

The Corporation of the
CITY OF WHITE ROCK

Regular Council Meeting
AGENDA



Monday, February 7, 2022, 7:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

***Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

T. Arthur, Director of Corporate Administration

Pages

1. CALL MEETING TO ORDER

1.1. FIRST NATIONS LAND ACKNOWLEDGEMENT

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for February 7, 2022 as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION

THAT The Corporation of the City of White Rock adopt the January 24, 2022 meeting minutes as circulated.

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4. QUESTION AND ANSWER PERIOD

Question and Answer Period will be taking place both in person at the meeting, as well as electronically through email.

If you wish to have your question submitted electronically you may forward questions and comments to Mayor and Council by emailing ClerksOffice@whiterockcity.ca with Question and Answer Period noted in the subject line.

As of 8:30 a.m., February 2, 2022, there was one Question and Answer period submission received:

- Submission from P. Kealy with a question regarding the parking ticket appeal process. Response from Manager of Parking Services attached for information.

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

RECOMMENDATION

THAT Council receive for information the correspondence submitted for Question and Answer Period by 8:30 a.m. February 7, 2022, including “On-Table” information provided with staff responses that are available at the time.

4.1. CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

5. DELEGATIONS AND PETITIONS

5.1. DELEGATIONS

None

5.2. PETITIONS

6. PRESENTATIONS AND CORPORATE REPORTS

6.1. PRESENTATIONS

None

6.2. CORPORATE REPORTS

6.2.a. COVID-19 GLOBAL PANDEMIC UPDATE (ON TABLE MEMO TO BE PROVIDED)

The Fire Chief to provide an On Table update regarding the COVID-19 global pandemic.

6.2.b. MIRAMAR VILLAGE PLAZA SPECIAL EVENTS 2022

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Corporate report dated February 7, 2022 from the Director of Recreation and Culture titled "Miramar Village Plaza Special Events 2022".

RECOMMENDATION

THAT Council endorse the following events to be held on the public open space located in Miramar Village Plaza in 2022:

1. **White Rock Farmers' Market on Sundays from April 24, 2022 to October 16, 2022; and**
2. **Christmas on the Peninsula on Saturday, November 26, 2022.**

6.2.c. 2022 SPECIAL EVENTS

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Corporate report dated February 7, 2022 from the Director of Recreation and Culture titled "2022 Special Events".

RECOMMENDATION

THAT Council:

1. **Approve the following new Special Events for 2022:**
 - a. **White Rock Blues & Jazz Festival, June 10 to June 12, 2022, to be organized by the White Rock BIA; and**
 - b. **White Rock Pride Day, July 23, 2022, to be organized by the White Rock Pride Society.**
2. **Not approve the following events for 2022:**
 - a. **White Rock Lights display from November 18, 2022, to February 18, 2023, to be organized by the White Rock Lights Society;" and**
 - b. **White Rock Promenade Sculpture Competition, May 22, 2022, through April 2023, to be organized by the White Rock Events Society.**

6.2.d. INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP) GREEN INFRASTRUCTURE - ENVIRONMENTAL QUALITY (EQ) PROGRAM APPLICATION

97

Corporate report dated February 7, 2022 from the Director of Engineering and Municipal Operations titled "Investing in Canada Infrastructure Program (ICIP) Green Infrastructure - Environmental Quality Program Application".

RECOMMENDATION

THAT Council:

1. Receive for information the corporate report dated February 7, 2022, from the Director of Engineering and Municipal Operations, titled "Investing in Canada Infrastructure Program (ICIP) Green Infrastructure – Environmental Quality (EQ) Program Application;"
2. Approve ICIP-EQ program application for the Stormwater Management Improvements on Marine Drive; and
3. Approve a financial commitment in the amount of \$2.7M in City funding to be disbursed for this project in support of the grant application process.

6.2.e. **WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (CD-67 - 14937 THRIFT AVENUE AND 1441, 1443-45, AND 1465 VIDAL STREET) BYLAW, 2022, NO. 2418**

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Corporate report dated February 7, 2022 from the Acting Director of Planning and Development Services titled "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 - 14937 Thrift Avenue and 1441, 1443-45, and 1465 Vidal Street) Bylaw, 2022, No. 2418".

Note: Bylaw 2418 is on the agenda for consideration under Item 8.1.b.

RECOMMENDATION

THAT Council receive for information the report from the Acting Director of Planning and Development Services titled "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 - 14937 Thrift Avenue and 1441, 1443-45, and 1465 Vidal Street) Bylaw, 2022, No. 2418".

6.2.f. **STATUS UPDATE OF COUNCIL'S 2021-2022 TO PRIORITIES**

Council's 2022 Top Priorities with new activity comments provided for information:

- **Solid Waste Pickup for Multi-Family:** Staff are moving forward with less consulting resources. Recruitment of Solid Waste Coordinator is underway. Staff are developing an input form for data collection from the properties that can be used moving forward for billing. the intent is to build in flexibility for changing customer needs. For this service it is projected to be quarterly billing.
- **Housing Needs / Affordable Housing:** Staff are moving forward with the Housing Needs Report 2021 recommendations, in addition there is preparation being made to host a public workshop in April 2022.

- **Community Amenity Contribution "Shovel-in-the-Ground" Projects:**
 - **Emerson Park Playground Upgrade:** The Geotechnical Report is now complete, the City has received the Irrigation Schematic and staff continue to review 50% design submission

 - **Maccaud Park Upgrade:** The designer is moving forward towards the 90% design

 - **Centre Street Hillside Walkway Upgrade:** Staff are working with the consultant to revise the 90% design as the current cost projections based on this design are over budget. Cast in place concrete walls o be reduced, potentially using gabions and ornamental lock block walls instead. To be reviewed in detail.

Legal discussions continue with two (2) property owners, it appears a third may be close to resolution.

 - **Review Options for Upgrading Multiple Hillside Walkways (Road Ends) to the Waterfront:** No new information from January: Blackwood, Vidal and other walkways cleaned and plantings are redesigned and completed ready for spring

- **The City's Relationship with the Semiahmoo First Nation (SFN):**
Staff reached out to SFN to set up a meeting to discuss drainage improvements and an application to the Federal/Provincial Infrastructure Program for a grant to cover a significant portion of the works.

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1. STANDING AND SELECT COMMITTEE MINUTES

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RECOMMENDATION

THAT Council receive for information the following standing committee meeting minutes as circulated:

- **Finance and Audit Committee, January 24, 2022.**

7.2. STANDING AND SELECT COMMITTEE RECOMMENDATIONS

None

8. BYLAWS AND PERMITS

8.1. BYLAWS

- 8.1.a. **BYLAW 2417 - 2022 FEES AND CHARGES BYLAW, 2021, NO. 2401, AMENDMENT NO. 1, 2022, NO. 2417** 125

Bylaw 2417 - A Bylaw to amend Schedule "A" of the Fees and Charges Bylaw in regard to Item: Development Category Application Fees for Planning and Development Services. This bylaw received first, second and third reading on January 24, 2022 and is on the agenda for consideration of final reading.

RECOMMENDATION

THAT Council give final reading to the "*2022 Fees and Charges Bylaw, 2021, No. 2401, Amendment No. 1, 2022, No. 2417*".

- 8.1.b. **BYLAW 2418 - WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (CD-67 - 14937 THRIFT AVENUE AND 1441, 1443-45, 1465 VIDAL STREET) BYLAW, 2022, NO. 2418** 129

Bylaw 2418 - A Bylaw to amend the "White Rock Zoning Bylaw, 2012, No. 2000" to allow for a four-storey 82 unit rental apartment building at 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street.

Note: Bylaw 2418 was the subject of a corporate report under Item 6.2.e.

RECOMMENDATION #1

That Council give first and second readings to “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418” as presented.

RECOMMENDATION #2

That Council direct staff to schedule the public hearing for “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67- 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418*”.

RECOMMENDATION #3

That Council direct staff to resolve the following issues prior to bringing “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67- 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418;” back for consideration of final adoption:

- a) Ensure that all engineering requirements and issues, including road dedication and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;
- b) Ensure that all matters pertaining to tree protection and retention, are addressed to the satisfaction of the Director of Planning and Development Services;
- c) Confirm that a tree protection covenant, if and as required, is registered on title to ensure the recommendations of final Arborist Report, approved by the Director of Planning and Development Services and more specifically the City’s Arboricultural Technician, are implemented and maintained through future demolition and construction activities; and
- d) Complete the demolition of the existing buildings to the satisfaction of the Director of Planning and Development Services.

8.2. PERMITS

None

9. CORRESPONDENCE

9.1. CORRESPONDENCE - RECEIVED FOR INFORMATION

Note: Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.

RECOMMENDATION

THAT Council receive correspondence circulated in the agenda as Items 9.1.a. to 9.1.d.

9.1.a.	METRO VANCOUVER BOARD IN BRIEF	136
	Metro Vancouver Board In Brief for Metro meetings held January 28, 2022	
9.1.b.	PRIMECORP ANNUAL REPORT AND FINANCIAL STATEMENTS	146
	Correspondence dated January 25, 2022 to introduce information in regard to the 2020 - 2021 PRIMECorp Annual Report and financial statements. PRIMECorp is the custodian of police information and data - PRIME-BC (Police Records Information Management Environment) is the information management system police across BC use to access data and other critical information that helps prevent and solve crime.	
	Further information may be found at the following link: Publications PRIMECorp (primecorpbcc.ca)	
9.1.c.	CITY OF SURREY - REGIONAL LAND USE DESIGNATION AMENDMENT FOR SOUTH CAMPBELL HEIGHTS UPDATE	152
	Letter dated January 20, 2022 from the City of Surrey to Metro Vancouver Board of Directors providing an update on consultation efforts on South Campbell Heights since the closing of the Metro Vancouver Regional Growth Strategy amendment application formal comment period.	
9.1.d.	ACTION ON SMOKING & HEALTH (ASH CANADA)	155
	Correspondence dated January 21, 2021 from Action on Smoking and Health to inform on the topic and request the City consider amending it's White Rock Public Health Smoking Protection Bylaw, 2008, No. 1858.	
	Note: Council may wish to refer the information to staff to review	
10.	MAYOR AND COUNCILLOR REPORTS	
10.1.	MAYOR'S REPORT	
10.2.	COUNCILLORS REPORTS	
11.	MOTIONS AND NOTICES OF MOTION	
11.1.	GASOLINE-POWERED LANDSCAPING EQUIPMENT	
	Councillor Johanson provided the following motion for consideration:	
	RECOMMENDATION	
	That Council directs staff to bring forward a corporate report on how the city can phase out and transition personal and commercial use of gasoline-powered landscaping equipment by 2024. The basis of the report will be the City of Vancouver's Member Motion B.4 and include the negative effect these tools on health.	

11.2. REQUEST FOR A NEW TITLE FOR THE FEDERAL "INDIAN ACT"

At the January 24, 2022 regular Council meeting Council adopted the following resolution:

THAT Council endorse a letter be forwarded to all cities/municipalities in British Columbia, to support White Rock in requesting the repeal of the name "Indian Act" (Act) and further

This request for support is for name change only and it is not the intent to impact the legality and wording of the Act;

If the support brings about change the final naming process would be fully directed by our First Nation neighbours.

At this time the resolution has been placed in the format to be forwarded to the Lower Mainland Government Association (LMLGA) followed by the Union of British Columbia Municipalities (UBCM):

RECOMMENDATION

WHEREAS The title "*Indian Act*" (Act) is outdated, and the terminology is insulting to many;

WHEREAS It is not the intent to impact the legality and wording of the Act;

THEREFORE IT BE RESOLVED: The title of the Act be formally amended whereby the final naming process would be directed by First Nation representatives.

12. NOTICES OF MOTION

13. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

None

14. OTHER BUSINESS

14.1. 2022 GRANTS-IN-AID COMMITTEE APPOINTMENTS

Mayor Walker informs of the appointments he has made to serve on the Grants-in-Aid Sub Committee (Standing Committee established and appointed by the Mayor in accordance with the *Community Charter*) for 2022:

- Councillor Chesney, Chairperson
- Councillor Johanson
- Councillor Manning
- Councillor Kristjanson, Alternate

14.2. 2022 AUGUST CONTRACT COMMITTEE APPOINTMENTS

Mayor Walker informs of the appointments he has made to serve on the August Contract Committee (Standing Committee established and appointed by the Mayor in accordance with the *Community Charter*) for 2022:

- Councillor Manning, Chairperson
- Councillor Johanson
- Councillor Kristjanson
- Councillor Trevelyan, Alternate

15. CONCLUSION OF THE FEBRUARY 7, 2022 REGULAR COUNCIL MEETING

Regular Council Meeting of White Rock City Council

Minutes



January 24, 2022, 7:00 p.m.
City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson
Councillor Manning
Councillor Trevelyan

ABSENT: Councillor Fathers
Councillor Kristjanson

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Joe Calenda, Acting Director of Planning and Development Services
Jim Gordon, Director of Engineering and Municipal Operations
Eric Stepura, Director of Recreation and Culture
Shannon Johnson, Acting Director of Financial Services
Ed Wolfe, Fire Chief
Sylvia Yee, Manager of Recreation
Debbie Johnstone, Deputy Corporate Officer

1. **CALL MEETING TO ORDER**

The meeting was called to order at 7:05 p.m.

1.1 **FIRST NATIONS LAND ACKNOWLEDGEMENT**

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

Motion Number: 2022-020 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for January 24, 2022 as amended to include the following:

- **Question and Answer submission;**
- **COVID-19 Update from the Fire Chief; and**
- **Two (2) documents in regard to Item 6.2.d Daytime Warming Shelter.**

Absent (2): Councillor Fathers, and Councillor Kristjanson

Motion CARRIED (5 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2020-021 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the January 10, 2022 meeting minutes as presented.

Absent (2): Councillor Fathers, and Councillor Kristjanson

Motion CARRIED (5 to 0)

4. QUESTION AND ANSWER PERIOD

Question and Answer Period opportunity was held both in person at the meeting, as well as electronically through email.

As of 8:30 a.m., January 19, 2021, there was one (1) Question and Answer period submission received:

- Submission from M. Desmarais with questions / comments in regard to a warming center for December, 2021.

It was noted the topic of a warming shelter is on the agenda later in the evening; and further this is a matter that staff have been working on with the City of Surrey.

The submission from Mr. Wolgemuth was read out and it was noted that the 2022 Financial Plan is now ready in a draft form and discussed earlier in the

evening at the Finance and Audit Committee meeting. Comments can be made in regard to the document on the Talk White Rock link found on the City website.

Motion Number: 2022-022 It was MOVED and SECONDED

THAT Council receive for information the correspondence submitted for Question and Answer Period by 8:30 a.m. January 24, 2022, including “On-Table” information provided with staff responses noted at the meeting, to be posted on website.

Absent (2): Councillor Fathers, and Councillor Kristjanson

Motion CARRIED (5 to 0)

4.1 CHAIRPERSON CALLS FOR SPEAKERS TO QUESTION AND ANSWER PERIOD

No Speakers came forward at the meeting to participate in Question and Answer Period.

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

5.1.a ABBY GEMINO AND DAVID YOUNG - SOURCES FOUNDATION

Abby Gemino and David Young, Sources Foundation, attend as a delegation to raise awareness for the Coldest Night of the Year event.

This year the event will again be held virtually, the request by the delegation was for Council to consider their participation.

5.2 PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1.a STEPHANIE BECK, EXECUTIVE DIRECTOR, AND JANICE STASIUK, BOARD CHAIR - PEACE ARCH HOSPITAL FOUNDATION

Stephanie Beck, Executive Director and Janice Stasiuk, Board Chair, for the Peace Arch Hospital Foundation attended virtually to provide an update on strategic projects at Peace Arch Hospital.

6.1.b COMMUNITY HEALTH AND SOCIAL INNOVATION (CHASI) HUB

Larissa Kowalski and Martha Dow representing Community Health and Social Innovation Hub, appeared to present an overview from their study on White Rock Seniors.

Note: This study was brought forward through the following recommendation from the COVID-19 Recovery Task Force in April, 2021 and was supported by Council at the April 26, 2021.

The presenters distributed a full copy of the study / report to Council (which can be viewed on the City website).

6.2 CORPORATE REPORTS

6.2.a COVID-19 GLOBAL PANDEMIC UPDATE (ON TABLE MEMO TO BE PROVIDED)

The Fire Chief provided an On Table update regarding the COVID-19 global pandemic.

6.2.b DAYTIME WARMING SHELTERS

Corporate report dated January 24, 2022 from the Director of Recreation and Culture titled "Daytime Warming Shelters".

On-Table information regarding this topic was noted during the agenda approval, including: notification from the City of Surrey regarding their participation in partial funding and a drawing / outline of the proposed modular office trailer at Centennial Park January 28 - March 15, 2022.

This is a new venture for the City. The Chief Administrative Officer clarified the proposal is not currently in the City's financial plan.

The following discussion points were noted for possible consideration:

- Transportation between Centennial Park (warming shelter) and Mount Olive Lutheran Church (the evening shelter)
- A modular trailer will be leased until the end of March, if needed there may be additional time to consider opening (until the end of March)

- Due to costs, less hours of daytime operation may be considered

Motion Number: 2022-023 It was MOVED and SECONDED

THAT Council:

1. **Approve funding in the amount of \$160,000 to operate a daytime warming shelter in a modular office trailer to be located in the parking lot located adjacent to the baseball concession/washroom facility at Centennial Park from January 28, 2022 to March 15, 2022; however**
2. **Operation (opening) of the warming shelter would only be in conjunction with the opening of the evening shelter at Mount Olive Lutheran Church.**

Note: Funding in the amount of \$160,000 will be required to accommodate the program. The City of Surrey has agreed to fund 50% of this expense, therefore, the actual cost to the City of White Rock will be \$80,000.

Voted in the negative (1): Councillor Johanson

Absent (1): Councillor Fathers

Motion CARRIED (5 to 1)

6.2.c CITY ADVISORY BODY (COMMITTEE) 2022 MEETING SCHEDULE

Corporate report dated January 24, 2021 from the Direction of Administrative Services titled "City Advisory Body (Committee) 2022 Meeting Schedule".

Motion Number: 2022-024 It was MOVED and SECONDED

THAT Council consider and endorse commencing the City Advisory Body (Committee) 2022 meeting schedule as outlined in the corporate report.

Note: The schedule was noted as follows:

- **February 2022: Economic Development Advisory Committee and Housing Advisory Committee**

- **Mid- March 2022: Environmental Advisory Committee, Arts and Cultural Advisory Committee and Public Art Advisory Committee**
- **April 2022: History and Heritage Advisory Committee**

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

6.2.d STATUS UPDATE OF COUNCIL'S 2021-2022 TO PRIORITIES

Council's 2022 Top Priorities with new activity comments provided for information:

- **Solid Waste Pickup for Multi-Family:** The consultant RFP closing date was January 17th. Staff reviewed the single submission and found that it was many multiples greater than the \$50K approved by Council in the November 8, 2021 Financial Plan Amendment. Staff will meet with the proponent to discuss reductions in scope to bring the budget closer to \$50K. This means efforts will be made to shift more of the work to City staff, especially the consultations and discussions with property owners. Two significant issues are ownership of collection containers and long (5 year) termination clauses for existing contracts.
- **Housing Needs / Affordable Housing:** Staff are moving forward with the Housing Needs Report 2021 recommendations, in addition there is preparation being made to host a public workshop
- **Community Amenity Contribution "Shovel-in-the-Ground" Projects:**
 - **Emerson Park Playground Upgrade:** Reviewing 50% design submission and Environmental Assessment in January 2022-
 - **Maccaud Park Upgrade:** Work continues on the design and review of trees with arborists-
 - **Centre Street Hillside Walkway Upgrade:** Resubmission of 90% design to be reviewed on January 14, 2022. Discussions continue between legal representatives for three (3) of the six encroaching properties
 - **Review Options for Upgrading Multiple Hillside Walkways (Road Ends) to the Waterfront:** Blackwood, Vidal and other

walkways cleaned and plantings are redesigned and completed ready for spring

- **The City's Relationship with the Semiahmoo First Nation (SFN):** Consultation on various matters between the City and SFN continues including a draft Communications Memorandum of Understanding and discussion on strategies for removing the layer of paint from P'Quals, and installing and maintaining a clear graffiti protective coating on the rock

7. **MINUTES AND RECOMMENDATIONS OF COMMITTEES**

7.1 **STANDING AND SELECT COMMITTEE MINUTES**

None

7.2 **STANDING AND SELECT COMMITTEE RECOMMENDATIONS**

None

8. **BYLAWS AND PERMITS**

8.1 **BYLAWS**

8.1.a **BYLAW 2417 - 2022 FEES AND CHARGES BYLAW, 2021, NO. 2401, AMENDMENT NO. 1, 2022, NO. 2417**

Bylaw 2417 - A Bylaw to amend Schedule "A" of the Fees and Charges Bylaw in regard to Item: Development Category Application Fees for Planning and Development Services.

Note: Bylaw 2401 received final reading on December 13, 2021; however, after that time it was noted that a few key words in the Planning and Development Services section of Schedule 'A' were cut off when the document was converted to a PDF format and were no longer visible. The attached bylaw remains the same but now captures the extra wording (highlighted in yellow).

Motion Number: 2022-025 It was MOVED and SECONDED

THAT Council give first, second and third readings to the "2022 Fees and Charges Bylaw, 2021, No. 2401, Amendment No. 1, 2022, No. 2417".

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

8.1.b BYLAW 2415 - WHITE ROCK REVENUE ANTICIPATION BORROWING BYLAW, 2022, NO. 2415

Bylaw 2415 - A revenue anticipation bylaw providing for the borrowing of sums of money as may be requisite to meet the current lawful expenditures of the City. This bylaw received first, second and third reading on January 10, 2022 and is on the agenda for final reading.

Motion Number: 2022-026 It was MOVED and SECONDED

THAT Council give final reading to "*White Rock Revenue Anticipation Borrowing Bylaw, 2022, No. 2415*".

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

8.2 PERMITS

None

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

Motion Number: 2022-027 It was MOVED and SECONDED

THAT Council receive correspondence circulated in the agenda as Item 9.1.a

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

9.1.a CANADIAN ASSOCIATION OF MUNICIPAL ADMINISTRATORS - CAO LEADERSHIP DURING THE PANDEMIC

Correspondence dated January 24, 2022, from J. Benzaquen, President, Canadian Association of Municipal Administrators regarding leadership of the Chief Administrative Officer throughout the pandemic.

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR'S REPORT

Mayor Walker noted the following:

- Jan 11, Interview with CBC Radio regarding warming shelters
- Jan 11, White Rock BIA Radio Show
- Jan 11, Facebook Live with Councillor Manning
- Jan 12, Canadian Drug Policy Coalition meeting
- Jan 12, Provincial meeting "Holding Hope" hosted by "Moms Stop the Harm"
- Jan 13, Metro Vancouver's Performance and Audit Committee and Housing Committee meetings
- Jan 17, White Rock and South Surrey Chinese Society 13th "Happy White Rock and South Surrey's iCloud Spring Festival Gala"
- Jan 18, Interview with CBC Radio regarding the proposed temporary closure of the Peace Arch Hospital Maternity Ward
- Jan 20, Community Rally related to the Peace Arch Hospital's proposed temporary closure of the Maternity Ward
- Jan 21, Fraser Health Authority's update to its Stakeholders meeting

10.2 COUNCILLORS REPORTS

Councillor Chesney noted the following:

- Great work and response to news that the Peace Arch Hospital will now be keeping its maternity ward open, it was noted the work needs to be kept up
- Jan 25, Stay tuned for Facebook Live

Councillor Johanson noted the following:

- Jan 18, Volunteered with the Feed My City program

Cllr Manning noted the following information:

- Jan 11, Facebook Live

- The current display at the White Rock Museum and Achieves “Disappearing White Rock” until February 1, 2022

11. **MOTIONS AND NOTICES OF MOTION**

11.1 MOTIONS

11.1.a REQUEST FOR AMENDMENT TO THE TITLE OF THE FEDERAL INDIAN ACT

Councillor Chesney provided the following as a motion for consideration:

Motion Number: 2022-028 It was MOVED and SECONDED

THAT Council endorse a letter be forwarded to all cities/municipalities in British Columbia, to support White Rock in requesting the repeal of the name “*Indian Act*” (*Act*) and further

This request for support is for name change only and it is not the intent to impact the legality and wording of the *Act*;

If the support brings about change the final naming process would be fully directed by our First Nation neighbours.

Note: It is the City intent to request the Union of British Columbia Municipalities (UBCM) to put the motion on the floor at the upcoming annual general meeting / convention

Voted in the negative (1): Councillor Johanson

Absent (1): Councillor Fathers

Motion CARRIED (5 to 1)

11.1.b TEMPORARY CLOURE OF MATERNITY WARD AT PEACE ARCH HOSPITAL

Mayor Walker provided the following as a motion for consideration:

Note: The draft correspondence is attached for reference purposes

Motion Number: 2022-029 It was MOVED and SECONDED

THAT Council endorse correspondence by the Mayor on their behalf be forwarded to the Ministry of Health and the Fraser Health Authority to:

1. Thank them regarding their decision to have the maternity ward at Peace Arch Hospital remain open; and
2. Formally request that recruitment of sufficient staff for the Maternity Ward be made a priority.

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

11.2 NOTICES OF MOTION

None

12. **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

None

13. **OTHER BUSINESS**

None

14. **CONCLUSION OF THE JANUARY 24, 2022, REGULAR COUNCIL MEETING**

The meeting was concluded at 8:45 p.m.



Mayor Walker

Tracey Arthur, Director of Corporate Administration

From:
To: [Clerk's Office](#)
Subject: Q & A
Date: January 29, 2022 6:45:44 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi,

I appealed the parking ticket I received at the hospital but was told that they were always declined. What is the point of an appeal then?

Patsy Kealy

White Rock

From: [Ralph Volkens](#)
To: [Clerk's Office](#)
Subject: FW: Q & A
Date: February 2, 2022 8:46:23 AM

Good morning,

Please see my response below to Ms. Kealy's enquiry for Councils information.

Regards,

Ralph Volkens

Manager of Parking, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2284 | Fax: 604.541.2118

rvolkens@whiterockcity.ca



From: Ralph Volkens
Sent: February 2, 2022 8:45 AM
To: Patsy/Roger Kealy
Subject: RE: Q & A

Hello Ms. Kealy,

Thank you for your email. As Manager of Parking Services it has been referred to me for a response.

I sympathize with the fact that you had to attend the hospital. I believe what the Customer Service Representative was trying to convey was that an appeal *based on the reasons you mentioned* are typically declined. We will consider appeals submitted for reasons such as being issued in error, ie. a payment was made by the customer but not confirmed by the Officer, or that a payment was made shortly after the ticket was issued.

The City has installed pay stations that accept both credit card and coin payments and also implemented a pay-by-phone option so that people can make a payment by whatever means is most convenient for them. If someone chooses not to pay for their parking session or they are not able to, then a parking ticket substitutes. The early payment amount for the fine is \$35 which is the equivalent of a day of parking. We prefer that each customer is able to pay for their session so that we do not issue a ticket.

I hope this helps clarify our appeal process.

Sincerely,

Ralph Volkens

Manager of Parking, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2284 | Fax: 604.541.2118

rvolkens@whiterockcity.ca



From: Patsy/Roger Kealy

Sent: January 29, 2022 6:46 AM

To: Clerk's Office <ClerksOffice@whiterockcity.ca>

Subject: Q & A

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi,

I appealed the parking ticket I received at the hospital but was told that they were always declined. What is the point of an appeal then?

Patsy Kealy

White Rock

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: February 7, 2022
TO: Mayor and Council
FROM: Eric Stepura, Director, Recreation and Culture
SUBJECT: Miramar Village Plaza Special Events 2022

RECOMMENDATIONS

THAT Council endorse the following events to be held on the public open space located in Miramar Village Plaza in 2022:

1. White Rock Farmers' Market on Sundays from April 24, 2022 to October 16, 2022; and
 2. Christmas on the Peninsula on Saturday, November 26, 2022.
-

EXECUTIVE SUMMARY

Miramar Village Plaza (Miramar Plaza) is private property with a public right of way. The City of White Rock has the authority (granted in Air Space Parcel Plan BCP39026) to use, and to allocate the use of Miramar Plaza for hosting City produced or sponsored events.

The purpose of this corporate report is to seek Council approval for the proposed events to be located at Miramar Plaza in 2022.

PREVIOUS COUNCIL DIRECTION

In accordance with the City/Bosa Air Space Parcel Plan BCP39026, the City has the authority to book and host public events in the Plaza in 2022, subject to Council approval.

INTRODUCTION/BACKGROUND

Miramar Plaza Events Proposed for 2022

The special events held at Miramar Plaza are important for building community spirit, attracting visitors to the Town Centre area and in addition, have a positive economic impact to local businesses.

Miramar Plaza area is owned by the three (3) adjoining strata's (Tower A, Tower B and Towers C & D). The City does not own the property but does have a statutory right of way for the use of the plaza area and amphitheater. Management of the maintenance and use of Miramar Plaza is by the Miramar Plaza Management committee (on which the City has a staff representative). For the City to hold events in Miramar Plaza, Council approval is required.

City of White Rock staff regularly meet with representatives of Miramar Strata Council and their property management companies to discuss issues related to the maintenance, management and

events held at Miramar Plaza. Attached as Appendix A are the “Miramar Village Plaza Use Guidelines” that were approved by members of the Miramar Management Committee at their meeting held March 27, 2015 (Appendix A).

One (1) of the guidelines for use of the Plaza is that “The Miramar strata corporations be consulted for input prior to the White Rock City Council approval of special events scheduled for the Plaza.” City staff have consulted with the Miramar Strata Council representatives and Bosa properties, and have received support of the following special events proposed to be held at the Plaza in 2022:

a) White Rock Farmers’ Market (April 24, 2022 – October 16, 2022)

The City of White Rock sponsors the White Rock Farmers’ Market (Farmers’ Market) to enable the Farmers’ Market to use Miramar Plaza in accordance with the City’s agreement with Bosa and Miramar Strata’s. The City sponsorship of the Farmers’ Market is limited strictly to the use of the Plaza and a portion of Russell Avenue. There is currently no financial sponsorship from the City to the Farmers’ Market, however, the City does provide in kind service in the form of power for some food and beverage vendors, some event equipment such as barricades and the use of the outside washrooms at the White Rock Community Centre at no charge to the Farmers’ Market.

The Farmers’ Market purchases liability insurance that names the City and the Miramar Strata’s as additional insured for the use of the Plaza. In addition, the Farmers’ Market also pays the City for the following services:

- Annual business license; and
- Road and Right of Way Use Permits.

Discussions have been held between City staff, executive members of Miramar Strata Councils and organizers of the Farmers’ Market, and the following terms have been agreed upon:

- One (1) year term (2022);
- Farmers’ Market setup cannot begin before 8:00 a.m.;
- Market hours are from 10:00 a.m. to 2:00 p.m. on Sundays, April 24 through October 16, 2022 inclusive;
- Farmers’ Market will contribute \$150.00/market day to Miramar Plaza Management Committee as a contribution to cover the costs of power, water and plaza maintenance and upkeep;
- Amplified music is not permitted in the Plaza;
- Only alcohol sold in sealed containers is permitted in the Plaza;
- Removal of all garbage, recycling and clean-up of all litter is the responsibility of the event organizer;
- The Farmers’ Market is responsible for cleaning and maintaining the outdoor washrooms and providing access to the public on Market days;
- The Farmers’ Market is permitted to store market equipment in one of the outdoor washrooms and a designated City parking space in P 1 of the Miramar Parkade between markets. This equipment must be removed and stored elsewhere following the Market season;

- City of White Rock will secure a damage/security deposit for special events held in Miramar Plaza which will be used to pay for site cleanup expenses that the event organizer failed to perform;
- Farmers' Market must obtain Comprehensive General Liability Insurance in the minimum amount of \$5M for bodily injury, death or property damage which names the City of White Rock and the three (3) Miramar Strata's as additional insured;
- Farmers' Market must obtain at their expense, a Traffic Control Plan, and follow the conditions of the Traffic Control Plan on all Market days;
- Farmers' Market must provide the City and Fraser Health with a COVID-19 Safety Plan which demonstrates how Market staff and volunteers will control the flow of Market visitors, prevent groups from gathering and address any other safety measures and restrictions as per Provincial Health Orders;
- The City will allow a road closure of the portion of Russell Avenue from Johnston Road to the entrance to Miramar Plaza. This road closure will be permitted on the condition that the Farmers' Market cannot impede access/egress of the underground parking lot and the front entrance to Miramar Tower A, 15152 Russell Avenue; and
- The City will allow a closure of Miramar Mews (the lane between Towers A and B) between Russell Avenue and the northwest access/egress entrance to the Miramar West Tower.

b) Christmas on the Peninsula (November 26, 2022)

The City of White Rock has in the past provided some financial support to Christmas on the Peninsula in the form of a grant-in-aid, plus some services in kind such as the use of City tents, power and other event-related equipment. Last year, this popular annual event was held outdoors due to the COVID-19 pandemic. The organizers are hoping to hold an in-person indoor event again in 2022, however, if the Provincial Health Orders restricting group gatherings are still in place this fall, they are prepared to run the event either outdoors or virtually this year. Some details about this annual event are as follows:

- A small outdoor component of the Christmas on the Peninsula event would be held in the open area in Miramar Plaza between the four (4) Miramar Towers including a Christmas Tree Lighting Ceremony;
- A small parade may occur again along Russell Avenue then right on Johnston Road, then right on Thrift Avenue, then right onto Foster Street, then right onto Russell Avenue, then right onto Miramar Mews;
- All costs for this event including cleanup, installing and removal of decorative lighting and waste removal will be borne by the event organizers;
- Festival organizers must obtain Comprehensive General Liability Insurance in the minimum amount of \$5M for bodily injury, death or property damage which names the City of White Rock and the three (3) Miramar Strata's as additional insured;
- Organizers must obtain and abide by a Traffic Control Plan at their expense, if they plan to do a parade;
- Organizers must provide the City and the Fraser Health Authority with a COVID-19 Safety Plan which demonstrates how volunteers will control the flow of visitors, prevent groups from gathering, and address any other Provincial Health Orders; and
- A temporary closure of Miramar Mews (the lane between Towers A and B) between Russell Avenue and the northwest access/egress entrance to the Miramar West Tower.

Representatives of Miramar Strata Councils have given their endorsement of this annual event for a one (1) year term.

Staff recommend that Council endorse and approve the White Rock Farmers' Market and Christmas on the Peninsula events in Miramar Plaza for 2022.

FINANCIAL IMPLICATIONS

Costs for the above community events will be paid for by the event organizers, which may or may not include services from the City.

LEGAL IMPLICATIONS

Not applicable.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

These two community events will be promoted on the City's website and social media channels.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The City's Engineering Department will be involved regarding review and approval of road closures, Right of Way permits and Traffic Control Plans.

ALIGNMENT WITH STRATEGIC PRIORITIES

Council's corporate vision is to provide a high quality of life where arts and culture flourish and our heritage is celebrated where we can all live, work and play in an enjoyable atmosphere, and where the community feels safe, secure and friendly. Special events support the cultural development needed to build that kind of community.

OPTIONS / RISKS / ALTERNATIVES

Alternate options for Council's consideration:

1. Not endorse the White Rock Farmer's Market on Sundays for the period April 24, 2022 to October 16, 2022; and/or
2. Not endorse the Christmas on the Peninsula event taking place Saturday, November 26, 2022.

CONCLUSION

The City of White Rock recognizes that special events are an important part of enjoying life in White Rock and provide affordable entertainment to its citizens. It also recognizes that special events enhance tourism, culture and recreation, while providing an economic benefit to local businesses. Staff request that Council support these two annual community events for 2022.

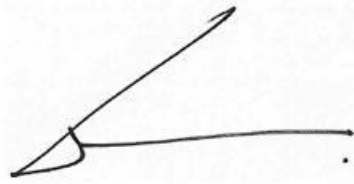
Respectfully submitted,



Eric Stepura
Director Recreation and Culture

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.

A handwritten signature in black ink, consisting of a stylized 'G' followed by a horizontal line and a small dot at the end.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: Miramar Village Plaza Use Guidelines

APPENDIX A

Miramar Village Plaza Use Guidelines

Miramar Village Plaza is private property with a public Right of Way. Miramar Plaza is defined as the outdoor space between the two apartment towers at 15152 Russell Ave (Tower A) and 1473 Johnston Rd (Tower B). The White Rock Community Centre, is located on the ground floor of Tower A Miramar Plaza is used to stage City of White Rock produced or sponsored special events. City of White Rock staff and special events organizers recognize this location is home to local residents and as such will operate as a good neighbor. City of White Rock and special event organizers will informally communicate, discuss, and reasonably resolve any conflicts or concerns.

Guidelines:

The two Miramar strata corporations will be consulted for input prior to the White Rock City Council approval of the Special Events scheduled for Miramar Village Plaza.

Miramar event calendars will be given to the strata corporations for information.

Due to noise bylaws, events are not permitted to begin setup prior to 8:00am.

Amplified music is not permitted unless prior approval has been granted by the City of White Rock. No confetti is allowed in Miramar Village Plaza.

Only alcohol sold in sealed containers at the White Rock Farmers Market is permitted. Outdoor beer and/or wine gardens and tastings are not permitted unless prior approval has been granted by the City of White Rock.

The City of White Rock will secure a damage/security deposit for Special Events taking place in Miramar Plaza. This deposit will be used to pay for site cleanup expenses that the event organizer failed to perform.

Special Event organizers are obligated to ensure the site is clean after each event. This includes:

- All garbage, decorations, vendors, personal and rented equipment must be removed at conclusion of events.
- Removal of all garbage, recycling materials and clean-up of any litter is the responsibility of the event organizer.

In the event the Miramar Strata's are dissatisfied with the quality of site clean-up following City sponsored events, they are to contact White Rock Recreation and Culture at 604-541-2199 to discuss. In keeping with the City of White Rock's Liability Insurance Policy Directive #108, event organizers must obtain Comprehensive General Liability Insurance protecting the City of White Rock against liability for bodily injury, death or property damage, arising out of the activity with the City, and both Miramar Strata's (BCS 3236 - 15152 Russell Ave and BCS 3237-1473 Johnston Rd.) must be named as an Additional Insured on the policy. The policy is to include inclusive coverage for the event from setup through to dismantling. Proof of insurance must be received by White Rock Recreation and Culture Department and both Strata Councils prior to the use of Strata property and/or City owned property (i.e., parks, facilities, or roads) covered under the special event application/permit.

Miramar Village Plaza Road Closures: A Right-of-Way (ROW) permit is required in order to close off any City roads. For Miramar Village Plaza events, a ROW can be considered that closes:

- Russell Ave. between Johnston Rd. and the east corner of the Tower A building.
- Miramar Mews (Lane between Russell Avenue and Thrift Avenue).

Please Note: Road Closures are not permitted on Russell Ave. between Foster Street and the entrance/exit to the Plaza as this would impede access to the underground parking lot and the front entrance to 15154 Russell Ave.

Existing parking restrictions indicate no parking in front of 15152 Russell Street building.

Date Ratified by the Miramar Plaza Management Committee – March 27, 2015

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: February 7, 2022
TO: Mayor and Council
FROM: Eric Stepura, Director, Recreation and Culture
SUBJECT: 2022 Special Events

RECOMMENDATIONS

THAT Council:

1. Approve the following new Special Events for 2022:
 - a) White Rock Blues & Jazz Festival, June 10 to June 12, 2022, to be organized by the White Rock BIA; and
 - b) White Rock Pride Day, July 23, 2022, to be organized by the White Rock Pride Society.
 2. Not approve the following events for 2022:
 - a) White Rock Lights display from November 18, 2022, to February 18, 2023, to be organized by the White Rock Lights Society;” and
 - b) White Rock Promenade Sculpture Competition, May 22, 2022, through April 2023, to be organized by the White Rock Events Society.
-

EXECUTIVE SUMMARY

Special events in White Rock support and enhance community connection, cultural development and fosters civic pride. Events provide a wide variety of entertainment choices, and encourage community gathering opportunities for residents, while attracting out of town visitors which contributes to the City’s local economy. This report provides a review of the special events that occurred in 2021, a year that was once again greatly impacted by the COVID-19 pandemic, and an update on the 2022 special event applications.

The report also provides information on four (4) new event requests for Council consideration for approval and category of City support designation as they relate to Special Event Policy #710 (Appendix A).

PREVIOUS COUNCIL DIRECTION

Application guidelines and selection criteria for special events held at White Rock owned or leased facilities or properties are governed by Special Event Policy #710. Community special

events are defined for the purposes of this Policy as:

“assemblies or activities ranging in time from hours to days, produced by the City of White Rock, non-profit organizations, private businesses or a combination of partnerships, for community and/or visitor participation, or to attract a significant potential audience.”

Special Event Policy #710 states that the City’s role in the delivery of community special events falls into three (3) categories with varying levels of City support:

- **Category A - City Produced Event:** events where all details are organized and/or coordinated by City staff, usually working with a community volunteer committee to ensure the highest level of community engagement.
- **Category B – City as a Producing Partner:** events where a high level of staff support is required to work with partner organizers, ensuring that the event content optimizes civic engagement, planning and productions details, as well as marketing needs are sufficient to achieve strategic objectives.
- **Category C – City as a Supporter:** events where the role of staff is to provide advice and assistance with basic operations and logistical planning such as public safety considerations, coordinating the use of City staff, facilities, property and/or equipment such as tents, stage, barricades, parking lots, community centres, road use, etc.

INTRODUCTION/BACKGROUND

Review of 2021 Special Events

In 2021, the City and community event organizers had planned to present a wide variety of annual festivals and events as was delivered in 2019. However, with the changing Provincial Health Order (PHO) restrictions on group gatherings due to the pandemic that began March 2020, only the following community events took place:

- The following 2021 Special Events were held in person with COVID-19 safety protocols in place:
 - Fire Fighters Tree Chip Fundraiser;
 - White Rock Farmer’s Market, Sundays from May through October;
 - Busking the City by the Sea;
 - Snowbirds Fly Past;
 - Pride Flag Raising event;
 - CARP Flag Raising event;
 - National Truth and Reconciliation Day Ceremony and Walk;
 - International Overdose Awareness Day;
 - Remembrance Day Ceremony;
 - Christmas on the Peninsula Festival;
 - Chanukah by the Sea; and
 - Bright Walk in White Rock Tree Lighting Launch Event and Light Display at Memorial Park.
- The following 2021 Special Events were held virtually:
 - Polar Bear Plunge;
 - Coldest Night of the Year;
 - National Indigenous Peoples Day;
 - Canada Day by the Bay;

- Search the Rock;
- Global Block Party;
- Canadian Walk for Veterans; and
- Parkinson’s Superwalk

2022 Special Events

Given the ongoing challenge of COVID -19 and variants, the Provincial Ministry of Health continues to place restrictions on event gatherings which are assessed and modified from time to time. While the distribution of the vaccine and booster shots currently underway brings hope for future in-person celebrations, City staff are assuming that limits on the size of group gatherings will continue throughout 2022.

Recreation and Culture staff will continue to adapt and innovate with existing community event partners, using online technology, to provide special events for the benefit of residents and visitors to the community.

Anticipating the continuation of limitations to social gatherings, applicants were asked if their 2022 events could be modified, if needed. The following table summarizes the 2022 status of previously approved annual events, followed by information about four new special events.

Reoccurring Special Events in 2022

The reoccurring special events planned for 2022 and modification comments are as follows:

Name of Event	Proposed Date	Policy #710 - Category	How Would Your Event be Modified if PHO Restrictions Continue through 2022
Coldest Night of the Year	Feb 26, 2022	C	Organizers have already converted it to a modified/virtual version.
PAHF Gala	May 7, 2022	C	Organizers plan to postpone their event, if needed.
RCMP Open House	May 7, 2022	C	Organizers plan to postpone their event, if needed.
Walk with Your Doc	May 13, 2022	C	Organizers plan to postpone or present virtual version.
Buskers & Comedy Festival	May 27 – 29, 2022	C	Organizers plan to postpone their event, if needed.
RCMP Torch Run	June 7, 2022	C	Organizers plan to postpone their event, if needed.
National Indigenous Peoples Day	June 21, 2022	B	Staff to discuss modifying in collaboration with Semiahmoo First Nation.
Summer Concert Series	June 23, July 7, July 16, July 21, August 18, August 25, 2022	B	Organizers from the White Rock BIA and the City plan to postpone the series, if needed.

Canada Day By the Bay	July 1, 2022	A	Staff to discuss modifying the event if needed.
SFN Canada Day Rock 10k	July 1, 2022	C	Organizers plan to postpone, if needed.
Tour de White Rock	July 16 and 17, 2022	A	The organizing committee plans to postpone the event again if needed.
Pride Flag Raising	July 19, 2022	B	Organizers plan to modify, if needed.
Dancing at the Pier	July 9 and August 27, 2022	C	Organizers plan to postpone, if needed.
Sea Festival and Semiahmoo Days	July 29 – 31, 2022	A	This annual Festival is organized in partnership with Semiahmoo First Nation. Staff to discuss modifying or postponing the event if needed with Semiahmoo First Nation.
Canadian Snowbirds – C.H.I.L.D. Foundation	Date to be confirmed	B	Organizers plan to host the air show if PHO allows it or cancel it if needed.
Picnic on the Pier	August 11, 2022	C	Organizers plan to host it if PHO allows it or postpone it if needed.
Global Block Party	August 13, 2022	B	Organizers plan to host it live if PHO allows it or postpone it if needed.
Parkinson’s Superwalk	September 11, 2022	C	Organizers plan to go virtual again if needed.
Craft Beer Festival	September 24, 2022	C	Organizers plan to host it if PHO allows it or postpone it if needed.
Canadian Walk for Veterans	September 25, 2022	C	Organizers plan to go virtual again, if needed.
CARP Flag Raising	September 29, 2022	B	Organizers plan to modify again, if needed.
National Day of Truth and Reconciliation Ceremony and Walk	September 30, 2022	C	Staff to discuss modifications with Semiahmoo First Nation, if needed.
White Rock Arts Festival	October 21-23, 2022	A	Organizers plan to host it if PHO allows it.
Remembrance Day	November 11, 2022	C	Organizers plan to go virtual or modify again, if needed.
Christmas on the Peninsula	November 26, 2022	C	Organizers plan to go virtual or modify again, if needed.

Chanukah Menorah Lighting	December 18, 2022	C	Organizers plan to go virtual or modify again, if needed.
Polar Bear Plunge	January 1, 2023	C	Organizers plan to go virtual again, if needed.

New Special Events Proposed for 2022

Four (4) new special event applications were received, and the applications are attached as Appendices B through E.

The city is being asked to provide C Category event support for the following events:

Proposed Dates	Name and Description	Organizer	Policy #710 - Category
June 10 - 12	<u>White Rock Blues & Jazz Festival</u> At various locations in the city. (see Appendix B).	White Rock BIA	C
July 23	<u>White Rock Pride Event</u> Daytime event with live entertainment, vendor booths at Five Corners with a road closure in place. (see Appendix C).	White Rock Pride Society	C

Staff have reviewed these two applications and the organizers capabilities and capacity to deliver these events with minimal financial support from the City. Staff recommend that Council approve these events as C Category events in 2022.

The city is being asked to participate as B Category- City as a Producing Partner event supporter for the following events:

Proposed Dates	Name and Description
November 19, 2022 to February 19, 2023	<p><u>White Rock Lights (formerly White Rock Festival of Lights)</u></p> <p>This event was held in 2019 and 2020 as a C category event with limited City in kind support of roughly \$9,000 each year. This year, the City has received an event application from the White Rock Lights Society for approval to organize and host a holiday light display at the waterfront from November 19, 2022 to February 18, 2023. Organizers are asking the City for increased support in both cash (\$50,000) and in-kind services, and to be considered a B Category special event, as a Producing Partner with the City.</p> <p>In 2021, due to financial capacity concerns and outstanding issues between the White Rock Lights Society and the City, Council directed the City to deliver the light display. At the November 8, 2021 Regular Council meeting, Council directed staff to produce a Category A - City Produced lighting display and tree lighting ceremony and festive light display called “Bright Walk in White Rock.”</p> <p>The Bright Walk in White Rock holiday season light display was installed and organized by City staff and held at West Beach in White Rock from December 10, 2021 to February 15, 2022. The Bright Walk in White Rock Tree Lighting</p>

	<p>Ceremony took place from 5:00 p.m. to 6:30pm on Friday December 10, 2021, to kick off the festive display. Waterfront visitors were treated to an evening of free family fun organized by City staff and several community volunteers and event sponsors.</p> <p>The bright and colorful light display attracted thousands of visitors to the waterfront, many of which frequented the local restaurants, businesses and participated in active living while walking the Promenade and Pier.</p> <p>City staff are looking forward to producing the “Bright Walk in White Rock” lighting display throughout the Holiday Season again in 2022/2023. Funding for this A Category City produced event has been identified in the City’s 2022 Parks Operating Budget. Staff will work with community partners including the White Rock BIA, the Rotary Club of White Rock and others to host another festive celebration and light display at the White Rock waterfront from December 9, 2022 to approximately February 10, 2023.</p> <p>Due to an increased interest in community organizations to partner with the City in delivering this display for 2022/2023 and the success of the “Bright Walk in White Rock” display, Staff recommend that Council not support the request from the White Rock Light Society to host its lighting display at the waterfront.</p>
<p>May 2022 through April 2023</p>	<p><u>White Rock Promenade Sculpture Competition</u></p> <p>The City has received an event application from the White Rock Events Society (WRES) requesting approval to organize and host a sculpture competition from May 2022 to April 2023 on the White Rock waterfront.</p> <p>On November 22, 2022, Council received a delegation from WRES asking Council’s support for a sculpture completion to be held along the waterfront Promenade west of the Museum. The proposal includes inviting sculpture artists to submit concept designs of sculptures to compete for cash prizes. The sculpture submissions would then be judged by both a panel of judges and members of the public, and the ten (10) finalists would have their completed art pieces put on display along the waterfront Promenade.</p> <p>All but the winning sculpture would be sold at the end of the competition, with the winning sculpture remaining at its waterfront location (subject to the approval of Council).</p> <p>The WRES is asking Council for cash and in-kind support of \$15,000 plus approval of a Cultural Grant-in Aid of \$5,000 for a total of \$20,000. Funding for this event is not included in the City’s 2022 operating budget, therefore, if Council were to approve this event, then either a tax increase would be required, or an allocation of funds from the City’s 2022 operating contingency.</p> <p>WRES has asked to install ten (10) concrete pads approximately 4’x 4’ or larger in the grass and tree area located immediately north of the Promenade between the Museum and Bayview Park. Installing these concrete pads is not recommended as the excavation to install them would likely damage tree roots, take away existing grass areas and would require relocation of existing underground services such as power lines and irrigation pipes.</p>

	<p>City staff do not support hosting this event as the art selection process proposed by WRES is contrary to the City’s Public Art and Placemaking Policy #708 (Appendix F). Under Policy #708, public art pieces to be installed on City property must follow a very specific artist and art piece selection process to ensure that the “projects are selected through an informed, open and fair public art competition process,” and to avoid inappropriate or controversial pieces of art from being selected and installed along the waterfront. If Council were to allow WRES to oversee the selection process for the sculptures, the City could be put in a position whereby inappropriate art pieces are selected, then installed along the busy waterfront Promenade, resulting in considerable complaints and controversy.</p>
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FINANCIAL IMPLICATIONS

The City’s 2022-2026 Financial Plan includes funding for the support and delivery of events previously held in 2021, and the two recommended new C category events.

The City has not included funding in the 2022 Financial Plan to support the WRLS’s White Rock Lights display event request for \$50,000, or the WRES’s request for \$20,000 for the White Rock Promenade Sculpture Competition.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Special events and celebrations encourage excitement and community engagement. Recreation and Culture staff work closely with event organizers, the City’s Communication Department and Tourism White Rock to maximize communication to residents and visitors about the events taking place in the community. Social and traditional media, signage and use of innovative technology, such as social media posts and story maps are some of the ways to keep residents connected.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Recreation & Culture staff will work with other departments to host these events safely and economically. A systematic way of communicating event production requirements and impacts well in advance of the event date has been created. Other department teams impacted include Planning and Development Services (Economic Development Officer), Human Resources, Engineering & Municipal Operations, Parks, Library, Museum, Finance, Information Technology, Communications, By-Laws, RCMP, Fire Rescue, and Corporate Administration.

CLIMATE CHANGE IMPLICATIONS

The Recreation and Culture events team prioritizes green initiatives when staging and celebrating in-person events, including provision of water bottle filling stations, recycling bins, etc.

ALIGNMENT WITH STRATEGIC PRIORITIES

Council’s Corporate Vision is to provide a high quality of life where arts and culture flourish and heritage is celebrated, where we can all live, work and play in an enjoyable atmosphere and where the community feels safe, secure and friendly. Special events greatly enrich the quality of life for residents and visitors by providing entertaining and festive arts and culture experiences.

OPTIONS / RISKS / ALTERNATIVES

1. THAT Council not approve the following new Special Events for 2022:
 - a) White Rock Blues & Jazz Festival, June 10 to June 12, 2022, to be organized by the White Rock BIA; and
 - b) White Rock Pride Day Event, July 23, 2022, to be organized by the White Rock Pride Society.
2. THAT Council approve the White Rock Lights Display from November 18, 2022, to February 18, 2023, organized by the White Rock Lights Society, and approve the \$50,000 funding support requested.
3. THAT Council approve the White Rock Promenade Sculpture Competition, May 22, 2022, through April 2023, organized by the White Rock Events Society, and approve the \$20,000 funding support requested.

CONCLUSION

Special events in White Rock support and build community connection, community pride and cultural development. They provide a wide variety of entertainment choices, and, in a typical year, encourage community gathering opportunities for residents and visitors to meet and establish relationships.

Given the ongoing challenge of COVID-19, the Provincial Ministry of Health continues to restrict large gatherings. In anticipation that these restrictions on group gatherings will continue for some time in 2022, staff will continue to adapt and innovate with existing community event organizing partners using online technology to provide community celebrations virtually, and when possible, in-person live events in 2022.

Staff recommend that Council direct staff to work with the White Rock BIA to deliver the White Rock Blues & Jazz Festival, and the White Rock Pride Society to deliver the White Rock Pride Day, as part of the City's 2022 special events line-up.

Respectfully submitted,

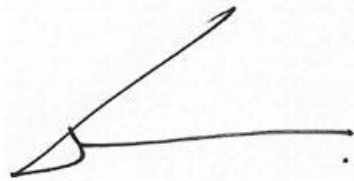


Eric Stepura
Director of Recreation and Culture

Comments from the Chief Administrative Officer

Council should consider this report in tandem with the report provided to the Finance and Audit Committee in the same night as it contains suggestions on service reductions that should be considered in combination with this report.

I concur with staff's recommendation.

A handwritten signature in black ink, consisting of a large, sweeping 'G' followed by a horizontal line and a small dot at the end.

Guillermo Ferrero
Chief Administrative Officer

- Appendix A: Special Event Policy #710
- Appendix B: White Rock Blues & Jazz Festival
- Appendix C: White Rock Pride Day Event
- Appendix D: White Rock Lights
- Appendix E: White Rock Promenade Sculpture Contest
- Appendix F: White Rock Public Art and Placemaking Policy #708

THE CORPORATION OF THE
**CITY OF WHITE
 ROCK**

15322 BUENA VISTA AVENUE, WHITE
 ROCK, B.C. V4B 1Y6



POLICY TITLE: COMMUNITY SPECIAL EVENTS

POLICY NUMBER: RECREATION AND CULTURE - 710

<i>Date of Council Adoption: January 28, 2019</i>	<i>Date of Last Amendment: November 4, 2019</i>
<i>Council Resolution Number: 2019-042, 2019-498</i>	
<i>Originating Department: Recreation and Culture</i>	<i>Date last reviewed by the Governance and Legislation Committee: October 21, 2019</i>

Policy:

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6. RATIONALE..... 4

1. **INTRODUCTION**

Purpose

The purpose of the Community Special Event Policy (Policy) is to:

- a) Provide a framework for approval of community special events that support community engagement and civic celebration as well as public safety, fiscal responsibility and environmental stewardship.
- b) Guide staff in the selection and recommendation to Council of community special events based on adherence to the Policy, available budget resources and value to the community.
- c) Manage community special events in order to provide effective opportunities for citizen engagement, enhancing civic pride and

community building;

- d) Serve as an act of public trust and stewardship for the provision of City resources to support sustainable, locally created events that uniquely showcase and promote White Rock and its local businesses.
- e) Ensure that Federal and Provincial laws, permits and requirements, and City policies, by-laws and guidelines are followed.

Principles

The Policy ensures that community special events are:

- a) Being selected through an informed and fair process
- b) Being planned and managed effectively and sustainably to optimize civic and community resources.
- c) Balancing the City's annual schedule of events.
- d) Ensure public safety.
- e) Providing positive community engagement unique to White Rock.
- f) Reflecting the diversity and values of the community to foster a sense of belonging, identity and community pride.
- g) Generating economic and tourism activity.
- h) Inclusive so White Rock residents and visitors feel welcome to participate.
- i) Demonstrating sensitivity to environmental stewardship and First Nation culture.
- j) Adhering to all Federal and Provincial laws, regulations, permits and requirements, and all City policies, by-laws and guidelines.

2. DEFINITIONS

The definition of Community Special Events for the purposes of this Policy are *“assemblies or activities ranging in time from hours to days, produced by the City of White Rock, non-profit organizations, private businesses or a combination of partnerships, for community and/or visitor participation, or to attract a significant potential audience.”* This definition includes but is not limited to community celebrations, anniversaries, festivals, concerts, sport tournaments, foot and bicycle races and fundraising functions.

The City's role in the delivery of community special events falls into three categories:

Category A - City Produced Events

City produced events are events where all details are organized and/or coordinated by staff usually working with a community volunteer committee to ensure the highest level of community engagement. Examples include Canada Day by the Bay, White Rock Sea Festival and Tour de White Rock.

Category B – City as a Producing Partner

When the City is a producing partner, a high level of staff support is required to

work with the organizers ensuring that the event content optimizes civic engagement, planning and production details, as well as marketing needs are sufficient to achieve strategic objectives. Examples include the TD Concerts at the Pier for which the City is as a producing partner with the White Rock BIA.

Category C – City as a Supporter

When the City is a supporter, the role of staff is to provide advice and assistance with basic operations and logistical planning such as public safety considerations, coordinating the use of City staff, facilities, property and/or equipment such as tents, stage, barricades, parking lots, community centres, road use, etc. Examples include Remembrance Day supporting the Royal Canadian Legion, the Polar Bear Swim supporting the White Rock and South Surrey Rotary Clubs, Christmas on the Peninsula supporting the Christmas on the Peninsula Society, and Picnic on the Pier supporting the Peace Arch Hospital Foundation.

3. COMMUNITY SPECIAL EVENTS APPLICATION PROCESS

Community special events require approval from the City when any one of the following applies:

- a. Event requires the use of any civic facilities, parks or City owned or leased properties.
- b. Event attendance is anticipated to exceed 200 people.
- c. Event impacts traffic flows or would require road and/or sidewalk closures.
- d. Event involves the sale or distribution of alcoholic beverages and/or cannabis.
- e. Event involves food to be sold or distributed.
- f. Fireworks or pyrotechnics are being used.
- g. Event footprint or activities will have an environmental impact.

Community Special Event Applicants must:

- a. Show relevance of the event's purpose to the City's strategic priorities.
- b. Include a plan to engage White Rock residents and businesses as volunteers, participants and potential sponsors.
- c. Have the expertise and resources to plan and execute the event successfully.
- d. Provide an event budget including projected revenue, expenses and funding from other sources.
- e. Demonstrate financial and legal accountability (i.e. a not for profit society, charity or registered business association), and the ability to obtain adequate liability insurance as required.
- f. Provide a detailed timeline, business case and implementation plan.
- g. Provide a detailed a map of the event location(s) requested.
- h. Provide a detailed request of City support required including funding, in-kind services, use of civic facilities, etc.
- i. Provide a description of the target audience and expected volunteer, participant and spectator attendance.
- j. Provide a communications and promotional plan including how the City's support will be recognized.
- k. Provide a plan for volunteer engagement.
- l. Detail the expected impact on the natural and built environment.

- m. Provide a public safety plan (i.e. first aid, security, traffic control, etc.).
- n. Demonstrate sensitivity for environmental stewardship and First Nations culture in the planning and implementation of the event plan.
- o. Adhere to the protocol and communication guidelines as provided by the City.
- p. Provide event management experience references if requested.

Timelines for Special Event Approvals

The following timeline sets out the schedule to receive, review and recommend community special events to take place the following year:

September 30: Community Special Event applications are due from event organizers for the upcoming year

October/November: Staff review event submissions based on the Policy and available budget resources

December/January: New events are brought to Council for review and/or approval

4. COUNCIL'S STRATEGIC DIRECTION AND MONITORING

The Policy will be updated as needed in keeping with the strategic priorities and direction set by Council.

5. FUNDING

Consideration will be given to fund Council supported community special events through the City's annual financial planning process.

6. RATIONALE

The Policy has been created to set application guidelines, selection criteria and administrative processes in regards to approving and providing support to community special events.

Print

2022 White Rock Special Event Application - Submission #20292

Date Submitted: 11/12/2021



2022 Event Applications Due Nov 15, 2021

If you have questions regarding filling out this form, please call 604-541-2252.

Name of the Event*

White Rock Jazz & Blues Festival

Date Requested for the Event*

6/10/2022 5:00 PM
6/12/2022 5:00 PM

Event Description (to help us promote your event on our event calendar etc.)*

The White Rock Jazz & Blues Festival is a festival featuring free outdoor musical performances.

Do you have a Communicable Disease Plan?*

- Yes
No
In-Progress

Please upload any relevant documents you have already (event poster, logo, liability insurance, site map, parking requests, communicable disease plan etc.)

Choose File No file chosen

In-person, Virtual or Hybrid Event?*

Please Choose One

- In-Person
Virtual (fully online)
Hybrid (in-person + online component)
In-person but will convert to online if needed due to pandemic
In-person but will postpone event if needed due to pandemic

Ticketing/Admission Info:*

Just show up, it's free!
select one that applies

Total Amount of People Involved in Event (Event Organizers, Event Suppliers/Vendors,Volunteers)*

50

What is your expected attendance (Less Event Staff, Event Suppliers and volunteers)*

1500

Type of Event*

<input checked="" type="checkbox"/> Festival	<input type="checkbox"/> Sporting Event (non run/walk)	<input type="checkbox"/> Children/Family Focused
<input type="checkbox"/> Fun Run/Walk	<input checked="" type="checkbox"/> Arts Event	<input type="checkbox"/> Seniors Focus
<input type="checkbox"/> Community Celebration	<input checked="" type="checkbox"/> Cultural Event	<input type="checkbox"/> Fundraiser
<input type="checkbox"/> Private Vendor/Corporate Event		

How many times has this event occurred in WR?

0

If you haven't had your event in White Rock before, please describe the purpose of your event and relevance to the city

We're trying to bring customers into the city, encourage residents to enjoy our community, and bring more art into White Rock.

EVENT LOGISTICS AND CITY SUPPORT REQUESTS

Special Event Category*

B - City as Co-Producer

C - City as Supporter

See Special Event Policy #710

City of White Rock support requested*

Check all that apply.

In Kind Support (tents, barricades, etc.)

Financial Contribution

Promotion Only

Free Parking

Please Provide More Details on Event Logistics*

Please select all that apply

<input type="checkbox"/> City Stage	<input type="checkbox"/> City 6ft Tables	<input type="checkbox"/> Using own/rental dance floor
<input type="checkbox"/> City PA System	<input type="checkbox"/> City Barricades	<input type="checkbox"/> I plan to have food vendors
<input type="checkbox"/> City Power	<input checked="" type="checkbox"/> City Delineators	<input type="checkbox"/> I plan to have sales (raffle, merch, artisans etc.)
<input checked="" type="checkbox"/> City 10x10 tent(s)	<input type="checkbox"/> City Stanchions	<input type="checkbox"/> I plan to sell or serve liquor
<input type="checkbox"/> City 20x20 tent(s)	<input checked="" type="checkbox"/> Using own/rental PA System	<input type="checkbox"/> I plan to have pyrotechnics/fireworks
<input checked="" type="checkbox"/> City Folding Chairs	<input type="checkbox"/> Using own/rental stage	

Upload your proposed budget *

Event Budgets.docx

Please include details on how you are going to fund your event including fundraising, grants, city financial support requests, ticket sales, anticipated sponsorship revenue as well as event expenses.

APPLICANT INFORMATION

Name of Applicant*

Alex Nixon

Email Address*

alex@whiterockbia.com

Address

1174 Fir St

City

White Rock

Province

British Columbia

Postal Code

V4B 4A9

Mobile Number*

6045364958

Business/Organization/Society you are applying on behalf of:

White Rock BIA

Not for profit society?*

yes

no

in progress

Society Number

[Empty text box for Society Number]

IMPORTANT Insurance requirement:

The Corporation of the City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6), must be named as an additional insured on your liability policy; The amount of the liability insurance shall not be less than \$5,000,000 (or more depending on your request); The insurance policy cannot be cancelled unless the City is notified in writing 30 days in advance; and a Cross Liability Endorsement noted

White Rock Blues & Jazz Festival Budget

\$15,000 for performers

\$5,000 for event requirements (security, performance space rentals, miscellaneous items)

\$5,000 for marketing (social, PAN, posters/onsite signage)

Will adjust the budget accordingly if we secure grants/sponsorship.

Print

2022 White Rock Special Event Application - Submission #20695

Date Submitted: 1/6/2022



2022 Event Applications Due Nov 15, 2021

If you have questions regarding filling out this form, please call 604-541-2252.

Name of the Event*

White Rock Pride Day Event

Date Requested for the Event*

7/23/2022 11:00 AM
7/23/2022 5:00 PM

Event Description (to help us promote your event on our event calendar etc.)*

Pride is taking over 5 Corners on July 23rd! Join us for the 1st annual Pride Day Festival in White Rock with a full day of family-friendly fun! There will be vendors, food carts and live performances all day. Bring all your friends and celebrate your PRIDE here in White Rock.

Location(s) Request:*

Pacific Ave from Fir Street to Johnston and Buena Vista Ave

Do you have a Communicable Disease Plan?*
Yes
No
In-Progress

Please upload any relevant documents you have already (event poster, logo, liability insurance, site map, parking requests, communicable disease plan etc.)
PROPOSAL FOR WHITE ROCK PRIDE SOCIETY-F.pdf

In-person, Virtual or Hybrid Event?*
Please Choose One
In-Person
Virtual (fully online)
Hybrid (in-person + online component)
In-person but will convert to online if needed due to pandemic
In-person but will postpone event if needed due to pandemic

Ticketing/Admission Info:*
Just show up, it's free!
select one that applies

Total Amount of People Involved in Event (Event Organizers, Event Suppliers/Vendors,Volunteers)*

230

What is your expected attendance (Less Event Staff, Event Suppliers and volunteers)*

1500

Type of Event*

- Festival
- Fun Run/Walk
- Community Celebration
- Private Vendor/Corporate Event
- Sporting Event (non run/walk)
- Arts Event
- Cultural Event
- Children/Family Focused
- Seniors Focus
- Fundraiser

How many times has this event occurred in WR?

0

If you haven't had your event in White Rock before, please describe the purpose of your event and relevance to the city

To create an all-inclusive event for all ages, celebrating everyone regardless of gender, race or self-identity. This event aims to bring joy, laughter and fun to our White Rock Community, where we can show the world that White Rock is a tolerant, vibrant and safe city for everyone to visit, live and play here. When we see one another with love, the world becomes a better place.

EVENT LOGISTICS AND CITY SUPPORT REQUESTS

Special Event Category*

- B - City as Co-Producer
 - C - City as Supporter
- See Special Event Policy #710

City of White Rock support requested*

- Check all that apply.
- In Kind Support (tents, barricades, etc.)
 - Financial Contribution
 - Promotion Only
 - Free Parking

Please Provide More Details on Event Logistics*

Please select all that apply

- City Stage
- City PA System
- City Power
- City 10x10 tent(s)
- City 20x20 tent(s)
- City Folding Chairs
- City 6ft Tables
- City Barricades
- City Delineators
- City Stanchions
- Using own/rental PA System
- Using own/rental stage
- Using own/rental dance floor
- I plan to have food vendors
- I plan to have sales (raffle, merch, artisans etc.)
- I plan to sell or serve liquor
- I plan to have pyrotechnics/fireworks

Upload your proposed budget *

WR Pride Day Festival Budget.xlsx

Please include details on how you are going to fund your event including fundraising, grants, city financial support requests, ticket sales, anticipated sponsorship revenue as well as event expenses.

APPLICANT INFORMATION

Name of Applicant*

Elaine Cheung/Ernie Klassen

Email Address*

ernieklassen57@gmail.com; elaine@hilarapy.com

Address

1231 Johnston Road

City

White Rock

Province

BC

Postal Code

V4B 3Y8

Mobile Number*

604-240-0139; 604-614-3142

Business/Organization/Society you are applying on behalf of:

White Rock Pride Society

Not for profit society?*

yes

no

in progress

Society Number

S0069657

IMPORTANT Insurance requirement:

The Corporation of the City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6), must be named as an additional insured on your liability policy; The amount of the liability insurance shall not be less than \$5,000,000 (or more depending on your request); The insurance policy cannot be cancelled unless the City is notified in writing 30 days in advance; and a Cross Liability Endorsement noted

PROPOSAL FOR WHITE ROCK PRIDE SOCIETY

PREPARED BY: Elaine Cheung

PROPOSAL DATE: Jan 1, 2022

CONCEPT: White Rock Pride Day Event. Celebrating love and connection with one another.

TARGET: All ages, race and gender diversities

OBJECTIVE:

To create an all-inclusive event for all ages, celebrating everyone regardless of gender, race or self-identity. This event aims to bring joy, laughter and fun to our White Rock Community, where we can show the world that White Rock is a tolerant, vibrant and safe city for everyone to visit, live and play here. When we see one another with love, the world becomes a better place.

Event Description:

Pride is taking over 5 Corners on July 23rd! Join us for the 1st annual Pride Day Festival in White Rock with a full day of family-friendly fun! There will be vendors, food carts and live performances all day. Bring all your friends and celebrate your PRIDE here in White Rock.

SPECIFICS:

Date: Saturday July 23rd, 2022

Proposed Time: 11AM – 5PM

Vision: To Close traffic off from Laura’s Coffee Shop to Buena Vista Ave and Johnston Road.



Vendor tents would go along Pacific Ave. The stage will be at the intersection of Buena Vista Ave and Johnston Road. There is a possibility of having food carts by the stage at the Buena Vista Ave and Johnston Road end.

The event would run from 11 AM to 5 PM with vendors selling crafts, and the stage would have programming from 11 AM to 5 PM. The point is to have entertainment throughout the day to attract and keep visitors in White Rock until dinner time where they can explore and dine in White Rock.

Budget:

White Rock Pride Day Festival Budget			
		Total	Rolling Tally
INCOME:			
White Rock Grant-In-Aid Financing		\$5,000	\$5,000
Vendor Boot rentals	75 booths @ \$50	\$3,750	\$8,750
Food truck Spot Rental	4 vendors @ \$100	\$400	\$9,150
Net Sales from WR Pride Society Products		\$500	\$9,650
TOTAL INCOME		\$4,650	\$9,650
EXPENSE:			
Event Insurance		\$200	\$200
Traffic Permit Application		\$1,000	\$1,200
Traffic Personnel		\$3,500	\$4,700
Performers (honorariums & per diems)		\$2,000	\$6,700
Marketing Materials		\$1,000	\$7,700
Sound Equipment Rental		\$500	\$8,200
Stage (provided by City)		\$0	\$8,200
Tents (provided by City)		\$0	\$8,200
Tables (provided by City)		\$0	\$8,200
Chairs (provided by City)		\$0	\$8,200
Producer: Elaine Cheung		\$0	\$8,200
Assistant Producer		\$0	\$8,200
Volunteers	12 ppl	\$0	\$8,200
Contingency		\$1,000	\$9,200
TOTAL EXPENSES		\$9,200	\$9,200
NET INCOME:			\$450

Possible Funding Sources:

- City of White Rock Grants-In-Aid. Possible Amount \$5,000. Submission deadline Feb 1, 2022 and applicants will be notified in April 2022.
<https://whiterockcity.jotform.com/213157440180952>
- Businesses, banks in our community

White Rock Pride Day Festival Budget

INCOME:		Total	Rolling Tally
White Rock Grant-In-Aid Financing		\$5,000	\$5,000
Vendor Boot rentals	75 booths @ \$50	\$3,750	\$8,750
Food truck Spot Rental	4 vendors @ \$100	\$400	\$9,150
Net Sales from WR Pride Society Products		\$500	\$9,650
TOTAL INCOME		\$4,650	\$9,650

EXPENSE:			
Event Insurance		\$200	\$200
Traffic Permit Application		\$1,000	\$1,200
Traffic Personnel		\$3,500	\$4,700
Performers (honorariums & per diems)		\$2,000	\$6,700
Marketing Materials		\$1,000	\$7,700
Sound Equipment Rental		\$500	\$8,200
Stage (provided by City)		\$0	\$8,200
Tents (provided by City)		\$0	\$8,200
Tables (provided by City)		\$0	\$8,200
Chairs (provided by City)		\$0	\$8,200
Producer: Elaine Cheung		\$0	\$8,200
Assistant Producer		\$0	\$8,200
Volunteers	12 ppl	\$0	\$8,200
Contingency		\$1,000	\$9,200
TOTAL EXPENSES		\$9,200	\$9,200

NET INCOME: **\$450**

Note:

We will be applying for financing through the WR Grant-In-Aid Program

Est. People involved

150

16

3

48 12 performances average 4 ppl per show = 48 ppl

1

1

12

231 total event personnel

Print

2022 White Rock Special Event Application - Submission #20333

Date Submitted: 11/15/2021



2022 Event Applications Due Nov 15, 2021

If you have questions regarding filling out this form, please call 604-541-2252.

Name of the Event*

White Rock Lights Display 2022

Date Requested for the Event*

11/19/2022 5:00 PM
2/18/2023 10:00 PM

Event Description (to help us promote your event on our event calendar etc.)*

A Magical Light Display on the White Rock Waterfront and at Five Corners that will light up our City by the Sea for the Winter Season. www.whiterocklights.org

Do you have a Communicable Disease Plan?*

- Yes
No
In-Progress

Please upload any relevant documents you have already (event poster, logo, liability insurance, site map, parking requests, communicable disease plan etc.)

White Rock Lights 2022 City of WR event application - Nov 15 2021.pdf

In-person, Virtual or Hybrid Event?*

Please Choose One

- In-Person
Virtual (fully online)
Hybrid (in-person + online component)
In-person but will convert to online if needed due to pandemic
In-person but will postpone event if needed due to pandemic

Ticketing/Admission Info:*

Just show up, it's free!
select one that applies

Total Amount of People Involved in Event (Event Organizers, Event Suppliers/Vendors,Volunteers)*

50

What is your expected attendance (Less Event Staff, Event Suppliers and volunteers)*

10,000 per week

Type of Event*

<input type="checkbox"/> Festival	<input type="checkbox"/> Sporting Event (non run/walk)	<input type="checkbox"/> Children/Family Focused
<input type="checkbox"/> Fun Run/Walk	<input type="checkbox"/> Arts Event	<input type="checkbox"/> Seniors Focus
<input checked="" type="checkbox"/> Community Celebration	<input checked="" type="checkbox"/> Cultural Event	<input type="checkbox"/> Fundraiser
<input type="checkbox"/> Private Vendor/Corporate Event		

How many times has this event occurred in WR?

twice

If you haven't had your event in White Rock before, please describe the purpose of your event and relevance to the city

EVENT LOGISTICS AND CITY SUPPORT REQUESTS

Special Event Category*

B - City as Co-Producer

C - City as Supporter

See Special Event Policy #710

City of White Rock support requested*

Check all that apply.

In Kind Support (tents, barricades, etc.)

Financial Contribution

Promotion Only

Free Parking

Please Provide More Details on Event Logistics*

Please select all that apply

<input type="checkbox"/> City Stage	<input type="checkbox"/> City 6ft Tables	<input type="checkbox"/> Using own/rental dance floor
<input checked="" type="checkbox"/> City PA System	<input type="checkbox"/> City Barricades	<input type="checkbox"/> I plan to have food vendors
<input checked="" type="checkbox"/> City Power	<input checked="" type="checkbox"/> City Delineators	<input checked="" type="checkbox"/> I plan to have sales (raffle, merch, artisans etc.)
<input type="checkbox"/> City 10x10 tent(s)	<input checked="" type="checkbox"/> City Stanchions	<input type="checkbox"/> I plan to sell or serve liquor
<input type="checkbox"/> City 20x20 tent(s)	<input type="checkbox"/> Using own/rental PA System	<input type="checkbox"/> I plan to have pyrotechnics/fireworks
<input type="checkbox"/> City Folding Chairs	<input type="checkbox"/> Using own/rental stage	

Upload your proposed budget *

WR Lights 2022 Budget 11.15.2021.xlsx

Please include details on how you are going to fund your event including fundraising, grants, city financial support requests, ticket sales, anticipated sponsorship revenue as well as event expenses.

APPLICANT INFORMATION**Name of Applicant***

Gary Gumley

Email Address*

gary.gumley@whiterocklights.org

Address

303 - 15010 Roper Ave

City

White Rock

Province

BC

Postal Code

V4B 5A9

Mobile Number*

6048337127

Business/Organization/Society you are applying on behalf of:

White Rock Lights Society

Not for profit society?* yes no in progress**Society Number**

S0072047

IMPORTANT Insurance requirement:

The Corporation of the City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6), must be named as an additional insured on your liability policy; The amount of the liability insurance shall not be less than \$5,000,000 (or more depending on your request); The insurance policy cannot be cancelled unless the City is notified in writing 30 days in advance; and a Cross Liability Endorsement noted

White Rock Lights Society

Category B event application for 2022/2023

The White Rock Lights Society is requesting that the White Rock Lights Display for 2022 be designated as a Category B event by the City of White Rock.

It is proposed that the exhibition continues from November 19, 2022 through February 18, 2023 with various “light themes” reflective of the cultural seasons.

The plan is to light up Marine Drive, the promenade, the museum and memorial park so that people can both drive through and walkthrough the lights on the waterfront. The plan also calls for exhibition lighting to be added to Five Corners and Uptown White Rock in 2022.

Our plan has the following components:

Part A: Sponsored Christmas Trees, Sea Horses and Magical Meadows

Two 30-foot Christmas trees sponsored by local businesses will be located at Five Corners and Memorial Park with additional trees if sponsors can be found at East Beach, at the foot of Finlay Street, the other at the foot of Oxford Street on Marine Drive.

12 Sea Horses will return to light up the Memorial Park walkways. The plan is to put up two Sea Horses per week to build excitement for the event through our Web site and Social Media platforms.

The Magical Meadow will return with more lights and lanterns, the Magical Meadow may be extended to include Bay Street Park and East Beach “Bear” park if electrical permits and approvals are provided.

Living Christmas Trees will be added back to the 2022 Lights Display and additional locations on East Beach and West Beach will be considered.

Additional ground lights may be added to the walkways and grassy areas.

A photo “selfie spot” archway will be added to the Magical Meadow.

Exhibition Components:

Component A: Aluminum Trees

Aluminum Tree installations:

Tree One: Oxford Street Including picket fencing

Location will be on the parking lot outside the restroom at the foot of Oxford Street

Tree Two: Finlay Street including picket fencing

Location will be on the parking lot at the railway crossing ramp at the foot of Finlay Street

Tree Three: Memorial Park including picket fencing

Tree Four: Five Corners and/or Johnson and Thrift.



10 Sea Horses – same locations as last year

Magical Meadow 15,000 Lights plus fencing

The White Rock Museum will be approached to again sponsor this component of the WR Lights 2022 and provide volunteers to complete the design and setup of the Magical Meadow.



Component B: The Pathway to P'Quals (White Rock):

A series of lit archways from the pier head along the promenade to the White Rock, will provide additional seasonal flair and feature P'Quals in a way never before provided.

Part A: Decorate Lamp posts along the promenade



Each of 6 Lamp Posts would include a suspended archway with a maximum drop of 3' on 22' of white cord (435 bulbs)



Part B: Lighting up the tree behind P'Quals (the White Rock)

The large tree at the rock we would branch wrap with 25 x 5m strings (412 feet and 1250 lights)

Part C: Entrance archway to the Pathway to P'Quals

We have designed and built up to 40 feet of illuminated archway that would add significantly to the impact of the pathway. These side by side archways will be a sparkling addition to the entrance to the Pathway to P'Quals.



Component C: Promenade Fencing – Light Panels

To encourage more community participation the WRLights Society will request a continuation of the secured permit from BNSF Railway to add more lights to the fencing that separates the railway from the promenade. The permit will again cover the fencing for the entire Waterfront from Bay Street to Finlay Street for 2022.

This initiative will be the main fund raiser for the WR Lights 2022 displays. There will be “light panels” available for “personalized” light displays decorated by families and businesses. A portion of the net proceeds of the fund raising may be assigned to the “friends for the pier” initiative on a continuing basis.

The White Rock Rotary Clubs will again be requested to assist with the promotion of the “light panels” and provide volunteers to raise awareness of the availability of the “light panel” fund raising opportunity.

The insurance company has confirmed that the liability insurance will continue to be provided without the necessity of retaining “security personnel”.

Component D: Marine Drive Lamp Posts lights

If appropriate sponsorship can be secured, the WR Lights Society proposes to add wrap around lighting to the 42 lamp posts along Marine Drive from Bay Street to Maple Street. 29 are double posts, 13 are single posts.

The single poles would be wrapped with 50’ of white lights on black cord and a total of 570 bulbs per pole.

The double poles would be wrapped with 70’ of white lights on black cord and a total of 798 bulbs per pole.

Up to 60 “snow globes” to be added to the lamp post arms on the poles.

This will add a dramatic and glittering impact to those families and residents who simply choose to drive along Marine Drive to enjoy the seasonal lights.



Component E:

Extending the lighting to the grassy areas, shrubs and fencing from the west side of the Museum to Bay Street will add significant ambiance to the exhibition in 2022.

Conclusion:

The White Rock Lights Society looks forward to receiving the support of the City of White Rock to make the White Rock for 2022/23 a Category B event.

White Rock Festival of Lights Budget - 2022		
Budget Summary		Summary of Expenses
Total Actual Expenses		Budgeted Expenses
\$0.00	Marine Drive Lamp Posts	\$32,000
Total Actual Income	Setup and Take Down	\$80,200
\$0.00	Material Costs	\$12,800
Balance	Insurance and Logistics	\$3,000
\$0.00	Marketing and Social Media	\$15,000
	Miscellaneous	\$7,000
	Total	\$150,000
Revenue		Summary of Revenue
		Budgeted Revenue
	Light Panels	\$50,000
	Tree Sales	\$5,000
	Partnerships	\$45,000
	City of White Rock	\$50,000
		\$150,000
Expenses	Budgeted Expense	Actual Expense
All Locations		
Memorial Park		18,400
Oxford Street at Marine Drive		4,200
Finlay Street at Marine Drive		4,200
Uptown - Johnstone and Russell		6,000
Five Corners		6,000
Pathway to P'Quals		10,000
BNSF Light Panels fencing		5,000
Marine Drive Lamp Posts		32,000
Security Cameras		
Setup and Take Down		
Lighting Installations		
Magical Meadow		
Repair and upgrade only		2000
Oxford Street 30' Tree		4200
Stabilization Blocks/fencing (delivery)		1200
Rigging and setup		1800
Take Down and Storage		1200
Finlay Street 30' Tree		4200
Stabilization Blocks/fencing (delivery)		1200
Rigging and setup		1800
Take Down and Storage		1200
Memorial Park 30' Tree		5200
Stabilization Blocks/fencing (delivery)		200

Rigging and setup	2500	
Take Down and Storage	2500	
Sea Horses	4000	
Rigging and setup	1000	
Take Down and Storage	1000	
Pathway to P'Quals	5,000	
Rigging and setup	3,000	
Take Down and Storage	2,000	
Light Panels		
Rigging and setup	3000	
Take Down and Storage	2000	
Marine Drive Lamp posts	30,000	
Security Cameras		
Clean Up (city in-kind)		
Set Up (city in-kind)		
Total	80200	
Material Costs		
String Lights (meadow)	200	
Stabilization Blocks (trees)	2,000	
BNSF Fencing Lights	3,000	
Pathway to P'Quals (lights)	4,400	
Signage		
Large Banner	500	
Individual Fencing Signs (names)	2700	
Picket Fences for large trees		
Cost of "Living Trees"		
Magical Meadow Fencing		
Signs (City in-kind)		
Power Supply (city in-kind)		
Marketing		
Web Site Development	4000	
Email Marketing		
Social Media Marketing	4000	
Video Production	3000	
Photography	2000	
Design		
Signage (Banner)		
Signage (Nameplates)		
Additional Materials	2000	
Total	15000	
Advertising		
Social Media		
Online		
Print		
Outdoor		
Radio		

Television		
Postage / Shipping		
Insurance and Logistics		
Liability Insurance	1000	
Directors Insurance	1000	
BNSF insurance	1000	
Total	3000	
Revenue Estimated		
Product Sales		
Light Panels	50,000	
Living Tree Sales	5,000	
Partnerships/Sponsorships		
Corporate Sponsors	30,000	
BNSF Railway	5,000	
Government Grants	10,000	
City of White Rock	50,000	
Total Revenue	150,000	

Print

2022 White Rock Special Event Application - Submission #20266

Date Submitted: 11/9/2021



2022 Event Applications Due Nov 15, 2021

If you have questions regarding filling out this form, please call 604-541-2252.

Name of the Event*

White Rock Promenade Sculptures Competition

Date Requested for the Event*

5/1/2022

10:00 AM

5/31/2023

6:00 PM

Event Description (to help us promote your event on our event calendar etc.)*

The White Rock Promenade Sculptures Competition is an artistic exhibit and competition featuring original outdoor sculptures displayed for all to enjoy on White Rock's scenic promenade. It is an inclusive event so White Rock citizens, the Semiahmoo First Nation and visitors alike will feel welcome to participate.

Do you have a Communicable Disease Plan?*

- Yes
- No
- In-Progress

Please upload any relevant documents you have already (event poster, logo, liability insurance, site map, parking requests, communicable disease plan etc.)

City of White Rock Pilot Project rev.1docx.docx

In-person, Virtual or Hybrid Event?*

Please Choose One

- In-Person
- Virtual (fully online)
- Hybrid (in-person + online component)
- In-person but will convert to online if needed due to pandemic
- In-person but will postpone event if needed due to pandemic

Ticketing/Admission Info:*

Just show up, it's free!

select one that applies

Total Amount of People Involved in Event (Event Organizers, Event Suppliers/Vendors,Volunteers)*

100

What is your expected attendance (Less Event Staff, Event Suppliers and volunteers)*

outdoor, unticketed event - \$1,000/day

Type of Event*

<input type="checkbox"/> Festival	<input type="checkbox"/> Sporting Event (non run/walk)	<input checked="" type="checkbox"/> Children/Family Focused
<input type="checkbox"/> Fun Run/Walk	<input checked="" type="checkbox"/> Arts Event	<input checked="" type="checkbox"/> Seniors Focus
<input type="checkbox"/> Community Celebration	<input type="checkbox"/> Cultural Event	<input type="checkbox"/> Fundraiser
<input type="checkbox"/> Private Vendor/Corporate Event		

How many times has this event occurred in WR?

None

If you haven't had your event in White Rock before, please describe the purpose of your event and relevance to the city

Based on success in other BC cities, we expect the Outdoor Sculpture Exhibit will become a unique destination event for the city, bringing excitement, interest, and foot traffic to the White Rock waterfront. In addition, the Exhibit will add interest to events already occurring on the promenade.

The event will:

- enhance civic pride
- encourage tourism
- bring both local and tourist business to the waterfront
- support local artists
- generate economic and tourist activity
- support the revitalization of the waterfront
- inspire citizen engagement

EVENT LOGISTICS AND CITY SUPPORT REQUESTS

Special Event Category*

B - City as Co-Producer

C - City as Supporter

See Special Event Policy #710

City of White Rock support requested*

Check all that apply.

In Kind Support (tents, barricades, etc.)

Financial Contribution

Promotion Only

Free Parking

Please Provide More Details on Event Logistics*

Please select all that apply

- | | | |
|--|---|--|
| <input type="checkbox"/> City Stage | <input type="checkbox"/> City 6ft Tables | <input type="checkbox"/> Using own/rental dance floor |
| <input type="checkbox"/> City PA System | <input type="checkbox"/> City Barricades | <input type="checkbox"/> I plan to have food vendors |
| <input checked="" type="checkbox"/> City Power | <input type="checkbox"/> City Delineators | <input type="checkbox"/> I plan to have sales (raffle, merch, artisans etc.) |
| <input type="checkbox"/> City 10x10 tent(s) | <input type="checkbox"/> City Stanchions | <input type="checkbox"/> I plan to sell or serve liquor |
| <input type="checkbox"/> City 20x20 tent(s) | <input type="checkbox"/> Using own/rental PA System | <input type="checkbox"/> I plan to have pyrotechnics/fireworks |
| <input type="checkbox"/> City Folding Chairs | <input type="checkbox"/> Using own/rental stage | |

Upload your proposed budget *

2022 WR Sculptures Competition Budget.xls

Please include details on how you are going to fund your event including fundraising, grants, city financial support requests, ticket sales, anticipated sponsorship revenue as well as event expenses.



APPLICANT INFORMATION

Name of Applicant*

Deanna Pedersen

Email Address*

dfpedersen46@gmail.com

Address

214 - 12890 17 Avenue

City

Surrey

Province

BC

Postal Code

V4A 1T5

Mobile Number*

604-910-0014

Business/Organization/Society you are applying on behalf of:

White Rock Events Society

Not for profit society?*

- yes
- no
- in progress

Society Number

S0061867

IMPORTANT Insurance requirement:

The Corporation of the City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6), must be named as an additional insured on your liability policy; The amount of the liability insurance shall not be less than \$5,000,000 (or more depending on your request); The insurance policy cannot be cancelled unless the City is notified in writing 30 days in advance; and a Cross Liability Endorsement noted

White Rock Promenade Sculptures Competition Pilot Project

The White Rock Promenade Sculptures Competition is an artistic exhibit and competition featuring original outdoor sculptures displayed for all to enjoy on White Rock's scenic promenade. It is an inclusive event so White Rock citizens, the Semiahmoo First Nation and visitors alike will feel welcome to participate.

The event will include the following:

- Sculpture Competition and Display along White Rock Waterfront
- Opening Gala
- Awards
- Award Gala

The event will begin with a call for sculptures. Local and regional artists will submit their sculptures for consideration and selection by a juried committee.

The chosen sculptures will be displayed on the White Rock promenade for a year beginning in May 2022 for the public's enjoyment and voting for the People's Choice Awards.

In September a juried committee will vote to select Artistic Merit winners from the 10 sculptures.

Sculptures are owned by artists and loaned for display. Event insurance will cover the sculptures while they are displayed

Awards will be presented at the Awards Gala in September.
The winning sculpture will be purchased by the City of White Rock.

For the pilot project, the Sculpture Exhibit will consist of 10 sculptures, strategically placed along the promenade for public viewing.

Based on success in other BC cities, we expect the Outdoor Sculpture Exhibit will become a unique destination event for the city, bringing excitement, interest, and foot traffic to the White Rock waterfront. In addition, the Exhibit will add interest to events already occurring on the promenade.

The event will:

- enhance civic pride
- encourage tourism
- bring both local and tourist business to the waterfront
- support local artists

- generate economic and tourist activity
- support the revitalization of the waterfront
- inspire citizen engagement
- beautify the city

Awards:

People's Choice (selected by the public): 1st, 2nd, and 3rd place cash prizes.

Artistic Merit (selected by juried committee): 1st, 2nd, and 3rd place cash prizes.

Dates:

Event dates: May 2022 May 2023

Opening Gala: May 2022

Award Gala: September 2022

It is a Category C event.

White Rock Events Society		
White Rock Promenade Sculptures-Draft budget 2022		
	Budget	Comments
Income		
City of White Rock		
Funding		
Grant in Aid	5,000.00	
Total City of White Rock	5,000.00	
Sponsors	70,000.00	
Total Income	75,000.00	
Operating Expenses		
Legal and professional fees	1,000.00	
Insurance - Directors	700.00	
Office supplies	1,500.00	
Advertising/printing	2,000.00	
Volunteer program	1,000.00	
Volunteer/Sponsor Gala	1,500.00	
Venue signage	1,000.00	
Social Media	1,200.00	
Miscellaneous	3,000.00	
Contingency fund	5,000.00	
Sub Total Operating Exp	17,900.00	
Event Expenses		
Installation/Removal	5,600.00	
Const Materials/plaques	25,000.00	Approx \$2500 per pad/pedestal x 10
Maintenance	5,000.00	
Awards	25,000.00	
Artist Honourariums	5,000.00	
Sponsor Gift Certificates	1,500.00	Towards purchase of Sculptures
Insurance - Event	5,000.00	
Sub Total Event Expenses	72,100.00	
Total Expenses	90,000.00	
Other Income		
In-Kind Goods Income		
In-Kind Service Income		
Total Other Income		
Other Expenses		
In-Kind Goods Expense		
In-Kind Service Expense		
Total Other Expenses		

Net	-15,000.00	
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APPENDIX F

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: **PUBLIC ART AND PLACEMAKING ART**
POLICY NUMBER: **RECREATION AND CULTURE - 708**

<i>Date of Council Adoption:</i> July 12, 2010	<i>Date of Last Amendment:</i> October 25, 2021
<i>Council Resolution Number:</i> 2010-347, 2013-134, 2014-152, 2015-285, 2016-302, 2019-498; 2020-019; 2021-301	
<i>Originating Department:</i> Recreation and Culture	<i>Date last reviewed by the Governance and Legislation Committee:</i> October 21, 2019

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1. Introduction

The City of White Rock's leadership and commitment is evident in the initiation and facilitation of Public Art and Placemaking Art Projects (formerly referred to as Community Public Art). These projects are an integral component of many Civic and Private capital projects.

The City adopted its first Public Art Policy in July 2010 which included a section on community art projects. Since that time, the City has acquired several new pieces of public art funded through both civic capital projects and private development. The category of Community Public Art is now understood more accurately as Placemaking Art, as defined below. More about the general role of Placemaking in urban planning can be found in Appendix 5.

This updated Policy reflects the City's desire to achieve the Cultural Strategic Plan vision, adopted by Council in April 2021, and guide the Public Art Advisory Committee as they develop a workplan. *My Creative City by the Sea – Cultural Strategic Plan Vision*: White Rock connects & engages the whole community by integrating arts & culture into the daily life of the City!

Public Art includes permanent artworks created by professional artists for identified and specific public spaces. Public Art projects require a broad understanding by the practitioner artist of elements beyond creative concepts and studio/gallery work, including engineering solutions for large scale installations and long-term maintenance planning.

Placemaking Art includes purposeful artistic elements, not simply beautification, designed for the specific urban environment. The projects are purpose built and can leverage the more mundane aspects of urban design (e.g., bench, light stand, crosswalk). Placemaking Art projects requires collaboration. The participants can include the artists, private developers, the creative community and various civic departments. The creative ideas often emerge from public engagement and/or needed civic upgrades to public places (e.g., walkways, streetscapes, parks). Placemaking Art projects may provide opportunities for local practitioner artists to gain experience working in the public realm.

Both Public Art and Placemaking Art projects include the collaboration of artists, architects, and landscape or urban designers to create unique physical environments or features, which integrate art into the urban fabric. Temporary exhibitions such as a performance, lighting exhibits, outdoor sculpture exhibitions, etc. are considered Arts and Culture special events and are managed and resourced separately from this policy.

1.1 Purpose

The purpose of the Public Art and Placemaking Art Policy is to:

- a) Ensure projects enhance the built environment visually and reflect White Rock's character, heritage, and cultural diversity.
- b) Ensure artwork and the creative concepts of artists are supported through the City's Public Art and Placemaking Art Programs.
- c) Ensure that the stewardship of the projects fosters public trust.
- d) Enable the integration of projects in a timely manner as the built environment is co-created by both public and private developments.

- e) Ensure the funding mechanisms supporting the City's commitment are effectively maintained and managed.
- f) Provide guidelines for the selection, commissioning, and implementation of projects.
- g) Guide the selection committee to endeavor to select, local artists from White Rock, South Surrey, or Semiahmoo First Nations.

1.2 Principles

Public Art and Placemaking Art projects are guided by these principles:

- a) Projects are selected through an informed, open and fair public art competition process.
- b) Public understanding, awareness and enjoyment of the arts in everyday life is ever increasing.
- c) Projects reflect of the diversity, values and history of the community to foster a sense of belonging, identity and place.
- d) Projects reflect a wide range of professional artistic expression and practice, demonstrating excellence, quality and innovation.
- e) Projects respond to and enhance the natural, social and built environment of the City of White Rock.
- f) Projects are a catalyst for creativity in White Rock's diverse community by providing opportunities for community engagement, development and partnerships.
- g) Projects stimulate economic and tourism development and present a positive image to visitors and potential investors.
- h) Projects are integrated into the planning, design and execution of applicable community/civic development.
- i) Opportunities to include projects in private development are optimized.

2. Programs and Goals

The Public Art and Placemaking Art portfolio includes three distinct programs:

- ***The Public Art Program***
- ***The Placemaking Art Program***
- ***The Private Sector Art Program***

2.1 The Public Art Program

The successful development and implementation of the Public Art Program is the demonstration of leadership and commitment by the City in initiating and facilitating the creation of public art as an integral component of its city capital projects. The Public Art Program:

- a) Provides an impetus and flexible framework for incorporating public art, at the planning stages, into new or existing capital improvement projects by the City.
- b) Establishes guidelines for accepting gifts/bequests of public art and for the deaccession of public artworks.
- c) Develops a stable funding mechanism to ensure that resources are available to create, preserve and inventory public artworks.

- d) Incorporates the ideas and work of various artists and artistic disciplines in the public realm.
- e) Advances capital project goals or other City objectives, such as economic development and tourism.
- f) Endeavors to select local artists from White Rock, South Surrey, or Semiahmoo First Nations.

2.2 The Placemaking Art Program

The goal of the Placemaking Art Program is to create artwork that is accessible to the public, in a public space. By virtue of its placement, content, and public engagement, placemaking shapes the environment.

Successful Placemaking Art Projects:

- Help communities change the local environment.
- Reflect the spirit and character of the community.
- Optimize Civic budgets and elevates mundane projects to points of pride.

Opportunities for community participation can be included in some projects. In this way, people's knowledge and experience become part of the design and citizens develop a sense of pride and ownership over their public spaces. Some projects may involve a great deal of community involvement. This type of project focuses on the vision and belief systems of the community. A community-based design process helps people articulate their concerns and goals in terms of public art and creates opportunities for community participation.

The Placemaking Art Program:

- a) Creates a livable community by linking arts and everyday life.
- b) Encourages community participation in ways that respect the diversity and interests of our neighbourhoods.
- c) Strengthens community identity, spirit and collective cultural experiences.
- d) Increases public understanding of the role of art and artists in the community.

2.3 The Private Sector Art Program

The private sector art program is designed to encourage developers to commission site-specific art works that are integrated into the public spaces adjacent to or part of the development project. Developers see the benefits inherent to art as a means to enhance their project by adding interest and character to their developments. Art can improve the public realm, whether publicly or privately owned, and create a destination for residents and visitors alike, thereby contributing to the local economy.

There is no mandatory funding formula for developers. When reviewing new developments, staff will encourage developers to incorporate art in their projects. At the application stage, development proposals will include comments from Cultural Services staff on potential art opportunities of the development. Proposals received or referred to the Public Art Advisory Committee (PAAC) from private individuals or organizations will be reviewed and assessed by the PAAC. The review will consider artistic merit, public safety, ongoing maintenance demands and the process for implementing the project.

The Private Sector Art Program:

- a) Encourages the private sector to seek out the PAAC to review and assess private sector art projects.
- b) Reflects a range of artistic expression, demonstrates excellence, quality and innovation.
- c) Creates landmark features on new developments and revitalizes the urban landscape.
- d) Encourages developers to hire a professional public art consultant to provide advice on art opportunities and potential locations for art and artists' resources.
- e) Ensures the creation, installation, maintenance and repair of artwork on private property is the responsibility of the property owner, unless otherwise established by agreement with the City.

3. Council's Strategic Direction and Monitoring

The Public Art Policy is in keeping with the strategic documents and direction set by Council. The City of White Rock Annual Report references public art. Council will then be able to monitor the performance of the Public Art Policy with consideration given to the following measurable outcomes:

- The number of artworks in the public domain.
- Level of compliance with the Public Art Policy.
- The amount of funding devoted to public art in White Rock.
- The number of new types of artworks installed in public places each year.
- The diversity of cultures and types of artworks represented by the artists that either gift works or are commissioned to produce public art that will be owned by the City.

4. Funding

Since the original Public Art Policy was developed, the City has grown in its Cultural Development aspirations including:

- Adopting the Creative City by the Sea Cultural Strategic Plan recommending integrating arts and culture into everyday life. Specifically, item 2.2 which recommends the City "maintain and grow the Public Art Program."
- Requiring that new development in White Rock consider the addition of public art and creative spaces in the early stages of their application including a review by the Cultural Services staff (adopted at regular Council meeting July 26, 2021).

The funding mechanisms enabling success of the Public Art & Placemaking Art Program include:

- *The Community Amenity Contribution Reserve (the Reserve)*
- *Percent from Civic Capital Projects*
- *New Community Amenity Contributions*

An annual operating budget is assigned for the insurance and maintenance of public art works by the Municipal Operations and Engineering Department.

4.1 The Community Amenity Contribution Reserve (the Reserve)

This statutory reserve has been referred to as the Public Art Reserve. An annual contribution was established to The Reserve. The Reserve holds funds until such a time as their use is directed by Council based on recommendations from the Public Art Advisory Committee. In 2021 the annual contribution to this Reserve was \$50,000.

The Reserve monies may be applied to:

- a) Public art in selected capital projects such as new building construction, major additions to existing buildings, or major park development projects.
- b) Public Art & Placemaking Art projects recommended by the Public Art Advisory Committee and approved by Council.
- c) Installations for gifted works.
- d) Consultant fees for commissioning works for the Public Art Program.

4.2 Percent from Civic Capital Projects

In the annual capital planning process 1.25 percent of large civic capital projects are considered for public art projects. Applicable projects include integrating public art into new building construction, major additions to existing buildings, and major park development projects. Funding does not apply to costs normally associated with capital projects such as design and engineering, insurance, fees and permits, building demolition, relocation of tenants, contingency funds, land acquisition, environmental testing or other engineering project costs. Public Art projects cannot be funded retroactively and cannot receive funds from other city cultural grant programs.

4.3 Community Amenity Contributions (CACs)

The use of CACs is considered as a funding source for public art and placemaking.

5. Public Art Advisory Committee (PAAC)

Council will set up a Public Art Advisory Committee (PAAC) committee. The committee's duties will be included in the Term of Reference (Council Policy 147).

These duties will include:

- a) Overseeing the direction of the Public Art policies and making recommendations to Council for the allocation of funds.
- b) Representing the needs and interests of the community in the public art process.
- c) Ensuring that artists are selected through an informed, open and fair public art competition process with consideration being given to local, regional and national artists.
- d) Advising Council on the implementation of the Public Art policies, including selection processes, acceptance of gifts, donations, bequests, loans, and de-accessions.
- e) The committee will be composed of individuals who have expertise in fields related to public art. In order to facilitate the work of the PAAC, and to ensure the on-going development and administration of a Public Art Program, a City staff member will be appointed as the staff liaison.
- f) The Public Art Program will be set up so that each project is reviewed by all appropriate staff.

- g) PAAC will be kept apprised of any public art submissions through the Private Sector policy.
- h) General awareness of all public art initiatives will be shared throughout the City and all City departments will be encouraged to consider opportunities for the appropriate integration of public art.
- i) The Public Art Advisory Committee will convene a selection panel for each significant Public Art Project (for the Selection Process see Appendix 1).

PAAC Workplan

The Public Art Advisory Committee advises Council annually on a rolling three-to-five-year workplan for Public Art and Placemaking Art projects. This workplan will include the aspects of Collection Management (see Section 7).

Projects may fall into at least one of the following three program areas (see Section 2):

- ***The Public Art Program***
- ***The Placemaking Art Program***
- ***The Private Sector Art Program***

A desire for diversity of activity, local artist opportunities, optimizing budgets, and meeting developer timetables, will all play a part in which projects become a priority each year.

As well, opportunities may arise throughout the term of the PAAC that were unforeseen. These *ad-hoc* opportunities will be evaluated by PAAC and a recommendation to Council can be provided so projects can be put into the workplan in a timely manner, where appropriate. See Section 6 for additional guidance.

Selection Panel Terms of Reference

The Terms of Reference for the selection panel will be developed by the Manager, Cultural Development on a per project basis and in conjunction with the PAAC. On larger projects it may be desirable to give the selection panel broad terms of reference and responsibility for determining sites, budgets, the nature of the artist participation and recommended selection processes.

See also Appendix 1 – Selection Process for more detail.

6. Acquisition, Commissioning or Accepting Gifts of Public Art

The City of White Rock will acquire pieces of art through the Public Art & Placemaking Art Programs. It is important to ensure the quality and integrity of artwork commissioned and its relevance to the community and site. Before any projects are recommended, recognition must be given to the following:

6.1 Meeting the Objectives of the Public Art Policy

Primary consideration should be given to the objectives of public accessibility, quality, and diversity. Diversity should be taken to mean diversity of cultures and of type of art (e.g. non-functional versus functional art; professionally commissioned installations versus facilitated community art; temporary versus permanent).

6.2 Cost of Maintenance and Installation

The costs of maintenance over a ten-year period should be estimated and assessed, along with an indication of the expected life of the artwork. Maintenance and installations costs should be reasonable in

relation to the value of the artwork, and affordable within operational maintenance and installation budgets.

6.3 Safety

Public art is usually physically accessible to the public. Art works therefore need to be both physically robust and safe to members of the public. Issues of safety are of primary concern.

6.4 Artistic Merit and Quality of the Work

Artworks will and should be the subject of debate as to their artistic merits. Bearing in mind the primary objective of gaining quality and diverse public art, regard should be given to:

- The anticipated public response and interaction.
- Accessibility to the public.
- The degree to which the artwork reflects White Rock's character and/or contemporary culture.
- Expert judgment as to the merits of the artwork.
- The degree to which its artistic merits will be endured in relation to the costs associated with its adoption.

6.5 Gifts, Donations and Bequests

The PAAC will consider acceptance of gifts, donations, and bequests of artwork (in the form of existing works or offers to commission new work) according to the following criteria:

- Ability to integrate work into the City's existing Public Art Collection.
- The quality and condition of the work, based upon professional assessment and a detailed written proposal that is accompanied with drawings, maquette (model) and/or photographs.
- Fairness of the process whereby the work and artist were selected.
- Suitability of the theme of the artwork to a public venue.
- Appropriateness to site, if applicable.
- Susceptibility of the work to degradation, wear or vandalism and any potential of endangering public safety.

6.6 Suitability of the work to technical installation requirements of public spaces

For gifts, donations and bequests the donor must outline the offer in writing to staff. The donor then may appear as a delegation to the PAAC to present the work or staff will present it. The PAAC will make the recommendation to Council to accept or decline the gifted, donated or be-quested artwork, considering:

- Suitability of the work to variable environmental conditions.
- Financial implications of acceptance based on installation, maintenance, insurance, and restorative/repair cost estimates.
- Provision by the donor for ongoing maintenance and, where relevant, the cost of future relocation or removal.
- Authenticity: legal title, copyright, moral right.

7. Management of the Public Art Collection

7.1 Collection Management

- a) The management, maintenance and insurance of the Public Art Collection is the responsibility of the City. The costs of maintenance and insurance of the public art and privately owned art in publicly accessible locations will be incorporated into purchase/donation/gift agreements or any other agreements deemed appropriate to ensure the ongoing term maintenance of artwork in public places.
- b) The Public Art Collection will be managed according to appropriate professional inventory and documentation practices.
- c) The Manager, Cultural Development will conduct an annual maintenance review of civic-owned art and ensure that the online inventory is updated.

7.2 Risk Management and Liability

The City will review projects to identify and reasonably address potential hazards. Artists commissioned will similarly be required to give due care to public safety in the design, fabrication, and installation of public art pieces.

7.3 Inventory

An inventory of public artworks owned by the City will be created and maintained. Documentation procedures will conform to standard museum practice citing:

- Title of artwork.
- Date work was completed.
- Provenance.
- Purchase/commission price and insurance value upon acquisition.
- Photographic and written description detailing materials, construction, dimensions, location, site conditions and context of the work.
- Artist's statement of the work and biographical information.
- Published material about the artwork.

7.4 Removal or Relocating Public Artworks

Occasionally decisions will need to be made about either removing or relocating public artworks from the City's collection for a range of reasons including artistic relevance, public safety, changes to the design and use of the public space occupied by the artwork, and the possibility that a new and better site has become available for an artwork.

Reassessment of a work's suitability as a continuing part of the public art collection should consider:

- The primary objective is to increase the amount, quality and diversity of public art in White Rock.
- Where possible, decisions should involve discussions with the artist(s) and other relevant people, or organizations involved in its establishment.
- The storing of public artworks is generally discouraged.
- If an artwork continues to be relevant to its location.
- Whether the work forms part of a collection.

- The popularity of the artwork with the public.
- If an artwork needs to be moved, consideration should be given to whether another suitable site can be located and secured.

Decisions on deaccession of public artwork will be recommended to Council by the Public Art Advisory Committee. The determination would be based on one or more of the following reasons:

- The ongoing good condition or security of the artwork cannot be reasonably guaranteed.
- The artwork requires excessive maintenance or has faults in design or workmanship.
- The repair or remedy is either impractical or infeasible.
- The artwork has been damaged and repair is either impractical or infeasible.
- The artwork endangers public safety.
- The artwork is not or is only rarely on display owing to the lack of a suitable venue.
- Significant alterations in the use, character or design of the site have occurred which affect the integrity of the work and its relation to its environment.
- Significant adverse public reaction has continued over an extended period of time.
- The quality or authenticity of the artwork is questionable, and doubts are proven to be justified.
- PAAC deems that the same artist should replace the artwork with a more appropriate work.
- The artwork has been assessed to be of inferior quality compared to other works in the collection or has been determined to be incompatible with the rest of the collection.
- Removal is requested for allowable reasons by the artist.
- The site is no longer accessible to the public or the physical setting is to be re-developed.

Options for deaccession of public art works include:

- Re-location to another appropriate site.
- Selling or gifting the artwork back to the artist.
- Donating to a community group or facility or organization that operates for public benefit.
- Open sale or auction.
- Other removal as appropriate.

Decisions on the above options will need to be made on a case-by-case basis, based on criteria which include:

- Resale value.
- Sensibilities around how the City came to own the artwork.
- Condition of the work.

7.5 Managing Controversy

The Public Art Advisory Committee:

- Ensures the provision of opportunities for direct and informed public involvement in the direction and selection of public artwork (see Appendix 1 Selection Process).

- Facilitates a responsible public selection process which in turn is expected to ensure that secured artwork is supported by the community.
- If reasonable efforts by the Public Art Advisory Committee to resolve the concern have failed, PAAC will appoint an impartial third party of art and design professionals to resolve the conflict. The recommendation of the third-party member will require the approval of Council.

8. Community Consultation Process: Murals on City Owned Retaining Walls

The addition of art in public spaces creates a more aesthetically pleasing environment for residents, workers and visitors. The following is a community consultation process to be followed when the City of White Rock initiates a public art project on walls that are adjacent to a residents' home. See Appendix 3 - Guidelines for Mural Artists.

The Public Art Advisory Committee will review an inventory of potential sites as provided by the City. Criteria to include:

City owned property	Visibility
Public access to the site	Capacity of the site to sustain art

When preparing to consider mural projects, the City will follow these steps:

- hold a focus group meeting with the purpose of determining themes and characteristics for the mural project.
- Invite key stakeholders for the site including city staff and adjacent property owners
- determine a budget that includes artist fees, material costs, installation costs and maintenance
- initiate a call for artists.
- Select a panel of jurors. For City owned retaining walls, the panel of jurors should include:
 - Adjacent property owners
 - Three representatives from the art and design community
 - Manager of Cultural Development
- award the project to the artist who achieves the highest combined score
- send a letter to residents within a minimum of a two-block radius with a draft of the proposed art and allow at least two weeks for feedback.
- finalize design, timeline and sign a contract with the artist.

Appendix 1

SELECTION PROCESS

In order to successfully realize the benefits of a robust Public Art and Placemaking Art program, the PAAC must have a thoughtful three to five year rolling workplan (see Policy 708, Section 5).

The best practice that the City of White Rock has adopted is a selection process as follows:

- ***Identify a Project Opportunity***
- ***Determine a Budget***
- ***Determine the Selection Method***
- ***Call for Qualifications***
- ***Create the Selection Panel***
- ***Selection and Installation***

Identify a Project Opportunity

To ensure locations are suitable and germane to the City's development, consultation with the Municipal Operations and Engineering and the Planning departments is necessary before deciding on a location.

Project Eligibility

Projects will be selected by a Selection Panel according to the following criteria:

- Artistic merit and innovation.
- Significance of the project to the specific site and surrounding neighborhoods.
- High degree of public use or public realm impact.
- Demonstrated support and involvement of the community.
- Technical feasibility and quality of production.
- Artwork must be safe, durable and vandal resistant.
- Probability of successful completion within stipulated timelines and budget.

Other criteria specific to the project might be included relating to issues of safety, operational requirements, and/or maintenance.

Ineligible Projects

- Heritage buildings.
- Privately owned works (except where they are located in public places).
- Contemporary advertising/billboards.
- Special Events / Festivals.

- Directional elements such as super graphics, signage or colour coding except where these elements are integral parts of the original work of art or public art project.
- Art objects which are mass-produced of standard design such as playground equipment, fountains, or statuary objects.
- Reproductions, by mechanical or other means, of original works of art, except in cases of film, video, photography, printmaking or other media arts.
- Decorative, ornamental, architectural or functional elements, except where they are an integral part of the original work of art or are the result of collaboration among the design professionals including at least one artist.
- Landscape architecture and landscape gardening except where these elements are an integral part of the original work of art or are the result of collaboration among design professionals including at least one artist.

Determine a Budget

See Policy 708, Section 4 for funding details. Project budgets need to consider long term maintenance impacts on the operating budget. The impact of selecting several projects in the same year with the same lifespan will be felt at the end of that lifespan more acutely than managing a diversified portfolio (e.g., murals and banners vs. a mix of public art installations). The three funding mechanisms available are:

- *The Community Amenity Contribution Reserve (the Reserve)*
- *Percent from Civic Capital Projects*
- *New Community Amenity Contributions*

Determine the Selection Method

There are three accepted methods of selecting a public artist:

- ***Open Competition:*** Artists may submit requested materials from a public call for qualifications. Mailing lists should be advertised or by a database of names. Consideration should be given to local, regional and national artists.
- ***Limited Competition:*** A limited number of artists may be requested to submit qualifications for a specific project. This competition is usually employed when the project specifies a particular art form, or there are unusual time constraints. Names of artists should be submitted by the Public Art Advisory Committee or the Public Art Selection Panel.
- ***Invitation or Direct Selection:*** One artist may be invited to submit qualifications. Upon acceptance of the artist's qualifications, the artist is commissioned for the project. This method is rarely employed due to possible perceptions of favoritism and other political difficulties.

Artists are short-listed on the basis of their qualifications as demonstrated by past work, ability to handle a budget, creativity, and the ability to collaborate. Only short-listed artists will be requested to prepare a proposal for the project.

Bringing in Artists Earlier

Where possible, the City will encourage the developers or project managers to engage in a collaborative process whereby artists become equal members of a design team. The benefits of collaboration are many:

- better ideas,
- wider range of approaches,
- higher levels of energy and,
- a broader spectrum of skills.

The artists' involvement will encourage the design process to integrate art and architecture. This is especially important in instances where concerns regarding safety, operations, maintenance, vandalism, and the interaction of people often eliminate the possibility of including applied or discrete art pieces.

Working with architects, landscape architects and engineers gives the artist the opportunity to create projects, which will attract people by adding an aesthetic overview. Integral to the success of a collaborative process, it is important that all members of a team understand the following points:

- Adding the artist to the design team early in the process creates the opportunity to leverage the cost of the artwork.
- Art is an important aspect of the project.
- Artists are recognized as equal members of the design team.

Call for Qualifications

Artists must be compensated for their thinking and their creativity as well as the produced product. Contests and initiatives that expect artists to provide freely their designs are contrary to the City's guiding principles and result in de-valuing the contribution of artists to our community.

In developing the Call for Qualifications, the PAAC will want to include local context and information about the opportunity to spark interest. However, at this stage, the purpose is to seek out artists who can successfully meet the objectives of the project and benefit the overall program. Artists will be asked to provide the following materials:

Materials to be submitted by the artists will include:

- 1 A current resume.
- 2 One copy of a USB Flash Drive or a URL containing a maximum of 20 digital images of the artist's work in a JPEG format with 300 DPI. All images must clearly identify the title of the artwork, location, media, size and other relevant information.
- 3 A numbered image list with the artist's name and a brief description of each image stating the title, date, medium, size, location and, if a commissioned project, the commission contract cost.
- 4 References required: Each artist applying should list at least one design professional (architect, landscape architect, engineer, graphic designer, etc.), and two artists who have an intimate knowledge of the artist's work and working methods. Contact information must be included. For artists with no prior involvement with public art projects, at least two art professionals and one artist as references must be included.

- 5 A letter of interest, no more than one page in length, that explains the artist's general interest in the project, applicable experience that has prepared the artist for this type of project, and availability to work within the established timeline. Issues to be addressed should include design team participation and experience with collaborative design.

This is not intended to be a proposal submission of what the artist would do on site. Experienced artists in public art understand that proposals at this stage of the call can actually work against them since they don't have important local context and site details. These details will be provided at the proposal stage.

Once the qualifications have been reviewed, the Selection Panel will select finalists to be interviewed based on the quality of their application. The finalists should be interviewed by the jury using the following criteria:

Artist's work habits and history:

- Resume.
- Ability to think conceptually.
- Problem solving abilities.
- Ability to meet deadlines.
- Experience with budgeting and staying within a budget.
- Familiarity working with and reading technical drawings.

Artist's collaborative abilities:

- Ability to work as a member of a team.
- Communication skills.
- Ability to carry out principled negotiations.
- Flexibility.

Artist's awareness of the project:

- Perception of project.
- Awareness of community attitudes and concerns.
- Familiarity with project design.
- Ability to understand and accept the timeline.

As per Policy 708, notwithstanding procurement rules and guiding principles, the Selection Committee endeavors to select, local artists from White Rock, South Surrey, or Semiahmoo First Nations when possible and appropriate.

Create the Selection Panel

Selection Panel Guidelines

The Manager, Cultural Development will develop a Public Art Selection Panel in association with City staff and PAAC. A new selection panel is convened for each project. The purpose of this panel is to select the most appropriately qualified artist(s) to complete the project.

Depending on the size of the project, most panels consist of the following appointments:

- Developer representative (if required).
- One member from the design community (Architect, Landscape Architect).
- Three representatives from the art and design community (preferably two artists).
- One Member from the Public Art Advisory Committee.
- One member from the community at large.
- Non-voting liaisons including city staff, project staff, technical staff.

Smaller projects may suffice with only three panelists; one from the art community, one architect or landscape architect and a member from the community at large.

Selection Panel Goals

The goals of the artist selection process are threefold:

- To implement the agreed upon goals of the project through an appropriate art selection.
- To seek quality and integrity in the artwork.
- To choose an artist(s) who will best respond to the distinctive characteristics of the site.

Selection Panel Process

Panelists must be well informed about the project for which they are selecting an artist. It is important that an orientation meeting be provided for the panel members. At this meeting they will be provided with written materials and drawings on the specific area in which the selected artist will be working. There should be an opportunity to visit the site and to have issues and questions answered by staff and representatives of the City.

Members of the Public Art Selection Panel have one vote, and no member has the right of veto. The selection of an artist is based on a consensus vote by the panel. If a consensus cannot be reached, then the majority vote carries the decision. The committee has the option to make no selection if there is not a submission that warrants consideration.

In some instances, groups that might have a special interest in the project will be invited to appoint non-voting advisors to the jury. The comments of these advisors would be solicited by the panel prior to making a final decision.

Costs incurred by the panelists such as parking and childcare will be paid. Meals will be provided for the panelists as needed.

Appendix 2

DEFINITIONS

- **Artist:** A person generally recognized by his/her peers, critics and other art professionals as committed to producing works of art on a regular basis.
- **Artwork:** A tangible creation by an artist.
- **Civic Artwork Collection:** All portable works of art owned by the City that is on display or in storage such as paintings, sculptures, photographs.
- **Commissioned Work:** Artwork that has been commissioned by Open, Limited or Invitational competition. See also discrete and integrated art.
- **Competitions:** There are three basic types of competition: “open” competitions are open to a wide range of entrants who may submit entries and “limited” competitions, which are open to only a few invited entrants. As well, “invitational competition” occurs when sponsors invite specific artist(s) to submit proposals for jury.
- **Contract or Agreement:** A binding, legal document by which parties agree to perform certain services.
- **De-accession:** To sell or dispose of (a work of art) from a collection, especially with a view to acquiring funds for the purchase of other works.
- **Design Collaboration:** Projects created through the co-equal cooperative design efforts of design professionals, such as artists, architects and landscape architects.
- **Design Professionals:** Individuals professionally trained in design, such as architecture, landscape architecture art, graphics, urban design, and planning; also graphic, industrial, interior, and clothing design.
- **Discrete:** Art that is not integrated with the site either in a physical or conceptual manner. This type of artwork typically only relates to the site from a location and scale point of view and is created off site and is often moved into the place.
- **Integrated:** Art that becomes part of the urban infrastructure of a City or a community. It reflects the social, cultural, architectural and historic nuances of the site by creating a sense of place.
- **Leverage:** Integrated public art is often added to building or landscape parts such as pillars, walkways, seating, flooring, etc. The original cost for these items are added to the public art budget, thereby increasing or leveraging the cost of the artwork.
- **Maquette:** Refers to the drawing or model of the proposed artwork.
- **Percent for Art Programs:** A public art program funded by a percentage (usually 1 to 2%) of gross construction budgets, for the commission, design, purchase and installation of artwork in the public realm. This can be applied to private development and civic development projects.
- **Permanent Installation:** Artwork or an art place which has a permanent site, as opposed to a temporary site.
- **Placemaking Art:** Refers to the purposeful artistic elements, not simply beautification, in the urban environment. The projects are integrated into daily life (e.g., way-finding signage, site furniture, feature lighting, and other urban design elements) in order to create social cohesion and

a sense of place. Projects encourage incidental interactions with arts and culture, such as murals, sculptures, and banners or kiosks that the public may interact with as they move through the City. The creative ideas often emerge from public engagement. For more on the general role of Placemaking see Appendix 5.

- **Program Costs:** The amount that is taken off the top of the total art allocation, in order to administer the project. This amount is used for, but not limited to, the following: advertising, printing of competition briefs, jury fees, artist's maquette fees, plaque, lighting of work, invitations for official openings, photo documentation of the finished work, contingencies etc. Management costs vary according to type of competition and project.
- **Provenance:** Place or source of origin.
- **Public Art:** Permanent and professionally created, Public Art is publicly accessible original art that enriches the City as it evokes meaning in the public realm. It can be of a variety of forms and takes into consideration the site, its location and context, and the audience. Public art may possess functional as well as aesthetic qualities. Public art can be related to the site in three different ways: integrated, semi-integrated and discrete.
- **Public Art Consultant:** An advisor to the project on an art plan including selection, and artist issues. Consultants should have a broad knowledge of current art-making practices and of artists able to work in public and development contexts.
- **Public Art Reserve Fund:** A City-maintained account of funds generated by the public art requirement which is dedicated to the cost of public art planning, administration, documentation, education, and the creation of public art.
- **Semi-Integrated:** Public art that derives some conceptual inspiration from aspects of the site and displays a heightened degree of physical and conceptual integration. These works may exist in several locations providing that all possess the same requisite physical and conceptual conditions. For example, a piece which must be in a windy open field condition could be located in any windy open field anywhere (see Integrated and Discrete).
- **Site Specific Work:** An artwork that relates in content, form and/or image to its surroundings.
- **Statuary:** A group or collection of statues.

Appendix 3

GUIDELINES FOR MURAL PROJECTS

PURPOSE OF THE GUIDELINES

The City of White Rock welcomes muralists to participate in creating art in public places on City owned property. These guidelines are intended to assist muralists when applying to create murals and to assist property owners looking to partner with the City on a mural project. Muralists looking to create art on private property, or private property owners looking to engage with muralists, are encouraged to use these guidelines to ensure a positive long-lasting outcome.

THE MURAL SITE

A list of City owned sites for murals is in development and can be obtained by emailing culture@whiterockcity.ca.

- City owned property is under the jurisdiction of the Department of Municipal Operation and Engineering.
- For all mural projects on City owned property, or private property owners seeking to partner with the City, these guidelines are mandatory and a report recommendation to Council is required.
- The City of White Rock welcomes private property owners to discuss the technical aspects and safety considerations, and to explore partnership opportunities by contacting the Manager, Cultural Development early in the process.
- Unless a site is identified as part of the Public Art Advisory Committee's workplan, the City cannot usually provide financial support, maintenance or staff support for any aspect of a new mural project idea until an allocation of resources is approved.
- Murals are anticipated to have a three-to-five-year lifespan. A maintenance plan plus a de-commissioning/replacement plan must be included in the proposal.

PREPARATION and REVIEW OF A PROPOSAL

As a first step, contact the Manager of Cultural Development to discuss your concept before preparing the detailed submission. Next, prepare your detailed submission, including:

- Mural Application Form (see Attachment).
- Brief narrative description of the proposed mural. Please address the intent of the artwork and how it relates to the site. Include any opportunities for community participation.
- Draft scale drawing of the proposed project.
- Image of proposed site.
- List of proposed materials.
- Budget, including the funding sources for the project.
- Timeline, including dates of installation.
- A maintenance plan.
- A five-year decommissioning/replacement plan
- Safety plan for installation
- Resumes of all artists involved and letters of professional reference (e.g. other projects)

- Signed waiver regarding reproductions, photographs and other proprietary ownership

Preliminary Review

Once you have your submission prepared, make an appointment for a preliminary review with the Manager of Cultural Development. Email culture@whiterockcity.ca or call 604.542.7580

Review with Municipal Operations & Engineering

After meeting with the Manager of Cultural Development to complete a preliminary review, an appointment will be scheduled with the Manager of Engineering to review the proposal and provide input before moving the proposal forward to the Public Art Advisory Committee.

Review by Public Art Advisory Committee (PAAC)

After the proposal for a mural has been reviewed by both the department of Municipal Operations and Engineering and the Manager, Cultural Development, it will be forwarded for discussion by the Public Art Advisory Committee. This Committee meets once a month excepting August. The artist/sponsor may be invited to attend a PAAC meeting to hear feedback and take questions. Allow up to four months for the final decision from Council on your project proposal from the time the completed proposal is submitted to the PAAC for review.

Review by City Council for Approval

Following their review, the PAAC will provide a recommendation to Council and staff will prepare a Report Recommendation for a Council decision, subject to community feedback.

Community Feedback

Further to the process outlined in the Policy 708, Section 8, community consultation must be followed before work can commence and final approval is granted.

Appendix 4

MURAL PROPOSAL APPLICATION FORM

Lead Artist _____
Mailing Address _____
City _____ Prov _____ PC _____
Phone# _____
Email _____

Project Coordinator _____
Mailing Address _____
City _____ Prov _____ PC _____
Phone# _____
Email _____

Sponsoring Organization _____
Contact Person: _____
Mailing Address _____
City _____ Prov _____ PC _____
Phone# _____
Email _____

Funding Source(s) _____

Proposed Site of Mural (Address/Cross Streets) _____
Title _____
Approximate Dimensions of Mural _____
Duration of the installation and proposed dates _____

If you have any questions while preparing your proposal, please contact the Manager of Cultural Development. Once your completed Application Form and proposal documents have been received, the Manager of Cultural Development will contact you for a preliminary review.

A complete proposal submission includes:

- | | |
|--|--|
| <input type="checkbox"/> Mural Application Form | <input type="checkbox"/> An image of the site. |
| <input type="checkbox"/> A brief narrative description of the mural. | <input type="checkbox"/> The project start and end dates. |
| <input type="checkbox"/> A description of any opportunities for community participation. | <input type="checkbox"/> A maintenance plan. |
| <input type="checkbox"/> A draft scale drawing of the project. | <input type="checkbox"/> A five-year decommissioning/replacement plan. |
| <input type="checkbox"/> A list of materials. | <input type="checkbox"/> The safety plan for installation |
| <input type="checkbox"/> A detailed budget, including the funding sources. | <input type="checkbox"/> Resumes of all artists involved. |
| | <input type="checkbox"/> Letters of professional reference (e.g. other similar projects) |

Once approved, you will be required to sign a standard waiver regarding reproductions, photographs and other proprietary ownership.

Incomplete proposals will not be reviewed by the Public Art Advisory Committee

Completed Application Forms and Proposal Documents are to be sent to:

City of White Rock, Recreation & Culture, Attention, Manager Cultural Development
15154 Russell Avenue, White Rock, BC V4B 0A6 - 604.542.7580; culture@whiterockcity.ca

Appendix 5

MORE ABOUT PLACEMAKING

The City's Public Art and Placemaking Art Policy addresses an important aspect of Placemaking, which is the inclusion of art and artists as we build out our public spaces. It is helpful to understand the broader meaning for effective Placemaking which may be considered in a wide variety of contexts and conversations. Placemaking could be discussed by a number of Committees of Council and staff teams at the same time including engineering, land use, economic development, as well as culture and event planning. It's important that collaboration be embraced as the "north star" for building a creative City.

The following general information about Placemaking goes beyond the scope of the Public Art Advisory Committee and this Policy. It is provided as broader information for the reader on the topic of Placemaking.

The [Project for Public Spaces](http://pps.org) (pps.org) defines Placemaking as follows:

"Placemaking inspires people to collectively reimagine and reinvent public spaces as the heart of every community. Strengthening the connection between people and the places they share, placemaking refers to a collaborative process by which we can shape our public realm in order to maximize shared value. More than just promoting better urban design, placemaking facilitates creative patterns of use, paying particular attention to the physical, cultural, and social identities that define a place and support its ongoing evolution."

Key principles to assist communities, including:

The Community Knows Best

An important aspect of placemaking is taking into account inputs of the people who will be using the public space most. That is, to say, the community for which the public space is intended. This is important because members of the community are likely to have useful insights into how the space does - or should - function, as well as a historical perspective of the area, and an understanding of what does and does not matter to other members of the community.

Places, Not Designs

Placemaking is not just about designing a park or plaza with efficient pedestrian circulation. It involves taking into account the interrelations between surrounding retailers, vendors, amenities provided, and activities taking place in the space, then fine-tuning the space with landscape changes, additions of seating, etc., to make all of those elements mesh. The end result should be a cohesive unit that creates greater value for the community than just the sum of its parts.

Placemaking is a Group Effort

Partners for political, financial, and intellectual backing are crucial to getting a public space improvement project off the ground. These partners can range from individuals, to private or municipal institutions, to museums, to schools.

Make and Act on Observations

By observing how a public space is used, it is possible to gain an understanding of what the community does and does not like about it. This understanding can be used to assess what activities and amenities may be missing from the space. Even after a public space has been built, observation is key to properly managing it, and evolving it to better suit the community's needs over time.

Requires a Vision

As with many other types of project, a placemaking project needs a vision to succeed. This vision should not be the grand design of a single person, but the aggregate conception of the entire community.

Requires Patience

A placemaking project does not happen overnight. Do not be discouraged if things do not go exactly as planned at first, or if progress seems slow.

Triangulate

Triangulation, simply put, is the strategic placement of amenities, such that they encourage social interaction, and are used more frequently. For example, if a children's reading room in a new library is located so that it is next to a children's playground in a park and a food kiosk is added, more activity will occur than if these facilities were located separately.

Ignore Naysayers

Just because it hasn't been done doesn't mean it can't be done. What it does mean is that there are few people, in either the private or public sectors, who have the job of creating places.

Form Supports Function

A public space's form factor should be formulated with its intended function(s) in mind.

Placemaking is an Ongoing Process

Placemaking is never "done". Minor tweaks can be made to improve the space's usefulness to its community over time, and regular maintenance/upkeep of facilities and amenities is a fact of life.

**THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT**



DATE: February 7, 2022

TO: Mayor and Council

FROM: Jim Gordon, P. Eng., Director, Engineering and Municipal Operations

SUBJECT: Investing in Canada Infrastructure Program (ICIP) Green Infrastructure – Environmental Quality (EQ) Program Application

RECOMMENDATIONS

THAT Council:

1. Receive for information the corporate report dated February 7, 2022, from the Director of Engineering and Municipal Operations, titled “Investing in Canada Infrastructure Program (ICIP) Green Infrastructure – Environmental Quality (EQ) Program Application;”
2. Approve ICIP-EQ program application for the Stormwater Management Improvements on Marine Drive; and
3. Approve a financial commitment in the amount of \$2.7M in City funding to be disbursed for this project in support of the grant application process.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2020-07 January 13, 2020	That Council approves the request to proceed with the submission of a Patent for the Water Treatment Plant. Motion Carried

INTRODUCTION/BACKGROUND

The Stormwater Management Improvements on Marine Drive including Stormwater Mitigation Project in the Little Campbell River aligns with Council’s commitment to the City of White Rock’s Climate Change Mitigation and Adaptation strategies endorsed at the council meeting on January 13, 2020, and the Council’s strategic priorities to improve the relationship with the Semiahmoo First Nation community.

On October 8, 2021, the Canadian and British Columbian governments committed up to \$270M in the third intake under the ICIP-EQ program to support cost-sharing of infrastructure projects in communities across the province. The program will provide funding of up to 73.33% of eligible project costs (consisting of 40% from Government of Canada and 33.33% from Province of British Columbia).

Eligible projects will support public infrastructure, defined as tangible capital assets primarily for public use and benefit. The ICIP EQ sub-stream is focused on infrastructure that will support

quality and management improvements for drinking water, wastewater, and stormwater, as well as reductions to soil and/or air pollutants through solid waste diversion and remediation. The submission deadline is February 23, 2022. One application is permitted for each municipality.

City staff reviewed Council’s 2018 to 2022 Corporate Priorities and the 2018 to 2022 Financial Plan and recommended that a grant application be submitted for the Stormwater Management Improvements on Marine Drive including Stormwater Mitigation Project in the Little Campbell River under the ICIP EQ funding program in recognition of the Project’s high priority status and in consideration of the program eligibility requirements.

The purpose of this corporate report is to obtain Council’s support for the submission of the grant application by the City, and Council’s approval of a financial commitment in the amount of \$2.6M in City funding to be disbursed, which is required as part of the grant application process.

PAST PRACTICE /POLICY/LEGISLATION

The Stormwater Management Improvements on Marine Drive Project including Stormwater Mitigation on Little Campbell River (the “Project”) is re-developed and re-defined from the previous Columbia Diversion and Habgood Pump Station Relocation projects. The Habgood Pump Station Relocation project was first identified in the 2012 Drainage Master Plan and identified as a priority in the 2014 to 2018 Council Corporate Priorities, and in the 2018 to 2022 Financial Plan as well.

The Project will upgrade drainage infrastructure along Marine Drive from Stayte Road to Finlay Street to prevent stormwater surge and flooding, upgrade sanitary sewers to avoid sewer surcharge, and integrate a new pump station on Marine Drive to mitigate direct stormwater into Little Campbell River by diversion to Semiahmoo Bay via new outfalls near Finlay Street. The Project is also intended to include stormwater quality improvements before discharge to Semiahmoo Bay

DISCUSSION

The City has experienced stormwater surge and flooding, compounded with occasional sanitary sewer surcharges resulting from inflow and infiltration during extreme rainstorms along Marine Drive between Stayte Road and Kent Street. The most recent flooding event occurred during the fall of 2021. The untreated water dispersed into Semiahmoo Bay and caused water contamination and soil pollution concerns. In addition to Semiahmoo Bay, Little Campbell River also received extreme stormwater surge and posed a flooding threat to the community.

After a comprehensive review of the City’s Drainage Master Plan, the studies and designs from the past few years, staff recommended prioritizing the Project and identified the Project as suitable for the third intake of ICIP -EQ sub-stream. Considering flooding history and climate change, this Project will address the urgent need to protect Semiahmoo First Nation land and the southeastern White Rock communities from flooding, in addition to preventing the degradation of the natural environment and ecosystem balance of Semiahmoo Bay.

In consideration of ICIP-EQ sub-stream program eligibility requirements and desired outcomes, the project will achieve the following improvements:

1. The Project will increase the City’s capacity to manage stormwater and wastewater on Marine Drive;

2. The Project will improve water quality and soil quality of Semiahmoo Bay and Little Campbell River;
3. The Project will enhance regional environmental capacity, quality and ecosystem surrounding Semiahmoo Bay and Little Campbell River; and
4. This Project will enhance the quality and livability of the Semiahmoo First Nation and southeastern White Rock communities.

This Project will also encourage development of a more constructive and positive relationship with the Semiahmoo First Nation community.

Staff propose submitting the application by the deadline of February 23, 2022. This can be accomplished subject to a council resolution supporting the project in general, and the required funding commitment of \$2.7M by the City.

FINANCIAL IMPLICATIONS

Staff revisited previous drainage feasibility studies, design and cost estimates, and adjusted scopes of work and the cost estimates in the development of the updated Project. The Project cost estimate is \$9.95M. Of this amount, \$9.87M is comprised of “eligible cost” under the grant program, and the City could qualify for a grant of up to \$7.2M, which requires the City to secure internal funding of \$2.6M to be eligible to apply in the grant application process.

Funds for the storm sewer, sanitary sewer and roadworks are identified in the Financial Plan over the five years of the project life in the Storm Sewer Fund, Sanitary Sewer Fund and General Fund, subject to Financial Plan Amendments to reconcile project names and timing. The total project funds are contingent on grant funding, therefore, the Project cannot proceed without grants. The City share of up to \$2.6M is available through the three funds identified. As this is an improvement in the current 2022 to 2026 Financial Plan, the City’s Proposed 2022 Financial Plan document will be adjusted before the budget is finalized.

CONCLUSION

Staff recommend the City participate in the ICIP-EQ grant program opportunity to upgrade the aging infrastructure and improve stormwater and sanitary sewer conveyance and treatment in southeast White Rock, adjacent to the Semiahmoo First Nation lands. It is recommended that Council approve the City’s proposed grant application for the Stormwater Management Improvements on Marine Drive Project including Stormwater Mitigation in Little Campbell River and adopt the recommendations noted in this corporate report.

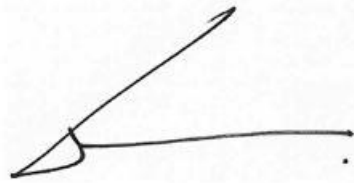
Respectfully submitted,



Jim Gordon, P. Eng
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.

A handwritten signature in black ink, consisting of a stylized 'G' followed by a horizontal line and a small dot at the end.

Guillermo Ferrero
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: February 7, 2022

TO: Mayor and Council

FROM: Joseph A. Calenda, Acting Director, Planning and Development Services

SUBJECT: White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 – 14937 Thrift Avenue and 1441, 1443-45, and 1465 Vidal Street) Bylaw, 2022, No. 2418

RECOMMENDATIONS

1. That Council give first and second readings to “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418” as presented.
 2. That Council direct staff to schedule the public hearing for “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67- 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418;” and
 3. That Council direct staff to resolve the following issues prior to bringing “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67- 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418” back for consideration of final adoption:
 - a) Ensure that all engineering requirements and issues, including road dedication and the execution of a Works and Servicing Agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;
 - b) Ensure that all matters pertaining to tree protection and retention, are addressed to the satisfaction of the Director of Planning and Development Services;
 - c) Confirm that a tree protection covenant, if and as required, is registered on title to ensure the recommendations of final Arborist Report, approved by the Director of Planning and Development Services and more specifically the City’s Arboricultural Technician, are implemented and maintained through future demolition and construction activities; and
 - d) Complete the demolition of the existing buildings to the satisfaction of the Director of Planning and Development Services.
-

EXECUTIVE SUMMARY

On November 22, 2021, Council passed a motion requesting the Applicant to submit a new and revised proposal for the redevelopment of the subject property. This direction prompted the closure of the Major Development Permit Application (File No. 19-0111). At its meeting of January 10, 2022, Council resolved to reopen the file and bring it forward for full consideration including a public hearing. This report introduces the amending bylaw for first reading, second reading and seeks Council direction to schedule a public hearing.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2021 – LU/P-089 November 22, 2021	1. Direct staff to advance the Zoning Bylaw Amendment Application at 1441, 1443-45, and 1465 Vidal Street, and 14937 Thrift Avenue, to the next stage in the application review process; and 2. Update the on-site development signage to reflect the revised development proposal as described in the corporate report titled “Initial Review (Revised Submission) 1441, 1443-45, and 1465 Vidal Street, and 14937 Thrift Avenue, Zoning Bylaw Amendment and Major Development Permit (File No. 19-011).” DEFEATED
2021-456 November 22, 2021	THAT Council direct staff to inform the proponent that Council are looking for a new project with less density and less massing on the site at 1441, 1443-45 and 1465 Vidal Street and 14937 Thrift Avenue. (This motion was communicated to the applicant and the file was closed.)
2022-IC-008 January 10, 2022	THAT Council authorize staff to reopen City File No. 19-011: Revised Submission by Weststone Group at 1441-1465 Vidal Street and 14937 Thrift Avenue and bring the application forward for consideration at the next available open Council meeting

INTRODUCTION/BACKGROUND

On November 22, 2021 Council (LUPC) received a report recommending the Application be forwarded for first and seconding reading and scheduling of a public hearing. The report is attached for information. The Application is now before Council for further consideration following the motion carried on January 10, 2022.

FINANCIAL IMPLICATIONS

The financial implications are contained in the staff report of November 22, 2021 and attached as Appendix B.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The communication and community engagement implications are contained in the staff report of November 22, 2021 attached as Appendix B.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The interdepartmental involvement and implications are contained in the staff report of November 22, 2021, attached as Appendix B.

CLIMATE CHANGE IMPLICATIONS

Any climate change implications are contained in the staff report of November 22, 2021, attached as Appendix B.

ALIGNMENT WITH STRATEGIC PRIORITIES

Alignment with strategic priorities are also contained in the staff report of November 22, 2021, attached as Appendix B.

OPTIONS / RISKS / ALTERNATIVES

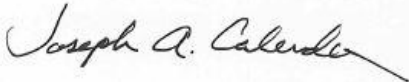
The following alternate option is available for Council's consideration:

1. That Council not give first and second readings to "White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418" as presented which would prompt the closure of the Major Development Permit Application.

CONCLUSION

Following the Council meeting on January 10, 2022, Council resolved to reopen the Major Development Permit Application for further consideration. Staff ask that Council give 1st and 2nd readings to White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418 and direct staff to schedule a public hearing pursuant to the *Local Government Act* and the *Community Charter*.

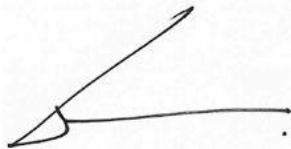
Respectfully submitted,



Joseph A. Calenda, MCIP, RPP (Retired), DTM
Acting Director, Planning and Development Services

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Zoning Amendment Bylaw No. 2418

Appendix B: Corporate Report – November 22, 2021: Initial Review (Revised Submission)
1441, 1443-45, and 1465 Vidal Street, and 14973 Thrift Avenue, Zoning Bylaw
Amendment and Major Development Permit (File No. 19-011)

**The Corporation of the
CITY OF WHITE ROCK
BYLAW No. 2418**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock in open meeting assembled ENACTS as follows:

1. THAT Schedule C of the *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended by rezoning the following lands:

Lot 8 Section 10 Township 1 New Westminster District Plan NWP13684
PID: 007-208-677
(1441 Vidal Street)

Lot 2 Section 10 Township 1 New Westminster District Plan NWS2236
PID: 001-267-761
(1443 Vidal Street)

Lot 1 Section 9 Township 1 New Westminster District Plan NWS2236
PID: 001-267-744
(1445 Vidal Street)

Lot 1 Section 10 Township 1 New Westminster District Plan EPP46879
PID: 029-484-413
(1465 Vidal Street)

Lot 41 Section 10 Township 1 New Westminster District Plan NWP35379
PID: 007-223-480
(14937 Thrift Avenue)

as shown on Schedule "1" attached hereto, from the 'RS-1 One Unit Residential Zone' and the 'RT-1 Two Unit (Duplex) Residential Zone' and the 'CD-32 Comprehensive Zone' to the 'CD-67 Comprehensive Development Zone (Thrift/Vidal Street).'

2. THAT *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended:
 - (1) by adding to the Table of Contents for ‘Schedule B (Comprehensive Development Zones)’, Section 7.67 CD-67 Comprehensive Development Zone’, and
 - (2) by adding the attached Schedule “2” to ‘Schedule B (Comprehensive Development Zones)’ Section 7.67 CD-67 Comprehensive Development Zone’.

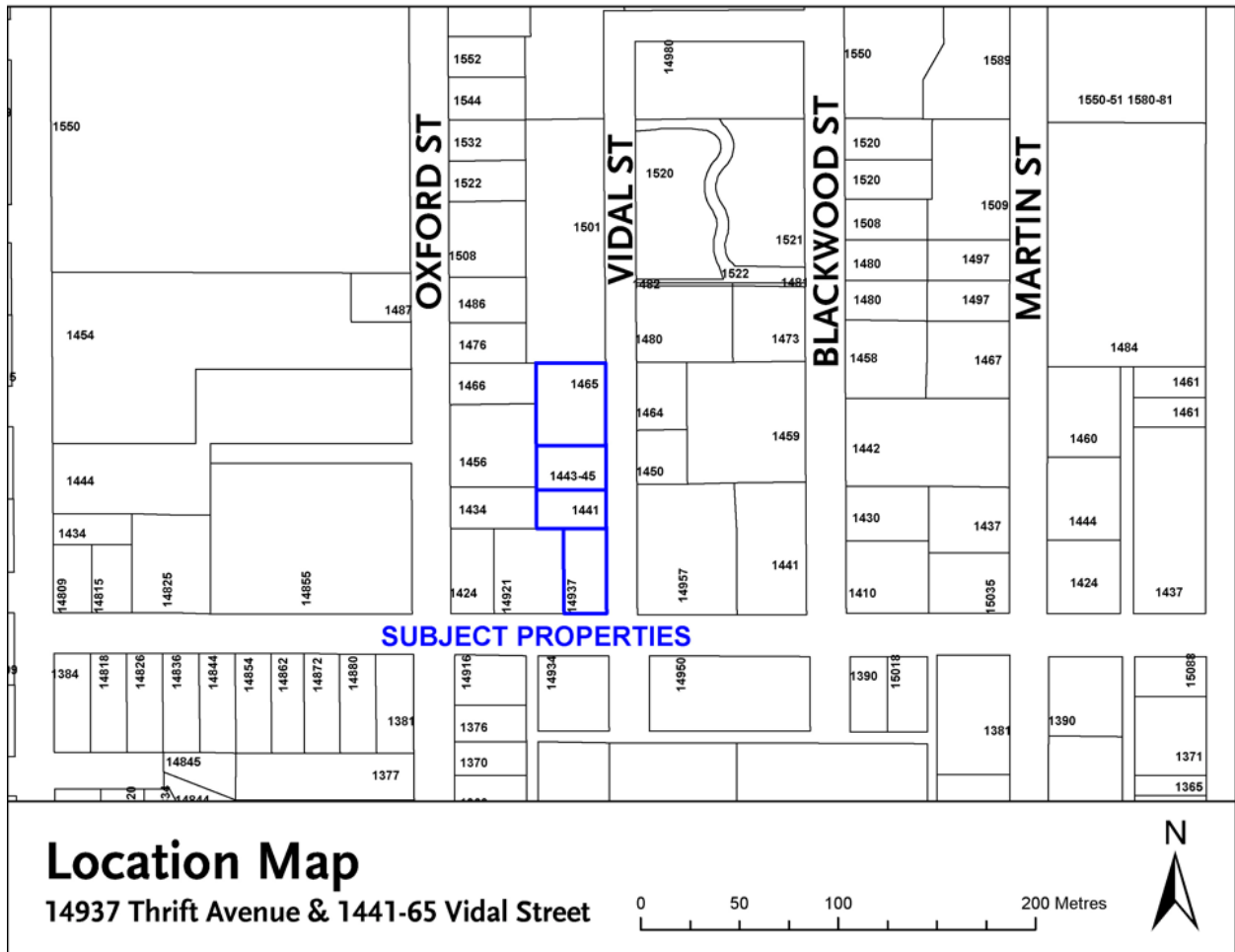
3. This bylaw may be cited for all purposes as “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418*”.

Public Information Meeting held this	20 th day of	August, 2020
Read a first time this	day of	, 2022
Read a second time this	day of	, 2022
Considered at a Public Hearing this	day of	, 2022
Read a third time this	day of	, 2022
Adopted this	day of	, 2022

Mayor

Director of Corporate Administration

Schedule "1"



7.67 CD-67 COMPREHENSIVE DEVELOPMENT ZONE

INTENT

The intent of this zone is to accommodate the development of a multi-unit rental residential building, being four storeys and with 82 dwelling units, on four consolidated sites of approximately 3,875.4 square meters (41,714 square feet or 0.958 acres).

1. Permitted Uses:

- (1) *multi-unit residential use*
- (2) *accessory home occupation* use in accordance with the provisions of section 5.3 and that does not involve clients directly accessing the *principal building*.

2. Lot Coverage:

- (1) The maximum *lot coverage* in the CD-67 zone is 43%.

3. Gross Floor Area and Floor Area Ratio:

- (1) The gross floor area, including amenity areas, shall be no greater than 5,797 square metres (62,398 square feet).
- (2) The maximum density shall not exceed 1.5 times the lot area and the gross floor area ratio shall be no greater than 1.50 FAR

4. Regulations for Size, Shape and Siting of Building and Structures

- (a) The *principal building* for *multi-unit residential use*, inclusive of elevator shafts, stair housing, and all mechanical equipment, shall not exceed a *height* of 16.97 metres (55.68 feet)
- (b) The minimum setbacks for *multi-unit residential uses* are as follows:

(i) Setback from north lot line	= 7.96 metres
(ii) Setback from south lot line	= 6.95 metres
(iii) Setback from west lot line	= 5.27 metres
(iv) Setback from east lot line	= 3.47 metres

5. Parking:

Parking for *multi-unit residential use* shall be provided in accordance with Sections 4.14 and 4.17, with the minimum number of spaces required as follows:

- (a) A minimum of one hundred and one (101) spaces shall be provided for the *multi-unit residential use*
- (b) A minimum of twenty-six (26) spaces shall be provided for visitors and marked as "visitor"
- (c) A minimum of five (5) of the required one hundred and twenty-seven (127) spaces shall be provided as accessible parking spaces and shall be clearly marked as such and shall have a minimum length of 5.5 metres. Of the five accessible parking spaces,

one space shall be provided as a van-accessible loading space with a minimum width of 2.8 metres, and the other four spaces shall have a minimum width of 2.5 metres, provided that the four parking spaces have a shared or non-shared access aisle with a minimum width of 1.5 metres.

- (d) The minimum height clearance at the accessible parking spaces and along the vehicle access and egress routes from the accessible parking spaces must be at least 2.3 metres to accommodate over-height vehicles equipped with a wheelchair lift or ramp.

6. Bicycle Parking:

Bicycle parking shall be provided in accordance with Section 4.16, with the minimum number of spaces required as follows:

- (a) A minimum of 166 Class I spaces shall be provided
- (b) A minimum of 15 Class II spaces shall be provided

9. Loading:

- (a) One loading space shall be provided for a *multi-unit residential use* in accordance with Section 4.15

10. General:

Development in this zone shall substantially conform to the Plans prepared by Keystone Architecture dated October 18, 2021, and titled DP Resubmission that are attached hereto and on file at the City of White Rock.





east perspective elevation



west perspective elevation



south perspective elevation



north perspective elevation

DRAFT

**THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT**



DATE: November 22, 2021

TO: Land Use and Planning Committee

FROM: Greg Newman, Acting Director, Planning and Development Services

SUBJECT: Initial Review (Revised Submission) 1441, 1443-45, and 1465 Vidal Street, and 14937 Thrift Avenue, Zoning Bylaw Amendment and Major Development Permit (File No. 19-011)

RECOMMENDATIONS

THAT the Land Use and Planning Committee recommends that Council:

1. Direct staff to advance the Zoning Bylaw Amendment Application at 1441, 1443-45, and 1465 Vidal Street, and 14937 Thrift Avenue, to the next stage in the application review process; and
2. Update the on-site development signage to reflect the revised development proposal as described in the corporate report titled “Initial Review (Revised Submission) 1441, 1443-45, and 1465 Vidal Street, and 14937 Thrift Avenue, Zoning Bylaw Amendment and Major Development Permit (File No. 19-011).”

EXECUTIVE SUMMARY

In July, 2019, the City received applications for Zoning Bylaw Amendment and a Major Development Permit tied to the properties at 1441, 1443-45, and 1465 Vidal Street, and 14937 Thrift Avenue. The original proposal included a six-storey 129-unit apartment building which was intended to be rental in tenure. Over the past 24 months the project has undergone a series of changes in response to City-initiated amendments to the Official Community Plan and to address feedback received from the Advisory Design Panel. The project now presents a four-storey 82-unit rental apartment building. The original proposal was presented to the Land Use and Planning Committee (LUPC) on October 19, 2020. At that time, the Committee was supportive of seeing the applications continue through the normal review process. Staff are bringing this proposal back to LUPC to receive direction regarding the overall, revised, scope of the project.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
Motion No. 2020-LU/P-036 October 19, 2020	THAT the Land Use and Planning Committee recommends that Council resolve that the zoning amendment application at 1441 Vidal Street proceed to the next stage in the application review process.

INTRODUCTION/BACKGROUND

Applications for Zoning Bylaw Amendment and a Major Development Permit were received by the City of White Rock in July, 2019. The properties subject to these applications include 1441, 1443-45, and 1465 Vidal Street, and 14937 Thrift Avenue (‘Properties’) (see Figure 1).



Figure 1: Subject Properties

The Properties are situated within a block largely comprised of multi-family dwellings. Immediately north of the site is the 12-storey “Beverley” building (1501 Vidal Street). To the east there are several two and three-storey apartment buildings and to the west there are several blocks of three-storey townhomes (see Site Photos in Appendix A).

Official Community Plan

The Properties fall within the “Town Centre Transition” designation per Schedule A to the Official Community Plan (OCP). Within this designation, the Plan permits multi-unit residential uses intended to support the commercial uses in the Town Centre. When the original proposal was made in 2019, the policies of the OCP enabled maximum height of approximately 18 storeys along North Bluff Road transitioning down to four storeys along Thrift Avenue (see Figure 2).

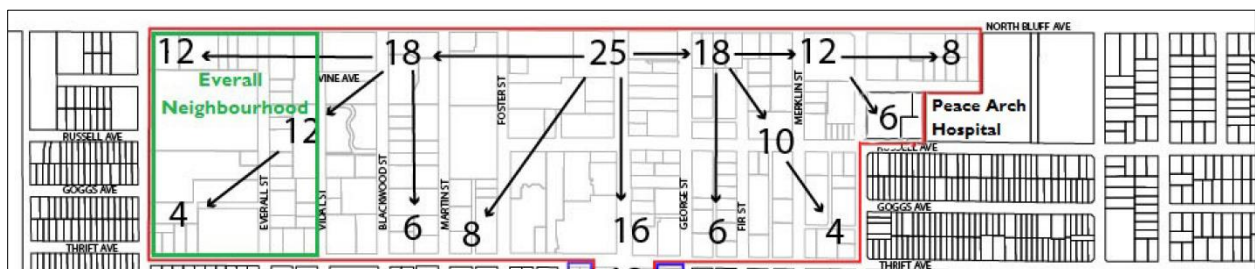


Figure 2: 2019 OCP (Figure 10 “Conceptual Height Transitions”)

The original proposal presented a six-storey building that stepped down as it approached Thrift Avenue (see Figure 3). The height of the project was compliant with the policies of the OCP therefore an amendment was not required. The design had a floor area ratio (FAR) of 2.1 which was enabled by the policies of the Plan. Specifically, the Plan set a base density of 1.5 FAR and Policy 8.2.3 allowed for a 40 percent increase in density, to 2.1 FAR, where at least half of the additional floor area was secured as rental units. The entire 129 unit project was proposed as rental in tenure and therefore benefited from the density bonus.



Figure 3: Original Proposal, July, 2019 (File No. 19-011)

In 2021, the OCP was amended to limit height within the Town Centre Transition area. As it relates to the Properties, height was reduced to four storeys with the opportunity to support six storeys if an “affordable housing component” was included. Policy amendments were also made to lower the base density available within the area to 1.5 FAR, with the ability to increase this density to 2.5 FAR with an affordable housing component, and 2.8 FAR with both an affordable housing component and replacement units. Although the amended OCP allows for consideration of a six-storey building, the Applicant has held their revised proposal to a four-storey building with 82 units, all of which would be rental in tenure (see Figure 4).



Figure 4: Revised Proposal, October, 2021 (File No. 19-011)

The revised proposal includes 17 three-bedroom units (20.7%), 17 two-bedroom units (20.7%), 38 one-bedroom units (46.4%) and 10 studio units (12.2%). The allocation of two and three-bedroom units is supportive of the City’s “family-friendly housing” policy which seeks a minimum 10% supply.

White Rock Zoning Bylaw

The properties subject to this rezoning application are currently zoned One-Unit Residential Zone (RS-1) (applicable to: 14937 Thrift Avenue & 1441 Vidal Street), Two-Unit (Duplex) Residential Zone (RT-1) (1443-45 Vidal Street), and CD-36 Comprehensive Development Zone (1465 Vidal Street) (see Figure 5). The CD-36 Zone allows for a ten-unit apartment use in addition to a retail service group 1 (commercial) use. The commercial use would be limited to the first and second storeys of a potential four storey building.



Figure 5: Zoning Context

The Figure illustrates the presence of RM-2 zoning to the east and several property-specific CD zones to the north and west. The maximum height in the RM-2 Zone is 10.7 metres or approximately three-storeys. The CD zones immediately west of the property enable townhome buildings of up to three storeys, with a pitched roof (~11-12 metres). The Beverley building north of the Properties permits maximum height of 37 metres or roughly 12 storeys.

The proposal, if approved, would change the zoning of the property to a site-specific Comprehensive Development (CD) Zone. The CD Zone would establish standards used to realize the building massing, form and character as illustrated in Figure 4; Appendix B to this report includes several pages from the architectural design packages submitted with the revised proposal. The current 82-unit proposal would be supported by 123 parking spaces, provided within a three-storey below-grade parkade. The supply of parking satisfies the requirements of the zoning bylaw for residents and visitors and includes the required barrier free parking. Ten percent (10%) of the stalls would be provided charging infrastructure for an electric vehicle and another ten percent (10%) would have a rough-in for future electric vehicle use.

Advisory Design Panel Review

The original six-storey project was presented to the Advisory Design Panel on October 20, 2020, and May 18, 2021. Table 1 that follows summarizes some of the main points raised during these two meetings and the Applicant's response to the points; more detail regarding the Panel's feedback can be found within the meeting minutes available on the City's webpage ([direct link](#)).

Table 1: Advisory Design Panel Comments from October 20, 2020 and May 18, 2021 Meetings

Comments from the Panel	Applicant's Response
Potential impacts to trees, particularly those immediately north of the Properties.	North face of the building moved south to lessen potential impacts to trees. Parkade "notched" to allow for tree retention along western limit of property.
Structural reliability of the design is unclear. Related concerns noted about the ability of the building to support rooftop plantings.	Architect referenced options (e.g., structural concrete columns, stone clad architectural columns, composite metal panel frames, etc.) to support design as presented.
Horizontal scale of the building (travel distances for tenants) too long.	Additional stepping of the building introduced along with introduction of architectural features that create visual breaks in massing (see Figure 6).
Need for higher number of electric vehicle charging stations.	Applicant committed to 100 percent rough-in with original proposal; since reduced to minimum required.
Amount of hardscaping may have negative impacts to stormwater management.	Applicant referenced inclusion of plantings and other landscaping elements to aid in stormwater retention.
Uncertainty about tenure of building.	Rental tenure to be secured through zoning controls.
Accessible design (units).	All units have wheelchair access. Fourteen (14) adaptable units with larger doorways / corridors.
Limited regard for rooftop storage (amenity materials) and mechanical units.	Introduction of storage spaces and spaces for mechanical units, the latter of which will be confirmed with the retention of a mechanical engineer at the building permit stage of design.



Figure 6: Rendering Illustrating Stepping in Building Design moving South towards Thrift Avenue

The motion carried by the Panel during their October 20, 2020 meeting was:

“THAT the Advisory Design Panel recommends that staff work with the applicant to further the design of their project based on the comments received by the Panel and summarized in the October 20, 2020 meeting minutes and that it be brought back to the Panel for further review.”

The motion carried by the Panel on May 18, 2020 was:

“THAT the project be conditionally accepted subject to addressing the comments provided by the Panel during the meeting.”

On March 29, 2021 the Land Use and Planning Committee passed Motion LU/P-038, being:

“THAT the Land Use and Planning Committee endorse in relation to Town Centre Transition area Option C as noted in the March 8, 2021 corporate report, with an amendment noting four (4) to six (6) stories where it is defined that along North Bluff on the east or west side permit six (6) stories; and

For the remaining sites it be noted as four (4) stories to six (6) stories with a notation that proposals over four (4) stores would be considered when there is an affordable housing component.”

The motion above was followed by formal amendments to the OCP which were ultimately adopted by Council on June 28, 2021. The amendments had the effect of reducing maximum height permissions available to the Properties to four storeys, or six storeys with the inclusion of an “affordable housing component.” In anticipation of the adoption of the OCP amendments, the Applicant revised their proposal to a four-storey rental building. This proposal was presented to the ADP on June 15, 2021 and September 21, 2021. Table 2 below outlines the main points raised during these two meetings and the Applicant’s response.

Table 2: Advisory Design Panel Comments from June 15, 2021 and September 21, 2021 Meetings

Comments from the Panel	Applicant’s Response
Incorporation of “west coast design” unclear; desire to see more natural materials (less hardy board and aluminum) incorporated into the project.	Natural materials including stone, heavy timber, wood accents and rich natural tones have been incorporated into the design (see Figure 7). Revised design includes stained lumber for the entry column, natural stone (Westcoast Ledge stone) at the base of the building, and stone (Hearthstone, Black Rundle) at the entry frame (see Appendix B for material summary).
Questions raised about access to the private rooftop amenity spaces and the programming of these spaces.	Private amenity spaces on fourth storey programmed with privacy screens and cedar partitions. Common amenity along the southern limit of the development with furniture and a children’s play space.
Plantings proposed within the northwest corner of the property may suffer due to limited solar exposure.	Decking along north façade shifted to the east and west to allow more natural light to the north. Landscaping changes made to reduce the number, and size (at maturity) of the trees proposed. The trees are now concentrated on the mid-portion of the north elevation allowing solar exposure from the northeast and northwest (see Appendix C for landscape plan).
Central hallway too long. Creates a break between units on the fourth storey and private rooftop amenity, opposite the hallway from the unit entrance. Suggested relocation of the hallway to enable units on fourth storey to be tied directly to amenity.	Design elements proposed to break up the visual appearance of the hallway and to link the unit entrances to the private amenity access. Relocating the hallway itself would result in structural challenges. Looking into options to open up portions of the exterior wall to bring light / visibility to the hallway.
Clarification sought regarding proposed tenure of the building.	Original proposal was rental. Dropping to four storeys the revised project (when presented to the ADP) was proposed as a strata building; the building is now intended to be rental in tenure.

Comments from the Panel	Applicant's Response
Concern with the interface of the development (exposed blank parkade wall) with the dwellings to the southwest.	Revisions made to west façade cladding to break up the massing. Updated with planter boxes and alternating material patterns on the lower stone walls. Updates create visual interest and comfort for pedestrians in accordance with Development Permit Area Guideline (22.6.c). Introduction of evergreen plant materials and cable trellis system with climbing plants to soften transition between project and nearby dwellings.



Figure 7: Rendering Illustrating use of Natural Colours and Wood Element

The motion carried by the Panel during their June 15, 2021 meeting was:

“THAT Panel defers making a recommendation on the project pending the resolution of issues to be listed by the Panel (being the issues raised during this meeting) following which the application be brought back to the Panel and the Applicant speak to how the issues have been addressed.”

The motion carried by the Panel on September 21, 2021 was:

“THAT the Panel deny the application, as presented.”

The Advisory Design Panel’s review of the original and revised proposals led to changes which have undoubtedly benefited the project. Although the Panel has recommended that the project be denied, staff are of the opinion that the design of the project is consistent with the broad policy objectives of the Official Community Plan and the more explicit design direction provided by the Multi-Family Development Permit Area Guidelines, found in Section 22.6 of the Plan. The project will bring much-needed rental tenure housing to the City and, at four-storeys, is considered compatible in scale to that of adjacent development. Technical matters relating to servicing, access,

tree retention, and building code compliance will be further vetted through subsequent permitting processes.

FINANCIAL IMPLICATIONS

Municipal Development Cost Charges (DCCs) in the amount of \$922,770 would be required for the 82-unit rental apartment with the potential for credits to be applied for DCCs that may have been paid when the now-demolished single-family homes were constructed; this will be confirmed upon receipt of a building permit application. Community Amenity Contributions would not be applicable to the project as it does not meet the eligibility criteria (i.e., exceeding 1.5 FAR), per the City of White Rock Density Bonus / Amenity Contribution Policy (No. 511).

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The original proposal was presented to the public through a Public Information Meeting (PIM) held August 20, 2020. Approximately 40 people attended the PIM. Since this meeting, staff have maintained regular contact with several residents who have expressed an on-going interest in the project. If the project proceeds to the next step in the approvals process, the public would have an opportunity to express their views direct to Council through a statutory public hearing.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The application and revisions made to the project have been reviewed by City staff from several municipal departments. Prior to presenting the project to the City's Advisory Design Panel, the original design underwent several rounds of review and revision to ensure it satisfies municipal bylaw standards and the aforementioned direction provided in the City's DPA Guidelines.

CLIMATE CHANGE IMPLICATIONS

The Properties subject to this application are currently vacant. The lands sit immediately south of a 12-storey condominium building and fall within a neighbourhood predominantly comprised of three-storey apartments. The four-storey proposal is, in the opinion of staff, appropriately scaled to the context of development and will allow for the more intensive use of lands that are readily served by municipal infrastructure (e.g., roads, water, sewer, etc.). Compatible development, through infill, lessens the need for sprawl into the periphery, on lands which may be more appropriately left as undeveloped, naturalized spaces. Further, bringing residential use into areas that are within walking distance of commercial and recreational uses lessens the demand for private automobile use, which is a known contributor to climate change.

IMPLICATIONS FOR TREE PRESERVATION AND CANOPY ENHANCEMENT

The original application was supported with an Arborist Report prepared by Van Der Zalm (VDZ) and Associates. The Report has undergone several iterations of review, and revision, since the application was received in 2019. Staff have been working with the Applicant to ensure the design of building, and more specifically the parkade, allows for the greatest level of tree retention. This is particularly important along the western and northern boundaries of the Subject Properties, where several mature trees exist (see Page "L-02" in Appendix C).

In response to the City's comments the Applicant has created notches in the parkade to avoid the tree protection zones associated with several large off-site (OS) trees. Furthermore, the Applicant has reduced the footprint of the building along its northern façade to provide greater accommodation to several off-site trees falling within the property tied to the Beverley development. Appendix D includes

the tree assessment data (inventory) prepared by VDZ and Associates. Trees for which retention is proposed would require the posting of securities in accordance with the City's Tree Management Bylaw. Trees proposed for removal, would be subject to replacement requirements. Where replacements are not feasible, cash-in-lieu of such may be considered by the City. In summary, \$117,000 in securities (held for tree retention) and a total of 27 replacement trees (\$40,500 value) would be required. The most recent Landscape Plan, dated October 15, 2021, illustrates a total of 24 replacement trees, plus 11 trees proposed for the fourth storey (rooftop amenity areas). If the project were to proceed, staff would work with the Applicant and their Landscape Architect to ensure tree species and required spacing, amongst other matters, were addressed to the satisfaction of the City.

ALIGNMENT WITH STRATEGIC PRIORITIES

The proposal is generally aligned with the Corporate Vision established as part of Council's Strategic Priorities, particularly with respect to protecting the environment, and supporting a community where people can live, work and play in an enjoyable atmosphere.

OPTIONS / RISKS / ALTERNATIVES

The following options are available for Council's consideration:

1. LUPC may direct staff to obtain additional project-specific information prior to deciding whether to advance or deny the Application;
2. LUPC may deny the Application; or
3. LUPC may direct the Application to proceed to the next stage in the process and give additional direction on any additional focus or scrutiny during the review process.

CONCLUSION

Applications for zoning bylaw amendment and a major development permit were received in 2019 to support the development of a six-storey, now four-storey, rental apartment building at 1441, 1443-45, and 1465 Vidal Street, and 14937 Thrift Avenue. The project has undergone an iterative review by City staff and the Advisory Design Panel. Staff believe the revised, rental tenure, proposal warrants further consideration through the municipal review process and an opportunity for more formal review during a future public hearing.

Respectfully submitted,

Greg Newman, MCIP, RPP
Acting Director, Planning and Development Services

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: Site Photos
Appendix B: Architectural Designs (select pages)
Appendix C: Landscape Designs (select pages)
Appendix D: Tree Inventory



Finance and Audit Committee

Minutes

January 24, 2022, 5:30 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson
Councillor Kristjanson (via electronic means at 5:32 p.m.)
Councillor Manning
Councillor Trevelyan

ABSENT: Councillor Fathers

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Joe Calenda, Acting Director of Planning and Development Services
Shannon Johnstone, Acting Director of Financial Services
Jim Gordon, Director of Engineering and Municipal Operations
Eric Stepura, Director of Recreation and Culture (via electronic means)
Ed Wolfe, Fire Chief (via electronic means)
Debbie Johnstone, Deputy Corporate Officer

GUEST: Paul Murray, Consultant for City – Budget

1. CALL TO ORDER

Councillor Chesney, Chairperson

The meeting was called to order at 5:30 p.m.

2. ADOPTION OF AGENDA

Motion Number: 2022-F&A-001 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the agenda for January 24, 2022, as circulated.

Absent (2): Councillor Fathers, and Councillor Kristjanson

Motion CARRIED (5 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2022-F&A-002 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the following meeting minutes as presented:

- **December 13, 2021; and**
- **December 14, 2021.**

Absent (2): Councillor Fathers, and Councillor Kristjanson

Motion CARRIED (5 to 0)

4. City of White Rock 2022 Budget – Referral for Public Comment

Corporate report dated January 24, 2022, from the Acting Director of Financial Services and P. Murray, Consultant, titled "City of White Rock 2022 Budget - Referral for Public Comment".

Councillor Kristjanson arrived at the meeting 5:32 p.m. (via electronic means)

Mr. Murray gave an overview of the corporate report. The document is in a Draft stage at this time. There will be an opportunity for public comments on the draft document starting January 25, 2022, through "Talk White Rock" (Guest Book component) where the public may leave comment(s) on the various areas within the Draft Budget document.

A series of departmental budget presentations will be held early March 2022.

The following discussion points were noted:

- The previous budget format, it would be useful to include with the new document so comparisons can be made

- It was noted that more detail would be helpful, what is presented in the summary (would like to see more information as to how the summary figures were arrived at)
- Request for information in regard to financial impact as to how White Rock has been impacted by Surrey's RCMP transition to a municipal police force
- May consider using post cards to inform the public about the Financial Plan and public comment opportunity

Motion Number: 2022-F&A-003 It was MOVED and SECONDED

THAT the Finance and Audit Committee requests the budget document include a concise list with a breakdown of the carry forward items that make up the amount of over \$40 million with the figures noting 2021 vs. 2022.

Absent (1): Councillor Fathers

Motion CARRIED (6 to 0)

Motion Number: 2022-F& A-004 It was MOVED and SECONDED

THAT the Finance and Audit Committee requests staff to report back on options to bring the tax increase to be no more than 3%.

Voted in the Negative (2): Mayor Walker, and Councillor Chesney

Absent (1): Councillor Fathers

Motion CARRIED (4 to 2)

Motion Number: 2022-F&A-005 It was MOVED and SECONDED

THAT the Finance and Audit Committee direct there be no out of province travel for Council for 2022.

Voted in the Negative (4): Mayor Walker, Councillor Chesney, Councillor Johanson, and Councillor Kristjanson

Absent (1): Councillor Fathers

Motion DEFEATED (2 to 4)

Motion Number: 2022-F&A-006 It was MOVED and SECONDED

THAT the Finance and Audit and Committee direct the proposed budget document does not go to the public for comment at this time until after the department presentations are complete.

Voted in the Negative (4): Mayor Walker, Councillor Chesney, Councillor Manning, and Councillor Trevelyan

Absent (1): Councillor Fathers

Motion DEFEATED (2 to 4)

Motion Number: 2022-F&A-007 It was MOVED and SECONDED

THAT the Finance and Audit Committee:

1. **Receive the January 24, 2022, Corporate Report from the Acting Director of Finance, titled “City of White Rock 2022 Budget – Referral for Public Comment”; and**
2. **Direct staff to refer the 2022 budget document for public comment.**

Voted in the Negative (2): Councillor Johanson, and Councillor Kristjanson

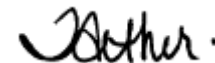
Absent (1): Councillor Fathers

Motion CARRIED (4 to 2)

5. **CONCLUSION OF THE JANUARY 24, 2022, FINANCE AND AUDIT COMMITTEE MEETING**

The meeting was concluded at 6:38 p.m.

Councillor Chesney, Chairperson



Tracey Arthur, Director of Corporate Administration

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2417**



**A Bylaw to amend Schedule “A” of the Fees and Charges Bylaw, 2021, No. 2401
in regard to Item: Development Category Application Fees for Planning and Development
Services.**

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

1. **Schedule “A” PLANNING and DEVELOPMENT SERVICES** of the 2022 Fees and Charges Bylaw, 2021, No. 2401 Section titled as follows:

ITEM

Development Category Application Fees, be deleted; and a new **Schedule “A” PLANNING and DEVELOPMENT SERVICES** attached to and forming part of this bylaw be inserted in its place.

2. This Bylaw may be cited for all purposes as the “*2022 Fees and Charges Bylaw, 2021, No. 2401, Amendment No. 1, 2022, No. 2417*”.

RECEIVED FIRST READING on the	24	day of	January, 2022
RECEIVED SECOND READING on the	24	day of	January, 2022
RECEIVED THIRD READING on the	24	day of	January, 2022
RECEIVED FINAL READING on the		day of	

MAYOR

DIRECTOR OF CORPORATE ADMINISTRATION

Schedule 'A'
PLANNING and DEVELOPMENT SERVICES

ITEM	2022	
Building Code Initial Alternative Solution		\$675
Building Code subsequent Alternative Solution - each		\$224
Change of Address		\$597
Letter of Enquiry		
• Residential		\$168
• Multi-family or commercial		\$662
Noise Bylaw Extension of Hours – Admin Fee		\$275
Property File Research and Copies		
• Research and first printed copy		\$17
• Each additional copy		\$5.40
• Copies on disc or flash drive (excluding print cost)		\$23
Building Permit Plans (Architectural Drawing Size)		
• Each page of Print/Copy		\$5.40
Property Site Survey Certificate		\$22
Sidewalk Use License – per square foot *		\$4.20
Sidewalk Use Agreement Application		\$179
Other Fees		
• Accessory registered secondary suite in conjunction with a new house building permit registration		\$255
• All other secondary suite registrations		\$337
• Underground Oil Storage Tank Removal documentation		\$232
Permit Application Fees:		
Building permits involving addition or alterations to existing buildings		\$213
Building permits to construct new single or two family dwellings		\$765
Building permits to construct other than single or two family dwelling, a fee equal to 50% of the estimated permit fee	Minimum	\$213
	Maximum	\$7,650
All other permits application fee		\$75
<i>Permit Application Fees will be credited to the permit fee at Permit issuance, but is non-refundable if permit is not issued.</i>		
Building Permit Fees:		
Range of “Construction Value”	Initial Fee	Additional fee per \$1,000 or part thereof
\$0 to \$1,000	\$213.00	
\$1,001 to \$100,000	\$213.00	\$18.80
\$100,001 to \$250,000	\$2,074.20	\$14.60
\$250,000 and over	\$4,264.20	\$12.40
NOTES:		
The current edition of the Marshal Valuation Service or the Marshall and Swift Residential Cost Handbook may be used by the Building Official to determine the “Construction Value” of the work for the purpose of assessing permit fees.		
Any Building Permit fee payable shall be reduced by 2.5% to a maximum reduction of \$500.00 where any aspect of the construction of the proposed building or alteration is under the review and Letters of Assurance of a CRP – Coordinating Registered Professional.		

**Schedule 'A' Continued
 PLANNING and DEVELOPMENT SERVICES**

ITEM	2022
Other Permit Related Fees	
• Extension of Permit	\$220
• Creation of New Civic Address	\$599
• Permit Transfer	\$386
• Re-review of Plans Fee - per hour	\$275
• Building Move Fee	\$220
• Digital Archive Fee – per page	\$5.40
• Re-Inspection Fee	\$275
• Commercial Cooking Facility (NFPA 96) - Plan Review and Inspection Fee	\$413
Demolition Permit	
• Accessory Building	\$89
• SFD/Duplex	\$1,159
• Commercial/Multi-Family	\$1,379
Permit Fees	
• First Fixture	\$84
• Each Additional Fixture	\$45
• First Zone for Hydronic Heating System	\$84
• Each Additional Zone for Hydronic Heating System	\$45
• First Sprinkler Head	\$84
• Each Additional Sprinkler Head to 100	\$5.40
• Each Additional Sprinkler Head over 100	\$3.30
• Each Fire Hydrant	\$50
• Each Standpipe	\$50
• Each Hose Valve	\$50
• Fire Department Connection	\$50
• SFD/Duplex Sanitary Sewer	\$84
• SFD/Duplex Storm Sewer	\$84
• SFD/Duplex Water Service	\$84
• MFD/Commercial Sanitary Sewer first 30m	\$145
• MFD/Commercial Storm Sewer first 30m	\$145
• MFD/Commercial Water Service first 30m	\$145
• Each Additional 30m of Commercial Sanitary Sewer, Storm Sewer, or Water Service or part thereof	\$70
• Each Sump, Manhole, or Catch Basin	\$70
• Re-Inspection Fee	\$275
• Non-compliance Inspection Fee	\$275
• Special or Other Inspection Fee	\$275

* Pro-rated based on license coverage dates for seasonal licenses.

Schedule 'A' Continued
PLANNING and DEVELOPMENT SERVICES

ITEM	2022
Development Category Application Fees	
• OCP Amendment	\$5,406
• Zoning Amendment	\$4,346
• Combined OCP/Zoning Amendment	\$7,579
• Additional Public Meeting/Hearing on applications revised by Applicant	\$1,081
• Phased Development Agreement (including amendment)	\$5,406
• Amendment of a Land Use Contract	\$2,162
• Discharge of a Land Use Contract	
With associated rezoning	\$1,081
With no associated rezoning	\$2,162
• Development Variance Permit (or amendment of time extension)	\$2,120
• Major Development Permit, with zoning amendment application Fee plus \$100/new dwelling unit to be created, to a maximum of \$5,000	\$2,650
• Major Development Permit, without zoning amendment application. Fee plus \$100/new dwelling unit to be created, to a maximum of \$10,000	\$3,710
• Amendment or Time Extension for a Major Development Permit	\$2,692
• Temporary Use Permit (including renewal and amendment)	\$2,162
• Temporary Use Permit Cannabis Store (including renewal and amendment)	\$3,180
• Liquor Licence Referral (Requiring Public Hearing)	\$2,703
• Liquor Licence Referral (Requiring Public Notification Only)	\$530
• Request for Purchase of Municipal Right of Way	\$265
• Development Permit (Minor)	\$1,590
• Amendment or Time Extension for a Minor Development Permit	\$1,590
• Subdivision (Fee-Simple or Bare Land Strata) Fee plus \$100/new lot	\$1,590
• Air Space Parcel Subdivision	\$10,600
• Lot Line Adjustment Subdivision (no new lots created)	\$1,081
• Form "P" Approval for Phased Strata Development	\$217
• Final Approval and/or revisions for Phased Strata Development (per phase)	\$217
• Strata Title Conversion	\$1,060
• Amendment to Preliminary Layout Approval (PLA)	\$1,081
• Time Extension to Preliminary Layout Approval (PLA)	\$541
• Final Approval for Fee-Simple or Bare Land Strata Subdivision, or Strata Plan Amendment	\$270
• Bare Land Strata, Phased Strata and Form "E" Final Re-Approval	\$106
• Tree Management Permit – Type 3	\$1,060
• Tree Management Permit – Type 2	\$500
• Board of Variance	\$583
• Assignment of Application under Consideration (per Section 15)	\$530
• Formal Pre-Application Fee	\$450

**The Corporation of the
CITY OF WHITE ROCK
BYLAW No. 2418**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock in open meeting assembled ENACTS as follows:

1. THAT Schedule C of the *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended by rezoning the following lands:

Lot 8 Section 10 Township 1 New Westminster District Plan NWP13684
PID: 007-208-677
(1441 Vidal Street)

Lot 2 Section 10 Township 1 New Westminster District Plan NWS2236
PID: 001-267-761
(1443 Vidal Street)

Lot 1 Section 9 Township 1 New Westminster District Plan NWS2236
PID: 001-267-744
(1445 Vidal Street)

Lot 1 Section 10 Township 1 New Westminster District Plan EPP46879
PID: 029-484-413
(1465 Vidal Street)

Lot 41 Section 10 Township 1 New Westminster District Plan NWP35379
PID: 007-223-480
(14937 Thrift Avenue)

as shown on Schedule "1" attached hereto, from the 'RS-1 One Unit Residential Zone' and the 'RT-1 Two Unit (Duplex) Residential Zone' and the 'CD-32 Comprehensive Zone' to the 'CD-67 Comprehensive Development Zone (Thrift/Vidal Street).'

2. THAT *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended:
 - (1) by adding to the Table of Contents for ‘Schedule B (Comprehensive Development Zones)’, Section 7.67 CD-67 Comprehensive Development Zone’, and
 - (2) by adding the attached Schedule “2” to ‘Schedule B (Comprehensive Development Zones)’ Section 7.67 CD-67 Comprehensive Development Zone’.

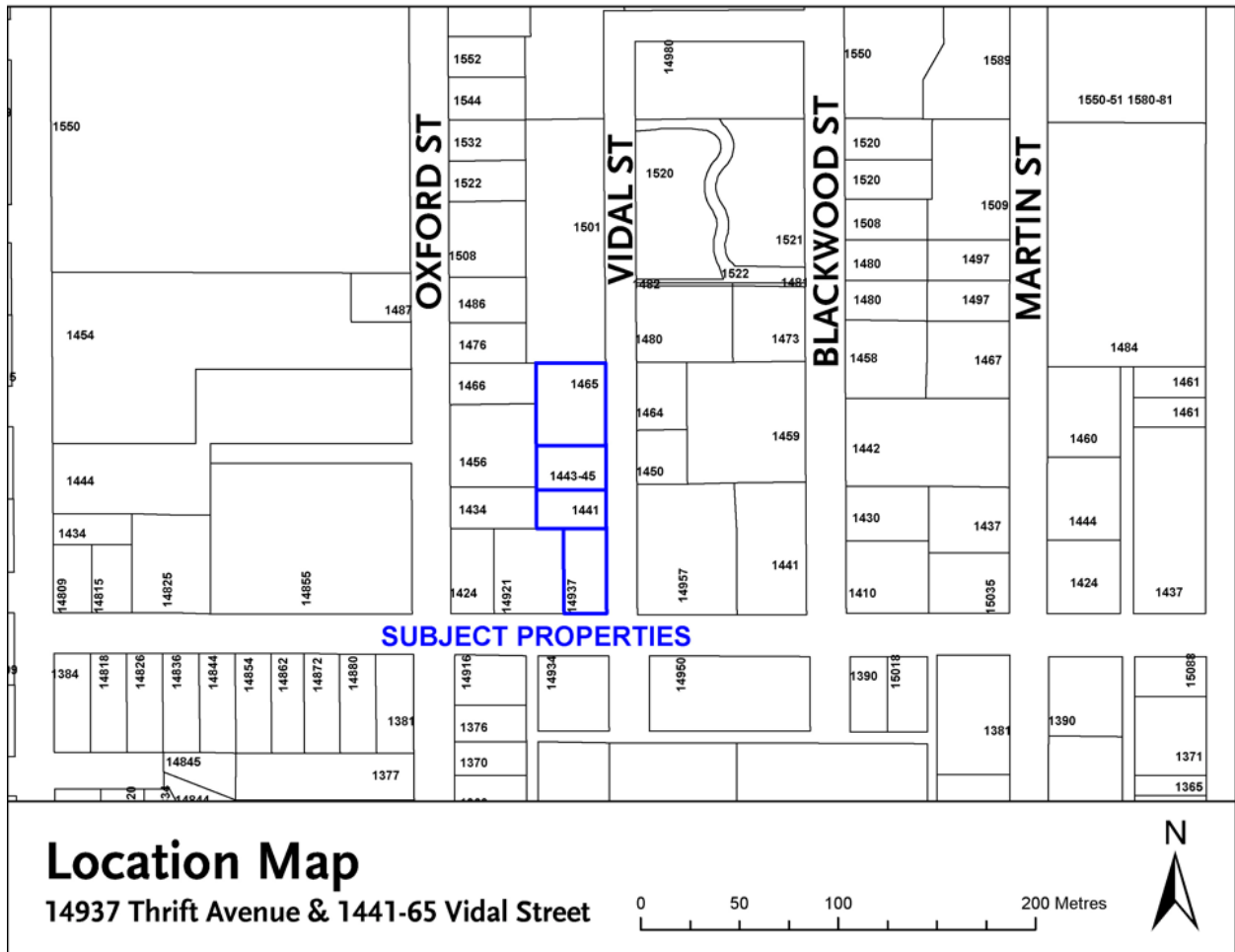
3. This bylaw may be cited for all purposes as “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-67 – 14937 Thrift Avenue and 1441, 1443-45, 1465 Vidal Street) Bylaw, 2022, No. 2418*”.

Public Information Meeting held this	20 th day of	August, 2020
Read a first time this	day of	, 2022
Read a second time this	day of	, 2022
Considered at a Public Hearing this	day of	, 2022
Read a third time this	day of	, 2022
Adopted this	day of	, 2022

Mayor

Director of Corporate Administration

Schedule "1"



7.67 CD-67 COMPREHENSIVE DEVELOPMENT ZONE

INTENT

The intent of this zone is to accommodate the development of a multi-unit rental residential building, being four storeys and with 82 dwelling units, on four consolidated sites of approximately 3,875.4 square meters (41,714 square feet or 0.958 acres).

1. Permitted Uses:

- (1) *multi-unit residential use*
- (2) *accessory home occupation* use in accordance with the provisions of section 5.3 and that does not involve clients directly accessing the *principal building*.

2. Lot Coverage:

- (1) The maximum *lot coverage* in the CD-67 zone is 43%.

3. Gross Floor Area and Floor Area Ratio:

- (1) The gross floor area, including amenity areas, shall be no greater than 5,797 square metres (62,398 square feet).
- (2) The maximum density shall not exceed 1.5 times the lot area and the gross floor area ratio shall be no greater than 1.50 FAR

4. Regulations for Size, Shape and Siting of Building and Structures

- (a) The *principal building* for *multi-unit residential use*, inclusive of elevator shafts, stair housing, and all mechanical equipment, shall not exceed a *height* of 16.97 metres (55.68 feet)
- (b) The minimum setbacks for *multi-unit residential uses* are as follows:

(i) Setback from north lot line	= 7.96 metres
(ii) Setback from south lot line	= 6.95 metres
(iii) Setback from west lot line	= 5.27 metres
(iv) Setback from east lot line	= 3.47 metres

5. Parking:

Parking for *multi-unit residential use* shall be provided in accordance with Sections 4.14 and 4.17, with the minimum number of spaces required as follows:

- (a) A minimum of one hundred and one (101) spaces shall be provided for the *multi-unit residential use*
- (b) A minimum of twenty-six (26) spaces shall be provided for visitors and marked as “visitor”
- (c) A minimum of five (5) of the required one hundred and twenty-seven (127) spaces shall be provided as accessible parking spaces and shall be clearly marked as such and shall have a minimum length of 5.5 metres. Of the five accessible parking spaces,

one space shall be provided as a van-accessible loading space with a minimum width of 2.8 metres, and the other four spaces shall have a minimum width of 2.5 metres, provided that the four parking spaces have a shared or non-shared access aisle with a minimum width of 1.5 metres.

- (d) The minimum height clearance at the accessible parking spaces and along the vehicle access and egress routes from the accessible parking spaces must be at least 2.3 metres to accommodate over-height vehicles equipped with a wheelchair lift or ramp.

6. Bicycle Parking:

Bicycle parking shall be provided in accordance with Section 4.16, with the minimum number of spaces required as follows:

- (a) A minimum of 166 Class I spaces shall be provided
- (b) A minimum of 15 Class II spaces shall be provided

9. Loading:

- (a) One loading space shall be provided for a *multi-unit residential use* in accordance with Section 4.15

10. General:

Development in this zone shall substantially conform to the Plans prepared by Keystone Architecture dated October 18, 2021, and titled DP Resubmission that are attached hereto and on file at the City of White Rock.





east perspective elevation



west perspective elevation



south perspective elevation



north perspective elevation

DRAFT

For Metro Vancouver meetings on Friday, January 28, 2022

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact:

media@metrovancouver.org.

Metro Vancouver Regional District

E1.1 Comments on the Draft of Metro 2050 and Proposed Next Steps

REFERRED

Metro Vancouver received extensive comments on the draft of *Metro 2050*, the update to the regional growth strategy, which was referred out for a five-month comment period in July 2021. The vast majority of comments received were supportive of the vision, goals and new elements of Metro 2050, including the policies related to transit-oriented affordable housing, social equity, climate action, resilience, reconciliation, and environmental protection. There were also questions of clarification and constructive suggestions and editing requests submitted. This report presents all comments received as well as recommended changes, as applicable, to the policy language of *Metro 2050* in response to comments.

The Board referred the draft strategy back to staff for one month, to explore the potential for stronger climate action and to work with member jurisdictions to resolve any outstanding concerns.

E1.2 Metro 2050 Bylaw Approvals Process

RECEIVED

This report outlines the process and timeline for consideration of approving *Metro 2050*. To adhere to the Board-directed timeline for the approval of *Metro 2050* within this local election cycle, the timeline for the upcoming approvals phase, consistent with the requirements of the *Local Government Act*, is as follows:

- January – Regional Planning Committee and MVRD Board receive comments on the draft *Metro 2050*, as well as recommended changes.
- February – Regional Planning Committee and MVRD Board to consider first and second readings of the *Metro 2050* bylaw and schedule the public hearing.
- March – Metro Vancouver to provide notice and host a Public Hearing, and MVRD Board to consider third reading of the *Metro 2050* bylaw and refer for acceptance by affected local governments.
- April / May – Affected local government acceptance period.
- July – MVRD Board to receive affected local government acceptances and consider fourth reading and adoption of the *Metro 2050* bylaw.

The Board received the report for information.

E1.3 Land Cover Classification and Sensitive Ecosystem Inventory Update – Scope of Work**RECEIVED**

This report provides an overview of the proposed process to update Metro Vancouver’s Land Cover Classification dataset and the Sensitive Ecosystem Inventory. Generated using sensing imagery, the Land Cover Classification provides a map of general land features while the Sensitive Ecosystem Inventory identifies the most ecologically important areas in the region. While Metro Vancouver uses these important GIS datasets for *Metro 2040* performance monitoring and reporting, they are also critical resources for internal and external stakeholders across the region. This project will ensure that the datasets reflect changes to the region’s landscapes since 2014, identify the gains and losses in sensitive ecosystems, and inform future updates to Map 11 (Sensitive Ecosystem Inventory) in *Metro 2050*. The project is expected to be completed by the spring of 2023.

The Board received the report for information.

E2.1 Update on Metro Vancouver Zero Emissions Innovation Centre**RECEIVED**

This report presents an annual report on the activities of the Metro Vancouver Zero Emissions Innovation Centre (ZEIC) which is the region’s new Low Carbon Cities Canada (LC3) Centre. It is one of seven LC3 centres across the country with a mandate to accelerate urban climate solutions through capacity building, policy reform, research, demonstration projects, and financial innovation related to green buildings, zero emissions transportation and renewable energy. ZEIC’s work will support industry, local governments, and other agencies as they advance a wide range of actions to reduce greenhouse gas emissions in line with adopted plans and targets, including Metro Vancouver’s *Climate 2050*. Since the March 2021 update to the Climate Action Committee, the inaugural ZEIC Board has been established and Director McCutcheon endorsed by the MVRD Board as the Metro Vancouver representative, an Executive Director has been hired, the Federation of Canadian Municipalities has received the centre’s “readiness requirements” for LC3s, and ZEIC is expecting to receive the \$21.7 million federal endowment early in 2022.

The Board received the report for information.

E3.1 Regional Parks Plan Update – Draft Plan and Proposed Engagement Process**APPROVED**

This report presents a draft *Regional Parks Plan* and outlines the proposed process for engagement. The updated plan provides strategic direction to guide the work of Regional Parks and progress towards the vision of a regional parks system that is “protected and resilient, connecting people to nature, with benefits for all.” The *Regional Parks Plan* identifies how key challenges will be met and opportunities leveraged, and provides an action plan to address priorities over the next decade.

The proposed engagement with member jurisdictions, First Nations, agencies, stakeholders, and the public will help further refine the draft plan.

The Board endorsed the draft *Regional Parks Plan* and authorized staff to proceed with the public engagement process as presented.

E4.1 2021 Zero Waste Conference**RECEIVED**

Metro Vancouver's annual Zero Waste Conference engages with important stakeholders to share new knowledge, experiences, and practices related to Metro Vancouver's journey to waste prevention and the transition to a circular economy. With a program designed to provide the rationale and the means for constructing a path to an alternative to the dystopian future suggested by the climate catastrophes and the on-going pandemic, the 2021 conference featured five thought-provoking and inspiring keynotes who posed elements of a resilient, carbon neutral and circular future. Five interactive sessions had speakers providing opportunities and potential actions in design and policy to enable this future, including eight innovators who introduced how entrepreneurial spirit coupled with innovation can contribute to positive change.

With 443 registrants, feedback included: "This conference was full of good insights and inspiration. My takeaway is that the journey towards a circular future is a tapestry in which we are all working together. Thanks to all of you for this special day that I am sure will be a milestone."

The Board received the report for information.

E5.1 Appointment of Election Officials for the 2022 General Local Election**APPROVED**

In accordance with the *Local Government Act*, the 2022 General Local Election for the Regional Director of MVRD Electoral Area A will be held on Saturday, October 15, 2022. For the purposes of conducting the election, the Board must appoint a Chief Election Officer and Deputy Chief Election Officer.

The Board appointed Katie Karn as Chief Election Officer and Janis Knaupp as Deputy Chief Election Officer for the 2022 General Local Election for the Regional Director of MVRD Electoral Area A.

E5.2 Metro Vancouver Flood Resiliency Task Force**RECEIVED**

This report provides information on Metro Vancouver's new Flood Resiliency Task Force, created by Chair Dhaliwal, in response to the catastrophic flooding experienced by the lower mainland in November and December 2021.

The task force will provide advice and recommendations to the Metro Vancouver Board and to those appointed to the Leadership Committee of the Lower Mainland Flood Management Strategy on issues related to flood resiliency.

The Board received the report for information.

G1.1 MFA Spring 2022 Borrowing for City of Langley – MVRD Security Issuing Bylaw No. 1338, 2021 **APPROVED**

Metro Vancouver received a request from the City of Langley to borrow \$7,500,000 to fund the acquisition of strategic parcels of land. This request has been approved by Langley’s respective council by way of Loan Authorization Bylaw and Security Issuing Resolution as required under provincial legislation.

The Board gave consent to the request for financing from the City of Langley in the amount of \$7,500,000 pursuant to Sections 182(1)(b) and 182(2)(a) of the Community Charter; gave first, second and third readings to a bylaw to authorizing an agreement respecting financing between the Metro Vancouver Regional District and the Municipal Finance Authority of British Columbia; passed and finally adopted said bylaw and forwarded it to the Inspector of Municipalities for Certificate of Approval.

G2.1 MVRD Non-Road Diesel Engine Emission Regulation Amending Bylaw No. 1337, 2021 **APPROVED**

Staff proposed minor amendments to Metro Vancouver Regional District *Non-Road Diesel Engine Emission Regulation Bylaw* to provide clarity and address operational issues. The amendments clarify that the prohibition on operating Tier 0 and Tier 1 non-road diesel engines near hospitals, elementary schools, and community care facilities does not apply to emergency generators. There will also be more clarity around the ability to operate Tier 0 and Tier 1 non-road diesel engines that use approved emission reduction measures (ERM). The proposed amendments will better align the minimum emission standard that will apply to ERM installed on previously prohibited engines with other bylaw provisions related to prohibited engines.

The Board gave first, second and third readings to Metro Vancouver Regional District *Non-Road Diesel Engine Emission Regulation Amending Bylaw No. 1337, 2021*, then passed and finally adopted said bylaw.

G3.1 Regional Growth Strategy Amendment Bylaw No. 1326 – 228 175A Street, City of Surrey **APPROVED**

In October 2021, Metro Vancouver initiated a Type 3 minor amendment to the regional growth strategy, and gave first, second and third readings to an amending bylaw to re-designate the property at 228 175A Street from its current regional land use designation of “Mixed Employment” to “General Urban” to allow for the construction of new residential and commercial uses and an assisted living facility on the site. As required by the *Local Government Act* and *Metro 2040*, Metro Vancouver notified affected local governments and agencies of the proposed amendment. Five responses were received during the notification period, with four indicating no objection to the amendment bylaw and one expressing opposition.

The Board received for information the comments from the affected local governments and then passed and finally adopted Metro Vancouver Regional District *Regional Growth Strategy Amendment Bylaw No. 1326, 2021*.

G3.2 Regional Growth Strategy Amendment Bylaw No. 1327 – Cloverdale Hospital Site, City of Surrey **APPROVED**

In October 2021, Metro Vancouver initiated a Type 3 minor amendment to the regional growth strategy, and gave first, second and third readings to an amending bylaw to re-designate the property at 5510 180 Street in Surrey from its current regional land use designation of “Industrial” to “Mixed Employment” to allow for the construction of a new a hospital and cancer centre on the site. As required by the *Local Government Act* and *Metro 2040*, Metro Vancouver notified affected local governments and agencies of the proposed amendment. Five responses were received during the notification period, each expressing no objection to the amendment bylaw.

The Board received for information the comments from the affected local governments and agencies then passed and finally adopted Metro Vancouver Regional District *Regional Growth Strategy Amendment Bylaw No. 1327, 2021*.

G3.3 Regional Growth Strategy Amendment Bylaw No. 1328 – South Campbell Heights, City of Surrey **REFERRED**

In October 2021, Metro Vancouver initiated a Type 3 minor amendment to the regional growth strategy, and gave first, second and third readings to an amending bylaw to extend the Urban Containment Boundary by 223.7 hectares and re-designate lands with a “Rural” regional land use designation within a Special Study Area to: “Mixed Employment” (160.8 ha); “Conservation and Recreation” (55.5 ha); and “Agricultural” (12.1 ha). It would also re-designate 13.4 hectares of existing “Mixed Employment” designated lands within the Urban Containment Boundary to “Conservation and Recreation.” The proposed amendment is a Type 3 minor amendment because the area is a Special Study Area in the regional growth strategy. As required by the *Local Government Act* and *Metro 2040*, Metro Vancouver notified affected local governments and agencies of the proposed amendment. Eight responses were received from affected local governments and agencies, one response was received from Semiahmoo First Nation, and two memoranda were provided by Metro Vancouver utilities.

The Board referred the matter back to staff with instruction to discuss concerns that have been raised by the Board with City of Surrey staff.

I 1 Committee Information Items and Delegation Summaries **RECEIVED**

The Board received information items and delegation summaries from standing committees.

Performance and Audit Committee – January 13, 2022

Information Items:

5.1 MVRD Audit Plan from BDO Canada LLP

Metro Vancouver districts and the Metro Vancouver Housing Corporation are required under provincial legislation to prepare annual financial statements, audited by a public accounting firm and approved by the Board, by May 15 each year.

The 2021 annual financial statements, along with the draft auditors' report, will be presented to the Performance and Audit Committee at its April meeting, prior to Board approval. Attached for information is the audit planning report prepared by BDOCanada LLP, Metro Vancouver's auditors.

This report outlines the audit approach, key audit areas, auditor responsibilities, and audit deliverables. In addition, the report highlights a number of upcoming accounting standards, the most significant being the asset retirement obligation requirement, effective fiscal year 2023.

Management has started an impact assessment for this standard and will report back to the committee on a continuous basis throughout the project.

5.4 Tender/Contract Award Information – September 2021 to November 2021

During the period between September 1 and November 30, 2021, the Purchasing and Risk Management Division issued 27 new contracts, each with a value in excess of \$500,000 (exclusive of taxes). All awards and amendments were issued in accordance with the *Officers and Delegation Bylaws 1208, 284 and 247 – 2014* and the Procurement and Real Property Contracting Authority Policy.

Regional Planning Committee – January 14, 2022

Delegation Summaries:

3.1 Alex Boston, Renewable Cities, Simon Fraser University

Climate Action Committee – January 14, 2022

Delegation Summaries:

3.1 Alex Boston, Renewable Cities, Simon Fraser University

3.2 Christy Juteau, A Rocha

Information Items:

5.4 Metro Vancouver Regional Consumption-Based Emissions Inventory

Metro Vancouver developed a consumption-based emissions inventory (CBEI) to provide a comprehensive understanding of greenhouse gas emissions, as a complement to the in-region (territorial) emissions inventory. The CBEI extends the analysis to account for embodied emissions that occur outside the region's geographical boundary, but are associated with goods and services that are consumed within the region. The CBEI helps complete the picture of how in-region economic activity and consumption habits influence greenhouse gas emissions globally. This approach informs the development of potential emission reduction plans, policies, and regulations at the regional and municipal levels to reduce not only territorial but also embodied emissions. Consumption-based greenhouse gas emissions are 23.3 million tonnes, compared to the 2015 in-region emissions estimate of 14.8 million tonnes.

Greater Vancouver Water District

E1.1 Award of Contract Resulting from Request for Qualifications (RFQ) No. 21-183: Supply and Delivery of Large Diameter Steel Pipe – Coquitlam Main No. 4 **APPROVED**

The new Coquitlam Main No. 4 will address a capacity shortfall in the existing Coquitlam conveyance system, and will provide additional capacity for the future Coquitlam Lake Water Supply Project. The 12 km long Coquitlam Main No. 4 consists of four sections and is being designed and constructed in stages with the first south section commencing in fall 2022, in advance of the City of Coquitlam's Pipeline Road upgrade project, which is scheduled to start in fall 2023. Pre-supply of steel pipe by Metro Vancouver is required due to the long lead time (estimated at 9 months) for pipe supply. The current target year for completion and commissioning of the Coquitlam Main No. 4 in its entirety is 2029.

The Board approved the award of a contract in an amount of up to \$15,739,689 USD (exclusive of taxes) to Northwest Pipe Company resulting from Request for Qualifications No. 21-183 Supply and Delivery of Large Diameter Steel Pipe - Coquitlam Main No. 4, subject to final review by the Commissioner.

I 1 Committee Information Items and Delegation Summaries **RECEIVED**

The Board received information items from a standing committee.

Water Committee – January 12, 2022

Information Items:

5.2 Quality Management System for Drinking Water Update

The *Quality Management System for Drinking Water* (QMSDW) applies to Metro Vancouver's activities and staff associated with all operational aspects of the drinking water catchment, treatment and water transmission system that supplies drinking water to the GVWD's customers. The QMSDW establishes a process to ensure the goals of the *Drinking Water Management Plan* are attained and continuous improvement is promoted in the provision of clean, safe drinking water to the region. The QMSDW operational plan documents processes and procedures based on requirements of the referenced *Ontario Drinking Water Quality Management Standard*. A formal annual internal audit is planned to confirm performance of the QMSDW, including risk assessment outcomes and implementation of critical control measures.

5.3 Regional Water Supply System Lifeline Study: Seismic Vulnerability Assessment

This study is an update to the previous study that was completed in 1993. The current 2021 study investigated the seismic vulnerabilities of Metro Vancouver's water mains, and all other facilities excluding dams. In this report, the water mains and facilities were evaluated for earthquakes with a 1 in 2,475-year and 1 in 10,000-year return period, respectively, per Metro Vancouver's seismic design criteria and draft 2020 *National Building Code of Canada* requirements. This study recommends additional site-specific assessments and structural analysis for facilities to improve the predictions of seismic damage. The study also provides recommendations on other seismic resiliency measures.

Greater Vancouver Sewage and Drainage District

E1.1 2022 Liquid Waste Capital Projects

RECEIVED

The GVS&DD Board approves an annual capital budget for the liquid waste system. This report provides the Board with information regarding the location of the different projects that were approved for 2022.

The Board received the report for information.

E1.2 Grant Funding Application for the North Surrey Interceptor Flow Management Sanitary Sewer Overflow Tank

APPROVED

A grant application for the North Surrey Interceptor (NSI) Flow Management Sanitary Sewer Overflow Tank in the amount of \$27 million has been prepared for submission to the third intake of the Investing in Canada Infrastructure Program Environmental Quality program. The deadline for applications was January 26, 2022 and endorsement of the application by the appropriate authorized governing body is required to show funding commitment from the applicant. If successful in receiving funding, Metro Vancouver would be responsible for its share, which would total \$67.5 million of the project's total cost (\$94.5 million), as well as cost overruns.

The project stems from Metro Vancouver's commitment to reduce sanitary sewer overflows as part of the *Integrated Liquid Waste and Resource Management Plan* for the region. The overall goal of this project is to provide a storage tank to reduce sanitary sewage overflows from the NSI that currently flow into the Fraser River and to contribute to meeting Metro Vancouver's commitment to eliminate overflows for one in five years, 24-hour duration rainfall or snow melt events. Funding for this project is under the NSI Flow Management project, which is included in the GVS&DD 2022 Budget and 2022 – 2026 Financial Plan.

The Board endorsed an application for grant funding of \$27 million for the North Surrey Interceptor Flow Management Sanitary Sewer Overflow Tank through the Investing in Canada Infrastructure Program – Environmental Quality.

E2.1 Flood Emergency Response: Regional Solid Waste System Impacts Summary

RECEIVED

The resilience of the regional solid waste system was highlighted during the recent flood emergency. Metro Vancouver's approach of using multiple disposal facilities as well as two organics composting facilities ensured that both organics recycling and garbage disposal services could be maintained during the flood emergency. Metro Vancouver's solid waste system supported adjacent regional district solid waste systems that were impacted by the flood. Overall, the regional solid waste system saw approximately 20 per cent additional garbage during and shortly after the flood emergency.

Disposal bans on recyclables were relaxed as a result of impacts on waste transportation, collection, and processing systems. Mattress recycling fees were waived in a parallel with a relaxation on the disposal ban for mattresses.

As of January 1, waste quantities no longer appear to be impacted by the flood emergency, disposal bans have been reinstated and recycling fees are again being collected for mattresses. Overall impact of the flood emergency on recycling rates are difficult to estimate, and will be more clear once annual calculations of recycling and waste quantities are completed later in 2022.

The Board received the report for information.

E2.2 2021 Integrated Solid Waste & Resource Management Plan Biennial Report

APPROVED

The 2021 Integrated Solid Waste & Resource Management Plan Biennial Report is a progress report on the implementation of the *Integrated Solid Waste and Resource Management Plan*, as required by the province. Metro Vancouver is a North American leader in waste reduction and recycling, with Vancouver recently identified as the greenest city in the world for recycling. The regional recycling rate is 64 per cent and the per capita disposal rate is 0.45 tonnes per year for 2020. The report provides the implementation status of initiatives in the *Integrated Solid Waste and Resource Management Plan*.

The plateauing of recycling rates in recent years highlights the importance of the solid waste management plan update. Key initiatives that will help reduce greenhouse gas emissions and advance recycling in the region include: new recycling and waste centres that maximize recycling and reduction opportunities; beneficial use of bottom ash generated at the Waste-to-Energy Facility; and recovery of alternative fuel and recyclables from small load waste.

The Board directed staff to invite feedback on the draft 2021 biennial report from public stakeholders and Indigenous Nations and to submit the it along with the feedback received to the Ministry of Environment and Climate Change Strategy.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received information items from standing committees.

Liquid Waste Committee – January 19, 2022

Information Items:

5.3 November 14 - 16, 2021 Wet Weather Event – Operational Responses

This report summarizes Metro Vancouver's operational response to the extreme storm event in the Lower Mainland and Fraser Valley from November 14 to 16, 2021. The event resulted in record-breaking wet weather flows entering the regional wastewater system and the highest number of breaks and spills in the GVS&DD system during a single event. Operations and maintenance staff responded to the event to minimize infrastructure damage and quickly restore service to normal operating conditions. This event demonstrates the importance of managing inflow and infiltration, as well as continuing to upgrade the region's wastewater treatment plants and sewer collection system to increase capacity and ensure reliable operations under extreme conditions.

5.5 2021 Our Ocean Thanks You Campaign Results

Microfibres from laundry are one of the largest sources of microplastics pollution in the ocean, where they may be harmful to aquatic life. In 2021, Metro Vancouver launched a new campaign (Our Ocean Thanks You) to ask residents to reduce microfibres by washing in cold water. The campaign ran from September 13 to October 31 and included social media, YouTube, television, digital billboards, Google Adwords, and a campaign website. The campaign performed well, with strong media placement results that delivered 10.6 million impressions, 2,173 engagements, 671,000 video views, 3,025 clicks for more information, 3,457 website visits, and reached 359,000 residents through online tactics. In 2022, the campaign will continue to focus on washing in cold water, while providing additional actions to reduce microfibres on the campaign website. A post-campaign survey will be conducted in 2022 and will help assess how the campaign is reaching residents and influencing behaviour.

Metro Vancouver Housing Corporation

E1.1 Metro Vancouver Housing Naming Framework

APPROVED

The Metro Vancouver Housing Naming Framework is intended to provide guiding principles and a process to support decision-making when naming new development sites, or renaming housing sites (where appropriate) in the case of redevelopment. Metro Vancouver Housing recognizes the opportunity to celebrate the unique history and diversity of the region through naming recognition. The framework outlines key steps in the naming/renaming process such as research and engagement, the establishment of a Naming Advisory Committee, consultation, and communication.

The Board endorsed the framework as presented.

I 1 Committee Information Items and Delegation Summaries

RECEIVED

The Board received an information item from a standing committee.

Housing Committee – January 13, 2022

Information Items:

5.3 Metro Vancouver Housing and Sustainable Building Design and Operations

Metro Vancouver Housing strives to enhance environmental and energy sustainability in its affordable rental housing development while balancing financial sustainability and affordability. This requires alignment with provincial and municipal building standards, Corporate Building Standards, MVH *10-Year Plan* objectives, and funding partner requirements. As an evolving industry, MVH is continually exploring best practices, codes, and standards including: BC Building Code, Vancouver Building Bylaw, BC Energy Step Code, Passive House, LEED, and the National Energy Code for Buildings. This report provides an overview of these standards and some key elements that impact sustainable building design and operations.

Tracey Arthur

From: Tracey Arthur
Sent: Wednesday, January 26, 2022 4:14 PM
To: Tracey Arthur
Subject: FW: PRIMECorp Website and 2020-2021 Annual Report

From: Marion Wong <marion.wong@Primebc.ca>
Sent: January 25, 2022 10:26 AM
Subject: PRIMECorp Website and 2020-2021 Annual Report

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sent on behalf of Mr. Wayne Plamondon, PRIMECorp COO

Hello everyone,

I'm pleased to share that the PRIMECorp website has received a much needed update to improve its look and feel. The new, modernized site is a much stronger reflection of the innovative work being done by our team and our policing partners with regards to the use of technology in policing and records management.

On this new website, you will also find the 2020-2021 PRIMECorp Annual Report and financial statements, covering the period from April 1, 2020 to March 31, 2021. You can read both documents [here](#).

I also want to take a moment to share my gratitude to all the police officers who continue to work tirelessly to keep British Columbia safe. My big hope for 2022 is that we finally see the end of the COVID-19 pandemic and can leave these unprecedented times behind us.

If you have any questions, don't hesitate to contact me.

Sincerely,

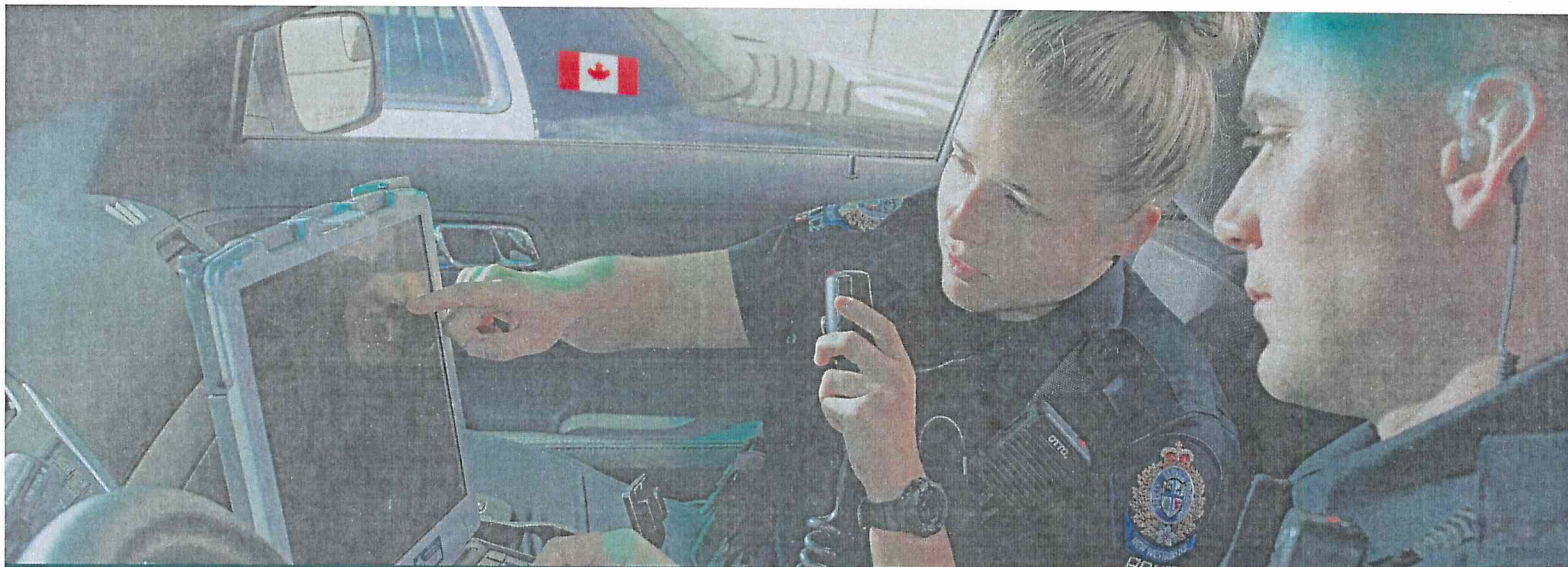
Wayne Plamondon
Chief Operating Officer, PRIMECorp

Marion Wong
Administrative Assistant
P: 604-215-4702 | www.primecorpbc.ca



Proudly supporting British Columbia's policing community through PRIME-BC

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2020 – 2021

PRIMECorp Annual Report

April 1, 2020 – March 31, 2021

VISION

Safer communities in British Columbia through excellence in police information management.

MISSION

To help police in their public safety mandates through excellence and innovation in information services delivery and technology.

VALUES

Our values guide how we carry out our work: **Respect, Integrity, Collaboration, Accountability and Service.**



Proudly supporting British Columbia's
policing community through PRIME-BC

2020-2021 Overview

For many organizations, the COVID-19 pandemic was an opportunity to get back to basics — a time to slow down and reevaluate. As an essential service provider, the beginning of the pandemic for PRIMECorp meant a hard and fast shift to ensure our staff were safe and healthy while maintaining continuity of the critical services we provide to the policing community of British Columbia.

Despite challenges brought on by the constraints of new and changing public health orders, I am very proud of the efforts of the PRIMECorp team to continue our operations over the past 18 months. With very few noticeable differences, we were able to transition seamlessly from hosting on-site stakeholder meetings with 27 attendees one week to connecting virtually the next. Working through COVID-19 has provided a fresh perspective on how we operate, how we collaborate and the need to modernize the way we work moving into the future.

As we adapted to our new normal, we were also witness to drastically changing public sentiment with regards to the role of police in our society. Given PRIMECorp's unique relationship with the police community through our management of PRIME-BC, we took the opportunity to share recommendations with the Special Committee on Reforming the Police Act, appointed by the Legislative Assembly, related to the collection and use of police data.

Legislation that governs the privacy of information in British Columbia can lead to limitations on the data-sharing capabilities between police and other public bodies. The need to be able to share information—both to and from police—formed the heart of our recommendation to develop a provincial framework for this vital data collection. When police respond to mental health calls, or calls related to substance use and other complex societal issues, the police response can be enhanced by having access to additional relevant medical information regarding those involved. We see an opportunity to acquire this vital information with a proposed voluntary registration system or through prescribed data sharing that would allow individuals or their caregivers to share particulars which may be relevant during an interaction with the police.

Adding to the complexities of policing is the ever-growing inter-connectivity of the world in which we reside. With technology now acting more like an additional partner in the field for police agencies, captured information and evidence has



become increasingly digital. Understanding this new reality and that needs for policing are evolving, PRIMECorp has already taken steps and continues to engage in strategic planning to build out our roadmap for the future. Through the Technology Modernization Project, PRIMECorp is working to position ourselves to meet the current technology needs of the policing world and the growing needs moving into the future.

WAYNE PLAMONDON,
PRIMECorp Chief Operating Officer

Operational and Technical Highlights

PRIMECorp's key areas of focus throughout the 2020-2021 reporting period were continuing to analyze feedback from the police community about their current and future technology needs and, moving forward with upgrades and pilot projects to enhance our service offerings through PRIME-BC, in spite of the ongoing pandemic.

Technology Modernization Project continues

After gathering information from police agencies about their technology needs for records management, PRIMECorp began upgrades to the provinces computer-aided dispatch (CAD) system in 2020. A major element of the feedback received from the policing community was a need for more control and versatility in the CAD system. As such, one of the major changes made during the CAD upgrades was to grant PRIMECorp more control over the future changes and patches implemented in the system—meaning updates will be faster and more consistent amongst all users and servers going forward. The phased CAD upgrades, which were officially completed in May 2021, are the first step in upgrading the technology used for the records management system across B.C. and help prepare for the upcoming upgrades to the police records management system, which will be commencing in 2022.

Successful Digital Evidence and Disclosure Management (DEMS) pilot project

As part of the growing demand for a comprehensive system to store, manage, analyze and disclose evidence that has been gathered digitally, PRIMECorp was asked to oversee an operational pilot for a DEMS system on behalf of the police and justice sector. In addition to the clear data management benefits of a DEMS system, it would also offer agencies the opportunity to consider using artificial intelligence to assist with transcription for victim statements—decreasing the time and investment needed for these transcriptions and minimizing officer exposure.

The BC RCMP, Vancouver Police Department, Victoria Police Department, Metro Vancouver Transit Police and the BC Prosecution Service all engaged with PRIMECorp in the pilot of a DEMS solution. This highly successful pilot, which ended in the summer of 2021, involved participation from 287 people including 164 sworn police officers and 123 civilians. The DEMS system received full endorsement from the involved stakeholders with the goal of moving ahead with a provincial system—a project that PRIMECorp will lead over the next two years.

Replacement technology for data warehouse

The technologies which allow police agencies to analyze data for crime analysis and business intelligence purposes are supported by PRIMECorp; however, the existing systems are in need of modernization. In 2021, PRIMECorp ran a successful proof of concept to replace one of the legacy environments that supports this vital work of police agencies. Once development of this technology is complete, implementation will coincide with upgrades to the records management system.

Mobile solutions for smartphones

PRIMECorp worked closely with a number of police agencies across B.C. to test and implement smartphone technology that will allow police officers the ability to access and perform work for which they would have typically needed access to a mobile data terminal (MDT) in a police vehicle to complete. Not only is this technology a huge benefit to officers on foot or by bicycle, it is fully integrated with the police CAD system—providing all the officer and public safety benefits afforded within the police vehicles.

Financial Highlights

Financial Overview

The 2020-21 fiscal year ended with a net surplus of \$619K, significantly better than the budgeted net deficit of \$490K, and resulted in an accumulated surplus of \$6.5M. This favourable variance is primarily due to project delays; lowered expenses and timing of certain technology maintenance contracts (e.g. Cherwell, data extraction software maintenance); staffing vacancies and timing of recruitment; and the impact of COVID-19 in terms of reduced employee related expenses, such as travel. The \$619K of surplus funds will be set aside for future investment, including critical infrastructure. Future access to these funds will require Board approval.

These results continue to demonstrate that PRIMECorp is financially, operationally and organizationally stable and well positioned to continue investing in technology and service improvements. The Board of Directors has also approved the 2021-22 Budget and financial forecasts for the subsequent four fiscal years, commencing in 2022-23, to continue aligning PRIMECorp's financial planning to a five-year horizon that is consistent with the municipal, provincial and federal agencies to whom PRIMECorp's services are provided. Commencing in 2022-23, the forecast continues to anticipate annual ongoing increases of 4.0 per cent to support increasing costs resulting from expansion of services and to meet the requirements of our agencies, as well as corresponding operating cost increases. The Strategic Financial Plan forecasts supports and delivers stable and predictable levies for municipal funders. PRIMECorp's ongoing commitment to providing advance notice of future levy estimates ensures that funders benefit from financial stability with respect to levies and allows for their inclusion in municipal budget and financial planning cycles.

The Province of British Columbia contracted PRIMECorp to support and assist with the rollout of the eTicketing system to PRIME-BC users. As such, PRIMECorp and the Province entered into a funding agreement for this rollout of services, commencing October 1, 2019 and terminating September 30, 2022. \$468K of the Road Safety Initiative (RSI) grant funding was expended in 2020-21, leaving \$1.05M available for future RSI project use.

The original Data Extract Service (DES) solution, which commenced in 2017 and was completed this fiscal year, was determined not to be a suitable solution going forward and is now being used as a backup solution. The Board of Directors approved expenditures in-period in the 2020-21 fiscal year to proceed with an alternate solution for DES, a customized Versaterm Dataviews solution to address PRIMECorp's specific requirements. The final specifications for the Dataviews project completed in early 2021 and work by the vendor commences in the upcoming fiscal year.

The costs for the three projects (Dataviews, Digital Evidence Management System (DEMS), and the Computer-Aided Dispatch/Records Management System (CAD/RMS) evolution will continue into the next fiscal year as drawdowns from net financial assets. These three draws from surplus represent the key initiatives in the 2021-22 budget as the majority of costs relate to vendor (Versaterm) and other one-time professional services costs.

PRIMECorp continues to focus on ensuring funds are directed to areas which provide the highest level of service to agencies, as well as the evolution of technology systems, software and other critical assets in a planned, sustainable, timely and cost-effective manner.

2020 - 2021 Financial Highlights

The fiscal year ended with an accumulated surplus of \$6.5M and net financial assets of \$3.7M available for future capital and operating spending. These results support the strategic goals of the organization and its financial sustainability and stability.

- The year-end results include costs (both operating and capital) incurred for projects that were approved as part of the 2020-21 budget, to be expended from the net financial assets; with the exception of the drawdown for DES, due to the delay with Versaterm Dataviews, expenditures for the DEMs and CAD/RMS projects are in line with the budget:
 - \$209K for the DES project, of which \$109K was for the final payment of the ISM DES solution and \$100K for the Versaterm Dataviews proof of concept;
 - \$100K for the DEMS project which was approved by the Board of Directors on June 27, 2018 and December 5, 2018; and
 - \$150K for the CAD/RMS evolution project, which was approved by the Board of Directors on December 5, 2018.
- PRIMECorp's cash on hand increased by \$2.0M, bringing the year-end balance to \$6.9M. Cash flow from operating activities increased for the year by \$2.4M and \$447K was expended for capital purchases.
- Net of the authorized drawdowns for the three projects, the net financial assets increased by \$1.38M, resulting in a year-end balance of \$3.67M, available for capital and operating spending.

¹PRIMECorp hosts and supports the PRIME-BC Data Warehouse service, which has been in operation since 2008 and, due to increased expectations and requirements of the data warehouse service, PRIMECorp entered into a contract with Information System Management Canada (ISM) for the required software design, implementation and support services of a new data extraction service. The implementation is delayed and it is uncertain as to when the system will be production ready. PRIMECorp is currently examining alternative solutions.

²Digital Evidence Management is one of the key initiatives identified during the strategic planning work to develop the provincial capability for digital information management, and ensure that police and organizations across the justice continuum are able to access and utilize this information. PRIMECorp has taken the lead on the procurement of a comprehensive Digital Evidence and Disclosure Management solution.

³The CAD and RMS Evolution is a key initiative identified as an outcome of the strategic planning work; this initiative involves working with Police and Fire partners to define and implement the next generation of CAD and RMS solutions to best suit their needs.

Summary Statement of Operations

Year ended March 31, 2021, with comparative information for 2020.

	Budget	2021	2020
Revenue	\$13,162,140	\$13,260,305	\$12,830,034
Expenses	13,651,680	12,641,029	12,614,290
Annual Surplus (deficit)	(489,540)	619,276	215,744
Accumulated surplus, beginning of year	5,837,695	5,837,695	5,621,951
Accumulated surplus, end of year	\$ 5,348,155	\$ 6,456,971	\$ 5,837,695

The Summary Statement of Operations has been excerpted from the Audited Financial Statements – Statement of Operations; to obtain copies of PRIMECorp's 2020-2021 Audited Financial Statements, including the independent Auditors' Report thereon and Notes to the Financial Statements, please visit primecorpbc.ca.

2020 – 2021 PRIMECORP BOARD OF DIRECTORS

Wayne Rideout

Board Chair, Assistant Deputy Minister and Director of Police Services, Ministry of Public Safety & Solicitor General

Oliver Grüter-Andrew

President & CEO, E-Comm

Dave Jones

Chief Officer, Metro Vancouver Transit Police

Jason Laidman

Deputy Chief Constable, Victoria Police Department

Jason Rude

Senior Director of Information Services, Vancouver Police Department

David Stuart

CAO, District of North Vancouver (nominated by UBCM)

Allan Suckling

Director General, IMT Branch, RCMP E-Division

Gord Klassen

Councillor, City of Fort St. John (nominated by UBCM)

Paul Thorkelsson

CAO, District of Saanich (nominated by UBCM)

PRIMECORP LEADERSHIP TEAM

Oliver Grüter-Andrew

Chief Executive Officer

Wayne Plamondon

Chief Operating Officer

Beatriz Nicolato

CPA, CGA, Chief Financial Officer

Sandra MacKay

Corporate Secretary

ABOUT PRIMECORP

PRIMECorp is the organization that manages PRIME-BC by providing operational and technical support for the system.

In short, PRIMECorp is the custodian of police information and data contained within PRIME-BC.

The 10-member Board of Directors, composed of senior police officials and representatives from both municipal and provincial government, oversees PRIMECorp. The Board is responsible for the organization's strategic direction and its financial and operational results.

ABOUT PRIME-BC

PRIME-BC (Police Records Information Management Environment) is the information management system police across British Columbia use to access data and other critical information that helps them prevent and solve crime. It is the only multi-jurisdictional police records management and computer-aided dispatch system covering an entire province in Canada and is described as unique, leading edge and a model for sharing police information in North America.

PRIME-BC facilitates the sharing of information between agencies and real-time access to the vital data that supports frontline policing, criminal investigations and crime analysis. The PRIME-BC system supports 13 independent and provincial police agencies and 135 RCMP detachments in British Columbia. More than 10,000 police officers interact with PRIME-BC.



Website: <https://www.primecorpbc.ca/>

Strategic Action Plan

<https://www.primecorpbc.ca/strategic-plan/>



January 20, 2022

File: 0450-20 (Regional Planning)

Dear MVRD Board of Directors:

**Re: City of Surrey - South Campbell Heights RGS Amendment
First Nations and Community Stakeholder Consultation Update**

This letter provides information on the City of Surrey's (the "City") consultation efforts on South Campbell Heights since the closing of the Metro Vancouver Regional Growth Strategy ("RGS") amendment application formal comment period. Specifically, this letter outlines the meetings that have taken place with representatives from Semiahmoo First Nation ("SFN"), as well as a summary of a recent Community Stakeholder Information Meeting.

Meetings with Semiahmoo First Nation Representatives

SFN representatives indicated to City staff that they hope to be involved in a meaningful way in the plan process. Six (typically weekly) meetings between the City and SFN and their representatives have taken place since December 1, 2021. The intent of the meetings has been to seek feedback on environmental and aquifer protection approaches, as well as the development of a Terms of Reference ("TOR") for a Cumulative Effects Assessment Study ("CEA") on SFN traditional practices, which would be undertaken during the future Stage 2 Land Use Planning work.

A summary of the one-on-one meetings since the beginning in December 2021 between City staff and SFN representatives is provided below:

- December 1, 2021: Overview of the Plan process presentation, acknowledgement on directions for SFN engagement approaches, future background study updates, and feedback on the development of a potential Traditional Use Study
- December 15, 2021: Comments on the Madrone Environmental Report findings, and discussion on potential expansion on scope of work for the Traditional Use Study to include a CEA.
- December 22, 2021: SFN provided the City written correspondence that included a proposed scope of work for the CEA.
- January 5, 2022: Initial comment and discussion regarding the CEA and a request from SFN to document questions and comments arising from meeting.
- January 12, 2022: Discuss and clarify questions and comments related to the draft proposal for the CEA, including study area, objectives, scope of work, deliverables, budget, etc.
- January 19, 2022: Further discussion and clarification on the CEA proposal.

Staff are currently working with SFN to review the Request for Proposals to update the existing Madrone Environmental Report for South Campbell Heights. The Environmental Study update will focus on changes in Provincial and Federal Environmental Legislation put in place since 2015, including the Riparian Areas Protection Regulation, Water Sustainability Act, and the Federal Fisheries Act, and will also include:

- A Watercourse Assessment Review;
- Wetlands Inventory; and
- Species at Risk development application process guide.

The existing Madrone Environmental Report and the planned update will provide a basis for SFN to conduct a CEA on SFN traditional practices in South Campbell Heights. SFN has provided the City with a draft TOR to complete a CEA. The objective of the study is to examine impacts to various SFN valued traditional practices, such as:

- Fishing (both habitats and food sources);
- Clam harvesting (downstream impacts);
- Plant gathering (both edible and medicinal);
- Water quality;
- Community well being/health; and
- Restricted access to resources.

SFN will lead and undertake the CEA, and the City will provide capacity funding for this work. Timelines for this work are currently being discussed, but early discussion indicates that the work would be conducted in two phases, with the first phase examining historic SFN traditional uses in the Plan area and beyond. The second phase would address cumulative effects and recommendations, and/or implementation measures related to South Campbell Heights.

Should the MVRD Board approve the RGS amendment, an Integrated Stormwater Management Plan (“ISMP”) will also be undertaken as part of the Stage 2 South Campbell Heights plan process. Along with considering and incorporating the findings of the Environmental Study noted above, the ISMP will also include a hydrogeological assessment that builds on past studies and available field data. The ISMP will outline a sustainable drainage servicing strategy (with associated performance targets) with the goal of respecting and maintaining the overall health of the Brookwood aquifer and the Little Campbell River as development proceeds in the South Campbell Heights plan area.

City staff are currently preparing a draft of the ISMP TOR for SFN’s review and feedback and anticipate continued engagement with SFN throughout the ISMP process.

Additional weekly and/or biweekly meetings between City and SFN representatives are scheduled take place through 2022.

Community Stakeholder Information Meeting

On January 13, 2022, City staff hosted a virtual stakeholder information meeting about the South Campbell Heights project and received community feedback regarding the plan process. Stakeholders included environmental groups, community association representatives, SFN representatives, Kwantlen First Nation representatives, local and Provincial government representatives, Surrey Board of Trade, and industrial/development groups.

In total, 23 stakeholders, including five First Nation representatives (three from SFN and two from Kwantlen First Nation), attended the meeting along with six City staff. City staff provided a general overview of the City's approach moving forward with the Stage 2 South Campbell Heights Plan, should the MVRD Board approve the RGS Amendment, as well as a general update on expected and pending background studies, such as:

- Environmental Study Update;
- CEA;
- Archaeological Study Update; and
- ISMP.

Key themes arising from the consultation included:

- A request for future opportunities to provide feedback on the Environmental Study update and ISMP; and
- A request for more frequent and regular future virtual meetings and information sharing with community stakeholder groups and representatives in 2022.

The information gathered at the stakeholder information meeting will guide future consultation efforts, including completion of additional background studies as part of the Stage 2 plan process. Additional and continued engagement with First Nations, community stakeholders and the broader community is anticipated as part of the Stage 2 South Campbell Heights planning process to engage and gather additional public input.

We trust that this letter provides further context on the City's consultation efforts with SFN and key community stakeholders, along with our commitment to continued engagement during the Stage 2 planning process for South Campbell Heights, should the MVRD Board approve the RGS amendment.

Thank you for your consideration of this matter.



Ron Gill,
Acting General Manager,
Planning & Development



Scott Neuman, P.Eng.
General Manager,
Engineering

c.c. - Councillor Joanne Charles, Semiahmoo First Nation

Tracey Arthur

From: Eva Habib <habib@ash.ca>
Sent: Friday, January 21, 2022 11:24 AM
To: Darryl Walker
Cc: Les Hagen; Liam Razzell
Subject: Re: Action on Smoking and Health - White Rock Follow-up
Attachments: White Rock City Council Bylaw No. 1858 - Action on Smoking and Health.pdf; ASH Municipal Model Smoking Bylaw 2020.docx

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mayor Walker,

I hope this email finds you well. I am following up with you to see if the City of White Rock had made any considerations to the letter ASH submitted on November 29, 2021? I have re-attached the letter here for your reference as well as the ASH model municipal bylaw. We are continuing our efforts to enhance smoke-free bylaws across the province and want to make sure ASH can support the city in these efforts.

Additionally, I would like to introduce you to Liam Razzell, the new BC Policy Specialist who will be continuing ASH outreach efforts in BC, as my term with ASH is ending this month. If you have any questions, please do not hesitate to contact Liam or Les.

Thank you,

Eva Habib, MPH (she/her)
BC Policy Specialist (Vancouver)
[Action on Smoking & Health \(ASH Canada\)](#)
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ash.ca
action on smoking & health

From: Eva Habib <habib@ash.ca>
Sent: November 29, 2021 3:23 PM
To: dwalker@whiterockcity.ca <dwalker@whiterockcity.ca>
Cc: Les Hagen <hagen@ash.ca>
Subject: Action on Smoking and Health - White Rock Follow-up

Hello Mayor Walker,

Thank you again for making the time to meet with Les and I last week. I trust you have received my letter I just submitted to Council recommending provisions to White Rock's smoking bylaw (see attached). As promised, I have also included ASH's model municipal bylaw policy for your reference.

We have connected with Adrianna from Fraser Health Authority as well, and we are really looking forward to working together on this important initiative.

Please let me know if you have any questions and feel free to reach out if I can be of any assistance. Thank you again for your support.

Warm regards,

Eva Habib, MPH (she/her)
BC Policy Specialist (Vancouver)
[Action on Smoking & Health \(ASH Canada\)](#)
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ash.ca
action on smoking & health

White Rock City Council
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

November 29, 2021

Dear Mayor Walker and Council Members,

I am writing on behalf of **Action on Smoking & Health (ASH Canada)**, one of Canada's leading tobacco control organizations. In collaboration with our partners, we are working with municipalities, health authorities, post-secondary schools and school districts across British Columbia and Western Canada to address youth vaping and the potential renormalization of smoking.

Tobacco is the number one cause of premature disease and death in British Columbia and across Canada. Each year, **6,000 B.C. residents** die from illnesses caused by tobacco use. It has taken decades of hard work by governments and health organizations to protect the Canadian population from tobacco use and nicotine addiction, and this struggle continues today.

Youth vaping rates are skyrocketing, and urgent action is needed to reverse this trend. The **2018-19 Canadian Student Tobacco, Alcohol and Drugs Survey** revealed that **e-cigarette prevalence rates doubled** among students since the previous survey conducted in 2016-17 (CSTADS, 2019). This is not surprising given the aggressive industry marketing targeting adolescents. The increasing public visibility of smoking behavior may renormalize smoking in public. Youth deserve first-class protection from smoking and vaping.

With the legalization of cannabis in Canada and the emergence of the vaping epidemic among Canada's youth, it is more important now than ever to revisit your tobacco vaping and cannabis bylaws and policies.

A **gold-standard smoking bylaw** would align restrictions on all forms of smoking and vaping (e.g. tobacco, nicotine, cannabis, hookah); ban smoking in all outdoor parks and recreation spaces (e.g. parks, recreation areas, public events and markets, playgrounds, sports fields, beaches, trails, transit stops and shelters); and establish setback distances from patios, doors, windows and air intakes. A number of municipalities in the Metro Vancouver Regional District have been leaders with comprehensive restrictions on smoking and vaping in public places (North Vancouver, Pitt Meadows, Port Coquitlam, Vancouver), including at outdoor parks and public events.

The City of White Rock should consider the following provisions to **Bylaw No. 1858**:

- Section 2.1: Adding public events, public markets, and trails to their list of public spaces where smoking is banned
- Adding water pipes and hookah to the "smoke" and "smoking" definition

Further considerations for City Council may include making hotel and motel rooms' smoke-free, and banning smoking in all group living facilities and public housing.

ASH is collaborating with **Fraser Health Authority** to encourage regional municipalities to enhance their smoking and vaping bylaws (see attached for the **ASH model municipal bylaw**), and we are very willing to work with you on revisions to your bylaw to ensure that all public places frequented by children and youth are completely smoke and vape-free.

Please feel free to contact me if you need any further information. We look forward to working with you to on this important public health issue.

Thank you,

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BC Policy Specialist (Vancouver)
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