

The Corporation of the
CITY OF WHITE ROCK

Regular Council Meeting
AGENDA



Monday, January 25, 2021, 7:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

***Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M192 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

T. Arthur, Director of Corporate Administration

	Pages
1. CALL MEETING TO ORDER	
1.1. FIRST NATIONS LAND ACKNOWLEDGEMENT	
<i>We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.</i>	
2. ADOPTION OF AGENDA	
RECOMMENDATION THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for January 25, 2021 as circulated.	
3. ADOPTION OF MINUTES	10
RECOMMENDATION THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:	
<ul style="list-style-type: none">• January 11, 2021 Regular Council minutes; and• January 18, 2021 Public Hearing minutes for Bylaw 2358 (15561 & 15569 Oxenham Avenue) and 2363 (1485 Fir Street).	

4. QUESTION AND ANSWER PERIOD

Due to the COVID-19 global pandemic, in-person Question and Answer Period has been temporarily suspended until further notice. You may forward questions and comments to Mayor and Council by emailing ClerksOffice@whiterockcity.ca with Question and Answer Period noted in the subject line. Your questions and comments will be noted along with answers and placed on the City's website. You will be notified directly once this has been completed.

As of 8:30 a.m., January 20, 2021, there were no Question and Answer period submissions received.

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

Note: there are to be no questions or comments on a matter that will be the subject of a public hearing (time between the public hearing and final consideration of the bylaw).

RECOMMENDATION

THAT Council receive for information the correspondence submitted for Question and Answer Period by 8:30 a.m. January 25, 2021, **including "On-Table"** information provided with staff responses that are available at the time.

5. DELEGATIONS AND PETITIONS

5.1. DELEGATIONS

None

5.2. PETITIONS

None

6. PRESENTATIONS AND CORPORATE REPORTS

6.1. PRESENTATIONS

None

6.2. CORPORATE REPORTS

6.2.a. COVID-19 GLOBAL PANDEMIC VERBAL UPDATE

The Fire Chief to provide a verbal report regarding the COVID-19 Global Pandemic.

6.2.b.	Draft Surveys for Economic Development Strategic Plan Update	37
	Corporate report dated January 25, 2021 from the Director of Planning and Development Services titled "Draft Surveys for Economic Development Strategic Plan Update".	
	<u>RECOMMENDATION</u>	
	THAT Council refer the draft Economic Development Strategic Plan update surveys for business and for residents to the Economic Development Advisory Committee for review, prior to distributing the surveys.	
6.2.c.	2020 Special Events Review and Special Events for 2021	50
	Corporate report from the Director of Recreation and Cultural titled "2020 Special Events Review and Special Events for 2021".	
	<u>RECOMMENDATION</u>	
	THAT Council approve the following new Special Events for 2021:	
	<ol style="list-style-type: none"> 1. Chalk Art Festival, May 29-30, 2021, organized by the White Rock BIA; and 2. Summer Busker Series, June 5 to August 28, 2021 from 12:00 p.m. (noon) to 4:00 p.m. at various busker locations throughout the City, organized by the White Rock BIA. 	
6.2.d.	White Rock Festival of Lights Event Application Review	67
	Corporate report dated January 25, 2021 from the Director of Recreation and Culture titled "Whit Rock Festival of Lights Event Application Review".	
	<u>RECOMMENDATION</u>	
	THAT Council approve the 2021 White Rock Festival of Lights (WRFL) as a "Category C" special event under the conditions outlined in this corporate report.	
6.2.e.	Antique Fire Truck Options	81
	Corporate report dated January 25, 2021 from the Director of Engineering and Municipal Operations and the Fire Chief titled " Antique Fire Truck Options".	
	<u>RECOMMENDATION</u>	
	THAT Council directs staff to request the White Rock Firefighters' Union to relocate the antique fire truck from the Parks Yard.	
6.2.f.	Contract Award - Fire Hall Roof Replacement	84
	Corporate report dated January 25, 2021 from the Director of Engineering and Municipal Operations titled "Contract Award - Fire Hall Roof Replacement".	

RECOMMENDATION

THAT Council:

1. Approve the award of the Fire Hall Roof Replacement project to Langley Roofing Co. Ltd. in the amount of \$225,700 (excluding GST); and
2. Direct staff to realign capital projects in the Financial Plan to accommodate these unbudgeted increases.

6.2.g. Street and Traffic Bylaw Amendment - Johnston Road Speed Limit Reduction

87

Corporate report dated January 25, 2021 from the Director of Engineering and Municipal Operations titled "Street and Traffic Bylaw Amendment - Johnston Road Speed Limit Reduction".

Note: The noted Bylaw No. 2374 is placed on the agenda as Item 8.1.a. for Council consideration at that time.

RECOMMENDATION

THAT Council receive the January 25, 2021 corporate report from the Director of Engineering and Municipal Operations titled "Street and Traffic Amendment - Johnston Road Speed Limited Reduction".

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1. STANDING AND SELECT COMMITTEE MINUTES

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RECOMMENDATION

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

Finance and Audit Committee - December 7, 2020;

Land Use and Planning Committee - November 16, 2020;

Land Use and Planning Committee - January 11, 2021;

Seniors Advisory Committee - January 5, 2021; and,

Environmental Advisory Committee - January 7, 2021.

7.2. STANDING AND SELECT COMMITTEE RECOMMENDATIONS

7.2.a. Land Use and Planning Committee - January 11, 2021 (Chairperson, Councillor Chesney)

Note: From the January 11, 2021 Land Use and Planning Committee Minutes:

- The Land Use and Planning Committee recommended Bylaw No. 2371, as amended, be given first and second readings and direct staff to schedule the public hearing. Bylaw No. 2371 will be considered under Item 8.1.b. of this agenda.
- Application for Liquor License Referral - 1122 Vidal Street was addressed at the January 11, 2021 Regular Council Meeting
- Application for "Beachway" 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street was addressed at the January 11, 2021 Regular Council meeting

7.2.a.a. ADVANCEMENT OF APPLICATION FOR 15733 THRIFT AVENUE - Recommendation #1

RECOMMENDATION

THAT Council direct staff to advance the zoning amendment application at 15733 Thrift Avenue to the next stage in the application review process.

8. BYLAWS AND PERMITS

8.1. BYLAWS

8.1.a. BYLAW 2374 - STREET AND TRAFFIC BYLAW, 1999, NO. 1529, AMENDMENT NO. 7, BYLAW 2021, NO. 2374

126

Bylaw 2374 - A bylaw to replace Schedule B and Schedule D of the Street and Traffic Bylaw with a new Schedule B showing Street Classifications and Speed Limits. The bylaw is placed on the agenda for consideration of first, second and third reading at this time.

Note: Bylaw 2374 is brought forward from Item 6.2.g corporate report placed earlier on the agenda.

RECOMMENDATION

THAT Council give first, second and third reading to the *"Street and Traffic Bylaw, 1999, No. 1529, Amendment No. 7, Bylaw 2021, No. 2374"*.

- 8.1.b. **BYLAW 2371 - White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Accessible Parking Standards) Bylaw, 2021, No.2371** 128
- Bylaw 2371 - A bylaw to amend the White Rock Zoning Bylaw in regard to accessible parking. This item was discussed at the January 11, 2021 Land Use and Planning Committee meeting. The Committee recommended Council give first and second reading as amended (minutes attached to this agenda under Item 7.1)
- RECOMMENDATION**
 THAT Council give first and second readings to "*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Accessible Parking Standards) Bylaw, 2021, No.2371*".
- RECOMMENDATION**
 THAT Council direct staff to schedule the public hearing for "*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Accessible Parking Standards) Bylaw, 2021, No. 2371.*"
- 8.1.c. **BYLAW 2372 - REVENUE ANTICIPATED BORROWING BYLAW, 2021, NO. 2372** 131
- Bylaw 2372 - A bylaw providing for the borrowing of sums of money as may be requisite to meet the current lawful expenditures of the City. The bylaw was given first, second and third reading at the January 11, 2021 Regular Council meeting and is now presented for consideration of final reading at this time.
- RECOMMENDATION**
 THAT Council give final reading to the "*Revenue Anticipation Borrowing Bylaw, 2021, No. 2372*".
- 8.1.d. **BYLAW 2358 - WHITE ROCK ZONING BYLAW 2012, NO. 2000, AMENDMENT (RS-4 - 15561/15569 OXENHAM AVENUE) BYLAW, 2020, NO. 2** 132
- Bylaw 2358 - A bylaw to amend the "White Rock Zoning Bylaw, 2012, No. 2000" as amended to permit the subsequent subdivision of the two (2) lots into three (3) and allow for the construction of a new single family dwelling on each new lot; three (3) new homes in place of two (2). The project / bylaw was given first and second reading at the September 28, 2020 Regular Council meeting. The public hearing was held January 18, 2021. The bylaw is now presented for consideration of third reading.

RECOMMENDATION

THAT Council give third reading to "*White Rock Zoning Bylaw 2012, No. 2000, Amendment (RS-4 - 15561/15569 Oxenham Avenue) Bylaw, 2020, No. 2358*".

RECOMMENDATION

That Council direct staff to resolve the following issues prior to final adoption:

1. Ensure that all engineering requirements and issues including servicing agreement completion are addressed to the satisfaction of the Director of Engineering and Municipal Operations; and
2. Demolish the existing building and structures to the satisfaction of the Director of Engineering and Municipal Operations.

8.1.e.

BYLAW 2363 - WHITE ROCK ZONING BYLAW, 2012, NO. 2000, AMENDMENT (CD-64 - 1485 FIR STREET) BYLAW, 2020, NO. 2363

134

Bylaw 2363 - A bylaw to amend the "White Rock Zoning Bylaw, 2012, No. 2000" as amended to permit the construction of a six-storey 80-unit rental residential building over two (2) levels of underground parking. The project / bylaw was given first and second reading at the October 19, 2020 Regular Council meeting. The public hearing was held January 18, 2021. The bylaw is now presented for consideration of third reading.

RECOMMENDATION

THAT Council give third reading to "*White Rock Zoning Bylaw 2012, No. 2000, Amendment (CD-64 - 1485 Fir Street) Bylaw, 2020, No. 2363*".

RECOMMENDATION

THAT Council direct staff to resolve the following issues prior to final adoption, if Bylaw No. 2363 is given Third Reading after the Public Hearing:

- a. Ensure that all engineering requirements and issues, including dedication of a 5.0 metre by 5.0 metre corner cut on the corner of the site at Fir Street and Russell Avenue, intersection improvements including 'watch for pedestrian' signage as well as tactile paving on the northwest and northeast corners of George Lane and Thrift Avenue, and completion of a servicing agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;
- b. Finalization of the Tenant Relocation Plan and adoption of a Housing Agreement Bylaw; and
- c. Consolidation of the existing three (3) lots and demolition of the existing residential building; and

THAT pending adoption of "*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-64 – 1485 Fir Street) Bylaw, 2020, No. 2363,*" Council consider issuance of Development Permit No. 432 for 1485 Fir Street.

8.2. PERMITS

None

9. CORRESPONDENCE

9.1. CORRESPONDENCE - RECEIVED FOR INFORMATION

Note: Further action on the following correspondence items may be considered. Council may request that any item be brought forward for discussion, and may propose a motion of action on the matter.

RECOMMENDATION

THAT Council receive correspondence circulated in the agenda as Items 9.1.a - 9.1.d.

9.1.a. CITY OF NELSON: VACCINATION PRIORITY FOR ESSENTIAL CRITICAL INFRASTRUCTURE EMPLOYEES 144

Letter dated January 8, 2021 from the City of Nelson to A. Dix, Minister of Health, to inform of their request of the inclusion of essential municipal critical infrastructure employees in the second priority group of the COVID-19 vaccine roll-out.

9.1.b. CITY OF NORTH VANCOUVER: PROVINCE WIDE BAN ON ANTICOAGULANT RODENTICIDES 146

Letter dated January 11, 2021 from the City of North Vancouver to the Honourable G. Heyman, Minister of Environment and Climate Change Strategy and Minister Responsible for TransLink to inform of their formal ban of the use of anticoagulant rodenticides on all municipal property and requesting support for a BC wide ban of the same as well as requested to find new ways to address the rodent population that does not threaten the wellbeing of other animals dwelling within urban areas.

Note: Council may consider supporting the initiative for a BC wide ban of the use of anticoagulant rodenticides

9.1.c. PEACE ARCH HOSPITAL FOUNDATION - HEALTHY COMMUNITY GRANT PROGRAM 147

Letter dated January 15, 2021 from the Peace Arch Hospital Foundation (PAHF) to inform G. Passmore of Sources Community Resources that their letter of intent towards the PAHF Community Grant Program has been accepted and they have been invited to continue the application process which concludes February 15, 2021.

Note: Council may wish to consider a letter of support for the Sources Community Resources application for this grant opportunity.

9.1.d. SOFTBALL B.C: COVID RELIEF FUNDING

149

Email dated December 15, 2020 from Softball B.C. requesting financial support for softball athletes attending the Canada Summer games in 2022.

Note: Council may wish to refer to the financial plan process.

10. MAYOR AND COUNCILLOR REPORTS

10.1. MAYOR'S REPORT

10.2. COUNCILLORS REPORTS

11. MOTIONS AND NOTICES OF MOTION

11.1. MOTIONS

11.2. NOTICES OF MOTION

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

13. OTHER BUSINESS

14. CONCLUSION OF THE JANUARY 25, 2021 REGULAR COUNCIL MEETING

Regular Council Meeting of White Rock City Council

Minutes



January 11, 2021, 7:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Carl Isaak, Director of Planning and Development Services
Colleen Ponzini, Director of Financial Services
Eric Stepura, Director of Recreation and Culture
Ed Wolfe, Fire Chief
Kale Pauls, Staff Sergeant
Debbie Johnstone, Deputy Corporate Officer
Greg Newman, Manager of Planning
Donna Kell, Manager of Communications

1. **CALL MEETING TO ORDER**

The meeting was called to order at 7:12 p.m.

1.1 **FIRST NATIONS LAND ACKNOWLEDGEMENT**

We would like to recognize that we are standing/working/meeting on the traditional unceded territory of the Semiahmoo First Nation, and also wish to acknowledge the broader territory of the Coast Salish Peoples.

2. ADOPTION OF AGENDA

Motion Number: 2021-004

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for January 11, 2021 as amended with the following addition from the Land Use and Planning Committee meeting held earlier this evening, to be considered under Item 7.2.c.a Standing and Select Committee Recommendations:

- Council to consider and ratify the recommendations in regard to the Application for Liquor License Referral (Lounge Endorsement) and Development Variance Permit, 1122 Vidal Street (LL20-014 and DVP 20-021)

Motion CARRIED

3. ADOPTION OF MINUTES

Motion Number: 2021-005

THAT the Corporation of the City of White Rock Council adopt the following meeting minutes as circulated:

- December 7, 2020

Motion CARRIED

4. QUESTION AND ANSWER PERIOD

Due to the COVID-19 global pandemic, in-person Question and Answer Period has been temporarily suspended until further notice. You may forward questions and comments to Mayor and Council by emailing ClerksOffice@whiterockcity.ca with Question and Answer Period noted in the subject line. Your questions and comments will be noted along with answers and placed on the City's website. You will be notified directly once this has been completed.

Note: There were no submission for Question and Answer Period for January 11, 2021.

5. DELEGATIONS AND PETITIONS

5.1 DELEGATIONS

None

5.2 PETITIONS

Petition from residents of Blackburn Crescent regarding City proposed upgrades along Blackburn Crescent between Archibald Road and High Street (concern was noted with possible installation of sidewalks, bike lanes and any significant road widening or shifting south that may occur as a result of the sidewalk and/or bike lane installation).

Note: If Council approves the project as part of the upcoming financial plan / budget process the noted petition information will be referred back through as part of the public pre-construction consultation process.

Motion Number: 2021-006

THAT Council directs staff to stop any work on the capital project for Blackburn Crescent between Archibald Road and High Street, until it can be reviewed and considered during the upcoming budget process.

Motion DEFEATED

Councillors Fathers, Manning, Trevelyan and Mayor Walker voted in the negative

Motion Number: 2021-007

THAT Council receive the petition as circulated in the agenda with 23 signatures from residents of Blackburn Crescent between Archibald Road and High Street regarding City proposed upgrades along Blackburn Crescent between Archibald Road and High Street (installation of sidewalks, bike lanes and any significant road widening or shifting south that may occur as a result of the sidewalk and/or bike lane installation).

Motion CARRIED

6. PRESENTATIONS AND CORPORATE REPORTS

6.1 PRESENTATIONS

6.1.a WHITE ROCK RCMP BIAS-FREE POLICING ADVISOR

Staff Sargent Kale Pauls, White Rock RCMP, provided an introduction to White Rock 's RCMP Bias-Free Policing Advisor Constable Amarjit Nijjar.

6.1.b NORM MACLEOD, DEPUTY FIRE CHIEF

The Deputy Fire Chief provided a presentation in regard to the selected Emergency Mass Notification System for the City of White Rock titled "ALERTABLE".

Shari Romeril and Rick Arter, representatives were in attendance, via electronic means, from PEASI, the parent company of ALERTABLE, to provide an overview of the system.

The system will be promoted using a communication plan by the City working with the Fire Department.

6.2 CORPORATE REPORTS

6.2.a COVID-19 GLOBAL PANDEMIC VERBAL UPDATE

The Fire Chief provided a verbal report regarding the COVID-19 global pandemic giving stats for both locally and globally.

The following discussion point was noted:

- Concern with how much time it is taking for Fraser Health to report COVID cases, example: Evergreen Baptist, complaints that there was no information forthcoming to them (nothing posted for 24 hours)

6.2.b SCHOOL DISTRICT 36 (SURREY) - ELIGIBLE SCHOOL SITE PROPOSAL 2021/2022 CAPITAL PLAN

Corporate report dated January 11, 2021 from the Director of Planning and Development Services titled "School District 36 (Surrey) - Eligible School Site Proposal 2021/2022 Capital Plan".

Motion Number: 2021-008

THAT Council:

1. Accept the resolution of the Board of Education respecting the 2021/2022 Eligible School site Proposal for School District 36 (Surrey); and
2. Direct the Director of Corporate Administration to forward a copy of Council's resolution to School District 36 (Surrey).

Motion CARRIED

6.2.c REVENUE ANTICIPATION BORROWING BYLAW, 2021, NO. 2372

Corporate report dated January 11, 2021 from the Director of Financial Services titled "Revenue Anticipation Borrowing Bylaw, 2021, No. 2372".

Note: Bylaw 2372 is to be considered by Council under the Bylaws section of the agenda as Item 8.1.c.

Motion Number: 2021-009

THAT Council receive the January 11, 2021 corporate report from the Director of Financial Services titled "Revenue Anticipation Borrowing Bylaw, 2021, No. 2372".

Motion CARRIED

7. MINUTES AND RECOMMENDATIONS OF COMMITTEES

7.1 STANDING AND SELECT COMMITTEE MINUTES

Note: Environmental Advisory Committee recommendations regarding Bylaw 1831 and Policy 611 will be provided to Council for consideration once the Committee has completed their review (early 2021).

Motion Number: 2021-010

THAT Council receive for information the following standing and select committee meeting minutes as circulated:

- Arts and Cultural Advisory Committee - November 24, 2020;
- Housing Advisory Committee - November 25, 2020;
- Public Art Advisory Committee - November 26, 2020;
- COVID-19 Recovery Task Force - December 1, 2020 (Due to timing recommendations were already considered at December 7, 2020 Council meeting);
- Environmental Advisory Committee - December 8, 2020;
- Economic Development Advisory Committee - December 9, 2020;
- Water Community Advisory Panel - December 15, 2020; and
- Environmental Advisory Committee - December 17, 2020.

Motion CARRIED

7.2 STANDING AND SELECT COMMITTEE RECOMMENDATIONS

7.2.a Housing Advisory Committee (Chairperson - Councillor Manning)

7.2.a.a Recommendation #1 - City of White Rock's Definition of Affordable Housing

The following discussion point was noted:

- Ensure projects similar to the current "Beachway" would be included in the definition

Motion Number: 2021-011

THAT Council direct staff to define affordable housing.

Motion CARRIED

7.2.b Public Art Advisory Committee (Council Representative - Councillor Trevelyan)

7.2.b.a Recommendation #1 - Funding for White Rock Banners

Note: Should Council adopt the recommendation including a funding request, it will need to be incorporated in the budget. Should the item be adopted by Council it will result in an increase in the budget where the following should be added to the motion:

That Council direct staff to include the additional funding request in the 2021 budget to be funded from an increase in taxation revenues.

The following discussion points were noted:

- Approximate cost of the banners: \$18,000 (off the shelf) - \$25,000 (paying local artists to draft the design)
- Fewer events provided by the BIA for 2020 and 2021, staff noted they had inquired on this previously and were told that the 2021 BIA budget has been already

established that includes various initiatives to support local businesses, Shop Local, Dine In White Rock.

Note: Council did not consider the Committee recommendation "*THAT Council obtain funding for the continuation of the banner project through another source of City funding other than the Public Art Fund*" at this time as it was thought they'd wait until after the City has heard back from the Business Improvement Association on this item.

Motion Number: 2021-012

THAT Council request to the Business Improvement Association (BIA) to assume the cost of the banner program for the next few years.

Motion CARRIED

**Councillors Kristjanson and Mayor Walker voted
in the negative**

**7.2.c Recommendation from the Land Use and Planning Committee
(January 11, 2021)**

**7.2.c.a Application for Liquor License Referral (Lounge
Endorsement) and Development Variance Permit, 1122
Vidal Street**

This Item was added to the agenda at the agenda approval stage. Staff brought the full recommendation made by the Land Use and Planning Committee earlier in the evening on the screen prior to Council consideration.

Motion Number: 2021-013

THAT Council:

1. Direct planning staff to obtain public input through a combined Public Hearing (liquor license referral) and Public Meeting (development variance permit) conducted as an electronic meeting with notice of the meeting given in accordance with Section 466 of the *Local Government Act*, including notice in newspapers and distribution by

mail to property owners / occupants within 100 metres of the subject property;

2. Authorize staff, pending the results of the electronic Public Hearing and Public Meeting, to forward a copy of this corporate report and the results of the public hearing to the Liquor and Cannabis Regulation Branch (LCRB) along with a resolution to advise that Council has considered the the potential impact for noise and the impact on the community, and is in support of the application for a Lounge Endorsement at 1122 Vidal Street, subject to the inclusion of the following conditions within the license:

- a) The hours of liquor service shall be limited to the following:

	Su n	Mo n	Tue s	We d	Thu rs	Fri	Sat
Ope n	12: 00	12: 00	12: 00	12: 00	12: 00	12: 00	12: 00
Clos ed	20: 00	22: 00	22: 00	22: 00	22: 00	23: 00	23: 00

- b) All loading activities are to occur on the property and the owner shall be responsible for ensuring there are no conflicts in the scheduling of deliveries such that loading occurs when the off-street parking spaces are not otherwise required (i.e., before normal business hours); and
- c) The “service area” as defined within the license shall be limited to a maximum capacity of 50 persons subject to the approval of a development variance permit granting relief from the parking supply requirements of City of White Rock Zoning Bylaw, 2012, No. 2000; in the absence of a development variance permit,

the license should be limited to a total occupancy of 32 persons; and

3. Pending the results of the electronic Public Meeting, approve of the issuance of Development Variance Permit No. 433.

Motion CARRIED

8. BYLAWS AND PERMITS

8.1 BYLAWS

8.1.a BYLAW 2369 - 2021 FEES AND CHARGES BYLAW, 2020, NO. 2369

Bylaw 2369 - A bylaw to impose fees and charges for various services offered by the City that are not included in any other City Bylaw. The bylaw received first, second and third readings at the December 7, 2020 Regular Council meeting and is being presented for Council consideration of final reading at this time.

Motion Number: 2021-014

THAT Council give final reading to the "*2021 Fees and Charges Bylaw, 2020, No. 2369*".

Motion CARRIED

8.1.b BYLAW 2367 - AFFORDABLE HOUSING RESERVE FUND BYLAW, 2020. NO. 2367

Bylaw 2367 - A bylaw to establish an affordable housing reserve fund. The Bylaw received first, second and third reading at the December 7, 2020 Regular Council meeting and is being presented for consideration of final reading at this time.

Note: This bylaw is to be created as a reserve fund only with no designated amount at this time (the amount will be set as part of the financial plan process).

Motion Number: 2021-015

THAT Council give final reading to the "*Affordable Housing Reserve Fund Bylaw, 2020, No. 2367*".

Motion CARRIED

**8.1.c BYLAW 2372 - REVENUE ANTICIPATION BORROWING
BYLAW, 2021, NO. 2372**

Bylaw 2372 - A bylaw providing for the borrowing of sums of money as may be requisite to meet the current lawful expenditures of the City. The bylaw is presented for consideration by Council of first, second and third reading at this time.

Note: The corresponding corporate report was included on the agenda under Item 6.2.c.

Motion Number: 2021-016

THAT Council give first, second and third reading to the *"Revenue Anticipation Borrowing Bylaw, 2021, No. 2372"*.

Motion CARRIED

**8.1.d BYLAW 2351 - WHITE ROCK ZONING BYLAW, 2012, NO. 2000,
AMENDMENT (CD-63-15654/64/74 NORTH BLUFF ROAD/
1570/80 MAPLE STREET AND 1593 LEE STREET) BYLAW,
2020, NO. 2351**

Bylaw 2351 proposed multi-building development at 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street (Beachway). This bylaw is presented for consideration of first and second reading.

Note: This Bylaw for the Beachway application was the subject of a Land Use and Planning Committee meeting held earlier in the evening.

Motion Number: 2021-017

THAT Council:

1) Give first and second readings to *"White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-63 - 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street) Bylaw, 2020, No. 2351"*; and

2) Direct staff:

- To schedule the required Public Hearing regarding “*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-63 - 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street) Bylaw, 2020, No. 2351*”; and
- To resolve the following issues prior to final adoption, if Bylaw No. 2351 is given Third Reading after the Public Hearing:
 - a) Ensure that all engineering requirements and issues, including registration of a 2.0 metre by 2.0 metre statutory right of way on each corner of the site at Maple Street and North Bluff Road and Lee Street and North Bluff Road, a 2.65 metre dedication to achieve a 15 metre road width from the centreline along the North Bluff Road property frontage, and completion of a servicing agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;
 - b) Preparation of an Affordable Home Ownership Program Memorandum of Understanding with the British Columbia Housing Management Commission generally as provided in Appendix G to Appendix A and the execution of a Project Partnering Agreement with the British Columbia Housing Management Commission and Bridgewater Development Corporation.

Motion CARRIED

Councillors Johanson, Kristjanson, and Trevelyan voted in the negative

8.2 PERMITS

8.2.a NOISE CONTROL BYLAW - REQUEST FOR NOISE EXTENSION APPLICATION FOR A SUNDAY - SOLEIL DEVELOPMENT

The Soleil development project at 1588 Johnston Road will need to close the northbound lane of Johnston Road beside their site in order to set up their crane in February. As this would be disruptive to businesses and traffic (particularly buses) if it were done

between Monday and Saturday, our Engineering Department has recommended that they do this road closure and work on a Sunday instead. Council approval is required for construction work on a Sunday, under the Noise Control Bylaw.

Note: The City's Noise Control Bylaw, 2013, No. 2018 has been attached for information purposes.

Motion Number: 2021-018

THAT whereas it is impracticable to allow a road closure on the 1500-block of Johnston Road between Monday and Saturday due to impacts to traffic, bus routes, and business access therefore:

Council in accordance with section 7.4 of the "*White Rock Noise Control Bylaw, 2013, No. 2018*," authorizes the installation of a tower crane at 1588 Johnston Road by MetroCan Constructors on only one of the following Sundays: February 7, 14, or 21, 2021, between the hours of 7:30 a.m. and 7:00 p.m.

Motion CARRIED

Councillor Kristjanson voted in the negative

Motion Number: 2021-018a

THAT Council directs staff to bring forward the City's Noise Bylaw No. 2018 to an upcoming Governance and Legislation Committee meeting to discuss the bylaw including:

1. Giving staff have flexibility within the bylaw to grant variances on a Sunday without having to wait for Council approval; and
2. Review #9 of Schedule A of the bylaw.

Motion CARRIED

Councillor Kristjanson voted in the negative

9. CORRESPONDENCE

9.1 CORRESPONDENCE - RECEIVED FOR INFORMATION

Motion Number: 2021-019

THAT Council receive correspondence circulated in the agenda as Items 9.1.a - 9.1.h.

Motion CARRIED

9.1.a METRO VANCOUVER - BOARD IN BRIEF

Metro Vancouver Board in Brief:

- Dated October 30, 2020; and,
- Dated November 27, 2020.

9.1.b CITY OF FORT ST. JOHN - UBCM CONVENTION SCHEDULE

Letter dated December 1, 2020 from the City of Fort St. John to the Union of BC Municipalities providing feedback on the review of the existing resolution process and consideration in regard to the Minister meeting schedule.

Motion Number: 2021-020

THAT Council supports the request by the City of Fort St. John regarding amending the Union of British Columbia (UBCM) resolution process and the Minister meeting schedule.

Motion CARRIED

9.1.c Cha7élkwnech (Gambier Island), B.C. - BUDGET CUTS - FEDERAL GOVERNMENT'S PORT DIVESTITURE POLICY

Email dated December 2 from Estelle Honeywell from Cha7élkwnech (Gambier Island), B.C. requesting for support for a e-petition requesting that the Minister of Transport commit to long-term public access to the New Brighton Dock through discussion with the Squamish Nation, the provincial and municipal government.

Note: Council may wish to consider supporting the request as circulated (adopting a resolution in support and to be added to an e-petition to not close / ensure long term public access to the New Brighton Dock).

Motion Number: 2021-021

THAT Council refers to staff for more information the request from Cha7élkwnech (Gambier Island), B.C with their request to the Minister of Transport to commit to long-term public access to the

New Brighton Dock through discussion with the Squamish Nation, the provincial and municipal government.

Motion CARRIED

9.1.d MP PETER JULIAN - REQUEST REGARDING BILL C-213 THE CANADA PHARMACARE ACT

Email dated November 26, 2020 from MP Peter Julian, New Westminster-Burnaby, requesting support of Bill C-213, the Canada Pharmacare Act.

Note: Council may wish to consider supporting the request as circulated (adopting a formal endorsement of Bill C-213 and to sign the corresponding e-petition).

Motion Number: 2021-022

THAT Council to support the request as circulated by MP Peter Julian regarding a formal endorsement of Bill C-213 and to sign the corresponding e-petition.

Motion CARRIED

9.1.e METRO VANCOUVER - AMENDING METRO VANCOUVER 2040: SHAPING OUR FUTURE TO RE-DESIGNATE REGIONAL PARK LANDS TO CONSERVATION AND RECREATION

Letter dated December 3, 2020 from Metro Vancouver.

Note: None of the Metro Vancouver properties proposed for re-designation are located within the City of White Rock.

Motion Number: 2021-023

THAT Council authorize the Director of Corporate Administration to respond to the Metro Vancouver Board stating that the City does not object to the proposed amendment to the Regional Growth Strategy to re-designate 71 property interests to the regional Conservation and Recreation land use designation.

Motion CARRIED

9.1.f CITY OF KAMLOOPS - OVERDOSE CRISIS AND CALL FOR OVERDOSE ACTION PLAN

Letter dated December 18, 2020 from Mayor Ken Christian, City of Kamloops, providing their recommendation to the Government of Canada to address the overdose crisis and requesting that other BC Municipalities consider making a similar recommendation.

Note: Council may wish to consider supporting the request as circulated (adopting a similar resolution asking the Government of Canada to address the overdose crises).

Motion Number: 2121-024

THAT Council support the City of Kamloops recommendation to the Government of Canada to address the overdose crisis.

Motion CARRIED

9.1.g CITY OF ROSSLAND - LETTER OF SUPPORT FOR THE CORPORATION OF THE CITY OF VERNON

Letter dated December 16, 2020 from the City of Rossland providing their recommendation of support regarding universal no-cost access to all contraception available in BC under the Medical Services Plan.

Note: Council may wish to consider supporting the request as circulated (adopting a similar resolution stating their support to the Provincial Government and local MLA of universal no-cost access to all prescription contraception available in BC under the Medical Services Plan).

Motion Number: 2021-025

THAT Council support the City of Rossland and City of Vernon regarding universal no-cost access to all contraception available in BC under the Medical Services Plan.

Motion CARRIED

9.1.h MINISTER OF FINANCE - SPECULATION AND VACANCY TAX (SVT)

Correspondence dated December 10, 2020 from the Minister of Finance to inform about an additional opportunity for feedback in relation to a speculation and vacancy tax. A technical briefing and detailed data is included. If the City has any feedback they are asked to provide it by the January 15, 2021 deadline.

Note: Staff have the information and are reviewing it.

Motion Number: 2021-026

THAT Council directs a letter be sent to the Minister of Finance requesting the return back to the communities from where the speculation and vacancy tax (SVT) funds were collected from to be utilized for the purpose of being used for affordable housing; as we suggest the funds be spent back in the municipality that it came from.

Motion CARRIED

10. MAYOR AND COUNCILLOR REPORTS

10.1 MAYOR'S REPORT

Mayor Walker noted the following community events / information:

- Dec 8 & 15 South Surrey & White Rock Chamber Chat sessions
- Dec 8, the City's Face Book Live session
- Dec 8, Alexandra Neighbourhood House's Community Conversation
- Dec 9, Source's Coldest Night of the Year "Kick Off"
- Dec 9, TransLink's Mayors' Council Committee of the Whole meeting
- Dec 10, South Surrey White Rock Overdose Prevention & Response meeting
- Dec 11, South Surrey & White Rock Chamber of Commerce's Virtual Town Hall
- Dec 11, BC Chamber's "remier & Cabinet Connect" with Premier Horgan
- Dec 19, Annual Sally Ann "Kettle Ringing"
- Dec 23, Semiahmoo House Society's "A Christmas High Tea"

- Jan 7, Communications with MLA Trevor Halford

10.2 COUNCILLORS REPORTS

Cllr Cheney noted the following community events / information:

- Dec 9, Fraser Valley Regional Library Board meeting
- Dec 11 & 18, Volunteered at the Peace Arch Hospice Booth
- Dec 15, 22, 29 and January 5, Volunteered at the Rotary Club Free Lunch Program
- Dec 25, Volunteered at the Hot Christmas Lunch (65 persons this year)

Cllr. Manning noted the following community events / information:

- Dec 9, Source's Coldest Night of the Year "Kick Off"
- Dec 10, Public Information meeting for Vidal and Marine
- Dec 15, South Surrey & White Rock Chamber Chat session
- Dec 22, Christmas Studio for the City of White Rock

Cllr Fathers, noted the following community events / information:

- Attended the recent virtual Public Information meetings

11. MOTIONS AND NOTICES OF MOTION

11.1 MOTIONS

None

11.2 NOTICES OF MOTION

None

12. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

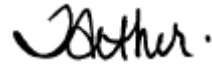
None

13. OTHER BUSINESS

None

14. **CONCLUSION OF THE DATE REGULAR COUNCIL MEETING**

The Regular Council meeting of January 11, 2021 was concluded at 9:03 p.m.



Mayor Walker

Tracey Arthur, Director of Corporate
Administration

Public Hearing of White Rock City Council

Minutes



January 18, 2021, 6:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Carl Isaak, Director of Planning and Development Services
Greg Newman, Manager of Planning
Debbie Johnstone, Deputy Corporate Officer
Karen Sidhu, Committee Clerk

1. **CALL HEARING/ MEETING TO ORDER**

The Chairperson called the Public Hearing for January 18, 2021 for Bylaw No. 2358 to order at 6:00 p.m.

2. **DIRECTOR OF CORPORATE ADMINISTRATION READS A STATEMENT REGARDING THE PROCEDURE TO BE FOLLOWED FOR THE PUBLIC HEARING(S) TO BE HELD THIS EVENING**

3. **PUBLIC HEARING #1 - 15561/15569 Oxenham Avenue**

Bylaw No. 2358: White Rock Zoning Bylaw, 2012, No. 2000, Amendment (RS-4 – 15561/15569 Oxenham Avenue) Bylaw, 2020, No. 2358

CIVIC ADDRESS: 15561 and 15569 Oxenham Avenue

PURPOSE: Bylaw 2358 proposes to rezone the two (2) adjacent subject properties from 'RS-1 One Unit Residential Zone' to 'RS-4 One Unit (12.1 m lot width) Residential Zone' to permit the subsequent subdivision of the two (2) 18.9 m wide lots into three (3) 12.6 m wide lots, and allow for the construction of a new single family dwelling on each new lot; three (3) new homes in place of two (2).

3.1 DIRECTOR OF CORPORATE ADMINISTRATION ADVISES HOW THIS PUBLIC HEARING HAS BEEN PUBLICIZED

- Notice was published in the January 7 and 14 editions of the Peace Arch news
- 110 notices were mailed to owners and occupants within 100 metres of the subject property
- A copy of the notice was placed on the public notice posting board on January 5, 2021.

3.2 THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO PRESENT THE PROPOSED BYLAW/ APPLICATION

The Manager of Planning and Development Services gave a brief overview of the application.

3.3 THE CHAIRPERSON WILL REQUEST THE DIRECTOR OF CORPORATE ADMINISTRATION TO ADVISE OF ANY CORRESPONDENCE OR SUBMISSIONS RECEIVED

As of 12:00 p.m. noon January 18, 2021 there were no submissions received for Bylaw No. 2358.

3.4 THE CHAIRPERSON INVITES THOSE IN ATTENDANCE TO PRESENT THEIR COMMENTS VIA TELEPHONE-IN PROCESS

At 6:09 p.m. the Chairperson noted there was no one on the line to speak to Bylaw No. 2358. The Deputy Corporate Officer had read out the instruction again as to how to participate and supplied the phone number and meeting ID for anyone wanting to speak to the application who had not registered.

At 6:12 p.m. it was determined that there were no submissions.

3.5 IF REQUIRED, THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO SUMMARIZE THE PROPOSED BYLAW/ APPLICATION

None

4. CONCLUSION OF PUBLIC HEARING #1 - 15561/15569 OXENHAM AVENUE-BYLAW 2358

The Chairperson called the Public Hearing for January 18, 2021 for Bylaw No. 2358 concluded at 6:12 p.m.

5. CHAIRPERSON CALLS THE NEXT PUBLIC HEARING TO ORDER - 1485 FIR STREET

The Chairperson called the Public Hearing for January 18, 2021 for Bylaw No. 2363 to order at 6:13 p.m.

6. PUBLIC HEARING #2 - 1485 FIR STREET

Bylaw No. 2363: White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-64 – 1485 Fir Street) Bylaw, 2020, No. 2363

CIVIC ADDRESS: 1485 Fir Street

PURPOSE: Bylaw 2363 proposes to rezone the subject property from 'RM-2 Medium Density Multi-Unit Residential Zone' to 'CD-Comprehensive Development Zone' to allow for the construction of a six-storey 80-unit rental residential building over two (2) levels of underground parking. The property is an existing rental building and the development would be subject to Council's Tenant Relocation Policy. The proposed use, height, and density is consistent with the Town Centre Transition Land Use Designation in the Official Community Plan.

6.1 DIRECTOR OF CORPORATE ADMINISTRATION ADVISES HOW THE PUBLIC HEARING HAS BEEN PUBLICIZED

- Notice was published in the January 7 and 14 editions of the Peace Arch news
- 670 notices were mailed to owners and occupants within 100 metres of the subject property
- A copy of the notice was placed on the public notice posting board on January 5, 2021.

6.2 THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO PRESENT THE PROPOSED BYLAW/ APPLICATION

The Manager of Planning and Development Services gave a brief overview of the application.

6.3 THE CHAIRPERSON WILL REQUEST THE DIRECTOR OF CORPORATE ADMINISTRATION TO ADVISE OF ANY CORRESPONDENCE OR SUBMISSIONS RECEIVED

As of 8:30 a.m. on Wednesday, January 13, 2021 there have been **sixteen (16)** total submissions (12 in support / 3 opposed / 1 comments), which were printed directly into the agenda package for this evening.

Author	Date Received	Resident?	Status	Item #
S. Christie	January 8, 2021	Yes	Support	C-1
D. and A. McPhail	January 8, 2021	Yes	Opposed	C-2
Laurel	January 8, 2021	Undisclosed	Support	C-3
C. Weeks	January 8, 2021	Undisclosed	Support	C-4
L. King	January 8, 2021	Yes	Opposed	C-5
A. Dhand	January 9, 2021	Undisclosed	Support	C-6
S. Dhand	January 9, 2021	Yes	Support	C-7
E. Warrtig	January 10, 2021	Yes	Opposed	C-8

P. Best	January 11, 2021	Yes	Comments	C-9
N. Salamat	January 11, 2021	Undisclosed	Support	C-10
K. Ajiri	January 11, 2021	No	Support	C-11
T Wainwright	January 11, 2021	Undisclosed	Support	C-12
M. Middleton	January 11, 2021	No	Support	C-13
K. Ghaffari	January 12, 2021	Undisclosed	Support	C-14
S. Dalirifar	January 12, 2021	Undisclosed	Support	C-15
A. Chagani	January 12, 2021	Undisclosed	Support	C-16

Note: Submissions received between 8:30 a.m., January 13, 2021 and 4:30 p.m., January 18, 2021 will be presented “On Table” at the Public Hearing.

Summary of Submissions for Bylaw No. 2363 (Not Including the Phone-In from the Evening):

- **Sixteen (16)** submissions (12 in support / 3 opposed / 1 comments) were submitted and published in the Public Hearing Agenda package on Wednesday, January 13, 2021.
- On table Submissions were received up until 12:00 p.m. noon today (Monday, January 18, 2021). There have been **eighteen (18) on-table submissions** (8 in support/ 7 opposed/ 3 comments).
- For those who phoned in today not wanting to speak to the item but wanting to register their vote there have been **eleven (11)** votes

registered (5 in support/ 6 opposed), this is a new component we have added to the phone-in process.

6.4 THE CHAIRPERSON INVITES THOSE IN ATTENDANCE TO PRESENT THEIR COMMENTS VIA TELEPHONE-IN PROCESS

- S. Wallace, White Rock, spoke in support of the application stating she as a tenant was given adequate time to move and that the compensation offered by the applicant is generous. It is appreciated how this has been handled.
- B. and B. Holm, White Rock, spoke in support of the application (previous owners of the building), stating there is a need for this type of development and the amenities it offers. The site has easy access and is walkable to many services. As the previous owners they noted they took the time to speak with each tenant that the building was being sold and why. The building requires upgrades, some are required to obtain insurance. Stated they are pleased the proposal is for a rental building which is needed in the area / this location.
- G. Wolgemuth, White Rock, not in support of the application, stating the building is a good design but stated the density is too high and concern that it requires an amendment to the zoning. Would like to see less height for the area, concern with additional traffic, changes the land use for the area and stated it offers no additional space for those that are not residents. Further concern noted for the current owners, would like to see affordable housing.
- A. Kyle, not a White Rock resident (Surrey business owner), spoke in support of the application, stating the development offers rental housing which is needed in the area (believes members of his staff would use it) to be close to his business location.
- P. Peaton, White Rock, spoke in support of the application, stated that the developer has gone over the detailed plans with the tenants and as to how the tenants will be financially compensated and moving arrangements, the compensation being offered is fair, and once the property development is finished plans to move back. Looks forward to the improvements being proposed (wants to age in place) and this development offers this for her. Rentals like this are needed the current situation needs improvement.

- S. Dhand, White Rock, spoke in support of the application noting it offers an affordable housing option for residents (rentals), the current building needs updating and the proposal will achieve this.
- S. Crozier, White Rock, not in support of the application, noted concerns with the application in regard to height, the OCP review is not complete - the review will likely note a maximum building height of four (4) stories, concerned with the precedent this sets for the area and that rents will go up - stated the proposed does not lend itself to affordable housing considering the living wage and minimum wage. Further noted he was pleased with the developer and how they have worked with the current tenants.
- D. Stonoga, White Rock, not in support of the application, concern noted that the OCP review is not complete, does not think building or making additions during COVID should be taking place (concern with the tenants having to move out during the pandemic), rents appear to be high, compensation package was increased but Community Amenity Contributions appear to be reduced.
- P. Petrala, White Rock, spoke in support of the application stating the use, height and density all work for the area, appreciate it is an age friendly project, the proposed height and design suits the community. Appreciates the proposed amenities and how the current tenants have been addressed with compensation and being worked with as well as their opportunity to return to the building once it is completed.
- M. Heidari, Applicant, noted that many White Rock buildings are expensive to run / upkeep, this offers a cost effective option with up-to-date amenities, underground secure parking and storage. The Applicant stated the rent charged at this building won't be as much as would be for new condo units going up in White Rock. It was noted that four (4) stories is not feasible (there is no financial help being offered for this project) the extra two (2) stories will not have a view impact.
- I. Middleton, not a White Rock resident, spoke in support of the application, stated he has been looking for rental building for his parents to move to the area. They want to move to White Rock as they retire. This project would work for them. Making it four (4) stories would mean the Applicant would need to increase the rental fees.

At 7:16 p.m. a call for additional phone-in speakers was made where the phone number and meeting ID number were provided for anyone wanting to speak again or who had not registered could call in:

- G. Wolgemuth, White Rock, speaking for a second time, not in support of the application, noting concern with the density (would like to see it lowered), infrastructure and rental rates. Further noted that for purpose built rentals there is financing that should be available to the developer for a project like this.
- T. McNally, White Rock, spoke in support of the project.
- P. Best, White Rock, not in support of the application, stated on her wage that most of her income now goes to rent, not sure how she will find a place / find something in White Rock, feels stressed about the potential move, not sure what will happen (been in the building for 3.5 years = 10 months compensation plus moving expenses) future below market rent will be 23% below market when it re-opens, does not want to move..
- R. Billard, Architect for the project, spoke about the project and how it has changed as it worked through the process.
It was noted that with landscape design, conditions can be made, benches within the green area can be requested for public use.

At 7:42 p.m. it was determined that there were no further speakers on the line.

6.5 IF REQUIRED, THE CHAIRPERSON INVITES THE DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES TO SUMMARIZE THE PROPOSED BYLAW/ APPLICATION

None

7. CONCLUSION OF PUBLIC HEARING #2 - 1485 FIR STREET - BYLAW 2363

The Chairperson concluded the public hearing for Bylaw No. 2363 at 7:43 p.m.

8. CONCLUSION OF THE JANUARY 18, 2021 PUBLIC HEARING

In summary the Public Hearing meeting opportunity for January 18, 2021 for:

- Bylaw No 2358 was concluded at 6:12 p.m.; and
- Bylaw No. 2363 was concluded at 7:43 p.m.

Mayor Walker



Tracey Arthur, Director of Corporate
Administration

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: January 25, 2021

TO: Mayor and Council

FROM: Carl Isaak, Director, Planning and Development Services

SUBJECT: Draft Surveys for Economic Development Strategic Plan Update

RECOMMENDATION

THAT Council refer the draft Economic Development Strategic Plan update surveys for business and for residents to the Economic Development Advisory Committee for review, prior to distributing the surveys.

EXECUTIVE SUMMARY

The City's Economic Development Officer is working with the Director of Planning and Development Services to review and update the 2009 Economic Development Strategic Plan with a new vision, objectives and strategies based on the current conditions and impact brought on by the COVID-19 pandemic and long-term trends affecting the economic vitality of the community. To start this update process and set the foundation for future engagement, two surveys have been drafted to obtain input from businesses and residents regarding their views on economic development in White Rock (see Appendices A and B). This corporate report provides copies of the draft surveys and a request that Council refer the draft surveys to the Economic Development Advisory Committee for their next meeting on February 10, 2021 for informal input that staff will consider prior to distribution.

The survey will be offered primarily as an online survey on www.talkwhiterock.ca, with hard copies of the surveys mailed to medical/professional service-type businesses. The communication plan uses a layered approach to inform residents and businesses about the available surveys and encourage them to participate. This will include the use of newspaper ads, window posters, addressed mail, social media, media relations and communication through business partners (The White Rock Business Improvement Association and the South Surrey & White Rock Chamber of Commerce).

Survey results will be compiled in April 2021 and preliminary results will be reviewed with community focus groups in May 2021. The update of the Economic Development Strategic Plan will begin in June 2021, and a draft update is anticipated to be complete in Fall 2021.

PREVIOUS COUNCIL DIRECTION

Not applicable.

INTRODUCTION/BACKGROUND

The City last updated its Economic Development Strategic Plan (EDSP) in 2009. Council identified economic development and the updating of this plan as a high priority for 2021-2022. Council chose to complete the update in house by hiring an Economic Development Officer (EDO), which occurred in September 2020.

The EDO has created two economic development surveys, one for businesses and one for residents, to seek input over a four week period, beginning February 16, 2021. The draft surveys have been tested on three White Rock residents and three White Rock business owners to assess the— survey content and ease of administration. The feedback received on both criteria was positive.

Staff has evaluated the options available to obtain initial community input and considers the in-house distribution of the economic development surveys to be the most viable in terms of cost-effectiveness and quality of response.

With Council's support, the EDO will also be referring these draft surveys to the Economic Development Advisory Committee (EDAC) for informal discussion and consideration of changes prior to launching the survey. The White Rock BIA and the South Surrey & White Rock Chamber of Commerce will also be given an opportunity to review and provide suggestions prior to distribution.

FINANCIAL IMPLICATIONS

Distribution and promotion of the surveys will cost approximately \$1,200, as follows:

- Advertisements in Peace Arch News (2x) - \$960;
- Online advertisements (promotions on social media) - \$50;
- Direct mail for the surveys to be sent to medical/professional service-type businesses (as these are more challenging to reach via door-to-door engagement) - \$150; and
- Poster printing - \$30.

These expenses, as well as staff time for compiling and analyzing results, will be paid for from the existing Economic Development budget.

LEGAL IMPLICATIONS

Not applicable.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Conducting surveys with businesses and residents ensures that community members are informed, consulted and involved in the creation of the City's updated EDSP.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The communications plan for promoting this survey has been supported by the Manager of Communications and Government Relations and the Communications Department.

CLIMATE CHANGE IMPLICATIONS

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES

In the 2021-2022 Council Strategic Priorities, under the “Our Economy” statement that “we will support the prosperity and diversification of the City’s economic base,” there is an objective to update the City’s Economic Development Strategy. The related action-item, to implement the current and subsequent revised Economic Strategy, is identified as a “High Priority” item.

The engagement with businesses and residents through the survey to obtain feedback on economic development in White Rock also relates to the ongoing partnership objective under the “Our Economy,” which is to “partner with the White Rock BIA, South Surrey & White Rock Chamber of Commerce, Tourism White Rock Association and the local business community to attract business to the community.”

OPTIONS / RISKS / ALTERNATIVES

The following options are available for Council’s consideration:

1. Direct staff to undertake other ways to obtain input from businesses and residents, such as hiring an outside consultant or survey company to conduct the surveys;
2. Direct staff to distribute the surveys without receiving input from the EDAC; or
3. Direct staff to proceed with the EDSP update without undertaking the surveys.

CONCLUSION

Two drafted surveys for obtaining feedback from businesses and residents regarding their views are attached. This engagement is being proposed by the EDO as a kick-off activity for the updating of the 2009 Economic Development Strategic Plan with a new vision, objectives and strategies. This corporate report provides copies of the draft surveys to Council and requests that Council refer the draft surveys to the EDAC for informal input that staff will consider prior to distributing the survey.

Respectfully submitted,



Carl Isaak, MCIP, RPP
Director, Planning and Development Services

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Economic Development Strategic Plan Update – Resident Survey
Appendix B: Economic Development Strategic Plan Update – Business Survey

Appendix A: Economic Development Strategic Plan Update – Resident Survey

Economic Development Plan Survey for Residents

Survey Objective: To identify ways to help create a more vibrant local business community, that provides a wide range of interesting jobs along with an expanded and diverse range of shopping and service options for community residents.

Methodology

Collect quantitative data through an online survey.

Purpose

- Understand the economic development goals of residents
- Gauge overall satisfaction with the choice of shops, services, restaurants, and other businesses available in White Rock
- Identify the type of shops, services, restaurants, and other businesses that residents would like to have available in White Rock
- Identify the biggest deterrents to shopping in White Rock
- Elicit ideas regarding new types of businesses that would prosper in White Rock

RESIDENT SURVEY

About You

1. What answers best describes you? (choose as many as needed)

- ☐ Retired
- ☐ Semi-retired
- ☐ Self-employed
- ☐ Employee (full time)
- ☐ Employee (part time)
- ☐ Unemployed
- ☐ Student
- ☐ Volunteer
- ☐ Full time parent
- ☐ Business owner or manager
- ☐ Manager of a non-profit
- ☐ Resident of White Rock
- ☐ Resident of South Surrey
- ☐ Other _____

About the Local Economy

When answering the questions below, please think specifically about White Rock (boundaries are North Bluff Road/16th Avenue, Bergstrom Road/136th Street, Stayte Road/160th Street and Marine Drive/8th Avenue), and not the South Surrey area (e.g. Semiahmoo Mall, Ocean Park, Grandview, Morgan Crossing, Crescent Beach, etc).

2. Economic development – encouraging jobs, prosperity and business activity in a community – means different things in different places. When we talk about intentionally supporting economic development, what does it mean to you? Please indicate your top three by placing a check mark next to them

- ☐ Attracting more businesses to White Rock
- ☐ Attracting more people to move to White Rock
- ☐ Attracting more visitors
- ☐ Creating more jobs in White Rock
- ☐ Protecting against the negative impacts of growth
- ☐ Attracting the kinds of businesses, we want
- ☐ Other: _____

3. What three words best describe your vision for the economic future of White Rock? Please indicate your top three by placing a check mark next to them

- ☐ Creative / Innovative
- ☐ Prosperous
- ☐ Environmentally sustainable / responsible
- ☐ Socially engaged
- ☐ Unique
- ☐ Authentic
- ☐ Vibrant
- ☐ Tranquil / relaxing
- ☐ Other _____

4. Please explain your choice or comment further on your vision for economic development in White Rock:

5. What are your GOALS for how the local economy develops? Please indicate your top three by placing a check mark next to them:

- ☐ Better jobs
- ☐ Better selection of shops and services
- ☐ Improving local quality of life (entertainment, amenities, culture)
- ☐ Increased City revenue (lower tax burden)
- ☐ More local jobs
- ☐ More social impact and equity
- ☐ Less environmental impact

6. White Rock has a lot of assets. Some are already strong, and some might need more attention. Because we don't have the resources to do everything at once, we need to know where to start.

What are the top three assets that White Rock's Economic Development Strategy should work on to achieve your goals? Please indicate your top three by placing a check mark next to them

- ☐ The Waterfront and the Pier
- ☐ Arts and Culture
- ☐ Local, independent businesses
- ☐ Ocean views
- ☐ Proximity to the US border
- ☐ Health and Wellness providers
- ☐ Organizations and associations
- ☐ Maker businesses (craft brewery, home décor, apparel & jewellery)
- ☐ Restaurant choices

7. Please explain why you made these choices

About White Rock's Businesses

8. White Rock has a variety of local businesses. Using a scale of 1 to 5 where 5 = completely satisfied and 1 = completely unsatisfied, please indicate your satisfaction with the selection of businesses in the following categories

- Restaurants
- Coffee Shops
- Brew Pubs
- Food retail (e.g. grocery store, bakery, convenience store, produce store)
- General retail (e.g. apparel, gift shop, thrift store, home décor, footwear, liquor store)
- Medical / Dental Office
- Other Health Care: _____
- Law firm
- Real Estate firm
- Financial firm
- Salons
- Day Spas
- Fitness
- Other: _____

9. What causes you to make purchases or obtain services from sources other than local, White Rock based businesses (including online)?
- ☐ Convenience
 - ☐ Price
 - ☐ Selection
 - ☐ Service
 - ☐ Not available in White Rock. Please specify _____
10. What categories of shops, services, restaurants, or businesses do you think would be successful, that you would like to have available in White Rock? Please indicate your top 3 by placing a check mark next to the category
- ☐ Health and Wellness
 - ☐ Craft Brewery
 - ☐ Other maker based (home décor, apparel, jewellery)
 - ☐ Technology
 - ☐ Arts, Culture, Entertainment
 - ☐ Construction
 - ☐ Retail
 - ☐ Education
 - ☐ Child Care
 - ☐ Hospitality
 - ☐ Tourism
 - ☐ Other: _____
11. Please let us know what specific type of business within the category you selected your think would be successful
- _____
- _____
- _____
- _____

What Else Should We Consider?

12. What actions should we work on to make White Rock a better place to live, visit or do business. Please tell us your top three ideas for improving the local economy
1. _____
 2. _____
 3. _____

Economic Development Plan Survey Proposal

Survey Objective: To identify ways to help create a more vibrant local business community that provides a wide range of interesting jobs along with an expanded and diverse range of shopping and service options for community residents.

Business Survey

Methodology

Collect qualitative data through a series of interviews with representatives from the City's business community

Collect quantitative data through an online survey administered to businesses.

Conduct phone and in person follow up as required.

Purpose

- Identify key factors in choosing to locate a business in the community of White Rock
- Gauge overall satisfaction with White Rock as a place to do business
- Measure satisfaction with City-related services
- Identify perceived gaps in services and challenges of doing business
- Elicit ideas regarding new types of businesses that would prosper in White Rock
- Gauge the likelihood of staying in White Rock and / or plans for expansion
- Elicit ideas for attracting or retaining businesses

BUSINESS SURVEY

About Your Business:

1. Name of your business: _____
2. Your name: _____
3. Position (e.g. owner, general manager): _____
4. What type of business do you run/work for?
 - ☐ Restaurant
 - ☐ Coffee Shop
 - ☐ Pub
 - ☐ Food retail (e.g. grocery store, bakery, convenience store, produce store)
 - ☐ General retail (e.g. apparel, gift shop, thrift store, home décor, footwear, liquor store)
 - ☐ Medical / Dental Office
 - ☐ Other Health Care: _____
 - ☐ Law firm
 - ☐ Real Estate firm

- ☐ Financial firm
 - ☐ General service (e.g. salon, hairdresser, day spa, fitness)
 - ☐ Other: _____
5. How many employees does your business employ?
- Full time:
 - 1 to 10
 - 10 to 20
 - 20 to 30
 - 30 to 40
 - 40 to 50
 - More than 50
 - Part time
 - 1 to 10
 - 10 to 20
 - 20 to 30
 - 30 to 40
 - 40 to 50
 - More than 50
6. Where is your business located?
- ☐ Uptown
 - ☐ Five Corners
 - ☐ Marine Drive
 - ☐ Stayte Road
 - ☐ Based out of your residence
 - ☐ Other: _____
7. How long has your business been in existence?
- ☐ 1 year or less
 - ☐ 2-5 years
 - ☐ 6-10 years
 - ☐ 10-20 years
 - ☐ More than 20 years
 - ☐ Unsure
8. Does the owner of the business:
- ☐ Rent the property
 - ☐ Own the property
 - ☐ Unsure
9. In the next five years, do you plan to relocate your business?
- ☐ Yes
 - ☐ No
10. Where are you most likely to relocate to?
- ☐ White Rock
 - ☐ Semiahmoo Town Centre
 - ☐ Grandview Heights

☐ Other: _____

11. What are the main reasons for moving there:

- ☐ Problems with current location (space, potential re-development)
- ☐ Financial concerns (lower rent, taxes)
- ☐ Larger population / client base
- ☐ Transportation issues (congestion, parking)
- ☐ Supportive Municipal Government / Business Friendly
- ☐ Other: _____

About Doing Business in White Rock

12. Please select the top three key strengths of doing business in the White Rock area:

- ☐ Location adjacent to South Surrey and USA border
- ☐ Transportation (i.e. highway access, border access, public transit, parking)
- ☐ Small town atmosphere/ friendly/ sense of community
- ☐ Strong/ loyal customer base
- ☐ Supportive municipal government/ business friendly
- ☐ Affordability/ low cost of doing business (i.e. taxes, rent)
- ☐ Increasing population/ growing White Rock/South Surrey community
- ☐ Lifestyle amenities and services available
- ☐ Lots of other businesses in the area/ active BIA (Business Improvement Area)
- ☐ Access to employees
- ☐ Other: _____

13. Please select up to three challenges of doing business in the ~~City of~~ White Rock

- ☐ Transportation issues (i.e. transit, congestion, distance to other municipalities)
- ☐ Increased cost of doing business/ financial concerns (i.e. high rent, taxes)
- ☐ Parking issues
- ☐ Problems with municipal government/ not business friendly
- ☐ Location issues (i.e. building/ office size / potential redevelopment)
- ☐ Small population (i.e. fewer customers, hard to find staff)
- ☐ Access issues (i.e. closed streets, construction)
- ☐ Too much competition from similar businesses
- ☐ Other: _____

14. Overall, how satisfied are you with White Rock as a place to do business?

- ☐ 5 Completely satisfied
- ☐ 4 Somewhat satisfied
- ☐ 3 Neutral
- ☐ 2 Somewhat dissatisfied

- ☐ 1 Not at all satisfied

15. On a scale of 1 to 5, where 5 = Essential and 1 = Not at all Important, rate the importance of the following factors in the decision as to where to locate your business:

- ☐ ___ Close to customers
- ☐ ___ Overall quality of life
- ☐ ___ Adequate parking
- ☐ ___ Access to public transit
- ☐ ___ Commercial rents
- ☐ ___ Ease of working with municipal government
- ☐ ___ Close to major highway
- ☐ ___ Close to qualified workforce
- ☐ ___ Local affordable housing
- ☐ ___ Close to the USA border

16. What types of businesses do you think would be most successful in White Rock?

- ☐ Health and Wellness
- ☐ Craft Brewery
- ☐ Other maker based (home décor, apparel, jewellery)
- ☐ Technology
- ☐ Arts, Culture, Entertainment
- ☐ Construction
- ☐ Retail
- ☐ Education
- ☐ Child Care
- ☐ Hospitality
- ☐ Tourism
- ☐ Other: _____

Please let us know what specific type of business within the category you selected your thing would be successful

Last Contact with the City of White Rock

17. When was your last contact with the City of White Rock?

- ☐ Within the last year
- ☐ Within the last 2 years
- ☐ Within the last 5 years

☐ Don't recall

18. Which service/department did you use during your last contact with the City of White Rock?

- ☐ Business Licensing
- ☐ Utilities (Water / Sewer)
- ☐ Planning
- ☐ Building Permits / Inspections
- ☐ Parking
- ☐ Engineering
- ☐ Parks
- ☐ Garbage and Recycling
- ☐ Recreation and Culture
- ☐ Property Tax
- ☐ By-Law Enforcement
- ☐ Fire Inspection
- ☐ Traffic / Road Issues
- ☐ Don't know

19. Overall, how satisfied were you with your experience? Please use a scale of 1 to 5 where 1 is Not at all Satisfied and 5 is Completely Satisfied. 1 2 3 4 5 Doesn't Apply ____

20. On a scale of 1 to 5, where 5 = Excellent and 1 = Unsatisfactory, rate your experience with the following City departments/services:

- _ Access to municipal information via the website
- _ Access to municipal information via telephone
- _ City planning and development (property information, development applications, etc.)
- _ Municipal hall front counter services (Department Receptions, business licensing, finance counter etc.)
- _ Building and Land Development requirements and permitting services
- _ Municipal Regulations (regulatory environment)
- _ Business licensing and process fees
- _ Municipal tax rates
- _ Infrastructure (such as roads, sidewalks and public safety etc.)
- _ Value for your tax dollar
- _ Customer service when dealing directly with the City
- _ Doesn't apply

21. Do you have any comments you would like to make regarding your satisfaction with any of the services provided by the City?

22. How can the City best support the growth and expansion of your business?

- ☐ Making it easy for businesses to navigate government services, regulations and programs
- ☐ Advocating to the provincial and federal government for more financial support for small businesses

- ☐ Public realm beautification
- ☐ Providing additional community amenities
- ☐ Promotion and marketing to the local community
- ☐ Networking opportunities with other businesses to share ideas
- ☐ Other: _____

23. Are there any specific actions or initiatives you believe the City should be making a priority in order to attract or retain businesses to White Rock?

24. What would be your preferred method of communication by the City regarding economic development initiatives and other related business opportunities?

- ☐ Email
- ☐ Website
- ☐ Phone
- ☐ Text
- ☐ Mail
- ☐ Other _____

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: January 25, 2021

TO: Mayor and Council

FROM: Eric Stepura, Director, Recreation & Culture

SUBJECT: 2020 Special Events Review and Special Events for 2021

RECOMMENDATIONS

THAT Council approved the following new Special Events for 2021:

1. Chalk Art Festival, May 29-30, 2021, organized by the White Rock BIA; and
 2. Summer Busker Series, June 5 to August 28, 2021 from 12:00 p.m. (noon) to 4:00 p.m. at various busker locations throughout the City, organized by the White Rock BIA.
-

EXECUTIVE SUMMARY

Special events in White Rock support community connection and cultural development. They provide a wide variety of entertainment choices, and encourage community gathering opportunities for residents while attracting visitors and tourists, contributing to the City's local economy. This report provides a review of 2020 events, a year that was impacted by the COVID-19 pandemic, and an update on 2021 new special events applications. The report also provides information on two new events for Council approval and category designation as laid out in Special Event Policy #710.

PREVIOUS COUNCIL DIRECTION

Application guidelines and selection criteria for special events held at White Rock owned or leased facilities or properties are governed by Special Event Policy #710. Community special events are defined for the purposes of this Policy as:

“assemblies or activities ranging in time from hours to days, produced by the City of White Rock, non-profit organizations, private businesses or a combination of partnerships, for community and/or visitor participation, or to attract a significant potential audience.”

According to Policy #710, (attached as Appendix C), the City's role in the delivery of community special events falls into three (3) categories:

- Category A - City Produced Event: events where all details are organized and/or coordinated by City staff, usually working with a community volunteer committee to ensure the highest level of community engagement.
- Category B – City as a Producing Partner: events where a high level of staff support is required to work with organizers ensuring that the event content optimizes civic

engagement, planning and productions details, as well as marketing needs are sufficient to achieve strategic objectives.

- Category C – City as a Supporter: events where the role of staff is to provide advice and assistance with basic operations and logistical planning such as public safety considerations, coordinating the use of City staff, facilities, property and/or equipment such as tents, stage, barricades, parking lots, community centres, road use, etc.

INTRODUCTION/BACKGROUND

2019

In 2019, the City hosted forty-six (46) community special events plus monthly opening receptions at the Landmark Pop-Uptown Gallery and a variety of special events at Kent Street Activity Centre.

2020

In 2020, the City and event organizers were on track to present over fifty-one (51) special events. However, the COVID-19 global pandemic and provincial orders prevented in-person gatherings. Despite this, the City found innovative ways to connect:

- A “what’s open” initiative reached out to local businesses across sectors so an interactive map could be built and shared online.
- A [Public Art Story Map](#) was built to encourage folks to get outside.
- Brightly painted banners were erected across the City featuring local artists.
- Beach Food Vendors, Art Walk at the Beach and the Landmark Pop-Uptown Gallery programs were adjusted to meet COVID-19 safety protocols in order to re-open successfully in the summer.
- Research on gamification such as a local online Bingo and Scavenger Hunts was completed to be ready for launch subject the 2021 Financial Plan.
- A new landing page: whiterockcity.ca/connect was built with a variety of online activities and resources for residents and visitors to stay connected to White Rock’s cultural life through community events that had gone online. Activities such as online concerts, heritage quizzes and online recreation classes kept our community engaged.
- In preparation for a return to in-person special events, a new wheelchair lift for the City’s SL50 stage was purchased.
- The following 2020 Special Events were held in person:
 - Jan 1, 2020 Polar Bear Plunge – 50th Anniversary;
 - Coldest Night of the Year;
 - Farmer’s Market, Sundays from May through October;
 - Modified Pride Flag Raising event;
 - Modified CARP Flag Raising event; and
 - Festival of Lights, Light Display at Memorial Park.
- Although it required converting to new virtual technology for most community event organizers, the City was able to support them to keep celebrating the following virtual events:
 - National Indigenous People’s Day (video);
 - Canada Day By the Bay Concert and Museum online market (using a Story Map);

- Remembrance Day (online);
- Christmas on the Peninsula (online);
- Menorah Lighting for Chanukah at White Rock Beach (online); and
- Jan 1, 2021 Plunge at Home – Virtual Polar Plunge.

Recommendations for 2021 Special Events

Given the ongoing challenge of COVID-19, the Provincial Ministry of Health continues to restrict large gatherings. While the distribution of the vaccine currently underway brings hope for future in-person celebrations, the City's financial planning process is assuming limits on gatherings will continue throughout 2021. During the interim, there are ways for the City to continue to facilitate connecting, celebrating and building our rich cultural heritage.

Anticipating the continuation of limitations to social gatherings, applicants were asked if their 2021 events could be modified, if needed. The following table summarizes the 2021 status of previously approved events, followed by information about two new special events.

Existing Special Events 2021

The events team will continue to adapt and innovate with our existing community event partners, using online technology, as follows:

Name of Event	Proposed Date	Policy #710 - Category	How would this Event be Modified if Restrictions Continue through 2021
Virtual Coldest Night of the Year	Feb 15 – 22, 2021	C	Organizers have already converted it to a virtual version.
PAHF Gala	May 1, 2021	C	Organizers plan to postpone their event.
RCMP Open House	May 1, 2021	C	Organizers plan to postpone their event.
Walk with Your Doc	May 7, 2021	C	Organizers plan to postpone or present virtual version.
Buskers & Comedy Festival	May 21 – 23, 2021	C	Organizers plan to postpone their event.
RCMP Torch Run	June 1, 2021	C	Organizers plan to postpone their event.
Summer Movie Nights	June 3, 10 and 17, 2021	C	Organizers plan to postpone the series.
Summer Concert Series	June 24, July 8, July 17, July 22, August 19, August 26, 2021	B	Organizers plan to postpone the series.
National Indigenous Peoples Day	June 21, 2021	B	This event can go virtual again and be enhanced in partnership with Semiahmoo First Nation

Canada Day By the Bay	July 1, 2021	A	Virtual Canada Day (building on 2020 success)
SFN Canada Day Rock 10k	July 1, 2021	C	Organizers plan to postpone.
Tour de White Rock	July 17 and 18, 2021	A	The organizing Committee plans to postpone, along with other Super Week cycle race hosts.
Canadian Snowbirds – C.H.I.L.D. Foundation	July 18, 2021	B	This event last took place successfully in White Rock in 2017 and was approved for 2020 but due to the tragic accident had to be carried-forward to 2021.
Sea Festival and Semiahmoo Days	July 30-Aug 1	A	2021 Committee and staff to discuss adapting to a virtual and limited in- person experience (e.g. strolling buskers/actors themed to the event to help animate the city, themed installations throughout the city and potential other programming in collaboration with Semiahmoo First Nation).
Picnic on the Pier	August 5 or 12, 2021	C	Organizers plan to postpone.
Global Block Party	August 14, 2021	B	Organizers planning a virtual version for 2021.
Craft Beer Festival	September 11, 2021	C	Organizers plan to postpone their event.
Parkinson's Superwalk	September 12, 2021	C	Organizers plan to go virtual again.
Canadian Walk for Veterans	September 25, 2021	C	Organizers plan to go virtual again.
Remembrance Day	November 11, 2021	C	Organizers plan to go virtual again.
Christmas on the Peninsula	November 27, 2021	C	Organizers plan to go virtual again.
Chanukah Menorah Lighting Party & Display	November 28 – December 6, 2021	C	Organizers plan to go virtual again.
Polar Bear Plunge	January 1, 2022	C	Organizers plan to go virtual again.

With the new expanded Miramar Plaza and a “through road” completed through the plaza between Thrift Avenue and Russell Avenue, a new Farmers Market site plan is required along with a discussion with the Miramar Plaza Committee regarding this year’s Market. Staff will work with the White Rock Farmer’s Market Society and the Miramar Plaza Committee and bring forward a separate corporate report with recommendations outlining new details for 2021.

White Rock Festival of Lights – October 30, 2021 – February 26, 2022

The White Rock Festival of Lights Society (WRFL) set up holiday light displays in 2019 and 2020. As a new event last year, it was supported by a Grant-in-Aid of \$5,000 in 2019. In-kind City services in the amount of roughly \$9,000 were provided in both years.

Organizers have submitted a new event application for 2021 and have applied to the City asking for an increase support in both cash and in-kind services and be considered a B Level special event, City as a Producing Partner. As the WRFL is considered a light display, rather than a special event, and most of the operational and logistical support for this display was provided by the Engineering and Municipal Operations Department not Recreation & Culture, a separate joint report dealing with the 2021 WRFL request and application will be brought forward for Council’s consideration.

New Special Events 2021

The following two new special event applications were received, and the applications are attached as Appendices. As C level events, the City is being asked only to participate as a supporter.

Proposed Dates	Name and Description	Organizer	Policy #710 - Category
May 29 – 30	Chalk Art Festival - Street Activation where chalk artists will design murals on sidewalks throughout the City (see Appendix A).	White Rock BIA	C
June 5 – August 28	Summer Busker Series - Street Activation from Noon – 4 on Saturdays at various locations: Five Corners, Memorial Park and Uptown (see Appendix B).	White Rock BIA	C

FINANCIAL IMPLICATIONS

The City’s 2021-2025 Financial Plan includes funding for the delivery of existing community events as modified.

The White Rock Festival of Lights financial request will be addressed and presented to Council in a separate corporate report.

LEGAL IMPLICATIONS

Not applicable.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Seeking out opportunities to connect with other people is more important than ever during a time of social isolation and a continuing stream of “bad news” brought on by the COVID-19 pandemic. Special events and celebrations encourage excitement and cheers up the community.

Recreation and Culture staff work closely with event organizers and the City's Communication Department and IT Department to maximize communication about the benefits of events. Social and traditional media, signage and use of innovative technology, such as Story Maps are some of the ways to keep our residents connected.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The Recreation & Culture Events Team has the privilege of working closely with most departments. A systematic way of communicating production impacts well in advance has been created. Other department teams impacted include Economic Development, Human Resources, Engineering & Municipal Operations, Parks, Library, Museum, Finance, Information Technology, Communications, By-Laws, RCMP, Fire Rescue, and Corporate Administration.

CLIMATE CHANGE IMPLICATIONS

The events team prioritizes green initiatives when celebrating in person, including filling stations for water, recycling bins at events, etc.

ALIGNMENT WITH STRATEGIC PRIORITIES

Council Corporate Vision is to provide a high quality of life where arts and culture flourish and our heritage is celebrated, where we can all live, work and play in an enjoyable atmosphere and where the community feels safe, secure and friendly. Special Events support the cultural development needed to build that kind of community.

OPTIONS / RISKS / ALTERNATIVES

There are risks to not doing anything to engage and encourage community residents to connect and celebrate, including social isolation, depression, anxiety and reduced community pride. By innovatively working with our community partners to offer virtual events, we can continue to celebrate community milestones and traditions until in-person special events return to White Rock.

CONCLUSION

Special events in White Rock support and build community connection, community pride and cultural development. They provide a wide variety of entertainment choices, and, in a typical year, encourage community gathering opportunities for residents and visitors.

Given the ongoing challenge of COVID -19, the Provincial Ministry of Health continues to restrict large gatherings. In anticipation that these restrictions on group gatherings will continue for some time in 2021, the staff will continue to adapt and innovate with our existing community event partners using online technology to provide several community celebrations in 2021.

Staff recommend that Council direct staff to work with the White Rock BIA to deliver two new special events, the Chalk Art Festival and Summer Busker Series, as part of the City's 2021 special events line-up.

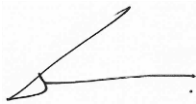
Respectfully submitted,



Eric Stepura
Director, Recreation & Culture

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Chalk Art Festival Application
Appendix B: Summer Busker Series Application
Appendix C: Special Events Policy #710

Print

2021 White Rock Special Event Application - Submission #10360

Date Submitted: 11/10/2020



2021 Event Applications Due Nov 15, 2020

If you have questions regarding filling out this form, please call 604-541-2252.

Name of the Event*

Chalk Art Festival

Date Requested for the Event*

5/29/2021

12:00 PM

5/30/2021

8:00 PM

In-person, Virtual or Hybrid Event?*

Please Choose One

- ☒ In-Person
- ☐ Virtual (fully online)
- ☐ Hybrid (in-person + online component)
- ☐ In-person but will convert to online if needed due to pandemic
- ☐ In-person but will postpone event if needed due to pandemic

If you are hosting an in-person or hybrid event, do participants:

Just show up, it's free!

select one that applies

Total Amount of People Involved in Event (Event Organizers, Event Suppliers/Vendors, Volunteers, Participants, Spectators)*

500

Do you have a Covid-19 Safety Plan?*

- ☐ Yes
- ☐ No
- ☒ In-Progress

Type of Event*

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Sporting Event (non run/walk) | <input type="checkbox"/> Children/Family Focused |
| <input type="checkbox"/> Fun Run/Walk | <input type="checkbox"/> Arts Event | <input type="checkbox"/> Seniors Focus |
| <input type="checkbox"/> Community Celebration | <input type="checkbox"/> Cultural Event | <input type="checkbox"/> Fundraiser |
| <input type="checkbox"/> Private Vendor/Corporate Event | | |

How many times has this event occurred in WR?

0

If you haven't had your event in White Rock before, please describe the purpose of your event and relevance to the city

This is a street activation if we are unable to hold events due to the COVID-19 pandemic.

We plan on hiring chalk artists to create sidewalk murals around the community. We would encourage people to travel to the various locations and enjoy the art.

EVENT LOGISTICS AND CITY SUPPORT REQUESTS

Special Event Category*

☐ B - City as Co-Producer

☒ C - City as Supporter

See Special Event Policy #710

City of White Rock support requested*

Check all that apply.

☒ In Kind Support (tents, barricades, etc.)

☐ Financial Contribution

☒ Promotion Only

☐ Free Parking

Please Provide More Details on Event Logistics*

Please select all that apply

☐ City Stage

☐ City 6ft Tables

☐ Using own/rental dance floor

☐ City PA System

☐ City Barricades

☐ I plan to have food vendors

☐ City Power

☒ City Delineators

☐ I plan to have sales (raffle, merch, artisans etc.)

☒ City 10x10 tent(s)

☒ City Stanchions

☐ I plan to sell or serve liquor

☐ City 20x20 tent(s)

☐ Using own/rental PA System

☐ I plan to have pyrotechnics/fireworks

☐ City Folding Chairs

☐ Using own/rental stage

Upload your proposed budget *

Budget template.xlsx

Please include details on how you are going to fund your event including fundraising, grants, city financial support requests, ticket sales, anticipated sponsorship revenue as well as event expenses.

APPLICANT INFORMATION

Name of Applicant*

Alex Nixon

Email Address*

alex@whiterockbia.com

Address

1174 Fir St

City	Province	Postal Code
White Rock	British Columbia	V4B 4A9

Mobile Number*	Business/Organization/Society you are applying on behalf of:
6045364958	White Rock BIA

Not for profit society?* <input checked="" type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> in progress	Society Number S0047824	Please upload any relevant documents you have already (liability insurance, site map, parking requests, event promotional material etc.) <div>Choose File No file chosen</div>
---	-----------------------------------	--

IMPORTANT Insurance requirement:
The Corporation of the City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6), must be named as an additional insured on your liability policy; The amount of the liability insurance shall not be less than \$5,000,000 (or more depending on your request); The insurance policy cannot be cancelled unless the City is notified in writing 30 days in advance; and a Cross Liability Endorsement noted

Print

2021 White Rock Special Event Application - Submission #10361

Date Submitted: 11/10/2020



2021 Event Applications Due Nov 15, 2020

If you have questions regarding filling out this form, please call 604-541-2252.

Name of the Event*

Busking the City by the Sea

Date Requested for the Event*

6/5/2021

12:00 PM

8/28/2021

4:00 PM

In-person, Virtual or Hybrid Event?*

Please Choose One

- ☒ In-Person
- ☐ Virtual (fully online)
- ☐ Hybrid (in-person + online component)
- ☐ In-person but will convert to online if needed due to pandemic
- ☐ In-person but will postpone event if needed due to pandemic

If you are hosting an in-person or hybrid event, do participants:

Just show up, it's free!

select one that applies

Total Amount of People Involved in Event (Event Organizers, Event Suppliers/Vendors, Volunteers, Participants, Specators)*

5000 over the course of 13 weeks

Do you have a Covid-19 Safety Plan?*

- ☐ Yes
- ☐ No
- ☒ In-Progress

Type of Event*

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Sporting Event (non run/walk) | <input type="checkbox"/> Children/Family Focused |
| <input type="checkbox"/> Fun Run/Walk | <input type="checkbox"/> Arts Event | <input type="checkbox"/> Seniors Focus |
| <input type="checkbox"/> Community Celebration | <input type="checkbox"/> Cultural Event | <input type="checkbox"/> Fundraiser |
| <input type="checkbox"/> Private Vendor/Corporate Event | | |

How many times has this event occurred in WR?

0

If you haven't had your event in White Rock before, please describe the purpose of your event and relevance to the city

This is a street activation that we would run only if we can't hold events due to COVID-19.

We would hire buskers for locations around Uptown, Five Corners, and at Memorial Park to play every Saturday from 12 pm to 4 pm.

We would encourage people to go around the City and enjoy the music, rather than congregating at one location.

EVENT LOGISTICS AND CITY SUPPORT REQUESTS

Special Event Category*

☐ B - City as Co-Producer

☒ C - City as Supporter

See Special Event Policy #710

City of White Rock support requested*

Check all that apply.

☒ In Kind Support (tents, barricades, etc.)

☐ Financial Contribution

☐ Promotion Only

☐ Free Parking

Please Provide More Details on Event Logistics*

Please select all that apply

☐ City Stage

☐ City 6ft Tables

☐ Using own/rental dance floor

☐ City PA System

☐ City Barricades

☐ I plan to have food vendors

☐ City Power

☒ City Delineators

☐ I plan to have sales (raffle, merch, artisans etc.)

☐ City 10x10 tent(s)

☒ City Stanchions

☐ I plan to sell or serve liquor

☐ City 20x20 tent(s)

☐ Using own/rental PA System

☐ I plan to have pyrotechnics/fireworks

☐ City Folding Chairs

☐ Using own/rental stage

Upload your proposed budget *

Budget template.xlsx

Please include details on how you are going to fund your event including fundraising, grants, city financial support requests, ticket sales, anticipated sponsorship revenue as well as event expenses.

APPLICANT INFORMATION

Name of Applicant*

Alex Nixon

Email Address*

alex@whiterockbia.com

Address

1174 Fir St

City

White Rock

Province

British Columbia

Postal Code

V4B 4A9

Mobile Number*

6045364958

Business/Organization/Society you are applying on behalf of:

White Rock BIA

Not for profit society?*

- ☒ yes
- ☐ no
- ☐ in progress

Society Number

S0047824

Please upload any relevant documents you have already (liability insurance, site map, parking requests, event promotional material etc.)

Choose File

No file chosen

IMPORTANT Insurance requirement:

The Corporation of the City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6), must be named as an additional insured on your liability policy; The amount of the liability insurance shall not be less than \$5,000,000 (or more depending on your request); The insurance policy cannot be cancelled unless the City is notified in writing 30 days in advance; and a Cross Liability Endorsement noted

APPENDIX C

THE CORPORATION OF THE CITY OF WHITE ROCK

15322 BUENA VISTA AVENUE, WHITE
ROCK, B.C. V4B 1Y6



POLICY TITLE: COMMUNITY SPECIAL EVENTS

POLICY NUMBER: RECREATION AND CULTURE - 710

<i>Date of Council Adoption: January 28, 2019</i>	<i>Date of Last Amendment: November 4, 2019</i>
<i>Council Resolution Number: 2019-042, 2019-498</i>	
<i>Originating Department: Recreation and Culture</i>	<i>Date last reviewed by the Governance and Legislation Committee: October 21, 2019</i>

Policy:

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1. INTRODUCTION

Purpose

The purpose of the Community Special Event Policy (Policy) is to:

- Provide a framework for approval of community special events that support community engagement and civic celebration as well as public safety, fiscal responsibility and environmental stewardship.
- Guide staff in the selection and recommendation to Council of community special events based on adherence to the Policy, available budget resources and value to the community.
- Manage community special events in order to provide effective opportunities for citizen engagement, enhancing civic pride and

community building;

- d) Serve as an act of public trust and stewardship for the provision of City resources to support sustainable, locally created events that uniquely showcase and promote White Rock and its local businesses.
- e) Ensure that Federal and Provincial laws, permits and requirements, and City policies, by-laws and guidelines are followed.

Principles

The Policy ensures that community special events are:

- a) Being selected through an informed and fair process
- b) Being planned and managed effectively and sustainably to optimize civic and community resources.
- c) Balancing the City's annual schedule of events.
- d) Ensure public safety.
- e) Providing positive community engagement unique to White Rock.
- f) Reflecting the diversity and values of the community to foster a sense of belonging, identity and community pride.
- g) Generating economic and tourism activity.
- h) Inclusive so White Rock residents and visitors feel welcome to participate.
- i) Demonstrating sensitivity to environmental stewardship and First Nation culture.
- j) Adhering to all Federal and Provincial laws, regulations, permits and requirements, and all City policies, by-laws and guidelines.

2. DEFINITIONS

The definition of Community Special Events for the purposes of this Policy are *"assemblies or activities ranging in time from hours to days, produced by the City of White Rock, non-profit organizations, private businesses or a combination of partnerships, for community and/or visitor participation, or to attract a significant potential audience."* This definition includes but is not limited to community celebrations, anniversaries, festivals, concerts, sport tournaments, foot and bicycle races and fundraising functions.

The City's role in the delivery of community special events falls into three categories:

Category A - City Produced Events

City produced events are events where all details are organized and/or coordinated by staff usually working with a community volunteer committee to ensure the highest level of community engagement. Examples include Canada Day by the Bay, White Rock Sea Festival and Tour de White Rock.

Category B – City as a Producing Partner

When the City is a producing partner, a high level of staff support is required to

work with the organizers ensuring that the event content optimizes civic engagement, planning and production details, as well as marketing needs are sufficient to achieve strategic objectives. Examples include the TD Concerts at the Pier for which the City is as a producing partner with the White Rock BIA.

Category C – City as a Supporter

When the City is a supporter, the role of staff is to provide advice and assistance with basic operations and logistical planning such as public safety considerations, coordinating the use of City staff, facilities, property and/or equipment such as tents, stage, barricades, parking lots, community centres, road use, etc. Examples include Remembrance Day supporting the Royal Canadian Legion, the Polar Bear Swim supporting the White Rock and South Surrey Rotary Clubs, Christmas on the Peninsula supporting the Christmas on the Peninsula Society, and Picnic on the Pier supporting the Peace Arch Hospital Foundation.

3. COMMUNITY SPECIAL EVENTS APPLICATION PROCESS

Community special events require approval from the City when any one of the following applies:

- a. Event requires the use of any civic facilities, parks or City owned or leased properties.
- b. Event attendance is anticipated to exceed 200 people.
- c. Event impacts traffic flows or would require road and/or sidewalk closures.
- d. Event involves the sale or distribution of alcoholic beverages and/or cannabis.
- e. Event involves food to be sold or distributed.
- f. Fireworks or pyrotechnics are being used.
- g. Event footprint or activities will have an environmental impact.

Community Special Event Applicants must:

- a. Show relevance of the event's purpose to the City's strategic priorities.
- b. Include a plan to engage White Rock residents and businesses as volunteers, participants and potential sponsors.
- c. Have the expertise and resources to plan and execute the event successfully.
- d. Provide an event budget including projected revenue, expenses and funding from other sources.
- e. Demonstrate financial and legal accountability (i.e. a not for profit society, charity or registered business association), and the ability to obtain adequate liability insurance as required.
- f. Provide a detailed timeline, business case and implementation plan.
- g. Provide a detailed a map of the event location(s) requested.
- h. Provide a detailed request of City support required including funding, in-kind services, use of civic facilities, etc.
- i. Provide a description of the target audience and expected volunteer, participant and spectator attendance.
- j. Provide a communications and promotional plan including how the City's support will be recognized.
- k. Provide a plan for volunteer engagement.
- l. Detail the expected impact on the natural and built environment.

- m. Provide a public safety plan (i.e. first aid, security, traffic control, etc.).
- n. Demonstrate sensitivity for environmental stewardship and First Nations culture in the planning and implementation of the event plan.
- o. Adhere to the protocol and communication guidelines as provided by the City.
- p. Provide event management experience references if requested.

Timelines for Special Event Approvals

The following timeline sets out the schedule to receive, review and recommend community special events to take place the following year:

September 30: Community Special Event applications are due from event organizers for the upcoming year

October/November: Staff review event submissions based on the Policy and available budget resources

December/January: New events are brought to Council for review and/or approval

4. COUNCIL'S STRATEGIC DIRECTION AND MONITORING

The Policy will be updated as needed in keeping with the strategic priorities and direction set by Council.

5. FUNDING

Consideration will be given to fund Council supported community special events through the City's annual financial planning process.

6. RATIONALE

The Policy has been created to set application guidelines, selection criteria and administrative processes in regards to approving and providing support to community special events.

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: January 25, 2021

TO: Mayor and Council

FROM: Eric Stepura, Director, Recreation and Culture
Jim Gordon, Director, Engineering and Municipal Operations

SUBJECT: White Rock Festival of Lights 2021 Event Application Review

RECOMMENDATION

THAT Council approve the 2021 White Rock Festival of Lights (WRFL) as a “Category C” special event under the conditions outlined in this corporate report.

EXECUTIVE SUMMARY

Each year, community special event organizers are advised to submit a Special Event Application requesting permission to host events on City owned or leased property in White Rock. For 2021 events, the application deadline was extended to November 15, 2020, due to the uncertainty associated with hosting group gatherings during the COVID-19 pandemic.

Received applications are reviewed by the City’s Events Team, and a corporate report is provided to Council outlining what existing events are returning, and to request approval of any new events.

One of the event applications received by the City for 2021 (Appendix A) is from the White Rock Festival of Lights Society requesting permission to host their third annual outdoor festive light display at the White Rock waterfront.

As the 2021 WRFL is not a “special event” by definition in the City’s Special Event Policy, but rather an outdoor lighting display, the analysis of this event application has been done by staff from both the Recreation and Culture Department and the Engineering and Municipal Operations Department.

This corporate report will provide a review of the 2020 WRFL, outline the conditions under which the lighting display would be approved as per policy, and make recommendations to Council on the proposed level of support that the 2021 WRFL should receive from the City in 2021.

PREVIOUS COUNCIL DIRECTION

At the February 10, 2020 Regular Council meeting, Council approved the following

recommendation:

Motion # & Meeting Date	Motion Details
February 10, 2020	“THAT Council Approve the 2020 White Rock Festival of Lights as a Category C event, subject to the White Rock Festival of Lights Society securing their grant and sponsorship funding.”

At the September 14, 2020 Regular Council meeting, Council approved the following motion:

Motion # & Meeting Date	Motion Details
September 14, 2020	“THAT Council direct the Recreation and Culture Department to look into the possibility of working with the Festival of Lights Society for a 2020 winter festival, keeping in mind physical distancing protocols due to COVID-19.”

At the October 19, 2020 Regular Council meeting, Council directed the following recommendations regarding the 2020 WRFL:

Motion # & Meeting Date	Motion Details
October 19, 2020	<ul style="list-style-type: none">• all electrical work required for the proposed 2020 White Rock Festival of Lights, be carried out by licensed electricians;• BC Hydro approval be obtained for all power usage except from designated electrical kiosks;• The White Rock Festival of Lights Society insures against potential damage to street lights and other infrastructure; and• That Council not permit the use of the wheelchair van accessible parking spots at Finlay Street and Marine Drive for the location of the large lit tree at East Beach.

INTRODUCTION/BACKGROUND

Application guidelines and selection criteria of City support for special events held at White Rock owned or leased facilities or properties are governed by Special Event Policy #710.

Community special events are defined for the purposes of this Policy as:

“assemblies or activities ranging in time from hours to days, produced by the City of White Rock, non-profit organizations, private businesses or a combination of partnerships, for community and/or visitor participation, or to attract a significant potential audience.”

This definition includes, but is not limited to, community celebrations, anniversaries, festivals, concerts, sport tournaments, foot and bicycle races and fundraising functions.

The City’s role in the delivery of community special events falls into three (3) categories:

- Category A - City Produced Event: events where all details are organized and/or coordinated by City staff, usually working with a community volunteer committee to

ensure the highest level of community engagement. Examples are the White Rock Sea Festival and Canada Day by the Bay.

- Category B – City as a Producing Partner: events where a high level of staff support is required to work with organizers ensuring that the event content optimizes civic engagement, planning and productions details, as well as marketing needs to achieve strategic objectives. An example is the Concerts at the Pier.
- Category C – City as a Supporter: events where the role of staff is to provide advice and assistance with basic operations and logistical planning and/or services such as public safety considerations, coordinating the use of City staff, facilities, property and/or equipment such as tents, stage, barricades, parking lots, community centres, road use, parking spaces etc.

Review of 2020 White Rock Festival of Lights

The WRFL Society received permission from Council to extend the length of the festival from 29 days in 2019 to 40 days in 2020. The proposed dates were November 28, 2020 to January 9, 2021. However, due to the need for the Society to meet the City's COVID-19 safety plan and electrical requirements, and the need to appeal the Provincial Health Orders banning group gatherings, the dates were changed to run December 19, 2020 to January 24, 2021 (37 days).

To comply with Provincial Health Orders (PHO's) limiting and suspending group gatherings, the Society had to revise its plans at the last moment to avoid offering activities or attractions that might cause groups of people to gather. The focus of the 2020 WRFL was to provide an outdoor lighting display for people to walk through or drive by, rather than a festival of attractions and entertainment.

Festive lighting was added to the Promenade, Memorial Park and the Museum so that it could be enjoyed by both pedestrians and drive by visitors to our waterfront.

The following lighting displays returned in 2020:

- a 30' lit aluminum Christmas tree at Memorial Park Plaza;
- 10 lit sea horses decorating Memorial Park walkways;
- the Magical Meadow of an estimated 15,000 lights on the Memorial Park grass area; and
- lit Christmas trees in Memorial Park.

The Society added the following new light displays in 2020:

- lit fence panels on the BNSF fence along the Promenade between the Pier Head and Vidal Street; and
- a lit trail of lights on the shrubs on either side of the walkway between the grand staircase and the plaza at Memorial Park (sponsored by Telus).

Discussions with the organizers of the WRFL indicate that the Society members felt that the 2020 festival was very successful. Some feedback received and metrics carried out by WRFL organizers include:

- Local businesses along Marine Drive adjacent to Memorial Park, along with the City's three licensed food cart vendors are very supportive of the light display.
- Considerable positive comments received from waterfront visitors on the WRFL social media channels about the lighting display.

- Peace Arch News ran five articles on the 2020 WRFL.
- 10 local schools participated in making the lantern light decorations for the Magical Meadow.
- Increased visual attraction and activity for Memorial Park in the evenings due to the added festival lighting.

City Recreation and Engineering and Municipal Operations staff are pleased with the positive reception the WRFL is receiving from visitors to our waterfront, however, there were many challenges presented this year that needed to be addressed to ensure that the event was held safely and in compliance with Council directives and Provincial Health Orders (PHO's). Staff comments about the 2020 WRFL are as follows:

- The festival added an attractive vibe and increased visitor attendance to the waterfront during a time of year that is typically only heavily attended on sunny days or during major storms.
- Initially there were delays and/or resistance by the organizers to carry out several important tasks well in advance of the proposed initial start date, including developing a comprehensive COVID-19 safety plan, applying for electrical permits, hiring a certified electrician to install the lights, getting BC Hydro approval for use of their power and obtaining liability insurance coverage to protect visitors, volunteers and City infrastructure. The organizers did eventually complete all the tasks required by the City, but the delays placed considerable pressure on staff and required more consumption of staff time and resources.
- The light display was left on overnight on New Year Eve, which was not approved by the City, and resulted in the City receiving complaints from residents.
- Although WRFL advised that they were working with a licenced electrician, electrical safety was concerning for staff.

Review of the 2021 WRFL Application

The WRFL Society's 2021 Special Event application is attached (Appendix A). The Society has asked to extend the length of the festival from 40 days in 2020/2021, to 120 days in 2021/2022 (October 30, 2020 to February 26, 2022). Staff are not supportive of the light display being up outside of the traditional festive season of mid-November through mid-January.

The 2021 WRFL budget is \$150,000, of which they are asking the City to contribute \$50,000 plus additional City in-kind services to perform setup and take-down of the lighting displays. The 2021 WRFL budget is attached (Appendix B). At this time, the City has not budgeted for this level of funding support for this event. This funding request would need to be considered as part of the 2021-2025 Financial Plan deliberations, and if Council agrees to provide \$50,000 in cash support to the WRFL, the funding source would require roughly a .2% increase in property taxes.

The WRFL Society is asking for the City to upgrade its support to a Category B level, which means they want the City to become a co-producer of the event. This would require a high level of staff support to work with organizers to ensure that the event meets City event production standards, including planning and production details, public safety measures, as well as marketing needs that achieve strategic objectives. An example of another Category B event that the City co-produces is Concerts at the Pier, which the City co-produces with the White Rock BIA. The City does not have the staff resources to co-produce the 2021 WRFL Society.

It is staff's recommendation, that Council not approve WRFL Society's request for the City to co-produce the event with them, and that Council continue to support the 2021 WRFL at a Category C sponsorship level, with no additional cash or in-kind support than what was provided in the previous two years.

Conditions for Approval of the 2021 WRFL

The following conditions must be met by the organizers for the 2021 WRFL to take place on City owned and/or leased property at the White Rock waterfront:

- Approval is subject to the White Rock Festival of Lights Society securing their grant and sponsorship funding;
- The lighting display is limited to a maximum of 60 days from mid-November 2021 to mid-January 2022;
- The hours that the lighting display can be lit are from 4:30 p.m. to 10:00 p.m. daily;
- All electrical work required must be carried out by licensed electricians;
- BC Hydro approval be obtained for all power usage except from City electrical kiosks;
- The WRFL Society must obtain liability insurance against injuries and/or death to organizers, volunteers, contractors and visitors, as well as potential damage to streetlights and other infrastructure. The insurance policy must be a minimum \$5M coverage, naming the City of White Rock as added insured, include a cross liability clause and a no cancellation clause stating that the policy cannot be cancelled without first providing the City with 30 days written notice of cancellation; and
- Wheelchair van accessible parking spots at Finlay Street and Marine Drive may not be used as the location of the large lit tree at East Beach.

FINANCIAL IMPLICATIONS

If Council agrees to support the 2021 WRFL as a Category C event, the City's contribution towards the event would be limited to the same level of in-kind-services that are provided to other Category C community events. The estimated value of the City's in-kind support for the 2021 WRFL is \$9,080. The breakdown is as follows:

- Recreation and Culture assistance with event planning,
coordination and promotion..... \$ 3,000
- Engineering and Municipal Operations services including,
labour assistance, extended washroom hours, daily cleanup,
planning assistance \$ 3,000
- Loss of weekend parking revenue
(10 stalls x 7hrs/day for 22 days @ \$2.00/hour)..... \$ 3,080
- Total \$ 9,080**

LEGAL IMPLICATIONS

None.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Staff will promote the 2021 WRFL on the City's web site and on social media channels, unless the current PHO ban on group gatherings is still in effect.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The City's Recreation and Cultural Services Department will assist the WRFL Society with event planning, coordination and promotion assistance, and if needed, the development of a COVID-19 safety plan.

The City's Engineering and Municipal Operations Department will assist the WRFL Society with staff time and value-in-kind resource and service support including access to power hookups, electrical work approvals, site preparation and cleanup, washroom maintenance etc.

The City's Parking Services will provide access to up to 10 designated parking spaces needed for staging the event, including parking for festival organizers and volunteers.

CLIMATE CHANGE IMPLICATIONS

Powering the lighting displays will result in added electrical consumption for the 60-day duration of the Festival.

ALIGNMENT WITH STRATEGIC PRIORITIES

Action item 3.2.5 of the White Rock Waterfront Enhancement Strategy states:

“The City of White Rock should support the Festival of Lights proposal to draw visitors over the festive season during the long evenings. It is an excellent opportunity and should be broadly supported.”

OPTIONS / RISKS / ALTERNATIVES

Alternate options available for Council's consideration are to:

1. Support the 2021 White Rock Festival of Lights as a Category B City sponsored event requiring \$50,000 in cash support to the WRFL Society, plus additional City services in-kind support. This higher level of City support would require consideration as part of the 2021-2025 Financial Plan deliberations; or
2. Direct staff to conduct a review of other alternative ways to manage the WRFL in the future.

CONCLUSION

The 2020 WRFL is being held at Memorial Park in the evenings from December 19, 2020 to January 23, 2021. The WRFL Society organizes and hosts the event, with support from volunteers, sponsors, local businesses and the City of White Rock.

The City's Recreation and Culture and Engineering and Municipal Operations staff contributes many hours and resources to the successful outcome of the 2020 WRFL, and if directed by Council, will work with the Society again to host the 2021 WRFL at our waterfront.

The estimated value of the City's in-kind support for the 2021 WRFL is \$9,080, which is provided for in existing operating budgets.

Respectfully submitted,



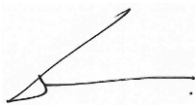
Eric Stepura,
Director, Recreation & Culture



Jim Gordon,
Director, Engineering & Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Special Events Application from WRFL Society for the 2021 WRFL
Appendix B: WRFL Society's 2021 WRFL Budget

Print

2021 White Rock Special Event Application - Submission #10418

Date Submitted: 11/15/2020



2021 Event Applications Due Nov 15, 2020

If you have questions regarding filling out this form, please call 604-541-2252.

Name of the Event*

White Rock Festival of Lights

Date Requested for the Event*

10/30/2021

5:00 PM

2/26/2022

10:00 PM

In-person, Virtual or Hybrid Event?*

Please Choose One

- ☒ In-Person
- ☐ Virtual (fully online)
- ☐ Hybrid (in-person + online component)
- ☐ In-person but will convert to online if needed due to pandemic
- ☐ In-person but will postpone event if needed due to pandemic

If you are hosting an in-person or hybrid event, do participants:

Just show up, it's free!

select one that applies

Total Amount of People Involved in Event (Event Organizers, Event Suppliers/Vendors, Volunteers, Participants, Specators)*

unknown at this time

Do you have a Covid-19 Safety Plan?*

- ☐ Yes
- ☐ No
- ☒ In-Progress

Type of Event*

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Sporting Event (non run/walk) | <input checked="" type="checkbox"/> Children/Family Focused |
| <input type="checkbox"/> Fun Run/Walk | <input type="checkbox"/> Arts Event | <input checked="" type="checkbox"/> Seniors Focus |
| <input checked="" type="checkbox"/> Community Celebration | <input checked="" type="checkbox"/> Cultural Event | <input checked="" type="checkbox"/> Fundraiser |
| <input type="checkbox"/> Private Vendor/Corporate Event | | |

How many times has this event occurred in WR?

twice (counting 2020)

If you haven't had your event in White Rock before, please describe the purpose of your event and relevance to the city

EVENT LOGISTICS AND CITY SUPPORT REQUESTS

Special Event Category*

☒ B - City as Co-Producer

☐ C - City as Supporter

See Special Event Policy #710

City of White Rock support requested*

Check all that apply.

☒ In Kind Support (tents, barricades, etc.)

☒ Financial Contribution

☐ Promotion Only

☐ Free Parking

Please Provide More Details on Event Logistics*

Please select all that apply

☐ City Stage

☐ City 6ft Tables

☐ Using own/rental dance floor

☒ City PA System

☐ City Barricades

☐ I plan to have food vendors

☒ City Power

☐ City Delineators

☐ I plan to have sales (raffle, merch, artisans etc.)

☐ City 10x10 tent(s)

☐ City Stanchions

☐ I plan to sell or serve liquor

☐ City 20x20 tent(s)

☒ Using own/rental PA System

☐ I plan to have pyrotechnics/fireworks

☐ City Folding Chairs

☐ Using own/rental stage

Upload your proposed budget *

WRFL 2021 Budget 11.12.2020.xlsx

Please include details on how you are going to fund your event including fundraising, grants, city financial support requests, ticket sales, anticipated sponsorship revenue as well as event expenses.

APPLICANT INFORMATION

Name of Applicant*

Gary Gumley

Email Address*

gary.gumley@whiterockfestivalofflights.org

Address

1424 Bishop Road

City	Province	Postal Code
White Rock	BC	V4B 3K5

Mobile Number*	Business/Organization/Society you are applying on behalf of:
604-833-7127	White Rock Festival of Lights Society

Not for profit society?*

☒ yes

☐ no

☐ in progress

Society Number

S0072047

Please upload any relevant documents you have already (liability insurance, site map, parking requests, event promotional material etc.)

WRFL 2021 City of WR event application - Nov 15 2020.pdf

IMPORTANT Insurance requirement:

The Corporation of the City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6), must be named as an additional insured on your liability policy; The amount of the liability insurance shall not be less than \$5,000,000 (or more depending on your request); The insurance policy cannot be cancelled unless the City is notified in writing 30 days in advance; and a Cross Liability Endorsement noted

White Rock Festival of Lights Budget - 2021				
Budget Summary		Summary of Expenses		
Total Actual Expenses		Budgeted Expenses	Actual Expenses	
\$0.00	Marine Drive Lamp Posts	\$32,000	\$0	
Total Actual Income	Setup and Take Down	\$80,200	\$0	
\$0.00	Material Costs	\$12,800	\$0	
Balance	Insurance and Logistics	\$3,000	\$0	
\$0.00	Marketing and Social Media	\$15,000	\$0	
	Miscellaneous	\$7,000	\$0	
	Total	\$150,000	\$0	
Revenue		Summary of Revenue		
		Budgeted Revenue	Actual Revenue	
	Light Panels	\$25,000	\$0	
	Tree Sales	\$5,000	\$0	
	Partnerships	\$70,000	\$0	
	City of White Rock	\$50,000	\$0	
		\$150,000	\$0	

Expenses	Budgeted Expense	Actual Expense		
All Locations				
Memorial Park	18,400			
Oxford Street at Marine Drive	4,200			
Finlay Street at Marine Drive	4,200			
Uptown - Johnstone and Russell	6,000			
Five Corners	6,000			
Pathway to P'Quals	10,000			
BNSF Light Panels fencing	5,000			
Marine Drive Lamp Posts	32,000			
Security Cameras				
Setup and Take Down				
Lighting Installations				
Magical Meadow				
Repair and upgrade only	2000			
Oxford Street 30' Tree	4200			
Stabilization Blocks/fencing (delivery)	1200			
Rigging and setup	1800			
Take Down and Storage	1200			
Finlay Street 30' Tree	4200			
Stabilization Blocks/fencing (delivery)	1200			
Rigging and setup	1800			
Take Down and Storage	1200			
Memorial Park 30' Tree	5200			
Stabilization Blocks/fencing (delivery)	200			
Rigging and setup	2500			
Take Down and Storage	2500			
Sea Horses	3000			
repairs	1000			
Rigging and setup	1000			
Take Down and Storage	1000			
Pathway to P'Quals	5,000			
Rigging and setup	3,000			
Take Down and Storage	2,000			
Light Panels				
Rigging and setup	3000			
Take Down and Storage	2000			
Marine Drive Lamp posts	30,000			
Security Cameras				
Clean Up (city in-kind)				
Set Up (city in-kind)				
Total	80200			

Material Costs				
String Lights (meadow)	200			
Stabilization Blocks (trees)	2,000			
BNSF Fencing Lights	3,000			
Pathway to P'Quals (lights)	4,400			
Signage				
Large Banner	500			
Individual Fencing Signs (names)	2700			
Picket Fences for large trees				
Cost of "Living Trees"				
Magical Meadow Fencing				
Signs (City in-kind)				
Power Supply (city in-kind)				
Marketing				
Web Site Development	4000			
Email Marketing				
Social Media Marketing	4000			
Video Production	3000			
Photography	2000			
Design				
Signage (Banner)				
Signage (Nameplates)				
Additional Materials	2000			
Total	15000			
Advertising				
Social Media				
Online				
Print				
Outdoor				
Radio				
Television				
Postage / Shipping				
Insurance and Logistics				
Liability Insurance	1000			
Directors Insurance	1000			
BNSF insurance	1000			
Total	3000			

Revenue				
	Estimated	Actual		
Product Sales				
Light Panels	25,000			
Living Tree Sales	5,000			
Partnerships/Sponsorships				
Corporate Sponsors	30,000			
BNSF Railway	30,000			
Government Grants	10,000			
City of White Rock	50,000			
Partnership total	120,000			
Total Revenue	150,000			

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: January 25, 2021

TO: Mayor and Council

FROM: Jim Gordon, P.Eng., Director, Engineering & Municipal Operations
Edward Wolfe, Fire Chief

SUBJECT: Antique Fire Truck Options

RECOMMENDATION

THAT Council directs staff to request the White Rock Firefighters' Union to relocate the antique fire truck from the Parks Yard.

EXECUTIVE SUMMARY

An antique fire truck owned by the White Rock Firefighters' Union (the "Union") has been temporarily stored in the Parks Maintenance Yard for approx. seven (7) years. Unfortunately, this location is not optimal or environmentally controlled, and the truck is suffering ongoing deterioration. Additionally, the truck takes up much needed covered storage space and provides no viewing benefit for those interested in antique vehicles.

This report discusses options for the antique fire truck.

PREVIOUS COUNCIL DIRECTION

Staff is not aware of any previous Council direction.

INTRODUCTION/BACKGROUND

History

The fire truck is a 1925 Studebaker that apparently came to White Rock as one of two sister vehicles in the late twenties after a large fire destroyed a block of Marine Drive on west beach. The vehicles were purchased as surplus Studebaker sedan chassis' and, under the supervision of Mr. W.J. McIlwain (the owner of a gas station on Marine Drive.), were converted to fire trucks with parts donated from both Vancouver and New Westminster Fire Departments. Mr. McIlwain became the first unofficial Fire Chief in the community and his gas station on Marine Drive became the makeshift fire hall.

The fate of one truck is unknown. The other truck was decommissioned in 1948 and ended up at Murchie's Tea Company in Vancouver. The truck was later returned to the White Rock Firefighters in the late seventies and was operational for the Sea Festival parade in 1980. Eventually, due to lack of interest and storage, the truck was given away. The new owner parked it for years before eventually donating it to the Shriners of BC and Yukon in 2005. In 2008, the Union was contacted by a Shriners member advising they had the truck and were in the process of

restoring it, however, did not have the funds to complete the restoration and inquiring if the Union would be interested in a partnership. The Union agreed and funded the remainder of the restoration. Several White Rock Firefighter members took on significant roles volunteering their time and expertise to complete the restoration work.

On September 26, 2010, the truck was donated back to the White Rock Firefighters by the Shriners Association at a ceremony held at the Shrine Center.

Current Situation

The truck has been stored in the Parks Maintenance Yard for the last several years. While the truck was previously restored, it is now in a state of neglect and deteriorating. The moist environment of the storage shed in the Parks Yard is contributing to the deterioration of the truck.

Covered storage space for parks supplies including seeds, fertilizers and equipment is in short supply. Working around the truck and storing weather vulnerable Parks supplies outdoors under tarps is awkward and inefficient.

There is no opportunity for history buffs to view and enjoy this piece of White Rock history.

One resolution to the currently untenable situation is to construct a prominent, environmentally controlled display for the truck. A second option is to request the Union to relocate the truck from the Parks Yard and the Union may wish to consider another storage location or gifting the fire truck to a museum.

FINANCIAL IMPLICATIONS

A preliminary estimate for an enclosed display adjacent to the south side of the White Rock Fire Hall is 350K. This amount is included in the 2021 Financial Plan submission for Council's consideration.

Alternatively, if an option is chosen to seek rental space, there would be storage costs associated with this option.

There are no financial implications to the City for the other options noted.

LEGAL IMPLICATIONS

Not applicable.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

The antique fire truck has significant heritage value for the community of White Rock and is an important historic asset for the Union.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The Engineering and Municipal Operations Department and the Fire Department worked together to explore options for resolution in consultation with the Finance Department with respect to Financial Plan submission.

CLIMATE CHANGE IMPLICATIONS

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES

Relocation of the antique fire truck from the Parks Yard is an unaligned Strategic Priority.

OPTIONS / RISKS / ALTERNATIVES

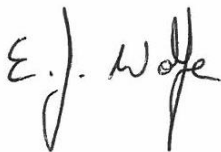
The following options are available for Council's consideration:

1. Approve \$350K in the 2021 Financial Plan for construction of an environmentally controlled antique fire truck display south of the Fire Hall;
2. Request the Firefighters Union to relocate the antique fire truck from the Parks Yard. Options for the union to consider would include renting a storage facility, gifting the truck to a museum, or working with a private collector potentially resulting in the loss of a significant historical asset.

CONCLUSION

The antique fire truck temporarily stored in the Parks Maintenance Yard is deteriorating due to moist conditions, provides no viewing amenity for residents and is taking up needed Parks storage space. Options include funding and constructing an environmentally controlled viewing structure south of the Fire Hall or requesting the Firefighters Union to relocate the truck.

Respectfully submitted,



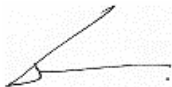
Ed Wolfe,
Fire Chief, Fire Services



Jim Gordon, P.Eng.
Director, Engineering & Municipal
Operations

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: January 25, 2021

TO: Mayor and Council

FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations

SUBJECT: Contract Award – Fire Hall Roof Replacement

RECOMMENDATIONS

THAT Council:

1. Approve the award of the Fire Hall Roof Replacement project to Langley Roofing Co. Ltd. in the amount of \$225,700 (excluding GST); and
 2. Direct staff to realign capital projects in the Financial Plan to accommodate these unbudgeted increases.
-

EXECUTIVE SUMMARY

The purpose of this report is to obtain Council approval to award the Fire Hall Roof Replacement project.

PREVIOUS COUNCIL DIRECTION

Not applicable.

INTRODUCTION/BACKGROUND

The White Rock Fire Hall was constructed in 1991, approximately 30 years ago. Repairs as a result of roof leaks have taken place every year for the past three (3) years. Staff recommend that replacement of the flat roof is a necessary investment for 2021 to maintain the building and provide future uninterrupted and continued use of the building.

Council Policy #301 “Procurement Policy” requires Council approval for contracts with values exceeding \$250,000.

The City posted an Invitation to Tender (WR20-032) on BC Bid and the City of White Rock’s website on November 27, 2020, for flat roof renewal, window upgrades, and associated work. The Tender closed at 3:00 p.m. on December 23, 2020. The City received nine (9) bids and the results are summarized below.

Table 1 – Bid Summary

Contractor	Price
Langley Roofing Co. Ltd.	265,700
Boston Construction Corp,	289,140
Pacific Building Envelope & Maintenance Ltd.	334,000

Columbus Construction & Restoration Ltd.	346,887
New City Contracting Ltd.	350,145
Ocean West Construction Ltd.	357,827
Restruction Building Services Ltd.	459,800
Holaco Construction (1997) Ltd.	499,420
Wood Projects Ltd.	568,800

Langley Roofing Co. Ltd. submitted the lowest price bid and offered a credit of \$40,000 for reusing the existing window systems. Staff recommend accepting the bid that includes a credit, for a revised contract award price of \$225,700 plus GST.

FINANCIAL IMPLICATIONS

A summary of the project budget is as follows.

Table 2 – Project Budget

	Design	Construction	Total
Budget	20,000	70,000	90,000
Project Cost	21,000	225,700	246,700
Contingency	1,000	33,300	34,300
Total	22,000	259,000	281,000
Project Variance	-2,000	-189,000	-191,000

In order to accommodate the project budget variance of \$191,000, it will be necessary to realign and defer other capital projects in the 2021 budget process. The 2021 draft financial plan has contemplated this change.

LEGAL IMPLICATIONS

Not applicable.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Not applicable.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

Staff have coordinated a staging area and building access with the Fire Department. Staff will inform the Fire Department of the contractor's schedule prior to project commencement.

Finance and Engineering staff worked together on the capital projects realignment in the draft 2021 Financial Plan.

Staff will work with the Communications Department to share this with the public.

CLIMATE CHANGE IMPLICATIONS

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES

Not applicable.

OPTIONS / RISKS / ALTERNATIVES

The following option is available for Council's consideration:

1. Not approve the project, however, the roof will continue to leak and be susceptible to further water damage and may result in more extensive future repairs. In addition, the serviceability of the Fire Department building will be affected.

CONCLUSION

The City posted an Invitation to Tender for replacing the Fire Hall Roof. Nine (9) bids were received and based on the lowest price, staff recommend awarding of the contract to Langley Roofing Co. Ltd. in the amount of \$225,700 (excluding GST).


Respectfully submitted,



Jim Gordon, P.Eng.
Director of Engineering and Municipal Operations

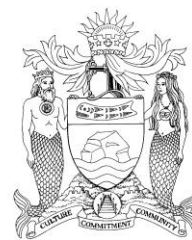
Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: January 25, 2021

TO: Mayor and Council

FROM: Jim Gordon, P.Eng., Director, Engineering and Municipal Operations

SUBJECT: Street and Traffic Bylaw Amendment – Johnston Road Speed Limit Reduction

RECOMMENDATION

THAT Council give first, second and third reading to the "Street and Traffic Bylaw, 1999, No. 1529, Amendment No. 7, Bylaw 2021, No. 2374".

EXECUTIVE SUMMARY

The purpose of this report is to introduce the Street and Traffic Bylaw 1999, No. 1529, Amendment No. 7, Bylaw 2021, No. 2374", which is presented to Council for consideration of first, second, and third readings. This Amendment is necessary to change the speed limit on Johnston Road between North Bluff Road and Five Corners from 50 km/h to 30 km/h, as directed by Council.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
September 28, 2020 2020-463	THAT Council directs the speed limit on Johnston Road from Five (5) Corners to North Bluff Road be reduced to 30 km/hr.

INTRODUCTION/BACKGROUND

At the September 28, 2020 Regular Council Meeting, Council directed that the speed limit from Five (5) corners to North Bluff Road along Johnston Road be reduced to 30 km/hr from 50 km/hr.

The City's Street and Traffic Bylaw is the bylaw that regulates traffic and the use of streets in the City of White Rock. The Bylaw's Schedule B regulates truck routes and is the appropriate Schedule to note streets with nonstandard speed limits.

Pursuant to the *BC Motor Vehicle Act* (MVA), municipalities may reduce speed limits through bylaw. Staff reviewed the Bylaw and found that the Bylaw does not show which roadways have speed limits below 50 km/hr. For the Bylaw to follow MVA regulation, Schedule B of the Bylaw will need to be updated to show roadways where the speed limit is below 50 km/hr. It is proposed that the City Street Plan (Schedule D) be combined into Schedule B.

Staff retained Urban Systems to update Schedule B. The proposed Schedule B (refer to Appendix B) includes existing roadway speed limits and adds Johnston Road between North Bluff and Pacific Avenue (Five Corners) as a 30 km/hr zone. The new Schedule B combines speed limits, road classification (City Street Plan), and truck routes on one map.

FINANCIAL IMPLICATIONS

Not applicable.

LEGAL IMPLICATIONS

Section 146 (1) of the MVA sets the standard municipal speed limit at 50km/h. Section 146 (6) states that the respective road authority (MOTI or an incorporated municipality) may alter posted speed limits by passing a bylaw. After a new speed limit has been selected and the bylaw has been approved, the road authority must use traffic signs on each block where the new speed limit is to be enacted (Section 146 (2)). This ensures that motorists are aware of the altered speed limit and enables enforcement of speed related offences. Municipalities are not permitted to enact speed limit changes without signing each road segment that is impacted.

In 2019, the Union of BC Municipalities (UBCM) passed the Safer Slower Streets: 30 km/h Residential Street Pilot resolution, calling for MOTI to consider amending the MVA to allow incorporated municipalities to institute blanket speed zones in residential areas; however, this resolution was rejected by the Province of BC in February 2020. MOTI reiterated that municipalities are free to adopt lower speed limits within their borders using bylaws and noted that the Ministry has committed to review legislative, regulatory, and policy frameworks, such as the MVA, to acknowledge all road users and emerging active transportation modes.

COMMUNICATION AND COMMUNITY ENGAGEMENT IMPLICATIONS

Not applicable.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS

The RCMP is aware of the proposed speed limit reduction.

CLIMATE CHANGE IMPLICATIONS

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES

Not applicable.

OPTIONS / RISKS / ALTERNATIVES

The following options are for Council consideration:

1. Do not update the bylaw.

If this option is selected, existing roadways with posted speed limits below 50 km/hr would not adhere to the MVA. The speed limit along Johnston Road from North Bluff Road to Five (5) Corners would remain unchanged.

CONCLUSION

Council directed that the speed of Johnston Road from Five (5) Corners to North Bluff Road be reduced to 30 km/hr. The proposed amendment to Schedule B of the Street and Traffic Bylaw No. 1529 is consistent with Council direction. Therefore, Staff recommends that Council give first, second and third reading to "Street and Traffic Bylaw, 1999, No. 1529, Amendment No. 7, Bylaw 2021, No. 2374" to identify roadways currently posted below the standard 50 km/hr pursuant to the MVA and change the speed limit on Johnston Road from Five (5) Corners to North Bluff Road from 50km/hr to 30 km/hr.

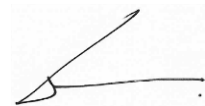
Respectfully submitted,



Jim Gordon, P.Eng.
Director, Engineering and Municipal Operations

Comments from the Chief Administrative Officer

I concur with the recommendation of this corporate report.

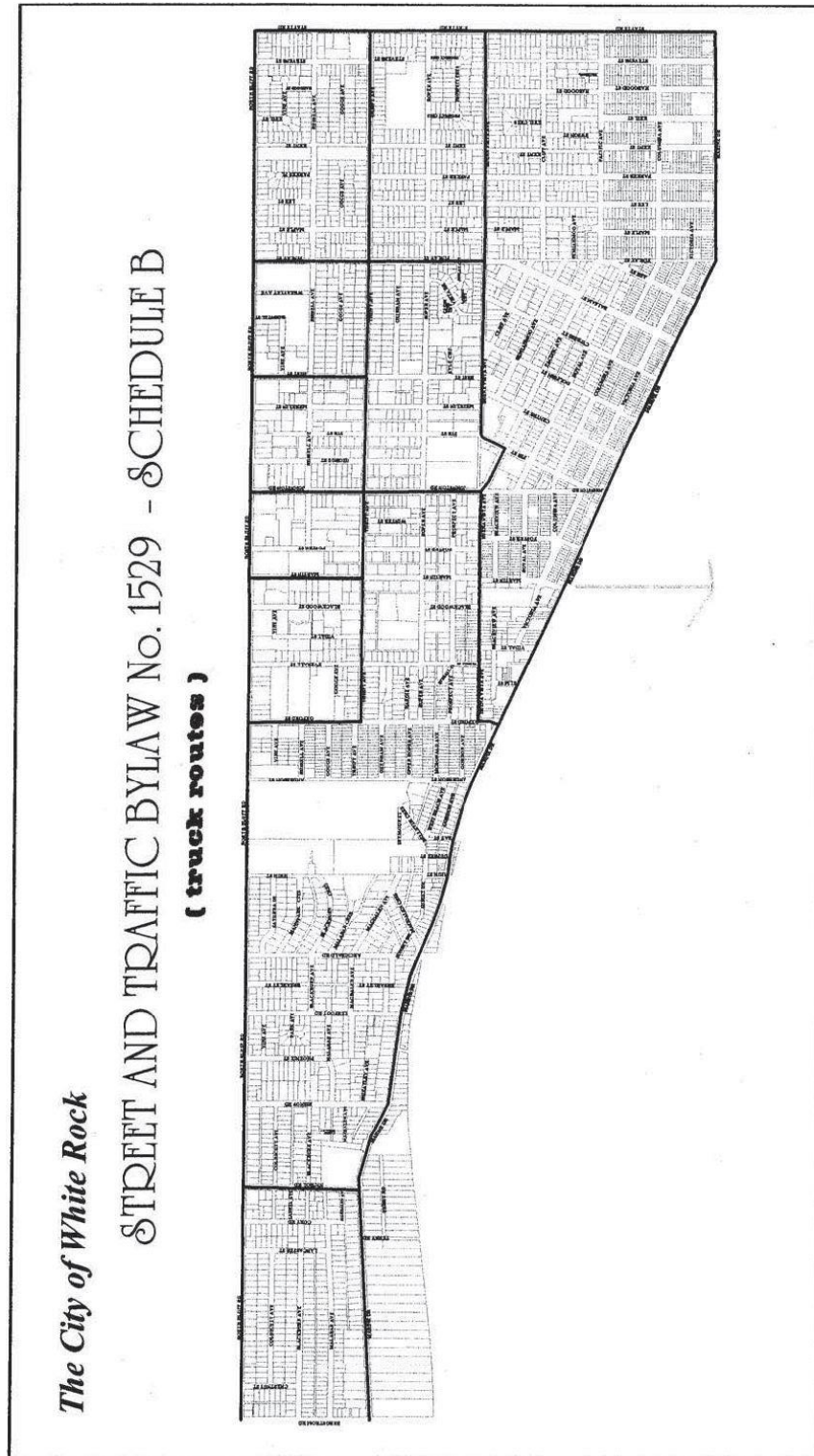


Guillermo Ferrero
Chief Administrative Officer

Appendix A: Street and Traffic Bylaw, Schedules B and D.
Appendix B: Proposed Street and Traffic Bylaw, Schedule B

APPENDIX A

Street and Traffic Bylaw Schedules B and D.



Schedule D: City Street Plan



**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2374**



A Bylaw to amend the Street and Traffic Bylaw, as amended, to replace Schedule B and Schedule D with a new Schedule B showing Street Classifications and Speed Limits.

The CITY COUNCIL of the Corporation of the City of White Rock, in an open meeting assembled, ENACTS as follows:

1. That "Street and Traffic Bylaw 1999, No. 2269" be amended as follows:

Delete Schedule D and Schedule B and insert a new Schedule B: "Street and Traffic Bylaw Schedule B", attached to and forming part of this bylaw.

2. This Bylaw may be cited for all purposes as the "*Street and Traffic Bylaw, 1999, No. 1529, Amendment No. 7, Bylaw 2021, No. 2374*".

RECEIVED FIRST READING on the	th day of , 2021
RECEIVED SECOND READING on the	th day of , 2021
RECEIVED THIRD READING on the	th day of , 2021
ADOPTED on the	th day of , 2021

MAYOR

DIRECTOR OF CORPORATE
ADMINISTRATION

City of White Rock
Street and Traffic Bylaw Schedule B





Finance and Audit Committee

Minutes

December 7, 2020, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

ABSENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Carl Isaak, Director of Planning and Development Services
Jacquie Johnstone, Director of Human Resources
Colleen Ponzini, Director of Financial Services
Eric Stepura, Director of Recreation and Culture
Ed Wolfe, Fire Chief
Chris Zota, Manager of Information Technology
Shannon Johnston, Manager Budgets and Accounting
Debbie Johnstone, Acting Deputy Corporate Officer

1. CALL TO ORDER (Councillor Kristjanson, Chairperson)

The Chairperson called the meeting to order at 5:00 p.m.

1.1 MOTION TO CONDUCT FINANCE AND AUDIT COMMITTEE MEETING WITHOUT THE PUBLIC IN ATTENDANCE

Motion Number: 2020-F&A-01 It was MOVED and SECONDED

WHEREAS COVID-19 has been declared a global pandemic;

WHEREAS the City of White Rock has been able to continue to provide the public access to the meetings through live streaming;

WHEREAS holding public meetings in the City Hall Council Chambers, where all the audio/video equipment has been set up for the live streaming program, would not be possible without breaching physical distancing restrictions due to its size, and holding public meetings at the White Rock Community Centre would cause further financial impact to City Operations due to staffing resources and not enable live streaming;

WHEREAS Ministerial Order No. 192 requires Council carry a motion in order to hold public meetings electronically, without members of the public present in person at the meeting;

THEREFORE BE IT RESOLVED THAT the Finance and Audit Committee (including all members of Council) authorizes the City of White Rock to hold the December 7, 2020 Finance and Audit Committee meeting to be video streamed and available on the City's website, and without the public present in the Council Chambers via electronic means.

Motion CARRIED

2. ADOPTION OF AGENDA

Motion Number: 2020-F&A-02 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the agenda for December 7, 2020 as circulated.

Motion CARRIED

3. ADOPTION OF MINUTES

Motion Number: 2020-F&A-03 It was MOVED and SECONDED

THAT the Finance and Audit Committee adopt the minutes of the November 23, 2020 meeting as circulated.

Motion CARRIED

4. KPMG - AUDIT PLANNING REPORT FOR THE YEAR ENDING

DECEMBER 31, 2020

Carol Chiang, Engagement Partner, Brandon Ma Engagement Partner and Aanu Adeleye Senior Manager of KPMG Enterprise (City Auditors) gave a presentation titled "City of White Rock Audit Planning Report for the year ending December 31, 2020".

5. ADJOURNMENT / RECONVENE FINANCE AND AUDIT COMMITTEE MEETING

The meeting will be adjourned at this time for a **Closed Item** to be discussed (Purpose: Property - Legal Advice on Potential Litigation). Once discussion on the item is concluded the Finance and Audit Open Meeting will be reconvened.

At 5:23 p.m. the meeting was adjourned in accordance with motion 2030-F&A-04 and the meeting was reconvened at 5:52 p.m. with all noted Council (excluding Councillor Fathers who was not in attendance until 6:56 p.m.) and staff in attendance.

Motion Number: 2020-F&A-04 It was MOVED and SECONDED

THAT the meeting of the Finance and Audit Committee scheduled for December 7, 2020 be closed pursuant to the *Community Charter* provisions 90(1) (e), (g), (i) and (j):

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(g) litigation or potential litigation affecting the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

(j) information that is prohibited, or information that if it were presented in a document would be prohibited from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

To Discuss an item as follows:

Purpose: Property - Legal Advice on Potential Litigation

AND THAT the Finance and Audit Committee open meeting of December 7, 2020 will resume once this Item has been concluded.

Motion CARRIED

6. 2021 FEES AND CHARGES BYLAW, 2020, NO. 2369

Corporate report dated December 7, 2020 from the Director of Financial Services titled "2021 Fees and Charges Bylaw, 2020, No. 2369".

Note: The bylaw has been placed on the December 7, 2020 Regular Council agenda for consideration by Council later this evening.

The following discussion points were noted:

- Are there any drinking fountains within the City that are dedicated? Staff will inquire and let the Committee / Council know
- Parking at Centennial - for a full day? Staff will follow up with this and let the Committee / Council know
- Monthly parking at the Montecito for \$144 per month, how many are purchasing this? Staff noted approximately 7 -10 but will check for the exact figure and let the Committee / Council know
- Temporary construction permit parking- Staff noted this will be considered as part of the city-wide parking review (in the preliminary stages)

Motion Number: 2020-F&A-05 It was MOVED and SECONDED

THAT the Finance and Audit Committee endorse the proposed "2021 Fees and Charges Bylaw, 2020, No. 2369."

Motion CARRIED

Councillor Kristjanson voted in the negative

7. AFFORDABLE HOUSING RESERVE FUND BYLAW, 2020, NO. 2367

Corporate report dated December 7, 2020 from the Director of Planning and Development Services titled "Affordable Housing Reserve Fund Bylaw, 2020, No. 2367."

Note: The bylaw has been placed on the December 7, 2020 Regular Council agenda for consideration by Council later this evening.

The following discussion points were noted:

- Uncomfortable with earmarking \$4M, we may need more or we may need less
- Need a mechanism for a reserve to be set up to show support / commitment for affordable housing, the City will be looking to partner for this project

- A bylaw establishment to be done only at this time (mechanism for reserve for affordable housing), the funds would be committed separately - through the financial plan process from Community Amenity Contributions (CAC's).
- Once the funds dedicated in the bylaw they need to be used for that purpose

Motion Number: 2020-F&A-06 It was MOVED and SECONDED

THAT the Finance and Audit Committee recommend that Council give first, second and third readings to "*Affordable Housing Reserve Fund Bylaw, 2020, No. 2367.*"

Motion CARRIED

8. **POTENTIAL IMPACT AND PROPOSED BUDGET INCREMENTS FOR 2021**

Corporate report dated December 7, 2020 from the Director of Financial Services titled "Potential Impact and Proposed Budget Increments for 2021".

Councillor Fathers arrived at the meeting 6:56 p.m.

The following discussion points were noted:

- Uncomfortable going over the base budget increase with the exception of an RCMP Member and a Fire Fighter
- Raising property taxes at this time is not desirable
- Parks staff, there were five (5) – six (6) temporary full time workers this summer, the additional help requested is needed to maintain the same standard of upkeep as was done this year
- An increase in expenses during COVID is concerning, but this is tough because people do appreciate what the City does in relation to parks
- The loss of revenue for 2021 comes primarily from parking and recreation possibly the entire year we don't know due to the pandemic (2020 the revenue loss was mid- March to December only)
- Would like to see more information / where the numbers are coming from in relation to the debt. Staff noted that more information will be provided at the January 2021 meeting
- HR Advisor additional position was inquired on. Staff noted that the pandemic has had an impact on the HR/WorkSafe area for the City. This is to help address WorkSafe requirements. The City is surcharged due to the number

and severity of claims and it is negatively impacting the City's experience rating. We have a safety person spending 40% of their time on more stringent Duty to Accommodate regulations thus leaving less time than is needed for City wide WorkSafe functions. There are still any areas of WorkSafe not being addressed

- Transfers to reserves- Staff noted that more information will be provided at the January 2021 meeting
- It was noted by a member of Council that they were hoping to have 0% tax increase / would like to see a list of things to remove and what their impact would be on the budget at the next meeting

Motion Number: 2020-F&A-07 It was MOVED and SECONDED

THAT the Finance and Audit Committee directs staff to bring forward the budget with the aim to stay between a 1.53% to 2.5% property tax increase.

Councillor Fathers and Mayor Walker voted in the negative

Motion Number: 2020-F&A-08 It was MOVED and SECONDED

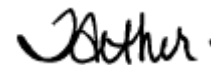
THAT the Finance and Audit Committee receive for information the December 7, 2020 corporate report titled "Potential Impact and Proposed Budget Increments for 2021" that outlines potential impacts and proposed budget increments for the 2021 Financial Plan.

Motion CARRIED

9. **CONCLUSION OF THE DECEMBER 7, 2020 FINANCE AND AUDIT COMMITTEE MEETING**

The Chairperson concluded the meeting at 7:07 p.m.

Mayor Walker



Tracey Arthur, Director of
Corporate Administration



Land Use and Planning Committee

Minutes

November 16, 2020, 6:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Carl Isaak, Director of Planning and Development Services
Greg Newman, Manager of Planning
Debbie Johnstone, Acting Deputy Corporate Officer

1. CALL TO ORDER (Councillor Manning, Chairperson)

The meeting was called to order at 6:00 p.m.

1.1 MOTION TO CONDUCT LAND USE AND PLANNING COMMITTEE MEETING WITHOUT THE PUBLIC IN ATTENDANCE

Motion Number: LU/P-53

It was MOVED and SECONDED

THAT the Land Use and Planning Committee:

WHEREAS COVID-19 has been declared a global pandemic;

WHEREAS the City of White Rock has been able to continue to provide the public access to the meetings through live streaming;

WHEREAS holding public meetings in the City Hall Council Chambers, where all the audio/video equipment has been set up for the live streaming program, would not be possible without breaching physical distancing restrictions due to its size, and holding public meetings at the White Rock Community Centre would cause further financial impact to City Operations due to staffing resources and not enable live streaming;

WHEREAS Ministerial Order No. 192 requires an adopted motion in order to hold public meetings electronically, without members of the public present in person at the meeting;

THEREFORE BE IT RESOLVED THAT the Land Use and Planning Committee (including all members of Council) authorizes the City of White Rock to hold the November 16, 2020 meeting to be video streamed and available on the City's website, and without the public present in the Council Chambers with the use of electronic means.

CARRIED

2. ADOPTION OF AGENDA

Motion Number: LU/P-54

It was MOVED and SECONDED

THAT the Land Use and Planning Committee adopt the agenda for November 16, 2020 as circulated.

CARRIED

3. **ADOPTION OF MINUTES**

3.1 **November 9, 2020 Meeting Minutes**

Motion Number: LU/P-55

It was MOVED and SECONDED

THAT the Land Use and Planning Committee adopt the minutes of the November 9, 2020 meeting as circulated.

CARRIED

4. **PAYING FOR THE COSTS OF GROWTH: DEVELOPMENT COST CHARGES AND COMMUNITY AMENITY CONTRIBUTIONS**

The Director of Planning and Development Services provided a PowerPoint titled "Paying for the Costs of Growth Development Cost Charges (DCC's) and Community Amenity Contributions (CAC's)".

Note: Staff will provide a list of City projects that have been funded in White Rock


The following discussion points were noted:

- Would like to see information in regard to CAC's that Surrey undertakes in relation to Art and Affordable Housing
- Importance was noted on obtaining information from the public each term in relation to how CAC's could be spent

5. **CONCLUSION OF THE NOVEMBER 16, 2020 LAND USE AND PLANNING COMMITTEE MEETING**

Meeting concluded at 6:47 pm

Mayor Walker



Tracey Arthur, Director of
Corporate Administration



Land Use and Planning Committee

Minutes

January 11, 2021, 5:30 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Carl Isaak, Director of Planning and Development Services
Colleen Ponzini, Director of Financial Services
Eric Stepura, Director of Recreation and Culture
Debbie Johnstone, Deputy Corporate Officer
Greg Newman, Manager of Planning

1. **CALL TO ORDER (Councillor Chesney, Chairperson)**

The meeting was called to order at 5:30 p.m.

1.1 **MOTION TO CONDUCT LAND USE AND PLANNING COMMITTEE MEETING WITHOUT THE PUBLIC IN ATTENDANCE**

Motion Number: LU/P-01 It was MOVED and SECONDED

WHEREAS COVID-19 has been declared a global pandemic;

WHEREAS the City of White Rock has been able to continue to provide the public access to the meetings through live streaming;

WHEREAS holding public meetings in the City Hall Council Chambers, where all the audio/video equipment has been set up for the live streaming program, would not be possible without breaching physical distancing restrictions due to its size, and holding public meetings at the White Rock Community Centre would cause further financial impact to City Operations due to staffing resources and not enable live streaming;

WHEREAS Ministerial Order No. 192 requires an adopted motion in order to hold public meetings electronically, without members of the public present in person at the meeting;

THEREFORE BE IT RESOLVED THAT the Land Use and Planning Committee (including all members of Council) authorizes the City of White Rock to hold the January 11, 2021 meeting to be video streamed and available on the City's website, and without the public present in the Council Chambers.

Motion CARRIED

2. ADOPTION OF AGENDA

Motion Number: LU/P-02 It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopt the agenda for the January 11, 2021 as circulated.

Motion CARRIED

3. ADOPTION OF MINUTES

Motion Number: LU/P-03 It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopt the meeting minutes from the November 16, 2020 meeting as circulated.

Motion CARRIED

4. **TEXT AMENDMENT TO INTRODUCE ACCESSIBLE (BARRIER-FREE) PARKING INTO WHITE ROCK ZONING BYLAW, 2012, NO. 2000**

Corporate report dated January 11, 2021 from the Director of Planning and Development Services titled "Text Amendment to Introduce Accessible (Barrier-Free) Parking into White Rock Zoning Bylaw, 2012, No. 2000".

The Manager of Planning provided a PowerPoint that outlined the process and research that was involved in order to bring forward proposed amendments to the City's zoning bylaw in regard to accessible (barrier-free) parking.

Staff recognized, Ben Tyler, Grade 11 student from Earl Marriott Senior Secondary, who did research work for the project as part of a co-op student program in December 2020.

Motion Number: LU/P-04 It was MOVED and SECONDED

THAT the Land Use and Planning Committee direct staff to bring forward proposed Bylaw No. 2371 with amendments to include the following:

That the table outlining the supply requirements for accessible parking be amended so that the first range of parking is "5 or less", for which zero accessible spaces are required, and the second range of parking is "6 to 50", for which 1 van-accessible space is required and zero standard spaces are required.

Motion CARRIED

Motion Number: LU/P-05 It was MOVED and SECONDED

THAT the Land Use and Planning Committee:

1. Recommend that Council give first and second readings to "*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Accessible Parking Standards) Bylaw, 2021, No. 2371*" with the noted amendment; and
2. Recommend that Council direct staff to schedule the public hearing for "*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Accessible Parking Standards) Bylaw, 2021, No. 2371.*"

Motion CARRIED

5. **APPLICATION FOR LIQUOR LICENSE REFERRAL (LOUNGE ENDORSEMENT) AND DEVELOPMENT VARIANCE PERMIT, 1122 VIDAL STREET (LL 20-014 & DVP 20-021)**

Corporate report dated January 11, 2021 from the Director of Planning and Development Services titled "Application for Liquor License Referral (Lounge Endorsement) and Development Variance Permit, 1122 Vidal Street (LL 20-014 & DVP 20-021)".

The Manager of Planning gave a PowerPoint introducing the application for liquor license referral and Development Variance Permit.

The following discussion points were noted:

- Noise and hours, staff noted this application proposes earlier hours than the nearby Boathouse business (does not extend the hours to what the Boathouse accommodates) Three Dogs Brewing Company - uptown are permitted later hours than the proposed application
- The application is for liquor service only with the building - nothing outside as part of this application
- Loading and unloading can be done off street

Motion Number: LU/P-06 It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommend that Council direct planning staff to obtain public input through a combined Public Hearing (liquor license referral) and Public Meeting (development variance permit) conducted as an electronic meeting with notice of the meeting given in accordance with Section 466 of the *Local Government Act*, including notice in newspapers and distribution by mail to property owners / occupants within 100 metres of the subject property.

Motion CARRIED

Motion Number: LU/P-07 It was MOVED and SECONDED

THAT the Land Use and Planning Committee:

1. Authorize staff, pending the results of the electronic Public Hearing and Public Meeting, to forward a copy of this corporate report and the results of the public hearing to the Liquor and Cannabis Regulation Branch (LCRB) along with a resolution to advise that Council has considered the the potential impact for noise and the impact on the community, and is in support of the application for a Lounge Endorsement at 1122 Vidal Street, subject to the inclusion of the following conditions within the license:

a) The hours of liquor service shall be limited to the following:

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Open	12:00	12:00	12:00	12:00	12:00	12:00	12:00
Closed	20:00	22:00	22:00	22:00	22:00	23:00	23:00

b)All loading activities are to occur on the property and the owner shall be responsible for ensuring there are no conflicts in the scheduling of deliveries such that loading occurs when the off-street parking spaces are not otherwise required (i.e., before normal business hours); and

c)The “service area” as defined within the license shall be limited to a maximum capacity of 50 persons subject to the approval of a development variance permit granting relief from the parking supply requirements of City of White Rock Zoning Bylaw, 2012, No. 2000; in the absence of a development variance permit, the license should be limited to a total occupancy of 32 persons; and

2.Pending the results of the electronic Public Meeting, approve of the issuance of Development Variance Permit No. 433.

Motion CARRIED

6. **EARLY REVIEW OF REZONING APPLICATION - 15733 THRIFT AVENUE**

Corporate report dated January 11, 2021 from the Director of Planning and Development Services titled "Early Review of Rezoning Application - 15733 Thrift Avenue".

The Manager of Planning gave a PowerPoint introducing the initial submission for rezoning for 15733 Thrift Avenue.

The following discussion points were noted:

- Concern noted with possible mature tree removal
- What is the likelihood we can have replacement trees in Maccaud Park instead (if they cannot be accommodated on-site). Staff noted this may be a possibility
- Development is causing loss of trees, need Land Use Policy Changes across the City to address this (would like to see Mandatory Tree Preservation)

- Would like to see ways to address if after development and the trees are not doing well, staff noted this can be addressed by way of a covenant registered on the property where they current owner at the time there is an issue with the trees would need to address this
- Would like to see what solutions come forward, don't like to see a Douglas Fir to come down
- Agree with re-development like this, as it puts more housing in the community, but would like to see trees preserved
- Concern trees noted in the plan (5,6 and 7) can't be preserved
- Protecting the trees / long range plan for the trees it may be off-site
- The Applicant noted they don't desire a 6,000sq. ft home, they are looking to build 3,000 and they plan to save as many trees as possible. The Arborist is reviewing trees 6 & 7) in the plan and seeing what can be done to help with their survival. Plan to live on the site.

Motion Number: LU/P-08It was MOVED and SECONDED

THAT the Land Use and Planning Committee recommends that Council direct staff to advance the zoning amendment application at 15733 Thrift Avenue to the next stage in the application review process.

Motion CARRIED

Councillors Fathers, Johanson and Manning voted in the negative

Motion Number: LU/P-09It was MOVED and SECONDED

THAT the Land Use and Planning Committee refers the preliminary Rezoning Application for 15733 Thrift Avenue to the next Environmental Advisory Committee meeting so a review can be done applying the proposed recommendations they have been working on for Bylaw No. 1831 and Policy No. 611.

Motion CARRIED

7. Draft Zoning Amendment Bylaw, Housing Agreement Bylaw, and Major Development Permit for 'Beachway' Application - 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street (ZON/MJP 19-002)

Corporate report dated July 27, 2020 from the Director of Planning and Development Services provided for information purposes.

This project was discussed at the July 27, 2020 Land Use and Planning meeting where the Committee defeated a recommendation to move the application forward (give first and second readings to "*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-63 - 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street) Bylaw, 2020, No. 2351*").

The application was also a subject on the October 26, 2020 Land Use and Planning Committee meeting where the applicant was given the opportunity to speak and the following recommendation was adopted by the Committee:

THAT The Land Use and Planning Committee directs staff to continue to work with the applicant for "Beachway" Application for 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street (ZON/MJP 19-002) including the noted feedback given during discussion at this meeting to bring the application back for consideration.

The applicant has considered the Committee's comments and has requested the application be brought back for consideration by the Committee at this time.

The Manager of Planning gave a PowerPoint giving an overview of the application and the process it has been through.

The following discussion points were noted:

- Good to see changes made in regard to parking however, six (6) stories is too high / four (4) stories would work
- Not what the nearby residents want
- Official Community Plan (OCP) review still not complete
- Concern with removal of trees
- Need to establish definition of affordable housing
- See the future in this area as townhomes / single family
- Affordable housing with 2/3 bedroom units is needed, this is a primary opportunity for the community
- Appreciate the development notes quality which is practical / not luxury

Motion Number: LU/P-010 It was MOVED and SECONDED

THAT the Land Use and Planning Committee:

1. Recommend that Council give first and second readings to “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-63 - 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street) Bylaw, 2020, No. 2351 as presented, and direct staff to schedule the required Public Hearing;
2. Recommend that Council direct staff to resolve the following issues prior to final adoption, if Bylaw No. 2351 is given Third Reading after the Public Hearing;
 - a. Ensure that all engineering requirements and issues, including registration of a 2.0 metre by 2.0 metre statutory right of way on each corner of the site at Maple Street and North Bluff Road and Lee Street and North Bluff Road, a 2.65 metre dedication to achieve a 15 metre road width from the centreline along the North Bluff Road property frontage, and completion of a servicing agreement, are addressed to the satisfaction of the Director of Engineering and Municipal Operations;
 - b. Preparation of an Affordable Home Ownership Program Memorandum of Understanding with the British Columbia Housing Management Commission generally as provided in Appendix G to Appendix A and the execution of a Project Partnering Agreement with the British Columbia Housing Management Commission and Bridgewater Development Corporation; and
3. Recommend that, pending adoption of “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-63 - 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street) Bylaw, 2020, No. 2351, Council consider issuance of Development Permit No. 428 for 15654/64/74 North Bluff Road / 1570/80 Maple Street and 1593 Lee Street.

Motion CARRIED

Councillors Johanson, Kristjanson and Trevelyan voted in the negative

8. OFFICIAL COMMUNITY PLAN REVIEW - PREVIEW OF PHASE 2 PUBLIC INPUT ON BUILDING HEIGHTS OUTSIDE THE TOWN CENTRE

Corporate report dated January 11, 2021 from the Director of Planning and Development Services titled "Official Community Plan Review - Preview of Phase 2 Public Input on Building Heights Outside the Town Centre".

Motion Number: LU/P-011 It was MOVED and SECONDED

THAT the Land Use and Planning Committee directs staff to break down the information with West Beach as a separate option.

Motion CARRIED

Councillors Chesney and Fathers voted in the negative

Motion Number: LU/P-012 It was MOVED and SECONDED

THAT the Land Use and Planning Committee receive the corporate report from the Director of Planning and Development Services titled "Official Community Plan Review – Preview of Phase 2 Public Input on Building Heights outside the Town Centre."

Motion CARRIED

9. CONCLUSION OF THE JANUARY 11, 2020 LAND USE AND PLANNING COMMITTEE MEETING

The Chairperson concluded the meeting at 7:04 p.m.

Mayor Walker



Tracey Arthur, Director of Corporate Administration



Seniors Advisory Committee

Minutes

January 5, 2021, 4:00 p.m.

Via electronic means

PRESENT:	J. Ahmad, Chairperson M. Pederson, Vice-Chairperson H. Martin K. McIntyre M. Barbone P. Petrala R. Kaptyn S. McIntosh
ABSENT:	G. Scott B. Kish
COUNCIL:	Councillor Johanson (non-voting)
STAFF:	E. Stepura, Director of Recreation and Culture S. Yee, Manager of Community Recreation C. Richards, Committee Clerk

1. CALL TO ORDER

The Chairperson called the meeting to order at 4:14 p.m.

2. ELECTRONIC MEETING PROCEDURES

Corporate Administration provided a brief presentation on best practices and Code of Conduct for electronic meetings.

3. ADOPTION OF AGENDA

Motion Number: It was MOVED and SECONDED

THAT the Seniors Advisory Committee adopt the agenda for January 5, 2021, as circulated.

Motion CARRIED

4. ADOPTION OF MINUTES

Motion Number: It was MOVED and SECONDED

THAT the Seniors Advisory Committee adopts the minutes of the March 3, 2020, as circulated.

Motion CARRIED

5. 2021 WORK PLAN

Committee members discussed potential items for the 2021 Work Plan. The following items were discussed:

- Sightlines for Seniors
- Future Delegations
- Aging in place

ACTION ITEM: Committee members J. Ahmed, P. Petrala, G. Scott, and S. McIntosh (K. McIntyre to serve as an alternate) to form a working group to discuss the 2021 Work Plan, which will be presented at the next meeting.

6. OTHER BUSINESS

None.

7. INFORMATION

7.1 COMMITTEE ACTION TRACKING

The Committee discussed the outstanding and accomplished items listed on the Action Tracking document.

Staff noted they would contact United Way to find out if the Healthy Aging Municipal Caucus is still actively meeting during the COVID-19 Pandemic.

ACTION ITEM: Staff to find out if the Healthy Aging Municipal Caucus is actively meeting at this time and if select White Rock Council or Staff should consider joining the Caucus.

8. **2021 MEETING SCHEDULE**

The Committee reviewed their 2021 meeting schedule.

Motion Number: It was MOVED and SECONDED

THAT the Seniors Advisory Committee adopts the 2021 committee meeting schedule as follows:

- January 5;
- February 2; and
- March 2.

Motion CARRIED

9. **CONCLUSION OF THE JANUARY 5, 2021, SENIORS ADVISORY COMMITTEE MEETING**

The Chairperson concluded the meeting at 4:44pm.

J. Ahmed, Chairperson



Chloe Richards, Committee Clerk



Environmental Advisory Committee Minutes

Note: Recommendations regarding Bylaw 1831 and Policy 611 to be provided for Council consideration early in 2021.

January 7, 2021, 4:00 p.m.
Via Electronic Means

PRESENT: R. Hynes, Chairperson
S. Crozier, Vice-Chairperson
P. Byer
J. Lawrence
D. Riley
I. Lessner
W. Boyd

COUNCIL: Councillor E. Johanson, Council Representative (Non-voting)

STAFF: J. Gordon, Director of Engineering and Municipal Operations
G. Newman, Manager of Planning
A. Claffey, Arboricultural Technician
D. Johnstone, Deputy Corporate Officer
C. Richards, Committee Clerk

1. **CALL TO ORDER**

The meeting was called to order at 4:05pm.

2. **ADOPTION OF AGENDA**

2021-EAC-001: It was MOVED and SECONDED

THAT the Environmental Advisory Committee amend the agenda for the January 7, 2021, meeting with the inclusion of:

- On table version of the December 17, 2020, minutes;
- On table draft summary and draft resolution for Council consideration, provided by Chairperson Hynes;

AND THAT the agenda be adopted as amended.

Motion CARRIED

3. **ADOPTION OF MINUTES**

2021-EAC-002: It was MOVED and SECONDED

THAT the Environmental Advisory Committee adopts the December 17, 2020 meeting minutes as follows:

- On page 5, Motion 2020-EAC-042 (b), last line, "canvas preservation" is to be changed to "canopy preservation";
- On page 5, Motion 2020-EAC-043, second to last line, "100 metres on the affected" is to be changed to "100 metres of the affected";
- On page 5, Motion 2020-EAC-043, second to last line, "14 Days" is to be changed to "14 days";

AND THAT the minutes be adopted as amended.

Motion CARRIED

4. **TREE MANAGEMENT BYLAW 1831 AND TREE MANAGEMENT ON CITY LANDS POLICY 611**

A further discussion took place by the Committee with respect to proposed amendments for Bylaw 1831 and Policy 611.

The following draft recommendations (noted in italics) were discussed:

R12: The EAC recommends that Bylaw 1831 be revised to add a Type 4 Permit entailing reduced fees, documentation and/or replacement tree requirements. Qualifying activities would include works resulting in harm to a protected tree that is causing serious demonstrable damage, or risk thereof, to an existing building or infrastructure, in circumstances where the damage cannot be remedied or averted by other reasonable means. Works authorized under such a permit would normally be limited to pruning of structural branches or roots, would not normally extend to the removal of a protected tree, and would not include works

~~to satisfy purely personal preferences or to facilitate additions or modifications to existing buildings or infrastructure (eg, landscaping esthetics, driveway expansion or diversion) for which a Type 1, Type 2 or Type 3 Permit would otherwise be required.~~

- The Committee discussed the use of the word “normally” in the context of the recommendation. It was debated if this should be included or not.
- It was debated if the recommendation needs to include the word “structural” with respect to branches or roots. Staff noted that
 - if the word "structural" were to be removed, then all tree pruning, major or minor, would require a permit. Having the word "structural" included in the sentence would alleviate homeowners to pull a permit for all types of tree pruning, making the process more affordable.

2021-EAC-003 It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommends that Bylaw 1831 be revised to add a Type 4 Permit entailing reduced fees, documentation and/or replacement tree requirements. Qualifying activities would include works resulting in harm to a protected tree that is causing serious demonstrable damage, or risk thereof, to an existing building or infrastructure, in circumstances where the damage cannot be remedied or averted by other reasonable means. Works authorized under such a permit would normally be limited to pruning of structural branches or roots, would not normally extend to the removal of a protected tree, and would not include works to facilitate additions or modifications to existing buildings or infrastructure (eg, landscaping esthetics, driveway expansion or diversion) for which a Type 1, Type 2 or Type 3 Permit would otherwise be required.

Motion CARRIED

S.Crozier voted in the negative

R19. The EAC recommends that:

- a. *The provisions of Policy 510 and Planning Procedures Bylaw 2234 establishing a right of appeal against negative decisions on private tree permit applications also be incorporated into Bylaw 1831.*
- b. ~~Policy 611~~ *Planning Procedures Bylaw 2234 be amended to require that all corporate and Advisory Design Panel reports and recommendations to Council regarding planning and development on private lands include a*

~~written statement~~ description of implications for tree protection and canopy enhancement. This requirement should apply whether or not a given matter is accompanied by a Type 3 tree permit application.

- c. City Policies and procedures be revised as required to prescribe that:
- i. *All corporate reports and recommendations presented to Council regarding works to be conducted on City lands include a section describing any implications for tree protection and canopy enhancement.*
 - ii. *Council be informed at least 14 days in advance of the proposed removal of any "City tree" (a tree located on city lands with a trunk diameter at breast height (DBH) greater than ~~that is 6 cm in diameter or larger.~~*
 - iii. *Any member of Council objecting to measures arising under subparagraphs (i) and (ii) may request a Council discussion and decision on the matter.*

OR

iii. Removal of any "City tree" as mentioned in (ii) requires approval of Council.

- d. *Council conduct, at least on an annual basis, a public discussion of a Tree Canopy Report prepared by staff and including: statistics regarding tree permit applications (of all Types) received, approved and refused; actions taken by the City officials in the management of trees on City lands including the use of revenues from tree permit fees and tree protection securities; an analysis of the consequent trends and implications for the effectiveness of the City's tree protection and canopy preservation and enhancement efforts.*
- The committee member who originally recommended adding an alternative to R19(c)(iii) no longer believes in should be included in the recommendations. The Committee discussed whether or not this section should be included.
 - The type of notification required for Council was discussed.

Wording amendments were discussed on the main motion.

2021-EAC-004: It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommends that:

- a. The provisions of Policy 510 and Planning Procedures Bylaw 2234 establishing a right of appeal against negative decisions on private tree permit applications also be incorporated into Bylaw 1831.

- b. Planning Procedures Bylaw 2234 be amended to require that all corporate and Advisory Design Panel reports and recommendations to Council regarding planning and development on private lands include a description of implications for tree protection and canopy enhancement. This requirement should apply whether or not a given matter is accompanied by a Type 3 tree permit application.
- c. City Policies and procedures be revised as to prescribe that:
 - i. All corporate reports and recommendations presented to Council regarding works to be conducted on City lands include a section describing any implications for tree protection and canopy enhancement.
 - ii. All members of Council be informed at least 14 days in advance of the proposed removal of any non-hazardous “City tree” (a tree located on city lands with a trunk diameter at breast height (DBH) greater than 6 cm.
 - iii. Any member of Council objecting to measures arising under subparagraphs (i) and (ii) may request a Council discussion and decision on the matter.
- d. Council conduct, on an annual basis, a public discussion of a Tree Canopy Report (see R2(b) and R15(b)) prepared by staff and including: statistics regarding tree permit applications (of all Types) received, and approved or refused; actions taken by the City in the management of trees on City lands including the use of revenues from tree permit fees and tree protection securities; and an analysis of the consequent trends and implications for the effectiveness of the City’s tree protection and canopy preservation and enhancement efforts.

Motion CARRIED

The Committee turned their discussion back to previous recommendations within their review document. Members discussed potentiation changes to recommendations already adopted by the Committee.

R2. The EAC recommends that:

- a. ~~Key elements of the UFMP should include:~~ Council endorse the key objectives and targets developed in the 2015 UFMP exercise by:

- i. *recognizing that trees on both private and public lands are essential components of the urban forest and ecology of the City;*
- ii. *setting an explicit canopy recovery target (eg, 27% canopy coverage by 2045);*
- iii. *~~undertakings~~ committing to increase the currently projected maximum number of trees (2500) that can be planted on City land; and*
- iv. *directing staff to develop strategies for increasing lands on which the City can plant additional trees to help meet the target.*
- b. *Progress in achieving ~~any UFMP or canopy coverage~~ goals these objectives and targets should be monitored through the presentation of annual Tree Canopy Reports to Council (see Recommendation R15, R19c and R19d).*
- c. *Council direct staff to investigate and report to Council on means to prevent the removal of or interference with trees, and to facilitate the planting of trees, by the City and BNSF on BNSF lands.*
- It was noted that the changes to this recommendation reflect the scope of the OCP review, as well as City decision-making priorities.
- A committee member to requests that "R19c" be removed from the last line of R2(b).

2021-EAC-005: It was MOVED and SECONDED

THAT the Environmental Advisory Committee rescinds the originally adopted recommendation (Motion 2020-EAC-023).

Motion CARRIED

2021-EAC-006: It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommends that:

- a. Council endorse the key objectives and targets developed in the 2015 UFMP exercise by:
 - i. recognizing that trees on both private and public lands are essential components of the urban forest and ecology of the City;
 - ii. setting an explicit canopy recovery target (eg, 27% canopy coverage by 2045);

- iii. committing to increase the currently projected maximum number of trees (2500) that can be planted on City land; and
- iv. directing staff to develop strategies for increasing lands on which the City can plant additional trees to help meet the target.
- b. Progress in achieving these objectives and targets should be monitored through the presentation of annual Tree Canopy Reports to Council (see Recommendation R15 and R19d).
- c. Council direct staff to investigate and report to Council on means to prevent the removal of or interference with trees, and to facilitate the planting of trees, by the City and BNSF on BNSF lands.

Motion CARRIED

R4. The EAC recommends that Policy 611 "Tree Management on City Lands" be amended as follows:

- a. *Change its title to "Tree Protection, Canopy Enhancement and Management on City Lands."*
- b. *Amend Section 1 to read as follows: "Policy: In managing trees on City land, it is the priority of the City of White Rock to protect existing trees and increase the number of healthy trees and amount of tree canopy and thus enhance and ensure the sustainability of the City's urban forest and realization of the environmental and esthetic benefits it provides. In this context, the interest of property owners in preserving or restoring private views obstructed by City trees will be addressed through a procedure described in annex 1 to this Policy. "*
- c. *In Section 3 "Management of City Trees" insert an additional clause (a.1) as follows: "(a) The City manages trees on city lands: 1. For the overriding purposes of protecting existing trees and increasing the number of healthy trees and amount of tree canopy."*
- d. *Move Sections 5, 6, 7 and 8 to an annex to the Policy.*
- e. *Limit the criteria under which applications for pruning, crown thinning, or width reductions are approved to those where the property owner has clearly demonstrated that the tree has increased in size to completely obscure a previously existing view from the applicant's property.*
- f. *Prohibit the topping or removal of city trees for the re-establishment of views.*

- g. *Remove references to "narrow corridor" and "single object" views in the definition of "view/view corridor".*
- h. *Allow for the siting, species selection, and planting of new or replacement trees on City lands in all locations where future growth is not expected to completely obscure established views.*
- It was proposed that the sub-paragraph (e) be separated through sub-paragraphs (e), (f), (g), and (h).

2021-EAC-007: It was MOVED and SECONDED

THAT the Environmental Advisory Committee rescinds the originally adopted recommendation (Motion 2020-EAC-029).

Motion CARRIED

2021-EAC-008: It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommends that Policy 611 "Tree Management on City Lands" be amended as follows:

- a. Change its title to "Tree Protection, Canopy Enhancement and Management on City Lands."
- b. Amend Section 1 to read as follows: "Policy: In managing trees on City land, it is the priority of the City of White Rock to protect existing trees and increase the number of healthy trees and amount of tree canopy and thus enhance and ensure the sustainability of the City's urban forest and realization of the environmental and esthetic benefits it provides. In this context, the interest of property owners in preserving or restoring private views obstructed by City trees will be addressed through a procedure described in annex 1 to this Policy. "
- c. In Section 3 "Management of City Trees" insert an additional clause (a.1) as follows: "(a) The City manages trees on city lands: 1. For the overriding purposes of protecting existing trees and increasing the number of healthy trees and amount of tree canopy."
- d. Move Sections 5, 6, 7 and 8 to an annex to the Policy.
- e. Limit the criteria under which applications for pruning, crown thinning, or width reductions are approved to those where the property owner has clearly

demonstrated that the tree has increased in size to completely obscure a previously existing view from the applicant's property.

- f. Prohibit the topping or removal of city trees for the re-establishment of views.
- g. Remove references to "narrow corridor" and "single object" views in the definition of "view/view corridor".
- h. Allow for the siting, species selection, and planting of new or replacement trees on City lands in all locations where future growth is not expected to completely obscure established views.

Motion CARRIED

R17. The EAC recommends that:

- a. *City requirements for a business licence as an arborist and the definition of arborist in Bylaw 1831 be amended to provide that International Society of Arboriculture (ISA) certification is the sole and exclusive credential required for receipt of a licence.*
- b. *Procedures in Bylaw 1831 and Policy 611 be amended to require that City Arborists visit and inspect all sites under construction before a tree permit is approved.*
- c. *Bylaw 1831 be revised to only allow City staff or agents to remove or plant trees on City lands.*
- It was requested by a committee member that "for removal of receipt for a licence" be removed from the last line of R17(a).

2021-EAC-009: It was MOVED and SECONDED

THAT the Environmental Advisory Committee rescinds the originally adopted recommendation (Motion 2020-EAC-043).

Motion CARRIED

2021-EAC-010: It was MOVED and SECONDED

THAT the Environmental Advisory Committee recommends that:

- a. City requirements for a business licence as an arborist and the definition of arborist in Bylaw 1831 be amended to provide that International Society of Arboriculture (ISA) certification is the sole and exclusive credential required.
- b. Procedures in Bylaw 1831 and Policy 611 be amended to require that City Arborists visit and inspect all sites under construction before a tree permit is approved.
- c. Bylaw 1831 be revised to only allow City staff or agents to remove or plant trees on City lands.

Motion CARRIED

The Committee turned their discussion towards the Executive Summary document, provided by Chairperson Hynes. The following comments were noted:

- Councillor Johanson noted that the executive summary approach makes the recommendations more concise.

ACTION ITEM: Staff to provide a cover for the recommendations report, alerting Council the pros and cons on the recommendations so that Council can make an informed decision.

ACTION ITEM: Chairperson to provide a finalized recommendation document for the next meeting, which they hope to adopt the final recommendations for then.

5. OTHER BUSINESS

None.

6. INFORMATION

6.1 COMMITTEE ACTION TRACKING

The chairperson encouraged members and staff to bring forward potential items for discussion for future meetings.

7. 2021 MEETING SCHEDULE

The following meeting schedule was approved by the Committee at the November 19, 2020 meeting and is provided for information:

- January 21;

- February 4;
- February 18;
- March 4; and
- March 18.

8. **CONCLUSION OF THE JANUARY 7, 2021 ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

The Chairperson concluded the meeting at 5:56pm.

R. Hynes, Chairperson



Chloe Richards, Committee Clerk

UNAPPROVED

**THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW 2374**



A Bylaw to amend the Street and Traffic Bylaw, as amended, to replace Schedule B and Schedule D with a new Schedule B showing Street Classifications and Speed Limits.

The CITY COUNCIL of the Corporation of the City of White Rock, in an open meeting assembled, ENACTS as follows:

1. That "Street and Traffic Bylaw 1999, No. 2269" be amended as follows:

Delete Schedule D and Schedule B and insert a new Schedule B: "Street and Traffic Bylaw Schedule B", attached to and forming part of this bylaw.

2. This Bylaw may be cited for all purposes as the "*Street and Traffic Bylaw, 1999, No. 1529, Amendment No. 7, Bylaw 2021, No. 2374*".

RECEIVED FIRST READING on the	th day of , 2021
RECEIVED SECOND READING on the	th day of , 2021
RECEIVED THIRD READING on the	th day of , 2021
ADOPTED on the	th day of , 2021

MAYOR

DIRECTOR OF CORPORATE
ADMINISTRATION

City of White Rock
Street and Traffic Bylaw Schedule B



The Corporation of the CITY OF WHITE ROCK BYLAW 2371



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled,
ENACTS as follows:

1. Schedule "A" of the "White Rock Zoning Bylaw, 2012, No. 2000" as amended is further amended by removing Section 4.14.6 in its entirety and replacing the section with the following new section 4.14.6:

"4.14.6 Accessible Parking:

1) Accessible Parking Dimensions:

- a) Accessible parking spaces shall have a minimum length of 5.5m and a minimum width of 2.5m.
- b) Van-accessible parking spaces shall have a minimum length of 5.5m and a minimum width of 3.4m.
- c) The access and egress route to and from accessible and van-accessible parking spaces must have a minimum vertical clearance of 2.3m.
- d) Accessible parking spaces and van-accessible parking spaces shall have an adjacent access aisle on one side with a minimum width of 1.5m that may be shared between two adjacent accessible and / or van-accessible parking spaces.
- e) A wheel stop shall be placed 0.6m from the end of each accessible and van-accessible parking spaces.

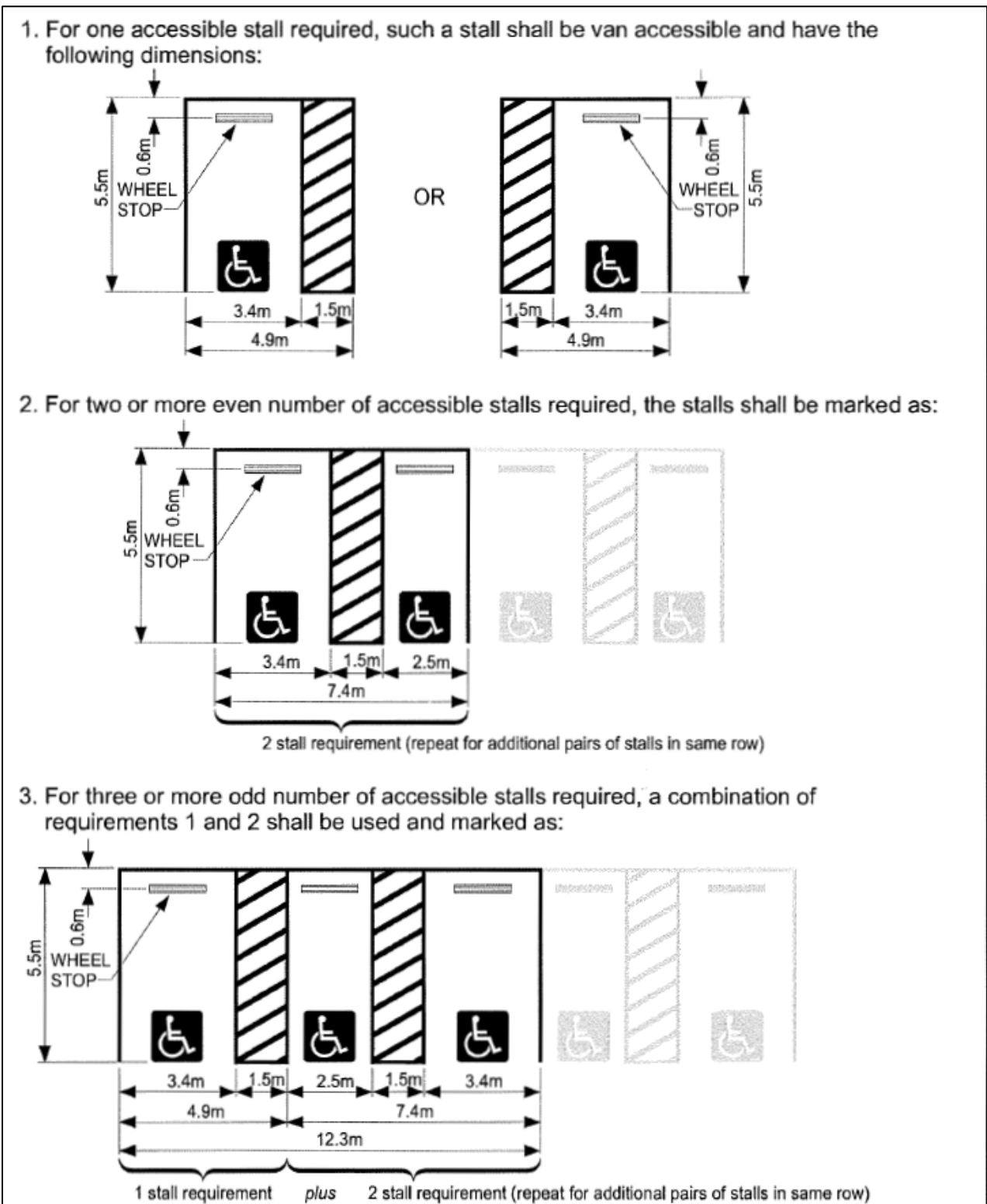
2) Accessible Parking Supply:

- a) Accessible and van-accessible parking spaces shall be provided in accordance with the following supply requirements:

Total Required Parking Spaces	Minimum Required Van-Accessible Spaces	Minimum Required Accessible Spaces
5 or less	0	0
6 to 50	1	0
51 to 100	1	1
101 to 150	2	1
151 to 200	2	2
Over 200	5 plus 1 for every additional 100 required parking spaces or fraction thereof. <ul style="list-style-type: none">• When the required accessible space supply is an even number there must be an equal number of van-accessible spaces to standard accessible spaces.• When the required accessible space supply is an odd number there should be one additional van-accessible space than standard accessible spaces.	

3) Accessible Parking Dimensions and Layout

The dimensions and layout of accessible parking shall comply with the following:



2. This Bylaw may be cited for all purposes as the "*White Rock Zoning Bylaw 2012, No. 2000, Amendment (Accessible Parking Standards) Bylaw, 2020, No. 2371*".

RECEIVED FIRST READING on the	day of
RECEIVED SECOND READING on the	day of
PUBLIC HEARING held on the	day of
RECEIVED THIRD READING on the	day of
RECONSIDERED AND FINALLY ADOPTED on the	day of

Mayor

Director of Corporate Administration

THE CORPORATION OF THE
CITY OF WHITE ROCK
BYLAW NO. 2372



A revenue anticipation bylaw providing for the borrowing
of sums of money as may be requisite to meet the current
lawful expenditures of the City.

WHEREAS the Council of the City is empowered by Section 177 of the "Community Charter", without the assent of the electors or the approval of the Inspector of Municipalities, by Bylaw to provide for the borrowing of such sums of money as may be required to meet the current lawful expenditures for the year 2021 of the City, such borrowing not to exceed in the aggregate the sum of seventy-five per cent of all taxes levied for all purposes in the preceding year.

AND WHEREAS the aggregate that the Council may presently borrow, calculated in accordance with the above, is \$36,000,000.

AND WHEREAS to meet the current lawful expenditures for the year 2021 of the City, it is requisite that the Council borrow up to \$5,000,000.

NOW THEREFORE, the Council of the Corporation of the City of White Rock, hereby enacts as follows:

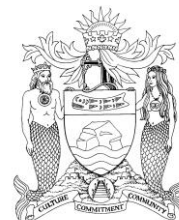
1. It shall be lawful for the said City Council to borrow upon the credit of The Corporation the sum of Five Million Dollars (\$5,000,000) in such amounts and at such times as the same may be required, and to pay interest thereon.
2. All the monies so borrowed and interest payable thereon shall be repaid on or before the 31st day of December, 2021.
3. There is hereby set aside as security for the liability hereby authorized to be incurred \$5,000,000 being that part of the taxes for the current year, 2021, deemed by the City Council to be so set aside.
4. This Bylaw may be cited as the "*White Rock Revenue Anticipation Borrowing Bylaw, 2021, No. 2372*".

RECEIVED FIRST READING on the	11 th	day of	January, 2021
RECEIVED SECOND READING on the	11 th	day of	January, 2021
RECEIVED THIRD READING on the	11 th	day of	January, 2021
ADOPTED on the		day of	2021

MAYOR

DIRECTOR OF CORPORATE

The Corporation of the CITY OF WHITE ROCK BYLAW 2358



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

1. Schedule "C" of the "White Rock Zoning Bylaw, 2012, No. 2000" as amended is further amended by rezoning the following lands:

Lot 19 Section 11 Township 1 New Westminster District Plan 25155
(15561 Oxenham Avenue)
PID: 008-710-333

Lot 18 Section 11 Township 1 New Westminster District Plan 25155
(15569 Oxenham Avenue)
PID: 008-280-959

as shown on Schedule "1" attached hereto from the 'RS-1 One Unit Residential Zone' to the 'RS-4 One Unit (12.1m Lot Width) Residential Zone'.

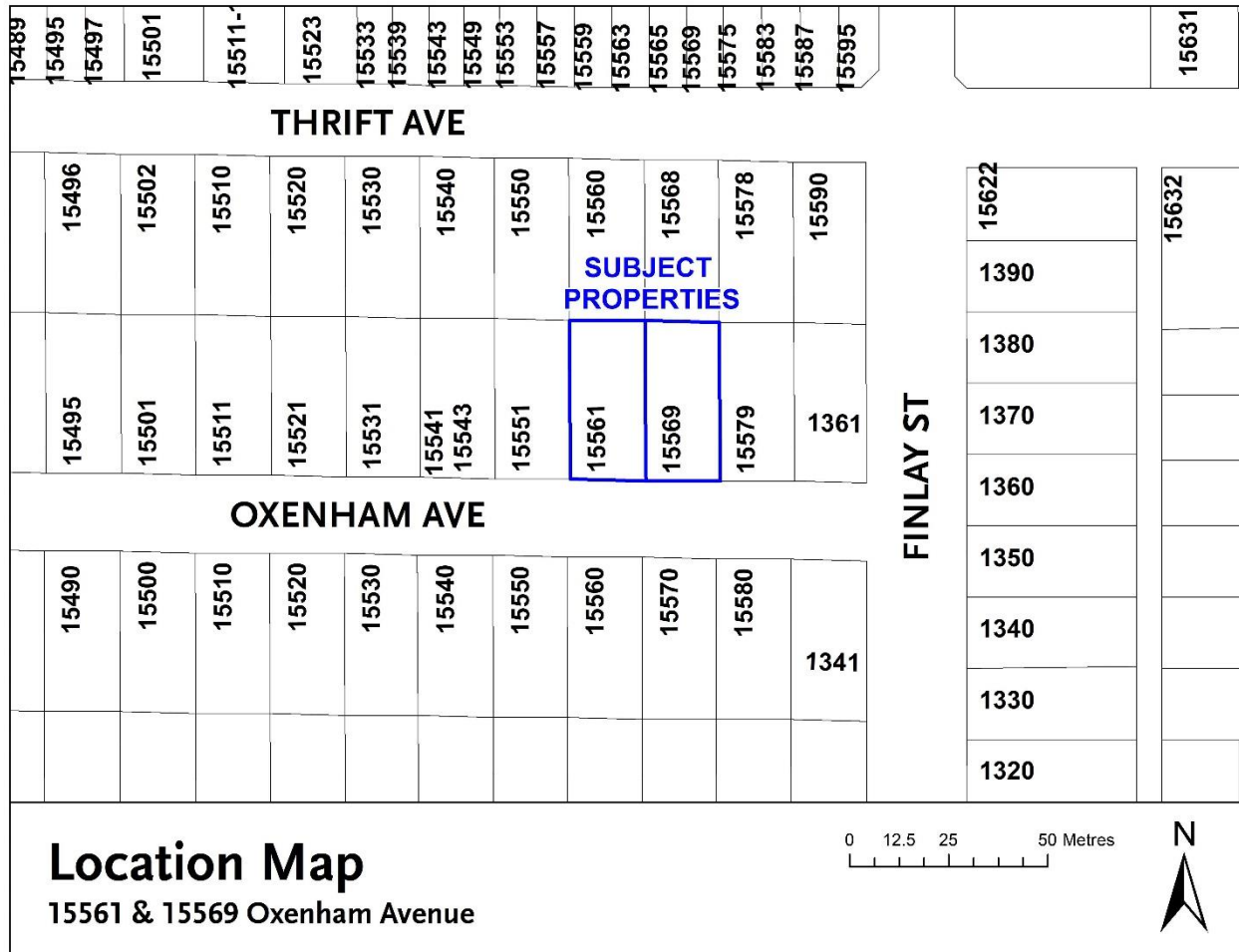
2. This Bylaw may be cited for all purposes as the "*White Rock Zoning Bylaw 2012, No. 2000, Amendment (RS-4 – 15561/15569 Oxenham Avenue) Bylaw, 2020, No. 2358*".

PUBLIC INFORMATION MEETING on the	11 th day of	March, 2020
RECEIVED FIRST READING on the	28 th day of	September, 2020
RECEIVED SECOND READING on the	28 th day of	September, 2020
PUBLIC HEARING held on the	18 th day of	January, 2021
RECEIVED THIRD READING on the	day of	
RECONSIDERED AND FINALLY ADOPTED on the	day of	

Mayor

Director of Corporate Administration

Schedule “1”



**The Corporation of the
CITY OF WHITE ROCK
BYLAW No. 2363**



A Bylaw to amend the
"White Rock Zoning Bylaw, 2012, No. 2000" as amended

The CITY COUNCIL of the Corporation of the City of White Rock in open meeting assembled ENACTS as follows:

1. THAT Schedule C of the *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended by rezoning the following lands:

Lot 16 Section 11 Township 1 New Westminster District Plan 15362
PID: 001-331-931
(1485 Fir Street)

Lot 17 Section 11 Township 1 New Westminster District Plan 15362
PID: 001-331-965
(1485 Fir Street)

Lot 18 Section 11 Township 1 New Westminster District Plan 15362
PID: 001-331-981
(1485 Fir Street)

as shown on Schedule "1" attached hereto, from the 'RM-2 Medium Density Multi-Unit Residential Zone' to 'CD-64 Comprehensive Development Zone (1485 Fir Street).'

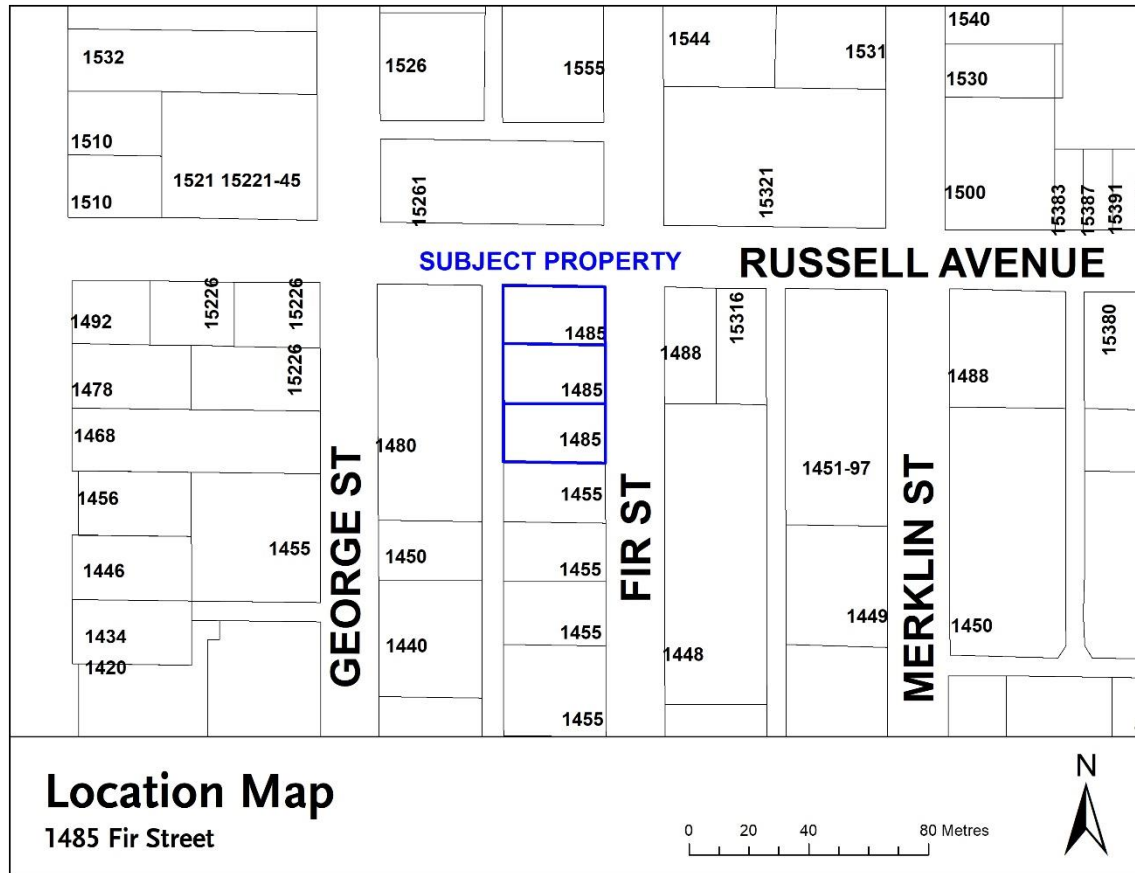
2. THAT *White Rock Zoning Bylaw, 2012, No. 2000* as amended is further amended:
 - (1) by adding to the Table of Contents for 'Schedule B (Comprehensive Development Zones)', Section 7.64 CD-64 Comprehensive Development Zone';
 - (2) by adding the attached Schedule "2" to 'Schedule B (Comprehensive Development Zones)' Section 7.64 CD-64 Comprehensive Development Zone'.
3. This bylaw may be cited for all purposes as "*White Rock Zoning Bylaw, 2012, No. 2000, Amendment (CD-64 – 1485 Fir Street) Bylaw, 2020, No. 2363*".

PUBLIC INFORMATION MEETING on the	12 th	day of	December, 2019
RECEIVED FIRST READING on the	19 th	day of	October, 2020
RECEIVED SECOND READING on the	19 th	day of	October, 2020
PUBLIC HEARING held on the	18 th	day of	January, 2021
RECEIVED THIRD READING on the		day of	
RECONSIDERED AND FINALLY ADOPTED on		day of	
the			

Mayor

Director of Corporate Administration

Schedule “1”



7.64 CD-64 COMPREHENSIVE DEVELOPMENT ZONE

INTENT

The intent of this zone is to accommodate the development of a multi-unit residential building on a site of approximately 2,036 square metres, with the provision of affordable housing and a housing agreement bylaw in accordance with section 482 of the *Local Government Act*.

1. Permitted Uses:

- (1) *multi-unit residential use; and*
- (2) *accessory home occupation* use in accordance with the provisions of section 5.3 and that does not involve clients directly accessing the *principal building*

2. Lot Coverage:

- (a) For *multi-unit residential uses*, *lot coverage* shall not exceed 49%

3. Maximum Base Density:

The following base density regulation applies generally for the zone:

Maximum *residential floor area* shall not exceed 1.1 times the lot area, and maximum *gross floor area* shall not exceed 1.5 times the lot area.

4. Maximum Increased Density:

Despite section 7.64.3, the reference to the maximum *gross floor area* of “1.5 times the lot area” is increased to a higher density of a maximum of 5,700 m² (61,356.85 ft²) of *gross floor area* (2.8 FAR; or gross floor area ratio) and 80 apartment dwelling units where a housing agreement has been entered into and filed with the Land Title Office to secure eighty (80) dwelling units as rental tenure for the life of the building.

5. Building Height:

- (a) The *principal buildings* for *multi-unit residential uses*, inclusive of elevator shafts, stair housing, and all mechanical equipment, shall not exceed a *height* of 129.2 metres geodetic; and
- (b) *Ancillary buildings* and *structures* for *multi-unit residential uses* shall not exceed a height of 5.0 metres from *finished grade*.

6. Siting Requirements:

- (a) Minimum setbacks for *multi-unit residential uses* are as follows:
 - (i) Setback from north lot line = 5.05 metres
 - (ii) Setback from south lot line = 5.25 metres
 - (iii) Setback from west lot line = 3.08 metres
 - (iv) Setback from east lot line = 3.47 metres

- (b) *Ancillary structures* may be located on the subject property in accordance with the Plans prepared by Billard Architecture dated August 11, 2020 that are attached hereto and on file at the City of White Rock, with the exception that no *ancillary buildings* or *structures* are permitted within a 1.0 metre distance from a lot line.

7. Parking:

Parking for *multi-unit residential uses* shall be provided in accordance with Sections 4.14 and 4.17, with the minimum number of spaces required as follows:

- (a) A minimum of ninety-six (96) spaces shall be provided for residents of the *multi-unit residential use*;
- (b) A minimum of twenty-four (24) spaces shall be provided for visitors and marked as “visitor”;
- (c) A minimum of three (3) of the required one hundred and eight (108) spaces shall be provided as accessible parking spaces, shall be clearly marked, and shall have a minimum length of 5.5 metres. Of the three accessible parking spaces, one space shall be provided as a van-accessible loading space with a minimum width of 2.8 metres, and the other two spaces shall have a minimum width of 2.5 metres, provided that the three parking spaces have a shared or non-shared access aisle with a minimum width of 1.5 metres; and
- (d) The minimum height clearance at the accessible parking spaces and along the vehicle access and egress routes from the accessible parking spaces must be at least 2.3 metres to accommodate over-height vehicles equipped with a wheelchair lift or ramp.

8. Bicycle Parking:

Bicycle parking shall be provided in accordance with Section 4.16, with the minimum number of spaces required as follows:

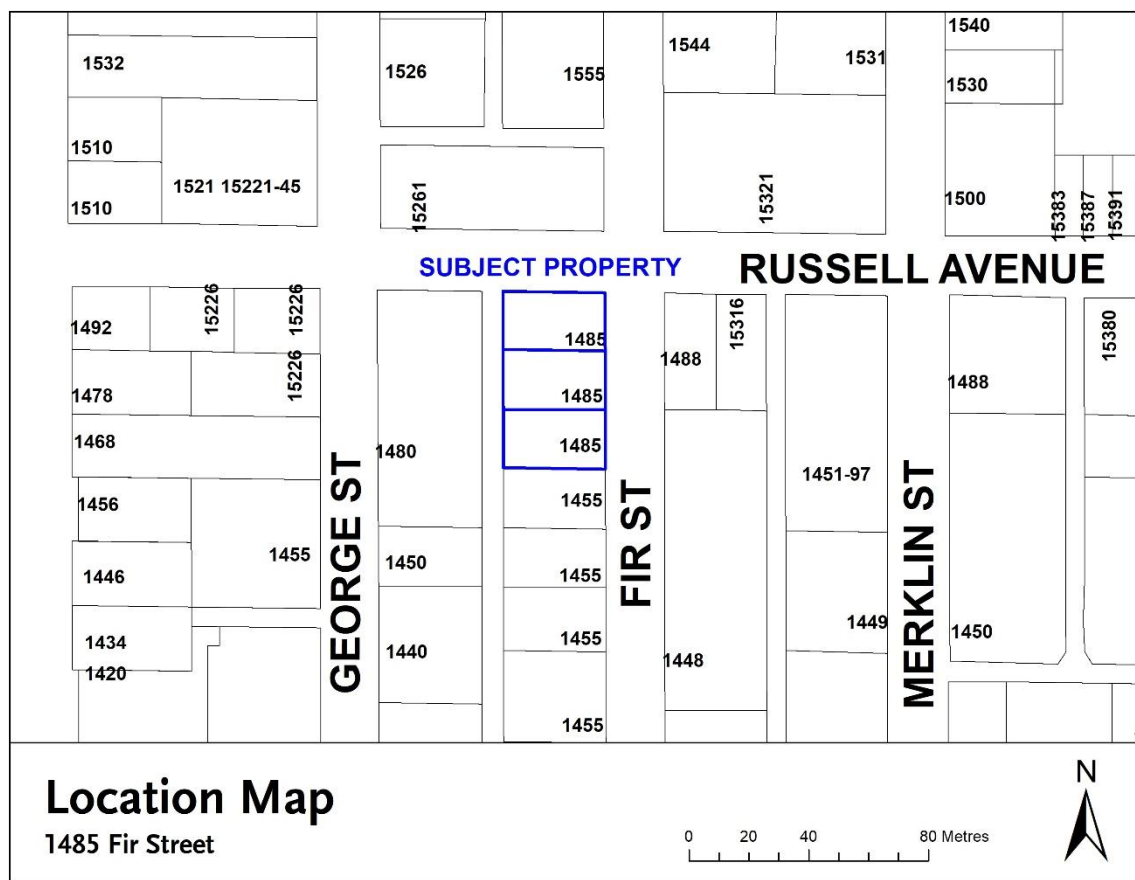
- (a) A minimum of 94 Class I spaces shall be provided; and
- (b) A minimum of 16 Class II spaces shall be provided

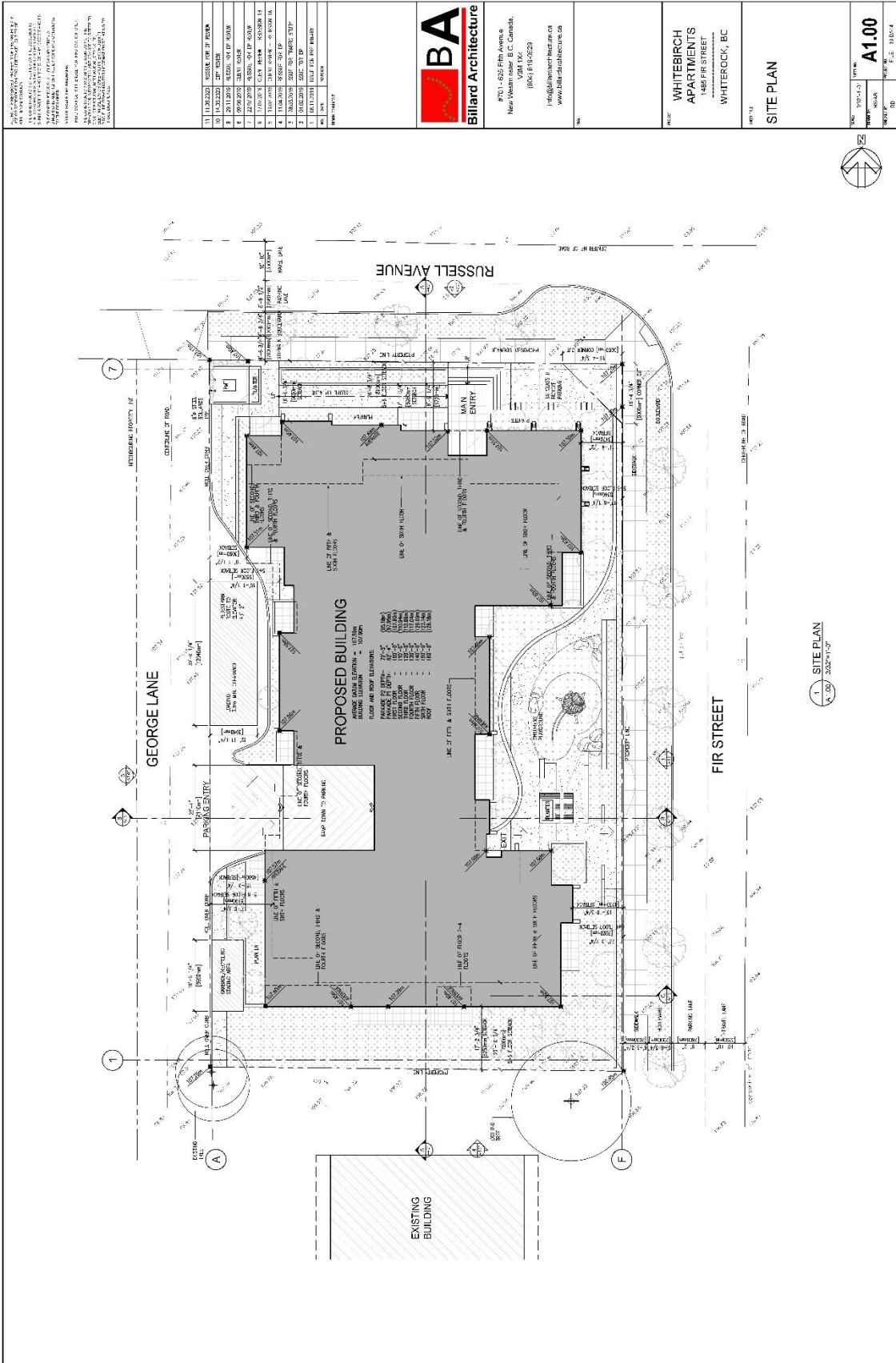
9. Loading:

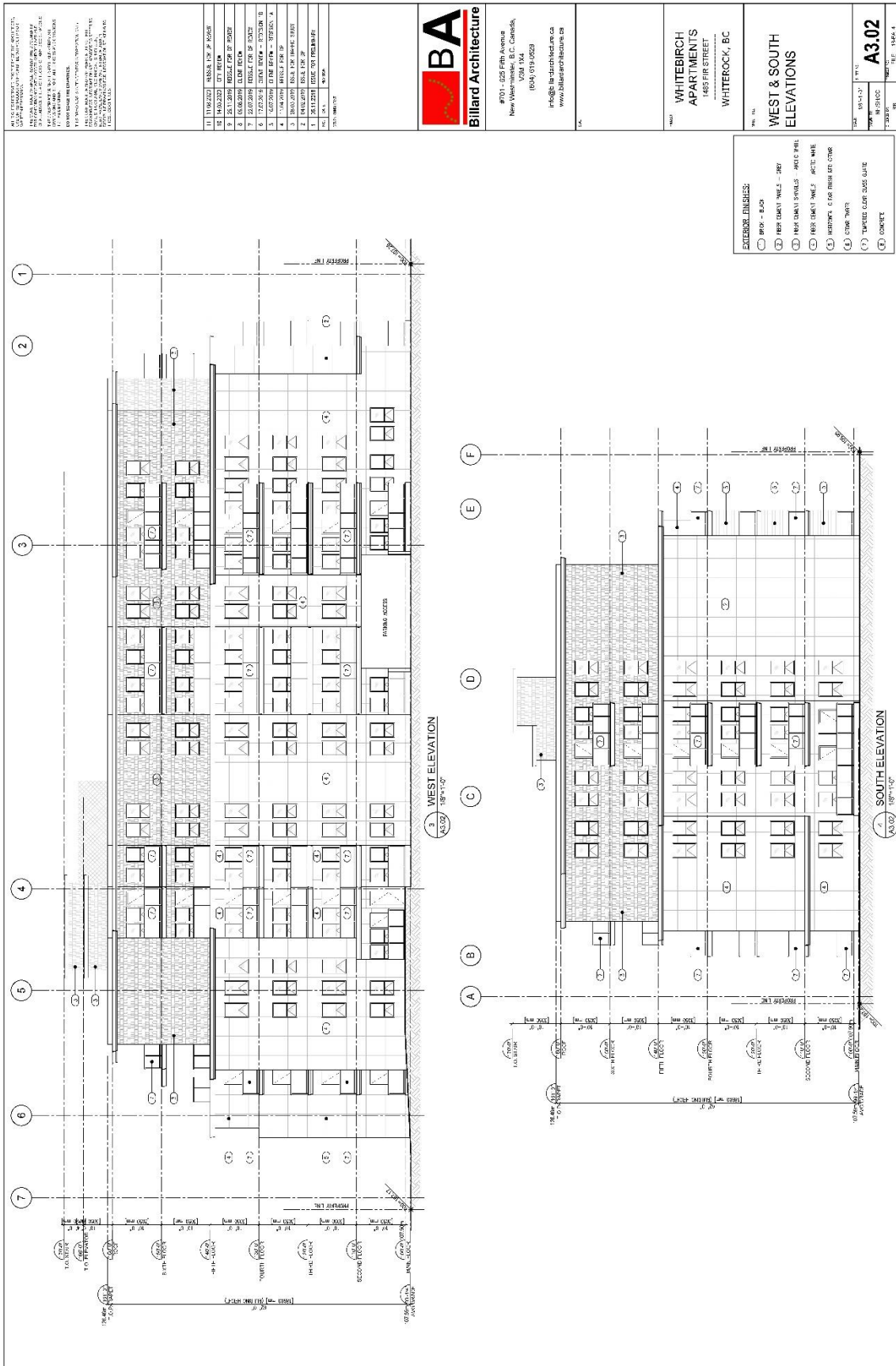
- (a) One loading space shall be provided for a *multi-unit residential use* in accordance with Section 4.15

10. General:

Development in this zone that includes the additional (bonus) density referred to in Section 4 shall substantially conform to the Plans prepared by Billard Architecture dated August 11, 2020 that are attached hereto and on file at the City of White Rock







Notes:

1. Sidewalks are to be reconstructed from curb to property line fully at the applicant's expense.

THREAT	ESTIMATED COMMUNITY NAME	SCOUT	SIZE	QTY	REMARKS
	Asiatic water buffalo	2	Small	9	1. Litter size 4-6; 2. many young, common but still
	Asian elephant	3	Large	1	1. Litter size 2-3; 2. many young, common but still
	Asian rhinoceros	3	Large	1	1. Litter size 2-3; 2. many young, common but still
	Asian tiger	3	Large	1	1. Litter size 2-3; 2. many young, common but still
	Asian leopard cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild dog	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still
	Asian wild cat	3	Small	1	1. Litter size 2-3; 2. many young, common but still



CITY OF NELSON

January 8, 2021

Honourable Adrian Dix
Minister of Health
Government of British Columbia

Delivered via email

Re: Vaccination Priority for Essential Critical Infrastructure Municipal Employees

Dear Minister Dix,

In early December, the BC government announced they secured a minimal number of initial doses of the COVID-19 vaccine to distribute to those populations identified as the most vulnerable. In the following weeks, the government released a phased approach to administering the vaccine and listed the populations included in each phase. While the City of Nelson acknowledges the extraordinary amount of work the Province has put into developing the distribution process, we would like to request a review of the vaccine distribution priority lists to include essential critical infrastructure employees.

The Province's website outlines the specific groups that will be first and second priority for receiving the vaccine; the list does not include essential service providers such as water, IT, energy and utility workers. This does not appear to align with the recommendations from the *National Advisory Committee on Immunization* upon which the Province has developed its priorities for the first and second phase of vaccinations. The Committee has indicated municipal workers identified as 'essential' should be prioritized to maintain reliable operation of critical infrastructure services and functions.

With COVID-19 cases circulating in rural communities, the risk of an outbreak causing the loss of key personnel trained to manage essential service delivery could exacerbate the current public health emergency. This would have a much larger impact in smaller communities, such as ours, as resources and appropriately trained personnel replacements are more challenging to access than in larger centers. For example, the City of Nelson has five linemen that maintain our electrical distribution & transmission system that serves over 10,000 customers.

.../2

The City recognizes the number of vaccine doses and how they will be distributed throughout BC is a fragile and fluid process. We hope this request can be reviewed and addressed in time to include essential municipal critical infrastructure employees in the second priority group of the COVID-19 vaccine roll-out.

We appreciate your timely consideration of this matter.

A handwritten signature in black ink, consisting of a large, stylized 'J' and 'D' intertwined.

John Dooley
Mayor, City of Nelson

Cc: Premier John Horgan, Office of the Premier
Hon. Josie Osborne, Minister of Municipal Affairs
Brittney Anderson, MLA, Nelson-Creston
Nelson City Council
Union of BC Municipalities (UBCM)
Association of Kootenay Boundary Local Governments (AKBLG)
British Columbia Local Governments



January 11, 2021

Hon. George Heyman, Minister of Environment and Climate Change Strategy and
Minister responsible for Translink

Sent VIA email ENV.Minister@gov.bc.ca

Dear Minister Heyman:

Re: Implementing a Province-wide Ban on Anticoagulant Rodenticides

As Mayor of the City of North Vancouver and on behalf of Council, I want to congratulate you on your recent re-election and appointment to the Executive Council.

Despite the ongoing pandemic resulting from the novel coronavirus, we cannot slow down on our response to the climate emergency. I'm encouraged by your background in solutions-oriented negotiations and policy. Now more than ever we need bold, progressive action.

On the North Shore we have had several owls consume rat poison and become dangerously ill. The use of anticoagulant rodenticides poses serious threats to B.C. wildlife and ecosystems through primary and secondary poisoning of non-target species, and have the potential to harm children and pets. To address this issue locally, Council passed a motion just prior to the 2020 Provincial election to ban the use of anticoagulant rodenticides within the City of North Vancouver.

The motion contained the following active clause:

THEREFORE BE IT RESOLVED THAT the City of North Vancouver create a formal ban on the use of anticoagulant rodenticides on all municipal property and take advantage of opportunities to communicate alternative pest control methods to residents and businesses;

AND THAT Council request that the Mayor write, on behalf of Council, to the Province of BC requesting that the Province ban anticoagulant rodenticides, and that letter be shared with all other local governments in BC.

I therefore humbly request that the Province consider a B.C.-wide ban and find new ways to address the rodent population that does not threaten the wellbeing of other animals dwelling within urban areas.

I appreciate your consideration. Please contact my staff at mayor@cnv.org if you require any additional information.

Yours truly,

Mayor Linda Buchanan

c.c. Bowinn Ma, MLA North Vancouver-Lonsdale
All municipal Councils across B.C. via Clerks Departments

Tracey Arthur

From: Anthony Manning
Sent: Monday, January 18, 2021 7:54 AM
To: Tracey Arthur
Cc: Guillermo Ferrero; Darryl Walker; David Chesney
Subject: Agenda item for 25th January

Good morning, Tracey!

I'd like to request that at its next council meeting, Council send a letter supporting Sources' application for a Healthy Community Grant. The proponent, George Passmore, is looking to enhance the Community Action Team's local outreach for addiction and mental health services.

Thank you.

From: George Passmore <gpassmore@sourcesbc.ca>
Sent: January 15, 2021 13:21
To: Kale Pauls <kale.pauls@rcmp-grc.gc.ca>
Cc: Anthony Manning <AManning@whiterockcity.ca>
Subject: FW: Letter of Intent Decision

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Regards,

George Passmore, M.A., R.C.C.
Director of Personal & Family Counselling and Support
Pronouns (he, him, his)
SOURCES COMMUNITY RESOURCES
604-541-5043 (Direct line)
604-538-2522 (Intake line)
gpassmore@sourcesbc.ca
www.sourcesbc.ca



We acknowledge that we live, work, and play on the traditional, ancestral and unceded territories of the Coast Salish People; locally the Semiahmoo First Nation

The information contained in this electronic message may be subject to client confidentiality, intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received

this communication in error, please immediately notify Sources by replying to this email and deleting the original message from your hard drive. THANK YOU.

From: Amy Westen <amywesten@pahfoundation.ca>

Sent: January 15, 2021 11:42 AM

To: George Passmore <gpassmore@sourcesbc.ca>

Subject: Letter of Intent Decision

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi George,

Thank you for submitting a Letter of Intent towards our Healthy Community Grant program. I am happy to announce your proposal has been accepted, and you are being invited to continue the application process, by completing a full application for review. It was decided by the review committee that your application would be a good fit to be reviewed by our Healthy Community Steering Committee instead of our Healthy Community Grants Committee.

The Healthy Community Steering Committee is comprised of 25 community stakeholders representing a wide range of local businesses, non-profit organizations, City officials, Fraser Health staff, and PAHF staff and board members. This Committee meets bi-monthly to discuss local challenges and opportunities to increase and encourage health promotion and wellness within the community through awareness, activations, and education programs.

We would like you to present your project to this committee in addition to submitting a full application. The next scheduled meeting for this committee is March 12th, 2021. I will be in touch in the coming weeks to confirm that this will be the meeting that you will be invited to present at.

Please ensure you review the Grant Guidelines and Application form information closely and include all required documentation with your application. The deadline to submit your application is February 15th 4:30 pm.

If any questions arise during the process, please do not hesitate to be in touch by phone or email – I am here to help!

Congratulations and best of luck!

Amy Westen

Special Projects Officer

Peace Arch Hospital Foundation

Tel: 604.535.4520 x 757881

Fax: 604.541.5820

From: [Debbie Johnstone](#)
To: [Debbie Johnstone](#)
Subject: COVID RELIEF FUNDING
Date: January 19, 2021 9:49:49 AM

From: Mike Smith <technicalcoordinator@softball.bc.ca>
Sent: Tuesday, December 15, 2020 1:11 PM
To: Webmaster Shared <webmaster@whiterockcity.ca>
Subject: RE: COVID RELIEF FUNDING

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mayor and Council;

We are writing to you to seek financial support for our Male and Female Softball athletes from across BC that will represent BC at the Canada Summer games in 2022 in Niagara, Ontario. The effects of Covid 19 have been felt in every sector of amateur sports in BC and we have not been immune to the effects of the Pandemic. Our athletes include members from your community and aspiring athletes from all communities in BC.

As you know, amateur sport provides a significant financial benefit to your local economy. When sport is played on your local fields: hotels, restaurants, stores, gas stations, tourist destinations and other sectors of our community benefits.

Our goals are to represent our Province with the highest integrity, to promote this great game of softball, and to see it continue to grow in the future. Many of the athletes that make these teams will attend University and Colleges throughout North America and will become role models in your community. These athletes will be future coaches, parents and possibly council members and they will support and promote the healthy lifestyle that our sport offers.

Our teams have been hit hard by COVID-19 restrictions and your financial support will help us adapt and adjust to this changing environment.

Please mail cheques to Team BC, c/o Softball BC, 201-8889 Walnut Grove Drive, Langley, BC V1M 2N7.

Thank you in advance for your generous support.

As per

Executive Director, Rick Benson
Head Coach Men, Doug Allin
Head Coach Women, Mark Dunlop



Michael Smith, Technical Coordinator
(Mondays, Tuesdays, and Thursdays 8:30 am to 4:30 pm)

Phone: 604-371-0302 extension 3
Fax: 604-371-0344

Mailing Address: 201-8889 Walnut Grove Drive,
Langley, BC V1M 2N7

We would like to acknowledge that our Softball BC office is located on the traditional and unceded territories of the Katzie and Kwantlen First Nations.

<https://softball.bc.ca/resources/550/handbook>

[Provincial Coach](#)
[Development Program](#)

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