and existing activities and do more “beyond the beach”*), planned for October 21 and 22, 2022. Those interested in participating can sign up to participate via the link provided on the City website's Events page.

It was noted there are no further updates pertaining to the Work Plan at this time.

9. OTHER BUSINESS

9.1 BOOK OF CONDOLENCES

The Acting Director of Recreation and Culture noted that a link is available on the City's website for those wishing to express their condolences online for the passing of Her Majesty Queen Elizabeth II, as well as a book of condolences available for residents to sign in-person at Kent Street Activity Centre.

10. INFORMATION

10.1 COMMITTEE ANNUAL REPORT

The 2022 Arts and Cultural Advisory Committee Annual Report, completed by Staff, was provided on-table to the Committee for their information, with a brief overview provided by the Acting Director of Recreation and Culture. This report will be presented to Council at the October 3, 2022 Regular Council meeting.

Motion Number 2022-ACAC-024: It was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee accepts the corporate report from the Acting Director of Recreation and Culture, titled "2022 Arts and Culture Advisory Committee Annual Report", and recommends the report to Council.

Motion CARRIED


11. 2022 MEETING SCHEDULE

No further meetings scheduled.

12. CONCLUSION OF THE SEPTEMBER 8, 2022 ARTS AND CULTURAL ADVISORY COMMITTEE MEETING

The Chairperson declared the meeting concluded at 5:08 p.m.

Councillor Manning, Chairperson



Janessa Auer, Committee Clerk

Unapproved

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW NO. 2445**



A Bylaw to authorize the construction of
the Helen Fathers Centre Street Walkway Project

WHEREAS in 2014 following public engagement, staff presented a concept plan for the Centre Street Walkway Project between Marine Drive and Columbia Avenue.

AND WHEREAS at the February 22, 2021 Finance and Audit Committee meeting Council directed that the Helen Fathers Centre Street Walkway Project be moved forward.

AND WHEREAS at the February 28, 2022 Regular Council meeting Council approved the Centre Street project be dedicated in memory of Councillor Helen Fathers and directed the project be named as follows: Helen Fathers Centre Steet Walkway.

AND WHEREAS on March 9, 2021 Council approved a budget for the Helen Fathers Centre Street Walkway Project and directed staff to commence the initial project steps including the preliminary design.

AND WHEREAS R.F. Binnie and Associates developed two preliminary options for the Helen Fathers Centre Street Walkway Project which were presented to Council at the Regular Council Meeting on October 4, 2021.

AND WHEREAS on October 4, 2021, Council resolved to:

- (a) Approve R.F. Binnie and Associates' Preliminary Design Option B, as set out in the October 4, 2021 staff report; and
- (b) Direct staff to proceed with the detailed design and construction of Option B;

AND WHEREAS the construction of the Helen Fathers Centre Street Walkway Project will require that property owners adjacent to the Helen Fathers Centre Street Walkway Project remove their encroachments on Centre Street;

AND WHEREAS a number of property owners with encroachments on Centre Street have commenced litigation alleging that Council's October 4, 2021 resolution should have been enacted by Bylaw;

AND WHEREAS Council does not agree or concede that the October 4, 2021 resolution ought to have been enacted by Bylaw, but considers that it is in the best interests of the taxpayers of the City to avoid the expense associated with the litigation,

NOW, THEREFORE, the Council of the Corporation of the City of White Rock in open meeting assembled hereby enacts as follows:

1. The Bylaw may be cited as “*Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445*”.
2. Council directs City staff to proceed with the detailed design and construction of Option B for the Helen Fathers Centre Street Walkway Project, as described in the October 4, 2021 staff report, attached to and forming part of the Bylaw as Schedule A, and as approved by Council resolution on October 4, 2021.

RECEIVED FIRST READING on the	20	day of	September, 2022
RECEIVED SECOND READING on the	20	day of	September, 2022
RECEIVED THIRD READING on the	20	day of	September, 2022
PUBLIC HEARING held on the		day of	
RECONSIDERED AND FINALLY ADOPTED on the		day of	

DARRYL WALKER , MAYOR

TRACEY ARTHUR,
DIRECTOR OF CORPORATE ADMINISTRATION

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: October 4, 2021

TO: Mayor and Council

FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations

SUBJECT: Centre Street Walkway – Design Options

RECOMMENDATIONS

THAT Council:

1. Support R.F. Binnie & Associates' Centre Street Walkway Preliminary Design Option B, as it is more walkable, sustainable, and cost-effective; and
2. Direct staff to proceed with the detailed design and construction of Option B.

EXECUTIVE SUMMARY

In March 2021, Council approved a budget of \$900K and directed staff to commence the initial steps for the Centre Street Walkway Project, including preliminary design. This report includes two preliminary design options and associated cost estimates: Option A reflects the 2014 Option and is estimated to cost \$2.44M, and Option B is a more sustainable version of the 2014 Option and is estimated to be \$1.55M.

The purpose of this report is to obtain Council direction on the Centre Street Walkway Project.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2021-116 March 8, 2021	THAT Council approve a budget of \$900K from Community Amenity Contributions (CAC) based on the conceptual design for the Centre Street Walkway provide to Council in 2014 and attached as Appendix A and direct staff to commence the initial project steps, including preliminary design, as described in this report. CARRIED
2021-F&A-030 February 22, 2021	THAT The Finance and Audit Committee reconfirms the project noted in the February 22, 2021, corporate report titled "Community Amenity Contribution (CAC) Project Options Update" as a. Centre Street Walkway Upgrades/ but now noting 2021 as the year/with the budget amount \$500,000. CARRIED

	Note: It was noted the design from 2014 included tree trunks, these were not well received, and the Committee does not want them to come back again as part of the future plan.
2021-F&A-030 February 22, 2021	THAT The Finance and Audit Committee requests the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAD) Project Options Update” as a. Centre Street Walkway Upgrades be started” shovel in the ground “2021”/started ASAP. CARRIED
2014-319 October 20, 2014	THAT Council receives for information the corporate report dated October 20, 2014, from the Director of Engineering and Municipal Operations titled “Updated on Progress of Centre Street Road Allowance Improvements Task Force.” CARRIED

INTRODUCTION/BACKGROUND

In 2014, following public engagement, staff presented a concept plan (attached as Appendix A) for the Centre Street Walkway Project between Marine Drive and Columbia Avenue. Although \$300K were included in the 2015 Capital Plan for this Project, the conceptual cost estimate was \$800K. The project was not approved by Council in 2014.

At the February 22, 2021, Finance and Audit Committee meeting, Council supported this Project to move forward in 2021. Accordingly, at the March 9, 2021 Regular Council meeting, Council approved a budget of \$900K based on the 2014 Option and directed staff to commence the initial Project steps, including the preliminary design.

The City retained R.F. Binnie and Associates to develop a preliminary design for two options. Option A is based on the 2014 Option; Option B is a more sustainable version of the 2014 Option because it allows for more trees, uses durable materials, and supports natural rainwater infiltration. The preliminary design for Option A and Option B is attached to the report as Appendix B.

The two options are summarized in Table 1.

Table 1 – Comparison of two options

Description	Option A	Option B
Walkway Length (meter)	200	315
Number of Steps	240	180
Number of Ramps	24	12
New Trees (each)	46	52
Estimated Total Cost (including design, construction, archaeology, permitting, and contingency)	\$2.44M	\$1.55M

Both options have a similar layout. While Option A matches the 2014 Option with adjustments such as retaining walls to account for topography, Option B enhances walkability in its design.

Option B adapts to the existing topography to reduce erosion, includes longer ramps and fewer staircases, which makes it more walkable for pedestrians, particularly desirable for the senior residents, considering the high ratio of seniors in the neighborhood. As a result, Option B requires less excavation and less retaining walls, thereby reducing the construction cost. In addition, Options B accommodates more trees and was developed to maximize durability and lifespan of the walkway with minimal maintenance requirements.

Staff recommend Option B as it is more walkable, cost-effective, and easier to construct. With Council's support, the project can proceed with the detailed design. Construction is anticipated to begin in early Spring 2022 and be completed by the end of summer 2022.

FINANCIAL IMPLICATIONS

There is \$900K available for this project in the 2021 Financial Plan. At a total estimated cost of \$2.44M for Option A, the project will require additional \$1.54M to proceed. At a total estimated cost of \$1.55M for Option B, the project will require additional \$650K to proceed. Option B offers a \$890K savings over Option A.

LEGAL IMPLICATIONS

Six out of eight properties within the project corridor have encroachments on the City's Right of Way (ROW). Staff has been working with these property owners to remove the encroachments. Property impact letters were sent to the property owners on August 3, 2021, with a deadline to remove the encroachments by December 31, 2021.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The concept plans were presented during public consultation in 2014. The preliminary designs are based on the 2014 Options.

Staff will work on a communication plan, including project information on the City's website, project signs, and notices to residents adjacent to the project area.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The project team has coordinated with the Parks Division on maintenance access requirements, street furniture selection, plantings and trees.

CLIMATE CHANGE IMPLICATIONS

The walkway is located on steep terrain. There is minor erosion occurring within the Project corridor resulting from inadequate vegetative cover. For both Options, in addition to the retention of the existing healthy trees, the proposed upgrades will add approximately 1700 m² of green space.

Option B adapts to the existing terrain, minimizes the amount of excavation, reduces disturbance to the existing soil, and therefore, minimizes impacts to slope stability. Although Option B meanders the pathway across the hill, its drainage design allows run-off from the walkway surface to broadly spread over the site, facilitating natural irrigation and infiltration for the trees and planting areas. The proposed plantings and trees will ameliorate the current erosion and strengthen the stability of the site.

ALIGNMENT WITH STRATEGIC PRIORITIES

The Project is a Community Amenity Contribution "Shovel-in-the-Ground" project, and it is consistent with Council's top five priorities.

OPTIONS / RISKS / ALTERNATIVES

The following alternative option is available for Council's consideration:

1. Support Option A. If this option is selected, the project is anticipated to cost \$2.44M including design, construction, archaeology, permitting and contingency. The project will require an increase of \$1.54M to the original budget of \$900K.

CONCLUSION

The Consultant developed two preliminary design options for Council's consideration and approval. In addition to accommodating more trees, Option B is more walkable, constructable, and costs \$890K less.

It is recommended that Council support Option B and direct staff to proceed with detailed design of Option B.

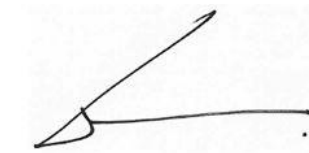
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

This corporate report seeks City Council approval and direction.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Centre Street Walkway Plan in 2014

Appendix B: Centre Street Walkway Preliminary Design Options

From: [REDACTED]
To: [Clerk's Office](#)
Subject: Bylaw 2445
Date: September 23, 2022 4:15:19 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I live at [REDACTED] Victoria which is 3 properties east of the proposed Helen Fathers Centre Street Walkway. Why would the road need to be closed? The walkways on Dolphin and Cypress were recently improved without closing off Victoria. What is the timeline for the street closure if this foolhardy plan goes ahead? Furthermore I thought this issue was to be put on hold to be addressed by the next council. The last request for proposals exceeded \$3 Million. This is an excessive amount to be spent to honour one of our past councillors. Regardless of where the money is coming from, this is inappropriate 2 weeks before an election. A better utilization of this particular block on Victoria Avenue would be to install street lights and a sidewalk. I would challenge our council to walk Victoria from Fir to Cypress on a dark rainy night. It is very dangerous. For the taxes we pay I believe lighting and sidewalk should be a basic street requirement.

Thank you

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2442**



A Bylaw to adopt a Financial Plan for 2022 to 2026

WHEREAS the City Council of the Corporation of the City of White Rock is empowered by the provisions of Section 165 of the "Community Charter" to adopt a Financial Plan for the five-year period ending the thirty-first day of December 2026.

AND WHEREAS it is necessary for such Financial Plan to be amended

The CITY COUNCIL of The Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:-

1. Schedules "A" and "B" attached hereto and forming part of the "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428", are hereby repealed and replaced by the Schedules "A" and "B" attached hereto and forming part of this bylaw.
2. This Bylaw may be cited for all purposes as the "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2328, Amendment No. 2, 2022, No. 2442".

RECEIVED FIRST READING on the	20 th	day of	September, 2022
RECEIVED SECOND READING on the	20 th	day of	September, 2022
RECEIVED THIRD READING on the	20 th	day of	September, 2022
ADOPTED on the		day of	

MAYOR

DIRECTOR OF
CORPORATE ADMINISTRATION

CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN

Schedule 'A' to Bylaw No. 2442, 2022

Consolidated Budget Summary

ii

	2021	2022	2023	2024	2025	2026
Revenue						
Property Taxes and Parcel Taxes	\$ 24,893,400	\$ 26,511,200	\$ 28,205,900	\$ 29,234,100	\$ 30,288,800	\$ 31,443,400
Regional Library Levy	990,100	1,015,300	1,035,600	1,056,300	1,077,400	1,098,900
Business Improvement Levy	343,000	352,800	357,000	364,000	371,300	378,700
Local Improvement Parcel Tax	5,200	5,200				
Grants In Lieu of Taxes	261,700	286,800	292,500	298,400	304,400	310,500
Sales of Service and Other Revenues	15,318,800	16,637,100	18,122,200	19,066,300	20,131,800	21,281,200
Development Cost Charges	937,100	849,500	954,200	815,800	908,900	1,011,400
Other/Own Sources	13,935,200	13,090,300	9,605,400	8,881,600	8,741,800	8,666,000
Government Grants	16,620,900	10,651,000	1,369,500	2,141,000	2,384,700	2,212,100
Total Revenue	\$ 73,305,400	\$ 69,399,200	\$ 59,942,300	\$ 61,857,500	\$ 64,209,100	\$ 66,402,200
Expenses						
Council and Office of the CAO	\$ 870,700	\$ 950,500	\$ 945,500	\$ 964,400	\$ 983,700	\$ 1,018,900
Corporate Administration	1,511,400	1,663,700	1,578,300	1,609,900	1,642,100	1,763,700
Human Resources	739,200	1,020,000	732,100	746,700	761,600	776,800
Finance	1,944,900	2,056,500	2,128,600	2,188,200	2,214,600	2,259,000
Fiscal Services	1,433,300	1,232,300	1,293,800	1,361,800	1,431,600	1,512,000
Information Technology	1,252,300	1,304,600	1,305,800	1,331,900	1,358,500	1,396,900
Police	6,322,400	7,016,000	7,267,100	7,539,000	7,864,000	8,208,500
Fire Rescue	4,474,900	4,541,900	4,652,700	4,797,600	4,942,500	5,088,600
Planning and Development	4,033,400	4,145,500	4,165,100	4,268,000	4,343,400	4,420,200
Engineering and Operations	7,359,600	7,613,600	7,809,000	7,964,800	8,123,500	8,285,400
Recreation and Culture	3,271,000	4,171,600	4,218,700	4,303,200	4,389,200	4,476,800
Solid Waste	1,183,300	1,071,500	1,037,600	1,007,500	1,027,700	1,048,300
Sanitary Sewer	2,211,100	2,207,000	2,517,000	2,922,500	3,458,400	4,141,600
Drainage	375,400	354,900	362,000	369,100	376,500	384,000
Water	3,367,300	3,622,700	3,191,500	3,242,600	3,958,500	3,347,300
Total Operating Expenses	\$ 40,350,200	\$ 42,972,300	\$ 43,204,800	\$ 44,617,200	\$ 46,875,800	\$ 48,128,000
Add:						
Transfer from Reserves	41,642,900	41,989,300	19,721,000	15,088,200	16,005,400	14,516,000
Deduct:						
Capital Expenditures	60,219,000	52,980,000	20,846,000	16,776,000	18,620,000	17,495,000
Debt Repayment	725,400	782,500	807,800	816,000	826,500	837,100
Transfer to Reserves	13,653,700	14,653,700	14,804,700	14,736,500	13,892,200	14,458,100
Total Budget For the Year	\$	\$	\$	\$	\$	\$

CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule "B" To Bylaw No. 2442, 2022

Proportion of Revenues By Funding Source:

The following table shows the proportion of total revenue proposed to be raised from each funding source. Property taxes form the largest portion of revenues. They provide a stable and consistent source of revenues to pay for many services, such as police and fire protection, that are difficult or undesirable to fund on a user-pay basis.

Fees and charges represent 24% of planned revenues. The most significant of these are water, sanitary sewer, drainage and solid waste user fees and are charged on a user-pay basis. This basis attempts to fairly apportion utility service costs to those that make use of these services.

Other revenue sources represent 35% of the 2022 budgeted revenue. They include sale of services, interest and penalties, government grants, contributions, pay parking and building permit fees. These revenues fluctuate due to economic conditions and City initiatives and in the case of government grants, require approval by senior governments.

Property Value Taxes	41%
Fees & Charges	24%
Other Sources	35%

Distribution of Property Taxes Between Property Classes:

The following table provides the distribution of property tax revenue between property classes. The City's primary goal is to set tax rates that are sufficient, after maximizing non-tax revenues, to provide for service delivery, city assets and maintain tax stability. This is accomplished by maintaining the historical relationship between the property classes and applying the same annual tax rate increase across all classes.

Class 1 Residential	92.33%
Class 2 Utility	0.19%
Class 5 Liimt Industry	0.03%
Class 6 Business & Other	7.43%
Class 8 Recreational & Nonprofit	0.02%

Use of Permissive Tax Exemptions:

The City's Annual Municipal Report contains a list of permissive exemptions granted for the year and the amount of tax revenue foregone. Permissive tax exemptions are granted to not-for-profit institutions as per City policy and includes exemptions for religious institutions, service organizations and cultural institutions that form a valuable part of our community. Each year organizations can make an application for permissive exemptions which are reviewed on a case-by-case basis.

**The Corporation of the
CITY OF WHITE ROCK
BYLAW No. 2439**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock in open meeting assembled ENACTS as follows:

1. THAT Schedule C of the *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended by rezoning the following lands:

Lot 8 Section 10 Township 1 New Westminster District Plan NWP13684
PID: 007-208-677
(1441 Vidal Street)

Lot 2 Section 10 Township 1 New Westminster District Plan NWS2236
PID: 001-267-761
(1443 Vidal Street)

Lot 1 Section 9 Township 1 New Westminster District Plan NWS2236
PID: 001-267-744
(1445 Vidal Street)

Lot 1 Section 10 Township 1 New Westminster District Plan EPP46879
PID: 029-484-413
(1465 Vidal Street)

Lot 41 Section 10 Township 1 New Westminster District Plan NWP35379
PID: 007-223-480
(14937 Thrift Avenue)

as shown on Schedule "1" attached hereto, from the 'RS-1 One Unit Residential Zone' and the 'RT-1 Two Unit (Duplex) Residential Zone' and the 'CD-32 Comprehensive Zone' to the 'CD-68 Comprehensive Development Zone (Thrift/Vidal Street).'

2. THAT *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended:

(1) by adding to the Table of Contents for ‘Schedule B (Comprehensive Development Zones)’, Section 7.68 CD-68 Comprehensive Development Zone’, and

(2) by adding the attached Schedule “2” to ‘Schedule B (Comprehensive Development Zones)’ Section 7.68 CD-68 Comprehensive Development Zone’.

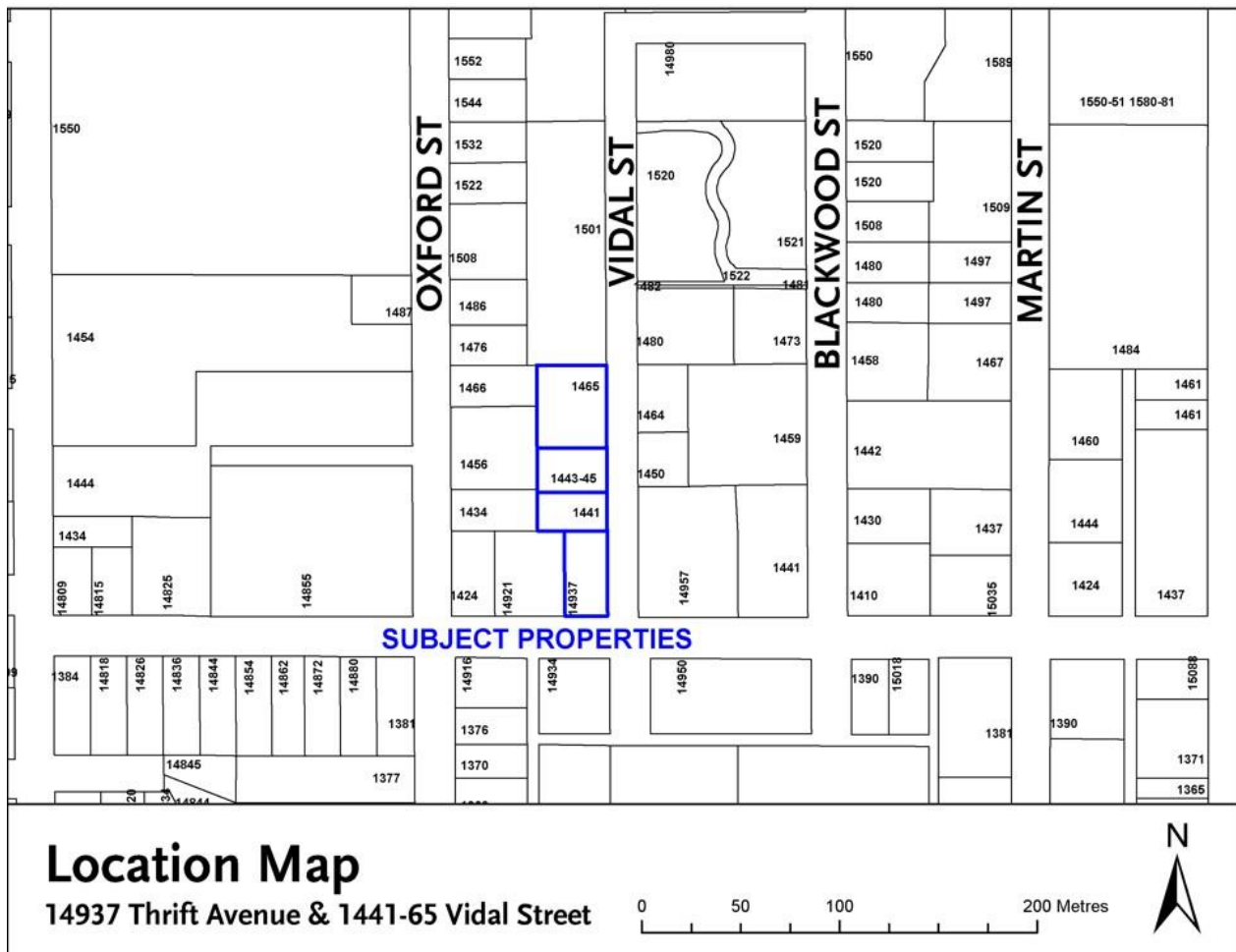
3. This bylaw may be cited for all purposes as “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-68 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2439*”.

Public Information Meeting held this	20 th day of	August, 2020
Read a first time this	25 th day of	July, 2022
Read a second time this	25 th day of	July, 2022
Considered at a Public Hearing this	26 th day of	September, 2022
Read a third time this	day of	, 2022
Adopted this	day of	, 2022

Mayor

Director of Corporate Administration

Schedule “1”



7.68 CD-68 COMPREHENSIVE DEVELOPMENT ZONE

INTENT

The intent of this zone is to accommodate the development of a multi-unit rental residential building, being four storeys and with 70 dwelling units, on four consolidated sites of approximately 3,875.4 square meters (41,714 square feet or 0.958 acres).

1. Permitted Uses:

- (1) *multi-unit residential use*
- (2) *accessory home occupation* use in accordance with the provisions of section 5.3 and that does not involve clients directly accessing the *principal building*.

2. Lot Coverage:

- (1) The maximum *lot coverage* in the CD-68 zone is 39.6 %.

3. Gross Floor Area and Floor Area Ratio:

- (1) The gross floor area, including amenity areas, shall be no greater than 5,799 square metres (62,425 square feet).
- (2) The maximum density shall not exceed 1.5 times the lot area and the gross floor area ratio shall be no greater than 1.50 FAR

4. Regulations for Size, Shape and Siting of Building and Structures

- (a) The *principal building* for *multi-unit residential use*, inclusive of elevator shafts, stair housing, and all mechanical equipment, shall not exceed a *height* of 20.32 metres (66.66 feet)
- (b) The minimum setbacks for *multi-unit residential uses* are as follows:
 - (i) Setback from interior (north) lot line = 6.83 metres
 - (ii) Setback from exterior (south) lot line = 24.47 metres
 - (iii) Setback from rear (west) lot line = 7.87 metres
 - (iv) Setback from front (east) lot line = 5.27 metres
 - (v) Setback from south interior side lot line = 8.20 metres

5. Parking:

Parking for *multi-unit residential use* shall be provided in accordance with Sections 4.14 and 4.17, with the minimum number of spaces required as follows:

- (a) A minimum of one hundred and twenty-three (123) spaces shall be provided for the *multi-unit residential use*
- (b) A minimum of twenty-one (21) spaces shall be provided for visitors and marked as “visitor”
- (c) A minimum of three (3) of the required one hundred and twenty-three (123) spaces shall be provided as accessible parking spaces and shall be clearly marked as such and shall have a minimum length of 5.5 metres. Of the five accessible parking spaces,

one space shall be provided as a van-accessible loading space with a minimum width of 2.8 metres, and the other four spaces shall have a minimum width of 2.5 metres, provided that the four parking spaces have a shared or non-shared access aisle with a minimum width of 1.5 metres.

- (d) The minimum height clearance at the accessible parking spaces and along the vehicle access and egress routes from the accessible parking spaces must be at least 2.3 metres to accommodate over-height vehicles equipped with a wheelchair lift or ramp.
- (e) A minimum of twelve (12) stalls must have electric charging capacity.
- (f) A minimum of twelve (12) stalls must be roughed for electric charging capacity.

6. Bicycle Parking:

Bicycle parking shall be provided in accordance with Section 4.16, with the minimum number of spaces required as follows:

- (a) A minimum of 70 Class I spaces shall be provided
- (b) A minimum of 14 Class II spaces shall be provided

9. Loading:

- (a) One loading space shall be provided for a *multi-unit residential use* in accordance with Section 4.15

10. General:

Development in this zone shall substantially conform to the Plans prepared by Keystone Architecture dated October 18, 2021, and titled DP Resubmission that are attached hereto and on file at the City of White Rock.









roof deck - plaza & elevator lobby



roof deck - trellis seating area & picnic area



roof deck - green roof & plaza

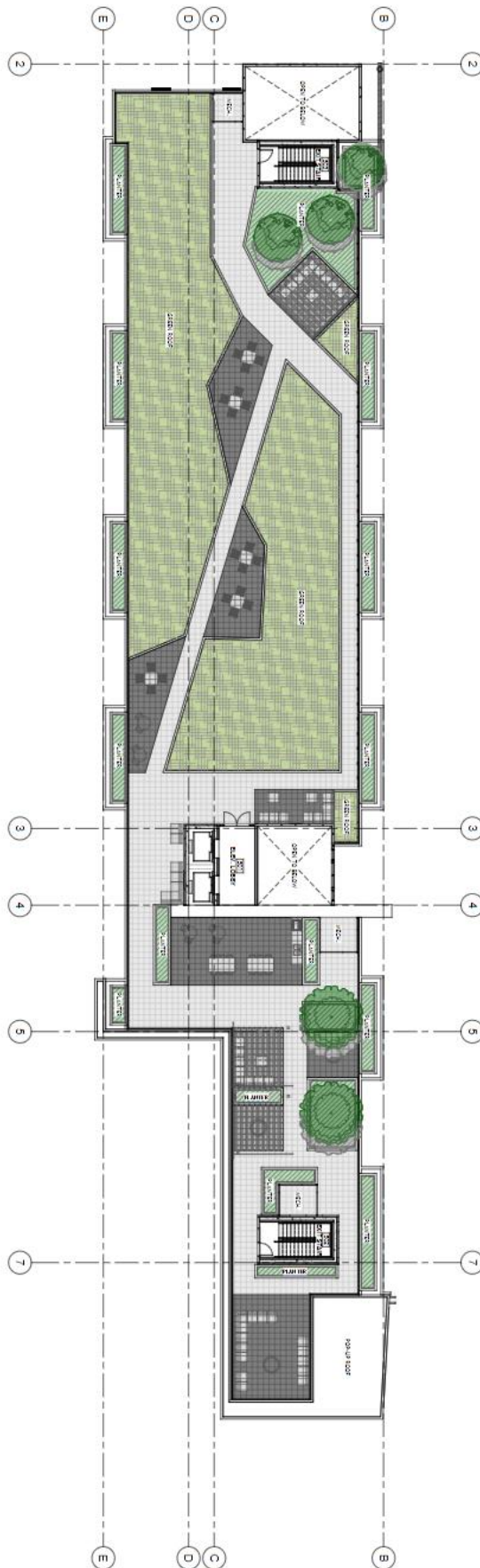


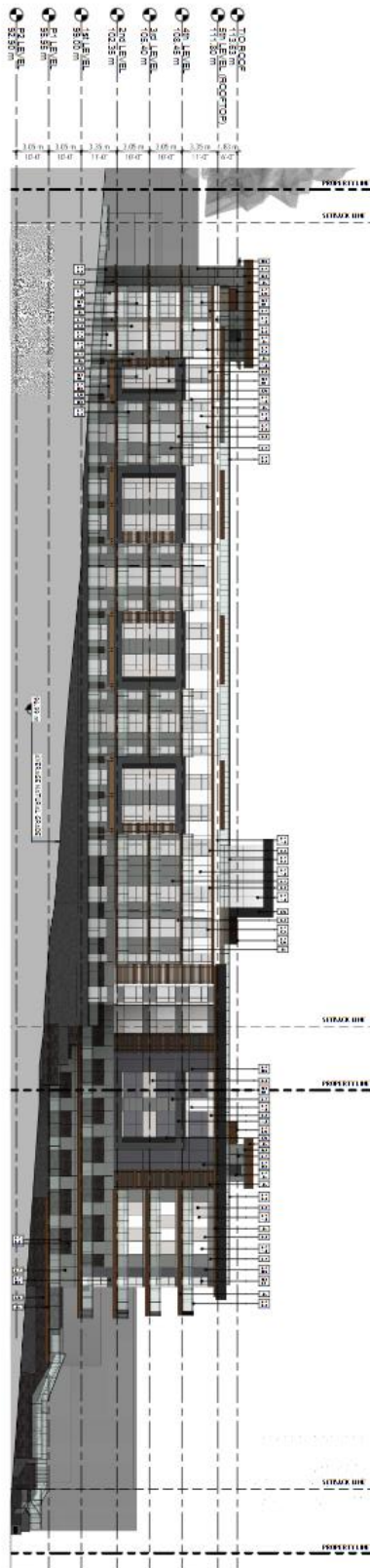
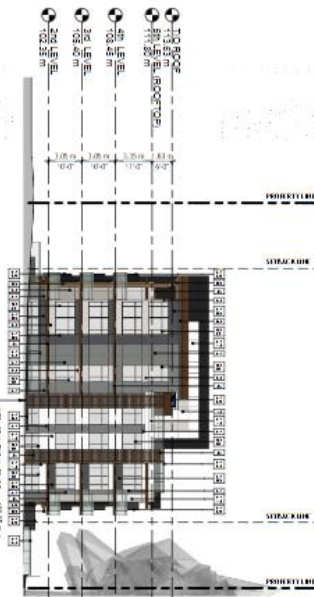
ground level greenspace - street view



ground level greenspace - aerial view





[illegible]



east perspective elevation



west perspective elevation



south perspective elevation



north perspective elevation

THE CORPORATION OF THE
CITY OF WHITE ROCK

DEVELOPMENT PERMIT NO. 423



1. This Development Permit No. 447 is issued to WS VIDAL PROPERTIES HOLDINGS LTD., INC.NO. BC1163846 as the owner and shall apply only to ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the City of White Rock, in the Province of British Columbia, and more particularly known and described as:

Legal Description:

Lot 8 Section 10 Township 1 New Westminster District Plan NWP13684
PID: 007-208-677
(1441 Vidal Street)

Lot 2 Section 10 Township 1 New Westminster District Plan NWS2236
PID: 001-267-761
(1443 Vidal Street)

Lot 1 Section 9 Township 1 New Westminster District Plan NWS2236
PID: 001-267-744
(1445 Vidal Street)

Lot 1 Section 10 Township 1 New Westminster District Plan EPP46879
PID: 029-484-413
(1465 Vidal Street)

Lot 41 Section 10 Township 1 New Westminster District Plan
NWP35379
PID: 007-223-480
(14937 Thrift Avenue)

As indicated on Schedule A

2. This Development Permit No. 447 is issued pursuant to the authority of Sections 490 and 491 of the *Local Government Act, R.S.B.C. 2015*, “Chapter 1 as amended, and the “White Rock Official Community Plan Bylaw, 2017, No. 2220” as amended, and in conformity with the

procedures prescribed by the "City of White Rock Planning Procedures Bylaw, 2017, No. 2234" as amended.

3. The terms, conditions and guidelines as set out in "*Chapter 1* as amended, and the "White Rock Official Community Plan Bylaw, 2017, No. 2220" as amended that relate to the "Town Centre Transition Area" shall apply to the area of land and premises hereinbefore described and which are covered by this Development Permit.

4. Permitted Uses of Land, Buildings and Structures

Land, buildings, and structures shall only be used in accordance with the provisions of the "CD-68 Comprehensive Development Zone" of the "White Rock Zoning Bylaw, 2012, No. 2000" as amended.

5. Dimensions and Siting of Buildings and Structures on the Land

All buildings and structures to be constructed, repaired, renovated, or sited on said lands shall be in substantial compliance with the Plans prepared by Keystone Architecture and Planning Ltd. and van der Zalm + associates Inc. hereto in accordance with the provisions of Section 491 of the *Local Government Act*:

Schedule B	Site Plan
Schedule C	Building Elevations
Schedule D	Renderings
Schedule E	Landscaping Plans

These Plans form part of this development permit.

6. Terms and Conditions:

- a) The applicant shall enter into a Servicing Agreement to provide frontage improvements and on-site works and services in accordance with Section 506 of the *Local Government Act* and to the acceptance of the Director of Engineering and Municipal Operations;
- b) The applicant shall provide landscaping for the development in substantial compliance with the Landscape Plans (Schedule E) to the acceptance of the Director of Planning and Development Services and the Director of Engineering and Municipal Operations;
- c) The permittee must also submit an estimate for the cost of landscaping, along with securities in the amount of \$500,000.00 (125% of the cost of landscaping) to the City prior to the issuance of a building permit.
- d) Rooftop mechanical equipment shall be screened from view to the acceptance of the Director of Planning and Development Services;
- e) The hydro kiosk is to be located on site to the acceptance of the Director of Planning and Development Services.

7. In the interpretation of the Development Permit all definitions of words and phrases contained in Sections 490 and 491 of the *Local Government Act, R.S.B.C. 2015, Chapter 1* as amended,

and the “White Rock Official Community Plan Bylaw, 2017, No. 2220”, as amended, shall apply to this Development Permit and attachments.

8. Where the holder of this Permit does not obtain the required building permits and commence construction of the development as outlined in this Development Permit within two years after the date this Permit was authorized by Council, the Permit shall lapse, unless the Council, prior to the date the Permit is scheduled to lapse, has authorized further time extension of the Permit.
9. This permit does not constitute a subdivision approval, a tree management permit, a demolition permit, or a building permit.

Authorizing Resolution passed by the Council for the City of White Rock on the ____ day of _____, 20__.

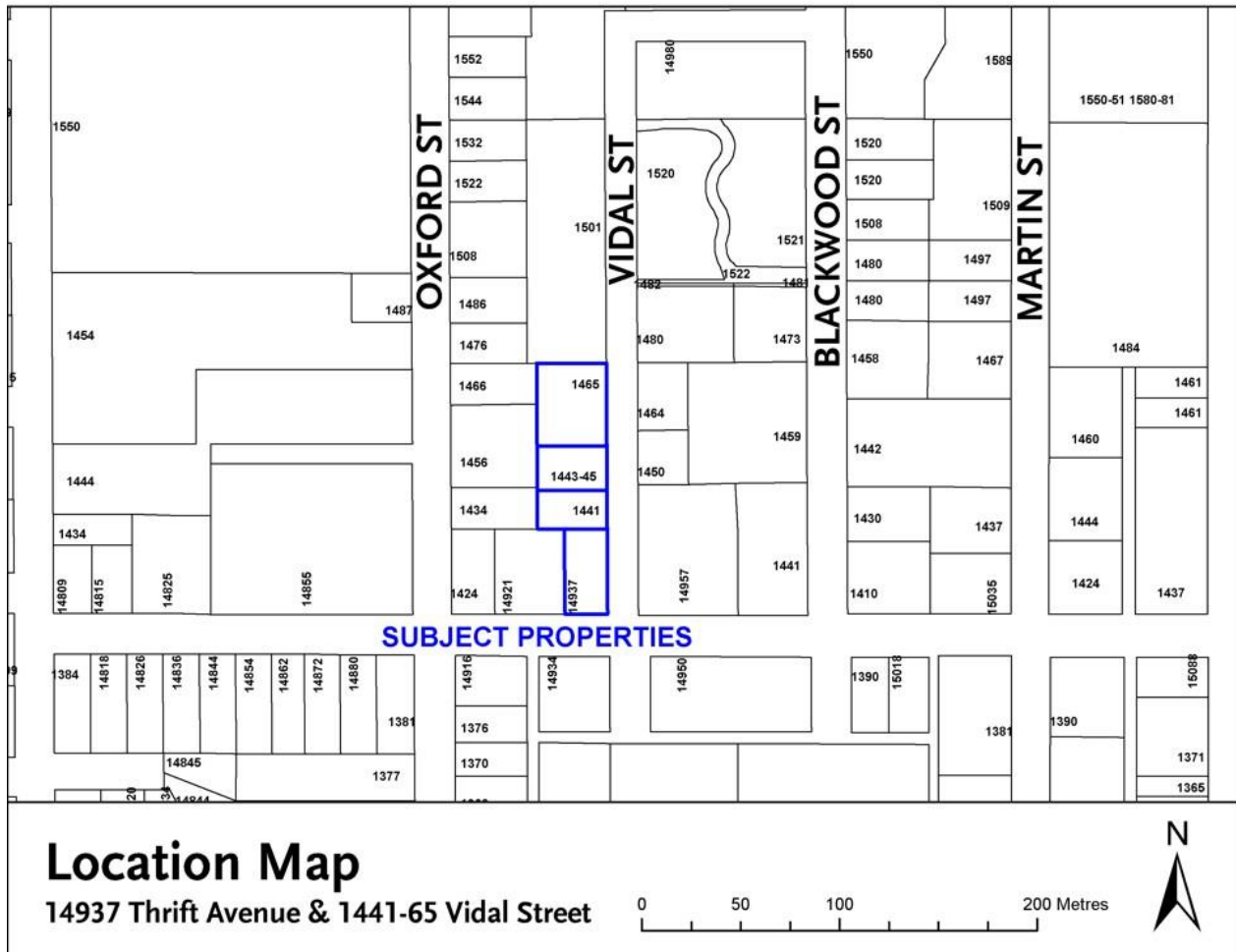
This development permit has been executed at White Rock, British Columbia on the _____ day of _____ 20__.

The Corporate Seal of THE CORPORATION
OF THE CITY OF WHITE ROCK was hereunto
affixed in the presence of:

Mayor
Authorized Signatory

Director of Corporate Administration
Authorized Signatory

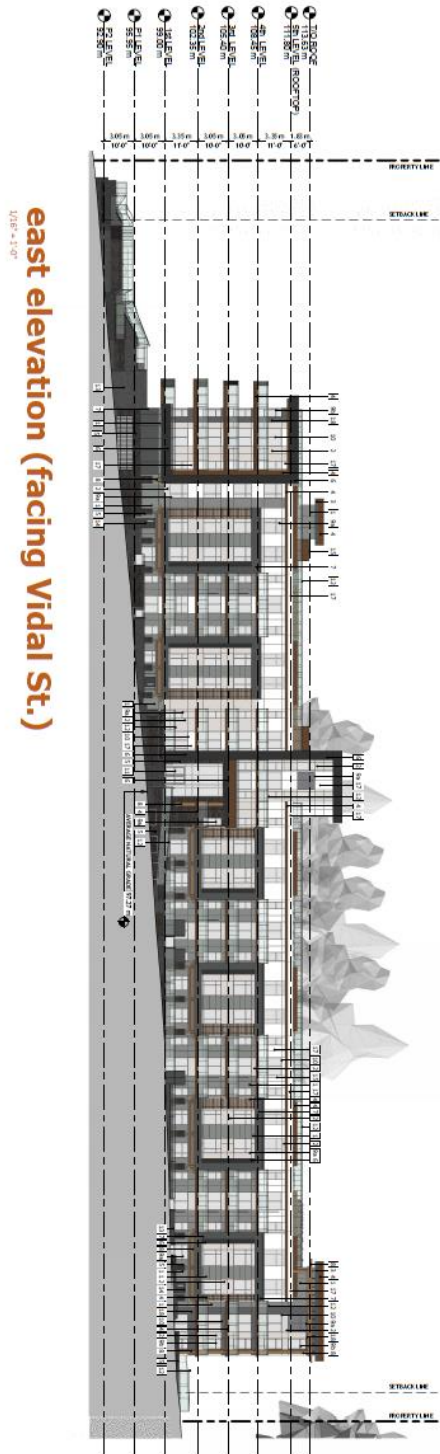
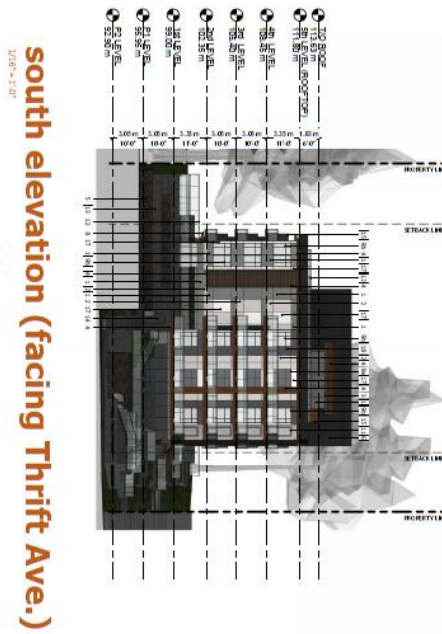
Schedule A – Location Map



Schedule B – Site Plan



Schedule C – Elevations

[illegible]



east perspective elevation



west perspective elevation



south perspective elevation



north perspective elevation

Schedule D – Renderings







roof deck - plaza & elevator lobby



roof deck - trellis seating area & picnic area



roof deck - green roof & plaza



ground level greenspace - street view

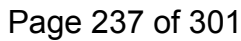


ground level greenspace - aerial view

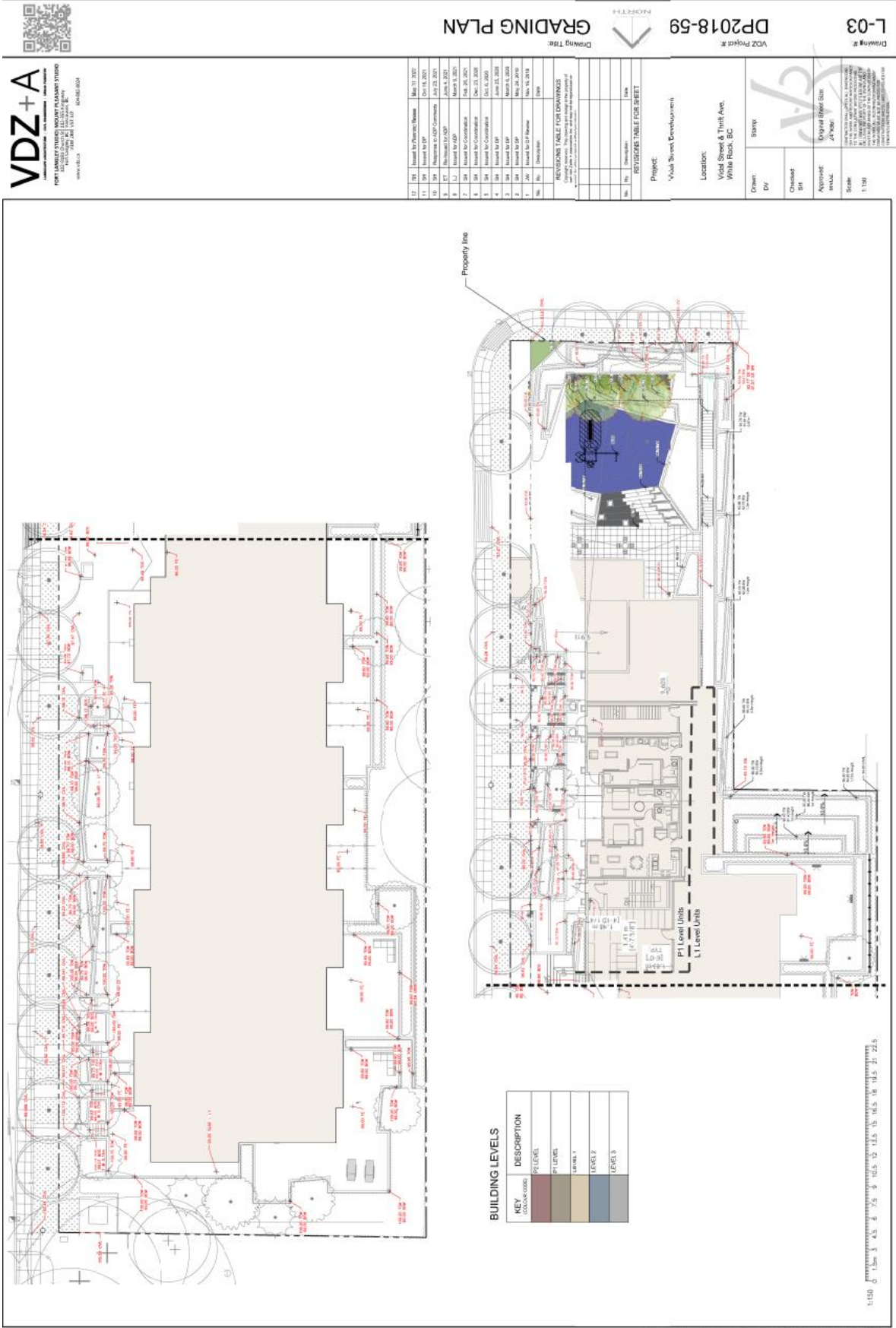


Schedule E – Landscape Plans









TREE PALETTE



SHRUB PALETTE



GRASSES, PERENNIALS AND GROUNDCOVERS PALETTE



PRECEDENT IMAGES



VDZ+A
 LANDSCAPE ARCHITECTURE
 110111 11th Ave S, Suite 100
 Minneapolis, MN 55426
 Phone: 612.338.1111
 Email: info@vdz-a.com

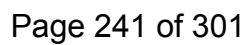


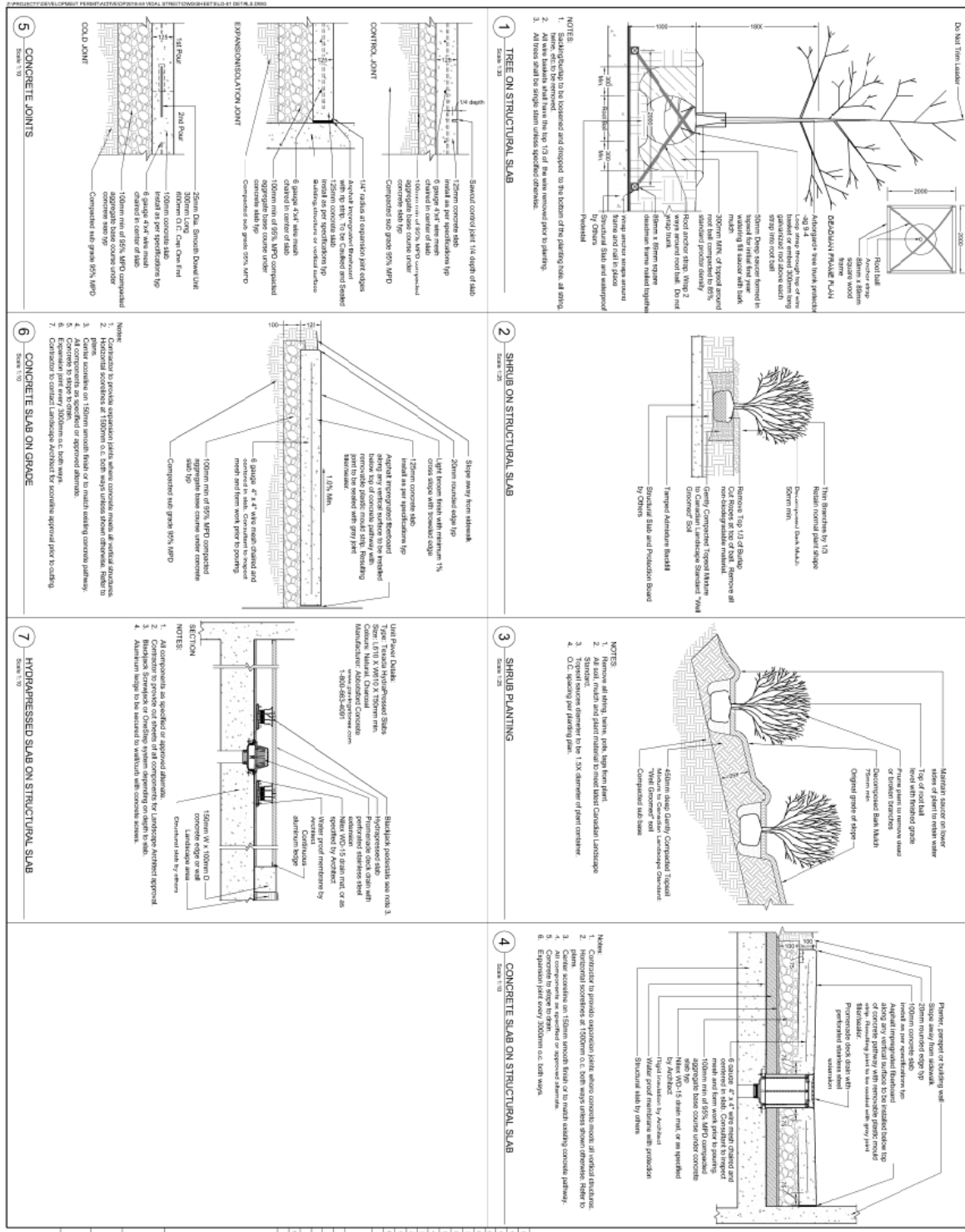
No.	Plant Name	Quantity	Notes
1	Tree 1 (10' x 12')	1	Plant in front of building
2	Tree 2 (10' x 12')	1	Plant in front of building
3	Tree 3 (10' x 12')	1	Plant in front of building
4	Tree 4 (10' x 12')	1	Plant in front of building
5	Tree 5 (10' x 12')	1	Plant in front of building
6	Tree 6 (10' x 12')	1	Plant in front of building
7	Tree 7 (10' x 12')	1	Plant in front of building
8	Tree 8 (10' x 12')	1	Plant in front of building
9	Tree 9 (10' x 12')	1	Plant in front of building
10	Tree 10 (10' x 12')	1	Plant in front of building

No.	Plant Name	Quantity	Notes
1	Shrub 1 (10' x 12')	1	Plant in front of building
2	Shrub 2 (10' x 12')	1	Plant in front of building
3	Shrub 3 (10' x 12')	1	Plant in front of building
4	Shrub 4 (10' x 12')	1	Plant in front of building
5	Shrub 5 (10' x 12')	1	Plant in front of building
6	Shrub 6 (10' x 12')	1	Plant in front of building
7	Shrub 7 (10' x 12')	1	Plant in front of building
8	Shrub 8 (10' x 12')	1	Plant in front of building
9	Shrub 9 (10' x 12')	1	Plant in front of building
10	Shrub 10 (10' x 12')	1	Plant in front of building

No.	Plant Name	Quantity	Notes
1	Grass 1 (10' x 12')	1	Plant in front of building
2	Grass 2 (10' x 12')	1	Plant in front of building
3	Grass 3 (10' x 12')	1	Plant in front of building
4	Grass 4 (10' x 12')	1	Plant in front of building
5	Grass 5 (10' x 12')	1	Plant in front of building
6	Grass 6 (10' x 12')	1	Plant in front of building
7	Grass 7 (10' x 12')	1	Plant in front of building
8	Grass 8 (10' x 12')	1	Plant in front of building
9	Grass 9 (10' x 12')	1	Plant in front of building
10	Grass 10 (10' x 12')	1	Plant in front of building

No.	Plant Name	Quantity	Notes
1	Perennial 1 (10' x 12')	1	Plant in front of building
2	Perennial 2 (10' x 12')	1	Plant in front of building
3	Perennial 3 (10' x 12')	1	Plant in front of building
4	Perennial 4 (10' x 12')	1	Plant in front of building
5	Perennial 5 (10' x 12')	1	Plant in front of building
6	Perennial 6 (10' x 12')	1	Plant in front of building
7	Perennial 7 (10' x 12')	1	Plant in front of building
8	Perennial 8 (10' x 12')	1	Plant in front of building
9	Perennial 9 (10' x 12')	1	Plant in front of building
10	Perennial 10 (10' x 12')	1	Plant in front of building





VDZ+A
LANDSCAPE ARCHITECTURE & PLANNING
11000 144th Street, Suite 100
Richmond, BC V6V 2G9
Tel: 604.273.1111
www.vdz.ca

Project: Vial Street Development
Location: Vial Street & Tyne Ave., White Rock, BC
Drawn: FW
Checked: JW
Approved: A. Vial
Scale: AS SHOWN

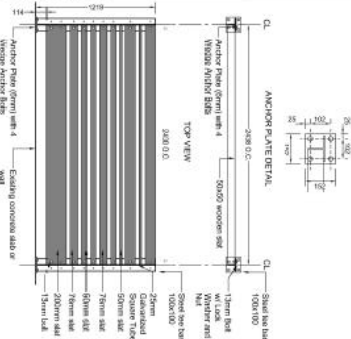
Drawing #: **LD-01**

VDZ Project #: **DP2018-59**

Drawing Title: **DETAILS**



1 RUBBER PLAY SURFACE



Notes:

1. All burials in the chest cavity [also] in feet.
2. Spacing between wooden slats to be 38 mm (1 1/2").
3. Galvanized tar to be applied to steel bar.
4. Wedge anchor bolts to be hot dipped galvanized.

5 CEDAR FENCE
Scale 1/2"



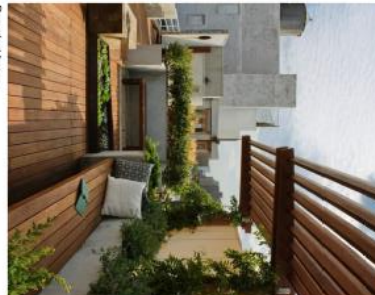
Supplier: Kodama
Product: Zome Lounger Sun Shade

2 LOUNGER SUN SHADE
Scale: 1/8" = 1'-0"



Precedent image
Manufacturer: Gemstone Masonry & Landscape Supply Ltd.
Custom Natural Gas Fire Table
Or approved Equal

6 FIRE PIT
Excavate 1175



Shop Drawings to be submitted to Landscape Architect for Approval

3 TRELLIS
Scale: 1/16"



7 LOUNGE
SALOON



Our improved Equid

4 **SUNDECK CHAIR**
Scale: 1/8" = 1'-0"



8 GLASS RAILING
Scale: NTS

[illegible][illegible]

Project:
Vidal Street Development

Location:
Vidal Street & Thrift Ave,
White Rock, BC

Drawer:	Pin	Stamp:
Chassis:	2W	
Approved:	Initial	Copy of Street View
Scale:	AS SHOWN	4" X 6"



**The Corporation of the
CITY OF WHITE ROCK
BYLAW 2438**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

1. Schedule "C" of the "White Rock Zoning Bylaw, 2012, No. 2000" as amended is further amended by rezoning the following lands:

Lot 1 Section 11 Township 1 New Westminster District Plan 14850
(1091 Stayte Road)

PID: 002-267-144

as shown on Schedule "1" attached hereto, from 'RS-1 One Unit Residential Zone' to 'RT-1 Two Unit (Duplex) Residential Zone'.

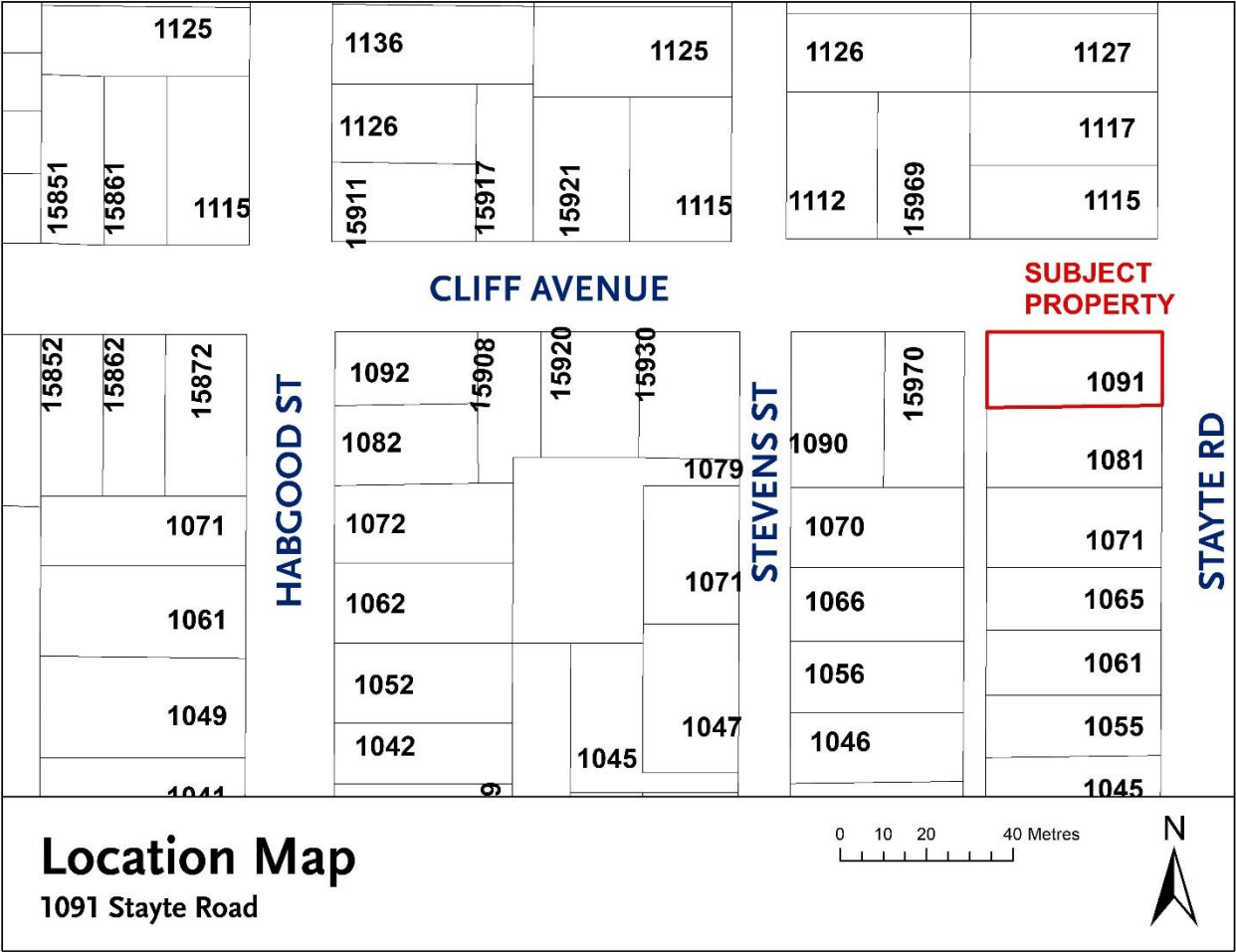
2. This Bylaw may be cited for all purposes as the "White Rock Zoning Bylaw 2012, No. 2000, Amendment (RT-1 – 1091 Stayte Road) Bylaw, 2020, No. 2438".

PUBLIC INFORMATION MEETING on the	8 th	day of	October, 2020
RECEIVED FIRST READING on the	25 th	day of	July, 2022
RECEIVED SECOND READING on the	25 th	day of	July, 2022
PUBLIC HEARING held on the	26 th	day of	September, 2022
RECEIVED THIRD READING on the		day of	
RECONSIDERED AND FINALLY ADOPTED on the		day of	

Mayor

Director of Corporate Administration

Schedule “1”



**The Corporation of the
CITY OF WHITE ROCK
BYLAW No. 2397**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock in open meeting assembled ENACTS as follows:

THAT Schedule C of the *White Rock Zoning Bylaw, 2012, No. 2000* as amended be further amended by rezoning the following lands as shown on Schedule "1" attached hereto, from the 'RS-1 One Unit Residential Zone' to 'CD-66 Comprehensive Development Zone (1539 Maple Street)'.

Lot 3 Section 11 Township 1 New Westminster District Plan, 16655
PID: 005-767-121
(1559 Maple Street)

Lot 4 Section 11 Township 1 New Westminster District Plan, 16655
PID: 010-236-538
(1549 Maple Street)

Lot 5 Section 11 Township 1 New Westminster District Plan 16655
PID: 010-236-554
(1539 Maple Street)

Lot 6 Section 11 Township 1 New Westminster District Plan 16655
PID: 010-144-048
(1529 Maple Street)

Lot 7 Section 11 Township 1 New Westminster District Plan 16655
PID: 010-236-589
(15631 Russell Avenue)

Lot 8 Section 11 Township 1 New Westminster District Plan 16655
PID: 010-236-597
(1509 Maple Street)

1. THAT *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended:

(1) by adding to the Table of Contents for ‘Schedule B (Comprehensive Development Zones)’ reference to Section 7.66 ‘CD-66 Comprehensive Development Zone (1539 Maple Street)’;

(2) by adding the attached Schedule “2” to ‘Schedule B (Comprehensive Development Zones)’, being a new Section 7.66 ‘CD-66 Comprehensive Development Zone (1539 Maple Street)’.

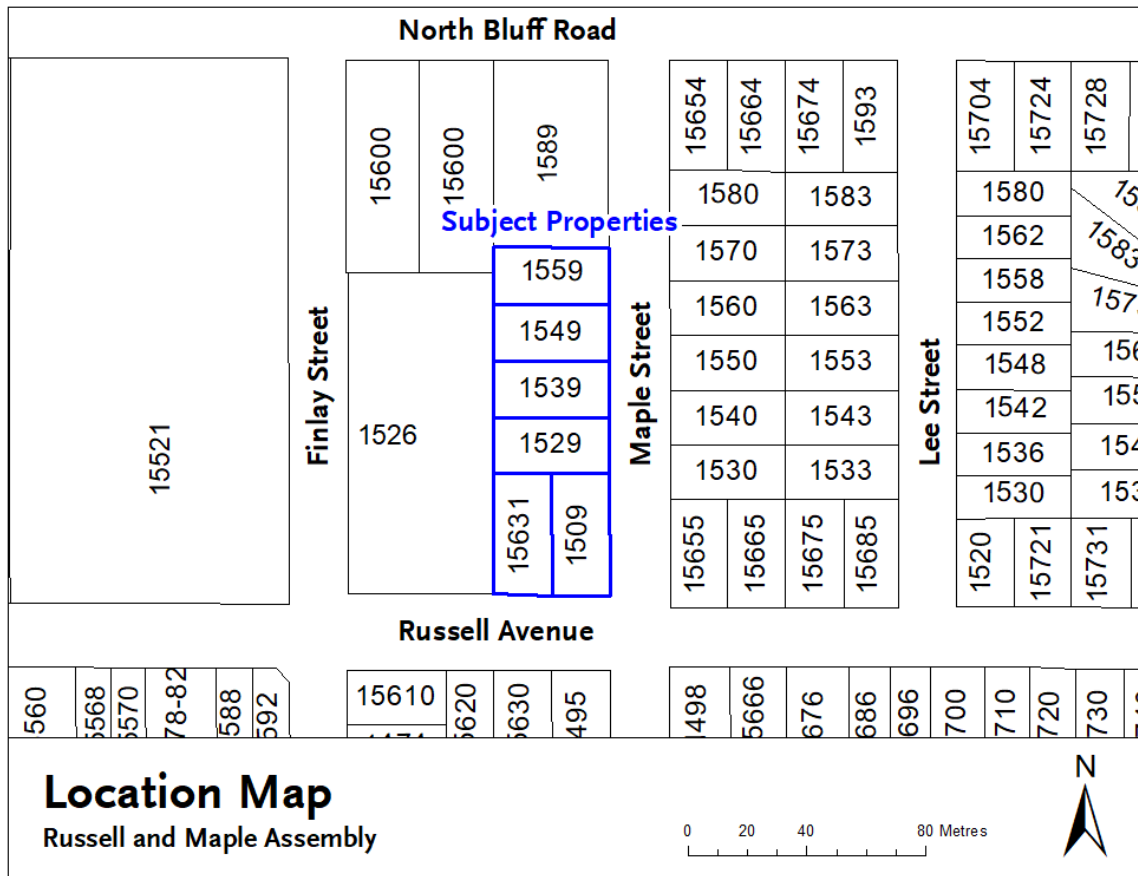
2. This bylaw may be cited for all purposes as “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-66 – 1539 Maple Street) Bylaw, 2021, No. 2397*”.

PUBLIC INFORMATION MEETING on the	13	day of	August, 2021
RECEIVED FIRST READING on the	20	day of	September, 2021
RECEIVED SECOND READING on the	20	day of	September, 2021
PUBLIC HEARING held on the	18	day of	October, 2021
RECEIVED THIRD READING on the	25	day of	October, 2021
RECONSIDERED AND FINALLY ADOPTED on		day of	
the			

Mayor

Director of Corporate Administration

Schedule "1"



7.66 CD-66 COMPREHENSIVE DEVELOPMENT ZONE

INTENT

The intent of this zone is to accommodate the development of a multi-unit residential use within five stacked townhouse blocks on a site of approximately 4,566 square metres (0.45ha).

1. Permitted Uses:

- (a) *multi-unit residential use*; and
- (b) *accessory home occupation* use in accordance with the provisions of section 5.3 and being a use that does not involve clients directly accessing the *principal building*.

2. Building Height:

- (a) The *principal buildings* for *multi-unit residential uses*, inclusive of elevator shafts, stair housing, and all mechanical equipment, shall not exceed the maximum geodetic heights as outlined below. The Block references noted correspond with those illustrated in the Plans forming part of this CD-66 Zone:

- (i) Block 1: 104.51 metres (342.88 feet)
- (ii) Block 2: 104.51 metres (342.88 feet)
- (iii) Block 3: 104.51 metres (342.88 feet)
- (iv) Block 4: 105.01 metres (344.52 feet)
- (v) Block 5: 105.51 metres (346.16 feet)

For reference, the *average natural grade* applicable to the development is 93.4 metres (306.35 feet) geodetic.

- (b) *Ancillary buildings* and *structures* for *multi-unit residential uses* shall not exceed a height of 5.0 metres from *finished grade*.

3. Maximum Density (Floor Area):

- (a) The maximum *gross floor area* shall not exceed 5,953.4 square metres or 1.304 times the lot area; and
- (b) The maximum number of dwelling units shall not exceed 53 units.

4. Siting Requirements:

- (a) Minimum setbacks for *multi-unit residential uses* are as follows:

- (i) Setback from the north lot line = 1.82 metres (6.00 feet)
- (ii) Setback from the south lot line (Russell Avenue) = 1.82 metres (6.00 feet)
- (iii) Setback from the west lot line = 2.43 metres (8.00 feet)
- (iv) Setback from the east lot line (Maple Street) = 3.04 metres (10.00 feet)

- (b) Despite section 7.66.4(a), limited portions of *principal buildings*, ancillary *structures*, and exterior walkways are permitted within the minimum setbacks in accordance with the Plans prepared by Ankenman Marchand Architects, dated Aug. 19, 2021, attached

hereto and on file at the City of White Rock, with the exception that no ancillary buildings or structures are permitted within 1.0 metres of a lot line.

5. Lot Coverage:

- (a) For *multi-unit residential uses*, *lot coverage* shall not exceed 61%.

6. Standard and Accessible Off-Street Parking:

Parking for *multi-unit residential uses* shall be provided in accordance with Section 4.14 of this Bylaw, with the minimum number of spaces required as follows:

- (a) A minimum of 108 standard parking spaces shall be provided for residents;
- (b) A minimum of 18 standard parking spaces shall be provided for visitors;
- (c) A minimum of 3 parking spaces must be provided as accessible spaces, shall be clearly marked, and must have a minimum length of 5.5 metres. Two of these spaces shall be provided as a van-accessible space with a minimum width of 3.4 metres, and the other space shall have a minimum width of 2.5 metres. Each accessible parking space must be located adjacent to an access aisle having a minimum width of 1.5 metres; and
- (d) The access and egress route to and from accessible parking spaces must have a vertical clearance of 2.3 metres.

7. Off-Street Loading:

- (a) Notwithstanding any provision within Section 4.15 to the contrary, one loading space shall be provided for a *multi-unit residential use* with the minimum dimensions of this space being 3.0 metres wide and 9.0 metres long; and
- (b) The access and egress route to and from the loading space must have a vertical clearance of 3.7 metres.

8. Bicycle Parking:

Bicycle parking shall be provided in accordance with Section 4.16 of this Bylaw with the minimum number of spaces required as follows:

- (a) A minimum of 53 Class I spaces shall be provided; and
- (b) A minimum of 14 Class II spaces shall be provided

9. Electric Vehicle Parking

Electric vehicle (EV) parking shall be provided in accordance with Section 4.17 of this Bylaw, with the minimum number of EV parking spaces required as follows:

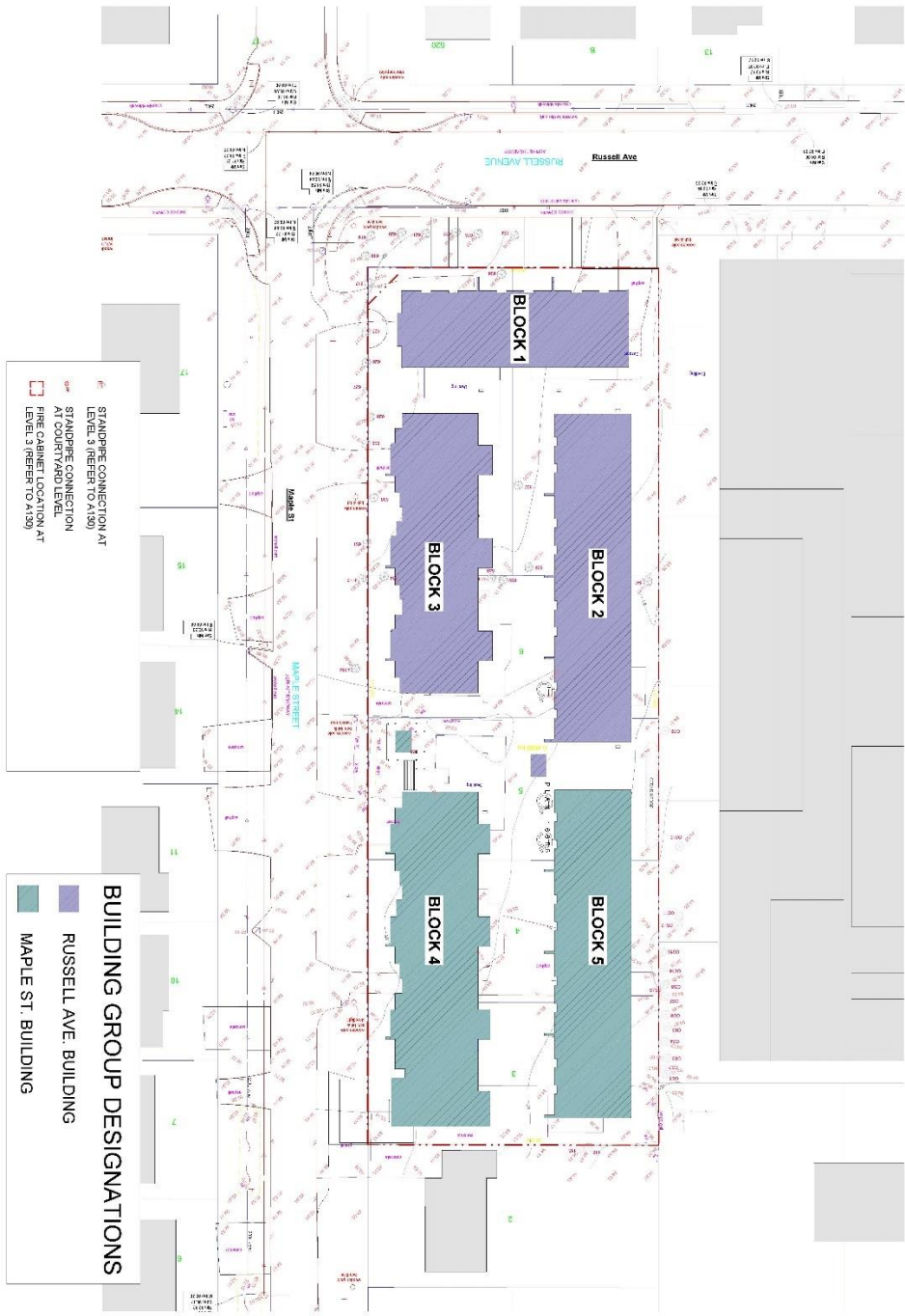
- (a) A minimum of 25 percent of the required parking supply shall be provided an energized outlet capable of providing a Level 2 charge, or higher for electric vehicle charging; and
- (b) A minimum of 75 percent of the required parking supply shall be located within three (3) metres of an electrical outlet roughed-in for electric vehicle charging.

10. Conformity to Design Plans

Development in the CD-66 Zone shall substantially conform to the Plans prepared by Ankenman Marchand Architects, dated Aug. 19, 2021 attached hereto and on file at the City of White Rock.

11. Road Dedication

The siting and lot coverage standards established within this CD-66 Zone shall apply to the legal perimeter (outermost) boundaries, and total area, of the assembled parcels as they existed at the time of first and second reading of this Bylaw and prior to any road dedications.



ARCHITECTS

ANKENMAN MARCHAND

1645 West 9th Avenue
Vancouver, BC, V6U
Tel: (604) 672-2095 Fax: (604) 672-2096
Email: office@AMArchitects.com

Project: 1732
Owner: RUSSELL AND MAPLE
1501 Russell St
Vancouver, BC V6K 1P1
BUILDING FOOTPRINT PLAN
REVISION / DP

Drawn: Juanco
Checked: Juanco
Date: 2021-09-02

No.	Date	Description

Scale: As Indicated DWG NO: A011

All Drawings in this set to be read in conjunction with the project program and specifications. No part of this set shall be used for any other purpose without the written consent of the Architect. The Architect shall not be responsible for any errors or omissions in this set of drawings. The Architect shall not be responsible for any errors or omissions in this set of drawings. The Architect shall not be responsible for any errors or omissions in this set of drawings.

[illegible]

ARCHITECTS

ANKENMAN MARCHAND

606 914-1110 ext 4
1400 Avenue 55, 5th
FLOOR
Montreal, Quebec H3A 2Z4
Canada

14 606 972-2584 ext 226
1400 Avenue 55, 5th
FLOOR
Montreal, Quebec H3A 2Z4
Canada

Price:
1752
C=527

RUSSELL AND MAPLE
19431 (boxed)
XOX / 508 Vopic 18
197 1/2 in x 18 in

**MAPLE ST. BUILDING
ELEVATIONS**

Project Status
REZONING / DP

SUBMISSION

Date	Description
12/15/2011	12/15/2011
12/15/2011	12/15/2011

REVISION		
No	Utho	Umschrift

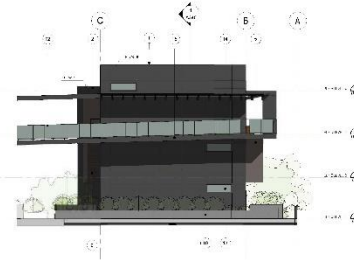
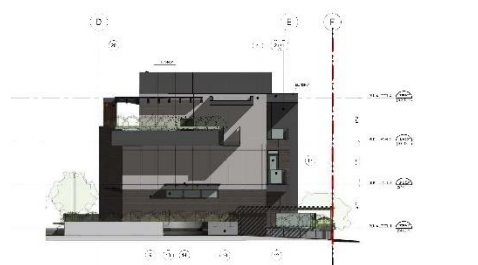
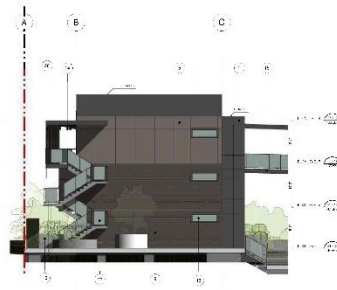
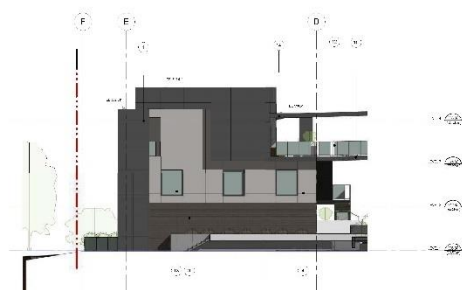
All these points have led to a well-earned recognition of the value of the A250 and its adaptability to the requirements of the Australian building community. Continued use and innovation is assured. All that we can conclude is the appropriateness of the appropriate Building Code Authority.

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Grade: $1/8" = 1'-0"$

DMG, INC.

A250

[illegible]

ARCHITECTS

ANKENMAN MARCHAND

1600 0514 MY-0000
TEL: 416 593 5740

16 000 012 2008 00 000
Email: "a@marchand.ca"

Project:	
1722	
Cw-32	
RUSSELL AND MAPLE	
19-01 (Issued 6 XOS) / OS Verip St W. Ave. ch	
MAPLE ST. BUILDING ELEVATIONS	
Project Status	
REZONING / DP	
SUBMISSION	
Date <small>(MM/DD/YYYY)</small>	Description
08/13/16 to week 27	

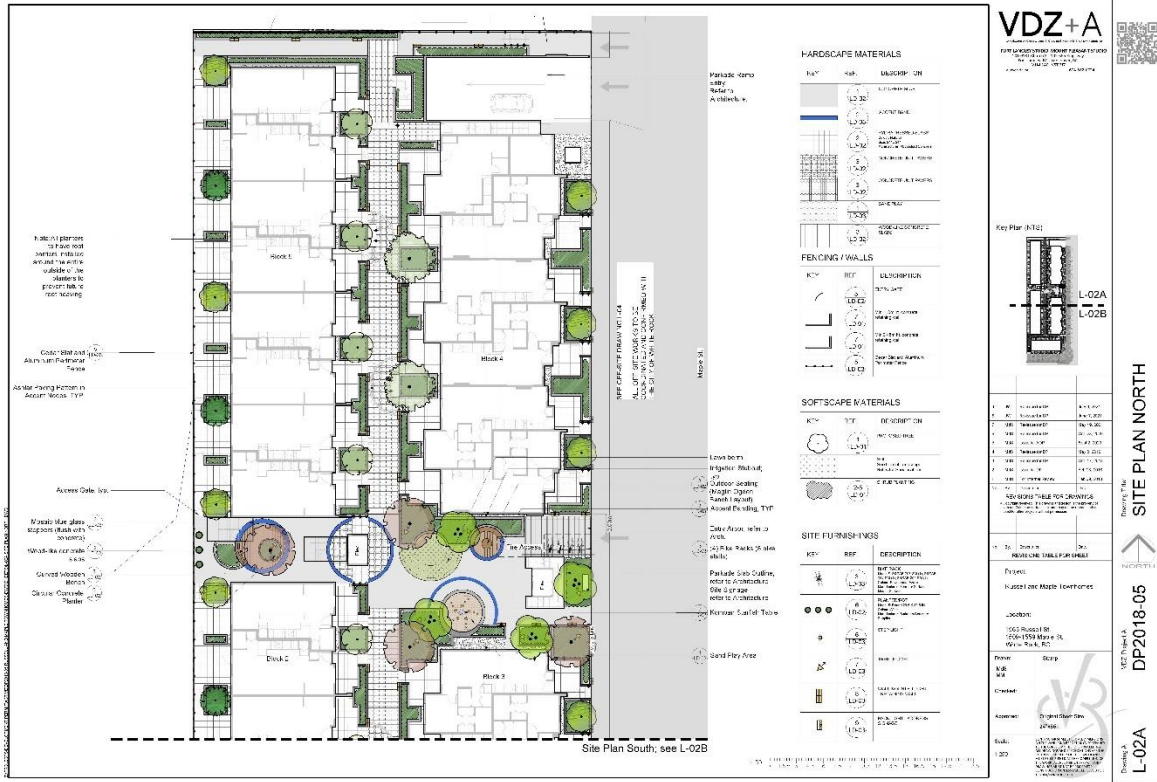
REVISION		
No	Date	Description

All Drawings must be sealed and accompanied by one other. Any errors or discrepancies to be reported to the Architect before commencing work. Contractors are encouraged to assume all work is completed in the requirements of the appropriate Building Code Authority.

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Scale: $1/8" = 1'-0"$

DWG. NO: **A260**



**THE CORPORATION OF THE
CITY OF WHITE ROCK**

DEVELOPMENT PERMIT NO. 421



1. Development Permit No. 421 is issued to 1124902 B.C Ltd. as the owner and shall apply only to ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the City of White Rock, in the Province of British Columbia, and more particularly known and described as:

Legal Description:

Lot 3 Section 11 Township 1 New Westminster District Plan, 16655
PID: 005-767-121
(1559 Maple Street)

Lot 4 Section 11 Township 1 New Westminster District Plan, 16655
PID: 010-236-538
(1549 Maple Street)

Lot 5 Section 11 Township 1 New Westminster District Plan 16655
PID: 010-236-554
(1539 Maple Street)

Lot 6 Section 11 Township 1 New Westminster District Plan 16655
PID: 010-144-048
(1529 Maple Street)

Lot 7 Section 11 Township 1 New Westminster District Plan 16655
PID: 010-236-589
(15631 Russell Avenue)

Lot 8 Section 11 Township 1 New Westminster District Plan 16655
PID: 010-236-597
(1509 Maple Street)

As indicated on Schedule A, including a consolidation of these six lots.

2. Development Permit No. 421 is issued pursuant to the authority of Sections 490 and 491 of the *Local Government Act, R.S.B.C. 2015, Chapter 1* as amended, the "White Rock Official Community Plan Bylaw, 2017, No. 2220" as amended, and in conformity with the procedures prescribed by the "City of White Rock Planning Procedures Bylaw, 2017, No. 2234" as amended.

3. The terms, conditions and guidelines as set out in "White Rock Official Community Plan Bylaw, 2017, No. 2220" as amended, that relate to the "East Side Large Lot Infill Development Permit Area" shall apply to the area of land and premises hereinbefore described and which are covered by this Development Permit.

4. Permitted Uses of Land, Buildings and Structures

Land, buildings, and structures shall only be used in accordance with the provisions of the "CD-66 Comprehensive Development Zone (1539 Maple Street)" of the "White Rock Zoning Bylaw, 2012, No. 2000" as amended.

5. Dimensions and Siting of Buildings and Structures on the Land

All buildings and structures to be constructed, repaired, renovated, or sited on said lands shall be in substantial compliance with the Plans prepared by Ankenman Marchand Architects, dated Aug. 19, 2021 attached hereto in accordance with the provisions of Section 491 of the *Local Government Act*:

Schedule B	Site Plan
Schedule C	Building Elevations
Schedule D	Renderings
Schedule E	Landscaping Plans

These Plans form part of this development permit.

6. Terms and Conditions:

- a) The applicant shall enter into a Servicing Agreement to provide frontage improvements and on-site works and services in accordance with Section 506 of the *Local Government Act* and to the acceptance of the Director of Engineering and Municipal Operations;
- b) The applicant shall provide landscaping for the development in substantial compliance with the Landscape Plans (Schedule E) to the acceptance of the Director of Planning and Development Services and the Director of Engineering and Municipal Operations;
- c) The permittee must also submit an estimate for the cost of landscaping, along with securities in the amount of \$358,305 (i.e., being 125% of the cost of landscaping as presented in a cost estimate prepared by Van der Zalm & Associates and stamped September 2, 2021) to the City prior to the issuance of a building permit;
- d) Rooftop mechanical equipment shall be screened from view to the acceptance of the Director of Planning and Development Services; and
- e) The hydro kiosk is to be located on site to the acceptance of the Director of Planning and Development Services.

7. In the interpretation of the Development Permit all definitions of words and phrases contained in Sections 490 and 491 of the *Local Government Act, R.S.B.C. 2015, Chapter 1* as amended, and the "White Rock Official Community Plan Bylaw, 2017, No. 2220", as amended, shall apply to this Development Permit and attachments.

8. Where the holder of this Permit does not obtain the required building permits and commence construction of the development as outlined in this Development Permit within two years after the date this Permit was authorized by Council, the Permit shall lapse, unless the Council, prior to the date the Permit is scheduled to lapse, has authorized further time extension of the Permit.
9. This permit does not constitute a subdivision approval, a tree management permit, a demolition permit, or a building permit.

Authorizing Resolution passed by the Council for the City of White Rock on the _____ day of _____, 20__.

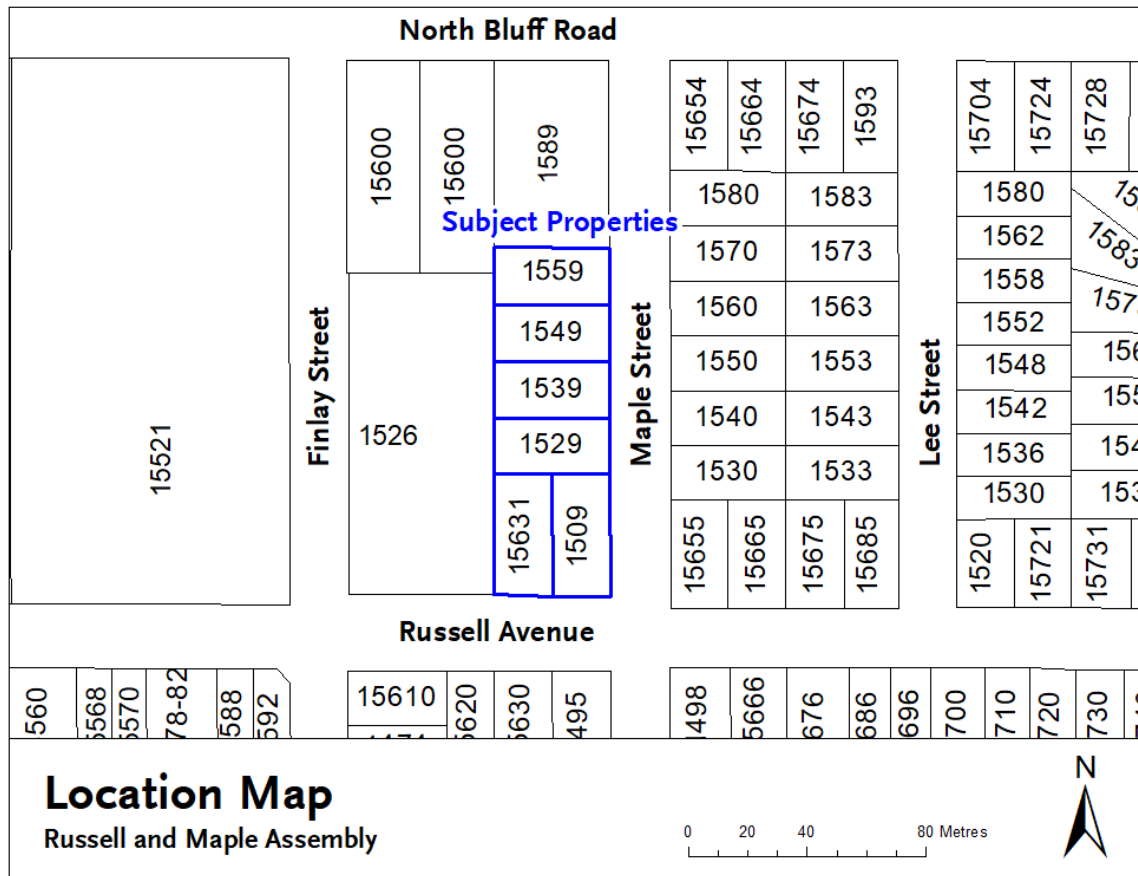
This development permit has been executed at White Rock, British Columbia on the _____ day of _____ 20__.

The Corporate Seal of THE CORPORATION
OF THE CITY OF WHITE ROCK was hereunto
affixed in the presence of:

Mayor
Authorized Signatory

Director of Corporate Administration
Authorized Signatory

Schedule A – Location Map



Plot Date: 2021-09-02 4:47:38 PM D:\001 REVIT LOCAL FILES\1732_01_MAIN_R19_OF_SD_15631 Russell and 1509-1550 Mapo_hunterAZR7A.rvt



[illegible]



REVISION	No.	Date	Desc.
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Scale:
1/8" = 1'-0"



Key Value	Keywords Text
MAL (MALI) (Q NO)	
PREFINISHED METAL CLADDING PANEL - COLOUR CHARCOAL GREY	
PREFINISHED METAL LINING - COLOUR CHARCOAL GRAY	
JAMES HARDIE REVEAL PANEL AND ASSOCIATED FLASHINGS AND TRIM - COLOUR ARCTIC WHITE	
JAMES HARDIE REVEAL PANEL AND ASSOCIATED FLASHINGS AND TRIM - COLOUR AQUATIC BLUE	
JAMES HARDIE REVEAL PANEL AND ASSOCIATED FLASHINGS AND TRIM - COLOUR TIBETIAN BROWN	
JAMES HARDIE REVEAL PANEL AND ASSOCIATED FLASHINGS AND TRIM - COLOUR TIMBER BARK	

ARCHITECTS

ANKENMAN MARCHAND

1565 West 9th Avenue
Vancouver, BC V6J 1N5

191 (604) 872-2555 / v. (604) 872-2555
Email: office@AMArchitects.com

Project
1728

Client
RUSSELL AND MAPLE
1551 Russel St
Vancouver, BC V6J 1N5

Project Name
MAPLE ST BUILDING
ELEVATIONS
REVISION / DP

SUBMISSION
Date
Description
SUBMITTAL
DATE: 15/05/2021

REVISION
No. Date Description

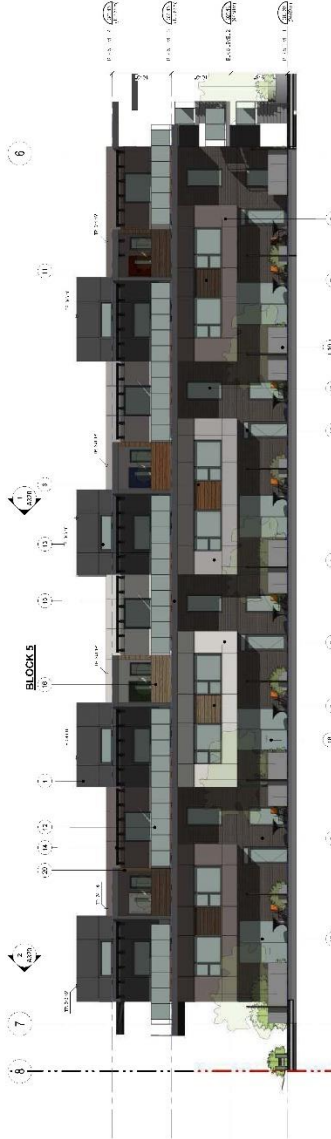
All drawings in this set to be read in conjunction with each other. Any change to the drawings must be made on the Architect before commencing work. Contractors are to refer to the drawings for the materials and finishes. Where requirements of the appropriate building code are not met, the contractor shall be responsible for obtaining the necessary permits. © Copyright Ankenman Marchand Architects. All rights reserved.

Scale: 1/8" = 1'-0"

DWG NO: A250



1 MAPLE ST BUILDING - BLOCK 6 EAST ELEVATION (COURTYARD)
1/8" = 1'-0"



1 MAPLE ST BUILDING - BLOCK 7 WEST ELEVATION
1/8" = 1'-0"

Key Value	Material Legend	Key Value	Material Legend	Key Value	Material Legend
1	PREFINISHED METAL CLADDING PANEL - COLOUR: CHARCOAL GREY	12	BALCONY ROOF DECK GUARD - CLEAR GLASS INFILL ON	18	VINYL FULLY GLAZED PATIO SLIDE DOOR - FRAME COLOUR
2	JAMES HARDIE REVEAL PANEL AND ASSOCIATED FLASHINGS AND	13	PREFINISHED VINYL FRAME WINDOWS - COLOUR: CHARCOAL GREY	19	ALUMINUM STORE FRONT GLAZING EXTERIOR ELEVATOR - FRAME
3	TRIM - COLOUR: WHITE	14	STEEL CANOPY CLEAR GLASS OVERHANG - COLOUR: CHARCOAL	20	DOOR OUT CHIMNEY
4	TRIM - COLOUR: ASH	15	FASCIA BOARD FLASHING - 12" COLOUR: CHARCOAL GREY	21	STAINLESS STEEL WALL - COLOUR: CEDAR, TORRIED, SMOKE BIRCH -
5	JAMES HARDIE REVEAL PANEL AND ASSOCIATED FLASHINGS AND	16	PREFINISHED BALCONY GUARD - COLOUR: CEDAR, TORRIED	22	AS SHOWN
6	TRIM - COLOUR: WHITE	17	VINYL FULLY GLAZED PATIO SLIDE DOOR WITH TOP LIGHT - FRAME		
7	TRIM - COLOUR: ASH		COLOUR: CHARCOAL GREY		
8	TRIM - COLOUR: WHITE				
9	TRIM - COLOUR: ASH				
10	TRIM - COLOUR: WHITE				
11	TRIM - COLOUR: ASH				
12	TRIM - COLOUR: WHITE				
13	TRIM - COLOUR: ASH				
14	TRIM - COLOUR: WHITE				
15	TRIM - COLOUR: ASH				
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17	TRIM - COLOUR: ASH				
18	TRIM - COLOUR: WHITE				
19	TRIM - COLOUR: ASH				
20	TRIM - COLOUR: WHITE				
21	TRIM - COLOUR: ASH				
22	TRIM - COLOUR: WHITE				

Plot Date: 2021-09-02 10:10 AM
Project: 15631 Russell Avenue, and 1590, 1529, 1539, 1549 & 1559 Maple Street
Project: 15631 Russell Avenue, and 1590, 1529, 1539, 1549 & 1559 Maple Street

Development Permit 421 – 15631 Russell Avenue, and 1590, 1529, 1539, 1549 & 1559 Maple Street





D:\001 PERMIT LOCAL FILE\792\792_01_MUN_B110_C2_00_15631 Russell and 1590-1559 Maple-Jun14\271-A-14

Plot Date: 2021-05-02 5:04:39 PM

ARCHITECTS

1645 West 26th Avenue
Vancouver BC V6J 1N5

Tel: (604) 872-2505 Fax: (604) 872-2505
Email: office@ANArchitects.com

ANKENMAN MARCHAND

Project: 15631 Russell St
Owner: 15631 Russell St
Address: 15631 Russell St
Vancouver
3D VIEWS

Project Name: 15631 Russell St
REZONING / DP

Submission
Title: 15631 Russell St
Description: 15631 Russell St
15631 Russell St
15631 Russell St

Revision
No. Date Description

All Drawings in this set to be read in conjunction with the project description and the project information sheet. The project information sheet is a summary of the project information and is not a substitute for the project description. The project description is a detailed description of the project and is the primary source of information for the project. The project information sheet and the project description are both required for the project to be approved. The project information sheet and the project description are both required for the project to be approved. The project information sheet and the project description are both required for the project to be approved.

Scale: 1/8" = 1'-0" DWG. NO: A970

Schedule E – Landscape Plans





**THE CORPORATION OF THE
CITY OF WHITE ROCK**



DEVELOPMENT VARIANCE PERMIT NO. 445

1. This Development Variance Permit No. 445 is issued to **CIMIC MORNINGSTAR INVESTMENT LTD., INC.NO.BC1085888**, as the owner and shall apply only to ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the City of White Rock, in the Province of British Columbia, and more particularly known and described as:

Legal Description: Block 29 Except: Firstly: Part Subdivided by Plan 12575
Secondly: Parcel "A" (Explanatory Plan 14297), Section 11,
Township 1, New Westminster District Plan 488

PID: 011-621-141

As indicated on Schedule A.

2. This Development Variance Permit No. 445 is issued pursuant to the authority of Section 498 of the *Local Government Act, R.S.B.C. 2015, Chapter 1* as amended, and in conformity with the procedures prescribed by "White Rock Planning Procedures Bylaw, 2017, No. 2234," as amended.
3. The provisions of the "White Rock Sign Bylaw, 2010, No. 1923," as amended, is varied as follows:
 - (a) Part 7, Section 3.3 is varied to read as follows:
"The Sign Copy Area shall not exceed 2.52 metres (8.27 feet) and shall not exceed 45% of the Sign Area."
 - (b) Part 7, Section 4.1 is varied to read as follows:
"A maximum of two Monument Signs with a maximum of two Sign Faces shall be permitted on a lot in any CR zone or P zone, and shall be permitted in all RS and RM zones as an Identification Sign at the entrance to residential building or complex."
 - (c) Part 7, Section 2.2 is varied to read as follows:
"The changeable Copy Area shall not exceed 100% of the sign area of a Changeable Copy Sign or an Electronic Message Board Sign."
4. Said lands shall be developed in accordance with all terms, conditions, and provisions of this permit and any plans and specifications attached to this permit which shall form a part hereof.

Terms and Conditions:

(a) The varied signages shall substantially conform to the drawings prepared by Superior Signs dated 20th May 2022, and September 28, 2022, and attached hereto as Schedule B.

(b) Two possible locations have been identified for the monument sign, final location to be determined at sign permit application, provided compliance with all other aspects of White Rock Sign Bylaw, 2010, No. 1923 is demonstrated.

5. Where the holder of this Permit does not receive final approval of a sign permit for the varied signage within two (2) years after the date this Permit was issued, the Permit shall lapse, unless the Council, prior to the date the permit would have lapsed, has authorized the extension of the Permit.

6. This permit does not constitute a Sign Permit, or a Building Permit.

Authorizing Resolution passed by the Council on the _____ day of _____ 2022.

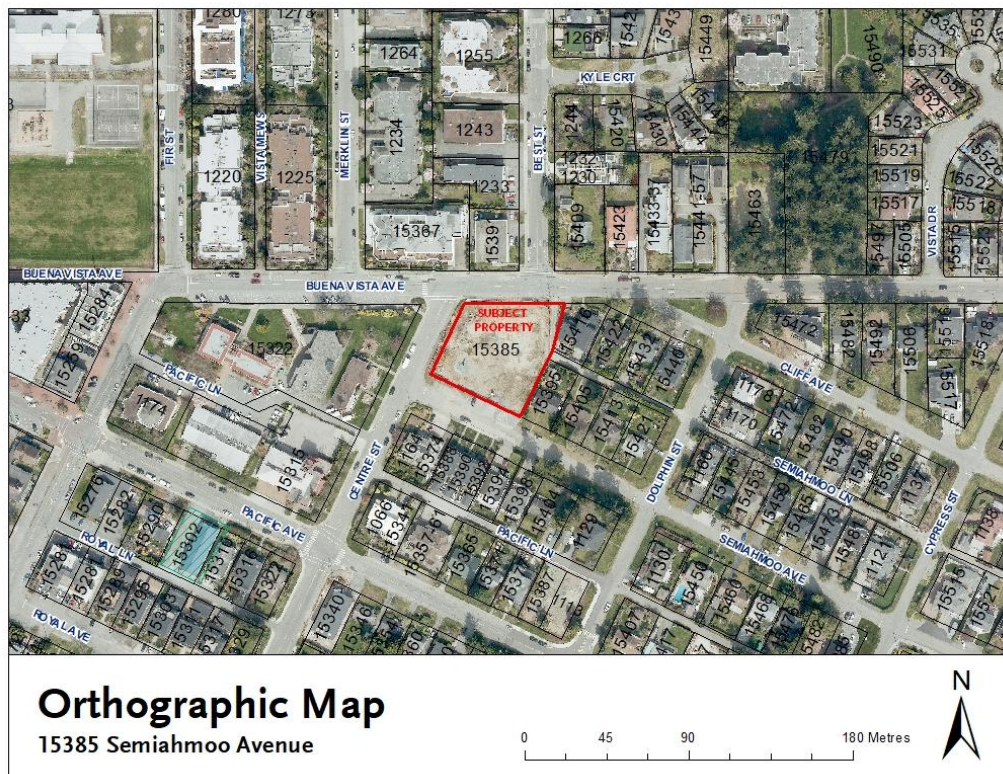
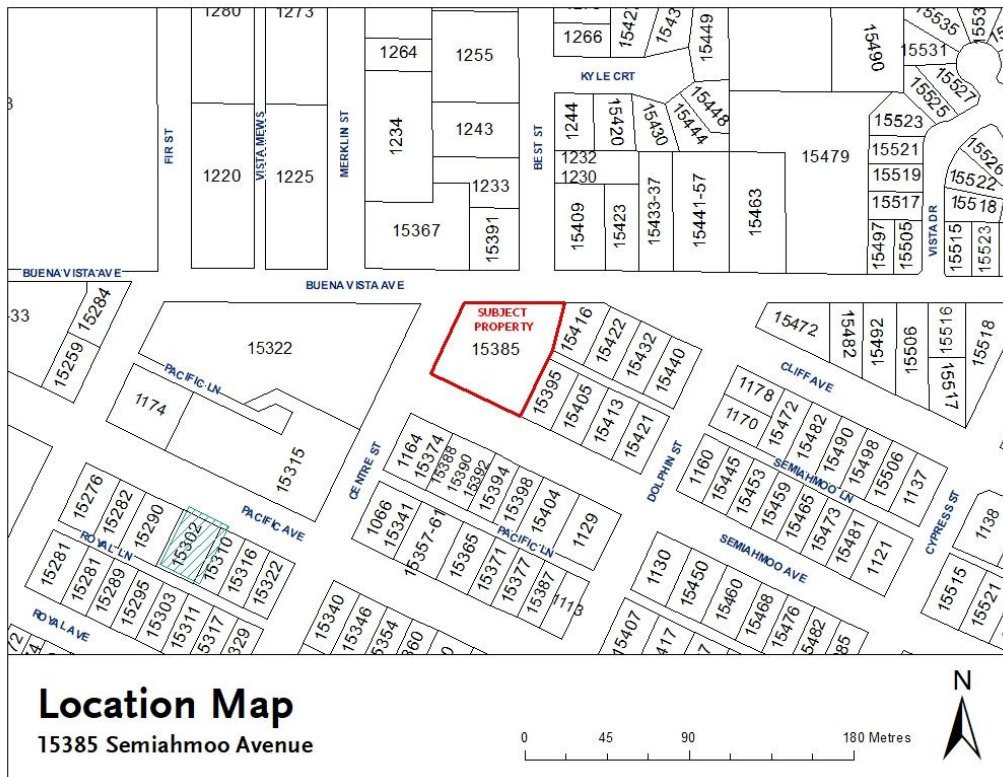
This development variance permit has been executed at White Rock, British Columbia, the _____ day of _____ 2022.

The Corporate Seal of THE CORPORATION
OF THE CITY OF WHITE ROCK was hereunto
affixed in the presence of:

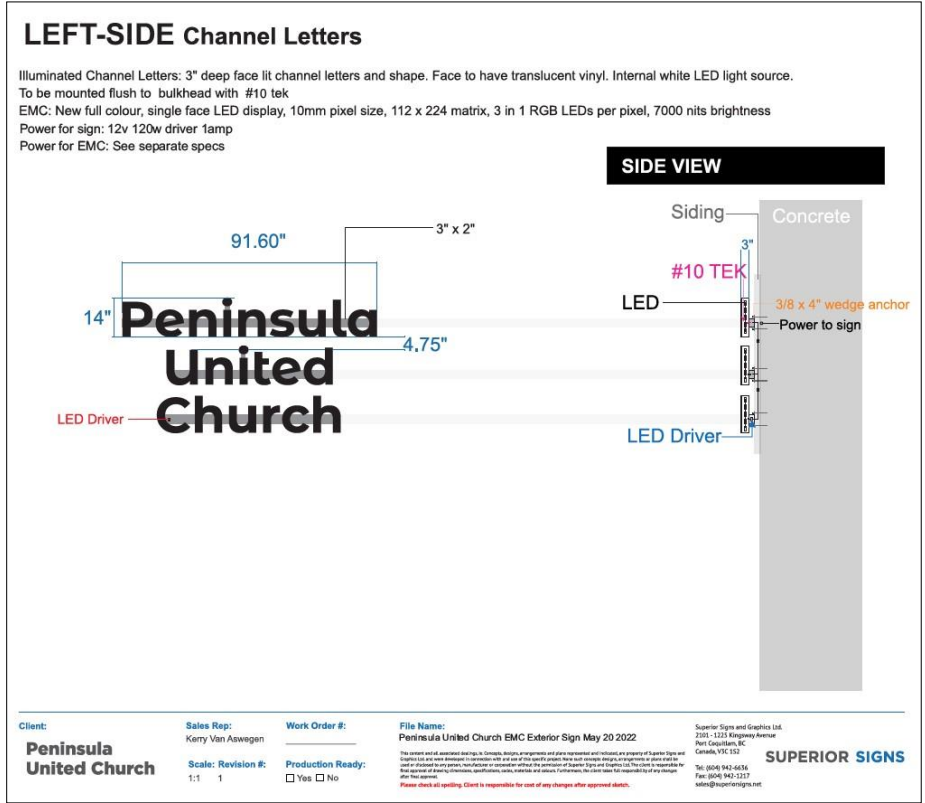
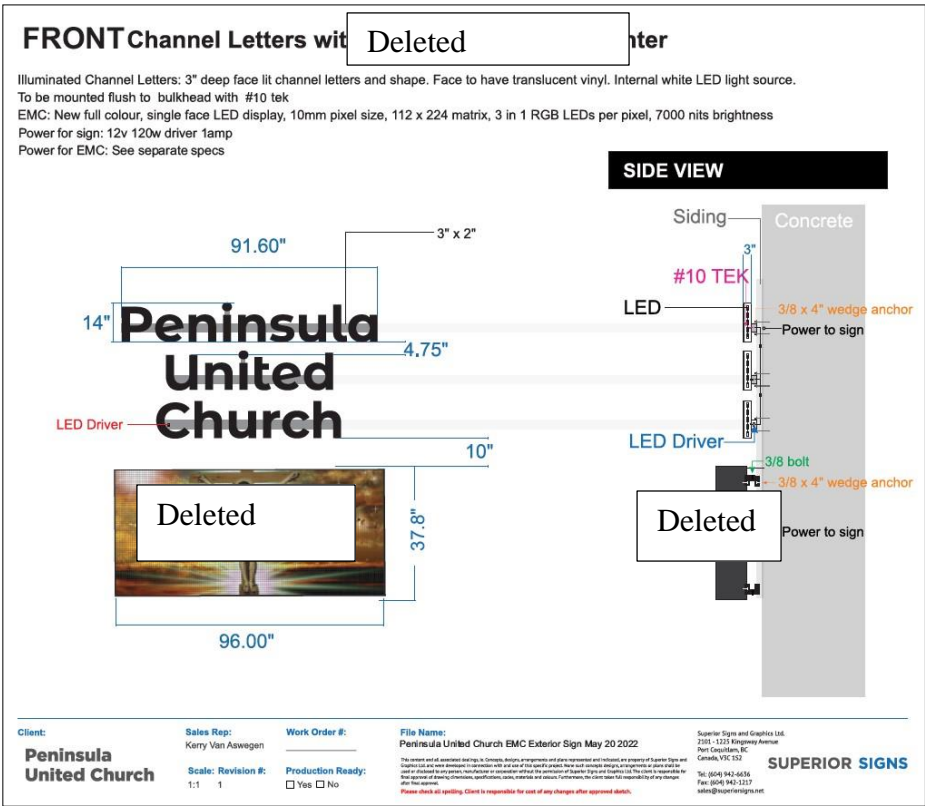
Mayor – Darryl Walker

Director of Corporate Administration – Tracey Arthur

Schedule A Location and Ortho Maps



Schedule B
Drawings



Left-side Pillar Sign And Entrance Door Sign

Illuminated Channel Letters: 3" deep face lit channel letters and shape. Face to have translucent vinyl. Internal white LED light source.
To be mounted flush to bulkhead with #10 tek



ENTRANCE DOOR SIGN
VINYL STICKER



Peninsula United Church

CHURCH ENTRANCE

Client:

**Peninsula
United Church**

Sales Rep:

Kerry Van Aswegen

Work Order #:

File Name:

Peninsula United Church EMC Exterior Sign May 20 2022

Scale: Revision #:

1:1 1

Production Ready:

☐ Yes ☐ No

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Please check all spelling. Client is responsible for cost of any changes after approval starts.

Superior Signs and Graphics Ltd.

2151 - 1225 Kingsway Avenue

Port Coquitlam, BC

Canada, V3C 1S3

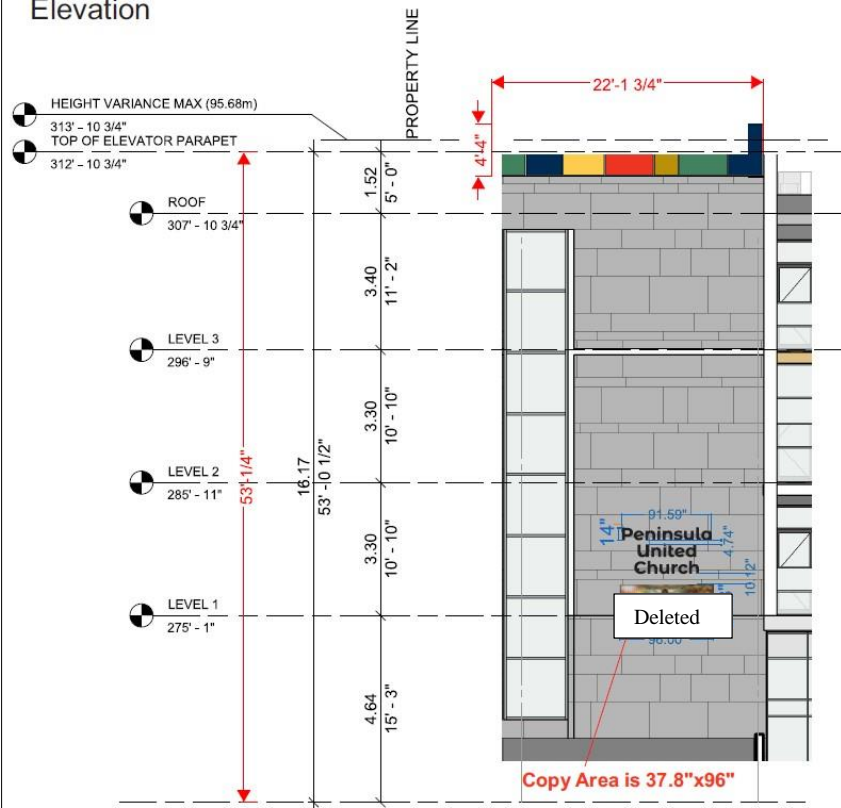
Tel: (604) 942-6636

Fax: (604) 942-1217

sales@superiorsigns.net

SUPERIOR SIGNS

Elevation



Client:

**Peninsula
United Church**

Sales Rep:

Kerry Van Aswegen

Work Order #:

File Name:

Peninsula United Church EMC Exterior Sign May 20 2022

Scale: Revision #:

1:1 1

Production Ready:

☐ Yes ☐ No

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Superior Signs and Graphics Ltd.

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Port Coquitlam, BC

Canada, V3C 1S3

Tel: (604) 942-6636

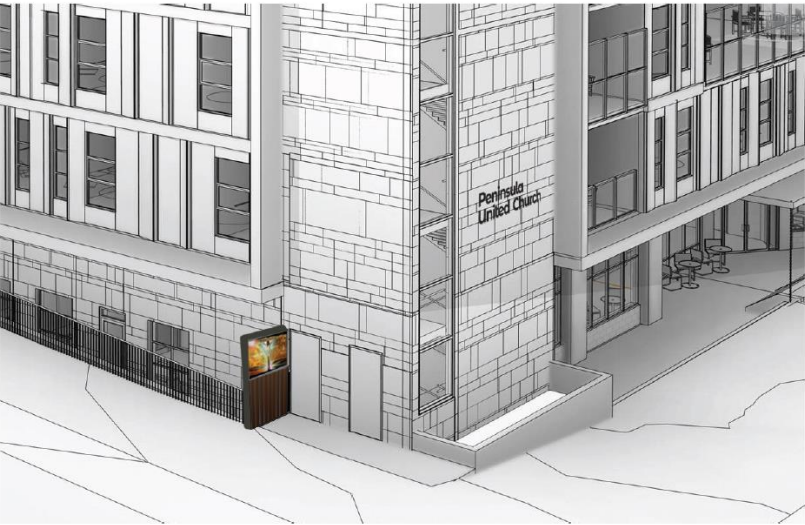
Fax: (604) 942-1217

sales@superiorsigns.net

SUPERIOR SIGNS

EMC Main Sign - Concept

Full Sign - 84"h x 72"w
EMC Screen - 36"x 72"
Aluminum Frame & Acrylic panels Cladding on base



SUPERIOR SIGNS

Client

MorningStar

Project

EMC Sign - Concept

Work Order #

38###

Due Date

Jan. 20, 2023

Order Date

Sept 28 2022

Revision Date

1|Sept 28 2022

Materials/Laminate

EMC Screen

Aluminum

Finishing

Trim

File Name

MorningStar_EMCSign_Concept

Colors

Sales Rep

Kerry Van Aswegen

Designer

Lorenzo Tarantino

Client

Morning Star

PLEASE NOTE

No jobs can be started without a signed and dated customer proof

SIGN

DATE

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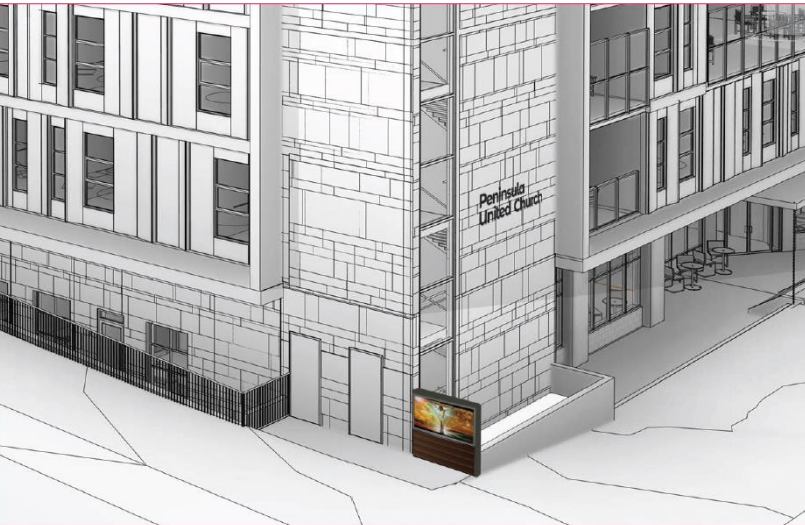
Please check all spelling. Client is responsible for cost of changes after approved sketch.

Superior Signs and Graphics Ltd.
2101+220 Kingway Avenue
Port Coquitlam, BC
Canada, V3C 1S2

Tel: (604) 942-6536
Fax: (604) 942-1217
sales@superiorsigns.net

EMC Main Sign - Concept

Full Sign - 72"h x 72"w
EMC Screen - 36"x 72"
Aluminum Frame & Acrylic panels Cladding on base



SUPERIOR SIGNS

Client

MorningStar

Project

EMC Sign - Concept

Work Order #

38###

Due Date

Jan. 20, 2023

Order Date

Sept 28 2022

Revision Date

1|Sept 28 2022

Materials/Laminate

EMC Screen

Aluminum

Finishing

Trim

File Name

MorningStar_EMCSign_Concept

Colors

Sales Rep

Kerry Van Aswegen

Designer

Lorenzo Tarantino

Client

Morning Star

PLEASE NOTE

No jobs can be started without a signed and dated customer proof

SIGN

DATE

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From: [Debbie Johnstone](#)
To: [Clerk's Office](#)
Subject: FW: Lung Cancer Awareness Month Proclamation
Date: July 20, 2022 9:25:41 AM
Attachments: [CLCSI TEMPLATE Lung Cancer Awareness Month 2022 Proclamation.docx.pdf](#)

From: Maya Sharma <mayaussharma@gmail.com>
Sent: July 17, 2022 8:20 PM
To: White Rock Council <whiterockcouncil@whiterockcity.ca>
Subject: Lung Cancer Awareness Month Proclamation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

My name is Maya Sharma, and I am a member of the Canadian Lung Cancer Screening Initiative (CLCSI), the sister organization of the American Lung Cancer Screening Initiative (ALCSI; www.alcsi.org). Together, we are a team of over 200 doctors and students working to raise awareness for lung cancer and lung cancer screening with the hopes of helping high-risk individuals get screened for lung cancer.

We would like to request a proclamation to declare November 2022 as Lung Cancer Awareness Month to raise awareness for lung cancer and lung cancer screening. Lung cancer is the deadliest cancer in Canada and the world, but it has been shown that lung cancer screening significantly reduces mortality as it can help to diagnose lung cancer earlier. However, only 5.7% of high-risk individuals are currently getting screened in the US, and Canadian statistics even further behind. This means thousands of lives are lost every year simply due to a lack of awareness. A proclamation would lend official recognition to the importance of educating the public on lung cancer, as well as emphasize your personal commitment to raising awareness about the resources available to screen for the disease early-on. We have gotten 105 proclamations in every single U.S. state, and we hope we can get a proclamation in White Rock as well this year. Along with this letter, I have attached a sample proclamation that may help your office compose the appropriate proclamation for White Rock.

Thank you so much for your valuable time and consideration.

Sincerely,
Maya Sharma

Canadian Lung Cancer Screening Initiative

Whereas, lung cancer is the leading cause of cancer death among men and women in Canada, accounting for more deaths than colon cancer, breast cancer, and prostate cancer combined; (1,2)

Whereas, over 20,000 Canadians are expected to die of lung and bronchus cancer in 2022, representing nearly one quarter of all cancer deaths in Canada; (1,2)

Whereas, according to research by Canadian oncologists, lung cancer is expected to be the most commonly diagnosed cancer in Canada, with over 30,000 new lung cancer cases expected in 2022; (2)

Whereas the 5-year survival rate for localized lung cancer is ~60%, yet only ~24% of lung cancers are diagnosed at this stage; (3)

Whereas, screening for lung cancer for high-risk individuals using low-dose computed tomography can lead to the earlier detection of lung cancer and save lives, reducing the mortality by 20% when compared to screening by chest x-ray in the National Lung Screening Trial (4) and reducing the risk of death at 10 years by 24% in men and 33% in women as demonstrated by another large randomized trial; (5)

Whereas, funding for lung cancer research trails far behind funding for research of many other cancers, and additional research is needed in early diagnosis, screening, and treatment for lung cancer as well as in lung cancer affecting women and lung cancer health disparities;

Whereas, organizations working in Canada such as the Canadian Lung Cancer Screening Initiative are committed to educating about lung cancer and lung cancer screening and working to increase lung cancer screening rates.

Therefore, I, Mayor _____, hereby proclaim November 2022 as Lung Cancer Awareness Month in _____, and recognize the need for research in lung cancer affecting women and lung cancer health disparities, and encourage all citizens to learn about lung cancer and early detection through lung cancer screening.

- (1) Canadian Cancer Statistics Advisory Committee. Canadian Cancer Statistics 2022. Canadian Cancer Society; 2022: <https://cancer.ca/en/research/cancer-statistics>
- (2) Brenner, D. R., Poirier, A., Woods, R. R., Ellison, L. F., Billette, J.-M., Demers, A. A., Zhang, S. X., Yao, C., Finley, C., Fitzgerald, N., Saint-Jacques, N., Shack, L., Turner, D., & Holmes, E. (2022). Projected estimates of cancer in Canada in 2022. *Canadian Medical Association Journal*, 194(17). <https://doi.org/10.1503/cmaj.212097>
- (3) “Cancer of the Lung and Bronchus - Cancer Stat Facts.” *SEER*, seer.cancer.gov/statfacts/html/lungb.html.
- (4) National Lung Screening Trial Research Team, Aberle DR, Adams AM, et al. Reduced lung-cancer mortality with low-dose computed tomographic screening. *N Engl J Med*. 2011;365(5):395-409. doi:10.1056/NEJMoa1102873
- (5) de Koning HJ, van der Aalst CM, de Jong PA, et al. Reduced Lung-Cancer Mortality with Volume CT Screening in a Randomized Trial. *N Engl J Med*. 2020;382(6):503-513. doi:10.1056/NEJMoa1911793



Local Government Climate Action Program Survey Submission Report

White Rock

Report generated on Thursday, September 08, 2022 10:46

PST

Question	Answer
1. Does your local government or Modern Treaty Nation have a climate action plan or strategy?	Yes
1.a. Indicate the date the plan was adopted.	May 3, 2010
1.b. Include a link to the document (URL) or webpage.	https://www.whiterockcity.ca/DocumentCenter/View/360/Community-Climate-Action-Plan-CCAP-PDF?bidId=
2. For the calendar year 2021, did your local government or Modern Treaty Nation measure and publicly disclose corporate greenhouse gas (GHG) emissions?	No, corporate GHG emissions are measured, but not made public
3. For calendar year 2021, did your local government or Modern Treaty Nation measure and publicly disclose a community-wide emissions inventory?	Community GHG emissions are measured, but the inventory is not publicly disclosed
4. Is your local government or Modern Treaty Nation tracking progress on its community-wide GHG reduction target?	Yes

4.a. Please provide your reduction target(s).	50% below
4.b. Please provide the target year.	by 2050
4.c. Please provide the baseline year.	2007
4.d. Please provide the link(s) to the document(s) or website if available.	PDF Page 3/ 65 @ https://www.whiterockcity.ca/DocumentCenter/View/360/Community-Climate-Action-Plan-CCAP-PDF?bidId=
5. Describe up to four climate initiatives, and their outcomes, your local government or Modern Treaty Nation is currently undertaking for Buildings	<ol style="list-style-type: none"> 1. Moving toward energy-efficiency lighting in City facilities; 2. Constructing green LEED-certified buildings where possible; 3. Promoting existing energy efficiency programs and incentives to residents, businesses and organizations; 4. Reviewing the City's Zoning/Building Bylaws to encourage all new builds to have 40% of their land maintained on a permeable surface
6. Describe up to four climate initiatives, and their outcomes, your local government or Modern Treaty Nation is currently undertaking for Transportation	<ol style="list-style-type: none"> 1. Working with TransLink to improve and expand public transit amenities and services; 2. Increasing opportunities for residents to use alternative modes of transportation; 3. Delivering outreach to encourage idling reduction; 4. Upgrading pedestrian infrastructure to encourage and promote walking as a desirable mode for short-distance trips; 5. Developing and providing cycling facilities to encourage cycling as a desirable mode for trips within the community; 6. Providing more electrical charge stations to encourage application of electrical vehicles.
7. Describe up to four climate initiatives, and their outcomes, your local government or Modern Treaty Nation is currently undertaking for Community	<ol style="list-style-type: none"> 1. Reducing solid waste and promoting recycling; 2. Protecting and enhancing tree canopy; 3. Promoting active transportation including walking and cycling within the community; 4. Encourage electrical vehicle application within the community.

8. Describe up to four climate initiatives, and their outcomes, your local government or Modern Treaty Nation is currently undertaking for Climate Resilience	<ul style="list-style-type: none"> 1. Promoting activities to divert waste from landfills; 2. Providing space for community gardens to increase opportunities for local food supply; 3. Encouraging water use efficiency; 4. Developing an education and outreach strategy around the Community Climate Action Plan to build awareness and support for ongoing plan implementation.
9. Which elements of your community's current official community plan (OCP) (or other relevant strategies, policies and/or plans) support the creation of more complete, compact communities?	<p>Using "Smart Planning" Principles to design more compact, energy-efficient developments less dependent on cars;</p> <p>Developing Sustainable Design Guidelines to encourage energy efficiency in development and re-zoning application, including:</p> <ul style="list-style-type: none"> -Sustainable sites -Requirements for E-charging stations; -Energy efficient standards for buildings; -Water conservation requirements and targets; -Alternative transportation amenities.
10. What actions has your local government or Modern Treaty Nation taken to increase community completeness and compactness since 2020 (e.g. urban containment boundary, increasing density by allowing secondary suites and laneway or carriage housing options)?	<ul style="list-style-type: none"> -Maximizing energy efficiency in new and existing buildings; -Promoting existing energy efficiency programs and incentives to residents, businesses and organizations; -Increasing density by allowing secondary suite in certain single-family zoning; -Concentrated multi-family close to transit;
11. What data would be most valuable to your local government or Modern Treaty Nation in decision-making related to the creation of complete, compact communities?	<p>Demographic information</p> <p>Transportation habit and mode split</p> <p>Energy consumption</p> <p>GHG emission</p> <p>Solid waste consumption</p> <p>Tree canopy</p> <p>heat absorption/surface reflectivity</p>
12. From 2021 to now, has your local government or Modern Treaty Nation taken any action(s) to address climate impacts?	<p>The City current is undertaking following actions to address climate impacts:</p> <ul style="list-style-type: none"> Actively switching fixtures to be energy efficient; Promoting green fleet and e-charging stations where available; Becoming energy efficient where possible.
13. Has a climate risk and vulnerability assessment (or similar assessment) been undertaken for your local government or Modern Treaty Nation?	<p>No, and we are not intending to undertake due to lack of financial capacity</p>

14. What are the three most significant climate hazards faced by your jurisdiction	"Coastal flooding, storm surge events and/or other coastal hazards", "Wind, rain, and other storm events", "Ecological, cultural and/or human health impacts (examples of cultural impacts include threats to identities, languages, and livelihoods; examples of ecological impacts include biodiversity loss, erosion, invasive species, ecosystem changes)", "Water shortage", "Extreme heat and heat stress", "Extreme cold, snow and ice", "Wildfire", "Overland flooding"
15. Are you responding to this survey on behalf of a Modern Treaty Nation?	No
16. Based on the hazard you indicated as most significant in question 14, as a local government, which groups are most exposed/vulnerable to the impacts of that climate hazard?	"Low-income households", "Indigenous peoples", "Seniors", "Women and girls"
17. Based on the hazard you indicated as second most significant in question 14, as a local government, which groups are most exposed/vulnerable to the impacts of that climate hazard?	"Low-income households", "Indigenous peoples", "Seniors", "Women and girls"
18. Based on the hazard you indicated as third most significant in question 14, as a local government, which groups are most exposed/vulnerable to the impacts of that climate hazard?	"Low-income households", "Indigenous peoples", "Seniors", "Women and girls"
19. Select the top three factors your local government or Modern Treaty Nation needs most to increase the capacity to adapt to climate impacts and build community resilience.	"Increased funding", "More partnerships and collaboration across levels of government", "Increased staff capacity"
20. How does your local government or Modern Treaty Nation ensure equitable access to, and distribution of, climate action opportunities and benefits?	"By collecting and analyzing disaggregated and/or spatial data on the impact of climate actions", "By engaging with equity seeking groups/frontline communities most impacted by climate change", "By designing and implementing climate actions that target the barriers to access and resilience faced by the equity seeking groups/frontline communities most impacted by climate change"
21. Do the climate action plan(s) and priorities of your local government or Modern Treaty Nation align with the climate action plans and priorities of senior levels of government?	"Yes, we align climate action plan(s) and priorities with the federal 2030 Emissions Reduction Plan", "Yes, we align climate action plan(s) and priorities with the provincial CleanBC Roadmap to 2030", "Yes, we assess our plans and priorities for multilevel alignment"

22. Is your local government a signatory to the B.C. Climate Action Charter or a Modern Treaty Nation?	Yes
23. To demonstrate commitment to climate action, climate investments (i.e., matching funding or in-kind contributions) equivalent to 20% of the provincial funding received are required of local governments and Modern Treaty Nations. The intent is to show past, current, and future investments in climate action and create awareness and education.	"Staff time", "Climate or energy studies and/or assessments", "Climate or energy plans, policies and/or strategy development", "Climate resilient infrastructure and/or capital project(s)"
24. Please provide your (or survey primary contact's) first and last name.	Corrine Haer
25. Please indicate your (or survey primary contact's) position with your local government or Modern Treaty Nation.	Manager of Engineering
26. Please provide your (or survey primary contact's) business email address.	chaer@whiterockcity.ca
27. Please provide your (or survey primary contact's) business phone number.	6045412188



Local Government Climate Action Program Attestation Form

Instructions for the Attestor:

1. Complete and sign this form by filling in the fields below.
2. Email the completed and signed form to LGCAP@gov.bc.ca.

I, the Chief Financial Officer, or equivalent position, of City of White Rock (name of local government) confirm the following:

1. That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
2. That if funds are held in reserve, they will be spent by the end of March 2025.
3. That a completed and signed version of this form will be submitted by email to the Climate Action Secretariat, Ministry of Environment and Climate Change Strategy by July 29, 2022.
 - a. If council approval is required, it will be submitted no later than September 30, 2022.
4. That a completed and signed version of this form will be publicly posted by September 30, 2022.
5. That a completed and exported version of the program survey (submitted online) will be publicly posted by September 30, 2022.

Attested to by me at (name of local government) City of White Rock
on (date) 21 September 2022

Signature of Attestor:

Printed Name of Attestor:

Candice Gartry, CPA, CGA

Title or Profession of Attestor (i.e. Chief Financial Officer or equivalent position):

Director of Financial Services

Telephone Number of Attestor:

604-541-2111

Email Address of Attestor:

cgartry@whiterockcity.ca

Ministry of Environment and
Climate Change Strategy

Climate Partnerships and
Engagement Branch
Climate Action Secretariat

Mailing Address:
PO Box 9486
Stn Prov Govt
Victoria BC V8W 9W6

Email: env.mail@gov.bc.ca

Website:

[http://www2.gov.bc.ca/gov/content/
environment/climate-change](http://www2.gov.bc.ca/gov/content/environment/climate-change)

Notice of Motion – Creation of a Service Delivery Excellence Public Advisory Committee:

Given that taxpayers pay for the city services, they should have a way of advising council on the service levels taxpayers want to see while balancing the amount that they are willing to pay in taxes.

Be it moved that a Service Delivery Excellence Public advisory committee be created with the goal of providing taxpayers with a formal process for providing feedback on the quality of city services and identifying opportunities for improvement of our existing city services, while balancing the cost for these services.

The Service Delivery Public Advisory committee would consist of:

- A lean six-sigma blackbelt facilitator to guide the committee through service delivery processes
- 5 voting members of the public
- One or more members of Staff
- One Council member as chair plus another council member as alternate chair

The committee's mandate would be:

- Develop and recommend processes for gathering public and staff feedback (such as a Survey)
- Identify opportunities for improving taxpayer Service Delivery satisfaction
- Identify key issues and limitations (budget, staff, legal) for improving the selected process
- Make recommendations for service delivery improvements which balance public needs and city budget and staffing limitations
- Recommend options for ongoing feedback (public and staff) for continuous improvement.

How the Service Delivery Excellence Public Advisory Committee might work:

- The advisory committee members to work with a lean six-sigma blackbelt facilitator using the techniques for Lean Six-Sigma to fully understand current processes and recommend ways in which they can be improved.
- Possible low hanging fruit for the panel might be, for example, the current single family home building permit approval process that currently takes over 2 years to complete on average. The goal could be to provide this service to builders so families can quickly get their new dream home approved within six months, by improving the process without sacrificing quality of the results nor the elimination of required process steps such as holding public hearings.
- Working with the Lean Six-Sigma facilitator, members of the advisory committee would capture how the current approval process works, then work with staff and stakeholders to identify steps that could be eliminated or streamlined, with the goal to reduce the time required to get approvals for building a single family home in White Rock.

Such a public advisory committee would improve taxpayer satisfaction with city services over time, resulting in lower costs, and improved employee morale and retention.

To quote Dr. Deming, the founder of Continuous Improvement:

“People generally want to do the right thing, but in a large organization, they frequently don't really understand what is the right thing.”

Some background on Continuous Improvement and Lean Six-Sigma

The city of White Rock provides many excellent services to its taxpayers. To achieve Service Delivery Excellence, best practice requires measuring the quality of those services by capturing taxpayer satisfaction with the services the city provides.

"You cannot manage what you do not measure"

Continuous Improvement and Lean Six-Sigma are best practices used to fully understand the service delivery process, identify opportunities for improvement, implement incremental improvements over time, and measure the impact of implementing change to ensure that changes improve the quality of service and speed up delivery of those services to taxpayers.

Lean Six-Sigma is a collaborative process where all stakeholders work together in a safe and cooperative environment to provide service excellence for taxpayers while also improving efficiency, resulting in reduced costs and improved employee satisfaction and retention. It is an industry best practice involving City Council, senior management staff, and especially our customers: the taxpayers.

It is often said that we optimize what we measure. Thus, it is critical that we engage all stakeholders to agree on the optimal set of service delivery metrics for achieve a win-win for all stakeholders. Metrics include taxpayer satisfaction with city services as well as employee job satisfaction enabled by streamlined processes and providing service excellence.

Currently, taxpayers pay for services yet have no official process with which to provide feedback on the quality of those services that is formally tracked to ensure taxpayers get value for money. By measuring service quality, the city can identify best practices that should be adopted by other departments, and these metrics will enable identification of service delivery improvement opportunities for the future.

Continuous Improvement is an iterative and on-going process used to improve service delivery satisfaction, as measured by our taxpayers and staff. Metrics are selected by stakeholders and used to identify service delivery improvement opportunities. A single opportunity is selected for implementation, and then taxpayer service delivery satisfaction is measured to ensure the implemented solution improves customer satisfaction. The process repeats, providing better and better services to our taxpayers and better job satisfaction and retention for our staff.

The 7 Principles of Lean Six-Sigma

1. Focus on the customer
2. Map the value streams to understand the work process
3. Manage and improve the process flow
4. Remove non-value-added steps and waste
5. Manage by fact and reduce variation
6. Involve and equip people in the process
7. Undertake improvement activity in a systematic way

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: COUNCIL REMUNERATION AND EXPENSES

POLICY NUMBER: COUNCIL - 106

<i>Date of Council Adoption: 2015</i>	<i>Date of Last Amendment: November 4, 2019</i>
<i>Council Resolution Number: 2004-136, 2005-441, 2008-039, 208-040, 2008-041, 2008-042, 2008-175, 2009-378 and 2009-379, 2009-477, 2010-249 and 2010-250; 2010-395, 2012-092; 2013-343; 2013-405; 2015-216; 2015-285, 2018-034, 2019-498</i>	
<i>Originating Department: Corporate Administration / Finance</i>	<i>Date last reviewed by the Governance and Legislation Committee: October 21, 2019</i>

Policy:

1 Remuneration for Council Members

- 1.1** Remuneration amounts and notations contained in this section shall be effective January 1, 2015.
- 1.2** In addition to the remuneration for Councillor the appointed Deputy Mayor will receive an additional remuneration in the amount of 20% of the Mayor's monthly rate for each month that they act in that capacity. Where an appointment to this role is made for less than a full month, the remuneration shall be prorated.
- 1.3** Directly following the swearing in of Council Members after a scheduled Municipal Election the Director of Financial Services shall revise the annual remuneration for the Mayor and Councillors using the following calculation:
- The remuneration for the position of Mayor using the average of the remuneration for the previous year for the following three (3) noted municipalities:
 - City of Pitt Meadows
 - City of Port Moody
 - City of Langley
- The remuneration for the position of Councillor is to be based on a rate ratio of 40% which is consistent with rate ratios of comparable sized municipalities to the City of White Rock.
- 1.4** Effective January 1, 2018, the remuneration paid to the Mayor and Councillors in all other years shall be adjusted by the previous year's change in the consumer price index for the City of Vancouver.
- 1.5** The calculation of the remuneration in subsections 1.2 to 1.4 shall be rounded to the nearest ten (10) dollars.

- 1.6** Authorizes the payment of remuneration and expenses be carried out in accordance with City Policy.

2 Group Insurance

- 2.1** Group Accident Insurance will be provided to all members of City Council while going to, returning from, or attending Council Meetings and other Council activities, or performing any duties of a Council Member.

~~2.12.2~~ Dental and Extended Health Benefits through the City's Benefit Plan Provider may be available at the cost of the Member of Council.

3 Event Allowance

- 3.1** Event tickets for the Mayor to attend on behalf of the City will be purchased and/or reimbursed by the City. The events the Mayor attends will be at their discretion (considering budget limitations). In circumstances where the Mayor is unavailable the Deputy Mayor will be asked to attend in their place.
- 3.2** Councillors shall be reimbursed up to \$1,200 annually, to cover expenses of attending and representing the City of White Rock, as individual Councillors, at local community events.

4 Business Meetings Outside of Metro Vancouver

- 4.1** Councillors shall be reimbursed for expenses of attending business meetings outside of Metro Vancouver when representing the City, if pre-approved by the Mayor.

5 Kilometre/Vehicle Allowance

- 5.1** Mayor and Councillors shall be reimbursed for using their personal automobiles while involved in Council business outside the boundary of White Rock. The rate claimed for mileage will be the same as that authorized for exempt City employees.

6 Expenses Incurred

- 6.1** That the City reimburses members of Council for the reasonable expenses to attend the UBCM, FCM and LMLGA annual conferences. *(Amended May 3, 2010)*
- 6.2** That the City reimburses members of Council for the reasonable expenses to attend the local Newly Elected Seminar hosted by the UBCM.
- 6.3** That the City reimburses a member of Council for expenses relating to a conference where Council has designated a member of Council by motion to attend.
- 6.4** That the Mayor be allocated \$8,000 for the four-year term for discretionary education conferences or education materials.

“Discretionary” is defined as not requiring the prior approval of Council. Notwithstanding, the expenditure is still subject to scrutiny by Council. If, in the opinion of the Council, it is determined the expenditure does not comply with the intent of the policy, the expenditure may be disapproved, or if already paid, will be recovered.

“Education Conferences” is defined as a short course, seminar, or conference on subject matter directly relevant to the duties of a member of Council. It is not intended to include accredited courses leading to certification in a trade or profession, or courses leading to a degree or diploma.

- 6.5** That the Councillors be allocated \$5,400 for the four-year term for discretionary education conferences or education materials.

“Discretionary” is defined as not requiring the prior approval of Council. Notwithstanding, the expenditure is still subject to scrutiny by Council. If, in the opinion of the Council, it is determined the expenditure does not comply with the intent of the policy, the expenditure may be disapproved, or if already paid, will be recovered.

“Education Conferences” is defined as a short course, seminar, or conference on subject matter directly relevant to the duties of a member of Council. It is not intended to include accredited courses leading to certification in a trade or profession, or courses leading to a degree or diploma.

- 6.6** That a member of Council who is elected via by-election, Sections 6.4 and 6.5, as applicable, these amounts would be prorated.
- 6.7** That the City provides members of Council for electronic equipment, computer software, and computer hardware that is compatible with City systems for the four -year term .
- 6.8** Reimbursement for expenses set out in Sections 6 and 7 of this policy shall be by written claim in accordance with the City of White Rock Expense Policy.
- 6.9** Council members may, after reaching the term limit for their additional educational and conference expenses, apply to Council in advance of incurring the expenses, for further educational or conference funding. The City will reimburse further funding by motion of Council.

Note: Until December 31, 2018, Section 81(3) of the Income Tax Act stipulated that 1/3 of Council remuneration shall be considered a non-accountable allowance for expenses incidental to the discharge of the duties of office.

Application Guidelines:

Incidental expenses which were covered by this non-accountable allowance, until December 31, 2018, included but were not limited to the following (incurred within the White Rock boundaries):

- Business use of personal vehicle within the White Rock boundaries
- Meals and entertainment (except while attending a conference or seminar authorized by Council Policy 106 where per diems would be applicable).

- Home office materials and supplies such as stationary, printer paper, toner and Christmas cards. This does not include City business cards as they are provided and paid for by the City directly. Computer templates for City Councillor letterhead are also available for use where appropriate.
- Home office internet access connections and land line telephone costs etc.

Effective January 1, 2019, due to the change in the Income Tax Act, this portion of Council remuneration is now taxable. Because it is expected that the above expenses will still be incurred by members of Council, annual remuneration has been adjusted to compensate for the additional income tax paid. Therefore the above items will continue to not be reimbursed by the City.

Items not previously covered by the non-taxable allowance, which may be provided at the City's additional expense include the following:

- Technical equipment such as software, hardware, and peripherals. These items are for Council members' use for the duration of their term(s) and remain City property throughout this period. Upon the end of the term(s) of office, these items must be returned to the City
- Conferences, seminars, educational materials and other expenses incurred/reimbursed subject to the provisions of Council Policy 106.
- Business use of personal vehicle when representing the City at meetings outside of the White Rock boundaries for which no other compensation/indemnity is provided.
- City business cards.
- Mayor's City business expenses such as mobile telecommunication costs, stationary, meals and attendance to official events etc.
- Electronic Communication as per Section 8.

7 Qualifying Expenses

Expenditures that qualify for payment are:

- a) Overnight accommodation required while outside the Metro Vancouver as authorized by this policy or Council resolution, as applicable
- b) If air travel is used, flights shall be booked at the lowest available economy fare. Air travel shall be booked as far in advance as practical to take advantage of discounted fares
- c) Provision of a "gift" to a maximum of \$50 per night if the traveler stays at private accommodation
- d) Transportation other than personal vehicle
- e) Long distance telephone, facsimile transmission or other electronic communications.
- f) Meals not otherwise provided per diem
- g) Gratuities
- h) Reading material and other office supplies

- i) Excess medical insurance for travel outside of Canada
- j) Other appropriate incidentals (Council Members shall be reimbursed for the amount of reasonable expenses necessarily incurred that comply with the City of White Rock's Expense Policy.)
- k) Parking (airport / hotel as applicable)
- l) Other overnight expenses as pre-approved by the Mayor

8 Electronic Communications

- a) For City business use, a smartphone is available as an additional communications device for all members of Council; and
- b) For those members of Council wishing to pursue this, the units be purchased through three-year plans under the City's current wireless communications contract.

Rationale:

To provide an annual remuneration and the payment of benefits and expenses for the Mayor and Councillors.