

The Corporation of the
CITY OF WHITE ROCK

Regular Council Meeting
AGENDA



Tuesday, September 20, 2022, 7:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

***Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

T. Arthur, Director of Corporate Administration

Pages

1. **CALL MEETING TO ORDER**

The scheduled September 19, 2022 Regular Council meeting was postponed to September 20th due to the National Day of Mourning called for the funeral of Her Majesty Queen Elizabeth II.

1.1. **FIRST NATIONS LAND ACKNOWLEDGEMENT**

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

1.2. **MOMENT OF SILENCE**

A moment of silence will be called in honour of Her Majesty Queen Elizabeth II.

2. **ADOPTION OF AGENDA**

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting now scheduled for September 20, 2022 as circulated.

3. **ADOPTION OF MINUTES**

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the July 25, 2022 meeting minutes as circulated.

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4. QUESTION AND ANSWER PERIOD

In accordance with the *Council and Committee Procedure Bylaw*:

Question and Answer Period will not be conducted during the months of September and October of a Local Government election year.

5. DELEGATIONS AND PETITIONS

5.1. DELEGATIONS

5.1.a. KAREL BOSSIL ON BEHALF OF VERENA BLATTER - DRIVEWAY AT 15510 COLUMBIA AVENUE

Karel Bossil to appear on behalf of Verena Blatter regarding a permit for a paved driveway at 15510 Columbia Avenue.

5.1.b. MARGARET CUTHBERT AND DAVID RILEY, FRIENDS OF SEMIAHMOO BAY SOCIETY - NATURAL HISTORY INTERPRETIVE SIGNS - WHITE ROCK PIER

44

Margaret Cuthbert and David Riley, Friends of Semiahmoo Bay Society, to appear to discuss the White Rock pier natural history interpretive signs.

5.2. PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1. PRESENTATIONS

None

6.2. CORPORATE REPORTS

6.2.a. INTEGRATED TRANSPORTATION INFRASTRUCTURE MASTER PLAN FOLLOW-UP

46

Corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled "Integrated Transportation and Infrastructure Master Plan - Follow Up".

Note: Brian Patterson, Urban Systems, to attend virtually to discuss this topic.

Note: The White Rock Integrated Transportation Infrastructure Master Plan can be viewed under separate cover.

RECOMMENDATION

THAT Council receive the report dated September 20, 2022, from the Director of Engineering & Municipal Operations, titled “Integrated Transportation and Infrastructure Master Plan – Follow Up”.

6.2.b. INTERPRETIVE SIGNAGE DESIGN CONCEPT FOR THE PIER

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Corporate report dated July 25, 2022 from the Directors of Engineering and Municipal Operations, Recreation and Culture and the Manager of Communications and Government Relations titled "Interpretive Signage Design Concept for the Pier".

Note: This corporate report was tabled at the July 25th meeting, and is on the agenda for consideration at this time.

RECOMMENDATION

THAT Council approve the recommended signage concept for an interpretive sign series to be installed on the Pier.

6.2.c. HELEN FATHERS CENTRE STREET WALKWAY UPDATE

58

Corporate report dated September 20, 2022 from the Director of Engineering and Operations titled "Helen Father Centre Street Walkway Update".

Note: The corporate report recommendations include that Council "*Give first, second and third reading to Authorization of the Construction of the Helen Fathers Walkway Project Bylaw 2022 No. 2445 subject to Council approval of the Financial Plan Amendment proposed on the September 20, 2022, Regular Council Agenda*"

Bylaw 2445 is on the agenda for Council consideration under Bylaws Item 8.1.c

RECOMMENDATION

THAT Council:

1. **Receive for information the corporate report dated September 20, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway Update” for consideration; and**
2. **Authorize the Mayor to sign the contribution agreement between the City and Infrastructure Canada in the amount of \$996K for the successful award of the Active Transportation Fund.**

6.2.d. **WHITE ROCK FINANCIAL PLAN (2022-2026) BYLAW, 2022, NO. 2428, AMENDMENT NO. 2, 2022 NO. 2442** 70

Corporate report dated September 20, 2022 from the Director of Engineering and Operations titled "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442".

Note: Bylaw 2442 is on the agenda for consideration under Bylaws Item 8.1.f.

RECOMMENDATION

THAT Council receive the September 20, 2022, corporate report from the Director of Financial Services, titled "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022, No. 2442" for consideration and give first, second and third readings to the draft Bylaw attached as Appendix A (includes increased funding for the Helen Fathers Centre Street Walkway Project).

6.2.e. **EMERSON PARK - PHASE 2 PLAYGROUND EQUIPMENT REVIEW** 80

Corporate report dated September 20, 2022 from the Director of Engineering and Operations titled "Emerson Park - Phase 2 Playground Equipment Review".

RECOMMENDATION

THAT Council:

- 1) Receive the corporate report dated September 20, 2022, from the Director, Engineering and Municipal Operations, titled "Emerson Park – Phase 2 Playground Equipment Review" for consideration; and
- 2) Provide direction to staff regarding the potential addition of playground equipment for use by children 8 to 10 years of age.

6.2.f. **REGIONAL PUBLIC WORKS MUTUAL AID AGREEMENT** 88

Corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled : "Regional Public Works Mutual Aid Agreement".

RECOMMENDATION

THAT Council approve entering into a Regional Public Works Mutual Aid Agreement with other Metro Local Governments and authorize the Mayor and Chief Administrative Officer to sign the updated Regional Public Works Mutual Aid Agreement document attached as Appendix A.

**DAYTIME WARMING SHELTER SINGLE SOURCING REQUEST TO
AWARD FALL/ WINTER 2022-2023 CONTRACT FOR SERVICES**

Corporate report dated September 20, 2022 from the Director of Planning and Development Services titled "Daytime Warming Shelter Single Sourcing Request to Award Fall/Winter 2022-23 Contract for Services".

RECOMMENDATION

THAT Council:

1. **Affirm single sourcing and authorize the awarding of a contract for services to Engaged Communities Canada Societies for the operation of a daytime warming shelter and associated services for the period of November 1, 2022, to March 31, 2023, in the amount of \$480K; and**
2. **Authorize the preparation and signing of a Memorandum of Understanding with Engaged Communities Canada Societies for the period of November 1, 2022, to March 31, 2023, for the operation of the daytime warming shelter.**

**MULTI-FAMILY AND COMMERCIAL SOLID WASTE TRANSITION
UPDATE**

Corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled "Multi-Family and Commercial Solid Waste Transition Update".

RECOMMENDATION

THAT Council:

1. **Receive for information the corporate report dated September 20, 2022, from the Director, Engineering and Municipal Operations, titled "Multi-Family and Commercial Solid Waste Transition Update";**
2. **Provide direction to staff on whether to proceed with the solid waste multi-family and commercial transition to a city-managed service.**
3. **If Council directs that the transition proceed, then Council further directs staff to:**
 - a. **budget for a Solid Waste Coordinator and a Financial Services Clerk in the 2023 Financial Plan and include these costs in the multi-family and commercial solid waste fees; and**
 - b. **report back on a timeline for addressing the issues identified in this report.**

6.2.i. STATUS UPDATE OF COUNCIL'S 2022 TOP PRIORITIES

Council's 2022 Top Priorities with new activity comments provided for information:

- **Solid Waste Pickup for Multi-Family:** The RFP closes September 14 and staff are scheduled to present an update report to Council on September 20 with a report award consideration to be presented at the October 3, 2022 regular Council meeting.
- **Housing Needs / Affordable Housing:** Following referral back to the Housing Advisory Committee (HAC), recommendations for an Affordable Housing Framework from the HAC were endorsed by Council at the July 25, 2022 meeting. Staff are working to prepare a more detailed report to present to Council for direction and next steps.
- **Community Amenity Contribution "Shovel-in-the-Ground" Projects:**
 - **Emerson Park Playground Upgrade:** Staff were asked to report to Council on options for additional equipment for older children. The project is otherwise completed. The Council report on additional playground equipment will be ready for Council consideration on September 20th.
 - **Maccaud Park Upgrade:** Construction fencing is removed and project is near completion. Turf installation, garden beds and bike baffles (chicane) to be installed before official opening in late September.
 - **Helen Fathers Centre Street Hillside Walkway:** Corporate Report will be brought forward for the September 20th agenda.
 - **Review Options for Upgrading Multiple Hillside Walkways (Road Ends) to Waterfront:** Funding application was submitted before the March 28 deadline, no further information as been provided.
- **The City's Relationship with the Semiahmoo First Nation (SFN):**
 - At the direction of Council, in response to the suggestion from Chief Harley Chappell, an SFN flag will be permanently raised at City Hall as a part of this year's National Day for Truth and Reconciliation. Event details will be available on the City's website as the date nears.
 - The City is supporting SFN in delivering its National Day for Truth and Reconciliation event at the waterfront on Sept 30, 1:00 – 4:00pm. It will involve a community walk from Grand Chief Bernard

Robert Charles Memorial Plaza to the Sprit Stage where there will be programming from 2:30 p.m. – 4:00 p.m.

- City Events and Communications staff are working with SFN to evaluate the 2022 Sea Festival and Semiahmoo Days and brainstorm the vision for the 2023 event. The brainstorming workshop is planned for October.

- Manager, Communications & Government Relations has established a monthly meeting with Councillor Jennine Cook who is now overseeing SFN communications. SFN Council has indicated that they would like to meet again to discuss and finalize the draft Communications Memorandum of Understanding. This meeting is planned for early January following the SFN election in December.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1. STANDING AND SELECT COMMITTEE MINUTES

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RECOMMENDATION

THAT Council receive for information the following select committee meeting minutes as circulated:

- Housing Advisory Committee, July 26, 2022;
- Environmental Advisory Committee, August 18, 2022; and,
- Arts and Cultural Advisory Committee, September 8, 2022.

7.2. STANDING AND SELECT COMMITTEE RECOMMENDATIONS

7.2.a. LAND USE AND PLANNING COMMITTEE (COUNCILLOR JOHANSON, CHAIRPERSON)

7.2.a.a. INITIAL REVIEW OF ACTIVE REZONING APPLICATIONS - JANUARY TO MAY 2022

Note: The following recommendation was discussed at the Land Use and Planning Committee meeting held earlier in the evening. Council may consider the following recommendation at this time, or may defer to a future meeting.

RECOMMENDATION

THAT Council:

1. Direct staff to advance the zoning amendment application at 15931 Buena Vista Avenue to the next stage in the application review process,
2. Direct staff to advance the zoning amendment application at 15963 Marine Drive to the next stage in the application review process,
3. Direct staff to advance the zoning amendment application at 15941 Buena Vista Avenue to the next stage in the application review process,
4. Direct staff to advance the zoning amendment application at 1589 Maple Street to the next stage in the application review process.

7.2.b. HOUSING ADVISORY COMMITTEE (COUNCILLOR MANNING, CHAIRPERSON)

7.2.b.a. COMMUNITY AMENITY CONTRIBUTION FUNDING AND HOUSING PROJECTS

RECOMMENDATION #1

THAT Council direct staff to prioritize Community Amenity Contribution (CAC) funding for affordable housing projects, with emphasis on inclusive affordable housing.

RECOMMENDATION #2

THAT Council consider partnership opportunities with non-profit agencies for inclusive affordable housing projects within the City.

7.2.c. ENVIRONMENTAL ADVISORY COMMITTEE (COUNCILLOR KRISTJANSON, CHAIRPERSON)

7.2.c.a. STORMWATER MANAGEMENT IMPROVEMENTS ON MARINE DRIVE PROJECT

RECOMMENDATION

THAT Council direct staff to prepare a report on the inclusion of a biofiltration component within the Stormwater Management Improvements on Marine Drive Project.

Note: Staff comment, Biofiltration is challenging without land for filtration of runoff. Staff will investigate all additional options for improving storm water quality; however, these could significantly increase the project costs if they are feasible at all.

7.2.d. ARTS AND CULTURAL ADVISORY COMMITTEE (COUNCILLOR MANNING, CHAIRPERSON)

7.2.d.a. UPDATE FROM ADDITIONAL MULTI-COMMITTEE PLACEMAKING WORKSHOP

RECOMMENDATION

THAT Council endorse that the new, upcoming Council consider establishing a standing committee focused on placemaking, that would advise Council on cross-functional opportunities and shared perspectives, in order to achieve the vision of Council and the Official Community Plan (OCP), the Cultural Strategic Plan (CSP), and the Economic Development Strategic Plan (EDSP).

8. BYLAWS AND PERMITS

8.1. BYLAWS

8.1.a. BYLAW 2436 - 2023 - 2027 NOT FOR PROFIT PERMISSIVE TAX EXEMPTIONS BYLAW 2022, NO. 2436 154

Bylaw 2436 - A bylaw to provide an exemption from municipal property taxes under section 224 of the *Community Charter*. This bylaw was given first, second and third reading on July 25, 2022 and is on the agenda for consideration of final reading.

RECOMMENDATION

THAT Council give final reading to the "2023-2027 Not for Profit Permissive Tax Exemptions Bylaw, 2022, No. 2436".

8.1.b. BYLAW 2437 - 2023-2025 PERMISSIVE TAX EXEMPTIONS CENTRE FOR ACTIVE LIVING BYLAW 2022, NO. 2437 156

Bylaw 2437 - A bylaw to provide an exemption from municipal property taxes under section 224 of the *Community Charter*. This bylaw was given first, second and third reading on July 25, 2022 and is on the agenda for consideration of final reading at this time.

RECOMMENDATION

THAT Council give final readings to the "2023 Permissive Tax Exemptions Centre for Active Living Bylaw, 2022, No. 2437".

8.1.c. BYLAW 2445 - AUTHORIZATION FOR CONSTRUCTION OF HELEN FATHERS CENTRE STREET WALKWAY 159

Bylaw 2445 - A bylaw to authorize the construction of the Helen Fathers Centre Street Walkway Project. This bylaw is on the agenda for consideration of first, second and third reading.

Note: Bylaw 2445 was the subject of a corporate report under Item 6.2.c.

RECOMMENDATION

THAT Council give first, second and third readings to "Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445".

RECOMMENDATION

THAT Council direct that public input take place at the October 3, 2022 Regular Council meeting for the "Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445".

8.1.d.

BYLAW 2440: WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (RS-2 877 KENT STREET) BYLAW, 2022, NO. 2440

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Bylaw 2440 - A bylaw to amend the White Rock Zoning Bylaw to rezone the property at 877 Kent Street from 'RT-1 Two Unit Residential Zone' to 'RS-2 One-Unit (Small Lot) Residential Zone. This bylaw is on the agenda for consideration of first and second reading.

Note: Bylaw 2440 was the subject of a corporate report at the September 20th Land Use and Planning Committee meeting, and may be considered at this time or deferred to a future meeting.

RECOMMENDATION #1

That Council give first and second readings to “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440.”

RECOMMENDATION #2

THAT Council direct staff to schedule the public hearing for “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440.

RECOMMENDATION #3

THAT Council direct staff to address the following conditions prior to bringing “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2022, No. 2440” back for consideration of final adoption:

- a. Ensure that all engineering requirements and issues, and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;
- b. Provide tree protection and replacements plans prepared by a certified arborist and obtain a Tree Management Permit as required by the “White Rock Tree Protection Bylaw, 2022, No. 2407,” as amended; and
- c. Complete the demolition of the existing dwelling to the satisfaction of the Director of Planning and Development Services.

RECOMMENDATION #4

THAT Council recommend that pending adoption of “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2020, No. 2440, Council consider issuance of Development Permit No. 446 for 877 Kent Street.

8.1.e. **BYLAW 2442: WHITE ROCK FINANCIAL PLAN (2022-2026) BYLAW, 2022, NO. 2442**

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Bylaw 2442: A bylaw to amend the White Rock Financial Plan (2022-2026) to:

- Add \$75K to the 2022 Financial Plan for an environmental study for a property acquisition, funded from Community Amenity Contributions (CACs);
- Add \$320K for a daytime warming shelter from November 1, 2022 to December 31, 2022 funded from the Union of British Columbia Municipalities (UBCM) Strengthening Communities' Services grant; and
- Increase funding for the Helen Fathers Centre Street Walkway project from \$1.419M to \$3.400M funded from grants and CACs.

Note: This Bylaw was the subject of a corporate report under Item 6.2.d and was attached as "Appendix A".

RECOMMENDATION

THAT Council give first, second and third reading to "White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442".

8.2. **PERMITS**

8.2.a. **DEVELOPMENT VARIANCE PERMIT NO. 445 - 15385 SEMIAHMOO AVENUE (DVP 22-008)**

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Development Variance Permit(DVP) 445 allows for the installation of an oversized fascia sign and a combined fascia sign (fascia sign and electronic message board sign) at the residential care facility and Peninsula United Church development (currently under construction).

DVP 445 was the subject of a Public Meeting held on July 18, 2022. Since that time the following condition has been added:

- The electronic reader board sign will be turned off at 10:00 PM everyday per mutual agreement with the owner

RECOMMENDATION

THAT Council approve Development Variance Permit No. 445 for 15385 Semiahmoo Avenue.

9. **CORRESPONDENCE**

9.1. CORRESPONDENCE - RECEIVED FOR INFORMATION

Note: Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.

Note: Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Items 9.1.a have been included under correspondence for public information purposes only.

RECOMMENDATION

THAT Council receive correspondence Items 9.1.a - 9.1.e as circulated.

9.1.a. WRONGFUL CONVICTION AWARENESS DAY - OCTOBER 2, 2022 175

Correspondence to inform of "Wrongful Conviction Awareness Day" has been declared October 2, 2022.

9.1.b. METRO VANCOUVER BOARD IN BRIEF 178

Metro Vancouver Board in Brief from meetings of July 29, 2022.

9.1.c. METRO VANCOUVER "CARING FOR THE AIR 2022" 197

Correspondence dated August 10, 2022 from Metro Vancouver to inform of their publication titled "Caring for the Air 2022" Annual Review of Air Quality and Climate Change.

Note: Copies of the publication can be found under separate cover or at the following link: [Caring for the Air Reports \(metrovancover.org\)](https://www.metrovancouver.org/reports/caring-for-the-air)

9.1.d. BOUNDARY BAY CONSERVATION COMMITTEE - FAILURE TO POST AND INCORPORATE PUBLIC COMMENTS ON PROPOSED LNG MARINE TERMINAL ON THE GRASER RIVER, B.C. 199

Correspondence dated August 26, 2022 from the Boundary Bay Conservation Committee outlining concerns with due process not being followed for the Tilbury LNG Marine Terminal Project.

Note: Councillor Johanson requested that this item be added as correspondence.

9.1.e. LIVING IN COMMUNITY - EVIDENCE BASED APPROACHES TO ADDRESS TRAFFICKING 218

Correspondence dated September 6, 2022 from Living in Community to provide information regarding approaches to address trafficking including recommendations as to how local governments can protect residents from trafficking and exploitation while upholding their rights.

10. MAYOR AND COUNCILLOR REPORTS

- 10.1. MAYOR'S REPORT
- 10.2. COUNCILLORS REPORTS
- 11. MOTIONS AND NOTICES OF MOTION
 - 11.1. MOTIONS
 - 11.2. NOTICES OF MOTION
- 12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS
- 13. OTHER BUSINESS
- 14. CONCLUSION OF THE SEPTEMBER 20, 2022 REGULAR COUNCIL MEETING

Regular Council Meeting of White Rock City Council

Minutes



PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson (via electronic means) (departed at 9:56 p.m.)
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Anne Berry, Director of Planning and Development Services
Jim Gordon, Director of Engineering and Municipal Operations
Candice Gartry, Director of Financial Services
Kale Pauls, Staff Sergeant
Eric Stepura, Director of Recreation and Culture
Shannon Johnstone, Manager of Budgets and Accounting
Amanda Silvers, Manager of Communications and Government Relations
Debbie Johnstone, Deputy Corporate Officer

PUBLIC: 13 (approximately)

1. **CALL MEETING TO ORDER**

The meeting was called to order at 7:00 p.m.

1.1 **FIRST NATIONS LAND ACKNOWLEDGEMENT**

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

Motion Number: 2022-315 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for July 25, 2022 as amended to include the following on table documents:

- **Submission for Question and Answer Period (Item 4);**
- **Submission for 2021 Annual Report (Item 6.2.a);**
- **Arborist Report Update for the report on Bylaw 2439, 1465 Vidal Street (Item 6.2.k);**
- **Minutes from the Economic Development Advisory Committee dated July 20, 2022 (Item 7.1); and**
- **Recommendation from the Economic Development Advisory Committee (Item 7.2.c).**

Motion CARRIED (6 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2022-316 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

- **Regular Council, July 11, 2022; and**
- **Public Hearing/Public Meeting, July 18 for Bylaw 2434 (CD Zone 62 - 1453 Stayte Road), Bylaw 2435 (CD Zone 67 - 15704, and 15724/28/38/48/58/70 North Bluff Road), and DVP 445 (15385 Semiahmoo Avenue).**

Motion CARRIED (6 to 0)

3.1 SPECIAL PRESENTATION

**3.1.a OUTSTANDING CANADIANS ON THE PENINSULA 2022
AWARD RECIPIENTS**

The 2022 Outstanding Canadians on the Peninsula Legacy Award recipients attended and were recognized for their contributions to the City of White Rock:

- Ramona Kaptyn
- Marie Sabine
- Upkar Singh Tatley

4. QUESTION AND ANSWER PERIOD

Question and Answer Period was held both in person at the meeting, as well as electronically through email.

As of 8:30 a.m., July 20, 2022 there were no submissions for Question and Answer period received.

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

- C. Lightowers, White Rock, commented regarding the warming shelter the City provided in 2021, proud of the City of White Rock for providing this service. Inquired if it can be something that is carried on? Mayor Walker noted the City will be doing all they can to bring this back next season.
- G. Gumley, White Rock, noted a recent City tender for \$135,000 for electrical power to be run along the promenade noting concern with a number of already distressed trees. Inquired if the work could be postponed and a corporate report could be provided reviewing tree health in the area and ways damage would be mitigated. Staff noted they are aware some of the trees appear stressed following the past year's winter conditions. The project is to be undertaken between the Pier and the White Rock where they will dig under the pavers (trying to not disturb many of the roots). An arborist will be on site to ensure minimal damage to trees; however, the intent is for staff to get the lighting up.

- K. Jones, White Rock, noted concern regarding Maccaud Park. Since the last meeting only a small part of maintenance work has been done and on the west side of the park it had not. Between the construction fencing and the nearby property fences the grass is high and there are blackberries. Asked Council to direct staff to complete the work at Maccaud Park.

Staff noted they are aware of the area however City crews are now working at the waterfront due to Sea Festival / Semiahmoo Days coming next weekend. Maccaud Park is virtually complete except for the landscaping and currently it is too hot to complete, anticipate opening when there is grass down. It is intended the fence would remain until the landscaping is done but will review this with the contractor to see what can be done.

- E. Klassen, White Rock, White Rock Pride Society, noted his appreciation for the City assistance in celebrating Pride Week, and requested that July 22 - 29, 2023 be set as Pride Week for 2023.

5. **DELEGATIONS AND PETITIONS**

5.1 **DELEGATIONS**

None

5.2 **PETITIONS**

None

6. **PRESENTATIONS AND CORPORATE REPORTS**

6.1 **PRESENTATIONS**

6.1.a **WHITE ROCK RCMP 2nd QUARTER PRESENTATION**

Staff Sergeant Kale Pauls provided a PowerPoint presentation regarding the RCMP April - June 2022 Quarterly report.

The following discussion points were noted:

- Confirmation that there are speed checks conducted on Johnston Road
- Bike patrols are conducted twice a week (6 to 8 hour shifts)
- This past weekend there was a large gathering at the waterfront, how can we mitigate?

Staff Sergeant Pauls noted restricting open parking lots and cameras could be helpful

- Road Safety Constable (what other tools are needed to serve the community / in terms of enforcement)?
Staff Sergeant Pauls noted the position would be a proactive position. Speed humps in 30 km zones would help to slow traffic

Motion Number: 2022-317 It was MOVED and SECONDED

THAT Council direct staff to bring forward a corporate report that would review for the waterfront:

- **installation of cameras, limiting late night park lots usage and installation of speed humps.**

Motion CARRIED (6 to 0)

6.2 CORPORATE REPORTS

6.2.a CITY OF WHITE ROCK'S 2021 ANNUAL REPORT

Corporate report dated July 25, 2022 from the Director of Corporate Administration titled "City of White Rock's 2021 Annual Report".

An opportunity for public participation was available at this time.

Those wishing to submit questions/comments were encouraged to do so by:

- attending the meeting in person; or
- emailing **ClerksOffice@whiterockcity.ca** or mailing/dropping off their submissions to Corporate Administration - 15322 Buena Vista Avenue (**deadline for written submissions is 12:00 p.m. [noon] on Monday, July 25, 2022**).

Notice regarding the 2021 Annual Report was published in the July 14 and 21 editions of the Peace Arch News.

As of 12:00 p.m. (noon) on Monday, July 25, 2022 there was one (1) submission received.

***Mayor called for speakers to the 2021 Annual Report at this time.**

- G. Gumley, White Rock, provided the On-Table submission and the questions were read out as follows:

- Would Council request that the Chief Administrative Officer (CAO) provide a presentation at the next meeting, including a summary list of 176 positions that were compensated in 2021 complete with salary, brief job description and month that the the position was filled during 2021.

Staff noted that all salaries over \$75,000 are included in the Statement of Financial Information, others would take time to compile.

- A line item under the consolidated budget summary "Government Grants" listed in the amount of \$16.6M, what is the grant for and why does it not appear in the 2022 column?

Staff provided a breakdown of the grants this figure includes: \$16.1M for asset improvement projects (\$8M Pier Restoration, \$1.5M Coldicutt Ravine Stabilization and \$6.3M Habgood Kiel Pump Station) further noted: 2022 Financial Plan includes \$9.3M budgeted Government Grants including \$8.7M Asset Improvement Projects (\$8M Pier Restoration and \$.5M Ruth Johnston Park East Ravine Restoration). The majority of the difference in budgeted Government Grants relates to the Habgood Keil Pump Station which has been pushed out to future years in the 2022 Financial Plan to match the Invest Canada Infrastructure Program grant application submitted in February 2022. The Financial Statements have been prepared in accordance with the Public Sector Accounting Board standards which do not require variance explanations in the notes to the financial statements and received an unqualified audit opinion from the City's auditors.

- Why does the Burlington Northern Santa Fe Railway (BNSF) get a \$13,165 tax exemption from the City and a \$523 exemption from the Fraser Valley Regional Library?

Staff noted this is provided under the *Community Charter* Section 224(2) (b). Land or improvements that are owned or held by a municipality and the Council considers are used for

purposes of the local authority can be granted a permissive tax exemption. The land improvements on BNSF property which the City leases, including the washrooms, parking lots, museum and Memorial Park, have all been paid for by the City and are used by the City, which falls under this section of the *Community Charter*.

- Why, on July 25, 2022, is the City receiving for consideration the Year End Report for 2021?

Staff noted the budget planning process begins mid September with the first draft ready for Council in December. As the 2023 budget will be presented to the new Council the process typically takes longer to complete. Similar to 2022, the 2023 budget will be prepared using the Government Finance Officers presentation format and a budget draft schedule will be presented to council with the report in December.

- K. Jones, White Rock, noted within the Integrated Transportation Master Plan, the funds (\$5.5M / next 5 years) does not appear to include road space relocation and cycling network projects.

Staff noted the funds in the budget are for long term, they are not assigned to specific projects, this topic will be brought back in September for more discussion and more information will be provided.

- G. Gumley, White Rock, spoke a second time asking for follow up regarding if Council would request the CAO to make a presentation at the next meeting giving a summary list of 176 City positions including what they were compensated in 2021 and job description and the number of months that the position was filled during 2021; and why BNSF receives a permissive tax exemption(s)?

Staff noted an email with the explanation would be forwarded / included on the website

- Councillor Johanson provided concerns regarding the following:

-Page 11, affordable housing / housing needs report noted as complete, this should be noted as only the housing needs report

-Policy 126 CAO Annual Performance review is not complete; policy needs to be updated

-Page 12, Policy 611 Tree Management on City Lands, rescinded and replaced with a comprehensive Tree Protection Bylaw 2407

-Policy 108 Deputy Mayor – this was last reviewed in 2020 and should not be included in the report

-Request that staff go through each policy to ensure it was amended in 2021 and remove any that were not

-Page 13, Anti Racism policy does not list a number

-Parks Bylaw was consolidated in 2020 not 2021 and is missing a bylaw number

-Page 14 - Community Goal #4, CAC projects is listed as complete. Noted that for Emerson Park, only phase 1 is completed and phase 2 needs a report in September (older children options)

-Page 15 -Tree Protection Bylaw 2407 replaced policy 611

-Page 16 – Waterfront Goal #2 – The Waterfront Enhancement Strategy is still in draft, done in 2019, and why is this marked as complete? What is left to be done?

-Infrastructure Goal #2 – Grants Writing is noted as completed. This is not complete (have not hired anyone yet)

-Page 32- Information Technology – For the service request dashboard when will all service requests be included in the dashboard?

Staff noted it was thought to have included all but would check on this.

-Page 34 – Planning and Development Services- Noted: Updated 2019 Official Community Plan should be 2017 Official Community Plan

-Implementation of new Tree Management Bylaw should be Tree Protection Bylaw

-Page 74 – 2021 Revenue- which portion of the pie graphic includes Development Cost Charges (DCCs)?

-Page 75 – 2021 Expenses – Parks, Recreation & Cultural Services expenditures are noted as higher than the General Government. What is the parks portion of this?

Motion Number: 2022-318 It was MOVED and SECONDED

THAT Council receive the written and verbal submissions regarding the 2021 Annual Report.

Motion CARRIED (6 to 0)

Motion Number: 2022-319 It was MOVED and SECONDED

THAT Council endorse the City of White Rock 2021 Annual Report as amended to include the notations by Councillor Johanson for updates as verbally noted.

Motion CARRIED (6 to 0)

6.2.b 2021 STATEMENT OF FINANCIAL INFORMATION

Corporate report dated July 25, 2022 from the Director of Financial Services titled "2021 Statement of Financial Information".

Motion Number: 2022-320 It was MOVED and SECONDED

THAT Council:

- 1. Receive for information the July 25, 2022 corporate report from the Director of Financial Services and the Manager of Budgets & Accounting, titled “2021 Statement of Financial Information (SOFI)”;**
- 2. Approve the 2021 Statement of Financial Information attached as Appendix A; and**
- 3. Authorize the Mayor to sign the document as approved on behalf of City Council.**

Motion CARRIED (6 to 0)

6.2.c INTEGRATED TRANSPORTATION INFRASTRUCTURE MASTER PLAN

Corporate report dated July 25, 2022 from the Director of Engineering and Municipal Operations titled "Integrated Transportation Infrastructure Master Plan".

Note: Brian Patterson, Urban Systems, attended virtually to provide a presentation on this topic.

The following discussion points were noted:

- Community-wide speed limit of 30km, approval by the province would allow for only having to place signs at the City entrances (cost savings)
- A member of Council noted they would like to see more detailed objectives (example: how would you improve safety or environmental outcomes)
- A member of Council inquired as to how modelling is addressed / would like to see that incorporated
- Parking issues, how is the City going to solve them?
- It was noted by staff previously that this plan would address parking matters, how is this covered in the plan?

The document is quite large and will take time to go through, the topic will be placed on the September 19, 2022 Regular Council agenda for further discussion.

Motion Number: 2022-321 It was MOVED and SECONDED

THAT Council receive the report dated July 25, 2022, from the Director of Engineering and Municipal Operations, titled "Integrated Transportation infrastructure Master Plan" (ITIMP) and the July 2022 Integrated Transportation and Infrastructure Master Plan prepared and being presented by Urban Systems Ltd.

Motion CARRIED (6 to 0)

Motion Number: 2022-322 It was MOVED and SECONDED

THAT Council endorse the final ITIMP report subject to Council feedback on specific details at the September 19, 2022, Regular Council Meeting.

Voted in the negative (2): Councillor Johanson, and Councillor Kristjanson

Motion CARRIED (4 to 2)

Motion Number: 2022-323 It was MOVED and SECONDED

THAT Council approve submission of the ITIMP report to the British Columbia Ministry of Transportation and Infrastructure as the fulfilment of the terms of the \$50K grant from the Ministry's Active Transportation Fund.

Voted in the negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

6.2.d INTERPRETIVE SIGNAGE

Corporate report from the Directors of Engineering and Municipal Operations, Recreation and Culture and the Manager of Communications and Government Relations titled "Interpretive Signage Design Concept for the Pier".

Following discussion, it was noted by the Chief Administrative Officer:

- The signs would be brought to the Council Chamber over the next few weeks for Council to review prior to the next meeting

Motion Number: 2022-324 It was MOVED and SECONDED

THAT Council table, until the next meeting, consideration of the July 25, 2022 corporate report from the Directors of Engineering and Municipal Operations, Recreation and Culture and the Manager of Communications and Government Relations titled "Interpretive Signage".

Voted in the negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

6.2.e PROGRESS UPDATE ON MULTI-FAMILY AND INSTITUTIONAL, COMMERCIAL AND INDUSTRIAL SOLID WASTE TRANSITION

Corporate report dated July 25, 2022 from the Director of Engineering and Municipal Operations titled "Progress Update on Multi-Family and Institutional, Commercial and Industrial Solid Waste Transition".

Motion Number: 2022-325 It was MOVED and SECONDED

THAT Council:

- 1. Receive for information the corporate report dated July 25, 2022, from the Director of Engineering and Municipal Operations, titled "Progress Update on MF & ICI Solid Waste Transition;**
- 2. Direct staff continue preparing the RFP documents;**
- 3. Endorse the project schedule outlined in this Corporate Report including recommendation for awarding of the contract at Council's regular meeting on October 3, 2022.**

Voted in the negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

6.2.f 2023 - 2027 NOT FOR PROFIT PERMISSIVE TAX EXEMPTIONS BYLAW 2022, NO. 2436

Corporate report dated July 25, 2022 from the Director of Financial Services titled "2023 - 2027 Not for Profit Permissive Tax Exemptions Bylaw 2022, No. 2436".

Note: Bylaw 2436 is on the agenda for consideration of first, second and third readings under Item 8.1.a.

Motion Number: 2022-326 It was MOVED and SECONDED

THAT Council receive the July 25, 2022, corporate report from the Director of Financial Services, titled "2023 - 2027 Not for Profit Permissive Tax Exemptions Bylaw 2022, No. 2436".

Motion CARRIED (6 to 0)

6.2.g 2023-2025 PERMISSIVE TAX EXEMPTIONS CENTRE FOR ACTIVE LIVING BYLAW, 2022, NO. 2437

Corporate report dated July 25, 2022 from the Director of Financial Services titled "2023-2025 Permissive Tax Exemptions Centre for Active Living Bylaw 2022, No. 2437".

Note: Bylaw 2437 is on the agenda for consideration of first, second and third readings under Item 8.1.b.

Motion Number: 2022-327 It was MOVED and SECONDED

THAT Council receive the July 25, 2022, corporate report from the Director of Financial Services, titled "2023 Permissive Tax Exemptions Centre for Active Living Bylaw 2022, No. 2437".

Motion CARRIED (6 to 0)

6.2.h BIA REQUEST FOR BEER GARDENS AT TD CONCERTS AT THE PIER

Corporate report dated July 25, 2022 from the Director of Recreation and Culture titled "BIA request for Beer Gardens at the TD Concerts at the Pier".

It was noted that more bathrooms and First Aid attendants should be available at these events.

Motion Number: 2022-328 It was MOVED and SECONDED

THAT Council approve the request from the White Rock Business Improvement Association (BIA) to hold “beer and wine” gardens hosted by the White Rock Beach Beer Company at two TD Concerts at the Pier performances on:

- **Thursday, August 18, 2022 from 6:00 p.m. – 10:00 p.m. at Five Corners (Johnston Road and Pacific Avenue), and**
- **Thursday, August 25, 2022 from 6:00 p.m. – 10:00 p.m. at the East Beach parking lot (east of Grand Chief Bernard Robert Charles Memorial Plaza).**

Motion CARRIED (6 to 0)

6.2.i PROMENADE SCULPTURE COMPETITION UPDATE

Corporate report dated July 25, 2022 from the Director of Recreation and Culture titled "Promenade Sculpture Competition Update".

Motion Number: 2022-329 It was MOVED and SECONDED

THAT Council:

- 1. Receive for information the corporate report dated July 25, 2022, from the Director of Recreation and Culture, titled “Promenade Sculpture Competition Update”; and**
- 2. Waive the earlier requirement that White Rock Events Society secure commitments for 75% of the Society’s \$75,000 fundraising target (\$56,250) prior to any pedestals or sculptures being installed at the waterfront.**

Motion CARRIED (6 to 0)

6.2.j HEALTHY COMMUNITIES AGE FRIENDLY GRANT APPLICATION 2022 RESOLUTION

Corporate report dated July 25, 2022 from the Director of Recreation and Culture titled "Healthy Communities Age Friendly Grant Application 2022 Resolution".

Motion Number: 2022-330 It was MOVED and SECONDED

THAT Council endorse the City's BC Healthy Communities Age Friendly 2022 Grant Application and indicate support for city staff to provide overall grant management.

Motion CARRIED (6 to 0)

6.2.k WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (CD-68-14937 THRIFT AVENUE AND 1441, 1443-45, AND 1465 VIDAL STREET) BYLAW, 2022, NO. 2439

Corporate report from the Director of Planning and Development Services titled "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-68 - 14937 Thrift Avenue and 1441, 1443-45, and 1465 Vidal Street) Bylaw, 2022, No. 2439".

Note: Bylaw 2439 is on the agenda for consideration of first and second readings under Item 8.1.c.

The Director of Planning and Development Services provided a PowerPoint giving an overview of the new site proposal.

Motion Number: 2022-331 It was MOVED and SECONDED

THAT Council receive for information the corporate report from the Director of Planning and Development Services titled "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-68 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2439".

Motion CARRIED (6 to 0)

Motion Number: 2022-332 It was MOVED and SECONDED

THAT Council endorse the July 25, 2022 Regular Council meeting be extended until the completion of the Council agenda.

Voted in the negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

6.2.I CONSIDERATION OF FIRST AND SECOND READING OF "WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (RT-1 - 1091 STAYTE ROAD) BYLAW, 2022, NO. 2438"

Corporate report dated July 25, 2022 from the Director of Planning and Development Services titled "Consideration of First and Second Reading of White Rock Zoning Bylaw, 2012, No. 2000, Amendment (R-T -1 - 1091 Stayte Road) Bylaw, 2022, No. 2438".

Note: This item would usually go the Land Use and Planning Committee then onto the Regular Council meeting agenda. The applicant's revised submission and staff review were completed just short of the advertising deadline to notify that a Land Use and Planning Committee meeting has been scheduled. Due to timing of the Council term, it was requested to place the item on the Regular Council meeting. Council may wish to consider this application directly or you may defer discussion / consideration until the next scheduled meeting date in September.

Note: If Council considers this item at the Regular Meeting, Bylaw 2438 is on the agenda for consideration of first and second reading under Item 8.1.d.

Motion Number: 2022-333 It was MOVED and SECONDED

THAT Council receive for information the corporate report from the Director of Planning and Development Services titled "Consideration of 1st and 2nd Reading of White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RT-1 – 1091 Stayte Road) Bylaw, 2022, No. 2438".

Motion CARRIED (6 to 0)

6.2.m STATUS UPDATE OF COUNCIL'S 2022 TOP PRIORITIES

Council's 2022 Top Priorities with new activity comments provided for information:

- **Solid Waste Pickup for Multi-Family:** Staff presented a report to Council on July 25th outlining the RFP posting and subsequent schedule for recommendation to Council on October 3rd. It is proposed that the implementation will be done in stages as properties become available;

however, there are still concerns to be addressed with long term contracts.

- **Housing Needs / Affordable Housing:** On April 25, 2022 the draft Housing Strategy presented to Council from the Committee was removed by Council for consideration - later in the agenda some committee recommendations were received by Council and some were not approved / not endorsed. Council has directed the Housing Advisory Committee to focus on partnering with non-profit organizations and utilizing the funding and grants as outlined at the Affordable Housing workshop, held in April 2022, in furtherance of affordable seniors housing. Work on this is ongoing.
- **Community Amenity Contribution "Shovel-in-the-Ground" Projects:**
 - **Emerson Park Playground Upgrade:** Project is completed. Opening ceremony was held on July 4th. Staff to report to Council on additional options for playground equipment suitable for older children.
NOTE: As Council requested further review of the project (corporate report regarding additional equipment for 8- 10 year olds) the project should not be noted as completed.
 - **Maccaud Park Upgrade:** Asphalt pathways are constructed, and trees planted. Benches on site ready for installation. Landscaping to be completed in time for opening in September.
 - **Helen Fathers Centre Street Hillside Walkway:** The petition to the Court by three properties for an injunction to prohibit work until legal issues related to encroachments are resolved was denied. The hearings on these petitions are tentatively scheduled for August and September. The City Solicitor updated Council in Closed on July 25th.
 - **Review Options for Upgrading Multiple Hillside**

Walkways (Road Ends) to Waterfront: A funding application was submitted before the March 28th deadline, no further update at this time

The City's Relationship with the Semiahmoo First Nation (SFN):

- At the direction of Council, in response to the suggestion from Chief Harley Chappell, staff is researching the feasibility of permanently flying the SFN flag at City Hall. Staff due to report July 25, 2022.
- Manager, Communications & Government Relations has established a monthly 1:1 meeting with Councillor Jennine Cook who is now overseeing SFN communications.
- City Events staff is working with SFN on enhanced programming for Semiahmoo Days for this year's Sea Festival/Semiahmoo Days joint event on the August long weekend.
- Staff are working with SFN Council to see when they will be ready to meet again to discuss the draft Communications Memorandum of Understanding.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

On-Table via motion 2022-315 the Economic Development Advisory Committee meeting minutes from July 20, 2022 were added to the agenda.

Motion Number: 2022-334 It was MOVED and SECONDED

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- **Public Art Advisory Committee, July 12, 2022;**
- **Housing Advisory Committee, July 13, 2022;**
- **Arts and Cultural Advisory Committee, July 14, 2022; and**
- **Economic Development Advisory Committee, July 20, 2022.**

Motion CARRIED (6 to 0)

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

7.2.a HOUSING ADVISORY COMMITTEE (COUNCILLOR MANNING, CHAIRPERSON)

7.2.a.a HOUSING STRATEGY ACTION PLAN

Motion Number: 2022-335

It was MOVED and SECONDED

THAT Council support the integration of the following five strategies into the existing development process to create a long-term framework for affordable housing that creates the capacity to provide affordable housing in multiple ways:

- 1. Use the City's regulatory tools to encourage a diverse mix of housing types**
- 2. Maximize use of City resources and financial tools**
- 3. Build capacity with non-profit housing and service providers**
- 4. Facilitate and strengthen partnership opportunities**
- 5. Increase advocacy, awareness, and education roles**

Voted in the negative (1): Councillor Kristjanson

Motion CARRIED (5 to 1)

7.2.b ARTS AND CULTURAL ADVISORY COMMITTEE (COUNCILLOR MANNING, CHAIRPERSON)

7.2.b.a MULTI-COMMITTEE PLACEMAKING WORKSHOP FOLLOW-UP

Motion Number: 2022-336

It was MOVED and SECONDED

THAT Council approve the scheduling of additional multi-committee roundtable placemaking discussion workshops in late July / early August 2022.

Voted in the negative (1): Councillor Kristjanson

Motion CARRIED (5 to 1)

7.2.b.a.a ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (COUNCILLOR TREVELYAN)

Motion Number: 2022-337

It was MOVED and SECONDED

THAT Council approve the Economic Development Officer, along with Committee members, D. McLean and M. Partridge, extending an invitation to the White Rock BIA and the South Surrey/White Rock Chamber of Commerce to arrange a meeting, prior to the next multi-committee placemaking workshop, to obtain the business community's feedback pertaining to placemaking in the City.

Motion CARRIED (6 to 0)

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.a BYLAW 2436 - 2023 - 2027 NOT FOR PROFIT PERMISSIVE TAX EXEMPTIONS BYLAW 2022, NO. 2436

Bylaw 2436 - A bylaw to provide an exemption from municipal property taxes under section 224 of the *Community Charter*.

Note: Bylaw 2436 was the subject of a Corporate Report under item 6.2.f.

Motion Number: 2022-338 It was MOVED and SECONDED
THAT Council give first, second and third readings to the
"2023-2027 Not for Profit Permissive Tax Exemptions
Bylaw, 2022, No. 2436".

Motion CARRIED (6 to 0)

**8.1.b BYLAW 2437 - 2023-2025 PERMISSIVE TAX EXEMPTIONS
CENTRE FOR ACTIVE LIVING BYLAW 2022, NO. 2437**

Bylaw 2437 - A bylaw to provide an exemption from municipal
property taxes under section 224 of the *Community Charter*.

Note: Bylaw 2437 was the subject of a Corporate Report under
Item 6.2.g.

Motion Number: 2022-339 It was MOVED and SECONDED

THAT Council give first, second and third readings to the
"2023 Permissive Tax Exemptions Centre for Active Living
Bylaw, 2022, No. 2437".

Motion CARRIED (6 to 0)

**8.1.c BYLAW 2439: WHITE ROCK ZONING BYLAW, 2012, NO. 2000,
AMENDMENT (CD 68 - 14937 THRIFT AVENUE AND 1441, 1443-
45 AND 1465 VIDAL STREET) BYLAW, 2022, NO. 2439**

Bylaw 2439 - A bylaw to rezone four properties from the "RS-1 One
Unit Residential Zone" to the "Comprehensive Development Zone
(CD) 68". If approved, it would enable the proposed multi-building
residential project that consists of 70 purpose built rental
apartments ranging from 1 to 3-bedroom units to be built.

Note: This bylaw was the subject of a Corporate Report under
Item 6.2.k.

Motion Number: 2022-340 It was MOVED and SECONDED

THAT Council give first and second readings to "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-68 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2439" as presented.

Voted in the negative (1): Councillor Johanson

Motion CARRIED (5 to 1)

Motion Number: 2022-341 It was MOVED and SECONDED

THAT Council direct staff to schedule the public hearing for "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-68- 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2439".

Motion CARRIED (6 to 0)

Motion Number: 2022-342 It was MOVED and SECONDED

THAT Council direct staff to resolve the following issues before bringing "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-68- 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2439" back for consideration of final adoption:

- a. **Ensure that all engineering requirements and issues, including road dedication and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;**
- b. **Ensure that all matters about tree protection and retention are addressed to the satisfaction of the Director of Planning and Development Services;**
- c. **Confirm that a tree protection covenant, if and as required, is registered on title to ensure the recommendations of the final Arborist Report, approved by the Director of Planning and Development Services and, more specifically, the City's Arboricultural Technician, are implemented and maintained through future demolition and construction activities;**

- d. Complete the demolition of the existing buildings to the satisfaction of the Director of Planning and Development Services; and
- e. A statutory-right-of-way be registered on title regarding the community urban park space.

Motion CARRIED (6 to 0)

8.1.d BYLAW 2438 - WHITE ROCK ZONING BYLAW, 2012, AMENDMENT (R-1- 1091 STAYTE ROAD) BYLAW, 2022, NO. 2438

Bylaw 2438 - A bylaw to amend the "White Rock Zoning Bylaw, 2012, No. 2000" to rezone the property from the "RS-1 One-Unit Residential Zone" to the "RT-1 Two-Unit (duplex) Residential Zone" at 1091 Stayte Road. If approved, it would allow for the construction of a duplex on the property.

Note: This bylaw was the subject of a Corporate Report under Item 6.2.i

Motion Number: 330-343 It was MOVED and SECONDED

THAT Council give first and second readings to "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RT-1 – 1091 Stayte Road) Bylaw, 2022, No. 2438".

Motion CARRIED (6 to 0)

Motion Number: 330-344 It was MOVED and SECONDED

THAT Council direct staff to schedule the public hearing for "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RT-1 – 1091 Stayte Road) Bylaw, 2022, No. 2438".

Motion CARRIED (6 to 0)

Motion Number: 330-345 It was MOVED and SECONDED

THAT Council direct staff to address the following conditions prior to bringing "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RT-1 – 1091 Stayte Road) Bylaw, 2022, No. 2438" back for consideration of final adoption:

- a. **Ensure that all engineering requirements and issues, including road dedication and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;**
- b. **Ensure that the east pedestrian walkway is revised, and updated drawings are submitted and approved by the Director of Planning and Development Services;**
- c. **Registration of a Section No. 219 Covenant to restrict basement suites;**
- d. **Ensure that all matters pertaining to tree protection and retention are addressed to the satisfaction of the Director of Planning and Development Services;**
- e. **Confirm and ensure the recommendations of the final arborist report, approved by the Director of Planning and Development Services and, more specifically the city's Arboricultural Technician, are implemented and maintained through future demolition and construction activities; and**
- f. **Complete the demolition of the existing dwelling to the satisfaction of the Director of Planning and Development Services.**

Motion CARRIED (6 to 0)

8.1.e BYLAW 2435: WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (CD ZONE 67 - 15704, 15724/28/38/48/58/70 North Bluff Road) Bylaw, 2022, No. 2435"

Bylaw 2435: A Bylaw to amend the "White Rock Zoning Bylaw, 2012, No. 2000" to allow for a multi-building development at 15074, 15724/28/38/48/58/70 North Bluff Road. Bylaw 2435 received first and second reading on June 27th, and went to a Public Hearing on July 18th. It was on the agenda for consideration of third reading.

The Director of Planning and Development Services notified that the applicant confirmed that they would work on construction parking plan.

Motion Number: 330-346 It was MOVED and SECONDED

THAT Council give third reading to "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD Zone 67 – 15704, 15724/28/38/48/58/70 North Bluff Road) Bylaw, 2022, No. 2435" as presented.

Motion CARRIED (6 to 0)

8.1.f BYLAW 2434- WHITE ROCK ZONING BYLAW 2012, NO. 2000, AMENDMENT (CD 62-1453 STAYTE ROAD) BYLAW, 2019, NO. 2434

Bylaw 2434 - A bylaw to amend the "*White Rock Zoning Bylaw, 2012, No. 2000*" to enable the development of a 20 unit townhouse project at 1453 Stayte Road. This Bylaw was given first and second reading on June 13 and went to a Public Hearing held July 18, 2022. It was on the agenda for consideration of third reading.

Motion Number: 2022-347 It was MOVED and SECONDED

THAT Council give third reading to "*White Rock Zoning Bylaw 2012, No. 2000, Amendment (CD Zone 62 - 1453 Stayte Road) Bylaw, 2022, No. 2434*".

Voted in the negative (2): Councillor Johanson, and Councillor Kristjanson

Motion CARRIED (4 to 2)

8.1.g BYLAW 2433 - ROAD EXCHANGE BYLAW (14977 BEACHVIEW AVENUE), 2022, NO. 2433

Bylaw 2433 - A bylaw to close and remove the highway dedication and to dispose of a portion of Beachview Avenue in exchange for road dedication on a portion of the property known as 14977 Beachview Avenue. This bylaw received three (3) readings on July 11, 2022 and was on the agenda for consideration of final reading.

Councillor Johanson departed the meeting prior to the vote being taken at 9:56 p.m.

Motion Number: 2022-348 It was MOVED and SECONDED
THAT Council give final reading to "Road Exchange Bylaw (14977 Beachview Avenue), 2022, No. 2433".

Absent (1): Councillor Johanson

Motion CARRIED (5 to 0)

8.2 PERMITS

None

9. **CORRESPONDENCE**

9.1 **CORRESPONDENCE - RECEIVED FOR INFORMATION**

Note: Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.

Motion Number: 2022-349 It was MOVED and SECONDED

THAT Council receive correspondence Items 9.1.a - 9.1.b as circulated.

Absent (1): Councillor Johanson

Motion CARRIED (5 to 0)

9.1.a **#1792 Project - 230th ANNIVERSARY OF 15 SHIPS TO SIERRA LEONE: BLACK LOYALIST EXODUS**

Correspondence dated July 7, 2022 providing information on the 230th Anniversary of Black Loyalist exodus from Halifax to Freetown (Sierra Leone). The #1792 Project is looking to raise awareness of this piece of history throughout Canada.

Note: Council Policy No. 109 notes that the City of White Rock does not make official proclamations. Item 9.1.a has been included under correspondence for public information purposes only.

9.1.b GREATER VANCOUVER SEWERAGE AND DRAINAGE DISTRICT DEVELOPMENT COST CHARGE AMENDING BYLAW

Correspondence dated July 8, 2022 from Metro Vancouver to inform of their adoption of the GVS&DD Development Cost Charge Rate Amending Bylaw No. 353, 2022 as circulated.

Note: Development Cost Charges (DCC's): municipalities and regional districts levy DCC's on new development to pay for new or expanded infrastructure such as sewer, water, drainage, parks and roads necessary to adequately service the demands of that new development. DCC's are established by bylaw with the approval of the Inspector of Municipalities.

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR'S REPORT

Due to timing Mayor Walker did not note information at this time.

10.2 COUNCILLORS REPORTS

Councillor Kristjanson noted the following information:

- July 13, Pickleball Court Opening at Centennial
- July 23, Pride Family Event and "Love is Love" Gala

Councillor Chesney noted the following information:

- July 29 - 31, Sea Festival and Semiahmoo Days

Councillor Manning noted the following information:

- July 13, Pickleball Court Opening at Centennial
- July 13, Housing Advisory Committee meeting
- July 14, Arts and Culture Advisory Committee meeting
- July 15, White Rock Events Society with City staff
- July 15, Pride Flag Raising and Pride Ride
- July 25, Pride "Love is Love" Gala

11. MOTIONS AND NOTICES OF MOTION

11.1 MOTIONS

Councillor Chesney provided the following Notice of Motion at the July 11, 2022 Regular Council meeting for consideration at this time:

Motion Number: 2022-350 It was MOVED and SECONDED

THAT Council direct staff to prepare a report on the feasibility of changing the City's Zoning/Building Bylaws that would state the following:

All future homes built in White Rock must have 40% of their land maintained on a permeable surface; and further this motion would also pertain to driveways which would be constructed with interlocking bricks and earth openings to diminish water runoff.

Absent (1): Councillor Johanson

Motion CARRIED (5 to 0)

11.2 NOTICES OF MOTION

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

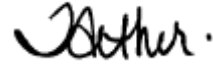
13. OTHER BUSINESS

Councillor Trevelyan requested discussion regarding the fencing around Maccaud Park (noted previously in the meeting under Question and Answer Period).

Staff noted they would review the situation, if the fence could come down it will be removed, would need to check with the contractor, there is concern noted regarding potential liability.

14. **CONCLUSION OF THE JULY 25, 2022 REGULAR COUNCIL MEETING**

The meeting was concluded at 10:08 p.m.



Mayor Walker

Tracey Arthur, Director of Corporate
Administration

Unapproved



Friends of Semiahmoo Bay Society

www.birdsonthebay.ca

September 8, 2022

Mayor & Council, City of White Rock
15322 Buena Vista Ave, White Rock, BC, V4B 1Y6

Dear Mayor Walker and Councillors,

On behalf of the Friends of Semiahmoo Bay Society (FoSBS), I would like to encourage you to support the Pier Natural History interpretive signs that we worked on so diligently to provide to the City.

The City of White Rock Environmental Plan 2008 states on page 14: "The City of White Rock proposes to preserve and manage Semiahmoo Bay as a natural area in accordance with the Fraser River Estuary Management Plan, and will work with other agencies (Environment Canada, British Columbia Ministry of Environment) and stewardship groups (such as Friends of Semiahmoo Bay Society, Little Campbell Watershed Society and Shared Waters Alliance) to raise awareness among residents and visitors about environmental sensitivity of Semiahmoo Bay."

The Pier Natural History Interpretive signs go a long way to achieving this goal. Why do we ask for your support? Addressing the city's goal in the Environmental Plan, FoSBS was requested by the City of White Rock's Park Manager to develop new signs to replace the faded and outdated ones in 2006. With trust and good will, FoSBS immediately went to work and contracted a researcher to help develop text.

When the Parks Manager of that time soon left the city, the project was put on hold indefinitely. Then in 2012 White Rock's CEO contacted us and stated the signs were to be finished immediately or would see permanent removal.

FoSBS volunteers immediately went into action and prioritized sign development, providing hundreds of hours of design work around donated copy-right photos. Criteria included working from the existing sign themes originally developed by the White Rock & Surrey Naturalists for the City and sizing them so they would cover the old signs.

FoSBS developed eight signs covering habitats, features and geology of the city environment and the flora and fauna found here in Semiahmoo Bay. FoSBS volunteers assisted WR staff to install the new signs by providing stainless steel screws and labour and both the Parks Manager and the Leisure Services manager attended the installation and admired the signs.

In 2017 FoSBS was contacted to assist with removal of the signs as Memorial Park was to be re-developed. WR staff assured FoSBS the signs would be put back upon completion of the park. FoSBS was asked to store the signs.

In 2019, WR staff suggested another location, at the 'Hump' railing on Marine Drive. This option would mean much less visitation and did not properly align with the signage content. The signage was designed for a specific siting and was to be viewed with the specific feature/habitat/landscape elements aligned with the signs. FoSBS learned at that time that the Memorial Park Plan had excluded any environmental education or land-based waymarking.

Since 2020 FoSBS has had a few discussions with WR staff but told they are developing their own signs using FoSBS content and giving no credit. The example shown at that time showed text and photos completely out of context with habitat.



Friends of Semiahmoo Bay Society

www.birdsonthebay.ca

In 2022, WR staff agreed to meet at the Pier to discuss the signs, and FoSBS agreed to collaborate on a new design. FoSBS facilitated staff with editing our content and providing photos as directed by WR staff.

With great concern FoSBS has advocated for six years to have the signs replaced, not just because of the large investment provided to the City of White Rock but also for the loss of raised public awareness and knowledge of residents and visitors about how very special the City of White Rock and Semiahmoo Bay are.

We hope you will seriously consider our community investment in deciding how to build upon as opposed to dispose of an important part of this City's heritage.

Thank you for your consideration to our concern.

Sincerely,

Marg Cuthbert, President
blueheron@birdsonthebay.ca

PS. FoSBS, despite the lack of support from the city has developed:
The Georgia Basin Habitat Atlas: Boundary Bay and numerous educational brochures:
Boundary Bay, A Special Place in English, French and Mandarin
Importance of Eelgrass Meadows, updated to include info on the invasive European green crab
Importance of Forage Fish
Birds of Surrey, includes White Rock
Get to Know Coastal Native Plants
The Fraser delta Boundary Bay Birding Biodiversity Trail Guide, includes White Rock
Get to Know Midshipmen

FoSBS, worked with the WR Museum to provide two exhibits, the first being the Birds on the Bay which had the greatest visitation in the museum's history, over 11,000 visitors. FoSBS provided speakers and guided walks in the City. A second exhibit on Boundary bay included our donation of a Seaquarium (later donated to WR Elementary) and weekly interpretive programs and beach walks.

FoSBS volunteers in 2004, installed the WR Native Plant Demonstration Garden in partnership with the Native Plant Society of BC, City of White Rock and the WR Museum. We continue to maintain the garden with monthly work parties, monitoring signage etc.

FoSBS developed and installed five Native Plant Interpretive signs which are located along the railing in the garden.

*With continuing good will, FoSBS offered to do marine mammal and bird ID signs for the west beach washroom deck.

**THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT**



DATE: September 20, 2022

TO: Mayor and Council

FROM: Jim Gordon, P. Eng., Director, Engineering & Municipal Operations

SUBJECT: Integrated Transportation and Infrastructure Master Plan – Follow Up

RECOMMENDATION

THAT Council receive the report dated September 20, 2022, from the Director of Engineering & Municipal Operations, titled “Integrated Transportation and Infrastructure Master Plan – Follow Up”.

EXECUTIVE SUMMARY

The Integrated Transportation and Infrastructure Master Plan (ITIMP) report attached as Appendix A was presented to Council on July 25, 2022. The report is the culmination of over two years of input, consultation and feedback and is very lengthy. As such staff recommended that Council endorse the final ITIMP report subject to Council feedback on specific details at the September 19, 2022, Regular Council Meeting.

The intention is that Council have the opportunity to provide further feedback on specific details at the September 19, 2022 meeting.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-321/322/323 July 25, 2022	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive the report dated July 25, 2022, from the Director of Engineering and Municipal Operations, titled “Integrated Transportation infrastructure Master Plan” (ITIMP) and the July 2022 Integrated Transportation and Infrastructure Master Plan prepared and being presented by Urban Systems Ltd. 2. Endorse the final ITIMP report subject to Council feedback on specific details at the September 19, 2022, Regular Council Meeting. 3. Approve submission of the ITIMP report to the British Columbia Ministry of Transportation and Infrastructure as the fulfilment of the terms of the \$50K grant from the Ministry’s Active Transportation Fund.

2020-050 February 10, 2020	That Council: 1. Receives for information the corporate report dated February 10, 2020 from the Director of Engineering and Municipal Operations Department titled “BC Active Transportation Network and Infrastructure Grants Application”; and 2. Approved grant application to the BC Active Transportation Infrastructure Grants Program for the Integrated Transportation Master Plan, the Royal Avenue and Johnston Road Improvements project and the in-ground lighting improvements project for the pedestrian Crosswalk on Johnston Road between North Bluff and Russell. Carried
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INTRODUCTION/BACKGROUND

The ITIMP report attached as Appendix A was presented to Council on July 25, 2022. The report is the culmination of over two years of input, consultation and feedback and is very lengthy.

Given the length of the report that was presented to Council initially at the July 25, 2022 Council meeting, it was deemed appropriate that Council have additional time to review the report. The opportunity to do so was provided and is before Council on September 19, for feedback to staff.

When Council considered the ITIMP report on July 25, 2022, there were questions related to parking; however, parking was discussed in a separate parking specific report to Council on March 28, 2022 by the Acting Director of Planning and Development. Council directed that follow up discussion of this parking report be held at a future Governance and Legislation Committee meeting.

A question was also raised at the July 25, 2022 meeting concerning a City wide 30 km/h zone. Following consideration of the November 8, 2022 report from the Director of Engineering & Municipal Operations on this topic, Council agreed that the City monitor the Ministry of Transportation and Highways pilot projects before taking further action.

FINANCIAL IMPLICATIONS

The ITIMP along with Council Strategic Priorities will form the basis of long term capital plans developed by staff in Engineering and Municipal Operations and Financial Services.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Staff and the consultant reached out to the community throughout the development of the report. Staff will continue to reach out to residents and to respond to transportation related requests within the context of the detailed work in the ITIMP.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The ITIMP relates to most City departments.

CLIMATE CHANGE IMPLICATIONS

A focus in the plan is to accentuate and develop opportunities for increased walking, cycling and transit rather than single vehicle use. This concept is consistent with Metro and TransLink 2050 plans and will mitigate, in part, climate change impacts from our community.

IMPLICATIONS FOR TREE PRESERVATION AND TREE CANOPY ENHANCEMENT

Reduced vehicle usage will be beneficial to trees; however, pathways or expanded roads for alternative transportation modes could potentially conflict with some street trees. Tree replacement and mitigation of tree impacts will need to be factored into future plans.

ALIGNMENT WITH STRATEGIC PRIORITIES

The ITIMP is designed to align with City Council’s strategic priorities.

OPTIONS / RISKS / ALTERNATIVES

Council could decide not to move forward with the ideas in the ITIMP; however, this would leave White Rock out of step with the transportation and environmental initiatives underway in neighbouring communities.

CONCLUSION

There is now an opportunity for further Council feedback on the ITIMP.

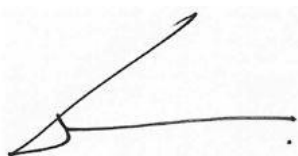
Respectfully submitted,



Jim Gordon, P.Eng.,
Director, Engineering & Municipal Operations

Comments from the Chief Administrative Officer

This corporate report is provided for information purposes.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: The Integrated Transportation and Infrastructure Master Plan (ITIMP) Report
(Provided by separate cover)

Appendix B: Corporate report dated July 25, 2022

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: July 25, 2022

TO: Mayor and Council

FROM: Jim Gordon P.Eng., Director, Engineering and Municipal Operations

SUBJECT: Integrated Transportation Infrastructure Master Plan

RECOMMENDATIONS

THAT Council:

1. Receive the report dated July 25, 2022, from the Director of Engineering and Municipal Operations, titled “Integrated Transportation infrastructure Master Plan” (ITIMP) and the July 2022 Integrated Transportation and Infrastructure Master Plan prepared and being presented by Urban Systems Ltd.
 2. Endorse the final ITIMP report subject to Council feedback on specific details at the September 19, 2022, Regular Council Meeting.
 3. Approve submission of the ITIMP report to the British Columbia Ministry of Transportation and Infrastructure as the fulfilment of the terms of the \$50K grant from the Ministry’s Active Transportation Fund.
-

EXECUTIVE SUMMARY

This Corporate Report discusses the “Integrated Transportation & Infrastructure Master Plan (ITIMP)”. The final ITIMP, dated July 2022 and attached as Appendix A, was prepared for the City of White Rock by Urban Systems and is the culmination of public consultation, collected data, resident feedback, staff consultation and technical evaluation. A short presentation to Council by Urban Systems outlining the process and final ITIMP will be made on July 25, 2022.

The ITIMP is a comprehensive multi-modal transportation master plan intended to guide the City’s transportation investments, municipal infrastructure improvements, capital expenditures, and decision making over the next 25 years and beyond. Council’s Strategic Plan provides the foundation for the plan which was further developed through consultation, resident feedback and best practices. The ITIMP is aligned with Metro Vancouver and TransLink long range plans and consistent with environmental and healthy living principles in reducing reliance on single occupancy vehicle trips.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2020-050 February 10, 2020	<p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. Receives for information the corporate report dated February 10, 2020 from the Director of Engineering and Municipal Operations Department titled “BC Active Transportation Network and Infrastructure Grants Application”; and 2. Approved grant application to the BC Active Transportation Infrastructure Grants Program for the Integrated Transportation Master Plan, the Royal Avenue and Johnston Road Improvements project and the in-ground lighting improvements project for the pedestrian Crosswalk on Johnston Road between North Bluff and Russell. <p style="text-align: right;"><u>Carried</u></p>

INTRODUCTION/BACKGROUND

In January 2020, the City engaged Urban System to develop the ITIMP. The goal was to provide a long range engineering planning document as a tool for future budgets and programs based on Council Strategic Priorities, resident feedback, best practices, and alignment with the plans of neighbouring jurisdictions. The ITIMP is a living document and intended to be flexible enough to change in concert with potential changes in the priorities of Council or residents.

The BC Active Transportation Fund approved a grant of \$50K for the ITIMP. In accordance with the agreement with BC Ministry of Transportation and Infrastructure, the original ITIMP completion date in order to comply with funding was no later than March 31, 2021. Due to the COVID-19 and staff changes, an extension has been approved to September 2022.

The ITIMP was developed over a five-phase process between 2020-2022. The ITIMP is consistent with environmental and healthy living principles and is intended to respond to how we live today and how we want to live in the future.

ANALYSIS/DISCUSSION

The ITIMP is composed of several interrelated layers that form the foundation for the plan’s long-term recommendations. It is designed to align with White Rock’s City Council’s Strategic Priorities. The plan outlines a vision, guiding principles, and a series of goals and objectives that guide all aspects of the City’s transportation network, emphasizing the safety, health, and well-being of all road users.

The ITIMP encourages walking as the first choice for short trips, cycling, and transit use for access to schools, local businesses, recreation facilities, ad local and regional employment centers while also accommodating growth in vehicle traffic as required for economic growth and community development patterns. In addition, the ITIMP will ensure that transportation improvements coincide with other municipal infrastructure improvement projects including sewers, drainage, and water.

The ITIMP identifies six big moves that will make the greatest impact to achieving the vision and goals of the plan, as well as 13 strategies and 36 actions that will help achieve the vision, goals and objectives of the ITIMP.

The strategies and actions developed as part of the ITIMP are intended to guide White Rock's capital, operations maintenance, policy, and programming decisions as well as ongoing resource requirements over the next 25 years and beyond. While the plan has been developed as a long-term plan, it will require financial investment, staff resources, and an implementation strategy to prioritize improvements over the short, medium, and long term. An implementation plan was developed based on both technical evaluation results as the results of public input.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

In the development of the ITIMP, two phases of public engagement took place. The first phase of engagement in late 2020 and early 2021 focused on identifying issues, opportunities, and challenges for transportation in White Rock. The second phase of engagement focused on obtaining input on the draft long-term plan.

The second phase of engagement took place between September and November 2021 and included an online survey and three public open houses. Engagement materials were posted on the talkwhiterock.ca project website, including the draft plan, a project video, and summary infographics. The City also regularly promoted engagement through its social media channels. The results of the online survey and public open houses are used to refine and finalize the ITIMP.

ALIGNMENT WITH STRATEGIC PRIORITIES

The ITIMP is designed to align with City Council's strategic priorities.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The ITIMP along with Council Strategic Priorities will form the basis of long term capital plans developed by staff in Engineering and Municipal Operations and Financial Services.

CLIMATE CHANGE IMPLICATIONS

The development of infrastructure and programs to encourage walking, cycling and transit transportation modes reduces the climate change impacts of single occupancy vehicle usage – especially for short trips.

OPTIONS / RISKS / ALTERNATIVES

The following option is available for Council's consideration:

1. Not adopt the ITIMP; however, this would be a missed opportunity to set the framework for a more sustainable transportation direction.

CONCLUSION

This corporate report presents and transmits to Council the ITIMP prepared by Urban Systems Ltd. in July 2022. This ITIMP sets a new sustainable direction for transportation in White Rock by encouraging walking, cycling and transit as transportation modes. The plan builds upon Council's Strategic Priorities and resident feedback and will be used to inform the development of future transportation capital budgets. Staff seeks Council endorsement of the final ITIMP report, subject to Council feedback on specific details, at the September 19, 2022 Regular Council Meeting, and approval of the submission of the ITIMP report to the British Columbia

Ministry of Transportation and Infrastructure as the fulfilment of the terms of the \$50K grant from the Ministry's Active Transportation Fund.

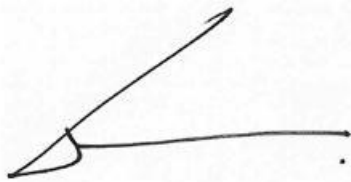
Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jim Gordon', written over a light grey rectangular background.

Jim Gordon
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.

A handwritten signature in black ink, appearing to read 'Guillermo Ferrero', written over a light grey rectangular background.

Guillermo Ferrero
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: July 25, 2022

TO: Mayor and Council

FROM: Jim Gordon, Director, Engineering & Municipal Operations
Eric Stepura, Director, Recreation & Culture
Amanda Silvers, Manager, Communications & Government Relations

SUBJECT: Interpretive Signage Design Concept for the Pier

RECOMMENDATION

THAT Council approve the recommended signage concept for an interpretive sign series to be installed on the Pier.

EXECUTIVE SUMMARY

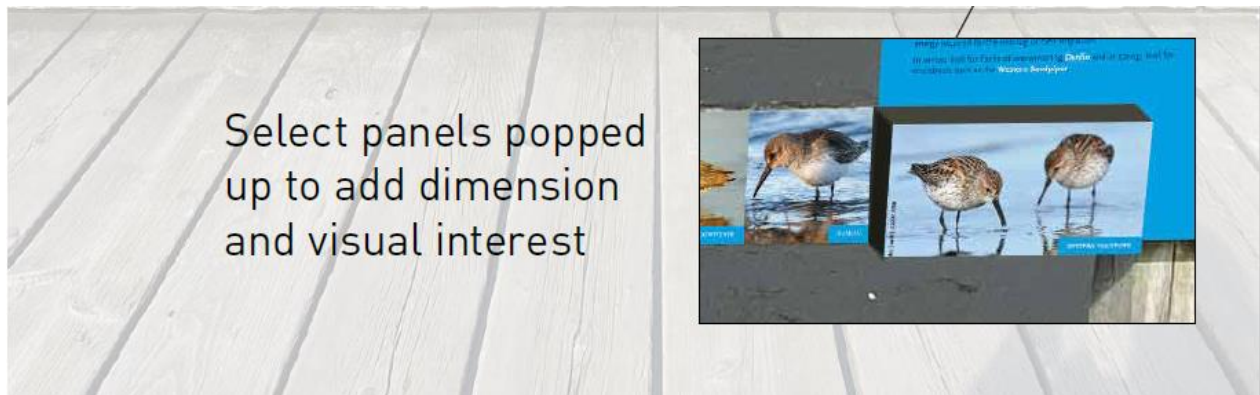
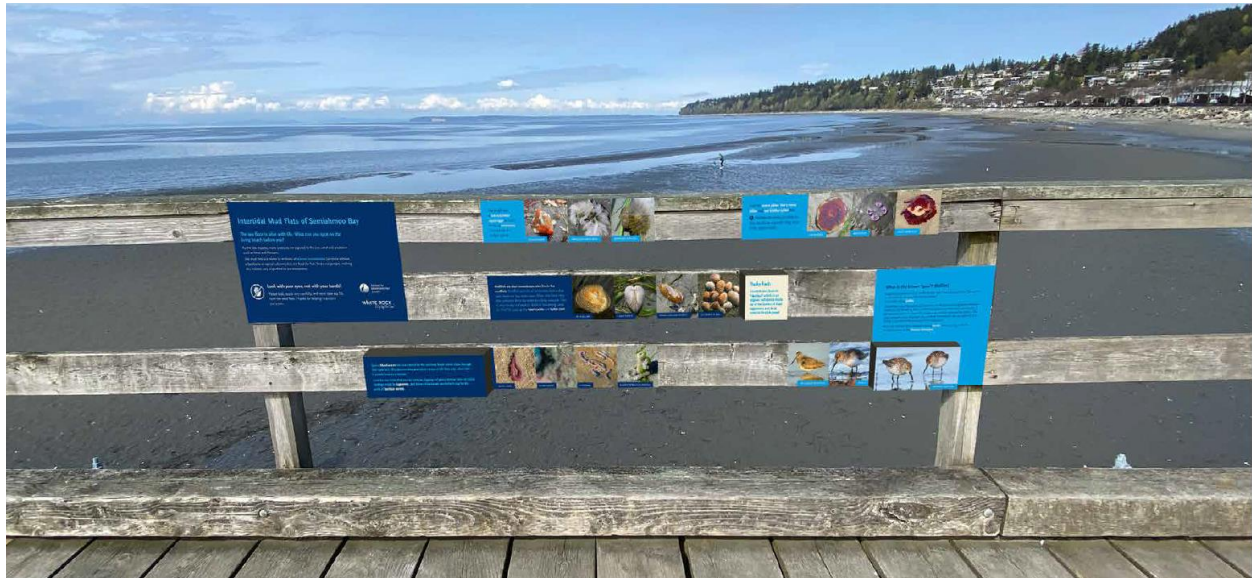
The city has been working with the Friends of Semiahmoo Bay Society on a design concept to produce a series of environmental interpretive signs for installation on the Pier (or along the Promenade). This sign series will be a redevelopment of the signs developed in 2012 by the Friends of the Semiahmoo Bay Society. The cost of design, production and installation of the signs will be covered by existing budget remaining in the Pier Restoration project.

The design mock-up included in this corporate report has been developed based on content from Communications staff working with the Friends of Semiahmoo Bay Society. The Friends of Semiahmoo Bay Society are satisfied with the proposed concept and will continue to work with Communications staff to develop the series should Council approve it. The intent of the mock-up is to present the visual concept only – the sign content is subject to change as the series is developed and finalized.

Recommended design concept: Pier Railing Signs

The following Pier Railing Sign design concept meets several priority design criteria:

- Cost-effective/affordable construction.
- Does not impede Pier views.
- Vibrant design with “popped up” panels for visual interest complements the Pier environment.
- Sign height is accessible for children and those in wheelchairs in addition to adults.
- Unobtrusive design is less inviting to graffiti/vandalism.
- Modular design means that damaged panels are easy and relatively inexpensive to replace on an as-needed basis.



PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2019-359 September 13, 2019	THAT Council requests staff report on the feasibility of installing the existing eight interpretive signs at either the White Rock, the Pier or the future floating facility southwest of the Pier.

INTRODUCTION/BACKGROUND

The Pier is a beloved landmark and arguably the “crown jewel” of White Rock. Any signage installed on the Pier therefore should be designed mindfully with careful consideration of ensuring that the signs do not impede views or detract from the natural beauty of the Pier. In an ideal scenario, the design of the signs would serve to enhance the overall experience.

In 2012, Friends of Semiahmoo Bay Society, in partnership with the City of White Rock, designed a series of eight (8) metal interpretive signs featuring the flora and fauna of the ocean and shore environment. The intent of the signs was to educate residents and visitors about the plants and creatures that depend on the area for survival. This was meant both to peak readers’ interest and inspire them to be respectful of the sensitive environment. The signs were installed at the top of the stairs above Memorial Plaza near the clock.



Example of 2012 Sign Series

When Memorial Park was renovated in 2016 the signs were removed with assurance to Friends of Semiahmoo Bay Society that they would be re-installed when the renovation was complete. Following the renovation, City staff decided that the sign series would benefit from a visual refresh, and Council directed that the signs should be installed on the Pier rather than at the top of the stairs so as not to impede the views of patrons from the adjacent restaurants.

This spring, the Communications, Recreation & Culture, and Engineering Departments have worked with Friends of Semiahmoo Bay Society to develop a refreshed signage concept for the series to be installed on the Pier.

FINANCIAL IMPLICATIONS

The cost of producing the signs will be approximately \$700 per sign installation. The cost of this project is covered by budget from the Pier Restoration project.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

These interpretive signs will enhance the visitor experience by providing opportunity for greater understanding and engagement with the Pier environment. Visitors will be able to learn about, and ideally develop a deeper appreciation of the ocean, shore and surrounding environment and the importance of protecting it.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The Communications Department will oversee the design and production work, and work with Engineering & Municipal Operations staff for installation.

CLIMATE CHANGE IMPLICATIONS

The environmental content of this sign series will educate visitors of how to protect our oceans and shores.

ALIGNMENT WITH STRATEGIC PRIORITIES

This project directly supports Council’s “Environment” pillar which seeks to improve our environmental stewardship to preserve and protect the natural environment for future generations.

OPTIONS / RISKS / ALTERNATIVES

Provided for information purposes are two additional design concepts that were developed and are not recommended based on the following:

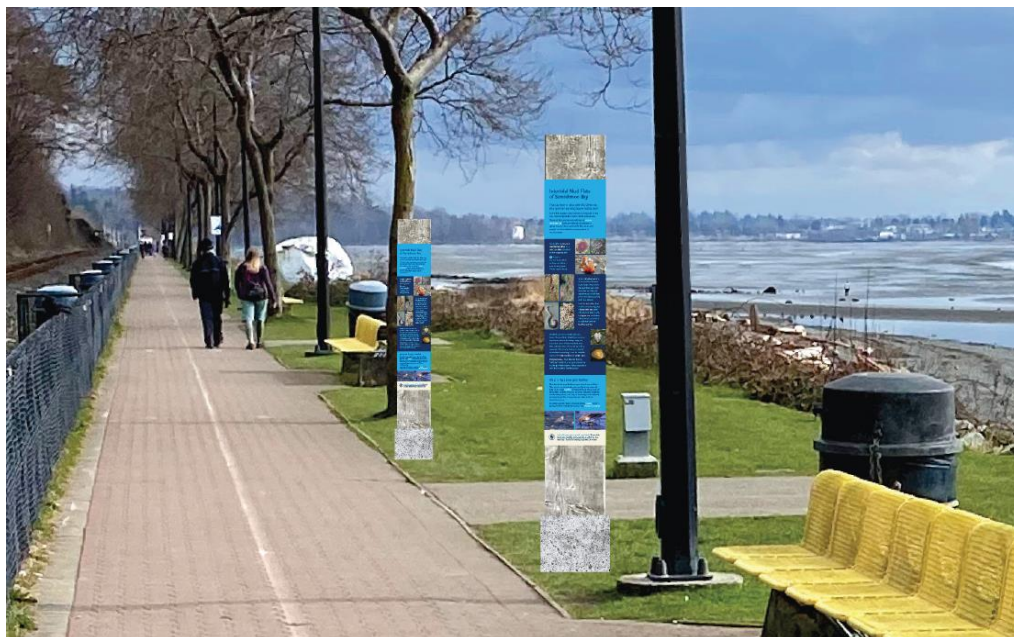
Design Alternative #1: Kiosks

- Expensive construction including the addition of concrete pads to avoid rotting.
- Vandalism replacement will be costly.
- Location along Promenade grass may sometimes be in the way of event activation.



Design Alternative #2: Vertical Planks

- Obtrusive design and location invite vandalism.
- Location along Promenade grass may impede event activation in these areas.



CONCLUSION

Visitors to the Pier will benefit from the added engagement value and education of mindfully designed interpretive signs. Staff seek Council's approval of the recommended signage design concept for the Pier railings as shown for the described interpretive sign series to be installed on the Pier.

Respectfully submitted,



Jim Gordon, Director
Engineering & Municipal
Operations



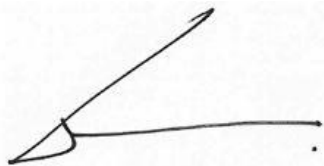
Eric Stepura, Director
Recreation & Culture



Amanda Silvers, Manager
Communications &
Government Relations

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 20, 2022

TO: Mayor and Council

FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations

SUBJECT: Helen Fathers Centre Street Walkway Update

RECOMMENDATIONS

THAT Council:

1. Receive for information the corporate report dated September 20, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway Update” for consideration;
2. Authorize the Mayor to sign the contribution agreement between the City and Infrastructure Canada in the amount of \$996K for the successful award of the Active Transportation Fund; and
3. Give first, second and third reading to *Authorization of the Construction of the Helen Fathers Walkway Project Bylaw 2022 No. 2445* subject to Council approval of the Financial Plan Amendment proposed on the September 20, 2022, Regular Council Agenda.

EXECUTIVE SUMMARY

This report is in response to the Council direction received on June 27, 2022, and subsequently on July 25, 2022.

The report provides an update on the grant application, advises of a financial amendment to the 2022 Financial Plan to adjust the project budget, and recommends a bylaw to close a portion of Centre Street, currently identified as road dedication, to vehicle traffic in order to dissolve the encroachments within the project site before the project commences in early 2023.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-IC-073 July 25, 2022	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Receive for information the corporate report dated July 25, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway – Right of Way;” 2. Direct staff to prepare a bylaw for the project in accordance with Section 40 of the <i>Community Charter</i>;

	<p>3. Approve information related to this report being released on a date to be confirmed with the City Solicitor.</p> <p style="text-align: right;">CARRIED</p>
<p>2022-IC-061 June 27, 2022</p>	<p>THAT Mayor and Council:</p> <ol style="list-style-type: none"> 1. Receive for information the corporate report dated June 27, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway Contract Award Follow-Up with Grant Application Updates;” 2. Direct staff to defer the project for retendering in January 2023; and 3. Direct staff to release this item from Closed Council on July 11, 2022. <p style="text-align: right;">CARRIED</p>
<p>2022-250 June 13, 2022</p>	<p>That Council endorse, in regard to the Helen Fathers Centre Street Walkway project, Option 3 noted in the corporate report.</p> <ul style="list-style-type: none"> • The City hold approval of the award of the contract pending the grant availability of the Active Transportation Fund 2022 by Infrastructure Canada. <p>Note: Evaluation results to be anticipated in June/July 2022, or future grant application for Active Transportation Fund 2022/2023 by BC Ministry of Transportation and Infrastructure with evaluation results to be anticipated in September 2022.</p> <p style="text-align: right;">CARRIED</p>
<p>2021-414 October 25, 2021</p>	<p>That Council give first, second and third reading to “White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403” as presented and circulated ON -Table</p> <p>Note: White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403 Bylaw 2403 – A bylaw to amend the Financial Plan for 2021 to 2025 as follows:</p> <ul style="list-style-type: none"> • add \$111K to the 2021 Financial Plan for a new regular full time Solid Waste Coordinator position starting in December 2021, \$8K to 2021 and \$103K to 2022, funded from Reserves; • Add \$650K for the Centre Street Walkway Project funded from CAC’s; and (as presented On-Table); • Add \$50K to the 2021 Financial Plan for a consultant to assist with the Request for Proposal for a Solid Waster Contractor funded from Reserves. <p style="text-align: right;">CARRIED</p>
<p>2021-361 October 4, 2021</p>	<p>THAT Council support R.F. Binnie & Associates’ Centre Street Walkway Preliminary Design Option as circulated, as it is more walkable, sustainable, and cost-effective; and direct staff to proceed with the detailed design and construction of Option B.</p> <p style="text-align: right;">CARRIED</p>

<p>2021-116 March 8, 2021</p>	<p>THAT Council approve a budget of \$900K from Community Amenity Contributions (CAC) based on the conceptual design for the Centre Street Walkway provided to Council in 2014 and attached as Appendix A and direct staff to commence the initial project steps, including preliminary design, as described in this report.</p> <p style="text-align: right;">CARRIED</p>
<p>2021-F&A-030 February 22, 2021</p>	<p>THAT The Finance and Audit Committee reconfirms the project noted in February 22, 2021, the corporate report titled “Community Amenity Contribution (CAC) Project Options Update” as a. Centre Street Walkway Upgrades / but now noting 2021 as the year / with the budget amount \$500,000.</p> <p style="text-align: right;">CARRIED</p> <p>Note: It was noted the design from 2014 included tree trunks, these were not well received, and the Committee does not want them to come back again as part of the future plan.</p>
<p>2021-F&A-030 February 22, 2021</p>	<p>THAT The Finance and Audit Committee requests the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAD) Project Options Update” as a. Centre Street Walkway Upgrades be started” shovel in the ground “2021”/started ASAP.</p> <p style="text-align: right;">CARRIED</p>
<p>2014-319 October 20, 2014</p>	<p>THAT Council receives for information the corporate report dated October 20, 2014, from the Director of Engineering and Municipal Operations titled “Updated on Progress of Centre Street Road Allowance Improvements Task Force.”</p> <p style="text-align: right;">CARRIED</p>

BACKGROUND

In 2014, following public engagement, Council was presented with a concept plan for the Centre Street Walkway Upgrades project between Marine Drive and Columbia Avenue with a cost estimate of \$800K. The project was not endorsed by Council at that time.

At the February 22, 2021, Finance and Audit Committee meeting, Council directed that the Centre Street Walkway Upgrades project be endorsed as a Community Amenity Contributions (CAC) project and to begin as soon as possible. At the March 9, 2021, Regular Council meeting, a budget of \$900K was approved based on the conceptual plan presented in 2014 and directed staff to commence the initial project steps including the preliminary design.

R.F. Binnie and Associates was retained to provide engineering services in summer 2021. Two preliminary design options were presented at the October 4, 2021 Regular Council Meeting. Following Council’s approval, specifics surrounding better walkability, stability, and sustainability were incorporated into the detailed design. On October 25, 2021, Council approved additional funding of \$650K from the CAC account, accumulating a total budget of \$1550K for the Centre Street Walkway Upgrades project, now formally known as the Helen Fathers Center Street Walkway (HFCW) project.

Upon the completion of the detailed design, a Request for Proposals (RFP) for the construction was posted on April 11, 2022 and closed on May 10, 2022 with seven (7) proposals received. The evaluation concluded that Cedar Crest Lands BC Ltd. presented best value to the City.

On June 13, 2022 at the Regular Council meeting, the evaluation results were presented, seeking approval to award the HFCW project to Cedar Crest Lands BC Ltd., subject to a Financial Plan amendment to accommodate the cost increase. Council expressed concern about the proposed budget of \$3104K and directed that the award of the RFP be postponed pending a response from Infrastructure Canada about the City's project grant application to the Active Transportation Fund (ATF).

ANALYSIS

In March 2022, the City submitted a grant application to Infrastructure Canada for the HFCW project under the ATF as part of the Hillside Walkway bundled project identified in the corporate report titled "Helen Fathers Centre Street Walkway Contract Award Follow-up with Grant Application Updates", dated June 27, 2022 from the Director, Engineering and Municipal Operations. The project was eligible to receive up to 60% of the total eligible cost, to a maximum grant contribution of \$996K. The City has received approval in principle for this grant subject to timely execution of the contribution agreement. This corporate report requests Council's authorization to enter into the contribution agreement with Infrastructure Canada.

As discussed in the corporate report titled Contract Award - Helen Fathers Centre Street Walkway Upgrades and Improvements Project from the Director, Engineering and Municipal Operations, dated June 13, 2022, the proposed budget for the HFCW project is \$3104K and is based on the bidding price provided when staff went out to market in April 2022. Staff recommend that the project budget be adjusted to \$3400K to accommodate an 8% inflation rate for the tender and construction in early 2023. Staff present this recommendation below and separately in a subsequent Financial Plan amendment corporate report for Council's consideration.

FINANCIAL IMPLICATIONS

In order to support a revised cost estimate of \$3400K, a financial amendment of \$1981K is required to the 2022 Financial plan. The breakdown of the project budget is as follows:

Current approved budget	\$1,419,000
2022 Municipal Funding Program WITT-Allocated (TransLink)	\$ 48,000
ATF grant from Infrastructure Canada	\$ 996,000
Additional City funds required	\$ 937,000
Total Project Cost	\$3,400,000

LEGAL IMPLICATIONS

On June 27, 2022 at the Regular Council meeting, Council directed staff to defer the project for re-tendering in January 2023. Subsequently, at the July 25, 2022 Regular Council meeting, Council directed staff to prepare a bylaw for the project in accordance with Section 40 of the *Community Charter* to close the portion of Centre Street that is in the HFCW project to vehicle traffic as was recommended by the City's solicitor. A bylaw in accordance with Section 40 of the *Community Charter* would allow the City to dissolve the encroachments within the project site before the project commences in early 2023.

The litigation with three property owners that have encroachments in the HFCW project area has not been settled. The court hearing was scheduled on August 18 and 19, 2022 and the judge has chosen to reserve the decision, with the written results to be released sometime in the future.

In accordance with the direction received at the July 25, 2022 Regular Council meeting, a bylaw has been prepared and is presented to Council for approval. The bylaw is titled “Authorization of the Construction of the Helen Fathers Walkway Project Bylaw 2022 No. 2445” and directs City staff to proceed with the detailed design and construction of Option B for the Helen Fathers Centre Street Walkway Project as described in the October 4, 2021 corporate report titled “Centre Street Walkway – Design Options” from the Director, Engineering and Municipal Operations. This will allow the City to close a portion of Centre Street (currently identified as road dedication) in order to restrict vehicle traffic and accommodate construction. Additionally, in order to be eligible for the Active Transportation Fund (ATF) grant, the City must confirm that property and rights of way have been secured prior to receiving any funds. The proposed bylaw ensures the City obtains these rights.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Following Council’s decision, staff will update the project information on the City’s website.

INTERDEPARTMENTAL INVOLVEMENT

The Authorization of the Construction of the Helen Fathers Walkway Project Bylaw 2022 No. 2445, reviewed by the City’s Administration Office and City Solicitor is presented herein for Council’s approval. Additionally, Financial Services has prepared an amendment to the 2022 Financial Plan by adding \$1981K funded from grants and CACs for the Helen Fathers Centre Street Walkway Upgrades project for Council’s consideration.

As the outstanding issues are resolved, the HFCW project can be re-tendered in January and construction in spring 2023.

ALIGNMENT WITH STRATEGIC PRIORITIES

The HFCW project is a Community Amenity Contribution “Shovel-in-the-Ground” project and is one of Council’s Top Strategic Priorities.

OPTIONS / RISKS / ALTERNATIVES

The following alternate options are available for Council’s consideration:

1. Not resolve and defer outstanding project issues.

CONCLUSION

Staff recommended that City Council approve the financial amendment and adopt *Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022 No. 2445* in order to resolve outstanding project issues so that the project can re-tender in January and start construction in spring 2023.

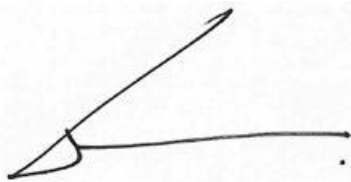
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Corporate report dated October 4, 2021 titled “Bylaw 2445 – Schedule A Corp Report Design Options for Centre Street Walkway”.

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: October 4, 2021
TO: Mayor and Council
FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations
SUBJECT: Bylaw 2445 - Schedule A Corp Report Design Options for Centre Street Walkway.docx

RECOMMENDATIONS

THAT Council:

1. Support R.F. Binnie & Associates’ Centre Street Walkway Preliminary Design Option B, as it is more walkable, sustainable, and cost-effective; and
2. Direct staff to proceed with the detailed design and construction of Option B.

EXECUTIVE SUMMARY

In March 2021, Council approved a budget of \$900K and directed staff to commence the initial steps for the Centre Street Walkway Project, including preliminary design. This report includes two preliminary design options and associated cost estimates: Option A reflects the 2014 Option and is estimated to cost \$2.44M, and Option B is a more sustainable version of the 2014 Option and is estimated to be \$1.55M.

The purpose of this report is to obtain Council direction on the Centre Street Walkway Project.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2021-116 March 8, 2021	THAT Council approve a budget of \$900K from Community Amenity Contributions (CAC) based on the conceptual design for the Centre Street Walkway provide to Council in 2014 and attached as Appendix A and direct staff to commence the initial project steps, including preliminary design, as described in this report. CARRIED
2021-F&A-030 February 22, 2021	THAT The Finance and Audit Committee reconfirms the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAC) Project Options Update” as a. Centre Street Walkway Upgrades/ but now noting 2021 as the year/with the budget amount \$500,000. CARRIED

	Note: It was noted the design from 2014 included tree trunks, these were not well received, and the Committee does not want them to come back again as part of the future plan.
2021-F&A-030 February 22, 2021	THAT The Finance and Audit Committee requests the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAD) Project Options Update” as a. Centre Street Walkway Upgrades be started” shovel in the ground “2021”/started ASAP. CARRIED
2014-319 October 20, 2014	THAT Council receives for information the corporate report dated October 20, 2014, from the Director of Engineering and Municipal Operations titled “Updated on Progress of Centre Street Road Allowance Improvements Task Force.” CARRIED

INTRODUCTION/BACKGROUND

In 2014, following public engagement, staff presented a concept plan (attached as Appendix A) for the Centre Street Walkway Project between Marine Drive and Columbia Avenue. Although \$300K was included in the 2015 Capital Plan for this Project, the conceptual cost estimate was \$800K. The project was not approved by Council in 2014.

At the February 22, 2021, Finance and Audit Committee meeting, Council supported this Project to move forward in 2021. Accordingly, at the March 8, 2021 Regular Council meeting, Council approved a budget of \$900K based on the 2014 Option and directed staff to commence the initial Project steps, including the preliminary design.

The City retained R.F. Binnie and Associates to develop a preliminary design for two options. Option A is based on the 2014 Option; Option B is a more sustainable version of the 2014 Option because it allows for more trees, uses durable materials, and supports natural rainwater infiltration. The preliminary design for Option A and Option B is attached to the report as Appendix B.

The two options are summarized in Table 1.

Table 1 – Comparison of two options

Description	Option A	Option B
Walkway Length (meter)	200	315
Number of Steps	240	180
Number of Ramps	24	12
New Trees (each)	46	52
Estimated Total Cost (including design, construction, archaeology, permitting, and contingency)	\$2.44M	\$1.55M

Both options have a similar layout. While Option A matches the 2014 Option with adjustments such as retaining walls to account for topography, Option B enhances walkability in its design.

Option B adapts to the existing topography to reduce erosion, includes longer ramps and fewer staircases, which makes it more walkable for pedestrians, particularly desirable for the senior residents, considering the high ratio of seniors in the neighborhood. As a result, Option B requires less excavation and less retaining walls, thereby reducing the construction cost. In addition, Options B accommodates more trees and was developed to maximize durability and lifespan of the walkway with minimal maintenance requirements.

Staff recommend Option B as it is more walkable, cost-effective, and easier to construct. With Council’s support, the project can proceed with the detailed design. Construction is anticipated to begin in early Spring 2022 and be completed by the end of summer 2022.

FINANCIAL IMPLICATIONS

There is \$900K available for this project in the 2021 Financial Plan. At a total estimated cost of \$2.44M for Option A, the project will require additional \$1.54M to proceed. At a total estimated cost of \$1.55M for Option B, the project will require additional \$650K to proceed. Option B offers a \$890K savings over Option A.

LEGAL IMPLICATIONS

Six out of eight properties within the project corridor have encroachments on the City’s Right of Way (ROW). Staff has been working with these property owners to remove the encroachments. Property impact letters were sent to the property owners on August 3, 2021, with a deadline to remove the encroachments by December 31, 2021.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The concept plans were presented during public consultation in 2014. The preliminary designs are based on the 2014 Options.

Staff will work on a communication plan, including project information on the City’s website, project signs, and notices to residents adjacent to the project area.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The project team has coordinated with the Parks Division on maintenance access requirements, street furniture selection, plantings and trees.

CLIMATE CHANGE IMPLICATIONS

The walkway is located on steep terrain. There is minor erosion occurring within the Project corridor resulting from inadequate vegetative cover. For both Options, in addition to the retention of the existing healthy trees, the proposed upgrades will add approximately 1700 m² of green space.

Option B adapts to the existing terrain, minimizes the amount of excavation, reduces disturbance to the existing soil, and therefore, minimizes impacts to slope stability. Although Option B meanders the pathway across the hill, its drainage design allows run-off from the walkway surface to broadly spread over the site, facilitating natural irrigation and infiltration for the trees and planting areas. The proposed plantings and trees will ameliorate the current erosion and strengthen the stability of the site.

ALIGNMENT WITH STRATEGIC PRIORITIES

The Project is a Community Amenity Contribution “Shovel-in-the-Ground” project, and it is consistent with Council’s top five priorities.

OPTIONS / RISKS / ALTERNATIVES

The following alternative option is available for Council’s consideration:

1. Support Option A. If this option is selected, the project is anticipated to cost \$2.44M including design, construction, archaeology, permitting and contingency. The project will require an increase of \$1.54M to the original budget of \$900K.

CONCLUSION

The Consultant developed two preliminary design options for Council’s consideration and approval. In addition to accommodating more trees, Option B is more walkable, constructable, and costs \$890K less.

It is recommended that Council support Option B and direct staff to proceed with detailed design of Option B.

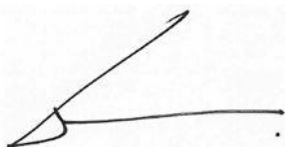
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

This corporate report seeks City Council approval and direction.



Guillermo Ferrero
Chief Administrative Officer

- Appendix A: Centre Street Walkway Plan in 2014
Appendix B: Centre Street Walkway Preliminary Design Options

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW NO. 2445**



A Bylaw to authorize the construction of
the Helen Fathers Centre Street Walkway Project

WHEREAS in 2014 following public engagement, staff presented a concept plan for the Centre Street Walkway Project between Marine Drive and Columbia Avenue.

AND WHEREAS at the February 22, 2021 Finance and Audit Committee meeting Council directed that the Helen Fathers Centre Street Walkway Project be moved forward.

AND WHEREAS at the February 28, 2022 Regular Council meeting Council approved the Centre Street project be dedicated in memory of Councillor Helen Fathers and directed the project be named with signage to be erected as follows: Helen Fathers Centre Steet Walkway.

AND WHEREAS on March 9, 2021 Council approved a budget for the Helen Fathers Centre Street Walkway Project and directed staff to commence the initial project steps including the preliminary design.

AND WHEREAS R.F. Binnie and Associates developed two preliminary options for the Helen Fathers Centre Street Walkway Project which were presented to Council at the Regular Council Meeting on October 4, 2021.

AND WHEREAS on October 4, 2021, Council resolved to:

- (a) Approve R.F. Binnie and Associates' Preliminary Design Option B, as set out in the October 4, 2021 staff report; and
- (b) Direct staff to proceed with the detailed design and construction of Option B;

AND WHEREAS the construction of the Helen Fathers Centre Street Walkway Project will require that property owners adjacent to the Helen Fathers Centre Street Walkway Project remove their encroachments on Centre Street;

AND WHEREAS several property owners with encroachments on Centre Street have commenced litigation alleging that Council's October 4, 2021 resolution amounted to a road closure and should have been enacted by bylaw;

AND WHEREAS Council does not agree or concede that the October 4, 2021 resolution amounted to a road closure and ought to have been enacted by bylaw, but considers that it is in the best interests of the taxpayers of the City to avoid the expense associated with the litigation, and therefore adopts this bylaw in accordance with section 40 of the *Community Charter* in the event a bylaw was required to proceed with the design and construction of the Helen Fathers Centre Street Walkway Project;

NOW, THEREFORE, the Council of the Corporation of the City of White Rock in open meeting assembled hereby enacts as follows:

1. The Bylaw may be cited as “*Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445*”.
2. Council directs City staff to proceed with the detailed design and construction of Option B for the Helen Fathers Centre Street Walkway Project, as described in the October 4, 2021 staff report, attached to and forming part of the Bylaw as Schedule A, and as approved by Council resolution on October 4, 2021.

RECEIVED FIRST READING on the	day of
RECEIVED SECOND READING on the	day of
PUBLIC HEARING held on the	day of
RECEIVED THIRD READING on the	day of
RECONSIDERED AND FINALLY ADOPTED on the	day of

DARRYL WALKER , MAYOR

TRACEY ARTHUR,
DIRECTOR OF CORPORATE ADMINISTRATION

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 20, 2022

TO: Mayor and Council

FROM: Candice Gartry, Director, Financial Services

SUBJECT: White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442

RECOMMENDATION

THAT Council receive the September 20, 2022, corporate report from the Director of Financial Services, titled “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022, No. 2442” for consideration and give first, second and third readings to the draft Bylaw attached as Appendix A (includes increased funding for the Helen Fathers Centre Street Walkway Project).

EXECUTIVE SUMMARY

The purpose of this corporate report is to introduce the White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442. The three amendments included in this bylaw are to:

1. Add \$75K to the 2022 Financial Plan for an environmental study for a property acquisition, funded from Community Amenity Contributions (CACs);
2. Add \$320K for a daytime warming shelter from November 1, 2022 to December 31, 2022 funded from the Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services grant; and
3. Increase funding for the Helen Fathers Centre Street Walkway Project from \$1.419M to \$3.4M funded from grants and CACs.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-281 June 27, 2022	THAT Council endorse the City’s Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services 2022 Grant application and indicate a willingness to provide overall grant management.
2022-IC-061 June 27, 2022	THAT Mayor and Council:

	<ol style="list-style-type: none">1. Receive for information the corporate report dated June 27, 2022, from the Director of Engineering and Municipal Operations, titled “Helen Fathers Centre Street Walkway Contract Award Follow-Up with Grant Application Updates;”2. Direct staff to defer the project for retendering in January 2023; and3. Direct staff to release this item from Closed Council on July 11, 2022. <p style="text-align: right;">CARRIED</p>
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INTRODUCTION/BACKGROUND

The *Community Charter (Charter)* requires that a municipality adopt annually, by bylaw, a five-year financial plan. This section also allows a municipality to amend the financial plan, by bylaw, at any time to provide for greater certainty. Additionally, the *Charter* states that municipalities must not make an expenditure other than those that are included for that year in its financial plan.

For the first addition listed, an environmental study for a property acquisition is required. In order for staff to proceed with the environmental study, funding for the study, estimated to cost \$75K, needs to be added to the 2022 Financial Plan.

In relation to the second addition, staff applied for the UBCM Strengthening Communities’ Services 2022 grant and received confirmation from UBCM that funding of \$320K had been approved for the City. The funding from UBCM is intended to supplement the existing \$160K budget that the City has for the daytime warming shelter and enables the shelter to operate from November 1, 2022 to March 31, 2023, rather than starting two months later, in January 2023. It is necessary to add both the UBCM grant funding and the additional warming shelter expenses to the 2022 Financial Plan to cover the daytime warming shelter operations for the additional months (November and December, 2022).

With respect to the third addition, the current budget in the 2022 Financial Plan for the Helen Fathers Centre Street Walkway Project is \$1.419M. Based on updated estimated costs for the project, funding totaling \$3.4M is now required assuming that tendering and construction commences in 2023. The Financial Plan amendment adds \$1.981M to the project with \$1.044M funded through grants and \$937K from CAC reserves. This will permit staff to proceed with tendering the contract for this project in early 2023 as outlined in the corporate report dated September 20, 2022 from the Director of Engineering and Municipal Operations titled “Helen Fathers Centre Street Walkway Update”. If Council does not direct staff to resolve outstanding project issues requiring increased expenses related to the Helen Fathers Centre Street Walkway following consideration of the Corporate Report to Council dated September 20, 2022 from the Director of Engineering and Municipal Operations, a second draft financial plan bylaw amendment option is attached as Appendix B.

FINANCIAL IMPLICATIONS

The Financial Plan Amendment adds \$75K of funding for a property acquisition related environmental study funded from CAC reserves, adds funding (and matching expenses) of \$320K for the daytime warming shelter so that it can operate from November 1, 2022 to March 31, 2023 funded from a UBCM grant, and increases funding for the Helen Fathers Centre Street Walkway Project by adding funding of \$1.982M from grants and CAC reserves. After these amendments, \$4.4M of funding will be available in the CAC reserve for other CAC projects.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Public consultation for the White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442 will be conducted through opportunity for written submissions. Communications staff will assist with advertisements being placed in the Peace Arch News for one week prior to the date of Council consideration of adoption of the bylaw amending the Financial Plan (2022-2026).

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Engineering and Municipal Operations will proceed with the tender and construction of the Helen Fathers Centre Street Walkway Project in early 2023 following the 2022-2026 Financial Plan Amendment No. 2 being approved by Council.

ALIGNMENT WITH STRATEGIC PRIORITIES

CAC “Shovel-in-the-Ground” projects are one of the five top priorities for Council and aligns with the New Strategic Priorities that have been established. Additionally, maintaining infrastructure to provide safe, reliable, and sustainable infrastructure for the community while minimizing impacts on the environment, and managing delivery of services efficiently and effectively, are also Council priorities.

OPTIONS / RISKS / ALTERNATIVES

The *Charter* states that municipalities must not make an expenditure other than those that are included for that year in its financial plan. To comply with the *Charter* it is recommended to adopt a bylaw amending the 2022-2026 Financial Plan to include the required aforementioned expenses prior to the awarding of a contract or start of services for those items.

Should Council decide to not adopt a bylaw amending the 2022-2026 Financial Plan to include the aforementioned items, those items/projects may not proceed.

CONCLUSION

Staff recommend that White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428, Amendment No. 2, 2022 No. 2442 attached as Appendix A be given first, second and third readings.

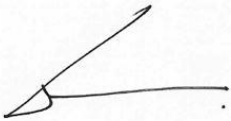
Respectfully submitted,



Candice Gartry
Director, Financial Services

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: White Rock Financial Plan (2022-2026) Bylaw, 2022, No.2428, Amendment No. 2, 2022 No. 2442

Appendix B: White Rock Financial Plan (2022-2026) Bylaw, 2022, No.2438, Amendment No. 2, 2022 No. 2442 (excludes increased funding for Helen Fathers Centre Street Walkway project)

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2442**



A Bylaw to adopt a Financial Plan for 2022 to 2026

WHEREAS the City Council of the Corporation of the City of White Rock is empowered by the provisions of Section 165 of the “Community Charter” to adopt a Financial Plan for the five-year period ending the thirty-first day of December 2026.

AND WHEREAS it is necessary for such Financial Plan to be amended

The CITY COUNCIL of The Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:-

1. Schedules “A” and “B” attached hereto and forming part of the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428”, are hereby repealed and replaced by the Schedules “A” and “B” attached hereto and forming part of this bylaw.
2. This Bylaw may be cited for all purposes as the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2328, Amendment No. 2, 2022, No. 2442”.

RECEIVED FIRST READING on the day of , 2022
RECEIVED SECOND READING on the day of , 2022
RECEIVED THIRD READING on the day of , 2022
ADOPTED on the day of , 2022

MAYOR

DIRECTOR OF
CORPORATE ADMINISTRATION

CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule 'A' to Byaw No. 2442, 2022

Consolidated Budget Summary

	2021	2022	2023	2024	2025	2026
Revenue						
Property Taxes and Parcel Taxes	\$ 24,893,400	\$ 26,511,200	\$ 28,205,900	\$ 29,234,100	\$ 30,288,800	\$ 31,443,400
Regional Library Levy	990,100	1,015,300	1,035,600	1,056,300	1,077,400	1,098,900
Business Improvement Levy	343,000	352,800	357,000	364,000	371,300	378,700
Local Improvement Parcel Tax	5,200	5,200	-	-	-	-
Grants In Lieu of Taxes	261,700	286,800	292,500	298,400	304,400	310,500
Sales of Service and Other Revenues	15,318,800	16,637,100	18,122,200	19,066,300	20,131,800	21,281,200
Development Cost Charges	937,100	849,500	954,200	815,800	908,900	1,011,400
Other/Own Sources	13,935,200	13,090,300	9,605,400	8,881,600	8,741,800	8,666,000
Government Grants	16,620,900	10,651,000	1,369,500	2,141,000	2,384,700	2,212,100
Total Revenue	\$ 73,305,400	\$ 69,399,200	\$ 59,942,300	\$ 61,857,500	\$ 64,209,100	\$ 66,402,200
Expenses						
Council and Office of the CAO	\$ 870,700	\$ 950,500	\$ 945,500	\$ 964,400	\$ 983,700	\$ 1,018,900
Corporate Administration	1,511,400	1,663,700	1,578,300	1,609,900	1,642,100	1,763,700
Human Resources	739,200	1,020,000	732,100	746,700	761,600	776,800
Finance	1,944,900	2,056,500	2,128,600	2,188,200	2,214,600	2,259,000
Fiscal Services	1,433,300	1,232,300	1,293,800	1,361,800	1,431,600	1,512,000
Information Technology	1,252,300	1,304,600	1,305,800	1,331,900	1,358,500	1,396,900
Police	6,322,400	7,016,000	7,267,100	7,539,000	7,864,000	8,208,500
Fire Rescue	4,474,900	4,541,900	4,652,700	4,797,600	4,942,500	5,088,600
Planning and Development	4,033,400	4,145,500	4,165,100	4,268,000	4,343,400	4,420,200
Engineering and Operations	7,359,600	7,613,600	7,809,000	7,964,800	8,123,500	8,285,400
Recreation and Culture	3,271,000	4,171,600	4,218,700	4,303,200	4,389,200	4,476,800
Solid Waste	1,183,300	1,071,500	1,037,600	1,007,500	1,027,700	1,048,300
Sanitary Sewer	2,211,100	2,207,000	2,517,000	2,922,500	3,458,400	4,141,600
Drainage	375,400	354,900	362,000	369,100	376,500	384,000
Water	3,367,300	3,622,700	3,191,500	3,242,600	3,958,500	3,347,300
Total Operating Expenses	\$ 40,350,200	\$ 42,972,300	\$ 43,204,800	\$ 44,617,200	\$ 46,875,800	\$ 48,128,000
Add:						
Transfer from Reserves	41,642,900	41,989,300	19,721,000	15,088,200	16,005,400	14,516,000
Deduct:						
Capital Expenditures	60,219,000	52,980,000	20,846,000	16,776,000	18,620,000	17,495,000
Debt Repayment	725,400	782,500	807,800	816,000	826,500	837,100
Transfer to Reserves	13,653,700	14,653,700	14,804,700	14,736,500	13,892,200	14,458,100
Total Budget For the Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CORPORATION OF THE CITY OF WHITE ROCK
 CONSOLIDATED FINANCIAL PLAN
 Schedule “B” To Bylaw No. 2442, 2022**

Proportion of Revenues By Funding Source:

The following table shows the proportion of total revenue proposed to be raised from each funding source. Property taxes form the largest portion of revenues. They provide a stable and consistent source of revenues to pay for many services, such as police and fire protection, that are difficult or undesirable to fund on a user-pay basis.

Fees and charges represent 24% of planned revenues. The most significant of these are water, sanitary sewer, drainage and solid waste user fees and are charged on a user-pay basis. This basis attempts to fairly apportion utility service costs to those that make use of these services.

Other revenue sources represent 35% of the 2022 budgeted revenue. They include sale of services, interest and penalties, government grants, contributions, pay parking and building permit fees. These revenues fluctuate due to economic conditions and City initiatives and in the case of government grants, require approval by senior governments.

Property Value Taxes	41%
Fees & Charges	24%
Other Sources	35%

Distribution of Property Taxes Between Property Classes:

The following table provides the distribution of property tax revenue between property classes. The City’s primary goal is to set tax rates that are sufficient, after maximizing non-tax revenues, to provide for service delivery, city assets and maintain tax stability. This is accomplished by maintaining the historical relationship between the property classes and applying the same annual tax rate increase across all classes.

Class 1 Residential	92.33%
Class 2 Utility	0.19%
Class 5 Light Industry	0.03%
Class 6 Business & Other	7.43%
Class 8 Recreational & Nonprofit	0.02%

Use of Permissive Tax Exemptions:

The City’s Annual Municipal Report contains a list of permissive exemptions granted for the year and the amount of tax revenue foregone. Permissive tax exemptions are granted to not-for-profit institutions as per City policy and includes exemptions for religious institutions, service organizations and cultural institutions that form a valuable part of our community. Each year organizations can make an application for permissive exemptions which are reviewed on a case-by-case basis.

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2442**



A Bylaw to adopt a Financial Plan for 2022 to 2026

WHEREAS the City Council of the Corporation of the City of White Rock is empowered by the provisions of Section 165 of the “Community Charter” to adopt a Financial Plan for the five-year period ending the thirty-first day of December 2026.

AND WHEREAS it is necessary for such Financial Plan to be amended

The CITY COUNCIL of The Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:-

1. Schedules “A” and “B” attached hereto and forming part of the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428”, are hereby repealed and replaced by the Schedules “A” and “B” attached hereto and forming part of this bylaw.
2. This Bylaw may be cited for all purposes as the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2328, Amendment No. 2, 2022, No. 2442”.

RECEIVED FIRST READING on the day of , 2022
RECEIVED SECOND READING on the day of , 2022
RECEIVED THIRD READING on the day of , 2022
ADOPTED on the day of , 2022

MAYOR

DIRECTOR OF
CORPORATE ADMINISTRATION

CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule 'A' to Byaw No. 2442, 2022

Consolidated Budget Summary

	2021	2022	2023	2024	2025	2026
Revenue						
Property Taxes and Parcel Taxes	\$ 24,893,400	\$ 26,511,200	\$ 28,205,900	\$ 29,234,100	\$ 30,288,800	\$ 31,443,400
Regional Library Levy	990,100	1,015,300	1,035,600	1,056,300	1,077,400	1,098,900
Business Improvement Levy	343,000	352,800	357,000	364,000	371,300	378,700
Local Improvement Parcel Tax	5,200	5,200	-	-	-	-
Grants In Lieu of Taxes	261,700	286,800	292,500	298,400	304,400	310,500
Sales of Service and Other Revenues	15,318,800	16,637,100	18,122,200	19,066,300	20,131,800	21,281,200
Development Cost Charges	937,100	849,500	954,200	815,800	908,900	1,011,400
Other/Own Sources	13,935,200	13,042,300	9,605,400	8,881,600	8,741,800	8,666,000
Government Grants	16,620,900	9,655,000	1,369,500	2,141,000	2,384,700	2,212,100
Total Revenue	\$ 73,305,400	\$ 68,355,200	\$ 59,942,300	\$ 61,857,500	\$ 64,209,100	\$ 66,402,200
Expenses						
Council and Office of the CAO	\$ 870,700	\$ 950,500	\$ 945,500	\$ 964,400	\$ 983,700	\$ 1,018,900
Corporate Administration	1,511,400	1,663,700	1,578,300	1,609,900	1,642,100	1,763,700
Human Resources	739,200	1,020,000	732,100	746,700	761,600	776,800
Finance	1,944,900	2,056,500	2,128,600	2,188,200	2,214,600	2,259,000
Fiscal Services	1,433,300	1,232,300	1,293,800	1,361,800	1,431,600	1,512,000
Information Technology	1,252,300	1,304,600	1,305,800	1,331,900	1,358,500	1,396,900
Police	6,322,400	7,016,000	7,267,100	7,539,000	7,864,000	8,208,500
Fire Rescue	4,474,900	4,541,900	4,652,700	4,797,600	4,942,500	5,088,600
Planning and Development	4,033,400	4,145,500	4,165,100	4,268,000	4,343,400	4,420,200
Engineering and Operations	7,359,600	7,613,600	7,809,000	7,964,800	8,123,500	8,285,400
Recreation and Culture	3,271,000	4,171,600	4,218,700	4,303,200	4,389,200	4,476,800
Solid Waste	1,183,300	1,071,500	1,037,600	1,007,500	1,027,700	1,048,300
Sanitary Sewer	2,211,100	2,207,000	2,517,000	2,922,500	3,458,400	4,141,600
Drainage	375,400	354,900	362,000	369,100	376,500	384,000
Water	3,367,300	3,622,700	3,191,500	3,242,600	3,958,500	3,347,300
Total Operating Expenses	\$ 40,350,200	\$ 42,972,300	\$ 43,204,800	\$ 44,617,200	\$ 46,875,800	\$ 48,128,000
Add:						
Transfer from Reserves	41,642,900	41,052,300	19,721,000	15,088,200	16,005,400	14,516,000
Deduct:						
Capital Expenditures	60,219,000	50,999,000	20,846,000	16,776,000	18,620,000	17,495,000
Debt Repayment	725,400	782,500	807,800	816,000	826,500	837,100
Transfer to Reserves	13,653,700	14,653,700	14,804,700	14,736,500	13,892,200	14,458,100
Total Budget For the Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule “B” To Bylaw No. 2442, 2022**

Proportion of Revenues By Funding Source:

The following table shows the proportion of total revenue proposed to be raised from each funding source. Property taxes form the largest portion of revenues. They provide a stable and consistent source of revenues to pay for many services, such as police and fire protection, that are difficult or undesirable to fund on a user-pay basis.

Fees and charges represent 24% of planned revenues. The most significant of these are water, sanitary sewer, drainage and solid waste user fees and are charged on a user-pay basis. This basis attempts to fairly apportion utility service costs to those that make use of these services.

Other revenue sources represent 35% of the 2022 budgeted revenue. They include sale of services, interest and penalties, government grants, contributions, pay parking and building permit fees. These revenues fluctuate due to economic conditions and City initiatives and in the case of government grants, require approval by senior governments.

Property Value Taxes	41%
Fees & Charges	24%
Other Sources	35%

Distribution of Property Taxes Between Property Classes:

The following table provides the distribution of property tax revenue between property classes. The City’s primary goal is to set tax rates that are sufficient, after maximizing non-tax revenues, to provide for service delivery, city assets and maintain tax stability. This is accomplished by maintaining the historical relationship between the property classes and applying the same annual tax rate increase across all classes.

Class 1 Residential	92.33%
Class 2 Utility	0.19%
Class 5 Light Industry	0.03%
Class 6 Business & Other	7.43%
Class 8 Recreational & Nonprofit	0.02%

Use of Permissive Tax Exemptions:

The City’s Annual Municipal Report contains a list of permissive exemptions granted for the year and the amount of tax revenue foregone. Permissive tax exemptions are granted to not-for-profit institutions as per City policy and includes exemptions for religious institutions, service organizations and cultural institutions that form a valuable part of our community. Each year organizations can make an application for permissive exemptions which are reviewed on a case-by-case basis.

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 20, 2022

TO: Mayor and Council

FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations

SUBJECT: Emerson Park – Phase 2 Playground Equipment Review

RECOMMENDATION

THAT Council:

- 1) Receive the corporate report dated September 20, 2022, from the Director, Engineering and Municipal Operations, titled “Emerson Park – Phase 2 Playground Equipment Review” for consideration; and
- 2) Provide direction to staff regarding the potential addition of playground equipment for use by children 8 to 10 years of age.

EXECUTIVE SUMMARY

The purpose of this corporate report is to provide Council with feedback on the addition of playground equipment designed for use by children 8 to 10 years old at Emerson Park.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-231 May 30, 2022	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Receive the corporate report dated May 30, 2022, from the Director of Engineering & Municipal Operations, titled “Emerson Park – Options for Additional Playground Equipment”; 2. Direct staff to proceed with the current design for Emerson Park as is; and 3. Agrees to take some further time, within the next three (3) months, to review other options for play structures as presented in the corporate report. <p style="text-align: right;">CARRIED</p>

2022-203 May 9, 2022	THAT Council direct staff to bring forward a corporate report with options to add structures for the age group of 8 - 10 year old children at Emerson Park Playground. <p style="text-align: right;">CARRIED</p>
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INTRODUCTION

Emerson Park is a small neighbourhood park on the corner of Columbia Avenue and Lee Street. It serves residents who want to enjoy greenspace and time with family. The park is approximately 1,144 square meters and the original playground structure was designed for children 2 to 5 years old with a coverage area of approximately 70 square meters. There is a family residence located on the north side and also on the east side bordering the park.

In summer of 2021, the city launched the “Playground Equipment in Emerson Park” survey on the Talk White Rock platform and received 617 visitors and 309 survey responses. Based on the response from nearby residents, staff issued a Request for Proposal with key elements for the new playground structure and subsequently awarded the contract to Habitat Systems Inc. The survey on the Talk White Rock platform was divided between those requesting playground structures for participants 2 to 5 years old and those requesting playground structures for participants 5 to 12 years old.

Staff decided to move forward to replace and upgrade the existing playground with a playground structure for use by those 2 to 5 years old. The swings and the adjacent grass area were included to provide play opportunities for older children. The new playground is fully installed and has a coverage area of approximately 140 square meters, twice the size of the original playground coverage area.

At the May 9, 2022, Regular Council Meeting, staff were directed to bring forward a corporate report with options to add structures for 8 to 10 years of age participants at Emerson Park Playground.

Habitat System Inc. provided two options as follows for a potential Phase 2:

- a) Replace the swing set with a new structure for older children; and
- b) Keep the swing set and extend the current playground footprint to add an additional play structure for older children.

Each option provided by Habitat Systems Inc. can incorporate the play equipment designs identified in Table 1.

Table 1 – Phase 2 Playground Equipment Design Review

Play Equipment Design	Pros	Cons
Design Option #1 (Image included in Attachment 1)	<ul style="list-style-type: none"> • Good option for 2 to 5 year olds and 5 to 8 year olds • Incorporates fundamental movement • Incorporates “perching” opportunities • Compliments existing equipment well • Non-intrusive aesthetic 	<ul style="list-style-type: none"> • None

Design Option #2 (Image included in Attachment 2)	<ul style="list-style-type: none"> • Incorporates fundamental movement • Includes a more challenging slide 	<ul style="list-style-type: none"> • A bit repetitive to existing equipment because of similar “post & deck” structure
Design Option #3 (Image included in Attachment 3)	<ul style="list-style-type: none"> • Opportunity for upper body development • Lowest cost • Provides a variety of play opportunities 	<ul style="list-style-type: none"> • None

The play equipment design options identified in Table 1 combined with the two options provided by Habitat Systems Inc. yields a total of six options for Council’s consideration. The estimated cost for each of these options is summarized in Table 2 below.

Table 2 – Summary of Options for Additional Playground Equipment

Options	Description	Estimated Cost	Lead Time	Additional Impacts
1A	Replace the swing set with design option #1	\$101,000	6 months	None
1B	Place design option #1 next to the current playground	\$129,000	8 months	An additional 70 square meters of playground surface will be added to the park for a total coverage of 210 square meters.
2A	Replace the swing set with a design option #2	\$116,000	6 months	None
2B	Place design option #2 next to current playground	\$144,000	8 months	An additional 78 square meters of playground surface will be added to the park for a total coverage area of 218 square meters.
3A	Replace the swing set with design option #3	\$88,000	6 months	None
3B	Place design option #3 next to current playground	\$119,000	8 months	An additional 87 square meters of playground surface will be added to the park for a total coverage of 227 square meters.

During the grand opening, staff noticed that the existing swing set was well received by local residents. Since the grand opening, staff have noticed on many instances where the swing set is fully occupied with a lineup to take a turn. Therefore, staff do not recommend that the swing set be removed from Emerson Park Playground.

Furthermore, Emerson Park is a very small park and adding playground equipment will increase the footprint and take away greenspace for children to play soccer, tag or otherwise enjoy a green environment, including picnicking on the grass. Additionally, residents could potentially object to more structure buildup adjacent to their homes.

The current park is very popular and fits the concept of a neighborhood park. It is not recommended to remove the popular swing set or crowd additional expensive structures into the limited green space buffering adjacent homes.

FINANCIAL IMPLICATIONS

A summary of the project budget is as follows:

Table 3 – Project Budget

	Playground	Park Improvements from CAC	Total
Project budget	\$160,000	\$200,000	\$360,000
Tire Stewardship BC Grant	\$27,481.50	nil	\$27,481.50
Total funding	\$187,481.50	\$200,000	\$387,481.50
Contract amount for Phase 1	\$151,780	\$97,945	\$249,725
Supplies	\$80	nil	\$80
Remaining budget available for Phase 2	\$35,621.50	\$102,055.00	\$137,676.25

The current budget in the approved 2022 Financial Plan is \$360,000 and does not currently include the Tire Stewardship BC Grant.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

If there is direction from Council to proceed with Phase 2, staff will deliver notices to the residents located within two (2) blocks of the project area advising of any changes to the existing design.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Should Emerson Park Playground - Phase 2 proceed, the Communications Department and the Recreation & Culture Department will be notified to schedule the Emerson Park re-opening.

CLIMATE CHANGE IMPLICATIONS

If the playground equipment footprint is expanded, there will be a reduction in green space to accommodate the additional structures.

ALIGNMENT WITH STRATEGIC PRIORITIES

The park improvements are a Community Amenity Contribution “Shovel-in-the-Ground” project, and this project is consistent with Council’s Top Strategic Priorities.

OPTIONS / RISKS / ALTERNATIVES

The following options are available for Council’s consideration:

1. Leave the current Emerson Park Playground - Phase 1 as-is; or

2. Select one of the six options provided in Table 3 to add additional play structures to Emerson Park to accommodate 8 to 10 years of age participants.

CONCLUSION

At the May 30, 2022, Regular Council meeting, Council agreed to take some further time, within the next three (3) months, to review other options for various play structures as presented in the corporate report.

Staff have provided a review of the design options presented herein. Staff have observed that the swing set has been well received by the neighbourhood. Other considerations include that by extending the current footprint to incorporate an additional play structure(s) it would necessitate the removal of greenspace that currently exists, and nearby residents may potentially object to more structure buildup adjacent to their homes.

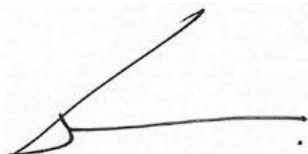
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

This report is provided for Council's consideration and direction to staff.



Guillermo Ferrero
Chief Administrative Officer

- Appendix A: Design Option 1
- Appendix B: Design Option 2
- Appendix C: Design Option 3

Appendix A – Design Option #1



Appendix B – Design Option #2



Appendix C – Design Option #3



THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 20, 2022
TO: Mayor and Council
FROM: Jim Gordon P.Eng., Director, Engineering & Municipal Operations
SUBJECT: Regional Public Works Mutual Aid Agreement

RECOMMENDATION

THAT Council approve entering into a Regional Public Works Mutual Aid Agreement with other Metro Local Governments and authorize the Mayor and Chief Administrative Officer to sign the updated Regional Public Works Mutual Aid Agreement document attached as Appendix A.

EXECUTIVE SUMMARY

Metro Vancouver local governments, including White Rock, signed a Regional Public Works Mutual Aid Agreement in 2000, which has now been updated and a revised version was presented for discussion at various Metro committees over the past two years. The updated and revised Regional Public Works Mutual Aid Agreement (Agreement) attached as Appendix A was endorsed by Metro's Regional Administrators Advisory Committee (RAAC) in February 2022.

The Metro Vancouver Board of Directors, which includes Mayor Walker as a Director, authorized the Metro Board Chair and Metro Chief Administrative Officer to sign the Agreement on April 22, 2022. Individual local governments are now requested to sign the Agreement.

PREVIOUS COUNCIL DIRECTION

White Rock signed the previous Regional Public Works Mutual Aid Agreement in 2000.

INTRODUCTION/BACKGROUND

The Regional Public Works Mutual Aid Agreement of 2000 provided a mechanism for sharing and reimbursement of Public Works resources during major emergencies. Metro Vancouver is now requesting that local governments sign an updated (2022) version.

It is recommended that the Mayor and CAO sign the Agreement.

FINANCIAL IMPLICATIONS

The Agreement provides financial compensation for shared resources.

LEGAL IMPLICATIONS

The Agreement provides the legal basis for the sharing of resources during major emergencies.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

White Rock Fire Rescue is a companion in the Metro-Vancouver wide mutual aid agreement between Fire Departments that utilizes best practices whether requesting assistance or responding to another jurisdiction. White Rock Fire Rescue has also negotiated a local mutual aid agreement with Surrey Fire Service as they are our primary mutual aid partner.

ALIGNMENT WITH STRATEGIC PRIORITIES

Signing the Agreement is in alignment with the Council Strategic Priority to provide safe, reliable infrastructure for the community while minimizing impacts on the environment.

OPTIONS / RISKS / ALTERNATIVES

Council could decide not to sign the Agreement; however, this could mean that shared resources from other local governments may not be available in times of need. Similarly, White Rock may not be able to easily assist others in need.

CONCLUSION

The Regional Public Works Mutual Aid Agreement of 2000 provided a mechanism for sharing and reimbursement of Public Works resources during major emergencies. Metro Vancouver is now requesting that Local Governments sign an updated (2022) version.

It is recommended that Council approve entering into this Agreement with other Metro local governments and authorize the Mayor and Chief Administrative Officer to sign the Agreement attached as Appendix A.

Respectfully submitted,



Jim Gordon P.Eng.,
Director, Engineering & Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

REGIONAL PUBLIC WORKS MUTUAL AID AGREEMENT

This Agreement is made as of the ____ day of _____ 2022,

AMONG:

- 1) Village of Anmore
- 2) Village of Belcarra
- 3) Bowen Island Municipality
- 4) City of Burnaby
- 5) City of Coquitlam
- 6) City of Delta
- 7) City of Langley
- 8) Township of Langley
- 9) Village of Lions Bay
- 10) City of Maple Ridge
- 11) City of New Westminster
- 12) City of North Vancouver
- 13) District of North Vancouver
- 14) City of Pitt Meadows
- 15) City of Port Coquitlam
- 16) City of Port Moody
- 17) City of Richmond
- 18) City of Surrey
- 19) Tsawwassen First Nation
- 20) City of Vancouver
- 21) District of West Vancouver
- 22) City of White Rock
- 23) Metro Vancouver Regional District (as to Electoral Area A)
- 24) Greater Vancouver Sewerage and Drainage District
- 25) Greater Vancouver Water District
- 26) Her Majesty the Queen In Right of the Province of British Columbia, as represented by the Minister of Municipal Affairs (as to the University Endowment Land)
- 27) University of British Columbia

WHEREAS:

- A. Capitalized terms used in these recitals and this Agreement have the meanings ascribed to them in Section 1.0;
- B. The local government councils and board of the Metro Vancouver Regional District (with respect to Electoral Area A) are "local authorities" within the meaning of the *Emergency Program Act*, [RSBC 1996] Chapter 111;
- C. Local Authorities are required under the *Local Authority Emergency Management Regulation* [B.C. Reg. 380/95] to identify the procedures by which emergency resources, including personnel, equipment and facilities may be obtained from sources within or outside of the jurisdictional area

for which the Local Authority has responsibility;

- D. A Major Emergency affecting one or more Local Authorities or Regional Authorities is likely to affect the Metro Vancouver region as a whole and as such, the Parties agree that it is in the best interests for the Parties to implement a coordinated and supportive response;
- E. Pursuant to the *Local Authority Emergency Management Regulation* [BC Reg. 380/95], a Local Authority may enter into mutual aid agreements for Resources and subsequent cost recovery outside of the jurisdictional area for which the Local Authority has responsibility;
- F. Pursuant to the *Local Government Act* [RSBC 2015, Chapter 1], a board of a regional district has the statutory authority to enter into mutual aid agreements with a Local Authority;
- G. Pursuant to the *Greater Vancouver Sewerage and Drainage District Act* [SBC 1956, Chapter 59] and the *Greater Vancouver Water District Act* [SBC 1924, Chapter 22], the GVS&DD and the GVWD, respectively, have the statutory authority to enter into mutual aid agreements with Local Authorities;
- H. Pursuant to the *University Endowment Land Act* [RSBC 1996 Ch. 469], the Minister of Municipal Affairs has the authority to enter into agreements respecting the administration of the University Endowment Land;
- I. Pursuant to the *University Act* [RSBC 1996 Ch. 468], the Board of Governors of the University of British Columbia has the authority to enter into agreements on behalf of the university; and
- J. The Parties desire to enter into this Agreement for the purposes of providing for mutual support, aid and assistance to, among other things, ensure that Public Works are maintained in the event of a Major Emergency.

NOW THEREFORE in consideration of the premises and of the sum of \$10.00 and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, each of the above signing Parties hereto covenant and agree with each other as follows:

1.0 Definitions

In this Agreement, unless something in the subject matter or context is inconsistent therewith, the capitalized terms herein will have the meanings set out below:

- (a) **“Agreement”** means this agreement and includes all recitals and schedules to this agreement;
- (b) **“Authorized Representative”** means the representative of the Local Authority or Regional Authority authorized by the municipal council, regional board, Minister of Municipal Affairs or Board of Governors of the University of British Columbia, as applicable, to coordinate, allocate, and prioritize assistance under the terms of this Agreement.
- (c) **“Computer System”** means any computer, hardware, software, communications system, electronic device, server, cloud, or microcontroller, including similar system or any configuration of the aforementioned and including any associated input, output, data

storage device, networking equipment or back up facility.

- (d) **“Cyber Attack”** means an attempt to disrupt, disable, destroy or maliciously control a Computer System and includes, without limitation, an attempt to destroy the integrity of data or to steal controlled information.
- (e) **“Disaster”** means a calamity that:
 - (i) is caused by accident, fire, explosion or technical failure or by the forces of nature; and
 - (ii) has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property.
- (f) **“Effective Date”** has the meaning given in Section 9.1;
- (g) **“Emergency”** means a present or imminent event or circumstance that:
 - (i) is caused by accident, fire, explosion, pandemic, technical failure or the forces of nature; and
 - (ii) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of a person or to limit damage to property.
- (h) **“GV&DD”** means the Greater Vancouver Sewerage and Drainage District;
- (i) **“GVWD”** means the Greater Vancouver Water District;
- (j) **“Joinder Agreement”** means an agreement substantially in the form attached hereto as Schedule “A”, pursuant to which a New Party agrees to join and be bound by the terms of this Agreement;
- (k) **“Local Authority”** means:
 - (i) for a municipality, the municipal council; and
 - (ii) for an electoral area in a regional district, the board of the regional district;

and for the purposes of this Agreement includes the following parties who are not are “local authorities” within the meaning of the *Emergency Program Act*, [RSBC 1996] Chapter 111:

 - (iii) for the University Endowment Lands, the Minister of Municipal Affairs; and
 - (iv) for the University of British Columbia, its Board of Governors.
- (l) **“Major Emergency”** means an Emergency, Disaster or Other Serious Incident that involves one or more Local Authorities or Regional Authorities and requires resources beyond the capability of one or more of the Local Authorities or Regional Authorities

involved.

- (m) **“New Party”** has the meaning given in Section 9.3 below.
- (n) **“Other Serious Incident”** means any sudden, unexpected, or unintended incident, other than a Disaster or Emergency, and including a Cyber Attack, for which a Local Authority or Regional Authority may require assistance to protect the health, safety or welfare of a person or to limit damage to Public Works or other property.
- (o) **“Parties”** means those parties who have signed this Agreement or a Joinder Agreement, and **“Party”** means any one of them.
- (p) **“Public Works”** means any work or property under the management or control of the Local Authority or Regional Authority, including but not limited drinking water, wastewater waste management services, transportation systems and networks and Computer Systems.
- (q) **“Regional Authority”** means the Board of the GVS&DD or the Board of the GVWD.
- (r) **“Requesting Authority”** means a Requesting Local Authority or Requesting Regional Authority, as the case may be.
- (s) **“Requesting Authority’s Personnel”** includes any elected officials, officers, employees or affiliated volunteers of a Requesting Authority.
- (t) **“Requesting Local Authority”** means a Local Authority under a Major Emergency situation that has, pursuant to this Agreement, requested assistance from another Local Authority or Regional Authority.
- (u) **“Requesting Regional Authority”** means a Regional Authority under a Major Emergency situation that has, pursuant to this Agreement, requested assistance from another Local Authority or Regional Authority.
- (v) **“Resources”** means a Local Authority’s personnel, equipment, facilities, services and materials that are available or potentially available for utilization to ensure that Public Works are maintained.
- (w) **“Responding Authority”** means a Responding Local Authority or Responding Regional Authority, as the case may be.
- (x) **“Responding Authority’s Personnel”** includes any elected officials, officers, employees or affiliated volunteers of a Responding Authority.
- (y) **“Responding Local Authority”** means a Local Authority that provides Resources to a Requesting Authority that has, pursuant to this Agreement, requested assistance to confront a Major Emergency.
- (z) **“Responding Regional Authority”** means a Regional Authority that provides Resources to a Requesting Authority that has, pursuant to this Agreement, requested assistance to

confront a Major Emergency.

- (aa) **“Standby Expenses”** means compensation paid or owing to an employee not scheduled for normal work but who is required to be immediately available for call-in work.

2.0 Intent of the Agreement

- 2.1 This Agreement is intended to guide the sharing of Resources amongst Local Authorities and Regional Authorities when assistance has been requested during Major Emergency situations for which the sharing of Resources is required.
- 2.2 Resources are intended to be available in the event of a Major Emergency of such magnitude that it is, or is likely to be, beyond the capability of a single Local Authority or Regional Authority and requires the combined Resources of several or all of the Local Authorities and Regional Authorities to this Agreement.

3.0 Scope of the Agreement

- 3.1 Except as set out in Section 12.1 below, this Agreement shall not supplant, without mutual consent, existing agreements between the Parties for the exchange or provision of Resources on a reimbursable, exchange, or other basis.
- 3.2 Any activation of this Agreement under Section 4.0 will clearly state that the request for Resources is being made under this Agreement.

4.0 Activation

- 4.1 In the event of a Major Emergency, the Authorized Representative designated by the Requesting Authority may activate this Agreement by making a request for Resources to the Authorized Representative of one or more Parties to this Agreement.
- 4.2 If the Requesting Authority is a Local Authority, such Requesting Local Authority shall first request Resources from their bordering Local Authorities, before requesting Resources from more distant Local Authorities or from Regional Authorities.
- 4.3 If the Requesting Authority is a Regional Authority, the Requesting Regional Authority shall first request Resources from those Local Authorities adjacent to the location of the Major Emergency before requesting Resources from more distant Local Authorities.
- 4.4 Sections 4.2 and 4.3 shall not restrict a Requesting Authority from accepting the first available Resources from any Local Authority.

5.0 Resource Requests and Inventory

- 5.1 Each Party agrees that, in the event of a Major Emergency, it will, upon receipt of a written request from a Requesting Party, furnish such Resources as are available, provided that doing so would not unreasonably diminish the capacity of the Responding Authority to provide any required Resources to its own jurisdictional area. For certainty, the extent of the assistance given will be at the discretion of the Authorized Representative of the Responding Authority, having regard to

- its own local needs and situation at the time.
- 5.2 The start date of the provision of Resources will be the date agreed to in writing by both the Requesting Authority and Responding Authority. The termination date for the provision of Resources will be determined by the Responding Authority and shall not exceed the end time of the Major Emergency, as agreed by the Responding Authority and Requesting Authority.
- 5.3 During a Major Emergency, all personnel from a Responding Authority shall report to and work under the direction of the Party within whose jurisdiction the Major Emergency is occurring, in cooperation with the Requesting Authority and any other Responding Authorities.
- 5.4 Each Party should maintain an inventory of Resources that may be made available in the event of a Major Emergency and share that inventory with its neighbouring Local Authorities and Regional Authorities.
- 5.5 If a request for Resources is made pursuant to this Agreement, the Requesting Party will, as necessary, make available to the Responding Authority:
- (a) maps of its jurisdiction indicating the nearest and most suitable roads to enable responders to get to an emergency as quickly as possible, together with locations of water supplies and access thereto;
 - (b) applicable operating guidelines and communications protocols;
 - (c) a copy of the Requesting Authority's emergency plan; and
 - (d) names and contact information for the Requesting Authority's key personnel.
- 6.0 Reimbursement**
- 6.1 The Requesting Authority will reimburse the Responding Authority for any actual costs incurred providing any Resources requested under this Agreement, plus a sum equal to 10% of those costs and expenses on account of the Responding Authority's overhead.
- 6.2 Without limiting the generality of Section 6.1, a Requesting Authority shall pay to the Responding Authority:
- (a) Regular Time – Salaries, wages and other regular time employment expenses (including benefits and statutory deductions) of employees or affiliated volunteers, at the current prevailing rates of the Responding Authority.
 - (b) Overtime and Standby Expenses – Overtime employment expenses and Standby Expenses of employees or affiliated volunteers, at the current prevailing rates of the Responding Authority. There is no compensation for banked time of employees.
 - (c) Supplies and Materials – Value of supplies or other materials which are not returnable to the Responding Authority. All charges will be at current market rates or at rates otherwise agreed to. Supplies or materials may be replaced with like supplies or materials, if agreed to by the Responding Authority.

- (d) **Equipment – Compensation for the use of equipment, vehicles, computers, or other hardware owned outright by the Responding Authority. Equipment reimbursement rates shall be at a rate agreed to by the Requesting Authority and Responding Authority for vehicles or other equipment. If a rate cannot be agreed, the rate will at the British Columbia standard for equipment reimbursement, as represented by the Blue Book – BC Equipment Rental Rate Guide. The Requesting Authority shall be responsible for the operating costs of equipment provided, including costs of repairs required as a result of the Requesting Authority’s use, while in its possession. For certainty, a Requesting Authority is not responsible for the costs of equipment repairs that would have been undertaken by the Responding Authority as a matter of routine repair or maintenance.**
 - (e) **Facilities – Compensation for the use of Responding Authority facilities. Reimbursement rates will be at the prevailing rate on the day the facility is rented, leased or otherwise made available to the Requesting Authority.**
- 6.3 The Requesting Authority’s obligation to reimburse the Responding Authority pursuant to this Agreement is irrespective of the Requesting Authority’s entitlement to compensation or funding received from Emergency Management BC or any other funding agencies. Accordingly, the Requesting Authority will be responsible for any shortfall in any amounts payable by the Requesting Authority pursuant to this Agreement and any cost recovery by the Requesting Authority from Emergency Management BC or other funding agency.**
- 6.4 The Requesting Authority shall be responsible for any loss or damage to Resources used in the response and shall pay any expense incurred in the operation and maintenance thereof, as well as any expense incurred in the provision of a service or other expense in answering the request for assistance from the Requesting Authority. An itemized claim for loss and damage to the Responding Authority’s equipment at the response scene shall be filed within thirty (30) days of such loss or damage occurring.**
- 6.5 All Resources noted in Subsections 6.2(d) and (e) provided to a Requesting Authority shall be returned in the same condition as when such Resources were delivered to the Requesting Authority. These Resources shall be deemed to be provided in good working order, unless otherwise noted by the Responding Authority at the time of delivery.**
- 6.6 The Requesting Authority will arrange for and pay for all costs associated with any necessary repairs or restoration of Resources prior to returning such Resources to the Responding Authority. For certainty, a Requesting Authority is not responsible for the costs of repairs or restoration that would have been undertaken by the Responding Authority as a matter of routine repair or maintenance.**
- 6.7 The Responding Authority will invoice the Requesting Authority detailing all costs incurred in providing Resources under this Agreement, including all overhead amounts referred to in Section 6.1. Payment of such invoices by the Requesting Authority is due in full sixty (60) days from the date of invoice, unless alternate arrangements have been made between the Requesting Authority and Responding Authority or the invoice is in dispute, as contemplated in Section 6.9.**
- 6.8 Payment by the Requesting Authority will be by cheque mailed to the Responding Authority’s address, as detailed in the invoice, or if the Responding Authority and Requesting Authority mutually agree, payment may be transferred electronically to the Responding Authorities’ bank**

account, as stipulated by the Responding Authority.

6.9 If a dispute ensues with respect to an invoice issued by a Responding Authority pursuant to Section 6.7, the Parties to the dispute will use best efforts to resolve the dispute as soon as possible in accordance with the dispute resolution process provided in Section 10.0.

6.10 The Parties acknowledge and agree that they are each individually responsible for staying apprised of the financial guidelines and eligibility requirements of Emergency Management BC and any other funding agencies related to potential cost recovery that may be available from such agencies in respect of any Resources provided under this Agreement.

7.0 Insurance, Liability and Indemnity

7.1 The Parties agree to obtain and maintain sufficient insurance to meet any obligations or liabilities that may arise in connection with this Agreement. Notwithstanding the foregoing, the Parties acknowledge and agrees that they each may self-insure part or all of the risks, subject always to equivalent terms and conditions as though such policies were obtained from licensed commercial insurers.

7.2 Any required insurance coverage pursuant to this Agreement will be arranged prior to the acceptance of the request for Resources under this Agreement.

7.3 When rendering aid outside their jurisdictional area, all personnel and affiliated volunteers will retain the same powers, duties, rights, privileges and immunities, including any coverage under the *Worker's Compensation Act* that they receive when they are on duty in their home jurisdiction.

7.4 A Requesting Authority shall pay to the Responding Authority:

(a) the Workers' Compensation, death or disability benefits or any other form of compensation (including judgements, damages, costs, penalties and expenses) which the Responding Authority is legally obligated to pay to one of its employees or affiliated volunteers or the family or beneficiaries of such employees or volunteers by reason of the death or injury to an employee or volunteer while working on a Major Emergency on behalf of the Requesting Authority; and

(b) all legal fees and disbursements incurred by the Responding Authority to defend any demands, claims, suits or actions arising from, related to or caused by any death or injury to an employee or volunteer while working on a Major Emergency on behalf of the Requesting Authority.

7.5 The Requesting Authority shall in no way be deemed liable or responsible for the personal property of Responding Authority Personnel which may be lost, stolen, or damaged while performing their duties in responding under the terms of this Agreement.

7.6 No Party to this Agreement shall be liable in damages to another Party, nor to the owner of property within the geographic jurisdiction of the Requesting Authority or another Party for failing to respond to a request for assistance under this Agreement or for failing to render adequate assistance.

7.7 When Resources are provided by a Responding Authority to a Requesting Authority pursuant to this Agreement, the Requesting Authority shall release, indemnify and save harmless the Responding Authority and the Responding Authority's Personnel from and against all liabilities, claims, losses, suits, actions, judgments, demands, debts, accounts, damages, costs, penalties and expenses (including all legal fees and disbursements) which may be made against the Responding Authority, or which the Responding Authority may suffer or incur, arising from, related to or caused by:

- (a) the provision of Resources by the Responding Authority to the Requesting Authority under this Agreement;
- (b) the breach, violation, contravention or non-performance by the Requesting Authority of any of its obligations, agreements, covenants, conditions, representations, warranties or any other term of this Agreement; or
- (c) the negligence or misconduct of the Requesting Authority's Personnel acting in the course of their duties pursuant to this Agreement,

except where such liabilities, claims, losses, suits, actions, judgments, demands, debts, accounts, damages, costs, penalties and expenses (including all legal fees and disbursements) result from the negligence or misconduct of the Responding Authority's Personnel under this Agreement. The indemnities contemplated in this Section 7.7 will survive the termination or expiration of this Agreement or a Party's withdrawal from the Agreement pursuant to Section 9.2.

7.8 Subject to Section 7.7 above, the Responding Authority will not be liable or responsible in any way for all liabilities, claims, losses, suits, actions, judgments, demands, debts, accounts, damages, costs, penalties and expenses (including all legal fees and disbursements) which may be made against the Requesting Authority, or which the Requesting Authority may suffer or incur, including any personal injury that may be sustained by the Requesting Authority's Personnel, or by any other person, or for any loss or damage or injury to, property belonging to or in the possession of the Requesting Authority or the Requesting Authority's Personnel or any other person, including any equipment, materials, supplies, motor or other vehicles, arising from, related to or caused by the provision of Resources by the Responding Authority to the Requesting Authority under this Agreement, unless such liabilities, claims, losses, suits, actions, judgments, demands, debts, accounts, damages, injuries, costs, penalties and expenses (including all legal fees and disbursements) result from the negligence or misconduct of the Responding Authority or the Responding Authority's Personnel while acting in the course of their duties pursuant to this Agreement.

8.0 Modification and Review

8.1 This Agreement may only be amended upon the written consent of all signing Parties.

8.2 This Agreement may be reviewed by the Parties:

- (a) every five years, starting from the Effective Date, to ensure that it remains up to date and relevant for all Parties; or
- (b) any time upon the written request of any Party.

8.3 The master copy of this Agreement, together with any Joinder Agreements, will be held by the Metro Vancouver Regional District and will be made available electronically to all Parties upon request.

9.0 Effective Date, Term and Addition of Parties

9.1 This Agreement shall come into effect as soon as it has been executed by two Parties (the "Effective Date").

9.2 Any one of the Parties hereto may withdraw from this Agreement by giving not less than thirty (30) days prior written notice to the other Parties, following which the Agreement shall continue in force between the remaining Parties.

9.3 A Governmental Authority may be added as a new party (a "New Party") to this Agreement if such New Party executes and delivers to the Metro Vancouver Regional District a Joinder Agreement substantially in the form of Schedule "A" attached hereto. "Governmental Authority" means any federal, provincial, regional, municipal, local or other government, governmental or public department, authority, commission, council, board, bureau or agency.

10.0 Dispute Resolution

10.1 In the event of any dispute or material disagreement among two or more Parties regarding the interpretation or application of any provision of this Agreement, the Parties agree that:

- (a) the Parties, through their Authorized Representatives, will, in good faith, make all reasonable efforts to resolve the dispute by negotiation, during which time each Party will disclose to the other Party all relevant information relating to the dispute;
- (b) if the dispute remains unresolved, the Parties will meet with a qualified mediator in a timely manner and attempt, in good faith, to further negotiate a resolution of such dispute; and
- (c) if the mediator cannot resolve the dispute within 48 hours, then the dispute will, unless otherwise agreed by the Parties, either:
 - (i) be resolved in accordance with Division 3 of Part 9 of the *Community Charter*, [SBC 2003] Chapter 26; or
 - (ii) for any dispute involving a Party to which Division 3 of Part 9 of the *Community Charter*, [SBC 2003] Chapter 26 does not apply, be submitted to final and binding arbitration by a sole arbitrator appointed pursuant to the *Arbitration Act* (British Columbia).

11.0 Approvals

11.1 The Parties signify their approval of this Agreement by the signatures of their respective authorized representatives below.

12.0 General Provisions

12.1 Schedules. Schedule "A" is attached to and forms part of this Agreement.

12.2 Interpretation.

- (a) The words "include", "includes" and "including" as used in this Agreement shall be deemed to be followed by the phrase ", without limitation,".
- (b) The captions and headings contained in this Agreement are for convenience only and do not define or in any way limit or enlarge the scope or intent of any provision of this Agreement.

12.3 Survival of Obligations. All of the obligations of the Parties which expressly or by their nature survive termination or expiration of this Agreement, will continue in full force and effect subsequent to and notwithstanding such termination or expiration and until they are satisfied or by their nature expire.

12.4 Amendment. No amendment of this Agreement will be binding unless made in writing and executed by each of the Parties hereto.

12.5 Entire Agreement. This Agreement constitutes the entire agreement amongst the Parties with respect to the subject matter hereof and for certainty this Agreement supersedes the "Mutual Aid Agreement for Public Works Assistance" that was prepared by the Metro Vancouver Regional Engineers Advisory Committee in 2000 and entered into by participating Local Authorities.

12.6 Governing Law. This Agreement and any dispute arising out of or in connection with this Agreement will be governed exclusively in accordance with the laws of British Columbia and the laws of Canada applicable in British Columbia which will be deemed to be the proper law of this Agreement.

12.7 Severability. Each provision of this Agreement is intended to be severable and if any provision is determined by a court of competent jurisdiction to be illegal or invalid or unenforceable for any reason whatsoever, such provision shall be severed from this Agreement and will not affect the legality or enforceability of the remainder of any other provision of this Agreement.

12.8 Time of Essence. Time shall be of the essence of this Agreement.

12.9 No Derogation. The Parties acknowledge and agree that nothing contained or implied in this Agreement will be construed as limiting or prejudicing the rights and powers of any Party in the exercise of their respective functions pursuant to the *Local Government Act*, the *Community Charter*, the *Vancouver Charter* and the *Emergency Program Act*, as the case may be, or any other right or power under any public or private statutes, bylaws, orders or regulations, all of which may be fully exercised as if this Agreement had not been entered into.

12.10 Assignment. This Agreement shall not be assignable.

12.11 **Counterparts.** This Agreement may be executed in counterparts and returned by email with a PDF attachment, each of which when executed and delivered shall constitute an original and all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF this Agreement has been executed and delivered by the Parties as of the day and year first above written.

Village of Anmore

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

Village of Belcarra

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

Bowen Island Municipality

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

City of Burnaby

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

City of Coquitlam

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City of Delta

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City of Langley

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Township of Langley

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Authorized Signatory

Village of Lions Bay

Per: _____
Authorized Signatory

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Authorized Signatory

City of Maple Ridge

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City of New Westminster

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City of North Vancouver

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District of North Vancouver

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City of Pitt Meadows

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City of Port Coquitlam

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City of Port Moody

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City of Richmond

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City of Surrey

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Authorized Signatory

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Authorized Signatory

Tsawwassen First Nation

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

City of Vancouver

Per: _____
Authorized Signatory

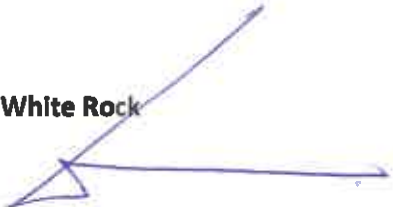
Per: _____
Authorized Signatory

District of West Vancouver

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

City of White Rock

Per: 
Authorized Signatory

Per: _____
Authorized Signatory

Metro Vancouver Regional District

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

Greater Vancouver Sewer and Drainage District

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

Greater Vancouver Water District

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

**Her Majesty the Queen in Right of the Province of British Columbia, as represented by
the Minister of Municipal Affairs**

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

University of British Columbia

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 20, 2022

TO: Mayor and Council

FROM: Anne Berry, Director, Planning & Development Services

SUBJECT: Daytime Warming Shelter Single Sourcing Request to Award Fall/Winter 2022-23 Contract for Services

RECOMMENDATIONS

THAT Council:

1. Affirm single sourcing and authorize the awarding of a contract for services to Engaged Communities Canada Societies for the operation of a daytime warming shelter and associated services for the period of November 1, 2022, to March 31, 2023, in the amount of \$480K; and
2. Authorize the preparation and signing of a Memorandum of Understanding with Engaged Communities Canada Societies for the period of November 1, 2022, to March 31, 2023, for the operation of the daytime warming shelter.

EXECUTIVE SUMMARY

The purpose of this report is to seek Council authorization to award the contract for services for the fall & winter daytime warming shelter to Engaged Communities Canada Societies (ECC). Typically, the City prepares Requests for Proposals (RFP) in order to determine best value for a service to the City. In the case of the daytime warming shelter, staff recommend proceeding with awarding the contract directly to ECC due to the limited time available to prepare, post, review and consider an RFP for the services in advance of the extreme weather season and based on the City’s experience with ECC having successfully provided these services in the winter 2022 and ECC’s ability to mobilize to provide these services.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
Motion # 2022-023 January 24, 2022	It was MOVED and SECONDED THAT Council: 1. Approve funding in the amount of \$160,000 to operate a daytime warming shelter in a modular office trailer to be located in the parking lot located adjacent to the baseball concession/washroom facility at Centennial Park from January 28, 2022 to March 15, 2022; however 2. Operation (opening) of the warming shelter would only be in conjunction with the opening of the evening shelter at Mount Olive

	<p>Lutheran Church. Note: Funding in the amount of \$160,000 will be required to accommodate the program. The City of Surrey has agreed to fund 50% of this expense, therefore, the actual cost to the City of White Rock will be \$80,000.</p> <p style="text-align: right;">APPROVED</p>
<p>Motion # 2022-200 May 9, 2022</p>	<p>THAT Council: 1. Receive for information the May 9, 2022, corporate report from the Director of Recreation and Culture, titled “Daytime Warming Shelter Debrief” for Council’s consideration in providing extreme weather shelter services for the period November 1, 2022, to March 31, 2023; and 2. Direct staff: a) keep the balance on hand for operating the shelter through next year and b) contact the City of Surrey in regard to cost sharing.</p> <p style="text-align: right;">Motion CARRIED (6 to 0)</p>
<p>Motion # 2022-281 June 27, 2022</p>	<p>THAT Council endorse the City’s Union of British Columbia Municipalities (UBCM) Strengthening Communities’ Services 2022 Grant application and indicate willingness to provide overall grant management.</p> <p style="text-align: right;">Motion CARRIED (6 to 0)</p>

INTRODUCTION/BACKGROUND

In January 2022, Council authorized funding to permit the operation of a temporary daytime warming shelter during the extreme weather period from the end of January to mid-March. The City engaged the services of ECC to operate the shelter. The City partnered with City of Surrey to share the costs of the service, and the shelter was opened in February, 2022. It was successfully operated for a period of six weeks.

In May 2022 Council received a debrief report summarizing the shelter usage during the six week period and were advised of the estimated costs to operate the shelter again this fall/winter for an extended period of time from November 1 through to March 31, 2023. This report is attached as Appendix A for reference.

This summer, the City was awarded with grant funding in the amount of \$320K through the UBCM Strengthening Communities’ Services Fund, for use towards the operation of a daytime warming shelter this coming fall/winter. Staff have also written to the City of Surrey again, per Council direction, to request funds to share the remaining shelter operation costs for the same period.

FINANCIAL IMPLICATIONS

The total cost expected for the operation of the warming shelter from November 1, 2022, to March 31, 2023 is \$480K. The City has been awarded \$320K in grant funding from UBCM’s Strengthening Communities Services grant program. Council has budgeted \$80K for 2023. Per Council direction, staff have reached out to the City of Surrey to request funding in an equivalent amount as contributed by the City directly.

A cost summary breakdown follows:

	Expense	Grant Funding	WR/Surrey Cost Share
Lease of 60' x 12' mobile office trailer \$3,200/month x 5 months	\$16,000	\$16,000	
Lease of washroom/shower unit including servicing \$400/month x 5 months	\$2,000	\$2,000	
Electrical hookup and disconnect of trailer and washroom 2 x \$2,500	\$5,000	\$5,000	
Janitorial service & supplies	\$7,000	\$7,000	
*Contract staff for daily provision of service: Meals, transportation, first aid, harm reduction supplies, on-site counselling & education, emotional support \$3,000/day x 150 days (5 months)	\$450,000	\$290,000	\$160,000
Totals	\$480,000	\$320,000	\$160,000
City of White Rock contribution		\$80,000	
City of Surrey requested contribution		\$80,000	
TOTAL COST		\$480,000	
*A quote for \$3000/day was provided by a local non-profit society for operating a warming shelter for up to 30 people between 7:00 a.m. and 10:00 p.m. each day. The quote includes trained staff to assist those experiencing homelessness and possibly compounded by mental health, substance use, addictions, etc. Staff are available 15 – 17 hours each day for counselling and support. The balance of the funds provide daily hot meals, snacks, first aid/overdose prevention supplies, harm reduction supplies, transportation to and from appointments and overnight shelters, supplied for wellness activities and education.			

LEGAL IMPLICATIONS

The City of White Rock’s Policy 301 – Procurement sets out how contracts are to be awarded in White Rock. The purpose is to ensure that the awarding of contracts is a fair and transparent process and is compliant with legislation and legal requirements. For contracts over \$250K Council authorization is required unless prior authorization to do otherwise has previously been granted by Council.

In accordance with that policy single source refers to a procurement of goods and services, including construction, from one supplier despite there being competitors in the market. Single source procurement is not typically a recommended approach unless there are valid reasons to proceed.

It is staff’s recommendation to proceed with single sourcing the services to Engaged Communities Canada for the following reasons:

1. The City was only recently able to report that the \$320K grant had been awarded for daytime warming shelter services.

2. Proceeding with a Request for Proposals process presents challenges in terms of timing and the necessary start of the operation of the warming shelter.
3. Due to the high costs of funding the service this is not a service the City has committed to providing in the long term. If a long-term solution is proposed staff recommend proceeding with an RFP.
4. Engaged Communities Canada has experience in the operation of a daytime warming shelter in the City and is able to provide added benefit to the City for the fall/winter 2022/23 season through lessons learned in the February/March 2022 period of operation.
5. With the \$320K grant the City has an opportunity to treat this as a more fulsome pilot approach to a daytime warming shelter in the South Surrey/White Rock area, over the five month period. If a long-term solution is proposed staff recommend proceeding with an RFP.

Staff have spoken with ECC representatives who have confirmed that they are prepared to operate the warming shelter again this season.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The operation of the daytime warming shelter is not a typical form of use for municipal engagement. Due to this, staff recommends the City use its platforms (social media and website etc.) to provide information about the operation of the daytime warming shelter (dates, location etc.) before opening it to the public, to ensure this reaches as many people and community groups as possible.

The operation of the daytime warming shelter in February and March of this year provided significant learning opportunities for staff. It provided staff with the opportunity to better understand the needs of the homeless community in the South Surrey/White Rock area. This is considered a positive outcome from a staff perspective due to the rising cost of housing and the recent rise of inflation. There are many stigmas associated with homelessness perceived by the general population and staff hope to use the knowledge gained to break down barriers and provide a safe place where people from all socioeconomic backgrounds can stay dry and warm through the winter months.

Significant efforts were undertaken by the shelter operators and staff to ensure the impact to the surrounding area were minimal. As a result, few complaints were received.

Beginning this fall, the batting cage at Centennial Park, adjacent to the daytime warming shelter location, will be replaced to enable year-round use. It is hoped that the work will be completed prior to the start of the baseball season in spring 2023. Staff believe the construction site can be managed in conjunction with the daytime warming shelter operations and believe the two uses can be separated with fencing, and the provision of an alternative construction access.

The White Rock South Surrey Baseball Association has indicated concerns regarding the interface between the future new batting cage user group, and the daytime warming shelter user group. This interface will need to be evaluated prior to decisions regarding the operation of a daytime warming shelter in the fall/winter 2023-24 extreme weather season, should Council wish to consider this location at centennial Park again next year.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Engineering and Municipal Operations should oversee the placement and utility hookup of the modular office trailer on City property, and to arrange for the extra janitorial cleaning of the washroom building(s) located adjacent to the warming shelter trailer.

Fire Services to establish the room capacity of the warming shelter trailer.

Parking staff to be advised of the parking lot closure area.

Recreation and Culture staff to respond to park user inquiries regarding the temporary use of the parking lot area as a daytime warming shelter.

ALIGNMENT WITH STRATEGIC PRIORITIES

There is no specific strategic priority for the operation of the daytime warming shelter, however the implementation of the shelter is key to improving the quality of life of some of the City's most vulnerable members of the population, and is therefore aligned with the following strategic priority:

- *Community: We will make the best possible community decisions in collaboration with residents and stakeholders, providing an excellent quality of life.*

OPTIONS / RISKS / ALTERNATIVES

The following alternative options are available for Council's consideration:

1. Direct staff to prepare and issue a Request for Proposals for the provision of the daytime warming shelter services.

If Council selects the alternative option above, staff anticipate that there will be delays to the commencement of the operation of the daytime warming shelter to after the start of the extreme weather season.

CONCLUSION

Following the successful trial operation of a daytime warming shelter in February/March 2022 and enabled by the additional funds awarded through the UBCM Strengthening Communities' Services Fund, the City has the opportunity to operate a daytime warming shelter for the period of November 1, 2022 to March 31, 2023. Given time constraints and previous experience (as outlined in the body of this report), staff recommend that Council authorize single sourcing and awarding of a contract to Engaged Communities Canada for these daytime warming shelter services.

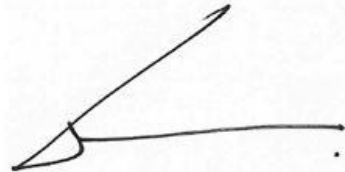
Respectfully submitted,



Anne Berry
Director, Planning & Development Services

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Corporate Report dated May 9, 2022, titled "Daytime Warming Shelter Debrief"

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: May 9, 2022
TO: Mayor and Council
FROM: Eric Stepura, Director, Recreation and Culture
SUBJECT: Daytime Warming Shelter Debrief

RECOMMENDATION

THAT Council receive for information the May 9, 2022, corporate report from the Director of Recreation and Culture, titled “Daytime Warming Shelter Debrief” for Council’s consideration in providing extreme weather shelter services for the period November 1, 2022, to March 31, 2023.

EXECUTIVE SUMMARY

In late December 2021, Council received letters from local citizens and the Homelessness Association of BC asking Council to setup a warming shelter for people experiencing homelessness in the South Surrey/White Rock area.

At the January 10, 2022 regular Council meeting, staff provided a corporate, titled “Options for a Warming Shelter” in response to Council’s request that the City provide a warming shelter for local people experiencing homelessness.

Following discussion, Council directed staff to conduct further research on daytime warming shelter options in White Rock and bring back one (1) or more location(s) suitable for use as a daytime extreme weather warming shelter for Council’s consideration at their January 24, 2022 regular Council meeting.

At the January 24, 2022, regular Council meeting, Council approved funding in the amount of \$160K to operate a daytime warming shelter in a modular office trailer in the parking lot located adjacent to the baseball concession/washroom facility at Centennial Park from January 28, 2022, to March 15, 2022. Fifty percent (50%) or \$80K of this funding will be provided by the City of Surrey, the City’s portion was \$80K.

This corporate report is a debrief of the winter 2022 daytime warming shelter operation for local people experiencing homelessness, and some budget information for consideration in providing extreme weather shelter services for the period November 1, 2022, to March 31, 2023.

PREVIOUS COUNCIL DIRECTION

Motion & Meeting Date	Motion Details
Motion # 2022-023 January 24, 2022	It was MOVED and SECONDED THAT Council: 1. Approve funding in the amount of \$160,000 to operate a daytime warming

	shelter in a modular office trailer to be located in the parking lot located adjacent to the baseball concession/washroom facility at Centennial Park from January 28, 2022 to March 15, 2022; however 2. Operation (opening) of the warming shelter would only be in conjunction with the opening of the evening shelter at Mount Olive Lutheran Church. Note: Funding in the amount of \$160,000 will be required to accommodate the program. The City of Surrey has agreed to fund 50% of this expense, therefore, the actual cost to the City of White Rock will be \$80,000. APPROVED
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INTRODUCTION/BACKGROUND

At the January 24, 2022 regular Council meeting, Council approved the funding and operation of a daytime warming shelter in a modular office trailer located in the parking lot adjacent to the baseball concession/washroom facility at Centennial Park from January 28, 2022 to March 15, 2022. City staff arranged to rent a mobile office trailer and mobile washroom building, hired a contractor to hook up power from the adjacent park washroom/concession building, installed furniture and hired Engaged Communities of Canada Society staff to operate the daytime warming shelter on an “as needed” basis between February 1 to March 15, 2022. As was directed by Council, the warming shelter was scheduled to be open on the dates when the overnight Extreme Weather Shelter located at Mount Olive Lutheran Church was operated.

While in operation, the daytime warming shelter provided very critical services for local people experiencing homelessness. Appendix A is a Daytime Warming Shelter Project Report produced by Upkar Singh Tatlay, Founder and Executive Director of the Engaged Communities of Canada Society (ECCS). Some of the positive outcomes of the daytime warming shelter operation in White Rock were as follows:

Outcomes

- The shelter assisted a total of six hundred twenty two (622) visits over thirty four (34) days of operation (an average of 18 individuals/day). The shelter was operated from 6:15 a.m. to 11:00 p.m. on the days of operation.
- Met the immediate basic needs of food, water and a warm place for shelter guests.
- Over seventeen hundred (1,700) meals/snacks, and twenty eight (28) hot showers were provided.
- Connected shelter guests with external health and social services. Thirty two (32) counselling sessions took place.
- Provided life-saving care and addressed urgent medical needs of the shelter guests.
- Improved physical and mental well-being and sense of self-worth of shelter guests.
- Reduced social isolation experienced by shelter guests.
- Reduced complaints from local businesses about vagrancy by homeless people.
- Reduced stigma around homelessness for some people in the community.
- Facilitated family reunification and return to work for some of the shelter guests.
- Connected six (6) individuals to permanent/transitional housing.

Complaints

Very few complaints were received from members of the public during the dates that the daytime warming shelter was operated. ECCS staff were very quick to respond to complaints, and to communicate with shelter visitors about the importance of staying away from other park amenities where children may be present, and to keep the area in and around the shelter tidy and litter free.

Daytime Warming Shelter Operation Costs

The budget Council approved for operating the daytime warming shelter from January 28 to March 15, 2022 was \$160K, of which half, up to \$80K, was to be funded by the City of Surrey. The City of White Rock contribution would be \$80K. It was anticipated that these costs could be less if the shelter was opened “as needed” during periods of “feels like minus zero degree weather.”

A breakdown of the actual 2022 shelter operating costs are as follows:

• Engaged Communities of Canada Society contracted service	\$102,000
• Rent, transport and clean Atco office trailer and portable washroom	\$ 8,850
• Electrical hookup and disconnection	\$ 4,800
• Janitorial cleaning and supplies	\$ 2,850
• Extra keys cut and lock changed	<u>\$ 200</u>
Total Costs:	\$118,700

The City of White Rock’s 50% share of the \$118.7K therefore is \$59.4K, which leaves \$20.6K remaining in the City’s warming shelter budget, which, if directed by Council could be applied towards the cost of operating another warming shelter again this fall/winter 2022-2023.

The City of Surrey’s 50% share of the warming shelter costs is also \$59.4K.

Warming Shelter Operating Cost November 1, 2022 to March 31, 2023

If Council wishes to continue supporting the operation of a daytime warming shelter again during the next extreme weather shelter period of November 1, 2022 to March 31, 2023, the estimated cost for the five month period is \$480K. A breakdown of these costs is below. Again, it is anticipated that these costs could be less if the shelter is only opened “as needed” during periods of “feels like minus zero degree weather.”

White Rock/ South Surrey Daytime Warming Shelter Budget November 1, 2022 to March 31, 2023

Expense Item	Costs
60’ x 12’ mobile office trailer & Tow & Go Washroom unit incl. transportation & cleaning	\$ 18,000
Electrical hookup and disconnect of the trailer and washroom	\$ 5,000
Janitorial supplies and staff (contracted service)	\$ 7,000
Contracted service to provide trained staff, miscellaneous supplies, equipment and transportation for the daytime warming shelter service for up to 30 homeless individuals/day at \$3,000/day x 150 days=	\$ 450,000
Total Budget Required	\$ 480,000

City Staff have applied for a UBCM Strengthening Communities Services grant for \$320K towards the cost of operating a daytime warming shelter for the fall/winter 2022/2023, and if directed by Council, will ask the City of Surrey for a financial contribution again.

Warming Shelter Site for Fall/Winter 2022-2023

The site used for the office trailer (in the parking lot beside the baseball diamond concession/washroom building at Centennial Park) for the daytime warming shelter from February 1- March 15, 2022 is not available due to the planned construction of the new baseball training centre which will start work in the summer/fall of 2022. Therefore a review of other site options in White Rock and South Surrey is required.

A preferred situation would be to have both the nighttime extreme weather shelter and the daytime warming shelter located within close proximity to each other to eliminate the need to transport shelter guests between the two facilities.

FINANCIAL IMPLICATIONS

The total cost to operate the warming shelter earlier this year from February 1- March 15, 2022 was \$118.7K. The City of White Rock's 50% share of the \$118.7K operating cost of the daytime warming shelter therefore is \$59.4K, which leaves \$20.6K remaining in the City's warming shelter budget, which could be applied towards the cost of operating the shelter again this Fall/Winter.

The estimated cost to operate a warming shelter for the months of November 1- December 31, 2022 is \$192,000. If the \$20.7K balance remaining in the City's warming shelter budget is applied to the shelter operating cost, an additional \$171.4K would be needed to fund the program to December 31, 2022. In order to add an expenditure of \$192K to the budget a financial plan amendment would be required, the City's portion of the costs would either have to come from accumulated surplus or operating contingency, with the balance funded from grants and/or contributions from the City of Surrey and other supporters.

The estimated cost to operate the shelter for the months of January 1- March 31, 2023 is \$288K. There is \$160K in the 2023 operating budget, with \$80K funded from property taxes and \$80K from contributions. If this budget is applied to the shelter operating costs, an additional \$128K would be needed to fund the program to March 31, 2023.

An estimated additional \$192K would be needed to fund the shelter program from November 1 – December 31, 2023. The total cost of the warming shelter from January to December 2023 would be \$480K requiring a budget increase of \$320K. The City's portion of that increase would require an increase in property taxes.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

If a decision is made to provide daytime warming shelter services in White Rock again in 2022/2023, then adjacent residents, regular park user groups and businesses located near the site should be notified before the shelter is operational.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Engineering and Municipal Operations will need to approve and oversee the placement and utility hookup of a modular office trailer placed on City property, and to arrange for extra janitorial cleaning of the washroom building(s) located adjacent to the warming shelter.

The City's Fire Chief would have to establish the room capacity of the warming shelter trailer.

The City's Parking Services staff, under the Planning and Development Services Department, will need to be notified of this parking lot closure, if it will result in loss of some parking at Centennial Park.

Recreation and Culture staff will need to notify park users if a portion of park property is to be used for a temporary warming shelter.

CONCLUSION

At the January 24, 2022, regular Council meeting, Council approved funding in the amount of \$160K to setup and operate a daytime warming shelter in a modular office trailer in the parking lot located adjacent to the baseball concession/washroom facility at Centennial Park from January 28, 2022, to March 15, 2022. As 50% (or \$80K) of this funding will be provided by the City of Surrey, the City's 50% portion was \$80K.

The daytime warming shelter provided very critical services for local people experiencing homelessness. There were many positive outcomes for shelter visitors and the community, and very few complaints from the public.

The total cost to operate the shelter from February 1-March 15, 2022 was \$118.7K. The City of White Rock's 50% share of the \$118.7K operating cost of the daytime warming shelter therefore is \$59.4K, which leaves \$20.6K remaining in the City's warming shelter budget.

If Council wishes to continue supporting the operation of a daytime warming shelter for the next extreme weather shelter additional funding will be required. The estimated cost to operate the shelter for the months of November 1- December 31, 2022 is \$192K. If the \$20.6K balance remaining in the City's warming shelter budget is applied to the shelter operating cost, an additional \$171.4K would be needed to fund the program to the end of 2022. The City's 2022 - 2026 Financial Plan does not include any additional funding in 2022 for operating the shelter.

The estimated cost to operate the shelter for the months of January 1- March 31, 2023 is \$480K. There is \$160K in the City's 2022-2026 Financial Plan for the 2023 operating budget. If the \$160K in the City's 2023 operating budget is applied to the shelter operating costs, an additional \$320K would be needed to fund the program to the end of December 31, 2022.

City Staff have applied for a UBCM Strengthening Communities Services grant for \$320K towards the cost of operating a daytime warming shelter, and if directed by Council, will ask the City of Surrey for a financial contribution again.

Respectfully submitted,

Eric Stepura
Director, Recreation and Culture

Comments from the Chief Administrative Officer

This corporate report is provided for information purposes and Council's consideration.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: Daytime Warming Shelter Project Report



DAYTIME WARMING SHELTER

Project Summary Report
April 2022

Prepared for:
City of White Rock

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Acknowledgements



Thank you to the City of White Rock and City of Surrey for their support with funding this project. A special thank you to Mayor Walker, City Councillors, Eric Stepura, Jim Gordon, and City Staff for your continued guidance throughout the planning and implementation phases of the Centennial Park Daytime Warming Shelter.

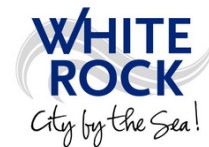
We acknowledge that our work is performed on the traditional and unceded territory of the Coast Salish Peoples including the Semiahmoo, Katzie, Kwikwetlem, Kwantlen, Qayqayt, and Tsawwassen First Nations.

Thank you to our many collaborators (pictured below) as well as Options Community Services, Phoenix Society, and Lookout Society. Thank you to Kathy Booth, Cheryl Lightowers, Pat Heslop, Chloe Good, and the PH2H team for their advocacy, wisdom, and support.

We would like to express our deepest gratitude to each individual that contributed to the Centennial Park Daytime Warming Shelter. Its successful delivery would not have been possible without the collective efforts of our partners, collaborators, and friends.

Finally, a big thank you to multi-faith groups from Sikh, Muslim, and Hindu communities, White Rock Fire Rescue, local businesses, community members of the White Rock/South Surrey area, and the general public for their overwhelming support.

Thank you to the shelter guests and Engaged Communities' staff, volunteers, students, and dedicated donors for their tireless efforts in the delivery of this project.

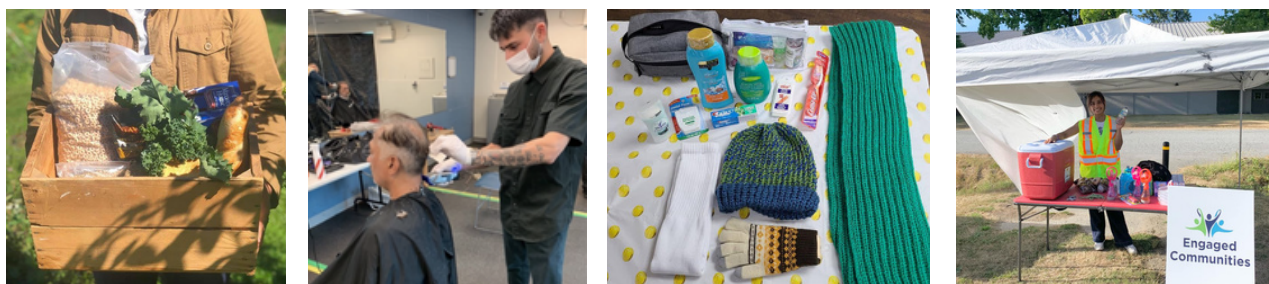


Introduction

Engaged Communities Canada Society (ECCS) is a registered non-profit organization whose initiatives work to address the systemic gaps that exist for underserved communities across British Columbia's Lower Mainland region in accessing equitable solutions to complex health, social, and economic challenges. Our efforts are delivered to our community's most vulnerable and at risk groups such as; IBPoC populations, those who are homeless or at risk of homelessness, children and youth, and individuals experiencing challenges related to socioeconomic factors and substance use.

Our services are provided at no cost to eliminate the financial barriers associated with accessing such programming. Our primary activities include the delivery of food, hygiene supplies, personal hygiene services, health education and resources, youth programming (academic assistance, mentorship, athletics, and outdoor adventures), and extreme weather response supports (cooling tents and warming centres) to communities in greatest need. We also provide young adults with opportunities to work alongside youth in a manner that supports their academic and professional pursuits.

Throughout our efforts, we strive to create a safe space for all community members to engage with unique and interesting programming so they can be empowered to build a better future for themselves and all community members.



This report provides an overview of the Centennial Park Daytime Warming Shelter operated by ECCS in collaboration with the City of White Rock. More specifically, it highlights the operational details, services provided, associated outcomes, testimonials from shelter guests and their loved ones, promising practices, and lessons learned.

For inquiries about this report, please send an email to info@eccsociety.org. For more information about ECCS, please visit our website at www.eccsociety.org.

Centennial Park Daytime Warming Shelter



The Centennial Park Daytime Warming Shelter is a temporary Emergency Weather Response shelter for individuals experiencing homelessness in the South Surrey/White Rock area. It is operated by ECCS in collaboration with the City of White Rock.



Pictured: mobile washrooms and heated trailer located in the parking lot adjacent to the baseball field in Centennial Park. Not pictured: outdoor tent.

The shelter was located in Centennial Park at 14600 North Bluff Road in White Rock, BC. It was situated in the parking lot adjacent to the baseball diamond and consisted of a heated trailer with maximum capacity of 30 individuals and two mobile washrooms. ECCS later added an outdoor tent to accommodate the needs of the shelter guests.

Shelter operations ran from February 1st - March 15th, 2022 on dates during which the extreme weather response alert was active and as guided by the City of White Rock. These dates were as follows:

- February 1st-8th, 2022
- February 10th-14th, 2022
- February 19th-28th, 2022
- March 4th-14th, 2022

The hours of operation were from 7am-10pm however this was amended following the launch of the shelter to 6:15am to 11pm to further support the needs of the shelter guests.

The shelter assisted 6-30 individuals daily (average of 18) with a total of 622 visits over 34 days. It increased access to basic needs, provided transportation, addressed health needs including responding to and preventing overdoses, supported with system navigation and program registration, and offered activities and emotional / conversational support.

Centennial Park Daytime Warming Shelter

Listed below are the specific dates the Centennial Park Daytime Warming Shelter was open between February 1st and March 15th, 2022. Alongside this are daily occupancy counts and average daily minimum temperatures as reported by Environment Canada.

Date	Temperature (°C)	Occupancy
Feb 1	0.8	9
Feb 2	0.1	14
Feb 3	1.3	21
Feb 4	5.0	22
Feb 5	5.2	21
Feb 6	0.6	26
Feb 7	2.9	21
Feb 8	4.4	21
Feb 10	6.4	12
Feb 11	3.0	21
Feb 12	-0.05	20
Feb 13	-0.01	23
Feb 14	4.7	26
Feb 19	4.1	13
Feb 20	4.6	19
Feb 21	-1.2	27
Feb 22	-2.7	24

Date	Temperature (°C)	Occupancy
Feb 23	N/A	30
Feb 24	N/A	22
Feb 25	-3.7	16
Feb 26	1.2	17
Feb 27	5.0	17
Feb 28	6.0	20
Mar 4	4.6	6
Mar 5	1.9	9
Mar 6	1.8	11
Mar 7	4.2	15
Mar 8	5.5	14
Mar 9	1.8	19
Mar 10	-2.0	13
Mar 11	2.6	16
Mar 12	3.1	22
Mar 13	5.5	16
Mar 14	6.3	19

Services Provided


The Centennial Park Daytime Warming Shelter offered numerous services tailored to support the needs of its guests. A summary of the services provided are listed below:

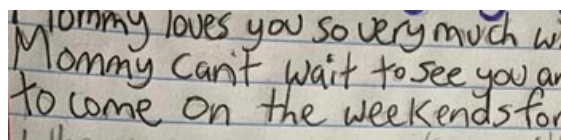
- **Basic needs supports:** heated shelter, hot meals (breakfast, lunch, dinner), snacks, hot beverages, personal hygiene supplies and services (including hot showers), clothing, personal protective equipment, first aid and harm reduction supplies (safer drug use and safer sex supplies), and on-the-go care packages
- **Transportation:** to/from nighttime shelters, health services (e.g. medical appointments, hospital and pharmacy visits), and social services
- **Addressing medical needs on site:** emergency first aid (e.g. for wounds, frost bite, injuries, infections), foot care, medication reminders, connection to emergency medical services
- **Overdose response and prevention:** ongoing monitoring to ensure the safety of shelter guests and the public, responded to overdoses, provided follow up recovery care, facilitated overdose prevention education and training, distributed Naloxone kits
- **On site counselling services**
- **System navigation support and service/program registration:** e.g. supportive housing, substance use services, personal identification, legal services, youth services, women's services, safety wear to support occupational safety requirements
- **Cleaning services:** warming shelter, mobile washrooms, Centennial Park grounds and nearby areas
- **Activities and entertainment:** arts, crafts, games, puzzles, music, and tv/movies
- **Emotional / conversational support:** one-on-one and group discussions, celebrations of birthdays and personal milestones



Outcomes

A number of outcomes were noted by ECCS staff resulting from the services provided at the Centennial Park Daytime Warming Shelter. Its positive impacts are summarized below:

- **Met the immediate basic needs of the shelter guests**
- **Connected shelter guests to external health and social services**
- **Provided life-saving care and addressed urgent medical needs of the shelter guests**
- **Improved shelter guests' compliance with appointment-keeping and medications**
- **Improved shelter guests' physical and mental health and well-being** (declines were observed during periods of closure for one or more days)
- **Improved shelter guests' sense of self-worth**
- **Reduced social isolation experienced by the shelter guests**
- **Reduced complaints from businesses** (as reported by the RCMP and local businesses)
- **Reduced observed aggression / violence as the shelter remained open** (an increase in aggressive behaviour was observed when the shelter was closed and at the start of shelter opening cycles)
- **Reduced stigma around homelessness:** fostered an environment for deeper understanding, compassion, and empathy among all community members
- **Family reunification:** through phone calls, in-person visits, and letter writing 
- **No need for police intervention**



Mommy loves you so very much wii
Mommy can't wait to see you an
to come on the weekends for

Provided over **1700** meals / snacks / beverages, **32** counselling sessions, and **28** hot showers
Responded to over **15** minor injuries requiring emergency first aid
Transported **7** individuals to Peace Arch and Surrey Memorial Hospitals
Reversed **6** opioid-related overdoses
Connected **6** individuals to permanent / transitional housing

Testimonials

Pictured below is a letter written to ECCS from the mother of a shelter guest that lives out of the province. Through this shelter, we were able to reunite these individuals who had lost touch overtime. Also pictured is a testimonial from a shelter guest describing their experience at the shelter. **Note: confidential information has been removed.*

Dear ECCS,

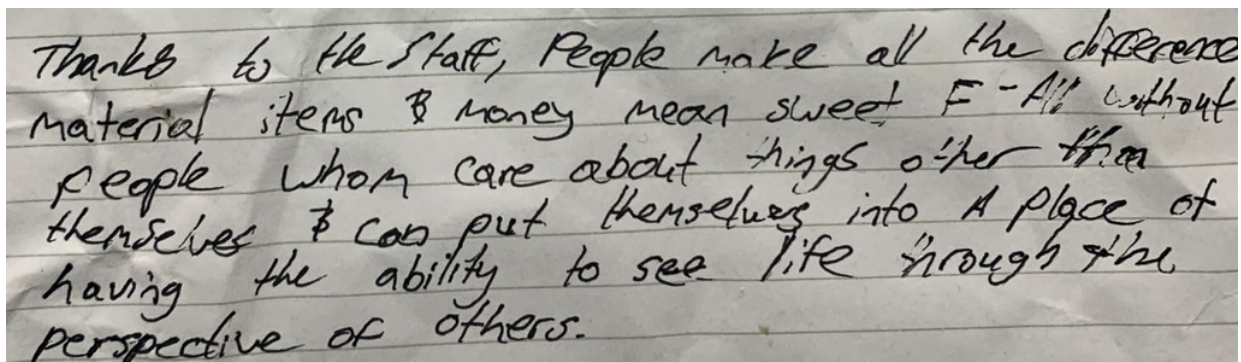
I want to convey my support and appreciation for the warming centre your organization (ECCS) has established in Centennial Park, White Rock.

My son is homeless and struggles with poor mental health and substance use. Recently your outreach team located him on the street early Saturday morning, wet, freezing and in distress, and brought him to your shelter to warm up and get rest. He had been out in the cold all night. (I live out of town and was unable to help.)

I know he has been accessing your service for a few days, feeling safe and welcomed. This kind of place offers more than just a place to get warm. The humane and compassionate treatment and connection to other services goes a long way to providing hope to those individuals like my son who have difficulty functioning as a result of untreated health issues. It's also a comfort and relief to me, as a caring mother, to know there is help available. It's well known how severe the shortages are in relation to mental health and addiction supports.

I'm sure there are those in the community who are not happy with the structure and location of this service. Perhaps if they had a loved one in need who could access this vital service, they might have a different view.

With deep appreciation,
Mother of a shelter guest



Thanks to the staff, people make all the difference. Material items & money mean sweet F-A!! without people whom care about things other than themselves & can put themselves into a place of having the ability to see life through the perspective of others.

Testimonials



Pictured here is artwork created by a shelter guest and gifted to ECCS. Also pictured are testimonials from shelter guests describing their experience at the shelter.

*Note: confidential information has been removed.

WHAT THIS SHELTER HAS MEANT TO ME: It has given me someone to talk to that cares and warm place to go and relax and let a bit of stress go to be able to focus more on what I want and given me a possible way to get off street and stay clean so I can get back to work and get my own place to live I hope as well as I have had food to eat and PPI that give a crap about ME



Thank-you; BLESS THIS PLACE And the people who devote their time, energy, and hearts + ears - to people like myself who's path has become so unclear it's unreal. Having a warm, safe place - free from judgement for my current state. It has meant more than I can put into words. - Its been prayers answered. A lifetime of wearing an "I'm fine" mask has only made the search for help harder. - But thank you so much, for just in two visits - you've given me more hope, direction, and reached out to a young woman who's been asking for help for too long. I truly believe

my life is moving into a new positive phase that is so wanted and needed. Im grateful for your energy - when mine had deminished. And Im so grateful for the resources like food, warm clothing and a safe place to sleep, chill, be heard, AND be responded to! Bless you, Uphar + staff - And everyone who makes this possible, sincerely, -Shelter guest

Promising Practices & Lessons Learned

Operating the Centennial Park Daytime Warming Shelter was a rich learning experience. Highlighted below are some of the best practices that contributed to the successful delivery of the shelter as well as our learnings to inform future related projects.

- **Lead with a welcoming, non-judgemental approach**
- **Focus on building rapport and trust with the shelter guests**
- **Low barrier service delivery model:** services should be free of cost, timely, offer wrap around supports, client-focused and tailored to meeting the needs of the individual, delivered directly to the client at a preferred location or ensure transportation is provided, require limited administrative paperwork and provide support with registration, and use a harm reduction lens
- **Service delivery should be guided by People with Lived or Living Experience and adapted in real time based on the input received:**
 - Example 1: hours of operation were extended to reduce the time guests spent in the cold weather during the transition from the nighttime to the daytime shelter
 - Example 2: provided a variety of hot, nutritious, home-style meals as opposed to highly processed or fast foods at the request of the shelter guests
- **Maintain continuity of care:** continuous (as opposed to intermittent) operations are important to stabilizing the health and well-being of the shelter guests and supports their individual paths to self-sufficiency
- **Intersectoral collaboration is necessary:** shelter guests may present with multiple, urgent complex care needs that exceed the capacity of a single agency and thus require support from multiple partners to appropriately address their needs



THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: September 20, 2022

TO: Mayor and Council

FROM: Jim Gordon, Director, Engineering and Municipal Operations

SUBJECT: Multi-Family and Commercial Solid Waste Transition Update

RECOMMENDATIONS

THAT Council:

1. Receive for information the corporate report dated September 20, 2022, from the Director, Engineering and Municipal Operations, titled “Multi-Family and Commercial Solid Waste Transition Update”;
 2. Provide direction to staff on whether to proceed with the solid waste multi-family and commercial transition to a city-managed service.
 3. If Council directs that the transition proceed, then Council further directs staff to:
 - a) budget for a Solid Waste Coordinator and a Financial Services Clerk in the 2023 Financial Plan and include these costs in the multi-family and commercial solid waste fees; and
 - b) report back on a timeline for addressing the issues identified in this report.
-

EXECUTIVE SUMMARY

In response to direction from Council at the October 4, 2021 Regular Council meeting, staff have been working on the transition of individual multi-family and commercial properties into City-managed solid waste collection services as well as large item pick-up. This report provides Council with a progress update on the Request for Proposal (RFP) and other transition details for their consideration.

The complex steps necessary to complete the transition of solid waste services for multi-family and commercial properties to a City-managed model are outlined in this report. Challenges such as establishing rates and having a completed billing structure, resolving existing long-term contracts, ensuring costs to properties are not increased, and pushback from residents and contractors are not resolved at this time. Additionally, a financial plan amendment will be required should Council decide to proceed. If Council directs that staff move forward with the transition, these issues will need to be resolved and schedules adjusted accordingly.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2022-325 July 25, 2022	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Receive for information the corporate report dated July 25, 2022, from the Director of Engineering and Municipal Operations, titled “Progress Update on MF & ICI Solid Waste Transition”; 2. Direct staff continue preparing the RFP documents; 3. Endorse the project schedule outlined in this Corporate Report including recommendation for awarding of the contract at Council’s regular meeting on October 3, 2022. <p style="text-align: right;">CARRIED</p>
2021-440 November 8, 2021	<p>THAT Council give final reading “White Rock Financial Plan (2021-2025) Bylaw, 2021, No. 2377, Amendment No. 2, 2021, No. 2403”.</p> <p>Bylaw 2403 – A bylaw to amend the Financial Plan for 2021 to 2025 to include:</p> <p>\$111K to the 2021 Financial Plan for a new regular full time Solid Waste Coordinator position starting in December 2021, \$8K to 2021 and \$103K to 2022, funded from Reserves;</p> <p>\$50K to the 2021 Financial Plan for a consultant to assist with the Request for Proposal for a Solid Waste Contractor funded from Reserves; and</p> <p>Add \$650K for the Centre Street Walkway Project funded from CAC’s.</p> <p style="text-align: right;">CARRIED</p>
2021-408 October 25, 2021	<p>THAT Council give final reading to “Collection, Removal, Disposal and Recycling of Solid Waste, 2015, Bylaw No. 2084, Amendment Bylaw, 2021, No. 2402”.</p> <p style="text-align: right;">CARRIED</p>
2021-381 October 4, 2021	<p>THAT Council give first, second and third reading to “Collection, Removal, Disposal and Recycling of Solid Waste, 2015, Bylaw No. 2084, Amendment Bylaw, 2021, No 2402”.</p> <p style="text-align: right;">CARRIED</p>
2021-360 October 4, 2021	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Receive the October 4, 2021, corporate report from the Director of Engineering and Municipal Operations, titled “Solid Waste Bylaw Update;” 2. Approve the Regular full time Solid Waste Coordinator position in advance of adopting the 2022 Financial Plan to enable recruitment for this position in Fall 2021; 3. Direct staff to procure a contractor to provide solid waste collection services for multifamily (MF) and institutional, commercial, and industrial (ICI) properties, and user-pay bulky waste collection services for single family (SF), MF and (ICI); and

	<p>4. Consider approving the Collection, Removal, Disposal and Recycling of Solid Waste Bylaw which stipulates that MF and ICI properties can opt into the City managed collection services beginning January 30, 2023, and must transition by March 27, 2023, or the termination date of any private solid waste service agreement that was entered into prior to the Bylaw adoption date.</p> <p style="text-align: right;">CARRIED</p>
2021-084 February 22, 2021	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Direct staff to conduct a financial analysis and review funding models that would enable the City to provide solid waste collection for Multi- Family (MF) and Institutional, Commercial and Industrial (ICI) buildings by a City managed contractor; and 2. Direct staff to obtain a legal opinion to determine if the City through bylaw can request private property owners to terminate contracts with private solid waste haulers. <p style="text-align: right;">CARRIED</p>
2020-490 October 5, 2020	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Direct staff to prepare a 2020 Financial Plan Amendment that would include a \$985K adjustment for the purchase of the three solid waste vehicles discussed in this report; and 2. Approve the purchase of the three solid waste collection vehicles in the amount of \$1.131M (excluding GST) upon adoption of the 2020 Financial Plan Amendment Bylaw. <p style="text-align: right;">CARRIED</p>
2020-394 July 27, 2020	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Approves the purchase of two (2) recycling replacement vehicles from the 2020 Financial Plan in the amount of \$820K (excluding GST) from Rollins Machinery Ltd; and 2. Approves an increase of \$304K for the purchase of the two recommended vehicles that would be reallocated from funding that was to have been for the purchase of the three (3) residential collection vehicles. <p style="text-align: right;">CARRIED</p>
2018-395 November 19, 2018	<p>THAT Council receives for information the corporate report dated November 19, 2018 from the Director of Engineering and Municipal Operations titled "Solid Waste Management: Current Status of the Program".</p> <p style="text-align: right;">CARRIED</p>
2015-114 April 10, 2015	<p>THAT Council endorses option three (3) as outlined in April 10, 2015 corporate report titled "Multi-Family Solid Waste Collection Additional Information" endorsing the City "Provide technical assistance to transition to private collection for multi-family properties."</p> <p style="text-align: right;">CARRIED</p>

INTRODUCTION

The updated Solid Waste Bylaw No. 2084 approved by Council on October 4, 2021, provides the legal basis for the transition of multi-family and commercial waste collection services into City-managed services beginning January 30, 2023. This also includes services for large item pick-up.

As identified in the corporate report titled “Progress Update on MF & ICI Solid Waste Transition”, dated July 25, 2022 from the Director, Engineering and Municipal Operations, procurement of solid waste services through a public competitive process is complex as it requires comprehensive knowledge of industry practices and expertise in solid waste management to detail the scope of work and structure the financials. Dillon Consulting was retained as a consultant in early 2022 to help staff prepare an RFP to support the transition.

The RFP was issued to the market through BC Bid on August 19, 2022, with an RFP submission closing date of September 14, 2022. This timeline was established and endorsed by Council at the July 25, 2022 Regular Council meeting in an attempt to award the contract by the October 3, 2022 Regular Council meeting. The short turnaround time between the RFP submission closing date and the scheduled October 3, 2022 Regular Council meeting does not provide Financial Services with sufficient time to determine a fee structure and develop a billing structure based on the RFP results. As such, additional time will be required should Council decide to move forward with the project, and project schedules will need to be adjusted.

ANALYSIS

Following the issuance of the RFP to market, staff have received three requests from potential contractors to extend the RFP deadline to allow sufficient time to review the service area and properly submit a proposal. Staff declined the requests in order to meet the project schedule endorsed by Council; however, there is concern that the tight timeline may have affected the number and quality of RFP responses.

The updated Collection, Removal, Disposal and Recycling of Solid Waste Bylaw, 2015, No. 2084 stipulates that multi-family and commercial properties transition into City managed collection services any time after January 30, 2023 and no later than the latter of March 27, 2023 or the termination of any private solid waste service agreement that was entered into prior to the date of bylaw adoption. The bylaw also indicates that the solid waste collection service fee will be charged the earlier of once individual properties transition or January 1, 2024.

Staff reviewed the transition plan as part of the RFP process and recommend the implementation schedule as identified in Table 1. If Council directs staff to proceed with the transition, the Collection, Removal, Disposal and Recycling of Solid Waste Bylaw, 2015, No. 2084 will need to be updated accordingly.

Table 1: Implementation schedule

Phase #	Phase Description	Start Dates for Transition Implementation	Additional Details
1	MF Collection Transition	April 3, 2023	Beginning April 2023, up to 20 properties will be transitioned a week. Full transition will occur by August 2023.
2	LIPU Program Implementation	Mid-2023	To be provided to single-family households only.

3	Mixed-Use Transition	Late 2023	Refers to properties that include both commercial and multi-family units with their garbage, recycling and green waste facilities combined.
4	Commercial Transition	Early 2024	Commercial total unit information is not complete and will need further review by the City’s solid waste coordinator before transitioning.

Council endorsed a Solid Waste Coordinator position as part of the corporate report titled “Solid Waste Bylaw Update” dated October 4, 2021 from the Director, Engineering and Municipal Operations and subsequently as part of the 2022 Financial Plan. This position has approved funding for a term of one year until it can be funded through collected multi-family and commercial property solid waste fees in 2023. Although the position has approved funding to begin recruitment, it was determined that the need to fill the position would occur when a contractor was chosen. This has deferred costs in the interim.

If Council directs staff to proceed with the transition, staff will begin recruitment of a regular full-time Solid Waste Coordinator to begin the transition to City managed solid waste for multi-family and commercial properties as budgeted for in the 2022 Financial Plan. Ultimately, this position will be funded through collected multi-family and commercial property solid waste fees in 2023.

The role of the Solid Waste Coordinator will be to manage all solid waste inquiries in the City (including single-family) and, but not limited to, coordinating the implementation schedule outlined in Table 1, updating the Collection, Removal, Disposal and Recycling of Solid Waste Bylaw, 2015, No. 2084, refining the collection database including pick-up points, and managing all public outreach and engagement for the project.

Additionally, as identified in the October 4, 2021 corporate report, a new Financial Services Clerk will be required to support ongoing billing as part of this project. It is unknown at this time if the position requirement will be regular full-time or regular part-time. This will be determined when staff bring forward a subsequent report to award the contract for Council’s consideration.

FINANCIAL IMPLICATIONS

The Solid Waste Coordinator position is currently budgeted for in the 2022 Financial Plan for a term of one year. If Council endorses the staff recommendations included in this corporate report, staff will begin recruitment to fill this position. Staff will include the position in the 2023 Financial Plan and will ultimately fund the position through collected multi-family and commercial property solid waste fees.

If Council endorses the staff recommendations included in this corporate report, a Financial Services Clerk position (whether regular full-time or regular part-time) will also be budgeted for in the 2023 Financial Plan and ultimately funded through collected multi-family and commercial property solid waste fees.

The costs of these two staff positions will need to be factored together with the RFP submissions to determine whether costs will be increased for property owners when a rate structure is developed.

Should Council decide to proceed with the project, a financial plan amendment will be required.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Upon Council's approval of the contract, staff will need to begin community engagement regarding the implementation schedule identified in Table 1. This will include coordinating with property owners to determine the pick-up frequency, pick-up location, and solid waste container types. Engagement will take place through in person, phone and email correspondence and outreach will occur on the City's social media and Talk White Rock platforms.

Staff have engaged extensively with property owners to date and have received pushback on the proposal. In particular, there has been negative feedback from the approximately 10% of properties with existing long-term solid waste removal contracts.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

If the transition proceeds, the Finance department will be extensively involved in establishing and setting up the fee structure and fee collection process as part of the Solid Waste Utility and ongoing billing. The Administration department will be coordinated with to ensure appropriate outreach through our social media and Talk White Rock platforms.

ALIGNMENT WITH STRATEGIC PRIORITIES

The transition to City-managed waste collection services for multi-family and commercial is consistent with Council's Top Strategic Priorities.

OPTIONS / RISKS / ALTERNATIVES

The following options are available for Council's consideration:

City managed solid waste collection for multi-family and commercial properties is complex and requires thorough investigation and additional staffing to support the transition. Council can decide to not endorse the recommendation included in this corporate report and continue with the status quo for multi-family and commercial solid waste collection.

CONCLUSION

An RFP for multi-family and commercial solid waste collection was issued to the market on August 19, 2022 and closed on September 14, 2022. The transition is scheduled to begin in April 2023 and be fully complete for all multi-family properties, commercial properties and large item pick-up by early 2024. A Solid Waste Coordinator and Financial Services Clerk will be required to support the transition to City managed solid waste collection and will need to be considered and included when staff determine the multi-family and commercial solid waste fees.

Challenges such as the short turn-around time between the RFP closing date and the originally intended contract award date of October 3, 2022 does not provide Financial Services with sufficient time to determine billing rates and a billing structure, resolve existing long-term contracts and ensure costs to properties are not increased. If Council directs that staff move forward with the transition, these issues will need to be resolved and schedules adjusted accordingly.

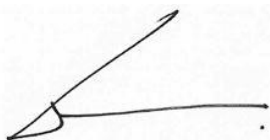
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer



Housing Advisory Committee

Minutes

July 26, 2022, 4:00 p.m.
City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Stephen Crozier, Community Member
Greg Duly, Community Member
Brian Hagerman, Community Member
Chris Harris, Community Member (left meeting at 4:52 p.m.)
Abhishek Mamgain, Community Member
Gary Quinn, Community Member
Marie Sabine, Community Member

COUNCIL: Mayor Walker (non-voting) (joined meeting at 4:03 p.m.)
Councillor Manning, Chairperson (non-voting)
Councillor Trevelyan, Vice-Chairperson (non-voting)
(joined meeting at 4:14 p.m.; left meeting at 5:28 p.m.)

STAFF: Anne Berry, Director of Planning and Development Services
Janessa Auer, Committee Clerk

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 4:01 p.m.

2. **ADOPTION OF AGENDA**

Motion Number 2022-HAC-039: It was MOVED and SECONDED

THAT the Housing Advisory Committee amends the July 26, 2022 meeting agenda as follows:

- Re-order agenda items so that Item 6: *Housing Strategy Action Plan Update* is discussed prior to Item 4: *2021-2022 Work Plan Update*;

AND THAT the agenda be adopted as amended.

Motion CARRIED

Mayor Walker joined the meeting at 4:03 p.m.

3. ADOPTION OF MINUTES

Motion Number 2022-HAC-040: It was MOVED and SECONDED

THAT the Housing Advisory Committee adopts the minutes of the July 13, 2022 meeting as circulated.

Motion CARRIED

Note: In accordance with motion 2022-HAC-039, Item 6: *Housing Strategy Action Plan Update* was discussed at this time.

6. HOUSING STRATEGY ACTION PLAN UPDATE

The Chairperson provided a brief update after Council approved the following recommendation at the July 25, 2022 Regular Council meeting:

2022-HAC-038: THAT the Housing Advisory Committee recommends to Council to support the integration of the following five strategies into the existing development process to create a long-term framework for affordable housing that creates the capacity to provide affordable housing in multiple ways:

- 1. Use the City's regulatory tools to encourage a diverse mix of housing types*
- 2. Maximize use of City resources and financial tools*
- 3. Build capacity with non-profit housing and service providers*
- 4. Facilitate and strengthen partnership opportunities*
- 5. Increase advocacy, awareness, and education roles*

4. **2021-2022 WORK PLAN UPDATE**

The Chairperson provided a status update on outstanding action items and motions pertaining to the Committee's 2021-2022 Work Plan. The following points were noted:

- Action item from the July 13, 2022 meeting, regarding staff providing information to the Committee about best practices around municipalities dedicating certain percentages of land for park use, is still in progress;
- Recommendations 2022-HAC-023 through 2022-HAC-028 can be brought back to the Committee's previously endorsed plan and potentially be used, as tools, by Council in the future; and,
- Recommendations 2022-HAC-031 and 2022-HAC-038 are completed.

5. **COMMUNITY AMENITY CONTRIBUTION FUNDING AND SENIOR HOUSING PROJECTS**

The Chairperson facilitated a roundtable discussion around Community Amenity Contribution (CAC) funding and senior housing projects.

Councillor Trevelyan, Vice-Chairperson, joined the meeting at 4:14 p.m.

The idea of prioritizing CAC funding for affordable housing projects, particularly inclusive affordable housing, was discussed. Staff noted that the City does have a policy (*Policy 511: Density Bonus / Amenity Contribution Policy*) that contains specific categories (one of which is affordable housing) to which CAC funding can be applied. It was also noted that, according to the policy, Council does have the ability to waive or reduce CAC requirements for development projects that contain an affordable housing component.

Motion Number 2022-HAC-041: It was MOVED and SECONDED

THAT the Housing Advisory Committee recommends that Council direct staff to prioritize Community Amenity Contribution (CAC) funding for affordable housing projects, with emphasis on inclusive affordable housing.

Motion CARRIED

C. Harris left the meeting at 4:52 p.m.

ACTION ITEM: Committee member, G. Duly, to share a Globe and Mail news article he referenced, during discussion, with the Committee Clerk, who will distribute to the rest of the Committee, for information purposes.

The Committee engaged in a roundtable discussion regarding the possibility of the City partnering with non-profit agencies for affordable housing projects.

Motion Number 2022-HAC-042: It was MOVED and SECONDED

THAT the Housing Advisory Committee recommends that Council consider partnership opportunities with non-profit agencies for inclusive affordable housing projects within the City.

Motion CARRIED

Councillor Trevelyan, Vice-Chairperson, left the meeting at 5:28 p.m.

It was noted that Staff are aiming to bring a report to Council at their next meeting, on September 19, 2022, with further information and recommendations, following the decisions of the Committee during their July 13, 2022 meeting and the motions that were endorsed by Council during the July 25, 2022 Regular Council meeting. The plan would then be for Staff to report back to the Committee and share any updates on September 20, 2022, during the final Housing Advisory Committee meeting scheduled for this term.

7. **OTHER BUSINESS**

None

8. **INFORMATION**

8.1 **COMMITTEE ACTION TRACKING**

Corporate Administration provided an action-tracking document to the Committee for information. This document is updated after each meeting and provided to members for information.

9. **2022 MEETING SCHEDULE**

Note: Due to a scheduling conflict, the Housing Advisory Committee's September meeting (originally scheduled for September 27, 2022) has been rescheduled to the following date:

- **Tuesday, September 20, 2022 from 4:00 p.m. to 6:00 p.m.**

10. **CONCLUSION OF THE JULY 26, 2022 HOUSING ADVISORY COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 5:32 p.m.



Councillor Manning, Chairperson

Janessa Auer, Committee Clerk

Unapproved



Environmental Advisory Committee

Minutes

August 18, 2022, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Jeff Holm, Community Member
Phil Byer, Community Member
John Lawrence, Community Member
David Riley, Community Member
Ivan Lessner, Community Member
Ross Hynes, Community Member (left at 4:09 p.m.)

COUNCIL: Mayor Walker (non-voting)
Councillor Johanson, Vice-Chairperson (non-voting)

GUESTS: Calum Buchan, Senior Geotechnical Engineer, GeoWest
Engineering Ltd. (joined at 4:16; left at 5:07 p.m.)

STAFF: Jim Gordon, Director of Engineering and Municipal Operations
Anne Berry, Director of Planning and Development Services
Corrine Haer, Manager of Engineering
Janessa Auer, Committee Clerk

PUBLIC: 3

Councillor Johanson assumed the role of Chairperson.

1. **CALL TO ORDER**

The meeting was called to order at 4:03 p.m.

2. **ADOPTION OF AGENDA**

Motion Number 2022-EAC-022: It was MOVED and SECONDED

THAT the Environmental Advisory Committee adopts the agenda for the August 18, 2022 meeting as circulated.

Motion CARRIED

3. **ADOPTION OF MINUTES**

Motion Number 2022-EAC-023: It was MOVED and SECONDED

THAT the Environmental Advisory Committee adopts the minutes of the May 26, 2022 meeting as circulated.

Motion CARRIED

4. **"VEGETATION CONTROL ON THE HUMP" CORPORATE REPORT REVIEW AND DISCUSSION**

The Director of Engineering and Municipal Operations provided a brief overview of the City's recent history with vegetation control practices on The Hump.

R. Hynes left the meeting at 4:09 p.m.

C. Buchan, guest, joined the meeting at 4:16 p.m.

Committee member, P. Byer, highlighted the key points in his supporting discussion paper, "Referral to EAC Concerning Cutting of Vegetation along Marine Drive at the Hump." A roundtable discussion followed, with additional input provided by guest, C. Buchan, Senior Geotechnical Engineer, GeoWest Engineering Ltd.

The Committee considered an on-table draft motion presented by member, P. Byer, through discussion.

ACTION ITEM: Committee members to further review the draft motion presented on-table by member, P. Byer, and provide suggested changes/additions during the September 22, 2022 meeting.

5. **COLUMBIA AVENUE STORM DIVERSION PROJECT DISCUSSION**

C. Buchan, guest, left the meeting at 5:07 p.m.

The Committee further discussed this project (now referred to as the Stormwater Management Improvements on Marine Drive Project), supported by the paper submitted by member, J. Holm, titled "Storm Water Management - Columbia Avenue Storm Diversion Project", after it was previously discussed at the May 26, 2022 meeting.

Motion Number 2022-EAC-024: It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommends that Council direct staff to prepare a report on the inclusion of a biofiltration component within the Stormwater Management Improvements on Marine Drive Project.

Motion CARRIED

6. UPDATE ON RECENT COUNCIL MOTIONS RELEVANT TO THE ENVIRONMENTAL ADVISORY COMMITTEE

The Chairperson provided a brief update regarding Council's recent approval of the following motion during the July 25, 2022 Regular Council meeting:

Motion Number 2022-350:

THAT Council direct staff to prepare a report on the feasibility of changing the City's Zoning/Building Bylaws that would state the following:

All future homes built in White Rock must have 40% of their land maintained on a permeable surface; and further this motion would also pertain to driveways which would be constructed with interlocking bricks and earth openings to diminish water runoff.

7. CORRESPONDENCE

7.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

Motion Number 2022-EAC-025: It was MOVED and SECONDED

THAT the Environmental Advisory Committee receives correspondence Item 7.1.a as circulated.

Motion CARRIED

7.1.a REQUEST FOR REMINDER TO PUBLIC REGARDING PESTICIDE BYLAW

Email correspondence dated June 10, 2022, from a White Rock resident, expressing concern about pesticide/herbicide use in White Rock and asking for the City to provide more education to the public regarding the rules for pesticide use in the community.

It was noted that this item of correspondence was also considered by Council during their June 27, 2022 meeting, during which time they carried the following motion:

Motion Number 2022-295:

THAT Council directs staff to remind residents of the restricted pesticide and herbicide use in the City of White Rock via Face Book posts, mailer included with utility bills, City News bulletins, and any other medium.

8. BUSINESS ARISING FROM ACTION AND MOTION TRACKING DOCUMENT

It was noted that there were no updates at this time.

9. 2021-2022 WORK PLAN UPDATE

It was noted that there were no updates at this time.

10. WATER TREATMENT UPDATE

The Director of Engineering and Municipal Operations provided an update regarding the City's water treatment results/status.

11. OTHER BUSINESS

A Committee member noted the upcoming Committee Volunteer Appreciation Ceremony, scheduled for October 3, 2022.

12. INFORMATION

None

13. **2022 MEETING SCHEDULE**

The following meeting schedule was previously approved by the Committee and was provided for information purposes:


- September 22, 2022.

All meetings are scheduled to take place from 4:00 p.m. to 6:00 p.m.

14. **CONCLUSION OF THE AUGUST 18, 2022 ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

The Chairperson concluded the meeting at 5:42 p.m.

Councillor Johanson, Vice-Chairperson


Janessa Auer, Committee Clerk

Unapproved



Arts and Cultural Advisory Committee

Minutes

September 8, 2022, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Jim Adams, Community Member
Elaine Cheung, Community Member
Denice Thompson, Community Member

NON-VOTING ADVISORS: Karin Bjerke-Lisle, White Rock Museum & Archives
Helmut Gruntorad, Semiahmoo Arts Society

COUNCIL: Councillor Anthony Manning, Chairperson (non-voting)

STAFF: Elizabeth Keurvorst, Acting Director of Recreation and Culture
(entered meeting at 4:05 p.m.)
Rebecca Forrest, Manager of Cultural Development
Janessa Auer, Committee Clerk

1. **CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

Councillor Manning facilitated a moment of silence to honour the passing of Her Majesty Queen Elizabeth II.

2. **ADOPTION OF AGENDA**

Motion Number 2022-ACAC-021: It was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee adopts the meeting agenda for September 8, 2022 as circulated.

Motion CARRIED

3. **ADOPTION OF MINUTES**

Motion Number 2022-ACAC-022: It was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee adopts the minutes of the July 14, 2022 meeting as circulated.

Motion CARRIED

4. **INTRODUCTIONS**

The Chairperson introduced the new Manager of Cultural Development, Rebecca Forrest, who shared a quick overview of her career history and her aspirations for her new role with the City of White Rock.

5. **BUSINESS ARISING FROM ACTION AND MOTION TRACKING DOCUMENT**

The Acting Director of Recreation and Culture entered the meeting at 4:05 p.m.

It was noted that the previous Director of Recreation of Culture has resigned, and that the new Acting Director of Recreation and Culture is Elizabeth Keurvorst (previous Manager of Cultural Development).

The Committee discussed outstanding action items from the tracking document.

6. **UPDATE ON RELEVANT MOTIONS FROM OTHER ADVISORY COMMITTEES TO COUNCIL**

It was noted there are no relevant motions to Council from other advisory committees to report at this time.

7. **UPDATE FROM ADDITIONAL MULTI-COMMITTEE PLACEMAKING WORKSHOP**

Staff and Committee representatives who attended the second Multi-Committee Placemaking Workshop on August 29, 2022 provided an overview of what was discussed, including a brief review of the workshop's follow-up notes.

A Committee member noted that it could be beneficial for the group of participants who came together for the June 8, 2022 and August 29, 2022 Multi-Committee Placemaking Workshops to become a new Advisory Committee in the next Council term, and that, rather than adding an additional Committee to the total list, it would make most sense for this new Committee to replace the Arts and Cultural Advisory Committee.

Motion Number 2022-ACAC-023: It was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee recommends that Council endorse that the new, upcoming Council consider establishing a standing committee focused on placemaking, that would advise Council on cross-functional opportunities and shared perspectives, in order to achieve the vision of Council and the Official Community Plan (OCP), the Cultural Strategic Plan (CSP), and the Economic Development Strategic Plan (EDSP).

Motion CARRIED

8. **2021-2022 WORK PLAN PROGRESS UPDATE**

The Manager of Cultural Development informed the Committee of the upcoming White Rock Festival of the Arts (relating to Work Plan Item 3, *Sustain Diverse Art Programs and Festivals to increase community participation and grow the capabilities of organizers, as well as increase the visibility of arts and culture in new and existing activities and do more "beyond the beach"*), planned for October 21 and 22, 2022. Those interested in participating can sign up to participate via the link provided on the City website's Events page.

It was noted there are no further updates pertaining to the Work Plan at this time.

9. **OTHER BUSINESS**

9.1 **BOOK OF CONDOLENCES**

The Acting Director of Recreation and Culture noted that a link is available on the City's website for those wishing to express their condolences online for the passing of Her Majesty Queen Elizabeth II, as well as a book of condolences available for residents to sign in-person at Kent Street Activity Centre.

10. INFORMATION

10.1 COMMITTEE ANNUAL REPORT

The 2022 Arts and Cultural Advisory Committee Annual Report, completed by Staff, was provided on-table to the Committee for their information, with a brief overview provided by the Acting Director of Recreation and Culture. This report will be presented to Council at the October 3, 2022 Regular Council meeting.

Motion Number 2022-ACAC-024: It was MOVED and SECONDED

THAT the Arts and Cultural Advisory Committee accepts the corporate report from the Acting Director of Recreation and Culture, titled "2022 Arts and Culture Advisory Committee Annual Report", and recommends the report to Council.

Motion CARRIED

11. 2022 MEETING SCHEDULE

No further meetings scheduled.

12. CONCLUSION OF THE SEPTEMBER 8, 2022 ARTS AND CULTURAL ADVISORY COMMITTEE MEETING

The Chairperson declared the meeting concluded at 5:08 p.m.



Councillor Manning, Chairperson

Janessa Auer, Committee Clerk

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2436**



A Bylaw to provide an exemption from municipal property taxes
under section 224 of the *Community Charter*.

Council may, by bylaw, exempt properties from taxation for a fixed period of time pursuant to section 224 of the *Community Charter*, S.B.C. 2003. c. 26.

The following social service organizations have made application for permissive tax exemption grants for said lands with improvements listed below in the City of White Rock, the said lands being legally described as:

Options Community Services Society	Parcel Identifier: 000-452-505 Lot 1, Block 21, Section 11, Township 1, New Westminster Land District, Plan NWP11178
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 005-113-521 Lot 12, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP18167
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 010-362-941 Lot 13, Block N 1/2 6, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP18167
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 009-218-173 Lot 33, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP24976
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 001-829-653 Lot 16, Block 6, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP18167
Peace Arch Hospital and Community Health Foundation	Parcel Identifier: 010-362-967 Lot 17, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP18167
Peace Arch Hospital Auxiliary Society	Parcel Identifier: 012-364-096 Lot 7, Block 5, Part NE ¼, Section 10, Township 1, New Westminster Land District, Plan NWP1864

Sources Community Resources Society	Parcel Identifier: 011-232-099 Lot “B”, Block 7, Part E ½, Section 11, Township 1, New Westminster Land District, Plan NWP7459
White Rock Players’ Club	Parcel Identifier: 011-306-599 Lot 3 Except: West 7 Feet, Part NW ¼, Section 11, Township 1, New Westminster Land District, Plan NWP8437

(the “Lands”)

Pursuant to section 224(2)(a) of the *Community Charter*, the City of White Rock wishes to grant a five (5) year municipal property tax exemption in respect of the lands with improvements.

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

1. The Lands and improvements thereon are hereby exempt from municipal taxation for the calendar years 2023 to 2027, providing that the use or ownership of the property does not change.
2. Annually before June 30th, the above not-for-profit organizations, noted as the Lands, must inform the City of White Rock in writing of any changes to use or ownership of the property. The City of White Rock will require repayment of monies equal to the foregone tax revenue if the above social service organizations, noted as the Lands, fail to disclose changes in use or ownership, before June 30th, that breach the conditions of this exemption.
3. This bylaw may be cited for all purposes as the “2023 - 2027 Not for Profit Permissive Tax Exemptions Bylaw 2022, No. 2436”.

RECEIVED FIRST READING on the 25 day of July, 2022
 RECEIVED SECOND READING on the 25 day of July, 2022
 RECEIVED THIRD READING on the 25 day of July, 2022
 ADOPTED on the day of

 MAYOR

 DIRECTOR OF CORPORATE
 ADMINISTRATION

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2437**



A Bylaw to provide an exemption from municipal property taxes
under section 224 of the *Community Charter*.

Council may, by bylaw, exempt properties from taxation for a fixed period of time pursuant to section 224 of the *Community Charter*, S.B.C. 2003. c. 26.

Various social service agencies have leased certain parts of the facility known as the Horst and Emmy Werner Centre for Active Living (“CAL”), located at 1475 Anderson St, from the Corporation of the City of White Rock (“the City”). The CAL is legally described as:

Parcel Identifier: 008-523-444
Lot 97, Section 10, Township 1
New Westminster District, Plan 38518

(the “Lands”)

Pursuant to section 224 of the *Community Charter*, the City of White Rock wishes to grant a one (1) year municipal property tax exemption in respect of the leased property with improvements.

The CITY COUNCIL of the Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:

1. Each of the Premises described in the leases as particularized in section 3 are hereby exempt from municipal taxation for the calendar year 2023.
2. The Conditions imposed on each tenant are as outlined in each of their leases of their respective Premises and are conditions precedent to the municipal tax exemption granted by this bylaw.
3. The tenants and Premises that are exempt from taxation are:
 - (a) White Rock South Surrey Stroke Recovery Association (Premises shown in green on Schedule A);
 - (b) Fraser Health Authority or the White Rock/South Surrey Division of Family Practice Society (Premises shown in blue on Schedule A), depending on which organization leases this space; and
 - (c) White Rock/South Surrey Division of Family Practice Society (Premises shown in yellow on Schedule A).

Schedule A is attached to and forms part of this bylaw.

The White Rock South Surrey Stroke Recovery Association has a lease until 2025, the City is in the process of negotiating the White Rock/South Surrey Division of Family Practice Society lease for its existing space. The City anticipates leasing the space previously occupied by the Alzheimer Society of BC (Premises shown in blue on Schedule A) to the

Fraser Health Authority or the White Rock/South Surrey Division of Family Practice Society. The permissive exemption for these organizations is contingent upon successful negotiation of the leases.

4. This bylaw may be cited for all purposes as the “*2023 Permissive Tax Exemptions Centre for Active Living Bylaw 2022, No. 2437*”.

RECEIVED FIRST READING on the	25	day of	July, 2022
RECEIVED SECOND READING on the	25	day of	July, 2022
RECEIVED THIRD READING on the	25	day of	July, 2022
ADOPTED on the		day of	

MAYOR

DIRECTOR OF CORPORATE
ADMINISTRATION

Schedule A



**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW NO. 2445**



A Bylaw to authorize the construction of
the Helen Fathers Centre Street Walkway Project

WHEREAS in 2014 following public engagement, staff presented a concept plan for the Centre Street Walkway Project between Marine Drive and Columbia Avenue.

AND WHEREAS at the February 22, 2021 Finance and Audit Committee meeting Council directed that the Helen Fathers Centre Street Walkway Project be moved forward.

AND WHEREAS at the February 28, 2022 Regular Council meeting Council approved the Centre Street project be dedicated in memory of Councillor Helen Fathers and directed the project be named as follows: Helen Fathers Centre Steet Walkway.

AND WHEREAS on March 9, 2021 Council approved a budget for the Helen Fathers Centre Street Walkway Project and directed staff to commence the initial project steps including the preliminary design.

AND WHEREAS R.F. Binnie and Associates developed two preliminary options for the Helen Fathers Centre Street Walkway Project which were presented to Council at the Regular Council Meeting on October 4, 2021.

AND WHEREAS on October 4, 2021, Council resolved to:

- (a) Approve R.F. Binnie and Associates' Preliminary Design Option B, as set out in the October 4, 2021 staff report; and
- (b) Direct staff to proceed with the detailed design and construction of Option B;

AND WHEREAS the construction of the Helen Fathers Centre Street Walkway Project will require that property owners adjacent to the Helen Fathers Centre Street Walkway Project remove their encroachments on Centre Street;

AND WHEREAS a number of property owners with encroachments on Centre Street have commenced litigation alleging that Council's October 4, 2021 resolution should have been enacted by Bylaw;

AND WHEREAS Council does not agree or concede that the October 4, 2021 resolution ought to have been enacted by Bylaw, but considers that it is in the best interests of the taxpayers of the City to avoid the expense associated with the litigation,

NOW, THEREFORE, the Council of the Corporation of the City of White Rock in open meeting assembled hereby enacts as follows:

1. The Bylaw may be cited as “*Authorization for Construction of Helen Fathers Centre Street Walkway Bylaw 2022, No. 2445*”.
2. Council directs City staff to proceed with the detailed design and construction of Option B for the Helen Fathers Centre Street Walkway Project, as described in the October 4, 2021 staff report, attached to and forming part of the Bylaw as Schedule A, and as approved by Council resolution on October 4, 2021.

RECEIVED FIRST READING on the _____ day of _____

RECEIVED SECOND READING on the _____ day of _____

PUBLIC HEARING held on the _____ day of _____

RECEIVED THIRD READING on the _____ day of _____

RECONSIDERED AND FINALLY ADOPTED on the _____ day of _____

DARRYL WALKER , MAYOR

TRACEY ARTHUR,
DIRECTOR OF CORPORATE ADMINISTRATION

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: October 4, 2021
TO: Mayor and Council
FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations
SUBJECT: Centre Street Walkway – Design Options

RECOMMENDATIONS

THAT Council:

1. Support R.F. Binnie & Associates’ Centre Street Walkway Preliminary Design Option B, as it is more walkable, sustainable, and cost-effective; and
2. Direct staff to proceed with the detailed design and construction of Option B.

EXECUTIVE SUMMARY

In March 2021, Council approved a budget of \$900K and directed staff to commence the initial steps for the Centre Street Walkway Project, including preliminary design. This report includes two preliminary design options and associated cost estimates: Option A reflects the 2014 Option and is estimated to cost \$2.44M, and Option B is a more sustainable version of the 2014 Option and is estimated to be \$1.55M.

The purpose of this report is to obtain Council direction on the Centre Street Walkway Project.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2021-116 March 8, 2021	THAT Council approve a budget of \$900K from Community Amenity Contributions (CAC) based on the conceptual design for the Centre Street Walkway provide to Council in 2014 and attached as Appendix A and direct staff to commence the initial project steps, including preliminary design, as described in this report. CARRIED
2021-F&A-030 February 22, 2021	THAT The Finance and Audit Committee reconfirms the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAC) Project Options Update” as a. Centre Street Walkway Upgrades/ but now noting 2021 as the year/with the budget amount \$500,000. CARRIED

	Note: It was noted the design from 2014 included tree trunks, these were not well received, and the Committee does not want them to come back again as part of the future plan.
2021-F&A-030 February 22, 2021	THAT The Finance and Audit Committee requests the project noted in the February 22, 2021, corporate report titled “Community Amenity Contribution (CAD) Project Options Update” as a. Centre Street Walkway Upgrades be started” shovel in the ground “2021”/started ASAP. CARRIED
2014-319 October 20, 2014	THAT Council receives for information the corporate report dated October 20, 2014, from the Director of Engineering and Municipal Operations titled “Updated on Progress of Centre Street Road Allowance Improvements Task Force.” CARRIED

INTRODUCTION/BACKGROUND

In 2014, following public engagement, staff presented a concept plan (attached as Appendix A) for the Centre Street Walkway Project between Marine Drive and Columbia Avenue. Although \$300K were included in the 2015 Capital Plan for this Project, the conceptual cost estimate was \$800K. The project was not approved by Council in 2014.

At the February 22, 2021, Finance and Audit Committee meeting, Council supported this Project to move forward in 2021. Accordingly, at the March 9, 2021 Regular Council meeting, Council approved a budget of \$900K based on the 2014 Option and directed staff to commence the initial Project steps, including the preliminary design.

The City retained R.F. Binnie and Associates to develop a preliminary design for two options. Option A is based on the 2014 Option; Option B is a more sustainable version of the 2014 Option because it allows for more trees, uses durable materials, and supports natural rainwater infiltration. The preliminary design for Option A and Option B is attached to the report as Appendix B.

The two options are summarized in Table 1.

Table 1 – Comparison of two options

Description	Option A	Option B
Walkway Length (meter)	200	315
Number of Steps	240	180
Number of Ramps	24	12
New Trees (each)	46	52
Estimated Total Cost (including design, construction, archaeology, permitting, and contingency)	\$2.44M	\$1.55M

Both options have a similar layout. While Option A matches the 2014 Option with adjustments such as retaining walls to account for topography, Option B enhances walkability in its design.

Option B adapts to the existing topography to reduce erosion, includes longer ramps and fewer staircases, which makes it more walkable for pedestrians, particularly desirable for the senior residents, considering the high ratio of seniors in the neighborhood. As a result, Option B requires less excavation and less retaining walls, thereby reducing the construction cost. In addition, Options B accommodates more trees and was developed to maximize durability and lifespan of the walkway with minimal maintenance requirements.

Staff recommend Option B as it is more walkable, cost-effective, and easier to construct. With Council’s support, the project can proceed with the detailed design. Construction is anticipated to begin in early Spring 2022 and be completed by the end of summer 2022.

FINANCIAL IMPLICATIONS

There is \$900K available for this project in the 2021 Financial Plan. At a total estimated cost of \$2.44M for Option A, the project will require additional \$1.54M to proceed. At a total estimated cost of \$1.55M for Option B, the project will require additional \$650K to proceed. Option B offers a \$890K savings over Option A.

LEGAL IMPLICATIONS

Six out of eight properties within the project corridor have encroachments on the City’s Right of Way (ROW). Staff has been working with these property owners to remove the encroachments. Property impact letters were sent to the property owners on August 3, 2021, with a deadline to remove the encroachments by December 31, 2021.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The concept plans were presented during public consultation in 2014. The preliminary designs are based on the 2014 Options.

Staff will work on a communication plan, including project information on the City’s website, project signs, and notices to residents adjacent to the project area.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The project team has coordinated with the Parks Division on maintenance access requirements, street furniture selection, plantings and trees.

CLIMATE CHANGE IMPLICATIONS

The walkway is located on steep terrain. There is minor erosion occurring within the Project corridor resulting from inadequate vegetative cover. For both Options, in addition to the retention of the existing healthy trees, the proposed upgrades will add approximately 1700 m² of green space.

Option B adapts to the existing terrain, minimizes the amount of excavation, reduces disturbance to the existing soil, and therefore, minimizes impacts to slope stability. Although Option B meanders the pathway across the hill, its drainage design allows run-off from the walkway surface to broadly spread over the site, facilitating natural irrigation and infiltration for the trees and planting areas. The proposed plantings and trees will ameliorate the current erosion and strengthen the stability of the site.

ALIGNMENT WITH STRATEGIC PRIORITIES

The Project is a Community Amenity Contribution “Shovel-in-the-Ground” project, and it is consistent with Council’s top five priorities.

OPTIONS / RISKS / ALTERNATIVES

The following alternative option is available for Council’s consideration:

1. Support Option A. If this option is selected, the project is anticipated to cost \$2.44M including design, construction, archaeology, permitting and contingency. The project will require an increase of \$1.54M to the original budget of \$900K.

CONCLUSION

The Consultant developed two preliminary design options for Council’s consideration and approval. In addition to accommodating more trees, Option B is more walkable, constructable, and costs \$890K less.

It is recommended that Council support Option B and direct staff to proceed with detailed design of Option B.

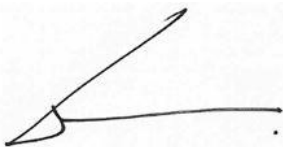
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

This corporate report seeks City Council approval and direction.



Guillermo Ferrero
Chief Administrative Officer

- Appendix A: Centre Street Walkway Plan in 2014
Appendix B: Centre Street Walkway Preliminary Design Options

**The Corporation of the
CITY OF WHITE ROCK
BYLAW 2440**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

THAT Schedule "C" of the "White Rock Zoning Bylaw, 2012, No. 2000" as amended is further amended by rezoning the following lands as shown on Schedule "1" attached hereto from the 'RT-1 Two Unit (Duplex) Residential Zone' to the 'RS-2 One Unit (Small Lot) Residential Zone'.

Lot 8 Block 5 Section 11 Township 1 New Westminster District Plan 3331
(877 Kent Street)
PID: 001-335-766

This Bylaw may be cited for all purposes as the "White Rock Zoning Bylaw 2012, No. 2000, Amendment (RS-2 – 877 Kent Street) Bylaw, 2020, No. 2440".

PUBLIC INFORMATION MEETING on the	3 rd	day of	June, 2021
RECEIVED FIRST READING on the		day of	
RECEIVED SECOND READING on the		day of	
PUBLIC HEARING held on the		day of	
RECEIVED THIRD READING on the		day of	
RECONSIDERED AND FINALLY ADOPTED on the		day of	

Mayor

Director of Corporate Administration

Schedule "1"

49	948	949	948	951	948	947	948
43	942	943	942	949	938	941	942
39	938	939	938	943	936	935	938
	932	935	932	935	932	931	932
29	926	933	928	931	928	927	928
23		923	922	927			922
19	920	919	918	925	15807		918
	912	913	912	919	15811		912
679	15707	15725	15773	15791	15817		906

COLUMBIA AVE

91	15716	15726	888	15790	877		890
87	886	887	15768	887	877	877	886
83	882	883	15774	877	877	877	876
77	876	877	876	871	877	877	872
73	872	873	872	867	877	877	866
67	866	867	866	861	877	877	862
63	862	861	862	857	877	877	858
59	858	859	858	853	877	877	852
53	852	853	852	849	877	877	848
53	848	849	850	839	877	877	844
43	842	843	842	835	877	877	
39	838	839	838	831	838	877	
33	832	833	832		832	877	
29	828	829	828		828		
			15783				15875

Location Map

877 Kent Street



**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2442**



A Bylaw to adopt a Financial Plan for 2022 to 2026

WHEREAS the City Council of the Corporation of the City of White Rock is empowered by the provisions of Section 165 of the “Community Charter” to adopt a Financial Plan for the five-year period ending the thirty-first day of December 2026.

AND WHEREAS it is necessary for such Financial Plan to be amended

The CITY COUNCIL of The Corporation of the City of White Rock in open meeting assembled, ENACTS as follows:-

1. Schedules “A” and “B” attached hereto and forming part of the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2428”, are hereby repealed and replaced by the Schedules “A” and “B” attached hereto and forming part of this bylaw.
2. This Bylaw may be cited for all purposes as the “White Rock Financial Plan (2022-2026) Bylaw, 2022, No. 2328, Amendment No. 2, 2022, No. 2442”.

RECEIVED FIRST READING on the	day of	, 2022
RECEIVED SECOND READING on the	day of	, 2022
RECEIVED THIRD READING on the	day of	, 2022
ADOPTED on the	day of	, 2022

MAYOR

DIRECTOR OF
CORPORATE ADMINISTRATION

CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule 'A' to Byaw No. 2442, 2022

Consolidated Budget Summary

	2021	2022	2023	2024	2025	2026
Revenue						
Property Taxes and Parcel Taxes	\$ 24,893,400	\$ 26,511,200	\$ 28,205,900	\$ 29,234,100	\$ 30,288,800	\$ 31,443,400
Regional Library Levy	990,100	1,015,300	1,035,600	1,056,300	1,077,400	1,098,900
Business Improvement Levy	343,000	352,800	357,000	364,000	371,300	378,700
Local Improvement Parcel Tax	5,200	5,200	-	-	-	-
Grants In Lieu of Taxes	261,700	286,800	292,500	298,400	304,400	310,500
Sales of Service and Other Revenues	15,318,800	16,637,100	18,122,200	19,066,300	20,131,800	21,281,200
Development Cost Charges	937,100	849,500	954,200	815,800	908,900	1,011,400
Other/Own Sources	13,935,200	13,090,300	9,605,400	8,881,600	8,741,800	8,666,000
Government Grants	16,620,900	10,651,000	1,369,500	2,141,000	2,384,700	2,212,100
Total Revenue	\$ 73,305,400	\$ 69,399,200	\$ 59,942,300	\$ 61,857,500	\$ 64,209,100	\$ 66,402,200
Expenses						
Council and Office of the CAO	\$ 870,700	\$ 950,500	\$ 945,500	\$ 964,400	\$ 983,700	\$ 1,018,900
Corporate Administration	1,511,400	1,663,700	1,578,300	1,609,900	1,642,100	1,763,700
Human Resources	739,200	1,020,000	732,100	746,700	761,600	776,800
Finance	1,944,900	2,056,500	2,128,600	2,188,200	2,214,600	2,259,000
Fiscal Services	1,433,300	1,232,300	1,293,800	1,361,800	1,431,600	1,512,000
Information Technology	1,252,300	1,304,600	1,305,800	1,331,900	1,358,500	1,396,900
Police	6,322,400	7,016,000	7,267,100	7,539,000	7,864,000	8,208,500
Fire Rescue	4,474,900	4,541,900	4,652,700	4,797,600	4,942,500	5,088,600
Planning and Development	4,033,400	4,145,500	4,165,100	4,268,000	4,343,400	4,420,200
Engineering and Operations	7,359,600	7,613,600	7,809,000	7,964,800	8,123,500	8,285,400
Recreation and Culture	3,271,000	4,171,600	4,218,700	4,303,200	4,389,200	4,476,800
Solid Waste	1,183,300	1,071,500	1,037,600	1,007,500	1,027,700	1,048,300
Sanitary Sewer	2,211,100	2,207,000	2,517,000	2,922,500	3,458,400	4,141,600
Drainage	375,400	354,900	362,000	369,100	376,500	384,000
Water	3,367,300	3,622,700	3,191,500	3,242,600	3,958,500	3,347,300
Total Operating Expenses	\$ 40,350,200	\$ 42,972,300	\$ 43,204,800	\$ 44,617,200	\$ 46,875,800	\$ 48,128,000
Add:						
Transfer from Reserves	41,642,900	41,989,300	19,721,000	15,088,200	16,005,400	14,516,000
Deduct:						
Capital Expenditures	60,219,000	52,980,000	20,846,000	16,776,000	18,620,000	17,495,000
Debt Repayment	725,400	782,500	807,800	816,000	826,500	837,100
Transfer to Reserves	13,653,700	14,653,700	14,804,700	14,736,500	13,892,200	14,458,100
Total Budget For the Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CORPORATION OF THE CITY OF WHITE ROCK
CONSOLIDATED FINANCIAL PLAN
Schedule "B" To Bylaw No. 2442, 2022**

Proportion of Revenues By Funding Source:

The following table shows the proportion of total revenue proposed to be raised from each funding source. Property taxes form the largest portion of revenues. They provide a stable and consistent source of revenues to pay for many services, such as police and fire protection, that are difficult or undesirable to fund on a user-pay basis.

Fees and charges represent 24% of planned revenues. The most significant of these are water, sanitary sewer, drainage and solid waste user fees and are charged on a user-pay basis. This basis attempts to fairly apportion utility service costs to those that make use of these services.

Other revenue sources represent 35% of the 2022 budgeted revenue. They include sale of services, interest and penalties, government grants, contributions, pay parking and building permit fees. These revenues fluctuate due to economic conditions and City initiatives and in the case of government grants, require approval by senior governments.

Property Value Taxes	41%
Fees & Charges	24%
Other Sources	35%

Distribution of Property Taxes Between Property Classes:

The following table provides the distribution of property tax revenue between property classes. The City's primary goal is to set tax rates that are sufficient, after maximizing non-tax revenues, to provide for service delivery, city assets and maintain tax stability. This is accomplished by maintaining the historical relationship between the property classes and applying the same annual tax rate increase across all classes.

Class 1 Residential	92.33%
Class 2 Utility	0.19%
Class 5 Light Industry	0.03%
Class 6 Business & Other	7.43%
Class 8 Recreational & Nonprofit	0.02%

Use of Permissive Tax Exemptions:

The City's Annual Municipal Report contains a list of permissive exemptions granted for the year and the amount of tax revenue foregone. Permissive tax exemptions are granted to not-for-profit institutions as per City policy and includes exemptions for religious institutions, service organizations and cultural institutions that form a valuable part of our community. Each year organizations can make an application for permissive exemptions which are reviewed on a case-by-case basis.

**THE CORPORATION OF THE
CITY OF WHITE ROCK**



DEVELOPMENT VARIANCE PERMIT NO. 445

1. This Development Variance Permit No. 445 is issued to **CIMIC MORNINGSTAR INVESTMENT LTD., INC.NO.BC1085888**, as the owner and shall apply only to ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the City of White Rock, in the Province of British Columbia, and more particularly known and described as:

Legal Description: Block 29 Except: Firstly: Part Subdivided by Plan 12575
Secondly: Parcel "A" (Explanatory Plan 14297), Section 11,
Township 1, New Westminster District Plan 488

PID: 011-621-141

As indicated on Schedule A.

2. This Development Variance Permit No. 445 is issued pursuant to the authority of Section 498 of the *Local Government Act, R.S.B.C. 2015, Chapter 1* as amended, and in conformity with the procedures prescribed by "White Rock Planning Procedures Bylaw, 2017, No. 2234," as amended.
3. The provisions of the "White Rock Sign Bylaw, 2010, No. 1923," as amended, is varied as follows:
 - (a) Part 7, Section 3.3 is varied to read as follows:
"The Sign Copy Area shall not exceed 2.52 metres (8.27 feet) and shall not exceed 45% of the Sign Area."
 - (b) Part 7, Section 2.2 is varied to read as follows:
"The changeable Copy Area shall not exceed 100% of the sign area of a Changeable Copy Sign or an Electronic Message Board Sign."
4. Said lands shall be developed in accordance with all terms, conditions, and provisions of this permit and any plans and specifications attached to this permit which shall form a part hereof.

Terms and Conditions:

- (a) The varied signages shall substantially conform to the drawings prepared by Superior Signs dated 20th May 2022, and attached hereto as Schedule B.

(b) The electronic reader board sign will be turned off at 10:00 PM everyday per mutual agreement with the owner

5. Where the holder of this Permit does not receive final approval of a sign permit for the varied signage within two (2) years after the date this Permit was issued, the Permit shall lapse, unless the Council, prior to the date the permit would have lapsed, has authorized the extension of the Permit.

6. This permit does not constitute a Sign Permit, or a Building Permit.

Authorizing Resolution passed by the Council on the _____ day of _____ 2022.

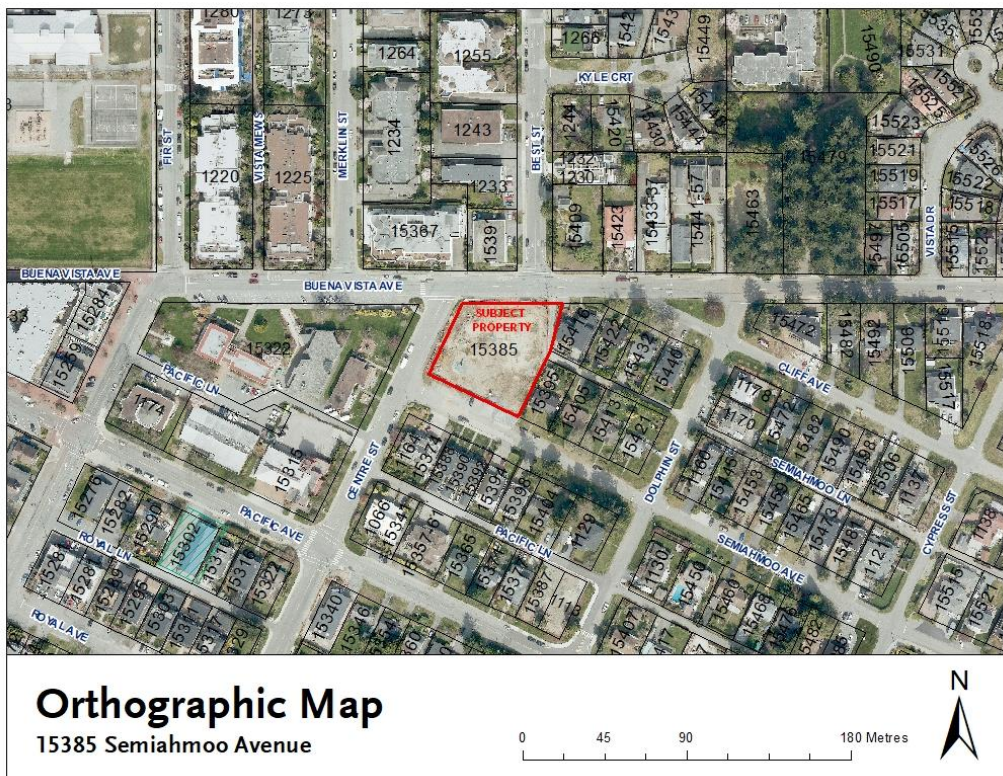
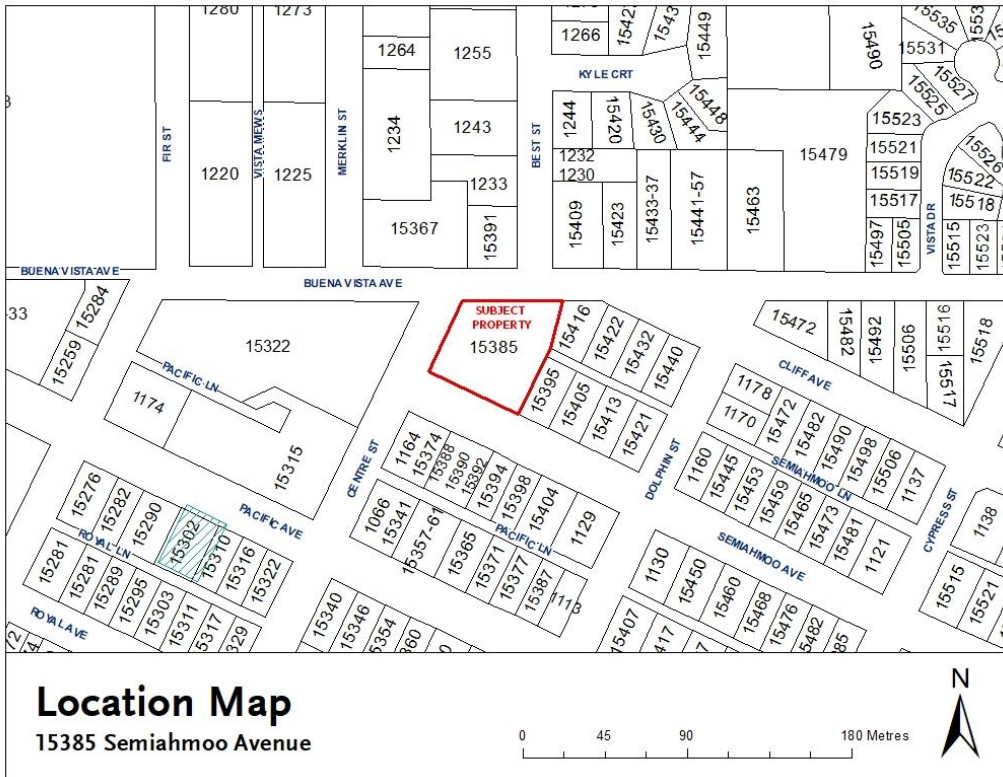
This development variance permit has been executed at White Rock, British Columbia, the _____ day of _____ 2022.

The Corporate Seal of THE CORPORATION
OF THE CITY OF WHITE ROCK was hereunto
affixed in the presence of:

Mayor – Darryl Walker

Director of Corporate Administration – Tracey Arthur

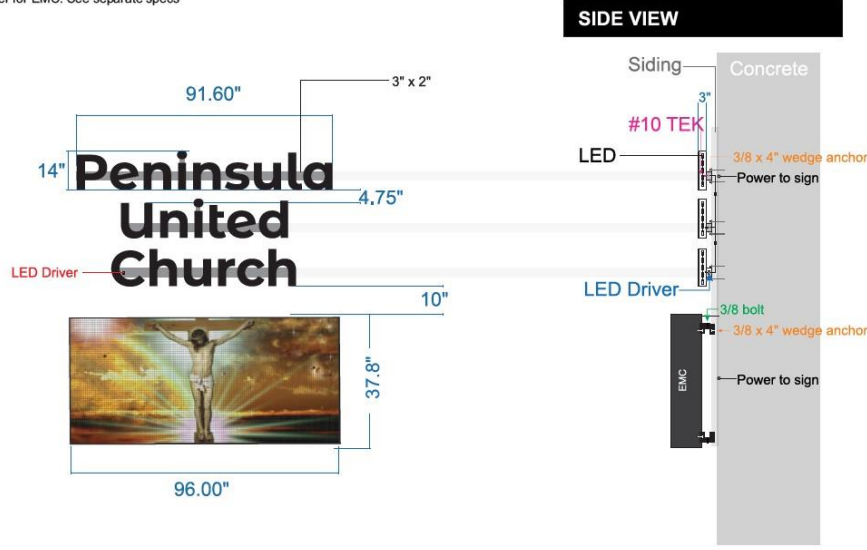
Schedule A Location and Ortho Maps



Schedule B Drawings

FRONT Channel Letters with electronic message center

Illuminated Channel Letters: 3" deep face lit channel letters and shape. Face to have translucent vinyl. Internal white LED light source.
 To be mounted flush to bulkhead with #10 tek
 EMC: New full colour, single face LED display, 10mm pixel size, 112 x 224 matrix, 3 in 1 RGB LEDs per pixel, 7000 nits brightness
 Power for sign: 12v 120w driver 1amp
 Power for EMC: See separate specs



Client: Peninsula United Church
 Sales Rep: Kerry Van Aswegen
 Work Order #:
 File Name: Peninsula United Church EMC Exterior Sign May 20 2022
 Superior Signs and Graphics Ltd.
 2101 - 1213 Kingsway Avenue
 Port Charlotte, BC
 Canada, V1C 1S2
 Tel: (604) 942-6636
 Fax: (604) 942-2127
 sales@superiorsigns.net

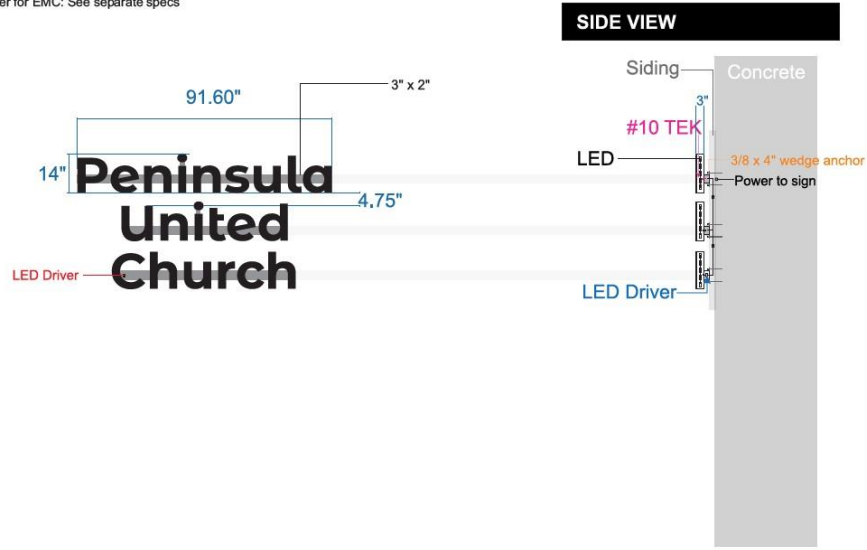
Scale: Revision #: 1:1 1
 Production Ready: Yes No

SUPERIOR SIGNS

This is a preliminary drawing. It is subject to change without notice. The client is responsible for the accuracy of the information provided. The client is responsible for the accuracy of the information provided. The client is responsible for the accuracy of the information provided. Please check all spelling. Client is responsible for cost of any changes after approved sketch.

LEFT-SIDE Channel Letters

Illuminated Channel Letters: 3" deep face lit channel letters and shape. Face to have translucent vinyl. Internal white LED light source.
 To be mounted flush to bulkhead with #10 tek
 EMC: New full colour, single face LED display, 10mm pixel size, 112 x 224 matrix, 3 in 1 RGB LEDs per pixel, 7000 nits brightness
 Power for sign: 12v 120w driver 1amp
 Power for EMC: See separate specs



Client: Peninsula United Church
 Sales Rep: Kerry Van Aswegen
 Work Order #:
 File Name: Peninsula United Church EMC Exterior Sign May 20 2022
 Superior Signs and Graphics Ltd.
 2101 - 1213 Kingsway Avenue
 Port Charlotte, BC
 Canada, V1C 1S2
 Tel: (604) 942-6636
 Fax: (604) 942-2127
 sales@superiorsigns.net

Scale: Revision #: 1:1 1
 Production Ready: Yes No

SUPERIOR SIGNS

This is a preliminary drawing. It is subject to change without notice. The client is responsible for the accuracy of the information provided. The client is responsible for the accuracy of the information provided. The client is responsible for the accuracy of the information provided. Please check all spelling. Client is responsible for cost of any changes after approved sketch.

Left-side Pillar Sign And Entrance Door Sign

Illuminated Channel Letters: 3" deep face lit channel letters and shape. Face to have translucent vinyl. Internal white LED light source. To be mounted flush to bulkhead with #10 tek



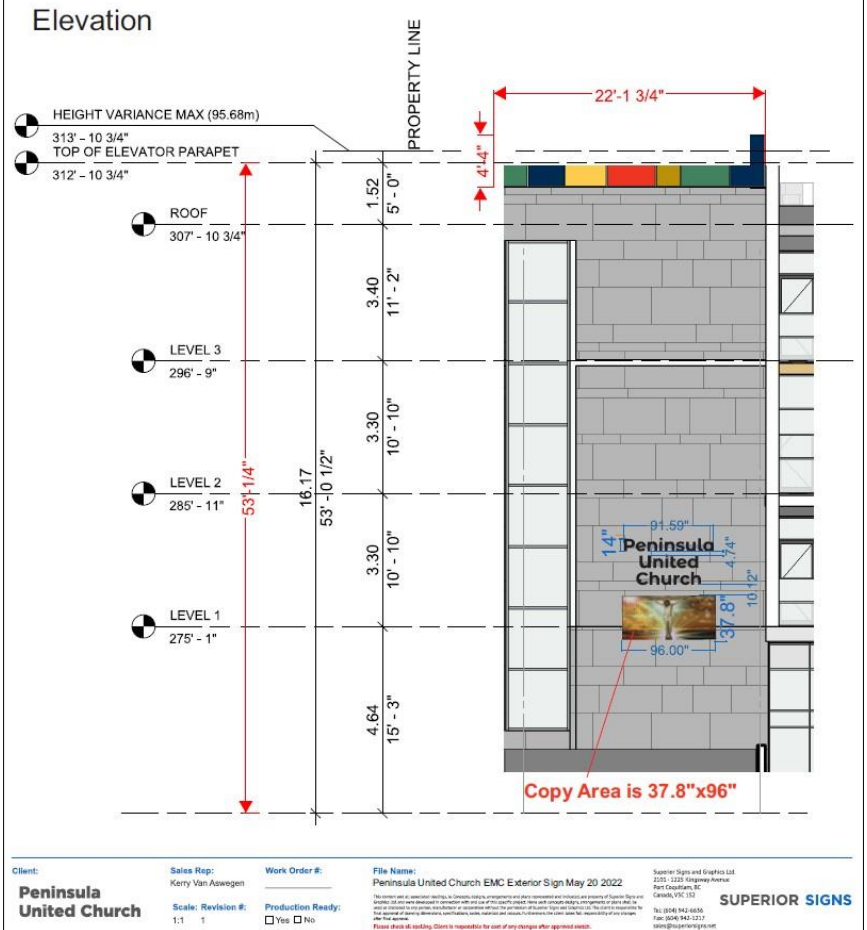
**ENTRANCE DOOR SIGN
VINYL STICKER**



Peninsula United Church

CHURCH ENTRANCE

Client: Peninsula United Church	Sales Rep: Kerry Van Aswegen	Work Order #:	File Name: Peninsula United Church EMC Exterior Sign May 20 2022	Superior Signs and Graphics Ltd. 2151 - 1225 Kingsway Avenue Port Charlott, BC Canada, V1C 1S2 Tel: (604) 942-6456 Fax: (604) 942-2127 sales@superiorsigns.com
Scale: Revision #: 1:1 1	Production Ready: <input type="checkbox"/> Yes <input type="checkbox"/> No			SUPERIOR SIGNS



Client: Peninsula United Church	Sales Rep: Kerry Van Aswegen	Work Order #:	File Name: Peninsula United Church EMC Exterior Sign May 20 2022	Superior Signs and Graphics Ltd. 2151 - 1225 Kingsway Avenue Port Charlott, BC Canada, V1C 1S2 Tel: (604) 942-6456 Fax: (604) 942-2127 sales@superiorsigns.com
Scale: Revision #: 1:1 1	Production Ready: <input type="checkbox"/> Yes <input type="checkbox"/> No			SUPERIOR SIGNS

Tracey Arthur

From: Chris Magnus
Sent: Wednesday, June 22, 2022 3:49 PM
To: Tracey Arthur; Debbie Johnstone
Subject: Wrongful Conviction Day Proclamation
Attachments: Wrongful Conviction Awareness Day - October 2, 2021.pdf

Hello. For a council agenda package.

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca



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From: Madeline Leaf <madeline_leaf@sfu.ca>
Sent: June 21, 2022 11:46 AM
To: White Rock Council <whiterockcouncil@whiterockcity.ca>
Subject: Wrongful Conviction Day Proclamation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

White Rock Council,

On behalf of the International Wrongful Conviction Committee, I am writing to request that the City of White Rock proclaim **October 2, 2022, as "Wrongful Conviction Day"**.

Wrongful Conviction Day is designated as an annual International Day to recognize the tremendous personal, social and legal costs associated with wrongful criminal convictions. This day recognizes those persons who have been forced to endure the tremendous consequences brought by a wrongful criminal conviction. The purpose of this day is to inform and educate the broader international community on the causes, consequences and complications associated with wrongful criminal convictions. More information on the day can be found at: <http://wrongfulconvictionday.com>.

It is important to raise awareness in order to work toward the prevention of further wrongful convictions. Proclaiming October 2nd as Wrongful Conviction Day can direct the public's attention to this issue and generate support and understanding.

Wrongful Conviction Day was spearheaded by the International Wrongful Conviction Day Committee and now many organizations are leading events in its honour. The committee is committed to raising awareness of and advocacy against wrongful convictions globally.

Last year the province of British Columbia proclaimed October 2nd as Wrongful Conviction Day, and we are asking that the city does as well. I will attach the proclamation to this email.

Our organization, partners in Wrongful Conviction Day, and those who have been wrongly convicted would greatly appreciate your support.

Respectfully,

Madeline Leaf

International Wrongful Conviction Day Committee

Madeline Leaf

She/her/hers

madeline_leaf@sfu.ca



Canada
Province of British Columbia
A Proclamation

ELIZABETH THE SECOND, by the Grace of God, of the United Kingdom,
Canada and Her other Realms and Territories, Queen, Head of the
Commonwealth, Defender of the Faith

To all to whom these presents shall come – Greeting

WHEREAS the loss of freedom due to a wrongful conviction has far-reaching and devastating consequences that not only affect the lives of individuals wrongfully convicted, but also affect their families and have a harmful effect on society as a whole, and

WHEREAS wrongful convictions are serious miscarriages of justice that call into question the integrity and fairness of the criminal justice system and, unless corrected, undermine public trust in the criminal justice system, and

WHEREAS British Columbia Crown Counsel take very seriously their obligation to detect and prevent wrongful conviction and, if detected, to take steps to correct wrongful conviction as soon as possible, and

WHEREAS the British Columbia Prosecution Service has undertaken measures to address the causes of wrongful convictions in a systematic and meaningful way through the implementation of related policies and practices, and through the education of Crown Counsel and ongoing participation in the national Heads of Prosecution Wrongful Conviction Working Group, and

WHEREAS Wrongful Conviction Awareness Day is a global movement dedicated to advocating for innocent individuals who have been wrongfully convicted, and is an opportunity to advocate, educate and create awareness around miscarriages of justice, to minimize the effects of wrongful conviction in the future;

NOW KNOW YE THAT We do by these presents proclaim and declare that October 2, 2021, shall be known as

“Wrongful Conviction Awareness Day”

in the Province of British Columbia.

IN TESTIMONY WHEREOF, We have caused these Our Letters to be made Patent and the Great Seal of Our Province of British Columbia to be hereunto affixed.

WITNESS, The Honourable Janet Austin, Lieutenant Governor of Our Province of British Columbia, in Our City of Victoria, in Our Province, this first day of October, two thousand twenty-one and in the seventieth year of Our Reign.

BY COMMAND.

Attorney General and
Minister Responsible for Housing
(counter signature for the Great Seal)

Lieutenant Governor

For Metro Vancouver meetings on Friday, July 29, 2022

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact: media@metrovancover.org.

Metro Vancouver Regional District

E1.1 Indigenous Relations Committee Accomplishments, 2019-2022

RECEIVED

In the current electoral cycle, the Indigenous Relations Committee has addressed almost all of its work plan and has accomplished more than it set out to undertake. This report provides a list of almost 40 accomplishments identified according to various categories. Also presented in this report is the number of requests that Indigenous Relations staff have completed between 2019 and 2022: a 136.8-per-cent increase in the past four years.

The Board received the report for information.

E2.1 Village of Lions Bay Regional Context Statement

APPROVED

Lions Bay submitted its regional context statement (RCS) requesting to be redesignated from General Urban in Metro 2040 to Rural. Staff recommended non-acceptance due to several deficiencies and the timing of the request in relation to an upcoming OCP update. The Regional Planning Committee, after hearing from Lions Bay staff, recommended to the Board acceptance with conditions including: removing the Urban Containment Boundary from the RCS map and appending the Lions Bay Housing Needs Report to the RCS at third reading of the OCP amending bylaw. In addition, Lions Bay is to seek to improve consistency with the Rural regional land use designation including specifying how rural lands will be protected, and setting appropriate development standards for scale, density and form consistent with the intent of the rural land use designation with any future update to the OCP. On July 22, Lions Bay met the first two conditions and resubmitted an updated RCS.

The Board accepted the Lions Bay Regional Context Statement.

E2.2 Metro 2050: Summary of Affected Local Government Acceptances

RECEIVED

This report presents a summary of the local government acceptances received to date on *Metro Vancouver Regional District Regional Growth Strategy Bylaw No. 1339, 2022*, and summarizes next steps.

The Board received the report as information.

E2.3 Metro 2050 Q1 and Q2 2022 Engagement Update

RECEIVED

Engagement on Metro 2050 in Q1 and Q2 of 2022 was focused on the adoption of the updated regional growth strategy. In January 2022, the MVRD Board received the over 900 individual comments made during

the five-month comment period in 2021. They directed staff to delay the bylaw approvals process by one month to continue to work with members on any outstanding issues. Staff and Board members met with seven municipalities which resulted in further changes to *Metro 2050*. In March 2022, the Board gave first and second readings to the *Metro 2050* bylaw. Advertising for the April 20, 2022 public hearing included paid ads in the Vancouver Sun and other local newspapers as well as social media promotion and email promotion to engaged stakeholders. Social media posts about the public hearing reached close to 17,500 views, generated over 400 engagements, and close to 600 visits to the *Metro 2050* engagement webpage between March 25 and April 19 (the dates during which the public hearing was being actively promoted). On April 29, 2022 the Board referred *Metro 2050* out for acceptance by affected local governments.

The Board received the report for information.

E3.1 Tilbury Marine Jetty and Tilbury Phase 2 LNG Expansion Projects **REFERRED**

Tilbury Jetty Limited Partnership (jointly owned by Fortis LNG and Seaspan) is proposing a marine jetty project that would provide berthing and loading facilities for liquefied natural gas carriers and bunker vessels. At the same time, FortisBC is proposing an expansion to their adjacent existing natural gas liquefaction facility. The environmental assessment process for the Tilbury Phase 2 LNG Expansion Project is in the early stages, while the Tilbury Marine Jetty Project assessment is nearing completion. For the jetty project, staff have submitted comments that upstream and downstream greenhouse gas emissions should be included in the assessment, however, as these emissions occur outside Metro Vancouver, they are not within Metro Vancouver’s mandate to manage air contaminant emissions, including GHGs.

Members of the Climate Action Committee expressed concerns regarding the Tilbury Marine Jetty and Tilbury Phase 2 LNG Expansion Projects and the need for concrete action.

The Board referred the matter back to staff.

E3.2 Metro Vancouver Membership in the BC Building to Electrification (B2E) Coalition **APPROVED**

Buildings emit one-quarter of regional greenhouse gas emissions, primarily through burning natural gas for space and water heating. A key action in the *Clean Air Plan* and *Climate 2050 Buildings Roadmap* calls for a “Building Decarbonization Coalition” to accelerate demand for zero emission buildings through incentives, education, and research. The newly established BC Building to Electrification Coalition (B2E) implements this action by bringing together a diverse group of organizations and other stakeholders who are working towards a shared goal of decarbonizing buildings across the province. By joining B2E, Metro Vancouver will amplify the work of B2E within the region, and facilitate collaboration opportunities with other members. There is no cost for Metro Vancouver to become a member of the B2E Coalition.

The Board authorized Metro Vancouver to become a member of the BC Building to Electrification Coalition.

E4.1 Regional Parks Plan 2022 – Final Plan and Engagement Summary

APPROVED

The updated *Regional Parks Plan* provides strategic direction to guide the work of Regional Parks and progress towards the vision of a regional parks system that is “protected and resilient, connecting people to nature, with benefits for all.” The plan identifies how key challenges will be met and opportunities leveraged, and provides an action plan to address priorities over the next decade. Feedback received from the public and stakeholders through the engagement process indicated broad support for the draft plan. A concurrent engagement process with First Nations resulted in revisions to the draft plan including stronger plan framing recognizing the rights and interests of Indigenous Peoples. Also, several existing actions were edited, and new actions added to embed reconciliation throughout the work of Regional Parks, support Indigenous stewardship and cultural recognition, and to reflect concerns about the impacts of visitor use on ecosystems within regional parks.

The Board approved the *Regional Parks Plan 2022*, as presented.

E5.1 Greater Vancouver Regional Fund – 2021 Annual Report and Application for Scope Change to Previously Approved Projects

APPROVED

In accordance with the *Greater Vancouver Regional Fund Policy*, TransLink submitted its 2021 Annual Report and an accompanying request for a scope change to three projects originally approved in 2019.

TransLink’s proposed scope change would right-size transit service to match lower than projected demand and would result in \$70.4 million in previously awarded funding being returned to the Greater Vancouver Regional Fund. No new funding is being requested at this time. While this change would likely result in the slower roll-out of new transit fleet vehicles, it also presents an opportunity for TransLink to reconsider the fuel-type of the deferred vehicles to procure more battery-electric instead of hybrid buses and diesel shuttles. TransLink has made a commitment that, going forward, it will not seek Greater Vancouver Regional Fund funding for vehicle types other than electric or renewable natural gas.

The Board approved the proposed scope change to TransLink’s 2020 Greater Vancouver Regional Fund application and requested that TransLink investigate if the previously approved bus purchases can be specified as hybrid renewable natural gas.

E6.1 Water Tech: The Metro Vancouver Region’s Untapped Clean Tech Opportunity

RECEIVED

A collection of Metro Vancouver-based water tech firms, operating under the broader clean tech cluster and green economy, are working to address water risk in many forms, both locally and globally. The demand for innovative water tech solutions is being driven by multiple trends, including responses to climate change, environmental and human health regulations, and “circular economy” objectives.

The report, *Water Tech: The Metro Vancouver Region’s Untapped Clean Tech Opportunity*, spotlights the Metro Vancouver water tech sector and its opportunities and challenges, and makes recommendations intended to capitalize on this untapped clean tech sector.

The Board received the report for information.

E6.2 International Target Market Intelligence**RECEIVED**

Invest Vancouver continues to build and grow the strategic investment function in 2022 with the addition of a new investor services staff member and execution of objectives within the Invest Vancouver 2022 *Annual Plan*, and continues to support attraction and retention of catalytic investment in the Metro Vancouver region within the key industries.

As Invest Vancouver matures and increases capacity across its three integrated functional areas, a key consideration is activating a priority market approach to investment promotion, attraction, and lead generation. In addition to Invest Vancouver's position as the region's "global front door" for direct or referral investment inquiries, a current and medium-term objective is to undertake proactive, targeted initiatives on behalf of the region in key international markets and, particularly, in relation to industries which resonate with investors in those geographies. This report provides information and findings relating to foreign direct investment in Canada and observations made by Invest Vancouver.

The Board received the report for information.

E6.3 Invest Vancouver June 2022 Event Outcomes**RECEIVED**

In June of 2022, Invest Vancouver hosted two industry-focused events, Agritech Today, Building for Tomorrow on June 17, and Motivate VANCOUVER on June 29. Both events align with the Invest Vancouver 2022 *Annual Plan* goals and objectives. Agritech Today, Building for Tomorrow was hosted in collaboration with local agritech firm Semios to an audience of 50 representatives. Invest Vancouver partnered with CoMotion and Silicon Valley Bank to host Motivate VANCOUVER. This one-day, in-person event featured pitches, panels, and networking gatherings enabling a curated group of regional and Canadian start-ups to present to a global audience of venture capitalists, business development leaders, and investors. Over 240 individuals registered for the event, including attendees from over 20 venture capital firms, representing approximately \$6 billion under asset management. The program included 35 speakers as well as 12 start-ups who pitched their concepts to the audience.

The Board received the report for information.

E6.4 Technology Education and Career Hub Update**RECEIVED**

"Investing in people" is the first of four economic development strategies in Invest Vancouver's technical paper outlining the strategic priorities for the region. In alignment with that strategy, Invest Vancouver signed an agreement-in-principle in September 2021 to create a workforce development initiative that will prepare Metro Vancouver residents for well-paying jobs in the region's growing tech sector. Key accomplishments of this initiative, referred to as the Technology Education and Career Hub, include hosting industry workshops, facilitating a successful connection to a workforce development non-profit organization, applying for grant funding, and convening educational leaders. Actions planned for the remainder of the year include articulating a project plan for the next 12 months, supporting a "train the educator" event in alignment with secondary school professional development days, applying for additional sources of funding, and broadening and securing additional project partners.

The Board received the report for information.

E7.1 Metro 2050 – Outcome of Acceptance Period and Next Steps

APPROVED

Of the 24 affected local governments that considered acceptance of *Metro 2050*, 22 accepted the update to the regional growth strategy. The City of Surrey and the Township of Langley refused to accept Metro 2050 and identified the clauses to which they object. The Board must notify the Minister of Municipal Affairs of any non-acceptances, and the Minister must then initiate a dispute resolution process. The Metro Vancouver Board can request either a non-binding or binding resolution process. In addition, Metro Vancouver and the two objecting municipalities have been, and will continue to, work to resolve objections in advance of that process. The Board can also request a facilitator to support the remainder of the adoption process.

The Board endorsed this approach.

G1.1 MVRD Open Burning Emission Regulation Bylaw No. 1355, 2022

APPROVED

Staff conducted two phases of engagement on a potential regulation to manage harmful emissions from open burning of vegetative debris in a simpler, more efficient, and less costly manner than the current Metro Vancouver approvals process.

The proposed emission regulation is as stringent or more stringent than the *BC Open Burning Smoke Control Regulation*, and would protect human health and the environment from the impacts of smoke in the Metro Vancouver region. The proposed option of a new emission regulation would result in a more streamlined mechanism for the authorization of controlled emissions from open burning of vegetative debris, such as leaves and branches, compared to the current time-limited approvals process for open burning.

The Board gave first, second, and third readings to *Metro Vancouver Regional District Open Burning Emission Regulation Bylaw No. 1355, 2022*, then passed and adopted it.

G2.1 MFA Fall 2022 Borrowing for Bowen Island Municipality – MVRD Security Issuing Bylaw No. 1351, 2022

APPROVED

As set out in the *Community Charter*, Metro Vancouver must adopt a security issuing bylaw in order to enable the Bowen Island Municipality to proceed with their long-term borrowing request of \$7,040,000. This borrowing is to finance the construction of a fire hall, an emergency operations centre and a community centre. Bowen Island’s total estimated annual debt servicing costs for existing and new proposed debt combined is approximately \$862,809, which is roughly 34.3 per cent of their liability servicing limit of \$2,517,728. Bowen Island Municipality has met the regulatory requirements and has the legislative authority to undertake the planned borrowing. The proposed *Metro Vancouver District Security Issuing Bylaw No. 1351, 2022* will authorize Bowen Island Municipality’s borrowing request.

The Board gave consent to the request for financing from Bowen Island Municipality in the amount of \$7,040,000 pursuant to Sections 182(1)(b) and 182(2)(a) of the *Community Charter* and gave first, second

and third reading to *Metro Vancouver Regional District Security Issuing Bylaw No. 1351, 2022*, then passed and finally adopted the bylaw.

G2.2 MFA Fall 2022 Borrowing for City of New Westminster – MVRD Security Issuing Bylaw No. 1352, 2022 **APPROVED**

As set out in the *Community Charter*, Metro Vancouver must adopt a security issuing bylaw in order to enable the City of New Westminster to proceed with their long-term borrowing request of \$122,430,000. This borrowing is to finance the construction of and improvements to civic infrastructure, the construction of an electrical substation, and construction of a new aquatics and community centre. The City of New Westminster’s total estimated annual debt servicing costs for existing and new proposed debt combined is approximately \$15,388,000, which is roughly 29.1 per cent of their liability servicing limit of \$52,873,000. The City of New Westminster has met the regulatory requirements and has the legislative authority to undertake the planned borrowing. The proposed *Metro Vancouver District Security Issuing Bylaw No. 1352, 2022* will authorize the City of New Westminster’s borrowing request.

The Board gave consent to the request for financing from the City of New Westminster in the amount of \$122,430,000 pursuant to Sections 182(1)(b) and 182(2)(a) of the *Community Charter* and gave first, second and third reading to *Metro Vancouver Regional District Security Issuing Bylaw No. 1352, 2022*, then passed and finally adopted the bylaw.

G2.3 MFA Fall 2022 Borrowing for City of Pitt Meadows – MVRD Security Issuing Bylaw No. 1353, 2022 **APPROVED**

As set out in the *Community Charter*, Metro Vancouver must adopt a security issuing bylaw in order to enable the City of Pitt Meadows to proceed with their long-term borrowing request of \$20,000,000. This borrowing is to finance the construction of a police building. The city’s total estimated annual debt servicing costs for existing and new proposed debt combined is approximately \$1,721,500, which is roughly 16.1 per cent of their liability servicing limit of \$10,724,426. Pitt Meadows has met the regulatory requirements and has the legislative authority to undertake the planned borrowing. The proposed *Metro Vancouver District Security Issuing Bylaw No. 1353, 2022* will authorize the City of Pitt Meadows’ borrowing request.

The Board gave consent to the request for financing from the City of Pitt Meadows in the amount of \$20,000,000 pursuant to Sections 182(1)(b) and 182(2)(a) of the *Community Charter* and gave first, second and third reading to *Metro Vancouver Regional District Security Issuing Bylaw No. 1353, 2022*, then passed and finally adopted the bylaw.

G2.4 MFA Fall 2022 Borrowing for City of Richmond – MVRD Security Issuing Bylaw No. 1354, 2022 **APPROVED**

As set out in the *Community Charter*, Metro Vancouver must adopt a security issuing bylaw in order to enable the City of Richmond to proceed with their long-term borrowing request of \$96,000,000. This borrowing is to fund the construction of a new Steveston Community Centre and branch library. The city’s total estimated annual debt servicing costs for existing and new proposed debt combined is approximately \$14,330,000, which is roughly 12 per cent of their overall liability servicing limit of \$119,783,791. Richmond has met the regulatory requirements and has the legislative authority to undertake the planned borrowing.

The proposed *Metro Vancouver District Security Issuing Bylaw No. 1354, 2022* will authorize the City of Richmond’s borrowing request.

The Board gave consent to the request for financing from the City of Richmond in the amount of \$96,000,000 pursuant to Sections 182(1)(b) and 182(2)(a) of the *Community Charter* and gave first, second and third reading to *Metro Vancouver Regional District Security Issuing Bylaw No. 1354, 2022*, then passed and finally adopted the bylaw.

G3.1 MVRD Temporary Borrowing Bylaw No. 1357, 2022 **APPROVED**

Metro Vancouver has an opportunity to improve cash management by using temporary borrowing, which will reduce the amount of cash on hand and maximize cash invested in the long-term investment portfolio. Temporary borrowing will allow for enhanced investment decisions and optimize investment returns by approximately \$1.8 million per year, across the organization as whole.

Metro Vancouver’s current infrastructure financing strategy revolves around Municipal Finance Authority’s bi-annual long-term borrowing process and does not include temporary borrowing. Through the *Municipal Enabling and Validating Act*, MVRD can access temporary borrowing from MFA on behalf of the GVWD. Approval of the *Greater Vancouver Water District Temporary Borrowing Bylaw No. 1357, 2022* provides the authority for temporary borrowing not exceeding \$268 million, the remaining amount of the *Greater Vancouver Water District Borrowing Bylaw No. 248, 2015*, and the maximum borrowing authorized. This will provide Metro Vancouver with borrowing methods equivalent to what is used in municipalities.

The Board authorized Metro Vancouver Regional District to temporarily borrow on behalf of GVWD up to \$268 million dollars, the remaining amount of the *Greater Vancouver Water District Borrowing Bylaw No. 248, 2015*, and the maximum borrowing authorized, and gave first, second and third readings to *Greater Vancouver Water District Temporary Borrowing Bylaw Number 1357, 2022*.

G3.2 MVRD Temporary Borrowing Bylaw No. 1356, 2022 **APPROVED**

Metro Vancouver has an opportunity to improve cash management by using temporary borrowing, which will reduce the amount of cash on hand and maximize cash invested in the long-term investment portfolio. Temporary borrowing will allow for enhanced investment decisions and optimize investment returns by approximately \$1.8 million per year, across the organization as whole.

Metro Vancouver’s current infrastructure financing strategy revolves around Municipal Finance Authority’s bi-annual long-term borrowing process and does not include temporary borrowing. Through the *Municipal Enabling and Validating Act*, MVRD can access temporary borrowing from MFA on behalf of the GVS&DD. Approval of the *Greater Vancouver Sewerage & Drainage District Temporary Borrowing Bylaw No. 1356, 2022* provides the authority for temporary borrowing in the amount not exceeding \$1.42 billion, the remaining amount of the *Greater Vancouver Sewerage & Drainage District Borrowing Bylaw No. 321, 2018*, and the maximum borrowing authorized. This will provide Metro Vancouver with borrowing methods equivalent to what is used in municipalities.

The Board authorized Metro Vancouver Regional District to temporarily borrow on behalf of GVWD up to \$1.42 billion dollars, the remaining amount of the *Greater Vancouver Sewerage & Drainage District*

Borrowing Bylaw No. 321, 2018, and the maximum borrowing authorized, and gave first, second and third readings to Greater Vancouver Sewerage & Drainage District Temporary Borrowing Bylaw No. 1356, 2022.

H1 NOTICE OF MOTION

APPROVED

Director McCutcheon provided the following Notice of Motion on July 14, 2022, for consideration:

Whereas,

Local governance within the University Endowment Lands (UEL) is such that local government decisions are made by the Provincial Minister for Municipal Affairs, or in the case of liquor and cannabis licensing and emergency management planning, by the Metro Vancouver Regional District (MVRD) Board;

Whereas,

With the exception of one Metro Vancouver Board member (i.e., the Electoral Area A Director), none of the aforementioned decision makers are democratically elected by, and therefore accountable to, the residents of the UEL;

Whereas,

The residents of the UEL have been asking for governance reform since 2013, and only in 2019 did the Minister begin to look at UEL services, and structure preliminary possibilities for governance;

Be it resolved,

That the MVRD Board:

a) authorize the Chair to write a letter to BC's Minister of Municipal Affairs (currently Minister Cullen) requesting that the Province:

- i. expedite work towards both long-term governance reform, and
- ii. explore shorter term improvements such as the ability to enforce bylaws; and

b) direct staff to bring a report forward to the Electoral Area Committee outlining the complexities and uniqueness of the governance structure within the UEL.

The Board approved the motion as presented.

H2 NOTICE OF MOTION

DEFEATED

Director Richter provided the following Notice of Motion on July 13, 2022, for consideration:

Given the rapid growth throughout the MVRD region, particularly South of the Fraser, and the corresponding social impacts of this growth on K-12 education and school capacities as well as increasing crime rates;

Be it resolved that the MVRD Board direct staff to undertake work and engagement on draft regional growth strategy policies to address:

- i. K-12 school capacities; and
- ii. crime prevention/safer communities

with an aim to proposing an early amendment to *Metro 2050* post-adoption to include specific goals and objectives relative to both of these important regional social needs.

The Board defeated the motion.

H3 NOTICE OF MOTION

DEFEATED

Director Richter provided the following Notice of Motion on July 13, 2022, updated on July 17, 2022, for consideration:

Whereas *MVRD RGS (Metro 2040) Bylaw No. 1136 (2010)* Strategy 5.1.2 Objective A on page 52 contains specific Metro Vancouver priorities relative to i) rapid transit expansion and ii) regional corridor connections, not all of which have been attained or fully funded particularly in, but not limited to, South of the Fraser urban centres; and

Whereas the proposed *MVRD RGS (Metro 2050) Bylaw No. 1339 (2022)* Strategy 5.1.3 on page 79 contains only generic references to priority types and not to specific urban centres or regional corridors;

Be it resolved that the MVRD Board direct staff to undertake work and engagement with an aim to proposing an early post-adoption amendment to *MVRD RGS (Metro 2050) Bylaw No. 1339 (2022)* Strategy 5.1.3 on page 79 to re-instate the specific urban centre rapid transit and regional corridor expansion priorities specified in *Metro 2040* Strategy 5.1.2 (Objective A on page 52) that have not yet been fully implemented and/or fully funded so that annual progress towards these very important *Metro 2040* rapid transit and regional corridor expansion priorities can continue to be tracked and reported on under *Metro 2050*.

The Board defeated the motion.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received information items and delegation summaries from standing committees.

Indigenous Relations Committee – July 6, 2022

Information Items:

5.2 Quarterly Report on Reconciliation Activities

This report provides information on reconciliation events and activities undertaken by Metro Vancouver over the past several months as well as information on upcoming events and activities over the next few months.

Regional Planning Committee – July 8, 2022

Delegation Summaries:

Peter DeJong, CAO, The Municipality of the Village of Lions Bay: Village of Lions Bay Regional Context Statement

Marcus Reuter, Resident, Municipality of the Village of Lions Bay: Village of Lions Bay Regional Context Statement

Climate Action Committee – July 8, 2022

Information Items:

5.3 Air Quality and Climate Action Initiatives in Caring for the Air 2022

Caring for the Air is Metro Vancouver’s annual publication on regional climate action and air quality initiatives. The 2022 edition showcases innovative solutions to air quality and climate challenges, and describes projects supported by Metro Vancouver’s Sustainability Innovation Fund and the University of British Columbia’s Sustainability Scholar program. Whereas previous editions of *Caring for the Air* focused on the development of climate and air quality plans such as the *Climate 2050 Roadmaps* and *Clean Air Plan*, this year’s edition shifts the focus to how Metro Vancouver will implement actions outlined in those plans, which will be critical for meeting Board-adopted climate action and clean air targets.

5.4 Metro Vancouver Climate 2050 Snapshot 2021/2022

Recognizing the need for urgent and transformative action, Metro Vancouver is taking an “action while planning” approach, implementing climate actions at the same time as it is progressing with development of the *Climate 2050 Roadmaps*. The Climate 2050 Snapshot 2021/2022 report is intended to meet Metro Vancouver’s commitment to regular and transparent reporting on the development and implementation of the Climate 2050 Roadmaps, and presents highlights of *Climate 2050* implementation work throughout 2021 and as of mid-2022. As work on *Climate 2050* shifts from planning to implementation, the Climate 2050 Snapshot will evolve to include key performance indicators to track and measure progress on roadmap implementation.

Regional Parks Committee – July 13, 2022

Delegation Summaries:

Paul Hundal, Old Growth Conservancy Society: Lynn Headwaters Regional Park Lease

Information Items:

5.2 Draft 2023-2027 Regional Parks Capital Plan

As part of Metro Vancouver’s focus on enhancing transparency and governance of the capital plan, this report allows for the Regional Parks Committee to provide comments on the draft *2023-2027 Regional Parks Capital Plan*, which will then be incorporated into the *Regional Parks Financial Plan* and included in the fall budget presentations to the Regional Parks Committee and MVRD Board. The estimated 2023 capital cash flow is \$59.8 million with a total estimated spend of \$169.8 million over the five years. This is a \$12.5 million, or eight per cent change from last year’s five-year capital plan. This change is largely due to

the introduction of a new project to plan, design, and develop recently acquired parkland in Bowen Island Municipality.

Performance and Audit Committee – July 14, 2022

Information Items:

5.5 Metro Vancouver Quarterly Financial Report – June 30, 2022

The Performance and Audit Committee's terms of reference requires that financial information be presented on a regular basis. Beginning in 2022, quarterly reports are being presented, to replace the tri-annual reporting presented in prior years. This reports presents the second quarterly financial report, for the six months ending June 30, 2022, and indicates that operating expenditures are on target at 90 per cent of year-to-date budget and capital expenditures are lower than expected at 16.8 per cent of annual capital cash flow. The year-to-date variance is indicating a potential surplus of about \$40.5 million, about 3.9 per cent of total budget. Cash flow projections and accounts receivable collections are on target and remain positive in both the likely and pessimistic scenarios.

5.6 Treasury Report - March 1, 2022 to May 31, 2022

Treasury reported to the Committee in April 2022, and since that time, in response to rising inflation, the Bank of Canada increased the overnight borrowing rate by 100 basis points, resulting in both higher borrowing costs and higher investment returns for Metro Vancouver. Finance staff are investigating cash management strategies to mitigate risks associated with higher than normal inflationary environment. An opportunity exists to improve cash management by using temporary borrowing, which will reduce the amount of cash on hand and maximize cash invested in the long-term investment portfolio. This practice is similar to what is used by the member municipalities. The temporary borrowing program is being reported through the Finance Committee for approval by the Metro Vancouver's Boards on July 29.

5.7 Status of Asset Retirement Obligation Project

The Canadian Public Sector Accounting Standards, followed by Metro Vancouver in the preparation of its annual audited financial statements, introduced a new asset retirement obligation (ARO) standard for implementation December 31, 2023. Under the new standard, the costs to retire or decommission a tangible capital asset (TCA) are to be reported as liabilities, at the time the asset is acquired, developed or constructed. Currently these costs are expensed as they are incurred. Metro Vancouver has identified potential AROs in Parks, Housing, and Solid Waste operations and are in the process of reviewing cost estimates to determine the impact on the financial statements. Efforts to calculate the AROs in Water and Liquid Waste Services are in the early stages. Based on work performed to date, it is anticipated that Metro Vancouver will complete the required audit requirement for the preparation of the December 31, 2023 financial statements. In terms of potential budget and rate impact, as part of the capital planning process, Metro Vancouver includes the cost of retiring and decommissioning a TCA in the overall capital plan and appropriate funding decisions are made during the budget process.

5.8 Tender/Contract Award Information – March 2022 to May 2022

During the period March 1, 2022 and May 31, 2022, the Procurement Division issued 22 new contracts, each with a value in excess of \$500,000 (exclusive of taxes). In addition, there were 10 existing contracts requiring contract amendments which necessitate further reporting to the Performance and Audit Committee. The 10 amendments experienced additional costs resulting from either scope changes and project extensions

due to site conditions or third-party regulatory requirements. All awards and amendments were issued in accordance with the *Officers and Delegation Bylaws 1208, 284 and 247 – 2014* and the *Procurement and Real Property Contracting Authority Policy*.

5.9 Performance Monitoring Dashboard Update

In 2017, Metro Vancouver launched the Performance Monitoring Dashboard to provide a centralized view of key performance indicators for the organization’s services in connection with Metro Vancouver’s strategic priorities or directions, as reflected in the annual work plan. Updated on an annual basis, the performance indicators are a valuable resource both internally and externally, as they assist in the organization’s long term-planning, guide decision making, track departmental performance, and demonstrate transparency and accountability to both partners and the public. In order to respond to shifting circumstances as well as improve communication and efficiency of the reporting process, future developments to the Performance Monitoring Dashboard have been proposed, including incorporating the story behind the data and automation.

Finance Committee – July 14, 2022

Delegation Summaries:

Nathan Davidowicz: TransLink’s Greater Vancouver Regional Fund Application

Greater Vancouver Water District

G1.1 GVWD Temporary Borrowing Bylaw No. 258, 2022

APPROVED

Metro Vancouver has an opportunity to improve cash management by using temporary borrowing, which will reduce the amount of cash on hand and maximize cash invested in the long-term investment portfolio. Temporary borrowing will allow for enhanced investment decisions and optimize investment returns by approximately \$1.8 million per year, across the organization as whole.

Metro Vancouver’s current infrastructure financing strategy revolves around Municipal Finance Authority’s bi-annual long-term borrowing process and does not include temporary borrowing. Through the *Municipal Enabling and Validating Act*, MVRD can access temporary borrowing from MFA on behalf of the GVWD. Approval of the *Greater Vancouver Water District Temporary Borrowing Bylaw No. 258, 2022* provides the authority for temporary borrowing not exceeding \$268 million, the remaining amount of the *Greater Vancouver Water District Borrowing Bylaw No. 248, 2015*, and the maximum borrowing authorized. This will provide Metro Vancouver with borrowing methods equivalent to what is used in municipalities.

The Board authorized Metro Vancouver Regional District to temporarily borrow on behalf of GVWD up to \$268 million dollars, the remaining amount of the *Greater Vancouver Water District Borrowing Bylaw No. 248, 2015*, and the maximum borrowing authorized, and gave first, second and third readings to *Greater Vancouver Water District Temporary Borrowing Bylaw Number 258, 2022* and forwarded it to the Inspector of Municipalities for statutory approval.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received information items and delegation summaries from standing committees.

Climate Action Committee – July 8, 2022

Information Items:

5.5 2022 Update on Water Sustainability Innovation Fund Projects

This report provides an update on 10 projects that were approved for funding in 2018 through to 2021 under the Water Sustainability Innovation Fund. The projects range from assessment of emerging contaminants of concern, microplastics, and disinfection by-products; to monitoring and information management; to greywater reuse; to earthquake early warning systems.

Water Committee – July 6, 2022

Information Items:

5.1 Draft Water 2023–2027 Capital Plan

As part of Metro Vancouver’s focus on enhancing transparency and governance of the capital plan, this report allows the Water Committee to provide comments on the draft capital plan, which will then be incorporated into the *Water Capital Plan* and included in the fall budget presentations to the Water Committee and GVWD Board. The estimated 2023 Capital Cash Flow is \$426.3 million with a total estimated spend of \$2.7 billion over 2023-2027. With respect to the common four years compared to the prior cycle’s capital plan, the estimated spend has increased by \$7.3 million, or 0.4 per cent, primarily due to escalation driven by market conditions and project schedule changes. These are largely offset by project deferrals.

5.2 Douglas Road Main No. 2 – Delivering Successful Infrastructure Projects

The Douglas Road Main No. 2 project is nearing completion and once complete, the new water main will increase the long-term resiliency of this water supply corridor. The project is currently tracking under budget with an on-schedule completion expected in 2024. This project also provides an example for how Metro Vancouver’s Water Services department is achieving key strategic goals outlined in the *Board Strategic Plan 2019–2022*.

5.3 2021 GVWD Dam Safety Program Annual Update

The GVWD owns and operates seven dams that are regulated by the Ministry of Forests – Dam Safety Branch, five of which are regional drinking water supply dams. The GVWD Dam Safety Program for the water supply dams is compliant with the requirements outlined in the provincial *Dam Safety Regulation* (BC Reg. 11/2021), as required for all dam owners in British Columbia. There were no significant concerns identified from the 2021 routine surveillance, monitoring, or formal dam inspections. The Rice Lake North and Rice Lake South dams have been added to this annual update report.

5.4 Jurisdictional Review of Drought Responses

Metro Vancouver is closely monitoring climate change impacts on the drinking water supply as the source water is replenished annually and is sensitive to changes in precipitation patterns. During the heat dome of 2021, Metro Vancouver continued to reliably supply the region with drinking water due to the higher than

average snowpack, proactive management of the reservoirs, and an education campaign to encourage water conservation. Metro Vancouver monitors the water supply through the high-demand periods, implements the *Drinking Water Conservation Plan*, and promotes conservation through the We Love Water campaign.

5.5 Project Delivery Capital Portfolio Update

This update contains project-specific information and a portfolio dashboard that provides information on the various programs and projects being delivered by the department.

- *Coquitlam Lake Water Supply*: Project construction deferred by five years to 2038; contingent on water conservation efforts.
- *Coquitlam Water Main*: Construction delayed to 2023 pending resolution of properties agreements and proximal works approvals.
- *Stanley Park Water Supply Tunnel*: Delays related to compensation and land agreements with the Vancouver Parks Board.

Greater Vancouver Sewage and Drainage District

E1.1 Sewage and Waste: Heat Recovery Policy

APPROVED

Metro Vancouver has the opportunity to reduce greenhouse gas emissions by investing in waste heat recovery to offset fossil fuel use for building heat and hot water. Metro Vancouver’s *Climate 2050* strategy includes a target of a climate neutral region by 2050 with an interim target of 45-per-cent greenhouse gas emission reductions by 2030.

Metro Vancouver’s liquid waste system and the Waste-to-Energy Facility have the potential to provide heat and hot water for up to 130,000 homes, reducing greenhouse gas emissions by up to 300,000 tonnes per year, or equivalent to approximately the annual emissions of 60,000 passenger vehicles. The proposed *Sewage and Waste: Heat Recovery Policy* facilitates maximizing the recovery of this resource and replaces the existing *Liquid Waste Heat Recovery Policy*.

The Board approved the proposed *Sewage and Waste: Heat Recovery Policy*, as presented.

E1.2 Proposed Capital Investment for the Surrey City Energy Sewer Heat Recovery Project

APPROVED

This project will reduce greenhouse gas emissions, contributing to Metro Vancouver’s *Climate 2050 Strategy*, as guided by the *Waste Heat Recovery Policy*. The investment will be capped at \$19 million out of a total estimated project cost of \$151 million. The investment is based on the value of the anticipated greenhouse gas reductions over the life of the project, and was included in the endorsed 2022 to 2026 capital plan. Metro Vancouver will receive carbon credits based on relative costs incurred by both parties, which will contribute to Metro Vancouver’s goal of carbon neutrality.

The Board directed staff to enter into contract negotiations with the City of Surrey for the Surrey City Centre Sewer Heat Recovery project, and authorized expenditures up to \$19 million as endorsed in the 2022 to 2026 capital plan.

E1.3 Award of a Contract Resulting from Request for Proposal No. 22-006: Construction of Gilbert Trunk Sewer No.2 Gilbert Road South Section **APPROVED**

Request for Proposal No. 22-006 was issued in February 2022 for construction of the Gilbert Trunk Sewer No.2 Gilbert Road South Section. Jacob Brothers Construction Inc. was identified as the highest ranked proponent. It is recommended that the GVS&DD Board authorize the award of a contract for construction of the Gilbert Trunk Sewer No.2 Gilbert Road South Section, in an amount of \$39,856,650 (exclusive of taxes) to Jacob Brothers Construction Inc. and authorize the commissioner and the corporate officer to execute the required documentation.

The Board approved award of a contract in the amount of up to \$39,856,650 (exclusive of taxes) to Jacob Brothers Construction Inc., resulting from Request for Proposal No. 22-006: Construction of Gilbert Trunk Sewer No.2 Gilbert Road South Section, subject to final review by the commissioner, and authorized the commissioner and the corporate officer to execute the required documentation once the commissioner is satisfied that award should proceed.

G1.1 GVS&DD Temporary Borrowing Bylaw No. 358, 2022 **APPROVED**

Metro Vancouver has an opportunity to improve cash management by using temporary borrowing, which will reduce the amount of cash on hand and maximize cash invested in the long-term investment portfolio. Temporary borrowing will allow for enhanced investment decisions and optimize investment returns by approximately \$1.8 million per year, across the organization as whole.

Metro Vancouver’s current infrastructure financing strategy revolves around Municipal Finance Authority’s bi-annual long-term borrowing process and does not include temporary borrowing. Through the *Municipal Enabling and Validating Act*, MVRD can access temporary borrowing from MFA on behalf of the GVS&DD. Approval of the *Greater Vancouver Sewerage & Drainage District Temporary Borrowing Bylaw No. 358, 2022* provides the authority for temporary borrowing in the amount not exceeding \$1.42 billion, the remaining amount of the *Greater Vancouver Sewerage & Drainage District Borrowing Bylaw No. 321, 2018*, and the maximum borrowing authorized. This will provide Metro Vancouver with borrowing methods equivalent to what is used in municipalities.

The Board authorized Metro Vancouver Regional District to temporarily borrow on behalf of GVWD up to \$1.42 billion dollars, the remaining amount of the *Greater Vancouver Sewerage & Drainage District Borrowing Bylaw No. 321, 2018*, and the maximum borrowing authorized, and gave first, second and third readings to *Greater Vancouver Sewerage & Drainage District Temporary Borrowing Bylaw No. 358, 2022* and forwarded it to the Inspector of Municipalities for statutory approval.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received information items and delegation summaries from standing committees.

Liquid Waste Committee – July 13, 2022

Information Items:

5.1 Draft Liquid Waste 2023–2027 Capital Plan

As part of Metro Vancouver’s focus on enhancing transparency and governance of the capital plan, this report allows the Liquid Waste Committee to provide comment on the draft *2023–2027 Liquid Waste Capital Plan*, which will then be incorporated into the *Liquid Waste Financial Plan* and included in the fall budget presentations to the committees and the boards. The estimated 2023 capital cash flow is \$713.9 million with a total estimated spend of \$4.8 billion over the five years (2023-2027). With respect to the common four years compared to the prior cycle’s capital plan, the estimated spend has decreased by \$383.6 million, or 10 per cent, primarily due to project schedule changes.

5.2 Project Delivery Capital Portfolio Update

This update contains project specific information and a portfolio dashboard that provides information on the various programs and projects being delivered by the department. Key items of note are summarized below.

- *Annacis Outfall System*: Construction is 60 per cent complete but the in-river work is at some risk due to technical challenges and poor performance of the sub-contractor.
- *Iona Island Wastewater Treatment Plant*: Project status flagged as completion date is five years beyond the regulatory deadline.
- *North Shore Wastewater Treatment Plant*: New designer and contractor have been engaged to complete design and construction execution planning. Project schedule and budget status update to be presented in Q4 2022.
- *Northwest Langley Wastewater Treatment Plant*: Significant delays due to archeological findings on the project site and change in location of the outfall.

5.5 Climate and Seismic Resilience Planning at Iona Island

At a May 4, 2022 tour of the Iona Island Wastewater Treatment Plant and Iona Beach Regional Park for members of the Liquid Waste Committee, Regional Parks Committee and Climate Action Committee, participants expressed interest in receiving more information on what is being done to address the effects of climate change on the Iona Island Wastewater Treatment Plant and Iona Island as a whole. This report provides that information.

Zero Waste Committee – July 15, 2022

Information Items:

5.1 Draft Solid Waste Services 2023-2027 Capital Plan

As part of Metro Vancouver’s focus on enhancing transparency and governance of the capital plan, this report allows the Zero Waste Committee to provide comments on the draft *2023–2027 Solid Waste Services Capital Plan*, which will then be incorporated into the *Solid Waste Services Capital Plan* and included in the fall budget presentations to the Zero Waste Committee and the Board. The estimated 2023 capital cash flow is \$62.2 million with a total estimated spend of \$272 million over the five years. With respect to the common four years compared to the prior cycle’s capital plan, the estimated spend has increased by \$4.3 million, or two per cent.

5.2 2021 Disposal Ban Program Update

Garbage loads received at regional solid waste facilities are visually inspected for banned materials, and surcharges are applied if banned materials are present. Metro Vancouver’s solid waste facilities received 822,000 loads of garbage in 2021, up five per cent from 2020. 194,329 garbage loads were inspected (24 per cent of total loads), and 16,781 were found to contain banned materials. In total, 3,104 surcharge notices were issued, representing a surcharge rate of 1.6 per cent. Electronic waste, corrugated cardboard and oversized objects were the top three banned materials identified. A third-party review of the disposal ban inspection process is being initiated as part of the solid waste management plan update process.

Metro Vancouver Housing Corporation

E1.1 Metro Vancouver 10-Year Plan — Progress Update

RECEIVED

The Metro Vancouver Housing *10-Year Plan* was adopted in November 2019 to provide a framework for how the organization will provide, preserve, and expand its portfolio of affordable housing across the region. Since then, the global pandemic and climate change have impacted people and organizations, while significant inflation, rising interest rates, and ongoing uncertainty pose challenges for the delivery of new housing.

Despite these challenges, Metro Vancouver Housing has taken significant action towards implementing its *10-Year Plan*. With seven development projects underway to provide approximately 800 new and redeveloped homes, and eight major rehabilitation projects to renew 558 homes, MVH is working towards its targets for growth, renewal, energy efficiency, and reduction in greenhouse gas emissions, while providing a diverse mix of accessible homes to suit a range of needs and mix of incomes.

The Board received the report for information.

E1.2 Benefits of Building Rehabilitation: Evergreen Downs

RECEIVED

This report outlines the benefits of building rehabilitation by highlighting a recently completed rehabilitation project at Metro Vancouver Housing’s Evergreen Downs property. This extended the life of

the building by 40 years and resulted in significant energy savings, reduced greenhouse gas emissions, enhanced tenant comfort, improved building resilience to extreme weather events, reduced energy bills for MVH and tenants, improved the building’s aesthetic, and provided an upgraded outdoor amenity space for tenants.

The Board received the report for information.

E1.3 Metro Vancouver Housing — Extreme Heat Protocols

RECEIVED

Following the ‘heat dome’ in 2021, Metro Vancouver Housing established protocols regarding extreme heat events. Protocols were developed in alignment with BC Housing recommendations for pre-season planning, decision making, and response. The approach is twofold: how MVH will safeguard tenants and staff regarding extreme heat events within the existing housing stock, and how MVH will approach the design of new buildings and retrofits of existing housing.

For existing buildings and tenants, a variety of activities will take place on an annual basis to prepare for possible extreme heat events, as well as a set of activities once an event occurs. These include: communications to tenants regarding best practices for staying healthy and comfortable during extended heat advisories; location of cooling stations nearby; and emergency contact preparedness. Staff will receive information and training on keeping healthy and safe during events, and staff will perform annual building assessments outlining the condition of air exchange in apartment buildings. For new buildings and full building retrofits, MVH will use a range of active and passive cooling strategies and strategic upgrades for capital maintenance to improve tenant comfort and well-being.

The Board received the report for information.

E2.1 Welcher Affordable Housing Redevelopment — Grant and Loan Application to the Federation of Canadian Municipalities

APPROVED

The Federation of Canadian Municipalities (FCM) — Green Municipal Fund (GMF) program supports the construction of high-performance, Net Zero Energy Ready multi-family affordable housing units by providing up to 20 per cent of project costs contributed equally between grant and loan funding to qualifying projects. The program metrics are directly aligned with Metro Vancouver Housing Corporation’s (MVHC) sustainability goals. With an estimated contribution of \$7.2 million, MVHC applied to the FCM-GMF capital funding program to support the redevelopment of its Welcher Avenue site in Port Coquitlam. Having completed the prerequisite steps in the funding process, a Board resolution supporting the application is required to finalize the submission.

The Board authorized staff to apply for capital project grant and loan project funding through the Federation of Canadian Municipalities — Green Municipal Fund Program.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received information items and delegation summaries from standing committees.

Housing Committee – July 7, 2022

Delegation Summaries:

Nathan Davidowicz: New Bill (changes to the Transportation Act) and Missed Opportunities for the New Housing Projects

Information Items:

5.2 Draft Metro Vancouver Housing 2023-2027 Capital Development and Capital Maintenance Plans

The draft *2023-2027 Metro Vancouver Housing Capital Development and Maintenance Plans* have been prepared following direction received at the April 14, 2022 Metro Vancouver Board Budget Workshop and continue to be guided by key objectives of the Metro Vancouver Housing *10-Year Plan*. As part of Metro Vancouver's focus on enhancing transparency and governance of the capital plan, this report allows for the Housing Committee to provide comments on the draft capital plan, which will then be incorporated into the *Housing Financial Plan* and included in the fall budget presentations to the Housing Committee and MVRD Board. The draft 2023 capital development cash flow is \$62.2 million with a total estimated spend of \$416.5 million over the next five years. The draft *2023-2027 Capital Maintenance Plan* proposes a budget of \$14.3 million for 2023 and a total of \$88.1 million over the five-year budget cycle. The budget five-year cycle-over-cycle development plan has increased by \$1.8 million (0.4 per cent) and the five-year cycle-over-cycle capital maintenance plan has increased by \$15.2 million (20.9 per cent) from the corresponding years in the prior year capital plans.

August 10, 2022

File: AQ-07-00

City Clerk
City of White Rock
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

Dear Sir/Madam:

Caring for the Air 2022, Metro Vancouver's Annual Review of Air Quality and Climate Change

Caring for the Air is Metro Vancouver's annual publication highlighting regional actions and initiatives that improve air quality and mitigate the impacts of climate change. Written in plain language, *Caring for the Air* helps increase public engagement in and understanding of air quality and climate change issues.

The 2022 edition showcases **innovative solutions** to air quality and climate challenges. Whereas previous editions of *Caring for the Air* focused on the development of climate and air quality plans such as the *Climate 2050 Roadmaps* and *Clean Air Plan*, this year's edition shifts the focus to how Metro Vancouver will implement actions outlined in those plans.

Other topics in *Caring for the Air 2022* include:

- **Residential indoor wood burning requirements** in Metro Vancouver.
- Updates on the development of bylaws for **open burning and cannabis**.
- A pilot project on integrating **small air quality sensors** into Metro Vancouver's air monitoring network.
- Highlights from the finalized **Climate 2050 roadmaps** on buildings and transportation.
- Results from Metro Vancouver's first **consumption-based emissions inventory**, assessing embodied greenhouse gas emissions.
- **2021 air quality trends**

A copy of *Caring for the Air* is included in this package. Current and previous editions of *Caring for the Air* are also available on metrovancover.org (search: 'Caring for the Air').

If you would like additional copies for distribution, or have comments or questions about *Caring for the Air*, air quality, or climate change, please contact AQInfo@metrovancover.org.

Sincerely,



Roger G. Quan, P.Eng.
Director, Air Quality and Climate Change

RQ/at

Encl: *Caring for the Air 2022*

Boundary Bay Conservation Committee
P.O Box 1251, Stn A, Delta, British Columbia, V4M 3T3

The Boundary Bay Conservation Committee (BBCC) was established in 1988 to enhance public awareness of the Fraser River delta and estuary in British Columbia. We have worked with other conservation groups to obtain protection and recognition for this world class ecosystem.

August 26, 2022

Failure to post and incorporate important public comments on proposed LNG Marine Terminal on the Fraser River led to an inappropriate BC Substitution Assessment process

Note: comments do not include consultation with Aboriginal Groups

Outline

1. Project Description and US ownership
2. Initial public commentary to the environmental assessment, May 22, 2015 -June 24, 2015
 - a) public comments are not posted on Project websites
 - b) comments not sufficiently incorporated into the decision for a BC Substitution Assessment process
 - c) consequential failure to provide a proper scope and type of assessment
3. Second public commentary period, November 20, 2015 – December 21, 2015
 - a) comments not appropriately posted on BC Environmental Assessment Office website
 - b) importance of second public commentary period to assessment of Valued Components
4. Failure to seriously consider public input to the Tilbury LNG Marine Terminal Project
5. Limited scope avoids environmental assessment of plans for full-scale Tilbury LNG operations
 - a) project splitting of Tilbury LNG Operations
 - b) failure to meet requirements of the *Canadian Environmental Assessment Act, 2012*
 - c) B.C. Substitution Assessment Process contravenes *CEAA 2012* requirements
 - d) limited scope of B.C. Substitution Process avoids federal accountability to environmental effects of high importance to the public

Attachment: Chronology of documents relevant to public commentary, April 30, 2015 to Aug. 15, 2022

**Tilbury Marine Jetty Project #80105 - B.C. Substitution Environmental Assessment Process
May 6, 2015 – present day (August, 2022)**

1. Project Description and US Ownership

Tilbury Jetty Limited Partnership, a partnership between affiliates of FortisBC and Seaspan, proposes the construction and operation of a new LNG marine terminal facility located on Tilbury Island, along the South Arm of the Fraser River in Delta, British Columbia.

The Project is 21 km upstream from the Fraser River estuary, famous for sockeye and chinook salmon as well as Canada’s major stopover for millions of waterfowl and shorebirds of the Pacific Flyway.

As proposed, the Tilbury Marine Jetty Project includes the loading of liquefied natural gas (LNG) onto LNG carriers and barges for export to local and global markets. The facility is expected to operate for a minimum of 30 years.

FortisBC, Seaspan and affiliates intend to export LNG produced at the FortisBC Tilbury liquefaction and storage plant on the adjacent property.¹

On May 7, 2015, the National Energy Board of Canada granted WPMV, Delaware, USA, a licence to export 3.5 million tonnes of Tilbury LNG annually for 25 years²:

“Obtaining the requested Licence is an important step in the development of the WesPac LNG Marine Terminal and further expansion of LNG export production capacity at the Tilbury LNG Plant.”³

WesPac Midstream-Vancouver LLC(WPMV), is a registered company in Delaware, USA:

- 85% owned by Highstar Capital, Delaware
- 7.5% owned by Primoris Services Corporation, Delaware
- 7.5% owned by Management⁴

¹ National Energy Board of Canada, Decision Letter to grant export licence to WesPac Midstream – Vancouver LLC, May 7, 2015, Scrolled page 7/9

[A69890-1 NEB - Decison - WesPac Midstream - Licence to Export Natural Gas.pdf \(cer-rec.gc.ca\)](#)

² National Energy Board of Canada approves WesPac Midstream LNG export licence,

[National energy board of Canada approves WesPac midstream LNG export license. – Tilbury Pacific](#)

³ National Energy Board of Canada, Decision Letter to grant export licence to WesPac Midstream – Vancouver LLC, May 7, 2015, Scrolled pages 1&9

[A69890-1 NEB - Decison - WesPac Midstream - Licence to Export Natural Gas.pdf \(cer-rec.gc.ca\)](#)

⁴ National Energy Board, Application of WesPac Midstream-Vancouver LLC, June 20, 2014, Scrolled page 4/12

[Microsoft Word - Final Wespac Licence Application.DOCX \(cer-rec.gc.ca\)](#)

The Tilbury LNG Marine Terminal Project is undergoing an environmental assessment under the B.C. Substitution environmental assessment process. The Process was initiated May 6, 2015 and continues.

2. Initial public commentary to the environmental assessment, May 22, 2015 -June 24, 2015

a) public comments are not posted on Project websites

The federal government held a public comment period from May 22, 2015 to June 24, 2015. The government requested public comments on:

- the Project Description submitted by the Proponent
- whether there was need for a federal environmental assessment
- the BC Government's request for a BC Substitution Environmental Assessment
- potential effects on the environment

The Notice stated that all comments received will be considered public.

It seems the public submitted over a thousand comments expressing serious environmental, social and economic concerns. The submitted comments are not posted on either the federal or the provincial Project website. No Report on the comments is posted on either website.

On request, the federal Impact Assessment Agency of Canada provided a link to the comments. The source of this link is unclear. There is no transparency as to the location of this information which can be provided only on request.

<https://drive.google.com/file/d/1DDjJTIX-fFnTLkZ4PIOi1jDTNMRFkSkP/view?usp=sharing>

The link opens to about 186 pdf files so it is too difficult to find out how many submissions were made and what the public had to say.

As there is no information about this public comment period on the provincial website, how can the public request information for which they have no knowledge? Also, there is no information on the federal website about receipt of the comments and how they were incorporated. There is only the announcement of the public comment period.

The public has no credible access to the comments: how many public comments were submitted; what information was provided by the public; and how the information was incorporated into the decision for a BC Substitution environmental assessment.

A member of the public facilitated a number of public comments to the process and kept a record which shows that at least **991 submissions** called for an assessment by the federal government. Most of the submissions stated:

- the need for a federal environmental assessment by the federal government, particularly a Review Panel assessment
- opposition to a BC Substitution process due to mistrust of a fair process
- the need for a federal assessment to include all aspects of the Tilbury LNG operations: from fracking - to processing - to transporting - to end use
- safety concerns of LNG - the location contravenes international safety standards published by the Society of International Gas Tanker and Terminal Operators
- concerns about effects on human and wildlife health
- concerns about the effects of LNG shipping on fish (including endangered species) and whales, particularly the endangered southern resident killer whales

These were only some of the submissions; so, it appears there were more than 1,000 submissions.

The following are two excerpts from hundreds of submissions expressing the need for the highest level of environmental assessment, a federal Review Panel Assessment:

“The proposed project must be subjected to a full Canadian Environmental Assessment by a Panel Review Process and a BC Environmental Assessment Review as the potential risks and the cumulative environmental impacts of this project are so wide ranging. There must be no substitution of one process for the other.”⁵

“... As these numerous species are listed under the *Species at Risk Act*, and as CEAA is accountable under the Precautionary Principle, the Project should be reviewed by a CEAA Panel Review and a B.C. Environmental Assessment.”⁶

b) comments not sufficiently incorporated into the decision for a BC Substitution Assessment process

Without posting any comments, or feedback, on July 6, 2015, the federal government announced the need for a federal environmental assessment, and, on July 10, 2015 announced approval of the BC Substitution Environmental Assessment process.

⁵ Submission to Tilbury Marine Jetty Project, Boundary Bay Conservation Committee, June 10, 2015

⁶ Submission to Tilbury Marine Jetty Project, June 11, 2015

The federal Minister of Environment, The Honourable Leona Aglukkaq, sent a letter to the BC Minister of Environment, The Honourable Mary Polak, stating approval of the BC Substitution Environmental Assessment process. The federal Minister claims she considered comments received from both the Aboriginal Groups and the public. She referenced numerous comments relating to the environmental effects of marine shipping and added an additional condition to the process:

“the consideration of the environmental effects of marine shipping activities associated with the Project, and beyond the care and control of the proponent, along the designated shipping route within the South Arm of the Fraser River, from the Project’s marine terminal to the pilot station at Sands Heads.”

Note: These boundaries proved to be insufficient and in July, 2019, the boundaries were extended to the 12-nautical-mile limit of Canada’s territorial sea and to the Point Grey disposal-at-sea site. This was not in response to public concern, but a response to court decisions ruling that the federal government had significant accountability to effects of shipping.

No other public concerns were acknowledged or addressed, which raises the question of how much information was imparted to the federal Minister of Environment. It appears she was not sufficiently informed about the public comments.

The current BC EAO Assessment Report (July 13, 2022) states that this initial engagement was prior to, and outside, the formal EA process. This is extraordinary as the process had already begun and the Proponent had already submitted the Project Description.⁷ The Government of Canada’s invitation for public comments on the most important issue – level and type of assessment - is now described in the BC EAO as outside the assessment:

“Initial engagement was conducted from May 2014 to June 2015, prior to and outside the formal EA process. The purpose of initial engagement was to identify key stakeholder, inform the development of project website and information brochures, and to identify preliminary concerns and questions that need to be addressed during project development.”⁸

The ‘purpose’ stated above does not correlate with the important invitation by the Impact Assessment Agency of Canada which invited comments on the need for a federal assessment; the option for a BC substitution process; the Project Description; and environmental effects. The Notice also stated that, “All comments received will be considered public.”

Now that public comment period is being characterized as, “prior to, and outside, the formal EA process”!

⁷ BCEAO Project Description, April 30, 2015

<https://projects.eao.gov.bc.ca/api/public/document/5886b0d4e036fb01057695d9/download/Project%20Description%20for%20the%20proposed%20WesPac%20Tilbury%20Marine%20Jetty%20Project%20dated%20Apr%2030%2015.pdf>

⁸ BCEAO Draft Assessment Report, July 13, 2022, scrolled page 68/827 [EPIC \(gov.bc.ca\)](https://www.epic.gov.bc.ca)

If the assessment does not include receipt and incorporation of public comments received prior to the establishment of the Substitution process, then the assessment does not meet the requirements of *CEAA 2012* - meaningful public participation in a formal public commentary period and access to environmental assessment records.⁹

Additionally, failure to properly incorporate and post the public comments does not meet the requirements of the B.C. Public Consultation Policy Regulation. Under Access to Information, the executive director must order public access to information on the project information centre. The information includes:

“(d) any public notice given during an assessment;

...

(g) comments in respect of the following that are received by the executive director during a formal public comment period from persons and organizations:

(i) the proponent’s application for an environmental certificate;”¹⁰

This accountability is documented in the Procedural Order Under Section 11 for the Tilbury Marine Terminal Project.¹¹

The Public Notice, submitted comments, and Report on the Comments from the Public Commentary period, May 22, 2015 to June 24, 2015 is not disclosed on the BC EAO Project website thereby denying public access to all records.

c) consequential failure to provide a proper scope and type of assessment

Why was the first stage of public input into this controversial Project dismissed and ignored? The initial public comment period is key to the determination of type, level, and scope of assessment:

“Scoping establishes the parameters of the EA and focuses the assessment on relevant issues and concern.”¹²

“The public comments received at this stage may also inform whether or not the designated project is recommended for referral to environmental assessment by review panel.”¹³

⁹ Chapter 4 – Implementation of the *Canadian Environmental Assessment Act, 2012*, 2014 Fall Report of the Commissioner of the Environmental and Sustainable Development, Office of the Auditor General of Canada, Section 4.56.

https://www.oag-bvg.gc.ca/internet/English/parl_cesd_201410_04_e_39851.html

¹⁰ *Environmental Assessment Act*, Public Consultation Policy Regulation, B.C. Reg. 373/2002, 6 Access to Information, Scrolled page 3/5

https://www2.gov.bc.ca/assets/gov/environment/natural-resource-stewardship/environmental-assessments/acts-and-regulations/2002-act-regulations-documents/2002_-_public_consultation_policy_regulation.pdf

¹¹ Order Under Section 11, July 24, 2015, Environmental Assessment of the WesPac Tilbury Marine Jetty Project, Section 19.4

<https://projects.eao.gov.bc.ca/api/public/document/5886b0ebe036fb01057695dc/download/Enclosure%20-%20Section%2011%20Order.pdf>

¹² Guidelines for the Preparation of an Environmental Impact Statement pursuant to the *Canadian Environmental Assessment Act, 2012*, 3. Scope of the Environmental Assessment, 3.22 Factors to be considered [Final Environmental Impact Statement Guidelines - Canada.ca \(ceaa-acee.gc.ca\)](https://www2.gov.bc.ca/assets/gov/environment/assessment/guidelines/final_environmental_impact_statement_guidelines_-_canada.ca_(ceaa-acee.gc.ca))

¹³ Public Participation in Environmental Assessment under the CEAA 2012, Part 2

<https://www.canada.ca/en/impact-assessment-agency/services/policy-guidance/public-participation-environmental-assessment-ceaa2012.html>

The BC Substitution Process is supposed to include the same factors as the federal process. However, right from the outset, the federal policy of early engagement and public participation is dismissed by the BC Environmental Assessment Office (EAO). It is clear that the BC Substitution Environmental Assessment of the Tilbury Marine Terminal Project process does not meet *CEAA 2012* requirements.

Pursuant to the federal Guidelines:

“Meaningful public participation is best achieved when all parties have a clear understanding of the proposed project as early as possible in the review process.”¹⁴

The public clearly did not want a BC Substitution Environmental Assessment process and stated mistrust of the BC process due to the B.C. Government’s deep investment in LNG. It is clear that if the public comments had been credibly incorporated, the federal government would have acknowledged that the far-reaching effects of the LNG marine terminal Project needed to include a much broader scope of assessment and federal accountability. This would have led to a decision for the highest level of environmental assessment by a Review Panel. That is what the public stated was needed.

The B.C. Substitution environmental assessment is the wrong level of assessment for the broad scope of effects of Tilbury LNG operations and federal accountability for important factors. The Project requires assessment of all activities associated with the Tilbury LNG operations:

“Canadian Environmental Assessment Act, 2012

Factors To Be Considered

Factors

19 (1) The environmental assessment of a designated project must take into account the following factors:

- (a)** the environmental effects of the designated project, including the environmental effects of malfunctions or accidents that may occur in connection with the designated project and any cumulative environmental effects that are likely to result from the designated project in combination with other physical activities that have been or will be carried out;
- (b)** the significance of the effects referred to in paragraph (a);
- (c)** comments from the public — ... — that are received in accordance with this Act;¹⁵

¹⁴ Guidelines for the Preparation of an Environmental Impact Statement pursuant to the *Canadian Environmental Assessment Act, 2012*, 2.2 Public Participation

[Final Environmental Impact Statement Guidelines - Canada.ca \(ceaa-acee.gc.ca\)](http://www2.ec.gc.ca/info/nat/index_e.cfm?lang=eng&nav=1)

¹⁵ Canadian Environmental Assessment Act, 2012

<https://www.canlii.org/en/ca/laws/stat/sc-2012-c-19-s-52/latest/sc-2012-c-19-s-52.html>

As noted above, the public expressed concerns about the environmental effects of all interactive, interdependent Tilbury LNG operations.

3. Second public commentary period, November 20, 2015 – December 21, 2015

a) comments not appropriately posted on BC Environmental Assessment Office website

A second public commentary period, Nov. to Dec. 21, 2015 was managed by the B.C. Environmental Assessment Office (BC EAO). The public was invited to comment on Valued Components - environmental, economic, social, heritage and health effects of the Project. The public was asked to provide feedback about required studies and information. The draft Valued Components document was prepared by the Proponent.

The public comments are not located under ‘Commenting’ on the BC EAO Project website where the comments for subsequent public comment periods are posted. The comments for the second public comment period are found in a Report which is not easily located – amidst several hundred documents.¹⁶ It is a mystery why it is not clearly posted under ‘Commenting.’

b) importance of second public commentary period to assessment of Valued Components

Numerous public submissions expressed multiple concerns including safety; need for a federal Review Panel environmental assessment; inclusion of all Tilbury LNG operations from fracking to end use; serious hazards of LNG; impacts of dredging; impacts on farmland from proposed power lines; emissions; effects on the Fraser River and Salish sea ecosystems; effects on human and wildlife health, contravention of international safety standards; and cost to taxpayers.

As with the previous public comment period, this was information vital to the process – public comments on the valued components. The BC EAO reported 791 submissions.

The Proponent submitted a report on the public comments.¹⁷ The responses were pigeon-holed into topics with the response that they will be addressed. The response to concerns about lack of inclusion of all the Tilbury LNG operations was that the Scope had already been determined and the LNG marine terminal was a separate project from all the other Tilbury LNG operations.

Comments about the holistic value of the Fraser River and Salish Sea ecosystems, and the need for protection and restoration were ignored.

¹⁶ Collected Public Comments, Draft Valued Component Selection Document, December 21, 2015
[WesPac Tilbury Marine Jetty- Collected Public Comments - VC Selection Document - 20151221.pdf \(gov.bc.ca\)](#)

¹⁷Public Consultation Report #1 by WesPac Tilbury Marine Jetty Project, July 2016
[Microsoft Word - Public Consultation Report 1 - 2016.07.19 \(gov.bc.ca\)](#)

The response to concerns about the effects of LNG shipping was the claim that it is not the Proponent's problem:

“Operational shipping activities from the Project site to Sand Heads will be considered in the Application as per section 3.1.3 of the Section 11 Order available on EAO's website¹³, but these activities are not considered directly linked to the Project as LNG carriers and barges will not be under the care and control of the Proponent.”¹⁸

The BC EAO also wrote a Report in response to the public input but, instead of addressing specific concerns with substantive, scientific-based information, the BC EAO accepted the report by the Proponent as sufficient response to the public. The EAO Report listed key themes of concern and stated the Proponent had addressed the majority of the concerns in the tracking table:

“The Proponent has addressed the majority of the comments in the comment tracking table. This document provides EAO's responses for comments related to the EA process that were received during the public comment period. All public comments, including those related to the issues above, are considered through the course of EAO's assessment.”¹⁹

The BC EAO was satisfied with the Proponent's tracking table which is a list of environmental assessment topics with promotional comments and a list of intentions.

It is clear the Proponent is managing the assessment and the public comments with endorsement of the BC Environmental Assessment Office (EAO). There is no meaningful response, or incorporation of public concerns. Questions have not been answered.

Comments from the public offered valuable information and expertise which was not appropriately incorporated. Valued Components were reduced to lists in boxes with subjective descriptions and statements of intent.

The narrow scope of the low-level BC Substitution environmental assessment process set limiting parameters on this assessment. This has empowered the Proponent and the B.C. Environmental Assessment Office to dismiss most public concerns as beyond the scope of this assessment.

4. Failure to seriously consider public input to the Tilbury LNG Marine Terminal Project

According to records, there have been 5 public commentary periods to date for the Tilbury Marine Terminal Project. The BC EAO refers to 4 public commentary periods omitting to include the first, and most important public input from May 22, 2015 to June 24, 2015. It is the most important because the early-stage process determined the type of assessment and the scope of assessment. The public were clear in their mistrust of the B.C. Substitution Environmental Assessment Process and requested a federally-run assessment; in particular, a Review Panel Environmental Assessment.

¹⁸ Public Consultation Report #1 by WesPac Tilbury Marine Jetty Project, July 2016, Scrolled page 29/87
[Microsoft Word - Public Consultation Report 1 - 2016.07.19 \(gov.bc.ca\)](#)

¹⁹ BC Environmental Assessment Office Response to Public Comments Regarding the Environmental Assessment Process for the Proposed WesPac Tilbury Marine Jetty Project – Pre-Application Review Stage, July 28, 2016, Scrolled page 2/7
[EAO response to public comments in Pre-Application Review Stage..pdf \(gov.bc.ca\)](#)

The public comments have been clear that the adjacent Tilbury LNG Plant, its operations; sources; expansion plans; and end-use should be included in the scope of assessment. The public comments reveal an understanding that there has been deliberate Project-Splitting to avoid a federal Review Panel assessment. The public comments have been clear about concerns of health and safety, and degradation of the lower Fraser River and Salish ecosystems.

The BC Environmental Assessment Office (EAO) has permitted the Proponent, Tilbury Jetty Limited Partnership, to manage the public process and response to public input.

Due to the narrow scope of assessment, response to most comments from the public are dismissed as beyond the scope of the assessment. The Proponent's responses to public submissions are mostly evasive and dismissive. Where the Proponent is accountable, the response claims that the Application meets all requirements and adverse effects will be mitigated with plans and monitoring:²⁰

- Response to concerns about effects from the full cycle of LNG: *LNG is a clean burning fuel*
- Response to concerns about fracking, transport, and end use: *beyond the scope of this assessment*
- Response to concerns about expansions of adjacent Tilbury LNG plant: *separate projects*
- Response to concerns about the effects of LNG shipping: *is being assessed but is beyond the accountability of the Proponent because the Proponent is accountable to only onsite activities*
- Response to concerns about significant dredging for the Project creating a massive hole in the river thereby altering flows, sediment and the salinity regime: *The existing deep sea and domestic lanes are routinely dredged under an established dredging policy*
- Response to concerns about safety: *will implement on-site safety measures; not accountable beyond site operation*
- Response to concerns about wildlife, habitat and ecosystems: *are being assessed and there will be mitigation measures*

Note: identified, scientifically-proven mitigation measures are not provided

- Response to concerns of loss of shoreline habitat which is identified as “highly productive habitat”: *wetland habitat will be restored*
- Response to concerns about air quality: *not significant*
- Response to concerns about the fact that LNG is methane and the full cycle results in the same greenhouse gas emissions as coal: *The Tilbury marine jetty has an important role to play in reducing greenhouse gas (GHC) emissions in B.C. and around the world.*

²⁰ WesPac Responses to Comments from Application Review, June 19, 2019
https://projects.eao.gov.bc.ca/api/public/document/60f83c4e4222de00226ef2e8/download/20210713_WesPac_Public%20Comments%20Tracking.pdf

- Response to concerns about process: *defers to B.C. EAO which does not directly address the concerns. The EAO states the Proponent has addressed the issues:*

“The Proponent has addressed the majority of the comments in the comment tracking table. This document provides EAO’s responses for comments related to the EA process that were received during the public comment period. All public comments, including those related to the issues above, were considered through the course of EAO’s assessment of WesPac.”²¹

Then the EAO lists the steps in the process.

The B.C. EAO does not offer comments on the evasive and unsubstantiated responses by the Proponent.

5. Limited scope avoids environmental assessment of plans for full-scale Tilbury LNG operations

a) Project splitting of Tilbury LNG Operations

Due to the limited scope of assessment, the public is not afforded an appropriate environmental assessment of the plans for the massive full-scale Tilbury NG operation which includes expansions at the Tilbury LNG plant and construction of the Tilbury LNG Marine Terminal.

The B.C. and federal governments have split the environmental assessment of the plans for the full-scale Tilbury LNG operation into two Projects: the Tilbury LNG Marine Terminal and the adjacent Tilbury LNG plant expansion plans.

While the governments state the two Projects are separate, the public comments state the two projects are interconnected and interdependent and should be assessed as one Tilbury LNG Project. Also, the owner promotes the plans as one LNG operation:

“Tilbury Island LNG Terminal is an operating LNG terminal in Delta, British Columbia, Canada. Expansions to the facility have been proposed...

...Tilbury Island LNG Terminal is an export terminal in Delta, British Columbia, Canada...The facility is owned by FortisBC...

...Phase 1 and Phase 2 expansions to the facility have been proposed...The facility would provide LNG to the proposed Tilbury Marine Jetty LNG project which is co-owned by FortisBC and Seaspan.”²²

²¹ BC Environmental Assessment Office Response to Public Comments Regarding the Environmental Assessment Process for the Proposed WesPac Tilbury Marine Jetty Project, June 25, 2019 Scrolled page 2/7
https://projects.eao.gov.bc.ca/api/public/document/60f8a3bfbc10a400228f6986/download/WesPac_EAO%20Response_Memo_App_Review_PCP_20190625.pdf

²² Tilbury Island LNG Terminal, Global Energy Wiki Monitor,
https://www.gem.wiki/Tilbury_Island_LNG_Terminal

The single Project is reinforced in the local news:

“In 2019, FortisBC completed a \$400 million expansion of the plant’s production and storage capacity, and announced a second phase expansion – one that includes a new marine jetty to be used to load LNG carriers for export, and marine bunkering vessels.”²³

Furthermore, an LNG export licence²⁴ granted to WesPac Midstream on May 7, 2015, was based on all Tilbury LNG operations. The licence was based on information in the Application:

Note: WPMV refers to the company applying for the export licence, WesPac Midstream Vancouver

“10. Engineering and site analyses have confirmed that the Tilbury site is capable of accommodating further LNG export production expansion of approximately 462 million cubic feet per day of natural gas equivalent LNG production. The timing of further expansion will be largely driven by market demand for LNG export capacity and the receipt of regulatory approvals to construct and operate new liquefaction and storage equipment. The applied-for export licence volume corresponds to 400 million cubic feet per day of natural gas equivalent LNG production.

11. Obtaining the requested Licence is an important step in the development of the WesPac LNG Marine Terminal and further expansion of LNG export production capacity at the Tilbury LNG Plant. More specifically, the Licence will facilitate WPMV’s ability, and the ability of others on whose behalf WPMV will act as agent, to enter into long term LNG export market supply agreements to underpin such development and expansion.”²⁵

e) failure to meet requirements of the *Canadian Environmental Assessment Act, 2012*

With governments refusing to assess the obvious overall plan, the public is being denied due process as the physical needs and activities of the Tilbury LNG operations are linked. *CEAA 2012* requires assessment of linked operations and activities.

The *Canadian Environmental Assessment Act, 2012 (CEAA 2012)* states:

19 (1) The environmental assessment of a designated project must take into account the following factors:

(a) the environmental effects of the designated project, including the environmental effects of malfunctions or accidents that may occur in connection with the designated project and any cumulative environmental effects that are likely to result from the designated project in combination with other physical activities that have been or will be carried out;

(b) the significance of the effects referred to in paragraph (a);²⁶

²³ Musqueam, FortisBC ink deal on Tilbury LNG, Nelson Bennett, Business in Vancouver, August 10, 2022 <https://biv.com/article/2022/08/musqueam-fortisbc-ink-deal-tilbury-lng>

²⁴ National Energy Board, Issue of export licence to WesPac Midstream – Vancouver LLC, May 7, 2015 [A69890-1_NEB - Decison - WesPac Midstream - Licence to Export Natural Gas.pdf \(cer-rec.gc.ca\)](https://www.cer-rec.gc.ca/A69890-1_NEB_-_Decison_-_WesPac_Midstream_-_Licence_to_Export_Natural_Gas.pdf)

²⁵ National Energy Board, Application of WesPac Midstream – Vancouver LLC, June 20, 2014, Sections 10 & 11 [Microsoft Word - Final Wespac Licence Application.DOCX \(cer-rec.gc.ca\)](https://www.cer-rec.gc.ca/Microsoft_Word_-_Final_Wespac_Licence_Application.DOCX)

²⁶ *Canadian Environmental Assessment Act, 2012* <https://www.canlii.org/en/ca/laws/stat/sc-2012-c-19-s-52/latest/sc-2012-c-19-s-52.html>

c) B.C. Substitution Assessment Process contravenes *CEAA 2012* requirements

The B.C. Substitution Assessment of the Tilbury LNG Marine Terminal has failed to meet *CEAA 2012* requirements of meaningful early engagement; posting of all public notices, comments and responses; and appropriate access to information.

B.C. Environmental Assessment Office (EAO) responses to public comments fail to incorporate federal accountability; fail to provide scientific data and information to the public; fail to insist on providing scientifically-proven mitigation measures; and fail to be a neutral facilitator by accepting and posting promotional and leading statements of the Proponent. One example is the simple, incomplete response to concerns about greenhouse gas emissions from the full cycle of LNG operations. The response, “*The Tilbury marine jetty has an important role to play in reducing greenhouse gas (GHC) emissions in B.C. and around the world,*” does not address the submitted comments on this issue.

Another example is the posting of a convoluted explanation of how the Tilbury LNG Marine Terminal Project and the FortisBC LNG plant expansions are independent Projects.

“The EAO understands that the capacity of Tilbury Phase 2 would exist regardless of TMJ, and that TMJ is not FortisBC’s only path to serve LNG customers. TJLP confirmed that the existing facilities and Tilbury Phase 1 expansion (approved via provincial Order in Council) would produce LNG that would be shipped through TMJ, and that TMJ does not require any of the Phase 2 expansion to proceed. The storage tank for Tilbury Phase 2 would proceed whether the TMJ is build or not, as the purpose of Phase 2 is to improve gas delivery system resiliency after recent no-flow events.”²⁷

It is unclear how the federal government managed to legally approve the B.C. Substitution Assessment process when the substitution process was not permitted for projects which were regulated under the jurisdiction of the National Energy Board and the *Canada Oil and Gas Operations Act*. For such Projects:

“33 The Minister must not approve the substitution of a process in relation to a designated project”²⁸

As documented above, on May 7, 2015, the National Energy Board granted an LNG export licence to WesPac Midstream – Vancouver LLC. Under this licence, the Proponent, is regulated by the National Energy Board and the *Canada Oil and Gas Operations Act*. The act outlines federal accountability to protection of the environment, safety of navigation, and duties related to the management of LNG. Due to accountability to energy laws and regulations, it appears the federal Minister must not approve the BC Substitution Assessment process.

²⁷ BC Environmental Assessment Office (BCEAO), Draft Assessment Report for Tilbury Marine Jetty Project, Project Description and Location, July 13, 2022, Scrolled page 33/827

[TMJ Assessment Report Draft for PCP 20220713.pdf \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/industry/energy/tilbury/TMJ_Assessment_Report_Draft_for_PCP_20220713.pdf)

²⁸ *Canadian Environmental Assessment Act, 2012, Sections 33(a); 15(b)*
<https://www.canlii.org/en/ca/laws/stat/sc-2012-c-19-s-52/latest/sc-2012-c-19-s-52.html>

d) Limited scope of B.C. Substitution Process avoids federal accountability to environmental effects of high importance to the public

By approving the B.C. Substitution Assessment process, the federal government is avoiding a proper cumulative effects assessment of federal responsibilities: protection of federal waterways; impacts to fish habitat and populations; species at risk; shipping; transportation; dumping at sea; dredging of federal waterways; federal energy laws and regulations; safety; and emissions. These are the issues identified in public comments to the process and, summarily dismissed in responses as beyond the scope and responsibility of the Proponent.

The public submissions from Day One have expressed concern of the effects of the Tilbury LNG plans on factors that are federal responsibilities. The public submissions state the B.C. Substitution Assessment fails to address these concerns and call for a federal Review Panel assessment of the full Tilbury LNG operations and expansion plans, as well as the LNG Marine Terminal. Instead of responding appropriately, the federal and B.C. Governments have been ignoring the public input. There has been no meaningful public participation.

Tilbury LNG Marine Jetty Project #80105 – Chronology April 30, 2015 – August 15, 2022

Chronology of documents relevant to public commentary

Tilbury Jetty Limited Partnership proposes the construction and operation of a new LNG marine terminal facility located on Tilbury Island, along the South Arm of the Fraser River in Delta, British Columbia. As proposed, the Tilbury Marine Jetty Project includes the loading of liquefied natural gas (LNG) onto LNG carriers and barges for export to local and global markets. The facility is expected to operate for a minimum of 30 years.

The Project is undergoing an environmental assessment under the B.C. Substitution environmental assessment process.

Environmental Assessment under B.C. Substitution Environmental Assessment Process

Impact Assessment Agency of Canada (IAAC) website for Tilbury Marine Jetty Project 80105
<https://iaac-aeic.gc.ca/050/evaluations/proj/80105>

18 documents are posted on the federal website

B.C. Environmental Assessment Office (BC EAO) website for Tilbury Marine Jetty Project 80105
[EPIC \(gov.bc.ca\)](http://epic.gov.bc.ca)

August 19, 2022 – 292 documents are posted on the BC EAO website - latest is Draft Assessment Report for the Tilbury Marine Jetty Project dated July 13, 2022

Note: Impact Assessment Agency of Canada prior to 2019 was named the Canadian Environmental Assessment Agency of Canada (CEAA)

Documents posted on both IAAC and BC EAO websites:

- Apr. 30, 2015 BC website – Documents - Initial Project Description, Section 10, Pre-Application, Project Description submitted by WesPac Midstream, April, 2015
[Microsoft Word - 1314220049-010-R-Rev0-WesPac Project Description 30APR 15.docx \(gov.bc.ca\)](#)
- May 6, 2015 BC website - Documents – Section 10 – Project to undergo an Environmental Assessment, Pre-Application, Order Under Section 10(1)(c) – legal document stating the Project requires an environmental assessment
[IN THE MATTER OF THE ENVIRONMENTAL ASSESSMENT ACT \(gov.bc.ca\)](#)
- May 6, 2015 BC website – Project Details - WesPac Midstream-Vancouver LLC has entered into the environmental assessment process with the proposed Marine Jetty Project. – View Documents opens up the Order Under Section 10(1)(c)
[EPIC \(gov.bc.ca\)](#)
- May 6, 2015 BC website – Documents – Section 10 Order – Notification letter to Proponent
 “The Project Description outlines the proposal for constructing a marine terminal for berthing and transferring liquefied natural gas (LNG) to marine barges and carriers at Tilbury Island on the Fraser River. The Project Description also describes the construction of LNG infrastructure and safety and control systems to transfer processed LNG from the existing adjacent FortisBC Tilbury LNG Plant to marine carriers berthed at the proposed marine jetty.” [Telephone: 250-387-1543 \(gov.bc.ca\)](#)

- May 11, 2015 federal website - Project Description of a Designated Project, Document #5
This is the Project Description submitted by WesPac Midstream. April, 2015.
“The purpose of the Project is to transfer LNG to carriers and barges for delivery to both offshore export markets and local fuel markets... The Project will receive processed LNG for transfer to LNG carriers and barges from the Tilbury LNG Plant... (scrolled page 23/130) <https://iaac-aeic.gc.ca/050/documents/p80105/101701E.pdf>”
- May 11, 2015 federal website - Summary of a Project Description of a Designated Project, May, 2015 submitted by WesPac Midstream. Document #3.
<https://iaac-aeic.gc.ca/050/documents/p80105/101699E.pdf>
- May 14, 2015 BC website – Documents – Letter from the BC Associate Deputy Minister to the President of Canadian Environmental Assessment Agency requesting a BC Substitution environmental assessment process.
“I am aware that the Agency must first accept the Project Description and determine whether a federal EA is required before it can respond to this request for substitution.”
[file:xxxxx-xx/Project - 10 \(gov.bc.ca\)](file:xxxxx-xx/Project-10.gov.bc.ca)
- May 14, 2015 federal website – receipt of letter, dated May 14, 2105, from the BC Associate Deputy Minister of Environment requesting a B.C. Substitution environmental assessment process for the Tilbury Marine Jetty Project. Document #4
<https://iaac-aeic.gc.ca/050/documents/p80105/101700E.pdf>

Public Comment Period #1 – Not posted – over 1,000 submissions

Public Comments from Comment Period, May 22, 2015 – June 24, 2015: number of comments not posted but sources indicate over 1,000 submissions seeking a federal environmental assessment by the federal government, specifically a Review Panel Assessment. The public stated mistrust of a B.C. Substitution Assessment due to the B.C. Government’s deep investment in LNG

- May 22, 2015 federal website - Notice inviting public comment on the Project – need for federal environmental assessment and the Request for Substitution Process, May 22, 2015, Comment period: May 22, 2015 to June 15, 2015, Document #1
<https://iaac-aeic.gc.ca/050/evaluations/document/101781>

May 22, 2015 — As part of the strengthened and modernized *Canadian Environmental Assessment Act, 2012* (CEAA 2012) put in place to support the government's Responsible Resource Development Initiative, the Canadian Environmental Assessment Agency (the Agency) must decide whether a federal environmental assessment is required for the proposed WesPac Tilbury Marine Jetty Project, located in British Columbia (B.C.). To assist it in making its decision, the Agency is seeking comments from the public on the project and its potential effects on the environment.

Substitution Request

The Government of B.C. has requested to substitute the B.C. environmental assessment process for the CEAA 2012 process if it is determined that an environmental assessment is required. The Agency is also seeking comments on this request.

- May 22, 2015 federal website - News Release inviting public comment on the Project, [Document #2 News Release - Public Comments Invited on a Summary of the Project Description and Request for Substitution - Canada.ca \(iaac-aeic.gc.ca\)](#)
- June 11, 2015 federal website - Extension of time for the public comment period. The comment period was extended to June 24, 2015. [Document #6 Public Comment Period Extended on a Summary of the Project Description and Request for Substitution - Canada.ca \(iaac-aeic.gc.ca\)](#)
- July 6, 2015 federal website - Notice of Environmental Assessment Determination. The notice stated a federal environmental assessment is required. [Document #8 Notice of Environmental Assessment Determination - Canada.ca \(iaac-aeic.gc.ca\)](#)
- July 10, 2015 federal website - Notice of Commencement of an Environmental Assessment and Substitution Approval, [Document #7 Notice of Commencement of an Environmental Assessment and Substitution Approval - Canada.ca \(iaac-aeic.gc.ca\)](#)
- July 13, 2015 BC website Documents – Federal Response to Request for Substitution – Substitution Approved. Letter from federal Minister of the Environment, The Honourable Leona Aglukkaq. Project entered the Substitution Assessment Process
- “I also considered comments received from both Aboriginal Groups and the public in respect of the request during a recent comment period, including the numerous comments relating to the environmental effects of marine shipping associated with the Project in areas of federal jurisdiction... I have included an additional condition for the substituted assessment: the consideration of the environmental effects of marine shipping activities associated with the Project, and beyond the care and control of the proponent, along the designated shipping route within the South Arm of the Fraser River, from the Project’s marine terminal to the pilot station at Sands Heads.”
- [Letter dated Jul 10 15 from Minister Leona Aqlukkaq \(Environment Canada\) to Minister Mary Polak \(MOEBC\) re the proposed WesPac Tilbury Marine Jetty Project and Substitution..pdf \(gov.bc.ca\)](#)
- July 24, 2015 B.C. Section 11, Procedural Order establishing the formal scope, procedures and methods of the environmental assessment
<https://projects.eao.gov.bc.ca/api/public/document/5886b0ebe036fb01057695dc/download/Enclosure%20-%20Section%2011%20Order.pdf>
- Nov. 13, 2015 Invitation to comment on Draft Valued Components of the Assessment prepared by the Proponent
[Environmental Assessment of the Proposed \(gov.bc.ca\)](#)

Public Comment Period #2: 791 submissions

- Dec. 21, 2015 The BC EAO posted a document of all the public comments, ‘Collected Public Comment – Draft Valued Components Selection Document.
[WesPac Tilbury Marine Jetty- Collected Public Comments - VC Selection Document - 20151221.pdf \(gov.bc.ca\)](#)

- July 28, 2016 Public Consultation Report prepared by the Proponent. The Report listed topics of concern and responded that these concerns will be addressed in the assessment.
<https://projects.eao.gov.bc.ca/api/public/document/5886b1b1e036fb01057695f9/download/Public%20Consultation%20Report%20%231%20dated%20July%202016.pdf>
- July 28, 2016 EAO Response to Public Comments
[EAO response to public comments in Pre-Application Review Stage..pdf \(gov.bc.ca\)](#)
- Nov.15, 2018 The EAO posted that the Application was not accepted.
[Notification letter from EAO to WesPac in regards to application screening decision \(7\).pdf](#)
- Mar. 20, 2019 The EAO posted acceptance of the Application
- Mar. 26, 2019 EAO posting of Public Comment and Open House on Application.
<https://projects.eao.gov.bc.ca/p/58851208aaecd9001b829b58/project-details?pageSizeActivities=26¤tPageActivities=1>
- Apr. 2, 2019 EAO posting of Public Comment Period, April 2, 2019 – May 17, 2019. The public invite is posted on the website but unable to locate published advertisement. View Documents link just opens to website.
<https://projects.eao.gov.bc.ca/p/58851208aaecd9001b829b58/project-details?pageSizeActivities=26¤tPageActivities=1>

Public Comment Period #3: 485 submissions

Public Comments from Comment Period, April 2, 2019 – May 17, 2019: 485 submissions

- May 17, 2019 Posting under ‘Commenting’ – public comments on the Application, April 2, 2019 to May 17, 2019
<https://projects.eao.gov.bc.ca/p/58851208aaecd9001b829b58/cp/5c8aea58d69ab9002440610e/details;currentPage=1;pageSize=10;sortBy=-datePosted;ms=1661301886742>
- June 19, 2019 EAO posting of WesPac Responses to Public Comments on the Application, April 2, 2019 to May 17, 2019. Comments are documented on a Tracking Table
https://projects.eao.gov.bc.ca/api/public/document/60f83c4e4222de00226ef2e8/download/20210713_WesPac_Public%20Comments%20Tracking.pdf
- June 25, 2019 Posting of EAO Response Memo to Public Comment Period on Application, April 2, 2019 to May 17, 2019f
https://projects.eao.gov.bc.ca/api/public/document/60f8a3bfb10a400228f6986/download/WesPac_EAO%20Response_Memo_App_Review_PCP_20190625.pdf
- July 5, 2021 Posting of Tilbury Jetty Limited Partnership’s Unconventional Offset Proposal
- July, 29, 2021 Posting of Public Comment Period, August 5, 2021 to September 7, 2021 – invitation to comment on Draft Assessment documents, Certified Project Description, and potential federal conditions

Public Comment Period #4: 137 submissions

Public Comments from Comment Period, August 5, 2021– September 7, 2021: 137 submissions

Sept. 7, 2021 Under ‘Commenting’: Posting of Public Comments for August 5, 2021 to September 7, 2012. Comments on Draft Assessment documents, Certified Project Description, and potential federal conditions
<https://projects.eao.gov.bc.ca/p/58851208aaecd9001b829b58/cp/61033d326039490022dd761f/details;currentPage=1;pageSize=10;sortBy=-datePosted;ms=1661301775550>

There doesn’t appear to be any response to this public comment period.

Dec. 1, 2021 Letter from Tilbury Jetty Ltd. Partnership – changes to bunker vessel traffic with change in type and frequency of vessels calling at the marine terminal.
https://projects.eao.gov.bc.ca/api/public/document/61a7c06190fb52002298bf95/download/20211123_TJLP_to_EAO_Bunker_Demand_Scenario_Supplemental_Assessment_Proposal.pdf

Dec. 2, 2021 Signed Section 24(4) Order for Time Extension to complete a supplemental assessment of change in Application to more vessels.
https://projects.eao.gov.bc.ca/api/public/document/61a94f4c54e25a002250f59c/download/Section%2024%284%29%20Order_20211202.pdf

Jan. 19, 2022 Section 13 Order, stating new information respecting the number and type of vessels that will utilize the terminal.
https://projects.eao.gov.bc.ca/api/public/document/61e862476fee890022086418/download/TMJ_Section13Order%235_VaryingTheProceduralOrderfortheEA_20220119.pdf

July 7, 2022 Posting of Advertisement for Public Comment Period #4 (note: actually #5), July 14, 2022 to August 15, 2022.
https://projects.eao.gov.bc.ca/api/public/document/62c773d1a4b8bc0022cebd3a/download/TMJ_EAO_public_comment_period_4_advertisement.pdf

Public Comment Period #5: 145 submissions

Public Comments from Comment Period, July 14, 2022 – August 15, 2022: 145 submissions, including a letter of concern with 2,016 signatures

Aug. 15, 2022 Under ‘Commenting’: Posting of Public Comments, July 14, 2022 – Aug. 15, 2022
<https://projects.eao.gov.bc.ca/p/58851208aaecd9001b829b58/cp/62c74f4d78d9cf0022cf755b/detail;currentPage=1;pageSize=10;sortBy=-datePosted;ms=1661468329470>

September 6th, 2022

Re: Evidence-based approaches to address trafficking

Dear Mayor/ City Councilor,

We are contacting you today from Living in Community, a non-profit organization working across British Columbia, as well as on behalf of all of the signatories of this letter.

We are writing to provide you with information about how local governments can best protect your residents from trafficking and exploitation while also upholding the rights of those who choose to work in the sex industry.

In recent months, there has been an increase in concern about human trafficking for the purpose of sexual exploitation here in our province. This concern about the wellbeing of children, youth, and vulnerable people is well-intentioned and comes from a good place.

This summer, a resolution, titled “Youth and Child Sex Trafficking in Canada[1],” was proposed to the 2022 Union of BC Municipalities (UBCM) Convention this month. This resolution calls for the RCMP, city police forces, and local governments to address trafficking through a number of actions that will be discussed later in this letter. This resolution was not submitted for decision at Convention, as the recommendations it asks to be implemented have expired, so it was referred back to the sponsor. However, this resolution provides an opportunity to discuss the topic of trafficking and investigate which solutions would be most impactful.

We share the intention of preventing youth and children from being exploited or trafficked for any purpose, including for the purpose of sexual exploitation, and further in this letter we provide recommendations on evidence-based approaches to achieve this goal.

However, many actions often called for when it comes to trafficking, including those in this resolution, are misguided. These actions will not reduce youth or child trafficking for the purpose of sexual exploitation and will cause harm to adults consensually working in the sex industry whose rights must also be upheld.

Definitions and Background

First, it is important to ensure that the definitions we are using are correct and informed. When speaking about trafficking, conflation often occurs among sex work, sexual exploitation, and human trafficking for the purpose of sexual exploitation. Furthermore, victims of trafficking in sectors other than the sex industry are often forgotten.

The United Nations defines human trafficking as “the recruitment, transportation, transfer, harbouring or receipt of people through force, fraud or deception, with the aim of exploiting them for profit.”[2] Industries where trafficking is known to occur include: agriculture, construction, electronics manufacturing, mining, fishing, forestry, hospitality, housekeeping and janitorial services, the sex industry, textile and apparel

manufacturing, transportation, and warehousing, among others. Human trafficking can also involve the removal of organs.

Over time, the blanket term ‘human trafficking’ has become increasingly used by those speaking solely about human trafficking for the purpose of sexual exploitation, and also to refer to any type of involvement in the sex industry, which is legally incorrect and harmful from a policy and practice perspective. In this way, ‘human trafficking’ becomes a catch-all label to describe many issues. While it may include aspects of the following, human trafficking is not in and of itself: unhealthy teenage relationships, intimate partner violence, sexual assault, child abuse, pedophilia, pornography, sex work, child or youth sexual exploitation, or sexting, among others.

In contrast, we define *sex work* as the exchange of money or goods for sexual services among consenting adults. Doing sex work as a consenting adult is legal in Canada. By speaking about the entire sex industry as human trafficking, not only are sex workers’ voices and needs ignored, but less support, resources, and services are available for real victims of trafficking, in all sectors.

This is not just semantics. When misguided approaches to anti-trafficking permeate mainstream law enforcement and policy efforts to combat human trafficking, it leads to the criminalization of sex work, subsequently driving sex work underground. This creates unsafe working conditions, prevents sex workers from reporting violence when it does occur, makes it hard to identify true victims of human trafficking, and actually creates further systemic vulnerabilities to trafficking and exploitation. Furthermore, many campaigns against and depictions of trafficking rely on racist tropes[3] that use shock and hyperbole, which – in addition to perpetuating harmful stereotypes – may make it harder to secure convictions[4] in criminal trials because real life cases are not meeting the simplistic standards laid out by these understandings of trafficking.

It is also important to understand the scale of the problem we are discussing. Speaking specifically about trafficking in persons, this crime accounts for a very small proportion of criminal activity in Canada – 0.02% of all criminal incidents reported to police in 2016[5]. Millar and O’Doherty (2020) were able to verify only 92 prosecuted trafficking in persons cases between 2006 and 2018; of these 92 cases, only 45 resulted in one or more trafficking-specific convictions.[6]

Much is already being done about human trafficking for the purposes of exploitation in BC and across Canada. Canada already has federal laws governing human trafficking and exploitation, and the Province of British Columbia – along with other provincial governments, police forces, and RCMP divisions – is aware of human trafficking. The BC Office to Combat Trafficking in Persons coordinates “services for trafficked persons in British Columbia, [identifies] gaps and barriers that a trafficked person may encounter when accessing protection and services in British Columbia, [and contributes] to local, national and international efforts, including prosecutions, to prevent human trafficking.”[7]

The Need for Clarity

When broad and ill-defined discussions are had about human trafficking, it becomes easy to call for more to be done. Of course we all want to protect children, youth, and vulnerable people from exploitation, and of course we want to prevent trafficking from occurring.

However, we need to ensure we are calling for actions that are clear, evidence-based, and effective. Unfortunately, often the actions called for do not meet these criteria. To take this UBCM resolution as an example:

- This resolution calls for “the RCMP, city police forces and local governments to work collaboratively in order to implement the recommendations found in the Federal National Action Plan under Federal Public Safety.”[8] This resolution references the federal Ministry of Public Safety’s 2012 report, “National Action Plan to Combat Human Trafficking[9],” which has expired as there is a more recent report from this ministry. This report is the “National Strategy To Combat Human Trafficking 2019-2024[10]” which, in addition to being a different report than the one named in this resolution, does not include recommendations, so it is unclear which recommendations this resolution would seek to implement even if it referred to this report.
- This resolution also calls for the implementation of “Provincial Awareness Campaigns.”[11] This does not specify what the campaigns would seek to raise awareness about, who (which governments, ministries, departments, etc) would be involved, or where funding should come from to achieve this.
- Finally, this resolution also calls for the creation of “Inter-Agency Task Forces.”[12] It does not specify which agencies would be part of these, what these task forces would hope to accomplish that governments and police forces are not already doing, who would be responsible for leading this, or where funding should be allocated from.

This resolution is just one example of a good intention that will not work in practice. Without clarity on which specific actions are being called for, how they would be implemented, why they are different from existing campaigns and policies already in place, or why they would be effective, it is difficult for decision-makers to move forward.

Evidence-Based Solutions

Instead of general awareness campaigns, more research, or the implementation of policies that would cause more harm to both sex workers and victims of trafficking, we recommend the following:

Recommendations

1. **Support a decolonial approach to responding to those most marginalized and stigmatized in our communities.**

Decolonizing means, among other processes, questioning why we respond to health and safety issues with criminal justice approaches. In this case, a decolonial approach would be one that reduces the interference from police and the government in the lives of consenting adults.

Rather than more police presence, we recommend working with local sex workers’ rights organizations, Indigenous organizations, and other community stakeholders in your area to identify which services, supports, and preventative measures your government could take to uphold peoples’ rights. Often, this may look more like providing funding for the types of services

described below, reconsidering how your bylaws are written or enforced, or educating your city or policing staff about sex work stigma.

2. Support peer-led, person-centered services.

The work of Living in Community, and of many signatories to this letter, can attest that paternalistic approaches to providing services does not work. What works better is building up survivor-led, peer-based services and supports whereby those impacted by a particular issue have leadership in deciding how the program or service should run. Those with lived experience know best what helped them and what could be helpful to others in a similar situation.

Providing services in this way means they must be person-centered, which means that the person coming to use the service has their autonomy and decision-making ability respected and upheld. When this approach is not used, anti-trafficking service providers may inadvertently reinforce the same 'victim' identity the trafficker has exploited. Unfortunately, when it comes to anti-trafficking services, all too often the service provider imposes what they would do themselves, largely unaware of how their privilege, identity, and/or access to services can be significantly different than that of the person they are serving. Getting out of an exploitative situation can be a slow process. A person may need time to ensure that the necessary supports and protections are in place in order to not enter into another precarious situation.

One such peer-led and person-centered project is the BC Bad Date and Aggressor Reporting project (BC BDAR)[13], which is coordinated and created by sex workers across BC. Supporting a community-informed project such as this is a much better way to express and act upon any concern you may have for the safety of individuals in your community.

3. Support community-led responses rather than top-down enforcement.

As elected officials representing communities of diverse sizes, locations, climates, populations, and interests, you understand that imposing one top-down solution that must work for everyone has its challenges. Similarly, enforcing one type of anti-trafficking response across the board is inappropriate.

A better response is to convene and work with the frontline service providers in your own community to hear from them directly about the needs of the most marginalized and vulnerable in your community, and to collaborate together on locally-specific solutions. The Living in Community model is all about bringing diverse voices together to collaborate toward joint change, and we would be happy to meet with you to discuss our model further.

Our Calls to the Provincial Government

In addition to the above recommendations for local governments, Living in Community has recommendations for the provincial government. If local governments in BC would like to engage in a collective effort to call on more to be done provincially, we recommend:

1. **Provide increased funding for frontline organizations across BC that deliver peer-led and person-centered programming.**
2. **Provide funding toward the provincial Bad Date and Aggressor Reporting system which is being developed.**






In August 2022, the Province’s Select Standing Committee on Finance and Government Services included these two recommendations in its report and directives for the 2023 provincial budget.




We all care about vulnerable children and youth, and we all want to ensure that young people are protected from harm. In this case, that harm includes misguided approaches which do not address the root of the problem and instead impose more government and police intervention into the lives of individuals. Rather than spending more government resources in avenues that are arguably ineffective, the approach must be to increase local access to safety, health, justice, and other services for both sex workers and victims of trafficking.

We have included with this letter a short information sheet summarizing the harms of criminal justice approaches to trafficking, such as those called for in this UBCM resolution, and the types of approaches we recommend instead.



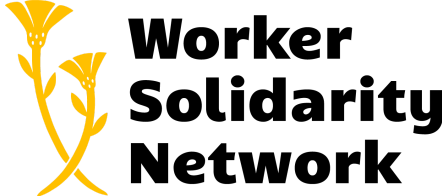

Sincerely,

	<p>BC BDAR BC Bad Date & Aggressor Reporting Project</p>	<p>The BC Bad Date and Aggressor Reporting (BC BDAR) Project is a three-year project to create a province-wide bad date reporting system for sex workers across BC.</p>	<p>Province-wide</p>
		<p>The BCGEU is one of the largest and most diverse unions in British Columbia with over 85,000 members in the public and private sector.</p>	<p>Burnaby</p>

	<p>The BC Poverty Reduction Coalition is comprised of over 100 organizations and community mobilizations that come together to advocate for public policy solutions to end poverty, homelessness and inequality in B.C. We aim to improve the health and well-being of all living in British Columbia. The Coalition advocates for a targeted and comprehensive poverty reduction strategy that prioritizes equity-seeking groups, and a whole government, cross-ministry approach to ending poverty. Our work is grounded in the foundation of universal human rights.</p>	<p>Province-wide</p>
	<p>Health Initiative for Men supports the health of GBQ men and gender diverse people.</p>	<p>Vancouver</p>
	<p>Hope Okanagan provides night time outreach for women doing street-based sex trade.</p>	<p>Okanagan</p>
	<p>Ishtar Women's Resource Society (IWRS) provides support to women and children impacted by violence in relationships in Langley and Aldergrove BC. Since our founding in 1973, IWRS has been committed to preventing and ending the cycle of abuse through an expanding set of programs responding to the unique and evolving needs of survivors.</p>	<p>Langley</p>
	<p>MoveUP represents more than 12,000 union members at public and private sector companies across Canada, primarily in British Columbia, in many of the industries and professions fundamental to our economy including at BC Hydro, FortisBC, ICBC, Capilano University, transit providers, credit unions and car rental companies. We are a diverse and socially responsible union, working together with many community</p>	<p>Burnaby</p>

	groups to ensure the public and elected government representatives are aware of the benefits that unions bring to the economy of BC.	
	The New Westminster & District Labour Council (NWDLC) is a community-based central labour organization representing trade union members at the local level. We continue the proud union tradition of workers acting and speaking out on issues affecting them in their workplaces and in their communities.	Metro Vancouver
	Peers Victoria Resources Society provides peer-led services to sex workers including harm reduction, health, education, social and economic supports.	Victoria
<p>PRINCE GEORGE SEXUAL ASSAULT CENTRE <i>Courage · Transformation · Change</i></p>	The Prince George Sexual Assault Centre is a trauma informed sexual assault center, which supports all and any person's who have experienced sexualized violence. We, advocate, support and lend strength to sexual assault survivors in Prince George as well as rural and remote Norther BC communities.	Prince George
	SNOW Society for Narcotic and Opioid Wellness works to reduce harms for those impacted by the Opioid Catastrophe.	North East BC

	<p>SWAN Vancouver is one of only two organizations in Canada providing culturally-specialized supports and advocacy to im/migrant self-identified women engaged in indoor sex work. SWAN promotes the rights, health & safety of im/migrant women. engaged in indoor sex work through front-line service & systemic advocacy.</p>	<p>Lower Mainland</p>
	<p>The Vancouver Aboriginal Community Policing Centre Society aims to: 1. Reduce the over-representation of Aboriginal people in at-risk or criminal circumstances. 2. Build community support and participation for community policing and safety issues.</p>	<p>Vancouver</p>
	<p>The Vancouver and District Labour Council (VDLC) represents 60,000 workers from over 100 affiliated unions in our community. Labour council members work at food stores, on the docks, in public services, construction and much more. We are a chartered body of the Canadian Labour Congress (CLC), representing 3.5 million unionized Canadians. The VDLC was founded in 1889 as the “Vancouver Trades and Labour Council”, making it one of the oldest labour organizations in the country.</p>	<p>Vancouver</p>
	<p>West Coast LEAF is a BC-based legal advocacy organization. Our mandate is to use the law to create an equal and just society for all women and people who experience gender-based discrimination. In collaboration with community, we use litigation, law reform, and public legal education to make change. We aim to transform society by achieving access to healthcare; access to justice; economic security; freedom from gender-based violence; justice for those who are criminalized; and the right to parent.</p>	<p>Vancouver, unceded homelands of the xʷməθkʷəy̓əm, Skwxwú7mesh, and Səl̓ílwətaʔ Nations</p>

 <p>WISH Drop-In Centre Society</p>	<p>WISH Drop-In Centre Society works to improve the health, safety and well-being of women who are involved in Vancouver’s street-based sex trade.</p>	<p>Vancouver</p>
 <p>WOMEN TRANSFORMING CITIES.org</p>	<p>Women Transforming Cities (WTC) aims to build cities where everyone belongs.</p>	<p>Vancouver</p>
 <p>Worker Solidarity Network</p>	<p>The Worker Solidarity Network (WSN) is a non-profit worker centre dedicated to ending precarious work in B.C. Our goal is to build collective worker power through the key pillars of our work, which include: support, education, and advocacy for workers whose rights are violated; workplace based direct action campaigns that are worker-led and help recover stolen wages; and broader province-wide campaigning to raise workplace standards and strengthen labour protections.</p>	<p>Vancouver and Victoria</p>
 <p>YUKON STATUS OF WOMEN COUNCIL</p>	<p>The Yukon Status of Women Council is a non-governmental organization that advocates for gender equality through research, policy change and education.</p>	<p>Whitehorse, Yukon</p>

[1] RR35, “Youth and Child Sex Trafficking in Canada.” 2022 UBCM Resolutions Book, <https://www.ubcm.ca/sites/default/files/2022-08/2022%20UBCM%20Resolutions%20Book.pdf>

[2] United Nations Office on Drugs and Crime, <https://www.unodc.org/unodc/en/human-trafficking/human-trafficking.html>

[3] Hayli Millar and Tamara O’Doherty, 2020. “Racialized, Gendered, and Sensationalized: An examination of Canadian anti-trafficking laws, their enforcement, and their (re)presentation.” *Canadian Journal of Law and Society* <https://www.cambridge.org/core/journals/canadian-journal-of-law-and-society-la-revue-canadien>

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[4] Hayli Millar and Tamara O’Doherty, 2015. “The Palermo Protocol & Canada: The Evolution and Human Rights Impacts of Anti-Trafficking Laws in Canada (2002-2015)”.
<https://icclr.org/wp-content/uploads/2019/06/Palermo-Project-Key-Findings-Report-15-October-2015-with-copyright-2.pdf?x94276>

[5] Statistics Canada, 2016.
<https://www150.statcan.gc.ca/n1/pub/85-005-x/2018001/article/54979-eng.htm>

[6] Hayli Millar and Tamara O’Doherty, 2020. “Canadian Human Trafficking Prosecutions and Principles of Fundamental Justice: A Contradiction in Terms?”
<https://icclr.org/wp-content/uploads/2020/06/Millar-and-ODoherty-Technical-Report-on-Canadian-Human-Trafficking-Prosecutions-1.pdf?x29769>

[7] Government of British Columbia,
<https://www2.gov.bc.ca/gov/content/justice/criminal-justice/victims-of-crime/human-trafficking/about-us>

[8] RR35, “Youth and Child Sex Trafficking in Canada.” 2022 UBCM Resolutions Book,
<https://www.ubcm.ca/sites/default/files/2022-08/2022%20UBCM%20Resolutions%20Book.pdf>

[9] Public Safety Canada, 2012. “National Action Plan to Combat Human Trafficking.”
<https://www.publicsafety.gc.ca/cnt/rsrscs/pblctns/ntnl-ctn-pln-cmbt/ntnl-ctn-pln-cmbt-eng.pdf>

[10] Public Safety Canada, 2019. “National Strategy to Combat Human Trafficking, 2019-2024.”
<https://www.publicsafety.gc.ca/cnt/rsrscs/pblctns/2019-ntnl-strtg-hmnn-trffc/2019-ntnl-strtg-hmnn-trffc-en.pdf>

[11] RR35, “Youth and Child Sex Trafficking in Canada.” 2022 UBCM Resolutions Book,
<https://www.ubcm.ca/sites/default/files/2022-08/2022%20UBCM%20Resolutions%20Book.pdf>

[12] RR35, “Youth and Child Sex Trafficking in Canada.” 2022 UBCM Resolutions Book,
<https://www.ubcm.ca/sites/default/files/2022-08/2022%20UBCM%20Resolutions%20Book.pdf>

[13] BC Bad Date and Aggressor Reporting Project, <https://bcbdar.org/>

Evidence-Based Approaches



To Address Trafficking & Exploitation

Everyone wants to prevent youth and children from being exploited or trafficked for any purpose, including for the purpose of sexual exploitation.

When considering actions to recommend or implement toward this goal, it is important to focus on evidence-based solutions that are informed by those with lived experience.

Only evidence-based solutions will prevent vulnerability to trafficking, provide real supports for survivors of trafficking, and uphold the rights of adults choosing to work in the sex industry.

When being presented with information or a recommendation to address the trafficking or exploitation of children and youth, consider:

- Does the presenter speak about various issues related to children and youth (e.g., online sexual exploitation, child sexual abuse) all with the term "child sex trafficking?"
- Does the presenter use the issue of child sex trafficking to advocate for criminalization of the adult sex industry?
- Does the presenter address all types of human trafficking (see the list to the right), or focus solely on sex trafficking?
- If the presenter is solely speaking about trafficking in the sex industry, what sex work experience or experience working at a sex work organization does the person have?
- What evidence or peer-reviewed research does the presenter cite?
- How have those most impacted (i.e., sex workers, trafficking survivors) been involved in the development of the presenter's recommendations?

Industries where trafficking occurs:

- Factory work
- Agriculture
- Construction
- Domestic & care-taking
- Organ removal
- Forced marriage
- Sex industry
- Other



Learn More:
www.livingincommunity.ca

Instead, we recommend the following:

1. Support a decolonial approach to responding to those most marginalized and stigmatized in our communities.

- Decolonizing means, among other processes, questioning why we respond to health and safety issues with criminal justice approaches.
- In regard to issues related to the sex trade, a decolonial approach would be one that reduces the interference from police and the government in the lives of consenting adults.

2. Support peer-led, person-centered local services and organizations.

- If you are concerned about women in the sex trade, work with local sex work organizations, Indigenous organizations, and other community stakeholders in your area to identify which services, supports, and preventative measures your government could take to uphold peoples' rights.
- "Peer-led" means those with lived experience in a particular issue have decision-making power in how the program or service should run.
- "Person-centered" means that the person coming to use the service has their autonomy and decision-making ability respected and upheld, no matter what their decision is.
- Look into how you can provide funding to these organizations.

3. Support community-led responses rather than top-down enforcement.

- Convene and work with the frontline service providers in your community to hear from them directly about the needs of the most marginalized and vulnerable in your community, and to collaborate together on locally-specific solutions.
- One size does not fit all when it comes to municipalities of varying sizes, demographics, industries, priorities, and more.

What else can local governments do?

- Hold training for your staff - including social policy staff and bylaw enforcement officers - to learn the difference between sex work and trafficking, including the trafficking of children and youth.
- Incorporate sex workers' perspectives into anti-trafficking policy and practice.
- Create staff Sex Work Response Guidelines to guide policy and enforcement to ensure you are not harming sex workers in your anti-trafficking initiatives.
- Review existing bylaws and make changes that ensure you are respecting those in the sex industry while simultaneously addressing the trafficking of children and youth.
- Create a municipal Sex Worker Safety plan.
- Review enforcement approaches by bylaw officers and police officers.
- Fund sex work initiatives and direct services.

Living in Community can provide guidance and support on these actions.

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Contact us to learn more.