

The Corporation of the
CITY OF WHITE ROCK



COVID-19 Recovery Task Force
AGENDA

Tuesday, March 16, 2021, 4:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

***Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: www.whiterockcity.ca

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M192 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

T. Arthur, Director of Corporate Administration

	Pages
1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
RECOMMENDATION THAT the COVID-19 Recovery Task Force adopt the agenda for March 16, 2021 as circulated.	
3. ADOPTION OF MINUTES	3
RECOMMENDATION THAT the COVID-19 Recovery Task Force adopts the minutes of the January 19, 2021 meeting as circulated.	
4. PRESENTATION FROM THE COMMUNITY HEALTH AND SOCIAL INNOVATION (CHASI) HUB	6
Dr. Martha Dow, Director of Community Health and Social Innovation Hub to attend the meeting and provide a presentation.	
5. OUTSTANDING ITEMS ON ACTION TRACKER REVIEW	10
The Task Force to review accomplished and outstanding items on the Action Tracking Document.	

6. OTHER BUSINESS

7. 2021 MEETING SCHEDULE

The following meeting schedule was approved by the Task Force and is provided for information purposes:

- April 20, 2021
- May 18, 2021

8. CONCLUSION OF THE MARCH 16, 2021 COVID-19 RECOVERY TASK FORCE MEETING



COVID-19 Recovery Task Force

Minutes

January 19, 2021, 4:00 p.m.

Via Microsoft Teams

- PRESENT:
- T. Dhillon, Committee Member
 - B. Hagerman, Committee Member
 - D. Northam, Committee Member
 - S. Crozier, Committee Member
 - D. Young, Representative from Sources Community Resource Society
 - A. Nixon, Representative from White Rock Business Improvement Association (entered meeting at 4:11 p.m.)
 - A. Chew, Representative from White Rock Tourism/ Explore White Rock
- COUNCIL:
- Councillor D. Chesney, Chairperson
- GUEST:
- Mayor D. Walker
- STAFF:
- C. Isaak, Director of Planning and Development Services
 - C. Latzen, Economic Development Officer
 - E. Stepura, Director of Recreation and Culture
 - D. Kell, Manager of Communications and Government Relations
 - K. Sidhu, Committee Clerk
 - C. Richards, Committee Clerk

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 4:10 p.m.

2. **ADOPTION OF AGENDA**

Motion Number: 2021-CRTF-01 It was MOVED and SECONDED

THAT the COVID-19 Recovery Task Force adopt the agenda for January 19, 2021 as circulated.

Motion CARRIED

A. Nixon entered meeting at 4:11 p.m.

3. **ADOPTION OF MINUTES**

Motion Number: 2021-CRTF-02 It was MOVED and SECONDED

THAT the COVID-19 Recovery Task Force adopts the minutes of the December 1, 2020 meeting as circulated.

Motion CARRIED

4. **IMPACT OF COVID-19 ON THE HOMELESS POPULATION IN WHITE ROCK**

The Chief Executive Officer of Sources Community Resource Centres provided information on the impact of COVID-19 on the homeless population in White Rock.

It was noted there is a downward trend in homelessness in the community. This may be from the opening of the Peace Portal Alliance Emergency Shelter or possibly from the voluntary movement of homeless from White Rock to Surrey. It was further noted that as of January 15th, there were no homeless persons in White Rock, but this is constantly changing.

5. **PROGRAM CONNECTING VOLUNTEERS TO SENIORS**

The Task Force brainstormed ideas and discussed community programs connecting volunteers to isolated seniors. Staff noted these resources can be found at the following link: <https://www.whiterockcity.ca/834/Seniors>.

6. **OTHER BUSINESS**

The Task Force discussed the distribution of vaccinations and how this information will be communicated to the public. Staff noted that any information would be distributed through Fraser Health first. A link to their website can be

found on the City website: <https://www.whiterockcity.ca/853/Health-Information-Helpful-Information>.

It was further noted that the COVID-19 Immunization Plan would also be provided by the province and up to date information would be found on the following provincial webpage:

<https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/covid-19-provincial-support/vaccines>.

7. **INFORMATION**

7.1 **COMMITTEE ACTION TRACKING**

The Committee Action Tracking was provided to the Task Force for information.

8. **2021 MEETING SCHEDULE**

The following meeting schedule was approved by the Task Force at the December 1, 2020 meeting and is provided for information:

- February 16;
- March 16;
- April 20; and
- May 18

9. **CONCLUSION OF THE JANUARY 19, 2021 COVID-19 RECOVERY TASK FORCE MEETING**

The Chairperson declared the meeting concluded at 4:52 p.m.



Chairperson Councillor D. Chesney

K. Sidhu, Committee Clerk

RESEARCH OVERHEAD COST RECOVERY

Approval Authority	President
Responsible Executive	CFO & VP Admin/AVP Research, Engagement and Grad Studies
Related Policies / Legislation	Procedures for Research Overhead Cost Recovery Board policy direction Financial Management (BPD-205)

PURPOSE

The purpose of the policy is to ensure that the university takes into account the resources, expenditures and infrastructure required for conducting and supporting the research activities of the University. The costs of conducting research at the University of the Fraser Valley include not only the direct costs of the project but also the indirect overhead costs.

SCOPE

The policy applies to all faculty members, staff, students and all other research personnel associated with UFV.

DEFINITIONS

Contract or agreement: an agreement between legal entities, namely the sponsor and the University, to provide financial support to perform research-related services within the specific stipulations and conditions of a contract or agreement.

Overhead fees: include but not limited to the provision of space, maintenance of buildings, utilities, accounting, payroll, human resources, student support, library, information technology services, grants and contract administration, and equipment replacement. This term means the same thing as “indirect costs” and is used interchangeably.

Research grant: is financial support for an investigator or investigators, or group or centre or institute conducting research in a particular subject area or field, with a described focus within that subject and/or a described methodology.

POLICY

The University requires an overhead fee to be included in all applications or proposals for research, research contracts and projects, prior to any commitment of University resources. Any exceptions require the approval of the appropriate administrator as per the procedures outlined in the following pages. Overhead fees are calculated and distributed at the rate specified in the following procedures.

REGULATIONS

PROCEDURES FOR RESEARCH OVERHEAD COST RECOVERY

Except where expressly prohibited by the funding organization, the University requires the inclusion of overhead fee recoveries in all proposals, applications, contracts, and agreements. The University may refuse to authorize activities where indirect costs are not recoverable.

All applications, contracts, and agreements must be approved and signed in accordance with the University's signing authority policy as well as in compliance with any other laws or regulations (*Policy # BRP-205.02*).

It is the responsibility of the senior administrator or signatory to cover activity deficits including any deficit resulting from overhead fees incurred. Any surplus in excess of the overhead fee will be retained by the division.

RESEARCH

Researchers and project leads must budget overhead costs, or eligible costs *in lieu* of overhead, into applications for funding using the rates indicated and **may not** negotiate overhead with funding sponsors. Any negotiation of overhead with sponsors should be undertaken by the Office of Research Services.

Funding received directly from Tri-council for projects (SSHRC, NSERC, and CIHR) is **exempt** from overhead charges as an Indirect Costs grant is provided to the University each year based on funding received over the prior three years.

In exceptional cases, the Provost may consider written appeals for exceptions or variations concerning the minimum amount of overhead charged. All exceptions to this policy require prior written approval from the Provost (or designate). A Research Overhead Cost Recovery Waiver form must be completed and approved if the overhead charge is to be waived (form is available at www.ufv.ca/research/forms).

Overhead fees will be deducted at the rate of 25%, calculated as a percentage of total direct costs of the project.

All funds received and allocated will be distributed through the University's central accounting system

Overhead recoveries will be distributed as follows:

- 50% to Central Administration
- 35% to Office of Research Services
- 15% to Faculty Division

Budget for City of White Rock

Community Scan and Needs Assessment

The specific aims of this community scan and needs assessment are as follows:

1. Identify key social health and well-being issues of adults aged 50 and older in White Rock as reflected in existing data/reports and primary collection methods outlined below;
2. Identify potential challenges to obtaining services, support, and/or resources based on the community scan of demographic and program availability, as well as existing data sources, such as BC CDC and Statistics Canada data; and,
3. Identify strategies through community level program delivery to enhance the social health and well-being of adults aged 50 and older, particularly in light of COVID-19.

The proposed budget and associated expenditures for the community scan and needs assessment are as follows: stakeholder interviews with ten key program delivery stakeholders; participant-observation (including field notes from attending virtual community events); and, five focus groups with adults aged 50 and older in White Rock. Each interview and focus group will be approximately one hour in length.

Budget Item	Description	Amount Requested	Amount from Other Sources	Total Project Expenses
Personnel	<p>Senior Researcher \$59/hour + 31% benefits = \$77/hour x 102.5 hours = \$7,893</p> <p>Research Assistant \$20/hour + 31% benefits = \$27/hour x 70 hours = \$1,890</p> <p>Visual Project Specialist \$59/hour + 31% benefits = \$77/hour x 35 hours = \$2,695</p>	\$12,478	N/A	\$12,478
Project Coordination/ Management	CHASI Project Management \$2,500	\$2,000	\$500 In-kind from CHASI/UFV	\$2,500 (\$2,000 requested, \$500 In-kind from CHASI/UFV)
Transportation to White Rock	100km x 0.52 per km x 5 trips Associated parking costs (\$10 x 5 trips)	N/A	\$310 In-kind from CHASI/UFV	\$310 In-kind from CHASI/UFV
Materials	Use of supplies for printing and disseminating information	N/A	\$2,500 In-kind from CHASI/UFV	\$2,500 In-kind from CHASI/UFV
Equipment	Use of audio recording devices, data analysis software, and visual specialist's equipment	N/A	\$5,000 In-kind from CHASI/UFV	\$5,000 In-kind from CHASI/UFV
Total		\$14,478 (requested)	\$8,310 In-kind	\$22,788 (\$14,478 requested)

Please see below for a detailed explanation of personnel:

Personnel	Responsibility	Allotted Hours
Senior Researcher	Conducting interviews	1 hours per interview x 10 interviews = 10 hours
	Conducting focus groups	1.5 hours per focus group x 5 focus groups = 7.5 hours
	Participant-observation	10 hours
	Facilitating stakeholder interviews/focus groups	25 hours
	Analyzing interviews, focus groups, field notes and existing data sources	30 hours
	Report writing	20 hours
Research Assistant	Scribing interviews and focus groups	25 hours
	Reviewing literature, community resources	20 hours
	Assisting with report writing	25 hours
Visual Project Specialist	Interactive Report Design	35 hours

2020 COVID-19 RECOVERY TASK FORCE MEETING ACTION TRACKING

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>- Red indicates Completed Items</i> <i>- Grey indicates Defeated Items</i>
2020-06-30	Action Item	Item 6 – Establishing Direction	Committee Clerk to distribute list of recommendations provided by the Marine Drive Task Force to the Task Force for information.	Committee Clerk	Provided to all members via email
2020-07-14	Action Item	Item 7.1 – Reopening the City's Parkade	Staff to look into the status of the Community Centre parkade and provide an update to the Task Force at a future meeting.	Director of Rec and Culture	Completed, Details provided with Aug 25 Agenda Package
2020-07-14	2020-CRTF-03	Item 7.1 – Reopening the City's Parkade	THAT the COVID-19 Recovery Task Force recommends that Council consider requesting staff look at ways to reopen the parkade in a safe and responsible manner as quickly as possible.		To Council at their July 27 th meeting – endorsed by Council. Parkade is reopened.
2020-07-14	2020-CRTF-04	Item 7.1 – Reopening the City's Parkade	THAT the COVID-19 Recovery Task Force recommends that Council consider temporary dividing markings on the pier and promenade to encourage social distancing. Amended THAT the COVID-19 Recovery Task Force recommends that Council endorses temporary dividing markings on the pier and promenade to encourage social distancing.	Director of Engineering and Operations	Completed
2020-07-14	2020-CRTF-05	Item 7.1 – Reopening the City's Parkade	THAT the COVID-19 Recovery Task Force recommends that Council consider ways to enhance and expand its guidance to residents and visitors using the waterfront so that they can maintain their social distancing. This could include, but not be limited to, visual cues and the use of volunteers.		To Council at their July 27 th meeting. Defeated.

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date - Red indicates Completed Items - Grey indicates Defeated Items
			THAT the COVID-19 Recovery Task Force recommends that Council endorse enhancing and expanding its guidance to residents and visitors using the waterfront so that they can maintain their social distancing <u>through visual cues</u> .		Council made a subsequent motion at the July 27 th meeting – endorsed.
2020-07-14	Action Item	Item 6 – Discussion of Items from Previous Meeting	Staff to provide the on-table spreadsheet document to the Task Force for information	Committee Clerk	Provided to all members by email and available on the City website
2020-07-14	2020-CRTF-07	Item 6 – Discussion of Items from Previous Meeting	THAT the COVID-19 Recovery Task Force recommends that Council advocate to the Provincial and Federal governments by sending a letter requesting consideration of extending the Canada Emergency Commercial Rent Assistance (CECRA) program, expanding eligibility requirements and improving the funding delivery method for businesses.		To Council at their July 27 th meeting – endorsed by Council with amendment. Letter sent from Mayor Walker on August 5, 2020.
2020-07-28	2020-CRTF-10	Item 6 – Discussion of Items from Previous Meetings	THAT the COVID-19 Recovery Task Force recommends that Council directs staff to explore an approach of outreach for the community in relation to racism and to ensure that all people feel comfortable and valued in White Rock.		To Council at their September 14 meeting – endorsed.
2020-07-28	ACTION ITEM	Item 6 – Discussion of Items from Previous Meetings	Staff to provide to the Task force census data for White Rock, the City's Respectful Workplace Policy and the policy regarding Racism that the City is working on.	Committee Clerk	Both policies included as on table items to the agenda package and posted to the City website
2020-07-28	ACTION ITEM	Item 6 – Discussion of Items from Previous Meetings	Add Assisting isolated seniors to the agenda for further discussion	Committee Clerk	Added to August 11 meeting agenda
2020-08-11	ACTION ITEM	Item 4 - Discussion of items from previous meeting	Staff to keep the Task Force updated on upcoming events/ activities for the community.	Staff	Ongoing

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>Red indicates Completed Items</i> <i>Grey indicates Defeated Items</i>
2020-08-11	2020-CRTF-11	Item 4 - Discussion of items from previous meeting	THAT the COVID-19 Recovery Task Force recommends that staff look into hosting interactive online games (i.e. bingo) for members of the public. *Action Item* Staff to provide an update on this recommendation when available.	Rec & Culture	Update provided at the August 25 Meeting
2020-08-11	Action item	Item 4 - Discussion of items from previous meeting	Staff to work with communications to develop a one-page document listing online events offered by the City and the Museum.	Communications/ Rec & Culture	Presentation on Sept 22 CRTF on the White Rock Connects Listing
2020-08-11	Action Item	Item 5 – Other Business	Staff to provide Task Force with a link to the 2018-2019 Parking Task Force minutes for their review/ information. (Note: Numbers reflected in the minutes and supporting documents would be realistic up to 2018 and would not be reflective of the impact of COVID-19).	Committee Clerk	Information included on the August 25 Agenda
2020-08-25	2020-CRTF-15	Item 4 – Community Connection Ideas	THAT the COVID-19 Recovery Task Force recommend that Council direct staff to research and develop a gamification program, including low tech options to ensure inclusion, for implementation in the fall of 2020. This would include researching the best options, weigh criteria such as purpose, participation levels, prizes, partners, price, return on investment, budget considerations etc.	To Council	To Council at the September 14 meeting – endorsed. Presentation on Sept 22 CRTF on the White Rock Connects Listing
2020-08-25	Action Item	Item 5 – Impact on Youth Regarding their plans and lives	Chairperson Johanson to provide the seniors information package to the Task Force.	Councillor Johanson	Provided along with September 8 agenda package
2020-08-25	Action Item	Item 6 – Festival of Lights	E. Daly to provide the BC Centre for Disease Control (CDC) COVID-19 Street Rebalancing Guide to the Task Force for information.	Task Force member	Provided along with September 8 agenda package

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>Red indicates Completed Items</i> <i>Grey indicates Defeated Items</i>
2020-08-25	2020-CRTF-16	Item 6 – Festival of Lights	THAT the COVID-19 Recovery Task Force recommend that Council direct the Recreation and Culture Department to look into the possibility of working with the Festival of Lights Society for a 2020 winter festival, keeping in mind physical distancing protocols due to COVID-19.	To Council	To Council at the September 14 meeting – endorsed.
2020-09-08	2020-CRTF-19	Item 4 – Festival of Lights	THAT the COVID-19 Recovery Task Force endorses the 2020 Festival of Lights celebration.	To Council	Endorsed at the September 28 Council meeting
2020-09-08	2020-CRTF-20	Item 5 – Refocusing Priorities	THAT the COVID-19 Recovery Task Force recommends that Council use electronic signage boards and/or physical banners to promote and support local businesses during the pandemic.	To Council	Endorsed at the September 28 Council meeting
2020-09-08	2020-CRTF-21	Item 5 – Refocusing Priorities	THAT the COVID-19 Recovery Task Force recommends that the City look into producing some type of positive messaging thanking the citizens of White Rock for their support of local businesses and encouraging them to continue their support throughout the year.	To Council	Endorsed at the September 28 Council meeting
2020-09-08	Action Item	Item 5 – Refocusing Priorities	A. Nixon, Executive Director of the White Rock Business Improvement Association (BIA) to provide a presentation to the Task Force on previous and upcoming promotions for businesses done through the White Rock BIA.	Task Force Member	Presentation on September 22 Agenda
2020-09-08	2020-CRTF-22	Item 5 – Refocusing Priorities	THAT the COVID-19 Recovery Task Force encourages White Rock City Council to improve access to the beach based on the 8 to 80 principle and ensures that access is available for all people regardless of their mobility challenges	To Council	Endorsed at the September 28 Council meeting

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>Red indicates Completed Items</i> <i>Grey indicates Defeated Items</i>
2020-09-08	Action Item:	Item 5 – Refocusing Priorities	Task Force to continue to brainstorm additional ideas surrounding community resiliency as well as supporting local businesses and to come back with these ideas at the next scheduled meeting. Task Force members to bring back additional ideas surrounding community resiliency for discussion to the next scheduled meeting.	Task Force	Follow-up item added to September 22 meeting Discussion to ensue on Oct 6 meeting
2020-10-06	Action Item	item 7 - The Marine Drive Hump Restabilization Project	Staff to provide additional information to Task Force members on the Marine Drive Stabilization Project at a future meeting.	Staff	Completed, October 6
2020-10-06	Action Item	Item 5 – Brainstorm Session	A.Nixon, Executive Director of the White Rock Business Improvement Association, to investigate the feasibility of a potential “Passport Program” to encourage the public to frequent local businesses and report back to a future meeting.	A. Nixon	
2020-10-06	Action Item	Item 5 – Brainstorm Session	A.Spyker, representative from the Fraser Health Authority to provide information regarding the Provincial Health Order for gatherings and events to the Task Force at a future meeting	A. Spyker	Completed, October 6
2020-10-06	2020-CRTF-29	Item 4 - 2020 Financial Projections on Parking Revenues with COVID-19	THAT the COVID-19 Recovery Task Force recommend that Council consider offering free four (4)-hour parking at the waterfront on east and west beach (including the parkade) from November to January.	To Council	Endorsed at the October 19 Council meeting.
2020-10-06	2020-CRTF-30	Item 6 - Encouraging the Use of Masks in the City of White Rock	THAT the COVID-19 Recovery Task Force recommends that Council positively encourages the use of masks in the City of White Rock.	To Council	Endorsed at the October 19 Council meeting with amendment

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>Red indicates Completed Items</i> <i>Grey indicates Defeated Items</i>
2020-10-20	Action Item	Item 3 – Adoption of Minutes	D. Young to provide suggestions that were not included in the Brainstrom Session of the minutes to the Committee Clerk.	Committee Clerk	
2020-10-20	2020-CRTF-34	Item 4 – Brainstorm Session	THAT the COVID-19 Recovery Task Force recommends to Council that staff investigate the feasibility of three (3) to five (5) temporary comfort stations on Marine Drive and uptown White Rock in partnership with the White Rock Business Improvement Association (BIA) and report back to the Task Force with options.	To Council	Endorsed at the November 9 Council Meeting
2020-10-20	2020-CRTF-35	Item 4 – Brainstorm Session	THAT the COVID-19 Recovery Task Force recommends to Council that staff investigate initial temporary coverings for the current picnic table areas in Memorial Park as well as look into a permanent solution.	To Council	Endorsed at the November 9 Council Meeting
2020-10-20	Action Item	Item 4 – Brainstorm Session	A. Chew, Executive Director for Explore White Rock to investigate a potential partnership with the Explore White Rock Hashtag.	A.Chew	
2020-11-03	2020-CRTF-38	Item 5 – Creating an Online Hub to Promote Virtual White Rock Events	THAT the COVID-19 Recovery Task Force recommend that Council direct staff to investigate the best avenue for an online hub to promote virtual White Rock events.	Staff	Endorsed at the November 23, 2020 Council Meeting
2020-11-03	Action Item	Item 6 – Update on COVID-19 Vaccinations	The representative from Fraser Health Authority to provide links for information on a stronger flu vaccination that is available to the public over the age of 65.	A.Spyker	Completed

Meeting Date	Motion #/ Action Item	Agenda Item # & Title	Committee recommendation/ Action item	Staff/ Member Assigned	Status or Completion Date <i>Red indicates Completed Items</i> <i>Grey indicates Defeated Items</i>
2020-11-03	2020-CRTF-39	Item 7 – Brainstorm Session	THAT the COVID-19 Recovery Task Force recommend that Council direct staff to investigate options to better promote local events and activities.	Staff	Endorsed at the November 23, 2020 Council Meeting
2020-11-03	Action Item	Item 7 – Brainstorm Session	Add Assisting Seniors During the Pandemic as a topic to the November 17, 2020 Recovery Task Force agenda.	Committee Clerk	Completed, on the November 17, 2020 Agenda
2020-11-03	Action Item	Item 7 – Brainstorm Session	The Chairperson, to bring up the topic of social issues with youth during the pandemic at a future Council meeting to discuss solutions.	Councillor Manning	
2020-11-23 Council Meeting	Referral	Referral from November 23, 2020 Council meeting to the Task Force	THAT Council refers to the next meeting of the COVID-19 Recovery Task Force the topic of exploring further ways to reach seniors in addition to online/social media for those that are not online	Committee Clerk	Added to December 1, 2020 Agenda
2020-12-01	2020-CRTF-42	Item 4- Shop White Rock Signage and Communication Presentation	THAT the COVID-19 Recovery Task Force recommend that Council endorse the Shop White Rock Campaign.	Staff	Endorsed at the December 7, 2020 Council Meeting
2020-12-01	2020-CRTF-43	Item 5- Exploring Further Ways to Assist Seniors that are not Online	THAT the COVID-19 Recovery Task Force recommends that Council direct staff to publicize the Christmas Events for the Peninsula Arts and Culture Alliance (PACA) Newsletter and consider placing it in the Peach Arch News utilizing the funds available from the Federal Grant.	Staff	Endorsed at the December 7, 2020 Council Meeting

2020-12-01	Action Item	Item 5- Exploring Further Ways to Assist Seniors that are not Online	D. Northam, B. Hagerman and S.Crozier to work together as a working group to research what other municipalities are doing through the pandemic and report back to the committee.	D. Northam, B. Hagerman and S.Crozier	Sent to committee on January 26, 2021
2020-12-01	Action Item	Item 5- Exploring Further Ways to Assist Seniors that are not Online	The Chairperson to forward Peninsula Arts & Culture Alliance (PACA) Newsletter to the Task Force for information.	Councillor Manning	Completed December 1, 2020
2020-12-01	Action Item	Item 7 – Brainstorm Session	D. Young to report back to the Committee to provide an update on the impact of COVID-19 on the homeless population in White Rock.	D. Young	On January 19, 2021 Meeting Agenda