

The Corporation of the  
CITY OF WHITE ROCK



Environmental Advisory Committee  
AGENDA

Thursday, July 22, 2021, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

**\*Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M192 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

T. Arthur, Director of Corporate Administration

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	Pages
1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
RECOMMENDATION THAT the Environmental Advisory Committee adopt the agenda for July 22, 2021 as circulated.	
3. ADOPTION OF MINUTES	3
RECOMMENDATION THAT the Environmental Advisory Committee adopts the minutes of the March 18, 2021 meeting as circulated.	
4. INTRODUCTIONS	
Roundtable introductions to take place.	
5. REVIEW OF COMMITTEE TERMS OF REFERENCE AND COMMITTEE MANDATE	9
Manager of Engineering and Municipal Operations to provide a presentation on the Committee Terms of Reference and Mandate.	

**6. 2021-2022 WORK PLAN**

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The Committee to discuss potential items for the 2021-2022 Work Plan. This information will be provided to Council for their endorsement. Potential priority items suggested for the Work Plan include:

- Climate Action; and,
- Stormwater quality, infiltration and diversion (Committee can discuss the benefits of the Columbia diversion and the opportunity for quality improvement).

Chairperson to provide an update on the status of previous and outstanding recommendations to Council.

**Note:** Previous Committee Action Tracking Document provided for information purposes.

**7. OTHER BUSINESS**

**8. INFORMATION**

**8.1. COMMITTEE ACTION TRACKING**

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Corporate Administration provides the action-tracking document to the Committee for information. The attached spreadsheet template will be updated after each meeting and provided to members for information.

**9. 2021 MEETING SCHEDULE**

**RECOMMENDATION**

THAT the Environmental Advisory Committee approves the following schedule of meetings (taking place from 4:00 to 6:00 p.m.) as follows:

- July 22, 2021;
- September 23, 2021;
- October 28, 2021; and,
- November 25, 2021.

**10. CONCLUSION OF THE JULY 22, 2021 ENVIRONMENTAL ADVISORY COMMITTEE MEETING**



## **Environmental Advisory Committee**

### **Minutes**

March 18, 2021, 4:00 p.m.

Via Microsoft Teams

**PRESENT:**

R. Hynes, Chairperson  
S. Crozier, Vice-Chairperson  
W. Boyd, Committee Member  
P. Byer, Committee Member  
J. Lawrence, Committee Member  
I. Lessner, Committee Member  
D. Riley, Committee Member

**COUNCIL:**

Councillor S. Kristjanson, Council Alternate (Non-voting)

**STAFF:**

J. Gordon, Director of Engineering and Municipal Operations  
G. Newman, Manager of Planning  
C. Richards, Committee Clerk  
K. Sidhu, Committee Clerk

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**1. CALL TO ORDER**

The meeting was called to order at 4:01 p.m.

**2. ADOPTION OF AGENDA**

**2021-EAC-024:** It was MOVED and SECONDED

THAT the Environmental Advisory Committee add the following items to the March 18, 2021 agenda:

- Item 6.1 - Sustainable Park Design Guidelines;
- Item 6.2 - 2021 City Advisory Body Committee Structure Review Report;
- Item 6.3 - 2021 Council Strategic Priorities;

AND THAT the agenda be adopted as amended.

**Motion CARRIED**

3. **ADOPTION OF MINUTES**

**2021-EAC-025:** It was MOVED and SECONDED

THAT the Environmental Advisory Committee adopts the minutes of the March 4, 2021 meeting as circulated.

**Motion CARRIED**

4. **GREENHOUSE GAS REDUCTION TARGET PROPOSAL**

The Committee further reviewed and discussed the greenhouse gas reduction target proposal, drafted by R. Hynes, Chairperson.

It was noted that any Official Community Plan (OCP) amendment recommendations would be separate from the OCP review that is currently being conducted. In addition, there may be a need to evaluate potential impacts to the timing of the on-going review of building heights if there is interest in prioritizing this undertaking.

**2021-EAC-026:** It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommend that Council consider the Greenhouse Gas Reduction Target Proposal report with the recommendation and / or endorse the recommendation to staff:

*The City of White endorses the current GHG emission reduction targets of the Governments of Canada, BC and Metro Vancouver, in particular the shared commitment to achieve net zero emissions, or carbon neutrality, by 2050. The City will undertake all possible measures within its jurisdiction and capabilities to contribute to the realization of these targets, including through the achievement of carbon neutrality in its corporate operations by 2030 and by actively promoting the reduction of community-wide GHG emissions in White Rock.*

*To these ends, concrete plans will be developed and steps taken in all spheres enumerated under BC's annual climate action reporting requirements, ie: broad planning, building and lighting, energy generation, greenspace protection and enhancement, solid waste management, transportation, water and wastewater management, and climate change adaptation efforts.*

**Motion CARRIED**

**5. ELECTRIC VEHICLE CHARGING IN NEW BUILDINGS - POSSIBLE REVISION TO OCP POLICY 12.5.7**

The Committee further reviewed and discussed electric vehicle charging in new buildings and possible revisions to the Official Community Plan's Policy 12.5.7.

Staff noted that this amendment, in addition to the early proposed OCP amendment regarding greenhouse gas reduction targets, would benefit from additional due diligence and comparative review of other municipal approaches. Further, it was noted that OCP policy regarding this matter may be better-established at a higher level (i.e., setting intentions – to increase the supply of electric vehicle charges facilities in new buildings to help reduce green house gas emissions), while relying on the implementing zoning bylaw to provide the specific numbers (e.g., 20% of all required parking spaces shall be served by a level two charging facility).

**2021-EAC-027:** It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommends that Council direct staff to amend OCP Policy 12.5.7 as follows:

*Electric Vehicles – Require the following electric vehicle charging components in new residential, multi-unit residential, and commercial buildings. A minimum of:*

- *1 Level 2 EV-ready parking stall in single-family homes with garages*
- *20% of parking stalls to be Level 2 EV-ready in commercial buildings*
- *100% of resident parking stalls to be Level 2 EV-ready in multi-unit residential buildings*
- *50% of visitor parking stalls to be Level 2 EV-ready in multi-unit residential buildings*

*AND THAT zoning bylaws be amended to be consistent with these requirements.*

**Motion CARRIED**

## **6. OTHER BUSINESS**

### **6.1 SUSTAINABLE PARK DESIGNS IN NEW PARKS**

Committee member, D. Riley, led the discussion on sustainable park designs for new parks.

- It was noted that a recommendation was made to Council previously regarding sustainable park designs.
- Any new park plans must take sustainability into consideration.
- There are two park projects the City is currently looking into.
  - Centre Street Walkway (project approved)
  - Maccaud Park
- It was noted that the Centre Street Walkway project plans were done in 2014 and may not satisfy the current sustainability guidelines.
- The Committee expressed concerns of adding concrete paved courts on the green surfaces of Maccaud park.

**2021-EAC-028:** It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommend Council to direct staff to review and revise, if necessary, the Centre Street Walkway project to be consistent with sustainable design principles, as adopted by Council on December 2, 2019.

**Motion CARRIED**

**2021-EAC-029:** It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommend, that in considering future plans for Maccaud Park, Council give priority to the importance of preserving and enhancing greenspace and tree canopy, and limiting the expansion of impermeable surfaces.

**Motion CARRIED**

### **6.2 2021 CITY ADVISORY COMMITTEE STRUCTURE REVIEW REPORT**

Councillor Kristjanson provided an overview of the 2021 City Advisory Body Committee Structure Review report.

### **6.3 2021 COUNCIL STRATEGIC PRIORITIES**

Councillor Kristjanson provided an overview of the 2021 Council Strategic Priorities, including:

- Official Community Plan review
- Solid waste pick-up for multi-family dwellings
- Community Amenity Contributions (CACs) projects:
  - Centre Street Walkway
  - Sidewalks and road ends
  - Bay Street
  - Beach access
- Housing needs / affordable housing
- Working closely with Semiahmoo First Nation on improvements

## **7. INFORMATION**

### **7.1 COMMITTEE ACTION TRACKING**

The Committee discussed outstanding and accomplished items on the Committee Action Tracking document.

## **8. 2021 MEETING SCHEDULE**

No scheduled meetings at this time.

## **9. CONCLUSION OF THE MARCH 18, 2021 ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

The meeting concluded at 6:03 p.m.

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R. Hynes, Chairperson



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Chloe Richards, Committee Clerk

UNAPPROVED

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE:** **TERMS OF REFERENCE:**  
**ENVIRONMENTAL ADVISORY COMMITTEE**  
**POLICY NUMBER:** **COUNCIL POLICY 138**

<i>Date of Council Adoption: April 26, 2021</i>	<i>Date of Last Amendment: April 7, 2021</i>
<i>Council Resolution Number: 2012-107, 2013-082, 2015-130, 2015-2014, 2016-483; 2019-045; 2019-158; 2019-363; 2020-155, 2021-336</i>	
<i>Originating Department: Corporate Administration</i>	<i>Date last reviewed by Governance and Legislation Committee: April 7, 2021</i>

## **1. Mandate**

The Environmental Advisory Committee will advise City Council and staff on Environmental issues in the City. The Environmental Advisory Committee will also review the City's Integrated Storm-Water Management Plan, Environmental Strategic Plan, the Climate Action Revenue Incentive Program, Energy Step Code, Review of the Official Community Plan (changes to tree canopy and the tree bylaw) and the City's water quality monitoring. The Committee may make representation to Council on Environmental matters.

The Committee may consider, inquire into, report and make recommendations to Council about matters referred to Committee by Council, the Chief Administrative Officer, Staff Liaison or items brought forward by Committee members that are aligned with the Committee's Mandate/Terms of Reference.

## **2. Annual Work Plan**

Council will participate in a workshop with staff prior to the Advisory Body/ Committee (AC) appointments being made where they will give input that would be developed to bring forward to the AC regarding elements of work that the AC would include in it as annual work plan to support Council's Strategic Priorities. This would not be intended to limit the AC from undertaking other initiatives that are in line with Council's Strategic Priorities but rather to assist the AC in more efficiently developing an effective work plan that would assist Council in accomplishing their Strategic Priorities in a timely manner.

The annual work plan will be prepared by the AC for their term and submitted to Council within two (2) months of its appointment by Council. It is recognized that other work items may arise during the course of the term and that additions to the work plan may be recommended by Council, staff or the AC itself. Additional items requested to be added to the work plan by the AC should not require additional meetings from their meeting schedule. The purpose of the AC is to advise Council on items linked directly within their mandate, which correlate to Council's Strategic Priorities.

Any amendment to the AC's approved work plan must be approved by Council.

### **3. General Terms**

Appointments will be made by Council for a two (2) year term. The term appointments will not exceed the current Council term.

Subsequent appointments by Council to the AC's will be preferred to address the replacement of members who resign mid-term. The Chairperson and Vice-Chairperson will determine if it is necessary that further recruiting is required for anything other than mid-term appointments.

### **4. Membership**

The Environmental Advisory Committee will consist of up to seven (7) voting members; some of which will bring expertise /experience in areas applicable to the mandate of the AC and some will be representatives of the community-at-large. Members of the Committee with backgrounds in the following fields / sectors would be considered an asset:

- Wildlife and Conservation;
- Professionals engaged in the land sale / development sector; and/or
- Professionals experienced with water conservation, resource management, building and construction (energy) efficiencies, sustainable design, and related fields.

In addition, the City would welcome a representative of Semiahmoo First Nation to bring their voice to the Committee.

These members would be in addition to the two (2) Councillors, who will be named as Chairperson and Vice-Chairperson (non-voting members).

The membership will include members from community-based organizations where the mandate of the organization aligns with the mandate of the AC (non-voting members).

The following considerations will be made by Council when appointing members to the AC's: diversity including age, gender, ethnicity, etc.

**Note:** Anyone that has been removed from an AC, due to a breach in the Code of Conduct will not be considered for future appointments to an AC, under the current Council term.

### **5. Chairperson/ Vice-Chairperson**

The two (2) members of Council on the Committee will serve as the Chairperson and Vice-Chairperson. The positions of Chairperson and Vice-Chairperson will alternate on an annual basis between the two (2) Councillors and will serve as non-voting members on the AC.

## **6. Meetings**

- a) The AC will meet on a monthly basis.
- b) Corporate Administration will distribute a meeting schedule at the first meeting to be reviewed and adopted. The meeting schedule will be published and updated as needed by the Committee Clerk.
- c) The agenda will be created and distributed by Corporate Administration, including a standing item with a review of the AC's progress toward completion of its current term work plan, as endorsed by Council.
- d) If there are no agenda items for the meeting received by noon on the day that is one (1) week prior to the meeting, the meeting will be cancelled. The Committee Clerk will inform the Chairperson, Vice-Chairperson, staff liaison(s) followed by committee members.
- e) Staff will inform the Chairperson and Vice-Chairperson in the circumstance a meeting must be cancelled prior to an official notice going to the AC. A meeting may be called, cancelled or rescheduled by the Chairperson. Notice of a meeting, cancellation or rescheduling must be received by the Committee Clerk by 8:30 a.m. the day prior to the proposed meeting.
- f) AC members must advise the Committee Clerk of their intent to attend or to be absent from a meeting. If the majority of members indicate that they will not be attending the meeting, the Committee Clerk will cancel the meeting by first attempting to notify the Chairperson, Vice-Chairperson and staff liaison(s), followed by informing all members.
- g) On occasion, Corporate Administration may be required to cancel or reschedule meetings. On such occasions, notice will be given to all members following notification of the Chairperson and staff liaison, followed by all members.
- h) At the initial Environmental Advisory Committee meeting:

An orientation process for new members will be prepared for presentation at the first meeting after appointments are made by Council. Including but not limited to within the orientation:

- Summary of the mandate;
- Overview of the current or previous work plan;
- Recent successes;
- How the AC fits within the broader organization of the City;
- Overview of the correlating supplemental material (ex: Master or Strategic Plans);
- Summary of Council's Priorities in relation to the mandate;
- Process and procedures in meeting conduct; and
- Overview of the City's Code of Conduct, Respectful Workplace Policy and Anti-Racial Discrimination and Anti-Racism Policy;

- i) Due to the COVID-19 pandemic, meetings will be held only through electronic means. Once the COVID-19 pandemic/ related Provincial Health Orders permit then all meetings will be open to the public, and held in person unless designated as closed to the public pursuant to Sections 90 and 93 of the *Community Charter*, and held in person.
- j) The public may attend meetings to observe only. Members of the public must maintain decorum at all times. Interruptions of any kind are not permitted while the meeting is in progress.
- k) When deemed relevant to the discussion of a particular item of business under consideration, the AC will take into account the meeting business, the permitted time to conduct the remaining business and the Chairperson may, with majority consent of those committee members in attendance, give permission to a member of the public in attendance to speak to the item. The speaker will deliver their comment(s) within a limited time as determined by the Chairperson.
- l) Meetings shall last no longer than two (2) hours, except under extraordinary circumstances as agreed to by the committee members present.
- m) Members are expected to attend all regularly scheduled meetings. Corporate Administration will keep an attendance log and notify the Chairperson where there have been three (3) consecutive absences without knowledge/ reason. Council may determine that prolonged unexcused absences may result in the removal of the member.
- n) Any person with particular expertise, including staff, may be invited by the Chairperson or staff liaison(s) to attend a meeting in order to provide information or advice.
- o) An AC must hear and consider representations by any individual, group or organization on matters referred to the AC by Council.
- p) An AC does not have the authority to commit funds, enter into contracts or commit the City to a particular course of action.
- q) An AC cannot direct staff to act without the endorsement of Council. They cannot direct staff to take any action which is contrary to existing policies or directives or establish policies for the City.
  - i. Any such action must be referred to Council for consideration and adoption; and
  - ii. Staff liaisons may advise of existing policies or Council directives, and the need to refer the matter to Council prior to taking any action.
- r) On broader matters, such as organizing or setting up major/ unusual events or projects which do not have budget implications, the AC must receive prior approval from Council.
- s) Where a Member, their family, employer, or business associates have any interest in any matter being considered by the AC, that member will absent themselves from all aspects of consideration of that matter by declaring a Conflict of Interest. In this circumstance they are not to participate in any discussion nor the vote on the matter.

- t) Members are not permitted to speak directly with the media on behalf of the AC.
- u) Members will not represent themselves as having any authority beyond that delegated in the Terms of Reference approved by Council.

## **7. Meeting Quorum**

- a) Quorum for meetings shall be a majority of all voting members. Quorum is the minimum number of voting members who must be present in order to conduct meeting business. Actions cannot be taken without quorum.

If during the meeting the Chairperson is aware that there is no longer a quorum present then they must announce the fact that quorum has been lost before taking a vote or presenting another motion and conclude the meeting.

- 7 members (majority) = four (4) voting members
  - 6 members (majority) = four (4) voting members
  - 5 members (majority) = three (3) voting members
  - 4 members (majority) = three (3) voting members
  - 3 members (majority) = two (2) voting members
- b) If there is no quorum present within 15 minutes of the scheduled start time, the Committee Clerk will:
  - i. Record the names of the members present, and those absent; and
  - ii. Conclude the meeting until the next scheduled meeting.

## **8. Meeting Minutes**

- a) The meeting minutes will be action based and will only include:
  - i. Attendance
  - ii. Items discussed
  - iii. Resolutions that were adopted
  - iv. Action Items that were directed
  - v. Recommendations that were directed or adopted by the AC

## **9. Staff Support**

- a) The relevant department(s) will provide the staff liaison(s) and technical support. Support functions include:
- i. Participate in the orientation of AC members at the beginning of each term, and to new members as they are appointed, in regard to the mandate, work plan suggestions of Council, or adopted work plan, previous successes, how the AC fits within the organization and supplemental materials given for information purposes;
  - ii. Forward all agenda items to Corporate Administration at least one (1) week prior to the meeting date for agenda preparation and to post on the Public Notice Posting Place;
  - iii. Prepare reports on behalf of the AC;
  - iv. Review and return draft minutes to Corporate Administration prior to adoption;
  - v. Report back with status updates agenda items as required; and
  - vi. Prepare an Annual Report to be submitted to Council for information. The report will be forwarded to the AC prior to going to Council so their feedback can be considered.
- b) Corporate Administration will provide meeting management and recording support. Support functions include:
- i. Provide members with orientation at the beginning of each term, and to new members as they are appointed, in regard to meeting process and procedures including review of the City's Code of Conduct, Respectful Workplace Policy and the Anti-Racial Discrimination and Anti-Racism Policy;
  - ii. Receive and prepare correspondence;
  - iii. Maintain a list of outstanding issues for action (Action Tracking);
  - iv. Organize and prepare meeting agendas, in conjunction with the Chairperson and staff liaison
  - v. Receive and organize all agenda-related presentation materials and/or hand-outs;
  - vi. Distribute agenda packages to members;
  - vii. Post all notices, agendas and minutes for the public record;
  - viii. Prepare and provide minutes to the Director of Corporate Administration and staff liaison;
  - ix. Provide minutes, with recommendations, to Council;
  - x. Update the Terms of Reference policy; and
  - xi. Create, amend and post, as needed, the AC meeting calendar.

## **10. Procedures**

Unless otherwise provided for in these Terms of Reference, the procedures of the Committee will be governed by the City's Council and Committee Procedure Bylaw.

**Sub-Committees and Working Groups (as noted in the City's Council and Committee Procedure Bylaw)**

- a) Sub-committees: A committee may appoint members to a sub-committee to inquire into matters and to report and make recommendations to the committee for a specific purpose. A sub-committee may be formed in the circumstance there is a heavy workload and there are items that can be broken down and worked on with the sub-committee's advice and recommendations coming back to the originating committee. Meetings of the sub-committee are open to the public (subject to statutory closed meeting matters under s. 90 *Community Charter*), must include agenda, meeting minutes and be posted as a AC meeting held by the City of White Rock.

**Note:** Dedication of resources may be difficult to provide in view of competing priorities by staff.

- b) Working Groups: A committee or sub-committee may form a working group (2 or 3 persons) as an alternate to sub-committees for the limited purpose of:
- i. Gathering, summarizing or preparing a presentation of information, including research and analysis, to deliver to the originating Advisory Body of Council, or
  - ii. Carrying out a specific prescribed activity (e.g. parade float production, taking available information and placing it into a specified format for the originating AC).
- c) Due to the limited nature of the working group, they would perform their work on their own. If a working group provides advice and recommendations or an opinion on matters of policy to Council, an AC then may be characterized as a sub-committee and not a mere working group – this type of work is to be done in the committee or sub-committee format so the public have the opportunity to see and hear how recommendations to Council are formed. A working group does not meet in a formal circumstance (i.e. no agenda, meeting minutes, meeting notice is required).

## **11. Code of Conduct**

AC members will be required to sign a statement agreeing that they have read, understood, and will conform to the City's Code of Conduct as defined in the Council policy regarding Code of Conduct for Committee Members, the Respectful Workplace and Anti-Racial Discrimination and Anti-Racism policies. This will be required immediately upon appointment. The statement / agreement for signature is attached to, and forming, part of this policy.

**Note:** Anyone that has been removed from an AC due to a breach in the Code of Conduct, under the current Council term, will not be considered for future appointments to an AC.

## **CITY OF WHITE ROCK COMMITTEE CODE OF CONDUCT STATEMENT / AGREEMENT**

This will confirm that as of \_\_\_\_\_ (DATE), I have read the following policies adopted by City Council:

- Policy 138, Environmental Advisory Committee Terms of Reference;
- Policy 120, Code of Conduct for Committee Members;
- Policy 405 Respectful Workplace Policy; and
- Policy 406 Anti-Racial Discrimination and Anti-Racism.

I understood the policies and I will conform to the City's Code of Conduct as outlined in these policies.

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(PRINT NAME)

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(SIGNATURE)

Issued on: July 22, 2021  
Approved by: Council

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## 2021 WORK PLAN

Council will participate in discussion with staff prior to the Advisory Body/ Committee (AC) appointments being made where they will give input that would be developed to bring forward to the AC regarding elements of work that the AC would include in it as annual work plan to support Council's Strategic Priorities. This would not be intended to limit the AC from undertaking other initiatives that are in line with Council's Strategic Priorities but rather to assist the AC in more efficiently developing an effective work plan that would assist Council in accomplishing their Strategic Priorities in a timely manner.

The annual work plan will be prepared by the AC for their term and submitted to Council within two (2) months of its appointment by Council. It is recognized that other work items may arise during the course of the term and that additions to the work plan may be recommended by Council, staff or the AC itself. Additional items requested to be added to the work plan by the AC should not require additional meetings from their meeting schedule. The purpose of the AC is to advise Council on items linked directly within their mandate, which correlate to Council's Strategic Priorities.

Any amendment to the AC's approved work plan must be approved by Council.

Task/Activity	Objective	Action Steps	*Priority Level	Target Due Date	Completion Date	Referred by Council?	Expectation from Council:	Assigned Member

\*Priority: High, Medium, Low (items referred by Council should be of the Highest Priority)

## 2019-2021 ENVIRONMENTAL ADVISORY COMMITTEE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-07-24	Action item	Item 8 – Environmental Strategic Plan	Staff to provide a progress report on the implementation of the action plan in the ESP for the Committee at their next scheduled meeting.	Director of Engineering and Municipal Operations	Provided at September 5 meeting
2019-07-24	Action item	Item 9 – Integrated Storm-Water Management Plan	Staff to provide an update on the status of items listed under table E.1: Recommendations (page ix) and Section 6- Implementation Plan in the Integrated Stormwater Management Plan to the Committee for review at their next scheduled Committee meeting.	Director of Engineering and Municipal Operations	
2019-07-24	Action item	Item 9.2 – Signage at the Beach/ Memorial Park	Committee member D. Riley to provide images of the previously implemented signs to the Committee for their information.	D. Riley / Committee Clerk	Sent via email
2019-07-24	Action item	Item 9.3 – Tree Management Bylaw 1831 and Tree Management on City Lands – Policy 611	Committee Clerk to email Committee members Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611 for their information.	Committee Clerk	Sent via email
2019-09-05		Item 6 – Environmental Strategic Plan & Integrated Storm-Water Management Plan	Staff to provide link for the City's Aquifer Protection Plan, and the September 9 Tree Canopy report to the Committee for information.	Director of Engineering and Municipal Operations	Tree Canopy Report – Provided at the October 3 meeting.  Aquifer Protection Plan provided by email March, 2020.

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-09-05	2019-315  Council recommenda tion to EAC	Item 7 – Tree management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT Council refers the following documents to the City’s Environmental Advisory Committee for input:</p> <ul style="list-style-type: none"> <li>• White Rock Tree Management Bylaw, 2008, No. 1831; and</li> <li>• Engineering and Municipal Operations Policy No. 611, with the following topics for consideration: <ul style="list-style-type: none"> <li>○ Tree Management on City Lands for review from an environmental perspective / protecting our environment for recommendations to come back to this committee in the Fall 2019.</li> <li>○ Tree Management on City Lands for review and make recommendation(s) as to how they should change in regard to Council oversight of trees before they are taken down.</li> </ul> </li> </ul>	Referred to the Committee	Committee is working through item
2019-09-05	2019-EAC-010	Item 7 – Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p><del>THAT the Environmental Advisory Committee form a Sub-Committee to examine both Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611; and,</del></p> <p><del>THAT the following members serve on the Sub-Committee:</del></p> <ul style="list-style-type: none"> <li><del>• S. Crozier;</del></li> <li><del>• D. Riley; and,</del></li> <li><del>• I. Lessner.</del></li> </ul> <p>Motion rescinded - 2019-EAC-032. Created a working group</p>		
2019-09-05	2019-EAC-012	Item 8 – Motion regarding Bylaw 1119 and Extending the Current Prohibition of Dogs to Encompass Finlay to Bergstrom	THAT the Environmental Advisory Committee (the Committee) recommends that Council consider bringing any changes to existing City Bylaws regarding the beach to the Committee for their consideration.	Council	September 30 Council meeting. Referred back to Committee for further explanation

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>(Red indicates Completed Items)</i>
2019-09-09	2019-342	Regular Council meeting referral to EAC – White Rock Pier/ Options for Southwest Floating Facility and Pier Reconstruction Update	<p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Receives for information the corporate report dated September 9, 2019 from the Director of Engineering and Municipal Operations titled “White Rock Pier – Options for Southwest Floating Facility”;</li> <li>2. Directs staff to begin full public engagement and concept plan development for the future activities at White Rock Pier’s reconstructed southwest floating facility; and</li> <li>3. Directs that the corporate report be forwarded to the Environmental Advisory Committee for their comment and expertise.</li> </ol>	EAC	Committee to continue discussion on this item in 2020.
2019-09-30	Council back to EAC	October 24 EAC meeting – 2019-EAC-025	<p>THAT Council refers Recommendation 2019-EAC-012 back to the Environmental Advisory Committee so its intention can be explained further to Council:</p> <p>THAT the Environmental Advisory Committee (the Committee) request that Council receive the following statement with respect to motion 2019-EAC-12: <i>The Committee notes that, given the environmental implications of activities on or near the water, it considers that any bylaws or amendments thereto that have the potential to affect water quality or environmental conditions on the shore should be reviewed from an environmental perspective. The Committee stands ready to review and provide advice on any such questions Council may wish to refer to it.</i></p>	EAC	Provided for discussion on the October 24 agenda. Motion on Council agenda for February 10 <sup>th</sup> meeting. Received for information.
2019-10-03	Action item	Item 8 – Climate Emergency	Climate Emergency to be provided on the next Committee agenda for further discussion.	Committee Clerk	Added to October 24 meeting agenda

2019-11-14	Action item	Item 4 – Kaitlyn Blair, Earl Marriot Secondary School: White Rock Climate Protest	Committee Clerk to include Ms. Blair’s letter in the agenda package as Part of the official record for the meeting.	Committee Clerk	Done
<b>Meeting Date</b>	<b>Motion #/ Action Item</b>	<b>Agenda Item # &amp; Title</b>	<b>Committee recommendation/ Action item</b>	<b>Staff/ Member Assigned</b>	<b>Status or Completion Date (Red indicates Completed Items)</b>
2019-11-14	Action item	Item 4 – Kaitlyn Blair, Earl Marriot Secondary School: White Rock Climate Protest	The Committee to discuss the goals noted in Ms. Blair’s letter with staff at the next scheduled meeting in preparation of staff’s corporate report to Council in the new year.	Committee Clerk	Added to December 5 agenda
2019-11-14	Action Item	Item 6 – Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Staff to provide the Committee with suggested changes for Tree Management on City Lands Policy 611 at the next scheduled meeting.	Staff	Provided in December 5 agenda package
2019-11-14	2019-EAC-028	Item 7 – 2019/20 Operational Plan for the Parks Department	<p>2019-EAC-028 <u><b>It was MOVED and SECONDED</b></u>  WHEREAS Parks Maintenance is currently based primarily on aesthetics, as outlined in the Canadian Landscape Standards, and available budget; and,</p> <p>WHEREAS White Rock’s Parks Management Plan should specifically address the range of important environmental factors, such as use of pesticides, invasive species, native plants, water usage, climate change etc.; and,</p> <p>WHEREAS there is a growing field of sustainable landscape architecture with guidelines that include consideration of environmental factors, along with ecological design, use of low impact materials, and green infrastructure; and</p> <p>WHEREAS implementation of these guidelines is compatible with the City’s requirements for budgetary discipline and acceptable aesthetic outcomes;</p>	Council @ their December 2 meeting	Endorsed. Working through actions in motion with staff

			<p>THEREFORE BE IT RESOLVED THAT the Environmental Advisory Committee recommends that the City adopt sustainable design principles and guidelines for the management of City parks. Further, it is recommended that the City develop, in consultation with the Environmental Advisory Committee, a multi-year plan to phase in implementation of sustainable design principles and guidelines into its annual Parks operational plans.</p> <p><b><u>CARRIED</u></b></p>		
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date (Red indicates Completed Items)
2019-11-14	Action Item	Item 8 – Semiahmoo Bay Water Quality	The Committee to work with the Director of Engineering and Municipal Operations to determine the appropriate person to invite from the Province. It was noted that this would occur in 2020.	D. Riley and J. Gordon	In progress.
2019-11-14	Action Item	Item 10 – Action Tracking	Committee Clerk to provide members with the Environmental Advisory Committee annual report	Committee Clerk	Emailed to all members
2019-11-14	Action Item	Item 12 – Environmental Advisory Committee meetings	Committee Clerk to provide additional 2020 dates to the Committee for consideration at their next meeting	Committee Clerk	Included in December 5 agenda package
2019-11-18	Council Referral	Kevin Thompson, Resident: Pollinator Friendly City	THAT Council directs staff to invite Kevin Thompson to the next Environmental Advisory Committee.	Committee Clerk to organize	Attending Feb 6 meeting

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date (Red indicates Completed Items)
2019-12-05	2019-EAC-032/033	Item 4 –Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee rescinds motion 2019-EAC-010</p> <p>THAT the Environmental Advisory Committee creates a working group to do further research and organize information relating to Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611.</p>		<p>Working group established. (Note: SubCommittee motion 2019-EAC-010 rescinded).</p> <p>Item being discussed by the Committee as a whole.</p>
2019-12-05	2019-EAC-035	Item 5 – Climate Emergency	<p>THAT the Environmental Advisory Committee requests that Council:</p> <p>Joins other jurisdictions of Metro Vancouver in recognizing the “climate emergency” arising from critical threats that climate change poses on multiple fronts to regional ecosystems, city infrastructure and the well-being of White Rock’s citizens,</p> <p><u>Declares</u> its determination to ensure that the critical interests of White Rock and its citizens are protected and advanced in the fullest possible measure through the City’s climate change mitigation and adaptation strategies,</p> <p><u>Requests the Environmental Advisory Committee, working with staff:</u></p> <p>(a) In the context of its mandated review of the Environmental Strategic Plan, to give priority consideration to that Plan’s climate change-related</p>	Council	<p>January 13 Council meeting. Endorsed by Council. Working through actions in motion with staff</p>

			<p>elements, and in so doing to consider also the 2010 Community Climate Action Plan and climate change-related elements of the 2017 OCP.</p> <p>(b) To recommend updated emission reduction targets, aligned with targets established by Metro Vancouver in July 2019, and consistent with current provincial and federal goals and the latest IPCC work.</p> <p>(c) To recommend steps, including appropriate public consultation measures, to ensure that the City's climate change goals, policies and actions are updated and consolidated into the Official Community Plan as part of the ongoing OCP review exercise.</p> <p><u>Directs staff to:</u></p> <p>(a) Ensure that climate change mitigation and adaptation considerations are mainstreamed into decision-making and operations across all City departments and that climate change impact assessments expressly figure in all reports and recommendations to Council,</p> <p>(b) Keep Council apprised of work by Metro officials and committees to develop regional Climate 2050 Roadmaps, and of opportunities and requirements to ensure the City's interests and perspectives are taken into account in the Roadmaps process,</p> <p>(c) Advise Council of any organizational, human resource or financial requirements deemed necessary to ensure the effective implementation of this resolution, as well as opportunities to take advantage of regional, provincial</p>		
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			<p>and extra-governmental resources available to inform and support our climate change efforts,</p> <p>(d) Keep Council regularly informed of progress in the implementation of this resolution, including through briefings on the City's annual reports to the Province's Climate Action Revenue Incentive Program (CARIP).</p>		
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date (Red indicates Completed Items)
2019-12-05	Action Item	Item 5 - Climate Emergency	Staff to provide the Committee with information on where the funds from the Climate Action Revenue Incentive Program (CARIP) are allocated in the City and how these fund can be utilized in the future.	Director of Engineering and Municipal Operations	
2020-01-23	Action Item	Item 5 – Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Staff to add the remainder of items (Increase Canopy coverage from current 17 to over 25% in 2 years; significant increase of replanting (replacement trees requirement), and the Greening of the City) to the next scheduled meeting for further discussion.	Committee Clerk	Added to Feb 6 agenda
2020-01-23	Action Item	Item 6 – Organization of Upcoming Agenda Items	Staff to invite Director of Planning and Development Services to the February 6, and February 20 <sup>th</sup> meeting to discuss timing, further targets etc. for the OCP review process as well as the Zoning Bylaw and Bylaw 1831	Committee Clerk	Invited to both meetings
2020-01-23	Action Item	Item 6 – Organization of Upcoming Agenda Items	Staff to invite Metro Vancouver to the February 20 <sup>th</sup> Committee meeting to provide presentation.	Committee Clerk	Confirmed for Feb 20 <sup>th</sup>
2020-01-23	Action Item	Item 6 – Organization of Upcoming Agenda Items	Councillor Johanson to provide additional information to the Committee on the timeline for the insurance claim surrounding the White Rock Pier/ West Wharf replacement.	Councillor Johanson	Info to be provided @ Feb 6 meeting
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date

					(Red indicates Completed Items)
2020-01-23	Action Item	Item 6 – Organization of Upcoming Agenda Items	Staff to provide an update on Council's request that they start developing a concept for the White Rock Pier/ West Wharf replacement.	Director of Engineering and Municipal Operations	Added as a standing agenda item for updates as they arise.
2020-01-23	Action Item	Item 6 – Organization of Upcoming Agenda Items	D. Riley, Committee member, to provide information to staff following the February 18 <sup>th</sup> Shared Water Alliance meeting on which representative to invite from the Province to discuss water quality. Update to be provided to the Committee at the February 20 <sup>th</sup> meeting.	D. Riley	Information to be provided for Feb 20 <sup>th</sup> meeting. Committee to determine date for invitation –
2020-01-23	Action Item	Item 6 – Organization of Upcoming Agenda Items	Staff to invite Mr. Thompson to present at either the February 6 <sup>th</sup> or March 5 <sup>th</sup> Committee meeting.	Committee Clerk	Confirmed for Feb 6 meeting
2020-02-06	Action Item	Item 5 - Tree Management Bylaw 1831 and Tree Management on City Lands policy 611	S. Crozier and P. Byer to revise the proposed recommendations to incorporate Committee feedback and will provide another draft at the next meeting (February 20, 2020). Future revisions and adoption will be reviewed at the following meeting (March 5, 2020).	Members S. Crozier and P. Byer	Complete
2020-02-06	Action Item	Item 6 – Official Community Plan and Climate Change	R. Hynes, Chairperson, to review the relative sections in the Environmental Strategic Plan, the Climate Change Action Plan, and the OCP and propose an approach to the Committee's mandate to review the City's climate change strategies.	Member R. Hynes	Suggested approach (following CARIP review) discussed at the Feb, 20 <sup>th</sup> meeting. Review to take place in the same time period as staff would normally prepare the CARIP report.
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date (Red indicates

					Completed Items)
2020-02-06	Action Item	Item 7 – Information	White Rock Pier/ Wharf Replacement to be added to the next agenda for discussion	Committee Clerk	Added to Feb 20 Agenda
2020-02-20	Action Item	Item 7 – White Rock Pier/ West Wharf Replacement	White Rock Pier/ West Wharf Replacement to remain as a standing item.	Committee Clerk	Ongoing
2020-02-20	Action Item	Item 9.1 – Update from D. Riley re Provincial Representative Invitation	The Committee to determine a meeting date to invite the provincial representative to. Staff to extend an invitation to Council should they wish to attend the meeting.		postponed due to COVID-19. To be revisited when possible.
2020-09-24	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Staff to send the Urban Forest Management to the Committee for information.	Manager of Planning	Information sent by email and provided in October 8 agenda
2020-09-24	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Staff to provide the Committee with staff's suggestions for Policy 611 for information/ consideration.	Committee Clerk	Provided for information in October 8 agenda pkg
2020-09-24	Action Item	5.White Rock Pier/ West Wharf Replacement	Staff to provide the Committee with the updated consultant report, if possible.	Director of Engineering and Municipal Operations	Document provided on table at Sept. 28 Council meeting – link circulated to members by email
2020-09-24	Action Item	5.White Rock Pier/ West Wharf Replacement	P. Byer to submit an updated version of his previous summary regarding this matter to the Committee for information/discussion at a future meeting.	Committee Member P. Byer	
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date (Red indicates Completed Items)

2020-09-24	Action Item	6. Information	Staff to provide an update on Climate Action Revenue Incentive Program (CARIP) reporting.	Director of Engineering and Municipal Operations	Information sent by Email – reporting has been done
2020-09-24	Action Item	8. Environmental Advisory Committee Meetings	Staff to investigate the possibility of scheduling an alternate date for the October 8 <sup>th</sup> meeting.	Committee Clerk	Meeting to remain on October 8th
2020-10-08	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Staff to provide an update/ explanation on the suggested changes for policy 611 (in relation to replacement tree cash in lieu amount) at the next meeting.	Planning Department	To be discussed at October 22 meeting
2020-10-08	Action Item	7. Other Business	Staff to provide the Committee with a brief report on the topic of Rodenticide in White Rock at a future meeting for discussion.	Director of Engineering and Municipal Operations	Estimated - 2021
2020-11-19	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	P. Byer, Committee member, to come back to the Committee with a potential recommendation on the subject of public notice.	P. Byer	Included in December 8 agenda package
2020-11-19	2020-EAC-022	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that, in the context of the ongoing Official Community Plan (OCP) and Zoning Bylaw review, staff be directed to develop proposals to:</p> <p>a) Give greater and more explicit priority to tree preservation in the requirements set by zoning and planning regulations across all Development Permit Areas;</p> <p>b) Give more explicit attention to tree preservation and canopy enhancement in the procedures governing the application of planning and zoning requirements. This could be achieved by amending the Planning Procedure Bylaw 2234 to require mandatory consideration – and written record- of implications for tree protection and canopy enhancements in all relevant Advisory Design Panel and Planning Department deliberations, decisions and recommendations to Council.</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
<b>Meeting Date</b>	<b>Motion #/ Action Item</b>	<b>Agenda Item # &amp; Title</b>	<b>Committee recommendation/ Action item</b>	<b>Staff/ Member Assigned</b>	<b>Status or Completion Date (Red indicates</b>

					Completed Items)
2020-11-19	2020-EAC-023	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that:</p> <p>(a) The process of developing an Urban Forest Management Plan be completed as soon as possible.</p> <p>(b) Key elements of the UFMP should include:</p> <p>(i) recognition that trees on both private and public lands are essential components of the urban forest and ecology of the city;</p> <p>(ii) setting an explicit canopy recovery target (eg, 27% canopy coverage by 2045);</p> <p>(iii) undertakings to increase the currently projected maximum number of trees (2500) that can be planted on City land and</p> <p>(iv) strategies for increasing lands on which the City can plant additional trees to help meet the target.</p> <p>(c) Progress in achieving any UFMP or canopy coverage goals should be monitored through the presentation of annual Tree Canopy Plan updates to Council (see Recommendation R20).</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-11-19	2020-EAC-024	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee recommends that Bylaw 1831, currently entitled "White Rock Tree Management Bylaw", be re-entitled as "White Rock Tree Protection Bylaw."	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date (Red indicates Completed Items)

2020-11-19	Action Item	5. Information	BNSF Lands to be added to tracking document for discussion at a later date.		Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-08	2020-EAC-029	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that Policy 611 "Tree Management on City Lands" be amended as follows:</p> <p>a) Change its title to "Tree Protection, Canopy Enhancement and Management on City Lands."</p> <p>b) Amend Section 1 as follows: "Policy: In managing trees on City land, it is the priority of the City of White Rock to protect existing trees and increase the number of healthy trees and amount of tree canopy and thus enhance and ensure the sustainability of the City's urban forest and realization of the environmental and esthetic benefits it provides. In this context, the interest of property owners in preserving or restoring private views obstructed by City trees will be addressed through a procedure described in annex 1 to this Policy. "</p> <p>c) In Section 3 "Management of City Trees" insert an additional clause (a.1) as follows: "</p> <p style="padding-left: 40px;">(a) The City manages trees on city lands: 1. For the overriding purposes of protecting existing trees and increasing the number of healthy trees and amount of tree canopy."</p> <p>d) Move Sections 5, 6, 7 and 8 to an annex to the Policy.</p> <p>e) Limit the criteria under which applications for approved pruning, crown thinning, or width reductions are accepted to those where the property owner has clearly demonstrated that the tree has increased in size to completely obscure a previously existing view from the application property, and to prohibit the topping or removal of city trees for the re-establishment of views. In addition, amend the policy to remove the definition of "narrow corridor" or "single object" views, and allow for the</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.

			siting, species selection, and planting of new or replacement trees on City lands in all locations where future growth is not expected to completely obscure established views.		
2020-12-08	2020-EAC-030	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee recommends that the minimum size for the definition of a “protected tree” in Bylaw 1831 be reduced to a trunk diameter at breast height (DBH) 20 cm or less.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-08	2020-EAC-031	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee (EAC) recommends that Council direct staff to conduct a technical review and update the texts of Bylaws and Policies addressed in this report in order to identify any amendments, consistent with the EAC’s recommendations, that may be needed to ensure currency, clarity and consistency of these documents.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-08	2020-EAC-032	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee recommends that the regulations and policies concerning “significant trees” and “heritage trees” be reviewed and rationalized by establishing a consolidated definition of “significant Tree”, a “Significant Tree Policy” and a “Significant Tree Registry” applicable to trees on both public and private lands. These should draw on criteria and procedures derived from best practices in other municipalities and relevant provincial guidelines. Bylaw 1831 and Policy 611 should be amended to make clear that “significant” trees of any size will not be removed for other than safety reasons or as approved by Council.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.

2020-12-08	2020-EAC-033	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee recommends that Bylaw 1831 be revised by removing fruit trees, alders and cottonwoods from the definition of “lower value trees”.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
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Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date (Red indicates Completed Items)
2020-12-08	2020-EAC-034	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that Policy 611 be revised to:</p> <p>a) Rewrite that when the City is evaluating initiatives that might result in tree removal on City lands, all possible ways to protect the trees should be considered;</p> <p>b) If they must be removed, ambitious replacement requirements should be specified.</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-08	2020-EAC-035	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that Council direct staff to review the current fees, securities, replacement values and fines related to tree removal and replacements to ensure they are commensurate with best practices conducive to achieving the goals of maintaining and increasing the number of healthy trees and the amount of tree canopy in the City.</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-08	2020-EAC-036	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that Council direct staff to review the sufficiency of the methods and resources employed to ensure effective enforcement of Bylaw 1831 and Policy 611.</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.

2020-12-08	2020-EAC-037	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Considering the central role played by private contractors in the management of trees on private property, the Environmental Advisory Committee recommends that staff maintain a record of contractors that contravene Bylaw 1831 or Policy 611 and take steps to ensure that such contractors are not hired by the City, that relevant fines are levied on them, and/or their business licenses are suspended or revoked.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
<b>Meeting Date</b>	<b>Motion #/ Action Item</b>	<b>Agenda Item # &amp; Title</b>	<b>Committee recommendation/ Action item</b>	<b>Staff/ Member Assigned</b>	<b>Status or Completion Date (Red indicates Completed Items)</b>
2020-12-08	Action Items	5. Information	The use of plastics to be added to tracking document for discussion at a later date.		To discuss 2021
2020-12-17	2020-EAC-040	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee recommends that Bylaw 1831 be amended to permit the utilization of tree replacement security and deposit revenues for a range of activities to enhance and protect the City's tree canopy, including: the planting of trees on City lands, care and maintenance of trees on City lands, programs to encourage and support the planting of additional trees on private lands, and public education on the importance of enhancing and protecting trees and the tree canopy.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-17	2020-EAC-041	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee recommends that Council direct staff to review and improve the methods by which citizens and property owners are informed of the importance of tree preservation and the requirements of Policy 611 and Bylaw 1831, including the use of new tools for dissemination and for residents to notify the City when they believe that Bylaw 1831 or Policy 611 are being contravened.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.

2020-12-17	2020-EAC-042	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that:</p> <p>(a) The Policy 510 provisions regarding notice to adjacent property owners (para. 3) and applicant appeals (para. 6) be spelled out in Bylaw 1831 and extended to Type 3 (as well as Type 2) applications.</p> <p>(b) The annual Tree Canopy Report to Council (see R2c) include statistics regarding tree permit applications (of all types) received and approved or refused plus analysis of the consequent trends and implications for the effectiveness of the City's tree protection and canvas preservation and enhancement efforts.</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-17	2020-EAC-043	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that:</p> <p>(a) City requirements for a business license as an arborist and the definition of arborist in Bylaw 1831 be amended to provide that International Society of Arboriculture (ISA) certification is the sole and exclusive credential required for receipt of a licence.</p> <p>(b) Procedures in Bylaw 1831 and Policy 611 be amended to require that City Arborists visit and inspect all sites under consideration before a tree permit is approved. The above narrative and R17 (a and b) have been fine-tuned to reflect EAC discussion and agreement at its October meeting.</p> <p>(c) Bylaw 1831 be revised to only allow City staff or agents to remove or plant trees on City lands.</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-17	2020-EAC-044	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that:</p> <p>(a) City requirements for a business license as an arborist and the definition of arborist in Bylaw 1831 be amended to provide that International Society of Arboriculture (ISA) certification is the sole and exclusive credential required for receipt of a licence.</p> <p>(b) Procedures in Bylaw 1831 and Policy 611 be amended to require that City Arborists visit and inspect all sites under consideration before a tree permit is</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and

			approved. The above narrative and R17(a and b) have been fine-tuned to reflect EAC discussion and agreement at its October meeting. (c) Bylaw 1831 be revised to only allow City staff or agents to remove or plant trees on City lands.		Legislation Committee.
2020-12-17	2020-EAC-045	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environmental Advisory Committee recommends that:</p> <p>(a) Bylaw 1831 be amended to establish:</p> <p style="padding-left: 40px;">(i) explicit criteria for approval of Type 2 and Type 3 tree management permits taking into account the provisions of Policy 510 and best practices in other jurisdictions including City of Vancouver.</p> <p style="padding-left: 40px;">(ii) appropriate criteria to govern decisions by City officials regarding the management of trees on City land.</p> <p>(b) Existing City policies, including 510 and 611, be revised to bring them into line with any bylaw amendments introduced pursuant to R18 (a).</p>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2020-12-17	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	R13 to be discussed further at the next meeting to allow members to have extra time for consideration.		Added to agenda for discussion at January 7, 2021 meeting
2020-12-17	2020-EAC-022 to 2021-EAC-010	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Recommendations one through 20 to be provided to Council for discussion in early 2021.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.

2020-12-17	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	The Committee suggested that they need to re-work this proposal (R19) and to come back and discuss it further at the next scheduled meeting.		Added to agenda for discussion at January 7, 2021 meeting
2021-01-07	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Staff to provide a cover for the recommendations report, alerting Council the pros and cons on the recommendations so that Council can make a performed decision.	Staff	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2021-01-07	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	Chairperson to provide a finalized recommendation document for the next meeting, which they hope to adopt the final recommendations for then.	Chairperson	Added to the January 21 <sup>st</sup> , 2021 meeting
2021-01-21	2021-EAC-013	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee rescind the previously adopted R12.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
2021-01-21	2021-EAC-014	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee has no further recommendations in regards to R12.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.

2021-01-21	2021-EAC-015	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee rescinds the previously adopted R9.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.	2021-EAC-016	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Environmental Advisory Committee recommends that Council direct staff to review the current fees, securities, cash in lieu requirements, replacement values and quotas, and fines related to tree removal and replacements to ensure they are commensurate with best practices conducive to achieving the goals of maintaining and increasing the number of healthy trees and the amount of tree canopy in the City.	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.
Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.	2021-EAC-017	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	<p>THAT the Environment Advisory Committee adopts the entire Tree Management Recommendations report, including the executive summary and draft resolution report, with the following changes:</p> <ul style="list-style-type: none"> <li>• Delete R12 and the narrative that proceeds it.</li> <li>• Make the following changes to 2. Tree Replacement Requirements, On Private Lands (text noted above): <ul style="list-style-type: none"> <li>○ On the second line, after "replacement trees", add "and/or to make cash in lieu payments for the City to plant trees elsewhere"; and</li> <li>○ In the second sentence, remove "as well as the current replacement quotas based on size of the removed trees".</li> </ul> </li> <li>• The newly amended R9, as voted in the above motion.</li> </ul>	To Council	Provided to Council at February 22, 2021 meeting. To be reviewed by Staff and the Governance and Legislation Committee.

2021-01-21	Action Item	4. Tree Management Bylaw 1831 and Tree Management on City Lands Policy 611	THAT the Chairperson rescinds the text of the report underneath the Works to Address Damage to Existing Buildings or Infrastructure section	Chairperson	To be reviewed at the February 4 <sup>th</sup> , 2021 meeting
2021-01-21	Action Item	7.1. Committee Action Tracking	The Chairperson proposed that the consideration of organization of work and remaining priorities be the first order of business at the February 4, 2021 meeting.	The Committee	Added to the February 4 <sup>th</sup> , 2021 meeting
2021-02-04	Action Item	4. Organization of Work and Priorities	P. Byer and J. Lawrence to review the relevant elements of the 2017 Official Community Plan and lead a discussion on their findings at the March 18th meeting. at the next meeting.	P. Byer & J. Lawrence	Added to the February 18 <sup>th</sup> , 2021 meeting
2021-02-04	Action Item	4. Organization of Work and Priorities	Committee Clerk to provide a link of the 2017 Official Community Plan as it has been completed so far to the Environmental Advisory Committee.	Committee Clerk	Sent on February 5 <sup>th</sup> , 2021
2021-02-18	Action Item	4. Discussion of Environmental Provisions Official Community Plan	Chairperson Hynes to present at the next meeting a draft report regarding an amendment to Policy 12.5.1 of the 2017 Official Community Plan's Green House Gas targets.	Chairperson Hynes	Added to the March 4 <sup>th</sup> , 2021 meeting.
2021-02-18	Action Item	4. Discussion of Environmental Provisions Official Community Plan	J. Lawrence to further review Policy 12.5.7, Electrical Vehicles, and provide a proposal regarding this policy for the following meeting.	Committee Member, J. Lawrence	Added to the March 4 <sup>th</sup> , 2021 meeting.
2021-02-18	Action Item	5.1. Electric Vehicle Parking Spaces	J. Lawrence to research other municipalities' plans regarding electric vehicles.	Committee Member, J. Lawrence	Added to the March 4 <sup>th</sup> , 2021 meeting.
2021-03-04	Action Item	5. Greenhouse Gas Reduction Target Proposal	The Committee to further review the draft resolution document to provide comments at the next meeting.	The Committee	Added to the March 18 <sup>th</sup> , 2021 meeting.
2021-03-04	Action Item	6. Electric Vehicle Charging in New Buildings - Possible Revision to OCP Policy 12.5.7	J. Lawrence to continue working on the draft document by condensing the content and including a possible recommendation to Council.	Committee Member, J. Lawrence	Added to the March 18 <sup>th</sup> , 2021 meeting.
2021-03-04	Action Item	6. Electric Vehicle Charging in New Buildings - Possible Revision to OCP Policy 12.5.7	The Committee to further review the draft document to provide comments at the next meeting.	The Committee	Added to the March 18 <sup>th</sup> , 2021 meeting.
2021-03-18	2021-EAC-26	4. Greenhouse Gas Reduction Target Proposal	THAT the Environmental Advisory Committee recommend that Council consider the Greenhouse Gas Reduction Target Proposal report with the recommendation and / or endorse the recommendation to staff:	Council	Added to the March 29 <sup>th</sup> , 2021 Council agenda

			<p><i>The City of White endorses the current GHG emission reduction targets of the Governments of Canada, BC and Metro Vancouver, in particular the shared commitment to achieve net zero emissions, or carbon neutrality, by 2050. The City will undertake all possible measures within its jurisdiction and capabilities to contribute to the realization of these targets, including through the achievement of carbon neutrality in its corporate operations by 2030 and by actively promoting the reduction of community-wide GHG emissions in White Rock.</i></p> <p><i>To these ends, concrete plans will be developed and steps taken in all spheres enumerated under BC's annual climate action reporting requirements, ie: broad planning, building and lighting, energy generation, greenspace protection and enhancement, solid waste management, transportation, water and wastewater management, and climate change adaptation efforts.</i></p>		
	2021-EAC-027	5. Electric Vehicle Charging in New Buildings – Possible Revision to OCP Policy 12.5.7	<p>THAT the Environmental Advisory Committee recommends that Council direct staff to amend OCP Policy 12.5.7 as follows:</p> <p><i>Electric Vehicles – Require the following electric vehicle charging components in new residential, multi-unit residential, and commercial buildings. A minimum of:</i></p> <ul style="list-style-type: none"> <li><i>• 1 Level 2 EV-ready parking stall in single-family homes with garages</i></li> <li><i>• 20% of parking stalls to be Level 2 EV-ready in commercial buildings</i></li> <li><i>• 100% of resident parking stalls to be Level 2 EV-ready in multi-unit residential buildings</i></li> <li><i>• 50% of visitor parking stalls to be Level 2 EV-ready in multi-unit residential buildings</i></li> </ul> <p><i>AND THAT zoning bylaws be amended to be consistent with these requirements.</i></p>	Council / Staff	Added to the March 29 <sup>th</sup> , 2021 Council agenda

	2021-EAC-028	6.1 Sustainable Park Designs in New Parks	THAT the Environmental Advisory Committee recommend Council to direct staff to review and revise, if necessary, the Centre Street Walkway project to be consistent with sustainable design principles, as adopted by Council on December 2, 2019.	Council / Staff	Added to the March 29 <sup>th</sup> , 2021 Council agenda
	2021-EAC-029	6.1 Sustainable Park Designs in New Parks	THAT the Environmental Advisory Committee recommend, that in considering future plans for Maccaud Park, Council give priority to the importance of preserving and enhancing greenspace and tree canopy, and limiting the expansion of impermeable surfaces.	Council	Added to the March 29 <sup>th</sup> , 2021 Council agenda



## Environmental Advisory Committee Action & Motion Tracking Document

Term: July 2021- October 2022  
Updated: June 10, 2021

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### ACTION ITEMS

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS

### MOTIONS

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS